

User Manual

IRIS SQL Software

published 9/25/2023

I

Table of Contents

Part I	Introduction - The Home Screen	1
Part II	Getting Started - The Data Management Tab	2
Part III	Setting Preferences - The Help Tab	6
Part IV	Entering Data - The Interns Tab	7
Part V	View/Print Reports - The Reports Tab	13
Part VI	SR923 – Comparison FTE count to the Medicare Cost Report	17
Part VII	Using Net Sync	19
	Index	0

1 Introduction - The Home Screen

This document serves as a basic overview of the system to assist in entering resident information and navigating through the system at ease. The main screen of the system shows various tabs that directs the user to the various aspects of the system. Below is a summary of the screen and the tabs:

Intern Resident Infor	mation System	Health Financial Systems
Home Data Management 2 Interns Welcome with sill the capabilities you need to submit your CMS bills database and powerful end user information access. Some of the IRIS data base features include: 5 Stores Interns and their Rotations in a database 6	3 Reports 4 Heip 5 Recent Updates • Updated reports • Added report for overlaps • Updated IRP calculation errors • Updated Timedical school text Task Scheduler 6 This option will allow you to schedule an automated way to import AdM record files. Folder Location: Browse Time Increment: min Create cav import report Start	Check For Updates 7 This will check for new updates on HFS. Check New Updates Script Tools 8 Click below only if issues are found in db. Fix DB Issues Recai: Overlap This will restore your user settings back to factory spec. Click Here

1. The Home page shows the version # at the top left side. The Task Scheduler (⁶) is mainly for the MACs to assist the importing of M & A files from a specific folder without doing this thru the Batch

Import mode. The Check For Updates (⁷) will get the updates from the HFS Website. The Script

Tools section (¹⁰) is used when we need to do an update to any of the tables used in the program (such as the Residency Code or Medical School tables). Normally this will be automatic on updates, but there have been times when the FTE weights are not working and running the script fixes this, you

just select the "Fix DB Issues" button. The Restore Factory Spec section (💙) is used rarely – we included this to fix issues when the system becomes corrupt for some reason or another.

- 2. The Data Management tab will be discussed in further detail later, this screen houses the ability to Import – Export data files; to identify the location of the database connected and to change or create a new database; includes the list of Providers (and FYE's) included in the database; the list of Error Codes, Residency Codes, Medical Schools used in the system; the ability to Track Changes done in the database and the ability to Delete Data in the database.
- 3. The Interns tab is where you manage the FIR (Facility Information Record this is where a provider will enter the provider name, number and FYE to populate with the entry of resident information); where you Add a new intern; and also where you will search for Interns already in the database.
- 4. The Reports tab is where you will go to Run the various reports, we will identify these reports later in the guide.

2

5. The Help tab gives you ability to look up the IRIS version with contact information for HFS (phone, email and website); and this is where you can set up specific Preferences for the IRIS system which will be discussed in detail later in the guide.

2 Getting Started - The Data Management Tab

e Da	ta Management	Interns	Reports	Help		
ort Data	Import/Expor	t Data				
t IRIS Data 1	IRIS Import File Manager	Export CMS IRIS Data	Export Special Report	Import OIG	Change Database	
t CMS IRIS Data	Database Preferen	ce			N	
t OIG pe Database	Local Shared	Network Databa	se			
•			~			
Codes	DB Name: sql					
lers 10	Dis cocation: C/Er	crypted\XML\2020_XML\C	:MS\Mar262020\HFSIRISD	lata56.si	Browse	
ency Code		opulate Delette				
Changes	Current Connection	020_XMLJCMS\Mar262020	0\HFSIRISData56.sdf			

The screen above shows the Change Database screen inside the Data Management screen – this does show the current connection and if you want to switch to an existing, you select Browse and Update. If you want to create a new database, select New then Browse and select the directory where you want to create the file and then select the Save button.

If you select Providers (¹⁰), this will then show what providers and FYs that are located in the

1) which is shown below: database. To begin, we always suggest selecting Import IRIS Data (

IRIS Import File Manager	Export CMS IRIS Data	Export Special Report	Import OIG	Change Database	
RIS Import File M	anager				
•	-				
Single DBE F	ile Set	a XML File Set	Consolidated Fi	le Set	Batch Import
Single DBF F	ile Set	e XML File Set	Consolidated Fi	le Set	Batch Import
Single DBF F	ile Set Single	e XML File Set	Consolidated Fi	le Set	Batch Import

We offer 4 ways to import IRIS data into the database, Single XML File Set, Single DBF File Set,

Consolidated File Set and Batch Import (mainly used by MACs when accepting cost reports). The Single XML is new for CR periods beginning on or after 10-1-21 and is to be used rather than the M & A dbf files. We do suggest new providers to import the prior year M & A files so that they will not have to key in info relating to residents used in the previous cost reporting period. When you select either to import date, you will have the following warning pop up:

Database Confirmation	X
We recommend that you import your data into a secured location. If the below database is in the correct location, please click ok. 'C:\Encrypted\0_Train_0615\HFSIRISData9.sdf'.	
Yes No	

We want to ensure you confirm the database is in a secured location due to PHI. Just hit Yes to continue. Below is the screen shot of the Single File Set – it requests you to browse and select the M file – we import both the M & A files (they must be in the same directory) but only show the M file.



We have added the ability to also import a csv, xls, or xlsx set of files, they must also be with the same M & A Headers and formats. It is best to import csv rather than xls or xlsx. To select a file type other than the default dbf type, you will change the file type as shown below:

4



The following is a summary of the data in the M & A files giving you the provider number and FYB & FYE along with the Import Options. To just Preview the results of the import, select the Preview Files but to add to the database, select Import. The Create csv import report box is used by a MAC that shows an import result – the provider number, the FYE and Y or N on whether it passed – this is written to a csv file.

Home	Data Management	Interns	Reports	Help	
Import/Export Data	Import/	Export Data			
Import IRIS Data	IRIS Import File	e Manager Export CMS	IRIS Data Export Special Re	port Import OIG Chang	e Database
Export CMS IRIS Data	IRIS Impo	rt File Manager			
Export Special Export		Single DBF File Set	Single XML File Set	Consolidated File Set	Batch Import
Change Database	Imp	ort a dbf single file set to the IRIS database.	Import a xml single file set into the IRIS database.	Import a single consolidate file set into the IRIS databas	d Import a selected folder of file e. sets into the IRIS database.
 View Data 	IRIS CM	S Single File Set	Data Import		
Error Codes	Provider N	o: 140124	g data ens provider		
Providers	Fiscal Year To:	From: 12/1/2019 11/30/2020			
Residency Code	Import Opt	tions			
School Code	 Import a 	s replacement of existing of	İətə		
Track Changes	Import	Preview Files	Create csv import report	t	
Event Log	Overall Prog	ress			
↑ Delete Data					

After the Import, you will receive 2 pop ups, the first telling you that the Process Completed and then Computations completed. Depending on the size of the files and the size of the database, the computation may take more time to complete as we are going thru the database to compute any overlaps and the FTE's. You will just hit OK to close those pop ups and then you will also see our Import Summary page as shown below:

۵	Import Summary Report	- 🗆 💌
🖽 🚑 🕸 🗞 🕜 🚼 🗵	-∢> ⊨ ⊨ 1/1 @ @, -	SAP CRYSTAL REPORTS*
The Export Report icon allows for printing and saving reports.	Main Report Health Financial Systems	Intern/Resident Information S
		Import Summary Repo
	File Origin Primary Provider Number 360999 Fiscal Begin 1/1/2013 Fiscal End 12/31/2013	File Statistics M Records Read 9 A Records Read 16 Critical Errors 0 Warnings
	HFS Error No Severity Explanation	n
	No IRIS data edit errors or warnings were found	during the import operation.
Current Page No.: 1	Total Page No.: 1	Zoom Factor: 100%

The top left corner has an Export Report icon and selecting this will allow you to save the output in various formats (default is pdf but also csv, xls, xlsx doc, rtf and xml) and have names set up for type of report (this feature is available for all reports):

٢	Export Report	×
🔄 🏵 🗉 🕇 🚺	Kercypted → 0_Train_0615 → ✓ ✓ ✓ ✓ Search 0_Train_0615 ✓	Q
Organize 👻 Ne	w folder	
This PC Contemporation This PC Documents Downloads Music Pictures Shared Folder Videos Kindows (C:) RECOVERY (D	Name Date modified Type iii 2014 6/11/2015 4:38 PM File folder s	
- USB20FD (F:)	v <	>
File <u>n</u> ame:	360999_12312013_import.pdf	~
Save as <u>t</u> ype:	PDF (*.pdf) RDF (*.pdf)	~
Hide Folders	Character Separated Values (CSV) (*.csv) Microsoft Excel (97-2003) (*.xls) Microsoft Excel (Vorkbook Data-Only (*.xlsx)	

With the HFS IRIS program there is not a calculate trigger, the system automatically calculates upon entry and import. After you close the Import Summary Report window, another window pops up with the FTE counts for E, Pt A, E-3, Pts II & III, S-3 Pt I, E-4 and S-2 Pt I lines 66 & 67.

Import Summary Report			- C	1 ×
4 4 0 to 1 + + +	▶ H 1 /3 A @ -		SAP CRYS	TAL REPORTS*
Mair	a Report			
	🙀 Health Financial Systems Inte	ern/Resident Ir	nformat	ion S
		Residency FTE Fiscal Ye	Summa ar: 12/1/2	ry for I 2019 -
	Worksheet E, Part A	FTE	OverLaps	Net FT
	Line 10 Allopathic & Osteopathic (IME unweighted)	146.46	0.00	146.
	Line 11 Dental & Podiatry (IME unweighted)	25.66	0.00	25.
	Line 16 CY FTE New	21.07	0.00	21.0
	Line 17 CY FTE Displaced	16.60	0.00	16.
	Worksheet E-3, Part II Line 4.01 Col 1 CY FTE Displaced	0.07	7 0.00	0.
	Line 6, Col 1 CY FTE excluding New Program	0.54	0.00	0. 🗸
Current Danse Marie 1	Total Dama No. 2	7 F 1000/		>

3 Setting Preferences - The Help Tab

So now we are ready to begin with the Current Year input of data into the database (manually keying in the info), we 1St suggest going to Help – Preferences:

 ► Help Set the beginning and ending periods for the Besidency Calendar. Frederences Extisted of Calendar in the winter sidency calendar. To rebuild all existing residency calendars with Day Performed an Import operation. Default to Day-Based (Ordinal) Overlaps. Dup Finder Utility I true no SSN masking Mask SSN (DO000X1234) on all IRIS screens and reports. Premit CMS Import on Error If Foros are detared. Provider first Vast of the A or M data files during import, allow the user to dec to continue import in the permitted the import proceed until all errors are detared. Change First Yeas Yeas for Provider Providers with X023XX will have fiscal year ranges of 7/1-6/30. Providers with X023XX will have fiscal year ranges of 7/1-6/30. 	Home	Data Management	Interns	Reports Help
Move IRIS data to achive status by fiscal year or by provider/fiscal year. Image: Permit CMS import on Error If errors are detected in the A or M data files during import, allow the user to dec to continue import. If not permitted the import process will not proceed until all s errors are cleared. IRIS Extended Features Name matching tool useful for identifying potential duplicate entries with different SSNs. Change Fiscal Year for Provider Providers with XX33XX will have fiscal year ranges of 7/1-6/30. Upp Finder Utility Allows existing M records to import A records.	About IRS	Residency Calend Set the beginning Residency Calend, use these periods To rebuild all exist there periods, clic Start MM/DD Month Day 7 × 1 × Rebuilt IRIS Data Archive	lar and ending periods for the rr. All new interns added win his/her residency calend ing residency calend for the the the the Kebuid Residency Calend Month Day <u>6 × 30 ×</u> Residency Calendars Rebuild Status: R	IRIS Settings IRIS Settings IRIS Settings IRIS Settings IRIS Settings IRIS Process all CMS import selections as 'New' data. Uncluck to allow IRIS to recommend an import operation. IRIS Default to Day-Based (Ordinal) Overlaps Default the IRIS system to use Day-Based (Ordinal) overlaps. Uncheck to default to Entire Rotation overlaps. Turn on SSN masking Mask SSN (DO00X1234) on all IRIS screens and reports. IP Input Assistant endy The Input Assistant offers additional real-time information and guidance when entering interns or assignments.
IZI Page Numbering Allow page numbering in the reports. Network Synchronization Never Synchronizet: Never Synchronizet:		Move IRIS data to by provider/fiscal IRIS Extended Fe Name matching to potential duplicat	archive status by fiscal yea year. wchive Settings atures ou useful for identifying e entries with different SSN up Finder Utility witzation onize Last Synchre synchonizat	r or Permit CMS Import on Error If errors are detected in the A or M data files during import, allow the user to decide to continue import. If not permitted the import process will not proceed until all file errors are cleared. Change Fiscal Year for Provider Providers with XXG3XX will have fiscal year ranges of 7/1-6/30. Minport Pattial Import Allows existing M records to import A records. Page Numbering Allow page numbering in the reports. onized:

We always suggest having the IRIS settings shown above, the Input Assistant is beneficial for Providers (not recommended for MACs as they do not enter assignments). The Input Assistant gives the user the resident's latest assignment and the Years Complete that is in the database. This allows the user to

know what is there to assist in determining the current additional assignment being entered. We do have an option for providers at the bottom of the IRIS settings to Import Partial Import (highlighted above), this is for providers that may want to import files from multiple sources (have different medical schools who oversees the residents) which would cause a duplicate error. Now we allow for partial imports when this box is checked off. We also have an option to print page numbers or not when running reports. Network Synchronization is for clients that have multiple machines in their organization but want only one user to get updates. They can post this update to a network drive and the other users would synchronize to that directory to get the update.

We do have a preference for Children's Hospitals, the "Change Fiscal Year for Provider" is to allow these providers to change their FY range to 7-1 to 6-30 (if they are not already) to get FTE reports needed for CHGME reimbursement.

4 Entering Data - The Interns Tab

If you are going to manually enter residents and assignments into the software, the next thing we would want to do is to set up the Facility Information Record (FIR). The FIR is accessed through the Interns tab (Add / View FIR) and it holds data about the facility to be populated on all new intern records and any new assignments added to an existing intern record. You will want to enter the info as shown below and ensure that the Default Provider Record box is checked. You may have multiple records populated if entering multiple providers in your database, you just need to be careful to change the default (when you have multiple FIR's) prior to entering new residents or assignments for the pre-filling of the provider data.

		HFS IRIS Verification System (© 2006-2015)	
	n Resider	nt Information System	Health Financial Systems
∧ Interns	IRIS Fa	ility Information Record	
Add Intern Search Intern Add / View FIR	Provider Numb 360999	Pefault Provider Record Facility Name St. Luke Test	Last Updated
	OHIO	MULTIPLE HOSPITAL COMPONENT IN A MEDICAL CO	MPLEX (NUMBERS RETIRED)
	Fiscal Period	From: To: 1/1/2014 15 12/31/2014 365 days in	this period
	Save		Clear Record

We are now ready to enter the 2014 resident information. We have the 2013 info in, so we will begin by selecting the PY residents and entering in current assignments. To select these residents, you select Name Search in the Interns tab as shown below:

		HFS IRIS Verificat	ion System (© 2006-2015)		
Version: 1.3.3.119		rmatior	n System	Help	HealthFinancial Systems
▲ Interns	Intern Search				
Add / View FiR	Enter Name or SSN: Enter a value of Name or SSN t 1. Ex. ('Smi' will return all Inte 2. Ex. ('SSS' will return all Inte When the return list appears of Previously performed searches Click on View/Edit button to vi	to return intern result rns whose last name rns whose ssn conta ick on the desired la are saved during th ew Intern Record	Start Search ts. contains with 'Smi') ins with 'S55') st name to view the full inter e active IRIS session and are	You can hit s name and re can ent n record. available in the textbox.	Start Search without a sceive all residents or ler name or SSN
	Last Name	First Name	M SSN	Can s	sort by Name or SSN clicking the header
	View/Edit Anthony	Linda	U3038899999 A	5,	
	View/Edit Binkley	Mariam	U444117777		
	View/Edit Booth	Stephen	U555446666		
	View/Edit Darron	Faustiv	U111223333		
	View/Edit Holly	Buddy	U333556666		
	View/Edit Jones	Pearl	U111113333		
	View/Edit Levy	Charles	U799887777		
	Records Found: 9				

To enter current assignments you select the View/Edit button and the resident information screen comes up:

🔘 In	tern Assi	gnme	nt Informatio	n																	-		×
									🔐 Heal	th I	Finan	cial S	Syster	ns									
											Å)											
SSN		Las	st Name	Fi	irst Na	me		M.I.	FMG Cert Date	e F	MG Cert	ID N	fed Grad I	Date	Last Upd	ated CHG	ME	D					
U11	1113333	1	ONES		PEAR	L				15			6/6/2013	15									
Med	ical Scho	ol an	d Location							ſ	Intern H	listory	Residen	cy Caler	vdar	Edit Inter	n						
3030	× 00	Kent	State Univ Co	ollege of	Podiat	tric Medic	Ck	eveland	OH	N	lotes		1		-			1					
Inter	n Priman	y Resi	dency Inform	ation		Ac	tive	Category	Yrs Limit								-						
1201	1	Derm	atology					Other	4			•											
Seco	ndary Re	siden	cy/Potential S	imultane	ous M	latch																	
	×								0														
Inter	m Assign	ment	s (multiple Pr	oviders 8	& Fisca	I Years, if	prese	ent)		-							_	_					
	Prov#	Adj	Asgn Begin	Asgn Er	nd 1	rr Comp	Res	Residenc	y Description	Wgt	Time %		GME %		IME %	UW GME		IRF%		IPF%	NonProv%	NewPr	og D
	360997		1/1/2017	3/31/20)17 (1201	Dermatok ST. MATTI	egy HEW	1	100	0.2405	97.52	0.2405	97.52	0.2405	0	0	0	0	0		
	360997		7/1/2017	8/31/20)17 1		1201	Dermatok ST. MATTI	ngv Hew	1	100	0.1699	100	0.1699	100	0.1699	0	0	0	0	0		E
	360997		12/1/2017	12/31/2	017 1		1201	Dermatok ST. MATTI	NGV HEW	1	100	0.0849	100	0.0849	100	0.0849	0	0	0	0	0		E
4	_	_			_		_			ш													÷
																Pro	vide	r Sumr	nary		Add Assign	ment Re	ords

The information is what was imported from the PY M & A files with the assignment shown at the bottom (1-1-17 to 12-31-1). If you need to change info at the top of the screen (incorrect grad date, school, etc.), select the Edit Intern button and field will open up. We do not allow for changing a SSN for auditing purposes, if you entered a bad SSN, just delete the assignment and we ignore this SSN when creating the M & A files.

We have a tool Residency Calendar that is set up to assist input of residency year for the assignment and this is based on the Graduation Date of the resident (or the FMG certificate date for FMG's). Below is an example of the screen when selecting the Residency Calendar button:

(19)	Resider	icy Calendar	😑 🖸 🙆
Intern Residency	Calendar for US	55446666 Grad	Date 6/1/2012
Fiscal Year Begin	Fiscal Year End	Comments	Years #
7/1/2012 15	6/30/2013 15		0
7/1/2013 15	6/30/2014 15]	1
7/1/2014 15	6/30/2015		2
7/1/2015 15	6/30/2016 15]	3
7/1/2016 15	6/30/2017 15]	4
7/1/2017 15	6/30/2018 15]	5
7/1/2018 15	6/30/2019 15		6
7/1/2019 15	6/30/2020 15		7
7/1/2020 15	6/30/2021 15		8
7/1/2021 15	6/30/2022 15		9
Close Form			

The main thing to understand when entering the year, you are entering in **Years Complete** and not what PGY the resident is in. So for this resident's grad date is 6-1-12 so we assume they will begin their residency on 7-1-12 so assignments between 7-1-12 to 6-30-13 you would enter 0 as Year and then for assignments from 7-1-13 to 6-30-14, you would enter 1 for 1 year completed. CMS has mentioned they will soon be mandating providers to split assignments at 7-1 if you are entering assignments that overlap 7-1.



To enter CY assignments, select the Add Assignment Records and the following pops up:

The resident we are keying in was at the hospital from 1-1-17 to 3-31-17 then 6-1-17 to 7-31-17 and finally from 11-15-17 to 12-31-17. Below is how to enter in the assignment begin and end dates with the fields from the FIR. As you see, the 6-1-17 to 7-31-17 time is split between 2 assignments with the Res Year changing from 1 to 2 at 7-1-17.

