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# **Objective**

To provide a step-by-step how-to guide for **Logistics Users** who are creating and processing Outbound Deliveries with reference to Stock transfer Orders (STO), to plan the transfer of the inventory items from the supplying plant/storage location to the receiving plant/storage location. This document is also intended for **Receiving Users** responsible for performing the goods receipt against the Outbound Delivery in the receiving mission.

# Trigger

The Stock Transport Order process is triggered by the requirement of goods not available in the mission inventory. The Outbound Delivery is created by the **Logistics User** in a Mission with reference to an approved **Stock Transport Order**. The delivery items are received by the Receiving User with reference to the Outbound Delivery in the receiving mission.



## **Overview**

In Umoja, the transferring of supplies, materials, and equipment is accomplished through the **Stock Transport Order (STO) process.** The STO is a special procurement type that is used to transfer goods from one mission to another mission. The STO is used to capture costs, collect funding from the requesting mission, track the shipment, and generate the required accounting entries. The **Outbound Delivery** is created by the **Logistics User** with reference to an approved STO in the sending Mission. The **Warehouse Senior / User** in the issuing mission performs the picking and packing for the Outbound Delivery. The **Receiving User** in the requesting Mission posts the goods receipt with reference to the Outbound Delivery.

# **Outbound Delivery Structure**

The Outbound Delivery is a document with 3 main components:

Header Section – with values that apply to all items; the Delivery header is subdivided in multiple Tabs.

Items Overview Section – with an overview of the detailed information at the item level; it is subdivided in multiple Tabs.

Items Details Section - with details specific for each item; it is subdivided in multiple Tabs.

Here below are described the main tabs of the Item Overview Section.

#### **Item Overview Tab**

👼 🔎 Replenishment Dlv. 80001242 Change: Overview					
🎾 🖻 🔒 🖟 🏖 🌢 🏧 🎓 🔛 🎄 讨 🛛 Post Goods Issue					
Outbound deliv.     80001242     Document Date     24.03.2017       Ship-to party     IQ20     I     UN Assistance Mission for Iraq / / Baghdad					
Item Overview Picking Loading Transport Status Overview Goods Movement Data					
Planned GI         24.03.2017         00:0         Total Weight         2	KG				
Actual GI date No.of packages 2					
All Items					
Itm Material Deliv. Qty Un Description	B. ItCa P V Batch Val. Type Open Qty Un Stag. Date				
10 1500005105 2 EA Computer:Laptop	NLN A A NEW_SUPP 0 EA 24.03.2017				
Outbound delivery	– Item Overview tab				
Material Code	Copied from PO at creation				
Quantity	Copied from PO at creation, but it can be changed.				
	If the quantity is manually reduced, the remaining				
	quantity can be then processed with a further				
	delivery.				
	The quantity should not be increased even though				
	the system allows to.				
Item category	System value, determines the follow on steps and				
	accounting entries				



Valuation Type	Relevant only if material is split valuated. See Annex 1 table with the cases that have to be considered.
Open quantity	Not used
Staging Date	System automatically populates it. Not currently used. Material Staging/Availability Date The date by which sufficient quantities of the item must be available for picking to begin.
Other relevant fields:	These are the issuing plant / storage location,
Plant / Storage Location	automatically copied from the PO.

## **Picking Tab**

👼 🖵 Replenishment Dlv. 80001242 Change: Overview					
🞾 🖻 🖥   🔂 🔏 🚇 ờ 👺 🎄 🔛   Post Goods Issue					
Outbound deliv. 80001242 Document Date 24.03.2017					
Ship-to party IQ20 🗾 UN Assistance Mission for Iraq / / Baghdad					
Item Overview Picking Loading Transport Status Overview Goods Movement	Data				
Pick Date/Time 24.03.2017 00:0 OvrllPickStatus A	Not vet nicked				
Warehouse No. J01 UNAMI - BAGHDAD W1 OverallWMStatus A	VM Trnsf order reqd				
All Items					
Itm Material Plnt SLoc Deliv. Qty Un Picked Qty	Un Batch B. P V Stag. Date Matl Val. Type Description				
10 1500005105 IQ20 2101 2 EA 0	EA A 24.03.2017 00:0. NEW_SUPP Computer:Laptop				
Outbound delive	ery – Picking Tab				
Warehouse No	The system derives the warehouse, based on the				
	receiving storage location indicated in the STO				
Material Code	Copied from PO at creation				
Other relevant fields:	These are the issuing plant / storage location,				
Plant / Storage Location	automatically copied from the PO.				
Quantity	SAME as Item Overview: Note, the full delivery				
	quantity is to be picked.				
Valuation Type	Relevant only if material is split valuated. See Annex 1				
	table with the cases that have to be considered.				
Staging Date	System automatically populates it. Not currently				
	used.				
	Material Staging/Availability Date				
	The date by which sufficient quantities of the item				
	must be available for picking to begin.				



# Transport Tab

🧶 🖌	Replenishment D	lv. 800012	42 Chang	e: Ove	erview				
🦻 🖻	🖟 🔏 🗳 🦉 🖗	🍰 📴 🛛 Post G	oods Issue						
Outbound d Ship-to part	eliv. 80001242 y IQ20 verview Picking Loadii	Docum UN As:	ent Date sistance Mission Status Overv	24.0 n for Iraq ew Go	3.2017 / / Baghdad ods Movement Da	ta			
TransptnPl Trns.plan.s	anng 24.03.201 stat. A Open t	7 00:00 ransp.planning	Route Route S	chedule	Z00001		UN General Route		
All Items	Markaula I	Course Weight	11-	Malanaa			Delta Oha	1.1.	Deservicities
10	Material	Gross weight	Un	volume		۷	Deliv. Qty	Un	Description
	<u>1500005105</u>	2	KG				2	EA	Computer:Laptop
			Outboun	d deliv	very – Transp	ort	:		
Route					Relevant fo	or d	eliveries that ar	e goi	ing to be included in
					a shipment	. Tł	ne only value is 2	2000	01. This is specified
					by the user		,		

## **Goods Movement Tab**

[	<b>7</b> 0	. R	eple	enisl	hme	nt Dlv. 80	000124	2 C	hange: Over	rvie	w					
6	Ø	<b>f</b>	₽.	2 🚇	<b>A</b> r 3	þ 🖫 🎄 🔢	Post Goo	ods Is	sue							
0 Sl	utb hip-	ound del to party Item Ove	iv. erview	Pick	0001: 220	242	Documer UN Assis	nt Dat stance Status	e 24.03 Mission for Iraq / /	. 201 / Bag	7 hdad	ent Data				
	Pl. ( Act.	gds mvm . gds mv	it mt		24.0	3.2017 00	):0		TotalGdsMvtStat	6	A	Not yet sta	arted			
	A	l Items														
		Itm	ItCa	PInt	SLoc	Material		Deliv	. Qty	Un	М	N Batch	В	Val. 7	уре	(
		10	NLN	IQ20	2101	1500005105		2		EA	641			NEW_	SUPP	
								٥						]		
									<u> </u>	<u> </u>						
						Outb	ound deliv	very ·	- Goods Movem	ent						
Μ	lov	ement <sup>-</sup>	Туре						Note the move	men	t typ	e that will	be used	d at p	oint of	
									goods issue; au	tom	atica	Ily determ	nined by	the s	ystem	
									based on the it	em t	ype.					



#### **Status Overview Tab**

🔊 🖌 Rej	olenishn	nent D	lv. 80	00124	12 Cha	nge: O	vervi	ew			
/ ei 🖬 🔓	• 🚨 🚇	: ≽ 😤	1	Post Go	ods Issue						
utbound deliv. nip-to party	800 IQ2	01242 0	]	Docume UN Ass	ent Date istance Mi	24 ssion for Ir	.03.20 aq / / Ba	17 ghdad			
Item Overv	ew Picking	Loadin	ig Tra	insport	Status C	verview	Goods M	lovement [	Data		
A 🔽 🛗 🛙	Delivery		j. <u>#</u> .	) 🖪  🖪							
Delivery	OPS	PS	WM	С	GM	BillStatus	Sta	TS	OvCS	POD st	
80001242	A		А		А			Α			
<u>s a m</u> i	5 <b>7</b> . X		j'' 🕂 '	) i 🚹 i 🕒	<b>.</b> ( )						
Delivery Item S	tatus (All Iter	ms)									
Item Material	Pick.stat	PS	WMStat	Confir	GS	BillStatus	IBS	PODSta			
10 150000	5 <u> </u>		А		А						

Outbound delivery – Status Overview Overall and at item level					
OPS	Overall Picking Status				
WM	Warehouse Transfer Order status				
GM	Goods Movement Status				
TS	Transportation Status				

#### **Dates in Outbound Delivery**

Item Overview	Picking	Loading
Planned GI	24.	03.2017
Actual GI date		

**Planned GI date**: initially derived from PO delivery date; the user can update it to indicate the expected goods issue date, if different.

Actual GI date: the date of the actual goods issue: the system will populate it at GI posting or, the user can enter the required/actual Goods Issue date (when posting the goods issue, the system would use this as posting date).

Item (	Overview Pic	king	Loadin	g T	ransport
Dick Date	Timo	24 0	3 2017	7 0	0.0
Warehous	e No.	J01	UNA	MI-B	AGHDAD W
All Item	s				
Itm	Material			Plnt	Deliv. Qty
10	150000510	)5		IQ20	2
	[			đ	

**Pick Date/Time**: initially derived from PO delivery date; the user can update to indicate the expected picking date, if different from default.



