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## Overview of Umoja Indirect Support Cost Posting Schema

Standard SAP GMIDPOST program posts the ‘real’ grant to the accounting entry postings to both expenditures (which are charged against external fund 32XXX) and income (which are recorded against internal fund 62XXX) lines. The posting triggers the movement of cash from 32XXX to 62XXX. Below is the standard SAP GMIDCPOST posting schema.

DR/CR	GL	GL description	Amount	BA	Fund	Partner Fun	Grant	Cost Center	Fund Cente	WBSE
DR	78201010	PSC UN Portion	100.00	P018	32XXX	62OKA	Grant		11111	SB-0000XX
CR	63501010	Inc IDC	(100.00)	P018	62OKA	32XXX	Grant	11111	11111	
DR	11701010	Csh MAIN Pool	100.00	P018	62OKA		Grant		11111	SB-0000XX
CR	11701010	Csh MAIN Pool	(100.00)	P018	32XXX		Grant		11111	SB-0000XX

However, UN business requires that all ‘cash’ posting from the Grant Indirect Cost posting program be automatically moved to grant “GMNR” to facilitate the transfer of cash to the different funds that would be utilizing these funds. The Average Daily Balance program uses the combination 11701010 for each BA/FUND/GRANT. For the 62XXX funds, the grant value in 11701010 should be “GMNR”.

Due to the UN’s unique requirement, a new program (ZGMIDCPOST) is developed in Umoja to change the system configuration and reposting of the cash movements to “GMNR”. The Grant Indirect Cost auto posting in Umoja, therefore, consists of the following three steps.

### 1. GMIDCPOST

The Grants management indirect cost posting program can be run via on-line or batch process periodically. The transaction code for the online posting is “GMIDCPOST”.

When this transaction is posted, FI documents are created. Following is the standard entry:

FI Doc Type	DR	CR	GL Acct#	GL/Desc	GL/Desc	Amt	Amt	BA	Fund	Grant	Partner BA	Partner Fund	Segment	Cost Center	Functional Area	Funds Center	WBS element
SI	Dr		78201010	PSC UN portion		100		P010	32UIC	S1-32UIC-000001		62OKA	102POLITAF		40AC0001	10326	SB-000054
GMIDCPOST		Cr	63501010		Income from Programme Support Income		100	P010	62OKA	S1-32UIC-000001		32UIC	102POLITAF	10326	40AC0001	10326	
	Dr		19401020	AR PSC Technical Clearing		100		P010	62OKA	S1-32UIC-000001							
		Cr	19401020		AR PSC Technical Clearing		100	P010	32UIC	S1-32UIC-000001							

### 2. Clearing GL 19401020 (AR PSC Technical Clearing)

In this process, the GL account 19401020 is automatically cleared via a batch process (F.13). The standard entry is below:

FI Doc Type	DR	CR	GL Acct #	GL/Desc	GL/Desc	Amt	Amt	BA	Fund	Grant	Partner BA	Partner Fund	Partner Grant
SC	Dr		19401020	AR PSC Technical Clearing		100		P010	32UIC	S1-32UIC-000001			
GL CLEAR		Cr	19401020		AR PSC Technical Clearing		100	P010	62OKA	S1-32UIC-000001			
	Dr		11701010	Cash Held in UNHQ Main Pool		100		P010	62OKA	S1-32UIC-000001	P010	32UIC	S1-32UIC-000001
		Cr	11701010		Cash Held in UNHQ Main Pool		100	P010	32UIC	S1-32UIC-000001	P010	62OKA	S1-32UIC-000001

### 3. ZGMIDCPOST

To accommodate the UN requirement, **the new customised program ZGMIDCPOST** was developed. It is called via batch program based on the FI auto-clearing entry in #2 above. GL account lines 11701010 are generated automatically by the system. The standard entry for the UN configuration is shown below:

FI Doc Type	DR	CR	GL Acct #	GL/Desc	GL/Desc	Amt	Amt	BA	Fund	Grant	Partner BA	Partner Fund	Partner Grant	Segment	Cost Center	Functional Area
NEW PROGRAM	Dr		63501011	Income from Indirect Cost Contra		100		P010	62OKA	S1-32UIC-000001				102POLITAF	10326	40AC0001
		Cr	63501020		Income from Programme Support Cost		100	P010	62OKA	GMNR				102POLITAF	10326	40AC0001
	Dr		11701010	Cash Held in UNHQ Main Pool		100		P010	62OKA	GMNR	P010	62OKA	S1-32UIC-000001			
		Cr	11701010		Cash Held in UNHQ Main Pool		100	P010	62OKA	S1-32UIC-000001	P010	62OKA	GMNR			

#### Business rules:

- IDC Amount = Total value of Commitments + Actuals (GM Value Types: 51, 52, 61 (Stat indicator R, 65, 66, 95, 99, Z2 and Z5) \* IDC rate;
- Three steps, GMIDCPOST, F.13 and ZGMIDCPOST, are run online or scheduled via batch process in sequence. This function is expected to be centralized;
- All cash in funds 62XXX should be posted with “GMNR”.
- The cut-off date, document date, posting date in GMIDCPOST, F.13 and ZGMIDCPOST programs should all be in sync and should be the day before current date (system date) to ensure the date is same in all locations.
- GL account 19401020 should be manually monitored as the GL account 19401020 will be open item managed.
- Use document type “SI”.

#### Enterprise Roles

GM Support User (GM) is authorized to run T-codes GMIDCPOST and ZGMIDCPOST.  
 Financial Accounting Support User (FA) is authorized to run T-code F.13.

It is important to ensure the designated officers delegated to run IDC programs periodically must have their user ID mapped to both GM Support role and FA Support role.

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## Chapter 1 – Umoja Indirect Support Cost Process

### 1.1 GMIDCPOST

**Post Indirect Costs (Defined by Sponsor/Grant)**

Free Selection

**Selection Criteria**

Company Code	1000
Grant	_____ to _____
Grant Group	_____
Cutoff Date	13.05.2016

**IDC Document to be Generated**

Document Type	SI
Text	GMIDCPOST for CERF
Document Date	13.05.2016
Posting Date	13.05.2016
Posting Period	

**Run Parameters**

Test Run

Parallel Processing

Logon/server group: \_\_\_\_\_

Tips:

- Always use document type “SI”;
- GMIDCPOST can be run for one grant, a group of grants or all grants (without specifying the grant numbers in the selection criteria).
- Free Selection allows to run particular Funds or other select criteria;

**Post Indirect Costs (Defined by Sponsor/Grant)**

Free Selection

**Selection Criteria**

- UN Grantee
- Funding Framework Agreement Ex
- Funding Framework Agreement In
- Date: Signing Funding Agreements
- Date: Signing Funding Agreements
- Date: Funding Agreement Start
- Date: Funding Agreement End Date
- Substantive Office
- Fund Code
- IPSAS Conditionality
- Treatment of Interest
- Treatment of Unspent Balance
- Donor Restrictions Exist
- Donor Restrictions