		Last Name LONICO		Eiret M	ame ne			MI 🗆						
	0111113333	Last Warne JONES		rust iv	ame PEA	UKL		M.I						
vi	der No 36099	7 ~ FYB 1/1/	2017 1	5 FYE 1	2/31/201	7 15 F	es Type	1201 ~	Last	Res/A	sn End: 1	12/31/20	17	
in	g Institution ST	MATTHEW												
_														
1	Add Line													
	Asgn Begin	Asgn End	Res Year	Res Type	FTE Wg	Time Pe	IME Per	GME Pe	IRF%	IPF%	NonProv%	NewProg	Displ	
6	K 1/1/2017	3/31/2017	1	1201	1.00	100	100	100	0	0	0			4
6	K 6/1/2017	6/30/2017	1	1201	1.00	100	100	100	0	0	0			=
_	K 7/1/2017	7/31/2017	2	1201	1.00	100	100	100	0	0	0			1
	11/15/2017	12/31/2017	2	1201 ~	1.00	100	100	100	0	0	0			
				ш			· · · · · ·			·			Þ	
2					~									

A couple of notes for entering data, you must click into the Asgn Begin Date field – then double click to

open the field for entry then tab to Asgn End field and hit tab a 2nd time to open the field for entry. Per CMS, the Time Percentage is to be used for slot-sharing. Enter "100" percent if the intern/resident (IR) worked full time during the assignment period, even in cases where the resident's time was split between multiple providers. The IME & GME Percentage should be entered as whole numbers. For IME, CMS has defined this to be the IR's time that the provider is allowed to claim for IME purposes as defined in the regulations. Refer to 42 CFR 412.105(f). The IME percentage is also used for computing the FTEs applicable to the IPF and IRF Teaching Adjustments. The GME percentage is defined as the IR's time that the provider is allowed to claim for GME purposes as defined in the regulations. Refer to 42 CFR 413.78. This percentage of time is not weighted (for years outside of the Initial Residency Period) for IRIS reporting purposes, and is to be weighted outside of IRIS for Medicare cost reporting purposes. One major point when entering the percentage where a resident rotates to another hospital, if you enter your resident that rotates to your facility in April but is at another hospital from 4-11 to 4-16 (6 days), do not enter 4-1 to 4-30 with IME and GME % at 80 but rather split the assignment and enter 4-1 to 4-10 and 4-17 to 4-30 at 100. If the other provider lists their assignment 4-11 to 4-16 at 100, then you would have an overlap when listing your assignment from 4-1 to 4-30 at 80.

Once you are finished entering the PY residents' CY assignments, you are ready to enter new resident info. You will need to know the resident's Medical School and Residency code. If you are unfamiliar of the specific codes, it may be easier to download the codes from the Data Management tab as shown below:

Home Data	Management	Interns	Reports	Help		
mport/Export Data	Residency	Codes				
Import IRIS Data		(Prir	st 🔶 🔶		
Export CMS IRIS Data	Residency Code	Primary Description	Secondary Descrip	otion	ResYearLimit	GeriFelk
	1050	ALLERGY & IMMUNOLOGY	GENERAL		5	
Export Special Export	1051	ALLERGY & IMMUNOLOGY	DIAGNOSTIC LABO	DRATORY IMMUNOLOGY	5	
lanced OVC	1052	ALLERGY & IMMUNOLOGY	CLINICAL IMMUN	OLOGY	5	
Import Old	1100	ANESTHESIOLOGY	GENERAL		4	
Change Database	1101	ANESTHESIOLOGY	CRITICAL CARE ME	EDICINE	5	
Change Database	1102	ANESTHESIOLOGY	PAIN MEDICINE &	REGIONAL ANESTHESIOLOGY	5	
Com Data	1103	ANESTHESIOLOGY	PEDIATRIC ANESTI	HESIOLOGY	5	
iew Data	1104	ANESTHESIOLOGY	ADULT CARDIOTH	ORACIC ANESTHESIOLOGY	5	
	1105	ANESTHESIOLOGY	OBSTETRIC ANEST	HESIOLOGY	5	
Error Codes	1106	ANESTHESIOLOGY	HOSPICE & PALLIA	ATIVE MEDICINE	5 5	
and the	1107	ANESTHESIOLOGY	SLEEP MEDICINE		5	
Providers	1108	ANESTHESIOLOGY	CLINICAL INFORM	IATICS	6	
Decidence Code	1109	ANESTHESIOLOGY	ADDICTION MEDI	CINE	5	
Residency Code	1110	ANESTHESIOLOGY	PAIN MEDICINE		5	
School Code	1111	ANESTHESIOLOGY	PEDIATRIC CARDIA	AC ANESTHESIOLOGY	5	
	1150	COLON AND RECTAL SURGERY	GENERAL		6	
Track Changes	1200	DERMATOLOGY	GENERAL		4	
	1201	DERMATOLOGY	DERMATOPATHOL	OGY	5	
Event Log	1202	DERMATOLOGY	CLINICAL & LABY	DERM'L IMMUNOLOGY	4	
	1203	DERMATOLOGY	DERMATOLOGICA	L MICROGRAPHIC SURGERY	5	
elete Data	1204	DERMATOLOGY	PROCEDURAL DER	MATOLOGY	5	

Residency Codes

1101 Anesthesiology

1050 Allergy & Immunology General

Select the export icon and save to an excel file so you can open and sort if you'd like. SecDescription

Critical Care Medicine False

1051 Allergy & Immunology Diagnostic Laboratory False Immunology

1052 Allergy & Immunology Clinical Immunology

1100 Anesthesiology General

		1102	Anesthesiology	Pain Medicine & Regional Anesthesiology	False	False	False	~	,
Current Page No.: 1		_	Total Page N	0.: 1+	Zoom F	actor: 100%			4
	ro r	ood	v to bogin c	ntoring now	rocidon	to to a	at to the		roon you cloct Add Intorn fr

False

False

False

Now you are ready to begin entering new residents, to get to the screen, you select Add Intern from the Interns tab and you receive the following screen:

GeriFellow PrimaryCare PreventMe R

False

12

	Detail to the second se		0tr	11-1-			0,00
Home	Data Management Inte	ms	Keports	Help			
nterns	Intern Input						
+ Add Intern	Intern / Provider Information	,					
Search Intern	SSN SSN	Last Name	First Na	ame	MN	CHGME ID	
Add / View FIR	Med School		1				-
	Med School Grad Date	15	Foreign Cert Date	15 Foreign	Cert Number		
	Residency	v					
	Non-IRP Year One Residency	v				3	
	Provider No	111112 P	YB 1/1/2022 15 FYE	12/31/2022 15			
	Paying Institution	HOSPITAL B					
	Notes (Optional)	[•

The U and C button is for US SSN and Canadian SIN. It defaults to U but if you need to enter a Canadian SIN, you change this to C. We do have edits on entry of the SSN/SIN to ensure it meets the guidelines for validity. You enter the SSN or SIN and then tab through the other fields of the screen. CMS is now asking for Middle Name (MN above) rather than Middle Initial. The CHGME ID is N/A at this time, we added this for Children's Hospital GME reimbursement submissions. The Residency field should generally be populated with the residency type code for the program the IR was participating in on the first day of the resident's first rotation after graduating from medical school, even if that rotation did not occur within the provider submitting the IRIS file or within the provider's current cost reporting period. Note that this still applies even for residents going into additional residency programs, whether first residency is completed or not. The Non-IRP Year One Residency field is to be populated if you are entering a resident in year 2 or more and they were in a preliminary or transitional program in year 1 (codes 2525, 2550, 2600 or 6400). It is also populated when the resident simultaneously matched into a residency prior to year 1. If you have a Foreign Graduate, the Foreign Cert Date must be on or after the Medical School Grad date (this is a CMS requirement). The Foreign Cert Number is not required and is not exported in the IRIS file sent to the MAC, just for info purposes if you would like IRIS to track this. As you can see, the Provider No., the FY and Paying Institution are coming from the FIR you entered. Once you have the upper portion of the screen entered, if you have the assignments to enter, click the Add Assignments button, otherwise, hit the Add Intern button. When entering the Assignment - the Residency Type Code is the IR's current Residency Training program, not where they are rotating to. Enter the 4-digit Residency Type Code for the medical specialty program in which the intern/resident (IR) is seeking board certification. For example, if the Intern is rotating through a Psych area as part of their approved Internal Medicine program, report the rotation as Internal Medicine, not Psychology. If you do not want to manually key in the assignments, we also allow for importing a csv file created in excel which is beneficial for clients that have multiple residents and are much more comfortable working in excel. We have the capability for you to export your PY information directly to a csv file that can be opened in excel so you can delete residents no longer at your facility for your CY file. This then

		Copyright 2023 H	ealth Financial Systems. All Righ	nts Resevered.	
Version: 6.39.0.1	Resider	nt Informa	tion Syster	n	Health Financial Systems
Home	Data Management	Interns	Reports	Help	
Import/Export Data	Import/	Export Data			
mport IRIS Data	IRIS Import Fil	le Manager Export CMS	IRIS Data Export Special Rep	oort Import OIG Change Data	base
Export CMS IRIS Data	Export IRIS 1. Choo	S Data to CMS se an output folder:			
Import OIG	C:\Encryp	ted\JRIS\Test\test_new_Urb	San Output Fo	older	2
Change Database	2. Select	t a provider/fiscal ye	ar and then click on the	Create DBF button:	
	Provider	FY Begin FY I	End		
View Data	140124	¥ 12/01/2019 - 11	/30/2020 Crev	ate DBF	
Error Codes			Crei	nte CSV	
Providers			Crea	ite XML	
Residency Code					

can be imported to IRIS and exported for submission to the MAC. See the export function below:

You then can open the file in excel and work to update information for filing:

D E LNAME Considine Considine Considine	E EMPLOYER Lakin - Bra Lakin - Bra Lakin - Bra	F RESTYPCO no 1100 1100	G onIRPyr1 1400 1400	H nonIRPyr:	I 1 MEDSCHO I 99999	J MSGRADD 1/1/2019	K FORCERTE F	L PROVNUN	M FYBEGIN	N FYEND	O TIMEPERC	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC
E LNAME Considin Considin Considin	EMPLOYER Lakin - Bra Lakin - Bra Lakin - Bra	RESTYPCO no 1100 1100	onIRPyr1 1400 1400	nonIRPyr	1 MEDSCHO 99999	MSGRADD 1/1/2019	FORCERTE P	ROVNUN	FYBEGIN	FYEND	TIMEPERC	IMEDERC	CHIEDERC	ACCHIDECT					0.000.000	NONIDOON		ICDICDI AC	ICALCH/DD/	CALCON/DO/	
Considin Considin Considin Considin	Lakin - Bra Lakin - Bra Lakin - Bra	1100 1100	1400 1400		99999	1/1/2019	c In Joono					INTEPENC	GIVIEPERC /	ADOINBEG	ASGNEND	ARESTEARA	RESTYPE IF	(FDPUPE I	PEDPUPE	NONPROV	ISNEWPRO	ISUISPLAC	ISINE WPRC	ISINEWPRO	ISNEWPRO
Considine Considine Considine	Lakin - Bra Lakin - Bra	1100	1400				0/5/2019	140124	******	******	100	100	100	******	******	0	1100			24.28	FALSE	FALSE	FALSE	FALSE	FALSE
Considin	Lakin - Bra	1100			99999	1/1/2019	6/5/2019	140124	*****	******	100	100	100	******	******	0	1100			78	FALSE	FALSE	FALSE	FALSE	FALSE
Considin		*****	1400		99999	1/1/2019	6/5/2019	140124	*****	******	100	100	100	*****	******	0	1100			20.96	FALSE	FALSE	FALSE	FALSE	FALSE
	ELakin - Bra	1100	1400		99999	1/1/2019	6/5/2019	140124	*****	******	100	100	100	*****	*******	0	1100				FALSE	FALSE	FALSE	FALSE	FALSE
Considin	Lakin - Bra	1100	1400		99999	1/1/2019	6/5/2019	140124	*****	******	100	100	100	7/1/2020	******	1	1100				FALSE	FALSE	FALSE	FALSE	FALSE
Upton	Lakin - Bra	1250			1643	6/5/2017		140124	*****	*****	100	100	100	*****	4/6/2020	2	1252				FALSE	FALSE	FALSE	FALSE	FALSE
Gusikows	Lakin - Bra	2000			99999	5/6/2017	******	140124	*****	******	100	10	10	2/3/2020	3/2/2020	2	2000				FALSE	FALSE S	FALSE	FALSE	FALSE
Gusikows	Lakin - Bra	2000			99999	5/6/2017	******	140124	*****	******	100	10	10	5/1/2020	*****	2	2000				FALSE	FALSE	FALSE	FALSE	FALSE
Gusikows	Lakin - Bra	2000			99999	5/6/2017	******	140124	*****	*****	100	20	20	6/2/2020	******	2	2000				FALSE	FALSE	FALSE	FALSE	FALSE
Gusikows	Lakin - Bra	2000			99999	5/6/2017	******	140124	******	******	100	100	100	3/3/2020	******	2	2000				FALSE	FALSE	FALSE	FALSE	FALSE
Gusikows	Lakin - Bra	2000			99999	5/6/2017	*******	140124	*****	******	100	100	100	*****	6/1/2020	2	2000				FALSE	FALSE	FALSE	FALSE	FALSE
Gusikows	Lakin - Bra	2000			99999	5/6/2017	*******	140124	*****	******	100	100	100	******	******	2	2000				FALSE	FALSE	FALSE	FALSE	FALSE
Gusikows	Lakin - Bra	2000			99999	5/6/2017	*******	140124	*****	******	100	100	100	******	2/2/2020	2	2000				FALSE	FALSE	FALSE	FALSE	FALSE
Roberts	Lakin - Bra	7100			30100	5/1/2020		140124	*****	******	100	100	100	7/1/2020	******	0	7100				TRUE	FALSE	FALSE	FALSE	FALSE
	Lakin - Bra	1100			00000	9/1/2009	1/7/2010	140124			100	100	100		****		4400				CA105	CALCE	CALCO	CALCO	CALCE
	Gusikows Gusikows Gusikows Gusikows Gusikows Roberts Windler	Gusikowsi Lakin - Bra Gusikowsi Lakin - Bra Roberts Lakin - Bra Windler Lakin - Bra	Gusikowsi Lakin - Bra 2000 Gusikowsi Lakin - Bra 2000 Roberts Lakin - Bra 7100 Mindlar Lakin - Bra 7100	Gušikowsi Lakin - Bri 2000 Gusikowsi Lakin - Bri 2000 Windler, Likin - Bri 100	Gušikovij Lakin - Brz 2000 Gusikovij Lakin - Brz 2000 Roberts Lakin - Brz 7100	Gušikovsi Lakin - Bri 2000 99999 Gušikovsi Lakin - Bri 2000 99999 Roberts Lakin - Bri 2000 999999 Roberts Lakin - Bri 7100 90100	Gustiever Lakin - Brit 2000 99999 3/p/2017 Gustiever Lakin - Brit 2000 99999 3/p/2017 Roberts Lakin - Brit 2000 99999 3/p/2017 Roberts Lakin - Brit 2000 9999 3/p/2017	Gušinova Lakin- tird 2000 99995 5/6/2017 неженения Gušinova Lakin- tird 2000 99995 5/6/2017 неженения Roberts Lakin- tird 2000 99995 5/6/2017 неженения Roberts Lakin- tird 2000 99995 5/6/2017 неженения Roberts Lakin- tird 2000 99995 5/6/2017 неженения	Gustavoru Lakin- tert 2000 99999 (s/p201) 10000 Roberts Lakin- tert 7100 30100 (s/l/p202) 140124	Guissovizian 2000 99999 5/(//1) 40/124 ######## Guissovizian Period 2000 99999 5/(/2) ######## Guissovizian Period 2000 99999 5/(/2) ######## 40/124 ######## Guissovizian Period 2000 99999 5/(/2) ####### 40/124 ######## Guissovizian Period 2000 99999 5/(/2) ######## 40/124 ######## Guissovizian Period 2000 99999 5/(//2) ######## 40/124 ######## Roberts Lakin Period 2000 99999 5/(//2) ######### 40/124 ####################################	Gustikovi Lakin- srd 2000 99999 \$/6/2017 10000 10000	Guissovizi Lain- erd 2000 99999 5/6/217 нишения 1001 Guissovizi Lain- erd 2000 99999 5/6/2017 нишения 1001 Guissovizi Lain- era 2000 99999 5/6/2017 нишения 100214 Guissovizi Lain- era 2000 99999 5/6/2017 нишения 1001 Guissovizi Lain- era 2000 99999 5/6/2017 нишения 10024 Guissovizi Lain- era 2000 99999 5/6/2017 нишения 10024 Guissovizi Lain- era 2000 99999 5/6/2017 нишения 10024 Guissovizi Lain- era 2000 99999 5/6/2017 нишения 1002 Roberts Lain- era 2000 99999 5/6/2017 10024 нишения 1001 Roberts Lain- era 2000 99999 5/6/2017 10024 нишения 1001 Roberts Lain- era 7100 30100 5/1/2021 4/0124 нишения 1001 <td>Oddiskovci Lakin - Bri 2000 99999 5/6/2017 Ministration 100 110 110 100 100 100 100 100 100 100 100 100 200 99999 5/6/2017 Ministration 100.21 Ministration 100.21 Ministration 100 100 200 200 99999 5/6/2017 Ministration 100.21 Ministration 100</td> <td>Guistovija Lain- erd 2000 99999 5/6/217 menemen 2002 202 202 202 202 202 202 202 202 2</td> <td>Guissioval Lakin- Brd 2000 99999 5/6/2017 ######## 100 10 10 5/6/2017 Guissioval Lakin- Brd 2000 99999 5/6/2017 ####### 100.12 ####### 100 100 20 20 6/6/2020 Guissioval Lakin- Brd 2000 99999 5/6/2017 ####### 100.1 100 100 10/0 3/6/2017 Guissioval Lakin- Brd 2000 99999 5/6/2017 ####### 100.1 100 100 100 3/6/2017 Guissioval Lakin- Brd 2000 99999 5/6/2017 ####### 100.1 100 100 100 ####################################</td> <td>Guistovij Lain- Bril 2000 99999 5/6/217 menesem 140124 menesem menesem 100 10 10 10 10 1/2/200 menesem Guistovij Lain- Bri 2000 99999 5/6/217 menesem 140124 menesem menesem 100 20 20 6/2/2020 menesem Guistovij Lain- Bri 2000 99999 5/6/217 menesem 140124 menesem menesem 100 100 100 1/2/2020 menesem 140124 menesem menesem 100 100 100 100 menesem setti (1/2/2020 menesem 100 100 100 menesem menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem setti (1/2/2020 menesem set</td> <td>Guissovitakin- Erd 2000 99999 5/q/2011 1001 100<</td> <td>Outsite/outlain-Brd 2000 99999 5/n/2.02 Management 100 <</td> <td>Oddiscionalization brid Open 2000 99999 5/6/2017 School 100 Open 2000 Open</td> <td>Oldskinovitakin- Brd 2000 99999 S/r/L/L Network 100 10 110 S/r/L/L Network 2 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L Network 100 10 10 S/r/L/L Network 2 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L Network 100 100 100 3/r/L/L/L 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L Network 100 100 100 3/r/L/L/L 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L Network 100 100 100 3/r/L/L/L 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L/L Network 100 100 100 100 100 2000 2000 Guidkovitakin- Bra 2000 9999 S/r/L/L/L Network 100 100 100 100 100 100 100 100 100 100 100<td>Oddiskovci Lakin - Bri 2000 99999 5/6/2017 Section 2000 2000<td>Guidicoviziani erd 2000 99999 5/6/201 Hammanni Haumanni /td><td>Guissiovariakin-Brit 2000 99999 5/6/2017 100 100 1/2/2020 100 2 2000 FALSE FALSE<!--</td--><td>Guidicoviziani- Erd 2000 99999 \$/0/11 Management 100 10</td><td>Outsicovitation - Bril 2000 99999 ////////////////////////////////////</td></td></td></td>	Oddiskovci Lakin - Bri 2000 99999 5/6/2017 Ministration 100 110 110 100 100 100 100 100 100 100 100 100 200 99999 5/6/2017 Ministration 100.21 Ministration 100.21 Ministration 100 100 200 200 99999 5/6/2017 Ministration 100.21 Ministration 100	Guistovija Lain- erd 2000 99999 5/6/217 menemen 2002 202 202 202 202 202 202 202 202 2	Guissioval Lakin- Brd 2000 99999 5/6/2017 ######## 100 10 10 5/6/2017 Guissioval Lakin- Brd 2000 99999 5/6/2017 ####### 100.12 ####### 100 100 20 20 6/6/2020 Guissioval Lakin- Brd 2000 99999 5/6/2017 ####### 100.1 100 100 10/0 3/6/2017 Guissioval Lakin- Brd 2000 99999 5/6/2017 ####### 100.1 100 100 100 3/6/2017 Guissioval Lakin- Brd 2000 99999 5/6/2017 ####### 100.1 100 100 100 ####################################	Guistovij Lain- Bril 2000 99999 5/6/217 menesem 140124 menesem menesem 100 10 10 10 10 1/2/200 menesem Guistovij Lain- Bri 2000 99999 5/6/217 menesem 140124 menesem menesem 100 20 20 6/2/2020 menesem Guistovij Lain- Bri 2000 99999 5/6/217 menesem 140124 menesem menesem 100 100 100 1/2/2020 menesem 140124 menesem menesem 100 100 100 100 menesem setti (1/2/2020 menesem 100 100 100 menesem menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem 100 100 100 menesem setti (1/2/2020 menesem 1/2/2020 menesem setti (1/2/2020 menesem set	Guissovitakin- Erd 2000 99999 5/q/2011 1001 100<	Outsite/outlain-Brd 2000 99999 5/n/2.02 Management 100 <	Oddiscionalization brid Open 2000 99999 5/6/2017 School 100 Open 2000 Open	Oldskinovitakin- Brd 2000 99999 S/r/L/L Network 100 10 110 S/r/L/L Network 2 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L Network 100 10 10 S/r/L/L Network 2 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L Network 100 100 100 3/r/L/L/L 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L Network 100 100 100 3/r/L/L/L 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L Network 100 100 100 3/r/L/L/L 2000 Guidkovitakin- Bra 2000 99999 S/r/L/L/L Network 100 100 100 100 100 2000 2000 Guidkovitakin- Bra 2000 9999 S/r/L/L/L Network 100 100 100 100 100 100 100 100 100 100 100 <td>Oddiskovci Lakin - Bri 2000 99999 5/6/2017 Section 2000 2000<td>Guidicoviziani erd 2000 99999 5/6/201 Hammanni Haumanni /td><td>Guissiovariakin-Brit 2000 99999 5/6/2017 100 100 1/2/2020 100 2 2000 FALSE FALSE<!--</td--><td>Guidicoviziani- Erd 2000 99999 \$/0/11 Management 100 10</td><td>Outsicovitation - Bril 2000 99999 ////////////////////////////////////</td></td></td>	Oddiskovci Lakin - Bri 2000 99999 5/6/2017 Section 2000 2000 <td>Guidicoviziani erd 2000 99999 5/6/201 Hammanni Haumanni /td> <td>Guissiovariakin-Brit 2000 99999 5/6/2017 100 100 1/2/2020 100 2 2000 FALSE FALSE<!--</td--><td>Guidicoviziani- Erd 2000 99999 \$/0/11 Management 100 10</td><td>Outsicovitation - Bril 2000 99999 ////////////////////////////////////</td></td>	Guidicoviziani erd 2000 99999 5/6/201 Hammanni Haumanni	Guissiovariakin-Brit 2000 99999 5/6/2017 100 100 1/2/2020 100 2 2000 FALSE FALSE </td <td>Guidicoviziani- Erd 2000 99999 \$/0/11 Management 100 10</td> <td>Outsicovitation - Bril 2000 99999 ////////////////////////////////////</td>	Guidicoviziani- Erd 2000 99999 \$/0/11 Management 100 10	Outsicovitation - Bril 2000 99999 ////////////////////////////////////

