



## Cheboygan County Board of Commissioners

### MISSION STATEMENT

*Cheboygan County officials and staff efficiently provide public services with pride in an open and courteous manner with responsible management of county resources.*

### Organizational/Finance/Business Meeting January 12, 2016 9:30 a.m.

#### Agenda

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Chairperson requests nominations for Vice-Chairperson
5. Reaffirmation of County Mission and Vision Statements
6. Committee Appointments
7. 2016 Meeting Calendar
8. 2016 Rules of Order
9. Community Corrections Advisory Board – Reappoint Judge Pavlich, Judge Butts and Judge Barton
10. Close Organizational Portion of Meeting
11. **Approve Agenda**
12. **Approve Consent Agenda**
  - A. Approve Monthly Finance Claims
  - B. Budget Adjustments
  - C. MMRMA 2015 Annual Report
  - D. Top O Michigan Outboard Racing Club Request for Waiver of “No Wake”
  - E. Correspondence:
    1. Oceana County Resolution in Opposition to House Bills 4947 through 4966
  - F. Minutes:
    1. Committee of the Whole Meeting of November 24, 2015 and Finance/Business Meeting of December 8, 2015
    2. Health Board - 11/17/15
    3. NEMCOG – 10/15/15 & 11/23/15
    4. Cheboygan County Fair Board – 11/2/15 and 12/7/15
    5. Cheboygan County Road Commission – 11/19/15, 12/3/15 & 12/17/15
    6. Cheboygan City Council – 11/24/15 & 12/8/15
    7. Planning Commission – 11/4/15, 11/18/15 and 12/2/15
13. **Brief Citizens Comments – (3 minutes per person)**
14. **Scheduled Visitors**
15. **Finance Director’s Report**
16. **Administrator’s Report**
17. **Committee Reports**
18. **Old Business**
19. **New Business**
  - A. Zoning Ordinance Amendment #132 – Ginop Conditional Rezoning
  - B. Resolution #16-02 – 2016 Recreation Plan Adoption
  - C. Brown Builders Inc. Pay Request #3 – Animal Shelter
  - D. AIA Agreement – Tri County Excavating Phase II Animal Shelter – Fill and Septic System Installation
  - E. Amendment to 2016 Attorney Contract for Delinquency and Child Protection Proceedings
  - F. Purchasing Policy Revision – Sole Vendor Listing 300-2A
  - G. 2016 Fee Resolution #15-015 – Amendment #1

- H. 2016 MMRMA RAP Grant – Bumper Guards
- I. Sheriff Department Road Patrol Pay Adjustment Proposal
- J. Cheboygan County Remonumentation
  - 1. 2016 Surveyor Agreements
  - 2. 2016 Peer Group Agreements
  - 3. 2016 Administrative Staff Agreement
- K. 2016 Wage and Salary Resolution #16-01 – Non-Union General Employees
- L. Union Contracts
  - 1. AFSCME
  - 2. GELC
  - 3. POLC Command
  - 4. POLC Non-Command

**20. Citizens Comments**

**21. Board Member Comments**

**22. Adjourn to the Call of the Chair**

# CHEBOYGAN COUNTY MISSION STATEMENT

**CHEBOYGAN COUNTY OFFICIALS AND STAFF  
WILL STRIVE TO PROVIDE PUBLIC SERVICES  
IN AN OPEN AND COURTEOUS MANNER AND  
WILL RESPONSIBLY MANAGE COUNTY RESOURCES.**

Adopted by Cheboygan County Board of Commissioners January 2, 2015



# CHEBOYGAN COUNTY VISION STATEMENT

THE COUNTY OF CHEBOYGAN WILL STRENGTHEN  
ITS POSITION AS A DIVERSE, FAMILY-ORIENTED  
COMMUNITY WHILE PROMOTING A HIGHER QUALITY  
OF LIFE, A SAFE ENVIRONMENT, BALANCED GROWTH  
AND POSITIVE INTERACTION WITH ALL CITIZENS.

Adopted by Cheboygan County Board of Commissioners July 13, 2004  
Revised June 15, 2011





## 2016 Assignments-Board of Commissioners

COMMITTEE	APPOINTMENT	MEETS	LOCATION	DAY/TIME
Airport Authority Board	Brown (Gouine alternate) Liaison	Bi-Monthly	Airport	1st Thur @ 5:15
Alcona Health Advisory Board	Gauthier	Monthly	Alpena/Lincoln	2nd Thur @ 3:30
Ambulance Board	Wallace	Bi-monthly	Cheb Amblnrc Grg	Last Wed @ Noon
Area Agency on Aging AAA	Allor Liaison	Monthly	Alpena	4th Mon @ 1:00 pm
Board Appointments & Procedures	*Gauthier, Wallace, Brown	As called	County Bldg	Varies
CCE 911 Board	Wallace (Redmond alternate)	Bi-Monthly	Petoskey	3rd Wed @ 3:00
CCE OEM Board	*Redmond	Quarterly	Petoskey	3rd Wed @ 1:30
Cheboygan Chamber Economic Roundtable	Gauthier	Monthly	Cheb Chamber	3rd Tues @ Noon
Cheboygan Cnty Council on Aging	Allor Liaison	Bi-monthly	Cheb Senior Cntr	2nd Thur @ 9:30
Community Corrections Advisory Board 511	Wallace	Quarterly	Gaylord M-Tech	3rd Fri @ 11:00 am
District #4 Health Board	Allor, Redmond (Gauthier, Matelski alternates w/vote)	Monthly	Rotates 4 Cnties	3rd Tues @ 10:00
Economic Development Corp/Brownfield	Matelski, Allor, Brown (Liaisons)	Monthly	County Bldg	3rd Thur @ 1:00
Emergency Food & Shelter Program	Redmond	Varies	Salvation Army	Varies
Fair Board	Gouine (Redmond alternate)	Monthly	County Bldg	1st Mon @ 7:00
Finance Committee	*Redmond & Entire Board	Monthly	County Bldg	2nd Tues @ 9:30
LEPC/LPT	*Redmond, Allor	Quarterly	County Bldg	2nd Mon @ 10:00
MAC Workman's Comp Board/Safety	Redmond	Quarterly	Lansing	Varies
Millage Appropriation Committee	*Allor, Gouine, Matelski	As called	County Bldg	Varies
MI Northern Counties Association	Allor	Monthly	Grayling Twp Hall	3rd Mon @ 9:45-12:00
North Country Mental Health Board	Allor	Monthly	Petoskey/Bellaire	3rd Thur @ 2:30
NrthEast MI Cncl of Gvrnmnts NEMCOG	Wallace	Monthly	Gaylord	3rd Thur @ 10:00
NrthEast MI Consortium	Wallace	Quarterly	Atlanta	4th Mon @ 10:00 am
NrthEast MI Comm Services Agency NEMCSA	Gauthier	Monthly	Mostly Alpena	1st Fri @ Noon
Nrthrn Cheb Cnty Intermunicipal Pnng Comr	Gauthier, Gouine	Quarterly	Inverness Twp Hall	1st Mon @ 7:00 pm
Nrthrn Lakes Economic Dev Alliance NLEA	Gauthier	Bi-Monthly	Boyne City	3rd Thur @ 9:00
Nrthn MI Regional Entity	Wallace	Bi-Monthly	Gaylord	1st Mon @ 10:00
Pigeon River Advisory Council	Horrocks	Quarterly	Vanderbilt	3rd Fri @ 6:30
Planning Commission	Matelski (Allor alternate)	Monthly 2-3	County Bldg	1st & 3rd Wed @ 7:00
Plat Board	Redmond	As called	County Bldg	Varies
Remonumentation Peer Group Meetings	Redmond Liaison	As called	County Bldg	Varies
Soil Conservation Board	Gouine Liaison	Bi-Monthly	County Bldg	4th Tues @ 7:00 pm
Straits Area Narcotics Enforcement Team	Redmond (Wallace alternate)	Quarterly	Rotates Counties	3rd Thur @ 10:00
Straits Area Regional Ride	*Redmond, Gouine	Quarterly	County Bldg	4th Wed @ 10:00
Tax Allocation Board	Redmond	As called	County Bldg	Varies/Spring
Trailways Advisory Council	Gauthier	Monthly	County Bldg	4th Wed @ 8:30 am
Veterans Services	Gouine Liaison	As Called	County Bldg	Varies
Waterways Commission	*Redmond, Matelski	Monthly(8)	County Bldg	3rd Thur @ 8:00
Zoning Board of Appeals	Matelski (Brown alternate)	Monthly	County Bldg	4th Wed @ 7:00 pm



# 2016

## Cheboygan County Commissioners

### Calendar of Board Meetings

**January**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**February**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

**March**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**April**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**May**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**June**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**July**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**August**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**September**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**October**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**November**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**December**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**BLUE = 9:30 AM (mornings)**

**ORANGE=Tri-County)**

**2016 RULES OF ORDER  
BOARD OF COMMISSIONERS  
CHEBOYGAN COUNTY, MICHIGAN**

**1.0 AUTHORITY**

These rules are adopted by the Board of Commissioners of the County of Cheboygan pursuant to Section 46.11 of the Compiled Laws of Michigan, as amended.

**2.0 MEETINGS**

**2.1 Organizational Meeting**

The first meeting in each calendar year shall be the organizational meeting. At each such meeting, the county clerk shall preside. As the first item of business the county clerk shall administer the oath of office to the commissioners if the oath has not previously been administered.

The second item of business shall be election of the chairperson of the board and the vice-chairperson. The term of the chairperson shall be for two (2) years, while the term for the vice-chairperson shall be for one (1) year. The clerk shall call for nominations for the office of chairperson and when nominations are closed by majority vote or no other nominations are forthcoming, the clerk shall order the roll of commissioners to be called. When one nominee receives a majority of the votes of the members elected and serving, that nominee shall be declared chairperson. The election of the board chairperson may be by secret ballot with the approval of a majority of commissioners present.

The newly elected chairperson shall assume the chair and proceed with the election to the office of vice-chairperson, which shall be conducted by roll call vote.

If the commissioners present shall not cast a majority for one nominee, the county clerk shall continue to preside until a majority of commissioners elects one of its members to be chairperson. The board of commissioners may proceed onto other agenda items, as they shall decide.

**2.2 Regular Meetings**

The county board shall meet on the second and fourth Tuesday of each month. At its first meeting in each calendar year, the board of commissioners shall establish its schedule of regular meetings for the balance of the year. The "Business" meeting shall be the second Tuesday of each month and the "Committee of the Whole" meeting shall be the fourth Tuesday of each month. Exceptions to the above will be dates set by State Statute. Most generally, items for board action will not be placed on the agenda of the committee of the whole meeting. The purpose of the committee of the whole meeting shall be presentations, department reports, and forum for addressing the board. Materials and information may be distributed at the Committee of the Whole meeting. If any regularly scheduled meeting falls on a legal holiday, the board will meet on

the next secular day that is not a holiday. All meetings of the board, regular, reconvened, special, and committee of the whole shall be adjourned to the call of the chair.

### **2.3 Reconvened Meetings.**

All meetings adjourned to the call of the chair may be reconvened by the chair, following the notice required by Paragraph 3.3 of these Rules.

### **2.4 Special Meetings**

The board of commissioners shall meet in special session upon a written petition to the county clerk and signed by no less than three (3) members of the board. The petition for a special meeting shall specify the time, date, place, and purpose of the meeting.

### **2.5 Emergency Meetings**

Emergency meetings of the board of commissioners may be held only in the event of a severe and imminent threat to the health, safety, or welfare of the public when two-thirds of the members of the board of commissioners elected and serving decide that delay would be detrimental to efforts to lessen or respond to the threat.

### **2.6 Place of Meetings**

Meetings of the board of commissioners shall be held in the chambers of the board of commissioners in the county courthouse unless public notice of the meeting states a different location. Whenever the regular meeting place of the board of commissioners shall appear inadequate for members of the public to attend, the chairperson may change the meeting location to a larger facility in the county. If the relocated meeting is called to order within 36 hours of the time when the previous meeting was adjourned to the call of the chair, then no additional public notice (other than posting the new location prominently on the door of the regular meeting place and at a location visible from the outdoors) is required under the open meetings act. If, however, the relocated meeting is called to order more than 36 hours after the previous meeting was adjourned to the call of the chair, then 18 hour notice is required as provided in Rule 3.3. The clerk shall also give notice of the change in the meeting place in a newspaper if time permits.

### **2.7 Time of Regular Meetings**

The time of the regular meetings will be 9:30 a.m. and shall be stated in the regular schedule of meetings adopted under Rule 2.2.

### **2.8 Change in Schedule**

Change in the regular meeting schedule shall not be made except upon the approval of a majority of the members. In the event the board shall meet and a quorum is not present, the board, with the approval of those present, may adjourn the meeting to a later day and time provided that proper notice to members and the public is given.

### **3.0 PUBLIC NOTICE OF MEETINGS**

The county clerk shall provide the proper notice for all meetings of the board of commissioners. Such notice shall be posted in a conspicuous location at the county courthouse visible from the outdoors and include, but not necessarily be limited to, the following:

#### **3.1 Regular Meetings**

Posting a notice within 10 days after the first meeting of the county board in each calendar year indicating the date, time, and place of the board's regularly scheduled meeting.

#### **3.2 Schedule Change**

Whenever the board shall change its regular schedule of meetings, a posting of notice of the change within three days following the meeting in which the change was made.

#### **3.3 Reconvened, Special and Emergency Meetings**

If the board chair reconvenes an adjourned meeting of the board of commissioners under Rule 2.3 or if the board schedules a special meeting under Rule 2.4 or an emergency meeting under Rule 2.5 a notice of such meeting shall be posted immediately. No meetings, except emergency meetings, shall be held until the notice has been posted in a conspicuous location at the county courthouse visible from the outdoors at least 18 hours prior to such meeting. In addition to posting the notice as provided herein, the county clerk, or his or her designee, shall deliver a notice of a reconvened or special meeting, which includes the purpose of the reconvened or special meeting, to the residence of each commission by personal delivery, facsimile transmission, email transmission, or registered mail no less than 18 hours prior to such special meeting.

#### **3.4 Notification to Media and Others**

The county clerk shall notify, without charge, any newspaper or radio or television station of the board's meeting schedule, schedule changes, or reconvened, special or emergency meetings whenever such newspaper or radio or television station has filed with the clerk a written request for such notice. The clerk shall also notify other individuals or organizations of regular meeting schedules, changes in the schedule, or reconvened, special and emergency meetings, but only upon their written request and agreement to pay the county for printing and postage expenses. With written consent of the persons or agencies requesting notification, notice may be made by facsimile transmission or email. In the absence of such consent, notices shall be made by first class mail.

### **4.0 QUORUM AND ATTENDANCE**

#### **4.1 Quorum**

A majority of commissioners of the board elected and serving (four members) shall constitute a quorum for the transaction of ordinary business of the board.

## **4.2 Attendance**

No member of the county board may absent himself or herself without first having notified the chairperson of his or her intent to be absent from a scheduled meeting.

## **5.0 AGENDA FOR REGULAR MEETINGS**

The county clerk in conjunction with the administrator, after first reviewing pending matters and requests, shall prepare a draft of the agenda of business for all regularly scheduled commission meetings. Anyone desiring to place a matter on the agenda shall notify the clerk of such item by 12:00 noon on the Tuesday preceding the next regular meeting of the board. Documentation and information necessary for board action requests must be submitted by the above deadline. No item shall be placed on a board agenda unless the administrator has first reviewed the item, has sufficient information for recommendation to the board including finance director concurrence, and has made the determination as to the item being Business meeting or Committee of the Whole format. The chairperson of the board shall review and add or delete items as he/she considers proper. The board, except upon the consent of a majority of the members present, shall not consider items not received by the clerk of the board by the stated deadline.

### **5.1 Agenda for Reconvened, Special and Emergency Meetings**

Whenever the board is called into a reconvened or special session pursuant to Rule 2.3 or Rule 2.4, the agenda shall be included in the notice of the meeting and no other matter shall be considered except when all members are present and a majority concurs. The agenda for emergency meetings pursuant to Rule 2.5 shall be provided along with the notice of the meeting to commissioners, if time permits. At other times, the chairperson shall declare the agenda upon the approval of a majority of the members present.

### **5.2 Distribution of Agenda and Materials**

Upon the completion of the agenda, the administrative secretary shall immediately distribute copies of the agenda together with copies of reports, explanations, etc., which relate to the matters of business on the agenda. Commissioners shall be entitled to receive such materials no later than two days prior to the next regular meeting. Committee of the Whole meetings typically will not necessitate packets of information unless an authorized action item is necessary. Agenda will be sent out prior to the meeting.

### **5.3 Consent Agenda (Defined)**

The consent agenda shall consist of those matters that the commission has determined to be "routine" and usually are matters about which the board commonly concurs. Among such matters are the approval of minutes, approval of bills for payment, appointment of persons to budgeted and classified positions, correspondence, and other matters that the board of commissioners is required by statute or board rule to approve.

#### **5.4 Consent Agenda – Procedure**

The county clerk, in preparing the meeting agenda, shall list those matters under the heading of “consent agenda” and include the associated materials with those distributed to the members in accordance with Rule 5.2.

At a meeting of the commissioners for which a consent agenda has been prepared, the board, upon the motion of a commissioner, shall vote on the approval of the matters included under the consent agenda. Before putting the question to the commissioners, the chairperson shall permit the commissioners to remove from the consent agenda, those items on which they have questions or wish to debate. The chairperson shall then direct the clerk to remove such matters and place them in their usual place on the meeting’s agenda. A vote shall not be required to remove a matter from the consent agenda.

#### **5.5 Order of Business (Business Regular Meeting)**

The agenda shall be arranged in the following order:

1. Call to order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. Approve Consent Agenda
6. Brief Citizens Comments (3 minutes per person)
7. Committee Reports
8. Old Business
9. New Business
10. Citizens Comments
11. Board Member Comments
12. Adjournment

#### **5.6 Order of Business (Committee of the Whole Regular Meeting)**

The agenda shall be arranged in the following order:

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approve Agenda
5. Citizens Comments
6. Scheduled Visitors/Department Reports
7. New Business
8. Board Matters for Discussion
9. Citizens Comments
10. Board Member Comments/Reports
11. Adjournment

## **6.0 CONDUCT OF MEETINGS**

### **6.1 Chairperson**

The person elected chairperson of the board of commissioners shall preside at all meetings of the board. The chairperson shall have the same privilege in voting as all other members. In the absence of the chairperson, the person elected vice-chairperson shall preside. If neither the chairperson nor the vice-chairperson is present, the clerk shall preside until the commissioners present elect a commissioner to preside during the absence of the chairperson and vice-chairperson.

### **6.2 Form of Address**

Board members wishing to speak shall first obtain the approval of the chairperson and each person who speaks shall address the chairperson. Other persons at the meeting shall not speak unless recognized by the chairperson.

#### **6.2.1 Rules for Citizen Comments to the Board**

1. The public may only address the board at the time designated on the agenda.
2. The persons addressing the board shall, when requested, identify themselves.
3. Each member of the public addressing the board may speak for three (3) minutes unless they contact the county clerk and administrator by 12:00 noon on the Friday before the meeting and specify the purpose of the presentation and length of time requested (maximum time allowed 15 minutes per speaker or group). Purpose of the presentation may be determined to be committee of the whole meeting format by clerk and/or administrator.
4. The provisions above shall in no way impair the right of the chairperson, as presiding officer, under MCL 46.3

### **6.3 Disorderly Conduct**

The chairperson shall call to order any person who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities. Such person shall thereupon be seated until the chairperson shall have determined whether the person is in order. If a person so engaged in a presentation shall be ruled out of order, he or she shall not be permitted to speak further at the same meeting except upon special leave by the board of commissioners. If the person shall continue to be disorderly and to disrupt the meeting, the chairperson may request the Sheriff, a deputy sheriff, or other police officer to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

## **7.0 RECORD OF MEETINGS**

### **7.1 Minutes and Official Records**

The county clerk shall be clerk of the board and shall be responsible for maintaining the official record and minutes of each meeting of the board. The minutes shall include all the actions and decisions of the board with respect to substantive (non-procedural) motions. The minutes shall include the names of



the mover and seconder and the vote of the commissioners. The record shall also state whether the vote was by voice or by roll call; when by roll call, the record shall show how each member voted. The clerk shall maintain, in the office of the clerk, copies of each resolution and ordinance or other matter acted upon by the board. The official minutes, however, may refer to those matters by an identifying number and the descriptive title of the ordinance, resolution, or other matter.

## **7.2 Record of Discussion**

The clerk shall not be responsible for maintaining a written record or summary of the discussion or comments of the board members nor of the comments made by members of the public. The clerk, though, shall be responsible for making an audio/visual tape recording of each meeting of the board of commissioners. Each such recording shall be maintained in the office of the clerk until the minutes are transcribed and formally approved by the board of commissioners. Thereafter, the recording may be erased or destroyed, unless the recording is pertinent to any pending or reasonably anticipated legal proceeding.

## **7.3 Request for Remarks to Be Included**

Any commissioner may have his or her comments printed as part of the record upon the concurrence of a majority of the other members. Comments to be included in the record shall be provided in writing by the member.

## **7.4 Public Access to Meeting Records**

The county clerk shall make available to members of the public the records and minutes of the board meetings in accordance with the Michigan Open Meetings Act and the Michigan Freedom of Information Act. Board minutes, prepared but not approved by the board, shall be available for public inspection not more than eight business days following the meeting. Minutes approved by the board shall be available within five business days of the meeting at which they were approved. The county clerk will place an ad in local newspapers of general circulation advising that the approved minutes are available at the clerk's office and also posted on the county website.

## **8.0 COMMITTEES**

### **8.1 Appointment**

Each year, following the election of the board chairperson, the chairperson shall appoint commissioners to boards and committees either as a member or as a liaison. The board chairperson shall be an ex officio member of all boards and committees without a vote.

Upon the motion of any board member, and approval by a majority of the board, the board may discharge a committee from further consideration of any matter.

### **8.2 Committee Meetings**

A majority of the members of a committee shall constitute a quorum. Because a committee is included within the definition of a public body under the Michigan Open Meetings Act and because each committee is appointed by the board

chairperson, each committee shall comply with the provisions of the Michigan Open Meetings Act and the Freedom of Information Act.

### **8.3 Exercise of Governmental Function**

A committee shall not exercise a governmental function as defined by the open meetings act in a meeting not open to the public unless the open meetings act permits the action to be considered in executive session closed to the public. The responsibility of each committee is to make recommendations to the board of commissioners and to report matters considered and rejected as well as those considered and recommended.

## **9.0 EXECUTIVE MEETINGS (CLOSED SESSION)**

**9.1** The vote to hold an executive meeting shall be recorded in the minutes of the meeting at which the decision was made.

**9.2** The board of commissioners may meet in executive session, closed to members of the public, upon the motion of any member and roll call approval by two-thirds of the members for the following purposes:

**9.2.1** To consider the purchase or lease of real property, until an option to purchase or lease that property is obtained.

**9.2.2** To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the county board.

**9.2.3** To meet with an attorney to consider the attorney's written opinion.

**9.2.4** To review the specific contents of an application for employment to a county position and the applicant requests that the application remain confidential. Whenever the board meets to interview an applicant, the meeting shall be open to the public.

**9.2.5** Other Reasons

**9.2.5.1** The board may also meet in executive session for the following reasons without the requirement of a two-thirds vote:

**9.2.5.2** To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent if the named person requests a closed hearing. If the person rescinds his/her request for a closed hearing the matter at issue shall thereafter be considered only in open public meeting.

**9.2.5.3** To consider strategy connected with the negotiation of a collective bargaining agreement.

### **9.3 Minutes, Executive Meetings**

For each executive meeting, the county clerk shall make a separate record of the topics discussed. This record shall not be disclosed to the public except upon the order of a court. The clerk shall destroy the minutes after one year and one day have passed after the meeting at which the board approved the minutes of the meeting at which the board voted to hold the executive meeting.

## **10.0 PROCEDURAL MOTIONS AND RESOLUTIONS**

### **10.1 Statement by Chairperson, Motions, and Resolutions**

No motion or resolution shall be entertained unless the same is seconded. No motion or resolution shall be adopted until the presiding officer states the motion. All motions, except procedural motions and resolutions, may be required to be in writing upon the demand of any member. A request to recess for the purpose of writing out a motion or resolution shall be in order.

### **10.2 Non-debatable Motions**

The motions to fix the time of the next meeting, adjourn, recess, point of privilege, call for orders of the day, to table, vote immediately, limit or extend debate shall be ordered and voted upon without debate.

### **10.3 Motion to reconsider**

The motion to reconsider shall be in order on any question that the board has decided, but no question shall be reconsidered more than once. The motion to reconsider shall be in order on the same day as the vote to be reconsidered was taken. The motion to reconsider shall be made only by a member who voted with the prevailing side. A motion to reconsider a motion to amend shall not be in order if the main question has been voted upon. If the board has adopted a motion to reconsider, however, motions to amend shall be in order.

### **10.4 Motion to clear the floor**

The motion to clear the floor may be made by the chairperson or a member, whenever procedural matters have become sufficiently confused. If the motion to clear the floor has been adopted, it shall clear the floor of all motions as though they have been withdrawn. The motion shall not be subject to debate nor, if adopted, to reconsideration.

### **10.5 Temporary suspension of the rules**

These rules may be suspended temporarily at any time by vote of two-thirds of the members elected and serving to achieve any legal objective of the board in a legal manner.

### **10.6 Appeal rulings of the chairperson**

Any commissioner may appeal the ruling of the chairperson. On all appeals receiving a second, the question shall be, "Shall the decision of the chairperson stand as the decision of the county board of commissioners?"

## **11.0 VOTING**

### **11.1 Abstaining from voting**

Except as provided herein, whenever the chairperson puts a question to the members, every commissioner present shall vote on the question. No member present shall abstain from voting "yes" or "no". If there is a conflict of interest which prevents a board member present from voting, the nature of such conflict of interest shall be stated on the record and its existence confirmed by the board chairperson with the advice of the board's legal counsel. Once the conflict of interest is confirmed, the board member with the conflict of interest shall abstain from voting.

### **11.2 Roll call votes**

The names and votes of commissioners shall be recorded on board actions to adopt final measures such as ordinances, resolutions, appointment or election of officers, etc. A roll call vote shall be taken on other motions and actions at the request of any board member.

### **11.3 Votes Required**

Procedural and other questions arising at a meeting of the commissioners, except for those decisions required by statute to have a higher majority, shall be decided by a majority of the members present. A majority of the members elected and serving shall be required for final passage or adoption of a measure, resolution, or the allowance of a claim.

## **12.0 PARLIAMENTARY AUTHORITY**

Generally Robert's Rules of Order (Newly Revised) shall govern all questions of procedure not otherwise provided by these rules or by state or federal law. The legal counsel to the board shall serve as the board's parliamentarian and shall advise the presiding officer regarding rules of procedure.

Rules adopted by the Cheboygan County Commissioners at the Organizational Meeting held on January 12, 2016.

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Peter Redmond, Chairperson

CHEBOYGAN COUNTY FINANCE REPORT JANUARY 2016

VENDOR APPROVAL REPORT FOR CHEBOYGAN COUNTY  
INVOICES TO BE PAID 1/12/16

FINANCE TOTAL \$ 77,631.22

PREPARED BY: DAWN WREGGLESWORTH

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. CARNATION RESTAURANT	24,598.96		
2. NEMCOG	11,011.26		
3. NLEA	42,021.00		
***TOTAL ALL CLAIMS***	77,631.22		

CHEBOYGAN COUNTY PREPAIDS REPORT JANUARY 2016

CHECK REGISTERS

BANK 1 TRUST & AGENCY  
BANK 2 GENERAL  
BANK 3 TAX PAYMENT/FORECLOSURE FUND  
BANK 5 COUNTY ROAD  
BANK 9 INMATE TRUST FUND

BANK 2:

GENERAL EXPENDITURES:	\$	947,784.37
MINUS DECEMBER FINANCE	\$	57,091.80
TOTAL PREPAIDS	\$	890,692.57

CHECKS #164042 and #164043 DATED 12/8/15 WERE APPROVED DECEMBER FINANCE CLAIMS

PREPARED BY: DAWN WREGGLESWORTH

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 TRUST & AGENCY						
12/02/2015	1	59415	BEE T A	ANDREW BEETHEM	PC #8004405 REST THEODORE PERRY	45.00
12/02/2015	1	59416	EMC INS	EMC INSURANCE COMPANIES	PC #15008481 REST AUSTIN MOORE	50.00
12/02/2015	1	59417	REF-PC	DANIEL LOZNAK	PC REFUND/LOZNAK 11/12/15	25.00
12/02/2015	1	59418	REF-PC	SHARON MINCH	PC REFUND/MINCH 11/12/15	55.00
12/02/2015	1	59419	SANE	STRAITS AREA NARCOTICS ENF	PC #15008495 REST STEVEN LESLIE	50.00
12/02/2015	1	59420	SF INS	STATE FARM INSURANCE SUBROGATION SE	PC #4002376 REST CLYDE HOPKINSON	10.00
12/03/2015	1	59421	AFSCME	MICHIGAN COUNCIL #25 AFSCME	PR CHEB CTY EMP UNION DUES AFSCME DEC 20	1,338.15
12/03/2015	1	59422	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIRE P/E 11/28/15	317.20
12/03/2015	1	59423	DEP UNION	DEPUTY SHERIFFS' ASSOCIATION	PR CHEB CTY SHERIFF DEPT UNION DUES DEC	162.00
12/03/2015	1	59424	GARNISH	CHECK & CASH USA LLC	PR #14-9511-SC TINA JEWELL PD END 11/28/	10.95
12/03/2015	1	59425	GARNISH	MISDU	PR G STANKEWITZ 913068876/2009007526 PD	35.17
12/03/2015	1	59426	GARNISH	MISDU	PR M FAIRCHILD 910220383/2002007381 PD 1	170.80
12/03/2015	1	59427	GELC	GOVERNMENTAL EMPLOYEES	PR CHEB CTY SHERIFF DEPT UNION DUES DEC	564.38
12/03/2015	1	59428	POLC	POLICE OFFICERS LABOR COUNCIL	PR CHEB CTY ROAD PATROL UNION DUES DEC 2	784.00
12/03/2015	1	59429	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR CHEB CTY EMP DEDUCTION P/E 11/28/15	11.00
12/03/2015	1	59430	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR 305959 CHEB CTY EMP DED P/E 11/28/15	284.99
12/04/2015	1	59431	ACS	ALOHA CAMP STORE	CC REST #14-4834-FH RONALD NEDROW	900.00
12/04/2015	1	59432	ADV REST	ADVANCED AUTO	CC REST #14-4862-FH DANIEL MARX II	28.57
12/04/2015	1	59433	ALCOCKS	ALCOCK'S MARKET	CC REST #98-1885-FH NICOLE JEWELL	50.00
12/04/2015	1	59434	ALLE L	LEIGH OR CANDACE ALLEN	CC REST #07-3726-FH DEREK ECKLOFF	47.20
12/04/2015	1	59435	ANDYS	ANDY'S PARTY STORE	CC REST #14-4862-FH DANIEL MARK II	28.57
12/04/2015	1	59436	AUTO OWNER	AUTO OWNERS	CC REST #14-4936-FH ANGELA KIMBLER	150.00
12/04/2015	1	59437	BACH P	PATRICA BACHELDER	CC REST #11-4446-FC RYAN STEWART	4.07
12/04/2015	1	59438	BAIL S	SHANE BAILEY	CC REST #13-4724-FC VELTON MILLER JR	50.00
12/04/2015	1	59439	BRYA W	WILLIAM BRYAN	CC REST #03-2843-FH KURT DELPH JR	25.00
12/04/2015	1	59440	CARQUEST	CARQUEST	CC REST #14-4862-FH DANIEL MARX II	28.57
12/04/2015	1	59441	CINCI INS	CINCINNATI INSURANCE CO	CC REST #07-3726-FH DEREK ECKLOFF	2.80
12/04/2015	1	59442	CLC	CHEBOYGAN LUMBER COMPANY	CC REST #05-3247-FH JOSEPH PRZYBYLOWICZ	10.00
12/04/2015	1	59443	CNB	CITIZENS NATIONAL BANK	CC REST #04-2937-FH HEATHER BROWN	1.70
12/04/2015	1	59444	CSPM	COURT STREET PARTY MART	CC REST #04-2937-FH HEATHER BROWN	1.66
12/04/2015	1	59445	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CC REST #15-5115-FH BRANDON LEE MCCAULEY	528.50
12/04/2015	1	59446	DHS-ALPENA	STATE OF MICHIGAN	CC REST #14-4842-FH DAVID JEWELL	5.00
12/04/2015	1	59447	DYKS B	BRITTANY DYKSTRA	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
12/04/2015	1	59448	FARM BUR	FARM BUREAU INSURANCE	CC REST #11-4456-FH JAN LAVIGNE	20.00
12/04/2015	1	59449	FARM SUBRO	FARM BUREAU SUBROGATION UNIT	CC REST #14-4995-FH JORDAN RAYMUS	25.00
12/04/2015	1	59450	FFNM	FIRST FEDERAL OF NORTHERN MICH	CC REST #14-4862-FH DANIEL MARX II	28.58
12/04/2015	1	59451	FISH K	KURT FISHER	CC REST #08-3902-FC RAMON PROCKNOW	20.00
12/04/2015	1	59452	GLENS	GLEN'S MARKET (FAMILY FARE)	CC REST #14-4862-FH DANIEL MARX II	28.57
12/04/2015	1	59453	GOHE D	DONALD OR JEAN GOHESKI	CC REST #13-4687-FH SUSAN WOODS	500.00
12/04/2015	1	59454	HANOVER	THE HANOVER INSURANCE GROUP	CC REST #03-2854-FH JUDY SOUTHWELL	100.00
12/04/2015	1	59455	HART JA	JAMES HARTLEY	CC REST #14-4935-FC JAMES TURNER	441.00
12/04/2015	1	59456	HYDE L	LOGAN HYDE	CC REST #11-4446-FC RYAN STEWART	4.09
12/04/2015	1	59457	JONES	WERNIG	CC REST #91-0683-FH/91-0687-FH E HARRING	80.00
12/04/2015	1	59458	JUST W	WILLIAM JUSTICE	CC REST #11-4446-FC RYAN STEWART	4.07
12/04/2015	1	59459	KEEL L	LARRY OR LEONA KEELAN	CC REST #05-3123-FH ROGER ORMSBEE	12.50
12/04/2015	1	59460	KMART	KMART	CC REST #03-2716-FH TIFFANY RILEY	50.00
12/04/2015	1	59461	LATITUDE	LATITUDE SUBROGATION SERVICES	CC REST #10-4113-FC BEAU STEWARD	30.00
12/04/2015	1	59462	LEIG E	ENZO LEIGHIO	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
12/04/2015	1	59463	MARC T	TYLER MARCH	CC REST #13-4781-FH EUGENE FRADETTE III	200.00
12/04/2015	1	59464	MARSHALL R	RICHARD MARSHALL	CC REST #99-2414-FH CHASITY COMPTON	5.00
12/04/2015	1	59465	MCKI DA	DAVID MCKINLEY	CC REST #86933 LANCE DEACONS	12.50
12/04/2015	1	59466	MDOT	MDOT	CC REST #15-5115-FH BRANDON LEE MCCAULEY	528.50
12/04/2015	1	59467	MDT-TAXENF	MICHIGAN DEPT OF TREASURY	CC REST #00-2229-FH FRANKLIN CRAWFORD	25.00
12/04/2015	1	59468	MOOD N	NATALIE MOODY-BROWN	CC REST #05-3300-FH JOSHUA ROMINE	50.00
12/04/2015	1	59469	NEMOA	NORTHEAST MICH OSTEOPATHIC ASSOC	CC REST #08-3779-FH VICKY JOHNSON	450.00
12/04/2015	1	59470	NEXT STORE	NEXT STORE	CC REST #14-4862-FH DANIEL MARX II	28.57
12/04/2015	1	59471	NOBL D	DALE NOBLE	CC REST #11-4446-FC RYAN STEWART	4.07



Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/04/2015	1	59472	PARKSIDE	PARKSIDE INN	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
12/04/2015	1	59473	PEAR S	SCOTT PEARSON	CC REST #06-3420-FH ROBERT BURWELL III	50.00 V
12/04/2015	1	59474	PERR S	SOPHIA PERRY	CC REST #13-4781-FH EUGENE FRADETTE III	200.00
12/04/2015	1	59475	QUIK	QUIK CHEK	CC REST #04-2937-FH HEATHER BROWN	1.66
12/04/2015	1	59476	RACI D	DENNIS & CONNIE RACINE	CC REST #04-3023-FH THERESA KELLEY	100.00
12/04/2015	1	59477	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5053-FH THERESA DUFFIN	20.00
12/04/2015	1	59478	SANE	STRAITS AREA NARCOTICS ENF	CC REST #08-3854-FH DEREK ECKLOFF	50.00
12/04/2015	1	59479	SANE	STRAITS AREA NARCOTICS ENF	CC REST #13-4726-FH MAIGAN HOLLOPETER	50.00
12/04/2015	1	59480	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4951-FH JESSICA JONES	5.00
12/04/2015	1	59481	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4902-FC ROSE KOZLOWSKI	10.00
12/04/2015	1	59482	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5019-FH MARY ANN ORMSBEE	40.00
12/04/2015	1	59483	SANE	STRAITS AREA NARCOTICS ENF	CC REST #15-5106-FH DANIEL PATEN	150.00
12/04/2015	1	59484	SANE	STRAITS AREA NARCOTICS ENF	CC REST #14-4801-FH BRENT STEMPKY	62.50
12/04/2015	1	59485	SANE	STRAITS AREA NARCOTICS ENF	CC REST #11-4430-FH RYAN STEWART	65.22
12/04/2015	1	59486	SF INS	STATE FARM INSURANCE	CC REST #04-3036-FH STEPHEN GULDENZOPH	150.00
12/04/2015	1	59487	SFC	STATE FARM CLAIMS	CC REST #13-4786-FH JOSHUA WILSON	10.00
12/04/2015	1	59488	SHAF E	EDWARD OR JANICE SHAFFER	CC REST #05-3123-FH ROGER ORMSBEE	12.50
12/04/2015	1	59489	SOM-REST	STATE OF MICHIGAN	CC REST #01-2402-FH THOMAS TURI	20.00
12/04/2015	1	59490	SOM-REST	STATE OF MICHIGAN DHS	CC REST #15-5107-FH TONI LAUR	1,000.00
12/04/2015	1	59491	SPEED-CHEB	SPEEDWAY	CC REST #04-2937-FH HEATHER BROWN	1.66
12/04/2015	1	59492	SUIT	DOROTHY SUITS	CC REST #96-1602-FH DEBRA WILLIAMS	50.00
12/04/2015	1	59493	SUNRISE	SUNRISE BEACH MOTEL	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
12/04/2015	1	59494	SUPERIOR	SUPERIOR VENDING	CC REST #11-4339-FH STEVEN MCELHINEY	2.50
12/04/2015	1	59495	TELECHECK	TELECHECK	CC REST #14-4862-FH DANIEL MARX II	28.57
12/04/2015	1	59496	TERR E	ECTON TERREBONNE	CC REST #06-3534-FC ROBERT POPE	50.00
12/04/2015	1	59497	TM	TOPINABEE MARKET	CC REST #04-2937-FH HEATHER BROWN	1.66
12/04/2015	1	59498	TREAS	CHEBOYGAN COUNTY TREASURER	CC REST #04-3008-FH MATTHEW CHARBONEAU	10.00
12/04/2015	1	59499	TUCK G	GARY TUCKER	CC REST #15-5020-FH MASON LIETAERT	25.00
12/04/2015	1	59500	WALMART	WALMART	CC REST #04-2937-FH HEATHER BROWN	1.66
12/04/2015	1	59501	WCS	WOLVERINE COMMUNITY SCHOOLS	CC REST #13-4693-FC THOMAS BAUR	12.50
12/04/2015	1	59502	WILS J	JAMES WILSON	CC REST #01-2488-FH LAWRENCE BYARD	1,000.00
12/04/2015	1	59503	YOUTH CTR	CHEBOYGAN YOUTH CENTER	CC REST #12-4509-FC ZACHARY BOARDMAN	11.18
12/07/2015	1	59504	SOM-LCOTF	STATE OF MICHIGAN	TR STATE EDUCATION DUE TO STATE	4,225.04
12/07/2015	1	59505	CLERK	CHEBOYGAN COUNTY CLERK	CR #15-5045-FH PEO V DEVIN HARLEY	200.00
12/07/2015	1	59506	MSP	MICHIGAN STATE POLICE	CR CONCEALED WEAPONS RENEWALS 33 @ \$64	2,112.00
12/07/2015	1	59507	REF-TREA	DENICE L. WOLF	TR PROP TAX OVERPMT 080-014-200-004-00	5.17
12/07/2015	1	59508	SOM-EDTAX	STATE OF MICHIGAN	TR SUMMER SET TAX DUE STATE	32,212.78 V
					TR TRAILER PARK FEE DUE STATE	192.00 V
						<hr/> 32,404.78
12/07/2015	1	59509	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX DUE COUNTY	30,382.69
12/08/2015	1	59510	SOM-EDTAX	STATE OF MICHIGAN	TR SUMMER SET TAX DUE STATE	32,212.78
12/08/2015	1	59511	SOM-EDTAX	STATE OF MICHIGAN	TR TRAILER PARK FEE DUE STATE	192.00
12/14/2015	1	59512	ANDYS	ANDY'S PARTY STORE	CC REST #98-1885-FH NICOLE JEWELL	50.00
12/14/2015	1	59513	MSP	MICHIGAN STATE POLICE	CR CONCEALED WEAPONS RENEWALS 21	1,344.00
12/14/2015	1	59514	REF-DC	KELLY JOSEPH SWEET	DC REFUND	430.00
12/14/2015	1	59515	REF-DC	MACKINAW APARTMENTS II	DC REFUND	15.00
12/14/2015	1	59516	REF-TREA	LAWRENCE FRY	TR REFUND TAX OVERPAYMENT/FRY	3.48
12/16/2015	1	59517	ANDER R	ROBERT ANDERSON JR	DC REST #15-0811SD1 TODD ROHRBACK	725.00
12/16/2015	1	59518	BELLS	BELL'S FISHERY	DC REST #15-0709SM1 JASON ABERNATHY	155.00
12/16/2015	1	59519	CINCI	CINCINNATI INSURANCE CO	DC REST #11-0923SM1 MORGAN KEWAYGESHIK	10.00
12/16/2015	1	59520	FB INS	FARM BUREAU SUBROGATION	DC REST #15-0190SM1	12.50
12/16/2015	1	59521	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970SD1 MELISSA SKIDMORE	50.00
12/16/2015	1	59522	FERRELL	FERRELL GAS COMPANY	DC REST #13-0970SD1 MELISSA SKIDMORE	50.00
12/16/2015	1	59523	FOREST	FOREST TOWNSHIP	DC REST #15-0873SM1 TONYA COREY	115.00
12/16/2015	1	59524	FRANK INS	FRANKENMUTH INSURANCE	DC REST #11-0072ST1 KRISTIN CANFIELD	2,372.65
12/16/2015	1	59525	FRANK INS	FRANKENMUTH INSURANCE	DC REST #11-0072ST1 KRISTIN CANFIELD	50.00
12/16/2015	1	59526	MART D	DAVID MARTIN	DC REST #15-0880ST1 JAMES PIOTROWSKI	234.00
12/16/2015	1	59527	MCKA J	JODY MCKAY	DC REST #15-0850SM1 MARCY JO MARTIN	135.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/16/2015	1	59528	MI UNEMPL	MI UNEMPLOYMENT INS AGENCY	DC REST #05-0565SM1 CHRISTOPHER STEC	50.00
12/16/2015	1	59529	PROG INS-R	PROGRESSIVE INSURANCE	DC REST #15-0409FY1 CHRIS TOPHER ARRELL-S	111.26
12/16/2015	1	59530	PROG INS-R	PROGRESSIVE INSURANCE	DC REST #15-0409FY1 CHRIS TOPHER ARRELL-S	100.00
12/16/2015	1	59531	SANG R	RICHARD SANGSTER	DC REST #11-0923SM1 MORGAN KEWAYGESHK	10.00
12/16/2015	1	59532	TAYLOR D	DARYL TAYLOR	DC REST #15-0946SM1 T TENDZLIEGLOSKI	300.00
12/16/2015	1	59533	TRAU L	LORI TRAUB	DC REST #15-0409FY1 CHRIS TOPHER ARRELL-S	88.74
12/16/2015	1	59534	TYSON E	EDWARD JAMES TYSON	DC REST #15-0907FY1 DAVID DAWKINS	500.00
12/17/2015	1	59535	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0013 JAN 2016 BCBS	434.65
12/17/2015	1	59536	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0014 BCBS JAN 16	1,334.40
12/17/2015	1	59537	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0011 BCBS JAN 16	3,371.83
12/17/2015	1	59538	BCBSOM	BLUE CROSS BLUE SHIELD OF MICH	PR #007016244 0001 BCBS DIV 1 JAN 16	6,902.76
12/17/2015	1	59539	BCNM	BLUE CARE NETWORK OF MICHIGAN	PR #00188643 G001 JAN 2016 HEALTH INS	89,111.97
12/17/2015	1	59540	CITI	CITI STREET	PR CHEB CTY PC JUDGE RETIREMENT P/E 12/1	317.20
12/17/2015	1	59541	GARNISH	MISDU	PR M FAIRCHILD 910220383/2002007381	170.80
12/17/2015	1	59542	GARNISH	MISDU	PR G STANKIEWITZ 913068876/2009007526 PAI	35.17
12/17/2015	1	59543	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION P/E 12/12/15	11.00
12/17/2015	1	59544	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INS AFSCOME JAN 2015	704.45
12/17/2015	1	59545	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INS GELC 2016	383.84
12/17/2015	1	59546	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INS 0116187-0015 JAN 2015	691.09
12/17/2015	1	59547	UNUM	UNUM LIFE INSURANCE COMPANY	PR EMP LIFE INS JAN 16 0150451-0019	728.64
12/17/2015	1	59548	UNUM	UNUM LIFE INSURANCE COMPANY	PR LTD INS GENERAL JAN 2016	1,383.48
12/17/2015	1	59549	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR 305959 CHEB CTY P/E 12/12/15	284.99
12/18/2015	1	59550	WALMART	WALMART	DC REST #15-0864SM1 EMILY MCCARNEY	19.88
12/18/2015	1	59551	WALMART	WALMART	DC REST #15-0724SM1 LESLIE HILL	4.98
12/22/2015	1	59552	ALOHA	ALOHA TOWNSHIP	TR SWAMP TAX SETTLEMENT	6,846.34
12/22/2015	1	59553	BEAUGRAND	BEAUGRAND TOWNSHIP	TR SWAMP TAX SETTLEMENT	6,826.48
12/22/2015	1	59554	BEAUGRAND	BEAUGRAND TOWNSHIP	TR CASH REFUND SCOTT & MARY SUE GOTHARD	105.96
12/22/2015	1	59555	BENTON	BENTON TOWNSHIP	TR SWAMP TAX SETTLEMENT	17,316.10
12/22/2015	1	59556	BURT TWP	BURT TOWNSHIP	TR SWAMP TAX SETTLEMENT	3,487.14
12/22/2015	1	59557	ELLIS	ELLIS TOWNSHIP	TR SWAMP TAX SETTLEMENT	13,871.24
12/22/2015	1	59558	FOREST	FOREST TOWNSHIP	TR SWAMP TAX SETTLEMENT	43,639.32
12/22/2015	1	59559	GRANT	GRANT TOWNSHIP	TR SWAMP TAX SETTLEMENT	29,019.40
12/22/2015	1	59560	HEBRON	HEBRON TOWNSHIP	TR SWAMP TAX SETTLEMENT	16,794.82
12/22/2015	1	59561	INVERNESS	INVERNESS TOWNSHIP	TR SWAMP TAX SETTLEMENT	885.56
12/22/2015	1	59562	KOEHLER	KOEHLER TOWNSHIP	TR SWAMP TAX SETTLEMENT	20,928.38
12/22/2015	1	59563	MACKINAW	MACKINAW TOWNSHIP	TR SWAMP TAX SETTLEMENT	5,798.88
12/22/2015	1	59564	MENTOR	MENTOR TOWNSHIP	TR SWAMP TAX SETTLEMENT	23,930.74
12/22/2015	1	59565	MULLETT	MULLETT TOWNSHIP	TR SWAMP TAX SETTLEMENT	3,655.28
12/22/2015	1	59566	MUNRO	MUNRO TOWNSHIP	TR SWAMP TAX SETTLEMENT	1,882.42
12/22/2015	1	59567	NUNDA	NUNDA TOWNSHIP	TR SWAMP TAX SETTLEMENT	47,368.32
12/22/2015	1	59568	REF-CODE	M & M PLUMBING, HEATING	CD REFUND OUT OF JURISDICTION	105.00
12/22/2015	1	59569	TREAS	CHEBOYGAN COUNTY TREASURER	TR SWAMP TAX SETTLEMENT	347,303.38
12/22/2015	1	59570	TUSCARORA	TUSCARORA TOWNSHIP	TR SWAMP TAX SETTLEMENT	8,215.90
12/22/2015	1	59571	WALKER	WALKER TOWNSHIP	TR SWAMP TAX SETTLEMENT	23,910.48
12/22/2015	1	59572	WAVERLY	WAVERLY TOWNSHIP	TR SWAMP TAX SETTLEMENT	42,112.54
12/22/2015	1	59573	WILMOT	WILMOT TOWNSHIP	TR SWAMP TAX SETTLEMENT	30,814.04
12/23/2015	1	59574	CHEB	CITY OF CHEBOYGAN	TR TAX REFUND #053-C08-004-010-00 MHA H4	1,221.39
12/23/2015	1	59575	CLERK	CHEBOYGAN COUNTY CLERK	CR PSP #15-5121-FC JACOB PETERMAN	50.00
12/28/2015	1	59576	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #15-5122-FH/CRYSTAL VACLAVIK	50.00
12/28/2015	1	59577	CLERK	CHEBOYGAN COUNTY CLERK	CR BOND #15-5122-FH CRYSTAL VACLAVIK	450.00
12/28/2015	1	59578	WASH	WASH MULTIFAMILY LAUNDRY SYSTEMS	TR REPLACE CHECK #159837 DATED 1/12/15	238.00
12/30/2015	1	59579	CITI	CITI STREET	PR PC JUDGE RETIREMENT P/E 12/26/15	317.16
12/30/2015	1	59580	COP	COP EDUCATIONAL SERVICE DISTRICT	TR CURRENT TAX COLLECTED BY COUNTY	27,711.95
12/30/2015	1	59581	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	TR CURRENT TAX COLLECTED BY COUNTY-MILLA	3,919.67
12/30/2015	1	59582	GARNISH	MISDU	PR 913068876/2009007526 STANKIEWITZ P/E 1	35.17
12/30/2015	1	59583	GARNISH	MISDU	PR 910220383/2002007381 FAIRCHILD P/E 12	170.80
12/30/2015	1	59584	REF-DEEDS	LINDSAY & LINDSAY	CR REFUND OVERPMT FEES JOHN GORDON TRUST	11.00
12/30/2015	1	59585	SOM-EDTAX	STATE OF MICHIGAN	TR DUE SET TRAILER PARK FEE FED ID #LJ38	196.00
12/30/2015	1	59586	SOM-EDTAX	STATE OF MICHIGAN	TR CURRENT TAX COLLECTED BY COUNTY SUMME	16,085.35
12/30/2015	1	59587	TREAS	CHEBOYGAN COUNTY TREASURER	TR CURRENT TAX COLLECTED BY COUNTY	35,764.02

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/30/2015	1	59588	UN WAY	CHEBOYGAN COUNTY UNITED WAY	PR EMPLOYEE DEDUCTION P/E 12/26/15	11.00
12/30/2015	1	59589	VANTAGE	VANTAGEPOINT TRANS AGENTS-457	PR 305959 DEFERRED COMP P/E 12/26/15	284.99
12/31/2015	1	59590	AMC	ANIMAL MEDICAL CLINIC	PA REST #309-899-15 SHAWN PELON	167.12
12/31/2015	1	59591	BEET A	ANDREW BEETHEM	PC REST #8004404 CHRISTOPHER HARMON	50.00
12/31/2015	1	59592	BEET A	ANDREW BEETHEM	PC REST #8004404 CHRISTOPHER HARMON	50.00
12/31/2015	1	59593	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008481 AUSTIN M MOORE	100.00
12/31/2015	1	59594	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008486 NOAH M MORGAN	250.00
12/31/2015	1	59595	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008484 CHASE E KELLER	250.00
12/31/2015	1	59596	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008486 NOAH M MORGAN	100.00
12/31/2015	1	59597	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008486 NOAH M MORGAN	100.00
12/31/2015	1	59598	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008482 CHAYTON W DENNIS	100.00
12/31/2015	1	59599	EMC INS	EMC INSURANCE COMPANIES	PC REST #15008481 AUSTIN M MOORE	50.00
12/31/2015	1	59600	MASB-SEG	MASB-SEG PROPERTY	PC REST #14008428 ROBERT LOGAN WELKER	100.00
12/31/2015	1	59601	SANE	STRAITS AREA NARCOTICS ENF	PC REST #15008495 STEVEN R LESLIE	50.00
12/31/2015	1	59602	CHEB	CITY OF CHEBOYGAN	DC ORDINANCE FINES DEC 2015	513.86
12/31/2015	1	59603	MDT-TRTAX	MICHIGAN DEPT OF TREASURY	RD REAL ESTATE TRANSFER DEC 2015	53,370.00
12/31/2015	1	59604	SHERIFF	CHEBOYGAN COUNTY SHERIFF DEPT	DC OUIL ASSESSMENT DEC 2015	511.00
12/31/2015	1	59605	SOM-CC	STATE OF MICHIGAN	CR 53RD CIRCUIT COURT FILING FEES DEC 20	3,476.41
12/31/2015	1	59606	SOM-DC	STATE OF MICHIGAN	DC 89TH DISTRICT COURT FILING FEES DEC 2	16,440.45
12/31/2015	1	59607	SOM-NETF	STATE OF MICHIGAN	CR NOTARY ED/TRAIN FUND DEC 2015	4.00
12/31/2015	1	59608	SOM-PC	STATE OF MICHIGAN	PC PROBATE COURT FILING FEES DEC 2015	1,802.19
12/31/2015	1	59609	SOM-PC	STATE OF MICHIGAN	PC CIRCUIT COURT FILING FEES DEC 2015	345.40
12/31/2015	1	59610	SOM-SURV	STATE OF MICHIGAN	RD REMONUMENTATION FEES OCT-DEC 2015	5,933.64
12/31/2015	1	59611	VOM	VILLAGE OF MACKINAW	DC ORDINANCE FINES DEC 2015	65.00

1 TOTALS:

Total of 197 Checks:

1,091,324.85

Less 2 Void Checks:

32,454.78

Total of 195 Disbursements:

1,058,870.07

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
<b>Bank 2 GENERAL FUND</b>						
12/01/2015	2	163941	ACKE	CHRISTOPHER ACKERMAN	PC SA DIRECTOR CONTRACT DEC 2015	1,000.00
12/01/2015	2	163942	AIRPORT	CHEBOYGAN AIRPORT AUTHORITY	SRR LEASE PAYMENT DEC 2015	1,500.00
12/01/2015	2	163943	CACOC	CHEB AREA CHAMBER OF COMMERCE	AD GOOD MORNING CHEBOYGAN/CNB	5.00
12/01/2015	2	163944	NSB	NORTHERN STAR BROADCASTING	SRR TOWER LEASE DEC 2015	300.00
12/01/2015	2	163945	OMS	OMS COMPLIANCE SERVICES INC	SRR DOT DRUG SCREEN/ #2473 R. SCOTT	73.75
12/01/2015	2	163946	SOM-SCF	STATE OF MICHIGAN	PC #3447 JIS SOFTWARE SUPPORT OCT-DEC 20	2,606.27
12/01/2015	2	163947	SPEEDWAY	SPEEDWAY SUPER AMERICA LLC	SRR FUEL CHARGES 10/20/15-11/17/15	723.84
12/01/2015	2	163948	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT NOV 2015	45.00
12/01/2015	2	163949	TREAS	CHEBOYGAN COUNTY TREASURER	TR PASSPORT POSTAGE REIMBURSEMENT	14.17
12/01/2015	2	163950	YOUN K	KIMBERLY YOUNGS	DC CELL PHONE REIMBURSEMENT NOV 2015	45.00
12/01/2015	2	163951	PUB DEF 3	RONALD VARGA OR WILLIAM KEOGH	FN PUBLIC DEFENDER CONTRACT DEC 2015	11,703.58
12/01/2015	2	163952	RAMSAY	DONALD RAMSAY DO	CR MEDICAL EXAMINER CONTRACT DEC 2015	735.44
12/02/2015	2	163953	CHS-DGC	CATHOLIC HUMAN SERVICES	CC DGC COUNSELING SERVICES OCT 2015	40.00
12/02/2015	2	163954	CLSSI	CHEBOYGAN LIFE SUPPORT SYSTEM	TR AMBULANCE MILLAGE DEC 2015	24,633.66
12/02/2015	2	163955	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032118323 10/10/15-11/09/	27.77
12/02/2015	2	163956	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117473 10/10/15-11/9/1	23.38
12/02/2015	2	163957	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117523 10/10/15-11/9/1	45.52
12/02/2015	2	163958	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100045025812 10/10/15-11/9/1	26.23
12/02/2015	2	163959	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100032117358 10/10/15-11/9/1	71.05
12/02/2015	2	163960	CONSUMERS	CONSUMERS ENERGY	FG ELECTRIC 100000225340 10/1/15-10/31/1	21.42
12/02/2015	2	163961	CONSUMERS	CONSUMERS ENERGY	FG/RC ELECTRIC 100032117416 10/10/15-11/	47.57
12/02/2015	2	163962	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	CC #216832 JURY ROOM WATER	43.00
12/02/2015	2	163963	DSSI	DRUG SCREEN SOLUTIONS INC	PC SA DRUG SCREENING	565.50
12/02/2015	2	163964	DTE	DTE ENERGY	RC/FG GAS 10/13/15-11/12/15	89.71
12/02/2015	2	163965	EMMET CTY	EMMET COUNTY	TR AMBULANCE MILLAGE DEC 2015	2,585.28
12/02/2015	2	163966	H&B	H&B PLUMBING & HEATING	MA JAIL HEATING UNIT PARTS	127.03
12/02/2015	2	163967	HANSEL	DONNA HANSEL	CC CT APPT ATTY LES PREVO	75.00
12/02/2015	2	163968	HAS	HOUSE ARREST SERVICES	DC SOBRIETY COURT INCENTIVE R WEST #1055	186.00
12/02/2015	2	163969	HUNG T	THOMAS R HUNGERFORD LLC	CC CT APPT ATTY KLINE #09-7758-DM	75.00
					CC CT APPT ATTY WILSON #09-7432-DC	131.25
					CC CT APPT ATTY MARTINEZ #15-5159-FH	430.00
					CC CT APPT ATTY HOLLOPETER 15-5146-FH	430.00
					CC CT APPT ATTY BREWBAKER 15-5156-FH	430.00
					<b>1,496.25</b>	
12/02/2015	2	163970	LISS D	DIANE LISSFELT LMSW, ACSW, CAAC	CC DGC COUNSELING SERVICES OCT/NOV 2015	540.00
12/02/2015	2	163971	NEMCOG	NEMCOG	CC DGC CASE MANAGER SERVICES FOR OCT 201	4,836.33
12/02/2015	2	163972	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	DC DRUG SCREEN TAYLOR/STANFORD/ELLIS/WHI	120.00
12/02/2015	2	163973	NMIDS	NORTHERN MI IND DRUG SCREEN LLC	CC DGC DRUG TESTING NOV 2015	501.00
12/02/2015	2	163974	NOP	NATIONAL OFFICE PRODUCTS	CC DGC OFFICE SUPPLIES/INK CARTRIDGE	27.12
12/02/2015	2	163975	OAA	ONAWAY AREA AMBULANCE	TR AMBULANCE MILLAGE DEC 2015	1,234.02
12/02/2015	2	163976	OFF DEPOT	OFFICE DEPOT	TR OFFICE SUPPLIES/PAPER ROLLS	9.08
					TR OFFICES SUPPLIES ORGANIZER	18.59
					<b>27.67</b>	
12/02/2015	2	163977	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC DRUG TESTING OCT 2015	1,155.00
12/02/2015	2	163978	SALVATION	SALVATION ARMY	CC DGC SUPERVISION & TRANSITIONAL HOUSIN	1,000.00
12/02/2015	2	163979	SAP	STRAITS AREA PRINTING	SRR PLACEMAT ADVERTISING	280.00
12/02/2015	2	163980	SENIOR CIT	CHEBOYGAN COUNTY COUNCIL	TR SENIOR MILLAGE DEC 2015	47,581.25
12/02/2015	2	163981	TREAS	CHEBOYGAN COUNTY TREASURER	TR COST ALLOCATION AMBULANCE/SENIOR	3,543.00
12/02/2015	2	163982	VOGL M	MICHAEL VOGLER	CC CT APPT ATTY JAMES FENSTERMAKER #13-4	1,408.09
12/02/2015	2	163983	WASC	WAWATAM AREA SENIOR CITIZENS INC	TR SENIOR MILLAGE DEC 2015	4,791.66
12/02/2015	2	163984	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN 10/5/15-11/4/15	66.62
12/02/2015	2	163985	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY PLAN CHARGES 10/5/15-11/4/15	284.92
12/02/2015	2	163986	WEST-LL	THOMSON REUTERS - WEST	LL WEST INFORMATION CHARGES OCT 2015	731.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/03/2015	2	163987	BS&A	BS&A EQUALIZER SOFTWARE SYST	EQ SPECIAL ASSESSMENT SYSTEM 2016	377.00
12/03/2015	2	163988	CRONAN	LINDA CRONAN	TR BANKING MILEAGE JULY-DEC 2015	175.95
12/03/2015	2	163989	DEAN	NANCY B DEAN	PC ATTORNEY CONTRACT DEC 2015	1,375.00
12/03/2015	2	163990	FELE A	ALFRED FELEPPA	PC ATTORNEY CONTRACT DEC 2015	1,375.00
12/03/2015	2	163991	FERN FORD	FERNELIUS FORD LINCOLN	RC PICK UP CHECK MOTOR DMG	180.00
12/03/2015	2	163992	HANSEL	DONNA HANSEL	PC ATTORNEY CONTRACT DEC 2015	1,375.00
12/03/2015	2	163993	KEOGH	WILLIAM L KEOGH PC	PC ATTORNEY CONTRACT DEC 2015	1,375.00
12/03/2015	2	163994	MAA	MICHIGAN ASSESSORS ASSOCIATION	EQ MEMBERSHIP RENEWAL L CLEMENS	75.00
12/03/2015	2	163995	MCG	MCG WEB DEVELOPMENT	EQ WEBSITE UPDATES 2015/ 1 YR DOMAIN NAM	201.00
12/03/2015	2	163996	NOP	NATIONAL OFFICE PRODUCTS	MA OFFICE SUPPLIES/RUBBER BANDS/LEGAL PA	28.82
12/03/2015	2	163997	OFF DEPOT	OFFICE DEPOT	CC OFFICE SUPPLIES PLANNERS/ENVELOPES	85.96
					CC OFFICES SUPPLIES BIZ CARDS	42.66
						<u>128.62</u>
12/03/2015	2	163998	PSI	PRINTING SYSTEMS INC	FN YEAR END TAX FORMS	116.08
12/03/2015	2	163999	SHELDON	JENNIFER SHELDON	PC ATTORNEY CONTRACT DEC 2015	1,375.00
12/03/2015	2	164000	TREAS	CHEBOYGAN COUNTY TREASURER	PR FRINGE & DEDUCTIONS P/E 11/28/15	225,025.67
12/03/2015	2	164001	UPS	UNITED PARCEL SERVICE	FN UPS CHARGES 9/27/15-11/28/15	27.44
12/03/2015	2	164002	VALL R	RACHEL VALLANCE	TR MILEAGE TO NUNDA FOR DATA BASE SET UP	30.47
12/03/2015	2	164003	WBSI	WHITLOCK BUSINESS SYSTEMS INC	EQ PERSONAL PROPERTY STATEMENTS 20115	532.00
12/03/2015	2	164004	WELDON	BUFFY WELDON	TR BANKING MILEAGE JULY-DEC 2015	37.95
12/04/2015	2	164005	BROWN C	CHRISTOPHER BROWN	BOC COMM MILEAGE 11/18/15 & 11/24/15	39.68
12/04/2015	2	164006	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD CCE 911 TH QTR ALLOCATION	112,623.75
12/04/2015	2	164007	CLEMENS	ELIZABETH CLEMENS	EQ REIMBURSE BRIDGE FAIR FOR MTG L CLEME	4.00
12/04/2015	2	164008	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE ESCAPE #19	30.45
12/07/2015	2	164009	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #209 FULL SERVICE/DEFROSTER FIX	616.76
					SRR BUS #309 FULL SERVICE/REPLACE #1 & 2	563.50
					SRR BUS #709 REPLACE PARKING BRAKE/FIX L	499.73
						<u>1,679.99</u>
12/07/2015	2	164010	CARD	CARDMEMBER SERVICE	SD VISA CHARGES 10/28/15-11/25/15	3,762.57
12/07/2015	2	164011	KCC	KIRTLAND COMMUNITY COLLEGE	SD ALERT 2015 TRAINING	910.37
12/07/2015	2	164012	OFF DEPOT	OFFICE DEPOT	FN OFFICE SUPPLIES CALENDARS/HIGHLIGHTER	99.50
12/07/2015	2	164013	PNR	PETOSKEY NEWS REVIEW	SRR ADVERTISING GOODLIFE	160.00
12/07/2015	2	164014	SECURUS	SECURUS TECHNOLOGIES	SDJ INMATE PHONE NOV 2015	4,113.23
12/07/2015	2	164015	SPARTAN	SPARTAN STORES LLC	SDJ INMATE MEDICAL SUPPLIES NOV 2015	58.45
12/07/2015	2	164029	AT&T/SBC	AT&T	FN GAS PUMP MODEM 10/29/15-11/28/15	34.41
12/07/2015	2	164030	AT&T/SBC	AT&T	SDJ PHON #23162731553815 10/29/15-11/28/	143.64
12/07/2015	2	164031	BROW C	CHARLES BROWN	PC SA FDTA COORDINATOR	1,550.00
12/07/2015	2	164032	CAS	CHEBOYGAN AREA SCHOOLS	SRR FUEL CHARGES NOVEMBER 2015	5,338.21
12/07/2015	2	164033	CAS	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES NOVEMBER 2015	1,013.65
12/07/2015	2	164034	ECYCLE	STRAITS E-CYCLING	RC ELECTRONICS RECYCLING	675.00
12/07/2015	2	164035	EMMET DPW	EMMET COUNTY DPW	RC RECYCLE PROCESSING FEE NOV 2015	6,973.75
					RC RECYCLE TIPPING FEE REFUND	(915.21)
						<u>6,058.54</u>
12/07/2015	2	164036	NOP	NATIONAL OFFICE PRODUCTS	FOC OFFICE SUPPLIES	49.43
12/07/2015	2	164037	PNC VISA	PNC BANK	FN VISA BILLS	1,965.24
12/07/2015	2	164038	PNC VISA	VOID		
12/07/2015	2	164039	SPAR PHAR	SPARTAN NASH/FAMILY FARE	SDJ PRESCRIPTIONS NOVEMBER 2015	766.97
12/07/2015	2	164040	WHEELER	WHEELER MOTORS INC	SD OIL CHANGE	16.95
					SD MOUNT/BALANCE TIRES	40.00
					SD MOUNT/BALANCE TIRES	40.00
					SD OIL CHANGE	16.95
					SD OIL CHANGE	16.95

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SD MOUNT/BALANCE TIRES	40.00
					SD MOUNT/BALANCE TIRES	40.00
					SD OIL CHANGE	16.95
					SD MOUNT/BALANCE	40.00
						<u>267.80</u>
12/07/2015	2	164041	WHEELER	VOID		V
12/08/2015	2	164016	AT&T/SBC	AT&T	FN GAS PUMP MODEM 10/29/15-11/28/15	34.41 V
12/08/2015	2	164017	AT&T/SBC	AT&T	SDJ PHON #23162731553815 10/29/15-11/28/	143.64 V
12/08/2015	2	164018	BROW C	CHARLES BROWN	PC SA FDTA COORDINATOR	1,550.00 V
12/08/2015	2	164019	CAS	CHEBOYGAN AREA SCHOOLS	SRR FUEL CHARGES NOVEMBER 2015	5,338.21 V
12/08/2015	2	164020	CAS	CHEBOYGAN AREA SCHOOLS	RC FUEL CHARGES NOVEMBER 2015	1,013.65 V
12/08/2015	2	164021	ECYCLE	STRAITS E-CYCLING	RC ELECTRONICS RECYCLING	675.00 V
12/08/2015	2	164022	EMMET DPW	EMMET COUNTY DPW	RC RECYCLE PROCESSING FEE NOV 2015	6,973.75 V
					RC RECYCLE TIPPING FEE REFUND	(915.21) V
						<u>6,058.54</u>
12/08/2015	2	164023	NOP	NATIONAL OFFICE PRODUCTS	FOC OFFICE SUPPLIES	49.43 V
12/08/2015	2	164024	PNC VISA	PNC BANK	FN VISA BILLS	1,965.24 V
12/08/2015	2	164025	PNC VISA	VOID		V
12/08/2015	2	164026	SPAR PHAR	SPARTAN NASH/FAMILY FARE	SDJ PRESCRIPTIONS NOVEMBER 2015	766.97 V
12/08/2015	2	164027	WHEELER	WHEELER MOTORS INC	SD OIL CHANGE	16.95 V
					SD MOUNT/BALANCE TIRES	40.00 V
					SD MOUNT/BALANCE TIRES	40.00 V
					SD OIL CHANGE	16.95 V
					SD OIL CHANGE	16.95 V
					SD MOUNT/BALANCE TIRES	40.00 V
					SD MOUNT/BALANCE TIRES	40.00 V
					SD OIL CHANGE	16.95 V
					SD MOUNT/BALANCE	40.00 V
						<u>267.80</u>
12/08/2015	2	164028	WHEELER	VOID		V
12/08/2015	2	164042	BBI	BROWN BUILDERS INC	FN CCHS ANIMAL SHELTER CARPENTRY	31,500.00
12/08/2015	2	164043	CARNATION	CARNATION RESTAURANT	SDJ INMATE MEALS NOV 15 7,527 @ \$3.40 /	25,591.80
12/09/2015	2	164044	AT&T/SBC	AT&T	FG/RC PHONE CHARGES 10/29/15-11/28/15	172.56
12/09/2015	2	164045	BOROWICZ	HAROLD BOROWICZ	PZ COMM MTG 11/4/15	49.20
					PZ SITE VISIT 11/2/15	54.95
						<u>104.15</u>
12/09/2015	2	164046	CAVI C	CAMERON CAVITT	CCDC PER DIEMS/MILEAGE 6/25/15-12/5/15	631.88
12/09/2015	2	164047	CDT HOUSE	CHEBOYGAN DAILY TRIBUNE	HS ADVERTISING	73.35
12/09/2015	2	164048	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING OCTOBER/NOVEMBER 2015	1,597.57
12/09/2015	2	164049	CDT-VA	CHEBOYGAN DAILY TRIBUNE	VA 2 BOXES RETURN ENVELOPES	71.00
12/09/2015	2	164050	CHASE	DAN CHASE	CD MEALS TRAINING GAYLORD	8.68
12/09/2015	2	164051	CULLIGAN	MCCARDEL CULLIGAN-PETOSKEY	PA BOTTLE WATER	17.50
12/09/2015	2	164052	EKDAHL	MICHAEL J EKDAHL	CC DGC DEFENSE ATTORNEY DGC SESSIONS OCT	320.00
12/09/2015	2	164053	FREESE	CHARLES FREESE	ZBA MTG 11/25/15	72.20
					ZBA SITE VISIT 11/23/15	50.93
						<u>123.13</u>
12/09/2015	2	164054	GLMAS	GREAT LAKES MASONRY	FN CCHS ANIMAL SHELTER CLEARING & GRUBBI	5,980.00
12/09/2015	2	164055	HARBOR	HARBOR HALL INC	CC DGC COUNSELING SERVICES NOVEMBER 2015	100.00
12/09/2015	2	164056	HEMMER	RALPH HEMMER	ZBA MTG 11/25/15	57.25

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					ZBA SITE VISIT	66.45
						<u>123.70</u>
12/09/2015	2	164057	KORTZ	KARI KORTZ	FN REIMBURSEMENT FOR MACPA CONF LANSING/	299.58
12/09/2015	2	164058	MEMBER	MICHIGAN JUDGES ASSOCIATION	CC MJA MEMBERSHIP 2015 S. PAVLICH	225.00
12/09/2015	2	164059	MEMBER	SANILAC COUNTY VETERANS AFFAIRS	VA 2016 NACVSO/MACVC DUES	55.00
12/09/2015	2	164060	MOORE	JOHN MOORE	ZBA MTG 11/25/15	77.95
					ZBA SITE VISIT 11/24/15	40.00
						<u>117.95</u>
12/09/2015	2	164061	NOP	NATIONAL OFFICE PRODUCTS	PA OFFICE SUPPLIES TABS/FOLDERS/LABELS	129.93
					PA OFFICE SUPPLIES TABS/POCKET FOLDERS	82.73
						<u>212.66</u>
12/09/2015	2	164062	NOP	NATIONAL OFFICE PRODUCTS	CC DGC OFFICE SUPPLIES INK CART.	20.37
12/09/2015	2	164063	OSTWALD	CHARLES OSTWALD	PZ COMM MTG 11/4/15	52.65
					PZ SITE VISIT 10/30/15	61.28
					PZ COMM MTG 11/18/15	52.65
					PZ SITE VISIT 11/18/15	62.43
						<u>229.01</u>
12/09/2015	2	164064	RED TOX	REDWOOD TOXICOLOGY LABORATORY	CC DGC DRUG TESTING NOVEMBER 2015	605.00
12/09/2015	2	164065	REDM M	MATT REDMOND	VA INSTALLATION OF BRONZE PLAQUE	105.00
12/09/2015	2	164066	SHEP P	PENELOPE SHEPHERD	PA TRANSCRIPTS #15-5024-FH HANSCOM	53.10
12/09/2015	2	164067	SHEP P	PENELOPE SHEPHERD	CC TRANSCRIPT CHARGES 15-5077-FH GAPINSK	127.05
12/09/2015	2	164068	STREET	MARY STREET	ZBA MTG 11/25/15	56.68
					ZBA SITE VISIT 11/23/15	61.28
						<u>117.96</u>
12/09/2015	2	164069	SWANSON S	SWANSON SERVICES	SDJ INMATE PAK ORDERS	23.77
					SDJ INMATE COMMISSARY ORDERS	1,121.44
					SDJ INMATE PAK ORDERS	17.65
					SDJ INMATE COMMISSARY ORDERS	1,174.54
					SDJ INMATE PAK ORDERS	15.85
					SDJ INMATE ENTRANCE PACKS	280.00
					SDJ INMATE SHOWER SHOES	158.00
					SDJ INMATE COMMISSARY ORDERS	948.92
						<u>3,740.17</u>
12/09/2015	2	164070	SWANSON S	VOID		
12/09/2015	2	164071	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN 10/5/15-11/4/15	51.03
12/11/2015	2	164072	ALLO S	SUE ALLOR	BOC COMM MILEAGE 12/8/15	34.50
12/11/2015	2	164073	AT&T/SBC	AT&T	IS PHONE SERVICE 11/2/15-12/1/15	585.29
12/11/2015	2	164074	AT&T/SBC	VOID		
12/11/2015	2	164075	BARRACUDA	BARRACUDA NETWORKS INC	IS SPAM FIREWALL 1 YR SYSTEM MAINTENANCE	1,298.00
12/11/2015	2	164076	BOWM	BRIDGES OF WEST MICHIGAN PLLC	PC CT ORDERED SERVICES NOBLE/ROSS	1,200.00
12/11/2015	2	164077	BREG L	LOIS BREGE	DHS CC #1525157 11/11/15-11/24/15	241.36
12/11/2015	2	164078	BREG L	LOIS BREGE	DHS CC #206238535 10/30/15-11/12/15	241.36
12/11/2015	2	164079	BREG L	LOIS BREGE	DHS CC #20623835 11/13/15-11/26/15	241.36
12/11/2015	2	164080	BREG L	LOIS BREGE	DHS CC #20623834 10/30/15-11/12/15	241.36
12/11/2015	2	164081	BREG L	LOIS BREGE	DHS CC #20623834 11/13/15-11/26/15	241.36
12/11/2015	2	164082	BREG L	LOIS BREGE	DHS CC #20623836 10/30/15-11/12/15	241.36
12/11/2015	2	164083	BREG L	LOIS BREGE	DHS CC #20623836	241.36
12/11/2015	2	164084	BREG L	LOIS BREGE	DHS CC #1525157 10/28/15-11/10/15	241.36

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/11/2015	2	164085	BROWN C	CHRISTOPHER BROWN	BOC COMM MILEAGE 12/2/15-12/8/15	71.30
12/11/2015	2	164086	CDT-PZ	CHEBOYGAN DAILY TRIBUNE	PZ ADVERTISING	195.60
12/11/2015	2	164087	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #2181374 SEMI-ANNUAL CLOTHING ALL	107.00
12/11/2015	2	164088	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #2181374 6/1/15-6/30/15	517.20
12/11/2015	2	164089	CFSNW	CHILD & FAMILY SERVICES NW	DHS CC #4030266 6/1/15-6/30/15	517.20
12/11/2015	2	164090	CRON B	BOBIE CRONGEYER	CR CANVAS BOARD MTG 11/05/15	42.30
12/11/2015	2	164091	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW KARR	130.00
12/11/2015	2	164092	DEKE S	SHANDI & DENVER DEKEYSER	DHS CC #4030266 11/4/15-11/15/15	266.88
12/11/2015	2	164093	DEKE S	SHANDI & DENVER DEKEYSER	DHS CC #2181374 11/4/15-11/15/15	266.88
12/11/2015	2	164094	DEKETO	DEKETO LLC	CR LICENSE ENHANCEMENTS AGREEMENT NOV 20	1,048.00
12/11/2015	2	164095	DEWI C	CYNTHIA DEWITT	DHS CC #5438235 11/10/15-11/23/15	241.36
12/11/2015	2	164096	DEWI C	CYNTHIA DEWITT	DHS CC #5438235 11/24/15-12/07/15	241.36
12/11/2015	2	164097	ECKER SURV	ECKER SURVEYING INCORPORATED	CR REMON 8 CORNERS @ \$28.20 EACH	225.60
12/11/2015	2	164098	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIBURSEMENT DEC 15	45.00
12/11/2015	2	164099	FELE A	ALFRED FELEPPA	PC COURT APPT ATTORNEY LESLIE	495.50
12/11/2015	2	164100	FULLFORD	FULLFORD SURVEYING & MAPPING PC	CR REMON 17 CORNERS @ \$28.20 EACH	479.40
12/11/2015	2	164101	GIDD D	DALE GIDDINGS	CR CANVAS BOARD MTG	72.20
12/11/2015	2	164102	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 11/12/15-11/25/15	372.26
12/11/2015	2	164103	GLAZ T	TABITHA & GREG GLAZIER	DHS CC #2673814 11/12/15-11/25/15	241.36
12/11/2015	2	164104	GOUI C	CAL GOUINE	BOC COMM MILEGE 12/8/15	4.03
12/11/2015	2	164105	GRAPHIC	GRAPHIC SCIENCES INC	CR MICROFILM SUPPLIES	764.23
12/11/2015	2	164106	GTMC	GRAND TRAVERSE MOBILE	IS EMPLOYEE ID KEY/BADGES	231.00
12/11/2015	2	164107	ICLE	ICLE	DC MI CIVIL JURY INSTRUCTIONS SHARED BY	121.50
12/11/2015	2	164108	LAMB M	MICHAEL H LAMBLE	PC COURT APPT ATTORNEY J. BONE	150.00
12/11/2015	2	164109	LAMO T	TERRIE LAMONT	PC GUARDIANSHIP REVIEW NAU	30.00
12/11/2015	2	164110	LEXISNEXIS	LEXISNEXIS RISK DATA MANAGE INC	FOC INFORMATION RESEARCH NOVEMBER 2015	83.00
12/11/2015	2	164111	LIBB A	AMBER LIBBY	CR MILEAGE REIMURSEMENT GAYLORD COUNTY B	55.20
12/11/2015	2	164112	MATELSKI	ANTHONY MATELSKI	BOC COMM MILEAGE 11/18/15-12/8/15	161.58
12/11/2015	2	164113	MAY B	BRIAN MAY	CR CANVAS BOARD MTG 11/5/15	48.05
12/11/2015	2	164114	MEMBER	MICHIGAN ASSOCIATION COUNTY CLERKS	CR MACC 2016 ASSOCIATION DUES	225.00
12/11/2015	2	164115	MEMBER	MICHIGAN ASSOC OF REGISTER OF DEEDS	CR 2016 MEMBERSHIP DUES MI ASSOC. OF REG	275.00
12/11/2015	2	164116	MOW	MICHIGAN OFFICEWAYS INC	CR OFFICE SUPPLIES PENS/CORRECTION TAPE/ CR OFFICE SUPPLIES CALENDARS	56.78 98.94
						<hr/> 155.72
12/11/2015	2	164117	MOW	MICHIGAN OFFICEWAYS INC	MSU CASH BOX/TONER/TAPE	219.37
12/11/2015	2	164118	NEMCOG	NEMCOG	PC DGC CASE MANAGER NOV/INCENTIVES/MILEA	4,744.34
12/11/2015	2	164119	NOP	NATIONAL OFFICE PRODUCTS	FOC OFFICE SUPPLIES	25.10
12/11/2015	2	164120	NOP	NATIONAL OFFICE PRODUCTS	PC OFFICE SUPPLIES NOTARY STAMP	22.00
12/11/2015	2	164121	PAETEC	PAETEC	IS PHONE SERVICE NOVEMBER 2015	247.50
12/11/2015	2	164122	PAETEC	VOID		
12/11/2015	2	164123	RED TOX	REDWOOD TOXICOLOGY LABORATORY	DC SBC DRUG TESTING THRU 11/30/15	118.20
12/11/2015	2	164124	RED TOX	REDWOOD TOXICOLOGY LABORATORY	DC DRUG TESTING	48.20
12/11/2015	2	164125	REDM P	PETER REDMOND	BOC COMM MILEAGE 12/8/15	8.05
12/11/2015	2	164126	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW GIANNINI/AULWES	60.00
12/11/2015	2	164127	SOM-SCF	STATE OF MICHIGAN	CC JIS SUPPORT OCT-DEC 2015 #1530-07	2,743.91
12/11/2015	2	164128	VERIZON	VERIZON	IS CELL PHONE CHARGES 10/14/15-11/13/15	1,665.12
12/11/2015	2	164129	WALLACE	JOHN WALLACE	BOC COMM MILEAGE 12/8/15	28.75
12/11/2015	2	164130	WOE	WILLIAMS OFFICE EQUIPMENT	IS COPY MAINTENANCE NOV 2015	1,501.88
12/14/2015	2	164131	BROW C	CHARLES BROWN	PC SA DECISION TO ACTIONS EXPENSES	905.00
12/14/2015	2	164132	DRAK T	TERRY DRAKE	FG CANDY FOR CHRISTMAS PARADE	62.72
12/14/2015	2	164133	HARBOR	HARBOR HALL INC	PC SA GROUP SESSIONS NOVEMBER 2015	108.34
12/14/2015	2	164134	STYF	SAULT TRIBE YOUTH FACILITY	PC ANOTHER COUNTY INSTITUTION	4,440.00
12/14/2015	2	164135	TREAS	CHEBOYGAN COUNTY TREASURER	SRR COPY PAPER REIMBURSEMENT 3 CASES	90.15
12/14/2015	2	164136	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA TRANSPORTATION NOV 2015	3,718.50
12/14/2015	2	164137	TREAS	CHEBOYGAN COUNTY TREASURER	PC SA BUS AIDE NOV 2015	604.29
12/14/2015	2	164138	WILL R	RON WILLIAMS	FG ADVERTISING MEMBERSHIP FACEBOOK	32.82
12/15/2015	2	164139	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 4% PHONE SURCHARGE	349.40
12/15/2015	2	164140	CDT-GEN	CHEBOYGAN DAILY TRIBUNE	AD NEWSPAPER NOTICES/HELP WANTED ADS	637.69

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CHECK REGISTER FOR CHEBOYGAN COUNTY  
 CHECK DATE FROM 12/01/2015 - 12/31/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/15/2015	2	164141	FERN FORD	FERNELIUS FORD LINCOLN	CD TIRE REPAIR - JEEP COMPASS	16.28
12/15/2015	2	164142	FERN FORD	FERNELIUS FORD LINCOLN	AD L.O.F./TIRE ROTATION/SAY BAR LINK REP	133.57
12/15/2015	2	164143	GEWY	YOUNG, GRAHAM, ELSENHEIMER	AD LEGAL SERVICES THRU NOVEMBER 2015	5,490.00
12/15/2015	2	164144	LIBB A	AMBER LIBBY	CR MILEAGE TO MACKINAW TWP FOR ELECTION	17.26
12/15/2015	2	164145	NMCOA	NORTHERN MI CODE OFFICIALS ASSOC	CD MADCAD 2016 SUBSCRIPTION	250.00
12/15/2015	2	164146	NOP	NATIONAL OFFICE PRODUCTS	AD 80 CASES OF COPY PAPER	2,404.00
12/15/2015	2	164147	SAP	STRAITS AREA PRINTING	DC TRAFFIC CITATION HANDOUTS	101.40
12/15/2015	2	164148	STRAITS	STRAITSLAND RESORTER	AD ADVERTISING HELP WANTED/BOC MTG MINUT	69.76
12/16/2015	2	164149	ALGE B	BARB ALGENSTEDT	SDJ INMATE BLOOD DRAW/BROWN	50.00
12/16/2015	2	164150	BBC	BERNARD BUILDING CENTER	MA HEM FIR/SCREWS	41.71
					MA SCREWS/BOLT	4.20
						<u>45.91</u>
12/16/2015	2	164151	CARQUEST	CARQUEST	MA CROW FOOT	28.05
					MA 10 PC MET CROWFOOT	42.13
						<u>70.18</u>
12/16/2015	2	164152	CEMENT	CHEBOYGAN CEMENT PRODUCTS	MA 80# QK MASON MIX/28 GUAGE WALL TIES	13.40
12/16/2015	2	164153	G SHIPPING	G'S SHIPPING STORE	MA 2-PLAY BATH TISSUE	170.70
					MA 2-PLY BATH TISSUE/CC 2 PLY LG ROLL TP	255.90
						<u>426.60</u>
12/16/2015	2	164154	GALLS	GALLS INCORPORATED	SDJ UNIFORMS	1,595.67
					SDJ UNIFORMS	70.31
					SDJ UNIFORMS	524.31
					SDJ UNIFORMS	164.87
					SDJ UNIFORMS	1,164.23
					SDJ UNIFORMS	729.20
					SDJ UNIFORMS	383.38
					SDJ UNIFORMS CREDIT	(222.88)
					SDJ UNIFORMS CREDIT	(31.84)
					SDJ UNIFORMS CREDIT	(1,056.65)
					SDJ UNIFORMS CREDIT	(372.99)
						<u>2,947.61</u>
12/16/2015	2	164155	GALLS	VOID		
12/16/2015	2	164156	OFF DEPOT	OFFICE DEPOT	DC CALENDARS	86.31
					DC REPLACEMENT PADS	19.98
						<u>106.29</u>
12/16/2015	2	164157	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ INMATE LAB/EVANS	103.70
					SDJ INMATE DR VISIT/MCNEIL	108.00
					SDJ INMATE DR VISIT/MARTIN	108.00
						<u>319.70</u>
12/16/2015	2	164158	RDIC	RIVERTOWN DO-IT CENTER	MA PVC SLIP CAP	11.92
					MA OIL/PAINT SUPPLIES/RAKE	118.78
					MA SCREWS/BOLTS/ETC.	1.06
					MA ROLLER COVERS/BULBS	35.48
					MA MASONRY BIT	2.99
					MA FLEX STEM BUTANE LIGHTER QTY 2	15.98

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MA SCREWS/BOLTS/ETC	23.48
					MA SCREWS	5.00
					MA RV ANTIFREEZE	2.99
						<u>217.68</u>
12/16/2015	2	164159	RDIC	VOID		
12/16/2015	2	164160	RWS	REPUBLIC SERVICES #239	MA TRASH REMOVAL NOVEMBER 2015	457.44
12/16/2015	2	164161	SAG	STRAITS AREA GLASS	MA GLASS FOR GIS DOOR	82.57
12/16/2015	2	164162	SPIES	SPIES AUTO PARTS & TIRE	MA WRENCH	9.49
12/16/2015	2	164163	SPIES-RC	SPIES AUTO PARTS & TIRE	RC BLUE DF	11.99
					RC BLUE DF/BULB	26.98
						<u>38.97</u>
12/16/2015	2	164164	TROPH SHOP	THE TROPHY SHOP	DC SC MEDAL KEYCHAIN ENGRAVING	4.95
12/16/2015	2	164165	WERNER	WERNER PLUMBING & HEATING	MA DHS BUIDLING AIR CONDITIONING UNIT	4,032.00
					MA DRAIN CLEANER	29.34
					MA FIA BLDG REPLACED ALL 4 RELIEF VALVES	72.64
						<u>4,133.98</u>
12/17/2015	2	164166	ADV AUTO	ADVANCE AUTO PARTS	MA PRESSURE HOSE	23.17
					MA DUEL WHITE SATIN 12 OZ	17.97
					MA PS FLUID 1 QT	10.22
						<u>51.36</u>
12/17/2015	2	164167	AT&T/SBC	AT&T	SSR PHONE SERVICE 10/29/15-11/28/15	75.72
12/17/2015	2	164168	AT&T/SBC	AT&T	SSR PHONE SERVICE 10/29/15-11/28/15	193.50
12/17/2015	2	164169	BREG L	LOIS BREGE	DHS CC #20623834 11/27/15-12/10/15	241.36
12/17/2015	2	164170	BREG L	LOIS BREGE	DHS CC #20623835 11/27/15-12/10/15	241.36
12/17/2015	2	164171	BREG L	LOIS BREGE	DHS CC #20623836 11/27/15-12/10/15	241.36
12/17/2015	2	164172	BREG L	LOIS BREGE	DHS CC#1525157 11/25/15-12/8/15	241.36
12/17/2015	2	164173	BURNHAM	BURNHAM FLOWERS OF MICHIGAN	TR BOND RENEWAL 12/1/15-12/1/16	2,501.00
12/17/2015	2	164174	DEWI C	CYNTHIA DEWITT	DHS CC #5438235 11/1/15-11/29/15	336.18
12/17/2015	2	164175	FAIR M	MICHAEL FAIRCHILD	IS CELL PHONE REIMBURSEMENT DEC 2015	45.00
12/17/2015	2	164176	FALO D	DONNA FALOR	CR MACKINAW PUBLIC SCHOOLS SPECIAL ELECT	242.13
12/17/2015	2	164177	GRAINGER	WW GRAINGER	MA PARTS AND SUPPLIES	24.30
					MA CORDLESS DRILL/SCREWDRIVER	124.56
					MA POCKET SCREWDRIVER	9.46
						<u>158.32</u>
12/17/2015	2	164178	GRANGER	GRANGER & ASSOCIATES INC	CR 2015 REMONUMENTATION ADMINISTRATION	1,300.00
12/17/2015	2	164179	GRANGER	GRANGER & ASSOCIATES INC	CR REMONUMENTATION CORNERS 17 @ \$28.20	479.40
12/17/2015	2	164180	JEGC	JOHN E GREEN COMPANY	MA YEARLY INSPECTION ON BOILERS	759.00
12/17/2015	2	164181	KREU D	DARLENE KRUEGER	CR MACKINAW PUBLIC SCHOOLS SPECIAL ELECT	140.25
12/17/2015	2	164182	MARTINEK	LORETTA MARTINEK	CR MACKINAW PUBLIC SCHOOLS SPECIAL ELECT	89.25
12/17/2015	2	164183	MUNNS	MARIA ANN MUNNS	CR MACKINAW PUBLIC SCHOOLS SPECIAL ELECT	153.00
12/17/2015	2	164184	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES MOUSEPAD/NOTES/TAPE	26.55
					SD OFFICE SUPPLIES COLORED PAPER	28.96
					SD OFFICE SUPPLIES STAMPS	39.98
						<u>95.49</u>
12/17/2015	2	164185	SLUSSER	SHARON K SLUSSER	CR MACKINAW PUBLIC SCHOOLS SPECIAL ELECT	89.25
12/17/2015	2	164186	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRIN/DED PAY ENDING 12/12/15	114,688.33
12/18/2015	2	164187	BUTTS	ROBERT J BUTTS	PC ADOPTION DAY CAKE	35.28

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/18/2015	2	164188	CEMENT	CHEBOYGAN CEMENT PRODUCTS	FG DUST CONTROL FG BLACKTOP PATCH	269.00 270.60 <hr/> 539.60
12/18/2015	2	164189	DFTS	DONS FORD TRACTOR SALES	MA NEW HOLLAND BO37 WITH BROOM ATTACHMEN	24,060.00
12/18/2015	2	164190	DH #4	DISTRICT HEALTH DEPT #4	SDJ INMATE NURSE VISITS NOVEMBER 2015	2,497.50
12/18/2015	2	164191	ESI	ENGINEERING SUPPLY CORPORATION	PZ OFFICE SUPPLIES 20# BOND 36X150	54.24
12/18/2015	2	164192	FITZNER	STEVEN FITZNER	CCD CONSERVATION MTG 12/16/15	40.00
12/18/2015	2	164193	JMS	JUDICIAL MANAGEMENT SYSTEM	DC SUNGARD E-CITATIONS INTERFACE	5,000.00
12/18/2015	2	164194	MLM	MULLETT LAKE MARINA	SDM GALLONS PUMPED MLM	99.44
12/18/2015	2	164195	NOP	NATIONAL OFFICE PRODUCTS	FOC CHAIR	398.65
12/18/2015	2	164196	NOP	NATIONAL OFFICE PRODUCTS	FOC OFFICE SUPPLIES KEYBOARD/MARKERS	194.81
12/18/2015	2	164197	ORMS B	LEROY ORMSBEE	CCD CONSERVATION MTG 12/16/15	40.00
12/18/2015	2	164198	REIM C	CARL REIMANN	CCD CONSERVATION MTG 12/16/15	40.00
12/18/2015	2	164199	WHIT G	GREGORY WHITTAKER	CCD CONSERVATION MTG 12/16/15	40.00
12/21/2015	2	164200	ABS	ADVANTAGE BUSINESS SYSTEMS	DC INK JET LABELS	180.65
12/21/2015	2	164201	DANI K	KAREN DANIEL	DHS BOARD MTG 12/16/15	49.20
12/21/2015	2	164202	ICC	INTERNATIONAL CODE COUNCIL INC	CD 2015 MRC BOOKS	777.00
12/21/2015	2	164203	ICLE	ICLE	LL MI COURTROOM EVIDENCE NOV 15 UPDATE	103.50
12/21/2015	2	164204	RWS	REPUBLIC SERVICES #239	FG WASTE REMOVAL	875.00
12/21/2015	2	164205	SCHW J	JEAN SCHWIND	DHS BOARD MTG 12/16/15	51.50
12/21/2015	2	164206	SHEP P	PENELOPE SHEPHERD	CC TRANSCRIPT/GROH	137.20
12/21/2015	2	164207	WEST-CC	THOMSON REUTERS - WEST	CC LIBRARY PLAN 11/5/15-12/4/15	66.62
12/21/2015	2	164208	WEST-CR	THOMSON REUTERS - WEST	CR LIBRARY PLAN 11/5/15-12/4/15	4.25
12/21/2015	2	164209	WEST-DC	THOMSON REUTERS - WEST	DC LIBRARY PLAN 11/5/15-12/4/15	13.23
12/21/2015	2	164210	WEST-LL	THOMSON REUTERS - WEST	LL WEST INFROMATION CHARGES 11/1/15-11/3	753.45
12/22/2015	2	164211	BOB BARKER	BOB BARKER COMPANY INC	SDJ INMATE SUPPLIES RAZORS/PADS/PING PON	284.57
12/22/2015	2	164212	CONSUMERS	CONSUMERS ENERGY	CCM 100030339863 ELECTRIC 11/9/15-12/10/	121.38
12/22/2015	2	164213	CONSUMERS	CONSUMERS ENERGY	CCM 100030390080 ELECTRIC 11/9/15-12/10/	22.62
12/22/2015	2	164214	GALLS	GALLS INCORPORATED	SD MARINE UNIFORMS	154.58
12/22/2015	2	164215	GRULKE	MICHAEL GRULKE	PC NMJO CONFERENCE - CADILLAC	155.32
12/22/2015	2	164216	HANSEL	DONNA HANSEL	PC COURT APPT ATTORNEY/MCGRATH	150.00
12/22/2015	2	164217	ICLE	ICLE	PC LIBRARY PERIODICALS	121.50
12/22/2015	2	164218	JOY VALLEY	JOY VALLEY COUNSELING & CONSULT	PC COURT ORDERED SERVICES	150.00
12/22/2015	2	164219	LAMO T	TERRIE LAMONT	PC GUARDIANSHIP REVIEW/SMITH & MANNING	135.00
12/22/2015	2	164220	LEXIS-PC	LEXIXNEXIS RISK DATA MANAGE INC	PC NOVEMBER 2015 MINIMUM COMMITMENT BALA	50.00
12/22/2015	2	164221	MYRON	MYRON CORP	PC SUPPLIES/PENS	140.83
12/22/2015	2	164222	NOP	NATIONAL OFFICE PRODUCTS	CC OFFICE SUPPLIES INK CART/PENS	54.91
12/22/2015	2	164223	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ INMATE LAB WORK	122.00
12/22/2015	2	164224	SALT R	RAEANN SALTER	PC GUARDIANSHIP REVIEW/DAUZET	35.00
12/22/2015	2	164225	STOP	SATELLITE TRACKING OF PEOPLE LLC	PC COURT ORDERED SERVICES	306.00
12/22/2015	2	164226	SYSCO	SYSCO FOODS OF GRAND RAPIDS	SD LAUNDRY SUPPLIES DESTAINER/DETERGENT/	702.66
12/22/2015	2	164227	WEST-PC	THOMSON REUTERS - WEST	PC LIBRARY PLAN 11/5/15-12/4/15 PC LIBRARY PLAN 11/5/15-12/4/15 PC LIBRARY PLAN 10/5/15-11/4/15 PC LIBRARY PLAN 10/5/15-11/4/15 <hr/> 145.52	53.39 19.37 53.39 19.37
12/23/2015	2	164228	WIT PA	SUSAN VANDUREN	PA WITNESS FEES	7.20
12/23/2015	2	164229	WIT PA	TONJA WILLIAMS	PA WITNESS FEES	7.40
12/23/2015	2	164230	WIT PA	TIFFANY MCMANEMY	PA WITNESS FEES	12.00
12/23/2015	2	164231	WIT PA	ANDREA HATTLEY	PA WITNESS FEES	6.40
12/23/2015	2	164232	WIT PA	PENNY MCGAFFIN	PA WITNESS FEES	9.20
12/23/2015	2	164233	WIT PA	ANDY RYNBERG	PA WITNESS FEES	41.30
12/23/2015	2	164234	WIT PA	AMANDA HAYWARD	PA WITNESS FEES	55.40
12/23/2015	2	164235	BARTLETT	STUART BARTLETT	PZ COMM MTG 12/2/15 PZ COMM MTG 12/16/15 PZ SITE VISIT 12/14/15	56.10 54.95 71.63

