



GOVERNMENT OF BERMUDA

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**Transport Control Department**

## **INFORMATION FOR COMMERCIAL VEHICLE APPLICATION**

The following list the typical documentation that is required, but not limited to:

1. Application Form must be completed.
2. Copy of a Certificate of Incorporation, along with the Memorandum of Association, if a Limited Liability Company (from the Registrar of Companies).
3. Provide **certified documents** in chosen field relevant to application.
4. Brochure/Picture of the new vehicle which must also have the manufactured specifications and the manufactured year on the dealerships letterhead.
5. Second-hand vehicle purchased locally, picture of the vehicle, bill of sale and registration information.
6. Letter from the Department of Social Insurance which must also reflect the number of employees.
7. Letter from the Tax Commissioner's Office.
8. Photograph of the total area where the vehicle will be kept when not in use.
9. Letter from the landlord granting permission to park a commercial vehicle on the property.
10. If home is a condo, a letter will be required from the Condo Association.
11. At least two (2) business reference letters.
12. Customer/Client list.
13. Contracts, if any.
14. Ensure **Owner/Employee** of the business has a valid driver's license for vehicle applied for.

**The Application will not be considered if the above requirements are not attached to the application submitted.**





THE MOTOR CAR ACT 1951

**APPLICATION TO OPERATE TRUCKS, TANK WAGONS, TRACTORS,  
 SELF-PROPELLED, CONSTRUCTIONAL MACHINES OR TRAILERS**

**Process may take five (5) weeks after receipt of all required information.**

A. NOTES:

1. All sections of this form (except F) must be completed by the applicant.
2. An applicant for a truck permit must be self-employed, or represent an established business entity in order for the application to be considered.
3. An applicant must satisfy the committee that the business cannot function properly without the truck applied for and that the vehicle will fully utilized in that particular business.
4. An applicant must provide good information to show that the business requires a truck for the regular transport of goods, tools, materials, etc. and not merely for the transport of staff.  
*Please refer to commercial vehicle importation requirements for notes 5-7*
5. **Applicants are advised not to purchase a truck before approval for a permit has been granted.**
6. An applicant must submit with their application a picture and specifications of the vehicle intended to be used for the business.
7. An applicant importing a vehicle must have approval from this department before importation.
8. An applicant must be engaged in an established business or provide information to show that the business has good prospects for success, in order for his truck application to be considered, e.g., letters of reference, list of clients, contracts, etc.
9. Generally speaking, an applicant for a truck permit must establish that he has regular full-time employees engaged in his business. However, each case is dealt with on its merits, and all applicants will be given full consideration.

10. The number of trucks already owned by an applicant, total number of similar trucks already on the roads, are retail, workshop or storage space, and facilities for parking.
11. Where applicable, an applicant will be required to provide information concerning his business premises, e.g., retail, workshop, or storage space, and facilities for parking.
12. Commercial vehicles cannot be used on **Sundays, Christmas Day or Good Friday** unless a Special Permit has been issued by the Transport Control Department. Such permits will be issued only to businesses which provide essential goods and services, e.g.
  - The supply of water
  - Disposal of sewage
  - Protection of boats in inclement weather
  - Transport of mail, medical supplies, food stuffs, etc.
  - Supply of electricity or telecommunications services
  - Hotel and livery operations
13. Private light truck (LP) is intended for the use of smaller businesses, and owners of these vehicles cannot legally own private cars as well. For these reasons, the requirements for a permit to operate a private light truck are usually less stringent. (The owner must operate his LP for at least 3 years before applying for an upgrade).

MAXIMUM TRUCK DIMENSIONS	
Heavy (Class C)	260 inches long x 94 inches wide
Heavy (Class B)	240 inches long x 80 inches wide
Heavy (Class A)	210 inches long x 76 inches wide
Intermediate	190 inches long x 74 inches wide
Light (including light private)	175 inches long x 71 inches wide
TRAILER DIMENSIONS	
Light Trailer	169 inches long x 67 inches wide
Intermediate Trailer	180 inches long x 71 inches wide
Heavy Trailer	210 inches long x 76 inches wide



**B. BUSINESS INFORMATION**

1. Full name of applicant \_\_\_\_\_
2. Business Name \_\_\_\_\_
3. Business address \_\_\_\_\_ Tel No. \_\_\_\_\_
4. Mailing address \_\_\_\_\_
5. Home Address \_\_\_\_\_
6. Email Address \_\_\_\_\_
7. Type of Business \_\_\_\_\_
8. Is business in operation? \_\_\_\_\_ How long? \_\_\_\_\_
9. Retail/office location \_\_\_\_\_ Size \_\_\_\_\_ sq ft
10. Warehouse/Workshop location \_\_\_\_\_ Size \_\_\_\_\_ sq ft
11. List of tools, equipment, etc, to be transported \_\_\_\_\_

