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Bureau of Indian Affairs  
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United States Department of the Interior  
BUREAU OF INDIAN AFFAIRS  
Washington, DC 20240

In Reply Refer To:  
FOIA No. DOI-BIA-2020-005921

October 7, 2020

We are writing to respond to your FOIA request on behalf of the Office of Trust Services. We have enclosed a copy of *the FY 2019 Annual Museum Collections Management Summary Report for Data through September 30, 2019*, which is being released to you in its entirety. This report covers your request for the following:

- “1) A copy of the listing or directory of the 155 BIA (museum) collections housed in 155 Federal and non-Federal repositories;
- 2) a copy of documents describing the scope of the eight million objects in the BIA collection;
- 3) A copy of the most recent internal annual report and/or annual accomplishments summary of the Environmental and Cultural Resources Branch of BIA.
- 4) A copy of the most recent internal annual report and/or annual accomplishments summary of the Division of Natural Resources.”

**No Records—[43 C.F.R. §§ 2.23, .24](#)**

After a thorough search of our files, it has been determined that the Office of Trust Services does not have records responsive to your request for:

- “5) A copy of any plans to digitize the catalogue(s) of BIA artifacts and objects.”

At the present time, there are no digitized plans available. Dr. BJ Howerton, Chief, Branch Environmental and Cultural Resources, is responsible for this response.

**Fees—No Charge—[43 C.F.R. § 2.49\(a\)\(1\)](#)**

We do not bill requesters for FOIA processing fees when their fees are less than \$50.00, because the cost of collection would be greater than the fee collected. *See [43 C.F.R. § 2.37\(g\)](#)*. Therefore, there is no billable fee for the processing of this request.

**Appeal Rights—[43 C.F.R. §§ 2.57, .58, .59](#)**

You may appeal the no records response to the Department’s FOIA/Privacy Act Appeals Officer. If you choose to appeal, the FOIA/Privacy Act Appeals Officer must receive your FOIA appeal no later than 90 workdays from the date of this final response. Appeals arriving or delivered after

5 p.m. Eastern Time, Monday through Friday, will be deemed received on the next workday. **Your appeal must be made in writing.** You may submit your appeal and accompanying materials to the FOIA/Privacy Act Appeals Officer by mail, courier service, fax, or email. All communications concerning your appeal should be clearly marked with the words "FREEDOM OF INFORMATION APPEAL." You must include an explanation of why you believe this response is in error. You must also include with your appeal copies of all correspondence between you and the Office of Trust Services concerning your FOIA request, including your original FOIA request and this response. Failure to include with your appeal all correspondence between you and the Office of Trust Services will result in the Department's rejection of your appeal, unless the FOIA/Privacy Act Appeals Officer determines (in the FOIA/Privacy Act Appeals Officer's sole discretion) that good cause exists to accept the defective appeal. Please include your name and daytime telephone number (or the name and telephone number of an appropriate contact), email address and fax number (if available) in case the FOIA/Privacy Act Appeals Officer needs additional information or clarification of your appeal.

*DOI FOIA/Privacy Act Appeals Office Contact Information*

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**Conclusion for Final Response**

For your information, Congress excluded three discrete categories of law enforcement and national security records from the requirements of FOIA. *See* [5 U.S.C. 552\(c\)](#). This response is limited to those records that are subject to the requirements of FOIA. This is a standard notification that is given to all our requesters and should not be taken as an indication that excluded records do, or do not, exist.”}

The 2007 FOIA amendments created the Office of Government Information Services (OGIS) to offer mediation services to resolve disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. Using OGIS services does not affect your right to pursue litigation. You may contact OGIS in any of the following ways:

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Road - OGIS  
College Park, MD 20740-6001

E-mail: [ogis@nara.gov](mailto:ogis@nara.gov)  
Telephone: 202-741-5770


Web: <https://www.archives.gov/ogis>  
Fax: 202-741-5769 Toll-free: 1-877-684-6448

Please note that using OGIS services does not affect the timing of filing an appeal with the Department's FOIA & Privacy Act Appeals Officer. Contact information for the Department's FOIA Public Liaison, who you may also seek dispute resolution services from, is available at <https://www.doi.gov/foia/foiacenters>.

If you have any questions, please contact Velda Garcia, FOIA Coordinator, at (505) 563-5276 or by email at [velda.garcia@bia.gov](mailto:velda.garcia@bia.gov).

Sincerely,

**FRANCIS  
HOLIDAY**

 Digitally signed by FRANCIS  
HOLIDAY  
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-04'00'

Associate Deputy Bureau Director  
Office of Trust Services

cc: Chief, Division of Natural Resources  
Attention: Branch of Environmental & Cultural Resources

# U.S. Department of the Interior, Bureau of Indian Affairs

Office of Trust Services

Branch of Environmental and Cultural Resources Management



## FY 2019 Annual Museum Collections Management Summary Report Data through September 30, 2019

Submitted to the Office of Acquisition and Property Management



# Bureau of Indian Affairs Museum Program

## FY 2019 Annual Museum Collections Management Summary Report

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## EXECUTIVE SUMMARY

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The Bureau of Indian Affairs (BIA) is steward to a substantial museum collection which reflects the history of the BIA, Bureau of Indian Education (BIE), and Native American culture. The BIA collection includes archeological artifacts from Indian and Federal lands, ethnographic objects, historic items, archives, and artwork. BIA maintains this collection to further its mission by preserving the history of the BIA, Indian schools, and Indian culture for present and future generations. BIA is responsible for the curation and preservation of significant archeological collections, removed from Indian trust or restricted<sup>1</sup> lands under the authority of Antiquities Act permits and the associated documentation, which are housed in Federal and non-Federal repositories. BIA is also responsible for compliance with the Native American Graves Protection and Repatriation Act of 1990 (NAGPRA) for human remains, funerary objects, objects of cultural patrimony, and sacred objects held in its collections.

The authority for BIA's responsibility for museum collections is defined in the Antiquities Act of 1906, the Archaeological Resources Protection Act (ARPA) of 1979, and numerous Federal regulations. Departmental policy requires bureau heads to support viable museum collections programs. The Branch of Environmental and Cultural Resources Management (BECRM) oversees the BIA Museum Program (BIA-MP).

For Fiscal Year 2019 (FY 2019), BIA reports museum collections estimated to be 3,200,932 items and 7,822.25 cubic feet of archeological objects, artwork, ethnographic objects, historical items, and scientific specimens; 50,504 lots of archeological objects (each lot may have more than one object); and 663.18 linear feet of archives, all housed in 87 BIA and 69 non-BIA repositories nationwide. More than 30 percent of BIA collections have been cataloged in the Interior Collection Management System (ICMS) or in other electronic cataloging software; approximately 89 percent of the objects cataloged in ICMS are in good condition; and 83 percent of the facilities assessed are in good condition.

This report is prepared and submitted to the Departmental Office of Acquisition and Property Management in compliance with Departmental museum collections policy (411 DM) and provides updates on BIA museum collections activities for FY 2019.

### ***FY 2019 ACCOMPLISHMENTS***

- ▶ BIA staff completed 14 site visits to both BIA and non-BIA repositories, examined the objects and facilities, and documented findings.
- ▶ BIA staff completed inventories in all 86 BIA repositories, a 100% rate of completion for the eight consecutive year. Staff in 54 non-BIA repositories also completed certifications.
- ▶ BIA-MP has fully implemented ICMS and as of the end of FY 2019, more than 2.6 million objects have been cataloged electronically in both ICMS and in other electronic databases.

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<sup>1</sup> "Trust or restricted" status means (1) that the United States holds title to the tract or interest in trust for the benefit of one or more tribes or individual Indians; or (2) that one or more tribes or individual Indians holds title to the tract or interest, but can alienate or encumber it only with the approval of the United States because of limitations in the conveyance instrument under Federal law or limitations in Federal law.

- ▶ BIA-MP continued to draft and implement museum planning documents, sending customized binders with object information and management documents to seven BIA repositories.
- ▶ BIA maintained contracts and cooperative agreements with a number of non-BIA repositories to complete NAGPRA compliance work and to catalog archeological collections and archives.
- ▶ BIA-MP completed an evaluation of seven BIA repositories to calculate the costs needed to improve conditions, estimating a total of \$16,899 in deferred maintenance needs. For all 70 BIA repositories that have been analyzed to date, deferred maintenance costs are estimated to be \$1,038,326.
- ▶ BIA published four Notices of Inventory Completion and two Notices of Intent to Repatriate in FY 2019, accounting for 508 individuals and 11,384 funerary objects. A total of 510 individuals and 11,384 funerary objects were repatriated to tribes.
- ▶ BIA provided a presentation to the NAGPRA Review Committee at its meeting in October 2018, in Washington, DC, and again in August 2019, in Fairbanks, Alaska.

## **RESOURCES**

- ▶ **Funding:** BIA has continued to receive \$300,000 in base funding for the oversight and management of museum collections and related activities. Funds supported contracts with non-BIA repositories, travel for site assessment visits, and basic preventative conservation at BIA repositories. With additional funding from both DOI and BECRM, BIA expended \$963,183 on museum oversight and management activities.
- ▶ **Staffing:** The Museum Program Manager manages the BIA-MP, serves as BIA's National Curator, provides oversight for museum collections housed in all repositories, and coordinates NAGPRA activities. BIA staff curators maintain collections management systems, conduct inventories and site assessments, and provide technical assistance and training to repository staff. Collateral duty staff at BIA locations provide on-site collections management; custodial and property officers maintain accountability for BIA museum collections within their respective Regions. BIA Regional Archeologists have a defined role within the BIA-MP to provide intellectual information and other technical assistance.

## **MAJOR ISSUES**

BIA has hired professional museum staff and made significant progress in developing a museum program to meet Federal and Departmental mandates. Current staffing and funding resources contribute to a slower pace in meeting requirements.

- ▶ BIA's major issue in managing its museum collections comes from limited documentation regarding the identity of non-BIA repositories housing BIA objects. Furthermore, since most of its collections are housed at non-BIA repositories, BIA struggles with issues arising from a lack of physical and intellectual control over its collections.
- ▶ BIA awaits a written legal opinion regarding ownership of archeological objects removed from Indian trust or restricted lands under the authority of the Antiquities Act.



## SECTION I. MUSEUM COLLECTIONS MANAGEMENT SUMMARY

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### *INTRODUCTION*

The Bureau of Indian Affairs (BIA) in the United States Department of the Interior (DOI) provides services directly or through contracts, grants, or compacts to 573 Federally recognized tribes with a service population of about 1.9 million American Indians and Alaska Natives. BIA is responsible for the administration and management of 55 million surface acres and 57 million acres of subsurface minerals estates held in trust by the United States for American Indian, Indian tribes, and Alaska Natives. The Bureau of Indian Education (BIE) provides education services to approximately 42,000 students.

BIA is steward to a substantial museum collection which reflects the history of the BIA, BIE, and Native American culture. The collection includes archeological artifacts from Indian and Federal lands, ethnographic objects, historic items, archives, and artwork. BIA maintains this collection of objects and documents to further its mission by preserving the history of the BIA, Indian schools, and Native American culture for present and future generations. BIA is responsible for the management of significant archeological collections, removed from Indian trust or restricted lands<sup>2</sup> under the authority of Antiquities Act permits, and the associated documentation. These collections are currently housed throughout the United States in BIA facilities and in Federal, state, and university museums. BIA is also responsible for compliance with the Native American Graves Protection and Repatriation Act of 1990 (NAGPRA) for human remains, funerary objects, objects of cultural patrimony, and sacred objects held in BIA's collections.

The authority for BIA's responsibility for museum collections is defined in the Antiquities Act of 1906, the Archaeological Resources Protection Act (ARPA) of 1979, and numerous Federal property regulations. Departmental policy requires that heads of bureaus support viable programs for managing museum collections.

