



Budget Policy

The Geneva Public Library (“the Library”) operates on a July – June fiscal year.

In December of each fiscal year, the Library Director will draft a preliminary operating budget for the subsequent year for discussion and development by the Library’s Finance Committee and Board of Trustees (“the Board”). The Board will approve by vote the subsequent year’s budget no later than at April’s regularly scheduled open public meeting. The budget will be made available to the public through the Library’s website.

The Board will approve proposed amendments to the current operating budget during regularly scheduled open public meetings at least twice a year. Proposed amendments must be recommended by the Library’s Finance Committee before they are presented to the Board for approval.

Adopted by the Board of Trustees: December 16, 2015

Amended by the Board of Trustees: 3/30/2016, 11/29/2017, 11/28/2018, 4/26/2023

Reviewed by the Policy Review Committee: 4/13/2023