



**BOARD OF COMMISSIONERS REGULAR MEETING
DRAINAGE AUTHORITY REGULAR MEETING**

Tuesday, September 5, 2023 9:00 A.M.

**Jackson County Courthouse, Commissioners Board Room
405 Fourth Street Jackson, MN**

- 8:30 a.m. Department Visit – County Recorder
- 9:00 a.m. Call Board of Commissioners' Meeting to Order
- 1.1. Pledge of Allegiance
 - 1.2. Adoption of Agenda
- 9:00 a.m. New Employee Introductions – IS Department Cody Uithoven
- 9:02 a.m. Consent Agenda
- 2.1. Board Action – Approve August 15, 2023 Board of Commissioner Regular Meeting Minutes
 - 2.2. Board Action – Approve Claims
 - 2.3. Board Action – Approve Subsurface Sewage Treatment Loan for Todd Runge
 - 2.4. Board Action – FY2024 CVSO Grant
 - 2.5. Board Action – Revised Des Moines Valley Health and Human Services Joint Powers Agreement
 - 2.6. Board Action – 2024 Capital Equipment Purchases
- 9:03 a.m. Citizen/Stakeholder/Organization
- 3.1. Board Action – 10-Year Capital Highway Investment Plan (CHIP) Presentation, MnDot
- 9:33 a.m. County Administrator, Ryan Krosch
- 4.1. Board Action –2023-2027 Capital Improvement Plan and Intention to Issue GO Bonds
 - a. Public Hearing
 - b. Consider Resolution Giving Preliminary Approval for the Issuance of General Obligation Bonds in an Amount not to Exceed

\$42,000,000 and Approving the 2023-2027 Capital Improvement Program

- Unscheduled Public Works, Tim Stahl
- 5.1. Resolution – CSAH 4 Right-of-Way width – From TH 86 to CSAH 29
 - 5.2. Resolution – CSAH 9 Right-of-Way width – From CSAH 4 to Interstate 90
- Unscheduled Auditor Treasurer, Jill Horn
- 6.1. Board Action – Approve the Classification of Tax Forfeited Lands recommended and authorize the auditor/treasurer's office to request approval response from the Department of Natural Resources and the City/Township in which the parcels are located
- Unscheduled County Administrator, Ryan Krosch
- 7.1. Board Action – 2024 Preliminary Property Tax Levy and Setting the 2024 Levy and Budget Public Comment Meeting
- Unscheduled Committee and Board Reports
- Adjourn Commissioners' Meeting
- Unscheduled Call the Drainage Authority Meeting to Order
- 1.1. Adoption of Agenda
- Consent Agenda
- 2.1. Board Action – Approve August 15, 2023 Drainage Authority Regular Meeting Minutes
 - 2.2. Board Action – Judicial Ditch 8 Repair Noomen Excavating Pay Request #5
 - 2.3. Board Action – Judicial Ditch 42 McCarty Custom Inc. Bid Package 1 Pay Request #3
 - 2.4. Board Action – Judicial Ditch 42 Precision Farm Drainage Bid Package 2 Pay Request #5
 - 2.5. Board Action – Judicial Ditch 42 McCarty Custom Inc. Bid Package 1 Pay Request #4
 - 2.6. Board Action – Judicial Ditch 35 Repair Brunz Construction Company Pay Request #2
 - 2.7. Board Action – Judicial Ditch 13 Main Project Hodgman Drainage Company Bid Package 5 Pay Request #8
 - 2.8. Board Action – Judicial Ditch 13 Main Project Hodgman Drainage Company Bid Package 6 Pay Request #3
 - 2.9. Board Action – Judicial Ditch 13 Main Project Dirt Merchant Inc Bid Package 7 Pay Request #6
- Drainage Coordinator Report
- Unscheduled Adjourn Drainage Authority Meeting

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

August 15, 2023

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners' Board Room, City of Jackson, Minnesota, on August 15, 2023. The following members of the Jackson County Board of Commissioners were present: Roger Pohlman, Phil Nasby, Scott McClure, James Eigenberg and Don Wachal. County Administrator Ryan Krosch, Assistant to the Administrator Brandi Bourquin and County Attorney Kristi Meyeraan were also in attendance.

CALL TO ORDER

Chair Nasby called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

EMPLOYEE INTRODUCTIONS

Karla Ambrose, County Assessor, introduced new Appraiser, Ashley Stammer.

CONSENT AGENDA

Motion was made by Commissioner Pohlman and seconded by Commissioner Eigenberg to approve the following Consent Agenda items:

Board Action 23-127 – Approve August 1, 2023 Board of Commissioner Regular Meeting Minutes.

Board Action 23-128 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 103557-103699 in the amount of \$867,416.96 for the following funds: Revenue, \$82,328.34; Public Works, \$125,301.09; Ditch, \$654,539.19; Revolving Loan, \$5.50; Agency Fund, \$2,698.00; Library, \$2,544.84. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

Vendor	Total
Martin County Auditor/Treasurer	404,117.90
I & S Group Inc	163,412.80
Nobles/County of	64,812.19
Cooperative Energy Co.	31,241.44
KLJ Engineering LLC	28,712.11
Regents Of The University Of MN	20,999.19
Hancock Concrete Products LLC	20,283.20
Thompsons Farm Company	12,314.92
Contegrity Group Inc	10,621.00
Federated Rural Electric Association	9,748.83
Minnesota Paving & Materials	9,101.07
Jackson/City Of	6,497.87
Hussong/David	4,206.00
Bauer Built, Inc	3,505.84
Smith & Johnson	3,261.22
Shades of Grey Tint, LLC	3,108.40
Clarno/Aaron B	2,904.00
MEI Total Elevator Solutions	2,803.83
Treasury Division Of Mn Dept Of Finance	2,655.50
Clarence F Madsen Trust	2,547.00
Madsen/Marie	2,547.00
AUTO VALUE - JACKSON	2,160.25
Amazon Capital Services	2,034.40
Total Claims over \$2000	\$813,595.96

108 Claims Under \$2000 \$53,821.00

Total Submitted \$867,416.96

Resolution 23-019 – Accept recommendation that Mitch Kling and Bill Ufkin be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners.

Resolution 23-019

**Recommending that Mitch Kling And Bill Ufkin be Appointed to the
Lincoln Pipestone Rural Water System Board Of Commissioners**

Background Information

WHEREAS, Mitch Kling's 4-year term as a Commissioner on the Lincoln Pipestone Rural Water System (LPR W) Board of Commissioners is scheduled to expire at midnight on December 31, 2023; and

WHEREAS, Bill Ufkin's 4-year term as a Commissioner on the LPRW Board of Commissioners is scheduled to expire at midnight on December 31, 2023; and

WHEREAS, on June 26, 2023, the LPRW Board of Commissioner unanimously passed a Motion which recommends that Mitch Kling and Bill Ufkin be re-appointed to another 4-year term on the LPR W Board of Commissioners; and

WHEREAS, the County Board of Commissioners believes that Mitch Kling and Bill Ufkin are qualified to act as Commissioners on the Lincoln Pipestone Rural Water Board of Commissioners and are worthy of appointment.

Board Action 23-129 – Approve committing a 50% local grant match, estimated to be \$250,000, towards the purchase of a new E911 dispatch console.

Board Action 23-130 – Approve annual renewal of 3.2% license for the Horse Barn & Hunt Club.

Board Action 23-131 – Approve annual renewal of 3.2% license for FR2 LLC (Jackson Motorplex).

The motion carried unanimously.

LAND MANAGEMENT/SWCD

Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman to adopt Board Action 23-132 – Approve the Memorandum of Agreement for the Blue Earth One Watershed One Plan. The motion carried unanimously.

Motion made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 23-133 – Approve designating Commissioner Pohlman to the Blue Earth One Watershed One Plan Policy Committee and Commissioner Eigenberg as the alternate. The motion carried unanimously.

SHERIFF/EMERGENCY MANAGEMENT

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adopt Resolution 23-020 – Approve the Jackson County Emergency Operation Plan. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-020

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, each County in the State of Minnesota is required by MSS. Chapter 122.25 (2) to have an updated Emergency Operations Plan;

WHEREAS, The State of Minnesota Homeland Security and Emergency Management (HSEM) Division has a rotating review process: first year - County Board Review, second year - Regional Review Committee, third year - Peer County Emergency Management Review and the fourth year is a State of Minnesota HSEM Review;

WHEREAS, The Emergency Operations Plan (EOP) must be approved and the Resolution signed by the County Board every four years;

WHEREAS, The HSEM rotation for 2023 requires Jackson County's Emergency Operations Plan to be reviewed by County Board Review;

WHEREAS, The HSEM review requirement states the Jackson County Board after reviewing the Emergency Operations Plan (EOP) must adopt and accept the Plan by Resolution;

NOW, THEREFORE, BE IT RESOLVED, by the Jackson County Board on the 15th day of August, 2023 that Jackson County is hereby adopting and approving the current Emergency Operations Plan (EOP) of Jackson County as managed by the Jackson County Emergency Management Office, Office of Emergency Management.

CITIZEN/STAKEHOLDER/ORGANIZATION

DVHHS/Statewide Health Improvement Partnership (SHIP) Coordinator, Luke Ewald, reviewed the employee survey that was utilized to gauge support in making Jackson County owned grounds tobacco free. No action was taken. This will be discussed further at the upcoming board work session.

COUNTY ADMINISTRATOR

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 23-134 – Approve discontinuing providing a Medicare supplement plan option starting January 1, 2024. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman to adopt Board Action 23-135 – Authorize County Administrator to prepare a housing tax abatement plan for review at a future meeting. The motion carried unanimously.

BOARD REPORTS

Commissioner McClure reported on meetings/events involving Jackson County Central Creating Entrepreneurial Opportunities (JCC-CEO), Budget Committee, Personnel Committee, DVHHS and FMJ Steering Committee.

Commissioner Wachal reported on meetings/events involving PrimeWest, Budget Committee, Personnel Committee, Jackson County Central Creating Entrepreneurial Opportunities (JCC-CEO) and MCIT.

Commissioner Pohlman reported on meetings/events involving DVHHS, Summit Carbon Pipeline, and AMC.

Commissioner Eigenberg reported on meetings/events involving Heron Lake Watershed, Wilder City Council, Fort Belmont, DVHHS, and SW MN Adult Mental Health Consortium.

Commissioner Nasby reported on meetings/events involving DVHHS, Friends of the Jackson County Trails, Budget Committee and Fort Belmont.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adjourn the meeting at 10:04 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Board Chair

ATTEST: _____
Ryan Krosch, County Administrator



JACKSON COUNTY
MINNESOTA

Request for Board Action

Agenda Item No. 2.3

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: _____

Department: Land Mgmt/SWCD

Presenter: _____

Recommendation: Approve

Item: Approve Subsurface Sewage Treatment loan for Todd Runge

Board Action Request:

Approve Subsurface Sewage Treatment loan for Todd Runge for the amount of \$15,000.00

Background & Comments:

Applicant applied and received pre-approval. A new subsurface sewage treatment system was installed by Septic Services Unlimited, and inspected on August 1, 2023. The applicant is requesting \$15,000 of the \$15,000 maximum loan amount.

Attachments: Application, legal description, invoice and Certificate of Compliance

Fiscal Impact: None

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

**Jackson County
Application Form
Subsurface Sewage Treatment
System Loan Fund**

Jackson County Land Management
603 S. Hwy 86 Lakefield, MN 56150
Phone (507) 662-6682 x4

ALL PROPERTY OWNERS NAMES AND ADDRESSES MUST BE LISTED ON THE APPLICATION
Married parties MUST have their spouse as a co-applicant regardless of whether the spouse's name is on the property deed.

Mr. Ms. Mrs. Please circle status: Married / Single

Todd Runge 507/822-9971
Name Telephone Number

44052 860th Street, Lakefield, MN 56150
Mailing Address City State Zip

Mr. Ms. Mrs. Please circle status: Married / Single

Name Telephone Number

Mailing Address City State Zip

Email address (optional): _____

NOTE: If you list an email address all correspondence regarding the loan will be sent to the email address only. If you want correspondence by USPS do NOT list an email address.

Parcel Number, assessed property value and legal description of applicant's property where borrowed funds will be used:

Parcel # 080080600 Assessed Market Value \$ 180,700
This information may be found on your most recent Jackson County Property Tax Statement

Are your real estate tax payments current on all parcels? Yes No

Address and legal description of site where funds **Will Be Used**:

Address: 44052 860th Street, Lakefield, MN 56150

*** YOU MUST ATTACH A CURRENT AND ACCURATE LEGAL DESCRIPTION FOR THE PROPERTY ***

Is this site located within a municipality? Yes No If applicable, Municipality Name: _____

If you have a "Contract for Deed" please notify the seller. They **must sign the loan documents and this application** before the loan can be issued.

If you have a contract for deed, fill out the following information:

Printed Name of Contract for Deed or Life Estate Vendor (Sellers) Signature(s) _____

Printed Name of Contract for Deed or Life Estate Vendee (Buyers) Signature(s) _____

* Who is your Septic Designer/Installer/Contractor? Septic Services Unlimited

x Contractor License # L4279 Phone Number 507-841-0090 Cost Estimate: \$ 15,000

The below signed applicant(s) certify to Jackson County that all information contained in this application is true and correct to the best of their ability. The applicant(s) certify to Jackson County that the legal description provided by applicant(s) is current and accurate, specifically applicant(s) have not sold, split, divided, contracted for deed or transferred a portion of the parcel that is described in the legal description provided by applicant(s). Applicant(s) have reviewed the SSTS Loan Fund homeowner informational packet and have reviewed Jackson County Ordinance 105. Based on these sources, applicant(s) is/are familiar with and agree to the terms of loan from the SSTS Loan Fund from Jackson County.

x Signature of Applicant: Adi Runge * Date 4-17-2023

Signature of Applicant: _____ Date _____

A Complete Application Requires You to Have The Following Attachments:

- Current and Accurate Legal Description** of the property where the SSTS will be installed
- \$175.00 payable to the Jackson County Auditor Treasurer (Septic Permit fee) \$15835
- If the system is in the utility jurisdiction of a municipality ~ There must be a **Letter** from the municipality, stating that they have given permission to put in a SSTS.

NOTE: The system must be installed by a licensed contractor.

This loan application has been screened by Jackson County and currently meets the requirements of Jackson County Ordinance 105. Final screening and approval will occur prior to the loan being finalized. The below signature authorizes the contractor to install the system subject to all other State and County permitting and installation requirements.

Pre-Loan Approval: Karen Pressley
Land Management Official

4-20-23
Date

Exhibit A

That part of the Southwest Quarter of the Southwest Quarter of Section 8, Township 103 North, Range 36 West, Jackson County, Minnesota, described as follows: 08.008.0600 6-8

Commencing at the Southwest corner of said Section 8; thence on an assumed bearing of South 88 degrees 46 minutes 52 seconds East, along the south line of said section, a distance of 199.00 feet to a survey monument, said survey monument being the point of beginning of the tract to be described; thence North 2 degrees 30 minutes East a distance of 614.00 feet to an iron monument; thence North 88 degrees 46 minutes 52 seconds West a distance of 224.20 feet to an iron monument located on the west line of said Section 8; thence North 0 degrees 08 minutes 53 seconds East, along said west line, a distance of 356.00 feet to an iron monument; thence South 88 degrees 46 minutes 52 seconds East a distance of 392.51 feet to an iron monument; thence South 0 degrees 08 minutes 53 seconds West a distance of 300.00 feet to an iron monument; thence North 88 degrees 46 minutes 52 seconds West a distance of 133.00 feet to an iron monument; thence South 2 degrees 30 minutes West a distance of 670.00 feet to a survey monument located on the south line of said section; thence North 88 degrees 46 minutes 52 seconds West, along said south line, a distance of 33.01 feet to the point of beginning, containing 3.50 acres, more or less, subject to easements now of record in said county and state.

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INVOICE

Septic Services Unlimited
PO Box 541
Lakefield, MN 56150

septic-services-unlimited@gmail.com
+1 (507) 662-5733



Runge, Todd

Bill to
Todd Runge
44052 860th St
Lakefield, MN 56150

Ship to
Todd Runge
44052 860th St
Lakefield, MN 56150

Invoice details

Invoice no.: 1207
Terms: Net 30
Invoice date: 08/01/2023
Due date: 08/31/2023

Product or service	Amount
1. Pumping Septic Tank Pumping	\$250.00
2. MN Tank Fee MN Tank Fee	\$25.00
3. Installation Sales Septic System Install	\$16,526.45
Total	\$16,801.45

Please make checks out to Septic Services Unlimited.



CERTIFICATE OF COMPLIANCE
 Certificate of Compliance Expires on: 8/1/2028
 Jackson County Land Management, 603 So Hwy 86, Lakefield MN 56150 507-662-6682 ext 4

PIN: 08 008 0600
 Inspection Date: 8/1/2023

Todd Runge
 44052 860th Street
 Lakefield MN 56150

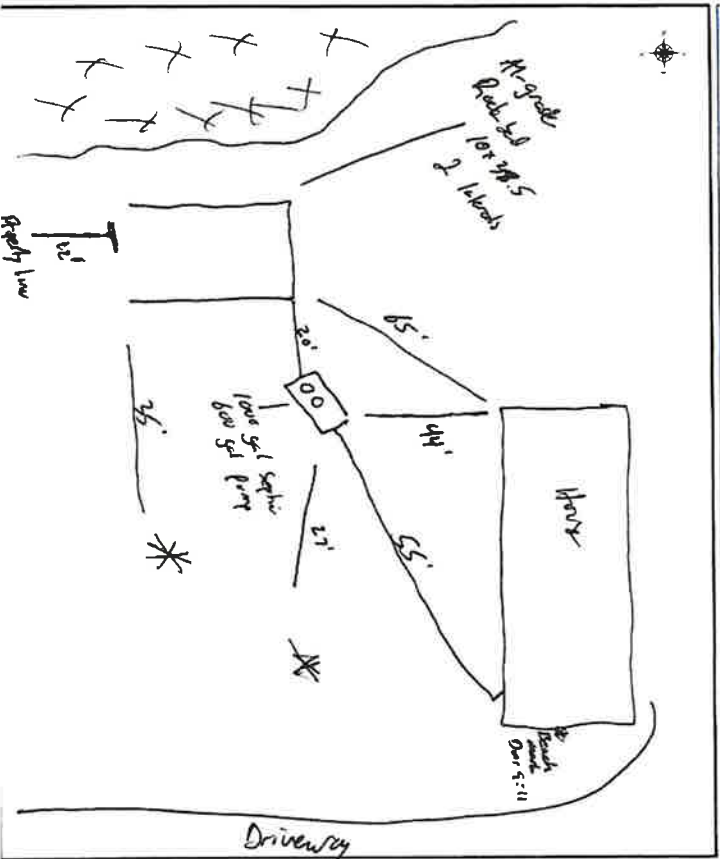
Heron Lake Township, Section 8, SW 1/4 Quarter
 Installer: Hohenstein Septic

Inspected By: Pressley

Is the property in the Shoreland District: No

Soil Type: Loam
 Design Flow: 450 gpd
 Well Type: Cased

SEPTIC TANK		DRAINFIELD	
Manufacturer: Adrian Tank	Lift Pump: 600	System Type: At-Grade	Depth to Restricting layer: 39"
Tank Size: 1000 gal.	Alarm: Yes	# of trenches:	Sq. ft. of trenches:
# of Tanks: 0	Effluent Screen/Alarm: No	Rock dimensions: 10x37.5	# of laterals: 2
Distance to Well: 100+	Pump Size: 0.5	Sand lift depth: Pipe size: 2	Rock dimensions: Pipe Perforation Size:
Distance to buildings: 44		# of Inspection Pipes:	# of laterals: Perforation Spacing:



Karen Pressley
 Karen Pressley, #781
 This system is in compliance with the
 Current MPCA Chapter 7080 Rules.

Jackson County makes no warrants to the exact location of drawing.
 Drawings are to be used for general property locations.

The observations recorded on this form are accurate as of the date of inspection for the site stated above, and that all inspection work was completed according to applicable requirements. No determination of future hydraulic performance can be made due to unknown conditions during system construction, future water usage during the life of the system, abuse or inadequate maintenance, all of which may adversely affect the life of the system.



Request for Board Action
Agenda Item No. 2.4

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: 0

Department: Veterans Services

Presenter: DUSTIN HUNTER

Recommendation: Approve

Item: FY2024 CVSO Grant

Board Action Request:

Approve and except the FY2024 CVSO Grant

Background & Comments:

Annual grant from MDVA to support Veterans support with in the county.

Attachments: FY2024 CVSO Grant

Fiscal Impact: _____

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

MDVA Routing Cover Sheet

FACILITY:

VENDOR/ORG: Jackson County

Purpose: FY2024 CVSO Grant

STAFF CONTACT/AUTH. REP: Abby Brown - Grants Specialist

START DATE: 07/01/2023

END DATE: 06/30/2024 FY: FY2024

AMOUNT: \$ 7,500

SWIFT INFORMATION (IF APPLICABLE):

Cert ID: _____

Cert Approval Date: _____

Contract ID: _____

DOCUMENT TYPE:

- P/T Contract
- Interagency
- Joint Powers
- Income Contract
- Annual Plan
- Master Contract/Work Order
- Grant Agreement
- Grant Application
- Certification (RFP/SS/Other)
- Other (MOU/MOA, etc.) _____

Sourcing Type:

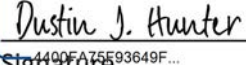
- Contract
- Policy
- Grant
- Tort Claim
- Amendment # _____

- 16A/C Violation Form Y N
- Insurance Waiver Form Y N
- W-9 Form Y N
- Retainage Waiver Form Y N



- HIPAA BAA: Needed
 Not Needed
 Already Included

Internal Review	INITIAL	DATE
1. Initial Draft by Staff Contact/Authorized Rep.		
2. Preliminary Review – Legal Unit	MDVA Legal Approved	8/4/23
3. Legal Review – Attorney Review	DS	
4. Grant Only – Grant Program Authorized Rep	AB	8/22/2023
Contract Signature Process		
1. Authorized Rep. Signature (W-9 and/or MDHR Paperwork to Finance, if Required)		
2. Encumbrance Verification and Signature – Finance		
3. Routed to Legal Unit		
4. Agency Approval – Commissioner/Deputy Commissioner/Designee Signature		
Grant Signature Process		
1. Encumbrance Verification and Signature – Finance	DS <i>JM</i>	8/24/2023
2. Grantee Signature	DS <i>DS</i>	8/24/2023
3. Agency Approval – Commissioner/Designee Signature	DS <i>DS</i>	8/24/2023
4. Payment – Finance (CVSO Only)	MS	8/24/2023
5. Payment Approval +\$25k – Finance (CVSO Only)		
Grant Application Process		
1. Chief Financial Officer Signature		
2. Senior Administrative Officer Signature		
3. Deputy Commissioner Signature		
4. Agency Approval – Commissioner/Designee Signature		
Policy Process		
1. Policy Governance		
2. Obtaining Signatures		
3. Published		
Executed		
1. Fully Executed	DS AB	8/25/2023

Appendix D - Advanced Payment Grant Expenditure Report Form

Grantee: Jackson County	Program Name: FY2024 CVSO Grant Program	SWIFT P.O. Number: 3-57397 <i>CVSO Grants - For MDVA Use Only</i>
Advanced Payment Type <input checked="" type="checkbox"/> One Payment (<i>beginning of grant year</i>) <input type="checkbox"/> Multiple Payments Invoice date range: From: (<i>earliest date</i>): 7/1/2023 To: (<i>latest date</i>): 6/30/2024 Advanced Amount \$ 7,500 Grant Close out: <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N	<input type="checkbox"/> I certify that I am the Grantee Authorized Representative and/or authorized to manage the MDVA grant. <i>Note: All original, grant expenditure supporting documentation (e.g. receipts, invoices, service contracts, payroll records), etc.) will be retained on-file by the grantee and submitted to MDVA as specified in the Grant Agreement and MDVA Grants Manual (Ref. Section V.)</i> DocuSigned by:  Signature Dustin J. Hunter CVSO Print Name, Title Daytime Phone Number: 507-847-4774 e-Mail: <u>dustin.hunter@co.jackson.mn.us</u> 8/24/2023 Date	
Remarks:		

For MDVA Use Only

I have reviewed the evidence provided by the grantee for the goods, materials and/or services presented and they satisfy State requirements for this agreement.	
Report approved for: \$ <u>7,500</u> DocuSigned by: By:  ADA4834087C54C9... Title: <u>MDVA Grants Specialist</u> Date: <u>8/22/2023</u> 2nd Review (if required) By: _____ Title: <u>MDVA Grants Program Manager</u> Date: _____	Payment Authorized P.O. # 3000057397 Invoice # _____ Amount \$ 7500 <input type="checkbox"/> P or <input type="checkbox"/> F Voucher # 00321573 Input By _____ Approved By  F7D4A2E8069C4F8... Date: 8/24/2023

Please keep original supporting documentation (invoices etc.), along with a copy of this completed form. Records must be retained for six (6) fiscal years from the end of the agreement.



**STATE OF MINNESOTA
MINNESOTA DEPARTMENT OF VETERANS AFFAIRS
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of the **MINNESOTA DEPARTMENT OF VETERANS AFFAIRS** ("State" or "MDVA") and **Jackson County**, Jackson County Resource Center 405 4th St, Jackson, MN 56143 ("Grantee").

Recitals

1. Under Minnesota Statutes §197.608, as amended by Minnesota Laws 2023, Regular Session, Chapter 38, Article 1, Section 3, Subdivision 2(f), the State is empowered to enter into this grant.
2. The State is in need of enhancing the operation of the County Veterans Service Offices (CVSO). This grant must be used to enhance the operations of the Grantee's CVSO in accordance with Minnesota Statutes §197.608, Subdivision 4, and should not be used to supplant or replace other funding.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statutes §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1. Term of Grant Agreement

Effective date: July 1, 2023 or the date the State obtains all required signatures under Minn. Stat. §16B.98, Subd. 5, whichever is later.

Per, Minn. Stat. § 16B.98 Subd. 7, no payments will be made to the Grantee until this grant agreement is fully executed.

Per Minn. Stat. 16B.98, Subd. 11, agencies may permit a specifically appropriated, noncompetitive grant recipient to incur eligible expenses based on agreed upon work plan and budget for up to 60 days prior to an encumbrance being established in the accounting system.

- 1.1. **Expiration date: June 30, 2024** or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.2. **Survival of Terms.** The following clauses and attachments survive the expiration or cancellation of this grant agreement: Liability; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Copyright; Governing Law, Jurisdiction, and Venue; Termination; Data Disclosure. Any other Grant Agreement term or attachment that expressly states or by its nature shall survive, shall survive.

2. Grantee's Duties

The Grantee, who is not a state employee, will:

- 2.1. Comply with required grants management policies and procedures set forth through Minn. Stat. §16B.97, Subd. 4.

- 2.2. Conduct this grant as authorized and required under Minn. Stat. §197.608 and any work plan or budget provided in the grant origination documents.
- 2.3. Ensure eligibility to receive funding as required in Minn. Stat, §197.608
- 2.4. Ensure grant expenditures are either:
 - 2.4.1 Listed on the approved items as listed in the CVSO Grant Item Approved List, Attachment A, which is attached and incorporated into this Grant Agreement, OR
 - 2.4.2 Sent for prior approval to MDVA's Authorized Representative using either:
 - 2.4.2.1 The CVSO FY2024 Budget Spreadsheet, Attachment B which is attached and incorporated into this Grant Agreement and provided to Grantee in excel format.
- 2.5. Ensure all grant expenditures are reasonable and fall within the five enumerated legislative priorities pursuant to Minn. Stat, §197.608 Subd. 6(1-5).
- 2.6. Ensure grant funds are not used to supplant any existing funding.
- 2.7. Ensure grant funds are not used to duplicate any programs or services available to Veterans from other agencies or organizations.
- 2.8. Comply with the requirements as specified in the most recent version of the *MDVA Grants Manual* which is incorporated into this grant agreement by reference and available on the MDVA SharePoint site – Grant Page and also on the MDVA Website – Grants Page:
<http://mn.gov/mdva/resources/federalresources/grants/>.
- 2.9. If at any time during administering the grant, a personal or professional conflict of interest situation becomes apparent, the Grantee shall disclose that conflict immediately to the State Authorized Representative in writing as provided for in the MDVA Grants Manual to determine if corrective action is necessary.
- 2.10. Use the LinkVet logo or on-air credit as required, for all marketing and promotional items (e.g., display boards, radio airtime, t-shirts, brochures). The smaller, modified logo may be used for small promotional items (e.g., pen).
- 2.11. Account for all funds expended using the funds from this grant.
- 2.12. Maintain documentation of all funding for travel outside Minnesota with a thorough explanation of the purpose of the travel, the final destination, and documentation or brochure of any conferences attended.
- 2.13. Complete the closeout of this Grant pursuant to and as specified in the *MDVA Grants Manual* along with documents required pursuant this Grant Agreement.
- 2.14. Submit the following documents to complete the closeout of this Grant.
 - 2.14.1 An Account Statement (report generated by the bank or other accounting program which itemizes all the CVSO Office expenditures under this grant) with grant-related expenditures highlighted.
 - 2.14.2 A completed CVSO Closeout Spreadsheet, Attachment C which is attached and incorporated into this document, which will be provided to Grantee in excel format.
 - 2.14.3 A Travel Log when applicable (lists all travel-related expenditures including mileage, airfare, lodging etc.) if applicable. The Travel Log is available for download on the MDVA SharePoint site – Grant Page and the MDVA Website – Grants Page:
<http://mn.gov/mdva/resources/federalresources/grants/>.
 - 2.14.4 Documentation for any grant funding used for travel outside the State of Minnesota.
- 2.15. Allow the State, at any time, to conduct periodic site visits and inspections to ensure work progress

as specified in the *MDVA Grant Manual*, including a final inspection upon grant completion.

2.16. For the avoidance of any doubt, the terms of this Grant Agreement take precedence over any attachment and general policy contained in MDVA Grants Manual. Precedence shall be given to the terms to the extent of the conflict or inconsistency in the following order:

- 2.16.1 This Grant Agreement
- 2.16.2 CVSO Grant - Items Approved List - FY2024, Attachment A
- 2.16.3 CVSO FY2024 Budget Spreadsheet, Attachment B
- 2.16.4 CVSO Closeout Spreadsheet, Attachment C.
- 2.16.5 *MDVA Grants Manual*.

3. Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4. Consideration and Payment

4.1. **Consideration.** Consideration for all services performed by Grantee pursuant to this grant agreement shall be paid by the State as follows:

- 4.1.1 **Compensation.** The Grantee will be paid an Advanced Payment lump sum of **\$7,500**.
- 4.1.2 **Travel Expenses.**

4.1.2.1 Travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant agreement is an allowable expense. The total travel budget may comprise all or a portion of the Total Obligation. The Grantee will report all travel-related expense on the Travel Log in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB).

4.1.3 Travel and subsistence expenses incurred outside Minnesota is allowed, when necessary for the accomplishment of routine tasks (e.g., transporting Veterans to medical appointments, attending conferences etc.) related to the CVSO work. Documentation is required to validate the use of grant funding for this purpose pursuant to section 2.11. **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed **\$7,500 (Seven thousand five hundred dollars.)**

4.2. Payment

- 4.2.1 **Invoices.** The State will promptly pay the Grantee an Advance Payment lump sum payment upon execution of this grant agreement.
- 4.2.2 **Eligible Costs.** In order to be eligible for grant funds, costs must be one of the identified reimburse costs in CVSO Grant Items Approved List – 2024, Attachment A. All costs must be reasonable, necessary, not duplicative and allocated to the grant, permitted by appropriate State cost principles, approved by the State and determined to be eligible pursuant Minnesota Statutes §197.608, as amended by Minnesota Laws 2023, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2 and this grant agreement.
- 4.2.3 **Unexpended Funds.** The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout. If any funds were provided to the Grantee in advance, any and all advance payments from the grant must be reconciled within 12 months of issuance or within 20 business days from the expiration date of the grant agreement, whichever comes first.

5. Contracting and Bidding Requirements.

- 5.1 Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.
- 5.1.1 For projects that include construction work of \$25,000 or more, prevailing wage rules apply per [Minn. Stat. §177.41](#) through [177.44](#). These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.
- 5.1.2 The grantee must not contract with vendors who are suspended or debarred in MN:
<http://www.mmd.admin.state.mn.us/debarredreport.asp>
- 5.2. The Grantee is not required to record contract and bidding quotes within this Agreement and the referenced Contract and Bidding Log Sheet.

6. Conditions of Payment

All purchases by the Grantee under this grant agreement must be pursuant to the CVSO Grant - Items Approved List - FY2024, Attachment A as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will return payment already received, for purchases found by the State to be unauthorized, or performed in violation of federal, state, or local law. The Grantee will be bound by the MDVA Grants Manual as provided by the State.

7. Authorized Representative

The State's Authorized Representative is **Abby Brown**, Grants Specialist, Minnesota Department of Veterans Affairs, Veterans Service Building, 20 West 12th Street, St. Paul, Minnesota 55155, 651-757-1561, abby.brown@state.mn.us or his/her successor or designee, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement.

The Grantee's Authorized Representative is **Dustin Hunter**, CVSO, Jackson County, Jackson County Resource Center 405 4th St, Jackson, MN 56143, (507) 847-6833, dustin.hunter@co.jackson.mn.us, or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

8. Assignment, Amendments, Waiver, and Grant Agreement Complete

- 8.1. **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State and a fully executed assignment agreement, approved, executed by the same parties who executed and approved this grant agreement, or their successors in office.
- 8.2. **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 8.3. **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 8.4. **Grant agreement Complete.** This grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

9. Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this

grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

10. State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State, the Commissioner of Administration, the granting agency and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

11. Government Data Practices and Intellectual Property

11.1. **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11.2. Intellectual Property Rights

11.2.1 **Intellectual Property Rights.** The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the works and documents created and paid for under this grant agreement. The Grantee assigns all right, title, and interest it may have in the works and the documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the works and documents.

11.2.2 Obligations

11.2.2.1 **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this grant agreement, the Grantee will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the State's Authorized Representative with complete information and/or disclosure thereon.

11.2.2.2 **Representation.** The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the works and documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the works and documents. The Grantee represents and warrants that the works and documents do not and will not infringe upon any intellectual property rights of other persons or entities.

11.2.2.3 Notwithstanding any other clause contained herein, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the

State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the works or documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing works or documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

11.2.2.4 Works" includes documents. The "documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant agreement.

12. Copyright.

The Grantee shall save and hold harmless the State of Minnesota, its officers, agents, servants, and employees, from liability of any kind or nature, arising from the use of any copyrighted or noncopyrighted compositions, secret process, patented or nonpatented invention, article or appliance furnished or used in the performance of the Grant Agreement.

13. Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

14. Publicity and Endorsement

14.1. **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement. All projects primarily funded by state grant appropriation must publicly credit the Minnesota Department of Veterans Affairs, and list MDVA as a Sponsor on the Grantee's website when practicable. The LinkVet logo or on-air credit is required for all marketing and promotional items (e.g., display boards, radio airtime, t-shirts, brochures and promo items). The smaller, modified logo may only be used for small promotional items (e.g., pen).

14.2. **Endorsement.** The Grantee must not claim that the State endorses its products or services.

15. Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

16. Termination

16.1. **Termination by the State.** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee may be required to return to the MDVA any funds provided to Grantee in advance, determined on a pro rata basis from the date of termination.

16.1.1 The Commissioner of Administration may unilaterally cancel the grant agreement prior to its completion if further performance under the agreement would not serve agency purposes or is not in the best interest of the state.

16.1.2 Pursuant to Minn. Stat §16B.991, this Grant Agreement will terminate immediately if during the course of this Grant Agreement the recipient of this grant is convicted of a crime related to the state grant agreement.

16.2. **Termination for Cause.** The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this grant agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed. If the Grantee does not commence the project within six (6) months of the effective date of this grant agreement, as evidenced by the incurrence of documented expenses for eligible grant costs, then this grant agreement shall be reviewed by MDVA, and may be terminated and the funds returned to MDVA to be reallocated.

16.3. **Termination for Insufficient Funding.** The State may immediately terminate this grant agreement if:

16.3.1 It does not obtain funding from the Minnesota Legislature;

16.3.2 Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

17. Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

18. Compliance with Data Privacy and Security Laws and Standards.

State and Grantee shall comply with the Health Insurance Portability Accountability Act (“HIPAA”), the HITECH Act, and other similar privacy laws. State and Grantee also shall comply with the HIPAA Privacy Rule, HIPAA Security Rule, and other similar rules, regulations, and laws, including future amendments thereto.

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. " 16A.15 and 16C.05 Subd. 2 (a) (3).

Signed: DocuSigned by: Isis Mateo Accounting Officer
D57E2252BA224A1...

Name: Isis Mateo

Date: 8/24/2023

SWIFT Contract/PO No(s). 235079/3-57397

3. STATE AGENCY

By: DocuSigned by: Brad Lindsay
BF4793A41E2748E... (With delegated authority)

Name: Brad Lindsay

Title: Commissioner

Date: 8/24/2023

2. GRANTEE - Jackson County

The Grantee certifies that the appropriate person(s) have executed the Grant Agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: DocuSigned by: Dustin J. Hunter
4400FA75F93649F...

Name: Dustin J. Hunter

Title: CVSO

Date: 8/24/2023

By: _____

Name: _____

Title: _____

Date: _____

Distribution:

Agency

Grantee

State's Authorized Representative

Attachment A

CVSO Grant - Items Approved List - FY2024

Minnesota Statute § 197.608, as amended, provides that this grant may be utilized for the following general purposes.

- To provide outreach to the county's veterans.
- To assist in the reintegration of combat veterans into society.
- To collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans.
- To reduce homelessness among veterans.
- To enhance the operations of the county veterans service office.

Only the items approved on this form are authorized for purchase using grant funds. The MDVA will seek recovery from your county for any items not on this list that have been purchased with grant funds.

EQUIPMENT & SUPPLIES	
Monitors	Teleconferencing equipment
Laptops/Tablet PC's/I-Pad <i>(including accessories)</i>	Paper shredders or shredding contracts
Personal computers - Desktop	TV /DVD combinations
Printers/Scanners	Mobile broadband data access device/Hotspot
*Phone & Internet Service/Cellular Phones/ Smart Phones/Headsets	Fax machines and installation of initial phone line
Photo copiers	Cell Phone Repeater (and installation)
Digital Video Recorders, Cameras, Projectors – LCD/DLP	Office Furniture & Supplies
<p>Office Furniture that <i>is necessary</i> and is directly related to computerization and organization efforts (required furniture for newly purchased equipment such as computer desk, printer stand, scanner table, etc. or other items to increase organization like filing cabinets, etc.).</p> <p>*Office Furniture that <i>is necessary</i> and is directly related to providing office furniture for new CVSO Office staff (phone, desk, chair, cubicles, etc.). Does <u>not</u> apply to replacing staff who have retired, quit etc.</p> <p>Note: Locking filing cabinets, sit/stand desk accessories and new furniture to accommodate Vets' visits in office OK anytime.</p>	

COMPUTER SOFTWARE, TRAINING & REFERENCE MATERIALS	
Extended Warranties/extended maintenance contracts	Veterans Information/Case Management Systems and Software <i>(Including user maintenance agreements.)</i> Reference Materials (Medical dictionaries, VA rules and regulations manuals, etc.).
<p>CVSO Trainings/Webinars</p> <ul style="list-style-type: none"> • * NACVSO Accreditation/CEU/CVA Training (Transportation, Lodging and Registration only) • Training at local colleges • Admin Staff Training MACVSO Assistant and Secretaries Conference <p>* Allowed for CVSOs and ACVSOs who are qualified under MS 197.601.</p>	

MARKETING



LinkVet Logo is required for all marketing and promo items. The smaller, modified logo may only be used for small promo items (e.g., pen). Radio ads must include the phone number.

minnesotaveteran.org | 1-888-LinkVet (546-5838)

Marketing Expenses Display Boards, Radio Airtime, TV Airtime, Newspaper Ads, Billboards, CVSO Staff & Volunteer Clothing (e.g., Driver's shirts & jackets).
Note: Sponsorships (e.g., golf tournaments) max \$500 per year.

Publicity Items (*Magnets, Brochures, holiday cards, Challenge Coins – must include reference to LinkVet*) up to a maximum of **15% of the annual CVSO grant amount.** (e.g., Total Grant Amount \$7,500 = \$1,125 publicity items.)

MISCELLANEOUS

Salary Expenses for new, *increased* CVSO staff (e.g., County adds a new ACVSO position) that provide direct services to Veterans. Also allowed is the first month salary of a new CVSO when it overlaps with a departing CVSO to facilitate new CVSO training.

VETERANS SERVICES

Payments made to a third party on behalf of a Veteran, their survivors, or their dependents, such as mortgage, rent, auto loans, insurance, credit cards, etc.

Veteran Homelessness

- Expenses related to the goal of reducing Veteran homelessness (*Must be logged on the "Direct Veteran Assistance/Gift Certificate" Log Sheet.*)
- Supplies for Homeless Vets (e.g., backpacks)

Transportation expenses related to the transport of Veterans needing to access their benefits (Including van/vehicle purchases/lease for this primary purpose, maintenance, fuel, etc.)

Medical Expenses

- To pay for 2nd opinions on previously denied VA disability claims.
- Assisted listening devices

"Outreach" Expenses such as benefits fairs, town halls and seminars are allowed for events when CVSO staff are physically present to handout Veteran information and answer Veteran's questions.

Returning Service Member Reintegration

- Including travel expenses to official reintegration events
- Veteran Trainings/Webinars

Veteran Medallions

- **Veteran Medallion Samples (VA Marker)** (three sizes) to display in the office
- **Veteran Cemetery Markers/Flag Holders** (Replacement of damaged/stolen MDVA supplied)
- **Veteran Cemetery Markers/Flag Holders** (New for Veterans not eligible for MDVA supplied)

Gift Cards (gas, food, bus, hotel etc.)

CVSO Staff Meals related to official CVSO travel is allowable as specified in Chapter 15 – Expense Reimbursement per the State' "Commissioner's Plan" located at MMB Website. <https://mn.gov/mmb-stat/000/az/labor-relations/commissioners-plan/contract/commissioners-plan-accessible.pdf>

Expenses related to the collaboration with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans.

Items Not Approved:



(County Name)

County CVSO Closeout Spreadsheet

INSTRUCTIONS:

Fill in the following sections accurately and completely. In the Final Report sections, describe in 1-2 paragraphs the background/context for this years' CVSO grant expenditures.

Note: This satisfies the "Final Report" requirement on the Documentation Checklist - Advanced Payment Grants.

CVSO Final Report/Summary Statement

CVSO Metrics

1. Total number of Full-time (%FTE) CVSO Staff (filled): _____ (e.g. 2.5 FTE's)

2. Total number of Full-time (%FTE) CVSO Staff (open): _____ (e.g. 1 FTE)

3. Total County CVSO Program Budget: \$ _____

4. Total Number of Veteran/Family Office Visits (incl. Phone mtgs): _____

5. Total Number of Veteran/Family Outreach Events (CVSO Staff must be Present): _____

5a. Approximate Total Number of Veterans served at Outreach Events: _____



Request for Board Action
Agenda Item No. 2.5

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: _____

Department: Administrator

Presenter: Ryan Krosch

Recommendation: Approve

Item: Revised Des Moines Valley Health and Human Services Joint Powers Agreement

Board Action Request:

Approve the revised Des Moines Valley Health and Human Services Joint Powers Agreement as presented.

Background & Comments:

The County Board has already reviewed and approved these changes at the DVHHS Board meeting. Each member county board needs to approve the changes also.

Attachments: Joint powers agreement with markups

Fiscal Impact: _____

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

AMENDED AND RESTATED
JOINT POWERS AGREEMENT
For
JOINT HEALTH AND HUMAN SERVICES ENTITY

Enabling Authority

THIS AGREEMENT is made by and between Cottonwood County and Jackson County, political subdivisions organized and existing under the Constitution and laws of the State of Minnesota, hereafter collectively referred to as “Members”, and individually as “Member” which are signatories to this “Agreement.”

WHEREAS, Minnesota Statutes § 471.59 provides that two or more governmental units may by Agreement jointly exercise any power common to the contracting Members;

WHEREAS, the Members wish to create a single entity for the purpose of limiting their individual tort liabilities to conform with Minnesota Statutes Chapter 466 and avoid stacking of liabilities;

WHEREAS, Minnesota Statutes § 145A.03, Subd. 2, provides that a county may establish a joint board of public health by agreement with one or more contiguous counties to implement the provision of Minnesota Statutes Chapter 145A, Local Public Health Boards;

WHEREAS, Minnesota Statutes § 256M, provides that a county may establish a joint board for provision of human services by counties by agreement with one or more contiguous counties to implement the provision of those chapters;

WHEREAS, both the Cottonwood County Board of Commissioners and the Jackson County Board of Commissioners wish to establish and maintain a joint public health and human services board; and

NOW THEREFORE in consideration of the mutual promises and Agreements contained herein and subject to the provisions of Minnesota Statutes § 471.59 (2010) and all other applicable statutes, rule and regulations, the following Members:

Cottonwood County, 900 Third Avenue, Windom, MN 56101

And

Jackson County, 405 Fourth Street, Jackson, MN 56143

Hereto agree as follows:

Article 1

General Purpose

The purpose of this Joint Powers Agreement is to establish a separate Joint Powers Entity known as Des Moines Valley Health and Human Services, hereinafter “DVHHS” to fulfill the requirements under Minnesota Statutes, Chapter 145A and “Community Health Boards” and Chapters 256m “Human Services” by organizing, governing, training, equipping, and maintaining a combined local board of health, community health board and human services board, which is eligible for any local public health or human services grants.

Article 2

Definitions

- 2.1 “Additional Member”- A signatory of this Joint Powers Agreement who is not an Initial Member, having joined after the first year of its existence.
- 2.2 “Board”- Des Moines Valley Health and Human Services Board established by this agreement.
- 2.3 “Commissioner”- A member county commissioner serving on the Board.
- 2.4 “County Board”- Means a county board of commissioners as defined in Chapter 375.
- 2.5 “Initial Member”- An original signatory of this Joint Powers Agreement as identified in Section 4.1.
- 2.6 “Member”- Any county which is a signatory to this Agreement.

Article 3

Membership

- 3.1 The Initial Members shall be: Cottonwood County and Jackson County
- 3.2 No change in governmental boundaries, structure, organizational status or character shall affect the eligibility of any Member listed above to be represented on the Board as long as such Member continues to exist as a separate political subdivision.

