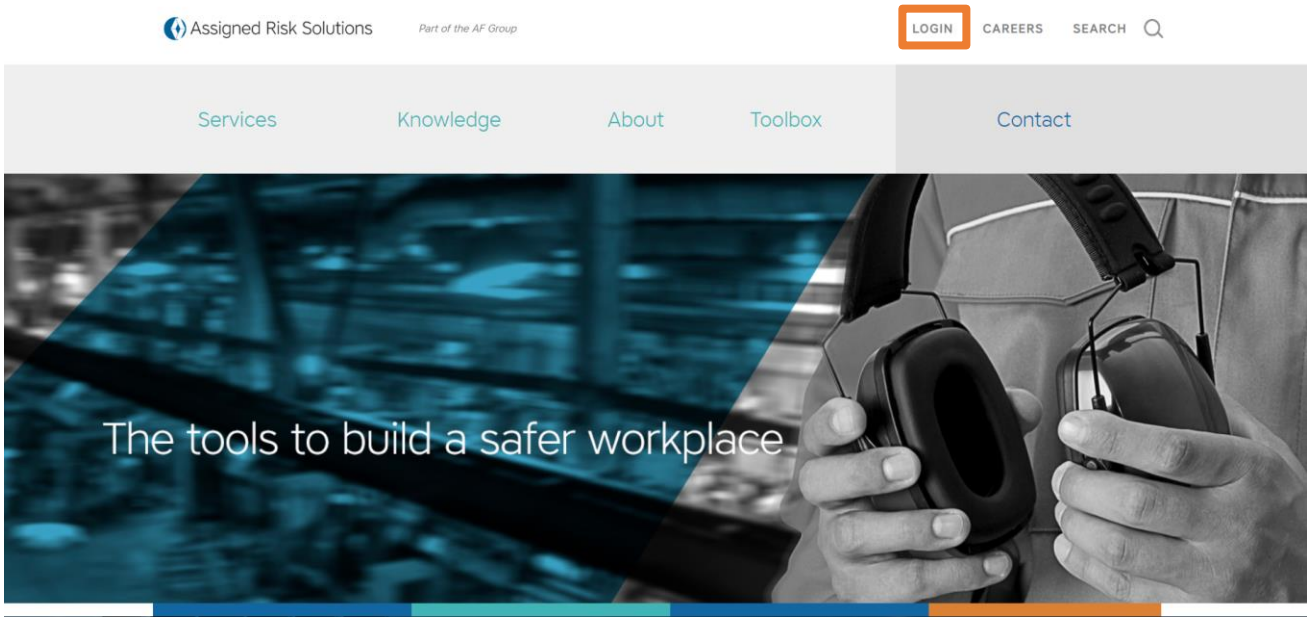
Assigned Risk Solutions

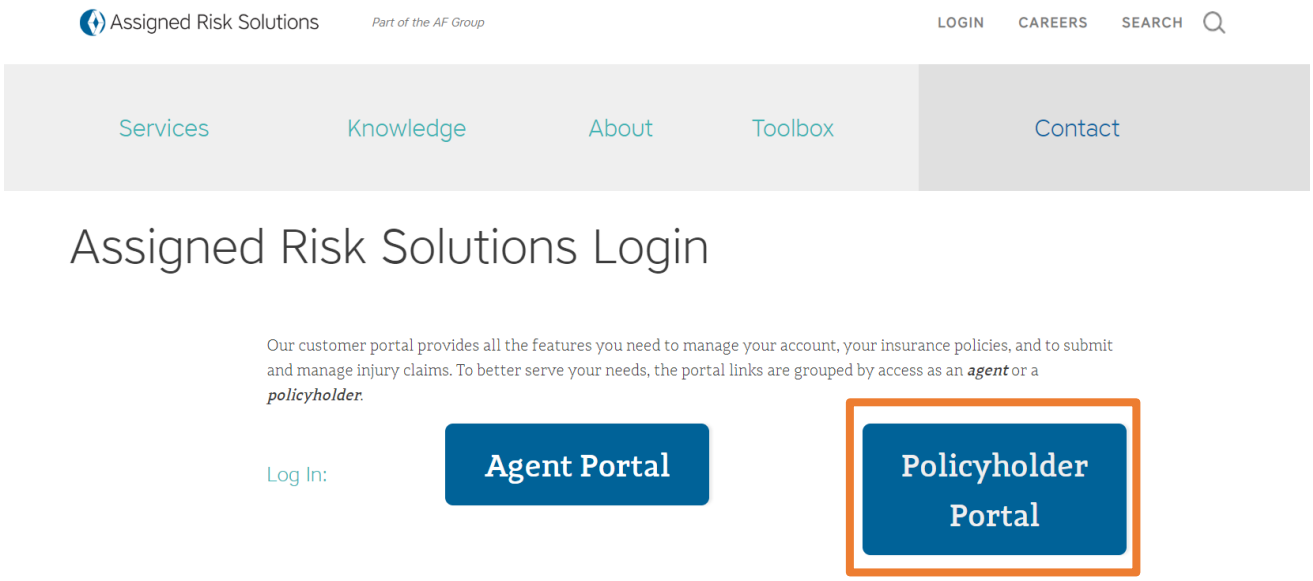
Part of the AF Group

How to Self-register for the Policyholder Portal

1. **Go to www.AssignedRiskSolutions.com and click on "LOGIN."**

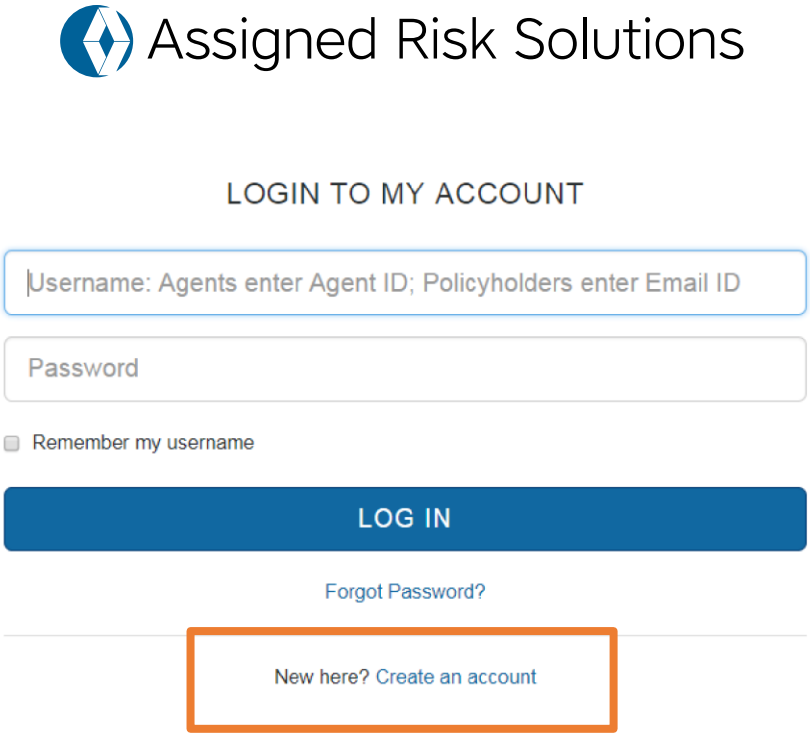


2. **Next click on "Policyholder Portal."**

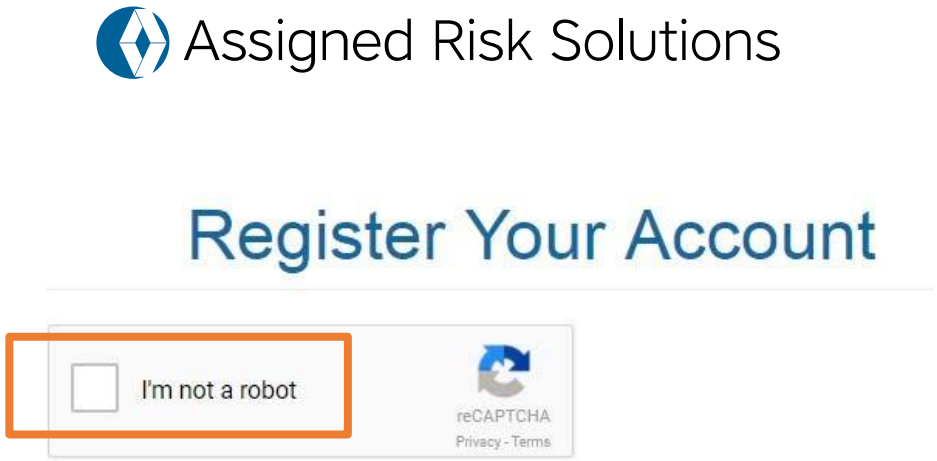


Assigned Risk Solutions is a member of AF Group. Insurance policies may be issued by any of the following companies within AF Group: Accident Fund Insurance Company of America, Accident Fund National Insurance Company, Accident Fund General Insurance Company, United Wisconsin Insurance Company, Third Coast Insurance Company or CompWest Insurance Company.