For Fiscal Year 2019 (FY 2019), BIA reports museum collections estimated to be 3,200,932 items and 7,822.25 cubic feet of archeological objects, artwork, ethnographic objects, historical items, and scientific specimens; 50,504 lots<sup>3</sup> of archeological objects; and 663.18 linear feet of archives, all housed in 87 BIA and 69 non-BIA repositories nationwide. More than 30 percent of BIA collections have been cataloged in the Interior Collection Management System (ICMS) or in other electronic cataloging software; approximately 89 percent of the objects cataloged in ICMS are in good condition; and 83 percent of the facilities assessed are in good condition. Changes to object totals result from data acquired during annual inventories, site assessment visits, processing and cataloging collections, repatriations to tribes, and information updates from repositories.

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<sup>2</sup> "Trust or restricted" status means (1) that the United States holds title to the tract or interest in trust for the benefit of one or more tribes or individual Indians; or (2) that one or more tribes or individual Indians holds title to the tract or interest, but can alienate or encumber it only with the approval of the United States because of limitations in the conveyance instrument under Federal law or limitations in Federal law.

<sup>3</sup> Each lot may have more than one object.

This report is prepared and submitted to the Departmental Office of Acquisition and Property Management (PAM) in compliance with Departmental policy on museum collections and provides updates on BIA museum collections and related activities for FY 2019.

### ***SUMMARY OF ACCOMPLISHMENTS***

The BIA Branch of Environmental and Cultural Resources Management (BECRM), Museum Program (BIA-MP) is responsible for the oversight of BIA museum collections, activities, and for compliance with NAGPRA. The BIA-MP had gone unmanaged since at least 2003 and lacked professional museum staff since 2006. In June 2010, BIA-MP hired a Museum Program Manager/National Curator with advanced education and professional experience in museum work, who has focused on maintaining accountability for the collections, re-establishing repository contacts, and addressing the cataloging and accessioning backlogs. BIA-MP staff have continued to focus efforts on locating and accounting for all museum collections in both BIA and non-BIA repositories, and revitalizing the program to meet standards set out in the Departmental Manual, Part 411 (411 DM) and its Directives.

BIA-MP continued to implement recommendations from a report issued by the Office of Inspector General (OIG) in early FY 2010: *Department of the Interior Museum Collections: Accountability and Preservation* (Report No. C-IN-MOA-0010-2008). The reports addressed the Department's stewardship responsibilities over its vast museum collections; identified accessioning, cataloging, and inventorying deficiencies; and outlined OIG's concerns with proper management of museum collections. The BIA-MP continued to have a highly productive year with a number of projects that improved accountability for and preservation of the BIA museum collections.

#### ***Accountability***

- ▶ BIA staff completed site visits to 12 BIA repositories and two non-BIA repositories, examined the objects and facilities, and documented findings. Of the repositories that BIA assessed, 12 were determined to be in "good" condition<sup>4</sup> and one was in "fair" condition. One other repository is a potential new repository for BIA collections, pending further discussions with a tribe. Most of the objects assessed are in good condition. BIA-MP will continue to work with repository staff to improve conditions for housing museum objects.
- ▶ Baseline data for museum collections that was established in FY 2011 was updated throughout FY 2019 from information obtained during site visits, annual inventories, updates from repository staff, and newly located documentation.
- ▶ BIA-MP staff continued to participate on a DOI working group to develop new DOI museum management policy.
- ▶ The Museum Program Manager represented BIA at the Department's Interior Museum Property Committee (IMPC) and due to a vacancy in the Associate Deputy Bureau Director position, on the Museum Property Executive Program Committee (EPC). Both

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<sup>4</sup> "Good" condition means that the repository meets more than 70% of standards in 411 DM; "fair" condition means that the repository meets 50-70% of those standards; "poor" condition indicates that the repository meets less than 50% of 411 DM standards.

committees work with bureaus and the Department to improve the management of DOI museum collections.

- ▶ BIA-MP staff responded to questions from repository staff throughout the country.

### ***Inventories, Cataloging, and Conservation***

- ▶ BIA and BIE staff conducted inventories in 86 BIA repositories, a 100% rate of completion for the eight consecutive year. The FY 2019 inventory collected information on object condition and requested updated cataloging data, including object photos. Staff in 54 non-BIA repositories completed BIA inventory certifications and provided updated information for the BIA collections they house.
- ▶ In Central Office<sup>5</sup>, BIA-MP staff examined more than 600 museum objects, identifying conservation needs, rotating and rehousing objects for preservation. Objects were also assessed to ensure that they meet the requirements of the Scope of Collection Statement (SOCS) for Central Office.
- ▶ A BIA-MP staff curator continued working on a project to identify deferred maintenance needs, evaluating seven BIA repositories and calculating costs to improve the conditions of the facilities and collections. The total estimate for these seven repositories is \$16,899. For all 70 BIA repositories that have been analyzed to date, deferred maintenance costs are estimated to be \$1,038,326. This amount has decreased from FY 2018 because of funding increases to improve conditions.
- ▶ BIA-MP staff have continued to catalog new acquisitions and update existing catalog records to complete all mandatory data fields. Additional cataloging was completed by staff at non-BIA repositories, slightly decreasing the backlog.
- ▶ BIA-MP staff provided technical assistance and training in managing museum collections to facility field staff in a number of offices and schools.

### ***Records and Document Management***

- ▶ BIA-MP staff had fully implemented ICMS at the end of FY 2010, and updates to the database have continued throughout FY 2019. There has been a focus on standardizing terminology and cleaning up old data to conform to policy requirements.
- ▶ As of the end of FY 2019, a total of 776,122 objects have been cataloged in ICMS by BIA and repository staff. BIA-MP continues to convert repository data from other electronic formats (Access, Excel) into ICMS.
- ▶ BIA-MP provided museum information binders to seven BIA repositories housing a combined total of 312 objects. Each binder contains catalog cards and photos of the museum objects in the repository, with plans and guidance documents for housekeeping, security, and emergency management, and logs to record environmental readings, track housekeeping and pest management.
- ▶ BIA-MP staff continue to conduct object research and update records with new information.

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<sup>5</sup> Central Office refers to the repositories located in the Washington, D.C., metropolitan area: the Main Interior Building and Reston building.

### ***BIA Regional Museum Collections***

- ▶ BIA accessioned 19 objects from BIA repositories into the BIA museum collections, slightly reducing the accessioning backlog. Out of BIA's 83 repositories that house museum objects, objects at 79 repositories have been accessioned.
- ▶ Alaska Regional Archeology staff have continued to catalog archeological artifacts and archives. At the end of FY 2019, more than 20,400 documents and nearly 16,000 objects were cataloged in Excel. Once cataloging for all objects and documents is completed, BIA-MP will import the data into ICMS.
- ▶ BIA-MP visited BIA facilities and met with accountable and property officers and facility field staff assigned to the day-to-day management of the museum collections. BIA-MP performed basic housekeeping and preventative conservation and made recommendations to repository staff to improve the care of the collections. BIA-MP staff continue to analyze findings to complete cataloging, accessioning, and museum management documents.

### ***Partnerships with Non-BIA Repositories and Outreach***

- ▶ BIA continued to benefit from its partnership in the Cooperative Ecosystem Studies Units (CESU) Network, a national consortium of Federal agencies, tribes, academic institutions, and others working together to support research, technical assistance, education, and capacity building in resource stewardship. Entering into a cooperative agreement through the CESU requires substantial involvement of BIA staff, but a significant benefit is a cap on indirect costs, currently set at 17.5%. While not all of the non-BIA repositories housing BIA collections are CESU partners, BIA has been able to maximize its funding by entering into or continuing with existing cooperative agreements with a number of repositories in FY 2019 and will be pursuing additional agreements in the future.
- ▶ The Arizona State Museum (ASM) houses 1,551 cubic feet and 44,397 lots of BIA archeological collections, 150 linear feet of archives, and more than 18,000 photos. ASM has partnered with BIA for many years on developing NAGPRA inventories, drafting notices, assisting with tribal consultations and repatriation for the BIA collections. In FY 2019, BIA entered into a cooperative agreement through the CESU to continue NAGPRA compliance work on a number of sites as well as to begin cataloging and rehousing non-NAGPRA BIA collections.
- ▶ The Arizona State University (ASU) houses an estimated 300 cubic feet of BIA archeological objects, and an unknown amount of associated documentation. There are NAGPRA items. In FY 2017, BIA entered into a cooperative agreement through the CESU with ASU for ASU staff and students to research records to identify all sites on BIA lands and collections from those sites housed at ASU; inventory all NAGPRA items; and catalog, photograph, and rehouse the remaining bulk archeological collections. Due to senior staff changes, BIA granted ASU several extensions in the period of performance. Work continued throughout FY 2019 and should be completed in FY 2020.
- ▶ The Autry Museum of the American West (Autry) houses BIA collections that were transferred from the Southwest Museum of the American Indian, currently estimated at more than 11,174 objects, an unknown amount of archives, and NAGPRA items. Autry staff have been researching catalog records to determine which objects came from BIA

sites, then cataloging and rehousing objects, and assessing human remains to develop NAGPRA inventories. Work continued on digitizing BIA archival collections housed at the Autry's Braun Research Library.

- ▶ The Maxwell Museum of Anthropology (Maxwell) houses an estimated 400 cubic feet of BIA archeological materials and 72 linear feet of associated documentation. BIA previously funded a contract to complete NAGPRA compliance. In FY 2019, BIA entered into a cooperative agreement with the Maxwell to catalog, photograph, and rehouse the BIA collections as well as to catalog and digitize the archival materials. Work will continue throughout FY 2020.
- ▶ The Museum of Indian Arts and Culture (MIAC) in Santa Fe, New Mexico, houses more than 1,855 cubic feet of BIA archeological materials, 30 linear feet of associated documentation, and NAGPRA items. MIAC staff have been working on contracts for BIA since at least 2005, and have continued work under a new cooperative agreement in FY 2019 to analyze human remains; research and prepare NAGPRA inventories; and photograph, catalog, and rehouse bulk archeological collections.
- ▶ The Museum of Northern Arizona (MNA) in Flagstaff, Arizona, houses more than 500 cubic feet of BIA archeological materials, 14.5 linear feet of associated documentation, more than 5,700 photographic images, and items subject to NAGPRA. MNA staff have been working on a multi-year, multi-phase project under a cooperative agreement to identify, assess, and document all human remains; photograph and catalog funerary objects; and identify, catalog, photograph, and rehouse bulk archeological collections. The work was funded in FY 2018, continued throughout FY 2019, and will go on for several more years.
- ▶ Northern Arizona University (NAU) houses 422 objects, 637 bags, and five boxes of BIA archeological materials and approximately two linear feet of associated documentation which NAU staff had cataloged, photographed, and rehoused under an earlier contract with BIA. In early 2018, NAU became aware of an additional 25 cubic feet of materials that were removed during NAU archeological field schools, including NAGPRA items. BIA entered into a cooperative agreement with NAU to catalog, photograph, and rehouse the archeological materials and complete NAGPRA compliance work. Due to staffing issues, NAU requested and received an extension. Work continued in FY 2019 and will be completed in FY 2020.
- ▶ The San Bernardino State Museum (SBCM) houses an estimated 12 cubic feet of archeological materials and approximately nine linear inches of associated documentation. Due to restrictions on SBCM for directly hiring staff to work on projects, BIA entered into a cooperative agreement with California State University San Bernardino in FY 2019 to have students catalog, photograph, and rehouse the BIA collections housed at SBCM, and to catalog and digitize the archival materials.
- ▶ South Dakota State Historical Society, Archaeological Research Center (ARC) houses more than 7,100 BIA archeological objects and 13 linear feet of associated documentation. ARC staff, working under a multi-year contract, continued work in FY 2019 to locate all BIA archeological collections then to catalog, photograph, and rehouse these collections. Newly identified NAGPRA items have been documented. In late FY

2019, BIA entered into a new cooperative agreement with ARC to complete NAGPRA compliance work. This next phase of work will continue into FY 2021.