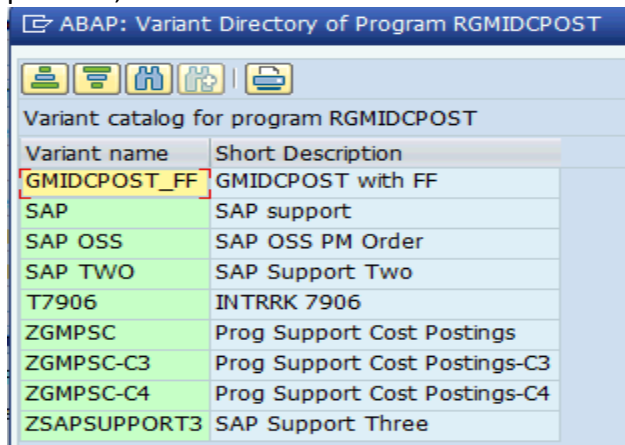
**Dynamic selections**

Multiple Selection for Fund C

Select Single Values (1)

O.	Single value
<input type="checkbox"/>	32CER
<input type="checkbox"/>	33CER
<input type="checkbox"/>	
<input type="checkbox"/>	

- For users who run the IDC programs frequently, a variant can be set up to facilitate the process.;



ABAP: Variant Directory of Program RGMIDCPOST

Variant catalog for program RGMIDCPOST

Variant name	Short Description
GMIDCPOST_FF	GMIDCPOST with FF
SAP	SAP support
SAP OSS	SAP OSS PM Order
SAP TWO	SAP Support Two
T7906	INTRRK 7906
ZGMPSC	Prog Support Cost Postings
ZGMPSC-C3	Prog Support Cost Postings-C3
ZGMPSC-C4	Prog Support Cost Postings-C4
ZSAPSUPPORT3	SAP Support Three

- Cutoff Date: This field select all Grants relevant expense up to this date.
- Document Date: The date of GMIDCPOST posting
- It is suggested to have cutoff Date = Document Date = Posting Date = Clearing Date = System date – 1 day;
- Always perform “Test Run”;
- “Parallel Processing” should be selected. When selected, the batch process will bypass cash AVC checking. Otherwise, some grants might fail due to lack of cash at grant level. This is also true for background process. If this is not selected, the GRANTIDCPOST process takes long.
- Execute in background to avoid time out.
- The document number starts with “16” and Accounting entries as following:

*Dr 78201010 PSC UN Portion - Expenditures on External Fund and Actual Grant  
Cr 63501010 Inc IDC - Income on Recovery Fund (Partner Fund = External Fund) **and**  
**Actual Grant***

*Dr 19401020 AR PSC Tech Clearing on External Fund and Actual Grant (62XXX fund)  
Cr 19401020 AR PSC Tech Clearing on Recovery Fund and Actual Grant (32XXX fund)*

**Display Document: General Ledger View**

Display Currency | Entry View | Other Ledger

**Data Entry View**

Document Number: 1600015340 | Company Code: 1000 | Fiscal Year: 2015  
 Document Date: 07.10.2015 | Posting Date: 07.10.2015 | Period: 10  
 Reference: GMIDCPOST | Cross-Comp.No.:  
 Currency: USD | Texts exist:  | Ledger Group:

**Ledger OL**

Doc.: 1600015340 | FiscalYear: 2015 | Period: 10

CoCd	Itm	L.item	P	S	Account	Description	Amount	Curr.	Amount in LC	BusA	Fund	Grant	WBS element	Se
1000	1	000001	50		19401020	AR PSC Tech Clearing	3,220,449.75-	USD	3,220,449.75-	S100	32CER	M1-32CER-000001		10
1000	118	000118			63501010	Inc IDC	3,220,449.75-	USD	3,220,449.75-	S100	62RPS	M1-32CER-000001		10
1000	119	000119			19401020	AR PSC Tech Clearing	1,817,625.47-	USD	1,817,625.47-	S100	32CER	M1-32CER-000001		10
1000	197	000197			63501010	Inc IDC	1,817,625.47-	USD	1,817,625.47-	S100	62RPS	M1-32CER-000001		10
1000	2	000002	40		19401020	AR PSC Tech Clearing	3,220,449.75	USD	3,220,449.75	S100	62RPS	M1-32CER-000001		10
1000	3	000003			78201010	PSC UN Portion	10,783.82	USD	10,783.82	S100	32CER	M1-32CER-000001	SB-001053.01	10
1000	4	000004			78201010	PSC UN Portion	5,138.30	USD	5,138.30	S100	32CER	M1-32CER-000001	SB-001053.02	10
1000	5	000005			78201010	PSC UN Portion	4,589.13	USD	4,589.13	S100	32CER	M1-32CER-000001	SB-001053.03	10
1000	6	000006			78201010	PSC UN Portion	5,125.99	USD	5,125.99	S100	32CER	M1-32CER-000001	SB-001053.04	10
1000	7	000007			78201010	PSC UN Portion	40,391.58	USD	40,391.58	S100	32CER	M1-32CER-000001	SB-001054.01	10
1000	8	000008			78201010	PSC UN Portion	3,339.98	USD	3,339.98	S100	32CER	M1-32CER-000001	SB-001051.01	10
1000	9	000009			78201010	PSC UN Portion	11,215.65	USD	11,215.65	S100	32CER	M1-32CER-000001	SB-001051.02	10

Example:

Step1: T-code GMIDCPOST and enter selection criteria etc.

**Post Indirect Costs (Defined by Sponsor/Grant)**

(Free Selection)

**Selection Criteria**

Company Code: 1000  
 Grant: M1-32CER-000001 to  
 Grant Group:  
 Cutoff Date: 13.05.2016

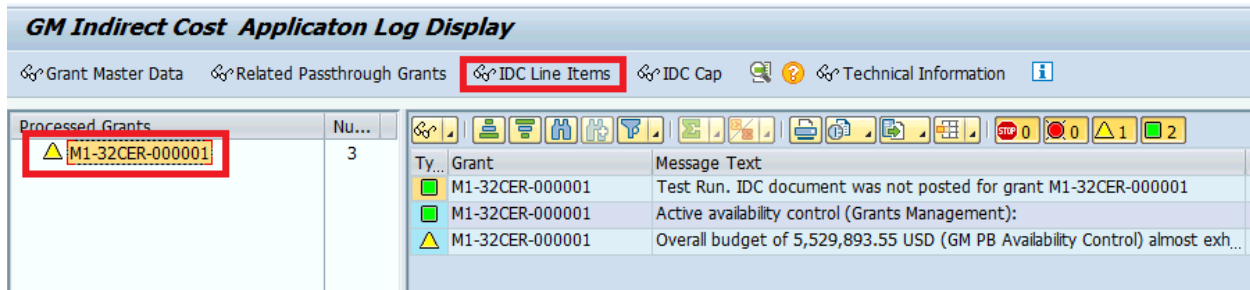
**IDC Document to be Generated**

Document Type: SI  
 Text: GMIDCPOST for CERF - test  
 Document Date: 13.05.2016  
 Posting Date: 13.05.2016  
 Posting Period:

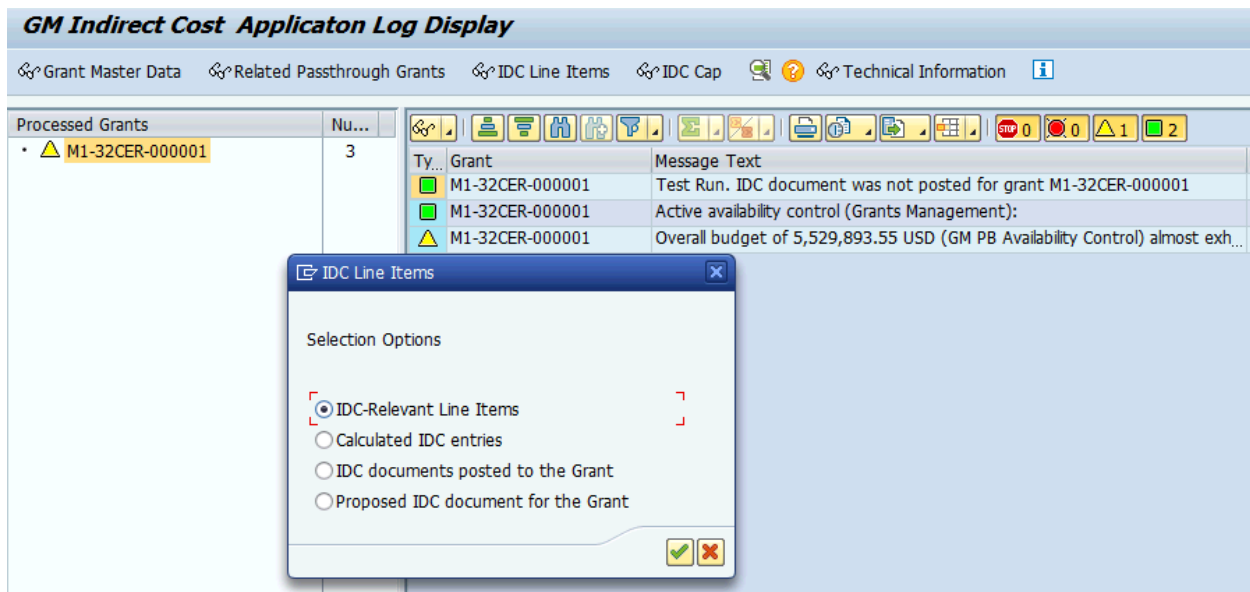
**Run Parameters**

Test Run  
 Parallel Processing  
 Logon/server group:

Step2: Execute Test Run



Highlight the grant to be reviewed and click “IDC Line Items”, a list of four “Select Options” (reports) is listed in the pop up box. It is suggested to review the reports and pay attention in particular to the report “Proposed IDC document for the Grant”.



A. IDC-Relevant Line Items

Based on the IDC rule configured, this report will show the user all relevant IDC expense selected for the GMIDCPOST process.



**GM Indirect Cost Applicaton Log Display**

IDC-Relevant Line Items

RefDocumnt	DT	Year	Grant	Sp. Prog.	Sponsored Class	Bu...	Fund	G/L Account	VT	Stat.I...	Gra...	Local currency	Tex
5100177924	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78114010	99	R	2015	13,819,572.43	
												<b>15,891,522.43</b>	
5100178204	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78112010	99	R	2015	6,363.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78111010	99	R	2015	10,000.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78114010	99	R	2015	83,865.04	
												<b>100,228.04</b>	
5100178205	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78112010	99	R	2015	8,400.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78111010	99	R	2015	12,000.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78117010	99	R	2015	260,000.00	
												<b>280,400.00</b>	
5100178478	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78111010	99	R	2015	2,000.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78112010	99	R	2015	2,020.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78115010	99	R	2015	3,336.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78114010	99	R	2015	105,021.57	
												<b>112,377.57</b>	
5100180108	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78112010	99	R	2015	16,518.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78115010	99	R	2015	28,761.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78117010	99	R	2015	37,944.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78113010	99	R	2015	39,906.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78111010	99	R	2015	63,362.00	
	RE	2015	M1-32CER-000001	CERF-CER-000...	AM1-GRANTS-OUT	010	32CER	78114010	99	R	2015	1,070,875.36	
												<b>1,257,366.36</b>	

B. Calculated IDC entries

This report is to display the Calculated IDC entries for this selected grant before the current posting run.

**GM Indirect Cost Applicaton Log Display**

Calculated IDC entries

RefDocumnt	DT	Year	Grant	Sp. Prog.	Sponsored Class	Bu...	Fund	G/L Account	VT	Stat.I...	Gra...	Local currency	Text
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				360.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				255.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				2,160.01	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				120.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				6,361.98	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				14,016.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				78,340.51	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				0.00	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				462.06	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				24.60	
			M1-32CER-000001	CERF-CER-000002	PSC-EXP-UN		32CER	78201010				5,030.70	

C. IDC documents posted to the grant

This report is to display the IDC documents posted to the grant before the current program run.

**GM Indirect Cost Applicaton Log Display**

IDC documents posted to the Grant

RefDocum...	DT	Year	Grant	Sponsored Program	Sp. Class	Bu...	Fund	G/L Account	VT	Stat.I...	Gra...	Σ	Local currency
<b>16000174...</b>													<b>0.00</b>
1600019223	SI	2015	M1-32CER-000001	CERF-CER-00002		010	32CER	19401020	Y5	S	2015		235,130.04
	SI	2015	M1-32CER-000001	CERF-CER-00002		010	62RPS	19401020	Y5	S	2015		235,130.04
	SI	2015	M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN	010	32CER	78201010	99	R	2015		14,018.69
	SI	2015	M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN	010	32CER	78201010	99	R	2015		16,799.69
	SI	2015	M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN	010	32CER	78201010	99	R	2015		13,934.30
	SI	2015	M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN	010	32CER	78201010	99	R	2015		62,807.27
	SI	2015	M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN	010	32CER	78201010	99	R	2015		14,018.69
	SI	2015	M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN	010	32CER	78201010	99	R	2015		49,065.42
	SI	2015	M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN	010	32CER	78201010	99	R	2015		22,429.91
	SI	2015	M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN	010	32CER	78201010	99	R	2015		42,056.07
	SI	2015	M1-32CER-000001	CERF-CER-00002	PSC-INCOME	010	62RPS	63501010	Y7	S	2015		235,130.04
<b>1600019...</b>													<b>0.00</b>

D. Proposed IDC document for the Grant

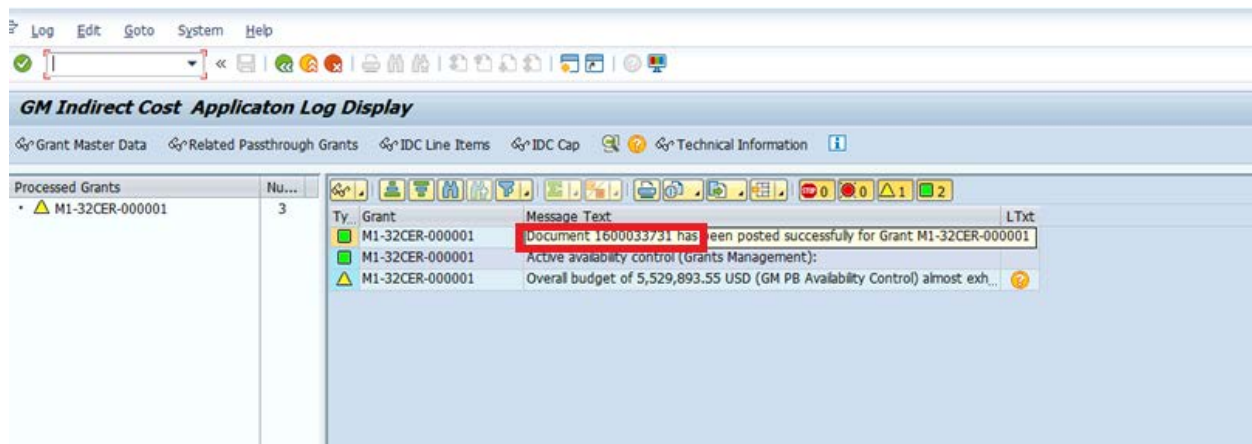
This report is to display the proposed IDC documents, which are the documents being posted at this time based on Period Base Encumbrance Tracking Engine “PBET”. PBET reviews the changes to the Grants Master IDC posting based on each period. As the Grants IDC posting change overtime, the system-calculated delta changes to reflect document reversal, correction, or additions to posting. Any IDC rate changes for a particular Sponsor Program and class are also included in the calculation.