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						182.68
12/23/2015	2	164236	BOROWICZ	HAROLD BOROWICZ	PZ COMM MTG 12/16/15	49.20
12/23/2015	2	164237	CENTERLINE	CENTERLINE TOWING	RC TOWING BILL FOR 2011 FREIGHTLINER	385.00
12/23/2015	2	164238	CHEB	CITY OF CHEBOYGAN	FG WATER 001-01122-00 9/1/15-11/30/15	247.75
12/23/2015	2	164239	CHUR S	STEPHEN CHURCHILL	PZ COMM MTG 12/2/15	56.10
					PZ COMM MTG 12/16/15	56.10
					PZ SITE VISIT 12/16/15	52.65
						164.85
12/23/2015	2	164240	CONS-FG	CONSUMERS	FG ELECT 100032118323 11/10/15-12/14/15	28.10
12/23/2015	2	164241	CONS-FG	CONSUMERS	FG ELECT 100032117473 11/10/15-12/13/15	23.39
12/23/2015	2	164242	CONS-FG	CONSUMERS	FG ELECT 100032117523 11/10/15-12/12/15	30.00
12/23/2015	2	164243	CONS-FG	CONSUMERS	FG ELECT 100045025812 11/10/15-12/12/15	36.99
12/23/2015	2	164244	CONS-FG	CONSUMERS	FG ELECT 100032117358 11/10/15-12/14/15	131.69
12/23/2015	2	164245	CONS-FG	CONSUMERS	FG ELECT 100000225340 11/1/15-11/30/15	21.94
12/23/2015	2	164246	CONS-FG	CONSUMERS	FG/RC ELECT 100032117416 11/10/15-12/11/15	48.05
12/23/2015	2	164247	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100026019925 11/3/15-12/6/15	40.46
12/23/2015	2	164248	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000107183 11/5/15-12/9/15	4,168.80
12/23/2015	2	164249	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100029199252 11/6/15-12/8/15	22.62
12/23/2015	2	164250	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100027732369 11/5/15-12/7/15	123.54
12/23/2015	2	164251	CONSUMERS	CONSUMERS ENERGY	MA ELECTRIC 100000163434 11/1/15-11/30/15	14.60
12/23/2015	2	164252	CONSUMERS	CONSUMERS ENERGY	HD ELECTRIC 103003539980 11/5/15-12/9/15	1,130.69
12/23/2015	2	164253	CONSUMERS	CONSUMERS ENERGY	RC ELECTRIC 100045328463 11/1/15-11/30/15	21.51
12/23/2015	2	164254	CROF P	PATTY CROFT	PZ COMM MTG 12/2/15	74.50
					PZ COMM MTG 12/16/15	74.50
					PZ SITE VISIT 12/16/15	40.00
						189.00
12/23/2015	2	164255	DTE	DTE ENERGY	MA GAS 456433900010 11/10/15-12/7/15	2,207.74
12/23/2015	2	164256	DTE	DTE ENERGY	DTE GAS 456433900036 11/10/15-12/7/15	149.57
12/23/2015	2	164257	FREESE	CHARLES FREESE	PZ COMM MTG 12/2/15	74.50
					PZ COMM MTG 12/16/15	72.20
					PZ SITE VISIT	70.48
						217.18
12/23/2015	2	164258	KAVANAUGH	MICHAEL KAVANAUGH	PZ COMM MTG 12/2/15	48.05
					PZ COMM MTG 12/16/15	48.05
					PZ SITE VISIT 12/13/15	51.50
						147.60
12/23/2015	2	164259	KORTZ	KARI KORTZ	FN MILEAGE REIMBURSEMENT CCE 911 MTG 12/15	43.70
12/23/2015	2	164260	KSS	KSS ENTERPRISES	MA BLACK X-HEAVY LINER	244.65
					MA STRONG BOWL CLEANER; LINERS	230.13
					HD SANITIZER/MOP/CLEANING SUPPLIES	339.17
						813.95
12/23/2015	2	164261	LYON S	SHARON LYON	PZ COMM MTG 12/2/15	71.05
					PZ COMM MTG 12/16/15	71.05
						142.10
12/23/2015	2	164262	MGT	MGT OF AMERICA INC	PA DHS 286 BILLING & TIME LOGS OCT-DEC 2	1,649.50
12/23/2015	2	164263	MGT	MGT OF AMERICA INC	FOC DHS 286 BILLING & TIME LOG OCT-DEC 2	1,372.30

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/23/2015	2	164264	OSTWALD	CHARLES OSTWALD	PZ COMM MTG 12/2/15	52.65
					PZ COMM MTG 12/16/15	52.65
					PZ SITE VISIT 12/14/15	70.48
						<u>175.78</u>
12/23/2015	2	164265	PIE&G	PRESQUE ISLE ELECTRIC & GAS	RC ELECTRIC SECURITY LIGHT 11/12/15-11/2	14.65
12/23/2015	2	164266	ROSE EXT	ROSE EXTERMINATOR	SDJ EXTERMINATOR	70.00
12/23/2015	2	164267	VIZINA	DARYL VIZINA	PA MILEAGE REIMBURSEMENT GAYLORD CONF	63.25
12/23/2015	2	164268	WEST-PA	THOMSON REUTERS - WEST	PA LIBRARY PLAN 11/5/15-12/4/15	51.03
12/28/2015	2	164269	AT&T/CCM	AT&T	CCM PHONE 11/28/15-12/27/15	266.38
12/28/2015	2	164270	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SRR BUS #309 UPPER SHOCK BOLTS	208.00
					SRR BUS #409 FULL SERVICE/FIX CHAIR LIFT	325.43
					SRR BUS #509 FULL SERV/REPLACE WHEEL BEA	317.25
					SRR BUS #609 REPLACE BAD BRAKE PEDAL	254.71
					SRR BUS #709 FULL SERV/MOUNT RACHET STRA	334.75
					SRR BUS #212 FULL SERV/FIX WHEEL CHAIR L	683.31
						<u>2,123.45</u>
12/28/2015	2	164271	PROLINE	PROLINE GARAGE DOOR SALES	CCHS MATERIAL COST DOWN PMT FOR GARAGE D	2,126.00
12/28/2015	2	164272	SAP	STRAITS AREA PRINTING	FOC 1,000 REGULAR ENVELOPES	104.00
12/28/2015	2	164273	SIP	STATE INDUSTRIAL PRODUCTS	MA CLEANING CHEMICALS	189.00
					MA CLEANING CHEMICALS	16.50
					MA CLEANING CHEMICALS	86.96
						<u>292.46</u>
12/28/2015	2	164274	WASH	WASH MULTIFAMILY LAUNDRY SYSTEMS	FN EQUIP RENTAL ACCT #MI8600153 40% OF 2	167.00
12/28/2015	2	164275	WEST-LL	THOMSON REUTERS - WEST	LL LIBRARY CHARGES 11/5/15-12/4/15	284.92
12/30/2015	2	164276	AREA 52	AREA 52 SCREEN PRINTING	SD EMROIDERED UNIFORMS	110.00
12/30/2015	2	164277	BOB BARKER	BOB BARKER COMPANY INC	SDJ INMATE SUPPLIES MAXITHIN PADS	95.21
12/30/2015	2	164278	BOHL S	SAM BOHL	FOC MILEAGE REIMBURSEMENT 10/30/15-12/23	17.94
12/30/2015	2	164279	BUTTS	ROBERT J BUTTS	PC REIMBURSEMENT FOR CHIEF JUSTICE MTG 1	48.86
12/30/2015	2	164280	CCE	CCE CENTRAL DISPATCH AUTHORITY	AD 4% PHONE SURCHARGE	259.25
12/30/2015	2	164281	CHARTER	CHARTER COMMUNICATIONS	SDJ INMATE CABLE DEC 15	82.62
12/30/2015	2	164282	DANI K	KAREN DANIEL	PC GUARDIANSHIP REVIEW/LENK	71.50
12/30/2015	2	164283	DEAN	NANCY B DEAN	PC COURT APPT ATTORNEY/MCGRATH	150.00
12/30/2015	2	164284	DECATUR	DECATUR ELECTRONICS INC	SD RADARS	3,020.00
12/30/2015	2	164285	DEEDS	REGISTER OF DEEDS	FN QUIT CLAIM DEED RECORDING FEE FAIRGRO	17.00
12/30/2015	2	164286	FERN FORD	FERNELIUS FORD LINCOLN	CD OIL CHANGE/ROTATE TIRES/BATTERY ESCAP	207.07
12/30/2015	2	164287	GALLS	GALLS INCORPORATED	SD MARINE UNIFORMS	32.69
12/30/2015	2	164288	GRAN J	JAMES H GRANGER	FN PROFESSIONAL SURVEYOR'S ANNUAL TRAINI	350.00
12/30/2015	2	164289	INK & TONE	INK & TONER ALTERNATIVE	AD LASER PRINTER	229.00
12/30/2015	2	164290	INK & TONE	INK & TONER ALTERNATIVE	AD HP COLOR LASER PRINTER	229.00
12/30/2015	2	164291	INK & TONE	INK & TONER ALTERNATIVE	PC INK CARTRIDGES	106.98
12/30/2015	2	164292	INK & TONE	INK & TONER ALTERNATIVE	FN HP LJ PRO 400 COLOR PRINTER	299.00
12/30/2015	2	164293	MAIN K	KATHLEEN MAINE	PC COURT APPT ATTORNEY/BIDWELL	40.00
12/30/2015	2	164294	MPEC	MICHIGAN POLICE EQUIPMENT CO	SD 10 BALLISTIC VESTS	6,960.00
12/30/2015	2	164295	OFF DEPOT	OFFICE DEPOT	DC OFFICE SUPPLIES KEYBOARD	179.99
					DC OFFICE SUPPLIES POST IT NOTES/PENS	26.78
					DC OFFICE SUPPLIES FOLDERS	232.36
					DC OFFICE SUPPLIES FOLDERS	64.62
					DC OFFICE SUPPLIES RETURN	(174.27)
						<u>329.48</u>
12/30/2015	2	164296	OFF DEPOT	OFFICE DEPOT	SD OFFICE SUPPLIES BATTERIES/TONER/PENS	179.60
12/30/2015	2	164297	OMHMG	OMH MEDICAL GROUP & MEDCARE	SDJ INMATE DR VISIT/MACNEAR	108.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/30/2015	2	164298	OMS	OMS COMPLIANCE SERVICES INC	AD PRE-EMPLOYMENT DRUG TESTING/HESSELINK	79.50
12/30/2015	2	164299	OMS	OMS COMPLIANCE SERVICES INC	AD PRE-EMPLOYMENT DRUG TESTING/CUNNINGHA	79.50
12/30/2015	2	164300	SOM-FIA	STATE OF MICHIGAN	PC #11933 ACDF PAYMENTS	15,437.30
12/30/2015	2	164301	STAN L	LIZ STANKEWITZ	DC CELL PHONE REIMBURSEMENT DEC 15	45.00
12/30/2015	2	164302	SWANSON S	SWANSON SERVICES	SDJ PAK ORDERS	24.40
					SDJ COMMISSARY ORDERS	1,236.43
					SDJ PAK ORDERS	12.00
					SDJ COMMISSARY ORDERS	1,190.48
					SDJ PAK ORDERS	16.40
					SDJ COMMISSARY ORDERS	999.64
					SDJ PAK ORDERS	17.25
					SDJ COMMISSARY SUPPLIES	1,010.40
						<u>4,507.00</u>
12/30/2015	2	164303	SWANSON S	VOID		
12/30/2015	2	164304	TREAS	CHEBOYGAN COUNTY TREASURER	TR REIMBURSE POSTAGE FOR PASSPORTS	14.39
12/30/2015	2	164305	TREAS	CHEBOYGAN COUNTY TREASURER	TR EMP FRIN/DED P/E 12/26/15	110,633.84
12/30/2015	2	164306	ULINE	ULINE	SD TAPE PADS	97.53
12/30/2015	2	164307	YOUN K	KIMBERLY YOUNGS	DC CELL PHONE REIMBURSEMENT DEC 15	45.00
12/31/2015	2	164308	ALLO S	SUE ALLOR	BOC MILEAGE 1/1/15-12/31/15	1,494.43
12/31/2015	2	164309	CALS	CAL'S MOBILE HEAVY EQUIPMENT	SSR BUS #609 BI-ANNUAL INSPECT/BRAKES/HE	1,445.50
12/31/2015	2	164310	CRANHAM	BRUCE CRANHAM PC	FOC REFEREE HEARINGS NOV/DEC 2015	2,400.00
12/31/2015	2	164311	GOUJ C	CAL GOUINE	BOC MILEAGE 9/1/15-12/31/15	48.30
12/31/2015	2	164312	INK & TONE	INK & TONER ALTERNATIVE	DC HP LJ PRO 400 COLOR PRINTER	229.00
12/31/2015	2	164313	WALLACE	JOHN WALLACE	BOC MILEAGE DEC 2015	333.50

2 TOTALS:

Total of 373 Checks:	965,876.26
Less 22 Void Checks:	18,091.89
Total of 351 Disbursements:	<u>947,784.37</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 3 TAX REVOLVING FUND						
12/02/2015	3	6691	DEEDS	REGISTER OF DEEDS	TR RECORD REDEMPTION CERTIFICATES 7	70.00
12/02/2015	3	6692	TREAS	CHEBOYGAN COUNTY TREASURER	TR 2013 INTEREST EARNED TO GENERAL FUND	36,209.00
12/02/2015	3	6693	TREAS	CHEBOYGAN COUNTY TREASURER	TR 2015 TREASURER SALARY REIMBURSEMENT	6,307.00
12/03/2015	3	6694	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRIN/DED P/E 11/28/15	1,319.21
12/17/2015	3	6695	LEXISNEXIS	LEXISNEXIS RISK DATA MANAGE INC	TR INFORMATION SEARCHES NOV 2015	50.00
12/17/2015	3	6696	REF-TREA	DEREK STYLES	TR REFUND PRE GRANTED DBOR/STYLES	601.75
12/17/2015	3	6697	REF-TREA	ROBERT MILLER	TR REFUND VALUE CHANGE FOR DBOR	167.19
12/17/2015	3	6698	REF-TREA	CONNIE NEWLIN	TR REFUND PRE GRANTED DBOR	32.72
12/17/2015	3	6699	REF-TREA	NATHAN & STEPHANIE WILSON	TR REFUND PR GRANTED DBOR	752.08
12/17/2015	3	6700	REF-TREA	DAVID & MICHELLE STAMPFLY	TR REFUND PRE GRANTED DBOR	846.49
12/17/2015	3	6701	TITLE CK	TITLE CHECK LLC	TR 1/12TH OPT IN ADMIN FEES 410 PARCELS	2,150.25
12/17/2015	3	6702	TREAS	CHEBOYGAN COUNTY TREASURER	PR EMP FRIN/DED P/E 12/12/15	1,150.48
12/22/2015	3	6703	PITNEY	PITNEY BOWES LEASE	TR HOMESTEAD AUDIT EXP	1,460.10
12/23/2015	3	6704	HOMESTEAD	JAYNEE HANDELSMAN	TR REFUND VALUE CHANGE DBOR	376.58
12/23/2015	3	6705	HOMESTEAD	ALLAN GINGERICK	TR TAX REFUND PRE GRANTED DBOR	213.45
12/23/2015	3	6706	HOMESTEAD	LAWRENCE OR KAREN QUIRK	TR TAX REFUND VALUE CHANGE DBOR	122.70
12/23/2015	3	6707	HOMESTEAD	DAVID OR SUSAN SHERMAN	TR TAX REFUND PRE GRANTED DBOR	267.25
12/23/2015	3	6708	HOMESTEAD	GREGORY S RAY	TR TAX REFUND VALUE CHANGE DBOR	442.44
12/23/2015	3	6709	HOMESTEAD	KURT OR ANGELA OSWALD	TR TAX REFUND PRE GRANTED DBOR	901.00
12/23/2015	3	6710	HOMESTEAD	TIMOTHY OR NANCY DANIEL	TR TAX REFUND PRE GRANTED DBOR	1,342.29
12/23/2015	3	6711	HOMESTEAD	ALAN OR CATHERINE GOSENCA	TR TAX REFUND PRE GRANTED DBOR	999.49
12/23/2015	3	6712	HOMESTEAD	JOHN OR NANCY HATFIELD	TR TAX REFUND PRE GRANTED DBOR	1,301.25
12/30/2015	3	6713	TREAS	CHEBOYGAN COUNTY TREASURER	TR EMPLOYEE FRINGE & DED P/E 12/26/15	1,117.08

3 TOTALS:

Total of 23 Checks:	58,199.80
Less 0 Void Checks:	0.00
Total of 23 Disbursements:	<u>58,199.80</u>

01/06/2016 09:01 AM  
User: DWREGGLESWORTH  
DB: Cheboygan

CHECK REGISTER FOR CHEBOYGAN COUNTY  
CHECK DATE FROM 12/01/2015 - 12/31/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 5 COUNTY ROAD TRANSFERS						
12/31/2015	5	21000694	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 12/2/15	110,845.60
12/31/2015	5	21000695	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 12/7/15	92,224.75
12/31/2015	5	21000696	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 12/17/15	132,544.18
12/31/2015	5	21000697	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 12/22/15	86,877.50
12/31/2015	5	21000698	CTY ROAD	CHEBOYGAN CTY ROAD COMMISSION	CCR COUNTY ROAD TRANSFER 12/30/15	101,683.55

5 TOTALS:

Total of 5 Checks:	524,175.58
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	524,175.58



Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 9 INMATE ACCOUNT						
12/11/2015	9	9690	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
12/11/2015	9	9691	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	80.00
12/12/2015	9	9692	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	10.90
12/13/2015	9	9693	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	151.51
12/16/2015	9	9694	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	102.00
12/16/2015	9	9695	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.30
12/16/2015	9	9696	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.50
12/17/2015	9	9697	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	60.00
12/20/2015	9	9698	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	30.00
12/23/2015	9	9699	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	2,000.00
12/23/2015	9	9700	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	700.00
12/23/2015	9	9701	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	270.78
12/28/2015	9	9702	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	53.61
12/29/2015	9	9703	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	1,860.00
12/30/2015	9	9704	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	5,919.36
12/30/2015	9	9705	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	9,285.42
12/30/2015	9	9706	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	40.00
12/31/2015	9	9707	INMATE	SHERIFF INMATE TRUST	INMATES MONEY PAYABLE	0.21

9 TOTALS:

Total of 18 Checks:

20,684.59

Less 0 Void Checks:

0.00

Total of 18 Disbursements:

20,684.59



# Cheboygan County Board of Commissioners' Meeting January 12, 2016

**Title:** Budget Adjustment –Transfer > \$10,000 *and/or Request for Use of Carried Forward Fund Equity*

**Summary:**

The County Budget Adoption and Amendment Policy states that any budget adjustment greater than \$10,000 be approved by the Board of Commissioners. *It has also been practice that the Board reviews all requests for use of fund balance.* Based on this criteria, the following budget adjustments require Board review:

**2016 Budget Adjustments**

- When inputting the 2016 budget, the Decisions to Actions appropriation was put in the wrong contractual service line item. To maintain consistency from one year to the next, Finance has requested to move this appropriation to the same line item used in 2015. This budget adjustment transfers funds from the Contractual Services expenditure line item to the Consultants expenditure line items in the amount of \$25,005.

**Financial Impact:**

None – inter-department budget transfer, no additional appropriations.

**Recommendation:**

Motion to approve the inter-department budget transfer provided in the following attachment.

**Prepared by:** Kari Kortz

**Department:** Finance

# INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
276-165	Transfer	\$25,005.00	276-165-810.00	276-165-810.36
SAYPA - Byrne Grant			Contractual Services	Consultants

Reclassified to different line item - for consistency with the 2015 budget.

prepared by Kari Kortz		\$25,005.00	
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Approved at the 1/12/16 Board of Commissioner's Meeting - Transfer > \$10,000  
*Signed*



1/12/2016  
*Date*



# Cheboygan County

## Board of Commissioners' Meeting

January 12, 2016

**Title:** Budget Adjustments – Inter-budget Transfers – Payroll Related

**Summary:**

The following inter-budget transfer request is requesting a transfer related to a personal services (payroll) line item:

**2015 Budget Adjustments**

- When estimating the payroll budget for the Clerk/Register of Deeds Department, we underestimated the amount needed for fringe benefits. This budget adjustment decreases the Full-Time expenditure line item and increases the Fringe expenditure line item by \$96.
- When estimating the payroll budget for Sheriff's Department Marine Division, we underestimated the amount needed for full-time. This budget adjustment decreases the Overtime expenditure line item and increases the Full-time expenditure line item by \$28.
- When estimating the payroll budget for the Corrections Department, we underestimated the amount needed for holiday pay. This budget adjustment decreases the Overtime expenditure line item and increases the Holiday expenditure line item by \$440.
- When estimating the payroll budget for the Register of Deeds Automation Fund, we underestimated the amount needed for fringe benefits. This budget adjustment decreases the Full-Time expenditure line item and increases the Fringe expenditure line item by \$11.
- When estimating the payroll budget for the Sheriff's Work Crew Program, we underestimated the amount needed for fringe benefits. This budget adjustment decreases the Overtime expenditure line item and increases the Fringe expenditure line item by \$34.
- When estimating the payroll budget for Straits Regional Ride, we underestimated the amount needed for overtime. This budget adjustment decreases the Full-Time Operators expenditure line item and increases the Overtime expenditure line item by \$31.

**Financial Impact:**

None – inter-department budget transfers, no additional appropriations.

**Recommendation:**

Motion to approve the inter-department budget transfers provided in the following attachments.

**Prepared by:** Kari Kortz

**Department:** Finance

# INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
Clerk/Register	TRANSFER	\$96.00	101-215-718.00	101-215-712.00
			Full Time	Fringe
PREPARED BY: Diane Ogden				

*Signed* Approved at the 1/12/16 BOE Mtg  
*Date* Post Date 12/31/15 (RW)

# INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
Marine Dept	TRANSFER	\$28.00	101-331-704.05	101-331-718.00
			Overtime	Full Time
PREPARED BY: Diane Ogden				

Signed Approved as to 1/12/16 BOC Mtg  
Date Post Date 12/31/15 KW

# INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
Corrections	TRANSFER	\$440.00	101-351-704.05	101-351-703.34
			Overtime	Holiday
PREPARED BY: Diane Ogden				

Signed Approved at the 1/12/16 BC Camp

Date Post Date 12/31/15 MO

# INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
Register Deeds Automation	TRANSFER	\$11.00	256-215-718.00	256-215-712.00
			Full Time	Fringe
PREPARED BY: Diane Ogden				

Signed Approved and me 1/12/16 BOL Noy  
Date Post Date 12/31/15 (MWD)



# INTERBUDGET TRANSFERS and / or APPROPRIATIONS

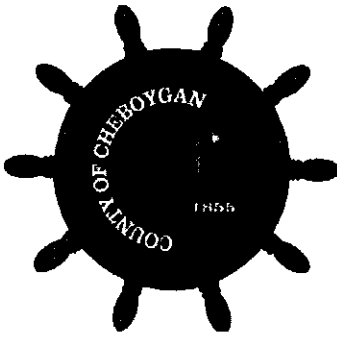
DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
Sheriff Dept Work Crew	TRANSFER	\$34.00	260-351-704.05	260-351-712.00
			Overtime	Fringe
PREPARED BY: Diane Ogden				

Signed: Approved as per 11/12/16 BOC Mtg  
 Date: Post Date 12/31/15 (NLS)

# INTERBUDGET TRANSFERS and / or APPROPRIATIONS

DEPARTMENT	OPERATION	AMOUNT	FROM (Line Item # and Name)	TO (Line Item # and Name)
Straits Regional Ride	TRANSFER	\$31.00	588-599-718.01	588-599-704.05
			Operators	Overtime
PREPARED BY: Diane Ogden				

*Approved at the 1/12/16 BOC mtg*  
Signed  
*Post Date 12/31/15* NO  
Date



# Cheboygan County

## Board of Commissioners' Meeting

January 12, 2016

**Title:** Budget Adjustments – Raise Revenues and Expenditures

**Summary:**

**2015 Budget Adjustments**

General Fund – Fund 101

*Department 301*

On December 22, 2015, the Sheriff's Department received a grant award from the Tip of the Mitt to be used for maintaining the drug box. This grant was not included in the original budget. This budget adjustment raises the Sheriff-Local Grant revenue line item and Drug Investigation expenditure line item by \$441.74.

On September 16, 2015, the Sheriff's Department received drug forfeitures. These amounts are designated to be used for drug forfeiture activities. This budget adjustment raises the Drug Forfeitures – Sheriff revenue line item and Drug Forfeiture Activities expenditure line item by \$300.

CCE 911 4% Phone Surcharge – Fund 231

More revenue was collected via phone surcharges and passed through to CCE than was included in the 2015 budget. This budget adjustment raises the Phone Surcharge revenue line item and the Distribution to CCE 911 expenditure line item by \$564.

Senior Citizen's Millage Fund – Fund 277

On August 29, 2015, the Wolverine Senior Center had a water leak which resulted in significant damage. An insurance claim was made and \$1,953.12 was received from MMRMA. The County is responsible for a \$1,000 deductible which will be covered by Senior Citizen Millage funds accumulated in previous years. This budget adjustment raises the Fund Equity and Insurance Proceeds revenue line items and the Capital Outlay expenditure line item by a total of \$2,953.12.

Jail Commissary Fund – Fund 595

The activity in the Jail Commissary Fund has exceeded the 2015 budget. This budget adjustment raises the Jail Commissary revenue line item and the Inmate Supplies expenditure line item by a total of \$3,865.

**2016 Budget Adjustments**

General Fund – Fund 101

*Department 301*

During the preparation of the 2016 budget, we used the Snowmobile Safety Program Grant application numbers in the budget. We applied for \$\$25,787 of funding which would have resulted in \$21,918 in grant revenue (85%). In mid-December the award came in at \$8,000; therefore, the expenditure budget needs to be reduced to \$9,412. Since the Recreational Deputy’s salary is split between Snowmobile, ORV and Marine, we need to move the wage and fringe cut from this department to the Marine Division which is partially funded by General Fund dollars. This budget adjustment raises the Fund Equity and lowers the Sno-mobile Safety Grant Program revenue line items and raises the Fringe and Full-Time expenditure line items in the Marine Division and lowers the Fringe, Full-Time, Oil & Repair, Gas, Snowmobile Tow Mileage and Equipment expenditure line items in the Snowmobile Safety Division. The net financial impact to the General Fund is a decrease of \$2,538.

County Road Commission - Fund 201

At the time the 2016 County Budget was adopted the Road Commission had yet to approve their 2016 budget; therefore, the prior year’s budget was included as a placeholder. This fund is a flow-through for the County. This budget adjustment will adjust the 2016 County Road Commission Fund Budget to match the budget approved by the Cheboygan County Road Commission. This budget adjustment lowers the Revenue Control revenue line item and the Withdrawal Transfers expenditure line item by \$116,975.

**Financial Impact:**

**2015 Budget Adjustments**

Fund 101 total budget increase of \$741.74

Fund 231 total budget increase of \$564

Fund 277 total budget increase of \$2,953.12

Fund 595 total budget increase of \$3,865

**Total budget increase of \$8,123.86**

**2016 Budget Adjustments**

Fund 101 total budget **decrease** of \$2,538

Fund 201 total budget **decrease** of \$116,975

**Total budget decrease of \$119,513**

**Recommendation:**

Motion to approve the budget adjustments to raise revenues and expenditures in the 2015 budget for \$8,126.86 and raise/lower revenues and expenditures in the 2016 budget for \$119,513 in the line items provided in the following attachments.

**Prepared by:** Kari Kortz

**Department:** Finance

12/22/15

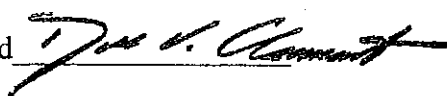
RAISE REVENUE AND EXPENDITURE

General Fund -- Sheriff's Department (301)

100-400-582.00	\$441.74+
Sheriff-Local Grants	
101-301-744.08	
Drug Investigation	\$441.74+

Adjustment for Tip of the Mitt drug box

Signed



Prepared by: Jodi Beauchamp

Approved at mtg 1/12/16

BOL Mtg. (MUC)

Post Date 12/31/15

September 16, 2015

RAISE REVENUE AND EXPENDITURE

Drug forfeiture activities	
100-400-657.00	\$300.00+
Drug forfeitures-sheriff	
101-301-744.09	
Drug Forfeiture activities	\$300.00+

Adjustment for forfeiture

Signed *Jodi Beauchamp*

Prepared by: Jodi Beauchamp

Approved at the 1/12/16  
BOC Mtg.

*(HW)*

Post Date 12/31/15

Kari

1/8/2016

**RAISE REVENUE AND EXPENDITURE**

CCE 911 4% Phone Surcharge

231-400-651.00	\$564.00 +
CCE 911 4% Phone Surcharge	

231-325-820.00	\$564.00 +
Distribution to CCE 911	

Signed: Approved at the 1/12/16 BOC Meeting

Prepared by: Kari Kortz

Post Date: 12/31/2015

A handwritten signature, possibly "Kari", is enclosed within a hand-drawn circle.

1/8/2016

**RAISE REVENUE AND EXPENDITURE**

Senior Citizen's Millage Fund - Fund 277

277-400-699.00 Fund Equity	\$1,000.00 +
277-400-696.00 Insurance Proceeds	\$1,953.12 +
277-253-970.00 Capital Outlay	\$2,953.12 +

Signed: Approved at the 1/12/16 BOC Meeting

Prepared by: Kari Kortz

Post Date: 12/31/2015





12/30/15

RAISE REVENUE AND EXPENDITURE

595 Jail Commissary

595-400-626.00	
Jail commissary fund	\$3,865.00+

595-351-727.03	
Inmate supplies	\$3,865.00+

Adjustment for inmate supplies

Signed *Jodi Beauchamp*

Prepared by: Jodi Beauchamp

Approved at the 1/12/15

BOL Mtg (NW)

Post Date 12/31/15

1/8/2016

**RAISE/LOWER REVENUE AND EXPENDITURE**

General Fund - Fund 101

101-400-699.00 Fund Equity	\$11,380.00 +
101-400-544.01 Sno-mobile Safety Program Grant	\$13,918.00 -
101-331-712.00 Fringe	\$3,052.00 +
101-331-718.00 Full-time	\$10,785.00 +
101-332-712.00 Fringe	\$3,052.00 -
101-332-718.00 Full-time	\$10,785.00 -
101-332-747.00 Oil and Repair	\$625.00 -
101-332-747.03 Gas/Sheriff	\$1,298.00 -
101-332-863.22 Snowmobile Tow Mileage	\$515.00 -
101-332-950.00 Equipment	\$100.00 -

Note: Sno-mobile Safety Grant Award was received and lower than we had budgeted. We had to move the Full-Time Deputy's wage and fringe into the Marine Division to provide for 2080 hours.

Signed: Approved at the 1/12/16 BOC Meeting

Prepared by: Kari Kortz

Post date: 1/2/2016



1/8/2016

**LOWER REVENUE AND EXPENDITURE**

County Road Fund - Fund 201

201-400-400.00	116,975.00 -
Revenue Control	
201-253-700.50	116,975.00 -
Withdrawal Transfers	

Signed: Approved at the 1/12/16 BOC Meeting

Prepared by: Kari Kortz

Post date: 1/2/2016



Per Cheboygan County Road Commission 2016 Budget	
MI Transportation Funds - Primary	1,966,800
MI Transportation Funds - Local	1,770,700
MI Transportation Funds - Engineering	10,000
MI Transportation Funds - Snow	138,000
State/Federal Funds - Forest	119,635
US Fish Wildlife Service	*
PA 252 General Fund	445,868
MDOT Maintenance and Non-Maintenance	1,561,912
Total	<u>6,012,915</u>
Amount Included in the 2016 Budget	<u>6,129,890</u>
Amendment Required	<u>(116,975)</u>



RISK

MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
AUTHORITY



# BUILT STRONG

2015 ANNUAL REPORT

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# BUILTS



## To Our Members

Please join us in commemorating 35 years of service with this 2015 Annual Report to Members: **MMRMA: Built Strong.**

As MMRMA's longevity and success so perfectly illustrate, this organization's strength has been a key feature since its inception. Over the ensuing decades, that strength has enabled MMRMA to not merely endure but to thrive. Through a volatile global climate of political, economic, and insurance industry fluctuations and often unpredictable conditions, MMRMA has demonstrated, time again, that it is **built strong**.

Through it all, MMRMA has served you, its members, with professionalism and respect. We were established with a collaborative spirit, which was ingrained into the very cornerstones of our organization. And the ethos of teamwork and cooperation endures to this day.

As a member-driven public entity group self insurance pool, MMRMA provides its entire membership with the leadership and expertise of risk management experts from across the great state of Michigan. From the vision and direction of our Board of Directors to the many member-based committees that help guide and shape MMRMA's programs and services, this is truly your organization and its success is, as it always has been, in your hands.

This annual report highlights the strength of MMRMA in Fiscal Year 2015 and the lineage of that strength all the way back to our formation in 1980. These essential components of a strong and lasting structure are equally important for a solid organization:

*Executive Director Michael Rhyner and  
Board of Directors Chairman Michael Bosanac*

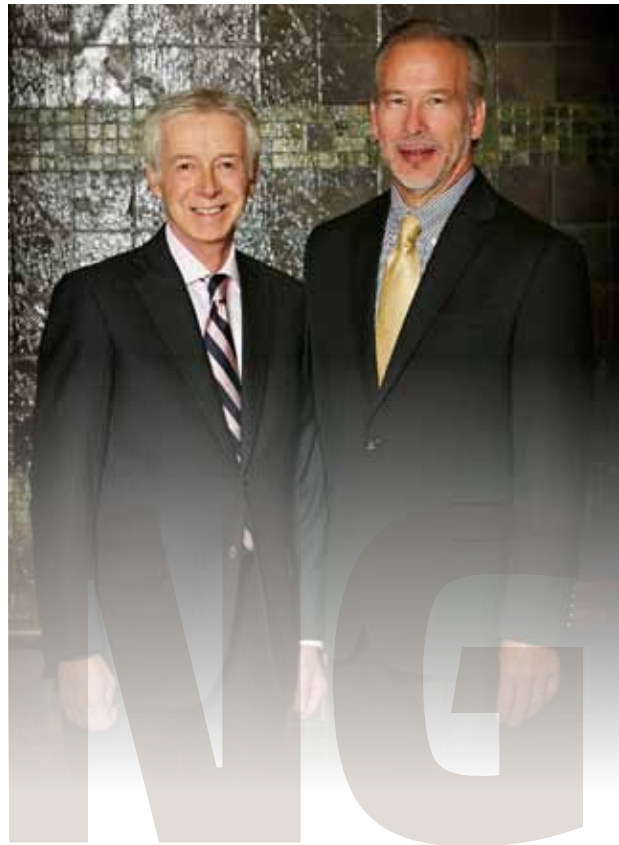
**Foundation** – MMRMA's groundbreaking first members established the solid footing on which the entire membership securely rests.

**Framework** – As the membership grew, rapidly at times, MMRMA developed its basic organizational structure, including core coverage, services, and departments. This exceptional framework has borne the weight of the many risks inherent in municipal operations.

**Fixtures** – Like a building, an organization is only as strong as it is functional. Over the years, MMRMA has judiciously incorporated new features, such as RAP grants, to embellish its services and add value for the members.

**Fortifications** – The sturdiest of structures must sometimes be bolstered to meet the evolving environment and the corresponding needs of its occupants. MMRMA assesses and adjusts to ensure that we are stronger than ever, year in and year out.

While MMRMA was **built strong** back in 1980, the building process truly never stops. It is ongoing and cumulative work, and we owe our gratitude to the members whose leadership and loyalty help us secure our continued, lasting legacy for another 35 years and beyond. *Thank you.*



# TRO

# FOUNDA

## “the basis on which a thing stands”

### The Blueprint

Michigan Municipal Risk Management Authority was formed in 1980 when hard markets left municipal governments bereft, all but abandoned by commercial insurers. Municipalities in Michigan and across the country found themselves in quite a predicament.

Enter a burgeoning, innovative solution: public entity pooling. MMRMA was one of the many pools that rose from the proverbial ashes, and it has proven to be one of the strongest and most successful.

There were dissenting voices: some journalists and insurance stalwarts were skeptical that public risk pools could survive, much less thrive. While those predictions were proven wrong, pools have still faced ups and downs: new and unforeseen risks, volatile reinsurance and financial markets, an evolving legal and judicial arena, and aging resources – including the people who helped build and maintain the pooling industry’s success.

MMRMA not only survived those challenges, it is stronger than ever, thanks to an effective blueprint and a foundation that was built to last.

*“The potential was very much worth the risk.” ~ James Kelly, Charter Township of Redford - Founding Member*

### Breaking Ground

MMRMA’s three founding members and their service partners knew that buildings – and organizations – require sturdy footing from the beginning. Without a rock-solid base, the brightest ideas struggle to hold up. Together, the founders formed a partnership rooted in trust.

These three municipalities – Charter Township of Redford, City of Ishpeming, and Livingston County – have been members of MMRMA ever since.

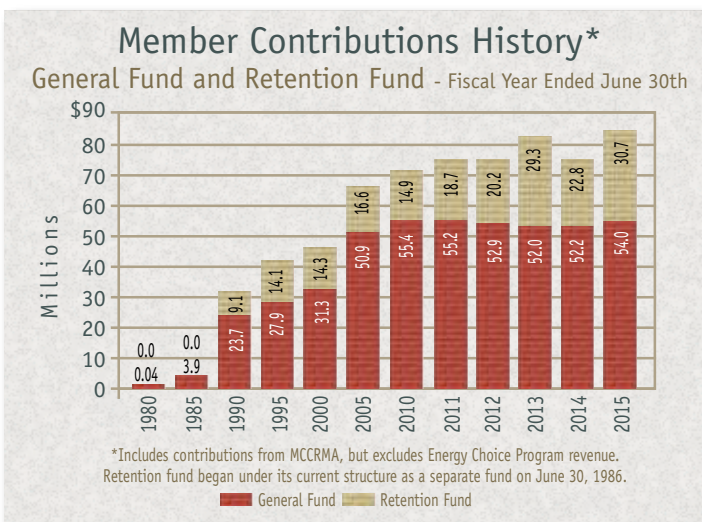
In its first year, MMRMA first developed a Joint Powers Agreement (JPA). This fundamental document widened the circle of trust to include every subsequent member and ensured that the organization’s roots only deepened throughout our history.

Other foundational components of MMRMA’s durable structure were also laid down in those early days, including the Board of Directors and the Finance Committee. This kicked off a legacy of excellent governance and set a course for future committees, through which hundreds of our member participants contribute to our outstanding programs and services.

### The Cornerstone

Our members form the cornerstone of MMRMA, and their numbers have grown exponentially over the years, with 369 members at the close of FY 2015.

From the outset and throughout our history, risk managers helped drive MMRMA’s success. In the beginning, they crisscrossed Michigan and sought out municipal leaders who saw the value in what MMRMA was building. Together, they convinced these early members to take a chance on a new and untested concept.



# ATION

Since then, MMRMA created an in-house risk manager position; it also continues to support many longstanding regional risk manager agencies. In recent years, we have implemented quarterly meetings for the entire marketing team, fine-tuning the scope of responsibilities and cultivating consistency of service across the entire membership.

**With the bedrock firmly established, let us consider some subsequent layers of MMRMA's strong, lasting construction.**





# FRAMEWORK

## “a supporting or enclosing structure”

### **Alignment**

A framework, if constructed properly, lends additional strength to the substratum. From the ground up, MMRMA features sound organizing principles and a team that is well aligned for optimal success.

In 1987, the Board of Directors recognized that MMRMA would thrive even more under a day-to-day leader. This was a key component in the subsequent framework of the organization. While the Board retained its integral role, setting policy and ensuring the ongoing soundness of the governance model, the newly created executive director position would manage MMRMA's daily operations.

Rufus Nye served in this role for 14 years. During his tenure, MMRMA earned certification from the Public Risk Management Association (PRIMA). In 1999, Nye also helped create the Association of Government Risk Pools (AGRiP). These contributions helped cement MMRMA's reputation in the pooling industry.

In 2001, current Executive Director Michael Rhyner brought his own breadth of knowledge to the MMRMA table. With his guidance, MMRMA helped form Government Entities Mutual (GEM), a captive reinsurer for public entities. During the tumultuous economic

conditions of Rhyner's first decade here, MMRMA created its Net Asset Policy and excess net asset distributions to members. His experience with reinsurance and actuarial consultants has bolstered MMRMA's partnerships and facilitated an updated rating plan, upcoming changes to the stop loss program, and the development of other new services.

### **Flexibility**

Strong does not mean stagnant or unyielding. The most resilient, enduring structures must withstand shocks and winds. In short, they must demonstrate a flexible strength that can survive a host of challenges, even those that were not anticipated during initial construction.

From the beginning, MMRMA and its members have been fortunate to enjoy the expertise of claims, finance, risk control, and legal professionals. While the bulk of these functions were initially performed by contracted service providers, many have been brought under the MMRMA roof over the years. As the staff has grown, they have enhanced MMRMA thanks to their individual skills as well as their cooperation on interdepartmental project teams.

# WORK

MMRMA still sees value in using the professional services of some outside firms to maintain the best possible footing as an organization. Its long-time legal defense partners – Cummings, McClorey, Davis & Acho and Johnson, Rosati, Schultz & Joppich – exemplify those benefits.

## Dependability

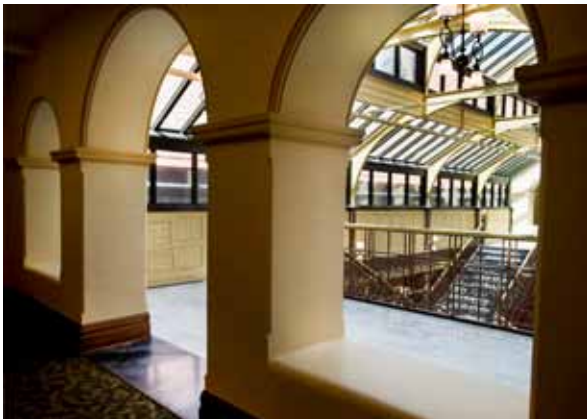
MMRMA's financial health continues to thrive, lending another pillar of support to the framework. Sound investments and skilled finance practices serve as the backbone on which MMRMA's infrastructure is built. Together, key players – the Board of Directors, Finance Committee, Executive Director, Finance Director Bryan Anderson, finance staff, investment consultant, auditors, and other partners – help ensure MMRMA's ongoing security and longevity.

## History Restored

**Director of Claims Michael Ellis and his team, together with actuarial consultants, also contribute to MMRMA's financial stability – and that of the entire membership – by judiciously setting reserves and tending to members' claims.**

**In October 2010 a fire – and resulting water damage – left the historic Bay City Hall devastated and in dire need of repair. MMRMA helped restore the beauty and splendor of this building, ensuring its continued place in the crown of Michigan's rich history.**

**Bay City Hall was named one of the state's top historic restoration projects by the Michigan Historical Preservation Network in 2015.**



*Photos by Yfat Yossifor, The Bay City Times  
Several other images from the beautifully restored Bay City Hall are featured throughout this Annual Report.*



## “something securely fixed in place”

Fixtures contribute to a structure’s effectiveness, adaptability, and value. Think beyond faucets and moldings; when it comes to organizational structures, fixtures are any enhancements that help reach continually higher levels of functionality and strength. Over the years, MMRMA has incorporated several new features and innovations into its basic program.

### **Effectiveness**

Many of these embellishments have enabled MMRMA to operate and manage risk ever more effectively.

#### *Standing Committees*

In addition to the Finance Committee, MMRMA also has three other standing committees: Membership Committee, State Pool Committee, and Events Planning Committee.

#### *Advisory Committees*

MMRMA’s risk control team works closely with several risk control advisory committees in different functional areas: administrative, fire/EMS, law enforcement, parks and recreation, public services, and 911/telecommunications.

As part of its ongoing evolution, MMRMA added two new advisory committees in FY 2015, for corrections and health facilities.

#### *Training*

MMRMA has long been a pioneer in developing courses and materials that give members a leg up when it comes to managing risks and improving operations. By partnering with experts in multiple fields and drawing on the expertise of staff, MMRMA has become a model in the pooling industry for the quality of its educational offerings.

In FY 2015, MMRMA introduced several new training opportunities, including a Career Survival seminar, Fire Chief 101 course, and a Beach Safety Workshop for West Michigan.

#### *RAP Grants*

Launched in 1997, MMRMA’s Risk Avoidance Program (RAP) has been one of its most celebrated – and imitated – features. In 2015, applications hit 3,000, and over \$11 million in funds have been awarded over the life of the program. The Risk Control team and Membership Committee, under the guidance of new Director of Risk Management Paul Mongiello and Manager of Risk Management Services Cara Kowal, also streamlined RAP procedures and updated related materials, including a new FAQ and application checklist.





## Adaptability

As discussed in previous pages, rigidity is not always a plus when it comes to maintaining institutional strength. MMRMA's leadership continuously seeks to adapt and improve the organization to maximize results.

The Board of Directors uses its strategic planning process to evaluate the existing program and shape the future of MMRMA. In 2007, it instituted a set of core values; these were reviewed and updated in FY 2015 to reflect the current priorities of MMRMA.

MMRMA also developed and began implementing Best Practices Reviews (BPR) in recent years; as of July 1, 2015, it had completed over 900 BPR of member departments and facilities. Member operations are reviewed by MMRMA risk control experts in relationship to industry "best practices." This allows better focus on risk control applications to meet the specific needs of each member. This program will continue to help shape the future of MMRMA and its effective risk management initiatives.

## Value

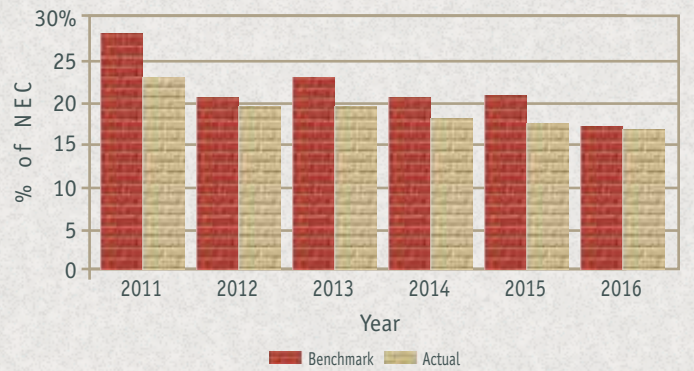
Beyond its many other services and benefits for members, MMRMA is committed to providing them with outstanding value. Several features of its program facilitate that outcome.

Since the inception of the Net Asset Policy in 2006, MMRMA has distributed nearly \$200 million in excess net assets to members. In FY 2015 alone, the distribution totaled \$45.2 million.

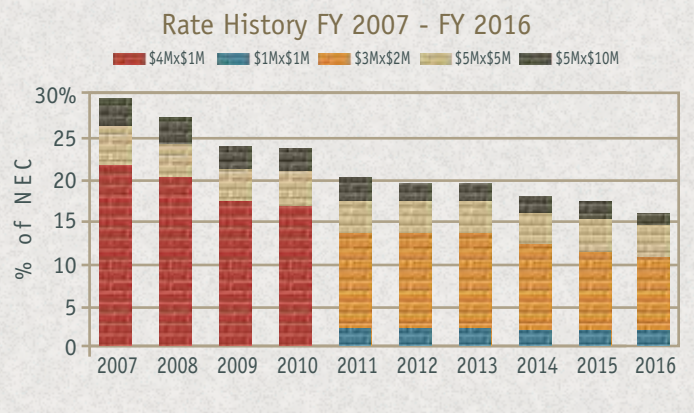
Enhancements to the rating plan provide for additional accuracy and efficiency. Upcoming revisions to the Stop-Loss Policy will afford members added financial security, taking MMRMA's long-established value to even greater heights.

### We Continue to Beat Internal Casualty Reinsurance Pricing Benchmarks

Benchmark and Actual Rate Comparison



### MMRMA's Strong Financial Position and Results Reduced the Reinsurance Rate at April 1, 2015



# FORTRIFIC

## “things that add strength to a structure”

The most enduring entities sometimes require reinforcements, additions, and other structural updates to retain their strength and utility over time.

As Michigan municipalities face new and ever-shifting conditions, and as the global arena becomes increasingly more locally relevant, MMRMA continually reinforces its already sound infrastructure with fortifications in several areas.

### Coverage

The world has changed, often dramatically, since 1980. Today’s developing exposures may not have been foreseen by MMRMA’s founders, but they built a stable foundation that has resolutely withstood the continued evolution of municipal – and global – risk.

- *Data Breach* coverage was added in recent years and is now an important component of MMRMA’s program.
- *The Stop-Loss Policy* is receiving an update. MMRMA’s actuaries have researched its origins and purpose and are crafting updates that will make the program more comprehensive and effective than ever.

- *Unmanned aircraft*, also known as drones, are not just a passing phase; these devices are seeing a huge uptick in use by companies, citizens, and government entities. In FY 2015, MMRMA began laying the groundwork for optional limited liability coverage for the use and operation of drones.

### Tools & Partners

MMRMA has also been working to reinforce many of its fundamental resources and partnerships.

Following several recent system upgrades, MMRMA continues to fine-tune and implement its technological tools for improved internal processes and enhanced member services. Thanks to the diligent work of Underwriting Manager Ray Williams and his team, as well as other staff, members, risk managers, and tech partners, the new online renewal questionnaire is proving to be a robust tool for underwriting and risk control. Working together, they all help MMRMA hone these platforms and optimize their functionality.

# DEFINITIONS

MMRMA is also enhancing its relationship with the Michigan Community College Risk Management Authority (MCCRMA), which recently celebrated its 30 year anniversary. MMRMA invited MCCRMA to participate in its 2015 training series related to changes in the Freedom of Information Act (FOIA). Other potential developments, such as certification of campus security personnel, also offer opportunities for this longstanding partnership to grow even stronger.

## People

MMRMA was built strong and has remained so for 35 years, in large part due to the contributions of people who care. Our members lend much of that strength through their participation on our Board and committees and by working closely with our service providers and staff to control risk, manage claims, and address other day-to-day matters relating to MMRMA.

Speaking of staff, many of them have spent decades working for MMRMA and its members. These fine professionals have been integral to the soundness of this structure. Of course, long careers lead eventually to retirement, and deservedly so.

MMRMA's leaders have continued to place a high priority on succession planning in FY 2015 and beyond. The departure of those who know MMRMA's rich history will certainly lead to changes... and to opportunities. Newcomers – on staff and within the membership – will bring inventive ideas and renewed energy to an already thriving organization.

By addressing these changes with foresight and enthusiasm, MMRMA's leaders secure the organization for their own future successors.

**As Michigan municipalities face new and ever-shifting conditions, and as the global arena becomes increasingly more locally relevant, MMRMA continually reinforces its already sound infrastructure with fortifications.**



# “those who design and guide a plan”

From the start, MMRMA has been guided by leaders with insight, wisdom, and commitment. Together, they have helped build this organization from the ground up. At every stage of its evolution, MMRMA has rested in strong, capable hands.

Today is no exception. In FY 2015, the Board of Directors embodied its long tradition of excellence. Under the Board’s guidance, MMRMA has thrived financially and expanded its vision of what is possible for the organization.

## Financial Stewardship

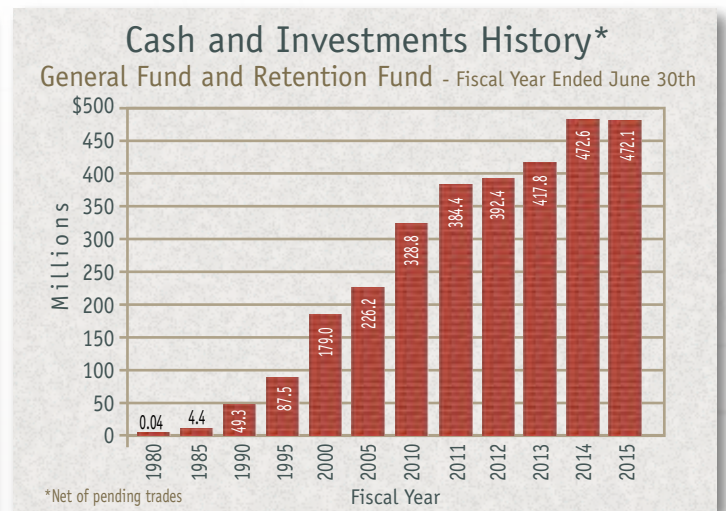
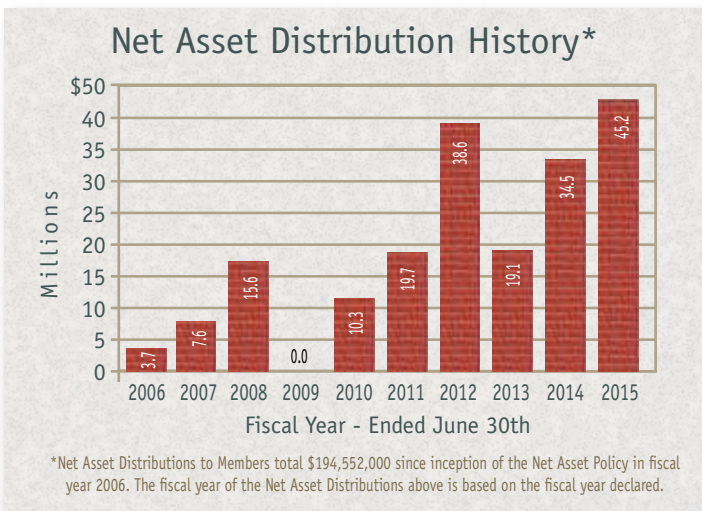
The Board has the utmost respect for its fiduciary responsibilities, and it has helped MMRMA establish and maintain unparalleled financial footing through some decidedly unstable years in our economy. Members can rest assured that they are part of a pool that can fulfill its responsibilities now and in future years.

In fact, in FY 2015, renewing MMRMA members saw the largest-ever distribution of excess net assets: \$45,152,750. This brought total distributions to members to \$194.4 million since 2006. In addition, the Board declared a \$2.8 million distribution of excess net assets from the State Pool Loss Fund to renewing State Pool members.

## Strategic Planning

MMRMA’s solid foundation is also bolstered by attentive, innovative oversight. The Board has continued to enhance its strategic planning process, shaping the future of MMRMA and ensuring that the governing documents and other formative components of the organization remain strong and vital.

Through this process, the Board has created and/or developed several key MMRMA initiatives, including the Best Practices Program, technological advances, and succession planning.



# ARCHITECTS



(l. to r.): Doug Johnson; Tracey Schultz Kobylarz; William Wild; Kathy Revels, Secretary; Leon Wright; Executive Director Michael Rhyner; Curtis Holt; Phil LaJoy; Fabian Knizacky, Vice Chair; Richard Burke; and Michael Bosanac, Chairman.

## **MMRMA Captive**

In 2015, MMRMA continued crafting its business plan and basic governing documents for a captive insurance company. This company will be wholly owned by MMRMA and will help provide members with other products and coverages not offered in the core property and casualty program.

The Board and Executive Director will continue to work on the captive and prepare the application to state regulators. Once the captive is launched, future potential reinforcements to the program may include surety bonds, fiduciary coverage, and workers' compensation excess coverage.

**Thanks to these exceptional leaders, MMRMA remains a central figure in public entity risk pooling. Through the combined efforts of the Board, along with members, service providers, and staff, MMRMA is poised to maintain and build on its impressive strength for many decades to come.**



# BUILDERS FIRST

## FINANCIALS

### CLAIMS FILED BY LINES OF COVERAGE

	2010	2011	2012	2013	2014	2015
Auto Liability	314	343	219	244	478	335
Auto Physical	568	573	579	568	668	604
Gen Liability	904	2,137	1,774	756	1,425	11,639
Property	357	397	354	280	391	345
<b>TOTAL</b>	<b>2,143</b>	<b>3,450</b>	<b>2,926</b>	<b>1,848</b>	<b>2,962</b>	<b>12,923</b>

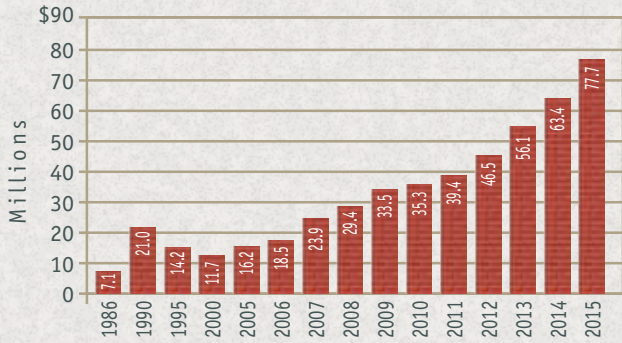
### LITIGATION

	2010	2011	2012	2013	2014	2015
Files Opened	292	320	330	254	328	321
Files Closed	357	352	370	359	384	307

### FINANCIAL HIGHLIGHTS

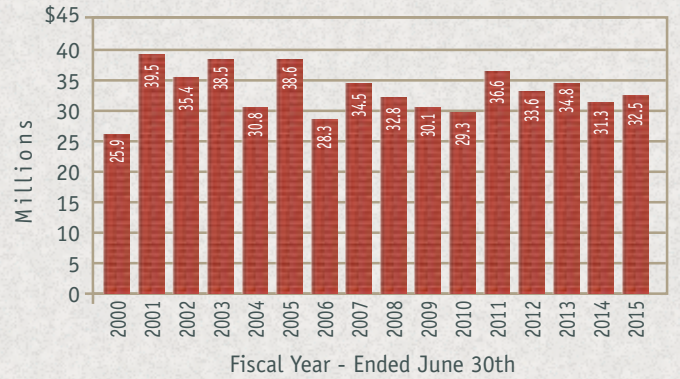
	2010	2011	2012	2013	2014	2015
Member Contributions - General Fund and Retention Fund - Gross	\$70,315,934	\$73,947,538	\$73,044,682	\$81,320,080	\$75,055,639	\$84,671,203
Claims and Claim Adjustment Expenses Paid - General Fund and Retention Fund - Gross	30,046,434	36,949,598	33,747,341	34,903,221	31,839,145	32,848,773
Net Asset Distributions to Members	10,260,745	19,660,124	38,644,191	19,145,625	34,535,390	45,152,750
Cash and Investments at Fair Market Value	328,828,201	384,382,823	392,414,791	417,777,698	472,640,102	472,104,272
Investment Income - includes realized and unrealized gains/losses, interest, dividends, and other income	33,064,222	54,450,653	15,768,280	42,681,969	58,665,552	17,228,284
Reserves for Claims and Claim Adjustment Expenses - reported and IBNR	85,583,448	82,108,876	72,917,118	63,233,142	52,489,419	59,653,755
<b>Net Position</b>						
Net Investment in Capital Assets	150,423	170,331	3,981,571	4,771,867	4,410,890	4,053,823
Unrestricted Assets	190,625,847	241,715,777	234,473,103	275,632,365	319,290,219	297,582,549
<b>Total</b>	<b>190,776,270</b>	<b>241,886,108</b>	<b>238,454,674</b>	<b>280,404,232</b>	<b>323,701,109</b>	<b>301,636,372</b>

### Retention Fund Balance History\*



\*Retention fund began under its current structure as a separate fund on June 30, 1986.

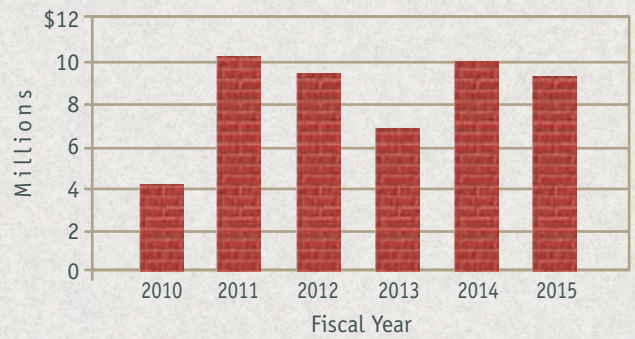
### Gross Claims Paid History



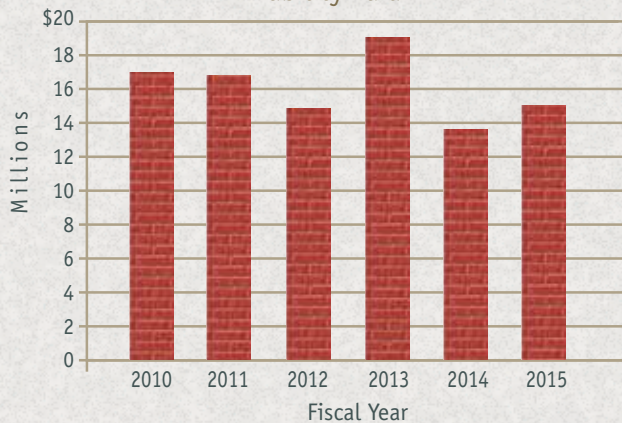
### Total Paid by Year



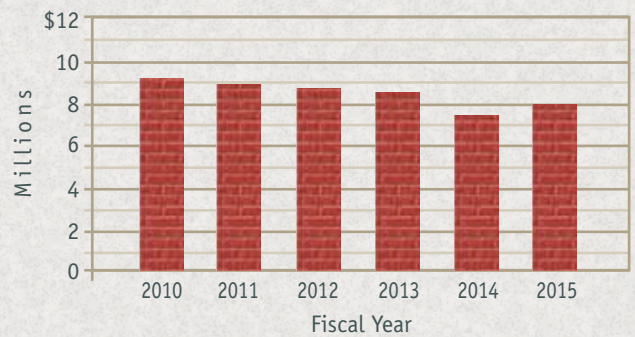
### Total Paid by Year Member Property Paid



### Total Paid by Year Liability Paid



### Total Paid by Year Legal Expenses Paid







MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
AUTHORITY

14001 Merriman Road

Livonia, MI 48154

734.513.0300

800.243.1324

[www.mmrma.org](http://www.mmrma.org)

# Top O Michigan Outboard Racing Club

P.O. Box 151  
Alanson, MI. 49706

January 5, 2016

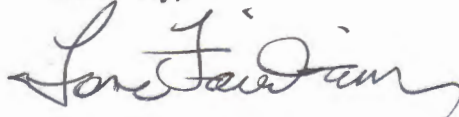
Mary Ellen Tryban, Clerk  
Cheboygan County  
870 South Main St., P.O. Box 70  
Cheboygan, MI. 49721

Dear Mrs. Tryban,

I am pleased to announce that the American Power Boat Association has once again asked the Top O'Michigan Outboard Racing Club to conduct the Marathon National Championships. They have scheduled the race for **August 13<sup>th</sup> – August 14<sup>th</sup>, 2016**. I am, therefore, requesting a waiver of the “no wake” ordinance on those dates between the hours of 11:00 AM and 2:00 PM. I would appreciate it if you would bring this letter to the attention of your board and ask if they will approve a waiver of the “no wake” ordinance.

As always, we welcome suggestions you might have on how we can continue to improve this great event.

Sincerely,



Tom Fairbairn  
(231) 330-2202

/tjl

**RECEIVED**

JAN 03 2016

CHEBOYGAN CO. CLERK



**Oceana County**  
**BOARD OF COMMISSIONERS**  
County Building  
100 S. State Street, Suite M-4  
Hart, Michigan 49420



RESOLUTION IN OPPOSITION TO HOUSE BILLS 4947 THROUGH 4966

Moved by Ms. Kolbe and seconded by Mr. Walker to adopt the following Resolution:

WHEREAS, House Bills 4947 through 4966 would treat seventeen-year-olds as juveniles rather than adults;

WHEREAS, by changing state statutes to define seventeen-year-old defendants as eligible for services in the juvenile justice system, places pressure on an already under-funded court system and constitutes an unfunded mandate on counties; and

WHEREAS, according to the Michigan Department of Corrections, from 2003 to 2013, there were 19,118 seventeen year olds that went through the criminal court system; with additional offenders with lower level offenses not counted in those numbers; and

WHEREAS, Oceana County has concerns that the Family Division of the Circuit Court system does not have the financial resources or capacity to handle a new population of offenders; and

WHEREAS, without additional state funding Oceana County could not absorb the costs of programming for this population in the juvenile system and services to younger offenders would be negatively affected.

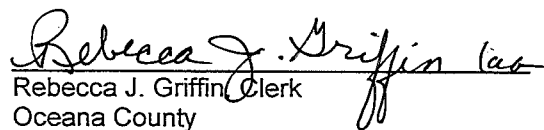
THEREFORE, BE IT RESOLVED: That the Oceana County Board of Commissioners here urges the Governor and the Michigan Legislature to reject House Bills 4947 through 4966 as written.

BE IT FURTHER RESOLVED: That a copy of this resolution be forwarded to Governor Snyder, Senator Hansen, Representative Bumstead and the Michigan Association of Counties.

Roll call vote: Kolbe, yes; Walker, yes; Brown, yes; Sebolt, yes; Gustafson, yes; Byl, yes; and, Powers, yes. Motion carried.

**CERTIFICATION:**

The undersigned, being the Clerk of Oceana County, does hereby certify that on the 10th day of December, 2015, the Oceana County Board of Commissioners did adopt the above Resolution at its Regular Meeting.

  
Rebecca J. Griffin, Clerk  
Oceana County  
Board of Commissioners

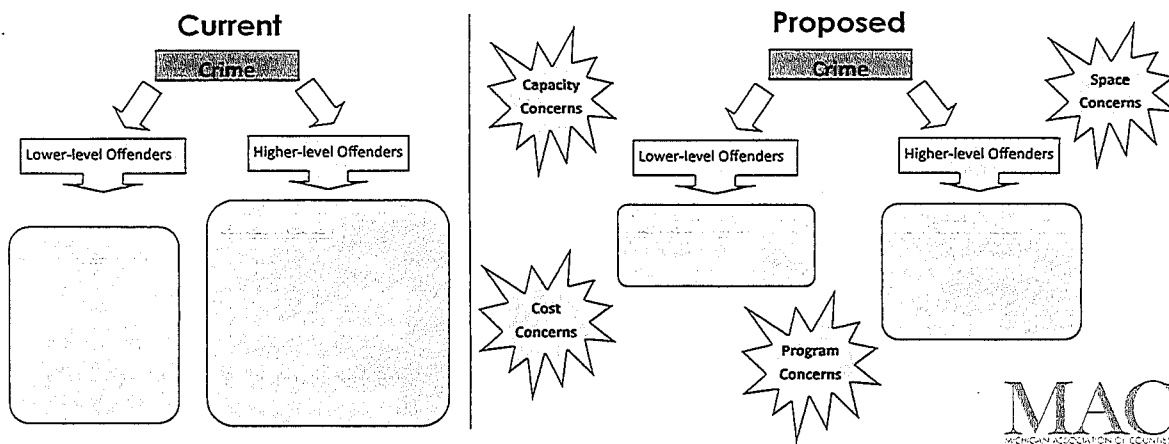
Counties throughout the state have shared numerous concerns regarding this legislation.

Aside from the public safety issues raised by prosecutors and some sheriffs, major concerns center on the court systems that do not have the financial resources or capacity to handle this new population.

Also, without additional state funding, such a change may violate the Headlee Amendment and could not be absorbed in many areas in the state due to lack of programming and juvenile facility space. MAC will advocate for state support for any such large-scale change.

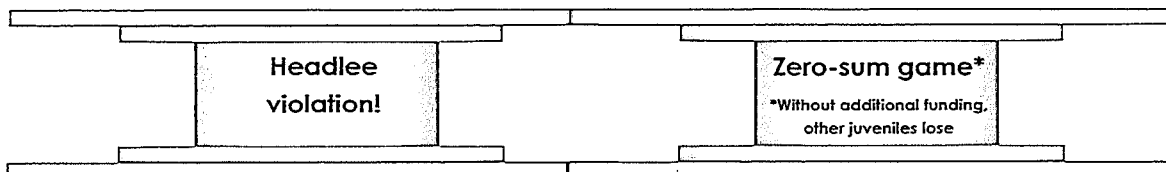
I discussed this with Judge Lambrix and he felt a resolution opposing this legislation was prudent for Oceana County.

## How Michigan handles 17-year-old offenders



### CHANGE IN APPROACH MEANS CHANGE IN COMMITMENTS, RESOURCES

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>— Juvenile system requires higher standard of care</li> <li>— Programs are more extensive, and more expensive</li> <li>— Start-up funds for program expansion</li> </ul> | <ul style="list-style-type: none"> <li>— Lead time for scaling up programs, capacity</li> <li>— Additional safety/security concerns with the commitment/placement of 17-year-olds in residential facilities</li> </ul> |
|---|--|



**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING  
NOVEMBER 24, 2015**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

**Present:** Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor

**Absent:** None

Commissioner Redmond held a moment of silence for recently deceased Judge Robert Livo.

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Commissioner Redmond advised that *Gregory Bock, Salvation Army Business Manager* was unable to attend today, so Item 6B was removed from the agenda.

**Motion** by Commissioner Brown, seconded by Commissioner Allor, to approve the agenda as amended. Motion carried with 7 yes, 0 no and 0 absent.

**CITIZENS COMMENTS**

Linda Rogers, a citizen Mackinaw Township, voiced her concerns about the Resolution the Board will have before them regarding Enbridge Line 5 Pipeline and asked the Board to strongly consider the resolution.

Cindy Kress, a citizen of Mentor Township, thanked everyone on the Board for seeking office and holding responsibility as Commissioners of Cheboygan County. Ms. Kress stated that a house that goes without maintenance for 60-years would most likely be torn down, and throughout this county we have a 60-year old pipeline transporting crude oil nearly inaccessible under the straits. Ms. Kress asked the Board to seriously consider the resolution coming before them regarding Enbridge Line 5 pipeline.

Karen Martin, a citizen of the City of Cheboygan, commented on the stress on the Enbridge Line 5 Pipeline based on the amount of oil going through it. Ms. Martin asked the Board to seriously consider the urgency of the resolution and the responsibility the Board has.

Vincent Lumetta, a property owner in Beaugrand and Mackinaw Townships, stated that we are all very fortunate to live here. Mr. Lumetta said that Enbridge claims that the oil transportation is safe but that they should be pushed to presenting an end date for the use of the pipeline and he hopes the Board considers all available information regarding the Enbridge resolution.

Susan Page, a resident of Grant Township, stated when the Coast Guard was asked what would happen if there was a rupture in the Enbridge Line 5 pipeline in the winter, the response was that it would take them a few days to get there due to ice conditions in the Straits. She said this was alarming for her to learn. Ms. Page stated that Cheboygan County's economy is so dependent on the Great Lakes water resource.

David Martin, a citizen of the City of Cheboygan, stated that Enbridge has already had several bursts in Michigan and Wisconsin so they know it's a possibility in Line 5. Mr. Martin stated that Enbridge is a for-profit business and he is a concerned citizen who loves the area and supports the resolution.



## COMMITTEE OF THE WHOLE – November 24, 2015

Commissioner Gauthier stated that he was hopeful that Cheboygan County would be the first county in Michigan to lead a resolution on oil pipeline issues, but he learned that yesterday Genesee County passed a resolution to shut down Enbridge Line 5 completely. Commissioner Gauthier hopes to be the second county in the state to take action.

### SCHEDULED VISITORS

Commissioner Redmond presented a Certificate of Appreciation to Commissioner Chris Brown for his 14 years of service on the Zoning Board of Appeals. Commissioner Redmond thanked him on behalf of the Board and the citizens of the Cheboygan County for his dedicated service.

Commissioner Redmond presented a Certificate of Appreciation to Curtis Chambers for his 26 years of service as County Harbor Master. Commissioner Redmond congratulated Mr. Chambers on his retirement. Mr. Chambers thanked everyone for the opportunity to serve in this capacity, noting that the County Marina is a jewel in this community. He also commended the great young people in Cheboygan who worked at the marina during his tenure.

Joanne Cromley presented information regarding Enbridge Line 5 Pipeline and asked the Board to please immediately consider telling the Governor and the Attorney General to restrict Line 5 Pipeline to non-oil cargo. Ms. Cromley is a resident of Cheboygan County, Koehler Township. Ms. Cromley stated that the Enbridge campaign of pipeline safety cannot be trusted because of the 2010 Line 6B Pipeline burst in the Kalamazoo River that dumped approximately one million tons of oil that the community is still cleaning up, that there have been 15 failures in Line 5 since the 1980's near the Mackinaw Bridge, and the number of Enbridge spills has gone from 50 spills per year from 1999 - 2004 to an average of 90 spills per year from 2010 – 2014. Ms. Cromley stated they are asking Governor Snyder to use his authority to protect valuable Michigan water resources. Ms. Cromley asked the Board if they have a plan and asked them to adopt the resolution. Commissioner Gauthier asked Ms. Cromley if the independent pipeline task force she mentioned has developed an independent study on worst case scenario in the event of an oil spill. Ms. Cromley stated that they have not. Ms. Cromley presented a video developed by the University of Michigan Graham Institute about what will happen if there is a rupture in the Straits. Commissioner Redmond stated that no one ever wants to see an oil spill and that it's important to realize that Enbridge is a big player in the economics of Cheboygan County – as the top tax payer as far as taxable SEV value is concerned. Commissioner Gauthier stated that the Pipeline Safety Advisory Board is for all the pipelines in the State of Michigan and they have scheduled a meeting for June 20, 2016 somewhere in Northern Michigan. He said that the Board should suggest the meeting take place in Cheboygan. Commissioner Redmond agreed. Commissioner Matelski asked if it's possible to get someone from the Governor's office who knows what's going on to come and address the Board. Commissioner Matelski stated he has a lot of questions and concerns and he is pro-pipeline/pro-industry. Commissioner Matelski stated that he was 12-years-old when he watched the pipeline being installed and wondered about an anchor dropping on the pipeline and he is an engineer. Ms. Cromley stated that she knows that Tuscarora Township is planning to have a town hall meeting with someone available to speak to both sides of the issue. Prosecutor Vizina stated that approximately one year ago there was information provided regarding an emergency situation. Prosecutor Vizina stated that a portion of the pipeline goes through the Indian River and near a subdivision and that at one point there were pilings going in and they were 18 inches from rupturing the pipeline. Prosecutor Vizina stated there is real concern and the vulnerable areas are much vaster than just the Straits of Mackinaw. Commissioner Allor commented about concerns with extra supports being added to the pipeline recently. Commissioner Brown stated that he does understand the concerns but that a substitute to the pipeline would be 55 miles of semi-trucks transporting oil and crossing the Mackinaw Bridge every day. Discussion was held with Commissioner Matelski about another line replacing Line 5. Commissioner Allor commented regarding the resolution about encouraging the Governor to restrict what is being transferred and she stated that it could be push needed for them to act sooner rather than later. Ms. Cromley stated that we have to remember that this is Canadian oil



**COMMITTEE OF THE WHOLE – November 24, 2015**

and Michigan is a pass-through and that possibly this is problem for the Canadian government to find another pass-through. Commissioner Gauthier shares in the sense of urgency and asked if they could pass the resolution today. Commissioner Wallace stated he wants more information. Commissioner Allor stated that the resolution will just serve as a message that we're concerned. Discussion was held.

**Motion** by Commissioner Gauthier, seconded by Commissioner Allor, to adopt the Enbridge Resolution as it stands. Discussion was held. Commissioner Redmond said typically we don't adopted resolutions without further study. Redmond said he thinks the board is in agreement to send concerns regarding this, but we are not following policy. This could be addressed at the December Finance/Business Meeting. Commissioner Brown said he is in favor of a resolution including information in proposed resolution and a lot more. John Moore, Supervisor of Nunda Township, pointed out that if adopted it would violate the Open Meetings Act because it was not on the agenda. Commissioner Redmond requested the County Administrator draft a resolution and also ask Dr. Ed Timm to address this matter at a Committee of the Whole meeting. Commissioner Wallace said Enbridge should also be invited to that meeting. Commissioners Gauthier and Allor rescinded the motion and second.

**ADMINISTRATOR'S REPORT** – None

**OLD BUSINESS** – None

**NEW BUSINESS** – None

**BOARD MATTERS FOR DISCUSSION**

The Board continued reviewing the 2016 Draft Cheboygan County Budget. Finance Director Kari Kortz highlighted some of the recent changes. Ms. Kortz stated that the requested budget of \$25,584,055 reflects \$844,659 to be used of fund balance. Administrator Lawson stated that the budget is always estimated conservatively and the county tends to not spend the entire budget and gain in fund balance. Commissioner Matelski asked about the MERS retirement fund. Administrator Lawson stated that MERS actually has been projecting the increase in our payments to use towards the deficit in funding. Ms. Kortz highlighted several changes to the budget including General Fund increase of \$333,755 to \$11,807,216 based on a wage & fringe contingency, FOC Fund increase of \$15,761 to \$523,298 based on a wage & fringe contingency, Recycling Fund increase of \$16,215 to \$348,715 based on a fee schedule for hazardous waste fees and a wage & fringe contingency, Cellular Phone and CCE 9-1-1 Phone Flow-thru to match the 9-1-1 budget, Building Safety Department budget decrease of \$14,206 to \$421,795 based on a wage & fringe contingency and excess expenditures, Register of Deeds Automation and Sheriff's Work Crew program budgets were adjusted with wage & fringe contingency because a small amount of wages are paid out of those funds, Drug Court budget was adjusted for a wage & salary change, Childcare fund was increased \$8,295 to \$1,258,308 for a wage & fringe contingency, Courthouse Preservation fund was increased \$90,000 to \$170,000 due to window and trim replacement project and for analysis of food prep area of the jail, Marina budget was adjusted to be more comparable to the 2015 budget, County Fair budget was decreased \$10,581 to \$225,579 based on trends of what actual revenue would probably be. Discussion was held.

Commissioner Brown asked how to structure the recycling program so that it's profitable for the county, as is Emmet County's recycling program. Administrator Lawson stated that there aren't enough per household charge gains to make it profitable, but that in the long run a change in the funding mechanism is being considered, like a tipping fee but that may cause confrontation with waste management companies.

Commissioner Brown commented about adding an individual from the Sheriff's Department to manage the county building security door. He said all of his townships have issues with the security door. Commissioner Allor said she too hears that a lot from her townships as well.

**COMMITTEE OF THE WHOLE – November 24, 2015**

Commissioner Redmond said he thinks the community as a whole understands the safety level, but has heard that it is an inconvenience to the public. Administrator Lawson and Sheriff Clarmont responded. Discussion was held.

Ms. Kortz stated that Straits Regional Ride budget was increased by \$24,189 to \$1,010,308 due to the wage and fringe area coupled with contingency for estimated raises.

Ms. Kortz stated that these increases establish a budget of \$26,062,483.

Sheriff Clarmont commented about transferring a Sheriff's Department vehicle being taken out of rotation to the Humane Society for animal control. Board consensus was to allow for the transfer.

Sheriff Clarmont commented about his intent to schedule a meeting with the Judges, Prosecutor and County Commissioners about overcrowding in the jail. Sheriff Clarmont stated that the jail is always near, at or over capacity. Sheriff Clarmont talked about running a tether program to keep low-risk persons out of the jail and give another option to the courts for punishment compared to imprisonment in Cheboygan County. He said another option would be to house inmate out of county at a cost of roughly \$50.00 per day. Sheriff Clarmont also mentioned addressing the cost of food in the jail and liability of one food provider.

Ms. Kortz said barring any unexpected change this will be the final budget for 2016.

**CITIZENS COMMENTS** – None

**BOARD MEMBER COMMENTS**

Commissioner Wallace said the merge between NEMCOG and the Northeast Consortium is on hold because of the three counties refusing to participate.

Commissioner Redmond thank the Administrator, Finance Director, the elected officials, and all others that worked on the 2016 budget.

**Motion** by Commissioner Gouine, seconded by Commissioner Brown to go into closed session for the purpose of a strategy session connected with the union negotiations as authorized by Section 8 (c) of the Open Meetings Act, being MCL 15.268 (c). A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**ENTERED INTO CLOSED SESSION AT 12:11 P.M.**

**RETURNED TO OPEN SESSION AT 12:32 P.M.**

**Motion** by Commissioner Matelski, seconded by Commissioner Brown, to adjourn to the call of the Chair. Motion carried. Meeting adjourned at 12:32 P.M.

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Mary Ellen Tryban  
County Clerk/Register

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Pete Redmond  
Chairperson

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS  
FINANCE/BUSINESS MEETING  
DECEMBER 8, 2015**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Pete Redmond at 9:30 a.m.

Roll called and a quorum present.

**Present:** Commissioners Chris Brown, Bruce Gauthier, Pete Redmond, Cal Gouine, Tony Matelski, John Wallace, and Sue Allor.

**Absent:** None

**Public hearing opened at 9:31 AM**

Commissioner Redmond opened public hearing regarding the proposed 2016 Cheboygan County Budget. Administrator Lawson highlighted the 2016 proposed budget contents for those in attendance. Administrator Lawson stated the budget is developed based on county goals, objectives and evaluations of previous goals and objectives. Finance Director Kortz reviewed the budget process timeline for those in attendance. The public hearing is the last step in the budget process before budget adoption.

No public requests for additional information.

**Public hearing closed at 9:38 AM**

Commissioner Wallace gave the invocation and led the Pledge of Allegiance.

Commissioner Allor pulled Item A *Approve Monthly Finance Claims* from the Consent Agenda and placed in under New Business as Item 13-J.

**Motion** by Commissioner Gauthier, seconded by Commissioner Allor, to approve the agenda as amended. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Matelski, seconded by Commissioner Brown, to approve the consent agenda as follows:

- ~~A. Approve Monthly Finance Claims (Moved to New Business)~~
- B. Budget Adjustments
- C. Public Official Bond
- D. 2016 Attorney Contract for Delinquency & Child Protection Proceedings
- E. Straits Regional Ride
- MDOT Project Authorization 2012-0061/P13 Operating Funds
- Letter of Understanding
- F. Correspondence
  - 1. Letter from Leonard Page Regarding Enbridge Line 5
- G. Minutes:
  - Finance/Business Meeting of November 10, 2015
  - Health Board – 10/20/15
  - NEMCSA – 11/16/15
  - NLEA November & December President's Reports
  - North Country Community Mental Health – 10/15/15
  - Cheboygan County Road Commission – 11/5/15
  - Cheboygan City Council – 10/27/15 & 11/10/15
  - Planning Commission Meeting – 10/21/15
  - ZBA – 9/23/15

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**CITIZENS COMMENTS**

Commissioner Redmond presented a Certificate of Appreciation to Assistant Prosecuting Attorney Aaron Gauthier. Assistant Prosecutor Gauthier accepted a position with the Michigan Supreme Court. Prosecutor Vizina thanked Assistant Prosecutor Gauthier for his service with Cheboygan County. Assistant Prosecutor Gauthier expressed gratitude to Prosecutor Vizina, Board of Commissioners and the citizens of Cheboygan County. Assistant Prosecutor Gauthier commented on his Cheboygan County career emphasis on drunk driving and rehabilitation.

Kevin Houghton, former Cheboygan County Veteran's Services Office employee, commented on leaving his position with Cheboygan County by choice because of the blatant negligence and mismanagement that he encountered on a daily basis. Mr. Houghton stated that the office is there to help veterans make compensatory claims and claims are not made by Melissa Hokans even though she is certified to write claims. Mr. Houghton stated that Melissa Hokans has attempted to eliminate the veteran's services vehicle because it was too complicated to schedule but that he did not find scheduling complicated. Mr. Houghton stated that the Veterans Emergency fund is in place to help veterans with emergency needs to be paid out right through the county office and that Mr. Houghton was directed not to accept applications for need of that fund money and not one penny left the fund in his 4.5 months of employment with Cheboygan County. Mr. Houghton has made these claims to Administrator Lawson and he would like to see action taken in the Veteran's Services Office.

Leo Forster, a citizen of Inverness Township, complained about several encounters he's had with the Veteran's Services Office because of Melissa Hokans.

Vincent Lumetta, a citizen of Beaugrand and Mackinaw Township, commented about a mailing he recently received from the Enbridge group that assures people there is no threat to the Enbridge Line 5 Pipeline. Mr. Lumetta requested a report from the Spill Drill that occurred earlier this year where Sheriff Clarmont and Emergency Manager Greg Williams were in attendance. Mr. Lumetta requested that the Board continue to keep pressure on Enbridge to do the right thing. Commissioner Redmond responded to what was covered at the Spill Drills and that Cheboygan County Board has had involvement.

Cynthia Kress, a citizen of Mentor Township, thanked the Board of Commissioners for inviting Dr. Timm to a January Board meeting and for taking the Enbridge Line 5 Pipeline issue seriously. Ms. Kress requested the County Administrator to inform the township boards of the January 26 Board meeting and to hear the presentation by Dr. Timm as the townships may not be well informed on the Line 5 Pipeline issue.

David Dwyer, a citizen of Mackinaw Township, commented about how there was more state regulation over the pipeline in the early 1990's than today. He stated that today there is only an "advisory" board at the state level and he urged the commissioners to support the resolution.

Carl Muscott, a citizen of Tuscarora Township, thanked the commissioners for acting with haste in drafting the pipeline resolution and encouraged them to approve it.

Leonard Page, a citizen of Grant Township, encouraged the board to approve the pipeline resolution.

Sheriff Clarmont stated that he was present for the Pipeline Spill Drill in Mackinaw and there was a report drafted entitled the "After Action Review" and he stated that he voiced grave concerns with the Enbridge Pipeline and our ability to respond in an emergency.

**SCHEDULED VISITORS – None**

**FINANCE DIRECTOR'S REPORT –** Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended October 31, 2015. She reported total year-to-date revenue of \$10,351,873.56, or 87.54% of budget, compared to \$9,911,444.87, or 87.25% of budget last year at the same time. Ms. Kortz reported expenditures year-to-date of \$8,500,967.10 or 71.88% of

## Finance/Business Meeting – DECEMBER 8, 2015

budget, compared to \$8,659,531.22, or 76.23%, last year as of the end October. Ms. Kortz presented the Cash Investment Report.

Commissioner Gouine asked about expenditures from the Veterans Assistance Fund and Soldier's Relief Fund. Ms. Kortz stated that there was an expenditure of \$200 out of the Veterans Assistance Fund in October.

### ADMINISTRATOR'S REPORT

Administrator Lawson updated the Board on several items. He stated that there is transparency and accountability information for the County on the website that goes with the revenue sharing funds received. Administrator Lawson stated that staff will be meeting with administrators of Charlevoix and Emmet County to review staffing at the 911 division this month. Administrator Lawson stated that it's likely a new position will be created in their mid-management range and the county has been asked by the 911 to review that information for structure. Administrator Lawson stated that construction at the Animal Shelter continues and that they have completed installing the siding, windows and doors. Administrator Lawson stated that the Veteran's Office will begin looking for a new assistant and that Straits Regional Ride is helping coordinate drivers for the DAV van.

### COMMITTEE REPORTS

Commissioner Gauthier attended a Board Appointments and Procedures Committee and there are several appointments to several boards with terms expiring at the end of the year. Commissioner Gauthier attended a NEMCSA meeting, an NLEA meeting, a Planning Commission meeting, a City Council meeting, and a Trails Town meeting at the Chamber of Commerce.

**Motion** by Commissioner Gauthier, seconded by Commissioner Matelski to accept the recommendation of the Board Appointments & Procedures Committee and reappoint John Thompson and appoint Carol Sherwood to the Cheboygan County Zoning Board of Appeals for three year terms commencing January 1, 2016 through December 31, 2018; to accept the recommendation from the Agricultural Society to reappoint Matt Horrocks, Collette Andres, Keith Kwiatkowski, and Ron Williams to the Cheboygan County Fair Board for terms commencing January 1, 2016 through December 31, 2018 and to appoint Jeremy Borowicz and Gary Spray for two year terms commencing January 1, 2016 through December 31, 2017 and appoint Derrick Dotski to a one year term commencing January 1, 2016 through December 31, 2016; to reappoint Marcia Rochleleau, Tom Palmer and Charles Brew to the Cheboygan County Airport Authority for a three year terms commencing January 1, 2016 through December 31, 2018; to reappoint Harold Borowicz to the Cheboygan County Planning Commission for three year term January 1, 2016 through December 31, 2018; to reappoint Ed Ginop and Barbara Lennon to the Department of Public Works for a three year term commencing January 1, 2016 through December 31, 2018; and to accept the recommendation of Judge Scott Pavlich to reappoint Karen Schramm, Brenda Bergstrom and Becky Phillips to the Cheboygan County Jury Board for a three year term January 1, 2016 through December 31, 2018. Discussion was held. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Gouine attended an Inverness Township meeting and a Fair Board meeting.

Commissioner Matelski attended two Planning Commission meeting, two Road Commission meetings, one ZBA meeting and two Township Board meetings.

Commissioner Brown attended a Mackinaw Township meeting, a Beaugrand Township meeting, an MTA meeting, a ZBA meeting, two Mackinaw City Village Council meetings, and a 100-year celebration of MSU-E in Cheboygan County.

Commissioner Wallace attended a North East Consortium and Michigan Works meeting in Alpena, a 911 meeting, and a Tuscarora Township meeting.

Commissioner Allor attended a District No. 4 Health Board meeting, a Wilmot Township meeting, a Community Mental Health meeting, an Area Agency on Aging meeting, a Forest Township meeting.

## Finance/Business Meeting – DECEMBER 8, 2015

Commissioner Redmond attended a District No. 4 Health Board meeting and a 100-year celebration of MSU-E in Cheboygan County.

**OLD BUSINESS** – None

### NEW BUSINESS

**Motion** by Commissioner Matelski, seconded by Commissioner Gauthier to adopt Cheboygan County Resolution 15-15 – 2016 Fee Resolution to become effective January 1, 2016 and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Gauthier, seconded by Commissioner Gouine to adopt Cheboygan County Resolution 15-16 and Resolution of the Board for the Corporation, Cheboygan County Fair, to Authorize the Conveyance of the Fairground Property to Cheboygan County (copy on file in the Office of the County Clerk) and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Brown, seconded by Commissioner Gauthier to adopt Cheboygan County

#### Resolution 15-17

**WHEREAS**, Line 5 is a pipeline owned by Enbridge that transports crude oil and natural gas liquids since 1953 from Superior, WI, eastward across Michigan's Upper Peninsula to where a dual pipeline crosses the bottom of the Straits of Mackinac, just west of the Mackinac Bridge continuing South crossing under the Indian River, in Cheboygan County, on its route through the Lower Peninsula to its terminus point in Sarnia, Ontario; and

**WHEREAS**, Line 5 was constructed prior to Public Act 247 of 1955 Great Lakes Submerged Land Act as amended which purpose is to protect the waters of the Great Lakes and the Great Lakes bottomlands by requiring a permit when constructing structures in the Great Lakes within Michigan; and

**WHEREAS**, there is a potential risk that Line 5 could develop a leak which would cause environmental damage to the Great Lakes as well as economic loss; and

**WHEREAS**, the State of Michigan has the legal authority to manage the bottomlands and waters of the Great Lakes within Michigan from the prevention of pollution and to protect the natural resources of the State; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Cheboygan County Board of Commissioners request that Governor Snyder utilize the State's Authority by acting immediately to restrict Line 5 to its original design capacity and to limit its cargo to non-oil products (e.g., Liquid Petroleum Gas and Propane) until the recommendations within the Michigan Petroleum Pipeline Task Force Report specifically; requiring an independent risk analysis and adequate financial assurance for the straits pipelines, an independent analysis of alternatives to the existing straits pipelines as well as obtaining any additional information requested from the report is completed and analyzed.

**AND BE IT FURTHER RESOLVED**, that Cheboygan County will send a copy of this resolution to the Governor, Attorney General, our State Representatives and State Senators.

Discussion was held. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Straits Regional Ride Director Mike Couture presented FY 2016 Section 5311 Capital Formula Grant 2012-0061/P12 for the purchase of a replacement bus.

**Motion** by Commissioner Wallace, seconded by Commissioner Matelski to approve the purchase of one new bus for Straits Regional Ride, the necessary budget adjustments to the 2016 budget and authorize the Chairperson to sign the MDOT authorization 2012-0061/P12. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Sheriff Clarmont presented Cheboygan County Sheriff Department 2016 Vehicle Proposal.

## Finance/Business Meeting – DECEMBER 8, 2015

**Motion** by Commissioner Matelski, seconded by Commissioner Brown to allow the purchase of one (1) Ford Police Interceptor vehicle from Fernelius Auto Group, Cheboygan and one (1) Chevrolet Tahoe Pursuit Vehicle from Wheeler Motors, Cheboygan from the approved 2016 Budget line item #101-301-977.60 and authorize the necessary budget adjustments. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Sheriff Clarmont presented the Cheboygan County Sheriff Department Inmate Work Crew Program.

**Motion** by Commissioner Wallace, seconded by Commissioner Brown to approve the continuation and expansion of the Cheboygan County Sheriff Department Inmate Work Crew Program for fiscal year 2016 and authorize the necessary budget adjustments. Discussion was held. Motion carried with 7 yes, 0 no and 0 absent.

Sheriff Clarmont presented the House Arrest Services, Inc. proposed contract. This contract is for tether services. Discussion was held.

**Motion** by Commissioner Gouine, seconded by Commissioner Matelski to approve the contract with House Arrest Services, Inc. and the Cheboygan County Sheriff Department for tether services. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Gauthier, seconded by Commissioner Brown to adopt the 2016 General Fund budget in the amount of \$11,807,216 and all other funds budgets with a combined total of \$14,255,267 resulting in a Cheboygan County budget in the amount of \$26,062,483. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented Great Lakes Masonry Payment No. 2.

**Motion** by Commissioner Matelski, seconded by Commissioner Brown to authorize payment of \$5,980 to Great Lakes Masonry as identified on payment request No. 2, with no retainage being held for completed work. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Lawson presented the NEMCSA Letter of Support. The letter will be forward with NEMCSA's application to the Michigan State Housing Development Authority to secure HOME funds to implement a regional homebuyer purchase rehabilitation program. This program assists qualified applicants to obtain down payment assistance and rehabilitation assistance when buying a home. Discussion was held.

**Motion** by Commissioner Gauthier, seconded by Commissioner Wallace, to authorize the Board Chairperson to sign the letter of support for NEMCSA. Motion carried with 7 yes, 0 no and 0 absent.

**Motion** by Commissioner Matelski, seconded by Commissioner Brown to cancel the December 22, 2015 Committee of the Whole meeting. Motion carried with 6 yes, 1 no (Commissioner Gauthier) and 0 absent.

Commissioner Allor addressed a question on the finance claims regarding expenditure for mileage and mentor expenses to the Finance Director. Ms. Kortz said those expenses are for the Decisions to Action Program.

**Motion** by Commissioner Allor, seconded by Commissioner Brown, to approve the monthly finance claims as presented, Finance = \$57,091.80 and Prepaids = \$735,973.74. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kortz reported on expenditures in the Veteran's Funds

**CITIZENS COMMENTS**

Sheriff Clarmont commented on the Veteran Services Director, stating she is trying her best to run the department. He also stated he takes issue with some of the words, such as “most” and “all” spoken by Mr. Houghton regarding the Veteran’s Department.

**BOARD MEMBER COMMENTS**

Commissioner Gouine reported a very nice display of fireworks sponsored by Tom Moran of Moran Iron Works was held recently.

Commissioner Wallace passed out the “report card” for Michigan Works.

**Motion** by Commissioner Wallace, seconded by Commissioner Brown, to go into closed session for the purpose of a strategy session connected with the negotiation of a collective bargaining agreement as authorized by Section 8 (c) of the Open Meetings Act, being MCL 15.268 (c). A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

**ENTERED INTO CLOSED SESSION AT 12:17 P.M.**

**RETURNED TO OPEN SESSION AT 1:11 P.M.**

**Motion** by Commissioner Matelski, seconded by Commissioner Gauthier, to adjourn this meeting to the call of the chair. Motion carried with 7 yes, 0 no and 0 absent. Meeting adjourned at 1:11 P.M.

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Mary Ellen Tryban  
Cheboygan County Clerk/Register

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Pete Redmond  
Chairperson



Health Board Meeting  
November 17, 2015

The regular meeting of the District No. 4 Health Board was called to order by Chairman Albert LaFleche, November 17, 2015, at 10:00 a.m. The meeting was held in the Cedar Room of District Health Department No. 4, Alpena County.

**ROLL CALL**

**Present:**

Alpena County:	Adrian, Lawson
Cheboygan County:	Redmond, Allor
Montmorency County:	Peterson, LaFleche
Presque Isle County:	Altman, Sorgenfrei

**Absent:**

**Excused:**

**Others Present:**

Judy Greer, Scott Smith, Wendy  
Byers-Phillips, Joshua Meyerson

**RECEIVED**  
DEC 21 2015  
CHEBOYGAN CO. CLERK

**AGENDA CHANGES**

Add: 2016 MIS Plan under Administrative Services Director Report  
Add: Union Negotiations under Administrative Services Directors Report

**MINUTES**

**October 20, 2015 Health Board Minutes:** Motion by Peterson with support from Lawson to approve the October 20, 2015 Health Board Minutes as revised that LaFleche was present. Ayes all, motion carried.

**CLAIMS**

**October 14, 2015 through November 13, 2015:** Motion by Lang with support from Redmond to approve the Listing of Claims submitted from October 14, 2015 through November 13, 2015. Discussion occurred. Roll call vote. Ayes all, motion carried.

**PUBLIC COMMENT**

None

**MEDICAL DIRECTOR'S REPORT**

**Communicable Disease Report:** The report for period October 1, 2015 through October 31, 2015 was mailed to the Board with the packet for the month. It is still good to get the influenza vaccine. The vaccine supply is good and there seems to be a good match to influenza this season.

There is a probable case of mumps in the Health Department of Northwest Michigan's Charlevoix County. Meyerson explained his position on what would happen with an individual that has not been immunized and attends an educational facility where there is an outbreak.

**ADMINISTRATIVE SERVICES DIRECTOR'S REPORT**

**Revenue/Expenditure and Trial Balance Report:** Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review.

**MIS Update:** Greer presented the 2016 MIS Annual Plan.

Motion by Peterson with support by Allor to accept the 2016 MIS Annual Plan as presented. Ayes all, motion carried.

**Union Negotiations:** The Board reached a tentative agreement with the Union for a 2.5% wage increase in 2016 and a 2% wage increase in 2017 with an opener still available in 2017 for health insurance.

Motion by Altman with support from Adrian for wage increase for 2.5 % for 2016 and 2.0% for 2017 with a reopener in 2017 for medical insurance. Roll call vote. Ayes all, motion carried.

**2016 Annual Budget:** Greer distributed the revenue and expenditures for 2016 budget with the mailing of the Health Board packet. We have included the requested county appropriations and the 2% increase of fees in the budget.

Motion by Lang with support by Lawson to adopt the 2016 Annual Budget as presented. Roll call vote. Ayes all, motion carried.

### **PERSONAL HEALTH NURSING DIRECTOR'S REPORT**

**Private Duty Statistical and Revenue Reports:** The Private Duty Statistical and Revenue report for October 2015 was included in your packet. We have **35** active clients.

**Hearing and Vision:** Pixie Thompson, Hearing and Vision Technician attended 3 weeks of intense training and successfully passed the Comprehensive Hearing and Vision Technician Courses sponsored by the Michigan Department of Health and Human Services. She may now function as a Tech II which is at an advanced level. I spoke to the H & V Consultants during Accreditation and they both stated that Pixie was a pleasure to work with and feel she will represent DHD#4 well.

**WIC Management Evaluation:** The Corrective Plan of Action that we submitted to address the findings from the 2015/2016 WIC Program Management Evaluation was accepted for implementation. We will work with the WIC Staff for successful implementation of the plan and will be revisited between June and August of 2016.