- ▶ Southern Illinois University, Center for Archaeological Investigations (SIU) houses an estimated 2,351 cubic feet of BIA archeological materials and 148 linear feet of associated documentation as well as NAGPRA items. BIA entered in to a cooperative agreement in FY 2019 for SIU staff and students to catalog, photograph, and rehouse the collections and complete NAGPRA compliance work. Work will continue well into FY 2020 and likely beyond.
- ▶ Southern Utah University (SUU) houses 30,784 BIA archeological object and four linear feet of associated documentation. BIA entered into a cooperative agreement with SUU through the CESU for SUU staff and students to review records to identify all sites on BIA-administered lands and collections from those sites housed at SUU; and catalog, photograph, and rehouse the archeological collections. The period of performance was extended due to staffing constraints and work concluded in mid-FY 2019.
- ▶ The University of Arizona, Laboratory of Tree-Ring Research (LTRR), advised that there were tree ring cores/wood specimens from several bureaus housed at LTRR. In August 2017, PAM staff worked with other bureau staff to submit a proposal for funding through the DOI Service First Fund, which provides funding to offices and bureaus to help plan and launch projects that achieve Service First Fund objectives. PAM was successful in receiving an award totaling \$492,000 in September 2017. Due to delays with the budget process, the award to LTRR was signed in April 2018. Work commenced with clarification on land boundaries, cataloging processes, and formats. LTRR staff estimated that there were 200,000 specimens from BIA and submitted an initial batch of records to BIA in August 2018. BIA reviewed the records and after further discussion regarding land boundaries and ARPA requirements, identified those that would fall under the ownership of BIA. LTRR continued to submit records monthly throughout FY 2019. This work will continue through April 2020, as part of the Service First project, and the project will require additional phases to complete all cataloging.
- ▶ The University of Colorado Museum of Natural History (CUMNH) houses more than 8,280 BIA archeological objects and an undetermined amount of associated documentation. Working under a multi-year contract, CUMNH staff have continued processing BIA collections, including photography, cataloging, and rehousing. CUMNH subcontracted with an osteologist to complete the osteological analysis for the human remains under BIA control. The first phase of NAGPRA and collections work was completed in FY 2019. Future phases of work will focus on cataloging and digitizing the archival materials.
- ▶ The University of Idaho, Alfred W. Bowers Laboratory of Anthropology houses more than 157 cubic feet of BIA archeological materials and more than nine linear feet of archives. In early FY 2019, BIA funded a cooperative agreement for University staff to catalog, photograph, and rehouse collections. Work should be completed in early FY 2020.
- ▶ The University of Kansas Natural History Museum (KU-NHM) houses more than 175 cubic feet of BIA archeological materials and approximately 7.5 linear feet of associated documentation. KU-NHM staff and students continued work from earlier

cooperative agreements, conducting research to identify BIA sites and collections, catalog, photograph, and rehouse collections, and complete NAGPRA compliance work.

- ▶ The Western Archeological and Conservation Center (WACC), a National Park Service (NPS) repository, houses an estimated 100,000 BIA archeological objects and an unknown amount of associated documentation. Under an inter-agency agreement, WACC CESU cooperators and students, with oversight by NPS professional staff, continued identifying BIA collections, conducting box inventories, photographing and cataloging the collections in ICMS, and rehousing as needed. Faunal experts have been assessing the collections for additional human remains and updating NAGPRA inventories. In addition to the work on the collections housed at the WACC facility, BIA entered into a second inter-agency agreement for WACC conservators to assess and stabilize a number of ceramic vessels owned by BIA and housed at the Huhugam Heritage Center. This work began in mid-FY 2019 and will continue to the end of FY 2020.
- ▶ The Museum Program Manager participated in meetings of the Department's international cultural heritage property working group regarding international repatriation, foreign auctions, and legislative actions to prevent trafficking of Native American cultural objects.

## **NAGPRA**

- ▶ BIA staff has continued to work with National NAGPRA staff and NAGPRA coordinators from other Federal agencies and non-BIA repositories housing BIA collections to improve reporting requirements and compliance with NAGPRA.
- ▶ BIA published four Notices of Inventory Completion and two Notices of Intent to Repatriate in FY 2019, accounting for 508 individuals and 11,384 funerary objects. A total of 510 individuals and 11,384 funerary objects were repatriated to tribes.
- ▶ BIA has submitted information for data calls, drafted and reviewed notices, engaged in tribal consultation, and responded to inquiries from non-BIA repositories regarding NAGPRA issues.

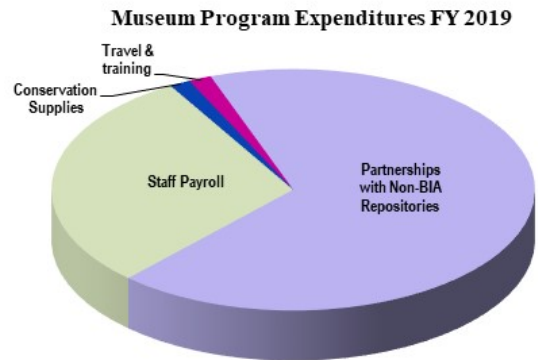
## **RESOURCES**

### **Financial Resources**

*BIA-MP Operations:* In FY 2019, BIA expended \$963,183 on museum oversight and management activities. Funds supported contracts or cooperative agreements with non-BIA repositories, and preservation and accountability activities. This is a slight increase from FY 2018 expenditures.

- ▶ Repository partnerships (funds obligated in FY 2019, to be fully expended in FY 2020), total of \$650,003 as follows:
  - Arizona State Museum (\$175,000)
  - Autry Museum of the American West (\$80,235)
  - California State University San Bernardino (\$41,307)
  - Maxwell Museum of Anthropology (\$61,364)
  - MIAC (\$54,850)
  - Northern Arizona University (\$49,073)

- South Dakota State Historical Society Archaeological Research Center (\$47,170)
- Southern Illinois University, Center for Archaeological Investigations (\$11,750)
- University of Idaho (\$13,200)
- University of Kansas Natural History Museum (\$58,054)
- Western Archeological and Conservation Center (\$58,000)



- ▶ Staff payroll: \$285,000
- ▶ Travel and training: \$14,627
- ▶ Conservation supplies and preservation projects: \$13,553

*BIA repository funding:* Generally, most BIA offices and BIE schools are not allocated funds for day-to-day museum management activities. Some BIA repositories have used year-end funds to purchase display cases and re-frame artwork in archival materials. BIA-MP funds individual preservation projects when possible.

### **Staff Resources**

The BIA-MP employs three FTE's:

- ▶ The Museum Program Manager manages the BIA-MP, provides oversight for BIA museum collections in all repositories, and coordinates NAGPRA activities;
- ▶ A staff curator and a museum curator maintain collections management systems and records, conduct inventories and site assessment visits, and provide technical assistance and training to repository staff. BIA posted a job announcement for the Museum Curator position in early FY 2017, but no qualified candidates appeared on the resulting certificate of eligibles. The hiring freeze implemented in January 2017, which has remained in place for the Washington, D.C. metro area, prevented BIA from filling this critical vacancy.

Other staff provide support for the BIA-MP as collateral duties and on an as-available basis:

- ▶ Regional Archeologists have a defined role within the BIA-MP to provide intellectual information and other technical assistance.
- ▶ A museum curator, working on a part-time basis, manages collections at the Sherman Indian School Museum in Riverside, California.
- ▶ Haskell Indian Nations University employs a Cultural Center Coordinator to oversee collections, exhibits, and operations. This is a grant funded position that is dependent on receiving future grants.
- ▶ Facility field staff in BIA offices and BIA schools provide day-to-day, on-site management of museum collections as a collateral duty.



## **ISSUES**

BIA's major issue in managing its museum collections comes from limited documentation regarding the identity of non-BIA repositories housing BIA objects. BIA also faces a considerable backlog in cataloging and accessioning museum collections. Staff is making progress towards eliminating these backlogs.

In 2019, the 35 day government shutdown severely impaired BIA-MP planned work. BIA-MP staff were still able to complete site visits and ensure that 100% of the annual inventories at BIA repositories were completed. Additionally, the hiring freeze which was implemented in 2017 continues to hamper efforts to do work with limited BIA budget staff to enter PRs into FBMS, which has resulted in BIA-MP losing carryover funds which were swept up before budget analysts committed the funds.

In the past, BECRM submitted budget proposals for increased funding with a plan to address backlogs and to improve management of the museum collections. These proposals provide efficient and reasonable approaches for: establishing curation, research, and cataloging contracts to eliminate backlogs; improving accountability; completing research to identify BIA collections in non-BIA repositories; hiring professional museum staff to provide curatorial and NAGPRA compliance services in BIA Regions; and allocating funding for NAGPRA inventory, consultation, and repatriation activities. BIA-MP will continue to submit budget requests, but in light of the current budget situation, sequestration, hiring freeze, and programs facing significant cuts, there appears to be little room for budget increases.

Former BIA-MP employees lacked professional museum education and experience, leaving behind incomplete cataloging, inadequate documentation, and items that were acquired without a rational scheme for collecting. BIA-MP drafted, received approval, and implemented SOCS for all BIA repositories in FY 2011. For some repositories, this represented the first SOCS ever implemented. BIA-MP staff have continued to review and remove items from collection inventories, accessioning only those objects that meet the requirements of the applicable SOCS. In FY 2016, BIA-MP revised all SOCS to ensure that the standards developed in 411 DM and its Directives were incorporated into the SOCS. The SOCS were reviewed, approved, signed, and implemented in April 2016.

### **Accountability**

- ▶ BIA is aware of the locations of a many of its museum collections, but suspects that there are additional collections housed in other non-BIA repositories which have not yet been identified. BIA had previously contracted with the Army Corps of Engineers Mandatory Center of Expertise for the Curation and Management of Archeological Collections (MCX-CMAC) to identify these locations, completing Phases I-III of the project. At least three more phases of this project are needed to complete an initial survey of the United States to determine where additional BIA collections may be located.

### **Preservation**

- ▶ BIA has the responsibility for maintaining its museum collections in perpetuity. Congress has mandated that professional standards be observed in the care of these collections as outlined in 36 CFR Part 79. Per 411 DM, bureaus are required to make an annual

financial commitment to the repositories housing DOI museum collections to help preserve these collections. At BIA, current funding levels prevent such a commitment.

- ▶ A lack of trained staff to manage BIA museum collections on a day-to-day basis at field locations continues to be a significant issue. Because BIA Regions cannot fund professional museum positions, facility field staff who are responsible for managing museum collections as a collateral duty need training to provide proper care for the collections. BIA-MP curators have provided training to field staff both in-person during site visits, over the phone, and through electronic means.

### **Backlogs**

- ▶ Cataloging the backlog of museum collections is an ongoing activity. BIA staff and repository staff working under contract have cataloged 586,507 objects in ICMS. BIA will continue developing and funding partnership agreements with non-BIA repositories housing BIA museum collections to catalog these collections into ICMS.
- ▶ Staff need to assess the conditions of all BIA museum objects, then develop and implement plans for conservation work that is needed in order to prevent further deterioration of museum collections. Progress is being made in analyzing deferred maintenance costs at BIA repositories.

### **NAGPRA**

- ▶ BIA has continued to work diligently to identify NAGPRA items over which BIA asserts control and continues to work with non-BIA repositories on research, consultations, and notices, but a lack of dedicated funding for NAGPRA activities and compliance has continued to be the most significant hurdle.
- ▶ Because BIA does not have physical control over its NAGPRA items which are housed in non-BIA repositories, BIA must rely on information provided by staff at these repositories. This information may not always be complete, or may not include all items because repository staff make these decisions, limiting certain types of information, based on each individual repository's interpretation of the statute and regulations. Some non-BIA repositories have resisted multiple requests from BIA for thorough documentation on the full range of potential BIA-controlled NAGPRA items. BIA is unable to fulfill its responsibilities under NAGPRA due to these restrictions on physical and intellectual access to BIA collections.

### **Non-BIA Repositories**

- ▶ Historically, BIA had not entered into any agreements with non-BIA repositories to delineate duties and responsibilities over BIA collections, and a lack of imposed contractual obligations on such repositories has rendered impossible any type of enforcement in cataloging and inventorying BIA collections.
- ▶ Discussions with several non-BIA repositories have revealed that entering into a repository agreement will require regular amounts of funding which BIA cannot support. BIA has also run into the restrictions of the Antideficiency Act (31 U.S.C. 1341) which limits funding repository agreements to the amounts of funding appropriated during any

given fiscal year. Generally, non-BIA repositories want to have multi-year agreements that are funded for the duration of the agreement.