**GM Indirect Cost Applicaton Log Display**

Proposed IDC document for the Grant

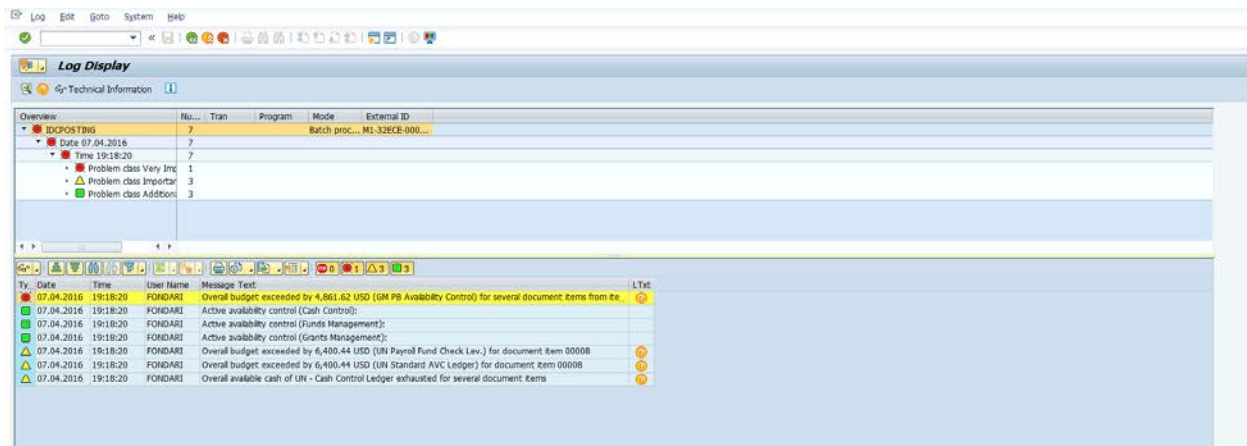
RefDocum...	DT	Y...	Grant	Sponsored Program	Sp. Class	Bu...	Fund	G/L Account	VT	Stat.I...	Gra...	Σ	Local currency	Text
			M1-32CER-000001	CERF-CER-00002			32CER	19401020					557,832.03-	GMIDCPOST for CERF - test
			M1-32CER-000001	CERF-CER-00002			62RPS	19401020					557,832.03	GMIDCPOST for CERF - test
			M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN		32CER	78201010					19,743.14	GMIDCPOST for CERF - test
			M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN		32CER	78201010					8,412.00	GMIDCPOST for CERF - test
			M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN		32CER	78201010					3,006.84	GMIDCPOST for CERF - test
			M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN		32CER	78201010					37,720.99	GMIDCPOST for CERF - test
			M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN		32CER	78201010					3,371.33	GMIDCPOST for CERF - test
			M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN		32CER	78201010					8,832.06	GMIDCPOST for CERF - test
			M1-32CER-000001	CERF-CER-00002	PSC-EXP-UN		32CER	78201010					476,745.67	GMIDCPOST for CERF - test
			M1-32CER-000001	CERF-CER-00002	PSC-INCO..		62RPS	63501010					557,832.03-	GMIDCPOST for CERF - test
													<b>0.00</b>	
													<b>0.00</b>	

Step 3: Remove “Test Run” and execute in background



**Step 4: Review the Job Log**

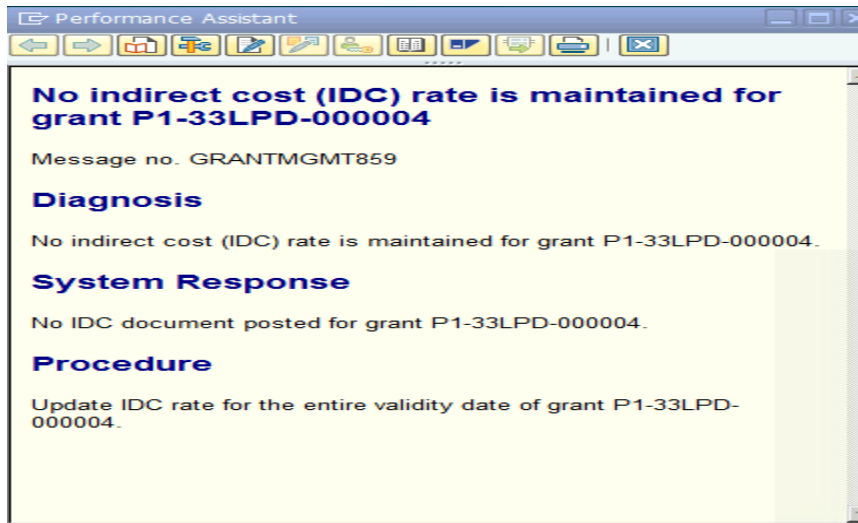
When you have finished processing, the grant master data is updated to reflect the postings made. You can access a log of IDC posting details by choosing **Extras > Application Log**.



**RESULTS**

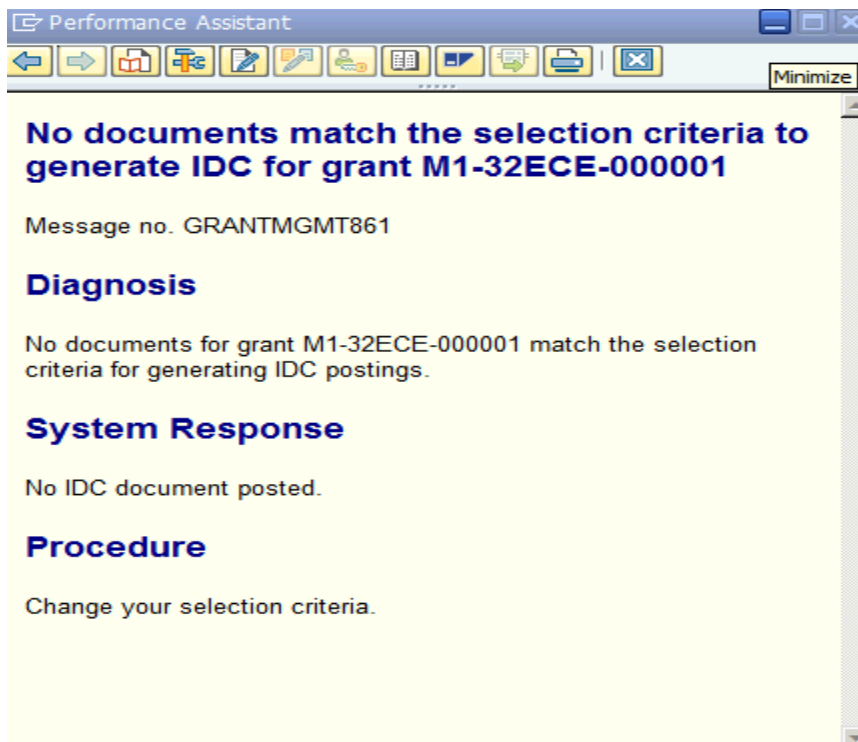
The resulting list shows a list of the grants that satisfies the selection criteria.