Article 4
Des Moines Health and Human Services
Board of Commissioners

- 4.1 DVHHS shall be governed by a Board which shall consist of five (5) Commissioners from the governing body of each Initial Member listed in Section 3.1 above.
- 4.2 Commissioners shall serve with compensation from DVHHS. DVHHS shall provide mileage reimbursement in an amount equal to the Federal mileage allowance set by the IRS each year.
- 4.3 ~~Term of office for the Commissioners on this board shall be for three years with 1/3 of the positions turning over every year.~~

Article 5
Quorum and Voting

- 5.1 A quorum shall consist of at least six members of the Board and at least three representatives from each Member. A simple majority vote of the Commissioners present at a meeting with a valid quorum shall be required for the Board to take action, unless otherwise provided in this Agreement or by law.
- 5.2 There shall be no voting by proxy. Except as otherwise authorized in this Agreement, all votes must be cast by the Commissioner at a Board Meeting. Each Commissioner shall have one (1) vote.

Article 6
Officers

- 6.1 The officers of the Board shall be a Chair, Vice- Chair and Secretary/Treasurer.
- 6.2 At its January meeting, the Board shall elect a new Chair, Vice- Chair, and a Secretary/ Treasurer.
- 6.3 A Commissioner shall be elected in the same manner as above to fill out an unexpired term of any office which becomes vacant.
- 6.4 The Board may elect or appoint such other officers as it deems necessary to conduct its meetings and affairs.

Article 7 Meetings

- 7.1 The Board shall meet ~~at up to 12 times per year~~ ~~least monthly~~ on a schedule determined by the Board. The first meeting of each calendar year shall be the organizational meeting.
- 7.2 ~~Special m~~Meetings of the Board may be called by the Chair or upon written request of a majority of the Commissioners.

Article 8 Powers and Duties of the Board

The powers and duties of the Board include, but are not limited to, the following:

- 8.1 The powers and duties of a board of health as prescribed in §§ 145A.03, 145A.04, 145A.07, and 145A.08, as well as the general responsibility for development and maintenance of an integrated system of community health services as prescribed in §§ 145A.09 to 145A.131 and the duties of a human services board as prescribed in 256M.60.
- 8.2 To prepare, adopt, and implement a plan to provide Community Health and Human Services as provided in Minnesota Statutes, Chapters 145A, and 256M, according to the terms and conditions herein.
- 8.3 To establish, train, equip, maintain and govern the DVHHS employees.
- 8.4 To pay for all training necessary for the DVHHS employees to meet and maintain State and Federal Public Health and Federal Human Service Statutes.
- 8.5 To purchase and maintain equipment necessary for the performance of its duties.
- 8.6 To cooperate or contract with the State of Minnesota, any political subdivision of the State, federal agencies or private or public organizations to accomplish the purposes for which it is organized.
- 8.7 To contract with other political subdivisions to provide coordinated services. The Board may enter into agreements with other boards of health, community health boards, or Human Services Boards of other political subdivisions.
- 8.8 To contract for or purchase such insurance as the Board deems necessary for the protection of the Board, the Employees and its Property.
- 8.9 To accumulate reserve funds for the purposes herein mentioned and may invest funds of DVHHS not currently needed for its operations.
- 8.10 To collect money, subject to the provisions of this Agreement, from its Members and from any other source(s) authorized by law.
- 8.11 The power to assess costs.

- 8.12 To cause to be made an annual audit of the books and accounts of the Board and shall make and file a report to its Members at least once each year. Strict accountability of all funds and report of all receipts and disbursements shall be made.
- 8.13 The Board's books, reports and records shall be available for and open to inspection by its Members at all reasonable times. The Board's records shall be available for inspection by the public pursuant to Minnesota Statutes, Chapter 13. The Board shall maintain financial records which shall be subject to audit for a minimum of six years Minnesota Statutes 16C.05, Subd. 5.
- 8.14 To appoint such committees as it deems necessary to exercise the powers of the Board in accordance with by-laws adopted by the Board and as allowed by law.
- 8.15 To exercise all other lawful powers necessary and incidental to the implementation of the purposes and powers set forth herein, including, without limitation, the adoption of the by-laws to govern the functioning of the Board, provided that no by-law or action of the Board shall be contrary to the terms of this Agreement.
- 8.16 A Member or DVHHS Board has the powers and duties of a board of health for all territory within its jurisdiction not under the jurisdiction of a city board of health. Under the general supervision of the commissioner, the board shall enforce laws, regulations, and ordinances pertaining to the powers and duties of a board of health within its jurisdictional area.
- 8.17 With the exception of licensing and inspection activities, access to health services provided by or contracted to must not be denied to an individual/family because of inability to pay.

Article 9

New Members

- 9.1 Other counties may become a Member to this Agreement upon approval of an 80% majority of the Board.
- 9.2 Members joining after the first year of this Agreement shall be Additional Members and shall have all the other rights and privileges of Membership.
- 9.3 The Board may require Additional Members to pay a fee deemed appropriate by the Board. Said fee shall take into consideration the expenditures of the Board to date train and equip any additional member(s) as well as ongoing expenses. The Board may allow this fee to be paid over one or more years.

Article 10

Funding and General Administration

- 10.1 ~~By the September board meeting~~~~On or before August 1~~ of each year, the Board shall adopt a proposed general administrative budget for the ensuing year and decide upon the total amount necessary for the general fund. The Secretary/Treasurer of the Board shall certify the budget after the final levy approval by the members to the Auditor/Treasurer of the governing body of each Member, together with a statement of the proportion of the budget to be contributed by each member. By September 1 of each calendar year, the governing body of each Member shall approve or object to the proposed budget and the Members' financial contribution and give notice of its action to the Board. The budget shall be deemed approved by a Member in the absence of action by December 31. Final Action adopting a budget for the ensuing calendar year shall be taken by the Board on or before December meeting of each year. Each Member's contribution shall be paid within 30 days of presentation of vouchers by DVHHS.
- 10.2 All contributions required from the two counties for the operation of DVHHS shall be funded by an appropriation in the amount of fifty-~~three~~~~one~~ (53~~1~~) percent for Cottonwood County and in the amount of forty-~~seven~~~~nine~~ (47~~9~~) percent for Jackson County to be paid from each Member's General Revenue Fund. This ratio ~~shall not change until after 2020 and~~ may be renegotiated ~~after each National Census~~ using ~~tax base and county population~~~~the results from the census in 2020~~.
- 10.3 Contributions to the general fund are to be used for general administration purposes including, but not limited to; purchase of equipment, training expenses, and reimbursement of salaries, supplies, insurance and bonds. The DVHHS funds may be expended by the Board in any manner determined by the Board.
- 10.4 The Jackson County Auditor/Treasurer shall be the fiscal officer for DVHHS and the method of disbursement shall agree, as far as practicable, with the method provided by law for the disbursement of funds by the Members.

Article 11

Duration

- 11.1 Notwithstanding Section 11.5, each Member agrees to be bound by the terms of this Agreement until termination or withdrawal action.

Article 12 Termination/Withdrawal

12.1 ~~All Members shall be bound by the terms and conditions of this Agreement during the Fiscal Year in which it is a Member. Any Member may withdraw ~~initiate termination of~~ their membership in this Joint Powers Agreement by providing ~~30 days' a~~ written notice ~~to the other Member~~ 120 days prior ~~[AT1] to the end of the current Fiscal Year in writing by May 15 prior to the end of the fiscal year~~ to the clerk of the governing body of each Member and complying with applicable statutes. ~~The withdrawal shall be effective at the end of the following current Fiscal Year assuming the withdrawing member provided the required notice and complied with applicable statutes. The DVHHS Board shall hold a hearing and upon a majority vote of all Commissioners eligible to vote, the Board may by resolution recommend that the Joint Powers Agreement be terminated or to accept the termination of one or more member(s) [the DVHHS Board may not deny any withdrawing members termination].~~~~

12.2 ~~This Agreement shall terminate and DVHHS shall thereby be dissolved upon the occurrence of any one of the following events, whichever occurs first:~~

- ~~a. When the Members, by written agreement approved by the governing bodies of each Member, agree to dissolve DVHHS and terminate this Agreement.~~
- ~~b. When necessitated by a withdrawing member resulting in only one member to the Agreement remaining.~~
- ~~c. When necessitated by operation of law or as a result of a decision by a court of competent jurisdiction.~~

~~In the event of a decision to terminate the Joint Powers Agreement, the resolution shall be submitted to the governing body of each Member and if ratified by the governing bodies of all Members within sixty (60) days, the Board shall terminate the Agreement, in accordance with Statute (a one year process under 145A), allowing a reasonable time to complete work in progress and to dispose and/or allocate the personal property owned by the Board. Any two or more members may continue the agreement in the absence of any terminating/withdrawing members.~~

~~12.3 Any Member may withdraw from this agreement in accordance with the requirements of § 145A.03, Subd. 3. [AT2]~~

12.34 ~~Upon dissolution of DVHHS, sufficient reserves shall be retained and maintained consistent with the Board's obligations and known foreseeable risks under this Agreement and applicable laws. After payment of all outstanding debts and obligations, all property purchased or owned pursuant to this Agreement shall be allocated or sold and the proceeds thereof, together with monies on hand, shall be distributed to current Members. Such distribution of assets shall be made in proportion to the total contributions by the respective Members over the entire~~

duration of this Agreement. The Board shall continue to exist after dissolution for such period, ~~no longer than six months,~~ [AT3] as is necessary to wind up its affairs, but for no other purpose.

- 12.45 Upon dissolution of DVHHS, records retained by DVHHS shall be turned over to the respective members according to residency in their jurisdictions.

Article 13

Indemnification and Hold Harmless

- 13.1 The DVHHS shall be considered a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement. DVHHS shall comply with all laws and rules that govern a public entity in the State of Minnesota and shall be entitled to the protections of the Minnesota Statutes Chapter 466.
- 13.2 The DVHHS shall fully defend, indemnify and hold harmless the Parties against all claims, losses, liability, suits, judgements, costs and expenses by reason of the action or inaction of the Board and/or employees and/or the agents of DVHHS. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statutes § 466.04. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity” and it is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability, as set forth in Minnesota Statutes § 471.59, Subd. 1a(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party. The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

Article 14

Effective Date

- 14.1 This Agreement shall be in force and effect on January 1, 2014, ~~and as amended on August 10, 2023~~ ~~[date]~~.

Article 15

Amendments

- 15.1 Any Member may petition the Board or the Board on its own initiative may recommend changes in this Agreement to its Members. An Amendment to this Agreement shall become effective upon approval of 2/3 of the Members.
- 15.2 This Joint Powers Agreement between the parties revokes all prior Joint Powers Agreement between these parties concerning the merger of Health and Human Services.

IN WITNESS WHEREOF, the undersigned governmental units, by action of their governing bodies, have cause this Agreement to be executed in accordance with the authority of Minnesota Statute §§ 145A.03, Subd. 2 & 471.59 and Chapter 256M.

APPROVED AS TO FORM:

County of Cottonwood

Cottonwood County Attorney

BY: _____
Chairperson of Board

Date of Signature: _____

Date of Signature _____

Attest _____
Auditor/Treasurer

Date of Signature _____

APPROVED AS TO FORM:

County of Jackson

Jackson County Attorney

BY: _____
Chairperson of Board

Date of Signature: _____

Date of Signature _____

Attest _____
Auditor/Treasurer

Date of Signature _____



Request for Board Action
Agenda Item No. 2.6

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: _____

Department: Administrator

Presenter: Ryan Krosch

Recommendation: Approve

Item: 2024 Capital Equipment Purchases

Board Action Request:

Approve making 2024 draft budget capital equipment purchases in calendar year 2023.

Background & Comments:

Making 2024 capital equipment purchases in 2023 allows us to possibly utilize the 2023 State purchasing contracts for equipment and vehicles which saves the County money as the 2024 contracts are likely to increase.

Attachments: _____

Fiscal Impact: Cost savings by purchasing under 2023 pricing

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us



Request for Board Action
Agenda Item No. 3.1

Requested Board Date: 9/5/2023

Agenda Type: Regular

Estimated Time: 30 minutes

Department: Citizen/Stakeholder/Organization

Presenter: MnDOT

Recommendation: Informational

Item: 10-Year Capital Highway Investment Plan (CHIP) Presentation

Board Action Request:

None

Background & Comments:

MnDOT officials will be attending the meeting to present the 10-Year CHIP and construction project update for MnDOT District 7.

Attachments: Presentation

Fiscal Impact: _____

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

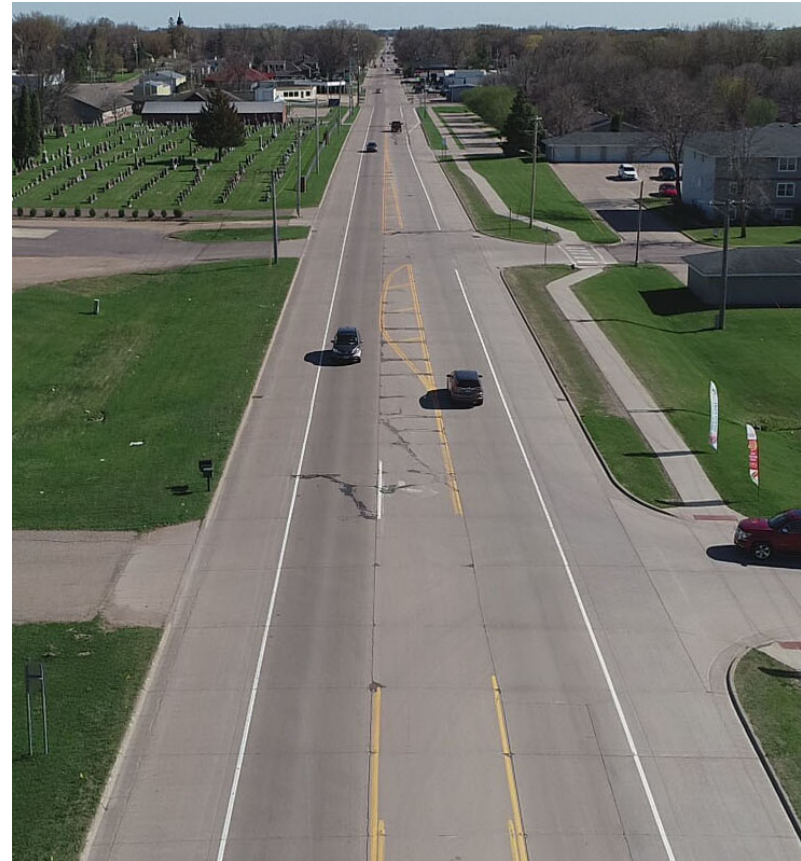
Complete and email this form to: County.Administrator@co.jackson.mn.us



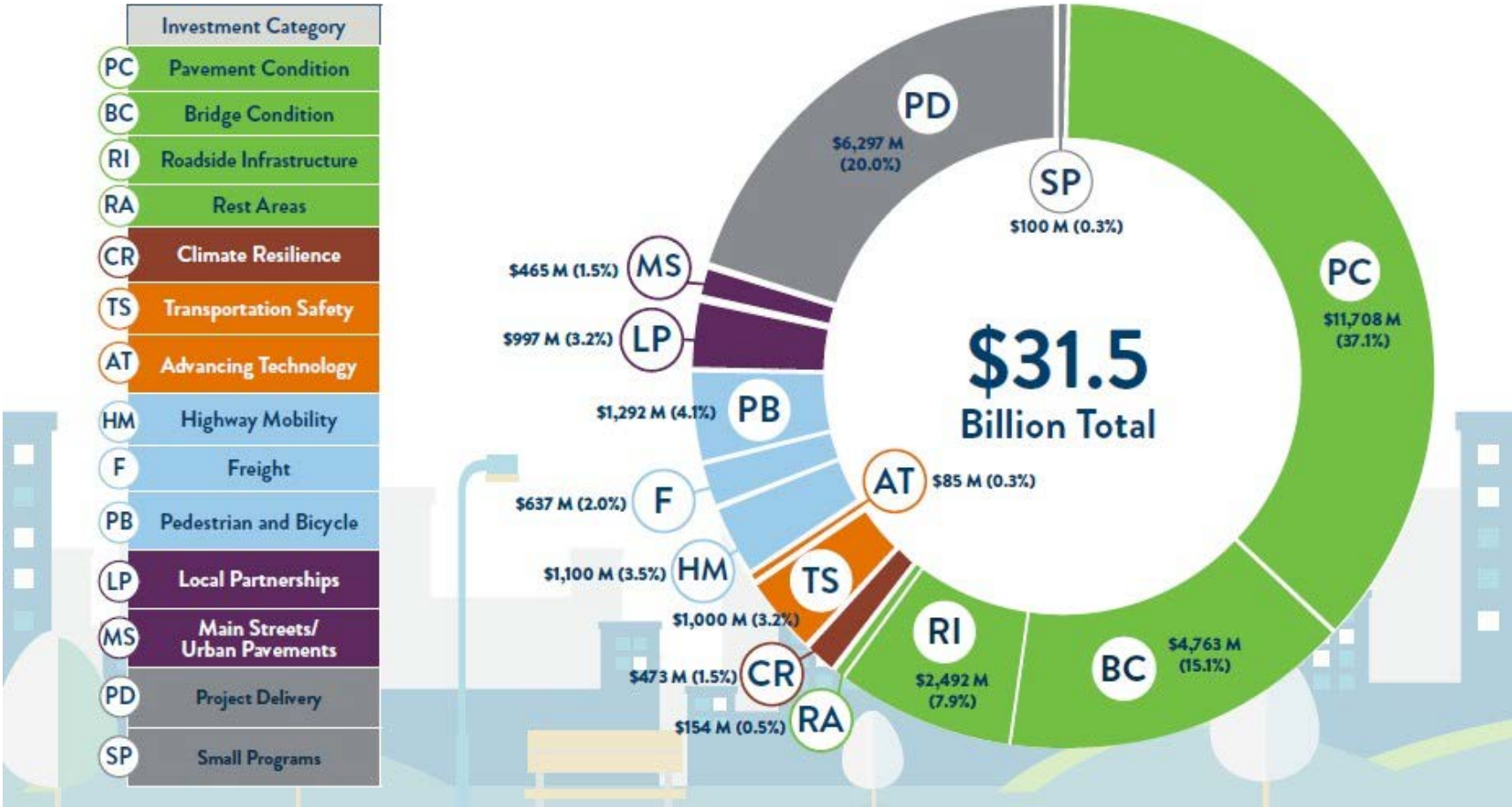
District 7 Capital Highway Investment Plan Presentation

Presentation Outline

- How MnDOT invests in system
- Project delivery cycle
- 10-year funding outlook
- Planned projects
- System performance
- Working together

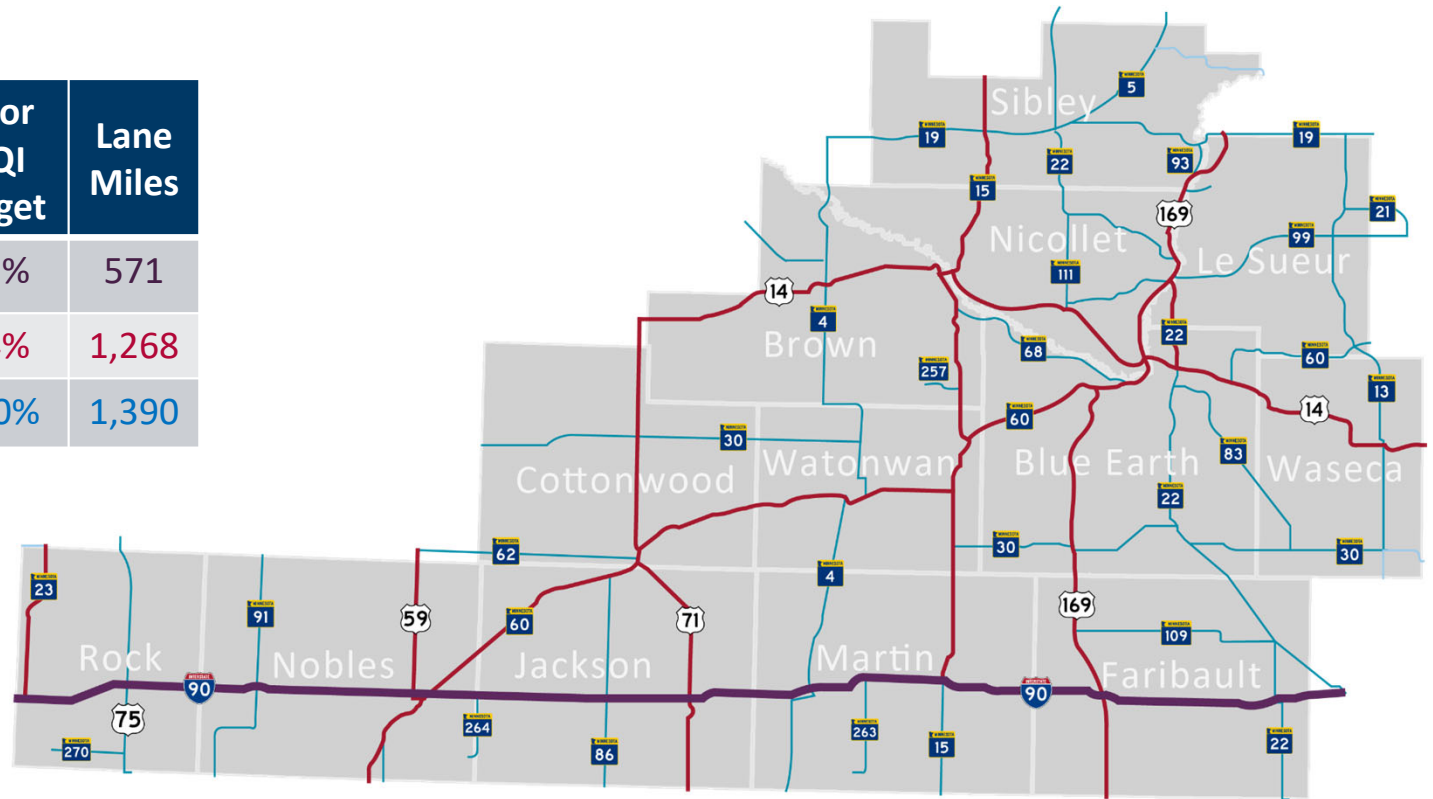


2023 MnSHIP Draft Investment Direction



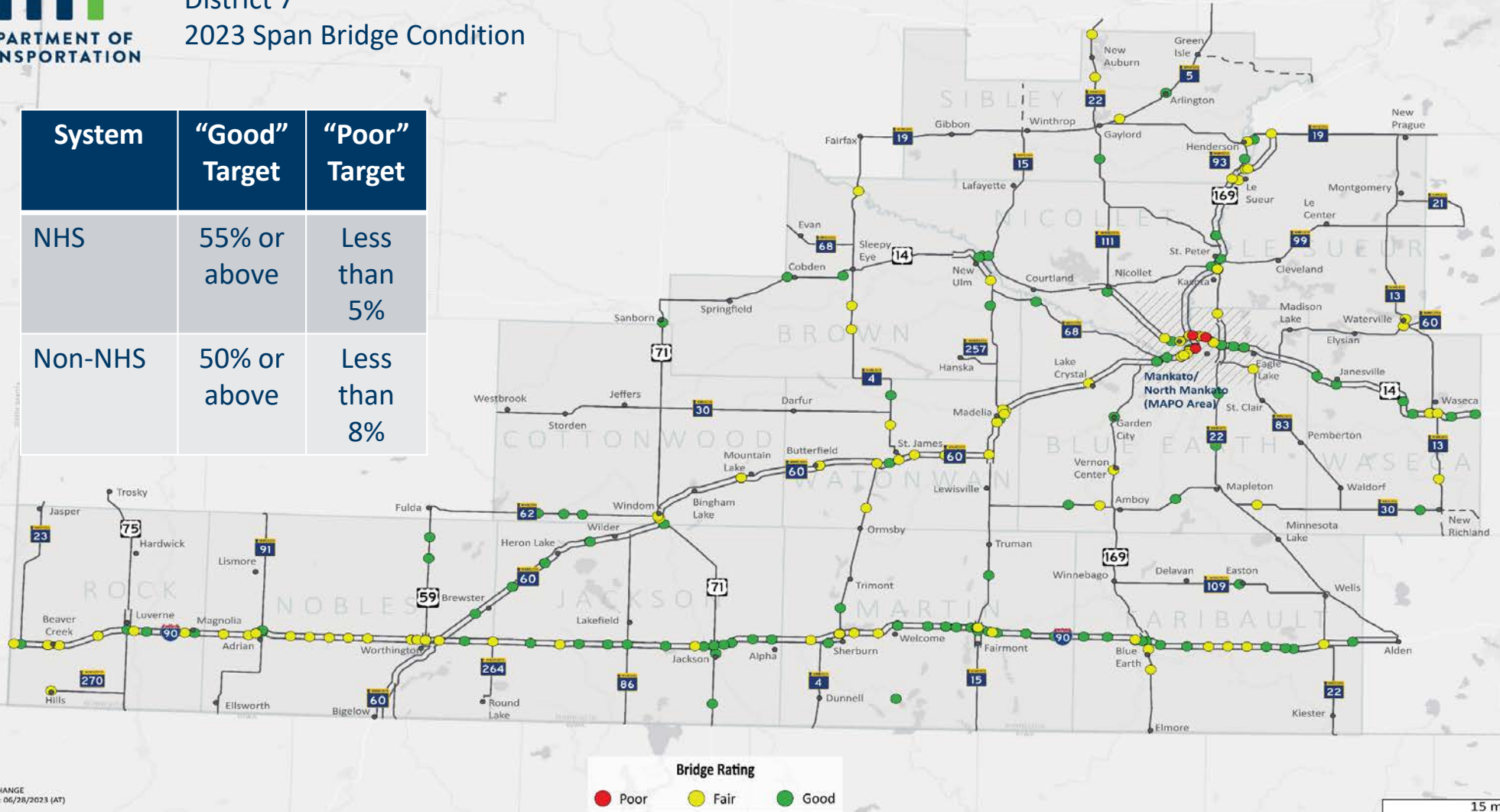
Pavement Performance Targets

System	Good RQI Target	Poor RQI Target	Lane Miles
Interstate	>70%	<2%	571
NHS	>65%	<4%	1,268
Non-NHS	>60%	<10%	1,390



District 7 2023 Span Bridge Condition

System	"Good" Target	"Poor" Target
NHS	55% or above	Less than 5%
Non-NHS	50% or above	Less than 8%



Bridge Rating
● Poor ● Fair ● Good

15 miles

SUBJECT TO CHANGE
 Date Modified: 06/28/2023 (AT)
 Disclaimer: Mn/DOT makes no warranties, guarantees, or representations for accuracy of this information and assumes no liability for errors or omissions.

Typical project delivery



CHIP: Identify, research, and scope

(Years 5-10)



STIP: Assign funding

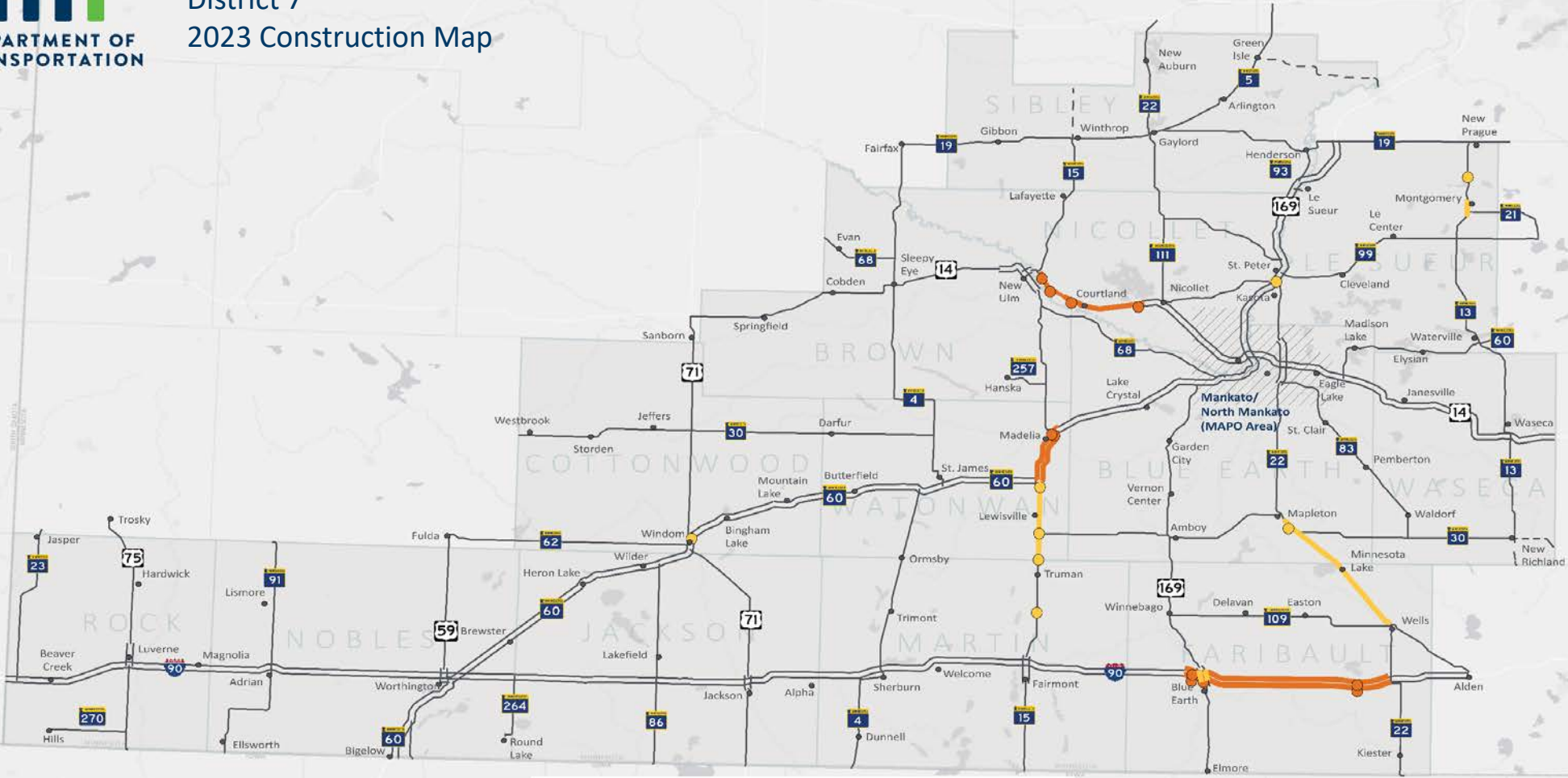
(Years 1-4)



Deliver construction

(Year 0)

District 7 2023 Construction Map



Legend

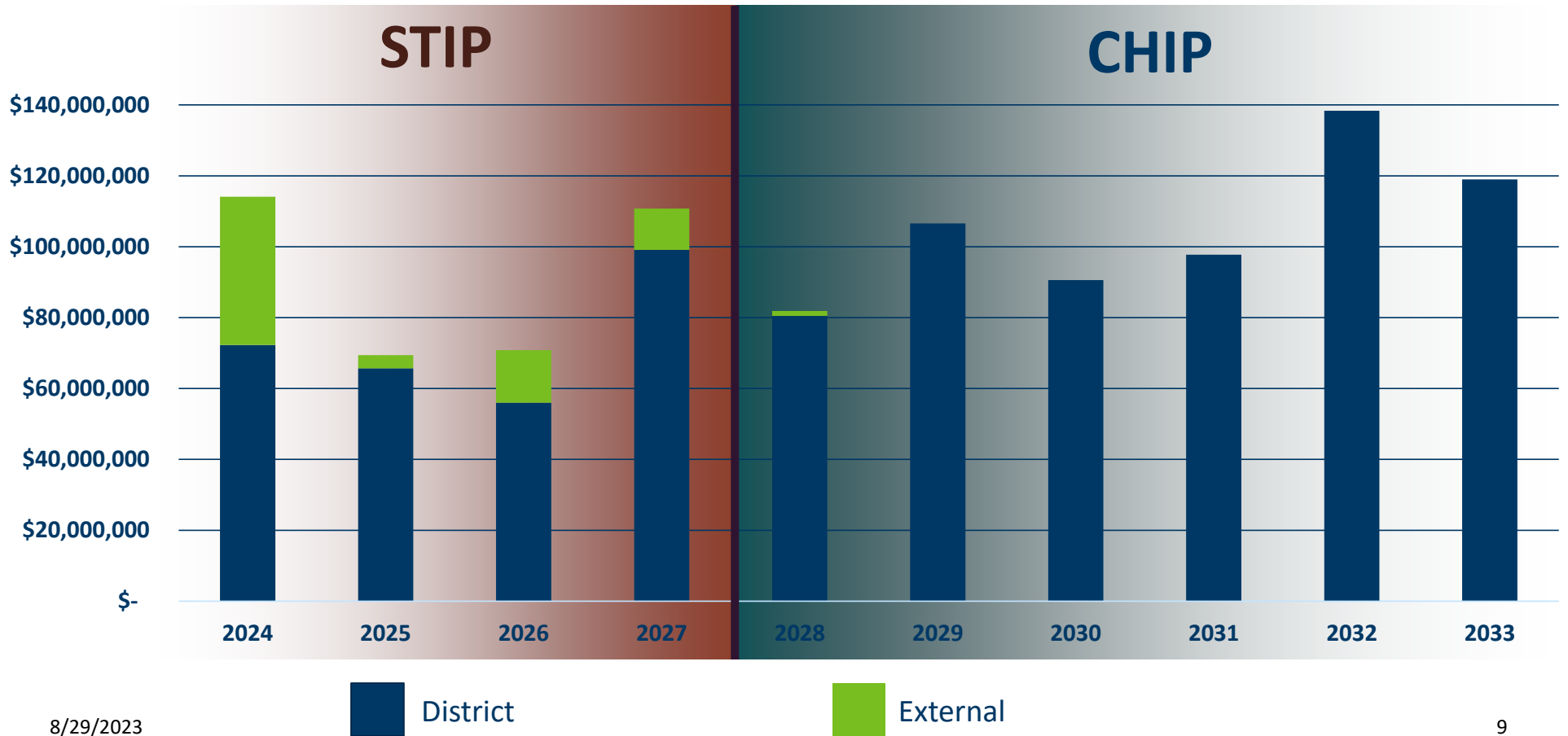
- Two-Year Construction Project
- One-Year Construction Project
- District 7 Managed Highways
- Not Managed by District 7

SUBJECT TO CHANGE
Date Modified: 06/28/2023 (AT)

Disclaimer: MnDOT makes no warranties, guarantees, or representations for accuracy of this information and assumes no liability for errors or omissions.

15 miles

2024-2033 District 7 Funding Targets



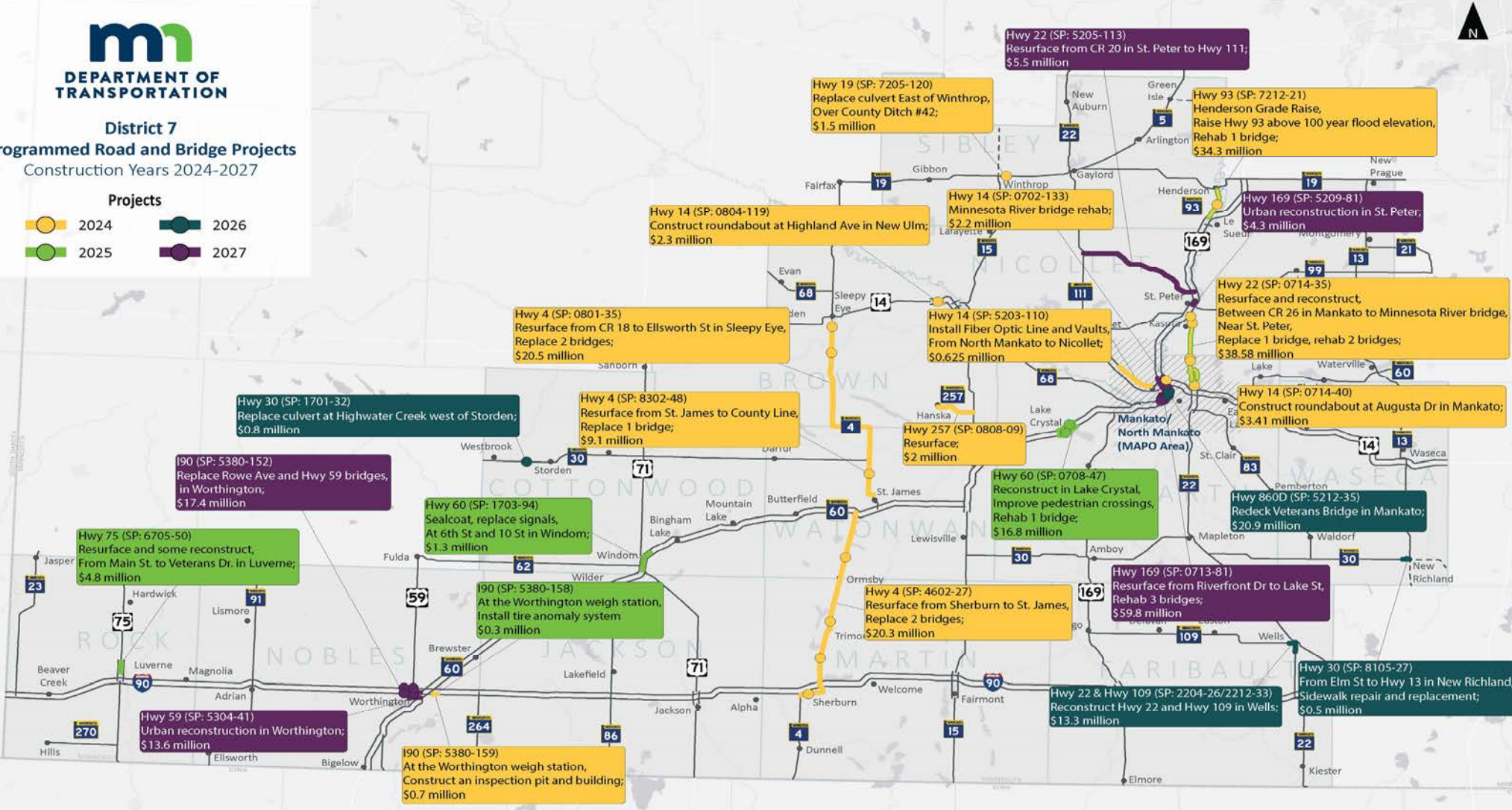
8/29/2023



District 7
Programmed Road and Bridge Projects
 Construction Years 2024-2027

Projects

- 2024 ● 2026
- 2025 ● 2027

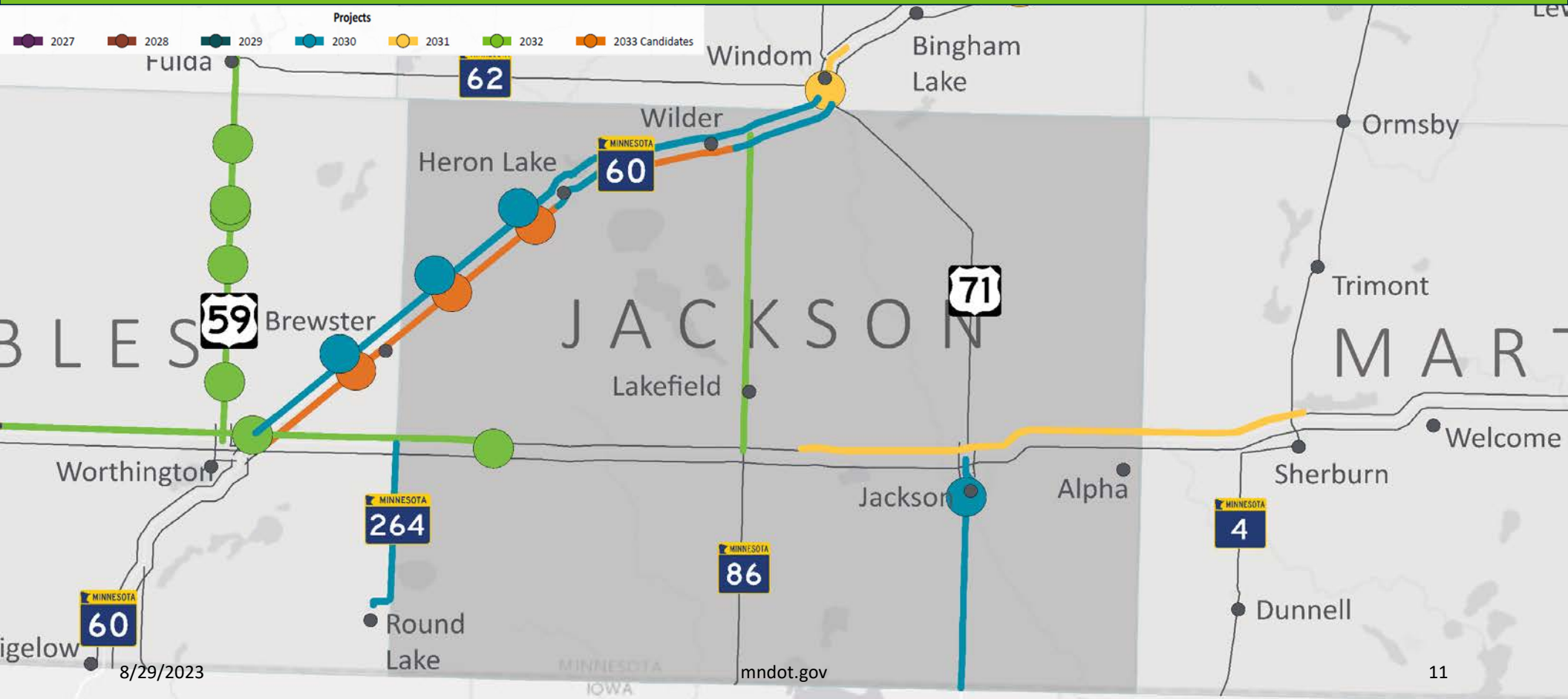


SUBJECT TO CHANGE
 Date Modified: 05/31/2023 (AT)

Disclaimer: MnDOT makes no warranties, guarantees, or representations for accuracy of this information and assumes no liability for errors or omissions.

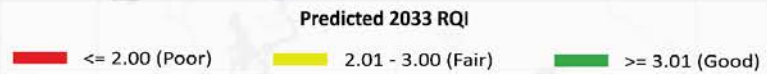
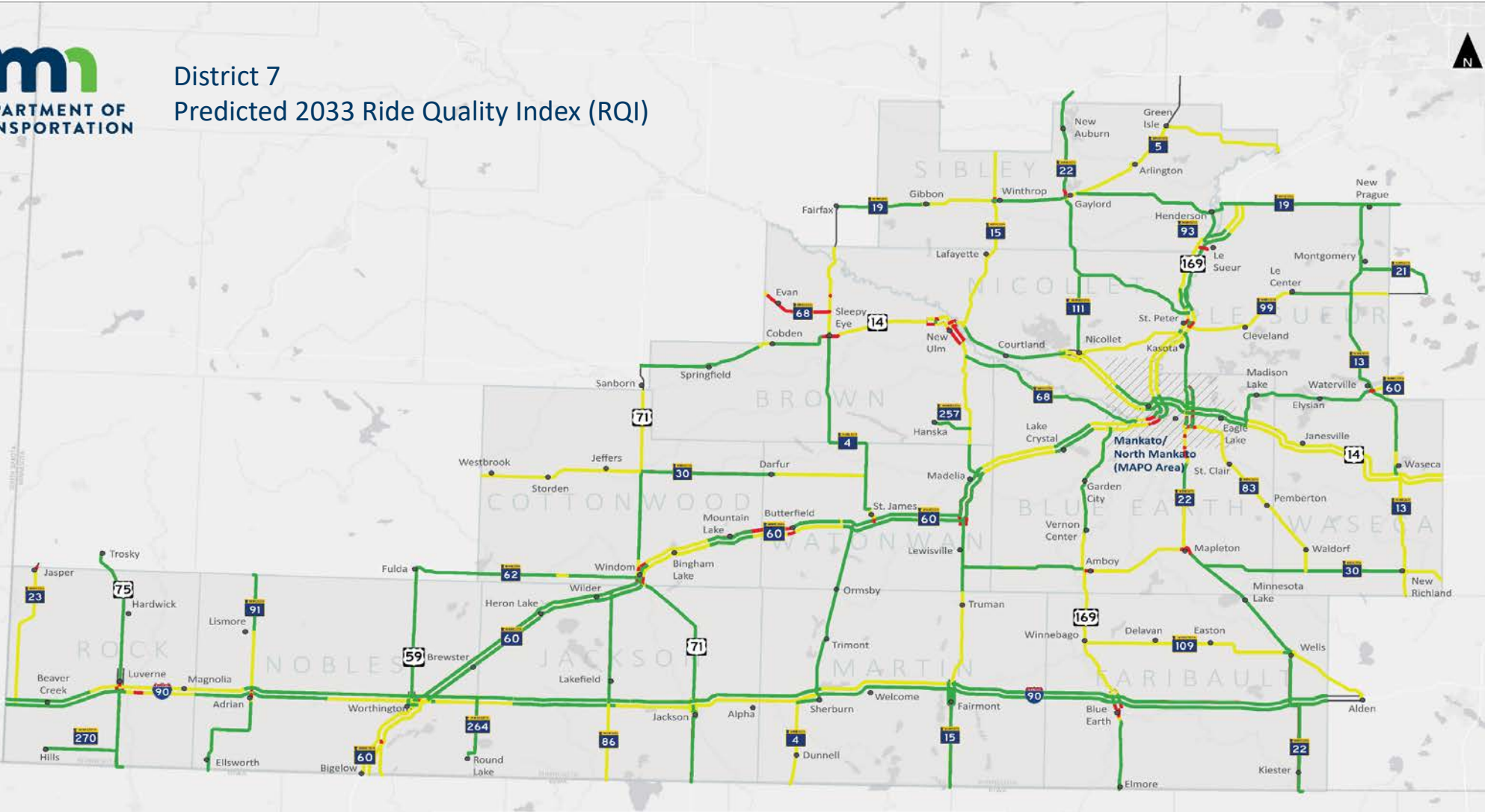
15 miles

2028-2033 Area CHIP Projects





District 7 Predicted 2033 Ride Quality Index (RQI)

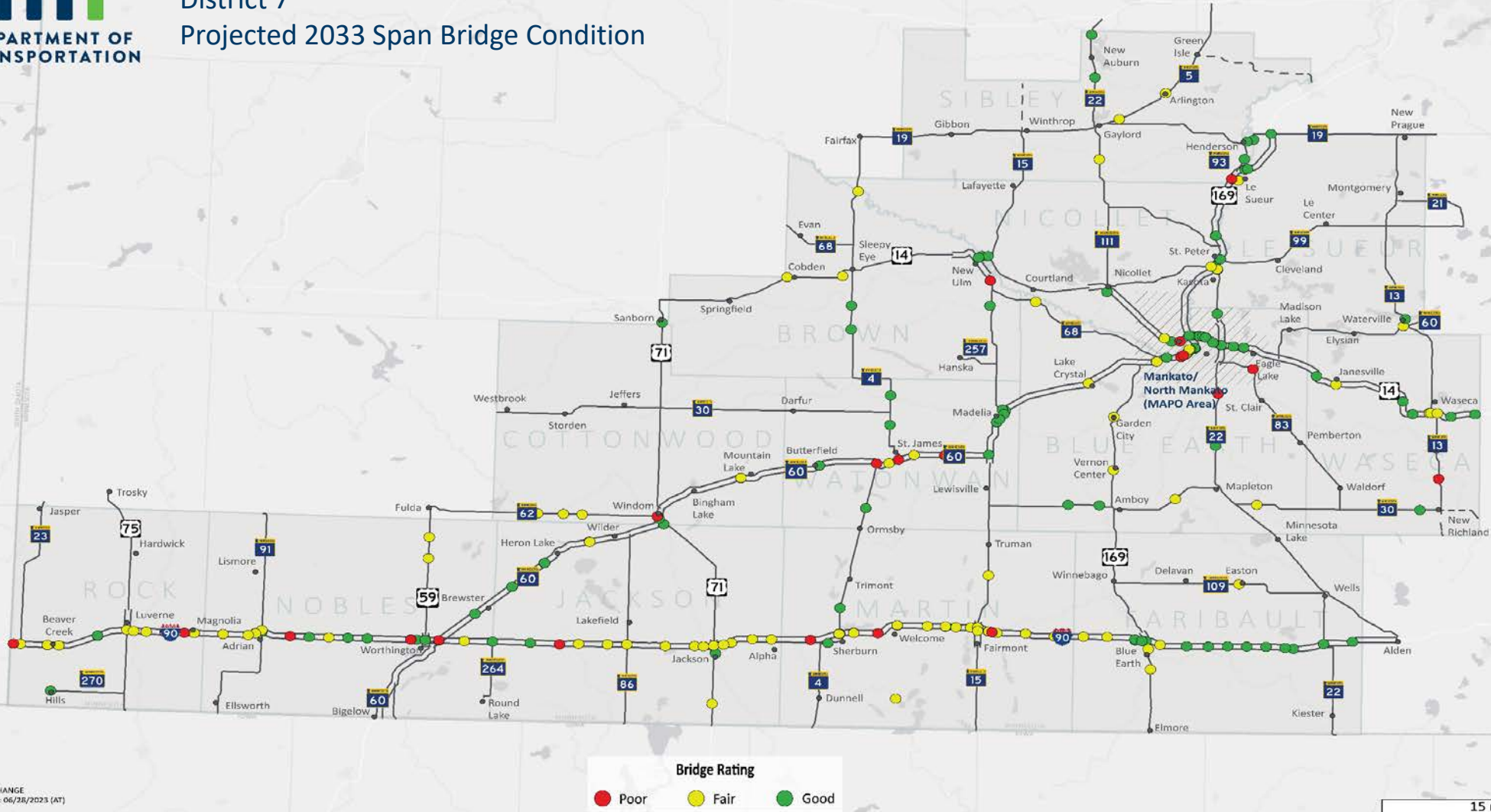


15 miles

SUBJECT TO CHANGE
Date Modified: 05/24/2023 (AT)

Disclaimer: MnDOT makes no warranties, guarantees, or representations for accuracy of this information and assumes no liability for errors or omissions.