Item Ove	erview Picki	ng Loadir	ng Transport	Statu
TransptnPlar Trns.plan.sta	nng at.	24.03.201 A Open t	7 00:00 ransp.planning	
All Items				
Itm	Material		Gross Weight	
10	150000510	5	2	

**Transportation Planning Date**: The date by which you must arrange transportation so that the delivery can reach the customer on time.

**Delivery Date** (Delivery Header): this is the date by which the delivery should be received by the customer. <u>This should be updated in order to inform about the expected receipt</u>. The other dates may need to be updated accordingly, considering the lead times.

# **Outbound Delivery Processing for STOs**

Outbound Deliveries are created for the below scenarios.

- Issuing Goods to an STO detailed in this Job Aid
- Issuing goods against a Sales Order refer to the below Job Aids
  - Processing Outbound Deliveries from Sales Orders Inventory
  - Processing Outbound Deliveries from Sales Orders Warehouse

Below is the high-level steps involved in processing an Outbound Delivery for an STO



## **Create Outbound Delivery**

#### **Business Process Context**

Once the STO is released, the Logistics User of the source Mission / SDS Warehouse creates the outbound delivery which facilitates the Issue of Inventory.

#### **Step-by-Step Instructions**

- 1. Enter T-Code **VL10B** in the Command field and click the Enter icon. This transaction will copy through the Valuation Classes of the materials form the STO.
- 2. In the 'Purchase Order Items' screen, select the tab 'Purchase Orders'
- 3. Enter the STO number in the 'Purchase Document' field and click execute



Purchase Orders, Fas	st Display			
🕒 🚺 📓 Collective Processing	Logs			
hipping Point/Receiving Pt Deliv. Creation Date	01.08.2017	to 15.08.2017	<b>S</b>	
General Data	rders Material User R	ple		
Add. Criteria - Stock Transport	Order			
Add. Criteria - Stock Transport Purchasing Document	Order	to	\$	
Add. Criteria - Stock Transport Purchasing Document Supplying Plant	Order	to	\$	
Add. Criteria - Stock Transport Purchasing Document Supplying Plant Relocation	Order	to to to	\$ \$ \$	
Add. Criteria - Stock Transport Purchasing Document Supplying Plant Relocation Relocation Step	Order	to to to	\$ \$ \$	

Note : Since that the Delivery Date (Deliv. Date) of the STO needs to be within the date range specified on 'Deliv. Creation Date' of the above screen, change this date range accordingly.

4. On the 'Activities Due for Shipping "Purchase Orders, Fast Display' screen, the STO will be displayed. This is at the header level.



Select the line and click the Background button [ Background ].



 An additional line will be added to the bottom of the line for the Delivery created. If the Outbound Deliveries were created successfully, a green indicator will be displayed at the beginning of the line.

Activities Du	e for S	Shippi	ing "l	Purchase C	Drder	s, Fa	ast Dis	spla	<b>/</b> ″			
🗿 🗋 Background	°a 🚽	8	• 🎛 🤅	3 8 8 8	7	77   7	🗷 🔁 Ì	<b>5</b> 4	Ş 🕒 T	I 🔠	-	Î
🔒 Light GI Date	DPrio	Ship-to	Route	OriginDoc.	Gross	WUn	Volu	V				
		SS10		4830000014								
000		SS10		<u>4830000014</u>								

Note : One Outbound Delivery will have only one STO.

7. To display the Outbound Delivery Numbers created, click on the 'Show/Hide Delivery' button

. The Outbound Delivery Number will be displayed under the SD Doc. column



A	ctiv	ities Due	for Sh	ipping	"Pui	rchase Or	ders,	Fast	t Displ	ay"	,	
0	) 🗋 🛙	ackground	21 <b>2</b> -	¥ 🔂 🤆	1 🖪 1	347	ሬ 1 2	2 1	1 - 4	<u>ا</u>	1 🖽 🖽	<b>a</b> 0
					-		-					
	Light	Goods Issue	DPrio	Ship-to	Route	OriginDoc.	Gross	WUn	Volume	VUn	SD Doc.	
		12.08.2017		SS10		<u>4830000014</u>	0	KG			<u>80001070</u>	
	000			SS10		<u>4830000014</u>						

It is possible to click on the Outbound Delivery Document number and navigate into the Delivery Document.

Note that the correct outbound delivery type / item type / movement type is derived automatically, based on the STO document type.

STO Type	Delivery Type	Item Category	Movement Type
ZSDS	ZZNL – Delv Budget Rel STO	ZLN	Z51
ZBUD	ZZNL – Delv Budget Rel STO	ZLN	Z51
ZNBD	NL – Replenishment Delivery	NLN	641
ZINT	NL – Replenishment Delivery	NLN	641

Banlanishmont Dhy 800010	70 Changes Header De	taile	
kepienisiiment Div. 800010	ro change: neader De	Lans	
🎾 🖆 🛅   🔂 🤽 🤐 🏖 🎓 🖼   I	Post Goods Issue		
Chip to party SS10 UN Mission Por	of South Sudan / / Juba		
Ship-to party SST0 ON Mission Rep	. or souch sudan / / suba		
Brocorring Bicking Londing Shinman	Earaign Trade/Oustams		dministration Dartner
Processing Picking Lodding Shipmen			
Organization			
Ext. Delivery	Free Usage	•	
Shipping Point IT01 Italy Shipping Point	_		
Sales Org. 1000 United Nations			
Sales Office			
Document Editing			
Created by SDIAS	Created on 14.08.20	17 20:04:48	
Changed by	Changed on		
Control			
Delivery Prior.	Complete dlv.		
Delivery block	✓ Order Combinat.		
Delivery Type NL Replenishment Dlv.	CD Process		
Document cat. J Delivery			

Replenishment Div. 80001070 Change: Overview         Prima       Replenishment Div. 80001070       Post Goods Issue         Outbound deliv.       B0001070       Document Date       14.08.2017         Ship-to party       SS10       Image: Computer Date       14.08.2017         Ship-to party       SS10       Image: Computer Date       14.08.2017         Planned GI       12.08.2017       00:0.       Total Weight       Ris         Planned GI       12.08.2017       00:0.       Total Weight       Ris         Item       Material       Deliv. Qty       Un       Description       B. ItCa       P V Batch       Val. Type       Open Qty       Un       Stag. Date         10       1500004261       2       EA       Banket       NLN       A       NEW SUPP       EA       14.08.2017         20       1500005105       2       EA       Computer:Laptop       NLN       A       NEW SUPP       EA       14.08.2017         30       100000967       2       EA       EA       EA       EA       14.08.2017											
Image: Step 2	<b>100</b>	Replenishment	Div. 800010	070 Ch	ange: Overview						
Outbound delv.       B0001070       Document Date       14.08.2017         Ship-to party       SS10       IVM Mission Rep. of South Sudan / / Juba         Item Overview       Picking       Loading       Transport       Goods Movement Data         Planned GI       12.08.2017       00:0       Total Weight       8       KB         Actual GI date       No.of packages       No.of packages       No.       P V Batch       Val. Type       Open Qty       Un       Stag. Date       II         10       1500004261       2       EA       Blanket       ININ       A       0       EA       14.08.2017       II         20       1500005105       2       EA       Computer:Laptop       ININ       A &       0       EA       14.08.2017       II         30       100000967       2       EA       EA       EA       IIIN       A &       0       EA       140.8.2017       III         30       100000967       2       EA       EA       EA       EA       EA       140.8.2017       IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	🎾 🖻	î   🔂 🤽 🚇 🖉 🤅	≽ 🖫 🍲 🔢	Post Goo	ds Issue						
Item Overview       Picking       Loading       Transport       Goods Movement Data         Planned GI       12.08.2017       00:0       Total Weight       8       KS         Actual GI date       No.of packages       No.of packages       Items       Items       Items         Item Material       Deliv. Qty       Un       Description       B. ItCa       P V Batch       Val. Type       Open Qty       Un       Stag. Date       Item         10       1500004261       2       EA       Blanket       INLN       A       0       EA       14.08.2017       Item         20       1500005105       2       EA       Computer:Laptop       INLN       A       NEW_SUPP       EA       14.08.2017       Item         30       100000105       2       EA       Computer:Laptop       INLN       A       OLD_SUPP       EA       14.08.2017       Item         40       21000001067       2       EA       EA       EA       Item:Satellite       INLN       A       0       EA       14.08.2017	Outbound Ship-to pa	deliv. 80001070 rty SS10	Docume UN Miss	ent Date sion Rep. c	14.08.2017 f South Sudan / / Juba						
Planned GI       12.08.2017       00:0       Total Weight       8       Kis         Actual GI date       No.of packages       No.of packages       Itm       Material       Delv. Qty       Un       Description       B. ItCa       P V Batch       Val. Type       Open Qty       Un       Stag. Date       III         10       1500004261       2       EA       Blanket       INLN       A       0       EA       14.08.2017       Image: Computer:Laptop       INLN       A       NEW_SUPP       0       EA       14.08.2017       Image: Computer:Laptop       INLN       A       0       EA       14.08.2017       Image: Computer:Laptop	Item	Overview Picking	Loading Tra	nsport	Goods Movement Data						
Item         Material         Deliv. Qty         Un         Description         B. ItCa         P V Batch         Val. Type         Open Qty         Un         Stag. Date         III           10         1500004261         2         EA         Blanket         NILN         A         0         EA         14.08.2017         *           20         1500005105         2         EA         Computer:Laptop         NILN         A         NEW_SUPP         0         EA         14.08.2017         *           30         1500005105         2         EA         Computer:Laptop         NILN         A         OLD_SUPP         0         EA         14.08.2017         *           40         2100000967         2         EA         Earth Station:Satellite         NILN         A         0         EA         14.08.2017         *	Planned ( Actual GI	GI 12.08.20	00:0	Tota No.o	l Weight 8 KG f packages						
10         1500004261         2         EA         Blanket         NLN         A         0         EA         14.08.2017         •           20         1500005105         2         EA         Computer:Laptop         INLN         A         NEW_SUPP         0         EA         14.08.2017         •           30         1500005105         2         EA         Computer:Laptop         INLN         A         OL_SUPP         0         EA         14.08.2017         •           40         210000967         2         EA         Earth Station:Satellite         INLN         A         0         EA         14.08.2017         •	Itm	Material	Deliv. Qty	Un	Description	B. ItCa P V Batch	Val. Type	Open Qty	Un	Stag. Date	
20         1500005105         2         EA         Computer:Laptop         NLN         A         NEW_SUPP         0         EA         14.08.2017         T           30         1500005105         2         EA         Computer:Laptop         NLN         A         OLD_SUPP         0         EA         14.08.2017         T           40         210000967         2         EA         Earth Station:Satellite         NLN         A         0         EA         14.08.2017         T	10	1500004261	2	EA	Blanket	NLN A A		0	EA	14.08.2017	
30         1500005105         2         EA         Computer:Laptop         NLN         A         OLD_SUPP         0         EA         14.08.2017           40         210000967         2         EA         Earth Station:Satellite         NLN         A         0         EA         14.08.2017	20	1500005105	2	EA	Computer:Laptop	NLN A A	NEW_SUPP	0	EA	14.08.2017	•
40 210000967 2 EA Earth Station:Satellite NIIN A A 0 EA 14.08.2017	30	1500005105	2	EA	Computer:Laptop	NLN A A	OLD_SUPP	o	EA	14.08.2017	
	40	2100000967	2	EA	Earth Station:Satellite	NLN A A		0	EA	14.08.2017	:
		)	D								

