

**IIMC**  
**Foundation**  
2016 Annual Report

**Foundation Mission**

The IIMC Foundation is a diverse team of volunteers who are passionately committed to raising endowed dollars whose earnings help IIMC pursue its educational objectives.





# BOARD OF DIRECTORS



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*Let Us Grow Together!*



## Colleen J. Nicol, MMC IIMC Foundation President



### Dear IIMC Members and IIMC Foundation Donors:

I'm pleased to report on the activities of the IIMC Foundation for 2016 which included a renaming, rebranding, and new approaches to fundraising. The Foundation wishes to be great stewards of your donations, support the education programs important to you, and make giving easy.

### Stewardship - Where the Money Comes From

Thanks to the support of IIMC members, Foundation revenue reached \$140,924 during 2016. Voluntary donations on the annual IIMC dues statement offers an easy way for all IIMC members to give. Encourage colleagues to grow this important revenue source. 2016/17 President Vincent Buttiglieri delivered on a heart-felt pledge telling the story of the Foundation to IIMC members as he traveled the globe. The IIMC Executive Committee actively participates in fundraising and promotion of the Foundation. Conference activities, including the popular Hawaii Raffle and Silent Auction, continue to provide significant income.

#### INCOME - 2016

Dues Contributions	\$43,310
Sponsorships	8,455
Society Donations	16,421
Silent Auction	10,219
Endowments	38,205
Explore Omaha	1,980
30 for 30 Campaign	180
Memorials/Tributes	1,260
Raffles	14,668
Conference T-Shirts	6,180
Other	46
<b>TOTAL INCOME</b>	<b>\$140,924</b>

Throughout the year and at the Omaha conference, IIMC Members were again offered fun opportunities to donate to the Foundation. Those opportunities and events included:

- Voluntary Donation with IIMC dues renewal
- Hawaii Raffle – One week for two travelers!

- Society Donations
- Silent Auction at Omaha Conference
- T-Shirt Sales for Omaha Conference
- "Explore Omaha" at Conference
- Memorial gifts
- Legacy Program

The IIMC Foundation Legacy Program provides IIMC retirees and members an opportunity to be remembered and to continue supporting education programs. More information on the Legacy Program can be found at [www.iimc.com](http://www.iimc.com) or by contacting a Foundation Board Member.

The Foundation is grateful to the Northern California Association of City Clerks for adding a one-time donation of \$20,000 to an existing California endowment. Due to a state-wide reorganization, this one-time funding source became available. The organization's leadership seized an opportunity to provide a resource for the present and future education of municipal clerks.

### Stewardship - Education Programs - Where the Money Goes

The Foundation supported education programs, CMC/MMC scholarships, State/Provincial/National Association grants, Region stipends, and annual conference grants. Professional fees include investment, accounting, and legal services. The Foundation incurred one-time expenses with the name change – seen as critically important to donor understanding of the Foundation's mission of support of IIMC.

#### CONTRIBUTIONS TO IIMC

IIMC Education Programs	\$34,496
Scholarships-Restricted Funds	4,550
Scholarships-Unrestricted Funds	6,250
S/P/N Association Grants	2,500
LaserFiche ID Colloquium	1,900
<b>TOTAL</b>	<b>\$49,696</b>



**Colleen J. Nicol, MMC**  
 IIMC Foundation President  
 Continued from page 3

**OPERATING EXPENSES - 2016**

Board Travel	\$ 4,883
Professional Fees	17,302
Supplies/Printing/Postage	3,003
Name Change	5,844
<b>TOTAL</b>	<b>\$31,032</b>

2016 garnered stronger gains for investments worldwide over the prior year. Restricted endowments created by individuals and State Associations continue to grow and annually provide CMC and MMC scholarships. Laserfiche’s restricted endowment supports the Institute Director’s Colloquium held at the annual conference. For more information on creating a restricted endowment, see the information at [www.iimc.com](http://www.iimc.com) or contact any IIMC Foundation Board member.

**ENDOWMENTS - YEAR END 2016**

Unrestricted	\$ 1,680,842
Restricted	487,385
<b>TOTAL</b>	<b>\$2,168,227</b>

**Making Giving Easy**

Watch for easier and direct on-line giving opportunities at [www.iimc.com](http://www.iimc.com). The 2017 Montreal conference app will feature a “Donate Now” button. Electronic postcards used for the first time this year alerted IIMC Members to the Foundation, its mission, and how to give.