District 7 Projected 2033 Span Bridge Condition



SUBJECT TO CHANGE
Date Modified: 06/28/2023 (AT)

Disclaimer: MNDOT makes no warranties, guarantees, or representations for accuracy of this information and assumes no liability for errors or omissions.

2023 Funding Landscape

- New trunk highway revenues
- Federal discretionary grants
- Continuation of Corridors of Commerce, TED, Safe Routes to School
- Flexibility!

dot.state.mn.us/d7/projects

[Hwy 4 — St. James to Sleepy Eye](#)

Resurface 25 miles between St. James and Sleepy Eye; replace bridges; repair culverts

- Scheduled for construction in 2024

[Hwy 4 — Sherburn to St. James](#)

Resurface approximately 25 miles of Hwy 4 between Sherburn and St. James; replace and repair bridges; improve pedestrian accommodations in Sherburn and Trimont

- Scheduled for construction in 2024

[Hwy 13 — Montgomery](#)

Resurface Hwy 13 through the City of Montgomery; construct at roundabout at the intersection with Le Sueur County Road 28

- Scheduled for construction in 2023

[Hwy 14/Highland Avenue in New Ulm](#)

Construct a roundabout at the intersection of Hwy 14 and Highland Avenue in New Ulm

- Scheduled for construction in 2024

[Hwy 14 — New Ulm to Nicollet four-lane expansion](#)

Construct a four-lane divided highway from New Ulm to Nicollet (12.5-mile segment) and bypass the city of Courtland

- Scheduled for construction in 2022 - 2023

[Hwy 15 — Lewisville](#)

Resurface nine miles of Hwy 15 from Martin County Road 54 to the south interchange of Hwy 15/Hwy 60

- Scheduled for construction in 2023

[Hwy 15 and Hwy 60 — Madelia](#)

Replace the pavement for about seven miles of Hwy 15/Hwy 60 from the south Hwy 15/Hwy 60 interchange to the north Hwy 15/Hwy 60 interchange near Madelia. Both the northbound and southbound lanes will be updated.

- Scheduled for construction in 2022 - 2023

[Hwy 19 — Winthrop](#)

Replace the box culvert under Hwy 19, just east of Winthrop, and reconstruct a short section of pavement

- Scheduled for construction in 2024

[Hwy 22 — Dodd Road in St. Peter](#)

Study the segment of Hwy 22 in St. Peter from Hwy 169 to Nicollet County Road 20 to identify opportunities to improve safety and traffic flow for a future project.

- Corridor Study started August 2022, currently underway

[Hwy 22 — Mankato to St. Peter](#)

Reconstruct roadway from Mankato to St. Peter; construct roundabouts at August Dr. in Mankato and CR 21 in Kasota; build a new walking and biking trail to connect Mankato and St. Peter

- Scheduled for construction in 2025-2026

[Hwy 22/Augusta Drive in Mankato](#)

Construct a dual-lane roundabout at the intersection of Hwy 22 and Augusta Drive in Mankato

- Scheduled for construction in 2024

[Hwy 22 — Mapleton to Wells](#)

Resurface Hwy 22 from approximately a quarter of a mile south of Mapleton to the north city limits of Wells, including the Hwy 22/Hwy 109/Faribault County Road 29 intersection

- Scheduled for construction in 2023

[Hwy 22 — St. Peter to Hwy 111](#)

Resurface 12 miles of Hwy 22 from the intersection with Nicollet County Road 20 to Hwy 111

- Scheduled for construction in 2026

[Hwy 22 and Hwy 109 — Wells](#)

Reconstruct Hwy 22 through the City of Wells, as well as Hwy 109 from west of Rose Hill Cemetery to Hwy 22; replace utilities

- Scheduled for construction in 2026

[Hwy 59 - Worthington](#)

Reconstruct Hwy 59 (also referred to as Humiston Ave. and Oxford St.) in Worthington

- Scheduled for construction in 2027

[Hwy 60 — Lake Crystal](#)

Reconstruct Hwy 60 from west of the south junction with Blue Earth County Road 20 to east of Lakeview Road; replace utilities; construct a pedestrian trail along the south side of Hwy 60 from Cemetery Road to Lakeview Road

- Scheduled for construction in 2025

[Hwy 60 — Windom corridor study](#)

Hwy 60 through the City of Windom is being studied to create a long-term vision for the corridor that incorporates community values, economic development, safety, and bicyclists and pedestrians

- Study completed

[Hwy 75 - Luverne](#)

Resurface Hwy 75 through the City of Luverne from the intersection with Main St. to Veterans Dr.

- Scheduled for construction in 2025

[I-90 — Hwy 169 to Hwy 22](#)

Twenty miles of I-90 from two miles west of Hwy 169 at Blue Earth to Hwy 22 south of Wells will be resurfaced. Both eastbound and westbound lanes will be improved, as well as ramps, bridges, culverts, and lighting along the project.

- Scheduled for construction in 2023-2024

[Hwy 93 — Henderson](#)

Raise Hwy 93 from the intersection of Hwy 169 to the southern limits of Henderson, putting it above the 100-year flood elevation

- Scheduled for construction in 2024 - 2025

[Hwy 169 — Broadway to Union in St. Peter](#)

Reconstruct Hwy 169 from Broadway Avenue to Union Street in St. Peter

- Scheduled for construction in 2026

[Hwy 169 — Mankato/North Mankato corridor study](#)

A nine-mile corridor of Highway 169 through Mankato/North Mankato is being studied for safety, intersection modifications, traffic flow, pedestrian and bicyclist connections, and alternative roadway designs to develop a long-term vision for future improvements

- Study completed

[Hwy 169/Hwy 22/Hwy 99 — St. Peter intersections](#)

To improve safety and traffic flow on the south side of St. Peter, construct dual left turn lanes at the intersection of Hwy 169/Hwy 22 and construct a Restricted Crossing U-Turn (also referred to as an RCUT or J-Turn) at the intersection of Hwy 169/Hwy 99

- Scheduled for construction in 2023

[Veteran's Memorial Bridge and Interchange](#)

Repair Veteran's Memorial Bridge and the bridge over Hwy 169; replace signals and pavement at the interchange of Hwy 169 and Belgrade Ave./Mulberry St. in the cities of North Mankato and Mankato.

- Scheduled for construction in 2025

Thank you!

District 7 Planning Staff:

Sam Parker

samuel.parker@state.mn.us

Angie Piltaver

angela.piltaver@state.mn.us



Request for Board Action
Agenda Item No. 4.1

Requested Board Date: 9/5/2023

Agenda Type: Regular

Estimated Time: 15

Department: Administrator

Presenter: Ryan Krosch

Recommendation: Approve

Item: 2023-2027 Capital Improvement Plan and Intention to Issue GO Bonds

Board Action Request:

Approve Resolution Giving Preliminary Approval for the Issuance of General Obligation Bonds in an Amount not to Exceed \$42,000,000 and Approving the 2023-2027 Capital Improvement Program

Background & Comments:

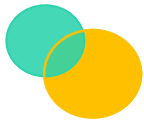
The County Board annually adopts a capital improvement plan (CIP). As part of the approval of the 2023-2027 CIP, the Board will also consider a resolution approving the intention to issue general obligation bonds for the new law enforcement center and government center facilities. A public hearing will be held at this meeting to take public comment on the 2023-2027 CIP and intention to issue general obligation bonds. After the hearing, the Board may approve the attached resolution adopting the plan and preliminary approval of the issuance of general obligation bonds.

Attachments: Resolution, CIP

Fiscal Impact: _____

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us



DDA

David Drown Associates, Inc.
Public Finance Advisors

Cologne Office:
10555 Orchard Road
Cologne, MN 55322
(952) 356-2992
shannon@daviddrown.com

August 29, 2023

Jackson County
Attn: Ryan Krosch, County Administrator
Attn: Kevin Nordquist, County Auditor
405 Fourth Street
Jackson, MN 56143

RE: Proposed 2023-2027 Capital Improvement Plan & Issuance of Bonds

Honorable Board Chair, Commissioners, Administrator Krosch, and Auditor Nordquist:

Under Minnesota Statute 373.40 a county may issue Capital Improvement Plan (CIP) bonds for the acquisition or betterment of public lands, buildings, or other improvements within the county for multiple purposes including the construction of jails, law enforcement centers, and administrative buildings. Bonds issued by a county to finance capital improvements under an approved capital improvement plan are not subject to election requirements (except for reverse referendum requirements described below).

The bonds must be approved by vote of at least three-fifths of the members of the county board. Before issuance of Capital Improvement Plan bonds, the county must publish a notice of its intention to issue the bonds and the date and time of a hearing to obtain public comment on the matter. A duly noticed public hearing has been scheduled for September 5, 2023, to receive comments regarding the proposed 2023-2027 Capital Improvement Plan and the issuance of bonds in an amount not to exceed \$42,000,000.

Minnesota Statute indicates that a county may issue the bonds only upon obtaining the approval of a majority of the voters voting on the question of issuing the obligations (referendum), if a petition requesting a vote on the issuance is signed by voters equal to five percent of the votes cast in the county in the last general election and is filed with the county auditor within 30 days after the public hearing. Capital Improvement Plan debt capacity is limited to 0.12 percent of the taxable market value of property in the county for CIP debt (annual principal and interest), and the net debt limit (3% of taxable market value) for all debt subject to statutory debt limits. As addressed in the 2023-2027 Capital Improvement Plan the proposed bond issue falls within these parameters.

Enclosed for board consideration following the September 5, 2023, public hearing is a draft resolution providing preliminary approval for the issuance of Capital Improvement Plan Bonds and approving the 2023-2027 Capital Improvement Plan.

Thank you for your time and consideration.

Sincerely,

Shannon Sweeney, Associate
David Drown Associates, Inc.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-21

**RESOLUTION GIVING PRELIMINARY APPROVAL
FOR THE ISSUANCE OF GENERAL OBLIGATION
BONDS IN AN AMOUNT NOT TO EXCEED \$42,000,000
AND APPROVING THE 2023-2027 CAPITAL IMPROVEMENT PROGRAM**

(a) WHEREAS, Jackson County, Minnesota (the "County"), has prepared its "Jackson County 2023-2027 Capital Improvement Plan" (the "Capital Improvement Plan"), and now intends to issue general obligation bonds as provided in the Capital Improvement Plan for a County Jail, Law Enforcement Center, and Government Center ; and

(b) WHEREAS, Minnesota Statutes, Section 373.40 (the "Act"), gives counties the power to issue general obligation bonds without an election for capital improvements identified in the Capital Improvement Plan; and

(c) WHEREAS, the County Board of the County intends that the County issue general obligation bonds (the "Bonds") pursuant to the Act, and the Act requires a public hearing on the intention to issue bonds; and

(d) WHEREAS, a hearing has been held on the date hereof pursuant to the Act after published notice thereof; and

(e) WHEREAS, in approving the Plan, the Board of Commissioners considered for each project and for the overall Plan:

1. The condition of the County's existing infrastructure, including the projected need for repair and replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the County;
6. The relative benefits and costs of alternative uses of the funds;
7. Operating costs of the proposed improvements; and
8. Alternatives for providing services more efficiently through shared facilities with other counties or other local governmental units.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Jackson County, Minnesota, as follows:

1. Intention to Issue Bonds. The County hereby gives preliminary approval for the issuance of not to exceed \$42,000,000 aggregate principal amount of the Bonds.

2. Reverse Referendum. The Act provides that an election on the Bonds is required if a petition signed by a specified number of voters is filed within 30 days of the public hearing. This was stated in the notice of public hearing.

3. 2023-2027 Capital Improvement Plan. There is before this County Board a Jackson County 2023-2027 Capital Improvement Plan. That document (the "Capital Improvement Plan") is hereby approved and adopted.

Adopted by the County Board of Jackson County, Minnesota, this 5th day of September, 2023.

Jackson County Board of Commissioners
Phil Nasby, Chair

ATTEST:

Ryan Krosch, County Administrator



Jackson County
Capital Improvement Plan
2023 - 2027

Jackson County
2023 – 2027
Capital Improvement Plan

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Capital Improvement Plan Policy

SECTION 2

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County Board Resolution

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Limits to Indebtedness
Underlying, Overlapping and Direct Debt Determination
Total General Obligation Bond Debt Service Schedule

SECTION 4

Project Summaries
Projects by Department

SECTION 1

Capital Improvement Plan Policy

Jackson County Capital Improvement Plan Policy

Overview

The Jackson County Capital Improvement Plan (CIP) is a comprehensive document that details projects and equipment purchases that are anticipated over the next five years, as well as the anticipated sources of funding. The annual review process allows the County to reassess the capital needs of the county in light of changing financial conditions, goals and priorities. The adopted CIP is the result of careful planning and decision-making by County officials and reflects the County Board's policy direction on major public improvements.

The capital improvement planning process provides the following benefits:

1. The County's capital improvements are organized, reviewed and presented in a systematic format that coordinates projects, costs and revenue sources between departments and agencies.
2. The CIP planning process forces County officials to look ahead and see what the needs of the County will be and plan for future projects, while taking into consideration internal and external factors such as changing population and availability of funds.
3. The establishment of policy guidelines regarding the desired annual levels of capital improvement investments and the means of funding them allow for more efficient and effective management of available resources.
4. A CIP helps distribute costs more equitably over a longer period of time, while enhancing opportunities for utilization of non-local dollars through better planning.

Definition of Capital Improvements

For the purposes of the Jackson County Capital Improvement Program, capital improvements are defined as having a minimum value and/or useful life as follows:

Highway Improvements - \$100,000 **and** a useful life of at least ten (10) years
Includes construction and re-construction

Buildings/Facilities - \$50,000 **or** a useful life of at least ten (10) years

Major Equipment - \$50,000 **and** a useful life of at least three (3) years

Vehicles - \$15,000

Statutory Requirements

Minnesota Statutes, Section 373.40, allows counties to plan and finance the "...acquisition or betterment of public lands, buildings, or other improvements within the county for the purpose of a county courthouse, administrative building, health or social service facility, correctional facility, jail, law enforcement center, hospital, morgue, library, park, qualified indoor ice arena, roads and bridges, public works facilities, fairground buildings, and records and data storage facilities, and the acquisition of development rights in the form of conservation easements under chapter 84C. An improvement must have an expected useful life of five years or more to qualify. "Capital improvement" does not include a recreation or sports facility building (such as, but not limited to, a gymnasium, ice arena, racquet sports facility, swimming pool, exercise room or health spa), unless the building is part of an outdoor park facility and is incidental to the primary purpose of outdoor recreation".

The CIP must set forth:

- 1) The estimated schedule, timing and details of specific capital improvements;

- 2) Estimated cost of the capital improvements identified;
- 3) The need for the improvements; and
- 4) The sources of revenues needed to pay for the improvements.

Approval of the CIP and annual amendments must be approved by the county board after a noticed public hearing. The CIP must cover a 5-year period beginning with the date of its adoption.

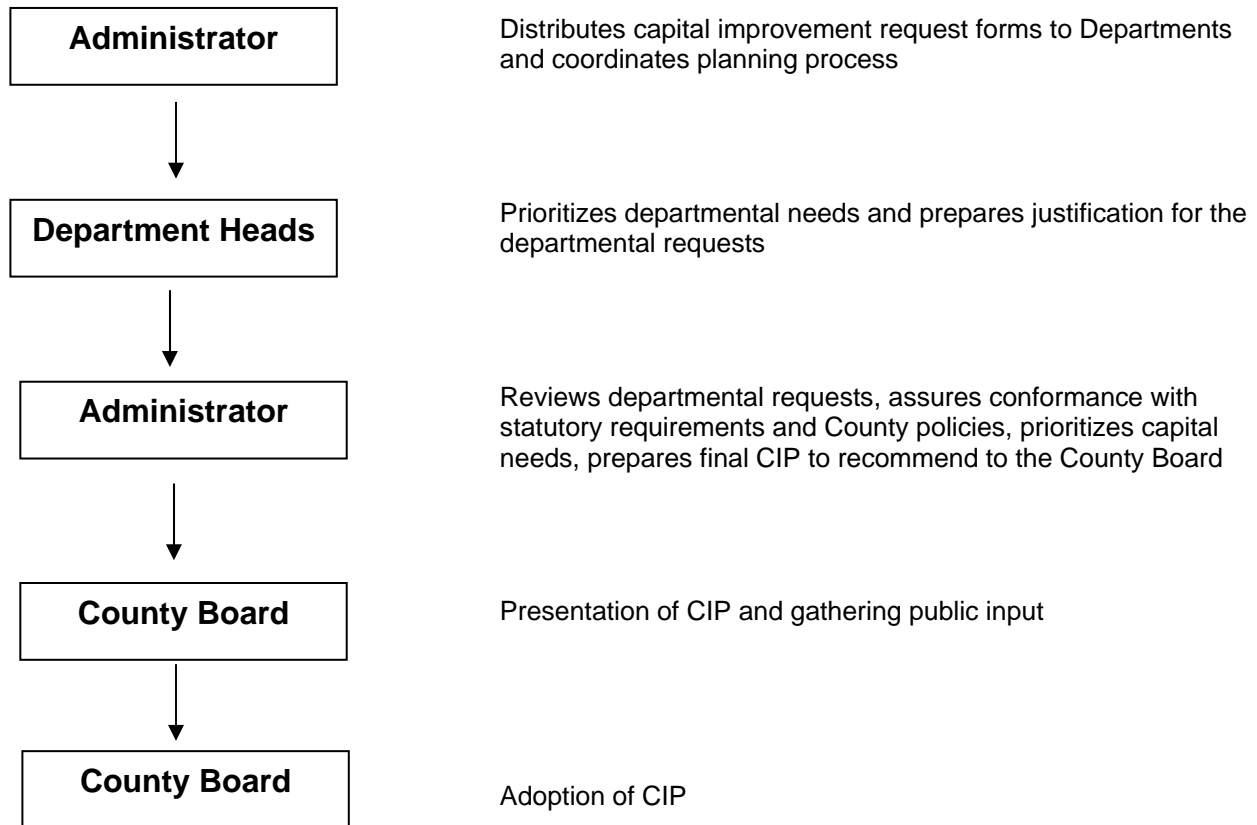
Criteria

In conformance with Minnesota Statutes Chapter 373.40 subdivision 3, each project in the Capital Improvement Program will consider the following eight criteria:

- 1. The condition of the county’s existing infrastructure, including the projected need for repair or replacement;
- 2. The likely demand for the improvement;
- 3. The estimated cost of the improvement;
- 4. The available public resources;
- 5. The level of overlapping debt in the county;
- 6. The relative benefits and costs of alternative uses of the funds;
- 7. Operating costs of the proposed improvements; and
- 8. Alternatives for providing services more efficiently through shared facilities with other counties or local government units.

Capital Improvement Program – Summary of Process

The following is a general summary of the planning process:



Evaluation and Ranking of Projects

Projects will be evaluated and ranked as follows:

Urgent	Cannot be postponed; needed for essential service; partially completed project; maintenance of minimum safety or mandated by state or federal law.
Necessary	Should be carried out to meet needs of current programs at existing levels, or replacement of unsatisfactory facility.
Desirable	Needed for proper expansion of existing program or department. Can wait until funds are available.
Deferrable	Needed for ideal operation but cannot yet be recommended for action. Can be postponed without lessening of service.

Projects will be prioritized within each category.

Debt Policy

The County strives to keep its level of indebtedness to a minimum. However, it is often necessary and appropriate to use debt as a means of financing projects that will ultimately benefit the citizens of Jackson County. A debt policy provides guidance to all participants in the capital improvement process by spelling out the policy objectives of the County and the acceptable parameters of debt issuance and management.

Jackson County will consider all means available for financing capital improvement projects. This may include the following sources:

- County tax dollars
- Wind production tax revenue
- Funds from federal sources
- Funds from state sources, such as state highway aides
- Local municipal government cost sharing
- Fees and other revenues
- Transfers from other funds
- Bonding
- Other sources of income

The following guidelines will be followed when project requests are evaluated and funding decisions are made:

1. The County will maintain its ability to support current debt and incur additional debt at minimal interest rates and in the amounts required for infrastructure and other capital assets without endangering the ability of the County to finance essential services.
2. Debt will be used sparingly and only after other means of financing are fully investigated.
3. No debt which becomes an obligation of the County or any of its agencies will be issued for a term longer than the reasonably expected useful life of the asset being funded, but in no event for longer than 30 years for real property or 5 year for equipment.
4. The proceeds of all debt issues will be expended in compliance with all applicable state and federal laws and rules and in conformity with all covenants of the issue. Such laws, rules, and covenants will be strictly construed.
5. No debt will be issued to fund normal operations of the County or any of its agencies. This does not exclude the possibility of issuing Tax Anticipation Notes as a financial and investment strategy.
6. Debt will not be issued in excess of any statutory limit.

7. When considering additional tax supported debt, the County will consider the total level of debt for all taxing jurisdictions and the effect additional debt will have on the tax dollars paid by the taxpayers of Jackson County.
8. The County will avoid, where possible, the issuance of general obligation debt by utilizing available funds, reserves, and revenue bonds or other types of issues.

SECTION 2

-Public Hearing Notice

-County Board Resolution

JACKSON COUNTY, MINNESOTA

NOTICE OF PUBLIC HEARING
ON INTENTION TO ISSUE GENERAL OBLIGATION BONDS AND
APPROVE THE 2023-2027 CAPITAL IMPROVEMENT PLAN

NOTICE IS HEREBY GIVEN that the County Board of the County of Jackson, Minnesota, will hold a public hearing on Tuesday, September 5, 2023, at a meeting of the County Board beginning at approximately 9:00 a.m., Central Time, in the Commissioner's Board Room of the Jackson County Courthouse, 405 4th Street, Jackson, Minnesota 56143, relating to (a) the County's intention to issue general obligation bonds in an amount not to exceed \$42,000,000 under Minnesota Statutes, Section 373.40, and (b) the proposal to adopt the county's 2023-2027 Capital Improvement Plan. The proceeds of the bonds will be used to finance a new County Jail, Law Enforcement Center, Government Center and related improvements.

A copy of the documents proposed to be considered at the hearing will be on file and available for public inspection at the office of the County Administrator located at the County Courthouse.

All interested persons may appear at the September 5, 2023 public hearing and present their views orally or in writing regarding the 2023-2027 Capital Improvement Plan and the intention to issue bonds. Individuals unable to attend the public hearing can make written comment by writing to Ryan Krosch, County Administrator, 405 4th Street, Jackson, Minnesota 56143. Written comments must be received prior to the public hearing.

If a petition requesting a vote on the issuance of bonds is signed by voters equal to 5 percent of the votes cast in the County in the last general election and is filed with the County Auditor or clerk of the County Board within 30 days after the public hearing, the bonds may only be issued upon obtaining the approval of a majority of the voters voting on the question of issuing the bonds.

Ryan Krosch
Jackson County Administrator

Publication: August 17, 2023

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-

**RESOLUTION GIVING PRELIMINARY APPROVAL
FOR THE ISSUANCE OF GENERAL OBLIGATION
BONDS IN AN AMOUNT NOT TO EXCEED \$42,000,000
AND APPROVING THE 2023-2027 CAPITAL IMPROVEMENT PROGRAM**

(a) WHEREAS, Jackson County, Minnesota (the "County"), has prepared its "Jackson County 2023-2027 Capital Improvement Plan" (the "Capital Improvement Plan"), and now intends to issue general obligation bonds as provided in the Capital Improvement Plan for a County Jail, Law Enforcement Center, and Government Center ; and

(b) WHEREAS, Minnesota Statutes, Section 373.40 (the "Act"), gives counties the power to issue general obligation bonds without an election for capital improvements identified in the Capital Improvement Plan; and

(c) WHEREAS, the County Board of the County intends that the County issue general obligation bonds (the "Bonds") pursuant to the Act, and the Act requires a public hearing on the intention to issue bonds; and

(d) WHEREAS, a hearing has been held on the date hereof pursuant to the Act after published notice thereof; and

(e) WHEREAS, in approving the Plan, the Board of Commissioners considered for each project and for the overall Plan:

1. The condition of the County's existing infrastructure, including the projected need for repair and replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the County;
6. The relative benefits and costs of alternative uses of the funds;
7. Operating costs of the proposed improvements; and
8. Alternatives for providing services more efficiently through shared facilities with other counties or other local governmental units.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Jackson County, Minnesota, as follows:

1. Intention to Issue Bonds. The County hereby gives preliminary approval for the issuance of not to exceed \$42,000,000 aggregate principal amount of the Bonds.

2. Reverse Referendum. The Act provides that an election on the Bonds is required if a petition signed by a specified number of voters is filed within 30 days of the public hearing. This was stated in the notice of public hearing.

3. 2023-2027 Capital Improvement Plan. There is before this County Board a Jackson County 2023-2027 Capital Improvement Plan. That document (the "Capital Improvement Plan") is hereby approved and adopted.

Adopted by the County Board of Jackson County, Minnesota, this 5th day of September, 2023.

Jackson County Board of Commissioners
Phil Nasby, Chair

ATTEST:

Ryan Krosch, County Administrator

SECTION 3

- Limits to Indebtedness
- Underlying, Overlapping and Direct Debt Determination
- Total General Obligation Bond Debt Service Schedule

**Jackson County
2023-2027 Capital Improvement Plan**

Limits to Indebtedness

Legal Debt Limit

Minnesota Statute 475.53 sub. 1 limits the total net debt to 3% of the Taxable Market Value

2023 Taxable Market Value	\$3,971,438,000
Legal Debt Limitation	x 3%
Maximum Legal Debt Limit	<u>\$119,143,140</u>
Less: Outstanding Debt Subject to Limitations	<u>(\$9,830,000)</u>
Legal Debt Margin	\$109,313,140

Maximum Annual Debt Service for CIP Bonds

Minnesota Statute 373.40 limits the annual debt service for principal and interest on Capital Improvement Bonds to .12% of the Taxable Market Value per year.

2023 Taxable Market Value	\$3,971,438,000
CIP Debt Service Limitation	0.12%
Maximum Annual CIP Debt Service	<u>\$4,765,726</u>
Less: Existing CIP Debt Service	<u>(\$835,938)</u>
CIP Debt Service Margin	\$3,929,788

**Jackson County
2023-2027 Capital Improvement Program**

Underlying, Overlapping and Direct Debt Determination

Taxing Unit	Total Payable 2023 Market Value	Total Payable 2023 Net Tax Capacity	Total G.O. Debt ** as of 7-24-2023	Net Tax Capacity within Jackson County	Net Tax Capacity % within Jackson County	Debt Applicable to Net Tax Capacity within Jackson County
County of Jackson	\$3,971,438,000	\$36,453,023	\$9,830,000	\$36,453,023	100.00%	\$9,830,000
Cities:						
Alpha	\$2,550,800	\$28,255	\$0	\$28,255	100.00%	\$0
Heron Lake	\$45,053,900	\$595,174	\$0	\$595,174	100.00%	\$0
Jackson	\$237,813,000	\$3,073,892	\$9,630,000	\$3,073,892	100.00%	\$9,630,000
Lakefield	\$85,649,400	\$967,740	\$0	\$967,740	100.00%	\$0
Okabena	\$8,456,600	\$90,493	\$0	\$90,493	100.00%	\$0
Wilder	\$3,363,100	\$31,364	\$0	\$31,364	100.00%	\$0
Schools:						
Mt. Lake #173	\$952,415,302	\$8,835,103	\$12,995,000	\$914,433	10.35%	\$1,344,983
Windom #177	\$1,335,159,788	\$13,374,658	\$27,925,000	\$3,127,757	23.39%	\$6,531,658
HL/Okabena #330	\$778,906,019	\$6,820,878	\$715,000	\$5,928,106	86.91%	\$621,407
MCW #2448	\$1,742,850,888	\$17,245,000	\$6,770,000	\$90,391	0.52%	\$35,204
Jackson CC #2895	\$2,552,944,780	\$23,923,712	\$36,243,262	\$23,901,224	99.91%	\$36,210,643
R.L./Brewster #2907	\$796,077,615	\$7,349,731	\$2,645,000	\$2,491,112	33.89%	\$896,391

				% of Benefits within Jackson County	Debt Applicable to Benefits in Jackson County
Drainage Bonds			\$20,550,000	99.55%	\$20,457,525
Total Debt			\$127,303,262		\$85,557,809

** Does not include GO Revenue or Revenue Debt

General Obligation CIP Bond 2019C**Total Debt Service Levy Schedule**

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>	County Portion 70%	<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Total County Amount</u>
2022	2023	\$ 823,996	\$ 576,797	2022	2023	\$ 576,797
2023	2024	\$ 822,444	\$ 575,711	2023	2024	\$ 575,711
2024	2025	\$ 820,684	\$ 574,479	2024	2025	\$ 574,479
2025	2026	\$ 818,718	\$ 573,103	2025	2026	\$ 573,103
2026	2027	\$ 816,544	\$ 571,581	2026	2027	\$ 571,581
2027	2028	\$ 814,164	\$ 569,915	2027	2028	\$ 569,915
2028	2029	\$ 816,288	\$ 571,402	2028	2029	\$ 571,402
2029	2030	\$ 812,562	\$ 568,793	2029	2030	\$ 568,793
2030	2031	\$ 813,309	\$ 569,316	2030	2031	\$ 569,316
2031	2032	\$ 812,854	\$ 568,998	2031	2032	\$ 568,998
2032	2033	\$ 811,155	\$ 567,809	2032	2033	\$ 567,809
2033	2034	\$ 813,743	\$ 569,620	2033	2034	\$ 569,620
2034	2035	\$ 808,827	\$ 566,179	2034	2035	\$ 566,179
2035	2036	\$ 811,803	\$ 568,262	2035	2036	\$ 568,262
2036	2037	\$ 808,905	\$ 566,234	2036	2037	\$ 566,234

SECTION 4

-Project Summaries

-Projects by Department

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Administrator

Contact County Administrator

Type Equipment

Useful Life 3 - 5 Years

Category Buildings

Priority 2 Necessary

Status Active

Project # 06-CH VHCL-1

Project Name Courthouse Passenger Vehicles

Dept. Priority Necessary

Ongoing Project yes

Description

Passenger Vehicle Fleet
Replacement Schedule

2023 - Replace '10 Dodge Caravan (Veterans Services Van)

2025 - Replace '15 Malibu (CH)

2028 - Replace '20 CH Equinox

Justification

Staff cars are provided instead of paying the IRS mileage rate.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	32,000		35,000			67,000
Total	32,000		35,000			67,000

Funding Sources	2023	2024	2025	2026	2027	Total
Vehicle Replacement Fund (Reserves)	32,000		35,000			67,000
Total	32,000		35,000			67,000

Budget Impact/Other

Funded with reserves.

Capital Improvement Program

2023 thru 2027

Department Administrator

Jackson County, Minnesota

Contact County Administrator

Project # 23-BLDG-001
Project Name New Law Enforcement Center/Jail/Government Center

Type Improvement

Useful Life 40 years

Category Buildings

Priority 2 Necessary

Status Active

Dept. Priority Necessary

Ongoing Project yes

Description

Jackson County's Law Enforcement Center & Jail (LEC) were built in 1976 and need to be replaced. The facility is currently in violation of several MN Dept. of Corrections jail codes and rules. Departments in the Courthouse need additional space. The 1962 school/Resource Center/GCE is past its useful life and needs to be demolished. The boiler plant that heats the entire campus is in need of replacement due to its age. Parking and accessibility to services needs to be addressed.

The County hired Wold Architects to complete a master space needs study in 2021. That study identified a need for the following:

- '62 Bld. demolition
 - New LEC/Jail
 - New maintenance/garage space
 - Emergency operations center/conference space
 - New government services space and expansion
 - Veterans services expansion
 - Information systems expansion
 - Courthouse remodel
 - Parking and site work
 - Central boiler demolition and replacement
 - Old LEC/Jail demolition
- Total estimated cost - \$46,503,050

Wold Architects have completed construction documents. The project will be bid in September 2023. Construction is estimated to start in December 2023.

Justification

Due the age and condition of the jail, a new facility is needed as the MN Dept. of Corrections will at some point require significant improvements or a new facility.

The boiler plant that heats the entire campus is very old and its getting more difficult and costly to repair.

Additional or redsigned space is needed for certain departments to deliver service.

Handicapped accessibility issues in current facilities need to be addressed.

There is a need for better accessibility to services and space that provides better customer service.

Expenditures	2023	2024	2025	2026	2027	Total
Bond Payments	0	0	0	3,000,000	3,000,000	6,000,000
Total	0	0	0	3,000,000	3,000,000	6,000,000

Funding Sources	2023	2024	2025	2026	2027	Total
Bonds - Debt pd. w/Property Tax	0		0	3,000,000	3,000,000	6,000,000
Bonds - Debt pd. w/Wind Prod. Tax	0		0	0	0	0
Bonds - GO		0				0
Total	0	0	0	3,000,000	3,000,000	6,000,000

Capital Improvement Program

2023 *thru* 2027

Department Administrator

Jackson County, Minnesota

Contact County Administrator

Budget Impact/Other

Project cost: \$46,503,050
Project Funding:
Capital Improvement Bond funds: \$42,000,000
Cash: \$4,503,050
Estimated annual debt service added to the budget: \$3,000,000

Budget Items	2023	2024	2025	2026	2027	Total
CIP Payments				3,000,000	3,000,000	6,000,000
Total				3,000,000	3,000,000	6,000,000



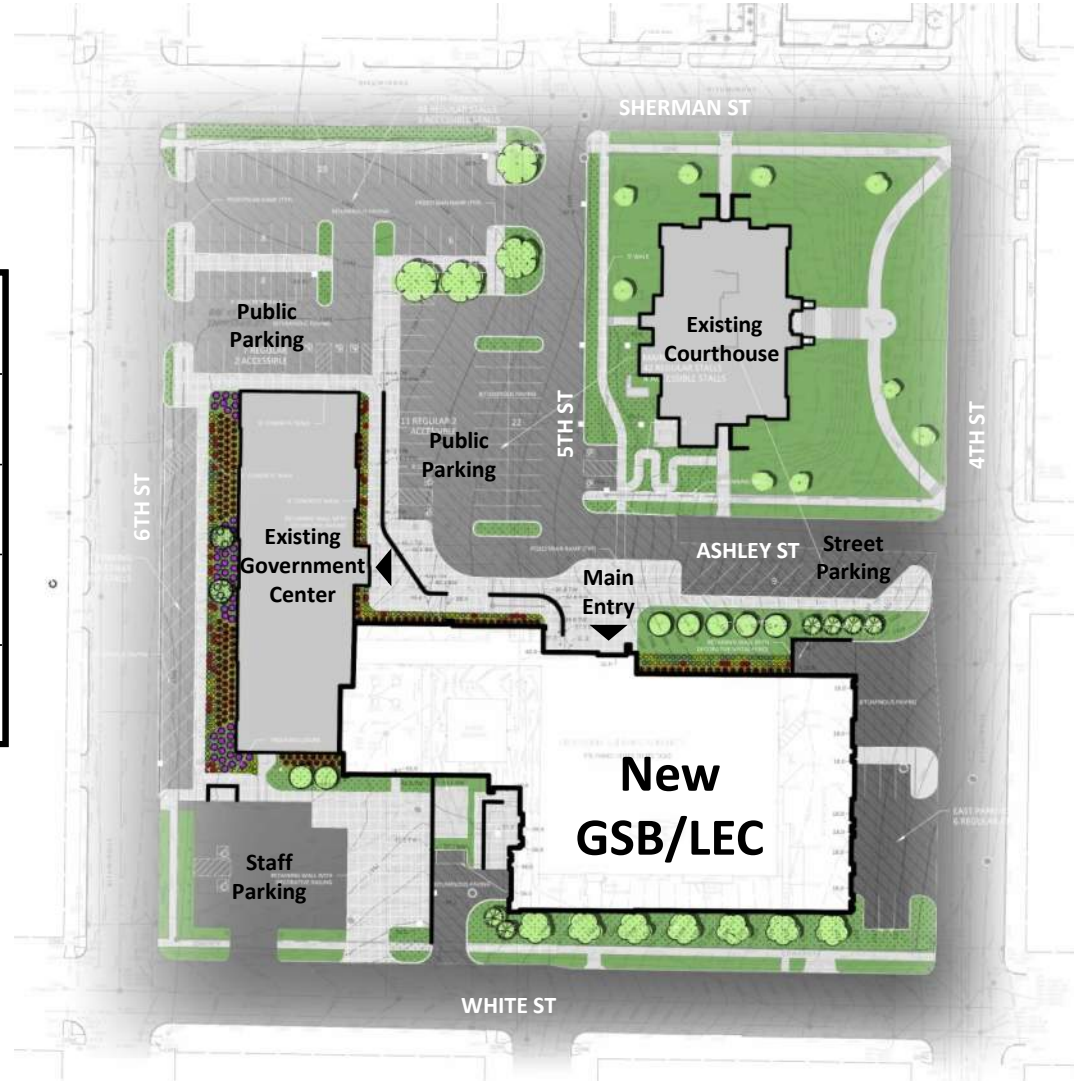
Jackson County

Request to Bid – July 18th, 2023



SITE PLAN / SCHEDULE

Plans out to Bid	September 8, 2023
Bid Opening	October 5, 2023
Board Approval	November 7, 2023
Start Demolition	December 2023
Construction Start	Spring 2024



Wold

TO GOVERNMENT SERVICES BUILDING

JACKSON COUNTY JACKSON COUNTY GOVERNMENT SERVICES BUILDING & LAW ENFORCEMENT CENTER



- KEY**
- B: BREAKROOM
 - C: CLOSET
 - CA: CELL ADA
 - CR: CHANGING ROOM
 - CS: CELL STANDARD
 - D: DAYROOM
 - DETSR: DETERNATION SERVER ROOM
 - E: ELEVATOR
 - ISSR: INFORMATION SERVICES SERVER ROOM
 - J: JANITOR
 - K: KITCHENETTE
 - LAU: LAUNDRY
 - M: MAIL ROOM
 - MC: MECHANICAL CHASE
 - MED: MEDICAL OFFICE / MEDICAL STORAGE
 - NC: NON CONTACT
 - NC-V: NON CONTACT VISITOR
 - O: OFFICE
 - PL: PROGRAM / LIBRARY
 - PRE-B: PRE-BOOKING
 - Q: QUIET / MOTHER'S ROOM
 - R: RECORDS MANAGER / ADMIN ASSISTANT
 - SC: SECURE CIRCULATION
 - SH: SHOWER
 - SP: SALLY PORT
 - ST: STORAGE
 - T: TOILET
 - UA: URINARY ANALYSIS TOILET
 - V: VESTIBULE

1 GSBLEC - OVERALL FLOOR PLAN
 1" = 20'-0"
 0 15' 30'

7/10/2023 2:13:41 PM
 Autodesk Docs://Jackson County New GSBLEC/Jackson GSBLEC - Revit 2022.rvt
 Autodesk Docs://Jackson County New GSBLEC/Jackson GSBLEC - Revit 2022.rvt



UNEXCAVATED

1 LEC LOWER LEVEL - OVERALL FLOOR PLAN
 1/16" = 1'-0"
 0 12' 24'

LEC LOWER LEVEL - OVERALL
 FLOOR PLAN
 UG 3



1 UPPER LEVEL & PENTHOUSE - FLOOR PLAN
 1/16" = 1'-0"
 0 12' 24'

2 LEC PENTHOUSE LEVEL - FLOOR PLAN
 1/16" = 1'-0"
 0 12' 24'

GSB UPPER LEVEL & LEC
 PENTHOUSE - OVERALL FLOOR
 PLAN
 UG 4



DESIGN CONCEPT





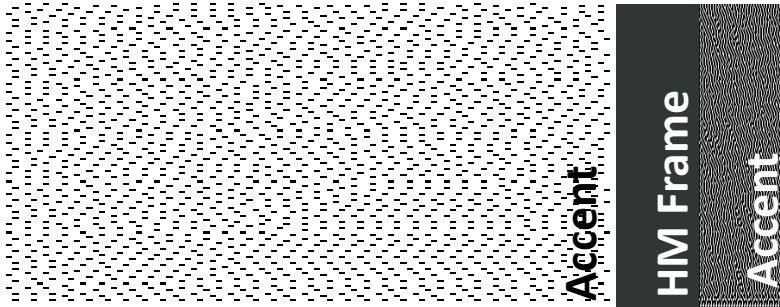
contegritygroup
| Construction Management



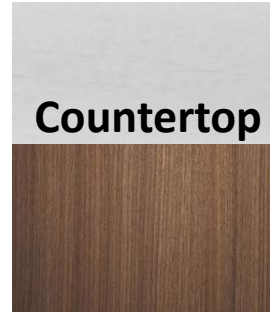
INTERIORS



INTERIOR MATERIAL PALETTE



Paint



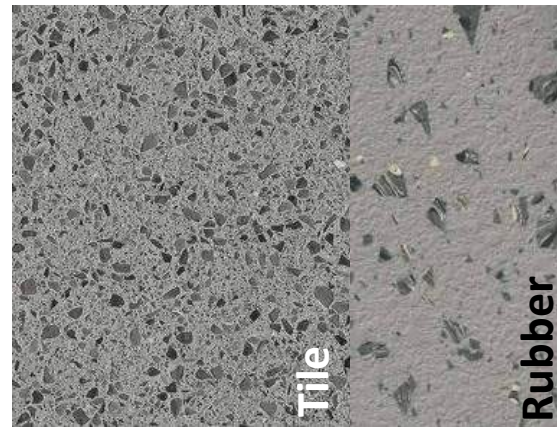
Casework



Tile - Walls



Carpet



Hard Surface Flooring



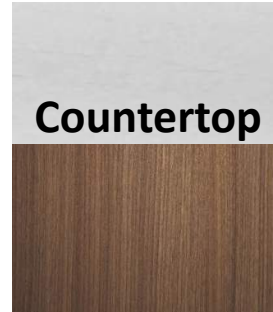
Wood Accents



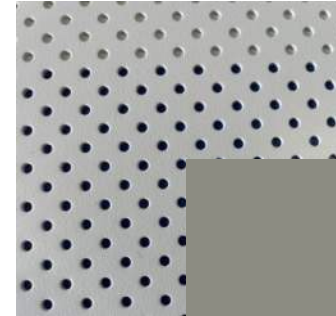
JAIL INTERIOR MATERIAL PALETTE



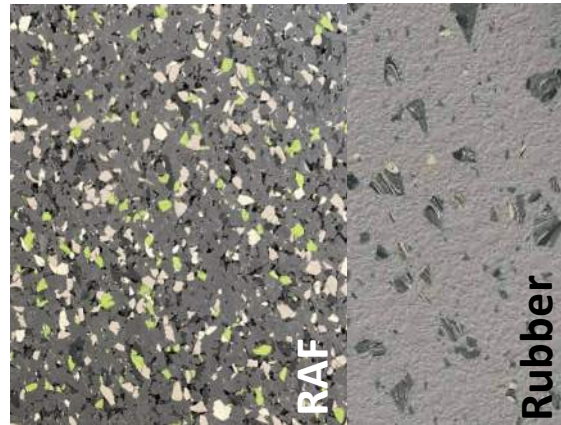
Paint



Casework



Security Metal Ceiling



Hard Surface Flooring



Detention Door Paint



GSB – LOBBY





GSB – SERVICE COUNTER





GSB – OPEN OFFICE





GSB – STAIR





GSB – LOBBY





GSB – BOARD ROOM





LEC - LOBBY





LEC – OPEN OFFICE





JAIL - BOOKING

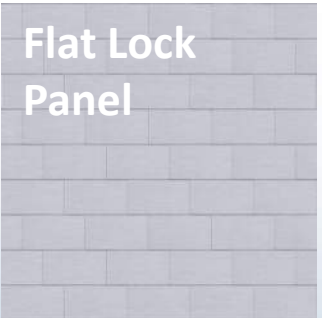
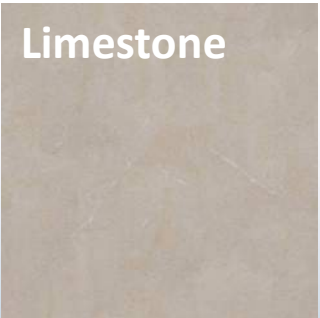
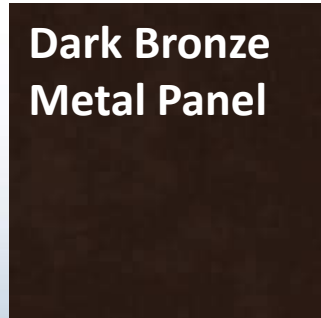