5 View/Print Reports - The Reports Tab

Once you have completed entering your residents and assignments, you now are ready to review your data. To review these there are 2 main reports – the Audit Report and the Residency Report. Both are obtained from the Reports tab:

14

Intern R	esident Info	ormation Syst	em	Health Financial Systems
Home Data M	Management Int	erns Reports	Help	
Audit Report Audit Report Notes Report Foreign Medical Graduates import Data Master Variance import File Log intern Assignments	IRIS Audit Report 1. Choose a report to Print only ECFMG resid Print only edit records Print only edit records 2. Select a provider/ Provider FY1 Control Provider	ype: tents by Provider by Provider by Provider / FY (default) 'fiscal year and click preview r Begin FY End Assignme @ IME (de	eport: nt Fields: 🔲 1 Intern per page	
Intern (Individual) History OIG Report Overlap Report Out of IRP Report Pre-July 1995 Residency	Sorted By: SSN (default) Name Assign/Name Assign/SSN	Initia de IRF IPF Non-Pri New Pri Displace	Audit Report Only Audit Report Only Preview Report	iry
Residency Report	SR File (Optional):		Browse	

You must select the Provider from the dropdown and then the FY you want to select. We have added the ability to compare the IRIS FTEs to the cost report (HFS mcrx file) with the feature "SR File (Optional)", when you calculate the mcrx file and you are a teaching hospital, we automatically create a SR923.csv file (the file prefix will be the mcrx file name). This file identifies the FTEs on the cost report to compare what IRIS calculates. CMS will be doing this same comparison with CR periods beginning 10-1-22 and could cause rejections. Once you have the provider and FY selected, you can select different sorting ability and can request the report without the FTE summary page (we will show example of this page below). When you run Preview Report you get the following screen:

Heal	thFin ysten	ancia ns	al	Inter	n/Resid	ent In	form	atior	n Syst	em(l	RIS)			Versio Date Time	on Number Mono	1.3.3.12 day, June 15, 201 4:54:43P
				IRIS Inte	ern Audit	- Prov	ider:	36	0998					Or	dered by SS	N
				Fiscal Yes	ar: 07/0	1/2013		to 0	6/30/201	4				(All Ir	nterns Report	ting)
U555443333 Med School: Graduation Date: Comments:	Roberts 00515 6/1/2008	Un of Ca	Dale Ifornia, Irvine foreign Certi	, College of Me ificate Date:	dicine			Initial Poten Active	Residenc Itial Sim M Residen	y: 1- atch: cy: 1-	402 lr 402 lr	t Med - Ca t Med - Ca	rdiology rdiology		[3] [3]	invalid IRP
Beg Date End Date	Assign Da	/ Res Ty	pe Reside	ncy Descriptio	n Yrs Com	Time %	Wgt C	GME %	IME%	GME-p	GME-0	GME-dp	IME	UnGME	ErrorInfo	
7/1/2013 7/31/2013	31	1402	Int Med - C	Cardiology	5	100	0.50	100 erm's Tot	100 tal FTEs: Xverlaps:	0.0000	0.0425 0.0425 0.0000	0.0000	0.0849	0.0849		
U555889999 // Med School: Graduation Date: Comments:	Anthony 02012 6/30/2012	Universit) F	Linda y of Kentucky foreign Certi	College of Med flicate Date:	licine			Net of C Initial Poten Active	Nerlaps: Residenc Itial Sim M Residen	atch: atch:	0.0425 100 Ir 100 Ir	t Med - Ge t Med - Ge	n n	0.0649	[3] [3]	
Beg Date End Date	Assign Da	ResTy	pe Reside	ncy Descriptio	n Yrs Com	Time %	Wgt C	SME %	IME%	GME-p	GME-0	GME-dp	IME	UnGME	ErrorInfo	
10/1/2013 11/30/2013 1/1/2014 3/31/2014	61 90	1400 1400	Int Med - C Int Med - C	3en 3en	1	100	1.00	100 100	100 100	0.1671 0.2466	0.0000	0.0000	0.167	1 0.1671 5 0.2466	Overlap > 100	
							Inte	ern's Tol	tal FTEs: iverlaps:	0.4137	0.0000	0.0000	0.4137	0.4137		
								Net of C	verlaps:	0.4137	0.0000	0.0000	0.4137	0.4137	_	

The 2 underlined items are edits that are created that are not always fatal but may be just warnings that we feel you may want to review before submission. Any edits in the grayed area (the top section) are related to the Master Record whereas any edits next to the assignments are related to that specific assignment. The IRP (Initial Residency Periods) edits are shown & summarized below:

IRP Warnings	Warnings Summary 📐	
Code	Details	No. Interns
IRP≠1st Rotation	IRP ≠ 1st rotation which was within 1st year of grad	0
IRP ≠ 1st Record	IRP ≠ 1st record, while record > 1 year after grad Info	2
Invalid IRP	Invalid Initial Residency Program (IRP) code	0

The edit message "IRP $\neq 1^{st}$ rotation was within 1^{st} year of grad" tells you that the database has the

residency code that is an IRP and the assignment is within the residency year of 0 (1st year); however, the assignment's residency code is not in agreement to the residency code in the Master record. This is not a fatal error message but it is more than likely an error that should be corrected.

The edit message "IRP \neq 1st record, while record > 1 year after grad-info" tells you that the database

has the residency code that is an IRP; however, the 1st rotation schedule post graduation is not in the database. This is not a fatal error message but rather could be valid as the resident may not have been at your facility until year 2 (or beyond) of resident's rotation schedule.

The Invalid IRP is telling us that the Master residency code is not an initial residency period code but rather one of an advance study (prerequisite required program).

The assignment edits are summarized at the end of the audit report and an example of this is shown below:

Assignment W	/amings		
Code	Details	Assignments	No. Interns
Overlap > 100	Overlap > 100 % Time	0	0
Yrs Comp Wght	Years in program error affects weighting	8	5
Yrs Complete	Years completed inconsistent with Graduation Date	5	4

The overlap edit is showing that there is an assignment that is overlapped either within the specific provider or other providers in the database if you have multiple providers. The years complete edits are triggered based upon the Grad date (or FMG Cert date) and what is shown on the Residency Calendar screen (see page 10). This is a warning as there may be times where the resident takes time away from their residency (maybe due to maternity leave).

The end of the audit report also shows the residency counts in totals and the Cost Report line references.

	Health	Financial tems	Intern/R	esiden	t Inform	ation S	ystem(l	RIS)		Version Number 1.3.3.125 Date Monday, June 16, 2015 Time 4.54:43PM
		IR	IS Intern /	Audit - P	rovider:	360998	3			Ordered by SSN
		Fit	scal Year;	07/01/20	13	to 06/30	/2014			(All Interns Reporting)
Intern Sp	ecialty Summ	hary								
Provider	Res Type	Residency Description	Interns	GME	GME Ov	Net GME	IME	IME Ov	Net IME	
360998	1200	Dermatology - Gen	1	0.3370	0.0822	0.2548	0.3370	0.0822	0.2548	
360998	1250	Emerg Med - Gen	1	0.0849	0.0000	0.0849	0.0849	0.0000	0.0849	
360998	1350	Family Med - Gen	5	2.0082	0.0000	2.0082	2.0082	0.0000	2.0082	
360998	1400	Int Med - Gen	5	1.2932	0.3753	0.9179	1.2932	0.3753	0.9179	
360998	1402	Int Med - Cardiology	1	0.0425	0.0000	0.0425	0.0849	0.0000	0.0849	
360998	1407	Int Med - Gastroent	1	0.1260	0.0000	0.1260	0.2521	0.0000	0.2521	
360998	1412	Int Med - Nephrology	1	0.0836	0.0000	0.0836	0.1671	0.0000	0.1671	
360998	1414	Int Med - Pulm Disease	1	0.1260	0.0000	0.1260	0.2521	0.0000	0.2521	•
360998	1963	Path, Anatom & Clin - Mole	ic (1	0.4192	0.0000	0.4192	0.4192	0.0000	0.4192	
360998	6400	Trad'l Rot'g Intern'p (Osteo)- 2	0.6411	0.0000	0.6411	0.6411	0.0000	0.6411	
Total Day-Base	ed (Ordinal) M	ethod	19	5.1617	0.4575	4.7042	5.5398	0.4575	5.0823	
Net FTE	Summary					4.7042			5.0823	_

