



**HiPath 500  
HiPath 3000**

**Assistant TC  
optiPoint for  
System Administration**

**Operating Instructions**

**SIEMENS**

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## About These Operating Instructions

These operating instructions are aimed at System Support and describe how to customize your HiPath 500 and HiPath 3000 to your individual requirements.

To do this, you need to be working at one of the system telephones with the two lowest internal station numbers (such as 11 and 12 or 100 and 101).

For system support one of the following system telephones must be connected:

- optiPoint 600 office
- alternatively (no text input):
  - optiPoint 500 economy, optiPoint 500 basic, optiPoint 500 standard, optiPoint 500 advance
  - optiPoint 410 economy, optiPoint 410 economy plus, optiPoint 410 standard, optiPoint 410 advance
  - optiPoint 420 advance

These instructions describe all system support functions that you can perform on your telephone. You may find that some functions you wish to use are not available on your telephone. This may be due to one of the following reasons:

- The function has not been configured for your telephone - address any questions to Customer Support.
- Your communications platform does not support this function - contact your Siemens sales representative to upgrade your system.

By default, this telephone can also be operated as an optiPoint Attendant console with appropriate key assignment (see optiPoint Attendant Operating Instructions) if it can be reached by dialing the lowest internal station number (for example, 11 or 100).

The information provided in this document contains merely general descriptions or characteristics of performance which in case of actual use do not always apply as described or which may change as a result of further development of the products.

An obligation to provide the respective characteristics shall only exist if expressly agreed in the terms of contract.

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# Contents

## About These Operating Instructions ..... 2

### ↓ System Administration Functions

## Basic Information for System Administration ..... 5

optiPoint 600 office .....	5
How to Use these Operating Instructions .....	6
Entering Characters (optiPoint 600 office Only) .....	7
Keypad .....	7
External keyboard (optiPoint 600 office only) .....	8
Accessing the System Administration Functions .....	9

## Starting System Administration ..... 10

Exiting System Administration .....	11
System Administration Menu .....	12

## Setting Up System Speed-Dialing ..... 13

Entering and Deleting Speed Dialing Numbers .....	13
Entering/Deleting Names for Speed Dialing Numbers (optiPoint 600 office Only) .....	15

## Entering and Changing the Date and Time ..... 16

## Call detail recording (GE) (If Configured and Authorized) ..... 17

CDR Station (Not for U.S.) .....	17
CDR Trunk (Not for U.S.) .....	18
Call Charge Factor (Not for U.S.) .....	19
ISDN Unit (Not for U.S.) .....	20
Currency Designation (optiPoint 600 office Only, Not for U.S.) .....	21
Call Log .....	22
CDRA Pay Phone (Not for U.S.) .....	23

## Station Names (optiPoint 600 office Only) ..... 24

**Text Messages (optiPoint 600 office Only) . . . . .25**

**Advisory Messages (optiPoint 600 office Only) . . .27**

**Selecting a Language . . . . .28**

**Group Names (optiPoint 600 office Only). . . . .29**

**Account Code . . . . .30**  
Defining Account Codes . . . . . 31  
Defining Verification Modes . . . . . 32  
Defining the Entry Mode . . . . . 33  
Defining the Code Length . . . . . 34

**Hotline . . . . .35**  
Configuring a Hotline Destination . . . . . 35  
Configuring Hotline Stations (Telephones) . . . . . 36  
Configuring a Hotline Time (with Hotline after Timeout Only). . . . . 38


**Changing the Remote Administration Password. .39**

**Changing the CMI Logon PIN (Not for U.S.) . . . . .40**  
Changing the Logon PIN . . . . . 40  
Setting Logon Mode . . . . . 40

**Changing the System Administration Password . .41**

**Call Forwarding in the Carrier  
Network (Not for U.S.). . . . .42**

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 **All About Your Telephone**