**Accreditation:** Byers-Phillips mentioned that Accreditation overall went very well. We do have some met with conditions and the auditors are willing to share information from other agencies that will improve our programs. Meyerson was nervous due to all the changes, however, we had no significant issues. The CSHCS program had some issues that will be addressed. The program has been in the CSHCS Accreditation for the past two cycles.

### **ENVIRONMENTAL HEALTH DIRECTOR'S REPORT**

**Accreditation:** Smith felt that the Food Accreditation went very well. The team that was here were willing to work with us to improve our programs. They also shared information from other agencies that may help our programs. The Sewage program also fared well during accreditation.

**Private Water Program:** Smith is meeting with this program next week. He will be working with them to meet the necessary guidelines and implement changes to the program as necessary.



**ENVIRONMENTAL HEALTH DIRECTOR'S REPORT CONTINUED:**

**Wastewater Alternative Methods:** Our Public Health Code is designed for the traditional types of wastewater systems. We have a number of sites that are requiring alternative treatment systems that are going to be utilized. These systems are taking more time as we get more of them in our area. Smith will be working to develop a policy and once that is done, he will present that policy to the Board for approval. Peterson brought an issue to Smith's attention regarding a specific area in the Lewiston area. Smith explained that there was a study done in the past and that they did present with a recommendation for the concerns.

Lawson asked about what types of systems currently exist so that when the policy surfaces they know what to expect. Smith explained about a particular site at Grand Lake. He explained the process that is being tested in that area. Smith explained another type of system that is also being presented in other instances.

**Radon Week:** We distributed 237 kits during Radon week. Once the tests are performed, if the results come back elevated, we have them retest. If elevated a second time, we instruct them on the next steps needed for mitigation.

**Type II Revised Total Coliform Rules:** Smith mentioned last month that he will be meeting later this week with other health departments and discuss how they are going to handle the Revised Total Coliform Rules. This will need to be implemented in 2016. Meyerson and Smith have had a discussion on how this will affect the budget.

**ADMINISTRATIVE HEALTH OFFICER'S REPORT**

**Personal Health Services Contract:** This contract through Health Department of Northwest Michigan covers the Health Officer, Medical Director as well as the Personal Health Director.

**Northern Michigan Public Health Alliance:** All hospitals in the area must conduct a health assessment every two years. The agreement with the Northern Michigan Public Health Alliance allows the assessments to be standardized. The funding strategy for this is the Northern Health Plan that can help Health Department of Northwest Michigan and District Health Department No. 4. They are asking all health departments in the alliance to sign onto the agreement. Meyerson explained how the health assessments in the past were calculated.

Motion by Redmond with support from Lang to have the Board Chairman sign the agreement with Northern Michigan Public Health Alliance. Roll call vote. Ayes all, motion carried.

**Brad Rider Visit:** Mr. Brad Rider is planning on attending the December Health Board meeting. He will also be visiting the Alpena office on December 3, 2015. Mr. Rider will be taking over the role of Administrative Health Officer effective January 1, 2016.

**NEW BUSINESS**

The Department has joined the Alpena Chamber of Commerce. The decision to join the Chamber was due to the fact that there is a significant savings with our Worker's Compensation insurance.

**OLD BUSINESS**

None

**ADJOURNMENT**

There being no further business to come before the Board, motion by Altman with support by Redmond to adjourn. Ayes all, motion carried.

Adjournment 11:40 a.m.

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Bert LaFleche, Chairman

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Carl Altman, Secretary/Treasurer

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Judy Greer, Recording Secretary

**MINUTES  
OF THE  
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTOR'S MEETING  
OCTOBER 15, 2015  
UNIVERSITY CENTER  
GAYLORD, MI**

**Call to Order**

The meeting of the Northeast Michigan Council of Governments (NEMCOG) Board of Directors was called to order by board President Robert Heilman at 10:00 a.m.

**Roll Call**

Governing Board

Members Present: Kathleen Vichunas, Cam Habermehl, Rick Anderson, Dan Plasencia, Gene Thornton, Jack Kischnick, Lee Olsen, Carl Altman, Adam Poll, Marisue Moreau, Robert Heilman, Bruno Wojcik, Doug Baum, Dave Post, Jeff Lawson.

Staff Present: Diane Rekowski, Meg Foote, and Theresa Huff

A quorum was declared present.

**Guest Presentation**

Brian Burke, MDEQ: Governor's Recycling Initiative

Presented the Governor's Recycling Initiative highlighting the following:

- \* Changing the perspective on Solid Waste, viewing it as a resource for industry. The value of recyclables going to the landfill is estimated at \$435 million.
- \* Recycling Best Practices: Building recycling infrastructure and creating sustainability.
- \* DEQ providing technical assistance: outreach and education, facilitating connections and connecting to end use markets.
- \* A Recycling Summit is planned for some time in May, 2016 in Plymouth, MI.
- \* Leading by example: recycling at state rest areas, state parks and state facilities.
- \* Measurement: measuring recycling in State of Michigan, Recycling Measurement legislation, web based regarding TRAC electronic recycling reporting system.
- \* Increase access & participation: 2016 Grants
  - Focus on community and site cleanups and market development such as Scrap Tire Grants, Community P2 Grants (these focus on food waste) and Residential Recycling grant (focuses on utilization carts).
- \* Market Development
  - Recently selected vendors to collect comprehensive end-use and supply chain data resulting in:
    - An analysis and list of end-markets utilizing residential, commercial and industrial recycled materials collected in Michigan.
    - Economic impact data
    - Management and continued maintenance of the Michigan Recycling Materials Market Directory
  - Transportation sector as an end use market
  - Organics, glass, agricultural plastic

\*Recycle by Design, a new program to be launched in February 2016, is an innovative market development strategy aimed at achieving Governor Snyder's ambitious goal of doubling Michigan's residential recycling rate.

Upcoming webinar: Monday October 19<sup>th</sup>, Tues, October 20<sup>th</sup> (Informational)

Michigan Recycling HACKATHON, Thursday, November 4<sup>th</sup>, Aquinas College in Grand Rapids.

Website is: [www.recycle-by-design.com](http://www.recycle-by-design.com)

Michigan Recycling Council, Kerrin O'Brien, Executive Director [kobrien@michiganrecycles.org](mailto:kobrien@michiganrecycles.org)

\*Recycling and Waste Minimization Specialist, Brian Burke, [burkeb@michigan.gov](mailto:burkeb@michigan.gov) 517-243-3904

### **Approval of Minutes**

R. Heilman presented the Minutes of the September meeting. G. Thornton moved, supported by C. Habermehl to approve the minutes of the September 17, 2015 meeting. Ayes all, motion carried.

### **Financial Report**

M. Foote reviewed the September, 2015 financial statements. D. Baum moved, supported by D. Post to approve the Financial Statements for September, 2015. Ayes all, motion passed.

M. Foote stated that we are in the beginning stages of FY15 Audit. Next Finance Committee Meeting is October 22, 2015, a reminder notice will be sent prior to the meeting.

### **President's Report**

*Regional Project Review:* President R. Heilman presented (0) Federal Grant project for regional review. There were (0) Non-federal Grants applications, (1) Public Notices, (0) "Other" and (0) State Grant Applications.

*MI Association of Regions (MAR):* No Report

*Other:* None

### **Director's Report**

*Updates:*

D. Rekowski updated on the following:

- \* Arauco, the new Particle Board Plant in Grayling is moving forward. Currently staff has been involved with the Wood Renaissance Zone application and assisting the community with a possible EDA Application.

- \* US 23 Discovery Tour Weekend: A great success –motels were full and many people throughout the state came up to participate in events. Geo-caching had people from all over the state. Social Media marketing is proving to be a great tool for the US-23 corridor.

- \* Digital Works: pilot site is up and running in the City of Cheboygan. First group is filled, second group is already filled and have 23 more people in the pipeline. The Grand Opening ceremony is December 10<sup>th</sup>; 10:00 am at the site and all are invited.

- \* SSCCAB and NMCCAB meetings are occurring this week and next. Did not receive the full amount this year for wither CCAB as the state will not fund case management services that they believe their Probation officers should be doing.

\* Prosperity Regional Branding is in the process of completion. Logo may change. Have requested a budget adjustment for the Regional Prosperity Initiative Grant to reflect the changes.

### **Committee Reports**

Finance committee meeting coming up next week on October 22, 2015.

### **Previous Business**

None.

### **New Business**

D. Rekowski provided an overview of the history of the RPI program and the role the Executive Committee of the Collaborative assumed. R. Anderson moved, seconded by K. Vichunas to retain the NW MI Council of Government's attorney to assist Region 3 to move forward to the RPI Board level using a similar model to Networks Northwest. . Roll call vote, Ayes all, motion passed. M. Moreau stated the NE Consortium received RPI funds that could be used to cover some of the attorney fees..

R. Heilman appointed a RPI Structure subcommittee: Rick Anderson, Jeff Lawson and Robert Heilman. Meeting will be held on November 20<sup>th</sup>, time to be determined.

### **County Updates**

- **Alpena County:** Approved increasing the \$10 to \$20 per household surcharge for Recycling.
- **Briley Township:** Elkfest had good weather, went well. A new establishment in Atlanta, the Bull Pen Bar is open for business.
- **City of Grayling:** D. Baum thanked the group for the support letters to retain the training unit – TBOS, at the Grayling National Guard Training center. Did not work out as it is now in Grand Ledge, it didn't work out. Airport: exploring ideas to bring business into airport to replace lost business. Construction of Kirtland College's new Health Center is underway. In addition, the Arauco Particle Board plant is moving forward. The façade grants are moving forward for the downtown business improvements.
- **Emmet County:** Hired a Level 3 Equalization Director, working on court house security, working on FY16 budget, departments requested 2 additional deputies and 1 building inspector. County will likely hire a real estate broker for land search of the southern Petoskey EMS building. Mackinaw EMS building construction is on schedule. Discussed new format of Zoning Ordinance. Denise Cline helped with the project, looks nice and will be online also.
- **Presque Isle County:** Bought two blighted properties, 1 residential and 1 commercial, structures on sight will be taken down. Receiving positive feedback from the public as well as removing the blight increase adjacent property values.
- **Otsego County:** Wolverine Power project – all good and will be up and running next year. Streetscape project: the ballot proposal was defeated. The project is now being revised and downsized. Private investors and Otsego County have withdrawn their matching funds. Sunfrog, a new company in town, are looking for another 150 employees. However, they don't pay well and offer split shifts that make it hard for employees to take on a second job.
- **Cheboygan County:** Secured Level 3 Equalization Director. The current process for certification to Level 3 and 4 is difficult for people to attain. Certification process may change. Updated on the Randal Shelter, and other projects including Meijer's proposed store on the south side of town.
- **Michigan Works!:** Skilled training funds – the funding was doubled for FY 2016. NE Consortium has 25 projects submitted since the release date of the funds on 10/1/15. Discussed the National Emergency Grant for the long term unemployed and the difficulty identifying the people. Region 3 has the highest rate in the state and asked for any thoughts on how the people could be identified.



- **City of Alpena:** Façade grants moving forward. Bridge and Duck Park almost complete. Recreation Plan moving forward. Construction on the Trail head began.
- **Montmorency County:** Working on budget, security in courthouse, and 911.
- **Village of Hillman:** Finishing up paving projects around Hillman. Trying to setup a regular maintenance system. Water well was cleaned and is working. New local Radio station: received antennas, hope to set up next week. Programming is being developed, loading music, proposals were sent out. Hoping to start in November.
- **Crawford County:** Approved budget. Planning commission met, vertical asset plan is done. Towers at Airport waiting for approval.
- **Alcona County:** Master/Rec Plan with NEMCOG. Budget work starting. 3 new patrol cars, 1 paid by insurance. Drug court: received a \$220,000 grant. Had a **NE Park** dedication ceremony, township put in \$2,000 funds to match renovations and upgrades: benches, multiple grills, bike racks. Township is proud of it.
- **Oscoda County:** Hired Equalization Director from U.P.
- **Mackinaw City:** Reuse of old Motel for new beer brewery. Council will be meeting and will be voting on Casino, class 2 or 3; they have their pros and cons. Casino will be located where the waterpark used to be and would be a phased 5 year project. SAW grant almost done. Engineering being completed on West Central road..

**Public Comment:** Paul Chellberg was present and introduced himself. He is a staff member of the Regional Prosperity Initiative Executive Committee. Stated that last Friday he was appointed as Executive Director and would be happy to assist us. He shared his contact information with the board.

### **Adjournment**

The meeting was adjourned at 12:20 p.m. No meeting in November. The next meeting will be held on December 17, 2015.

**MINUTES  
OF THE  
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS  
SPECIAL BOARD OF DIRECTOR'S MEETING  
NOVEMBER 23, 2015  
UNIVERSITY CENTER  
GAYLORD, MI**

**Call to Order**

The meeting of the Northeast Michigan Council of Governments (NEMCOG) Board of Directors was called to order by board President Robert Heilman at 10:02 a.m.

**Roll Call**

Governing Board

Members Present: Cam Habermehl, John Wallace, Rick Anderson, Dan Plasencia, Gene Thornton, Jack Kischnick, Marisue Moreau, Robert Heilman, Bruno Wojcik, Doug Baum, Dave Post and Jeff Lawson.

Staff Present: Diane Rekowski and Theresa Huff

A quorum was declared present.

**Approval of Minutes**

R. Heilman presented the Minutes of the September meeting. Noted one (1) typo/correction. C. Habermehl moved, supported by B. Wojcik to approve the minutes of the October 15, 2015 meeting. 1 nay, 12 Ayes, motion carried.

**Financial Report**

None.

**President's Report**

None.

**Director's Report**

D. Rekowski thanked everyone for making the effort to attend the special meeting on short notice. She reviewed the RPI 2016 Grant Application, Resolution of Support, Narrative and Action Items. Handed out the narrative information and the Action Tasks for Year 3-2016 for reference. Noted deadline for the grant application is December 1<sup>st</sup> which is the cause to have the Special Board Meeting.

R. Heilman motioned to waive the reading of the Resolution, ayes all, motion carried. D. Post moved to approve the Resolution, supported by D. Baum. Vote by roll call, ayes all, 0 opposed, resolution adopted.

**Committee Reports**

None.

**Previous Business**

None.

**New Business**

None.

**County Updates**

None.

**Public Comment:**

Norm Brecheisen, Livingston Township attended.

**Adjournment**

The meeting was adjourned at 10:17 a.m. The next meeting will be held on December 17, 2015.



**Cheboygan County Fair  
Board Meeting  
November 2<sup>nd</sup>, 2015  
CheboyganCountyFair.Com**



**FOLLOW US ON FACEBOOK!**

**1. Call to order:**

Vice President Ron Williams called the meeting to order at 6:45 PM in the Commissioners Room at the County Building.

**DIRECTORS PRESENT:** Matt Horrocks      Darl Taylor      Nate Howell  
Ron Fenlon      Keith Kwiatkowski      Ron Williams  
Kelsey Kennedy      Colette Andres      John Brown Jr.

**DIRECTORS ABSENT:** Beth Buhr (E)      Steve Sanford (E)

**FAIR MANAGER &  
OFFICERS:** Dan O'Henley      Terry Drake      Lisa Duncan

**2. PLEDGE OF ALLEGIANCE TO THE FLAG was recited by all.**

**3. ROLL CALL was taken by Lisa Duncan.**

**4. APPROVAL OF AGENDA – Additions/Deletions.**

MOTION by Matt Horrocks, seconded by John Brown Jr. to approve the agenda with the addition of discussion regarding the newly vacated position of the Fair Board President. **MOTION CARRIED**

**5. PUBLIC COMMENT**

NONE

**6. MINUTES – Minutes of the October 5<sup>th</sup>, 2015 Fair Board Meeting were presented.**

MOTION by Nate Howell, seconded by John Brown Jr., to approve these minutes as presented.

**MOTION CARRIED**

**7. TREASURERS REPORT:**

Treasurer Terry Drake gave her report.

MOTION by John Brown Jr., seconded by Matt Horrocks to approve the treasurer's report as presented.

**MOTION CARRIED**

**8. MANAGER'S REPORT:**

- Dan O'Henley stated there was nothing to report.

**9. COMMITTEE REPORTS:**

- 2016 Convention is Jan 14-16. A preliminary list of attendees was made.

**10. OLD BUSINESS:**

NONE

**11. NEW BUSINESS:**

Vice President Ron Williams stated that President Chuck Robiadek has resigned; he is a very honorable person, hard working, and a man of integrity, he will be missed and we appreciate his service.

MOTION by Nate Howell, seconded by Keith Kwiatkowski to hold off on filling the Presidents seat until Januarys annual election.

**MOTION CARRIED**

**12. PUBLIC COMMENT:**

■ Megan Fenlon stated her desire to build a float for this year’s Christmas Parade of Lights. Nov 29th to decorate. Dec 5<sup>th</sup> is the parade date.

**13. MOTION TO ADJOURN**

MOTION by Nate Howell, seconded by John Brown Jr., to adjourn.

**MOTION CARRIED**

Meeting adjourned at 7:10 PM

At the December 7<sup>th</sup>, 2015 meeting:

MOTION by Steve Sanford, seconded by Matt Horrocks, to approve these minutes as presented.

**MOTION CARRIED**

Submitted by  
Lisa Duncan  
Fair Board Secretary



**Cheboygan County Fair  
Board Meeting  
December 7<sup>th</sup>, 2015  
CheboyganCountyFair.Com**



**FOLLOW US ON FACEBOOK!**

**1. Call to order:**

Vice President Ron Williams called the meeting to order at 6:50 PM in the Commissioners Room at the County Building.

**DIRECTORS PRESENT:** Matt Horrocks      Beth Buhr      Nate Howell  
Ron Fenlon      Keith Kwiatkowski      Ron Williams  
Kelsey Kennedy      Steve Sanford

**DIRECTORS ABSENT:** Darl Taylor (E)      Colette Andres      John Brown Jr. (E)

**FAIR MANAGER & OFFICERS:** Dan O’Henley      Terry Drake      Lisa Duncan

**2. PLEDGE OF ALLEGIANCE TO THE FLAG was recited by all.**

**3. ROLL CALL was taken by Lisa Duncan.**

**4. APPROVAL OF AGENDA – Additions/Deletions.**

MOTION by Keith Kwiatkowski, seconded by Steve Sanford to approve the agenda with the addition of the property transfer resolution under old business. **MOTION CARRIED**

**5. PUBLIC COMMENT**

NONE

**6. MINUTES – Minutes of the November 2<sup>nd</sup>, 2015 Fair Board Meeting were presented.**

MOTION by Steve Sanford, seconded by Matt Horrocks, to approve these minutes as presented.

**MOTION CARRIED**

**7. TREASURERS REPORT:**

Treasurer Terry Drake gave her report.

MOTION by Matt Horrocks, seconded by Keith Kwiatkowski to approve the treasurer’s report as presented.

**MOTION CARRIED**

**8. MANAGER’S REPORT:**

■ Dan O’Henley stated there was nothing to report. A couple of recommendations for the 2016 fair; leave the camping and vendor fee the same, bring back the same petting zoo and the Thumb Tractor pull on Friday.

**9. COMMITTEE REPORTS:**

■ 2016 Convention is Jan 14-16. No changes to the preliminary list of attendees were noted.

**10. OLD BUSINESS:**

- Fair Board job descriptions and responsibilities were reviewed, there are some revisions being looked at.
- Discussion on the resolution from the county which is the document that authorizes the conveyance of the fairground property to Cheboygan County. Ron Williams suggested that “Fairground Usage Review” be added to all future Ag Society annual meeting agendas in order to assure that the county is using the fairgrounds in the manner as stated on page 4 of the resolution.

MOTION by Ron Fenlon, seconded by Beth Buhr, to approve the resolution as presented, a vote was called for:  
5 years and 2 nays **MOTION CARRIED**

**11. NEW BUSINESS:**

NONE

**12. PUBLIC COMMENT:**

Clarification was asked for on the exemption deadline date for the new livestock exhibitor requirements that went into effect on 8/16/15. Deadline would be before the project is started. There will be some exceptions this year in regards to the deadline.

**13. MOTION TO ADJOURN**

MOTION by Ron Fenlon, seconded by Beth Buhr, to adjourn.

**MOTION CARRIED**

Meeting adjourned at 7:25 PM

At the January 4th, 2016 meeting:

MOTION by Matt Horrocks, seconded by Steve Sanford, to approve these minutes as presented.

**MOTION CARRIED**

Submitted by  
Lisa Duncan  
Fair Board Secretary

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION NOVEMBER 19, 2015

Chairman J. Johnson called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

**PRESENT:** J. Johnson, D. Brown, C. O'Connor, R. Chadwick, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

**VISITORS:** J. Moore, T. Matelski, F. Cribb, G. Bunker, C. Veneros, B. Hartwig, T. Olson, K. Hahn, R. Socha, and T. Horrocks.

**MOTION by D. Brown seconded by K. Paquet to approve minutes of last regular meeting of 11/05/15 as mailed. 5 Yeas CARRIED**

**MOTION by D. Brown seconded by R. Chadwick to approve for payment current payroll voucher #15-44-\$63,503.87 and accounts payable voucher #15-45-\$273,155.32. 5 Yeas CARRIED**

**MOTION by D. Brown seconded by R. Chadwick to approve agenda as presented. 5 Yeas CARRIED**

**MOTION by K. Paquet seconded by R. Chadwick to void Invoice #4562, Tuscarora Twp. 5 Yeas CARRIED**

**MOTION by D. Brown seconded by C. O'Connor to allow Shank, Chadwick and Paquet to attend the Legal Issues Symposium, December 8, 2015 held in conjunction with Road Funding 101. 5 Yeas CARRIED**

**MOTION by D. Brown seconded by C. O'Connor to receive and file the following correspondence: Township Meeting Minutes: Koehler 10/12/15, Tuscarora 11/3/15, Benton 10/6/15, Mackinaw 10/20/15, Munro 10/13/15 and Ellis 10/13/15; Safety Committee Minutes 11/11/15; and County Board of Commissioners Meeting Minutes of 10/13/15 and 10/27/15. 5 Yeas CARRIED**

**Engineer/Manager Shank Update:**

- Motor Carrier seasonal patrol will be increasing from \$72.30 to \$80.97 per hour. Will have them send contract for weight limit patrol for 2016
- Club/Onaway Road Federal Aid project has been submitted and looking at April or May letting
- Task Force update-New funding levels for Fed Aid projects. MDOT has reduced the planning numbers to 90% funding to avoid shortfalls due to other project costing more to build or over-spending. As a result, we have to re-evaluate the projects we have selected for the 2019 and 2020 or we will look at significant local (Road Commission) contributions. These projects will be looked at in the spring to determine what may be affected from the new program guidelines. This change is due to the work done by the Oversight Board, which has representation from CRA. These changes will help with the distribution of the Federal Air dollars and ensure that our projects receive funding and avoid the situation we had with Devereaux Lake Road and the advance construct issue.

D. Brown commented great job on the Levering Road brushing, R. Socha commented M. Wolf did the work. Hoping to continue as time allows.

Chairman J. Johnson adjourned meeting at 9:17 A.M. being no further business to come before the Board.

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James S. Johnson, Chairman

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Dana S. Stempky, Clerk



## REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION DECEMBER 3, 2015

Vice Chairman D. Brown called the Regular Meeting of the Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited.

**PRESENT:** D. Brown, C. O'Connor, R. Chadwick, K. Paquet, Engineer/Manager B. Shank and Clerk D. Stempky

**ABSENT:** J. Johnson (excused)

**VISITORS:** S. Redmond, F. Cribb, K. Slavik, L. Readmond, C. Veneros, M. Ennes, T. Olson, B. Hartwig, J. Moore, K. Hahn, T. Horrocks and T. Matelski

**MOTION by K. Paquet seconded by R. Chadwick to go into Public Hearing to discuss abandonment request of Lathers Road per request of Regents of University of Michigan at 9:00 A.M. 4 Yeas 1 Absent (Johnson) CARRIED**

### **PUBLIC HEARING OF CHEBOYGAN COUNTY ROAD COMMISSION DECEMBER 3, 2015**

Public Hearing was called to discuss the abandonment request of Lathers Road, between Brutus and Indian Point Road, Burt Township, Section 28, T36N, R3W, Cheboygan County, at request of Regents of University of Michigan.

Engineer Manager Shank noted the following:

- Petition as well as certified signature page were received
- Abandonment Fee received
- Letter of support from Burt Township and Little Traverse Conservancy were attached
- Public Hearing was properly advertised in newspaper, CCRC website, CCRC office and sent to the required individuals.

University of Michigan Biological Station Representative was present and noted the following:

- Lathers Road does not provide access to private property owners
- University of Michigan owns all the property adjacent to both sides of the road way
- If abandonment request is granted, there will be removable posts installed at the entrances to Lathers Road.
- Looking at cleaning up the areas for parking but not intending to cut trees to make additional parking.
- Has letters of support from Township and Little Traverse Conservancy

Engineer/Manger Shank noted it is a seasonal road classification and if request granted there is utilities running along the easement that we want to reserve for.

Vice Chairman Brown asked if there were any other comments regarding the abandonment request.

**MOTION by K. Paquet seconded by R. Chadwick to adjourn public hearing at 9:05 A.M. being no further comments for Lathers Road abandonment request. 4 Yeas 1 Absent (Johnson) CARRIED**

Return to regular session at 9:05 A.M.

**MOTION by K. Paquet seconded by R. Chadwick to abandon Lathers Road at request of Regents of University of Michigan, located Burt Township, Cheboygan County, between Brutus Road and Indian Point Road, Section 28 T36N, R3W, .69 mile. Reserve right of way for utility easements. Roll call: O'Connor-yes, Chadwick-yes, Brown-yes, Paquet-yes 1 Absent (Johnson) CARRIED**

**MOTION by C. O'Connor seconded by R. Chadwick to approve minutes of last regular meeting of 11/19/2015 as mailed. 4 Yeas 1 Absent (Johnson) CARRIED**

**MOTION by K. Paquet seconded by R. Chadwick to approve for payment current payroll voucher #15-46-\$65,591.73 and accounts payable voucher #15-47-\$110,845.60. 4 Yeas 1 Absent (Johnson) CARRIED**

**MOTION by K. Paquet seconded by R. Chadwick to approve agenda as presented. 4 Yeas 1 Absent (Johnson) CARRIED**

Clerk Stempky presented Audit engagement agreement for 12/31/15 from Stewart Beauvais and Whipple, no increase in cost from last year except for an additional \$1,000 approximate fee for the implementation of GASB 68 and 71 initial year.

**MOTION by K. Paquet seconded by R. Chadwick to approve Audit Engagement Agreement for year end 12/31/2015 with Stewart, Beauvais and Whipple as presented and allow Clerk D. Stempky to sign the same. 4 Yeas 1 Absent (Johnson) CARRIED**

Engineer/Manager Shank noted when Club Road was abandoned between River Street and Club Road the National Functional Classification was not changed to make it eligible for Federal Aid dollars.

**MOTION by K. Paquet seconded by R Chadwick to approve the addition of Club Road between Onaway Road to Martha Street and Martha Street from Club Road to South Straits Highway to a National Functional Class, as well as the current map of National Functional Roads in Cheboygan County were reviewed and deemed correct. 4 Yeas 1 Absent (Johnson) CARRIED**

Engineer/Manager Shank presented Plans and Title Sheets for E. Mullett Lake Road and Levering Road for approval will be put out advertisement.

**MOTION by K. Paquet seconded by R. Chadwick to authorize approval of Plans and Title Sheet for East Mullett Lake Road Project funded by the Cheboygan County Road Millage, Koehler Township, Sections 8, 9, 17 and 20, T 35N, R 2 W, 2.09 miles and authorize Vice-Chairman D. Brown and Engineer/Manager Shank to sign the same. 4 Yeas 1 Absent (Johnson) CARRIED**

**MOTION by K. Paquet seconded by C. O'Connor to authorize the approval of Plans and Title Sheet for Levering Road Project funded by the Cheboygan County Road Millage, Beaugrand Township, Sections 25, 26, 27, 34, 35, and 36, T38N, R 2 W, 1.54 miles and authorize Vice-Chairman D. Brown and Engineer/Manager Shank to sign the same. 4 Yeas 1 Absent (Johnson) CARRIED**

**MOTION by C. O'Connor seconded by R. Chadwick to approve holding Christmas luncheons for the staff, December 23, 2015. 4 Yeas 1 Absent (Johnson) CARRIED**

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION DECEMBER 3, 2015

Engineer/Manager Shank 6 Month evaluation and Shank would like to have a closed session after regular meeting business is complete.

**MOTION by R. Chadwick seconded by K. Paquet to receive and file the following correspondence as follows: Township Meeting Minutes: Burt 10/1/2015, Mackinaw 11/17/2015, Munro 11/10/2015, Grant 10/6/2015 and Mullett 11/3/2015; and November 2015 State Maintenance. 4 Yeas 1 Absent (Johnson) CARRIED**

**Engineer/Manager Update:**

- Legal Symposium December 8, 2015 moved to start at 7:30 A.M.
- Pre Construction meeting scheduled for December 16, 2015 for Devereaux Lake Road

**Recess regular meeting at 9:20 A.M. before Engineer/Manager Evaluation**

**Return to regular session at 9:25 A.M.**

**MOTION by K. Paquet seconded by R. Chadwick to go into closed session at 9:25 A.M. at request of Engineer/Manager R. Shank for 6 month evaluation. Roll call: Chadwick-yes, Brown-yes, Paquet-yes, O'Connor-yes 1 Absent (Johnson) CARRIED**

**Return to open session at 9:55 A.M.**

**MOTION by K. Paquet seconded by C. O'Connor to return to open session at 9:55 A.M. Roll call: Brown-yes, Paquet-yes, O'Connor-yes, Chadwick-yes 1 Absent (Johnson) CARRIED**

Discussion of salary increase based on a very good evaluation for Engineer/Manager Shank.

**MOTION by K. Paquet seconded by C. O'Connor to approve a 2% salary increase for 2016 for Engineer/Manager R. Shank based on very good evaluation. 4 Yeas 1 Absent (Johnson) CARRIED**

Vice-Chairman D. Brown adjourned regular meeting at 10:00 A.M. being no further business to come before the Board.

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David D. Brown, Vice-Chairman

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Dana S. Stempky, Clerk

REGULAR MEETING OF THE CHEBOYGAN COUNTY ROAD COMMISSION DECEMBER 17, 2015

Chairman J. Johnson called the Regular Meeting of Cheboygan County Road Commission to order at 9:00 A.M.

Clerk D. Stempky took roll call and a quorum was present.

Pledge of Allegiance was recited

**PRESENT:** J. Johnson, D. Brown, C. O'Connor, R. Chadwick, K. Paquet, Engineer/Manager R. Shank and Clerk D. Stempky

**VISITORS:** C. Veneros, D. Brandt, B. Hartwig, S. Redmond, T. Matelski, J. Moore, G. Archambo, F. Cribb, M. Ennes, G. Bunker, and K. Hahn

**MOTION by D. Brown seconded by K. Paquet to go into Public Hearing to discuss 2016 proposed budget. 5 Yeas CARRIED**

**PUBLIC HEARING OF THE CHEBOYGAN COUNTY ROAD COMMISSION DECEMBER 17, 2015**

Public Hearing held to discuss 2015 amended and 2016 proposed budget.

Clerk D. Stempky discussed Revenue sources: MTF has been set at the 2015 levels which were up approximately 3% for the year, STP and Cat D funds for the upcoming year is for the federal aid projects, Millage funds same as 2015, Expenditures: proposed projects both local and primary for the upcoming year. Discussed expenditures for the 2016 season such as pavement markings for centerline painting of primary roads, gravel crushing, sealcoat and capital outlay to consist of miscellaneous, pickups and traffic counter. Question of parts and the blade purchases split due to the large dollar amount. No further comments or questions.

**MOTION by C. O'Connor seconded by R. Chadwick to close public hearing at 9:15 A.M. being no further discussion or comments to come before the Board. 5 Yeas CARRIED**

Return to Regular Session at 9:15 A.M.

**MOTION by D. Brown seconded by C. O'Connor to approve minutes of public hearing and regular meeting of December 3, 2015 as mailed. 5 Yeas CARRIED**

**MOTION by K. Paquet seconded by R. Chadwick to approve for payment current payroll voucher #15-48-\$92,224.75 and accounts payable voucher #15-49-\$132,544.18. 5 Yeas CARRIED**

**MOTION by K. Paquet seconded by R. Chadwick to approve agenda as presented. 5 Yeas CARRIED**

**MOTION by K. Paquet seconded by R. Chadwick to accept 2015 amended and 2016 proposed budget as presented and included in minutes. Roll Call: O'Connor-yes, Chadwick-yes, Johnson-yes, Brown-yes, Paquet-yes 5 Yeas CARRIED**

**MOTION by R. Chadwick seconded by D. Brown to set Organizational Meeting for Thursday, January 7, 2016, 9:00 A.M. with regular meeting to follow. 5 yeas CARRIED**

Request received from Cameron McMurry to abandon portion of Hebron Cut Off Road, Hebron Township, all documentation has been received.

**MOTION by K. Paquet seconded by D. Brown to set Public Hearing for abandonment request of Hebron Cut Off Road, starting at Hebron Townhall Road then southeasterly to the east boundary of property owned by Cameron McMurry for a total of 0.51 miles, Hebron Township, Section 22, T38N R3W, at request of Cameron McMurry, Thursday, January 21, 2016 at 9:00 A.M. 5 Years**

**CARRIED**

Letter of Retirement received from Terry Vallance effective March 11, 2016

**MOTION by D. Brown seconded by R. Chadwick to accept with regrets letter of retirement from Terry Vallance effective March 11, 2016. 5 Years**

**CARRIED**

Clerk D. Stempky, requested an approval of a final accounts payable for 2015

**MOTION by D. Brown seconded by K. Paquet to approve for payment a final accounts payable for 2015. 5 Years**

**CARRIED**

**MOTION by D. Brown seconded by C. O'Connor to receive and file the following correspondence: Township Meeting Minutes: Ellis 11/10/15, Aloha 9/14/15 and 10/12/15, Benton 11/3/15; Notice of Audit Results for 2014 and Safety Committee Meeting Minutes of 12/2/15. 5 Years**

**CARRIED**

**Engineer/Manager Update:**

- Chadwick, Paquet and himself attended Legal Symposium and Road Funding 101, good information on how the internal and external formula works for ACT 51
- Devereaux Lake Road Pre construction Meeting held, Rieth Riley contractor, Proposed project dates May 1-July 29, 2016
- HB 5016 Telecommunication Bill is moving fast, contact Representatives and Senators, If this passes the cost to local units of government could increase considerably if utilities are reimbursed to move utilities.

K. Paquet commented attended the Road Funding seminar and attended the Tuscarora Township. When we start getting our increase in funding would like the Board to revisit reinstating the allocation policy with Townships again.

Next Regular Meeting Thursday, January 7, 2016 following Organizational at 9:00 A.M.

Chairman Johnson adjourned regular meeting at 9:30 A.M. being no further business to come before the Board.

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James S. Johnson, Chairman

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Dana S. Stempky, Clerk

**REGULAR CITY COUNCIL MEETING**  
**November 24, 2015**

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

**Roll Call:**

Present: Bronson, Temple, King and Kwiatkowski

Absent: Lavender, Riddle and Couture

Mayor Bronson commented we heard from the three missing members.

Councilman King moved to excuse Councilman Lavender, Mayor Pro Tem Couture and Councilwoman Riddle; supported by Councilwoman Kwiatkowski. Motion carried unanimously.

Mayor Bronson led the Pledge of Allegiance to the Flag.

**Approval of Agenda, and Receive and File all Communications:**

Councilwoman Kwiatkowski moved to approve the Agenda and receive and file all communications; supported by Councilman Temple. Motion carried unanimously.

**Approval of Prior Meeting Minutes:**

▪ **Regular City Council Meeting Minutes – November 10, 2015.**

Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of November 10, 2015 as presented; supported by Councilman King. Motion carried unanimously.

**Department, Board and Commission Reports:**

▪ **Department of Public Safety Monthly Statistics, October 2015 - (Received and filed.)**

▪ **Planning Commission Meeting, November 16, 2015** – City Manager Eustice reported he took the conditional rezoning issue regarding the Carnegie Library to the Planning Commission. The Commission did not make a recommendation to the Council at this point; they want City Manager Eustice to set up a meeting with the property owner and he will try and do that within the next 30 days, as the owner is not always in town, to see what his intention is going forward. The issue is that part of the conditional rezoning was the replacement of the sidewalk with a deadline of October 30, 2015. This deadline will likely be extended until the spring 2016. He is hoping to have this finalized in December 2015. City Manager Eustice also reported the Planning Commission has the latest draft of the new Zoning Ordinance, noting all the edits the Planning Commission made over the last year are now finalized and in the new draft. Mayor Bronson also has a copy. The Planning Commission will review this draft over the next several weeks and he believes there may be some minor changes, but thinks we can approve it at the next Planning Commission meeting and take it to Council the second meeting in December or first meeting in January 2016. City Manager Eustice stated the Ordinance will be much easier to read and handle, in addition to being user friendly and modern. He noted that most of the current Ordinance was drafted in 1973.

## Regular City Council Meeting – November 24, 2015

### Unfinished Business:

#### ▪ **Consideration of Policy for Purchase of Supplies & Equipment and Procurement of**

**Contracted Services** – City Manager Eustice stated he did edit the current Policy, noting two corrections, being: page 2, item 1B – the dollar amount of \$5,000.00 is correct and the language should read five thousand dollars; and page 2, item 2B - the dollar amount of \$5,000.00 is correct and the language should read five thousand dollars. He stated this is somewhat similar to the Policy we have had in place since 2008. The amounts have been increase slightly, as costs today are higher than they were seven years ago and gives him, as City Manager, and DPW Director Jason Karmol a little more flexibility. He noted the DPW, which includes Water and Wastewater, are basically our largest contracted services and purchases of heavy equipment. It gives them the ability to buy product up to \$5,000.00 instead of \$3,400.00, but still with quotes. Also, he added No. 3, Exemptions from Bidding, noting most municipalities have a Sole Source exemption and Emergency Purchase or Service. City Manager Eustice stated he believes he has a sole source situation with regard to the repair of the Opera House roof at \$20,000.00. There is no one else that wants to touch the roof. Also, No. 4, Local Purchase Policy, which was always somewhat assumed so he has placed it into the Policy. City Manager Eustice and Clerk/Treasurer Kwiatkowski will put together a document to send out to all local contractors and suppliers of products with regard to various bidding processes and will ask them if they wish to be included.

Ms. Trudy Lofgren asked what the minimum amount of a purchase that would not have to go out for bid. City Manager Eustice replied anything under \$5,000.00 would not have to go out for bid, but we would still get at least a minimum of three quotes. Ms. Lofgren then inquired how the City gets the quotes, and if the contractors on a list would be contacted for a quote. City Manager Eustice replied yes. Mayor Bronson asked in the list of contractors or suppliers of product will there will be a minimum requirement of insurance and other things we would have to have on hand to consider a vendor for the City, noting the list would contain people that can actually do the job. City Manager Eustice replied yes. Mayor Bronson asked how a new business that opens would get on the list. City Manager Eustice stated if they are located within the City we would know that and could contact them that they could be a bidder. Councilman King suggested having a business card made up regarding getting on the list to put into a welcome packet from the Chamber of Commerce.

Councilman King moved to adopt the Policy for Purchase of Supplies & Equipment and Procurement of Contracted Services with the corrections made to line 1B and 2B, effective immediately; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

### General Business:

▪ **Consideration of Traffic Control Orders, Nos. 01/15 and 02/15** - City Manager Eustice explained these are Traffic Control Orders for No Parking signs, This Side of the Street in front of the Opera House and the Straits Area Federal Credit Union main entrance on Locust Street.

Councilwoman Kwiatkowski moved to approve the Traffic Controls Orders, Nos. 01/15 and 02/15; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.



## Regular City Council Meeting – November 24, 2015

▪ **Consideration of City Council 2016 Regular Meeting Schedule** – City Manager Eustice stated there are 24 regular meeting dates for 2016, noting no conflicts. He pointed out that November 8 is Election Day but we have had meetings on election days before. Clerk/Treasurer Kwiatkowski informed Council that he, Janet Gahn or Judy Sanders would not be available that day and Council may want to consider changing this. Councilwoman Kwiatkowski commented she thinks December 27 is a little close to Christmas if people go away. Clerk/Treasurer Kwiatkowski made Council aware that it has happened, but not often, that Council would cancel the second meeting in December, depending on the agenda.

Councilman King moved to approve the City Council 2016 Regular Meeting Schedule; supported by Councilwoman Kwiatkowski. Motion carried.

▪ **Consideration of Exemption from Senate Bill 7 – Publicly Funded Health Insurance falls under Contribution Act for the Year 2016** – Clerk/Treasurer Kwiatkowski stated this falls under Public Act 152; we have a choice every year of three different options that are mandated by the State of Michigan. The hard cap for the upcoming year for 2016 is \$6,142.11 for a single contract; \$12,845.04 for a 2-person contract; and \$16,751.23 for a family contract. This is health insurance only and does not include vision or dental. Currently the caps that the City has by contract with POLC and AFSCME are \$6,000.00 for a single contract; \$13,200.00 for a 2-person contract; and \$16,800.00 for a family contract, which includes dental, vision and medical. We fall pretty close in line to what the State has for hard caps. Clerk/Treasurer Kwiatkowski went on to explain the second option is 80/20, with the employer paying 80% of the health insurance premium and the employee pays 20%. The third option is by a two-thirds vote of Council, the City can exempt itself from the requirements of the Act, which is what we have done the last four years because we have the caps already in place. The recommendation of the City Manager and himself is option no. 3.

Councilwoman Kwiatkowski moved to accept the recommendation of Option 3 – Complete Opt-Out with regard to Senate Bill 7 – Publicly Funded Health Insurance Contribution Act for the Year 2016; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Proposals – WWTP Biosolids Hauling:** DPW Director Jason Karmol explained the proposals were one lump sum to remove one pile. The proposals are comparable because there is no difference in what they are hauling. This will get rid of the pile requested by the State of Michigan. There were four proposals by four different contractors to remove the pile, i.e, trucking only. Mayor Bronson inquired where the removal is being taken. DPW Director Karmol replied he is following the recommendations of the MDEQ person in charge of biosolids hauling, which is to get rid of one complete pile and take it to a landfill, so he can appropriate the biosolids management program. Mayor Bronson stated one proposal stated Elk Run Landfill and another states Elk Ridge Landfill. DPW Director Karmol stated it is Elk Run Landfill. City Manager Eustice stated Elk Run Landfill is located in Atlanta, Michigan. Councilman King asked for its location. DPW Director Karmol stated it is located 34 miles south of Cheboygan and is owned by Republic.

Councilman King moved to accept the proposal from Robiadek & Sons Excavating, Inc. in the

## Regular City Council Meeting – November 24, 2015

amount of \$7,000.00; supposed by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

▪ **Consideration of Quotes – 12 Foot Push Plow – Department of Public Works** – City Manager Eustice distributed a photo copy of a push plow for Council’s information. He stated this request is for a 12-foot push plow (box plow) that will help us both with maintenance of parking lots such as the Recreation Center and Ice Pavilion, and will also improve the clearing of intersections when we have heavy snowfall. Regular plows are currently used. The 12-foot push plow will allow us to clean the intersections much more quickly and keep the snow within that plow. This plow will go in the front of a front-end loader. Councilman Temple asked how we will transport the plow down the road, since it is 12 feet. DPW Director Karmol informed Council they selected 12 feet is because it will allow the City to do a dead-end street in two passes. It will also allow them to go center to shoulder and push. If we got a 10 foot plow they would have to do three passes. He understands there are some width issues, but if we go smaller then we are back into the imprint of their tire and he wants to be wider than the tires and, as he stated, he would like to do the dead-ends and parking lots in two passes. Councilman Temple asked how they are going to get from the garage to where they are going to use a 12-foot wide plow. DPW Director Karmol replied they have the same issues with the extra width on the belly blades on the trucks, which are wider than normal. They can tilt the belly blades on an angle but there are still going to be those considerations. There will be considerations when they have to get from parking lot to parking lot, but once they get in a parking lot the plow is wider than the tires and pushing 12-foot wide, and the same with the dead-ends. DPW Director Karmol stated he cannot see having a push plow that is skinnier than the tires and making three passes on dead-ends or wind-rows, noting he wanted the extra width and depth to do large parking lots and be able to push as much snow as they can. He did ask for 12 foot by 4 foot by 4 foot, noting he did receive some other quotes and ideas. DPW Director Karmol explained to Council that the bucket on the front end loader is 10 foot wide, but the problem is we still have to dump the bucket and it doesn’t efficiently push everything forward and a lot of the snow would just run off. The other option would be to use big one-ways, which only push it out of the way. The 12-foot push plow would be a very efficient tool. City Manager Eustice asked DPW Karmol if he feels they can get from spot to spot okay. DPW Director Karmol replied yes, although there are considerations such as looking out for traffic and traffic will have to look out for them, which is the same thing when using a belly plow.

Councilman King moved to accept the quote from Michigan CAT in the amount of \$4,395.00 for a 12 foot push plow for the Department of Public Works; supposed by Councilwoman Kwiatkowski. A roll call vote was taken.

Yes votes: Bronson, King and Kwiatkowski

No votes: Temple. Motion carried.

**Public Comments:** *(None.)*

**City Clerk/Treasurer’s Comments:**

▪ **Audit** – Clerk/Treasurer Kwiatkowski stated the Audit is pretty much done and he will be receiving a proof sometime next week. Once he reviews the proof, he and the City Manager will meet with the auditors. Then it will be presented to Council. It was a pretty clean audit this year with no adjusting entries so things look real good.

## Regular City Council Meeting – November 24, 2015

- **Munetrix** – Clerk/Treasurer Kwiatkowski informed Council for the past two weeks he has been working on a portion of revenue sharing that is tied to all the financial information that has to be on the City’s website (used to be called EVIP). To make sure we do it, the State has tied \$150,000.00 of revenue sharing to this item being done every year. He encouraged Council to look on the City’s website and click on Munetrix. There will be several years of budgets, as well as the finalized budget for 2015, the upcoming budget for 2016, in addition to a projected budget for 2017. These are all requirements. Clerk/Treasurer Kwiatkowski noted this is General Fund only, our main operating fund. He stated the other thing he had to do was a very detailed listing of all our debt service instruments. There are approximately 10-12 different borrowings, everything from bonds to installment purchase agreements. The debt schedules, also, had to be placed on the City’s website. He noted all this information, approximately a 33 page document, was sent in to the Treasury today. The State emailed him stating that everything looked good, so we are good for another year.

### **City Manager’s Report:**

- **Utility Committee** - City Manager Eustice stated he and DPW Director Karmol have been discussing forming a Utility Committee because there are so many water and wastewater improvements that are necessary in the future – 3, 5 and 10 years out. DPW Director Karmol has suggested that the City form a committee that would consist of the City Manager, DPW Director Karmol, Clerk/Treasurer Kwiatkowski and three Council Members. Not only do we have a new water tower on the horizon, we need infrastructure improvements that need to be made in our water and sewer systems. There is a possibility we can get grant dollars to do that but we need to look at our water billing accounts and how they are billed and so forth; so we want to have the Council’s input in that regard. City Manager Eustice then stated he would like to get some feedback in the next couple weeks, so he can get three Council Members on that Committee at the December 8, 2015 City Council meeting. The meetings of the Utility Committee would likely be monthly. He noted the Committee can review the Water Reliability Study. City Manager Eustice then informed the Council that DPW Director Karmol met with Mr. Brian Thurston, Regional Director, MDEQ last week and he received several suggestions on what we need to do going forward and how to get us to the level we need to be at to get grant funding. He went on to state the City has about 10 million dollars’ worth of projects that should be done in the next 5 to 7 years. He would like to do these projects mostly with State and Federal funded monies. He will inform the three Council members that are absent tonight, of the Utility Committee to see if there is any interest. Councilman King asked if having a Committee helps with the grant process. City Manager Eustice stated not necessarily, but it would help from an education standpoint so everyone knows what level we have to be at to be able to be eligible for grants. He noted our water and sewer fees are very low in the State of Michigan; so for us to be eligible to get grants we need to look at a different fee structure. There are other ways to accomplish this other than raising the usage fees to get us to the level where we are eligible for grants. This will be a very difficult thing to convince our residents and taxpayers of. We are eligible for loans based on our poverty level, low to moderate income status. Mayor Bronson commented loans have to be paid back. City Manager Eustice said it would be better if we could utilize 50/50 grant funding. Mayor Bronson stated he can see the Committee helping to prioritize what we try and tackle, as there is so much it is overwhelming.

Ms. Trudy Lofgren said there is a bid out for replacing water meters and asked if the City thinks there are a lot of defective water meters that might be the cause of why we are not getting the

## Regular City Council Meeting – November 24, 2015

proper amount. City Manager Eustice replied this is certainly part of it. DPW Director Karmol stated currently we have a lot of people who don't even have meters; we have quite a few that are estimated. One of his priorities in doing this was getting an accurate accounting/water metering and starting to do actual metering as often as we can. In order to catch up we need to start putting in the water meters at a pace so that everybody has one, first of all, and then second of all we want to start changing these cycles so that we can get actual reads from radio. We will start with Cycle "C" and we are going to have all the reads done by radio and accurately, so we won't have to walk through sections of town and read it manually by hand, as there is a lot of work involved. He does understand there is a lot of work in changing the billing structure and he has explained to everyone it will be a lot harder before it gets better. It is going to take a lot of work to get to the point where we are actually metering everyone with actual readings and not estimations. It will be years down the road before we realize this, but we have to start somewhere and we start by collecting all of the revenue. DPW Director Karmol went on to state the second part is there are a lot of choices we can structure a rate that is either resident friendly or non-resident heavy. Like Mayor Bronson said there are a lot of choices in what we choose to tackle. He went on to state it is basically what Council wants to pass off to their grandkids as far as debt and infrastructure. Some of these choices we will make now and he would like to sit down with all the studies and see what we need to do in 5, 10 or 20 years. To sum up the meeting with Mr. Thurston from the MDEQ, we have an opportunity to borrow money and we have all these studies where we should be in 5, 10, 15 and 20 years. Do we just take out a loan and build a water tower or do we start these 1 to 5 years or 5 to 10 years where we might have to take out a 40-year loan. Why wouldn't we be tackling some of the things MDEQ says we should do within the near term. We need to decide as a community and Council as we are passing off debt and infrastructure, whether it's good or bad. We are going to try to make the bad infrastructure good and will try and see what we can pay now and not pass off, which is why he wanted to look at the rates. If we don't increase the rates, he thinks we are passing it off to our kids and grandkids. You can keep your rates low, but some day the bills will come due. What kind of compromises do we make as a Committee and how much infrastructure do we want to tackle when we take out a loan? DPW Director Karmol informed Council that Mr. Thurston explained that our rates are too low to qualify for grants. The grants are based off of your ability to pay them back; so your rates are not structured to be able to take on 10 million dollars of debt of infrastructure improvement. There will be a lot of background informational understanding for the Committee, so they will know all the decisions that went in to the package that we present as a project moving forward. He does not think we should just tackle the tower when we know that there is other infrastructure. City Manager Eustice thanked Ms. Lofgren for her question, stating what they want the Utility Committee to do is to look at all the rate structures and are we losing money by accounts that are not being billed properly. Ms. Lofgren then asked how somebody gets water without a meter. DPW Director Karmol replied a long time ago the City had meter pits, which we see all over. This is where the meter is two foot from the ground level, buried right underground. The water line is six feet under it and comes up two foot from the surface, they put a meter, put a cover and the service goes right back down. Whenever he encounters them, he buries them six foot down and not always does he have access to a home to put in a new meter. At the point when he buries the service to prevent it from freezing and put a curb stop there, not always is it ready to have a meter installed. So they have to try and set an appointment and not everybody's is cooperative; those are the ones that we are estimating and trying to get meters in. As he comes across these, he is just not throwing another meter in the pit in order to bill it; he is trying to bury it down so it doesn't freeze. If it freezes, he has to buy another meter and there is a disruption in service.

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Sometimes he cannot unthaw their service. So it is better if he buries it down to prevent freezing and try and get a meter in their house. He has decided, as he comes across them, to keep going with burying the service. City Manager Eustice informed Council there are homes and commercial businesses that have estimated reads and no meters. We are guessing what these places would use. There is some revenue that we are missing because we don't have meters. In some cases they may be paying more, but in a lot of cases they are paying less than what they should be. Clerk/Treasurer Kwiatkowski explained that every year he does a report to Rural Development because we have bonds with them and right now on the report he has to show Rural Development how much water we produce and how much we bill. We are actually billing about 50% of what we produce. DPW Director Karmol stated he feels he can safely recover 25% of that because of the let water run subtraction. So if he knows how much let run water he lets go, he can make some safe assumptions on how much revenue we can get back. We are easily shooting for 25%, if not 30% of the 50% back. Another 20% is lost due to water run and leakage. Eventually we will take care of that, but first we need to get every dollar of the 75% to 80% of what we make. We are getting close to recouping all the money of the chemicals, towers and operations that went into making that water.

Councilwoman Kwiatkowski asked when people should start to run their water. Clerk/Treasurer Kwiatkowski replied it depends on the weather conditions. If we have a mild winter, it may not be necessary.

Mayor Bronson stated he seems to recall when we did the bond for the water lines on the east side, we had to raise rates to get that loan; so it is not just for grants. City Manager Eustice stated that is correct; we have to prove that we have the ability to pay that loan back. Clerk/Treasurer Kwiatkowski clarified those were the 2011 bonds which are revenue bonds; however, if Jason is able to get the meters on and we can start recouping some of that lost revenue that will help. In 2021 we will retire the sewer bonds that are on the tax roll. He would have to talk to bond counsel to see if there is some way to keep those on the tax roll, which may require a referendum, but that's about \$220,000.00 in revenue that could be applied to whatever loan we want to take out, adding this normally would be Rural Development, which is the cheapest money out there right now.

A member of the audience asked if we have all these places that are being estimated right now will there become a point where either they are going to be owed a refund or have a giant bill because of the estimating. City Manager Eustice replied no.

DPW Director Karmol informed Council there are very few people calling him to have a meter installed because they know their estimation is a good deal. Those people that are calling him to have a meter installed know that their bill is high. He then explained there are several levels of grant funding, i.e. 25% grants, 50% grants and 75% grants, which is why he would like a Utility Committee. Each grant has different levels to achieve those with different benchmarks to achieve as far as a City. Not all of these are in his control. We need a consensus opinion of which grant to go after.

Ms. Lofgren asked DPW Director Karmol when the City starts to put in the meters does he go to all the estimated customers first or do you have to put them in in a row. DPW Director Karmol answered he has recommended that we start in a cycle and split the City into thirds. We are going

## Regular City Council Meeting – November 24, 2015

to start with Cycle “C” because it has the largest meters and has some of the biggest meters that are estimated. He is going for the bigger chunk first. The other two-thirds of the City will follow after Cycle “C”. He stated we have 85 meters for installation and our meter installation bid is for 100 meters or by June 30, 2016 whichever comes first. When the current fiscal year ends, he will be asking Council to take bids again to install more meters, at which time he will have to buy more meters. Councilman Temple asked if the meter installation can be done into the wintertime. DPW Director Karmol explained the City buried some curb stops in the fall in lieu of not wanting them to freeze, but doesn’t have the meters inside. We did the outside work in preparation that a plumber can go in and finish the inside job on some of these that we can’t get to because we are going to be dealing with other issues. We can do the inside portion in the winter, but it would be difficult to bury the curb stops during the winter.

- **Girls Night Out** - City Manager Eustice stated a DDA event, Girls Night Out, occurred on November 12 and was very successful. Last year there were just over 100 participants and this year there were 408 participants. The downtown merchants say it was an excellent night for sales and revenue. This is something we are certainly going to continue.

- **Port Purchase Agreement Meeting** – City Manager Eustice reported Mayor Bronson, Councilman Temple, Councilwoman Riddle, Clerk/Treasurer Kwiatkowski and himself held a conference call with Attorney Steven Joppich last Tuesday in regard to the purchase agreement received from Bois Blanc Township. Attorney Joppich requested at least three Council members in attendance when he made his recommendations. In the end, Attorney Joppich took on the task to make a counter-offer. There were several things in the purchase agreement that we did not like or agree with, so Attorney Joppich is editing that purchase agreement for the purpose of making a counter-offer, which involves the contingencies in the agreement. When he receives a new draft it will be forwarded to the Council. Mayor Bronson asked if the Council will see the draft before it goes to the buyer. City Manager Eustice replied yes, adding he is sure it will not be well received by the Township. Councilman King asked if there is any time limit set on this agreement, since there are still other interested parties in the property, expressing concern of losing somebody else. City Manager Eustice replied that is a concern, noting Councilman Temple has expressed this many times. A timeline was discussed with Attorney Joppich, but a determination was not made. Mayor Bronson stated the consensus was we don’t want it to go back and forth for very much longer. Councilman Temple commented he asked that question and also told the City Manager after the meeting that if we have another conference call he would like the Council members that were not at this conference call at the next one so they know what’s going on. Mayor Bronson noted the number of Council members in attendance must be no more than 3. Mayor Bronson asked if the parts the City found not acceptable will be shown on the new draft. City Manager Eustice replied yes.

### **Public Comment:**

- **Economic Development** - Mr. Frank Gregg of Loomis Street commented he has owned property since the middle of the 1980’s and has watched all the industry leave including Fox Valley, Procter & Gamble, the tool and die shop and Tube Forming. He asked what the City is going to do for the young people in this town if they don’t start getting some industry up here, and is the City Council working with the Chambers of Commerce in the area and County Commissioners to try and get economic development to try and spearhead getting some kind of industry. He went on to state he has heard an argument over the years that it is a transportation issue, but if you look at East Jordan, Petoskey, Charlevoix and Boyne City they’re a little closer to the bigger hubs to get transportation in and out than we are here, but we don’t see any industry

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coming in and you can't let a town die because you don't get the kind of high paying jobs in here with the benefits. Now we have lost the hospital. Manufacturing would have supported the hospital and we still would have it. He does not see any kind of economic development happening the area; never reads about it in the newspapers. When he stops to talk to people in the local eateries they don't have an answer either. Mr. Gregg stating he is just asking if anything is being down about the economic development for the future.

City Manager Eustice replied certainly part of the Port of Cheboygan project is to try to attract industrial investors. It is difficult to do because we don't have rail here, but we are close to I-75 and have good trucking through here, in addition to having an unutilized asset in the Port of Cheboygan. This is how we came to purchase the property. We are trying to attract industrial investors that need water transportation. These investors are out there, but it is difficult. Mr. Gregg commented if we can't do it now, when we are having an economic boom, it will never happen. City Manager Eustice explained we have a marketing committee in place that is in the process of marketing our Port and trying to get those industrial investors here. Mr. Gregg inquired if it is on the City's website. City Manager Eustice replied no, it is on the Port of Cheboygan website. Councilman King stated he believes the Chamber's website has a link to the Port of Cheboygan website. City Manager Eustice noted there has been some interest through the Port of Cheboygan website from shipping companies that want to drop ship materials here.

### **Messages and Communications from Mayor and Council Members:**

- **Ice Pavilion Parking Lot** - Councilman Temple asked if anything is being done about this parking lot. City Manager Eustice stated he looked at it last week, after he spoke with Councilman Temple, and it was not wet, in order to see where it was puddling up in the corner. Councilman Temple stated he will stop by and pick up the City Manager to show him. If you go in off of Cleveland you go all the way back to where there is a curb that follows to the ballfield. There are breaks in the curb where water flows down into the ditch, noting there is also dirt piled up in spots where the water cannot get down. He went on to state the other day there was probably six inches of water laying on the parking lot, and we need to get the water relieved out into the ditch. DPW Director Karmol indicated he is making a note of this now. City Manager Eustice stated he discussed this with DPW Crewleader Fein.
- **Parking Lot by Subway & Your Spirit** - Councilman King stated the parking lot for Subway and the back of the City's lot is bad. City Manager Eustice stated the City's property lot basically lines up with State Street Coffee and comes along the side of their building all the way back to the edge of the Kingston. The lot area between Your Spirit and Subway, including the curb stops, is all privately owned. Councilman King then commented on the nice new façade of Subway.
- **Leaves on Streets** - Mayor Bronson commented people are still putting leaves out on the streets, asking if we are reminding them that the pick-up is over. City Manager Eustice replied we are telling everybody it's done, noting the DPW has gotten a lot of calls. There are some people that put them out late, but we are no longer picking them up. Councilman Temple stated across from East Side School there are two piles of brush alongside the road that is going to create a mess when we start plowing. DPW Director Karmol commented if you hire out the tree removal they should make consideration of picking that up. He understands the owner called and wanted to time it with the brush pick-up. If you are privately contracting a tree removal on your property and it doesn't align with the pick-up, the residents can have the contractor take care of the debris. Councilman Temple suggested getting a hold of that property owner across from East



**Regular City Council Meeting – November 24, 2015**

Side School to have someone remove of the brush from the road. Councilman King asked if contractors are allowed to haul to the brush pile at the DPW. DPW Director Karmol replied yes and all the local tree trimmers are aware of it. We allow them to clean-up the brush and they have done chipping behind the DPW so it doesn't make a mess in the street. They try to accommodate the people that have it out in the cycle of the clean-up.

▪ **Blight Committee** – Mayor Bronson inquired about the status of the Blight Committee, adding he noticed several boats have been moved. City Manager Eustice replied in addition to boats, several junk cars have also been removed. He informed Council the Blight Committee still meets, although Chief Jones has been off for two weeks, stating there is a lot of emphasis on blight throughout the City, and Officer Danny Stacks is basically focused on that solely. There has been a lot of clean-up, but there is a lot of work to do, as well. There have been compliments from residents on the clean-up who are appreciative. Mayor Bronson stated it is pretty obvious that some places have been cleaned up.

**Adjournment:**

Councilman King moved to adjourn the meeting at 8:15 p.m.; supported by Councilman Temple. Motion carried unanimously.

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Mayor Mark C. Bronson

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Clerk/Treasurer Kenneth J. Kwiatkowski

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Councilman Joseph Lavender

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Councilwoman Winifred L. Riddle

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Councilman Vaughn Temple

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Councilman Nathan H. King

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Mayor Pro Tem Nicholas C. Couture

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Councilwoman Betty A. Kwiatkowski

**REGULAR CITY COUNCIL MEETING**  
**December 8, 2015**

The Regular City Council Meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

**Roll Call:**

Present: Bronson, Temple, King, Riddle, Couture, Kwiatkowski and Lavender

Mayor Bronson led the Pledge of Allegiance to the Flag.

**Approval of Agenda, and Receive and File all Communications:**

Councilwoman Riddle moved to approve the Agenda and receive and file all communications; supported by Councilman King. Motion carried unanimously.

**Approval of Prior Meeting Minutes:**

▪ **Regular City Council Meeting Minutes – November 24, 2015.**

Councilman King moved to approve the Regular City Council Meeting Minutes of November 24, 2015 as presented; supported by Mayor Pro Tem Couture. Motion carried unanimously.

**Bills and Disbursements:**

▪ **Prepaid Bills and Disbursements for the Month of November 2015.**

Mayor Bronson inquired as to the bills for AT&T and Charter Communications. Clerk/Treasurer Kwiatkowski replied there was a three year agreement with AT&T that expired in September, noting the rates doubled. Staff has met with Charter and at the current time the Recreation Center and Ice Pavilion are with Charter and one week from today City Hall and the rest of the buildings will be with Charter. He informed Council the costs will be less than half the price for telephone and internet. Councilman King inquired if there are any hardware changes that need to be done. Clerk/Treasurer Kwiatkowski replied we will be able to operate with what we have.

Mayor Bronson asked as to frozen sick pay. Clerk/Treasurer Kwiatkowski answered five years ago there was quite a liability on the books for unused vacation, sick and personal time for the AFSCME Union and non-union. The agreement was the City would pay off those banks over a five-year period, so each year a payroll is run. In addition to freezing the hours, the rate in place at that time was also frozen for payment over the five year period. Clerk/Treasurer Kwiatkowski stated this payment is year five and there is no more rollover or accumulation of time.

Councilman King asked if the payment to DeVere Construction for the Locust Rebuild is the City's only bill for that. City Manager Eustice replied yes.

Mayor Bronson inquired as item no. 54, asking if this was for a water overpayment. Clerk/Treasurer Kwiatkowski replied yes.

A question was asked as to where the beaver was that needed to be trapped. Clerk/Treasurer Kwiatkowski replied across from LeDuc's Motel, noting that every few years we have to hire someone to do this.

## Regular City Council Meeting – December 8, 2015

Councilman King moved to approve the prepaid bills and disbursements for the month of November 2015 in the amount of \$419,873.51; supported by Councilwoman Kwiatkowski. A roll call vote was taken; motion carried unanimously.

### ▪ **Unpaid Bills and Disbursements for the Month of November 2015.**

Councilman Lavender moved to approve the unpaid bills and disbursements for the month of November 2015 in the amount of \$23,849.90; supported by Councilwoman Riddle. A roll call vote was taken; motion carried unanimously.

### **General Business:**

▪ **Consideration of Proposals for Water Meter Installation:** City Manager Eustice commented Requests for Proposals were sent out to install water meters that we purchased almost two years ago – we need to get these 85 meters installed. Only two proposals were received, labor only. The proposals received were from Werner Plumbing & Heating at \$255.00 per installation and Great Lakes Plumbing & Heating at \$1,173.00 per installation. It is staff's recommendation to go with Werner Plumbing & Heating at \$255.00 per installation. Mr. Jason Karmol, DPW Director explained to Council there was a lot of outside local interest but the time period they needed to respond was not conducive to them to meet with him like Werner Plumbing & Heating did. Mayor Bronson commented next year when the City has more to install, will this be open again. DPW Director Karmol replied yes, and would like to do this again the next fiscal year. He briefly stated different scenarios that the plumber can run into when installing a meter.

Mayor Pro Tem Couture moved to approve the proposal from Werner Plumbing & Heating for water meter installations, labor only, in the amount of \$255.00 for each meter; supported by Councilman Temple. A roll call vote was taken; motion carried unanimously.

**Public Comments:** *(None.)*

### **City Clerk/Treasurer's Comments:**

▪ **Gift of Stock** – Clerk/Treasurer Kwiatkowski noted that David R. and Patricia L. Hubbard have given the City again this year stock, the value of which is about \$1,300.00, to be used for the Parks & Recreation program. He noted Council has a copy of the thank you he sent to the Hubbards.

▪ **Audit** – Clerk/Treasurer Kwiatkowski stated he is waiting for the financial statements, noting the audit is done. As he previously reported, the audit went real well and the area we are going to take a tremendous hit in is the General Fund Balance, which is due to the unfunded liability in the pension plan because of the fact that we have to book it now. He noted the Council will see a deficit in the General Fund at the end of the fiscal year, stating this is the first time in his 20 years with the City. Clerk/Treasurer Kwiatkowski stated this scenario will happen all over the State of Michigan. Mayor Bronson commented Mr. and Mrs. Hubbard have been very generous at the Library, too.

### **City Manager's Report:**

▪ **Consumer's Energy Tree Trim** – City Manager Eustice stated he met with personal from Consumers Energy last week in regard to the electric line clearing they are doing throughout the City and actually throughout the County. He noted that trees with blue x's are slated to be

## Regular City Council Meeting – December 8, 2015

removed and trees with blue dots are slated for trimming. He went on to state Consumers will take all the brush away (will chip it). The trunk of the trees will be cut and left on the property and it will be up to the property owners to move the wood. The City's hope is that people that cut, use and sell wood will pick up the trees. The stumps will not be ground and will be the responsibility of the property owner. Councilwoman Kwiatkowski asked if there will be a time limit to have the wood removed by the property owner, or will it be open ended. City Manager Eustice stated this has not been discussed, but there probably will have to be a timeframe. He informed Council that Consumer's will begin cutting the first or second week of January, so we will probably have snow on the ground, which will make it difficult for people to remove the wood. There are some properties where the trees are deep into the property without road access and it may be difficult to get those removed. Councilman Temple stated if the work is going to be done in the City right-of-way it will be the City's responsibility to remove that wood. City Manager Eustice some of the work is and some is not. Mayor Bronson then asked if people will be pushing logs out in the street for spring clean-up. City Manager Eustice stated hopefully that does not happen, noting the City will have to send out a notice to the public not to move the logs into the street for spring clean-up. DPW Director Karmol commented he will basically have to see how much is left over when spring clean-up happens. A lot of times when homeowners coordinate with the DPW the City can help them; if we are already out doing spring clean-up that would be a helpful time to do it. He will have to wait to assess it at that time. DPW Director Karmol then commented the City already hires the stump removal from "Williams" now and that currently is not the DPW list. We will have to wait and see if the City is able to assist or not, depending on how many there are. Mayor Bronson noted pine and willow trees are not good for woodstoves and people will probably not want these. Councilwoman Riddle commented that people with outside boilers will burn willow and pine; maybe we need to be proactive and contact possible people what is going to be done and in the spring there may be availability of wood. Mayor Pro Tem Couture stated he feels there are enough people who do burn wood that would be grateful to spend an afternoon cutting up a tree and taking it. DPW Karmol commented that is exactly his hope. Mayor Bronson stated a lot of the trees got cleaned up after that August storm. Councilman Temple asked if the City is going to clean the wood chips up where Williams went through with the grinder. DPW Karmol replied the City raked everything flat and cleaned up the debris that was not level and recently purchased grass seed. Councilman Temple stated he noticed today on Young Street there is one that hasn't been raked, as well as one on Taylor Street. Councilwoman Riddle asked when Williams does the grinding, she has a stump in the right-of-way, asking if it is possible to have that removed. DPW Director Karmol stated the City has a tree and stump list. The rule is 33 feet from the centerline to be in the right-of-way and he is trying to enforce that. Councilman Temple asked if the City right-of-way is between the sidewalk and the curb. DPW Director Karmol replied the City right-of-way is stated 66 feet in the Ordinance and in order to have it cover more than 66 feet we would have to rewrite it. City Manager Eustice informed Councilman Temple that in most cases he is correct. Councilman King asked how often Consumers does this. City Manager Eustice replied he was told the last time they did this in Cheboygan County was in the early 1990's. DPW Karmol pointed out that more than a dozen trees on the City's list for removal are going to be taken down by Consumers and he feels some responsibility of helping with this. He noted the homeowners have been patient. Mayor Bronson commented that Consumers is notifying us as a courtesy – it is not like we have a choice. City Manager Eustice commented that any homeowner that is going to have work done on their property should have an information door hanger from Consumers, showing the Council an example. He noted that Consumers has also spoken with some property owners,

## Regular City Council Meeting – December 8, 2015

adding there have been some concerns from property owners. Consumers personnel also offered to come to a Council meeting, if necessary. City Manager Eustice then noted this project will take six to eight weeks. Councilwoman Riddle stated if you get a door hanger then your trees should be marked. Councilwoman Kwiatkowski asked if there is a plan to replant. City Manager Eustice stated no, not by Consumers.

- **DDA Façade Project** – City Manager Eustice stated the application is in for the DDA Façade Program and we hope this month to get a letter of intent from the MEDC to tell us how they are going to fund the project. He noted there are six property owners still in the program after the funding decreased from 75/25 to 50/50. Most of the projects will be done in the spring.

- **Bois Blanc Township Purchase Agreement** – City Manager Eustice stated he waiting for a response from Attorney Steven Joppich, noting he spoke with him today. Attorney Joppich is drafting a counteroffer that the Council will see before Bois Blanc Township. He is hoping to get this Agreement this week. City Manager Eustice expressed that we want to move forward as quick as we can and see what the Township's response is because we do have other property owners that have interest in purchasing property. He is hopeful of having that this week and will forward it on to Council for review. He then noted we will probably have a special Port Commission meeting to review the Agreement when we get it from Attorney Joppich and have a recommendation for Council. Councilman Temple commented it is too bad we did not initially put on a time limit.

- **Blight Committee** - City Manager Eustice reported there will be a Blight Committee meeting next week and hopes Councilman King can find time to meet. He then noted that the Department of Public Safety has been working very hard on clean-up throughout the City and there is a lot of good clean-up that is happening. They will continue to work on this and City Council will receive a report at the next City Council meeting. Councilman Temple expressed concern with the X-Treme Asphalt business on Court Street (former meat market), asking when they are going to get the equipment out of there and noting it looks like some of the equipment is back in the trees for the winter. He went on to state he has received a couple complaints, noting they start the trucks up about 5:00 am to 6:00 am and let them run for one-half hour or so. It is his understanding they are not supposed to be there. City Manager Eustice stated the property is not zoned for that business and they are supposed to move to another location outside the City. He stated he will get with Brandon Doremire, the owner, and move that along. City Manager Eustice stated Mr. Doremire does want to run a snowmobile parts business there this winter, which is an allowable use.

- **Utility Committee**– City Manager Eustice stated he talked about this Committee at the last meeting, noting he is looking for a couple of Council Members to volunteer for this Committee, which will have monthly meetings. He asked if there is any interest to let him know, adding he and DPW Karmol will be on the Committee. City Manager Eustice then explained there are a lot of upcoming issues, one of which is Meijer's and how we are going to get water to that site and funding for a second water tower on the east side (we may get some funding in 2016 with construction in 2017). Councilwoman Riddle asked if these meetings would be during the day. City Manager Eustice replied they could be. Councilwoman Riddle then volunteered to be on the Committee, as did Councilwoman Kwiatkowski.

### Messages and Communications from Mayor and Council Members:

- **Downtown Lights & Hospitality Night** – Councilman King complimented the lights and everything downtown, noting the Hospitality Night seemed to be a pretty big hit.

**Regular City Council Meeting – December 8, 2015**

▪ **Arbor Day/MSU Extension** – Councilwoman Riddle asked if one would contact the MSU Extension about Arbor Day. City Manager Eustice stated he believes so. Councilwoman Riddle then commented with Consumers getting rid of trees around the County it might be a good time, with Arbor Day, to do something smaller with bushes, etc. City Manager Eustice stated he will contact MSU Extension and see what kind of programs they might have.

**Adjournment:**

Councilman King moved to adjourn the meeting at 7:40 p.m.; supported by Mayor Pro Tem Couture. Motion carried unanimously.

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Mayor Mark C. Bronson

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Clerk/Treasurer Kenneth J. Kwiatkowski

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Councilman Joseph Lavender

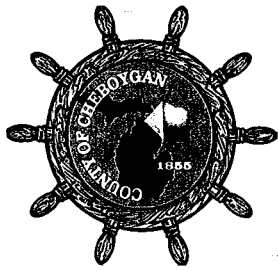
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Councilwoman Winifred L. Riddle

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Councilman Vaughn Temple

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Councilman Nathan H. King

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Mayor Pro Tem Nicholas C. Couture

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Councilwoman Betty A. Kwiatkowski



# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 • PO BOX 70 • CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 • TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION MEETING WEDNESDAY, NOVEMBER 4, 2015 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

- PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdyk
- ABSENT:** None
- STAFF:** Scott McNeil, Steve Schnell, Peter Wendling
- GUESTS:** Bob Lyon, Tom Magnum, John F. Brown, Tony Matelski, Roberta Matelski, Larry Hanson, Richard Lincoln, Kay Lurie, Roxanne Czapiga, Betsy McCain, Charlie McCain, Russell Crawford, Cheryl Crawford, Larry Lutz, Jill Lutz, Mary Howell, Patrick Lynch, Michael Howell, David Lurie, Kay Lurie, Walt Czapiga, Dave Rossman, Ben Thomas, Jane Thomas, Jesse Hanson, Martha Sheerin, Stan Henig, Patti Henig Richardson, Art Mattson, Donna Mattson, Herman Senger, Norma Senger, Linda Janisse, Dianne Myers, Gene O. Miller, Rosemary Gauthier, Jim Burke, Mary A. James, Frank W. James, Philip J. Karas, Mike Malone, Sue Malone, Dewitt White, Allison Racignol, Mary O’Hare, Tom O’Hare, Mary Jo Welch, Philip Welch, Ann P. Couture, Bob Solt, Madeleine Naylor, Anthony Naylor, Betsy Hanson, Michael Wesley, Dee Wesly, John Madelaris, Pauline Mandelaris, Deb Tomlinson, Charles Maziasz, Jim Leh, Phil Schmidt, Pamela Lesperance, Jerry Lesperance, Don Easton, Scott Eaton, Joe VanAntwerp, Sue Allor, Jim Chiavaras, Sandie Lawson, Mary Anne Gale, Pete Lawson, Kim Chiavaras, Pam Miller, Jess Miller, Ron Stratten, Bruce Alexander, Peter Matafa-Hansen, Bridget Brown Powers, Lynda Johnson, Steve Cheli, Chris Liegl, Denise Rhadigan, John Rhadigan, Eric Rhadigan, Kathy Sell, Allen Sell, Mike Rekowski, Diane Rekowski, Kathy Hopper, Keith Hopper, Sue Fisher, Jackie Thornlow, Ray Thornlow, Alice LeMay, Suzanne Herpel, Mike Ridley, Jim LeMay, Hap Herpel, Craig Waldron, Connie Morgan, David Ogg, Connie Ogg, Dave Southwell, Richard Rassel, Chris Baker, David Campbell, Bruce Harris, Roger Harris, Patty Campbell, Mary Howell, John Mandelaris, Craig Bell, Peggy Rorick, John Monette

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried unanimously.

### PUBLIC HEARING AND ACTION ON REQUESTS

**Lawrence Hanson and Heritage Cove Farm, Inc.** – Request a Special Use Permit and approval of the submitted site plan. A Special Use Permit is requested under the following sections of the Cheboygan County Zoning Ordinance #200: Section 9.3.14., Nursing or convalescent homes, Section 9.3.22. (Uses which are not expressly authorized in any zoning district, either by right or by special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district, either by right or by special use permit, and the proposed use is in compliance with the applicable requirements of the Cheboygan County Comprehensive Plan for this zoning district.), Section 10.3.2. Club, Section 10.3.3. Cabin colonies, Section 10.3.6. County club, Section 10.3.8. Duplex or multi-family buildings, and Section 10.3.14. Restaurant/Bar. The property is located at 625 Grandview Beach Rd., Tuscarora Township, sections 5 and 6 , parcel #162-005-300-002-00, #162-006-400-004-00 and #162-006-400-005-00 and are zoned Agriculture and Forestry Management District (M-AF) and Lake and Stream Protection District (P-LS).

Mr. McNeil stated that Heritage Cove Farm is proposing a therapeutic farm community for mentally disabled adults. Mr. McNeil explained that the subject parcels covers two different zoning districts which are Agriculture and Forestry Management and Lake and Stream Protection. Mr. McNeil explained that with regards to the Agriculture and Forestry



Management Zoning District the applicant is requesting a Special Use Permit based on Section 9.3.14., Nursing or convalescent homes and Section 9.3.22, Uses which are not expressly authorized in any zoning district, either by right or by special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district, either by right or by special use permit, and the proposed use is in compliance with the applicable requirements of the Cheboygan County Comprehensive Plan for this zoning district. Mr. McNeil explained that with regards to the Lake and Stream Protection Zoning District the applicant is requesting a special use permit based on Section 10.3.2. Club, Section 10.3.3. Cabin colonies, Section 10.3.6. County club, Section 10.3.8. Duplex or multi-family buildings, and Section 10.3.14. Restaurant/Bar. Mr. McNeil stated that Heritage Cove Farm requested that Cheboygan County make all reasonable and necessary accommodations under the Americans with Disabilities Act of 1990, the Fair Housing Amendments Act of 1988 and the Michigan Persons with Disabilities Civil Rights Act with respect to the interpretation and application of the Cheboygan County Zoning Ordinance #200 such as to approve the farm in all requested and required respects.

Mr. McNeil stated that the site contains a total 33.3 acres and is approximately 1,600ft. wide by 300ft. deep on Mullett Lake. Mr. McNeil referred to the site plan and noted the location of the entrance off of the main road, the proposed workshop, existing greenhouse to be used in conjunction with the proposed project, existing dwelling unit proposed for staff housing, existing building that is proposed for pantry and storage building. Mr. McNeil noted the location of an existing dwelling (with a proposed addition) that is planned to be used for a community center and dining. Mr. McNeil noted the location of a proposed dwelling for phase 1 and stated this is for the resident housing and staff housing. Mr. McNeil noted the location of the second phase of the project and stated an existing building is proposed for staff housing. Mr. McNeil noted the location of a new barn that would be built for this project. Mr. McNeil noted the location of a dwelling and sheds that will be removed. Mr. McNeil noted that an existing dwelling will be used as an administrative/office building. Mr. McNeil noted the location of a proposed building that will be used for laundry and garage/storage area. Mr. McNeil stated there will be lighted walkways. Mr. McNeil explained that the area 500ft. from the lake is zoned Lake and Stream Protection and noted the location of the area that is zoned Agriculture and Forestry Management. Mr. McNeil stated that wetland areas and topography are indicated on the site plan.

Mr. Rassel stated that he represents Larry and Betsy Hanson and Heritage Cove Farm, Inc. regarding the applications that are in front of the Planning Commission for site plan review approval and special use permit approval and the request for accommodations as referenced by Mr. McNeil pursuant to state and federal statute. Mr. Rassel presented 4 boards for the Planning Commission and public to view. Mr. Rassel thanked the Planning Commission for scheduling the public hearing for this evening and for their time reviewing the voluminous materials that have been submitted. Mr. Rassel thanked Mr. McNeil, Mr. Schnell and staff for all of their time working with them and trying to compile information for the purpose of this hearing.

Mr. Rassel referred to one of the boards and stated that it is a rendering of the types of cottage that would be the dwellings. Mr. Rassel stated that phase 1 of the project would have a total of 12 units which is 3 clusters of 4. Mr. Rassel stated the applicants believe this type of architecture is quality and consistent with the area where this project will be constructed. Mr. Rassel stated the bottom of the board is a rendering which will try to give a sense of Mullett Lake, Indian River Spread, the approach to Mullett Lake and the location of Heritage Cove Farm, Inc. off of Grandview Beach Road. Mr. Rassel stated the site plan is made up of two zoning districts. Mr. Rassel stated that Agriculture and Forestry Management is the first zoning district and is outlined in green. Mr. Rassel stated this is the area off of the lake and is approximately half of the property. Mr. Rassel stated the Lake and Stream Protection is the blue section. Mr. Rassel stated there are structures located in each of the districts. Mr. Rassel stated the property is owned by the Hanson's and in part by one limited liability company that they control. Mr. Rassel stated that Heritage Cove Farm, Inc. is a non-profit organization and a charitable 501c3 entity. Mr. Rassel stated its purpose is to establish a therapeutic farm for those who are adults that have mental illnesses that range across the spectrum. Mr. Rassel stated they would be housed as residents in dwellings that would look similar to the renderings that were shown. Mr. Rassel stated the residents would have three meals per day, laundry services, recreational activities, nutrition, exercise, entertainment, education, library, books, movies, interaction with each other and most importantly individual therapy with their own psychotherapist, psychologist or through group therapy sessions. Mr. Rassel stated this is a well-established, lawful land use that has been promulgated in increasing degree of density across the United States and in Michigan there are several examples of therapeutic farms. Mr. Rassel stated this is a small therapeutic farm with phase 1 consisting of only 12 residents, staff and the type of accommodations that would be expected for this type of use. Mr. Rassel stated Heritage Cove Farm's purpose is to provide residential psychiatric rehabilitation services for adults with mental illnesses based upon the co-housing philosophy that peer support and living together in a community are key components to healing. Mr. Rassel stated that Heritage Cove Farm's mission is to provide a healing environment and a peaceful home to adults with mental illnesses so that they can improve their life condition, find stability and support in their therapy and to hopefully improve their conditions. Mr. Rassel stated the community is holistic and is based on nature, beauty, personal

expression, education, growth, feeling of self-worth, contribution, social inclusion and a community atmosphere. Mr. Rassel stated the daily life activities will include laundry, three meals a day, the cottages will have a small cooking area, small fireplace, television, and residents will live independently but also live in a group community that they will call home at Heritage Cove Farm. Mr. Rassel stated Heritage Cove Farm petitions the Planning Commission, as the representative entity of the protective class that it seeks to provide this public service to, for land use approval. Mr. Rassel stated that after meeting with staff, they have been instructed that this land use does not fit a round hole with a round peg in terms of what is specifically permitted in the Agriculture and Forestry Management Zoning District and Lake and Stream Protection Zoning District. Mr. Rassel stated they do feel strongly that the Heritage Cove Farm land use fits perfectly in the special land use categories that are provided in the Agriculture and Forestry Management Zoning District and the Lake and Stream Protection Zoning District. Mr. Rassel stated he provided two charts as requested by staff. Mr. Rassel stated these charts diagnose the land uses into residential volumes down to a community house which will provide the group therapy, dining facilities, laundry, barn, greenhouse and correlates, not only a permitted use district that they believe they are analogous to, but to a special land use district that they believe they are either directly analogous to the Lake and Stream Protection Zoning District or fall within the Agriculture and Forestry Management district or the catch all district, which reflects the uses that fall within the same general character. Mr. Rassel stated the chart was submitted to staff in regards to the May 26<sup>th</sup> letter and was requested by staff to break things down to help them understand. Mr. Rassel stated in the right column on both boards is a request made in writing on several occasions that in the event that the Planning Commission should feel that they do not fall within the special land use categories that they certainly fit the general character and intent of this district. Mr. Rassel stated they believe they are less intensive and far more benign of a land use when taken as a whole when considering the nature of the residents and that they do suffer from mental disabilities and are therefore disabled under the law and they ask for reasonable accommodation. Mr. Rassel stated the law allows the Planning Commission to modify the Zoning Ordinance to accommodate those that are otherwise not being accommodated. Mr. Rassel stated that Cheboygan County Zoning Ordinance #200 doesn't provide for every single contemplated land use that could possibly exist. Mr. Rassel stated Cheboygan County does not provide anywhere in the county for a therapeutic farm community like Heritage Cove Farm. Mr. Rassel stated there isn't an alternative location that they are perfectly zoned for and they are not a round peg that will fit in a round hole. Mr. Rassel asked that Cheboygan County Planning Commission modify the ordinance to provide for this use. Mr. Rassel stated that to do otherwise would be to exclude and prohibit and to deny dwelling units in the ancillary benefits of dwelling units to those that are mentally disabled. Mr. Rassel stated there are some that receive therapeutic rehabilitation in their home in a single family residential neighborhood and could receive individual therapy, meals, entertainment, yoga, nutrition, meditation that are offered by Heritage Cove Farm in a campus setting. Mr. Rassel stated they have 33 acres and 1600ft. of waterfront on the Indian River Spread and they have enormous capabilities to protect the nature and woodlands and to preserve the landscape. Mr. Rassel stated this use does not have traffic or people coming and going. Mr. Rassel stated this land use is far less intense and far more benign than other uses that are permitted by special or permitted use or by direct use in either of these two zoning districts. Mr. Rassel stated they are not a restaurant though they are less intensive than a restaurant. Mr. Rassel stated they provide food service but they are not open to the public and they do not charge as they are a 501c3 organization. Mr. Rassel stated there was some confusion in a memo saying that they were a restaurant, but all they were saying was that if a restaurant requires a Special Use Permit in the Lake and Stream Protection Zoning District, then they are far less intensive than that use and there will be less traffic and less environmental impact than a bar or restaurant. Mr. Rassel stated there are uses that are not exactly therapeutic farm communities but they fall within the catch all and general spirit and character of the area. Mr. Rassel stated that if convalescent homes, camps, churches, schools that provide counseling services and meals are permitted, then they fit squarely within what is allowed. Mr. Rassel stated they will have farming activities which are activities related to goats, chickens, live animals, etc. Mr. Rassel stated that with regards to screening, the persons that would be able to take care of the facility during phase 1 (the first 12 residents) and phase 2 (an additional 12 residents if there continues to be demand) would be carefully screened.

Mr. Rassel referred to a letter dated 10/15/15 from Gould Farm (exhibit 113) which is located in Monterey, Massachusetts and is the first of its type to provide group therapy in a farm setting. Mr. Rassel stated there is very successful enterprise of the same effect that has approximately 90 residents and it is called the Rose Hill Center. Mr. Rassel stated these organizations are supportive of their activities. Mr. Rassel read from a letter dated 10/31/15 (exhibit 139) that Mr. Schnell received from the National Alliance for Mental Illness, "People with mental illnesses are not a public nuisance. They are our friends, our family and the youth in our communities. They are the people most in need of our compassion, which is what the Heritage Cove facility will provide for them. Several residents expressed concerns about the lack of fences or restraints. Aside from the legal limitations placed on such barriers by the Michigan Mental Health Code (which legally requires that people with mental illnesses receive treatment in the least restrictive environment possible), Heritage Cove Farm is not meant to be a prison facility. Rather, it is a part of the community where persons with mental illnesses can recover in a normal living environment." Mr. Rassel continued to read from the letter, "Mental illnesses are physical illnesses. They are conditions of the brain that affect people daily and are no different than, and pose no more threat to society than, cancer and diabetes. Indeed, the only danger is to leave them unacknowledged, untreated and forgotten. The place for persons recovering from mental illnesses is

not in some dark, convenient room in a far away hospital or "insane asylum," but in the community of which they are a part. That's what Heritage Cove Farm will bring: community. It will give people with mental illnesses hope for recovery. This is a noble, worthy goal, and Indian River is an ideal host community. For these reasons, we of the National Alliance on Mental Illness express our heartfelt hope that the permit for Heritage Cove farms will be approved. Your community will be better and stronger for it." Mr. Rassel stated that the letter was signed by the National Alliance for Mental Illness Board of Directors. Mr. Rassel referred to the letter from Gould Farm (exhibit 113) and stated that the communities that they reside near (Medford, Boston and Monterey) have benefited tremendously from the partnership with Gould Farm that has developed over the forty years that it has been located in the community. Mr. Rassel stated that Heritage Cove Farm will not only provide a public service, but will be a tremendous benefit to Cheboygan County and Tuscarora Township. Mr. Rassel stated this will be a project that you will look back on one day and be proud that you took the necessary steps to allow this project to proceed. Mr. Rassel stated that they request that the Planning Commission grant the request set forth in the letters and application which is essentially to allow this project to proceed in whatever way the Planning Commission sees fit. Mr. Rassel stated this may be through the granting of a Special Use Permit, granting of reasonable accommodations under the American's With Disability Act and the Fair Housing Amendments Act. Mr. Rassel asked that the Planning Commission approve the site plan as presented so that they may proceed with the next phase of the development.

Mr. Kavanaugh asked Mr. Wendling what types of questions the Planning Commission should ask. Mr. Wendling stated this is an information gathering meeting and he does not recommend deliberation tonight, as there will be a substantial number of public comments. Mr. Wendling stated the Planning Commission should ask questions of the applicant or the representative. Mr. Wendling stated that the questions can be focused on areas of zoning or on areas of why there is a need for a reasonable accommodation under various federal statutes. Mr. Wendling stated this can include items like licensing, configuration of the cabins and clarification of whether or not there would be cooking facilities in the cabins. Mr. Wendling stated the Planning Commission should ask questions that would fill them in on the information that is being presented to make sure they have a clear understanding of the nature of the project. Mr. Kavanaugh stated that upon reviewing all of the letters in opposition and in support of the project, the main issues are safety, tax information, environmental concerns and property values. Mr. Kavanaugh asked if these are things that can be discussed tonight. Mr. Wendling stated there are wetland areas and this would be a reasonable area to ask questions but basically the Planning Commission is focusing on two items. Mr. Wendling stated the first item is the zoning requirements for the types of uses being presented. Mr. Wendling stated the second item is if the Planning Commission has any further questions of the applicant regarding the reasons that they believe a reasonable accommodation is required to the extent that they believe that certain portions of these uses do not meet zoning. Mr. Wendling stated that when it comes to safety issues the Planning Commission can ask questions regarding screening or things of that nature that may result in some conditions, but the focus should be on the land use itself and on any questions related to reasonable accommodations. Mr. Wendling stated that the Planning Commission will receive, prior to deliberations, a packet that is fully explained. Mr. Wendling stated part of this has already been explained through Mr. McNeil's memo as to the federal statutes and acts that the applicant is citing. Mr. Wendling stated the Planning Commission is to consider if there will be a need for a reasonable accommodation or does this fit under zoning.

Mr. Borowicz stated that he understands that the farm has been verified under the MEAP program. Mr. Borowicz asked how many of the MEAP systems has the farm been verified in. Mrs. Hanson stated they have been verified under three systems; agricultural, livestock and crops. Mrs. Hanson stated that they raise dairy goats and 5-6 dairy goats equates to one livestock. Mrs. Hanson stated the population of the dairy goats may increase with the numbers of residents. Mrs. Hanson stated she does not see the number of dairy goats exceeding twelve. Mrs. Hanson noted that there will be offspring that come and go each season. Mrs. Hanson stated there will also be chickens, ducks and other small animals. Mrs. Hanson stated the MEAP certification program keeps them in line with what is appropriate for the property. Ms. Lyon asked if there is ample room for the goats and if there is a waste disposal for the goats. Mrs. Hanson stated absolutely and this is part of the MEAP Certification. Mrs. Hanson stated this is a program put together by the state to assist farms that want to try and meet their standards of how to address waste.

Mr. Jazdyk thanked Mr. Rassel for his presentation and stated that it was very helpful. Mr. Jazdyk stated that comparable businesses were provided during the presentation. Mr. Jazdyk asked if these businesses are licensed and if yes, who issued the licenses. Mr. Rassel stated he does not know what licensing has been issued to the other businesses as he is not sure what type of treatment is provided at these facilities. Mr. Rassel stated that significant research has been done for licensing for Heritage Cove Farm. Mr. Rassel stated if Heritage Cove Farm provides more than group therapy counseling they will obtain the necessary licensing. Mr. Rassel stated at this stage of the project, the degree that Heritage Cove Farm is acting in is a group campus setting where persons of similar situations live together. Mr. Rassel stated Heritage Cove Farm does not need a special license but this could change over time. Mr. Jazdyk stated that nursing and convalescent homes have requirements that have to be followed. Mr. Jazdyk stated that licensing is strict. Mr. Jazdyk stated that Mr. Rassel was comparing Heritage Cove Farm to a nursing/convalescent home. Mr. Jazdyk asked if that comparison is viable. Mr. Rassel stated yes but noted

that in most instances they are providing medical treatment and licensing would be required. Mr. Rassel stated Heritage Cove Farm is not providing medical treatment. Mr. Rassel stated Heritage Cove Farm is providing therapy services and tele-site services with the psychiatrist/psychologist in a natural setting to experience the benefits of group therapy. Mr. Rassel stated convalescent centers, churches, schools and other types of uses that are found in the zoning ordinance and that fit into such land use categories in Agriculture and Forestry Management or Lake and Stream Protection, were largely drawn on to show that they are comparable because of the intensity of the land use. Mr. Rassel stated it was not to compare apple to apple. Mr. Rassel stated that they are showing that all of the land uses that they are proposing are less intensive than many other uses in the district. Mr. Jazdyk stated that people are concerned about safety. Mr. Jazdyk stated if you are a licensed facility you may have access to information on how to properly screen residents. Mr. Rassel stated that we need to understand that people are going to be able to thrive in our community and are not persons who are using drugs, alcohol or are dependent at that time. Mr. Rassel stated that persons with past histories of violence, like those in general society, would not be admitted into your apartment building. Mr. Rassel stated Gould Farm and Rose Hill have had tremendous track record of success over 30-40 years in screening their applicants, treating them and getting them well in the services that they need. Mr. Rassel noted that apartment buildings are provided for in the Agriculture and Forestry Management with a special use permit.

Mrs. Hanson stated that Heritage Cove Farm is not able to submit an application for a license until zoning is approved. Mrs. Hanson stated once zoning is approved and a program is in place then they have the ability to determine what licensing is needed. Mrs. Hanson stated Gould Farm is located in Vermont and there are different licensing requirements than the State of Michigan. Mrs. Hanson stated that once there is a program for the state to evaluate, she would not be surprised if each cabin colony is licensed. Mrs. Hanson stated that she does not believe that licensing will provide access to any additional information that might be open to the police department. Mrs. Hanson believes they will get more information from their physicians, family, the resident, prior treatment history, etc. Mrs. Hanson stated a professional team will be evaluating each resident. Mrs. Hanson stated that not every person will be a good candidate for this farm and they can't afford to have someone in the farm that is not going to be a good fit as it will be distracting to the other residents trying to receive treatment.

Mr. Freese stated that after reviewing the material that has been submitted, he believes the entire program looks to be like a convalescent home. Mr. Freese stated that a license may not be required but the Planning Commission would not be looking at all of the exemptions and stretching of definitions if this was considered a convalescent home. Mr. Freese stated if a convalescent home was located in the Agriculture and Forestry Management Zoning District it could be reviewed as a special use permit. Mr. Freese stated the farm aspects of the use are already authorized in the Agriculture and Forestry Management Zoning District. Mr. Freese stated justifications for the eating facility as a restaurant would be included in a convalescent home. Mr. Freese stated there are no parking requirements for a convalescent home that are established in the regulation. Mr. Freese stated that the Planning Commission would be looking at one item authorization and they would determine the parking requirements for that type of facility in that location. Mr. Freese explained that the units will not meet the requirements based on the amount of frontage on the water in the Lake and Stream Protection District. Mr. Freese stated this is not a problem if located in the Agriculture and Forestry Management Zoning District. Mr. Freese stated that the request to make accommodations by stretching the definitions or to come up with some analogy that something is similar to something else is eliminated if the request is for a convalescent home. Mr. Freese stated we are creating more problems than we are solving just because of the location for part of this facility. Mr. Rassel stated dwelling units are permitted in both districts and they are proposing dwelling units in the Lake and Stream Protection Zoning District. Mr. Rassel stated the community house which will be located in the Lake and Stream Protection is part of an existing structure that they want to take advantage of and use for group therapy and dining. Mr. Rassel stated they do not believe there is any impact on the Lake and Stream Protection Zoning District due to a community house that provides meals for 24 residents, group therapy, leisure, nutrition and, exercise functions. Mr. Rassel stated they don't believe they are proposing any uses that are intensive and that would otherwise endanger the Lake and Stream Protection Zoning District. Mr. Rassel stated they are extending the campus into a portion of the property that would allow them to take advantage of the waterfront view. Mr. Rassel stated a substantial number of the units are located behind the line as is the administration building and other uses as they have described. Mr. Rassel stated the drain field and septic would not be located in the Lake and Stream Protection Zoning District. Mr. Rassel stated they do not believe there is any impact on the Indian River Spreads. Mr. Rassel stated the reason that the plan is presented this way is due to aesthetic purposes and due to existing use purposes of structures that are already there. Mr. Rassel stated the residents will not have cars of their own or if they did it would be parked somewhere on the property and would not be coming and going. Mr. Rassel stated there are no parking concerns or traffic concerns other than the coming and going of staff which is twelve people.

Mr. Bartlett stated that based on the public letters that have been submitted there are concerns. Mr. Bartlett stated that it was noted that physicians would recommend the resident to the facility. Mr. Bartlett stated that everyone would feel better if they knew who would conduct the screening of the patients. Mr. Rassel stated the screening would be done by the staff. Mr. Rassel stated that the Hanson's are not professional psychologists or psychiatrists. Mr. Rassel explained that it would be similar to

other therapeutic farms across the country, which have modeled their screening process with professionals. Mr. Rassel stated that with the benefit of HIPAA waiver forms they would be able to look at the medical history of individuals. Mr. Rassel stated the Hanson's do not know who the exact person will be conducting the screening at this time, but this is part of their comprehensive business plan.