Also note that the Valuation Types have been copied through to the Delivery from the STO.



## **Change Outbound Delivery**

8. In the change mode of the Outbound Delivery (or using the T-Code VL02N – Change Outbound

Delivery), click the 'Header Details' button [<sup>44]</sup>] and go to the 'Shipment' tab.

- **Route** : Enter Z00001 'UN General Route' (required to include the delivery in transport document)
- **BillOfLad.** : Enter the Bill of Lading of the delivery

👦 📙 Replenishment Dlv. 80001070 Change: Header Details
💖 🖻 🖥 🕂 🔂 🧟 🥸 🦆 👺 🏇 🖼 🛛 Post Goods Issue
Ship-to party SS10 UN Mission Rep. of South Sudan / / Juba
Processing Picking Loading Shipment Foreign Trade/Customs Financial Processing
Dates Goods to be loaded
TransptnPlanng 12.08.2017 00:00 ContainsDG
Loading 12.08.2017 00:00 DGMgmtProf
Planned GI 12.08.2017 00:0 Trans. Grp 0001 On pallets
Ship-to party
Delivery Date 12.08.2017 00:00
Saturday         00:00         -         00:00         and         00:00         -         00:00           Unloading Point         -         -         -         -         -         -         -         00:00
Shipment
ShippingPt IIO1 Italy Shipping Point TrnsPlnSta A Open transp.planning
Route Z00001 UN General Route ShpmtBlRsn 🔻
RouteSched
Incoterms
BillOfLad.
GR/GI Slip
MnsTransTy Shpg Cond. 01 standard
TrnsIDCode Ship.type
Mns of tr. SpecProcId

In the **Shipment Tab**, the Logistics User can specify the estimated delivery date at receiving plant. This will be used by the R&I department in the receiving plant for monitoring incoming goods from stock transfers:

Ship-to party S	s10 l	JN Mission	Rep. of South Sudan	ı / / Juba
Processing Picking	Loading	ipment F	oreign Trade/Custor	ns Financial Proce
Dates			Goods to be loade	d
TransptnPlanng	17.07.2017	00:00	ContainsDG	
Loading	17.07.2017	00:00	DGMgmtProf	
Planned GI	17.07.2017	00:0	Trans. Grp	0001 On pallets
Ship-to party				
Delivery Date	17.07.2017	00:00		
	Monday	00:00 -	- 00:00 and	00:00 - 00:00
Unloading Point	m.			

Once these are entered, click the back button 📀 to get to the 'Overview' screen



- 9. In the Delivery Change: Overview screen, enter:
  - **Batch** for Batch Managed Materials where relevant.
  - Valuation Type (for Split Valued Materials) will be copied through from the STO.

	Replenishment	Dlv. 80001070	Ch	ange: Overview						
🎾 🖻 ខែ	1   🔂 🔏 🗛 👌	🕨 😰 🍲 🔢 🕴 Post	Goo	ds Issue						
Outbound Ship-to par	deliv. 80001070 ty SS10	Document Da	ate ep. c	14.08.2017 of South Sudan / / Juba						
Item	Overview Picking	Loading Transpor	t	Status Overview Goods Movement Data						
Planned G Actual GI	I 12.08.201 date	.7 00:0_	Tota No.o	l Weight 8 KG						
Itm	Material	Deliv. Qty	Un	Description	B ItCa P V B	Batch	Val. Type	Open Qty	Un	Stag. Date
10	1500004261	2	EA	Blanket	NLN A A			0	EA	14.08.2017 : *
20	1500005105	2	EA	Computer:Laptop	NLN A A		NEW_SUPP	0	EA	14.08.2017 : 💌
30	1500005105	2	EA	Computer:Laptop	NLN A A		OLD_SUPP	0	EA	14.08.2017 :
40	2100000967	2	EA	Earth Station:Satellite	NLN A A			0	EA	14.08.2017 :
	1									

10. For Serialised Materials, the serial numbers could be entered at this point. <u>However, entering</u> <u>the serial numbers once the items are picked would be more convenient</u>. To update the serial numbers at this point, select the line item, and on the menu, select 'Extras'  $\rightarrow$  'Serial Numbers'.

☑ Outbound Delivery Edit Goto	Extras Environment Subsequent <u>F</u>	unctions System <u>H</u> elp				
🖉 🔽 🗸 🖉	Pic <u>k</u> ing Output	81   🛒 🔁   😗 🖪				
	Delivery Output					
👼 Replenishment Dlv.	<u>S</u> erial Numbers	N				
	Dangerous Goods Supplement					
	Configuration					
Outbound deliv. 80001070	Export License Log	-				
Ship to party SS10	Create Fiere sit Desument					
Ship-to party SST0	Create Financial Document	Ja				
	Display Financial Doc.					
Item Overview Picking Load	External Credit Insurance	Goods Movement Data				
	Extended Document Flow					
Planned GI 12.08.2017	00:0 Total Weight 8	KG				
Actual GI date	No.of packages					
All Items						
Itm Material Deli	iv. Qty Un Description		B ItCa P V Batch	Val. Type O	Open Qty Un	Stag. Date 🛅
10 1500004261 2	EA Blanket		NLN A A	0	EA	14.08.2017 : *
20 1500005105 2	EA Computer:Laptop		NLN A A	NEW_SUPP 0	EA	14.08.2017 : 💌
30 1500005105 2	EA Computer:Laptop		NLN A A	OLD_SUPP 0	EA	14.08.2017 :
40 210000967 2	EA Earth Station:Sate	ite	NLN A A	0	EA	14.08.2017 :

The 'Maintain Serial Numbers' pop-up screen would appear. If the serial numbers are known, enter the serial numbers directly or click the 'Select serial numbers' button (III). This will provide a selection screen similar to IH08 (Display Equipment List) to search for the serial numbers (Equipment).



🔄 Maintain Serial I	Numbers		X
Delivery	80001070 Item	40	
Material	2100000967	Plant	IT01
No.serial no	0 / 2		
Serial Number	E S		••••••••••••••••••••••••••••••••••••••
	reate serial number au	tomatically	dert×

NOTE : **Do not click** the 'Create Serial Numbers automatically' button to populate the serial numbers.

Once the required details are entered, click  $\blacksquare$  to save the Outbound Delivery.

A confirmation message like the below will be displayed.

Replenishment Dlv. 80001070 has been saved	SAP

# List Outbound Deliveries for Picking

Execute the transaction **VL06O** (*note: the third character is a 'zero' and the last is the letter 'O');* the system will display a selection screen where the following buttons will be displayed:

utbound Delivery Monitor
Display Variants Only inbound deliveries
oound Deliveries
election Type
For Checking
For Distribution
For Picking
For Confirmation
For Loading
For Goods Issue
For Transport. Planning

Click on 'For Picking' button. The system will display a selection screen where the following selection criteria have to be specified:

Outbound Deliveries for Pic	cking		
🕒 🖗 📴 🔜 🚹 🕼 Create TO in	background		
Organizat, Data			
Shipping Point/Receiving Pt		to	\$
Time Data			
Picking Date	01.08.2017	to 25.08.2017	\$



- Enter the Shipping Point (same as the plant)
- Picking date: the date by which picking must begin for the delivery item to reach the customer on time. You can leave these fields blank in order to list all deliveries for picking.
- In the section Picking Data the system defaults "Both Picking Types"; do not change the default

Picking Data		
<ul> <li>Only Picking Without WM</li> <li>Only WM Picking</li> <li>Both Picking Types</li> <li>Warehouse Number</li> <li>Check at Header Level</li> <li>Check at Item Level</li> <li>Exclude Existing Groups in WM</li> </ul>	to	۲

Click execute 🕀.

The Outbound Deliveries due for picking will be listed.

