



State of Alabama
Coronavirus Aid, Relief, and Economic Security (CARES) Act
Elementary and Secondary School Emergency Relief Fund (ESSER)
Local Educational Agency (LEA) Application

In order to receive a CARES Act ESSER Fund allocation, an LEA must submit this application to the SEA.

GENERAL INFORMATION

1. LEA Information	
LEA Name	Macon County Board of Education
Mailing Address	303 Union Springs Road
Physical Address	303 Union Springs Road
City/Town and Zip Code	Tuskegee, Alabama 36083
Superintendent's Name	Jacqueline A. Brooks
Contact Person	Natalie Young
Contact Person Position	Chief School Financial Officer
Contact Telephone Number	(334) 727-1600
Contact Email	youngnf@maconk12.org

PROGRAMMATIC, FISCAL, AND REPORTING ASSURANCES

The United States Department of Education (USED) has approved the application from the State of Alabama for ESSER funds under the CARES Act. The availability of funds is from 4/29/2020 to 4/29/2021. LEAs will be allowed to expend funds until 9/30/2022. Pre-award costs to the ESSER fund will be allowed for allowable cost incurred on or after March 13, 2020.

2. Allowable Service(s) Assurance

The LEA Superintendent or his/her authorized representative assures or certifies that:

The LEA will use ESSER funds for activities allowable under section 18003(d) of Division B of the CARES Act. The United States Department of Education **does not** consider the following to be an allowable use of ESSER funds, under any part of 18003: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the SEA or LEAs or 2) expenditures related to state or local teacher or faculty unions or associations.

How will the LEA determine the most important educational needs as a result of COVID-19?

MCBOE has administered several surveys to its stakeholders to include parents, students, staff, and community leaders. Additional, the district has held focus groups sessions and established a district hot line and website for the purpose of capturing concerns, solving issues, and locating additional solutions relative to important educational needs as a result of COVID-19. Parents also have direct contact information for each principal and the superintendent and are active in social media where their comments are reviewed for improvement decisions. These responses have been analyzed to create a needs assessment for the use of funds from the CARES Act. According to the needs assessment, our priorities for Macon County Schools are extended day services for all student populations, technological acquisitions for on site and remote learning, health care services and equipment, other purpose services for student support such tutoring, counseling, and mental health.

How does the LEA intend to assess and address student learning gaps resulting from the disruption in educational services?

Macon County Schools will assess and address learning gaps by analyzing all data sources to include parent, student, staff, and community feedback from administered surveys, copious notes, the review of academic/assessment data, diagnostic tests, and pre-tests upon return to school in Fall 2020, and other valid and reliable sources to include the following strategies:

1. Installing Wi-Fi and routers on all school buses and identified homes without connectivity.
2. Working in partnership with the local community centers to set up hot spots for students and families to engage in learning.
3. Providing additional staff training in addressing learning gaps, using synchronous and asynchronous technologies.
4. Addressing the social emotional/mental health issues as a result of separation, lack of association, and uncertainty.
5. Offering at-home homeroom instruction type services to address learning gaps for homeless students.
6. Providing extended day/weekend services for all students in partnership with Title I/II C grants.
7. Acquiring equipment and software for teachers and administrators to be able to work on-site and virtually in the delivery of synchronous and asynchronous lessons and strategies to include assessments.
8. Supporting the mastery of mathematics, science, and reading objectives for all learners to include special ed, 504, EL, homeless, and foster care through small-group instruction.
9. Supporting non-IEP programs operated in the school district such as HIPPY and Read with extended learning opportunities.
10. Conducting parent training and seminars through on-site, virtual, and media processes regarding instructional support.
11. Promoting remote opportunities for CDR structures to include live work, credentialing and testing (remote proctor, etc.)

Which allowable activities will the LEA use ESSER funds to provide educational services? (Select all that apply)	
<input checked="" type="checkbox"/>	Activities authorized by the Every Student Succeeds Act (ESSA).
<input checked="" type="checkbox"/>	Activities authorized by the Individuals with Disabilities Education Act (IDEA).
<input checked="" type="checkbox"/>	Activities authorized by the Adult Education and Family Literacy Act.
<input checked="" type="checkbox"/>	Activities authorized by the Carl D. Perkins Career and Technical Education Act of 2006.
<input checked="" type="checkbox"/>	Activities authorized by subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act.
<input checked="" type="checkbox"/>	Coordination of preparedness and response efforts of local education agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.
<input checked="" type="checkbox"/>	Providing principals and other school leaders with the resources necessary to address the needs of the individual schools.
<input checked="" type="checkbox"/>	Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
<input checked="" type="checkbox"/>	Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.
<input checked="" type="checkbox"/>	Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.
<input checked="" type="checkbox"/>	Purchasing supplies to sanitize and clean the facilities of a local educational agency, including building operated by such agency.
<input checked="" type="checkbox"/>	Planning for and coordinating during long-term closures, including for how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the Individuals with Disabilities Education Act (20 USC 1401 et seq.) and how to ensure other educational services can continue to be provided consistent with all Federal, State, and local requirements.
<input checked="" type="checkbox"/>	Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.
<input checked="" type="checkbox"/>	Providing mental health services and supports.
<input checked="" type="checkbox"/>	Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.
<input type="checkbox"/>	Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