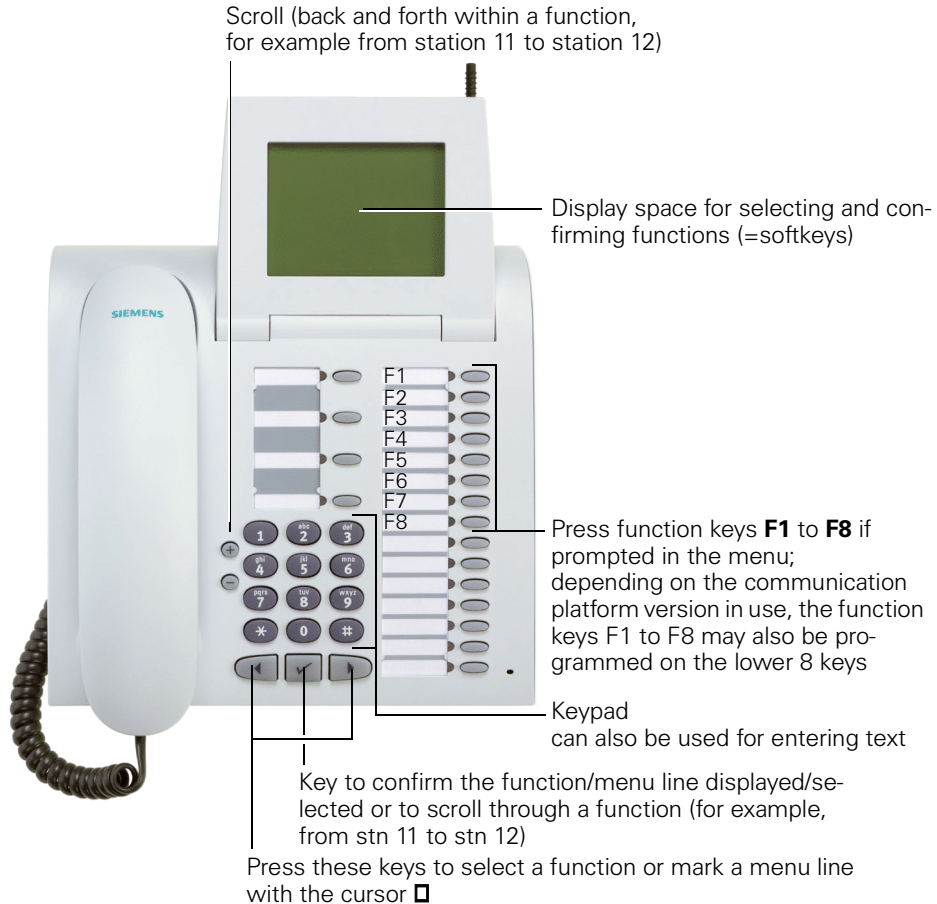
**Documentation . . . . .43**

**Index. . . . .44**

## Basic Information for System Administration

After system administration has been started → page 10, the keys of the system telephone have meanings which differ from the usual telephone functions. These special functions are briefly illustrated below, using an optiPoint 600 office telephone as an example:

### optiPoint 600 office



➡ On optiPoint 500 economy/basic/standard/advance and optiPoint 410/420 economy/economy plus/standard/advance models the keys perform the same functions. The only difference is that there is no display for showing the softkeys. Text can be input, including from an external keyboard, with optiPoint 600 office only.

Step by Step

## How to Use these Operating Instructions

You will find a graphic representation of the steps in logical sequence in the left column. Below is an explanation of the symbols:



Enter a telephone number or code.



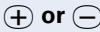
Enter the code.



Enter letters or digits (optiPoint 600 office only).  
Using the keypad → page 7,  
using the external keyboard → page 8.



Click menu item or softkey.



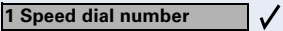
Scroll (back and forth within a function)



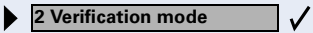
Press the specified key.



Press the illuminated key.



Options for selection appear on the screen. Press the  key to confirm a selection.



Search for an option.  
To do this, keep pressing the keys until the option appears on the screen.

Then press the  key to confirm your selection.

---

With optiPoint 600 office, once System Administration has been started → page 10, you can use softkeys and on the display keyboard, or the and keys on an external keyboard, instead of the  and keys

---

## Step by Step

## Entering Characters (optiPoint 600 office Only)

### Keypad



Enter letters or digits via the keypad.

Digit keys must be pressed a specific number of times to enter letters.

Example:

"R" = Press the **\*** key once and the **7** key three times.

Key	1x	2x	3x	4x	5x
<b>1</b>	[1]	1			
<b>2</b>	a	b	c	2	
<b>3</b>	d	e	f	3	
<b>4</b>	g	h	i	4	
<b>5</b>	j	k	l	5	
<b>6</b>	m	n	o	6	
<b>7</b>	p	q	r	s	7
<b>8</b>	t	u	v	8	
<b>9</b>	w	x	y	z	9
<b>0</b>	[2]	.	-	0	
<b>*</b>	[3]				
<b>#</b>	[1]				

[1]. Delete the character to the left

[2]. Space

[3]. Next letter in upper-case

## Step by Step



Enter text or digits.



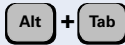
Switch to upper case.



Delete characters to the left of the cursor.

### Further functions

Additionally to the text input over the external keyboard you can use the following functions.



Toggle between the **Phone tab**, the **Applications tab** and the **Menu key** in the Display menu.



To select a function or menu item:  
Move the cursor (□) down.

or



Move the cursor (□) up.



Press the "return" key to confirm the selected function.



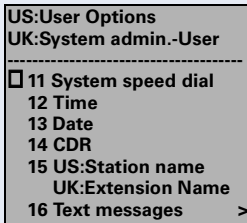
Step by Step

## Accessing the System Administration Functions

The example below shows how user prompting on the eight-line display of the optiPoint 600 office telephone works.

**Prerequisite:** System administration has been started  
→ page 10.

Menus and available functions appear on the screen.



To activate the menus and functions shown:

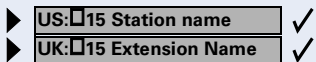
Enter the digits beside the cursor () , as prompted on the screen  
(\* # 0 to 9 on the dialing keypad and F1 to F8  
→ page 5).

