

# Financial Forms

## Official Checks Product Catalog

We maintain the highest of standards and work to ensure your complete satisfaction.

Protect your checks the smart way with the **Smart Document Series™**.



HARLAND CLARKE®

# Fight fraud with the Smart Document Series™

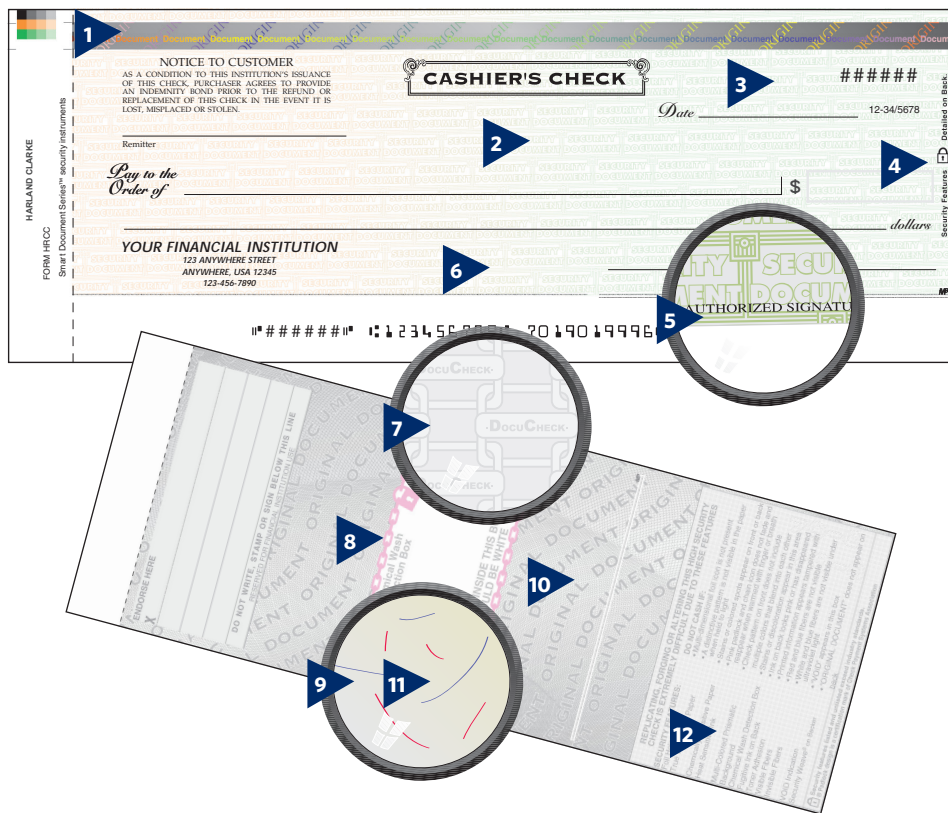
Harland Clarke, one of the nation's leading financial service providers, helps reduce the risk of counterfeit documents with our Smart Document Series™, an economical security strategy designed to combat fraud where it starts.

## Security features are your first line of defense.

Our Smart Document Series™ official documents contain multiple security features to help your employees detect counterfeiting. Plus, our formats, styles and colors offer your institution maximum flexibility.

Choose our Hologram Smart Documents which have at least 10 tamper-evident features, including an authentic hologram stripe that's virtually impossible to reproduce or copy.

