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Overview

This Job Aid details the execution, review and monitoring of Cost Allocation Cycles. Please note that this document addresses

- the Service Providers in their role to review Cost Allocation Cycles and execute them in test run to check for error messages prior to asking OPPBA for execution
- OPPBA in their role to execute Cost Allocation Cycles

KSC3 – Display Cost Allocation Cycle

To display a Cost Allocation Cycle master data, use transaction KSC3. This transaction allows the review of both header data and the details of each Segment in the cycle. The steps below only cover the details of the Allocation Cycle master data that are relevant to Umoja end-users at this point in time. This is not an exhaustive review of the Allocation Cycle master data as required for Master Data Maintainers.

1. Enter the name of the Cost Allocation Cycle to be displayed in the “Cycle” field. The “Start Date” also needs to be entered because different versions of the same cycle can be created, each with a different validity “Start Date”. Press <ENTER>.

Display Actual Indirect Activity Allocation Cycle: Initial Screen

Cycle	ESCAPT
Start Date	01.06.2015

- The header data of the Cost Allocation Cycle will be displayed. The cycle has validity “Start Date” and “End Date”. This means this particular version of the cycle can only be executed for the periods contained within this date range.

Display Actual Indirect Activity Allocation Cycle: Header Data

🏠 First segment 📄

Controlling Area: 1000 United Nations CO Area

Cycle: ESCAPT Status: Saved

Start Date: 01.06.2015 To 31.12.2015

Text: ESCAP - ICT & Broadcasting

Indicators	Field Groups
<input checked="" type="checkbox"/> Derive Fund/FArea/Grt <input checked="" type="checkbox"/> Derive Func. Area <input checked="" type="checkbox"/> Derive Funds <input checked="" type="checkbox"/> Derive Grant <input checked="" type="checkbox"/> Derive Budg. Period	<input type="checkbox"/> Output Quantity

- The “Text” field is the description of the cycle. For most cycles, this is the name of the entity plus a character representing the Work Group as defined in the UN Service Catalogue. Most cycles contain all the Activity Types within a Work Group for a specific entity. For example, cycle ESCAPT contains all Activity Types for ESCAP within the Work Group “ICT and Broadcasting”.

Display Actual Indirect Activity Allocation Cycle: Header Data

🏠 First segment 📄

Controlling Area: 1000 United Nations CO Area

Cycle: ESCAPT Status: Saved

Start Date: 01.06.2015 To 31.12.2015

Text: ESCAP - ICT & Broadcasting

Indicators	Field Groups
<input checked="" type="checkbox"/> Derive Fund/FArea/Grt <input checked="" type="checkbox"/> Derive Func. Area <input checked="" type="checkbox"/> Derive Funds <input checked="" type="checkbox"/> Derive Grant <input checked="" type="checkbox"/> Derive Budg. Period	<input type="checkbox"/> Output Quantity

- To look at each Segment in the Cost Allocation Cycle, click on "First Segment".

Display Actual Indirect Activity Allocation Cycle: Header Data

First segment

Controlling Area: United Nations CO Area
 Cycle: Status:
 Start Date: To:
 Text:

Indicators	Field Groups
<input checked="" type="checkbox"/> Derive Fund/FArea/Grt <input checked="" type="checkbox"/> Derive Func. Area <input checked="" type="checkbox"/> Derive Funds <input checked="" type="checkbox"/> Derive Grant <input checked="" type="checkbox"/> Derive Budg. Period	<input type="checkbox"/> Output Quantity

- The first Segment in the cycle will be displayed. The top part of the screen contains the header of the Segment which includes name and description. The name and description should match the name and description of the Activity Type that the Segment is allocating.

Display Actual Indirect Activity Allocation Cycle: Segment

Controlling Area	1000	United Nations CO Area	
Cycle	ESCAPT	ESCAP - ICT & Broadcasting	
Segment Name	RT0003	Email Service	<input type="checkbox"/> Lock indicator

Sender Values

Rule	Quantities calculated i...
Share in %	100.00 %
<input checked="" type="radio"/> Act. Values <input type="radio"/> Plan Vals	

Receiver Tracing Factor

Rule	Variable portions
Var. portion type	Actual Statistical Key Figures
Scale Neg. Tracing Factors	No scaling

- A number of tabs contain the details of the Segment. The most relevant one for end-users is the "Senders/Receivers" tab. The "Sender" fields contain the Coding Block of the service provider of the Activity Type being allocated in the Segment. This Coding Block, including the Activity Type, will be included in the revenue posting at the time the Cost Allocation Cycle is executed.

Display Actual Indirect Activity Allocation Cycle: Segment

Controlling Area: United Nations CO Area
 Cycle: ESCAP - ICT & Broadcasting
 Segment Name: Lock indicator

Segment Header | **Senders/Receivers** | Sender Values | Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center	<input type="text" value="11516"/>	<input type="text"/>	<input type="text"/>
Activity Type	<input type="text" value="RT0003"/>	<input type="text"/>	<input type="text"/>
Functional Area	<input type="text" value="19AD0001"/>	<input type="text"/>	<input type="text"/>
Fund	<input type="text" value="10RCR"/>	<input type="text"/>	<input type="text"/>
Grant	<input type="text" value="GMNR"/>	<input type="text"/>	<input type="text"/>
Receiver			
Order	<input type="text" value="0"/>	<input type="text" value="Z"/>	<input type="text"/>
Cost Center	<input type="text" value="0"/>	<input type="text" value="Z"/>	<input type="text"/>
Functional Area	<input type="text" value="0"/>	<input type="text" value="Z"/>	<input type="text"/>
Fund	<input type="text" value="0"/>	<input type="text" value="Z"/>	<input type="text"/>
Grant	<input type="text" value="0"/>	<input type="text" value="Z"/>	<input type="text"/>
WBS Element	<input type="text" value="0"/>	<input type="text" value="Z"/>	<input type="text"/>

- The "Receiver" fields have been left open (hence 0-Z) to allow for flexibility on what Coding Block can be charged. This will likely change over time so no specific values have been entered. The Coding Block of the "Receiver" will be determined through the posting of Statistical Key Figures using transaction KB31N or ZCOSKFUPLOAD. For further details on this, refer to the Job Aids for these transactions.

Display Actual Indirect Activity Allocation Cycle: Segment

Controlling Area: 1000 United Nations CO Area
 Cycle: ESCAPT ESCAP - ICT & Broadcasting
 Segment Name: RT0003 Email Service Lock indicator

Segment Header | **Senders/Receivers** | Sender Values | Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center	11516		
Activity Type	RT0003		
Functional Area	19AD0001		
Fund	10RCR		
Grant	GMNR		
Receiver			
Order	0	Z	
Cost Center	0	Z	
Functional Area	0	Z	
Fund	0	Z	
Grant	0	Z	
WBS Element	0	Z	

- Another tab that is important to review for end-users is the “Receiver Tracing Factor” tab. This defines the Statistical Key Figure to be used as the basis for the allocation of the Activity Type in the Segment.

Display Actual Indirect Activity Allocation Cycle: Segment

Controlling Area: 1000 United Nations CO Area
 Cycle: ESCAPT ESCAP - ICT & Broadcasting
 Segment Name: RT0003 Email Service Lock indicator

Tracing Factor

Var. portion type: Actual Statistical Key Figures
 Scale Neg. Tracing Factors: No scaling

Selection Criteria

	From	to	Group
Activity Type	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stat. key fig.	<input type="text" value="RT0003"/>	<input type="text"/>	<input type="text"/>

- Avoid viewing the “Receiver Weighting Factor” tab. This not necessary and may take too long to process so the transaction might hang.

KSC5 – Execute Cost Allocation Cycle

Once Cost Allocation Cycles have been created and Statistical Key Figures have been posted, cycles have to be executed to charge for the services that have been or will be provided. It is only at this time that the expense and revenue postings will take place and budget and cash will be consumed. Follow these steps to execute a Cost Allocation Cycle first in test mode and then in actual mode using transaction KSC5.

- To execute the cycle, click on the “Execute” button.



- The results of the execution in test mode are displayed.