- ▶ BIA has been hesitant to press non-BIA repositories to conduct inventories, condition assessments, and cataloging work out of concern that such a request may in turn push non-BIA repositories to demand payment of curation fees, or request an immediate removal of BIA collections from repository facilities.

### ***Ownership of BIA Museum Collections***

- ▶ BIA awaits a written legal opinion regarding ownership and administrative authority of archeological collections from Indian trust or restricted lands, collected before the enactment of ARPA in 1979. Collections made prior to ARPA were made under the authority of the Antiquities Act and are managed as Federal property in accordance with Departmental policies and a 1988 memo from the Assistant Secretary of Fish and Wildlife and Parks. BIA had drafted a request for a legal opinion in early FY 2011 and received an oral response from the Office of the Solicitor that the collections are, in fact, Federal property. A written opinion is pending.

### ***BUREAU MUSEUM COLLECTIONS MANAGEMENT PLAN***

BIA reviewed its FY 2012 bureau plan for managing BIA museum collections and developed a new plan based on a thorough assessment of priorities and available resources. The FY 2017 plan assesses the BIA-MP, identifies issues that need resolution, and develops strategies for efficient use of resources to complete program activities. The plan focuses on management concerns including the SOCS, museum records, environmental conditions in spaces housing museum collections, conservation treatment needs, security and fire protection, staffing, and funding, and makes recommendations for the care and preservation of BIA museum collections. BIA has developed an updated action plan for accountability, preservation, legal requirements (including NAGPRA), and outreach with specific long- and short-term repository projects. The FY 2017 plan was signed and implemented in September 2017.

### ***GOALS***

BIA-MP's mission is to provide for the long-term care, preservation, access, and interpretation of the BIA's museum collections. Specific goals include:

- ▶ Identify and locate all BIA museum collections in BIA and non-BIA repositories throughout the United States and abroad.
- ▶ Develop current, accurate collections inventories through electronic cataloging for accountability and appropriate collections management.
- ▶ Provide technical assistance and onsite and long-distance training for facility field staff for the identification, care, and management of museum collections.
- ▶ Ensure long-term preservation through appropriate management of BIA museum collections by working with non-BIA repositories and funding contracts, grants, and cooperative agreements as appropriate, to comply with Federal requirements and professional museum standards for the preservation of BIA museum collections.

- ▶ Develop new and maintain existing partnerships with non-BIA repositories to address documentation and preservation needs, complete NAGPRA inventories, and repatriate NAGPRA cultural items.
- ▶ Raise awareness about BIA museum collections through outreach and education, including site visits, training, technical assistance, exhibits, publications, presentations, and policy/guidance documents.
- ▶ Acquire increased funding and staff support to implement program initiatives and seek low-cost solutions to improve the condition of collections and facilities.
- ▶ Increase tribal and public access to museum collections through physical and virtual exhibitions, and encourage scholars to research and publish work on BIA museum objects.
- ▶ Provide training opportunities to develop Native American museum professionals.

## **HISTORY**

BIA is steward to a substantial museum collection consisting of archeological artifacts from Indian and Federal lands, ethnographic objects, historic items, archives, and artwork. Objects and documents are collected and maintained to further BIA's mission by preserving the history of BIA, Indian schools, and Native American culture for present and future generations. BIA's museum collections have been acquired throughout BIA's history, and include unique artwork by notable Native artists, historical materials associated with Indian schools, and important scientific archeological materials documenting Native American cultures. In 1934, BIA Commissioner John Collier began collecting artwork and artifacts to decorate BIA offices. These collections were intended to promote Native art as a means of economic development and to maintain traditional Native American craftsmanship. From the 1930s through 1950s, the Office of Educational Programs operated a program to incorporate Native traditions and language into BIA schools and adult programs, resulting in a collection of ethnographic items at many of the schools and administrative offices. BIA art and ethnographic collections gradually grew through gifts from tribal representatives to BIA officials.

BIA office and school museum collections consist of artwork including paintings, prints, and sculptures; archives such as maps, school documentation, and photographs; ethnographic items including baskets, pottery, and beadwork; and historical items such as tools, equipment, household accessories, and furnishings from Indian boarding schools. Most BIA offices and BIE schools display museum objects in administrative areas. These displays add Native culture and identity to each location and remind staff and visitors of the rich history and heritage that these objects represent. Some BIA offices have developed exhibits to showcase museum objects, to interpret the history and mission of BIA, and to present aspects of Native American material culture.

BIA supports museum facilities at the Haskell Indian Nations University in Lawrence, Kansas, and the Sherman Indian School Museum in Riverside, California. In addition, Flandreau Indian School in Flandreau, South Dakota, and the Southwest Indian Polytechnic Institute in Albuquerque, New Mexico, both maintain cultural centers with museum exhibits that are accessible to students, faculty, and visitors. The Federal Building and U.S. Courthouse in Juneau features BIA exhibits in a dedicated exhibit space in the public lobby. The BIA

Western Region Office in Phoenix installed an exhibit of textiles and baskets in the Regional Director's conference room. BIA-MP maintains display cases in the Main Interior Building in Washington, D.C., and in the BIA-occupied building in Reston, Virginia.

The majority of the BIA museum collections consist of archeological materials, and their associated documentation, which were removed from Indian lands under Antiquities Act permits (or through unpermitted activities) *prior* to the enactment of ARPA in 1979. ARPA specifically identifies Indian lands separately from Federal lands, and thus collections removed from Indian lands post-ARPA are the responsibility of the tribe or individual landowner. BIA assumes responsibility for Antiquities Act collections in accordance with DOI policy as outlined in the April 22, 1988, letter from the Assistant Secretary for Fish, Wildlife, and Parks regarding the "Disposition of Archeological Collections Recovered Pursuant to the Antiquities Act of 1906." Consequently, BIA archeological collections consist only of collections, and associated documentation, recovered from Indian lands between June 8, 1906, and October 31, 1979. These collections are held in museums, universities, historical societies, and other repositories nationwide. BIA assumed a more direct role in managing these collections after the enactment of NAGPRA in 1990, and implementation of 36 CFR Part 79, Curation of Federally-Owned and Administered Archeological Collections.

BIA's museum collections existed for many years, and were generally overseen by property staff who conducted inventories and displayed select objects in administrative offices. OIG reports in July 1990, *OIG Audit Report: Accountability and Control Over Artwork and Artifacts, Department of the Interior* (Report No. 90-83), in October 1990, *OIG Audit Report: Bureau of Indian Affairs Accountability and Control Over Artwork and Artifacts Located in the Main and South Interior Buildings* (Report No. 91-I-73), identified a need for professional staff to be accountable for the preservation of museum collections.

The BIA Museum Program was formally established in July 2000 with the hiring of a National Curator and later, a Museum Specialist. Initially, the program was organizationally placed in the Division of Acquisition and Property Management. In 2004, BIA-MP was transferred to the Deputy Assistant Secretary-Management (DAS-M), Office of Facilities, Environmental and Cultural Resources, in the Division of Environmental and Cultural Resources Management (DECRM). In 2014, DECRM was moved from DAS-M to OTS, and in 2016, DECRM was merged under the OTS Division of Natural Resources and made into a branch, BECRM. BIA-MP is a program under BECRM.

## **OVERSIGHT**

BIA's responsibility for museum collections has been established under numerous authorities, including:

### **Statutes**

16 U.S.C. 470 aa-mm Archaeological Resources Protection Act of 1979, as amended (ARPA);  
16 U.S.C. 668-668d, Bald Eagle Protection Act of 1940, as amended;  
16 U.S.C. 703-712, Migratory Bird Treaty Act of 1918, as amended;  
16 U.S.C. 1361-1407, Marine Mammal Protection Act of 1972, as amended;  
16 U.S.C. 1531-1543, Endangered Species Act of 1973, as amended;  
16 U.S.C. 3371-78, and 18 U.S.C. 42;, Lacey Act of 1900, as amended;

18 U.S.C. 1866(b), Historic, archeologic, or prehistoric items and antiquities  
25 U.S.C. 3001-3013, Native American Graves Protection and Repatriation Act of 1990 (NAGPRA);  
44 U.S.C. 2109, Preservation, Arrangement, Duplication, Exhibition of Records;  
44 U.S.C. 3101 et seq., Federal Records Act of 1950, as amended (“Records Management by Federal Agencies”);  
54 U.S.C. 300101 et seq., National Historic Preservation Act of 1966, as amended (NHPA);  
54 U.S.C. 312501-312508, Preservation of Historical and Archeological Data, (Archeological and Historic Preservation Act of 1974, as amended); and  
54 U.S.C. 320301-320303, Monuments, Ruins, Sites, and Objects of Antiquity (Act for the Preservation of American Antiquities of 1906 (“Antiquities Act”)).

### **Regulations**

25 CFR Part 262, “Protection of Archaeological Resources;”  
36 CFR Part 79, “Curation of Federally-Owned and Administered Archeological Collections;”  
36 CFR Part 1228, “Disposition of Federal Records;”  
41 CFR 101, Federal Property Management Regulations (FPMR);  
43 CFR Part 3, “Preservation of American Antiquities”;  
43 CFR Part 7, “Protection of Archaeological Resources”; and  
43 CFR Part 10, “Native American Graves Protection and Repatriation Act Regulations.”

### **Policies**

Departmental Manual 411 DM 1 - Policy and Management Responsibilities for Museum Property (411 DM);  
DOI Museum Property Directives - multiple (current approved Directives are located at <https://www.doi.gov/museum/policy/Museum-Directives>);  
410 DM 1: Personal Property Management;  
Interior Property Management Directives (IPMD) (current approved IPMDs are located at [https://www.doi.gov/pam/programs/property\\_management/Property-Management-Directives](https://www.doi.gov/pam/programs/property_management/Property-Management-Directives));  
Environmental and Cultural Resources Management, Native American Graves Protection and Repatriation (59 IAM 9); and  
Environmental and Cultural Resources Management, Museum Program (59 IAM 10).

### **Responsibilities**

The **Assistant Secretary–Indian Affairs** discharges the duties of the Secretary with the authority and direct responsibility to protect and preserve Indian trust assets; and provides program and budget support to carry out Indian Affairs (IA) and Departmental requirements as identified in policies and DMs.

The **Directors, BIA and BIE** are responsible for ensuring the appropriate organizational arrangements, resources, and personnel to implement 411 DM 1 and IA policies, standards, procedures and directives for accountability, reporting, and protection of museum collections housed in BIA and/or BIE facilities within their jurisdiction. The Directors serve as the Senior

Accountable Officials for BIA museum collections housed within the BIA and BIE locations and as such, are held financially liable for loss, damage, or destruction in the amount of such loss as prescribed by the Board of Survey procedures and findings (see IPMD Sections 114-60.3 and 114-60.8).

The **Director for Property Management Division** is responsible for designating Regional Property Officers to conduct annual inventories for museum collections housed in BIA facilities, and submitting the associated annual certifications and reports to the appropriate BIA Regional Director/BIE Administrator and the BIA Museum Program Manager/Curator.

The **Chief, Division of Property Management, Office of Facilities, Property and Safety Management (OFPSM)** is responsible for designating Regional Property Officers to conduct annual inventories for museum collections housed in BIA facilities, and submitting the associated annual certifications and reports to the appropriate BIA Regional Director/BIE Administrator and the BIA Museum Program Manager/Curator.

The **Chief, Division of Facilities Management and Construction, OFPSM** ensures facilities inspections for BIA Federal facilities housing museum collections occur no less than every three years. Facilities inspections must include standard elements identified in 411 DM 1 and the DOI Museum Property Directives, including those relating to fire detection and suppression; heating, ventilation and air conditioning (HVAC) systems; air filtration systems; structural integrity; etc. Facilities inspections promote preventative conservation through proper maintenance of the facilities housing museum collections. The Chief provides an annual summary of the inspected facilities' condition assessments, findings, and corrective actions to the BIA Museum Program Manager/Curator.

The **Chief, Division of Environmental and Cultural Resources Management, Office of Trust Services (OTS)** is responsible for the oversight of cultural and environmental resources management, which includes the BIA Museum Program. The Division Chief designates the Museum Program Manager/Curator and staff curators with appropriate training, knowledge, and experience for the oversight of the BIA Museum Program, and serves on the DOI Museum Property Executive Program Committee.