- A green traffic signal indicates that no errors were found related to grants.
- **M1-32ECE-000007**
- A yellow traffic signal indicates that warning messages were found for a grant. Troubleshoot the message to determine whether the warning impacts the IDC financial transaction.
- **P1-33LPD-000004**
- A red traffic signal indicates that errors were found for a grant. Troubleshoot the message to determine whether the error message can be resolved. *Note* that no IDC transaction can be posted for a grant with an error message.



- **M1-32ECE-000001**

- A message is displayed for each grant. You can access further information by double-clicking the message to display the long text.



### 1.2. Clearing GL 19401020 (AR PSC Technical Clearing)

## T-code: F.13

**Automatic Clearing**

General selections

Company Code 1000 to [ ]

Fiscal Year [ ] to [ ]

Assignment [ ] to [ ]

Document Number [ ] to [ ]

Posting Date [ ] to [ ]

Select customers

Special G/L transactions

Special G/L Indicator-Custom [ ] to [ ]

Customers [ ] to [ ]

Grouping by payment advice no.

Select vendors

Special G/L transactions

Special G/L Indicator - Vend [ ] to [ ]

Vendors [ ] to [ ]

Select G/L accounts

G/L Accounts **19401020** to [ ]

GR/IR account special process.

Maximum Number of Groups [ ]

Posting parameters

Clearing date 13.05.2016 Period

Date from Most Recent Document

Include tolerances

Permit individual line items

Include suppl. account assgmt

Test run

Minimum Number of Line Items [ ]

## Tips:

- Remember to click “Select G/L accounts and enter 19401020;
- Clearing Date = Cutoff Date = Document Date = Posting Date of GMIDCPOST: System date – 1 day;
- Run “Test Run” to identify potential issues;
- The GL account 19401020 will be automatically. The accounting entry is shown below:  
 Dr 194010120 A/R PSC Technical Clearing on External Fund (32XXX)  
 Cr 19401020 A/R PSC Technical Clearing on Recovery Fund (62XXX)  
 Dr 11701010 Cash Main Pool on Recovery Fund with Actual Grant (62XXX)  
 Cr 11701010 Cash Main Pool on External Fund with Actual Grant (32XXX)

**Automatic Clearing**

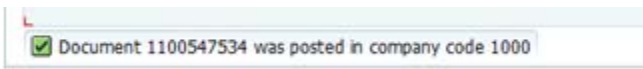
United Nations  
New York

Automatic Clearing  
Test run - Detail list of open and cleared items

Company Code 1000  
Account Type S  
Account number 19401020  
G/L 19401020

DocumentNo	Itm	Clearing	Clrng doc.	SG	Crcy	Amount	Document Number
1100523382	001	13.05.2016			USD	47,619.00	1100523382
1100523382	002	13.05.2016			USD	47,619.00-	1100523382
*		13.05.2016			USD	0.00	1100523382
1600018953	001	13.05.2016			USD	852.60-	1600018953
1600018953	002	13.05.2016			USD	852.60	1600018953
*		13.05.2016			USD	0.00	1600018953
1600018957	001	13.05.2016			USD	0.10	1600018957
1600018957	002	13.05.2016			USD	0.10-	1600018957
*		13.05.2016			USD	0.00	1600018957
1600018958	001	13.05.2016			USD	539.24	1600018958
1600018958	002	13.05.2016			USD	539.24-	1600018958
*		13.05.2016			USD	0.00	1600018958
1600018960	001	13.05.2016			USD	0.05-	1600018960
1600018960	003	13.05.2016			USD	12,999.95-	1600018960
1600018960	002	13.05.2016			USD	13,000.00	1600018960
*		13.05.2016			USD	0.00	1600018960
1600018974	001	13.05.2016			USD	1,430.00	1600018974
1600018974	002	13.05.2016			USD	1,430.00-	1600018974
*		13.05.2016			USD	0.00	1600018974

Deselect “Test Run” and execute




### 1.3. ZGMIDCPOST


T-code: ZGMIDCPOST

**Grant GMIDC Program**

Grant GMIDCPOST

General Ledger Account 19401020

Document Posting Date  01.08.2016 to

It is important to note that the icon  denotes “greater than and equal to” the date indicated in the field “Document Posting Date”. Therefore, the field above is interpreted to be transactions earlier than 1 August 2016 including transaction on that day. Earlier than means transactions processed following the last IDC program execution. We recommend that you use a variant and ensure that you are using the correct dimensions in the selection criteria.



**Grant GMIDC Program**

Grant GMIDCPOST

General Ledger Account: 19401020

Document Posting Date: to 13.05.2016

**Grant GMIDC Program**

ZGMIDCPOST Process Log Report

Status	GMIDCPOST Documents Processed	Clearing Document No.	ZGMIDCPOST Doc Number	New Value in "Ref. Key(head) 2"
	1600033731	1100547534	1600033732	1600033732

Tips:

- General Ledger Account is defaulted to 19401020
- Document Posting Date = same as Clearing Date used in selection criteria for F.13
- ZGMIDCPOST doc number is shown in the Ref.Key2 field of GMIDCPOST doc;
- GMIDCPOST doc number is shown in the Document Header Text of ZGMIDCPOST

**Display Document: Data Entry View**

Document Header: 1000 Company Code

Document Type:  SI  Grant Indirect Cost

Doc.Header Text: Indirect Cost Posting

Card type: Card no.

Request Number

Reference: GMIDCPOST Document Date: 13.05.2016

Posting Date: 13.05.2016

Posting Period: 05 / 2016

Currency: USD

Ref. Transactn: BKPFF Actg doc.direct inpt

Reference key: 160003373110002016 Log.System: Q3ECLNT200

Entered by: HHU26 Parked by:

Entry Date: 13.05.2016 Time of Entry: 20:46:22

TCode: RGMIDCPOST

Changed on: 13.05.2016 Last update:

Ledger Grp:

Ref.key(head) 1: Ref.key 2: 1600033732

Co...	Itm	PK	S	Account	Descr
1000	1	50		19401020	AR PS
	2	40		19401020	AR PS
	3	40		78201010	PSC U
	4	40		78201010	PSC U
	5	40		78201010	PSC U
	6	40		78201010	PSC U
	7	40		78201010	PSC U
	8	40		78201010	PSC U
	9	40		78201010	PSC U

**Display Document: Data Entry View**

Display Currency    General Ledger View

Data Entry View

Document Number	1600033732	Document Header: 1000 Company Code	
Document Date	13.05.2016	Document Type	FI Grant Indirect Cost
Reference	ZGMIDCPOST	Doc.Header Text	1600033731
Currency	USD	Card type	Card no.
Request Number		Reference	ZGMIDCPOST
Reference		Document Date	13.05.2016
Posting Date		13.05.2016	
Currency	USD	Posting Period	05 / 2016
Ref. Transactn	BKPF	Actg doc.direct inpt	
Reference key	160003373210002016	Log.System	Q3ECLNT200
Entered by	HHU26	Parked by	
Entry Date	13.05.2016	Time of Entry	20:58:05
TCode	ZGMIDCPOST		

Co...	Itm	PK	S	Account	Desc
1000	1	40		63501011	Inc I
	2	50		63501020	Inc P

Based on this FI auto-clearing entry the ZGMIDCPOST will be called via batch. \_GL account lines 11701010 will be created automatically by the system.

