



GUJARAT INDUSTRIES POWER COMPANY LIMITED
Vadodara

GIPCL is a Rs.3800 crores asset based fast growing company in the power sector with its corporate headquarters at Vadodara, and a total installed capacity of more than 1000 MW. The facilities are located at Vadodara and near Surat in Gujarat. GIPCL is currently taking giant leap in the Renewable Energy Sector by 112.4 MW Wind Power Projects and 162 MW PV based Solar Power Projects at various locations in Gujarat.

The company is professionally managed and has excellent growth track record. The company is looking :-

Assistant (HR&A) on Fix-Term-Contract
For Surat Lignite Power Plant & Baroda Unit

Qualification : Graduation from reputed university with minimum 50%. Candidates having law graduation and exposure to SAP working and computer literacy would be preferred.

Experience : Minimum 5 years Experience in the HR functions including statutory compliances of a large industrial unit.

Age: Not more than 35 years

Exposure to SAP working and computer literacy would be added advantage.

Remuneration:

Pay includes attractive salary, CPF, reimbursement of mediclaim policy, etc. For positions for Surat Lignite Power Plant, Vill. Nani Naroli, Tal. Mangrol, Dist. Surat will have access to facilities at a modern township close to the power plant at SLPP with a school run by Bharatiya Vidya Bhavan's affiliated to CBSE.

Candidates meeting with the above criteria may forward:

1. A detailed bio-data with recent passport size photograph.
2. Details in the attached - **APPLICATION FORM**

Within 15 days of issue of the advertisement to:

Senior Manager (HR&A)
Gujarat Industries Power Company Limited
P.O. Petrochemical – 391 346
Vadodara (Gujarat)
humanresources@gipcl.com

GUJARAT INDUSTRIES POWER COMPANY LIMITED

FIXED TERM CONTRACT POSITION - APPLICATION FORM

Application for the Fix-Term Contract position of : Assistant (HR&A)

Baroda/SLPP

(All columns should be filled in properly. If necessary separate sheets may be attached)

1.	Full Name	:					(Passport size Photograph)
2.	Address for communication	:					
3.	Permanent Address	:					
4.	Email	:					
5.	Telephone & Mobile Number	:					
6.	Date of Birth	:					
7.	Qualifications	:	Degree/diploma/ Certificate	University/ Institute	Passing Year	%	
		:					
		:					
8.	Experience	:	Organization (Full address & Telephone No.)	Position Held	Period (From – To)	Specific Duties	
		:					
		:					
9.	Computer Knowledge	:	Any Other	SAP Yes / No	Tally Yes / No	Excel Yes / No	
10.	Languages Known	:		Read	Write	Speak	
		:	English				
		:	Mother Tongue/Gujarati				
		:	Hindi				
11.	Present Salary p.m. (CTC)	:					
12.	Expected CTC	:					
13.	Notice period	:					
Place							
Date:							
						(Signature)	