3. If you're a new user, click on "Create an account" located at the bottom of the screen.



4. Then click to indicate "I'm not a robot."



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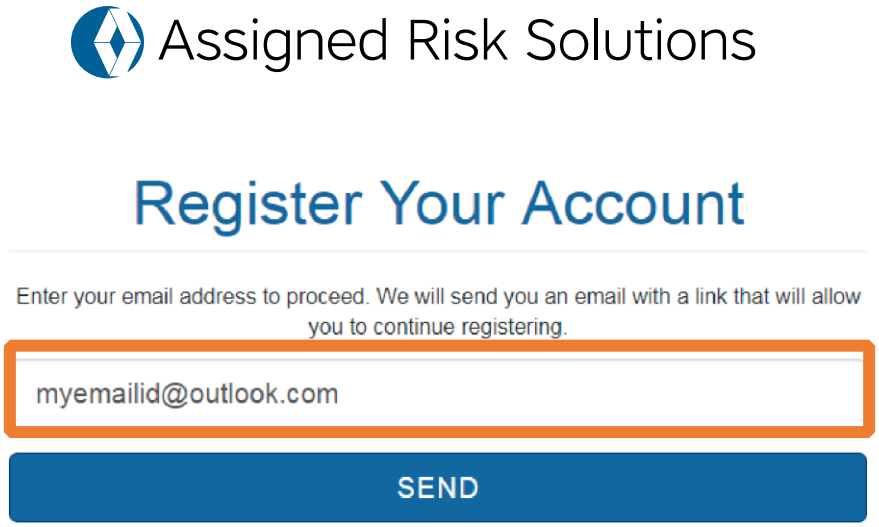
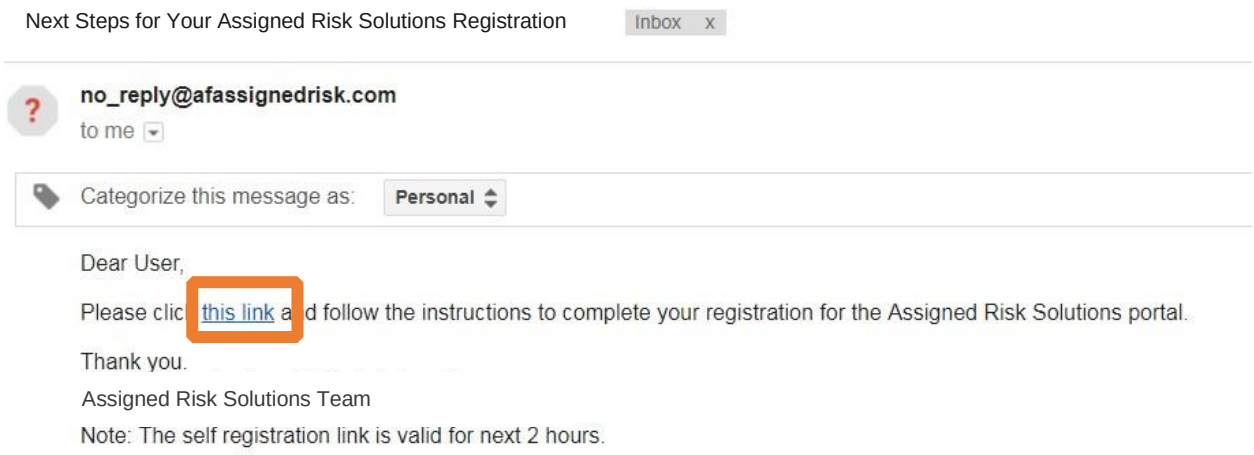
5. Enter your email address and click "Send."



6. Check your email for an auto-generated message from Assigned Risk Solutions and click the link to proceed.



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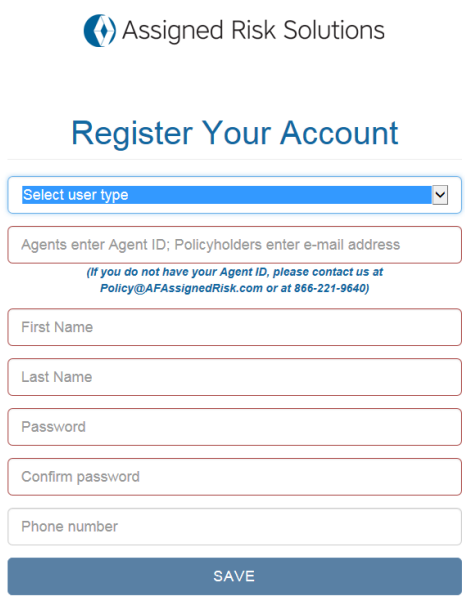
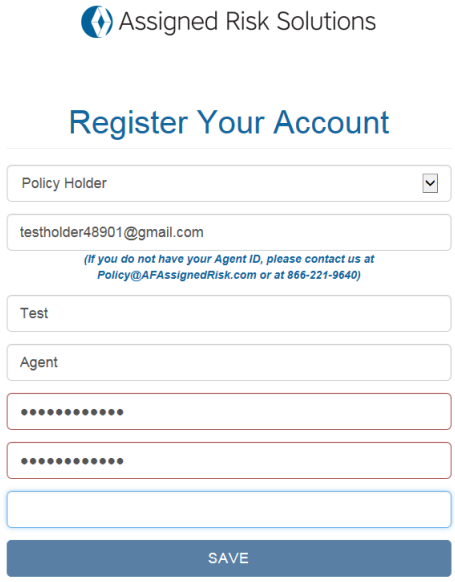
Once you click the link, you will see the following page.