**C. VEHICLE INFORMATION**

1. List below the number and details of vehicles applied for:

Number	Type Van, Dump, etc.	Class-Heavy Int. or Light	Engine capacity cc	Length overall ins.	Width overall ins.	Tare-weight ins.	Gross weight fully loaded

2. List the numbers and classes of any commercial vehicles presently owned \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Explain in detail how the vehicle(s) applied for will be used in the business \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. If the application is for a general Sunday Permit, explain the intended use \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Where will your vehicle(s) be kept, when not in use \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**D. STAFF INFORMATION**

1. List below the information requested for all employees for whom the applicant pays the hospital levy:

Name	Full/Part-time	Occupation

2. If the business employs more than seven people, give the total number of employees: \_\_\_\_\_

3. Applicants must include with this application letters from the Tax Commissioner's Office and Department of Social insurance, if he/she is self-employed or employs staff.

**E. GENERAL INFORMATION**

1. State all work presently in hand and pending (if applicable) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Additional vehicle(s) (a) must supply proof of additional work  
(b) where will additional vehicle be kept  
\_\_\_\_\_  
\_\_\_\_\_

3. Applicant must give the names of two responsible persons who are familiar with his business operations.  
(I) \_\_\_\_\_ (II) \_\_\_\_\_  
and submit with this application two letters of reference  
Farmers with fishermen must provide a letter from the Director of the Department of Conservation Services with this application.

\_\_\_\_\_ 20 \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

ALL PERMITS SUBJECT TO  
REVIEW BY MINISTER  
OF TOURISM DEVELOPMENT AND TRANSPORT



**F. PLEASE SEE FEES ATTACHED**

MOTOR CAR AMENDMENT (NO.4) ACT 2005 SCHEDULE (section 4) SCHEDULE 1A (Section 40(3)) TRUCK PERMIT FEES		<b>C. TRUCKS OTHER THAN HIRE OR RENTAL TRUCKS</b>	
<b>A. HIRE TRUCKS</b>		Light/Light Private Truck	\$1,100
Lunch Wagon	\$70,300	Intermediate Truck	\$1,650
Water Truck	\$70,300	Passenger Truck	\$1,650
Sanitation Truck	\$70,300	Class A Heavy Truck	\$2,200
Dump/General Truck	\$86,550	Class B Heavy Truck	\$2,750
Tow Truck	\$54,100	Class C Heavy Truck	\$3,250
Boat Trailer	\$54,100	Garbage Collection Truck (HX)	\$3,800
Tractor Trailer	\$86,550	Tractor Head	\$4,350
Sewage Tank Wagon	\$70,300	Light Trailer	\$220
<b>B. RENTAL TRUCKS</b>		Intermediate Trailer	\$435
Rental Truck	\$108,150	Heavy Trailer	\$650
		Trailer SP	\$865
		Trailer XT	\$1,300
		Trailer LXT	\$1,550

**FOR TRANSPORT CONTROL DEPARTMENT USE ONLY**

1. Comments of Director of Transport Control \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Comments of Advisory Trucks Committee \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. Application approved/deferred/not approved \_\_\_\_\_  
 Date \_\_\_\_\_ 20 \_\_\_\_\_  
 \_\_\_\_\_  
 Signature of Committee Chairperson

4. If deferred, final decision of the Committee (report of Traffic Officer attached).  
 Application approved/not approved \_\_\_\_\_  
 Date \_\_\_\_\_ 20 \_\_\_\_\_  
 \_\_\_\_\_  
 Signature of Committee Chairperson

5. Appeals of subsequent review \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Decision: approved/not approved \_\_\_\_\_  
 Date \_\_\_\_\_ 20 \_\_\_\_\_  
 \_\_\_\_\_  
 Signature of Committee Chairperson





Government of Bermuda

Ministry of Transport and Regulatory Affairs

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Transport Control Department

## Information required before reviewing Truck Applications

- All manufacturer's specifications, which should include:
  - Overall length
  - Overall width (without mirrors)
  - Curb Weight
  - Gross Vehicle Weight
  - Engine size (cc)
  - Picture of (complete) vehicle
  - Make & Model
  - Emissions Information (Standard met)

## Information required before reviewing Trailer Applications

- All manufacturer's specifications, which should include:
  - Overall length
  - Overall width
  - Curb Weight (Trailer weight unladen)
  - Gross Vehicle Weight
  - **Must identify a towing vehicle (truck) that has the towing capacity to tow the trailer applied for. Must show the truck manufacturer's specs for the towing capacity. If this spec is not available (as a guide) the truck will have a towing capacity that is half the truck**





**tare weight (un-braked trailer) or the truck tare weight (braked trailer)**

- Picture of (complete) trailer
- Make & Model
- Trailers are required to have full working lights i.e., running, brake, indicator and licence plate lights.