Display CCA: Actual Activity Allocation Basic List

Navigation icons: Segments, Sender, Receiver, Print, Refresh, Filter, Sort, Back, Forward

Controlling Area 1000
 Version 0
 Period 006
 Fiscal Year 2015
 No. of messages 1067 Maximum Category **Warning**
 Processing status TestRun

Processing completed with warnings

Cycle	Start Date	Text	P	Senders	Number of receivers	No. of messages
ESCAPT	01.06.2015	ESCAP - ICT & Broadcasting	U	6	63	1,067

- If there are errors or warnings, the details can be reviewed by double clicking on the “Errors” or “Warning” link respectively. If there are no errors, the details of the postings to be made in the actual run can be reviewed by double clicking on the line that contains the name of each cycle that was executed.

Display CCA: Actual Activity Allocation Basic List

Navigation icons: Segments, Sender, Receiver, Print, Refresh, Filter, Sort, Back, Forward

Controlling Area 1000
 Version 0
 Period 006
 Fiscal Year 2015
 No. of messages 1067 Maximum Category **Warning**
 Processing status TestRun

Processing completed with warnings

Cycle	Start Date	Text	P	Senders	Number of receivers	No. of messages
ESCAPT	01.06.2015	ESCAP - ICT & Broadcasting	U	6	63	1,067

: Display Actual Line Items



```

-----
|CO Area          1000
|Version          0
|Fiscal Year     2015
|Period          6 To 6
|Cycle           ESCAPT ESCAP - ICI & Broadc
|Valid From      01.06.2015
|COarea currency USD   US Dollar
-----
    
```

P	Segment	Cost Element	OTy	Object	PTy	Partner object	Σ	Val/COArea CrCy
6	RT0003	83101040	CTR	11504	ATY	11516/RT0003		148,920.00
	RT0003	83101040	ATY	11516/RT0003	CTR	11504		148,920.00-
	RT0003	83101040	CTR	11504	ATY	11516/RT0003		31,455.00
	RT0003	83101040	ATY	11516/RT0003	CTR	11504		31,455.00-
	RT0003	83101040	CTR	11516	ATY	11516/RT0003		162,045.00
	RT0003	83101040	ATY	11516/RT0003	CTR	11516		162,045.00-
	RT0205	83101120	CTR	11504	ATY	11516/RT0205		440,100.00
	RT0205	83101120	ATY	11516/RT0205	CTR	11504		440,100.00-
	RT0205	83101120	CTR	11504	ATY	11516/RT0205		94,365.00
	RT0205	83101120	ATY	11516/RT0205	CTR	11504		94,365.00-
	RT0205	83101120	CTR	11516	ATY	11516/RT0205		486,135.00
	RT0205	83101120	ATY	11516/RT0205	CTR	11516		486,135.00-
	RT0206	83101120	CTR	11504	ATY	11516/RT0206		154,350.00
	RT0206	83101120	ATY	11516/RT0206	CTR	11504		154,350.00-
	RT0206	83101120	CTR	11504	ATY	11516/RT0206		17,280.00
	RT0206	83101120	ATY	11516/RT0206	CTR	11504		17,280.00-
	RT0206	83101120	CTR	11516	ATY	11516/RT0206		89,610.00
	RT0206	83101120	ATY	11516/RT0206	CTR	11516		89,610.00-
	RT0206	83101120	CTR	11561	ATY	11516/RT0206		1,980.00
	RT0206	83101120	ATY	11516/RT0206	CTR	11561		1,980.00-
	6						•	0.00
							••	0.00

- In addition to the amounts to be posted, the original quantities from the Statistical Key Figures from which the amounts were calculated can be displayed by clicking on the “Change Layout” icon.

: Display Actual Line Items

Master Record

ICO Area 1000
 |Version 0
 |Fiscal Year 2015
 |Period 6 To
 |Cycle ESCAPT E
 |Valid From 01.06.20
 |COarea currency USD U

Change Layout

Displayed Columns | Sort Order | Filter | Display

Displayed Columns

- Column Name
- Period
- Segment name
- Cost Element
- Object type
- Object
- Partner object type
- Partner object
- Val/COArea CrCY

Column Set

- Column Name
- Partner-CCTr
- Posted unit of meas.
- Posting Date
- Posting row
- Report currency
- Source Object
- Source object name
- Source object type
- To Period
- Total quantity
- Total Quantity
- Transaction Currency

P	Segment	Cost Element	OTY	Object			
6	RT0003	83101040	CTR	11504			
	RT0003	83101040	ATY	11516			
	RT0003	83101040	CTR	11504			
	RT0003	83101040	ATY	11516			
	RT0003	83101040	CTR	11516			
	RT0003	83101040	ATY	11516			
	RT0205	83101120	CTR	11504			
	RT0205	83101120	ATY	11516			
	RT0205	83101120	CTR	11504			
	RT0205	83101120	ATY	11516			
	RT0205	83101120	CTR	11516			
	RT0205	83101120	ATY	11516			
	RT0206	83101120	CTR	11504			
	RT0206	83101120	ATY	11516			
	RT0206	83101120	CTR	11504			
	RT0206	83101120	ATY	11516			
	RT0206	83101120	CTR	11516	ATY 11516/RT0206		89,610.00
	RT0206	83101120	ATY	11516/RT0206	CTR 11516		89,610.00-
	RT0206	83101120	CTR	11561	ATY 11516/RT0206		1,980.00
	RT0206	83101120	ATY	11516/RT0206	CTR 11561		1,980.00-
6							0.00
							0.00

: Display Actual Line Items

Master Record

```

|CO Area          1000
|Version          0
|Fiscal Year      2015
|Period          6 To 6
|Cycle           ESCAPT ESCAP - ICT & Broadc
|Valid From      01.06.2015
|COarea currency USD US Dollar
    
```

P	Segment	Cost Element	OTY	Object	PTY	Partner object	Σ	Val/COArea CrCy	Total quantity
6	RT0003	83101040	CTR	11504	ATY	11516/RT0003		148,920.00	9,928
	RT0003	83101040	ATY	11516/RT0003	CTR	11504		148,920.00-	9,928-
	RT0003	83101040	CTR	11504	ATY	11516/RT0003		31,455.00	2,097
	RT0003	83101040	ATY	11516/RT0003	CTR	11504		31,455.00-	2,097-
	RT0003	83101040	CTR	11516	ATY	11516/RT0003		162,045.00	10,803
	RT0003	83101040	ATY	11516/RT0003	CTR	11516		162,045.00-	10,803-
	RT0205	83101120	CTR	11504	ATY	11516/RT0205		440,100.00	9,780
	RT0205	83101120	ATY	11516/RT0205	CTR	11504		440,100.00-	9,780-
	RT0205	83101120	CTR	11504	ATY	11516/RT0205		94,365.00	2,097
	RT0205	83101120	ATY	11516/RT0205	CTR	11504		94,365.00-	2,097-
	RT0205	83101120	CTR	11516	ATY	11516/RT0205		486,135.00	10,803
	RT0205	83101120	ATY	11516/RT0205	CTR	11516		486,135.00-	10,803-
	RT0206	83101120	CTR	11504	ATY	11516/RT0206		154,350.00	15,435
	RT0206	83101120	ATY	11516/RT0206	CTR	11504		154,350.00-	15,435-
	RT0206	83101120	CTR	11504	ATY	11516/RT0206		17,280.00	1,728
	RT0206	83101120	ATY	11516/RT0206	CTR	11504		17,280.00-	1,728-
	RT0206	83101120	CTR	11516	ATY	11516/RT0206		89,610.00	8,961
	RT0206	83101120	ATY	11516/RT0206	CTR	11516		89,610.00-	8,961-
	RT0206	83101120	CTR	11561	ATY	11516/RT0206		1,980.00	198
	RT0206	83101120	ATY	11516/RT0206	CTR	11561		1,980.00-	198-
6								0.00	
								0.00	

- Click on the green arrow back twice to go back to the cycle execution screen to execute the cycle in actual mode.

