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PRIVACY ACT STATEMENT (5 U.S.C. 562a)
AUTHORITY: 5 U.S.C. \$55701, 5702, and E.O. 9397.
PRINCIPAL PURPOSE(S): Used for reviewing, approving, and accounting for official travel. SSN is used to maintain a numerical identification system for individual travelers.
ROUTINE USE(S): None.
DISCLOSURE: Voluntary; however, failure to provide the requested information may delay or preclude timely authorization of travel request.
16. REMARKS (Continued) (Use this space for special requirements, leave, excess baggage, accommodations, registration fees, etc.)

DD FORM 1610 (BACK), MAY 2003

お勘定書 STATEMENT

株式会社 帝国ホテル

〒100-8558 東京都千代州区内拳町1丁门1-1

Imperial Hotel, Ltd.

1-1, Uchisaiwai-cho 1-chome, Chiyoda-ku, Tokyo 100-8558, Japan TEL (03) 3504-1111 FAX (03) 3581-9146

お名前 NAME

MS

DONNELLY SALLY

お部屋番号 ROOM

ROOM ご到着 ARR. (b) (6)

2017/02/03

ご人数 PSN

1

ご出発 DEP.

2017/02/04

C.C.

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个後も引き続きお引き立てくださいますようお願い申し上げます。

A 10% service charge has been added to all bills. Chits are not attached herewith as guests receive them upon each usage of our facilities.

We sincerely appreciate your gracious patronage.

ご署名 SIGNATURE

F33 170204 0759 P-NO 0039736 (4)

CARD (b) (6)

DONNELLY/S

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GRAND HYATT

SEOUL

Ms Sally Donnelly United States of America

Company Name #49

USFK PROTOCOL

GRAND HYATT SEOUL

322 Sowoi-ro, Yongsen-Gu, Secul, Korea 04347 105-81-07732 Adrian Slater Seoul Miramer Corp. 서울시 용산구 소월로 322. 04347 대한민국 106-81-07732 아드리안 슬레이터 서울미라마 유한회사 Tel: 82 2 797 1234

Room No. Arrival 02-FEB-17 인실일 Departure되실일 03-FEB-17 Page No. 페이지수

날짜 03-FEB-17 Date

州州 Cashier Folio No. 영수증번호

INFORMATION INVOICE

DATE WA	DESCRIPTION N	REFERENCE	計 조		DEBIT 39	CREDIT	지불
02-FEB-17	Accommodation				277,788		
02-FEB-17	Accommodation Service Charge				27,779		
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Hyalt Gold Passport Summary

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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: /	Actual Expense Allowance (AEA) in Connection with Travel of the
S	Secretary and Deputy Secretary of Defense

REFERENCE: Donnelly, Sally

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

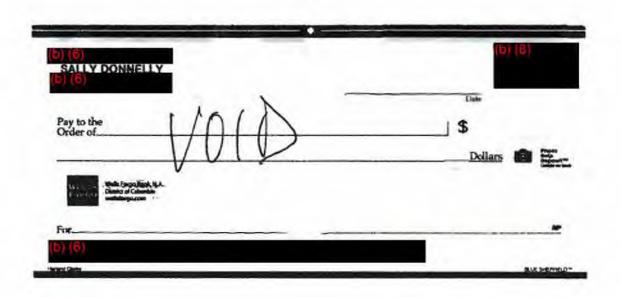
A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 2/1/17 to 2/4/17

(b) (G)

NCOIC, SECDEF Travel Operations Office of the Secretary of Defense





DETAILED ITINERARY

WEDNESDAY - SATURDAY

Wednesday

04:45 - 05:15 Motorcade to Joint Base Andrews

Principal

Wx: 48/35 Cloudy Chance of Precipitation 0%

Civilian: Casual Military: Casual

05:15 - 05:30 Arrive Aircraft

05:30 - 13:30 Depart Joint Base Andrews en route to Osan Air Base

★ (Flight Time 18+00/Time Change +14)

E-4B

Meals: Breakfast, Lunch, Dinner

*Change into Class A/Service A/Service Dress Blue before landing.

(T) Press Gaggle

Press Photo Spray: Top

DETAILED ITINERARY

Thursday

13:30 - 13:45	Arrive Osan Air Base Advance: [6] [6] Greeted by: CDA Marc Knapper GEN Vincent Brooks, CDR USFK Lt Gen Thomas Bergeson, DCDR USFK Lt Gen Won In-Choul, CDR, ROK AF Ops Command Wx: 36/22 Sunny Chance of Precipitation 10% Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress Press Photo Spray: Top
13:45 - 14:00	Transfer to Helicopters
14:00 - 14:30 *	Depart Osan Air Base en route to Yongsan USAG (Flight Time 0+30/No Time Change) CH-47
14:30 - 14:45	Arrive Yongsan USAG Greeted by: - Lt Gen Thomas Bergeson, DCDR USFK *Sign visitor log Press Photo Spray: Top
14:45 - 14:50	Motorcade to USFK Headquarters Principal, CDA Knapper
14:50 - 15:30	Meeting with Leadership from US Embassy and USFK Principal, Faller, Donnelly (6) (6) CDA Knapper, Gen Brooks, Helvey (6) (6)
15:30 - 15:35	Break
15:35 - 16:00	Motorcade to the Blue House Principal, CDA Knapper
16:00 - 16:45	Meeting with National Security Advisor Kim Kwan-jin Principal, Donnelly (6) (6) (7) (7) (7) (7) (8) (8) (9) (9) (9) (9) (9) (9) (9) (9) (9) (9
16:45 - 16:50	Break
16:50 - 17:00	Motorcade to Prime Minister's Office

As of: Tuesday, April 18, 2017 12:40 18-L-1454/SECDEFCOMM/OIC/0009

Principal, CDA Knapper

DETAILED ITINERARY

17:00 - 17:30	Meeting with Acting President Hwang Principal, Faller, Donnelly, (6) (6) CDA Knapper, Gen Brooks, Helvey, (6) (6) Pool Press Translation: Consecutive
17:30 - 18:00	Motorcade to Grand Hyatt Seoul, South Korea Principal, CDA Knapper
18:00 - 18:30	Executive Time
18:30 - 19:45	Dinner Sponsored by ROK Leadership Principal, Faller, Donnelly, [6] [6] CDA Knapper, Gen Brooks, Helvey
19:45 - 20:00	(T) Press Gathering
20:00 - 08:00	RON Seoul, South Korea

DETAILED ITINERARY

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08:00 - 08:20	Staff Sync Wx: 41/25 Mostly Sunny Chance of Precipitation 10% Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress
08:20 - 09:00	Meeting with the Minister of Foreign Affairs Principal, Donnelly (6) (6) CDA Knapper, Gen Brooks, Helvey (6) (6) Press Photo Spray: Top Translation: Consecutive
09:00 - 09:20	Motorcade to Ministry of National Defense Principal, CDA Knapper
09:20 - 09:35	Honor Guard Ceremony
	Press Photo Spray: Top
09:35 - 10:35	Meeting with MinDef Han Min-Koo Principal, Faller, Donnelly (19) (2) CDA Knapper, Gen Brooks, Helvey *Opening Remarks then closed meeting Press Photo Spray: Top Translation: Consecutive
10:35 - 10:50	Motorcade to Seoul National Cemetery Principal, CDA Knapper
10:50 - 11:05	Wreath Laying Ceremony *MinDef will be participating for the ROK side. Press Photo Spray: Top
11:05 - 11:20	Motorcade to Yongsan USAG Principal, CDA Knapper
11:20 - 11:40	Load Helicopters
11:40 - 12:20 *	Depart Yongsan USAG en route to Osan Air Base (Flight Time 0+40/No Time Change) CH-47
12:20 - 12:40	Transfer to Aircraft Press Photo Spray: Top
12:40 - 14:25 4	Depart Osan Air Base en route to Yokota, AFB (Flight Time 1+45/No Time Change) E-4B

As of: Tuesday, April 18, 2017 12:40
18-L-1454/SECDEFCOMM/OIC/0011

DETAILED ITINERARY

14:25 - 14:40	Arrive Yokota, AFB Advance: [6] [6] Greeted by: - LT Gen Jerry Martinez, CDR USFJ - Maj Gen Charles Chiarotti, DCDR USFJ [6] [6]
	Wx: 55/36 Sunny Chance of Precipitation 0% Press Photo Spray: Top
14:40 - 14:55	Transfer to Helicopters
14:55 - 15:25 *	Depart Yokota AFB en route to Hardy Barracks (Flight Time 0+30/No Time Change) H-60
15:25 - 15:40	Arrive Hardy Barracks Greeted by: TBD
15:40 - 16:10	Motorcade to Imperial Hotel, Tokyo Japan Principal, Lt Gen Martinez
16:10 - 17:00	Meeting with Leadership from US Embassy and USFJ Principal, Faller, Donnelly, (b) (6)
17:00 - 17:10	Break
17:10 - 17:30	Motorcade to Prime Minister's Office Principal, CDA Hyland
17:30 - 18:20	Meeting with Prime Minister Abe Principal, Faller, Donnelly (b) (6) Press Photo Spray: Top Translation: Consecutive
18:20 - 18:25	Walk to CCS Office
18:25 - 18:40	Meeting with CCS Suga Principal, Faller, Donnelly (6) (6) . CDA Hyland, Li Gen Martinez, Helvey, (b) (6) Translation: Consecutive
18:40 - 19:00	Motorcade to Foreign Ministers Office Principal, CDA Hyland
19:00 - 19:30	Meeting with Forcign Minister Kishida Principal, Faller, Donnelly, (5) (6) CDA Hyland, Lt Gen Martinez, Helvey. (5) (6) Press Photo Spray: Top Translation: Consecutive

DETAILED ITINERARY

19:30 - 19:50	Motorcade to the Imperial Hotel Tokyo, Japan Principal. CDA Hyland
19:50 - 20:50	Dinner Sponsored by ROK Leadership Principal, Faller, Donnelly, (1) (6) CDA Hyland, Lt Gen Martinez, Helvey * Dinner hosted by Minister of Defense Inada
20:50 - 08:00	RON Tokyo, Japan

DETAILED ITINERARY

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08:00 - 08:30	Staff Sync Wx: 56/40 Sunny Chance of Precipitation 0% Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress
08:30 - 09:00	Motorcade to Ministry of Defense Building Principal, Lt Gen Martinez
09:00 - 09:20	Honor Guard Ceremony Press Photo Spray: Top
09:20 - 10:20	Meeting with Minister of Defense Inada Principal, Faller, Donnelly 6 (6) (6) (7) (7) (7) (8) Press Photo Spray: Top Translation: Consecutive
10:20 - 10:45	Break and Prep for Press Conference Principal, Faller, Donnelly (6) (6) (6) (6) (7) (8) (6) (7) (7) (8) (6) (7) (7) (7) (8) (7) (8) (7) (8) (8) (8) (9) (9) (9) (9) (9) (9) (9) (9) (9) (9
10:45 - 11:30	Press Conference Open Press Translation: Simultaneous
11:30 - 11:55	Motorcade to Hardy Barracks Principal, CDA Hyland
11:55 - 12:15	Load Helicopters
12:15 - 12:45	Depart Hardy Barracks en route to Yokota, AFB (Flight Time 0+30/No Time Change) H-60
12:45 - 13:05	Transfer to Aircraft Press Photo Spray: Top
13:05 - 13:10 4	Depart Yokota, AFB en route to Joint Base Andrews (Flight Time 12+45/Time Change -14) E-4B Meals: Lunch, Dinner, Breakfast (T) Press Gaggle
13:10 - 13:30	Arrive Joint Base Andrews Wx: 39/26 Sunny Chance of Precipitation 0%
13:30 - 13:55	Motorcade to Residence Principal

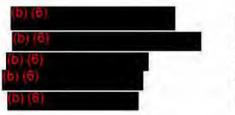
As of: Tuesday, April 18, 2017 12:40
18-L-1454/SECDEFCOMM/OIC/0014

DELEGATION ROSTER (36)

WEDNESDAY - SATURDAY

Personal Staff (6)		
Principal	Principal	
RADM Craig Faller	Senior Military Assistant	
Ms. Sally Donnelly	Deputy Chief of Staff, Office of the Secretary of Defense	
(b) (6)	Junior Military Assistant	
(b) (6)	Strategic Communications	
(b) (6)	Personal Security Advisor	
Guest (1)		
(b) (6)	NSC Senior Director for Asia	
Support (11)		
(b) (6)	Director of Travel	
(b) (6)	Director of Personal Security	
(b) (6)	Trip Coordinator	
(b) (6)	Director of Communications	
(b) (6)	Deputy Director of Communications	
(b) (6)	Personal Security Officer	
(b) (d)	OSD Communications Technician	
(b) (6)	OSD Communications Technician	
(b) (6)	Flight Surgeon	
(b) (b)	Advance Officer - Japan	[1.1]
(b) (6)	Advance Officer - Korea	[1.]
OSD Policy (6)		
Mr. David Helvey	PDO ASD APSA	
(6) (6)	Military Assistant to Director APSA	
(b) (6)	Korea Country Director	
(b) (b)	Korea Country Director	
(b) (6)	Japan Country Director	
(b) (6)	Director for Japan	
PA (2)		
(b) (6)	Official Photographer	
(b) (6)	Press Wrangler	
Press (10)		
(b) (6)	Press	

Press



Press

Press

Press

Press

Press

Notes

1. Not traveling with delegation

Read Privacy Act Statement, Penalty Statement, and instructions on back before completing form. Use typewriter, ink, or ball point pen. PRESS HARD. DO NOT use pencil. If more specia needed, continue in remarks. TRAVEL VOUCHER OR SUBVOUCHER SPLIT DISBURSEMENT: The Paying Office will pay directly to the Government Travel Charge Card (GTCC) contrador the portion of your reimpursement, representing travel charges for transportation, lodging, and reture to air flyor are a ownion employer, unless you seed a different amount. Military personnel are required to congrue a psyment that equals the total of their outstanding government travel and before the GTCC contractor. NOTE: A split disbursament is only necessary where a GTCC is used while on official prevail for the GOVERNMENT. I. PAYMENT X Electronic Fund Transfer (EFT) X Pay the following amount of this reimbutsement directly to the Government Travel Charge Card contractor Payment by Check 1. GRADE Z. NAME (Last. First, Mickele Initial) (Print or type) 4, 55N S. TYPE OF PAYMENT (X as applicable) SES X TOY DONNELLY, SALLY Member/Employee 4. ADDRESS. a NUMBER AND STREET to CO a ZIP CODE Other DLA E MAIL ADDRESS 10 FOR D.O. USE ONLY 7. DAYTIME TELEPHON AREA CODE PREVIOUS GOVERNMENT PAYMENTS * DO VOUCHER NUMBER DSTB7A131 B. SUBVOUCHER NUMBER 11. ORGANIZATION AND STATION SECDEF, PENTAGON, WASHINGTON DC 13 DEPENDENTS' ADDRESS ON RECEIPT OF ORDERS (Include 20 Cook) C PAID BY 12. DEPENDENT(S) (X and complete as applicable) ACCOMPANIED UNACCOMPANIED B RELATIONSHIP C DATE OF BIRTH a NAME /Last First Middle Initial) TE HAVE HOUSEHOLD GOODS BEEN SHIPPED? # COMPUTATIONS YES NO (Expuin at Remarks) 16. ITINERARY LODGING MEANS! REASON b PLACE (Home, Office, Base, Activity, City and Slate City and Country, etc.) * DATE 2017 2/14 DEP RESIDENCE 2/14 ARR AT 23 ANDREWS AFB, MD 2/14 DEP GP 2/14 ARR TD BRUSSELS, BELGIUM 1,043.95 DEP GP 2/16 ARR TD 2/16 MUNICH, GERMANY 422.25 DEP GP 2/18 ARR TD 2/18 ABU DHABI, UAE 675.21 DEP 2/20 2/21 ARR AT ANDREWS AFB, MD PA . SUMMARY OF PAYMENT 2/21 ARH 23 (1) Par Diem 2/21 MC. RESIDENCE DEP (2) Actual Expense Allowence ARR (3) Mildage PASSENGER (4) Department Trevel 18 POC TRAVEL (X OW) X OWNOPERATE 17. DURATION OF TRAVEL 16. REIMBURBABLE EXPENSES (5) DUA 12 HOURS OR LESS C AMOUNT (6) Remoursable Expenses M DATE IN NATURE OF EXPENSE E ALLOWED (T) Total FOREIGN CURRENCY CONV 2/15 30.16 MORE THAN 12 HOURS BUT 24 HOURS OR LESS 2/23 CITI BANK EXPEDITE FEE 20.00 (8) Lase Advance (9) Amount Owed MORE THAN 24 HOURS 19. GOVERNMENT/DEDUCTIBLE MEALS S NO OF MEALS B NO OF MEALS a DATE D DATE 20.4. CLAIMANT SIGNATURE 20170308 3/8 21.4 APPROVING OFFICIAL'S PRINTED HAME 23. COLLECTION DATA 2E. AMOUNT PAID AUTHORIZATION POSTED BY 27. RECEIVED (Payer Signature and Date or Check No.) 24. COMPUTED BY 25. AUDITED BY Exception to SF 1012 approved PREVIOUS EDITION IS OBSOLETE DD FORM 1351-2, MAY 2011

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PRIVACY ACT STATEMENT						
(5 U.S.C. 562a) AUTHORITY: 5 U.S.C. \$55701, 5702, and E.O. 9397.						
PRINCIPAL PURPOSE(S): Used for reviewing, approving, and accounting for official travel. SSN is used to maintain a numerical identification system for individual travelers.						
ROUTINE USE(S): None.						
DISCLOSURE: Voluntary; however, failure to provide the requested information may delay or preclude timely authorization of travel request.						
16. REMARKS (Continued) (Use this space for special requirements, leeve, excess baggage, accommodations, registration fees, etc.)						

DD FORM 1610 (BACK), MAY 2003



OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the

Secretary and Deputy Secretary of Defense

REFERENCE: Donnelly, Sally

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 2/14/17 to 2/21/17

(b) (6)

NCOIC, SECDEF Travel Operations Office of the Secretary of Defense





Bayerstrasse 41 80335 Muenchen Germany

Tel +49 (0)89 2422 0 Fax +49 (0)89 2422 1111 E-Mail info@lemeridienmunich.com www.lemenidien.com

Mrs. Sally Donnelly United States of America

Copy of Invoice

Le Méridien Muenchen, 07.03.2017

Invoice No. :

1057023/0

Account AR No .:

16.02.17

Arrival: Departure:

18.02.17

Reference No.: Room No.:

Page:

6626

Date	Description/Text	Debit EUR	Credit EUR
16.02.17	Accommodation 7%	192.00	
16.02.17	Le Potager Breakfast Food 19%	17.00	
17.02.17	Room Service Breakfast 19%	42.00	
17.02.17	Accommodation 7%	192.00	
17.02.17	Le Potager Breakfast Food 19%	17.00	
17.02.17	Le Bar 19% (b) (6)	27.00	
18.02.17	(b) (6)		487.00
	Not Amount MAT Amount Come Amount	3122323	

	Net Amount	VAT Amount	Gross Amount	Total	487.00	487.00
VAT 19%	82.35	15.65	98.00	Balance	0.00 EUR	
VAT 7% VAT 0%	358.88	25.12		Gratuity		
Paidouts	5.00	0.00		TOTAL		
Non Hotel Supp	0.00		0.00			
Deposit 19%	0.00	0.00	0.00			
Deposit 7%	0.00	0.00	0.00			
Deposit 0%	0.00	0.00	0.00			

We hope you enjoyed your stay with us and that we will have the pleasure of welcoming you again at Le Méridien Muenchen in the near future.

Please debit the above mentioned amount to my credit card.

A573050

Merchant ID:

9500509708 Credit Card No.:

Amount:

487.00 EUR

Transaction ID:

76376334 Expiry Date:

Swiped

Approval Code: Approval Amount:

487

Capture Method:

Cardholder Signature

MHP Hotel an der især hir 1 CmbH. Amsgericht München HRB 225243, Geschändighner; Dr. Jong Freihes, Raff Seitle Bankverbindung: Deutsche Bens München, Kto -Nr. 020 35 52 00, BLZ 700 700 10, BIC: DEUTDEMMXXXX, IBAN DE68 7007 0010 0020 3552 00 USt «D.Nr.: DE273 758 320 Le Mändlen München is ledaed and operated by NiHP Hotel an der Isa/ Nr.1 GmbH under a Toense issued by Stanwood EAME License and Services Company BVBA

The Hotel.

BRUSSELS

Mr Sally Donneley Unknown Coutry

Room No Arrival Departure Cashier 14-FEB-17 16-FEB-17 15

invoice Date : 16-FEB-Folio Number : 189770

: 16-FEB-17 17:51

COPY OF INVOICE

Page 1 of 1

Date	Description				Debit	Credit
					EUR	EUR
14/02/17	Bar Dinner Food	1	17	05 Salty Donneley	29.00	
14/02/17	Bar Dinner Beve	erage	17	05 Sally Donneley	40.00	
14/02/17	Accommodation		17	05 Sally Donneley	450.00	
14/02/17	City Tax		17	05 Sally Donneley	4.24	
15/02/17	Accommodation	1	17	05 Sally Donneley	450.00	
15/02/17	City Tax		17	05 Salty Donneley	4.24	
16/02/17	(p) (g)			05 Sally Donneley		977.48
			04	20		
				Total	977.48	977.48
VAT Detail	WAT	het	Gross	Balance	0.00	
TVATS	81.42	\$67.06	909.46	Tax Free	0.00	
TVA 21%	E.34	33.04	40.00	Total excl. VAT	0.00	
TNA 12%	3.11	21.25	29.00	TOTAL BACK, TAI	916.01	
Total VAT	81.47					

I agree that my liability for this invoice is not waived and agree to be held personally liable in the event that the indicated person, association or company falls to pay for any part or the amount of these charges. This invoice also serves as receipt of payment for services rendered.

Merchani ID Fransaction ID

24084226

Approval Code Approval Amount A54 977 48

Exchange Rate Currency Amount:

www.thehotel.be
Boulevard de Waterloo 38 - 1000 Bruxelles/Brussel - Belgium
Tr +32 2 504 11 11 Er invoice@TheHotel.be

Siège Social/Maatschappekike zetel: SPRL Elba Leasehold BVBA - Boulevard de Watertoo 38 - 1000 Bruxelles/Brussel - Belgium TVA/BTW: BE 0889 633 520 - RPM/RPR Brussels - KBC Bank - IBAN: BE91731017314976 - BIC: KREDBEBB

Terms & Conditions on www.thehotel.be

Ms. Sally Donnelly United States

Arrival Date.

: 18/02/17

Departure Date.

: 20/02/17

Room No.

: 3407

Invoice No.

146888

Confirmation No. : 5625347

INFORMATION INVOICE

Page No. : 1 of 1

Adults / Child.

: 1 / 0

Cashler.

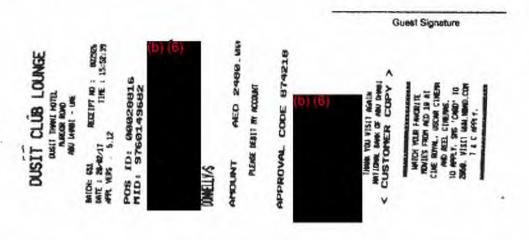
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Privilage Card.

Oste	Description	Reference		Debit AED	Credit AED
18/02/17	Accommodation Charge			1,240.00	
19/02/17	Accommodation Charge			1,240.00	
20/02/17	(b) (6)				2,480.00
		Total		2,480.00	2,480.0
		Balanc	AED	0.00	

I hereby suthorize Dusit Thani Abu Dhabi to charge any outstanding expenses after my departure from the hotel to my credit card on file and/or agree that the liability for my bill is not waived and I am personally liable in the event that the indicated person, company or association fails to pay part or full amount of these relating to my stay.

10% Service Charge, 5% Tourism Fee & 4% Municipality Fee is included in above amount



Dusit Thani Abu Dhabi, Sultan Bin Zayed The First Street (Al Muroor Road), PO Box 52799, Abu Dhabi, United Arab Emirates Tel: +971 (2) 698 8888, Fax: +971 (2) 696 8699, Email: info.abudhabi@dusit.com

DETAILED ITINERARY

TUESDAY - TUESDAY

Tuesday

05:40 - 06:10 Motorcade to Joint Base Andrews (JBA)

Principal

Wx: 49/35 Partly Cloudy

06:10 - 06:25 Arrive Aircraft

06:25 - 19:15 Depart Joint Base Andrews (JBA) en route to Brussels, Belgium

★ (Flight Time 6+50/Time Change +6)

E-4B

Meals: Breakfast, Lunch, Dinner

(T) Press Gaggle

Wx: 52/35 Sunny 10% Chance of Precipitation

Civilian: Casual Military: Casual

19:15 - 19:30 Arrive Brussels, Belgium

Advanced by:

(b) (6) (b) (6)

Greeted by:

- Mr. Lee Litzenberger, Chargé d'Affairs, ad interim (CDA)

- Mr. James Hursch, Acting SECDEFREPEUR/USNATO DEFAD

Senior Military Advisor to SECDEFREPEUR and

USNATO DEFAD

Press Photo Spray: Top

19:30 - 20:00 Motorcade to The Hotel

Litzenberger, Principal

20:00 - 20:10 Arrive The Hotel

Greeted by:

General Manager

Diplomatic Relations Manager

20:10 - 08:55 RON Brussels, Belgium

DETAILED ITINERARY

Wed	nesday

08:55 - 09:25 Day Sync

Wx: 47/30 Mostly Sunny 10% Chance of Precipitation

Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

09:25 - 09:35 Depart The Hotel

09:35 - 10:05 Motorcade to NATO

Principal, Faller

Arrive NATO & Photo with US NATO Mission Marines 10:05 - 10:15

F Wing Entrance

Greeted by:

- Mr. Lee Litzenberger, Chargé d'Affairs, ad interim (CDA)

Mr. James Hursch, Acting SECDEFREPEUR/USNATO DEFAD

VADM John Christenson, US MILREP to NATO Military Committee

Photo: 2x O6s/2xO5s / 21 Marines

Official Stills

US Team Meeting 10:15 - 11:00

Room 12

Principal, Donnelly, Faller (b) (6) (b) (6) Handelman, Ellehuus (b) (6) (b) (6) Attended by:

Mr. Lee Litzenberger, Chargé d'Affairs, ad interim (CDA)

- VADM John Christenson, US MILREP to NATO Military Committee

Mr. James Hursch, Acting SECDEFREPEUR/USNATO DEFAD

- Gen Curtis "Mike" Scaparrotti, Commander, U.S. European Command

Mr. Gerald R. Hust, Director, Defense Policy and Plans, USNATO

- Mr. Steven R. Mirr, Director, Defense Operations Directorate, USNATO

Mr. Tamir Waser, USNATO Political Advisor

Acting Deputy Military Representative

Official Stills

11:00 - 11:15 Bilat Prep

Room 12

Principal, Donnelly, Faller, (b) (6) Handelman, Ellehuus, (b) (6)

*Protocol Room Change (5 min)

Bilat Italian MoD Roberta Pinotti (P+6+NT) 11:15 - 11:45

Room 12

Principal, Donnelly, Faller, (1) (6) Handelman, Ellehaus, (1) (6)

Press Photo Spray: Top Translation: Simultaneous

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DETAILED ITINERARY

11:45 - 12:00	Break & Bilat Prep Room 12 Principal, Donnelly, Faller (5) (6) Handelman, Ellehuus (6) (6)
12:00 - 12:45	Working Lunch with UK SecState for Defense Michael Fallon (P+6+NT) Room 13 Principal, Donnelly, Faller, (D) (6)
12:45 - 12:55	Break & Prep Room 12 Principal, Donnelly, Faller (6) (6) Handelman, Ellehuus, (b) (6)
12:55 - 13:00	Press Topper with NATO SYG Jens Stoltenberg Breeze Way - Entrance to NATO - Remarks by SYG and SD - 1 min each - Separate Podiums Press Photo Spray: Topper
13:00 - 13:30	Signals Check with NATO SYG Jens Stoltenberg Exec Meeting Room (EMR) (P+6; 2-3 Back Bench) Principal, Litzenberger, Donnelly, Faller, Handelman, Ellehuus, (b) (6) Official Stills
13:30 - 15:30	Session 1, Strategic Overview Room 1 Principal, Litzenberger, Donnelly, Faller, Handelman, (b) (6) Listening Room (Room 18) Intervention: 1st Speaker after NATO Officials Press Photo Spray: Top Translation: Simultaneous
15:30 - 15:35	Family Photo Open Press
15:35 - 15:45	Break & Bilat Prep Room 12 Principal. Donnelly, Faller (6) Handelman, Ellehuus (6) (6)

DETAILED ITINERARY

15:45 - 16:15 Bilat with French MoD Jean-Yves Le Drian (P+6+NT)

Room 12

Principal, Donnelly, Faller. (6) (6) Handelman, Ellehuus. (6)
Attended by:

- Mr. Jean-Yves Le Drian, Minister of Defense
- Mr. Luis Vassy, Diplomatic advisor to Minister of Defense
- HE Helene Duchene, Permanent Representative of France to NATO
- Vice-amiral d'escadre Charles-Edouard de Coriolis, French Military Representative to NATO
- Mr. Errera, Head of International Relations and Strategy Directorate, Ministry of Defense
- Vice-amiral d'escadre Jean CASABIANCA, Chief of Military Cabinet

Advisor to Minister of Defense
Advisor to Minister of Defense

Press Photo Spray: Top

16:15 - 18:45 Session 2, The South

Room 1

Principal, Litzenberger, Donnelly, Faller, Handelman, [6] (6) Ellehuus, [6] (6) Listening Room (Room 18)

- Within the first 3 Ministers to speak, after NATO Officials

18:45 - 19:00 Staff Sync

Room 12

Principal

19:00 - 19:30 Bilat with Turkish DefMin Fikri Isik (P+6+NT)

Room 12

Principal, Donnelly, Faller, (b) (6) Handelman, Ellehaus, (b) (6)

Press Photo Spray: Top

19:30 - 19:40 Enhanced Forward Presence (EFP) Photo & Walk to Dinner Family Photo Stands

CAN - Hon, Harjit Sajjan, Minister of Defence

GER - Dr. Ursula von der Leyen, Minister of Defence

GBR - Secretary of State for Defense Michael Fallon

USA - HON Jim Mattis, Secretary of Defense

EST - Mr. Margus Tsahkna, Minister of Defence

LTV - Mr. Raimonds Bergmanis, Minister of Defence

LIT - Mr. Raimundas Karoblis, Minister of National Defence

POL - Mr. Antoni Macierewicz, Minister of National Defence

Press Photo Spray

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DETAILED ITINERARY

19:40 - 22:00 Session 3, Working Dinner of NATO Ministers of Defense, TransAtlantic Bond NATO Restaurant

Litzenberger, Handelman

Listening (Room Salon des Ambassadeurs):

Intervention: Within the first 3 Ministers to speak, after NATO Officials

(Dinner starts at 1930); NOTE: coordination made with SYG's office to delay start

slightly)

Closed Press

Translation: Simultaneous

22:00 - 22:10 Depart NATO

Depart Cafeteria Exit NATO HQ

22:10 - 22:40 Motorcade to The Hotel

Principal

22:40 - 07:25 RON Brussels, Belgium

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DETAILED ITINERARY

T	h	u	r	S	d	a	v
-	••	_	•	••	-	•••	

07:25 - 07:55 Day Sync

Wx: 56/39 Mostly Sunny 10% Chance of Precipitation

Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

07:55 - 08:05 Depart The Hotel

08:05 - 08:35 Motorcade to NATO

Principal, Faller

08:35 - 08:45 Arrive NATO

Arrive front entrance NATO HO

Greeted by:

- Mr. Lee Litzenberger, Chargé d'Affairs, ad interim (CDA)

- Mr. James Hursch, Acting SECDEFREPEUR/USNATO DEFAD

VADM John Christenson, US MILREP to NATO Military Committee

08:45 - 11:00 Session 4, Deterrence & Defense

Room 1

Principal, Litzenberger, Donnelly, Faller, Handelman, (b) (6) Ellehaus, (b) (6)

Listening Room (Room 18)

Intervention: 1st Speaker after NATO Officials

Press Photo Spray: Top Translation: Simultaneous

11:00 - 11:45 Signals Check with Gen Votel

Principal, Donnelly, Faller, (6) (6) Handelman, (6) (6)

Press Photo Spray: Top

11:45 - 12:45 Session 5, NATO-Georgia Commission (NGC) at the level of Defense Ministers

Room 1

Principal, Litzenberger, Donnelly, Faller, Handelman, (b) (6)

Listening Room (Room 18): Cooper (6) (6)

Intervention: Within the first 3 Ministers to speak, after NATO Officials

Translation: Simultaneous

12:45 - 13:30 Lunch/Executive Time/Press Prep

Room 12

Principal, Donnelly, Faller, (6) (6) Handelman

Photo Spray Top; Official Stills Only

13:30 - 13:45 Press Conference

Luns Press Theatre

Sequence of Events:

- Remarks (2-3 min)

- (T) 2 Q&A

Presser

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DETAILED ITINERARY

13:45 - 14:30	Room 12 Principal, Donnelly, Faller (b) (6) Handelman, (b) (6)
14:30 - 16:20	C-ISIS Meeting (2 at Table, 9 Back Bench) Room 16 (Room 14 listening room) Sequence of Events: I. Welcoming/Introductory Remarks (SYG Stoltenberg, Secretary Mattis) (10 min) - Press TBD, after opening remarks closed press II. C-ISIS Campaign Operations Update (USCENTCOM/CJTF) (10 min briefing, 35 min discussion) III. Next Steps for the C-ISIS Coalition (USCENTCOM) (10 min briefing, 35 min discussion) IV. Arrangements for the next C-ISIS Defense Ministerial and Conclusion (Secretary Mattis, discussion if needed) (10 min)
16:20 - 16:35	Bilat Prep
16:35 - 17:25	Bilat with Australian MoD Marise Payne Principal, Donnelly, Faller, (b) (6) Handelman, (b) (6) Press Photo Spray: Top
17:25 - 17:35	Depart NATO Depart front entrance NATO HQ
17:35 - 17:45	Motorcade to Airport Principal, Faller
17:45 - 18:00	Arrive Aircraft
18:00 - 19:00 ♣	Depart Brussels, Belgium en route to Munich, Germany (Flight Time 1+00/No Time Change) E-4B Meals: Snack served (T) C-ISIS Press Gaggle Wx: 52/32 Sunny 10% Chance of Precipitation
19:00 - 19:15	Arrive Munich, Germany Advanced by: (b) (6) Greeted by: TBD
19:15 - 19:45	Motorcade to the Le Meridien Hotel Principal, Faller
19:45 - 19:55	Arrive Le Meridien Hotel Greeted by: TBD
19:55 - 20:05	Staff Sync Principal
20:05 - 09:40	RON Munich, Germany

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DETAILED ITINERARY

Friday	
09:40 - 10:10	Day Sync Wx: 52/34 Mostly Sunny 10% Chance of Precipitation
10:10 - 10:25	Bilat Prep
10:25 - 11:05	Bilat with Israeli MoD Avigdor Lieberman Le Meridien Hotel - Room TBD Principal, Donnelly, Faller, 10 (6) Handelman, Ellehuus Attended by: TBD Press Photo Spray: Top
11:05 - 11:20	Bilat Prep
11:20 - 12:00	Bilat with Norwegian MoD Ine Eriksen Soreide Le Meridien Hotel - Room TBD Principal, Donnelly, Faller (b) (6) Handelman, Ellehuus Attended by: TBD Press Photo Spray: Top
12:00 - 12:20	Lunch & Prep
12:20 - 12:30	Motorcade to Munich Security Conference Hotel Bayerischer Hof Principal, Faller
12:30 - 13:10	Bilat with President Masoud Barzani Hotel Bayerischer Hof: Room 225 Principal. Donnelly. Faller. (b) (6) Attended by: TBD Press Photo Spray: Top
13:10 - 13:40	Executive Time
13:40 - 13:55	Meeting with Secretary Cohen Hotel Bayerischer Hof: Room 225
13:55 - 14:00	Break
14:00 - 14:30	Meeting with Mr. Gates

Room TBD

14:30 - 14:35

Press Photo Spray: Top

Welcome Remarks by the Conference Chairman

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DETAILED ITINERARY

14:35 - 15:00	Opening Statements Moderated by: TBD Sequence of Events: - Opening Statements (GER/US) - No Q&A
	Open Press
15:00 - 15:30	Executive Time
15:30 - 15:45	Private Meeting with Secretary John Kelly Hotel Bayerischer Hof: Room 225 Principal
15:45 - 16:15	Meeting with Secretary John Kelly Hotel Bayerischer Hof: Room 225 Principal, Donnelly, Faller, (b) (6)
16:15 - 16:30	Break & Walk with Secretary Kelly to CODEL Meeting

DETAILED ITINERARY

16:30 - 17:30 CODEL McCain Briefing (P+2)

Bayerischer Hof Hotel, Dachgarten Room

Principal, Donnelly. Faller

Attended by:

Members of Congress

- Senator John McCain (R- AZ)
- Senator Sheldon Whitehouse (D-RI)
- Senator Bob Corker (R-TN)
- Senator Lindsey Graham (R-SC)
- Senator Marco Rubio (R-FL)
- Senator Dan Sullivan (R-AK)
- Senator Benjamin Sasse (R-NE)
- Senator David Perdue (R-GA)
- Senator Amy Klobuchar (D-MN)
- Senator Chris Murphy (D-CT)
- Senator Mark Warner (D-VA)
- Senator Jeanne Shaheen (D-CT)
- Senator Gary Peters (D-MI)

Participants

- Gov. John Kasich, Governor of Ohio
- Sen. Joe Lieberman, former U.S. Senator
- Sen. Kelly Ayotte, Former U.S. Senator from New Hampshire
- Professor of Strategic Studies at Johns Hopkins University
- Mr. Bill Burns, Former Deputy Secretary of State
- Former Homeland Security Advisor to President George Bush

Research Fellow, The Hoover Institution

(b) (6) Principle, Maverick

- Ms. Evelyn Farkas, former Deputy Assistant Secretary of Defense for Russian/Ukraine/Eurasia
- Mr. Kurt Volker, former Permanent Representative to NATO

Center for a New American Security- President

- Ms. Karen Donfried, President, German Marshall Fund
- Ambassador Douglas Lute, former Ambassador to NATO
- Ms. Victoria Nuland, Former Assistant Secretary of State for European and Eurasian Affairs

Brookings Institute, Project on International Order and Strategy

(b) (6) Executive Vice President of the Atlantic Group

President of the Wilson Center

Sequence of Events:

- Introductory Remarks (5 min): Senator McCain
- Secretary Mattis Remarks (Perspective on NATO, our transatlantic relationship with Europe, and the common threats faced but not limited to Islamic terrorism/ISIS and Russian aggression)
- Gen Scaparotti Remarks

Press Photo Spray: Top

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DETAILED ITINERARY

17:30 - 17:40 Motorcade to the Le Meridien hotel Principal, Faller

17:40 - 18:00 Break & Prep

18:00 - 18:15 (T) Press Engagement

18:15 - 18:30 Staff Sync Principal

18:30 - 07:10 RON Munich, Germany

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18-L-1454/SECDEFCOMM/OIC/0034

DETAILED ITINERARY

Saturday

07:10 - 07:20 Depart Hotel

Wx: 43/27 Mostly Sunny 10% Chance of Precipitation

Civilian: Casual Military: Casual

07:20 - 07:50 Motorcade to Airport

Principal, Faller

07:50 - 08:05 Arrive Airport

08:05 - 16:45 Depart Munich en route Abu Dhabi, UAE

♣ (Flight Time 5+40/Time Change +3)

E-4B

Meals: Breakfast, Lunch

* Change into Business Suite / Uniform before landing.