### Hologram Smart Document



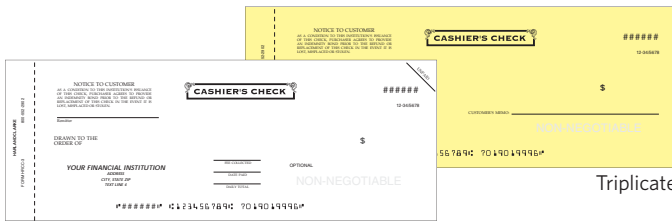
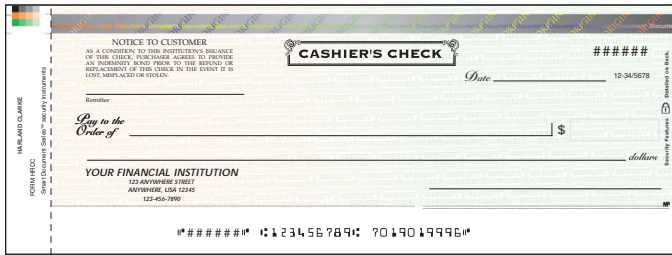
- 1 Authentic Hologram**  
 Harland Clarke's custom HoloStripe™ security feature provides a reflective, three-dimensional appearance that is easy to verify with the human eye, yet impossible to reproduce by ordinary copying or printing.
- 2 Prismatic Background Colors**  
 Attractive prismatic background pattern deters computer fraud and colors distort when copied.
- 3 Interlocking Background Pattern**  
 Our interlocking step-and-repeat background pattern distorts when copied.
- 4 Padlock Icon**  
 Padlock Icon indicates document meets ANSI security guidelines. It also directs readers to the back of the check for a list of security features.
- 5 Micro-Print Signature Line**  
 The micro-print signature line reads "AUTHORIZED SIGNATURE," but when reproduced, type appears as a broken line.
- 6 Security Inks**  
 Tamper-resistant security inks and pastel colors guard against the use of solvents and color copying. Harland Clarke documents are made using special solvent-reactive inks that dissolve on contact with organic solvents.
- 7 Fourdrinier Watermark Stock**  
 A true watermark shows a negative image in reflected light and a positive image in transmitted light; virtually impossible to fraudulently reproduce.
- 8 Heat Sensitive Ink**  
 The back of each document contains a visible pad lock with heat sensitive ink that will change color when rubbed.
- 9 Visible and Invisible Fibers**  
 Visible fibers are randomly embedded into the paper making duplication difficult. Invisible fibers can be seen under a blacklight.
- 10 Chemical-Reactant Stains**  
 Stains react with common chemicals to readily show tampering.
- 11 UV Dull**  
 Low reflectance in UV light minimizes interference with fluorescent printed features and optical reading.
- 12 Security Checklist**  
 Itemized review of features alerts your employees to security characteristics of the document.

To learn more,  
 contact Harland Clarke  
 at **1.800.552.2902.**

# Hologram Smart Documents

## Regular Formats

### Cashier's Checks

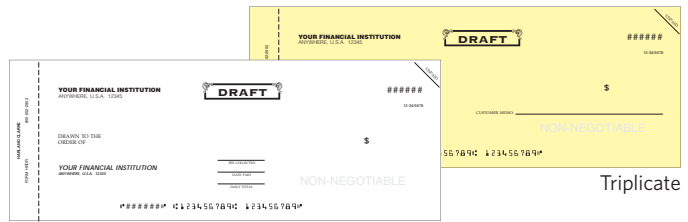
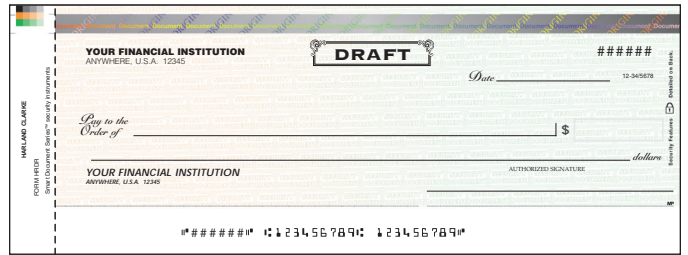


Duplicate

#HRCC Cashier's Check  
#HRDR Draft Check

*Documents are also available without pre-printed titles.*

### Draft Checks

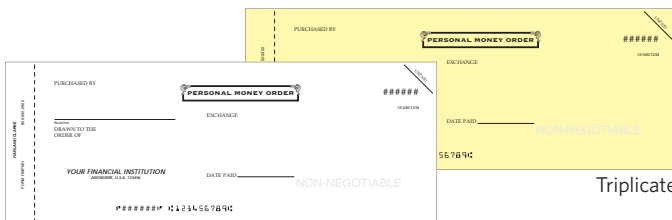
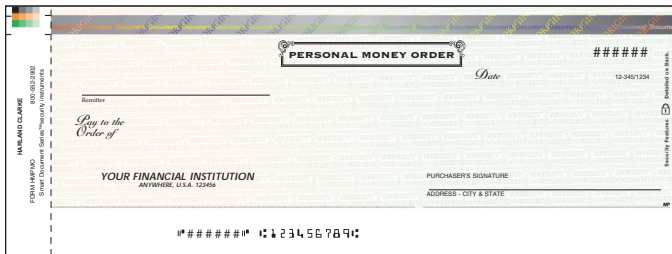