	Da	y's Work	load for l	Picking												
	6	🔁 Item View	/ 🖉 🗋 T	rO in Background		TO in Foreground	<b>D</b> 1	FO for	Group	I	• •	M			BIA	5
٢																]
	- 22	ShPt Pick Delivery	Date GI Date	Total Weight DPrio Route	WUn	V Total Weight	olume WUn	VUn	ProcTime	e Nr Volu	Items me VUn	OPS	WM	Nr	Items	
ľ	6	IT01 11.08	.2017	8	KG				0.00		4					
		80001069	10.08.2017	7		8	KG					Α	Α		4	
	Ð	IT01 14.08	.2017	8	KG				0.00		4		_			
	<	80001070	12.08.2017	7 Z00001		8	KG					Α	Α		4	

Note that for the selected delivery the WM fields is populated with "A"; this identifies this delivery as relevant for Warehouse.

Select the line and click on the 🦉 button.

The Outbound Delivery document generated earlier will be displayed in change mode.

Click on the 'Picking' tab. <u>Review</u> or <u>enter</u> the **Storage Location** from where the stock is to be picked. If the Storage Location has "Warehouse Management" (WM) enabled, then the **'Picked Qty' will be greyed out (disabled for data entry)**. The Picked Qty would be updated by the Confirmation of the 'Transfer Order' that would be created subsequently. Also note that the 'Overall WM Status' would change from <Blank> to 'A' - WM Trnsf order reqd. if a Storage Location is relevant for WM.



<b>P</b>	Replenishme	nt Dlv. 80001070 (	Change: Overvi	iew				
🎾 🖻	🛍   🔂 🔏 🖉	3 ≽ 🖫 🍲 🔢   Post G	ioods Issue					
Outbound Ship-to pa	d deliv. 8000107 arty SS10	Document Dat     UN Mission Re	e 14.08.2017 p. of South Sudan / / J	Juba Goods Moveme	ent Data			
Pick Dat Wareho	e/Time 14.08. use No. Q01	.2017 20:0 O UNGSC - BRINDISI W1 O	vrllPickStatus 2 verallWMStatus 2	Not yet picked WM Trnsf orde	i er reqd			
All Ite	ms							
Itm	Material	Pint SLoc Deliv. Qty	Un Picked Qty	Un Batch	B., P V Stag	. Date Matl Val. Ty	pe Description	11
10	1500004261	IT01 2301 2	EA 0	EA	🚺 A A 14.0	8.2017 20:0.	Blanket	-
20	1500005105	IT01 2301 2	EA 0	EA	A A 14.0	8.2017 20:0NEW_SU	PP Computer:Laptop	-
30	1500005105	IT01 2301 2	EA 0	EA	A A 14.0	8.2017 20:0. OLD_SU	PP Computer:Laptop	
40	2100000967	IT01 2301 2	EA 0	EA	A A 14.0	8.2017 20:0	Earth Station:Satellite	

Note 1: The Storage Locations will be the location where the inventory will be picked from and deducted. This would be where the inventory is currently available; this information is derived from the STO. Note 2: If available, the Batches & Serial Numbers would need to be updated on the delivery and the Valuation Type will be derived from the STO. The fields for 'Valuation Type' & 'Batch' are shown above with dotted lines. To update the Serial numbers, click on Extras (on the menu) and Serial numbers.

In order to identify the Warehouse Location for picking there are several reports. Please see below the WM Stock report (to execute it, type transaction code /nLX02, specify the relevant material and warehouse data); you find details on LX02 and other WM stock reports in the user guide SC340 –Umoja Warehouse Management, Reports Section6; the User Guide is available at the following link: https://www.unumoja.net/download/attachments/58589621/SC340\_Umoja\_Warehouse\_Management\_ILT\_v3.4.pdf?version=2&modificationDate=1430500841756&api=v2

WM Stock wi	ith Ma	teria	1	Descript	io	n								
H + > H   9	3 7	<b>A</b> 7	7	🔥 🔥 Cho	os	e 🔁 Save 🛛 🔀 🕅	' 🖪	📝 🔜 ABC 📘						
WM Stock with Mat	erial D	escri	pti	ion										
Warehouse Number	001													
	*													
Material	Plnt	SLoc	s	Batch	5	Special Stock Number	:	Material Description	Тур	StorageBin	Available	stock	BUn	GR Date
Material	Plnt	SLoc	s	Batch	5	Special Stock Number	:	Material Description	Тур	StorageBin	Available	stock	BUn	GR Date
Material	Plnt IT01	SLoc 2301	S	Batch	5	5 Special Stock Number	:	Material Description	Typ RET	StorageBin 0000010211	Available	stock	EA	GR Date
Material 1500004261 1500005105	Plnt IT01 IT01	SLoc 2301 2301	S	Batch OLD_SUPP	5	5 Special Stock Number		Material Description Blanket Computer:Laptop Computer:Laptop	RET RET	StorageBin 0000010211 0000010211	Available	stock 496 996	EA EA EA	GR Date 03.07.2017 03.07.2017
Material 1500004261 1500005105 1500005105	Plnt IT01 IT01 IT01 IT01	SLoc 2301 2301 2301 2301	S	Batch OLD_SUPP NEW_SUPP	5	5 Special Stock Number	:	Material Description Blanket Computer:Laptop Computer:Laptop	Typ RET RET RET	StorageBin 0000010211 0000010211 0000010211	Available	stock 496 996 95	EA EA EA EA	GR Date 03.07.2017 03.07.2017 03.07.2017 03.07.2017

Click on save. A message as below would be displayed if the delivery was saved successfully.

Replenishment Div. 80001070 has been saved



## Create Transfer Order with reference to the Outbound Delivery

The **Warehouse Senior** User processes the picking with reference to the Outbound Delivery. Execute the transaction LT03; the system will display a selection screen where the following selection criteria have to be populated:

Create Transfe	r Order for Delivery Note: Initial Screen
Warehouse Number	Q01
Plant	IT01 🗇
Delivery	80001070
Group	
Control	
Activate Item	
Foreground/Backgrnd	System-Guided 💌
A 1 1 81 1 8 1 18	
Adopt Pick Quantity	
Adopt Pick Quantity Adopt putaway qty	

- Warehouse Number: this is the code of the warehouse from where the goods have to be picked; example: Q01, ON1, US1, EC1.
- Plant: this is the plant from where the goods will be issued, example: IT01.
- Delivery: enter the delivery note number created and updated in the previous steps.

Press Enter. The system will display a new screen:

Click on Generate Stock Removal Foreground push button.

Create TO for Delivery 80000037	000010: Prej	pare for Stock Removal
Generate + Next Mat. 🏾 🅄 🏭 💾		
Material 1500000114 Basket	:Waste	_
Plant/Stor.loc. KE00 5101	Movement Type	601 GI to delivery note
Stock Category	Destination Bin	916 0080000037
Special Stock		
Storage type search	Quantities	
Storage Type	Stock rem. qty	2 EA
	Open Quantity	2
All storage types	Total TO items	0
Items		
Itm Source targ.qty Typ Sec Source Bin	Batch Source	e storage unit T

The system will display a screen with the proposed "From" warehouse storage type / section / bin (based on "First In – First Out" (FIFO) strategy). You can leave the system proposed values or change them as/if appropriate:



Create Trans	fer Order for D	eliver	ry: Generate	TO I	tem	
Requested qty Stor. Unit Type Certificate No. Confirm Confirm Printer	2	EA B M Pi Si Si	asket:Waste laterial lant/Stor.loc. tock Category pecial Stock	150000 KE00	5101	
		-	O ICOIN	-		
Movement data						
Typ Sec Stor. Bin	Target quantity	A	Un			
From						
001 001 XBOS000 Quant 4132	01	2 E	A			
Destinat.						
916 001 0080000 Quant	037	2 E	A			

Note: the destination warehouse storage type / section and bin are system staging areas for goods issue; you cannot change them.

Press Enter and Save; please ignore the system warning message "Check your Entries".

Upon saving, the system will issue a message to inform on the Transfer Order created, example: "Transfer order 0000001431 created".

## List and Print Transfer Order

The Warehouse User can list and print the Transfer Orders using t-code LT23.

For further details on how to display, list, print a Transfer Order, please refer to the Umoja User Guide SC340 –Umoja Warehouse Management, section "Transfer Order Processing", available at the following link:

https://www.unumoja.net/download/attachments/58589621/Umoja\_Warehouse\_Management\_UserG uide\_v08.5.pdf?version=1&modificationDate=1432171696675&api=v2



#### **Confirm Transfer Order**

The **Warehouse User** executes the transaction LT12 (Confirm Transfer Order - Single Document); the system will display a selection screen where the following selection criteria have to be populated:

- Transfer Order number: this is the Transfer Order number created in previous steps
- Warehouse Number: this is the Warehouse from which the goods have to be picked (examples: EC1, ON1, US1)

#### **Press Enter**

Note: if you receive a message "Transfer order XXXXXXXX already confirmed...", the Transfer Order may have been automatically confirmed.

Confirm Transf	er Order: Initial Screen
Standard Input List	Pack
TO Number Warehouse Number	22869
Selection	
Open TO items Subsystem items Storage Type Picking Area	
Control	
Foreground/Backgrnd Adopt Pick Quantity Adopt putaway qty Close TR	H Foreground
Confirmation	
<ul> <li>Pick + transfer</li> <li>Pick</li> <li>Transfer</li> </ul>	

In the following screen the system will display the Transfer Order items to be confirmed. Click on "Confirm Internally" push button in the top left corner of the screen.