**Donor Recognition**

Review the listing of generous donors provided in this report. Consider stepping up to the next level of giving. The annual donor reception couples with Step Up Awards presented at the conference opening ceremonies to bring awareness to remarkable givers and inspire others to join the cause. Review below the inaugural Hall of Fame, Individual, State/Provincial/National Association, and 2016 Step-Up Awards presented in Omaha.

**Inaugural Hall of Honor Inductees**

- Helen Kawagoe, MMC
- Lyall Schwarzkopf, CMC
- Norma Rodriguez, CMC
- Kathy Thorpe-Holder, MMC
- Robert Pritchard, CMC

**Awards**

[Kittie Kopitke, MMC](#) – Individual Donor

[New Mexico Municipal Clerks and Finance Officers Association](#)  
 – State/Provincial/National Donor

[Debra Mangen, MMC](#) – Individual Step-Up

[Iowa Municipal Finance Officers Association](#) – State/Provincial National Step Up

**Thank You**

The IIMC Foundation Board of Directors sincerely thanks each and every donor with special thanks for the outstanding work of the IIMC Board of Directors and staff for assistance, marketing, fundraising ideas, and activities promoting the spirit of the Foundation’s mission and growing its endowments. Many individuals have personally absorbed travel and operational expenses to keep every dollar possible earning money for IIMC’s members.

In the coming year, watch for the Foundation to increase its digital presence and continue its heartfelt commitment to meet our mission to raise endowed dollars whose earnings help IIMC pursue its educational objectives.

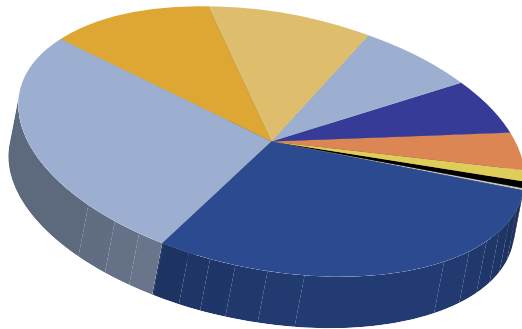
Working for you,

Colleen J. Nicol, MMC  
*IIMC Foundation President*

## 2016 YEAR END CHARTS

### Income

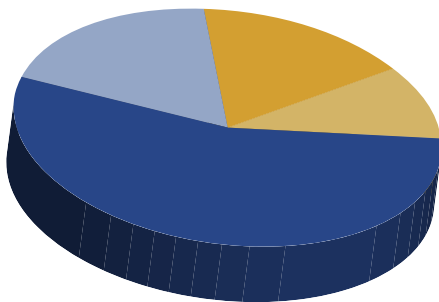
Total Income \$140,924.19



- Voluntary Contributions from IIMC members – 30% (\$43,310)
- Endowments -25% (38,205)
- Society Donations – 12% (\$16,421)
- Raffles – 10% (\$14,668)
- Silent Auction – 7% (\$10,219)
- Sponsorships from IIMC - 6% (\$8,454)
- Conference T-shirts – 4% (\$6,180)
- Explore – 1% (\$1,980)
- Memorials & Tributes - 1% (\$1,260)
- 30 for 30 - 1% (\$180)
- Other – 1% (\$46)

### Operating Expenses

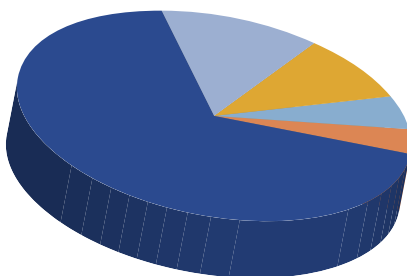
Total Operating/Other Expenses \$44,332.28



- Professional Fees – 39% (\$17,302)
- Name change – 14% (\$5,844.04)
- Board Travel – 11% (\$4,8839)
- Supplies/Printing/Postage – 7% (\$3,003)

Actual operating expense to total revenue for the year is **22%**

### Annual Contributions to IIMC Educational Programs



- Education Funds to IIMC – 70% (\$34,496)
- Unrestricted CMC & MMC Scholarships – 10% (\$6,250)
- Restricted CMC & MMC Scholarships – 10% (\$4,550)
- State/Provincial/National Education Grants – 5% (\$2,500)
- LaserFiche Institute Directors Colloquium – 4% (\$1,900)