Mr. Churchill asked how you can say to one person that they are accepted at Heritage Cove Farm but that another individual is not accepted at Heritage Cove Farm due to the Americans with Disabilities Act. Mr. Rassel stated if they are discriminating against someone in the context of applying the Americans with Disabilities Act and the Fair Housing Amendments Act then they are at risk and they understand those risks. Mr. Rassel stated they would not allow admission during the screening process if they can't afford the cost or if there are no public endowments available to pay for them. Mr. Rassel stated they would not allow admission if they are not going to be successful and if they will pose a disruptive force to others at the facility. Mr. Rassel explained that failure to provide a wheelchair ramp and handicap parking would be examples of discrimination. Mr. Rassel stated they will comply and if they don't it will be a major issue.

Mr. Ostwald stated that most of the people that submitted letters stated they are concerned about safety. Mr. Ostwald asked if there will be a safety program. Mr. Rassel assured Mr. Ostwald that they will not provide guards and fences but there will be staff on site to assist people. Mr. Rassel stated the residents are entitled to be free from the type of security concerns and statements that are associated with safety concerns. Mr. Rassel stated that he can't assure Mr. Ostwald and noted that there are dangerous people in society that show no history of mental illness. Mr. Rassel stated he understands that there are concerns and there were a number of letters trying to allay these fears. Mr. Rassel stated these letters were submitted by professionals from the National Association for Advanced and Mental Illness, Gould Farm and clinical psychologists in Indian River area and Cheboygan area. Mr. Rassel stated there will be staff on site to provide the services and to be responsible for their well-being. Mr. Rassel stated if the staff observes something that is of concern it will be addressed. Mr. Rassel stated he has not seen any concerns expressed by law enforcement or the fire department in regards to this land use at this location.

Mr. Kavanaugh stated that most of the letters that are in opposition were people that live in the Lake and Stream Protection Zoning District. Mr. Kavanaugh noted it is easy to write a letter when you 200 miles away and claim that it will not be a problem. Mr. Kavanaugh stated his main concern is oversight of the operation. Mr. Kavanaugh stated there must be someone who will come in and check the records to make certain that the staff is certified, that the patients were screened properly and the food is adequately prepared. Mr. Kavanaugh stated that someone should look into how the other facilities address oversight as this is a big issue with the adjacent property owners. Mr. Kavanaugh stated that restaurants are licensed by the Health Department and Department of Agriculture and there are inspections. Mr. Kavanaugh stated the people who prepare the food are licensed. Mr. Kavanaugh asked who will be inspecting this facility. Mr. Kavanaugh noted that there is a need for facilities like this in the community and the Planning Commission has to decide where they should go. Mr. Kavanaugh noted that the Lake and Stream Protection Zoning District is a stretch on some of these issues. Mr. Kavanaugh stated some of these issues could be met in the Agriculture and Forestry Management Zoning District. Mr. Kavanaugh stated oversight is a huge issue to the adjacent property owners. Mr. Rassel stated he agrees with Mr. Kavanaugh and stated oversight and staffing is a major component of operating this business. Mr. Rassel stated the facility has to provide the necessary services to be successful or they will fail. Mr. Rassel stated oversight and screening are critical components that Heritage Cove Farm can learn from Gould Farms as they have a far greater population and Heritage Cove Farm will have their operation down pat by the time a certificate of occupancy is issued by Cheboygan County.

Mrs. Hanson referred to an article that was printed in the Cheboygan Tribune and clarified that there will be 24 hour coverage at Heritage Cove Farm. Mrs. Hanson stated she is not the professional and she is not writing the program. Mrs. Hanson stated she has been a full time resident in Indian River for 22 years and has lived on Grandview Beach Road for 16 years. Mrs. Hanson thanked the Planning Commission, Mr. McNeil and Mr. Schnell for taking the time to review all of the letters and documents that have been submitted. Mrs. Hanson stated Heritage Cove Farm is a small residential community that residents, staff, family and volunteers are equally considered a member of the community. Mrs. Hanson stated each member is accepted, respected and celebrated as a member of the community. Mrs. Hanson stated Heritage Cove Farm is a group of tiny houses that share efficiencies and benefits of a community where everyone supports the goals of helping adults with mental health challenges move toward recovery through community living, meaningful work and clinical support. Mrs. Hanson stated she has witnessed first hand what the support of a small community coupled with therapeutic treatment can mean to persons with mental illness. Mrs. Hanson stated as a parent, it is the joy of being able to see your child be able to take pride in himself and begin to live a meaningful, productive life and to have goals and to be able to accept success and failure and to be happy with his job, family and friends. Mrs. Hanson stated the Planning Commission has an opportunity to change lives and this special use permit and site plan proposes the addition of four cabin colonies that will share dining facilities and a community gathering house on a small farm. Mrs. Hanson stated that the fact that there is an existing greenhouse, existing small orchard and existing homes that will continue to be used as single family homes, really doesn't enter into the picture of additional

impact on this property. Mrs. Hanson stated one home will be transitioned into an office and is similar to what the Zoning Ordinance refers to as a home occupation. Mrs. Hanson stated a mobile home and several out buildings will be torn down and replaced by two modest pole buildings and a barn. Mrs. Hanson stated their sensitivity to the wetlands and the environment and preserving what they have on their property has always been in the forefront of their minds. Mrs. Hanson stated that when they imagined this project, there was no residence on this property closer than 350ft. to the shoreline and that far surpasses any restriction to build a home in the Lake and Stream Protection Zoning District. Mrs. Hanson stated a massive septic field that is required by the Health Department and a location for a backup septic field has been located in sandy soil in the Agriculture and Forestry Management Zoning District so that there will not be an impact. Mrs. Hanson stated they want to leave as much forestation and open space as possible. Mrs. Hanson stated that most people traveling along the Inland Waterway never even observe this property. Mrs. Hanson stated the Heritage Cove Farm development will not change that one bit.

Mr. Wendling stated this is a land use application for a special use permit and is strictly based on the zoning ordinance as it is applied. Mr. Wendling explained the applicant stating that to the extent the zoning ordinance prevents the type of use or uses that they are requesting and that there be reasonable accommodations under federal law. Mr. Wendling stated the reasonable accommodations are related to exceptions that the applicant believes would apply as an exception to the land use regulations under the Zoning Ordinance.

Ms. Croft asked for public comments. Ms. Croft asked that each person state their name. Ms. Croft stated that each person will be given three minutes to speak.

Dave Lurie stated he has resided at 529 Grandview Beach Drive for the past 25 years. Mr. Lurie stated residents of Grandview Beach and other neighborhoods in the area are strongly objecting to this land development. Mr. Lurie stated there would be more attending the meeting tonight but many of the residents are out of state and are seasonal residents. Mr. Lurie stated they will voice their opposition using Cheboygan County ordinances mixed with common sense that appears to be lacking in this proposal. Mr. Lurie state the Planning Commission will hear from residents that are very emotional about this development but contrary to the claims in the lawsuit they don't oppose treatment for the mentally ill, they are not hateful, and most have family members which suffer from sort of mental health issue. Mr. Lurie stated that they can't believe that an unlicensed facility treating adults with a host of psychiatric disorders can be built into a single, family, residential, beachfront community. Mr. Lurie stated that they can't believe that the Tuscarora Township Master Plan and the Cheboygan County Master Plan can be disregarded and ignored. Mr. Lurie stated they can't believe that Heritage Cove Farm with 20 acres outside of the Lake and Stream Protection District can possibly be compared with Rose Hill which has over 400 acres or Gould Farms which has over 650 acres. Mr. Lurie stated they are very concerned about the storm water and wastewater in one of the most environmentally sensitive areas in Cheboygan County and what it will do to their health and the lake that they love. Mr. Lurie stated they are concerned what will happen to the road, with additional traffic from workers, visiting families and all other traffic for this commercial facility referred to in a newspaper article recently by Mrs. Hanson as "Heritage Cove Village". Mr. Lurie stated they are concerned about what will happen to the beachfront community and homes that have been in families for generations. Mr. Lurie stated they can't believe how this proposal has gotten this far since it is a mess of nonsensical comparisons using a kitchen sink approach to zoning. Mr. Lurie stated they can't believe that the Hanson's attorneys advertise on their website that their specialty is in suing municipalities under the ADA and they are trying to shoehorn this development into a comparably small and environmentally sensitive area. Mr. Lurie stated they hope the Planning Commission understands why the residents are emotional. Mr. Lurie stated they strongly urge the Planning Commission to review the three ring binders from their attorney, Bridget Brown Powers, who has extensive experience in municipal zoning especially in Northern Michigan.

Chris Baker stated he is a resident of Grandview Beach and his family has been there since the 1950's. Mr. Baker read from his letter dated Wednesday, November 4, 2015 (See attachment A).

David Campbell stated he lives at 29 S. Grandview Beac Road. Mr. Campbell thanked the Planning Commission members for their service and for all of the time they have spent on these issues. Mr. Campbell stated this proposal does not comply with the Cheboygan County Master Plan or the Tuscarora Township Master Plan. Mr. Campbell stated the most recent Master Plan was adopted in January 2014 and because Tuscarora Township has not enacted its own zoning ordinance all property in the township is subject to the jurisdiction of Cheboygan County. Mr. Campbell stated the Master Plan is the blueprint for the county. Mr. Campbell stated that according to the County the Master Plan "guides our land use decisions and subsequent developments by creating land use goals for the next 10 to 20 years". Mr. Campbell also quoted "we create a vision so we always keep in mind how we intend to retain our economic health, conserve our natural resources, meet the needs of residents and business people, ensure an efficient transportation system, ensure compatible land uses, and promote public health, safety, and welfare." Mr. Campbell stated that the Cheboygan County Master Plan recommends "that the Tuscarora Township



master plan be utilized by Cheboygan County for developing land use and zoning recommendations for that community. The most recently adopted Township future land use map should take the place of more general recommendations developed for the County as a whole." Mr. Campbell stated because of this you have to give significant weight to the Tuscarora Township Master Plan when you review the proposal. Mr. Campbell stated Tuscarora Township Master Plan language is clear. Mr. Campbell stated its goal is to preserve agricultural land and to retain the scenic and rural character of the township. Mr. Campbell stated the township wants to have appropriate setbacks, retention of greenspace and buffer zones because of the 1600ft. of shoreline and the several acres of wetlands. Mr. Campbell stated the township's goals are to protect and preserve ground water, surface water, woodlands, wetlands, wildlife habitat and steep slopes. Mr. Campbell stated if this plan is approved it will completely frustrate each of these goals. Mr. Campbell stated on October 22, 2015 the Tuscarora Township Planning Commission passed a motion unanimously saying that the land use is not compatible with Tuscarora Township's Master Plan. Mr. Campbell stated that this also means that the proposal is not compliant with Cheboygan County's Master Plan. Mr. Campbell stated a psychiatric treatment facility is not of the same general character. Mr. Campbell stated that because of this he is asking the Planning Commission to deny the special land use approval.

Tom Magnum stated he resides at 667 Grandview Beach Drive and he is the president of a national multi-family real estate firm. Mr. Magnum stated that more than half of the site is located in the Lake and Stream Protection Zoning District. Mr. Magnum stated the purpose of this district is to protect and preserve the wetlands and not to destroy it. Mr. Magnum stated that none of the proposed uses are allowed by right, by special permit or by reasonable accommodations in this district. Mr. Magnum stated the mental facility is not specifically identified in Section 10.3 of the Zoning Ordinance which is a requirement of Michigan law, however, this facility is identified as a permitted use in other zoning districts which confirms this is exclusion from the Lake and Stream Protection Zoning District which is deliberate and intentional. Mr. Magnum stated that certain uses such as therapy (speech, physical, occupational, mental) are simply not allowed. Mr. Magnum stated that in other words therapy is not allowed for disabled and non-disabled people alike and therefore it is not discriminatory. Mr. Magnum stated the application tends to disguise the project as something else by comparing the buildings to cabins, cottages and a patient colony containing 450sf and 320sf. Mr. Magnum stated any dwelling in this district is required to have a minimum of 720sf therefore the buildings are not cabins by definition. Mr. Magnum stated the application also tends to disguise the buildings as multi-family which is to find the dwelling provides independent living facilities however, the proposed buildings would not provide independent living as they do not contain a living area, dining room, laundry room or even a kitchen. Mr. Magnum stated therefore the buildings are not multi-family. Mr. Magnum stated the application compares the community house, cold storage and kitchen to a club, country club, multi-family and restaurant/bar. Mr. Magnum stated this will not meet the definition of a club or country club as they won't have the amenities included in the definition of Article 2 of the Zoning Ordinance. Mr. Magnum stated this is certainly not a restaurant according to Webster's Dictionary. Mr. Magnum stated according to Section 17.6 of the Zoning Ordinance a restaurant is required to have almost quadruple the number of parking spaces compared to the 17 parking spaces on the site plan. Mr. Magnum stated the developer wants approval based on an analogy to other uses but does not want to comply with their restrictions. Mr. Magnum stated the application for this ill-conceived facility relies on far-fetched analogies. Mr. Magnum stated the attempts to disguise it fail to even meet the definitions of the comparable uses. Mr. Magnum stated the Zoning Ordinance for this district does not allow for special use permits by analogy or stretching as previously stated. Mr. Magnum stated the Zoning Ordinance states a special use permit application may only be approved if it meets all 8 conditions of Section 18.7 and this project does not meet even one of the conditions.

Larry Lutz stated the he and his wife purchased their home at 106 North Grandview Beach Road in 1985 and made this their permanent residence in 2006. Mr. Lutz stated that they are opposed to the proposed change of use in order to create an unlicensed, unregulated, commercial, mental illness treatment facility. Mr. Lutz stated that as evidenced by 66 of 71 letters on file, a large number of cottage owners in Cheboygan County have shared their view that a parcel located within a long standing residential community with environmentally sensitive factors should not be allowed to undergo zoning or use changes to accommodate a commercial enterprise. Mr. Lutz stated that in early September, recognizing a large segment of our northern population would soon be leaving for warmer climates, 186 signatures were gathered on a petition voicing opposition to a special use permit for commercial purposes in a residential community established well over 100 years ago. Mr. Lutz stated these petitions are being provided to the Planning Commission tonight. Mr. Lutz stated that these are signatures from home or cottage owners in Cheboygan County and come from a wide spread geographical area to include Grandview Beach, east and west shorelines of Mullett and Burt Lakes, Village of Indian River, Indian Woods Trail, Link Estates, Topinabee, Scott's Bay, Woodside Beach, Giauque Beach, Lakeshore Drive, Liberty Point, Long Point and more. Mr. Lutz stated he is representing many voices expressing that the proposed commercial use on the 33 acre parcel is not compatible with the community's residential purposes for which residents have purchased, improved, maintained and used as homes for generations.

Ann Couture stated she resides with her husband at 655 Grandview Beach Drive. Mrs. Couture stated she purchased her family's home in 1982 and they plan to retire at this location. Ms. Couture stated she has 35 years as an environmental

professional as she specializes in water quality. Ms. Couture stated it is a lot cheaper to take precautionary measures than it is to take remedial measures. Ms. Couture stated she spent 17 years with the State of Michigan Department of Natural Resources and Department of Environmental Quality and was most recently appointed to provide senior policies assistance to the DNR/DEQ Director. Ms. Couture referred to the map and stated the wetland designation is a more generalized wetland designation that was created from state and federal surveys from 2007. Ms. Couture stated that typically with a project of this nature, a wetland delineation would be required. Ms. Couture stated that the wetland delineation would most likely be further into the property to the north. Ms. Couture stated the proposed waste water treatment system for a community is basically a septic tank and tile field system. Ms. Couture stated this is a rudimentary system that we are familiar with and many of us use them. Ms. Couture stated this is an emerging state issue as they have documented a lot of environmental contamination as a result of septic tanks and tile fields. Ms. Couture stated as you increase the scale of these systems then your further increase the risk of the systems not adequately treating waste. Ms. Couture stated these systems primarily treat solids but even in the most sophisticated waste water treatment systems they are not treating pharmaceuticals. Ms. Couture stated that the environmental conditions, wastewater, water supply system, the storm water management systems and the sensitive area of this property is not conducive to this type of development.

Larry Hanson stated the concerns of the residents of Grandview Beach Road regarding drain field usage are difficult for him to take as they live on a slope with very little footprint. Mr. Hanson noted that with ever enlarging homes, the number of home sites that would be on his 33 acres would be minor in comparison. Mr. Hanson stated they expect that several of the existing homes on the site will have families living there overnight and watching the site. Mr. Hanson stated the concerns about storm water are not credible because they have very small roof lines and they are 350ft. away from the shore. Mr. Hanson stated the property has been a farm for almost 100 years. Mr. Hanson stated the design and layout were designed to keep the existing trees on the site and not have to take more trees down to build a home site. Mr. Hanson stated this is a preservation mode. Mr. Hanson stated this will not be seen from Grandview Beach Road and it will not be seen from the lake. Mr. Hanson asked that the approval be granted for this project.

Bruce Harris stated he has a residence at 255 East Indian Woods Trails which is in the Indian Woods Trails Association. Mr. Harris explained that his parcel is adjacent to the Rails to Trails project which is adjacent to the Hanson's property. Mr. Harris stated he is a fourth generation homeowner in this area. Mr. Harris stated he loves the area that he calls his vacation home. Mr. Harris stated he has a daughter that he hopes will also be able to enjoy this area. Mr. Harris stated that he can't speak for everyone in the Indian Woods Trails Association, but the neighbors he has spoken with have echoed the objections heard so far tonight and that the Planning Commission will continue to hear. Mr. Harris asked that the Planning Commission listen to these objections and reject the applicant's proposal.

Roger Harris stated he was born in Cheboygan, grew up in Wolverine and his family has had homes on Grandview Beach for 70 years. Mr. Harris stated the applicant seeks a special use permit using Section 9.3.14 on the basis that the proposed housing and cottages, garage, laundry, administrative building are all analogs to a convalescent home. Mr. Harris stated in his opinion a use meets an ordinance definition or does not meet the definition. Mr. Harris stated this does not meet the definition. Mr. Harris stated this would be like saying a pig is the family dog because it has four legs and a tail. Mr. Harris stated the argument is simply not relative and factual. Mr. Harris referred to Section 2.2 of the Zoning Ordinance and read the definition of Convalescent or Nursing Home, "A home, qualified for license under applicable Michigan Law, for the care of children, aged, or infirm and providing facilities for four or more patients." Mr. Harris stated this facility is not for the children or aged but the Zoning Ordinance does not define infirmed. Mr. Harris stated that when interpreting the meaning of the word infirmed the Michigan Supreme Court ruled that it is defined as "feeble or weak in body or health, especially because of age." Mr. Harris stated that age is specifically stated as a factor because of an infirmity. Mr. Harris stated that patients of Heritage Cove Farm would be people diagnosed of mental illnesses not physical illnesses or disabilities. Mr. Harris stated these individuals would not be elderly or physically weak. Mr. Harris stated that a nursing home, which seems to be the same as a convalescent home under Cheboygan County zoning, provides medical care and has people who struggle to walk and need help bathing and dressing. Mr. Harris stated this proposed facility would not be providing those services therefore the housing and cottages in this development would not be a nursing or convalescent home as defined by the Zoning Ordinance. Mr. Harris stated not only does the proposed use fail to meet the definition of convalescent home, but Larry Hanson has publicly claimed in the federal law suit claim, that the facility would not need a license. Mr. Harris stated that under the Zoning Ordinance, a nursing or convalescent home does need to be licensed. Mr. Harris stated the facts of the proposed uses do not constitute a convalescent home as they would not care for children, the aged, and the infirmed and would not provide services like a nursing or convalescent home and would not be licensed.

Patty Campbell read an undated letter address to Scott McNeil (See attachment B).



Walt Czapiga stated that he has lived at 551 Grandview Beach Drive for 20 years. Mr. Czapiga stated he serves as the Grandview Beach Association Board President. Mr. Czapiga stated he is before the board today to raise objections to this proposed application. Mr. Czapiga stated that they have been on a long journey to understand the application submitted by the developer and in addition they have studied the Cheboygan County Zoning Ordinance and the reasonable accommodation. Mr. Czapiga stated they have invested hundreds of hours and considerable finances to understand all aspects of the application. Mr. Czapiga stated they have hired a local attorney, Bridget Brown Powers, who has deep experience in zoning from a municipal and private citizen perspective. Mr. Czapiga stated that she has produced a 53 page letter of memorandum and 500 reference pages to address this specific application through an in depth analysis, utilizing the Cheboygan County Zoning Ordinance. Mr. Czapiga stated that Ms. Brown Powers has supplied each Planning Commission member with a three ring binder including all reference material indexed and they ask that this be reviewed in detail. Mr. Czapiga stated it very specifically applies to the zoning laws and the specific interpretation of those relative to this application. Mr. Czapiga stated the applicant has attempted to stereotype the association members as fearful and uninformed. Mr. Czapiga stated it should be noted that they have members of the association who have donated to Rose Hill Center Therapeutic Farm well before Heritage Cove Farm was a concept. Mr. Czapiga stated that they have members who know the founders of Rose Hill Center Therapeutic Farm personally as well as members of their board. Mr. Czapiga stated this is a question of appropriate land use as well as protecting an ecologically sensitive area.

Bridget Brown Powers stated she is from Petoskey and she is the attorney for the Grandview Beach Association. Ms. Brown Powers stated she is also a property owner in Cheboygan County. Ms. Brown Powers asked that the Planning Commission look at the big picture and think about a jigsaw puzzle. Ms. Brown Powers stated the jigsaw puzzle is just a picture of a medical facility such as a cancer facility or a mental health facility. Ms. Brown Powers asked for the Planning Commission to think of the pieces that make up the bricks and mortar. Ms. Brown Powers noted if one piece is taken out it may be a patient's room. Ms. Brown Powers asked what was in the room. Ms. Brown Powers stated it wasn't a kitchen or fire place because it wasn't in the application. Ms. Brown Powers stated it would be a bed or a bathroom and is about the size of a hotel room. Ms. Brown Powers stated take another piece away from the puzzle such as the community room where people get together and have their activities, group therapy or yoga. Ms. Brown Powers stated take another piece away from the puzzle such as the kitchen/cafe. Ms. Brown Powers questioned if this use can be zoned as a use. Ms. Brown Powers stated no. Ms. Brown Powers stated this is not a restaurant. Ms. Brown Powers stated this is a piece of the puzzle. Ms. Brown Powers asked what is the principle use. Ms. Brown Powers stated it is a medical facility for mental health patients. Ms. Brown Powers stated these are patients not residents who go through a program that is from 4 months to 1 year depending on how successful they are. Ms. Brown Powers asked what is the goal. Ms. Brown Powers stated they want to be able to succeed in the program as a stepping stone to society. Ms. Brown Powers stated the goal is to get treatment and get better. Ms. Brown Powers stated these are in-patients. Ms. Brown Powers stated they are not residents. Ms. Brown Powers asked what is a resident. Ms. Brown Powers stated a resident is someone who lives in a dwelling with the intent to have a permanent domicile. Ms. Brown Powers asked what does the ordinance say what a residence is. Ms. Brown Powers asked if it is a hotel room. Ms. Brown Powers stated no. Ms. Brown Powers stated there must be independent facilities (kitchen, bathroom, garage, laundry facility) for living. Ms. Brown Powers stated in this proposal it is a piece of a puzzle and the collective pieces are the principle use. Ms. Brown Powers asked if the Zoning Ordinance allows this in either district. Ms. Brown Powers stated no. Ms. Brown Powers asked if you can allow a use by analogy. Ms. Brown Powers stated no.

Lynda Johnson stated she is a homeowner and a resident in Topinabee. Ms. Johnson stated her concerns about the proposed special use permit for Heritage Cove Farm are many. Ms. Johnson stated her top concern is the lawsuit that the applicant has filed against Cheboygan County seeking the approval of this commercial business located in the Agriculture and Forestry Management Zoning District and also more disturbingly in the Lake and Stream Protection Zoning District. Mr. Johnson stated instead of letting the county staff gather facts and analyze this very complicated request the applicants had, in an effort to bully this project through, alleged discrimination in a lawsuit filed against the county in federal court. Ms. Johnson asked that the Planning Commission not be swayed by these litigious property owners. Ms. Johnson stated clearly the law disallows the requested uses. Ms. Johnson stated on October 22, 2015 the Tuscarora Township Planning Commission determined that Heritage Cove Farm is not compatible with the Tuscarora Township Future Use Map and Master Plan. Ms. Johnson stated that according to Michigan statute the township has undertaken its own Master Plan and it has recommended that the Master Plan be utilized by Cheboygan County for developing land and zoning for the community. Ms. Johnson stated she is also concerned about the pristine waterways and the wetlands that will be affected by this project. Ms. Johnson stated the Gaylord to Cheboygan Trail and the resort community will never be the same if this is approved. Ms. Johnson asked the Planning Commission to not approve this special use permit request.

Roxanne Czapiga stated that she lives at 551 Grandview Beach Drive. Mrs. Czapiga stated that Heritage Cove Farm is a commercial business which will be open 24 hours a day, 7 days a week and it is not duplex or apartment living. Mrs. Czapiga stated it will require outdoor lighting with people coming and going all hours of the day and night. Mrs. Czapiga stated the

facility is not just for patients. Mrs. Czapiga stated it is for the staff and family members. Mrs. Czapiga stated there will be sales people and vendors making calls. Mrs. Czapiga stated the patients are also coming and going every few months. Mrs. Czapiga stated when Tuscarora Township Planning Commission unanimously agreed that the facility did not comply with the Master Plan the key factor in their decision was that the facility was commercial. Mrs. Czapiga asked that the Planning Commission deny this proposal.

Stan Henige stated that he lives at 541 Grandview Beach. Mr. Henige stated he has been a registered nurse for approximately 20 years and has dealt with the mentally ill. Mr. Henige stated there is a broad spectrum for mentally ill patients. Mr. Henige stated they may be very stable for a long time and then they may become unstable. Mr. Henige stated he is concerned about the time that they become unstable and he is concerned about this safety issue for Grandview Beach, his children and other family members. Mr. Henige stated when they become unstable they are unpredictable. Mr. Henige stated when deciding whether to approve or deny the application, the Planning Commission should consider safety concerns. Mr. Henige stated if someone becomes unstable down the road it could result in other litigation.

Mike Wesley stated he is a resident of Grandview Beach and lives at 382 Pleasant Beach Court. Mr. Wesley stated none of the property owners are in opposition to helping mentally ill people. Mr. Wesley stated the whole purpose of zoning is that there is a place for everything. Mr. Wesley stated he comes to this area for rest. Mr. Wesley stated he does not come up here to be around a mental health facility. Mr. Wesley stated he comes here for vacations. Mr. Wesley stated this proposed complex is on a very small portion of the 32 acres. Mr. Wesley stated the people, whether called residents or patients, are going to get restless on that small portion and they will walk the many trails. Mr. Wesley stated that no one knows what anyone else is going to do. Mr. Wesley stated this is why everyone is afraid. Mr. Wesley stated he is in opposition to this and he hopes you are too.

Pat Lynch stated he resides at 639 Grandview Beach Drive. Mr. Lynch stated that his family has deep roots in Grandview Beach and they are in their fourth generation of family that is enjoying the beachfront and trails. Mr. Lynch stated he has heard a lot of technical information but there is one question that was not answered properly for Mr. Jazdzyk. Mr. Lynch stated the other facilities to which this project has been compared are licensed and regulated. Mr. Lynch stated he is familiar with Rose Hill and he is personally acquainted with the founders, Rosemary and Dan Kelly. Mr. Lynch stated he served on the Board of Directors of the Mental Illness Research Association and this is where he became acquainted with them. Mr. Lynch stated he also served on another board with over 20 homes for developmentally disabled adults and Rosemary Kelly is one of the founders of this organization. Mr. Lynch stated this is over 30 acres and much is wetlands and not useable for this project. Mr. Lynch stated that Rose Hill is 400 acres and the staff is licensed and regulated. Mr. Lynch stated the president has a master's degree in psychology. Mr. Lynch stated there is medical doctor who is in charge of the treatment program who is a licensed psychiatrist. Mr. Lynch stated that Rose Hill has a full time staff of nurses, social workers and counselors to treat the people on their 400 acres of property. Mr. Lynch stated this is 10 times the acreage and a less sensitive area. Mr. Lynch stated he can't imagine the Planning Commission using good judgement to be bullied into accepting a project like this over the objections of so many residents who have invested greatly in their communities, paid taxes for generations and taken their time to attend the meeting to speak their objections as he has also done.

Mary Howell stated she is Pat Lynch's sister. Ms. Howell stated that the Hanson's and their attorneys have spent a lot of time comparing Heritage Cove Farm to Rose Hill Center in Holly Michigan. Ms. Howell stated she would like to make a couple of comparisons. Ms. Howell stated Heritage Cove Farm has been owned by the applicants for over 30 years and they have been members of the Grandview Beach single family beachfront community and now they want to go against Tuscarora Township and Cheboygan County Master Plan. Ms. Howell stated the founders of Rose Hill Center in the 1980's searched for the best rural setting that they could find with close access to police, fire and hospital. Ms. Howell stated they then purchased the property in accordance to the Master Plan of Oakland County, Michigan. Ms. Howell stated this is important because the Hanson's property has been used for over 30 years as a single family residence in a single family community. Ms. Howell stated the facility that the Hanson's are comparing themselves to was purchased in a rural setting specifically for the purpose of treating the mentally ill. Ms. Howell stated Heritage Cove Farm is located on 33 acres which includes 10 acres of wetlands and protected lakes/streams area. Ms. Howell stated there is 1600ft. on the Indian River and Inland Waterways. Ms. Howell stated Rose Hill Center is located on 400 acres of rural land in Holly, Michigan and is surrounded by sparsely populated farm land. Ms. Howell stated Gould Farm is on 650 acres. Ms. Howell stated those are farms in rural areas and Heritage Cove Farm is not because the land is too small for the stated purchases and is surrounded by single family homes. Ms. Howell stated Heritage Cove Farm has claimed in two newspaper articles (Cheboygan Tribune and Straitsland Resorter) that they do not need a license to provide patient services for up to 20 people with psychiatric disorders. Ms. Howell stated Rose Hill Center is licensed through the State of Michigan and has a special mental health certification from the state as well as Joint Commission which is a nationally recognized certification bureau. Ms. Howell stated this is important since it establishes an acceptable level of care as well as regular inspections including the fire services and health authorities for sanitation. Ms. Howell stated

this is important because an unlicensed facility has no oversight and increases risks to patients, staff and local residents. Ms. Howell stated these risks will put an unnecessary burden on township and county resources. Ms. Howell urged the Planning Commission to not allow this to pass.

Michael Howell stated he owns property at 607 Grandview Beach Drive. Mr. Howell stated would like to continue the comments that his wife, Mary Howell, had previously made. Mr. Howell stated Rose Hill is licensed through the State of Michigan and has a special mental health certification from the state as well as Joint Commission which is a nationally recognized certification bureau. Mr. Howell stated this is important since it establishes an acceptable level of care as well as regular inspections including the fire services and health authorities for sanitation. Mr. Howell stated this is important because an unlicensed facility has no oversight and increases risks to patients, staff and local residents. Mr. Howell stated Heritage Cove Farm claims they will issue reminders to patients to take their medications meaning there may be hazardous disposal of needles and patients may not take their medicine or they may abuse their medication. Mr. Howell stated at Rose Hill all medicines are locked in a dispensary and are issued by nurses as supervised by staff medical doctor. Mr. Howell stated that according to officials at Rose Hill Center, "The State requires meds to be secured at residential treatment facilities." Mr. Howell stated this is important because mentally ill individuals fail to take their medication or refuse to take their medication. Mr. Howell stated this can cause grave consequences with these patients. Mr. Howell stated Heritage Cove Farm claimed they will store no hazardous material on site but Rose Hill Center use special bio-hazard disposal bins for their hazardous waste that comes from licensed medical disposal companies. Mr. Howell stated medical waste is disposed according to state disposal rules. Mr. Howell stated Heritage Cove Farm claims they do not intend to admit anyone with a history of physical abuse or violence but they do not say how they will screen individuals for a violent past. Mr. Howell stated this is very important as they are concerned about persons with violent pasts and not persons who are disabled.

John Mandelaris stated that he and his wife have a cabin at 487 Grandview Beach Drive and they have been summer residents for over 60 years. Mr. Mandelaris stated he drove from his home in Flint, Michigan as he felt it was very important to attend this meeting. Mr. Mandelaris stated he is a member of the Genesee County Road Commission. Mr. Mandelaris stated he is opposed to the project and he believes if this project is approved it will accelerate the deterioration of the road. Mr. Mandelaris stated it costs approximately \$700,000 to reconstruct a local road per centerline mile including ditching, grading and paving if the road is 26ft. wide with 4ft. of shoulders. Mr. Mandelaris stated the Cheboygan County Road Commission can't afford to rebuild this road and the property owners should not have to establish a special assessment district to rebuild the road because of the additional traffic due to the construction of the project by trucks and other vehicles. Mr. Mandelaris stated if the project is approved, Heritage Cove Farm should be required to pay for any additional road work necessary due to the accelerated deterioration of Grandview Beach Road. Mr. Mandelaris stated all roads have a certain surface life expectancy and will have to be totally rebuilt eventually. Mr. Mandelaris stated the Master Plan is an official document authorized by Michigan Law serving as a basis for zoning regarding public health, safety and general welfare of all residents. Mr. Mandelaris stated the Planning Commission's job is to remember the future picture of the community, vision and Master Plan. Mr. Mandelaris stated that presently the Master Plan does not permit this mental health treatment facility in this location. Mr. Mandelaris requested that the application not be approved for the reasons cited by the attorneys for the Grandview Beach Association.

Jesse Hanson stated he has been mentally ill for 15 years. Mr. Hanson stated he watches a television show called "The Middle" and there is a girl named Dorothy who everyone is mean to because she is ugly. Mr. Hanson stated no one would be scared if she was a gorgeous woman dressed in tight shorts walking down the pathway. Mr. Hanson stated these people are never dangerous unless they are involuntarily put in places against their will. Mr. Hanson stated that all people that will be at Heritage Cove Farm will be there voluntarily.

Craig Bell stated he lives in Harbor Springs and he has two successful businesses in downtown Petoskey. Mr. Bell stated he has been a mental health patient for the better part of 40 years as was Mike Wallace and Mark Harmon. Mr. Bell stated he has been proud to know and employ Jesse Hanson who is mentally disabled. Mr. Bell stated if you don't know Jesse Hanson, please take the opportunity to meet him. Mr. Bell stated he is sharp, works hard and he works 4 shifts a week at the Perry Hotel. Mr. Bell stated he is gainfully employed. Mr. Bell stated that due to his awareness of mental health issues it is his opinion that mental health patients are stigmatized, misunderstood and not cared for properly. Mr. Bell stated he sees this in the evidence, testimony and the negative comments. Mr. Bell urged the Planning Commission to understand the spirit of what Larry and Betsy Hanson are doing. Mr. Bell stated they are trying to build an environment to treat people who desperately need to be cared for in a loving and humane way. Mr. Bell asked the Planning Commission to make whatever modification that is needed to accommodate the requirements and to support Larry and Betsy Hanson.

Ben Thomas stated that he lives at 455 Grandview Beach Drive. Mr. Thomas stated Rose Hill Center and Gould Farm are two mental health facilities that are located in a rural area. Mr. Thomas stated they are not located in a residential area with single family homes such as the Grandview Beach area. Mr. Thomas stated there are 50 properties in Cheboygan County that would

be optimal for a facility such as Heritage Cove Farm that already have zoning that is compatible with the principle use as a commercial medical facility. Mr. Thomas stated these properties are more closely aligned with the tax properties that are close to Rose Hill Center. Mr. Thomas stated they are low density, non-residential and much better than they sound. Mr. Thomas stated Cheboygan County has a low population density with less than 26,000 residents and 885 square miles of land. Mr. Thomas stated that rather trying to shoehorn this commercial facility into a residential beachfront community it seems more logical for long term success to locate in another area of the county. Mr. Thomas stated if the property was located in a different setting that required no changes to zoning and did not have all of the environmental challenges, it would be good for the county and patients and would be good for businesses all around. Mr. Thomas urged the Planning Commission to deny the request and suggest another site that would be better suited for all concerned.

Mike Malone stated he lives at 368 Indian Woods Trails and has owned this property since 1986. Mr. Malone stated he agrees with Mr. Thomas and his suggestion regarding relocation. Mr. Malone stated relocation would be a better situation as this is a temperamental piece of land for this activity. Mr. Malone stated this use should not be put at this location. Mr. Malone stated he is from Indian Wood Trail Association and none of them are against this facility being in Cheboygan County and helping the people. Mr. Malone stated he does not believe it should be put in a resort. Mr. Malone asked the Planning Commission to deny the request.

Sue Fisher stated she is not here as a member of the Tuscarora Township Board. Ms. Fisher stated she is here as a resident of 439 Indian Wood Trails. Ms. Fisher stated that neither Rose Hill nor Gould Farm required any special accommodations. Ms. Fisher stated that Hopewell was placed in an area where there was no jurisdiction. Ms. Fisher stated Rose Hill was allowed as a medical facility and Gould Farm pre-dated zoning.

Chris Leigl stated she is a permanent resident of South Grandview Beach Road. Ms. Leigl asked if the property was rezoned and special use permit was allowed for mentally handicapped individuals and it was later found to be non-viable, would the Hanson's be allowed to rent to people who are not mentally handicapped. Ms. Leigl asked if they would be allowed to sell the property with the new land use attached to it so it could be some other kind of commercial facility.

Richard Lincoln read his letter address to Steve Schnell dated 11/04/15 (See attachment C).

Gene Miller stated he retired 25 years ago from the Lansing area and moved to this area. Mr. Miller stated while he was employed down state he became involved with the Moore Living Center which is a very close parallel to what is being proposed. Mr. Miller stated the difference is that Moore Living Center went right into the middle of a community. Mr. Miller stated all of the fears are reflected in the current application. Mr. Miller stated the Hanson's mentioned that they sought information on licensing. Mr. Miller stated they will pursue licensing once this request is approved. Mr. Miller stated Moore Living Centers had their licensing and periodic unannounced inspections. Mr. Miller believes this will be an issue and there are other issues that will have to be worked out. Mr. Miller stated this is a wonderful program.

Allen Sell stated he is a resident of Long Point on Mullett Lake. Mr. Sell stated he did not come to the meeting with the intention of speaking. Mr. Sell stated he is speaking because there is no objection from law enforcement. Mr. Sell stated he is a retired police officer and he worked for 14 years as an ordinance and code enforcement officer for another community. Mr. Sell stated in the late 1970's the state started closing down mental health facilities and people started changing residential homes in subdivisions into care centers for a maximum of 6-8 patients depending on the number of bedrooms. Mr. Sell stated they were required to have 2 caregivers. Mr. Sell stated there is a major impact on law enforcement and fire rescue on these types of home. Mr. Sell stated he has not heard anything great regarding control. Mr. Sell stated he found that patients will not take their medicine and they were walking in the public naked and playing in the middle of Telegraph Road. Mr. Sell stated this became worse as there were more of these types of homes. Mr. Sell stated there would be 4-5 calls per week on the Taylor Police Department to rescue care givers. Mr. Sell stated 2 caregivers were required in each home nightly and they could not control the patients sometimes when they would get out of control.

Peggy Rorick stated she came to the meeting with no intention of speaking but she feels she must speak. Ms. Rorick stated that Larry and Betsy Hanson are trying to propose something that is right and to give back something good. Ms. Rorick stated the Hanson's are making the septic field as acceptable as possible and they are doing everything they can as far as licensing, Ms. Rorick noted that Mrs. Hanson stated that zoning must be addressed first and they plan to comply with anything necessary. Ms. Rorick stated the Hanson's are doing a really good thing and she is full support. Ms. Rorick stated she is a nurse practitioner and she has been in the community for 22 years. Ms. Rorick stated she takes care of the mentally ill. Ms. Rorick stated her first field job was in a group home and the neighbors hated the idea for a lot of the reasons that have been discussed. Ms. Rorick stated it was not a problem. Ms. Rorick stated they took good care of the people and she knows that the Hanson's will take good care of the people too.

John Monette stated he is speaking on behalf of his family including his parents Pat and Marcia Monette who reside next door to the Hanson property and proposed commercial development. Mr. Monette stated they wish to express their strong opposition to the Hanson's proposed Heritage Cove Farm. Mr. Monette stated that while they continue to be strong advocates for the mentally handicapped, mental health assistance and medical access for all, they believe that the residential and vacation community of Grandview Beach is the wrong location for this proposed commercial business enterprise. Mr. Monette stated Grandview Beach is a residential community that dates back over 100 years. Mr. Monette stated their concerns revolve around the impacts that the Hanson's proposed facility will have on Grandview Beach, Indian River, Mullett Lake and the environmentally sensitive wetlands known as The Spreads. Mr. Monette stated they have been told that this facility will not be licensed by the state or federal government and thus will be devoid of oversight and regulations. Mr. Monette stated they have been told that this complex will not have fences or any other security and that patients are free to come and go at will. Mr. Monette stated they are concerned about the patients leaving the facility unauthorized. Mr. Monette stated that for those patients there is a real danger with numerous water access points. Mr. Monette stated there is a concern regarding what possible criminal or violent potential there may be with these patients. Mr. Monette stated he is especially concerned about the welfare of his elderly parents. Mr. Monette explained that his mother is recovering from a stroke and his father just had heart by-pass surgery. Mr. Monette stated both are vulnerable, older, Indian River citizens who have chosen to live out their golden years in the dream home that they built on Grandview Beach. Mr. Monette noted he has two little nieces who spend a lot of time there and there are a lot of other children around Grandview Beach. Mr. Monette stated there will be a potential increasing strain on the township police and fire that will constantly be called to provide security for this low security facility. Mr. Monette stated the health, safety, welfare and environment of the residents of Grandview Beach would be adversely impacted by this proposed commercial development. Mr. Monette stated that while the Hanson's have rights to undertake certain projects on their property within reason, those rights shouldn't infringe on the rights of Grandview Beach residents and their families.

Peter Hansen stated he lives at 837 Grandview Beach Road. Mr. Hansen asked the Planning Commission to deny this application. Mr. Hansen stated he is concerned about the security and well-being of his family as anyone from this facility can be driving or walking by his front door anytime of the day or night. Mr. Hansen stated this includes any patients that may wander off of the facility. Mr. Hansen stated this is an unsecure facility. Mr. Hansen stated that he applauds the intentions of the Hanson's as he is also with mental issues. Mr. Hansen stated he does not want this facility in his back yard and not so close to his family.

Ms. Croft closed the public hearing.

Ms. Croft stated the Planning Commission will meet again on December 2, 2015 to begin deliberations. Ms. Croft stated no more exhibits will be accepted after the meeting. Ms. Croft explained that there will be no further public comments.

#### **UNFINISHED BUSINESS**

No comments.

#### **NEW BUSINESS**

No comments.

#### **STAFF REPORT**

No comments.

#### **PLANNING COMMISSION COMMENTS**

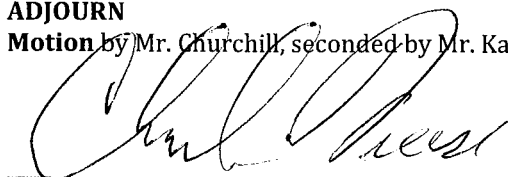
No comments.

#### **PUBLIC COMMENTS**

No comments.

#### **ADJOURN**

Motion by Mr. Churchill, seconded by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 9:38pm.



Charles Freese  
Planning Commission Secretary



# Psychological Consultation Center

A specialty clinic of Pine Rest Christian Mental Health Services

300 68<sup>th</sup> Street, S.E.  
P.O. Box 165  
Grand Rapids, MI 49501  
Phone 616.281.6311/fax 616.281.6397

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ADD INSTITUTE	NEUROPSYCHOLOGICAL TESTING	Christopher Baker, Ph.D.	Selina Hill Lee, Ph.D.	Jennifer Sachek, Ph.D.
DEVELOPMENTAL DISORDERS	DEMENTIA SCREENING	Rebecca Barey, Ph.D.	Lindsey Root Luna, Ph.D.	William Sanders, D.O.
LEARNING DISABILITIES	INDEPENDENT MEDICAL	Gary Burkhardt, Ph.D., A.B.P.P.	Marge Penning, Ph.D.	Julie Smithee, Ph.D.
AUTISTIC SPECTRUM /	EVALUATION	Valerie Cook, M.D.	Daniel Post, Psy.D.	Brant VanOrnan, Psy.D.
ASPERGER'S ASSESSMENT	FORENSIC ASSESSMENT	Mark DeVries, Ph.D.	Kim Prose, Psy.D.	Natalie Wallace, M.D.
PRESURGICAL EVALUATION	PERSONALITY TESTING	Scott Halstead, Ph.D.	Bruce Retterath, Ph.D.	Tim Zwart, Ed.D.

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Wednesday, November 4<sup>th</sup>, 2015

Good Evening,

I'd like to thank the commission for providing the opportunity to speak tonight about the proposed Heritage Cove Farm. To provide some background, my name is Christopher Baker. My family has been a part of Grandview Beach since the 1950s, and I am proud to be a resident of such a beautiful place in Michigan. I am also a concerned resident.

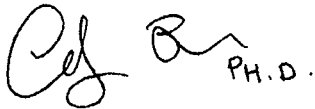
While I recognize that the primary focus of tonight's meeting is on issues of zoning, I will defer to others that are far more knowledgeable and qualified to speak on those issues. However, I want to discuss some clinical issues that I feel need to be brought to light at this time. I believe that I am qualified to speak on these issues in light of my training. I am a licensed psychologist in the State of Michigan with specialty training in neuropsychology, having earned a Ph.D. from the University of Cincinnati. I currently work for Pine Rest Mental Health Services, which is one of the 5 largest free-standing behavioral health care providers in the United States. Before joining Pine Rest, I trained at the Cleveland Clinic and also completed an internship at Patton State Hospital in San Bernardino, California, which is the largest forensic psychiatric hospital in the world. Prior to that, I worked at Summit Behavioral Healthcare, the largest freestanding behavioral healthcare facility in the state of Ohio. I have been privileged to work at some of the best psychiatric and mental health treatment centers this country has to offer. Given my training and education, it would be fair to say that I carry both a strong personal and professional investment in providing excellent clinical treatment and care to individuals with severe mental illness.

Within this context, I have some very serious concerns with the Hanson's proposal. Let me be clear – the Hanson's have put forth a proposal for an inpatient psychiatric facility. This is not a convalescent dwelling, or a therapeutic farm, despite the language that is being used. This is a facility where patients with severe mental illness will come to receive treatment, and the facility should be subject to the same licensing and regulatory requirements of comparable facilities. However, it is unclear who will be providing the treatment at this facility. Psychiatrists? Psychologists? Licensed social workers? Professional counselors? The Hanson's have not indicated who will be providing the treatment, nor what their qualifications or training will be. The Hanson's proposal

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Pine Rest Christian Mental Health Services

their medications reliably and consistently at all times is patently false. Anyone who has worked in a psychiatric facility is well aware of this phenomenon.

Tonight I have barely touched on the myriad number of concerns and issues that the Hanson's proposal raises. I recognize that our time to speak tonight is limited and I want to ensure that others have their opportunity to speak as well. I realize that there continues to be stigma associated with severe mental illness, and I appreciate how that can lead to misunderstanding and bias among some members of the public. I also unequivocally support the further development of treatment programs for individuals with severe mental illness. However, it must be done in accordance with best practice guidelines to ensure the safety of the patients, the staff, and the public. In my professional estimation, the Hanson proposal violates these guidelines on many levels. They have raised far more questions than answers at this time. I believe they have put forth a Pollyanna proposal that fails to recognize just how many challenges are inherent to a treatment facility of this magnitude. I believe the Hanson's proposal should be summarily denied for several reasons, and I would be happy to further discuss this with members of the commission and general public at a later time. Thank you again for the opportunity to speak tonight.

Handwritten signature of Christopher J. Baker, Ph.D. in cursive script, with "PH.D." written in block letters to the right of the signature.

Dictated by: Christopher J. Baker, Ph.D.

Christopher J. Baker, Ph.D.  
Licensed Neuropsychologist  
Michigan License #6301016035

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Name:

## Attachment B

Dear Mr. Scott McNeil,

At the October 22, 2015 Tuscarora Township Planning Committee meeting, the committee members unanimously voted 5 to 0 to decline support of the Hansen's request to change the zoning because it did not comply with the Tuscarora Township Master Plan.

According to the Cheboygan County Master Plan, on page 20, it states "The situation in Tuscarora Township is somewhat different. While Tuscarora Township has formed a Township Planning Commission and adopted a township-level master plan, Tuscarora has not adopted its own zoning ordinance. County zoning is, therefore, still in effect for Tuscarora Township. According to Michigan statute, zoning must be based on a plan in order to be legally valid. Because Tuscarora Township has undertaken its own master plan, it is recommended that the Tuscarora Township master plan be utilized by Cheboygan County for developing land use and zoning recommendations for the community. The most recently adopted Township future land use map should take the place of more general recommendations developed for the county as a whole."

I ask that you accept Tuscarora's decision as your own.

Furthermore, I oppose this Special Land Use permit request because of the high density of buildings and persons on a fragile piece of property that serves to protect our lakes and waterways. The Hansen's property sits on what is commonly referred to as the



Spreads. It is this area that helps keep our lakes and waterfront property ecologically safe.

According to the Cheboygan County Master Plan, under the heading of Water Resources, it states " The purity and clarity of the county's lakes and streams is maintained and enhanced, in large part, by wetlands. Cheboygan County's wetlands are unique ecosystems that serve as the transitional zone between upland and aquatic habitats. Wetlands filter out nutrients and sediments, some of the most harmful pollutants associated with lakes and streams. Without wetlands these pollutants can cloud once clear waters and accelerate the growth of choking weeds. The ecological functions that wetlands provide benefit numerous property owners. Conversely, land use alterations that disturb or alter wetland functions can create nuisances or cause damage to surrounding private tracts."

I ask that you help us protect the integrity of Mullett Lake and the surrounding waterways by declining this application.

Thank you,

Patricia H. Campbell

29 Grandview Beach Indian River, MI 49749

Mr. Steve Schnell

Community Development

Cheboygan County

11-04-15

Mr. Schnell,

The purpose of this letter is to document support for Heritage Cove Farm, the therapeutic community proposed for the Hanson property located in Cheboygan County.

My support today comes with a bit of irony, in that twenty two years ago I objected to a group home proposed for the Country Side Estates subdivision of Dayton Township in Newaygo County. This was the subdivision that my wife and I lived along with our three young children. The group home was to be built less than one hundred and fifty yards from our home and would house 6-8 full time residents with a wide variety of mental disabilities.

There were about twenty five families in Country Side Estates and most of the residents were young middle class professionals striving for the advantages associated with rural living. We all shared similar fears should the proposed group home be built and sited many of the same objections expressed by the neighboring property owners to Heritage Cove Farm. Security of our children, environmental concerns and compromised property values were a common theme for rejection. I even remember expressing at the Township Planning meeting; "Why would they even want to live here?"

The home was approved by the Township and built in 1993. The reality of having residents with mental disabilities as neighbors proved to be very different than the projected concerns and fears. A tough admission but simply put, we were all wrong.

The group home has become fully integrated into the Country Side estates community. To date, there have been no security issues or acts of violence on the part of the residents of the group home. There have been no environmental issues. Private well's continue to provide clean clear drinking water and the surrounding wetlands are doing just fine. Household trash gets picked up every Monday along with the trash of the neighbors. Property values are stable and have convincingly survived the most recent recession. In 2012 our home sold for the second time.

Residents of the community, including the residents of the group home, come and go. My family has moved, new families have built homes in Country Side Estates and life moves along. The other day I asked my youngest, Zoe, how she remembered the residents of the home. Her reply; "My most vivid memory is that they passed out the best Halloween candy and would always bake Christmas cookies for the subdivision. I also remember that kids on the school bus, that didn't live in the subdivision, would make cruel comments about both the residents of the home and about the rest of us living there."

In closing, the Cheboygan County Zoning and Planning Commission has a unique opportunity to do something very important for the community that is critical to the well being of a very special group of

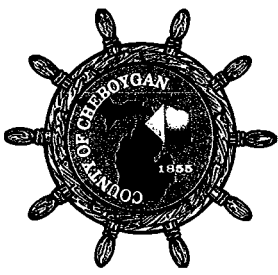
our citizenry. Heritage Cove Farm, through therapeutic community living, offers mentally challenged individuals a clear path towards true independence. Given what's at stake, there is no rational basis for not granting this special use and moving forward with the required zoning changes to help make Heritage Cove Farm a reality.

Respectfully,

Richard Lincoln

Resident and Business Owner

Indian River MI



# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 ■ TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION MEETING WEDNESDAY, NOVEMBER 18, 2015 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

**PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdyk  
**ABSENT:** None  
**STAFF:** Scott McNeil  
**GUESTS:** Eric Boyd, John F. Brown, Carl Muscott, Charles Maziasz, Tony Matelski, Chris Brown, John Moore, Russell Crawford, Cheryl Crawford

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF MINUTES

The October 21, 2015 Planning Commission minutes were presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried unanimously.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Bartlett, to approve the agenda as presented. Motion carried unanimously.

### PUBLIC HEARING AND ACTION ON REQUESTS

**Nature View LLC** - Requests a Special Use Permit for a Cabin colony for construction of six (6) new cabins (Section 10.3.3.). The property is located at 10316, Mackinaw Township, parcel #011-020-200-007-00 and parcel #011-020-200-008-00. The area of the property where the new cabins are proposed is zoned Lake and Stream Protection District (P-LS).

Mr. McNeil stated Nature View LLC has submitted a special use permit application to add 6 new cabins to an existing cabin colony. Mr. McNeil noted the location of the proposed cabins on the site plan. Mr. McNeil stated the side setback requirement and waterfront setback requirement will be met. Mr. McNeil explained that the parking requirements will be met. Mr. McNeil stated that a drainage plan has been submitted and noted that there will be swales and 15ft. spacing between each proposed cabin. Mr. McNeil stated the sizes of the proposed cabins are 20ft. x 38ft. Mr. McNeil stated this property is zoned Lake and Stream Protection and a cabin colony use requires a special use permit. Mr. McNeil stated that there has not been a previous special use permit approved for this site.

Mr. Kavanaugh stated that Mr. Rogala and the Health Department have been working together on the sewage system and water supply.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

**Motion** by Mr. Freese, seconded by Mr. Borowicz, to grant the topography waiver request. Motion carried unanimously.  
**Motion** by Mr. Freese, seconded by Mr. Churchill, to grant the scale requirement waiver request. Motion carried unanimously.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7. The Planning Commission reviewed the Specific Findings of Fact Under Section 20.10 and revised h1 "Exterior lighting will be located under the porch and will be shielded for the adjacent property and the night sky from unnecessary light pollution." The Planning Commission approved the Specific Findings of Fact Under 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 with the stipulation that Department of Building

Safety requirements, Health Department requirements and Soil Erosion requirements must be met. Motion carried unanimously.

**Lawrence Ginop on behalf of Lawrence E. Ginop Trust and Ginop Sales Inc.** - Requests a rezoning from Agriculture & Forestry Management District (M-AF) and Lake and Stream Protection District (P-LS) to Commercial Development District (D-CM) limiting the uses allowed under the Commercial Development District (D-CM) regulations to only the following uses; Equipment and farm machinery sales, repair, rental and washing under Section 6.2.2. of the Cheboygan County Zoning Ordinance #200, Indoor storage facilities under Section 6.3.16. of the Cheboygan County Zoning Ordinance #200. The properties to be rezoned are:

Part of parcel #161-007-200-007-00

THE SLY 420.0 FT. OF PARCEL DESC AS: PT OF NE1/4, SEC 7, T35N, R3W, DESC AS: COM AT E1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4 LI 1071.53FT TO POB; TH N 84D 34M 13S W; CONT TH 218.64FT; TH N 3D 00M 20S E 253.78FT TO CAP; TH N 82D 04M 40S W 31.74FT TO CAP ON E 1/8 LI; TH N 1D 28M 22S E ALG SD 1/8 LI 1063.37FT TO N 1/8 LI; TH S 84D 30M 21S E ALG SD 1/8 LI 328.68FT TO CAP; TH S 1D 28M 08S W 1120.55FT TO CAP; TH N 84D 15M 09S W 85.32FT TO CAP; TH S 1D 28M 08S W 198.47FT TO POB.

Parcel #161-007-200-001-10

COM AT E 1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4 LI; TH N 84D 34M 13S W 1290.17FT TO POB; TH N 84D 34M 13S W 169.33FT; TH N 3D 00M 20S E 261.17FT TO CAP; TH S 82D 04M 40S E 169.81FT TO CAP; TH S 3D 00M 20S W 253.78FT TO POB.

Parcel #161-200-200-001-11

PT OF NE1/4, SEC 7, T35N,R3W, DESC AS: COM AT N1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N - S 1/4 LI 1320.37FT TO N 1/8 LI; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR TO POB; TH S 47D 16M 42S E 409.47FT; TH S 8D 09M 07S E 267.61FT; TH N 82D 04M 40S W 142.91FT; TH S 3D 00M 20S W 208.72FT TO NLY ROW LI OF HWY M-68; TH N 84D 37M 00S W ALG SD ROW LI 926.93FT; TH N 1D 29M 20S E 279.06FT TO 1/2" BAR; TH S 84D 34M 13S E 333.96FT TO 1/2" BAR; TH N 5D 25M 47S E 185.03FT TO A 1/2" BAR; TH S 84D 34M 13S E 271.37FT TO 1/2" BAR; TH N 5D 25M 47S E 190.29FT TO 1/2" BAR; TH N 61D 40M 20S E 103.60FT TO 1/2" BAR & POB.

Parcel #161-007-200-008-00

COM AT SW COR OF NE1/4, SEC 7, T35N,R3W; TH N 20RDS; TH E 16RDS; TH S 20RDS; TH W 16RDS TO POB.

Part of parcel #161-007-200-001-12

THE SLY 210.0 FT OF PROPERTY DESC AS: PT OF NE1/4, SEC 7, T35N,R3W, COM AT N 1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N & S 1/4 LI 1320.37FT TO N 1/8 LI & POB; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR; TH S 61D 40M 20S W 103.60FT TO 1/2" BAR; TH S 5D 25M 47S W 190.29FT TO 1/2" BAR; TH N 84D 34M 13S W 271.37FT TO 1/2" BAR; TH S 5D 25M 47S W 185.03FT TO 1/2" BAR; TH N 84D 34M 13S W 333.96FT TO 1/2" BAR; TH CONT N 84D 34M 13S W 264FT TO N & S 1/4 LI; TH N 1D 29M 20S E ALG SD 1/4 LI 990.37FT TO POB

Mr. Kavanaugh asked why conditional rezoning is not stated in the agenda. Mr. McNeil and Mr. Schnell explained that the public notice did include the conditions. Mr. Kavanaugh stated that it should be noted on the agenda that it is a conditional rezoning as it may make a difference to people looking at this project. Mr. Schnell stated that it is not distinguished in the ordinance in any different way than a rezoning. Mr. Kavanaugh stated the Planning Commission will look at conditional rezoning completely different than a normal rezoning and it should be spelled out so Tuscarora Township and everyone else will know that it is a conditional rezoning and not a normal rezoning. Mr. McNeil stated that it is noted in the staff report that it is a conditional rezoning. Mr. McNeil stated that the public hearing has to be held.

Mr. McNeil reviewed a map of the area. Mr. McNeil stated that the applicant is requesting a conditional rezoning to Commercial with two requested uses; Equipment and farm machinery sales, repair, rental and washing under Section 6.2.2 and Indoor storage facilities under Section 6.3.16. Mr. McNeil stated if this request is approved, Mr. Ginop will have to submit a site plan review application for the Planning Commission to review if there is to be any expansion of the farm machinery sales and a special use permit application if there will be any indoor storage improvements.

Mr. Kavanaugh asked if the Planning Commission will review a site plan review or special use permit application for anything else other than an addition which can be approved administratively. Mr. McNeil stated this is a non-conforming use now. Mr. McNeil stated there is now an approved site plan review application on file and any expansion would require a site plan

review. Mr. Freese stated at this point the applicant is only requesting what he has been doing at this site for many years. Mr. McNeil stated that is correct for most of the parcel.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Mr. Kavanaugh stated that conditional rezoning is reasonable for this site. Mr. Borowicz stated conditional rezoning will allow for the possibility of expansion. Mr. Freese stated conditional rezoning legitimizes what is already being done and will allow the applicant to expand.

The Planning Commission revised the General Findings of Fact:

1. The Planning Commission finds that the applicant proposes conditional rezoning of certain real property in the application from Agricultural and Forest Management District (M-AF) and Lake and Stream Protection District (P-LS) to Commercial Development District (D-CM) for the following uses:
  - a. Equipment and farm machinery sales, repair, rental and washing per section 6.2.2.
  - b. Indoor Storage Facilities per section 6.3.16.See exhibit 3.
2. The Planning Commission finds that the application is made by Lawrence Ginop. See exhibit 3.
3. The Planning Commission finds that the legal description of the property at issue, including the proposed property to be rezoned, is attached to the application. See exhibit 3.
4. The Planning Commission finds that the Cheboygan County Master Plan Future Land Use Map designates the area with the proposed rezoning as being offered as Rural Commercial Node. See exhibit 7
5. The Planning Commission finds that the Cheboygan Tuscarora Township Master Plan Future Land Use Map designates the area with the proposed rezoning as being offered as Agricultural Forestry. See exhibit 7
6. The Planning Commission finds that the uses proposed are those uses which have been used on this parcel in the past, prior to zoning, and have continued since then. .

The Planning Commission reviewed the Rezoning Factors:

1. Is the proposed rezoning reasonably consistent with surrounding uses?
  - A. The Planning Commission finds that based upon the information provided in the staff report which includes the Cheboygan County Master Plan Future Land Use Map which indicates that the property is in the Rural Commercial Node land use category. See exhibit 7 figure 2.
  - B. The Planning Commission finds that upon review of the specific nature of the property, which includes an existing equipment and farm machinery sales and repair business, that the conditional rezoning would not create a negative impact on surrounding property.

**Motion** by Mr. Borowicz, seconded by Mr. Freese, that the factors will support the conditional rezoning. Motion carried unanimously.

2. Will there be an adverse physical impact on surrounding properties?
  - A. The Planning Commission finds that there is no evidence that the proposed rezoning would result in an adverse physical impact on surrounding properties as a farm machinery sales and repair use currently exists in the area. Activities which could occur if the subject property is rezoned would not physically disturb the properties surrounding the land proposed for the conditional rezoning. See exhibit 3.
  - B. The Planning Commission finds that, as per the adopted Cheboygan County Master Plan, the future land use categories for surrounding properties may very well better describe the desired Rural Commercial Node future land use on any given parcel, there is support in the Master Plan that this proposed conditional rezoning would allow land uses which would be compatible with surrounding properties and meet the County's land use goals. See exhibit 2.

**Motion** by Mr. Freese, seconded by Mr. Borowicz, that the factors will support the conditional rezoning. Motion carried unanimously.

3. Will there be an adverse effect on property values in the adjacent area?

- A. The Planning Commission finds that there is no evidence in the form of an appraisal or other document study which shows, that if the conditional rezoning is granted, there would be an adverse effect on property values in the area.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

4. Have there been changes in land use or other conditions in the immediate area or in the community in general which justify rezoning?

- A. The Planning Commission finds that seasonal farm market has been established in the area. See exhibit 7
- B. The Planning Commission finds that future development along and adjacent to this area by viable business consistent with the Rural Commercial Node future land use and is a viable justification for the conditional rezoning.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

5. Will rezoning create a deterrent to the improvement or development of adjacent property in accordance with existing regulations?

- A. The Planning Commission finds that given the size, the existing machinery sales and service use as well as surrounding properties which are not subject to the rezoning application, there is no evidence that the conditional rezoning would deter the improvement or development of adjacent property in accordance with existing regulations, much less future land use plans as proposed in Cheboygan County's future land use map. See exhibits 1, 2 and 7.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

6. Will rezoning grant a special privilege to an individual property owner when contrasted with other property owners in the area or the general public (i.e. will rezoning result in spot zoning)?

- A. The Planning Commission finds that the property contains an existing machinery sales and service business. As such, the proposed conditional rezoning does not create a special privilege or result in spot zoning. See exhibit 7.
- B. The Planning Commission finds that Indoor storage facilities is a use which is allowed with a special use permit in the Agriculture and Forestry Management zoning district.

**Motion** by Mr. Kavanaugh, seconded by Mr. Churchill, that the factors will support the conditional rezoning. Motion carried unanimously.

7. Are there substantial reasons why the property cannot be used in accordance with its present zoning classifications?

- A. The Planning Commission finds a unique use of a large portion of the property as Equipment and farm machinery sales and repair use which is currently a nonconforming use.
- B. The Planning Commission finds that given the Master Plan and future land use map, the conditional rezoning would be more in line with uses allowed under the future land use designation for the area. See exhibit 2.

**Motion** by Mr. Freese, seconded by Mr. Borowicz, that the factors will support the conditional rezoning. Motion carried unanimously.

8. Is the rezoning in conflict with the planned use for the property as reflected in the master plan?

- A. The Planning Commission finds that the County's Master Plan depicts the future use of the property as being in the

Rural Commercial Node category. See exhibit 2 future land use map and exhibit 8 figure 2.

- B. The Planning Commission finds that, as per the adopted Cheboygan County Master Plan, and Future Land Use Map, the future land use categories for surrounding properties may very well better describe the desired future land use on any given parcel and there is support in the Master Plan that this proposed rezoning would allow land uses which would be compatible with surrounding properties and meet the County's land use goals. See exhibit 2.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

9. Is the site served by adequate public facilities or is the applicant able to provide them?

- A. The Planning Commission finds that the site is or will be served by adequate public and private facilities by the applicant considering the type of uses which may be permitted on the property. See exhibit 3.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

10. Are there sites nearby already properly zoned that can be used for the intended purposes?

- A. The Planning Commission finds that the applicant has indicated a use for Equipment and farm machinery sales, repair, rental and washing and there are no sites nearby which can be used for that purpose. See exhibit 1

**Motion** by Mr. Freese, seconded by Mr. Borowicz, that the factors will support the conditional rezoning. Motion carried unanimously.

**Motion** by Mr. Freese, supported by Mr. Borowicz, that based upon the general findings of fact and the rezoning factors that the applicant's request to conditional rezone the property identified in the aforementioned property description in this document is hereby recommended to be approved. Motion carried unanimously

### **Cheboygan County Recreation Plan**

Mr. Schnell noted that two public comments regarding recycling were received and are included in the Planning Commission's packet. Mr. Schnell stated the only changes to be made to the plan are those parts that are highlighted at the end. Mr. Schnell explained that this is where he will add in the resolution of support and the minutes of the meetings. Mr. Schnell stated that five of the six townships already have public hearings scheduled. Mr. Schnell stated that they will approve this on their own which they are required to do.

Mr. Freese stated he would not have any objections to having a paragraph included on the recycling. Mr. Kavanaugh stated he is not sure that it should be included in the Recreation Plan. Mr. Borowicz suggested including language recommending recycling opportunities be available to recreational facilities. Mr. Kavanaugh agreed with Mr. Borowicz's suggested language. Ms. Lyon suggested including language to encourage recycling as there are some townships that do not participate in recycling. Mr. Schnell asked if this means encouraging recycling bins within the parks of townships that are currently participating in the recycling program. Planning Commission members stated yes. Discussion was held.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to recommend to the Cheboygan County Board Of Commissioners to approve Cheboygan County's Recreation Plan and the County's Goals, Objective and Action Plan with the understanding that the township specific information is the product of those respective townships. Motion carried unanimously.

### **UNFINISHED BUSINESS**

#### **Discussion Regarding Residential Zoning In Section 31, Beaugrand Township**

Mr. McNeil presented an aerial photo of the area that the Planning Commission discussed previously regarding four parcels in Section 31 of Beaugrand Township that are currently zoned Residential Development and that are being considered for rezoning to Agriculture and Forestry Management. Mr. McNeil stated this rezoning is being brought to the Planning Commission by staff after discussion with some of the property owners. Mr. McNeil stated Agriculture and Forestry Management is called for in the Master Plan. Mr. McNeil asked if the Planning Commission would consider undertaking this rezoning.



Mr. Freese stated there is one house in the lower right hand corner and a barn in upper right hand corner of the parcel and it is owned by the Beethem Family. Mr. Freese requested a statement from the Beethem's that they agree with the rezoning.

Mr. Schnell explained that this came to light during the Lake and Stream rezoning. Mr. Schnell stated that he received a call from Mr. Beethem who stated that his family owns this property which they only plan to farm. Mr. Schnell stated that he will send Mr. Beethem a form letter. Discussion was held.

### **Review Of Planned Unit Development Ordinance Amendment**

Mr. McNeil stated the issue of taking a new look at the PUD ordinance was identified as a priority in the Master Plan. Mr. McNeil stated the document that the Planning Commission is reviewing tonight has a few changes since it was last discussed. Mr. McNeil stated definitions of industrial use, non-residential use and residential use have been provided. Mr. McNeil stated language has been provided relative to the provision of open space. Mr. McNeil stated he included a requirement 15% open space and he reduced the proposed minimum lot size for residential dwelling accordingly. Mr. McNeil stated language was included to state that any PUD with proposed industrial uses would have to be located in areas already zoned Industrial. Mr. McNeil explained that development phase information will be included in the preliminary plan submission. Mr. McNeil stated if this information is not provided because the plan is simple, the Planning Commission is still able to place conditions on the approval.

Mr. Freese stated this looks like everything the Planning Commission discussed previously. Mr. Freese referred to Section 19.3.c.2 and asked that the word with be changed to within.

Mr. Borowicz referred to Section 19.5.2.a.2 and asked what will happen with the amendments that are deemed major. Mr. McNeil explained that the major ones will have to go back through the original application process. Mr. McNeil stated that if it is minor it can be dealt with by staff but if it is major it must go back to the Planning Commission to consider. Mr. Borowicz suggested removing the word except from Section 19.5.2.a.2.

Mr. Jazdyk asked how long the PUD ordinance has been on the books and if the PUD ordinance has ever been used. The Planning Commission members discussed that this ordinance has existed for many years. Ms. Croft and Mr. McNeil stated yes. Mr. McNeil stated this ordinance is not very usable the way it is as it doesn't truly allow a mixture of uses. Mr. McNeil stated it only allows what is in the zoning district and does not provide a lot of flexibility. Mr. McNeil stated this was identified as an issue in the Master Plan. Discussion was held.

Mr. Freese stated he is comfortable with this amendment after these few suggested changes are made. Mr. McNeil stated he will make the changes and then bring it back for the Planning Commission to review. Mr. McNeil stated if the Planning Commission is comfortable with the amendment it can then be forwarded to legal counsel for review.

### **NEW BUSINESS**

No comments.

### **STAFF REPORT**

Mr. McNeil stated Heritage Cove Farm will be on the 12/02/15 Planning Commission agenda. Mr. McNeil stated that some of the topics discussed tonight will be discussed at the 12/16/15 Planning Commission meeting. Mr. McNeil stated that Bryan Graham will attend the 12/16/15 Planning Commission meeting to discuss the implications on the sign ordinance due to the recent Supreme Court decision with regards to content on signage.

### **PLANNING COMMISSION COMMENTS**

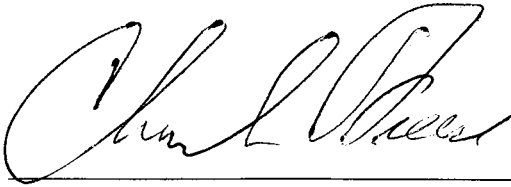
No comments.

### **PUBLIC COMMENTS**

Mr. Muscott referred to Section 19.4.2.b.9 and Section 19.5.1.b of the proposed PUD amendment and asked if there is any way to put restrictions on it if they do complete the development. Mr. Freese stated that is why this section is in the amendment. Mr. Muscott stated he does not see any remedies as this is just asking for a schedule. Mr. Freese explained that the Planning Commission can determine which unit must be built first. Mr. Freese stated the unit that makes the money can be scheduled last. Mr. Muscott asked who will determine what unit makes the money. Mr. Freese stated the Planning Commission will have to make a reasonable assumption. Mr. Freese stated that a performance bond may be made a condition of approval of the PUD. Mr. McNeil stated that there will be a lot of dialog that will take place and ultimately the remedies will be within the provisions of enforcement in the ordinance. Discussion was held.

**ADJOURN**

**Motion** by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:45pm.

A handwritten signature in black ink, appearing to read "Charles Freese", written in a cursive style. The signature is positioned above a horizontal line.

Charles Freese  
Planning Commission Secretary



# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO BOX 70 ■ CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 ■ TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION MEETING WEDNESDAY, DECEMBER 2, 2015 AT 7:00 P.M. CHEBOYGAN HIGH SCHOOL AUDITORIUM, 801 W. LINCOLN AVE., CHEBOYGAN, MI

**PRESENT:** Bartlett, Freese, Kavanaugh, Croft, Ostwald, Lyon, Churchill, Jazdzyk  
**ABSENT:** Borowicz  
**STAFF:** Scott McNeil, Steve Schnell, Peter Wendling  
**GUESTS:** Ruth Bennett, Tony Matelski, Roberta Matelski, Lewis Winters, Dixie Winters, Bob Lyon, Russell Crawford, Cheryl Crawford, Martha Sheerin, Carl Muscott, Mike Wesly, Dee Wesley, John F. Brown, Eric A. Boyd, Don Eaton, Larry Lutz, John Moore, Walt Czapiga, Roxanne Czapiga, David Lurie, Sue Fisher, Dave Lafferty, Kathie Lafferty, Susan Babcock, Betsy Hanson, Lawrence Hanson

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the agenda as presented. Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdzyk), 0 Nays, 1 Absent (Borowicz)

### APPROVAL OF MINUTES

The November 18, 2015 Planning Commission minutes were presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented Motion carried. 8 Ayes (Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdzyk), 0 Nays, 1 Absent (Borowicz)

### UNFINISHED BUSINESS

**Lawrence Hanson and Heritage Cove Farm, Inc.** – Request a Special Use Permit and approval of the submitted site plan. A Special Use Permit is requested under the following sections of the Cheboygan County Zoning Ordinance #200: Section 9.3.14., Nursing or convalescent homes, Section 9.3.22. (Uses which are not expressly authorized in any zoning district, either by right or by special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district, either by right or by special use permit, and the proposed use is in compliance with the applicable requirements of the Cheboygan County Comprehensive Plan for this zoning district.), Section 10.3.2. Club, Section 10.3.3. Cabin colonies, Section 10.3.6. County club, Section 10.3.8. Duplex or multi-family buildings, and Section 10.3.14. Restaurant/Bar. The property is located at 625 Grandview Beach Rd., Tuscarora Township, sections 5 and 6, parcel #162-005-300-002-00, #162-006-400-004-00 and #162-006-400-005-00 and are zoned Agriculture and Forestry Management District (M-AF) and Lake and Stream Protection District (P-LS).

Ms. Croft stated that the public hearing has been closed. Ms. Croft noted that tonight is strictly for board discussion and guidance from legal counsel and staff.

Mr. Wendling stated he is civil counsel for Cheboygan County. Mr. Wendling stated the draft findings of fact are put together by his office with the assistance of Cheboygan County Planning and Zoning Department's staff. Mr. Wendling stated the Planning Commission is free to use the findings of fact, free to amend them or free to not use them. Mr. Wendling stated the Planning Commission can make their own findings of fact. Mr. Wendling stated he is only asking that when the Planning Commission makes a finding that it be supported by competent material and substantial evidence on the records. Mr. Wendling stated this means that you will use the exhibits that were received throughout these proceedings. Mr. Wendling stated that this issue is a little more complex. Mr. Wendling stated it is not because of the type of proposed activity for the

property. Mr. Wendling stated the fact that this property is bifurcated in two separate zoning district (Lake and Stream Protection and Agriculture and Forestry Management) causes confusion. Mr. Wendling stated there are different uses allowed in each district. Mr. Wendling stated under Michigan law a primary use must be proposed in a zoning. Mr. Wendling stated this is why there are primary uses being proposed in the Agriculture and Forestry Management zoning district and two primary uses are proposed for the Lake and Stream Protection zoning district.

Mr. Wendling stated the Lake and Stream Protection zoning district is the more difficult of the two districts as it is very hard for the Planning Commission to consider this as a separate use when it is all part and parcel of the applicant's overall plan. Mr. Wendling stated the applicant must have the primary uses first listed in each district and offered up for a special use permit. Mr. Wendling stated the second issue would be is there any provision in the ordinance that states there must be a specific reason for a cabin colony. Mr. Wendling stated he suggests the answer to this question is no, that the reason for it is not part of the land use review under the Lake and Stream Protection zoning district or any zoning district. Mr. Wendling provided an example and stated that someone requests a special use permit for a cabin colony for people who are mentally disabled. Mr. Wendling stated that you will forget about the therapy use and any other use other than they are being housed there and that there is a restaurant facility. Mr. Wendling questioned if this will make a difference as to whether or not the uses are allowed. Mr. Wendling stated if they meet the standards under the ordinance for a special use permit then the fact that they are mentally disabled is completely irrelevant to the use being proposed. Mr. Wendling stated the same is true for a cafeteria. Mr. Wendling stated if the Planning Commission determines during their deliberations that the standards are not being met for the reasons stated in the zoning ordinance, they will then refer to the reasonable accommodations questions.

Mr. Wendling asked if there is anything in the ordinance that requires a convalescent home in the Agriculture and Forestry Management zoning district to be a single structure. Mr. Wendling stated he did not see this type of requirement in the zoning ordinance. Mr. Wendling stated that many such homes have multiple buildings, therapy wings and cooking facilities. Mr. Wendling stated that convalescent homes are not just for the elderly or the infirmed. Mr. Wendling stated that with the passage of the Affordable Care Act these homes are utilized for recovering from a surgery and therapy services. Mr. Wendling stated these are for a variety of people with a variety of illnesses.

Mr. Wendling stated the definition of convalescent home includes a provision regarding licensing. Mr. Wendling stated that if a license is going to be required it will be mandated. Mr. Wendling stated if state law does not require a license then it is not required because the law allows for it. Mr. Wendling stated this does not change that it is still a convalescent home.

Mr. Wendling stated another portion that we do not have to worry about is farming. Mr. Wendling stated if this is commercial they will have to meet GAMP's and if it not commercial it is considered a hobby farm which is generally allowed in the zoning ordinance. Mr. Wendling stated most of the activity appears in the Agriculture and Forestry Management zoning district although there are some orchard lands that cross into the Lake and Stream Protection zoning district.

Mr. Wendling stated the Planning Commission should focus on the land use and not so much the disability. Mr. Wendling provided an example of a federal case, Cinnamon Hills Youth Crisis Center Inc. vs. Saint George City. Mr. Wendling stated this is a case where the ordinance prevailed. Mr. Wendling stated an operator sought a zoning variance to operate a residential treatment facility of the top floor of a motel that he owned. Mr. Wendling stated the city denied the variance and the Court of Appeals held that the operator failed to establish that the denial of the variance was due to disability or discrimination. Mr. Wendling stated the operator argued that the provision of the city code that required residential treatment centers to be located in rural areas was spatially discriminatory but the city did not base its denial of the variance on that code provision. Mr. Wendling stated the city relied on a rule limiting motel stays to 29 days and a rule against residential uses in commercial zone. Mr. Wendling stated the operator failed to establish the prima facie case because there was no evidence that any similarly situated, non-disabled applicant would have been granted the zoning relief that the operator was denied. Mr. Wendling stated therefore, there was no evidence that disabled persons were less able than non-disabled persons to avail themselves of limited exceptions to the zoning rules. Mr. Wendling stated if the zoning ordinance is treating everyone the same and they are not being denied because of the disability but because of a legitimate provision in the zoning ordinance, the Planning Commission will prevail. Mr. Wendling stated if it is being denied because of the sole purpose that the facility is being utilized or occupied by people of a protected class that is where you will follow the federal law. Mr. Wendling stated if there are zoning provisions that target these groups there will have to be a reasonable accommodation plus standards under the Fair Housing Act, ADA and findings of fact. Mr. Wendling stated there were public comments from a gentleman who worked at a nursing facility who believes it can pose a safety hazard with the residents leaving the facility if there is not proper security. Mr. Wendling stated another individual lived in a neighborhood where such a treatment facility was operated and there were no problems. Mr. Wendling explained the evidence that you have can be something more than a scintilla but less than a preponderance of the evidence as far as the support you have for the standards and findings that they make. Mr. Wendling stated if the Planning Commission hangs their hat on one person with credentials saying that this may be a danger then you are hanging your hat where federal law prohibits you from doing so as the sole reason for denying the permit is based upon the facility and the people who occupy it who are a protected class.

Mr. Wendling stated it is critical that the Planning Commission looks at the land use first before even thinking about who is occupying the land. Mr. Wendling stated if the land use is allowed and the standards are met there is no further analysis required. Mr. Wendling stated the Planning Commission moves forward and makes a decision. Mr. Wendling stated if they do not meet the standards, the Planning Commission must have a reason why they do not meet the standards and if the reason is based upon the protected class then there will be a problem.

Mr. Wendling stated the applicant is here to answer the Planning Commission's questions. Mr. Wendling stated he understands the Planning Commission has questions pertaining to the licensing. Mr. Wendling stated the Planning Commission may make a decision tonight, but they should not feel pressured to do so. Mr. Wendling stated if there is to be one more meeting he would suggest that it be the last meeting.

Mr. Freese asked if the applicant proposes a restaurant in the Lake and Stream Protection, should the Planning Commission strictly look at it as a restaurant and whether or not that use is allowed in Lake and Stream Protection. Mr. Freese asked what if what they are proposing does not fit the definition of a restaurant. Mr. Freese asked what if the use is only an auxiliary use to the building. Mr. Freese questioned should the Planning Commission consider if the applicant is saying it is a restaurant because food is consumed there. Mr. Freese stated that there is food consumed in almost every building that people use. Mr. Wendling stated that Mr. Freese is correct in this analysis. Mr. Wendling stated that there has been discussion that therapy will be held in that building. Mr. Wendling stated there are other uses than therapy that would be allowed (church). Mr. Wendling stated it is not an illegitimate question to ask if this is approved if it will be a restaurant with a therapy use that is part of a convalescent home use allowed in Agriculture and Forestry Management. Mr. Wendling stated if it is a multi-purpose non-restaurant use, it doesn't matter whether the party is abled or disabled, it is based upon the land use itself.

Mr. Freese stated that this should be looked at as a unit. Mr. Freese stated that all of the buildings are part of a facility to provide therapy treatment for mentally impaired/substance abused persons. Mr. Freese stated this is the primary use of the whole thing. Mr. Freese stated this is the primary function. Mr. Wendling stated this is where the problem comes in with the bifurcated zoning district. Mr. Freese stated this could be similar to a college campus. Mr. Freese stated it could be across several different districts, but it is still a college campus. Mr. Freese stated there may be a swimming pool, stadium, dormitories, restaurant and a book store. Mr. Freese stated you can look at each of the parts separately in the zoning district that it falls in. Mr. Freese stated that it is still part of a university which is there for educational purposes. Mr. Freese stated the individual buildings may have a tighter, use but the primary use is still an education facility. Mr. Freese stated that to say whether or not it can be there based on the fact that there is a pool is not really the question. Mr. Freese stated the swimming pool is an auxiliary use to the educational institution. Mr. Wendling stated this may push the Planning Commission to say that all of the uses can only be in the Agriculture and Forestry Management zoning district. Mr. Wendling stated that in regards to the Lake and Stream Protection zoning district, the Planning Commission may decide that the restaurant is part and parcel of this entire facility. Mr. Freese stated that if you assume that it is a unit and the primary function of the unit it to provide treatment facilities for the substance abused and the mentally handicapped, then it is its primary reason for being there. Mr. Wendling stated let's consider that it is an outpatient facility. Mr. Wendling asked if where you occupy your residence is critical and part and parcel with an outpatient facility that otherwise provides everything else including meals. Mr. Wendling stated this is the problem with the divided zoning district. Mr. Wendling stated we have to have a primary use in the Lake and Stream Protection zoning district. Mr. Wendling stated that Mr. Freese is right that the restaurant is being used for other uses that are not allowed in the Lake and Stream Protection zoning district. Mr. Wendling stated he thinks the Planning Commission has a right to say that it is not allowed because it does not matter whether you are disabled or not. Mr. Wendling stated the restaurant is strictly for restaurant use and not for treatment or for any of the other facilities. Mr. Wendling stated that unfortunately under Michigan Law, the primary uses have to be related to that district. Mr. Wendling stated this is what is being proposed and presented to the Planning Commission. Mr. Wendling questioned if you reject it because it is part of an entire campus where the overall atmosphere is for therapeutic lifestyle purposes and the cabin colony is there only because of the therapy. Mr. Wendling questioned whether it matters what the purpose is behind the cabin colony. Mr. Wendling stated this is difficult decision but the Planning Commission has to look at each land use based upon what the applicant has provided. Mr. Freese stated that the Planning Commission should look at each of the component parts and see if that is what they are really being used for. Mr. Wendling agreed with Mr. Freese.

Mr. Jazdyk stated this information would have been helpful prior to the public hearing. Mr. Jazdyk stated that this detailed information is very helpful. Mr. Jazdyk stated that at the public hearing he understood that Heritage Cove Farm would not be licensed and then later he read that they would conform, if required, to any of the existing laws. Mr. Jazdyk stated it is important for the Planning Commission to probe into this licensing issue as it has a bearing on some of the questions that they may ask. Mr. Jazdyk stated that there are safety concerns and property value concerns and the licensing has an effect on how the decision will be made. Mr. Jazdyk stated licensing gives structure around which people can be assured that the facility could exist and people would be screened properly and people would be under state requirements. Mr. Jazdyk stated this will help answer these questions more in the affirmative than if you do not know what will happen. Mr. Wendling agreed

it is legitimate to ask questions about the licensing because it pertains to the type of therapy. Mr. Wendling stated he is not so sure about asking questions about property values because none of the evidence presented was from a certified real estate appraiser saying that this use will result in a definitive drop in property values. Mr. Freese stated there was a similar facility proposed 5-6 years ago in Nunda Township. Mr. Freese stated the Planning Commission did get input on real estate values based on the fact that people applying for the special use permit at another facility down state on a lake that was adjacent to a subdivision. Mr. Freese stated the facility down state was approved and they provided information that there was no change in real estate values. Discussion was held.

Mr. Freese stated that there has not been enough information provided that indicates what will be provided in the way of therapy. Mr. Freese stated information has not been provided regarding who will provide therapy, what their qualifications are and what would be required by the state for the various types of therapy.

Mr. Jazdyk stated that data was presented by a property owner who said that they had a sale on their property and it was withdrawn and it is now pending as the potential buyer would like to see the outcome of this request.

Mr. Kavanaugh stated he was surprised when he read the findings of fact. Mr. Kavanaugh stated there were a lot of public comments regarding safety concerns. Mr. Kavanaugh stated he did not see anything in the findings of fact regarding safety, property values, medications or any of the things that the public spoke about. Mr. Kavanaugh stated that it should have been noted that a specific number of people testified at the public hearing that safety was a main concern, whether it was proved or not. Mr. Kavanaugh noted that medical people, policemen and a lot of people with knowledge of these types of facilities attended the public hearing. Mr. Kavanaugh stated the information that they provided should be valuable. Mr. Kavanaugh questioned how the Planning Commission determines if it should be a finding of fact. Mr. Kavanaugh believes these should be included in the findings of fact even if only states that 15 people spoke as to the use of their property. Mr. Kavanaugh stated that these people will believe that they have wasted their time talking to the Planning Commission and question if any of the information was used. Mr. Kavanaugh asked if it is correct to ask the applicant questions regarding the licensing and the type of therapy. Mr. Kavanaugh stated many of the Planning Commission members have wondered why the applicant is not interested in obtaining the necessary licensing. Mr. Kavanaugh stated that if he were to start a business such as a restaurant or well drilling, the first thing he would do is to check what type of licensing and insurance is required. Mr. Kavanaugh stated the information that has been supplied regarding licensing has been very vague. Mr. Wendling stated those questions should be asked of the applicant. Mr. Wendling stated that the staff has been very diligent as they have tried to investigate that on their own. Mr. Wendling stated that staff was unable to come up with a definitive answer from any of the state agencies because they said that they need additional facts other than what was provided to the county. Mr. Wendling stated public comment can be added into the findings of fact. Mr. Wendling stated that his only concern is that if the denial is based upon comments related to the disability of the occupants of the property there may be a problem. Mr. Freese noted that the Planning Commission minutes for this public hearing are all inclusive and consist of all of the public comments that were made at the meeting and are part of the official record. Mr. Freese stated he originally looked at the safety issue in that someone could walk off of the property and cause problems. Mr. Freese stated in view of what happened in California today there is another type of safety issue. Mr. Freese noted that there is a similar facility in California where two or more gunman walked in and killed 15 people and wounded 15 or more people. Mr. Freese stated there is a safety issue obviously.

Mr. Churchill asked how the Federal Fair Housing Amendment Act applies to zoning. Mr. Wendling stated the question is whether the application of the zoning ordinance results in discrimination against people who are a protected class such as those with a mental disability. Mr. Wendling stated if the denial of the cabin colony is because there is not adequate licensing or adequate staffing and the residents will potentially pose a threat then you will have a problem under federal law. Mr. Wendling stated if the application of the zoning ordinance is not discriminatory and is such that it is applied to all parties across the spectrum regardless of whether they are disabled or not then you will have more of a defense.

Mr. Freese stated residential units are proposed in both districts. Mr. Freese stated if the residential units are called a cabin colony in one district they are authorized. Mr. Freese stated in the other district a cabin colony is not authorized. Mr. Freese stated these units are one thing or the other and they are authorized in one district and not in the other district. Mr. Freese stated the Planning Commission would not allow this otherwise in the Agriculture and Forestry Management zoning district. Mr. Wendling asked if Mr. Freese accepts the fact that those housing units are part of the therapy use that will occur on the property. Mr. Freese asked why you would not look at the housing units the same way in the other zoning district. Mr. Freese stated the use in one district is the same as the use in the other district. Mr. Freese stated if you are not going to allow it on one side, then you should be able to disallow it on the other side because the use is the same. Mr. Wendling stated these are the same types of units and there is no doubt about that but the problem is that there are two separate zoning districts. Mr. Freese stated that on both sides the units will only be used for disabled individuals. Mr. Freese stated the units are not open to the public. Mr. Wendling stated the question is if you treat the housing units in the Agriculture and Forestry Management zoning district as part and parcel of the convalescent home use. Mr. Freese stated if the use is treated one way on one side of

the line then it should be treated the same way on the other. Mr. Wendling stated a conditional rezoning could be requested. Mr. Wendling stated this is a tough decision that the Planning Commission will have to make. Mr. Wendling stated the property is bisected by two zoning districts and the Planning Commission must look at each of the primary uses in the districts. Mr. Freese stated the use is the same on both sides of the line and if they are authorized on one side because they are part of a convalescent home then you should be looking at it the same way because it is for the same purpose on the other side of the line. Mr. Wendling asked where it states that you have to have a specific reason behind the use of the cabin colony. Mr. Freese stated the use is different than a normal cabin colony. Mr. Freese stated it is being used for mentally disabled individuals only. Mr. Wendling stated if it wasn't being use for mentally disabled residents only and was being used by the VFW Post (for example), then it would be allowed. Mr. Wendling stated he understands what Mr. Freese is saying, but he wants to make sure he is aware of the perils of the law behind the decision making. Mr. Wendling stated that is where there is a mixture of the federal law and the state law and noted that you have to look at each zoning district separately even though we know that there is a crossover going on as far as the overall use of the property.

Ms. Lyon stated she has taken Mr. Wendling's advice to consider this something other than a mental facility. Ms. Lyon stated she thought of it as a church camp. Ms. Lyon stated there is a building for eating, crafts, counseling and therapy and then there are also cabins. Mr. Wendling stated take away the mental illness factor and look at this as a retreat that provides meals and housing. Mr. Wendling stated you have to look at what is allowed in the zoning district. Mr. Wendling reviewed special land uses in the Agriculture and Forestry Management zoning district and Lake and Stream Protection zoning district that the uses that may be considered for this proposed use.

Mr. Freese stated the ordinance fails in many regards and one of them is definitions. Mr. Freese stated the term cabin colony is used in a couple of places, but it is never defined. Mr. Freese stated that the usage of the terminology determines the definition of cabin colony. Mr. Freese stated he can tell what cabin colonies have been authorized for in the past and they have not been used for semi-permanent residences. Mr. Freese stated the definition that has been used for cabin colony in the past is "Cabin colony is a group of cabins available to the general public on an individual basis for recreational purposes for rent, for short or intermediate periods of time." Mr. Freese stated the applicant is proposing that the cabins be used as residences for longer periods of time for mentally handicapped individuals or for staff. Mr. Freese stated that staff would probably stay for even longer periods of time. Mr. Freese stated that cabin colonies, as the applicant is proposing to use them, do not fit most of this definition other than as a residence for some period of time. Mr. Freese stated the cabins are not available to the general public. Mr. Freese stated the cabins are not available for rent. Mr. Freese stated the period of time is longer than short to intermediate. Mr. Freese stated the cabins are available for staff for a semi-permanent residence. Mr. Freese asked where do we draw the line and say that the cabin colony is not really a cabin colony. Mr. Wendling stated this would be a great suggestion for staff to amend the zoning ordinance but unfortunately under the law you will not be able to apply the facts based upon past cabin colonies when that term is undefined in the ordinance. Mr. Wendling stated the only thing that you could hang your hat on might be cabins and that is defined. Mr. Freese stated if this application was accepted the way it is, it still isn't legal as the applicant will have to apply for a number of variances (such as density) before they can go ahead with what is proposed. Discussion was held. Mr. McNeil stated the application is for a cabin colony. Mr. McNeil stated that multi-family and duplexes were mentioned in the application and when you evaluate those uses, the density standards apply. Mr. McNeil stated that they did not apply with regards to cabin colonies because they are not dwellings. Mr. Freese stated that this is only for one district. Mr. McNeil noted that in the other district they are asking for a convalescent home and there is no such standard there either. Mr. Freese questioned the standard regarding multiple dwelling having access to the water. Mr. McNeil stated that would apply if you were considering a multiple dwelling use, but you are considering a cabin colony where this does not apply. Mr. Freese stated he has a hard time with what the applicant is saying the buildings will be used for and that they are not dwellings. Mr. Freese noted that there will be kitchen facilities, sleeping facilities and everything that is needed for a dwelling. Mr. Wendling stated this raises a point. Mr. Wendling stated this is why the definition of cabin is important. Mr. Wendling stated it was not originally provided in the application that there would be a kitchen. Mr. Freese stated it was brought out in the applicant's testimony. Mr. Wendling agreed with Mr. Freese that it was brought out in the applicant's testimony. Mr. McNeil stated this will be part of the Planning Commission's evaluation of the proposed use.

Mr. Kavanaugh asked if cabin can be used as part of the definition for cabin colony. Mr. Wendling stated absolutely because if it is a cabin it has to meet the definition of a cabin. Mr. Wendling stated he does not believe there is anything in the ordinance of what constitutes temporary. Mr. Freese agreed with Mr. Wendling. Mr. Wendling stated temporary is something less than permanent and the applicant has presented it as something not permanent.

Mr. Jazdyk stated that the two different zoning districts are causing confusion. Mr. Jazdyk asked if Mr. Wendling would suggest that a reasonable accommodation would be that the proposal be changed that all (or a substantial amount) of the materials fall in the Agriculture and Forestry Management zoning district and then everything else becomes an ancillary use. Mr. Wendling stated that one of the areas is the therapy use and as we all know that a convalescent home provides therapy and a convalescent home and therapy component are not allowed in the Lake and Stream Protection zoning district.

Mr. Kavanaugh asked Mr. McNeil if he reviewed with the applicant all options for primary uses that they could use in an Agriculture and Forestry Management zoning district that they couldn't use in the Lake and Stream Protection zoning district. Mr. McNeil stated yes at different times other options were discussed with the applicant.

Mr. Kavanaugh asked if there is a reason there is no interest in being licensed as there would be some oversight by some agency as far as the clients and screening of people providing the services. Mr. Kavanaugh stated there are institutions that are licensed. Mr. Kavanaugh asked if this facility should and can be licensed. Mr. Kavanaugh asked what requires a license. Ms. Babcock stated she is happy to address this and hopes it will alleviate any confusion regarding the licensing issue. Ms. Babcock stated the applicant does intend to get any and all licensing that is required through the State of Michigan. Ms. Babcock stated that because of the type of property we are dealing with, they have been in discussions with the State of Michigan and up until the project is approved and more details related to the actual business plan are flushed out, they do not have specific direction from the State of Michigan as to which licenses they will need and how many will be required. Ms. Babcock stated the applicant will get any and all licenses required by the State of Michigan. Mr. Wendling stated this is a requirement of the ordinance and if the application and special use is approved he suggests that this be a condition of the approval. Mr. Kavanaugh asked what difference the type of property will make in regards to the licensing. Mr. Kavanaugh stated the requirements for this type of use should be known. Mr. Kavanaugh stated he works for the Health Department and if you want a food license there are different categories such as church, restaurant, and liquor. Mr. Kavanaugh stated these options are available to anyone that is opening a food service and they would know what licenses may be necessary. Mr. Kavanaugh stated the type of property shouldn't matter to the State of Michigan. Mr. Kavanaugh stated the therapy use, number of clients, etc. are what should matter to the State of Michigan. Mrs. Hanson stated the application does not state they have no interest in obtaining licensing. Mrs. Hanson stated this was stated by people during their public statements, but they never came from the applicant. Mrs. Hanson stated she discussed this project with the State of Michigan before she submitted her application. Mrs. Hanson stated she was advised that she cannot submit an application to the State of Michigan until they can provide zoning approval. Mrs. Hanson stated that zoning approval is step one as far as the State of Michigan is concerned. Mrs. Hanson stated she reviewed with the State of Michigan what they plan to do and how many they plan to serve. Mrs. Hanson stated it appeared to the State of Michigan that they would probably be classified as a medium to large adult foster care. Mrs. Hanson stated that in regards to group therapy and individual therapy, the person providing those therapeutic services is required to be licensed. Mrs. Hanson stated that is a totally different licensing than the adult foster care licensing. Mrs. Hanson stated licensing and accreditation are two different things. Mrs. Hanson stated they will be looking for accreditation which is far superior and more difficult than just licensing for an adult foster care. Mrs. Hanson noted that accreditation is voluntary.

Mr. Jazdyk asked why the applicant would like to locate in the two different zoning districts and is there an overriding reason that would be a benefit. Ms. Babcock stated that per the zoning ordinance both districts are buildable property and there is nothing in the ordinance that prohibits from building in Lake and Stream Protection and Agriculture and Forestry Management. Ms. Babcock stated they are both useable as residences for non-disabled people. Ms. Babcock stated this means that according to Michigan law is that if a non-disabled person is permitted to live somewhere by right then a disabled person, given accommodations, should be permitted to live there as well. Ms. Babcock stated they are doing their best to work with the ordinance which provides non-disabled people the right to live in Agriculture and Forestry Management and Lake and Stream Protection. Ms. Babcock stated they have residences in both districts but that is in compliance with the ordinance which permits residences for the non-disabled.

Ms. Babcock stated the primary use is described as a residential therapeutic farm community and obviously that is not a use that falls within any zoning ordinances at this point. Ms. Babcock stated if you break this down the primary use is a residential use and there are residential uses in Lake and Stream Protection and residential uses in Agriculture and Forestry Management. Ms. Babcock stated any other uses in addition to the residential use are ancillary uses that involve this disability. Ms. Babcock stated the residential use that is in the Lake and Stream Protection district is cabin colonies and there will not be full kitchens in the cabins and that is why they need a dining hall. Ms. Babcock stated that a dining hall (kitchen) would be permitted to someone who is non-disabled. Ms. Babcock stated that due to the disability there will be a group dining experience versus individual kitchens. Ms. Babcock stated residences are permitted in Agriculture and Forestry Management as family dwellings but they are also permitted as convalescent homes. Ms. Babcock stated one option is to say this is analogous to a convalescent home because they are caring for the infirmed or they are living there as a temporary residence and they need a group dining hall. Ms. Babcock stated that due to the type of property, the layout of the property and the fact that there is an existing house, they will only need one dining hall.