Confirm Transfer	Ordei	r: Overvie	en	of	Transfer	Order It	ems		
Confirm Internally 🕄 🚇	<b>R B</b>	Enter Actu	al (	Data	Pack				
Narehouse No. 22869					Creation Date Group		18.08.2	017	
Items									
D Material	Plnt	Batch	s	Тур	Stor. Bin	Target quan	tity	AUn	с
1500004261	IT01		s	RET	0000010211		2	EA	
1 Blanket			D	916	0080001070		2		
1500005105	IT01	NEW_SUPP	s	RET	0000010211		2	EA	
2 Computer:Laptop			D	916	0080001070		2		
1500005105	IT01	OLD_SUPP	s	RET	0000010211		2	EA	
3 Computer:Laptop			D	916	0080001070		2		
210000967	IT01		s	RET	0000010211		2	EA	
4 Earth Station:Satellite			ĺ۵	916	0080001070		2		

Click on Save Button (posting) to confirm Transfer Order.

🗹 Transfer order 0000022869 confirmed

For further details on how to confirm a Transfer Order, please refer to the Umoja User Guide SC340 – Umoja Warehouse Management, section "Transfer Order Processing", available at the following link: <u>https://www.unumoja.net/download/attachments/58589621/Umoja\_Warehouse\_Management\_UserG</u> uide\_v08.5.pdf?version=1&modificationDate=1432171696675&api=v2

#### Perform Packing on an Outbound Delivery

This function is normally with **Warehouse Senior / Users**, but the **Logistics Users** has also access to packing for Outbound Delivery.



Once inside the Outbound Delivery in Change Mode, on the Overview screen, click the 'Pack' push

button ( ). This would navigate to the "Processing of Handling Units for Outbound Delivery…" screen. Here enter the packaging material (or use the match code to search for the packaging material) that will be used to pack the items in the Delivery; to search for packing materials in the match code, select the Material Type "**ZPAM**":

C Materials Available for Packing (1)	
Sales material by description Material by Material Type Material by Supp	]
Material Type	
Material description	
Language Key	
Material	

Dack material	Dack III Ia			V TH cor	tant	Con hondor	data				
Pack material	Pack HUS Pack.pr	oposai	Single entry	r iti coi	itent r	Gen.neader	uata				-
All existing HUs (ava	ailable for <u>packing)</u>		_								
Handling Unit	I. Packaging M	laterials	Total Weight		Loading	weight	All. Load	ing Wt	Tare weight	W.	
	190000032	2	Ð							-	•
1										-	۳
											-
1											
-											
-											
-											
-											
-											
											4. F
										4 >	4 4
										< >	4
per part. qty	<ul> <li>• • • • • • • • • • • • • • • • • • •</li></ul>	if full		W/Vol (	З АРМ	🕄 gen.				4 >	
per part. qty Material to Be Pack	y > > >	if full	Q	W/Vol 0	З АРМ	en.				4 1	*
per part. qty Material to Be Pack Material	y Der x Der konstant	if full Tota	Quantity	W/Vol (	APM	<b>@</b> gen. ] W 5 De	Document	Item	Description	4 >	•
per part. qty Material to Be Pack Material 1500004261	y Der x Der	if full Tota 2	Q I quantity	W/Vol (	APM	gen. W 5 De	Document	Item	Description		•
Per part. qty Material to Be Pack Material 1500004261	y Der x Der	if full Tota 2	Q I quantity	W/Vol ( U P EA I' EA I'	APM	W S De           Q01	Document 80001070	Item 10	Description Blanket		
per part. qty Material to Be Pack Material 1500004261 1500005105	y y per x y red Partial qty 2 2	if full Tota 2 2	Q.	W/Vol ( U P EA I' EA I	<b>3</b> APM lant St 101 2301 101 2301 101 2301 101 2301	W         S         De           Q01	Document 80001070 80001070	Item 10 20	Description Blanket Computer:Laptop		

- Select the line with the packaging material in the 'All existing HUs (available for packing)' tab
- Select the lines with the materials from the 'Materials to be packed' section which needs to be packed in the packaging material provided at the top.
- Enter the quantity to be packed in the selected packing material.
- Select the 'Pack' button (🎾 ).



Process	ing of Handli	ing Units for O	utbound l	Delivery	00800	001070				
Pack material	Pack HUs Pack.	proposal Single er	ntry 🛛 Ttl cor	itent Ge	en.header	data				
All existing HLIs (ava	ilable for packing)									
Handling Unit	T Packaging	Materiak Total W	/eight	Loading w	oiaht	All Look	ling W/t	Tare weight	M	a
	1. Packaging	192	reigint	Loading w	eigint	All, LUat	ing we	Tale weight	V.	
	1500000	152							_	
										2
_										
									-	
	4 F								4 F	
🐌 🎓 per part. qty	🎲 per x 🎲	if full	🕄 W/Vol 🤇	🕄 АРМ	gen.					
Material to Be Packe	ed									
Matorial	Partial gby	Total quantity	( II D	ant St M	I S Do	Document	Itom	Description		3
1500004261	2	2	EA II	01 2301 Q	01	80001070	10	Blanket		
1500005105	2	2	EA II	01 2301 Q	01	80001070	20	Computer:Laptop		
1500005105	2	2	EA II	01 2301 Q	01	80001070	30	Computer:Laptop		- 🐼
2100000967	0	2	EA II	01 2301 Q	01	80001070	40	Earth Station:Satellite		

A new Handling Unit gets created and the Materials under 'Materials to be Packed' was added to this Handling Unit created.

& 9		s for outbound i				
Pack material P	Pack HUs Pack.proposal	Single entry Ttl co	ntent Gen.header dat	ta		
All existing HUs (avail	lable for packing)					
Handling Unit	I. Packaging Materials	Total Weight	Loading weight	All. Loading Wt	Tare weight	N 🛄
			-			
	< >					4 1
👂 🎯 per part. qty	🐌 per x 🐌 if full	W/Vol (	🕄 APM 🕄 gen.			
Material to Be Packer	d la sub s		les les leles les			
Material	Partial qty Tot	tal quantity U P	lant St W S De Do	ocument Item Des	scription	

This time would be the ideal to update the Outbound Delivery with the Serial Numbers since the materials are already picked, the serial numbers are known by the users.



Click on  $\blacksquare$  to save all the details on the Outbound Delivery.

## *Review / Printing the Packing List*

The **Logistics User** or the **Warehouse User** can review the Packing in the delivery and/or print a packing list.

In the Delivery Header, in the Parcel Tracking Field, it is possible to have a hierarchical view and print it.



💌 🛛 Replenishment Dlv.	80001242 Change:	Header Details					
🎾 🖻 🗍 🤴 🤽 🤐 🥸 👺 🏟 🚟 🛛 Post Goods Issue							
Ship-to party IQ20 UN Assistance Mission for Iraq / / Baghdad							
Processing Picking Loading Shi	pment Foreign Trade/Custo	ms Financial Processing	Administration	Partner T	exts Conditions	Dates Parcel Tr	
	ExpDlvFld	Quantity HUItemUoM	Status Date Tin	ne Time Zon	e Loc Text Re	f.doc.	
🝷 🥵 Replenishment Dlv.	0080001242						
<ul> <li>Container:Sea</li> </ul>	100000103						
<ul> <li>Pallet, Wood</li> </ul>	100000101						
<ul> <li>Box:Shp</li> </ul>	100000099						
<ul> <li>Computer:Laptop</li> </ul>	00000001500005105	1 EA			484	4000008	
- 🔁 Box:Shp	100000100						
• 🚾 Computer:Laptop	00000001500005105	1 EA			484	4000008	



Graphical display of spool request 296691 in system D2E										
🛐 📮 🛱 🖉 🔗 🚇 🤽 🔳 🕨 🛛 Settings.	. ଝିଙ୍ଗ Graphical ଜିଙ୍	°Graphic Without	Structure Inform	nation <b>6</b>	Raw	ୈନ୍ୟୁ	4			
ExpDlvCmpany's data field										
	ExpDlvFld	Quantity	y HUItemUoM	Status I	Date Ti	me Time	Zone 1	Loc Text	Ref.doc.	Ref.item Cat
Replenishment Dlv.	0080001242									
Container:Sea	100000103									
E Pallet, Wood	100000101									
Box:Shp	100000099									
Computer:Laptop	00000001500005	5105 :	1 EA						484000008	10 V
E Box:Shp	100000100									
G Computer:Laptop	00000001500005	5105 :	1 EA						484000008	10 V

The above document can be printed directly from this screen selecting the printer icon.

다 <u>O</u> utbound Delivery <u>E</u> dit <u>G</u> oto	Extras Environment Subsequent <u>F</u>	unctions S <u>y</u> stem <u>H</u> elp
	Pic <u>k</u> ing Output	ት ደነ 📼 👼 🔞 📑
	Delivery Output	Header
👼 🛛 Replenishment Dlv	<u>S</u> erial Numbers	Item
「沙 Pst 育」 民、 2 JL / 17 🍬 R2 🥢	Dangerous Goods Supplement	
	Configuration	
Outbound deliv. 80001242	Export License Log	2017
Ship-to party IQ20	Create Financial Document	Baghdad
	Display Financial Doc.	
Item Overview Picking Loading	External Credit Insurance	Movement Data
Planned GI 24.03.2017	Extended Document Flow	10 KG
Actual GI date	No.of packages	1

Alternatively, it is possible to print out the packing list form:

The Output Type for the Packing List is PL00; ensure it is included in the Delivery output:

K	Replenishment Dlv.: Output									
		1 🕄 C	ommunication m	ethod The Processing	log	Furt	her data	Repeat output	Change output	
De	Delivery 0080001242 Output									
	Sta	Outpu	Description	Medium		Fu	Partner		La C Pr	
	040	PL00	Packing list	1 Print output	-	SH	IQ20		EN 🗌	*
h	000	ZLD0	UN Delivery No.	1 Print output	-	SH	IQ20		EN 🗌	τ.
	COO	ZLD1	UN Delivery No.	1 Print output	-	SH	IQ20		EN 🗌 19	#
	040	ZLD2	UN Del. Note S	1 Print output	-	SH	IQ20		EN 🗌	
	040	ZLD3	UN DeliveryNot.	1 Print output	-	SH	IQ20		EN 🗌	
					-					



Save and close. From the main screen select:



ιραι						
lessage type	Name	Created on	Created at	Process.status	Transm. Medi	
_00	Packing list	19.04.2017	23:50:30	0	1	-
LD0	UN Delivery NotePick	19.04.2017	00:44:39	0	1	<b>T</b>
_D1	UN Delivery Note STO	19.04.2017	00:27:59	1	1	11
LD2	UN Del. Note STO-GI	19.04.2017	00:44:33	0	1	_
LD3	UN DeliveryNote GI	18.04.2017	23:28:57	0	1	
						-
• •	:				4	E I

Select PL00 and either preview or print directly.