EXTERIORS

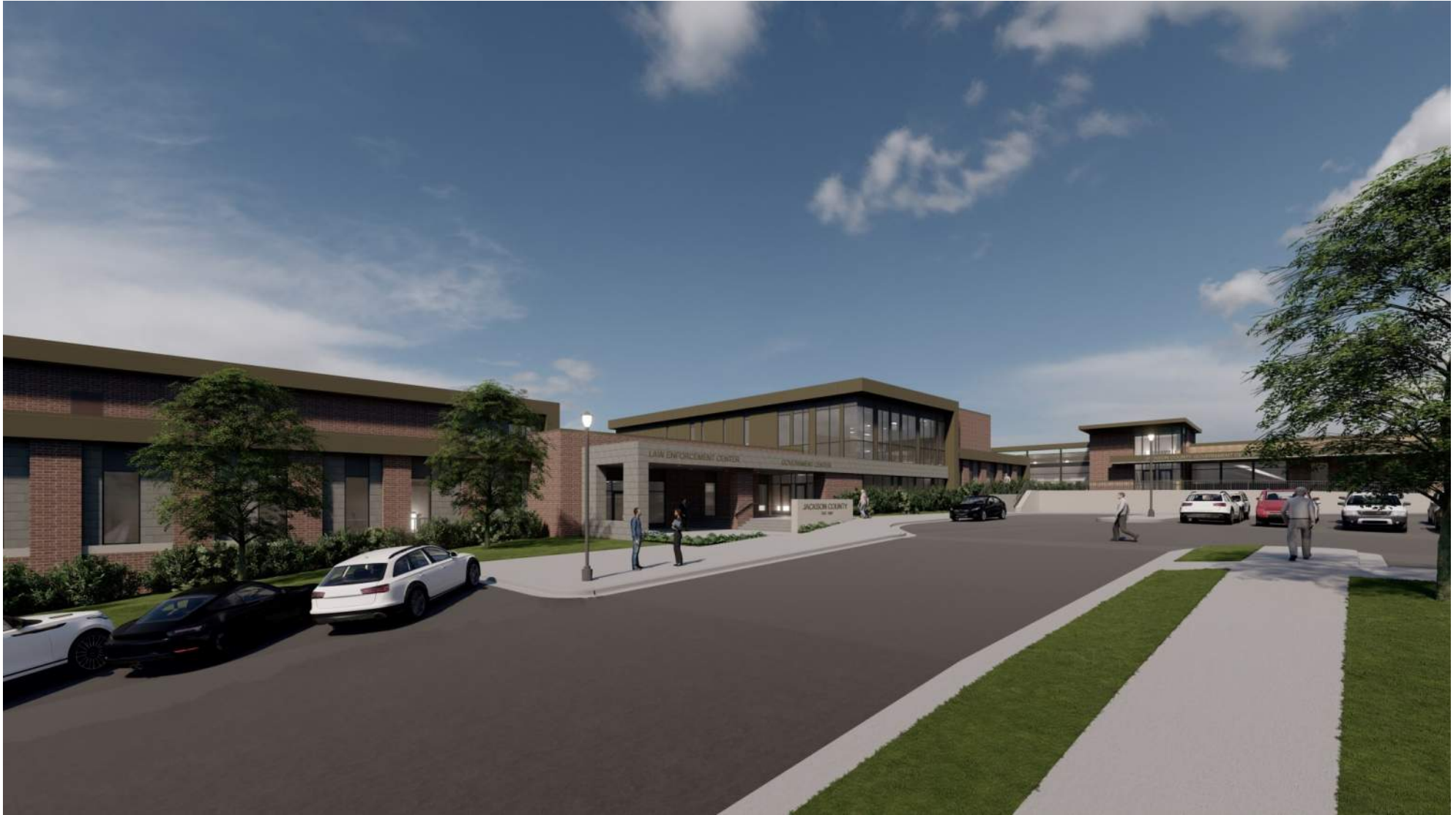


EXTERIOR MATERIAL PALETTE





EXTERIOR VIEWS





EXTERIOR MATERIALS





EXTERIOR VIEWS

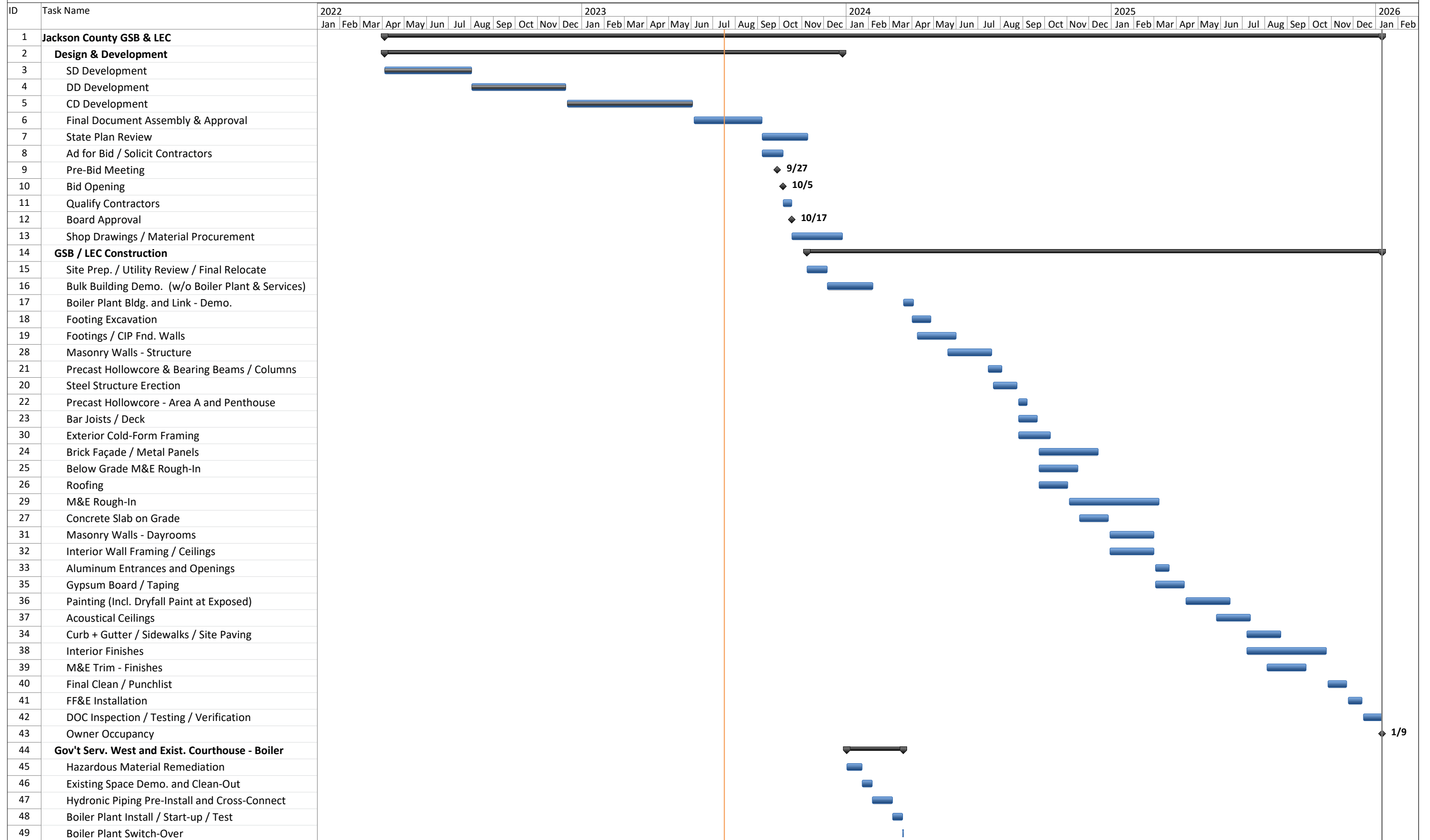




EXTERIOR VIEWS



Jackson County Government Services Building and Law Enforcement Center - DRAFT Milestone Schedule



Capital Improvement Program

2023 *thru* 2027

Department Administrator

Jackson County, Minnesota

Contact County Administrator

Project # 23-BLDG-004
Project Name Courthouse Stone Cleaning

Type Maintenance

Useful Life 15 years

Category Buildings

Priority 3 Desireable

Status Active

Dept. Priority Desirable

Ongoing Project yes

Description

To preserve the historic look of the Courthouse, the exterior stone walls should have a high pressure washing and cleaning completed. This will remove the dark mold, mildew and dirt that builds up on the stone over time.

Justification

Preserve the historic appearance of the Courthouse.

Expenditures	2023	2024	2025	2026	2027	Total
Professional Services				125,000		125,000
Total				125,000		125,000

Funding Sources	2023	2024	2025	2026	2027	Total
Reserves - Revenue				125,000		125,000
Total				125,000		125,000

Budget Impact/Other

Funded with reserves.

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Administrator

Contact County Administrator

Type Improvement

Useful Life 40 years

Category Buildings

Priority 3 Desirable

Status Active

Project # 23-BLDG-02
Project Name New Parking Lot

Dept. Priority Desirable

Ongoing Project yes

Description

When the 1976 LEC is demolished, the site could be developed into a parking lot.

NOTE: PRIOR TO BUILDING, DETERMINE IF THE SPACE SHOULD BE USED FOR A NEW MAINTENANCE GARAGE AND STORAGE BUILDING.

Justification

Project would provide additional campus parking.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance				150,000		150,000
Total				150,000		150,000

Funding Sources	2023	2024	2025	2026	2027	Total
Reserves - Revenue				150,000		150,000
Total				150,000		150,000

Budget Impact/Other

Use of reserves

Capital Improvement Program

2023 *thru* 2027

Department Information Sys

Jackson County, Minnesota

Contact IS Manager

Project # 01-IS-002
Project Name IS Equipment Replacement

Type Equipment

Useful Life 3 - 5 Years

Category Computer/Commun Equip

Priority 2 Necessary

Status Active

Dept. Priority Necessary

Ongoing Project yes

Description

3 - 5 year replacement cycle of personal computers and servers.

Justification

- 1) Computer software and operating systems are continually being revised to add new functionality and features. Each revision of the software requires more resources or processing power from the computers that run them.
- 2) The three to five year rotation will allow the County to continue to utilize new technology to better serve the citizens of Jackson County.
- 3) Regular replacement will help keep repair and maintenance to a minimum which reduces user downtime.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	70,000	70,000	70,000	70,000	70,000	350,000
Total	70,000	70,000	70,000	70,000	70,000	350,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax	70,000	70,000	70,000	70,000	70,000	350,000
Total	70,000	70,000	70,000	70,000	70,000	350,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Department Information Sys

Jackson County, Minnesota

Contact IS Manager

Project # 07-IS-003

Type Equipment

Project Name Multi-Function Copier Replacement

Useful Life 5 years

Category Computer/Commun Equip

Dept. Priority Necessary

Priority 2 Necessary

Ongoing Project yes

Status Active

Description

5 year replacement cycle for county multifunction (copy) machines.

Justification

1) Machines traditionally referred to as copiers have evolved into multifunction machines that in addition to copying also print, scan, fax, and store documents. As such, these machines are relied on heavily for all of these functions in all county departments.

2) A five year replacement cycle will allow the County to continue to utilize new technology to better serve the citizens of Jackson County.

3) Regular replacement will help keep repair and maintenance to a minimum which will reduce machine downtime.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	20,000	10,000	45,000	0	30,000	105,000
Total	20,000	10,000	45,000	0	30,000	105,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax	20,000	10,000	30,000	0	30,000	90,000
Recorder's Equip. Fund (Reserves)			15,000			15,000
Total	20,000	10,000	45,000	0	30,000	105,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Maintenance
Useful Life 15 years
Category Highway: Road Construction
Priority 2 Necessary
Status Active

Project # 07-HWY-OVRLY
Project Name Overlay Program

Dept. Priority Necessary
Ongoing Project yes

Description

2023 - CSAH 14 (1 mile) - within the City of Lakefield
 2023 - CSAH 54 (0.11 miles) - from TH 86 to Mainstreet
 2023 - CSAH 17 (10 miles) - from CSAH 4 to CSAH 14
 2024 - Projects not yet Scoped
 2025 - Projects not yet Scoped
 2026 - Projects not yet Scoped
 2027 - Projects not yet Scoped

Justification

Overlaying roads is part of the lifecycle of a road. The Highway Department's goal is to overlay approximately 10 miles of roadway per year. A typical overlay project involves placing an additional 1 1/2" of bituminous and corresponding shouldering. Milling of the existing may also be considered on projects.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	2,160,750	920,000	950,000	980,000	1,010,000	6,020,750
Total	2,160,750	920,000	950,000	980,000	1,010,000	6,020,750

Funding Sources	2023	2024	2025	2026	2027	Total
State Aid Funds	2,160,750	920,000	950,000	980,000	1,010,000	6,020,750
Total	2,160,750	920,000	950,000	980,000	1,010,000	6,020,750

Budget Impact/Other

CSAH Construction Funds

Capital Improvement Program

2023 thru 2027

Department Public Works

Jackson County, Minnesota

Contact Public Works Director

Project # 08-HWY-BRCTY
Project Name County Bridge Replacement Program

Type Improvement
Useful Life 50 years
Category Highway: Bridge Construction
Priority 1 Urgent
Status Active

Dept. Priority Urgent
Ongoing Project yes

Description

The goal of the highway department is to replace at least four bridges per year. On average, two of these bridges will be on County owned bridges.

2022 - BR 88992 - CSAH 9 (Little Sioux River)
 2023 - Triple Culvert Replacement - CSAH 5 - (JD 28)
 2023 - BR 88995 - CSAH 14 (JD 62)
 2024 - BR 89264 - CSAH 24 - (Duck Lake Outlet)
 2023 - BR 89247 - CSAH 18 (Okabena Creek)
 2024 - BR 5738 - CR 66 (Little Sioux River)
 2024 - BR 32502 - CR 67 (Little Sioux River)
 2025 - BR 5937 - CSAH 9 (Jack Creek)
 2025 - BR 5938 - CSAH 9
 2025 - 88991 - CSAH 9 (Little Sioux River)
 2025 - 88992 - CSAH 9 (Little Sioux River)
 2026 - BR 4196 - CSAH 4 (JD6)
 2026 - BR 89250 - CSAH 22 (South Fork Elm Creek)
 2026 - BR 32508 - CR 61 (Nourt Branch Jack Creek)
 2027 - BR 89256 - CR 63 (Jack Creek)
 2027 - BR 89002 - CSAH 23 (Unnambded Stream)
 2027 - BR 89003 - CSAH 23 (Unnambded Stream)
 2027 - BR 89004 - CSAH 23 (Unnambded Stream)
 2027 - BR 89005 - CSAH 23 (Unnambded Stream)

Justification

The Highway Department conducts annual bridge safety inspections. From these inspections, bridges are programmed for replacement. All of the bridges are structurally deficient. Repairs have been made on some of the bridges to "buy" time until funding can be secured. State Bridge Bonding is only available in even numbered years. Federal funds are only available for very large bridge projects (\$500,000+).

Expenditures	2023	2024	2025	2026	2027	Total
Professional Services	73,000	199,000	289,000	140,000	173,000	874,000
Construction/Maintenance	364,000	996,000	1,294,000	699,000	870,000	4,223,000
Total	437,000	1,195,000	1,583,000	839,000	1,043,000	5,097,000

Funding Sources	2023	2024	2025	2026	2027	Total
FEMA	153,000					153,000
Property Tax		318,000		92,000	218,500	628,500
State Aid Funds	178,500	140,000	876,000	329,500	389,500	1,913,500
State Bridge Bonds	105,500	737,000	707,000	417,500	435,000	2,402,000
Total	437,000	1,195,000	1,583,000	839,000	1,043,000	5,097,000

Budget Impact/Other

Capital Improvement Program
Jackson County, Minnesota

2023 *thru* 2027

Department Public Works
Contact Public Works Director

Capital Improvement Program

2023 *thru* 2027

Department Public Works

Jackson County, Minnesota

Contact Public Works Director

Project #	08-HWY-SUR
Project Name	Section Corner Re-establishment

Type Maintenance

Useful Life 50 years

Category Highway: Road Construction

Priority 2 Necessary

Status Active

Dept. Priority Necessary

Ongoing Project

Description

Project includes:
 Reestablishment of Section Corner Mounuments within a GPS coordinate system.
 GPS coordinate referenced photos of existing and placed monuments with section corner location.
 Magnetized monument place below surface (gravel roads) and at surface (paved road)
 Certified section corner certifiicates are filed with Recorder.

Justification

Many section corners have been removed due to human disruption of the natrual landscape. The original monuments were commonly: red rock, crockery, wooden stakes, or anything unique that was available in 1850. Jackson County has not employed a county land surveyor since the early 1900's. Reestablishment of section corners needs to be performed by a licensed land surveyor.

Jackson County enacted a land survey requirement for parcel of 10 acres and above and non-aliquot splits.

State Statutues require Counties to maintain the NE1/4 section corner of every township within its boundaries.

Having section corner coordinates aids land owners with cost of property surveys, highway projects, ditch purposes and creates more accurate GIS data.

The average cost of remonumentation a section corner is approximately \$1,000.

Expenditures	2023	2024	2025	2026	2027	Total
Professional Services	80,000	40,000				120,000
Total	80,000	40,000				120,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax	40,000	40,000				80,000
Total	40,000	40,000				80,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Improvement
Useful Life 25 years
Category Highway: Road Construction
Priority 3 Desirable
Status Active

Project # 09-HWY-70-01
Project Name CR 70 - Regrade

Dept. Priority Desirable

Ongoing Project

Description
 C.P. 32-670-01
 CR 70 From TH 86 to CSAH 17 (4 miles)
 Roadway Regrade

Justification
 The purpose of this project is to raise the grade of the roadway and eliminate inherent snow drifting problem areas. Funding was included in 2005 budget. Funds have been placed in reserve. Project was delayed due to cement stabilization done by EnXco in 2010

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	50,000					50,000
Total	50,000					50,000

Funding Sources	2023	2024	2025	2026	2027	Total
Reserves - Road & Bridge	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Improvement
Useful Life 50 years
Category Highway: Bridge Construction
Priority 1 Urgent
Status Active

Project # 09-HWY-BRTWP
Project Name Township Bridge Replacement Program

Dept. Priority Urgent
Ongoing Project yes

Description

The goal of the highway department is to replace at least 2 to 3 township bridges per year.

2023 - L5200 & L5233 Let in 2022
 2024 - No bridges currently programmed
 2025 - No bridges currently programmed
 2026 - Bridge R0247 - Middletown Township (JD 6)
 2026 - State Line - Middletown Township (JD 6)
 2027 - BR L8960 - 400th Ave (Skunk Creek)
 2027 - BR L5234 - 360th Ave (JD 28)

Justification

The Highway Department conducts annual bridge safety inspections. From these inspections, bridges are programmed for replacement. The County receives an annual allotment of Town Bridge Funds which are part of the Minnesota gas tax. These dollars can only be spent on township bridges. Per state statutes, a township is responsible for \$10,000 of expenses of preletting expenses and \$10,000 post letting expenses regardless of the cost of the bridge.

Expenditures	2023	2024	2025	2026	2027	Total
Professional Services				64,000	84,000	148,000
Construction/Maintenance				317,000	419,000	736,000
Total				381,000	503,000	884,000

Funding Sources	2023	2024	2025	2026	2027	Total
Local (Township) - Program Funding				40,000	40,000	80,000
Town Bridge - Program Funding				341,000	463,000	804,000
Total				381,000	503,000	884,000

Budget Impact/Other

Jackson County's Town Bridge allotment is approximately \$140,000 per year.

Capital Improvement Program

2023 thru 2027

Department Public Works

Jackson County, Minnesota

Contact Public Works Director

Project # 09-HWY-EFLT
Project Name Engineering & Maintenance Supervisor Pickup Fleet

Type Equipment

Useful Life 10 years

Category Vehicles:Auto/Trucks

Priority 2 Necessary

Status Active

Dept. Priority Necessary

Ongoing Project yes

Description

Engineering & Maintenance Supervisor Pickup Fleet
 Replacement Schedule
 Engineering:
 2024 - Unit 14 - 2013 Ford F150 Crew Cab
 2025 - Unit 1 - 2013 Ford F150 Crew Cab
 2027 - Unit 5 - 2017 Chevrolet 1500 Crew Cab
 2032 - Unit 12 - 2022 Chevrolet 1500 Crew Cab
 Maintenance Supervisor:
 2023 - Unit 3 - 2016 Chevrolet Crew Cab
 2025 - Unit 9 - 2020 Chevrolet Crew Cab

Justification

The Maintenance Supervisor's vehicle is rotated to the Assitant Maintenance Supervisor every 2 years due to high mileage. The Assistant MS then operates the vehicle for an additional 2 years. Diesel tanks are placed for filling tandem trucks, motor graders, and other equipment during snow and other events and are rotated with the two MS pickups.

The Engineering Department vehicles are replaced approximately every 10 to 12 years due to a slower accumulation of miles. The Engineering Department units are also used by the Assessor's office for field work and the remainder of the office staff as Public Works pool vehicles.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	36,000	37,000	76,000		40,000	189,000
Total	36,000	37,000	76,000		40,000	189,000
Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax	36,000	37,000	76,000		40,000	189,000
Total	36,000	37,000	76,000		40,000	189,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Department Public Works

Jackson County, Minnesota

Contact Public Works Director

Project # 09-HWY-SEAL

Type Maintenance

Project Name Sealcoat Program

Useful Life 10 years

Category Highway: Road Construction

Dept. Priority Necessary

Priority 2 Necessary

Ongoing Project yes

Status Active

Description

The Highway Department's goal is to sealcoat approximately 20 - 30 miles of roadway per year. Sealcoating involves spraying oil (approximately 0.2 gallons/SY) and then applying a layer of pea-rock or rock chips over the oil. The rock is then imbedded in the oil with the use of rollers. Sometime within the same construction season, the Highway Department applies a Fog Seal to the seal coated surface. This additional seal locks down the rock even greater.

Justification

Studies have shown that sealcoating roads help the Pavement Quality Index (PQI) and extends the life of roadways. Sealcoating roads keep moisture out of the pavement and protects the original bituminous material from premature aging caused by Ultra-Violet light.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	380,000	390,000	400,000	410,000	420,000	2,000,000
Total	380,000	390,000	400,000	410,000	420,000	2,000,000

Funding Sources	2023	2024	2025	2026	2027	Total
State Aid Funds	380,000	390,000	400,000	410,000	420,000	2,000,000
Total	380,000	390,000	400,000	410,000	420,000	2,000,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles:Highway Maintenananc
Priority 1 Urgent
Status Active

Project # 09-HWY-TNDMS
Project Name Tandem Fleet

Dept. Priority Urgent
Ongoing Project yes

Description
 Snow Plow Fleet
 Replacement Schedule (Based upon 11 year life)
 2023 - Unit 28 - 2012 Freightliner Tandem
 2024 - Unit 29 - 2013 Freightliner Tandem
 2025 - Unit 30 - 2014 Freightliner Tandem
 2026 - Unit 31 - 2015 Freightliner Tandem
 2027 - Unit 32 - 2016 Freightliner Tandem
 2028 - Unit 24 - 2017 Freightliner Tandem
 2029 - Unit 25 - 2018 Freightliner Tandem
 2030 - Unit 33 - 2019 Freightliner Tandem
 2031 - Unit 31 - 2020 Freightliner Tandem
 2032 - Unit 34 - 2021 Freightliner Tandem
 2033 - Unit 35 - 2022 Western Star Tandem

Justification
 Scheduled Replacement
 Backbone of Highway Department used daily.
 Units have 300,000+ miles. A main goal is to rotate the equipment before costs of repairs are nonrecoverable.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	250,000	255,000	260,000	265,000	270,000	1,300,000
Total	250,000	255,000	260,000	265,000	270,000	1,300,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax	250,000	255,000	260,000	265,000	270,000	1,300,000
Total	250,000	255,000	260,000	265,000	270,000	1,300,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles:Auto/Trucks
Priority 2 Necessary
Status Active

Project # 10-HWY-DFLT
Project Name Ditch Equipment

Dept. Priority Necessary
Ongoing Project yes

Description
 Ditch Department Equipment
 Replacement Schedule (Based upon 10 year life)
 2022 - Unit 13 - 2011 Ford F350
 2023 - Unit 99 - Polaris Ranger
 2024 - Unit 17 - 2013 Ford F350
 2025 - Unit 18 - 2013 Ford F350
 2027 - Unit 60 - 2002 Caterpillar D5 Dozer

Justification
 Equipment used daily by the ditch crew. Ditch equipment is funded by ditch assesments.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	20,000	43,000	44,000		190,000	297,000
Total	20,000	43,000	44,000		190,000	297,000

Funding Sources	2023	2024	2025	2026	2027	Total
Ditch Assessments (as allocated)	20,000	43,000	44,000		190,000	297,000
Total	20,000	43,000	44,000		190,000	297,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles:Auto/Trucks
Priority 2 Necessary
Status Active

Project # 10-HWY-MFLT
Project Name Maintenance Pickup Fleet

Dept. Priority Necessary
Ongoing Project yes

Description
 Maintenance Pickup Fleet
 Replacement Schedule (Based upon 10 year life)
 2023 - Unit 2114 - 2005 Chevrolet Crew Cab 3/4 Ton
 2026 - Unit 8 - 2015 Chevrolet Crew Cab Tipper
 2026 - Unit 7 - 2015 Chevrolet 1 Ton Diesel - Maint
 2026 - Unit 19 - 2016 Chevrolet Crew Cab
 2028 - Unit 2113 - 2013 Ford F350 Tipper Box - Parks

Justification

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	40,000			140,000		180,000
Total	40,000			140,000		180,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax	40,000			140,000		180,000
Total	40,000			140,000		180,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Department Public Works

Jackson County, Minnesota

Contact Public Works Director

Project # 10-HWY-PIT
Project Name Gravel Pit Purchase

Type Maintenance

Useful Life 25 years

Category Land

Priority 2 Necessary

Status Active

Dept. Priority Necessary

Ongoing Project

Description

Gravel Pit purchase in/with Cottonwood County

Land exchange with the Department of Natural Resources to acquire approximately 60+ acres of existing DNR land suspected to have large quantity of gravel.

Justification

The Highway department currently purchases gravel from various individuals that own gravel pits in the SW portion of Cottonwood County. The Highway Department will continue to have gravel needs in the NW portion of the county for years to come. A gravel pit purchase would "lock up" a long term gravel supply for Jackson and Cottonwood Counties for approximately 20 to 30 years.

A preliminary cost savings of \$825,000 is projected.

Expenditures	2023	2024	2025	2026	2027	Total
Property/Land Acquisition				500,000		500,000
Total				500,000		500,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax				500,000		500,000
Total				500,000		500,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works

Contact Public Works Director

Type Equipment

Useful Life 25 years

Category Vehicles:Highway Maintenan

Priority 2 Necessary

Status Active

Project # 12-HWY-052
Project Name Oshkosh Equipment Fleet

Dept. Priority Necessary

Ongoing Project

Description

Unit 52 - Replacement
 Truck, Oshkosh w/Sno Go
 Unit 59 - Replacement
 Sno Go, NP-3D Rotary

Justification

Scheduled replacement - 2005
 Replace units 52 with a wheel type loader. Update unit 59 to a better unit for snow removal. Savings of approximately \$160,000. This purchase will be further evaluated with the merger of City and County Maintenance Forces at the same location. The City also has a loader blower of the same vintage of the County's loader blower.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings				220,000		220,000
Total				220,000		220,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax				220,000		220,000
Total				220,000		220,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Equipment
Useful Life 12 years
Category Vehicles:Highway Maintenan
Priority 1 Urgent
Status Active

Project # 12-HWY-MG
Project Name Motor Grader Fleet

Dept. Priority Urgent

Ongoing Project

Description
 Motor Grader Fleet
 Replacement Schedule (Based upon 16 year life)
 2035 - Unit 45 - 2019 Caterpillar 160M2
 2032 - Unit 43 - 2015 Caterpillar 160M2
 2028 - Unit 43 - 2010 Caterpillar 160M
 2024 - Unit 41 - 2008 Caterpillar 140M

Justification
 Scheduled Replacement
 State Aid replacement schedule = 12years
 Currently running replacement schedule at 16 years
 Used daily for:
 Snow Plowing
 Gravel Road Maintenance
 Units typically have over 12,000 hours at time of replacement

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings		320,000				320,000
Total		320,000				320,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax		320,000				320,000
Total		320,000				320,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Highway Engineer
Type Equipment
Useful Life 12 years
Category Vehicles:Highway Maintenananc
Priority 2 Necessary
Status Active

Project # 14-HWY-064
Project Name Skid Steer Loaders

Dept. Priority Necessary

Ongoing Project

Description
 Public Works Skid Steer Loaders
 2027 - Unit 62 - 2017 Bobcat A770 skidsteer - All wheel steer
 2032 - Unit 64 - 2022 Bobcat T770 skidsteer - Track drive

Justification
 Scheduled Replacement
 Used frequently for:
 Ditch Repair
 Highway Repair
 Snow Removal in JCHD parking lot
 JCHD has two of these type of units (other unit 62). Intent is to have replacement of the two units be five to six years apart.
 The replacement of this unit will be evaluated with the merger of City and County at one location.
 State Aid recommended replacement 10yrs

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings					100,000	100,000
Total					100,000	100,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax					100,000	100,000
Total					100,000	100,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Department Public Works
Contact Public Works Director
Type Improvement
Useful Life 25 years
Category Highway: Road Construction
Priority 1 Urgent
Status Active

Jackson County, Minnesota

Project # 14-HWY-23-21
Project Name CSAH 23 - Petersburg Intersections

Dept. Priority Urgent

Ongoing Project

Description
 S.A.P. 32-623-21
 CSAH 23 and CSAH 4 Intersections in Petersburg and South of Petersburg
 Project received \$400,000 Highway Safety Improvement Program grant in 2021
 Project delayed from 2024 to 2025

Justification

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance			800,000			800,000
Total			800,000			800,000

Funding Sources	2023	2024	2025	2026	2027	Total
State Aid Funds			400,000			400,000
State Grant			400,000			400,000
Total			800,000			800,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works

Contact Public Works Director

Type Equipment

Useful Life 12 years

Category Vehicles:Highway Maintenan

Priority 2 Necessary

Status Active

Project # 15-PARKS-MOW
Project Name Parks Mower Fleet

Dept. Priority Necessary

Ongoing Project

Description

Parks Mower Fleet
 Replacement Schedule (Based upon 12 year life)

 2026 - Unit 2130 - 2015 JD 1570
 2030 - Unit 2135 - 2018 Kubota
 2032 - Unit 2145 - 2021 JD Z994R Ztrak

Justification

Scheduled Replacement
 State Aid replacement schedule = 12yr
 Used almost daily for:
 Snow removal around Court House - Winter
 Mowing grass in County Parks - Spring, Summer, Fall

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings				40,000		40,000
Total				40,000		40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax				40,000		40,000
Total				40,000		40,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Equipment
Useful Life
Category General Equipment
Priority n/a
Status Active

Project # 18-HWY-PUPS
Project Name Pup Fleet

Dept. Priority Desirable
Ongoing Project yes

Description
Pup Trailer Fleet
Purchase and Replacement of Pup Fleet
2027 - Unit 39 - 2002 Crysteel pup trailer
2028 - Unit 38 - 2003 Crysteel pup trailer
2038 - Unit 37 - 2013 Crysteel pup trailer
2041 - Unit 46 - 2016 Crysteel pup trailer
2043 - Unit New - Purchase additional pup trailer

Justification
Tandem pup trailers are utilized by Public Works for transporting aggregate products in a more efficient manor. A tandem and pup combination has similar capacity as two tandems while only needing one Heavy Equipment Operator. This allows other maintenance activities to occur in addition to hauling of material. The pup fleet is used extensively for graveling of County Roads and the hauling of seal coat material.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings					55,000	55,000
Total					55,000	55,000
Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax					55,000	55,000
Total					55,000	55,000

Capital Improvement Program

2023 thru 2027

Department Public Works

Jackson County, Minnesota

Contact Public Works Director

Project # 18-PRK-Bath
Project Name Park Bathhouses - flush toilet facilities

Type Improvement

Useful Life 25 years

Category Park Improvements

Priority 2 Necessary

Status Active

Dept. Priority Necessary

Ongoing Project

Description

Upgrading of Park Bathhouses and flush toilet facilities within County Parks
 2023 - Sandy Point Addition
 2025 - Anderson Replacement
 2027 - Robertson Addition
 2035 - Brown Replacement
 2040 - Robertson Replacement
 2045 - Brown South Replacement

Justification

Our flush toilet bathroom facilities double as storm shelters. This way, we are providing multiple services to the general public and utilizing our facilities for various scenarios. The estimated lifespan for our bathrooms is approximately 30 years. The replacements would be pre-fabricated structures built off site then placed. This estimate also includes updating the sanitary septic at the same times.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance			180,000			180,000
Total			180,000			180,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax			180,000			180,000
Total			180,000			180,000

Budget Impact/Other

Capital Improvement Program

2023 thru 2027

Department Public Works

Jackson County, Minnesota

Contact Public Works Director

Project # 18-PRK-BLDGS

Type Maintenance

Project Name Park Buildings

Useful Life 25 years

Category Park Improvements

Dept. Priority Necessary

Priority 2 Necessary

Status Active

Ongoing Project

Description
2022 - Belmont Shelter Renovation Portion of roof repair included in LCCMR grant New exterior stain Replace door
2023- Sandy Point Shelter Renovation And/or moving of Community Point log shelter house.
2023 - Brown Camping Cabins Renovation New mattresses
2024 - Anderson Camping Cabins Addition
2024 - Brown pit bathroom roof upgrade
2025 - Brown South Shelter House Renovation
2027 - Anderson Shelter Renovation
2028 - Robertson Shelter House Renovation
2029 - Robertson Fish Cleaning Sation Replacement
2029 - Obie Knutson Shelter Renovation
2030 - Community Point Shelter Renovation
2040 - Robertson Contact Station Renovation
2062 - Brown South Bridge Replacement

Justification
 Buildings are given prioritized years based on current condition, age, and project scheduling. Buildings may be pushed back in years or rearranged at a later date. Please note renovation, replacements, and additions.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	10,000	10,000	20,000		16,000	56,000
Total	10,000	10,000	20,000		16,000	56,000

Funding Sources	2023	2024	2025	2026	2027	Total
Miscellaneous Grants	10,000					10,000
Property Tax		10,000	20,000		16,000	46,000
Total	10,000	10,000	20,000		16,000	56,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works

Contact Public Works Director

Type Improvement

Useful Life 25 years

Category Park Improvements

Priority 2 Necessary

Status Active

Project # 18-PRK-ELEC
Project Name Upgrading of parks electrical service

Dept. Priority Necessary

Ongoing Project

Description

Upgrading electric service within County Parks

- 2023 - Belmont Park
- 2024 - Sandy Point Addition
- 2026 - Robertson Addition
- 2028 - Obie Knutson Replacement
- 2030 - Community Point Replacement
- 2040 - Brown South Replacement

Justification

The original electrical lines currently exist. Upgrades based off current conditions, usage, and other renovation projects.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	49,000	52,000		26,000		127,000
Total	49,000	52,000		26,000		127,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax	49,000	52,000		30,000		131,000
Total	49,000	52,000		30,000		131,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Department Public Works

Jackson County, Minnesota

Contact

Project # 20-HWY-GPS
Project Name Engineering GPS Equipment

Type Equipment

Useful Life

Category General Equipment

Priority 2 Necessary

Status Active

Dept. Priority Urgent

Ongoing Project

Description

GPS surveying equipment is used for many components of bridge and roadway engineering. Survey equipment has an expected life of approximately 5 to 10 years before becoming obsolete.
 2024 - The equipment being replaced is a 2014 Trimble TC3 Controller and Trimble S6 Robotic Total Station. The proposed equipment is: Trimble R10 GPS receiver and TSC7 controller. Proposed replacement is Trimble SX10 Total Station and TSC12 Controller

Justification

GPS equipment facilitates efficiency in the engineering department.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings		40,000				40,000
Total		40,000				40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax		40,000				40,000
Total		40,000				40,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Maintenance
Useful Life 25 years
Category Highway: Road Construction
Priority 2 Necessary
Status Active

Project # 21-HWY-23
Project Name CSAH 23 - Reconstruction

Dept. Priority Necessary

Ongoing Project

Description
 On CSAH 23 from Ashley Hill to CSAH 14 (South Highway)
 Replacement of roadway surface, drainage improvements

Justification
 Roadway is well past useful life. City has scheduled replacement of sanitary sewer in this roadway section.

Expenditures	2023	2024	2025	2026	2027	Total
Professional Services		100,000				100,000
Construction/Maintenance		1,000,000				1,000,000
Total		1,100,000				1,100,000

Funding Sources	2023	2024	2025	2026	2027	Total
State Aid Funds		1,100,000				1,100,000
Total		1,100,000				1,100,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Department Public Works
Contact Public Works Director
Type Improvement
Useful Life 25 years
Category Highway: Road Construction
Priority 1 Urgent
Status Active

Jackson County, Minnesota

Project # 22-HWY-29
Project Name CSAH 29 North - Reconstruction (Phase 1)

Dept. Priority Urgent

Ongoing Project

Description
 On CSAH 29 from CR 85 to CSAH 36 (6 miles)
 2022 - S.A.P.
 Widening of existing roadway grade, construction of 4:1 inslopes, widening of existing ditches, and flattening of backslopes.
 2023 - S.A.P.
 Full Depth Reclamation

Justification
 Roadway is well past its useful life. Extensive heavy commercial traffic has decreased life of roadway.
 Utilizing FDR will save approximately \$70,000 per mile.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	3,060,000					3,060,000
Total	3,060,000					3,060,000

Funding Sources	2023	2024	2025	2026	2027	Total
Federal Funds	1,710,000					1,710,000
State Aid Funds	1,350,000					1,350,000
Total	3,060,000					3,060,000

Budget Impact/Other

Capital Improvement Program

2023 thru 2027

Department Public Works

Jackson County, Minnesota

Contact Public Works Director

Project # 23-HWY-29
Project Name CSAH 29 North Reconstruction (Phase 2)

Type Improvement

Useful Life 25 years

Category Highway: Road Construction

Priority 1 Urgent

Status Active

Dept. Priority Urgent

Ongoing Project

Description

On CSAH 29
 2023 - S.A.P. 32-629-048 - From I-90 to CSAH 22 (5 miles)
 Widening of existing roadway grade, construction of 4:1 inslopes, widening of existing ditches, and flattening of backslopes.
 2024 - S.A.P. 32-629-049 - From CSAH 22 to CR 85 (5 miles)
 Widening of existing roadway grade, construction of 4:1 inslopes, widening of existing ditches, and flattening of backslopes.
 2025 - S.A.P. 32-629-050 - From CSAH 34 to CR 85 (10 miles)
 Full Depth Reclamation

Justification

Roadway is well past its useful life. Extensive heavy commercial traffic has decreased life of roadway.

Utilizing FDR will save approximately \$70,000 per mile.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	1,350,000	1,350,000	4,600,000			7,300,000
Total	1,350,000	1,350,000	4,600,000			7,300,000

Funding Sources	2023	2024	2025	2026	2027	Total
Federal Funds			1,300,000			1,300,000
State Aid Funds	1,350,000	1,350,000	3,300,000			6,000,000
Total	1,350,000	1,350,000	4,600,000			7,300,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Department Public Works

Jackson County, Minnesota

Contact Public Works Director

Project # PW-28
Project Name CSAH 28 Reconstruction

Type Improvement

Useful Life 25 years

Category Highway: Road Construction

Priority 1 Urgent

Status Active

Dept. Priority Urgent

Ongoing Project

Description

On CSAH 28
 2022 - S.A.P. 32-628-JJJ - From CSAH 29 to Martin County Line (1 mile)
 Widening of existing roadway grade, construction of 4:1 inslopes, widening of existing ditches, and flattening of backslopes.
 2023 - S.A.P. 32-628-KKK - From CSAH 29 to Martin County Line (1 mile)
 Full Depth Reclamation

Justification

Roadway is well past its useful life. Extensive heavy commercial traffic has decreased life of roadway.
 Utilizing FDR will save approximately \$70,000 per mile.

Expenditures	2023	2024	2025	2026	2027	Total
Professional Services			35,000	40,000		75,000
Construction/Maintenance			350,000	400,000		750,000
Total			385,000	440,000		825,000

Funding Sources	2023	2024	2025	2026	2027	Total
State Aid Funds			385,000	440,000		825,000
Total			385,000	440,000		825,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works

Contact Highway Engineer

Type Equipment

Useful Life 10 years

Category Vehicles:Highway Maintenan

Priority 2 Necessary

Status Active

Project # PW-EQU-072

Project Name Utility Tractor

Dept. Priority Necessary

Ongoing Project

Description

Unit 72 - Replacement

Replacement Unit will be a 100+ hp unit able to pull the multi-deck that attaches to the three point hitch. This will allow JCHD to have an additional tractor available for other maintenance activities. It will also not create "model" changes in the future with either tractor manufacturers or mower deck revisions.

Justification

Unit 72 was previously sold in 2019 with the intention of leasing a tractor from local implement dealer. The lease was succesful but has been discontinued by the company.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	140,000					140,000
Total	140,000					140,000

Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax	140,000					140,000
Total	140,000					140,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Maintenance
Useful Life 25 years
Category Highway: Road Construction
Priority 2 Necessary
Status Active

Project # PW-HWY29/34
Project Name CSAH 29/34 Intersection Reconstruction

Dept. Priority Necessary

Ongoing Project

Description
 Intersection of CSAH 29 and CSAH 34
 Safety Improvement/reconstruction of intersection

Justification
 Reconstruction of intersection to reduce accident potential

Expenditures	2023	2024	2025	2026	2027	Total
Professional Services	100,000					100,000
Construction/Maintenance		1,000,000				1,000,000
Total	100,000	1,000,000				1,100,000

Funding Sources	2023	2024	2025	2026	2027	Total
State Aid Funds		600,000				600,000
State Grant		500,000				500,000
Total		1,100,000				1,100,000

Budget Impact/Other

Capital Improvement Program

2023 *thru* 2027

Jackson County, Minnesota

Department Public Works
Contact Public Works Director
Type Maintenance
Useful Life 25 years
Category Highway: Road Construction
Priority 2 Necessary
Status Active

Project # PW-HWY4/23
Project Name CSAH 4/23 Intersections Reconstruction

Dept. Priority Necessary

Ongoing Project

Description
 Intersections at CSAH 4 and CSAH 23
 Safety Improvement/reconstruction of intersections

Justification
 Reconstruction of intersections to reduce accident potential

Expenditures	2023	2024	2025	2026	2027	Total
Professional Services		100,000				100,000
Construction/Maintenance			900,000			900,000
Total		100,000	900,000			1,000,000

Funding Sources	2023	2024	2025	2026	2027	Total
State Aid Funds			600,000			600,000
State Grant			400,000			400,000
Total			1,000,000			1,000,000

Budget Impact/Other

Capital Improvement Program

2023 thru 2027

Department Sheriff
Contact Sheriff
Type Equipment
Useful Life 5 years
Category Vehicles:Auto/Trucks
Priority 1 Urgent
Status Active

Jackson County, Minnesota

Project # 05-SHRF-037
Project Name Squad Car Replacement Program

Dept. Priority Urgent
Ongoing Project yes

Description

Replace Sheriff squad cars in a five (5) year rotation program. The Sheriff's department has nine (9) vehicles in fleet (not including three (3) additional vehicles used per City of Jackson contract).

