

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Navy

2. MAJOR SUBDIVISION
Office of the Chief of Naval Operations

3. MINOR SUBDIVISION
Naval Sea Systems Command

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

LEAVE BLANK
JOB NO. NCL-NU-82-6
DATE RECEIVED February 12, 1982
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.
4-23-82 <i>R M War</i> Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 15 JAN 1982	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>E. Patton</i>	E. TITLE PATTON Director, Naval Records and Information Management Division
------------------------	---	--

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>The National Archives and Records Service (NARS) Inspection Report of December 1979 recommended destruction of the paper originals of official correspondence files of the Bureau of Ships (1962-1966), Naval Ship Systems Command (1966-72), and Naval Ship Engineering Center (1969-79).</p> <p>These same records were filmed in random order on 35mm, 1000 ft. reels, for use on a file search system designed by FMA, Inc., Los Angeles, CA. This company was purchased by the Eaton Co. several years ago and this particular search system was discontinued. Extensive exploration to construct an index or finding system has been unsuccessful in terms of guaranteed positive results, and feasibility of cost.</p> <p>The files document the organization, functions, policies, decisions, procedures, and essential transactions of the organizations. The retention authority under the Records Disposal Act of 1943 is SECNAVINST 5212.5B, para. 9000(1)(a) which specifies the retention period as permanent.</p>		

continued

2 items

MASS DATA CHANGE SHEET NOT REQUIRED.

Closed out: 7-16-82: cm
Copies to agency, NNM; WNRC

REQUEST FOR RECORDS DISPOSITION AUTHORITY (continued)

In view of the non-retrievable state of the records (film and paper), it is requested that approval be granted to index and retain the paper originals and destroy the film. This is the most practicable solution and will provide a useable product for NAVSEA and for NARS and will comply with 41 CFR 101-11.

Item 1. Disposition of microfilm: Destroy immediately.

Item 2. Disposition of original paper files: Permanent. Offer to NARS with index when 30 years old.

*[Addenda agreed to by Margaret Daymude, OPNAV,
in telephone conversation on March 3, 1982.]*

RSW
Robert Storm,
NCD, 3-3-82]