Provide a detailed budget to explain how ESSER funds will be used in your LEA.				
CARES Act ESSER Funds				
FUND SOURCE CODE 4290				
Function	Object	Program	Amount	Brief Description of Expenditure
9130	199	4800	\$321,031.00	Extended Day Salaries/Compensation
9130	220	4800	\$60,000.00	Extended Day Benefits (Retired)
9130	230	4800	\$4,949.00	Other Employee Benefits (SS, Medicare)
2190	399	8210	\$50,000.00	Other Student Services-Purchased Services (Tutoring, Mental Health Counseling)
2190	394	8210	\$50,000.00	Other Student Services-Purchased Services (Printed Materials, Work Packets)
3200	441	8,320	\$100,000.00	Custodial Supplies, Cleaning Products, Personal Protective Equipment
3200	399	8320	\$50,000.00	Purchased Services-Maintenance/Building Protective Supplies and Services
1100	411	8100	\$100,000.00	Instructional Supplies (Software, Test Prep Books, Novels, etc.)
1100	491	8100	\$300,966.00	Instructional Equipment (Video Cameras, MacBook Pros, Tablets, iPads)
2140	489	8210	\$100,000.00	Health Supplies (Non-Instructional)-Clinic Supplies and PPE for all Spaces
2140	329	8210	\$50,000.00	Purchased Services for Health Care (contracted LPNS; Medication Assistants)

What is the LEA's proposed timeline for providing services and assistance to students and staff?

Macon County School's timeline is based on the data regarding cases in the area and will cover March 13, 2020-September 30, 2022.

How will the LEA use ESSER funds to promote remote learning?

Specifically, Macon County Schools will buy subscriptions to the Acellus platform; acquire email addresses for all students; install cradle points on each school bus; provide mi-fi personal hotspots for students in remote areas; acquire additional devices such as ipads, laptops, tablets, or chromebooks; establish MCBOE TV Network to broadcast lessons, family shows, and a district news outlet to include video cameras, software, and training. Further funds will be used to pay teachers to make home visits when necessary for general education and specialized populations. As well, the district will set up connectivity areas in each community center for families to use as local community learning centers and connectivity zones. Remote proctors will be provided as students need to engage in assessment such as AP Exams and credentialing exams.

3. Equitable Services Assurances

The LEA Superintendent or his/her authorized representative assures or certifies the following:

- The LEA receiving ESSER funds will provide equitable services to students and teachers in non-public schools as required under Section 18005 of Division B of the CARES Act.
- The LEA receiving ESSER funds will provide equitable services to students and teachers in non-public schools located within the LEA in the same manner as provided under Section 1117 of the ESEA, as determined through timely and meaningful consultation with representatives of non-public schools.
- The LEA will ensure that it will maintain control of funds for the services and assistance provided to a non-public school
- The LEA will ensure that it will have title to materials, equipment, and property purchased with ESSER funds.
- The LEA will ensure that services to a non-public school with ESSER funds will be provided by the LEA directly, or through contract with, another public or private entity.

Provide a brief explanation of the following: How will equitable service funds be used by the private schools? How will timely and meaningful consultation occur with private schools? What is the proposed timeline for services and assistance to be implemented by private schools?

The only participating private school in our area closed as of May 1, 2020. That is St. Joseph Catholic School. There are no other private schools who have indicated an intent to be served.

OTHER ASSURANCES AND CERTIFICATIONS

4. Other Assurances and Certifications

The LEA Superintendent or his/her authorized representative assures or certifies the following:

- The LEA that receives ESSER funds will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with Section 18006 of Division B of the CARES Act. In addition, LEAs that accept funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the LEA. CARES Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.
- The LEA will request technical assistance on the use of ESSER funds for remote learning, which includes both distance education as defined in Section 103(7) of the HEA and distance learning as defined in ESEA Section 8101(14), so that students can continue learning during school closures.
- The LEA will cooperate with any SEA monitoring policies and/or procedures with regards to the allowability of expenditures.
- The LEA will use ESSER funds for purposes that are reasonable, necessary, and allocable under the CARES Act.

