

**WINNEBAGO COUNTY BOARD OF SUPERVISORS
TUESDAY, MAY 17, 2022 @ 6:00 PM
FOURTH FLOOR – WINNEBAGO COUNTY COURTHOUSE
415 JACKSON STREET, OSHKOSH, WISCONSIN
Via ZOOM**

<https://us02web.zoom.us/j/84034343305?pwd=Vlc0Y2pPQ2h5cCspeWt3NXBrZEJvUT09>

Passcode: W1NNE

TELEPHONE - (312) 626 6799

Meeting ID: 840 3434 3305

Passcode: 513952

A Regular Business Meeting of the Winnebago County Board of Supervisors will be held on Tuesday, May 17, 2022 at 6:00 p.m. in the Winnebago County Board Room, Fourth Floor, Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

At this meeting, the following will be presented to the Board for its consideration:

- Roll call
- Pledge of Allegiance
- Invocation – Supervisor Karen Powers
- Adopt agenda

Time will be allowed for persons present to express their opinion on any resolution or ordinance that appears on the agenda, as well as, any matter over which this body has jurisdiction.

- Communications Petitions, Memorials, Accounts, Commendations, Etc.
 - Resolutions from Other Counties:
 - Jefferson County – Requesting the State of Wisconsin to Revise the Current Real Estate Transfer Fee Revenue Sharing Formula
 - LaCrosse County – Advisory Referendum on Clean Water
 - Monroe County – Resolution on Clean Water
 - Price County – Request State to Revise the Current Real Estate Transfer Fees Revenue Sharing Formula
 - Price County – Elimination of the Badger Care Eligibility Cliff
 - Towns of Clayton, Omro, Utica, Vinland and Winneconne – Supporting NACo's Position on Defining the Waters of the United States (WOTUS) and Regulations with Agricultural Considerations
 - Commendations
 - Bev Ostrander – Information Systems
 - Kim Thomson – Sheriff's Department
 - Mary Salzer – Human Services
- Reports from Committees, Commissions & Boards
- Approval of April 19, 2022 Organizational/Orientation Session and April 26, 2022 Regular Session Board Proceedings
- County Executive's Report
- Approval of County Executive's Appointments to Commissions & Boards
 - Advocap Board of Directors – Supervisor Andy Buck
 - ARPA (American Rescue Plan Act) Strategies and Outcomes Commission – Thomas Boelter and Mary Anne Dilling (Please note – the Neenah/Menasha region representative will be appointed at a later date.)
 - Diversity Affairs Commission – Supervisor Kay Horan and Tameesha Jackson, Oshkosh
 - Neenah Library Board – George Scherck
 - UW-Oshkosh – Fox Cities Board of Trustees – Supervisor Steve Binder and Supervisor Tom Borchart, Alternate
- County Board Chairman's Report
- Approval of County Board Chairman's Appointments
 - ARPA (American Rescue Plan Act) Strategies and Outcomes Commission – Supervisors Tom Borchart, Morris Cox, Chuck Farrey and Bob Poeschl
 - Information Systems Committee – Patrick Brennand, Winneconne
 - Land Conservation Committee – Bruce Bohn, Omro and Daniel Stokes, Omro

- Presentation on County Board Roles & Responsibilities – Atty. Andy Phillips, Attolles Law, SC; Milwaukee, Wisconsin
- Presentation on Youth Thriving in 4-H – Dana Berger, Winnebago County 4-H Program Coordinator; Sarah Thompson, 4-H Youth & Science Educator and Maria Zillges, 4-H Member

ZONING REPORTS & ORDINANCES

- Amendatory Ordinance No. 05/02/22 – Town of Winchester on behalf of Jon and Shelley Olson to rezone from R-1 Rural Residential to A-2 General Agricultural District for tax parcel no. 028-0787-01-01.

RESOLUTIONS & ORDINANCES

- RESOLUTION NO. 46-052022: Commendation for Bev Ostrander
Submitted by:
PERSONNEL & FINANCE COMMITTEE
Vote Required: Majority of Those Present
- RESOLUTION NO. 47-052022: Commendation for Kim Thomson
Submitted by:
PERSONNEL & FINANCE COMMITTEE
Vote Required: Majority of Those Present
- RESOLUTION NO. 48-052022: Commendation for Mary Salzer
Submitted by:
PERSONNEL & FINANCE COMMITTEE
Vote Required: Majority of Those Present
- RESOLUTION NO. 49-052022: Authorize \$5,160,000 for the Winnebago County Highway Department's 2022 Annual Infrastructure Capital Improvement Program and \$750,000 for Parking Lot Capital Improvements
Submitted by:
HIGHWAY COMMITTEE
PERSONNEL & FINANCE COMMITTEE
Vote Required: Two-Thirds of Membership
- RESOLUTION NO. 50-052022: Authorize \$300,000 to Initiate Design Services for the Winnebago County Highway Department Building
Submitted by:
HIGHWAY COMMITTEE
PERSONNEL & FINANCE COMMITTEE
Vote Required: Two-thirds of Membership
- RESOLUTION NO. 51-052022: Authorize a Budget Transfer of \$54,091 to Cover Shortfall in Revenue and Overage in Expense for 2021 Highway Capital Improvement Project 4920
Submitted by:
PERSONNEL & FINANCE COMMITTEE
Vote Required: Two-thirds of Membership
- RESOLUTION NO. 52-052022: Amending the Table of Organization for the Winnebago County Sheriff's Office by Adding One Lieutenant Position and Removing One Corrections Financial Associate Position and One Police Officer Position
Submitted by:
JUDICIARY & PUBLIC SAFETY COMMITTEE
PERSONNEL & FINANCE COMMITTEE
Vote Required: Majority of Those Present

- RESOLUTION NO. 53-052022: Authorize a Transfer of \$238,370 from the Undesignated General Fund Balance to the Sheriff's Office Capital Outlay Account for Additional Funding to Replace the Boathouse Located in Oshkosh on the Fox River at the End of Broad Street
Submitted by:
FACILITIES & PROPERTY MANAGEMENT COMMITTEE
JUDICIARY & PUBLIC SAFETY COMMITTEE
PERSONNEL & FINANCE COMMITTEE
Vote Required: Two-Thirds of Membership
- RESOLUTION NO. 54-052022: Approval to Replace Carpet in Direct Supervision Pod 1 and 2 and C-Pod and Vinyl Flooring
Submitted by:
JUDICIARY & PUBLIC SAFETY COMMITTEE
PERSONNEL & FINANCE COMMITTEE
Vote Required: Two-Thirds of Membership
- RESOLUTION NO. 55-052022: Authorize a Capital Project for the Winnebago County Parks Department for LED lighting, blacktop, and gutter improvements to the Sunnyview Expo Equine Complex at a Cost of \$127,000, Funded with Either a Transfer from the Undesignated General Fund Balance, or an Advance from the General Fund to be Reimbursed with a Subsequent Bond Issue
Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
Vote Required: Two-Thirds of Membership
- ORDINANCE NO. 56-052022: Amend Winnebago County General Code Sections 19.01 and 19.13 to Add the Definition of "Dog Park" and "Special Event" and Publish Rules for the Best Friends and Jerry Finch Winnebago County Dog Parks
Submitted by:
PARKS & RECREATION COMMITTEE
Vote Required: Three-Fourths of Membership
- RESOLUTION NO. 57-052022: Request Authority to Enter into a Contract with MidWest Rental Company to Offer Kayak Rentals at the Asylum Bay Boat Landing for 2022
Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
Vote Required: Majority of Those Present
- RESOLUTION NO. 58-052022: Authorize the Winnebago County Parks Department to Accept a Donation in the Amount of \$1,841 to Purchase and Install a Memorial Bench in the Jerry Finch Winnebago County Dog Park
Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
Vote Required: Two-Thirds of Membership
- RESOLUTION NO. 59-052022: Amend Section 22.0 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors by Correcting Section 22.18
Submitted by:
RACHAEL DOWLING, District 1
NATE GUSTAFSON, District 28
Vote Required: Majority of Those Present
- RESOLUTION NO. 60-052022: Resolution Opposing the Mapping of a Flood Storage District for Sawyer Creek
Submitted by:
SHANAH ZASTERA, District 32
Vote Required: Majority of Those Present

Respectfully submitted,
Susan T. Ertmer
Winnebago County Clerk
(920) 232-3432

Upon request, provisions will be made for people with disabilities.

(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)

**PROCEEDINGS OF THE
WINNEBAGO COUNTY BOARD OF
SUPERVISORS**

**Organizational Session
April 19, 2022**

**Regular Session
April 26, 2022**

**Winnebago County Courthouse
415 Jackson Street
Oshkosh, Wisconsin**

**Printed by authority of the Winnebago County Board
Thomas Egan, Chairman Susan T. Ertmer, Clerk**

**ORGANIZATIONAL/ORIENTATION MEETING
WINNEBAGO COUNTY BOARD OF SUPERVISORS
TUESDAY, APRIL 19, 2022**

County Clerk Sue Ertmer called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and the invocation by Supervisor Powers.

The following Supervisors were present: 34 - Dowling, Nichols, Borchart, Eisen, Horan, Defferding, Ellenberger, Wise, Nussbaum, Stafford, Albrecht, Gabert, Binder, Swan, Robinson Gordon, Ponzer, Poeschl, Norton, Hinz, Zellmer, Schellenger, Buck, Powers, Cox, Gustafson, Youngquist, Farrey, Harrison, Zastera, Egan, Beem, Nelson and Miller; ABSENT: 2 – Nichols and Youngquist.

WELCOME BY COUNTY EXECUTIVE JON DOEMEL

County Executive Jon Doemel congratulated and welcomed the 2022-2024 Winnebago County Board of Supervisors. He knows that there will be disagreements, but feels that everyone will be able to work together. Executive Doemel is looking forward to working with everyone and hopes that many friendships can be made.

BOARD OF SUPERVISORS – OATH OF OFFICE

Judge Barbara Key administered the Oath of Office to the 2022 – 2024 Winnebago County Board of Supervisors.

PUBLIC HEARING

The following person voiced concerns that he has regarding the Winnebago County Board:

- Sydney Opperman, 4608 County Road E, Oshkosh

ELECTION OF COUNTY BOARD CHAIRMAN

County Clerk Ertmer, called for nominations for Chairman of the Winnebago County Board of Supervisors.

Motion by Supervisor Gabert to nominate Supervisor Tom Egan as Chairman.

Motion by Supervisor Norton and seconded by Supervisor Powers to close nominations and cast a unanimous ballot for Supervisor Egan. CARRIED BY VOICE VOTE.

Supervisor Egan was seated as County Board Chairman. Chairman Egan thanked the Board for their support.

ELECTION OF COUNTY BOARD VICE CHAIRMAN

Chairman Egan called for nominations for Vice Chairman.

Motion by Supervisor Binder to nominate Supervisor David Albrecht as Vice Chairman.

Motion by Supervisor Gordon to nominate Supervisor Michael Norton for Vice Chairman.

Motion by Supervisor Nussbaum to nominate Supervisor Bryan Stafford for Vice Chairman.

Motion by Supervisor Eisen to nominate Supervisor Chuck Farrey for Vice Chairman.

Paper ballots were distributed to the Board to cast their vote for Vice-Chairman. The ballots were collected and counted. Supervisors Albrecht, Stafford and Farrey received the most votes.

A second set of paper ballots were distributed to vote for Vice-Chairman. Supervisors Stafford and Farrey received the most votes.

A third set of paper ballots were distributed to vote for Vice-Chairman. Supervisor Farrey received the most votes. Supervisor Farrey was seated as the Vice-Chairman. Supervisor Farrey thanked the Board for their support.

Motion by Supervisor Borchart and seconded by Supervisor Hinz to destroy the ballots from the Chairman and Vice-Chairman's elections. CARRIED BY VOICE VOTE

APPOINTMENT OF COMMITTEE ON COMMITTEES

Chairman Egan appointed Vice-Chairman Chuck Farrey, Supervisors Michael Norton, Maribeth Gabert and Bryan Stafford to the Committee on Committees. Chairman Egan will serve as the fifth member of this committee. They will meet at 9:00 a.m. on Friday, April 22, 2022 at the County Administration Building conference room to assign supervisors to committees.

ORIENTATION SESSION

Explanation of County Board Room Voting System. - Patty Francour, Director of Information Systems, explained the use of iPads and how beneficial they will be in County Board meetings. A survey will be sent to all members to determine if anyone is interested in training for use of the iPads.

Explanation of the Functions of the Corporation Counsel's Office and the Winnebago County Board of Supervisors' Ethics Handbook

Mary Anne Mueller, Corporation Counsel, gave a brief presentation on the duties of the Corporation Counsel. She congratulated everyone for being elected to the board. They provide legal counsel and representation to all Winnebago County Department Heads, Committees, Commissions and Boards, Board of Supervisors and the County Executive. Ms. Mueller provided the source of procedural rules that need to be followed: Wisconsin State Statute, Chapter 59 – Open Meetings Laws; Local Ordinances and Rules; and Roberts Rules of Order.

Ethics Handbook – Corporation Counsel Mueller provided a power point presentation regarding the ethics handbook. This book provides statutes, ordinances and sources that refer to ethics. She explained how to bring business before the board and getting noticed on the floor. Ms. Mueller discussed open meeting laws; walking quorums; and negative quorums. Public records were another item that was addressed. She strongly encouraged using the county e-mail account that was assigned to everyone. If anyone has any questions, do not hesitate to contact the Corporation Counsel's office.

Personnel / Payroll Information – Mike Collard, Director of Human Resources, stated that everyone should have received a packet in the mail containing documents that need to be completed and returned to the Human Resources Department before being reimbursed for meetings, mileage, etc. Mr. Collard explained that supervisors are eligible for Health and Dental Insurance. Supervisors would be responsible for the full premium for the insurance. Contact the Human Resources Department with any questions.

iPads and Supervisors' E-mail Account Information – Patty Francour, Director of Information Systems, explained the importance of using the County's e-mail address that is provided to everyone, especially in regard to open records request.

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 01-042022: Amend Section 18.0 (General Duties of the County Board) of the Rules of the Winnebago County Board of Supervisors by adding Sections 18.7 and 18.8

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 18.0 of the Rules of the Winnebago County Board of Supervisors by adding Sections 18.7, and 18.8 to read as follows:

"18.7 All Committees, Boards, and Commissions will meet no earlier than 3:00 p.m. on any given day unless the committee agrees unanimously to a different time."

"18.8 The county executive, pursuant to Wis. Stat. 59.17(2)(c) shall appoint the members of all boards and commissions where appointments are required and where the statutes provide where the appointments are made by county board or the chairperson of the county board. All appointments to boards and commissions by the county executive are subject to confirmation by the county board."

Submitted by:
MIKE NORTON, District 20

Motion by Supervisor Norton, seconded by Supervisor Gabert to adopt.

Motion by Supervisor Eisen, seconded by Supervisor Cox to amend Resolutions Numbered 1-042022 through 29-042022 by substitution. Supervisor Hinz offered a friendly amendment to increase the number of supervisors on the committee from five to nine. Supervisor Floam offered a friendly amendment to decrease the number of days from 90 days to 30 days. The friendly amendments die for lack of a second. Supervisor Eisen asked for a recorded vote. Vote on Supervisor Eisen's Amendment: AYES: 12 – Borchart, Eisen, Wise, Albrecht, Binder, Gordon, Ponzer, Buck, Powers, Cox, Farrey and Nelson; NAYES: 22; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. FAILED.

Motion by Supervisor Eisen and seconded to call the question and asked for a recorded vote. FAILED. Requires 2/3 vote.

Motion by Supervisor Poeschl, seconded by Supervisor Ellenberger to amend this resolution to remove section 18.8.

Motion by Supervisor Floam, seconded by Supervisor Gustafson to call the question on Supervisor Poeschl's motion. AYES: 29; NAYES: 5 – Borchart, Albrecht, Zellmer, Schellenger and Harrison; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

Vote on Supervisor Poeschl's motion: AYES: 30; NAYES: 4 - Eisen, Albrecht, Zellmer and Harrison; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

Motion by Supervisor Norton and seconded to call the question for this resolution as amended. CARRIED BY VOICE VOTE.

Vote on Resolution No. 01-042022 as Amended: AYES: 19; NAYES: 15 – Borchart, Eisen, Ellenberger, Wise, Albrecht, Gabert, Swan, Gordon, Ponzer, Zellmer, Buck, Powers, Farrey, Nelson and Miller; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

RESOLUTION NO. 02-042022: Amend Section 22.0 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors by adding Section 22.18

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 22.0 of the Rules of the Winnebago County Board of Supervisors by adding Section 22.18 to read as follows: **“22.18 All meetings shall be Zoomed or digitally broadcasted and recorded. Recordings will be made available until the end of the current term.”**

Submitted by:
MIKE NORTON, District 20

Motion by Supervisor Norton, seconded by Supervisor Farrey to adopt.

Motion by Supervisor Eisen to adjourn the meeting. Motion died for lack of a second.

Motion by Supervisor Floam, seconded by Supervisor Stafford to offer a friendly amendment to substitute "live streamed" for "ZOOM" which creates no branding issues. Supervisor Norton agreed to accept this as a friendly amendment.

Motion by Supervisor Poeschl, seconded by Supervisor Gordon to amend the resolution to say that all meetings shall be livestreamed or digitally broadcast and recorded. Then, renumber this rule as 22.11 and any other rules that follow, numbered accordingly. Supervisor Norton agreed to accept this as a friendly amendment.

Vote on Resolution as Amended: AYES: 28. NAYS: 6. ABSTAIN: 0. EXCUSED: 2 – Nichols and Youngquist. CARRIED.

RESOLUTION NO. 03-042022: Limit Consecutive Terms for the Winnebago County Board Supervisors to Serve on Winnebago County Committees

WHEREAS, it is a pleasure, honor and a privilege to represent County government for all of the residents of Winnebago County; and

WHEREAS, county government stresses democracy and representation and strives for fair representation in all county-related issues; and

WHEREAS, Winnebago County takes pride in the multitude of districts it serves; and

WHEREAS, every member should have a chance to serve as a Supervisor on a committee; and

WHEREAS, incumbents statistically remain on the same committees longer than new members; and

WHEREAS, it is in the best interest for our constituents as well as Supervisors, to work on a rotation of issues instead of staying on the same committee and working on the same issues.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors all Supervisors, whether appointed or elected, shall be limited to four full terms serving on a committee starting April 19th, 2022. A term is defined by the term of office of a Winnebago County Board Supervisor, which is typically two years.

BE IT FURTHER RESOLVED the Committee on Committees must adhere to this Resolution when assigning Supervisors to committees at every organizational meeting.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that if it is discovered that a Supervisor has been serving on a committee longer than four full terms, the County Board Chair will automatically appoint and/or replace that Supervisor to a new committee, to be ratified by the Winnebago County Board of Supervisors by a majority vote at the next business meeting.

Submitted by:
BRIAN DEFFERDING, District 6
BRYAN STAFFORD, District 10

Motion by Supervisor Defferding, seconded by Supervisor Nelson to adopt.

Supervisor Defferding made a correction to line 17 to read as follows: "whether appointed or elected, shall be limited to four consecutive full terms serving on a committee starting April 19th, 2022."

Vote on Resolution as Corrected: AYES: 21; NAYES: 13 – Borchart, Eisen, Wise, Albrecht, Binder, Gordon, Ponzer, Norton, Schellenger, Buck, Powers, Farrey and Nelson; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

RESOLUTION NO. 04-042022: Amend Section 1.1 (Time and Meeting Place) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 1.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "The meetings of the County Board shall be held in the Board of Supervisors' Room, **or other suitable location**, at 6:00 p.m. on the third Tuesday of the month. When an election falls on the third Tuesday of the month, the County Board meeting shall be held on the fourth Tuesday of the month. This Rule may be waived by the County Board Chairperson as a result of a local, state, or national declared emergency."

Submitted by:
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Cox to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 05-042022: Amend Section 2.0 (Orientation Meeting) of the Rules of the Winnebago County Board of Supervisors by adding Section 2.6

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 2.0 of the Rules of the Winnebago County Board of Supervisors to add Section 2.6 to read as follows: **"For mid-term appointments to the county board, the Chair of the Winnebago County Board of Supervisors will organize a similar meeting with the County Clerk, Corporation Counsel, Personnel Director, and chair of the Judiciary & Public Safety Committee as outlined in 2.2; 2.3; 2.4; and 2.5. The Chair of the Winnebago County Board of Supervisors will also ensure that any mid-term appointment receives priority placement on a committee assignment."**

Submitted by:
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt.

Motion by Supervisor Norton, seconded by Supervisor Cox to strike the last sentence from this resolution.

After discussion, Supervisor Norton requested to amend his first motion to keep the last sentence and remove "priority placement on" from line 12 of the resolution. This amendment was seconded by Supervisor Farrey.

Motion by Supervisor Poeschl, seconded by Supervisor Ellenberger, to call the question. CARRIED BY VOICE VOTE.

Vote on Amendment to Resolution: AYES: 29; NAYES: 5; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

Vote on Resolution as Amended: AYES: 28; NAYES: 6; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

RESOLUTION NO. 06-042022: Amend Section 6.1 (Order of Business) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 6.1 of the Rules of the Winnebago County Board of Supervisors to read as follows:

6.1 The Order of Business shall be as follows:

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance to the Flag
- D. Prayer
- E. Approval and correction of minutes of the previous meeting
- F. Communications, Petitions, Memorials, Accounts, Etc. – **Commendations must be read Consecutively- with Maximum of 3 per meeting**
- G. Reports of Committees, Commissions and Boards
- H. Adopt Written Agenda
- I. Public Comments
- J. Report of the County Executive (optional)
- K. Confirmation of County Executive and County Board Chair appointments
- L. County Board Chair's Report
- M. Presentation of Resolutions and Ordinances previously tabled or laid over to a day certain, and disposition of same
- N. Presentation of new Resolutions and Ordinances and disposition of same
- O. Consideration of miscellaneous business
- P. Adjournment

Submitted by:
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Dowling to adopt.

Motion by Supervisor Norton, seconded by Supervisor Nussbaum to amend line 18 to "Reports from County Board Supervisors".

Motion by Supervisor Poeschl, seconded by Supervisor Norton to call the question. FAILED BY VOICE VOTE.

Vote on Supervisor Norton's Amendment: AYES: 13 – Ellenberger, Wise, Nussbaum, Gabert, Binder, Robinson, Gordon, Ponzer, Norton, Buck, Powers, Hanson and Zastera; NAYES: 21; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. FAILED.

Motion by Supervisor Poeschl, seconded by Supervisor Norton to amend lines 16 and 17 to move the word "Commendations" to after the word "Accounts" and strike the words "must be read consecutively – with maximum of 3 per meeting".

Motion by Supervisor Cox, and seconded to call the question. CARRIED BY VOICE VOTE.

Vote on Supervisor Poeschl's amendment: AYES: 27; NAYES: 7 – Dowling, Eisen, Nussbaum, Stafford, Albrecht, Robinson and Hinz; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

Vote on Resolution as Amended: CARRIED BY VOICE VOTE.

RESOLUTION NO. 07-042022: Amend Section 6.2 (Order of Business) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 6.2 of the Rules of the Winnebago County Board of Supervisors to read as follows: "The Roll Call shall be made by use of the voting machine, or in the event of malfunction or **remote meeting**, by roll call of the County Clerk."

Submitted by:

BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Gustafson to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 08-042022: Amend Section 6.3 (Order of Business) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 6.3 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Monthly Reports of Committees, Commissions, and Boards of the County Board may be made in writing, said reports to be included in the agenda packet mailed, or otherwise delivered, to each Board Member **within 5 business days following the meeting or 7 business days prior to a County Board of Supervisors meeting**"

Submitted by:

BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Beem to adopt. After discussion, Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 09-042022: Amend Section 6.5 (Order of Business) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 6.5 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Public comments will be heard by the Board on any matter over which this body has jurisdiction, including, but not restricted to, those Resolutions and Ordinances on the adopted agenda for that meeting. If a member of the public raises a subject that does not appear on the meeting agenda, however, no substantive discussion of that subject **may** take place by the Board, and any extensive deliberation regarding that subject **may** be deferred to a later meeting so that more specific notice may be given by placing the subject on the agenda. In addition, the Board **may** not take any formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting agenda.

Submitted by:

BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt. After discussion, Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 10-042022: Amend Section 7.1 (Handling of Resolutions and Ordinances) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 7.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Every written resolution shall be prepared in block form and shall be as concise as possible and shall have attached to it the name of the Committee, Commission or Board and/or the names of the Supervisor(s) introducing it. **All resolutions or ordinances to be considered by the County Board shall be prepared and presented with a brief background statement, rationale of why the board should consider action, financial and/or resources impact and with at least one Supervisor sponsor.**"

Submitted by:

BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt. Supervisor Stafford offered a correction to strike the words "and with at least one Supervisor sponsor" from line 12 and 13. After discussion, motion by Supervisor Dowling, seconded by Supervisor Poeschl to call the question. Vote on call the question: CARRIED BY VOICE VOTE.

Vote on Resolution: CARRIED BY VOICE VOTE.

Motion by Supervisor Dowling, seconded by Supervisor Stafford to recess for 15 minutes. CARRIED BY VOICE VOTE.

RESOLUTION NO. 11-042022: Amend Section 7.0 (Handling of Resolutions and Ordinances) of the Rules of the Winnebago County Board of Supervisors by adding Section 7.3 and Changing Section Numbers thereafter (Formerly 7.3, 7.4, 7.5, 7.6 and 7.7) to Correctly Correspond with the New Numbering

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 7.3, 7.4, 7.5, 7.6, and 7.7 of the Rules of the Winnebago County Board of Supervisors to read as follows:

"7.3 The department head (or proxy) or County Executive (or proxy) may be allowed, if recognized by the Chair, to introduce the background, rationale, implications, or address clarifications of a resolution or ordinance as long as it is relevant to the discussion."

"7.4 All items to be acted upon by the Board which are included on the adopted agenda may be referred to by the title and number and need not be read by the Clerk unless requested by a Supervisor."

"7.5 Every motion or amendment shall be reduced to writing if requested by a Supervisor."

"7.6 Every resolution having monetary implications shall have a fiscal note attached or included, and, if applicable, shall contain a cost/benefit analysis."

"7.7 Any Committee of Jurisdiction may submit to the County Board a request which has been rejected by Personnel and Finance Committee. However, this request resolution must have a two-thirds affirmative vote of the County Board membership for adoption except at the County Board Annual Budget Session."

"7.8 Any resolution that is presented for the purpose of expressing support, opposition, or the desire for initiation of any state or federal legislation shall require a three-fourths vote of those members present for passage."

Submitted by:

BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 12-042022: Amend Section 8.3 (Written Agenda) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 8.3 of the Rules of the Winnebago County Board of Supervisors to read as follows: "This Agenda, along with appropriate attachments, shall be **sent or made available, electronically posted and accessible, emailed** or otherwise deposited for delivery at least seven (7) days before the Board meeting and must provide the supervisors with all necessary access information to attend remotely if the remote option is invoked for said meeting."

Submitted by:

BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Gustafson to adopt. Supervisor Stafford offered a friendly amendment to include the word "mailed" in line 9. That line should read: "shall be sent, mailed or made available, electronically posted and accessible, emailed or otherwise deposited...". Vote on Resolution with Correction: CARRIED BY VOICE VOTE.

RESOLUTION NO. 13-042022: Amend Section 8.4 (Written Agenda) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 8.4 of the Rules of the Winnebago County Board of Supervisors to read as follows: "After the Agenda has been **sent or posted**, an item may be added and an Amended Agenda sent out only if there would be a negative monetary impact to the County if it waited until the next meeting of the County Board. If waiting until the next County Board meeting would not negatively impact the County, the item must wait until the next meeting."

Submitted by:

BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Gustafson to adopt. Supervisor Floam offered a friendly amendment to change the word "sent" on line 8 to "mailed". Vote on Resolution with Friendly Amendment: CARRIED BY VOICE VOTE. NAYES: 1.

RESOLUTION NO. 14-042022: Amend Section 8.6 (Written Agenda) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 8.6 of the Rules of the Winnebago County Board of Supervisors to read as follows: "A copy of the agenda shall also be **sent or made available** to all Town Clerks, Village Clerks and City Clerks."

Submitted by:
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Floam to adopt. Supervisor Farrey asked for a friendly amendment to change the word "sent" on line 8 to "mailed". Vote on Resolution with the friendly amendment: CARRIED BY VOICE VOTE.

RESOLUTION NO. 15-042022: Amend Section 10.2 (Privilege of Speaking) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 10.2 of the Rules of the Winnebago County Board of Supervisors to read as follows: ~~"No member shall speak more than twice on the same question without leave of the Board, except to answer questions from the Chair or the floor. The Board recognizes the fundamental right of each of its members to be heard on every debatable issue. Any member may to speak to the same question if such member has not already addressed the issue for more than five (5) minutes or has been recognized to speak two (2) times on the issue. The Chair must enforce this rule when a violation is called to the attention of the Chair through a point of order motion."~~ **The Board recognizes the fundamental right of each of its members to be heard on every debatable issue. Any member may to speak to the same question if such member has not already addressed the issue for more than five (5) minutes or has been recognized to speak two (2) times on the issue.** The Chair must enforce this rule when a violation is called to the attention of the Chair **through a point of order motion.**"

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 16-042022: Amend Section 13.1 (Suspension of Rules) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 13.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Any of the Rules may be suspended by two-thirds vote of the members present or attending remotely, except Rules Number 3.8, 7.5, **10.2**, 11.0-11.5, 12.7, 13.1 which are not suspendable."

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 17-042022: Amend Section 15.0 (Publication of Reports) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 15.0 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Reports presented to the Board shall be kept on file, **paper copy or in an electronic format**, by the County Clerk for reference purposes but not published in their entirety in the official proceedings unless so ordered by the Board by a majority vote."

Submitted by:
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Floam to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 18-042022: Amend Section 18.6 (General Duties of the County Board) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 18.6 of the Rules of the Winnebago County Board of Supervisors to read as follows: "**Beginning April 19, 2022** no County Board member shall **permanently sit on more than four County Board Committees, Commissions, or Boards. This rule shall not apply to Legislative Committee, Committee on Committees, or Board of Health**"

Submitted by:
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Zellmer to adopt.