Example:

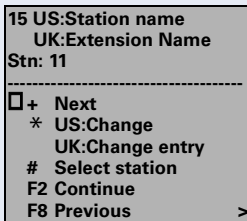
**1** **F5**

Enter the code for the required function,  
such as 15 for US:Station name UK:Extension Name

or



Select the displayed function and press the "OK" dialog key to execute it.



Menus and available functions appear on the screen.

When the symbol ">" appears to the right on the last line of the screen, additional functions are available for selection.

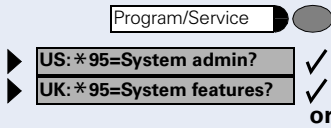


With system telephones with a two-line display (e.g. optiPoint 500 standard), press the key to scroll through the individual menu lines.

Step by Step

# Starting System Administration

Before you begin, you must start system administration. Once system administration has been started, the main menus and functions appear on the screen and can be modified. For details on the individual functions contained in the main menus, refer to the main menu or submenu table → page 12. This table is followed by an explanation of the various functions (note page references).

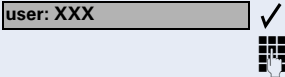


Press the specified key. The LED lights up  
Select and confirm.




Enter the code.

Enter user name  
(Default = "\*95"; can be changed by your service technician).



Confirm your entry.

Enter password  
(necessary only if you or your service technician defined a password).

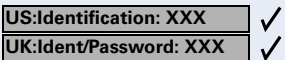
 If you are starting system administration for the first time, do not enter a password. Just press  to accept the "US:Identification UK:Ident/Password" prompt. You do not have to do this if your service technician has already set up a password for you.

While the system will prompt you to enter a password (up to 16 characters long), you can ignore the request.

In either case, press  to confirm.

Once you have entered your password, you need to enter it again.

Make a note of your password because even your service technician cannot recover it later on.



Confirm your entry even if you did not enter a password.

System administration is now active and the available functions (main menu → page 12) appear on the screen.

## Step by Step



You can also carry out the system administration functions during a call. Once you have started system administration, no further access to system administration is possible.

## Exiting System Administration

You can exit system administration at any time; any unconfirmed entries or changes are discarded.

Program/Service



Press the specified key. The LED goes out.

Step by Step

## System Administration Menu

Main Menu	Submenu	
11 System speed dial	1 Speed dial number	→ page 13
	2 Speed dial name <sup>[1]</sup>	→ page 15
12 Time		→ page 16
13 Date		→ page 16
14 CDR (does not appear if another user has call detail recording authorization)	1 CDR per station	→ page 17
	2 CDR per trunk	→ page 18
	4 Edit Charge Factor	→ page 19
	5 ISDN unit	→ page 20
	6 Currency <sup>[1]</sup>	→ page 21
	7 On Call Arrival	→ page 22
	8 Pay phone	→ page 23
15 US:Station name UK:Extension Name <sup>[1]</sup>		→ page 24
16 Text messages <sup>[1]</sup>		→ page 25
17 Advisory messages <sup>[1]</sup>		→ page 27
18 Select language		→ page 28
19 Group name <sup>[1]</sup>		→ page 29
20 Account code	1 Code entries	→ page 31
	2 Verification mode	→ page 32
	3 Trunk group mode	→ page 33
	4 Code length	→ page 34
21 Hotline	1 Hotline dest.	→ page 35
	2 Hotline stn no	→ page 36
	3 Hotline timeout	→ page 38
22 RMA code		→ page 39
23 Code, CMI		→ page 40
24 Security	1 Change password	→ page 41

[1]. only on the optiPoint 600 office telephone

Step by Step

## Setting Up System Speed-Dialing

To simplify dialing, you can store the station numbers (up to 31 digits each) frequently used by all users as three-digit system speed dialing numbers.

The following system speed-dialing numbers can be used from all telephones.

- 000 - 299  
(HiPath 500, HiPath 3300/3350)
- 000 - 999  
(HiPath 3500/3550, HiPath 3700/3750/3800)

Always remember to inform your telephone users of the station numbers stored under the system speed dialing numbers.

## Entering and Deleting Speed Dialing Numbers

**Prerequisite:** System administration has been started → page 10.

11 System speed dial ✓

1 Speed dial number ✓

or

1 1 1

Confirm.

Confirm.

Enter the code.

+ or -

or

+ = Next ✓

or

#

Select memory location (000 - 299 or 000 - 999):  
Press these keys.

Confirm.

Enter the memory location directly and

US: Save ✓

UK: Confirm ✓

Confirm your entry.

\*

or

\* = Change ✓

Enter the code.

Select and confirm.

Enter the complete external station number with the external code, such as 0 or 9, or a trunk access code, such as 801 (up to 31 digits).

**Step by Step**

**If necessary**

**To program automatic suffix-dialing**



Press the key<sup>1</sup> to program the next digits entered as an automatic suffix.

If you dial the speed-dial number (for example, "089123456-0"), the initial bloc is dialed first (in the example, "089123456"). If the user does not enter a suffix within 4 or 5 seconds (for example, extension "20"), the second bloc is dialed (in the example "0").