The **BIA Museum Program Manager/National Curator** establishes BIA Museum Program management policies and guidelines; prepares the Scope of Collection Statement and Collection Management Plan; manages and maintains BIA's Interior Collection Management System (ICMS); oversees the preservation and conservation of BIA museum collections; validates physical inventories and facilities condition assessments at Federal and non-Federal facilities housing BIA museum collections; supervises the BIA staff curators; and provides training to field staff in day-to-day museum collections management. The Museum Program Manager/Curator represents BIA on the Interior Museum Property Committee; serves as BIA's National/Chief Curator as required by 411 DM 1; submits mandatory annual reports to the Department; coordinates with the National NAGPRA Program for BIA's NAGPRA-related matters; and provides oversight for NAGPRA collections..

**BIA Staff Curators** perform technical duties in connection with managing the BIA museum collections; collaborate with BIA Regional Archeologists; and prepare museum management documents for units housing BIA museum collections. BIA staff curators conduct and/or verify site visit assessments and annual physical inventories of Federal and non-Federal facilities housing museum collections; monitor the use and care of the collections; maintain a

nationwide database of information and documentation for the BIA collections; and train and provide technical assistance to field staff. Staff curators ensure that Departmental and BIA policy, guidance, and requirements are consistently implemented to properly accession, catalog, document, and account for museum collections. Staff curators conduct research and compile data, and prepare museum collections management reports.

**BIA Regional Directors** serve as the Regional Accountable Official for museum collections within their respective regions and as such, will be held financially liable for loss, damage, or destruction in the amount of such loss as prescribed by the Board of Survey procedures and findings. Regional Directors certify, to the BIA Museum Program Manager, the accuracy of the annual inventory and condition assessments of museum collections within their regions. The condition of museum objects depends on the condition of the facility housing the objects; i.e., poor conditions in a facility often lead to rapid object deterioration. Facilities must meet Departmental standards, as identified in 411 DM 1 and the DOI Museum Property Directives, for facilities housing museum collections. Regional Directors must designate Facility Field Staff to provide for day-to-day on-site management of museum collections in all locations housing such collections.

**Agency Superintendents/Project Managers/BIA Field Representatives** serve as the Accountable Official for museum collections within their respective agencies, projects, and locations and as such, will be held financially liable for loss, damage, or destruction in the amount of such loss as prescribed by the Board of Survey procedures and findings. Superintendents certify to the BIA Museum Program Manager the accuracy of the annual inventory and condition assessments of museum collections housed within their jurisdiction; and designate staff to provide for day-to-day on-site management of museum collections.

**BIE School Administrators/Principals** serve as the Accountable Official for museum collections within the respective school and as such, will be held financially liable for loss, damage, or destruction in the amount of such loss as prescribed by the Board of Survey procedures and findings. BIE Administrators/Principals certify to the BIA Museum Program Manager the accuracy of the annual inventory and condition assessment of museum collections housed within their jurisdiction; and designate staff to provide for day-to-day on-site management of museum collections housed at the school.

**BIA Regional Property Officers** are responsible for conducting annual inventories for museum collections housed in BIA facilities, submitting the associated annual certifications and reports to the appropriate BIA Regional Director/BIE Administrator and to the BIA Museum Program Manager/Curator, and designating Custodial Property Officers.

**Custodial Property Officers (CPO)** manage the documentation of the BIA museum collections of all BIA and BIE locations within their respective regions. They ensure proper inventory completion of museum collections; issue DI-105, Receipt for Property forms to each accountable person; retain original DI-105 receipts for museum objects in all locations within their jurisdiction; and maintain all museum records and documentation.

**BIA Facility Field Staff** provide for day-to-day on-site management of museum collections in all locations that house museum collections. Responsibilities include museum object safety, security, housekeeping, pest management, fire protection, and emergency management. Facility Field Staff are responsible for keeping the museum records for their area of accountability; notifying the Regional Director, Regional Property Officer, and Museum



Program Manager of any loss, theft, damage, or destruction of museum objects upon discovery; and maintaining museum management plans. In some locations, especially in smaller offices, the Custodial Property Officer and the Facility Field Staff duties may be assigned to the same individual.

**BIA Regional Archeologists** provide technical information to the Museum Program Manager/Curator and staff curators, and conduct physical inspections of repositories to assess the condition of museum collections. They offer technical expertise and assistance in the areas of archeology, anthropology, cultural resources, NAGPRA, and NHPA.

### ***Museum Property Committees***

The Director for the Property Management Division, and Associate Deputy Director, BIA Office of Trust Services (or delegate), have represented BIA on the DOI Museum Property Executive Program Committee (EPC). The Museum Program Manager represents BIA on the Interior Museum Property Committee (IMPC).

## COLLECTIONS SIZE AND MANAGEMENT

As of September 30, 2019, BIA’s museum collections consist of an estimated 3,200,932 items and 7,822.25 cubic feet of archeological objects, artwork, ethnographic objects, historical items, and scientific specimens; 50,504 lots of archeological objects (each lot may have more than one object); and 663.18 linear feet of archives (*see* Chart A). The vast majority of BIA collections – estimated to be 1,314,462 items plus 49,654 lots, 7,822.25 cubic feet of objects and 663.18 linear feet of archives – are located in 69 non-BIA repositories and are comprised mainly of archeological material and associated documentation. The remaining estimated 1,887,320 objects plus 850 lots are housed in 87 BIA repositories, including Regional offices, agencies, and BIE schools.

**Chart A. FY 2019 Museum Data<sup>6</sup>**

<b>U.S. Department of the Interior – Bureau of Indian Affairs</b>									
Resources – Total funds used by Bureau to manage museum collections in FY 2019 = \$963,183									
Resources – Total FTE used by Bureau to manage museum collections in FY 2019 = up to 3 FTE									
Number of Bureau/Office Units <sup>7</sup> Managing Museum Collections: 156									
Discipline	Number of Objects in BIA Facilities			Number of Objects in Non-BIA Facilities			Total Number of BIA Objects (All Facilities)		
	Objects	Cubic Ft. <sup>8</sup>	Linear Ft.	Objects	Cubic Ft.	Linear Ft.	Objects	Cubic Ft.	Linear Ft.
Archeology	29,966 + 850 lots	0.00		1,255,581 + 49,654 lots <sup>9</sup>	7,462.25 ft <sup>3</sup>		1,285,547 + 50,504 lots	7,462.25 ft <sup>3</sup>	
Archives	1,849,622		0.00	58,484		663.18 LF	1,908,106		663.18 LF
Art	3,303	0.00		161	0.00		3,464	0.00	
Biology	0	0.00		0	0.00		0	0.00	
Ethnography	2,197	0.00		162	0.00		2,359	0.00	
Geology	0	0.00		0	0.00		0	0.00	
History	1,382	0.00		74	360.00 <sup>10</sup> ft <sup>3</sup>		1,456	360.00 ft <sup>3</sup>	
Paleontology	0	0.00		0	0.00		0	0.00	
<b>Total Number of Objects</b>	<b>1,887,320 + 850 lots</b>	<b>0.00 ft<sup>3</sup></b>	<b>0.00 LF</b>	<b>1,314,462 + 49,654 lots</b>	<b>7,822.25 ft<sup>3</sup></b>	<b>663.18 LF</b>	<b>3,200,932 + 50,504 lots</b>	<b>7,822.25 ft<sup>3</sup></b>	<b>663.18 LF</b>

<sup>6</sup> This format is prescribed by 411 DM. Data in the other charts must be consistent with data presented in this chart.

<sup>7</sup> BIA defines a “unit” as each repository that houses BIA museum objects (see list beginning on page 35). Each repository may have more than one physical area where collections are housed; a physical facility, such as a building, may be divided into multiple units based on an area of accountability or administration.

<sup>8</sup> Objects are reported using cubic feet. Archives are reported using linear feet.

<sup>9</sup> It is impossible to determine actual object counts because each lot may have more than one object. The “lots” totals include bags of artifacts, typically bags of sherds, lithic debitage, and soil samples.

<sup>10</sup> The Nevada State Museum reported 360 cubic feet of historical items, including “textiles, paintings, signs, furniture, etc.,” without separating into categories of “art, ethnography, and history.”

## SECTION II. FY 2019 BIA COLLECTIONS DATA AND CONDITION

### NUMBER OF MUSEUM OBJECTS CATALOGED

Cataloging the backlog of museum collections is an ongoing activity and has been a priority for the BIA-MP. As of September 30, 2019, a total of 776,122 objects have been cataloged in ICMS (*see* Chart B). In addition, more than 1.8 million objects have been cataloged in other electronic cataloging databases. Cataloging progress resulted from ongoing catalog work by BIA-MP staff and deliverables from contracts and agreements with non-BIA repositories.

**Chart B. FY 2019 Status of Cataloging and Condition of Cataloged BIA Museum Collections**

Estimated Total Collection Size FY 2018			Estimated Total Collection Size FY 2019			Total Number of BIA Items Cataloged		
Objects	Cubic ft.	Linear ft.	Objects	Cubic ft.	Linear ft.	In ICMS	Not in ICMS	Total Cataloged
4,227,110 + 67,739 lots	6,144.25 ft <sup>3</sup>	647.28 LF	3,000,932 + 50,504 lots	8,222.25 ft <sup>3</sup>	663.18 LF	776,122	1,888,610	2,664,732
Number of Cataloged Items with Item-level Condition Data			Percent of Cataloged Items in Good, Fair, and Poor Condition <sup>11</sup>					
888,473			Good	Fair	Poor			
			89	10	1			

### ADDITIONS AND WITHDRAWALS

Normally, additions to collections come through new acquisitions via donation, purchase, field collection, and backlog cataloging and inventories. Withdrawals of objects result from loss, inventory clarification, removal of objects that are identified as not meeting the requirements of the repository's SOCS, return to rightful owner, and repatriation under NAGPRA. Reclassifying discipline type during cataloging and transfers between repositories balance as both additions and withdrawals.

BIA-MP staff conducted a number of site visits, and BIA repository staff completed a 100 percent inventory in FY 2019. Information learned during the visits and data from inventories continue to provide improved accuracy for collection information in BIA repositories (*see* Chart C).

Through information provided by non-BIA repositories, BIA has been able to establish baseline data for its collections in some non-BIA repositories. The reported withdrawals and additions in Chart C reflect both a data clarification from non-BIA repositories—due in part to cataloging objects, therefore reporting actual object counts instead of estimated cubic feet—and a more thorough assessment of collections housed in BIA repositories. As non-BIA repositories continue to process and catalog BIA collections and report this data, BIA will be able to provide more accurate collections information.

<sup>11</sup> Condition definitions: "Good" means in stable condition; "Fair" means in need of minor repair or cleaning to bring to usable condition; "Poor" means in need of major conservation treatment to stabilize.

It is impossible to accurately determine how many objects have been added and withdrawn because the baseline data continues to change as non-BIA repositories conduct research to identify collections from BIA managed lands and remove from BIA inventories those items found to be from private, state, or other Federal lands.

For objects housed in BIA repositories, after site visits and more research, BIA-MP staff have reclassified objects into different disciplines, for example, from art to ethnography. This further accounts for additions and withdrawals.