Motion by Supervisor Norton, seconded by Supervisor Powers to amend line 10 to include: Affirmative Action Commission; Advocap Board of Directors; Aging and Disability Resource Center Committee; Diversity Affairs Commission; East Central Wisconsin Regional Planning, East Wisconsin Counties Railroad Consortium; Human Services Board; Industrial Development Board; Solid Waste Management Board; and UW Oshkosh-Fox Cities Board of Trustees.

Supervisor Stafford offered a friendly amendment to change Line 9 to delete the words "Commissions or Boards".

Motion by Supervisor Eisen, seconded by Supervisor Wise to postpone this resolution until the May 17th County Board business meeting.

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 19-042022: Amend Section 18 (General Duties of the County Board) of the Rules of the Winnebago County Board of Supervisors by adding Sections 18.9 and 18.10

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 18 of the Rules of the Winnebago County Board of Supervisors by adding Sections 18.9 and 18.10 to read as follows:

"18.9 Beginning April 19, 2022 no County Board member shall sit on a Committee, Commission, or Board for more than eight (8) consecutive years."

"18.10 The County Board shall receive an annual report in the third quarter of every year from every Committee, Commission, and Board including, but not limited to key objectives, key accomplishments, key activities, and budget spending."

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 20-042022: Amend Section 19.1 (Annual Tour) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 19.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "The County Board **may** make an annual inspection of County owned properties and facilities during the month of May."

Submitted by:
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt. After discussion, motion and seconded to call the question. Vote on Call the Question: CARRIED BY VOICE VOTE.

Vote on Resolution: CARRIED BY VOICE VOTE.

RESOLUTION NO. 21-042022: Amend Section 19.0 (Annual Tour) of the Rules of the Winnebago County Board of Supervisors by adding Section 19.3

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 19.0 of the Rules of the Winnebago County Board of Supervisors by adding Section 19.3 to read as follows: "A County Board Supervisor may be able to get a tour of a county-owned facility with an arranged appointment."

Submitted by:
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 22-042022: Amend Section 20.0 (Per Diem, Mileage, Expenses) of the Rules of the Winnebago County Board of Supervisors by Adding Sections 20.9 and 20.10

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 20.0 of the Rules of the Winnebago County Board of Supervisors by adding Sections 20.9 and 20.10 to read as follows:

"20.9 No committee member shall be reimbursed for two meetings when sitting in a single meeting session unless it is a committee which has a public hearing.

"20.10 The Finance Director, as allowed by law, shall provide a report to the County Board bi-annually on per diem, mileage, and other expenses."

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 23-042022: Amend Section 21.0 (Access) of the Rules of the Winnebago County Board of Supervisors by adding Section 21.2

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 21.0 of the Rules of the Winnebago County Board of Supervisors by adding Section 21.2 to read as follows: **"All County Board Members shall have reasonable access to county employee directories not prohibited by State Statutes or Federal Regulations."**

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 24-042022: Amend Section 22.1 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 22.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "All Committee, Board and Commission meetings shall be held on the County **property** or on public property if possible. Meetings held on private property must be accessible to the public."

Submitted by:
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Zellmer to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 25-042022: Amend Section 22.0 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors by adding a New Section 22.2 and Changing Section Numbers thereafter (Formerly 22.2, 22.3, and 22.4) to Correctly Correspond with the New Numbering

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 22.2, 22.3 and 22.4 of the Rules of the Winnebago County Board of Supervisors to read as follows:

"22.2 Standing Committees shall occur on Mondays, Tuesdays, Wednesdays or Thursdays, and said Standing Committee meetings shall commence between the hours of 3:00 pm and 8:00 pm unless the majority of the committee cannot meet during this time. Meetings can be held outside these time periods provided that said meetings do not exceed more than half of total meetings scheduled in a quarter."

"22.3 The County Clerk is to be notified of all meetings prior to the time of the meeting so that public notice can be given by the County Clerk."

"22.4 Public notice of all meetings shall be given as soon as the members of the Committee, Board or Commission are notified of such meeting and not less than 24 hours before the meeting except as hereinafter provided. Any meetings utilizing the use of a remote option will need to be indicated at this time."

"22.5 In emergencies, when a meeting must be held with less than 24 hours' notice, the County Clerk shall notify the press as soon as possible."

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 26-042022: Amend Section 22.0 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors by adding New Sections 22.6, 22.7, and 22.8 and Changing Section Numbers thereafter (Formerly 22.5, 22.6, 22.7, 22.8, 22.9, and 22.10) to Correctly Correspond with the New Numbering

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 22.6, 22.7, 22.8 of the Rules of the Winnebago County Board of Supervisors to read as follows:

" 22.6 Committee, commissions, and board meetings open to the public shall be held at times to allow for and encourage public participation namely after 5:00 p.m. if possible."

"22.7 A permanent video and/or audio recording of each committee, commission, or board meeting, unless prohibited by state statute or federal regulation, shall be made and filed with the County Clerk within five business days of the meeting except for closed meetings. Non-compliance shall result in suspension of the committee, commission, or board meeting unless prohibited by law."

"22.8 In furtherance of the declaration of the open meetings policy of Wis. Stat. §19.81 which provides that the public is entitled to the fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business; and whenever the Board or its Committees are meeting

in open session, such body shall make a reasonable effort to accommodate any person desiring to record, film, or photograph the meeting as provided by Wis. Stat. §19.90. Wis. Stat. §19.90 does not permit recording, filming, or photographing such a meeting in a manner that interferes with the conduct of the meeting or the rights of the participants.

1. **Sound and Light Criteria. Only audio and visual equipment which does not produce distracting light or sound may be used to cover County proceedings. Artificial lighting devices shall not be used in connection with equipment except in those circumstances where such auxiliary devices are necessary and then only with the advance consent of the Chairperson.**
2. **Location of Equipment and Personnel. Operators of camera equipment and news reporters shall have free access to all areas open to the public. "**

"**22.9** Minutes of each meeting, as required by State Statutes, shall be filed with the County Clerk within ten days of the meeting except for closed meetings. **These minutes shall be posted online as soon as possible.**"

"**22.10** Minutes of closed meetings shall be kept and shall be filed with the County Clerk when no reason exists for such minutes to be kept private."

"**22.11** Minutes of each meeting shall be kept by the secretary of the committee, or other person so designated by the committee chair and such minutes shall include the time the meeting started, the time the meeting ended, and the time of permanent departure of any member of that body from the meeting."

"**22.12** Meetings shall be held at the call of the Committee, Commission or Board Chair, or at the call of a majority of its members."

"**22.13** Officers shall be elected during the Organization meeting and shall serve a term corresponding to the Supervisor's term except as otherwise provided in these rules."

"**22.14** Any Committee, by majority vote, may elect new officers after one year or when a vacancy exists for any officer's position in that Committee."

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 27-042022: Amend Section 23.1 (Standing Committees) of the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 23.1 of the Rules of the Winnebago County Board of Supervisors to read as follows:

"23.1 Each Committee shall carry out the duties specifically delegated to it by the County Board together with such duties as may be authorized by Wisconsin Statutes. Notwithstanding the general duties delegated to a Committee, any action otherwise undertaken by a Committee may be reversed or modified by action of the full County Board. In carrying out Committee responsibilities, each Standing Committee may audit claims and expenses for offices or Departments and shall review the annual budget requests from the operations of such office or Department prior to submittal of the same to the Finance Committee.

Standing Committees of the County Board and their membership shall be:

- A. UW Education, Extension & Agriculture Committee
5 County Board Members
- B. Aviation Committee
5 County Board Members
- C. Facilities and Property Management Committee
5 County Board Members
- D. Planning and Zoning Committee
5 County Board Members
- E. Judiciary and Public Safety Committee
5 County Board Members
- F. Parks and Recreation Committee
5 County Board Members
- G. Park View Health Center Committee
5 County Board Members
- H. Personnel & Finance Committee
5 County Board Members
- I. Highway Committee
5 County Board Members
- J. Legislative Committee
5 County Board Members
- K. Land Conservation Committee
5 County Board Members

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 28-042022: Amend Section 25 (Special Meetings of the County Board) to the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby adds Section 25 to the Rules of the Winnebago County Board of Supervisors to read as follows:

"25.0 SPECIAL MEETING OF THE COUNTY BOARD

Wisconsin Statute 59.11(2) states: A special meeting of the board shall be held:

a) Upon a written request of a majority of the supervisors delivered to the clerk, specifying the time and place of meeting. The time shall be not less than 48 hours from the delivery of the request. Upon receiving the request, the clerk shall immediately **e-mail** to each supervisor notice of the time and place of the meeting. Any special meeting may be adjourned by a vote of a majority of all the supervisors. The board by ordinance may establish a separate procedure for convening the board in a "declared emergency" as defined by county ordinance.

b) For the purposes and in the manner prescribed in Sec. 31.06, with the right to adjourn the special meeting from time to time by a vote of a majority of all the supervisors entitled to a seat. The clerk shall mail written notice of the special meeting, specifying the time, place, and purpose of the meeting, to each supervisor not less than 2 weeks before the day set for the meeting.

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 29-042022: Add Section 26 (Role of the County Board Supervisor) to the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby adds Section 26 to the Rules of the Winnebago County Board of Supervisors to read as follows:

"26.0 ROLE OF THE COUNTY BOARD SUPERVISOR

- 26.1 Responsibilities of the County Board of Supervisors are defined by the laws of the State of Wisconsin and the Rules of Order of the Winnebago County Board of Supervisors.**
- 26.2 County Supervisors are expected to individually contribute to a collaborative effort to set a vision and strategic mission goals and make broad policy decisions that support the strategic mission to advance the priorities of the county. Examples of such activities, include, but are not limited to:**
- 1. Participating in the process of debate and voting on proposed ordinances, resolutions and motions in County Board and Committee meetings;**
 - 2. Providing policy and direction to the management of the county regarding delivery of county services while refraining from the delivery, management or administration of daily operations of the county;**
 - 3. Being responsive to the needs of their constituency through effective communication;**
 - 4. Establishing priorities for the delivery of county services through the annual budget and tax levy.**
- 26.3 Service as a County Supervisor is an honor and a trust, which compels the office holder to serve the public through use of his or her judgment for the benefit of the public, and binds him or her to uphold the Constitution of the United States, the Constitution of the State of Wisconsin, and to carry out impartially the laws of the Nation, State and County.**

Submitted by:
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

RESOLUTION NO. 30-042022: Adopt the Rules of the Winnebago County Board of Supervisors

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby adopts the Rules of the Winnebago County Board of Supervisors.

Submitted by:
Tom Egan, District 33

Motion by Supervisor Egan, seconded by Supervisor Farrey to adopt. CARRIED BY VOICE VOTE.

Motion by Supervisor Albrecht, seconded by Supervisor Zellmer to adjourn until the April 26, 2022 regular meeting at 6:00 p.m. The meeting was adjourned at 11:52 p.m.

Submitted by:
Julie A. Barthels
Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their organizational meeting held April 19, 2022.

Julie A. Barthels
Winnebago County Deputy Clerk

**ADJOURNED SESSION
WINNEBAGO COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, APRIL 26, 2022**

Chairman Tom Egan called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin and virtually by ZOOM.

The meeting was opened with the Pledge of Allegiance and the invocation by Supervisor Powers.

The following Supervisors were present: 35 – Dowling, Nichols, Borchart, Eisen, Horan, Defferding, Ellenberger, Wise, Nussbaum, Stafford, Albrecht, Gabert, Binder, Swan, Robinson, Floam, Gordon, Ponzer, Poeschl, Norton, Hinz, Zellmer, Schellenger, Powers, Hanson, Cox, Gustafson, Youngquist, Farrey, Harrison, Zastera, Egan, Beem, Nelson and Miller; EXCUSED: 1 - Buck.

Motion by Supervisor Albrecht and seconded by Supervisor Stafford to adopt the agenda for tonight's meeting. CARRIED BY VOICE VOTE.

PUBLIC HEARING

No one from the public addressed the board.

COMMUNICATIONS & PETITIONS

Susan Ertmer, County Clerk, presented the following correspondence:

- The 2022 Wisconsin Counties Association Membership Surveys were placed on the Supervisors' desks to be completed and returned to the County Clerk's office.

REPORTS FROM COMMITTEES, COMMISSIONS & BOARDS

No reports from Committees, Commissions or Boards.

Motion by Supervisor Gabert, seconded by Supervisor Albrecht to approve the proceedings from the March 15, 2022 Regular Session and the March 29, 2022 Special Session of the Winnebago County Board meetings. CARRIED BY VOICE VOTE.

COUNTY EXECUTIVE'S REPORT

Executive Doemel encouraged all County Board Supervisors to work together in unity. As he chooses the members for the Boards and Commissions, he focused on equal representation.

Executive Doemel spoke in support of Resolution No. 42-042022: "Authorize a Budget Transfer in the Amount of \$170,700 to Perform Design and Engineering Services of the Food Service and the Student Development Areas on the UWO-Fox Cities Campus, Funded with Either a Transfer from the Undesignated General Fund Balance, or an Advance from the General Fund to be Reimbursed with a Subsequent Bond Issue".

COUNTY EXECUTIVE APPOINTMENTS

ADVOCAP BOARD OF DIRECTORS

Executive Doemel asked for the board's approval of his appointment of Supervisors Donald Nussbaum and Shanah Zastera to the Advocap Board of Directors. These terms will expire April 16, 2024. Supervisor Andy Buck will remain as a member. Motion by Supervisor Albrecht, seconded by Supervisor Norton to accept. CARRIED BY VOICE VOTE.

AGING AND DISABILITY RESOURCE CENTER COMMITTEE

Executive Doemel asked for the board's approval of his appointment of Supervisor E. Michael Robinson to the Aging and Disability Resource Center Committee. Supervisor Robinson replaces former Supervisor Susan Locke. This term will expire August 31, 2022. Motion by Supervisor Hinz, seconded by Supervisor Norton to accept. CARRIED BY VOICE VOTE.

BOARD OF HEALTH

Executive Doemel asked for the board's approval of his appointment of Supervisors Ralph Harrison, Jeffrey Beem, and Karen Powers to the Board of Health. Their terms will expire July 1 2022. They will replace Supervisors Ramos and Ellis who did not seek re-election, and Supervisor Egan who has resigned from the Board of Health. Supervisors Rachel Youngquist and Michael Norton will remain on the board until July 1, 2022.

Due to county code requirements on geographic representation, the appointment of Rebecca Nichols to the Board of Health was pulled.

Motion by Supervisor Defferding, seconded by Supervisor Gordon to accept. CARRIED BY VOICE VOTE.

HUMAN SERVICES BOARD

Executive Doemel asked for the board's approval of his appointments of Supervisors Ralph Harrison and Jeffrey Beem to the Human Services Board. They will replace Supervisors Finch and Lautenschlager whose terms are set to expire December 31, 2024.

Supervisor Rachel Youngquist and Supervisor Rebecca Nichols will fill the terms of Supervisor Bryan Stafford, who has resigned from the Human Services Board, and Supervisor Mike Norton, who will be removed effective April 30, 2022 to balance the geographical diversity of the board and to provide equity in board and commission assignments. These terms are set to expire December 31, 2023.

Supervisor Karen Powers will remain until December 31, 2024 when her term expires.

Motion by Supervisor Poeschl, seconded by Supervisor Hinz to accept. CARRIED BY VOICE VOTE.

HUMAN SERVICES BOARD

Executive Doemel asked for the board's approval of his appointment of Larry Lautenschlager, Oshkosh, to replace Supervisor Ralph Harrison's citizen appointment vacancy on the Human Services Board. This term will expire December 31, 2022.

Motion by Supervisor Norton, seconded by Supervisor Gordon to accept. CARRIED BY VOICE VOTE.

DIVERSITY AFFAIRS COMMISSION

Executive Doemel asked for the board's approval of his re-appointments of Supervisor Steve Binder, Lateria Garrett, Kathryn Noll-Arias, Jared Longsine and Sohrab Tyrone Akhavein; and appointment of Supervisor Rachel Dowling to the Diversity Affairs Commission. A vacancy for a citizen member still remains. These terms will expire April 30, 2024.

Motion by Supervisor Gordon, seconded by Supervisor Horan. CARRIED BY VOICE VOTE.

EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Executive Doemel asked for the board's approval of his re-appointment of local officials Robert Schmeichel, Town of Neenah; and Robert Keller, Town of Black Wolf; to the East Central Wisconsin Regional Planning Commission. These terms will expire April 30, 2024.

Motion by Supervisor Gabert, seconded by Supervisor Nussbaum to accept. CARRIED BY VOICE VOTE.

EAST WISCONSIN COUNTIES RAILROAD CONSORTIUM

Executive Doemel asked for the board's approval of his appointment of Supervisors Donald Nussbaum and Howard Miller to the East Wisconsin Counties Railroad Consortium. These terms will expire April 16, 2024.

Motion by Supervisor Gabert, seconded by Supervisor Gustafson to accept. CARRIED BY VOICE VOTE.

INDUSTRIAL DEVELOPMENT BOARD

Executive Doemel asked for the board's approval of his appointment of Supervisors Andy Buck, Bryan Stafford and Nate Gustafson to the Industrial Development Board. These terms will expire April 16, 2024.

Motion by Supervisor Gabert, seconded by Supervisor Harrison to accept. CARRIED BY VOICE VOTE.

INDUSTRIAL DEVELOPMENT BOARD

Executive Doemel asked for the board's approval of his appointment of Robert Keller, Town of Black Wolf to the Industrial Development Board. He will replace Linda Kutchenriter. This term will expire April 16, 2024.

Motion by Supervisor Gabert, seconded by Supervisor Cox to accept. CARRIED BY VOICE VOTE.

SOLID WASTE MANAGEMENT BOARD

Executive Doemel asked for the board's approval of his appointment of Kevin Konrad, Oshkosh; to the Solid Waste Management Board. He will replace the citizen appointment of Doug Nelson. This term expires April 15, 2025.

Motion by Supervisor Ellenberger, seconded by Supervisor Nussbaum to accept. CARRIED BY VOICE VOTE.

SOLID WASTE MANAGEMENT BOARD

Executive Doemel asked for the board's approval of his appointment of Supervisors Doug Nelson and Howard Miller, Jim Wise and Shanah Zastera to the Solid Waste Management Board. Supervisors Nelson and Miller's terms will expire April 15, 2025. Supervisors Wise and Zastera's terms will expire April 18, 2023. Supervisor Paul Eisen remains on the board. His term expires April 16, 2024.

Motion by Supervisor Gordon, seconded by Supervisor Zellmer to accept. CARRIED BY VOICE VOTE.

UW OSHKOSH-FOX CITIES BOARD OF TRUSTEES

Executive Doemel asked for the board's approval of his appointment of Supervisor Tom Swan and Supervisor Tom Borchart to the UW Oshkosh-Fox Cities Board of Trustees. These terms will expire April 16, 2024.

Motion by Supervisor Gabert, seconded by Supervisor Nelson to accept. CARRIED BY VOICE VOTE.

VETERANS SERVICE COMMISSION

Executive Doemel asked for the board's approval of his appointment of Peggy A. Schumacher, Oshkosh; to the Veterans Service Commission. Ms. Schumacher will replace Lucy Burr. This term will expire December 31, 2022.

Motion by Supervisor Gordon, seconded by Supervisor Swan to accept. CARRIED BY VOICE VOTE.

WINNECONNE LIBRARY BOARD

Executive Doemel asked for the board's approval of his appointment of Tom Snider, Town of Winneconne; to the Winneconne Library Board. This term expires April 30, 2024.

Motion by Supervisor Farrey, seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.

COUNTY BOARD CHAIRMAN'S REPORT

Chairman Egan noted that Supervisor Buck is excused from this meeting.

Chairman Egan asked the Supervisors to remember that they are part of one County Board. This is a new term, shake hands with the Supervisor seated next to you and introduce yourself.

Chairman Egan expressed concern for the rule change that was addressed at the April 19, 2022 Organizational meeting regarding live stream vs. ZOOM. Oshkosh Media always live streams County Board meetings. This item will be placed on the May 3, 2022 Special Orders Session to be discussed.

EQUINE COMPLEX 2022 CAPITAL IMPROVEMENT PROJECT

Adam Breest, Director of Parks & Expo Center, presented the 2022 Capital Improvement Project for the Equine Complex located at the Sunnyview Expo Center.

There are four phases to this project:

- Phase One: Existing Barn Lights – There are 80 lights in this facility. The plan is to replace the current lights with LED lights. The budget for this project is \$55,000. With the new lights, they feel they would save \$5,200 annually.
- Phase Two: Existing Barn Pavement – The pavement is separating, spider-cracking and sinking. Clean-up from animal shows in this area is difficult. The road pitches toward the barns. The plan is to have the Highway Department complete this project. The budget for this project is \$60,000.
- Phase Three: Existing Conditions Entrance – Placing gutters over door entrances to the buildings to stop the rain and erosion in front of the doors. The budget for this project is \$12,000.
- Phase Four: Existing Insulation – Having trouble with the existing insulation and would like to paint the steel. Concerns regarding sand-blasting to be able to paint will disrupt the insulation. Plans are to hold this phase until the fall to study the best process for this phase. The budget for this project is \$115,000.00. This would not include the insulation.

Total cost for the three proposed projects would be \$127,000. Paint estimate would be \$115,000. The 2022 Capital Improvement plan budget was projected at a total of \$190,000. Prices have increased slightly for the lights and asphalt.

Director Breest and Rick Helms, Parks Operations Manager, then took questions from the board. A copy of this presentation is available in the County Clerk's Office, 112 Otter Avenue, Oshkosh.

APPROVAL OF COMMITTEE ON COMMITTEE APPOINTMENTS

Motion by Supervisor Norton and seconded by Supervisor Albrecht to approve the Committee on Committee Appointments. CARRIED BY VOICE VOTE.

The Committee on Committees' appointments and officers are as follows:

<u>Aviation Committee</u>	<u>Facilities & Property Management</u>
Maribeth Gabert (C)	Andy Buck (C)
Koby Schellenger (VC)	Jim Wise (VC)
Jeffrey Beem (Sec)	Tom Swan (Sec)
Betsy Ellenberger	Tom Egan
John Hinz	Michael Robinson
<u>Highway Committee</u>	<u>Information Systems Committee</u>
David Albrecht (C)	Nate Gustafson (C)
Don Nussbaum (VC)	Bob Poeschl (VC)
Ralph Harrison (Sec)	Rachel Dowling (Sec)
Tom Egan	Rebecca Nichols
Chuck Farrey	Michael Norton

Judiciary & Public Safety Committee	Land Conservation Committee
Bryan Stafford (C)	Chuck Farrey (C)
Brian Defferding (VC)	Julie Gordon (VC)
Jacob Floam (Sec)	Kay Horan (Sec)
Paul Eisen	Doug Nelson
Conley Hanson	Doug Zellmer
Park View Health Center Committee	Parks & Recreation Committee
Koby Schellenger (C)	Michael Norton (C)
Bob Poeschl (VC)	Rachel Dowling (VC)
Mike Norton (Sec)	Karen Powers (Sec)
Morris Cox	Steve Binder
Maribeth Gabert	Jim Ponzer
Personnel & Finance Committee	Planning & Zoning Committee
Morris Cox (C)	John Hinz (C)
Betsy Ellenberger (VC)	Maribeth Gabert (VC)
Don Nussbaum (SEC)	Shanah Zastera (Sec)
David Albrecht	Tom Egan
Steve Binder	Howard Miller
UW Education, Extension & Agriculture Committee	
Steve Binder (C)	
Karen Powers (VC)	
Thomas Borchart (Sec)	
Kay Horan	
Doug Zellmer	

ZONING REPORTS AND ORDINANCES

- Amending Ordinance No. 04/01/22 – A request from the Town of Oshkosh to amend Section 16-3-21(10)(d) of their Zoning Ordinance regarding the Passive Recreation Code. Motion by Supervisor Gabert, seconded by Supervisor Gordon to adopt. CARRIED BY VOICE VOTE.

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 31-042022: Commendation for John Schnyder

WHEREAS, John Schnyder has been employed with the Winnebago County Highway Department for the past forty-five years, and during that time has been a most conscientious and devoted County employee; and WHEREAS, John Schnyder has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service. 11

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation is hereby extended to John Schnyder for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to John Schnyder.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Horan to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 32-042022: Commendation for Robert Lund

WHEREAS, Robert Lund has been employed with the Winnebago County Solid Waste Department for the past twenty-one years, and during that time has been a most conscientious and devoted County employee; and WHEREAS, Robert Lund has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation is hereby extended to Robert Lund for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Robert Lund.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Albrecht to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 33-042022: Commendation for Sarah House

WHEREAS, Sarah House has been employed with the Winnebago County Department of Human Services for the past twenty-eight years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Sarah House has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation is hereby extended to Sarah House for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Sarah House.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Poeschl to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 34-042022: Compensation for Informational Session

WHEREAS, Winnebago County has experienced unprecedented turnover of 15 newly elected Supervisors; and

WHEREAS, it is imperative that the newly elected Supervisors become informed of their responsibilities, limitations, and governmental environment; and

WHEREAS, the County Board Rules provides for an Orientation traditionally held with the County Organization meeting; and

WHEREAS, the time set aside for orientation is insufficient to convey the basic material needed to perform Supervisory responsibilities; and

WHEREAS, an Informational Session entitled "An Introduction to Winnebago County Government" was held Tuesday April 12, 2022 at 6:00 p.m. to 8:00 p.m. at Winnebago County Administrative Building; and

WHEREAS, the Informational Session was well attended and informative, enabling those attendees to have an increased understanding of Winnebago County Government beneficial for all Winnebago County residents. 19

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it approves providing to all elected attendees, listed below, a stipend equivalent to a per diem for a County Board meeting plus mileage for in-person attendance that was documented by the Assistant to the County Executive.

Ralph Harrison, District 31
Edward Robinson, District 15
Jacob Floam, District 16
Kay Horan, District 5
Conley Hanson, District 26
John Hinz, District 21
Jeff Beem, District 34
Tom Swan, District 14
Shanah Zastera, District 32
Jim Ponzer, District 18

Nate Gustafson, District 28
Bryan Stafford, District 10
Doug Nelson, District 35
Betsy Ellenberger, District 7
Mike Norton, District 20
Tom Egan, District 33
Maribeth Gabert, District 12
Chuck Farrey, District 30
Paul Eisen, District 4
Rebecca Nichols, District 2

Submitted by:
PAUL EISEN, District 4

Motion by Supervisor Eisen, seconded by Supervisor Cox to adopt. FAILED BY VOICE VOTE.

RESOLUTION NO. 35-042022: Create an ad hoc Structure Review Committee to Review Committee Structure in Winnebago County

WHEREAS, Winnebago County has 12 committees which are identified as standing committees by Rule 23 in the Winnebago County Board of Supervisor Rules. Additionally, there are 3 boards (Human Services, Board of Health, and Solid Waste Management Board) which are established by County Code and act as committees of jurisdiction, similar to standing committees; and

WHEREAS, counties around the state have restructured their committee structure in recent years; and

WHEREAS, in December 2021, the Wisconsin Counties Association hosted a webinar on committee structure and right sizing; and

WHEREAS, a 1990 Task Force on Efficiency and Effectiveness of Winnebago County Government recommended reducing the number of committees in the county; and

WHEREAS, an ad hoc committee formed to review Winnebago County Committee structure is in the best interests of Winnebago County and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the formation of an ad hoc Structure Review Committee to review committee structure in Winnebago County.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that the ad hoc Structure Review Committee shall consist of 5 Winnebago County Board of Supervisors to be appointed by the Winnebago County Board Chair.

Submitted by:
SHANAH ZASTERA, DISTRICT 32

Motion by Supervisor Zastera, seconded by Supervisor Defferding to adopt.

Motion by Supervisor Powers, seconded by Supervisor Binder to postpone until the May 17, 2022 meeting and ask for a report for up to the first five committees, commissions and boards facing restructure. These would have to have a track record in order to evaluate the work, so we will consider committee, commissions and boards which have been fully appointed for at least three years. The report would include areas where said committee, commission or board has failed to live up to its stated mission in which committee, commission or board is duplicating work done by another committee, commission or board and which committee, commission or board would take over such duties of the current committee commission or board in this restructure. After discussion, Supervisor Powers withdrew her motion.

Motion by Supervisor Eisen, seconded by Supervisor Gabert to refer this resolution to the Judiciary and Public Safety Committee. Vote to Refer: CARRIED BY VOICE VOTE.

ORDINANCE NO. 36-042022: Amend Section 11.11 of the General Code of Winnebago County (Amend Appendix A: Winnebago County Public Health Department 2022-2023 Permit Fee Schedule)

WHEREAS, Section 11.11 of the General Code for Winnebago County specifically provides the Winnebago County Board of Supervisors with the authority to establish permit fees for the Winnebago County Public Health Department; and

WHEREAS, the Winnebago County Public Health Department annually reviews said Permit Fee Schedule and makes a recommendation to the Winnebago County Board of Health and to the Winnebago County Board of Supervisors regarding establishing fees for various Public Health Department permits so as to keep said fees reflective of the actual cost of issuing such permits; and

WHEREAS, the Winnebago County Board of Health is recommending that Appendix A of Chapter 11 of the General Code for Winnebago County, authorized specifically by Subsection 11.11(7), be amended as reflected in the attached proposed Permit Fee Schedule.

NOW, THEREFORE, BE IT ORDAINED by the Winnebago County Board of Supervisors that Appendix A of Chapter 11 of the General Code for Winnebago County, authorized specifically in Subsection 11.11(7), is hereby amended as is shown in the attached Winnebago County Public Health Department 2022-2023 Permit Fee Schedule.

BE IT FURTHER ORDAINED by the Winnebago County Board of Supervisors that said amendment shall be effective on the date following publication.