7. **On the Registration page, select 'Policyholder' as the user type. Enter the email address that will be used as the User ID for login to the portal after registration. Populate the fields, keeping in mind that passwords require each of the following (minimum): 10 characters, one number, one capital letter, on lower-case letter and one special character.**



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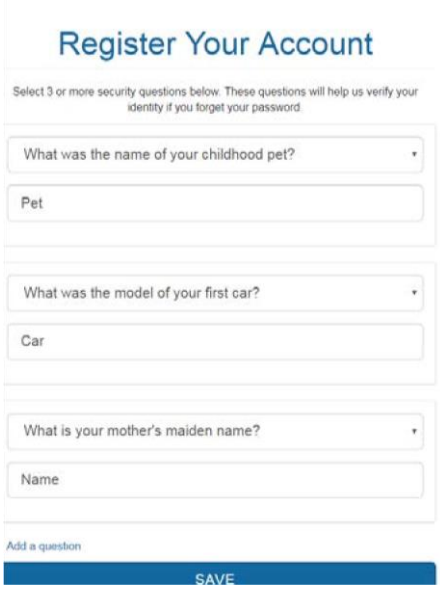
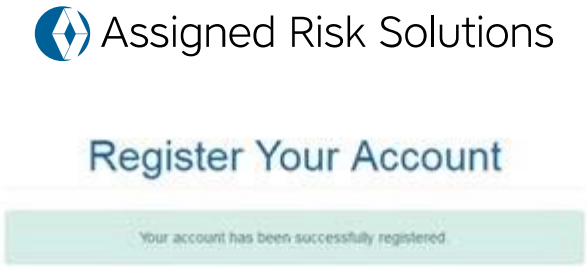
8. Click “Save,” then enter security questions and answers as prompted.



9. Click “Save” again, which will display a success page. This will complete your registration.



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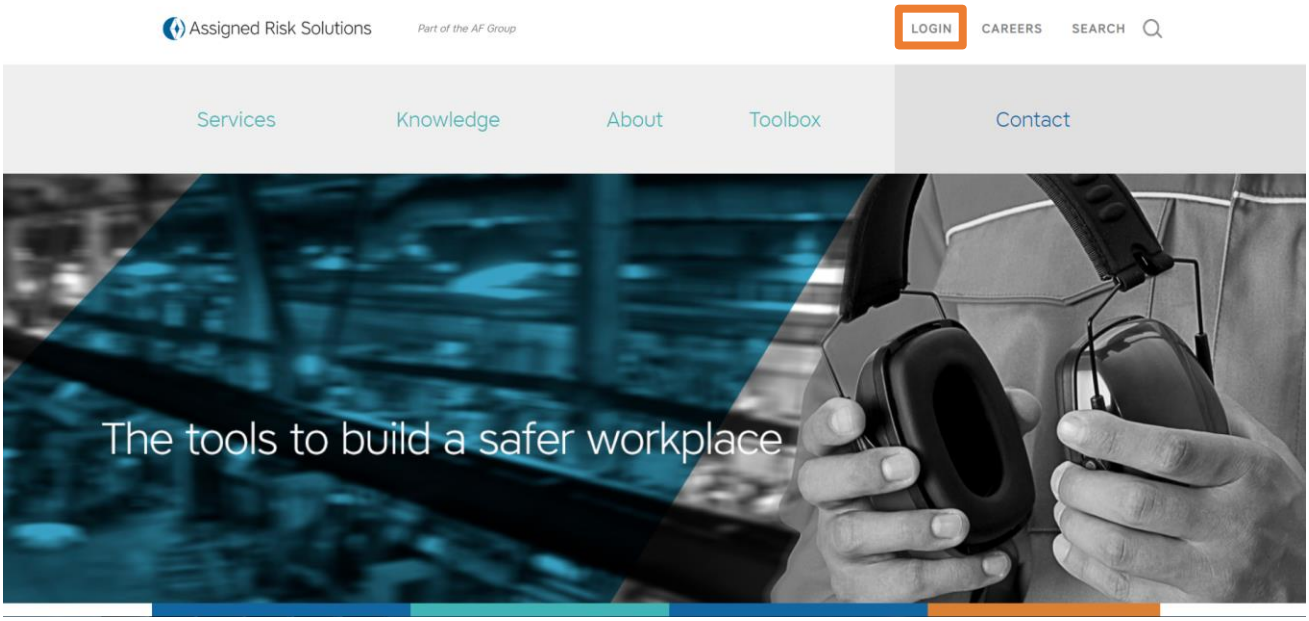
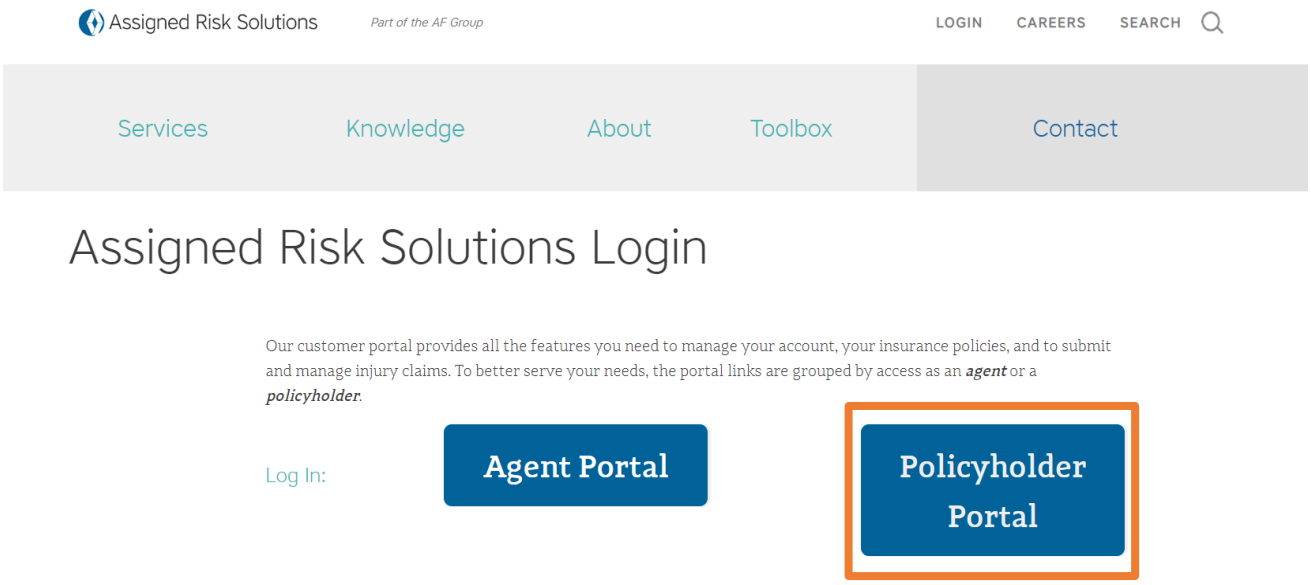
To log in after registration, go to the login page and click on “Policyholder Portal.”





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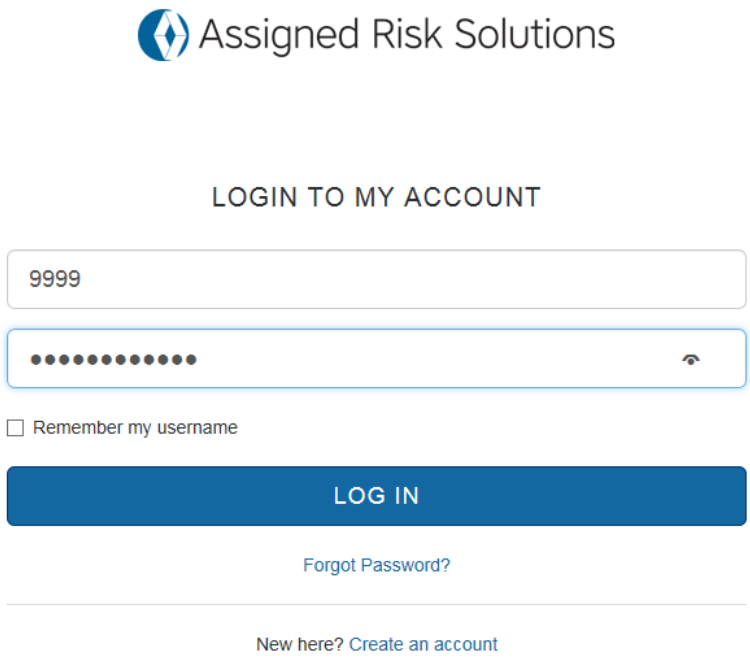
Enter your email and password created during registration, then click “LOGN” and you’ll be directed to the Policyholder Portal.