Duplicate

#HRPMO Personal Money Order  
#HRBMO Bank Money Order

## Machine Formats

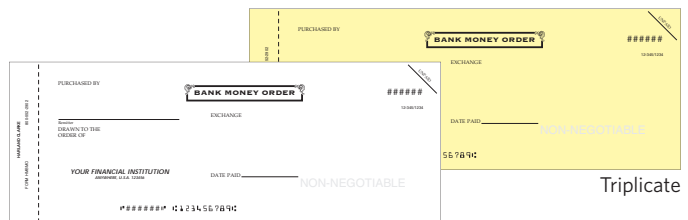
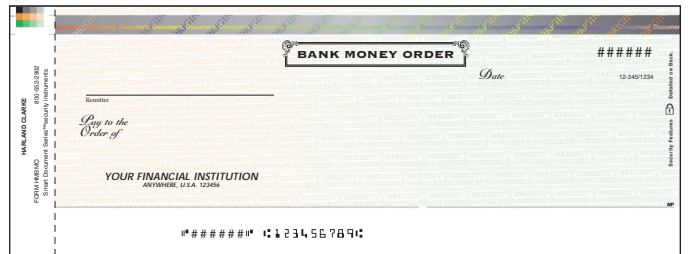
### Personal Money Order



Duplicate

#HMCC Cashier's Check  
#HMDR Draft Check

### Bank Money Order



Duplicate

#HMPMO Personal Money Order  
#HMBMO Bank Money Order

*Documents are also available without pre-printed titles.*

**Size:** 3 1/10" x 9 1/8" includes 5/8" stub left  
**Paper:** Original: 25 lb. DocuCheck Watermark  
Copies: 20 - 24 lb. MICR bond

**Binding:** Snap-out carbon sets (different parts)  
**Quantity:** 500 or increments of 1,000

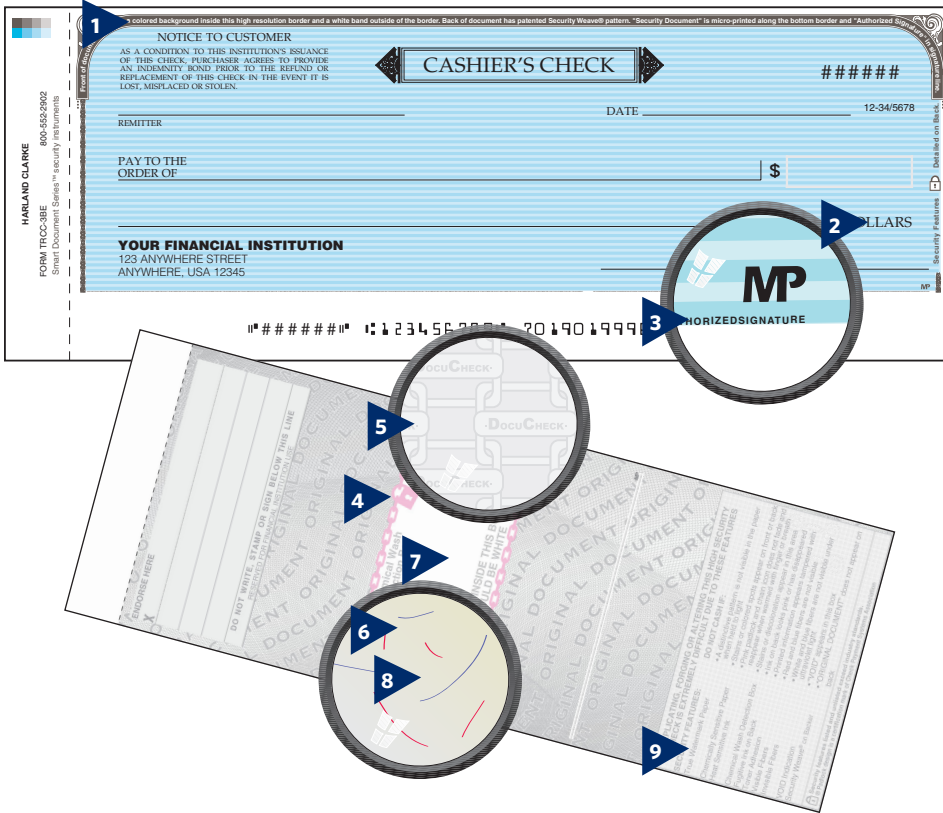
Standard copy rotation shown above.  
Alternate copy colors and rotation available (additional charges apply).



# Fight fraud with the Smart Document Series™

Our Traditional Official Documents offer multiple security features for your protection.

## Traditional Smart Document



**1 High Resolution Border**  
Detailed border distorts when copied, making it apparent to your employees that tampering has occurred. Also acts as an itemized checklist of security features.

**2 Padlock Icon**  
Padlock Icon indicates document meets ANSI security guidelines. It also directs readers to the back of the check for a list of security features.