Mr. Jazdyk asked if some of the facilities in the Lake and Stream Protection zoning district will be primary areas that will be used. Mr. Jazdyk asked if any consideration was given to locating these facilities in the Agriculture and Forestry Management zoning district. Ms. Babcock stated there is an existing home and this is where the applicant currently lives. Ms. Babcock stated this will be converted to the dining hall. Ms. Babcock stated the other huge part of this is based on open space. Ms.



Babcock stated the applicant is trying to take down as few trees as possible and to use the existing buildable open space without taking down trees. Ms. Babcock stated the engineers also looked at all of the setback requirements and the distance between the neighbors so the residences are a good distance from the neighbors. Ms. Babcock stated the applicants did their best to fit these homes within requirements of the zoning ordinance.

Mr. Wendling stated that if the same residences were using a restaurant, when they are on the same property, but in different zoning districts, they would still be using a restaurant. Mr. Wendling stated the only new issue is how we handle the density issue. Mr. Wendling stated this is the reason why the residential use (duplex and residence) would not work in the Lake and Stream Protection zoning district for the density as proposed. Mr. Wendling stated that we are stuck with cabin colonies.

Mr. Wendling stated in the Agriculture and Forestry Management zoning district, the only way to have what the applicant calls a residential use is with convalescent use. Mr. Wendling stated the applicant is asking for a therapy use across both districts. Mr. Wendling stated the Planning Commission may not be obligated to provide that therapy use in both districts because it is restricted to the convalescent use in the Agriculture and Forestry Management zoning district and they may still have reasonable use of their property and are able to conduct convalescent and therapy activities on that portion of the property. Mr. Wendling stated because there are two zoning districts there must still be primary uses even though there is cross over. Mr. Wendling stated with the residences in the Agriculture and Forestry Management zoning district, the only way that it would work is a convalescent home. Mr. Wendling stated if you allow therapy in the Lake and Stream Protection zoning district it throws a bomb on the residential use (convalescent home) in the Agriculture and Forestry Management zoning district because this is where the line has to be drawn. Mr. Wendling noted that drawing that line in that scenario would not violate Federal Fair Housing Act and the Americans With Disabilities Act. Mr. Wendling stated that staff disagrees a little with him in that such therapy can also typically be done at churches in the Lake and Stream Protection zoning district. Mr. Wendling stated if the Planning Commission allows the convalescent home in the Agriculture and Forestry Management zoning district and the cabin colony in the Lake and Stream Protection zoning district but does not allow therapy in Lake and Stream Protection zoning district, he does not think that legally there would be a high grade of success on the part of the applicant if they challenge a denial of therapy in the Lake and Stream Protection zoning district when that use is provided in the Agriculture and Forestry Management zoning district.

Mr. Freese stated this is what he was trying to state and noted that if it was treated as the same on both sides there is a problem. Mr. Wendling stated that is why there is a distinction. Mr. Wendling stated the therapy use goes along with the convalescent home. Mr. Freese stated if the dwelling units were to be moved 100ft. over there would be no question about those as they would be part of the convalescent use. Mr. Wendling asked if a convalescent home has a residential component. Mr. Freese stated yes. Mr. Wendling asked if it says in the ordinance that the residential component must be in one structure. Mr. Freese stated no. Mr. Wendling asked if then it comes down to a density issue and if it is part of a convalescent home with the living arrangements and the cabins in the Agriculture and Forestry Management zoning district. Mr. Freese stated yes. Mr. Freese stated if approved this way there could be a condition of no therapy treatment in the cabins. Mr. Wendling suggested no treatment in the Lake and Stream Protection zoning district. Mr. Schnell stated if you start looking at this as duplex/multi-family in the Lake and Stream Protection zoning district, the struggle would be with the lot width of the property. Mr. Schnell stated that because of the shape of the property the lot width is defined as the measurement averaged between the parallel side lot lines. Mr. Schnell stated this is really a lot width issue. Mr. Freese stated this is one of the items that would have to come back for a variance. Mr. Schnell stated that to deny it is either a variance or their reasonable accommodation request and if it is related to a disability.

Mr. Schnell stated in regards to the therapy use, staff is in agreement with Mr. Wendling. Mr. Schnell stated in regards to staff's analogy of a church, a reasonable accommodation is to be reviewed if it comes to the point where it will be denied.

Mr. Wendling stated he does not want the Planning Commission to feel rushed to make a decision. Mr. Wendling stated when making a decision, it may require making some changes to the Findings of Fact.

Mr. Ostwald asked if there will be doctors on staff and who will make sure that the patients qualify for this program. Ms. Babcock stated there will be licensed medical professionals on staff. Ms. Babcock stated that Mrs. Hanson is not a licensed medical professional and she does not intend to run the facility solely by herself. Ms. Babcock stated there will be fully licensed medical professionals at this facility and they will be the ones overseeing the care of the residents. Mr. Ostwald asked how the patients will find out about this facility. Ms. Babcock stated it is a grass roots thing, word of mouth and through the internet. Mrs. Hanson stated they are not open yet and there are many people asking when they will be open. Mrs. Hanson stated they have attended national conferences for the National Alliance of Mental Illness and there is always interest at these conferences. Mrs. Hanson stated there is a residential treatment association group that has a website. Mrs. Hanson stated the internet is where a lot of people get their information. Mrs. Hanson stated there are also recommendations from personal care providers.

Ms. Babcock stated that if something does not fit squarely within the zoning ordinance that is where the Planning Commission will look at the accommodation request. Ms. Babcock stated there was a previous discussion regarding the therapy use not being permitted in the Lake and Stream Protection zoning district because it is not specifically permitted. Ms. Babcock stated this is where the Planning Commission will take the next step to say will an accommodation be reasonable. Ms. Babcock stated they think that an accommodation to say that there is an arbitrary moving line and it is more than reasonable to allow therapy on side of the arbitrary line as it is on the other. Mr. Wendling stated the Planning Commission can consider this although he does not agree as the property owner still has adequate room on the property to conduct the therapy use. Mr. Wendling stated if the applicant is saying that the ordinance allows them to do everything else but therapy then he agrees that the reasonable accommodation should be considered.

Mr. Freese asked if the Planning Commission must look at the entire application as a package or can parts of it be denied and parts of it be approved. Mr. Wendling stated the Planning Commission will have to look at the principle uses being requested in each of the districts and either they meet the ordinance or they do not meet the ordinance. Mr. Wendling stated if they do not meet the ordinance the Planning Commission is to ask is this a situation where a reasonable accommodation required because the only reason they do not meet the ordinance is related directly to a protected class of disabled persons. Mr. Freese questioned an approval if the Planning Commission determines that the restaurant does not meet the definition of a restaurant and is in fact being used for some other purpose. Mr. Wendling stated if the Planning Commission approves the restaurant and it is being used for something else in contravention of what it is approved for, it would be an enforcement issue for staff. Mr. Freese that if the Planning Commission determines what is proposed is not what will be done there, then the use is not a restaurant. Mr. Freese asked if this can be turned down if other parts of the package are approved. Mr. Wendling stated we will have to wait until we get there. Mr. Freese stated he personally feels that it will not be used as a restaurant other than the fact that food would be consumed. Mr. Freese stated it does not fit the definition of a restaurant and it does not matter if there are disabled individuals or non-disabled individuals it would not be allowed. Mr. Freese asked if all of the requests in the Lake and Stream Protection zoning district have to be approved or can they be selectively approved or denied. Mr. Wendling stated yes they can be selectively denied, but then you have to look at the reasonable accommodation and see if it applies.

Ms. Croft asked if the Planning Commission feels comfortable going forward or is more review time needed. Mr. Freese stated there have been a couple of things that he did not anticipate before. Mr. Freese stated he had not even thought of this use in an adult foster care context. Mr. Kavanaugh stated that approving portions or denying portions is not something that the Planning Commission has considered. Mr. Kavanaugh stated the Planning Commission should look at the restaurant and the therapy use further as there is a difference of opinions between legal counsel and the applicant. Mr. Kavanaugh stated he is not sure that the Planning Commission is ready to make a decision tonight.

Mr. Wendling suggested discussing some of these issues such as the restaurant.

Mr. McNeil noted that there has been some confusion with regards to the state categorizing this as an adult foster home. Mr. McNeil stated that the Planning Commission is still being asking to evaluate the proposed uses listed in the application which include cabin colony use and convalescent home use. Mr. Freese noted that these uses are not defined in the ordinance. Mr. McNeil stated there is a definition for cabin and for a convalescent home. Mr. Kavanaugh asked if they are not to consider adult foster care at all, even though it has been stated. Discussion was held regarding the State of Michigan declaring the use as an adult foster care. Mr. Wendling stated the Planning Commission can ask the applicant why is an adult foster care (as classified by the State of Michigan) not different than a convalescent home which is a use defined in the ordinance.

Ms. Babcock stated as far as whether or not the state treats it as an adult foster care facility, that is a licensing issue and is part and parcel as to how to the Planning Commission approves it. Ms. Babcock stated the State of Michigan could also treat it as a convalescent home. Ms. Babcock stated that the licensing terminology and the zoning terminology may not be one in the same. Ms. Babcock stated once this is approved, they will end up with either an adult foster care license, convalescent home license or something else. Ms. Babcock stated this type of use of a therapeutic farm community is so new that the state is coming across different ways to license these facilities.

Mr. Jazdyk stated the Planning Commission is confronted with a lot of variations as a result of the two zoning districts. Mr. Jazdyk stated that part of the Planning Commission's homework is to rethink some of these things. Mr. Jazdyk asked the applicants to go back and think about some things that the Planning Commission recommended that would simplify this request.

Mr. Bartlett noted at the last meeting, the Planning Commission received correspondence stating that safety and security is a big problem. Mr. Bartlett stated this issue has not been addressed satisfactorily. Mr. Bartlett stated you are dealing with a class of people that can be unpredictable. Mr. Bartlett asked if there will be staff available 24 hours. Mr. Bartlett stated there has been no discussion regarding security or fencing. Mr. Bartlett stated that he is not saying that this is the answer, but he

believes security is tremendously lacking. Mr. Wendling stated if the mental disability of the people residing on the property is used as a basis for denial there will be a problem. Mr. Wendling stated under the federal law you have to look at it regardless of whether or not they have a mental disability.

Mr. Freese stated our regulation does not define a restaurant. Mr. Freese stated several years ago he proposed taking one meeting a month to come up with definitions for the terms in the ordinance that are not defined. Mr. Freese stated the Planning Commission only got to the letter C. Mr. Freese stated there is no definition for the term restaurant. Mr. Freese stated after reviewing different definitions for restaurant the best he can ascertain is a restaurant serves food to the general public generally from a menu with fixed prices during stated business hours. Mr. Freese stated the only part of this definition that fits is that food is prepared and consumed on the premises. Mr. Freese stated it does not fit any other criteria of a restaurant. Mr. Wendling asked if cafeteria is allowed anywhere in the ordinance. Mr. Freese stated no. Mr. Wendling stated there may be an issue with exclusionary zoning. Mr. Wendling questioned if there is a legitimate governmental interest in not allowing cafeterias in any zoning district in Cheboygan County. Mr. Wendling asked if there are cafeterias in Cheboygan County. Mr. Schnell stated there are cafeterias and they are accessory uses. Mr. Kavanaugh provided an example of the schools having cafeterias. Mr. Wendling asked if a cafeteria would be an accessory use to a cabin colony. Mr. Freese stated that the term cabin colony has not been defined. Mr. Wendling stated you can have a cabin colony for any reason. Mr. Wendling stated you can run into problems with ordinances when there are conflicts and complicated facts. Mr. Wendling stated there are situations that you do not want to be in but you are stuck with what the ordinance says. Mr. Freese stated that a cabin colony may be considered a group of cabins. Mr. Wendling stated that is right. Mr. Freese read the definition of a cabin, "Any building, tent or similar structure which is maintained, offered or used for dwelling or sleeping quarters for transients, or for temporary residence, but shall not include what are commonly designated as hotels, lodges, houses or tourist homes." Discussion was held. Mr. Wendling stated that cabin colonies approved by the Planning Commission in the past tend to be rented out. Mr. Freese stated we are making a distinction between a cabin and a hotel. Mr. Wendling stated you do not want cabin colonies to be designated as a hotel, tourist home or a lodge. Mr. Freese agreed. Mr. Wendling stated these are simply for temporary dwellings and temporary is not defined. Mr. Wendling stated that from what the applicant has proposed, most of the residents will be there for less than one year.

Mr. Wendling asked if the cabins that were approved in the past were rented out. Mr. Freese stated yes. Mr. Wendling explained that this would be similar to renting out a hotel room temporarily. Mr. Freese stated yes, but we are making a decision between a cabin and hotel. Mr. Wendling stated these are simply for temporary dwellings. Mr. Wendling stated temporary is not defined, but the applicant has proposed that the residents would be there for less than one year. Mr. Wendling stated that this cabin appears to be something that could fit within the definition, perhaps more so than what has already been approved by the county under zoning. Discussion was held.

Mr. Wendling stated when it comes to special land uses you have more discretion. Mr. Wendling stated that Tuscarora Township held a meeting the end of October and stated this proposed facility did not conform to the master plan. Mr. Wendling stated that under the Cheboygan County Master Plan, the Tuscarora Township Master Plan is considered when you are engaging in legislative acts. Mr. Wendling stated this is why it was important with the Griswold Mountain application. Mr. Wendling stated they were asking for a conditional rezoning and the township's input was critical. Mr. Wendling stated that unfortunately in this case you are administering the ordinance and that input is not as relevant and that is why it is not included in the Findings. Mr. Wendling stated there are a variety of choices for the Planning Commission.

Mr. Wendling stated he studied Bridget Brown Powers 40 page memo and all of the materials she provided. Mr. Wendling stated in a couple of cases he came up with findings that were supportive of it using some of the exhibits provided by Bridget Brown Powers. Mr. Wendling stated he came up with findings against based upon his previous analysis and follow up. Mr. Wendling stated the drafting of the findings was the best that he could do given the facts and circumstances of the application. Mr. Wendling stated he did his best to protect the client and make sure that the Planning Commission has the best information possible. Mr. Wendling stated this is new stuff and it is difficult to absorb and comprehend. Mr. Wendling stated it is difficult politically when there is the potential litigation and all the damages that could come along with a federal case. Mr. Wendling stated you cannot consider this and you can only consider what the federal law requires you to consider. Mr. Wendling stated it does push you in a direction in certain circumstances where the decision is based upon the disability. Mr. Wendling stated we are trying to separate the disability to see if we can get through this without having to go to the federal area. Mr. Wendling stated once again the example of where the applicant would like to use the federal statutes which have to do with the therapy. Mr. Wendling stated that because they have the ability and property to conduct therapy in one zoning district, he does not see not see a damage claim that is viable. Mr. Wendling stated that in regards to the cabin colony you have to go with what you have. Mr. Wendling stated past practices of how they have been approved have been discussed and as proposed they match that use more closely than the definition of cabin. Mr. Wendling stated if the applicant is not going to have any additional facilities she will have to go with the option that is available and the applicant does not have the choice of going with duplexes

and regular housing under the ordinance because of the density issue and the lakeshore. Mr. Wendling stated it wouldn't work regardless of whether the people are disabled or not.

Mr. Wendling stated a cafeteria would be an accessory use and it was applied for as a primary use as a restaurant. Mr. Wendling stated you could determine that it is not a restaurant and it is logical to look at whether the cafeteria is an accessory use to the people who are in the cabin colony. Mr. Wendling stated it is logical that if you exclude it otherwise, and cafeteria is not considered an accessory use, it certainly is not considered a primary use anywhere under the zoning ordinance. Discussion was held regarding this use being a restaurant use or a cafeteria use. Mr. Schnell stated that the applicant noted a restaurant/dining hall. Mr. Wendling stated lets skip the restaurant and say it is a dining hall. Mr. Wendling stated it is not a primary use in the zoning ordinance. Mr. Schnell stated that would be up the Planning Commission to decide if that is normally an incidental use to the primary use. Mr. Wendling asked if cafeterias and other uses have been incidental in the application of the ordinance. Mr. Freese stated he is not aware of any such case and the only time that they have come up with them is not as a cafeteria but as a restaurant where they are specifically authorized.

Mr. Wendling stated that it is probably not unusual in a rural county like Cheboygan. Mr. Freese stated the restaurant is not a use by right in either of these districts. Mr. Wendling stated let's assume the Planning Commission says this is not a restaurant and it is a cafeteria/dining hall. Mr. Wendling stated then the Planning Commission has to consider if this is an accessory use to the cabin colony. Mr. Wendling stated cabin colonies are allowed under the definition of cabin. Mr. Wendling asked if this is reasonable. Mr. Freese stated not the way it has been applied in the county. Mr. Freese stated that there has not been a cabin colony with a restaurant associated with it that has been reviewed by the Planning Commission. Mr. Freese explained that there may be a cafeteria associated with a school. Mr. Wendling stated this may be where the reasonable accommodation provision may come in because the claim would be that because of the disability of the occupants of the cabin colony they are unable to prepare their own food or do things that other people who normally occupy such a cabin colony would be able to do and therefore the cafeteria is necessary as a reasonable accommodation. Mr. Freese stated there is the fact that the applicant is just eliminating the cooking facilities in one zoning district and there are cooking facilities available in the other zoning district. Mr. Wendling stated he is not aware of this and the applicant should be asked this question. Ms. Babcock stated they do not have cooking facilities in any of the cabin colonies. Mr. Freese and Mr. Kavanaugh agreed that at the last meeting the applicant stated there would be cooking facilities. Ms. Babcock stated the cabin colonies have a small refrigerator and a microwave which is considered efficiency. Ms. Babcock stated this is not a cooking facility as there will not be a stove and this is the reason there will be a dining hall. Mr. Jazdyk asked how this could be classified as a residential unit, when there are no cooking facilities. Ms. Babcock stated they will reside there, but they will not have their own cooking facility due to their disability. Ms. Babcock stated this is similar to a convalescent home. Mr. Kavanaugh asked who will determine the definition of a cooking facility. Mr. McNeil noted that the Planning Commission is looking at a request for cabin colonies. Mr. McNeil stated the request is not for multi-family or duplex or any type of dwelling. Mr. McNeil stated you will have to look at the cabin colony definition and see if that applies. Mr. Wendling stated that we know that cabins do not have cooking facilities. Mr. Wendling stated we have determined that in the past that we have not had dining halls and cafeterias as an accessory use with cabin colony. Mr. Wendling stated this brings up the issue of the disability and a reasonable accommodation for a dining facility given that there are no cooking facilities. Mr. Wendling asked the applicant if there is a reason that there are no cooking facilities in the cabins and that the dining hall is needed due to the disability of the residents. Ms. Babcock stated yes. Mr. Wendling stated there is a reason to have the accessory use that otherwise wouldn't exist and it has to do with the disability of the residents.

Mr. Jazdyk stated there has been lots of new data presented to the Planning Commission. Mr. Jazdyk stated if everything is approved it will go on as normal except for a lawsuit from people who are opposed to this request. Mr. Jazdyk stated if this is not approved by the Planning Commission then there will be a legal problem that will cost money. Mr. Wendling stated the Planning Commission cannot be concerned about possible damages. Mr. Wendling stated the Planning Commission has to make their decision based upon the ordinance. Mr. Jazdyk stated he believes this can be worked out.

Mr. Wendling stated that if the Planning Commission members have questions they should individually bring the questions to staff who will be able to answer a lot of the questions and staff will contact him if they need any assistance.

Mr. Schnell stated it is tempting to think about other options that may work better for this request. Mr. Schnell stated the applicant has chosen this route after a lot of consultation with staff and their own attorneys about conditional rezoning, variances, rezoning and many other options. Mr. Schnell stated the uses listed in the public notice are the uses chosen by the applicant. Mr. Schnell stated these are the uses the Planning Commission should concentrate on.

Mr. Freese asked the applicant what kind of staff there will be at the facility and what their qualifications are. Ms. Babcock stated they have answered this question multiple times the best that they can. Ms. Babcock stated there will be staff that have all required medical licenses as medical professionals. Mr. Freese asked what type of licenses will be and if there will be a

psychiatrist or a psychologist. Ms. Babcock stated there will be both and noted there are multiple levels of therapists. Ms. Babcock stated at this point in the plan they cannot commit to saying there will be a certain number of people at the limited license psychologist level. Mr. Freese stated he is asking what types of services will be available. Ms. Babcock stated they can't specifically say that they will have psychiatrists but not psychologists. Ms. Babcock stated those are things that will be determined as the business grows. Mrs. Hanson stated there will be psychiatrists that are affiliated with Heritage Cove Farm, psychologists, therapists, counselors, staff to care for animals, staff to provide meals and staff to take care of the maintenance of the facility. Mrs. Hanson stated this is the general staff and is in the materials that were provided to the Planning Commission. Mr. Freese asked if these will be resident staff or would they be on-line. Mrs. Hanson stated that all of them would not necessarily live at the facility. Mr. Freese asked if they will be on-site when they are providing the services. Mrs. Hanson stated that many of the people will continue with their psychiatrists and use tele-psychiatry which is very common as many of these specialists are not available in this area. Mrs. Hanson stated a local psychiatrist will come to the facility, but explained that people who want to continue with their therapy will be able to go with their local psychiatrist. Mr. Freese stated he would like to see a lot more available in the way of mental health support as he has a lot of personal background with people who have disabilities of that type. Mr. Freese stated that the mental health system is not adequate to support the people that need it. Discussion was held.

Ms. Babcock stated that in the correct pending request and the prior request for the community house building is proposed as analogous to different items that should be reviewed and determined. Ms. Babcock stated that in addition to the restaurant the other possible options for analogizing were the club use and the country club use.

Discussion was held regarding the time, date and location of the next possible meeting for the Planning Commission to review this request. **Motion** by Mr. Kavanaugh, seconded by Mr. Jazdyk, to table this request until the 01/06/16 Planning Commission meeting. Motion carried. 8 Ayes (Croft, Freese, Kavanaugh, Ostwald, Bartlett, Churchill, Jazdyk, Lyon), ) 0 Nays, 1 Absent (Borowicz)

#### **NEW BUSINESS**

No comments.

#### **STAFF REPORT**

Mr. Schnell stated that in regards to the 2016 Work Plan there has been discussion regarding redoing the matrix for all of the different uses. Mr. Schnell stated this is a great time to look at the definitions and to simplify the list of allowable uses.

#### **PLANNING COMMISSION COMMENTS**

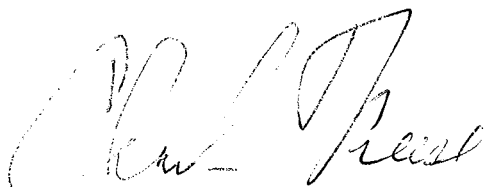
No comments.

#### **PUBLIC COMMENTS**

Ms. Babcock asked if it is possible to call a special meeting instead of waiting until the January meeting as the application has been pending for quite a while. Ms. Croft stated it depends upon scheduling. Mr. Schnell stated that January 6<sup>th</sup> is the next available meeting. Mr. Schnell noted that they thought a larger facility would be needed. Discussion was held. Mr. Ostwald suggested reviewing the request at the December 16, 2015 meeting. The Planning Commission members agreed that this request should be added to the December 16, 2015 agenda.

#### **ADJOURN**

**Motion** by Mr. Freese to adjourn. Motion carried. Meeting was adjourned at 8:31pm.



Charles Freese  
Planning Commission Secretary

User: jmanko

DB: Cheboygan

PERIOD ENDING 11/30/2015

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 11/30/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	ACTIVITY FOR MONTH 11/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-401.00	CURRENT TAX	7,462,503.24	7,380,336.59	7,561,151.00	7,561,151.00	7,570,077.91	146,395.45	(8,926.91)	100.12
101-400-401.02	CONTRIBUTION FROM RESTRICTED F	560,073.00	560,073.00	420,541.00	420,541.00	420,758.77	0.00	(217.77)	100.05
101-400-401.03	CURRENT TAX INTEREST	36,538.95	36,101.48	37,349.00	37,349.00	35,741.53	1,790.10	1,607.47	95.70
101-400-401.05	PROBATE BOND FEE	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00
101-400-404.00	CONVENTION & TOURISM TAX	121,883.50	121,883.50	126,116.00	126,116.00	125,593.50	23,902.00	522.50	99.59
101-400-417.00	UNPAID PERSONAL PROPERTY TAX	2,952.92	2,952.92	3,167.00	3,167.00	6,256.47	0.00	(3,089.47)	197.55
101-400-424.00	COMMERCIAL FOREST RESERVEE	208.59	208.59	580.00	580.00	193.13	0.00	386.87	33.30
101-400-425.00	SWAMP TAX REFUND	260,481.59	0.00	260,482.00	260,482.00	0.00	0.00	260,482.00	0.00
101-400-428.06	OVERSIGHT FEE/COUNTY	0.00	0.00	0.00	0.00	(12.00)	(12.00)	12.00	100.00
101-400-452.00	LICENSES & PERMITS-BUSINESS	1,021.00	953.50	1,000.00	1,000.00	864.00	48.00	136.00	86.40
101-400-476.00	SOIL SEDIMENTATION	10,190.00	10,065.00	10,000.00	10,000.00	10,430.00	300.00	(430.00)	104.30
101-400-477.00	LIC & PERMITS-NON-BUSINESS	15,498.00	14,514.00	15,000.00	15,000.00	15,611.00	1,958.00	(611.00)	104.07
101-400-478.00	DOG LICENSES	1,052.50	962.50	1,000.00	1,000.00	1,156.50	0.00	(156.50)	115.65
101-400-478.01	CO MARRIAGE LIC FEE	1,135.00	1,070.00	1,100.00	1,100.00	1,235.00	20.00	(135.00)	112.27
101-400-479.01	ZONING PERMITS	21,133.68	20,588.32	22,000.00	22,000.00	23,061.61	1,436.32	(1,061.61)	104.83
101-400-479.02	SP ZONING MTG	900.00	900.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.01	BULLETPROOF VEST PARTNERSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-501.03	ENFORCEMENT ZONE GRANT	0.00	0.00	0.00	9,979.00	9,908.00	0.00	71.00	99.29
101-400-502.01	JAIL TECH UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-507.00	CO-OP REIMB-PROS ATTY/ADC	47,166.45	39,269.81	42,500.00	42,500.00	40,884.52	3,297.39	1,615.48	96.20
101-400-507.01	PROS ATTY VICTIMS RIGHTS	44,440.46	33,681.00	50,424.00	51,989.55	39,664.54	0.00	12,325.01	76.29
101-400-507.02	WELFARE FRAUD	1,372.50	697.50	225.00	225.00	652.50	0.00	(427.50)	290.00
101-400-507.03	CSPA STATE SUPPL PYT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-508.00	WOMEN'S RESOURCE GRANT	0.00	0.00	0.00	500.00	500.00	0.00	0.00	100.00
101-400-510.00	STONEGARDEN GRANT	68,740.19	68,740.19	33,500.00	33,500.00	31,225.82	0.00	2,274.18	93.21
101-400-512.00	U.S. DEPARTMENT OF JUSTICE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-513.00	US DEPT OF AGRICULTURE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-514.01	MARINE SAFETY EQUIPMENT - FEDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-527.00	BRYNE GRANT	20,000.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-532.00	CONSTRUCTION CODE ADMIN	52,678.00	0.00	45,653.00	45,653.00	0.00	0.00	45,653.00	0.00
101-400-533.00	HOUSING ADMIN	9,266.44	0.00	47,116.00	47,116.00	0.00	0.00	47,116.00	0.00
101-400-535.00	JUVENILE ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-540.00	COURT EQUITY FUND	129,701.76	129,701.76	129,489.00	129,489.00	132,614.08	40,392.08	(3,125.08)	102.41
101-400-541.00	PROBATE JUDGES' SALARY	103,265.50	103,265.50	94,195.00	94,195.00	103,080.98	0.00	(8,885.98)	109.43
101-400-541.01	PROBATE STAND/PAYMT	45,724.00	45,724.00	45,724.00	45,724.00	45,724.00	0.00	0.00	100.00
101-400-541.02	CIRCUIT STAND/PAYMT	45,724.00	45,724.00	45,724.00	45,724.00	45,724.00	0.00	0.00	100.00
101-400-541.03	DISTRICT STAND/PAYMT	36,579.20	36,579.20	36,579.00	36,579.00	36,579.20	0.00	(0.20)	100.00
101-400-542.00	ORV ENFORCEMENT GRANT	14,288.62	14,288.62	17,750.00	17,750.00	17,028.82	16,743.82	721.18	95.94
101-400-543.00	SECONDARY RD PATROL/GRANT	52,797.82	37,221.76	52,359.00	52,359.00	36,782.94	0.00	15,576.06	70.25
101-400-543.04	M.M.R.M.A GRANT	2,617.00	2,617.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-544.00	MARINE SAFETY PROGRAM	46,900.00	0.00	46,900.00	46,900.00	0.00	0.00	46,900.00	0.00
101-400-544.01	SNO-MOBILE SAFETY/PROGRAM	11,082.17	11,995.83	7,500.00	7,500.00	7,429.02	0.00	70.98	99.05
101-400-545.01	CASEFLOW ASSIST GRANT/DIST	11,525.58	11,525.58	10,000.00	10,000.00	10,170.42	0.00	(170.42)	101.70
101-400-545.02	CASEFLOW ASST GRANT/CIR CT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-560.00	COUNTY JUVENILE OFFICER GRANT	27,317.04	20,487.78	27,317.00	27,317.00	20,487.78	0.00	6,829.22	75.00
101-400-569.05	L.E.P.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-570.00	CIGARETTE TAX	0.00	0.00	879.00	879.00	0.00	0.00	879.00	0.00
101-400-572.00	STATE GRANT - MSHDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-574.00	STATE REVENUE SHARING	0.00	0.00	242,507.00	242,507.00	311,272.54	0.00	(68,765.54)	128.36
101-400-574.01	REVENUE SHARING - COUNTY INCEN	0.00	0.00	60,627.00	60,627.00	79,699.39	0.00	(19,072.39)	131.46
101-400-575.00	TWP LIQUOR LICENSE	770.00	770.00	770.00	770.00	770.00	0.00	0.00	100.00
101-400-580.01	CONTRIB FROM OTHER UNITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-581.00	REV FROM OTHER COUNTIES	51,411.02	47,425.92	42,596.00	42,596.00	47,262.32	4,426.68	(4,666.32)	110.95
101-400-582.00	SHERIFF LOCAL GRANTS	1,807.94	1,502.00	0.00	6,112.91	1,450.00	0.00	4,662.91	23.72

User: jmanko

DB: Cheboygan

PERIOD ENDING 11/30/2015

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Fund 101 - GENERAL COUNTY									
Revenues									
101-400-583.00	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-601.00	CIR CRT COSTS	39,178.77	35,737.93	42,000.00	42,000.00	36,557.08	2,043.14	5,442.92	87.04
101-400-601.01	ATTY FEE REIMB/CIRCUIT	29,608.43	26,760.43	29,000.00	29,000.00	26,135.25	1,732.50	2,864.75	90.12
101-400-601.10	CIR CT GARNISHMENT	810.00	780.00	500.00	500.00	825.00	165.00	(325.00)	165.00
101-400-602.00	CONTEMPT OF COURT FEE PROBATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-603.00	DISTRICT CRT COSTS	272,860.93	255,217.86	300,000.00	300,000.00	360,643.38	31,395.06	(60,643.38)	120.21
101-400-603.01	PROBATE CRT COSTS	1,880.00	1,640.00	1,500.00	1,500.00	1,431.00	0.00	69.00	95.40
101-400-603.11	SMOKING FEES	75.00	75.00	300.00	300.00	600.00	150.00	(300.00)	200.00
101-400-607.02	CTY GENERAL FILING FEE	5,425.00	4,991.00	6,000.00	6,000.00	5,146.00	217.00	854.00	85.77
101-400-607.03	LATE FEE PRISONER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-607.04	CHARGE FOR SERVICE	223,958.00	132,486.00	207,000.00	207,000.00	122,828.00	0.00	84,172.00	59.34
101-400-608.01	MOTION FEE COUNTY	3,160.00	2,890.00	4,000.00	4,000.00	2,710.00	270.00	1,290.00	67.75
101-400-608.02	COUNTY APPEAL FEE	106.00	106.00	200.00	200.00	56.00	0.00	144.00	28.00
101-400-610.00	JURY FEE CIR CT	895.00	640.00	2,000.00	2,000.00	1,065.00	0.00	935.00	53.25
101-400-612.00	TUSCARORA TWP ORDINANCE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-612.01	GIS	3,145.00	3,115.00	1,500.00	1,500.00	755.00	95.00	745.00	50.33
101-400-613.00	DIST CRT/CIVIL FEES	54,794.50	51,118.50	50,000.00	50,000.00	49,729.00	3,504.35	271.00	99.46
101-400-613.10	COUNTY REMONUMENTATION	317.82	296.34	300.00	300.00	303.06	27.18	(3.06)	101.02
101-400-614.00	VIOLATION CLEARANCE RECORD	2,638.33	2,473.33	2,700.00	2,700.00	2,656.67	225.00	43.33	98.40
101-400-615.00	DIST CRT/BOND COSTS & FEES	6,575.00	6,175.00	6,300.00	6,300.00	8,024.00	480.00	(1,724.00)	127.37
101-400-617.00	PROBATE CRT - FEES	40.00	40.00	30.00	30.00	0.00	0.00	30.00	0.00
101-400-617.01	CERTIFIED FEES	1,353.00	1,299.00	800.00	800.00	780.00	67.00	20.00	97.50
101-400-617.02	MARRIAGE CEREMONIES	116.00	104.00	120.00	120.00	124.00	4.00	(4.00)	103.33
101-400-617.03	JURY FEE DEMAND	0.00	0.00	20.00	20.00	0.00	0.00	20.00	0.00
101-400-617.06	WILLS/SAFE KEEPING	75.00	75.00	200.00	200.00	50.00	0.00	150.00	25.00
101-400-617.07	INVENTORY FEE	10,011.39	8,532.22	7,500.00	7,500.00	6,645.06	196.18	854.94	88.60
101-400-617.08	PROBATE CRT/DEPOSIT BOXES	10.00	10.00	20.00	20.00	0.00	0.00	20.00	0.00
101-400-617.10	PROBATE CRT-MOT/PET/ACCT/OB	1,410.00	1,320.00	1,100.00	1,100.00	1,360.00	100.00	(260.00)	123.64
101-400-618.00	CO TREAS-CURRENT SERVICES	4,743.50	4,550.50	4,000.00	4,000.00	4,467.00	186.00	(467.00)	111.68
101-400-618.01	VETERAN'S FEES - ID CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-618.02	REGISTER OF DEEDS TAX CERTIFIC	0.00	0.00	0.00	0.00	2,405.00	360.00	(2,405.00)	100.00
101-400-619.00	CO CLERK/CURRENT SERVICES	25,602.72	23,748.72	25,000.00	25,000.00	32,539.74	1,650.23	(7,539.74)	130.16
101-400-619.01	PASSPORT FEES	1,525.00	1,500.00	1,250.00	1,250.00	1,575.00	100.00	(325.00)	126.00
101-400-619.02	CREMATION FEE	1,730.00	1,540.00	1,800.00	1,800.00	1,180.00	150.00	620.00	65.56
101-400-619.03	SUBPOENA FEE	30.00	30.00	0.00	0.00	15.00	0.00	(15.00)	100.00
101-400-619.04	CRIME VICTIM ADMIN FEES	1,691.15	1,498.98	1,500.00	1,500.00	1,696.78	135.75	(196.78)	113.12
101-400-619.05	STATE FORENSIC ADMIN FEE	1.00	0.00	0.00	0.00	0.75	0.00	(0.75)	100.00
101-400-619.06	NOTARY FEES	328.00	304.00	500.00	500.00	368.00	40.00	132.00	73.60
101-400-620.00	REGISTER OF DEEDS FEES	201,164.60	188,166.00	200,000.00	200,000.00	217,778.10	15,412.95	(17,778.10)	108.89
101-400-622.00	C.C.F. COLLECTION FEE	3,821.72	3,657.72	2,000.00	2,000.00	3,278.19	416.25	(1,278.19)	163.91
101-400-622.01	25% ATTY FEES REIMB	940.21	930.21	1,200.00	1,200.00	484.44	25.00	715.56	40.37
101-400-622.02	ATTY FEE REIMB/PROBATE	4,065.89	4,035.89	5,000.00	5,000.00	1,453.34	75.00	3,546.66	29.07
101-400-625.00	DNA COLLECTION	21.00	21.00	0.00	0.00	30.00	6.00	(30.00)	100.00
101-400-625.01	SEX OFFENDER REGISTRATION	2,420.00	2,400.00	2,800.00	2,800.00	2,660.00	0.00	140.00	95.00
101-400-625.25	DNA COLLECTION - SHERIFF	0.00	0.00	0.00	0.00	75.00	15.00	(75.00)	100.00
101-400-625.36	DNA COLLECTION - DISTRICT COUF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-628.02	BOAT LIVERY INSPECTIONS	46.00	46.00	100.00	100.00	64.00	0.00	36.00	64.00
101-400-628.03	PRISONER BOARD	55,570.92	52,958.15	45,000.00	45,000.00	48,257.17	3,798.58	(3,257.17)	107.24
101-400-628.04	PRISONER MEDICAL	6,333.58	5,379.05	6,000.00	6,000.00	5,262.68	1,266.60	737.32	87.71
101-400-628.05	ACCIDENT REPORT FEES	1,191.31	1,084.94	1,000.00	1,000.00	830.71	27.68	169.29	83.07
101-400-628.07	DOC/TRANSPORT REIMB	3,138.97	3,138.97	2,500.00	2,500.00	2,948.15	0.00	(448.15)	117.93
101-400-628.08	WORK RELEASE	29,668.25	26,923.25	30,000.00	30,000.00	46,354.66	4,971.00	(16,354.66)	154.52
101-400-628.09	PRISONER BOARD-OUT COUNTY	5,507.00	5,507.00	20,000.00	20,000.00	1,470.00	0.00	18,530.00	7.35
101-400-628.10	DIVERTED FELONS-LOC REIMBURSE	80,102.00	74,172.50	60,000.00	60,000.00	57,282.50	5,700.00	2,717.50	95.47

User: jmanko  
DB: Cheboygan

PERIOD ENDING 11/30/2015

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 11/30/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	ACTIVITY FOR MONTH 11/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-628.12	PRISONER TRANSPORT REIMBURSE	441.77	381.82	2,000.00	2,000.00	261.70	0.00	1,738.30	13.09
101-400-628.13	MEDICAL REIMBURSE-OUT COUNTY	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-628.14	FINDERS FEE SS JAIL	13,400.00	12,600.00	7,000.00	7,000.00	8,000.00	800.00	(1,000.00)	114.29
101-400-628.16	PRE-EMPLOYMENT FINGERPRINTS	290.00	280.00	100.00	100.00	250.00	10.00	(150.00)	250.00
101-400-628.17	CCW FINGERPRINT FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-628.18	DRUNK DRIVERS ASSESSMENT	4,094.00	3,745.00	3,000.00	3,000.00	4,656.00	235.00	(1,656.00)	155.20
101-400-630.00	OTHER REVENUE	28,904.71	26,174.26	100.00	100.00	164.67	0.00	(64.67)	164.67
101-400-630.03	SALE BOOK	162.00	162.00	50.00	50.00	236.00	0.00	(186.00)	472.00
101-400-632.00	ADMIN/CRIME VIC RIGHTS ASST	59.50	49.50	0.00	0.00	95.79	15.90	(95.79)	100.00
101-400-639.00	GAMBLING SCREENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-644.00	SALE OF SCRAP & SALVAGE	4,742.00	942.00	0.00	0.00	38.00	0.00	(38.00)	100.00
101-400-647.00	DVD RECORDINGS	325.00	325.00	400.00	400.00	150.00	0.00	250.00	37.50
101-400-650.02	REGISTRATION / ENTRY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-651.10	REGISTER OF DEEDS - ONLINE SER	12,237.00	11,219.00	15,000.00	15,000.00	11,289.00	877.00	3,711.00	75.26
101-400-654.99	GRAND STAND RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-655.03	50/50 RAFFLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-656.00	BOND FORFEITURES	9,650.00	9,150.00	7,000.00	7,000.00	4,671.00	171.00	2,329.00	66.73
101-400-656.01	ORDINANCE FINES & COSTS	15,260.71	14,707.38	15,000.00	15,000.00	15,946.10	1,344.66	(946.10)	106.31
101-400-657.00	DRUG FORFEITURES - SHERIFF	6,656.58	6,656.58	0.00	0.00	300.00	0.00	(300.00)	100.00
101-400-657.01	DRUG FORFEITURES - PROSECUTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-658.00	FORFEITURES - SHERIFF	0.00	0.00	0.00	0.00	3,054.53	0.00	(3,054.53)	100.00
101-400-665.00	INTEREST EARNED	7,457.16	5,482.84	6,000.00	6,000.00	7,925.47	759.47	(1,925.47)	132.09
101-400-665.01	T & A INTEREST	909.46	796.91	500.00	500.00	1,278.33	334.43	(778.33)	255.67
101-400-668.00	RENTS	62,200.08	53,166.74	62,200.00	62,200.00	53,166.74	4,833.34	9,033.26	85.48
101-400-669.00	BLDG & GROUNDS RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-669.02	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.00	SALE OF FIXED ASSETS	1,200.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-673.01	CAMPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.00	CONTRIB & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.05	CONTRIBUTION TO MARINE DIVISIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-675.06	DONATION - CANINE UNIT	2,307.69	1,547.44	5,000.00	16,800.00	15,562.68	318.91	1,237.32	92.64
101-400-676.00	CONT FROM OTHER FUNDS	37,524.47	0.00	36,209.00	36,209.00	0.00	0.00	36,209.00	0.00
101-400-676.01	REIMBURSEMENTS	2,823.44	488.00	0.00	0.00	(205.78)	0.00	205.78	100.00
101-400-676.13	89TH JURY REIMBURSEMENT	780.00	780.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.14	CIR CRT JURY REIMBURSEMENT	1,767.50	1,767.50	3,000.00	3,000.00	2,957.50	0.00	42.50	98.58
101-400-676.17	89TH DISTRICT COURT REIMBURSEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-676.18	PROBATE JURY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-678.00	INSURANCE & BOND REIMBURSEMENT	58,949.64	58,949.64	5,177.00	23,177.00	113,837.70	0.00	(90,660.70)	491.17
101-400-681.00	ELECTION REFUNDS	715.84	715.84	800.00	800.00	188.48	0.00	611.52	23.56
101-400-682.00	DATA PROCESSING FEES	19,826.14	4,562.09	18,500.00	18,500.00	3,515.00	0.00	14,985.00	19.00
101-400-682.01	PA BLOOD TEST REIMB	116.25	114.68	150.00	150.00	268.83	118.00	(118.83)	179.22
101-400-682.02	AERIAL MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-682.03	COUNTY MAPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-683.00	RETURNED CHECK FEES	322.04	322.04	600.00	600.00	325.00	25.00	275.00	54.17
101-400-686.00	P/A LEGAL/ABUSED & NEG CHLD	13,365.78	5,791.11	26,600.00	26,600.00	10,738.84	840.50	15,861.16	40.37
101-400-687.00	WAGE REIMBURSEMENT	6,000.00	0.00	17,543.00	17,543.00	12.00	12.00	17,531.00	0.07
101-400-688.00	REFUNDS - GENERAL	17,026.16	16,845.86	4,500.00	4,500.00	3,231.06	144.40	1,268.94	71.80
101-400-688.01	MOVEABLE ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.02	ZONING BOOKS	73.29	73.29	0.00	0.00	0.00	0.00	0.00	0.00
101-400-688.06	SHERIFF WAGE REIMB	12,244.12	7,887.23	9,000.00	9,000.00	7,330.21	0.00	1,669.79	81.45
101-400-688.08	INMATE TELEPHONE	21,633.00	18,798.81	25,000.00	25,000.00	14,648.62	0.00	10,351.38	58.59
101-400-688.09	NON-REIMBURSABLE/REIMB	5,669.44	5,643.19	2,000.00	2,000.00	781.65	75.00	1,218.35	39.08
101-400-688.11	M.A.P.S.	8,930.25	8,930.25	10,000.00	10,000.00	7,851.99	3,841.14	2,148.01	78.52
101-400-688.15	SHERIFF PBT'S	2,209.31	1,976.31	2,000.00	2,000.00	2,358.00	183.00	(358.00)	117.90



PERIOD ENDING 11/30/2015

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 11/30/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	ACTIVITY FOR MONTH 11/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Revenues									
101-400-688.17	POSTAGE REIMBURSEMENTS	148.30	136.77	100.00	100.00	92.76	0.00	7.24	92.76
101-400-690.00	INS & SURETY PREMIUM REFUND	59,253.00	59,253.00	40,000.00	40,000.00	62,571.00	62,571.00	(22,571.00)	156.43
101-400-695.00	CASH OVER/SHORT	72.01	72.01	0.00	0.00	(64.50)	10.00	64.50	100.00
101-400-696.00	INSURANCE PROCEEDS	12,630.00	0.00	0.00	8,114.95	8,114.95	0.00	0.00	100.00
101-400-698.00	MISC	448.16	309.18	0.00	0.00	273.87	0.00	(273.87)	100.00
101-400-699.00	FUND EQUITY	0.00	0.00	520,785.00	661,410.32	0.00	0.00	661,410.32	0.00
101-400-699.99	TRANSFER IN	251,632.08	150,310.24	170,630.00	170,630.00	88,447.41	0.00	82,182.59	51.84
TOTAL Revenues		11,113,292.03	10,251,616.35	11,629,504.00	11,826,201.73	10,745,098.60	393,225.04	1,081,103.13	90.86
Expenditures									
101	COMMISSIONERS	112,201.99	100,768.72	128,275.00	140,500.00	121,545.73	16,593.91	18,954.27	86.51
131	CIRCUIT COURT	273,823.94	238,719.25	300,050.00	299,368.00	248,560.70	20,831.45	50,807.30	83.03
136	DISTRICT COURT	540,134.32	478,587.86	593,772.00	605,608.00	493,996.34	49,124.54	111,611.66	81.57
139	VICTIM'S RIGHTS	65,728.07	58,479.66	71,695.00	72,982.55	61,540.97	7,323.77	11,441.58	84.32
145	JURY BOARD	5,157.17	4,949.83	10,810.00	10,810.00	6,332.77	266.91	4,477.23	58.58
148	PROBATE COURT	563,692.21	496,263.19	591,087.00	589,808.00	493,853.84	48,720.27	95,954.16	83.73
191	ELECTIONS	27,621.78	18,954.32	13,729.00	13,729.00	2,381.86	1,280.80	11,347.14	17.35
202	FINANCE DEPARTMENT	274,218.53	243,248.58	287,122.00	297,517.00	238,707.34	22,231.48	58,809.66	80.23
212	ADMINISTRATIVE OFFICE	193,167.77	167,849.87	226,693.00	216,108.00	177,279.28	15,958.48	38,828.72	82.03
215	CLERK/REGISTER	393,230.01	341,437.97	410,113.00	409,103.00	346,114.40	38,324.86	62,988.60	84.60
225	EQUALIZATION	228,150.88	201,013.91	245,567.00	245,207.44	205,169.22	18,485.31	40,038.22	83.67
228	INFORMATION SYSTEMS	220,412.21	205,024.30	282,875.00	280,824.00	182,951.59	28,424.70	97,872.41	65.15
229	PROSECUTING ATTORNEY	531,367.96	466,044.94	588,495.00	597,571.00	474,977.45	46,146.01	122,593.55	79.48
243	GIS	62,114.12	55,226.21	68,025.00	67,714.00	56,189.84	5,988.37	11,524.16	82.98
253	COUNTY TREASURER	201,623.87	178,339.44	219,112.00	218,598.00	179,855.19	15,277.49	38,742.81	82.28
260	TAX ALLOCATION BOARD	614.95	614.95	940.00	940.00	605.37	0.00	334.63	64.40
265	COUNTY MAINTENANCE DEPT	416,554.76	370,706.69	486,050.00	484,398.00	373,823.04	36,036.07	110,574.96	77.17
267	MAJOR EQ/BLDG IMP	81,073.15	63,361.68	164,200.00	96,054.60	33,801.23	(45.08)	62,253.37	35.19
270	HUMAN RESOURCE	1,303.17	1,303.17	1,825.00	3,825.00	3,647.40	446.71	177.60	95.36
275	DRAIN COMMISSIONER	3,259.53	3,227.50	5,690.00	5,690.00	2,936.55	1.29	2,753.45	51.61
284	COUNTY SURVEYOR	1,162.16	1,162.16	1,550.00	1,550.00	1,174.88	0.00	375.12	75.80
285	GENERAL COUNTY	472,412.64	444,194.71	500,913.00	500,913.00	427,053.65	37,372.59	73,859.35	85.26
301	SHERIFF	1,502,155.80	1,324,662.16	1,516,323.00	1,649,088.26	1,344,282.61	115,119.38	304,805.65	81.52
302	ORV ENFORCEMENT	14,281.97	14,281.97	17,750.00	17,709.00	16,743.81	0.00	965.19	94.55
325	CCE 911	422,713.51	422,670.95	431,312.00	431,312.00	323,377.40	0.00	107,934.60	74.98
331	MARINE SAFETY	91,306.22	76,366.14	100,036.00	99,542.00	85,980.68	9,341.94	13,561.32	86.38
332	SNO-MOBILE SAFETY *	13,037.54	12,797.22	8,824.00	8,824.00	8,499.70	0.00	324.30	96.32
333	SHERIFF SECONDARY ROAD PATROL	67,706.77	59,766.78	74,404.00	74,209.00	61,026.93	5,489.71	13,182.07	82.24
334	STONEGARDEN GRANT	68,567.36	68,567.36	33,500.00	33,500.00	31,225.82	0.00	2,274.18	93.21
335	SHERIFF - LOCAL GRANTS	8,994.41	8,994.41	10,000.00	9,895.00	8,490.10	1,564.00	1,404.90	85.80
337	SHERIFF-FEDERAL GRANTS	20,335.00	20,335.00	0.00	9,979.00	9,907.93	0.00	71.07	99.29
338	CANINE UNIT	2,307.69	1,547.44	5,000.00	16,800.00	15,562.68	318.91	1,237.32	92.64
351	CORRECTIONS/COMMUNICATIONS	1,392,212.56	1,197,004.50	1,467,280.00	1,494,820.00	1,255,348.12	118,826.19	239,471.88	83.98
412	PLANNING/ZONING DEPT	380,371.53	339,710.14	382,287.00	388,733.00	330,421.71	30,880.16	58,311.29	85.00
423	HOMELAND SECURITY EXERCISE GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
426	TRI-COUNTY EMERGENCY MANAGEMEN	49,581.53	29,518.86	57,639.00	57,639.00	48,258.57	16,688.10	9,380.43	83.73
428	L.E.P.C. DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	ANIMAL SHELTER/DOG WARDEN	143,403.04	142,615.98	147,175.00	147,175.00	143,621.54	349.04	3,553.46	97.59
441	DEPARTMENT OF PUBLIC WORKS	249.44	0.00	0.00	340.00	165.44	0.00	174.56	48.66
600	HEALTH DEPARTMENTS	319,499.00	319,499.00	320,120.00	327,851.00	327,230.00	0.00	621.00	99.81
605	C/D - HEALTH DEPARTMENT	112.00	112.00	500.00	500.00	0.00	0.00	500.00	0.00
648	MEDICAL EXAMINER	11,460.60	10,743.10	21,154.00	21,154.00	14,346.81	2,027.44	6,807.19	67.82

PERIOD ENDING 11/30/2015

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2014	YTD BALANCE 11/30/2014	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	ACTIVITY FOR MONTH 11/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL COUNTY									
Expenditures									
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
682	VETERANS	128,002.08	116,703.44	137,264.00	138,054.00	82,689.60	5,123.69	55,364.40	59.90
691	CHEBOYGAN COUNTY HOUSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700	CASH CONTROL	0.00	0.00	0.00	2,089.80	0.00	0.00	2,089.80	0.00
731	COUNTY MSU EXTENSION OFFICE	121,195.68	115,063.20	127,601.00	126,200.00	118,196.73	4,181.51	8,003.27	93.66
751	FAIR GROUNDS / EVENTS	35,853.53	34,970.69	36,581.00	36,581.00	20,395.50	86.32	16,185.50	55.75
753	VETERAN'S PARK	0.00	0.00	10,900.00	10,900.00	6,130.00	0.00	4,770.00	56.24
784	SOIL CONSERVATION	12,899.01	12,808.26	13,350.00	13,350.00	13,068.10	0.39	281.90	97.89
802	PLAT BOARD	0.00	0.00	200.00	200.00	0.00	0.00	200.00	0.00
900	SPECIAL APPROPRIATIONS	87,250.00	87,250.00	88,000.00	99,000.00	90,918.61	0.00	8,081.39	91.84
902	APPRO/TRANSFERS TO OTHER FUNDS	1,004,635.78	651,297.87	1,119,370.00	1,129,592.08	586,839.26	17,165.74	542,752.82	51.95
941	GENERAL CONTINGENCY	0.00	0.00	157,331.00	157,331.00	0.00	0.00	157,331.00	0.00
954	INSURANCES	144,222.09	141,778.09	147,015.00	165,015.00	161,693.26	0.00	3,321.74	97.99
TOTAL Expenditures		10,711,379.33	9,348,543.47	11,629,504.00	11,826,201.73	9,236,919.55	735,952.45	2,589,282.18	78.11
Fund 101 - GENERAL COUNTY:									
TOTAL REVENUES		11,113,292.03	10,251,616.35	11,629,504.00	11,826,201.73	10,745,098.60	393,225.04	1,081,103.13	90.86
TOTAL EXPENDITURES		10,711,379.33	9,348,543.47	11,629,504.00	11,826,201.73	9,236,919.55	735,952.45	2,589,282.18	78.11
NET OF REVENUES & EXPENDITURES		401,912.70	903,072.88	0.00	0.00	1,508,179.05	(342,727.41)	(1,508,179.05)	100.00

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY  
 FROM 11/01/2015 TO 11/30/2015  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2015	Total Debits	Total Credits	Ending Balance 11/30/2015
101	GENERAL COUNTY	8,623,450.23	729,341.19	1,062,786.56	8,290,004.86
102	FAMILY COUNSELING FUND	23,573.32	30.00	0.00	23,603.32
105	TERMINATION LIABILITY FUND	12,580.29	59.23	145.07	12,494.45
107	P A 302 TRAINING FUND	10,153.77	0.00	0.00	10,153.77
108	PUBLIC ACT 106 FUND	47,804.00	0.00	47,804.00	0.00
111	PROBATION ENHANCEMENT FUND	13,915.89	159.00	78.67	13,996.22
112	VICTIM'S RESTITUTION FUND	103.30	0.00	0.00	103.30
114	COUNTY REMONUMENTATION GRANT FUND	(10,218.39)	0.00	0.00	(10,218.39)
201	COUNTY ROAD	1,437,137.43	620,835.51	1,378,231.16	679,741.78
210	JAWS OF LIFE FUND	0.00	0.00	0.00	0.00
211	COMMUNITY PROJECTS	3,820.32	500.00	0.00	4,320.32
214	SANE/SPECIAL PROSECUTION UNIT	0.00	0.00	0.00	0.00
215	FRIEND OF THE COURT-FAMILY COURT FUND	(50,040.86)	35,546.60	58,086.43	(72,580.69)
217	AMBULANCE MILLAGE	57,555.62	0.00	27,097.66	30,457.96
220	DORIS REID BUILDING	60,485.93	6,733.92	1,968.85	65,251.00
226	RECYCLING	125,589.28	3,692.03	15,523.96	113,757.35
230	CELLULAR PHONE FLOW THROUGH	0.00	0.00	0.00	0.00
231	CCE 911 4% PHONE SURCHARGE	0.00	31,252.08	31,216.31	35.77
234	DNR FOREST FLOW THROUGH	0.00	0.00	0.00	0.00
245	PUBLIC IMPROVEMENT	6,041.36	0.00	0.00	6,041.36
249	BUILDING DEPARTMENT FUND	95,047.21	36,299.18	36,410.03	94,936.36
256	REGISTER OF DEEDS AUTOMATION	348,235.70	2,797.08	998.84	350,033.94
258	DISASTER CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00
260	SHERIFF'S WORK CREW PROGRAM	1,289.46	2,057.11	1,469.18	1,877.39
262	SHERIFF SPECIAL PROJECTS FUND	1,556.05	0.00	0.00	1,556.05
263	ORV FUND	1,762.50	0.00	0.00	1,762.50
264	LOCAL CORR OFFICER TRAIN FUND	18,423.96	667.39	74.92	19,016.43
266	D.A.R.E.	3,398.69	0.00	0.00	3,398.69
267	DRUG COURT - ADULT - CIRCUIT	(1,157.98)	704.00	613.00	(1,066.98)
268	SOBRIETY COURT	9,645.88	335.00	64.00	9,916.88
269	COUNTY LAW LIBRARY	1,340.10	0.00	487.42	852.68
270	VETERANS ASSISTANCE FUND	22,381.11	0.00	0.00	22,381.11
276	SAYPA PROGRAM	80,270.77	893.78	9,154.24	72,010.31
277	SENIOR CITIZEN MILLAGE	202,107.73	0.00	57,955.21	144,152.52
281	CHEBOYGAN COUNTY HOUSING COMM-ESCROW	25,326.14	1,576.83	0.00	26,902.97
283	CHEBOYGAN COUNTY HOUSING GRANT	174,027.20	6,972.56	2.42	180,997.34
286	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
289	CHEB SOC SER - COUNTY FUNDS	0.00	140.70	140.70	0.00
292	CHILD CARE - FAMILY COURT	(6,190.59)	25,875.75	49,472.83	(29,787.67)
293	SOLDIERS RELIEF	0.00	0.00	0.00	0.00
294	VETERANS TRUST	748.73	0.00	551.27	197.46
297	SENIOR CITIZENS/BUSING FUND	0.00	6,250.00	6,250.00	0.00
299	DAV VAN	600.00	0.00	0.00	600.00
351	INVERNESS SEWER PROJECT	5,347.86	0.44	0.00	5,348.30
352	CTY ROAD CONST PROJECT DEBT SERVICE	253,442.23	18,020.24	0.00	271,462.47
401	CRT HOUSE PRESERVATION FUND	(130,250.70)	0.00	340.00	(130,590.70)
418	D.H.S. BUILDING FUND	0.00	0.00	0.00	0.00
422	DORIS REID BUILDING CAPITAL PROJECT	(2,241.14)	0.00	53.97	(2,295.11)

CASH SUMMARY BY FUND FOR CHEBOYGAN COUNTY

FROM 11/01/2015 TO 11/30/2015

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2015	Total Debits	Total Credits	Ending Balance 11/30/2015
430	ANIMAL CONTROL CAPTIAL PROJECT FUND	(24,813.21)	0.00	34,240.00	(59,053.21)
450	CCE 911 DEVELOPMENT & CAPITAL FUND	268,177.96	0.00	0.00	268,177.96
509	COUNTY MARINA	63,649.38	3,673.04	9,164.55	58,157.87
516	100% TAX PAYMENT FUND	7,367,382.46	153,926.78	6,922.21	7,514,387.03
517	TAX FORCLOSURE FUND	171,322.05	105,800.97	5,169.21	271,953.81
561	COUNTY FAIR	28,660.85	2,266.42	6,345.04	24,582.23
588	STRAITS REGIONAL RIDE	27,525.63	153,990.69	112,982.30	68,534.02
595	JAIL COMMISSARY FUND	31,265.48	9,821.80	9,648.39	31,438.89
701	T & A ACCOUNT	492,581.03	705,879.60	1,022,058.79	176,401.84
706	FRIEND OF THE COURT	3,216.62	0.00	580.61	2,636.01
721	LIBRARY	103,155.21	17,372.09	0.00	120,527.30
760	DISTRICT COURT	8,554.48	1,960.91	0.00	10,515.39
764	INMATE TRUST FUND	4,989.21	29,582.06	28,176.07	6,395.20
802	REVOLVING DRAIN FUND	100.00	0.00	0.00	100.00
	TOTAL - ALL FUNDS	20,022,829.55	2,715,013.98	4,022,263.87	18,715,579.66



# Cheboygan County Board of Commissioners' Meeting

January 12, 2016

**Title:** Recommendation by the Planning Commission to approve a conditional rezoning application by Lawrence Ginop

**Introduction:**

Section 24.2. of the Cheboygan County Zoning provides the procedure required for processing amendments to the zoning ordinance which includes processing applications for rezoning. The requirements are for a Public Hearing to be held by the Planning Commission, public notice requirements and transmitting the Planning Commission's recommendation to the Board of Commissioners for a final decision by the County Board of Commissioners.

The Zoning Enabling Act of 2006 (P.A. 110 of 2006) provides for conditional rezoning in section 405(1) as follows:

An owner of land may voluntarily offer in writing, and the local unit of government may approve, certain use and development of the land as a condition to a rezoning of the land or an amendment to a zoning map.

The owner of the subject properties has requested a conditional rezoning. The subject properties are zoned Agriculture and Forestry Management (M-AF) and Lake and Stream Protection (P-LS). The applicant requests a conditional rezoning to Commercial Development (D-CM) limiting the uses allowed to the following:

Equipment and farm machinery sales, repair, rental and washing per section 6.2.2. and Indoor Storage per section 6.3.16.

Included with this summary report are the following:

- The original conditional rezoning application.
- Staff Report.
- Findings of Fact and findings under each of ten rezoning factors by the Planning Commission including final decision relative to the conditional rezoning application.
- Meeting Minutes of the November 18, 2015 regular meeting and public hearing.
- Proposed Zoning Ordinance Amendment document

The Planning Commission held a public hearing regarding the rezoning applications on November 18, 2015. The Planning Commission developed General Findings and Findings of Fact relative to ten rezoning factors which resulted in the Planning Commission's recommendation to approve the rezoning of all properties.

**Financial Impact:** None

**Recommendation:** Adopt Zoning Ordinance Amendment #132 via the following motion: Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt Zoning Ordinance Amendment #132 and in connection to the amendment of the zoning map and conditional rezoning of property currently zoned Lake and Stream Protection (P-LS) and Agriculture and Forestry Management District (M-AF), to Commercial Development District (D-CM) subject to the following condition, as authorized by Section 405 of the Michigan Zoning Enabling Act, being MCL 125.3405: The uses allowed for the described property shall be limited to Equipment and farm machinery sales, repair, rental and washing as provided in section 6.2.2. and Indoor Storage Facilities as provided in section 6.3.16. of the Cheboygan County Zoning Ordinance #200. The Cheboygan County Board of Commissioners hereby incorporates into this record all planning commission public hearing minutes and all documents submitted to the planning commission in connection with its consideration of the conditional rezoning and the Cheboygan County Board of Commissioners hereby adopts as its own the findings made by the Cheboygan County Planning Commission at its meeting on November 18, 2015 on the rezoning factors considered by the Planning Commission on the conditional rezoning.

<b>Prepared by: Scott McNeil</b>	<b>Department: Community Development</b>
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**CHEBOYGAN COUNTY**  
**Zoning Ordinance Amendment #132**

AN ORDINANCE TO AMEND THE CHEBOYGAN COUNTY ZONING  
ORDINANCE NO. 200 TO CONDITIONALLY REZONE PROPERTY

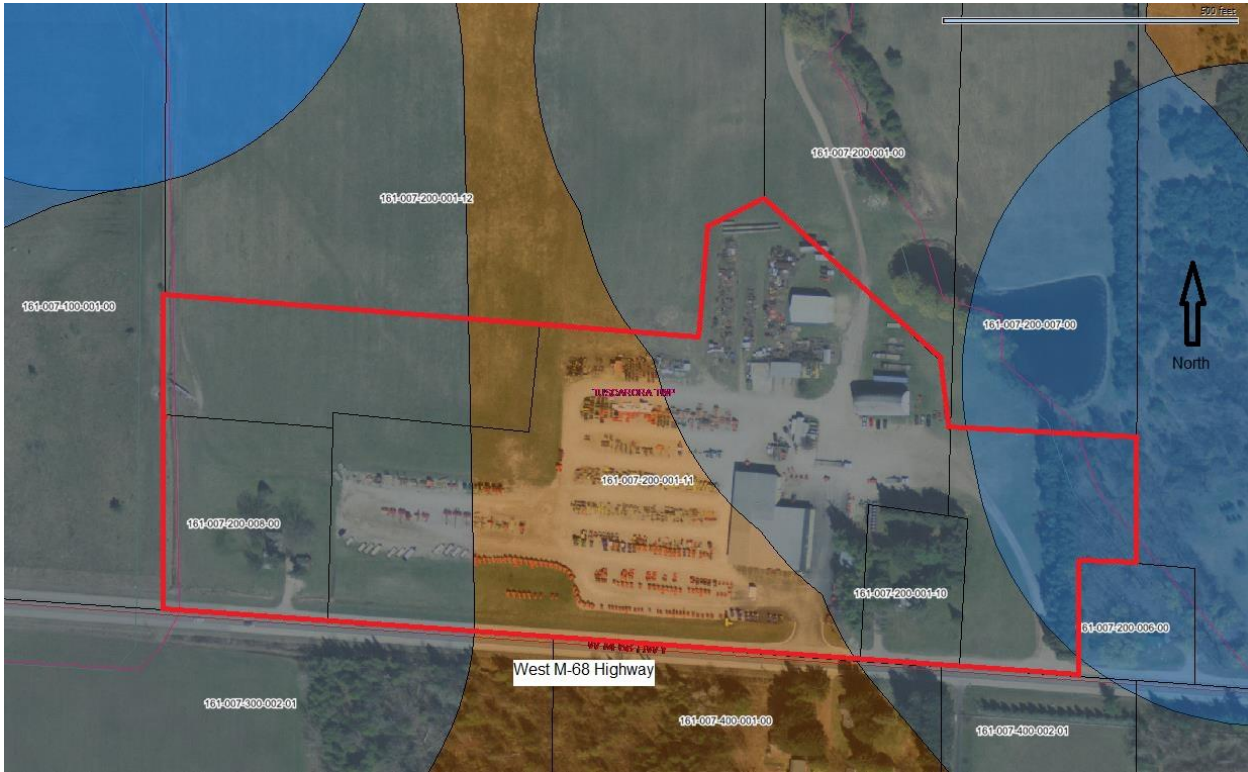
**Section 1. Rezoning of Property.**

The zoning map incorporated into Section 3.9.1 of the Cheboygan County Zoning Ordinance #200 is hereby amended to rezone the following property situated in Tuscarora Township, Cheboygan County, Michigan:

Part of parcel #161-007-200-007-00 described as follows: THE SLY 420.0 FT. OF PARCEL DESC AS: PT OF NE1/4, SEC 7, T35N, R3W, DESC AS: COM AT E1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4 LI 1071.53FT TO POB; TH N 84D 34M 13S W; CONT TH 218.64FT; TH N 3D 00M 20S E 253.78FT TO CAP; TH N 82D 04M 40S W 31.74FT TO CAP ON E 1/8 LI; TH N 1D 28M 22S E ALG SD 1/8 LI 1063.37FT TO N 1/8 LI; TH S 84D 30M 21S E ALG SD 1/8 LI 328.68FT TO CAP; TH S 1D 28M 08S W 1120.55FT TO CAP; TH N 84D 15M 09S W 85.32FT TO CAP; TH S 1D 28M 08S W 198.47FT TO POB. Also, Parcel #161-007-200-001-10 described as follows: COM AT E 1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4 LI; TH N 84D 34M 13S W 1290.17FT TO POB; TH N 84D 34M 13S W 169.33FT; TH N 3D 00M 20S E 261.17FT TO CAP; TH S 82D 04M 40S E 169.81FT TO CAP; TH S 3D 00M 20S W 253.78FT TO POB. Also, Parcel #161-007-200-001-11 described as follows: PT OF NE1/4, SEC 7, T35N,R3W, DESC AS: COM AT N1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N - S 1/4 LI 1320.37FT TO N 1/8 LI; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR TO POB; TH S 47D 16M 42S E 409.47FT; TH S 8D 09M 07S E 267.61FT; TH N 82D 04M 40S W 142.91FT; TH S 3D 00M 20S W 208.72FT TO NLY ROW LI OF HWY M-68; TH N 84D 37M 00S W ALG SD ROW LI 926.93FT; TH N 1D 29M 20S E 279.06FT TO 1/2" BAR; TH S 84D 34M 13S E 333.96FT TO 1/2" BAR; TH N 5D 25M 47S E 185.03FT TO A 1/2" BAR; TH S 84D 34M 13S E 271.37FT TO 1/2" BAR; TH N 5D 25M 47S E 190.29FT TO 1/2" BAR; TH N 61D 40M 20S E 103.60FT TO 1/2" BAR & POB. Also, Parcel #161-007-200-008-00 described as follows: COM AT SW COR OF NE1/4, SEC 7, T35N,R3W; TH N 20RDS; TH E 16RDS; TH S 20RDS; TH W 16RDS TO POB. Also, Part of parcel #161-007-200-001-12 described as follows: THE SLY 210.0 FT OF PROPERTY DESC AS: PT OF NE1/4, SEC 7, T35N,R3W, COM AT N 1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N & S 1/4 LI 1320.37FT TO N 1/8 LI & POB; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR; TH S 61D 40M 20S W 103.60FT TO 1/2" BAR; TH S 5D 25M 47S W 190.29FT TO 1/2" BAR; TH N 84D 34M 13S W 271.37FT TO 1/2" BAR; TH S 5D 25M 47S W 185.03FT TO 1/2" BAR; TH N 84D 34M 13S W 333.96FT TO 1/2" BAR; TH CONT N 84D 34M 13S W 264FT TO N & S 1/4 LI; TH N 1D 29M 20S E ALG SD 1/4 LI 990.37FT TO POB

from Lake and Stream Protection District (P-LS) and Agriculture and Forestry Management District (M-AF) to Commercial Development District (D-RS), subject to the following condition, as authorized by Section 405 of the Michigan Zoning Enabling Act, being MCL 125.3405: The uses allowed for the described property shall be limited to Equipment and farm machinery sales, repair, rental and washing as provided in section 6.2.2. and Indoor Storage Facilities as provided in section 6.3.16. of the Cheboygan County Zoning Ordinance #200.

Map depicting conditional rezoning



**Section 2. Severability.**

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

**Section 3. Effective Date.**

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

CHEBOYGAN COUNTY

By:  
Peter Redmond  
Its: Chairperson

By:  
Mary Ellen Tryban  
Its: Clerk





# CHEBOYGAN COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

CHEBOYGAN COUNTY BUILDING ■ 870 S. MAIN STREET, PO BOX 70 ■ CHEBOYGAN, MI 49721  
PHONE: (231)627-8485 ■ FAX: (231)627-3646  
[www.cheboygancounty.net/planning/](http://www.cheboygancounty.net/planning/)

**To: Cheboygan County Board of Commissioners**

**From: Scott McNeil**

**Re: STAFF REPORT: Recommendation by the Planning Commission to approve a conditional rezoning application by Lawrence Ginop**

**Date: December 16, 2015**

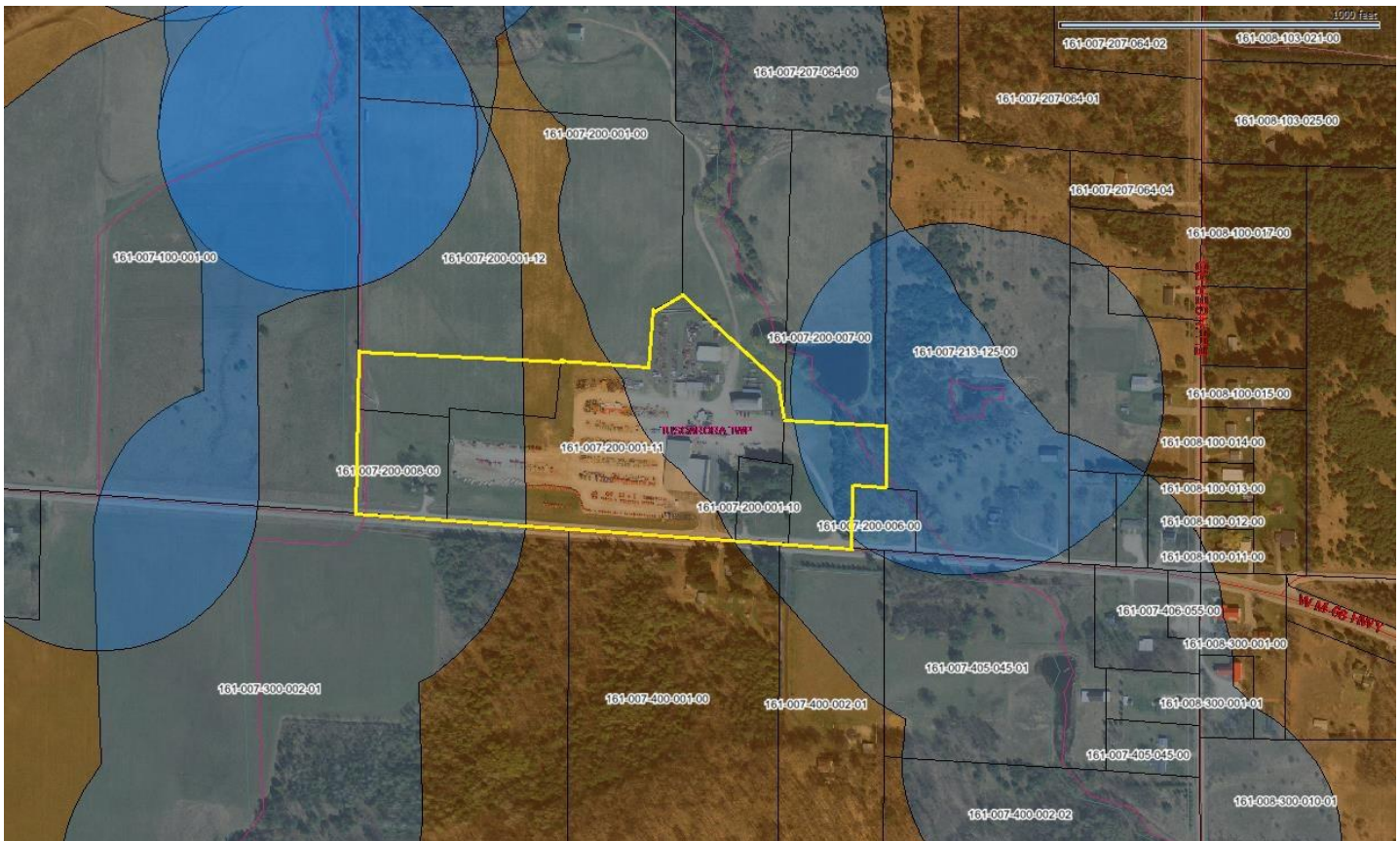
## **Introduction**

The owner of the subject properties has requested a conditional rezoning under Section 4065 of the Michigan Zoning Enabling Act, MCL 125.3405 (P.A. 110 of 2006). The subject properties are currently in the Agriculture and Forestry Management (M-AF) and Lake and Stream Protection (P-LS) zoning districts. The applicant requests a conditional rezoning to Commercial Development (D-CM) limiting the uses allowed to the following;

Equipment and farm machinery sales, repair, rental and washing per section 6.2.2.  
Indoor Storage per section 6.3.16.

Indoor storage is a use which is allowed with a special use permit in the M-AF zoning district with additional conditions provided in Section 17.27.1. of the zoning ordinance. Indoor storage is not an allowed use in the P-LS zoning district. Equipment and farm machinery sales, repair, rental and washing is not an allowed use in M-AF or P-LS zoning districts.

Equipment and farm machinery sales, repair, rental and washing use requires site plan review approval by the Planning Commission under Article 20 of the Cheboygan County Zoning Ordinance #200 and Indoor Storage use requires a special use permit approval by the Planning Commission under Article 18 of the zoning ordinance should the conditional rezoning application be approved.



**Figure 1 – Subject parcels and existing zoning**  
 Brown = Agriculture and Forestry Management (M-AF)  
 Blue = Lake and Stream Protection (P-LS)

Figure 1 shows the parcels which are desired to be conditionally rezoned outlined in yellow and the zoning of the subject property at the time the application was submitted and the surrounding area.

## General Facts

### 1. Subject Parcels

The subject area includes three parcels, and a portion of two others. The area requested to be conditionally rezoned is 14.3 acres and is currently zoned M-AF and P-LS. The subject area contains an existing machinery sales and service business, two (2) single family dwellings and a billboard structure.

### 2. Site Conditions

The site is relatively flat. The site is comprised entirely of upland. The property currently has two residential structures, an existing bill board structure and existing farm equipment sales and service business. The parcels have access from West M-68 Highway.

### 3. Neighboring Parcels

Existing land uses on neighboring parcels lying to north, west and south are mostly agriculture. Neighboring parcels to the east and south are improved with single family dwellings with most of the land is zoned M-AF. Neighboring parcels include on residential use parcel of .9 acres. Others range in land area from 410 acres to 130 acres. There is a seasonal farm market located on one of neighboring parcels on the south side of M-68.

#### 4. Comparisons in the zoning setback and area requirements

	M-AF (existing)	P-LS (existing)	D-CM (proposed)
Minimum Dwelling Floor Area	720	720	Site plan
Minimum Dwelling Width	No minimum	24	Site plan
Minimum Lot Area	1 acre	15,000 S.F.	Site plan
Minimum Lot Width	150	100	Site plan
Minimum Front Setback	50	40 (water front)	25
Minimum Side Setback	10	8	10
Minimum Rear Setback	30	12	10
Maximum Structure Height	35	35	35

#### 5. Uses allowed in the existing M-AF zoning district

##### SECTION 9.2. PERMITTED USES

- 9.2.1. Single and two family homes.
- 9.2.2. Farm dwellings, barns, stables, silos, housing for farm labor, and accessory buildings, structures and uses customarily incidental to any of the foregoing permitted uses.
- 9.2.3. Agricultural, horticultural, dairy farming, cattle raising, poultry raising, livestock raising, forestry and other similar enterprises excluding however, rendering plants, commercial fertilizer production, garbage feeding or disposal activities.
- 9.2.4. Greenhouses and nurseries.
- 9.2.5. Markets for the sale of products grown or produced upon the premises together with incidental products related thereto not grown or produced upon the premises but which are an unsubstantial part of said business.
- 9.2.6. Home occupations as defined in this ordinance.
- 9.2.7. Essential services.
- 9.2.8. Cemeteries.
- 9.2.9. Private aircraft landing strips.
- 9.2.10. Temporary mobile homes and travel trailers maintained in sound running condition with a current vehicle license. (See SECTION 17.7).
- 9.2.11. Tree farms, forest production and forest harvesting operations including portable sawmills, log storage yards and related activities.
- 9.2.12. Hunting grounds, fishing sites and wildlife preserves.
- 9.2.13. Private hunting and fishing cabins. (Rev. 04/28/00, Amendment #14)
- 9.2.14. Agricultural Building, Private Storage / Workshop Building, and Agricultural / Private Storage / Workshop Building (Rev. 04/12/07, Amendment #67)

##### SECTION 9.3. USES REQUIRING SPECIAL LAND USE PERMITS

- 9.3.1. See ARTICLE 17, SUPPLEMENTAL REGULATIONS for standards and conditions for special uses and ARTICLE 18, SPECIAL LAND USE (SLU) PERMIT PROCEDURES AND STANDARDS for instructions on applying for permits.
- 9.3.2. Automobile repair and service and gasoline stations.
- 9.3.3. Churches and parish houses, schools and educational institutions and other municipal buildings, structures and uses.
- 9.3.4. Community buildings, public parks and recreational areas, playgrounds and campgrounds.
- 9.3.5. Entertainment and eating establishments.
- 9.3.6. Commercial Hunting and fishing cabins. (Rev. 04/28/00, Amendment #14)
- 9.3.7. Golf courses, country clubs and sportsmen's associations or clubs.

- 9.3.8. Grocery and party stores.
- 9.3.9. Resorts, resort hotels, recreation farms, vacation lodges, motor inns, motels and other tourist lodging facilities.
- 9.3.10. Slaughter houses and meat packing plants.
- 9.3.11. Travel trailer courts, tenting areas and general camping grounds.
- 9.3.12. Public airports and landing fields, with appurtenant facilities.
- 9.3.13. Non-essential public utility and service buildings.
- 9.3.14. Nursing or convalescent homes.
- 9.3.15. Animal feedlots or piggeries.
- 9.3.16. Earth removal, quarrying, gravel processing, mining and related mineral extraction businesses.
- 9.3.17. Kennels, pet shops and veterinary hospitals.
- 9.3.18. Junk yards, salvage yards, and waste disposal sites. (Rev. 04/26/08, Amendment #75)
- 9.3.19. Commercial composting (Rev. 04/28/00, Amendment #14)
- 9.3.20. Contractor's Yards, provided all of the following requirements are met: (Rev. 12/24/03, Amendment #26)
- 9.3.21. Public and private wind generation and anemometer towers. (Rev. 06/17/04, Amendment #31)
- 9.3.22. Uses which are not expressly authorized in any zoning district, either by right or by special use permit, or uses which have not been previously authorized by the Planning Commission pursuant to this subsection or corresponding subsections in other zoning districts may be allowed in this zoning district by special use permit if the Planning Commission determines that the proposed use is of the same general character as the other uses allowed in this zoning district, either by right or by special use permit, and the proposed use is in compliance with the applicable requirements of the Cheboygan County Comprehensive Plan for this zoning district.

## **6. Uses allowed in the existing P-LS zoning district**

### **SECTION 10.2. PERMITTED USES**

- 10.2.1. Single family dwellings.
- 10.2.2. Gardening, not to include the raising of animals except dogs and/or cats as household pets. Raising, stabling or sheltering or other animals, unless authorized by a Special Land Use Permit, shall be a violation of this ordinance.
- 10.2.3. Home occupations as defined in Section 17.21.
- 10.2.4. Private storage buildings, subject to the requirements of Section 17.23.

### **SECTION 10.3. USES REQUIRING SPECIAL LAND USE PERMITS**

- 10.3.2. Campgrounds, camps and clubs for recreational use.
- 10.3.3. Cabin colonies.
- 10.3.4. Retail stores and shops.
- 10.3.5. Boat liveries, marinas and launching ramps.
- 10.3.6. Golf courses, driving ranges and country clubs.
- 10.3.7. Motels and hotels.
- 10.3.8. Duplexes, multi-family and apartment buildings.
- 10.3.10. Schools, libraries, churches and municipal structures.
- 10.3.11. Housing of any animals other than pet dogs and/or cats.
- 10.3.12. Use of any parcel of waterfront property as a common use area for access to the water by one (1) or more non-waterfront single family dwelling(s).
- 10.3.13. Public access sites.
- 10.3.14. Restaurant/Bar
- 10.3.15. Bed & Breakfasts

## 7. Review of Master Plans

When evaluating this property for a possible conditional rezoning it should be evaluated based on several factors which include its compatibility with surrounding land uses and conformance with the land use goals established in the County's Master Plan. Tuscarora Township also chooses to do planning at a more local level. The County's Plan recognizes the importance of local level planning and recommends referring to the Tuscarora Township Plan when making decisions on land use and zoning changes within the township. This report will highlight how this property is categorized by each plan.

The future land use map in the Cheboygan County Master Plan and the Tuscarora Township Master Plan determines the recommended land uses in Tuscarora Township and throughout the county respectively. These plans are intended to be a guide for future zoning ordinance amendments, which include and zoning map amendments.



Figure

2 – Cheboygan County Master Plan Future Land Use Map.

The map in figure 2 shows the portion of the Cheboygan County Master Plan Future Land Use Map for the subject area to be in the Rural Commercial Node category which is described in the County Comprehensive Plan as follows:

### Rural Commercial Nodes

Rural Commercial Node includes land, often at road intersections, which serve as nodes for the surrounding rural community. These areas have a mix of small-scale mixed uses. There would be usually no more than a few of these uses at any intersection due to traffic safety. Larger clustering of such commercial uses would be more appropriate in one of the other Commercial and Village Center future land use areas. Rural Commercial Nodes each have their own unique character and any rezoning must take into consideration the existing uses and uses that are compatible with the existing uses. Although these are commercial areas, they are not necessarily in need of rezoning to the Commercial



zoning district. It is more likely that a new and unique zoning district or overlay zoning may be more appropriate.

The following uses may be appropriate for some Rural Commercial Nodes: assembly halls, institutional uses such as fire stations, township halls, recycling centers, schools, community centers, small scale commercial uses such as retail, restaurants, and bars. Alverno is an example of a Rural commercial node.

The parcels subject to this conditional rezoning request are located in Tuscarora Township. Tuscarora Township has adopted a Master Plan. The Cheboygan County Master Plan recommends that Tuscarora's adopted Master Plan be utilized for land use planning and decision making as follows:

### Township Level Land Use Planning

In Michigan, Townships have the authority to conduct planning and zoning activities. In Cheboygan County, Burt Township has enacted its own Township-level master plan and zoning ordinance. Because Burt Township has acted, their zoning will take priority and the County has no zoning jurisdiction there. The situation in Tuscarora Township is somewhat different. While Tuscarora Township has formed a Township Planning Commission and adopted a township-level master plan, Tuscarora has not adopted its own zoning ordinance. County zoning is, therefore, still in effect for Tuscarora Township. According to Michigan statute, zoning must be based on a plan in order to be legally valid. Because Tuscarora Township has undertaken its own master plan, it is recommended that the Tuscarora Township master plan be utilized by Cheboygan County for developing land use and zoning recommendations for that community. The most recently adopted Township future land use map should take the place of more general recommendations developed for the County as a whole. As additional Townships become active in land use and zoning matters, the County should continue to incorporate Township-level land use recommendations into the County planning process.

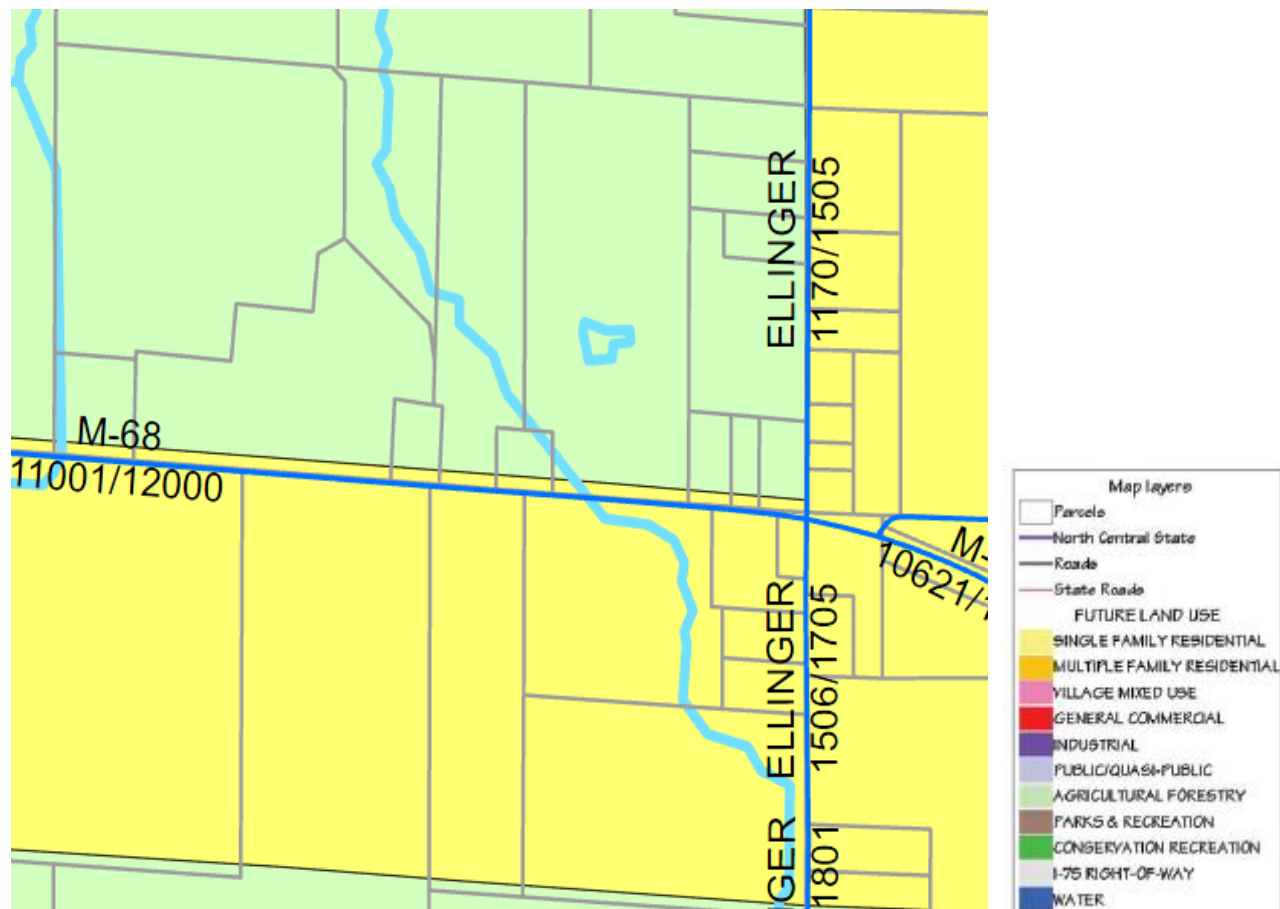


Figure 3 – Tuscarora Township Master Plan Future Land Use Map of the subject area.

The map in figure 3 shows the portion of the Tuscarora Township Master Plan Future Land Use Map for the subject area to be in the Agricultural Forestry category which is described in the Tuscarora Township Master Plan as follows:

This category is intended to preserve the rural character of the western one-third of the Township. A total 4,844 acres (18%) are devoted to this classification. Farming and related agricultural activities and rural housing are the principal uses. Central water and sanitary sewer facilities are not currently available and are not intended to be available during the planning period.

The Agricultural/Forestry area is designed to conserve, stabilize, enhance, and develop farming and related natural resource based activities; to minimize conflicting uses of parcels, lots, buildings, and structures detrimental to, or incompatible with these activities; and to prohibit uses of parcels, lots, buildings, and structures which require streets, drainage, and other public facilities and services of a different type and quantity than those that currently exist. The district, in preserving area for agricultural use, is also designed to prevent proliferation of residential subdivision and urban sprawl.

Agricultural properties may be used for general and specialized farming, including the raising or growing of crops, livestock, poultry, bees, and other farm animals and product. Buildings or structures may be located which are used for the day-to-day operation of such activities. Any lot that is kept as idle cropland should be managed to prevent soil erosion by wind or water and should be free of excessive weeds and shrubs.

Single-family homes that are compatible with the agricultural use and rural character of the district are encouraged. Setting a maximum lot area of one or two acres for each residential unit would help preserve the majority of land in the agricultural area for farm and forest use, and should be considered. Clustering of residential units is another recommended technique to preserve farmland and open space.

Within this future land use category, limited use outdoor recreation/event facilities may be compatible when located on parcels 40 acres in size or greater depending on the specific use and with site specific conditions required to address potential issues such as site access, traffic, noise, lights, etc. and provide safeguards to protect the neighboring property owners. Allowing for such a use could take the form of a property owner initiated conditional rezoning; a Planned Unit Development; or a Special Land Use if allowed for in the Zoning District. The pursuit of this type of use should be explored with the Cheboygan County Department of Planning and Zoning (in coordination with Tuscarora Township) in consideration of the Cheboygan County Zoning Ordinance.

## **8. Summary**

The Cheboygan County Master Plan provides for consideration of land use planning at the township level states in part as follows;

Because Tuscarora Township has undertaken its own master plan, it is recommended that the Tuscarora Township master plan be utilized by Cheboygan County for developing land use and zoning recommendations for that community.

The Tuscarora Township Master Plan and future land use map provide for an Agricultural/Forestry future land category for the subject parcels. No comment was received on behalf of Tuscarora Township regarding the proposed conditional rezoning.

The Cheboygan County Master Plan Future Land Use map indicates the subject area as Rural Commercial Node. The subject property is located on a state highway (W. M-68) with an existing machinery sales and service business. Indoor storage facility is a use which requires a special use permit in the Agriculture and Forestry Management zoning district. Many of the surrounding properties are residential or agriculture in use. Many of these parcels are vacant. There is a seasonal farm market on a neighboring parcel located on the south side of M-68.

The Planning Commission held a public hearing regarding the conditional rezoning application on November 18, 2015, and has recommended that the conditional rezoning be approved. A copy of their general findings and findings relating to ten (10) rezoning factors are provided.

**Correspondence Received Concerning Rezoning:**

We have received no correspondence regarding this conditional rezoning request.



CHEBOYGAN COUNTY  
PLANNING COMMISSION

Lawrence Ginop  
Conditional Rezoning

Applicant: Lawrence Ginop  
11206 Kings Point Road  
Alanson, MI 49706

Owners: Lawrence Ginop Trust and Ginop Sales Inc.  
11206 Kings Point Road  
Alanson, MI 49706

Parcel: Section 7, Tuscarora Township  
Parcel Nos. 161-007-200-001-10, 161-007-200-001-11,  
161-007-200-008-00, part of 161-007-200-007-00 and  
part of 161-007-200-001-02

Hearing Date: Wednesday November 18, 2015 at 7:00 p.m.

PROPERTY DESCRIPTION

The property of Owners is described more fully as: Situated in the Township of  
Tuscarora, County of Cheboygan and State of Michigan.

Part of parcel #161-007-200-007-00

THE SLY 420.0 FT. OF PARCEL DESC AS: PT OF NE1/4, SEC 7, T35N, R3W, DESC  
AS: COM AT E1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4  
LI 1071.53FT TO POB; TH N 84D 34M 13S W; CONT TH 218.64FT; TH N 3D 00M 20S  
E 253.78FT TO CAP; TH N 82D 04M 40S W 31.74FT TO CAP ON E 1/8 LI; TH N 1D  
28M 22S E ALG SD 1/8 LI 1063.37FT TO N 1/8 LI; TH S 84D 30M 21S E ALG SD 1/8 LI  
328.68FT TO CAP; TH S 1D 28M 08S W 1120.55FT TO CAP; TH N 84D 15M 09S W  
85.32FT TO CAP; TH S 1D 28M 08S W 198.47FT TO POB.

Parcel #161-007-200-001-10

COM AT E 1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4 LI;  
TH N 84D 34M 13S W 1290.17FT TO POB; TH N 84D 34M 13S W 169.33FT; TH N 3D  
00M 20S E 261.17FT TO CAP; TH S 82D 04M 40S E 169.81FT TO CAP; TH S 3D 00M  
20S W 253.78FT TO POB.

Parcel #161-007-200-001-11

PT OF NE1/4, SEC 7, T35N,R3W, DESC AS: COM AT N1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N - S 1/4 LI 1320.37FT TO N 1/8 LI; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR TO POB; TH S 47D 16M 42S E 409.47FT; TH S 8D 09M 07S E 267.61FT; TH N 82D 04M 40S W 142.91FT; TH S 3D 00M 20S W 208.72FT TO NLY ROW LI OF HWY M-68; TH N 84D 37M 00S W ALG SD ROW LI 926.93FT; TH N 1D 29M 20S E 279.06FT TO 1/2" BAR; TH S 84D 34M 13S E 333.96FT TO 1/2" BAR; TH N 5D 25M 47S E 185.03FT TO A 1/2" BAR; TH S 84D 34M 13S E 271.37FT TO 1/2" BAR; TH N 5D 25M 47S E 190.29FT TO 1/2" BAR; TH N 61D 40M 20S E 103.60FT TO 1/2" BAR & POB.

Parcel #161-007-200-008-00

COM AT SW COR OF NE1/4, SEC 7, T35N,R3W; TH N 20RDS; TH E 16RDS; TH S 20RDS; TH W 16RDS TO POB.

Part of parcel #161-007-200-001-12

THE SLY 210.0 FT OF PROPERTY DESC AS: PT OF NE1/4, SEC 7, T35N,R3W, COM AT N 1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N & S 1/4 LI 1320.37FT TO N 1/8 LI & POB; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR; TH S 61D 40M 20S W 103.60FT TO 1/2" BAR; TH S 5D 25M 47S W 190.29FT TO 1/2" BAR; TH N 84D 34M 13S W 271.37FT TO 1/2" BAR; TH S 5D 25M 47S W 185.03FT TO 1/2" BAR; TH N 84D 34M 13S W 333.96FT TO 1/2" BAR; TH CONT N 84D 34M 13S W 264FT TO N & S 1/4 LI; TH N 1D 29M 20S E ALG SD 1/4 LI 990.37FT TO POB

Hereinafter referred to as the "Property".

### APPLICATION

The Applicants seeks a conditional rezoning to D-CM (Commercial Development District) for the following uses:

1. Equipment and farm machinery sales, repair, rental and washing per section 6.2.2.
2. Indoor Storage Facilities per section 6.3.16.

No other uses are proposed for consideration or the conditional rezoning.

The Planning Commission having considered the Application, the Planning Commission having heard the statements of the Applicants, the Planning Commission having considered letters submitted by members of the public and comments by members of the public and written evidence and exhibits on the record, and the Planning Commission having reached a decision on this matter, states as follows:

GENERAL FINDINGS OF FACT

1. The Planning Commission finds that the applicant proposes conditional rezoning of certain real property in the application from Agricultural and Forest Management District (M-AF) and Lake and Stream Protection District (P-LS) to Commercial Development District (D-CM) for the following uses:

- a. Equipment and farm machinery sales, repair, rental and washing per section 6.2.2.
- b. Indoor Storage Facilities per section 6.3.16.

See exhibit 3.

- 2. The Planning Commission finds that the application is made by Lawrence Ginop. See exhibit 3.
- 3. The Planning Commission finds that the legal description of the property at issue, including the proposed property to be rezoned, is attached to the application. See exhibit 3.
- 4. The Planning Commission finds that the Cheboygan County Master Plan Future Land Use Map designates the area with the proposed rezoning as being offered as Rural Commercial Node. See exhibit 7
- 5. The Planning Commission finds that the Cheboygan Tuscarora Township Master Plan Future Land Use Map designates the area with the proposed rezoning as being offered as Agricultural Forestry. See exhibit 7
- 6. The Planning Commission finds that the uses proposed are those uses which have been used on this parcel in the past, prior to zoning, and have continued since then.

REZONING FACTORS

<b>1. Is the proposed rezoning reasonably consistent with surrounding uses?</b>
---

- A. The Planning Commission finds that based upon the information provided

in the staff report which includes the Cheboygan County Master Plan Future Land Use Map which indicates that the property is in the Rural Commercial Node land use category. See exhibit 7 figure 2.

- B. The Planning Commission finds that upon review of the specific nature of the property, which includes an existing equipment and farm machinery sales and repair business, that the conditional rezoning would not create a negative impact on surrounding property.

Motion by Mr. Borowicz, seconded by Mr. Freese, that the factors will support the conditional rezoning. Motion carried unanimously.

**2. Will there be an adverse physical impact on surrounding properties?**

- A. The Planning Commission finds that there is no evidence that the proposed rezoning would result in an adverse physical impact on surrounding properties as a farm machinery sales and repair use currently exists in the area. Activities which could occur if the subject property is rezoned would not physically disturb the properties surrounding the land proposed for the conditional rezoning. See exhibit 3.
- B. The Planning Commission finds that, as per the adopted Cheboygan County Master Plan, the future land use categories for surrounding properties may very well better describe the desired Rural Commercial Node future land use on any given parcel, there is support in the Master Plan that this proposed conditional rezoning would allow land uses which would be compatible with surrounding properties and meet the County's land use goals. See exhibit 2.