Submitted by:
BOARD OF HEALTH

Motion by Supervisor Norton, seconded by Supervisor Zellmer to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 37-042022: Authorize Entering the Wisconsin Statewide Mutual Aid Compact for Local Emergency Management Assistance that will Establish a Process and Policy for Requesting and Being Asked to Provide Statewide Emergency Management Mutual Aid

WHEREAS, Winnebago County has the authority under Wisconsin Statutes to enter into mutual aid agreements for Emergency Management; and

WHEREAS, entering into a mutual aid agreement will allow additional services to be provided to Winnebago County during an emergency situation; and

WHEREAS, Wisconsin Emergency Management (WEM) coordinates a Wisconsin Statewide Mutual Aid Compact for Local Emergency Management Assistance (WiSMAC) providing all counties, cities, villages and towns the opportunity to participate and be part of a large mutual aid agreement; and

WHEREAS, Winnebago County will benefit by having the opportunity to access mutual aid through a statewide agreement; and

WHEREAS, there is no upfront cost to participate in this agreement and only minimal reimbursement if mutual aid was provided by a member entity.

NOW, THEREFORE, the Winnebago County Board of Supervisors does hereby approve Winnebago County entering into the WiSMAC agreement and further authorizes the Winnebago County Executive, Winnebago County Clerk, and Winnebago County Emergency Management Director to sign the attached agreement.

Submitted by:
EMERGENCY MANAGEMENT COMMITTEE

Motion by Supervisor Eisen, seconded by Supervisor Gordon to adopt. CARRIED BY VOICE VOTE

RESOLUTION NO. 38-042022: Adopt Winnebago County Hazard Mitigation Plan Update

WHEREAS, the United States Congress passed the Disaster Mitigation Act of 2000, which requires that a local unit of government must have an approved all hazard mitigation plan before it can receive federal grant monies for pre-disaster mitigation projects; and

WHEREAS, in 2004 the Winnebago County Emergency Management Department formed an advisory committee to prepare a county-wide mitigation plan to conform with state and federal guidelines, and said advisory committee drafted a mitigation plan that conformed to federal guidelines; and

WHEREAS, in July 2004, the Winnebago County Board of Supervisors adopted the "All Hazards Mitigation Plan for Winnebago County" and in September 2009 and November 2015, the Board adopted updates to the "All Hazards Mitigation Plan for Winnebago County"; and

WHEREAS, Winnebago County participated jointly in the planning update process with other local units of government within the County to prepare an updated hazard mitigation plan;

WHEREAS, the "All Hazards Mitigation Plan for Winnebago County" that was adopted in 2004 and updated in 2009 and 2015 expired in 2020; and

WHEREAS, due to the COVID-19 Pandemic, the update process has been extended. Since Winnebago County is already in the update process, Winnebago County is not considered non-compliant;

WHEREAS, updating the plan is required to remain compliant with the Federal Emergency Management Agency (FEMA) and the Wisconsin Emergency Management (WEM) agency; and

WHEREAS, the Winnebago County Emergency Management Committee reviewed the current "Winnebago County Hazard Mitigation Plan" and determined:

1. Natural disasters pose a tangible threat to residents and property;
2. Undertaking hazard mitigation actions before disasters occur reduces the potential for harm to residents and property and saves taxpayer dollars;
3. Winnebago County participated jointly in the planning update process with other local units of government within the County to prepare an updated hazard mitigation plan;
4. The plan is in the public's best interests;
5. The plan serves as a general strategy and may be amended from time to time;
6. Nothing in this plan obligates Winnebago County to undertake any of the recommended activities and/or projects; and
7. Adoption of the plan is needed to apply for federal funding for mitigation projects and to comply with state and federal mandates.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby finds that:

1. Natural disasters continue to pose a tangible threat to residents and property of Winnebago County;
2. The undertaking of hazard mitigation actions before disasters occur reduces the potential for harm to residents and property and will ultimately save taxpayer dollars; and

3. Adoption of the "Winnebago County Hazard Mitigation Plan" is in the public's best interests.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby adopts the attached "Winnebago County Hazard Mitigation Plan," which is made a part of this Resolution and incorporated herein by reference. This Plan, entitled "Winnebago County Hazard Mitigation Plan Draft v7 for FEMA Review" can be viewed on the Winnebago County website (<https://www.co.winnebago.wi.us>).

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Emergency Management Department Director to make non-substantive revisions to the Plan as may be required to comply with the requirements of Wisconsin Emergency Management (WEM) and/or the Federal Emergency Management Agency (FEMA). Should the Winnebago County Emergency Management Department Director make such authorized changes it will not require re-adopting this resolution and he shall forward a copy of the revised Plan and an accompanying summary report describing said amendments to the Winnebago County Executive.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby directs the Winnebago County Clerk to send a copy of the adopted plan to Guenevere Drews, the current State Hazard Mitigation Officer for Wisconsin Emergency Management for her review and approval.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby requires that this Plan be revisited and updated and subscribed to by the Winnebago County Board of Supervisors for approval no later than five (5) years from the date of this Resolution.

Submitted by:
EMERGENCY MANAGEMENT COMMITTEE

Motion by Supervisor Eisen, seconded by Supervisor Gordon to adopt.

Motion by Supervisor Dowling, seconded by Supervisor Powers to postpone this resolution until the next meeting.

Vote to Postpone: FAILED BY VOICE VOTE.

Vote on Resolution: AYES: 31; NAYES: 0; ABSTAIN: 2 – Dowling and Stafford; ABSENT: 1 – Buck. (No vote recorded – 2 Robinson and Schellenger). CARRIED.

RESOLUTION NO. 39-042022: Resolution to Support NACo's Position on Defining the Waters of the United States (WOTUS) and Regulations with Agricultural Considerations

WHEREAS, the Biden Administration recently announced the signing of a proposed rule to revise the definition of Waters of the United States (WOTUS); and

WHEREAS, the proposed rule expands federal jurisdiction by changing the WOTUS definition to include waters that significantly affect the chemical, physical, or biological integrity of traditional navigable waters, interstate waters, and the territorial seas (the "foundational waters") and waters that are relatively permanent or that have a continuous surface connection to such waters; and

WHEREAS, the proposed WOTUS definition directly impacts local governments as owners and operators of local infrastructure, co-regulators and stewards of the environment; and

WHEREAS, counties own and operate public safety water conveyances, stormwater municipal separate stormwater sewer systems (MS4), green infrastructure construction and maintenance projects, water reuse and infrastructure, and emergency management readiness; and

WHEREAS, counties may need to apply for a federal permit to maintain or build new infrastructure projects such as: roads and roadside ditches, flood control channels, drainage conveyances, culverts, bioswales, vegetative buffers, constructed wetlands, stormwater detention ponds, etc.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby supports the National Association of Counties (NACo) position which advocates for a definition that is consistent with traditionally navigable waters, territorial seas, their regularly flowing tributaries, and abutting wetlands.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it supports clear, concise language that is easy for counties to interpret without the need to hire experts or legal counsel and so that a reasonable person would be able to identify that a body of water is either regulated by the federal government or by their state government.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby urges the administration and the U.S. Congress to fully adopt the initial intent of the Clean Water Act recognizing state and local authorities working together with federal regulatory agencies to protect rural, disadvantaged frontier communities, from regulations adversely affecting the nation's agricultural supply chain.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that the County Clerk forward this resolution to NACo, WCA, and all Wisconsin counties and the county administration send this resolution to the Biden Administration, federal Congressional delegation, Evers Administration, and relevant stakeholder groups.

Submitted by:
LAND CONSERVATION COMMITTEE

Motion by Supervisor Farrey, seconded by Supervisor Gordon to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 40-042022: Request Authority to Apply for and Accept Funds from the Wisconsin Department of Natural Resources for the Grundman Boat Landing Renovation and Improvement Project

WHEREAS, Winnebago County is interested in obtaining a cost-share grant in the amount of \$525,000 from the Wisconsin Department of Natural Resources (DNR) for the purpose of renovations and improvements at the Grundman Boat Landing.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it authorizes the County Executive and the County Clerk to apply for and accept funds from the DNR for financial assistance that may be available for the Grundman Boat Landing Renovation and Improvement Project.

Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Norton, seconded by Supervisor Nussbaum to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 41-042022: Request Authority to Apply for and Accept Funds for Maintenance of County Owned and Leased Snowmobile Trails

WHEREAS, Winnebago County is interested in maintaining County-owned and leased lands for public snowmobile trail use; and

WHEREAS, funds are available for snowmobile trail maintenance as well as snowmobile trail developments and improvements through the Department of Natural Resources pursuant to Sec. 23.09(26), Wisconsin Statutes; and

WHEREAS, in order to participate in this project, it is necessary that the County Board authorize applying for and accepting of the funds.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the County Executive and the County Clerk are hereby authorized to apply for and accept funds from the Department of Natural Resources, for any financial aid that may be available for public snowmobile trail maintenance, snowmobile trail developments and improvements in Winnebago County.

Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Norton, seconded by Supervisor Cox to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 42-042022: Authorize a Budget Transfer in the Amount of \$170,700 to Perform Design and Engineering Services of the Food Service and the Student Development Areas on the UWO- Fox Cities Campus, Funded with Either a Transfer from the Undesignated General Fund Balance, or an Advance from the General Fund to be Reimbursed with a Subsequent Bond Issue

WHEREAS, UWO-Fox Cities is proposing a renovation project for the food service and student development area on campus; and

WHEREAS, the areas proposed for renovation include the food preparation/storage area, kitchen, service area, student recreational lounge, student organization offices, student union, and the Kings International space; and

WHEREAS, Kings International is a program which places international students in the United States and United Kingdom; and

WHEREAS, Kings International has partnered with UWO-Fox Cities since 2017; and

WHEREAS, over the course of 3 years UWO-Fox Cities has seen its international student population soar from 22 students to 135 students; and

WHEREAS, UWO-Fox Cities agreement with Kings International calls for UWO-Fox Cities to provide academic and housing support in addition to social programs for Kings International students; and

WHEREAS, in its current configuration, UWO-Fox Cities cannot offer meal plans to students including Kings International students; and

WHEREAS, a feasibility study, approved by the Winnebago County Board in the fall of 2020, was completed this past fall for the design and engineering phase of this proposed project; and

WHEREAS, the feasibility committee consisted of UWO-Fox Cities students, UWO's Dining Service Director, UWO's planning and construction players, UWO's Vice Chancellor, and Winnebago and Outagamie County Representatives; and

WHEREAS, the feasibility committee decided to proceed with a plan to build an addition to house a new kitchen and move student organizations closer to the main corridor in the school.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a capital project to perform design and engineering services for the Food Service and the Student Development Areas on the UWO- Fox Cities Campus, funded with either a transfer from the Undesignated General Fund balance, or an advance from the General Fund to be reimbursed with a subsequent bond Issue.

Submitted by:
FACILITIES & PROPERTY MANAGEMENT COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Gordon to adopt.

Motion by Supervisor Norton, seconded by Supervisor Gordon to postpone until May 17, 2022. Vote to Postpone: AYES: 6 – Gabert, Gordon, Norton, Gustafson, Farrey and Miller; NAYES: 27; ABSTAIN: 0; ABSENT: 1 – Buck. (No vote recorded – 2 Robinson and Schellenger). FAILED.

After discussion, Vote on Resolution: AYES: 27; NAYS: 6 – Dowling, Defferding, Stafford, Norton, Gustafson and Miller; ABSTAIN: 0; ABSENT: 1 – Buck. (No vote recorded – 2 Robinson and Schellenger). CARRIED.

RESOLUTION NO. 43-042022: Amend the Table of Organization for the Winnebago County Facilities Department to Eliminate Five Custodian Positions and Add Five Facilities Assistant Positions

WHEREAS, the Facilities department has had long-term vacancies for the position of Custodian, facing challenges in both recruitment and retention; and

WHEREAS, Custodians are responsible for general cleaning and maintenance, such as floor care, which if left unattended may result in earlier than anticipated repair or replacement; and

WHEREAS, there is not adequate staff to reassign to these duties without leaving other necessary duties undone and adversely impacted; and

WHEREAS, eliminating five custodian positions and replacing them with five Facilities Assistant positions will enhance the department's ability to perform its work, including assisting trade employees (plumbers, carpenters, HVAC, et al.) with preventative maintenance and repairs; and

WHEREAS, contracting with a vendor to provide additional services has been explored, but vendors are facing similar staffing challenges. Additionally, a vendor would not offer the enhanced ability to aid trade employees with maintenance tasks and repairs.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends the Table of Organization for the Winnebago County Facilities Department to eliminate five Custodian positions and add five Facilities Assistant positions.

Submitted by:
FACILITIES & PROPERTY MANAGEMENT COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Wise, seconded by Supervisor Gabert to adopt.

Motion by Supervisor Floam and seconded to amend the resolution to state: "to tie the pay raise to a 90-day time stay and if they are still employed after 90 days, there would be a pay raise". After discussion, Supervisor Floam withdrew his motion.

Vote on Resolution: AYES: 32; NAYES: 1 – Defferding; ABSTAIN: 0; ABSENT: 1 – Buck. (No vote recorded – 2 Robinson and Schellenger). CARRIED.

RESOLUTION NO. 44-042022: Authorizing Winnebago County to Enter into an Agreement with the East Central Wisconsin's Regional Planning Commission to Administer Wisconsin Administrative Code NR-135 and Required Local Adopted Non-Metallic Mining Reclamation Ordinance

WHEREAS, Winnebago County is a member of the East Central Wisconsin Regional Planning Commission hereinafter "Commission"; and

WHEREAS, the Counties of Calumet, Outagamie, Shawano, Waupaca, and Winnebago (Counties) have previously entered into an agreement with the East Central Wisconsin Regional Planning Commission to administer the Counties respective Non-Metallic Mining Reclamation Ordinances on July 27, 2001; and

WHEREAS, an updated agreement has been prepared for consideration for the Winnebago County Board; and

WHEREAS, the agreement identifies functions and duties of the Commission with respect to issuance of all permits for the reclamation of non-metallic mines with the five Counties; and

WHEREAS, the agreement identifies the terms and conditions for the partial transfer of authority, under Wisconsin State Statutes 59.52(7), 59.69(2)(d), and 66.0309, from Calumet, Outagamie, Shawano, Waupaca, and Winnebago Counties to the East Central Wisconsin Regional Planning Commission to administer portions of the individual Counties' adopted ordinances as required under Wisconsin Administrative Code NR-135 for regulation and permitting of non-metallic mining reclamation plans. 2

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors hereby approves the updated agreement as more fully set forth in Exhibit A, which is attached and incorporated by reference.

BE IT FURTHER RESOLVED that the Winnebago County Clerk be directed to forward a copy of the signed resolution to the Executive Director of the East Central Wisconsin Regional Planning Commission.

Submitted by:
PLANNING & ZONING COMMITTEE

Motion by Supervisor Hinz, seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 45-042022: Authorize the Winnebago County Sheriff's Office to Accept a Homeland Security Program Grant Award for Ballistic Shields

WHEREAS, the Winnebago County Sheriff's Office has received a grant from The Department of Military Affairs (DMA), Homeland Security Program, in the amount of \$6,500; and

WHEREAS, the Winnebago County Sheriff's Office Multi-Jurisdictional SWAT Team will utilize this funding to purchase ballistic shields capable of protecting officers and/or the general public from threats of harm during tactical incidents; and

WHEREAS, the ballistic shields will be available to all properly trained SWAT Team members at any time that its use appears necessary for safe resolution of an incident.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Sheriff's Office to accept a Homeland Security Program grant from the Department of Military Affairs for Ballistic Shields.

Submitted by:
JUDICIARY & PUBLIC SAFETY COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Stafford, seconded by Supervisor Horan to adopt. CARRIED BY VOICE VOTE.

Motion by Supervisor Albrecht, seconded by Supervisor Cox to adjourn until the May 3, 2022 special orders meeting at 6:00 p.m. The meeting was adjourned at 9:41 p.m.

Submitted by:
Julie A. Barthels
Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held April 26, 2022.

Julie A. Barthels
Winnebago County Deputy Clerk



Winnebago County

Office of the County Executive

The Wave of the Future

May 10, 2022

Dear Members of the County Board of Supervisors,

Please see my appointments below for this month.

ADVOCAP BOARD OF DIRECTORS – Appointment of Supervisor Andy Buck. Term Expires: April 18, 2023

ARPA STRATEGIES AND OUTCOMES COMMISSION – Appointment of Oshkosh community leaders Thomas Boelter and Mary Anne Dilling. A Neenah/Menasha regional representative will be appointed at a later date.

DIVERSITY AFFAIRS COMMISSION –Supervisor Kay Horan to fill the vacancy of Supervisor Steve Binder and appointment of Tameesha Jackson of Oshkosh. Term expires: April 30, 2024.

NEENAH LIBRARY BOARD – Re-appointment of Mr. George Scherck. Term Expires: April 30, 2024

UW OSHKOSH – FOX CITIES BOARD OF TRUSTEES – Appointment of Supervisor Steve Binder and Supervisor Thomas Borchart as alternate. Terms expire: April 16, 2024

Respectfully submitted,

Jon Doemel
Winnebago County Executive

Thomas J. Egan
Winnebago County Board Chairman



Winnebago County
The Wave of the Future

112 OTTER AVENUE
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3430
FOX CITIES (920) 727-2880
FAX (920) 303-3025
E-mail: tom.egan@co.winnebago.wi.us

TO: Members of the Winnebago County Board
FROM: Thomas Egan, Chairman
DATE: May 17, 2022
RE: Appointment to the American Rescue Plan Act (ARPA) Commission

Subject to your approval, I am appointing the following county board supervisors to the American Rescue Plan Act (ARPA) Commission:

Supervisors Thomas Borchart, Morris Cox, Thomas Egan, Chuck Farrey and Bob Poeschl

Thank you in advance for your support of these appointments.

Thomas J. Egan
Winnebago County Board Chairman



Winnebago County
The Wave of the Future

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OSHKOSH, WISCONSIN 54903-2808

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FAX (920) 303-3025
E-mail: tom.egan@co.winnebago.wi.us

TO: Members of the Winnebago County Board
FROM: Thomas Egan
DATE: May 17, 2022
RE: Appointment to the Information Systems Committee

Subject to your approval, I am re-appointing Patrick Brennand, 229 North 9th Avenue, Winneconne, to the Information Systems Committee. This is a two-year term that will expire April 16, 2024.

Thank you in advance for your support of this appointment.

Thomas J. Egan
Winnebago County Board Chairman



Winnebago County
The Wave of the Future

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FAX (920) 303-3025
E-mail: tom.egan@co.winnebago.wi.us

TO: Members of the Winnebago County Board
FROM: Thomas Egan, Chairman
DATE: May 17, 2022
RE: Appointment to the Land Conservation Committee

Subject to your approval, I am re-appointing the following people to the Land Conservation Committee as citizen members:

Bruce Bohn, 2578 Mill Run, Omro; and Daniel Stokes, 8382 Edgewater Ridge, Omro, by virtue of his position.

These are two-year terms that will expire April 16, 2024.

Thank you in advance for your support of this appointment.

DATE: 05/17/22

R E S O L U T I O N

No. 001

To The Board of Supervisors of Winnebago County, Wisconsin:

AMENDATORY ORDINANCE 05/02/22

WHEREAS, it is desirable to amend the Zoning Map of the TOWN OF WINCHESTER in accordance with the petition of Jon & Shelley Olson and

WHEREAS, said request is in compliance with the adopted Winnebago County Land Use Plan.

NOW, THEREFORE, the County Board of Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the TOWN OF WINCHESTER, be and the same, are amended to provide that the attached described property be changed from the classification of R-1 Rural Residential District of said ordinance, which it now and heretofore had, to the zoned district of A-2 General Agricultural District.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby **ADOPTED** OR **DENIED**.

County Board Supervisor
(Town of WINCHESTER)

PARCEL NO: **028-0787-01-01** FROM R-1 Rural Residential District to A-2 General Agricultural District.

COUNTY DISCLAIMER:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, 2022.

Jon Doemel

County Board Supervisory District **36 - Miller**



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF MAY 6, 2022

TO: Planning & Zoning Committee

FM: Zoning Administrator 

RE: Review of Town Zoning Change(s)

1. Jon and Shelley Olson - Town Zoning Change (Tax ID No(s) 028-0787-01-01) – Town of Winchester.

The town zoning change for Jon and Shelley Olson is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from R-1 (Rural Residential District) to A-2 (General Agricultural District) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

Town of Winchester

Ordinance 2022-05

Ordinance to Amend the Official Town of Winchester Zoning Ordinance Map

WHEREAS, One or more applications for amendments to the Map of the Town of Winchester Zoning Code of Ordinances have been filed with the Town Clerk as described herein; and

WHEREAS, following the requisite Notices and Public Hearings, the proposed amendment(s) have been reviewed and recommended to the Town Board by the Town's Plan Commission; and

WHEREAS, the application(s) for amendment(s) to the Map of the Town of Winchester Zoning Code of Ordinances does comply with both the Town's existing land use and future land use elements of the CY 2016 update to the Town's Comprehensive Plan; and

WHEREAS, all other procedural requirements have been met for purposes of consideration of the amendment(s) as provided in Section 17.59 of the Town of Winchester Zoning Code of Ordinances:

Section 1: The Official Zoning Map of the Town of Winchester is amended as follows:

A. Property Owner: Jon and Shelley Olson

Legal description of property: The the property located at 6182 Furman Road, Larsen, being specifically described as Tax ID 028-0787-0101, in Section 28, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to re-zone a portion of the property from R-1 (Rural Residential District) to A-2 (General Agricultural District).

Findings of Fact:

1. The Town of Winchester has an adopted Land Use Plan
2. The Adopted 20-year Future Land Use Map in the Land Use Plan shows the parent parcel as Single Family Residential
3. A-2 (General Agricultural District) zoning is consistent with the aforementioned land use districts.
4. Therefore, a zoning change from R-1 to A-2 is consistent with the adopted Land Use Plan.
5. The zoning change is compatible with adjacent land uses.

The above-described property is hereby rezoned from:

R-1 (Rural Residential District) to A-2 (General Agricultural District)

Section 2: This Ordinance shall be submitted to the Winnebago County Board for approval. The amendment to the Town of Winchester Zoning Code of Ordinances shall be effective upon approval by the Winnebago County Board.

Adopted this 21st, day of March 2022

Vote: Yes: 3 No: 0 Absent: 0 Abstain: 0


Matthew J Olson, Chairman

Attest:

Holly Stevens, Clerk

Town of Winchester

8522 Park Way, Larsen, WI 54947
920.836.2948



March 21, 2022

County Zoning Office
Attn: Cary A. Rowe
112 Otter Avenue
Oshkosh, WI 54901

Re: Town Board approved amendment to the Town's Zoning Code of Ordinances Map.

Dear Mr. Rowe,

Enclosed please find the material relative to the following amendment(s) to the Zoning Code of Ordinances, Zoning Map in the Town of Winchester:

Re-zoning application submitted by Jon and Shelley Olson, 6182 Furman Road, Larsen, for the property located at 6182 Furman Road, Larsen, being specifically described as Tax ID 028-0787-0101, in Section 28, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to re-zone a portion of the property from R-1 (Rural Residential District) to A-2 (General Agricultural District).

Should you have any questions relative to this request, please feel free to call or email me.

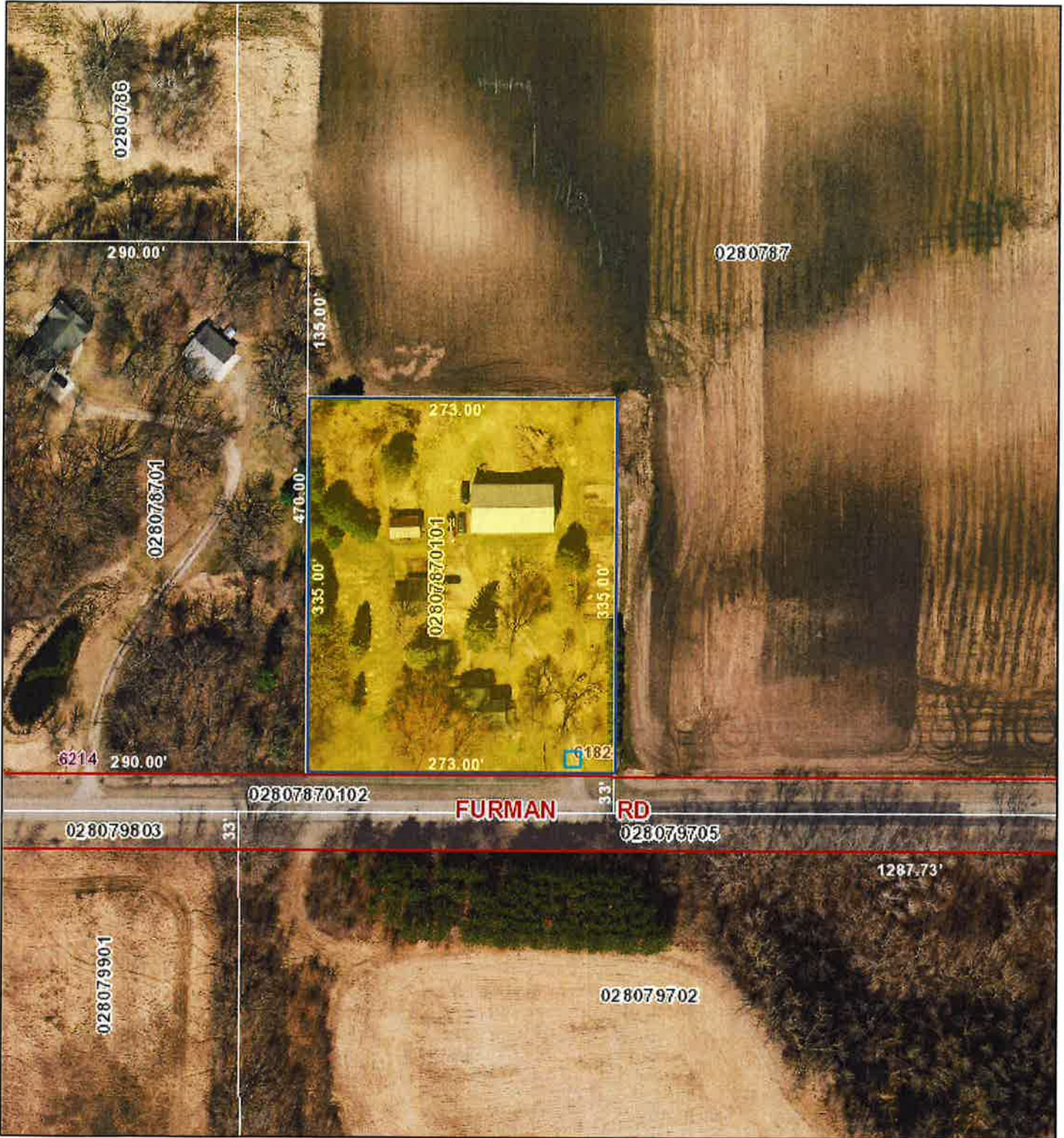
Sincerely,

A handwritten signature in blue ink, appearing to read "Holly Stevens".

Holly Stevens
Town of Winchester Clerk

CC County Clerk, Sue Ertmer

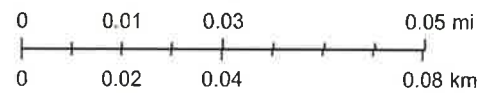
028-0787-0101 Rezoning R-1 to A-2



3/24/2022, 8:47:58 AM

1:1,500

- Adjacent Counties
- Lakes, Ponds and Rivers
- Navigable Waterways
 - Navigable - Permanent (unchecked)
 - Navigable - Intermittent (unchecked)
 - Navigable - Stream (unchecked)
 - Navigable - Permanent (checked)
 - Navigable - Intermittent (checked)
 - Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW



Winnebago County GIS, Imagery Date: April 2020

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 4825 AS RECORDED IN DOCUMENT NO. 1142258, LOCATED IN AND BEING PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 28, TOWNSHIP 20 NORTH, RANGE 15 EAST, TOWN OF WINCHESTER, WINNEBAGO COUNTY, WISCONSIN.

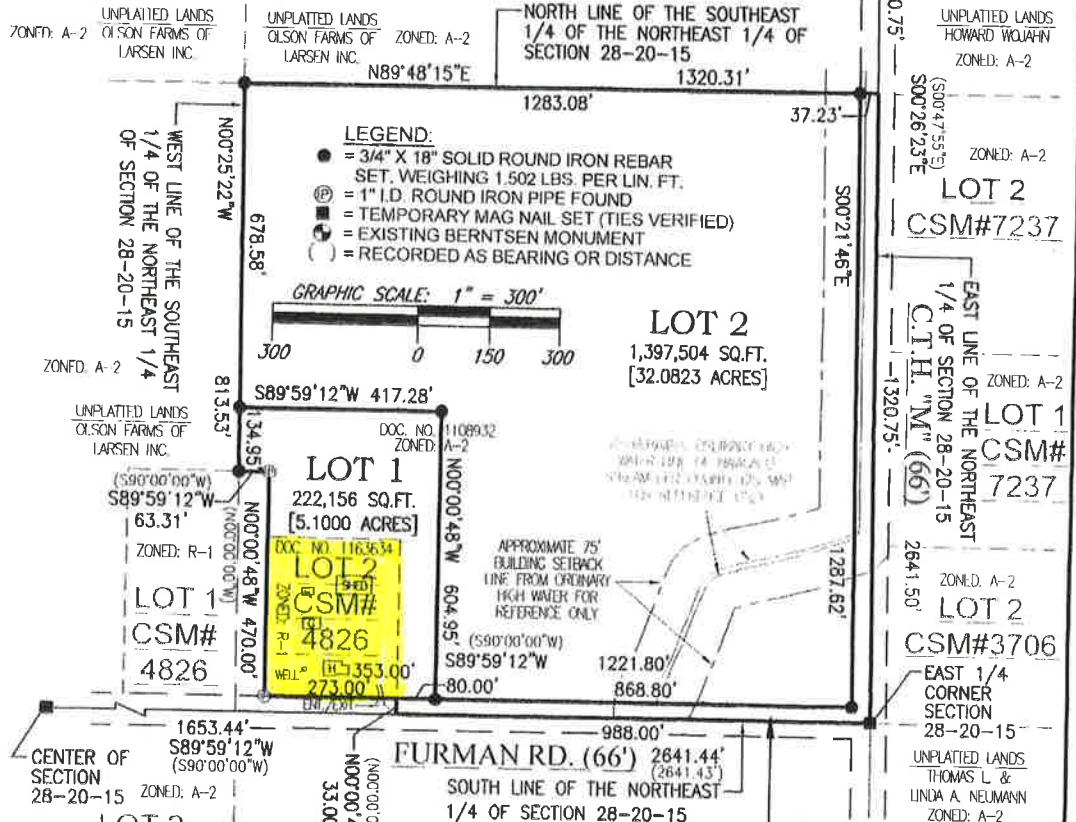
OWNER(S) OF RECORD:
 JONATHON T. & SHELLEY L. OLSON
 OLSON FARMS OF LARSEN INC.
 6182 FURMAN RD. LARSEN, WI 54947
 920-213-1633

TAX PARCEL NO.(S):
 028 07870101, 028 0787

NOTES:

- THE ORDINARY HIGH WATER MARK SETBACK IS NOT BASED ON AN OFFICIAL DETERMINATION AND PRIOR TO ANY BUILDING, AN OFFICIAL DETERMINATION OF THE ORDINARY HIGH WATER MUST BE MADE BY THE WINNEBAGO COUNTY ZONING DEPARTMENT OR OTHER AUTHORIZED PERSON. ALSO ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED BY THE WINNEBAGO COUNTY ZONING OFFICE PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY.
 - PRIOR TO ANY CONSTRUCTION CONTACT WISCONSIN DEPARTMENT OF NATURAL RESOURCES TO DETERMINE LOCATION OF ORDINARY HIGH WATER.

- ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1 OF THE STATE CONSTITUTION.
 - THE LOCATION OF THE APPROXIMATE ORDINARY HIGH WATER MARK SHALL BE THE POINT ON THE BANK OF A NAVIGABLE STREAM OR ON THE SHORE OF A LAKE UP TO WHICH THE PRESENCE AND ACTION OF SURFACE WATER IS SO CONTINUOUS AS TO LEAVE A DISTINCTIVE MARK BY EROSION, DESTRUCTION OF TERRESTRIAL VEGETATION, OR OTHER EASILY RECOGNIZED CHARACTERISTICS.



- LEGEND:**
- = 3/4" X 18" SOLID ROUND IRON REBAR SET, WEIGHING 1.502 LBS. PER LIN. FT.
 - ⊙ = 1" I.D. ROUND IRON PIPE FOUND
 - ⊕ = TEMPORARY MAG NAIL SET (TIES VERIFIED)
 - ⊗ = EXISTING BERNTSEN MONUMENT
 - () = RECORDED AS BEARING OR DISTANCE



DEDICATED TO THE PUBLIC
 81,649 SQ.FT.
 [1.8744 ACRES]

NOTES:
 - THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP OF THE LOTS. THIS MAP DOES TRANSFER OWNERSHIP OF THE DEDICATED AREA. SALE OR TRANSFER OF LOTS REQUIRES A DEED.
 - FIELD SURVEY DATE: 1-3-2022

CHRISTOPHER E. PERREAULT, PLS-2249 DATED
 CAROW LAND SURVEYING CO., INC.
 615 N. LYNNDAL DR., P.O. BOX 1297
 APPLETON, WISCONSIN 54912-1297
 PHONE: (920)731-4168
 A2112.12 DATED: 2-8-2022
 DRAFTED BY: jdb-btl MRH

NORTH IS REFERENCED TO THE EAST LINE OF THE NORTHEAST 1/4 OF SECTION 28, TOWNSHIP 20 NORTH, RANGE 15 EAST, TOWN OF WINCHESTER, WINNEBAGO COUNTY, WISCONSIN, WHICH BEARS S00°26'23"E PER THE WISCONSIN COUNTY COORDINATE SYSTEM (WINNEBAGO COUNTY)

1 **46-052022**

2

3 **RESOLUTION: Commendation for Bev Ostrander**

4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6

7 **WHEREAS**, Bev Ostrander has been employed with the Winnebago County Department of Information
8 Systems for the past twenty-nine years, and during that time has been a most conscientious and devoted County
9 employee; and

10 **WHEREAS**, Bev Ostrander has now retired from those duties, and it is appropriate for the Winnebago
11 County Board of Supervisors to acknowledge her years of service.

12
13 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
14 appreciation and commendation is hereby extended to Bev Ostrander for the fine services she has rendered to
15 Winnebago County.

16
17 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
18 Bev Ostrander.

19 Respectfully submitted by:

20 **PERSONNEL AND FINANCE COMMITTEE**

21

22 Committee Vote: **4-0**

23

24 Vote Required for Passage: **Majority of Those Present**

25

26

27 Approved by the Winnebago County Executive this _____ day of _____, 2022

28

29

30

31

Jonathan D. Doemel
Winnebago County Executive

1 **47-052022**

2

3 **RESOLUTION: Commendation for Kim Thomson**

4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6

7 **WHEREAS**, Kim Thomson has been employed with the Winnebago County Sheriff's Department for the
8 past thirty-two years, and during that time has been a most conscientious and devoted County employee; and

9 **WHEREAS**, Kim Thomson has now retired from those duties, and it is appropriate for the Winnebago
10 County Board of Supervisors to acknowledge her years of service.

11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
13 appreciation and commendation is hereby extended to Kim Thomson for the fine services she has rendered to
14 Winnebago County.

15

16 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
17 Kim Thomson.

18

Respectfully submitted by:

19

PERSONNEL AND FINANCE COMMITTEE

20

21 Committee Vote: **4-0**

22

23 Vote Required for Passage: **Majority of Those Present**

24

25

26 Approved by the Winnebago County Executive this _____ day of _____, 2022

27

28

29

30

Jonathan D. Doemel
Winnebago County Executive

1 **48-052022**

2

3 **RESOLUTION: Commendation for Mary Salzer**

4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6

7 **WHEREAS**, Mary Salzer has been employed with the Winnebago County Human Services Department for
8 the past twenty-three years, and during that time has been a most conscientious and devoted County employee; and

9 **WHEREAS**, Mary Salzer has now retired from those duties, and it is appropriate for the Winnebago County
10 Board of Supervisors to acknowledge her years of service.

11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
13 appreciation and commendation is hereby extended to Mary Salzer for the fine services she has rendered to
14 Winnebago County.

15

16 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
17 Mary Salzer.

18

Respectfully submitted by:

19

PERSONNEL AND FINANCE COMMITTEE

20

21 Committee Vote: **4-0**

22

23 Vote Required for Passage: **Majority of Those Present**

24

25

26 Approved by the Winnebago County Executive this _____ day of _____, 2022

27

28

29

30

Jonathan D. Doemel
Winnebago County Executive

1 49-052022

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RESOLUTION: Authorize \$5,160,000 for the Winnebago County Highway Department's 2022 Annual Infrastructure Capital Improvement Program and \$750,000 for Parking Lot Capital Improvements

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, a portion of Winnebago County's infrastructure is showing significant signs of deterioration; and

WHEREAS, certain Winnebago County parking lots need improvements; and

WHEREAS, improvements need to be made to extend infrastructures useful lives.

Specifically, the following improvements need to be made:

- Town of Neenah: CTH CB/CTH JJ Roundabout, final phase of construction;
- Town of Clayton: Future CTH T (Pioneer Road to CTH II) reconstruction;
- Town of Clayton: CTH T (CTH II to Grandview Road) milling and asphalt overlay;
- Town of Utica: CTH FF (CTH FF and Zoar Road Intersection) design phase;
- Village of Fox Crossing/City of Menasha: CTH AP (Midway Road to Oneida Street) road "diet" (going from four (4) lanes to two (2) lanes);
- Town of Winneconne/Town of Vinland: CTH G (CTH T to CTH M) pulverize and asphalt paving;
- Town of Neenah/Town of Vinland: CTH A (CTH GG to Neenah city limits) milling and asphalt overlay;
- Community Parks Parking Lots: pulverize and asphalt overlay; and

WHEREAS, the Winnebago County Highway Department typically performs infrastructure improvements each year to the Winnebago County roadway system in order to extend the system's useful life and preserve Winnebago County's investment in the assets; and

WHEREAS, the above identified projects on which to perform infrastructure improvements are needed projects and have been scheduled for 2022 in the Highway Department's 2022-2026 Capital Improvement Plan.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the authorization of \$5,160,000 for the Winnebago County Highway Department's 2022 Annual Infrastructure Capital Improvement Program and \$750,000 for parking lot capital improvements to be funded with bond proceeds; and

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that the funds to pay for these capital improvement projects will be advanced from the general fund balance and will either reduce the undesignated fund balance or will be reimbursed from a subsequent bond issue.

Fiscal Impact: Of the total amount of \$5,910,000, \$824,987 will be intergovernmental revenue and the remainder of \$5,085,013 will either reduce the undesignated fund balance or will be advanced from fund balance and reimbursed from a subsequent bond issue.

Respectfully submitted by:

HIGHWAY COMMITTEE

Committee Vote: **3-0**

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51
52

Respectfully submitted by:

PERSONNEL AND FINANCE COMMITTEE

Committee Vote: **4-0**

Vote Required for Passage: **Two-Thirds of Membership**

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive



BUDGET TRANSFER

Month/Year

Highway Road Capital Project Funds

Dec-21

DEPARTMENT NAME

	Date	Date
Department Requesting - Signature		4-28-22
	Approval - County Executive	
Committee of Jurisdiction - Signature		
	Approval - Personnel & Finance	
Committee Vote:		
	4-28-22	N/A
Reviewed by Finance Dept.:		Approved - Information Systems Committee
Approved - Facilities & Prop Mgmt Committee		
Committee Vote:		

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Budget Transfer Description	I=Incr D=Decr	Amount (Whole dollars only)
		4738	204		CONSTRUCTION	I=Incr	1,800,000.00
		4738	501		INTERGOVERNMENTAL REVENUE	I=Incr	400,000.00
		4738	502		FACE VALUE DEBT	I=Incr	1,400,000.00
CTH CB AND CTH JJ ROUNDABOUT							
		4914	204		CONSTRUCTION	I=Incr	1,000,000.00
		4914	502		FACE VALUE DEBT	I=Incr	1,000,000.00
FUTURE CTH T (PIONEER RD TO CTH II)							
		4916	204		CONSTRUCTION	I=Incr	800,000.00
		4916	501		INTERGOVERNMENTAL REVENUE	I=Incr	300,000.00
		4916	502		FACE VALUE DEBT	I=Incr	500,000.00
CTH T (CTH II TO GRANDVIEW ROAD)							
CTH FF and Zoar Road Intersection			203		DESIGN DEVELOPMENT	I=Incr	100,000.00
			502		FACE VALUE DEBT	I=Incr	100,000.00
CTH AP Road Diet (r lanes to 2 lanes w/ center turn lane)			204		CONSTRUCTION	I=Incr	150,000.00
			502		FACE VALUE DEBT	I=Incr	150,000.00
CTH G (CTH T TO CTH M)			204		CONSTRUCTION	I=Incr	810,000.00
			502		FACE VALUE DEBT	I=Incr	810,000.00
CTH A (CTH GG to City of Neenah) Mill and Overlay			204		CONSTRUCTION	I=Incr	500,000.00
			501		INTERGOVERNMENTAL REVENUE	I=Incr	124,987.00
			502		FACE VALUE DEBT	I=Incr	375,013.00
County Community Park Parking Lots Pulverize and Pave			204		CONSTRUCTION	I=Incr	750,000.00
			502		FACE VALUE DEBT	I=Incr	750,000.00
							5,910,000.00

Description (Must be completed - Attach extra pages if needed):

2022 Highway Road Projects to be approved from 2022-2026 Executive Capital Improvements Plan. Of the total amount, \$824,987 will be intergovernmental revenue and the remainder of \$5,085,013 will either reduce the undesignated fund

ENTRY NUMBER

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 4/13/2022
FROM: Robert Doemel
RE: CTH CB/CTH JJ Roundabout

General Description:

The Highway Department is requesting additional funding to complete the construction of a roundabout at the intersection of CTH CB/CTH JJ/Winneconne Ave/Pendleton Rd.

Action Requested:

County board approval of an additional 1,800,000.00 to fund the construction phase of the CTH CB/CTH JJ roundabout.

Procedural Steps:

Committee of Jurisdiction: Highway Committee	Meeting date: 4/19/2022
Action taken: _____	Vote: _____
Other Committee: Personnel & Finance Committee	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: Project Presentation	Vote: _____
County Board	Meeting date: _____
Action taken: Vote to approve project	Vote: _____

Background:

When the CTH CB capital road project was completed in 2000, a traditional "T" intersection was constructed at the intersection of CTH CB and CTH JJ. Due to lower traffic counts at the time of construction the intersection was able to operate in a sufficient manner. With today's traffic counts leaving unsafe turning motions, the City of Neenah's interest to extend Pendleton Road to CTH JJ and a very unfortunate traffic fatality, it was determined it was time to reconstruct this intersection to meet today's safety design standards.

Policy Discussion:

The total cost of the project is 2,400,000.00. The City of Neenah and Winnebago County have agreed to split the cost of the design and construction costs for this project 50%/50%. In addition, the Highway Department was awarded additional county level LRIP-S funding which will reimburse Winnebago County up to 1,000,000.00. The final county share will be 700,000.

In conclusion, the approval of the requested 1,800,000.00 would enable to the Highway Department to begin the final construction phase and meet the anticipated September, 2022 completion date.

Attachments:

Location Map

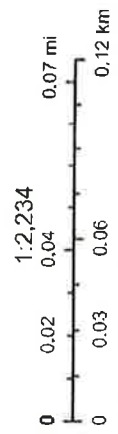
Aerial overview map

ArcGIS Web Map



10/18/2021, 2:44:10 PM

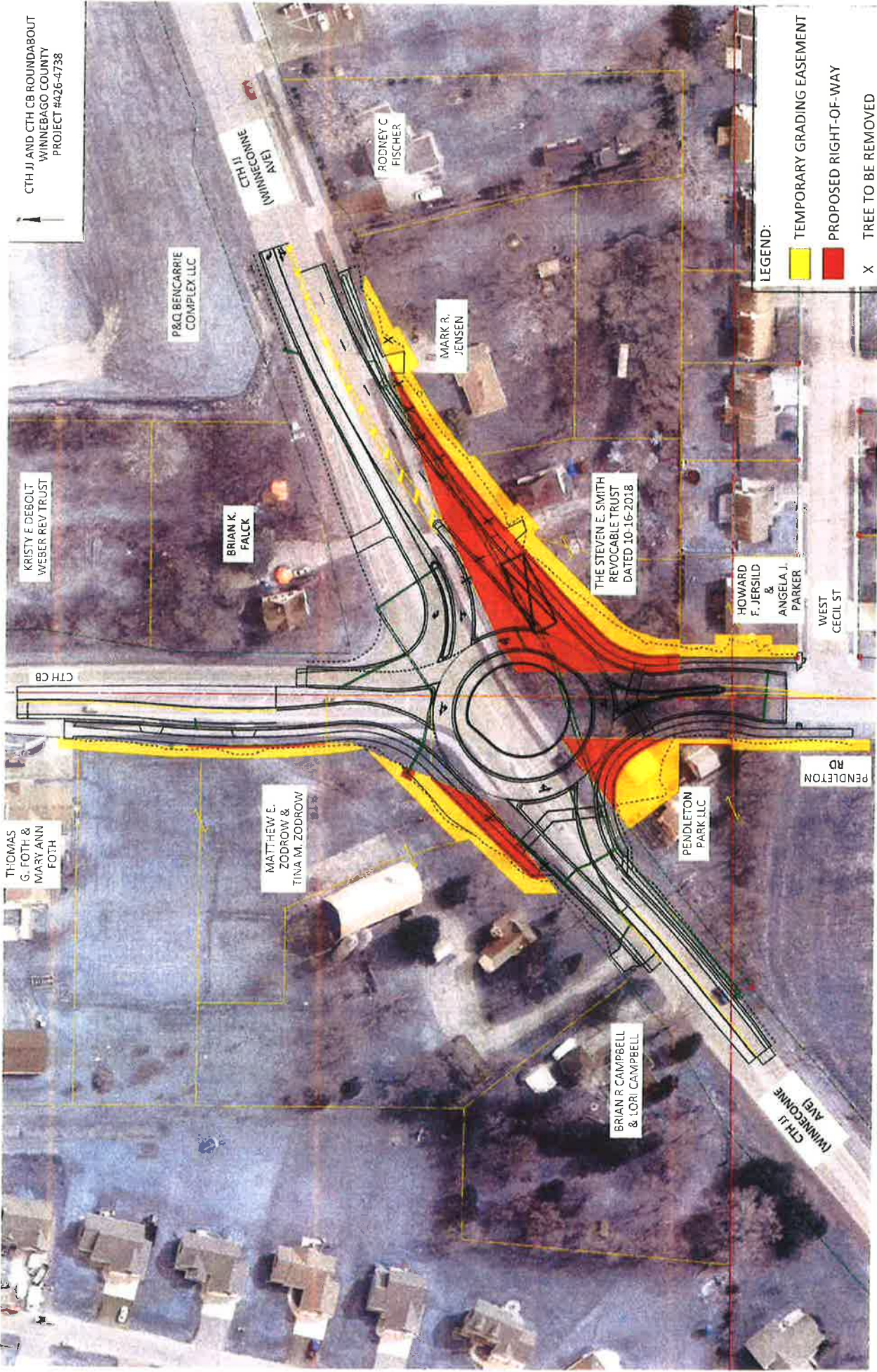
1:2,234



- Road ROW
- Tax Parcels
- Green: Band_2
- Red: Band_1
- Blue: Band_3
- Street Centerline
- Air Photo 2020

Winnebago County GIS, Winnebago County

CTH JJ AND CTH CB ROUNDABOUT
 WINNEBAGO COUNTY
 PROJECT #426-4738



LEGEND:

- TEMPORARY GRADING EASEMENT
- PROPOSED RIGHT-OF-WAY
- X TREE TO BE REMOVED

KRISTY F. DEBOLT
 WESER REV TRUST

P&Q BENCARRIE
 COMPLEX LLC

BRIAN K.
 FALCK

MARK R.
 JENSEN

RODNEY C.
 FISCHER

THE STEVEN E. SMITH
 REVOCABLE TRUST
 DATED 10-16-2018

HOWARD
 F. JERSILD
 &
 ANGELA J.
 PARKER

WEST
 CECIL ST

THOMAS
 G. FOTH &
 MARY ANN
 FOTH

MATTHEW E.
 ZODROW &
 TINA M. ZODROW

BRIAN R. CAMPBELL
 & LORI CAMPBELL

PENDLETON
 PARK LLC

PENDLETON
 RD

CTH JJ
 (WINNECONNE
 AVE)

CTH CB

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 4/13/2022
FROM: Robert Doemel
RE: CTH T (PIONEER ROAD TO CTH II)

General Description:

The Highway Department is requesting additional funding to complete the reconstruction of Pioneer Road, CTH II and CTH T which shall be jurisdictionally transferred to Winnebago County upon completion of the project.

Action Requested:

County board approval of 100,000,000.00 to fund the reconstruction of Pioneer Road, CTH II and CTH T which all be jurisdictionally transferred to Winnebago County upon completion of the project.

Procedural Steps:

Committee of Jurisdiction: Highway Committee	Meeting date: 4/19/2022
Action taken: _____	Vote: _____
Other Committee: Personnel & Finance Committee	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____

Background:

The majority of traffic traveling on CTH II, intending to turn south on CTH T utilize the present Pioneer Road. This road is narrow and has many vertical design challenges. The proposed design of Pioneer Road will flatten the profile and widen the present roadway to meet current design standards. Once the reconstruction has been completed, a jurisdictional transfer shall be completed, transferring the road way to Winnebago County.

An additional safety concern that will be addressed along with this project will be the vertical profile at the CTH II and Pioneer Road intersection. With a single known fatality at this intersection, it was proposed to flatten the present vertical profile approaching from the east. By flattening this profile, the sight stopping distances will improve dramatically for the intersection and any present driveways.

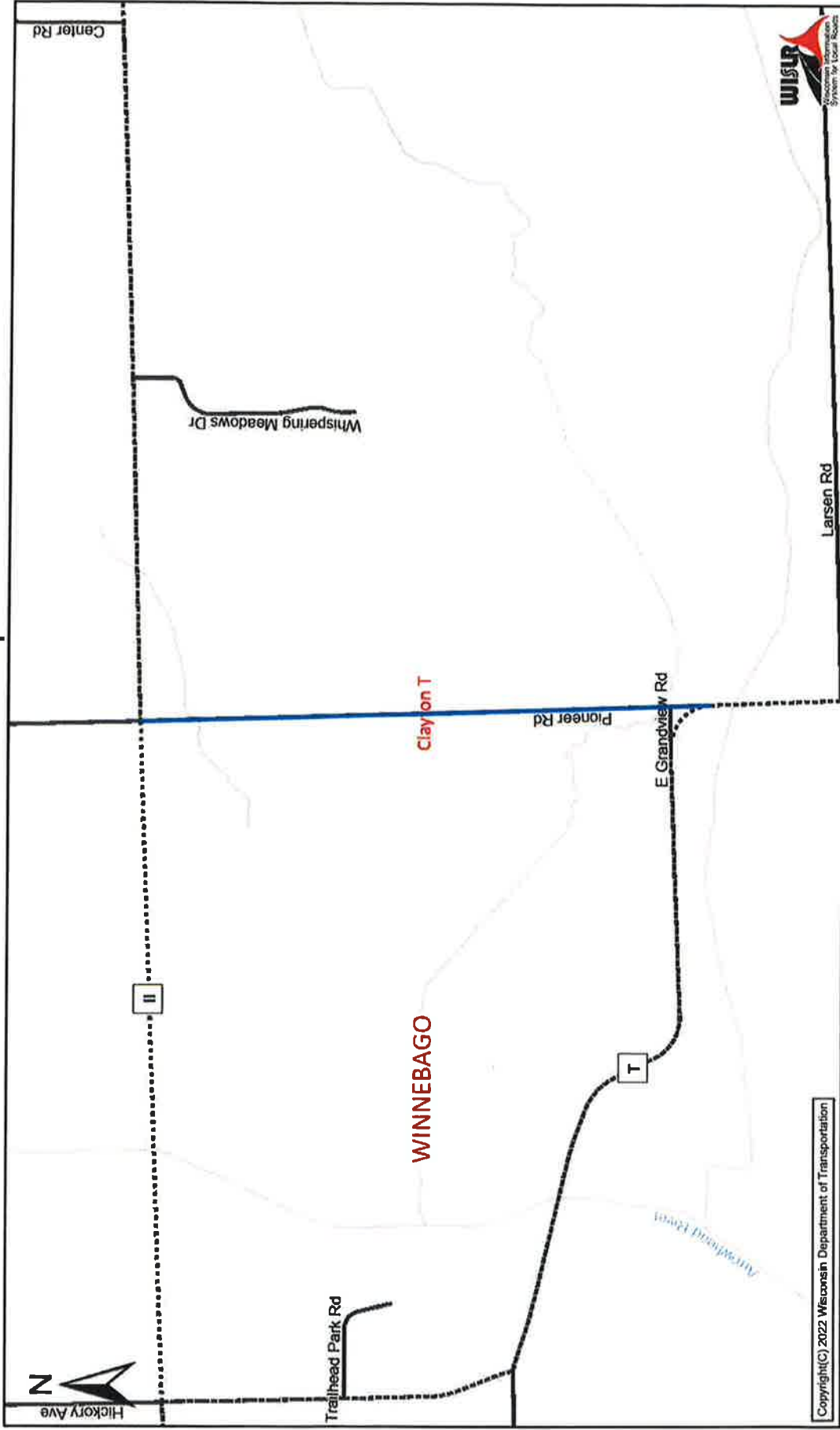
Policy Discussion:

The total estimated cost of this project is 1,000,000 with no additional funding.

Attachments:

Map of location and description
Google map photo of vertical profile

WISLR Map



Copyright(C) 2022 Wisconsin Department of Transportation

The information contained in this data set and information produced from this dataset were created for the official use of the Wisconsin Department of Transportation (WisDOT). Any other use while not prohibited, is the sole responsibility of the user. WisDOT expressly disclaims all liability regarding fitness of use of the information for other than official WisDOT business. Map created on April 18, 2022

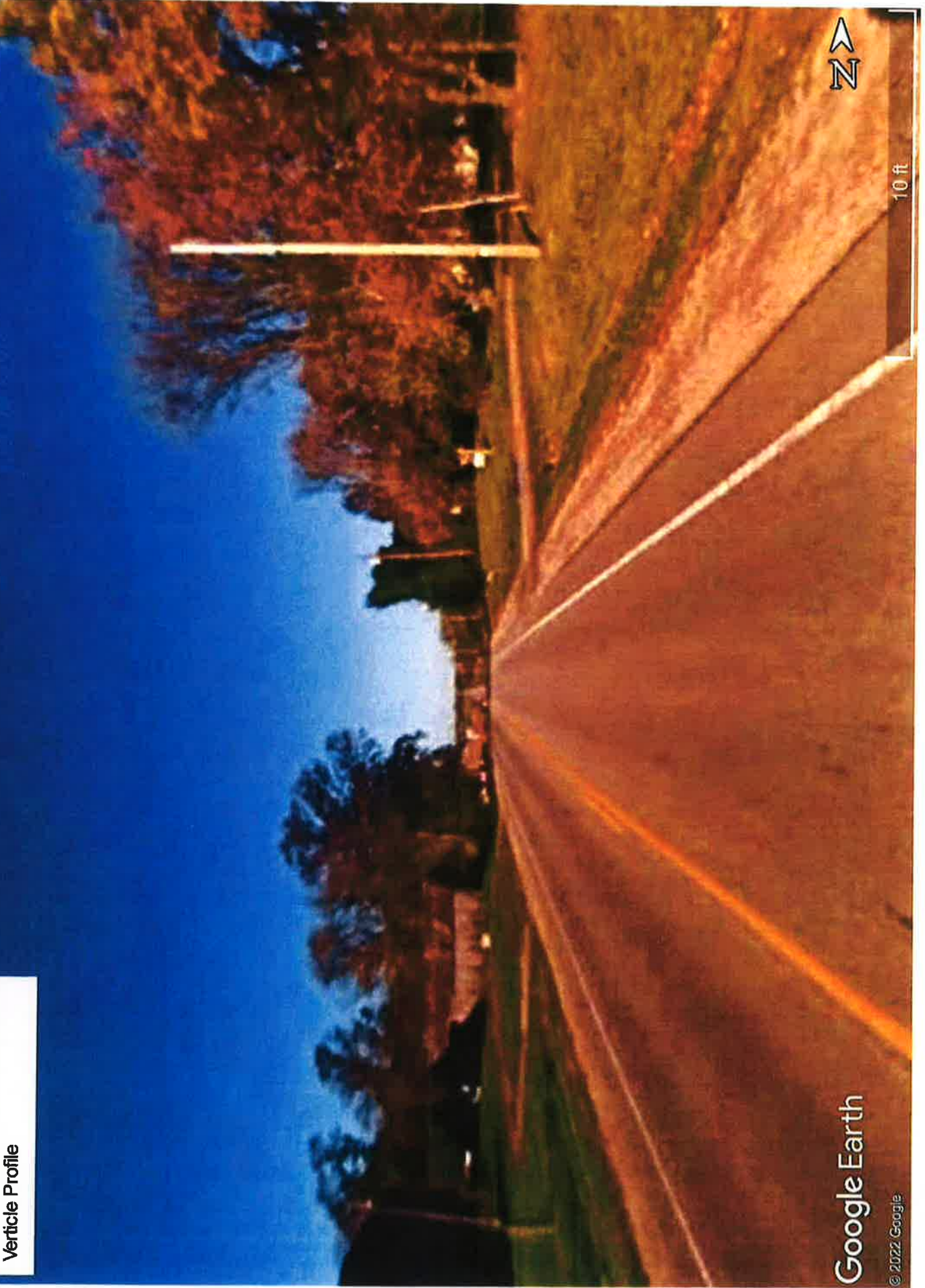
wislr-fl1

- | | | | | | |
|---------------------|-------------------------|---------------|---------------------|-----------------------|----------|
| 4 Rural | USH Highway | Connector | County Roads | Local Roads | City |
| Railroads | USH Connecting Highway | Frontage Road | County Trunk Hwy | Municipal/Local Roads | Village |
| State Trunk Network | State Trunk Highways | Wayside | County Forest Roads | Ineligible Roads | Town |
| Interstate Highway | STH Connecting Highways | Rest Area | Other County Roads | Rivers | Counties |
| | On-Off Ramp | Weigh Station | | Lakes | |

CTH-II

East Bound towards Pioneer Rd.
Verticle Profile

Legend



Google Earth

© 2022 Google

10 ft



Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 4/13/2022
FROM: Robert Doemel
RE: CTH T (CTH II TO GRANDVIEW ROAD) Jurisdictional Transfer to Town of Clayton

General Description:

The Highway Department is requesting funding to complete milling and asphalt overlay to the old CTH T, which will be jurisdictionally transferred to the Town of Clayton upon completion. Any expansion to this project to incorporate improvements requested by the Town of Clayton shall be funding by the township.

Action Requested:

County board approval of 800,000.00 to fund the mill and asphalt overlay of the old CTH T, which shall be jurisdictionally transferred to the Town of Clayton upon completion.

Procedural Steps:

Committee of Jurisdiction: Highway Committee	Meeting date: 4/19/2022
Action taken: _____	Vote: _____
Other Committee: Personnel & Finance Committee	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____

Background:

This portion of CTH T does not function effectively as a county highway and functions more effectively as a town road. Pioneer Road is a logical extension of CTH T to connect to CTH II which is commensurate with current traffic patterns. As agreed to with the Town of Clayton, any expansion to incorporate improvements that may be requested by the town shall be funded by the Town of Clayton. Once the project is completed, a jurisdictional transfer to the Town of Clayton shall be completed.

Policy Discussion:

The total estimated cost of this project is 800,000.00 and any expansion to the project scope through Larsen that may be requested by the Town of Clayton shall be funded by the township.