(T) Gaggle

Wx: 53/37 Showers 50% Chance of Precipitation

16:45 - 17:00 Arrive Al Dhafra Air Base

Advanced by:



Greeted by:

- Amb Barbara Leaf

- TBD

- TBD

- TBD

Wx: 78/65 Partly Cloudy 8% Chance of Precipitation

Press Photo Spray

17:00 - 18:00 Motorcade to TBD

Principal, Leaf

18:00 - 19:00 BILAT with Crown Prince MbZ & MoD Bawardi

Principal, Leaf, Faller, Donnelly, Handelman

Press Photo Spray: Top

19:00 - 19:30 Motorcade to Dusit Thani Hotel

19:30 - 20:00 Evening Sync for AOR Visit

20:00 - 08:30 RON Abu Dhabi, UAE

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DETAILED ITINERARY

Sunday

08:30 - 08:40 Depart Hotel

Note:

- NATO SG links-up with Principal at hotel. SG arrives at 0700 on commercial flight.

Wx: 76/64 Mostly Sunny Civilian: Business Suit

Military: OCP / MCU / NWU / ABU

08:40 - 09:40 Motorcade to Al Dhafra Airbase

Principal, Stoltenberg

09:40 - 09:55 Arrive Aircraft

09:55 - 13:25 Depart Al Dhafra en route Afghanistan

★ (Flight Time 3+00/Time Change +30)

C-17

Meals: Lunch

13:25 - 13:40 Arrive Kabul (HKIA) & Transload Aircraft

Advanced by: (6)

Greeted by:

- TBD

- TBD

Wx: 50/29 Rain Showers & Snow 55% Chance of Precipitation

Press Photo Spray

13:40 - 13:45 Depart HKIA en route Kabul

♠ (Flight Time 0+05/No Time Change)

UH-60/CH-47

13:45 - 13:55 Arrive HQs Resolute Support

Greeted by:

- GEN John "Mick" Nicholson, COMRS

- AMB Ismail Aramaz, NATO SCR

Press Photo Spray

13:55 - 14:10 Office Call with GEN Nicholson

Principal, Stoltenberg

Attendees:

- GEN Nicholson
- AMB Aramaz
- AMB Hugo Lorens, Special Charge d' Affaires

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DETAILED ITINERARY

14:10 - 15:00 Signals Check with US/Coalition Leaders

Principal, Stoltenberg, Faller, Larsen, Litzenberger, [6] [6] Eide, Schrepel, Donnelly,

(b) (6) Royal.(b) (6)

Attendees:

- GEN Nicholson
- AMB Aramaz
- AMB Lorens
- LTG Rosario Castellano, DCOM RS
- LTG Jurgen Weigt, COS RS
- MG Christopher Haas, DCOS OPS
- MG Robert Walters, DCOS INT
- MG Richard Kaiser, DCOS SA/CSTC-A
- MG Pietro Tornabene, DCOS SPT
- Maj Gen Jeffrey Taliaferro, NAC-A/9AETF-A
- MG Willard Burleson, DA MoD
- Maj Gen Martin Smith, DA Mol
- Mai Gen Scot Howell, NSOCC-A
- BG Ali Ucari, DA GS
- SES-2 Thomas Schoenbeck, DA ONSC
- BG Charles Cleveland, DCOS COMM

RS/USFOR-A CSEL Strategic Advisor to COMRS

CJ5

- CAG
- LEGAD
- COMRS XO

Press Photo Spray: Top

15:00 - 15:10 Break

15:10 - 16:10 Ministerial with MoD, MoI, NDS

HQs RS

Principal, Stoltenberg, Faller, Larsen, Litzenberger. [6] [6] Eide, Donnelly, [6] [6]

(b) (6) Royal, (b) (6)

Attendees:

- GEN Nicholson
- MG Burleson, DA MoD
- Maj Gen Smith, DA Mol

RS/USFOR-A CSEL b) (6)

- CAG
- COMRS XO
- Minister Abdullah Habibi
- Mol Mr Taj Mohammad Jahid
- NDS Director Mr Mohammad Masoom Stanekzai

Press Photo Spray: Top Translation: Consecutive

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DETAILED ITINERARY

Break & Motorcade to Presidential Palace 16:10 - 16:30 Principal, Stoltenberg 16:30 - 17:30 **BILAT** with President Ghani Principal, Stoltenberg, Faller, Larsen, Litzenberger, (b) (6) . Eide, Schrepel, Donnelly, (b) (6) Royal, (b) (6) Attendees: GEN Nicholson - AMB Lorens Honor Cordon Press Photo Spray: Top Translation: None 17:30 - 17:45 Depart Palace & Motorcade to HQs RS Principal, Stoltenberg 17:45 - 18:05 Presser Opening remarks & 2 questions. NATO SG & COMRS also available to answer questions. I podium with SG and COMRS flanking Principal. 18:05 - 18:15 Troop Meet & Greet ~15 Troops in front of RS HQs 18:15 - 18:25 Load Aircraft 18:25 - 18:30 Depart HQs RS en route HKIA (Flight Time 0+05/No Time Change) UH-60/CH-47 18:30 - 18:45 Arrive HKIA & Transload Aircraft 18:45 - 21:50 Depart Kabul en route UAE (Flight Time 3+35/Time Change -30) C-17 Meals: Dinner (T) 20 min Sync for following day AOR visit. 21:50 - 22:00 Arrive Al Dhafra Airbase 22:00 - 23:00 Motorcade to Hotel Principal, Stoltenberg 23:00 - 08:00 RON Abu Dhabi

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DETAILED ITINERARY

Monday

08:00 - 08:10 Depart Hotel

Wx: 74/58 Partial Sunshine Civilian: Business Suit

Military: OCP / MCU / NWU / ABU

08:10 - 09:10 Motorcade to Al Dhafra

Principal, Faller

09:10 - 09:25 Arrive Aircraft

09:25 - 10:45 Depart Al Dhafra en route Baghdad

♣ (Flight Time 2+20/Time Change -1)

C-17

Meals: Snacks available

10:45 - 11:00 Arrive Baghdad Airport & Transload Aircraft

Advanced by (b) (6)

Greeted by:

- AMB Douglas Silliman

- LTG Stephen Townsend, CG CJTF-OIR
CSM CJTF-OIR

Wx: 68/42 Sunshine Press Photo Spray

11:00 - 11:20 Depart Baghdad Airport en route Union III

★ (Flight Time 0+20/No Time Change)

UH-60/CH-47

11:20 - 11:30 Arrive Embassy Helo Pad & Motorcade to HQs CJTF IR

Principal, Silliman

11:30 - 12:00 Office Call with LTG Townsend

Principal, Townsend, Faller, Donnelly

Note:

Sign book with LTG Townsend & (b) (6)
 prior to office call.

Official Stills

DETAILED ITINERARY

12:00 - 13:10	Signals Check with US/Coalition Leadership Principal, Faller, Donnelly, (b) (6) Handelman, (b) (6) Attendees: - Amb Silliman - LTG Townsend - Maj Gen Rupert Jones, DCOM S&S - MG Joe Martin, CJFLCC CG (6) OSC-1 - MG Scott McKean, OSC-1 - BG Edwin Deedrick, CG, CJSOTF-1 Lunch Served Press Photo Spray: Top
13:10 - 13:20	Break
13:20 - 13:35	Motorcade to Ministry of Defense Principal, Townsend
13:35 - 14:10	BILAT with MoD Al Hayali Principal, Townsend, Faller, Donnelly, Handelman, (b) (6) Press Photo Spray: Top Translation: Consecutive
14:10 - 14:30	Break & Motorcade to Palace Principal. Townsend
14:30 - 15:30	BILAT with Prime Minister Abadi Principal, Silliman, Townsend, Faller, Donnelly, Handelman, (b) (6)
	Press Photo Spray: Topper Translation: Consecutive
15:30 - 15:45	Motorcade to EHP Principal, Silliman
15:45 - 16:05	Depart Union III en route Baghdad Airport (Flight Time 0+20/No Time Change) UH-60/CH-47
16:05 - 16:15	Arrive Airport
16:15 - 16:35	Presser - Opening remarks & 2 questions. COM OIR available to answer questions.
16:35 - 16:50	Troop Meet & Greet ~15 Troops - Press filing time

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DETAILED ITINERARY

16:50 - 17:05 Load Aircraft

17:05 - 20:05 Depart Baghdad en route Abu Dhabi

↓ (Flight Time 2+00/Time Change +1)

C-17

Meals: Dinner

(T) Phone call with President Barzani

20:05 - 20:35 Arrive Al Dhafra & Transload Aircraft

20:35 - 03:35 Depart Abu Dhabi en route JBA

★ (Flight Time 16+00/Time Change -9)

E-4B

Meals: Snack served, Breakfast

(T) Presser

DETAILED ITINERARY

Tuesday

03:35 - 03:50 Arrive Joint Base Andrews

Wx: 43/27 Cloudy 25% Chance of Precipitation

03:50 - 04:20 Motorcade to Residence

Principal

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DELEGATION ROSTER (75)

TUESDAY - TUESDAY

Personal Staff (7)		
Principal	Principal	
Ms. Sally Donnelly	Senior Advisor, Office of the Secretary of Defense	
RADM Craig Faller	Senior Military Assistant	
(b) (6)	Junior Military Assistant	
(b) (b)	Strategic Communications	
(b) (6)	Personal Security Advisor	
(b) (6)	DSD Chief of Staff	[5]
Guest (12)		
H.E. Mr Jens Stoltenberg	NATO Secretary General	[6, 12, 7]
AMB Torgeir Larsen	Director, Private Office of NATO Secretary General	[6, 12, 7]
Mr. Lee Litzenberger	Chargé d'Affairs, ad interim (CDA)	111
(b) (6)	NATO Spokesperson	[6, 12, 7]
Brig Gen Gjermund Eide	Military Assistant to the NATO Secretary General	[8, 7]
	Dep Director, Private Office of the Secretary General	[6, 12, 7]
(b) (6)	Team Leader, Close Protection Unit, NATO SG	[6, 12, 7]
(b) (6)	PSO	[6, 12, 7]
AMB Barbara Leaf	US Ambassador to UAE	[11]
GEN Curtis Scaparrotti	Commander, U.S. European Command	(ii)
AMB Douglas Silliman	US Ambassador to Iraq	[1]
LTG Stephen Townsend	CG, CJTF-OIR	[1]
Support (19)		
(b) (6)	Director of Travel	
(b) (b)	Director of Travel	[4]
(b) (6)	Military Assistant & Trip Coordinator - Iraq	[10]
(b) (ō)	Military Assistant & Trip Coordinator - AOR & ME	[8]
(b) (6)	Military Assistant / Trip Coordinator - NATO & Germany	[2, 5]
(b) (6)	Director of Personal Security	
(b) (ō)	Director of Communications	
(b) (6)	Deputy Director of Communications	
(b) (6)	Flight Surgeon	[5]
(b) (6)	Flight Surgeon	[4]
(b) (6)	Personal Security Officer	
(b) (6)	Personal Security Officer	[4]
(b) (6)	OSD Communications Technician	
(b) (6)	OSD Communications Technician	
(b) (6)	Advance Officer - NATO	[1]
b) (6)	Advance Officer - Germany	[11]
(b) (0)	Advance Officer - UAE	[1]
(b) (ō)	Advance Officer - UAE	[1]

(b) (6)	Advance Officer - Afghanistan	[8, 7]
OSD Policy (21)		
Mr. Ken Handelman	A/ASD, International Security Affairs	[14]
Ms. Rachel Ellehuus	A/DASD, Europe/NATO	[5]
Ms. Laura Cooper	A/DASD, RUE	[5]
(6) (6)	Military Assistant, ISA	[14]
(b) (6)	Director, OSD NATO Policy	[5]
(b) (6)	AO, OSD NATO Policy	[2, 3]
(b) (6)	AO, OSD NATO Policy	[2, 3]
(b) (6)	Director, Coalition Affairs	[2, 3]
(b) (6)	AO, Coalition Affairs	[2, 3]
(b) (6)	AO, RUE	[2, 3]
(b) (6)	Country Director, Iraq Desk	[4]
(b) (ō)	AO, Syria Desk	[2, 3, 6, 13, 7]
(b) (ō)	AO, Germany	[4, 5]
(b) (6)	AO, Coalition Affairs	[2, 3]
(b) (6)	AO, UAE Desk	[6, 7]
(b) (6)	PDO ASD APSA	[4, 12, 7]
Mr. Jed Royal	A/DASD, Afghanistan, Pakistan, Central Asia (APC)	[4, 12, 7]
(b) (6)	Military Assistant, APSA	[4, 12, 7]
(b) (5)	AO, Afghanistan Desk	[6, 12, 7]
(b) (5)	AO, Iraq Desk	[6, 13]
(b) (6)	AO, Yemen Desk	[4, 7]
PA (3)		
(b) (6)	Desk Press Officer	
(b) (6)	Desk Press Officer	
(b) (6)	Photographer	
Press (13)		
(b) (6)	Wall Street Journal	
(b) (6)	Fox News	
(b) (6)	Thomson Reuters	
(b) (6)	LA Times	
(b) (6)	Washington Post	
(b) (6)	New York Times	
(b) (6)	AFP	
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EOD OFFICIAL LICE ONLY

Notes

- 1. Not Travelling with Delegation
- 2. Arrive Delegation Belgium
- 3. Depart Delegation Belgium
- 4. Arrive Delegation Germany
- 5. Depart Delegation Germany
- 6. Arrive Delegation UAE
- 7. Depart Delegation UAE
- 8. Arrive Delegation Afghanistan (AOR #1)
- 9. Depart Delegation Afghanistan
- 10. Arrive Delegation Baghdad (AOR #2)
- 11. Depart Delegation Baghdad
- 12. AOR #1
- 13. AOR #2
- 14. No AOR #1
- 15. No AOR #2

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PRIVACY ACT STATEMENT (5 U.S.C. 552a) AUTHORITY: 5 U.S.C. \$55701, 5702, and E.O. 9397. PRINCIPAL PURPOSE(8): Used for reviewing, approving, and accounting for official travel. SSN is used to maintain a numerical identification system for individual travelers. ROUTINE USE(S): None. DISCLOSURE: Voluntary; however, failure to provide the requested information may delay or preclude timely authorization of travel request. 16. REMARKS (Continued) (Use this space for special requirements, leave, excess beggage, accommodations, registration fees, etc.)

DD FORM 1610 (BACK), MAY 2003



OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

REFERENCE: Donnelly, Sally

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 3/29/17 to 4/1/17



NCOIC, SECDEF Travel Operations Office of the Secretary of Defense



The Westin New York Grand Central 212 E. 42nd St. New York, NY 10017 United States Tel: 212-490-8900 Fax: 212-405-4299 WESTIN'

HOTELS & RESORTS

Salty Donnelly

DC25AB - DOD-NYC-Mar2017 Att00-6/B4PNJ

Page Number Guest Number Folio ID

1053866

Arrive Date Depart Date 29-MAR-17 30-MAR-17 06:32

No. Of Guest Room Number

Club Account

Tax invoice

Tax ID:

Westin Grand Central MAR-30-2017 06:32 CLOPEZS

bate	Reference	Description	Charges/Credits (USD)
29-MAR-17	RT3524	Room Chrg Grp Government	289.00
29-MAR-17	RT3524	Room Sales Tax	25.65
29-MAR-17	RT3524	Occ Tourism Tax	2.00
29-MAR-17	RT3524	NYS Javitz Ctr Tax	1.50
29-MAR-17	RT3524	City/Local Tax	16.98
30-MAR-17	(b) (6)		-335.13

Authorized 30-MAR-17 035807

30-MAR-17 049356 334.13

Approve EMV Receipt for TC:14CC84D0E35S7AF0 TVR:0080208000 AID:A0000000031010 Application Label: CIT: VISA

> ** Total Charges ** Total Credits *** Balance

335.13 -335.13 0,00

I agreed to pay all room & incidental charges.

Continued on the next page



The Westin New York Grand Central 212 E. 42nd St New York, NY 10017 United States

Tel: 212-490-6900 Fax: 212-405-4299

Sally Donnelly

DC25AB - DOD-NYC-Mar2017 Att00-5/B4PNJ

HOTELS & RESORTS

06:32

Guest Number

Folio ID

Arrive Date Depart Date

No. Of Guest Room Number

Club Account

1053856

29-MAR-17 30-MAR-17

PACK LIGHT, STAY FIT - With the Westin Gear Lending program. New Balance (TM) workout gear is conveniently delivered to your room so you can keep moving. Experience it during your next stay. Learn more at westirucom/newba/ance

As a Stanwood Preferred Guest, you could have earned 578 Starpoints for this visit. Please provide your member number or enroll today,

Should you have any concern regarding your folio kinely e-mail 03789 AR @Westin.com and it would be our pleasure to assist.

EXPENSE SUMMARY REPORT

Currency: USD

Date	Room & Tax	Food & Blev	Telecom	Other	Total	Payment	Marine -
03-29-2017	335.13	0.00	0.00	0.00	335.13	0.00	
03-30-2017	0.00	0.00	0.00	0.00	0.00	-335.13	
	-	-	*****		-	-	
Total	335.13	0.00	0.00	0.00	335.13	-335.13	

Signature



Grosvenor House, A JW Marriott Hotel

Room No. Arrival

30-03-17 01-04-17

Departure Page No.

1 of 2

Cashler No. MRW No.

20229

XXXXX6008

Voucher No.

INVOICE

700331

Company Name

Ms Sally Donnelly

Washington 20006

United States

1747 Pennsylvania Avenue

Us Embassy

Guest Name

01 April 2017

Group Code

H6Q

VAT Number

GB830770438

Date	Description	Supplement	Reference	Debit GBP	Credit GBP
30-03-17	Room Accommodation			342.00	
30-03-17	Room Service Tray Charge			4.00	
30-03-17	Room Service Late Snack			6.25	
30-03-17	Gratuity - Room Service			1.05	
30-03-17	Room Service Service Charge			0.80	
31-03-17	Room Accommodation			342.00	
01+04-17	(b) (6)				696.10
	24.4 × 600.40 CD		Total	606.40	

Total Incl. V.A.T.	696.10	1001100	Total	696.10	696.10
Folio Amount NET V.A.T. 20%	580.39 115.71	GBP (694.25)	Balance		0.00 GBP
V.A.T. Exempt	0.00	GBP (0.00)			
V.A.T. Zero Rated	0.00	GBP (1.85)			
Paid Outs	0.00	GBP			
Disbursements 0%	0.00	GSP			

Your Rewards Points/ Miles earned for this stay will be credited to your account and will appear on your next statement.

CHECK EATH THIS COPY SIZABILE WENDER Init: 81.04/17 12:86

GH Hotel Operating Company Ltd 4d Jawry, 7th Floor, London EC2R 8DU Registered in England No: 04976608



Grosvenor House, A JW Marriott Hotel

Room No.

Arrival Departure 30-03-17 01-04-17

Page No. Cashler No.

2 of 2 20229

MRW No.

B009XXXXX

Voucher No.

INVOICE

United States

Ms Sally Donnelly

700331

Company Name

Us Embassy

Guest Name

Group Code H6Q

01 April 2017

VAT Number

GB830770438

Date	Description	Supplement	Reference	Debit GBP	Credit GBP
Local Amount	696.1	Approval Code	A046033	(b) (6)	
Exchange Rate		Approval Amount	696.10		
Transaction ID	96465967	Terminal ID		-	
Merchant ID	6479935				

GH Hotel Operating Company Ltd 11 Old Jewry, 7th Floor, London EC2R 8DU Registered in England No: 04976608

DETAILED ITINERARY

WEDNESDAY - SATURDAY

Wednesday

07:30 - 08:15 Motorcade to Andrews AFB Principal, Donnelly Wx: 66/39 Sunny Civilian: Business Suit Military: Class B / Service C / Service Khakis / Service Blue 08:15 - 08:30 Arrive & Load Aircraft Depart Andrews AFB en route LaGuardia Airport 08:30 - 09:30 (Flight Time 1+00/No Time Change) C-32 09:30 - 09:45 Arrive New York City Wx: 60/36 Partly Cloudy Motorcade to Dr. Kissinger's Office 09:45 - 10:30 Principal, Faller Greeted by: Kissinger Security Office Call w/ Jami Miscik 10:30 - 10:45 26th Floor Principal, Faller, Donnelly Official Stills 10:45 - 12:00 Meeting with Dr. Kissinger & Jami Miscik Principal, Faller, Donnelly. Off the Record - Listening Mode Motorcade to Westin Grand Central 12:00 - 12:30 Principal, Faller 12:30 - 12:45 Light Lunch/Interview Prep Day Brief Room 3501 Principal, Faller, Donnelly, 60.61 12:45 - 13:15 Interview w/ Dexter Filkins Day Brief Room 3501 Principal, Faller, Donnelly, (b) (6)

13:15 - 13:30 Break

13:30 - 14:00

Communications Room 3512
Principal, Faller, Donnelly, Ellehuus

SVTC Prep

FOR OFFICIAL USE ONLY DECLASSIFY UPON COMPLETION

As of: Friday, March 23, 2018 08:48 18-L-1454/SECDEFGOMM/OIC/0054

DETAILED ITINERARY

14:00 - 15:00	SVTC Meeting Communications Room 3512 Principal
15:00 - 15:15	Break/Move to Motorcade Principal, Faller, Donnelly
15:15 - 15:45	Motorcade to Council on Foreign Relations Principal, Faller
15:45 - 15:50	Arrive CFR/Military Fellows Group Photo Greeted by (6) 16] +5 CFR Military Fellows (0) (6) (6) (6) (6) (6) (6) (6) (6)
15:50 - 17:15	CFR Roundtable Listening Session Hauser Room Principal, Faller, Donnelly, (b) (6) CFR Attendees: (b) (6) (c) (d) (d) (e) (f) (f) (f) (f) (f) (f) (f) (f) (f) (f
17:15 - 17:45	Motorcade to Hotel Principal. Faller
17:45 - 18:45	Executive Time (1800 - 1815) - Nightly Staff Synch
18-45 - 19-15	Motorcade to Bloomberg Residence

Principal, Faller

DETAILED ITINERARY

19:15 - 21:00 Bloomberg Dinner

Principal, Faller, Donnelly Michael Bloomberg, Host

James Gorman, CEO, Morgan Stanley Gerald Hasell, CEO, Bank of New York Stephen Schwarzman, CEO, Blackstone

Anne Finucane, Vice Chairman, Bank of America Tim Geithner, Former Secretary of the Treasury

Dr. Henry Kissinger

Tom Secunda, Co-Founder, Bloomberg L.P.

Kevin Sheekey, Global Head, Communications, Government Relations, Bloomberg L.P.

Off the Record - Listening Mode

21:00 - 21:20 Motorcade to Hotel

Principal, Faller

21:20 - 07:20 RON New York City

DETAILED ITINERARY

T	h	u	rsd	av
_		346		

07:20 - 07:40 Staff Sync

Wx: 53/39 Clear

Civilian: Business Suit

Military: Class B / Service C / Service Khakis / Service Blue

07:40 - 07:50 Motorcade to AMB Haley's Residence

Principal, Faller

07:50 - 08:00 Arrive AMB Haley's Residence

Greeted by: (1)

08:00 - 09:30 Breakfast Meeting with Ambassador Nikki Haley

37th Floor

Principal, Faller, Donnelly, (6) (6) Swayne

USUN Attendees:

- AMB Haley

(b) (6) (b) (6)

Official Stills

09:30 - 10:15 Motorcade to Airport

Principal, Faller

10:15 - 10:25 Arrive Aircraft & Load

(T) Plane Side Photos

10:25 - 22:10 Depart LaGuardia Airport en route Stansted Airport

★ (Flight Time 6+45/Time Change +5)

C-32

(T) Press Gaggle - On or Off the Record?

22:10 - 22:25 Arrive Stansted Airport

Greeted by:

Brig Gen Chris Short, USAF (DATT)

Wx: 67/50 Light Rain Late

Official Stills

22:25 - 23:25 Motorcade to Hotel

Principal, Faller

23:25 - 23:35 Arrive Grosvenor Marriott

(T) Nightly Staff Synch

23:35 - 07:45 RON London

DETAILED ITINERARY

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		**	-

07:45 - 08:00 Day Synch

Wx: 62/49 Showers Early Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

08:00 - 08:10 Move to Lobby

08:10 - 08:15 Depart Hotel en route US Embassy

Potential walk (5 min.)

Accompanied by Brig Gen Chris Short, USAF (DATT)

08:15 - 08:20 Arrive US Embassy, London

Greeted by: (6) (6)

Official Stills

08:20 - 09:20 Country Team Brief

Principal, Faller, Donnelly. (b) (6) Ellehuus, (b) (6)

09:20 - 09:30 USMC Detachment/DAO Photo

Principal

Two Group Photos:

- 10 Marines in Dress Blue Deltas

15 DAO/ODC Team in Service Dress

Official Stills

09:30 - 10:00 Motorcade to MOD

Principal, Faller

10:00 - 10:15 Arrive Ministry of Defense

Greeted by Secretary of State for Defense Sir Michael Fallon

Ceremonial Arrival, North Door Honor Cordon/Photo, No Anthems Photo Spray - Arrival Greet Only

10:15 - 11:15 Bilateral Meeting

Historic Room 27

Principal, Faller, Donnelly, (b) (6) Ellehuus, (b) (6)

Official Stills

11:15 - 11:30 Motorcade to Lancaster House

Photo Spray - Arrival Greet Only

11:30 - 11:45 Press Conference Prep

Principal, Faller, Donnelly, (b) (6)

DETAILED ITINERARY

11:45 - 12:15	Joint Press Conference State Dining Room Brief Openers, 2x2 Questions - Moderated by (9) (6) MOD Public Affairs Open Press
12:15 - 13:15	Formal Working Lunch Eagle Room Principal, Faller, Donnelly, (5) Ellehaus, (6) (6) Mixed Seating
13:15 - 13:30	Break/Move to Motorcade
13:30 - 13:45	Motorcade to 10 Downing Street Principal, Faller
13:45 - 14:00	Meeting with Prime Minister Theresa May Principal. Faller, Donnelly Official Stills
14:00 - 14:30	Motorcade to Hotel Principal, Faller
14:30 - 15:30	Break/Refresh/FT Prep Day Brief Room - 557 Principal, Faller, Donnelly (6) (6)
15:30 - 16:30	Interview w/ Financial Times Day Brief Room - 557 Principal, Faller, Donnelly, (5) (6) Editor News Editor Off The Record
16:30 - 18:15	Executive Time (T) Nightly Staff Synch
18:15 - 18:30	Motorcade to Dinner 5 Hertford Street Principal, Faller

DETAILED ITINERARY

18:30 - 20:00 Dinner

Principal, Faller, Donnelly General Graeme Lamb, Host General David Richards Major General James Chiswell Minister Tobias Ellwood

(b) (6)

Off the Record - Listening Mode

20:00 - 20:15 Motorcade to Hotel

Principal, Faller

20:15 - 09:40 RON LONDON

DETAILED ITINERARY

Saturday

09:40 - 10:00 Staff Synch

Day Brief Room - 557

Principal, Faller

Wx: 60/44 Showers Late Civilian: Business Suit

Military: Class B / Service C / Service Khakis / Service Blue

10:00 - 10:15 Prep for Gaggle

Stratton Suite

Principal, Faller, Donnelly, [5] [6]

10:15 - 10:45 Gaggle w/ US Press

Somerset Suite

Principal

Open Press

10:45 - 12:00 Executive Time

12:00 - 12:30 IISS Prep

Somerset Suite

Principal, Faller, Donnelly, (6) (6) Ellehaus, (6) (6)

12:30 - 12:40 Pull Aside w/ Dr. Chipman

Somerset Suite

Principal, Faller, Donnelly

12:40 - 14:00 IISS Lunch/Listening Session

Spencer Suite

Principal, Faller, Donnelly, (b) (6)

IISS Attendees:

(b) (6) (b) (6) (b) (6) (b) (6) (d) (6)

Off the Record - Listening Mode

14:00 - 14:15 Break/Prep

Principal, Faller, Donnelly (6)

14:15 - 15:15 Meeting with Professor Colin Gray

Somerset Suite

Principal, Faller, Donnelly, (b) (6)

Official Stills

TOR OFFICIAL USE ONLY - DECLASSIFY UPON COMPLETION

As of: Friday, March 23, 2018 08:48

DETAILED ITINERARY

15:15 - 15:25	Break/Move to Motorcade
15:25 - 16:25	Depart Hotel en route to Airport Principal, Faller
16:25 - 16:40	Arrive Stansted Airport. Load Aircraft
16:40 - 19:55	Depart Stansted Airport en route Joint Base Andrews (Flight Time 8+15/Time Change -5) C-32 (T) Off the Record Event w/ US Press
19:55 - 20:10	Arrive Joint Base Andrews. Move to Motorcade Wx: 61/45 Showers Early
20:10 - 20:40	Motorcade to Residence Principal

DELEGATION ROSTER (32)

WEDNESDAY - SATURDAY

Personal Staff (8)		
Principal	Principal	
RADM Craig Faller	Senior Military Assistant	
Ms. Sally Donnelly	Deputy Chief of Staff, Office of the Secretary of Defense	
(b) (6)	Strategic Communications	
(b) (6)	Junior Military Assistant	
(b) (6)	Executive Assistant to the Senior Advisor	
(b) (6)	Personal Security Advisor	
(b) (6)	Flag Writer	
Support (12)		
(b) (6)	Director of Travel	[2]
(b) (6)	Trip Coordinator	
(b) (8)	Director of Personal Security	
(b) (6)	Director of Communications	
(b) (6)	Deputy Director of Communications	
(b) (6)	Flight Surgeon	
(b) (6)	Communications Technician	
(b) (6)	OSD Communications Technician	
(b) (6)	Advance Officer - Training (NYC)	[1]
(b) (6)	Lead Advance Officer (London)	[1]
(b) (6)	Advance Officer - Training (London)	[1]
(b) (6)	Security Advance	[4]
OSD Policy (4)		
Ms. Rachel Ellehuus	A/DASD, European and NATO Policy	
Mr. Mark Swayne	A/DASD, Stability & Humanitarian Affairs	[3]
(b) (6)	Country Director for United Kingdom	
(b) (6)	Policy Advisor, Peacekeeping and Stability Operations	[3]
PA (2)		
a) (6)	DPO/Press Escort	
b) (6)	Official Photographer	
Press (6)		
(b) (b)	Associated Press	[2]
(b) (6)	Thomson Reuters	[2]
(b) (6)	Fox News Producer	[2]
(b) (6)	Fox - Sound	[2]
(b) (6)	Fox - Camera	[2]
(b) (6)	DoD News	

18-L-1454/SECDEFCOMM/OIC/0063

FOR OFFICIAL USE ONLY DECLASSIFY UPON COMPLETION

Notes

- 1. Not Traveling w/ Delegation
- Joining Delegation in NYC
 Departing Delegation in NYC
 Joining Delegation in UK

18-L-1454/SECDEFCOMM/OIC/0064

** Supplemental for hotel taxes \$23.79*** Read Privacy Act Statement, Penalty Statement, and Instructions on back before form. Use typewriter, ink, or ball point pen. PRESS HARD. DO NOT use pencil is needed, continue in remarks. TRAVEL VOUCHER OR SUBVOUCHER SPLIT DISBURSEMENT: The Paying Office with pay directly to the Government Traver Change Cand (GTCC) contractor the portion of your re-industrient representing university to transportation, bidging, and heritel can if you are a lander employee, unless you effect a officer amount. Writing personnel are required to dissignate a payment that equals the total of their outstanding government that can be about the OTCC contractor.