Motion by Mr. Freese, seconded by Mr. Borowicz, that the factors will support the conditional rezoning. Motion carried unanimously.

**3. Will there be an adverse effect on property values in the adjacent area?**

- A. The Planning Commission finds that there is no evidence in the form of an appraisal or other document study which shows, that if the conditional rezoning is granted, there would be an adverse effect on property values in the area.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

**4. Have there been changes in land use or other conditions in the immediate area or in the community in general which justify rezoning?**

- A. The Planning Commission finds that seasonal farm market has been established in the area. See exhibit 7
- B. The Planning Commission finds that future development along and adjacent to this area by viable business consistent with the Rural Commercial Node future land use is a viable justification for the conditional rezoning.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

**5. Will rezoning create a deterrent to the improvement or development of adjacent property in accordance with existing regulations?**

- A. The Planning Commission finds that given the size, the existing machinery sales and service use as well as surrounding properties which are not subject to the rezoning application, there is no evidence that the conditional rezoning would deter the improvement or development of adjacent property in accordance with existing regulations, much less future land use plans as proposed in Cheboygan County's future land use map. See exhibits 1, 2 and 7.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

**6. Will rezoning grant a special privilege to an individual property owner when contrasted with other property owners in the area or the general public (i.e. will rezoning result in spot zoning)?**

- A. The Planning Commission finds that the property contains an existing machinery sales and service business. As such, the proposed conditional rezoning does not create a special privilege or result in spot zoning. See exhibit 7.
- B. The Planning Commission finds that Indoor storage facilities is a use which is allowed with a special use permit in the Agriculture and Forestry Management zoning district.

Motion by Mr. Kavanaugh, seconded by Mr. Churchill, that the factors will support the conditional rezoning. Motion carried unanimously.

**7. Are there substantial reasons why the property cannot be used in accordance with its present zoning classifications?**

- A. The Planning Commission finds a unique use of a large portion of the property as Equipment and farm machinery sales and repair use which is

currently a nonconforming use.

- B. The Planning Commission finds that given the Master Plan and future land use map, the conditional rezoning would be more in line with uses allowed under the future land use designation for the area. See exhibit 2.

Motion by Mr. Freese, seconded by Mr. Borowicz, that the factors will support the conditional rezoning. Motion carried unanimously.

**8. Is the rezoning in conflict with the planned use for the property as reflected in the master plan?**

- A. The Planning Commission finds that the County's Master Plan depicts the future use of the property as being in the Rural Commercial Node category. See exhibit 2 future land use map and exhibit 8 figure 2.
- B. The Planning Commission finds that, as per the adopted Cheboygan County Master Plan, and Future Land Use Map, the future land use categories for surrounding properties may very well better describe the desired future land use on any given parcel and there is support in the Master Plan that this proposed rezoning would allow land uses which would be compatible with surrounding properties and meet the County's land use goals. See exhibit 2.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

**9. Is the site served by adequate public facilities or is the applicant able to provide them?**

- A. The Planning Commission finds that the site is or will be served by adequate public and private facilities by the applicant considering the type of uses which may be permitted on the property. See exhibit 3.

Motion by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

**10. Are there sites nearby already properly zoned that can be used for the intended purposes?**

- A. The Planning Commission finds that the applicant has indicated a use for Equipment and farm machinery sales, repair, rental and washing and there are no sites nearby which can be used for that purpose. See exhibit 1

Motion by Mr. Freese, seconded by Mr. Borowicz, that the factors will support the

conditional rezoning. Motion carried unanimously.

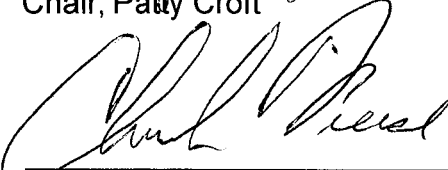
DECISION

Motion by Mr. Freese, supported by Mr. Borowicz, that based upon the general findings of fact and the rezoning factors that the applicant's request to conditional rezone the property identified in the aforementioned property description in this document is hereby recommended to be approved. Motion carried unanimously.

DATE DECISION AND ORDER ADOPTED

November 18, 2015

  
\_\_\_\_\_  
Chair, Patty Croft

  
\_\_\_\_\_  
Secretary, Charles Freese

# CHEBOYGAN COUNTY PLANNING COMMISSION

Lawrence Ginop

## **Exhibit List**

1. Cheboygan County Zoning Ordinance
2. Cheboygan County Master Plan
3. Zoning Amendment Application (4 Pages)
4. Aerial Photo / Parcel Map (1 Pages)
5. Mailing List (2 Pages)
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.

Note: Planning Commission members have exhibits 1 and 2.



**ZONING AMENDMENT APPLICATION**

CHEBOYGAN COUNTY  
PLANNING & ZONING DEPT.  
870 S. MAIN ST., RM 103. PO BOX 103  
CHEBOYGAN, MI 49721

Fee \$ 200 Date 10/28/15  
Application Approved by: SAEIN <sup>re ck# 1929</sup>

TELEPHONE: (231) 627-8489  
FAX: (231) 627-3646  
www.cheboygancounty.net

**PLEASE PRINT**

LOCATION (For property rezoning)

Address 11274 W. M68 Hwy.	City / Village Alanson	Township/Sec. Tuscarora / 7	Zoning District: Agriculture and Forestry and Lake and Stream
Property Tax I.D. (Parcel) Number See attached list with legal descriptions	Subdivision or Condo. Name/Plat or Lot No. Not applicable		

APPLICANT

Name Lawrence Ginop	Telephone 231-548-2278	Fax 231-548-2278
Address 11206 Kings Point Road	City & State Alanson	Zip Code 49706
		E-Mail Larry@ginopsales.com

PROPERTY OWNER (If different from applicant)

Name Same as above	Telephone	Fax
Address	City & State	Zip Code

**I. Action Requested**

I (we) the undersigned do hereby request that the Cheboygan County Board of Commissioners approve the following petition for a zoning amendment.

A. Text Amendment: Amend Article \_\_\_\_ Section \_\_\_\_\_ of Cheboygan County Zoning Ordinance No. 200 by making the following change(s):

NOT APPLICABLE

B. Conditional Rezone from Agriculture and Forestry and Lake and Stream to Commercial to include the property(s) described in Section II. A previous application for a variance, special use permit, or rezoning on this land has not been made with respect to these premises in the last year.

**II. Property Information (For rezoning)**

A. Legal description of property(s) proposed for rezoning:

See attached list of Legal Descriptions

B. List all deed restrictions, if applicable:

Not applicable

C. Names and addresses of all other persons, firms, or corporations having a legal or equitable interest in the land, if applicable.

Lawrence E. Ginop Trust and Ginop Sales Inc.

D. This area is  X  unplatted, \_\_\_\_\_ platted, \_\_\_\_\_ will be platted. If platted, name of plat:

E. Present use of the property is:  
Residential, Agriculture and Commercial

F. Attach a drawing of the property. See attached

**III. Justification for Requested Action**

A. State specifically the reason(s) for this text amendment request at this time. Also attach any supporting documentation.

B. If this is a proposed rezoning, what possible negative impacts could occur and what proposed mitigation would take place?

No negative impact.

**Does the property owner give permission for County zoning officials to enter his or her property for inspection purposes?  Yes  No**

Owner's Signature Lawrence Ginop Date 10-26-15

**IV. Affidavit**

The undersigned affirms that he or she is the owner (owner, lessee, other type of interest) involved in the Petition and that the answers and statements herein contained and the information herewith submitted are in all respects true and correct to the best of his or her knowledge and belief.

Lawrence Ginop  
Applicant's Signature

10-26-15  
Date

Legal Description Attachment to Lawrence Ginop Conditional Rezoning Application

Part of parcel #161-007-200-007-00 ●

THE SLY 420.0 FT. OF PARCEL DESC AS: PT OF NE1/4, SEC 7, T35N, R3W, DESC AS: COM AT E1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4 LI 1071.53FT TO POB; TH N 84D 34M 13S W; CONT TH 218.64FT; TH N 3D 00M 20S E 253.78FT TO CAP; TH N 82D 04M 40S W 31.74FT TO CAP ON E 1/8 LI; TH N 1D 28M 22S E ALG SD 1/8 LI 1063.37FT TO N 1/8 LI; TH S 84D 30M 21S E ALG SD 1/8 LI 328.68FT TO CAP; TH S 1D 28M 08S W 1120.55FT TO CAP; TH N 84D 15M 09S W 85.32FT TO CAP; TH S 1D 28M 08S W 198.47FT TO POB.

Parcel #161-007-200-001-10 ●

COM AT E 1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4 LI; TH N 84D 34M 13S W 1290.17FT TO POB; TH N 84D 34M 13S W 169.33FT; TH N 3D 00M 20S E 261.17FT TO CAP; TH S 82D 04M 40S E 169.81FT TO CAP; TH S 3D 00M 20S W 253.78FT TO POB.

Parcel #161-200-200-001-11 ●

PT OF NE1/4, SEC 7, T35N,R3W, DESC AS: COM AT N1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N - S 1/4 LI 1320.37FT TO N 1/8 LI; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR TO POB; TH S 47D 16M 42S E 409.47FT; TH S 8D 09M 07S E 267.61FT; TH N 82D 04M 40S W 142.91FT; TH S 3D 00M 20S W 208.72FT TO NLY ROW LI OF HWY M-68; TH N 84D 37M 00S W ALG SD ROW LI 926.93FT; TH N 1D 29M 20S E 279.06FT TO 1/2" BAR; TH S 84D 34M 13S E 333.96FT TO 1/2" BAR; TH N 5D 25M 47S E 185.03FT TO A 1/2" BAR; TH S 84D 34M 13S E 271.37FT TO 1/2" BAR; TH N 5D 25M 47S E 190.29FT TO 1/2" BAR; TH N 61D 40M 20S E 103.60FT TO 1/2" BAR & POB.

Parcel #161-007-200-008-00 ●

COM AT SW COR OF NE1/4, SEC 7, T35N,R3W; TH N 20RDS; TH E 16RDS; TH S 20RDS; TH W 16RDS TO POB.

Part of parcel #161-007-200-001-12 ●

THE SLY 210.0 FT OF PROPERTY DESC AS: PT OF NE1/4, SEC 7, T35N,R3W, COM AT N 1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N & S 1/4 LI 1320.37FT TO N 1/8 LI & POB; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR; TH S 61D 40M 20S W 103.60FT TO 1/2" BAR; TH S 5D 25M 47S W 190.29FT TO 1/2" BAR; TH N 84D 34M 13S W 271.37FT TO 1/2" BAR; TH S 5D 25M 47S W 185.03FT TO 1/2" BAR; TH N 84D 34M 13S W 333.96FT TO 1/2" BAR; TH CONT N 84D 34M 13S W 264FT TO N & S 1/4 LI; TH N 1D 29M 20S E ALG SD 1/4 LI 990.37FT TO POB

Attachment to Lawrence Ginop Conditional Rezoning Application

List of uses.

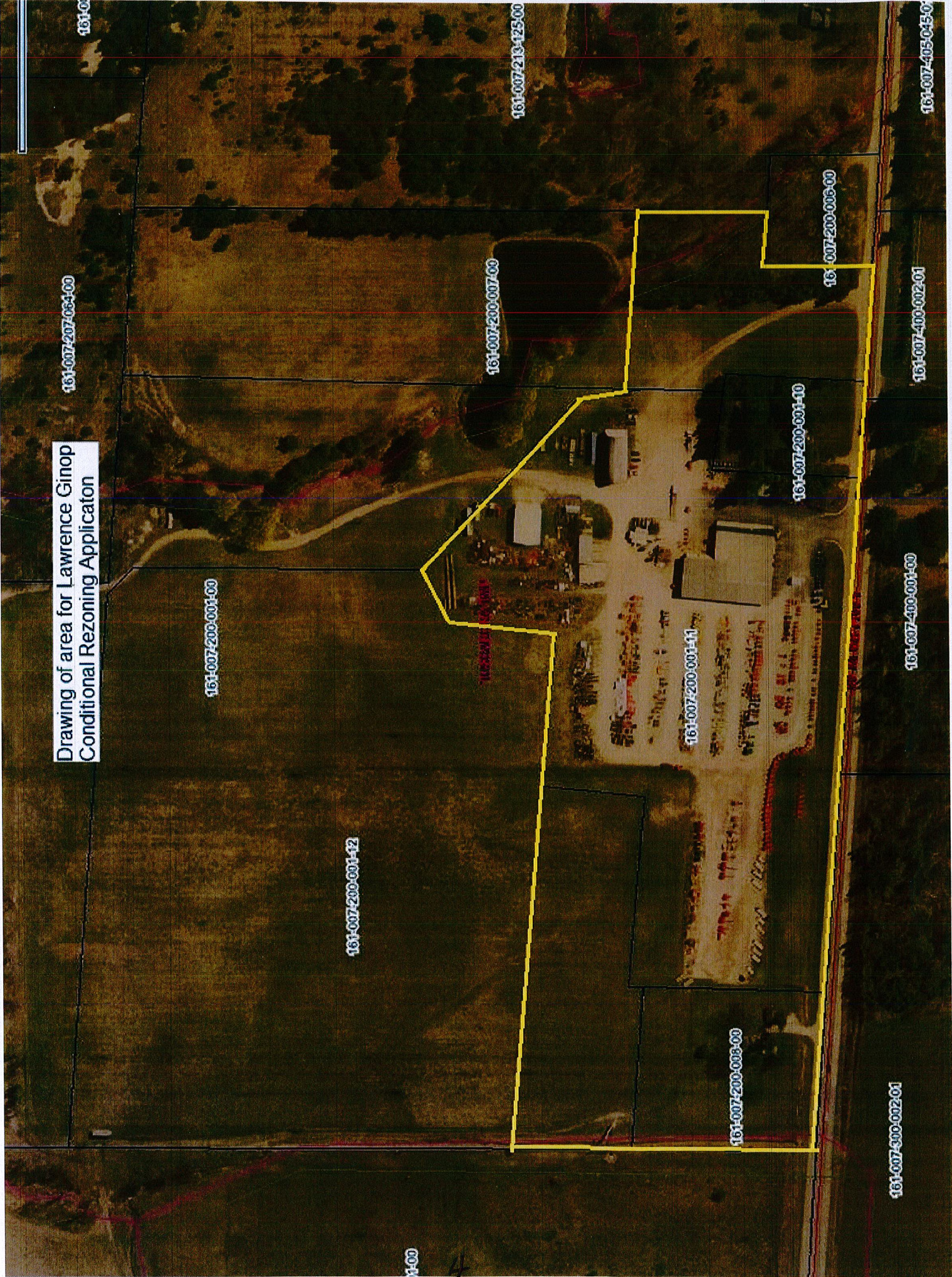
The applicant proposes limiting the allowed uses for the property listed on the Legal Description Attachment to Lawrence Ginop Conditional Rezoning Application in conjunction with a conditional rezoning to Commercial Development District to the following:

- a. Equipment and farm machinery sales, repair, rental and washing per section 6.2.2.
- b. Indoor storage facilities per section 6.3.16.

No other uses are proposed for consideration or the conditional rezoning.



Drawing of area for Lawrence Ginop  
Conditional Rezoning Application





16-161-007-100-001-00  
LONG, ROBERT H  
PO BOX 74  
MILFORD MI 48381

16-161-007-213-125-00  
STRATEGIS SYSTEMS LLC  
106 W GERMANIA PL STE 214  
CHICAGO IL 60610

16-161-007-200-001-00  
GINOP, LAWRENCE E, TRUSTEE  
11206 KINGS POINT RD  
ALANSON MI 49706

16-161-007-300-002-01  
BOWEN, CINDY S  
11201 M-68  
ALANSON MI 49706

16-161-007-200-001-10  
GINOP SALES, INC  
11274 W M-68 HWY  
ALANSON MI 49706

16-161-007-400-001-00  
KOPP, RAYMOND; ROSE KOPP; DO  
11289 W M-68 HWY  
ALANSON MI 49706

16-161-007-200-001-11  
GINOP SALES, INC  
11274 W M-68 HWY  
ALANSON MI 49706

16-161-007-400-002-01  
BOWEN, CINDY S  
11201 M-68 HWY  
ALANSON MI 49706

16-161-007-200-001-12  
GINOP, LAWRENCE E TRUST  
11206 KINGS POINT RD  
ALANSON MI 49706

16-161-007-405-045-01  
BOWEN, CINDY S  
11201 M-68 HWY  
ALANSON MI 49706

16-161-007-200-006-00  
BOWEN, DONALD A  
6109 INDEPENDENCE AVE  
INDIAN RIVER MI 49749

16-161-007-200-007-00  
GINOP LAWRENCE E TRUST  
11206 KINGS POINT RD  
ALANSON MI 49706

16-161-007-200-008-00  
GINOP, LAWRENCE E, TRUSTEE  
11206 KINGS POINT RD  
ALANSON MI 49706

16-161-007-207-064-00  
GINOP, LAWRENCE E, TRUSTEE  
11206 KINGS POINT RD  
ALANSON MI 49706

16-161-007-207-064-01  
GINOP, LAWRENCE E, TRUSTEE  
11206 KINGS POINT RD  
ALANSON MI 49706

16-161-007-100-001-00  
OCCUPANT  
11796 W M-68 HWY  
ALANSON, MI 49706

16-161-007-400-002-01  
OCCUPANT  
11219 W M-68 HWY  
ALANSON, MI 49706

16-161-007-200-001-00  
OCCUPANT  
11370 W M-68 HWY  
ALANSON, MI 49706

16-161-007-200-001-10  
OCCUPANT  
11230 W M-68 HWY  
ALANSON, MI 49706

16-161-007-200-001-12  
OCCUPANT  
11274 W M-68 HWY  
ALANSON, MI 49706

16-161-007-200-006-00  
OCCUPANT  
11188 W M-68 HWY  
ALANSON, MI 49706

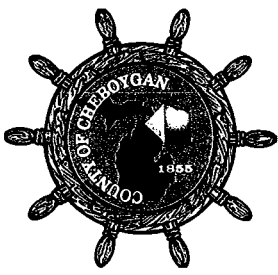
16-161-007-200-007-00  
OCCUPANT  
11208 W M-68 HWY  
ALANSON, MI 49706

16-161-007-200-008-00  
OCCUPANT  
11486 W M-68 HWY  
ALANSON, MI 49706

16-161-007-213-125-00  
OCCUPANT  
11126 W M-68 HWY  
ALANSON, MI 49706

16-161-007-300-002-01  
OCCUPANT  
11695 W M-68 HWY  
ALANSON, MI 49706

16-161-007-400-001-00  
OCCUPANT  
11289 W M-68 HWY  
ALANSON, MI 49706



# CHEBOYGAN COUNTY PLANNING COMMISSION

870 SOUTH MAIN ST., ROOM 103 ■ PO Box 70 ■ CHEBOYGAN, MI 49721  
PHONE: (231)627-8489 ■ TDD: (800)649-3777

## CHEBOYGAN COUNTY PLANNING COMMISSION MEETING WEDNESDAY, NOVEMBER 18, 2015 AT 7:00 P.M. ROOM 135 – COMMISSIONER’S ROOM - CHEBOYGAN COUNTY BUILDING

**PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdyk  
**ABSENT:** None  
**STAFF:** Scott McNeil  
**GUESTS:** Eric Boyd, John F. Brown, Carl Muscott, Charles Maziasz, Tony Matelski, Chris Brown, John Moore, Russell Crawford, Cheryl Crawford

The meeting was called to order by Chairperson Croft at 7:00pm.

### PLEDGE OF ALLEGIANCE

Chairperson Croft led the Pledge of Allegiance.

### APPROVAL OF MINUTES

The October 21, 2015 Planning Commission minutes were presented. **Motion** by Mr. Churchill, seconded by Mr. Kavanaugh, to approve the meeting minutes as presented. Motion carried unanimously.

### APPROVAL OF AGENDA

The meeting agenda was presented. **Motion** by Mr. Borowicz, seconded by Mr. Bartlett, to approve the agenda as presented. Motion carried unanimously.

### PUBLIC HEARING AND ACTION ON REQUESTS

**Nature View LLC** - Requests a Special Use Permit for a Cabin colony for construction of six (6) new cabins (Section 10.3.3.). The property is located at 10316, Mackinaw Township, parcel #011-020-200-007-00 and parcel #011-020-200-008-00. The area of the property where the new cabins are proposed is zoned Lake and Stream Protection District (P-LS).

Mr. McNeil stated Nature View LLC has submitted a special use permit application to add 6 new cabins to an existing cabin colony. Mr. McNeil noted the location of the proposed cabins on the site plan. Mr. McNeil stated the side setback requirement and waterfront setback requirement will be met. Mr. McNeil explained that the parking requirements will be met. Mr. McNeil stated that a drainage plan has been submitted and noted that there will be swales and 15ft. spacing between each proposed cabin. Mr. McNeil stated the sizes of the proposed cabins are 20ft. x 38ft. Mr. McNeil stated this property is zoned Lake and Stream Protection and a cabin colony use requires a special use permit. Mr. McNeil stated that there has not been a previous special use permit approved for this site.

Mr. Kavanaugh stated that Mr. Rogala and the Health Department have been working together on the sewage system and water supply.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

**Motion** by Mr. Freese, seconded by Mr. Borowicz, to grant the topography waiver request. Motion carried unanimously.  
**Motion** by Mr. Freese, seconded by Mr. Churchill, to grant the scale requirement waiver request. Motion carried unanimously.

The Planning Commission reviewed and approved the General Findings. The Planning Commission reviewed and approved the Finding of Fact Under Section 18.7. The Planning Commission reviewed the Specific Findings of Fact Under Section 20.10 and revised h1 "Exterior lighting will be located under the porch and will be shielded for the adjacent property and the night sky from unnecessary light pollution." The Planning Commission approved the Specific Findings of Fact Under 20.10. **Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to approve the special use permit based on the General Findings, Finding of Fact Under Section 18.7 and the Specific Findings of Fact Under Section 20.10 with the stipulation that Department of Building



Safety requirements, Health Department requirements and Soil Erosion requirements must be met. Motion carried unanimously.

**Lawrence Ginop on behalf of Lawrence E. Ginop Trust and Ginop Sales Inc.** - Requests a rezoning from Agriculture & Forestry Management District (M-AF) and Lake and Stream Protection District (P-LS) to Commercial Development District (D-CM) limiting the uses allowed under the Commercial Development District (D-CM) regulations to only the following uses; Equipment and farm machinery sales, repair, rental and washing under Section 6.2.2. of the Cheboygan County Zoning Ordinance #200, Indoor storage facilities under Section 6.3.16. of the Cheboygan County Zoning Ordinance #200. The properties to be rezoned are:

Part of parcel #161-007-200-007-00

THE SLY 420.0 FT. OF PARCEL DESC AS: PT OF NE1/4, SEC 7, T35N, R3W, DESC AS: COM AT E1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4 LI 1071.53FT TO POB; TH N 84D 34M 13S W; CONT TH 218.64FT; TH N 3D 00M 20S E 253.78FT TO CAP; TH N 82D 04M 40S W 31.74FT TO CAP ON E 1/8 LI; TH N 1D 28M 22S E ALG SD 1/8 LI 1063.37FT TO N 1/8 LI; TH S 84D 30M 21S E ALG SD 1/8 LI 328.68FT TO CAP; TH S 1D 28M 08S W 1120.55FT TO CAP; TH N 84D 15M 09S W 85.32FT TO CAP; TH S 1D 28M 08S W 198.47FT TO POB.

Parcel #161-007-200-001-10

COM AT E 1/4 COR OF SEC 7, T35N,R3W; TH N 84D 34M 13S W ALG E & W 1/4 LI; TH N 84D 34M 13S W 1290.17FT TO POB; TH N 84D 34M 13S W 169.33FT; TH N 3D 00M 20S E 261.17FT TO CAP; TH S 82D 04M 40S E 169.81FT TO CAP; TH S 3D 00M 20S W 253.78FT TO POB.

Parcel #161-200-200-001-11

PT OF NE1/4, SEC 7, T35N,R3W, DESC AS: COM AT N1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N - S 1/4 LI 1320.37FT TO N 1/8 LI; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR TO POB; TH S 47D 16M 42S E 409.47FT; TH S 8D 09M 07S E 267.61FT; TH N 82D 04M 40S W 142.91FT; TH S 3D 00M 20S W 208.72FT TO NLY ROW LI OF HWY M-68; TH N 84D 37M 00S W ALG SD ROW LI 926.93FT; TH N 1D 29M 20S E 279.06FT TO 1/2" BAR; TH S 84D 34M 13S E 333.96FT TO 1/2" BAR; TH N 5D 25M 47S E 185.03FT TO A 1/2" BAR; TH S 84D 34M 13S E 271.37FT TO 1/2" BAR; TH N 5D 25M 47S E 190.29FT TO 1/2" BAR; TH N 61D 40M 20S E 103.60FT TO 1/2" BAR & POB.

Parcel #161-007-200-008-00

COM AT SW COR OF NE1/4, SEC 7, T35N,R3W; TH N 20RDS; TH E 16RDS; TH S 20RDS; TH W 16RDS TO POB.

Part of parcel #161-007-200-001-12

THE SLY 210.0 FT OF PROPERTY DESC AS: PT OF NE1/4, SEC 7, T35N,R3W, COM AT N 1/4 COR OF SEC 7, T35N,R3W; TH S 1D 29M 20S W ALG N & S 1/4 LI 1320.37FT TO N 1/8 LI & POB; TH S 84D 30M 20S E ALG SD 1/8 LI 941.30FT TO 1/2" BAR; TH S 43D 22M 53S E 63.33FT TO 1/2" BAR; TH S 1D 34M 16S W 513.54FT TO 1/2" BAR; TH S 61D 40M 20S W 103.60FT TO 1/2" BAR; TH S 5D 25M 47S W 190.29FT TO 1/2" BAR; TH N 84D 34M 13S W 271.37FT TO 1/2" BAR; TH S 5D 25M 47S W 185.03FT TO 1/2" BAR; TH N 84D 34M 13S W 333.96FT TO 1/2" BAR; TH CONT N 84D 34M 13S W 264FT TO N & S 1/4 LI; TH N 1D 29M 20S E ALG SD 1/4 LI 990.37FT TO POB

Mr. Kavanaugh asked why conditional rezoning is not stated in the agenda. Mr. McNeil and Mr. Schnell explained that the public notice did include the conditions. Mr. Kavanaugh stated that it should be noted on the agenda that it is a conditional rezoning as it may make a difference to people looking at this project. Mr. Schnell stated that it is not distinguished in the ordinance in any different way than a rezoning. Mr. Kavanaugh stated the Planning Commission will look at conditional rezoning completely different than a normal rezoning and it should be spelled out so Tuscarora Township and everyone else will know that it is a conditional rezoning and not a normal rezoning. Mr. McNeil stated that it is noted in the staff report that it is a conditional rezoning. Mr. McNeil stated that the public hearing has to be held.

Mr. McNeil reviewed a map of the area. Mr. McNeil stated that the applicant is requesting a conditional rezoning to Commercial with two requested uses; Equipment and farm machinery sales, repair, rental and washing under Section 6.2.2 and Indoor storage facilities under Section 6.3.16. Mr. McNeil stated if this request is approved, Mr. Ginop will have to submit a site plan review application for the Planning Commission to review if there is to be any expansion of the farm machinery sales and a special use permit application if there will be any indoor storage improvements.

Mr. Kavanaugh asked if the Planning Commission will review a site plan review or special use permit application for anything else other than an addition which can be approved administratively. Mr. McNeil stated this is a non-conforming use now. Mr. McNeil stated there is now an approved site plan review application on file and any expansion would require a site plan

review. Mr. Freese stated at this point the applicant is only requesting what he has been doing at this site for many years. Mr. McNeil stated that is correct for most of the parcel.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

Mr. Kavanaugh stated that conditional rezoning is reasonable for this site. Mr. Borowicz stated conditional rezoning will allow for the possibility of expansion. Mr. Freese stated conditional rezoning legitimizes what is already being done and will allow the applicant to expand.

The Planning Commission revised the General Findings of Fact:

1. The Planning Commission finds that the applicant proposes conditional rezoning of certain real property in the application from Agricultural and Forest Management District (M-AF) and Lake and Stream Protection District (P-LS) to Commercial Development District (D-CM) for the following uses:
  - a. Equipment and farm machinery sales, repair, rental and washing per section 6.2.2.
  - b. Indoor Storage Facilities per section 6.3.16.See exhibit 3.
2. The Planning Commission finds that the application is made by Lawrence Ginop. See exhibit 3.
3. The Planning Commission finds that the legal description of the property at issue, including the proposed property to be rezoned, is attached to the application. See exhibit 3.
4. The Planning Commission finds that the Cheboygan County Master Plan Future Land Use Map designates the area with the proposed rezoning as being offered as Rural Commercial Node. See exhibit 7
5. The Planning Commission finds that the Cheboygan Tuscarora Township Master Plan Future Land Use Map designates the area with the proposed rezoning as being offered as Agricultural Forestry. See exhibit 7
6. The Planning Commission finds that the uses proposed are those uses which have been used on this parcel in the past, prior to zoning, and have continued since then. .

The Planning Commission reviewed the Rezoning Factors:

1. Is the proposed rezoning reasonably consistent with surrounding uses?
  - A. The Planning Commission finds that based upon the information provided in the staff report which includes the Cheboygan County Master Plan Future Land Use Map which indicates that the property is in the Rural Commercial Node land use category. See exhibit 7 figure 2.
  - B. The Planning Commission finds that upon review of the specific nature of the property, which includes an existing equipment and farm machinery sales and repair business, that the conditional rezoning would not create a negative impact on surrounding property.

**Motion** by Mr. Borowicz, seconded by Mr. Freese, that the factors will support the conditional rezoning. Motion carried unanimously.

2. Will there be an adverse physical impact on surrounding properties?
  - A. The Planning Commission finds that there is no evidence that the proposed rezoning would result in an adverse physical impact on surrounding properties as a farm machinery sales and repair use currently exists in the area. Activities which could occur if the subject property is rezoned would not physically disturb the properties surrounding the land proposed for the conditional rezoning. See exhibit 3.
  - B. The Planning Commission finds that, as per the adopted Cheboygan County Master Plan, the future land use categories for surrounding properties may very well better describe the desired Rural Commercial Node future land use on any given parcel, there is support in the Master Plan that this proposed conditional rezoning would allow land uses which would be compatible with surrounding properties and meet the County's land use goals. See exhibit 2.

**Motion** by Mr. Freese, seconded by Mr. Borowicz, that the factors will support the conditional rezoning. Motion carried unanimously.

3. Will there be an adverse effect on property values in the adjacent area?

- A. The Planning Commission finds that there is no evidence in the form of an appraisal or other document study which shows, that if the conditional rezoning is granted, there would be an adverse effect on property values in the area.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

4. Have there been changes in land use or other conditions in the immediate area or in the community in general which justify rezoning?

- A. The Planning Commission finds that seasonal farm market has been established in the area. See exhibit 7
- B. The Planning Commission finds that future development along and adjacent to this area by viable business consistent with the Rural Commercial Node future land use and is a viable justification for the conditional rezoning.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

5. Will rezoning create a deterrent to the improvement or development of adjacent property in accordance with existing regulations?

- A. The Planning Commission finds that given the size, the existing machinery sales and service use as well as surrounding properties which are not subject to the rezoning application, there is no evidence that the conditional rezoning would deter the improvement or development of adjacent property in accordance with existing regulations, much less future land use plans as proposed in Cheboygan County's future land use map. See exhibits 1, 2 and 7.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

6. Will rezoning grant a special privilege to an individual property owner when contrasted with other property owners in the area or the general public (i.e. will rezoning result in spot zoning)?

- A. The Planning Commission finds that the property contains an existing machinery sales and service business. As such, the proposed conditional rezoning does not create a special privilege or result in spot zoning. See exhibit 7.
- B. The Planning Commission finds that Indoor storage facilities is a use which is allowed with a special use permit in the Agriculture and Forestry Management zoning district.

**Motion** by Mr. Kavanaugh, seconded by Mr. Churchill, that the factors will support the conditional rezoning. Motion carried unanimously.

7. Are there substantial reasons why the property cannot be used in accordance with its present zoning classifications?

- A. The Planning Commission finds a unique use of a large portion of the property as Equipment and farm machinery sales and repair use which is currently a nonconforming use.
- B. The Planning Commission finds that given the Master Plan and future land use map, the conditional rezoning would be more in line with uses allowed under the future land use designation for the area. See exhibit 2.

**Motion** by Mr. Freese, seconded by Mr. Borowicz, that the factors will support the conditional rezoning. Motion carried unanimously.

8. Is the rezoning in conflict with the planned use for the property as reflected in the master plan?

- A. The Planning Commission finds that the County's Master Plan depicts the future use of the property as being in the

Rural Commercial Node category. See exhibit 2 future land use map and exhibit 8 figure 2.

- B. The Planning Commission finds that, as per the adopted Cheboygan County Master Plan, and Future Land Use Map, the future land use categories for surrounding properties may very well better describe the desired future land use on any given parcel and there is support in the Master Plan that this proposed rezoning would allow land uses which would be compatible with surrounding properties and meet the County's land use goals. See exhibit 2.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

9. Is the site served by adequate public facilities or is the applicant able to provide them?

- A. The Planning Commission finds that the site is or will be served by adequate public and private facilities by the applicant considering the type of uses which may be permitted on the property. See exhibit 3.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, that the factors will support the conditional rezoning. Motion carried unanimously.

10. Are there sites nearby already properly zoned that can be used for the intended purposes?

- A. The Planning Commission finds that the applicant has indicated a use for Equipment and farm machinery sales, repair, rental and washing and there are no sites nearby which can be used for that purpose. See exhibit 1

**Motion** by Mr. Freese, seconded by Mr. Borowicz, that the factors will support the conditional rezoning. Motion carried unanimously.

**Motion** by Mr. Freese, supported by Mr. Borowicz, that based upon the general findings of fact and the rezoning factors that the applicant's request to conditional rezone the property identified in the aforementioned property description in this document is hereby recommended to be approved. Motion carried unanimously

### **Cheboygan County Recreation Plan**

Mr. Schnell noted that two public comments regarding recycling were received and are included in the Planning Commission's packet. Mr. Schnell stated the only changes to be made to the plan are those parts that are highlighted at the end. Mr. Schnell explained that this is where he will add in the resolution of support and the minutes of the meetings. Mr. Schnell stated that five of the six townships already have public hearings scheduled. Mr. Schnell stated that they will approve this on their own which they are required to do.

Mr. Freese stated he would not have any objections to having a paragraph included on the recycling. Mr. Kavanaugh stated he is not sure that it should be included in the Recreation Plan. Mr. Borowicz suggested including language recommending recycling opportunities be available to recreational facilities. Mr. Kavanaugh agreed with Mr. Borowicz's suggested language. Ms. Lyon suggested including language to encourage recycling as there are some townships that do not participate in recycling. Mr. Schnell asked if this means encouraging recycling bins within the parks of townships that are currently participating in the recycling program. Planning Commission members stated yes. Discussion was held.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to recommend to the Cheboygan County Board Of Commissioners to approve Cheboygan County's Recreation Plan and the County's Goals, Objective and Action Plan with the understanding that the township specific information is the product of those respective townships. Motion carried unanimously.

### **UNFINISHED BUSINESS**

#### **Discussion Regarding Residential Zoning In Section 31, Beaugrand Township**

Mr. McNeil presented an aerial photo of the area that the Planning Commission discussed previously regarding four parcels in Section 31 of Beaugrand Township that are currently zoned Residential Development and that are being considered for rezoning to Agriculture and Forestry Management. Mr. McNeil stated this rezoning is being brought to the Planning Commission by staff after discussion with some of the property owners. Mr. McNeil stated Agriculture and Forestry Management is called for in the Master Plan. Mr. McNeil asked if the Planning Commission would consider undertaking this rezoning.

Mr. Freese stated there is one house in the lower right hand corner and a barn in upper right hand corner of the parcel and it is owned by the Beethem Family. Mr. Freese requested a statement from the Beethem's that they agree with the rezoning.

Mr. Schnell explained that this came to light during the Lake and Stream rezoning. Mr. Schnell stated that he received a call from Mr. Beethem who stated that his family owns this property which they only plan to farm. Mr. Schnell stated that he will send Mr. Beethem a form letter. Discussion was held.

### **Review Of Planned Unit Development Ordinance Amendment**

Mr. McNeil stated the issue of taking a new look at the PUD ordinance was identified as a priority in the Master Plan. Mr. McNeil stated the document that the Planning Commission is reviewing tonight has a few changes since it was last discussed. Mr. McNeil stated definitions of industrial use, non-residential use and residential use have been provided. Mr. McNeil stated language has been provided relative to the provision of open space. Mr. McNeil stated he included a requirement 15% open space and he reduced the proposed minimum lot size for residential dwelling accordingly. Mr. McNeil stated language was included to state that any PUD with proposed industrial uses would have to be located in areas already zoned Industrial. Mr. McNeil explained that development phase information will be included in the preliminary plan submission. Mr. McNeil stated if this information is not provided because the plan is simple, the Planning Commission is still able to place conditions on the approval.

Mr. Freese stated this looks like everything the Planning Commission discussed previously. Mr. Freese referred to Section 19.3.c.2 and asked that the word with be changed to within.

Mr. Borowicz referred to Section 19.5.2.a.2 and asked what will happen with the amendments that are deemed major. Mr. McNeil explained that the major ones will have to go back through the original application process. Mr. McNeil stated that if it is minor it can be dealt with by staff but if it is major it must go back to the Planning Commission to consider. Mr. Borowicz suggested removing the word except from Section 19.5.2.a.2.

Mr. Jazdyk asked how long the PUD ordinance has been on the books and if the PUD ordinance has ever been used. The Planning Commission members discussed that this ordinance has existed for many years. Ms. Croft and Mr. McNeil stated yes. Mr. McNeil stated this ordinance is not very usable the way it is as it doesn't truly allow a mixture of uses. Mr. McNeil stated it only allows what is in the zoning district and does not provide a lot of flexibility. Mr. McNeil stated this was identified as an issue in the Master Plan. Discussion was held.

Mr. Freese stated he is comfortable with this amendment after these few suggested changes are made. Mr. McNeil stated he will make the changes and then bring it back for the Planning Commission to review. Mr. McNeil stated if the Planning Commission is comfortable with the amendment it can then be forwarded to legal counsel for review.

### **NEW BUSINESS**

No comments.

### **STAFF REPORT**

Mr. McNeil stated Heritage Cove Farm will be on the 12/02/15 Planning Commission agenda. Mr. McNeil stated that some of the topics discussed tonight will be discussed at the 12/16/15 Planning Commission meeting. Mr. McNeil stated that Bryan Graham will attend the 12/16/15 Planning Commission meeting to discuss the implications on the sign ordinance due to the recent Supreme Court decision with regards to content on signage.

### **PLANNING COMMISSION COMMENTS**

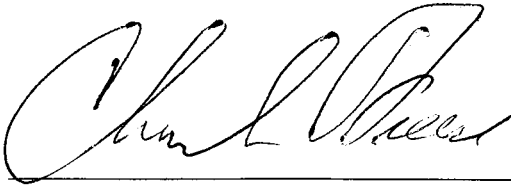
No comments.

### **PUBLIC COMMENTS**

Mr. Muscott referred to Section 19.4.2.b.9 and Section 19.5.1.b of the proposed PUD amendment and asked if there is any way to put restrictions on it if they do complete the development. Mr. Freese stated that is why this section is in the amendment. Mr. Muscott stated he does not see any remedies as this is just asking for a schedule. Mr. Freese explained that the Planning Commission can determine which unit must be built first. Mr. Freese stated the unit that makes the money can be scheduled last. Mr. Muscott asked who will determine what unit makes the money. Mr. Freese stated the Planning Commission will have to make a reasonable assumption. Mr. Freese stated that a performance bond may be made a condition of approval of the PUD. Mr. McNeil stated that there will be a lot of dialog that will take place and ultimately the remedies will be within the provisions of enforcement in the ordinance. Discussion was held.

**ADJOURN**

**Motion** by Mr. Kavanaugh to adjourn. Motion carried. Meeting was adjourned at 7:45pm.

A handwritten signature in cursive script, appearing to read "Charles Freese", written in black ink. The signature is positioned above a horizontal line.

Charles Freese  
Planning Commission Secretary



# Cheboygan County Board of Commissioners' Meeting

January 12, 2016

**Title:** Cheboygan County Recreation Plan 2016

**Summary:**

You have been provided with the County's Recreation Plan completed jointly with 6 participating townships: Aloha, Beaugrand, Benton, Grant, Inverness, and Mackinaw. The plan was distributed to the public for public input for 30 days prior to the November 18<sup>th</sup> public hearing held by the County Planning Commission. Following the public hearing the Planning Commission voted to recommend the plan to the County Board of Commissioners for approval.

Their motion was as follows:

Recommend to the County Board of Commissioners to approve Cheboygan County's Recreation Plan and the County's Goals, Objectives, and County Action Plan with the understanding that the Township-specific information is the product of those respective townships.

The next steps are for the Board of Commissioners to review the plan and act on whether to adopt the plan for the county. The participating townships have their public hearings scheduled.

Other information to be added to the plan upon final adoptions by all jurisdictions are the timelines for approval and the final minutes of each meeting including all of the resolutions of approval. This information will be gathered by our department and submitted to the DNR for their review. If approved, all entities that participated in this plan will be eligible to apply to the Michigan Natural Resources Trust Fund (MNRTF) for funding for their recreation projects. The plan and all supporting documents must be submitted by February 1, 2016.

**Financial Impact:** No impact

**Recommendation:** Approve Resolution #16-02 and authorize the Chair to sign any necessary documentation required to submit the Recreation Plan to the Michigan Department of Natural Resources to obtain Recreation Plan Certification.

**Prepared by:** Steve Schnell  
Community Development Director

**Department:** Community Development

## **RESOLUTION 16-02**

### **CHEBOYGAN COUNTY RECREATION PLAN**

For Cheboygan County, In partnership with Aloha, Beaugrand, Benton, Grant, Inverness, and Mackinaw Townships in the County of Cheboygan, Michigan

**WHEREAS**, the County of Cheboygan has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2016 through 2021, and

**WHEREAS**, the County of Cheboygan has entered into this planning process in collaboration with the townships of Aloha, Beaugrand, Benton, Grant, Inverness, and Mackinaw, and

**WHEREAS**, the combined area of the aforementioned local units of government constitutes the planning area, and

**WHEREAS**, the County of Cheboygan is of the understanding that the governing bodies of the aforementioned local units of government intend to pass a similar resolution of adoption of the Cheboygan County Recreation Plan, and

**WHEREAS**, the County of Cheboygan began the process of developing a community recreation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

**WHEREAS**, residents of the County of Cheboygan were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

**WHEREAS**, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

**WHEREAS**, a public hearing was held on November 18<sup>th</sup>, 2015 at the Cheboygan County Building to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Cheboygan County Recreation Plan, and

**WHEREAS**, the County of Cheboygan has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the County of Cheboygan, and

**WHEREAS**, after the public hearing, the County of Cheboygan voted to adopt said Cheboygan County Recreation Plan,

**NOW, THEREFORE BE IT RESOLVED** the County of Cheboygan hereby adopts the Cheboygan County Recreation Plan.



YES: \_\_\_\_\_

NO: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

**CHEBOYGAN COUNTY BOARD OF  
COMMISSIONERS**

By: \_\_\_\_\_  
Pete Redmond, Chairperson

I, the undersigned, the Clerk of the County of Cheboygan, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Cheboygan County Board of Commissioners at its regular meeting held on January 12, 2016 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: January 12, 2016

\_\_\_\_\_  
Mary Ellen Tryban, Clerk



# CHEBOYGAN COUNTY RECREATION PLAN

**Including specific plans for the following  
townships within Cheboygan County:**

**Aloha Township  
Beaugrand Township  
Benton Township  
Grant Township  
Inverness Township  
Mackinaw Township**

**Adopted \_\_\_\_\_**

## **PLANNING COMMISSION**

**Patty Croft, Chairperson  
Harold Borowicz, Vice Chairperson  
Charles Freese, Secretary  
Stuart Bartlett  
Stephen Churchill  
John Jazdyk  
Michael Kavanaugh  
Sharon Lyon  
Charles Ostwald**

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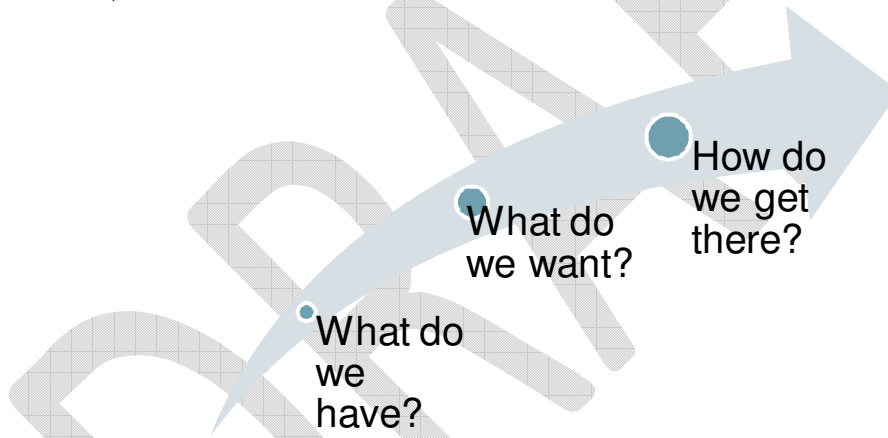
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## Chapter 1 Intro to Recreation Plan and the Planning Process

### What is a Recreation Plan and why do we have one?

Recreation opportunities enhance a community's quality of life and these opportunities abound in Cheboygan County. Residents and visitors of Cheboygan County have access to many acres of public land which include over 400 miles of trails, campgrounds, hunting and fishing areas. The schools of Cheboygan County provide many organized sports and recreational activities for the students. The area is served by many recreational user groups such as sportsman's clubs, trail user groups, and natural resource observers' clubs. Cheboygan County and its municipal units are just some of the many partners that make Cheboygan County a great place to recreate.

This Recreation Plan is intended to guide decision makers in the future development and improvement of the variety of recreation opportunities throughout the county. Since so many opportunities naturally exist in Cheboygan County, the primary emphasis of this plan is to encourage coordination of efforts of the various entities who manage the recreational resources. These entities which need to be at the table when recreational resource planning occurs include the DNR, DEQ, Army Corps of Engineers, County, Townships, City, Villages, land conservancies, and commercial entities.



The Recreation Plan includes an inventory of the existing recreational assets, sets a vision for what recreational amenities should exist in the County in the future, suggests goals to achieve that vision, and then provides a plan for how goals can be achieved.

### Why should people be involved?

The success of the County's recreational assets in raising the quality of life for all residents depends on partnerships and efficient use of resources. As more people get involved, better decisions can be made.

For more information, visit the County's website: [www.cheboygancounty.net/planning](http://www.cheboygancounty.net/planning)

## Chapter 2 Benefits of Recreation Activity for a Community

Public recreation areas such as parks and trails are deeply ingrained in the fabric of our society. They have been around since the early to middle 1800's. Around the year 1830 there were no public parks per se. There were no public art museums or public botanical gardens. The only large open spaces that the public could utilize were cemeteries. Cemeteries were built with manicured gardens, winding roads, and beautiful views. They were popular places where many people had picnics and even held carriage races.

About the same time that cemeteries became popular as public parks, more interest was also being focused on creating national parks. People were exploring places like Yosemite and Yellowstone. Artists shared their drawings of these magnificent places with the rest of the country and with it there became a shared idea of a national park system to protect these natural resources. In the later 1800's the National Park Service was conceived and the first National Park was created in Yellowstone. Northern Michigan was the location of the second national park, Mackinac National Park on Mackinac Island. Mackinac National Park was established in 1875 and later turned over to the state in 1895, becoming Mackinac Island State Park, the first state park in Michigan.

Parks and recreation areas have grown to fill a wide range of public interests and, therefore, they take many forms. They may be natural areas with no man-made features. They may also be complete paved with many structures. Municipalities have created tennis courts, basketball courts, ice rinks, skateboard parks and ball fields of all sorts as well as natural areas for simply observing nature.

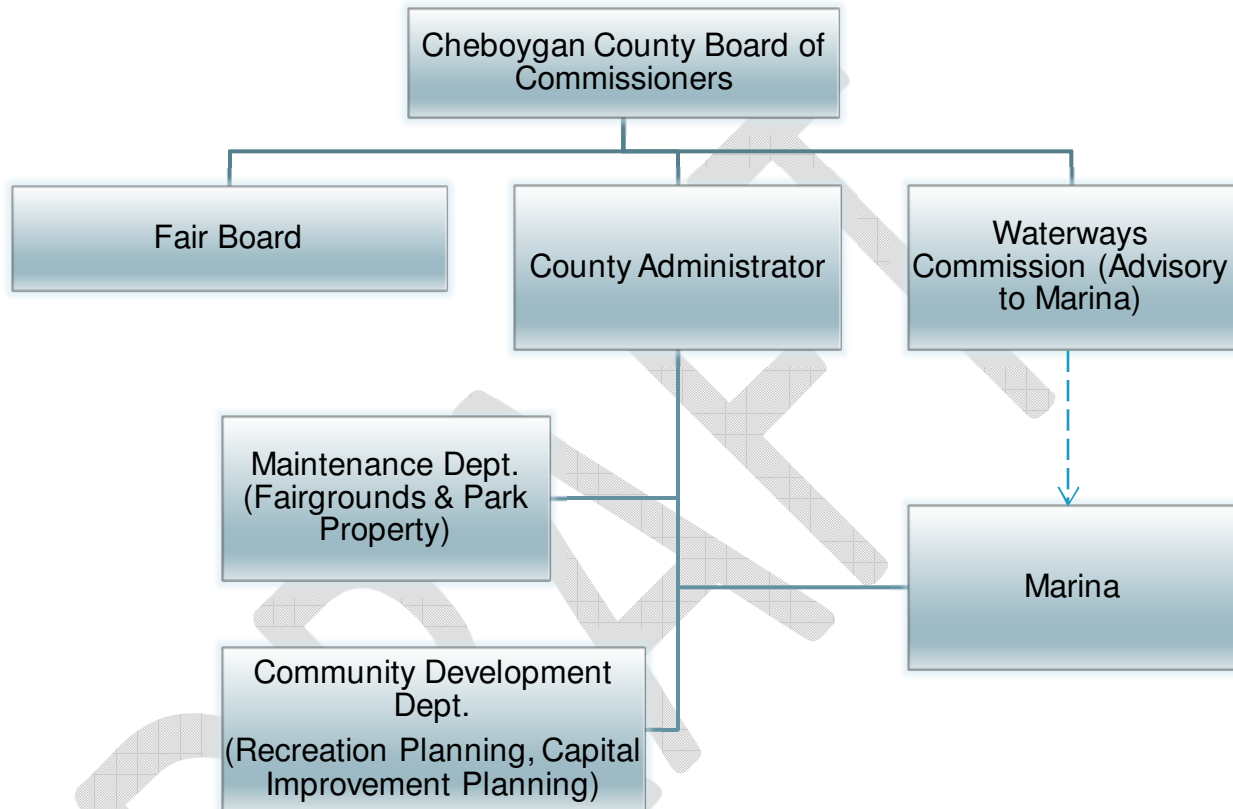
Communities are both social and economic entities. Parks serve both the social and economic needs of a community. Private and public places intertwine providing a mix of assets that raise the residents' quality of life. Parks are public spaces that provide a means for people to exercise and socialize, improving their health. Parks are also assets for the community to gain economic health. More recently, studies have been conducted which quantify the economic benefits of parks and recreation amenities.

The National Recreation and Parks Association (NRPA) as well as the Trust for Public Land (TPL) have outlined in separate reports scientific proof of the intuitive benefits of park facilities to the health of a community and its residents. Although not all benefits can be measured, some major factors can be. Property value, tourism, health, clean water, and clean air can all be measured. Public parks are an opportunity for people of all income levels to be able to enjoy free parkland and free recreational opportunities.

The proximity of a home close to a park has been proven to have a higher value compared to a home away from park land. The activities that parks provide have also proven to improve the health and well-being of residents, thereby lowering health care costs.

### Chapter 3 Cheboygan County's and Townships' Administrative Structure

Cheboygan County's recreational activities are under the direct supervision of the Cheboygan County Board of Commissioners as shown in the chart below:



In addition to this general recreation administrative structure, two specialized functions are handled by separate boards. The County Fair and County Fairgrounds are overseen by the Cheboygan County Fair Board, which is under the County Board of Commissioners and has County Board representation. The County Fairgrounds are used for a variety of recreational activities in addition to the annual County Fair. These include soccer, baseball and horse-shoes. There are also many organized recreational activities at the Fairgrounds including handicapped horseback riding and a community garden, initiated and maintained by area 4-H youth.

The County Marina is operated by County staff. The Cheboygan County Waterways Commission provides input on operation and capital improvement objectives. The Waterways Commission is a 7-member board appointed by the County Board of Commissioners.

Recreation matters are also discussed at meetings of various committees and informal forums. There is a group of three townships, the city of Cheboygan, and the county of Cheboygan that meet periodically as the Northern Cheboygan County Intermunicipality Planning Committee. This group has included some discussion of recreational goals as part of their planning activity. Also, the County Community Development Department hosts a Cheboygan County Trails Forum every 4<sup>th</sup> Wednesday of the month to share trails-related information with various county leaders.

Capital improvements planning, as required under the Planning Enabling Act (PA 33 of 2008), occurs annually under the guidance of the Community Development Department through the County Planning Commission finally being submitted to the County Board of Commissioners. This process includes parks improvements by the Fair Board as well as improvements to the County Marina.

### **STAFF DESCRIPTION**

The County has staff that has many planning related duties including recreation planning. The Community Development Department staff who provide recreation planning services include the Community Development Director, Community Planner, and Department Clerk. The Director provides long-term planning services and zoning guidance. The County also supports township efforts to do trails planning. The Director coordinates and facilitates multi-jurisdictional trail planning efforts and hosts a monthly trails forum for township officials and both motorized and non-motorized trails user groups.

The Community Planner provides support for the County Planning Commission and their annual Capital Improvement Planning. The County Marina has a Harbormaster and the general operations are guided by the Waterways Commission. The County Fairgrounds are maintained by Fairground employees.

### **School District Involvement**

Local school districts have been included at the County level. During the County Master Planning process as well as the Recreation Planning process, the local school district leaders were invited to participate in various public input workshops. Master Plan meetings touched on recreation opportunities in the county and the meetings were held at the local schools. Focus group meetings were also held with students at the schools. Their input was very valuable in establishing the Recreation Plan's goals and objectives.

### **Relationship with other public agencies and private organizations**

Cheboygan County partners with Northeast Michigan Council of Governments (NEMCOG) on many projects including the Up North Trails project. The County provides guidance and participates in the data gathering and Trail Town programming. Indian River, Topinabee, and Mackinaw City have all completed Trail Town Plans.

Cheboygan values the many miles of trails within its boundaries. There are many other organizations which represent trail users of all types. These trail organizations are valuable partners in recreational asset development in Cheboygan County and are listed on page 37 in Chapter 6 – Existing Recreational Assets in Cheboygan County.



## **Volunteer Involvement**

Volunteers provide guidance to many efforts throughout the county. Since there is no Recreation department within the government structures at the county and township levels, they are relied upon to provide input on project plans as well as maintenance of facilities. Some townships subcontract for a maintenance person to handle restroom cleaning at public parks, but that is very limited activity.

Local rail-trails on property owned by the DNR include volunteers in many aspects of trail maintenance. For summer use by bicyclists and hikers, the trails use volunteer “trail captains” to handle minor maintenance issues.

To prepare for winter activities on these trails the DNR utilizes a club program for snowmobile trail grooming needs. These clubs have an agreement with the DNR which includes some reimbursement. The club members do brushing and trail clearing efforts in exchange. Volunteers also do some trail grooming efforts at Black Mountain Recreation Area for winter cross-country skiing activities.

## **Aloha Township Structure**

Aloha Township has no staff for recreational activities. Township recreation is handled by the Township Board. For 2015, the individuals involved in recreational activities are as follows:

### ***2015 ALOHA TOWNSHIP BOARD***

Chuck Maziasz, Supervisor  
Barb Hall, Clerk  
Charles Veneros, Treasurer  
Steve Crusoe, Trustee  
Scott Eno, Trustee

## **Beaugrand Township Structure**

Beaugrand Township has no staff for recreational activities. Township recreation is handled by the Township Board. For 2015, the individuals involved in recreational activities are as follows:

### ***2015 BEAUGRAND TOWNSHIP BOARD***

Marcia Rocheleau, Supervisor  
Terri Sarrault, Clerk  
Robin Westfall, Treasurer  
Ed Barr, Trustee  
John Wanke, Trustee

## **Benton Township Structure**

Benton Township has no staff for recreational activities. Township recreation is handled by the Township Board. For 2015, the individuals involved in recreational activities are as follows:

### ***2015 BENTON TOWNSHIP BOARD***

Andrew Archambo, Supervisor  
Maureen Engle, Clerk  
Ann M. Couture, Treasurer

Charles Beckwith, Trustee  
Jayne Passeno, Trustee

**Grant Township Structure**

Grant Township has no staff for recreational activities. Township recreation is handled by the Township Board. For 2015, the individuals involved in recreational activities are as follows:

*2015 GRANT TOWNSHIP BOARD*

Gil Archambo, Supervisor  
Judi Chinner, Clerk  
Rachael Vallance, Treasurer  
Kathleen Hart, Trustee  
Eric Boyd, Trustee

**Inverness Township Structure**

Inverness Township has no staff for recreational activities. Township recreational activities are under the direct supervision of the Township Board. For 2015, the individuals involved in recreational activities are as follows:

*2015 INVERNESS TOWNSHIP BOARD*

Ronald J. Neuman, Supervisor  
Jean Beethem, Clerk  
Kathy Spray, Treasurer  
Tim Borowicz, Trustee  
Bernard Schramm, Trustee

**Mackinaw Township Structure**

Mackinaw Township has no staff for recreational activities. Township recreation is handled by the Township Board. For 2015, the individuals involved in recreational activities are as follows:

*2015 MACKINAW TOWNSHIP BOARD*

Donna Falor, Supervisor  
Jack Keck, Clerk  
Janice Welch, Treasurer  
Charles Brew, Trustee  
Kevin Oswald, Trustee

## Chapter 4 Recreation Vision - Goals and Objectives

The following are goals and objectives formed directly from input gathered from Cheboygan County stakeholders. The following is a list of Goals and Objectives for recreation activity in Cheboygan County. It is not meant to indicate a ranking of their importance.

1. Create opportunities for Cheboygan County residents and visitors to live a healthy, active lifestyle.

**Objectives:**

- A. Improve existing local (township, city, etc.) parks; create parks in those communities with no nearby facilities; coordinate placement of parks.
    - i. Support local acquisition of property and develop public access sites and road ends for boating and fishing.
    - ii. Coordinate park planning with street layout and design to integrate city centers with park facilities and trails.
    - iii. Locate parks near downtowns to enhance those areas where people already gather.
    - iv. Encourage parks that allow youth to gather out of doors in a safe environment.
  - B. Ensure the walk-ability and accessibility within the community and to the recreational opportunities in all public places.
  - C. Support trail connectors between parks, schools and other community resources.
    - i. Support east/west rail-trail improvements that connect the primarily north/south existing rail-trails.
2. Communicate the economic and health benefits of the recreational activities and recreational assets in Cheboygan County.

**Objectives:**

- A. Create awareness of recreational opportunities through county websites and other economic development communications.
- B. Coordinate and communicate better the existing recreational opportunities for all citizens of all ages and abilities, especially opportunities for the County's youth and elderly.
- C. Communicate the quality of life benefits that results from having extensive recreational resources.
- D. Encourage appropriate use of our recreational resources for economic development opportunities.
- E. Encourage efforts to raise awareness of the boat launches, harbors, and other water trails ("blueways") especially along the Lake Huron coast and Inland Waterway.
- F. Emphasize the health care benefits of a strong recreation system.
- G. Continue to distribute the County's recreational trails map with thorough and accurate information on the off-road vehicle opportunities and ordinances.
- H. Create opportunities and support rule or policy changes which allow for additional signage beneficial to trail and park users and local businesses.

3. Encourage coordination of park programs and park or trail development projects within Cheboygan County including city, village, township, county, and the state of Michigan.

**Objectives:**

- A. Encourage coordination of recreation facility planning with historic destinations. Lighthouses can be paddling destinations. Historic Mill Creek experienced an increase in visitors by adding recreation amenities such as a zip line, climbing wall, and adventure course and now calls itself the Historic Mill Creek Discovery Park.
- B. Host forums for recreation stakeholders to coordinate and cooperatively promote activities and events.
- C. Facilitate communication and cooperative promotion of DNR recreation facilities (state parks, trails, etc.) along with the gateway communities.
- D. Encourage coordination of public transit system with recreational programs to transport community members to recreational events/facilities.
- E. Include recreational activities information from a variety of providers on county website.
- F. Integrate and create better access between recreation facilities and schools, commercial areas, residential areas, libraries and other destinations. Encourage safe routes of transportation between parks and schools and centers of civic activity.
- G. Encourage infill development of public parkland where inholdings exist (private lands which are surrounded by public lands).
- H. Encourage those who control the recreational assets in the County to share access to those facilities for recreational or other public purposes.
- I. Support appropriate development in communities near a trail to service trails users.
  - i. Recognize that goods and services that are good for trail users will be appealing to other tourists and residents.
  - ii. Trail and park users should be accommodated both physically and socially within the community.
  - iii. Allow for trailhead amenities through local ordinances and community plans.
  - iv. Provide for adequate wayfinding and off-premise signs to and from the community and the trail or park.
- J. Support Trail Town objectives for communities near a trail or park.
  - i. Provide specially-tailored economic development support (such as “economic gardening” or a façade program) for business providing services to trail and park users.
  - ii. Promote a Gateway Moment which is a physical feature indicating to trail or park users that they have entered the community.
  - iii. Create a “sense of place” by promoting the *unique* asset or attributes of that trail town or central business district.
  - iv. Establish the right mix of services appropriate for users of the nearby park or trail.
  - v. Promote trail-oriented events.

4. Encourage trail projects for all trail users, including motorized and non-motorized uses as well as providing for accessibility.

**Objectives:**

- A. Promote the use of designated trails for a variety of activities, including walking, bicycling, ORV/ATV riding, motorcycle riding, cross country skiing, and horseback riding.
- B. Encourage appropriate transportation system improvements which accommodate users of all abilities to improve access to trails and other recreation amenities.
  - i. Improvements could include bike racks on transit buses, wheelchair lifts, longer crosswalk signals, safer routes to schools.

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## Chapter 5 Action Programs

### **ACTION PROGRAMS, CAPITAL IMPROVEMENT SCHEDULES & RATIONALES**

Good planning is essential to ensure that taxpayer dollars are spent appropriately. Based on the previously outlined goals and objectives, action programs have been created by the county as a whole and each township participating in this Recreation Plan. Presented here are those action programs and capital improvement programs which outline how, if funding becomes available, each entity plans to implement their recreation goals and objectives.

Please note that the following action programs and accompanying rationale are presented by each partnering jurisdiction and is a reflection of only that jurisdiction's choices. Although coordinated planning is a goal of this effort, each jurisdiction determines and endorses only its own action program and rationale. Local control and responsibility of these programs is of utmost importance.

#### **Cheboygan County Action Program**

The County is blessed with many State owned recreational facilities and the major communities, such as the City of Cheboygan, Mackinaw City and Tuscarora Township also own and operate many recreational facilities and programs which serve the public.

Cheboygan County provides opportunities for the various local government entities within its borders to work together to provide quality recreational opportunities in an efficient and effective manner. For instance, the County hosts a monthly Trails Forum for all people and local government representatives with an interest in recreation trails to share challenges, successes, events, and resources related to trails. This collaboration improves understanding amongst all trail users, both motorized and non-motorized. The County seeks to establish other linkages between all entities that provide and manage recreational opportunities within Cheboygan County.

In addition, Cheboygan County works very closely with DNR staff to discuss how our existing recreational resources can be used most effectively. Periodic meetings of County and DNR staff provide opportunities to share resources and work toward shared goals.

**Cheboygan's County's Action program** for recreation is as follows:

- Coordinate efforts with municipalities or other appropriating partners, to enhance existing parks and recreation offerings or implement new ones.
- Support the expansion of area trails in order to encourage appropriate and increased usage and appreciation of the area's natural resources.
- Ensure that county sponsored recreational facilities and activities are open and accessible for all members of the public, regardless of residency, age, race, handicap, etc.
- Create better visitor experiences at the County fairgrounds.
- Increase awareness of the County's unique water-based recreational resources such as the Inland Waterway, the Lake Huron shoreline, and the many inland lakes.
- Provide more opportunities for the general public to enjoy the Cheboygan County Fairgrounds year-round.

- **County Marina**
  - Upgrade facilities at the Cheboygan County Marina. Reconstruct gas dock, replace fuel tanks, provide access walk to waterfront and complete landscaping improvements.
  - Monitor water depth and dredge if necessary.
  - Consider providing additional finger piers to meet future demand.
  - Annually review maintenance needs. Annually the County reviews the needs of the facilities including how well the current capacity meets the demand, fluctuations in demand, depth of water, and maximum draw of visiting boats. Capital Improvements for the Marina are included in the county-wide Capital Improvement Program (CIP) and reviewed annually by the County Planning Commission and County Board of Commissioners. Harbormaster completes these reviews and continuously reviews as needed with the County Administrator and County Waterways Commission.
- Site furnishings and improvements to signs at Veterans Park.
- Support for parkland near and complimentary to the Cheboygan County Fairgrounds. Complimentary park facilities would take advantage of existing underutilized recreational assets at the fairgrounds including providing restrooms for public use for neighboring soccer fields, neighboring snowmobile trail and existing fairgrounds.
- Encourage recycling receptacles within the parks in townships which participate in recycling programs.

## **General Basis for Action Program**

There is a lot that should influence decision makers when developing recreational opportunities in Cheboygan County. The basis for taking action to create recreational opportunities is:

1. The health of the community improves when recreational opportunities are readily available for all residents. Increased health of the community also means lower health care costs, thereby improving the economy. The Michigan Recreation and Parks Association (MRPA) estimated the costs of various health issues for a township in Michigan and found that for a township of 16,025 people, obesity cost approximately \$6.6 million based on estimates from the Center for Disease Control. They also estimate that enhanced access to places for physical activity led to a 25.6% increase in the number of people exercising 3+ days per week.
2. The residents of the county are aging but remaining more active later in life. The proportion of the county's residents who are between 60 and 64 years of age increased by 30.9% between 2000 and 2010. More pathways with crosswalks, harder surfaces, and recreational opportunities for our older population are needed for this growing market.
3. The age group of Cheboygan County residents between the ages of 25 and 34 decreased in size by 22.6% between 2000 and 2010. This generation chooses their place of residence based on the quality of life offered in a community. Quality of life for many of this generation is determined by the recreational and adventure opportunities offered. The recreational amenities of Cheboygan County can help attract and keep young people in Cheboygan County.
4. Cheboygan County has great pride in the beauty of its natural resources and rural character and providing appropriate accessibility to its residents and visitors. For instance, there are some valuable trout streams which must be both protected and enjoyed. The balance between use and protection is a major challenge but an important process.

5. Parks and recreation systems are a significant economic engine for any region, especially in areas that already have a strong travel and tourism economy. Cheboygan County has a stronger economy during the summer season. Parks and Recreation amenities for all seasons are needed to create more economic development in the other seasons. More year-round opportunities will also build on the quality of life attractiveness for all ages and make Cheboygan County an even more desirable year-round destination.

*Cheboygan County Capital Improvement Program*

<b>Five-Year Action Program</b>		
<b>Year</b>	<b>Acquisition, Development or Improvement</b>	<b>Cost and Funding Source</b>
<b>2016-2017</b>	<b>Develop plan for Fairgrounds upgrade to year round, multi-use recreation facility open to the general public</b>	<b>\$10,000 Municipal, State, &amp; Donations</b>
<b>2016-2018</b>	<b>Fairgrounds – construction of restrooms and showers for recreational field users and for fairground activities and users of neighboring recreational trail</b>	<b>\$200,000 Municipal, State &amp; Donations</b>
<b>2018</b>	<b>Develop plan for County owned 40 acre parcel of lake frontage for multi-use recreational purposes in consultation with Mullet Township</b>	<b>\$10,000 Municipal, State, &amp; Donations</b>
<b>Ongoing</b>	<b>Support the development of multi-use trails, especially east/west connectors to existing rail/trails (both motorized and non-motorized)</b>	<b>TBD Municipal, State, &amp; Donations</b>
<b>Ongoing</b>	<b>Reconstruct gas dock; replace fuel tanks, access walk to waterfront and landscaping improvements to County Marina.</b>	<b>\$400,000 Municipal, State</b>
<b>Seeking</b>	<b>Improve and expand public access to area lakes and rivers</b>	<b>TBD Municipal, State, &amp; Donations</b>

*Cheboygan County Rationale*

<b>Project</b>	<b>Basis for need</b>
<b>Fairgrounds</b>	<b>The year-round increase in use of the County Fairground facilities necessitates the enhancement of the facilities and grounds to provide a more user friendly and handicap accessible venue. The County desires to provide more opportunities for the general public to use portions of the fairgrounds as a recreational resource all year long.</b>
<b>40 Acre Park</b>	<b>Provide park amenities, programs and handicap accessibility to an area of the County where parks and recreation deficiency exists.</b>



<b>Trails Improvement</b>	<b>Provide for an environmentally and pedestrian safe recreation opportunity. The County wants to create opportunities through efficient use of existing resources. Linking two existing trails to create a loop exponentially increases the viability of attracting users to those trails.</b>
<b>County Marina Improvements</b>	<b>Provide for a safe and convenient service for boaters. Current gas dock and tanks are approaching their engineered lifespan. This project is essential for environmental protection as well as a critical component of the operation of the marina. Public access to the waterfront and landscaping provides access to the general public as well as a welcoming environment and improves natural resources on the property.</b>
<b>Access Expansion</b>	<b>Provide equal opportunity for recreational water usage.</b>

### **Aloha Township Action Program**

Aloha Township has good access to the area’s lakes and rivers for outdoor recreational activities, but has very little township developed recreational facilities available. Aloha Township is very interested in expanding the amount and types of recreational facilities within the township to better meet the needs of its residents.

### **Aloha Township Capital Improvement Program**

<b>Five-Year Action Program</b>			
<b>Project</b>	<b>Year</b>	<b>Acquisition, Development or Improvement</b>	<b>Cost and Anticipated Funding Source</b>
<b>1</b>	<b>2016-2017</b>	<b>Establish Township Park on Hiawatha Drive and Landscape</b>	<b>\$10,000 (Local, DNR, Private)</b>
<b>2</b>	<b>2016-2017</b>	<b>Purchase and install playground equipment at Township Park</b>	<b>\$8,000 (Local, DNR, Private)</b>
<b>3</b>	<b>2017-2018</b>	<b>Construct handicap accessible restrooms, put in well, electrical and septic</b>	<b>\$30,000 (Local, DNR, Private)</b>
<b>4</b>	<b>2018-2019</b>	<b>Fence and lights around park and construct pavilion</b>	<b>\$90,000 (Local, DNR, Private)</b>
<b>5</b>	<b>2019-2020</b>	<b>Senior recreation area – shuffle board, horseshoes, etc.</b>	<b>\$10,000 (Local, DNR, Private)</b>

### **Aloha Township Rationale**

<b>Project</b>	<b>Basis for Need</b>
<b>1</b>	<b>Addition of Township Park will enhance recreational uses in Township and allow more residents the opportunity to enjoy nature and socialization.</b>
<b>2</b>	<b>Adding playground equipment will expand the Park’s facilities for children.</b>

3	<b>Adding restrooms will make the park more comfortable for public use for all the residents in the Township.</b>
4	<b>The addition of fencing and lighting will add security to the park for children and senior citizens. Addition of a Pavilion will enhance the use of the Park and attract more visitors.</b>
5	<b>Adding senior recreations will welcome our senior population to enjoy the Township Park.</b>

### Beaugrand Township Action Program

Beaugrand Township has good access to the area’s lakes and rivers for outdoor recreational activities, but has no township developed recreational facilities available. Beaugrand Township is interested in developing some type of recreational facilities within the township to better meet the needs of its residents.

**Beaugrand Township Action program** is as follows:

- Pursue recreational activities which are not currently available within the township.
- Seek property to be used for a township park. This park would be preferably near the shoreline. Larger property inland would also be considered.
- Encourage and support the possibility of a future recreational facility.
- Ensure any future sponsored recreational facilities and activities by the township are open and accessible to all member of the public, regardless of age, race, handicap, etc.

### Beaugrand Township Capital Improvement Program

Year	Acquisition, Development or Improvement	Cost and Anticipated Funding Source
2016-2019	<b>Acquire land for public park, preferably waterfront or near the water.</b>	<b>To be determined</b>
TBD	<b>Pursue recreational opportunities which are not currently available within the township</b>	<b>To be determined</b>

### Beaugrand Township Rationale

<b>Basis for Need</b>
<b>To have available recreational opportunities for the township residents. Public access to Lake Huron and the large amount of water front in the township would ensure that the public would be able to enjoy the natural resources available to them.</b>

### Benton Township Action Program

Benton Township has good access to the area’s lakes and rivers for outdoor recreational activities. Benton Township has 40 acres of land that is developed into a township park. The Benton Township Park has a walking path, picnic area, bathrooms, pavilion, tennis courts, basketball court, and volleyball court.. Benton Township is interested in expanding the amount and types of recreational facilities within the township in order to better meet the needs of its residents.

**Benton Township’s Action Program** for recreation is as follows:

- Pursue improvements to recreational opportunities which are not currently available within the township
- Encourage and support the construction and maintenance of community facilities equipped to offer a wide variety of educational, recreation and social activities.
- Encourage community-wide craft and recreational programs, designed for all age groups, as an opportunity for seasonal, permanent residents and tourists.
- Support the expansion of access to the area lakes and rivers in order to encourage managed usage and appreciation of the area’s natural resources.
- Ensure that township sponsored recreational facilities and activities are open and accessible to all member of the public, regardless of age, race, handicap, etc.

**Benton Township Capital Improvement Program**

The Capital Improvement Schedule found below describes what recreational improvement Benton Township would like to pursue of the next seven years.

Project #	Year	Project	Est Cost	Possible Funding
1	2016-2017	Gazebo	\$ 50,000	Local, DNR, Private Donations
2	2016-2020	Expand Walking Path	\$92,000	Local, DNR, Private Donations
3	2017-2021	Ball field Development	\$50,000	Local, DNR, Private Donations
4	2016-2019	Complete fence installation around Twp Park	\$20,000	Local, DNR, Private Donations
5	2016-2020	Improvements to public access to area lakes & Rivers for swimming, picnicking, etc.	\$10,000	Local, DNR, Private Donations

**Benton Township Rationale**

Project #	Justification
1	A pavilion would bring people to the park for parties or concerts. The tennis, basketball and volleyball have been completed and are used just about every day.
2	The current walking path is very popular expansion would provide the public with a longer walk
3	Improving and development of ball fields will add to the number of park users.
4	Constructing a fence around the Township Park will add security to the facility.
5	Improving the access and facilities at the lakes and rivers will ensure that the waterfront can be enjoyed by all. The township continues to make improvements to public access points within the township to area lakes and rivers. Improvements

	continue to the road ends within Benton Township by mowing, waste removal, and beach cleaning.
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### Grant Township Action Program

**Grant Township's Action Program** for recreation is as follows:

- Promote our park system and recreational opportunities in the township.
- Pursue improvements to recreational opportunities which are not currently available within the township.
- Encourage and support the construction and maintenance of community facilities equipped to offer a wide variety of educational, recreation and social activities.
- Encourage community-wide craft and recreational programs, designed for all age groups, as an opportunity for seasonal, permanent residents and tourists.
- Support the expansion of access to Black Lake in order to encourage managed usage and appreciation of the area's natural resources.
- Ensure that township sponsored recreational facilities and activities are open and accessible to all members of the public, regardless of age, race, handicap, etc.

### Grant Township Capital Improvement Program

Project #	Year	Project	Est. Cost	Possible Funding
1	2016-2019	Development of Township Park/land cleaning, fill work, etc.	TBD	Local, DNR, Private Donations
2	2016-2019	Construct rest rooms at Township Park	TBD	Local, DNR, Private Donations
3	2016-2019	Construct picnic area at Township Park	TBD	Local, DNR, Private Donations
4	2016-2019	Purchase & install additional playground equipment at Township Park	TBD	Local, DNR, Private Donations
5	2016-2019	Improvements to public access to Black Lake, Black River and surrounding lakes for boating, swimming, picnicking, etc.	Under Investigation	Local, DNR, Private Donations
6	2016-2019	Construct walking path at the Township Park	Under Investigation	Local, DNR, Private Donations
7	2016-2019	Fence around Township Park	TBD	Local, DNR, Private Donations

### Grant Township Rationale

Project #	Basis for Need
1	Results of community survey show a high degree of support and interest in constructing a park within the township.
2	Adding rest room to the Township Park will make the facility much more comfortable for public use, especially those with young children.
3	Constructing a picnic area with picnic tables and grills will expand the park's facilities for all residents.
4	Adding additional playground equipment to the Township Park will expand the parks facilities for families and children.
5	Improvements to all public access to Black Lake, Black River and surrounding lakes will insure that all the public accesses will be readily available for all residents to use and enjoy.
6	Constructing a walking path at the Township Park will increase the park's recreational use for all township residents.
7	Constructing a fence around the Township Park will add security to the facility.

### Inverness Township Action Program

As shown in Inverness Township recreation inventory, the township has access to the northwest area of Mullet Lake and access to the Cheboygan River, giving residents' direct link to the Inland Waterway. Developed recreational facilities such as parks, playgrounds, ball fields, etc. are necessary and the township is interested in expanding recreational facilities within the township.

**Inverness Township's Action Program** for recreation is as follows:

- Pursue improvements to recreational opportunities which are not currently available within the township.
- Encourage and support the construction and maintenance of community facilities equipped to offer a wide variety of educational, recreational and social activities.
- Encourage community-wide craft and recreational programs, designed for all age groups, as an opportunity for seasonal, permanent residents and tourists.
- Support the expansion of access to Mullet Lake and Cheboygan River in order to encourage managed usage and appreciation of the area's natural resources.
- Ensure that township-sponsored recreational facilities and activities are open and accessible to all members of the public, regardless of age, race, handicap, etc.

### Inverness Township Capital Improvement Program

The Capital Improvement Schedule found below describes what recreational improvements Inverness Township would like to pursue over the next ten years.

Project #	Year	Project	Est. Cost	Possible Funding Source(s)
1	2016-2021	Construct restrooms at	\$50,000	Local, DNR, Private

		Township Park(s)		Donations
2	2016-2021	Fence around Township Park(s)	\$20,000	Local, DNR, Private Donations
3	2016-2021	Purchase and install playground equipment at Township Park(s)	\$10,000	Local, DNR, Private Donations
4	2016-2021	Paving at Township Park(s)	\$10,000	Local, DNR, Private Donations
5	2016-2021	Improvements to public access for swimming, picnics, etc	\$10,000	Local, DNR, Private Donations
6	2016-2021	Purchase property abutting existing township property at Polish Line Beach	\$75,000	Local, DNR, Private Donations

### *Inverness Township Rationale*

<b>Project #</b>	<b>Basis for Need</b>
1	Adding restrooms to the Township Park(s) will make the facilities much more comfortable for public use, especially for those with young children
2	Constructing a fence around the Township Park(s) will add security to those facilities
3	Adding playground equipment to the Township Park(s) will increase the number of park users
4	Paving the parking area(s) at the Township Park(s) will increase the number of park users
5	Improving access and facilities will ensure that the waterfront can be enjoyed by all
6	Providing more and better opportunities for waterfront recreation and public access to the water, our very valuable recreational resource.

### **Mackinaw Township Action Program**

Approximately half of the village of Mackinaw City is in Mackinaw Township which has a variety of recreational facilities, but there are no recreational facilities available in the rural portion of the township.

**Mackinaw Township’s Action Program** for recreation is as follows:

Phase #1 Ascertain availability of public access Road (or view) to Lake Huron from US 23 in Mackinaw Township

- Pursue improvements to recreational opportunities which are not currently available within the township.
- Approximately half of the village of Mackinaw City is in Mackinaw Township which has a variety of recreational facilities but there are no recreational facilities available in the rural portion of the township.
- The township plan lays out the procedure for determining the availability of public access areas to the Straits of Mackinaw along the US 23 corridor along the Lake Huron Bluff in order to develop a roadside view area including managed recreational usage such as nature trails, picnic area and appreciation of the area's natural resources.
- The US 23 Lake Huron Bluff would be an ideal location for such a recreational concept we propose.



- Ensure that township sponsored recreational facilities and activities are open and accessible to all members of the public, regardless of age, race, handicap, etc.

Phase #2 If no public access available research possible private land for purchase or gift of suitable property

**Mackinaw Township Capital Improvement Program**

<b>Project</b>	<b>Year</b>	<b>Project</b>	<b>Est. Cost</b>	<b>Possible Funding</b>
Phase 1	2016-18	Determine if available Lake Huron Public road access (includes title search).	\$3,500	Township, State & Private Sources
	2016-18	Evaluate cost of planning and developing public access right-of-way.	\$4,000	Township, State & Private Sources
Phase 2	2017-19	Search for suitable land along US-23 Lake Huron Bluff to establish recreational site.	\$5,000	Township, State & Private Sources
	2017-19	If suitable site found, find funding sources for land site development.	Under Investigation	Township, State & Private Sources

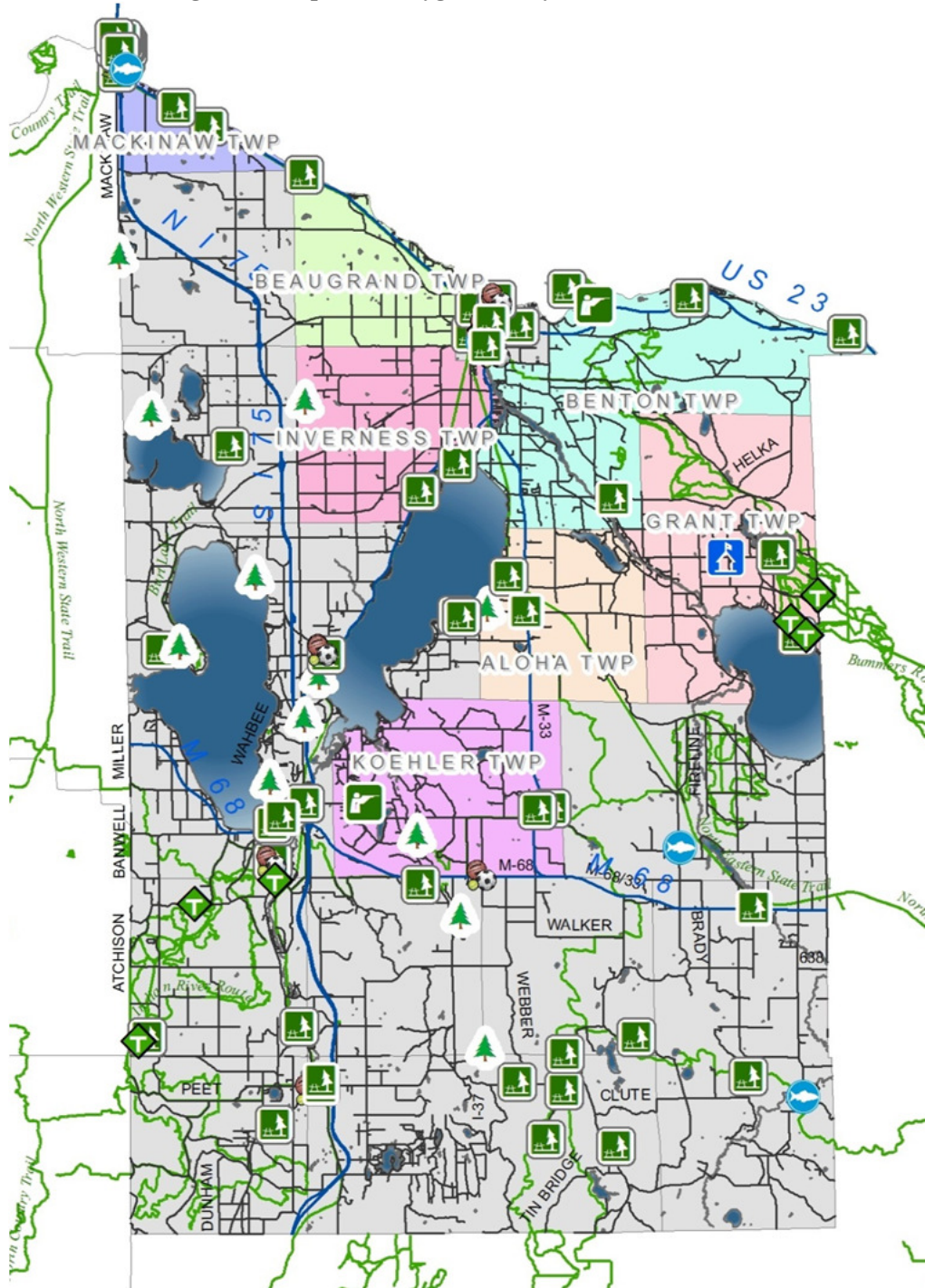
**Mackinaw Township Rationale**

<b>Project</b>	<b>Basis for Need</b>
<b>Phases 1 and 2</b>	The Lake Huron Bluff would be an ideal location for such a recreational concept we are proposing. The recreational area proposed will improve the public view and increase enjoyment of the natural beauty of Lake Huron South Channel, the passing ships as well as the view of Bois Blanc Island and Mackinac Island.

## Chapter 6 Existing Recreational Assets of Cheboygan County

The following map shows generally how the various recreational assets are distributed around the county:

**Figure 1 - Map of Cheboygan County Recreational Assets**





PARKS AND CAMPGROUNDS MAPS, by Township

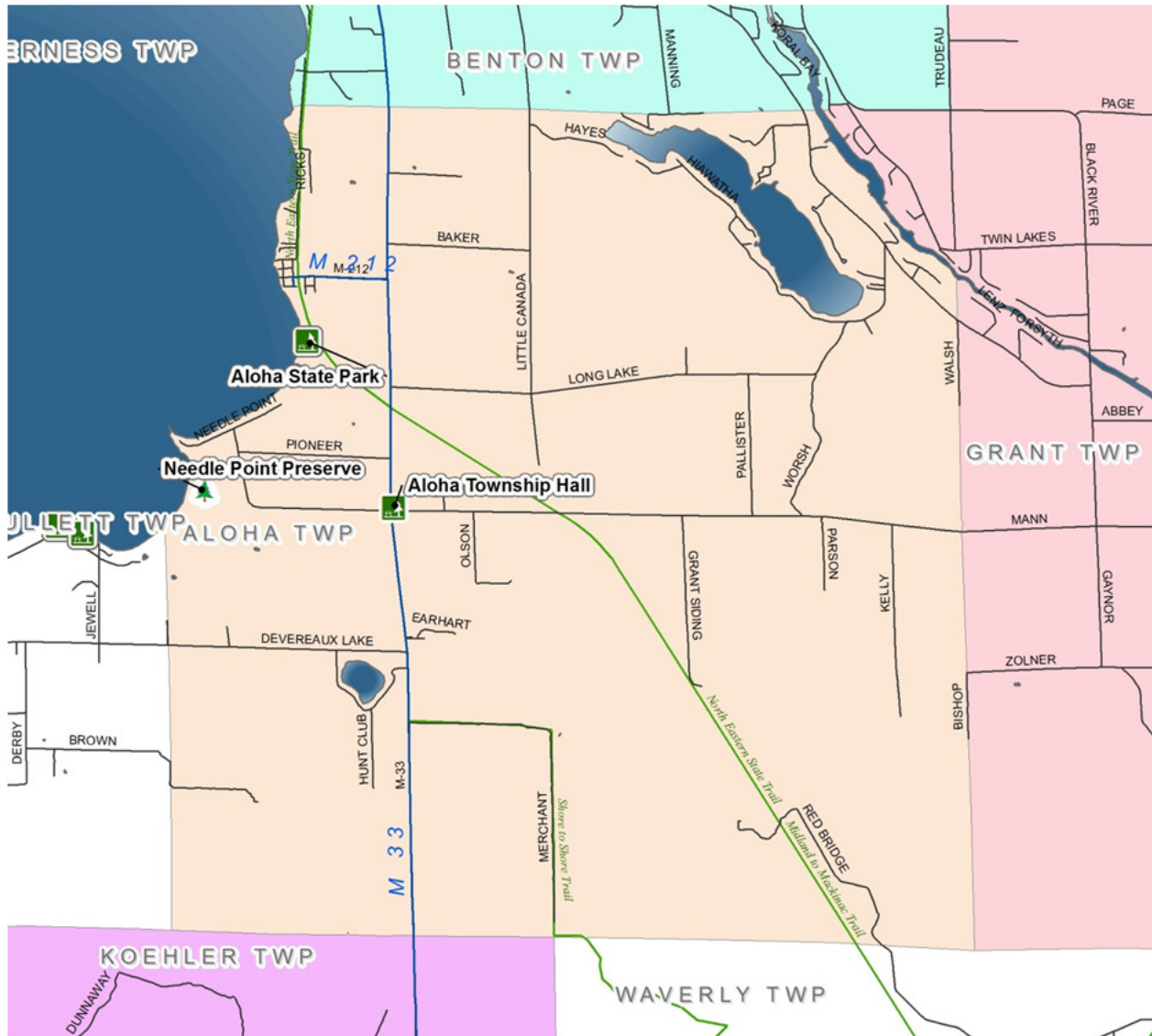


Figure 2 - Aloha Township

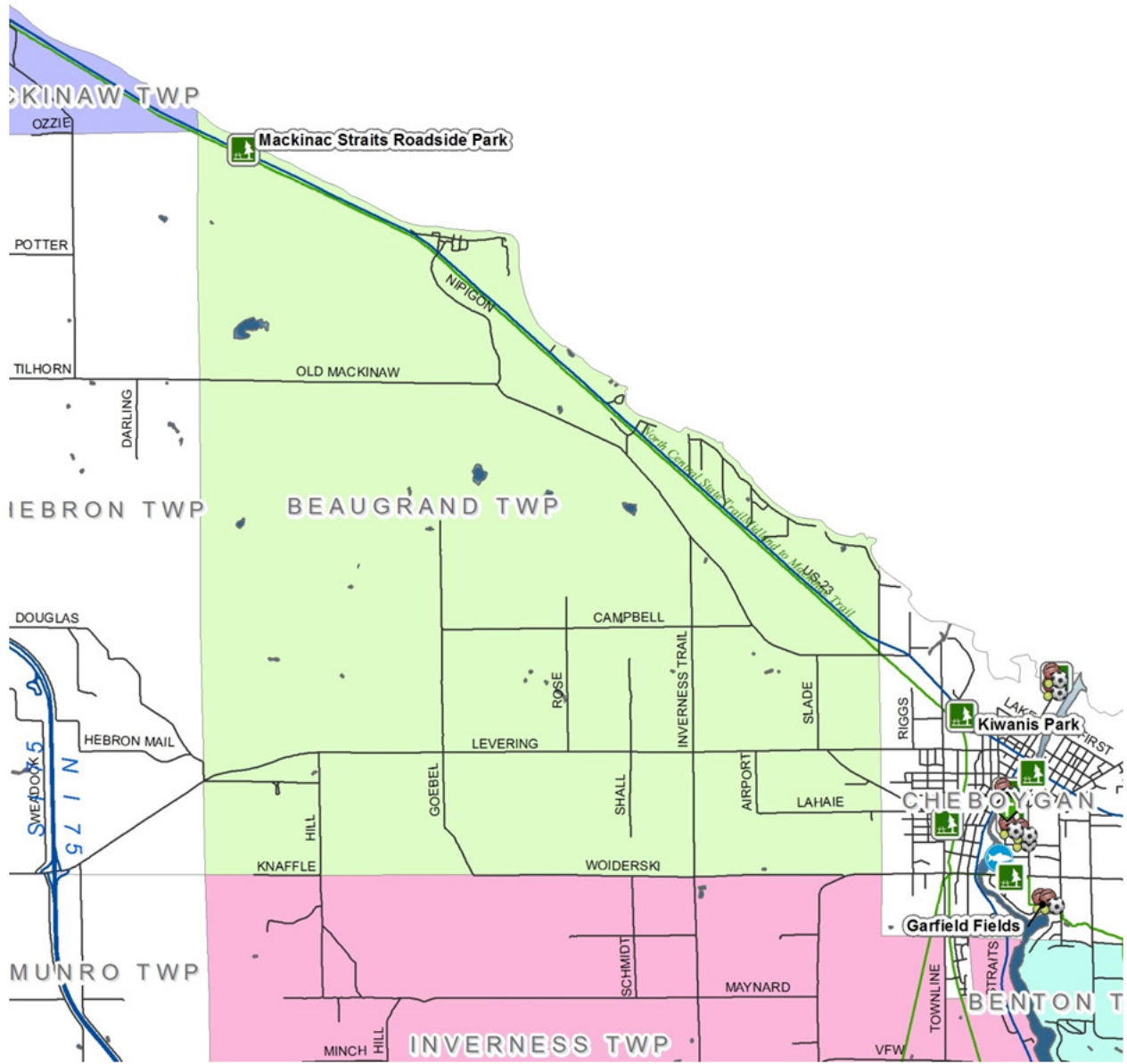


Figure 3 - Beaugrand Township

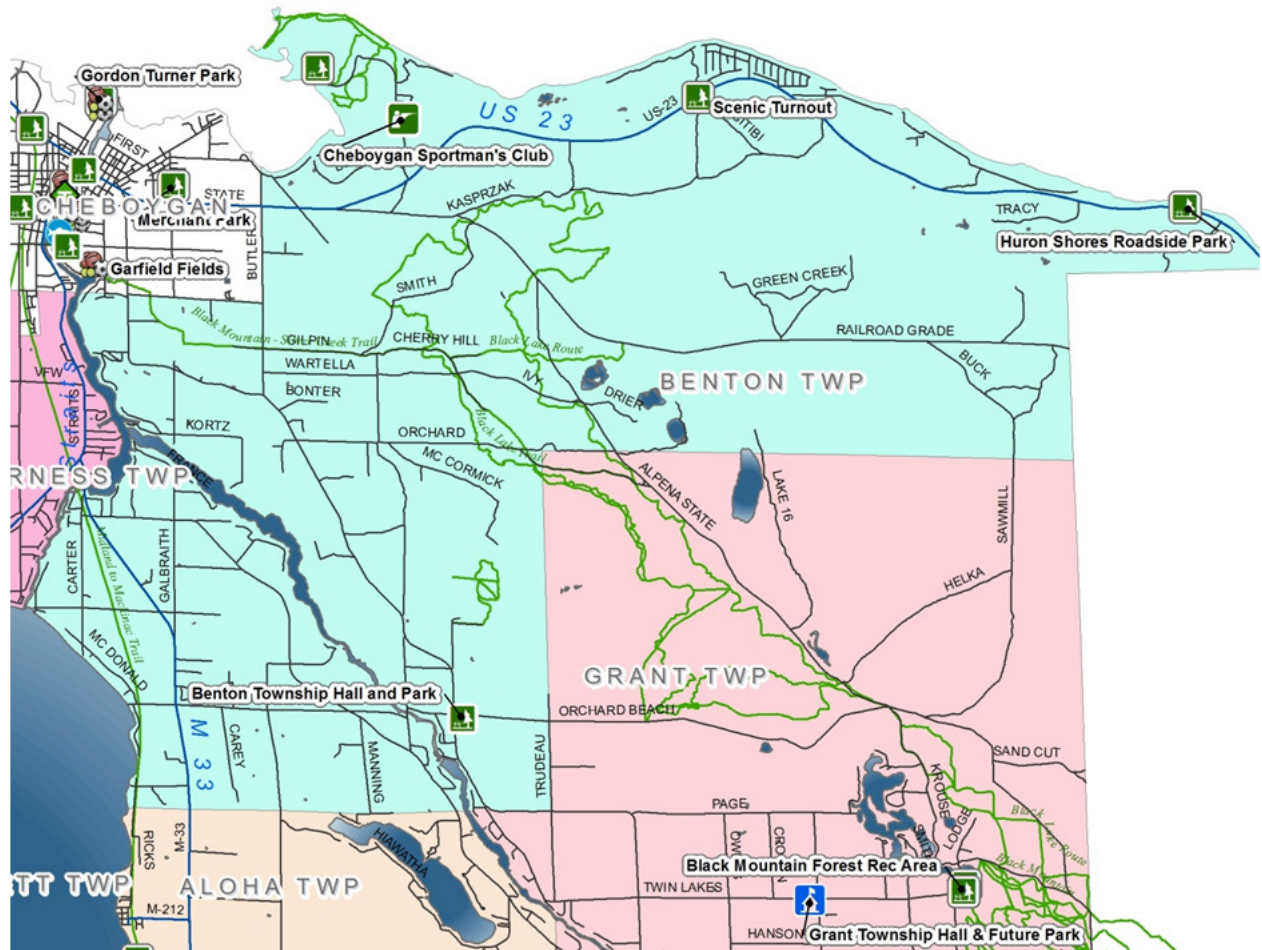


Figure 4 - Benton Township

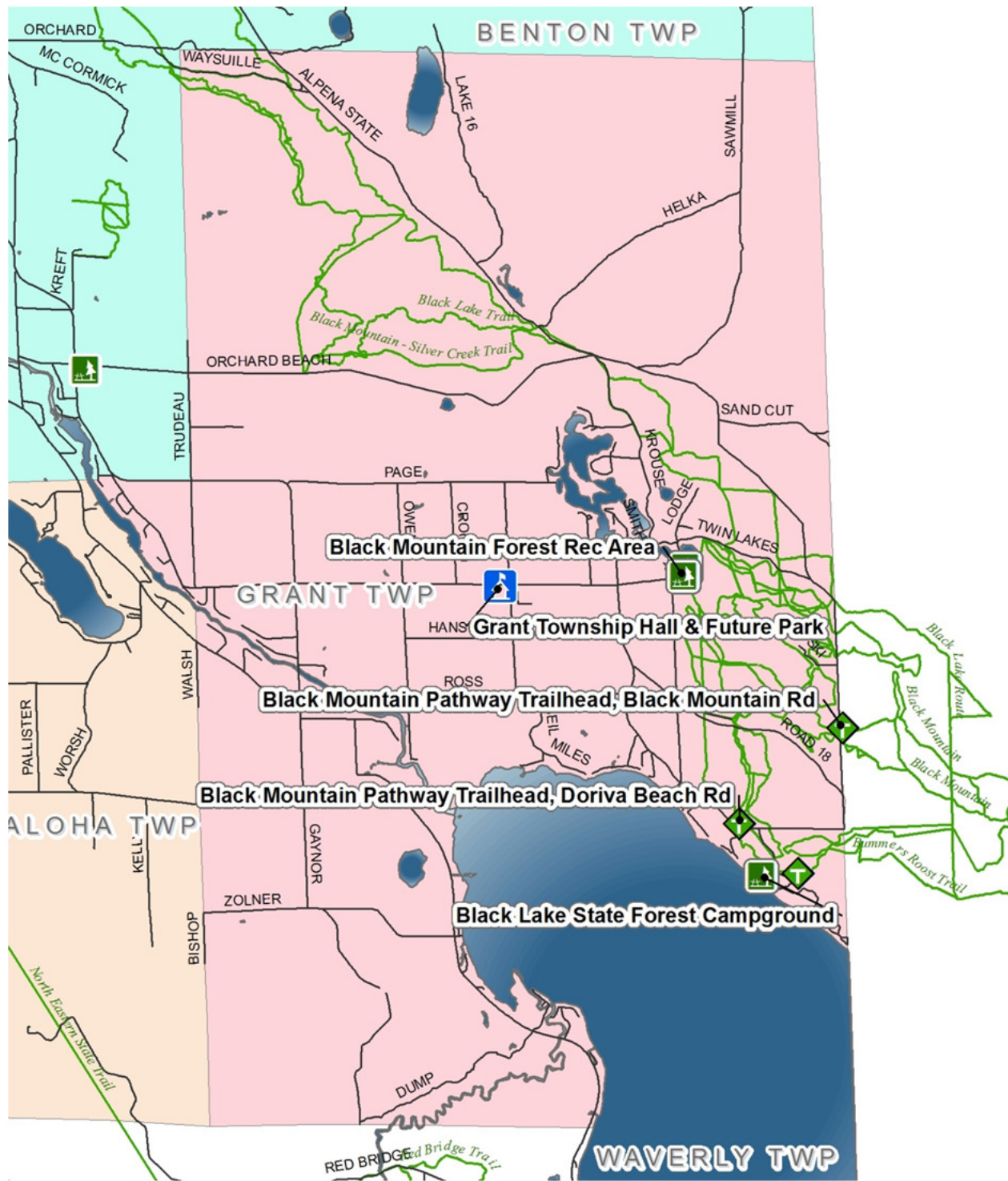


Figure 5 - Grant Township



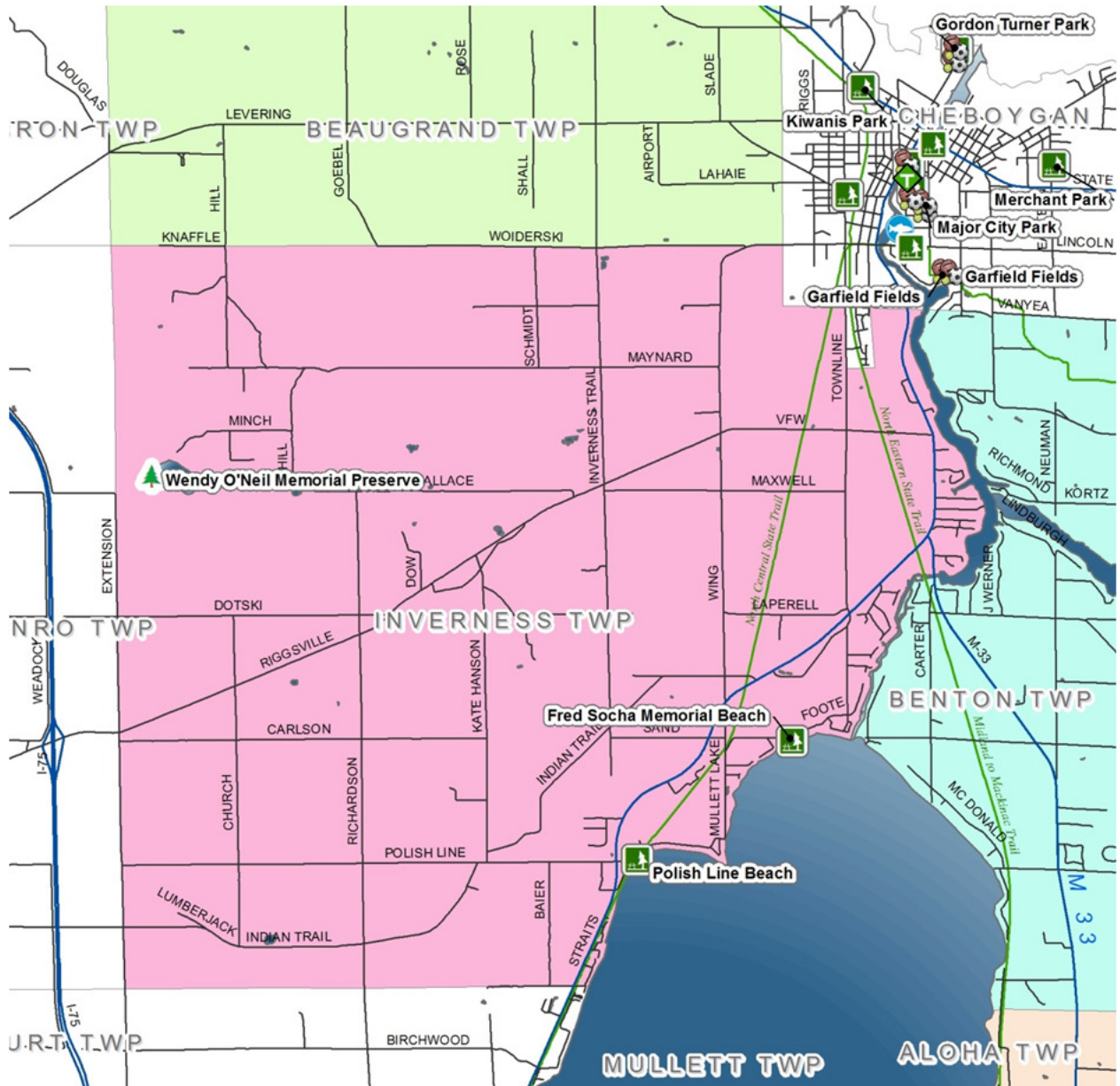


Figure 6 - Inverness Township

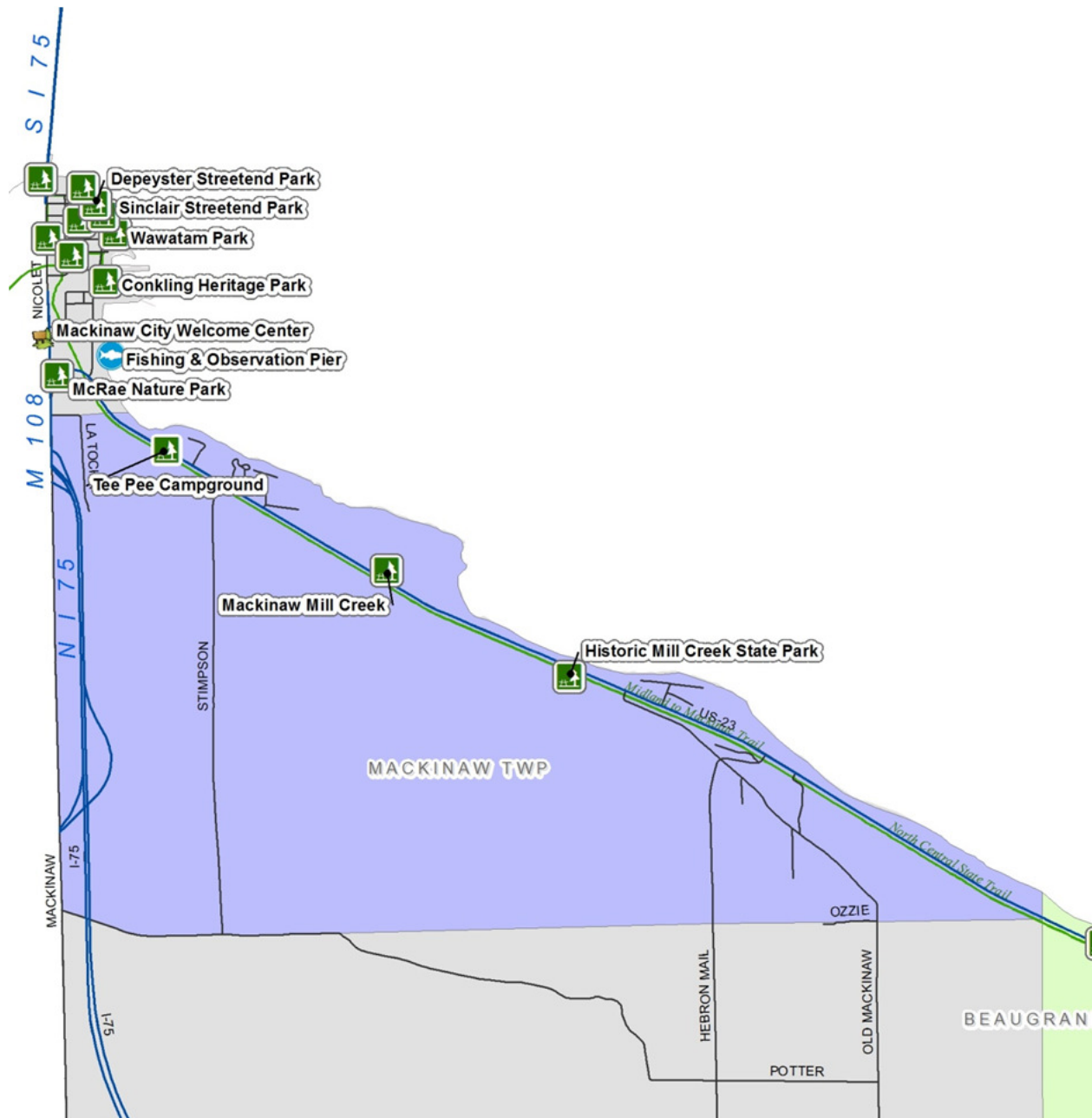


Figure 7 - Mackinaw Township

## Parks & Trails

Recreational use of land is an important part of the economic health of our economy and physical health of our people. Planning for adequate long-term maintenance of this land is an important part of land use planning.