**If necessary**

**To program DTMF suffix-dialing**



Press the key to transmit the next digits entered as DTMF tones.

**If necessary**

**To program a dial pause**



Press the key to program a dial pause between two digits.

**or**

**To delete the station number:**

- ▶ US:F3=Clear ✓
- ▶ UK:F3>Delete ✓

Select and confirm.

- US:Save ✓
- UK:Confirm ✓

Confirm your entry.

[1]. optiPoint 600 office: "-" (minus key) also on external keypad.

Step by Step

## Entering/Deleting Names for Speed Dialing Numbers (optiPoint 600 office Only)

You can assign a name to each defined speed dialing number. This name is then displayed in certain situations; for example, when the speed dialing number is dialed, or in the case of an incoming call, when a caller is stored as a system speed dialing number with a name.

**Prerequisite:** System administration has been started → page 10.

- ▶ 11 System speed dial ✓
- ▶ 2 Speed dial name ✓

Confirm.

Select and confirm.

1 1 2

Enter the code.

+ or -

Select memory location (000 - 299 or 000 - 999): Press these keys.

+ =Next ✓

Confirm.

#

Enter the memory location directly and

US:Save ✓  
UK:Confirm ✓

Confirm your entry.

\* or

- ▶ \* =Change ✓

Enter the code.

Select and confirm.

A B C

Enter the name (up to 16 digits long).  
Entering characters see → page 7 and → page 8.

**or To delete the name:**

- ▶ US:F3=Clear ✓
- ▶ UK:F3=Delete ✓

Select and confirm.

US:Save ✓  
UK:Confirm ✓

Confirm your entry.

Step by Step

## Entering and Changing the Date and Time

The date and time are stored automatically after an outgoing external call has been set up, provided that the ISDN makes this information available.

If this is not the case or if your system is not connected to ISDN trunks, you can enter or modify the time and date yourself.

**Prerequisite:** System administration has been started → page 10.

▶ 12 Time ✓  
or

▶ 13 Date ✓  
or

1 2 or 1 3

Select and confirm.

Enter the code (time or date).

\*  
or

\*=Change ✓

Enter the code.

Confirm.



Enter time or date.

Note the data format required for date entry:

- "Format hhmm" (hh = hour as two digits; mm = minutes as two digits); Example: 0905 for 9.05 h. (9.05 a.m.) or 1430 for 14.30 h. (2.30 p.m.).
- "Format: ddmmyy" (tt = day as two digits; mm = month as two digits; yy = year as two digits); Example: 171100 for the date 17.11.00

US:Save ✓

UK:Confirm ✓

Confirm your entry.



Step by Step

## Call detail recording (GE) (If Configured and Authorized)

### CDR Station (Not for U.S.)

You can display any call charges incurred as monetary amounts for each telephone; you can also cancel this display.

If a printer is connected to the V.24 (RS-232) interface, you can also obtain a printout of the call charges.

**Prerequisite:** System administration has been started  
→ page 10.

▶  ✓

Select and confirm.

✓  
or

Confirm.

Enter the code.

✓  
or

#### To display or delete call charges per station:

Confirm.

Enter the code.

▶  ✓

Follow the user prompts on the screen (select a station and delete the displayed charges, if desired).

▶  ✓  
or

#### To print the displayed charges of all stations:

Select and confirm.

Enter the code.

✓

Confirm your entry.

✓

## Step by Step

### CDR Trunk (Not for U.S.)

You can display any call charges incurred as monetary amounts for each trunk to the carrier; you can also cancel this display.

If a printer is connected to the V.24 (RS-232) interface, you can also obtain a printout of the call charges.

**Prerequisite:** System administration has been started → page 10.

▶ 14 CDR ✓

2 CDR per trunk ✓

or

1 4 2

Select and confirm.

Confirm.

Enter the code.

1 View CDR/trunk ✓

or

1

**To display or delete call charges per trunk:**

Confirm.

Enter the code.

▶ [ ] ✓

Follow the user prompts on the screen (select the trunk and delete the displayed charges, if desired).

or

▶ 2 Print CDR/trunk ✓

or

2

**To print the call charges of all trunks:**

Select and confirm.

Enter the code.

US:Save ✓

UK:Confirm ✓

Confirm your entry.

Step by Step

## Call Charge Factor (Not for U.S.)

If necessary, you can specify a factor for displaying call charges as monetary amounts. The call charge pulses are then multiplied by this factor (price per call charge pulse).

The call charge factor can be specified separately for each trunk group (for example, for the external code 0 or 9).

**Prerequisite:** System administration has been started → page 10.

▶ 14 CDR ✓

Select and confirm.

4 Edit Charge Factor ✓

Confirm.

or

1 4 4

Enter the code.

+ or -

To select a trunk group:  
Press these keys.

or

+ =Next ✓

Confirm.

or

Enter the trunk group directly and

US:Save ✓

Confirm your entry.

UK:Confirm ✓

\*

Enter the code.

or

▶ \* =Change ✓

Select and confirm.

Enter the factor.

US:Save ✓

Confirm your entry.

