

The power of connected minds



We are the world's leading chemical company because we offer intelligent solutions for our customers and for a sustainable future. We link and develop people with diverse talents all over the world. For you, this means a variety of ways to advance. Not only your performance, but also your personality matter to us. At BASF, careers develop from opportunities.

BASF's regional division EMEA Europe, Middle East, Emerging Europe and Africa. BASF operates in more than 50 countries in the region. For BASF the EMEA region is our most important market.

Advert - Accountant - BASF Djibouti

What you can expect

The successful incumbent will be responsible for ensuring efficient business transactions in the ERP system and driving accounts payable processes and treasury management. The accountant will be the key lead in preparation of the statutory reports as well as liaising with internal and external auditors. Duties will include the following:

- Be responsible for implementation of the B2R Guideline for BASF Djibouti
- Be responsible for compliance with global BASF Finance standards and the technical accuracy of the CO Module
- Checking validity of invoices including invoice number, date of invoice, VAT number, to whom the invoice has been addressed (specific company in question), currency and amounts
- Matching invoices to purchase orders and posting of invoices
- Creation of new vendors in PASTIS web and banks
- Adhering to the P2P policy and procedures (Ensuring vendor adherence to the invoice process)
- Demonstrate a clear understanding of SAPBI modules required
- Preparing creditor's reconciliations and performing various bank reconciliations ensuring no long-standing items
- Conducting correction journals preparation as per the guideline and to be filed manually and attached to the actual SAPB1 document
- Ensure BNG/GNB follow up with the team and helping with the corrections
- Setting up and executing the cost cycle distribution for month end reporting
- Own and lead month-end & year-end closing process, prepare timely & complete financial reports that includes TB, P&L and BS
- Ensure optimization of local processes for cost accounting
- Own and drive General Ledger maintenance to ensure accuracy and completeness of all entries in SAPB1
- Perform timeous preparation of General Ledger Reconciliations
- Perform Fixed Asset accounting including depreciation computation, annual verification, and reconciliation
- Preparation and submission of relevant taxes i.e. VAT & PAYE
- Ensure cash flow management by preparing monthly forecasts and ensuring accounts are well funded to meet operational needs
- Advise other Finance colleagues on Financial and Business Reporting topics
- Follow-up on updates of global BASF Guidelines (Rule Base subscription)

What we expect

- A degree in Accounting or Finance
- Certified Public Accountant or equivalent qualifications
- Minimum 2 -5 years experience in a general accounting role
- Well skilled in SAPB1 and Excel
- Ability to communicate in French will be an added advantage

We offer

Responsibility from day one in a challenging work environment and on-the-job training as part of a committed team. Competitive compensation including attractive benefits as well as excellent career opportunities in an international company. BASF is an equal opportunity employer which we embrace diversity and the principles of employment equity.

Job Field:

Finance

Location:

Nairobi

Company:

BASF East Africa Ltd.

Job Type:

Permanent

Job Grade:

4.1

Job Reference:

AEA20210720

Please apply via SuccessFactors. If you do not have access to SuccessFactors, please apply via email:

niven.pillay@basf.com

or in writing to:

BASF Holdings SA, 852 16th Road,
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Closing date for applications:

6 August 2021