Attachments:

Location map

WISLR Map



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- wislr-#12**
- 2 Traffic Lanes
 - USH Highway
 - Interstate Highway
 - Railroads
 - State Trunk Highways
 - State Trunk Network
 - USH Connecting Highway
 - State Trunk Highways
 - Interstate Highway
 - Frontage Road
 - Wayside
 - Rest Area
 - Connector
 - County Road
 - Other County Roads
 - County Trunk Hwy
 - County Forest Roads
 - Other County Roads
 - Municipal/Local Roads
 - Ineligible Roads
 - Rivers
 - Lakes
 - City
 - Village
 - Town
 - Counties

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 4/13/2022
FROM: Robert Doemel
RE: CTH AP ROAD DIET (4 LANES TO 2 LANES W/CENTER TURN LANE)

General Description:

The Highway Department is requesting funding to complete the design and construct a 1.7 mile segment of a 4 lane, undivided, roadway that will be repainted to accommodate a center turn lane with one lane in each direction, including bike lanes.

Action Requested:

County board approval of 150,000.00 to fund the design and construction of the road diet plan.

Procedural Steps:

Committee of Jurisdiction: Highway Committee	Meeting date: 4/19/2022
Action taken: _____	Vote: _____
Other Committee: Personnel & Finance Committee	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____

Background:

CTH AP was reconstructed in 2006 and with the increased average daily traffic, it has created unsafe conditions to ingress/egress onto CTH AP and for pedestrians to cross the roadway. The feasibility study that was completed in 2020 recommended that a center turn lane with one lane in each direction and designated bike lanes. This recommendation is the safest and most cost-effective alternative outside of another total reconstruction, which would be very costly and unnecessary due to the age of the roadway. In conjunction with this proposed project, a mutual agreement was made in 2021 between the City of Menasha, the Menasha Joint School District and Winnebago County to fund the installation of a high intensity activated crosswalk (HAWK) on CTH AP, at the Maplewood Middle School crosswalk. The four-lane road configuration has created unsafe crossing conditions for students at Maplewood Middle School and with approved funding to complete the proposed project, will provide safe crossing and safe driving conditions on CTH AP.

Policy Discussion:

The total cost of the project was estimated at 150,000. The 2020 feasibility study recommends a center turn lane with one lane in each direction, along with bike lanes as the safest and most economical alternative.

Attachments:

Map of location and description

Photo of HAWK System and current roadway configuration

Conceptual lane configuration of proposed road diet

ArcGIS Web Map

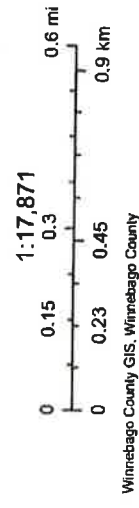


CTH "AP" Road Diet (Midway Rd - Oneida St.)

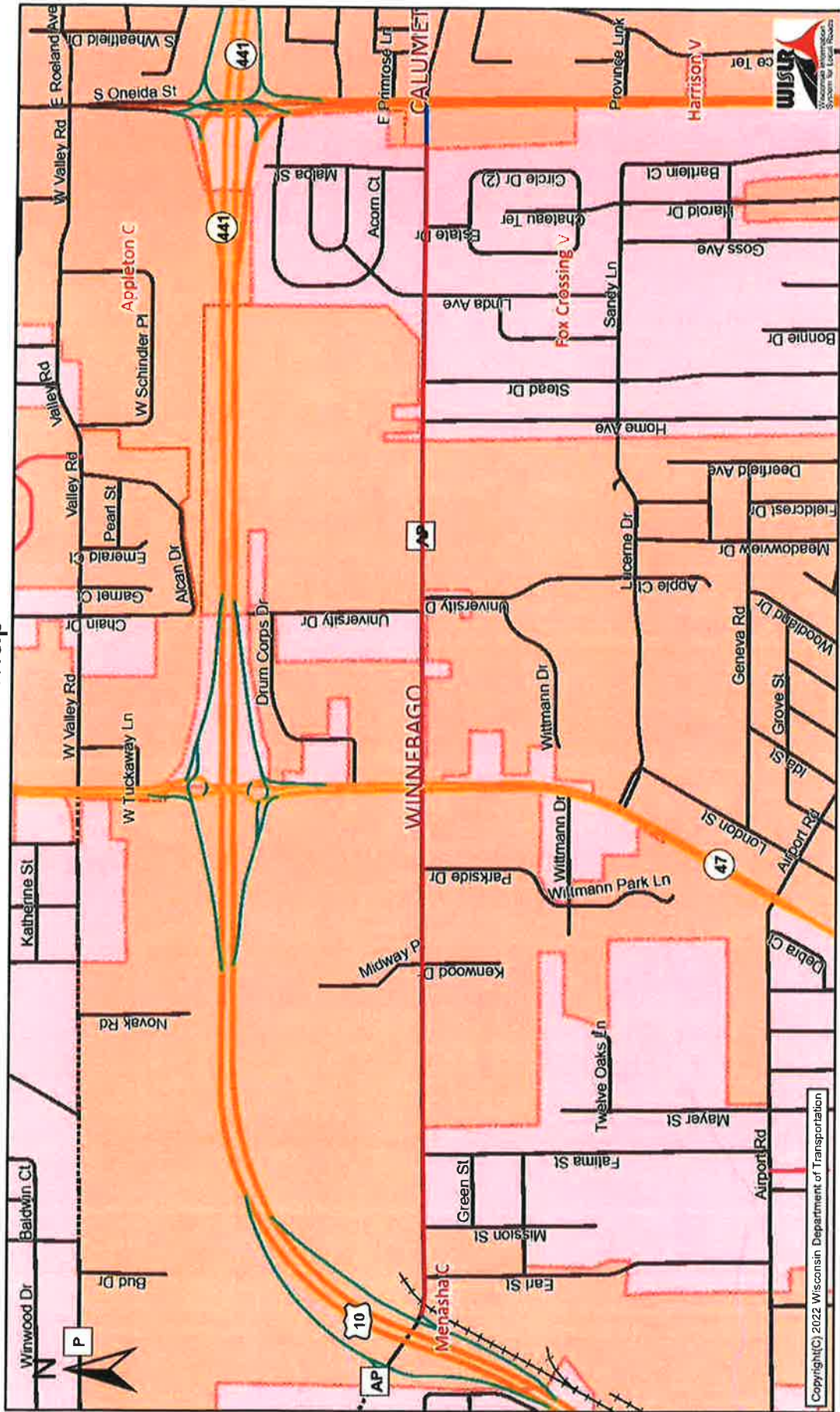
This 1.7 mile segment of 4 lane undivided roadway will be re-painted to accommodate a center turn lane with one lane in each direction with bike lanes. The existing 4 lane facility does not function efficiently with left turning movements into the numerous access points located on the roadway. Adding the center turn lane will remove left turning vehicles from traffic allowing them to make safe turns while maintaining traffic capacity on the roadway.

10/18/2021, 2:47:02 PM

- Road ROW
- Street Centerline
- Air Photo 2020
- Red: Band_1
- Green: Band_2
- Blue: Band_3

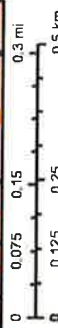


WISLR Map



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- wislr-RZ**
- 4 Traffic Lanes
 - 5 Traffic Lanes
 - Railroads
 - State Trunk Network
 - Interstate Highway
 - US Highway
 - USH Connecting Highway
 - State Trunk Highways
 - STH Connecting Highways
 - On-Off Ramp
 - Connector
 - Frontage Road
 - Wayside
 - Rest Area
 - Weigh Station
 - County Trunk Hwy
 - County Forest Roads
 - Other County Roads
 - Local Roads
 - Municipal/Local Roads
 - Ineligible Roads
 - Rivers
 - Lakes
 - Cities/Millages/Towns
 - City
 - Village
 - Town
 - Counties





REMOVE EB LANE STRIPS
 REMOVE DOUBLE YELLOW CENTERLINE
 REMOVE WB LANE STRIPS

REMOVE EB LANE STRIPS
 REMOVE DOUBLE YELLOW CENTERLINE
 REMOVE WB LANE STRIPS



SOURCE: 2015 AERIAL PHOTOS FROM WINNEBAGO COUNTY GIS WEBSITE

SIGN LEGEND

- 1 3 4 5
- 2 3 4



CONCEPTUAL			
CTH AP (MIDWAY ROAD) SIGNING AND MARKING PLANS			
WINNEBAGO COUNTY STH 441 EAST RAMP TO USH 19			
DESIGNED BY:	APPROVED BY:	DATE:	
TJM	LJG	3-6-2020	
REVISION:	REVISIONS:	DATE:	BY:
		TECHNICAL PROJECT NO.	191004
		SHEET NO.	7
		OF	8
 TERRATEC ENGINEERING, LLC 1000 W. WISCONSIN ST., SUITE 200 WINNEBAGO, WI 54981 PHONE: 920.271.1800 FAX: 920.271.1801 WWW.TERRATECENGINEERING.COM			

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 4/13/2022
FROM: Robert Doemel
RE: CTH FF AND ZOAR ROAD INTERSECTION

General Description:

The Highway Department is requesting funding to re-design the intersection of CTH FF and Zoar Road.

Action Requested:

County board approval of 100,000.00 to fund the design phase of the substandard intersection of CTH FF and Zoar Road.

Procedural Steps:

Committee of Jurisdiction: Highway Committee	Meeting date: 4/19/2022
Action taken: _____	Vote: _____
Other Committee: Personnel & Finance Committee	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____

Background:

Since the construction of CTH FF, the average daily traffic has dramatically increased. Generally, with the increase of daily traffic, the chance of incidents increases. With this insight, of this trend, a past highway commissioner, along with the approval of the county board of supervisors, purchased the necessary right of way to allow for future safety upgrades. The Highway Department will be able to initiate the design process to upgrade this intersection and make it a much safer road to travel.

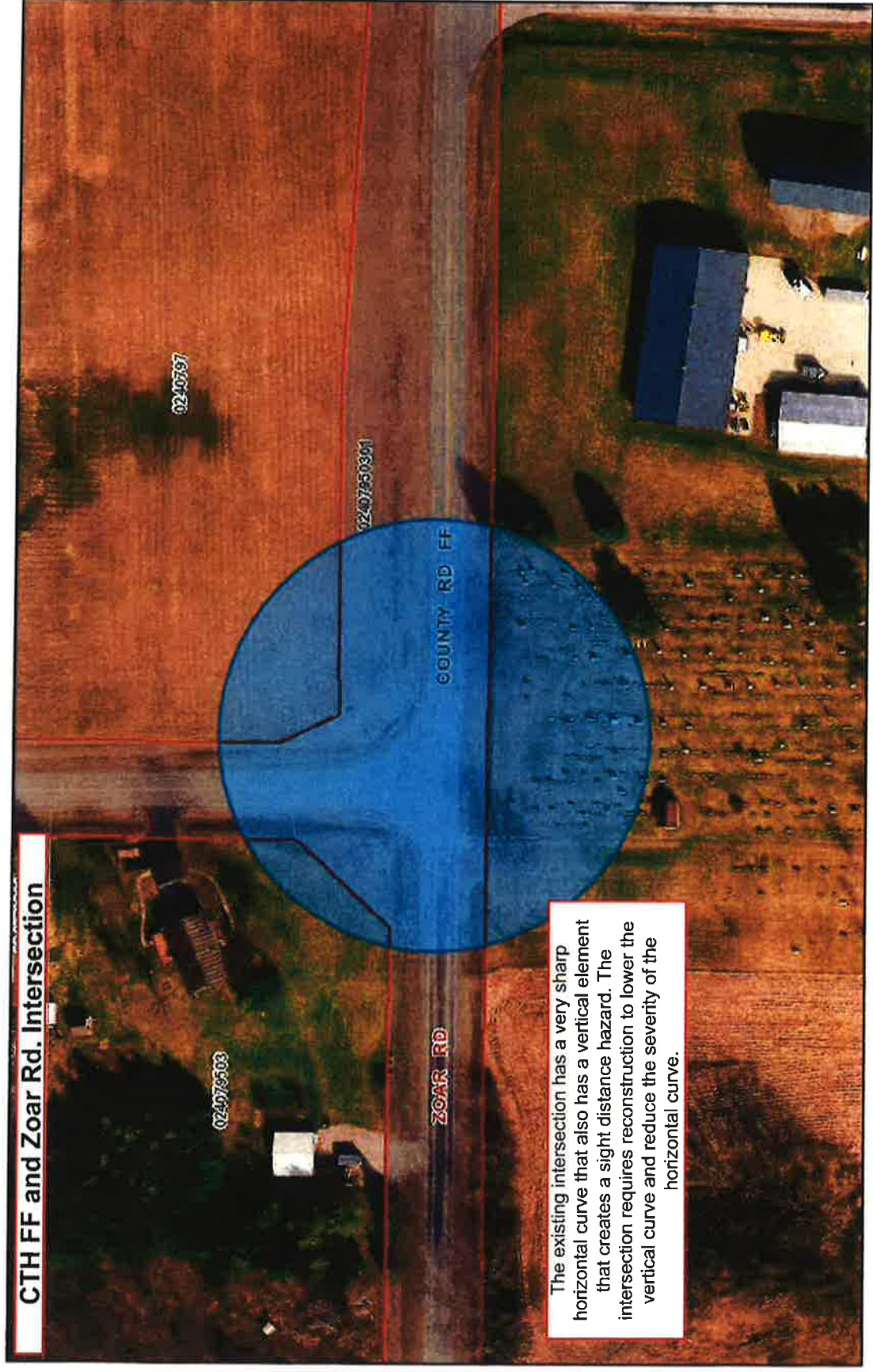
Policy Discussion:

The projected cost to design an intersection that will eliminate the very sharp horizontal curve as well as the vertical element that creates a sight stopping hazard will be 100,000.00.

Attachments:

- Map of project location and description
- Map of project location with expanded view
- Photo of intersection facing north
- Photo of intersection facing south

ArcGIS Web Map

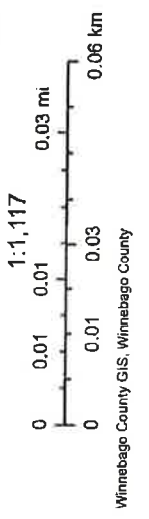


CTH FF and Zoar Rd. Intersection

The existing intersection has a very sharp horizontal curve that also has a vertical element that creates a sight distance hazard. The intersection requires reconstruction to lower the vertical curve and reduce the severity of the horizontal curve.

10/18/2021, 2:50:19 PM

Road ROW area Road ROW
 Road ROW Tax Parcels
 Street Centerline Air Photo 2020
 Green: Band_2 Blue: Band_3
 Red: Band_1



ArcGIS Web Map



4/12/2022, 12:47:47 PM

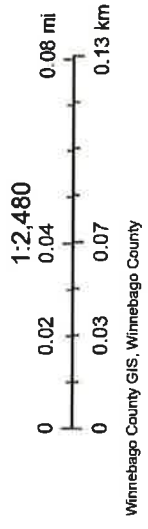
Access Control Permit

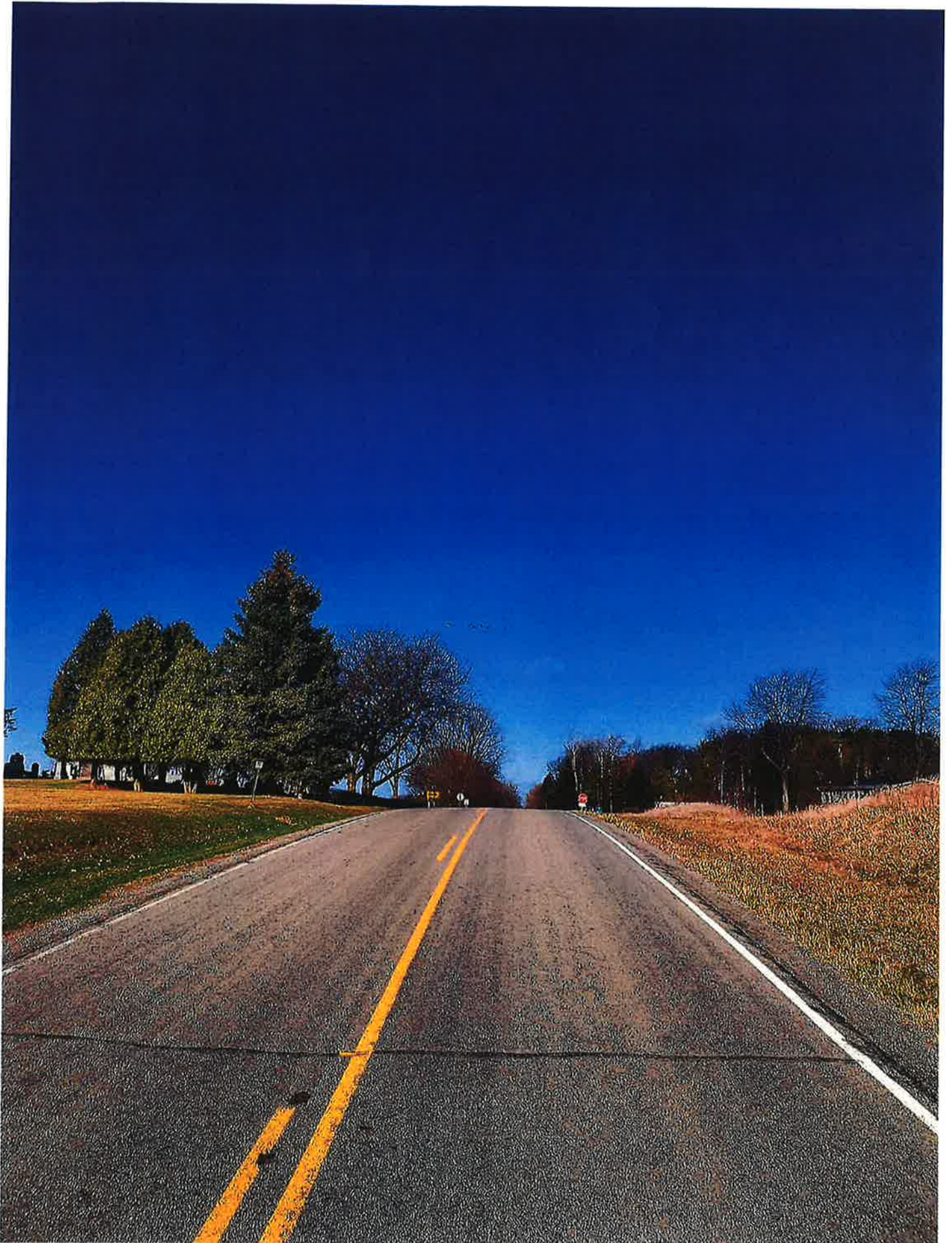
- Agricultural
- Residential

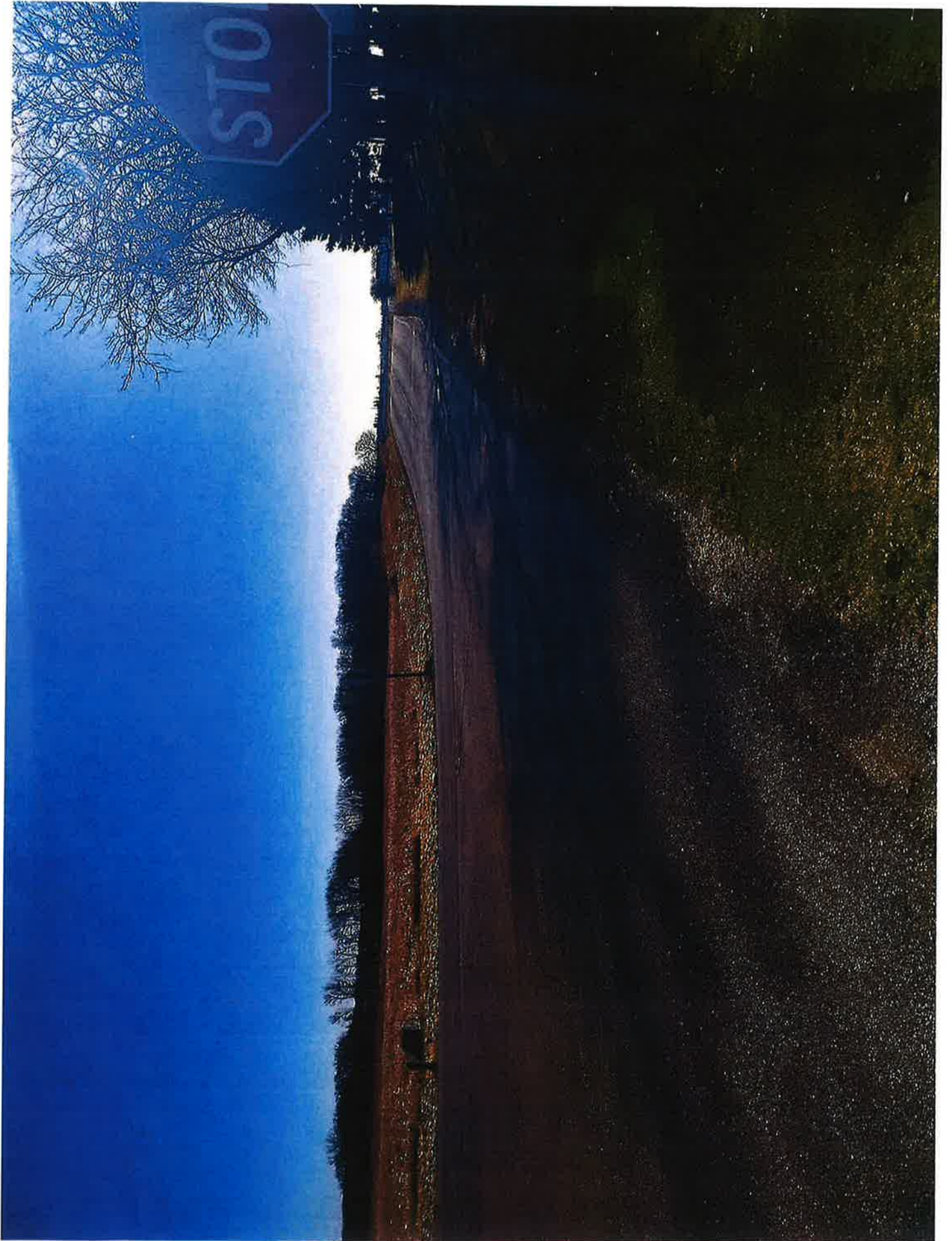
Road ROW area

Street Centerline

- Road ROW
- Tax Parcels







Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 4/13/2022
FROM: Robert Doemel
RE: CTH G – CTH T TO CTH M

General Description:

The Highway Department is requesting funding to complete a pulverize and asphalt paving of 4.1 miles of deteriorated roadway pavement on CTH G, from CTH T to USH 45.

Action Requested:

County board approval of 810,000.00 to fund a pulverize and paving of 4.1 miles of deteriorated asphalt roadway.

Procedural Steps:

Committee of Jurisdiction: Highway Committee	Meeting date: 4/19/2022
Action taken: _____	Vote: _____
Other Committee: Personnel & Finance Committee	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____

Background:

The last overlay on CTH G was completed in 2001, followed by numerous crack filling activities. The pavement condition has deteriorated to the point that a complete pulverize and pave is the most cost-effective method to ensure a smooth ride surface.

Policy Discussion:

The total cost of the project is 810,000.00 and no outside funding is available.

Attachments:

Location Map
Photo of present pavement condition

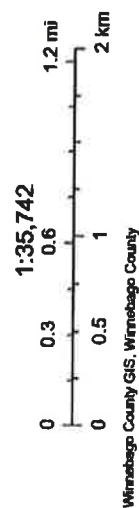
ArcGIS Web Map

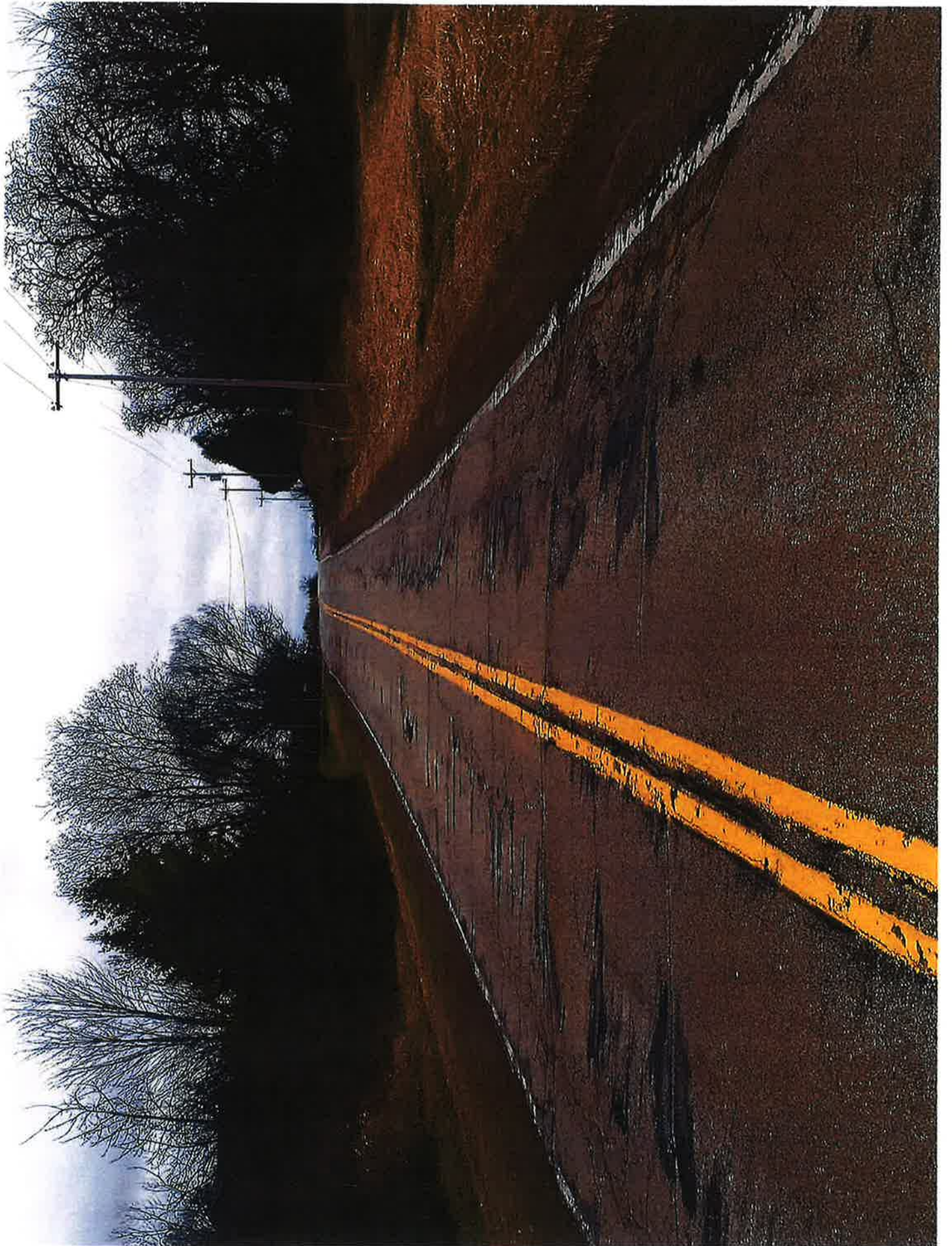


This 4.1 mile segment includes pulverizing the existing asphalt pavement, installing a new asphalt surface, and minor drainage improvements.

10/18/2021, 2:53:29 PM

- State Road - Ramp
- US Highway - Ramp
- Interstate - Ramp
- Local - Minor Road
- Local Road
- County Road
- US Highway - Ramp Overpass
- Interstate - Ramp Overpass
- Interstate
- US Highway
- US Highway
- Interstate





Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 4/13/2022
FROM: Robert Doemel
RE: CTH A – CTH GG TO NEENAH CITY LIMITS

General Description:

The Highway Department is requesting funding to complete a mill and asphalt overlay of 2.6 miles of deteriorated roadway pavement on CTH A, from CTH GG to South Park Avenue or the City of Neenah limits.

Action Requested:

County board approval of 500,000.00 to fund a mill and overlay a 2.6 mile of deteriorated asphalt roadway.

Procedural Steps:

Committee of Jurisdiction: Highway Committee	Meeting date: 4/19/2022
Action taken: _____	Vote: _____
Other Committee: Personnel & Finance Committee	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____

Background:

The last overlay on CTH A was completed in 2003, followed by numerous crack filling activities since. The pavement condition has deteriorated to the point that a mill and overlay on this section of roadway is the most cost-effective method until a total reconstruction project can be funded in the future.