UK:Confirm ✓

Step by Step

### ISDN Unit (Not for U.S.)

Depending on the configuration, it may be necessary to adapt the ISDN unit of the system to an ISDN trunk to display the call charges as a monetary amount. The ISDN unit provided by the network depends on the carrier.

This unit can be specified for each trunk group (for example, for the external code 0 or 9).

**Prerequisite:** System administration has been started → page 10.

▶ 14 CDR ✓

Select and confirm.

5 ISDN unit ✓

Confirm.

1 4 5

Enter the code.

+ or -

Select trunk group:  
Press these keys.

+ =Next ✓

Confirm.

or

Enter the trunk group directly and

US:Save ✓

Confirm your entry.

UK:Confirm ✓

\* or

Enter the code.

▶ \* =Change ✓

Select and confirm.

or

Enter the unit.

US:Save ✓

Confirm your entry.

UK:Confirm ✓

Step by Step

## Currency Designation (optiPoint 600 office Only, Not for U.S.)

You can enter a currency designation (a text of up to three characters) for displaying the call charges as a monetary amount.

**Prerequisite:** System administration has been started → page 10.

▶  ✓

Select and confirm.

✓

Confirm.

or

Enter the code.

Enter the code.

or

✓

Confirm.

Enter the currency designation.

Entering characters see → page 7 and → page 8.

At present the function of entering letters is not available.

or **To delete the currency designation:**

▶  ✓

Select and confirm.

▶  ✓

✓

Confirm your entry.

✓

## Step by Step

### Call Log

If a printer is connected to the V.24 (RS-232) interface, all incoming external ISDN calls are logged. You can also prevent output on the printer.

**Prerequisite:** System administration has been started  
→ page 10.

▶  ✓

Select and confirm.

✓

Confirm.

or

Enter the code.

Enter the code.

or

✓

Confirm.

▶  ✓

Select and confirm.

or

▶  ✓

or

or

Enter the code (no or yes).

✓

Confirm your entry.

✓

## Step by Step

### CDRA Pay Phone (Not for U.S.)

When a user terminates a chargeable call (for example, from a pay phone), the call charges can be displayed on a different telephone.

**Prerequisite:** System administration has been started → page 10.

▶  ✓

Select and confirm.

✓

Confirm.

or

Enter the code.

or

Select the station whose charges you want to display. Press these keys.

or

✓

Confirm.

or

Enter the station directly and

✓

Confirm your entry.

✓

Enter the code.

or

▶  ✓

Select and confirm.

Enter the station on which you want to display the charges.

✓

Confirm your entry.

✓

Step by Step

## Station Names (optiPoint 600 office Only)

You can enter or change names for all telephones. Depending on the situation, these names then appear on the screen; for example "US:Call from: UK:From: Maier". You can also assign names to the S<sub>0</sub> interfaces used as subscriber lines.

**Prerequisite:** System administration has been started → page 10.

▶ US:15 Station name ✓  
▶ UK:15 Extension Name ✓

Select and confirm.

1 5

Enter the code.

+ or -

To select a station:  
Press these keys.

+ =Next ✓

Confirm.

or

Enter the station directly and

US:Save ✓

Confirm your entry.

UK:Confirm ✓

\* or

Enter the code.

▶ \* =Change ✓

Select and confirm.

A B C

Enter a name (up to 16 characters long).  
Entering characters see → page 7 and → page 8.

At present the function of entering letters is not available.

or

**To delete the name:**

▶ US:F3=Clear ✓

Select and confirm.

▶ UK:F3=Delete ✓

US:Save ✓

Confirm your entry.

UK:Confirm ✓



## Step by Step

## Text Messages (optiPoint 600 office Only)

Predefined text messages can be sent from all telephones to all system telephones. You can modify these predefined text messages to suit your requirements (up to 24 characters long). If you make changes to the predefined texts, you should notify users accordingly.

**Prerequisite:** System administration has been started  
→ page 10.

▶ **16 Text messages** ✓  
or

**1** **6**

Enter the code.

**+** or **-**

or

**+ =Next** ✓

or

**#** **0-9**

To select a predefined text message:  
Press these keys.

Confirm.

Enter the text message number (0 - 9) directly and

**US:Save** ✓

**UK:Confirm** ✓

Confirm your entry.

**\***

or

▶ **\* =Change** ✓

Enter the code.

Select and confirm.

**A** **B** **C**

Enter the message (up to 24 characters long).  
Entering characters see → page 7 and → page 8.

## Step by Step

**or**

**To delete the message:**

▶ **US:F3=Clear** ✓

▶ **UK:F3=Delete** ✓

Select and confirm.

**US:Save** ✓

**UK:Confirm** ✓

Confirm your entry.



On the optiPoint 500 entry, optiset E entry and optiset E basic models, text messages that have been sent are signaled as a callback request; the Message Waiting LED flashes.

---

Step by Step

## Advisory Messages (optiPoint 600 office Only)

Predefined advisory messages can be left on system telephones that have a display. When a call is placed, the message appears on the caller's display. You can modify the predefined advisory messages to suit your requirements (up to 24 characters long). If you make changes to the predefined texts, you should notify users accordingly.