NOTE: A split disbursement is only necessary when a GTCC is used while on official bravel for the Government. X Electronic Fund \$ 183.00 Payment by Check X Pay the following amount of this reimbursement directly to the Government Travel Charge Card contractor 1. GRADE 4 \$5H 2. NAME C. av. First Middle II S. TYPE OF PAYMENT (X as applicable) SES X TOV DONNELLY, SALLY Member/Employee & ADDRESS. & NUMBER AND STREET PCS Other Dependent(s) 10. FOR D.O. USE ONLY R E-WAIL ADDRESS PREVIOUS GOVERNMENT PAYMENTS 7. DAYTIME TELEPHONE NUMBER 4 S. TRAVEL ORDERAUTHORIZATION # DO VOUCHER NUMBER DSTB7A131 & SUBVOUCHER YUMBER 11. ORGANIZATION AND STATIO SECDEF, PENTAGON, WASHINGTON DC 3. DEPENDENTS' ADORESS ON RECEIPT OF ORDERS (mounte Zip Cope) ¢ PAID BY 12. DEPENDENT(S) (X and complete as applicable) ACCOMPANIED UNACCOMPANIED D RELATIONSHIP C DATE OF BIRTH a NAME (Last First Modre mittel) A. HAVE HOUSEHOLD GOODS BEEN SHIPPED a COMPUTATIONS YES 15. ITHERARY MEANS/ MODE OF TRAVEL REASON FOR STOP LOOGING b PLACE (mome Office Base Activity, City and State City and Country, etc.) POC 2017 4/6 DEP RESIDENCE 4.6 ARR AT 23 ANDREWS AFB, MD DEP GP 4/6 188 TD 4/6 DEL RAY BEACH, FL 183.00 DEP 4/7 4/7 ARR TD ANDREWS AFB, MD 4/7 DEP GP MC 23 ARH 47 RESIDENCE PA DEP ARR e SUMMARY OF PAYMENT DEP ARR (1) Per Dem DEP (2) Actual Expense Allowance ARR (3) Mileage 17. DURATION OF TRAVEL 16. POC TRAVEL (Vanel X OWN/OPERATE PASSENGER (4) Dependent Travel 18 REIMBURSABLE EXPENSES (5) D.A 12 HOURS OR LESS a DATE 6 NATURE OF EXPENSE C AMOUNT d ALLOWED (6) Remourable Expenses (7) Total MORE THAN 12 HOURS BUT 24 HOURS OR LESS 23.79 Hotel taxes (8) Less Advance 5 Jun 1 (9) Amount Owed X . MORE THAN 24 HOURS (10) Amount Due 19. GOVERNMENT/DEDUCTIBLE MEALS a DATE D NO OF MEALS D NO OF MEALS 20.a. CLAIMANT SIG D DATE 20170418 A APPROVING DEPCIALS BRINTED HAVE 25 Apr 17 22. ACCOUNTING CLASSIFICATION 23 COLLECTION DATA 25. AUDITED BY S. TRAVEL ORDER/ AUTHORIZATION POSTED BY 27. RECEIVED (Payee Signature and Date or Check No.) 28. AMOUNT PAID DD FORM 1351-2, MAY 2011 PREVIOUS EDITION IS OBSOLETE Exception to SF 1012@proved by GSA/RMS 12-01

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PRIVACY ACT STATEMENT (5 U.S.C. 552a)
(5 U.S.C. 5524) AUTHORITY: 6 U.S.C. 555701, 5702, and E.O. 9397.
PRINCIPAL PURPOSE(S): Used for reviewing, approving, and accounting for official travel. SSN is used to maintain a numerical identification system for individual travelers.
ROUTINE USE(S): None.
DISCLOSURE: Voluntary; however, failure to provide the requested information may delay or preclude timely authorization of travel request.
16. REMARKS (Continued) (Use this space for special requirements, leave, excess baggage, accommodations, registration flees, etc.)

DD FORM 1610 (BACK), MAY 2003



OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

Donnelly, Sally REFERENCE:

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 4/6/17 to 4/7/17



NCOIC, SECDEF Travel Operations Office of the Secretary of Defense





Hyati Place Delray Beach 104 NE 2nd Avenue Delray Beach, FL 33444 Phone: 561,330,3530 Fax: 561.330.3531 www.hyattolacedeiraybeach.com

INVOICE

Payee Sally Donnelly United States

Confirmation No.

3996962801

Group Name SS \$183 Room No.

Arrival

04-06-17

Departure

04-07-17

Page No.

1 of 1

Folio Window

Folio No. 123095

Date	Description		Charges	Credits
04-06-17 04-06-17 04-06-17 04-07-17 04-07-17 04-07-17	Group Room State Tax Occupancy Tax State Tax Exempt Occupancy Tax Exempt	State Tax Exempt Occupancy Tax Exempt	183.00 12.81 10.98 -12.81 -10.98	183.00
		Total	183.00	183.00
Guest Signature	9	Balance	0.00	

I signer that my lability for this bill is not waived and I agree to be held personally hable in the event that the indicated person, company or association talks to pay for any part or the full amount of these charges.

World of Hyatt Summary

Membership:

Bonus Codes:

Qualifying Nights:

Eligible Spend: Redemption Eligible: 0.00

183.00

Summary Invoice, please see front desk for eligibility details.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing Hyatt Place Delray Beach. Our goal is to provide every guest with an exceptional stay and we are interested in any comments regarding your visit.

Please remit payment to: Hyall Place Delray Beach 104 N.E. 2^{ne} Avenue Deiray Beach, FL 33444



Hyati Place Deiray Beach 104 NE 2nd Avenue Deiray Beach, FL 33444 Phone 581 330 3530 Fax: 561 330,3531 may hyatib acedelraybeach com

INFORMATION INVOICE

Payee Sally Donnelly
(b) (b)
United States

Confirmation No. 3596952801 Group Name SS \$183 Room No. 04-06-17
Departure 04-07-17
Page No. 1 of 1

Falia Window 1 Falia No. 123095

Date	Description		Charges	Credits
04-06-17 04-06-17	Group Room State Tax		183.00 12.81	
04-06-17 04-07-17 05-09-17	(b) (6)		10.98	183.00 23.79
		Total	206 79	206.79
Guest Signatu	re	Balance	0.00	

) agree that my sapirty for this bill is not waved and I agree to be held personally raths in the exect that the indicated service, company or described table to see for any part or the full amount of these thinges.

World of Hyati Summary

Membership
Bonus Codes
Gualifying Nights: 1
Eligible Spend: 183.00
Redemption Eligible 0.00

Summary Invoice, please see front desk for eligibility details.

WE HOPE YOU ENJOYED YOUR STAY WITH US:

Thank you for choosing Hyart Prace Delray Beach. Our goal is to provide every guest with an ecceptional May and we are interested in any comments regarding your visit.

Please remit payment to Hyari Place Detray Beach 104 N E. 2th Avenue Detray Beach, Ft. 33444

DETAILED ITINERARY

THURSDAY - FRIDAY

Thursday

10:45 - 11:15	Motorcade to Joint Base Andrews Principal, Donnelly Wx: 63/46 Partly Cloudy Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress
11:15 - 11:30	Arrive & Load Aircraft
11:30 - 13:35 *	Depart Joint Base Andrews en route Palm Beach International Airport (Flight Time 2+05/No Time Change) G-5
13:35 - 13:45	Arrive West Palm Beach Wx: 90/65 Mostly Sunny
13:45 - 14:00	Motorcade to Mar-a-Largo Principal, (b) (6) Donnelly
14:00 - 14:05	Arrive Mar-a-Lago/Move to DOD Hold Room Dutch Room, 2nd Floor Principal, Donnelly, (b) (6) (b) (6)
14:05 - 14:45	Meeting Prep Dutch Room Principal, Donnelly, (b) (6), (b) (6)
14:45 - 15:00	Walk to POTUS Meeting Location TBD Principal, (B) (6)
15:00 - 16:00	POTUS Meeting Location TBD Principal POTUS, WHCOS, NSA, SECDEF
16:00 - 16:30	US Team Pre-brief Tea House Room - USG Meeting Participants Only
16:30 - 16:35	Walk to DOD Hold Room Dutch Room, 2nd Floor
16:35 - 18:10	Executive Time & Refresh for Dinner (1730-1800) - POTUS/PRC One-on-One

DETAILED ITINERARY

18:10 - 18:15 Walk to POTUS Dinner

Principal. (b) (b)

18:20 Room Freeze for POTUS arrival (18:30)

18:15 - 18:30 Seated for POTUS Arrival

Seating Card TBC

DETAILED ITINERARY

18:30 - 19:30 POTUS Dinner (P+14)

Formal Dining Room

Principal

Attendees:

United States POTUS

- Mrs. Melania Trump, First Lady of the United States
- 2. Secretary Rex Tillerson. Department of State
- 3. Secretary James Mattis, Department of Defense
- 4. Secretary Steven Mnuchin, Department of Treasury
- 5. Secretary Wilbur Ross, Department of Commerce
- 6. Reince Priebus, Assistant to the President and Chief of Staff
- 7. LTG H.R. McMaster, Assistant to the President and National Security Advisor
- 8. Jared Kushner, Assistant to the President and Senior Advisor
- 9. Gary Cohn, Assistant to the President and Director of National Economic Council
- 10. Ivanka Trump
- 11. Ken Juster, Deputy Assistant to the President for International Economics
- 12 10 6 NSC Senior Director for Asian Affairs (note-taker)
- 13. TBD
- 14. TBD

China (TBC)

Xi Jinping, President of China

- 1. Madam Peng Liyuan, Wife of President Xi Jinping
- 2. Wang Huning, Member of the Politburo. Director of the Central Policy Research Office
- 3. Li Zhanshu, Secretary, CCCPC Secretariat; Director, CCCPC General Office
- 4. Yang Jiechi, State Councilor
- 5. Wang Yi, Foreign Minister
- 6. He Lifeng, Director, National Development and Reform Commission
- 7. Zhong Shan, Minister of Commerce
- Liu He, Director, Office of the Central Leading Group on Financial and Economic Affairs
- Ding Xuexiang, Deputy Director, General Office of CCCPC; Director, Office of President Xi Jinping
- Cui Tiankai, Ambassador of the People's Republic of China to the United States of America
- 11. Ni Peijun, Wife of Ambassador Cui Tiankai
- 12. Zheng Zeguang, Vice Minister of Foreign Affairs
- 13. TBD
- 14. TBD

Seating Card TBC

Press Photo Spray: Top Translation: Consecutive

19:30 - 19:40 PRC Delegation Departure

FOR OFFICIAL USE ONLY DECLASSIFY UPON COMPLETION

As of: Wednesday, April 05, 2017 21:39 18-L-1454/SECDEF.COMM/OIC/0073

DETAILED ITINERARY

19:40 - 20:30	(T) US Team Meeting (T) Tea House Room
20:30 - 21:00	(T) Motorcade to Hyatt Place Del Ray Beach Principal Donnelly - Joined by BGen Rob Spaulding, USAF (DATT, USEMB-PRC

21:00 - 07:00 RON Del Ray Beach

DETAILED ITINERARY

Friday

07:00 - 07:15 Day Synch

Day Brief Room - 407 Wx: 89/56 Sunny Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

07:15 - 07:45 Motorcade to Mar-a-Lago Club

Principal, (b) (6) Donnelly

Joined by BGen Rob Spaulding, USAF (DATT, USEMB-PRC)

07:45 - 08:00 Arrive Mar-a-Largo

Principal,(b)(6)

DV Walk to The Patio

Staff to DOD Hold Room, Dutch Room

08:00 - 09:00 Special Representatives Breakfast

The Patio

Principal

Attendees:

United States

- 1. Secretary Rex Tillerson, Department of State
- 2. Secretary James Mattis, Department of Defense
- 3. LTG H.R. McMaster, Assistant to the President and National Security Advisor
- 4. Note Taker Interpreter

China (TBC)

- 1. Yang Jiechi, State Councilor
- Wang Yi, Foreign Minister
- TBD
- 4. TBD
- 5. Interpreter

Seating Card TBC

Closed Press

Translation: Consecutive

09:00 - 10:15 (T) US Team Readout

(T) Tea House Room

If no Readout, Move to Dutch Room for Executive Time

10:15 - 10:30 Move to/Seated for Expanded Meeting

White and Gold Room

Principal(b)(6)

Press Photo Spray: Top

FOR OFFICIAL USE ONLY DECLASSIFY UPON COMPLETION

As of: Wednesday, April 05, 2017 21:39

DETAILED ITINERARY

10:30 - 11:30 Expanded Delegation Meeting (P+10)

White and Gold Room

Principal

Attendees:

United States POTUS

- 1. Secretary Rex Tillerson, Department of State
- 2. Secretary James Mattis, Department of Defense
- 3. Reince Priebus, Assistant to the President and Chief of Staff
- 4. LTG H.R. McMaster, Assistant to the President and National Security Advisor
- 5. Jared Kushner, Assistant to the President and Senior Advisor
- 6. 0 (6) NSC Senior Director for Asian Affairs (note-taker)

7-10 - TBD

China (TBC)

Xi Jinping, President of China

- 1. Wang Huning, Member of the Politburo, Director of the Central Policy Research Office
- 2. Li Zhanshu, Secretary, CCCPC Secretariat; Director, CCCPC General Office
- 3. Yang Jiechi, State Councilor
- 4. Wang Yi, Foreign Minister
- 5. He Lifeng, Director, National Development and Reform Commission
- 6. Zhong Shan, Minister of Commerce

7-10. TBC

Seating Card TBC

Translation: Consecutive

11:30 - 12:15 Break/Delegations Meet Separately

(T) Tea House Room

DETAILED ITINERARY

12:15 - 13:30 Expanded Delegation Working Lunch (P+12) (T) Tea House or White and Gold Room

Principal

Attendees:

United States POTUS

- 1. Secretary Rex Tillerson, Department of State
- Secretary James Mattis, Department of Defense
- 3. Secretary Steven Mnuchin, Department of Treasury
- 4. Secretary Wilbur Ross, Department of Commerce
- Reince Priebus, Assistant to the President and Chief of Staff
- 6. LTG H.R. McMaster, Assistant to the President and National Security Advisor
- 7. Jared Kushner, Assistant to the President and Senior Advisor
- 8. Gary Cohn, Assistant to the President and Director of National Economic Council
- 9. Ken Juster, Deputy Assistant to the President for International Economics

10.016 , NSC Senior Director for Asian Affairs (note-taker)

11. TBD

12. TBD

China (TBC)

Xi Jinping, President of China

- 1. Wang Huning, Member of the Politburo, Director of the Central Policy Research Office
- 2. Li Zhanshu, Secretary, CCCPC Secretariat; Director, CCCPC General Office
- 3. Yang Jiechi, State Councilor
- 4. Wang Yi, Foreign Minister
- 5. He Lifeng, Director, National Development and Reform Commission
- 6. Zhong Shan, Minister of Commerce
- Liu He, Director, Office of the Central Leading Group on Financial and Economic Affairs
- Ding Xuexiang, Deputy Director, General Office of CCCPC; Director, Office of President Xi Jinping
- Cui Tiankai, Ambassador of the People's Republic of China to the United States of America
- 10. Zheng Zeguang, Vice Minister of Foreign Affairs

11. TBD

12. TBD

Seating Card TBC

Official Stills

Translation: Consecutive

13:30 - 13:45 Break

* Chinese Delegation Departs at 13:35

13:45 - 14:45 (T) US Team Meeting (P+10)

(T) Tea House Room

Duration TBC

FOR OFFICIAL USE ONLY DECLASSIFY UPON COMPLETION.

As of: Wednesday, April 05, 2017 21:39

DETAILED ITINERARY

14:45 - 15:00	Depart Mar-a-Largo en route Palm Beach International Airport Principal. Donnelly. [67]
15:00 - 15:15	Arrive & Load Aircraft
15:15 - 17:20 *	Depart West Palm Beach en route Joint Base Andrews (Flight Time 2+05/No Time Change) G-5
17:20 - 17:35	Arrive JBA Wx: 60/42 Mostly Cloudy
17:35 - 18:05	Motorcade to Residence Principal

DELEGATION ROSTER (9)

THURSDAY - FRIDAY

Personal Staff (5)

Principal

Ms. Sally Donnelly

(b)(6)

(6) (6)

(b) (6)

Principal

Senior Advisor

Principal Military Assistant

Personal Security Advisor

Executive Assistant to the Senior Advisor

Support (3)

(b) (6)

Director of Personal Security
Trip Coordinator/Advance
Deputy Director of Communications

[1]

OSD Policy (1)

Mr. David Helvey

A/ASD for APSA

Notes

1. Not traveling with delegation.

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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

REFERENCE: Donnelly, Sally

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 4/17/17 to 4/25/17

(b) (6)

NCOIC, SECDEF Travel Operations Office of the Secretary of Defense



Me. Sally Donnelly United States of America

United States of America

Conf. No. : 887977907 Arrivel : 21.04.17 Departure : 24.64.17 : 1,160.00

Guest Name : Ms. Sally Donnelly

SPG Mem. No :

رقم الحجز: ١٠٩٧٧٩٨٨ IV/.E/Y) : الوصول

W.LYE : المغادرة

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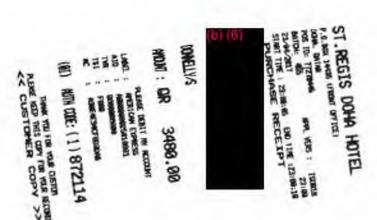
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Date Taxt Buill البيان 21.04.17 Accommodation TIL-LIV افامة 22.04.17 Accommodation TYL-LAV 40101 23.04.17 Accommodation 17/-1/19 أفامة Total

Belance





Ms Sally Donnelly

INFORMATION INVOICE

Folio No. :

					19/04/17
Date	Text			Charges SAR	Credits SAR
18/04/17	Group Rate			1,860.00	
19/04/17	Group Rate			1,860.00	
19/04/17	(6) (6)				3,720.00
		Total:	\$ 991	3,720.00	3,720.00
		Balance		0.00 SAR	

Guest Signature :







Ms Sally Donnelly

United States

VAT Number:

Information Copy

Company Name: US Embassy-Defense Attache

David InterContinental Tel Aviv, for and behalf of Classic Hotel Management

Registered Company: 51-266099-4 VAT File No.: 557528510

Room No .:

(for

Arrival:

20-04-17 21-04-17

Departure: Membership No.:

232378028

Cashier:

PC 154

Folio Creation Date:

21-APR-17

Page No .:

1 of 1

Printout Date :

21-04-17

Date	Text	Charges USD	Credits
20-04-17	Room Charge - Package	390.00	

Total:

390.00

0.00

Balance:

390.00 USD

Non Taxable: Taxable: VAT: Total: 390.00 USD

1,423.50 NIS

0.00 USD 0.00 USD 390.00 USD

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Credit card transaction voucher

Date and Hour Surfaces name Terminal number Surfaces number :21-44-2017 66:59 :David IC TLV :5786111

b) (6)

Vouctor seres

1390.00 USD

pagement limited and managed by IHG.

otel Management Limited 1951111, Fax: (972) 3 7951112

riv@lhg.com

This hotel is own: David

12 Kaufmar

David InterContinental Tel Aviv For and on behalf of Classic Hotel Management Limited Registered Company : 51-266099-4

VAT file number :557528510

Date :

21-04-17

PAYMENT RECEIPT

Guest Name : Sally Donnelly Reservation Number : 12669989

Room Number : (5) (5) Receipt No. : 530329

Date Description Amount
21-04-17 (b) (c) 390,00USD

Guest Signature Cashier 300

DETAILED ITINERARY

MONDAY - TUESDAY

Monday

19:15 - 19:45 Motorcade to Joint Base Andrews

19:45 - 20:00 Arrive Aircraft

-Media will film Principal getting on aircraft.

20:00 - 15:45 Depart Joint Base Andrews en route to Riyadh, Saudi Arabia

★ (Flight Time 12+45/Time Change +7)

E-4B

Meals: Heavy snack, Lunch

(T) Press Gaggle: ON THE RECORD: key points about the overall upcoming trip.

Wx: 77/49 Sunny w/periods of clouds

Civilian: Casual Military: Casual

DETAILED ITINERARY

Tuesday

15:45 - 16:00	Arrive Riyadh, Saudi Arabia King Salman Air Base Greeted by: -Mr Christopher Henzel, Charge' d' Affaires DATT
	-Change into Business Suit prior to landing
	-Media will film arrival and greet at airport. Wx: 96/75 Partly Sunny
16:00 - 16:20	Motorcade to Ritz-Carlton Hotel Principal, Henzel
16:20 - 16:30	Arrive Hotel
16:30 - 17:30	Executive Time -(T) (16:30-16:55) Staff Sync
17:30 - 18:00	Motorcade to Dinner
18:00 - 19:10	Dinner with MbS Historical Al-Deraiyah (MbS Farm) Principal, Henzel, Powell, Donnelly, Faller
19:10 - 19:40	Motorcade to Ritz-Carlton Hotel Principal, Henzel
19:40 - 19:50	Arrive Hotel
19:50 - 20:20	(T) Staff Sync
20:20 - 08:00	RON Riyadh, Saudi Arabia

DETAILED ITINERARY

Wednesday

08:00 - 08:30 Day Sync

Wx: 98/73 Partly Sunny Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

08:30 - 08:35 Depart Hotel

08:35 - 08:45 Motorcade to US Embassy

08:45 - 09:00 Arrive US Embassy

-Meet & Greet with 15 US Marines from MSG & USDAO upon arrival. Two group

photos. Official Photographer

DETAILED ITINERARY

09:00 - 11:15 Country Team Meeting Principal, Powell, Donnelly, Faller, (b) (6) Fantini, Rixey, (b) (6) Sequence of Events: -Meeting with US Embassy Team, Saudi Arabia (45 min) -Break (10 min) -Meeting with US Embassy Team, Yemen (45 min) -Meeting with select group (30 min) Attendees for Saudi Arabia Meeting: -AMB Matt Tueller, US AMB to Yemen -Mr Chris Henzel, CDA Saudi Arabia -Mr Tim Lenderking, Dep SecState for Arabian Gulf Affairs A/DCM Saudi Arabia Political Economic Political-Military Public Affairs DATT/ARMA Bilateral Program Management -MG Peter Utley, US Military Training Mission -MG Frank Muth, Office of Program Management-SANG Attendees for Yemen Meeting: -AMB Matt Tueller -Mr Chris Henzel, CDA Saudi Arabia -Mr Tim Lenderking, Dep SecState for Arabian Gulf Affairs

-Mr Tim Lenderking, Dep SecState for Ar b) (6)

A/DCM Saudi Arabia

Bilateral Program Management, Riyadh

(b) (6) SDO/DATT

(b) (6) Regional Affairs Office (b) (6) SOCOM-Forward Yemen

(b) (6) SOCOM

Lunch Served between team meetings

11:15 - 11:30 Motorcade to Official Event

Principal, Henzel

*only when prompted to move by King's staff via telephone

DETAILED ITINERARY

11:30 - 12:15	(T) Bilat with King Salman Royal Court Principal, Henzel, Powell, Donnelly, Faller, Fantini, Rixey Attendees: -CP MbN (MoI) -Prince MbS (MoD) Press Photo Spray: Top, No Remarks Translation: Consecutive
12:15 - 12:30	Movement to MbN Office Principal, Henzel
12:30 - 13:15	(T) Bilat with Mohammed bin Nayef Principal, Henzel, Powell, Donnelly, Faller, Fantini, Rixey, Press Photo Spray: Top, No Remarks Translation: Consecutive
13:15 - 14:00	Motorcade to MoD
14:00 - 15:30	(T) Bilat with Mohammed bin Salman MOD Principal, Henzel, Powell, Donnelly, Faller, Fantini, Rixey. Press Photo Spray: Top, No Remarks Translation: Consecutive
15:30 - 15:50	Motorcade to Hotel
15:50 - 16:00	Arrive Hotel
16:00 - 16:30	Staff Sync
16:30 - 19:00	Executive Time (T) US Press Gaggle at the hotel. OFF THE RECORD.
19:00 - 06:30	RON Riyadh, Saudi Arabia

DETAILED ITINERARY

Thursday

06:30 - 07:00 Motorcade to Airport

Wx: 90/70 Partly Sunny Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

07:00 - 07:15 Arrive Aircraft

07:15 - 08:45 Depart Riyadh, Saudi Arabia en route to Cairo, Egypt

♣ (Flight Time 2+30/Time Change -1)

E-4B

Meals: Breakfast

(T) Press Gaggle: ON THE RECORD: Why Principal is visiting Egypt.

08:45 - 09:00 Arrive Cairo, Egypt

Cairo East (Cairo International Airport)

-US Country Team boards plane.

Wx: 86/66 Sunny

09:00 - 09:25 Country Team Meeting on Plane

Principal, Powell, Donnelly, Faller, Fantini, Rixey, (1) (6)

Attendees:

-AMB Stephen Beecroft

DCM

-MG Charles Hooper, SDO/DATT

Office of Regional Affairs

09:25 - 09:30 Depart Plane & HN Reception

Greeted by:

-MG Ayman Abdel Hamid Amer, Commander, Central Military Zone

-BG Mohamed Hamed Mohamed Abo El Azme, Commander, Cairo East Airbase

Media will film arrival and greet at airport.

09:30 - 09:45 Motorcade to Presidential Palace

Principal, Beecroft

09:45 - 10:00 Arrive Presidential Palace

Greeted by:

-General Sedki Sobhy, MOD

10:00 - 12:00 Bilat with President Sisi

Itihadiyah Palace

Principal, Beecroft, Powell, Donnelly

Attendees:

- General Sobhy

Press Photo Spray: Top Translation: Consecutive

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As of: Friday, March 23, 2018 08:50 18-L-1454/SECDERGOMM/OIC/0092

DETAILED ITINERARY

12:00 - 12:10 Motorcade to Ministry of Defense

Principal. Beecroft

12:10 - 12:30 Arrival MOD

Greeted by:

-General Sobby

Enhanced Honor Cordon upon arrival.

Press Photo Spray

12:30 - 14:00 Bilat with MOD Sobby

MOD

Principal, Powell, Beecroft, Donnelly, Faller, SDO/DATT, Rixey, 10

Attendees:

- -MG Mohamed Al Keshky, Assistant Minister of Defense for International Relations
- -MG Mohamed Al Shahat, Director of Military Intelligence
- -MG Hisham Abdel Rahman Al Khateeb, Chief of Armament Authority
- -MG Ahmed Al Moataz, Director, US Relations Branch at the MOD

-Gift Exchange Principal to Principal at end of meeting.

Press Photo Spray: Top Translation: Consecutive

14:00 - 14:10 Motorcade to Unknown Soldier Memorial

Principal, Beecroft

Greeted by & Accompanying Principal at Wreath Ceremony:

-MG Ayman Abdel Hamid Amer, Commander, Central Military Zone

14:10 - 14:20 Wreath Laying Ceremony at Unknown Soldier Memorial

Principal will lay two wreaths. National anthems played at beginning & end of ceremony.

Open Press: No Statements

14:20 - 14:35 Motorcade to Airport

Principal, Beecroft

14:35 - 14:50 Arrive Aircraft

-Plane-side photo with ~10 US Marines (MSG). Official Photographer

14:50 - 16:55 Depart Cairo, Egypt en route Tel Aviv, Israel

↓ (Flight Time 1+05/Time Change +1)

E-4B

Meals: Heavy snack

DETAILED ITINERARY

16:55 - 17:10 Arrive Tel Aviv, Israel Ben Gurion International Airport

Greeted by:

-Ms Leslie Tsou, US Charge' d' Affaires

-Brig Gen Ricky Rupp, US SDO/DATT

-Gen Udi Adam, Israel MOD Director General

-MG Michael Edelstein, Israel Defense Attache to the US

-Media will film arrival and greet at airport.

Wx: 80/57 Sunny

17:10 - 17:40 Motorcade to Intercontinental David Hotel

17:40 - 17:50 Arrive Hotel

17:50 - 18:20 Staff Sync

18:20 - 07:15 RON Tel Aviv, Israel

DETAILED ITINERARY

-				
F	m	11	43	w
		u	48	

07:15 - 07:25 Depart Hotel

Wx: 83/59 Sunny

Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

07:25 - 07:30 Motorcade to US Embassy

Principal, Faller

07:30 - 08:40 Country Team Meeting

Principal, Donnelly, Faller, (b) (6) Fantini, Rixey, (b) (6)

-Meet & Greet with ~15 US Marines from MSG & USDAO upon arrival. Two group

photos. Official Photographer

08:40 - 09:00 Motorcade to Kirya

Principal, Tsou

09:00 - 09:10 Arrival at MoD & Honor Guard Reception

> -Enhanced Honor Cordon Press Photo Spray: Top

09:10 - 09:40 Bilat with MoD Lieberman (Larger Group)

Principal, Tsou. Donnelly, Faller, Fantini. [10] [6] Rixev. SDO/DATT

Attendees:

-HON Avigdor Lieberman, MOD

-LTG Gadi Eizenkot, IDF Chief of General Staff

-Sharon Shalom, Minister's Chief of Staff

Advisor on International Relations to the Minister

-MG Hertzi Halevi, Chief of Military Intelligence

-MG Michael Edelstein, Israel Defense Attache to the US

-BG Yair Kulas, Minister's Military Secretary

Head of Political-Military & Policy Bureau

09:40 - 10:10 Bilat with MoD Lieberman (Small Group)

Principal, Tsou, Donnelly, Faller

Attendees:

-HON Avigdor Lieberman

-Sharon Shalom, Minister's Chief of Staff

Head of Political-Military & Policy Bureau

Translation: None

10:10 - 10:30 Break & Press Prep

10:30 - 10:50 Joint Presser

Break & Load Vehicles 10:50 - 11:00

11:00 - 11:30 Motorcade to Jerusalem

Principal, Tsou

As of: Friday, March 23, 2018 08:50

18-L-1454/SECDEFGOMM/OIC/0095

DETAILED ITINERARY

11:30 - 12:00	Visit Yad Vashem - World Holocaust Remembrance Center -Private tour of the memorial -Following tour, Wreath Laying Ceremony covered by press.
12:00 - 12:15	Motorcade to PM Principal, Tsou
12:15 - 13:15	Bilat with PM Netanyahu PM Office Press Photo Spray: Top Translation: None
13:15 - 13:30	Motorcade to President Residence Principal, Tsou
13:30 - 14:00	Bilat with President Rivlin Press Photo Spray: Top Translation: None
14:00 - 14:15	Motorcade to Official Lunch Principal, Txou
14:15 - 15:15	Official Lunch Hosted by MoD Lieberman King David Hotel Principal, Tsou. Donnelly, Faller, Fantini (a) (b) Rixey. (a) (b) (b) SDO/DATT Attendees: -HON Avigdor Lieberman -Sharon Shalom, Minister's Chief of Staff (b) (c) Advisor on International Relations to the Minister -BG Yair Kulas, Minister's Military Secretary (b) (c) Head of Political-Military & Policy Bureau -MG Michael Edelstein, Israel Defense Attache to the US -MG(Ret) Tal Russo -MG (Ret) Shay Avital -Minister's Media Advisor
15:15 - 15:45	Motorcade to Airport Principal, Tsou
15:45 - 16:00	Arrive Aircraft
16:00 - 18:50 *	Depart Tel Aviv, Israel en route to Doha, Qatar (Flight Time 2+50/No Time Change) E-4B Meals: Dinner -Flight time includes touch-and-go in Jordan. Working waiver with US Embassy in Qatar for direct flight.

DETAILED ITINERARY

18:50 - 19:20 Arrive Doha, Qatar Al Udeid Air Base

Greeted by:

-MOD Al Attiyah

-AMB Dana Smith

-Lt Gen Jeffrey Harrigian, CDR USAF CENTCOM

-Brig Gen Darren James, CDR 379th Air Expeditionary Wing

-Media will film arrival and greet at airport.

-Quick Troop Meet & Greet while delegation is processing into country. ~20 Troops. Official Photographer.

Wx: 90/77 Partly Sunny

19:20 - 20:00 Motorcade to St. Regis Hotel

Principal, Smith

20:00 - 20:10 Arrive Hotel

20:10 - 20:40 Staff Sync

20:40 - 08:30 RON Doha, Qatar

DETAILED ITINERARY

Saturday	Sa	tu	rd	av
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08:30 - 09:00 Staff Sync

Wx: 92/79 Mostly Sunny Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

09:00 - 09:10 Depart Hotel

09:10 - 09:25 Motorcade to US Embassy

Principal, Faller

09:25 - 09:30 Arrive US Embassy

-Meet & Greet with ~15 US Marines from MSG, US AMB family, US DAO, 3 group

photos. Official Photog

09:30 - 10:30 Country Team Meeting

Attendees:

-AMB Dana Shell Smith

(b) (f) DCM (b) (6) SDO/DATT

Chief, Office of Regional Affairs

Chief, Political-Economic Section

10:30 - 11:00 Motorcade to TBD

Principal, Smith

11:00 - 11:30 (T) Bilat with Emir

Press Photo Spray: Top

Translation: None

11:30 - 11:50 Motorcade to MOD

Principal, Smith

11:50 - 12:50 (T) Bilat with MOD Al Attiyah

Principal, Smith, Faller, Donnelly, Fantini, Rixey, (1) (6) SDO/DATT

Press Photo Spray: Top Translation: None

12:50 - 13:20 Motorcade to Hotel

Principal, Smith

13:20 - 13:30 Arrive Hotel

13:30 - 14:00 Staff Sync

14:00 - 18:40 Executive Time

(T) US Press Gaggle at the hotel. OFF THE RECORD.

18:40 - 19:00 Motorcade to MOD Residence

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As of: Friday, March 23, 2018 08:50

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DETAILED ITINERARY

19:00 - 20:10 Private Dinner with MoD

20:10 - 20:25 Motorcade to Hotel

20:25 - 08:00 RON Doha, Qatar

DETAILED ITINERARY

to.			
Si	un	d:	av

08:00 - 08:10 Depart Hotel

Wx: 95/77 Periods of Sunshine & Clouds

Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

08:10 - 08:50 Motorcade to Airport

Principal, Faller

08:50 - 09:05 Arrive Aircraft

09:05 - 12:55 Depart Doha, Qatar en route Djibouti

♣ (Flight Time 3+50/No Time Change)

C-17

Meals: Lunch

12:55 - 13:05 Arrive Djibouti

Camp Lemonnier

Greeted by:

-Gen Thomas Waldhauser, Cdr US AFRICOM

-AMB Mark Boulware, Charge' d'Affaires

-MG Kurt Sonntag, CG CJTF-HOA

-Brig Gen, David Furness, incoming CG CJTF-HOA

-Media will film arrival and greet at airport.