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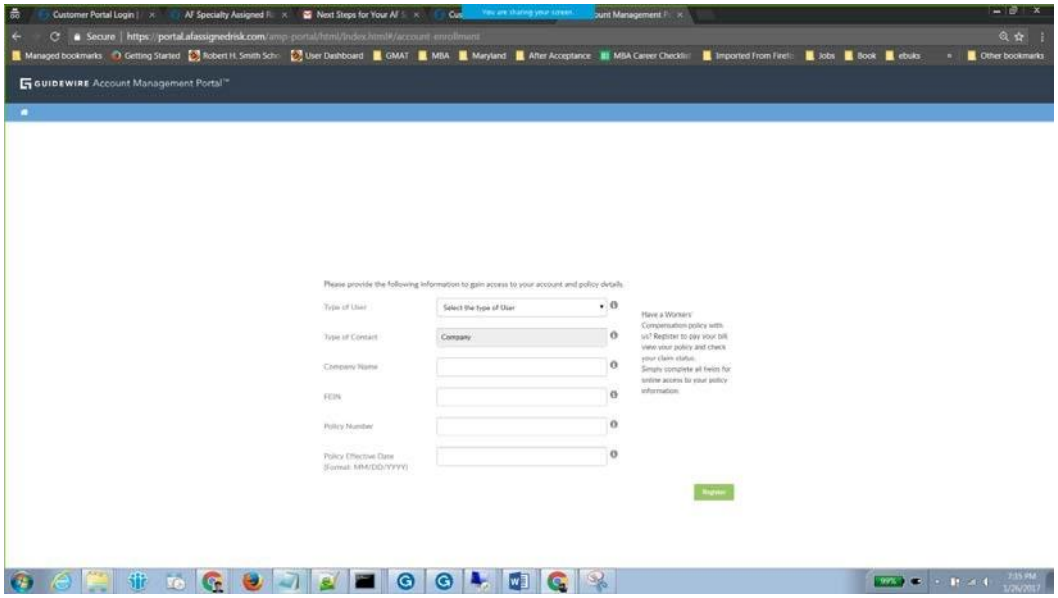
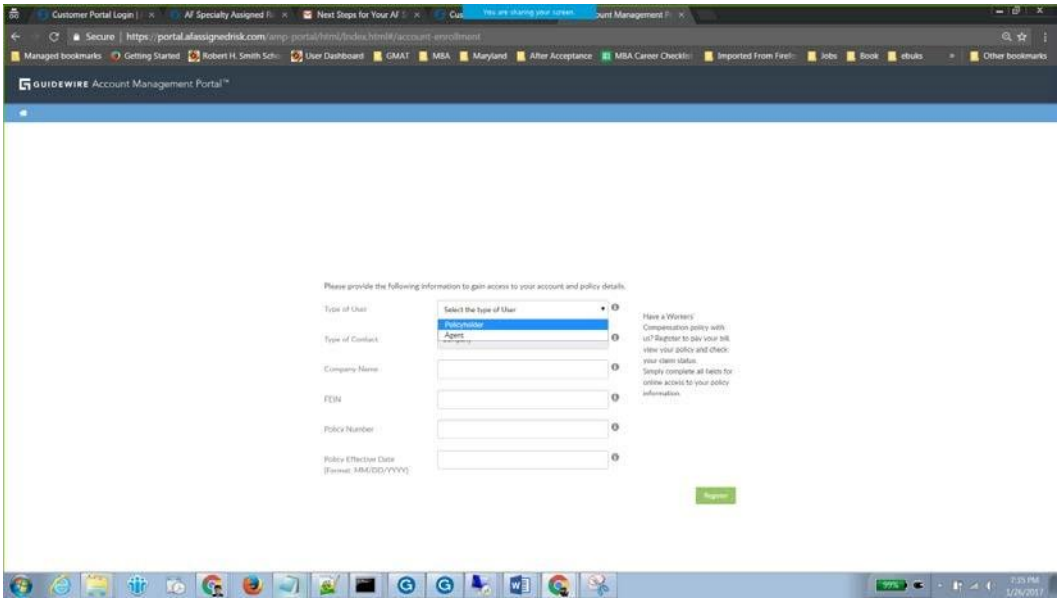
Enter the details on the Guidewire Account Management Portal screen shown below and complete the enrollment process.





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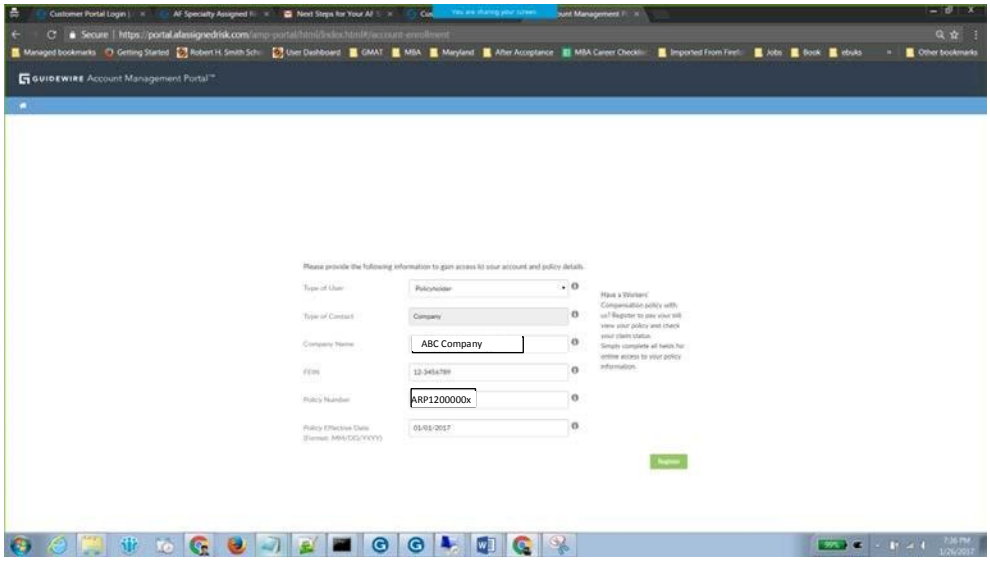