### Endowment Funds

Year End 2015 Unrestricted - \$1,592,836.81  
 Year End 2015 Restricted - \$416,155.95  
 Year End Total Value 2015 - \$2,008,992.76

Year End 2016 Unrestricted - \$1,680,842.46  
 Year End 2016 Restricted - \$487,385.85  
 Year End Total Value 2016 - \$2,168,228.31





## Endowed Education Funds and Scholarships

- American Legal Publishing Corporation  
*Education Fund, Cincinnati, Ohio*
- Barstow Family Education Fund  
*Tallahassee, FL*
- A. Fleming Bell Education Fund  
*Chapel Hill, NC*
- Charlie Buttiglieri Education Fund  
*Ocean Township, NJ*
- California City Clerks Education Fund  
*Sacramento, California*
- Coded Systems Education Fund  
*Avon, NJ*
- Marianne Edwards Education Fund  
*Normal, IL*
- General Code Education Fund  
*Rochester, NY*
- iCompass Education Fund  
*Kamloops, Canada*
- Tak & Helen Kawagoe Education Fund  
*Carson, CA*
- Elizabeth H. Kiss Education Fund  
*East Brunswick Township, NJ*
- LaserFiche Institute Directors Colloquium  
*Long Beach, CA*
- City Clerks of California Scholarship Fund  
*(CA Clerks) CA*
- Municipal Code Corporation Education Fund  
*Tallahassee, FL*
- Robert T. Thorpe Scholarship Fund  
*South Brunswick, NJ*
- Business Records Corporation Education Fund  
*Minneapolis, MN*
- Mary Lynne Stratta Education Fund  
*Bryan, TX*
- Municipal Clerks Education Foundation  
*Rancho Cucamonga, CA*
- Microvote, Inc., Education Fund  
*Minneapolis, MN*
- New Mexico Municipal Clerks Education Fund  
*(NM Clerks)*
- Robert W. Pritchard Education Fund  
*Kitchener, Ontario, Canada*
- Dyanne Reese Education Fund  
*Savannah, GA*
- Reynolds Miel Education Fund  
*Phoenix, AZ*
- Norma Rodriguez Education Fund  
*San Antonio, TX*
- Lyall Schwarzkopf Education Fund  
*Minneapolis, MN*
- James B. Tinnin Education Fund  
*Kent, OH*
- Chris & Patrick Wilder Education Fund  
*Hamilton Township, NJ*



The All Conference Event featured a '70s theme and the majority of Delegates dressed as their favorite hippy or disco king or queen. Rodney Greene from Illinois won the best costume, featuring a complimentary conference registration for the 2017 conference in Montreal. The Prize was sponsored by OnBase by Highland – an IIMC Emerald Level Sponsor.

## 2016 FOUNDATION DONORS

### Shiners

(\$1,000 and above)

American Legal  
 Barstow, Dale  
 Brown, Buster  
 Buttiglieri, Vincent  
 Elford, Faith  
 General Code  
 iCompass  
 Kayser, Mary  
 Kopitke, Kittie  
 Langford, Lawton  
 Laserfiche Document Imaging  
 Miel, Vicky  
 Municipal Code Corporation  
 Nicol, Colleen  
 Northern California  
 City Clerks Assn.  
 OnBase by Hyland  
 Powell, Millie  
 Rodriguez, Norma  
 Schwarzkopf, Lyall  
 Southeast Area Clerks Assn.  
 Stratta, Mary Lynne  
 Tinnin, James  
 Wacker, Chris  
 Wolf, Stephen

### Schwarzkopf

(\$500 to \$999)

Alaska Assn. of Municipal Clerks  
 Alvarez, Conchita  
 Bell, A. Fleming  
 Granicus  
 Karr, Marian  
 Mangen, Debra  
 New Mexico Municipal Clerks  
 & FO Assn.  
 Prime Government Solutions  
 Schneider, Roxanne  
 Small, Melissa  
 Texas Municipal Clerks  
 Uecker, Anne  
 Young, Brenda

### Turtle

(\$250 to \$499)