Master Record

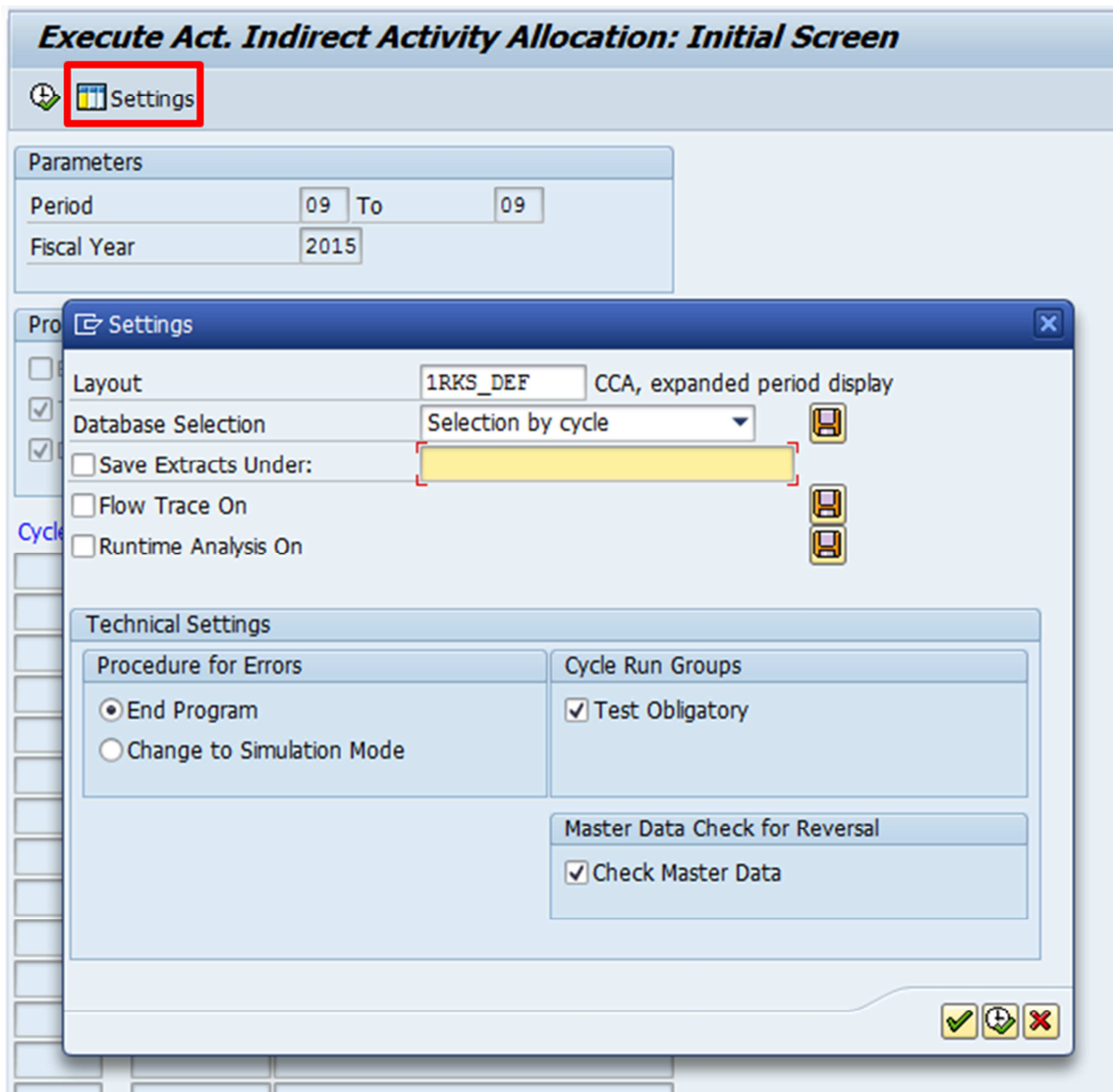
: Display Actual Line Items

Master Record

9. Please note that at this point in time, the execution of the cycle in actual mode will be performed by OPPBA in a centralized manner so local access to do this has not been provided.

Prior to running the cycle, we recommend changing the settings to create an extract of the Cost Allocation Cycle at the point of execution. This will allow for the extract to become available to Service Providers who access the extract through KSC5. The extract is helpful in case of error messages which can be reviewed by Service Providers in Umoja instead of OPPBA having to document each error separately in a screenshot. It is also helpful when running the cycle in the background because when looking at the output of the background job, it is not possible to drill down to the error details. However, if the results are saved in an extract, it is possible to drill down to the error details through the extract.

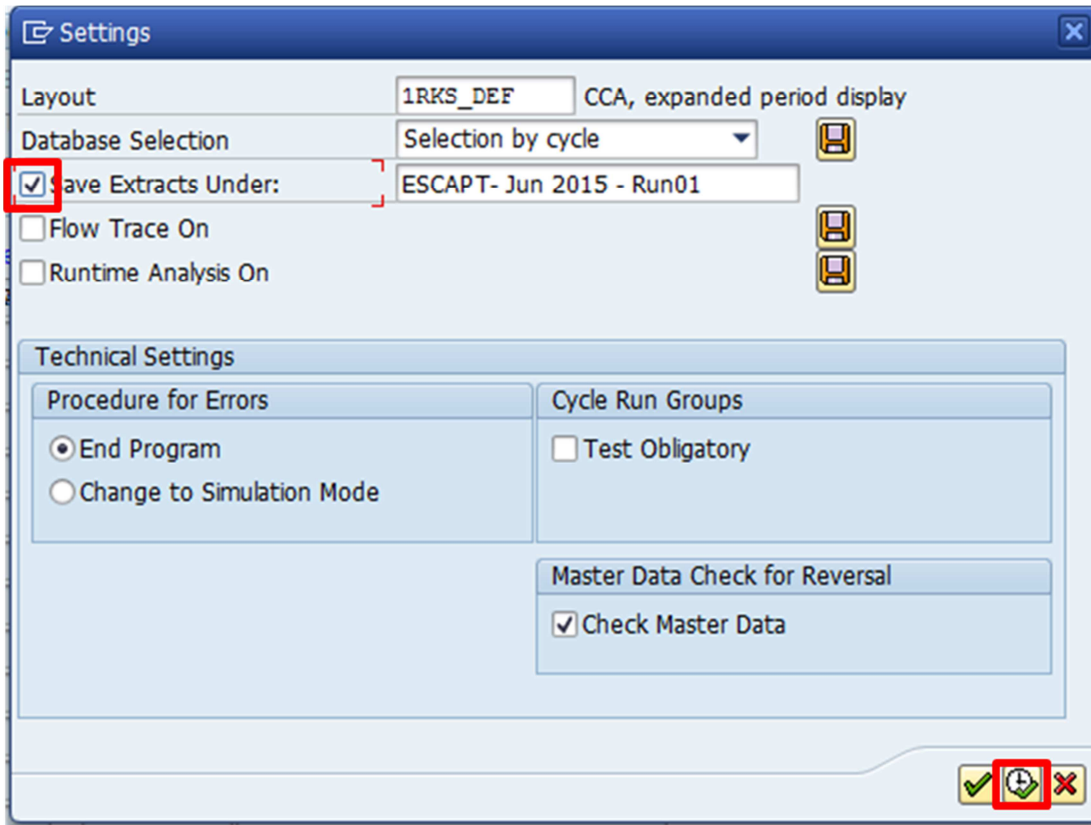
To generate an extract with the cycle execution, select the Settings in the upper task pane.



10. In the Settings window, you will be asked to check “Save Extracts Under:” option and provide a name for the extract. We recommend following the below naming convention leading to a maximum of 24 characters;


Cycle Name (max 6 characters)	hyphen	MMM	YYYY	hyphen	RunNN
ESCAPT	-	Jun	2015	-	Run01

Please leave all defaulted option in the remaining fields and select “Copy values” once the extract name has been defined.



11. Remove the check from the “Test mode” check box to run in actual mode and then click on the “Execute” button again.

Execute Act. Indirect Activity Allocation: Initial Screen

 Settings

Parameters

Period To
Fiscal Year

Processing

Background Processing
 Test Run
 Detail Lists

Cycle	Start Date	Text
ESCAP	01.06.2015	ESCAP - ICT & Broadcasting
<input type="text"/>	<input type="text"/>	<input type="text"/>

12. When running the cycle in actual mode, the system automatically asks for confirmation to reverse the cycle if this has already been executed in the same period previously. Each cycle can only be run once in a period so if changes were made to Statistical Key Figures and the cycle has to be run again; the previous execution has to be reversed.

Reverse CCA: Actual Activity Allocation

CCA: Actual Activity Allocation has already run
execute reversal?

- The system will reverse the prior execution and then execute the cycle again. If any errors are found, including insufficient funds or cash, no postings will be made and the details can be reviewed by double clicking on the “Errors” link.