**3 Micro-Print Signature Line**  
The micro-print signature line reads "AUTHORIZED SIGNATURE," but when reproduced, type appears as a broken line.

**4 Heat Sensitive Ink**  
The back of each document contains a visible pad lock with heat sensitive ink that will change color when rubbed.

**5 Fourriner Watermark Stock**  
A true watermark shows a negative image in reflected light and a positive image in transmitted light; virtually impossible to fraudulently reproduce.

**6 Visible and Invisible Fibers**  
Visible fibers are randomly embedded into the paper making duplication difficult. Invisible fibers can be seen under a blacklight.

**7 Chemical-Reactant Stains**  
Stains react with common chemicals to readily show tampering.

**8 UV Dull**  
Low reflectance in UV light minimizes interference with fluorescent printed features and optical reading.

**9 Security Checklist**  
Itemized review of features alerts your employees to security characteristics of the document.

Harland Clarke offers a variety of document styles including...

- |                   |                       |                 |
|-------------------|-----------------------|-----------------|
| Cashier's Checks  | Personal Money Orders | Dividend Checks |
| Bank Money Orders | Official Checks       | Interest Checks |
| Expense Checks    | Loan Checks           | Loan Proceeds   |

Additional selections available. Call 800-552-2902 for more information.

Available in three colors.





# Traditional Smart Documents

## Regular Formats

### Cashier's Checks

Blue Cashier's Check form. Pre-printed title: CASHIER'S CHECK. Payable to: YOUR FINANCIAL INSTITUTION. Includes fields for REMITTER, DATE, and AMOUNT.

Yellow and Green Cashier's Check forms. Pre-printed title: CASHIER'S CHECK. Payable to: YOUR FINANCIAL INSTITUTION. Includes fields for REMITTER, DATE, and AMOUNT. Marked as NON-NEGOTIABLE.

Duplicate

- #TRCC Cashier's Check
  - #TRDR Draft Check
  - #TRPMO Personal Money Order
  - #TRBMO Bank Money Order
- Documents are also available without pre-printed titles.

### Choose Your Own Title

Blue Cashier's Check form. Pre-printed title: YOUR FINANCIAL INSTITUTION. Includes fields for REMITTER, DATE, and AMOUNT. Marked as NON-NEGOTIABLE.

Yellow and Green Cashier's Check forms. Pre-printed title: YOUR FINANCIAL INSTITUTION. Includes fields for REMITTER, DATE, and AMOUNT. Marked as NON-NEGOTIABLE.

Duplicate

- #TR-3BE Blue
  - #TR-3GN Green
  - #TR-3YW Yellow
- Choose your imprint options  
Documents are also available without pre-printed titles.

## Machine Formats

### Personal Money Order

Green Personal Money Order form. Pre-printed title: PERSONAL MONEY ORDER. Payable to: YOUR FINANCIAL INSTITUTION. Includes fields for REMITTER, DATE, and AMOUNT.

Yellow and Blue Personal Money Order forms. Pre-printed title: PERSONAL MONEY ORDER. Payable to: YOUR FINANCIAL INSTITUTION. Includes fields for REMITTER, DATE, and AMOUNT. Marked as NON-NEGOTIABLE.

Duplicate

- #TMCC Cashier's Check
  - #TMDR Draft Check
  - #TMPMO Personal Money Order
  - #TMBMO Bank Money Order
- Documents are also available without pre-printed titles.

## Window Formats

### Bank Money Order

Yellow Bank Money Order form. Pre-printed title: BANK MONEY ORDER. Payable to: YOUR FINANCIAL INSTITUTION. Includes fields for CHECK NO., DATE, AMOUNT, and REMITTER.

Blue and Green Bank Money Order forms. Pre-printed title: BANK MONEY ORDER. Payable to: YOUR FINANCIAL INSTITUTION. Includes fields for CHECK NO., DATE, AMOUNT, and REMITTER. Marked as NON-NEGOTIABLE.

Duplicate

- #TWCC Cashier's Check
  - #TWDR Draft Check
  - #TWPMPMO Personal Money Order
  - #TWBMO Bank Money Order
- Documents are also available without pre-printed titles.

**Size:** 3 1/10" x 9 1/8" includes 5/8" stub left  
**Paper:** Original: 25 lb. DocuCheck Watermark  
 Copies: 20 - 24 lb. MICR bond

**Binding:** Snap-out carbon sets (different parts)  
**Quantity:** 500 or increments of 1,000

Standard copy rotation shown above.  
 Alternate copy colors and rotation available (additional charges apply).