The LEA Superintendent or his/her authorized representative assures or certifies the following:

- The LEA will provide to the SEA the methodology used to provide services or assistance to students and staff in both public and non-public schools, the uses of funds and demonstration of their compliance with Section 18003(d), such as any use of funds addressing the digital divide, including securing access to home-based connectivity and remote-use devices, related issues in supporting remote learning for all students, including disadvantaged populations.
- The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals for interview and examination, upon request.
- The LEA will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR Parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR Part 180, as adopted and amended as regulations of the Department in 2 CFR Part 3485; and the Uniform Guidance in 2 CFR Part 200, as adopted and amended as regulations of the Department in 2 CFR Part 3474.

5. Section 442 of the General Education Provisions Act Assurances

The LEA Superintendent or his/her authorized representative assures or certifies the following:

- (a) Each local educational agency which participates in an applicable program under which Federal funds are made available to such agency through a State agency or board shall submit to such agency or board a general application containing the assurances set forth in subsection (b). The application shall cover the participation by that local educational agency in all such programs.
- (b) The general application submitted by a local education agency under subsection (a) shall set forth assurances
- (1) that the local educational agency will administer each program by the application in accordance with all applicable statutes, regulations, program plans, and applications;
 - (2) that the control of funds provided to the local educational agency under each program, and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
 - (3) that the local educational agency will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each program;
 - (4) that the local educational agency will make reports to the State agency or board and to the Secretary as may reasonably be necessary to enable the State agency or board and the Secretary to perform their duties and that the local educational agency will maintain such records, including the records required under section 443, and provide access to those records, as the State agency or board or the Secretary deem necessary to perform their duties;
 - (5) that the local educational agency will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each program;
 - (6) that any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and other members of the general public;
 - (7) that in the case of any project involving construction -
 - (A) the project is not inconsistent with overall State plans for the construction of school facilities, and
 - (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under section 504 of the Rehabilitation Act of 1973 in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;
 - (8) that the local educational agency has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
 - (9) that none of the funds expended under any applicable program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.
- (c) A general application submitted under this section shall remain in effect for the duration of the program it covers. The State agencies or boards administering the programs covered by the application shall not require the submission or amendment of such application unless required by changes in Federal or State law or by other significant change in the circumstances affecting an assurance in such application.

6. Section 427 of the General Education Provisions Act Assurances

(a) The purpose of this section is to assist the Department in implementing the Department's mission to ensure equal access to education and to promote educational excellence throughout the Nation, by -
(1) ensuring equal opportunities to participate for all eligible students, teachers, and other program beneficiaries in any project or activity carried out under an applicable program; and
(2) promoting the ability of such students, teachers, and beneficiaries to meet high standards.
(b) The Secretary shall require each applicant for assistance under an applicable program (other than an individual) to develop and describe in such applicant's application the steps such applicant proposes to take to ensure equitable access to, and equitable participation in, the project or activity to be conducted with such assistance, by addressing the special needs of students, teachers, and other program beneficiaries in order to overcome barriers to equitable participation, including barriers based on gender, race, color, national origin, disability, and age.
(c) The Secretary may establish criteria and provide technical assistance for meeting the requirements of this section.
(d) Nothing in this section shall be construed to alter in any way the rights or responsibilities established under the laws cited in section 400(d) of this Act.

What steps does the LEA propose to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program?

The use of teachers to provide homebound instruction will aid the district in overcoming barriers due to disability and other specialized populations. For communities and families, the establishment of after school programs at each school in conjunction with schools that are already 21st CCLC will help to eradicate barriers such as gender, race, disability, etc that impede equal access or participation in programming. Community and family education for parents and families will be an employed strategy for overcoming barriers.

To the best of my knowledge and belief, all the information and data in this agreement are true and correct. I acknowledge and agree that the failure to comply with all Assurances and Certifications in this agreement, all relevant provisions and requirements of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), or any other applicable law or regulation may result in liability under the False Claims Act, 31 U.S.C. § 3729, *et seq.*; OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR Part 180, as adopted and amended as regulations of the Department in 2 CFR Part 3485; and 18 U.S.C. § 1001, as appropriate.

Natalie W. Young

LEA Chief School Financial Officer (Typed Name)



LEA Chief School Financial Officer Signature

Jacqueline A. Brooks

LEA Superintendent (Typed Name)



LEA Superintendent Signature

(334) 727-1600

Telephone Number

06/18/2020

Date (mm/dd/yyyy)

(334) 727-1600

Telephone Number

06/18/2020

Date (mm/dd/yyyy)

Send completed application to CARESapp@alsde.edu.

Upon approval of the application, funds will be released to the LEA.

ALSDE Internal Use Only

Date Application Received: 6/18/2020

Date ALSDE Approved: 6/18/2020



State Superintendent and/or Designee Signature

06/18/2020

Date (mm/dd/yyyy)

Date CARES Act ESSER Funds Released: _____