Cassler, Sharon  
 Davis, Tracy  
 Devine, John & Irma  
 Dornan, Kathryn  
 Edwards, RaNae  
 Hammerstrom, Bev  
 IIMC  
 Jacobs, Carol  
 Kansas - CCMFOA  
 Kelly, Stephanie  
 Lee, Sue Murray  
 Lemoine, Marc  
 Long, Jane  
 Moore, Shari  
 Ogden, Lynnette  
 Oglesby, Sally  
 Pavlica, Andrew  
 Pitman, Camilla  
 Reese, Dyanne  
 Shalby, Chris  
 Susen, Allan  
 Tokar, Charles  
 Volk, Debby

### New Century

(\$100 to \$249)

Bauer, Laura  
 Blackard, Barbara  
 Brown, Beverly  
 Busch, Bobby  
 California City Clerks Assn.  
 Campbell, Phil  
 Carey, Denise  
 Cirtin, Brenda  
 Daudt, Janis  
 Deford, Connie  
 Hess, Mary Ann  
 Hudson, Teresa  
 Hyland Software  
 Iowa MFO Assn.  
 Jacobs, Nancy  
 Johnston, Lisa

Johnston, Mary  
 Karr, Marilyn  
 Kempf, Mary  
 Kowal, Terri  
 Lovett-Sperling, Jerry  
 Maryland Municipal Clerks Assn.  
 McPherson, Lana  
 Meyer, Roxanne  
 Minnesota MCFOA  
 Nebraska Municipal Clerks  
 Ohio Municipal Clerks Assn.  
 Pritchard, Robert  
 Quinn, Susie  
 Rickard, Muriel  
 Romanowski, Renee  
 Ruch, Brian  
 Sittlow, Barry  
 Smithers, Kristie  
 Sprague, Steven  
 Vierling, Lisa  
 Whitbey, Diane  
 White, Renee  
 Wilder, Christina  
 Wisconsin Clerks/  
 Treas. & FOA  
 Young, Kathryn





## 2016 Foundation Donors

### Patron

(\$50 to \$99)

Abrams, Jeffrey  
Agan, Chelsi  
Ainsworth, Gina  
Aldrich, Priscilla  
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Ashby, Stephanie  
Black, Christine  
Blanco, Lucy  
Bolognone, John  
Boren, Celia  
Bright, Nancy  
Brown, Betty  
Bryant, Sandra  
Buethe, Pamela  
Buhr, Lois  
Burbach, Christine  
Burke, Debbie  
Casey, Pamela  
Cech, Linda  
City of Ketchikan  
Clark, Cathy  
Cobb, Recarda  
Condit, Cathy  
Constable, Vivian  
Cousino, JoAnne  
Coxon, Rhonda  
Cuppy, Mindy  
Currence, Reagan  
Day, Susan  
Dillenbeck, Gail  
Doane, Lanette  
Doheny, Mary Beth  
Enterkin, Janise  
Estep, Barbara  
Farmer, Mary  
French, Ashley  
Fusco, Agostino  
Gall, Dawn  
Garcia, Misty  
Gautreau, Sandra  
Goering, William  
Greene, Rodney

Groskurth, Kelly  
Hamar, Bonnie  
Hartman, Laura  
Hedberg, Elizabeth  
Hensen, Lori  
Hill, Rhonda  
Horky, Gwenda  
Hutton, Roxanne  
Ibarra, Angel  
Jansen van Rensburg, Chere  
Jeffrey, Shawn  
Jensen, Linda  
Johns, Virginia  
Johnson, Jacqueline  
Kahl, Nanette  
Kavanaugh, Kris  
Kendall, Cindy  
Kinville, Donna  
Legacy, Tammy  
Lewis, Jami  
Lockwood, Marissa  
Ludwig, Gloria  
Madonna, Mary  
Manchen, Marjorie  
Mangelsens  
McConnell, Brenda  
Meharg, Kathy  
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Minnis, Helen  
Moran, Cindy  
Newkirk, Kathleen  
Oelke, Kelly  
Oklahoma Municipal Clerks  
Oregon Assoc  
Municipal Recorders  
Owen, Trisha  
Page, Jennifer  
Paul-Lyle, Sandy  
Payne, Lynette  
Pepper, Gay Nell  
Perales, Anna  
Pomroy, Gail  
Powers, Joseph  
Rappe, Linda  
Rhude, Marita