**Chart C. FY 2019 Additions and Withdrawals to BIA Museum Collections, by Discipline**

Discipline	FY 2018 Totals			FY 2019 "Additions"			FY 2019 "Withdrawals" <sup>12</sup>		
	Objects	Cubic Ft.	Linear Ft.	Objects	Cubic Ft.	Linear Ft.	Objects	Cubic Ft.	Linear Ft.
Archeology	2,154,736 + 67,739 lots	5,784.25 ft <sup>3</sup>			1,678 ft <sup>3</sup>		869,189 + 17,235 lots		
Archives	2,065,181		647.28 LF			15.9 LF	157,075		
Art	3,425	0.00		39					
Biology	0	0.00							
Ethnography	2,005	0.00		354					
Geology	0	0.00							
History	1,763	360.00 ft <sup>3</sup>					307		
Paleontology	0	0.00							
<b>TOTALS</b>	<b>4,227,110 + 67,739 lots</b>	<b>6,144.25 ft<sup>3</sup></b>	<b>647.28 LF</b>	<b>393</b>	<b>1,678 ft<sup>3</sup></b>	<b>15.9 LF</b>	<b>1,026,571 + 17,235 lots</b>		

Discipline	FY 2019 Totals			Notes
	Objects	Cubic Ft.	Linear Ft.	
Archeology	1,285,547 + 50,504 lots	7,462.25 ft <sup>3</sup>		What appears to be a significant decrease comes from one repository clarifying very old data (in both archeology and archives) and reporting it in cubic and linear feet rather than by incorrect object counts. In addition, two repositories repatriated a large number of human remains and associated funerary objects, resulting in actual withdrawals.
Archives	1,908,106		663.18 LF	See explanation above regarding clarification of old data.
Art	3,464	0.00		
Biology	0	0.00		
Ethnography	2,359	0.00		BIA reviewed objects that had been classified as "history" and determined that many are more appropriately classified as "ethnography."
Geology	0	0.00		
History	1,456	360.00 ft <sup>3</sup>		BIA reviewed objects that had been classified as "history" and determined that many are more appropriately classified as "ethnography."
Paleontology	0	0.00		
<b>TOTALS</b>	<b>3,200,932 + 50,504 lots</b>	<b>7,822.25 ft<sup>3</sup></b>	<b>663.18 LF</b>	

<sup>12</sup> Not all of these are actual withdrawals; much of this comes from data updates from non-Federal repositories, correcting very old and inaccurate object counts and providing updated data as estimated cubic feet for archeology and estimated linear feet for archives.

## SECTION III. STATUS OF MUSEUM COLLECTIONS' CATALOGING, CONDITION, AND DEFERRED MAINTENANCE

### CONDITION OF MUSEUM COLLECTIONS

#### Item-Level Condition of Individually Cataloged Objects

BIA has object condition data for 888,473 museum objects. Per 411 DM, bureau staff is required to assess and track the condition of museum collections as part of the annual inventory process. BIA's contracts for cataloging work by non-BIA repositories include a requirement to assess object conditions. Although approximately 89 percent of cataloged museum objects are determined to be in "good" condition, most require some preservation measures, including cleaning, rehousing, or exhibiting in museum-quality cases.

#### Facility Condition Assessment

Facilities housing museum collections are evaluated for compliance with Departmental museum collections preservation policy standards. Staff assess facility condition by using the *Checklist for Preservation, Protection, and Documentation of Museum Property*.

For FY 2019, BIA reports collections in 87 BIA repositories and 69 non-BIA repositories, 96% of which have been evaluated for compliance with Departmental policy. In FY 2019, BIA completed 13 new facility condition assessments. Overall, 72 BIA and 58 non-BIA repositories are in "good" condition, meeting 83% of the Department's policy requirements (*see* Chart D), a slight improvement over the FY 2018 reported conditions. BIA-MP deems those BIA repositories that have not been evaluated in the past five years, or not evaluated at all, as priorities for future site visits, pending availability of funds and staff.

**Chart D. FY 2019 Conditions at Facilities Housing BIA Collections**

			Condition of Collections Based on Percentage of Departmental Standards Met by Facilities Evaluated *					Deferred Maintenance of Museum Collections
BIA Museum Collections	Total Number of Facilities	Number of Facilities Evaluated	Good	Fair	Poor	Not Yet Evaluated	Evaluated >5 Years Ago	Facilities and Collections Maintenance (combined)
Held at BIA Facility	87	85	72	12	1	2	38	\$1,038,326 <sup>13</sup>
Held at Non-BIA Facility	69	64	58	3	3	5	Unknown <sup>14</sup>	unknown
<b>Total</b>	<b>156</b>	<b>149</b>	<b>130</b>	<b>15</b>	<b>4</b>	<b>7</b>	<b>Unknown</b>	unknown

\*"Good" condition means meeting 70% or more of standards in Departmental Manual Chapter 411, Museum Property; "fair" means meeting 50-69% of Departmental standards; "poor" means meeting less than 50% of Departmental Standards.

<sup>13</sup> Deferred maintenance costs have been calculated for 70 BIA repositories.

<sup>14</sup> Some facility evaluations are based on data from other DOI bureaus and some are based on AAM accreditation; not all dates are currently available to BIA.

## ***DEFERRED MAINTENANCE***

Deferred maintenance for museum collections is divided into two areas: maintenance for the collections and maintenance for the facilities. Collections maintenance includes preservation and conservation treatments, and the appropriate re-housing of objects for storage or exhibit. Facilities maintenance for collections includes renovations to improve structural integrity, installation of environmental monitoring controls, and improved security systems.

Since FY 2003, BIA-MP staff has collected object and facility condition information to assess preservation costs, including documenting deficiencies at facilities and the conditions of objects that require conservation treatment. This information was designed to help BIA-MP to develop a priority list of BIA locations requiring technical assistance, supplies, equipment, etc., as funds become available.

During FY 2019, BIA-MP conducted thorough research and estimated an additional \$16,899 in deferred maintenance needs at seven BIA repositories. For all 70 BIA repositories that have been analyzed to date, deferred maintenance costs are estimated to be \$1,038,326. This amount has decreased from FY 2018 because BIA-MP and individual repositories have provided funding to improve conditions of facilities and objects.

## DOCUMENTATION AND INVENTORIES

BIA-MP reviewed and revised SOCS for all BIA repositories. The SOCS for each of the twelve BIA Regions cover collections in the respective Regional Offices, agencies, and BIE schools. All SOCS were finalized, signed, and implemented throughout BIA in FY 2016 (*see* Chart E).

**Chart E. FY 2019 Scope of Collection Statement (SOCS) for BIA Repositories**

BIA Repository <sup>15</sup>	Exists?	Most Recent Date Signed	Comments <sup>16</sup>
Alaska Regional Office	Yes	4/14/2016	
ANCSA Office	Yes	4/14/2016	
Regional Archeology	Yes	4/14/2016	Included in SOCS written for Alaska Regional Office.
Cherokee Agency	Yes	4/14/2016	Included in SOCS written for Eastern Regional Office.
Choctaw Agency	Yes	4/14/2016	Included in SOCS written for Eastern Regional Office.
Eastern Regional Office	Yes	4/14/2016	
Seminole Agency	Yes	4/14/2016	Included in SOCS written for Eastern Regional Office.
Eastern Oklahoma Regional Office	Yes	4/14/2016	
Osage Agency	Yes	4/14/2016	Included in SOCS written for Eastern Oklahoma Regional Office.
Wewoka Agency	Yes	4/14/2016	Included in SOCS written for Eastern Oklahoma Regional Office.
Crow Creek Agency	Yes	4/14/2016	Included in SOCS written for Great Plains Regional Office.
Flandreau Indian School	Yes	4/14/2016	Included in SOCS written for Great Plains Regional Office.
Fort Berthold Agency	Yes	4/14/2016	Included in SOCS written for Great Plains Regional Office.
Great Plains Regional Office	Yes	4/14/2016	
Rosebud Agency	Yes	4/14/2016	Included in SOCS written for Great Plains Regional Office.
Winnebago Agency	Yes	4/14/2016	Included in SOCS written for Great Plains Regional Office.
Central Office - DC - MIB	Yes	4/14/2016	
Central Office - Reston	Yes	4/14/2016	
Central Office West - Deputy Bureau Director Field Operations	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Central Office West - Division of Energy & Mineral Development.	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Central Office West - Division of Facilities Management & Construction	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Central Office West - Division of Safety and Risk Management	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Central Office West - Office of Regulatory Affairs and Collaborative Action	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Central Office West - Office of Trust Services	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Great Lakes Agency	Yes	4/14/2016	Included in SOCS written for Midwest Regional Office.
Midwest Regional Office	Yes	4/14/2016	
Minnesota Agency	Yes	4/14/2016	Included in SOCS written for Midwest Regional Office.
Ch'oooshgai Community School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Crystal Boarding School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Dennehotso Boarding School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Dilcon Community School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Fort Defiance Agency	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Fort Defiance Education Line Office	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Kayenta Community School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Little Singer Community School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Navajo Regional Office	Yes	4/14/2016	
To'haali' Community School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Tuba City Boarding School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Wide Ruins Day School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Wingate Elementary School	Yes	4/14/2016	Included in SOCS written for Navajo Regional Office.
Chemawa Indian School	Yes	4/14/2016	Included in SOCS written for Northwest Regional Office.
Colville Agency	Yes	4/14/2016	Included in SOCS written for Northwest Regional Office.
Flathead Agency	Yes	4/14/2016	Included in SOCS written for Northwest Regional Office.
Northwest Regional Office	Yes	4/14/2016	
Olympic Peninsula Agency	Yes	4/14/2016	Included in SOCS written for Northwest Regional Office.

<sup>15</sup> BIA repositories are grouped alphabetically by BIA Region.

<sup>16</sup> Generally, a SOCS was written for a Region to include collections in the Regional Office and in of all the agencies and schools within the respective Region.

**Chart E. FY 2019 Scope of Collection Statement (SOCS) for BIA Repositories**

BIA Repository <sup>15</sup>	Exists?	Most Recent Date Signed	Comments <sup>16</sup>
Puget Sound Agency	Yes	4/14/2016	Included in SOCS written for Northwest Regional Office.
Umatilla Agency	Yes	4/14/2016	Included in SOCS written for Northwest Regional Office.
Yakama Agency	Yes	4/14/2016	Included in SOCS written for Northwest Regional Office.
Central California Agency	Yes	4/14/2016	Included in SOCS written for Pacific Regional Office.
Northern California Agency	Yes	4/14/2016	Included in SOCS written for Pacific Regional Office.
Pacific Regional Office	Yes	4/14/2016	
Sherman Indian School Museum	Yes	4/14/2016	
Southern California Agency	Yes	4/14/2016	Included in SOCS written for Pacific Regional Office.
Blackfeet Agency	Yes	4/14/2016	Included in SOCS written for Rocky Mountain Regional Office.
Blackfeet Boarding Dormitory	Yes	4/14/2016	Included in SOCS written for Rocky Mountain Regional Office.
Fort Peck Agency	Yes	4/14/2016	Included in SOCS written for Rocky Mountain Regional Office.
Northern Cheyenne Agency	Yes	4/14/2016	Included in SOCS written for Rocky Mountain Regional Office.
Rocky Boy's Agency	Yes	4/14/2016	Included in SOCS written for Rocky Mountain Regional Office.
Rocky Mountain Regional Office	Yes	4/14/2016	
Wind River Agency	Yes	4/14/2016	Included in SOCS written for Rocky Mountain Regional Office.
Anadarko Agency	Yes	4/14/2016	Included in SOCS written for Southern Plains Regional Office.
Haskell Indian Nations University	Yes	4/14/2016	
Horton Agency	Yes	4/14/2016	Included in SOCS written for Southern Plains Regional Office.
Riverside Indian School	Yes	4/14/2016	Included in SOCS written for Southern Plains Regional Office.
Southern Plains Regional Office	Yes	4/14/2016	
Jicarilla Agency	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Kha'p'o Community School (formerly Santa Clara Day School)	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Laguna Elementary School	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Mescalero Agency	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Northern Pueblos Agency	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Ohkay Owingeh Community School	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Southern Pueblos Agency	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Southwest Indian Polytechnic Institute	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
Southwest Regional Office	Yes	4/14/2016	
Ute Mountain Ute Agency	Yes	4/14/2016	Included in SOCS written for Southwest Regional Office.
First Mesa Elementary School	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
Fort Yuma Agency	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
Hopi Agency	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
Hopi Day School	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
Hopi Jr.-Sr. High School	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
Papago Agency	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
Pima Agency	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
San Carlos Agency	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
San Simon School	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
Tohono O'odham High School	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
Western Nevada Agency	Yes	4/14/2016	Included in SOCS written for Western Regional Office.
Western Regional Office	Yes	4/14/2016	



BIA and BIE staff conducted inventories in 86 BIA repositories (*see* Chart F), a 100% rate of completion for the seventh consecutive year. The FY 2019 inventory collected information on object condition and requested updated cataloging data, including object photos. Staff in 54 non-BIA repositories completed BIA inventory certifications and provided updated information on the BIA collections they house.