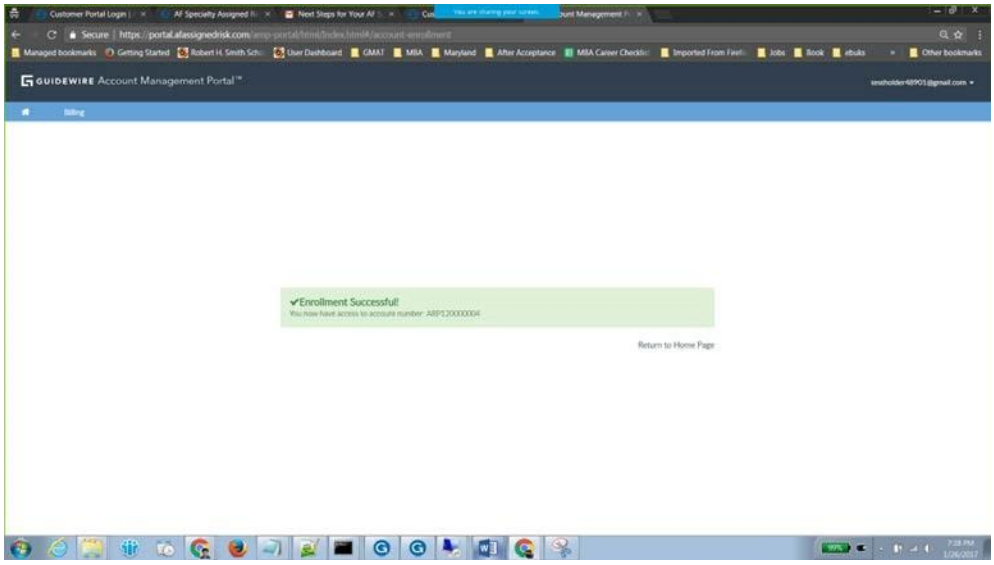

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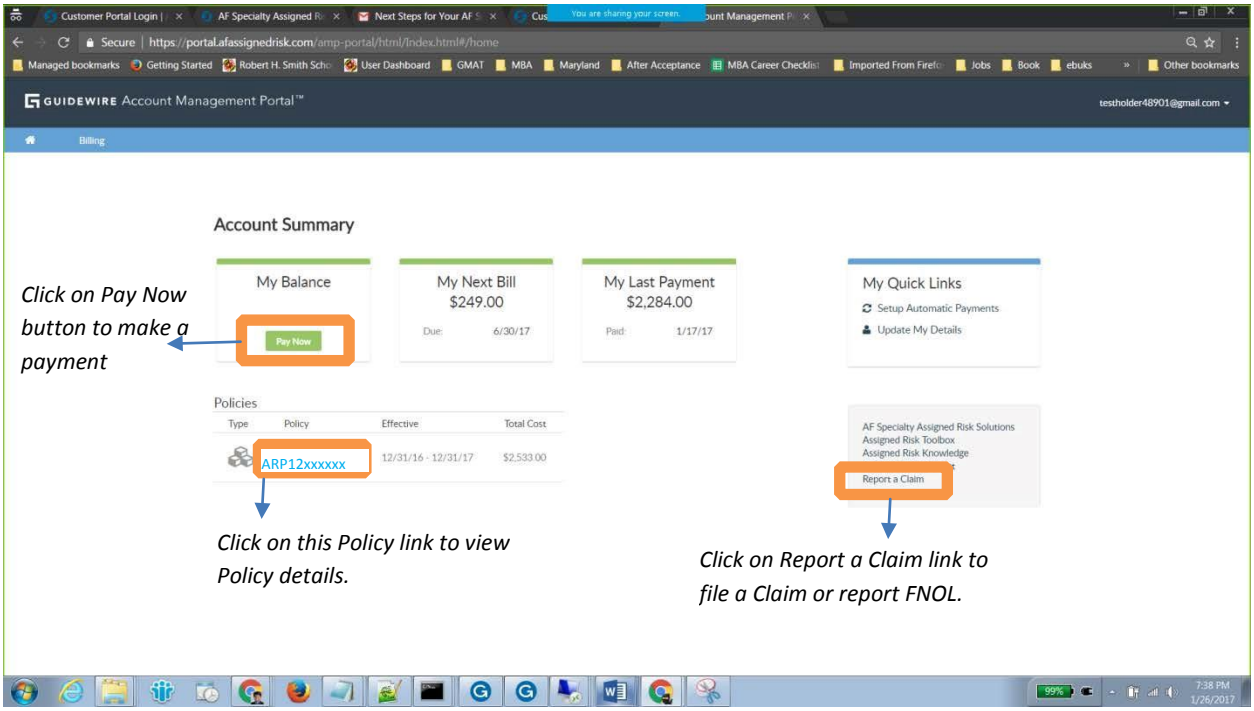
Upon successful enrollment, you'll be able to view account and policy details.

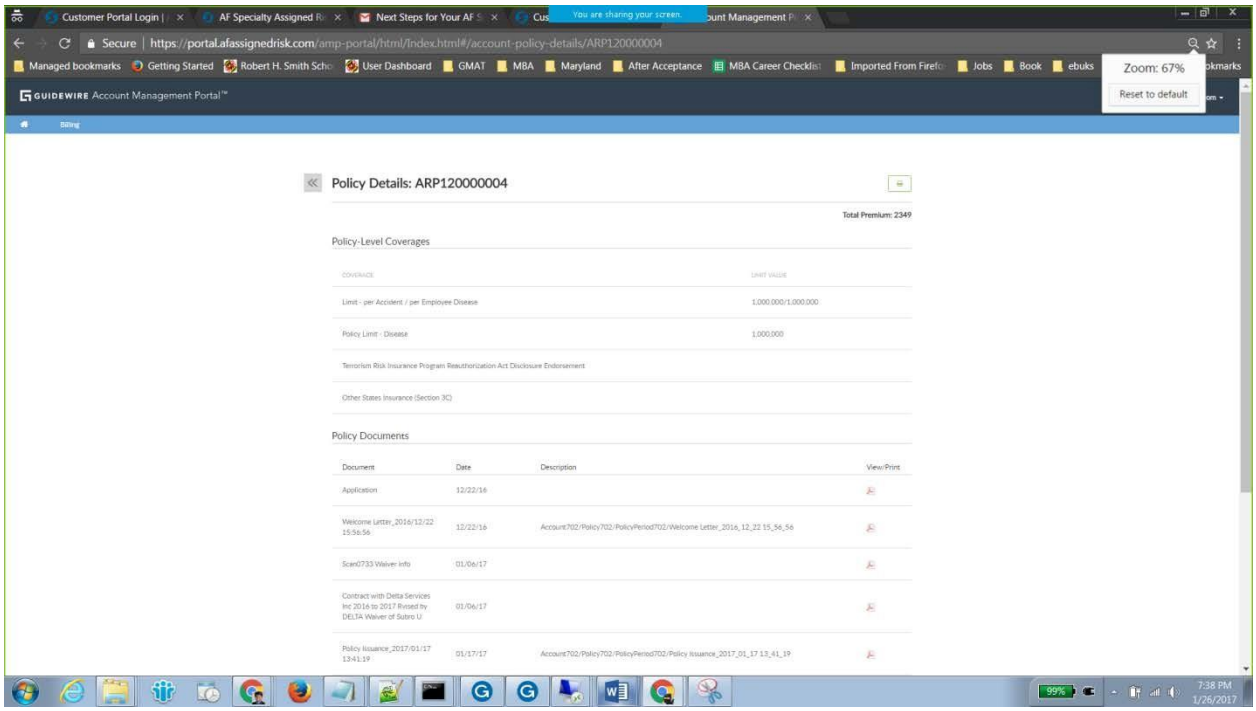


Click on Pay Now button to make a payment

Click on this Policy link to view Policy details.

Click on Report a Claim link to file a Claim or report FNOL.

Screen below shows Policy details screen.