The accounting entry is as below:

- Dr 63501011 Income IDC Contra on Recovery Fund and Actual Grant
- Cr 63501020 Income PSC on Recovery Fund and GMNR to enable interests allocations
- Dr 11701010 Cash Main Pool on Recovery Fund and GMNR
- Cr 11701010 Cash Main Pool on Recovery Fund and Actual Grant

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## Chapter 2 Common Errors Impacting on Indirect Support Costs Posting

**Issue 1: No Internal Fund 62XXX maintained in the Grant Master – Ensure that this internal fund is appropriately entered in the Dimensions tab of the grant master data.**

Fund	IDC Recovery	Cost Sharing	Prog Income	GM Fund Type	Description
32CEL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EXTERNAL	TF PROF OFF FIN
33CEL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	AUXILIARY	PT PROF OFF FIN
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

**Issue 2: Grant’s “Valid to Date” is expired.**

A customized enhancement has been put in place to allow IDC batch programs processed with a warning message when grants’ “Valid to Date” are expired.

However, online IDC posting will be stopped for the grants with expired “Valid to Date”. Thus, the Date in the Overhead Costs tab should be extended by changing the “Valid to Date” in the General Data tab to allow the PSC postings. The entities (mission) should be informed accordingly.

**Display Grant Master S1-32PSM-000006 - Incoming**

Grant: S1-32PSM-000006 Contribution from DFATD Canada to Trust Fund for Peace and Security in Mali  
 Grant Type: S1 Simple Grant  
 Sponsor: 1300000101 DEPT OF FOREIGN AFFAIRS AND INTL TRADE DEPT FOREIGN AFFAIRS & INTL TRADE

Deletion Indicator:  Award:  Operational:

Overhead Cost Rule: IDC Rule: 1 PSC ACTUALS AND COMMITMENTS

Sponsored Program	Sponsored Class	Valid from Date	Valid to Date	Indirect Rate
MINUSMA-PSM-00002	AS1-CONTRACT-SERVICE	31.12.2013	31.12.2014	5.000
MINUSMA-PSM-00002	AS1-EQUIP-VEH-FURNIT	31.12.2013	31.12.2014	5.000
MINUSMA-PSM-00002	AS1-GRANTS-OUT	31.12.2013	31.12.2014	5.000
MINUSMA-PSM-00002	AS1-IP-DIRECT	31.12.2013	31.12.2014	0.000
MINUSMA-PSM-00002	AS1-OPER-OTHER-COSTS	31.12.2013	31.12.2014	5.000
MINUSMA-PSM-00002	AS1-STAFF-PERSONNEL	31.12.2013	31.12.2014	5.000
MINUSMA-PSM-00002	AS1-SUPPL-COM-MATER	31.12.2013	31.12.2014	5.000

**Issue 3: No PSC rate maintained in the Pass through Grant**

Inform the entity to verify the funding agreement if PSC is applicable for the UN for the costs incurred by the Implementing Partner. If so, the P grant should be modified.

**Display Grant Master P1-33PES-000006 - Outgoing**

Grant: P1-33PES-000006 2015 IPBES UNOPS Recruitment  
 Grant Type: P1 Passthrough Grant  
 Sponsor: [Empty]

Deletion Indicator:  Award:  Operational:

Overhead Cost Record

Incoming Grant	Sponsored Program	Sponsored Class	Valid from ...	Valid to D...	Indirect Rate

**Issue 4: Not Enough Cash and Released Budget**

**It is highly recommended to check budget and cash status before IDC posting.** Currently, Budget Override and Cash Control Override are set up for the batch processes and may be given to the designated users, i.e. GM Support User (GM) and FI Support User (FI) upon request and approval.

However, budget and cash AVC control will kick in when the users try to perform any manual entries and adjustments through JVs. **Caution needs to be exercised when provided with this access since user may override the appropriate controls for other transactions unintentionally.**

**Issue 5: Value is entered in IDC cap which should not be used**

IDC cap is the maximum amount of indirect costs allowed for the grant. Once the CAP is met, IDC is not calculated for the Grant. In Umoja, it is important to note the IDC cap is NOT used; therefore, if you see a value in the CAP, the Grant Master Data needs to be corrected.

Grant: S1-32GLA-000001  
 Grant Type: S1  
 Sponsor: 1111000115  
 Implementation of the peace, security and cooperation's framework (PSCF) in GLR  
 Simple Grant  
 PM OF THE K OF THE NETHERLANDS TO THE UN  
 Deletion Indicator:  Award:  Operational:

Valid from Date	Valid to Date	IDC Cap	Used
01.01.2014	31.12.2016	80,000.00	69,437.25

**Issue 6: Other Error Examples and Actions to take to correct errors**

Error Type	Message Text	Actions to be taken
Error	No documents match the selection criteria to generate IDC for grant P1-33SAU-000050	Verify the grant master data, the postings of commitments and actuals if there are errors, if IDC charges are expected.
Error	No indirect cost (IDC) rate is maintained for grant M1-32SAU-000008	Maintain IDC rate in the relevant grants
Error	Budget validity for grant S1-32FNO-000009 in date	Check Budget Tab of Grant Master Data to ensure Budget Valid To Date matches with the Grant Valid To Date
Error	System status CLSD is active (ORD 10001561)	Reset the PM Order to TECO
Error	User status AWAP is active (ORD 10003131)	Reopen PM order
Error	User status HELD is active (ORD 10002757)	Reopen PM order
Error	User status MEC is active (WBS AA-000039.02.01)	Reset User Status of WBSE to correct status, i.e RFR
Error	System status CRTD is active (WBS SB-004502.02.03)	Reset User Status of WBSE to correct status, i.e RFR
Error	User status CNC is active (WBS SB-005293.03)	Reset User Status of WBSE to correct status, i.e RFR
Error	Funded Program IO-11000466 in FM area 1000 is not valid at set date 21.09.2016	Extend Funded Program
Error	No documents match the selection criteria to generate IDC for grant M1-32SAU-001622	Verify the grant master data, the postings of commitments and actuals if there are errors, if IDC charges are expected.
Error	Fund 33GLA not used by grant M1-32GLA-000002	Grant Master Data for this M grant has no 33 fund set up in the dimension tab. It needs to be corrected as this M has P grant linked to.
Error	No indirect cost (IDC) rate is maintained for grant M1-32AD	IDC rate needs to be maintained in the grant master data.
Error	No fund recovery available for grant M1-32AEL-000018 in sel	Grant Master Data for this grant has no 62 Fund set up in dimension tab.
Error	Grant S1-32SLP-000008 reached CAP of 13.00	IDC cap is the maximum amount of IDC allowed. Once the cap is met, IDC is not calculated for the grant. Umoja does not use the tab of "overhead cost limits" in the grant master data. This grant is set up the IDC cap (limit). You can remove the IDC cap.
Error	Please review your Fund 32STS – Business Area S100 entries	It appears that this Fund and BA combination is not maintained in the table ZGM_BA_FUND which is maintained by FI team. Pls raise a Ineed ticket.
Error	Please review your Fund 62OKA – Business Area M019 entries	It appears that this Fund and BA combination is not maintained in the table ZGM_BA_FUND which is maintained by FI team. Pls raise a Ineed ticket.