Wealth Financial Systems Intern/Resid	ent Inf	ormatio	n System (IRIS	5)	Version Num Date M Time	ber 6.39.0.1 onday, September 18, 2023 1:12:02PM
Residenc	y FTE S al Year	Summary 1 : 12/01/20	or Provider: 140	0124		
Worksheet E. Part A	FTE O	verLaps Ne	t FTE			
Line 10 Allopathic & Osteopathic (IME unweighted)	146.46	0.00	146.46			
Line 11 Dental & Podiatry (IME unweighted)	25.66	0.00	25.66			
Line 16 CY FTE New	21.07	0.00	21.07			
Line 17 CY FTE Displaced	16.60	0.00	16.60			
Worksheet E-3, Part II						
Line 4.01 Col 1 CY FTE Displaced	0.07	0.00	0.07			
Line 6, Col 1 CY FTE excluding New Program	0.54	0.00	0.54			L.F.
ine 7, Col 1 CY FTE in New Program	0.23	0.00	0.23			
Worksheet E-3, Part III	0.02	0.00	0.03			
Ine 5.01 Col 1 CY FTE Displaced	0.03	0.00	0.03			
Line 7, Col 1 CY FTE excluding New Program	0.35	0.00	0.35			
ine 8, Col 1 CY FTE in New Program	0.23	0.00	0.23			
Norksheet S-3, Part I						
Line 14 Col 9 Total Hospital	209.79	0.00	209.79			
Line 16 Col 9 Subprovider - IPF	0.77	0.00	0.77			
This information contains confidential and/or priviledged material.	Any revie	w, dissemina	tion or other use of,	or taking on any activ	on in reliance upon,	this information by
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linked: C:\Encrypted\RIS\Test\HFSIRISData2_739.sdf Cop	Any revie rohibited. yright 202	w, dissemini 3 by Health F	tion or other use of,	or taking on any action	on in reliance upon,	this information by Page 1 of
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linked: C:\Encrypted\IRIS\Test\HFSIRISData2_739.sdf Cop	Any revie rohibited. yright 202 ent Inf	w, dissemini 3 by Health F formation	ition or other use of, inancial Systems, Al	or taking on any activ i rights reserved. 5)	on in reliance upon, Version Num Date M Time	Page 1 of Page 1 of ber 6.39.0: nday, September 18, 202 1.12.02Ph
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linked: C:\EncryptedURIS\Test\HFSIRISData2_739.sd Cop Health Financial Systems Intern/Resid Residency Fisc	Any revie rohibited. yright 202 ent Inf y FTE S al Year;	w, dissemini 13 by Health F iormation summary f 12/01/201	tion or other use of, inancial Systems. Al System (IRIS or Provider: 140 19 - 11/30/2020	or taking on any activ i rights reserved. 5)	on in reliance upon, Version Num Date M Time	Page 1 of Page 1 of ber 6.39.0. nday. September 18.202Ph 1.12.02Ph
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linked: C:Encrypted/IRIS/Test/HFSIRISData2_738.sdf Cop The alth Financial Systems Intern/Resid Residency Fisc Norksheet E-4	Any revie rohibited. yright 202 ent Inf y FTE S al Year; FTE	w, dissemini 3 by Health F ormation 5 ummary f : 12/01/20 Overlaps	ation or other use of, <u>'inencial Systems, Al</u> n System (IRIS or Provider: 14(19 - 11/30/2020 Net FTE	or taking on any activ I rights reserved. 3) 2124	version Num Version Num Date M Time	Page 1 of Page 1 of ber 6 39 0. nday, September 18, 202 1:12:02P1
This information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linket C:IEncrypted/IRIS/Test/HFS/RISData2_739.sdf Cop File File Mealth Financial Systems Intern/Resid Residency Fisc Norksheet E-4 ine & Allopathic & Osteopathic (GME unweighted)	Any revie rohibited. yright 202 ent Infr y FTE S al Year; FTE 150.73	w, dissemini 3 by Health F ormation 12/01/20 Overlaps 0.00	tion or other use of, <u>inencial Systems, Al</u> n System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73	or taking on any activ I rights reserved. S) 2124	version Num Version Num Date M Time	Page 1 of Page 1 of ber 6 39 0. nnday. September 18, 202 1 12 02P1
This information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linked: C:\EncryptedURIS\Test\HFSIRISData2_739.sdf Cop Field Comparison Cop Field Comparison Cop Cop Cop Cop Cop Cop Cop Cop	Any revie rohibited. yright 202 ent Info y FTE S cal Year; FTE 150.73 39.97	w, dissemini 3 by Health f formation tummary f 12/01/20 Overlaps 0.00 0.00	tion or other use of, inancial Systems. Al System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97	or taking on any activ <u>i rights reserved.</u> S) Y124	on in reliance upon, Version Num Date M Time	Page 1 of Page 1 of ber 6.39.0. Inday, September 18, 202 1.12.02Pf
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linket C:Encrypted/IRIS/Test/HFS/RISData2_739.sdf Cop Field C:Encrypted/IRIS/Test/HFS/RISData2_739.sdf Cop Field C:Encrypted/IRIS/Test/HFS/RISData2_739.sdf Cop Cop Field C:Encrypted/IRIS/Test/HFS/RISData2_739.sdf Cop Cop Cop Cop Cop Cop Cop Cop	Any revie rohibited. yright 202 ent Inf y FTE S al Year; FTE 150.73 39.97 94.06	w, dissemini 3 by Health f iormation Fummary f 12/01/20 Overlaps 0.00 0.00 0.00	tion or other use of, inancial Systems. Al or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.06	or taking on any activ i <u>rights reserved.</u> 5) 1124	on in reliance upon, Version Num Date M Time	Page 1 of Page 1 of ber 6.39.0 onday, September 18, 202 1.12.02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linked: C:Encrypted/IRIS/Test/HFSIRISData2_739.sdf Cop Figure Health Financial Systems Intern/Resid Residence Fisc Vorksheet E-4 ine 6 Allopathic & Osteopathic (GME unweighted) ine 8 Col 1 OB / GYN & Primary (weighted) ine 8 Col 2 Other (weighted) ine 10 Col 2 Dental (weighted)	Any revie rohibited. yright 202 ent Inf y FTE S al Year; FTE 150.73 39.97 94.06 6.82	w, dissemine 3 by Health F cormation corm	tion or other use of, inancial Systems. Al a System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82	or taking on any action I <u>rights reserved.</u> 5) 2124	on in reliance upon, Version Num Date M Time	Page 1 o Page 1 o ber 6 30 0 onday, September 18, 202 1 12 02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linked: C:Encrypted/IRIS/Test/HFS/RISData2_739.sdf Cop Figure Health Financial Systems Intern/Resid Residency Fisc Vorksheet E-4 ine 6 Allopathic & Osteopathic (GME unweighted) ine 8 Col 1 OB / GYN & Primary (weighted) ine 8 Col 2 Other (weighted) ine 10 Col 2 Pontal (weighted) ine 10 Col 2 Pontal (weighted)	Any revie rohibited. yright 202 ent Inf y FTE S al Year; FTE 150.73 39.97 94.06 6.82 15.16	w, dissemine 3 by Health f ormation iummary f 12/01/20 Overlaps 0.00 0.00 0.00 0.00 0.00 0.00 0.00	tion or other use of, inancial Systems. Al a System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16	or taking on any action I rights reserved. (5) (124	Version Num Date M Tame	Page 1 o Page 1 o ber 6 30 0 nday, September 18, 202 1 12 02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linket: C:IEncrypted/IRIS/Test/HFS/RISData2_739.sdf Cop File Fealth Financial Systems Intern/Resid Residency Fisc Vorksheet E-4 ine 6 Alopathic & Osteopathic (GME unweighted) ine 8 Col 1 OB / GYN & Primary (weighted) ine 8 Col 2 Other (weighted) ine 10 Col 2 Dental (weighted) ine 10 Col 2 Dental & Podiatry (weighted) ine 10 Col 2 Dental & Podiatry (weighted)	Any revie rohibited. yright 202 ent Inf y FTE Stal Year; FTE 150.73 39.97 94.06 6.82 15.16 21.99	w, dissemine is by Health F is transfer is transfer i	tion or other use of, <u>inencial Systems, Al</u> n System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16 .021.99	or taking on any activ <u>I rights reserved.</u> 3))124	Version Num Date M Time	Page 1 o Page 1 o ber 6 30 0 nday, September 18, 202 1 12 02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linked: C:IEncrypted/IRIS/Test/HFS/RISData2_739.sdf Cop FHealth Financial Systems Intern/Resid Residency Fisc Vorksheet E-4 ine 6 Allopathic & Osteopathic (GME unweighted) ine 8 Col 2 Other (weighted) ine 10 Col 2 Dental (weighted) ine 10 Col 2 Dental & Podiatry (weighted)	Any revie rohibited. yright 202 ent Inf y FTE S cal Year; FTE 150.73 39.97 94.06 6.82 15.16 21.99 7.24	w, dissemine is by Health F is transfer is transfer i	tion or other use of, inancial Systems. Al n System (IRIS or Provider: 14(0 19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16 021.99 7.24	or taking on any activ <u>I rights reserved.</u> 5) 1124	Version Num Date M Time	Page 1 o Page 1 o ber 6 30 0 onday. September 18, 202 1 12 02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linket C:Encrypted/IRIS/Test/HFS/RISData2_739.sdf Cop Fealth Financial Systems Intern/Resid Residency Fisc Vorksheet E-4 ine 6 Allopathic & Osteopathic (GME unweighted) ine 8 Col 2 Other (weighted) ine 10 Col 2 Dental (weighted) ine 10 Col 2 Dental (weighted) ine 10 Col 2 Dental (unweighted) ine 10.01 Col 2 Dental (unweighted)	Any revie rohibited. yright 202 ent Inf y FTE S al Year; FTE 150.73 39.97 94.06 6.82 15.16 21.99 1.524 15.24	w, dissemine is by Health F is rmation cormation Coverlaps 0.00 0.	tion or other use of, inancial Systems. Al n System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16 021.99 7.24 18.42	or taking on any activ <u>i rights reserved.</u> 5) 1124	Version Num Date M Time	Page 1 o Page 1 o ber 6 30 0 onday, September 10, 202 1 12 02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linket: C:IEncrypted/IRIS/Test/HFS/RISData2_739.sdf Cop FHealth Financial Systems Intern/Resid Residence: Fisc Vorksheet E-4 ine & Allopathic & Osteopathic (GME unweighted) ine & Col 1 OB / GYN & Primary (weighted) ine & Col 2 Dental (weighted) ine 10 Col 2 Dental (unweighted) ine 10.01 Col 2 Dental (unweig	Any revie rohibited. yright 202 ent Inf y FTE S al Year: FTE 150.73 39.97 94.06 6.82 15.16 21.99 7.24 18.42 25.66	w, dissemine 3 by Health F 5 ormation 5 ummary f 1 12/01/20 0 verlaps 0.00 0.	tion or other use of, inancial Systems. Al n System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.08 6.82 15.16 021.99 7.24 18.42 25.66	or taking on any activ <u>i rights reserved.</u> \$) 1124	on in reliance upon, Version Num Date M Time	Page 1 o Page 1 o ber 6.30.0 onday, September 18, 202 1.12.02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linket: C:Encrypted/JRIS/Test/HFS/RISData2_739.sdf Cop Fealth Financial Systems Intern/Resid Residence: Fisc Norksheet E-4 ine 6 Alopathic & Osteopathic (GME unweighted) ine 8 Col 1 OB / GYN & Primary (weighted) ine 8 Col 2 Other (weighted) ine 10 Col 2 Dental (unweighted) ine 10 Col 2 Dental (unweighted) ine 10 Col 2 Dental & Podiatry (unweighted) ine 10 Col 2 Dental & Podiatry (unweighted) ine 10 Col 1 OB/GYN & Primary - New Program (weighted)	Any review cohibited. wight 202 ent Inf 9 y FTE S 150.73 9.9.07 9.4.06 6.82 15.16 21.99 7.24 18.42 25.66	w, dissemine 3 by Health F 5 ormation 5 ummary f 12/01/20 0 verlaps 0.00	tion or other use of, inancial Systems. Al a System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16 021.99 7.24 18.42 25.66 7.19	or taking on any activ i rights reserved. 5) 1124	version Num Version Num Date M Time	Page 1 o Page 1 o ber 6 30 0 onday, September 18, 202 1 12 02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(s) or entity is p Data Linked: C:Encrypted/IRIS/Test/HFSIRISData2_739.sdf Cop Field Content of the second	Any review cohibited. yright 202 ent Inf FTE 150.73 39.97 94.06 6.82 15.16 21.99 7.24 18.42 25.66 7.19 7.24 18.42 25.66 7.19 7.24	w, dissemine 3 by Health F cormation cormation 0 verlaps 0.00	tion or other use of, inancial Systems. Al a System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16 021.99 7.24 18.42 25.66 7.19 9.71	or taking on any activ i rights reserved.	Version Num Date M Tame	Page 1 o Page 1 o ber 6 30 0 onday, September 18, 202 1 12 02P
This Information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linked: C1Encrypted/IRIS/Test/HFS/RISData2_739.sdf Cop Thealth Financial Systems Intern/Resid Residency Fisc Norksheet E-4 Line 6 Allopathic & Osteopathic (GME unweighted) Line 8 Col 1 OB / GYN & Primary (weighted) Line 8 Col 2 Other (weighted) Line 10 Col 2 Dental & Podiatry (weighted) Line 10 Col 2 Dental & Podiatry (weighted) Line 10.01 Col 2 Dental & Podiatry (unweighted) Line 15 Col 1 OB/GYN & Primary - New Program (weighted) Line 15 Col 2 Other - New Program (weighted) Line 1	Any review rohibited. wright 2022 FTE Stall Year: FTE 150.73 39.97 94.06 6.82 15.16 21.99 7.24 18.42 25.66 7.19 9.711	w, dissemini 3 by Health F cormation 5 12/01/20 Overlaps 0.00	tion or other use of, inancial Systems, Al n System (IRIS or Provider: 146 (9 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16 (21.99 7.24 18.42 25.66 7.19 9.71 3.05	or taking on any activ <u>I rights reserved.</u> 3) 1124	Version Num Date M Time	Page 1 o Page 1 o ber 6 30 0 onday, September 18, 202 1 12 02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linked: C:IEncrypted/IRIS/Test/HFS/RISData2_739.sdf Cop Person Contemporation of the approved person(e) or entity is p Data Linked: C:IEncrypted/IRIS/Test/HFS/RISData2_739.sdf Cop Person Contemporation of the approved person(e) or entity is p Intern/Resid Residency Fisc Norksheet E-4 line 6 Allopathic & Osteopathic (GME unweighted) line 8 Col 2 Other (weighted) line 8 Col 2 Other (weighted) line 10 Col 2 Dental (weighted) line 10 Col 2 Dental & Podiatry (weighted) line 10 Col 2 Dental & Podiatry (unweighted) line 10.01 Col 2 Dental & Podiatry (unweighted) line 15 Col 1 OB/GYN & Primary - New Program (unweighted) line 15 Col 1 OB/GYN & Primary - New Program (unweighted) line 15 Col 1 OB/GYN & Primary - New Program (unweighted) line 15 Col 1 OB/GYN & Primary - New Program (unweighted) line 15 Col 1 OB/GYN & Primary - New Program (unweighted) line 15 Col 1 OB/GYN & Primary - New Program (unweighted) line 15 Col 1 OB/GYN & Primary - New Program (unweighted) line 15 Col 1 OB/GYN & Primary - New Program (unweighted) line 15 Col 1 OB/GYN & Primary - New Program (unweighted) line 15 Col 2 Other	Any review cohibited. wright 202 ent Inf FTE 150.73 39.97 94.06 6.82 15.16 6.82 15.16 7.19 9.71 7.24 25.66 7.19 9.71 7.74	w, dissemine is by Health F is transfer is transfer i	tion or other use of, inencial Systems. Al n System (IRIS or Provider: 14(2) 19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16 0.21.99 7.24 18.42 25.66 7.19 9.71 7.38 9.71 7.38	or taking on any activ I rights reserved. 5) 1124	Version Num Date M Time	this information by Page 1 o ber 6 30 0 onday. September 18, 202 1 12 02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linket C:EncryptedURIS:Test/HFS/RISData2_739.sdf Cor Person Contemporation of the approved person(e) or entity is p Data Linket C:EncryptedURIS:Test/HFS/RISData2_739.sdf Cor Person Contemporation of the approved person(e) or entity is p Contemporation of the approved person person of the approved person of the approved person of the approved person person of the approved person person of the approved person of the approved person of the approved person person of the	Any review cohibited. wright 202 ent Inf FTE 150.73 39.97 94.06 6.82 21.99 7.24 25.66 7.19 9.71 18.42 25.66 7.19 9.71 19.73 8 11.51	w, dissemine is by Health F is rmation is rmation is rmation is rmation is real state 0,00 0,0	tion or other use of, inancial Systems, Al n System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150,73 39.97 94.06 6.82 15.16 021.99 7.24 18.42 25.66 7.19 9.71 7.38 11.51	or taking on any activ <u>I rights reserved.</u> 3) 1124	Version Num Date M Time	Page 1 of Page 1 of ber 6 30 0 onday. September 18, 202 1 12 02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linket C:EncryptedURIS:Test/HFS/RISData2_739.sdf Cor Person Contemporation of the approved person(e) or entity is p Data Linket C:EncryptedURIS:Test/HFS/RISData2_739.sdf Cor Person Contemporation of the approved person(e) or entity is p Residence Fisco Norksheet E-4 ine 6 Allopathic & Osteopathic (GME unweighted) ine 6 Col 1 OB / GYN & Primary (weighted) ine 10 Col 2 Dental (unweighted) ine 10.01 Col 2 Dental (unweighted) ine 10.01 Col 2 Dental (unweighted) ine 10.01 Col 2 Dental (unweighted) ine 15 Col 1 OB/GYN & Primary - New Program (weighted) ine 15 Col 1 OB/GYN & Primary - New Program (unweighted) ine 15.01 Col 1 OB/GYN & Primary - New Program (unweighted) ine 15.01 Col 2 Other - New Program (unweighted) ine	Any review cohibited. wright 202 ent Inf FTE 150.73 39.97 94.06 6.82 15.16 21.99 7.24 18.42 25.66 7.19 9.71 18.42 25.66 19.71 9.71 7.38 11.51 5.09	w, dissemine is the Health F is rmation is many f : 12/01/20 Overlaps 0.00 0.	tion or other use of, inancial Systems. Al n System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16 021.99 7.24 18.42 25.66 7.19 9.71 7.38 11.51 5.09	or taking on any activ i <u>rights reserved.</u> 5) 1124	Version Num Date M Time	Page 1 of Page 1 of ber 6.30.0 onday, September 18, 202 1.12.02P
This information contains confidential and/or priviledged material. persons or entities other than the approved person(e) or entity is p Data Linket: C:Encrypted/JRIS/Test/HFS/RISData2_739.sdf Cop Fealth Financial Systems Intern/Resid Residence: Fisc Norksheet E-4 ine 6 Alopathic & Osteopathic (GME unweighted) ine 8 Col 1 OB / GYN & Primary (weighted) ine 8 Col 2 Other (weighted) ine 10 Col 2 Dental & Podiatry (unweighted) ine 15 Col 1 OB/GYN & Primary - New Program (weighted) ine 15 Col 2 Other - New Program (unweighted) ine 16 Col 2 Other - Displaced (weighted) ine 16 Col 2 Other - Displaced (weighted)	Any review cohibited. wight 202 ent Inf FTE 150.73 39.97 94.06 6.82 15.16 21.99 7.24 18.42 25.66 7.19 9.71 18.42 15.16 7.19 9.71 1.51 5.09 10.13	w, dissemine 3 by Health F 5 ormation 5 unmary f 1 12/01/20 0 verlaps 0.0000 0.0000 0.0000 0.0000 0.0000 0.0000 0.0000 0.0000 0.0000 0.00000 0.00000 0.00000 0.00000000	tion or other use of, inancial Systems. Al n System (IRIS or Provider: 140 19 - 11/30/2020 Net FTE 150.73 39.97 94.08 6.82 15.16 021.99 7.24 18.42 25.66 7.19 9.71 7.38 11.51 5.09 10.13	or taking on any activ <u>i rights reserved.</u> \$) 1124	Version Num Date M Time	this information by Page 1 of ber 6.39.0 onday, September 18, 202 1.12.02Pl
This information contains confidential and/or priviledged material. This information contains confidential and/or priviledged material. Data Linked: C:Encrypted/IRIS/Test/HFSIRISData2_739.sdf Cop Feasibility of the set of the s	Any review rohibited. wright 2022 FTE Stall Year; FTE 150.73 39.97 94.06 6.82 15.16 6.82 21.99 7.24 18.42 25.66 7.19 9.71 1.51 7.38 11.51 5.09 10.13 5.17	w, dissemina is by Health F is transfer to the second is transfer to the	ation or other use of, "inancial Systems, Al n System (IRIS or Provider: 14(19 - 11/30/2020 Net FTE 150.73 39.97 94.06 6.82 15.16 (21.99 7.24 18.42 25.66 7.19 9.71 7.38 11.51 5.09 10.13 5.17	or taking on any activ I rights reserved. 3) 1124	Version Num Date M Time	this information by Page 1 o ber 6.30 0 onday, September 18, 202 1.12.02P