Display CCA: Actual Activity Allocation Basic List

Segments Sender Receiver

Controlling Area 1000
 Version 0
 Period 006
 Fiscal Year 2015
 No. of messages 1072 Maximum Category **Errors**
 Processing status UpdateRun

Processing completed with errors

Cycle	Start Date	Text	P	Senders	Number of receivers	No. of messages
ESCAP	01.06.2015	ESCAP - ICT & Broadcasting	U	6	63	1,067

CCA: Actual Activity Allocation: Display messages

Typ	Message text	LIxt
■	*** general messages for cycle 1000ESCAP 01.06.2015 *****	?
■	Active availability control (Funds Management):	
●	Overall budget exceeded by 121,472.36 USD (UN Standard AVC Ledger) fo	?
■	Active availability control (Cash Control):	
▲	Overall available cash almost exhausted for several document items	?
●	No update performed due to an error	?
■	*** General messages for segment RI0003 *****	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000000)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000001)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000002)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000003)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000004)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000005)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000020)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000021)	?

Technical Information 0 2 1,048 22

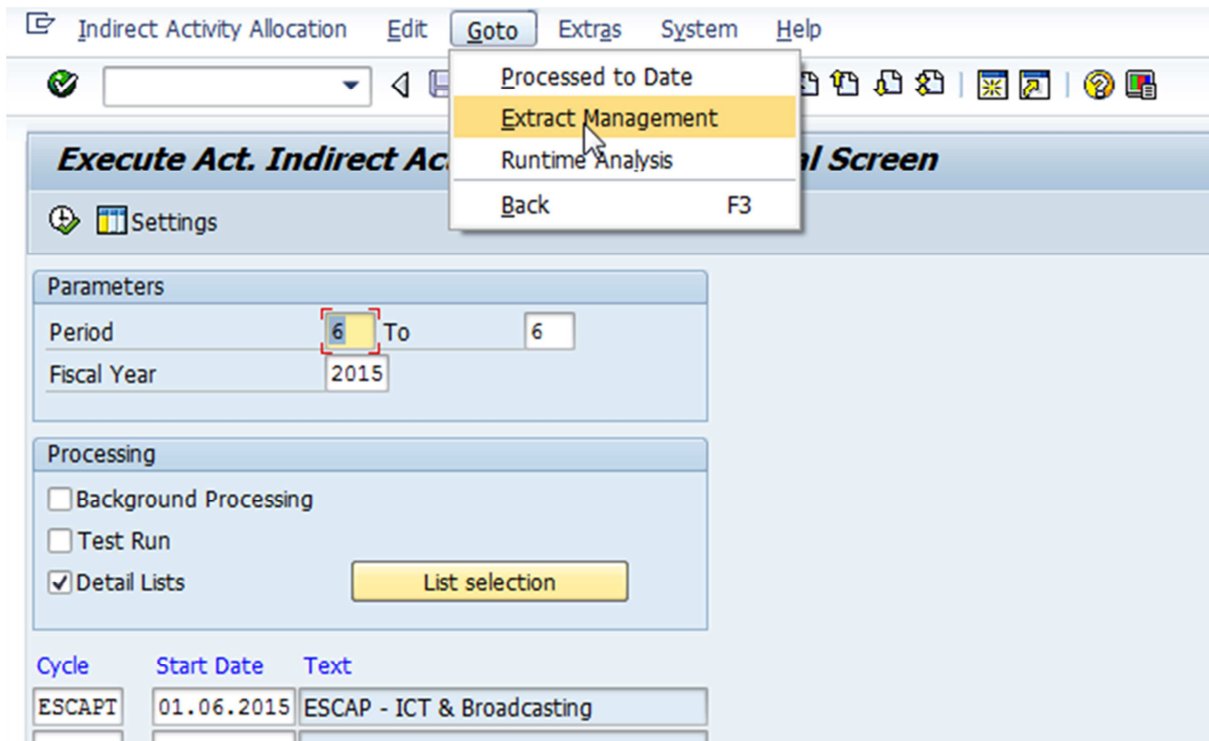
- These error messages can also be seen on the data extract that was generated. To view the extract, return to the previous screen using the “Back” option.

Display CCA: Actual Activity Allocation Basic List

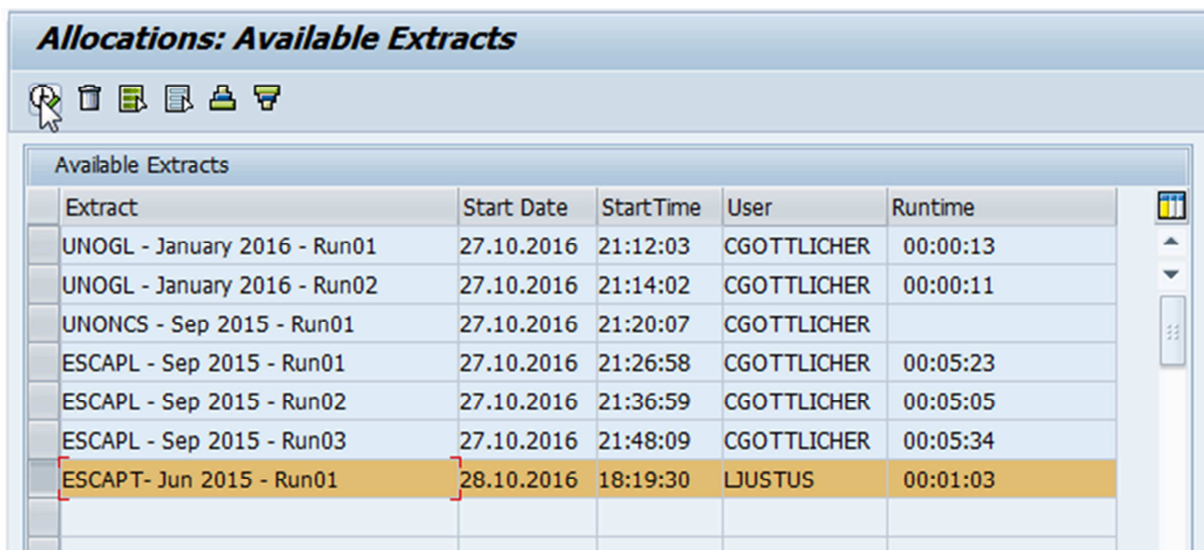
Segments Sender Receiver

Controlling Area 1000
 Version 0
 Period 006
 Fiscal Year 2015
 No. of messages 14145 Maximum Category **Errors**
 Processing status UpdateRun

- Back on the Execute Act. Indirect Activity Allocation: Initial screen, select “Goto”, then “Extract Management”



- From the list of available extracts, highlight the one that was recently generated and select “Start extract” from the above task pane.



- Once the extract was started, the user will be taken to the basic list screen from where the error messages can be viewed by double clicking on "Errors" link.

Display CCA: Actual Activity Allocation Basic List

Segments Sender Receiver

Controlling Area 1000
 Version 0
 Period 006
 Fiscal Year 2015
 No. of messages 14145 Maximum Category **Errors**
 Processing status UpdateRun

Processing completed with errors

Cycle	Start Date	Text	P	Senders	Number of receivers	No. of messages
ESCAPT	01.06.2015	ESCAP - ICT & Broadcasting	U	5	35	14,144

Display CCA: Actual Activity Allocation Basic List

Segments Sender Receiver

Controlling Area 1000
 Version 0
 Period 006
 Fiscal Year 2015
 No. of messages 14145 Maximum Category **Errors**
 Processing status UpdateRun

Processing completed with errors

CCA: Actual Activity Allocation: Display messages

Typ	Message text	LText
■	*** general messages for cycle 1000ESCAPT 01.06.2015 *****	?
■	Grant M1-32FOD-000047 not valid on 30.06.2015; grant valid from 09.07...	?
■	Grant M1-32FOD-000047 not valid on 30.06.2015; grant valid from 09.07...	?
■	No update performed due to an error	?
■	*** General messages for segment RT0003 *****	?
▲	Cost center 10074/activ. type RT0003 is not yet planned in version 0/...	?
▲	The segment does not contain any senders.	?
■	*** General messages for segment RT0205 *****	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000000)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 4000001)	?
▲	Order 10000000 is flagged for deletion	?
▲	"Actual inverse activity alloc." is not allowed (ORD 10000000)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 10000001)	?
▲	Order 10000002 is flagged for deletion	?
▲	"Actual inverse activity alloc." is not allowed (ORD 10000002)	?
▲	"Actual inverse activity alloc." is not allowed (ORD 10000003)	?