2023: 2 Squads including new equipment and installation (38318 & 3116 - chief deputy)
 2024: 1 Squad including equipment and installation (3516 - sheriff's pickup)
 2025: 2 Squads including equipment and installation (K-9 squad vehicle, including K-9 equipment & 3220)
 2026: 1 Squad including new equipment and installation (3516)
 2027: 2 Squads including new equipment and installation (384 investigator squad & 3121 squad)
 2028: Jail transport van

Squad replacement formulas:
 - 2023 \$56,000 per squad
 - 2024 \$45,000 Sheriff's pickup with minimal equipment
 - 2025 \$56,500 per squad
 - 2026 \$57,000 per squad
 - 2027 \$58,000 per squad and \$25,000 for investigator squad with trade

Justification

Squad cars need to be replaced on a regular schedule to ensure optimal safety and performance. After 5 years, squad cars are typically no longer safe to drive as an "emergency vehicle". State bid prices increase slightly each year. Some equipment can be transferred from old squads to a new one. Most equipment is either outdated at the end of the squad car's life or can't be transferred into the newer style vehicle. Budget price includes the cost of the vehicle plus equipment and installation estimates.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	112,000	45,000	113,000	57,000	83,000	410,000
Total	112,000	45,000	113,000	57,000	83,000	410,000
Funding Sources	2023	2024	2025	2026	2027	Total
Property Tax	112,000	45,000	113,000	57,000	83,000	410,000
Total	112,000	45,000	113,000	57,000	83,000	410,000

Budget Impact/Other

Jackson County, Minnesota
Capital Improvement Program
 2023 thru 2027

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Administrator								
Courthouse Passenger Vehicles	06-CH VHCL-1	2	32,000		35,000			67,000
New Law Enforcement Center/Jail/Government Center	23-BLDG-001	2	0	0	0	3,000,000	3,000,000	6,000,000
Courthouse Stone Cleaning	23-BLDG-004	3				125,000		125,000
New Parking Lot	23-BLDG-02	3				150,000		150,000
Administrator Total			32,000	0	35,000	3,275,000	3,000,000	6,342,000
Information Sys								
IS Equipment Replacement	01-IS-002	2	70,000	70,000	70,000	70,000	70,000	350,000
Multi-Function Copier Replacement	07-IS-003	2	20,000	10,000	45,000	0	30,000	105,000
Information Sys Total			90,000	80,000	115,000	70,000	100,000	455,000
Public Works								
Overlay Program	07-HWY-OVRLY	2	2,160,750	920,000	950,000	980,000	1,010,000	6,020,750
County Bridge Replacement Program	08-HWY-BRCTY	1	437,000	1,195,000	1,583,000	839,000	1,043,000	5,097,000
Section Corner Re-establishment	08-HWY-SUR	2	80,000	40,000				120,000
CR 70 - Regrade	09-HWY-70-01	3	50,000					50,000
Township Bridge Replacement Program	09-HWY-BRTWP	1				381,000	503,000	884,000
Engineering & Maintenance Supervisor Pickup Fleet	09-HWY-EFLT	2	36,000	37,000	76,000		40,000	189,000
Sealcoat Program	09-HWY-SEAL	2	380,000	390,000	400,000	410,000	420,000	2,000,000
Tandem Fleet	09-HWY-TNDMS	1	250,000	255,000	260,000	265,000	270,000	1,300,000
Ditch Equipment	10-HWY-DFLT	2	20,000	43,000	44,000		190,000	297,000
Maintenance Pickup Fleet	10-HWY-MFLT	2	40,000			140,000		180,000
Gravel Pit Purchase	10-HWY-PIT	2				500,000		500,000
Oshkosh Equipment Fleet	12-HWY-052	2				220,000		220,000
Motor Grader Fleet	12-HWY-MG	1		320,000				320,000
Skid Steer Loaders	14-HWY-064	2					100,000	100,000
CSAH 23 - Petersburg Intersections	14-HWY-23-21	1			800,000			800,000
Parks Mower Fleet	15-PARKS-MOW	2				40,000		40,000
Pup Fleet	18-HWY-PUPS	n/a					55,000	55,000
Park Bathhouses - flush toilet facilities	18-PRK-Bath	2			180,000			180,000
Park Buildings	18-PRK-BLDGS	2	10,000	10,000	20,000		16,000	56,000
Upgrading of parks electrical service	18-PRK-ELEC	2	49,000	52,000		26,000		127,000
Engineering GPS Equipment	20-HWY-GPS	2		40,000				40,000
CSAH 23 - Reconstruction	21-HWY-23	2		1,100,000				1,100,000
CSAH 29 North - Reconstruction (Phase 1)	22-HWY-29	1	3,060,000					3,060,000
CSAH 29 North Reconstruction (Phase 2)	23-HWY-29	1	1,350,000	1,350,000	4,600,000			7,300,000
CSAH 28 Reconstruction	PW-28	1			385,000	440,000		825,000
Utility Tractor	PW-EQU-072	2	140,000					140,000
CSAH 29/34 Intersection Reconstruction	PW-HWY29/34	2	100,000	1,000,000				1,100,000
CSAH 4/23 Intersections Reconstruction	PW-HWY4/23	2		100,000	900,000			1,000,000
Public Works Total			8,162,750	6,852,000	10,198,000	4,241,000	3,647,000	33,100,750
Sheriff								

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Squad Car Replacement Program	<i>05-SHRF-037</i>	1	112,000	45,000	113,000	57,000	83,000	<i>410,000</i>
Sheriff Total			112,000	45,000	113,000	57,000	83,000	<i>410,000</i>
GRAND TOTAL			8,396,750	6,977,000	10,461,000	7,643,000	6,830,000	<i>40,307,750</i>



Request for Board Action
Agenda Item No. 5.1

Requested Board Date: 9/5/2023

Agenda Type: Regular

Estimated Time: 10 minutes

Department: Public Works/Parks

Presenter: Tim Stahl

Recommendation: Approve

Item: CSAH 4 Right-of-Way width - From TH 86 to CSAH 29

Board Action Request:

Approve Resolution setting the right-of-way width for County State Aid Highway 4 at 120 feet.

Background & Comments:

Public Works is looking forward to the next CSAH routes that will be reconstructed upon completion of the CSAH 29 projects. CSAH 4 from TH 86 to CSAH 29 is identified as a segment that will be reconstructed using the County's current grading and Full Depth Reclamation practice. The County has been used this practice for 11.5 miles of CSAH 4 and 26 miles of CSAH 29 with very good results.

Attachments: Reconstruction Typical Section

Fiscal Impact: County State Aid Funding, State Bonding, Federal Funds

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Resolution No. 23-22

WHEREAS: the Jackson County Highway Department proposes to reconstruct 16 miles of County State Aid Highway 4 from State Highway 86 to CSAH 29, and

WHEREAS: the reconstruction includes new surfacing, shoulder widening, grading, and drainage on County State Aid Highway 4 to provide for the safety of the traveling public, and

WHEREAS: Jackson County will be using State Aid Funding for the reconstruction of County State Aid Highway 4, and

WHEREAS: County State Aid Highways must be designed to State Aid Standards, and

WHEREAS: the current design practices require widening the existing roadway permanent easement from 100 feet to 120 feet, and

WHEREAS: an additional ten feet of permanent easement will be required along both sides of the existing roadway easement, and

WHEREAS: in addition, a 25' wide temporary one-year material storage easement along both sides of the permanent easement is needed during the regrading year of reconstruction, and

NOW, THEREFORE, BE IT RESOLVED: that the County Board of Commissioners of Jackson County Minnesota, hereby directs the county engineer to proceed with the design and necessary easement acquisition for the reconstruction of County State Aid Highway 4.

BE IT FURTHER RESOLVED: the Jackson County Board of Commissioners determines that in order to meet design standards, that the Right-of-Way for County State Aid Highway 4 be set to 120'.

BE IT FURTHER RESOLVED: for ease of construction, that 25' temporary one-year material storage easement will be utilized.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

CITY OF _____

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Jackson at a duly authorized meeting thereof held on the _____ day of _____, _____.

SEAL

(Signature)



Request for Board Action
Agenda Item No. 5.2

Requested Board Date: 9/5/2023

Agenda Type: Regular

Estimated Time: 10 minutes

Department: Public Works/Parks

Presenter: Tim Stahl

Recommendation: Approve

Item: CSAH 9 Right-of-Way width - From CSAH 4 to Interstate 90

Board Action Request:

Approve Resolution setting the right-of-way width for County State Aid Highway 9 at 120 feet.

Background & Comments:

Public Works is looking forward to the next CSAH routes that will be reconstructed upon completion of the CSAH 29 projects. CSAH 9 from CSAH 4 to Interstate 90 is identified as a segment that will be reconstructed using the County's current grading and Full Depth Reclamation practice. The County has been used this practice for 11.5 miles of CSAH 4 and 26 miles of CSAH 29 with very good results.

Attachments: Reconstruction Typical Section

Fiscal Impact: County State Aid Funding, State Bonding, Federal Funds

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Resolution No. 23-23

WHEREAS: the Jackson County Highway Department proposes to reconstruct 6 ¼ miles of County State Aid Highway 9 from CSAH 4 to Interstate 90, and

WHEREAS: the reconstruction includes new surfacing, shoulder widening, grading, and drainage on County State Aid Highway 9 to provide for the safety of the traveling public, and

WHEREAS: Jackson County will be using State Aid Funding for the reconstruction of County State Aid Highway 9, and

WHEREAS: County State Aid Highways must be designed to State Aid Standards, and

WHEREAS: the current design practices require widening the existing roadway permanent easement from 100 feet to 120 feet, and

WHEREAS: an additional ten feet of permanent easement will be required along both sides of the existing roadway easement, and

WHEREAS: in addition, a 25' wide temporary one-year material storage easement along both sides of the permanent easement is needed during the regrading year of reconstruction, and

NOW, THEREFORE, BE IT RESOLVED: that the County Board of Commissioners of Jackson County Minnesota, hereby directs the county engineer to proceed with the design and necessary easement acquisition for the reconstruction of County State Aid Highway 9.

BE IT FURTHER RESOLVED: the Jackson County Board of Commissioners determines that in order to meet design standards, that the Right-of-Way for County State Aid Highway 9 be set to 120'.

BE IT FURTHER RESOLVED: for ease of construction, that 25' temporary one-year material storage easement will be utilized.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

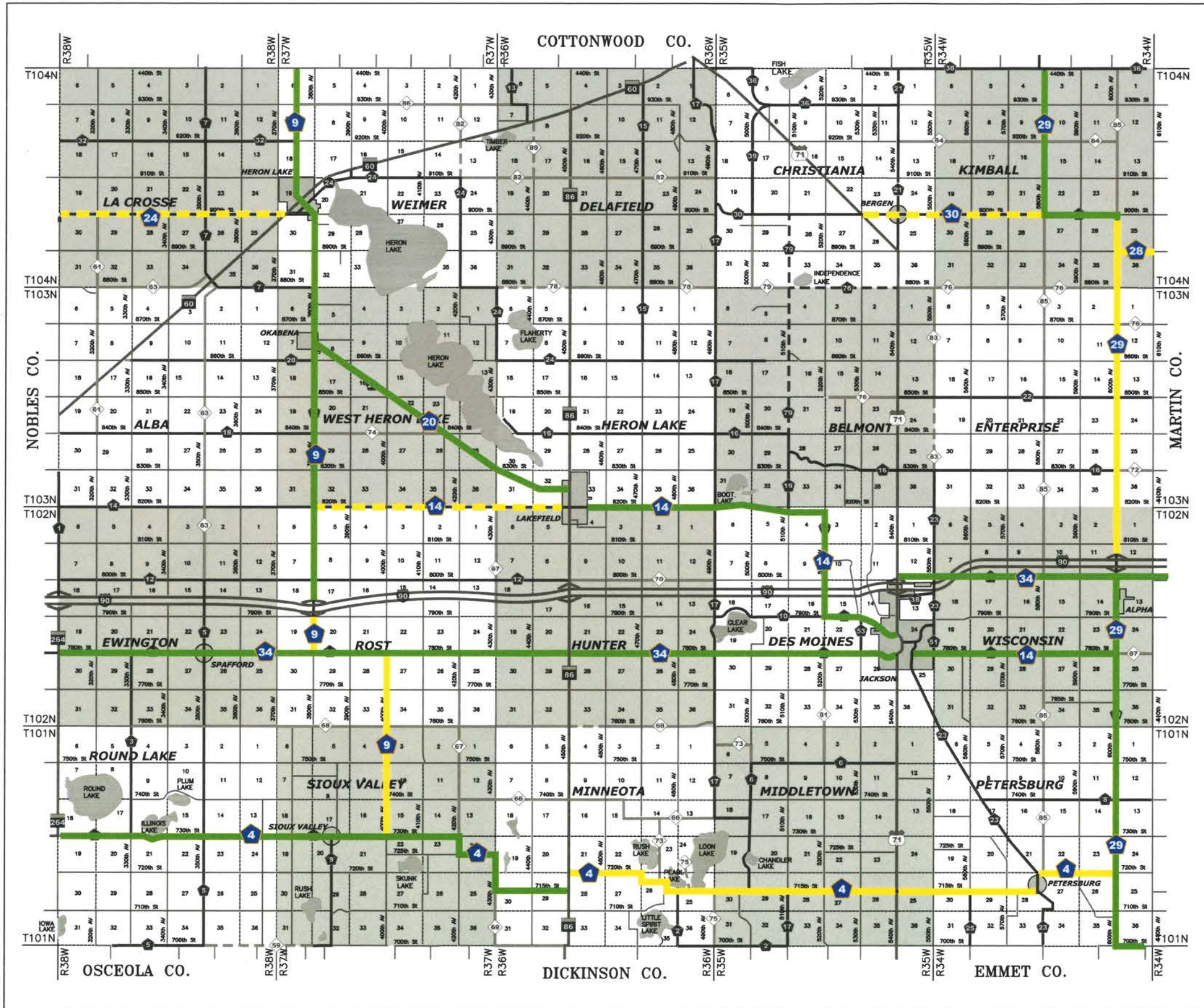
CITY OF _____

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Jackson at a duly authorized meeting thereof held on the _____ day of _____, _____.

SEAL

(Signature)

JACKSON COUNTY Reconstruction 20 year plan and past projects



- - - Reconstruction 20+ year plan
- Roads constructed to State Aid Standards



Request for Board Action
Agenda Item No. 6.1

Requested Board Date: 9/5/2023

Agenda Type: Regular

Estimated Time: 10 minutes

Department: Auditor/Treasurer

Presenter: Jill Horn

Recommendation: Approve

Item: Approve the Classification of Tax Forfeited Lands

Board Action Request:

Approve the Classification of Tax Forfeited Lands recommended and authorize the auditor/treasurer's office to request approval response from the Department of Natural Resources and the City/Township in which the parcels are located.

Background & Comments:

The classification process is further defined in the attachment and is required by state statute.

Attachments: Classification of Tax Forfeited Lands

Fiscal Impact: _____

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Classification of Tax Forfeited Lands

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "**conservation land**" or "**nonconservation land.**" Recommendations for classification have been submitted by the Jackson County Assessor and are summarized below, with the detailed sheets attached behind the summary document.

Once the classifications are approved, a letter will be sent to the organized town or incorporated municipality in which the land is located. The city council or town board will have 60 days from receipt of the County's written request for approval to respond in one of the following ways: 1. Approve the public sale; 2. Approve the private sale to adjacent land owners; 3. Disapprove of any conveyance or sale to anyone; or 4. Request the property be conveyed to the city or town itself. If no response is received within the 60 day period, the request is considered approved. If the town disapproves of the classification, the county board must follow the Classification Notice and Meeting procedures.

A letter will also be sent to the Department of Natural Resources to approve the classification and sale of the tax-forfeited lands.

2023 PROPERTIES TO BE CLASSIFIED		RECOMMENDED CLASSIFICATION	
Parcel ID and Brief Description		NonConservation	Conservation
01.021.0475	Sect 21 Twp 103 Range 038 840.36' x 431.03' Ex 252' x 432' PT E ½ SE ¼		X
15.007.0100	Sect 07 Twp 102 Range 037 490' x 495' in SW ¼ SW ¼ Ex .46 AC	X	
15.007.0200	Sect 07 Twp 102 Range 037 200' x 100' in SW ¼ SW ¼	X	
21.200.0400	340 Palmer St N, Alpha	X	
21.401.0170	110 Palmer St S, Alpha	X	
21.401.0340	Lots 1-4 & 16-22 Block 3, Alpha	X	
24.200.0960	306 Broadway Ave, Lakefield	X	
24.222.0160	the Northern Most 146" of Lot 18, Lakefield	X	
24.321.0020	306 Broadway Ave, Lakefield	X	
24.343.0380	307 3rd Ave W, Lakefield	X	
24.343.0390	309 3rd Ave W, Lakefield	X	
24.343.0400	Lot 22 Ex E 10' & All Lot 23, Block 9, Lakefield	X	
24.401.0690	202 Chicago St, Lakefield	X	
24.561.0460	110 Minnesota St S, Lakefield	X	
24.561.0570	202 Mill Road E, Lakefield	X	
24.561.0940	517 1st Ave S, Lakefield	X	
26.200.0300	Lot 7, Block 11, Wilder	X	
26.200.0315	Lot 8, Block 11, Wilder	X	
26.200.0320	Lot 10, Block 11, Wilder	X	

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op. Atty. Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R 01.021.0475** described as:

ALBA TOWNSHIP

R 01.021.0475

Real property in Jackson County, Minnesota, described as follows: A tract of land in the SE1/4 of Section 21, Township 103 North, Range 38, West of the Fifth Principal Meridian, Jackson County, Minnesota, described as follows: COMMENCING at the Southeast corner of said Section 21, thence North along the East line of said Section 21 a distance of 252.0 feet, thence West a distance of 432.0 feet, thence South a distance of 252.0 feet, thence East following the South line of said Section 21 a distance of 432.0 feet to the point of commencement.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R 01.021.0475** be classified as Conservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): Land has recorded road right of way easements. Documents attached.

May 24, 2016 1:50 PM

JACKSON COUNTY, MINN. Becky McCann - County Recorder

Highway Easement

Jackson County
State of Minnesota
Total Pages: 2

I (We) ~~Herman~~ Anna Lueck, a Widow of Brewster

in consideration of Ninety dollars only (\$90.00)

do hereby grant to the COUNTY OF JACKSON, MINNESOTA permission to enter upon my (our) land described as follows:

1/2 SE 1/4 Section 21-103-38

1/2 NE 1/4 Section 28-103-38

for a distance of an additional 17 feet along the present 2 rods from the centerline of the present road for the purpose of back sloping for snow and weed control in the construction of State Aid Road No. 2 and also grant to the COUNTY OF JACKSON the right to remove all trees and natural growth and the use of the earth to be used in the construction of said road within the limits above described. It is understood that the COUNTY OF JACKSON will sow down the ditches after completion of the grading with a good hay crop, and I (We) will have the privilege of harvesting this crop to my (our) own use, also it is understood that the County will furnish the labor to remove and reset the fence on the line 50 feet from centerline of new road.

It is further agreed that in heavy-cut sections, The County can slope back beyond the 17 feet to the limits shown on the grading plans, and to the extent of _____ acres.

It is also further agreed that the telephone company, either private or public can set the telephone pole on the line 49 feet from centerline, and that the wire or line overhang on either side of the pole can be up to 6 feet.

Dated this 17th day of June, 19 55.

Anna Lueck

STATE OF MINNESOTA

ss

COUNTY OF JACKSON

On this 20th day of June, 19 55, before me personally

FRANK B. KALASH
ATTORNEY AT LAW
FARMERS STATE BANK BUILDING
LAKEFIELD, MINNESOTA

June 20th, 1955

Mr. J. S. Richmond
Highway Engineer
Jackson, Minnesota

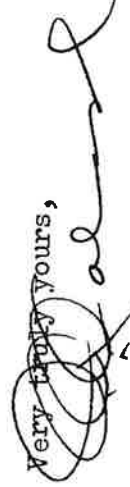
Dear Mr. Richmond:

Mrs. Anna Lueck is in my office with an easement and statement in connection with the Highway easement on S. P. A. R. No. 2 for right of way across the E $\frac{1}{2}$ SE $\frac{1}{4}$ 21 and N $\frac{1}{2}$ NE $\frac{1}{4}$ 28, all in 103, 38.

Both easement and the verified statement were made out in the names of both Herman and Anna Lueck but in talking with Mrs. Lueck it appears that this land was put in joint tenancy back in 1947 and Mr. Herman Lueck passed away in 1950 leaving her the sole owner. It maybe that she has never filed the proof of death showing it to be in her name alone.

Also ~~one~~ the descriptions you gave as the NE $\frac{1}{4}$ of Sec. 28. According to her she ~~only~~ owns the North half of this Northeast Quarter. She has executed both and the easement has been notarized and I am enclosing both to you herein and payment should be made direct to her, post office address is Brewster, Minnesota.

Very truly yours,



FBK:jcc
encs:

NO. 18-21

OWNER Junior Colby

Bonita Colby

RIGHT-OF-WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS That (I) (We) of the County of Jackson, State of Minnesota, hereinafter called "Owner", for a good and valuable consideration, the receipt whereof is hereby acknowledged, does hereby grant to the FEDERATED RURAL ELECTRIC ASSOCIATION, Jackson, Minnesota, (hereinafter called the Cooperative), its successors and assigns, forever, the right to enter for the purposes hereinafter provided upon the land of Owner situated in the County of Jackson, State of Minnesota, more particularly described as follows:

East Half of the Southeast Quarter (E $\frac{1}{2}$ SE $\frac{1}{4}$)

DESCRIPTION:

SECTION 21 TOWNSHIP 103 N. RANGE 38 W.

Owner hereby grants to Cooperative, its successors and assigns, forever, the right, privilege and easement to lay, construct, operate and maintain, on, under and across that part of the above described tract as specified below, and in or upon all streets, roads, or highways abutting said lands, an overhead distributing system and its appurtenances and/or underground cable lines for distributing electric energy, including all wires, cables, manholes, transformer enclosures, concrete pads, connection boxes, ground connections, attachments, equipment, accessories and appurtenances desirable in connection therewith.

Owner covenants that he is the owner in fee of the above described lands and agrees that all facilities erected hereunder shall remain the property of the Cooperative. Cooperative shall have the right to inspect, rebuild, remove, repair, improve and make such changes, alterations, substitutions and additions in and to its facilities as Cooperative may from time to time deem advisable.

Cooperative shall have the right to cut, trim, and control the growth of trees and shrubbery to provide adequate clearance or that may interfere or threaten to endanger operation and maintenance of said line or system. Cooperative shall also have the right to keep the easement clear of all other obstructions.

For the purpose of constructing, inspecting, maintaining or operating its facilities, Cooperative shall have the right of ingress to and egress from the easement over the lands of Owner adjacent to the easement and lying between public or private roads and the easement, such right to be exercised in such manner as shall occasion the least practicable damage and inconvenience to Owner.

Cooperative shall be liable for damages to growing crops, fences and tile caused by it in the construction, operation, maintenance or removal of said overhead or underground lines and appurtenances, or for such other damage as may be caused by Cooperative to the land of the Owner by reason of the negligence of its employees or agents.

Said distribution line shall be constructed on that part of the above described property which lies within 20 feet of each side of a centerline beginning at a point 1,230 feet West of the Southeast corner of the above said Section 21; and running thence in a Northeasterly direction for a distance of 300 feet, more or less, and there terminating at a transformer installation.

IN WITNESS WHEREOF, (I) (We) have duly executed this instrument this 8th

day of September, 19 78

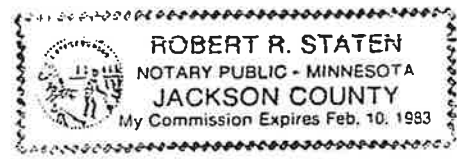
✓ Junior Colby
+ Bonita Colby

STATE OF MINNESOTA

COUNTY OF Jackson

On this 8th day of September, 19 78, before me a Notary Public within and for the County of Jackson, State of Minnesota, personally appeared Junior Colby and Bonita Colby to me personally known to be the persons described in and who executed the foregoing instrument and acknowledged that he ✓ executed the same as their free act and deed.

Robert R. Staten



THIS INSTRUMENT WAS DRAFTED BY:
FEDERATED RURAL ELECTRIC ASSOCIATION
JACKSON, MINNESOTA

173383

OFFICE OF COUNTY RECORDER
County of Jackson, Minn.

I hereby certify that the within instrument was filed in this office for record on this 15th day of Sept. A. D., 1978 at 11:25 o'clock P.M., and was duly recorded on Microfilm

173383

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R15.007.0100** described as: One Hundred Two (102) North, Range Thirty-seven (37), West of the Fifth Principal Meridian described as follows: Commencing at a point 325 east of the southwest corner of said Section 7; thence north parallel with the west line of said section 490 feet; thence east parallel with the south line of said Section 495 feet; thence south parallel with the west line of said section 490 feet; thence west along the south line of said Section 495 feet, more or less, to the point of beginning. EXCEPT that part of thereof described as follows: Commencing at a point 376 feet East of the Southwest corner of said Section 7; thence North 200 feet; thence East 100 feet; thence South 200 feet; thence West 100 feet to the point of commencement. Jackson County, Minnesota

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R15.007.0100** be classified as Nonconservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op. Atty. Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R15.007.0200** described as: All that part of the West Half of Southwest Quarter (W 1/2 SW 1/4) of Section Seven (7), Township One Hundred Two (102) North, Range Thirty-seven (37), West of the Fifth Principal Meridian, described as follows: Commencing at a point 376 feet East of the Southwest Corner of said Section 7; thence 200 feet North; thence East 100 feet; thence South 200 feet; thence West 100 feet to the point of commencement. Subject to road easements and other easements of record. Jackson County, Minnesota.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R15.007.0200** be classified as Nonconservation.

Signed: Karla Ambrose

Date: 8/11/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R21.200.0400** described as: Lots 38 Thru 40; Blk1

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R21.200.0400** be classified as Nonconservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): House /garage /shed : No value. Land value only.

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R21.401.0170** described as: Lots 1 Thru 7 & 11 Thru 19; BLK. Jackson County, Minnesota.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R21.401.0170** be classified as Nonconservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): Building has no value. Land value only.

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R21.401.0340** described as: Lots 1 Thru 4 & 16 Thru 22; BLK 3. Jackson County, Minnesota.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R21.401.0340** be classified as Nonconservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): Land

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op. Atty. Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review **Parcel Number R 24.222.0160** described as: Real property in Jackson County, Minnesota, described as follows: Commencing at a point of the Northwest Corner of Lot 18, Mrs. Berg's addition of the Village of Lakefield, now City of Lakefield, running thence in a South-easterly direction 298.75 feet more or less to the center of the abandoned Chicago, Milwaukee, St. Paul and Pacific Railway Company, thence in a westerly direction of 268 feet more or less, thence in a Northeasterly direction of 146 feet to the point of commencement.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R 24.222.0160** be classified as Nonconservation

Signed: _____

Karla Ambrose

Date: _____

8/24/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R24.321.0020** described as: Lot One (1) and the North Half (N 1/2) of Lot Two (2), Block Nine (9), Griffin' s Addition to the Village (now City) of Lakefield, and the 20 foot vacated alley, lying between said above described tracts; the Westerly half of the vacated alley appurtenant to the above described tract of land lying in Block Eight (8) and Southerly of the South line of the North Half N1/2) of Lot Two (2) in Block Nine (9); excepting therefrom the following described tract of land, to -wit:, Starting at the Northeast corner of Lot One 1), Block Nine (9), of said Griffin's Addition to the Village (now City) of Lakefield, thence West 66 feet, thence South 64 feet, thence East 18 feet, thence South 61 feet, thence East 48 feet, to the East line of Lot Two (2), in said Block, thence North 125 feet to the place of beginning.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R 24.321.0020** be classified as Nonconservation.

Signed: Karla Ambrose

Date: 8/11/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review **Parcel Number R 24.343.0380** described as: Lot Eighteen (18), Block Nine (9), Hollister's Third Addition to the City of Lakefield, Minnesota.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R 24.343.0380** be classified as nonconservation.

Signed: Karla Ambrose Date: 8/24/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R24.343.0390** described as: Lot Nineteen (19) and the East 15 feet of Lot Twenty (20), Block Nine (9), Hollister's Third Addition to the City of Lakefield, Minnesota in the Auditor/Treasurer's Office, the Property is further identified as P.I.D. No. R 24.343.0390

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R24.343.0390** be classified as Nonconservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R24.343.0400** described as: Commencing at a point 789 feet West of the Northeast Corner of the South Half (S 1/2) of the Southeast Quarter (SE 1/4), thence running West 454 feet to the former railroad Right-Of-Way, thence in the Southeast direction 503 feet along the North line of said railroad Right-of-way to a point due South of the point of commencement, except that parcel conveyed on microfilm #157990; and also commencing at a point 864 feet West of the Northeast corner of the South Half (S 1/2) of the Southeast Quarter (SE 1/4) of Section Thirty-two (32), thence South and parallel with the East line of Section Thirty-two (32), to the Northeast boundary line of the abandoned railroad Right-of-way, which is the point of beginning; thence Northwest along the said boundary line 425.1 feet more or less to the intersection of said boundary line with the North line of the South Half (1/2) of the Southeast Quarter (SE 1/4) of Section Thirty-two (32), thence South and parallel with the East line of Section Thirty-two (32) to the centerline of the railroad track, as formerly located, thence Southeast along the former centerline 425.1 feet to the point directly South of the point of beginning thence North to the point of beginning; Section Thirty-two (32), Township One Hundred Three (103), Range Thirty-six (36) and also: in Hollister's Third Addition: Lot Twenty-two (22) except the East 10 feet and all lot Twenty-

three (23), Block Nine (9) all in the City of Lakefield in the Auditor/Treasurer's Office, the Property is further identified as P.I.D. No. R 24.343.0400.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R24.343.0400** be classified as Nonconservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R24.401.0690** described as: Lot Number Seven (7) in Block Number Eight (8) and South Half (S 1/2) of Lot Number Eight (8) in Block Number (8), all in A. R. Kilen's Addition to the Village (now City) of Lakefield, Minnesota.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R 24.401.0690** be classified as NonConservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

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In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R24.561.0460** described as: Lot Seven (7), Block Five (5), South Lakefield, City of Lakefield, Minnesota in the Auditor/Treasurer's Office, the Property is further identified as P.I.D. No. R 24.561.0460.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R24.561.0460** be classified as Nonconservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R24.561.0570** described as: Lots One (1), Two (2), Nineteen (19) & Twenty (20), Block Six (6), South Lakefield, Jackson County, Minnesota in the Auditor/Treasurer's Office, the Property is further identified as P.I.D. No. R 24.561.0570.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R24.561.0570** be classified as Nonconservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
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INFORMATION USED FOR CLASSIFICATION

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CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review parcel **R24.561.0940** described as:

Lots Six (6) and Seven (7), Block Eight (8), South Lakefield, City of Lakefield, Minnesota, including a utility easement granted to the City of Lakefield under and through the Easterly 15 feet of Lots 6 and 7, Block 8, South Lakefield, City of Lakefield.

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R 24.561.0940** be classified as nonconservation.

Signed: Karla Ambrose Date: 8/11/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
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INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review **Parcel Number R 26.200.0300** described as: Lot Seven (7), Block Eleven (11), Village of Wilder

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R 26.200.0300** be classified as nonconservation.

Signed: Karla Ambrose Date: 8/24/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
4. To encourage both agricultural and nonagricultural economic development in the areas of the state best suited for each.

INFORMATION USED FOR CLASSIFICATION

In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

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CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review **Parcel Number R 26.200.0315** described as: Lot Eight (8), Block Eleven (11), Village of Wilder

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R 26.200.0315** be classified as nonconservation.

Signed: Karla Ambrose Date: 8/24/2023

Notes (if any): _____

REQUEST FOR CLASSIFICATION OF TAX-FORFEITED LAND

CLASSIFICATION OF TAX-FORFEITED LAND SECTION 6715

Before anything else can be done with a parcel of tax-forfeited land, the county board is to classify the parcel as "conservation land" or "nonconservation land." The classification should take place within a reasonable time after the forfeiture. (M.S. 282.01, Subd. 1; Op.Atty.Gen., 425-C, 6/3/55)

CRITERIA FOR CLASSIFICATION

The county board is to use the following criteria to decide whether to classify a parcel of tax-forfeited land as "conservation land" or as "nonconservation land." (M.S. 282.01, Subd. 1)

1. The present use of all parcels of property adjacent to the tax-forfeited land.
2. The potential productivity of the soil that is part of the tax-forfeited land.
3. The character of any forests or other vegetation growing on the tax-forfeited land.
4. The existing and potential accessibility of the tax-forfeited land to established roads, schools, and other public services.
5. The suitability or desirability of the tax-forfeited land for particular uses.

GOALS OF CLASSIFICATION

The classification of a parcel of tax-forfeited land as "conservation land" or "nonconservation land" is intended to achieve the following set of goals. (M.S. 282.01, Subd. 1)

1. To encourage the most economical and efficient use of the property for transportation, roads, water supply, drainage, sanitation, education, and recreation.
2. To reduce local and state governmental expenses.
3. To conserve and develop the state's natural resources.
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In making the classification, the county board is authorized to use any information made available by any office or department of the federal, state, or local government, or by any other person or agency possessing pertinent information at the time the classification is made. (M.S. 282.01, Subd. 1)

AUTHORITY FOR RECLASSIFICATION

The county board may reclassify any parcel of tax-forfeited land at any time in order to enhance the sale of the parcel. Exception: Tax-forfeited land classified as "conservation land" and held by the state free of any trust for the local taxing districts may not be reclassified. (M.S. 282.01, Subd. 1) Any reclassification of a parcel of tax-forfeited land is to be approved by the DNR and the city or town in which the property is located in the same manner that the original classification had to be approved.

CLASSIFICATION RECOMMENDATION REQUEST

It is hereby requested that the Jackson County Assessor review **Parcel Number R 26.200.0320** described as: Lot Ten (10), Book Eleven (11), Village of Wilder

RECOMMENDATION FOR CLASSIFICATION

I, Karla Ambrose, acting Jackson County Assessor, do hereby recommend that parcel **R 26.200.0320** be classified as nonconservation.

Signed: Karla Ambrose Date: 8/24/2023

Notes (if any): _____



Request for Board Action
Agenda Item No. 4.2

Requested Board Date: 9/5/2023

Agenda Type: Regular

Estimated Time: 5 minutes

Department: Administrator

Presenter: Ryan Krosch

Recommendation: Approve

Item: 2024 Preliminary Property Tax Levy and Setting the 2024 Levy and Budget Public Comment Meeting

Board Action Request:

Approve the attached resolution adopting the 2024 Jackson County preliminary property tax levy and setting the budget and levy public comment meeting.

Background & Comments:

The attached resolution sets the 2024 preliminary County property tax levy at \$13,178,388. This amount can be lowered but not increased when setting the 2024 final tax levy in December.

As discussed at the August 29 Board Work Session, the proposed 2024 tax levy is a 5.64% increase from the 2023 tax levy. Five percent of this increase is for the bond payment on the new law enforcement center and government center with the remain .64% increase covering all other cost increases. The attached budget and tax information highlights some of the increases and decreases to the overall budget and the impact of the proposed levy increase to various property owners.

The attached resolution also sets Thursday, December 7, 2023 at 6 p.m. as the 2024 tax levy and budget public comment meeting.

Attachments: Resolution, 2024 budget and tax levy information

Fiscal Impact: \$13,178,388 proposed tax levy

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-24
RESOLUTION ADOPTING THE 2024 JACKSON COUNTY PRELIMINARY PROPERTY TAX LEVY
AND SETTING THE BUDGET AND LEVY PUBLIC COMMENT MEETING

WHEREAS, the Jackson County Budget Committee and County Board have met to review the 2024 Jackson County preliminary budget and property tax levy; and

WHEREAS, to be in compliance with Minnesota Statute 275.065, the 2024 preliminary levy must be adopted and certified on or before September 30, 2023, and

WHEREAS, in further accordance with M.S. 275.065, taxing authorities must provide the county auditor, on or before the time it certifies its preliminary levy, with the time and place of a meeting in which the budget and levy will be discussed and public input allowed, and

WHEREAS, said meeting must occur after November 24, must not be held before 6:00 p.m. and must occur before the final 2024 budget and levy are approved.

NOW THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners does hereby adopt the 2024 preliminary property tax levy for Jackson County in the amount of \$13,178,388.

Fund	2024 Levy	2024 CPA Distribution	2024 Adjusted Levy
General	\$8,399,798.00	\$454,367.00	\$7,945,431.00
Public Works	\$2,947,851.00	\$159,457.00	\$2,788,394.00
Library	\$588,432.00	\$31,830.00	\$556,602.00
Bonds	\$1,995,926.00	\$107,965.00	\$1,887,961.00
Total	\$13,932,007.00	\$753,618.00	\$13,178,388.00

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Jackson County Board of Commissioners does hereby establish Thursday, December 7, 2023 at 6:00 p.m. at the County Board Room, Jackson County Courthouse, 405 Fourth Street, Jackson, MN as the designated meeting to discuss the 2024 proposed County levy and budget and to allow public input regarding these items.

Duly passed and adopted this 5th day of September, 2023.

ATTEST:

Jackson County Board of Commissioners
Phil Nasby, Chair

Ryan Krosch, County Administrator

Proposed 2024 Jackson County Levy and Budget



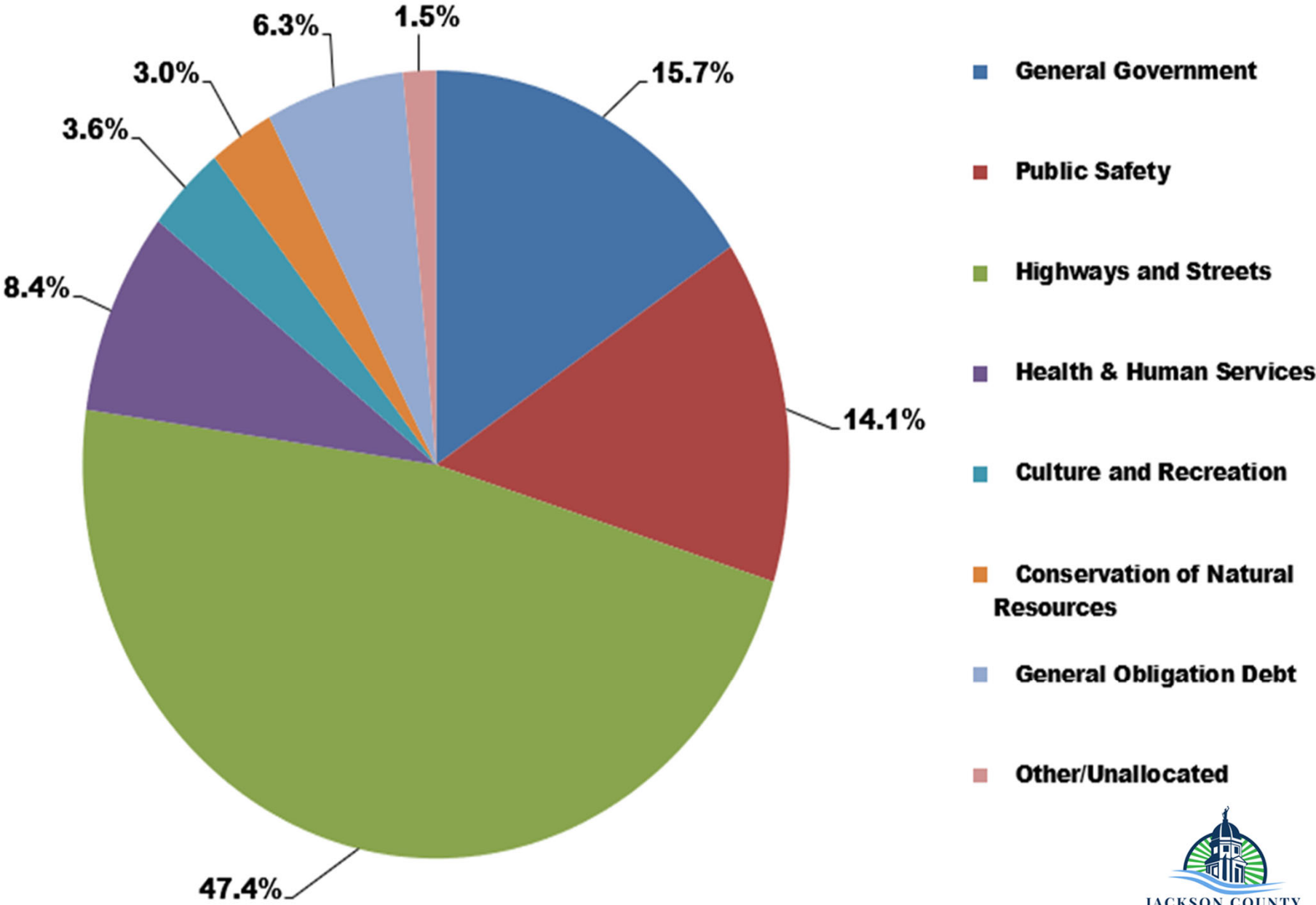
August 29, 2023

2024 Proposed Budget & Tax Levy



- Total 2024 Budgeted Expenses
- 2024 Preliminary Levy
- Key 2024 Budget Increases
- Key 2024 Budget Decreases
- County Program Aid
- Wages
- Health Insurance
- New Positions Requests
- Appropriations
- New Law Enforcement Center/Government Center Financing
- Estimated Tax Impact
- Recycling assessment

2024 Total Budgeted Expenses = \$31,560,670



Jackson County 2024 Preliminary Levy



Jackson County 2024 Budget Preliminary - Updated 8/29/2023								
Fund	2023 Levy	2024 Levy	2024 Distribution	2024 CPA Distribution	2023 Adjusted Levy	2024 Adjusted Levy	Increase (Decrease)	% Increase (Decrease)
General	\$9,154,828.00	\$8,399,798.00	60.291%	\$454,367.00	\$8,751,410.00	\$7,945,431.00	(\$805,979.00)	-9.21%
Public Works	\$2,495,505.00	\$2,947,851.00	21.159%	\$159,457.00	\$2,385,539.00	\$2,788,394.00	\$402,855.00	16.89%
Library	\$563,349.00	\$588,432.00	4.224%	\$31,830.00	\$538,524.00	\$556,602.00	\$18,078.00	3.36%
Bonds	\$835,938.00	\$1,995,926.00	14.326%	\$107,965.00	\$799,101.00	\$1,887,961.00	\$1,088,860.00	136.26%
Total	\$13,049,620.00	\$13,932,007.00	100.00%	\$753,618.00	\$12,474,574.00	\$13,178,388.00	\$703,814.00	5.64%
			2023 CPA Increase	\$575,046 \$178,572				



Key factors in 2024 preliminary levy increase

- \$ 432,000 - Wage and related payroll tax increase
 - \$ 90,000 - Benefit costs increase (PERA, health, health savings, dental, life)
 - \$ 73,000 – Additional IT data processing and related services (New tax and assessing software program)
 - \$ 95,000 – Public Works diesel fuel
 - \$ 292,000 – Public Works equipment
 - \$ 624,000 – Bond payment for new law enforcement center/government center project
-
- \$ 1.6 million - Total key increases

*All amounts are rounded



Key factors used to decrease 2024 levy

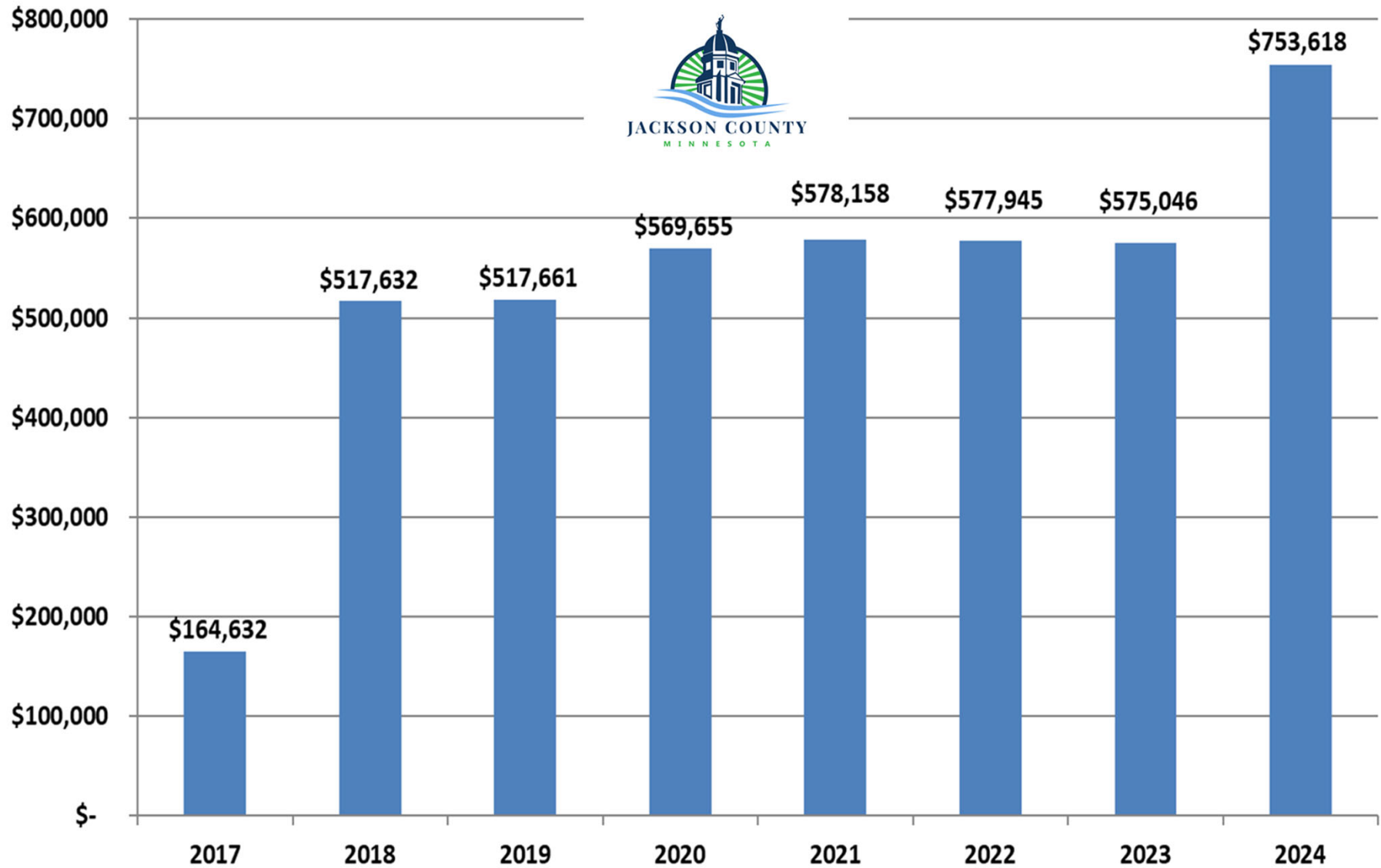
- \$(179,000) - Additional County Program Aid revenue
- \$(189,000) – Additional probation funding
- \$(350,000) – Additional interest income
- \$(112,000) – Reduced cost for DVHHS based on new census funding calculation

- \$(830,000) – Total key decreases

*All amounts are rounded



County Program Aid



Wages



- 3% general wage increase negotiated with all unions for 2024-2026
- 3% general wage increase budgeted for all union and nonunion staff for 2024
- Performance step increases budgeted for all union and nonunion staff for 2024

2024 Health Insurance Rates - 6.1% Increase

\$5000/\$10,000 NO 4Q CARRYOVER	Monthly				Annual			H S A		Total Annual County Contribution
	Premium	Employee	County	County Share of Premium	Premium	Employee	County	Monthly	Annual County Contribution	
Single	\$844.84	\$42.24	\$802.60	95.00%	\$10,138.08	\$506.90	\$9,631.18	\$153.50	\$1,842.00	\$11,473.18
Family	\$2,540.86	\$254.08	\$2,286.78	90.00%	\$30,490.32	\$3,048.91	\$27,441.41	\$299.20	\$3,590.40	\$31,031.81
Married EE	\$2,540.86	\$127.04	\$2,413.82	95.00%	\$30,490.32	\$1,524.52	\$28,965.80	\$267.40	\$3,208.80	\$32,174.60
\$3500/\$7000 NO 4Q CARRYOVER	Monthly				Annual			H S A		Total Annual County Contribution
Premium	Employee	County	County Share of Premium	Premium	Employee	County	Monthly	Annual County Contribution		
Single	\$924.00	\$320.04	\$603.96	65.36%	\$11,088.00	\$3,840.48	\$7,247.52	\$126.00	\$1,512.00	\$8,759.52
Family	\$2,778.94	\$1,075.18	\$1,703.76	61.31%	\$33,347.28	\$12,902.16	\$20,445.12	\$263.50	\$3,162.00	\$23,607.12
Married EE	\$2,778.94	\$849.54	\$1,929.40	69.43%	\$33,347.28	\$10,194.48	\$23,152.80	\$233.50	\$2,802.00	\$25,954.80
\$2600/\$5200 NO 4Q CARRYOVER	Monthly				Annual			VEBA		Total Annual County Contribution
Premium	Employee	County	County Share of Premium	Premium	Employee	County	Monthly	Annual County Contribution		
Single	\$1,009.90	\$386.74	\$623.16	61.71%	\$12,118.80	\$4,640.88	\$7,477.92	\$110.00	\$1,320.00	\$8,797.92
Family	\$3,037.26	\$1,318.60	\$1,718.66	56.59%	\$36,447.12	\$15,823.20	\$20,623.92	\$254.76	\$3,057.12	\$23,681.04
Married EE	\$3,037.26	\$1,092.70	\$1,944.56	64.02%	\$36,447.12	\$13,112.40	\$23,334.72	\$224.50	\$2,694.00	\$26,028.72
Estimated 2024 Total County Cost									\$2,032,098	



New Position Requests



- Network/Cybersecurity Specialist – IS Department: 50% funded for 2024; budget the remaining cost in 2025; DVVHS will help pay for position
- Accounting Specialist – Administration: 50% funded for 2024; budget the remaining cost in 2025; part of the Auditor/Treasurer, Assessor, Recorder & Administration restructuring plan



2024 Budgeted Appropriations

<u>Entity</u>	<u>2023 Budget</u>	<u>2024 Budget</u>	<u>Change</u>	<u>Notes</u>
SW MN Arts Council	\$750	\$750	\$0	
Historical Society	\$51,000	\$51,000	\$0	
Ag Society/Fair Board	\$40,000	\$40,000	\$0	
Ambulance Service	\$45,000	\$50,000	\$5,000	
United Community Action Partnership	\$5,500	\$5,500	\$0	
Greater Blue Earth River Basin Alliance	\$1,619	\$1,619	\$0	
Food Shelf	\$6,500	\$6,500	\$0	No request made
Rural MN Energy Board	\$2,500	\$2,500	\$0	
SW Initiative Foundation	\$3,800	\$3,800	\$0	
SW MN Workforce Center	\$2,730	\$2,730	\$0	
Plumb Creek Library System	\$3,250	\$3,250	\$0	
SW Regional Solid Waste	\$2,500	\$2,500	\$0	
MN Rural Counties	\$0	\$2,200	\$2,200	new
Small Business Development Center	\$0	\$3,250	\$3,250	new
Southern MN Tourism Association	\$0	\$499	\$499	new, qtrly mtgs.; 36 counties
Explore SW MN	\$0	\$1,500	\$1,500	new, 9 county region

New Law Enforcement Center/Government Center Financing

Uses of Funds:

Project Estimated Cost	\$42,500,000	*
<u>Debt Issuance Fees, Capitalized Interest</u>	<u>\$2,121,024</u>	
TOTAL	\$44,621,024	

Sources of Funds:

Bond Proceeds	\$35,880,000
Cash Reserves	\$7,496,418
Reoffering Premium from Bond Sale	<u>\$1,244,606</u>
TOTAL	\$44,621,024

* Construction Document estimate.