**Prerequisite:** System administration has been started → page 10.

▶ **17 Advisory messages** ✓  
or

1 7

Select and confirm.

Enter the code.

+ or -  
or

+ = Next ✓

To select a predefined advisory message:  
Press these keys.

Confirm.

0-9

Enter the advisory message number (0 - 9) directly and

US: Save ✓

Confirm your entry.

UK: Confirm ✓

\*  
or

Enter the code.

▶ \* = Change ✓

Select and confirm.

A B C

Enter the message (up to 24 characters long).  
Entering characters see → page 7 and → page 8.

At present the function of entering letters is not available.

or **To delete the message:**

▶ US: F3 = Clear ✓

Select and confirm.

▶ UK: F3 = Delete ✓

US: Save ✓

Confirm your entry.

UK: Confirm ✓

Step by Step

## Selecting a Language

You can assign a specific menu language to each telephone; for example:

- "German"
- "US English"
- "French"
- "English"
- "Spanish"
- "Italian"
- "Dutch"
- "Portuguese"

**Prerequisite:** System administration has been started  
→ page 10.

▶ 18 Select language ✓  
or

1 8

Select and confirm.

Enter the code.

+ or -

or

+ =Next ✓

✓

Selecting a station:  
Press these keys.

Confirm.

⊕ or ⊖

or

US:Save ✓

✓

UK:Confirm ✓

✓

Enter the station directly and

Confirm your entry.

\* or

or

▶ \* =Change ✓

✓

Enter the code.

Select and confirm.

▶ 11 =English ✓

✓

Select and confirm.

⊕ or ⊖

or

US:Save ✓

✓

UK:Confirm ✓

✓

Enter the code

Confirm your entry.

▶ Change all like stns ✓

✓

Select and confirm.

or

▶ for all stns ✓

✓

Step by Step

## Group Names (optiPoint 600 office Only)

Several groups (group call/hunt group call), each with several participants, can be set up:

- Up to 20 groups, each with 8 participants (HiPath 500, HiPath 3300/3350)
- Up to 150 groups, each with 20 participants (HiPath 3500/3550)
- Up to 800 groups, each with 20 participants (HiPath 3700/3750/3800)

These groups have their own station numbers. If such groups have been configured, you can enter a name for each group or modify it as necessary.

**Prerequisite:** System administration has been started → page 10.

▶  ✓  
or

1 9

Select and confirm.

Enter the code.

+ or -  
or

To select a group:  
Press these keys.

✓

Confirm.

or  
⊞

Enter the group directly and

✓

Confirm your entry.

✓

\*  
or

Enter the code.

▶  ✓

Select and confirm.

A B C

Enter a group name (up to 12 characters long).  
Entering characters see → page 7 and → page 8.

At present the function of entering letters is not available.

or **To delete the group name:**

▶  ✓

Select and confirm.

▶  ✓

✓

Confirm your entry.

✓

### Step by Step

## Account Code

Telephone users can assign call charges to specific activities or projects by entering an account code before, or even during, a chargeable call.

The freely definable account code is assigned to all subsequent segments of the current call for call detail recording.

The account code appears on the printout of the data.

## Step by Step

## Defining Account Codes

You can define up to 1,000 account codes of up to 11 characters each in a list for telephone users.

**Prerequisite:** System administration has been started  
→ page 10.

▶  ✓

Select and confirm.

✓

Confirm.

or

Enter the code.

or

To select a list:  
Press these keys.

or

✓

Confirm.

or

Enter the list directly and

✓

Confirm your entry.

✓

Enter the code.

or

▶  ✓

Select and confirm.

Enter an account code (up to 11 characters long).

or

**To delete the account code:**

▶  ✓

Select and confirm.

✓

Confirm your entry.

✓

Step by Step

## Defining Verification Modes

You can define three verification modes for the account codes provided:

- Non-verified (default),
- Verified against the list;
- Verified against the number of characters (to define the number of characters → page 34).

By doing this, you can avoid entering invalid account codes, because only valid account codes from the list are accepted.

You can also dispense with verification altogether or simply check the account code entered.

**Prerequisite:** System administration has been started → page 10.

▶ 20 Account code ✓

Select and confirm.

▶ 2 Verification mode ✓

Select and confirm.

or

<sup>SEC</sup> 2 0 <sup>SEC</sup> 2

Enter the code.

\* ✖

Enter the code.

or

\*=Change ✓

Confirm.

▶ 0=Non-verified ✓

Select and confirm.

or

▶ 1=Code entries ✓

or

▶ 2=Code length ✓

or

0 or 1 or <sup>SEC</sup> 2

Enter the code

US:Save ✓

Confirm your entry.

UK:Confirm ✓



## Step by Step

## Defining the Entry Mode

You can define one of two criteria for account code entry for each trunk group.

### Non-verified entry (default):

You can enter an account code on any telephone before a call is initiated and, therefore, also before a trunk is seized. While a call is in progress, you can enter an account code only from a system telephone.