### Trails

Trails are considered linear parks of which there are over 400 miles in Cheboygan County. These trails serve all users including those who enjoy ORV/ATV's, snowmobiles and bicycles, cross country skiing, hiking, snowshoeing, and horseback riding. Many of these linear parks are owned by the State of Michigan through the Department of Natural Resources (DNR).

Recent activity in trail development include the resurfacing in 2009 of the North Central State Trail which extends from Gaylord in Otsego County through Wolverine, Indian River, Topinabee, Cheboygan, and ending in Mackinaw City along a former railroad right of way. A similar trail development, called the North Eastern State Trail, was completed in October of 2011, extends from the city of Cheboygan to the south and east through Onaway and on to Alpena.

Rail trail development has been extensive in Cheboygan County. These rail trails are on property owned by the Michigan DNR and were railroad rights of way many years ago. These have been used for quite a while as snowmobile trails in the winter and were able to be used by hikers in the summer. More recently they have been improved with crushed limestone in order to be used in the summer by bicyclists.

Most of these rail trails run north and south. There is a need expressed by trails organizations for east-west connectors to create looped trails. Burt Township has a trail committee which is working on one such connector. A section of the Burt Lake Trail was built along a road right of way in 2013. More sections are in the planning stages. There is a plan to eventually connect two rail trails: the North Central State Trail primarily in Cheboygan County with the North Western State Trail which is primarily in Emmet County, each being north-south trails. See Figure 8 - Burt Lake Trail Plan Draft.

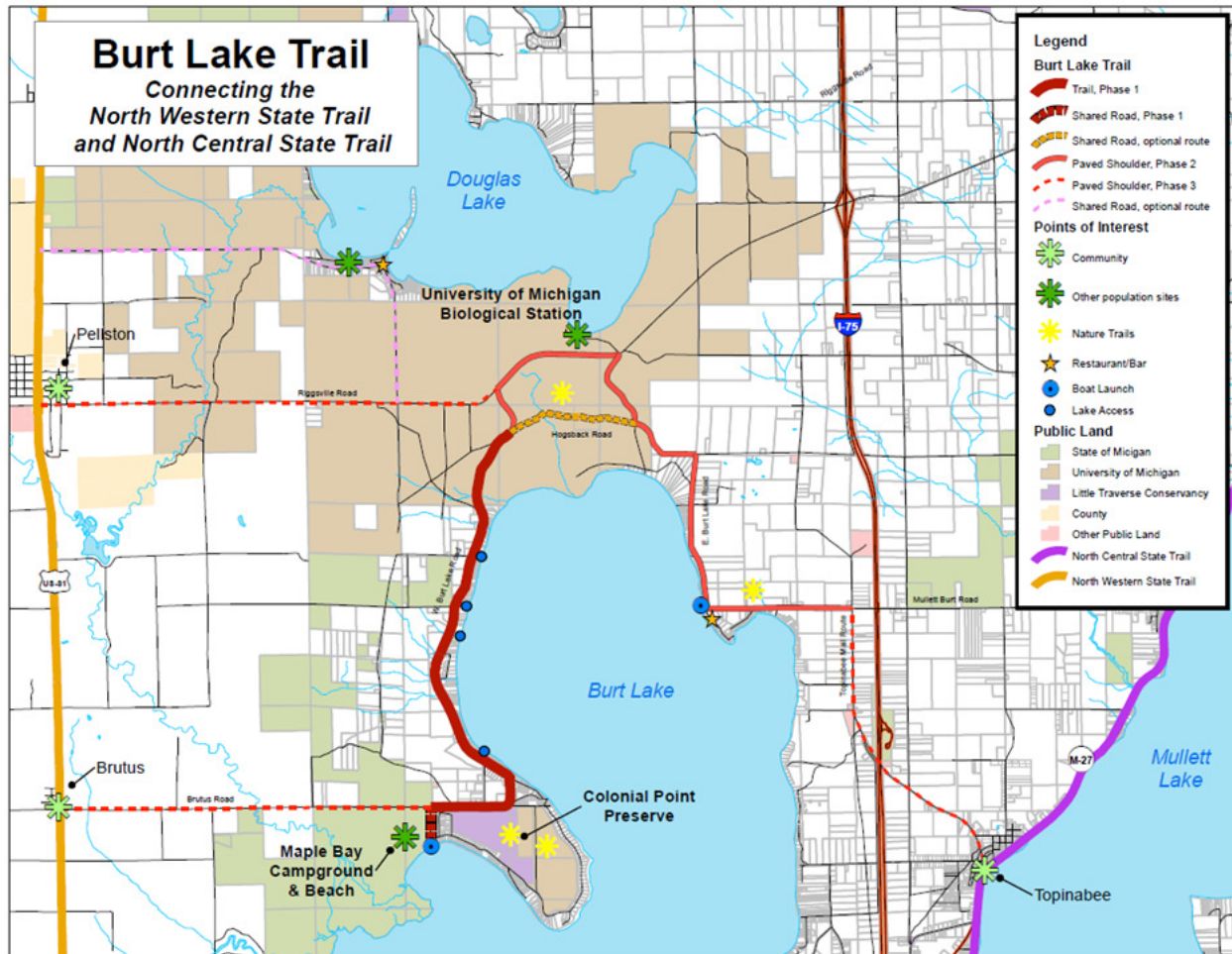


Figure 8 - Burt Lake Trail Plan Draft

Cheboygan County, in early 2011, created maps that represent the recreational trail system in Cheboygan County. In 2009 the county passed an ordinance that allows for ORV's to travel on the side of the road. The County used these new maps to properly show the roads where this type of travel is allowed and where it isn't. These maps used information gathered and mapped by Northeast Michigan Council of Governments (NEMCOG).

In late 2014 updates were made to the 2009-2014 Regional Non-motorized Transportation Plan, produced for the 8-county region of the Northeast Michigan Council of Governments (NEMCOG). This regional plan was expiring so an update was made to this plan for the area of Cheboygan County. Public meetings were held and included the Cheboygan County Trails Forum. This is a group of township officials and various trail users who gather informally at the County building every month to share trail updates. The group consists of representatives of all user groups, both motorized and non-motorized. These meetings include township officials and are open to the public. A draft update was developed with this group's guidance which included east-west routes that connect the rail-trails which run primarily north-south. The updated plan was approved by the Cheboygan County Road Commission on November 13, 2014.



The following map shows the preferred non-motorized transportation routes, which can also serve as recreational routes for bicyclists and other non-motorized users:



Figure 9 - 2014 update to regional non-motorized transportation plan

## **Trail Towns**

A trail town is a community which understands the importance of the local trail(s) in the economic, social, and human health benefits to their community members. Trails can have a significant impact on the local economy. A “Trail Town Manual” was created for the communities along the North Central State Trail in late 2010. The Manual outlined how these communities can utilize the trail to support future business and economic development opportunities.

When creating a Trail Town concept for a community, it is suggested in the Manual that a community create a “blueprint” for future marketing efforts, capital improvement projects and community involvement strategies that take full advantage of the local trail(s). As stated in the Manual, while the goals may vary between communities, it is suggested that five components of a Trail Town effort include:

- Provide a gateway moment – This could be a physical feature that lets the visitor arriving by trail know that they have entered the trail town.
- Create a sense of place – Emphasize those features unique to that town that will be remembered by the trail visitor.
- Develop a welcoming atmosphere – Make sure that the downtown is safe for trail travelers, who are usually hikers, bikers, snowmobilers, and horseback riders.
- Establish the right mix of services – Know your market and know the needs of your trail visitors. Cyclists, for instance, will need food, drink, and ice cream on a hot day of trail use. Horses will need a place to water their animals.
- Promote trail-oriented events – Events that are unique to the community’s historic or cultural history should be emphasized to make the visit a memorable one. Return visitors is a primary goal.

The Trail Town Manual for the North Central State Trail also includes specific and unique recommendations for each of the towns along the trail as to how they can improve the trail users’ experience.

## **WATER TRAILS**

There are many miles of waterways throughout Cheboygan County both inland and along Lake Huron. A water trail is a mapped and suggested scenic route for all types of boat travel. Resources along the various water trails are currently being mapped under a Coastal Zone Management grant funded project. Resources exist for motorized boat travel, sailboats, and human powered watercraft.

### **Inland Waterway**

The Inland Waterway is over 38 miles long and is Michigan’s longest chain of lakes and rivers. This water trail begins in Emmet County and passes through two lock and one swing-bridge, through the Indian River and Cheboygan communities, and ending in Lake Huron. Boat launches, restaurants, museums, and campgrounds are convenient stops along the way for all travelers.

### **Lake Huron shore**

Along Lake Huron’s water trail are scenic lighthouses, views of Mackinac and Bois Blanc islands, and forested shores of Cheboygan County. The route ends at the Straits of Mackinac to the north and views of the Mackinac Bridge.

## **MOTORIZED TRAILS**

### **Tomahawk Trail System**

This trail system is designed for motorcycles and the three loops include over 90 miles of trails. The trail system extends into neighboring Emmet and Charlevoix Counties and is managed by the Michigan Department of Natural Resources.

### **Black Mountain Recreation Area**

This unique area includes the only “scramble area” in northern lower Michigan. This is designed for ATV’s, motorcycles, and some narrower UTV’s.

### **Snowmobile Trails**

These trails run mostly along the rail-trails of both the North Central State Trail and North Eastern State Trail. There are over 100 miles of trails which are groomed by volunteers under an arrangement with the Michigan Department of Natural Resources.

## **Inventory of Recreation Facilities**

Back in 2007, Cheboygan County completed a Recreation Plan which includes an inventory of recreation facilities in the County. All townships in the county were mailed the old recreation inventory list to update. The townships updated their portions and the county updated their public recreation facility information. Important to a recreation inventory is the accessibility evaluation of each facility.

Accessibility is rated using the following numerical system.

- 1=none of the facilities/park areas meet accessibility guidelines
- 2=some of the facilities/park areas meet accessibility guidelines
- 3=most of the facilities/park areas meet accessibility guidelines
- 4=the entire park meets accessibility guidelines
- 5=the entire park was developed/renovated using the principals of universal design

Cheboygan County owns the County Fairgrounds, the Soccer Fields, and the County Marina, which are located in the city of Cheboygan. Part of the Boy Scout Camp in Mullett Township is still owned by Cheboygan County. A description of each follows along with an accessibility assessment of each site.

### Boy Scout Camp

The 80 acre Boy Scout Camp is located at 2863 Boy Scout Road. The camp is classified as a special use park. Part of the park was sold for \$1 to Mullett Township by the County in 2010 in order to provide the township more opportunities for grant funding of improvements. The township-owned portion of the park’s service area is the community with a pavilion and picnic area. The bathrooms are not handicap accessible. Accessibility evaluation is #2.

### Cheboygan County Marina

County Marina is located at 1080 N. Huron Street, Cheboygan, and its 7.8 acres include 84 slips with gas and electrical hook-up, pump-out, laundry, showers, telephones, grocery and beverage delivery, fresh water. This is a special use park for the county and visitors. Accessibility evaluation is #5.

### County Fairgrounds & Soccer Fields

The County Fairgrounds is a 23 acre facility located in Cheboygan. It is a community park offering restrooms and showers. The Soccer Fields are located at 780 Garfield. This 22 acre parcel is open for leagues and the general public. Accessibility evaluation is #3.

### Aloha Township Hall

The Aloha Township Hall is located at Mann Road and M-33. It is a 0.8 acre mini-park serving the township residents. Accessibility evaluation of #4.

### Unimproved Lots

There are two unimproved lots owned by the township. One is on Long Lake and one is on Black River Road with an accessibility evaluation of #1 for both lots.

### Benton Township Park

Benton Township Park is a community park situated on 40 acres of land serving visitors and residents from around the township. It offers a walking path, picnic area, playground and recently completed volley ball and basketball courts. Accessibility evaluation of #5.

### Grant Township Hall

Grant Township Hall property is 4.2 acres and offers a picnic area that is considered a mini-park serving primarily township residents. The area is handicap accessible. Accessibility evaluation of #4.

### Foote Road Beach

Foote Road Beach is located on Mullet Lake in Inverness Township. It is a 0.6 acre community park offering a public outhouse serving beach visitors and area residents. Accessibility evaluation of #2.

### Polish Line Beach

Polish Line Beach is a small beach area that is 0.03 acres on Mullet Lake with a service area including beach visitors, area residents and township residents. It is a neighborhood park. Accessibility evaluation of #1.

### Afton Softball Field

Afton Softball Field is on 6 acres. It is a neighborhood park that offers one field and no restrooms. Accessibility evaluation of #1.

### Sturgeon River Roadside Park

West Branch of the Sturgeon River Roadside Park is a small neighborhood park approximately 4 acres with a pavilion, picnic tables, benches, outhouse, swings, merry-go-round, sandbox and grills. Accessibility evaluation of #2.

## **US 23 Heritage Route**

Each county along the US 23 Heritage Route's 200 mile span has its own team of volunteers which implements projects in its county with the assistance of the Northeast Michigan Council of Governments. In addition, the Cheboygan County Team participates in the US 23 Management Council which provides the overall organizational direction and structure to coordinate efforts along the route. The Cheboygan Heritage Route Team consists of representation from Chambers of Commerce, townships, city/villages, Cheboygan County, and interested citizens. The Team



has developed a national award-winning tourism website ([www.us23heritageroute.org](http://www.us23heritageroute.org)) which promotes recreational facilities in the region as well as along US 23 from Standish to Mackinaw City. There are also brochures distributed throughout the state which highlight recreational attractions in Cheboygan County.

## Straits of Mackinac Underwater Preserve

The 148 square miles of the Straits of Mackinac Underwater Preserve host a variety of underwater attractions: not the least of which are excellent shore dives in East Moran Bay in St. Ignace Harbor. The St. Ignace Harbor serves the third oldest city in the United States. One harbor dive site is found at the northernmost point of the bay at the end of Hazelton Street. Divers can enter here and swim toward the end of the old mill slip to find discarded tools, machinery, household items, and wreckage from an unknown vessel.

The Straits of Mackinac Underwater Preserve also has its share of shipwrecks. Among them is the Cedarville, which was a 588 foot self-unloading freighter that sank with a load of limestone in 1965. The Cedarville was heading west and approaching the Straits of Mackinac in a fog when it was struck by another ship. The Cedarville is in about 110 feet of water with the hull of the vessel within 35 feet of the surface. The ship's superstructure and cabins, lie at 75 feet and provide exciting exploration opportunities.



Another popular dive site in this preserve is the wreck of the Sandusky. This 110-foot sailing vessel had two masts and a square stem. It sank in a gale in September 1856 and is remarkably preserved. It sits upright in 90 feet of water and is among the few shipwrecks in the Great Lakes to sport a figurehead. Divers will find a kedge anchor, pin rail, wheel and tiller.

Recently, a team of divers discovered an unusual rock formation just a few hundred yards east of Mackinac Island. The formation resembles an underwater maze and is called the "Rock Maze." It offers excellent photography opportunities as well as a chance to see large schools of fish and protection from westerly winds. This site is buoyed but boaters should be cautious about entering the area because of rock formations nearby.

Another site that is quickly gaining popularity is the C.H. Johnson, which can be reached from shore off Gros Cap Road west of St. Ignace. The C.H. Johnson, was a schooner that ran aground in a storm in 1895. It was carrying large sandstone blocks, which are found on the wreck site. Divers enjoy this site because it is protected from most storms and many small artifacts, such as tools, can be found. Large fish generally hide between and under large stone blocks. The C.H. Johnson is in 10 to 15 feet of water and makes an interesting dive for divers of all skill levels.

Other popular dive sites include the wrecks of the William H. Barnum, in 65 feet of water and a wooden barge in 45 feet of water. These sites, and many other wrecks in this area, are served by dive charter services in the area.

Visibility in this preserve ranges from 2 to 20 feet, depending upon currents that are sometimes found here. Generally, however, visibility is greater than 10 feet and divers are able to enjoy one of the finest shipwreck collections in the world comfortably.

Boaters also enjoy the underwater preserve because shipwreck mooring buoys have information attached to them about the shipwreck below. This makes an exciting "water trail" where boaters can learn about our maritime heritage.

## **Inventory of Trail Organizations Serving Cheboygan County**

Michigan DNR – The DNR owns the rail trails and much of the land that the various trails run through. They also play a role in the management of the water resources that make up the blueways. They own almost all of the trails and recreational land in the county. They set the rules for trail use, access rights, and signage. They have a trail plan called the SCORP (State Comprehensive Outdoor Recreation Plan) which outlines the DNR’s goals and objectives for outdoor recreation on their land.

The DNR’s SCORP outlines the supply and demand for outdoor recreation and provides an implementation plan for trails. They state that they are in partnership with the Michigan DOT and many other partners to develop a specific trails plan call “Michigan Trails at the Crossroads: A Vision for Connecting Michigan”. The SCORP executive summary states that the plans “tout the economic, health, recreational, and transportation benefits of trail systems and the need for connectivity among existing trail segments and entities”.

In May of 2013, the DNR published the “Michigan Comprehensive Trails Plan”. This is a 5-year plan as required by PA 45 of 2010 and was completed with the guidance of various trail user groups and the Michigan Snowmobile and Trails Advisory Council (MSTAC). The plan encourages positioning Michigan as the Trails State and recognizing the many miles of trails.

Top of Michigan Trails Council (TOMTC) – The TOMTC is a regional (eight counties including Cheboygan) non-profit trails advocacy organization. The organization has a board of 14 members and a full time executive director. They facilitate trail development, organize events, and coordinate local volunteers in support of trail development and maintenance. There is a system of volunteers who are called trail captains who assist with trail maintenance along the North Central State Trail in Cheboygan County.

Michigan Trails and Greenways Alliance – Statewide organization that “fosters and facilitates the creation of an interconnected statewide system of trails and greenways for environmental/cultural preservation purposes.” They sponsor the Michigander bike tour that often comes through our county. They have a “trailsfinder” function on their website, [www.michigantrails.org](http://www.michigantrails.org).

Top of Michigan Mountain Biking Association (TOMMBA) – This non-profit serves mountain biking trails in the region including Cheboygan County. They work to maintain existing trails such as the High Country Pathway, work to create new and sustainable mountain bike trails, as well as build broad support and enjoyment of the sport of mountain biking for all ages.

Burt Lake Trail Committee – This is a committee of the township of Burt in Cheboygan County with the purpose of creating more trails in their township which would also serve as an east/west non-motorized link between the North Central State Trail to the east and the Petoskey to Mackinaw DNR-owned trail to the west.

City, Village, and Township Recreation Committees - There are some townships which have set up their own recreation committees and manage their own parks. Some have recreation plans approved by the DNR and are, therefore, capable of applying for and receiving grants from the Michigan Natural Resources Trust Fund (MNRTF).

Burt Lake Yacht Club – A sailing club that organizes races and promotes sailing as a sport.

Cheboygan Yacht Club – A member-based organization that encourages the sport of boating and science of seamanship. Events include boating along the water trail that is the Inland Waterway.

Thunder Bay Trails Association - The mission of the Thunder Bay Trails Association is to promote and protect non-motorized trail systems in Alpena county and adjoining areas and reflect their recreational significance for the enjoyment, education and adventure to area citizens. They handle trail grooming efforts through a partnership with the DNR for trails in the Black Mountain area.

Sporting goods retailers – There are businesses in the county which sell ATV's, boats, motorcycles, and other sporting goods. At this time there is a lack of dedicated shops within the county for people interested in the silent sports such as biking, cross-country skiing, and kayaking/canoeing.

Mud Brothers of the North ATV Club – This non-profit club serves the ATV/UTV community to advance the general welfare and safety of ATV/UTV recreation. They host charity rides and promote community among owners of all-terrain vehicles and to gain access to trails.

Great Lakes ORV Club (GLORV) – There is a group of ORV users in Cheboygan and Emmet Counties that meet periodically to organize events and discuss ORV trail issues.

Pigeon River Country Advisory Council - The Advisory Council is advisory and supportive. Its responsibility is to consider plans, programs and activities proposed or conducted within or affecting the Pigeon River Country, and to advise the Director of the Department of Natural Resources by written report of their views in regard to these matters. One of their primary roles is to develop public support and local cooperation for programs adopted for this unit.

Cheboygan County Waterways Commission – This commission of the county's oversees the county's marina in the City of Cheboygan.

Cheboygan County Marina – located in the City of Cheboygan, this facility has full time staff in the boating season and provides docking and boat launch facilities to boaters on the Great Lakes and the Cheboygan River.

Mackinaw City Marina – located in Mackinaw City, the village operates a marina that provides docking and boat launch facilities to boaters on the Great Lakes.

DNR boating facilities – The DNR operates many boat launch facilities and a marina in Mackinaw City.

Indian River Snowmobile Grooming Club – This group organizes the grooming of the snowmobile trails in Cheboygan County.

Top of Michigan Outboard Racers Club (TOMORC) – This group organizes an annual race of small outboard motorboats through the inland waterway.

Indian River Striders – This group organizes running races around Indian River and along the North Central State Trail.

#### Municipalities with Recreation Plans

The DNR provides grant funding for recreation projects and a prerequisite is that the entity applying for the grant have a DNR-approved recreation plan. The following entities within the county have such recreation plans, in addition to the County and those townships which are partners in this Recreation Plan:

- Burt Township
- Cheboygan, City of
- Inverness Township
- Mackinaw City
- Mullett Township
- Tuscarora Township

### Recreational Opportunities Outside of Cheboygan County

The counties which are adjacent to Cheboygan County are Emmet, Otsego and Presque Isle. In many respects these three counties have very similar recreational opportunities as Cheboygan County; a large amount of public lands for hunting and fishing, public water access for boating, fishing, swimming, etc., and various public parks, campgrounds, playgrounds, ball fields, etc. The types of public recreational facilities that these counties have which are not available in Cheboygan County are as follows:

Indoor Swimming Pool, Harbor Springs  
Sportsplex, Gaylord (indoor swimming pool and hockey rink)  
Downhill Skiing (various ski resorts in both Emmet and Otsego Counties)

Although these facilities are frequently used by residents of Cheboygan County, the driving distance is quite far, especially for those living in the eastern and northern portions of the county.



## The following is an inventory of Recreational Assets within Cheboygan County:

### **PARKS**

Aloha State Park

Black Mountain Forest Rec Area  
Boy Scout Camp Picnic Area  
Burt Lake State Park  
Cheboygan State Park  
Historic Mill Creek State Park  
Mullet Township Park  
Munro Township Picnic Grounds  
Nine Mile Point State Roadside Park (US23)  
"Point Nipigon" State Roadside Park (US23)  
Topinabee Beach Park  
Topinabee Park  
Village of Wolverine Park  
Gordon Turner Park, Straits of Mackinac,  
Cheboygan  
Washington Park, Main St. and Cheboygan  
River, Cheboygan  
Kiwanis Park Playground, Mackinaw Ave.,  
Cheboygan  
Veterans Memorial Park, Court St.,  
Cheboygan  
Major City Park, Cleveland Ave., Cheboygan  
James Felix Merchant Neighborhood Park,  
Eastern Ave., Cheboygan  
Indian Pathways Park, Mackinaw City  
Alexander Henry Waterfront Park, Mackinaw  
City  
Sinclair Park, Mackinaw City  
Depeyster Park, Mackinaw City  
Scherf Park, Mackinaw City  
Wawatam Park, Mackinaw City  
Old School Park, Mackinaw City  
Arnold Line Playground Park, Mackinaw City  
Conkling Heritage Park, Mackinaw City  
McRae Nature Park, Mackinaw City  
Co-Operation Park, Indian River

### **CAMPGROUNDS**

Aloha State Park  
Black Lake State Forest Campground  
Black Lake Trail Camp  
Bluffs Resort  
Burt Lake State Park Campground  
Cheboygan State Park

Dunn's Fishing Camp  
East Mullett Campground  
Elkwood Campground  
Gossards Pigeon Bay Campground  
Haackwood State Forest Campground  
Indian River RV Resort and Campground  
Mackinaw City KOA Campground  
Mackinaw Mill Creek  
Mackinaw City Campground (Valot's)  
Maple Bay State Forest Campground  
Pine Grove State Forest Campground  
Pigeon River Country Horse Camps  
Roberts Landing  
Stoney Creek Trail Camp  
Sturgeon River Campground  
Tee Pee Campground  
Twin Lakes State Forest Campground(closed  
as of 2011)  
UAW – Walter & May Reuther Family  
Waterways Campground  
Weber Lake State Forest Campground  
Yogi Bears Jellystone Park Camp

### **BOAT ACCESS SITES**

Aloha State Park

#### **Black Lake**

Black Lake State Forest Campground  
Stewarts Beach & Co. Line Rd.

#### **Black River**

Neuman Rd.  
Kuras Dr.  
Klieber Rd., Black River at Klieber Pond

#### **Burt Lake**

Plymouth Beach Rd.  
White Goose Rd.  
Lawless Lane  
Greenman's Point Rd.  
Plymouth Beach Rd.  
Shawnee Ave.  
Wahbee Ave.  
Ellinger Rd., King's Point  
Maple Bay State Forest Campground

Roberts Rd.  
Curve of Chippewa Beach Rd.  
E. Fisher Rd.  
King Rd.  
Rotter Rd.  
N. Hamilton Dr. & Resort Rd.  
Hamilton Rd. & N. Hamilton Dr.  
Woodmonsee Rd.  
Hardwood Rd.  
Mundt Rd.  
Brutus Rd.  
Needles Rd.  
Hoppie's Launch

### **Cheboygan River**

Paully Rd., Cheboygan/Black Rivers  
McRae Rd., Cheboygan/Black Rivers  
Cheboygan River, Cheboygan  
Beebe Rd., S. Cheboygan River  
S. Cheboygan River, Cheboygan  
*Cochran Lake Dr., Cochran Lake*  
*Cornwall Lake Rd., Cornwall Lake*  
*Oshmun Rd., Dog Lake*

### **Douglas Lake**

Near Ingleside Resort  
N. Wilson Rd.  
Bently Point Dr.  
Ashton Bay Rd.  
Young Rd.  
Van Rd.  
Douglas Lake Rd.  
S. Pell's Island Dr.

### **Chippewa And Straits Hwy, Indian River**

#### **Klieber Pond**

Shanty Rapids Rd.  
Twin School Rd.  
Klieber Rd.

### **Koepke and W. Lancaster Lake Rd.,**

#### **Lancaster Lake**

#### **Lake Land Rd., Long Lake**

### **Mackinaw Area**

Mackinaw City  
Freedom Rd. & US23, Straits of Mackinac

### **Mullett Lake**

Dorvia Beach Rd.  
Bowersocks Camp  
DNR Boat Access, N. of Boy Scout Camp  
Coedy Trail  
Mullett Lake Rd.  
McDonald & Orchard Beach Rd.  
Mullett Lake Woods Rd.  
Cater and McDonads Rd.  
Bayshore Dr.  
Island Route Dr.  
Mullett Lake Dr.  
Beebe Rd. & Gower Ln.  
Lakeside Dr. & Parrott Point Dr.  
Devereaux Lake Rd. (Kayak, canoe only)  
S. Gradview Beach & Pleasant Beach  
Woodruff St.  
M-27  
Red Bridge Rd.  
Silver Beach Rd.  
Zolner Rd.  
Taylor Rd.  
Corbat Rd.  
Birch Ridge Rd.  
Brandau Rd., Munro Lake  
Osmun Rd., Osmun Lake

### **Munro Lake**

Brandau Rd.

### **Pigeon River**

Hazard & Afton Rd.  
Eddy Rd.  
Big Sky Tr. & Skiera Rd.  
Webb Rd.  
Shady Trail  
Campsite Rd.  
Abrahamson Rd., Puncan Bay  
Roberts Lake Rd., Roberts Lake  
Stoney Creek Rd., Stoney Creek Flooding

### **Sturgeon River**

White Rd.  
S. Straits Hwy. & Hackwood Rd.  
Scott Rd.  
Fisher Woods Rd.

**Tower Pond**

Co-Op and E. Tower Rd.  
 Co-Op Rd. & Barkely Ave.  
 M33/M68

**Twin Lake Forest Campground****Upper Black River**

S. Black River Rd. & Dixon Hwy.  
 Clark Bridge Rd.

**Weber Lake State Forest Campground****Wildwood Lake**

Wurns Rd.  
 Island Dr.

**PUBLIC FISHING ACCESS SITES**

Brady & Waveland Rd., Stoney Creek  
 Onaway Dump Rd., Upper Black River  
 Black River Rd., Upper Black River  
 Wigglesworth Rd., Upper Black River  
 Section 36, Upper Black River  
 Fisherman's Landing, South St. and Lincoln Ave., Cheboygan  
 Fishing and Observation Pier, Mackinaw City

**MARINAS, HARBORS, FERRY SERVICE**

Cheboygan City Marina  
 Cheboygan County Marina  
 Ferry to Bois Blanc Island, Cheboygan Harbor, city of Cheboygan  
 Harbor, Mackinaw City  
 DNR Marina, Mackinaw City  
 Johnson Marine, Main St., Cheboygan  
 Walstrom Marine, State St., Cheboygan  
 Duncan Bay Boat Club, Harrison Ave., Cheboygan

**WILDLIFE FLOODING AREAS**

Cornwall Lake State Wildlife Flooding  
 Dingman Marsh State Wildlife Flooding  
 Dog Lake State Wildlife Flooding  
 Stoney Creek State Wildlife Flooding

**TRAILHEADS**

Black Mountain Pathway Trailhead, Dorvia Beach Rd.  
 Black Mountain Pathway Trailhead, Black Mountain Rd.  
 Bummer's Roost Motorcycle Trailhead  
 Lost Tamarack Trailhead, Weber Lake State Forest Campground  
 Indian Waterway Trailhead  
 Tomahawk Motorcycle Trailhead, Wilson Rd.  
 Wildwood Hills Pathway Trailhead  
 Health Path & Exercise Trail, Major City Park, Cheboygan

**SCHOOLS**

Bishop Baraga Elementary  
 Black River Elementary  
 Cheboygan High School  
 Inland Lakes Schools  
 Inverness Elementary School  
 Junior High School, Cheboygan  
 Smith School  
 West Side Elementary School  
 Wolverine Elementary School  
 Wolverine High School

**BALL FIELDS AND COURTS**

Soccer Fields, Gordon Turner Park, Cheboygan  
 Volleyball Court, Gordon Turner Park, Cheboygan  
 Shuffleboard Courts, Washington Park, Cheboygan  
 Softball Fields, Major City Park, Cheboygan  
 Outdoor Basketball Courts, Major City Park, Cheboygan  
 Softball Fields, Mackinaw City Recreation Complex  
 Tennis Courts, Mackinaw City Recreation Complex  
 Basketball Court, Mackinaw City Recreation Complex  
 Softball Fields, village of Wolverine  
 Softball & Soccer Fields, Basketball & Tennis Courts, Co-Operation Park, Indian River  
 Softball Fields, Afton  
 Softball Fields, Topinabee  
 Tennis Courts, Topinabee

**ICE RINKS**

Indoor Ice Rink in Major City Park,  
Cheboygan  
Indoor Ice Rink, Mackinaw City Recreation  
Complex  
Outdoor Ice Rink & Warming House,  
Cooperation Park, Indian River

**OTHER**

Bowling Alley "Spare Time Lanes",  
Cheboygan

Straits of Mackinac Bottomland Preserve  
Cheboygan Golf and Country Club  
Cheboygan County Fairgrounds, Lincoln  
Ave., Cheboygan  
Cheboygan Opera House, Cheboygan  
US Coast Guard Base, Coast Guard Dr.,  
Cheboygan  
Cheboygan Dam and Locks, Lincoln Ave.,  
Cheboygan  
Indoor Racket Ball Court, Cheboygan  
Cheboygan Youth Center, Cheboygan  
Cheboygan Public Library

## Chapter 7 Budgets

The following tables show the budgets for the County and each participating township. Recreation related line items are included for those entities where they exist.

### Cheboygan County

2015	
	Projected Expenditures
Recreation-related items	
Fairgrounds	\$218,982
Fairgrounds/events	\$36,581
Marina	\$562,800
Veteran's Park	\$10,900
General Fund Budget	\$11,629,504

### Aloha Township

2015	
	Projected Expenditures
Recreation/Parks Dept.	\$2,000
Rails to Trails	\$1,000
General Fund Budget	\$192,894

### Beaugrand Township

2015	
	Projected Expenditures
Parks & Recreation Dept.	NA
General Fund Budget	\$154,030

**Benton Township**

2015	
	Projected Expenditures
Parks and Recreation Department	
Township Custodian #2	\$2,000
Supplies Park	\$1,000
Utilities Park	\$1,000
Repairs	\$1,500
Twp Grounds Project Cost	\$1,000
Capital Outlay	\$50,000
TOTAL Rec Dept. Appr.	\$56,500
TOTAL Budget Appropriations	\$702,236

**Grant Township**

2015	
	Projected Expenditures
Recreation/Parks Dept.	NA
General Fund Budget	\$255,507

**Inverness Township**

2015	
	Projected Expenditures
Parks & Recreation Dept.	
Salaries	\$0
Supplies	\$1,000
Repairs & Maintenance	\$3,000
Insurance	\$1,000
Bldgs, Additions	\$5,000
SUBTOTAL Parks/Rec Dept.	\$10,000
General Fund Budget	\$938,800

**Mackinaw Township**

2015	
	Projected Expenditures
Recreation/Parks Dept.	\$2,000
General Fund Budget	\$164,875

## Chapter 8 Grant History for Cheboygan County

The table on the following pages lists the MNRTF grant history for all entities within Cheboygan County since the inception of the program.



<b>Project Title</b>	<b>Grantee</b>	<b>Location</b>	<b>TF #</b>	<b>Project Type</b>	<b>Grant Amount</b>	<b>Description</b>	<b>Application Year</b>
Colonial Point Forest	University Of Michigan	Burt Township	TF1036	Acquisition	\$435,000	Acquisition of 283 acres on Douglas Lake.	1981
Storey Lake Tract	DNR - Forest Resources Division	Wilmot Township	TF474	Acquisition	\$900,000	To acquire land on Storey Lake.	1981
Black River Ranch-Ph.II	DNR - Forest Resources Division		TF476	Acquisition	\$1,000,000	Second phase to acquire the 8,760 acre Black River Ranch, with 5.8 miles on the Black River mainstream, 4.8 miles on the East Branch of the Black River, and 5,000 feet of Stewart Creek.	1981
Pigeon River Country State Forest	DNR - Forest Resources Division		TF546	Acquisition	\$500,000	To acquire an 800 acre tract of upland aspen forest and lowland conifer swamp in the Pigeon River Country State Forest.	1982
Pigeon RiverCountry State Forest-Small Inholdings	DNR - Forest Resources Division		TF547	Acquisition	\$100,000	To acquire inholdings in the Pigeon River State Forest. Acquired 240 acres.	1982
Pigeon River Country State Forest - Small Inholdings	DNR - Forest Resources Division		TF679	Acquisition	\$100,000	To acquire small inholdings as available within the dedicated boundaries of the Pigeon River State Forest.	1983

<b>Project Title</b>	<b>Grantee</b>	<b>Location</b>	<b>TF #</b>	<b>Project Type</b>	<b>Grant Amount</b>	<b>Description</b>	<b>Application Year</b>
Black Mountain Recreation Area	DNR - Forest Resources Division		TF894	Acquisition	\$85,000	Acquisition of 125 acres of Black Mountain, a series of high, steep hills on the northeast side of Black Lake.	1984
Pigeon River State Forest Small Inholdings	DNR - Forest Resources Division		TF895	Acquisition	\$200,000	To acquire small inholdings as available within the dedicated boundaries of the Pigeon River Country State Forest.	1984
DeVoe Park Burt Lake	Tuscarora Township	Tuscarora Township	TF1033	Acquisition	\$135,000	To purchase 1.3 acres of land at the mouth of the Indian River with 120 feet of frontage and 480 feet of frontage along the shore of Burt Lake.	1985
Reese's Swamp-Burt Lake	Burt Township	Burt Township	TF1037	Acquisition	\$100,000	To purchase a portion of a 256 acre parcel with 3,300 feet on shoreline on Burt Lake, which drops back to a cedar swamp wetlands.	1985
Major City Park Expansion	City of Cheboygan		TF86-130	Acquisition	\$45,000	To acquire approximately six acres of hilly vacant land of the east bank of the Cheboygan River containing 1,000 feet of river frontage, adjacent to the existing Major City Park.	1986
Mackinaw City Pier	Village of Mackinaw City	Mackinaw City	TF88-181	Development	\$257,700	To construction an 800-ft. fishing and observation pier through renovation of existing	1988

<b>Project Title</b>	<b>Grantee</b>	<b>Location</b>	<b>TF #</b>	<b>Project Type</b>	<b>Grant Amount</b>	<b>Description</b>	<b>Application Year</b>
						pier.	
Black Mountain Forest Recreation	DNR - Forest Resources Division		TF90-109	Development	\$142,000	Construction of trails, parking, signage, scramble area, and erosion control.	1990
Gordon Turner Park Restroom	City of Cheboygan	City of Cheboygan	TF95-118	Development	\$45,800	Construction of restroom facilities at Gordon Turner Park.	1995
Cheboygan-Gaylord Trail Corridor - Phase I	DNR - Forest Resources Division		TF97-184	Acquisition	\$1,000,000	To assist in the acquisition of the first phase of the Cheboygan-Gaylord Trail Corridor, a 47-mile inactive railroad corridor to be used as a multi-purpose trail. Acquisition is expected to proceed from north to south. Acquisition is contingent on prior	1997
Cheboygan-Gaylord Trail-Phase II	DNR - Forest Resources Division		TF98-191	Acquisition	\$1,500,000	Acquire in fee simple the second segment of 47-mile inactive railroad corridor for trail use and Mullett Lake access. 540 total acres acquired for phased project.	1998
Polish Line Beach Expansion Project	Inverness Township	Inverness Township	TF98-255	Acquisition	\$75,000	Acquisition in fee simple terms of less than one acre with 42 feet of frontage on Mullett Lake in order to	1998

<b>Project Title</b>	<b>Grantee</b>	<b>Location</b>	<b>TF #</b>	<b>Project Type</b>	<b>Grant Amount</b>	<b>Description</b>	<b>Application Year</b>
						expand the public access to the existing beach and picnic area.	
Cheboygan-Gaylord Trail: Phase III	DNR - Forest Resources Division	Mullet Township	TF98-303	Acquisition	\$1,275,000	Acquire in fee simple terms of the third segment of 45-mile inactive railroad corridor for trail use and Mullett Lake access. 540 total acres acquired for phased project.	1998
Major City Park Riverfront Improvement	City of Cheboygan	City of Cheboygan	TF99-055	Development	\$266,200	Construction of a boat launch/fishing platform and parking to provide access to the Cheboygan River.	1999
Cheboygan-Gaylord Trail - Phase 5	DNR - Forest Resources Division	Mullet Township	TF99-287	Acquisition	\$1,275,000	Acquire in fee simple the fifth segment of 45-mile inactive railroad corridor for trail use and Mullett Lake access. 540 total acres acquired for phased project.	1999
Cheboygan-Gaylord Trail-Phase 6	DNR - Forest Resources Division		TF99-442	Acquisition	\$1,250,000	Acquire in fee simple last of six segments of a 45-mile inactive railroad corridor for trail use and Mullett Lake access. 540 total acres acquired for phased project.	1999
Tuscarora Township Park Acquisition	Tuscarora Township	Tuscarora Township	TF00-040	Acquisition	\$1,184,000	Acquisition in fee simple of five acres with approximately 1,200 feet of frontage on Indian and Little Sturgeon	2000

<b>Project Title</b>	<b>Grantee</b>	<b>Location</b>	<b>TF #</b>	<b>Project Type</b>	<b>Grant Amount</b>	<b>Description</b>	<b>Application Year</b>
						Rivers for a community park with access to the Inland Waterway and Gaylord-Cheboygan Trail.	
Major City Park Riverfront Improvements	City of Cheboygan	City of Cheboygan	TF02-002	Development	\$317,900	Project will provide improvements to Cheboygan Major City Park, including barrier-free fishing and viewing piers, walkways, lighting and shoreline stabilization.	2002
Wolverine Lumberman's Memorial Park Development	Village of Wolverine	Wolverine	TF02-052	Development	\$15,000	To develop Lumbermens Memorial Park located on the Sturgeon River in the Village of Wolverine with pathway, picnic areas, parking, restrooms and play area.	2002
Lee Grande Ranch Conservation Easement - Phase I	DNR - Forest Resources Division	Koehler Township	TF04-133	Acquisition	\$2,750,000	First of two phases to acquire a conservation easement (including public access) on approximately 2,560 acres of land that is almost entirely surrounded by state forest land. Property contains excellent wildlife habitat and hunting opportunities.	2004
Old Mackinac Point Light Station Improvements	DNR - Mackinac Island State Park	Mackinaw City	TF05-111	Development	\$189,000	Development of parking, signage, lighting, and park amenities at Old Mackinac Point Light Station along	2005

<b>Project Title</b>	<b>Grantee</b>	<b>Location</b>	<b>TF #</b>	<b>Project Type</b>	<b>Grant Amount</b>	<b>Description</b>	<b>Application Year</b>
	Commission					Lake Huron at Michilimackinac State Park.	
Lee Grande Ranch Conservation Easement	DNR - Forest Resources Division	Koehler Township	TF05-141	Acquisition	\$2,750,000	Acquisition of a conservation easement including public access on 2,560 acres of land that is almost entirely surrounded by state forest land. Phase 2 of a two-phase project at \$2.75 million, requesting a total of \$5.5 million. Purchased in fee simple.	2005
Hackett Lake Acquisition (formerly Conservation Easement)	DNR - Forest Resources Division	Nunda Township	TF06-135	Acquisition	\$2,600,000	Acquisition of a 640-acre parcel within the Pigeon River Country State Forest dedicated boundary containing Hackett Lake and various creeks for hunting, fishing, boating, and other outdoor recreational opportunities.	2006
Pigeon River Country Acquisition Initiative	DNR - Forest Resources Division	Forest Township	TF08-153	Acquisition	\$1,000,000	Acquisition of various properties within the Pigeon River Country State Forest, as well as parcels that provide a habitat buffer to the State Forest.	2008

<b>Project Title</b>	<b>Grantee</b>	<b>Location</b>	<b>TF #</b>	<b>Project Type</b>	<b>Grant Amount</b>	<b>Description</b>	<b>Application Year</b>
Indian River Pathway Development	Tuscarora Township	Tuscarora Township	TF09-072	Development	\$393,400	Development to include a one- half mile, non-motorized pathway connecting the Gaylord- Cheboygan Trail to the Burt Lake State Park entrance and a pedestrian crossing and outlook over the Sturgeon River.	2009
Little Pigeon River Property Acquisition	DNR - Forest Resources Division	Nunda Township	TF09-137	Acquisition	\$1,800,000	Acquisition of fee simple interest in approximately 1,060 acres of land adjacent to Pigeon River Country, including over 6,600 feet of Little Pigeon River.	2009
Conkling Heritage Park Improvements	Village of Mackinaw City	Mackinaw City	TF10-046	Development	\$74,900	Development to include restroom facility.	2010
Burt Lake Non-Motorized Trail Development	Burt Township	Burt Township	TF10-047	Development	\$398,500	Development includes 2.9 miles of 10' wide separated non-motorized aggregate trail along W. Burt Lake Road from Maple Bay Campground to N. Raver Road.	2010
Veterans Pier Development	Tuscarora Township	Tuscarora Township	TF10-063	Development	\$384,900	Development to include construction of a universally accessible fishing pier at DeVoe Beach Park.	2010

<b>Project Title</b>	<b>Grantee</b>	<b>Location</b>	<b>TF #</b>	<b>Project Type</b>	<b>Grant Amount</b>	<b>Description</b>	<b>Application Year</b>
Pigeon River Property Acquisition	DNRE - Forest Management Division	Ellis Township	TF10-123	Acquisition	\$1,000,000	Acquisition of 480 acres located adjacent to the Pigeon River Country State Forest.	2010
Topinabee Lakeside Park Improvements	Mullett Township	Mullett Township	TF11-002	Development	\$280,000	Development to include site preparation, observation plaza, signage and furniture, plantings, fencing, well/drinking fountain, retaining wall, ADA fishing/viewing deck and ADA play apparatus.	2011
Marina Park Trailhead Development	Tuscarora Township	Tuscarora Township	TF11-084	Development	\$250,900	Development of trailhead for North Central State Trail: parking, trail gateway, landscaping, lighting, benches, trash receptacles, bike rack and upgrading bathrooms for accessibility.	2011
Gary R. Williams Park Extension	Village of Mackinaw City	Mackinaw City	TF12-022	Acquisition	\$241,200	Acquisition of .19 acres of Lake Huron waterfront property to extend the Gary R. Williams Park.	2012
Cheboygan State Park	DNR - Parks & Rec. Div.	City of Cheboygan	TF13-133	Acquisition	\$40,000	Acquisition of property within Cheboygan State Park.	2013
Lumberman Park Dev.	Village of Wolverine	Village of Wolverine		Development	289,500	Improvements to Lumberman Park and Trailhead	2014
<b>Cheboygan Total</b>					<b>\$26,645,900</b>		



## Chapter 9 Description of the Public Input Process

Cheboygan County undertook an extensive planning process from 2012 through 2014 to write an all-new County Master Plan. The County conducts planning and zoning activities for 18 of the 19 townships in the county. Therefore, public input was sought for this process in all of the townships. The background information for Cheboygan County as well as public input contributed to the basic layout and content of this plan.

In addition, a number of public meetings were held to focus specifically on Recreation Planning. The County's Planning Commission with help of the County Community Development staff coordinated this effort. There were two primary methods used to gather public input. The first of which was a community workshop that included township leaders from the 9 townships as well as Planning Commissioners, members of the public, recreational trail user groups, as well as representatives of the Michigan Department of Natural Resources. This meeting was held on September 23<sup>rd</sup>, 2013, to review the initial draft of the County's Recreation Goals and Objectives as drafted by the County Planning Commission and staff.

Input received emphasized a desire to lower the barriers that keep more people from using public recreational resources. Clearly, the people of Cheboygan County would like to see more information sharing so that people simply knew about the resources. It is apparent that there is a lack of awareness to the location of recreational resources, the laws which govern these resources, and the benefits of these resources.

The public notice for this first meeting was shared with a county trails forum (motorized and non-motorized), the county's Economic Development Corporation, Planning Commission and Board of Commissioners, local paper, on the county's website, local chambers, and township leaders throughout the county. The notice was as follows:

**CHEBOYGAN COUNTY  
PUBLIC NOTICE  
PUBLIC INPUT NEEDED ON  
RE-WRITING OF THE COUNTY RECREATION PLAN**

The Cheboygan County Recreation Plan is being rewritten and residents are asked to help do their part in rewriting the county Recreation Plan. The public is invited to the Cheboygan County Recreation Plan Input Session, a meeting to hear new ideas as well as reactions to draft goals and objectives as well as action plans for the county.

The meeting will be held at the Cheboygan County Building, Commissioners Room, at 7:00 PM, Monday, September 23<sup>rd</sup>, 870 S. Main Street in Cheboygan. Draft goals and objectives will be presented at the meeting.

Although it is not required, please RSVP your attendance so that enough chairs can be arranged. RSVP to Steve Schnell, Cheboygan County Community Development Director, at [steve@cheboygancounty.net](mailto:steve@cheboygancounty.net) or by calling 231-627-8489.

The following is a brief summary of comments received at the first public input session:

*On the evening of Monday, September 23<sup>rd</sup>, a public input meeting was held to gather information about residents' recreation interests and desires as well as get feedback on the draft goals and objectives. Time was also spent providing information on the purpose of a recreation plan and how recreation activities impact our economy and our health.*

*There were 21 people in attendance including township leaders, a county planning commissioner, residents, business owners, DNR employees, and a couple people from neighboring Presque Isle County. Participants were asked some questions to get ideas on how people in Cheboygan County enjoy the recreational assets that are in the County. The questions were also designed to find out more about what people want to improve upon and see more of in the County.*

**Comments received**

***What is your favorite recreation in Cheboygan County?***

- *The wide variety of recreational opportunities*
- *Camping*
- *Hunting*
- *Fishing*
- *Animal/wildlife observation*
- *Family fun, both motorized and non-motorized*
- *More fishing with the family*
- *ORV riding*
- *Township parks*
- *Inland water route*
- *Hiking, biking, cross country skiing*
- *Water sports*
- *Snowmobiling*
- *Star gazing/dark sky*
- *Walking*
- *Outdoor sports (tennis, baseball, soccer)*
- *Fishing*
- *Hunting*
- *Equestrian*
- *Swimming*
- *Parks/camping*
- *Geo-caching*

***What recreation facilities in Cheboygan County do you value the most?***

- *Township parks*
- *Inland water route*
- *Ice rinks, both indoor and outdoor*
- *Paved/asphalt trails*

- *Road end parks/water access*
- *Black Mountain Trails*
- *Camping/Parks (state parks and state forest)*
- *Rivers*
- *Boating access sites*
- *State forest & natural features i.e. views wildlife, berries, mushrooms, artists*
- *Value the variety*
- *Water and public access*
- *ORV/ATV access on public roads*
- *Boating facilities, esp. overnight*
- *More Snowmobiling trails are desired*

***What would you like to be able to do for recreation in Cheboygan County that you can't do right now?***

- *Community activity center (not schools)*
- *Communication/publicity of events & programs*
- *Consistent grooming of cross country ski trails*
- *More public access to lakes and rivers*
- *More ATV/ORV access to public land*
- *More camping opportunities (more locations)*
- *Motorcycle track is desired*
- *Restrooms on trails, better maps to facilities*
- *Playgrounds & fields (with fences for children)*

- *Fewer restrictions on legitimate use of public land*
- *Less complicated rules/laws regarding use of state land (laws are so complex they discourage use of the natural resources)*
- *Recreation grant writing assistance is needed. Emily Meyerson, a DNR contract worker and independent consultant, was in attendance and offered assistance.*
- *Coordination of grant applications*
- *More overnight boating opportunities needed*

***Misc.***

- *West Ostrander Road should be added to the list of boat access sites for the Pigeon River.*
- *A couple of updates to Koehler Township's Capital Improvement list were made.*

The next phase of the planning process involved drafting a version of the Recreation Plan. This was presented to township leaders on March 3<sup>rd</sup>, 2014, for review. No changes were suggested and it was prepared for final release to the public.

Additional public meetings were held in October and November of 2014 to update the Cheboygan County portion of the soon-to-expire regional non-motorized transportation plan. This plan update identified preferred east-west connector routes between the existing rail-trails, which run mostly north-south.

### **Stakeholder Involvement**

This plan involved stakeholders throughout Cheboygan County as well as specific townships which participated as partners. Those townships would eventually use this plan to support their individual recreation goals and objectives. The County's efforts were conducted by the Community Development staff with input from the County's Planning Commission. The Planning Commission was conducting a concurrent Master Planning process, which finished in early 2014. Information about recreation goals and objectives were incorporated into this process also.

Many members of the public were invited and participated in the Recreation Planning process over many months. The first public meetings on the topic occurred in early 2013. Later in 2013 a draft of the recreation plan goals and objectives were reviewed by stakeholders. Early in 2014 some additional work was done to update the inventory of trails, parks, rivers, and streams. This was completed in September of 2014. The draft plan was updated during 2015 with new information for the participating townships and County Marina.

### **2013**

March 25<sup>th</sup> – An introductory meeting was held with the partner townships and the County's Planning Commission to outline the recreation planning process and the roles of each partner. It was explained that the planning process would be led by the County's Community Development staff. The township officials would help by supplying supporting documents and assisting with the marketing to gain participation in the public input processes.

April 3<sup>rd</sup> – The County Planning Commission held discussion of the recreation planning process and their Master Planning process. The previous goals and objectives and adopted plan were reviewed. The Planning Commission provided comments which were incorporated into draft goals and objectives and action plan for the County.

April 17<sup>th</sup> – The County Planning Commission reviewed recreation projects as part of the annual Capital Improvement Program planning.

May-August – Townships gathered information at their respective township board meetings to refine the list of projects and action items. At the County level the Community Development staff, with input from the County's GIS department, DNR, NEMCOG, and other stakeholders, updated the recreation asset list and maps.

September 23<sup>rd</sup> – A public input session was held to gather information from stakeholders. Stakeholders from trail user groups were sought out. The marina staff and county fair stakeholders were invited. Also, the township officials, local residents, and representatives from partner agencies (DNR, NEMCOG, etc.) were invited to participate. Many attendees were older residents and township officials. Partner agency representatives also attended. Public notices as well as an article in the local newspaper preceded the public input gathering session.

The following is a copy of the article in the local paper:

travelling northbound on Old Mackinaw Road when he lost control. The Michigan State Police and the article no injuries were reported. good condition because Burt Township has a road millage in SEE PAVING, A6

## Input sought for Cheboygan County recreation plan

By SHAWNA JANKOVIAK  
shawna@cheboygantribune.com

CHEBOYGAN — The public is invited to attend an upcoming meeting to give ideas that can be used in rewriting the Cheboygan County Recreation Plan.

The input session, set for 7 p.m. on Monday, Sept. 23, will take place in room 135 of the Cheboygan County Building, located at 870 S. Main Street in Cheboygan.

A short presentation will be given of the draft goals and objectives, which have been drafted by township leaders and the Cheboygan County Planning Commission.

“The Recreation Plan gets updated every five years and is done to provide a direction for recreation-related decisions as well as making local communities that participate eligible for DNR trust fund grants,” said Community Development Director Steve Schnell. “There are nine townships that participated in the 2007 Cheboygan County Recreation Plan. They are being included in this update as well. Those townships are Aloha, Beaugrand, Benton, Grant, Hebron, Inverness, Koehler, Mackinaw and Wilmot. Specific action items have been updated for each of those townships, as well as for the whole county.”

Schnell said the input session will give the public a chance to provide their thoughts and reactions to the draft goals and objectives, as well as to action plans for the county.

Schnell asks the public to RSVP their attendance so that enough chairs can be arranged. RSVP to Schnell by sending an e-mail to [steve@cheboygan-county.net](mailto:steve@cheboygan-county.net) or by calling 231-627-8489.

THANK YOU to Paul Nows for subscribing to the Cheboygan Daily Tribune ... For home delivery or customer service, contact 231-627-7144 or [janis@cheboygantribune.com](mailto:janis@cheboygantribune.com).

MICHIGAN LOTTERY  
WEDNESDAY'S NUMBERS  
Midday 8-9-1, 3-9-6-5  
Daily 4-9-3, 0-3-1-0

Ken's Village Market

COMING IN PRINT

ONLY ONLINE  
You will find this online:  
■ New online poll about what U.S. should do with

Gas Gauge  
Today's Michigan gas prices, according to the Web site

The following is a memo summarizing the input received at the meeting:

### MEMO

**Date:** November 5, 2013  
**To:** Planning Commissioners, Township Recreation Planning Partners  
**From:** Steve Schnell  
**Re:** Results of public input meeting (Sept. 23<sup>rd</sup>)

*Following the latest public input meeting in late September, staff has been proceeding with a draft of the County Recreation Plan. We've taken into account the input received and will be contacting various recreation entities for more information as needed. Near the end of November a draft will be available for more input.*

#### *Summary of 9/23/13 Public Input Session*

*On the evening of Monday, September 23<sup>rd</sup>, a public input meeting was held to gather information about residents' recreation interests and desires as well as get feedback on the draft goals and objectives. Time was also spent providing information on the purpose of a recreation plan and how recreation activities impact our economy and our health.*

*There were 21 people in attendance including township leaders, a county planning commissioner, residents, business owners, DNR employees, and a couple people from neighboring Presque Isle County. Participants were asked some questions to get ideas on how people in Cheboygan County enjoy the recreational assets that are in the*

County. The questions were also designed to find out more about what people want to improve upon and see more of in the County.

The following were responses received to the various questions:

**What is your favorite recreation in Cheboygan County?**

- The wide variety of recreational opportunities
- Camping
- Hunting
- Fishing
- Animal/wildlife observation
- Family fun, both motorized and non-motorized
- Fishing with the family
- ORV riding
- Township parks
- Inland water route
- Hiking, biking, cross country skiing
- Water sports
- Snowmobiling
- Star gazing/dark sky
- Walking
- Outdoor sports (tennis, baseball, soccer)
- Fishing
- Hunting
- Equestrian
- Swimming
- Parks/camping
- Geo-caching

**What recreation facilities in Cheboygan County do you value the most?**

- Township parks
- Inland water route
- Ice rinks, both indoor and outdoor
- Paved/asphalt trails
- Road end parks/water access
- Black Mountain Trails
- Camping/Parks (state parks and state forest)
- Rivers
- Boating access sites
- State forest & natural features i.e. views wildlife, berries, mushrooms, artists
- Value the variety
- Water and public access
- ORV/ATV access on public roads
- Boating facilities, esp. overnight
- More Snowmobiling trails are desired

**What would you like to be able to do for recreation in Cheboygan County that you can't do right now?**

- Community activity center (not schools)
- Communication/publicity of events & programs

- *Consistent grooming of cross country ski trails*
- *More public access to lakes and rivers*
- *More ATV/ORV access to public land*
- *More camping opportunities (more locations)*
- *Motorcycle track is desired*
- *Restrooms on trails, better maps to facilities*
- *Playgrounds & fields (with fences for children)*
- *Fewer restrictions on legitimate use of public land*
- *Less complicated rules/laws regarding use of state land (laws are so complex they discourage use of the natural resources)*
- *Recreation grant writing assistance is needed. Emily Meyerson, a DNR contract worker and independent consultant, was in attendance and offered assistance.*
- *Coordination of grant applications*
- *More overnight boating opportunities needed*

**Misc.**

- *West Ostrander Road should be added to the list of boat access sites for the Pigeon River.*
- *A participant wanted to let people know about a couple of updates to Koehler Township's Capital Improvement list that have been made.*

**2014**

January 15<sup>th</sup> – The Planning Commission adopts the County's Master Plan which includes recreation elements.

February thru September – Staff works with Up North Trails project to compile trails inventory and roll out [www.upnorthtrails.org](http://www.upnorthtrails.org) to promote trail amenities in the region. Staff initiates update to regional non-motorized transportation plan.

November – Public meetings held to update the Cheboygan County portion of the non-motorized transportation plan. Preferred routes along existing county roads for non-motorized transportation were identified (see Figure 3.).

**2015**

January thru May – County Marina updates considered and plan updated.

August – Recreation Plan updated and township information updated.

October, November – Final public hearings held at County and Township levels

**Notice of the Availability of the Draft Plan for Public Review and Comment and for the Public Meeting held after the One Month Public Review Period, Before Plan's Adoption**

NOTICE OF PUBLIC REVIEW

DRAFT CHEBOYGAN COUNTY RECREATION PLAN

TO ALL INTERESTED AGENCIES, GROUPS AND PERSONS:

On October 7, 2015, the Cheboygan County Planning Commission reviewed the Draft Cheboygan County Recreation Plan. During the meeting it was indicated that the plan should be distributed to the public for public review for no less than 30 days. It is available at the County's website at [www.cheboygancounty.net](http://www.cheboygancounty.net) and at the Cheboygan Public Library, Mackinaw City Public Library, Indian River Public Library, and the Wolverine Public Library.

Comments on the plan may be directed in writing or via phone to the Community Development Director, Steve Schnell, at 231-627-8485 or via email at [steve@cheboygancounty.net](mailto:steve@cheboygancounty.net).

A Public Hearing will be held to listen to public input. The hearing will be held on Wednesday, November 18<sup>th</sup>, at 7:00 pm. The hearing will be held at a regular meeting of the Cheboygan County Planning Commission at the Cheboygan County Building, Commissioners Room, 870 South Main Street, Cheboygan, Michigan.

**Copy of the Minutes from the Public Review Period, Public Hearing**

Relevant excerpt from the November 18<sup>th</sup>, 2015 Planning Commission meeting minutes:

**CHEBOYGAN COUNTY PLANNING COMMISSION MEETING  
WEDNESDAY, November 18, 2015 at 7:00 P.M.**

**ROOM 135 – COMMISSIONER'S ROOM - CHEBOYGAN COUNTY BUILDING**

**PRESENT:** Bartlett, Freese, Kavanaugh, Borowicz, Croft, Ostwald, Lyon, Churchill, Jazdyk

**ABSENT:** None

**STAFF:** Scott McNeil

**GUESTS:** Eric Boyd, John F. Brown, Carl Muscott, Charles Maziasz, Tony Matelski, Chris Brown, John Moore, Russell Crawford, Cheryl Crawford

The meeting was called to order by Chairperson Croft at 7:00pm.



## **PUBLIC HEARING AND ACTION ON REQUESTS**

### **Cheboygan County Recreation Plan**

Mr. Schnell noted that two public comments regarding recycling were received and are included in the Planning Commission's packet. Mr. Schnell stated the only changes to be made to the plan are those parts that are highlighted at the end. Mr. Schnell explained that this is where he will add in the resolution of support and the minutes of the meetings. Mr. Schnell stated that five of the six townships already have public hearings scheduled. Mr. Schnell stated that they will approve this on their own which they are required to do.

Mr. Freese stated he would not have any objections to having a paragraph included on the recycling. Mr. Kavanaugh stated he is not sure that it should be included in the Recreation Plan. Mr. Borowicz suggested including language recommending recycling opportunities be available to recreational facilities. Mr. Kavanaugh agreed with Mr. Borowicz's suggested language. Ms. Lyon suggested including language to encourage recycling as there are some townships that do not participate in recycling. Mr. Schnell asked if this means encouraging recycling bins within the parks of townships that are currently participating in the recycling program. Planning Commission members stated yes. Discussion was held.

Ms. Croft asked for public comments. There were no public comments. Public comment closed.

**Motion** by Mr. Freese, seconded by Mr. Kavanaugh, to recommend to the Cheboygan County Board Of Commissioners to approve Cheboygan County's Recreation Plan and the County's Goals, Objective and Action Plan with the understanding that the township specific information is the product of those respective townships. Motion carried unanimously.

## **Chapter 10 Plan Adoption Documentation**

### **Official resolution of adoption**

**INSERT HERE**

### **Copy of letter transmitting adopted plan to County Planning Agency**

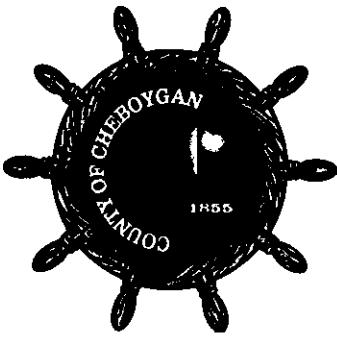
**INSERT HERE**

**Copy of letter transmitting adopted plan to Regional Planning Agency**

**INSERT HERE**

## Chapter 11 Other plans within Cheboygan County related to recreation planning

- Cheboygan County Master Plan (2014)
- North Central State Trail's *Trail Town* Plan (2010)
- Topinabee *Trail Town* Plan (2013)
- Mackinaw City *Trail Town* Plan (2013)
- Mackinaw City Recreation Plan (2014)
- 2014 Cheboygan County Non-motorized Transportation Plan update



# Cheboygan County Board of Commissioners' Meeting

January 12, 2016

**Title:** Brown Builders Inc. Payment No: 3

**Summary:** The County entered into an agreement with Brown Builders Inc. to complete carpentry work at the animal shelter facility located at 1536 Hackelburg Road, Cheboygan Michigan. Article 4.2 of the agreement requires that 10% retainage be held on completed work. The contractor has finished all work associated with the agreement except installation of insulation, liner panel and furnace room construction. These elements will be completed in conjunction with electrical and mechanical systems this winter. Due to the fact the remaining elements will not be completed for several weeks, staff is recommending that no retainage be held for work completed.

**Financial Impact:** Payment of \$7,210

**Recommendation:** Motion to authorize payment of \$7,210 to Brown Builders Inc. as identified on payment request No: 3 with no retainage being held for completed work.

**Prepared by:** Kari Kortz for  
Jeffery B. Lawson

**Department:** Finance for  
Administration

# PAYMENT VOUCHERS

## CHEBOYGAN COUNTY FINANCE DEPARTMENT

Brown Builders Inc.  
 119 Lafayette Avenue  
 Cheboygan, MI 49721


<u>DATE</u>	<u>INVOICE #</u>	<u>ITEM</u>	<u>PO#</u>	<u>LINE ITEM #</u>	<u>AMOUNT</u>
1/5/16		Payment Request #3		430-430-970.00	\$7,210.00

Total Construction Contract	\$82,300.00
Payment Request #1	(\$33,390.00)
Payment Request #2	(\$31,500.00)
Payment Request #3	(\$7,210.00)

Remaining amount of contract - NO RETAINAGE HELD	\$10,200.00	\$7,210.00
--	-------------	------------

Total Project Budget	\$82,300.00
Approved by the BOC on 9/8/15	\$79,100.00
Change Orders Approved by KK	\$3,200.00

IT IS HEREBY CERTIFIED THAT THE ABOVE ACCOUNT IS TRUE AND CORRECT  
 AND THAT NO PART OF THE SAME HAS BEEN PAID.

  
 \_\_\_\_\_  
 SIGNATURE  
  
 1/5/16  
 \_\_\_\_\_  
 DATE

Approved at the  
 1/12/16 BOC Mtg.

**CHANGE  
ORDER #1**

OWNER X  
 ARCHITECT X  
 CONTRACTOR X  
 FIELD   
 OTHER

PROJECT: CHEBOYGAN COUNTY	CHANGE ORDER NUMBE	1
871 SOUTH MAIN	DATE:	1/4/2016
CHEBOYGAN, MI 49721	ARCHITECT'S PROJECT :	1419
ANIMAL SHELTER CARPENTRY	CONTRACT DATE:	9/8/2015
TO CONTRACTOR:	CONTRACT FOR:	CARPENTRY
BROWN BUILDERS INC		
119 LAFAYETTE		
CHEBOYGAN, MI 49721		

The Contract is changed as follows: Addition of Furnace Room including all materials, labor and finishes as depicted in RFQ 1 dated 12/28/2015.

Not valid until signed by the Owner, Architect and Contractor.

The original Contract Sum was	<u>\$79,100</u>
Net change by previously authorized Change orders	<u>\$0</u>
The Contract Sum prior to this change order was	<u>\$79,100</u>
The Contract Sum will be increased by this Change Order in the amount of	<u>\$3,200</u>
The new Contract Sum including this Change order will be	<u>\$82,300</u>

The Contract Time will be increased July 1, 2016  
 The date of Substantial Completion as of the date of this Change Order therefore is 7/1/2016

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

The Architect Forum  
 ARCHITECT

Brown Builders Inc  
 CONTRACTOR

Cheboygan County  
 OWNER

207 N. Huron  
 Address

119 Lafayette Ave  
 Address

870 S. Main Street  
 Address

Marion City, MI 49701

Cheboygan, MI 49721

Cheboygan MI 49721

BY [Signature]

BY [Signature]

BY [Signature]

DATE 1-5-16

DATE 1-5-16

DATE 1/5/2016

# APPLICATION AND CERTIFICATION FOR PAYMENT

PAGE ONE OF

PAGES

TO OWNER CHEBOYGAN COUNTY  
871 SOUTH MAIN  
CHEBOYGAN, MI 49721

PROJECT: 1419

APPLICATION NO: 1

Distribution to:

OWNER  
 ARCHITECT  
 CONTRACTOR

PERIOD TO: DECEMBER 12, 2014

FROM CONTRACTOR:  
BROWN BUILDERS INC  
119 LAFAYETTE  
CHEBOYGAN, MI 49721

VIA ARCHITECT:

PROJECT NOS:

CONTRACT FOR: ANIMAL SHELTER CARPENTRY

CONTRACT DATE:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, is attached

1. ORIGINAL CONTRACT SUM	\$	79,100.00
2. Net change by Change Orders	\$	3,200.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	82,300.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	72,100.00
5. RETAINAGE:		0
a. 100 % of Completed Work (Column D + E on G703)	\$	\$0.00
b. 100 % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	72,100.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	64,890
8. CURRENT PAYMENT DUE	\$	7,210.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	10,200.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$3,200.00	\$0.00
<b>TOTALS</b>	<b>\$3,200.00</b>	<b>\$0.00</b>
<b>NET CHANGES by Change Order</b>	<b>\$3,200.00</b>	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Brown Builders Inc.

By: Melissa Brown Date: 1-5-16

State of: Michigan County of: Cheboygan  
Subscribed and sworn to before me this 5th day of Jan  
Notary Public: Stacy B  
My Commission expires: 3-11-2018

**STACY BROWN**  
Notary Public, State of Michigan  
County of Cheboygan  
My Commission Expires Mar, 11, 2018  
Acting in the County of Cheboygan

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 7,210.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 1-5-16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

PAGE OF PAGES

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 3  
APPLICATION DATE: 1/4/2016

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO:

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: 1419

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 10%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
1	ROUGH FRAMING	\$23,000.00	\$23,000.00	\$0.00		\$23,000.00	100.00%		\$2,300.00
2	SHINGLES	\$8,100.00	\$8,100.00	\$0.00		\$8,100.00	100.00%		\$810.00
3	FASCIA, SOFFIT, SIDING	\$27,000.00	\$0.00	\$27,000.00		\$27,000.00	100.00%		\$2,700.00
4	DOORS AND WINDOWS	\$8,000.00	\$0.00	\$8,000.00		\$8,000.00	100.00%		\$800.00
5	INSULATION AND LINER PANELS	\$7,000.00	\$0.00	\$0.00				\$7,000.00	\$0.00
6	SOLAR TUBES	\$3,000.00	\$3,000.00	\$0.00		\$3,000.00	100.00%		\$300.00
7	PERFORMANCE AND PAYMENT BOND CO #1	\$3,000.00 \$3,200.00	\$3,000.00 \$0.00	\$0.00 \$0.00		\$3,000.00	100.00%	\$3,200.00	\$300.00 \$0.00
	RETAINAGE PAYOUT WITH APP #3	\$7,210.00				\$7,210.00	100.00%		(\$7,210.00)
<b>GRAND TOTALS</b>		\$89,510.00	\$37,100.00	\$35,000.00	\$0.00	\$79,310.00		\$10,200.00	\$0.00





# Cheboygan County

## Board of Commissioners' Meeting

January 12, 2016

**Title:** AIA Agreement with Tri-County Excavating - Phase II Animal Shelter Fill and Septic System Installation.

**Summary:** The County issued sealed bid request for placement of fill and construction of septic system for Phase II improvements to the Animal Shelter Building located at 1536 Hackelburg Road, Cheboygan MI. The County received three proposals: The low bid was received by Tri-County Excavating in the amount of \$36,000.

**Financial Impact:** \$36,000 to complete work.

**Recommendation:** Approve AIA Document A 105-2007 Standard Form Agreement in the amount of \$36,000 with Tri-County Excavating and authorize the Chairperson to sign.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration

# AIA<sup>®</sup> Document A105<sup>™</sup> – 2007

## **Standard Form of Agreement Between Owner and Contractor for a Residential or Small Commercial Project**

AGREEMENT made as of the 12th day of January in the year 2016  
(In words, indicate day, month and year.)

BETWEEN the Owner:  
(Name, legal status, address and other information)

Cheboygan County  
870 South Main  
Cheboygan, MI 49721  
Telephone Number: 231-627-8406

and the Contractor:  
(Name, legal status, address and other information)

Tri-County Excavating Group, L.L.C.  
704 West Conway Road  
Harbor Springs, MI 49740

for the following Project:  
(Name, location and detailed description)

Cheboygan County Animal Shelter, Phase II Part 1 Fill, Grading and Septic  
1536 East Hackelburg Road  
Cheboygan, MI 49721

The Architect:  
(Name, legal status, address and other information)

The Architect Forum, Limited Liability Company  
707 North Huron, Ste. #2  
P.O Box 548  
Mackinaw City, Michigan 49701  
Telephone Number: 231-436-7376  
Fax Number: 231-436-7382

The Owner and Contractor agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

State or local law may impose requirements on contracts for home improvements. If this document will be used for Work on the Owner's residence, the Owner should consult local authorities or an attorney to verify requirements applicable to this Agreement.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION DATE
- 3 CONTRACT SUM
- 4 PAYMENT
- 5 INSURANCE
- 6 GENERAL PROVISIONS
- 7 OWNER
- 8 CONTRACTOR
- 9 ARCHITECT
- 10 CHANGES IN THE WORK
- 11 TIME
- 12 PAYMENTS AND COMPLETION
- 13 PROTECTION OF PERSONS AND PROPERTY
- 14 CORRECTION OF WORK
- 15 MISCELLANEOUS PROVISIONS
- 16 TERMINATION OF THE CONTRACT
- 17 OTHER TERMS AND CONDITIONS

ARTICLE 1 THE CONTRACT DOCUMENTS

§ 1.1 The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

- .1 this Agreement signed by the Owner and Contractor;
- .2 the drawings and specifications prepared by the Architect, dated December 6, 2015 , and enumerated as follows:

Drawings:

Number	Title	Date
Job # 1419	Cheboygan County Animal Shelter Fill, Grading and Septic.	06 Dec 15

Specifications:

Section	Title	Pages
---------	-------	-------

- .3 addenda prepared by the Architect as follows:

Init.

Number	Date	Pages
None		
.4	written orders for changes in the Work issued after execution of this Agreement; and	
.5	other documents, if any, identified as follows:	

**ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

The number of calendar days available to the Contractor to substantially complete the Work is the Contract Time. The date of commencement of the Work shall be the date of this Agreement unless otherwise indicated below. The Contractor shall substantially complete the Work, no later than July 1, 2016.  
*(Insert the date of commencement, if it differs from the date of this Agreement.)*

Date of commencement to be mutually agreed upon by both parties.

**ARTICLE 3 CONTRACT SUM**

§ 3.1 Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

Thirty Six Thousand dollars and no cents. (\$ 36,000.00 )

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work:  
*(Itemize the Contract Sum among the major portions of the Work.)*

Portion of Work	Value
Not applicable	

§ 3.3 Unit prices, if any, are as follows:  
*(Identify and state the unit price; state the quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
Not applicable		

§ 3.4 Allowances included in the Contract Sum, if any, are as follows:  
*(Identify allowance and state exclusions, if any, from the allowance price.)*

Item	Price
Not applicable	

§ 3.5 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and hereby accepted by the Owner:  
*(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)*

Alternate #1 Method and will include top soil and seeding.

§ 3.6 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work.

**ARTICLE 4 PAYMENT**

§ 4.1 Based on Contractor's Applications for Payment certified by the Architect, the Owner shall pay the Contractor, in accordance with Article 12, as follows:  
*(Insert below timing for payments and provisions for withholding retainage, if any.)*

Submitted by the 25th of each month payment to be made by the 20th of the following month. Retainage to be held for each payment is 10%.

Init.

§ 4.2 Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate below, or in the absence thereof, at the legal rate prevailing at the place of the Project. This Section is not applicable.

## ARTICLE 5 INSURANCE

§ 5.1 The Contractor shall provide Contractor's general liability and other insurance as follows:  
(Insert specific insurance requirements and limits.)

Type of insurance	Limit of liability (\$0.00)
General Liability	\$1,000,000.0
Michigan's Works' Compensation	As required y the State of Michigan

§ 5.2 The Owner shall provide property insurance to cover the value of the Owner's property, including any Work provided under this Agreement. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner's property insurance.

§ 5.3 The Contractor shall obtain an endorsement to its general liability insurance policy to cover the Contractor's obligations under Section 8.12.

§ 5.4 Each party shall provide certificates of insurance showing their respective coverages prior to commencement of the Work.

§ 5.5 Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents and employees, each of the other; and (2) the Architect, Architect's consultants and any of their agents and employees, for damages caused by fire or other causes of loss to the extent covered by property insurance or other insurance applicable to the Work.

## ARTICLE 6 GENERAL PROVISIONS

### § 6.1 THE CONTRACT

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

### § 6.2 THE WORK

The term "Work" means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

### § 6.3 INTENT

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

### § 6.4 OWNERSHIP AND USE OF ARCHITECT'S DRAWINGS, SPECIFICATIONS AND OTHER DOCUMENTS

Documents prepared by the Architect are hereby acknowledged to be the property of the Owner for all purposes. The Owner hereby reserves the right to determine how those documents are used by the Contractor, subcontractors, and sub-subcontractors for both this Project and for any other purpose.

## ARTICLE 7 OWNER

### § 7.1 INFORMATION AND SERVICES REQUIRED OF THE OWNER

§ 7.1.1 If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

§ 7.1.2 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, the Owner shall obtain and pay for other necessary approvals, easements, assessments and charges.

**§ 7.2 OWNER'S RIGHT TO STOP THE WORK**

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

**§ 7.3 OWNER'S RIGHT TO CARRY OUT THE WORK**

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such deficiencies. In such case, the Contract Sum shall be adjusted to deduct the cost of correction from payments due the Contractor.

**§ 7.4 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS**

§ 7.4.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

§ 7.4.2 The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.

§ 7.4.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the party responsible therefor.

**ARTICLE 8 CONTRACTOR**

**§ 8.1 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR**

§ 8.1.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

§ 8.1.2 The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies or omissions discovered to the Architect.

**§ 8.2 CONTRACTOR'S CONSTRUCTION SCHEDULE**

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

**§ 8.3 SUPERVISION AND CONSTRUCTION PROCEDURES**

§ 8.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures, and for coordinating all portions of the Work.

§ 8.3.2 The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner through the Architect the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

**§ 8.4 LABOR AND MATERIALS**

§ 8.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

§ 8.4.2 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

**§ 8.5 WARRANTY**

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents.

**§ 8.6 TAXES**

The Contractor shall pay sales, consumer, use and similar taxes that are legally required when the Contract is executed.

**§ 8.7 PERMITS, FEES AND NOTICES**

**§ 8.7.1** The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work.

**§ 8.7.2** The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules and regulations.

**§ 8.8 SUBMITTALS**

The Contractor shall promptly review, approve in writing and submit to the Architect Shop Drawings, Product Data, Samples and similar submittals required by the Contract Documents. Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents.

**§ 8.9 USE OF SITE**

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents and the Owner.

**§ 8.10 CUTTING AND PATCHING**

The Contractor shall be responsible for cutting, fitting or patching required to complete the Work or to make its parts fit together properly.

**§ 8.11 CLEANING UP**

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery and surplus material, and shall properly dispose of waste materials.

**§ 8.12 INDEMNIFICATION**

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

**ARTICLE 9 ARCHITECT**

**§ 9.1** The Architect will provide administration of the Contract as described in the Contract Documents. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

**§ 9.2** The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

§ 9.3 The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

§ 9.4 Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

§ 9.5 The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 The Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request from either the Owner or Contractor.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of and reasonably inferable from the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor and Architect. Consent shall not be unreasonably withheld.

#### ARTICLE 10 CHANGES IN THE WORK

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and Contract Time being adjusted accordingly in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect will have authority to order minor changes in the Work not involving changes in the Contract Sum or the Contract Time and not inconsistent with the intent of the Contract Documents. Such orders shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall carry out such orders promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

#### ARTICLE 11 TIME

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control, the Contract Time shall be subject to equitable adjustment.

#### ARTICLE 12 PAYMENTS AND COMPLETION

##### § 12.1 CONTRACT SUM

The Contract Sum stated in the Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

##### § 12.2 APPLICATIONS FOR PAYMENT

*(Paragraph deleted)*

§ 12.2.1 Application for each progress payment, shall be made in the manner defined in Article 4.1.. The Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in the Agreement. Such Application shall be supported by data substantiating the Contractor's right to



payment as the Owner or Architect may reasonably require. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 12.2.2 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or other encumbrances adverse to the Owner's interests.

### § 12.3 CERTIFICATES FOR PAYMENT

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either issue to the Owner a Certificate for Payment, with a copy to the Contractor, for such amount as the Architect determines is properly due, or notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in whole or in part.

### § 12.4 PROGRESS PAYMENTS

§ 12.4.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.

§ 12.4.2 The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

§ 12.4.3 Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

§ 12.4.4 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

### § 12.5 SUBSTANTIAL COMPLETION

§ 12.5.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

§ 12.5.2 When the Work or designated portion thereof is substantially complete, the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, shall establish the responsibilities of the Owner and Contractor, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

### § 12.6 FINAL COMPLETION AND FINAL PAYMENT

§ 12.6.1 Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

§ 12.6.2 Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests or encumbrances arising out of the Contract.

§ 12.6.3 Acceptance of final payment by the Contractor, a subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

## **ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY**

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take reasonable precautions to prevent damage, injury or loss to employees on the Work, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

## **ARTICLE 14 CORRECTION OF WORK**

§ 14.1 The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement and additional testing.

§ 14.2 In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.

§ 14.3 If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.

## **ARTICLE 15 MISCELLANEOUS PROVISIONS**

### **§ 15.1 ASSIGNMENT OF CONTRACT**

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

### **§ 15.2 TESTS AND INSPECTIONS**

§ 15.2.1 At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections and approvals of portions of the Work required by the Contract Documents or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

§ 15.2.2 If the Architect requires additional testing, the Contractor shall perform those tests.

§ 15.2.3 The Owner shall bear cost of tests, inspections or approvals that do not become requirements until after the Contract is executed.

### **§ 15.3 GOVERNING LAW**

The Contract shall be governed by the law of the place where the Project is located.

## **ARTICLE 16 TERMINATION OF THE CONTRACT**

### **§ 16.1 TERMINATION BY THE CONTRACTOR**

If the Architect fails to certify payment as provided in Section 12.3 for a period of 30 days through no fault of the Contractor, or if the Owner fails to make payment as provided in Section 12.4.1 for a period of 30 days, the Contractor may, upon seven additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

### **§ 16.2 TERMINATION BY THE OWNER FOR CAUSE**

§ 16.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
- .3 persistently disregards laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction; or
- .4 is otherwise guilty of substantial breach of a provision of the Contract Documents.

§ 16.2.2 When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate the contract of the Contractor and may

Init.

- .1 take possession of the site and of all materials thereon owned by the Contractor, and
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

**§ 16.3 TERMINATION BY THE OWNER FOR CONVENIENCE**

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

**ARTICLE 17 OTHER TERMS AND CONDITIONS**

*(Insert any other terms or conditions below.)*

| See Bid submitted by Tri-County Excavating Group, L.L.C., attached hereto

This Agreement entered into as of the day and year first written above.

*(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)*

\_\_\_\_\_  
OWNER *(Signature)*

Peter Redmond, Chair-Cheboygan County  
Commission  
870 South Main  
Cheboygan, MI 49721

*(Printed name, title and address)*

\_\_\_\_\_  
CONTRACTOR *(Signature)*

Phillip Vandermus Member  
704 West Conway Road  
Harbor Springs, MI 49740

*(Printed name, title and address)*

LICENSE NO.:

JURISDICTION:

**BID FORM  
CHEBOYGAN COUNTY  
ANIMAL SHELTER CLEARING  
AND GRADING PROJECT**

Lump Sum amount for the Construction of the Site Work

Site Work  
Bid Amount:  
Lump Sum

Words: Thirty Thousand Dollars

Amount: \$30,000<sup>00</sup>

\* Price is for Alternate 1.

\* Add \$6,000<sup>00</sup> for Topsoil & Seeds.

Contractor  
Name:

TRI-COUNTY ENCAUNTING

Address:

704 West County Rd., Harbor Springs,

Phone Number:

231-347-5122

MI 49740

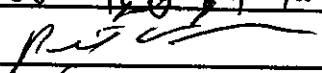
Fax Number:

231-347-5260

e-mail address:

triconsult@pt.lakes.com

Authorized Signature:

  
(Phillip Vandenberg)

Title:

owner

**AGREEMENT BETWEEN  
OWNER AND CONTRACTOR**

Agreement made as the day of January 12<sup>th</sup>, 2016,

Between the Owner: Cheboygan County  
871 South Main  
Cheboygan, MI 49721

And the Contractor:

The project is: Cheboygan County Animal Shelter  
1536 Hackelburg Rd  
Cheboygan, MI 49721

The Owner and Contractor set forth as below:

**ARTICLE 1**

**WORK OF THIS CONTRACT**

1. The Contractor shall execute the Work described in the Contract Documents.
  - 1.1. Contract documents shall include the Invitation to Bid, Sheet C2.0, and Addendum #1.
  - 1.2. Contract documents shall also include specifications included on the drawings and all addenda issued.
  - 1.3. The Owner and Contractor may also amend this contract as follows: None

**ARTICLE 2**

**DATE OF COMMENCEMENT & SUBSTANTIAL COMPLETION**

- 2.1.1 The date of commencement is the date this contract is signed by both parties unless stated differently as follows: N/A.
- 2.1.2 The date of substantial completion shall be as stated in the Invitation for Bid unless stated differently as follows July 1, 2016.

**ARTICLE 3**

**CONTRACT SUM**

- 3.1 The Owner shall pay the Contractor for the Contractor's execution of the Work the sum of:  
\$ \_\_\_\_\_
- 3.2 Application and Certification for Payment schedule will be due no later than the 25th day of each month and payment will be within (15) business days from approval of pay application.
- 3.3 This Contract is based on the "Bid for Lump Sum Contract" dated December 28th, 2015, as submitted by: \_\_\_\_\_

**ARTICLE 4**

**FINAL PAYMENT**

- 4.1.1 Final payment shall be made to the Contractor when the Work has been fully completed and the conditions of the Contract met according to the designated representative of the Owner.

**ARTICLE 5**

**ALTERNATES OR CHANGES**

- 5.1.1 State any changes or alternates to the construction drawings and contract documents, if any:  
NONE

## **ARTICLE 6**

### **OTHER CONDITIONS OR PROVISIONS**

- 6.1 A final walk thru to verify completion of work as stated in contract documents will be done by The Architect Forum, the owner, and the contractor prior to final payment. Any items not in compliance with contract documents will require re-work at the contractor's expense before final payment will be issued.

## **ARTICLE 7**

### **CIVIL RIGHT ACTS COVENANT**

- 7.1 The contractor must comply with the requirements of 1976 PA 453 (Elliott-Larsen Civil Rights Act) and 1976 PA 220 (Persons with Disabilities Civil Rights Act), as amended.
- 7.2 Contractor and his sub-contractors agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, natural origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant will be considered as a material breach of the contract.

## **ARTICLE 8**

### **DISPUTE RESOLUTION**

8. Initial decision maker: The Architect will serve as Initial Decision

## **ARTICLE 9**

### **TERMINATION OR SUSPENSION OF THE CONTRACT**

- 9.1 Termination by the Contractor
- 9.1.1 The Contractor may terminate the contract if the work is stopped for a period of 30 consecutive days through no act or fault of the contractor or a subcontractor, sub-subcontractor or their agents or employees or any other person or entities performing portions of the work under direct or indirect contract with the Contractor, for any of the following reason:
1. Issuance of an order of a court or other public authority having jurisdiction that requires all work to be stopped;
  2. An act of government, such as declaration of national emergency that requires all Work to be stopped;
  3. Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification, or because the Owner has not made payment on a Certificate of Payment within the time state in the Contract Documents.
- 9.2 Termination by the Owner
- 9.2.1 The owner may terminate the Contract if the Contractor
1. Repeatedly refuses or fails to supply enough properly skilled workers or proper materials.
  2. Fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors
  3. Repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authority; or
  4. otherwise is guilty of substantial breach of a provision of the Contract documents.

Agreement entered into as of the date written above.

**OWNERS REPRESENTATIVE**

**CONTRACTOR**

\_\_\_\_\_  
signature

\_\_\_\_\_  
signature

\_\_\_\_\_  
printed name

\_\_\_\_\_  
printed name

\_\_\_\_\_  
title

\_\_\_\_\_  
title

\_\_\_\_\_



# Cheboygan County Board of Commissioners' Meeting

January 12, 2016

<b>Title:</b> Amendment to 2016 Attorney Contract for Delinquency and Child Protection Proceedings	
<b>Summary:</b> Substitute new Attorney – Timothy MacArthur	
<b>Financial Impact:</b> None	
<b>Recommendation:</b> Approve Amendment to 2016 Attorney Contract for Delinquency and Child Protection Proceedings and authorize the Chair to sign.	
<b>Prepared by:</b> Judge Butts	<b>Department:</b> Probate Court




**STATE OF MICHIGAN**  
**IN THE CIRCUIT COURT FOR CHEBOYGAN COUNTY**  
**FAMILY DIVISION**  
**AMENDMENT TO 2016 ATTORNEY CONTRACT FOR**  
**DELINQUENCY AND CHILD PROTECTION PROCEEDINGS**

**IT IS THE AGREEMENT** of certain of the parties to the 2016 Attorney Contract for Delinquency and Child Protection Proceedings to amend the 2016 contract as follows:


1. Fred Feleppa, Attorney at Law, has notified the Court that he would not be renewing the 2016 Attorney Contract due to taking a position with the Cheboygan County Prosecutor's Office
2. The 2016 contract had already been drafted and signed by all parties except Fred Feleppa, Attorney at Law
3. Timothy P. MacArthur, Attorney at Law, has agreed to substitute for Mr. Feleppa and assume his responsibilities recited under the existing contract commencing January 1, 2016.

IT IS THEREFORE AGREED AND UNDERSTOOD, that the 2016 Attorney Contract for Delinquency and Child Protection Proceedings is hereby amended to substitute Tim MacArthur for Fred Feleppa as participating contract attorney. In all other respects the terms and conditions of the 2016 contract shall remain the same in full force and effect.

Dated: 1/8/16

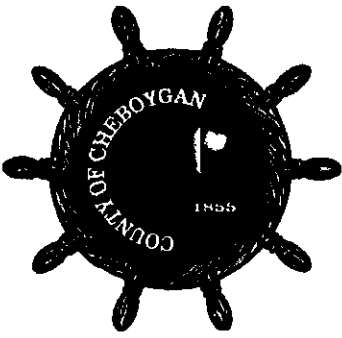
  
\_\_\_\_\_  
Timothy MacArthur  
Attorney at Law

Dated: 1/5/16

  
\_\_\_\_\_  
Hon. Robert J. Butts  
Probate/Family Court Judge

Dated: \_\_\_\_\_

\_\_\_\_\_  
Pete Redmond  
Chairperson for County of Cheboygan



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# Cheboygan County Board of Commissioners' Meeting January 12, 2016

**Title:** Purchasing Policy Revision – Sole Vendor Listing 300-2A

**Summary:**

Attached is the revised copy of the Purchasing Policy previously adopted by the Cheboygan County Board of Commissioners. Instances have come up which prompted changes to the policy.

These changes included:

- Updating the Sole Vendor Listing by:

**Adding**

- 1) Decatur Electronics, Inc. – specialized equipment (i.e. radar units)

Unless additional changes are suggested by the Board of Commissioners, we submit this revised policy for adoption.

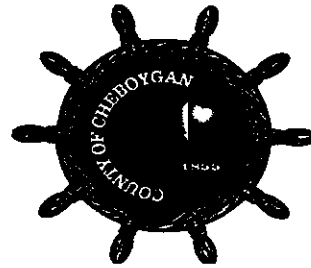
**Financial Impact:**

None.