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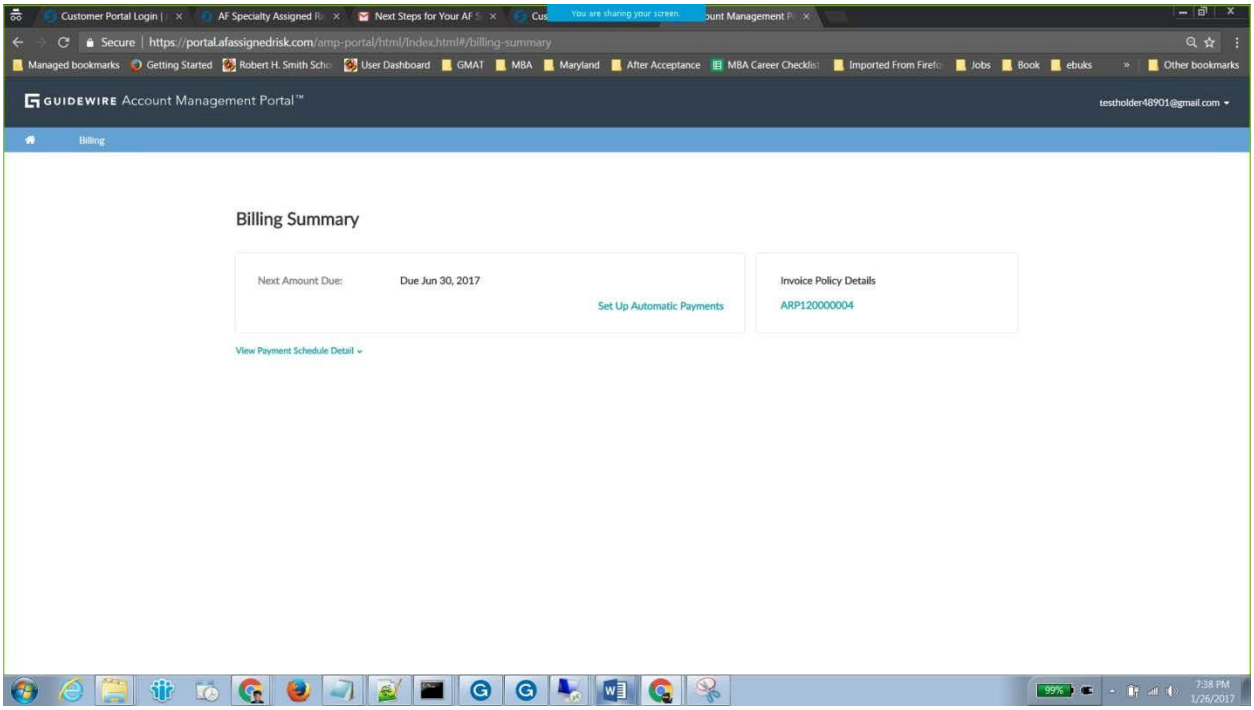
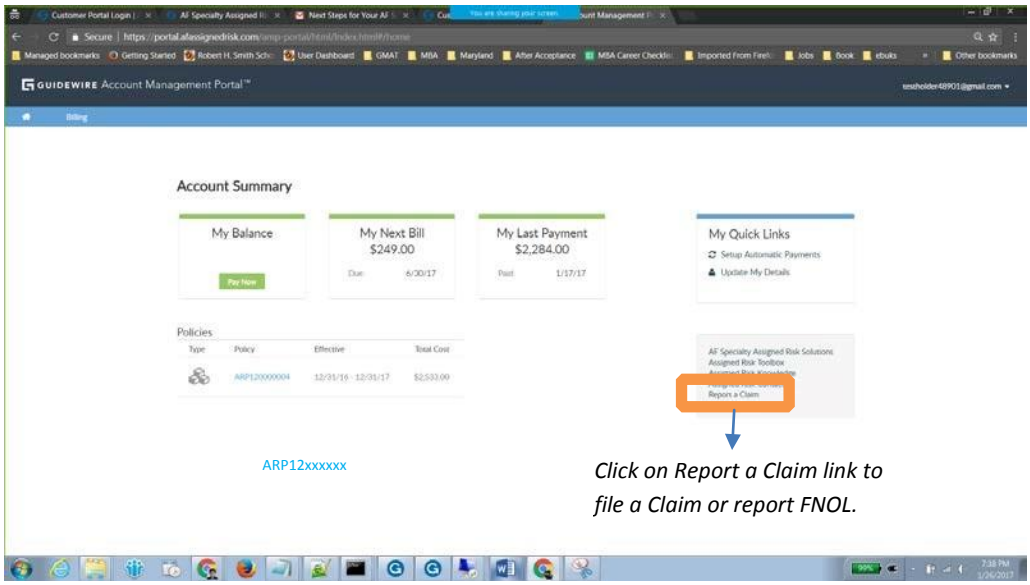


How to report a new claim?

On the Account Management Portal landing page, click on "Report Claim."



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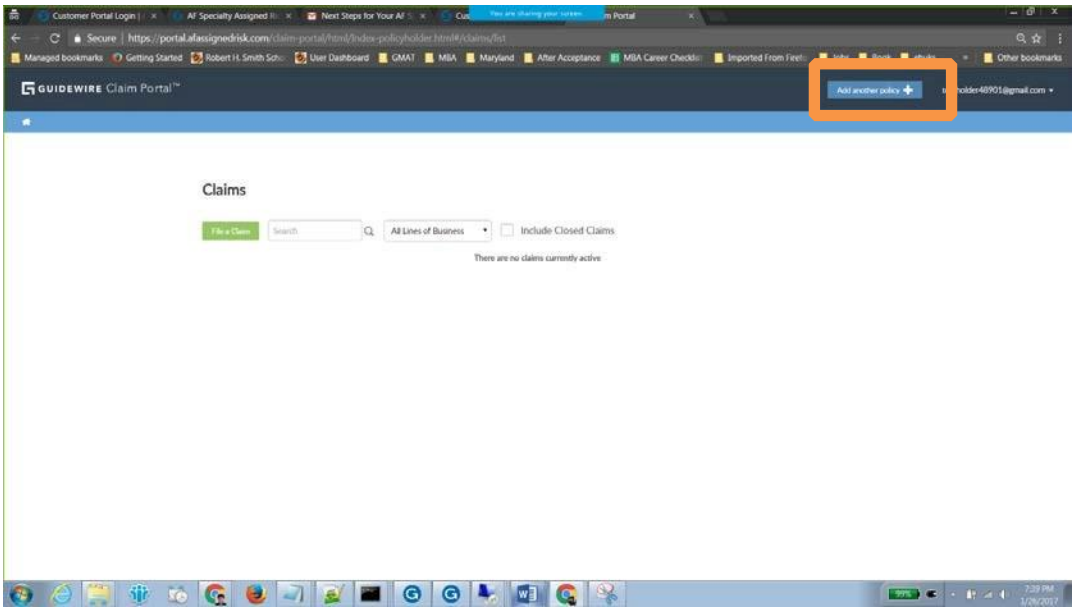
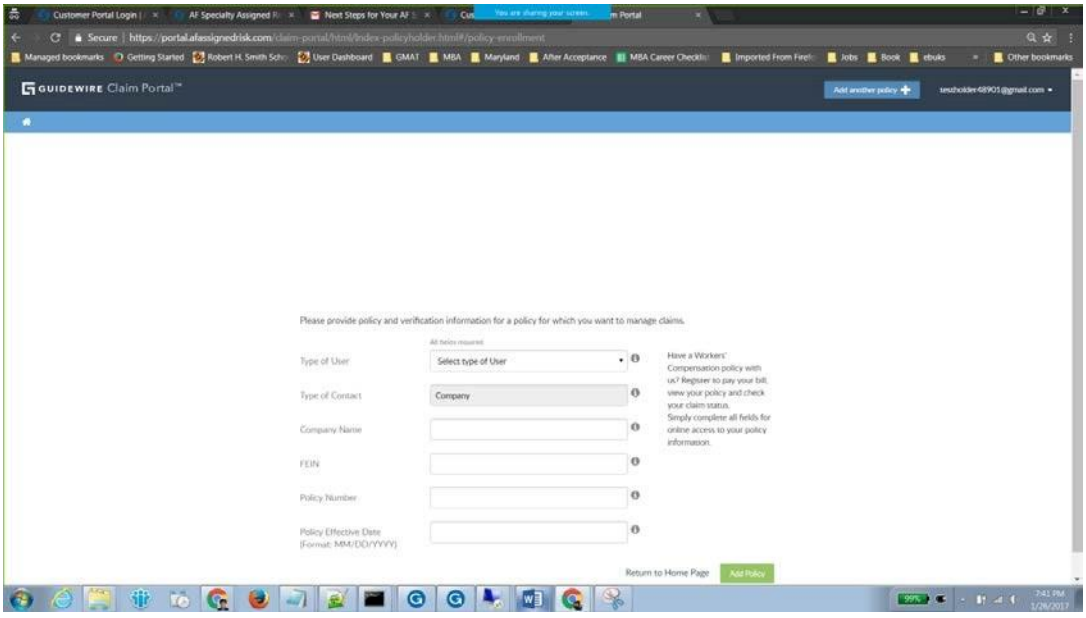
Click on “Add Policy” at the top right corner of the page.