### Forced entry:

You must enter an account code before a call is initiated (after a trunk group is seized). The account code is then verified in accordance with the variant you have programmed → page 32.

Account code entry is not mandatory for incoming calls.

**Prerequisite:** System administration has been started → page 10.

▶  ✓

Select and confirm.

▶  ✓

Select and confirm.

or

Enter the code.

or

Select trunk group:  
Press these keys.

or

✓

Confirm.

or

Enter the trunk group directly and

✓

Confirm your entry.

✓

Enter the code.

or

▶  ✓

Select and confirm.

▶  ✓

Select and confirm.

or

▶  ✓

## Step by Step

or

**0** or **1**

Enter the code

US:Save	✓
UK:Confirm	✓

Confirm your entry.

## Defining the Code Length

If you have defined code length as the verification mode → page 32, you must now define the number of characters to be verified (up to eleven characters long).

**Prerequisite:** System administration has been started → page 10.

▶  ✓

Select and confirm.

▶  ✓

Select and confirm.

or

**2** **0** **4**

Enter the code.

**\***

Enter the code.

or

✓

Confirm.



Enter the number of characters.

US:Save	✓
UK:Confirm	✓

Confirm your entry.

## Step by Step

## Hotline

### Hotline - immediate:

You can configure any internal telephone so that a connection to an internal or external destination that you define is automatically set up **immediately** after the user lifts the handset.

### Hotline after timeout:

You can configure any internal telephone so that automatic connection setup is not carried out until after a certain time has elapsed after the user lifted the handset.

You can define the length of time that must elapse. This "hotline timeout" must be set for the entire system.

## Configuring a Hotline Destination

- You can configure one shared destination for HiPath 500, HiPath 3300/3350.
- You can configure six destinations for HiPath 3500/3550, HiPath 3700/3750/3800. One of the destinations can be assigned to each telephone ("Hotline assignm." → page 36).

**Prerequisite:** System administration has been started → page 10.

▶ 21 Hotline ✓

1 Hotline dest. ✓

or

2 1 1

Select and confirm.

Confirm.

Enter the code.

+ or -

or

+ = Next ✓

or

⊕ ⊞

Enter the hotline directly and

US: Save ✓

UK: Confirm ✓

Confirm your entry.

## Step by Step



Enter the code.

or

▶  ✓

Select and confirm.



Enter the hotline destination (station number).

or

**To delete the hotline destination:**

▶  ✓

Select and confirm.

▶  ✓

✓

Confirm your entry.

✓

## Configuring Hotline Stations (Telephones)

You can define a hotline mode for each telephone:

- Off (hotline deactivated),
- Hotline (hotline - immediate activated), or
- Hotline after a timeout.

With HiPath 3500/3550, HiPath 3700/3750/3800, you must also assign a hotline destination from 1 to 6 for each telephone.

**Prerequisite:** System administration has been started → page 10.

▶  ✓

Select and confirm.

▶  ✓

Confirm.

or



Enter the code.

✓

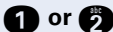
Confirm.

or

▶  ✓

Select and confirm.

or



Enter the code



Enter the code.

or

▶  ✓

Select and confirm.

To select a station:

## Step by Step

**(+ or -)**  
or

**+ =Next** ✓

Press these keys.

Confirm.

**#**  
or

**US:Save** ✓

**UK:Confirm** ✓

Enter a station directly and

Confirm your entry.

**\***  
or

▶ **\* =Change** ✓

Enter the code.

Select and confirm.

▶ **0 =off** ✓

Select and confirm.

▶ **1 =Hotline** ✓

▶ **2 =Hotline delayed** ✓

**0 or 1 or 2**

Enter the code

or

For HiPath 3500/3550, HiPath 3700/3750/3800 only:

**#**  
or

Enter and assign a hotline.

or

**To delete the hotline assignment:**

▶ **US:F3=Clear** ✓

▶ **UK:F3>Delete** ✓

Select and confirm.

**US:Save** ✓

**UK:Confirm** ✓

Confirm your entry.

## Step by Step

### Configuring a Hotline Time (with Hotline after Timeout Only)

**Prerequisite:** System administration has been started  
→ page 10.

▶  ✓

Select and confirm.

▶  ✓

Confirm.

or

<sup>SEC</sup> 2 <sup>SEC</sup> 1 <sup>SEC</sup> 3

Enter the code.

\* ✓

Enter the code.

or

▶  ✓

Select and confirm.



Enter the time in seconds (1 to 99).

Step by Step

## Changing the Remote Administration Password

Your system can be configured and administered from a remote location. To do this, you must execute a number of operating procedures when prompted to do so by the service technician. Among other things, you must enter a six-character password; default = "000000".

You can change the default password. Please make a note of the new password, because not even the service technician can recover it later on.

**Prerequisite:** System administration has been started → page 10.

- ▶ **US:22 RMA code** ✓
  - ▶ **UK:22 Code, RMA** ✓
- or



Enter password.



Enter the old six-character password.  
If you have not yet assigned a password, use the default password "000000" the first time you enter it.



Enter the new password.



Enter the new password again.