**Chart F. FY 2019 Annual Inventory Completion Status**

BIA Repository	Inventory Completed?	Date Completed	# Items Missing by Action Taken			Comments
			Search Ongoing	Under Investigation	Investigation Completed	
Alaska Regional Office	Yes	5/31/2019				
ANCSA Office	Yes	5/20/2019				
Regional Archeology	Yes	2/13/2019				
Cherokee Agency	Yes	3/13/2019				
Choctaw Agency	Yes	2/19/2019				
Eastern Regional Office	Yes	2/12/2019				
Seminole Agency	Yes	3/12/2019				
Eastern Oklahoma Regional Office	Yes	4/10/2019				
Osage Agency	Yes	2/8/2019				
Wewoka Agency	Yes	7/10/2019				
Crow Creek Agency	Yes	2/6/2019				
Flandreau Indian School	Yes	3/18/2019				
Fort Berthold Agency	Yes	4/5/2019				
Great Plains Regional Office	Yes	6/14/2019				
Rosebud Agency	Yes	3/4/2019				
Winnebago Agency	Yes	2/4/2019				
Central Office - DC - MIB	Yes	8/13/2019	3			MIB staff often move objects without notifying BIA-MP; objects found later.
Central Office - Reston	Yes	6/10/2019				
Central Office West - Deputy Bureau Director Field Operations	Yes	2/14/2019				
Central Office West - Division of Energy & Mineral Development.	Yes	8/7/2019				
Central Office West - Division of Facilities Management & Construction	Yes	2/15/2019				
Central Office West - Division of Safety and Risk Management	Yes	2/4/2019				
Central Office West - Office of Regulatory Affairs and Collaborative Action	Yes	5/8/2019				
Central Office West - Office of Trust Services	Yes	2/14/2019				
Great Lakes Agency	Yes	2/28/2019				
Midwest Regional Office	Yes	2/11/2019				
Minnesota Agency	Yes	2/14/2019				
Ch'oozhgai Community School	Yes	7/1/2019				
Crystal Boarding School	Yes	7/12/2019				
Dennehotso Boarding School	Yes	7/10/2019				
Dilcon Community School	Yes	5/28/2019				
Fort Defiance Agency	Yes	7/12/2019				
Fort Defiance Education Line Office	Yes	7/12/2019				
Kayenta Community School	Yes	5/30/2019				
Little Singer Community School	Yes	7/11/2019				
Navajo Regional Office	Yes	5/30/2019				
To'haali' Community School	Yes	2/4/2019				
Tuba City Boarding School	Yes	3/25/2019				
Wide Ruins Day School	Yes	2/4/2019				
Wingate Elementary School	Yes	7/1/2019				
Chemawa Indian School	Yes	2/21/2019				
Colville Agency	Yes	2/8/2019				

**Chart F. FY 2019 Annual Inventory Completion Status**

BIA Repository	Inventory Completed?	Date Completed	# Items Missing by Action Taken			Comments
			Search Ongoing	Under Investigation	Investigation Completed	
Flathead Agency	Yes	2/6/2019				
Northwest Regional Office	Yes	3/1/2019				
Olympic Peninsula Agency	Yes	2/4/2019				
Puget Sound Agency	Yes	2/7/2019				
Umatilla Agency	Yes	5/31/2019				
Yakama Agency	Yes	6/17/2019				
Central California Agency	Yes	2/12/2019				
Northern California Agency	Yes	5/1/2019				
Pacific Regional Office	Yes	4/29/2019				
Sherman Indian School Museum	Yes	5/25/2019				
Southern California Agency	Yes	3/15/2019				
Blackfeet Agency	Yes	4/22/2019				
Blackfeet Boarding Dormitory	Yes	4/17/2019				
Fort Peck Agency	Yes	5/17/2019				
Northern Cheyenne Agency	Yes	5/31/2019				
Rocky Boy's Agency	Yes	2/5/2019				
Rocky Mountain Regional Office	Yes	7/1/2019				
Wind River Agency	Yes	5/31/2019				
Anadarko Agency	Yes	2/26/2019				
Haskell Indian Nations University	Yes	6/12/2019				
Horton Agency	Yes	3/18/2019				
Riverside Indian School	Yes	2/14/2019				
Southern Plains Regional Office	Yes	3/11/2019				
Jicarilla Agency	Yes	2/4/2019				
Laguna Elementary School	Yes	6/10/2019				
Mescalero Agency	Yes	2/4/2019				
Northern Pueblos Agency	Yes	2/6/2019				
Ohkay Owingeh Community School	Yes	5/21/2019				
Kha'p'o Community School (formerly Santa Clara Day School)	Yes	2/6/2019				
Southern Pueblos Agency	Yes	2/21/2019				
Southwest Indian Polytechnic Institute	Yes	6/21/2019			1	Working on Board of Survey.
Southwest Regional Office	Yes	2/22/2019				
Ute Mountain Ute Agency	Yes	5/9/2019				
First Mesa Elementary School	Yes	3/1/2019				
Fort Yuma Agency	Yes	5/21/2019				
Hopi Agency	Yes	2/12/2019				
Hopi Day School	Yes	2/14/2019				
Hopi Jr.-Sr. High School	Yes	2/14/2019				
Papago Agency	Yes	3/26/2019				
Pima Agency	Yes	3/26/2019				
San Carlos Agency	Yes	3/20/2019				
San Simon School	Yes	7/19/2019				
Tohono O'odham High School	Yes	3/29/2019				
Western Nevada Agency	Yes	2/11/2019				
Western Regional Office	Yes	2/6/2019				

## NON-BIA REPOSITORIES

The majority of BIA’s collections – primarily archeological artifacts and associated documentation – are housed in 69 non-BIA repositories, including museums, universities, historical societies, and other DOI bureau repositories. BIA has had contracts in place throughout the years with a number of repositories. These contracts require the repositories to catalog collections and conduct NAGPRA compliance work. Future contracts depend on the availability of funding. Chart G summarizes the non-BIA repositories and the type and amount of any agreements.

**Chart G. Non-BIA, including Non-Federal, Facilities in FY 2019: Condition, Agreement Type, Funding**

Name of Facility	City, State	Condition	Year Evaluated	Type of Agreement	Funding Amount	Interaction this FY?	Quantities of Collections Known?	Disciplines Represented in Collections
Juneau Federal Building	Juneau, AK	Good	2014	Lease (BIA & GSA)		Yes	Yes	Archives, Art, Ethnography, History
University of Alaska, Fairbanks, Alaska and Polar Regions Collections & Archives, Elmer E. Rasmuson Library	Fairbanks, AK	Good	2014	Contract	Funded by BIA ANCSA Program	Yes	Yes	Archives
Amerind Foundation, Inc.	Dragoon, AZ	Good		None		Yes	Yes	Archeology
Arizona State University, Center for Archaeology and Society	Tempe, AZ	Poor	2013	Cooperative Agreement	Funded FY 2017, work ongoing in FY 2019	Yes	Yes	Archeology, Archives
Heard Museum	Phoenix, AZ	Good		Loan		Yes	Yes	History
Huhugam Heritage Center	Chandler, AZ	Good	2011	Repository Agreement		Yes	Yes	Archeology, Archives
Huhugam Ki Museum	Scottsdale, AZ	Good	2013	Loan		Yes	Yes	Ethnography
Museum of Northern Arizona	Flagstaff, AZ	Good	2011	Cooperative Agreement	\$243,000 funded FY 2018, work ongoing in FY 2019	Yes	Yes	Archeology, Archives
Navajo National Monument Visitor Center	Shonto, AZ	Good		Loan		Yes	Yes	Archeology
Northern Arizona University, Department of Anthropology	Flagstaff, AZ	Good	2011	Cooperative Agreement	\$49,073	Yes	Yes	Archives, Archeology
Tohono O’odham Nation Cultural Center and Museum	Sells, AZ	Good	2011	Loan		Yes	Yes	Ethnography
University of Arizona, Arizona State Museum	Tucson, AZ	Good	2011	Cooperative Agreement	\$175,000	Yes	Yes	Archives, Archeology
University of Arizona, Laboratory of Tree-Ring Research	Tucson, AZ	No Score		Cooperative Agreement	\$492,000 (from DOI)	Yes	Yes	Archeology, Archives
Western Archeological and Conservation Center	Tucson, AZ	Good		RSA for work	\$13,000	Yes	Yes	Archeology, Archives
Autry Museum of the American West	Los Angeles, CA	Good	2015	Cooperative Agreement	\$80,235	Yes	Yes	Archeology, Archives
Fowler Museum at UCLA	Los Angeles, CA	Good	2015	Prior contracts		Yes	Yes	Archeology, Archives
Natural History Museum of Los Angeles County	Los Angeles, CA	Good	2015	None		Yes	Yes	Archeology, Archives
San Bernardino County Museum	Redlands, CA	Good	2015	Cooperative Agreement	\$41,307	Yes	Yes	Archeology, Archives
Sonoma State University, Anthropological Studies Center	Rohnert Park, CA	Good		None		Yes	Yes	Archeology, Archives
University of California, Berkeley, Phoebe A. Hearst Museum of Anthropology	Berkeley, CA	Good		None		Yes	Yes	Archeology, Archives
University of California, Riverside, Archaeological Research Unit, Department of Anthropology	Riverside, CA	Good		None		No	Yes	Archeology, Archives
Canyons of the Ancients Visitor Center and Museum (formerly Anasazi Heritage Center)	Dolores, CO	Good		None		Yes	Yes	Archeology, Archives

**Chart G. Non-BIA, including Non-Federal, Facilities in FY 2019: Condition, Agreement Type, Funding**

Name of Facility	City, State	Condition	Year Evaluated	Type of Agreement	Funding Amount	Interaction this FY?	Quantities of Collections Known?	Disciplines Represented in Collections
Denver Federal Courthouse (Alfred A. Arraj U.S. Courthouse)	Denver, CO	Good	2013	Loan		Yes	Yes	Art
Mesa Verde National Park	Mesa Verde, CO	Good		None		Yes	Yes	Archeology, Archives
University of Colorado Museum of Natural History	Boulder, CO	Good	2017	Contract	\$99,402 obligated in FY 2018, work done in FY 2019	Yes	Yes	Archeology, Archives
University of Denver, Museum of Anthropology	Denver, CO	Good		None		Yes	Yes	Archeology, Archives
Yale Peabody Museum of Natural History, Yale University	New Haven, CT	Good		None		No	Yes	Archeology, Archives
National Museum of the American Indian (Smithsonian)	Washington, DC	Good		Loan		Yes	Yes	Art
Idaho State Historical Society	Boise, ID	Good		None		Yes	Yes	Archeology, Archives
Idaho State University, Idaho Museum of Natural History	Pocatello, ID	Good		None		Yes	Yes	Archeology, Archives
University of Idaho, Alfred W. Bowers Laboratory of Anthropology	Moscow, ID	Good		None		Yes	Yes	Archeology, Archives
Southern Illinois University, Carbondale, Center for Archaeological Investigations	Carbondale, IL	Good		None		Yes	Yes	Archeology, Archives
University of Kansas, Archaeology Research Center, Biodiversity Institute	Lawrence, KS	Good		Cooperative Agreement	\$58,054	Yes	Yes	Archeology, Archives
Harvard University, Peabody Museum of Archaeology & Ethnology	Cambridge, MA	Good	2015	None		Yes	Yes	Archeology, Archives
University of Michigan, Museum of Anthropology	Ann Arbor, MI	Good		None		Yes	Yes	Archeology, Archives
Billings Curation Facility (BLM)	Billings, MT	Good		None		Yes	Yes	Archeology, Archives
Museum of the Plains Indian (IACB)	Browning, MT	Good		None		Yes	Yes	Archeology, Archives
University of Montana, Department of Anthropology	Missoula, MT	Good		None		Yes	Yes	Archeology, Archives
History Nebraska (formerly Nebraska State Historical Society)	Lincoln, NE	Good		Prior contracts		Yes	Yes	Archeology, Archives
University of Nebraska State Museum, University of Nebraska-Lincoln	Lincoln, NE	Good		None		Yes	Yes	Archeology, Archives
Nevada State Museum	Carson City, NV	Good	2017	Loan		Yes	Yes	Archeology, Archives
University of Nevada, Reno, Anthropology Research Museum	Reno, NV	Good	2017	Cooperative Agreement	Funded FY 2018, work completed FY 2019	Yes	Yes	Archeology, Archives
Eastern New Mexico University, Department of Anthropology & Applied Archaeology	Portales, NM	Good		None		Yes	Yes	Archeology, Archives
Museum of New Mexico, Museum of Indian Arts and Culture - Laboratory of Anthropology	Santa Fe, NM	Good	2010	Cooperative Agreement	\$54,850	Yes	Yes	Archeology, Archives
National Indian Programs Training Center (DOI)	Albuquerque, NM	Good	2018	Loan		Yes	Yes	Art, Ethnography
New Mexico State University, University Museum	Las Cruces, NM	Good	2016	Prior contract		Yes	Yes	Archeology, Archives
Salmon Ruins Museum and Research Library	Bloomfield, NM	No Score		None		Yes	Yes	Archeology, Archives
University of New Mexico, Maxwell Museum of Anthropology	Albuquerque, NM	Good	2012	Prior contract	\$61,364	Yes	Yes	Archeology, Archives