GOVERNMENT OF BERMUDA

Ministry of Transport

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**Transport Control Department**

**Amendment to**

**Motor Car**

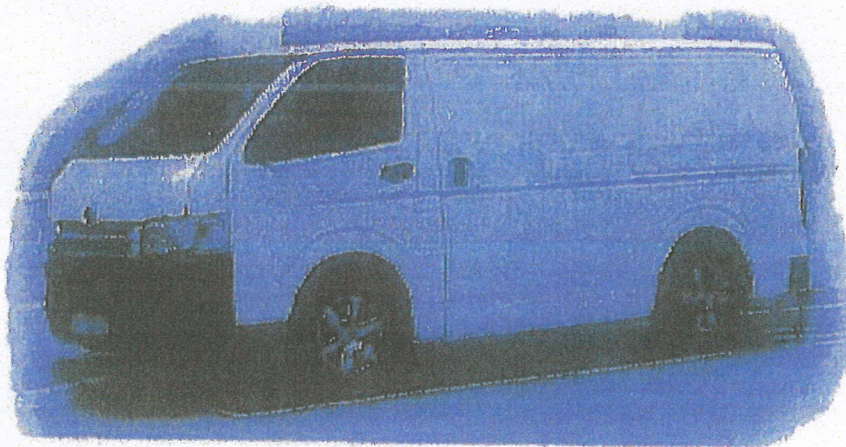
**(Control of Design, Color and Advertising Matter)**

**Regulations 1952**

**Come into Effect 1 December 2009**

These new Regulations will require ALL persons or firms operating a truck in which a permit has been issued by the Minister under section 40 of the Motor Car Act 1951 to have the business information (name and contact numbers) affixed to both sides of the vehicle.

Please contact The Transport Control Department at 292-1271 for further information



*This and other forms can be downloaded from [www.gov.bm](http://www.gov.bm)*





GOVERNMENT OF BERMUDA,  
Ministry of Transport and Regulatory Affairs

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**Transport Control Department**

**LETTERING REQUIREMENTS**

Compulsory Lettering is Required on Both Sides of **ALL** Commercial Trucks which should have the business information (name/nature of business and contact numbers). Light-Private/LP Trucks are also required to have signage.

**Decal Sizes:**                      25 cm by 64cm                      40 cm by 40cm  
   10 inches by 25.5 inches                      16 inches by 16 inches

**Lettering Sizes:**

Name of Person or Firm:

Maximum Height 6 inches or 15 cm  
Minimum Height 1.5 inches or 4 cm  
Maximum Width 9 inches or 23 cm

**Nature of Business or Trade,  
Address and Telephone Number:**

Maximum Height 2.5 inches or 6 cm  
Minimum Height 1.5 inches or 4 cm  
Maximum Width 3.5 inches or 9cm

**Tare and Load:**

Minimum Height 1 inch or 2.5 cm  
Maximum Height 2.5 inches or 6 cm

**NOTE:** All other designs, motifs or logos have to be approved by the Director of the Transport Control Department.





GOVERNMENT OF BERMUDA

Ministry of Finance

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**Office of the Tax Commissioner**

**NOTICE to ALL Owners of**  
**Commercial Vehicles, Taxis and Mini-Buses**

Please be advised that you must be in good standing with the Office of the Tax Commissioner before re-licensing your vehicle.

**Taxpayers that have outstanding tax returns and/or debt**

For further information, please contact the Office of the Tax Commissioner at [taxenquiry@gov.bm](mailto:taxenquiry@gov.bm) or call

**297-7666**

**297-7669**

**Taxpayers that are current with all returns**

Please contact one of the following Tax Commissioner staff to obtain a letter of good standing

**297-7750**

**297-7751**

**298-7423**

F.B. Perry Building, 40 Church Street, Hamilton HM 12  
P.O. Box HM 1374, Hamilton HM FX

Phone: (441) 297-7754 Fax: (441) 296-5406 Email: [taxenquiry@gov.bm](mailto:taxenquiry@gov.bm) Websites: [www.taxbermudagov.bm](http://www.taxbermudagov.bm) and [www.etax.gov.bm](http://www.etax.gov.bm)