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## Running for School District Office

School Board Member

### Qualifications and Terms of Office

**School Board Member:** Any person who is a qualified elector of this state is qualified to be a member of the school board in the district in which the person resides (NDCC § [15.1-07-14](#)).

Terms will vary depending upon the school district.

### Running in the School District Election

Unless held in conjunction with a regularly scheduled county primary election every two or four years, annual school district elections must be held in each public school district on a date between April 1 and June 30, at the discretion of the school board (NDCC § [15.1-09-22](#)).

Candidates for school district office shall file a statement setting forth the candidate's name and the position for which that person is a candidate (NDCC § [15.1-09-08](#)).

#### **A Complete Filing Must Include:**

1. A **statement** setting forth the candidate's name and the position for which the person is a candidate;
2. A **[Statement of Interests \(SFN 10172\)](#)**.

#### **When and Where to File**

Candidates must file with the **school business manager** by 4:00 p.m. on the 64<sup>th</sup> day before the date of the scheduled school election. A statement that is mailed to the business manager must be physically received in the business manager's office before 4:00 p.m. on the 64<sup>th</sup> day before the election.

### Running as a Write-In Candidate in the School District Election

A write-in candidate for school district office is not required to file a certificate of write-in candidacy (NDCC § [16.1-12](#)).

### Campaign Finance and Disclosure

Candidates for school board in school districts with a fall enrollment of 1,000 students or greater must file financial disclosure statements pursuant to [subsections 5 and 6 of NDCC §16.1-08.1-02.3](#).

Candidates for city office in cities with a population equal to or less than 5,000 are not subject financial disclosure requirements.

### Forms

The state forms (SFN's) listed above are available from the Secretary of State's and school business managers' offices and may also be accessed from the Secretary of State's [web site](#).

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