Technical Information 0 3 14,109 33

Note

The creation of a Cost Allocation Cycle extract is advisable before running each cycle so that error messages can be documented and shared with the Service Providers in Umoja. Each Service Provider can view their extracts through transaction KSC5 by selection Goto → Extract Management.

- If no errors occurred, a Controlling document number is displayed and the details of the postings can be reviewed following the same steps as when executed in test mode. If there are any warnings, they can be displayed by clicking on the “Warning” link.

Display CCA: Actual Activity Allocation Basic List

Navigation icons: Segments, Sender, Receiver, Print, Copy

Controlling Area 1000
 Version 0
 Period 006
 Fiscal Year 2015
 No. of messages 1071 Maximum Category **Warning**
 Document Number **1001545962**
 Processing status UpdateRun



Processing completed with warnings

Cycle	Start Date	Text	P	Senders	Number of receivers	No. of messages
ESCAP1	01.06.2015	ESCAP - ICT & Broadcasting	U	6	63	1,067

- To review the actual Controlling document and related documents that were posted, use transaction KSB5 by following the instructions described further down in this document.

20. If an Allocation Cycle needs to be run in the background for some reason (e.g. a long cycle may time out when running in the foreground), check the “Background Processing” box in step 11 and then execute. Follow the standard steps for setting-up and monitoring a background job in Umoja. Once the job has completed, go back to step 15 to review the results.

Execute Act. Indirect Activity Allocation: Initial Screen

  Settings

Parameters

Period To
Fiscal Year

Processing

Background Processing
 Test Run
 Detail Lists

Cycle	Start Date	Text
ESCAP1	01.06.2015	ESCAP - ICT & Broadcasting

Please note that if a cycle has already been posted for a particular period, it will be necessary to reverse manually before attempting to run in the background. If this is the case, follow the instructions in this document to reverse a cycle first and then execute in the background following step 20.

KSC5 – Reverse Allocation Cycle

An allocation cycle can be reversed once it has been posted. However, this should be avoided as much as possible as it can cause confusion to clients who have already been charged. It is better to make necessary adjustments in the next cycle execution. In exceptional circumstances when no other option is available, follow the steps below to reverse a cycle that has already been posted.

1. Enter the period(s) that need to be executed and the corresponding fiscal year. Make sure “Background Processing” and “Test Run” are unchecked. Enter the name of the cycle to be reversed.

Execute Act. Indirect Activity Allocation: Initial Screen

Settings

Parameters

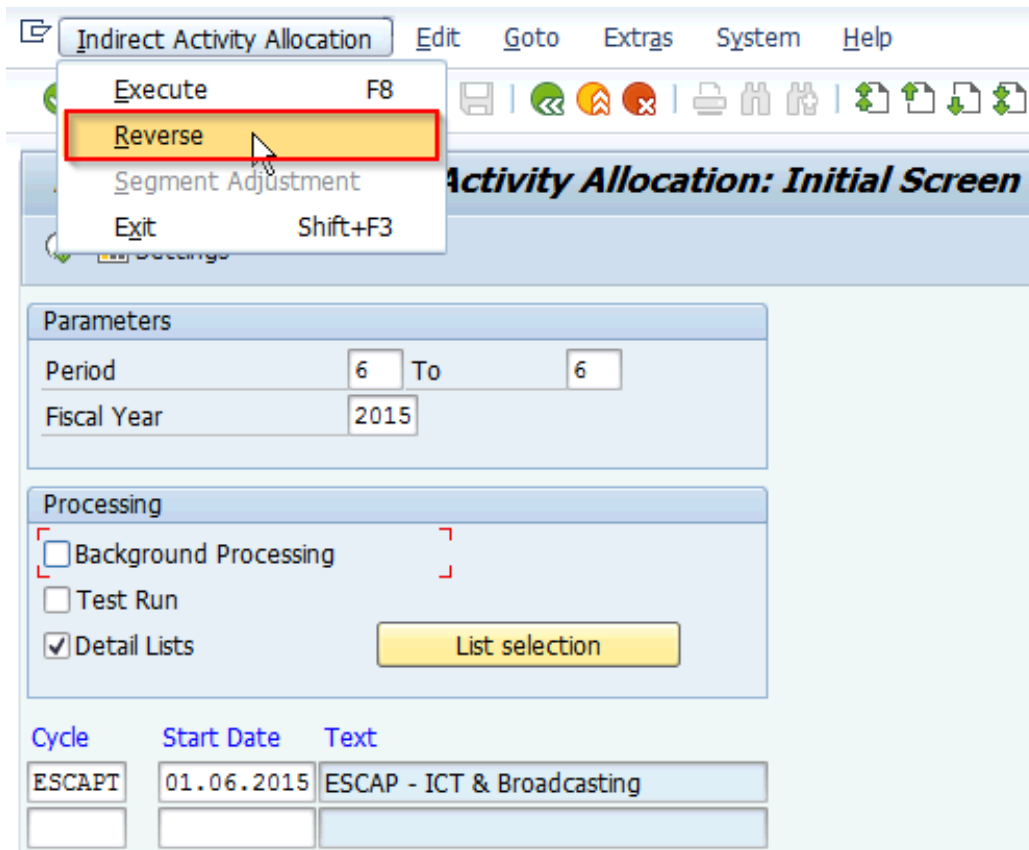
Period To
 Fiscal Year

Processing

Background Processing
 Test Run
 Detail Lists List selection

Cycle	Start Date	Text
<input type="text" value="ESCAPT"/>	<input type="text" value="01.06.2015"/>	<input type="text" value="ESCAP - ICT & Broadcasting"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

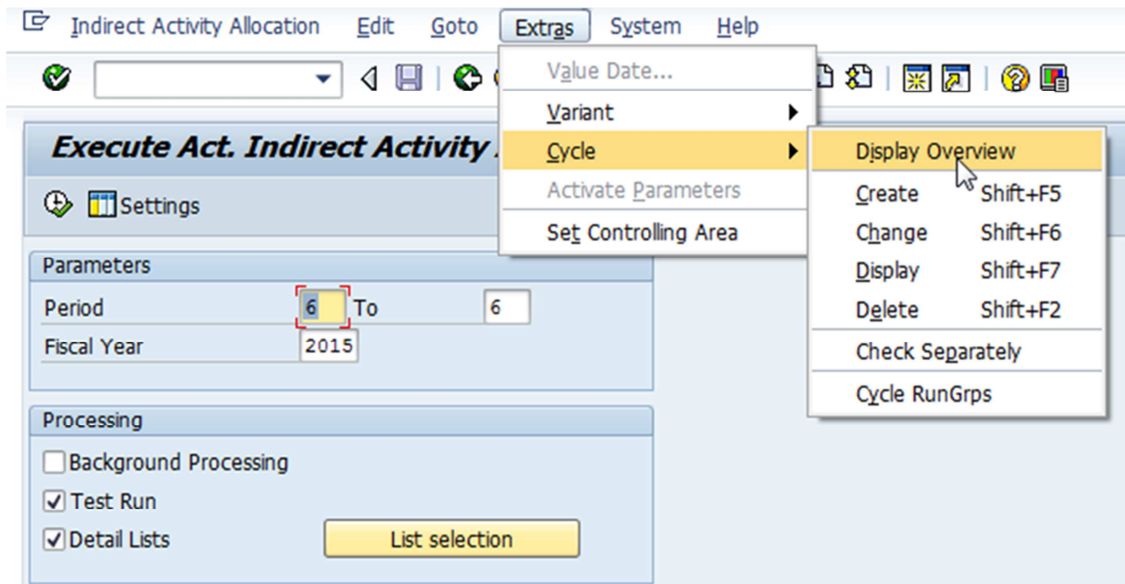
2. Instead of executing the cycle, select the menu option Indirect Activity Allocation->Reverse.



KSC5 – Monitor Cost Allocation Cycle

It is also possible to review the details of the Allocation Cycle master data as well as its execution history directly from the KSC5 transaction by following these steps.