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## Chapter 3 Indirect Support Cost Manual Entries and Adjustments

### 3.1. Manual Entries and Adjustments for Voluntary Contribution – Fund 32XXX

GLs to be used and posting schema for manual IDC entries:

GL Account	Chart of Accounts	Short Text	G/L Acc Long Text
63501024	1000	Inc PSC Man	Income from Programme Support Cost Manual
78201014	1000	PSC UN Portion Man	PSC UN Portion Manual

Dr. 78201014, Grant, 32fund, BA, WBSE, Sponsored Program, Sponsored Grant, Partner Grant, Partner Fund, Trading Partner Business Area

Cr. 63501024, GMNR, 62fund, Cost Center, BA, Partner Grant, Partner Fund, Trading Partner Business Area

Dr. 11701010 (auto generated) GMNR, 62Fund, BA, Cost Center

Cr. 11701010 (auto generated) Grant, 32 Fund, BA, Sponsored Program

- Transaction code: FV50;
- FI document type used should be “SI”;
- In the header of the document field “Reference”, enter ‘Manual adjustment’ or other text which makes sense and identifiable to the entities;
- Partner Fund, Partner Grant and Partner Business Area are mandatory fields in manual postings;
- GL accounts for manual entry are:
  - 78201014, this line should always have WBSE and “real grant”; Enter the GL and WBSE which will derive the corresponding Grant, Sponsored Program and sponsored class; Enter partner fund, partner grant and partner business area;
  - 63501024, this line should always have GMNR; Enter cost center, partner fund, partner grant and trading partner business area;

Examples:

**Enter G/L Account Document: Company Code 1000**

Tree on Company Code Hold Simulate Park Editing options

**Basic Data** Details

Document Date 20.07.2016 Currency USD  
 Posting Date 20.07.2016  
 Reference IDC MANUAL ADJ  
 Doc.Header Text IDC manual adj  
 Document Type **SI** Grant Indirect Cost  
 Cross-CC no.  
 Company Code 1000 United Nations New York

Amount Information  
 Total Dr. 500.00 USD  
 Total Cr. 500.00 USD

2 Items ( Screen Variant : UN Screen Variant )

S.	G/L acct	D/C	Amount in doc.curr.	Budget Pe...	Funded Prog...	Value date	Pa...	Funds center	Partner Fund
1	78201014	De...	500.00	M99	SB-000544			11123	62RPS
2	63501024	Cr...	500.00	B17	FPNR			11123	32DDN

Simulation GL

**General Ledger Simulation**

Ledger Expert Mode Currency Reset

Document Date 20.07.2016 Posting Date 20.07.2016 Fiscal Year 2016  
 Reference IDC MANUAL ADJ Cross-co. code no. Ledger Group  
 Currency USD Posting Period 7 Ledger 0L

Co.	Itm	L.item	PK	S	G/L Account	G/L account name	Σ Amount	Curr.	BusA	Fund	Grant	Segment	C.	Func. Ar...	Order	WBS element
1000	1	000001	40		78201014	PSC UN Portion Man	500.00	USD	S200	32DDN	M1-32DDN-000184	106HUMANRI		27AC00...		SB-000544
	2	000002	50		63501024	Inc PSC Man	500.00	USD	S200	62RPS	GMNR	106HUMANRI		27AC00...		
		000003	50		11701010	Csh MAIN Pool	500.00	USD	S200	32DDN	M1-32DDN-000184	106HUMANRI				
		000004	40		11701010	Csh MAIN Pool	500.00	USD	S200	62RPS	GMNR	106HUMANRI				
							<b>0.00</b>	<b>USD</b>								

**Display Document: Data Entry View**

Display Currency General Ledger View

Data Entry View  
 Document Number 1600033748 Company Code 1000 Fiscal Year 2016  
 Document Date 20.07.2016 Posting Date 20.07.2016 Period 7  
 Reference IDC MANUAL ADJ Cross-Comp.No.  
 Currency USD Texts exist Ledger Group

Co.	Itm	PK	S	Account	Description	Amount	Curr.	Amoun...	BusA	Fund	Grant	Segment	Cost Ctr	Func. Area	Funds Gen
1000	1	40		78201014	PSC UN Portion Man	500.00	USD	500.00	S200	32DDN	M1-32DDN-000184	106HUMANRI		27AC0003	11123
	2	50		63501024	Inc PSC Man	500.00	USD	500.00	S200	62RPS	GMNR	106HUMANRI	11123	27AC0003	11123

**Display Document: General Ledger View**

Display Currency | Entry View | Other Ledger

**Data Entry View**

Document Number: 1600033748 | Company Code: 1000 | Fiscal Year: 2016  
 Document Date: 20.07.2016 | Posting Date: 20.07.2016 | Period: 7  
 Reference: IDC MANUAL ADJ | Cross-Comp.No.:  
 Currency: USD | Texts exist:  | Ledger Group:

**Ledger OL**

Doc.: 1600033748 | FiscalYear: 2016 | Period: 7

Co...	Itm	L.item	PK	S	Account	Description	Amount	Curr.	Amou...	BusA	Fund	Grant	Segment	Cost Ctr	Fr
1000	1	000001	40		78201014	PSC UN Portion Man	500.00	USD	500.00	S200	32DDN	M1-32DDN-000184	106HUMANRI		2
	2	000002	50		63501024	Inc PSC Man	500.00	USD	500.00	S200	62RPS	GMNR	106HUMANRI		2
		000003	50		11701010	Csh MAIN Pool	500.00	USD	500.00	S200	32DDN	M1-32DDN-000184	106HUMANRI		
		000004	40		11701010	Csh MAIN Pool	500.00	USD	500.00	S200	62RPS	GMNR	106HUMANRI		

**Grants Management Document**

RefDocumnt	R...	Pstng Da...	Year	Σ	LCurr	Crcy	Cmmt Item	St...	G/L Acc	VT	Fund	Grant	Sp. Prog.	Sp. Class	WBS Elem.	Cost Ctr	Business
1600033748	1	20.07.20...	2016	500.00	USD	78201014	R	78201014	99	32DDN	M1-32DDN-000184	OCHA-D..	PSC-EXP-..	SB-000544		S200	
1600033748	2	20.07.20...	2016	500.00	USD	63501024S	S	63501024	Y7	62RPS	GMNR				11123	S200	
1600033748		20.07.20...	2016	500.00	USD		S	11701010	Z1	32DDN	M1-32DDN-000184	OCHA-D..				S200	
1600033748		20.07.20...	2016	500.00	USD		S	11701010	Z1	62RPS	GMNR					S200	
= 0.00 USD																	

### 3.2 Manual Entries for Core Funds of Voluntary Contributions – Fund 40XXX

GLs to be used and posting schema for manual IDC entries:

GL Account	Chart of Accounts	Short Text	G/L Acc Long Text
63501024	1000	Inc PSC Man	Income from Programme Support Cost Manual
78201014	1000	PSC UN Portion Man	PSC UN Portion Manual

Dr. 78201014, Grant, 40fund, BA, WBSE or Cost Center, Partner Grant, Partner Fund, Trading Partner Business Area

Cr. 63501024, GMNR, 62fund, Cost Center, BA, Partner Grant, Partner Fund, Trading Partner Business Area