Step by Step

## Changing the CMI Logon PIN (Not for U.S.)

### Changing the Logon PIN

Before you can log on to a CMI (cordless multicell integration telephone), you must enter a PIN (default PIN = 19 97 07 07) to place your system in logon mode. You can change the default code. Please make a note of the new PIN, because not even the service technician can recover it later on.

**Prerequisite:** System administration has been started → page 10.

Select and confirm.

Enter PIN

Enter the current PIN.

If you have not yet assigned a PIN, use the default PIN "19970707" the first time you enter it.

Enter the new PIN.

Enter the new PIN again.

### Setting Logon Mode

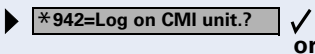
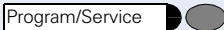
In order to log on to a CMI unit (cordless telephone), you must set your system to logon mode. You can then log on your CMI units during the next ten minutes or so.

Press the specified key. The LED lights up

Select and confirm.

Enter the code.

Enter PIN.





Step by Step

## Changing the System Administration Password

If you entered a password when you started system administration → page 10, you can change it here. Please make a note of the new password because not even the service technician can recover it later on.

**Prerequisite:** System administration has been started → page 10.

▶ 24 Security ✓

Select and confirm.

1 Change password ✓

Confirm.

or

2 4 1

Enter the code.



Enter new password

US:Save ✓

Confirm your entry.

UK:Confirm ✓



Enter the new password again.

US:Save ✓

Confirm your entry.

UK:Confirm ✓

Step by Step

## Call Forwarding in the Carrier Network (Not for U.S.)

If this function is configured (consult your service technician), you can forward all calls arriving from the public network via a basic access point (system number or system interface) directly to an external destination in the public network.

For example, in the evening you can transfer calls received at your company to your private residence. In a multi-device connection, only the assigned multiple subscriber number (MSN) is forwarded.

▶  ✓  
or

Select and confirm.

Enter the code.

✓

Select the forwarding type you wish to use and press "OK" to confirm.

or

▶  ✓

or

▶  ✓

or

 or  or 

Enter the code.



Enter the destination number (without the external code).

### To deactivate call forwarding:

▶  ✓  
or

Select and confirm.

Enter the code.

Press "OK" to confirm the displayed call forwarding type.

or

 or  or 

Enter the active call forwarding type.

## Documentation

You can find these operating instructions in the Internet in PDF format under

<http://www.siemens.com/hipath>

and on CD-ROM (ask System Support) in HTML and PDF format.

In order to look at and print the operating instructions in PDF format, you need a computer on which the free Acrobat Reader software package is installed by Adobe.

To look at the operating instructions in HTML format you need a computer with a www browser, e.g. Microsoft Internet Explorer.

# Index

## A

account code	
defining	31
defining the code length	34
defining the entry mode	33
defining verification modes	32
forced entry	33
non-verified	32
non-verified entry	33
verified against the list	32
advisory messages	27

## C

call charge factor	19
call charges	17
displaying on a different telephone	23
per telephone	17
per trunk	18
call detail recording	17
call forwarding in the carrier network	42
call log	22
changing	
remote administration password	39
CMI logon PIN	
change PIN	40
CMI unit	
log on	40
CMI units	40
cordless telephone	40
currency designation	21
cursor	5, 8

## D

date	
entering/changing	16
date/time	
entering	16
display	9

## E

explanation of symbols	6
------------------------	---

## F

forwarding in the carrier network	42
function keys F1 to F8	5, 9
functions	
activating	9
main menu	12
submenu	12

## G

group names	29
-------------	----

## H

hotline	35
after timeout	35
immediate	35
purpose	35
station	36
timeout	38
hotline delayed	38
HTML format	43

## I

ISDN unit	20
-----------	----

## L

logon mode	
changing the PIN	40
CMI units	40

## M

main menu	12
menus	
activating	9
messages	25

## N

names	
for group call/hunt group call	29
for speed dialing numbers	15

**O**

operating instructions  
 HTML format ..... 43  
 ordering ..... 43  
 PDF format ..... 43  
 operating steps ..... 6

**P**

password  
 system administration ..... 41  
 password for remote administration ..... 39  
 pay phone ..... 23  
 PDF format ..... 43  
 PIN  
 CMI log on ..... 40  
 CMI logon ..... 40

**R**

remote administration password  
 changing ..... 39

**S**

scrolling within function ..... 6  
 selecting a language ..... 28  
 speed dialing numbers  
 system ..... 13  
 speed-dialing  
 suffix-dialing ..... 14  
 system ..... 13  
 station name ..... 24  
 submenu ..... 12  
 suffix-dialing, automatic ..... 14  
 system administration  
 exiting ..... 11  
 password ..... 10, 41  
 starting ..... 10  
 user name ..... 10  
 system speed-dialing ..... 13  
 system speed-dialing numbers, speed-dialing numbers, system ..... 13

**T**

text messages ..... 25  
 time-dependent hotline ..... 35  
 trunk call forwarding ..... 42

**U**

user prompts  
 on-screen ..... 9

[www.siemens.com/hipath](http://www.siemens.com/hipath)



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