**Recommendation:**

Adopt the revised Sole Vendor Listing 300-2A to become effective January 13, 2016.

<b>Prepared by:</b> Kari Kortz	<b>Department:</b> Finance
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**Policy Department:** Finance

**Policy Number:** 300-2A

**Prepared by:** Kari Kortz, \_\_\_\_\_

**Adopted:** January 12, 2016

**Effective:** January 13, 2016

**Last Revised:** August 11, 2015

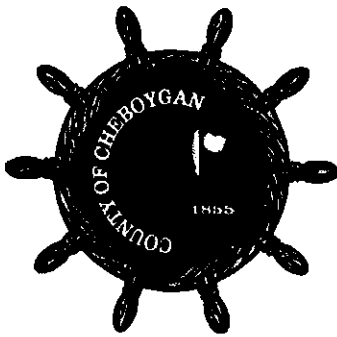
**Sole Vendor Listing  
As Referenced in the Cheboygan County Purchasing Policy 300-2**

<b>Vendor</b>	<b>Department</b>	<b>Product or Service</b>	<b>Added By</b>	<b>Date Added</b>
360 Service	Equalization	Personal Property Tax Prep	Joe Lavender	3/9/2010
Auto Center Pit Stop	Administration	Tires (Distributor Under State Bid)	Jeff Lawson	8/14/2012
Blarney Castle Oil Company	Sheriff – Marine Division	Fuel Stored at Local Marinas	Kari Kortz	3/9/2010
Blarney Castle Oil Company	Marina	Fuel for Resale	Curt Chambers	12/14/2010
Blue Cross Blue Shield	Corrections	Inmate Medical Coverage	Dale Clarmont	2/13/2008
BRP US, Inc.	Marine	Marine Craft Equipment and Repairs	Dale Clarmont	8/14/2012
BS&A	All	Software and Support	Kari Kortz	2/13/2008
Business Information Systems	District Court	Courtroom Equipment Repairs and Maintenance	Judge Johnson	2/13/2008

<b>Vendor</b>	<b>Department</b>	<b>Product or Service</b>	<b>Added By</b>	<b>Date Added</b>
Cal's Mobile Equipment	SRR	Bus Repairs/Maintenance /24 Hour Mobile Road Side Repair	Mike Couture	2/13/2008
Cardmember Services	Sheriff / Corrections	Credit Card Provider	Dale Clarmont	2/13/2008
Cheboygan Area Schools	Recycling	Diesel Fuel	Tim Mason	8/14/2012
Cheboygan Area Schools	SRR	Diesel Fuel	Mike Couture	3/10/2009
CDW-G	IS	McAfee Anti-Virus Updates	Matt Hellens	3/9/2010
CM Rubber Recycling, LLC	Recycling	Processing (Tires)	Kari Kortz	2/10/2015
Core Technology Corporation	District Court	Multibridge Service Tunnel	Judge Johnson	2/13/2008
Decatur Electronics, Inc.	Sheriff	Radar Units	Dale Clarmont	1/12/2016
Dell	IS	Computers	Matt Hellens	2/13/2008
Deketo, LLC (formerly Cherry LAN Systems)	Clerk	Software and Support	Mary Ellen Tryban	8/14/2012
Dickinson Wright PLLC	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Counsel	Jeff Lawson	10/8/2013
Diebold, Incorporated	Administration	Secure Entry System, Installation and Service	Jeff Lawson	1/13/15
Digital Ally	Sheriff	Car Video Equipment	Dale Clarmont	1/14/2014
Drug & Laboratory Disposal	Recycling	Processing (Hazardous Waste)	Kari Kortz	2/10/2015
Emmet County DPW	Recycling	Processing	Kari Kortz	2/10/2015
ESRI	GIS	Computer Mapping Software	Steve Schnell	2/13/2008
FarmTek, Inc.	Fair	Lighting	Dan O'Henley	7/14/2015
Floatation Docking	Marina	Dock Repairs and Maintenance	Curt Chambers	2/13/2008
FSG	Corrections	Software and Support	Dale Clarmont	2/13/2008
Ginop Sales, Inc.	Maintenance	Tractor Repairs and Maintenance	Tim Mason	6/24/2014
Governmental Business Service	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008

<b>Vendor</b>	<b>Department</b>	<b>Product or Service</b>	<b>Added By</b>	<b>Date Added</b>
Grand Traverse Mobile Communications	IS	Security Enhancements	Matt Hellens	3/12/2013
Great Lakes Scuba	Sheriff	Dive Equipment	Dale Clarmont	3/10/2009
Hilliard Lyons	Administration (for Cheboygan County Road Commission)	Bond Refunding Services – Bond Advisor / Underwriter	Jeff Lawson	10/8/2013
ID Networks	Sheriff	Livescan	Dale Clarmont	2/13/2008
James D. Banner, D.O.	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Judicial Information Systems	Probate	Software and Support	Judge Butts	2/13/2008
Judicial Management Systems	District Court	Software and Support	Judge Johnson	2/13/2008
KERIF Night Vision	Sheriff	Specialized Equipment	Dale Clarmont	2/10/2015
Kirtland Community College	Sheriff / Corrections	Education / Training	Dale Clarmont	2/13/2008
McLaren (formerly Community Memorial Hospital)	Corrections	Inmate Medical Services	Dale Clarmont	8/14/2012
Michigan Election Resources	Elections	Election Supplies	Mary Ellen Tryban	2/13/2008
Michigan Pathology Specialists	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Michigan Policy Equipment	Sheriff	Body Armor	Dale Clarmont	8/11/2015
Neopost	Maintenance	Postage on Call for Mail Machine	Tim Mason	2/13/2008
Northern Pathology Associates	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Northern Michigan Dive Center, LLC	Sheriff	Dive Equipment/Maintenance	Dale Clarmont	12/14/2010
Nye	Sheriff / Corrections	Uniforms	Dale Clarmont	2/13/2008
NVINT	IS	AS400 Maintenance ONLY	Matt Hellens	4/14/2009
Oscar W. Larson	Marina	Fuel Tank Repairs and Maintenance	Curt Chambers	2/13/2008

<b>Vendor</b>	<b>Department</b>	<b>Product or Service</b>	<b>Added By</b>	<b>Date Added</b>
Otis Elevator	Maintenance	Elevator Maintenance	Tim Mason	2/13/2008
Pro-Tech	Sheriff	Communications Equipment	Dale Clarmont	11/13/2012
PNC Visa	General	Credit Card Provider	Kari Kortz	8/14/2012
Pummill Business Forms	Equalization	Printed Supplies	Joe Lavender	2/13/2008
Republic Services	Recycling	Bin Transportation	Kari Kortz	2/10/2015
RW Mercer	Marina / General	Fuel Pump System Repairs and Maintenance	Curt Chambers / Jeff Lawson	2/13/2008 / 5/12/2015
Spectrum Health	Medical Examiner	Autopsies / Lab Work	Mary Ellen Tryban	2/13/2008
Speedway Super America	SRR	Diesel Fuel – Card Program	Mike Couture	2/13/2008
State Electronics	SRR	Radio Tower and Repeater Repairs and Maintenance	Mike Couture	2/13/2008
State of Michigan	District Court	LEIN Program	Judge Johnson	2/13/2008
Sunguard Public Sector Inc.	Sheriff	911 Workstation Maintenance	Dale Clarmont	3/9/2010
Swansons	Corrections	Inmate Commissary	Dale Clarmont	2/13/2008
Sysco	Corrections	Inmate Supplies	Dale Clarmont	2/13/2008
Telerad	Sheriff	Communications Equipment, Repairs and Maintenance	Dale Clarmont	2/13/2008
TASER International	Sheriff	Taser Equipment, Repairs and Maintenance	Dale Clarmont	5/12/2015
United Design Associates / Edgewater Design	Administration / Marina	Marina Engineer and Permit Services	Jeff Lawson	3/12/2013
Universal Handling Equipment	Recycling	Recycling Bins	Kari Kortz	3/9/2010
Valley City Environmental Services	Recycling	Processing (Light Bulbs)	Kari Kortz	2/10/2015
Werner Plumbing and Heating	Maintenance	A/C and Boiler Equipment and Repairs	Tim Mason	8/14/2012
Wheeler Motors	Sheriff	DF Vehicle	Dale Clarmont	10/22/2013
Williams Office Equipment	IS	Copiers and Maintenance	Matt Hellens	3/9/2010



# Cheboygan County Board of Commissioners' Meeting January 12, 2016

<b>Title:</b> Amendment #1 to the 2016 Fee Resolution #15-015	
<b>Summary:</b>  When creating the 2016 fee resolution, we omitted a few categories (tire, rims and light bulbs) for which the Recycling Department plans to charge for in 2016.  Proposed fee changes:  Recycling –  The household hazardous waste drop off day has continued to grow, which is accompanied by added processing costs. Based on this and our desire to continue to fund for depreciation of capital assets, we are recommending establishing a per tire/rim/pound fee for household hazardous waste collected by the recycling program. The recommended fee is \$2.50 per passenger vehicle tire, \$10.00 per semi tire, \$.50 per rim and \$1.00 per pound for Fluorescent, HID, Metal Halide & CFL bulbs.	
<b>Financial Impact:</b>  Revenue was previously included in the 2016 approved budget	
<b>Recommendation:</b>  Adopt Amendment #1 to Resolution #15-015 – 2016 Fee Resolution to become effective January 12, 2016 and authorize the Chairperson to sign.	
<b>Prepared by:</b> Kari Kortz	<b>Department:</b> Finance

Amendment #1 to  
2016 Fee Resolution  
Approved #15-015 on December 8, 2015

		<i>Effective Date of Last Fee Adjustment</i>	<i>2016 Fee</i>	<i>Increase %</i>	<i>Increase \$</i>	<i>2016 Fee</i>
<b>RECYCLING</b>						
Participation Fee for Residents in a Participating Township	Per Household	1/1/2015	24.00	0.00%	-	24.00
Participation Fee for Residents in a Non-Participating Township	Per Household	12/11/2007	36.00	0.00%	-	36.00
<b>Household Hazardous Waste</b>						
Aerosols	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Solvents	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Paint (Oil Based)	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Automotive Liquids	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Cleaners	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Pesticides	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Batteries	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Mercury	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Flammable Liquids	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Capacitors	Per Pound	1/1/2016	1.00	0.00%	-	1.00
Passenger/Light Truck Tire	Per Tire	1/12/2016	New Fee for 2016			2.50
Semi Truck Tire	Per Tire	1/12/2016	New Fee for 2016			10.00
Rim	Per Rim	1/12/2016	New Fee for 2016			0.50
Fluorescent	Per Pound	1/12/2016	New Fee for 2016			1.00
HID, Metal Halide & CFL's	Per Pound	1/12/2016	New Fee for 2016			1.00

Adopted by the Cheboygan County Commissioners on the following date to be effective January 12, 2016

Signed by: \_\_\_\_\_  
Mr. Peter Redmond, Chairperson

Date Signed: 1/12/16



# Cheboygan County Board of Commissioners' Meeting

January 12, 2016

<b>Title:</b> Michigan Municipal Risk Management Authority Risk Avoidance Program Grant	
<b>Summary:</b> The Cheboygan County Sheriff Department is proposing submission of the attached MMRMA RAP grant and contingent on approval of the MMRMA RAP grant the purchase and install of (6) bumper guards with wrap around light and fender protection systems for patrol cars	
<b>Financial Impact:</b> \$7,390 total cost with MMRMA RAP funds requested of \$3,000 and \$4,390 funded from the FY 2016 budget line #101-301-970.01.	
<b>Recommendation:</b> I recommend the Cheboygan County Board of Commissioners make a motion to approve submission of the MMRMA RAP grant and contingent on approval of the MMRMA RAP grant the purchase and install of (6) bumper guards with wrap around light and fender protection systems for patrol cars and authorize the necessary budget adjustments.	
<b>Prepared by:</b> Sheriff Dale V. Clarmont	<b>Department:</b> Cheboygan County Sheriff Department



DALE V. CLARMONT  
SHERIFF

870 S. Main St.  
Cheboygan, MI 49721

Brenda Beckwith  
Jail Administrator

TIMOTHY C. COOK  
UNDERSHERIFF

231-627-3155  
Fax: 231-627-8880  
sheriff@cheboygancounty.net

Jodi Beauchamp  
Administrative Assistant

Internal Grant Review Form

Date Proposal Submitted to Sheriff for Approval: 12/21/15

Grant Application Deadline Date: JANUARY 2016

Grant Application Submission: Paper  Electronic

Project Director: U/S Tim Cook Author: U/S Tim Cook

Project Title: BAD - BUMPER GUARDS Project Dates: 2016

Project Description: BUMPER GUARDS (6) FOR 4 PATROL VEH & 2 K-9 vehicles

Fund Source: Federal  State  Federal via State  Private  Other

If Fund Source is other, please specify: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Amount Requested: TOTAL COST \$7,390.00 - MATCH = \$4,390.00

Match Requirement: 50% UP TO \$3,000 (500 per veh) 6 vehicles

STATUS	DATE
Grant Application Submitted to Jodi for Review	<u>12/22/15</u>
Grant Application Submitted to Kari for Review	<u>1602 T/T LAWSON + KK for OK</u>
Sheriff Submitted to Board for Approval	<u>12/23/15</u>
Board Approved/Denied Application	
Jodi Submitted Grant Application	
Sponsor Notified Grant Application Approved/Denied	

**MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY**  
**RISK AVOIDANCE PROGRAM**  
**APPLICATION**

(Separate Application for Each Project –Please Print or Type)  
 (Word Processor May be Used in Lieu of Form – Please Duplicate all Sections)

<b>Applicant Member</b>		<b>Project Name</b>	
Cheboygan County Sheriff Department		Patrol Car Bumper Guards	
<b>Address</b>		<b>Department Involved</b>	
870 South Main St, Cheboygan, MI 49721		Cheboygan County Sheriff Department	
<b>Project Contact</b>		<b>Phone, Fax, Email</b>	
Sheriff Dale V. Clarmont		231-627-3155/231-627-8880 sheriff@cheboygancounty.net	
<b>Alternate Contact if any</b>		<b>Phone and Fax Numbers</b>	
<b>MMRMA Member Representative</b>		<b>Phone, Fax, Email</b>	
Jeffery Lawson		231-627-8855/231-627-8881	
<b>Status:</b>		<b>Project Start Date:</b>	<b>Project End Date:</b>
<input checked="" type="checkbox"/> New		Contingent on obtaining	Contingent on
<input type="checkbox"/> Supplemental Application		funds	obtaining funds

\*MMRMA will email confirmation of receipt and date of application review. If you do not receive this information, please check with MMRMA to ensure your application was received.

**Provide a brief description of project**

The Cheboygan County Sheriff Department is proposing to purchase and install (6) bumper guards with wrap around light and fender protection for patrol cars.

**Identify the risk exposure that is to be mitigated and provide additional data (loss runs, claims, incident reports, other) to document the problem.**

The Cheboygan County Sheriff Department is a rural county encompassing approximately 742 square miles. The county holds a large deer herd population along with other wild life that are frequently crossing the roadways.

The Cheboygan County Sheriff Department answers approximately 250 car deer accident calls per year.

In 2015 our patrols, while answering calls, one being an emergency run have struck (4) deer causing extensive damage to four separate patrol vehicles.

The first patrol car/deer accident occurred on March 22, 2015 causing \$1,795.44 in damage.

The second patrol car/deer accident occurred on April 25, 2015 causing \$10,916.34 in damage plus \$475.00 in towing service and injury to a deputy. A deputy struck a deer answering an

emergency call to assist another officer with a subject at a local business making threats. Because of the accident the deputy could not respond leaving the officer on scene vulnerable.

The third patrol car/deer accident occurred on May 15, 2015 causing \$543.00 in damage.

The fourth patrol car/deer accident occurred on November 20, 2015 causing \$3,390.30

**What are the project goals and plan of action to resolve the risk exposure?**

The goal of this project is to reduce officer injury and vehicle damage. By installing bumper guards and light and fender protectors deputies will be more secure in their patrol vehicles. Because of this added protection damage should be minimal to the patrol vehicles which will allow deputies to continue patrols or answer calls.

The ultimate goal for the patrol vehicles is to relegate the damage to the bumper guard system and mitigate the damage to the patrol vehicle.

**Does the plan duplicate or incorporate previous attempts to solve the problem?(if yes please explain)**

No.


**If benefits of the project will aid or involve other departments, members or organizations, please describe:**

This project will aid other departments in the sense of assisting other agencies by the capability of continuing to answer a call even after an accident such as a car/deer.

**List other departments, organizations, or MMRMA members involved (if any)**

Total project cost:	\$7,390.00	Other sources:
Portion funded by applicant:	\$4,390.00	Organization
Totals from other sources	\$0.00	Amount
RAP funds requested:	\$3,000.00	
*MMRMA requires at least 50% contribution by the member municipality (not including funds received from other sources)		

**Additional Information:**

Signature of applicant:  Date: December 23, 2015

Print Name (Member Representative): Jeffery Lawson Title: County Administrator

Signature of (Member Representative): \_\_\_\_\_ Date: January 12, 2016

**Michigan Municipal Risk Mangement Authority  
14001 Merriman Road Livonia, MI 48154**

**ATTENTION:  
Cara Kowal, Manager of RM Services  
Email: [ckowal@mmrma.org](mailto:ckowal@mmrma.org)  
Fax: 734-513-0318**

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**For Internal Use Only**

**Risk Consultant:**

**Date:**

**Los Type(s):**

**#Of Claims:**

**Total Incurred:**

**Recommend for Committee Review:**

**Comments:**

**Tele-Rad, Inc.**  
 2351 S. Cass Road  
 Traverse City, MI 49684  
 (231) 947-8330 / (800) 345-4695  
 FAX: (231) 947-3882

**QUOTATION**

Date: 12/22/2015

Quotation Number: **615-CHEBOYGANSHER**  
 revision # 1 from 6-1-2015

For: CHEBOYGAN COUNTY SHERIFF DEPT.  
 UNDERSHERIFF TIM COOK  
 870 S MAIN STREET  
 CHEBOYGAN, MI 49721

We are pleased to submit the following quotation:

SETINA PUSHBUMPERS WITH HEADLIGHT GUARD

**EQUIPMENT AND ACCESSORIES:**

QTY	MODEL	DESCRIPTION	PRICE	TOTAL
6	PB400VS	SETINA PUSH BUMPER -- specify steel or aluminum	\$325.00	\$1,950.00
6	PB6/PB5	SETINA HEADLIGHT GUARD WITH PB5 FENDER	\$520.00	\$3,120.00
		WRAP PACKAGE		
		*** Pricing is the same for the Ford Utilitys and Tahoe		
<i>Equipment and Accessories Total</i>				<b>\$5,070.00</b>

**LABOR:**

UNIT	DESCRIPTION	CHARGES	TOTAL
6	INSTALLATION OF PUSH BUMPER AND HEADLIGHT GUARD	\$320.00	\$1,920.00
	ONTO (4) FORD INTERCEPTOR UTILITY AND (2) CHEVY TAHOE		

Prepared by: **Janet Wilson**  
 janet\_wilson@tele-rad.com

Accepted by: \_\_\_\_\_

Labor Total	<b>\$1,920.00</b>
Sub Total	<b>\$6,990.00</b>
Sales Tax	<b>\$0.00</b>
Shipping & Handling	<b>\$400.00</b>
<b>Quotation Grand Total</b>	<b>\$7,390.00</b>

# Cheboygan County Board of Commissioners' Meeting

January 12, 2016

**Title:** Cheboygan County Sheriff Department Road Patrol Pay Adjustment Proposal

**Summary:**

Due to a retirements in 2015, the Cheboygan County Sheriff Department aggressively recruited a MCOLES Certified Deputy from a Northern Michigan Law Enforcement agency.

This Deputy (Dean Tebo) is an experienced and accomplished veteran professional utilized for K9, supervision, patrolling, answering complaints and responding to emergency situations.

After thorough six (6) month assessment and analysis by myself and my staff and in accordance with the contractual Agreement between the Cheboygan County Board of Commissioners, the Sheriff of Cheboygan County and the Police Officers Labor Council, Road Patrol dated January 1, 2016:

*Appendix "A", Hiring Rate: New hires may be started at a level within the established salary range above the normal start rate at the sole discretion of the Employer due to qualifications, ability, special skills and/or experience.*

I propose this deputy be taken to the three (3) salary range (\$ 22.95) above the normal start rate due to qualifications, ability, special skills and/or experience.

**Financial Impact:** \$ 3,895.11

**Recommendation:**

Motion to approve the proposal that Deputy (Dean Tebo) be taken to the Appendix "A" three (3) salary range (\$ 22.95) above the normal start rate due to qualifications, ability, special skills and/or experience and approve necessary budget adjustments effective January 1, 2016.

**Prepared by:** Sheriff Dale V. Clarmont

**Department:** Cheboygan County Sheriff Department



# CHEBOYGAN COUNTY SHERIFF DEPARTMENT

**DALE V. CLARMONT**  
SHERIFF

870 S. Main St.  
Cheboygan, MI 49721

Brenda Beckwith  
Jail Administrator

TIMOTHY C. COOK  
UNDERSHERIFF

231-627-3155  
Fax: 231-627-8880  
[sheriff@cheboygancounty.net](mailto:sheriff@cheboygancounty.net)

Jodi Beauchamp  
Administrative Assistant

Date: January 12, 2016

To: Cheboygan County Board of Commissioners  
Administrator Jeff Lawson

Ref: Cheboygan County Sheriff Department Road Patrol Pay Adjustment Proposal

Through cooperation and mutual respect, I believe we have moved and continue to move our Sheriff Department forward with utmost professionalism and fiscal responsibility.

## Reasoning:

Law enforcement is one of the most expensive and complex services provided by the County. The quality and extent of services provided is necessarily limited by the available resources which are to a large extent dependent upon the revenue sources of the County. To insure that the highest level of services is obtained from the resources at my disposal, I must formulate the most efficient management of Department personnel as possible.

Due to a Road Patrol opening in 2015, the Cheboygan County Sheriff Department aggressively recruited a MCOLES Certified K9 Deputy from the Presque Isle County Sheriff Department.

This Deputy is an experienced K9 certified and accomplished veteran law enforcement professional utilized for supervision, patrolling, answering complaints and responding to emergency situations.

After thorough assessment and analysis by me and my staff and in accordance with the contractual Agreement between the Cheboygan County Board of Commissioners, the Sheriff of Cheboygan County and the Police Officers Labor Council, Road Patrol dated January 1, 2016:

*Appendix "A", Hiring Rate: New hires may be started at a level within the established salary range above the normal start rate at the sole discretion of the Employer due to qualifications, ability, special skills and/or experience.*

I propose this deputy be taken to the three year (3) salary range which is above the normal start rate due to qualifications, ability, special skills and/or experience.

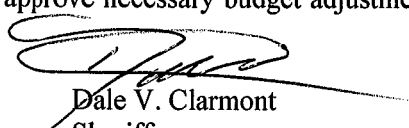
## Recommendation:

I recommend the Cheboygan County Board of Commissioners, as co-employers of the Cheboygan County Sheriff Department, approve the requested proposal that this Deputy (Dean Tebo) be taken to:

Appendix "A": Three Year (3) salary

Due to qualifications, ability, special skills and/or experience and approve necessary budget adjustments effective January 1, 2016.

Respectfully Submitted:

  
Dale V. Clarmont  
Sheriff



# Cheboygan County Board of Commissioners' Meeting

January 12, 2016

**Title:** Annual Remonumentation Agreements

**Summary:** The annual Remonumentation Agreements have been reviewed by Civil Counsel in past years. The 2016 contracts reflect the same basic language as used last year.

**Financial Impact:** The amount of the 2016 Remonumentation Grant is \$38,974. The amount of this grant over the last five years has been as follows:

2011 Grant = \$51,189  
2012 Grant = \$41,530  
2013 Grant = \$43,333  
2014 Grant = \$65,297  
2015 Grant = \$60,304

**Recommendation:** Motion to approve the Professional Service Agreement between Cheboygan County and Granger and Associates for Remonumentation beginning January 1, 2016 and authorize the Chair to sign.

Motion to approve the Professional Service Agreement between Cheboygan County and Fullford Surveying & Mapping for Remonumentation beginning January 1, 2016 and authorize the Chair to sign.

Motion to approve the Professional Service Agreement between Cheboygan County and Ecker Surveying Incorporated for Remonumentation beginning January 1, 2016 and authorize the Chair to sign.

Motion to approve the individual Remonumentation Peer Group Services Agreements between Cheboygan County and Ronald Brand, Carl Kiiskila, Brian Fullford, Alan Granger and Jeff Ecker for the period beginning January 1, 2016 and ending December 31, 2016, and authorize the Chair to sign.

Motion to approve the Administrative Staff Services Agreement between Cheboygan County and Granger & Associates, Inc. for the period beginning January 1, 2016 and ending December 31, 2016 and authorize the Chair to sign.

**Prepared by:** Mary Ellen Tryban

**Department:** Remonumentation Grant Administrator

## **PROFESSIONAL SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2016 between the Cheboygan County Board of Commissioners, 870 S. Main St., Cheboygan, MI 49721, OWNER, and FULLFORD SURVEYING & MAPPING, 097 S. Straits Hwy., Ste. A, Indian River, Mi, 49749, MONUMENTATION SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages the MONUMENTATION SURVEYOR to perform professional services in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, the Administrative Rules, other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

1.2 MONUMENTATION SURVEYOR will not undertake any work on the ASSIGNMENT until this AGREEMENT is executed by OWNER and a copy of the AGREEMENT is returned to the MONUMENTATION SURVEYOR unless authorized by OWNER as outlined in Section 4.1.

### **SECTION 2 - BASIC SERVICES**

2.1 MONUMENTATION SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

- 2.1.1 Shall undertake the ASSIGNMENT with completeness, thoroughness and standard of practice for Cheboygan County
- 2.1.2 Shall perform all services in accordance with applicable laws, regulations and other requirements pertaining to the ASSIGNMENT.
- 2.1.3 Shall provide copies of all materials on the corners assigned, to be presented to each member of the Peer Group and to the County Surveyor, at least one week prior to the Peer Group meeting at which the ASSIGNMENT will be presented.
- 2.1.4 Upon review and concurrence of the Peer Group with the MONUMENTATION SURVEYOR'S presentation, analysis and conclusions, furnish an original Land Corner Recordation form, or forms as appropriate, according to the schedule in Exhibit A, to the County Surveyor together with the appropriate fees for recording.
- 2.1.5 Shall furnish one complete set of documents for each corner monumented to the County Surveyor to be placed in the permanent files maintained at the Register of Deeds office.

### **SECTION 3 - OWNER'S RESPONSIBILITIES**

3.1 OWNER will provide:

- 3.1.1 Criteria and information made available from the State Survey and Remonumentation Section.
- 3.1.2 Access to and copies of documentation, at usual County fee charges, pertinent to the Assignment.

**SECTION 4 - PERIOD OF SERVICE**

4.1 OWNER has authorized MONUMENTATION SURVEYOR to start performing services and incurring allowable costs upon receipt of a fully executed copy of this Agreement unless otherwise agreed to by OWNER.

4.2 Completion of the ASSIGNMENT shall be in accordance with the schedule outlined in Exhibit A attached hereto and incorporated herein by reference.

**SECTION 5 - PAYMENT**

5.1 OWNER will pay MONUMENTATION SURVEYOR for completion of the ASSIGNMENT as outlined in Exhibit A.

5.2 OWNER will release payment to MONUMENTATION SURVEYOR within 45 days after receipt of funds from the State.

5.3 MONUMENTATION SURVEYOR will submit pay requests to the County Grant Administrator detailing the work completed and for which payment is being requested.

5.4 If OWNER fails to make any payment to MONUMENTATION SURVEYOR within the time specified in this Section, the OWNER shall pay a service charge to the MONUMENTATION SURVEYOR of 1% per month or portion thereof commencing on the 46<sup>th</sup> day on the amount unpaid as defined in Section 5.2.

**SECTION 6 - INSURANCE AND IDEMNIFICATION**

6.1 Throughout the term of this AGREEMENT, MONUMENTATION SURVEYOR shall have in effect the following insurances in the minimum amounts stated with copies attached to this AGREEMENT:

6.1.1 Public Liability/Property Damage	\$500,000
Automobile	\$300,000
Workman's Compensation	as required by law
Equipment	\$50,000
Professional Liability Insurance	Min. \$150,000

6.2 Copies of insurance certificates, excluding Professional Liability Insurance, shall include a requirement that the County be named as an Additional Insured and shall provide that the policies cannot be terminated, canceled or substantially altered without thirty(30) days written notice to the County.

6.3 Cancellation of any of the insurances listed in Section 6.1.1 shall be cause for suspension of this AGREEMENT and if the insurance(s) are not renewed, with copies furnished to the Remonumentation Grant Administrator, within 30 days after date of insurance(s) termination or cancellation, it shall be cause for termination of this AGREEMENT with forfeiture of any payments to MONUMENTATION SURVEYOR.

6.4 MONUMENTATION SURVEYOR, upon execution of this AGREEMENT, agrees to allow free access to and copies of any information that they may have to other MONUMENTATION SURVEYORS working on Remonumentation in Cheboygan County.

6.5 OWNER and REMONUMENTATION SURVEYOR, and the respective partners, successors, executors, administrators, assigns and legal representatives of each are bound by the AGREEMENT to the other party of this AGREEMENT and to the parties, successors, administrators, assigns and legal representatives of such other party in respect of all covenants, agreements and obligations of this AGREEMENT.

6.6 This Professional Service Agreement is and shall be deemed an INDEPENDENT CONTRACT. In such regard, any and all employees hired by MONUMENTATION SURVEYOR shall be deemed employees of MONUMENTATION SURVEYOR and not of the County.

6.7 OWNER agrees to a total limit of liability, in the aggregate, of MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants, and any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or including, but not limited to, the negligence, professional errors or omissions. Strict liability or breach of contract or warranty express or implied by MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants or any one of them shall not exceed \$100,000 under this Agreement.

6.8 OWNER agrees to indemnify and hold harmless and defend MONUMENTATION SURVEYOR from any claims, liabilities, losses, damage or legal costs or expense resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the OWNER.

6.9 MONUMENTATION SURVEYOR agrees to indemnify, hold harmless and defend OWNER from any claims, liabilities, losses, damage or legal costs or expenses resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the MONUMENTATION SURVEYOR.

This AGREEMENT consisting of four (4) pages and Exhibit A consisting of one (1) page constitutes the entire AGREEMENT between OWNER and MONUMENTATION SURVEYOR and supersedes all written or oral understandings between them. The AGREEMENT and Exhibit A may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

In witness whereof, the parties hereto have made and executed this AGREEMENT as of the day and year first written above.

OWNER, Cheboygan County

MONUMENTATION SURVEYOR  
Fullford Surveying & Mapping

\_\_\_\_\_  
Chairman, Board of Commissioners

  
\_\_\_\_\_  
Authorized Representative

Date: \_\_\_\_\_

Date: 1/2/16

**EXHIBIT A TO PROFESSIONAL SERVICES AGREEMENT  
BETWEEN CHEBOYGAN COUNTY AND  
FULLFORD SURVEYING & MAPPING, P.C.  
Dated January 1, 2016**

**ASSIGNMENT**

1. Perform research, field investigations, uncover or locate corner evidence, witnesses (find or establish), assemble all information and provide copies for Peer Group review and attend Peer Group meetings.
2. Establish latitude and longitude positions utilizing Rapid Static procedure with a minimum data collection time of 30 minutes at each Remon corner. Latitude and Longitude values must be reported to a minimum accuracy of 0.00001" of arc. Coordinates must be obtained:
  - a) directly from a Continuously Operating Reference Station (CORS),
  - b) from supplemental control established from CORS, or
  - c) from supplemental control established from other NGS horizontal control stations
3. The following information must be published on the Land Corner Recordation Certificate (LCRC):
  - Latitude 00 00' 00.00000"
  - Longitude 00 00' 00.00000"
  - Estimated Reputability/Accuracy 0.01" of arc
  - Datum and Adjustment Year: Epoch Date: DD-MMM-YYYY
  - Date of Observation: DD-MMM-YYYY
  - Method of Survey: narrative explanation
4. Prepare and submit LCRC's and all related work in accordance with Section 1.1

**PERIOD OF SERVICE**

Complete corner research and review data at Peer Group meeting on March 10, 2016

Complete field investigation and final report and review data at Peer Group meeting on August 25, 2016

Set corner monument, prepare LCRC and submit to County Surveyor by November 14, 2016

**PAYMENT**

For each corner researched, presented and reviewed by Peer Group .....\$500  
For each corner field investigated, presented and reviewed, and  
concurrency with MON. SURVEYOR, by Peer Group.....\$650  
Setting of corner monument, preparation and submittal of  
LCRC forms, with recording fee, to County Surveyor.....\$ 28

**CORNERS ASSIGNED**

T34N R2W E07, E08, E12, F09, F11, G07, G08, G09, G10, G11

Research	10 @ \$500	=	\$ 5,000
Monumentation	10 @ \$650	=	\$ 6,500
LCRC	10 @ \$28	=	<u>\$ 280</u>
			\$11,780



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/5/2016

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North Country Insurance Agency, Inc PO Box 518 Indian River MI 49749  Phone: 231-238-9882 Fax: 231-238-4321	CONTACT NAME: KAREN FULLFORD	
	PHONE (A/C, No, Ext): 2312389882	FAX (A/C, No): 2312384321
E-MAIL ADDRESS: generalmail@northcountryins.com		INSURER(S) AFFORDING COVERAGE
		INSURER A : PROPERTY OWNERS INSURANCE COMPANY
		INSURER B : PROGRESSIVE INSURANCE COMPANY
		INSURER C : AUTO OWNERS INSURANCE COMPANY
		INSURER D : HOMEOWNERSINSURANCE COMPANY
		INSURER E :
		INSURER F :

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			33023720	12/05/2015	12/05/2016	EACH OCCURRENCE \$ 2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS			027971910	12/05/2015	12/05/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	<input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per person) \$	BODILY INJURY (Per accident) \$
C	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB			4902372001	12/05/2015	12/05/2016	EACH OCCURRENCE \$ 2,000,000	
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 2,000,000	
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y / N	<input type="checkbox"/> N / A	33037255	12/05/2015	12/05/2016	PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT \$ 500,000	E.L. DISEASE - EA EMPLOYEE \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER      CANCELLATION

Cheboygan County Attn: Mary Ellen Tryban 870 S Main Street Cheboygan, Michigan 49721	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/4/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Eric Moore Moore Insurance Services, Inc. 67 N. Howell P.O. Box 207 Hillsdale MI 49242	CONTACT NAME: Cyndi Armstrong PHONE (A/C, No. Ext): (517) 439-9345 E-MAIL ADDRESS: info@mooreinsuranceservices.com	FAX (A/C, No): (517) 439-5536
	INSURER(S) AFFORDING COVERAGE INSURER A: RLI Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED Fullford Surveying & Mapping, P.C. PO Box 969 5097 S Straits Hwy. Suite A Indian River MI 49749		

COVERAGES CERTIFICATE NUMBER: CL1552200910 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>Professional Liability</b> <b>W/Pollution Incident</b>			RDP0020341	5/24/2015	5/24/2016	Per Claim \$250,000 Aggregate \$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> Cheboygan County Mary Ellen Tryban, Clerk 870 Main Street Cheboygan, MI 49721	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Eric Moore/CYNDI <i>Eric A Moore</i>
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## **PROFESSIONAL SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2016 between the Cheboygan County Board of Commissioners, 870 S. Main St., Cheboygan, MI 49721, OWNER, and GRANGER & ASSOCIATES, INC., 224 S. Main St., Cheboygan, MI 49721, MONUMENTATION SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages the MONUMENTATION SURVEYOR to perform professional services in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, the Administrative Rules, other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

1.2 MONUMENTATION SURVEYOR will not undertake any work on the ASSIGNMENT until this AGREEMENT is executed by OWNER and a copy of the AGREEMENT is returned to the MONUMENTATION SURVEYOR unless authorized by OWNER as outlined in Section 4.1.

### **SECTION 2 - BASIC SERVICES**

2.1 MONUMENTATION SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall undertake the ASSIGNMENT with completeness, thoroughness and standard of practice for Cheboygan County

2.1.2 Shall perform all services in accordance with applicable laws, regulations and other requirements pertaining to the ASSIGNMENT.

2.1.3 Shall provide copies of all materials on the corners assigned, to be presented to each member of the Peer Group and to the County Surveyor, at least one week prior to the Peer Group meeting at which the ASSIGNMENT will be presented.

2.1.4 Upon review and concurrence of the Peer Group with the MONUMENTATION SURVEYOR'S presentation, analysis and conclusions, furnish an original Land Corner Recordation form, or forms as appropriate, according to the schedule in Exhibit A, to the County Surveyor together with the appropriate fees for recording.

2.1.5 Shall furnish one complete set of documents for each corner monumented to the County Surveyor to be placed in the permanent files maintained at the Register of Deeds office.

### **SECTION 3 - OWNER'S RESPONSIBILITIES**

3.1 OWNER will provide:

3.1.1 Criteria and information made available from the State Survey and Remonumentation Section.

3.1.2 Access to and copies of documentation, at usual County fee charges, pertinent to the Assignment.

**SECTION 4 - PERIOD OF SERVICE**

4.1 OWNER has authorized MONUMENTATION SURVEYOR to start performing services and incurring allowable costs upon receipt of a fully executed copy of this Agreement unless otherwise agreed to by OWNER.

4.2 Completion of the ASSIGNMENT shall be in accordance with the schedule outlined in Exhibit A attached hereto and incorporated herein by reference.

**SECTION 5 - PAYMENT**

5.1 OWNER will pay MONUMENTATION SURVEYOR for completion of the ASSIGNMENT as outlined in Exhibit A.

5.2 OWNER will release payment to MONUMENTATION SURVEYOR within 45 days after receipt of funds from the State.

5.3 MONUMENTATION SURVEYOR will submit pay requests to the County Grant Administrator detailing the work completed and for which payment is being requested.

5.4 If OWNER fails to make any payment to MONUMENTATION SURVEYOR within the time specified in this Section, the OWNER shall pay a service charge to the MONUMENTATION SURVEYOR of 1% per month or portion thereof commencing on the 46<sup>th</sup> day on the amount unpaid as defined in Section 5.2.

**SECTION 6 - INSURANCE AND IDEMNIFICATION**

6.1 Throughout the term of this AGREEMENT, MONUMENTATION SURVEYOR shall have in effect the following insurances in the minimum amounts stated with copies attached to this AGREEMENT:

6.1.1 Public Liability/Property Damage	\$500,000
Automobile	\$300,000
Workman's Compensation	as required by law
Equipment	\$50,000
Professional Liability Insurance	Min. \$150,000

6.2 Copies of insurance certificates, excluding Professional Liability Insurance, shall include a requirement that the County be named as an Additional Insured and shall provide that the policies cannot be terminated, canceled or substantially altered without thirty(30) days written notice to the County.

6.3 Cancellation of any of the insurances listed in Section 6.1.1 shall be cause for suspension of this AGREEMENT and if the insurance(s) are not renewed, with copies furnished to the Remonumentation Grant Administrator, within 30 days after date of insurance(s) termination or cancellation, it shall be cause for termination of this AGREEMENT with forfeiture of any payments to MONUMENTATION SURVEYOR.

6.4 MONUMENTATION SURVEYOR, upon execution of this AGREEMENT, agrees to allow free access to and copies of any information that they may have to other MONUMENTATION SURVEYORS working on Remonumentation in Cheboygan County.

6.5 OWNER and REMONUMENTATION SURVEYOR, and the respective partners, successors, executors, administrators, assigns and legal representatives of each are bound by the AGREEMENT to the other party of this AGREEMENT and to the parties, successors, administrators, assigns and legal representatives of such other party in respect of all covenants, agreements and obligations of this AGREEMENT.

6.6 This Professional Service Agreement is and shall be deemed an INDEPENDENT CONTRACT. In such regard, any and all employees hired by MONUMENTATION SURVEYOR shall be deemed employees of MONUMENTATION SURVEYOR and not of the County.

6.7 OWNER agrees to a total limit of liability, in the aggregate, of MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants, and any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or including, but not limited to, the negligence, professional errors or omissions. Strict liability or breach of contract or warranty express or implied by MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants or any one of them shall not exceed \$100,000 under this Agreement.

6.8 OWNER agrees to indemnify and hold harmless and defend MONUMENTATION SURVEYOR from any claims, liabilities, losses, damage or legal costs or expense resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the OWNER.

6.9 MONUMENTATION SURVEYOR agrees to indemnify, hold harmless and defend OWNER from any claims, liabilities, losses, damage or legal costs or expenses resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the MONUMENTATION SURVEYOR.

This AGREEMENT consisting of four (4) pages and Exhibit A consisting of one (1) page constitutes the entire AGREEMENT between OWNER and MONUMENTATION SURVEYOR and supersedes all written or oral understandings between them. The AGREEMENT and Exhibit A may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

In witness whereof, the parties hereto have made and executed this AGREEMENT as of the day and year first written above.

OWNER, Cheboygan County

MONUMENTATION SURVEYOR  
Granger & Associates, Inc.

\_\_\_\_\_  
Chairman, Board of Commissioners

  
\_\_\_\_\_  
Authorized Representative

Date: \_\_\_\_\_

Date: 12/12/15

**EXHIBIT A TO PROFESSIONAL SERVICES AGREEMENT  
BETWEEN CHEBOYGAN COUNTY AND  
GRANGER & ASSOCIATES, INC.**

**Dated January 1, 2016**

**ASSIGNMENT**

1. Perform research, field investigation, uncover or locate corner evidence, witnesses (find or establish), assemble all information and provide copies for Peer Group review and attend Peer Group meetings.
2. Establish latitude and longitude positions utilizing Rapid Static procedure with a minimum data collection time of 30 minutes at each Remon corner. Latitude & Longitude values must be reported to a minimum accuracy of 0.00001" of arc. Coordinates must be obtained:
  - a) directly from a Continuously Operating Reference Station (CORS),
  - b) from supplemental control established from CORS, or
  - c) from supplemental control established from other NGS horizontal control stations
3. The following information must be published on the Land Corner Recordation Certificate (LCRC):
  - Latitude 00 00' 00.00000"
  - Longitude 00 00' 00.00000"
  - Estimated Reputability/Accuracy 0.01" of arc
  - Datum and Adjustment Year: Epoch Date: DD-MMM-YYYY
  - Date of Observation: DD-MMM-YYYY
  - Method of Survey: narrative explanation
4. Prepare and submit LCRC's and all related work in accordance with Section 1.1.

**PERIOD OF SERVICE**

Complete corner research and review data at Peer Group meeting on March 10, 2016

Complete field investigation and final report and review data at Peer Group meeting on August 25, 2016

Set corner monument, prepare LCRC and submit to County Surveyor by November 14, 2016

**PAYMENT**

For each corner researched, presented and reviewed by Peer Group .....\$500  
For each corner field investigated, presented and reviewed,  
and concurrence with MON. SURVEYOR by Peer Group .....\$650  
Setting of corner monument, preparation and submittal of  
LCRC forms, with recording fee, to County Surveyor .....\$28

**CORNERS ASSIGNED**

T36N R1E sC04, C05, C06, C07, E04, E05, E06, E07, G04, G05

Research	10 @ \$500	= \$ 5,000
Monumentation	10 @ \$820	= \$ 6,500
LCRC	10 @ \$28.	= \$ <u>280</u>
	Sub-Total	\$11,780

Revisit Corners	<u>4@\$346.75</u>	= \$ <u>1,387</u>
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	Total	\$ 13,167
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**REVISED 12/21/15**

**2016 REMONUMENTATION PROGRAM**

**CHEBOYGAN COUNTY**

T 34 N R 2 W E07, E08, G07, G08, G09, H07, I07, J07, K08, K09

T 36N R 1 E C04, C05, C06, C07, E04, E05, E06, E07, G04, G05

T 38 N R 3 W B09, B11, C09, C11, K09, K10, K11



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

10/13/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Barnich Kavanaugh & Cooper Inc P.O. Box 326, 220 Water Street Cheboygan, MI 49721-0326 Kelly Cooper	<b>CONTACT NAME:</b> Kim Valot <b>PHONE (A/C, No, Ext):</b> 231-627-4381 <b>E-MAIL ADDRESS:</b> kvalot@bkinsurance.com	<b>FAX (A/C, No):</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Granger and Associates, Inc 224 S Main Street Cheboygan, MI 49721	<b>INSURER A :</b> Michigan Insurance Company		<b>10857</b>
	<b>INSURER B :</b>		
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
	<b>INSURER F :</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPJ0023640	11/01/2015	11/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CCJ0015178	11/01/2015	11/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
A	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCJ0012915	11/01/2015	11/01/2016	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

<b>GRANG-1</b>  Granger and Associates, Inc 224 S Main St Cheboygan, MI 49721	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Kelly Cooper
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**EVIDENCE OF INSURANCE  
CIVIL ENGINEERS PROFESSIONAL LIABILITY INSURANCE**

	POLICYHOLDER - ISSUED TO THE AMERICAN SOCIETY OF CIVIL ENGINEERS	POLICY NO. NA15PL03 UMR # . B0572NA15PL03 EVIDENCE NO. 2201019 - 00
ITEM 1:	NAMED INSURED: Granger & Associates Inc	EFFECTED WITH UNDERWRITERS AT LLOYD'S OF LONDON (NOT INCORPORATED)
ITEM 2:	MAILING ADDRESS OF NAMED INSURED: 224 S Main St Cheboygan, MI 49721-1951	LLOYD'S ILLINOIS, INC, 181 W. MADISON STREET SUITE 3870 CHICAGO, IL 60602-4541
ITEM 3:	COVERAGE PERIOD:  INCEPTION: 09/17/2015    EXPIRATION: 09/17/2016	BOTH DAYS AT 12:01 A.M.LOCAL STANDARD TIME AT THE MEMBERS MAILING ADDRESS
ITEM 4:	RETROACTIVE DATE:	03/28/1982
ITEM 5:	LIMIT OF LIABILITY:	
	A)LIMIT IN ALL (INCLUDING COSTS, CHARGES AND EXPENSES) IN RESPECT OF EACH CLAIM	\$250,000
	B)LIMIT IN THE AGGREGATE (INCLUDING COSTS, CHARGES AND EXPENSES) FOR EACH ANNUAL PERIOD	\$500,000
ITEM 6:	DEDUCTIBLE EACH CLAIM:	\$1,500
ITEM 7:	TOTAL PREMIUM:	\$1,569.00
ITEM 8:	ENDORSEMENTS AT COVERAGE PERIOD INCEPTION DATE:	
	<ul style="list-style-type: none"> <li>• AIF 2385 (07/08)</li> <li>• N.M.A. 1256</li> <li>• N.M.A. 1477</li> <li>• AIF2657 (10/05)</li> <li>• AIF2385O (04/99) General Purpose Endorsement - Deductible</li> <li>• AIF 2385 G (7/10) First Dollar Defense</li> <li>• AIF2385O (04/99) Operation of a Drone</li> <li>• AIF2385O (04/99) EPLI</li> <li>• AIF2385O (04/99) Privacy Breach</li> <li>• AIF2385O (04/99) Regulatory, Loss of Earnings, and Reputation Management</li> </ul>	

THIS DOCUMENT (EVIDENCE OF INSURANCE) IS ISSUED AS NOTICE OF INSURANCE FOR INFORMATION ONLY. IT DOES NOT CONSTITUTE A LEGAL CONTRACT OF INSURANCE. THE MASTER POLICY AND THE APPLICATION OF THE INSURED, IF ANY, FORM THE ENTIRE CONTRACT. THIS EVIDENCE WHICH IS FURNISHED IN ACCORDANCE WITH, AND IN ALL RESPECTS IS SUBJECT TO, THE TERMS OF THE MASTER POLICY, A COPY OF WHICH IS ATTACHED HERETO FOR INFORMATION PURPOSES ONLY AND REPLACES ANY OTHER EVIDENCE PREVIOUSLY ISSUED COVERING THE INSURANCE DESCRIBED HEREIN.

AIF 2385 EVI (04/08)

## **PROFESSIONAL SERVICES AGREEMENT**

This AGREEMENT made as of January 1, 2016 between the Cheboygan County Board of Commissioners, 870 S. Main St., Cheboygan, MI 49721, OWNER, and ECKER SURVEYING INC., 9597 N. STRAITS HWY., CHEBOYGAN, MI 49721, MONUMENTATION SURVEYOR.

### **SECTION 1 - ASSIGNMENT**

1.1 OWNER engages the MONUMENTATION SURVEYOR to perform professional services in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, the Administrative Rules, other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

1.2 MONUMENTATION SURVEYOR will not undertake any work on the ASSIGNMENT until this AGREEMENT is executed by OWNER and a copy of the AGREEMENT is returned to the MONUMENTATION SURVEYOR unless authorized by OWNER as outlined in Section 4.1.

### **SECTION 2 - BASIC SERVICES**

2.1 MONUMENTATION SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

- 2.1.1 Shall undertake the ASSIGNMENT with completeness, thoroughness and standard of practice for Cheboygan County
- 2.1.2 Shall perform all services in accordance with applicable laws, regulations and other requirements pertaining to the ASSIGNMENT.
- 2.1.3 Shall provide copies of all materials on the corners assigned, to be presented to each member of the Peer Group and to the County Surveyor, at least one week prior to the Peer Group meeting at which the ASSIGNMENT will be presented.
- 2.1.4 Upon review and concurrence of the Peer Group with the MONUMENTATION SURVEYOR'S presentation, analysis and conclusions, furnish an original Land Corner Recordation form, or forms as appropriate, according to the schedule in Exhibit A, to the County Surveyor together with the appropriate fees for recording.
- 2.1.5 Shall furnish one complete set of documents for each corner monumented to the County Surveyor to be placed in the permanent files maintained at the Register of Deeds office.

### **SECTION 3 - OWNER'S RESPONSIBILITIES**

3.1 OWNER will provide:

- 3.1.1 Criteria and information made available from the State Survey and Remonumentation Section.
- 3.1.2 Access to and copies of documentation, at usual County fee charges, pertinent to the Assignment.

**SECTION 4 - PERIOD OF SERVICE**

4.1 OWNER has authorized MONUMENTATION SURVEYOR to start performing services and incurring allowable costs upon receipt of a fully executed copy of this Agreement unless otherwise agreed to by OWNER.

4.2 Completion of the ASSIGNMENT shall be in accordance with the schedule outlined in Exhibit A attached hereto and incorporated herein by reference.

**SECTION 5 - PAYMENT**

5.1 OWNER will pay MONUMENTATION SURVEYOR for completion of the ASSIGNMENT as outlined in Exhibit A.

5.2 OWNER will release payment to MONUMENTATION SURVEYOR within 45 days after receipt of funds from the State.

5.3 MONUMENTATION SURVEYOR will submit pay requests to the County Grant Administrator detailing the work completed and for which payment is being requested.

5.4 If OWNER fails to make any payment to MONUMENTATION SURVEYOR within the time specified in this Section, the OWNER shall pay a service charge to the MONUMENTATION SURVEYOR of 1% per month or portion thereof commencing on the 46<sup>th</sup> day on the amount unpaid as defined in Section 5.2.

**SECTION 6 - INSURANCE AND IDEMNIFICATION**

6.1 Throughout the term of this AGREEMENT, MONUMENTATION SURVEYOR shall have in effect the following insurances in the minimum amounts stated with copies attached to this AGREEMENT:

6.1.1 Public Liability/Property Damage	\$500,000
Automobile	\$300,000
Workman's Compensation	as required by law
Equipment	\$50,000
Professional Liability Insurance	Min. \$150,000

6.2 Copies of insurance certificates, excluding Professional Liability Insurance, shall include a requirement that the County be named as an Additional Insured and shall provide that the policies cannot be terminated, canceled or substantially altered without thirty(30) days written notice to the County.

6.3 Cancellation of any of the insurances listed in Section 6.1.1 shall be cause for suspension of this AGREEMENT and if the insurance(s) are not renewed, with copies furnished to the Remonumentation Grant Administrator, within 30 days after date of insurance(s) termination or cancellation, it shall be cause for termination of this AGREEMENT with forfeiture of any payments to MONUMENTATION SURVEYOR.

6.4 MONUMENTATION SURVEYOR, upon execution of this AGREEMENT, agrees to allow free access to and copies of any information that they may have to other MONUMENTATION SURVEYORS working on Remonumentation in Cheboygan County.

6.5 OWNER and REMONUMENTATION SURVEYOR, and the respective partners, successors, executors, administrators, assigns and legal representatives of each are bound by the AGREEMENT to the other party of this AGREEMENT and to the parties, successors, administrators, assigns and legal representatives of such other party in respect of all covenants, agreements and obligations of this AGREEMENT.

6.6 This Professional Service Agreement is and shall be deemed an INDEPENDENT CONTRACT. In such regard, any and all employees hired by MONUMENTATION SURVEYOR shall be deemed employees of MONUMENTATION SURVEYOR and not of the County.

6.7 OWNER agrees to a total limit of liability, in the aggregate, of MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants, and any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or including, but not limited to, the negligence, professional errors or omissions. Strict liability or breach of contract or warranty express or implied by MONUMENTATION SURVEYOR and their Officers, Directors, partners, employees, agents and MONUMENTATION SURVEYOR'S consultants or any one of them shall not exceed \$100,000 under this Agreement.

6.8 OWNER agrees to indemnify and hold harmless and defend MONUMENTATION SURVEYOR from any claims, liabilities, losses, damage or legal costs or expense resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the OWNER.

6.9 MONUMENTATION SURVEYOR agrees to indemnify, hold harmless and defend OWNER from any claims, liabilities, losses, damage or legal costs or expenses resulting from negligence, professional errors or omissions or any other actions caused solely by acts of the MONUMENTATION SURVEYOR.

This AGREEMENT consisting of four (4) pages and Exhibit A consisting of one (1) page constitutes the entire AGREEMENT between OWNER and MONUMENTATION SURVEYOR and supersedes all written or oral understandings between them. The AGREEMENT and Exhibit A may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

In witness whereof, the parties hereto have made and executed this AGREEMENT as of the day and year first written above.


OWNER, Cheboygan County

MONUMENTATION SURVEYOR

Ecker Surveying Incorporated

JEFF ECKER

\_\_\_\_\_  
Chairman, Board of Commissioners

  
\_\_\_\_\_  
Authorized Representative

Date: \_\_\_\_\_

Date: 12/28/2015

**EXHIBIT A TO PROFESSIONAL SERVICES AGREEMENT  
BETWEEN CHEBOYGAN COUNTY AND  
ECKER SURVEYING INCORPORATED**

**Dated January 1, 2016**

**ASSIGNMENT**

1. Perform research, field investigations, uncover or locate corner evidence, witnesses (find or establish), assemble all information and provide copies for Peer Group review and attend Peer Group meetings.
2. Establish latitude and longitude positions utilizing Rapid Static procedure with a minimum data collection time of 30 minutes at each Remon corner. Latitude and Longitude values must be recorded to a minimum accuracy of 0.00001" of arc. Coordinates must be obtained:
  - a) directly from a Continuously Operating Reference Station (CORS),
  - b) from supplemental control established from CORS, or
  - c) from supplemental control established from other NGS horizontal control stations
3. The following information must be published on the Land Corner Recordation Certificates (LCRC):
  - Latitude 00 00' 00.00000"
  - Longitude 00 00' 00.00000"
  - Estimated Reputability/Accuracy 0.01" of arc
  - Datum and Adjustment Year: Epoch Date: DD-MMM-YYYY
  - Date of Observation: DD-MMM-YYYY
  - Method of Survey: narrative explanation

**PERIOD OF SERVICE**

Complete corner research and review data at Peer Group meeting on March 10, 2016

Complete field investigation and final report and review data at Peer Group meeting on August 25, 2016

Set corner monument, prepare LCRC and submit to County Surveyor by November 14, 2016

**PAYMENT**

For each corner researched, presented and reviewed by Peer Group .....\$500

For each corner field investigated, presented and reviewed, and

concurrence with MON. SURVEYOR, by Peer Group.....\$650

Setting of corner monument, preparation and submittal of

LCRC forms, with recording fee, to County Surveyor.....\$ 28

**CORNERS ASSIGNED**

T38N R3W B09, B11, C09, C11, K09, K10, K11

Research	7 @ \$500 =	\$ 3,500
Monumentation	7 @ \$650 =	\$ 4,550
LCRC	7 @ \$28 =	<u>\$ 196</u>
		\$ 8,246



## ADMINISTRATIVE STAFF SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2016 between Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Granger & Associates, Inc., 224 S. Main Street, Cheboygan, MI 49721, ADMINISTRATIVE STAFF.

### SECTION - 1

1.1 OWNER engages the services of ADMINISTRATIVE STAFF to perform services outlined in Section 2 in accordance with the State Survey and Remonumentation Act, Act 345, PA 1990, as amended, administrative rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County model plan.

### SECTION - 2 BASIC SERVICES

2.1 ADMINISTRATIVE STAFF shall provide the following services to complete the ASSIGNMENT:

2.1.1 Assist Grant Administrator with the annual grant application

2.1.2 Assist Grant Administrator with work scope fee structure

2.1.3 Assist Grant Administrator with overseeing monumentation surveyors in the performance of their responsibilities

2.1.4 Assist County Surveyor with written communications to OLSR

2.1.5 Assist County Surveyor with written communications to other agencies relative to their projects which may temporarily, or permanently, impact PLSS corners

2.1.6 Assist County Surveyor with documentation and communications of appointing Peer Group members

2.1.7 Assist County Surveyor with planning and written communications to peer group members

2.1.8 Assist County Surveyor with maintaining filing system for PLSS corner dossiers

2.1.9 Assist County Surveyor with developing work program documentation for the yearly grant application

2.1.10 Assist County Surveyor with other administrative services as requested

### SECTION - 3 PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31

### SECTION - 4 COMPENSATION

4.1 Compensation shall be \$3,900 annually payable by specific requests per Section 4.2

4.2 Appropriate pay requests shall be submitted to the County Grant Administrator to be processed and paid

### SECTION - 5 GENERAL

5.1 This ADMINISTRATIVE STAFF SERVICES AGREEMENT is and shall be deemed an

INDEPENDENT CONTRACT. In such regard, any and all employees hired under this AGREEMENT shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage.

- 5.2 Either party may terminate this AGREEMENT by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, ADMINISTRATIVE STAFF shall be compensated under the terms of this Agreement for all services to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.
- 5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.
- 5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by the mutual written consent of both parties documented in writing with signatures and date.
- 5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and ADMINISTRATIVE STAFF. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

ADMINISTRATIVE STAFF

\_\_\_\_\_  
Chairperson, Board of Commissioners

Date \_\_\_\_\_

*James H. Kranger*  
\_\_\_\_\_  
Authorized Representative

Date 1/8/16

## PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2016 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and ~~Carl Kiiskila, 1732 W. M 32, Gaylord, MI 49735~~, PEER GROUP SURVEYOR.

Ronald Brandy  
533 Greenfield Dr.  
Gaylord MI 49735

### SECTION 1 - ASSIGNMENT

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

### SECTION 2 - BASIC SERVICES

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

- 2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting
- 2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor
- 2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)
- 2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting
- 2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations
- 2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### SECTION 3 - PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

### SECTION 4 - COMPENSATION

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.



4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by mutual written consent of both parties documented in writing with signatures and date.

5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

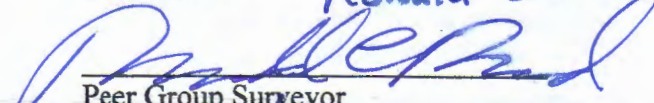
\_\_\_\_\_  
Chairperson, Board of Commissioners

Date \_\_\_\_\_

PEER GROUP SURVEYOR

~~Carl Kiiskila~~

Ronald Brand



Peer Group Surveyor

Date 1/5/2016

## PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2016 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and ~~Ronald Brand, 533 Greenfield Dr., Gaylord, MI 49735, PEER GROUP SURVEYOR.~~

*CARL KIISKILA  
1732 W. M32*

### SECTION 1 - ASSIGNMENT

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

### SECTION 2 - BASIC SERVICES

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

- 2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting
- 2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor
- 2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)
- 2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting
- 2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations
- 2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### SECTION 3 - PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

### SECTION 4 - COMPENSATION

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.



4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by the mutual written consent of both parties documented in writing with signatures and date.

5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

\_\_\_\_\_  
Chairperson, Board of Commissioners  
Date \_\_\_\_\_

PEER GROUP SURVEYOR  
~~Ronald Brand~~ CARL KISKILA  
Carl T. Kiskila  
Peer Group Surveyor  
Date 12-1-16

## PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2016 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Brian Fullford, 5097 S. Straits Hwy., Indian River, MI 49709, PEER GROUP SURVEYOR.

### SECTION 1 - ASSIGNMENT

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

### SECTION 2 - BASIC SERVICES

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting

2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor

2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)

2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting

2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations

2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### SECTION 3 - PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

### SECTION 4 - COMPENSATION

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.



4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by the mutual written consent of both parties documented in writing with signatures and date.

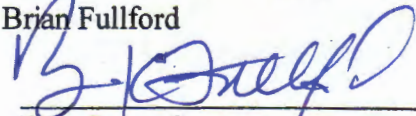
5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

\_\_\_\_\_  
Chairperson, Board of Commissioners  
Date \_\_\_\_\_

PEER GROUP SURVEYOR  
Brian Fullford

  
\_\_\_\_\_  
Peer Group Surveyor  
Date 1/2/11



## PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2016 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Alan Granger, 224 S. Main Street, Cheboygan, MI ,49721, PEER GROUP SURVEYOR.

### SECTION 1 - ASSIGNMENT

1.1 OWNER engages the PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

### SECTION 2 - BASIC SERVICES

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting

2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor

2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)

2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting

2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations

2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### SECTION 3 - PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calender year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

### SECTION 4 - COMPENSATION

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by mutual written consent of both parties documented in writing with signatures and date.

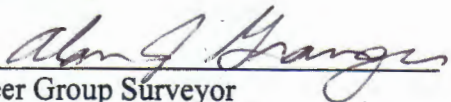
5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

OWNER, Cheboygan County

\_\_\_\_\_  
Chairperson, Board of Commissioners  
Date \_\_\_\_\_

PEER GROUP SURVEYOR  
Alan Granger

  
\_\_\_\_\_  
Peer Group Surveyor  
Date 12/22/15



## PEER GROUP SERVICES AGREEMENT

This AGREEMENT made as of January 1, 2016 between the Cheboygan County, a Michigan political subdivision, 870 S. Main St., Cheboygan, MI 49721, OWNER, and Jeff Ecker, 9597 N. Straits Hwy., Cheboygan, MI 49721, PEER GROUP SURVEYOR.

### SECTION 1 - ASSIGNMENT

1.1 OWNER engages PEER GROUP SURVEYOR to perform Peer Group services in accordance with the State Survey and Remonumentation Act, Act 345, PA1990, the Administrative Rules and other regulations promulgated by the Survey and Remonumentation Section, Department of Licensing and Regulatory Affairs and the Cheboygan County Model Plan.

### SECTION 2 - BASIC SERVICES

2.1 PEER GROUP SURVEYOR shall complete the ASSIGNMENT under the following terms and conditions:

- 2.1.1 Shall review all materials presented by Monumentation Surveyor(s) and prepare comments in advance for the Peer Group meeting
- 2.1.2 Attend Peer Group meetings on the scheduled date at the time and place as established by the County Surveyor
- 2.1.3 Shall render impartial analysis of corners presented by Monumentation Surveyor(s)
- 2.1.4 Shall reveal any conflicts of interest before voting on any corner for concurrence with Monumentation Surveyor's recommendations and abstain from voting
- 2.1.5 If PEER GROUP SURVEYOR is also a Monumentation Surveyor, they shall perform all PEER GROUP SURVEYOR duties except they shall abstain from voting on their own corner recommendations
- 2.1.6 PEER GROUP SURVEYOR shall be a licensed Professional Surveyor in the State of Michigan and shall maintain said license during the period of this AGREEMENT. Failure to maintain an active license shall terminate this AGREEMENT on the date the license is suspended, revoked or otherwise not in effect

### SECTION 3 - PERIOD OF SERVICE

3.1 The period of this AGREEMENT is for one calendar year commencing on January 1 and ending on December 31 for the year stated above.

3.2 The Peer Group will normally meet two (2) times a year. However, additional meetings may be called as determined by the County Surveyor.

### SECTION 4 - COMPENSATION

4.1 The PEER GROUP SURVEYOR shall be compensated only for attendance at each Peer Group meeting.

4.2 Compensation per meeting attended shall be set by the County.

4.3 PEER GROUP SURVEYOR shall execute the appropriate County pay request form and submit the form to the County Grant Administrator in order to have compensation processed and paid.

4.4 If follow-up review of any Monumentation Surveyor's corner(s) is required and is resolved by FAX, e-mail or phone, this does not constitute a meeting for compensation.

SECTION 5 - GENERAL

5.1 This PEER GROUP SERVICES AGREEMENT is and shall be deemed an INDEPENDENT CONTRACT. In such regard, the Peer Group Surveyor and any and all employees hired by them shall not be nor shall not represent themselves as County employees. The OWNER shall not be responsible for any federal or state income tax withholdings nor for providing worker's compensation insurance coverage to Peer Group Surveyor.

5.2 Either party may terminate this Agreement by giving to the other party thirty (30) days written notice of intent to terminate the Agreement. In the event of termination, Peer Group Surveyor shall be compensated under the terms of this Agreement for all services rendered to the date of termination. Written notice shall be sent by certified mail, return receipt requested, to the address in this Agreement.

5.3 The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

5.4 This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties. This Agreement may be amended only by the mutual written consent of both parties documented in writing with signatures and date.

5.5 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

This AGREEMENT consisting of two (2) pages constitutes the entire AGREEMENT between OWNER and PEER GROUP SURVEYOR. This AGREEMENT may only be amended, supplemented, modified or canceled by a duly executed, written instrument.

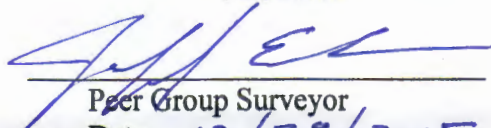
OWNER, Cheboygan County

PEER GROUP SURVEYOR

Jeff Ecker

\_\_\_\_\_  
Chairperson, Board of Commissioners

Date \_\_\_\_\_

  
\_\_\_\_\_  
Peer Group Surveyor

Date 12/28/2015





# Cheboygan County

## Board of Commissioners' Meeting

January 12, 2016

**Title:** 2016 Salary & Wage Resolution - Non-Union General Employees #16-01

**Summary:**

During the summer/fall of 2015, we obtained comparable wage and salary information for each position from Antrim, Charlevoix, Chippewa, Emmet and Otsego Counties, if available. Based on this data, we compiled an average wage or salary and compared Cheboygan County's current wage or salary to the average of the other counties (with available data). The analysis identified that the wages for many positions within the County are behind the average wage as compared to our comparable counties. Based on the organization's compensation philosophy, as identified in the Wage and Salary Report within the Budget, staff's recommendation is to adjust salaries over the next three to five years to meet the average wage salaries within the region. This will require tiered pay increases (as shown below) with positions that are farther behind the average wage receiving a larger percentage increase than positions closer to the average or above the average. For positions above the comparable average the recommendation is to establish between a 1-1.5% pay increase each year to maintain market competitiveness.

				2016	2017	2018
Tier	-2	7-11.99%	Paid Over the Average	1.0%	1.0%	1.0%
Tier	-1	4-6.99%	Paid Over the Average	1.0%	1.0%	1.0%
Tier	0	.01-3.99%	Paid Over the Average	1.5%	1.5%	1.5%
Tier	1	.01-3.99%	Paid Under the Average	3.0%	2.0%	2.0%
Tier	2	4-6.99%	Paid Under the Average	4.0%	3.0%	2.0%
Tier	3	7-11.99%	Paid Under the Average	5.0%	4.0%	3.0%
Tier	4	12+%	Paid Under the Average	6.0%	5.0%	4.0%

As in prior years, we are recommending a \$.25 raise in the base pay for seasonal employees; this will provide compliance with the new minimum wage established for 2016. In addition to this change in base pay, returning employees will receive an additional \$.25.

Based on the request of the Administrator, his salary will remain the same.

Based on the budget request of the Fair Board the annual salary of the Fair Manager and Fair Board members will remain the same.

Based on the following justifications, we are recommending reclassifications in the several areas:

The District Court began a Sobriety Court Program back in 2012. Due to the success of this program, the probation workload exceeded the availability of our only probation officer in District Court and the Court Bailiff began assisting with these job responsibilities. When it was apparent that the probation duties were taking up more than 50% of the Court Bailiff's time, the District Court Judge approached Administration about a possible reclassification and a request for 7 additional hours (1 day) per week. Administration provided assistance in determining a new pay scale for a Probation Officer/Court Bailiff position, using the same rationale used recently in union negotiations. Since the original Probation Officer was now providing supervisory responsibilities, the District Court Judge requested a reclassification of the original Probation Officer to that of Chief Probation Officer. While discussing budget implications with the District Court Judge, she agreed to cover \$1.00 per hour for the Chief Probation Officer and the additional 7 hours per week for the new Probation Officer/Court Bailiff from Caseflow Funds; easing the financial impact to the General Fund to only the increased pay scale for the Probation Officer/Court Bailiff. Judge Barton has requested, and Administration is recommending these changes in the attached resolution.

With the retirement of the current Cheboygan County Harbor Master, Administration took this opportunity to reduce the cash loss realized by the County Marina each year by eliminating the position. The position will be re-staffed by Dock Masters (3) with an hourly wage of \$15. It is management's desire to eliminate the cash loss of approximately \$13,000 through this restructuring.

The Cheboygan County Sheriff's Administrative Assistant/Office Manager position has historically been classified a Governmental Employees Labor Council (GELC) union Corrections Officer position assigned as an Administrative Assistant/Office Manager. This has created issues for this deputy when dealing with confidential correspondence involving union labor contractual issues of overtime, compensatory time and disciplinary decisions. Reorganization will eliminate these inefficiencies, protect confidential correspondence and streamline the chain of command. The Sheriff has requested, and Administration is recommending the reclassification of the Administrative Assistant/Office Manager to that of Confidential Secretary/Office Manager (a comparable title to a comparable position in the Prosecuting Attorney's office) with an hourly rate of \$20.24.

The Cheboygan County Marine Division has the responsibility of patrolling 44 inland lakes, 420 miles of streams, 34.5 miles of Lake Huron and 182.3 miles of inland lake shoreline. Cheboygan County is also the home of several of the largest inland lakes in the state and the 38 mile Inland Waterway. The Cheboygan County Snowmobile and ORV Deputy patrols several hundred miles of roads and trails during their respective seasons including the Black Mountain Forest Recreation Area and the Pigeon River State Forest. The presence of these law enforcement officers is a necessary deterrent against speed and carelessness which are major causes of boat, snowmobile and ORV accidents and fatalities. With the limited law enforcement resources the duty-to-perform adequate service to our citizens should not be comprised through inefficiencies. Reorganizing within the division, by reclassifying the current

Recreational Deputy to a Sergeant will eliminate inefficiencies and streamline the chain of command. The Sheriff has requested, and Administration is recommending the reclassification of the Recreational Deputy to Sergeant.

The Circuit Court – Drug Court Participant Supervisor had no comparables within the five county region. The Circuit Court Judge requested to raise this pay to \$15. As done in prior wage recommendations, Administration is recommending to raise this position’s pay to that of the next lowest paid Court employee, resulting in a new rate of pay of \$14.89.

Based on the aforementioned wage increases, changes were made to total pay in several departments for On Call, Part Time Assistance, and Overtime.

**Financial Impact:**

Currently estimated in the 2016 budget at \$193,759 with estimated fringe calculated at 23% for a total of approximately \$238,324

**Recommendation:**

Adopt the 2016 Salary and Wage Resolution – Non-Union General Employee #15-01 to be effective January 1, 2016, authorize the Chair to sign and approve the necessary budget adjustments (These budget adjustments will be combined with fringe adjustments for Worker’s Comp, MESC, and health insurance, etc. and wage and fringe adjustments related to the finalization of the union contracts for ASFCME, GELC, POLC and POLC – Command. Funds to be taken from the wage and fringe contingency line first – if that amount is insufficient, fund balance will be used for the remainder.).

**Prepared by:** Kari Kortz / Jeff Lawson

**Department:** Finance / Administration

2016 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 16-01 on January 12, 2016

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2015 Salary or Hourly Rate</b>	<b>2016 Increase %</b>	<b>2016 Increase \$</b>	<b>2016 Salary or Hourly Rate</b>
<b>ADMINISTRATIVE OFFICE</b>							
County Administrator	1	Salary	Salary	98,940.00	0.00%	-	98,940.00
Administrative Assistant	1	40	2080	17.26	6.00%	1.04	18.30
Union Positions Not Detailed in Wage Resolution	0						

<b>BUILDING SAFETY DEPARTMENT</b>							
Building Official	1	Salary	Salary	48,175.00	6.00%	2,890.50	51,065.50
Union Positions Not Detailed in Wage Resolution	4	40	2080				

<b>CIRCUIT COURT</b>							
Court Administrator	1	40	2080	21.20	6.00%	1.27	22.47
Assignment Clerk	1	40	2080	18.16	6.00%	1.09	19.25
Collection Clerk	1	35	1820	14.32	4.00%	0.57	14.89
Union Positions Not Detailed in Wage Resolution	0						

<b>CLERK / REGISTER OF DEEDS / ELECTIONS</b>							
Chief Deputy Clerk*****	1	40	2080	20.24	1.50%	0.30	20.54
Union Positions Not Detailed in Wage Resolution	1	40	2080				
Union Positions Not Detailed in Wage Resolution	4	35	1820				
County Employees - Election Workers	3-4	Hours Vary	Hours Vary	County Employees are paid at their regular hourly rate for working elections			
County Employees - Election Workers	NA	NA	NA	1,000.00	4.00%	40.00	1,040.00

\*\*\*\*\*Additional 2.5 Hours per Week Funded by the Register of Deeds Automation Fund

<b>DISTRICT COURT</b>							
Magistrate	1	40	2080	18.21	6.00%	1.09	19.30
Chief Probation Officer				22.90	1.50%	0.34	23.24
Chief Probation Officer - Caseload (cf)				New Funding Source		1.00	1.00
Total Chief Probation Officer	1	40	2080	22.90	5.87%	1.34	24.24
Civil Deputy Clerk	1	35	1820	17.69	1.50%	0.27	17.96
Criminal Deputy Clerk	1	40	2080	14.45	6.00%	0.87	15.32
Criminal Deputy Clerk	1	40	2080	15.61	5.00%	0.78	16.39
Court Recorder / Civil Deputy Clerk	1	40	2080	16.57	6.00%	0.99	17.56
Court Administrator	1	40	2080	24.12	6.00%	1.45	25.57
Probation Officer / Court Bailiff		28	1456	Reclassification			
Probation Officer / Court Bailiff - Caseload (cf)		7	364	New Funding Source			
Total Probation Officer / Court Bailiff	1	35	1820	Reclassification / New Funding Source			21.37
Part-Time	1	7	364	11.41	6.00%	0.68	12.09
Union Positions Not Detailed in Wage Resolution	0						
On-Call	NA	NA	NA	6,803.44	64.65%	4,398.56	11,202.00

(cf) Subject to available caseload funding.



2016 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 16-01 on January 12, 2016

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2015 Salary or Hourly Rate</b>	<b>2016 Increase %</b>	<b>2016 Increase \$</b>	<b>2016 Salary or Hourly Rate</b>
<b>EQUALIZATION</b>							
Equalization Director	1	Salary	Salary	58,835.00	-15.02%	(8,835.00)	50,000.00
Deputy Equalization Director	1	40	2080	20.24	1.00%	0.20	20.44
Union Positions Not Detailed in Wage Resolution	1	40	2080				
Union Positions Not Detailed in Wage Resolution	1	35	1820				

<b>FAIR</b>							
Fair Manager	1	NA	NA	5,500.00	0.00%	-	5,500.00
Fair Board President	1	NA	NA	2,500.00	0.00%	-	2,500.00
Fair Board Vice President	1	NA	NA	1,500.00	0.00%	-	1,500.00
Fair Board Secretary	1	NA	NA	3,000.00	0.00%	-	3,000.00
Fair Board Treasurer	1	NA	NA	2,500.00	0.00%	-	2,500.00
<b>Seasonal</b>							
Administrative Assistant - Fair Office	2	Hours Vary	Hours Vary	\$9.25 - \$10.25	2.44% - 2.70%	0.25	\$9.25 - \$10.25
Laborers	6	Hours Vary	Hours Vary	\$8.25 - \$9.25	2.70% - 3.03%	0.25	\$8.50 - \$9.50
Gate / Midway Attendant	4	Hours Vary	Hours Vary	\$8.25 - \$9.25	2.70% - 3.03%	0.25	\$8.50 - \$9.50
Seasonal Assistance	NA	NA	NA	14,760.00	3.03%	447.23	15,207.23
<b>Note: For 2016, returning fair employees will receive a \$.25 raise.</b>							
Union Positions Not Detailed in Wage Resolution	0						

<b>FINANCE</b>							
Assistant County Administrator / Finance Director	1	Salary	Salary	83,300.00	3.00%	2,499.00	85,799.00
Accountant	1	Salary	Salary	37,507.31	6.00%	2,250.44	39,757.75
Accounting Clerk	1	40	2080	16.27	3.00%	0.49	16.76
Union Positions Not Detailed in Wage Resolution	1	40	2080				

<b>FRIEND OF THE COURT</b>							
Friend of The Court	1	Salary	Salary	69,954.83	6.00%	4,197.29	74,152.12
Union Positions Not Detailed in Wage Resolution	6	40	2080				

<b>GIS</b>							
Union Positions Not Detailed in Wage Resolution	1	40	2080				

<b>INFORMATION SYSTEMS</b>							
IS Manager	1	Salary	Salary	56,500.00	5.00%	2,825.00	59,325.00
Technology Support	1	40	2080	45,000.00	1.00%	450.00	45,450.00
Union Positions Not Detailed in Wage Resolution	0						

2016 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 16-01 on January 12, 2016

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2015 Salary or Hourly Rate</b>	<b>2016 Increase %</b>	<b>2016 Increase \$</b>	<b>2016 Salary or Hourly Rate</b>
<b>MAINTENANCE</b>							
Building Maintenance Engineer	1	Salary	Salary	45,939.48	5.00%	2,296.97	48,236.45
Union Positions Not Detailed in Wage Resolution	2	35	1820				
Union Positions Not Detailed in Wage Resolution	4	40	2080				
On-Call	NA	NA	NA	2,601.00	4.00%	104.04	2,705.04

<b>MARINA</b>							
Harbor Master	1	Salary	Salary	43,542.50	Position Eliminated - See Seasonal Below		
Seasonal							
Dock Master	3	Hours Vary	Hours Vary	New Position for 2016			15.00
Dock Hands	4-5	Hours Vary	Hours Vary	\$8.25 - \$10.25	2.44% - 3.03%	0.25	\$8.50 - \$10.50
Seasonal Assistance	NA	NA	NA	28,415.13	101.05%	28,713.87	57,129.00
Union Positions Not Detailed in Wage Resolution	0						

**Note: For 2016, returning marina employees will receive a \$.25 raise.**

<b>MEDICAL EXAMINER</b>							
Medical Examiner	1	Salary	Salary	8,825.25	6.00%	529.52	9,354.77
Transporter Part-Time	NA	As Needed	80	12.48	2.16%	0.27	12.75
Transporter Part-Time	NA	NA	NA	1,000.00	0.00%	-	1,000.00

<b>MICHIGAN STATE UNIVERSITY EXTENSION</b>							
Union Positions Not Detailed in Wage Resolution	1	35	1820				

<b>PLANNING AND ZONING</b>							
Community Development Director	1	Salary	Salary	64,000.00	3.00%	1,920.00	65,920.00
Planner	1	Salary	Salary	43,721.77	1.50%	655.83	44,377.60
Union Positions Not Detailed in Wage Resolution	2	40	2080				
Union Positions Not Detailed in Wage Resolution	1	35	1820				

2016 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 16-01 on January 12, 2016

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2015 Salary or Hourly Rate</b>	<b>2016 Increase %</b>	<b>2016 Increase \$</b>	<b>2016 Salary or Hourly Rate</b>
<b>PROBATE COURT / JUVENILE PROBATION / CHILDCARE</b>							
Probate Registrar / Family (Juvenile) Court Administrator	1	35	1820	22.49	6.00%	1.35	23.84
Court Reporter / Financial Officer	1	35	1820	19.40	5.00%	0.97	20.37
Deputy Probate Registrar	1	35	1820	15.99	4.00%	0.64	16.63
Director of Juvenile Services / CJO	1	35	1820	23.70	6.00%	1.42	25.12
Deputy Juvenile / Probate Registrar	1	35	1820	15.99	4.00%	0.64	16.63
Deputy Juvenile Registrar / Collections Officer	1	35	1820	15.99	4.00%	0.64	16.63
Intensive Probation Officer #1	1	35	1820	20.32	5.00%	1.02	21.34
Intensive Probation Officer #2	1	35	1820	19.94	5.00%	1.00	20.94
Union Positions Not Detailed in Wage Resolution	0						
After-Hours	NA	NA	NA	7,775.00	0.00%	-	7,775.00
Nightwatch	NA	NA	NA	12,300.00	0.00%	-	12,300.00

**PROSECUTORS OFFICE / VICTIM'S ADVOCATE**

Asst. Prosecuting Attorney #1	1	Salary	Salary	76,000.00	3.00%	2,280.00	78,280.00
Asst. Prosecuting Attorney #2	1	Salary	Salary	68,000.00	1.00%	680.00	68,680.00
Office Manager/Confidential Sec.	1	40	2080	20.24	3.00%	0.61	20.85
Union Positions Not Detailed in Wage Resolution	2	35	1820				
Union Positions Not Detailed in Wage Resolution	2	40	2080				

**RECYCLING**

Coordinator	1	37.5	1950	16.40	5.00%	0.82	17.22
Part-Time Assistance - Driver	NA	As Needed	512	15.23	4.00%	0.61	15.84
Part-Time Assistance - Laborer	NA	As Needed	416	\$8.25 - \$9.25	2.70% - 3.03%	0.25	\$8.50 - \$9.50
Part-Time Assistance	NA	NA	NA	15,078.00	3.46%	521.00	15,599.00

**Note: For 2016, returning recycling - laborer employees will receive a \$.25 raise.**

**SAYPA**

Instructional Aid	1	40	2080	14.32	4.00%	0.57	14.89
Youth Transport Monitor	1-2	20-29	1228	10.50	2.38%	0.25	10.75
Youth Classroom Monitor (f)	1-2	20-29	1228	10.50	2.38%	0.25	10.75
Union Positions Not Detailed in Wage Resolution	0						

(f) Subject to available funding. This position will not be funded by General Fund operating revenue.

2016 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 16-01 on January 12, 2016

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2015 Salary or Hourly Rate</b>	<b>2016 Increase %</b>	<b>2016 Increase \$</b>	<b>2016 Salary or Hourly Rate</b>
<b>SHERIFF'S DEPARTMENT - PATROL - DEPARTMENT 301</b>							
Under Sheriff	1	Salary	Salary	60,576.68	5.00%	3,028.83	63,605.51
Detective Lieutenant	1	Salary	Salary	53,522.41	3.00%	1,605.67	55,128.08
Detective Lieutenant - Level II	1	Salary	Salary	50,980.80	3.00%	1,529.42	52,510.22
Office Manager/Confidential Sec.	1	40	2080	<i>Reclassification</i>			20.24
Union Positions Not Detailed in Wage Resolution - POLC	12	40	2080				
Union Positions Not Detailed in Wage Resolution - POLC Command	3	40	2080				
Union Positions Not Detailed in Wage Resolution - POLC	0.10	40	2080				
Over-Time	NA	NA	NA	12,463.45	3.00%	373.90	12,837.35
Secondary Road Patrol Over-Time	NA	NA	NA	267.35	3.00%	8.02	275.37
Drug Court - Participant Supervision (f)	1	13	676	<i>Reclassification</i>			14.89
Drug Court - Part-Time	NA	NA	NA	7,604.80	32.36%	2,460.84	10,065.64

(f) Subject to available funding. This position will not be funded by General Fund operating revenue.

**SHERIFF'S DEPARTMENT - PATROL - DEPARTMENT 302-338**

Union Positions Not Detailed in Wage Resolution - POLC	0.90	40	2080								
Secondary Road Patrol Over-Time	NA	NA	NA					2,406.12	3.00%	72.18	2,478.30
Union Position Not Detailed in the Wage Resolution - Recreational Road Patrol - POLC Command	1	40	2080								
Marine Safety Seasonal - Employees - Non-Certified	4	Hours Vary	Hours Vary	11.00	2.27%	0.25	11.25				
Marine Safety Seasonal Assistance	NA	NA	NA	21,604.00	2.27%	490.41	22,094.41				
Marine Safety Over-Time	NA	NA	NA	2,200.00	2.27%	49.94	2,249.94				
Marine Safety Seasonal - PWC Employees - Non-Certified	2	Hours Vary	Hours Vary	10.50	2.38%	0.25	10.75				
Marine Safety PWC Seasonal Assistance	NA	NA	NA	6,560.00	2.38%	156.13	6,716.13				

**Note: For 2016, marine safety seasonal employees will receive a \$.25 raise.**

Note: The payroll costs related to these departments are covered in part by grant revenue. Hours vary based on grant awards.

**SHERIFF'S DEPARTMENT - CORRECTIONS**

Jail Administrator	1	Salary	Salary	49,042.51	5.00%	2,452.13	51,494.64
Union Positions Not Detailed in Wage Resolution	15	40	2080				
Over-Time	NA	NA	NA				

2016 Salary and Wage Resolution  
 Non-Union General Employees  
 Approved 16-01 on January 12, 2016

	<b>Number of Positions</b>	<b>Hours per Work Week</b>	<b>Hours per Year</b>	<b>2015 Salary or Hourly Rate</b>	<b>2016 Increase %</b>	<b>2016 Increase \$</b>	<b>2016 Salary or Hourly Rate</b>
<b>STRAITS REGIONAL RIDE</b>							
Transportation Manager	1	Salary	Salary	48,687.50	5.00%	2,434.38	51,121.88
Administrative Support	1	Hours Vary	Hours Vary	15.45	5.00%	0.77	16.22
Senior Driver	4	40	2080	14.36	3.00%	0.43	14.79
Full-Time Swing	1	40	2080	13.01	5.00%	0.65	13.66
Part-Time Driver	Number Varies	Hours Vary	Hours Vary	11.76	1.50%	0.18	11.94
Bus Aide	1	Hours Vary	Hours Vary	9.79	2.55%	0.25	10.04
Bus Aide	1	Hours Vary	Hours Vary	8.99	2.78%	0.25	9.24
On-Call	NA	NA	NA	5,149.74	1.50%	77.25	5,226.99
Over-Time	NA	NA	NA	3,151.88	5.00%	157.59	3,309.47

**TREASURER**

Chief Deputy Treasurer****	1	40	2080	20.24	1.50%	0.30	20.54
Union Positions Not Detailed in Wage Resolution**** (Assistant Treasurer)	1	40	2080				
Union Positions Not Detailed in Wage Resolution *** (Clerk II)	1	40	2080				
Union Positions Not Detailed in Wage Resolution ** (Clerk II)	1	24	1248				

\*\*\*\* 5 Hours per Week Funded by the Delinquent Tax Fund (517)

\*\*\* Entire Position (40 Hours per Week) Funded by the Homestead Audit (516)

\*\* Entire Position (24 Hours per Week) Funded by the Delinquent Tax Fund (517)

**VETERANS**

Veterans Administrator	1	NA	NA	40,000.00	1.50%	600.00	40,600.00
Union Positions Not Detailed in Wage Resolution	1	40	2080				

**LONGEVITY**

Employees with 5 - 9 years of service	NA	NA	NA	200.00	0.00%	-	200.00
Employees with 10 - 14 years of service	NA	NA	NA	300.00	0.00%	-	300.00
Employees with 15+ years of service	NA	NA	NA	350.00	0.00%	-	350.00
Employees with 20+ years of service^	NA	NA	NA	400.00	0.00%	-	400.00

^ Only Applies to General and AFSCME Union Employees, not GELC, POLC, or POLC-Command.

Adopted by the Cheboygan County Commissioners on the following date to be effective January 1, 2016.

Signed by: \_\_\_\_\_  
 Peter Redmond, Chairperson

Date Signed: \_\_\_\_\_



# Cheboygan County

## Board of Commissioners' Meeting

January 12, 2016

**Title:** AFSCME Union Contract

**Summary:** The AFSCME Labor Union has agreed to the following contract language terms to be placed in the Bargaining Unit Agreement.

Term of agreement is three years.

Wage Increase:

1<sup>st</sup> year – 4%

2<sup>nd</sup> year– 4%

3<sup>rd</sup> year- 3%

The County will provide the employee the ability to choose one of 10 plans available from BC/BS Glide Path product under Menu "B" with prescription rider Rx 2. The County will pay the State of Michigan designated "Hard Cap" as established under P.A. 152 of 2011 as amended and released by the State of Michigan each year for One Person, Two Person or Family Coverage or up to the cost of the Blue Care Network HMO 250 Plan cost for One Person, Two Person or Family Plan whichever is less for medical and prescription coverage to eligible employees.

Any additional costs for the plan selected by the employee, shall be the responsibility of the employee and shall be deducted on a pre-tax basis from the employees pay check each pay.

The County will continue to pay in full the cost of the current Dental and Vision plan coverage or equivalent for 2016.

Beginning January 1, 2017, the County will provide the employee the ability to choose from Blue Cross/Blue Shield's Glide Path product a Dental and Vision Plan. The County will pay up to the cost of the Glide Path Blue Dental 50/50/50 Plan for dental coverage and up to the cost for the Blue Vision 12/24/24 Plan for vision. Any additional costs a plan selected by the employee, shall be the responsibility of the employee and shall be deducted on pre-tax basis from the employees pay check each pay.

New employees will be eligible to receive health insurance for their spouse and/or dependents on the next enrollment date after four continuous years of service (a reduction from five years). An employee may not be enrolled in both the County's and their spouses' coverage.

Addition of one personal day for a total of three.

Effective January 1, 2016, the program of retirement benefits for all new full-time and regular part-time employees covered by this agreement shall be the MERS 1.25 % retirement at age 60 Hybrid Plan. Under this plan the County will pay the defined benefit cost of the plan while the employee will pay up to 3% into the defined contribution plan. The County will match up to 3% into the employees defined contribution plan unless the total contribution of the County for defined benefit and define contribution cost exceed 8% in which the County's contribution into the defined contribution plan will decrease to 0%.

**General Language Revisions:**

The Employer will have a Healthcare Committee with two representatives from management and two from the Union who will meet prior to the healthcare reopener.

Under Article 4 Grievance Procedure Sections two and three and 4 to replace the word Steward with Union.

**Financial Impact:**

4% wage increase 2016  
4% wage increase 2017  
3% wage increase 2018

Health Care Cost capped for County.  
Pension for new employees changed to the MERS Hybrid Plan.

**Recommendation:** Approve three year Contract effective January 1, 2016 between Cheboygan County Board of Commissioners- Cheboygan County Clerk, Cheboygan County Treasurer, Cheboygan County Prosecutor and the American Federation of State, County and Municipal Employees Council No. 25 AFL-CIO and Cheboygan County Building Employees Chapter of Local No. 1325 (AFSCME) and authorize the Chair to sign.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration



# Cheboygan County

## Board of Commissioners' Meeting

January 12, 2016

**Title:** GELC Union Contract

**Summary:** The GELC Labor Union has agreed to the following contract language terms to be placed in the Bargaining Unit Agreement.

Term of agreement is three years.

4% Pay Increase 2016

3% Pay Increase 2017

2% Pay Increase 2018

Add President's Day and Martin Luther King Day as Holidays.

The County will provide the employee the ability to choose one of 10 plans available from BC/BS Glide Path product under Menu "B" with prescription rider Rx 2. The County will pay the State of Michigan designated "Hard Cap" as established under P.A. 152 of 2011 as amended and released by the State of Michigan each year for One Person, Two Person or Family Coverage or up to the cost of the Blue Care Network HMO 250 Plan cost for One Person, Two Person or Family Plan whichever is less for medical and prescription coverage to eligible employees.

Any additional costs for the plan selected by the employee, shall be the responsibility of the employee and shall be deducted on a pre-tax basis from the employees pay check each pay.

The County will continue to pay in full the cost of the current Dental and Vision plan coverage or equivalent for 2016.

Beginning January 1, 2017, the County will provide the employee the ability to choose from Blue Cross/Blue Shield's Glide Path product a Dental and Vision Plan. The County will pay up to the cost of the Glide Path Blue Dental 50/50/50 Plan for dental coverage and up to the cost for the Blue Vision 12/24/24 Plan for vision. Any additional costs a plan selected by the employee, shall be the responsibility of the employee and shall be deducted on pre-tax basis from the employees pay check each pay.

The employee may purchase health insurance for their spouse and/or dependents on a pre-tax basis. After the employee has worked for the County for four continuous years, the employee may have their spouse and/or dependents covered at the County's expense based on the Caps above on the next open enrollment date. An employee may not be enrolled in both the County's and their spouses' coverage.



Effective January 1, 2016, the program of retirement benefits for all new full-time and regular part-time employees covered by this agreement shall be the MERS 1.25 % retirement at age 60 Hybrid Plan. Under this plan the County will pay the defined benefit cost of the plan while the employee will pay up to 3% into the defined contribution plan. The County will match up to 3% into the employees defined contribution plan unless the total contribution of the County for defined benefit and define contribution cost exceed 8% in which the County's contribution into the defined contribution plan will decrease to 0%.

The Employer will have a Healthcare Committee with two representatives from management and two from the Union who will meet prior to a healthcare reopener.

**Financial Impact:**

4% wage increase 2016  
3% wage increase 2017  
2% wage increase 2018

Health Care Cost capped for County.  
Pension for new employees changed to the MERS Hybrid Plan.

**Recommendation:** Approve three year Contract effective January 1 2016 between Cheboygan County Board of Commissioners- The Sheriff of Cheboygan County and the Governmental Employees Labor Council and authorize the Chair to sign.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration



# Cheboygan County

## Board of Commissioners' Meeting

January 12, 2016

**Title:** POLC Command Officers Union Contract

**Summary:** The POLC Command Officers Labor Union has agreed to the following contract language terms to be placed in the Bargaining Unit Agreement.

Term of agreement is three years.

3% Pay Increase 2016  
3% Pay Increase 2017  
3% Pay Increase 2018

Add Holidays Martin Luther King Day and President's Day.

Provide Long Term Disability coverage.

Maintain current health care plan BC/BS Glide-path Menu B Rx #2 in 2016 with County paying up to State Caps or the cost of the BCN HMO 250 plan cost for single, two person or Family Plan whichever is less.

Beginning January 1, 2017 the County will provide the employee the ability to choose from Blue Cross/Blue Shield's Glide Path product a Dental and Vision Plan. The County will pay up to the cost of the Glide Path PPO 50/50/50 Blue Dental Plan for dental coverage and up to the cost for the Blue Vision 12/24/24 Plan for vision. Any additional costs a plan selected by the employee, shall be the responsibility of the employee and shall be deducted on pre-tax basis from the employees pay check each pay.

For employees hired on or after April 1, 2001, the County will provide the health insurance listed in the previous paragraphs for the employee spouse and/or dependents as follows:

- Beginning January 1, 2016, provide coverage for employee within (30) days of hire. Provide spouse and/or dependents coverage after 3 years of continuous service by employee on the next open enrollment date
- Beginning January 1, 2017, provide coverage for employee within (30) days of hire. Provide spouse and /or dependents coverage after 2 years of continuous service by employee on the next open enrollment date.
- Beginning January 1, 2018, provide coverage for employee within (30) days of hire. Provide spouse and/or dependents coverage after 1 year of service on the next open enrollment date.

The employee may purchase health insurance for their spouse and/or dependents on a pre-tax basis. An employee may not be enrolled in both the County's and their spouse's coverage.

Effective January 1, 2016, the program of retirement benefits for all new full-time and regular part-time employees covered by this agreement shall be the MERS 1.5 % retirement at age 55-25 years of service Hybrid Plan. Under this plan the County will pay the defined benefit cost of the plan while the employee will pay up to 3% into the defined contribution plan. The County will match up to 3% into the employees defined contribution plan.

**Financial Impact:**

3% wage increase 2016  
3% wage increase 2017  
3% wage increase 2018

Health Care Cost capped for County.

Pension for new employees changed to the MERS Hybrid Plan Reduces Pension cost.

Long Term Disability Coverage.

**Recommendation:** Approve three year Contract effective January 1 2016 between Cheboygan County Board of Commissioners- The Sheriff of Cheboygan County and the Police Officers Labor Council-Command Officers and authorize the Chair to sign.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration



# Cheboygan County

## Board of Commissioners' Meeting

January 12, 2016

**Title:** POLC Road Patrol Officers Union Contract

**Summary:** The POLC Road Patrol Officers Labor Union has agreed to the following contract language terms to be placed in the Bargaining Unit Agreement.

Term of agreement is three years.

3% Pay Increase 2016  
3% Pay Increase 2017  
3% Pay Increase 2018

Add Holidays Martin Luther King Day and President's Day.

Provide Long Term Disability coverage.

Maintain current health care plan BC/BS Glide-path Menu B Rx #2 in 2016 with County paying up to State Caps or the cost of the BCN HMO 250 plan cost for single, two person or Family Plan whichever is less.

Beginning, January 1, 2017 the County will provide the employee the ability to choose from Blue Cross/Blue Shield's Glide Path product a Dental and Vision Plan. The County will pay up to the cost of the Glide Path PPO 50/50/50 Blue Dental Plan for dental coverage and up to the cost for the Blue Vision 12/24/24 Plan for vision. Any additional costs a plan selected by the employee, shall be the responsibility of the employee and shall be deducted on pre-tax basis from the employees pay check each pay.

For employees hired on or after April 1, 2001, the County will provide the health insurance listed in the previous paragraphs for the employee spouse and/or dependents as follows:

- Beginning January 1, 2016, provide coverage for employee within (30) days of hire. Provide spouse and/or dependents coverage after 3 years of continuous service by employee on the next open enrollment date
- Beginning January 1, 2017, provide coverage for employee within (30) days of hire. Provide spouse and /or dependents coverage after 2 years of continuous service by employee on the next open enrollment date.
- Beginning January 1, 2018, provide coverage for employee within (30) days of hire. Provide spouse and/or dependents coverage after 1 year of service on the next open enrollment date.

The employee may purchase health insurance for their spouse and/or dependents on a pre-tax basis. An employee may not be enrolled in both the County's and their spouse's coverage.

Effective January 1, 2016, the program of retirement benefits for all new full-time and regular part-time employees covered by this agreement shall be the MERS 1.5 % retirement at age 55-25 years of service Hybrid Plan. Under this plan the County will pay the defined benefit cost of the plan while the employee will pay up to 3% into the defined contribution plan. The County will match up to 3% into the employees defined contribution plan.

**Financial Impact:**

3% wage increase 2016  
3% wage increase 2017  
3% wage increase 2018

Health Care Cost capped for County.

Pension for new employees changed to the MERS Hybrid Plan Reduces Pension cost.

Long Term Disability Coverage.

**Recommendation:** Approve three year Contract effective January 1, 2016 between Cheboygan County Board of Commissioners- The Sheriff of Cheboygan County and the Police Officers Labor Council-Command Officers and authorize the Chair to sign.

**Prepared by:** Jeffery B. Lawson

**Department:** Administration