Wx: 92/79 Sunny

13:05 - 13:15 Movement to Briefing Room

13:15 - 14:30 Update with CJTF-HoA & Country Team Meeting

Principal, Donnelly, 01 (6) Faller, (0) (6) Dory, (0) (6)

US Embassy & AFRICOM Attendees:

-AMB Mark Boulware

-Gen Thomas Waldhauser

-MG Kurt Sonntag

-SOCFW-EA Commander

-TF Commander

(b) (6) DCM (b) (6) SDO/DATT

-TBD, Office of Regional Affaires Chief

Regional Security Officer
CLDJ Commander

-BG David Furness, PCG

14:30 - 14:45 Break & Movement to Motorcade

14:45 - 15:00 Motorcade to Presidential Palace

Principal, Boulware

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As of: Friday, March 23, 2018 08:50

DETAILED ITINERARY

15:00 - 16:00 Bilat with President Guelleh Presidential Palace Principal, Donnelly, Faller, Dory, [6] (6) Embassy & AFRICOM Attendees: -AMB Mark Boulware -Gen Waldhauser -MG Kurt Sonntag HN Attendees: Ali Hassan Bahdon, MOD MFA -General Chiek Ibrahim Zakaria, CHOD President's Military Advisor Press Photo Spray: Top, No Remarks Translation: Consecutive 16:00 - 16:20 Motorcade to Camp Lemonnier Principal, Boulware

16:20 - 16:30 Press Prep

16:30 - 16:50 (T) Presser

Opening remarks & questions. I podium with AFRICOM CDR flanking Principal.

16:50 - 17:05 Meet & Greet with French Troops -Informal meet & greet with ~20 French Troops

17:05 - 17:10 Movement to Aircraft

17:10 - 17:25 Load Aircraft & Depart

-Plane-side meet & greet with ~20 US troops.

17:25 - 21:05 Depart Djibouti en route Doha, Qatar

(Flight Time 3+40/No Time Change)

C-17

Meals: Dinner

Arrive Doha, Qatar 21:05 - 21:20

21:20 - 22:00 Motorcade to Hotel

22:00 - 22:30 Staff Sync

22:30 - 06:50 RON Doha, Qatar

DETAILED ITINERARY

Monday

06:50 - 07:00 Depart Hotel Wx: 96/76 Sunny Civilian: Business Suit Military: OCP/MCU/NWU/ABU 07:00 - 07:40 Motorcade to Airport Principal, Faller 07:40 - 07:55 Arrive Aircraft 07:55 - 12:45 Depart Doha, Qatar en route Kabul, Afghanistan (Flight Time 3+20/Time Change +1.5) C-17 Meals: Breakfast 12:45 - 13:00 Arrive Kabul & Transload Aircraft Hamid Karzai International Airport (HKIA) Wx: 74/48 Sunny 13:00 - 13:15 Depart HKIA en route to HQ RS (Flight Time 0+10/No Time Change) 4 CH-47 13:15 - 13:20 Arrive HQ RS Greeted by: -GEN John "Mick" Nicholson, COMRS -AMB Hugo Lorens, Special Charge d' Affaires -Media will film arrival and greet at HQ RS. -Photo in HQ RS with COM RS & Key Leadership Photo Spray - Arrival Greet Only

13:20 - 14:05 Office Call with GEN Nicholson

Principal, Faller, Donnelly

14:05 - 14:20 Meet & Greet with Senior RS Leadership

Principal, Donnelly, Faller, [6] Helvey, [6] Royal, [6] (6)

14:20 - 14:25 Break

DETAILED ITINERARY

14:25 - 15:40 Ministerial with MoD, Mol, NDS Director HO RS Principal, Donnelly, Faller [6] [6] Helvey, Royal [6] [6] RS Attendees: -GEN Nicholson -MG Burleson, DA MoD -Maj Gen Smith, DA Mol RS/USFOR-A CSEL -CAG -COMRS XO HN Attendees: -Mr Abdullah Habibi, MOD -Mr Taj Mohammad Jahid, Mol NDS Director State Minister for Reforms Press Photo Spray: Top Translation: Simultaneous 15:40 - 15:50 Break Motorcade to Presidential Palace 15:50 - 16:00 Principal, Llorens 16:00 - 17:00 Bilat with President Ghani Presidential Palace Principal, Donnelly, Faller, (0) (6) Helvey, Royal, (b) (6) Attendees: -GEN Nicholson -AMB Lorens Honor Cordon Press Photo Spray: Top Translation: None 17:00 - 17:10 Motorcade to HQ RS Principal, Llorens 17:10 - 17:25 (T) Press Prep 17:25 - 17:45 (T) Presser Opening remarks & questions. ON THE RECORD. 1 podium with COM RS flanking Principal. 17:45 - 17:50 Movement to Bilat 17:50 - 18:35 (T) Bilat w/Australian PM 18:35 - 18:50 Troop Meet & Greet -Troop Meet & Greet. ~20 Troops for informal remarks and handshake. Official Photographer.

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As of: Friday, March 23, 2018 08:50 18-L-1454/SEQDEFGOMM/OIC/0103

DETAILED ITINERARY

18:50 - 19:05	Load Aircraft
19:05 - 19:15	Depart HQ RS en route to HKIA (Flight Time 0+10/No Time Change) CH-47
19:15 - 19:30	Arrive HKIA & Transload Aircraft
19:30 - 21:45	Depart Kabul, Afghanistan en route Doha, Qatar (Flight Time 3+45/Time Change -1.5) C-17 Meals: Dinner
21:45 - 22:15	Arrive Doha, Qatar & Transload Aircraft
22:15 - 06:30	Depart Doha en route Joint Base Andrews (Flight Time 15+15/Time Change -7) Principal, Faller E-4B Meals: Heavy snack, Breakfast

DETAILED ITINERARY

Tuesday

06:30 - 06:50 Arrive JBA

Wx: 77/56 t-storms possible

06:50 - 07:20 Motorcade to Residence

Principal

FOR OFFICIAL HISPONIA

DELEGATION ROSTER (66)

MONDAY - TUESDAY

Personal Staff (8)		
Principal	Principal	
Ms. Sally Donnelly	Senior Advisor	
RADM Craig Faller	Senior Military Assistant	
(b) (6)	Junior Military Assistant	
(b) (6)	Strategic Communications	
(b) (6)	Executive Assistant to the Senior Advisor	
(b) (6)	Personal Security Advisor	
(b) (6)	Flag Writer	
Guest (1)		
Ms Dina Powell	Deputy National Security Advisor for Strategy	[7]
Support (10)		
(b) (6)	Director of Travel	
(p) (g)	Military Assistant & Trip Coordinator	
(b) (6)	Director of Personal Security	
(b) (6)	Flight Surgeon	
(b) (6)	Director of Communications	
(b) (6)	Deputy Director of Communications	[7]
(b) (6)	Deputy Director of Communications	[6]
(b) (6)	OSD Communications Technician	
(b) (6)	OSD Communications Technician	
(b) (6)	PSO	[8]
OSD Policy (15)		
Maj Gen Michael Fantini, USAF	A/DASD Middle East Policy	[9]
VADM Joseph Rixey, USN	Director DSCA	[9]
(b) (6)	Military Assistant OUSD(P) ISA	
(b) (6)	Country Director, Saudi Arabia & Bahrain	[3]
(b) (6)	Director, Gulf and Arabian Peninsula	[9]
(b) (e)	Country Director, Egypt	[2,7]
(b) (ā)	Director, the Levant	[2,7]
(b) (d)	Country Director Israel	[1]
(b) (d)	Country Director, Qatar & Yemen	[6,9]
Mr. Dave Helvey	PDO ASD APSA	[8.9]
Mr. Jed Royal	A/DASD, Afghanistan, Pakistan, Central Asia (APC)	[8,9]
(b) (6)	Military Assistant OUSD(P) APSA	[8,9]
(b) (6)	Country Director, Afghanistan	[8]
Ms. Amanda Dory	DASD, African Affairs	[8,11]
(0) (0)	East Africa Director	[8]

PA (4)		
(b) (d)	Advisor	
(b) (6)	Desk Press Officer	
(b) (6)	Press Desk Officer	
(b) (6)	Photographer	
Press (17)		
(b) (6)	Associated Press	
(b) (6)	ABC News	
(b) (6)	ABC News	
(b) (6)	ABC News	
(b) (6)	Washington Post	[7]
(b) (6)	NBC News	
(b) (6)	Stars & Stripes	
(b) (6)	AFP	
(b) (6)	Washington Post	
(b) (6)	Defense One	[6]
(b) (6)	USA Today	
(b) (6)	Reuters	
(b) (6)	VOA	
(b) (6)	WSJ	
(b) (6)	NYT Magazine	
(b) (6)	Reuters Photographer	
(b) (c)	New York Times	

Event Participants (11)

Mr Christopher Henzel US Charge' d'Affaires to Saudi Arabia AMB Stephen Beecroft US Ambassador to Egypt Ms Leslie Tsou US Charge' d'Affaires to Israel AMB Dana Smith US Ambassador to Qatar AMB Mark Boulware US Charge' d'Affaires to Djibouti Gen Thomas Waldhauser CDR, AFRICOM MG Kurt Sonntag CDR, CJTF-HOA AMB Hugo Llorens US Charge' d'Affaires to Afghanistan GEN John "Mick" Nicholson CDR, Operation RS & USFOR-A x SDO/DATT X DCM

Notes

FOR OFFICIAL LIST ONLY

- 1. Not traveling with delegation
- 2. Join delegation in Saudi Arabia
- 3. Depart delegation in Saudi Arabia
- 4. Join delegation in Egypt
- 5. Depart delegation in Egypt
- 6. Join delegation in Israel
- 7. Depart delegation in Israel
- 8. Join delegation in Qatar
- 9. Depart delegation in Qatar
- 10. Join delegation in Djibouti
- 11. Depart delegation in Djibouti
- 12. Join delegation in Afghanistan
- 13. Depart delegation in Afghanistan

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DD FORM 1610 (BACK), MAY 2003



OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

FROM: SECDEF TRAVEL OPERATIONS 1000 Defense Pentagon, Rm 3D914

Washington, DC 20301-1000

SUBJECT: Early Check-In

REFERENCE: Donnelly, Sally

Date of Check-In: 5/8/17

The individual traveler incurred an additional expense due to early check-in. The cost was equaled to one night stay.

If you have any questions, regarding the subject, please give us a call,

NCOIC, SECDEF Travel Operations Office of the Secretary of Defense





OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

REFERENCE: Donnelly, Sally

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 5/7/17 to 5/11/17

() (B)

NCOIC, SECDEF Travel Operations Office of the Secretary of Defense





INVOICE

Sally Donnelly

Dermark

: Sally Donnelly **Guest Name**

: Amarikanska Ambassada Firme

Room No Arrival Date 07-05-17 Departure Date : 09-05-17

: 68823902 Conf. No : 7 - MISY Cashier ID : 394709

Foto No

Amount Description Date 1,595.00 97-05-17 Accommodation - Package

08-05-17 HARK - Food

165.00

08-05-17 BARK - Wine

85.00

98-95-17 Accommodation - Package

1,595.00

00-05-17

3,440.00

Balance:

0.03

VAT 25% Room VAT 25% Breakfast VAT 25% Misc.

590.00 DKK 48.00 DKK 50.00 DKK

Total incl. VAT Net Amount Total VAT

3,448.00 DKK 2,752.00 DKK 888.00 DKK

Crowns Plaza Copenhagen Yosana Canastada Boulavard 114-118 DK-2380 Copenhagen 8 CVR. 35540043

PVM SĄSKAITA FAKTŪRA / INVOICE Serija AST Nr. 155316

Kambario nr. / Room No. Donnelly. Atvykimas /Arrival 09.05.17 United States Išvykimas / Departure 10.05.17 Rezervacijos Nr. / Reservation No. 3737160 Reference No. Nario Nr./Membership No. Kasininkas / Cashier 75 Data / Date 10.05.17 Pusiapis / Page No. l of 1 AR No. Date/Date Kiekis/ Kaina PVM Suma/ Mokets/ Pavadinimas / Description Gross BUR Payment EUR Qty Net VAT Accommodation 09.05.17 1 167,75 15.10 182.85 182.85 10.05.17 1 0.00 0.00 Viso / Total 182.85 EUR 182.85 EUR Balansas / Total due: 0.00 EUR Suma apmokestinama 9% PVM / Total excl. VAT 9% 167.75 EUR PVM/VAT9% 15.10 EUR Kasos aparato Nr.LL201001111_, Kvito Nr.__ , Kvito data 10-05-17

Kasininkas / Cashier: Ašmonas, Irmantas

PVM sąsko ta-taktūra formuojama automatiškai ir galioja be atsakingo asmens pamšo ar įmonės spaudo.

The inveice is prepared automatically and valid without signature or stamp.

Ačiū, kad apsistojote mūsų viedbutyje. Maloniai laukiame Jūsų sugrįžtant! Thank you for staying with us and we are looking forward to welcome you back!

SEE BE

RESPONDE C.357, VIRIUS

TENEDRO R.:
Vicionis

TENEDRO R.:
Vicionis

TRESCONDE C.:
VICIONIS C.

www.radissonblu.com/hotel-vilnlus
UAB "Astorija Hotel" Im. kodas/Company code: 126000460
PVM mok.kodas/VAT reg.code: LT260004610
Didžioji g. 35/Arklių g.2, LT-01128 Vilnius-1, Lietuva
Tel.+370 5 212 0110 Fax. +370 5 212 1762 E-mail: info vilnius@radissonblu.com

Radisson



Arrival 10-05-17 Ms Sally Donnelly Departure : 11-05-17 Foliatrivolce No. 1 1241707/ : US Embassy Company US A/R Number Cashlar COPY OF INVOICE Booking Ref. Customer Ref. T 1 of 1 Membership No. (6) Page : : 16/05/17 Date Debit Credit Description Date 330.00 10-05-17 Accommodation - Package (NA Pkg. Trad 11-05-17 330.00 330.00 330.00 **Total Charges** £ 0.00 Total Balance Dua VAT Breekdown VAT Gross 275.00 130,00 65.00 VAT @ 20% E VATE 4% 0.00 0.00 0.00 Net @ O% 0.00 0,00 0.00 0.00 00.0 Net Exempt C 0.00 275.00 64.00 335.00 Expiry: 02/19 TSE Credit Card Details TVR: Merchant/TID: Credit Card No. AID: CVM: Transaction ld: 5968580 Card Type: Transaction Type: SALE Auth Code Capture Method: Transaction Amt: 330.00

Room No.

One Hamilton Place, Park Lane, Lenson, WLI 7QY, United Kingdom
Tel: +44 (0)20 7409 3131 Fax: +44 (0)20 7493 3476 london@ling.com www.intercontinental.com
Constellation Hotel (Opco) UK S.A., VAT No: 163 3009 38
Registered Address: 15 Boulevard Rossevett, L-2450 Luxembourg, Registration No 8176224

DETAILED ITINERARY

SUNDAY - THURSDAY

Sunday

22:25 - 22:45 Motorcade to Joint Base Andrews

Principal

Wx: 62/43 Partly Cloudy

22:45 - 23:00 Arrive Aircraft

23:00 - 12:25 Depart Joint Base Andrews en route to Copenhagen, Denmark

(Flight Time 7+25/Time Change +6)