**Chart G. Non-BIA, including Non-Federal, Facilities in FY 2019: Condition, Agreement Type, Funding**

Name of Facility	City, State	Condition	Year Evaluated	Type of Agreement	Funding Amount	Interaction this FY?	Quantities of Collections Known?	Disciplines Represented in Collections
American Museum of Natural History, Division of Anthropology	New York, NY	Good	2012	None		Yes	Yes	Archeology, Archives
New York State Museum	Albany, NY	Fair		None		No	Yes	Archeology
New York University College of Dentistry	New York, NY	Good		None		Yes	Yes	Archeology
Institute of the Great Plains/Museum of the Great Plains	Lawton, OK	Good		Prior contract		Yes	Yes	Archeology, Archives
Southern Plains Indian Museum (IACB)	Anadarko, OK	Good		None		No	Yes	Archeology
Tonkawa Tribal Museum	Tonkawa, OK	Poor		Loan		Yes	Yes	Art, Ethnography, History
High Desert Museum	Bend, OR	Good		Loan		Yes	Yes	History
Oregon Museum of Science and Industry	Portland, OR	No Score		None		Yes	Yes	Archeology
University of Oregon, Museum of Natural and Cultural History, Anthropology Collection	Eugene, OR	Good		None		No	Yes	Archeology, Archives
University of Pennsylvania, Museum of Archaeology and Anthropology	Philadelphia, PA	Good		None		Yes	Yes	Archeology, Archives
South Dakota State Historical Society, Archaeological Research Center	Rapid City, SD	Fair		Contract	\$47,170	Yes	Yes	Archeology, Archives
Baylor University, Mayborn Museum Complex	Waco, TX	Good		None		Yes	Yes	Archeology, Archives
Brigham Young University, Museum of Peoples and Cultures	Provo, UT	Fair		None		Yes	Yes	Archeology, Archives
Southern Utah University, Archaeology Repository, Dept. of History, Sociology, and Anthropology	Cedar City, UT	Good		Cooperative Agreement	Funded FY 2017, work completed FY 2019	Yes	Yes	Archeology, Archives
University of Utah, Natural History Museum of Utah	Salt Lake City, UT	Good		None		Yes	Yes	Archeology, Archives
University of Washington, Burke Museum of Natural History and Culture	Seattle, WA	Good		None		Yes	Yes	Archeology, Archives
Western Washington University, Department of Anthropology	Bellingham, WA	No Score		None		Yes	Yes	Archeology, Archives
Beloit College, Logan Museum of Anthropology	Beloit, WI	Good		None		Yes	Yes	Archeology, Archives
Milwaukee Public Museum	Milwaukee, WI	Good		None		Yes	Yes	Archeology, Archives
Red Cliff Band of Lake Superior Chippewa Indians of Wisconsin Museum	Bayfield, WI	No Score		Loan		Yes	Yes	Ethnography, History
University of Wyoming, Anthropology Department - Human Remains Repository	Laramie, WY	Good		None		Yes	Yes	Archeology, Archives

**COLLECTIONS CONSOLIDATION**

BIA has been consolidating its collections, moving some objects to repositories with improved conditions in order to provide an environment that will help in object preservation. BIA has reported on its collections consolidation work in prior years. BIA-MP continues to monitor the conditions of objects and of repositories and to seek opportunities for consolidating collections. During FY 2019, BIA transferred objects from one BIA repository to another BIA facility with improved environmental conditions.

## **SECTION IV. MUSEUM COLLECTIONS ACCOUNTABILITY CONTACTS**

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BIA museum collections officials are listed below. Accountability contacts for the 87 BIA repositories are listed beginning on page 33. Collections at the 69 non-BIA repositories and the accountability contacts are listed beginning on page 44 and are managed in partnership between the repository staff and BIA-MP staff. BIA has no partnerships with any institutions or entities other than those listed in this report.

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Bureau of Indian Affairs

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## **BUREAU OF INDIAN AFFAIRS REPOSITORIES: ACCOUNTABILITY CONTACTS**

### **CENTRAL OFFICE**

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#### ***Central Office West – Deputy Bureau Director Field Operations***

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#### ***Central Office West – Division of Energy and Mineral Development***

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**ALASKA REGION**

***Alaska Regional Office***

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***Choctaw Agency***

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**GREAT PLAINS REGION**

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***Crow Creek Agency***

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***Flandreau Indian School***

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***Fort Berthold Agency***

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***Rosebud Agency***

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***Winnebago Agency***

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**MIDWEST REGION**

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**Minnesota Agency**

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**NAVAJO REGION**

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**Ch'ooshgai Community School**

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**Crystal Boarding School**

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**Dennehotso Boarding School**

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**Fort Defiance Agency**

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**Fort Defiance Field Education Office**

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**Little Singer Community School**

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6.5 Miles South of Birdsprings Chapter

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**To'haali' Community School**

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**Tuba City Boarding School**

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**Wide Ruins Community School**

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**Wingate Elementary School**

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**NORTHWEST REGION**

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***Sherman Indian School Museum***

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*Accountable Officer:* Sister Mary Yarger, Principal

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***Southern California Agency***

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**ROCKY MOUNTAIN REGION**

***Rocky Mountain Regional Office***

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***Blackfeet Agency***

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**Fort Peck Agency**

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**Northern Cheyenne Agency**

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**Rocky Boy's Agency**

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**Wind River Agency**

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**SOUTHERN PLAINS REGION**

**Southern Plains Regional Office**

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**Anadarko Agency**

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**Haskell Indian Nations University**

Haskell Cultural Center and Museum  
155 Indian Avenue  
Lawrence, KS 66046  
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**Horton Agency**

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***Riverside Indian School***

Route 1, 1 Mile North Hwy 281  
Anadarko, OK 73005

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**SOUTHWEST REGION**

***Southwest Regional Office***

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***Jicarilla Agency***

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***Kha'p'o Community School***

***(formerly Santa Clara Day School)***

2 Kee Street  
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***Laguna Elementary School***

I-40, Exit 114, Bldg. 1130  
Laguna, NM 87026

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***Mescalero Agency***

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***Northern Pueblos Agency***

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***Ohkay Owingeh Community School***

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***Southern Pueblos Agency***

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***Southwest Indian Polytechnic Institute***

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***Ute Mountain Ute Agency***

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Towaoc, CO 81334

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**WESTERN REGION**

***Western Regional Office***

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*Accountable Officer:* Bryan Bowker,  
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***First Mesa Elementary School***

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Polacca, AZ 86042

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*Accountable Officer:* Alma Shinquah, Principal  
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***Fort Yuma Agency***

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***Hopi Agency***

P.O. Box 158  
Keams Canyon, AZ 86034

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Phone: (928) 738-2228

*Accountable Officer:* Wendell Honanie,  
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***Hopi Day School***

¼ mile East of village store  
Kykotsmovi, AZ 86039

*Custodial Officer:* Norlene Honyaktewa,  
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Norlene.Honyaktewa @bia.gov  
Phone: (928) 738-2228

*Accountable Officer:* Dianna Wallace,  
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***Hopi Jr. Sr. High School***

P.O. Box 337  
Keams Canyon, AZ 86034  
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***Papago Agency***

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***Pima Agency***

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***San Carlos Agency***

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Irene.Herder @bia.gov  
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***San Simon School***

HC 01 Box 8292  
Sells, AZ 85634  
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***Tohono O'odham High School***

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***Western Nevada Agency***

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#### ***University of Alaska, Fairbanks, Alaska and Polar Regions Collections & Archives, Elmer E. Rasmuson Library***

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Fairbanks, AK 99775-6808  
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### **ARIZONA**

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#### ***Heard Museum***

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#### ***Huhugam Heritage Center***

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#### ***Huhugam Ki Museum***

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#### ***Museum of Northern Arizona***

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#### ***Tohono O'odham Nation Cultural Center and Museum***

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#### ***University of Arizona, Arizona State Museum***

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**University of Arizona, Laboratory of  
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**Western Archeological and Conservation Center  
National Park Service**

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**CALIFORNIA**

**Autry Museum of the American West**

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**Fowler Museum at UCLA**

P.O. Box 951549  
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**Natural History Museum of  
Los Angeles County**

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**San Bernardino County Museum**

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**Sonoma State University,  
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**University of California, Berkeley, Phoebe A.  
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**University of California, Riverside,  
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**COLORADO**

**Canyons of the Ancients Visitor Center and  
Museum (formerly Anasazi Heritage Center),  
Bureau of Land Management**

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**Denver Federal Courthouse  
(Alfred A. Arraj U.S. Courthouse)**

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**Mesa Verde National Park  
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**University of Colorado Museum of  
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**University of Denver, Museum of Anthropology**

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**CONNECTICUT**

**Yale Peabody Museum of Natural History,  
Yale University**

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**IDAHO**

**Idaho State Historical Society**

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**Idaho State University, Idaho Museum of Natural  
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**University of Idaho, Alfred W. Bowers**

**Laboratory of Anthropology**  
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**Southern Illinois University, Carbondale,  
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**MASSACHUSETTS**

**Harvard University, Peabody Museum of  
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**MONTANA**

**Billings Curation Facility  
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**Museum of the Plains Indian,  
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**NEBRASKA*****History Nebraska (formerly Nebraska State Historical Society)***

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***University of Nebraska State Museum, University of Nebraska–Lincoln***

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***University of Nevada, Reno, Anthropology Research Museum***

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**NEW MEXICO*****Eastern New Mexico University, Department of Anthropology & Applied Archaeology***

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***Museum of New Mexico, Museum of Indian Arts and Culture – Laboratory of Anthropology***

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***National Indian Programs Training Center***

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***New Mexico State University, University Museum***

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***Salmon Ruins Museum and Research Library***

P.O. Box 125  
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***University of New Mexico, Maxwell Museum of Anthropology***

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**NEW YORK*****American Museum of Natural History, Division of Anthropology***

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***New York State Museum***

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**OKLAHOMA**

***Institute of the Great Plains/Museum of the Great Plains***

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***Southern Plains Indian Museum,  
Indian Arts and Crafts Board***

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***Tonkawa Tribal Museum***

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**OREGON**

***High Desert Museum***

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***Oregon Museum of Science and Industry***

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**PENNSYLVANIA**

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**TEXAS**

***Baylor University, Mayborn Museum Complex***

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Waco, TX 76798-7154  
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**UTAH**

***Brigham Young University, Museum of Peoples  
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Provo, UT 84602  
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***Southern Utah University, Archaeology  
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351 West University Boulevard  
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**University of Utah, Natural History  
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**WASHINGTON**  
**University of Washington, Burke Museum of  
Natural History and Culture**  
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**WISCONSIN**  
**Beloit College, Logan Museum of  
Anthropology**  
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**Milwaukee Public Museum**  
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**Red Cliff Band of Lake Superior Chippewa  
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**WYOMING**  
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