

# HICX Supplier Home Screen

The screenshot shows the HICX Supplier Home Screen for Baker Hughes. The top navigation bar includes links for Dashboard, Communication Center (with a notification icon), and Company Profile. On the right, it displays the HICX supplier number and name (SUP0036706 - P31 INTEGRATION T...), a user profile icon, and a task count & list icon.

Callouts highlight the following features:

- Supplier Home Page**: Points to the navigation bar.
- History of Supplier Messages**: Points to the Communication Center.
- Access to supplier master data & making change requests**: Points to the Company Profile.
- HICX supplier number and name**: Points to the supplier information dropdown.
- User Profile**: Points to the user profile icon.
- Task count & List**: Points to the task count & list icon.
- Open tasks to be completed by the supplier**: Points to the My Tasks section.
- BH Operating Units extended to supplier**: Points to the Relationship Status table.

**My Tasks**

Periodic collaborations will be communicated as tasks. These may be requests for additional information or modifications to existing content.

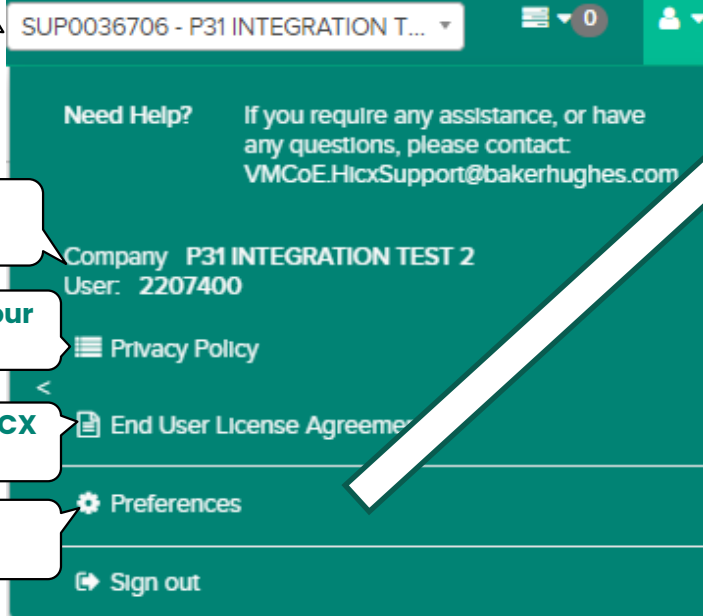
Date	Activity Name
No tasks to display	

**Relationship Status**

Organization	Status
1500_NEXUS CONTROLS LLC_LO00 [Baker Hughes Company]	ACCEPTED
1820_DRUCK, LLC_1820 [Baker Hughes Company]	ACCEPTED
3230_TURBINAS Y MECANICAS_VZ00 [Baker Hughes Company]	ACCEPTED
6040 - BAKER HUGHES DIGITAL SOLUTIONS GMBH_6043/6044/6045/6046/DE00/6047 [Baker Hughes Company]	ACCEPTED
BAKER HUGHES HUNGARY KFT./SAP P31/6000/HU00 [Baker Hughes Company]	STARTED
BAKER HUGHES PRESSURE CONTROL DE MEXICO, S.A. DE C.V./ORACLEPASCAL/OU_IF1830_MX [Baker Hughes Company]	ACCEPTED
BAKER HUGHES SERVICES EGYPT, LLC/SAP P31/5170 [Baker Hughes Company]	SUBMITTED
PANAMETRICS LLC/SAP P31/1830 [Baker Hughes Company]	ACCEPTED

# Supplier User Profile

Supplier Number and Name



Supplier Name and User ID

Information on how your data is stored/used

Information on how HICX is used

User Preferences

## Preferences

### Change Language

Use the list below to select the language of the application.

Language

German

Change Language

### Change Username

Use the form below to change the login id for your account. Usernames must be at least 8 characters long.

Password \*

New Username \*

New Username Confirmation \*

Change Username

### Change Password

Use the form below to change the password for your account. Passwords must be 8 characters long and are case sensitive.

Old Password \*

New Password \*

New Password confirmation \*

Change Password

- To change your default language, select the desired language from the dropdown and click **Change Language**
- It is not recommended to change the username
- To change your password, enter your old password, followed by your new one (twice) and click **Change Password**

# Supplier Company Profile

Baker Hughes > Dashboard > Communication Center > **Company Profile**

**Company Profile**

- This tab contains supplier data manageable by the HICX supplier contacts

Please click on the links provided in the sections below.

**Master Data**

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**Supplier Master Data & Legal Information (Editable data)**

- Applicable for all relationships
- Includes information such as Legal Name, Legal Address, Tax Number, D & B number (if applicable), Supplier Diversity (if applicable).
- Edits to master data require accompaniment by a legal proof document.

**Locations**

Description	Actions	Last Modified
LOC0043290 test 1 test, 1234, Pest, Hungary - Marked As In Use		Aug 27, 2020

**Supplier Locations (Editable, Add New or Mark Out-Of-Use)**

- Applicable for all relationships but assigned by BH contact to applicable trade relationships.
- Lists physical locations receiving POs and/or receiving payments and their e-mail addresses.

**Bank Accounts**

Description	Actions	Last Modified
Checking Account, Japan, 090 - Japanese Yen (JPY), JP - JPY 11111111, 1234123, (Default) Active		Aug 27, 2020

**Supplier Bank Accounts (NOT Editable data, Add New or Deactivate)**

- Assigned by supplier contact for applicable relationships/OU/ Company Code.
- Lists bank accounts that receive payments.

**Contacts**

Description	Last Modified
Emsi KOVACS (Default)	Aug 27, 2020
Ramya Srinivasaraju	Aug 19, 2020
Emsi Kovacs	Aug 18, 2020

**HICX Supplier Contacts (Editable data, Add New, Disable)**

- Assigned by supplier contact for applicable relationships/OU/ Company Code.
- Lists supplier contacts that can manage supplier relationships in HICX.

**Initiatives**

Section	Status	Action
Integrity Letter Initiative *		
Financial Health Review *		
Integrity Letter Initiative *		

**Supplier Initiatives (HICX Tasks)**

- Applicable for all relationships.
- Lists HICX tasks (aside from registration) that must be completed. **Green** indicates completed.

## Note:

- There is no reason to be concerned if you see the same address or bank account listed multiple times.
- In most cases, this is because of the different ERPs that are using the location or bank account.