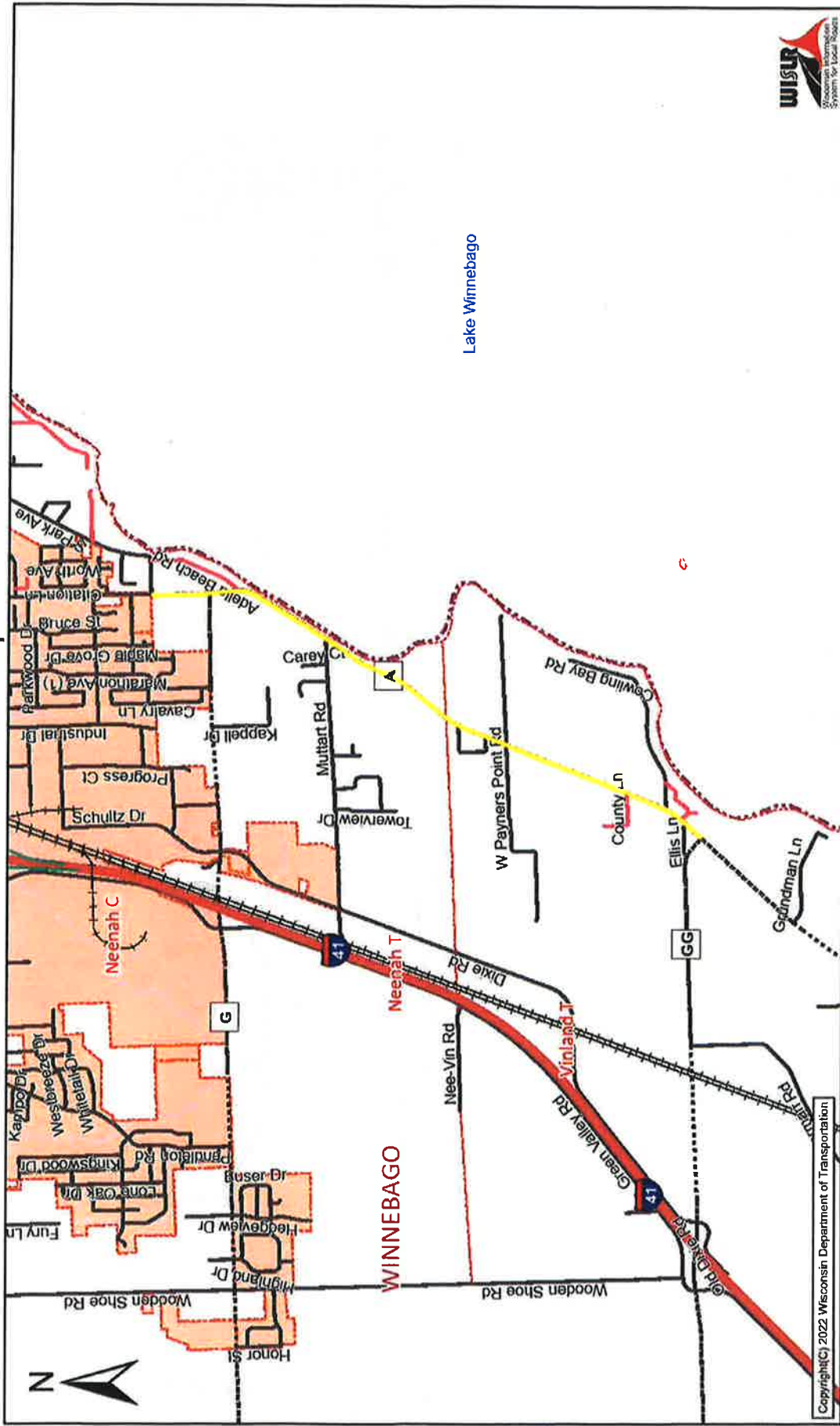
Policy Discussion:

The total cost of the project is 500,000.00. The Highway Department has been awarded funding reimbursement in the amount of 124,987.68 from the WIDOT CHIS funding program. The final county cost will be 375,012.32.

Attachments:

Location Map
Photo of present pavement condition at the northern end of the project
Photo of present pavement condition at the southern end of the project

WISLR Map



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- 0 0.225 0.45 0.9 mi
 0 0.375 0.75 1.5 km
- Selected Feature**
 - USH Connecting Highway
 - State Trunk Highways
 - Interstate Highway
 - USH Highway
 - State Trunk Network**
 - STH Connecting Highways
 - On-Off Ramp
 - Connector
 - Local Roads**
 - Frontage Road
 - Wayside
 - Rest Area
 - Weigh Station
 - County Roads**
 - County Trunk Hwy
 - County Forest Roads
 - Other County Roads
 - Municipal/Local Roads**
 - Ineligible Roads
 - Rivers
 - Lakes
 - Cities/Villages/Towns**
 - City
 - Village
 - Town
 - Counties





Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 4/13/2022
FROM: Robert Doemel
RE: COMMUNITY PARK PARKING LOTS

General Description:

The Highway Department is requesting funding to resurface 2 gravel parking lots with asphalt paving and pulverize and pave 2 parking lots with existing, but deteriorated asphalt. All of the parking lots are within the Community Park, located off of CTH Y.

Action Requested:

County board approval of 750,000.00 to fund a pulverize and/or paving of 4 existing parking lots within the Community Park location off of CTH Y.

Procedural Steps:

Committee of Jurisdiction: Highway Committee	Meeting date: 4/19/2022
Action taken: _____	Vote: _____
Other Committee: Personnel & Finance Committee	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____

Background:

The 2 existing gravel parking lots have never been paved since being constructed and the 2 existing paved parking lots have not been resurfaced since the original construction took place prior to 2000.

Policy Discussion:

The total cost of the project is 750,000.00. In September, 2010, a Memorandum of Understanding was created, stating that the Highway Department will assume all responsibility of the Capital Project Asphalt Replacement Plan.

Attachments:

General location map
Detail location map

Community County Parks

2022 Capital Project

Legend

Feature 1

Shelter 3 Playground



Google Earth


Imagery Landsat © Copernicus


2000 ft

Community County Parks

2022 Capital Project

Legend

 Feature 1

 Shelter 3 Playground

Pulverize & Pave

Pulverize & Pave

Final grade & pave

Final grade & pave

County Park Dr



600 ft

1 **50-052022**

2

3 **RESOLUTION: Authorize \$300,000 to Initiate Design Services for the Winnebago County**
4 **Highway Department Building**

5

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Winnebago County Highway Department Building update project will consist of repairs,
9 upgrades and the expansion of the building's original footprint to accommodate larger equipment and provide a safer
10 work environment; and

11 **WHEREAS**, the building is 26 years old and has not had any updates; and

12 **WHEREAS**, the building office area has struggled with mold problems in the recent past; and

13 **WHEREAS**, the mechanical control system and heating system will need to be upgraded or replaced; and

14 **WHEREAS**, the truck storage area is too small and cannot accommodate the fleet; and

15 **WHEREAS**, the office area located at the front of the building requires remodeling to include a larger
16 conference room.

17 **WHEREAS**, the building is fully depreciated which offers an opportunity to make needed repairs and
18 upgrades; and

19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
20 approves the authorization of \$300,000 to initiate design services for the Winnebago County Highway Department's
21 Building update project.

22
23 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that the funds to pay for this
24 capital improvement project will be advanced from the general fund balance.

25
26 **Fiscal Impact:** The cost of \$300,000 will either reduce the undesignated fund balance or will be advanced from fund
27 balance and reimbursed from a subsequent bond issue.

28
29 Respectfully submitted by:

30 **HIGHWAY COMMITTEE**

31 Committee Vote: **3-0**

32 Respectfully submitted by:

33 **PERSONNEL AND FINANCE COMMITTEE**

34 Committee Vote: **4-0**

35

36 Vote Required for Passage: **Two-Thirds of Membership**

37

38 Approved by the Winnebago County Executive this ____ day of _____, 2022.

39

40

41

42

43

Jonathan D. Doemel
Winnebago County Executive

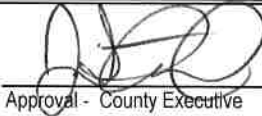
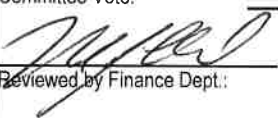
BUDGET TRANSFER

Highway Non-Road Capital Project Funds

Month/Year

Dec-21

DEPARTMENT NAME

	Date		Date
Department Requesting - Signature			4-28-22
		Approval - County Executive	
Committee of Jurisdiction - Signature		Approval - Personnel & Finance	
Committee Vote:		Committee Vote:	
	4-28-22	N/A	
Reviewed by Finance Dept.:		Approved - Information Systems Committee	
		Committee Vote:	
Approved - Facilities & Prop Mgmt Committee			
Committee Vote:			

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Budget Transfer Description	I=Incr D=Decr	Amount (Whole dollars only)
			203		DESIGN DEVELOPMENT	I=Incr	300,000.00
			502		FACE VALUE DEBT	I=Incr	300,000.00
							300,000.00

Description (Must be completed - Attach extra pages if needed):

2022 Highway Building Project to be approved from 2022-2026 Executive Capital Improvements Plan.

ENTRY NUMBER

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 4/13/2022
FROM: Robert Doemel
RE: HIGHWAY DEPARTMENT BUILDING UPGRADES

General Description:

The Highway Department is requesting funding to initiate design services to upgrade a deteriorated facility which has not seen any updates since it's 1995 construction.

Action Requested:

County board approval of 300,000.00 to fund design services to upgrade the original facility.

Procedural Steps:

Committee of Jurisdiction: Highway Committee	Meeting date: 4/19/2022
Action taken: _____	Vote: _____
Other Committee: Personnel & Finance Committee	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____
County Board	Meeting date: _____
Action taken: _____	Vote: _____

Background:

The Highway Department's main facility on CTH Y was originally constructed in 1995 and has not received any building or system upgrades since that time.

The mechanical control system, HVAC and carbon monoxide system need to be upgraded and replaced. The truck storage area is too small and cannot accommodate the fleet of equipment owned by the Highway Department. The front office area requires remodeling, mold mitigation and a larger conference/training room. The existing meeting/training room is located in the mezzanine above the mechanic's shop area and doesn't function well or meet ADA requirements.

The aging fuel and petroleum system does not function well, causing fueling issues with other county departments using our fueling service. The most affected are the Highway and Sheriff departments.

Policy Discussion:

The requested 300,000.00 will initiate design services that will identify possible options of upgrades of systems, utilization of storage/office space and overall projected costs of a proposed building renovation.

Attachments:

None

1 **51-052022**

2

3 **RESOLUTION: Authorize a Budget Transfer of \$54,091 to Cover Shortfall in Revenue and Overage in**
4 **Expenses for 2021 Highway Capital Improvement Project 4920**

5

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, Highway project 4920 (County Highway Y – County Highway T to State Highway 41) was originally
9 budgeted as costing \$915,500. \$840,000 was a reimbursement amount from Community Development Block Grant
10 (CDBG) and \$75,500 was an amount transferred from the General Fund; and

11 **WHEREAS**, a smaller amount was received from the State of Wisconsin for CDBG funding leaving a shortfall of
12 \$33,000. Additionally, the project went over budget by \$21,091.22 in expenses; and

13 **WHEREAS**, due to the shortage of funding source revenue, an additional transfer must come from the
14 General Fund.

15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
17 approves a budget transfer in the amount of \$54,091.22 to capital improvement project 4920.

18

19 *Fiscal Impact: The Undesignated General Fund Balance will be reduced by \$54,091.22.*

20

21

22 Respectfully submitted by:

23 **PERSONNEL AND FINANCE COMMITTEE**

24 Committee Vote: **3-0**

25

26 Vote Required for Passage: **Two-Third of Membership**

27

28 Approved by the Winnebago County Executive this ____ day of _____, 2022.

29

30

31

32

Jonathan D. Doemel
Winnebago County Executive

BUDGET TRANSFER

Month/Year

Misc & Unclassified to Highway Capital Project

Dec-21

DEPARTMENT NAME

<p><i>C. Blackmore</i> Department Requesting - Signature</p>	<p>Date <u>4/12/22</u></p>	<p><i>[Signature]</i> Approval - County Executive</p>	<p>Date <u>4/28/2022</u></p>
<p>Committee of Jurisdiction - Signature</p>		<p>Approval - Personnel & Finance</p>	
<p>Committee Vote:</p>		<p>Committee Vote:</p>	
<p><i>[Signature]</i> Reviewed by Finance Dept.:</p>	<p><u>4-13-22</u></p>	<p>N/A</p>	
		<p>Approved - Information Systems Committee</p>	
		<p>Committee Vote:</p>	
<p>Approved - Facilities & Prop Mgmt Committee</p>			
<p>Committee Vote:</p>			

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Budget Transfer Description	I=Incr D=Decr	Amount (Whole dollars only)
1039	59501				CAPITAL PROJ 4920 REV SHORT	I=Incr	33,000.00
1039	59501				CAPITAL PROJ 4920 OVERAGE	I=Incr	21,091.22
		4920	507		REVENUE FOR EXP OVERAGES	I=Incr	21,091.22
		4920	203		EXPENSE BUDGET OVERAGE	I=Incr	14,895.06
		4920	204		EXPENSE BUDGET OVERAGE	I=Incr	6,196.16
		4920	507		MOVE CDBG REVENUE	D=Decr	807,000.00
		4920	501		MOVE CDBG REVENUE	I=Incr	807,000.00
					Impact to General Fund Undesignated Fund Balance		54,091.22

Description (Must be completed - Attach extra pages if needed):

Highway Project #4920 was originally budgeted at \$915,500 - \$75,500 being transferred in from the general fund and \$840,000 was a reimbursement amount from CDBG. Only \$782,000 came in from State of Wisconsin for CDGB funding, with another \$25,000 coming, but leaving a shortage of \$33,000 of funding. The project also went over budget by \$21,091.22 in expenses. The additional transfer in must come from the general fund for the shortage of funding source revenue. We will first use up the remaining amount in the contingency account, which will make this a one-sided entry which uses general fund undesignated fund balance of \$54,091.22.

ENTRY NUMBER

2021/12/886

CTH Y - CTH T to STH 41 / 4920

Project Status Report

Year End 2021

Status: Active

Project Codes

Long Description	Source	Phase	Task	Current YTD (GAAP) Total	Total Since Inception	Project Revised Budget	Since Inception Fav / (Unfav) Variance From Rev Budget
Source Of Funds							
Intergovernmental rev	501			782,000.00	782,000.00	0.00	782,000.00
Transfer In	507			0.00	75,500.00	915,500.00	(840,000.00)
Total Source Of Funds				782,000.00	857,500.00	915,500.00	(58,000.00)
Uses Of Funds							
Design Development							
Design Development		203		37,507.94	90,395.06	75,500.00	(14,895.06)
Subtotal Design Development				37,507.94	90,395.06	75,500.00	(14,895.06)
Construction							
Construction		204		846,196.16	846,196.16	840,000.00	(6,196.16)
Subtotal Construction				846,196.16	846,196.16	840,000.00	(6,196.16)
Total Uses Of Funds				883,704.10	936,591.22	915,500.00	(21,091.22)
Net project surplus / (Deficit)				(101,704.10)	(79,091.22)	0.00	(79,091.22)

Community Development Block Grant Funds (CDBG) Payment Request
Department of Administration
Division of Energy, Housing and Community Resources (DEHCR)

Make Check Payable To: Winnebago County
 Contract Number: CDBG CL-PF 20-12
 Associated Bank - Account # 2913879918
 112 Otter Avenue
 Oshkosh, WI 54901
 Construction Start Date: 10/15/2020
 Contract End Date: 12/31/2022
 Construction Start Date: 2/25/2021
 PO Number: 0
 Request Date:
 Amended Request
 Final Request
Person Completing this Form: Jennifer Trader
 Phone Number: 715-304-0452

The Grantee MUST ATTACH Updated	
Copies of the:	<input checked="" type="checkbox"/>
Cash Control Register	<input checked="" type="checkbox"/>
CDBG Disbursements Journal	<input checked="" type="checkbox"/>
Matching Funds Journal	<input checked="" type="checkbox"/>
Invoices for this Payment Request	<input checked="" type="checkbox"/>

Match-Funded Activity (Close): \$807,000.00

Match-Funded Activity (Close)	IDIS Activity Number	Previous Request Number	Current Request Number	CDBG Activity Amount Budgeted	Previously Requested	Current Request	Total Requested to Date	CDBG Award Balance
Streets/sidewalks Engineering	22446 22446	0	1	\$668,800.00 \$138,200.00 \$0.00	\$0.00 \$0.00 \$0.00	\$653,000.00 \$129,000.00 \$0.00	\$653,000.00 \$129,000.00 \$0.00	\$15,800.00 \$9,200.00 \$0.00
TOTALS:				\$807,000.00	\$0.00	\$782,000.00	\$782,000.00	\$25,000.00
Match-Funded Activity (Non Close)	REMINDER	Minimum Required Match	Percent Match To Date	Match Amount Budgeted	Previous Match Total	Current Match	Total Match Expended To Date	
Administration	THE MINIMUM required Match percentage for the project (listed above) must be met when the Final CDBG Payment Request is submitted	100.00% #DIV/0! 100.00% 100.00%	100.00% #DIV/0! 100.00% 100.00%	\$ 23,500.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00	\$74,028.68 \$0.00 \$0.00 \$0.00	\$74,028.68 \$0.00 \$0.00 \$0.00	
TOTALS:		100.00%	100.00%	\$23,500.00	\$0.00	\$74,028.68	\$74,028.68	

Certification:
 I hereby certify that: the information reported above is correct; the amount requested is not in excess of current needs; federal funds in excess of \$5,000 will be disbursed in three (3) working days; and, complete and accurate records are being kept to substantiate all expenses related to this request. By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Grantee Representative Authorization	
Name:	Sue Ermer
Title:	County Clerk
Date:	2/16/2022
Grantee Representative Authorization	
Name:	Art Bahr
Title:	Grant Administrator
Date:	2/21/2022
DEHCR Payment Authorization	
Date Signed	

EMAIL COMPLETED FORM TO:
DOADEHCRFISCAL@WISCONSIN.GOV
WITH A COPY TO YOUR DEHCR Project Representative.

Collard, Michael

From: Blackmore, Carol
Sent: Thursday, April 28, 2022 8:12 AM
To: Collard, Michael
Subject: UPDATED Highway projects - returned to general fund (under budget)

Mike,

The following projects had a return to the general fund to 1039-49501 because they came in under budget and were funded from general fund undesignated fund balance:

- 4739 CTH CB – CTH O to CTH JJ \$466,620.50
- 4793 CTH G – STH 45 to CTH M \$144,168.35

Thank you,

Carol Blackmore, Assistant Finance Director

Finance Department 

County Administration Building, 4th Floor
Ext. 3442

1 52-052022

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RESOLUTION: Amending the Table of Organization for the Winnebago County Sheriff's Office by Adding One Lieutenant Position and Removing One Corrections Financial Associate Position and One Police Officer Position

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, anticipated retirements compelled a self-assessment of position duties and assignment of staff; and

WHEREAS, the 24/7 Alcohol and 24/7 Drug Sobriety Programs have been moved to the Human Services Department Connect Program, and

WHEREAS, the determination was made to eliminate 2 positions- Community Services Police Officer and Corrections Financial Associate; and

WHEREAS, the Corrections Division is the highest liability area for the Sheriff's Office, and

WHEREAS, there is a need for a supervisory position that will provide command level oversight and support of jail operations during evening hours; and

WHEREAS, these functions can most appropriately be assigned to a Lieutenant in the Corrections Division; and

WHEREAS, the elimination of 2 positions and the addition of a supervisor position will result in a net surplus of \$56,665; and

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends the table of organization for the Sheriff's Office by eliminating one full-time Corrections Financial Associate and one full-time Community Services Police Officer and adding one full-time Lieutenant Corrections.

Fiscal Impact: No budget transfer is necessary. Estimated savings would be \$56,665 per year.

Respectfully submitted by:
JUDICIARY AND PUBLIC SAFETY COMMITTEE

Committee Vote: **5-0**

Respectfully submitted by:
PERSONNEL AND FINANCE COMMITTEE

Committee Vote: **4-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive

WINNEBAGO COUNTY
POSITION DESCRIPTION
APRIL 2022

POSITION: LIEUTENANT – CORRECTIONS DIVISION

DEPARTMENT: SHERIFF'S OFFICE

PAY BASIS: SALARIED

PURPOSE AND SUMMARY:

Oversees and supervises daily operations of the Corrections Division. In the absence of the Corrections Captain is responsible for the day-to-day administration of the Corrections Division. Supervises corrections deputies and civilian members, and coordinates routine operations.

ESSENTIAL FUNCTIONS:

1. Performs supervisory duties for the Corrections Division members. Oversees the Work Release Unit and specialty programming. Oversees the Corrections Division Field Training Officer program. Ensures that routine security inspections of the facility and equipment are consistently completed, with cleanliness or damage being properly documented. Oversees maintenance of the facility including the repair order process. Conducts inmate discipline and related due process hearings. Serves as the point of contact for all programs for incarcerated inmates to include inmate worker programs, community service, GED, AA, NA, and religious programming. Oversees all activities of the Work Release Unit.
2. In the absence of the Corrections Captain, assumes responsibility and decision making authority for the Corrections Division. Creates, maintains, and modifies Agency General Orders, Directives, procedures, and records to ensure compliance with Wisconsin State Statutes and Wisconsin Administrative Code. Makes sound decisions based on General Orders, Directives, and past practice. Completes assignments independently and without close supervision. Isolates and identifies problems, evaluates alternative courses of action, makes logical decisions, employs good judgement, common sense, and knows when and what type of action is appropriate.
3. Organizes, distributes, and delegates work to subordinates fairly and impartially. Provides clear and appropriate direction to employees. Provides training and coaching to subordinates. Ensures that staff has the resources and flexibility to perform, improve, and learn in their jobs. Keeps open communication with subordinates, listens to them, and provides feedback. Positively motivates, mentors, and leads employees. Provides appropriate and timely performance evaluations for all subordinates.

ADDITIONAL ESSENTIAL DUTIES:

1. Ensures effective operations through supervision and direction of divisional activities.
2. Ensures that the Winnebago County Jail is operated according to Wisconsin Administrative Code, Wisconsin State Statutes, Federal statutes, and recognized best practices.
3. Ensures the maintenance of professional standards among subordinate personnel.
4. Reviews all division incident reports to ensure thorough investigations are completed and dispositions are reached.
5. Maintains an accurate key log and inventory, orders replacement locks and keys, and ensures that security devices are inspected and functional.
6. Responds to inmate grievances while ensuring due process and statutory requirements are met.

7. Assists in the training of all division members.
8. Serves as the Sheriff's Office liaison on special committees or community groups.
9. Ensures a positive working relationship between the divisions and other officials, agencies, and persons.
10. Ensures that the personnel functions of the division are performed according to established procedures and policies.
11. Conducts internal investigations as assigned by the Sheriff or Chief Deputy.
12. Performs all other duties as assigned by the Sheriff or designee.

WORK RELATIONSHIPS:

1. Reports to the Corrections Captain.
2. Directly supervises twelve (12) Sergeants, three (3) Officers in Charge, and indirectly supervises 53 Deputies and 20 civilian members.
3. Works closely with the all divisions of the Sheriff's Office, and interacts regularly with other criminal justice professionals and members of the community.

REQUIRED EDUCATION, EXPERIENCE, TRAINING AND CERTIFICATION:

1. Meets the entry level requirements of a Patrol Deputy, to include certification as a law enforcement officer in accordance with the Wisconsin Law Enforcement Standards Board.
2. At least five (5) years of law enforcement experience.
3. Advanced education in the field of law enforcement preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Considerable aptitude of technical systems such as video surveillance system, security scanner, electronic fingerprint and photo system, inmate trust fund software, inmate telephone system, and jail records management system.
2. Knowledge of Sheriff's Office General Orders, Directives, and procedures.
3. Knowledge of Wisconsin Statutes as they relate to police work, citizen's rights, and inmate's rights.
4. Knowledge of Federal Statutes, Wisconsin State Statutes, Wisconsin Administrative Code, correctional case law, and court decisions regarding care, custody, and transportation of prisoners.
5. Ability to apply Sheriff's Office General Orders, Directives, and procedures to unique or unusual situations.
6. Ability to supervise and motivate subordinates.
7. Ability to communicate effectively orally and in writing.
8. Ability to meet regular and predictable attendance standards.

PHYSICAL REQUIREMENTS:

1. Ability to meet the physical, emotional, and psychological qualifications of a law enforcement officer.
2. Regularly required to perform certified law enforcement officer duties to include performing traffic stops, responding to high-risk calls, crowd control, and all other law enforcement related activities.
3. Ability to function in situations which may rapidly change from those encountered during routine patrol operations to those which are emergencies and highly stressful.

NEW POSITION REQUEST

For 2022 Budget

Department Name: Sheriff Org. No.: 110

New Position Title: Lieutenant- Corrections

FT or PT: FT Work Hours per Week: 40 Pay Grade: 27

Brief Description of Duties:

The Sheriff's Office is seeking to amend its Table of Organization and add a Lieutenant in the Corrections Division. This position will provide much needed command level oversight and support of Jail operations during evening hours. (See attached Position Description).

Is the new position needed for an existing program? or a new program?

List Any Position(s) to be Eliminated:

<u>Title</u>	<u>FTE</u>
<u>Police Officer- Community Services</u>	<u>(1) FTE</u>
<u>Corrections Financial Associate</u>	<u>(1) FTE</u>

Explain the need for the new program (attach additional pages if needed):

As a result of consolidating job duties and moving management of the 24/7 Alcohol Sobriety Program to the Human Services Connect Program, the Sheriff's Office was able to eliminate two (2) FTE positions. The elimination of these two (2) FTE positions coincide with the retirement of the current incumbents. Overall, this requested Table of Organization change results in labor cost savings and no additional expenses.

Identify the consequences if the new position is not approved (attach additional pages if needed):

The Corrections Division is one of the highest liability areas for Winnebago County. The addition of a Lieutenant during evening hours will help manage the risk associated with incarcerating people and ensure the Sheriff's Office's high standards are maintained.

Describe the work area, space needs, small equipment needs, computer and software needs, communications equipment needs, and any capital expense associated with the new position (attach additional pages if needed):

No additional equipment costs are incurred as a result of this change. The new position will share work space needs with existing staff.

BUDGET IMPACT

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
(1) NEW POSITION LABOR COSTS		
<i>Include all costs for the proposed new position--do not deduct savings for positions being eliminated.</i>		
Regular Pay	51100	\$ 87,859
Overtime	51105	
FICA Medicare	51105	6,721
Health Coverage	51201	22,914
WRS Contributions	51206	13,646
Other Benefits	51202	1,087
Other (add lines as needed)	51207	512
SUBTOTAL		\$ 132,739
(2) NON-LABOR COSTS FOR NEW POSITION		
Small Equipment	53522	\$
Telephone (monthly usage charges)	53008	
Capital	58xxx	
Computer Software	53006	
Other (add lines as needed)		
SUBTOTAL		\$ 0
(3) LABOR COST SAVINGS FROM ELIMINATED POSITION(S)		
Regular Pay	51100	\$ 116,926
Overtime	51105	7,964
FICA Medicare	51105	9,554
Health Coverage	51201	34,602
WRS Contributions	51206	15,892
Other Benefits	51202	2,114
Other (add lines as needed)		657
SUBTOTAL		\$ 187,709
(4) OTHER LABOR COST SAVINGS		
<i>Include items such as reduced OT or hours for other existing employees and temporary help.</i>		
Regular Pay	51100	\$
Temporary Help	51101	
Overtime	51105	
Compensatory Time	51108	1,575
Contracted Services		
FICA Medicare	51200	120
WRS Contributions	51206	0
Other (add lines as needed)		
SUBTOTAL		\$ 1,695
(5) REVENUES DUE TO THE NEW POSITION		
<i>Do not include revenue if we would receive it regardless of whether we added new personnel.</i>		
		\$
SUBTOTAL		\$ 0
NET COST/ (SAVINGS): 1 plus 2 minus 3 minus 4 minus 5		\$ (56,665)

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: April 19, 2022
FROM: Sheriff John Matz
RE: Amending the Table of Organization

General Description:

Eliminate 2 positions due to retirements and add one supervisory position in the Jail evening shift.

Action Requested:

Motion to approve the elimination of 2 positions in order to create one additional supervisory position in the Corrections Division.

Procedural Steps:

(Show each level of committee and board approval needed, with meeting dates.)

Committee of Jurisdiction: Judiciary_____	Meeting date: 4/11/22
Action taken: _____	Vote: 5-0
Other Committee: Personnel and Finance____	Meeting date: 5/5/22
Action taken: _____	Vote: ___4-0___
County Board	Meeting date: ___

Background:

Created in 2011 and originally designed for repeat drunken driving offenders, the 24/7 Alcohol Program quickly expanded to include any offense involving alcohol. In 2014, this program further expanded, with the creation of a second, companion 24/7 Drug Program. Since the inception of these programs, Winnebago County judges have assigned the 24/7 Alcohol program in 3,227 cases and assigned the 24/7 Drug program in 628 cases. While these programs have been successful, we have determined the resources and support offered by the Human Services Department are better suited to overall program sustainability. Their resources can assist clients with major mental health issues along with their substance use, therefore these programs have been transferred to that department.

In the past the community programs position was assigned to two people. In 2015 with position changes and reorganization it was reduced to one. Over time the need for all deputies to be more involved in the community has increased and many tasks are now shared.

The timing of the 2 retirements within one month of each other coincided with reviewing all position duties and the clear need for supervision in the Jail. The Correction Division is one of the highest liability areas for Winnebago County. The addition of a Lieutenant during evening hours will help mitigate the risk with a tighter span of control for staff. The addition of a supervisory position in the Corrections Division will provide a command level oversight and support of jail operations.

Policy Discussion:

As Treatment and diversion programs have come to the forefront the need to move management of the 24/7 Sobriety Programs to the Human Services Connect Program for continuity of operations has become evident. Consolidating job duties with more streamlined technology along with the impending retirements afforded us the opportunity at the county level to move the program to Connect and look at our staffing needs in other areas.

With impending retirements of the Corrections Financial Associate on May 2, 2022 and the Community Services Police Officer on June 6, 2022 we were compelled to do a self-assessment of position duties and assignment of staff. In reference to the position fill request the alternatives to filling both of these positions were to assign duties to other staff. The movement of the 24/7 program and greater community outreach among all of our staff allowed us eliminate both of these positions.

The elimination of the 2 positions and the addition of one position gives us a net savings of \$56,665.

Attachments:

Attachment 1-Draft Resolution

Attachment 2-New Position request

1 53-052022

2

3 **RESOLUTION: Authorize a Transfer of \$238,370 from the Undesignated General Fund Balance to**
4 **the Sheriff's Office Capital Outlay Account for Additional Funding to Replace the**
5 **Boathouse Located in Oshkosh on the Fox River at the End of Broad Street**

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS,** the Winnebago County Sheriff's Office Marine 1 boathouse is located in Oshkosh on the Fox
9 River at the end of Broad Street, adjacent to the railroad trestle; and

10 **WHEREAS,** the boathouse was found to have sustained significant damage and deterioration due to its age
11 necessitating repairs; and

12 **WHEREAS,** the project was initially approved and funded in May 2021; and

13 **WHEREAS,** the project was designed and let out for bid, with bids received in February of 2022; and

14 **WHEREAS,** only 1 bid was received from a responsible bidder; and

15 **WHEREAS,** the sole bid received exceeds the approved funding by an amount of \$238,370; and

16 **WHEREAS,** these additional funds are required to complete the repair of the boathouse

17

18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
19 authorizes a transfer of \$238,370 from the undesignated general fund balance to the sheriff's office capital outlay
20 account to reconstruct the boathouse located in Oshkosh on the fox river at the end of Broad street.