E-4B

Meals: Snack served, Lunch

- Press Gaggle

*Civilians change to Business Suit prior to landing

* Military change to Class Bs with Tanker Jacket prior to landing

Wx: 49/37 Showers Civilian: Casual Military: Casual

DETAILED ITINERARY

Monday

```
12:25 - 12:40
               Arrive Copenhagen, Denmark
               *No Honors Upon Arrival
               Greeted by:
               - Chargé D'Affaires Laura Lochman
                                      DATT
                                Office of Defense Cooperation Chief
12:40 - 13:00
               Motorcade to Embassy
               Principal
               *Split Motorcade for those not going to the Embassy will go to the hotel
13:00 - 13:10
               Arrive Embassy and Photo with Marines
               *No Cell Phones
               Greeted by:
                                Army Attaché
                                   AF Attaché
               Photo Op with:
                                                 Detachment Commander
                                    Assistant Detachment Commander
                                   Marine Security Guard
                                    Marine Security Guard
               Official Stills
13:10 - 13:40
               Embassy Team Meeting (P+10)
               Principal, Faller, Donnelly (b) (6) (b) (c)
                                                                Ellehuus (b) (6) (6)
               Attended by:
               - Laura Lochman, Charge De Affairs
                                    SDO/DATT
                                     Political Economic Officer
                               Political Military Officer
                                Political Officer
               Seating Card: #1
               Closed Press
13:40 - 14:00
               Meeting with Chief of Station (P+1)
               Principal, Faller
14:00 - 14:10
               Motorcade to Crowne Plaza Hotel
               Principal, Faller
14:10 - 14:20
              Arrive Crowne Plaza Hotel
               Greeted by (b) (b)
                                           Director of Operations
14:20 - 14:40 Executive Time
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DETAILED ITINERARY

14:40 - 15:40 Signals Check

Special Presidential Envoy for the Global Coalition to Counter ISIS

Lt Gen Kenneth McKenzie, Director, J-5, Strategic Plans and Policy

Major General Rupert Jones, Deputy Commander-Strategy and Support (S&S),
 Combined Joint Task Force

Division Chief, Coalition and Engagements Division, T2C2, J5

15:40 - 17:40 Bilat Prep & Executive Time

17:40 - 07:45 RON Copenhagen, Denmark

DETAILED ITINERARY

Tuesday

07:45 - 08:00 Motorcade to Eigtveds Pakhus

Principal, Faller

*14:30 PA & Press Motorcade to Eigtveds Pakhus

Wx: 49/42 Showers Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

08:00 - 08:30 Arrive D-ISIS Ministerial & Sync with MoD Claus Hjort Frederiksen

Eigtveds Pakhus - Room A, 1st Floor

Principal, Faller, Donnelly (6) (6) (6) (6) (7) (7) (8) (8) (9) (6) (7) Ellehuus
Greeted by: Danish Minister of Defense Claus Hjort Frederiksen
*Minster Hjort Frederiksen will meet outside of the building

08:30 - 09:00 Arrival of Delegations

Greeted by: Secretary Mattis & MoD Claus Hjort Frederiksen

Attendees:

- Australia -(b) (6) (08:30)- Belgium -(b) (6) (08:32)- Canada - (b) (6) (08:34)- France -(b) (6) (08:36)- Germany -(b) (6) (08:38)- Italy -(6) (6) (08:40)- Netherlands -(08:42)- New Zealand -(08:44)- Norway -(b) (6 (08:46)- Spain -(0) (6) (08:48)- U.K. -(0) (08:50)

Closed Press

09:00 - 09:45 Global Counter-Terror Initiatives (P+3, 6 in Listening Room)

Eigtveds Pakhus - Room A, 1st Floor LR: Room I, 3rd Floor

Principal, Faller, Donnelly, (b) (6) (b) (6) Ellehaus, (b) (6) Briefed by:

- Lt Gen McKenzie

Sequence of Events:

Update on the Framework CHODs counter-Violent Extremist Organization (C-VEO)
 Seating Card #2

Closed Press

Translation: Simultaneous

09:45 - 09:50 Walk w/ Minister Claus Hjort Frederiksen to Greet Iraqi MoD and Turkish

Ambassador

FOR OFFICIAL USE ONLY - DECLASSIFY UPON COMPLETION

As of: Friday, May 05, 2017 16:12

DETAILED ITINERARY

09:50 - 10:00 Arrival of Iraqi and Turkish Delegations

Greeted by: Secretary Mattis & MoD Claus Hjort Frederiksen

- Iraq Arfan Al Hayali, Minister of Defense (09:50)
- Turkey Basat Öztürk, Ambassador (09:53)

10:00 - 13:00 D-ISIS Meetings (P+3, 6 in Listening Room)

Eigtveds Pakhus - Room A, 1st Floor LR: Room I, 3rd Floor

- Welcoming/Introductory Remarks/D-ISIS Plan Review (MoD Frederiksen/Secretary Mattis)
- Operation Inherent Resolve (OIR) Update
- Current update on OIR Military Efforts (Major General Rupert Jones, USCENTOM)
- Status on other Lines of Effort: Foreign Fighters, Counter-Finance, Stabilization, and Counter-Messaging/Propaganda (Special Presidential Envoy Brett McGurk, US State Department)
- Next Steps for the C-ISIS Coalition Re-aligning in Iraq and Syria (Major General Rupert Jones, USCENTCOM)
- Resource, capability gaps, and authority implications of post-Mosul Iraq and post-Raqqa
 Syria
- Longer Term Security Assistance Implications
- Arrangements for the next D-ISIS Defense Ministerial (TBD)

Seating Card #2

Closed Press

Translation: Simultaneous

13:00 - 13:10 Group Photo

Outside (Weather Permitting)

Attended by: D-ISIS Ministers

Closed Press

13:10 - 13:40 Informal Lunch (seated)

Eigtveds Pakhus - Room E, 2nd Floor

Principal

*No Designated Seating

Attendees:

- Ministers only
- **Staff Lunch in Room C, 1st Floor

Closed Press

13:40 - 14:00 Break & Prep

DETAILED ITINERARY

14:00 - 14:30 Bilat with New Zealand MoD Mark Mitchell (P+6) Eigtveds Pakhus - Room A, 1st Floor Principal, Faller, Donnelly, (b) (6) , Ellehaus, (b) (6) Attended by: Minister of Defense Mark Mitchell Tony Lynch, Deputy Secretary of Defense, - Brigadier John Boswell, Assistant Chief Strategic Commitments and Engagements Ministerial Advisor Ministerial Military Advisor, NZ Defense staff (High Commission London) Seating Card #3 Official Stills 14:30 - 14:45 Break & Prep 14:45 - 15:30 Bilat with Danish MoD Claus Hjort Frederiksen (P+8) Eigtveds Pakhus - Room 1, 3rd Floor Principal, Faller, Donnelly, (6) (6) Ellehuus * No Translation Required Attendees: - Mr. Thomas Ahrenkiel, Permanent Secretary of Defense - Mr. Bjorn Bisserup, Chief of Defense Special political adviser to the minister Mr. Kasper Høeg-Jensen, Deputy Permanent Secretary, Security Policy Division - Mr. Kenneth Pedersen, Deputy Permanent Secretary, Operations Division Defense Attaché in Washington Senior adviser Seating Card #4 Closed Press 15:30 - 15:35 Walk to Press Conference Area Escorted by: Danish MoD Claus Hjort Frederiksen 15:35 - 15:45 Press Conference Eigtveds Pakhus - Room A, 1st Floor Sequence of Events: Statements (Den/US) Q&A (2 Den/2 US) Open Press 15:45 - 15:55 Motorcade to Christiansborg Principal * Split Motorcade: Those not attending the meeting will depart for airport Arrive Christiansborg 15:55 - 16:00

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As of: Friday, May 05, 2017 16:12

Greeted by: TBD

DETAILED ITINERARY

16:00 - 16:30 Bilat with PM Lars Lokke Rasmussen (P+8) Christiansborg Principal, Faller, Donnelly 01 (6) Ellehuus * No Translation Required Sequence of Events: - 2 min statements to the Press no Q&A (DEN/US) (4 min) - Bilat (26 min) Attended by: - Christian Kettel Thomsen, Permanent Secretary of State - Michael Starback Christensen, Permanent Under-Secretary of State Strategic Advisor Private Secretary to the Prime Minister Senior Advisor Senior Advisor - Kasper Hoegh-Jensen, Deputy Permanent Secretary Danish Embassy, Washington, D.C. Seating Card #5 Press Photo Spray: Top 16:30 - 16:50 Motorcade to Airport Principal 16:50 - 17:05 Arrive Aircraft 17:05 - 19:35 Depart Copenhagen, Denmark en route to Vilnius, Lithuania (Flight Time 1+30/Time Change +1) 4 E-4B Meals: Snack served Wx: 45/28 Rain/Snow Showers 19:35 - 19:50 Arrive Vilnius, Lithuania Greeted by: Ambassador Anne Hall - SDO/DATT (6) (6) - Minister of Defense Ralmundas Karbolis Maj Gen Vitalijus Vaikšnoras 19:50 - 20:20 Motorcade to the Radisson Blu Royal Astorija Hotel Principal 20:20 - 20:30 Arrive Radisson Blu Royal Astorija Hotel Greeted by: Hotel Manager, name TBD 20:30 - 07:35 RON Lithuania

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DETAILED ITINERARY

Wednesday

07:35 - 08:05 Motorcade to the Embassy

Principal, Faller

Wx: 46/34 Partly Cloudy Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

08:05 - 08:50 Embassy Team Meeting (P+6)

Principal, Faller, Donnelly 6 6 6 Ellehnus

Attended by:

- Ambassador Anne Hall, Lithuania
- Ambassador Nancy Bikoff-Pettit, Latvia
- Elizabeth Horst, Deputy Chief of Mission Estonia
- Howard Solomon, Deputy Chief of Mission

(b) (6) Pol-Econ Chief (b) (6) SDO/DATT Lithuania

SDO/DATT to Latvia
SDO/DATT to Estonia

*08:40 PA & Press Motorcade to Opening Ceremony Seating Card #6

08:50 - 09:10 Meeting with Chief of Station (P+1)

Principal, Faller

09:10 - 09:15 Photo Op with Embassy Marines

Photo Op with:

(b) (6) (Detachment Commander)
(b) (6) (Assistant Detachment Commander)
(b) (6) (6) (6)

09:15 - 09:30 Motorcade to Presidentura

Principal, Faller

09:30 - 09:40 Arrive Presidentura

Official Welcome Ceremony

Greeted by: Lithuania MoD Raimundas Karoblis

Open Press

09:40 - 09:50 Walk to Presidential Palace

Escorted by:

- Minister Raimundas Karoblis

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As of: Friday, May 05, 2017 16:12

DETAILED ITINERARY

09:50 - 10:20 Bilat with Lithuanian President Dalia Grybauskaité (P+6)

Principal, Faller, Donnelly, (b) (6) Ellehuus

Attended by: TBD Seating Card #7 Official Stills

10:20 - 10:30 Press Statement with Lithuanian President Dalia Grybauskaitė

- Statements (LTU/US)
- *President's Statement in Lithuanian (instant in ear translation provided)
- * SD' Statement in English (no translation)

10:30 - 10:40 Walk to MoD Bilat

Escorted by:

Minister Raimundas Karoblis

Open Press

10:40 - 10:55 Bilat with Lithuanian MoD Raimundas Karoblis (P+6)

Principal, Faller, Donnelly (6) (6) Ellehuus

*No Translations Required

Attended by: TBD Seating Card #8 Official Stills

10:55 - 11:05 Walk to Ministerial Working Lunch & Group Photo (Ministers Only)

Escorted by:

Minister Raimundas Karoblis

11:05 - 12:35 Baltic Ministerial Working Lunch (P+5; separate table 10)

Principal, Faller, Donnelly

Attended by:

- Estonia MoD Margus Tsahkna
- Latvia MoD Raimonds Bergmanis
- Lithuania MoD Raimundas Karoblis
- *No Translation Required

Back Table (5) (6) (LTU DATT), (b) (6) (LAT DATT), (b) (6) (EST DATT), (b) (6) (LTU POLECON), Rachel Ellehuus, (b) (6) (b) (6) (b) (6)

Seating Card #9

*11:45 PA & Press Motorcade to Training Area

Official Stills

12:35 - 13:20 Motorcade to Pabrade Training Area

Principal, Faller

- *Civilians can take off suit jacket
- *Military can change to Tanker Jacket

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As of: Friday, May 05, 2017 16:12

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18-L-1454/SECDEFCOMM/OIC/0125

DETAILED ITINERARY

13:20 - 13:50	Meet German, Lithuanian, Dutch & Belgian Soldiers/US Logisticians & View Static Displays Greeted by: - Maj Gen Vitalijus Vaikšnoras - Lithuanian Land Forces Commander, Brig Gen Valdemaras Rupšys Attended by: - Estonia MoD Margus Tsahkna - Latvia MoD Raimonds Bergmanis - Lithuania MoD Raimundas Karoblis Open Press
13:50 - 14:05	(T) Press Gaggle with US & Foreign Press Sequence of Events: - Statement: US - (T) Q&A
14:05 - 14:15	Break & Walk to eFB Battlegroup Briefing
14:15 - 14:35	eFP Battalion Briefings (40-50 Seats Available) Sequence of Events: - German Briefing - Briefed by: eFP Battlegroup Commander, (b) (6) - Lithuanian Briefing - Briefed by: Iron Wolf Brigade Commander, (b) (6) Official Stills
14:35 - 15:15	Motorcade to Vilnius Airport Principal. Faller
15:15 - 15:30	Arrive Aircraft
15:30 - 15:50 ♣	Depart Lithuania en route to UK (Flight Time 2+20/Time Change -2) E-4B Meals: Snack served Wx: 61/47 Partly Cloudy
15:50 - 16:05	Arrive Stansted Airport Greeted by: - Brig Gen Christopher Short, SDO/DATT (6) (6) Attaché
16:05 - 17:05	(T) Motorcade to Ministry of Defense Principal
17:05 - 17:15	Arrive Ministry of Defense Greeted by: TBD
17:15 - 17:45	(T) Bilat with SecState for Defense Fallon (P+?) Principal, Faller, Donnelly Ellehaus

DETAILED ITINERARY

17:45 - 17:55	Motorcade to InterContinental Hotel Principal		
17:55 - 18:05	Arrive InterContinental Hotel Greeted by: TBD	*	
18:05 - 18:35	Signals Check with AMB Schwartz (b) (6) InterContinental Day Brief Principal, Faller, Donnelly (b) (6) (6)		& Gen Waldhauser
18:35 - 08:20	RON UK		

DETAILED ITINERARY

Thursday

08:20 - 08:30 Motorcade to Lancaster House

Principal, Faller

*07:00 PA & Press Motorcade to Lancaster House

*Split Motorcade for those not attending the Conference will depart for Stansted at 10:00

Wx: 65/52 PM Showers Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

08:30 - 09:00 (T) Coffee with SecState for Foreign and Commonwealth Affairs Boris Johnson

Principal, Faller, Donnelly, (6) Ellehuus

09:00 - 09:30 Arrival of Official Delegations

Greeted by: SecState for Defense Michael Fallon (T) Pull Aside with UN Secretary General (15 min)

DETAILED ITINERARY

09:30 - 10:30 Welcome Session (P+3) (Overflow 3, 1PA, 1PSO)

Principal, Faller

Chaired by: PM Theresa May

Co-sponsors welcoming remarks: SRSG, Pres Farmaajo, AU Chairperson

Heads of State: Kenyatta, Museveni, Hailemiriam

Attended by:

- UN Secretary General
- Somalia: President Farmajo
- Ethiopia: PM Hailemariam
- Uganda: President Museveni
- US: Defence Secretary Mattis (with (b) (6) State Department and Head of AFRICOM)
- Germany: Foreign Minister Gabriel
- Sweden: Deputy Prime Minister Lövin
- Netherlands: Foreign Minister Koenders
- Djibouti: Defence Minister Bahdon
- UAE: Deputy Foreign Minister Gargash
- Finland: Samuli Virtanen, State Secretary (Junior minister level)
- Switzerland: Ambassador Thomas Greminger, Vice Director of the Swiss Agency for Development & Co-operation (Junior minister level)
- Japan: Parliamentary Vice Minister for Foreign Affairs, Mr Shunsuke Takei (Junior minister level)
- Norway: State Secretary Tone Skogen (Junior minister level)
- Australia: High Commissioner (clashes with budget)
- Spain: Director for Africa
- Russia: Second Sec from Embassy

International Organizations:

- President of Africa Dev Bank
- Sec Gen of Arab League
- Deputy President of Islamic Development Bank
- Secretary General of OIC
- Director, Peace and Security IGAD
- Vice President of World Bank
- Deputy Director IMF

Seating Card #10

Open Press

Translation: Simultaneous

10:30 - 11:00 Session 1: Strengthening National Security

Opening: Pres. Farmaajo

AU Chairperson

Key interventions (SECDEF here - 3-5 minutes)

US Table: SECDEF, U/S(b) (6)

Behind: Amb Schwartz, Gen Waldhauser (?) *10:45 PA & Press motorcade depart for Stansted

Open Press

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As of: Friday, May 05, 2017 16:12

DETAILED ITINERARY

11:00 - 11:30	Bilat with Somali President Farmajo (P+6) Principal, Faller, Donnelly. *The rest of the Conference will be on a coffee break
11:30 - 12:00	Session 1: Strengthening National Security (Con't) Closed Press
12:00 - 13:00	Motorcade to Stansted Airport Principal, Faller
13:00 - 13:15	Arrive Aircraft
13:15 - 16:00	Depart UK en route to Joint Base Andrews (Flight Time 7+45/Time Change -5) E-4B Meals: Dinner, Snack served
	- Press Gaggle Wx: 66/52 Partly Cloudy
16:00 - 16:20	Arrive Joint Base Andrews
16:20 - 16:40	Motorcade to Pentagon Principal, Faller

DELEGATION ROSTER (33)

SUNDAY - THURSDAY

111 [1]

Personal Staff (8)	
Principal	Principal
RADM Craig Faller, USN	Senior Military Assistant
Ms. Sally Donnelly	Senior Advisor
(b) (6)	Junior Military Assistant
(b) (6)	Executive Assistant to the Senior Advisor
(b) (6)	Strategic Communications Advisor
(b) (6)	Personal Security Advisor
(b) (b)	Flag Writer
Guest (2)	
Lt Gen Kenneth McKenzie	Director for Strategic Plans and Policy
(b) (6)	Deputy EA to J5
Support (7)	
b) (6)	Military Assistant / Trip Coordinator
(b) (6)	Director of Personal Security
(b) (6)	Director of Communications
(b) (6)	Deputy Director of Communications
(b) (6)	Flight Surgeon
(b) (6)	OSD Communications Technician
(b) (6)	OSD Communications Technician
OSD Policy (4)	
Ms. Rachel Ellehuus	DASD(A), European and NATO Policy
(b) (6)	Military Assistant to ASD ISA
(b) (6)	Deputy Director of Coalition Affairs
(b) (5)	Country Director, Iraq
PA (4)	
(b) (b)	Assistant to the Secretary of Defense for Public Affairs
(b) (6)	Special Assistant
(b) (6)	Press Wrangler
(b) (6)	Official Photographer
Press (8)	
(b) (6)	CBS News - TV Pool, audio
(b) (6)	CBS Audio
(b) (6)	CBS Camera
(b) (6)	Associated Press
(b) (6)	Thomson Reuters

AFP

As of: Saturday, May 06, 2017 03:17 18-L-1454/SECDEFGOMM/OIC/0131

Washington Post New Yorker

Notes

1. Departing the delegation in Denmark

30090 Mano Read Privacy Act Statement, Penalty Statement, and Instructions on back before configiting form. Use typewriter, ink, or ball point pen. PRESS HARD. DO NOT use pencil. If more space is needed, continue in remarks. TRAVEL VOUCHER OR SUBVOUCHER 1. PAYMENT SPLIT DISBURSEMENT: The Paying Office will pay directly to the Covernment Travel Charge Card (CTCC) contracted the portion of your re-mountement representing reveal charges for intersponding, ordinary paramogal are mounted to Fig. revell chooses for immonstrain, edging, and retriction in your revenue to the care beaution to the CFCC correction disagrate a payment that equals the rout of their outlanding government thank care beaution to the CFCC correction.

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25/05/2017

PDG & Co. NAV., Brussels TVA: BE 428 311 517 RC Brugge: 62663 RC Brussels: 556175 KBC: 432 203 8001 77

Madame Sally Donnelly

BELGIQUE

Le Châtelain

Date facture Nr. facture Folio 25/05/2017 212067493

Facture

Date	Description			Quantité	Prix	Total (EUR)
Client	Madame Saily	Donnelly				
Arrivée	24/05/2017	Départ	25/05/2017	Chambre		
24/05/201	Bar 64431			10	0,00	125,50
24/05/201	Room Serv 64431	ice		3	10.00	30,00
24/05/201	Chambre			1	239,00	239,00
24/05/201	Local tax &	Charges		1	9,28	9,28
25/05/201	Mini bar			2	5,00	10,00
					Total facture	413,78
25/05/201	Visa Card				Total Payé	-413,78 -413,78
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TVA 6,00%	TVA 6%	248.28	14.06	234.22		
TVA 21,00%	TVA 21%	59.50	10.33	49.17		
TVA 12,00%	TVA 12 %	106.00	11.35	94.65		
Total		413.78	35 74	378.04		



Rue du Châretain 17 1000 Brussels - Belgium RC Brugge: 62663 Nº Entreonise: 0428311517 KBC: 432-2033001-77

Fox: +32 (0)2 646 00 88 E-mail: info@le-chateloin.com W-bsite: www.i--chateloin.com . Thank you

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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

REFERENCE: Donnelly, Sally

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 5/23/17



NCOIC, SECDEF Travel Operations Office of the Secretary of Defense



DETAILED ITINERARY

TUESDAY - FRIDAY

Tuesday

20:15 - 20:45 Motorcade to Joint Base Andrews
Principal, Donnelly

20:45 - 21:00 Arrive Aircraft

21:00 - 10:25 Depart Joint Base Andrews en route to Brussels, Belgium
(Flight Time 7+25/Time Change +6)
C-40
Meals: Snack served, Lunch

DETAILED ITINERARY

W	ed	n	ės	d	a	v
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10:25 - 10:40 Arrive Brussels, Belgium

Greeted by:

- CDA Matthew Lussenhop (USEMB)

(USEMB DATT)

10:40 - 11:10 Motorcade to Le Chatelain Hotel

Principal (b) (6)

- Greeted on arrival by (b) (6) . Hotel GM

11:10 - 13:15 Executive Time

13:15 - 13:45 (T) US Team Synch

"Mota Room"

Principal, Donnelly (6) US Mission Participants:

- CDA Matthew Litzenberger
- Mr. James Hursch, Acting SccDefRepEur
- Ms. Julie Fisher, Incoming USNATO DCM
- Room equipped for Classified convo for 6 talkers

13:45 - 14:00 Break/Refresh/Greet DSYG

14:00 - 14:45 Meeting with NATO Deputy Secretary General Rose Gottemoeller

"Mota Room"

Principal, Donnelly, (b) (6)

- DSYG Solo
- Room equipped for Classified convo for 4 talkers

14:45 - 15:00 Break/Refresh/Greet SYG

15:00 - 15:45 Meeting with NATO Secretary General Stoltenberg

"Mota Room"

Principal, Donnelly

NATO Attendees:

- H.E. Jens Stoltenberg, Secretary General of the North Atlantic Treaty Organization
- AMB Torgeir Larsen, Director of the Private Office of the SecGen
- Ms. Dawn Schrepel, Deputy Director of the Private Office of the SeeGen
- Room equipped for Classified convo for 6 talkers
- See Seating Card

15:45 - 20:00 Executive Time

20:00 - 08:00 RON Brussels

DETAILED ITINERARY

Thursday

08:00 - 08:10 Motorcade to US EMB/Ambassador's Residence

Principal, (b) (6)

- Ms. Donnelly in S1A

08:10 - 08:15 Arrive US EMB/Ambassador's Residence

- Principal Greeted/Escorted to Residence by: (b) (6)

Staff Escorted to OSD Hold/Commo Space by: (6)

(AATT)

- DOD Hold/Commo Space in USEMB DAO Office

08:15 - 09:45 (T) Window for (T) POTUS Greeting/Pre-Brief

- Limo + Chase folded in to POTUS Motorcade

09:45 - 10:00 Motorcade to EU Headquarters

Principal,

- P + 1 + PSO ONLY join POTUS Delegation

- Carmona in Chase

10:00 - 10:15 Arrive EU Headquarters

- POTUS, SecState enter for Small Meeting (~15 min)

- Principal enters after to preset for Large Meeting.

- Entrance past bank of media cameras

10:15 - 11:00 Joint Meeting with EU President Junker and European Council President Tusk

POTUS +10

1. SecState

2. Principal

3. CoS

4. APNSA

5. Kushner

6. CDA Shub

7. SAP SrDr Hooker

8. TBD

9. TBD

10. Notetaker (TBD)

- Manifest and Seating Card TBC

Press Photo Spray: Top

11:00 - 11:15 Motorcade to US EMB/ Ambassador's Residence

Principal, (b) (6)

(b) (6) in Chase

DETAILED ITINERARY

11:15 - 12:40 (T) Window for (T) POTUS Debrief/PreBrief/Executive	e Time
---	--------

- DOD Hold/Commo Space in USEMB DAO Office

- (T) Group Photo with DAO Staff

Press Photo Spray: Top

12:40 - 12:45 Preset for Working Lunch

- WH Request to be seated in Dining Room NLT 1245

12:45 - 13:10 President of France (PoF) Arrival

Sequence of Events:

- POTUS Greets PoF at Residence Door
- -1 v. 1 (-10 min)
- POTUS and PoF join Working Lunch

13:10 - 14:15 Working Lunch w/ Emmanuel Macron, President of France

POTUS +6

- 1. SecState
- 2. Principal
- 3. DepCoS (T)
- 4. APNSA
- 5. Kushner
- 6. CDA Zeya

BB. Director Mangis (Notetaker)

- Manifest and Seating Card TBC

Press Photo Spray: Top Translation: Consecutive

14:15 - 15:30 (T) Window for (T) POTUS Debrief/Executive Time

- DOD Hold/Commo Space in USEMB DAO Office

15:30 - 15:45 POTUS Embassy Meet & Greet/Photos

Sequence of Events:

- POTUS Remarks (podium) to USEMB Employees
- POTUS Photo w/ USEMB Children
- POTUS MarDet photo (24 Marines)

15:45 - 16:10 Motorcade to New NATO Headquarters

Principal, Bunch

- P + 1 + PSO ONLY join POTUS Delegation

(b) (b) in Chase

- Ms. Donnelly returns to Hotel

DETAILED ITINERARY

16:10 - 16:15 Arrive New NATO Headquarters Building

- POTUS Greeted by NATO Secretary General Stoltenberg
- Principal escorted to Article 5/Berlin Wall Memorial unveiling viewing area by WH Staff

escorted to USG Hold Room by (6)

DOD Hold/Commo Room at OLD NATO HQ (across highway)

16:15 - 16:30 Unveiling of Article 5 and Berlin Wall Memorial

Remarks by:

- Secretary General
- German Chancellor
- POTUS
- Principal stands with SecState, APNSA and WH Sr. Staff in viewing area

Attend Only: Open Press

16:30 - 17:00 Break/Walk to VIP Seating for Handover Ceremony

- Principal Escorted to VIP Seating by WI1 Staff
- POTUS to Family Photo (Leaders Only)

Attend Only: Open Press

17:00 - 17:30 Handover Ceremony

Sequence of Events:

- Belgian National Anthem
- Remarks by King or PM & NATO SYG
- Ceremonial Handover
- Raising of Allied Nations' Flags
- Raising of NATO Flag (NATO Hymn playing)
- Belgian National Anthem
- Military Flyover (see Flyover Card)

Attend Only: Open Press

17:30 - 17:45 Walk to USG Hold Room

Conference Room 15

- Principal Escorted by WH Staff

(b) (6) preset in Listening Room

- POTUS +3 walk from USG Hold to Working Dinner

DETAILED ITINERARY

17:45 - 20:15 NATO Working Dinner (w/ POTUS)

Conference Room 14

POTUS +3 (Meeting Room)

- 1. SecState
- 2. Principal
- 3. APNSA
- POTUS seated between NATO SYG and PM May w/ +3 seated behind.
- Seating Card TBC

Sequence of Events:

- Opening Remarks by NATO SYG
- Opening Remarks by POTUS
- Press Pool Exits
- Remarks by other Leaders

Open Press

20:15 - 20:45 NATO Working Dinner (w/o POTUS)

POTUS + Del Departs NATO @ 2015. AF1 WU Brussels for G-7 @ 2045.

- SecState will move to POTUS' chair and remain for duration of Working Dinner.
- Seating Card TBC

20:45 - 21:00 Dinner Concludes

- Dinner may go long
- Return to USG Hold Room to await departure

21:00 - 21:15 Depart New NATO HQ

- Actual departure and drive times may vary due to foreign delegations departing

21:15 - 22:00 Load Aircraft/Await Departure Window

- Actual Wheels Up time may vary due to multiple foreign delegations departing

22:00 - 00:20 Depart Brussels en route to Joint Base Andrews

★ (Flight Time 8+20/Time Change -6)

C-40

Meals: Heavy snack

DETAILED ITINERARY

Friday

00:20 - 00:35 Arrive Joint Base Andrews

00:35 - 01:05 Motorcade to Residence

Principal

DELEGATION ROSTER (12)

TUESDAY - FRIDAY

Personal Staff (6)

Ms. Sally Donnelly

Principal Principal

Principal Military Assistant

Senior Advisor

Strategic Communications Advisor

Junior Military Assistant Personal Security Advisor

Support (6)

Director of Travel (Trip Coordinator/Advance)

[1]

Director of Personal Security

Deputy Director of Communications

Flight Surgeon

Communications Technician

OSD Communications Technician

Notes

1. Not Traveling with Delegation

300 % Mems Read Privacy Act Statement, Penalty Statement, and instructions on back before completing form. Use typewriter, ink, or ball point pen. PRESS HARD. DO NOT use pendil. If more space is needed, continue in remarks. TRAVEL VOUCHER OR SUBVOUCHER SPLIT DISBURSEMENT: The Paying Office will pay directly to the Government formal Charge Card (GTCC) contractor the porsion of your remountament reprint graves charges for transportation, looking, and restal car if you are a civilian employee, unless you also a different amount. Military personnel are required to designate a payment full equals the state of time contrastion, operationally experienced to the GTCC contractor.

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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

REFERENCE: Sally Donnelly

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 5/31/17 to 6/6/17

(b) (6)

Administrator, SECDEF Travel Operations Office of the Secretary of Defense



GUEST FOLIO



PEARL HARBOR NS

PH# 808-800-2337

PEARL HARBOR, HI 96860-4470

Phone: 868 - 800 - 2337 Fax: 315 - 473 - 598; WWW.DODLODGING.NET

: DONNELLY, MS. SALLY Guest

Company: DEPUTY CHIEF OF STAFF

Address : DV VISIT

JBPHH, HI 96853 US

Account : (b) (6)

Arrival: 05/31/2017 Departure: 06/01/2017

Room : [6]

Checked Out By: Out Time :

NO	DATE	DESCRIPTION	COMMENT	CHARGES	CREDITS
1	05/31/2017	(b) (6)	(0) (0)		\$74.00
	oliumia oru	ROOM CHARGE	DONNELLY, MS. SALLY	\$74.00	

	Grand Total:	\$74.00	\$74.00
	Balance :	=	\$0.00
Signature	I agree that my flebility for this but is not walved:		
	Page 1 of 1		



TAX INVOICE GST REG NO: M2-0003671-9 Company Registration no: 196200040E

AT THE SHANGRI-LA SINGAPORE

DIVOICE

Invoice No.

Room No.

2

Person(s)

Arrival / Time

= 1

: 02/06/17

: 725231

/ 07:15

Casher No.

Departure / Time : 04/06/17

/ 07:07 / 430

Page No.

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FFP Type

NOR

Shangri-La Hotel, Singapore

Ms Saily Donnelly

Ms Sally Domelly

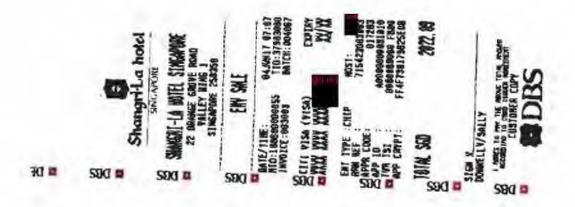
United States

Email Address

04/06/17

07:07

DATE	TEXT	REF#	TIME	DEBITS (SGD)	CREDITS (SGD)
02/06/17	Room Charges			845.00	
02/06/17	Service Charge			84.50	
02/06/17	Tax Goods & Services			65.07	
03/06/17	Laundry & Valet			32.95	
03/06/17	Room Charges			845.00	
03/06/17	Service Charge			84.50	
03/06/17	Tax Goods & Services			65.07	
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			Total	2,022.09	2,022.09
			Balance	0.00	SCD





TAX INVOICE GST REG_NO: N2-0003671-9 Company Registration no: 196200040E

INVOICE

Invoice No. : 725231

Room No.

Person(s) : 1

Arrival / Time : 02/06/17 / 07:15 Departure / Time : 04/06/17 / 07:07 Cashier No. : VWSHERIE / 430

Page No. FFP Type

: 2 of 2 : NQR

Shangri-La Hotel, Singapore

Ms Sally Donnelly

Ms Saily Donnelly

United States

Email Address

04/06/17

07:07

TEXT REF# TIME DEBITS (SGD) CREDITS (SGD) DATE **GST Taxable Amount** 1,889.80 GST at 7% 132.29 Non-Taxable Amount 0.00 Zero-Rated Amount 0.00

As a Golden Circle Member, you could have earned an estimated 20 GC Award Points for this stay. Join Golden Circle now.

Guest Signature

I agree that my liablity for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charge.

Thank you for staying with us and we look forward to welcoming you back. We would appreciate if you could share your experience at www.tripadvisor.com



Ms. Sally Donnelly Australia

Folio No:

391912

Room No:

Conf No:

028087581

Arrival:

04-06-17

Departure: Cashler:

06-06-17

Booking Ref:

198

Invoice Date:

06-05-17

COPY OF TAX INVOICE

PAGE (S)

1 of 1

Date	Description F	Meference	Debit	Credit
04-06-17	Accommodation		395.00	
05-06-17	Minibar Posting		5.00	
05-06-17	Minibar Posting		6.00	
05-06-17	(b) (6)			406.00
I agree that I am personally liable for the payment of the foregoing statement and if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joined and several			406.00	406.0
		le TOTAL CHARGES	406.00	
			36.91	
with such	person, company or association.	BALANCE	0.00 GST	INCLUDED
Guest Sig	nature			

Merchant ID Transaction ID 49991346 Approval Code 024287 Approval Amount 406.00

Credit Card #

Credit Card Expiry XX/XX Capture Method VA Transaction Amount 406.00

161 Elizabeth Street Sydney NSW 2000 AUSTRALIA Tel +61 2 9286 6000 Fax +61 2 9286 6686 sheratononthepark@sheraton.com www.sheraton.com/sydney ABN 84 601 542 134

DETAILED ITINERARY

WEDNESDAY - TUESDAY

wednesday	
07:30 - 07:50	Motorcade to Joint Base Andrews
07:50 - 08:00	Arrive Aircraft
08:00 - 12:10	Depart Joint Base Andrews en route to Honolulu, H. (Flight Time 10+10/Time Change -6) E-4B - Press Gaggle
12:10 - 12:20	Arrive Hickham Airfield Greeted by: ADM Harris
12:20 - 12:40	Motorcade to Camp Smith
12:40 - 13:00	Office Call with ADM Harris
13:00 - 15:00	PACOM Roundtable Executive Conference Room Topics of Discussion - SOCPAC Update - China's Influence and DPRK - China and the Diplomacy and Security Dialogue - Asia Pacific Stability Initiative - Shangri-La Dialogue - AUSMINS Closed Press
15:00 - 15:15	Motorcade to Pearl Harbor Lockwood Hall
15:15 - 16:55	Executive Time
16:55 - 17:00	Motorcade to ADM Harris's Quarters Quarters A
17:00 - 18:00	Reception with PACOM Leadership Quarters A
18:00 - 18:05	Motorcade to Lockwood Hall
18:05 - 07:00	PON Handulu HI

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As of: Monday, July 24, 2017 09:25 Page 1 of 9

DETAILED ITINERARY

Thursday

07:00 - 07:10 Motorcade to Aircraft

07:10 - 07:20 Arrive Aircraft

Greeted by: ADM Scott Swift

07:20 - 13:50 Depart Hickham Airfield en route to Singapore

★ (Flight Time 12+30/Time Change +18)

E-4B

Meals: Lunch, Dinner, Breakfast

- Press Gaggle

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As of: Monday, July 24, 2017 09:25 Page 2 of 9

DETAILED ITINERARY

Friday

13:50 - 14:10	Arrive Singapore Greeted by: TBD
14:10 - 14:30	Motorcade to the Hotel
14:30 - 15:20	Executive Time
15:20 - 15:30	Motorcade to US Embassy
15:30 - 16:30	Meetings Charge d' Affairs/Country Team
16:30 - 16:45	Motorcade to Prime Ministers Office
16:45 - 17:30	Meeting with the Singapore Prime Minister Lee Press Photo Spray: Top, No Remarks
17:30 - 17:45	Motorcade to Hotel
17:45 - 18:00	Executive Time
18:00 - 18:10	(T) Pull Aside with Japanese MoD
18:10 - 18:15	Move to Meeting Room
18:15 - 18:45	Meeting with Malaysia MoD Hishammuddin Press Photo Spray: Top, No Remarks
18:45 - 19:45	Executive Time
19:45 - 20:00	Opening Reception * Reception begins at 1900
20:00 - 22:00	Shangri-La Dialogue Opening Dinner *Keynote Address by Australian PM Turnbull
22:00 - 07:30	RON Singapore

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DETAILED ITINERARY

Saturday

07:30 - 08:00	Meeting with DNI
08:00 - 08:45	Breakfast with Singapore MoD
08:45 - 09:00	Walk to Conference Greeted and escorted by: (b) (6)
09:00 - 09:30	Deliver Remarks at First Plenary Session US and Asia Pacific Security Introduced by: (b) (6) Deliver Remarks Moderated Q&A with (b) (6) Open Press
09:30 - 09:40	Break
09:40 - 10:20	Meeting with the Philippine MoD Lorenzana Press Photo Spray: Top, No Remarks
10:20 - 10:30	Break and Reset the Room
10:30 - 11:10	Meeting with Indonesian MoD Press Photo Spray: Top, No Remarks
11:10 - 11:20	Break and Reset Room
11:20 - 12:20	Meeting with Australia and Japan MoDs Press Photo Spray: Top, Opening Remarks
12:20 - 12:50	CODEL Meeting
12:50 - 13:00	Break and Walk to Ministerial Lunch
13:00 - 14:30	Ministerial Lunch
14:30 - 15:45	Meeting with Japan and South Korea MoDs Press Photo Spray: Top, No Remarks Translation: Consecutive
15:45 - 16:00	Break and Reset the Room
16:00 - 16:45	Meeting with Thailand MoD Prawit Press Photo Spray: Top, Opening Remarks
16:45 - 17:00	Executive Time
17:00 - 17:30	Media Availability
17:30 - 19:30	Executive Time *(T) Personal meeting/coffee during this time

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DETAILED ITINERARY

19:30 - 07:30 RON Singapore

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DETAILED ITINERARY

Sunday

07:30 - 08:30	Meeting with ASEAN Members
	Press Photo Spray
	Translation: Consecutive
08:30 - 08:45	(T) Drive by of Cohen Group Breakfast
08:45 - 09:00	Motorcade to Airport
09:00 - 09:15	Arrive Aircraft
09:15 - 19:15	Depart Singapore en route to Australia
*	(Flight Time 7+00/Time Change +3)