Available in three colors.



# Safety Checks

## Cashier's Checks

#OF501

NOTICE TO CUSTOMER  
AS A GUARANTEE TO THE INDENTURED BALANCE OF THIS CHECK, PURCHASER AGREES TO PROVIDE AN INDEMNITY BOND PRIOR TO THE ISSUANCE OR DELIVERY OF THIS CHECK IN THE EVENT IT IS LOST, STOLEN OR DESTROYED.

**CASHIER'S CHECK** #####

12-34-5678

REMITTER \_\_\_\_\_ DATE \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

**YOUR Financial Institution**  
100 ANYWHERE STREET  
ANYWHERE, U.S.A. 12345  
123456789

##### \* 123456789 \* 123456789 \*

NOTICE TO CUSTOMER  
AS A GUARANTEE TO THE INDENTURED BALANCE OF THIS CHECK, PURCHASER AGREES TO PROVIDE AN INDEMNITY BOND PRIOR TO THE ISSUANCE OR DELIVERY OF THIS CHECK IN THE EVENT IT IS LOST, STOLEN OR DESTROYED.

**CASHIER'S CHECK** 000001

12-34-5678

REMITTER \_\_\_\_\_ DATE \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

**YOUR Financial Institution**  
100 ANYWHERE STREET  
ANYWHERE, U.S.A. 12345  
123456789

##### \* 123456789 \* 123456789 \*

NON-NEGOTIABLE

Triplicate

Duplicate

## Draft Checks

#OF502

**YOUR FINANCIAL INSTITUTION**  
ANYWHERE, USA 12345  
(800) 555-2000

**DRAFT** #####

12-34-5678

REMITTER \_\_\_\_\_ DATE \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

**PAYABLE FINANCIAL INSTITUTION**  
ANYWHERE, USA 12345

##### \* 123456789 \* 123456789 \*

**YOUR FINANCIAL INSTITUTION**  
ANYWHERE, USA 12345  
(800) 555-2000

**DRAFT** 000001

12-34-5678

REMITTER \_\_\_\_\_ DATE \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

**PAYABLE FINANCIAL INSTITUTION**  
ANYWHERE, USA 12345

##### \* 123456789 \* 123456789 \*

NON-NEGOTIABLE

Triplicate

Duplicate

## Personal Money Order

#OF503

**PERSONAL MONEY ORDER** #####

NOT VALID FOR AMOUNTS OVER \$1500.00

12-34-5678

REMITTER \_\_\_\_\_ DATE \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

**YOUR Financial Institution**  
100 ANYWHERE STREET  
ANYWHERE, U.S.A. 12345  
123456789

##### \* 123456789 \* 123456789 \*

**PERSONAL MONEY ORDER** 000001

NOT VALID FOR AMOUNTS OVER \$1500.00

12-34-5678

REMITTER \_\_\_\_\_ DATE \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

**YOUR Financial Institution**  
100 ANYWHERE STREET  
ANYWHERE, U.S.A. 12345  
123456789

##### \* 123456789 \* 123456789 \*

NON-NEGOTIABLE

Triplicate

Duplicate

Indemnity Bond and Remitter available.

Lien Waiver available.

## Bank Money Order

#OF504

**BANK MONEY ORDER** #####

12-34-5678

REMITTER \_\_\_\_\_ DATE \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

**YOUR Financial Institution**  
100 ANYWHERE STREET  
ANYWHERE, U.S.A. 12345  
123456789

##### \* 123456789 \* 123456789 \*

**BANK MONEY ORDER** 000001

12-34-5678

REMITTER \_\_\_\_\_ DATE \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

**YOUR Financial Institution**  
100 ANYWHERE STREET  
ANYWHERE, U.S.A. 12345  
123456789

##### \* 123456789 \* 123456789 \*

NON-NEGOTIABLE

Triplicate

Duplicate

#OF500 Safety documents are available without pre-printed titles.

**Size:** 3 1/16" x 9 1/8" includes 5/8" stub left  
**Paper:** Original: 24 lb. Safety Paper  
Copies: 20 - 24 lb. MICR bond

**Binding:** Snap-out carbon sets (different parts)  
**Quantity:** 500 or increments of 1,000

Standard copy rotation shown above.  
Alternate copy colors and rotation available (additional charges apply).



Available in three colors.