New Law Enforcement Center/Government Center Financing

Bond Payment Scenarios:

25 year payment schedule

Interest rate 4.0% (6/28/23 rates)

Debt issued 11/7/2023

First annual PI payment 2/1/2026; Levy 2025 \$2,470,836

Annual Bond Payment Sources:

Tax Levy; already levied in 2023 for the project	\$537,833	
New Tax Levy; levy in 2024	\$623,730	
New Tax Levy; Levy in 2025	\$169,273	
Wind Production Tax	\$500,000	Based on 2023 tax received; subject to annual changes
1% Sales Tax *	<u>\$640,000</u>	Needs voter approval; part paid by nonresidents*
TOTAL	\$2,470,836	

* If a 1% sales tax is not approved at the November 2024 election, an additional 4.9% tax levy increase would be needed in 2025.



New Law Enforcement Center/Government Center Financing

- Options to reduce annual bond payment:
 - Increase cash contribution upfront
 - Pay accrued interest upfront
 - Use construction interest earning to reduce debt
 - Extend the payments to 30 years – \$4.38 million of additional interest costs

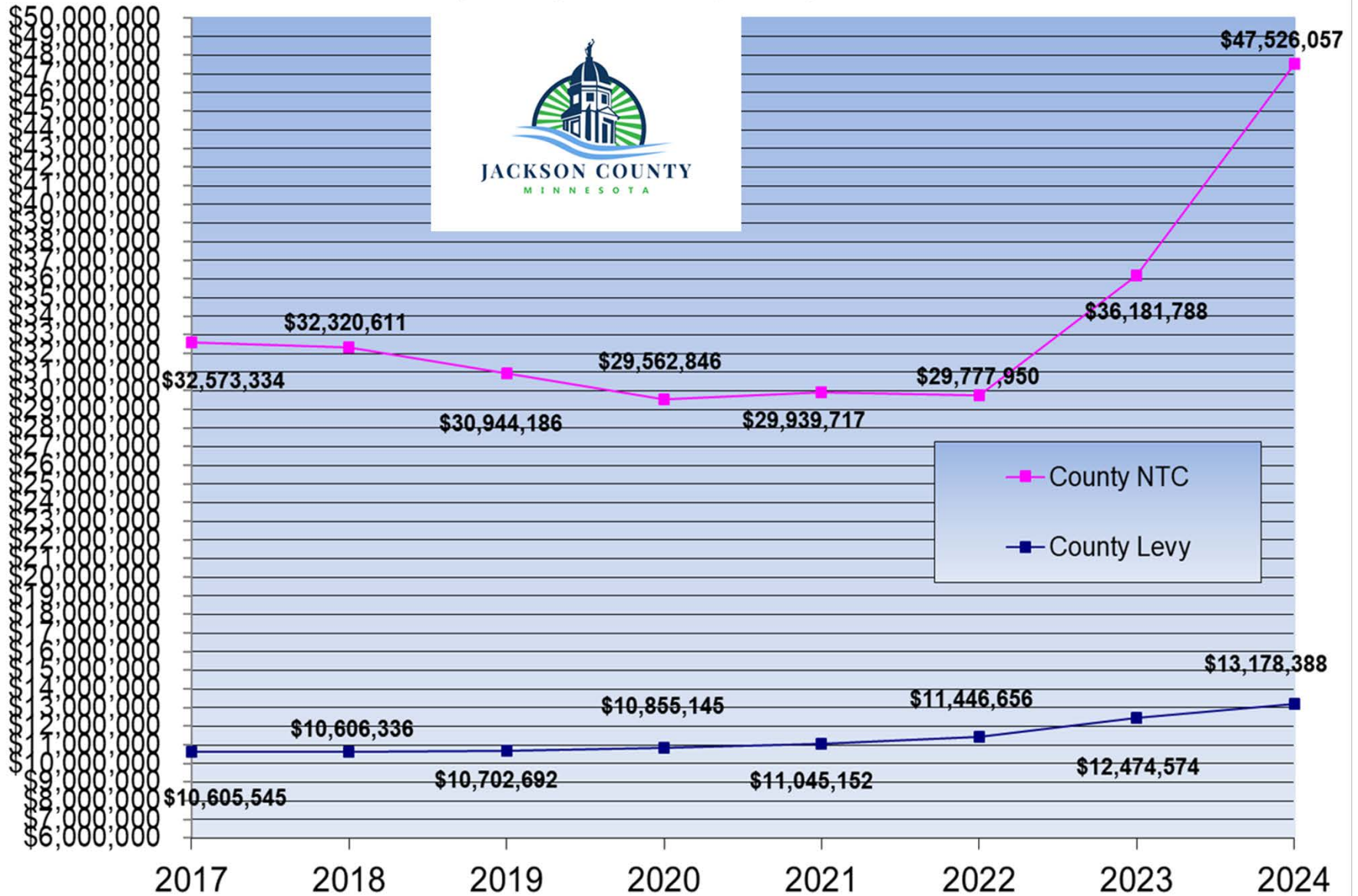


Estimated Tax Impact –5.64% Tax Levy Increase

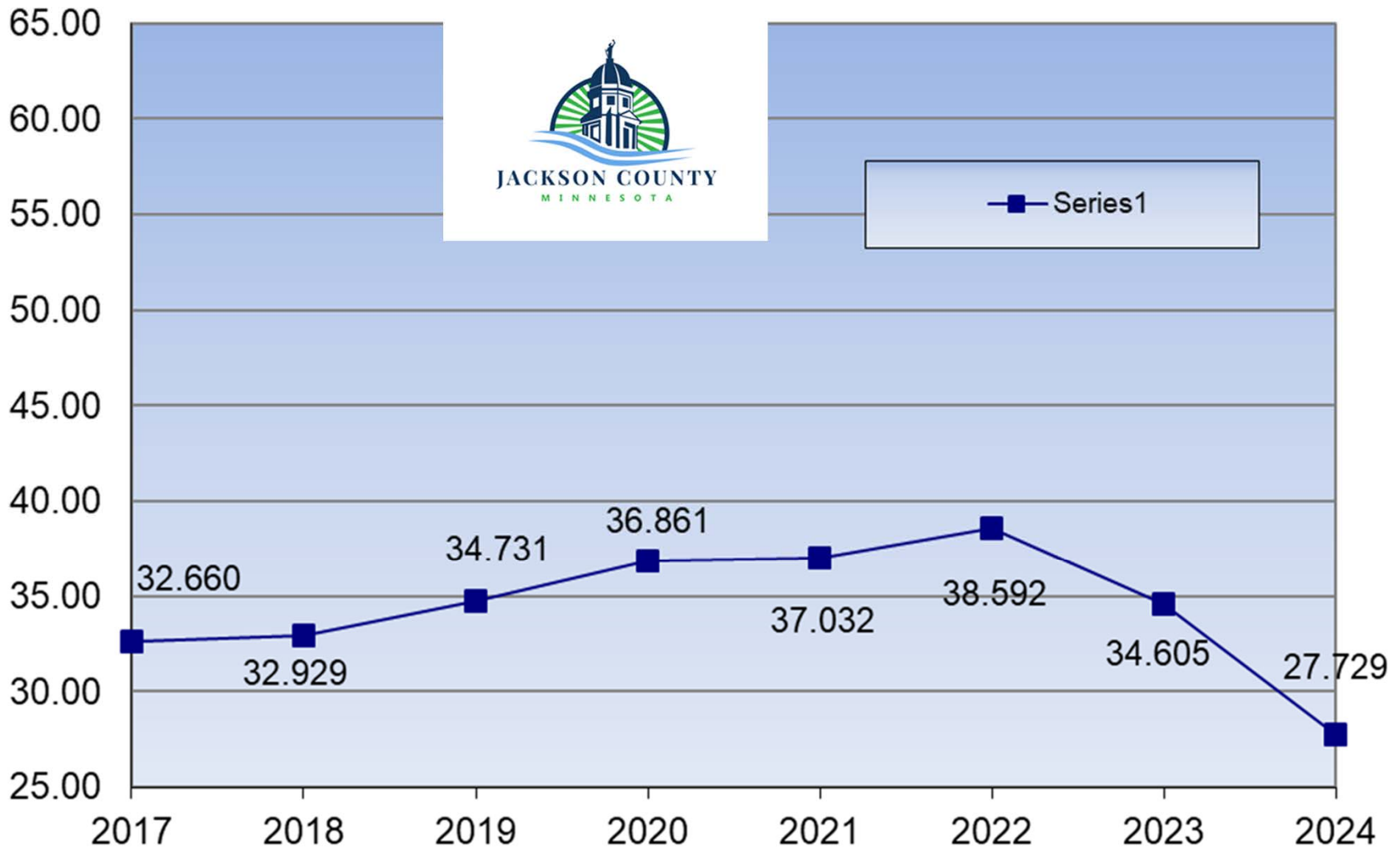
- Tax Capacity
- Tax Rate
- Property Tax Examples



County Levy/Tax Capacity



Jackson County Tax Rate



County Taxes Payable 2023 vs 2024

2024 PRELIMINARY LEVY

\$ 13,178,388

2024 Rate -

27.729%

2023 Rate - 34.605%

Taxable Market Values:

	2023	2024	Difference	%
Taxable Market Value	3,971,438,001	5,153,813,800	1,182,375,799	29.8%
Total EMV New Improvements	10,353,700	11,022,800	669,100	6.5%

Tax Capacities:

	2023	2024	Difference	%	Tax Collected	Percent of Levy
AG:						
Ag Homestead (HG1A)	919,097	1,329,866	410,769	44.7%	368,755.40	2.80%
Remaining Ag HS & NHS	25,277,727	34,747,081	9,469,354	37.5%	9,634,935.95	73.11%
Total Ag Net Tax Capacity	26,196,824	36,076,947	9,880,123	37.7%	10,003,691	75.91%
NON AG:						
Residential	4,199,164	4,558,514	359,350	8.6%	1,264,019.57	9.59%
Commercial 3A	2,969,531	3,332,743	363,212	12.2%	924,128.43	7.01%
Non Homestead (includes rentals)	459,010	1,213,262	754,252	164.3%	336,422.55	2.55%
Total Non Ag Net Tax Capacity	7,627,705	9,104,519	1,476,814	19.4%	2,524,571	19.16%
Personal Property:						
Utilities/Dist.-Transm. Lines	2,628,494	2,627,722	(772)	0.0%	728,635	5.53%
Gross Tax Capacity	36,453,023	47,809,188	11,356,165	31.2%	13,256,897	
Less: TIF	(215,299)	(227,195)	(11,896)	5.5%	-62,998	-0.48%
Less: Powerline	(55,936)	(55,936)	-	0.0%	-15,510	-0.12%
TOTAL NET TAX CAPACITY*	36,181,788	47,526,057	11,344,269	31.4%	13,178,388	100.00%



Example of Tax Increase on County Portion of Taxes

Tax Examples	Tax Year	EMV	TMV	NTC	Rate	County Portion
Homestead Residential With a no value change	2024	200,000	180,760	1,808	27.729%	\$501
	2023	200,000	180,760	1,808	34.605%	\$626
	Increase/(Decrease)					-\$124
Homestead Residential 20% With an estimated Value Increase of:	2024	240,000	224,360	2,244	27.729%	\$622
	2023	200,000	180,760	1,808	34.605%	\$626
	Increase/(Decrease)					-\$3
Commercial/Industrial/Rentals 2.5% With an estimated Value Increase of:	2024	512,500	512,500	9,500	27.729%	\$2,634
	2023	500,000	500,000	9,250	34.605%	\$3,201
	Increase/(Decrease)					-\$567
House Garage + 1 ACRE 35% (HGA Value Increase Estimate)	2024	270,000	224,360	2,244	27.729%	\$622
	2023	200,000	180,760	1,808	34.605%	\$626
AG Homestead Tillable 35% (Value Increase Estimate)	2024	810,000	810,000	4,050	27.729%	\$1,123
	2023	600,000	600,000	3,000	34.605%	\$1,038
Total Estimated 2024 County Tax	2024	\$1,745				
Total Estimated 2023 County Tax	2023	\$1,664				
Increase/(Decrease)		\$81				
AG Non-Homestead Tillable 35% (Value Increase Estimate)	2024	810,000	810,000	8,100	27.729%	\$2,246
	2023	600,000	600,000	6,000	34.605%	\$2,076
	Increase/(Decrease)					\$170





Recycling Assessment – 2024 - 2027

- New contract with Waste Management for 2024 – 2027
- Current household annual assessment: \$25/household for rural collection sites and \$47/household for curbside collection
- Proposed new household annual assessment: \$50/household for rural collection sites and \$54/household for curbside collection

Questions? Discussion.





Drainage Authority Request for Action
Agenda Item No. 2.1

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: 1 minutes

Department: Auditor/Treasurer

Presenter: Kelly Rasche

Recommendation: Approve

Item: Approve Drainage Authority Board Minutes of August 15, 2023

Drainage Authority Action Request:

Background & Comments:

Attachments: Minutes Draft

Fiscal Impact: _____

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

PROCEEDINGS OF THE JACKSON COUNTY DRAINAGE AUTHORITY, JACKSON COUNTY, MINNESOTA
August 15, 2023

DRAFT

The Drainage Authority of Jackson County, Minnesota met in regular session, in the Jackson County Courthouse Board Room, 405 Fourth Street, City of Jackson, Minnesota, on August 15, 2023

Jackson County Drainage Authority Present

Phil Nasby, James Eigenberg, Scott McClure, Don Wachal and Roger Pohlman

Others Present

County Attorney Kristie Meyeraan, Drainage Coordinator Kelly Rasche, County Administrator Ryan Krosch

CALL TO ORDER

Drainage Authority Board Chair Phil Nasby called the meeting order at 10:07 a.m.

1.1 **Motion was made by Commissioner Wachal and seconded by Commissioner McClure** to adopt the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner McClure and seconded by Commissioner Pohlman to approve the Consent Agenda. The motion carried unanimously.

2.1 **Approval of Minutes of August 1, 2023**

ADJOURN

Chair Nasby adjourned the meeting at 10:20 a.m.

Approved this ___ day of _____ 2023

JACKSON COUNTY DRAINAGE AUTHORITY

Phil Nasby, Drainage Authority Chair

ATTEST: _____
Kevin Nordquist, Auditor/Treasurer



Drainage Authority Request for Action
Agenda Item No. 2.2

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: 1 Minute

Department: Auditor/Treasurer

Presenter: Kelly Rasche

Recommendation: Approve

Item: Judicial Ditch 8 Repair Noomen Excavating Pay Request #5

Drainage Authority Action Request:

Approve Pay Request #5 to Noomen Excavating in the amount of \$194,958.50 and authorize payment

Background & Comments:

Construction Bid with change orders to date is \$1,123,063.44. This pay request brings the total paid to the contractor \$1,038,844. This contract is approximately 92% complete.

Attachments: Pay Request Details

Fiscal Impact: \$194,958.50 from JD 8 drainage system funds

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Completed Bid Items

ISG
 Jackson County
 Judicial Ditch No. 8 Repair
 Jackson County Drainage Authority

Pay Request 5
 7/22/2023 To 8/21/2023

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
01.7113.1000.01	MOBILIZATION	LS	1.00	\$ 52,500.00	\$ 52,500.00	0.00	\$ -	1.00	\$ 52,500.00	0.00	\$ -	\$ -
31.2311.1000.03	DITCH CLEANING (10' WIDE DITCH BOTTOM)	LF	4490.00	\$ 7.50	\$ 33,675.00	0.00	\$ -	4490.00	\$ 33,675.00	0.00	\$ -	\$ -
31.2311.1000.03	DITCH CLEANING (6' WIDE DITCH BOTTOM)	LF	22910.00	\$ 6.00	\$ 137,460.00	5800.00	\$ 34,800.00	23150.00	\$ 138,900.00	0.00	\$ -	\$ -
31.2311.1000.03	DITCH SIDESLOPE REPAIR	LF	32100.00	\$ 7.50	\$ 240,750.00	6552.00	\$ 49,140.00	27839.00	\$ 208,792.50	0.00	\$ -	\$ (31,957.50)
31.2316.1000.05	TOP SOIL STRIP & PLACE SPOILS	AC	38.00	\$ 2,500.00	\$ 95,000.00	4.66	\$ 11,650.00	23.92	\$ 59,810.00	0.00	\$ -	\$ (35,190.00)
31.2500.1000.03	INSTALL FLOTATION SILT CURTAIN	EA	1.00	\$ 1,800.00	\$ 1,800.00	0.00	\$ -	1.00	\$ 1,800.00	0.00	\$ -	\$ -
31.3700.1000.07	CLASS III RIPRAP WITH GEOTEXTILE FABRIC (FOR ASIRO)	CY	90.00	\$ 85.00	\$ 7,650.00	0.00	\$ -	160.00	\$ 13,600.00	0.00	\$ -	\$ -
31.3700.1000.07	CLASS III RIPRAP WITH GEOTEXTILE FABRIC	CY	311.00	\$ 85.00	\$ 26,435.00	175.00	\$ 14,875.00	596.00	\$ 50,660.00	0.00	\$ -	\$ 5,950.00
31.3700.1000.07	RIPRAP CHECK DAM	EA	5.00	\$ 5,000.00	\$ 25,000.00	1.00	\$ 5,000.00	5.00	\$ 25,000.00	0.00	\$ -	\$ 24,225.00
32.9219.1000.04	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 3	SY	17040.00	\$ 1.92	\$ 32,716.80	8047.00	\$ 15,450.24	22151.00	\$ 42,529.92	0.00	\$ -	\$ -
32.9219.1000.04	SEED MIX CP21 NATIVE CRP BUFFER MIX WITH TYPE 3 MULCH	AC	6.45	\$ 1,985.00	\$ 12,803.25	3.80	\$ 7,543.00	11.10	\$ 22,033.50	0.00	\$ -	\$ 9,813.12
32.9219.1000.10	16.5' BUFFER STRIP SEEDING	AC	20.35	\$ 2,050.00	\$ 41,717.50	4.80	\$ 9,840.00	8.82	\$ 18,081.00	11.53	\$ 23,636.50	\$ -
32.9219.1000.10	SIDESLOPE SEEDING	AC	14.90	\$ 5,945.00	\$ 88,591.55	3.47	\$ 20,629.15	16.57	\$ 98,508.65	0.00	\$ -	\$ 9,917.10
33.0513.1000.02	INSTALL 24-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	2.00	\$ 2,148.67	\$ 4,297.34	1.00	\$ 2,148.67	2.00	\$ 4,297.34	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 18-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	2.00	\$ 1,831.24	\$ 3,662.48	0.00	\$ -	2.00	\$ 3,662.48	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 15-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	3.00	\$ 1,831.24	\$ 5,493.72	0.00	\$ -	2.00	\$ 3,662.48	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 12-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	1.00	\$ 1,730.00	\$ 1,730.00	1.00	\$ 1,730.00	1.00	\$ 1,730.00	0.00	\$ -	\$ (1,831.24)
33.0513.1000.02	INSTALL 12-INCH ASI RISER ASSEMBLY W/STOTTED HICKENBOTTOM	EA	1.00	\$ 1,769.53	\$ 1,769.53	0.00	\$ -	1.00	\$ 1,769.53	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 8-INCH ASI RISER ASSEMBLY W/STANDARD HICKENBOTTOM	EA	1.00	\$ 1,169.50	\$ 1,169.50	1.00	\$ 1,169.50	3.00	\$ 3,508.50	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 18-INCH ASI OUTLET ASSEMBLY	EA	2.00	\$ 2,642.84	\$ 5,285.68	1.00	\$ 2,642.84	2.00	\$ 5,285.68	0.00	\$ -	\$ 2,339.00
33.0513.1000.02	INSTALL 15-INCH ASI OUTLET ASSEMBLY	EA	2.00	\$ 2,282.08	\$ 4,564.16	0.00	\$ -	2.00	\$ 4,564.16	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 12-INCH ASI OUTLET ASSEMBLY	EA	3.00	\$ 2,282.08	\$ 6,846.24	0.00	\$ -	2.00	\$ 4,564.16	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 8-INCH ASI OUTLET ASSEMBLY	EA	2.00	\$ 1,910.00	\$ 3,820.00	1.00	\$ 1,910.00	2.00	\$ 3,820.00	0.00	\$ -	\$ (2,282.08)
33.4510.1000.02	42-INCH TILE OUTLET	EA	1.00	\$ 1,739.97	\$ 1,739.97	1.00	\$ 1,739.97	2.00	\$ 3,479.94	0.00	\$ -	\$ -
33.4510.1000.02	24-INCH TILE OUTLET	EA	1.00	\$ 2,565.20	\$ 2,565.20	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,739.97
33.4510.1000.02	18-INCH TILE OUTLET	EA	4.00	\$ 2,019.26	\$ 8,077.04	1.00	\$ 2,019.26	1.00	\$ 2,019.26	0.00	\$ -	\$ (2,565.20)
33.4510.1000.02	15-INCH TILE OUTLET	EA	3.00	\$ 1,752.40	\$ 5,257.20	1.00	\$ 1,752.40	2.00	\$ 3,504.80	0.00	\$ -	\$ (6,057.78)
33.4510.1000.02	12-INCH TILE OUTLET	EA	3.00	\$ 1,739.63	\$ 5,218.89	4.00	\$ 6,958.52	8.00	\$ 13,917.04	0.00	\$ -	\$ (1,752.40)
33.4510.1000.02	10-INCH TILE OUTLET	EA	7.00	\$ 1,810.28	\$ 12,671.96	2.00	\$ 3,620.56	6.00	\$ 10,861.68	0.00	\$ -	\$ 8,698.15
33.4510.1000.02	8-INCH TILE OUTLET	EA	9.00	\$ 1,653.29	\$ 14,879.61	1.00	\$ 1,653.29	5.00	\$ 8,266.45	0.00	\$ -	\$ (1,810.28)
33.4510.1000.02	6-INCH TILE OUTLET	EA	6.00	\$ 1,639.97	\$ 9,839.82	2.00	\$ 3,279.94	15.00	\$ 24,599.55	0.00	\$ -	\$ (6,613.16)
33.4510.1000.02	4-INCH TILE OUTLET	EA	6.00	\$ 1,594.20	\$ 9,565.20	8.00	\$ 12,753.60	47.00	\$ 74,927.40	0.00	\$ -	\$ 14,759.73
33.4510.1000.02	ARMOR TILE OUTLET (RIPRAP & GEOTEXTILE FABRIC)	EA	1.00	\$ 1,594.20	\$ 1,594.20	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 65,362.20
33.4520.1000.02	REMOVE CMP CULVERT	EA	15.00	\$ 1,000.00	\$ 15,000.00	10.00	\$ 10,000.00	24.00	\$ 24,000.00	0.00	\$ -	\$ (1,594.20)
33.4520.1000.02	REMOVE BEAVER DAM	EA	2.00	\$ 1,000.00	\$ 2,000.00	1.00	\$ 1,000.00	2.00	\$ 2,000.00	0.00	\$ -	\$ 9,000.00
33.4520.1000.02	REMOVE BRIDGE	EA	0.00	\$ 500.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ -
33.4520.1000.02	REMOVE BOULDER	EA	1.00	\$ 5,000.00	\$ 5,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ -
33.4520.1000.02	LOWER 154-INCH x 97-INCH RC ARCH CULVERT	LF	1.00	\$ 200.00	\$ 200.00	0.00	\$ -	1.00	\$ 200.00	0.00	\$ -	\$ (5,000.00)
33.4520.1000.03	108-INCH CLASS III RCP PIPE	LF	68.00	\$ 567.65	\$ 38,600.20	0.00	\$ -	68.00	\$ 38,600.20	0.00	\$ -	\$ -
33.4520.1000.03	154-INCH x 97-INCH RC ARCH PIPE	LF	40.00	\$ 1,860.34	\$ 74,413.60	0.00	\$ -	40.00	\$ 74,413.60	0.00	\$ -	\$ -
33.4520.1000.03	CLEAN 12X10 BOX CULVERT	LF	20.00	\$ 2,395.14	\$ 47,902.80	0.00	\$ -	20.00	\$ 47,902.80	0.00	\$ -	\$ -
33.4520.1000.07	GRANULAR BEDDING MATERIAL	LF	200.00	\$ 10.00	\$ 2,000.00	0.00	\$ -	200.00	\$ 2,000.00	0.00	\$ -	\$ -
34.0100.1000.02	OPEN CUT & RESTORE GRAVEL ROAD OR DRIVEWAY	CY	87.00	\$ 80.00	\$ 6,960.00	0.00	\$ -	120.00	\$ 9,600.00	0.00	\$ -	\$ -
34.0100.1000.02	OPEN CUT & RESTORE FIELD CROSSING	EA	1.00	\$ 10,000.00	\$ 10,000.00	0.00	\$ -	1.00	\$ 10,000.00	0.00	\$ -	\$ 2,640.00
34.0100.1000.02	REMOVE FIELD CROSSING	EA	1.00	\$ 5,000.00	\$ 5,000.00	0.00	\$ -	1.00	\$ 5,000.00	0.00	\$ -	\$ -
34.0100.1000.02	REMOVE FIELD CROSSING	EA	1.00	\$ 1,000.00	\$ 1,000.00	1.00	\$ 1,000.00	1.00	\$ 1,000.00	0.00	\$ -	\$ -
					\$ 1,114,223.44		\$ 224,305.94		\$ 1,159,047.62		\$ 23,636.50	\$ 68,460.68

Completed Change Order Items



Jackson County
Judicial Ditch No. 8 Repair

Jackson County Drainage Authority

Pay Request 5
7/22/2023 To 8/21/2023

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Change Order	Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
1	1-101	Retain Bridge at Svoboda Crossing	LS	1.00	\$ 8,840.00	\$ 8,840.00	0.00	\$ -	1.00	\$ 8,840.00	0.00	0.00	\$ -
						\$ 8,840.00		\$ -		\$ 8,840.00		\$ -	\$ -

Temporary Withholdings



Jackson County
 Judicial Ditch No. 8 Repair
 Jackson County Drainage Authority

Pay Request 5
 7/22/2023 To 8/21/2023

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity Installed To Date	Amount Installed To Date	Temp Withholding %	Temp Withholding Amount	Amount Released	Amount Remaining
31.2311.1000.03	DITCH CLEANING (10' WIDE DITCH BOTTOM)	LF	4490.00	\$ 7.50	\$ 33,675.00	4490.00	\$ 33,675.00	40%	\$ 13,470.00	\$ 10,102.50	\$ 3,367.50
31.2311.1000.03	DITCH CLEANING (6' WIDE DITCH BOTTOM)	LF	22910.00	\$ 6.00	\$ 137,460.00	23150.00	\$ 138,900.00	40%	\$ 55,560.00	\$ 41,670.00	\$ 13,890.00
31.2311.1000.03	DITCH SIDESLOPE REPAIR	LF	32100.00	\$ 7.50	\$ 240,750.00	27839.00	\$ 208,792.50	40%	\$ 83,517.00	\$ 62,637.75	\$ 20,879.25
32.9219.1000.04	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 3	SY	17040.00	\$ 1.92	\$ 32,716.80	22151.00	\$ 42,529.92	40%	\$ 17,011.97	\$ 8,505.98	\$ 8,505.98
32.9219.1000.04	SEED MIX CP21 NATIVE CRP BUFFER MIX WITH TYPE 3 MULCH	AC	6.45	\$ 1,985.00	\$ 12,803.25	11.10	\$ 22,033.50	40%	\$ 8,813.40	\$ 4,406.70	\$ 4,406.70
32.9219.1000.10	16.5' BUFFER STRIP SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 3 MULCH)	AC	20.35	\$ 2,050.00	\$ 41,717.50	8.82	\$ 18,081.00	40%	\$ 7,232.40	\$ 3,616.20	\$ 3,616.20
32.9219.1000.10	SIDESLOPE SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 8 MULCH)	AC	14.90	\$ 5,945.00	\$ 88,591.55	16.57	\$ 98,508.65	40%	\$ 39,403.46	\$ 19,701.73	\$ 19,701.73
									\$ 225,008.23		\$ 74,367.36



Drainage Authority Request for Action
Agenda Item No. 2.3

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: _____

Department: Auditor/Treasurer

Presenter: Kelly Rasche

Recommendation: Approve

Item: Judicial Ditch 42 McCarty Custom Inc Bid Package 1 Pay Request #3

Drainage Authority Action Request:

Approve JD 42 Bid Package 1 Pay Request #3 to McCarty Custom Inc. in the amount of \$52,535.00 and authorize payment

Background & Comments:

Bid Package 1 is \$964,930.88. This pay request brings the total paid to the contractor \$184,468.15. This contract is approximately 19% complete.

Attachments: JD 42 McCarty Custom Inc. Bid Package 1 Pay Request #3

Fiscal Impact: \$52,535.00 will be used from the JD 42 drainage system fund

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Completed Bid Items



Jackson County Judicial Ditch No. 42
 Bid Package #1
 Jackson County Drainage Authority

Pay Request 3
 6/23/2023 To 7/21/2023

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
01.7113.1000.01	MOBILIZATION	LS	1.00	\$ 50,000.00	\$ 50,000.00	0.00	\$ -	0.50	\$ 25,000.00	0.50	\$ 25,000.00	\$ -
31.1100.1000.9	CLASS IV RIPRAP WITH GEOTEXTILE FABRIC	CY	1,581.00	\$ 70.00	\$ 110,670.00	790.00	\$ 55,300.00	790.00	\$ 55,300.00	791.00	\$ 55,370.00	\$ -
31.1100.1000.10	HEAVY VEGETATIVE CLEARING WITH TREE REMOVAL	AC	0.41	\$ 15,110.00	\$ 6,151.88	0.00	\$ -	0.60	\$ 9,166.00	0.00	\$ -	\$ 2,914.12
31.2316.1000.07	COMMON EXCAVATION - POND (P) (EV)	CY	16,246.00	\$ 3.00	\$ 48,738.00	0.00	\$ -	14621.00	\$ 43,633.00	1625.00	\$ 4,875.00	\$ -
31.2316.1000.07	COMMON EXCAVATION - DITCH (P) (EV)	CY	54,842.00	\$ 3.00	\$ 164,526.00	0.00	\$ -	0.00	\$ -	54842.00	\$ 164,526.00	\$ -
31.2316.1000.07	TOP SOIL STRIP & PLACE SPOILS (P) (EV)	CY	62,115.00	\$ 4.00	\$ 248,460.00	0.00	\$ -	6212.00	\$ 24,448.00	55903.00	\$ 223,612.00	\$ -
31.3700.1000.07	CLASS III RIPRAP WITH GEOTEXTILE FABRIC	CY	364.00	\$ 70.00	\$ 25,480.00	0.00	\$ -	0.00	\$ -	364.00	\$ 25,480.00	\$ -
32.9219.1000.04	MnDOT CATEGORY 4 EROSION CONTROL BLANKET	SY	37,268.00	\$ 2.50	\$ 93,170.00	0.00	\$ -	0.00	\$ -	37268.00	\$ 93,170.00	\$ -
32.9219.1000.10	16.5' BUFFER STRIP SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 3 MULCH)	AC	4.70	\$ 4,000.00	\$ 18,800.00	0.00	\$ -	0.00	\$ -	4.70	\$ 18,800.00	\$ -
32.9219.1000.10	SIDESLOPE SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 8 MULCH)	AC	7.70	\$ 4,000.00	\$ 30,800.00	0.00	\$ -	0.00	\$ -	7.70	\$ 30,800.00	\$ -
32.9219.1000.10	MOWING	AC	9.40	\$ 200.00	\$ 1,880.00	0.00	\$ -	0.00	\$ -	9.40	\$ 1,880.00	\$ -
32.9219.1000.10	WEED SPRAYING	AC	17.10	\$ 150.00	\$ 2,565.00	0.00	\$ -	0.00	\$ -	17.10	\$ 2,565.00	\$ -
33.0513.1000.02	INSTALL 18-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	1.00	\$ 3,000.00	\$ 3,000.00	0.00	\$ -	0.00	\$ -	1.00	\$ 3,000.00	\$ -
33.0513.1000.02	INSTALL 15-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	4.00	\$ 2,500.00	\$ 10,000.00	0.00	\$ -	0.00	\$ -	4.00	\$ 10,000.00	\$ -
33.0513.1000.02	INSTALL 24-INCH ASI OUTLET ASSEMBLY	EA	1.00	\$ 4,000.00	\$ 4,000.00	0.00	\$ -	0.00	\$ -	1.00	\$ 4,000.00	\$ -
33.0513.1000.02	INSTALL 15-INCH ASI OUTLET ASSEMBLY	EA	4.00	\$ 2,250.00	\$ 9,000.00	0.00	\$ -	0.00	\$ -	4.00	\$ 9,000.00	\$ -
33.0513.1000.02	INSTALL STRUCTURE S-1 WITH GALVANIZED GRATE	EA	1.00	\$ 10,000.00	\$ 10,000.00	0.00	\$ -	1.00	\$ 10,000.00	0.00	\$ -	\$ -
33.4510.1000.02	BULKHEAD EXISTING TILE	EA	9.00	\$ 1,000.00	\$ 9,000.00	0.00	\$ -	0.00	\$ -	9.00	\$ 9,000.00	\$ -
33.4510.1000.02	36-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	7.00	\$ 3,000.00	\$ 21,000.00	0.00	\$ -	0.00	\$ -	7.00	\$ 21,000.00	\$ -
33.4510.1000.02	18-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	1.00	\$ 1,500.00	\$ 1,500.00	0.00	\$ -	0.00	\$ -	1.00	\$ 1,500.00	\$ -
33.4510.1000.02	12-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	1.00	\$ 1,000.00	\$ 1,000.00	0.00	\$ -	0.00	\$ -	1.00	\$ 1,000.00	\$ -
33.4510.1000.02	10-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	2.00	\$ 800.00	\$ 1,600.00	0.00	\$ -	0.00	\$ -	2.00	\$ 1,600.00	\$ -
33.4510.1000.02	8-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	3.00	\$ 600.00	\$ 1,800.00	0.00	\$ -	1.00	\$ 600.00	2.00	\$ 1,200.00	\$ -
33.4510.1000.02	6-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	12.00	\$ 150.00	\$ 1,800.00	0.00	\$ -	0.00	\$ -	12.00	\$ 1,800.00	\$ -
33.4510.1000.02	4-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	8.00	\$ 125.00	\$ 1,000.00	0.00	\$ -	0.00	\$ -	8.00	\$ 1,000.00	\$ -
33.4510.1000.02	ARMOR TILE OUTLET (RIPRAP & GEOTEXTILE FABRIC)	EA	25.00	\$ 500.00	\$ 12,500.00	0.00	\$ -	0.00	\$ -	25.00	\$ 12,500.00	\$ -
33.4510.1000.03	5" PRIVATE TILE (PERFORATED SINGLE WALL TILE)	LF	4,290.00	\$ 4.00	\$ 17,160.00	0.00	\$ -	0.00	\$ -	4290.00	\$ 17,160.00	\$ -
33.4510.1000.03	6" PRIVATE TILE (PERFORATED SINGLE WALL TILE)	LF	180.00	\$ 5.00	\$ 900.00	0.00	\$ -	0.00	\$ -	180.00	\$ 900.00	\$ -
33.4510.1000.03	REMOVE FENCE	LF	1,630.00	\$ 1.00	\$ 1,630.00	0.00	\$ -	400.00	\$ 400.00	1230.00	\$ 1,230.00	\$ -
33.4520.1000.03	72-INCH CLASS III RCP PIPE	LF	188.00	\$ 150.00	\$ 28,200.00	0.00	\$ -	80.00	\$ 12,000.00	108.00	\$ 16,200.00	\$ -
33.4520.1000.03	48-INCH CLASS III RCP PIPE	LF	24.00	\$ 150.00	\$ 3,600.00	0.00	\$ -	24.00	\$ 3,600.00	0.00	\$ -	\$ -
34.0100.1000.02	CONSTRUCT FIELD CROSSING	EA	2.00	\$ 7,500.00	\$ 15,000.00	0.00	\$ -	0.00	\$ -	2.00	\$ 15,000.00	\$ -
31.2316.1000.07	CUT V-NOTCH IN ROCK BERM	EA	1.00	\$ 10,000.00	\$ 10,000.00	0.00	\$ -	0.00	\$ -	1.00	\$ 10,000.00	\$ -
					\$ 964,930.88		\$ 55,300.00		\$ 184,677.00		\$ 783,168.00	\$ 2,914.12

Completed Change Order Items



**Jackson County Judicial Ditch No. 42
 Bid Package #1
 Jackson County Drainage Authority**

**Pay Request 3
 6/23/2023 To 7/21/2023**

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Change Order	Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
1	101	Permanent Field Driveway	LS	1.00	\$ 8,500.00	\$ 8,500.00	1.00	\$ 8,500.00	1.00	\$ 8,500.00	0.00	0.00	\$ -
1	102	Silt Fence	LS	1.00	\$ 1,000.00	\$ 1,000.00	1.00	\$ 1,000.00	1.00	\$ 1,000.00	0.00	0.00	\$ -
1	103	Removal of 72-Inch RCP Pipe	LF	54.00	\$ (150.00)	\$ (8,100.00)	0.00	\$ -	0.00	\$ -	0.00	0.00	\$ -
1	104	Removal of Class III Rip Rap	CY	109.40	\$ (70.00)	\$ (7,658.00)	0.00	\$ -	0.00	\$ -	0.00	0.00	\$ -
						\$ (6,258.00)		\$ 9,500.00		\$ 9,500.00		\$ -	\$ -

Temporary Withholdings



Jackson County Judicial Ditch No. 42
 Bid Package #1

Jackson County Drainage Authority

Pay Request 3
 6/23/2023 To 7/21/2023

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity Installed To Date	Amount Installed To Date	Temp Withholding %	Temp Withholding Amount	Amount Released	Amount Remaining
32.9219.1000.10	16.5' BUFFER STRIP SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 3 MULCH)	AC	4.70	\$ 4,000.00	\$ 18,800.00	0.00	\$ -	40%	\$ -	\$ -	\$ -
32.9219.1000.10	SIDESLOPE SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 8 MULCH)	AC	7.70	\$ 4,000.00	\$ 30,800.00	0.00	\$ -	40%	\$ -	\$ -	\$ -
					\$ 49,600.00		\$ -		\$ -		\$ -

Pay Request Summary



Jackson County Judicial Ditch No. 42
Bid Package #1
Jackson County Drainage Authority

Pay Request 3
 6/23/2023 To 7/21/2023

Pay Request No.	Start Date	End Date	Bid Item Total	Change Order Total	Stored Materials	Withholdings	Total Completed and Stored to Date	Retainage	Amount Eligible to Date	Previous Payments	Payment This Period	Percent Complete
1	4/17/2023	5/26/2023	\$ 86,725.00	\$ -	\$ -	\$ -	\$ 86,725.00	\$ 4,336.25	\$ 82,388.75	\$ -	\$ 82,388.75	9%
2	5/27/2023	6/22/2023	\$ 129,377.00	\$ 9,500.00	\$ -	\$ -	\$ 138,877.00	\$ 6,943.85	\$ 131,933.15	\$ 82,388.75	\$ 49,544.40	14%
3	6/23/2023	7/21/2023	\$ 184,677.00	\$ 9,500.00	\$ -	\$ -	\$ 194,177.00	\$ 9,708.85	\$ 184,468.15	\$ 131,933.15	\$ 52,535.00	19%



Drainage Authority Request for Action
Agenda Item No. 2.4

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: 1 minutes

Department: Auditor/Treasurer

Presenter: Kelly Rasche

Recommendation: Approve

Item: Judicial Ditch 42 Precision Farm Drainage Bid Package 2 Pay Request #5

Drainage Authority Action Request:

Approve pay request of Precision Farm Drainage LLC in the amount of \$329,208.88 for JD 42 Bid Package 2 Pay Request #5 Improvement Project

Background & Comments:

Bid Package 2 for the JD 42 project was accepted at \$1,176,998.35. This pay request brings the total paid to the contractor \$847,475.21. This contract is approximately 72% complete.