W Health Financial Systems In	tern/Resident Info	rmation	System (I	IRIS)	Version Number 6.39 Date Monday, September 18, 20 Time 1.12.02/
	Residency FTE Su Fiscal Year: 1	mmary fo 2/01/201	or Provider: 9 - 11/30/202	140124 20	
Worksheet S-2, Part I		FTE	Overlaps	Net FTE	
Line 66 Col 1 Unweighted Non-primary FTEs in N	on-Provider Settings	7.28	0.00	7.20	
Line 66 Col 2 Unweighted Non-Primary FTEs at H	lospital	163.60	0.00	163.60 ***	
Line 67 Primary FTE summary					
Program Name	Program Code	Unweig	hted FTEs No	n-Prov Site	Unweighted FTEs in Hospital
FAMILY MEDICINE	1350		1.2682		20.7316
INTERNAL MEDICINE	1400		0.5631		9.4440
INTERNAL MEDICINE /PEDIATRICS	1450		0.0000		2.0000
INTERNAL MEDICINE/PREVENTIVE MED.	1515		0.0000		0.1530
PEDIATRICS	2000		0.3634		6.5260
PUBLIC HEALTH & GEN. PREVEN. MED.	2175		0.0000		0.1380
	Grand Total:		2.19		39.00
*** There is no Non-Provider Setting % in IRIS, ensure	this is correct prior to posting t	o the cost re	port.		