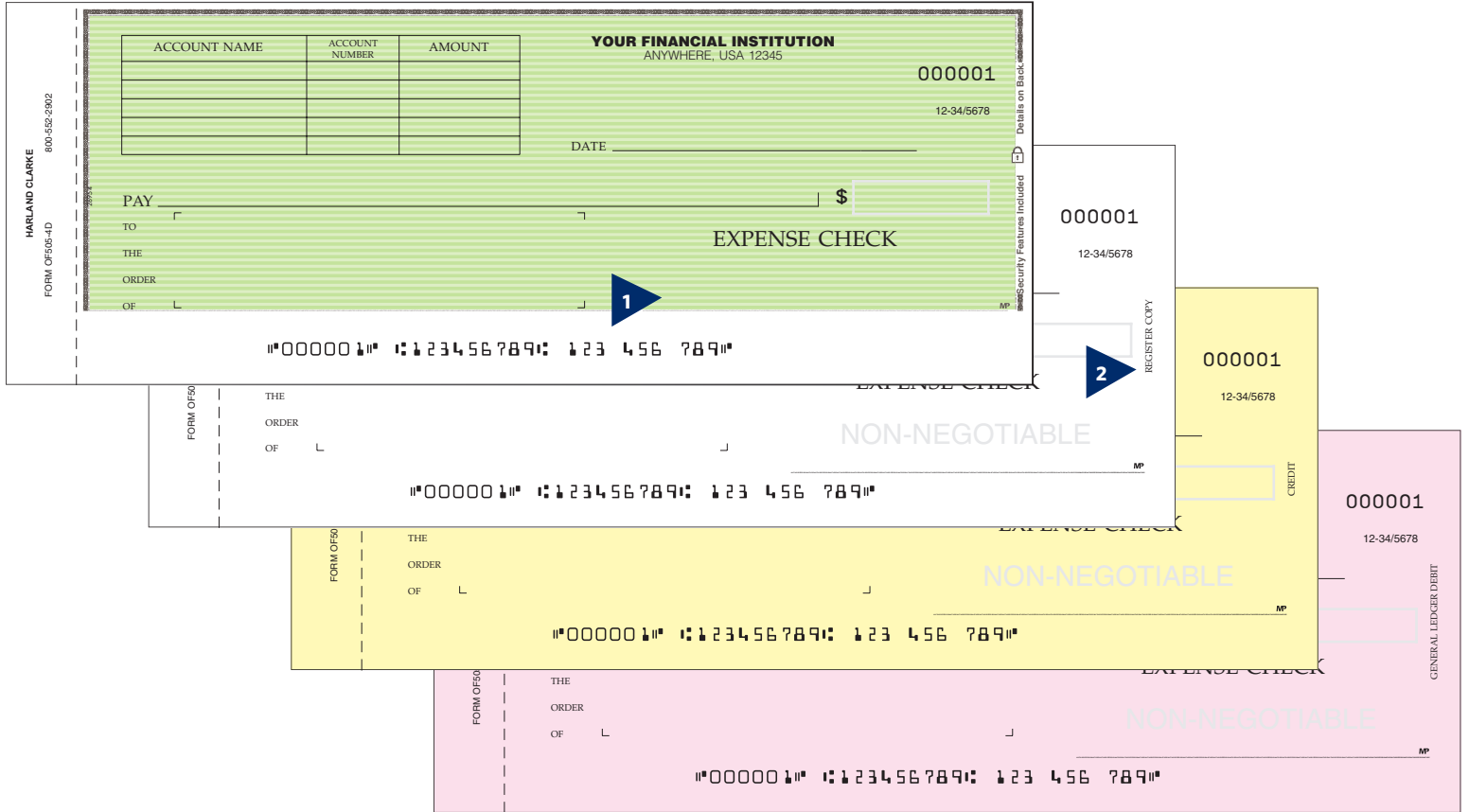


# Expense Checks

## Expense Checks

#OF505

Harland Clarke's Expense Checks incorporate every essential detail. Carbon sets provide you with internal documents or file copies.



1 Optional second signature line or no signature line.

2 Standard copy notation and marginal words shown. Mark in special instructions for alternate color rotation or marginal words.

**Size:** 3 1/10" x 9 1/8" includes 5/8" stub left  
**Paper:** Original: 24 lb. Safety Paper  
 Copies: 20 - 24 lb. MICR bond

**Binding:** Snap-out carbon sets (different parts)  
**Quantity:** 500 or increments of 1,000

Standard copy rotation shown above.  
 Alternate copy colors and rotation available (additional charges apply).