Enter policy details after which the claim will be opened.



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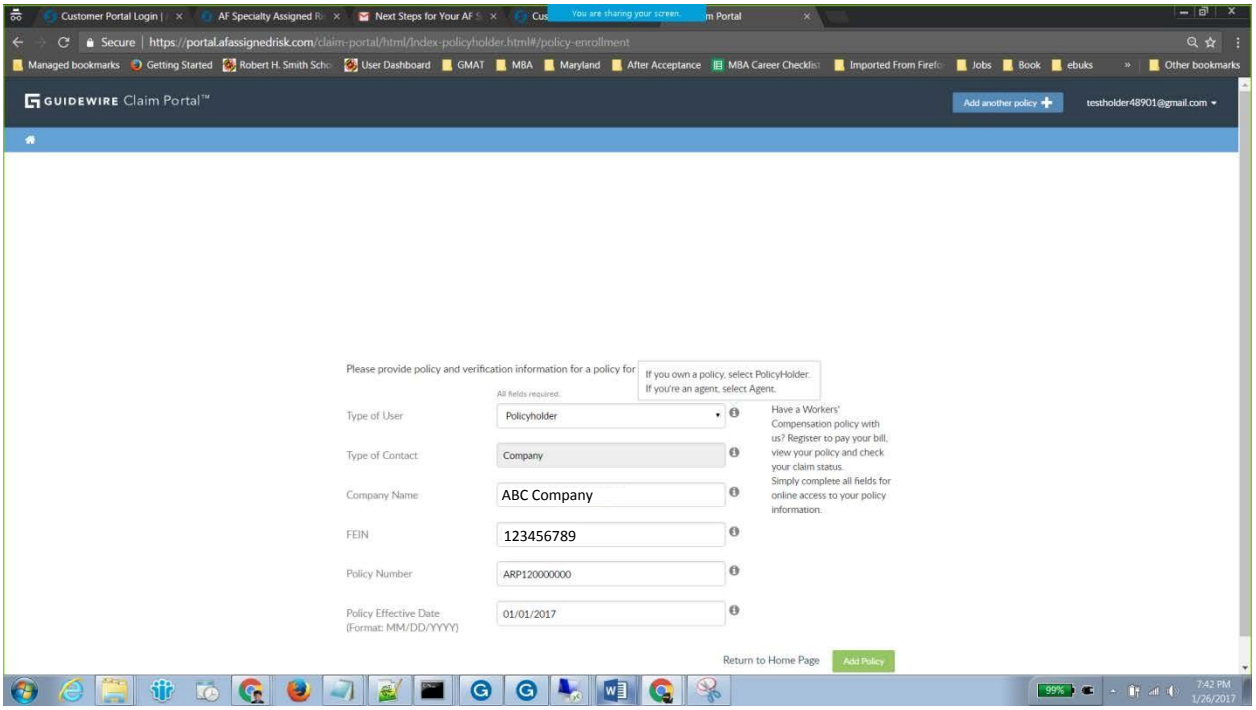
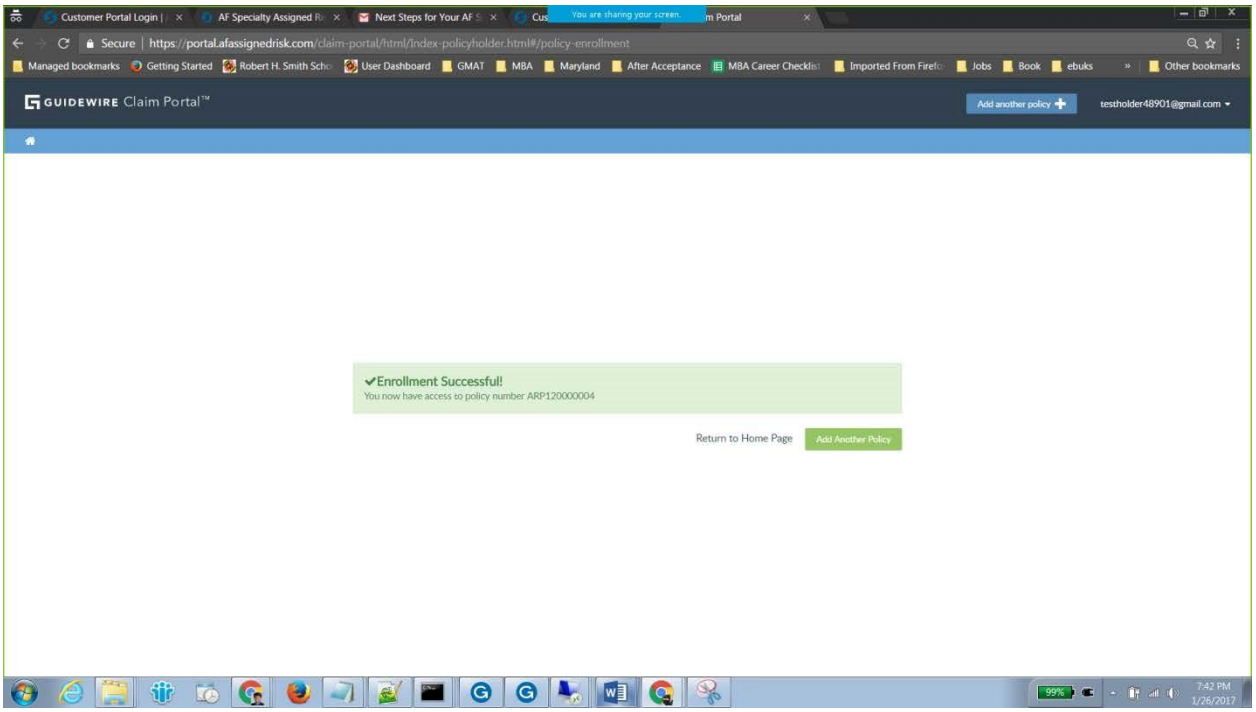
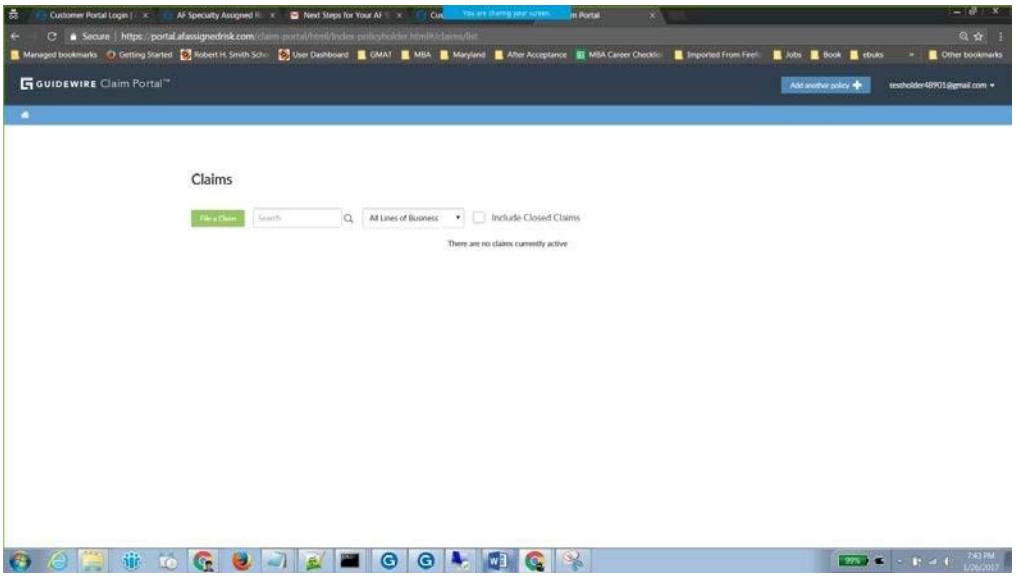
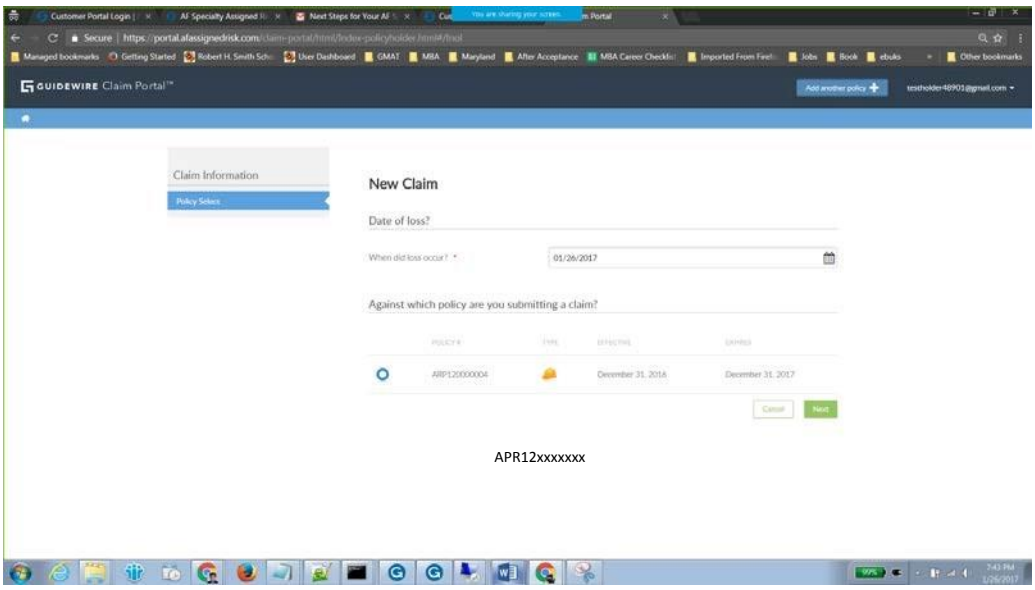