1. From the cycle execution screen, go to the menu path Extras->Cycle->Display Overview



- All Allocation Cycles currently in Umoja are displayed on the left panel. To display information about a particular cycle, double click the cycle name on the left panel. The execution history of the Allocation cycle selected and documents posted for each execution can be reviewed on the top right panel.

Display Cycle Overview

Cycle Overview

Found entries

- CO Area 1000
 - IAA
 - Actual Cycles
 - C0214A CO214 - Admin & Finan Services
 - C0214F CO214 - Facility & Property
 - C0214H CO214 - Human Resources
 - C0214L CO214 - Logistics Support Srv
 - C0214M CO214 - Medical
 - C0214R CO214 - Rev Prod Act & Comm Ac
 - C0214T CO214 - ICT & Broadcasting
 - C0214Z CO214 - Others
 - ESCAPA ESCAP - Admin & Finan Services
 - ESCAPF ESCAP - Facility & Property
 - ESCAPH ESCAP - Human Resources
 - ESCAPL ESCAP - Logistics Support Srv
 - ESCAPM ESCAP - Medical
 - ESCAPR ESCAP - Rev Prod Act & Comm Ac
 - ESCAPT ESCAP - ICT & Broadcasting**
 - HABITX UNHABITAT - Redistribution
 - TEST10 Test INTTRK-6969
 - UNEPX UNEP - Redistribution
 - UNONA UNON - Admin & Finan Services
 - UNONAD UNON - Administrative Services
 - UNONC UNON - Confer & Events
 - UNONCB UNON - Charge-back Services
 - UNONCM UNON - Commercial Services
 - UNONCO UNON - Core Services
 - UNONCS UNON - Common Services
 - UNONDS UNON - Security Services
 - UNONF UNON - Facility & Property
 - UNONFT UNON - Facility and Transport
 - UNONH UNON - Human Resources
 - UNONIT UNON - ICT Services
 - UNONL UNON - Logistics Support Srv
 - UNONL0 UNON - Logistics Support Srv
 - UNONL2 UNON - Logistics Support Srv 2
 - UNONM UNON - Medical
 - UNONMS UNON - Medical Services
 - UNONR UNON - Rev Prod Act & Comm Act

Selection criteria | **Cycle information** | Previous processing

Actual Indirect Activity Allocation : General Information on Cycle

Cycle: ESCAPT ESCAP - ICT & Broadcasting

Valid: 01.06.2015 to 31.12.2015 Segments: 6 Cycle Run Group: 0000

Iterative Cumulative

Cycles Run					
Fiscal Year	Period	Date Run On	Doc.No.	Revers.Date	Rev.Doc.No.
2015	6	12.11.2015	1001545943	14.11.2015	1001545953
2015	6	16.10.2015	1001544248	16.10.2015	1001544263

From Fiscal Year: 2014 To Fiscal Year: 2016

Information for Selected Segment

Segment: RT0003 Sender Rule: Quantities cal... Receiver Rule: Variable porti...

Locked Share in %: 100.00 Var.Portion Type: Actual Statist...

Act.Val. Plan Val. Sched. TFactors: No scaling

Segment Sender:

Cost Ctr	Acty Type	Func. Area	Fund	Grant
11516	RT0003	19AD0001	10RCR	GMNR

Display Senders | Display Receivers

- The right bottom panel displays the first Segment within the cycle. To select and view the other Segments, open the cycle folder by clicking on the arrow next to the cycle name on the left panel. To review any of the Segments, double click on the Segment name.

Display Cycle Overview

Cycle Overview

Found entries

- CO Area 1000
 - IAA
 - Actual Cycles
 - C0214A C0214 - Admin & Finan Services
 - C0214F C0214 - Facility & Property
 - C0214H C0214 - Human Resources
 - C0214L C0214 - Logistics Support Srv
 - C0214M C0214 - Medical
 - C0214R C0214 - Rev Prod Act & Comm Ac
 - C0214T C0214 - ICT & Broadcasting
 - C0214Z C0214 - Others
 - ESCAPA ESCAP - Admin & Finan Services
 - ESCAPF ESCAP - Facility & Property
 - ESCAPH ESCAP - Human Resources
 - ESCAPL ESCAP - Logistics Support Srv
 - ESCAPM ESCAP - Medical
 - ESCAPR ESCAP - Rev Prod Act & Comm Ac
 - ESCAPT ESCAP - ICT & Broadcasting
 - RT0003
 - RT0205
 - RT0206**
 - RT0219
 - RT0280
 - RT0281
 - HABITX UNHABITAT - Redistribution
 - TEST10 Test INTTRK-6969
 - UNEPX UNEP - Redistribution
 - UNONA UNON - Admin & Finan Services
 - UNONAD UNON - Administrative Services
 - UNONC UNON - Confer & Events
 - UNONCB UNON - Charge-back Services
 - UNONCM UNON - Commercial Services
 - UNONCO UNON - Core Services
 - UNONCS UNON - Common Services
 - UNONDS UNON - Security Services
 - UNONF UNON - Facility & Property
 - UNONFT UNON - Facility and Transport
 - UNONH UNON - Human Resources
 - UNONIT UNON - ICT Services

Selection criteria | **Cycle information** | Previous processing

Actual Indirect Activity Allocation : General Information on Cycle

Cycle: ESCAPT ESCAP - ICT & Broadcasting

Valid: 01.06.2015 to 31.12.2015 Segments: 6 Cycle Run Group: 0000

Iterative Cumulative

Cycles Run

Fiscal Year	Period	Date Run On	Doc.No.	Revers.Date	Rev.Doc.No.
2015	6	12.11.2015	1001545943	14.11.2015	1001545953
2015	6	16.10.2015	1001544248	16.10.2015	1001544263

From Fiscal Year: 2014 To Fiscal Year: 2016

Information for Selected Segment

Segment: RT0206 Sender Rule: Quantities cal... Receiver Rule: Variable porti...

Locked Share in %: 100.00 Var.Portion Type: Actual Statist...

Act.Val Plan Val Sched. TFactors: No scaling

Segment Sender:

Cost Ctr	Acty Type	Func. Area	Fund	Grant
11516	RT0206	19AD0001	10RCR	GMNR

Display Senders | Display Receivers

- It is possible to access the cycle maintenance and execution transactions (KSC5, KSC2, KSC3, KSC1, KSC4) directly from this screen by using the buttons at the bottom of the right top panel. However, you would still need to have the appropriate Umoja Enterprise Role to execute these transactions.

Display Cycle Overview

Cycle Overview

Found entries

- CO Area 1000
 - IAA
 - Actual Cycles
 - C0214A - Admin & Finan Services
 - C0214F - Facility & Property
 - C0214H - Human Resources
 - C0214L - Logistics Support Srv
 - C0214M - Medical
 - C0214R - Rev Prod Act & Comm Ac
 - C0214T - ICT & Broadcasting
 - C0214Z - Others
 - ESCAPA - Admin & Finan Services
 - ESCAPF - Facility & Property
 - ESCAPH - Human Resources
 - ESCAPL - Logistics Support Srv
 - ESCAPM - Medical
 - ESCAPR - Rev Prod Act & Comm Ac
 - ESCAPT - ICT & Broadcasting
 - RT0003
 - RT0205
 - RT0206
 - RT0219
 - RT0280
 - RT0281
 - HABITX - Redistribution
 - TEST10 - Test INTTRK-6969
 - UNEPX - UNEP - Redistribution
 - UNONA - UNON - Admin & Finan Services
 - UNONAD - UNON - Administrative Services
 - UNONC - UNON - Confer & Events
 - UNONCB - UNON - Charge-back Services
 - UNONCM - UNON - Commercial Services
 - UNONCO - UNON - Core Services
 - UNONCS - UNON - Common Services
 - UNONDS - UNON - Security Services
 - UNONF - UNON - Facility & Property
 - UNONFT - UNON - Facility and Transport
 - UNONH - UNON - Human Resources
 - UNONIT - UNON - ICT Services

Selection criteria | **Cycle information** | Previous processing

Actual Indirect Activity Allocation : General Information on Cycle

Cycle: ESCAPT ESCAP - ICT & Broadcasting

Valid: 01.06.2015 to 31.12.2015 Segments: 6 Cycle Run Group: 0000

Iterative Cumulative

Cycles Run

Fiscal Year	Period	Date Run On	Doc.No.	Revers.Date	Rev.Doc.No.
2015	6	16.11.2015	1001545962		
2015	6	12.11.2015	1001545943	14.11.2015	1001545953

From Fiscal Year: 2014 To Fiscal Year: 2016

Information for Selected Segment

Segment: RT0206 Sender Rule: Quantities cal... Receiver Rule: Variable porti...