	E-4B
	Meals: Lunch, Dinner
	- Press Gaggle
19:15 - 19:30	Arrive Sydney, Australia
	Greeted By: TBD
19:30 - 20:00	Motorcade to Hotel
20:00 - 08:30	RON Sydney, Australia

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As of: Monday, July 24, 2017 09:25 Page 6 of 9

DETAILED ITINERARY

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08:30 - 09:10 Meeting with CDA and Country Team

Hotel Briefing Room

Principal, Faller, Donnelly (6) (6) Box. (6) Helvey, Abercrombie

09:10 - 09:30 Motorcade to AUSMIN Meeting

09:30 - 09:40 Arrive at New South Whales Government House

Welcome Remarks and Alliance Overview 09:40 - 10:00

- Remarks by Foreign Minister Bishop and Defense Minister Payne

- Remarks by Secretary Tillerson and Secretary Mattis

Press Photo Spray: Top, Opening Remarks

10:00 - 11:30 AUSMIN Meeting 1

> Principal, Donnelly, Helvey Topic: Asia-Pacific Region

- Northeast Asia

- China

- DPRK

- Southeast Asia

- SCS

- CT

11:30 - 11:45 Break

11:45 - 13:15 AUSMIN Working Lunch

> Principal, Donnelly Topics: Middle East - D-ISIS and Syria

- Afghanistan

- Iran

- Pacific Islands

13:15 - 13:30 Break

13:30 - 15:00 **AUSMIN Meeting 2**

> Principal, Donnelly. Helvey Topic: Alliance Cooperation

15:00 - 15:20 **Break and Executive Time**

Principal, Faller, Donnelly (6) Helvey, Abercrombie

15:20 - 16:00 Joint Press Conference

Open Press

16:00 - 16:20 Motorcade to Hotel

16:20 - 17:40 **Executive Time**

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As of: Monday, July 24, 2017 09:25

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DETAILED ITINERARY

17:40 - 10:00	Motorcade to TBD
18:00 - 20:00	AUSMIN Dinner
20:00 - 20:30	Motorcade to Aircraft
20:30 - 20:45	Arrive Aircraft
20:45 - 00:45 ±	Depart Sydney en route to Joint Base Andrews (Flight Time 18+00/Time Change -14) E-4B

- Press Gaggle

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DETAILED ITINERARY

Tuesday

00:45 - 01:00 Arrive Joint Base Andrews

01:00 - 01:30 Motorcade to Residence

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As of: Monday, July 24, 2017 09:25 Page 9 of 9

DELEGATION ROSTER (40)

WEDNESDAY - TUESDAY

Personal Staff (10)
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Principal Principal

RADM Craig Faller, USN Senior Military Assistant

Ms. Sally Donnelly Senior Advisor

Personal Security Advisor

Strategic Communications Advisor

Junior Military Assistant

Executive Assistant to the Senior Advisor

Special Advisor Flag Writer

Special Assistant

Guest (1)

(b) (6) NSC Senior Director for Asia

[1.1]

Support (7)

Trip Coordinator

Director of Personal Security

Deputy Director of Communications

Director of Communications

Flight Surgeon

OSD Communications Technician OSD Communications Technician

OSD Policy (7)

Mr. Dave Helvey PDO ASD APSA

Ms. Cara Abercrombie DASD, South/Southeast Asia

(b) (6) Director for Japan (b) (6) CoS, APSA

Senior Advisor for APSA

Country Director for Singapore and Brunei

APSA LON to PACOM [2.]

PA (4)

(b) (6) Advisor

(b) (6) Press Wrangler
(b) (6) Press Wrangler
(b) (6) Photographer

Press (11)

Associated Press

(b) (6) Reuters

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As of: Monday, July 24, 2017 09:26

AFP Washington Post NY Times WSJ The Economist NPR Fox News Fox News Fox News

Notes

Not traveling with delegation - meeting delegation in Singapore
 Only flying with delegation from DC to PACOM

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The Hotel.

BRUSSELS

Sally Donnelly Unknown Courty

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Accommodation

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28/06/17

26/06/17

Page 1 et 1 Credit EUR CUR 210.00 1.24

214.24

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25C37188

A420982 214-24



Sally Donnelly

Group Code

INFORMATION INVOICE

Arrival

27-06-17

Peparture Room No. 28-06-17

Folio No.

991

Cashler Page No.

1 of 1

Date	Description		Debit	Credit
27-06-17	Accommodation for TDY		200.00	
27-06-17	(b) (6)			200.00
			\$200.00	\$200.00
		Balance	\$0.00	

LEARN MORE ABOUT THE PERFORMANCE TRIAD: SLEEP, ACTIVITY, AND NUTRITION at WWW.PERFORMANCETRIAD.MIL

We hope you enjoyed your stay!

For your convenience, an electronic survey will be emailed to you shortly after your departure.

American Address: HQ Edelweise Lodge and Reson Unit 24501 APO AE 05053

CIV 08821-8440 FAX 08821-8444110 German Address: St. Martin Strasse 120 82467 Germisch-Perfenkincher Germany



OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

REFERENCE: Sally Donnelly

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 6/26/17 to 6/29/17

(b) (6)

NCOIC, SECDEF Travel Operations Office of the Secretary of Defense



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The Hotel.

BRUSSELS

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I agree that my liability for this invoke is not waived and agree to be held personelly liable in the event that the indicated person, association or company fails to pay for any part or the amount of these charges. This involce also serves as receipt of payment for services rendered.



GUEST RECEIPT

659676

Date Signature Amount
NOT A CLAIM CHECK

Parking Provided by
Towne Park

www.townepark.com



870 / Steenth Street, N.W. // Shrington, D.C. 20106 /ct 302 638-0010 /3x: 202 638-1803 //www.hayadams.com

H LEADING

Short Term Parking 2017

United States

Room No.

Arrival

: 06-13-17

Departure Folio No.

: 06-14-17 : 290532

Cashier No.

: 35

Conf. No.

: 261532

Date	Description		Charges	Credits
06-14-17	Short Term Parking		12.00	
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		Total	12.00	12.00
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Guest Signature:

ONLINE_071017_2043_1.txt

Submitter Name: Sally Donnelly Submitter Email:

Alternate Email: (6) (6)
askDFAS Ticket Number: 201/0/100283
Category: Travel Voucher Direct / SecDef Travel Office
Question Text:

DETAILED ITINERARY

MONDAY - THURSDAY

Monday

19:30 - 19:55 Motorcade to Joint Base Andrews

Principal

19:55 - 20:10 Arrive Aircraft

20:10 - 10:10 Depart Joint Base Andrews en route to Munich, Germany

★ (Flight Time 8+00/Time Change +6)

C-32

Meals: Snack served, Lunch

(T) Press Engagement - On the Record

Wx: 82/65 Partly Sunny

Civilian: Casual Military: Casual

As of: Monday, July 24, 2017 09:39 Page 1 of 9

DETAILED ITINERARY

Tuesday

10:10 - 10:25 Arrive Munich, Germany

Munich International Airport

Wx: 81/63 Scattered T-storms. 70% chance of precipitation.

10:25 - 11:55 Motorcade to Garmisch

Principal, Faller

11:55 - 12:00 Arrive Garmisch, Germany

Edelweiss Lodge Greeted Outside by:

h) (6) Hotel General Manager

Greeted Inside by:

-LTG(Ret) Keith Dayton, Director GCMC

-BG(Ret) Johann Berger, Dep Director GCMC

-Ms Jen Gavito, US Consul General in Munich

Wx: 78/59 T-storms. 90% chance of precipitation.

Official Stills

12:00 - 20:00 Executive Time

(T) 15:00 Phone Call with NATO SYG

20:00 - 07:45 RON Garmisch, Germany

DETAILED ITINERARY

Wednesday

07:45 - 08:45 Breakfast with LTG (Ret) Keith Dayton, Director GCMC

Principal

Wx: 82/57 Cloudy with rain. 80% chance of precipitation.

Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

08:45 - 09:45 Mini-Country Team Meeting

Principal, Faller, Donnelly, White, Goffus, (b) (6) Hanlon

Attendees:

-Mr Kent Logsdon, CDA

-Ms Jen Gavito, US Consul General in Munich

SDO/DATT

09:45 - 10:00 Break & Walk to Bilat

-Walk by "Nick Pratt Memorial" in "Nick Pratt Hall" on way to bilat. Escorted by Mr Jim

Howcroft

-Memorial overview by (b) (6) US Dep Dir GCMC

10:00 - 10:50 Bilat with MoD Ursula von der Leyen

Principal, Logsdon, Faller, Donnelly, Hanlon, Goffus, SDO/DATT

Received by MoD von der Leyen

German Attendees:

(b) (6) Senior MA
(b) (6) MOD Policy Director
(b) (6) USA Country Director
(b) (6) PA

-TBD

Press Photo Spray: Top, Statements at the Bottom

10:50 - 11:00 Break & Move to Commemorative Event

11:00 - 11:50 Deliver Remarks to Course Participants & Invited Guests

Sequence of Events:

- -National Anthems
- -Introduction of MoD & Principal by Director
- MoD Remarks (simultaneous translation German-to-English)
- -Principal Remarks (simultaneous translation English to German)

Open Press

Translation: Simultaneous

11:50 - 12:00 Movement to Motorcade

Escorted by MoD von der Leyen to vehicles.

12:00 - 13:30 Motorcade to Munich International Airport

Principal, Faller

13:30 - 13:45 Arrive Aircraft

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As of: Monday, July 24, 2017 09:39 Page 3 of 9

DETAILED ITINERARY

13:45 - 15:05	Depart Munich, Germany en route Brussels, Belgium (Flight Time 1+20/No Time Change) C-32 Meals: Snack served
15:05 - 15:20	Arrive Brussels, Belgium Brussels International Airport Wx: 71/59 Mostly Cloudy with rain. 90% chance of precipitation.
15:20 - 15:35	Motorcade to NATO HQs Principal, Faller
15:35 - 15:40	Arrive NATO HQs Greeted by: -Mr Lee Litzenberger, Charge' d' Affairs, ad interim A/SECDEFREPEUR & USNATO DEFAD -VADM John Christenson, USMILREP
15:40 - 16:40	US Team Meeting Room 12 Principal, Faller, Donnelly. (b) (6) Helvey. (b) (6) (b) (6) Goffus, Attendees: -Mr Lee Litzenberger, CDA (b) (6) A/SECDEFREPEUR & US NATO DEFAD -VADM John Christenson, USMILREP (b) (6) DCM, Political Advisor (5) (6) Sen Mil Advisor Official Stills
16:40 - 16:55	Motorcade to The Hotel
16:55 - 17:00	Arrive Hotel Greeted by: (b) (6) General Manager Diplomatic Relations Manager
17:00 - 17:30	Bilat Prep Time
17:30 - 18:00	Bilat with Turkey The Hotel, Room 25.1 Principal, Scaparrotti, Faller, Donnelly, Goffus (5) (6) Official Stills
18:00 - 18:15	Break
18:15 - 18:45	Meeting with GEN Nicholson The Hotel Principal Faller Donnelly Helvey Goffus

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As of: Monday, July 24, 2017 09:39 Page 4 of 9

DETAILED ITINERARY

18:45 - 20:00 Executive Time

20:00 - 07:35 RON Brussels, Belgium

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As of: Monday, July 24, 2017 09:39 Page 5 of 9

DETAILED ITINERARY

Thursday

07:35 - 07:55 Motorcade to NATO HQs

Wx: 69/55. Cloudy. 20% chance of precipitation

Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

07:55 - 08:10 Arrive NATO HQs

Greeted by:

-Mr Lee Litzenberger

b) (6)

-VADM John Christenson

Official Stills

08:10 - 08:30 NATO eFP Declaration Signing

Room 10

-German/US co-Hosted

-US, Germany, UK, Canada, Poland, Latvia, Estonia, Lithuania

SOE

-Ministers arrive

-Ministers prompted by Minister von der Leyen to sit

-Minister von der Leyen & Principal short remarks

-Ministers sign document

-Ministers move to flags for eFP Family Photo

Press Photo Spray: Top

08:30 - 09:00 Break & Prep Time

09:00 - 09:10 P-8 SOI Signing w/UK & Norway

Room 12

-US, UK, Norway

SEO:

Norwegian MoD intends to arrive a few minutes early for short pull-aside.

-Photo outside Room 12 in front of flags.

Move inside & sit at table to sign document.

Official Stills

09:10 - 09:15 Movement to Signals Check

DETAILED ITINERARY

09:15 - 09:45 Signals Check with NATO Secretary General

-Principal & SYG photo handshake prior to entering room.

Attendees:

- -H.E. Mr Jens Stoltenberg, Secretary General of NATO
- -Ms. Rose Gottemoeller, Deputy Secretary General of NATO
- -AMB Torgeir Larsen, Director of the Private Office of the Secretary General
- -Mr Heinrich Brauss, Assistant Secretary General for Defence Policy and Planning
- -Mr Patrick Turner, Assistant Secretary General for Operations
- -AMB Alejandro Alvargonzalez, Assistant Secretary General for Political Affairs and Security Policy
- -Ms Dawn Schrepel, Deputy Director of the Private Office of the Secretary General

(b) (6) (b) (6) Division

Director for Nuclear Policy, Emerging Security Challenges

Defence Capabilities Section, Defence Policy and Capabilities

Directorate, DPP

Press Photo Spray: Top

09:45 - 11:45 Nuclear Planning Group Session

Room 16

Prior to entering room; SYG, Principal, & Sec State for Defense Fallon pose for picture for 50th Anniversary of stand-up of NPG.

P+6 back bench

3 Interventions: sequence TBD

Translation: Simultaneous

11:45 - 12:00 Break

12:00 - 14:00 Working Lunch of NATO Ministers of Defence

Room 2

Topics: Burden-Sharing; NDPP, & NATO-EU Cooperation

P+2 back bench, 1 listening room (Room 15)

1 Intervention: sequence SYG, EU High Representative, Principal

Translation: Simultaneous

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DETAILED ITINERARY

14:00 - 14:30 Bilat with Poland

Room 12

Attendees:

-Mr. Antoni MACIEREWICZ, Minister of National Defence

-AMB Marek ZIOŁKOWSKI Permanent Representative of Poland to NATO

Lt Gen Leszek SURAWSKI, Chief of General Staff

Mr Tomasz SZATKOWSKI, Undersecretary of State MOD

-Maj Gen Andrzej FAŁKOWSKI - Military Representative of Poland to NATO

(a) (b) Advisor, MOD Office

-Mr Marcin KAZMIERSKI, Director of International Security Policy Department, MOD

Policy Director

(b) (6)

, Defence Advisor, PL NATO

-TBD

Press Photo Spray: Top, Opening Remarks

Translation: Simultaneous

14:30 - 17:00 Meeting of the NAC in Defence Ministers Session

Room 1

Topic: Fighting Terrorism; Deterrence & Defense; Inst. Adaptation

P+4 back bench, 2 listening room (Room 18)

1 Intervention; sequence TBD

Press Photo Spray: Top

Translation: Simultaneous

17:00 - 17:05 Break

17:05 - 17:15 Family Photo

17:15 - 17:45 Break

Room 12

17:45 - 19:15 Meeting of NAC with RESOLUTE SUPPORT Operational Partner Nations

Room 16

P+3 back bench, 2 in listening room (Room 14)

1 Intervention: sequence TBD

Press Photo Spray: Top

Translation: Simultaneous

19:15 - 20:00 Break & Press Prep

-NATO SYG Presser at 19:30

20:00 - 20:15 Presser

20:15 - 20:30 Motorcade to Airport

Principal, Faller

20:30 - 20:45 Arrive Aircraft

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As of: Monday, July 24, 2017 09:39 Page 8 of 9

DETAILED ITINERARY

20:45 - 23:05	Depart Brussels en route Joint Base Andrews (Flight Time 8+20/Time Change -6) C-32
	Meals: Dinner, Snack served (T) Press Engagement - On the Record
23:05 - 23:20	Arrive Joint Base Andrew Wx: 92/73 Partly Sunny
23:20 - 23:40	Motorcade to Residence Principal

DELEGATION ROSTER (41)

MONDAY - THURSDAY

Personal Staff (9)		
Principal	Principal	
RADM Craig Faller, USN	Senior Military Assistant	
Ms. Sally Donnelly	Senior Advisor	
(b) (6)	Junior Military Assistant	
(b) (6)	Executive Assistant to the Senior Advisor	
(b) (6)	Strategic Communications Advisor	
(b) (6)	Personal Security Advisor	
(b) (6)	Flag Writer	
(b) (6)	Speechwriter	
Support (8)		
(b) (6)	Military Assistant & Trip Coordinator	
(b) (6)	Director of Personal Security	
	Director of Communications	
	Deputy Director of Communications	
	Flight Surgeon	
	OSD Communications Technician	
	OSD Communications Technician	
	Comms Tech	
OSD Policy (11)		
Mr. Tom Goffus	DASD Europe/NATO	
(b) (6)	Military Assistant to ASD ISA	
(b) (6)	Germany Country Director	[5]
(b) (6)	NATO Policy Director	
(b) (6)	NATO Operations Director	[4]
Mr Todd Harvey	A/ASD (SPC)	[1, 6]
(b) (6)	Director for Nuclear Deterrence Policy in OASD/SPC/NMD	[1]
(b) (6)	AO, Nuclear Deterrence Policy	[1]
Mr. Dave Helvey	ASD APSA	[1]
(b) (6)	Military Assistant ASD APSA	[1]
(b) (6)	Country Director, Afghanistan	[4]
PA (3)		
(b) (6)	Assistant to the Secretary of Defense for Public Affairs	
(p) (g)	Desk Press Officer	
(b) (6)	Official Photographer	
Press (7)		
(b) (6)	AP	
(b) (6)	AFP	

(b) (6) (b) (6) (b) (6) (b) (6)

Reuters Washington Post Washington Examiner Stars & Stripes WSJ

[2, 5]

Event Participants (3)

x SDO/DATT GEN Curtis Scaparrotti US Embassy Berlin Charge d'Affaires

Commander, U.S. European Command and NATO Supreme Allied Commander Europe

Notes

- 1. Not traveling with delegation
- 2. Join delegation in Garmisch
- 3. Depart delegation in Garmisch
- 4. Join delegation in Brussels
- 5. Depart delegation in Brussels
- 6. Chairs NATO High Level Group (NPG)

As of: Monday, July 24, 2017 09:38

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PRIVACY ACT STATEMENT (6 U.S.C. 552a)
AUTHORITY: 5 U.S.C. \$85701, 5702, and E.O. 9397.
PRINCIPAL PURPOSE(8): Used for reviewing, approving, and accounting for official traval. SSN is used to maintain a numerical identification system for individual travelers.
ROUTINE USE(8): None.
DISCLOSURE: Voluntary; however, failure to provide the requested information may delay or preclude timely authorization of travel request.
16. REMARKS (Continued) (New this opice for special sugularities), feers, access baggings, accommodations, registration fees, etc.)

CWT On-Demand Invoices



DTA 3 OFFICIAL

Ft McCoy Official

Invoice Number Account Number : 204163 :(0) (6) Ticket Number Date of Invoice : 016/8644990573 : 8/9/2017

PNR

Booking Agent

: WBQMMX : 381 Department

(b) (d)

E - Ticket
Transaction Type
Issuing Branch ID

: Yes : Sale : USU81679 Form of Payment
Fee Amount
Trip Type
Received Info

: USD 19.81 : Domestic

Refundable Ticket Status

Received Info : Booking Method :

Traveler Name: DONNELLY/SALLY

Vendor
UNITED AIRLINES

Fare Basis 1769 / Economy / Coach YCAIAD

Flight# / Class

Travel Dates Wednesday, August 09, 2017

Wednesday, August 09, 2017

LV: WASHINGTON DULLES INTERNATIONAL APT(IAD) AR: SEATTLE/TACOMA INTERNATIONAL

City - Airport

APT(SEA)

4:25 PM 7:11 PM

Time

Remarks:

Base Air Fare: Base Air Tax: USD 280.93

USD 35.27

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Paid Fare:

USD 316.20

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Fee: USFN: 8902453412777

USD 19.81

Total Invoice Amount:

USD 336.01

CWT On-Demand Invoices

: REFUND



DTA 3 OFFICIAL Ft McCoy Official

Invoice Number : 204163 Ticket Number : 016/8644990573

Account Number Date of Invoice : B/11/2017

: WBQMMX Department PNR

Booking Agent : 381 Form of Payment Fee Amount E - Ticket : Yes

Trip Type : Sale : Domestic Transaction Type

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Booking Method Refundable Ticket Status :

Traveler Name: DONNELLY/SALLY

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Total Invoice Amount: USD -316.20



Trip on Nov 07, 2017

Locator: WBQMMX

Date: Aug 10, 2017

Trayder

SALLY DONNELLY

THIS IS YOUR OFFICIAL RECEIPT FOR TRAVEL PLEASE RETAIN FOR VOUCHERING OR

REIMBURSEMENT PURPOSES.

Customer Number

Q3583RN

Agent

KA

..... IMPORTANT CHANGE

IF TICKET NUMBER IS NOT REFLECTED ON THIS ITINERARY, THIS AIR RESERVATION WILL AUTOMATICALLY BE CANCELLED AT 72 HOURS PRIOR TO TRAVEL DATE IF APPROVAL OR ORDERS ARE NOT RECEIVED FOR TICKETING DUE TO AIRLINE FARE RULES, THE TRAVELER IS RESPONSIBLE FOR CANCELLING ALL ASSOCIATED HOTEL AND CAR RESERVATIONS TO AVOID ANY NO-SHOW PENALTIES. AIR/RAIL TRANSPORTATION EXPENSES ON THIS ITINERARY ARE BILLED TO AN INDIVIDUALLY BILLED ACCOUNT. THESE EXPENSES ARE REIMBURSABLE TO THE TRAVELER. FEES TOTALING 19,81PP CHARGED IN ADDITION TO TXT PRICE FEE-USD19 81PP-AIR DOMESTIC, TRADITIONAL FEE 8902453412777 TOTALING 19.81 TICKET TOTALING ... 316.20 FEE AND TICKET TOTAL ... 336.01 ***********REFUNO INFO PLEASE REFER TO YOUR ORIGINAL INVOICE/E-INVOICE

PLEASE REFER TO YOUR ORIGINAL INVOICE/E-INVOICE
FOR TICKET NUMBER AND APPLICABLE COSTS.
REFUNDS ARE ISSUED BY THE CARRIER AND
NOT BY CWTSATOTRAVEL.
PLEASE ALLOW 1-3 BILLING CYCLES FOR CREDIT TO
APPEAR ON A CREDIT CARD STATEMENT.

FULL REFUND E-TKT 0158644990573 FOR 316.20 10AUG2017 DRIGINAL INVOICE 0204163 / ORIGINAL ISSUE DATE 09AUG17

Name	Invoice / Ticket / Date	Base	Tax 1	Tax 2	Tax 3	Total
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Form of Payment: VIXXXXXXXXXXXXXIII

GENERAL INFORMATION

LOCAL OFFICE HOURS/ MONDAY - FRIDAY.
TO COMPLETE A CUSTOMER SERVICE SURVEY GO TO
WWW.CWTSATOTRAVEL.COM.

** FOR AIRPORT SECURITY INFORMATION SEE WWW.TSA.GOV **

PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR BAGGAGE FEE INFORMATION. CHECK OPERATING CARRIER FOR ALLOWANCE IF TRAVELING ON CODE SHARE FLIGHT.

CWTSATOTRAVEL BLDG 2180, S 8TH AVE FT MCCOY WI 54656 800-927-6343

CIV SD

Col SD From:

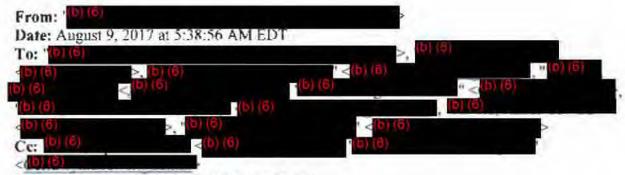
Wednesday, August 9, 2017 7:06 AM Sent: CIV SD

Fwd: Donnelly to miss flight out/sub visit Subject:

Fysa

To:

Begin forwarded message:



Subject: Donnelly to miss flight out/sub visit

I will NOT make the flight out to West Coast this morning. [6] . Will jump on evening flight today if better.

Sent from my BlackBerry 10 smartphone.

From:

Col SD

Sent

Wednesday, August 9, 2017 11:43 AM

To:

CIV SD

Subject:

Fwd: Update

Begin forwarded message:

From: "[D] (E) CIV SD" < (b) (8)

Date: August 9, 2017 at 10:41:59 AM CD1

To: " Col SD" < (b) (6)

Ce: CIV SD" < (b) (6)

Subject: Re: Update

She advised, Arrival 1900 into ScaTac, my guess would be 2000 arrival at hotel.

Sincerely, (1)



On Aug 9, 2017, at 10:39 AM, Col SD (0) 161

Thank you, !!!!
Do you know when?

On Aug 9, 2017, at 10:37 AM, (b) (6) CIV SD < (6) wrote:

Looks like Ms Donnelly is going to meet us in Seattle...

Guess we need to keep her room...

Sincerely. (b)

(b) (6)

18-L-1454/SECDEFCOMM/OIC/0192



Begin forwarded message:

From: "Donnelly Sally SES SD"

Date: August 9, 2017 at 10:35:03 AM CDT

To: '(0) (6) CIV SD"

Subject: Re: Update

Yes will fly out tonight...Am looking to get a 1630 flight gets me in at 1900

Sent from my BlackBerry 10 smartphone.

Original Message

From: (D) (6) CIV SD

Sent: Wednesday, August 9, 2017 11:23 AM

To: Donnelly, Sally SES SD

Subject: Update

(b) (6)

Are you joining us on any stops on this trip?

Sincerely.



WEDNESDAY - SATURDAY

Wednesday	
08:15 - 08:55	Motorcade to Joint Base Andrews Wx: 83/65 Partly Sunny
08:55 - 09:10	Arrive Aircraft
09:10 - 11:30 *	Depart Joint Base Andrews en route Boeing Field, Washington (Flight Time 5+20/Time Change -3) C-32 Meals: Lunch Wx: 88/63 Sunny Civilian: Business Suit Military; Class B / Service C / Service Khakis / Service Blue
11:30 - 11:55	Arrive Boeing Field, Washington & Transload
11:55 - 12:25 +	Depart Boeing Field en route to Naval Base Kitsap, Bangor (Flight Time 0+30/No Time Change) UH-60/CH-47
12:25 - 12:40	Arrive Naval Base Kitsap, Bangor Greeted by: - Rear Admiral Frederick "Fritz" Roegge, Commander, Submarine Force, U.S. Pacific Fleet - Rear Admiral John Tammen, Jr. Commander, Submarine Group 9 Official Stills
12:40 - 12:45	Motorcade to Commander Submarine Group Nine (COMSUBGRU NINE) HQ Principal. Donnelly.
12:45 - 13:15	Office call with Commander Submarine Group Nine (COMSUBGRU NINE) Principal Donnelly, Lowery, Soofer, White, Marie M. Marie Ma
13:15 - 13:25	Motorcade to Strategic Weapons Facility Pacific (SWFPAC) Principal, Donnelly,

13:25 - 13:55	Tour Strategic Weapons Facility Pacific (SWFPAC) Missile Assembly Building Principal, Donnelly, Lowery, Soofer,	White
	Greeted and Briefed by: Mr. Donald Callan, Resident Director, SWFPAC Official Stills	
13:55 - 14:00	Motorcade to Water Front Restricted Area Principal, Donnelly,	
14:00 - 15:00	Tour SSBN Principal, Donnelly, Soofer, Lowery, White, Greeted and Briefed by: CDR Commanding Officer USS Kentucky	-
15:00 - 15:30	All Hands Call with SSBN Crew Introduced by: CDR Commanding Officer USS Kentucky Attended by: ~145 Crew Members Presser – Traveling Press Only	
15:30 - 15:45	Motorcade to HLZ Principal, Donnelly,	
15:45 - 16:15 4	Depart Bangor HLZ en route to Boeing Field (Flight Time 0+30/No Time Change) UH-60/CH-47	
16:15 - 16:30	Arrive Boeing Field	
16:30 - 16:45	Motorcade to Westin Hotel Principal, Donnelly, Greeted by: TBD	
16:45 - 20:30	Executive Time	
20:30 - 08:50	RON Seattle	

Thursday		
08:50 - 09:00	Walk to Amazon Principal, Donnelly. Wx: 87/61 Sunny Civilian: Business Suit Military: Class B / Service C / Service Khakis / Service Blue	
09:00 - 09:05	Arrive Amazon Greeted by: TBD Official Stills	
09:05 - 09:35	Meeting with Mr. Jeff Bezos Amazon Web Services Headquarters Principal, Donnelly, Marcuse, Lowery, Attended by: TBD Official Stills	White
09:35 - 11:00	Briefs and Discussion with Amazon Web Services Leadership Table: Principal, Donnelly, Marcuse, Roper, Lowery Back Bench: White Attended by: TBD Official Stills	
11:00 - 11:15	Motorcade to Boeing Field Principal, Donnelly,	
11:15 - 11:30	Arrive Aircraft	
11:30 - 12:40	Depart Boeing Field, WA en route to Moffett Field, CA (Flight Time 1+50/No Time Change) C-32 Meals: Snack served Wx: 77/60 Partly Sunny	
12:40 - 12:55	Arrive Moffett Field, CA Greeted by: Mr. Raj Shah, Managing Partner DIUx	
12:55 - 13:15	Motorcade to DIUx Principal, Donnelly	
13:15 - 13:20	Arrive DIUx	
13:20 - 14:00	DIUx Partner Discussion DUCT-TAPE Room Principal, Donnelly, Lowery, Roper, Marcuse Official Stills	

FOR OFFICIAL USE ONLY - DECLASSIFY UPON COMPLETION

14:00 - 14:05 Walk to Data Wall Room

14:05 - 14:45	DIUx Discussion Principal, Donnelly, J. J. J. J. Roper, Lowery, Marcuse, White Attended by: - Mr. Raj Shah - Mr. Doug Beck - Ms. Bernadette Johnson - Mr. Chris Kirchhoff - Mr. Isaac Taylor - Mr. Ernie Bio Official Stills
14:45 - 15:00	Depart DIUX via Unmanned Boat and Photo
15:00 - 15:15	Media Press Availability - 5 Local Press, 4 Traveling Press - Podium, No Mic Presser
15:15 - 15:45	Motorcade to Four Seasons Principal, Donnelly,
15:45 - 18:10	Executive Time
18:10 - 18:30	Motorcade to Dinner Principal
18:30 - 20:30	Private Dinner with Mr. George Shultz
20:30 - 20:50	Motorcade to Four Seasons Hotel Principal
20:50 - 09:50	RON Palo Alto, CA

DETAILED ITINERARY

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09:50 - 10:00 Motorcade to Google HQ

Principal, Donnelly,

Wx: 78/60 Partly Sunny Civilian: Business Suit

Military: Class B / Service C / Service Khakis / Service Blue

10:00 - 10:05 Arrive Google

Greeted by:

- Mr. Milo Medin, VP Access Services at Alphabet & Defense Innovation Board Member

- Mr. Kent Walker, SVP & General Counsel

Closed Press

10:05 - 10:15 Demonstrations

- Halo Deck (3D Map)

- Augmented Reality

Closed Press

10:15 - 12:00 Discussion with Google Leadership

Attended by: TBD

Closed Press

12:00 - 12:10 Motorcade to Four Seasons

Principal, Donnelly,

12:10 - 13:00 Executive Time & Lunch

13:00 - 15:00 Tech Roundtable

Four Seasons

Attended by:

- Mr. Bandel Carano

- Ms. Emily Ma

- Mr. Mark McLaughlin

- Ms. Kate Mitchell

- Ms. Jen Pahlka

Official Stills

15:00 - 15:15 Walk to Coffee

15:15 - 16:15 Private Coffee

Four Seasons

16:15 - 16:45 Motorcade to Moffett Field

Principal, Donnelly,

16:45 - 17:00 Arrive Aircraft

DETAILED ITINERARY

17:00 - 18:40 *	Depart Moffett Field en route to Tri Cities Airport, WA (Flight Time 1+40/No Time Change) C-32 Meals: Snack served Wx: 103/69 Partly Sunny
18:40 - 18:55	Arrive Tri Cities Airport, WA
18:55 - 19:20	Motorcade to Residence Principal
19:20 - 09:30	RON Richland, WA

As of: Tuesday, August 08, 2017 14:06 Page 6 of 7 18-L-1454/SECDEFCOMM/OIC/0199

DETAILED ITINERARY

Saturday

09:30 - 09:45	Motorcade to Einan's at Sunset Principal Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress
09:45 - 10:00	Arrive Funeral
10:00 - 12:00	Funeral Einan's at Sunset
12:00 - 12:15	Motorcade to Tri Cities Airport Principal
12:15 - 12:30	Arrive Aircraft
12:30 - 19:50	Depart Tri Cities Airport en route to Joint Base Andrews (Flight Time 4+20/Time Change +3) C-32 Meals: Lunch Wx: 82/70 Partly Sunny
19:50 - 20:05	Arrive Joint Base Andrews
20:05 - 20:45	Motorcade to Residence Principal

DELEGATION ROSTER (25)

WEDNESDAY - SATURDAY

Personal Staff (8)		
Principal	Principal	
Ms. Sally Donnelly	Senior Advisor	
, USA	Principal Military Assistant	
	Strategic Communications Advisor	[3]
(b) (6)	Special Assistant	
Mr.	Secretary's Action Group	[3]
(b) (6)	Personal Security Advisor	-
(b) (6)	Flag Writer	
Support (5)		
(b) (6)	Military Assistant / Trip Coordinator	[3]
(b) (6)	Deputy Director of Personal Security	
(b) (6)	Deputy Director of Communications	
(b) (b)	OSD Communications Technician	
(b) (6)	OSD Communications Technician	
OSD Policy (5)		
Dr. Todd Lowery	PDUSD(I)	[3]
Dr. William Roper	Director, Strategic Capabilities Office	[1, 3]
Dr. Robert Soofer	DASD, Nuclear and Missile Defense Policy	[2]
Mr. Joshua Marcuse	Executive Director Defense Innovation Board	[3]
(b) (b)	Senior Policy Analyst - Nuclear Deterrence Policy	[2]
PA (3)		
Ms. Dana White	Assistant to the Secretary of Defense for Public Affairs	[3]
LTC USA	Flag Aide to the Press Secretary	[3]
, USAF	Official Photographer	[3]
Press (4)		
Mr. Tony Capaccio	Bloomberg	[3]
Ms. Kristina Wong	Breitbart	[3]
Mr. Zach Biggs	IHS Janes	[3]
Mr. Jerry Seih	Wall Street Journal	131

Notes

- 1. Arrive the delegation in Seattle, Washington
- 2. Depart the delegation in Seattle, Washington
- 3. Depart the delegation in Palo Alto, California

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COURTYARD Marriott

Courtyard Bellevue At The Beardmore **Event Center**

3730 Raynor Parkway Bellevue, Ne 68123 T 402.287 7300

Sally Donnelly

3730 Raynor Pkwy

Bellevue NE 68123

Dept Of Defense

Arrive 13Sep17

Time: 09:31AM

Room Type: KING

Number of Guests 1 Rate \$106.00

Clerk: RRD

Depart: 15Sep17 Time: 12:26PM Folio Number: 63135

Date	Description	Charges	Credits
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Sally Donelly Andres Bello NA Mexico DF 11560 Hab. / Room No Passport Fecha / Date

Guest Folio

Membresia / Membership Compañía / Company

: Embajada Americana

15-09-17 Llegada / Arrival 15-09-17 Salida / Departure 16-09-17 No Conf / Conf No

87114608

Cajero / Cashier

Valena Sanchez

		Time	09:31:33 PM
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15-09-17	-16% Room Tax - IVA	674.6	7
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5,395.99 5,395 99 Total 0.00 MXN Balance

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement

Firma Huesped / Guest Signature





JW Marriott Hotel Mexico City Andres Bello No 29 Col. Polanco Chapultepec Mexico D.F. C.P. 11560 Tel (52.55) 5.999.0000 Fax (52.55) 5.999.0001 www.marriott.com

Sally Donelly Andres Bello NA Mexico DF 11560

Membresia / Membership Compañia / Company (b) (6) Embajada Americana Guest Folio 28786959

Hab. / Room No 65 65

Passport :

Fecha / Date 15-09-17

Llegada / Arrival 15-09-17

Salida / Departure 16-09-17

No Conf / Conf No 87114608

Cajero / Cashier

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Valeria Sanchez

Time

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DETAILED ITINERARY

WEDNESDAY - SATURDAY

Wednesday

06:00 - 07:00 **Executive Time**

07:00 - 07:35 Motorcade to Joint Base Andrews

Principal

Wx: 76/60 Sunny

Civilian: Business Suit

Military: Class B / Service C / Service Khakis / Service Blue

07:35 - 07:50 Arrive Aircraft

07:50 - 10:00 Depart JBA en route to Minot, ND

(Flight Time 3+10/Time Change -1)

C-32

(T) Press Gaggle - On the Record

10:00 - 10:15 Arrive Minot, AFB

Advance: (b) (6)

Greeted by:

5 BW/CC 91 MW/CC 5 BW/CCC 91 MW/CCC

Wx: 81/54 Partly Cloudy

10:15 - 10:30 Load Helicopters

10:30 - 11:00 Depart Minot Airfield en route to Missile Alert Facility (MAF)

(Flight Time 0+30/No Time Change)

H-60

11:00 - 11:10 Arrive MAF

Greeted by:

, 741 MS/CC , 91 MMXS/CC

Briefed by:

741 MS/DOFM

11:10 - 11:25 Meet with Security Forces

*Photo Op

Briefed by:

91 MOS/MMXSFS

OR OFFICIAL USE ONLY - DECLASSIFY UPON COMPLE

As of: Friday, September 01, 2017 12:31 Page 1 of 9

DETAILED ITINERARY

Tour MAF Briefed by: (b) (6) 741 MS/DO06 Attend Only
Load Helicopters
Depart MAF en route to Minot Base Ops (Flight Time 0+30/No Time Change) H-60
Walk to Base Ops and Executive Time * Lunch Opportunity
Motorcade to Weapons Storage Area (WSA) Principal, Faller, Donnelly,
Tour WSA Greeted by: (b) (6) 5 MXG/CC (b) (6) 705 MUNS/CC Briefed by: (b) (6) 705 MUNS/MXW Closed Press
Motorcade to Dock 1 Principal, Faller, Donnelly
Meet with B-52 Crew Closed Press
Deliver Remarks Open Press
Motorcade to Base Ops Principal, Faller, Donnelly,
Arrive Aircraft
Depart Minot, ND en route to Omaha, NE (Flight Time 1+35/No Time Change) C-32 (T) Press Gaggle - On the Record

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As of: Friday, September 01, 2017 12:31 Page 2 of 9

DETAILED ITINERARY

17:55 - 18:10 Arrive Offutt AFB

Advance: (b) (6)

Greeted By:

Gen John Hyten, CC

(b) (6) , 55 WG/CC

Wx: 81/58 Mostly Sunny

18:10 - 18:30 Motorcade to Hotel

Principal, Faller

18:30 - 21:00 Executive Time

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As of: Friday, September 01, 2017 12:31 Page 3 of 9

DETAILED ITINERARY

Thursday

06:00 - 08:15 Executive Time

08:15 - 08:30 Motorcade to USTRATCOM HQ

Principal, Faller, Donnelly,

Wx: 83/58 Mostly Sunny Civilian: Business Suit

Military: Class B / Service C / Service Khakis / Service Blue

08:30 - 08:45 Arrive STRATCOM

Greeted by: Gen Hyten

*Photo Op

08:45 - 09:15 Office Call with Gen Hyten

2A1

- Photo opportunity

Photo Spray - Arrival Greet Only

09:15 - 09:20 Walk to M121

09:20 - 10:50 Meeting with STRATCOM Leadership

M121

Attendees:

Gen John Hyten, CC

VADM Chas Richard, CD

b) (6) CSEL

MG Dan Karbler, CS

(C/(C)

RADM Dano Fillion, J3

0) (0)

RDML Curt Copley, J2 Topics:

Operational planning and Risk

Space Governance

Space Threats

Closed Press

10:50 - 10:55 Walk to Global Operations Center (GOC)

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As of: Friday, September 01, 2017 12:31 Page 4 of 9

DETAILED ITINERARY

10:55 - 11:15 GOC Tour and Walk to Battle Deck

Briefed by:

RADM Dan Fillion (J3)

Attendees:

Gen John Hyten, CC

VADM Chas Richard, CD

(b) (6) CSEL

MG Dan Karbler, CS

RDML Curt Copley, J2

11:15 - 12:45 NC3 Discussion

Led by:

RADM Dan Fillion (J3)

Attendees:

Gen John Hyten, CC

VADM Chas Richard, CD

b) (6) , CSEL

MG Dan Karbler, CS

Maj Gen Nina Armagno, J5

b) (6) , J8

RDML Curt Copley, J2

Closed Press

12:45 - 14:45 Executive Time

Commander's Situation Room (CSR)

- Lunch Opportunity

14:45 - 14:50 Walk to Commander's Conference Center (CCC)

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DETAILED ITINERARY

14:50 - 16:00	Roundtable Discussion with Staff Led by: (b) (6) (J8) Attendees: Gen John Hyten, CC VADM Chas Richard, CD (b) (6) CSEL MG Dan Karbler, CS (b) (6) J5 RADM Dano Fillion, J3 (b) (6) J8 RDML Curt Copley, J2 Topics: NPR BMDR STRATCOM Reorganization DoD Support to USSTRATCOM