Attachments: Pay Request Bid Package 2 #4

Fiscal Impact: \$329,208.88 will be used from the JD 42 drainage system fund

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Completed Bid Items



Jackson County Judicial Ditch No. 42
Bid Package #2

Jackson County Drainage Authority

Pay Request 5
7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
01.7113.1000.01	MOBILIZATION	LS	1.00	\$ 47,000.00	\$ 47,000.00	0.00	\$ -	1.00	\$ 47,000.00	0.00	\$ -	\$ -
31.2500.1000.03	INSTALL INLET PROTECTION	EA	16.00	\$ 25.00	\$ 400.00	0.00	\$ -	0.00	\$ -	16.00	\$ 400.00	\$ -
32.9219.1000.04	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 3	SY	1,458.00	\$ 3.25	\$ 4,738.50	0.00	\$ -	0.00	\$ -	1,458.00	\$ 4,738.50	\$ -
33.0513.1000.02	FURNISH & INSTALL WATER QUALITY INLET	EA	8.00	\$ 1,725.75	\$ 13,806.00	2.00	\$ 3,451.50	4.00	\$ 6,903.00	4.00	\$ 6,903.00	\$ -
33.0513.1000.02	CAP DROP INTAKE (18-INCH)	EA	13.00	\$ 750.00	\$ 9,750.00	0.00	\$ -	0.00	\$ -	13.00	\$ 9,750.00	\$ -
33.0513.1000.02	INSTALL DROP INTAKE (18-INCH)	EA	19.00	\$ 1,478.34	\$ 28,088.46	7.00	\$ 10,348.38	9.00	\$ 13,305.06	10.00	\$ 14,783.40	\$ -
33.0513.1000.02	INSTALL DROP INTAKE (24-INCH)	EA	5.00	\$ 3,257.88	\$ 16,289.40	0.00	\$ -	7.00	\$ 22,805.16	0.00	\$ -	\$ 6,515.76
33.0523.1000.03	BORE 24-INCH TILE	LF	110.00	\$ 503.00	\$ 55,330.00	112.00	\$ 56,336.00	112.00	\$ 56,336.00	0.00	\$ -	\$ 1,006.00
33.0523.1000.03	SAND OR CLSM FILL PIPE UNDER ROAD (18-INCH)	LF	180.00	\$ 17.00	\$ 3,060.00	0.00	\$ -	0.00	\$ -	180.00	\$ 3,060.00	\$ -
33.4510.1000.02	CONNECT EXISTING 30-INCH TILE	EA	2.00	\$ 3,684.27	\$ 7,368.54	0.00	\$ -	0.00	\$ -	2.00	\$ 7,368.54	\$ -
33.4510.1000.02	CONNECT EXISTING 24-INCH TILE	EA	2.00	\$ 2,751.14	\$ 5,502.28	0.00	\$ -	1.00	\$ 2,751.14	1.00	\$ 2,751.14	\$ -
33.4510.1000.02	CONNECT EXISTING 18-INCH TILE	EA	3.00	\$ 1,865.15	\$ 5,595.45	3.00	\$ 5,595.45	3.00	\$ 5,595.45	0.00	\$ -	\$ -
33.4510.1000.02	CONNECT EXISTING 15-INCH TILE	EA	7.00	\$ 1,094.25	\$ 7,659.75	0.00	\$ -	0.00	\$ -	7.00	\$ 7,659.75	\$ -
33.4510.1000.02	CONNECT EXISTING 12-INCH TILE	EA	6.00	\$ 872.87	\$ 5,237.22	3.00	\$ 2,618.61	4.00	\$ 3,491.48	2.00	\$ 1,745.74	\$ -
33.4510.1000.02	CONNECT EXISTING 10-INCH TILE	EA	6.00	\$ 801.85	\$ 4,811.10	0.00	\$ -	0.00	\$ -	6.00	\$ 4,811.10	\$ -
33.4510.1000.02	CONNECT EXISTING 8-INCH TILE	EA	15.00	\$ 485.00	\$ 7,275.00	1.00	\$ 485.00	3.00	\$ 1,455.00	12.00	\$ 5,820.00	\$ -
33.4510.1000.02	CONNECT EXISTING 6-INCH TILE	EA	25.00	\$ 451.00	\$ 11,275.00	8.00	\$ 3,608.00	21.00	\$ 9,471.00	4.00	\$ 1,804.00	\$ -
33.4510.1000.02	CONNECT EXISTING 4-INCH TILE	EA	30.00	\$ 415.00	\$ 12,450.00	4.00	\$ 1,660.00	13.00	\$ 5,395.00	17.00	\$ 7,055.00	\$ -
33.4510.1000.02	24-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	2.00	\$ 3,517.27	\$ 7,034.54	1.00	\$ 3,517.27	1.00	\$ 3,517.27	1.00	\$ 3,517.27	\$ -
33.4510.1000.02	18-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	5.00	\$ 2,111.78	\$ 10,558.90	4.00	\$ 8,447.12	4.00	\$ 8,447.12	1.00	\$ 2,111.78	\$ -
33.4510.1000.02	15-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	3.00	\$ 1,717.85	\$ 5,153.55	1.00	\$ 1,717.85	1.00	\$ 1,717.85	2.00	\$ 3,435.70	\$ -
33.4510.1000.02	12-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	2.00	\$ 1,487.25	\$ 2,974.50	2.00	\$ 2,974.50	2.00	\$ 2,974.50	0.00	\$ -	\$ -
33.4510.1000.02	10-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	1.00	\$ 1,380.57	\$ 1,380.57	0.00	\$ -	0.00	\$ -	1.00	\$ 1,380.57	\$ -
33.4510.1000.03	48-INCH AGRICULTURAL TILE	LF	1,231.00	\$ 84.89	\$ 104,499.59	0.00	\$ -	1253.00	\$ 106,367.17	0.00	\$ -	\$ 1,867.58
33.4510.1000.03	36-INCH AGRICULTURAL TILE	LF	1,140.00	\$ 63.46	\$ 72,344.40	0.00	\$ -	1100.00	\$ 69,806.00	40.00	\$ 2,538.40	\$ -
33.4510.1000.03	30-INCH AGRICULTURAL TILE (COVER HEIGHT EXCEEDING 15 FEET)	LF	215.00	\$ 64.40	\$ 13,846.00	0.00	\$ -	280.00	\$ 18,032.00	0.00	\$ -	\$ 4,186.00
33.4510.1000.03	30-INCH AGRICULTURAL TILE	LF	4,190.00	\$ 51.79	\$ 217,000.10	0.00	\$ -	4154.00	\$ 215,135.66	0.00	\$ -	\$ 1,864.44
33.4510.1000.03	24-INCH AGRICULTURAL TILE	LF	6,711.00	\$ 39.61	\$ 265,822.71	6048.00	\$ 239,561.28	6737.00	\$ 266,852.57	0.00	\$ -	\$ 1,029.86
33.4510.1000.03	18-INCH AGRICULTURAL TILE (COVER HEIGHT EXCEEDING 15 FEET)	LF	474.00	\$ 38.84	\$ 18,410.16	0.00	\$ -	0.00	\$ -	474.00	\$ 18,410.16	\$ -
33.4510.1000.03	18-INCH AGRICULTURAL TILE	LF	5,490.00	\$ 30.84	\$ 169,311.60	326.00	\$ 10,053.84	326.00	\$ 10,053.84	5164.00	\$ 159,257.76	\$ -
33.4510.1000.03	15-INCH AGRICULTURAL TILE	LF	27.00	\$ 29.14	\$ 786.78	0.00	\$ -	0.00	\$ -	27.00	\$ 786.78	\$ -
33.4510.1000.03	12-INCH AGRICULTURAL TILE	LF	85.00	\$ 26.45	\$ 2,248.25	0.00	\$ -	0.00	\$ -	85.00	\$ 2,248.25	\$ -
33.4510.1000.03	INSTALL 8-INCH PERFORATED TILE (WATER QUALITY INLET)	LF	345.00	\$ 27.00	\$ 9,315.00	60.00	\$ 1,620.00	170.00	\$ 4,590.00	175.00	\$ 4,725.00	\$ -
33.4510.1000.03	REMOVE FENCE	LF	100.00	\$ 3.00	\$ 300.00	0.00	\$ -	0.00	\$ -	100.00	\$ 300.00	\$ -
33.4510.1000.07	GRANULAR PIPE FOUNDATION	CY	492.00	\$ 31.25	\$ 15,375.00	65.00	\$ 2,031.25	565.50	\$ 17,671.88	0.00	\$ -	\$ 2,296.88
33.4510.1000.10	TILE INVESTIGATION	HR	60.00	\$ 150.00	\$ 9,000.00	1.00	\$ 150.00	86.00	\$ 12,900.00	0.00	\$ -	\$ 3,900.00
34.0100.1000.02	OPEN CUT & RESTORE GRAVEL ROAD OR DRIVEWAY	EA	3.00	\$ 2,000.00	\$ 6,000.00	0.00	\$ -	2.00	\$ 4,000.00	1.00	\$ 2,000.00	\$ -
					\$ 1,176,998.35		\$ 354,176.05		\$ 916,574.15		\$ 279,361.84	\$ 22,666.52

Temporary Withholdings



Jackson County Judicial Ditch No. 42
 Bid Package #2

Jackson County Drainage Authority

Pay Request 5
 7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity Installed To Date	Amount Installed To Date	Temp Withholding %	Temp Withholding Amount	Amount Released	Amount Remaining
32.9219.1000.04	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 3	SY	1458.00	\$ 3.25	\$ 4,738.50	0.00	\$ -	35%	\$ -	\$ -	\$ -
33.4510.1000.03	48-INCH AGRICULTURAL TILE	LF	1231.00	\$ 84.89	\$ 104,499.59	1253.00	\$ 106,367.17	5%	\$ 5,318.36	\$ -	\$ 5,318.36
33.4510.1000.03	36-INCH AGRICULTURAL TILE	LF	1140.00	\$ 63.46	\$ 72,344.40	1100.00	\$ 69,806.00	5%	\$ 3,490.30	\$ -	\$ 3,490.30
33.4510.1000.03	30-INCH AGRICULTURAL TILE (COVER HEIGHT EXCEEDING 15 FEET)	LF	215.00	\$ 64.40	\$ 13,846.00	280.00	\$ 18,032.00	5%	\$ 901.60	\$ -	\$ 901.60
33.4510.1000.03	30-INCH AGRICULTURAL TILE	LF	4190.00	\$ 51.79	\$ 217,000.10	4154.00	\$ 215,135.66	5%	\$ 10,756.78	\$ 9,817.39	\$ 939.40
33.4510.1000.03	24-INCH AGRICULTURAL TILE	LF	6711.00	\$ 39.61	\$ 265,822.71	6737.00	\$ 266,852.57	5%	\$ 13,342.63	\$ -	\$ 13,342.63
33.4510.1000.03	18-INCH AGRICULTURAL TILE (COVER HEIGHT EXCEEDING 15 FEET)	LF	474.00	\$ 38.84	\$ 18,410.16	0.00	\$ -	5%	\$ -	\$ -	\$ -
33.4510.1000.03	18-INCH AGRICULTURAL TILE	LF	5490.00	\$ 30.84	\$ 169,311.60	326.00	\$ 10,053.84	5%	\$ 502.69	\$ -	\$ 502.69
33.4510.1000.03	15-INCH AGRICULTURAL TILE	LF	27.00	\$ 29.14	\$ 786.78	0.00	\$ -	5%	\$ -	\$ -	\$ -
33.4510.1000.03	12-INCH AGRICULTURAL TILE	LF	85.00	\$ 26.45	\$ 2,248.25	0.00	\$ -	5%	\$ -	\$ -	\$ -
									\$ 34,312.36		\$ 24,494.98

Stored Materials Summary



Jackson County Judicial Ditch No. 42
 Bid Package #2

5
 7/22/2023 To 8/25/2023

Jackson County Drainage Authority

A	B	C	D	E	F	G	I	K	L
Bid Item Number	Bid Item	Unit	Invoice Qty	Invoice Price	Total Invoice Amount	Quantity Installed Prior to Storage	Quantity Installed To Date	Stored Quantity Remaining	Amount Remaining
33.4510.1000.03	48-INCH AGRICULTURAL TILE	LF	720.00	\$ 45.40	\$ 32,687.91	0.00	1253.00	0.00	\$ -
33.4510.1000.03	36-INCH AGRICULTURAL TILE	LF	720.00	\$ 30.30	\$ 21,816.00	0.00	1100.00	0.00	\$ -
33.4510.1000.03	30-INCH AGRICULTURAL TILE	LF	1800.00	\$ 25.37	\$ 45,674.77	764.00	4154.00	0.00	\$ -
33.4510.1000.03	24-INCH AGRICULTURAL TILE	LF	100.00	\$ 17.95	\$ 1,794.95	0.00	6737.00	0.00	\$ -
					\$ 101,973.63				\$ -

Pay Request Summary



Jackson County Judicial Ditch No. 42
 Bid Package #2
 Jackson County Drainage Authority

Pay Request 5
 7/22/2023 To 8/25/2023

Pay Request No.	Start Date	End Date	Bid Item Total	Change Order Total	Stored Materials	Withholdings	Total Completed and Stored to Date	Retainage	Amount Eligible to Date	Previous Payments	Payment This Period	Percent Complete
1	1/13/2023	2/22/2023	\$ 28,548.00	\$ -	\$ -	\$ -	\$ 28,548.00	\$ 1,427.40	\$ 27,120.60	\$ -	\$ 27,120.60	2%
2	2/23/2023	5/26/2023	\$ 91,518.56	\$ -	\$ 101,973.63	\$ (1,978.38)	\$ 191,513.81	\$ 9,575.69	\$ 181,938.12	\$ 27,120.60	\$ 154,817.52	15%
3	5/27/2023	6/23/2023	\$ 201,588.67	\$ -	\$ 64,748.69	\$ (6,678.77)	\$ 259,658.59	\$ 12,982.93	\$ 246,675.66	\$ 181,938.12	\$ 64,737.55	21%
4	6/24/2023	7/21/2023	\$ 562,398.10	\$ -	\$ -	\$ (16,854.59)	\$ 545,543.51	\$ 27,277.18	\$ 518,266.33	\$ 246,675.67	\$ 271,590.66	44%
5	7/22/2023	8/25/2023	\$ 916,574.15	\$ -	\$ -	\$ (24,494.98)	\$ 892,079.17	\$ 44,603.96	\$ 847,475.21	\$ 518,266.33	\$ 329,208.88	72%



Drainage Authority Request for Action
Agenda Item No. 2.5

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: _____

Department: Auditor/Treasurer

Presenter: Kelly Rasche

Recommendation: Approve

Item: Judicial Ditch 42 McCarty Custom Inc. Bid Package 1 Pay Request #4 Consideration

Drainage Authority Action Request:

Approve JD 42 Bid Package 1 Pay Request #4 to McCarty Custom Inc. in the amount of \$113,434.75 and authorize payment

Background & Comments:

Bid Package 1 is \$964,930.88. This pay request brings the total paid to the contractor \$297,902.90. This contract is approximately 31% complete.

Attachments: JD 42 McCarty Custom Inc. Bid Package 1 Pay Request #4

Fiscal Impact: \$113,434.75 will be used from the JD 42 drainage system fund

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Completed Bid Items



Jackson County Judicial Ditch No. 42
 Bid Package #1
 Jackson County Drainage Authority

Pay Request 4
 7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
01.7113.1000.01	MOBILIZATION	LS	1.00	\$ 50,000.00	\$ 50,000.00	0.50	\$ 25,000.00	1.00	\$ 50,000.00	0.00	\$ -	\$ -
31.1100.1000.9	CLASS IV RIPRAP WITH GEOTEXTILE FABRIC	CY	1,581.00	\$ 70.00	\$ 110,670.00	791.00	\$ 55,370.00	1581.00	\$ 110,670.00	0.00	\$ -	\$ -
31.1100.1000.10	HEAVY VEGETATIVE CLEARING WITH TREE REMOVAL	AC	0.41	\$ 15,110.00	\$ 6,151.88	0.00	\$ -	0.60	\$ 9,066.00	0.00	\$ -	\$ 2,914.12
31.2316.1000.07	COMMON EXCAVATION - POND (P) (EV)	CY	16,246.00	\$ 3.00	\$ 48,738.00	1625.00	\$ 4,875.00	16246.00	\$ 48,738.00	0.00	\$ -	\$ -
31.2316.1000.07	COMMON EXCAVATION - DITCH (P) (EV)	CY	54,842.00	\$ 3.00	\$ 164,526.00	11000.00	\$ 33,000.00	11000.00	\$ 33,000.00	43842.00	\$ 131,526.00	\$ -
31.2316.1000.07	TOP SOIL STRIP & PLACE SPOILS (P) (EV)	CY	62,115.00	\$ 4.00	\$ 248,460.00	0.00	\$ -	6212.00	\$ 24,848.00	55903.00	\$ 223,612.00	\$ -
31.3700.1000.07	CLASS III RIPRAP WITH GEOTEXTILE FABRIC	CY	364.00	\$ 70.00	\$ 25,480.00	0.00	\$ -	0.00	\$ -	364.00	\$ 25,480.00	\$ -
32.9219.1000.04	MnDOT CATEGORY 4 EROSION CONTROL BLANKET	SY	37,268.00	\$ 2.50	\$ 93,170.00	0.00	\$ -	0.00	\$ -	37268.00	\$ 93,170.00	\$ -
32.9219.1000.10	16.5' BUFFER STRIP SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 3 MULCH)	AC	4.70	\$ 4,000.00	\$ 18,800.00	0.00	\$ -	0.00	\$ -	4.70	\$ 18,800.00	\$ -
32.9219.1000.10	SIDESLOPE SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 8 MULCH)	AC	7.70	\$ 4,000.00	\$ 30,800.00	0.00	\$ -	0.00	\$ -	7.70	\$ 30,800.00	\$ -
32.9219.1000.10	MOWING	AC	9.40	\$ 200.00	\$ 1,880.00	0.00	\$ -	0.00	\$ -	9.40	\$ 1,880.00	\$ -
32.9219.1000.10	WEED SPRAYING	AC	17.10	\$ 150.00	\$ 2,565.00	0.00	\$ -	0.00	\$ -	17.10	\$ 2,565.00	\$ -
33.0513.1000.02	INSTALL 18-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	1.00	\$ 3,000.00	\$ 3,000.00	0.00	\$ -	0.00	\$ -	1.00	\$ 3,000.00	\$ -
33.0513.1000.02	INSTALL 15-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	4.00	\$ 2,500.00	\$ 10,000.00	0.00	\$ -	0.00	\$ -	4.00	\$ 10,000.00	\$ -
33.0513.1000.02	INSTALL 24-INCH ASI OUTLET ASSEMBLY	EA	1.00	\$ 4,000.00	\$ 4,000.00	0.00	\$ -	0.00	\$ -	1.00	\$ 4,000.00	\$ -
33.0513.1000.02	INSTALL 15-INCH ASI OUTLET ASSEMBLY	EA	4.00	\$ 2,250.00	\$ 9,000.00	0.00	\$ -	0.00	\$ -	4.00	\$ 9,000.00	\$ -
33.0513.1000.02	INSTALL STRUCTURE S-1 WITH GALVANIZED GRATE	EA	1.00	\$ 10,000.00	\$ 10,000.00	0.00	\$ -	1.00	\$ 10,000.00	0.00	\$ -	\$ -
33.4510.1000.02	BULKHEAD EXISTING TILE	EA	9.00	\$ 1,000.00	\$ 9,000.00	0.00	\$ -	0.00	\$ -	9.00	\$ 9,000.00	\$ -
33.4510.1000.02	36-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	7.00	\$ 3,000.00	\$ 21,000.00	0.00	\$ -	0.00	\$ -	7.00	\$ 21,000.00	\$ -
33.4510.1000.02	18-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	1.00	\$ 1,500.00	\$ 1,500.00	0.00	\$ -	0.00	\$ -	1.00	\$ 1,500.00	\$ -
33.4510.1000.02	12-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	1.00	\$ 1,000.00	\$ 1,000.00	0.00	\$ -	0.00	\$ -	1.00	\$ 1,000.00	\$ -
33.4510.1000.02	10-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	2.00	\$ 800.00	\$ 1,600.00	0.00	\$ -	0.00	\$ -	2.00	\$ 1,600.00	\$ -
33.4510.1000.02	8-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	3.00	\$ 600.00	\$ 1,800.00	0.00	\$ -	1.00	\$ 600.00	2.00	\$ 1,200.00	\$ -
33.4510.1000.02	6-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	12.00	\$ 150.00	\$ 1,800.00	0.00	\$ -	0.00	\$ -	12.00	\$ 1,800.00	\$ -
33.4510.1000.02	4-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	8.00	\$ 125.00	\$ 1,000.00	0.00	\$ -	0.00	\$ -	8.00	\$ 1,000.00	\$ -
33.4510.1000.02	ARMOR TILE OUTLET (RIPRAP & GEOTEXTILE FABRIC)	EA	25.00	\$ 500.00	\$ 12,500.00	0.00	\$ -	0.00	\$ -	25.00	\$ 12,500.00	\$ -
33.4510.1000.03	5" PRIVATE TILE (PERFORATED SINGLE WALL TILE)	LF	4,290.00	\$ 4.00	\$ 17,160.00	0.00	\$ -	0.00	\$ -	4290.00	\$ 17,160.00	\$ -
33.4510.1000.03	6" PRIVATE TILE (PERFORATED SINGLE WALL TILE)	LF	180.00	\$ 5.00	\$ 900.00	0.00	\$ -	0.00	\$ -	180.00	\$ 900.00	\$ -
33.4510.1000.03	REMOVE FENCE	LF	1,630.00	\$ 1.00	\$ 1,630.00	1160.00	\$ 1,160.00	1560.00	\$ 1,560.00	70.00	\$ 70.00	\$ -
33.4520.1000.03	72-INCH CLASS III RCP PIPE	LF	188.00	\$ 150.00	\$ 28,200.00	0.00	\$ -	80.00	\$ 12,000.00	108.00	\$ 16,200.00	\$ -
33.4520.1000.03	48-INCH CLASS III RCP PIPE	LF	24.00	\$ 150.00	\$ 3,600.00	0.00	\$ -	24.00	\$ 3,600.00	0.00	\$ -	\$ -
34.0100.1000.02	CONSTRUCT FIELD CROSSING	EA	2.00	\$ 7,500.00	\$ 15,000.00	0.00	\$ -	0.00	\$ -	2.00	\$ 15,000.00	\$ -
31.2316.1000.07	CUT V-NOTCH IN ROCK BERM	EA	1.00	\$ 10,000.00	\$ 10,000.00	0.00	\$ -	0.00	\$ -	1.00	\$ 10,000.00	\$ -
					\$ 964,930.88		\$ 119,405.00		\$ 304,082.00		\$ 663,763.00	\$ 2,914.12

Temporary Withholdings



Jackson County Judicial Ditch No. 42
 Bid Package #1

Jackson County Drainage Authority

Pay Request 4
 7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity Installed To Date	Amount Installed To Date	Temp Withholding %	Temp Withholding Amount	Amount Released	Amount Remaining
32.9219.1000.10	16.5' BUFFER STRIP SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 3 MULCH)	AC	4.70	\$ 4,000.00	\$ 18,800.00	0.00	\$ -	40%	\$ -	\$ -	\$ -
32.9219.1000.10	SIDESLOPE SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 8 MULCH)	AC	7.70	\$ 4,000.00	\$ 30,800.00	0.00	\$ -	40%	\$ -	\$ -	\$ -
					\$ 49,600.00		\$ -		\$ -		\$ -

Completed Change Order Items



Jackson County Judicial Ditch No. 42
 Bid Package #1
 Jackson County Drainage Authority

Pay Request 4
 7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Change Order	Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
1	101	Permanent Field Driveway	LS	1.00	\$ 8,500.00	\$ 8,500.00	0.00	\$ -	1.00	\$ 8,500.00	0.00	0.00	\$ -
1	102	Silt Fence	LS	1.00	\$ 1,000.00	\$ 1,000.00	0.00	\$ -	1.00	\$ 1,000.00	0.00	0.00	\$ -
1	103	Removal of 72-Inch RCP Pipe	LF	54.00	\$ (150.00)	\$ (8,100.00)	0.00	\$ -	0.00	\$ -	0.00	0.00	\$ -
1	104	Removal of Class III Rip Rap	CY	109.40	\$ (70.00)	\$ (7,658.00)	0.00	\$ -	0.00	\$ -	0.00	0.00	\$ -
						\$ (6,258.00)		\$ -		\$ 9,500.00		\$ -	\$ -

Pay Request Summary



Jackson County Judicial Ditch No. 42
 Bid Package #1
 Jackson County Drainage Authority

Pay Request **4**
 7/22/2023 To 8/25/2023

Pay Request No.	Start Date	End Date	Bid Item Total	Change Order Total	Stored Materials	Withholdings	Total Completed and Stored to Date	Retainage	Amount Eligible to Date	Previous Payments	Payment This Period	Percent Complete
1	4/17/2023	5/26/2023	\$ 86,725.00	\$ -	\$ -	\$ -	\$ 86,725.00	\$ 4,336.25	\$ 82,388.75	\$ -	\$ 82,388.75	9%
2	5/27/2023	6/22/2023	\$ 129,377.00	\$ 9,500.00	\$ -	\$ -	\$ 138,877.00	\$ 6,943.85	\$ 131,933.15	\$ 82,388.75	\$ 49,544.40	14%
3	6/23/2023	7/21/2023	\$ 184,677.00	\$ 9,500.00	\$ -	\$ -	\$ 194,177.00	\$ 9,708.85	\$ 184,468.15	\$ 131,933.15	\$ 52,535.00	19%
4	7/22/2023	8/25/2023	\$ 304,082.00	\$ 9,500.00	\$ -	\$ -	\$ 313,582.00	\$ 15,679.10	\$ 297,902.90	\$ 184,468.15	\$ 113,434.75	31%



Drainage Authority Request for Action
Agenda Item No. _____

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: 1 Minute

Department: Auditor/Treasurer

Presenter: Kelly Rasche

Recommendation: Approve

Item: Judicial Ditch 35 Repair Brunz Construction Company Pay Request #2

Drainage Authority Action Request:

Approve Pay Request #2 to Brunz Construction Co in the amount of \$194,862.49 and authorize payment

Background & Comments:

Construction Bid with change orders to date is \$832,469.65 This pay request brings the total paid to the contractor \$326,141.58 This contract is approximately 40% complete.

Attachments: Pay Request Details

Fiscal Impact: \$194,862.49 from JD 35 drainage system funds

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Contractor's Application for Payment No. 2		Application Period: 7/22/2023 - 8/25/2023	Application Date: 8/28/2023
		To Jackson County Drainage Authority (Owner): 405 4th St Jackson County, MN 56143	From Brunz Construction Co, Inc. (Contractor): P.O. Box 187 Madison Lake, MN 56063
Project: Jackson County Judicial Ditch No. 35 Repair	Contract:		
Owner's Contract No.	Contractor's Project No.	Engineer's Project No.	26475

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE (Engineer's Estimated Qty's).....	\$ 832,469.65
2. Net change by Change Orders.....	\$ -
3. Net change Actual Installed Quantities (Column M on Completed Items + Column N Change Orders).....	\$ 685.00
4. Current Contract Price (Line 1 ± 2 ± 3).....	\$ 833,154.65
5. Completed Bid Items (Column J total on Completed Items)	\$ 361,966.70
6. Completed Change Order Items (Column K total on Change Order Items)	\$ -
7. Temporary Withholdings (Column L on Temporary Withholdings)	\$ (18,659.77)
8. Stored Materials (Column L total on Stored Materials)	\$ -
9. TOTAL COMPLETED AND STORED TO DATE LESS TEMPORARY WITHHOLDINGS	\$ 343,306.93
10. RETAINAGE:	
a. 5.0% X \$ 343,306.93 Work Completed (Line 5+6+7).....	\$ 17,165.35
b. 5.0% X \$ - Stored Material (Line 8).....	\$ -
c. Total Retainage (Line 10.a + Line 10.b).....	\$ 17,165.35
11. AMOUNT ELIGIBLE TO DATE (Line 9 - Line 10.c).....	\$ 326,141.58
12. LESS PREVIOUS PAYMENTS (Line 11 from prior Application).....	\$ 131,279.09
13. AMOUNT DUE THIS APPLICATION (Line 11 - Line 12).....	\$ 194,862.49
14. BALANCE TO FINISH, PLUS RETAINAGE	
[Column L total on Completed Items + Column M Total Change Order Items +	
Column L on Temporary Withholdings + Line 10.c above].....	\$ 507,009.30

Contractor's Certification	
The undersigned Contractor certifies, to the best of its knowledge, the following:	
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;	
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and	
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
Contractor Signature	
By: <i>Domenic R. Brunz</i>	Date: 8/28/23

Payment of:	\$194,862.49	
	(Line 8 or other - attach explanation of the other amount)	
is recommended by:	<i>Chris J. Bell</i>	<u>8/29/2023</u>
	(Engineer)	(Date)
Payment of:		
	(Line 8 or other - attach explanation of the other amount)	
is approved by:		
	(Owner)	(Date)
Approved by:		
	Funding or Financing Entity (if applicable)	(Date)

Completed Bid Items

ISG
 Jackson County Judicial Ditch No. 35
 Repair
 Jackson County Drainage Authority

Pay Request 2
 7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
01.7113.1000.01	MOBILIZATION	LS	1.00	\$ 40,000.00	\$ 40,000.00	0.00	\$ -	1.00	\$ 40,000.00	0.00	\$ -	\$ -
31.1100.1000.02	TREE REMOVAL	EA	2.00	\$ 1,000.00	\$ 2,000.00	0.00	\$ -	0.00	\$ -	2.00	\$ 2,000.00	\$ -
31.2311.1000.03	DITCH CLEANING (8' WIDE DITCH BOTTOM)	LF	15495.00	\$ 5.00	\$ 77,475.00	5049.00	\$ 25,245.00	5049.00	\$ 25,245.00	10446.00	\$ 52,230.00	\$ -
31.2311.1000.03	DITCH CLEANING (4' WIDE DITCH BOTTOM)	LF	14985.00	\$ 3.50	\$ 52,447.50	8316.00	\$ 29,106.00	14696.00	\$ 51,436.00	289.00	\$ 1,011.50	\$ -
31.2311.1000.03	DITCH SIDESLOPE REPAIR	LF	6025.00	\$ 4.50	\$ 27,112.50	4105.00	\$ 18,472.50	4717.00	\$ 21,226.50	1308.00	\$ 5,886.00	\$ -
31.2316.1000.07	TOP SOIL STRIP & PLACE SPOILS (P) (EV)	CY	9597.00	\$ 3.50	\$ 33,589.50	3210.00	\$ 11,235.00	8297.00	\$ 29,039.50	1300.00	\$ 4,550.00	\$ -
31.2316.1000.07	COMMON EXCAVATION - CLEAN EXISTING SEDIMENT TRAP (P) (EV)	CY	1721.00	\$ 5.00	\$ 8,605.00	0.00	\$ -	0.00	\$ -	1721.00	\$ 8,605.00	\$ -
31.2316.1000.07	COMMON EXCAVATION - BENCH CONSTRUCTION (P) (EV)	CY	8294.00	\$ 4.86	\$ 40,308.84	0.00	\$ -	4147.00	\$ 20,154.42	4147.00	\$ 20,154.42	\$ -
31.3700.1000.07	CLASS III RIPRAP WITH GEOTEXTILE FABRIC	CY	1100.00	\$ 90.00	\$ 99,000.00	194.00	\$ 17,460.00	317.00	\$ 28,530.00	783.00	\$ 70,470.00	\$ -
31.3700.1000.07	SALVAGE RANDOM RIPRAP	CY	80.00	\$ 30.00	\$ 2,400.00	80.00	\$ 2,400.00	80.00	\$ 2,400.00	0.00	\$ -	\$ -
31.3700.1000.07	CLASS IV RIPRAP WITH GEOTEXTILE FABRIC	CY	95.00	\$ 95.00	\$ 9,025.00	0.00	\$ -	0.00	\$ -	95.00	\$ 9,025.00	\$ -
32.9219.1000.04	SEED MIX 35-241	AC	12.29	\$ 704.37	\$ 8,656.71	0.00	\$ -	0.00	\$ -	12.29	\$ 8,656.71	\$ -
32.9219.1000.04	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 20	SY	7198.00	\$ 1.49	\$ 10,725.02	0.00	\$ -	0.00	\$ -	7198.00	\$ 10,725.02	\$ -
31.2500.1000.03	INSTALL PERIMETER CONTROL	LF	361.00	\$ 3.10	\$ 1,119.10	0.00	\$ -	0.00	\$ -	361.00	\$ 1,119.10	\$ -
32.9219.1000.10	16.5' BUFFER STRIP SEEDING	AC	15.92	\$ 1,660.73	\$ 26,438.82	3.00	\$ 4,982.19	3.00	\$ 4,982.19	12.92	\$ 21,456.63	\$ -
32.9219.1000.10	SIDESLOPE SEEDING	AC	14.00	\$ 4,650.43	\$ 65,106.02	1.37	\$ 6,371.09	1.37	\$ 6,371.09	12.63	\$ 58,734.93	\$ -
32.9219.1000.10	DITCH BENCH SEEDING	AC	0.25	\$ 4,353.68	\$ 1,088.42	0.00	\$ -	0.00	\$ -	0.25	\$ 1,088.42	\$ -
32.9219.1000.10	MOWING	AC	31.84	\$ 60.00	\$ 1,910.40	0.00	\$ -	0.00	\$ -	31.84	\$ 1,910.40	\$ -
32.9219.1000.10	WEED SPRAYING	AC	46.09	\$ 45.00	\$ 2,074.05	0.00	\$ -	0.00	\$ -	46.09	\$ 2,074.05	\$ -
33.0513.1000.02	REMOVE EXISTING SIDE INTAKE	EA	3.00	\$ 500.00	\$ 1,500.00	1.00	\$ 500.00	1.00	\$ 500.00	2.00	\$ 1,000.00	\$ -
33.4510.1000.00	MAJOR UTILITY CROSSING (GAS)	EA	2.00	\$ 1,500.00	\$ 3,000.00	2.00	\$ 3,000.00	2.00	\$ 3,000.00	0.00	\$ -	\$ -
33.4510.1000.02	36-INCH TILE OUTLET	EA	5.00	\$ 2,710.00	\$ 13,550.00	0.00	\$ -	0.00	\$ -	5.00	\$ 13,550.00	\$ -
33.4510.1000.02	30-INCH TILE OUTLET	EA	10.00	\$ 2,490.00	\$ 24,900.00	0.00	\$ -	1.00	\$ 2,490.00	9.00	\$ 22,410.00	\$ -
33.4510.1000.02	24-INCH TILE OUTLET	EA	11.00	\$ 1,977.00	\$ 21,747.00	0.00	\$ -	2.00	\$ 3,954.00	9.00	\$ 17,793.00	\$ -
33.4510.1000.02	18-INCH TILE OUTLET	EA	6.00	\$ 1,816.00	\$ 10,896.00	2.00	\$ 3,632.00	2.00	\$ 3,632.00	4.00	\$ 7,264.00	\$ -
33.4510.1000.02	15-INCH TILE OUTLET	EA	12.00	\$ 1,403.00	\$ 16,836.00	1.00	\$ 1,403.00	1.00	\$ 1,403.00	11.00	\$ 15,433.00	\$ -
33.4510.1000.02	12-INCH TILE OUTLET	EA	12.00	\$ 1,287.00	\$ 15,444.00	1.00	\$ 1,287.00	2.00	\$ 2,574.00	10.00	\$ 12,870.00	\$ -
33.4510.1000.02	10-INCH TILE OUTLET	EA	8.00	\$ 1,265.00	\$ 10,120.00	1.00	\$ 1,265.00	2.00	\$ 2,530.00	6.00	\$ 7,590.00	\$ -
33.4510.1000.02	8-INCH TILE OUTLET	EA	13.00	\$ 1,247.00	\$ 16,211.00	2.00	\$ 2,494.00	3.00	\$ 3,741.00	10.00	\$ 12,470.00	\$ -
33.4510.1000.02	6-INCH TILE OUTLET	EA	10.00	\$ 1,203.00	\$ 12,030.00	2.00	\$ 2,406.00	2.00	\$ 2,406.00	8.00	\$ 9,624.00	\$ -
33.4510.1000.02	ARMOR TILE OUTLET (RIPRAP & GEOTEXTILE FABRIC)	EA	29.00	\$ 1,000.00	\$ 29,000.00	10.00	\$ 10,000.00	17.00	\$ 17,000.00	12.00	\$ 12,000.00	\$ -
33.4510.1000.03	REMOVE & REINSTALL FENCE	LF	606.00	\$ 10.00	\$ 6,060.00	0.00	\$ -	0.00	\$ -	606.00	\$ 6,060.00	\$ -
33.4510.1000.07	GRANULAR FOUNDATION	CY	48.00	\$ 68.50	\$ 3,288.00	36.00	\$ 2,466.00	58.00	\$ 3,973.00	0.00	\$ -	\$ 685.00
33.4520.1000.02	REMOVE CMP CULVERT	EA	2.00	\$ 960.00	\$ 1,920.00	1.00	\$ 960.00	1.00	\$ 960.00	1.00	\$ 960.00	\$ -
33.4520.1000.02	REMOVE EXISTING ROCK AND DEBRIS PILE	EA	12.00	\$ 500.00	\$ 6,000.00	3.00	\$ 1,500.00	4.00	\$ 2,000.00	8.00	\$ 4,000.00	\$ -
33.4520.1000.03	CLEAN EXISTING CULVERT	EA	6.00	\$ 4,000.00	\$ 24,000.00	2.00	\$ 8,000.00	2.00	\$ 8,000.00	4.00	\$ 16,000.00	\$ -
33.4520.1000.03	REMOVE AND REINSTALL 36-INCH RCP CULVERT	LF	72.00	\$ 210.00	\$ 15,120.00	72.00	\$ 15,120.00	72.00	\$ 15,120.00	0.00	\$ -	\$ -
33.4520.1000.03	SALVAGE AND LOWER EXISTING 72-INCH CMP CULVERT	LF	43.00	\$ 235.00	\$ 10,105.00	0.00	\$ -	43.00	\$ 10,105.00	0.00	\$ -	\$ -
33.4520.1000.03	54-INCH CLASS III RCP PIPE	LF	64.00	\$ 500.00	\$ 32,000.00	64.00	\$ 32,000.00	64.00	\$ 32,000.00	0.00	\$ -	\$ -
34.0100.1000.02	OPEN CUT & RESTORE GRAVEL ROAD OR DRIVEWAY	EA	1.00	\$ 3,500.00	\$ 3,500.00	0.00	\$ -	1.00	\$ 3,500.00	0.00	\$ -	\$ -
34.0100.1000.02	REMOVE EXISTING FIELD CROSSING	EA	1.00	\$ 1,500.00	\$ 1,500.00	0.00	\$ -	0.00	\$ -	1.00	\$ 1,500.00	\$ -
34.0100.1000.02	OPEN CUT & RESTORE FIELD CROSSING	EA	2.00	\$ 3,000.00	\$ 6,000.00	1.00	\$ 3,000.00	1.00	\$ 3,000.00	1.00	\$ 3,000.00	\$ -
31.3700.1000.07	CLASS III RIPRAP WITH GEOTEXTILE FABRIC (FOR ASIRO)	CY	150.00	\$ 90.00	\$ 13,500.00	42.00	\$ 3,780.00	42.00	\$ 3,780.00	108.00	\$ 9,720.00	\$ -
33.0513.1000.02	INSTALL 24-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	1.00	\$ 1,800.00	\$ 1,800.00	1.00	\$ 1,800.00	1.00	\$ 1,800.00	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 15-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	2.00	\$ 1,073.00	\$ 2,146.00	0.00	\$ -	0.00	\$ -	2.00	\$ 2,146.00	\$ -
33.0513.1000.02	INSTALL 12-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	2.00	\$ 947.00	\$ 1,894.00	1.00	\$ 947.00	1.00	\$ 947.00	1.00	\$ 947.00	\$ -
33.0513.1000.02	INSTALL 12-INCH ASI RISER ASSEMBLY W/SLOTTED HICKENBOTTOM	EA	1.00	\$ 1,400.00	\$ 1,400.00	0.00	\$ -	0.00	\$ -	1.00	\$ 1,400.00	\$ -
33.0513.1000.02	INSTALL 12-INCH ASI RISER ASSEMBLY W/STANDARD HICKENBOTTOM	EA	1.00	\$ 1,367.00	\$ 1,367.00	0.00	\$ -	0.00	\$ -	1.00	\$ 1,367.00	\$ -
33.0513.1000.02	INSTALL 10-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	1.00	\$ 793.00	\$ 793.00	0.00	\$ -	0.00	\$ -	1.00	\$ 793.00	\$ -
33.0513.1000.02	INSTALL 24-INCH ASI OUTLET ASSEMBLY	EA	1.00	\$ 2,445.00	\$ 2,445.00	1.00	\$ 2,445.00	1.00	\$ 2,445.00	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 18-INCH ASI OUTLET ASSEMBLY	EA	2.00	\$ 2,684.00	\$ 5,368.00	0.00	\$ -	0.00	\$ -	2.00	\$ 5,368.00	\$ -
33.0513.1000.02	INSTALL 15-INCH ASI OUTLET ASSEMBLY	EA	1.00	\$ 1,722.00	\$ 1,722.00	1.00	\$ 1,722.00	1.00	\$ 1,722.00	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL 12-INCH ASI OUTLET ASSEMBLY	EA	3.00	\$ 1,610.00	\$ 4,830.00	0.00	\$ -	0.00	\$ -	3.00	\$ 4,830.00	\$ -
33.0513.1000.02	INSTALL 10-INCH ASI OUTLET ASSEMBLY	EA	1.00	\$ 1,392.00	\$ 1,392.00	0.00	\$ -	0.00	\$ -	1.00	\$ 1,392.00	\$ -
					\$ 832,465.88		\$ 214,998.78		\$ 361,966.70		\$ 471,184.18	\$ 685.00

Temporary Withholdings



Jackson County Judicial Ditch No. 35
Repair

Jackson County Drainage Authority

Pay Request 2
7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity Installed To Date	Amount Installed To Date	Temp Withholding %	Temp Withholding Amount	Amount Released	Amount Remaining
31.2311.1000.03	DITCH CLEANING (8' WIDE DITCH BOTTOM)	LF	15495.00	\$ 5.00	\$ 77,475.00	5049.00	\$ 25,245.00	35%	\$ 8,835.75	\$ 5,049.00	\$ 3,786.75
31.2311.1000.03	DITCH CLEANING (4' WIDE DITCH BOTTOM)	LF	14985.00	\$ 3.50	\$ 52,447.50	14696.00	\$ 51,436.00	35%	\$ 18,002.60	\$ 10,287.20	\$ 7,715.40
31.2311.1000.03	DITCH SIDESLOPE REPAIR	LF	6025.00	\$ 4.50	\$ 27,112.50	4717.00	\$ 21,226.50	35%	\$ 7,429.28	\$ 4,245.30	\$ 3,183.98
32.9219.1000.04	SEED MIX 35-241	AC	12.29	\$ 704.37	\$ 8,656.71	0.00	\$ -	35%	\$ -	\$ -	\$ -
32.9219.1000.04	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 20	SY	7198.00	\$ 1.49	\$ 10,725.02	0.00	\$ -	35%	\$ -	\$ -	\$ -
32.9219.1000.10	16.5' BUFFER STRIP SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 3 MULCH)	AC	15.92	\$ 1,660.73	\$ 26,438.82	3.00	\$ 4,982.19	35%	\$ 1,743.77	\$ -	\$ 1,743.77
32.9219.1000.10	SIDESLOPE SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 8 MULCH)	AC	14.00	\$ 4,650.43	\$ 65,106.02	1.37	\$ 6,371.09	35%	\$ 2,229.88	\$ -	\$ 2,229.88
32.9219.1000.10	DITCH BENCH SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 8 MULCH)	AC	0.25	\$ 4,353.68	\$ 1,088.42	0.00	\$ -	35%	\$ -	\$ -	\$ -
					\$ 269,049.99		\$ 109,260.78		\$ 38,241.27		\$ 18,659.77

Pay Request Summary



Jackson County Judicial Ditch No. 35
 Repair
 Jackson County Drainage Authority

Pay Request **2**
 7/22/2023 To 8/25/2023

Pay Request No.	Start Date	End Date	Bid Item Total	Change Order Total	Stored Materials	Withholdings	Total Completed and Stored to Date	Retainage	Amount Eligible to Date	Previous Payments	Payment This Period	Percent Complete
1	7/5/2023	7/21/2023	\$ 146,967.92	\$ -	\$ -	\$ (8,779.40)	\$ 138,188.52	\$ 6,909.43	\$ 131,279.09	\$ -	\$ 131,279.09	16%
2	7/22/2023	8/25/2023	\$ 361,966.70	\$ -	\$ -	\$ (18,659.77)	\$ 343,306.93	\$ 17,165.35	\$ 326,141.58	\$ 131,279.09	\$ 194,862.49	39%



Drainage Authority Request for Action
Agenda Item No. 2.7

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: _____

Department: Auditor/Treasurer

Presenter: Kelly Rasche

Recommendation: Approve

Item: Judicial Ditch 13 Main Project Hodgman Drainage Company Bid Package 5 Pay Request #8

Drainage Authority Action Request:

Approve Pay Request #8 of bid package 5 to Hodgman Drainage Company in the amount of \$164,794.00 and authorize payment

Background & Comments:

Jackson County is the lead county for joint Judicial Ditch 13 with Nobles County. This project has several bid packages. Construction Bid Package #5 amount is \$2,401,648.30. Total paid to the contractor including this pay request is \$2,194,314.59 This contract is approximately 96% complete.