21

22 **Fiscal Impact:** The undesignated general fund balance will be decreased by \$238,370.

23

24 Respectfully submitted by:

25 **FACILITIES AND PROPERTY MANAGEMENT COMMITTEE**

26 Committee Vote: **5-0**

27 Respectfully submitted by:

28 **JUDICIARY AND PUBLIC SAFETY COMMITTEE**

29 Committee Vote: **5-0**

30 Respectfully submitted by:

31 **PERSONNEL AND FINANCE COMMITTEE**

32 Committee Vote: **3-1**

33 Vote Required for Passage: **Two-Thirds of Membership**

34

35 Approved by the Winnebago County Executive this ____ day of _____, 2022.

36

37

38 _____
39 Jonathan D. Doemel
40 Winnebago County Executive

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BUDGET TRANSFER

Sheriff-Facilities



DEPARTMENT NAME

	<u>Date</u> 4/13/2022		<u>Date</u> 4/27/2022
Department Requesting - Signature		Approval - County Executive	
		Approval - Personnel & Finance	
Committee of Jurisdiction - Signature		Committee Vote:	
	<u>Date</u> 4-27-2022	Approved - Information Systems Committee	
Reviewed by Finance Dept.:		Committee Vote:	
	<u>Date</u> 4/13/22		
Approved - Facilities & Prop Mgmt Committee			
Committee Vote: 5/0		Total amount of budget transfer.....	

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Object or Phase / Task Title	I=Incr D=Decr	Amount (Whole dollars only)
1117	58001				Capital Outlay-Buildings (Boathouse)	I	238,370
					Undesignated General Fund Balance	D	238,370

Description (Must be completed - Attach extra pages if needed):

This budget transfer is requested to provide additional funding to the project due to bids coming received in excess of current funding levels. See attached memo.

ENTRY NUMBER

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: *March 23, 2022*

FROM: *Mike Elder*

RE: Budget Transfer to Approve Additional Funding for Sheriff's Boathouse Repair

General Description:

Approve additional funding to the Sheriff Boathouse Repair project due to bid costs received

Action Requested:

Motion to approve the attached budget transfer and resolution

Procedural Steps:

(Show each level of committee and board approval needed, with meeting dates.)

Committee of Jurisdiction	_Judiciary	Meeting date:	_April 11, 2022____
Action taken:	___Passed_____	Vote:	___5/0___
Other Committee:	__Facilities_____	Meeting date:	_April 13, 2022____
Action taken:	___Passed_____	Vote:	___5/0___
Other Committee:	__P&F_____	Meeting date:	_May 5, 2022____
Action taken:	_____	Vote:	___3-1___
County Board		Meeting date:	_____

Background:

The Marine 1 Boathouse is located on the Fox River at the end of Broad Street, adjacent to the railroad trestle. The boathouse was constructed in 1952 by the City of Oshkosh to be used to store the Oshkosh Police Department Patrol Boat. The wet-bay was constructed with wooden pylons and sea walls, and the boathouse was a steel frame structure clad in metal sheeting.

The City of Oshkosh Common Council voted to transfer ownership of the boathouse to Winnebago County in a quit claim action in 1980. Shortly after taking possession of the boathouse the County removed the metal structure from the foundation and had the wet-bay rebuilt, again using wood pylons and sea walls. The materials used in the construction had a life expectancy of 30-40 years. The original metal structure was placed back onto the new foundation.

The boathouse is centrally located within the waterways of Winnebago County and provides for the best emergency response to incidents on Lake Winnebago and the surrounding waterways. Since 1980 the Marine 1 Boathouse has been used by the Sheriff's Office to house the largest of the Sheriff's Office boats (Marine 1), which is the most capable boat to handle the large waves and adverse conditions that can occur on Lake Winnebago during severe weather events.

Marine 1 is the Sheriff's Office primary search and rescue vessel for Lake Winnebago, and acts as the primary platform for Dive/Rescue operations.

In March of 2021 it was found that the wooden seawalls in the wet-bay had rotted through in several places and the boathouse was starting to fill with gravel and sediment. Additionally, the South/East corner of the boathouse had sunk about 6 inches because the foundation structure had been compromised. With the low water levels on the Lake Winnebago system at the time, and the sediment filling the wet-bay, the vessel could not be moved in or out of the boathouse safely.

The discovery of the failing structure prompted an effort to replace the wet-bay which had been in existence for approximately 40 years and had reached the end of life expectancy. This also prompted an effort to replace the boathouse structure which had been in place since 1952, and needed repairs. With current technology in treated lumber and pylons used in the construction of wet-bays the life expectancy of a new wet-bay would be 50 to 70 years.

At the March 18, 2021 County Board meeting funding (\$322,850) was approved for a capital project to repair the slip and boathouse. Subsequent to the funding approval, the design and permitting process began.

The project design was completed and the project went out to bid in January 2022. Only one bid was received in February for the work. Design costs were \$48,680 and are already expended. Radtke Contractors bid \$465,536 for the boathouse repair project. This exceeds the remaining approved budget of \$274,170. Additional funding, \$238,370, is required to allow this project to move forward and to provide a 10% contingency. The additional funding would come from the Undesignated General Fund Balance, the source of the original funding.

Policy Discussion:

Public works are projects consisting of the construction, repair, renovation, or maintenance of public buildings, structures, sewers, water works, roads, bridges, docks, underpasses and viaducts, as well as any other improvement to be constructed, repaired or renovated or maintained on public property to be paid, in whole or in part, with public funds or with financing to be retired with public funds in the form of lease payments or otherwise.

Public works projects are subject to State statutes 59.52 and 66.09 for the bidding and award of contracts.

59.52(29) requires all public work that exceeds \$25,000 to be awarded to the lowest responsible bidder.

66.09(1m) requires; 1) the bidding shall be on the basis of sealed competitive bids, and 2) the contract shall be awarded to the lowest responsible bidder.

Sealed bid responses were solicited and received from Radtke Contractors. Radtke was determined to be a responsible bidder. They met the requirement that they have completed at

least one project that involved similar work and the project was at least 50% of the project being bid. Radtke has access to all necessary equipment and has the capacity and technical competence to complete the work. They have provided the necessary bonds. They have been in business for more than 12 months. They are eligible to do business in the State.

The County has limited actions available. The County can award the bid if there are sufficient funds. If funding is insufficient, the County can seek additional funding or decline to award the bid.

This project would need to be changed significantly in order to rebid. This project is relatively simple. There is no opportunity to reduce the scope of work significantly to rebid and still provide a facility that will provide the security and shelter needed for Marine 1.

Attachments:

Attachment 1 – Pictures of the existing boathouse

Attachment 2 – Budget Transfer Request for additional funds

Attachment 3 – Draft resolution

1 54 -052022

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3 **RESOLUTION: Approval to Replace Carpet in Direct Supervision Pod 1 And 2 And C-Pod**
4 **with Vinyl Flooring**

5

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the original flooring was installed in 2003 during jail construction; and

9 **WHEREAS**, due to the age of the facility and high use there are numerous areas in need of ongoing repair; and

10 **WHEREAS**, the Wisconsin Department of Corrections Annual Inspection supports the replacement flooring
11 project; and

12 **WHEREAS**, the Jail Improvement Fund is a separate designation of fund balance created under Wisconsin
13 Statutes, and

14 **WHEREAS**, the Jail Improvement Fund is generated by a mandated fee of \$10, or 1% of the fine (whichever is
15 greater) on all cases where a violation of state, municipal or county ordinance occurs, and

16 **WHEREAS**, Wisconsin Statutes specifically allow Counties to make payments for construction, remodeling,
17 repair or improvement of county jails from this designated fund;

18

19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
20 authorizes an expense of \$104,638 from the Jail Improvements Fund in the Winnebago Sheriff's Office account
21 1125-54020 for the purpose of replacing DS-1, DS-2 and C- pods flooring.

22

23 **Fiscal Impact:** The Jail Improvements Fund balance will be reduced by \$104,638.

24

25 Respectfully submitted by:

26 **JUDICIARY AND PUBLIC SAFETY COMMITTEE**

27 Committee Vote: **5-0**

28 Respectfully submitted by:

29 **PERSONNEL AND FINANCE COMMITTEE**

30 Committee Vote: **4-0**

31

32 Vote Required for Passage: **Two- Thirds of Membership**

33

34 Approved by the Winnebago County Executive this ____ day of _____, 2022.

35

36 _____
37 Jonathan D. Doemel
38 Winnebago County Executive

BUDGET TRANSFER

May 2022

SHERIFF

DEPARTMENT NAME

	Date		Date
Department Requesting - Signature		Approval - County Executive	4/27/2022
Committee of Jurisdiction - Signature		Approval - Personnel & Finance	
Committee Vote: <u>5-0</u>		Committee Vote:	
	<u>4-27-22</u>	Approval - Information Systems Committee	
Reviewed by Finance Dept.:		Committee Vote:	
Approved - Facilities & Prop Mgmt Committee			
Committee Vote:		Total amount of budget transfer.....	\$ 104,638

ACCOUNT NUMBER

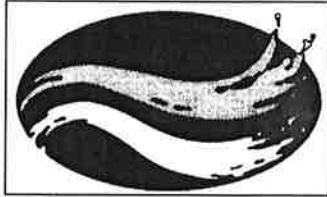
Org	Object	Project	Phase	Task	Object or Phase / Task Title	I=Incr	Amount (Whole dollars only)
						D=Decr	
1125	54020					I	104,638

Description (Must be completed - Attach extra pages if needed):

Replacement of the carpet in DS-1, DS -2 and vinyl flooring in C-pod in the jail. This expense will reduce the jail improvement fund balance by \$104,638. The current fund balance is approximately \$230,400.

ENTRY NUMBER _____

BID TABULATION



RFP #: MA03-22

RFP TITLE: JAIL OPEN POD FLOORING PROJECT

DUE DATE: 3/16/2022

WINNEBAGO COUNTY

	A) FLOORING				BB/CC
	C-POD	DS-1	DS-2	B TOTAL	
D&M INTERIORS	\$ 29,149.00	\$40,092.00	\$ 40,186.00	\$ 109,427.00	CC
SCHLEIS FLOOR COVERING	\$ 28,438.00	\$38,100.00	\$ 38,100.00	\$ 104,638.00	BB
TILES IN STYLE	\$ 53,856.00	\$56,721.00	\$ 53,864.00	\$ 164,441.00	BB

**BID FORM
RFB# MA03-22**

The undersigned has carefully examined the Specifications and all other Documents relating to the project and acquainted himself/herself with the site and all other conditions relevant to the work.

	C-POD	DS-1	DS-2	TOTAL
A) FLOORING	\$29,149.00	\$40,082.00	\$40,186.00	\$109,417.00


Explain Warranty (attach separate sheet(s) if necessary): 1 year on
LABOR

For Informational Purposes Only:

Anticipated start date June Anticipated completion date 3-4 weeks

<u>Addendum #</u>	<u>Date</u>
_____	_____
_____	_____

We have enclosed a _____ Bid Bond or Cashier's Check as bid security. (Check one)

Bidder: D&M Flooring America
 Address: 309 Allegiance CT Appleton WI 54913
 Phone Number: 920-788-5066 Fax Number: 920-788-2034
 Email: dbraun@dandmintinteriors.com
 Signature: 
 Printed Name: David BRAUN
 Title: Commercial Sales Date: 3-15-2022

WARNING: CHECK PRINTED ON TONER GRIP CHEMICAL RESISTANT PAPER, VOID APPEARS IF COPIED. FLUORESCENT FIBERS ON FACE. TRUE WATERMARK. HOLD AT LIGHT TO VIEW.



Little Chute, WI 54140
www.blocb.com
920-788-4141

REMITTER
D&M INTERIORS INC

Date: March 14, 2022

14660

79-586/759
10142448

PAY TO THE
ORDER OF WINNEBAGO COUNTY

\$ 5,471.35

**** Five Thousand Four Hundred Seventy One and 35/100****

DOLLARS

MEMO

OFFICIAL CHECK

AUTHORIZED SIGNATURE

Hudson

⑈ 14660⑈ ⑆075905868⑆ ⑈0420448⑈

FILE COPY



Little Chute, WI 54140
www.blocb.com
920-788-4141

PURCHASED BY
D&M INTERIORS INC

14660

79-586/759
10142448

Date: March 14, 2022

PAYABLE TO WINNEBAGO COUNTY

\$ 5,471.35

**** Five Thousand Four Hundred Seventy One and 35/100****

DOLLARS

MEMO

OFFICIAL CHECK

NON-NEGOTIABLE

**BID FORM
RFB# MA03-22**

The undersigned has carefully examined the Specifications and all other Documents relating to the project and acquainted himself/herself with the site and all other conditions relevant to the work.

	C-POD	DS-1	DS-2	TOTAL
A) FLOORING	\$28,438.00	\$38,100.00	\$38,100.00	\$104,638.00

Explain Warranty (attach separate sheet(s) if necessary): See attached

For Informational Purposes Only:

Anticipated start date _____ Anticipated completion date _____

<u>Addendum #</u>	<u>Date</u>
_____	_____
_____	_____

We have enclosed a Bid Bond or _____ Cashier's Check as bid security. (Check one)

Bidder: Schleis Floor Covering Inc.

Address: 9989 Glory Road Green Bay, WI 54304

Phone Number: 920-737-7522 Fax Number: 920-469-0747

Email: tim@schleis.com

Signature: Tim Daul

Printed Name: Tim Daul

Title Estimator/Project Manager Date: 3-16-2022



998 Glory Road, Green Bay, WI 54304
Phone: 920.469.0707

3110 Louis Avenue, Suite D, Eau Claire, WI 54703
Phone: 715.379.3871

Date

RE: Winnebago County Jail
4311 Jackson St. Oshkosh, WI

Dear:

As per the requirements in the specifications for the above referenced project, Schleis Floor Covering, Inc. shall guarantee that all equipment and all parts thereof, material, and or workmanship shall be first class and free from defects for one (1) year from the date of final acceptance of the Project by Owner.

If no such specific guarantee is required by the Subcontract Documents, subcontractor agrees to promptly correct improper or defective work, materials, or equipment, and other work affected by such correction which may be discovered within one (1) year from the date of final acceptance.

Schleis Floor Covering, Inc. will, upon notice and without undue delay or expense to the Owner, make good or repair the whole or any part of the work which shall fail or develop unfitness for the purpose for which it is intended within one year after the date of acceptance of the completed work. This repair will be made assuming maintenance has been performed at regularly scheduled intervals as necessary and does not cover normal wear conditions anticipated for the product.

Please feel free to contact me if I can be of further assistance. We appreciate the opportunity to provide our services to you and look forward to working with you in the near future.

Sincerely,
Tim Daul
Estimator/Project Mgr.
Schleis Floor Covering, Inc.
920-737-7522
tim@schleis.com

AIA[®] Document A310[™] – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)
SCHLEIS FLOOR COVERING, INC.
998 Glory Road
Green Bay, WI 54304

SURETY:

(Name, legal status and principal place
of business)
HUDSON INSURANCE COMPANY
100 William Street 5th Floor
New York, NY 10038

OWNER:

(Name, legal status and address)
WINNEBAGO COUNTY
112 Otter Ave., Oshkosh, WI 54901

BOND AMOUNT: Five Percent of Amount bid
(5% of Amount Bid)

PROJECT:

(Name, location or address, and Project number, if any)
Winnebago County Jail, Oshkosh, Wisconsin.

Project Number, if any:

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 16th day of March, 2022


(Witness)


(Witness)

SCHLEIS FLOOR COVERING, INC.

(Principal)



(Title)

William J. Schleis, President

(Seal)

HUDSON INSURANCE COMPANY

(Surety)


(Title)

Kelly L. Cody, Attorney in Fact

(Seal)



BID BOND POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Kelly L. Cody, Roxanne L. Jensen, Christopher Knowlton Hovden
of the State of Wisconsin

its true and lawful Attorney(s)-in-Fact, at New York City in the State of New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bid bonds for any and all purposes.

Such bid bonds, when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly authorized, on this 30th day of November, 20 17 at New York, New York.
(Corporate seal)

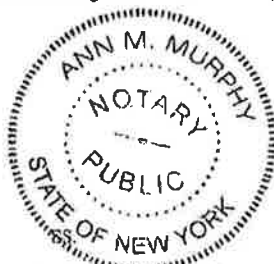
Attest Dina Daskalakis
Dina Daskalakis, Corporate Secretary

HUDSON INSURANCE COMPANY
By Michael P. Cifone
Michael P. Cifone, Senior Vice President

STATE OF NEW YORK
COUNTY OF NEW YORK SS.

On the 30th day of November, 20 17 before me personally came Michael P. Cifone to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the Company described herein and which executed the above instrument, that he knows the seal of said Company, that the seal affixed to said instrument is the corporate seal of said Company, that it was so affixed by order of the Board of Directors of said Company, and that he signed his name thereto by like order.

(Notarial Seal)



Ann M. Murphy
ANN M. MURPHY
Notary Public, State of New York
No. 01MU6067553
Qualified in Nassau County
Commission Expires December 10, 2021

CERTIFICATION

STATE OF NEW YORK
COUNTY OF NEW YORK

The undersigned Dina Daskalakis hereby certifies:

THAT the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOVLED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.

Witness the hand of the undersigned and the seal of said Company this 16th day of March, 20 22
(Corporate seal)

By Dina Daskalakis
Dina Daskalakis, Corporate Secretary

BID FORM
RFB# MA03-22

The undersigned has carefully examined the Specifications and all other Documents relating to the project and acquainted himself/herself with the site and all other conditions relevant to the work.

	C-POD	DS-1	DS-2	TOTAL
A) FLOORING	\$53,856.00	\$56,721.00	\$53,864.00	\$164,441.00

Explain Warranty (attach separate sheet(s) if necessary): See attached.

For Informational Purposes Only:

Anticipated start date In 20 days after award Anticipated completion date 18 Business days

<u>Addendum #</u>	<u>Date</u>
_____	_____
_____	_____

We have enclosed a Bid Bond or Cashier's Check as bid security. (Check one)

Bidder: Tiles in Style, LLC

Address: 16940 Vincennes Ave, South holland, IL 60473

Phone Number: 630-219-1978 Fax Number: 866-552-8262

Email: timz@tilesinstyle.com

Signature: 

Printed Name: Mariam Ezzy

Title President Date: 3-14-2022



ATLANTIC SPECIALTY INSURANCE COMPANY

605 Highway 169 North, Suite 800
Plymouth, Minnesota 55441
Phone: 1-800-662-0156
www.onebeaconsurety.com

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Tiles in Style, LLC
16940 Vincennes Road
South Holland, IL 60473

OWNER:

(Name, legal status and address)

Winnebago County Wisconsin
4311 Jackson Street
Oshkosh, WI 54901

SURETY:

(Name, legal status and principal place of business)

Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, Minnesota 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Five Percent of Amount Bid

PROJECT:

(Name, location or address and Project number, if any)

Winnebago County Jail Open Pod Flooring Project
MA03-22

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of March, 2022

[Signature] (Witness)

[Signature] (Witness)

Murphy Esq
Tiles in Style, LLC Principal (Seal)

president (Title)

Atlantic Specialty Insurance Company (Surety)

Matthew Dohn, Attorney-in-Fact (Title), (Seal)




STATE OF Illinois

COUNTY OF Lake

I, Renee Dohn Notary Public of Lake County,
In the State of Illinois, do hereby certify that Matthew Dohn
Attorney-in-Fact, of the Atlantic Specialty Insurance Company
who is personally known to me to be the same person who name is
subscribed to foregoing instrument, appeared before me this day in person, and
acknowledged that he signed, sealed and delivered said instrument, for and on behalf of the
Atlantic Specialty Insurance Company
for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Lake Barrington
in said County, this 14th day of March A.D., 2022


Notary Public

My Commission expires: 11/19/2022





Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Matthew Dohn, Renee Dohn, Deneen M. Szczech, Patricia Marschman**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognition or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.

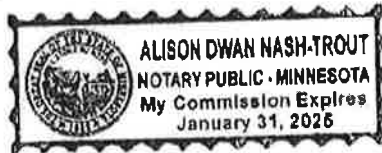


By

Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA
HENNEPIN COUNTY

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 14th day of March, 2022



This Power of Attorney expires
January 31, 2025

Kara Barrow, Secretary

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: *April 19, 2022*
FROM: Sheriff John Matz
RE: *JAIL OPEN POD FLOORING PROJECT*

General Description:

Replace carpet in Direct Supervision Pod 1, Direct Supervision Pod 2 and C-Pod with vinyl flooring.

Action Requested:

Motion to approve budget transfer and resolution due to bid costs received.

Procedural Steps:

(Show each level of committee and board approval needed, with meeting dates.)

Committee of Jurisdiction: JUDICIARY _____	Meeting date: <u>4/11/22</u> _____
Action taken: _____ approval _____	Vote: 5-0
Other Committee: <u>P&F</u> _____	Meeting date: <u>5/5/22</u> _____
Action taken: _____	Vote: <u>4-0</u> _____
County Board	Meeting date: _____

Background:

Flooring in Direct Supervision Pod 1, Direct Supervision Pod 2 and C-Pod is original to the building which was constructed in 2003. Due to the age of the facility and high use there are increasing areas in need of ongoing repair and the upkeep and maintenance on the current flooring include areas of disrepair and creates undue hardship for daily jail operations. The areas of flooring in question are directly where the inmates are housed and we have an affirmative obligation to maintain the safety and security of both the inmates and the facility.

Policy Discussion:

The jail improvement fund is a separate fund created under the Wisconsin state statute that states in section 302.46 (2) counties may make payments for construction, remodeling, repair or improvement of county jails and for costs related to providing educational and medical services to inmates from county jail funds.

Public work projects are subject to state statute 55.52(29) All public work, including any contract for the construction, repair, remodeling or improvement of any public work, building, or furnishing of supplies or material of any kind where the estimated cost of such work will exceed \$25,000 shall be let by contract to the lowest responsible bidder.

Sealed bid responses were solicited and received. Schleis Floor Covering and was determined to be a responsible bidder. Schleis Floor Covering has all of the necessary equipment, capacity and technical

competence to complete the work. They have provided the necessary bonds and are eligible to do business in the state.

Attachments:

Attachment 1-Draft Resolution

Attachment 2- Budget Transfer

Attachment 3-Bid Tabulation

1 **55-052022**

2

3 **RESOLUTION: Authorize a Capital Project for the Winnebago County Parks Department for LED**
4 **lighting, blacktop, and gutter improvements to the Sunnyview Expo Equine**
5 **Complex at a Cost of \$127,000, Funded with Either a Transfer from the**
6 **Undesignated General Fund Balance, or an Advance from the General Fund to be**
7 **Reimbursed with a Subsequent Bond Issue.**

8

9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10

11 **WHEREAS**, the Parks Department identified the Sunnyview Expo Equine Complex lighting, blacktop, and
12 gutter project as a priority within the 2022-2026 capital improvement plan; and

13 **WHEREAS**, the replacement of metal halide lights with LED lighting within the horse arena and around the
14 equine complex will result in savings; and

15 **WHEREAS**, the blacktop improvements and gutter installation will provide a better experience for the
16 Sunnyview Exposition clients.

17

18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
19 authorizes a Capital Project for the Winnebago County Parks Department for LED Lighting, blacktop, and gutter
20 improvements to the Sunnyview Expo Equine Complex to be funded with either a transfer from the undesignated
21 general fund balance, or with a subsequent bond issue.

22

23 **Fiscal Impact:** \$127,000 would be funded with either a transfer from the undesignated general fund balance, or with
24 a subsequent bond issue. The Parks Department will return in 2022 to request funding for the painting and insulation
25 for the covered arena.

26

27 Respectfully submitted by:

28 **PARKS & RECREATION COMMITTEE**

29 Committee Vote: **5-0**

30 Respectfully submitted by:

31 **PERSONNEL & FINANCE COMMITTEE**

32 Committee Vote: **4-0**

33

34 Vote Required for Passage: **Two Thirds of Membership**

35

36 Approved by the Winnebago County Executive this ____ day of _____, 2022

37

38

39 _____
40 Jonathan D. Doemel
41 Winnebago County Executive

42

43

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: March 28, 2022
FROM: Parks and Expo Director and Expo Manager
RE: Sunnyview Expo LED Lights and Painting

General Description: The Parks Department is proposing improvements and renovations to the Sunnyview Expo Center lights and barn areas.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the capital project from the 2022-2026 CIP for the Sunnyview Expo LED Lights, blacktop repair, and gutter installation.

Procedural Steps:

Parks and Recreation Committee	Meeting date: 4/12/22
Action taken:	Vote: 5-0
County Board (Presentation)	Meeting date: 4/26/22
Personnel and Finance Committee	Meeting date: 5/5/22
Action taken:	Vote: 4-0
County Board	Meeting date: 5/17/22

Background:

The Sunnyview Expo Center Equine Facility was constructed in the early 1990's. Many shows are hosted annually with most returning year after year since its inception. The equine center is considered the jewel of the Midwest due to its size, multitude of barns and arenas, and ease of access. The covered arena, nestled in amongst the trees attracts many riders from outside the area and the state for its country feel. While the equine center was state of the art when installed, it has declined over the years due to lack of proper upkeep. The main structural beams of the covered arena are starting to rust, the roof insulation has become a haven for birds to pull nesting material, the lighting has outlived its cost effectiveness and the paved areas around the barns are showing their age as well.

COST ESTIMATES

Arena/Barns LED Lighting: \$55,000
Barn Blacktop Improvements/Repair: \$60,000
Barn Gutters: \$12,000

Total Project Cost: \$127,000

Justification:

Replacing all of the current light fixtures within the barn areas and covered arena with LED fixtures will provide a cost savings on our monthly electrical bills. This return on this investment will only take approximately 1.4 years. The gutters will provide a better experience for our patrons and direct the water away from doorways and entrances to the barns. The blacktop repairs will provide a better experience for our patrons and save staff time from having to clean manure and trash from gravel areas.

Painting the steel within the covered arena will prolong the life of the outdoor arena structure before the rust would take over and cause extensive repairs. Parks staff needs to look at more options for this portion of the project and will be bringing this back to the County Board later in 2022 for more discussion and action.

Attachments:

- Resolution

1 **56-052022**

2

3 **ORDINANCE: Amend Winnebago County General Code Sections 19.01 And 19.13 to Add the**
4 **Definition of "Dog Park" and "Special Event" and Publish Rules for the Best**
5 **Friends and Jerry Finch Winnebago County Dog Parks**

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Parks and Recreation Committee has reviewed and recommends approval of the following
9 amendments to Section 19.01 and Section 19.13 of the Winnebago County General Code as attached; and

10 **WHEREAS**, the amendments define the terms "dog park" and "special event" and publish rules for the Best
11 Friends and Jerry Finch Winnebago County dog parks; and

12 **WHEREAS**, the Winnebago County Parks Department has collaborated with the Winnebago Friends of the
13 Dog Park group, City of Oshkosh Police Department, Fox Crossing Police Department and the Winnebago County
14 Sheriff's Office; and

15 **WHEREAS**, the Parks Department will continue to work with the Winnebago Friends of the Dog Park group,
16 City of Oshkosh Police Department, Fox Crossing Police Department and the Winnebago County Sheriff's Office to
17 provide a safe and inviting environment for all users.

18

19 **NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WINNEBAGO**
20 **DOES ORDAIN AS FOLLOWS:**

21 That Section 19.01 and Section 19.13 of the General Code of Winnebago County be revised to add the
22 definition of the dog park and special event and publish the rules for the Best Friends and Jerry Finch Winnebago
23 County Dog Parks located in the City of Oshkosh and Village of Fox Crossing.

24

25 **BE IT FURTHER ORDAINED** by the County Board of Supervisors of the County of Winnebago that said
26 amendment to the General Code of Winnebago County shall become effective on the date following the date of
27 publication.

28

29 **Fiscal Impact:** No fiscal impact

30

31 Respectfully submitted by:

32 **PARKS & RECREATION COMMITTEE**

33 Committee Vote: **5-0**

34

35 Vote Required for Passage: **Three-Fourths of Membership**

36

37 Approved by the Winnebago County Executive this ____ day of _____, 2022

38

39

40

41

42

Jonathan D. Doemel
Winnebago County Executive

Exhibit A

19.01 DEFINITIONS: Unless otherwise stated, the following terms shall have the meaning as defined in this section.

- (1) **ARCHEOLOGICAL SITE.** Archeological site means any tract of land owned or acquired by Winnebago County due to the unusual or unique historical or archeological significance that the area possesses.
- (2) **CAMPGROUND.** Campground includes those tracts of county park land specifically designed for camping purposes.
- (3) **CAMPING UNIT.** Camping unit means any single shelter used for a camp by a camping party, except sleeping bags, hammocks and shelters used exclusively for dining purposes.
- (4) **CAMPSITE.** Campsite refers to a section of a campground which is designated for camping use by a camping unit or camping party.
- (5) **COMMITTEE.** Committee means the County Parks and Recreation Committee.
- (6) **DIRECTOR.** Means the Director of County Parks.
- (7) **DOG PARK.** Park Properties officially designed for exercise of dogs off leash.
- (8) **NATURE AREA.** Nature area shall include all tracts of County Park land specifically set aside for environmental preservation, nature study and for environmental interpretation purposes.
- (9) **PARK.** Park shall include the grounds, buildings thereon, waters therein, of the parks, river and lake access sites and other recreational areas which are now or may hereafter be under the control of the County Parks and Recreation Committee.
- (10) **PERSON.** Person includes any individual, firm, partnership, corporation or association of persons and the singular number includes the plural.
- (11) **PICNIC AREA.** Picnic area means any tract of land developed and maintained for picnicking including adjacent playground and playfield areas containing not less than five picnic tables.
- (12) **RECREATION TRAIL.** Recreation trail designates any parcel of land owned or obtained by easement by the County which is used for snowmobiling, hiking or bicycling purposes.
- (13) **SERVICE CENTER.** Building located adjacent to the Community Park Swimming Lake facilities providing outreach services that help support Parks Department

program functions.

