

For: State and County Offices

**CED and State Office Specialist Selection and Registration for the FSFL
Loan Recommendation Approval (LRA) Authority Training Program (Session 3)**

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

The FSFL LRA authority training program was introduced in 2020 as an opportunity to provide CED’s an online training program to perform FSFL-only financial analysis for FSFL’s under \$50,000. Notice FSFL-185 was issued March 29, 2022, to determine the amount of interest for Session 3.

Selected trainees are provided a manual and other resources that guide them through self-led training and a series of quizzes and final exam in AgLearn. Once the final exam is complete, the trainee completes a review of sample FSFL financial case files.

B Purpose

This notice provides:

- registration deadline and training dates
- basic eligibility
- selection criteria
- selected State Office Specialists and CED’s that will be eligible for Session 3
- number of trainee slots available for each State
- registration instructions for State Offices.

C Registration Deadline and Training Dates

Trainee selection and registration is due by COB May 27, 2022.

Session 3 will begin June 14, 2022, and end December 14, 2022.

Disposal Date	Distribution
January 1, 2023	State Offices; State Offices relay to County Offices

Notice FSFL-189

2 Basic Eligibility, Selection Criteria, and Limitation

A CED Eligibility

CED's must meet all of the following:

- be able to complete the training within 6 months in addition to current and future CED duties and responsibilities
- have COC, DD, and SED approval to participate in the training
- have received at least a fully successful rating during the last performance appraisal
- be located in an adequately staffed County Office that allows CED to timely complete the training by December 14, 2022
- CED's County Office must have at least 3 active processing and/or servicing FSFL's per FY.

B State Office Specialist Eligibility

State Office Specialists are eligible to participate in Session 3 and must meet the following:

- be able to complete the training within 6 months in addition to current and future State Office Specialist duties and responsibilities
- have SED approval to participate in the training
- have received at least a fully successful rating during the last performance appraisal
- have State Office FSFL responsibilities.

C Selection Criteria

SED selections are based on recommendations from State Office Price Support (PS) Specialist, DD, or FLP staff.

D Limitation

The training is currently offered 2 times a year. See Exhibit 1 for the maximum number of CED's and State Office Specialists allowed per State for FSFL LRA Authority Training Session 3.

Note: After the registration closes for Session 3, participants and their State Offices will be contacted by email with information about the training orientation.

Notice FSFL-189

3 Registration

A CED Information

The State Office PS Specialist or designee will email the list of SED-recommended CED trainees to **FSFLRA@usda.gov**. The email will include the following for each selected CED:

- name and email address
- State and County Office code
- State and County Office name
- number of years as CED
- State Office contact name.

The National Office will register each participant recommended by SED or the DAFO-appointed acting SED. Future enhancements may allow the State Office PS Specialist or designee to directly register participants.

B State Office Specialist Information

The State Office PS Specialist or designee will email the names and email addresses of SED-recommended State Office Specialist trainees to **FSFLRA@usda.gov**.

4 Action

A State Office Action

State Offices will:

- ensure that all County Offices are aware of the contents in this notice
- select and register CED's and State Office Specialists for the FSFL LRA authority training by COB May 27, 2022
- assist County Offices with questions on the information in this notice
- email **FSFLRA@usda.gov** with any questions about this notice.

B County Office Action

County Offices will contact State Offices with questions on the information in this notice.

Trainee Slots

The following table provides the maximum number of CED’s and State Office Specialists that may be selected by SED per State.

CED and State Office Specialist Slots for Session 3 FSFL LRA Authority Training		
State	Number of CED Trainees	Number of State Office Specialists
Alabama	2	0
Arkansas	1	1
Florida	2	0
Illinois	0	2
Indiana	0	2
Kentucky	7	0
Louisiana	0	1
Maryland	1	1
Minnesota	1	0
Missouri	6	0
Mississippi	0	1
Montana	3	0
Nevada	0	1
Ohio	0	1
Pennsylvania	6	0
Tennessee	2	0
Texas	6	0
Virginia	3	0
West Virginia	2	0