

CHECKLIST FOR DISSOLUTION OF MARRIAGE WITH CHILDREN

Petition for Dissolution of Marriage with Dependent or Minor Child(ren) 12.901(b)(1)

Proof of Residency

Notice of Related Cases 12.900(h)

Proof of Service – check the type of service used

Acceptance of Service and Waiver of Service of Process by Sheriff

Return of Service by Sheriff

Constructive Service if unable to serve at the last known address by sheriff

Proof of Publication or Certificate of Posting

Notice of Action 12.913(a)(2)

Affidavit of Diligent Search 12.913(c),

Answer to Petition for Dissolution of Marriage or Answer and Counterpetition

Default (if no answer filed after 20 days from date of service)

Affidavit of Military Service 12.912(b) (if a default has been requested)

Family Law Financial Affidavit 12.902(b) or (c)

Husband Wife

Notice of Social Security Number 12.902(j)

Husband Wife

Certificate of Compliance with Mandatory Disclosure 12.932

Husband Wife *OR* Agreement to Waive Financial Disclosure must be signed by both parties

Proof of Attendance of DCF Approved Parent Education and Stabilization Course

Husband Wife

Motion to Compel (when you have filed the four above requirements and the other party hasn't filed theirs within 45 days from the date of service)

Uniform Child Custody Jurisdiction and Enforcement Affidavit (UCCJEA) 12.902(d)

Designation of Current Mailing and E-Mail Address 12.915

Husband Wife

Marital Settlement Agreement and Parenting Plan - if the parties are in agreement and must be signed by both parties and notarized. (Parties may be required to attend mediation if a complete MSA & PP are not filed.)