- (14) SERVICE CENTER STAFF. Service Center Staff means the assigned individual(s) (or appointed substitute when needed) designated by the Director who facilitate the operation of the Service Center.
- (15) SPECIAL EVENT. Special event means any planned occurrence on county owned park land including but not limited to parades, gatherings, festivals, and athletic events which is not within the normal and ordinary use of the public premises or place or which, by nature of the event, may have a greater impact on County services or resources than would have occurred had the event not taken place. Whether the event is considered within the normal, ordinary, or intended use of the park land shall be determined by the County. Special events are typically an event where the event organizers invite the general public to participate in the event whether or not the event charges a fee.
- (16) SWIMMING LAKE. Refers to the water and beachfront area of the Community Park contained within a fenced enclosure and designated as a swim and leisure activity area by standard regulatory markers and posted notices.
- (17) SUNNYVIEW EXPOSITION CENTER. Specifically means the County- owned land officially designated as the exposition center site and operated as such.
- (18) VEHICLE. Vehicle means any device by which a person or property may be transported and which is self-propelled.

19.13 PETS AND ANIMALS.

- (1) No domesticated animals shall be allowed onto Park property, except as follows:
 - a Leashed animals are allowed on the WIOUWASH and Mascoutin Valley State Recreation Trails and at specified times at the Sunnyview Exposition Center during scheduled events and per the edicts set-forth within the Sunnyview Exposition Center Policy Statement/Administrative Directive.
 - b Persons shall be allowed to have domesticated animals on-leash at County boat landings only when being transferred from vehicles to boats, or boats to vehicles.
 - c **Persons shall be allowed to have domesticated animals on-leash on the Community Park shared use path and such persons shall be permitted to utilize those Community Park parking lots that abut the shared use path to facilitate direct transfer of their animal(s) from vehicle to path, or from path to vehicle.**
 - d **Within a designated Dog Park, specifically the Best Friends Dog Park located within the Community Park and the Jerry Finch Winnebago County Dog Park located in Fox Crossing.**
- (3) **With the exceptions as noted in Section 19.13(1) no person shall bring or**

permit any domesticated animal onto Park property at any time unless the animal is on a leash of suitable strength with a maximum length of six (6) feet.

- (4) The following rules shall apply for the Best Friends Dog Park located in the Community Park and the Jerry Finch Winnebago County Dog Park located in Fox Crossing
- a Dog owners use the park at their own risk.
 - b Dog owners are responsible for the actions and behavior of their dog.
 - c Dogs must be leashed until the dog is within the fenced perimeter of the dog park.
 - d Dogs must wear a collar or harness at all times.
 - e Owners must carry a leash at all times.
 - f Dogs must be under supervision and control at all times.
 - g Clean up dog waste before exiting the dog park area.
 - h Dogs are not allowed on tables or benches.
 - i Dog must be licensed and have current rabies vaccinations.
 - j No more than 3 dogs allowed per owner.
 - k Discourage barking and digging. If your dog digs a hole, fill it in.
 - l Use common sense and courtesy at all times.
 - m Park hours for Jerry Finch Winnebago County Dog Park are 6am – 10pm
 - n Park hours for Best Friends Dog Park is 7am – 11pm
- (5) No person shall bring or permit any animal except a service animal access into any building or onto any Nature Area, nor onto any parkland including disc golf courses, rugby and soccer fields, prairie plantings, playgrounds or play areas, shade shelters, ballfields, ponds, picnic or lawn areas, or public event areas.
- (6) While on the Community Park shared use path domesticated animals shall yield to bicycles, strollers, roller bladders, skate boarders, walkers, runners, those using mobility assistance devices, and, with the exception of marked crosswalks, all motorized vehicles.
- (7) No leashed animals shall be allowed on the segment of shared use path within the Community Park soccer complex during sports tournament events unless written permission is granted by the Director.
- (8) Persons making use of either the Community Park on-leash or off-leash facilities shall be allowed to have no more than **three** dogs.
- (9) Animals must be under control at all times so they will not disturb the park setting or prevent the public from enjoying the facilities provided.
- (10) No person shall bring a horse into or ride a horse onto Park property except that horseback riding shall be permitted in areas specially designated for horses.
- (11) Nothing within Winnebago County General Code Chapter 19.13 shall prohibit or

restrict dogs from being present in posted off-leash dog park areas.

- (12)** Service animals as defined by the ADA are allowed onto all Park property with on-leash restrictions excepting where these devices interfere with the service animal's work or the individual's disability prevents using these devices.
- (13)** Owners are required to clean up any waste deposited by their domesticated animal and properly dispose of it off-site.
- (14)** Rules set forth in Winnebago County General Code Chapter 19.13 may be waived by the Director or his/her designee as circumstances may require for fixed periods of time.

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: March 29, 2022
FROM: Parks and Expo Director
RE: Amend Winnebago County Code – Chapter 19.01 and 19.13 – Dog Park Rules

General Description: The Parks Department is proposing to amend Chapter.01 and 19.13 of the Winnebago County Code in order to include a definition of a dog park and the dog park rules.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to amend Chapter 19.01 and 19.13 of the Winnebago County Code to include the rules for the Best Friends and Jerry Finch Winnebago County Dog Parks.

Procedural Steps:

Parks and Recreation Committee	Meeting date: 4/12/22
Action taken:	Vote: 5-0
County Board	Meeting date: 5/17/22

Background:

In 2021, the Parks Department opened the Jerry Finch Winnebago County Dog park to the public with a soft opening. On May 10 of 2022, Winnebago County will host a ribbon cutting to officially open the dog park in Fox Crossing. Park staff have been working with the Fox Crossing police, parks, and community development departments in order to make sure that we create a good working relationship with the new dog park. Part of this process is working to make sure that the Winnebago County Code is enforceable in both dog parks. Parks staff have also met with the Oshkosh police department and the Friends of Winnebago County Dog Parks to ensure that there is a good line of communication and that the rules we create are enforceable and are not too restrictive. Once the rules have been solidified, park staff can finalize the signs at the park.

Justification:

The Winnebago County Parks Department wants to ensure that dog owners have as little confusion as possible when going from one dog park to the other. The goal is to have a consistent set of rules between the two parks. The minor updates to the park rules will ensure that there is consistency between the two parks and that the rules are enforceable by law enforcement or by county staff. Park staff will continue to work with the Fox Crossing police department to see if there is anything we need to do within village ordinance to make sure the rules of the park are enforceable.

Attachments:

- Ordinance
- Exhibit A – Chapter 19.01 and 19.13 revisions

1 **57-052022**

2

3 **RESOLUTION: Request Authority to Enter into a Contract with MidWest Rental Company**
4 **to Offer Kayak Rentals at the Asylum Bay Boat Landing for 2022**

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6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, Winnebago County Parks Department wants to contract with MidWest Rental Company for the
9 2022 season (June 1, 2022 through October 31, 2022) to provide kayak rentals to Winnebago County residents and
10 tourists; and

11 **WHEREAS**, MidWest Rental Company will be responsible for supplying the kayaks, paddles, life vests, online
12 registration, and staff to allow for the rental of the kayaks throughout the 2022 season; and

13 **WHEREAS**, the Winnebago County Parks Department will provide the racks to store the kayaks at a cost of
14 approximately \$800.00 through the 2022 operational budget; and

15 **WHEREAS**, Winnebago County Parks Department will receive 15% of all revenue generated from the kayak
16 rentals.

17
18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
19 authorizes the Winnebago County Executive and the Winnebago County Clerk to enter into a contract with MidWest
20 Rental Company of Oshkosh, WI for the purpose of offering kayak rentals at the Asylum Bay Boat Landing for the 2022
21 season.

22

23 Fiscal Note: No budget transfer is required. There will be a cost of \$800, using currently budgeted funds, to supply a
24 kayak storage rack, and a small revenue stream, in an amount that cannot be accurately predicted at this time.

25

26 Respectfully submitted by:

27 **PARKS AND RECREATION COMMITTEE**

28 Committee Vote: **5-0**

29 Respectfully submitted by:

30 **PERSONNEL AND FINANCE COMMITTEE**

31 Committee Vote: **4-0**

32 Vote Required for Passage: **Majority of Those Present**

33

34 Approved by the Winnebago County Executive this ____ day of _____, 2022.

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Jonathan D. Doemel
Winnebago County Executive

AGREEMENT

**RE: Use of Land for Kayak Rental & Storage
Winnebago County Park System
Winnebago County, Wisconsin**

This **LEASE AGREEMENT** (agreement) by and between Winnebago County, a State of Wisconsin Municipal Corporation, hereinafter called "**LESSOR**", and **MidWest Rental Company, c/o Michael Amos, 1000 Bauman St., Oshkosh, WI 54902; info@midwestrentalcompany.com; 920-915-0428**, hereinafter called "**LESSEE**", provides as follows:

1. **PURPOSE.** The purpose of this agreement is to incorporate the terms and conditions under which the **LESSOR** will permit **LESSEE** to conduct **kayak rentals and storage at the Asylum Bay Boat Landing.**
2. **TERM.** The term of this agreement will begin **June 1, 2022** and will continue thereafter to and including **October 31, 2022.**
3. **LOCATION.** Rental and storage of kayaks will be located at the **Asylum Bay Boat Landing, 3400 Sherman Road, Oshkosh, WI 54901. Specific location of storage unit shown in "Exhibit B".**
4. **LESSEES OBLIGATIONS.** In addition to the foregoing, the undersigned, **LESSEE**, further agrees as follows:
 - A. **Fifteen percent of the proceeds** collected by **LESSEE** from the rental of kayaks located at the **Asylum Bay Boat Landing** will be paid to **LESSOR** no later than **November 30, 2022.**
 - B. By the 15th of the month, **LESSEE** will provide **LESSOR** with a monthly report on the rental sales from the previous month (i.e. A June sales report will be provided by July 15th).
 - C. **LESSOR** will supply a four-kayak storage rack at the **Asylum Bay Boat Landing** similar to the picture in "**Exhibit C.**"
 - D. **LESSEE** will supply a locking mechanism for the kayaks. **LESSOR** is not responsible for damage or theft of the kayaks or other kayaking gear stored at the kayak rack.

- E. **LESSEE** may install one sign near the kayak storage rack with their logo and information related to the kayak rental offerings, which may include the **LESSEE's** contact information for the purpose of promoting the use of the kayak rack.
- F. **LESSOR** reserves the right at any time to move the kayak rack to an alternative location at the **Asylum Bay Boat Landing** if necessary.

5. **NAMING RIGHTS & RIGHT OF EXCLUSIVITY.**

- A. In the event the **LESSOR** enters into a naming rights, sponsorship, or pouring rights agreement for all or any part of the **Asylum Bay Boat Landing**, use of said name(s), and/or products shall replace all previous facility name references in all promotional and advertising materials used by **LESSEE**, and/or the **LESSEE'S** agents, vendors, or subcontractors, for the remainder of the lease.

6. **LESSEE LEGAL STATUS.**

- A. **LESSEE** warrants that it has complied with all necessary requirements to do business in the State of Wisconsin and that the individual executing this agreement on its behalf and is fully authorized to do so.
- B. It is specifically understood and agreed that this agreement shall not be construed to create or evidence a partnership or joint venture between **LESSOR** and **LESSEE** and that both parties hereto are individually responsible for their respective debts and financial obligations. The **LESSEE** shall not make presentations to third parties contrary to the terms of this paragraph.

7. **INSURANCE.**

- A. **LESSEE** shall, at its own expense, obtain insurance in accordance with **Exhibit "A"** and shall provide proof of such insurance **by June 1, 2022**. The provisions of this contract and any duties placed upon **LESSOR** as a result thereof shall be null and void in the absence of **LESSEE'S** provision of a certificate of insurance indicating that coverage as is

required herein.

8. **HOLD HARMLESS & WAIVER.**

- A. **LESSEE** will indemnify and hold **LESSOR** harmless from all liabilities, judgments, costs, damages and expenses which may accrue against, be charged to, or recovered from the **LESSOR** by reasons or on account of damage to the property of the **LESSOR** or the property of, injury to, or death of any person arising from **LESSEE'S** activities under any circumstances, except when caused by the **LESSOR'S** sole negligence or by the joint negligence of the **LESSOR** and any persons other than the **LESSEE** or **LESSEE'S** subcontractors.
- B. To include the **LESSOR** on any waiver and release form signed by participants. A copy of the waiver and release form shall be provided to **LESSOR by June 1, 2022.**

9. **ASSIGNMENT/TRANSFER.**

The **LESSEE** agrees it will not assign or transfer this Agreement without prior written consent of the **LESSOR.**

10. **TERMINATION OR DEFERMENT OF AGREEMENT.**

- A. Should **LESSEE** or **LESSOR** fail to substantially comply with any material provision of this lease, **LESSEE** or **LESSOR** shall have the right to terminate this agreement if said breach occurs during the agreement period, upon five days written notice to **LESSEE** or **LESSOR** and upon **LESSEE'S** or **LESSOR'S** failure to cure said breach within 24 hours of receipt of said notice.
- B. At any time during the agreement period, should **LESSEE** or **LESSOR** fail to substantially comply with any material provision of this lease, **LESSEE** or **LESSOR** shall have the right to terminate this agreement and immediately cancel all further operations of the agreement. Additionally, given the early termination of the agreement for any reason whatsoever, **LESSEE** shall remain obligated to honor all terms and conditions of this

agreement as contained herein.

11. **NOTICES.**

Any notices required pursuant to this agreement shall be considered provided upon deposit in the U.S. Mail, First Class postage affixed. Notices shall be mailed to the parties at the following addresses:

C. MidWest Rental Company, 1000 Bauman St., Oshkosh, WI 54902

D. Winnebago County Parks Dept., 625 E. County Road Y, Ste. 500, Oshkosh, WI 54901

12. **DISCRIMINATION.**

During the term of this agreement, **LESSEE** agrees not to discriminate against any person, whether a recipient of services (actual or potential), an employee, a guest, or an applicant for employment on the basis of race, sex, handicap, national origin, age cultural differences, sexual preference or marital status. Additionally, **LESSEE** agrees to comply with all ADA requirements applicable to the management and operation of **kayak rentals**.

13. **COMPLIANCE WITH LAWS, ETC.**

LESSEE agrees to comply with all laws, ordinances, rules and regulations promulgated by **LESSOR** and any governmental unit having jurisdiction, applicable to the use of the **Asylum Bay Boat Landing** and to use said areas in compliance therewith.

14. **ENTIRE AGREEMENT.**

The entire agreement of the parties is contained herein and this agreement supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof. Should any part of this agreement be held to be invalid by a Court of law, said ruling shall not invalidate the remainder of this agreement.

15. **USE AND LEGAL REQUIREMENTS.**

LESSEE understands that the **LESSOR** is bound by the Wisconsin Public Records Law, Wis. Stat.

sec. 19.21, et. seq. Pursuant to Wis. Stat. sec. 19.36(3), the **LESSOR** may be obligated to produce, to a third party, the records of **LESSEE** that are "produced or collected" by the **LESSEE** under this Agreement ("Records"). **LESSEE** is further directed to Wis. Stat. sec. 19.21, et. seq. for the statutory definition of Records subject to disclosure under this paragraph, and **LESSEE** acknowledges that it has read and understands that definition. Irrespective of any other term of this Agreement, **LESSEE** is (1) obligated to retain Records for seven years from the date of the Record's creation, and (2) produce such Records to the **LESSOR** if, in the **LESSOR'S** determination, the **LESSOR** is required to produce the records to a third party in response to a public records request. **LESSEE'S** failure to retain and produce Records as required by this paragraph shall constitute a material breach of this Agreement, and **LESSEE** must defend and hold the **LESSOR** harmless from liability due such breach.

The agreement of the parties is contained herein and this agreement supersedes any and all oral agreements and negotiations between the parties relating to the subject matter.

Dated at Oshkosh, Wisconsin this 28 day of March, 2022.

WINNEBAGO COUNTY

By: _____ Date: _____

County Executive

By: _____ Date: _____

County Clerk

MIDWEST RENTALS INC.

By: Michael Amos

Authorized Representative (Print)

By:  Date: 3/28/2022

Authorized Representative (Signature)

EXHIBIT "A"

INSURANCE

A minimum of 60 days prior to holding the event or participating in the event, **LESSEE**, at its own cost and expense, shall furnish Winnebago County with a Certificate of Insurance indicating proof of the following insurance from companies licensed in the State:

1. General Liability Insurance with a minimum combined single limit of liability per occurrence for bodily injury and property damage of \$1,000,000. This insurance shall include on the Certificate of Insurance the following coverages:
 - a. Premises - Operations
 - b. Products and Completed Operations
 - c. Broad Form Property Damage
 - d. Broad Form Blanket Contractual
 - e. Personal Injury
 - f. Liquor Liability (if alcohol on Premises)
2. The certificate shall list the Certificate Holder and Address as follows: Winnebago County, Attn.: Insurance Administrator, Winnebago County Courthouse, P.O. Box 2808, Oshkosh, WI 54903-2808. The Winnebago County Department(s) involved shall be listed under "Description of Operations".
3. Such insurance shall include under the General Liability and Automobile Liability Policies, *Winnebago County, its employees, elected officials, representatives, and members of its boards and/or commissions* as "Additional Insureds".
4. Such insurance shall include a 30-day notice prior to cancellation or material policy change, which notice shall be given to the Winnebago County Insurance Administrator, c/o Winnebago County Courthouse, P.O. Box 2808, Oshkosh, Wisconsin 54903-2808. All such notices will name the LESSEE and identify the event.

EXHIBIT "B"

SITE LOCATION

**Asylum Bay Boat Landing
3400 Sherman Road, Oshkosh**

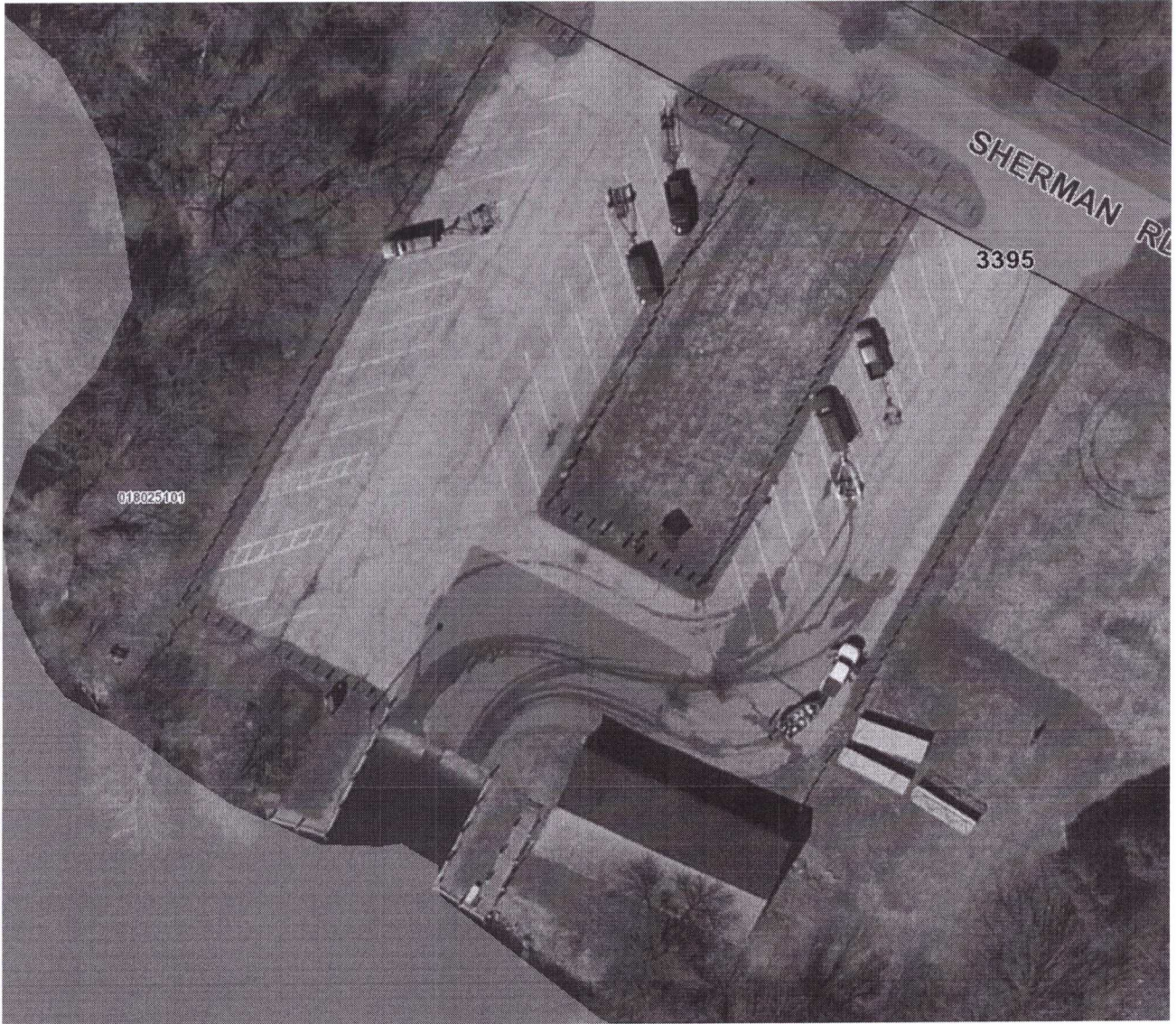


EXHIBIT "C"

SAMPLE RACK



Agenda Item Report



Winnebago County
The Wave of the Future

DATE: March 28, 2022
FROM: Parks and Expo Director
RE: Kayak Rentals at Asylum Point Agreement – MidWest Rental Company

General Description: The Parks Department is proposing partnering with MidWest Rental Company out of Oshkosh, WI to offer self-service kayak rentals at the Asylum Bay Boat Landing.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the Parks Department to enter into a contract to offer self-service kayak rentals at the Asylum Boat Landing with MidWest Rental Company out of Oshkosh, WI.

Procedural Steps:

Parks and Recreation Committee	Meeting date: 4/12/22
Action taken:	Vote: 5-0
Personnel and Finance Committee	Meeting date: 5/5/22
Action taken:	Vote: 4-0
County Board	Meeting date: 5/17/22

Background:

In 2021, the Parks Department began the process of looking at different options for providing a self-service kayak rental station at some of the County's 7 boat landings. Through a conversation with the Oshkosh Convention and Visitor Bureau, parks staff met with MidWest Rental Company staff. Through conversations we decided to offer self-service kayak rentals at the Asylum Bay Boating Landing for 2022 as a trial run. MidWest Rental Company will provide the kayaks, paddles, life vests, online registration software, and staff. The Parks Department will provide the kayak rack at a cost of roughly \$800 through the 2022 operational budget. 15% of all rental fees will be paid to the Winnebago County Parks Department through a 1-year rental agree. The agreement is valid from June 1, 2022 – October 31, 2022. After this first year, the department and MidWest Rentals will evaluate the program for a possible continuation or expansion to other boat landings in 2023. Revenue from this program will go towards the Boat Landing fund for the department.

Justification:

Renting kayaks to the general public provides a recreational opportunity to the residents of Winnebago County and tourists that may not own a kayak of their own. Also, the program has the opportunity to become a revenue generating program for the Parks Department and the boat landing program.

Attachments:

- Resolution
- Contract with MidWest Rental Company for 2022

1 58-052022

2

3 **RESOLUTION: Authorize the Winnebago County Parks Department to Accept a Donation in the**
4 **Amount of \$1,841 to Purchase and Install a Memorial Bench in the Jerry Finch**
5 **Winnebago County Dog Park**

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, Winnebago County Park Staff was approached by a resident who expressed a desire to donate
9 a memorial bench to the Jerry Finch Winnebago County Dog Park; and

10 **WHEREAS**, the bench will enhance the dog park while also providing a memorial for a Winnebago County
11 resident.

12 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
13 authorizes the Winnebago County Parks Department to accept a donation in the amount of \$1,841 to purchase and
14 install a memorial bench in the Jerry Finch Winnebago County Dog Park.

15

16 **Fiscal Impact:** There is no fiscal impact. The donation will cover the cost of the memorial bench.

17

18 Respectfully submitted by:

19 **PARKS & RECREATION COMMITTEE**

20 Committee Vote: **5-0**

21 Respectfully submitted by:

22 **PERSONNEL & FINANCE COMMITTEE**

23 Committee Vote: **4-0**

24

25 Vote Required for Passage: **Two-Thirds of Membership**

26

27 Approved by the Winnebago County Executive this ____ day of _____, 2021

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30 _____
31 Jonathan D. Doemel
32 Winnebago County Executive

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BUDGET TRANSFER

Parks

April 2022

	Date		Date
<i>[Signature]</i>	3/29/22	<i>[Signature]</i>	4/27/2022
Department Requesting - Signature		Approval - County Executive	
Parks and Rec Committee - Signature		Approval - Personnel & Finance	
Committee Vote:		Committee Vote:	
<i>[Signature]</i>	4-27-22	N/A	N/A
Reviewed by Finance Dept.:		Approved - Information Systems Committee	
N/A	N/A	Committee Vote:	N/A
Approved - Facilities & Prop Mgnt Committee		Total Amount of Budget Transfer.....	
Committee Vote:	N/A		

ACCOUNT NUMBER

Org	Object	Project	Line Description	I=Incr D=Decr	Amount (Whole dollars only)
1067628	45034		Memorial Bench Donation Marquardt - Revenue	I	\$ 1,841.00
1067628	53522		Memorial Bench Donation Marquardt - Expense	I	\$ 1,841.00

Description (Must be completed - Attach extra pages if needed):

The Parks Department has had two requests for donor benches. One donor bench will be located on the Wiouwash Trail and one bench will be located within the Community Park along the trail system. The department receives \$1730.00 as a donation from the donors and then purchases the bench including shipping costs for \$1730.00. The plaque is included in this amount as well.

ENTRY NUMBER

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: March 29, 2022
FROM: Parks and Expo Director
RE: Memorial Bench at Jerry Finch Winnebago County Dog Park

General Description: The Parks Department is requesting a budget transfer for a bench donation for the Jerry Finch Winnebago County Dog Park.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to approve the budget transfer of \$1841 for a memorial bench at the Jerry Finch Winnebago County Dog Park.

Procedural Steps:

Parks and Recreation Committee	Meeting date: 4/12/22
Action taken:	Vote: 5-0
Personnel and Finance Committee	Meeting date: 5/5/22
Action taken:	Vote: 4-0
County Board	Meeting date: 5/17/22

Background:

In 2022, park staff was approached a resident that would like to donate a bench to the Jerry Finch Winnebago County Dog Park. The parks department has worked with the donor and have finalized the donation for a memorial bench at the park.

Justification:

The memorial bench will enhance the dog park while also providing a beautiful memorial for a Winnebago County resident.

Attachments:

- Budget Transfer Form

1 59-052022

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RESOLUTION: Amend Section 22.0 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors by Correcting Section 22.18

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, 22.18 All meetings, *and educational events*, shall be live streamed or digitally broadcasted and recorded. *The live stream platform must include an option for the public to make a video appearance with speaking capabilities - during the appropriate time for public comment.* Recordings will be made available until the end of the current term.”

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends section 22.0 of the Rules of the Winnebago County Board of Supervisors by Correcting Section 22.18.

Respectfully submitted by:
RACHAEL DOWLING, DISTRICT 1
NATE GUSTAFSON, DISTRICT 28

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive

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RESOLUTION: Resolution Opposing the Mapping of a Flood Storage District for Sawyer Creek

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the city of Oshkosh conducted a Sawyer Creek Hydrology and Hydraulics Analysis that is based on the mapping of lands outside the city limits as a flood storage district to serve the City of Oshkosh; and

WHEREAS, the lands that are proposed to be mapped are private property; and

WHEREAS, there is no evidence that the owners of these lands were consulted during the study the city conducted; and

WHEREAS, the towns in which these lands are located were not consulted or advised of the proposed mapping outside the city limits until it was being imposed on them by the City's request that the County map these flood storage districts; and

WHEREAS, owners of these lands are not being compensated for addition regulations placed on their lands; and

WHEREAS, there are proposed changes in the design of drainage structures in the study area that may have an unknown impact on the overall functionality of the modeling that was done; and

WHEREAS, the request from the City to the County was previously taken up by Winnebago County Board and previously not approved; specifically

- a. On March 26, 2019 the Winnebago County Planning and Zoning Committee conducted a public hearing on the flood storage zoning amendment.
- b. On April 5, 2019 the Winnebago County Planning and Zoning Committee voted 4-0 to deny the flood storage zoning amendment.
- c. On April 16, 2019 the Winnebago County Board voted to deny the flood storage zoning amendment.
- d. On July 30, 2019 the Winnebago County Planning and Zoning Committee conducted another public hearing on the flood zoning storage amendment.
- e. On August 23, 2019 the Winnebago County Planning and Zoning Committee voted 4-0 to approve the flood storage zoning amendment, primarily due to the potential of all rural flood plain property owners losing flood insurance.
- f. On September 17, 2019 the Winnebago County Board postponed the vote on the flood storage zoning amendment until the October 15, 2019 Winnebago County Board meeting.
- g. On October 15, 2019 the Winnebago County Board voted to refer the flood storage zoning amendment back to the Planning and Zoning Committee for reconsideration.
- h. On January 23, 2020 the Winnebago County Planning and Zoning Committee and the City of Oshkosh Planning Commission conducted a joint information meeting for the affected land owners and general public.

WHEREAS, no alternatives have been brought forward in lieu of the existing study.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby opposes any flood storage mapping outside the city limits.

43 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that a Flood Plain Ordinance
44 Amendment not be brought forward by Winnebago County until the outstanding issues have been resolved.

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Respectfully submitted by:

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SHANAH ZASTERA, DISTRICT 32

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Vote Required for Passage: **Majority of Those Present**

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Approved by the Winnebago County Executive this ____ day of _____, 2022.

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Jonathan D. Doemel
Winnebago County Executive