Dr. 11701010 (auto generated) GMNR, 62Fund, BA, Cost Center

Cr. 11701010 (auto generated) Grant, 40 Fund, BA, Cost Center

- Transaction code: FV50;
- Use FI document type "SI";

- In the header of the document field “Reference”, enter ‘Manual adjustment’ or other text which makes sense and identifiable to the entities;
- Partner Fund, Partner Grant and Partner Business Area are mandatory fields in manual postings;
- GL accounts for manual entry are:
  - 78201014, this line should always have WBSE or Cost Center incurred expenditures; Enter the GL, 40Fund,and WBSE or Cost Center which derives GMNR; Enter partner fund, partner grant and partner business area;
  - 63501024, this line should always have GMNR; Enter cost center, partner fund, GMNR as partner grant, and trading partner business area;

**Enter G/L Account Document: Company Code 1000**

Tree on Company Code Hold Simulate Park Editing options

Basic Data Details

Document Date 19.09.2016 Currency USD  
 Posting Date 19.09.2016  
 Reference IDC MANUAL ADJ  
 Doc.Header Text IDC manual adj  
 Document Type SI Grant Indirect Cost  
 Cross-CC no.  
 Company Code 1000 United Nations New York

Amount Information  
 Total Dr. 250.00 USD  
 Total Cr. 250.00 USD

2 Items ( Screen Variant : UN Screen Variant )

S...	G/L acct	D/C	Amou...	Fund	Bu...	Cost center	Gr...	E...	Bu...	Fu...	Partner bu...	Fun...	Partner Fund	Partner Grant
✓	78201014	S De...	250.00	40MPL	F300	11237	GMNR		B17	FPNR	F300	11237	62OTA	GMNR
✓	63501024	H Cr...	250.00	62OTA	F300	11235	GMNR	0	B17	FPNR	F300	11235	40MPL	GMNR

**General Ledger Simulation**

Ledger Expert Mode Currency Reset

Document Date 19.09.2016 Posting Date 19.09.2016 Fiscal Year 2016  
 Reference IDC MANUAL ADJ Cross-co. code no. Posting Period 9  
 Currency USD Ledger Group Ledger 0L

Co...	Itm	L.item	PK	S	G/L Account	G/L account name	Amount	Curr.	BusA	Fund	Grant	Segment	Cost Center	Func. Area	WBS	BP	Cmnt Item	Partner Fund	Prtnr Grant	TPBA
1000	1	000001	40		78201014	PSC UN Portion Man	250.00	USD	F300	40MPL	GMNR	206PKSUP...	11237	11BD0005		B17	78201014	62OTA	GMNR	F300
	2	000002	50		63501024	Inc PSC Man	250.00	USD	F300	62OTA	GMNR	104INTLDEV		14AF0001		B17	63501024S	40MPL	GMNR	F300
		000003	50		11701010	Csh MAIN Pool	250.00	USD	F300	40MPL	GMNR	206PKSUP...						62OTA	GMNR	F300
		000004	40		11701010	Csh MAIN Pool	250.00	USD	F300	62OTA	GMNR	104INTLDEV						40MPL	GMNR	F300

Document entry view



**Display Document: Data Entry View**

Display Currency    General Ledger View

Data Entry View

Document Number: 1600000249    Company Code: 1000    Fiscal Year: 2016  
 Document Date: 19.09.2016    Posting Date: 19.09.2016    Period: 9  
 Reference: IDC MANUAL ADJ    Cross-Comp.No.:  
 Currency: USD    Texts exist:     Ledger Group:

Co...	Itm	PK	S	Account	Description	Σ	Amount	Curr.	BusA	Fund	Cmnt Item	Funds Ctr	Segment	Grant	Cost Ctr	Func. Area	WBS elem.	Funded Pr
1000	1	40		78201014	PSC UN Portion Man		250.00	USD	F300	40MPL	78201014	11237	206PKSUPMG	GMNR	11237	11BD0005		FPNR
	2	50		63501024	Inc PSC Man		250.00-	USD	F300	62OTA	63501024S	11235	104INTLDEV	GMNR	11235	14AF0001		FPNR
							<b>0.00</b>	<b>USD</b>										

Document General Ledger View

**Display Document: General Ledger View**

Display Currency    Entry View    Other Ledger

Data Entry View

Document Number: 1600000249    Company Code: 1000    Fiscal Year: 2016  
 Document Date: 19.09.2016    Posting Date: 19.09.2016    Period: 9  
 Reference: IDC MANUAL ADJ    Cross-Comp.No.:  
 Currency: USD    Texts exist:     Ledger Group:

Ledger OL

Doc.: 1600000249    FiscalYear: 2016    Period: 9

Co...	Itm	L. Item	PK	S	Account	Description	Σ	Amount	Curr.	BusA	Fund	Cmnt Item	Funds Ctr	Segment	Grant	Cost Ctr	Func. Area	WBS elem.	F
1000	1	000001	40		78201014	PSC UN Portion Man		250.00	USD	F300	40MPL	78201014	11237	206PKSUPMG	GMNR	11237	11BD0005		FF
	2	000002	50		63501024	Inc PSC Man		250.00-	USD	F300	62OTA	63501024S	11235	104INTLDEV	GMNR		14AF0001		FF
		000003	50		11701010	Csh MAIN Pool		250.00-	USD	F300	40MPL			206PKSUPMG	GMNR				
		000004	40		11701010	Csh MAIN Pool		250.00	USD	F300	62OTA			104INTLDEV	GMNR				
							<b>0.00</b>	<b>USD</b>											

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## *Chapter 4 Indirect Support Cost Posting Run and Period-end Closing*

During month/year end closing activities, many batch programs are run. It is necessary that the following batch programs be performed first before the GMIDCPOST program is run.

- FI Balance Sheet Revaluation
- FI Open Item Revaluation
- Purchase Order Revaluation
- EMF Revaluation
- Asset Management Deprecation

The settlement and closing of service orders should be performed after the GMIDCPOST in the following sequence:

1. Run GMIDCPOST job – Performed by designated officers in the Account Division with both GM Support role and FI Support role.
2. Run Settlement of all orders that are have the status Technically completed (TECO) – Performed by FA Support role.
3. Close all service orders that were settled – Performed by FA Support role.

## *Chapter 5 Indirect Support Costs Report*

The following developments on IDC are ongoing:

1. A Business Intelligence (BI) GM IDC report that will identify the Umoja opening balance and the subsequent revenue and expenditures in the PSC fund that are attributable to each entity is being finalized. The entities will be informed as soon as the BI GM IDC report is validated and released in the Production Environment. A separate job-aid will be issued accordingly.
2. An enhancement of ZGMIDCPOST that will populate Trading Partner Business Area, Partner Fund and Partner Grant, and inherit the Fund Center and Business Area from the GMIDCPOST instead of default setting for each 62XXX fund to enable PSC revenue generated by each entity to be distinguishable from those of others is undergoing final test.

**Revision History (Soft Copy only)**

Date	Version	Prepared by	Description
15.09.2016	1	Hongfan Hu	Initial
22.09.2016	1	Kenneth Medved	1 <sup>st</sup> Reviewer
05.12.2016	1	Elsa Bonecillo-Deniaga	2 <sup>nd</sup> Reviewer
07.12.2016	1	Hongfan Hu	Final Reviewer