16:00 - 16:05	Walk to STRATCOM Theater
16:05 - 16:45	Deliver Remarks Remarks (10 min) Q&A (30 min) Open Press
16:45 - 16:55	Motorcade to Quarters 16 Principal, Faller, Donnelly
16:55 - 18:00	Reception Attendees: Gen John Hyten, CC VADM Chas Richard, CD (b) (6) , CSEL MG Dan Karbler, CS Maj Gen Rick Evans, J10 Maj Gen Nina Armagno, J5 RADM Dano Fillion, J3 (b) (6) , J8 RDML Curt Copley, J2 (c) (6) , J6 (d) (5) , J7 (e) (6) , 55 WG/CC
18:00 - 18:15	Motorcade to Hotel Principal, Faller, Donnelly,
18:15 - 20:00	Executive Time

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As of: Friday, September 01, 2017 12:31 Page 6 of 9

DETAILED ITINERARY

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06:00	- 07:00	Executive Time	
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07:00 - 07:15 Motorcade to Aircraft

Principal, Faller, Donnelly,

Wx: XX/XX

Civilian: Business Suit

Military: Class B / Service C / Service Khakis / Service Blue

07:15 - 07:30 Arrive Aircraft

- Meet with E4-B maintainers

07:30 - 10:50 Depart Omaha, NE en route to Mexico City, Mexico

★ (Flight Time 3+20/No Time Change) C-32

(T) Press Gaggle - On the Record

10:50 - 11:10 Arrive Mexico City

Advance: (b) (6)

Greeted by:

Roberta Jacobson, US AMB to Mexico

11:10 - 11:40 Motorcade to US Embassy

Principal, Faller, Donnelly,

11:40 - 12:00 Arrive US Embassy

Greeted by:

Gen Lori Robinson, NORTHCOM CDR

Photo Opportunity with individuals form MSG and DAO

12:00 - 13:30 Meeting with US Leadership

- Gen Robinson (30 min)
- Country Team (30 min)
- Intel (30 min)

13:30 - 14:00 Motorcade to SEDENA HQ

Principal, Faller

14:00 - 15:00 (T) Meeting with ADM Soberón and GEN Cienfuegos

Press Photo Spray: Top, Opening Remarks

15:00 - 15:30 Motorcade to Hotel

Principal, Faller, Donnelly,

15:30 - 16:15 (T) Bilat with Colombia

Press Photo Spray: Top, Opening Remarks

16:15 - 19:15 Executive Time

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As of: Friday, September 01, 2017 12:31 Page 7 of 9

DETAILED ITINERARY

19:15 - 20:00 Motorcade to Dinner
Principal, Faller, Donnelly,

20:00 - 22:30 Attend Dinner

22:30 - 23:15 Motorcade to Hotel

Principal, Faller, Donnelly

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As of: Friday, September 01, 2017 12:31 Page 8 of 9

DETAILED ITINERARY

Saturday

06:00 - 07:30	Executive Time	
07:30 - 08:00	Motorcade to Aircraft Principal, Faller, Donnelly,	
08:00 - 08:20	Arrive Aircraft	
08:20 - 10:20 4	Depart Mexico City, Mexico en route to Houston, TX (Flight Time 2+00/Time Change +1) C-32 (T) Press Gaggle - On the Record	
10:20 - 10:35	Arrive Houston Advance: Greeted by: Wx: XX/XX	
10:35 - 14:35	Tour Houston Area	
14:35 - 14:50	Arrive Aircraft	
14:50 - 18:20 4	Depart Houston en route Joint Base Andrews (Flight Time 2+30/Time Change +1) C-32	
18:20 - 18:35	Arrive JBA	
18:35 - 19:05	Motorcade to Residence Principal	

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As of: Friday, September 01, 2017 12:31 Page 9 of 9

DELEGATION ROSTER (29)

WEDNESDAY - SATURDAY

Personal Staff (8)		
Principal	Principal	
RADM Craig Faller, USN	Senior Military Assistant	
Ms. Sally Donnelly	Senior Advisor	
(b) (6) USN	Junior Military Assistant	
Mr.	Personal Security Advisor	
(b) (6)	Special Assistant	
(b) (6)	Speachwriter	
(b) (6) USN	Flag Writer	
Support (7)		
(b) (6) USN	Trip Coordinator	
(b) (6)	Director of Personal Security	
(b) (6)	Flight Surgeon	
(b) (6)	Deputy Director of Communications	
(b) (6) USAF	Communications Technician	
(b) (6)	OSD Communications Technician	
(b) (6), USAF	Communications Technician	
OSD Policy (5)		
Dr. Robert Soofer	DASD, Nuclear and Missile Defense Policy	[1.]
Matthew Kurtz	Dir Nuclear and Missile Defense Policy	[1.]
Ms Katie Wheelbarger	PDO ASD ISA	[2.]
Mr. Sergio De La Pena	DASD WHA	[2.]
(b) (6)	Colombia Desk Officer	[2.]
PA (3)		
Ms. Dana White	Assistant to the Secretary of Defense for Public Affairs	
, USAF	Official Photographer	
	Desk Press Officer	
Press (6)		
Mr. Robert Burns	Associated Press	
Mr, Dan Lamothe	Washington Post	
Mr. Phil Stewart	Thomson Reuters	
Mr. Marcus Weisgerber	Press - Defense One	

Notes

Mr. Paul Shinkman Ms. Tara Copp U.S. News & World Report

Stars & Stripes



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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

Secretary and Deputy Secretary of De

REFERENCE: Sally Donnelly

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 9/24/2017 to 9/28/2017

(b) (b)

Office of the Secretary of Defense





JANPATH, NEW DELHI-110 001 (INDIA) TILE: 23341234, 51501234 FAX 23342255

TAX INVOICE

27/09/17

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Property GST

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Embany of United States

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: RAGUPTA 04-OCT-17 22 11:02

Guest Name : Ms. Sally(20% on F&SB & Laundry) Donnel

Travel Agent Company

: Embassy of United States

Arrival

: 25-8EP-17 15-02-00

Departure

: 27-SEP+17 10:18:00

Printed By / On Membership

: DIRECT(INCLUSIVE OF BUFFET BREAKFAST, WIFI & 2 Confirmation No.

20206771

Date	Description	Reference	Debit	Credi
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5/09/17	Room Charge - SGST 14%		1,260.00	
5/09/17	Room Charge - CGST 14%		1,260.00	
5/09/17	Pressing	CHBCK# 1182 [74]	430.00	
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I acknowledge personal kability for payment of the above statement if the person, company or party indicated by me as being responsible for payments, done not make payment, I shall, upon demand, make immediate payments to you.

CASHER'S SIGNATURE

AUDITOR'S SIGNATURE

GUTSI'S SIGNATURE

Guest rono Marriott Marquis City Center Doha Hotel West Bay City Center, Omar Al Mukhtar Street, West Bay, Doha, Qatar T; +974 4419 5000 | Fax: +974 4419 5100 www.mamiott.com/dohmq | arabic.mamiott.com



رقم الغرقة الملاس

اسم الضيف / Guest Name

27-09-17

تاريخ المفادرة / Departure تاريخ الوصول / Arrival

... 91

forne/Company Address:

Ms Sally Donnelly Xx

28-09-17

عنوان المنزل العمل

Xx

United States

اسم الشركة / المجموعة / وكبل السفر / Company/Group/Travel Agent

Conf No / Justin Was 8674041 Cashier / الاستقبال MMAHB158

MRW# 622726008

رقم الفاتورة #Folio

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This statement is your only receipt. You have agreed to pay in cash or to authorized us to charge your credit card for all amounts charged to you.

هذا البيان هو الايصال الوحيد. كنت قد وافقت على الدفع نقدا أو تفويض الفندق لخصم جميع المبالغ المستحقه من بطاقة الانتمان الخاصة يك

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To secure your next stay, go to marriott.com/Arabic.marriott.com

DETAILED ITINERARY

SUNDAY - THURSDAY

Sunday

14:15 - 16:00 Depart JBA en route New Delhi, India (Flight Time 16+15/Time Change +9.5)

E-4B

Meals: Dinner, Snack served, Lunch -(T)14:45 Press Gaggle - On the Record

-15:15: India trip prep -15:45: Speech prep Wx: 90/68 sunny Civilian: Casual Military: Casual

Monday

16:00 - 16:15 Arrive New Delhi, India

Greeted by:

-Mr Shambhu Kumaran, Joint Secretary(Planning & Int Cooperation)

(b) (6) , Indian Army

-Ms MaryKay Loss Carlson, CDA U.S. Embassy

-BG David Brigham, SDO Wx: 93/74 mostly sunny Civilian: Business Suit Military: Casual

Press Photo Spray - Arrival Greet Only

16:15 - 17:00 Motorcade to Imperial Hotel

Principal, Carlson

17:00 - 21:30 Executive Time

21:30 - 06:30 RON New Delhi

-SYG & AMB Hutchison arrive New Delhi at 23:55.

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As of: Friday, September 22, 2017 11:41 Page 1 of 7

DETAILED ITINERARY

Executive Time
Motorcade to Embassy Principal, Faller Wx: 94/76 a.m. shower followed by sunshine Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress
Arrive US Embassy Greeted by: -Ms MaryKay Loss Carlson, CDA -BG David Brigham, SDO
-Photos with MSG & DAO
Office Call with CDA Loss Carlson Principal, Faller, Donnelly, Helvey
Small Group Meeting
Motorcade to Indian Gate Principal, Carlson
Wreath Laying at India Gate Principal, Faller, Donnelly, Helvey, SDO/DATT Open Press
Motorcade to South Block Gate 4 for Honor Cordon Principal, Carlson
Honor Cordon Ceremony at MOD Open Press
Received by Minister Sitharamen & Walk to Meeting Room
Bilat (Small Group) with MinDef Sitharaman Principal, Carlson, Faller, Donnelly, Helvey, Felter Meeting Attendees: -Minister of Defense Sitharaman -Foreign Secretary Jaishankar -Defense Secretary Mitra *Transition to larger room after small group bilat Official Stills Translation: None

11:15 - 12:00 Bilat with DefMin Sitharaman

Principal, Carlson, Faller, Donnelly, Helvey, Felter, SDO/DATT, White, Geis, Yu-Gift Exchange Principal to Principal

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As of: Friday, September 22, 2017 11:41 Page 2 of 7

DETAILED ITINERARY

12:00 - 12:15	Break -Hold room available
12:15 - 12:40	Joint Presser -MinDef remarks followed by Principal remarks -Possibly no Q&A
12:40 - 12:45	Motorcade to Army Battle Honor Mess
12:45 - 13:45	Lunch with MinDef Sitharaman -Greeted by MinDef Sitharaman at Mess -Pre-lunch reception (15 min) -Lunch in Mess (45 min)
13:45 - 14:00	Motorcade to Imperial Hotel
14:00 - 14:45	Executive Time
14:45 - 15:00	Motorcade to NSA's Office Principal, Carlson
15:00 - 16:00	Bilat with NSA Doval Principal, Carlson, Faller, Helvey, Donnelly, Felter -Gift Exchange Principal to Principal Official Stills Translation: None
16:00 - 16:30	Motorcade to PM Residence Principal, Carlson
16:30 - 17:15	Bilat with PM Modi Principal, Carlson, Faller, Helvey -Gift Exchange Principal to Principal Press Photo Spray: Top, No Remarks Translation: None
17:15 - 17:30	Motorcade to Hotel Principal, Carlson
17:30 - 21:30	Executive Time -(T) sync with NATO Secretary General & AMB Hutchison
21:30 - 06:00	RON New Delhi

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As of: Friday, September 22, 2017 11:41 Page 3 of 7

DETAILED ITINERARY

Wednesday

06:00 - 06:45 Motorcade to Airport

Wx: 96/75 mostly sunny Civilian: Business Suit

Military: OCP/MCU/NWU/ABU

06:45 - 07:00 Arrive Aircraft

07:00 - 07:35 Depart New Delhi en route Kabul, Afghanistan

↓ (Flight Time 1+35/Time Change -1)

C-17

Meals: Breakfast

07:35 - 07:50 Arrive Kabul & Transload Aircraft

Greeted by:

-BG Murat Col, COMHKIA, Turkey

(D) (6) HQRS JVB Director

Wx: 82/49 sunny

07:50 - 08:00 Depart HKIA en route to HQ RS

(Flight Time 0+10/No Time Change)

CH-47

08:00 - 08:15 Arrive HQ RS

Greeted by:

-Ms Annie Pforzheimer, Charge d'Affaires

-GEN John "Mick" Nicholson

-AMB Cornelius Zimmerman, NATO SCR

-Photo in front of HQ RS with Senior Leadership

Press Photo Spray - Arrival Greet Only

08:15 - 08:45 Office Call with GEN Nicholson

Principal, Faller

SYG concurrently meets with NATO SCR.

08:45 - 09:15 Combined Office Call with GEN Nicholson, CDA Pforzheimer & AMB Zimmerman

Principal, Stoltenberg, Bailey Hutchison, Faller, Jenssen

09:15 - 09:30 Break

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As of: Friday, September 22, 2017 11:41 Page 4 of 7

DETAILED ITINERARY

09:30 - 10:45	Ministerial with Minister Atmar, Minister Bahrami, Minister Barmak & NDS Chief Stanekzai
	Principal, Stoltenberg, Pforzheimer, Nicholson, Bailey Hutchison, Faller, Jenssen, Zimmerman, Helvey, Turner, Jackson, Eide, White, White
	Attendees: -(6) (6) NSA
	-(b) (6) NDS Chief
	-Minister Bahrami, Minister of Defense
	-Minister Barmak, Minister of Interior
	-GEN Murad Ali, DMoI Security
	-LTG Yaftali, CoGS
	Press Photo Spray: Top, No Remarks Translation: Simultaneous
10:45 - 11:00	Motorcade to Presidential Palace
11:00 - 12:00	Bilat with President Ghani Principal, Stoltenberg, Pforzheimer, Nicholson, Bailey Hutchison, Jenssen, Faller, Zimmerman, Helvey, Turner, Jackson, White, White -C.E. Dr. Abdullah attendance tbd. Press Photo Spray: Top, No Remarks Translation: Consecutive
40.24 34.00	
12:00 - 12:15	Break & Press Prep
12:15 - 12:45	Joint Presser with SYG & PoA -PoA, SYG, Principal remarks (5 min each) followed by Q&A. Translation: Simultaneous
12:45 - 13:00	Motorcade to HQ RS
13:00 - 13:45	Cookout with Troops HQ RS Garden -SYG & Principal mingle with ~100 US/NATO troops Press Photo Spray: Top, No Remarks
13:45 - 13:55	Movement to Helopad & Load Aircraft
13:55 - 14:30 *	Depart HQ RS en route to Gamberi (Flight Time 0+35/No Time Change) CH-47
NUMBER STATE	

14:30 - 14:45 Arrive Gamberi

Greeted by:

-BG John Richardson, TAAC-E Commander, DCG(M) for 3rd Infantry Division

Wx: 96/63 sunny w/chance of morning showers

14:45 - 15:30 TAAC-E Update

Gamberi

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As of: Friday, September 22, 2017 11:41 Page 5 of 7

DETAILED ITINERARY

15:30 - 15:45	Break & Movement to Town Hall
15:45 - 16:30	Town Hall with Troops DFAC -Town Hall mix of ~120 US & NATO troops -Principal & SYG remarks followed by Q&A Closed Press
16:30 - 16:45	Movement to Helopad & Load Aircraft
16:45 - 17:20	Depart Gamberi en route HQ RS (Flight Time 0+35/No Time Change) CH-47
17:20 - 17:30	Movement to Embassy
17:30 - 22:00	Executive Time -(T) 1830 Small Group Meeting
22:00 - 06:30	RON Afghanistan
Thursday	
06:30 - 07:30	Executive Time
07:30 - 08:30	Working Breakfast with NATO Senior Leaders NATO SCR Residence Wx: 89/47 sunny Civilian: Business Suit Military: OCP / MCU / NWU / ABU
08:30 - 08:40	Movement to Helopad & Load Aircraft
08:40 - 08:50	Depart HQ RS en route HKIA (Flight Time 0+10/No Time Change) CH-47
08:50 - 09:05	Arrive Aircraft
09:05 - 09:50	Depart HKIA en route Kandahar (Flight Time 0+45/No Time Change) C-17
09:50 - 10:05	Arrive Kandahar Greeted by: -BG Charles Aris, TAAC-S Commander, 36th ID, Texas NG -BGen Roger Turner, TAAC-SW Commander, II MEF Wx: 97/51 sunny
10:05 - 10:20	Motorcade to TAAC-S HQs
10:20 - 10:50	TAAC-S & TAAC-SW Update

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As of: Friday, September 22, 2017 11:41 Page 6 of 7

DETAILED ITINERARY

10:50 - 11:00	Motorcade to Town Hall
11:00 - 11:45	Town Hall with Troops MILCOM 2 -Town Hall mix of ~200 US & NATO troops -Principal & SYG remarks followed by Q&A Closed Press
11:45 - 11:55	Motorcade to Airplane
11:55 - 12:10	Arrive Airplane
12:10 - 13:25	Depart Kandahar en route Qatar (Flight Time 2+45/Time Change -1.5) C-17 Meals: Lunch
13:25 - 13:45	Arrive Qatar & Move to Bilat Al Udeid Air Base Greeted by: -Mr William Grant, US Charge' d'Affaires -LTG Jeffrey Harrigian, Commander, US Air Force Central Command -Brig Gen Jason Armagost, Commander, 379th Air Expeditionary Wing -SYG & AMB Hutchison depart for international airport Wx: 97/79 sunny
13:45 - 14:45	(T) Bilat with Minister Al Attiyah Al Udeid Air Base Principal, Grant, Faller, Donnelly, SDO/DATT
14:45 - 15:00	Movement to Aircraft
15:00 - 23:10	Depart Qatar en route JBA (Flight Time 15+10/Time Change -7) E-4B Meals: Dinner, Snack served, Dinner (T) Press Gaggle - On the Record
23:10 - 23:25	Arrive JBA Wx: 81/61 chance of thunderstorms
23:25 - 23:45	Motorcade to Residence

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As of: Friday, September 22, 2017 11:41 Page 7 of 7

DELEGATION ROSTER (41)

SUNDAY - THURSDAY

Personal Staff (8)		
Principal	Principal	India, Afghan
RADM Craig Faller, USN	Senior Military Assistant	India, Afghan
Ms. Sally Donnelly	Senior Advisor	India
(b) (6) USN	Junior Military Assistant	India, Afghan
(b) (6) USMC	Special Assistant	India, Afghan
(b) (6) USN	Strategic Communications Advisor	India
	Director of Security and Personal Security Advisor	India, Afghan
(b) (6) USN	Flag Writer	India
Guest (10)		
H.E. Mr Jens Stoltenberg	NATO Secretary General	Afghan
Mr Stian Jenssen	Director, Private Office of the Secretary General	Afghan
Mr. Patrick Turner	Assistant Secretary General for Operations	Afghan
Brig Gen Gjermund Eide	Military Assistant to the NATO Secretary General	Afghan
Ms Dawn Schrepel	Dep Director, Private Office of the Secretary General	Afghan
Mr Dylan White	Press Officer, Office of the Secretary General	Afghan
(b) (6)	Team Leader, Close Protection Unit office of Secretary General	Afghan
(b) (6)	Close Protection Officer, Office of the Secretary General	Afghan
AMB Kay Bailey Hutchison	US AMB to NATO	Afghan
(b) (6)	MA to US AMB to NATO	Afghan
Support (7)		
(b) (6) USA	Military Assistant & Trip Coordinator	India, Afghan
(b) (6)	Deputy Director Personal Security and Logistics	India
(b) (6)	Flight Surgeon	India, Afghan
(b) (6)	Deputy Director of Communications	India, Afghan
(b) (6)	OSD Communications Technician	India, Afghan
(b) (6)	OSD Communications Technician	India, Afghan
(b) (6) USAF	Personal Communicator	India, Afghan
OSD Policy (7)		
Mr. Dave Helvey	PDO ASD APSA	India, Afghan
(b) (6)	Military Assistant OUSD(P) APSA	India
(b) (6)	DASD, South & Southeast Asia	India
(b) (6)	Director, South Asia & Oceania	India
(b) (6)	Country Director, India	India
(b) (6)	DASD, Afghanistan, Pakistan, Central Asia	Afghan
(b) (6)	Country Director, Afghanistan	Afghan

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PA (3)

Ms. Dana White Assistant to the Secretary of Defense for Public Affairs India, Afghan

(b) (6) USAF Press Desk Officer India, Afghan

(b) (6) USAF Official Photographer India, Afghan

Press (6)

Ms. Jennifer Rizzo CNN TV Pool (Producer) India, Afghan CNN TV Pool India, Afghan Mr. Christopher Turner CNN TV Pool Mr. Khalil Abdallah India, Afghan Mr. Bill Gallo Voice of America India, Afghan Mr. Thomas Watkins AFP India, Afghan Mr. Gordon Lubold WSJ India, Afghan

> India: 29 Afghan: 33

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Traveler

SALLY DONNELLY

THIS IS YOUR OFFICIAL RECEIPT FOR TRAVEL PLEASE RETAIN FOR VOUCHERING OR REIMBURSEMENT PURPOSES.

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Agent

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IMPORTANT CHANGE

IF TICKET NUMBER IS NOT REFLECTED ON THIS ITIMERARY, THIS AIR RESERVATION WILL AUTOMATICALLY BE CANCELLED AT 72 HOURS PRIOR TO TRAVEL DATE IF APPROVAL OR ORDERS ARE NOT RECEIVED FOR TICKETING DUE TO AIRLINE FARE RULES. THE TRAVELER IS RESPONSIBLE FOR CANCELLING ALL ASSOCIATED HOTEL AND CAR RESERVATIONS TO AVOID ANY NO-SHOW PENALTIES ANTHAK CONFIRMATION NUMBER 4DAFZS ANTRAK TICKET NUMBER KKXXXXXX 413/06OCT17 FEES TOTALING 19,81PP CHARGED IN ADDITION TO THE PRICE FEE-USDIG-BIPP MAJE AGENT INITIATED DOMESTIC FEE 8902883932782 TOTALING 19.81 AIR/RAIL TRANSPORTATION EXPENSES ON THIS ITINERARY. ARE BILLED TO AN INDIVIDUALLY BILLED ACCOUNT. THESE EXPENSES ARE REIMBURSABLE TO THE TRAVELER TICKET TOTALING ... 527.00 FEE AND TICKET TOTAL ... \$46.81

Wednesday, October 11, 2017

Confirmation 2V4BAP2E



Rail AMTRAK TRAIN 2166

DEPARTURE
1:00 PM, Oct 11, 2017
WASHINGTON - UNION STATION
50 MASSACHUSETTS AVE. N.E.
WASHINGTON

ARRIVAL 3:46 PM, Oct 11, 2017 NEW YORK - PENN STATION 7TH AVE. & W. 32ND ST. NEW YORK PENN STATION

Status

Confirmed

Notes

LV-1300/DT-11OCT/FR-WASHINGTON/AT-NEW YORK PENN STATION/NA-

TRAIN 2166/AR-1546/CF-2V4DAF2E--A

Friday, October 13, 2017

Confirmation 2M6DAF28



Rall AMTRAK TRAIN 2163

DEPARTURE 3:00 PM, Oct 13, 2017 NEW YORK - PENN STATION 7TH AVE. & W. 32ND ST. NEW YORK PENN STATION ARRIVAL 5:55 PM, Oct 13, 2017 WASHINGTON - UNION STATION 50 NASSACHUSETTS AVE. N.E. WASHINGTON

Status

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TRAIN 2163/AR-1755/CF-2V4DAF2E-

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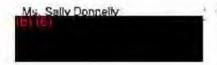
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NEW YORK



Room Number:

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Arrival Date:

10-11-17

Departure Date: Confirmation Number:

10-13-17 18932596

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1 of 1

Guest Name:

INFORMATION INVOICE

AIR No:

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10-13-17

Date	Description		Charges	Credits
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10-11-17	Room Accommodation		699.00	
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LOEWS

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\$72.00

\$72.00 Total

Payment Received AUTHORIZATION PURCHASE USD72.00 APPROVED

Sub Total

\$72.00

All Amounts in USD.

CREDIT RECEIPT

HACK # 00484451 8K77 MEDALLION : 10/13/17 12:02-12:29 TRIP B 10056 STAND. CITY RATE Miles R1 FARE R1 STATE SRCHG: IMP. SRCHG. 2.06 \$16.50 \$0.50 \$0.30 \$4.32 GRAND TOTAL: UISA AUTHOR. 037478 4********* MIDE ENTRY METHOD: CONTACT CHIP A0000000031010 AID:

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-DRIGINAL-**FEDR** 1M58 DETUER: 5922234 CUSTOMER COPY 18/13/17 TR 3687 START END MILES 13:26 13:48 1.5 Regular Fare RATE 11\$ 10.80 EXTRA: \$ 8.88 SURCH: \$ 8.88 STEROH: \$ 8.58 IMERCH & €.38 TIP: \$ 2.00

TOTAL: \$ 12.88 LEAD THE VISA



OFFICE OF THE SECRETARY OF DEFENSE. 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT. Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense.

REFERENCE: Sally Donnelly

In accordance with ITR, par. 4135, actual expense minibursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the ITR. Chapter 4, Pari B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear puries) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this daily. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem bans.

A copy of this authorization must be filled with the travel vouchers claiming actual expense reimbursement for this travel

This authorization is effective for travel from 10/11/2017 to 10/13/2017

NCOIL, SECDEF Travel Operations
Office of the Secretary of Defense

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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

REFFRENCE: Sally Donnelly

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diembasis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 11/5/17 to 11/10/17

NCOIC, SECDEF Travel Operations

Office of the Secretary of Defense



09/11/2017 PDG & Co. N.V., Brussels TVA: BE 428 311 517 RC Brugge: 62663 RC Brussels: 556175 KBC: 432 203 8001 77

Madame Sally Donnelly

BELGIQUE

Le Châtelain

Date facture Nr. facture Folio 9/11/2017 212073630 CHT-F158494 /A

Facture

Date	Description		Quantité	Prix	Total (EUR)
Client	Madame Sally Donnelly	To real section			
Arrivés	7/11/2017 Départ	9/11/2017	Chambre		
7/11/2017	Chambre	-	1	209,00	209,00
7/11/2017	Local lax & Charges		1	9,28	9.28
8/11/2017	Room Service 66762		1	17,00	17,00
8/11/2017	Bar 66762		2	0,00	14,50
8/11/2017	Chambre		1	209,00	209,00
8/11/2017	Local lax & Charges		1	9,28	9,28
9/11/2017	Mini bar		1	5,50	5,50
Q11(2017	Mini bar		1	5,50	5,50
				Total facture	479,08
Palements					
9/11/2017	Visa Card	,			479.06



Sous-total

479.08

Rue du Châtelain 17 1000 Brussels - Belgium RC Brugge: 62663 N° Entreprise: 0428311517

KBC: 432-2038001-77

Green Nr: 0800 92067
Tel: +32 (0)2 646 00 55
Fax: +32 (0)2 646 00 88
E-mail: info@te-chatelain.com
Website: www.le-chatelain.com

Thank you

Owner SA P.D.G. & Co NV

LIFESTYLE

09/11/2017 PDG & Co. N.V., Brussels TVA: BE 428 311 517 RC Brugge: 62663 RC Brussels: 556175 KBC: 432 203 8001 77

Madame Sally Donnelly

BELGIQUE

Le Châtelain

Date fecture Nr. facture Folio

9/11/2017 212073630 CHT-F158494 /A

Facture

TVA 12,00% TVA 12%

Total

Date	Description			Quantità	Prix	Total (EUR)
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Rue du Châcelain 17 1000 Brussels - Beigium RC Brugge: 62663 N° Entreprise: 0428311517 KBC: 432-2038001-77 Green Nr: 0800 92067 Tel: +32 (0)2 646 00 55 Fax: +32 (0)2 646 00 86 E-mail: info@le-chatelain.com Website: www.ie-chatelain.com

Thank you

Owner SA P.D.G. & Co NV

LIFESTYLE

Ms Sally Donnelly

US

INVOICE

Membership No. PC 232378028

Room No.

Arrival

: 09-11-17

Departure

: 10-11-17

Folio/Invoice No.: 1271090/

Company

: US Embassy

A/R Number

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: " / Cassandre Jose

Booking Ref.

Customer Ref. :

: 1 of 1

Page Date

: 10/11/17

Date	Description							Debit £	Credi
09-11-17	Lounge Bar Dinner - Bevera							4.00	
09-11-17	Lounge Bar Dinner - Bevera							115.00	
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09-11-17	Room# 607 : CHECK# 2027045 Lounge Bar Dinner - Service	e Charge						14.88	
09-11-17	Room# 607 : CHECK# 2027045 Accommodation - Package							330.00	
10-11-17	[NA Pkg. Trx] Visa - GP								466.8
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One Hamilton Place, Park Lane, London, Wilj 7QY, United Kingdom Tel: +44 (0)20 7409 3131 Fax: +44 (0)20 7493 3476 Toll Free: +800 1800 1800 london@hg.com parklane.intercontinental.com www.intercontinental.com Constellation Hotel (Opco) UK S.A., VAT No: 163 3009 38

Registered Address: 15 Boulevard Roosevelt, L-2450, Luxembourg, Registration No B176224



Ms Sally Donnelly

Date

10-11-17

Time

07:20

Room

5943390

Conf. No. Receipt No.

646811

VAT No

163 300 938

PAYMENT RECEIPT						
Date	Description	Amoun				
10-11-17	Visa - GP	466.85GBP				

Guest Signature Cashier 120

One Hamilton Place, Park Lane, London, WIJ 7QY, United Kingdom
Tel: +44 (0)20 7409 3131 Fax: +44 (0)20 7493 3476 Toll Free: +800 1800 1800
Iondon@ihg.com parkläne.intercontinental.com www.intercontinental.com
Constellation Hotel (Opco) UK S.A., VAT No. 163 3009 38
Registered Address: 15 Boulevard Roosevelt, L-2450, Luxembourg, Registration No B176224

DETAILED ITINERARY

SUNDAY - FRIDAY

Sunday

20:00 - 20:30 Motorcade to JBA

20:30 - 20:45 Arrive Aircraft

20:45 - 11:35 Depart JBA en route Helsinki, Finland

♠ (Flight Time 7+50/Time Change +7)

E-4B

Meals: Snack served, Lunch (T) Press Gaggle - on the record

Wx: 71/61 cloudy Civilian: Casual Military: Casual

Monday

11:35 - 12:00 Arrive Helsinki

Greeted by:

-Mr Jukka Juusti, Permanent Secretary (Deputy MOD)

(b) (6) US CDA to Finland

(b) (6) US SDO/DATT

(b) (6) Military Assistant to the Permanent Secretary

Wx: 47/33 rain & drizzle Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

Official Stills

12:00 - 12:30 Motorcade to Presidential Palace

Principal, Welton

-movement only 25 minutes, time padded slightly to account for possible adjustment in

flight time due to winds.

FOR OFFICIAL USE ONLY DECLASSIFY UPON COMPLETION

As of: Friday, November 03, 2017 12:25 Page 1 of 8

DETAILED ITINERARY

12:30 - 13:15 Bilat with President Niinisto

Presidential Palace

Principal, Welton, Faller, Donnelly

Meeting Attendees:

- -Mr Teemu Tanner, Head of Cabinet and Secretary General of the Office of the President
- -Dr Hiski Haukkala, Foreign Policy Adviser and Member of the Cabinet of the President
- -Mr Jukka Juusti, Permanent Secretary of the Ministry of Defence

SOE:

- -Arrival Presidential Palace
- -3rd Floor Greeting & Handshake, photo spray
- -Media follows Principals to meeting room, photo spray
- -Bilat concludes, move to 'Yellow Room'
- -Short remarks, no questions.

Press Photo Spray: Top, Statements at the Bottom

13:15 - 13:30 Motorcade to Hilton Hotel

Principal, Welton

Greeted by:

, Gov Guest House Host, Hilton

13:30 - 18:40 Executive Time

18:40 - 19:00 Motorcade to Government Banquet Hall

Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

19:00 - 21:30 Welcome Dinner with Northern Group Ministers

Government Banquet Hall

Principal, Faller, Donnelly, Wheelbarger, Goffus, White

SOE:

- -Principal last to arrive & greeted by Minister Niinisto (Finland)
- -Move to 'Yellow Room' where Ministers & guests gathered
- -Welcome toast by Minister Niinisto
- -Move to dining rooms (guests divided between 2 rooms)

Press Photo Spray: Top

21:30 - 22:00 Motorcade to Hotel

22:00 - 06:00 RON Helsinki

FOR OFFICIAL USE ONLY DECLASSIFY UPON COMPLETION

As of: Friday, November 03, 2017 12:25 Page 2 of 8

DETAILED ITINERARY

Tu	esd	av

06:00 - 07:40	Executive Time
07:40 - 07:45	Walk to Hotel Conference Center Wx: 44/33 partly sunny Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress
07:45 - 08:45	Trilat with Minister Niinisto (Finland) & Minister Hultqvist (Sweden) Principal, Welton, Faller, Donnelly, Wheelbarger, Goffus, White, Jay Press Photo Spray: Top
08:45 - 09:00	Break
09:00 - 11:30	Northern Group Working Session Principal, Faller, Donnelly, Wheelbarger, Goffus Press Photo Spray: Top
11:30 - 13:00	Executive Time -12:30-13:15: Buffet lunch available for all delegations
13:00 - 13:10	Pull Aside with Minister Karoblis, Lithuania
13:10 - 13:15	Break
13:15 - 14:15	Bilat with Minister Niinisto (Finland) Principal, Welton, Faller, Donnelly, Wheelbarger, Goffus, White, Jay, SDO/DATT, Press Photo Spray: Top, Opening Remarks
14:15 - 14:45	Motorcade to Airport
14:45 - 15:00	Arrive Aircraft -Photo with US Embassy MSG & DAO prior to departure Official Stills
15:00 - 16:20 *	Depart Helsinki en route Brussels, Belgium (Flight Time 2+20/Time Change -1) E-4B Meals: Dinner (T) Press Gaggle - on the record
16:20 - 16:35	Arrive Brussels Wx: 49/37 mostly sunny
16:35 - 17:05	Motorcade to Le Chatelain Brussels Hotel

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As of: Friday, November 03, 2017 12:25 Page 3 of 8

DETAILED ITINERARY

17:05 - 17:	:10 Arr	ive Le C	hatelain l	Hotel

Greeted by:

-Mr , Owner (father) -Mr , Ownder (son) -(b) (6) , Sales Executive

17:10 - 21:30 Executive Time

-18:00-18:30: Sync with GEN Nicholson

21:30 - 06:00 RON Brussels

Wednesday

06:00 - 10:30 Executive Time

10:30 - 10:50 Motorcade to NATO HOs

Wx: 47/36 cloudy with chance of rain

Civilian: Business Suit

Military: Class A / Service A / Service Dress Blue / Service Dress

10:50 - 11:00 Arrive NATO HQs

Greeted by:

-AMB Kay Bailey Hutchison

-Mr Rich Landolt, SecDef Rep EUR/DEFAD

-VADM John Christenson, US Mil Rep to NATO

Note: Photo with US NATO Country Team & with US AMB

11:00 - 12:00 US NATO Team Meeting

Room 12

Principal, Faller, Donnelly, Wheelbarger, Harvey, White, Jackson, Goffus, Soofer, Jones,

Campbell, Slattery,

-1V1 with AMB Hutchison (15 min)

-US Team Meeting (45 min)

12:00 - 12:05 Break

12:05 - 12:20 Pull-Aside with Minister Fifor, Romania

Room 12 Official Stills

12:20 - 12:30 Break

12:30 - 13:15 Bilat with Minister Canikli, Turkey

Room 12

Principal, Faller, Donnelly, Wheelbarger, Goffus, White, Jones, Snodgrass, Slattery

Official Stills

Translation: Simultaneous

13:15 - 13:30 Break

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As of: Friday, November 03, 2017 12:25 Page 4 of 8

DETAILED ITINERARY

13:30 - 14:00	Signals Check with SYG Press Photo Spray: Top
14:00 - 15:00	NPG Meeting Room 16 -1 at table, 6 backbench
15:00 - 15:10	Break
15:10 - 15:40	Bilat with Minister Bakke-Jensen, Norway Room 12 Principal, Faller, Donnelly, Wheelbarger, Goffus, White, Jones Official Stills
15:40 - 15:45	Break
15:45 - 18:45	Meeting of NAC Room 1 -1 at table, 4 backbench, 2 in listening room Press Photo Spray: Top
18:45 - 19:00	Family Photo
19:00 - 19:15	Pull-Aside with Minister von der Leyen, Germany Room 12 Official Stills
19:15 - 19:30	Break
19:30 - 22:00	Working Dinner of NATO Ministers of Defence NATO Restaurant -1 at table, 2 backbench, 1 in listening room
22:00 - 22:30	Motorcade to Hotel
22:30 - 06:00	RON Brussels

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As of: Friday, November 03, 2017 12:25 Page 5 of 8

DETAILED ITINERARY

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06:00 - 09:00	Executive Time
09:00 - 09:20	Motorcade to NATO HQs Wx: 46/37 cloudy with rain showers Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress
09:20 - 09:30	Pull-Aside with Minister Sajjan, Canada Outside Room 12
09:30 - 11:45	Meeting of NAC with RS Operational Partner Nations Room 14 -1 at table, 3 backbench, 2 in listening room Press Photo Spray: Top
11:45 - 12:30	Break & Press Prep
12:30 - 12:50	Presser
12:50 - 13:30	Break & D-ISIS Ministerial Prep
13:30 - 13:45	D-ISIS Defense Ministerial Welcome Remarks Room 16 -1 at table, 3 backbench, 2 Listening Room -Welcome Remarks by Principal & SYG Open Press
13:45 - 14:25	D-ISIS Political Update -Remarks by SPE McGurk Agenda: -Update on political situation in Iraq & its impact on D-ISIS operations
14:25 - 15:05	D-ISIS Campaign Operations Update -Remarks by MG Gedney, CJTF Agenda: -Campaign operational update and discussion focused on: -Ongoing campaign in Anbar & update on post-Mosul stabilization -Raqqa campaign & operations in the Middle Euphrates River Valley
15:05 - 15:55	Phase III Force Generation & Phase IV Transition -Remarks by MG Gedney Agenda: -Update on current shortfalls & capability gaps -Update on current planning for Phase IV & associated force requirements

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As of: Friday, November 03, 2017 12:25 Page 6 of 8

DETAILED ITINERARY

15:55 - 16:15	Agenda: -Discussion of the challenges associated with declaring "defeat" and the distinction between "military" defeat and "total" defeat in strategic communications
16:15 - 16:30	Conclusion & Arrangements for Next D-ISIS Defense Ministerial -Remarks by Ms Wheelbarger Agenda: -Conclude with any key observations from the day -Propose to hold the next Large Group Defense Ministerial in 2018, on the margins of June NATO Defense Ministerial
16:30 - 16:45	Motorcade to Airport
16:45 - 17:00	Arrive Aircraft
17:00 - 17:10 •	Depart Brussels en route London, UK (Flight Time 1+10/Time Change -1) E-4B Meals: Snacks available
17:10 - 17:25	Arrive London Stansted Airport Greeted by: -Brig Gen Christopher "Junior" Short, US DATT/SDO
17:25 - 18:55	Motorcade to Intercontinental Hotel
18:55 - 21:30	Executive Time
21.20 06.00	PON London

DETAILED ITINERARY

Friday	
06:00 - 07:40	Executive Time
07:40 - 07:45	Photo with US Embassy MSG Wx: 53/44 partly sunny Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress
07:45 - 08:15	Coffee with US AMB Robert "Woody" Johnson Hotel
08:15 - 08:30	Motorcade to Policy Exchange
08:30 - 09:00	Meet with Policy Exchange Leaders & Informal Reception Greeted by: -Mr Dean Godson, Director, Policy Exchange Note: Informal Reception with ~30 UK leaders attending remarks/discussion
09:00 - 10:00	Meet Off the Record with Policy Exchange Notes: -Audience: ~30 key Government, Business, Academic, and Media leaders from the UK -Seated at table with audience at table & back-bench SOE: -Intro by Mr Dean Godson -Remarks (~10-15 min) -Q&A Discussion (~45-50 min) Off The Record