				Packing list Delivery note/Date 80001242/30.03.2017	
Ship Con UN UNP Bag	-to perty IQ20 mpany Assistance Mission f MI ghdad	Forwarding Or Iraq	agent	shipping point IQ20	
Lev	el Identification	Material Description Contents	Quantity	Weight Volume	Length Width Height
0	100000103	190000085		14 KG	
1	100000101	Container:Sea 190000021 Pallet.Wood		13 KG	
2	100000099	190000032		6 KG	
	000010	Box:Snp 1500005105 Computer:Laptop	1,000 EA	5 KG 0,000	
ľ	000010	Box:Shp 1500005105 Computer:Laptop	1,000 EA	5 KG 0,000	
			Ν		

 $\land$ 

## **Different Packing Options and Multilevel Packing**

🔊 🔒	👼 」 Replenishment Dlv. 80001242 Change: Overview								
🞾 🖻   🔂 🔏 🚇 🌌 🍻 🔛   Post Goods Issue									
Outbound of Ship-to par	Dutbound deliv.       80001242       Document Date       24.03.2017         Ship-to party       IQ20       Image: Comparison of the second								
Planned G Actual GI	Item Overview     Picking     Loading     Transport     Status Overview     Goods Movement Data       Planned GI     24.03.2017     00:0     Total Weight     2     KG       Actual GI date     No.of packages     No.of packages     No.of packages								
All Item	S	Dalta Oha	11-	Description		D			
<u>10</u>	Material 1500005105	2	EA	Computer:Laptop		B			

The packing function is executed by selecting the relevant icon; the packing screen is displayed. **Step 1** – Select the packaging material

Different ways of packing, all in one, by quantity, by weight:

Pack material Pack HUs	Pack.proposal	Single entry	Ttl content Gen.he	eader data
All existing HUs (available for	r packing)			
Handling Unit	I. Packaging Mat	terials Total	Weight	Loading weight
		<b>D</b>		
		2		



Materials Available for Packing (1)			×
Sales material by description	Material by Material Type	Material by Supp	
Material Type			
Material description			
Language Key	EN		
Material			
Maximum No. of Hits	500		

# Possible Options

1) Pack (all) --> no limit

🔊 🗣			
Pack material Pack	HUs Pack.proposal	Single entry	Γ1
			_
All existing HUs (available	for packing)		
Handling Unit	I. Packaging Materia	ls Total Weight	
100000086	E 190000032	1	
	▲ ▶ ::::		
per part. qty 🏷	per x 裬 if ful		/
Partial qty	l otal quantity U	J Plant St W S I	5
2 2	E	A IQ20 2101 J01	
Result:			
Pack material Pack HL	Is Pack.proposal	Single entry 🛛 Ttl cont	ent Gen.heade
All existing HUs (available fo	r packing)		
Handling Unit	I. Packaging Materials	Total Weight	Loading weight
100000084	E 190000032	3	2

2) Per partial qty --> quantity restriction

Total Weight

Ttl content

Lo



∞ 🗣			
Pack material Pack H	Us	Pack.proposal	Single entry
All existing HUS (available f	or	nacking)	
Handling Unit	I.	Packaging Materials	Total Weigh
100000086	E	190000032	1

	◀ ▶ 📰			
裬 裬 per part. qty	) per x 裬	if full	W/Vol	9
Material	Partial qty	Total quantity	U	Plant
1500005105	1	2	EA	IQ20

## Result

/	Pack material Pack HL	Js	Pack.proposal	Single entry Ttl cont	ent Gen.hea
1	All existing HUs (available fo	r	packing)		
	Handling Unit	I.	Packaging Materials	Total Weight	Loading weight
	100000084	E	190000032	2	1
	100000085	E	190000032	2	1

3) Per weight --> weight restriction

∞ 🗣				
Pack material Pack	HUs Pack.propos	al Single entry	Ttl content Gen.header of	lata
All existing HUs (available	e for packing)			
Handling Unit	I. Packaging Mater	ials Total Weight	Loading weight	All. Loading Wt
100000088	E 190000032	1		1
裬 ờ 🛛 per part. qty 裬	Þperx 裬 íff	ul 🔍 w	/Vol 🕄 APM 🕄 gen.	
Material to Be Packed				
Material	Partial qty	Total quantity	U Plant St W S De	Document Item
1500005105	2	2	EA IQ20 2101 J01	80001242 10
Results				



#### 🔊 🕤 Pack material Pack HUs Pack.proposal Single entry Ttl content Gen.header data All existing HUs (available for packing) Handling Unit I. Packaging Materials Total Weight Loading weight All. Loading Wt 100000088 E 190000032 2 1 1 1 100000089 E 190000032 2 1

#### **Multi-level packing**

The material has been packed per partial quantity (e.g. one laptop x box)

🥺 🖌 Processi	ng of Handling Un	nits for Outbound	Delivery 00800012	42		
20	5		•			
Pack material Pack	HUs Pack.proposal S	ingle entry Ttl content	Gen.header data			
All existing HUs (availa	able for packing)					
Handling Unit	I. Packaging Materia	als Total Weight	Loading weight	All. Loading Wt	Tare weight	W 🛅 🔒
100000099	E 190000032	6	5		1	KG 💷 💦
100000100	E 190000032	6	5		1	KG
	4 🕨 🖂					4 14
Material to Be Packed	🎲 per x HUs 🥻 if	full 🔍 W/	Vol 🔍 APM 🔍 gen.			
Material	Partial qty	Total quantity	U Plant Sto W S De D	Document Item Des	scription	

Now, we will put the boxes on one pallet:

Pack material Pack H	IUs Pack.proposa	I Single entry	Ttl content	Gen.header data	
All ovisting III is (ovoilab	le for packing)				
Handling Unit		Materials Tota	al Weight	Loading we	iaht
100000099	E 19000000	32 6		5	igitt
100000100	E 19000000	32 6		5	

#### Select the pallet as new packing material:

Processing of Handling Units for Outbound Delivery 0080001242						
Pack.proposal Single	entry Ttl content Gen.	header data				
packing)						
Packaging Materials	I. Total Weight	Loading weight	All. Loading Wt			
190000032	Е б	5				
1900000032	Еб	5				
T	D					
	Handling Units Pack.proposal Single Dacking) Packaging Materials 190000032 190000032	Handling Units for Outbound Dell         Pack.proposal       Single entry       Ttl content       Gen.I         packing)         Packaging Materials       I. Total Weight         1900000032       E       6         190000032       E       6	Handling Units for Outbound Delivery 008000124         Pack.proposal       Single entry       Ttl content       Gen.header data         packing)       Packaging Materials       I. Total Weight       Loading weight         1900000032       E       6       5         1900000032       E       6       5			

The system will populate the 2 screens with the boxes + the pallet material:



Processing	of Handling Unit	's for Outbound D	elivery 0080001	242
The standard standa		s for outbound b		272
<u>~</u>				
Pack material Pack HUs	Pack.proposal Sing	le entry   Ttl content   G	en.header data	
All ovicting LILLs (ovoilable f	or packing)			
		T T 1 1 1 1 1 1		A 11 A 11 A 40
Handling Unit	Packaging Materials	I. I otal Weight	Loading weight	All. Loading Wt
100000101	190000021	Е 1		
100000099	190000032	Е б	5	
100000100	190000032	Е б	5	
	4 🕨 🔤			
🎲 🐌 New HU per x HUs	🐌 if full	🕄 W/Vol 🔍	APM 🛃 gen.	
All HUs that can be packed				
Handling Unit	Packaging Materials	I. Total Weight	Loading weight	All. Loading Wt
100000101	190000021	E 1	0	0
100000099	190000032	Е б	5	0
100000100	0000032	Е 6	5	0
-				

It is possible to partially pack (e.g. would be one box per pallet) or put both boxes on one pallet,

clicking on										
🕫 🖌 Proce	essing of	F Handling L	Units f	for O	utbound	d Delive	ry 00800	01242		
2 5										
Pack material	Pack HUs	Pack.proposal	Single e	ntry	Ttl content	Gen.head	er data			
All existing HUs (	(available for	packing)								
Handling Unit		Packaging Materi	als	I. Total	Weight	Lo	ading weight		All. Loading Wt	W
100000101		190000021	]	E 13	-	12				KG
100000099		190000032	1	E 6		5				KG
1000000100		190000032	1	5 6		5				KG
		4 🕨 🔤								
Mew HU p	<mark>ber x HUs 🥻</mark>	if full			W/Vol	APM	gen.			
Handling Unit	_	Packaging Materi	als	I. Total	Weight	Lo	ading weight		All. Loading Wt	W
1000000101	_	0000021	]	E 13		12		(	)	KG

The new handling unit, which is the pallet, is also available for further packing, e.g. could be put on a container:

The new packaging material has been selected (container)