Locked Share in %: 100.00 Var.Portion Type: Actual Statist...

Act.Val. Plan.Val. Sched. TFactors: No scaling

Segment Sender:

Cost Ctr	Acty Type	Func. Area	Fund	Grant
11516	RT0206	19AD0001	10RCR	GMNR

Display Senders Display Receivers

KSB5 – Display Cost Allocation Cycle Document

In order to view any Controlling document, including the ones produced during the execution of a Cost Allocation Cycle, use transaction KSB5. This allows you to view the Controlling document created during the execution of the Allocation Cycle and navigate to other documents (Financial Accounting, Funds Management and Grant Management) if applicable.

1. Enter the number of the document to be reviewed or find it by using the drop-down in the “Document Number” field.

Display Actual Cost Documents : Initial Screen

Selection Options ⓘ Further Selection Criteria...

Document Number to

Settings

Layout Primary cost posting

2. Click on the execute icon.

Display Actual Cost Documents : Initial Screen

Selection Options ⓘ Further Selection Criteria...

Document Number to

Settings

Layout Primary cost posting

- The Controlling document will be displayed. To look at all the lines in the document, click on the small folder icon on the left side of the document number.

Display Actual Cost Documents

Document Master Record

Layout: 1SAP Primary cost posting
 COarea currency: USD USD
 Valuation View/Group: 0 Legal Valuation

DocumentNo	Doc. Date	Document Header Text	RT RefDocNo	User Name	Rev RvL			
PRW	Qty	Object	CO object name	Cost Elem.	Cost element name	Val/COArea Crncy	Total quantity	PUM C Offst.acct
1001545962	16.11.2015	ESCAPT20150601ESCAP - ICT & Broadc		CGOTTLICH-				
1	CTR	11504	ESCAP C Support Srv	83101040	Int SP IT Prov Srv	148,920.00	9,928	EA
2	ATY	11516/RT0003	ESCAP IMCTS / Email Service	83101040	Int SP IT Prov Srv	148,920.00-	9,928-	EA
4	CTR	11504	ESCAP C Support Srv	83101040	Int SP IT Prov Srv	31,455.00	2,097	EA
5	ATY	11516/RT0003	ESCAP IMCTS / Email Service	83101040	Int SP IT Prov Srv	31,455.00-	2,097-	EA
7	CTR	11516	ESCAP IMCTS	83101040	Int SP IT Prov Srv	162,045.00	10,803	EA
8	ATY	11516/RT0003	ESCAP IMCTS / Email Service	83101040	Int SP IT Prov Srv	162,045.00-	10,803-	EA
10	CTR	11504	ESCAP C Support Srv	83101120	Int SP Comm Maint	440,100.00	9,780	EA
11	ATY	11516/RT0205	ESCAP IMCTS / Internet Serv-	83101120	Int SP Comm Maint	440,100.00-	9,780-	EA
13	CTR	11504	ESCAP C Support Srv	83101120	Int SP Comm Maint	94,365.00	2,097	EA
14	ATY	11516/RT0205	ESCAP IMCTS / Internet Serv-	83101120	Int SP Comm Maint	94,365.00-	2,097-	EA
16	CTR	11516	ESCAP IMCTS	83101120	Int SP Comm Maint	36,135.00	803	EA
17	ATY	11516/RT0205	ESCAP IMCTS / Internet Serv-	83101120	Int SP Comm Maint	36,135.00-	803-	EA
19	CTR	11504	ESCAP C Support Srv	83101120	Int SP Comm Maint	154,350.00	15,435	EA
20	ATY	11516/RT0206	ESCAP IMCTS / IPT Telephony S-	83101120	Int SP Comm Maint	154,350.00-	15,435-	EA
22	CTR	11504	ESCAP C Support Srv	83101120	Int SP Comm Maint	17,280.00	1,728	EA
23	ATY	11516/RT0206	ESCAP IMCTS / IPT Telephony S-	83101120	Int SP Comm Maint	17,280.00-	1,728-	EA
25	CTR	11516	ESCAP IMCTS	83101120	Int SP Comm Maint	89,610.00	8,961	EA
26	ATY	11516/RT0206	ESCAP IMCTS / IPT Telephony S-	83101120	Int SP Comm Maint	89,610.00-	8,961-	EA
28	CTR	11561	DSS SSS Bangkok	83101120	Int SP Comm Maint	1,980.00	198	EA
29	ATY	11516/RT0206	ESCAP IMCTS / IPT Telephony S-	83101120	Int SP Comm Maint	1,980.00-	198-	EA

- For each Activity Type being charged to a particular cost receiver, two lines are posted: one with expense to the service receiver and one with revenue to the service provider. The specific Activity Type being allocated can be seen on the revenue side of the posting, next to the cost center of the service provider.

Display Actual Cost Documents

Document Master Record

Layout: 1SAP Primary cost posting
 COarea currency: USD USD
 Valuation View/Group: 0 Legal Valuation

DocumentNo	Doc. Date	Document Header Text	RT RefDocNo	User Name	Rev RvL			
PRW	Qty	Object	CO object name	Cost Elem.	Cost element name	Val/COArea Crncy	Total quantity	PUM C Offst.acct
1001545962	16.11.2015	ESCAPT20150601ESCAP - ICT & Broadc		CGOTTLICH-				
1	CTR	11504	ESCAP C Support Srv	83101040	Int SP IT Prov Srv	148,920.00	9,928	EA
2	ATY	11516/RT0003	ESCAP IMCTS / Email Service	83101040	Int SP IT Prov Srv	148,920.00-	9,928-	EA
4	CTR	11504	ESCAP C Support Srv	83101040	Int SP IT Prov Srv	31,455.00	2,097	EA
5	ATY	11516/RT0003	ESCAP IMCTS / Email Service	83101040	Int SP IT Prov Srv	31,455.00-	2,097-	EA
7	CTR	11516	ESCAP IMCTS	83101040	Int SP IT Prov Srv	162,045.00	10,803	EA
8	ATY	11516/RT0003	ESCAP IMCTS / Email Service	83101040	Int SP IT Prov Srv	162,045.00-	10,803-	EA
10	CTR	11504	ESCAP C Support Srv	83101120	Int SP Comm Maint	440,100.00	9,780	EA
11	ATY	11516/RT0205	ESCAP IMCTS / Internet Serv-	83101120	Int SP Comm Maint	440,100.00-	9,780-	EA
13	CTR	11504	ESCAP C Support Srv	83101120	Int SP Comm Maint	94,365.00	2,097	EA
14	ATY	11516/RT0205	ESCAP IMCTS / Internet Serv-	83101120	Int SP Comm Maint	94,365.00-	2,097-	EA
16	CTR	11516	ESCAP IMCTS	83101120	Int SP Comm Maint	36,135.00	803	EA
17	ATY	11516/RT0205	ESCAP IMCTS / Internet Serv-	83101120	Int SP Comm Maint	36,135.00-	803-	EA
19	CTR	11504	ESCAP C Support Srv	83101120	Int SP Comm Maint	154,350.00	15,435	EA
20	ATY	11516/RT0206	ESCAP IMCTS / IPT Telephony S-	83101120	Int SP Comm Maint	154,350.00-	15,435-	EA
22	CTR	11504	ESCAP C Support Srv	83101120	Int SP Comm Maint	17,280.00	1,728	EA
23	ATY	11516/RT0206	ESCAP IMCTS / IPT Telephony S-	83101120	Int SP Comm Maint	17,280.00-	1,728-	EA
25	CTR	11516	ESCAP IMCTS	83101120	Int SP Comm Maint	89,610.00	8,961	EA
26	ATY	11516/RT0206	ESCAP IMCTS / IPT Telephony S-	83101120	Int SP Comm Maint	89,610.00-	8,961-	EA
28	CTR	11561	DSS SSS Bangkok	83101120	Int SP Comm Maint	1,980.00	198	EA
29	ATY	11516/RT0206	ESCAP IMCTS / IPT Telephony S-	83101120	Int SP Comm Maint	1,980.00-	198-	EA

- To review the related documents, select the menu option Environment->Accounting Documents. A pop-up window will come up with the list of related documents. To view each of these documents, double click on it.