10:00 - 10:15	Depart Policy Exchange & Motorcade to MOD
10:15 - 11:00	Bilat with SecState for Defence Williamson Principal, Faller, Donnelly, Wheelbarger, Goffus, White Press Photo Spray: Top, Opening Remarks
11:00 - 12:30	Motorcade to Airport
12:30 - 12:45	Arrive Aircraft
12:45 - 15:45 *	Depart London en route JBA (Flight Time 8+00/Time Change -5) E-4B Meals: Lunch, Snack served (T) Press Gaggle - on the record
15:45 - 16:00	Arrivo IRA

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Wx: 67/44 Cloudy

16:00 - 16:30 Motorcade to Residence

As of: Friday, November 03, 2017 12:25 Page 8 of 8

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DELEGATION ROSTER

Personal Staff (8)					
Principal	Principal		FIBEUK		
RADM Craig Faller, USN	Senior Military Assistant		FIBEUK		
Ms. Sally Donnelly	Senior Advisor		FIBEUK		
(b) (6) USN	Junior Military Assistant		FI BE UK		
(b) (6) USMC	b) (6) USMC Special Assistant				
(b) (6) USN Special Assistant					
Director of Security and Personal Security Advisor					
(b) (6) USN	Flag Writer		FI BE UK		
Support (7)					
(b) (6) USA	Military Assistant & Trip Coordinator		FI BE UK		
(b) (6)	Deputy Director Personal Security and Logi-	stics	FI BE UK		
(b) (6)	Flight Surgeon		FI BE UK		
(b) (6)	Deputy Director of Communications		FI BE UK		
(b) (6)	OSD Communications Technician		FI BE UK		
(b) (6) USAF	(b) (6) OSD Communications Technician				
(b) (6)	Personal Communicator		FI BE UK		
OSD Policy (13)					
Ms Katie Wheelbarger	Principal Deputy ASD for ISA		FI BE UK		
Col Jon Wheeler	Military Assistant ASD ISA		FI BE UK		
Mr. Tom Goffus	DASD Europe/NATO		FI BE UK		
Mr. Aaron Jay	Country Director - Finland, Iceland, & Swed	len	FI		
Mr. Mark Jones	NATO Policy Director		BE		
(b) (6)	AO, NATO Policy		BE		
Mr Colin Jackson	DASD, Afghanistan, Pakistan, Central Asia		BE		
(b) (6)	Country Director, Afghanistan High Level Group		BE		
Mr. Thomas Harvey	A/ASD for Strategy, Plans & Capabilities	(HLG Chairman)	BE		
Dr. Robert Soofer	DASD, Nuclear and Missile Defense Policy	(HLG US Rep)	BE		
(b) (6)	AO, Nuclear Deterrence Policy D-ISIS Conference Lead Facilitators		BE		
Mr. Chuck Wilson	Director - Coalition Affairs	(D-ISIS Conf Lead)	BE		
Ms. Sloane Speakman	Deputy Director of Coalition Affairs	(D-ISIS Conf)	BE		
PA (3)					
Ms. Dana White	Assistant to the Secretary of Defense for Pub	lic Affaire	FI BE UK		
LTC	Press Officer	Allalis	FIBEUK		
The state of the s			FIBEUK		
SSgt USAF Official Photographer					

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As of: Thursday, November 2, 2017 12:44 Page 1 of 2

Press (7)

Ms. Lita Baldor	AP	FI BE UK
Mr. Idrees Ali	Reuters	FI BE UK
Mr. Tom Watkins	AFP	FI BE UK
Mr. Paul Shinkman	US News & World Report	FI BE UK
Mr. Thomas Gibbons-Neff	NYT	FI BE UK
Mr. Dan Lamothe	Washington Post	FI BE UK
Mr. Sagar Meghani	AP Radio Pool	FIBEUK

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HILTON SAN DIEGO BAYFRONT

One Park Boulevard | San Diego, CA | 92101

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T: 619 564 3333 | F: 619 321 4316

W: hilton.com

DONNELLY, SALLY

b) (6)

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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the

Secretary and Deputy Secretary of Defense

REFERENCE: Sally Donnelly

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 11/16/2017 to 11/18/2017

NCOIC, SECDEF Travel Operations Office of the Secretary of Defense



DETAILED ITINERARY

THURSDAY - SATURDAY

Thursday

06:50 - 07:25 Motorcade to Joint Base Andrews

Principal

WX: 58/33 Partly Cloudy Civilian: Business Suit

Military: Class B / Service C / Service Khakis / Service Blue

07:25 - 07:40 Arrive Aircraft

07:40 - 09:20 Depart Joint Base Andrews en route to Peterson AFB, CO

♣ (Flight Time 3+40/Time Change -2)

C-40

09:20 - 09:30 Arrive at Peterson AFB, CO

WX: 68/41 Mostly Sunny

Greeted by:

Gen Lori Robinson, CDR NORTHCOM

09:30 - 09:35 Motorcade to NORTHCOM HQ

Principal, Gen Robinson, Faller

09:35 - 09:40 Arrive NORTHCOM

Photos

09:40 - 10:20 Office Call with Gen Lori Robinson

Principal, Faller

Lt Gen Pierre St-Amand, will join the meeting before it concludes

10:20 - 10:25 Walk to Operations Center

10:25 - 10:45 Ballistic Missile Defense Discussion

Derry Conference Room

Principal, Faller, Donnelly, Rapuano, Soofer, Salesses, De La Pena, Billingslea, Davis

Attendees:

Gen Robinson

LGen Pierre St-Amand

MG Peggy Combs

MGen Christopher Coates

Maj Gen Jeffrey Taliaferro

RADM Richard Snyder

Brig Gen Daniel Simpson

(b) (b)

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As of: Wednesday, November 15, 2017 07:00 Page 1 of 9

DETAILED ITINERARY

10:45 - 11:05 Air Domain Threat Discussion

Derry Conference Room

Principal, Faller, Donnelly, Rapuano, Soofer, Salesses. De La Pena. Billingslea. Davis

Gen Robinson

LGen Pierre St-Amand

MG Peggy Combs

MGen Christopher Coates

Maj Gen Jeffrey Taliaferro

RADM Richard Snyder

Brig Gen Daniel Simpson

(b) (6)

11:05 - 11:10 Walk to Small Conference Room (SCR)

11:10 - 12:10 NORAD Leadership Roundtable Discussion

SCR

Principal, Faller, Donnelly, Rapuano. Soofer, Salesses, De La Pena, Billingslea, Davis

Attendees:

Gen Robinson

LGen St-Amand

MG Peggy Combs

Brig Gen Daniel Simpson

MGen Christopher Coates

Brig Gen Stan Sheley

RADM Richard Snyder

Brig Gen Mark Weatherington

b) (6)

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12:10 - 13:10 Executive Time

DC Office

*Lunch Opportunity

DETAILED ITINERARY

13:10 - 14:10 NORTHCOM Leadership Roundtable Discussion SCR

Principal, Faller, Donnelly, Rapuano, Soofer, Salesses, De La Pena, Billingslea, Davis Attendees:

Gen Robinson

MG Peggy Combs

Brig Gen Daniel Simpson

Maj Gen Jeffrey Taliaferro

Brig Gen Stan Sheley

RADM Richard Snyder

Brig Gen Mark Weatherington

(b) (6) (b) (6) , POLAD (b) (6)

14:10 - 14:15 Walk to Town Hall

14:15 - 15:15 NORTHCOM Town Hall

15:15 - 15:35 Motorcade to Schriever AFB

Principal, Gen Raymond, Faller

15:35 - 15:40 Arrive Schriever, AFB and Walk to Conference Room

*Photo

15:40 - 16:30 Discussion on Space Security Defense Program

Bldg 400

Principal, Faller, Donnelly, Rapuano, Kitay, Soofer

Attendees:

Gen Jay Raymond

b) (6)

Maj Gen Joseph Guastella

Maj Gen Stephen Denker

(b) (6) (b) (6) (b) (6)

16:30 - 17:00 Discussion on National Space Defense Center

Principal, Faller, Donnelly, Rapuano, Kitay, Soofer

Attendees:

Gen Jay Raymond

Ms. Betty Sapp

Maj Gen Joseph Guastella

Maj Gen Stephen Denker

(b) (6) (b) (6) (b) (6)

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As of: Wednesday, November 15, 2017 07:00 Page 3 of 9

DETAILED ITINERARY

17:00 - 17:05	Walk to 1st Space Ops Squadron
17:05 - 17:25	Tour 1st Space Squadron Principal, Faller, Donnelly, Rapuano, Kitay, Soofer, Davis
17:25 - 17:45	Motorcade to Peterson AFB Principal, Faller
17:45 - 17:55	Arrive Aircraft *Photo
17:55 - 19:05	Depart Peterson AFB en route to NAS North Island, CA (Flight Time 2+10/Time Change -1) C-40
19:05 - 19:15	Arrive at NAS North Island, CA Greeted by: WX: 73/59 Partly Cloudy RADM William Crane, Commander, Naval Air Force Reserve CAPT Scott Mulvehill, Commanding Officer, Naval Base Coronado
19:15 - 19:30	Motorcade to Hotel Principal, Faller

As of: Wednesday, November 15, 2017 07:00 Page 4 of 9

DETAILED ITINERARY

TO S	_	•		
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09:00 - 09:20 Motorcade to Marine Corps Recruit Depot (MCRD), San Diego

Principal, Faller

WX: 68/55 AM Clouds Civilian: Business Suit

Military: Class B / Service C / Service Khakis / Service Blue

09:20 - 09:25 Arrive at MCRD San Diego

Greeted by:

BGen Bill Jurney, CG MCRD-SD/WRR

09:25 - 09:45 Ceremony Walk Through

Briefed by:

(b) (6) (b) (6)

09:45 - 10:15 Seated in DV Stand for Graduation Ceremony

MCRD San Diego

Principal, Faller, Donnelly, Davis,

DVs:

BGen Bill Jumey,

10:15 - 10:17 Walk to Position in Reviewing Area

Accompanied by: BGEN Bill Jurney

10:17 - 10:25 Honors, Presentation of the Colors and National Anthem

10:25 - 10:30 Award Presented to GySgt

10:30 - 10:32 Return to Position in the Reviewing Area

10:32 - 11:15 Review Graduation Ceremony

DETAILED ITINERARY

11:15 - 12:00 Post Ceremony Photos and Engagement CG Residence

Principal, Faller, Donnelly, Davis, Attendees:

(b) (6) (b) (6) (b) (6) (b) (6) (b) (6) (b) (6) (b) (6)

12:00 - 12:25 Executive Time

12:25 - 12:30 Motorcade to SPAWAR HQ Old Town Complex Principal, Faller

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As of: Wednesday, November 15, 2017 07:00 Page 6 of 9

DETAILED ITINERARY

12:30 - 14:00 Attend the Navy Fleet Synch Conference SPAWAR HQ Old Town Complex

Principal, Faller, Donnelly,

Attendees:

ADM John Richardson

ADM Phil Davidson

ADM Scott Swift

VADM Jan Tighe

VADM Tom Rowden

VADM Dixon Swift

VADM Mike Shoemaker

VADM John Aquilino

VADM Joe Tofalo

VADM Bob Burke

VADM Mike Gilday

VADM Chris Grady

VADM Bill Lescher

VADM Matt Kohler

VADM Bill Merz

VADM Andy Lewis

VADM John Alexander

RADM Brian Brown

RADM Bret Batchelder

RADM Dee Mewbourne

RADM David Hahn

RADM Boris Becker

RADM Tim Szymanski

RDML Marcus Hitchcock

RDML Brian Brakle

RDML Bill Byrne

RDML Jimmy Pitts

RDML John Wade

RDML Dan Cheever



14:00 - 14:20 Motorcade to Hotel

Principal, Faller

14:20 - 17:00 Executive Time

17:00 - 17:30 Motorcade to Point Loma

Principal, Faller, Donnelly

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As of: Wednesday, November 15, 2017 07:00 Page 7 of 9

DETAILED ITINERARY

17:30 - 19:00 Private Dinner

19:00 - 19:30 Motorcade to Hotel

Principal, Faller, Donnelly

FOR OFFICIAL USE ONLY DECLASSIFY UPON COMPLETION

As of: Wednesday, November 15, 2017 07:00 Page 8 of 9

DETAILED ITINERARY

Saturday

08:45 - 09:10	Motorcade to Airport Principal, Faller WX: 72/58 Partly Cloudy Civilian: Business Suit Military: Business Suit
09:10 - 09:20	Arrive Aircraft
09:20 - 10:00	Depart NAS North Island en route to Van Nuys, California (Flight Time 0+40/No Time Change) C-40
10:00 - 10:10	Arrive Van Nuys, California WX: 77/55 Partly Cloudy
10:10 - 10:55	Motorcade to SEAL Family Foundation Event Principal, Faller
10:55 - 11:00	Arrive SEAL Family Foundation Event
11:00 - 12:00	SEAL Family Foundation Event Bel Air Hotel Principal, Faller, Donnelly, Davis,
12:00 - 12:45	Motorcade to Airport Principal, Faller
12:45 - 12:55	Arrive Aircraft
12:55 - 15:00	Depart Van Nuys en route to Richland, WA (Flight Time 2+05/No Time Change) C-40
15:00 - 15:10	Arrive Richland, WA WX: 51/44 Shower
15:10 - 15:30	Motorcade to Residence

DELEGATION ROSTER (23)

THURSDAY - SATURDAY

Personal Staff (8)		
Principal	Principal	
RADM Craig Faller, USN	Senior Military Assistant	
Ms. Sally Donnelly	Senior Advisor	
(b) (6) USN	Junior Military Assistant	[2.]
(b) (b) USMC	Special Assistant	
	Director of Security and Personal Security Advisor	
(b) (6)	Speechwriter	[3.]
(b) (6) USN	Flag Writer	[3.]
Support (6)		
(b) (6)	Director of Travel	[3.]
(b) (6)	Deputy Director Personal Security and Logistics	
(b) (6)	Deputy Director of Communications	
(b) (6) USAF	Communications Technician	
(b) (6)	OSD Communications Technician	
(b) (6)	OSD Communications Technician	
OSD Policy (2)		
Hon Kenneth Rapuano	ASD for Homeland Defense & Global Security	[1.]
Dr. Robert Soofer	DASD, Nuclear and Missile Defense Policy	[1,]
PA (2)		
CAPT	Military Deputy, OSD PA	[3.]
SGT	Official Photographer	[3.]
Press (4)		
Mr. Dan Wasserbly	Jane's	[3.]
Mr. Idrees Ali	Reuters	[3,]
Mr. Jonathan Swan	Axios	[3.]
Mr. Erik Rosales	Christian Broadcast Network (CBN)	[3,]

Notes

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- 2. Joins delegation in San Diego
- 3. Departs delegation in San Diego

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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

FROM: SECDEF TRAVEL OPERATIONS

1000 Defense Pentagon, Rm 3D914 Washington, DC 20301-1000

SUBJECT: Late Check-Out

REFERENCE: Sally Donnelly

Date of Check-Out: 12/2/2017

The individual traveler incurred an additional expense due to a late check-out. The cost was equaled to one night stay.

If you have any questions, regarding the subject, please give us a call, 703-692-7147.



NCOIC, SECDEF Travel Operations Office of the Secretary of Defense





OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the

Secretary and Deputy Secretary of Defense

REFERENCE: Sally Donnelly

In accordance with JTR, par. 4135, actual expense reimhursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the ITR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 12/1/2017 to 12/3/2017



Office of the Secretary of Defense



WESTLAKE VILLAGE INN

Sally Donnelly 126
Reagan Foundation R6D20F
40 Presidential Drive 11290
Simi Valley, CA. 93065 1
polshane

12/01/2017 Room Charge	107	\$ 269.00	
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12/02/2017 Room Charge	107	\$ 269.00	
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12/06/2017 VISA			\$ (592.40)

FOLIO BALANCE \$ -

DETAILED ITINERARY

FRIDAY - SUNDAY

<u>Friday</u>	
12:00 - 12:30	Motorcade to Joint Base Andrews Principal, DeMartino, McFarlane Wx: 55/32 Sunny
12:30 - 12:45	Arrive Aircraft
12:45 - 15:15 *	Depart Joint Base Andrews en route to NAS Point Mugu, CA (Flight Time 5+30/Time Change -3) C-40 Meals: Lunch, Snack served Civilian: Business Casual Military: Business Casual
15:15 - 15:30	Arrive at NAS Point Mugu, CA Greeted by: TBD
15:30 - 16:00	Motorcade to Westlake Village Inn Principal, DeMartino, McFarlane
16:00 - 16:10	Arrive at Westlake Village Inn Greeted by: TBD
16:10 - 17:25	Executive Time
17:25 - 17:45	Motorcade to Reagan Presidential Library Principal, DeMartino, McFarlane
17:45 - 17:55	Arrive Reagan Presidential Library Greeted by: TBD
17:55 - 18:00	Walk to Reagan National Defense Forum Welcome Reception
18:00 - 19:00	RNDF Welcome Reception Reagan's Pub at the Air Force One Pavilion All RNDF Attendees and Speakers Welcome, Guided Museum Tours Available Civilian: Business Suit Military TRD

DETAILED ITINERARY

19:00 - 20:30 Dinner (P+1)

Air Force One Pavilion - Air Force One Aircraft

Principal, DeMartino

Attended by:

- Chairman Mac Thornberry
- Congressman Mike Rogers
- Ambassador Eric Edelman, Former USD, Former Amb. to Turkey and Finland
- Mr. Michael Kuiken, National Security Advisor to Senator Schumer
- Mr. Bill Brown, Chairman, President and CEO, Harris Corporation
- Ms. Tania Hanna, VP Govt. Relations
- Mr. Dana Mehnert, Chief Global Business Development Officer
- Mr. Ed Zoiss, President, Electronic Systems

Civilian: Business Suit

20:30 - 20:50 Motorcade to Westlake Village Inn

Principal, DeMartino, McFarlane

20:50 - 06:25 RON Simi Valley, CA

DETAILED ITINERARY

S	a	t	u	r	d	a	Y

06:25 - 06:55 Morning Staff Update 06:55 - 07:00 **Depart Hotel** Wx: 75/49 Partly Cloudy Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress 07:00 - 07:20 Motorcade to Reagan Presidential Library Principal, DeMartino, McFarlane 07:20 - 07:30 Arrive Reagan Presidential Library & Walk to Air Force One Pavilion 07:30 - 08:45 Breakfast & Panel 1 Air Force One Pavilion - First Level This panel will assess the state of our defense relationships with our allies, partners, and friends and explore how they impact our defense capabilities and military operations. Panelists: - Gen. Jack Keane (Ret., U.S. Army), Executive Chairman, AM General - Ms. Phebe Novakovic, Chairman and CEO, General Dynamics - Senator Jack Reed, U.S. Senate, Rhode Island - Senator Dan Sullivan, U.S. Senate, Alaska Moderator: Ms. Margaret Brennan, CBS News 08:45 - 09:00 **Executive Time Board Room** 09:00 - 09:20 Meeting with GEN (Ret.) Jack Keane Board Room

Room Turnover/Executive Time 09:20 - 10:00

Board Room

(T) Meeting with LTG H.R. McMaster 10:00 - 10:20 **Board Room**

10:20 - 10:30 Room Turnover/Executive Time **Board Room**

10:30 - 10:45 Discussion with Wall Street Journal

Board Room

Interviewed by: TBD Off The Record

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As of: Thursday, November 30, 2017 10:37 Page 3 of 7

DETAILED ITINERARY

10:45 - 11:15	Panel 5: Military Health - Are We Providing a Benefit Worthy of the Sacrifice Air Force One Pavilion - Second Level *Note: Panel continues until 12:00
	Evaluate efforts to reform TRICARE and the military health system.
	Panelists: - Vice Adm. Raquel Bono, Director, Defense Health Agency
	- Senator Jerry Moran, U.S. Senate, Kansas
	 Mr. Orie Mullen, President, Humana Military Congressman Brad Wenstrup, U.S. House of Representatives, Ohio
	- Hon. Dov Zakheim, Fmr. Under Secretary of Defense (Comptroller/CFO) Moderator: Mr. Francis Rose, Government Matters
11:15 - 11:35	Meeting with Hon. Leon Panetta Board Room
11:35 - 11:50	Room Turnover/Executive Time Board Room
11:50 - 12:05	Meeting with Senator King and Senator Shaheen Board Room
12:05 - 12:15	Walk to Luncheon
12:15 - 13:30	Luncheon with the National Security Advisor, LTG H. R. McMaster, USA Air Force One Pavilion - First Level
13:30 - 13:45	Prep with Ms. Barbara Starr for Closing Session Board Room
13:45 - 14:00	Panel 6: Assessing the Rebuild: Will We Have The Strategy And Resources To Rebuild The Military in FY19
	Annenberg Presidential Learning Center
	*Note: Panel continues until 15:00 Evaluate the prospects for the Trump Administration's goal of rebuilding the military
	Panelists:
	- Hon. Eric Edelman, Former Under Secretary of Defense (Policy); Former Ambassador to Turkey and Finland
	- Ms. Marilyn Hewson, Chairman, President and CEO, Lockheed Martin
	- Dr. Kathleen Hicks, Director, International Security Program, Center for Strategic and
	International Studies - Gen. Robert Neller, Commandant of the Marine Corps
	- Senator Jeanne Shaheen, U.S. Senate, New Hampshire
	Moderator: Ms. Jennifer Griffin, Fox News
14:00 - 14:20	Meeting with Senator Jack Reed Board Room
14:20 - 14:30	Room Turnover/Executive Time Board Room

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As of: Thursday, November 30, 2017 10:37
Page 4 of 7

18-L-1454/SECDEFCOMM/OIC/0279

DETAILED ITINERARY

14:30 - 14:50	(T) Meeting with Rep. McCarthy Board Room
14:50 - 15:00	Room Turnover/Executive Time
15:00 - 15:20	(T) Meeting with Hon. Mike Pompeo Board Room
15:20 - 15:30	Executive Time Board Room
15:30 - 16:00	Panel 8: Impacting Defense from Outside the Pentagon Annenberg Presidential Learning Center *Note: Panel continues until 16:45 Exploring how the intelligence community supports, and is supported by, the Pentagon Panelists: - Hon. Leon Panetta, Fmr. CIA Director, Fmr. Secretary of Defense; Chairman, The Panetta Institute for Public Policy - Hon. Mike Pompeo, Director, CIA Moderator: Mr. Bret Baier, Fox News
16:00 - 17:00	Executive Time/Speech Prep Board Room

DETAILED ITINERARY

17:00 - 17:45 Closing Session with Deputy Secretary of Defense, Patrick Shanahan Annenberg Presidential Learning Center

Moderator: Ms. Barbara Starr, CNN

Sequence of Events:

17:00: Welcoming Remarks & Mr. Roger Zakheim, Reagan National Defense Forum

Executive Committee Member

17:01: Roger Zakheim delivers remarks & introduces Mr. John Heubusch, Ronald Reagan Presidential Foundation and Institute Executive Director

17:02: Mr. John Heubusch thanks everyone and recognizes Board Members and a few VIPs in the audience. Introduces Chairman Mac Thornberry

17:05: Chairman MacThornberry delivers remarks about former Congressman Buck McKeon and the Ronald Reagan Distinguished Service Award. Chairman Thornberry presents the Ronald Reagan Distinguished Service Award to Congressman McKeon. Congressman McKeon accepts award and makes brief remarks.

17:10: Mr. John Heubusch introduces Deputy Secretary of Defense Patrick Shanahan

17:11: Deputy Secretary of Defense Patrick Shanahan takes the stage to deliver remarks

17:21: Deputy Secretary of Defense Patrick Shanahan concludes remarks as Mr. John Heubusch proceeds to stage and introduces CNN Pentagon Correspondent, Ms. Barbara Starr for the discussion session with Deputy Secretary of Defense Patrick Shanahan 17:22: Deputy Secretary of Defense Patrick Shanahan and Barbara Starr begin discussion

session

17:42: Barbara Starr concludes discussion with Deputy Secretary of Defense Patrick Shanahan and former CA Governor Pete Wilson to ask a question

17:45: Barbara Starr thanks Deputy Secretary of Defense Patrick Shanahan and concludes the session

17:46: Mr. John Heubusch stands in front of the stage and thanks Deputy Secretary of Defense Patrick Shanahan, Barbara Starr and all attendees.

17:47: Distinguished guests are led by staff to exit to the Peace Through Strength Reception

17:48: Session closed and remaining attendees depart

17:45 - 18:00 Walk to Reception

18:00 - 18:45 Peace Through Strength Reception

18:45 - 19:15 Motorcade to NAS Point Mugu, CA Principal, DeMartino, McFarlane

19:15 - 19:30 Arrive Aircraft

*

19:30 - 03:05 Depart Naval Base Ventura County Point Mugu for JBA

(Flight Time 4+35/Time Change +3)

C-40

Meals: Dinner, Snack served

Wx: 57/33 Sunny

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As of: Thursday, November 30, 2017 10:37

DETAILED ITINERARY

Sunday

03:05 - 03:20 Arrive at Joint Base Andrews

03:20 - 03:50 Motorcade to Residence

DELEGATION ROSTER (15)

FRIDAY - SUNDAY

Personal Staff (6)

Principal Principal

Mr. Tony DeMartino Chief of Staff to DSD

BG Matthew McFarlane Senior Military Assistant

Ms. Sally Donnelly Senior Advisor

(b) (6) Special Assistant

Military Assistant

Guest (2)

HON Richard Spencer Secretary of the Navy

Ms EmilyGrace Mate Deputy COS to the Secretary of the Navy

Support (5)

, USAF Military Assistant / Trip Coordinator

Director of Communications

PSO PSO

(b) (6) OSD Communications Technician
OSD Communications Technician

PA (2)

CDR Sarah Higgins Spokesperson , USAF Photographer

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Ms. Sally Donnelly

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Group Code 180108USC

Guest Name:

Ms. Sally Donnelly

INFORMATION INVOICE

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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

REFERENCE: Sally Donnelly

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4, Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 1/15/18 to 1/16/2018

(D) (E)

Office of the Secretary of Defense



DETAILED ITINERARY

Sending States & MH AFB (15-16 Jan)

(15 Jan)	
11:00 - 11:30	Motorcade to JBA
11:30 - 11:45	Arrive Aircraft
11:45 - 14:30	Depart JBA en route Vancouver (Flight Time 5+45/Time Change -3) C-40 Meals: Lunch (T) Press Gaggle - on the record Wx: 36/24 Sunny Civilian: Casual Military: Casual
14:30 - 14:45	Arrive Vancouver International Airport Greeted by: -(0) (6) Wx: 51/41 Rain
14:45 - 15:15	Motorcade to Four Seasons Hotel Greeted at Hotel by: -(6)
15:15 - 18:50	Executive Time
18:50 - 19:00	Motorcade to The Boulevard Restaurant
19:00 - 21:00	Official Dinner Principal, Schriver -Remarks by Minister Freeland, SecState, Principal -Remarks given from seat (no lecturn) Civilian: Business Suit
21:00 - 21:15	Motorcade to Hotel
21:15 - 06:30	RON Vancouver

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DETAILED ITINERARY

Tuesday (16 Jan)	
06:30 - 07:30	Executive Time
07:30 - 08:30	Breakfast with Minister Sajjan, Canada Four Seasons Hotel Principal, Faller, Donnelly Attendees: -Ms Zita Astravas, MinDef's CoS -Mr Peter Hammerschmidt, Acting ADM(Pol) [b) (6) Dir Asia-Pacific Policy Wx: 46/39 Rain Civilian: Business Suit Military: Class A / Service A / Service Dress Blue / Service Dress
08:30 - 09:00	Motorcade to Airport
09:00 - 09:15	Arrive Aircraft
09:15 - 11:40 ♣	Depart Vancouver en route Mountain Home AFB (Flight Time 1+25/Time Change +1) C-40 Meals: Lunch
11:40 - 11:45	Arrive Mountain Home AFB Greeted by: (b) (6) , 366th Fighter Wing Commander (b) (6) , 366th Fighter Wing Vice Commander 366th Fighter Wing Command Chief Wx: 46/35 Cloudy, 35% chance of snow & rain mix
11:45 - 11:50	Walk to DV Lounge
11:50 - 12:00	Discussion with 366th Fighter Wing Commander DV Lounge (b) (b) , 366th Fighter Wing Commander (b) (c) , 366th Fighter Wing Vice Commander (b) (d) , 366th Fighter Wing Command Chief
12.00 12.05	Mataranda to 129th Fighter Squadran

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DETAILED ITINERARY

12:05 - 12:25 428th Fighter Squadron Visit

Greeted by:

. 366th Ops Grp Commander

, 428th Fighter Squadron Commander

, 428 Fighter Squadron/Senior RSAF Officer

Sequence of Events:

- -Sign Guest Book
- -Walk thu HQs & interact with Troops
- -Photo with -25 Troops in front of F-15SG

12:25 - 12:30 Motorcade to 391st Fighter Squadron

12:30 - 13:00 391st Fighter Squadron Visit

Greeted by:

391st Fighter Squadron Commander 389th Fighter Squadron Commander

Sequence of Events:

- -Move to briefing room for short discussion
- -Interact with maintenance Troops
- -2 x photos with Troops

13:00 - 13:05 Motorcade to Town Hall

13:05 - 13:55 Town Hall

Hanger 211

- -Approximately 300 troops
- -Introduced by Wing Commander
- -Remarks followed by Q&A

13:55 - 14:00 Motorcade to Aircraft

14:00 - 14:15 Arrive Aircraft

-Planeside photos with drivers & security

14:15 - 20:25 Depart Mountain Home AFB en route JBA

(Flight Time 4+10/Time Change +2)

C-40

Meals: Lunch

(T) Press Gaggle - on the record

20:25 - 20:40 Arrive JBA

Wx: 39/25 Cloudy

20:40 - 20:55 Motorcade to Residence

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As of: Thursday, January 11, 2018 11:07 Page 3 of 3

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DELEGATION ROSTER (19)

MONDAY - TUESDAY

Personal Staff (7)

Principal Principal

RADM Craig Faller, USN Senior Military Assistant

Ms. Sally Donnelly Senior Advisor

(b) (6) Junior Military Assistant
(b) (6) Special Assistant

Mr. Director of Security and Personal Security Advisor

(b) (6) , USN Flag Writer

Support (5)

(b) (6) Deputy Director Personal Security and Logistics

(b) (6) Deputy Director of Communications

b) (6) Flight Surgeon

OSD Communications Technician
OSD Communications Technician

OSD Policy (3)

HON, Randall Schriver ASD APSA Mr. David Helvey PDASD APSA

Mr. Samuel Binkley Country Director for Canada

PA (1)

(b) (b) Press Desk Officer

Press (3)

(b) (6) NBC NYT (b) (6) WTOP

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OFFICE OF THE SECRETARY OF DEFENSE 1000 DEFENSE PENTAGON WASHINGTON, DC 20301-1000

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE

SUBJECT: Actual Expense Allowance (AEA) in Connection with Travel of the Secretary and Deputy Secretary of Defense

REFERENCE: Sally Donnelly

In accordance with JTR, par. 4135, actual expense reimbursement is authorized for uniformed service member (SM) and Department of Defense (DoD) civilian employees for worldwide official travel. This AEA is subject to all provisions and deductions of the JTR, Chapter 4. Part B. The maximum amount for uniformed SM and DoD civilian employees is capped at 300 %

This authorization covers uniformed SM and DoD civilian employees assigned to travel as escorts or support personnel (including advance and rear parties) in connection with travel of the Secretary and Deputy Secretary of Defense. This authorization applies to localities visited in connection with this duty. The AEA rates are in lieu of normal per diem otherwise authorized by the JTR.

Travelers are authorized an AEA for lodging expenses. The M&IE is paid on a per diem basis.

A copy of this authorization must be filed with the travel vouchers claiming actual expense reimbursement for this travel.

This authorization is effective for travel from 1/23/18

NCOIC, SECDEF Travel Operations Office of the Secretary of Defense



Biltmore Hotel & Suites 2151 Laurelwood Road Santa Clara, CA 95054 Tel: (408) 988-8411

Page No 1

Guest Name:

Sally Donnelly

(b) (6)

USA

Room #: (b) (6)

Folio #: R369027228

Group #:

Guests: 1

Clerk: MSANTIAGO

23/18 Time 08:	16 PM D	epart 01/24/18	Time: 07:48 AM	Status	HIST
Description	Reference	Comment		Charges	Credits
ROOM CHARGE	678			\$259.00	\$0.00
CITY BED TAX	6781	CITY BED TAX		\$24.60	\$0.00
TID ASSESSMENT	6781	TID		\$1.00	\$0.00
WEC	6781	WEC		\$2.50	\$0.00
CFD TAX	6781	CFD TAX		\$5.18	\$0.00
CITC	678t	CTTC		\$0.40	\$0.00
(b)	Ck Out 07:48	••••••••••••••••••••••••••••••••••••••)	\$0.00	(\$292.68)
			Folio Bal	ince:	\$0.00
	Description ROOM CHARGE CITY BED TAX TID ASSESSMENT WEC CFD TAX CITC	Description Reference	Description Reference Comment	Description Reference Comment	Description Reference Comment Charges ROOM CHARGE 678 \$259.00 CITY BED TAX 5781 CITY BED TAX \$24.60 TID ASSESSMENT 6781 TID \$1.00 WEC 6781 WEC \$2.50 CFD TAX 6781 CFD TAX \$51.8 CFTC 6781 CTTC \$0.40

Signature:			
Sagnature:			

Please visit our website for our Packages at www.hotelbiltmore.com

We'd like to sincerely thank you for choosing Biltmore Hotel and Suites for your stay!



SALLY DONNELLY

Date: Jan 19, 2018

Traveler

THIS IS YOUR OFFICIAL RECEIPT FOR TRAVEL PLEASE RETAIN FOR VOLCHERING OR

REIMBURSEMENT PURPOSES.

Customer Number

Agent

INPORTANT CHANGE

IF TICKET NUMBER IS NOT REFLECTED ON THIS ITINERARY, THIS AIR RESERVATION WILL AUTOMATICALLY BE CANCELLED AT 72 HOURS PRIOR TO TRAVEL DATE IF APPROVAL OR ORDERS ARE NOT RECEIVED FOR TICKETING DUE TO AIRLINE FARE RULES, THE TRAVELER IS RESPONSIBLE FOR CANCELLING ALL ASSOCIATED HOTEL AND CAR RESERVATIONS TO AVOID ANY NO-SHOW PENALTIES. AIR/RAIL TRANSPORTATION EXPENSES ON THIS ITIMERARY ARE BILLED TO AN INDIVIDUALLY BILLED ACCOUNT. THESE EXPENSES ARE REIMBURSABLE TO THE TRAVELER. ANY CARPHOTEL RESERVATION EXPENSES ON THIS ITINERARY ARE NOT DIRECT BILLED, MUST BE PAID FOR BY A MAJOR CREDIT CARD AND SHOULD BE VOUCHERED FOR REIMBURSEMENT FEES TOTALING 19.81PP CHARGED IN ADDITION TO THE PRICE FEE-USD19.81PP-AIR DOMESTIC, TRADITIONAL FEE 8902842203232 TOTALING 19.81 TICKEY TOTALING ... 482.99

Tuesday, January 23, 2018

Confirmation 369027236



Hotel BILTHORE HOTEL AND SUITES

LOCATION

FEE AND TICKET TOTAL __ 502.80

2151 LAURELWOOD RD SANTA CLARA, CA US 95054 CONTACT

Tel 1-408-9889411 FEX 1-408-9868403

Reserved For Status

SALLY DOWNELLY Confirmed

Check-In Check-Out Jan 23, 2018

Number of Rooms

Jan 25, 2018

Cancellation Policy

USD 259.00/night

Directions

Carcel 24 hours prior SAN JOSE INTL AIRPORT

				Total	Amount	502.80
DONNELLY SALLY	380345/0167039888759/19/AN18	USD 427.90	J2.09US	8.40ZP	14,60KT	482.99
DONNELLY S	380345/TRF2842203212/19/AN18	19.81				19.81
Name	Javoice / Ticket / Date	Base	Tax L	Tas 2	Int.	Total

Form of Payment: VIXXXXXXXXXXXX

GENERAL INFORMATION

TICKET NUMBER XXXXXXXX759 HAS BEEN PROCESSED FOR A REFUND ON 19JAN IN THE AMOUNT OF 482.99

ORDERS ARE REQUIRED TO ISSUE AIRLINE TICKETS
FAX ORDERS TO 866-947-7401
EMAIL ORDERS TO PENTAGONFAX/AT/CWTSATOTRAVEL COM
CWTSATOTRAVEL WILL NOT ISSUE AIRLINES TICKETS
WITHOUT A COPY OF ORDERS.

LOCAL OFFICE HOURS/ MONDAY - FRIDAY.
TO COMPLETE A CUSTOMER SERVICE SURVEY GO TO
WWW.CWTSATOTRAVEL.COM.

** FOR AIRPORT SECURITY INFORMATION SEE WWW.TSA.GOV **

PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR BAGGAGE FEE INFORMATION, CHECK OPERATING CARRIER. FOR ALLOWANCE IF TRAVELING ON CODE SHARE FLIGHT.

RETURN UNUSED PAPER TICKETS TO CWTSATOTRAVEU BLDG 2180, 5 8TH AVE FT MCCOY WI 54656 US 600-927-6343

. . .

*** DID YOU KNOW WE CAN ALSO BOOK YOUR HOTELS AND RENTAL CARS**



Executive Airlift Support Mission

Mission #: 40458

Version #: 3

Status: COMPLETED

GDSS a

Aircraft Type C-37.4

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DoD Reimbursement Rate Estimated Flight Hour Costs: \$81,934.16

Total Planned Hours:

10 - 10

Total Pax: 7

10 34 + \$7924

PASSENGERS

KADWIKSJE

ACTIVIALEG

KSJC/KADW

ACTIVI.LEG

AIRPORTS

KADW

Dimort JOINT BASE ANDREWS

City CAMP SPRINGS

State: MD

Country 18A

KSJC

4irpart: SAN JOSE INTL.

(79 SAN JOSE

State: CA

Commy USA

Lapointe, Coleman CIV SD

From:

(b) (6)

Sent:

Wednesday, January 30, 2019 1:09 PM

To:

SD; USAF Pentagon AF-A3 Mailbox AF-A3M Special Air Missions;

USAF Pentagon AF-A3 Mailbox AF-A3M Special Air Missions

Cc:

(b) (6) CIV SD

Subject:

TOUCH RE: Jan 2018 Travel

Attachments:

40458 (23-25 Jan 18) pdf

Signed By:

(b) (6)

This c-mail contains FOR OFFICIAL USE ONLY (POUO) information which must be protected under the Freedom of Information Act (5 U.S.C. 552) and/or the Privacy Act of 1974 (5 U.S.C. 552a). Unauthorized disclosure or misuse of this PERSONAL INFORMATION may result in disciplinary action, criminal and/or civil penalties. Further distribution is probibited without the approval of the author of this message unless the recipient has a need to know in the performance of official duties. If you have received this message in error, please notify the sender and delete all copies of this message.

(b)

AT&L flew to during those exact dates to San Jose. Mission number 40458.

(b)



From:

SD (6) (6)

Sent: Wednesday, January 30, 2019 12:10 PM

(0) (0)

CIV (US) (O) (O)

Subject: RE: Jan 2018 Travel

(b)

We just know they departed Andrews to San Jose, CA and back to Andrews from 23-25 Jan. Ms. Donnelly was on the aircraft. We are thinking it might have been with Policy or A&S, but it could have been the Chairman.

Sorry, I don't have a ton of info.

V/t.



From: USAF Pentagon AF-A3 Mailbox AF-A3M Special Air Missions (b) (6)

Sent: Wednesday, January 30, 2019 12:06 PM

To: Lt Col SD < (b) (6)

Civ SD < (b) (6)

Civ SD < (b) (6)

Subject: RE: Jan 2018 Travel

(b)

We have a handful of missions going on over that timeframe. Do you have any more information to narrow it down.



Good morning CVAM,

We have a travel voucher of one of our front office staff members which indicates they left on a government aircraft on 23 Jan 18 and then returned on 25 Jan. The travel shows out of Andrews to San Jose, Ca and then back to Andrews. Can you check to see if you had an aircraft on this itinerary as well as Ms. Donnelly on the manifest?

I have checked my records and don't see anything, so I am assuming the aircraft was in support of a required user or one of the Services.

Thank you,



(b) (b) USAF

Military Assistant to the Executive Secretary

Office of the Secretary of Defense