GUIDEWIRE Claim Portal™
Add another policy
testholder48901@gmail.com
Please provide policy and verification information for a policy for
If you own a policy, select PolicyHolder.
If you're an agent, select Agent.
All fields required.
Type of User
Policyholder
Type of Contact
Company
Company Name
ABC Company
FEIN
123456789
Policy Number
ARP120000000
Policy Effective Date
(Format: MM/DD/YYYY)
01/01/2017
Have a Workers' Compensation policy with us? Register to pay your bill, view your policy and check your claim status.
Simply complete all fields for online access to your policy information.
Return to Home Page
Add Policy

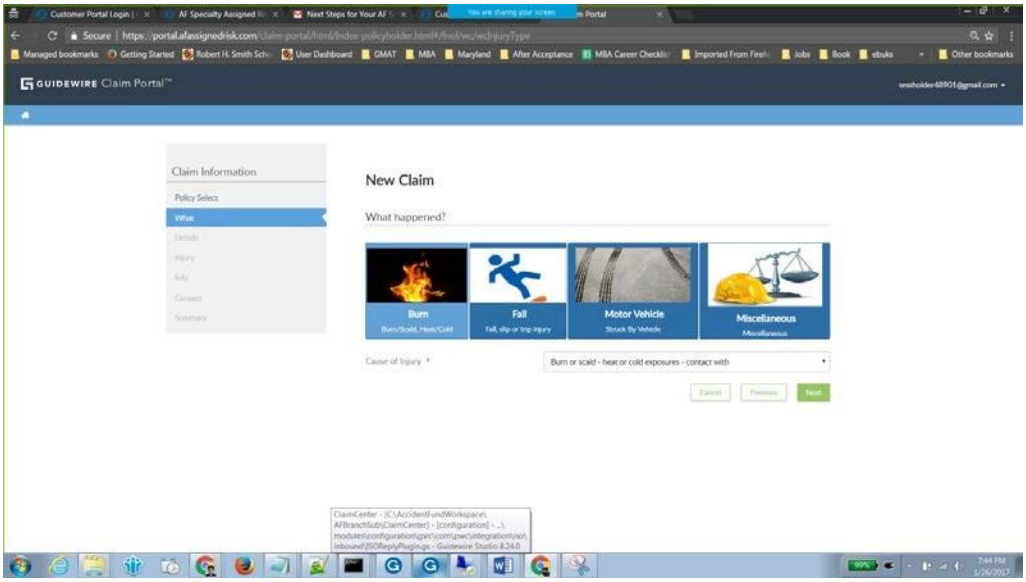

GUIDEWIRE Claim Portal™
Add another policy
testholder48901@gmail.com
Enrollment Successful!
You now have access to policy number ARP120000004
Return to Home Page
Add Another Policy

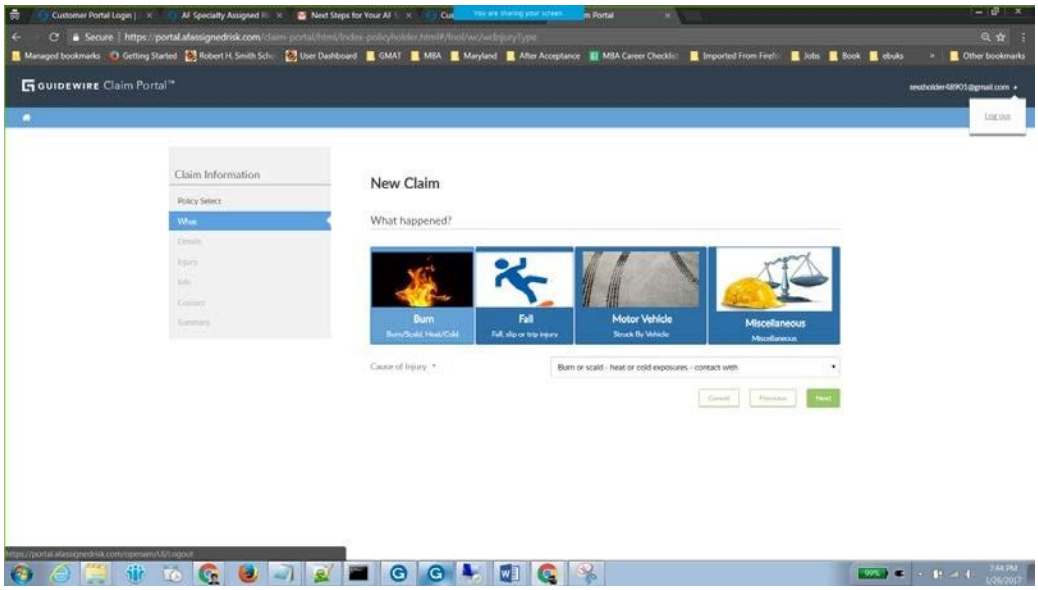




APR12xxxxxxx

Enter claim details as shown in the following screens to report a new claim.





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