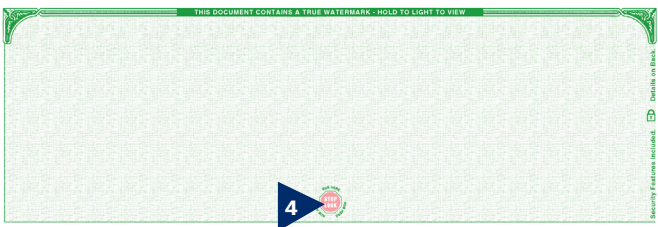


Available in three colors.



# Laser Checks

Standard Laser Checks are available in check top, middle or bottom.  
No imprints, no numbering. Available with 3 1/2" or 3 2/3" perforations.







THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD TO LIGHT TO VIEW

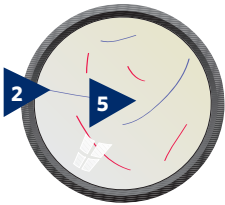
Security Features Included

4

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**Linen**

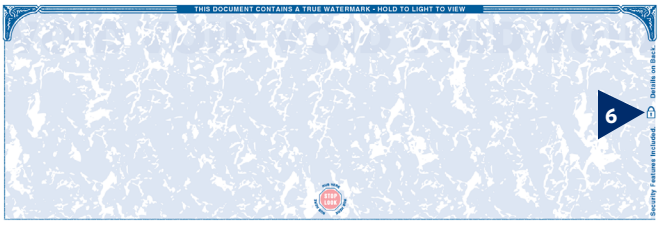
			
Reflex Blue	Burgundy 209	Green 348	Tan 471



2

5

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THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD TO LIGHT TO VIEW

Security Features Included

6

**Marble**

		
Reflex Blue	Burgundy 209	Teal 328

### 3 1/2" Check Style Perforations

Check Top: 3 1/2" and 7"

Check Middle: 3 1/2" and 7"

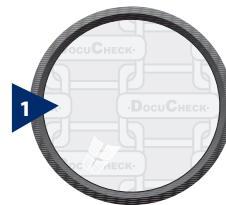
Check Bottom: 4" and 7 1/2"

### 3 2/3" Check Style Perforations

Check Top: 3 2/3" and 7 1/3"

Check Middle: 3 2/3" and 7 1/3"

Check Bottom: 3 2/3" and 7 1/3"



### 1 Fourdrinier Watermark Stock

A true watermark shows a negative image in reflected light and a positive image in transmitted light; virtually impossible to fraudulently reproduce.

### 2 Visible and Invisible Fibers

Visible fibers are randomly embedded into the paper making duplication difficult. Invisible fibers can be seen under a blacklight.

### 3 Fugitive Inks

Chemical alterations may cause extreme discoloration; washing the check will likely cause details of the backer to fade or disappear.

### 4 Heat Reactive Seal

The stop sign on the front of each document contains a visible Security Heat Seal that will change color when rubbed.

### 5 UV Dull

Low reflectance in UV light minimizes interference with fluorescent printed features and optical reading.

### 6 Padlock Icon

Padlock Icon indicates document meets ANSI security guidelines. It also directs readers to the back of the check for a list of security features.

### 7 Security Checklist

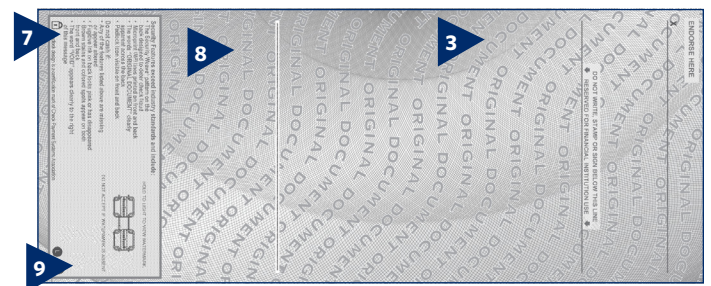
Itemized review of features alerts your employees to security characteristics of the document.

### 8 Security Weave®

A patented intricate design that is extremely difficult to duplicate.