Display Actual Cost Documents

Document Master Record

List of Documents in Accounting

Documents in Accounting

Doc. Number	Object type text
1500000292	Accounting document
1701110664	Accounting document
0004340006	Profit center doc.
3000000335	Funds Management doc
1001545962	Grants Mgm. Doc.

Separate Original document

RI RefDocNo	User Name	Rev RvE	Cost Elem.	Cost element name	Val/COArea Crncy	Total quantity	FUM C	Offst.acctt
CT & Broadc	CGOTILICH--							
Srv	83101040	Int SP IT Prov Srv			148,920.00	9,928	EA	
ail Service	83101040	Int SP IT Prov Srv			148,920.00-	9,928-	EA	
Srv	83101040	Int SP IT Prov Srv			31,455.00	2,097	EA	
ail Service	83101040	Int SP IT Prov Srv			31,455.00-	2,097-	EA	
Srv	83101040	Int SP IT Prov Srv			162,045.00	10,803	EA	
ail Service	83101040	Int SP IT Prov Srv			162,045.00-	10,803-	EA	
Srv	83101120	Int SP Comm Maint			440,100.00	9,780	EA	
Internet Serv-	83101120	Int SP Comm Maint			440,100.00-	9,780-	EA	
Srv	83101120	Int SP Comm Maint			94,365.00	2,097	EA	
ail Service	83101120	Int SP Comm Maint			94,365.00-	2,097-	EA	
Srv	83101120	Int SP Comm Maint			36,135.00	803	EA	
ail Service	83101120	Int SP Comm Maint			36,135.00-	803-	EA	
Srv	83101120	Int SP Comm Maint			154,350.00	15,435	EA	
ail Service	83101120	Int SP Comm Maint			154,350.00-	15,435-	EA	
Srv	83101120	Int SP Comm Maint			17,280.00	1,728	EA	
ail Service	83101120	Int SP Comm Maint			17,280.00-	1,728-	EA	
Srv	83101120	Int SP Comm Maint			89,610.00	8,961	EA	
ail Service	83101120	Int SP Comm Maint			89,610.00-	8,961-	EA	
Srv	83101120	Int SP Comm Maint			1,980.00	198	EA	
ail Service	83101120	Int SP Comm Maint			1,980.00-	198-	EA	

Display Document: Data Entry View

Display Currency General Ledger View

Data Entry View

Document Number: 1500000292 Company Code: 1000 Fiscal Year: 2015

Document Date: 16.11.2015 Posting Date: 30.06.2015 Period: 6

Reference: Cross-Comp.No. Texts exist: Ledger Group:

Currency: USD

Co.	Itm	PK	S	Account	Description	Amount	Curr.	Amount in LC	G/L Account	Assignment	BusA	Fund	Partner Fund	Grant
1000	1	40		75001040	Int IT Provisioning	148,920.00	USD	148,920.00	75001040	15000002922015	R400	10RCR	10RCR	GMNR
	2	50		63101040	SP IT ProvisionSvc	148,920.00	USD	148,920.00	63101040	15000002922015	R400	10RCR	10RCR	GMNR
	3	40		75001040	Int IT Provisioning	31,455.00	USD	31,455.00	75001040	15000002922015	R400	10UNA	10RCR	GMNR
	4	50		63101040	SP IT ProvisionSvc	31,455.00	USD	31,455.00	63101040	15000002922015	R400	10RCR	10UNA	GMNR
	5	40		75001040	Int IT Provisioning	162,045.00	USD	162,045.00	75001040	15000002922015	R400	10UNA	10RCR	GMNR
	6	50		63101040	SP IT ProvisionSvc	162,045.00	USD	162,045.00	63101040	15000002922015	R400	10RCR	10UNA	GMNR
	7	40		75001120	Int Comm MaintSupport	440,100.00	USD	440,100.00	75001120	15000002922015	R400	10RCR	10RCR	GMNR
	8	50		63101120	SP Comun Maint	440,100.00	USD	440,100.00	63101120	15000002922015	R400	10RCR	10RCR	GMNR
	9	40		75001120	Int Comm MaintSupport	94,365.00	USD	94,365.00	75001120	15000002922015	R400	10UNA	10RCR	GMNR
	10	50		63101120	SP Comun Maint	94,365.00	USD	94,365.00	63101120	15000002922015	R400	10RCR	10UNA	GMNR
	11	40		75001120	Int Comm MaintSupport	36,135.00	USD	36,135.00	75001120	15000002922015	R400	10UNA	10RCR	GMNR
	12	50		63101120	SP Comun Maint	36,135.00	USD	36,135.00	63101120	15000002922015	R400	10RCR	10UNA	GMNR
	13	40		75001120	Int Comm MaintSupport	154,350.00	USD	154,350.00	75001120	15000002922015	R400	10RCR	10RCR	GMNR
	14	50		63101120	SP Comun Maint	154,350.00	USD	154,350.00	63101120	15000002922015	R400	10RCR	10RCR	GMNR
	15	40		75001120	Int Comm MaintSupport	17,280.00	USD	17,280.00	75001120	15000002922015	R400	10UNA	10RCR	GMNR
	16	50		63101120	SP Comun Maint	17,280.00	USD	17,280.00	63101120	15000002922015	R400	10RCR	10UNA	GMNR
	17	40		75001120	Int Comm MaintSupport	89,610.00	USD	89,610.00	75001120	15000002922015	R400	10UNA	10RCR	GMNR
	18	50		63101120	SP Comun Maint	89,610.00	USD	89,610.00	63101120	15000002922015	R400	10RCR	10UNA	GMNR
	19	40		75001120	Int Comm MaintSupport	1,980.00	USD	1,980.00	75001120	15000002922015	R400	10UNA	10RCR	GMNR
	20	50		63101120	SP Comun Maint	1,980.00	USD	1,980.00	63101120	15000002922015	R400	10RCR	10UNA	GMNR

- To return to the previous screen and review the rest of the documents, click on the green arrow back icon.



Display Actual Cost Documents

Document Master Record

List of Documents in Accounting

Doc. Number	Object type text
1500000292	Accounting document
1701110664	Accounting document
0004340006	Profit center doc.
3000000335	Funds Management doc
1001545962	Grants Mgm. Doc.

Separate Original document

RI	RefDocNo	User Name	Rev	RvD	Cost Elem.	Cost element name	Val/COArea	Crcy	Total quantity	PUM	C	Offst.acct
CT & Broadc		CGOTTLICH-										
Srv	83101040	Int SP II Prov Srv	148,920.00						9,928	EA		
Mail Service	83101040	Int SP II Prov Srv	148,920.00-						9,928-	EA		
Srv	83101040	Int SP II Prov Srv	31,455.00						2,097	EA		
Mail Service	83101040	Int SP II Prov Srv	31,455.00-						2,097-	EA		
Srv	83101040	Int SP II Prov Srv	162,045.00						10,803	EA		
Mail Service	83101040	Int SP II Prov Srv	162,045.00-						10,803-	EA		
Srv	83101120	Int SP Comm Maint	440,100.00						9,780	EA		
Internet Service	83101120	Int SP Comm Maint	440,100.00-						9,780-	EA		
Internet Service	83101120	Int SP Comm Maint	94,365.00						2,097	EA		
Internet Service	83101120	Int SP Comm Maint	94,365.00-						2,097-	EA		
Internet Service	83101120	Int SP Comm Maint	36,135.00						803	EA		
Internet Service	83101120	Int SP Comm Maint	36,135.00-						803-	EA		
Internet Service	83101120	Int SP Comm Maint	154,350.00						15,435	EA		
Internet Service	83101120	Int SP Comm Maint	154,350.00-						15,435-	EA		
Internet Service	83101120	Int SP Comm Maint	17,280.00						1,728	EA		
Internet Service	83101120	Int SP Comm Maint	17,280.00-						1,728-	EA		
Internet Service	83101120	Int SP Comm Maint	89,610.00						8,961	EA		
Internet Service	83101120	Int SP Comm Maint	89,610.00-						8,961-	EA		
Internet Service	83101120	Int SP Comm Maint	1,980.00						198	EA		
Internet Service	83101120	Int SP Comm Maint	1,980.00-						198-	EA		