Attachments: Pay Request Details

Fiscal Impact: \$164,794.00 from bond proceeds for the project

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Completed Bid Items

Jackson & Nobles Judicial Ditch No. 13
 Bid Package #5
 Jackson & Nobles Counties

Pay Request 8
 To 8/25/2023
 7/22/2023

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
01.7113.1000.01	MOBILIZATION	LS	1.00	\$ 50,100.00	\$ 50,100.00	0.00	\$ -	1.00	\$ 50,100.00	0.00	\$ -	\$ -
31.2500.1000.03	INSTALL INLET PROTECTION	EA	35.00	\$ 100.00	\$ 3,500.00	0.00	\$ -	0.00	\$ -	35.00	\$ 3,500.00	\$ -
31.3700.1000.07	CLASS III RIPRAP WITH GEOTEXTILE FABRIC	CY	20.00	\$ 75.00	\$ 1,500.00	0.00	\$ -	0.00	\$ -	20.00	\$ 1,500.00	\$ -
32.9219.1000.04	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 3	SY	2982.00	\$ 1.65	\$ 4,920.30	0.00	\$ -	1526.00	\$ 2,517.90	1456.00	\$ 2,402.40	\$ -
33.0513.1000.02	INSTALL BAR GUARD ASSEMBLY (18-INCH DROP INTAKE)	EA	19.00	\$ 325.00	\$ 6,175.00	6.00	\$ 1,950.00	18.00	\$ 5,850.00	1.00	\$ 325.00	\$ -
33.0513.1000.02	INSTALL BAR GUARD ASSEMBLY (24-INCH DROP INTAKE)	EA	22.00	\$ 375.00	\$ 8,250.00	0.00	\$ -	20.00	\$ 7,500.00	2.00	\$ 750.00	\$ -
33.0513.1000.02	FURNISH & INSTALL WATER QUALITY INLET	EA	15.00	\$ 1,450.00	\$ 21,750.00	12.00	\$ 17,400.00	15.00	\$ 21,750.00	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL DROP INTAKE (18-INCH)	EA	23.00	\$ 1,650.00	\$ 37,950.00	8.00	\$ 13,200.00	24.00	\$ 39,600.00	0.00	\$ -	\$ 1,650.00
33.0513.1000.02	CAP DROP INTAKE (18-INCH)	EA	4.00	\$ 600.00	\$ 2,400.00	0.00	\$ -	0.00	\$ -	4.00	\$ 2,400.00	\$ -
33.0513.1000.02	INSTALL DROP INTAKE (24-INCH)	EA	24.00	\$ 2,250.00	\$ 54,000.00	0.00	\$ -	22.00	\$ 49,500.00	2.00	\$ 4,500.00	\$ -
33.0513.1000.02	CAP DROP INTAKE (24-INCH)	EA	3.00	\$ 750.00	\$ 2,250.00	0.00	\$ -	0.00	\$ -	3.00	\$ 2,250.00	\$ -
33.0523.1000.03	BORE 48-INCH TILE	LF	110.00	\$ 710.00	\$ 78,100.00	0.00	\$ -	110.00	\$ 78,100.00	0.00	\$ -	\$ -
33.0523.1000.03	BORE 30-INCH TILE	LF	70.00	\$ 460.00	\$ 32,200.00	0.00	\$ -	90.00	\$ 41,400.00	0.00	\$ -	\$ 9,200.00
33.0523.1000.03	BORE 18-INCH TILE	LF	95.00	\$ 340.00	\$ 32,300.00	0.00	\$ -	95.00	\$ 32,300.00	0.00	\$ -	\$ -
33.0523.1000.03	BORE 15-INCH TILE	LF	80.00	\$ 300.00	\$ 24,000.00	0.00	\$ -	80.00	\$ 24,000.00	0.00	\$ -	\$ -
33.0523.1000.03	DIRECTIONAL DRILL OR BORE 12-INCH PIPE	LF	85.00	\$ 285.00	\$ 24,225.00	0.00	\$ -	85.00	\$ 24,225.00	0.00	\$ -	\$ -
33.0523.1000.03	SAND OR CLSM FILL PIPE UNDER ROAD (24-INCH)	LF	75.00	\$ 25.00	\$ 1,875.00	0.00	\$ -	75.00	\$ 1,875.00	0.00	\$ -	\$ -
33.0523.1000.03	SAND OR CLSM FILL PIPE UNDER ROAD (18-INCH)	LF	100.00	\$ 18.00	\$ 1,800.00	100.00	\$ 1,800.00	100.00	\$ 1,800.00	0.00	\$ -	\$ -
33.0523.1000.03	SAND OR CLSM FILL PIPE UNDER ROAD (12-INCH)	LF	100.00	\$ 14.00	\$ 1,400.00	100.00	\$ 1,400.00	100.00	\$ 1,400.00	0.00	\$ -	\$ -
33.0523.1000.03	SAND OR CLSM FILL PIPE UNDER ROAD (8-INCH)	LF	180.00	\$ 8.00	\$ 1,440.00	180.00	\$ 1,440.00	180.00	\$ 1,440.00	0.00	\$ -	\$ -
33.4510.1000.00	MAJOR UTILITY CROSSING (GAS)	EA	2.00	\$ 3,500.00	\$ 7,000.00	0.00	\$ -	2.00	\$ 7,000.00	0.00	\$ -	\$ -
33.4510.1000.00	MAJOR UTILITY CROSSING (WATER)	EA	8.00	\$ 2,500.00	\$ 20,000.00	2.00	\$ 5,000.00	7.00	\$ 17,500.00	1.00	\$ 2,500.00	\$ -
33.4510.1000.02	CONNECT EXISTING 24-INCH TILE	EA	6.00	\$ 2,550.00	\$ 15,300.00	0.00	\$ -	5.00	\$ 12,750.00	1.00	\$ 2,550.00	\$ -
33.4510.1000.02	CONNECT EXISTING 18-INCH TILE	EA	5.00	\$ 1,800.00	\$ 9,000.00	0.00	\$ -	4.00	\$ 7,200.00	1.00	\$ 1,800.00	\$ -
33.4510.1000.02	CONNECT EXISTING 15-INCH TILE	EA	1.00	\$ 1,500.00	\$ 1,500.00	0.00	\$ -	3.00	\$ 4,500.00	0.00	\$ -	\$ 3,000.00
33.4510.1000.02	CONNECT EXISTING 12-INCH TILE	EA	7.00	\$ 1,150.00	\$ 8,050.00	1.00	\$ 1,150.00	6.00	\$ 6,900.00	1.00	\$ 1,150.00	\$ -
33.4510.1000.02	CONNECT EXISTING 10-INCH TILE	EA	9.00	\$ 950.00	\$ 8,550.00	0.00	\$ -	4.00	\$ 3,800.00	5.00	\$ 4,750.00	\$ -
33.4510.1000.02	CONNECT EXISTING 8-INCH TILE	EA	19.00	\$ 750.00	\$ 14,250.00	3.00	\$ 2,250.00	23.00	\$ 17,250.00	0.00	\$ -	\$ 3,000.00
33.4510.1000.02	CONNECT EXISTING 6-INCH TILE	EA	39.00	\$ 600.00	\$ 23,400.00	13.00	\$ 7,800.00	70.00	\$ 42,000.00	0.00	\$ -	\$ 18,600.00
33.4510.1000.02	CONNECT EXISTING 4-INCH TILE	EA	42.00	\$ 425.00	\$ 17,850.00	0.00	\$ -	2.00	\$ 850.00	40.00	\$ 17,000.00	\$ -
33.4510.1000.02	30-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	1.00	\$ 7,700.00	\$ 7,700.00	0.00	\$ -	0.00	\$ -	1.00	\$ 7,700.00	\$ -
33.4510.1000.02	24-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	6.00	\$ 3,450.00	\$ 20,700.00	0.00	\$ -	2.00	\$ 6,900.00	4.00	\$ 13,800.00	\$ -
33.4510.1000.02	18-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	9.00	\$ 2,700.00	\$ 24,300.00	0.00	\$ -	5.00	\$ 13,500.00	4.00	\$ 10,800.00	\$ -
33.4510.1000.02	15-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	1.00	\$ 1,600.00	\$ 1,600.00	0.00	\$ -	1.00	\$ 1,600.00	0.00	\$ -	\$ -
33.4510.1000.02	12-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	4.00	\$ 1,600.00	\$ 6,400.00	1.00	\$ 1,600.00	3.00	\$ 4,800.00	1.00	\$ 1,600.00	\$ -
33.4510.1000.02	10-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	2.00	\$ 1,350.00	\$ 2,700.00	0.00	\$ -	0.00	\$ -	2.00	\$ 2,700.00	\$ -
33.4510.1000.02	8-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	3.00	\$ 1,350.00	\$ 4,050.00	2.00	\$ 2,700.00	7.00	\$ 9,450.00	0.00	\$ -	\$ 5,400.00
33.4510.1000.02	REMOVE EXISTING DROP INTAKE	EA	6.00	\$ 500.00	\$ 3,000.00	6.00	\$ 3,000.00	11.00	\$ 5,500.00	0.00	\$ -	\$ 2,500.00
33.4510.1000.03	48-INCH AGRICULTURAL TILE	LF	8705.00	\$ 91.50	\$ 796,507.50	0.00	\$ -	8750.00	\$ 800,625.00	0.00	\$ -	\$ 4,117.50
33.4510.1000.03	42-INCH AGRICULTURAL TILE	LF	3370.00	\$ 69.50	\$ 234,215.00	0.00	\$ -	3340.00	\$ 232,130.00	30.00	\$ 2,085.00	\$ -
33.4510.1000.03	36-INCH AGRICULTURAL TILE	LF	1170.00	\$ 56.00	\$ 65,520.00	0.00	\$ -	1195.00	\$ 66,920.00	0.00	\$ -	\$ 1,400.00
33.4510.1000.03	30-INCH AGRICULTURAL TILE	LF	4210.00	\$ 47.50	\$ 199,975.00	0.00	\$ -	4120.00	\$ 195,700.00	90.00	\$ 4,275.00	\$ -
33.4510.1000.03	24-INCH AGRICULTURAL TILE	LF	2905.00	\$ 37.50	\$ 108,937.50	0.00	\$ -	2874.00	\$ 107,775.00	31.00	\$ 1,162.50	\$ -
33.4510.1000.03	18-INCH AGRICULTURAL TILE	LF	2397.00	\$ 30.00	\$ 71,910.00	0.00	\$ -	2588.00	\$ 77,640.00	0.00	\$ -	\$ 5,730.00
33.4510.1000.03	15-INCH AGRICULTURAL TILE	LF	7040.00	\$ 26.50	\$ 186,560.00	1600.00	\$ 42,400.00	7107.00	\$ 188,335.50	0.00	\$ -	\$ 1,775.50
33.4510.1000.03	12-INCH AGRICULTURAL TILE	LF	2104.00	\$ 23.50	\$ 49,444.00	1780.00	\$ 41,830.00	1780.00	\$ 41,830.00	324.00	\$ 7,614.00	\$ -
33.4510.1000.03	10-INCH AGRICULTURAL TILE	LF	1265.00	\$ 22.00	\$ 27,830.00	620.00	\$ 13,640.00	1085.00	\$ 23,870.00	180.00	\$ 3,960.00	\$ -
33.4510.1000.03	8-INCH AGRICULTURAL TILE	LF	7.00	\$ 22.00	\$ 154.00	0.00	\$ -	207.00	\$ 4,554.00	0.00	\$ -	\$ 4,400.00
33.4510.1000.03	INSTALL 8-INCH PERFORATED TILE	LF	685.00	\$ 28.00	\$ 19,180.00	518.00	\$ 14,504.00	598.00	\$ 16,744.00	87.00	\$ 2,436.00	\$ -
33.4510.1000.03	REMOVE & REINSTALL FENCE	LF	125.00	\$ 20.00	\$ 2,500.00	0.00	\$ -	0.00	\$ -	125.00	\$ 2,500.00	\$ -
33.4510.1000.07	GRANULAR PIPE FOUNDATION	CY	895.00	\$ 1.00	\$ 895.00	0.00	\$ -	451.00	\$ 451.00	444.00	\$ 444.00	\$ -
33.4510.1000.10	TILE INVESTIGATION	HR	73.00	\$ 100.00	\$ 7,300.00	0.00	\$ -	54.50	\$ 5,450.00	18.50	\$ 1,850.00	\$ -
34.0100.1000.02	OPEN CUT & RESTORE GRAVEL ROAD OR DRIVEWAY	EA	5.00	\$ 1,200.00	\$ 6,000.00	1.00	\$ 1,200.00	5.00	\$ 6,000.00	0.00	\$ -	\$ -
					\$ 2,362,413.30		\$ 174,264.00		\$ 2,312,882.40		\$ 110,303.90	\$ 60,773.00

Completed Change Order Items



Jackson & Nobles Judicial Ditch No. 13
 Bid Package #5

Jackson & Nobles Counties

Pay Request 8
 7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Change Order	Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
1	1-101	PUMPING	HR	80.00	\$ 50.00	\$ 4,000.00	0.00	\$ -	80.00	\$ 4,000.00	0.00	\$ -	\$ -
1	1-102	PUMP SET UP & TEAR DOWN	LS	1.00	\$ 6,000.00	\$ 6,000.00	0.00	\$ -	1.00	\$ 6,000.00	0.00	\$ -	\$ -
2	2-201	BROME SEED WITH TYPE 3 MULCH	AC	2.49	\$ 1,500.00	\$ 3,735.00	0.00	\$ -	0.00	\$ -	2.49	\$ 3,735.00	\$ -
3	3-301	BASIC PRAIRIE SEED MIX WITH TYPE 3 MULCH	AC	13.00	\$ 1,500.00	\$ 19,500.00	0.00	\$ -	0.00	\$ -	13.00	\$ 19,500.00	\$ -
3	3-301	BROME SEED WITH TYPE 3 MULCH	AC	4.00	\$ 1,500.00	\$ 6,000.00	0.00	\$ -	0.00	\$ -	4.00	\$ 6,000.00	\$ -
						\$ 39,235.00		\$ -		\$ 10,000.00		\$ 29,235.00	\$ -

Temporary Withholdings



Jackson & Nobles Judicial Ditch No. 13
Bid Package #5

Jackson & Nobles Counties

Pay Request 8
7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity Installed To Date	Amount Installed To Date	Temp Withholding %	Temp Withholding Amount	Amount Released	Amount Remaining
31.3700.1000.07	CLASS III RIPRAP WITH GEOTEXTILE FABRIC	CY	20.00	\$ 75.00	\$ 1,500.00	0.00	\$ -	35%	\$ -	\$ -	\$ -
32.9219.1000.04	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 3	SY	2982.00	\$ 1.65	\$ 4,920.30	0.00	\$ -	35%	\$ -	\$ -	\$ -
33.4510.1000.03	48-INCH AGRICULTURAL TILE	LF	8705.00	\$ 91.50	\$ 796,507.50	8750.00	\$ 800,625.00	5%	\$ 40,031.25	\$ 40,031.25	\$ -
33.4510.1000.03	42-INCH AGRICULTURAL TILE	LF	3370.00	\$ 69.50	\$ 234,215.00	3340.00	\$ 232,130.00	5%	\$ 11,606.50	\$ 11,606.50	\$ -
33.4510.1000.03	36-INCH AGRICULTURAL TILE	LF	1170.00	\$ 56.00	\$ 65,520.00	1195.00	\$ 66,920.00	5%	\$ 3,346.00	\$ 3,346.00	\$ -
33.4510.1000.03	30-INCH AGRICULTURAL TILE	LF	4,210.00	\$ 47.50	\$ 199,975.00	4120.00	\$ 195,700.00	5%	\$ 9,785.00	\$ 9,785.00	\$ -
33.4510.1000.03	24-INCH AGRICULTURAL TILE	LF	2,905.00	\$ 37.50	\$ 108,937.50	2874.00	\$ 107,775.00	5%	\$ 5,388.75	\$ 3,415.63	\$ 1,973.13
33.4510.1000.03	18-INCH AGRICULTURAL TILE	LF	2397.00	\$ 30.00	\$ 71,910.00	2588.00	\$ 77,640.00	5%	\$ 3,882.00	\$ 1,236.00	\$ 2,646.00
33.4510.1000.03	15-INCH AGRICULTURAL TILE	LF	7040.00	\$ 26.50	\$ 186,560.00	7107.00	\$ 188,335.50	5%	\$ 9,416.78	\$ 3,959.53	\$ 5,457.25
33.4510.1000.03	12-INCH AGRICULTURAL TILE	LF	2,104.00	\$ 23.50	\$ 49,444.00	1780.00	\$ 41,830.00	5%	\$ 2,091.50	\$ -	\$ 2,091.50
33.4510.1000.03	10-INCH AGRICULTURAL TILE	LF	1,265.00	\$ 22.00	\$ 27,830.00	1085.00	\$ 23,870.00	5%	\$ 1,193.50	\$ 511.50	\$ 682.00
33.4510.1000.03	8-INCH AGRICULTURAL TILE	LF	7.00	\$ 22.00	\$ 154.00	207.00	\$ 4,554.00	5%	\$ 227.70	\$ -	\$ 227.70
									\$ 86,968.98		\$ 13,077.58

Stored Materials Summary



Jackson & Nobles Judicial Ditch No. 13
 Bid Package #5

Jackson & Nobles Counties

8
 7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	I	K	L
Bid Item Number	Bid Item	Unit	Invoice Qty	Invoice Price	Total Invoice Amount	Quantity Installed Prior to Storage	Quantity Installed To Date	Stored Quantity Remaining	Amount Remaining
33.4510.1000.03	48-INCH AGRICULTURAL TILE	LF	3000.00	\$ 50.43	\$ 151,294.74	5758.00	8750.00	0.00	\$ -
33.4510.1000.03	42-INCH AGRICULTURAL TILE	LF	2,740.00	\$ 37.09	\$ 101,638.73	0.00	3340.00	0.00	\$ -
33.4510.1000.03	36-INCH AGRICULTURAL TILE	LF	520.00	\$ 29.29	\$ 15,232.45	0.00	1195.00	0.00	\$ -
33.4510.1000.03	30-INCH AGRICULTURAL TILE	LF	2520.00	\$ 22.12	\$ 55,730.01	0.00	4120.00	0.00	\$ -
					\$ 323,895.93				\$ -

Pay Request Summary



Jackson & Nobles Judicial Ditch No. 13
 Bid Package #5
 Jackson & Nobles Counties

Pay Request 8
 7/22/2023 To 8/25/2023

Pay Request No.	Start Date	End Date	Bid Item Total	Change Order Total	Stored Materials	Withholdings	Total Completed and Stored to Date	Retainage	Amount Eligible to Date	Previous Payments	Payment This Period	Percent Complete
1	8/20/2022	9/23/2022	\$ 266,026.50	\$ -	\$ -	\$ (6,721.28)	\$ 259,305.22	\$ 12,965.26	\$ 246,339.97	\$ -	\$ 246,339.97	11%
2	9/24/2022	10/21/2022	\$ 847,363.30	\$ -	\$ -	\$ (31,006.88)	\$ 816,356.42	\$ 40,817.82	\$ 775,538.60	\$ 246,339.97	\$ 529,198.64	35%
3	10/22/2022	11/18/2022	\$ 847,363.30	\$ -	\$ 323,895.93	\$ (31,006.88)	\$ 1,140,252.35	\$ 57,012.62	\$ 1,083,239.74	\$ 775,538.61	\$ 307,701.13	35%
4	4/10/2023	4/21/2023	\$ 1,032,028.30	\$ -	\$ 225,050.03	\$ (28,679.45)	\$ 1,228,398.88	\$ 61,419.94	\$ 1,166,978.94	\$ 1,083,239.74	\$ 83,739.19	49%
5	4/22/2023	5/26/2023	\$ 1,567,048.80	\$ 10,000.00	\$ 13,600.78	\$ (30,259.30)	\$ 1,560,390.28	\$ 78,019.51	\$ 1,482,370.77	\$ 1,166,978.94	\$ 315,391.82	62%
6	5/27/2023	6/21/2023	\$ 1,798,052.30	\$ 10,000.00	\$ -	\$ (37,083.43)	\$ 1,770,968.87	\$ 88,548.44	\$ 1,682,420.43	\$ 1,482,370.76	\$ 200,049.68	70%
7	6/22/2023	7/21/2023	\$ 2,138,618.40	\$ 10,000.00	\$ -	\$ (12,280.95)	\$ 2,136,337.45	\$ 106,816.87	\$ 2,029,520.58	\$ 1,682,420.44	\$ 347,100.14	85%
8	7/22/2023	8/25/2023	\$ 2,312,882.40	\$ 10,000.00	\$ -	\$ (13,077.58)	\$ 2,309,804.82	\$ 115,490.24	\$ 2,194,314.59	\$ 2,029,520.58	\$ 164,794.00	91%



Drainage Authority Request for Action
Agenda Item No. 2.8

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: _____

Department: Auditor/Treasurer

Presenter: Kelly Rasche

Recommendation: Approve

Item: Judicial Ditch 13 Main Project Hodgman Drainage Company Bid Package 6 Pay Request #3

Drainage Authority Action Request:

Approve Pay Request #3 of bid package 6 to Hodgman Drainage Company in the amount of \$436,203.22 and authorize payment

Background & Comments:

Jackson County is the lead county for joint Judicial Ditch 13 with Nobles County. This project has seven bid packages. Construction Bid Package #6 amount is \$1,683,401.75

This pay request brings the total paid to the contractor \$842,701.81. This contract is approximately 52% complete. This pay request It is expected to take 3 construction seasons.

Attachments: Pay Request Details

Fiscal Impact: \$436,203.22 from bond proceeds for the project

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Completed Bid Items



Jackson & Nobles Judicial Ditch No. 13
 Bid Package #6
 Jackson & Nobles Counties

Pay Request 3
 7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
01.7113.1000.01	MOBILIZATION	LS	1.00	\$ 50,450.00	\$ 50,450.00	0.00	\$ -	1.00	\$ 50,450.00	0.00	\$ -	\$ -
31.2500.1000.03	INSTALL INLET PROTECTION	EA	20.00	\$ 100.00	\$ 2,000.00	0.00	\$ -	0.00	\$ -	20.00	\$ 2,000.00	\$ -
32.9219.1000.04	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 3	SY	1455.00	\$ 1.65	\$ 2,400.75	1515.16	\$ 2,500.01	1515.16	\$ 2,500.01	0.00	\$ -	\$ 99.26
33.0513.1000.02	FURNISH & INSTALL WATER QUALITY INLET	EA	9.00	\$ 1,100.00	\$ 9,900.00	3.00	\$ 3,300.00	4.00	\$ 4,400.00	5.00	\$ 5,500.00	\$ -
33.0513.1000.02	INSTALL DROP INTAKE (18-INCH)	EA	19.00	\$ 1,500.00	\$ 28,500.00	1.00	\$ 1,500.00	2.00	\$ 3,000.00	17.00	\$ 25,500.00	\$ -
33.0513.1000.02	CAP DROP INTAKE (18-INCH)	EA	4.00	\$ 575.00	\$ 2,300.00	0.00	\$ -	0.00	\$ -	4.00	\$ 2,300.00	\$ -
33.0513.1000.02	INSTALL BAR GUARD ASSEMBLY (18-INCH DROP INTAKE)	EA	15.00	\$ 325.00	\$ 4,875.00	1.00	\$ 325.00	2.00	\$ 650.00	13.00	\$ 4,225.00	\$ -
33.0513.1000.02	INSTALL DROP INTAKE (24-INCH)	EA	18.00	\$ 2,700.00	\$ 48,600.00	6.00	\$ 16,200.00	13.00	\$ 35,100.00	5.00	\$ 13,500.00	\$ -
33.0513.1000.02	CAP DROP INTAKE (24-INCH)	EA	5.00	\$ 750.00	\$ 3,750.00	0.00	\$ -	0.00	\$ -	5.00	\$ 3,750.00	\$ -
33.0513.1000.02	INSTALL BAR GUARD ASSEMBLY (24-INCH DROP INTAKE)	EA	13.00	\$ 375.00	\$ 4,875.00	8.00	\$ 3,000.00	14.00	\$ 5,250.00	0.00	\$ -	\$ 375.00
33.0523.1000.03	DIRECTIONAL DRILL OR BORE 8-INCH PIPE	LF	70.00	\$ 205.00	\$ 14,350.00	0.00	\$ -	0.00	\$ -	70.00	\$ 14,350.00	\$ -
33.0523.1000.03	BORE 24-INCH TILE	LF	100.00	\$ 450.00	\$ 45,000.00	0.00	\$ -	0.00	\$ -	100.00	\$ 45,000.00	\$ -
33.0523.1000.03	SAND OR CLSM FILL PIPE UNDER ROAD (18-INCH)	LF	170.00	\$ 14.00	\$ 2,380.00	170.00	\$ 2,380.00	170.00	\$ 2,380.00	0.00	\$ -	\$ -
33.0523.1000.03	SAND OR CLSM FILL PIPE UNDER ROAD (15-INCH)	LF	100.00	\$ 16.00	\$ 1,600.00	0.00	\$ -	0.00	\$ -	100.00	\$ 1,600.00	\$ -
33.0523.1000.03	SAND OR CLSM FILL PIPE UNDER ROAD (6-INCH)	LF	100.00	\$ 12.00	\$ 1,200.00	0.00	\$ -	0.00	\$ -	100.00	\$ 1,200.00	\$ -
33.4510.1000.00	MAJOR UTILITY CROSSING (GAS)	EA	1.00	\$ 3,500.00	\$ 3,500.00	1.00	\$ 3,500.00	4.00	\$ 14,000.00	0.00	\$ -	\$ 10,500.00
33.4510.1000.00	MAJOR UTILITY CROSSING (WATER)	EA	3.00	\$ 2,500.00	\$ 7,500.00	1.00	\$ 2,500.00	2.00	\$ 5,000.00	1.00	\$ 2,500.00	\$ -
33.4510.1000.02	CONNECT EXISTING 18-INCH TILE	EA	3.00	\$ 2,200.00	\$ 6,600.00	0.00	\$ -	0.00	\$ -	3.00	\$ 6,600.00	\$ -
33.4510.1000.02	CONNECT EXISTING 15-INCH TILE	EA	9.00	\$ 1,500.00	\$ 13,500.00	1.00	\$ 1,500.00	2.00	\$ 3,000.00	7.00	\$ 10,500.00	\$ -
33.4510.1000.02	CONNECT EXISTING 12-INCH TILE	EA	13.00	\$ 950.00	\$ 12,350.00	0.00	\$ -	1.00	\$ 950.00	12.00	\$ 11,400.00	\$ -
33.4510.1000.02	CONNECT EXISTING 10-INCH TILE	EA	28.00	\$ 800.00	\$ 22,400.00	1.00	\$ 800.00	1.00	\$ 800.00	27.00	\$ 21,600.00	\$ -
33.4510.1000.02	CONNECT EXISTING 8-INCH TILE	EA	38.00	\$ 650.00	\$ 24,700.00	4.00	\$ 2,600.00	4.00	\$ 2,600.00	34.00	\$ 22,100.00	\$ -
33.4510.1000.02	CONNECT EXISTING 6-INCH TILE	EA	47.00	\$ 450.00	\$ 21,150.00	13.00	\$ 5,850.00	27.00	\$ 12,150.00	20.00	\$ 9,000.00	\$ -
33.4510.1000.02	CONNECT EXISTING 4-INCH TILE	EA	55.00	\$ 325.00	\$ 17,875.00	4.00	\$ 1,300.00	5.00	\$ 1,625.00	50.00	\$ 16,250.00	\$ -
33.4510.1000.02	18-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	5.00	\$ 2,700.00	\$ 13,500.00	0.00	\$ -	4.00	\$ 10,800.00	1.00	\$ 2,700.00	\$ -
33.4510.1000.02	15-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	2.00	\$ 1,900.00	\$ 3,800.00	0.00	\$ -	0.00	\$ -	2.00	\$ 3,800.00	\$ -
33.4510.1000.02	12-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	1.00	\$ 1,550.00	\$ 1,550.00	0.00	\$ -	1.00	\$ 1,550.00	0.00	\$ -	\$ -
33.4510.1000.02	10-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	1.00	\$ 1,350.00	\$ 1,350.00	0.00	\$ -	0.00	\$ -	1.00	\$ 1,350.00	\$ -
33.4510.1000.02	8-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	4.00	\$ 1,125.00	\$ 4,500.00	1.00	\$ 1,125.00	1.00	\$ 1,125.00	3.00	\$ 3,375.00	\$ -
33.4510.1000.02	REMOVE EXISTING DROP INTAKE	EA	4.00	\$ 500.00	\$ 2,000.00	2.00	\$ 1,000.00	2.00	\$ 1,000.00	2.00	\$ 1,000.00	\$ -
33.4510.1000.03	48-INCH AGRICULTURAL TILE	LF	295.00	\$ 113.00	\$ 33,335.00	0.00	\$ -	350.00	\$ 39,550.00	0.00	\$ -	\$ 6,215.00
33.4510.1000.03	42-INCH AGRICULTURAL TILE	LF	4499.00	\$ 73.50	\$ 330,676.50	600.00	\$ 44,100.00	4480.00	\$ 329,280.00	19.00	\$ 1,396.50	\$ -
33.4510.1000.03	36-INCH AGRICULTURAL TILE	LF	4670.00	\$ 64.50	\$ 301,215.00	4655.00	\$ 300,247.50	4655.00	\$ 300,247.50	15.00	\$ 967.50	\$ -
33.4510.1000.03	36-INCH AGRICULTURAL TILE	LF	420.00	\$ 68.00	\$ 28,560.00	425.00	\$ 28,900.00	425.00	\$ 28,900.00	0.00	\$ -	\$ 340.00
33.4510.1000.03	30-INCH AGRICULTURAL TILE	LF	3705.00	\$ 51.50	\$ 190,807.50	860.00	\$ 44,290.00	860.00	\$ 44,290.00	2845.00	\$ 146,517.50	\$ -
33.4510.1000.03	24-INCH AGRICULTURAL TILE	LF	5935.00	\$ 41.00	\$ 243,335.00	0.00	\$ -	0.00	\$ -	5935.00	\$ 243,335.00	\$ -
33.4510.1000.03	18-INCH AGRICULTURAL TILE	LF	1294.00	\$ 33.00	\$ 42,702.00	45.00	\$ 1,485.00	230.00	\$ 7,590.00	1064.00	\$ 35,112.00	\$ -
33.4510.1000.03	15-INCH AGRICULTURAL TILE	LF	21.00	\$ 28.00	\$ 588.00	0.00	\$ -	0.00	\$ -	21.00	\$ 588.00	\$ -
33.4510.1000.03	10-INCH AGRICULTURAL TILE	LF	2335.00	\$ 23.00	\$ 53,705.00	0.00	\$ -	0.00	\$ -	2335.00	\$ 53,705.00	\$ -
33.4510.1000.03	8-INCH AGRICULTURAL TILE	LF	2128.00	\$ 22.50	\$ 47,880.00	0.00	\$ -	0.00	\$ -	2128.00	\$ 47,880.00	\$ -
33.4510.1000.03	5" PRIVATE TILE (PERFORATED SINGLE WALL TILE)	LF	280.00	\$ 6.00	\$ 1,680.00	0.00	\$ -	0.00	\$ -	280.00	\$ 1,680.00	\$ -
33.4510.1000.03	INSTALL 8-INCH PERFORATED TILE	LF	440.00	\$ 30.00	\$ 13,200.00	135.00	\$ 4,050.00	135.00	\$ 4,050.00	305.00	\$ 9,150.00	\$ -
33.4510.1000.07	GRANULAR PIPE FOUNDATION	CY	662.00	\$ 1.00	\$ 662.00	0.00	\$ -	0.00	\$ -	662.00	\$ 662.00	\$ -
33.4510.1000.10	TILE INVESTIGATION	HR	58.00	\$ 100.00	\$ 5,800.00	6.00	\$ 600.00	16.50	\$ 1,650.00	41.50	\$ 4,150.00	\$ -
34.0100.1000.02	OPEN CUT & RESTORE GRAVEL ROAD OR DRIVEWAY	EA	9.00	\$ 1,200.00	\$ 10,800.00	2.00	\$ 2,400.00	5.00	\$ 6,000.00	4.00	\$ 4,800.00	\$ -
					\$ 1,683,401.75		\$ 475,452.51		\$ 919,887.51		\$ 781,043.50	\$ 17,529.26

Temporary Withholdings



Jackson & Nobles Judicial Ditch No. 13
Bid Package #6

Jackson & Nobles Counties

Pay Request 3
7/22/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity Installed To Date	Amount Installed To Date	Temp Withholding %	Temp Withholding Amount	Amount Released	Amount Remaining
33.4510.1000.03	48-INCH AGRICULTURAL TILE	LF	295.00	\$ 113.00	\$ 33,335.00	350.00	\$ 39,550.00	5%	\$ 1,977.50	\$ -	\$ 1,977.50
33.4510.1000.03	42-INCH AGRICULTURAL TILE	LF	4499.00	\$ 73.50	\$ 330,676.50	4480.00	\$ 329,280.00	5%	\$ 16,464.00	\$ 4,659.90	\$ 11,804.10
33.4510.1000.03	36-INCH AGRICULTURAL TILE	LF	4670.00	\$ 64.50	\$ 301,215.00	4655.00	\$ 300,247.50	5%	\$ 15,012.38	\$ -	\$ 15,012.38
33.4510.1000.03	36-INCH AGRICULTURAL TILE (COVER HEIGHT EXCEEDING 15 FEET)	LF	420.00	\$ 68.00	\$ 28,560.00	425.00	\$ 28,900.00	5%	\$ 1,445.00	\$ -	\$ 1,445.00
33.4510.1000.03	30-INCH AGRICULTURAL TILE	LF	3705.00	\$ 51.50	\$ 190,807.50	860.00	\$ 44,290.00	5%	\$ 2,214.50	\$ -	\$ 2,214.50
33.4510.1000.03	24-INCH AGRICULTURAL TILE	LF	5935.00	\$ 41.00	\$ 243,335.00	0.00	\$ -	5%	\$ -	\$ -	\$ -
33.4510.1000.03	18-INCH AGRICULTURAL TILE	LF	1294.00	\$ 33.00	\$ 42,702.00	230.00	\$ 7,590.00	5%	\$ 379.50	\$ -	\$ 379.50
33.4510.1000.03	15-INCH AGRICULTURAL TILE	LF	21.00	\$ 28.00	\$ 588.00	0.00	\$ -	5%	\$ -	\$ -	\$ -
33.4510.1000.03	10-INCH AGRICULTURAL TILE	LF	2335.00	\$ 23.00	\$ 53,705.00	0.00	\$ -	5%	\$ -	\$ -	\$ -
33.4510.1000.03	8-INCH AGRICULTURAL TILE	LF	2128.00	\$ 22.50	\$ 47,880.00	0.00	\$ -	5%	\$ -	\$ -	\$ -
									\$ 37,492.88		\$ 32,832.98

Pay Request Summary



Jackson & Nobles Judicial Ditch No. 13
 Bid Package #6
 Jackson & Nobles Counties

Pay Request 3
 7/22/2023 To 8/25/2023

Pay Request No.	Start Date	End Date	Bid Item Total	Change Order Total	Stored Materials	Withholdings	Total Completed and Stored to Date	Retainage	Amount Eligible to Date	Previous Payments	Payment This Period	Percent Complete
1	4/10/2023	6/22/2023	\$ 131,025.00	\$ -	\$ -	\$ (24,132.50)	\$ 106,892.50	\$ 5,344.63	\$ 101,547.88	\$ -	\$ 101,547.88	6%
2	6/23/2023	7/21/2023	\$ 444,435.00	\$ -	\$ -	\$ (16,541.75)	\$ 427,893.25	\$ 21,394.66	\$ 406,498.59	\$ 101,547.88	\$ 304,950.72	24%
3	7/22/2023	8/25/2023	\$ 919,887.51	\$ -	\$ -	\$ (32,832.98)	\$ 887,054.53	\$ 44,352.73	\$ 842,701.80	\$ 406,498.60	\$ 436,203.22	50%



Drainage Authority Request for Action
Agenda Item No. 2.9

Requested Board Date: 9/5/2023

Agenda Type: Consent

Estimated Time: 1 Minute

Department: Auditor/Treasurer

Presenter: Kelly Rasche

Recommendation: Approve

Item: Judicial Ditch 13 Main Project Dirt Merchant Inc Bid Package 7 Pay Request #6

Drainage Authority Action Request:

Approve Pay Request #6 of bid package 7 to Dirt Merchant Inc. in the amount of \$236,002.99 and authorize payment

Background & Comments:

Jackson County is the lead county for joint Judicial Ditch 13 with Nobles County. This project has seven bid packages, all of which have been awarded.

Construction Bid with change orders to date for package #7 is \$681,297.49. This pay request brings the total paid to the contractor \$568,372.31. This contract is approximately 86% complete. This pay request It is expected to take 3 construction seasons.

Attachments: JD 13 Bid Package 7 ~ Pay Request #6 Details

Fiscal Impact: \$236,002.99 will be used from JD 13 bond proceeds

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

ISG	Contractor's Application for Payment No. 6	
	Application Period: 6/23/2023 - 8/25/2023	Application Date: 8/28/2023
To Jackson & Nobles Counties (Owner): Joint Drainage Authority 53053 780th St Jackson, MN 56143	From Dirt Merchant Inc. (Contractor): 3301 3rd Ave Mankato, MN 56001	Via ISG (Engineer): Chuck Brandel 115 E Hickory St. Suite 300 Mankato, MN 56001
Project: Jackson & Nobles Judicial Ditch No. 13 Bid Package #7	Contract:	
Owner's Contract No.	Contractor's Project No.	Engineer's Project No. 15932.7

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$5,500.00	
2	\$4,749.40	
TOTALS	\$10,249.40	
NET CHANGE BY CHANGE ORDERS	\$10,249.40	

1. ORIGINAL CONTRACT PRICE.....	\$ 671,048.09
2. Net change by Change Orders.....	\$ 10,249.40
3. Current Contract Price (Line 1 ± 2).....	\$ 681,297.49
4. Completed Bid Items (Column J total on Completed Items)	\$ 588,037.24
5. Completed Change Order Items (Column K total on Change Order Items)	\$ 10,249.40
6. Temporary Withholdings (Column L on Temporary Withholdings)	\$ -
7. Stored Materials (Column L total on Stored Materials)	\$ -
8. TOTAL COMPLETED AND STORED TO DATE LESS TEMPORARY WITHHOLDINGS	\$ 598,286.64
9. RETAINAGE:	
a. 5.0% X \$ 598,286.64 Work Completed (Line 4+5+6).....	\$ 29,914.33
b. 5.0% X \$ - Stored Material (Line 7).....	\$ -
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 29,914.33
10. AMOUNT ELIGIBLE TO DATE (Line 8 - Line 9.c).....	\$ 568,372.31
11. LESS PREVIOUS PAYMENTS (Line 10 from prior Application).....	\$ 332,369.32
12. AMOUNT DUE THIS APPLICATION.....	\$ 236,002.99
13. BALANCE TO FINISH, PLUS RETAINAGE	
(Column L total on Completed Items + Column M Total Change Order Items + Column L on Temporary Withholdings + Line 9.c above).....	\$ 116,870.08

Payment of:	\$236,002.99	
	(Line 8 or other - attach explanation of the other amount)	
is recommended by:	<i>Chris T. Bell</i>	8/29/2023
	(Engineer)	(Date)
Payment of:		
	(Line 8 or other - attach explanation of the other amount)	
is approved by:		
	(Owner)	(Date)
Approved by:		
	Funding or Financing Entity (if applicable)	(Date)

Contractor's Certification	
The undersigned Contractor certifies, to the best of its knowledge, the following:	
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;	
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and	
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
Contractor Signature	
By: <i>Ken Doyt</i>	Date: 8-28-23

Completed Bid Items



Jackson & Nobles Judicial Ditch No. 13
 Bid Package #7
 Jackson & Nobles Counties

Pay Request 6
 6/23/2023 To 8/25/2023

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
01.7113.1000.01	MOBILIZATION	LS	1.00	\$ 33,370.00	\$ 33,370.00	0.00	\$ -	1.00	\$ 33,370.00	0.00	\$ -	\$ -
31.2316.1000.07	COMMON EXCAVATION - POND (P) (EV)	CY	154036.00	\$ 2.36	\$ 363,524.96	60489.00	\$ 142,754.04	138914.00	\$ 327,837.04	15122.00	\$ 35,687.92	\$ -
31.2316.1000.07	TOP SOIL STRIP & PLACE SPOILS (P) (EV)	CY	67936.00	\$ 2.36	\$ 160,328.96	27416.00	\$ 64,701.76	61081.00	\$ 144,151.16	6855.00	\$ 16,177.80	\$ -
31.2500.1000.02	STABILIZED CONSTRUCTION EXIT	EA	2.00	\$ 1,000.00	\$ 2,000.00	0.00	\$ -	1.00	\$ 1,000.00	1.00	\$ 1,000.00	\$ -
31.3700.1000.07	CLASS III RIPRAP WITH GEOTEXTILE FABRIC	CY	328.00	\$ 79.56	\$ 26,095.68	0.00	\$ -	160.00	\$ 12,729.60	168.00	\$ 13,366.08	\$ -
32.9219.1000.10	SHOOTING STAR NATIVE NURSERY BASIC PRAIRIE SEED MIX WITH TYPE 3 MULCH	AC	1.28	\$ 1,605.00	\$ 2,054.40	0.00	\$ -	0.69	\$ 1,107.45	0.59	\$ 946.95	\$ -
32.9219.1000.10	SHOOTING STAR NATIVE NURSERY DITCH BOTTOM SEED MIX WITH TYPE 3 MULCH	AC	3.84	\$ 1,905.20	\$ 7,315.97	0.00	\$ -	0.00	\$ -	3.84	\$ 7,315.97	\$ -
32.9219.1000.10	SHOOTING STAR NATIVE NURSERY SIDESLOPE STABILIZATION MIX WITH TYPE 3	AC	3.10	\$ 1,444.00	\$ 4,476.40	0.00	\$ -	1.42	\$ 2,050.48	1.68	\$ 2,425.92	\$ -
32.9219.1000.10	MOWING	AC	1.28	\$ 150.00	\$ 192.00	0.00	\$ -	0.00	\$ -	1.28	\$ 192.00	\$ -
32.9219.1000.10	WEED SPRAYING	AC	8.22	\$ 215.00	\$ 1,767.30	0.00	\$ -	0.00	\$ -	8.22	\$ 1,767.30	\$ -
33.0513.1000.02	INSTALL DROP INTAKE (18-INCH)	EA	1.00	\$ 1,236.85	\$ 1,236.85	0.00	\$ -	0.00	\$ -	1.00	\$ 1,236.85	\$ -
33.0513.1000.02	CAP DROP INTAKE (18-INCH)	EA	1.00	\$ 553.29	\$ 553.29	0.00	\$ -	0.00	\$ -	1.00	\$ 553.29	\$ -
33.0513.1000.02	INSTALL STRUCTURE S-2 WITH GALVANIZED GRATE	EA	1.00	\$ 30,580.00	\$ 30,580.00	1.00	\$ 30,580.00	1.00	\$ 30,580.00	0.00	\$ -	\$ -
33.0513.1000.02	INSTALL STRUCTURE S-1 WITH GALVANIZED GRATE	EA	2.00	\$ 0.01	\$ 0.02	0.00	\$ -	1.00	\$ 0.01	1.00	\$ 0.01	\$ -
33.4510.1000.02	CONNECT EXISTING 8-INCH TILE	EA	1.00	\$ 395.50	\$ 395.50	0.00	\$ -	0.00	\$ -	1.00	\$ 395.50	\$ -
33.4510.1000.02	CONNECT EXISTING 6-INCH TILE	EA	1.00	\$ 303.06	\$ 303.06	0.00	\$ -	0.00	\$ -	1.00	\$ 303.06	\$ -
33.4510.1000.03	42-INCH AGRICULTURAL TILE	LF	40.00	\$ 88.07	\$ 3,522.80	20.00	\$ 1,761.40	60.00	\$ 5,284.20	0.00	\$ -	\$ 1,761.40
33.4510.1000.03	8-INCH AGRICULTURAL TILE	LF	120.00	\$ 19.40	\$ 2,328.00	0.00	\$ -	210.00	\$ 4,074.00	0.00	\$ -	\$ 1,746.00
33.4510.1000.03	6-INCH AGRICULTURAL TILE	LF	1155.00	\$ 15.18	\$ 17,532.90	0.00	\$ -	810.00	\$ 12,295.80	345.00	\$ 5,237.10	\$ -
33.4510.1000.03	REMOVE EXISTING TILE (SIZE & MATERIAL MAY VARY)	LF	775.00	\$ 1.00	\$ 775.00	425.00	\$ 425.00	425.00	\$ 425.00	350.00	\$ 350.00	\$ -
33.4510.1000.07	GRANULAR PIPE FOUNDATION	CY	17.00	\$ 39.80	\$ 676.60	17.00	\$ 676.60	17.00	\$ 676.60	0.00	\$ -	\$ -
33.4510.1000.10	TILE INVESTIGATION	HR	6.00	\$ 175.00	\$ 1,050.00	4.00	\$ 700.00	8.50	\$ 1,487.50	0.00	\$ -	\$ 437.50
33.4520.1000.03	30-INCH CLASS III RCP PIPE	LF	80.00	\$ 134.12	\$ 10,729.60	50.00	\$ 6,706.00	80.00	\$ 10,729.60	0.00	\$ -	\$ -
33.4520.1000.07	GRANULAR BEDDING MATERIAL	CY	6.00	\$ 39.80	\$ 238.80	3.00	\$ 119.40	6.00	\$ 238.80	0.00	\$ -	\$ -
					\$ 671,048.09		\$ 248,424.20		\$ 588,037.24		\$ 86,955.75	\$ 3,944.90

Completed Change Order Items



Jackson & Nobles Judicial Ditch No. 13
 Bid Package #7

Pay Request 6
 6/23/2023 To 8/25/2023

Jackson & Nobles Counties

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Change Order	Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining	Over/Under Estimate
1	1-101	Re-Grading	LS	1.00	\$ 5,500.00	\$ 5,500.00	0.00	\$ -	1.00	\$ 5,500.00	0.00	\$ -	\$ -
2	2-201	INSTALL 12-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	1.00	\$ 890.00	\$ 890.00	0.00	\$ -	1.00	\$ 890.00	0.00	\$ -	\$ -
2	2-202	FURNISH & INSTALL 12" TILE OUTLET (80 LF OF PIPE)	EA	1.00	\$ 3,859.40	\$ 3,859.40	0.00	\$ -	1.00	\$ 3,859.40	0.00	\$ -	\$ -
						\$ 10,249.40				\$ 10,249.40			\$ -

Temporary Withholdings

Jackson & Nobles Judicial Ditch No. 13
 Bid Package #7

Pay Request 6
 6/23/2023 To 8/25/2023

Jackson & Nobles Counties



A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity Installed To Date	Amount Installed To Date	Temp Withholding %	Temp Withholding Amount	Amount Released	Amount Remaining
32.9219.1000.10	SHOOTING STAR NATIVE NURSERY BASIC PRAIRIE SEED MIX WITH TYPE 3 MULCH	AC	1.28	\$ 1,605.00	\$ 2,054.40	0.69	\$ 1,107.45	35%	\$ 561.75	\$ 561.75	\$ -
32.9219.1000.10	SHOOTING STAR NATIVE NURSERY DITCH BOTTOM SEED MIX WITH TYPE 3 MULCH	AC	3.84	\$ 1,905.20	\$ 7,315.97	0.00	\$ -	35%	\$ 666.82	\$ 666.82	\$ -
32.9219.1000.10	SHOOTING STAR NATIVE NURSERY SIDESLOPE STABILIZATION MIX WITH TYPE 3 MULCH	AC	3.10	\$ 1,444.00	\$ 4,476.40	1.42	\$ 2,050.48	35%	\$ 505.40	\$ 505.40	\$ -
					\$ 13,846.77		\$ 3,157.93		\$ 1,733.97		\$ -

Pay Request Summary



Jackson & Nobles Judicial Ditch No. 13
 Bid Package #7
 Jackson & Nobles Counties

Pay Request 6
 6/23/2023 To 8/25/2023

Pay Request No.	Start Date	End Date	Bid Item Total	Change Order Total	Stored Materials	Withholdings	Total Completed and Stored to Date	Retainage	Amount Eligible to Date	Previous Payments	Payment This Period	Percent Complete
1	11/1/2022	11/25/2022	\$ 61,598.98	\$ -	\$ -	\$ -	\$ 61,598.98	\$ 3,079.95	\$ 58,519.03	\$ -	\$ 58,519.03	9%
2	11/26/2022	12/20/2022	\$ 263,219.71	\$ -	\$ -	\$ -	\$ 263,219.71	\$ 13,160.99	\$ 250,058.72	\$ 58,519.03	\$ 191,539.69	37%
3	1/1/2023	1/30/2023	\$ 316,107.31	\$ -	\$ -	\$ -	\$ 316,107.31	\$ 15,805.37	\$ 300,301.94	\$ 250,058.72	\$ 50,243.22	44%
4	2/1/2023	5/26/2023	\$ 336,455.11	\$ 10,249.40	\$ -	\$ -	\$ 346,704.51	\$ 17,335.23	\$ 329,369.28	\$ 300,301.94	\$ 29,067.34	48%
5	5/27/2023	6/22/2023	\$ 339,613.04	\$ 10,249.40	\$ -	\$ -	\$ 349,862.44	\$ 17,493.12	\$ 332,369.32	\$ 329,369.28	\$ 3,000.03	49%
6	6/23/2023	8/25/2023	\$ 588,037.24	\$ 10,249.40	\$ -	\$ -	\$ 598,286.64	\$ 29,914.33	\$ 568,372.31	\$ 332,369.32	\$ 236,002.99	83%