Processing of	Handling Units	for Outbound Deliv	very 008000124.	2
<u> </u>				
Pack material Pack HUs	Pack.proposal Single	entry Ttl content Gen.he	eader data	
All existing HUs (available for	packing)			
Handling Unit	Packaging Materials	I. Total Weight	Loading weight	All. Loading Wt
100000101	190000021	E 13	12	
100000099	190000032	Е б	5	
100000100	190000032	Е б	5	
100000103	0000085	E 1		
-				
I				
	4 🕨 💷			
🐌 🐌 New HU per x HUs 谢	if full	🔍 W/Vol 🔍 APM	🔍 gen.	
All HUs that can be packed				
Handling Unit	Packaging Materials	I. Total Weight	Loading weight	All. Loading Wt
100000101	190000021	E 13	12	0
100000103	190000085	E 1	0	0

So now it is possible to put the pallet in the container:

Processing of	of Handling Unit	s for Outbound	Delivery 0080001	242	
<b>≗</b>					
Pack material Pack HUs	Pack.proposal Sing	le entry Ttl content	Gen.header data		
All existing HUs (available for	or packing)				
Handling Unit	Packaging Materials	I. Total Weight	Loading weight	All. Loading Wt	W E
100000101	190000021	E 13	12		KG
100000099	190000032	Е 6	5		KG
100000100	190000032	Е 6	5		KG
100000103	190000085	E 14	13		KG
	4 1				
	if full				
All Hus that can be packed			APPI 25 gen.		
All hos that can be packed	Dadraging Materials	I Total Weight	Londing weight	All Loading W/t	W E
		E 14	Loduing weight	All. Lodding Wi	W E
100000103	UUUUUU85	D 14	13	0	KG U.

In the Ttl Content tab, it is possible to see all packed materials



🤊 🔒 Processing of Handling Units for Outbound Delivery 0080001242 2 🕤 Pack material Pack HUs Pack.proposal Single entry Ttl content Gen.header data General overview of all HUs with hierarchy levels Hierar... Line identification Material/Packaging Mat... Packed quantity S... S Batch Description 0 100000103 190000085 Container:Sea 1 1000000101 190000021 Pallet,Wood 2 100000099 190000032 Box:Shp 1 3 0080001242 000010 1500005105 EA NEW\_SUPP Computer:Laptop 2 100000100 190000032 Box:Shp 1 3 0080001242 000010 1500005105 EA NEW\_SUPP Computer:Laptop In the Delivery Header, in the Parcel Tracking Field, it is possible to have a hierarchical view 🕫 🔎 Replenishment Dlv. 80001242 Change: Header Details 🞾 🖻 🗍 🖡 🤽 🚇 🎡 🧽 🕎 🎆 🏇 🔢 🕴 Post Goods Issue IQ20 UN Assistance Mission for Iraq / / Baghdad Ship-to party Processing Picking Loading Shipment Foreign Trade/Customs Financial Processing Administration Partner Texts Conditions Dates Parcel Tracking A 🛗 🕒 🗐 🖽 🗐 🐼 🥒 隆 Column width ExpDlvFld Quantity HUItemUoM Status Date Time Time Zone Loc Text Ref.doc. Ref.item Cat Recipient 🛚 💭 Replenishment Dlv. 0080001242 Container:Sea 1000000103 Pallet, Wood 100000101 This view can be printed. Graphical display of spool request 296591 in system D2E 🛐 🗋 🚔 🗊 🖉 | 🍫 | 🞩 🧏 | 🖣 🕨 | Settings... 🗞 Graphical 🛛 🗞 Graphic Without Structure Information 😪 Raw 🍕 Hex | 📑 ExpDlvCmpany's data field ExpDlvFld Quantity HUItemUoM Status Date Time Time Zone Loc Text Ref.doc. Ref.item Cat Recipient 🛱 Replenishment Dlv. 0080001242 - Container:Sea 1000000103 - 🖻 Pallet,Wood 1000000101 ╆ Box:Shp 1000000099 Box:Shp 1000000100 Save the delivery.

## Post Goods Issue for the Outbound Delivery



**Important note for STO type ZSDS, ZBUD:** before posting the goods issue, the Logistics User notifies via email the relevant counterparts:

- Equipment Master Data maintainer: if the STO includes equipment, the Equipment Data Maintainer shall review the equipment being shipped and will remove some of the key fields (Plant, Authorisation group, Cost Centre and Business Area from the Equipment master record)
- □ Fixed Asset Accountant: if the STO includes Fixed Assets, the Fixed Asset Accountants will need to prepare for the Fixed Asset Transfer.
- GSCC: before posting the goods issue, the GSCC must update the Pricing Conditions in the STO in order to capture Moving Average Price change.

Once the above listed counterparts confirm readiness, the Logistics User can perform the Goods Issue. If the number of the Outbound Delivery is known, the Logistics User can execute the t-code **VL02N** and specify the Outbound Delivery number.

In order to obtain a list of all Outbound Deliveries pending Goods Issue, execute the transaction **VL060** (*not: the third character is a 'zero' and the last is the letter 'O');* the system will display a selection screen where the following buttons will be displayed:

Outbound Delivery Monitor
🔁 Display Variants Only inbound deliveries
Outbound Deliveries
Belection Type
For Checking
For Distribution
For Picking
For Confirmation
For Loading
For Goods Issue
For Transport. Planning
List Outbound Deliveries

Click on 'For Goods Issue' button.

Outbound Deliveries for	r Goods Issue		
🕒 🍪 🔁 🖬 📕 🕼 Goods is	ssue in background		
Organizat, Data			
Shipping Point/Receiving Pt		to	\$
Time Data			
Pland Gds Mvmnt Date	01.08.2017	to 26.08.2017	<b>\$</b>

Enter the Shipping Point (this will be the same as the plant) and click execute.



The list of deliveries where the Goods Issue is due will be displayed.

	Goods Issue for Outbound Deliveries to be Posted								
	🛐 🖾 Item View 📝 🖓 Post Goods Issue 🖉 🛛 📢 🔸 🕨 🕅 🕄 🗟 🗟 ڭ ڭ 🖉 🖓 🖾 💥 🖽 🖽 🖽 🖬 🚛 🖧 🖓 🦓 🦓								
Delivery GI Date Route Ship-to		Ship-to	Name of the ship-to party	Sold-to pt	Name of sold-to party				
	0001070	12.08.2017	Z00001	SS10	UN Mission Rep. of South Sudan				

Select the required delivery number and click on the 🦉 button.

🦻 . K	Replenishment Dlv. 80001070 Change: Overview														
9° F 🕯	🎾 🖻 🗍 - 🔂 🏖 🎍 🖉 🎓 🞇 🕼 📴 Post Goods Issue														
Outbound deliv.         80001070         Document Date         14.08.2017           Ship-to party         SS10         II         UN Mission Rep. of South Sudan / / Juba															
Item C	Item Overview Picking Loading Transport Status Overview Goods Movement Data														
Pick Date/ Warehouse	Time 14.08.2017 e No. Q01 UNG	7 2 SC - B	0:0 RINDI	OvrlPickStat 5I W1 OveralWMSt	us atus	C Fully pick	ed ord c	onfirmd							
Itm	Material	Pint	SLoc	Deliv. Qty	Un	Picked Qty	Un	Batch	в	PV	Stag. Date	Matl	Val. Type	Description	
10	1500004261	ITO1	2301	2	EA	2	EA			с с	14.08.2017	20:0		Blanket	-
20	1500005105	ITO1	2301	2	EA	2 EA C 14.08.2017 20:0. NEW_SUPP Computer:Lap				Computer:Laptop	-				
30	1500005105	ITO1	2301	2	EA	2	EA			с с	14.08.2017	20:0	OLD_SUPP	Computer:Laptop	
40	2100000967	1101	2301	2	EA	2	EA			сс	14.08.2017	20:0		Earth Station:Satelli	1

Check if the details are accurate and click on 'Post Goods Issue' button.

If the goods issue was posted without any issue, the below message will be displayed.

Replenishment Dlv. 80001070 has been saved

The goods indicated in the delivery will be issued and the inventory will be reduced at this point.

For Shipment Processing, refer to the Job Aid on Multi-Leg Shipments.

## Monitor Outbound Delivery for Goods Receipt

This task is executed by the R&I (Receiving User in Umoja).

The Receiving User can execute the t-code **VL06** – **Delivery Monitor**: the system displays a screen where it is possible to select Outbound Deliveries or Inbound Deliveries. The Receiving User selects **List Outbound Deliveries** in order to monitor the incoming goods from Stock Transport Orders.



Delivery Mon	itor	
💁 Display Variants	Only inbound deliveries	Only outbound deliveries
Outbound Deliveries		
Belection Type	1	
For Chee	king	
For Distrit	oution	
For Pid	ing	
For Confin	mation	A3
For Loa	ding	
For Goods	Issue	
For Transport	. Planning	
List Outbound	Deliveries	
Inbound Deliveries		
Selection Type		
For Transport	. Planning	

The system displays a selection panel where the Receiving User will enter the following selection criteria in the specific sections:

In the **Organizat. Data** Section, select Distribution Channel = "05 – Stock Transport Order"; it is possible to specify the plant code of the <u>Sending Mission</u> (if known) in the Shipping Point/Receiving Pt field:

Organizat. Data			
Sales Organization		to	<b>-</b>
Distribution Channel	05 🗗	to	<b>-</b>
Division		to	<b>-</b>
Shipping Point/Receiving Pt	IT01	to	<b>\$</b>
		4	

In the Item Data Section: remove the Pland Gds Mvmnt Date

Time Data				
Picking Date		to		<b>-</b>
Loading Date		to		-
Transptn Plang Date		to		-
Pland Gds Mvmnt Date	01.09.2017	to	09.09.2017	-
Act. Gds Mvmnt Date		to		-
Delivery Date		to		•

In the **Time Data** Section: specify the expected Delivery Date range, e.g. when the goods are to arrive at receiving Mission.