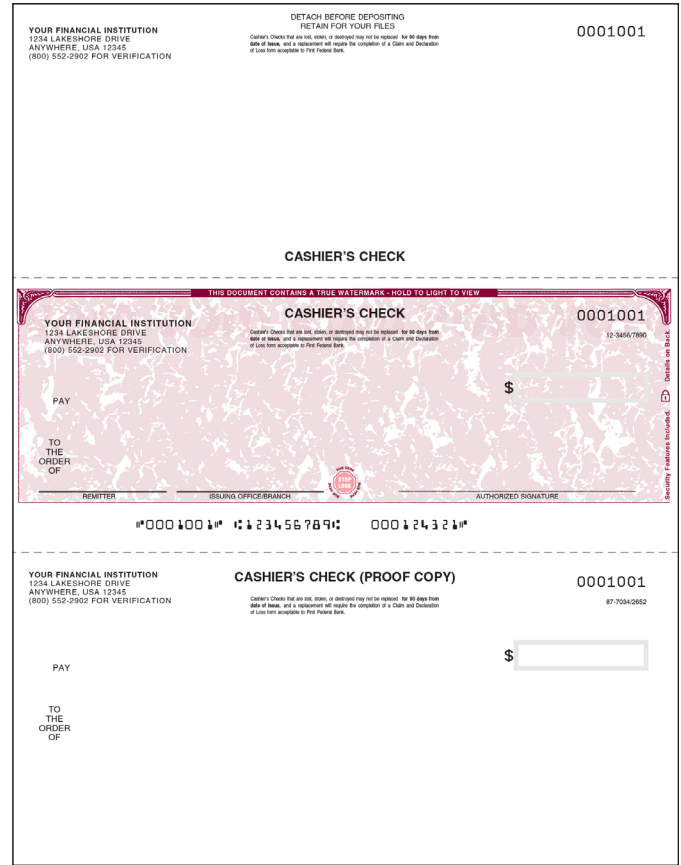
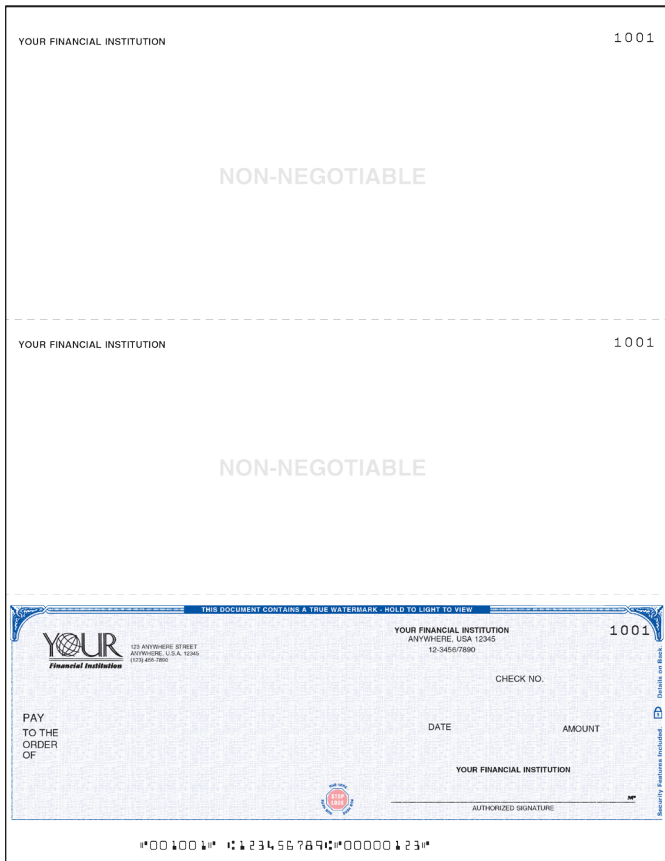
### 9 VOID Feature

The word VOID will appear in the Warning Box if the check is scanned or photocopied.



# Laser Checks Overprint

Custom Overprint in black magnetic ink to match your layout.  
Standard Laser Checks are available in Check Top, Middle or Bottom.



**Standard Laser Checks**  
Overprint in Black Mag  
Single or double MICR line available

**3 1/2" Check Style Perforations**

- Check Top: 3 1/2" and 7"
- Check Middle: 3 1/2" and 7"
- Check Bottom: 4" and 7 1/2"

**3 2/3" Check Style Perforations**

- Check Top: 3 2/3" and 7 1/3"
- Check Middle: 3 2/3" and 7 1/3"
- Check Bottom: 3 2/3" and 7 1/3"

**Optional bank and customer logo placements available.**

**Preferred formats for receiving artwork:**

1. .ai, .eps, or .pdf vector illustration
2. Uncompressed .tiff with a resolution greater than 300 dpi
3. .bmp with bitmap color profile greater than 300 dpi

A letterhead or envelope with a large clean logo will also work.

.jpg logos pulled from a website will generally not work. Logos must have a resolution greater than 300 dpi in order to work.

If no high quality logo artwork is available, our composition team can recreate your logo for an additional fee.





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