Note that we do include the location of the database (sdf file) on the bottom left corner of the report. This is beneficial to know when working next year.

6 SR923 – Comparison FTE count to the Medicare Cost Report

CMS has created a National Database that is being stored in their STAR system. Each MAC has access to this system and is required to load the submitted M & A database files into the STAR system when the cost report is submitted. CMS is pushing to compare the cost report FTEs to what they calculate the FTEs from the submitted IRIS files. They are planning to begin holding up accepting cost reports in the near future (at the earliest it will be the 6-30-20 FYEs). To prepare for this change, HFS has created a Special Report 923 (SR923) in the cost report software and also in the IRIS software to run a comparison. In the MCRIF32 system (the cost report software), we issue a Level II edit relating to SR923 when the FTE count on the cost report does not agree to the IRIS FTE calculation. In the cost report software, the new SR923 report (can locate this thru Open Forms and scroll to the bottom) that we created in response to the CMS STAR IRIS FTE calculation. In the HFS IRIS you can export a csv file from IRIS and upload the csv file to the SR923 report. To get the csv from IRIS, go to reports –



Residency Report and select the 3rd bullet as shown below:

Then take the csv file from IRIS (will be named xxxxx.YYYYMMDD.YYYYMMDD.SR923.csv where xxxxx is provider # and we will have FYB and FYE identified) and open up the SR923 in the cost report and select the Browse on line 100 to import this file. We also create a csv file from the mcrx file which will be named Cost_Report_Name.SR923.csv that can be imported into the HFS IRIS Audit and Residency Reports. To import the cost report csv file, you select the Browse button shown above at the end of the SR File (Optional) section.

The SR923 report in IRIS is included at the end of the Audit Report and also in the Residency Report – Intern Assignment Residency FTE Summary (E Part A and E-4 FTE's):

Home Data M	lanagement	Interns	Reports	Help		
Reports Audit Report Audit Report Audit Report Foreign Medical Graduates Import Data Master Variance Import File Log Intern Assignments	IRIS Data Int 1. Choose the re Intern Assignmen Intern Assignmen Intern Assignmen Intern Assignmen Intern Assignmen Intern Assignmen Intern Assignmen Intern Assignmen	ern Assignn port type: It Reidency Code R It Summary Reiden It Summary Reiden It Summary Reiden It Summary Reiden It Reidency UNYIg! It Reidency FIE Sun	report cy Code Report cy Code Report cy Code Report By ECFA cy Code Report All Prov cy Code Report with Em TE > 0.75 Children's Ho inmary (E Part A, E-4 and	AG kiders ployer spitals (S-2, Part I FTES)	•	
Intern (Individual) History OIG Report	2. Select a provi Report Type: Inter Provider	der/fiscal year a m Assignment Re Residency	and click preview: sidency FTE Summa FY Begin	ry (E Part A, E-4 and FY End	S-2, Part I FTE's	0
Overlap Report Out of IRP Report Pre-July 1995 Residency Braidency Report Sim Match Report	140124 ~ Sorted By: SSN (default) Last Name Res Type: Podiatry Dental Primary 08	1050 Allergy & In 1051 Allergy & In 1052 Allergy & In 1100 Anesthesiol 1101 Anesthesiol 1103 Anesthesiol 1104 Anesthesiol	nmunolo nmunolo ogy ogy ogy ogy ogy iogy iogy	119 - 11/30/2020	(Preview Report Create SR File
	SR File (Optional):				Brows	e

Once you have reviewed the reports and have determined all of the items are correct, you are ready to create the IRIS files to submit to the MAC. If the cost reporting period begins prior to 10-1-21, you will create M & A dbf files. The files are named MXXXXXX_YYYY-MM-DD.dbf and AXXXXXX_YYYY-MM-DD.dbf (the XXXXXX is provider # and the YYYYMMDD is the FYE). If your cost reporting period begins on or after 10-1-21, you will need to submit XML file. To create the file, you select the Data Management Tab and Export CMS IRIS Data as shown below:

		Copyright 2023 Healt	h Financial Systems. All Righ	its Resevered.		
Version: 6.39.0.1	Resident I	nformati	on Syster	n		Health Financial Systems
Home Dat	a Management	Interns	Reports	Help		
Import/Export Data	Import/Expo	ort Data				
Import IRIS Data	IRIS Import File Manag	er Export CMS IRIS	Data Export Special Reg	ort Import OIG	Change Database	
Export CMS IRIS Data	Export IRIS Data 1. Choose an o	to CMS output folder:				
Import OIG	C:\Encrypted\IRIS	\Test\test_new_Urban	Output Fe	older	ttop	1. Contraction of the second s
Change Database	Provider	FY Begin FY End	and then they on the	create Dor bu		
 View Data 	140124 ~	12/01/2019 - 11/30	(2020 Cree	ite DBF		
Error Codes			Crea	ite CSV te XML	•	

2023 Charles H. Briggs, Jr., All Rights Reserved

		0		
0	Export Sumn	nary Report		- 🗆 🗙
🚣 🚑 🧶 🇞 💮 📴 🗵	< → H 1 /1	M 🔍 •	SAP	CRYSTAL REPORTS*
	Main Report			
	[^
	HealthFi	inancial ems	Intern/Resident Ir	nformation S
			Import S	Summary Repo
	<u>File Origin</u> Primary Provider Number Fiscal Begin Fiscal End	360997 1/1/2013 12/31/2013	File Statistics M Records Read A Records Read Critical Errors Warnings	12 19 0 0
	HFS Error No Severity	Explanati	on	
	No IRIS data edit errors or v	warnings were foun	d during the import operation,	*
Current Page No.: 1	Total Page No.: 1		Zoom Factor: 100%	

You will also receive an output file showing the success.

We always suggest doing an import of the new M files but hit Preview rather than import:

Fiscal Year From: 12/ To: 11/	1/2019 30/2020			
To: 11/	30/2020			
Import	Preview Files	Create csv import	report	
Import	Preview Files	Create csv import	report	

7 Using Net Sync

The Admin Suite is located in the hospital cost report package in the c:\mcrif32 directory. The file is named "HFSAdminSuite.exe". Double click on the file to start the Admin Suite. (You can also create a shortcut to the file on your desktop to right clicking on the file and selecting "Create Shortcut".) You will see the following screen when the program launches. You need to identify the network folder where you want to publish the updates using the browse button.

Sync Version: 1.5.0.0	, result	
Publication Information	1	
Date of Last Publication:	10/22/2015 4:46:00 PM	
Note to Users:	Network Synchronization update.	1
New Publication Date:	11/21/2015 v (mm/dd/yyyy)	
Publish to Eolder:	X: Luke synch Wew	Browse
Source Folder:	C:\MCRIF32	-1. Production of a second
	Bublish for Network Synchronization	
Instructions		-
 Enter a note to you on their updates so characters. 	r users: You can optionally enter a note that your users reen that describes this syncronization update. Enter up	to 255
Enter the Publication at to consider if ner	n Date: The publication date is the date the user's mach w network software is available. The user's machine will network software if this date is newer than their last da	ine will look only te of
synchronize to the synchronization.		

Select the Options tab to setup the IRIS. Click the Browse button to select your IRIS Setup Folder location.

IFS Administration Suite - [Tools - Network Synchronization]	-		×
File		_	ъ×
<u>n</u>			
Network Synchronization Verify Version			
NetSync Version: 1.6.0.0			
IRIS Setup Files			
Include IRIS when creating Network Syncronization files.			
IRIS Setup <u>F</u> older:			
C:\Program Files (x86)\Health Financial Systems\			
botanich ibs niodnica ormago			
Shared Credentials			
Shared credentials are the credentials you want your users to use when performing tasks such as exporting a report to SaFE, or obtaining additional content that requires a login using HFS website credentials.			
Share these credentials with NetSync users.			
Username:			
Password: *******			
Admin Suite Version: 1.2.1.21	9/25/2023	3 1:18:34	PM

Then go to the Publishing tab and select the Publish for Network Synchronization and you will see the

following screen. Deselect the Cost Report Software (MCRIF32) and make sure the IRIS option is selected.

Publish Options	×
You have multiple publish options selected. Check the items below that you want to publish:	
☐ Cost Report Software (MCRIF32) ✔ IRIS	
OK Cancel	

This will publish the IRIS software update files to the designated shared location. Other users will need to open the IRIS program and select Help and Preferences. At the bottom of the screen they can set up the network synchronization by selecting "Synchronize at Start Up" and browse to the folder where you posted the Net Sync files.

neip	Residency Calendar		IRIS Settings		
About IRIS Preferences	Set the beginning and endin Residency Calendar. All new use these periods in his/her To rebuild all existing reside there periods, click 'Rebuild Calendars'. Start MM/DD End Month Day Mo 7 1 1 6 Rebuild Residency Re IRIS Data Archive Move IRIS data to archive st or by provider/fiscal year. Archive Sett IRIS Extended Features Name matching tool useful potential duplicate entries v	ng periods for the vinterns added will residency calendar. ncy calendars with Residency V 30 V Calendars r Calendars rebuild Status: Ready ratus by fiscal year rings for identifying with different SSNs. Julity	CMS imports defa Process all CMS in recommend an im Default to Day-Ba Default to Day-Ba Default to Bits y Entire Rotation ov Turn on SSN mask Mask SSN 000000 Input Assistant The Input Assistant entering interns o Permit CMS Impor If errors are detect to continue impor errors are cleared. Change Fiscal Yea Providers with X0C Import Partial Imp Allows existing M	ult to 'New' sport selections as 'New' data. Unche port operation. sed (Ordinal) Overlaps stem to use Day-Based (Ordinal) over erlaps. ing 1234) on all IRIS screens and reports. t offers additional real-time informat r assignments. t on Error ted in the A or M data files during imp. I fin of permitted the import process for Provider 330X will have fiscal year ranges of 7/ ort records to import A records	ck to allow IRIS to rlaps. Uncheck to default to ion and guidance when port, allow the user to decidi will not proceed until all file 1-6/30.
	Network Synchronization	Last Synchronize	d: Never Synchronized		
-	Synchronize at Start Up	Synchonization F	olden	Browse	-
_		-			

After the other users configure their Net Sync settings, the IRIS software will check the shared Net Sync location for updates when the software is started. If updated files are found, the IRIS software will be updated.