Time Data					
Picking Date		to		(	₽
Loading Date		to		(	\$
Transptn Plang Date		to		(	•
Pland Gds Mvmnt Date		to		(	\$
Act. Gds Mvmnt Date		to		. [	•
Delivery Date	30.09.2017	to	31.10.2017	ז	•

In the Doc. Data Section specify Delivery Type = NL; ZZNL



Delivery	to	
	10	P
Delivery Type	to	<b></b>
Group	to	] 🔁
N		



In the **Partner Data** section, specify the <u>receiving Mission</u> plant code in the Ship-To Party:

Partner D	ata		
Forwar	ling agent		
Sold-to	party		
Ship-to	party	SS	10 [
Custom	er group		

It is possible to specify other selection criteria, e.g. specific materials. The Receiving User can save in a selection variant the parameters more frequently used so not to repeat them every time the report is executed.

Once the selection criteria are completed, click on **execute** in order to display the list. The list has two levels, Header and Item. The system displays the <u>Header level first</u>.

In order to display the below columns, select the Display Variant "STO":

Select L	ayout							
🔄 Layout: Choo	se		×					
Layout	Layout descr	iption	4 🏂 🎖 😃					
/STO	/STO STO Outbound Delivery							
List of Out	bound Deliver	ries						
🛐 📔 Item View	0 🖓 🖓 😽	< → N   🕄 🗟 🗟   🖴 🐺   🎖	2 🧏 🌐 🖽 🛱	1 🖉 🖧	<b>B W</b>			
[]								
Delivery	ShPt Ship-to	Name of the ship-to party	Pick Date	TrpPlanDt	GI Date	Deliv.date		
80001015	IT01 CD10	UN Mission in DR of the Congo	11.05.2017	11.05.2017	11.05.2017	11.05.2017		
80001034	IT01 AF10	UN Asst Mission in Afghanistan	17.05.2017	17.05.2017	17.05.2017	17.05.2017		
80001044	IT01 AF10	UN Asst Mission in Afghanistan	06.06.2017	05.06.2017	05.06.2017	05.06.2017		
80001046	IT01 SD10	AfricanUnion-UN Mission Darfur	07.06.2017	07.06.2017	07.06.2017	07.06.2017		
80001053	IT01 CD10	UN Mission in DR of the Congo	16.06.2017	16.06.2017	16.06.2017	16.06.2017		
80001054	IT01 CD10	UN Mission in DR of the Congo	16.06.2017	16.06.2017	16.06.2017	16.06.2017		
80001055	IT01 AF10	UN Asst Mission in Afghanistan	16.06.2017	09.06.2017	09.06.2017	09.06.2017		

#### Columns:

- Delivery: Outbound Delivery Number
- ShPt: Plant code of the issuing Mission
- Ship To: Plant code of the receiving Mission



- Name of the Ship-to-party: description of the receiving Mission's plant
- > Pick Date: date when the delivery items have to be / have been picked from sending warehouse
- TrpPlanDt: date when the shipment of the delivery is to / has been planned (relevant only in case the deliveries are included in a shipment document)
- > GI Date: date when the delivery items have to be / have been issued from sending plant
- > Deliv. Date: expected date of receipt in the receiving plant

It is possible to double click on the Delivery number to display the document.

Click on <sup>III Item View</sup> to display the list of outbound delivery items.

In order to display the below columns, select the Display Variant "STO":

Lis	List of Outbound Deliveries													
<b>S</b> ] 4	🛐 🕹 Header View 🔢 🖉 💱 🕼 🛛 K 🔸 🕨 א 🖾 😨 🕼 🚔 🛜 🕼 🚾 🌋 🕌 🌐 🏤 🔛 📲 👘 🔛 🚚 🖑 📴 📅													
							1							
De	elivery	Item	ShPt	Ship-to	Purch.Doc.	Material	Description	Dlv.qty	SU	Deliv.date	Pick Date	Pick.	GI Date	GS
8	0001058	10	CF10	AF10	4500000130	1500004261	Blanket	100	EA	16.01.2017	16.01.2017	с	16.01.2017	с
8	0001058	20	CF10	AF10	4500000130	1600001897	Vaccine:Cholera	500	EA	16.01.2017	16.01.2017	с	16.01.2017	С
8	0001058	30	CF10	AF10	4500000130	1500005105	Computer:Laptop	5	EA	16.01.2017	16.01.2017	С	16.01.2017	С
8	0001059	10	CF10	AF10	4500000135	1500004261	Blanket	10	EA	16.01.2017	18.01.2017	С	16.01.2017	Α
8	0001060	10	CF10	AF10	4500000135	1600001897	Vaccine:Cholera	50	EA	16.01.2017	18.01.2017	С	16.01.2017	Α
8	0001061	10	CF10	AF10	4500000135	1500005105	Computer:Laptop	2	EA	16.01.2017	18.01.2017	С	16.01.2017	С
8	0001066	10	9000	LB10	4500000147	1500004261	Blanket	100	EA	30.01.2017	30.01.2017	A	30.01.2017	Α
	0001060	10	CD10	T 10 10	450000150	1500004261	Planket	100	הים	0 01 2017	20 01 2017	7	20 01 2017	π

#### Columns:

- Delivery: Outbound Delivery Number
- ShPt: Plant code of the issuing Mission
- Ship-to: Plant code of the receiving Mission
- Purch.Doc.: Stock Transport Order Number
- > Material: material code of the delivery line item
- Description: material description
- > Dlv.qty: material code of the delivery line item
- SU: unit of measure
- Deliv. Date: expected date of receipt in the receiving plant
- > Pick Date: date when the delivery item has to be / has been picked from sending warehouse
- ▶ Pick.: picking status (A  $\rightarrow$  not starter, B  $\rightarrow$  partial, C $\rightarrow$  Complete)
- SI Date: date when the delivery item has to be / has been issued from sending warehouse
- ▶ GS: goods issue status (A  $\rightarrow$  not starter, B  $\rightarrow$  partial, C $\rightarrow$  Complete)

The Receiving User can monitor and identify the delivery/ items for which the goods are expected or arrived in the receiving mission, for which the goods receipt is to be performed.

## Post Goods Receipt against the Outbound Delivery

The **Receiving User** in the receiving plant execute the transaction **MIGO**.

Select 'Goods Receipt' for the transaction/event and 'Outbound Delivery' for the reference document. Enter the Outbound Delivery number where the Goods Issue has been processed and hit enter.



Goods Receipt Outbound Delivery - SDIAS						
Hide Overview	Hold Check Post Help					
<u>⊽</u>	A01 Goods Receipt 🔻 R05 Outbound Deli 🔻 80001070 📴 🕒 🛛 Via Handl.Units					

The 'Goods Receipt Outbound Delivery...' screen will be displayed. Tick the check boxes under column OK and click the push button 'Check' to validate if the details are accurate.

🔞 Goods Re	ceipt Outbound Delivery 80001070 - Si	DIAS						
Hide Overview	Hold Check Post 🚺 Help							
V 2 1	A01 Goods Receipt 👻 R05 Outbound Deli 👻	🛛 🕒 🗆 Via Handl.Units		GR goods receipt	101			
My Documents								
<ul> <li>Purchase Orders</li> </ul>	General Vendor							
<ul> <li>Blank</li> </ul>								
<ul> <li>Orders</li> </ul>								
Blank	Document Date 18.08.2017 Delivery Note	0080001070	Vendor <u>UN Logist</u>	tics Base				
<ul> <li>Reservations</li> </ul>	Posting Date 18,08,2017 Bill of Lading		HeaderText					
Blank								
<ul> <li>Material Documents</li> </ul>	L V 3 Collective Sip ▼							
Blank								
<ul> <li>Held Data</li> </ul>	Line Mat Short Text	OK Obvin UnE	SLoc	Patch Valuation	MD	Stock Type	Diet	с
Blank				bacchi valuacion		Stock Type	rine	5
	Blanket	2 E/	A ENG 1 JUBA W1		101 +	Unrestrict	VIN Mission R	
	2 Computer:Laptop		ENG 1 JUBA W1	NEW_SUPP	P 101 +	Unrestrict	UN Mission R.,	
	3 Computer:Laptop	✓ 2 E/	A ENG 1 JUBA W1	OLD_SUPP	P 101 +	Unrestrict	UN Mission R	
	4 Earth Station:Satellite	2 E/	ENG 1 JUBA W1		101 +	Unrestrict	UN Mission R	

Any issue will be displayed on a pop-up window. Otherwise, green indicators will be displayed against each line item.

	Mat. Short Text	ОК	Qty in UnE	E	SLoc	Batch	Valuation	м	D	Stock Type	Plnt	s	Custom
1 0	00 Blanket	✓	2	EA	ENG 1 JUBA W1			101	+	Unrestrict 🔻	UN Mission R		
2 0	20 Computer:Laptop	✓	2	EA	ENG 1 JUBA W1		NEW_SUPP	101	+	Unrestrict 🔻	UN Mission R		-
3 0	20 Computer:Laptop	✓	2	EA	ENG 1 JUBA W1		OLD_SUPP	101	+	Unrestrict 🔻	UN Mission R		
4 0	CO Earth Station:Satellite	✓	2	EA	ENG 1 JUBA W1			101	+	Unrestrict 🔻	UN Mission R		

Click on 'Post' to perform the Goods Receipt. The below message will be displayed showing the Material Document number that was created for the Goods Receipt.

Material document 5000432253 posted