Roach, Dan  
Ronemus, Barbara Jo  
Schaefer, Laura  
Schmidt, Dawn  
Schreck, Kari  
Sciacca, Janell  
Sedlak, Michael  
Shults, Penny  
Silbernagel, Julie  
Small, Johanna  
Smith, Debra  
Sokol, Joan  
Stephan, Leslie  
Taranto, Kim  
Thompson, Radonna  
Three Rivers  
Clerks Assn.  
Verrastro, Leonard  
Vincent, Nancy  
Washington, Sharon  
Wilcox, Debi  
Williams, Melissa  
Williams-Warren, Jane  
Withers, Wendy  
Wright, Stephanie  
Wunderlich, Bethany

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(\$25 to \$49)

Aaron, Tracey  
Abel, Terri  
Abriani, Tina  
Acosta, Gloria  
Acy, Shirley  
Adams, Melissa  
Afuvai, Lindsay  
Aguilar, Annabelle  
Aguilar, Sherry  
Ahnefeld, Marilyn  
Akande, Bola  
Alakayak, Jeri  
Albright, Sarah  
Alexander, Tanya  
Alfred, Kervin  
Alig, Julie

Allard, Sandra  
Allen Burt, Tracy  
Allen, Jennifer  
Allen, Martha  
Allen, Rose  
Allen, Sharon  
Allen, Tricia  
Allmond, Kelly  
Allred, Telina  
Almas, Sara  
Alphin, Christina  
Alumbaugh, Natalie  
Alvarez, Lucretia  
Alvarez, Martha  
Ambrosio, Diane  
Ames, Jennifer  
Amundson, Stacey  
Anderson, Belinda  
Anderson, Bonita  
Anderson, Carolyn  
Anderson, Daniel  
Anderson, Erin  
Anderson, Janet  
Anderson, Leisa  
Anderson, Sharon  
Anderson, Tina  
Angel, John  
Angel, Joye  
Angelini, Joan  
Angers, Sally  
Anglemyer, Janet  
Anglin, Lisa  
Anguiano, Leticia  
Anthony, Claudene  
Apperson, Angela  
Appling, Wendy  
Aquilante, Carol  
Arco, Shauna  
Arduini, Eric  
Arledge, Kathryn  
Armstead, Thomas  
Arnold, Amy  
Arpin, Lisa  
Arsa Artha, Frances  
Arthurs, Robin





## 2016 Foundation Donors

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Atoruk, Stella	Baumgartner, Scott	Blevins, Andrea	Bryan, Shannon
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Augustine, Bertha	Bayer, Elaine	Bloxham, Julie	Brzezynski, Kathleen
Austin, Martha Jo	Beadle, Sue	Bodenhamer, Joanne	Buckley, Melissa
Austin, Nona	Beadle, Tracey Lee	Boelter, Deborah	Buckman, Jennifer
Avery, Nancy	Beaman, Janice	Boese, Jamie	Budge, Jeanie
Avila, Alejandra	Beamon, Debra	Boettcher, Sandy	Bulloch, Danice
Avrit, Britt	Beaudry, Jacqueline	Bombardo, Shelley	Burgess, Ashley
Ax Lago, Stephanie	Bechtel, Reba	Bond, Wendy	Burke, Elizabeth
Ayala, Maria	Beck, Tracy	Borrack, Alice	Burke, Patricia
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Babb, Paula	Becker-Ross, Rosena	Botica, Renee	Burkett, Shannon
Bacher, Bess	Bednar, Nicole	Bourgeois, Linda	Burlew, Linda
Baer, Lori	Beehler, Shoda	Bower, Cynthia	Burr Monaco, Suzanne
Bailey, Reynaldo	Beem, Kelly	Boyer, Margaret	Burroughes, Claire
Bailor, Kathleen	Beirne, Esther	Boylan, Sally	Burrows-Severy, Wendy
Bains, Angila	Bell, Susan	Braatz, Steven	Burwell, Maureen
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Baker, Denise	Bellinger, Jeana	Bradley, Paulette	Bustamante, Angela
Baker, Donna	Bendian, Meredith	Braithwaite, Janell	Butler, Amy
Baker, Donni	Benevides, Edward	Bremner, Cathy	Butler, Darlene
Balke, Cheryl	Benne, Lanaii	Brewer, Susan	Butler, Rosalia
Ball, Edie	Bennett, Pauline	Brick, Leslie	Butler, Tracey
Ballard, Deborah	Bennett, Wesley	Brigan, Allan	Buzzard, Karen
Bandel, Cheryl	Benson, Kimberly	Briggs, Melanie	Cabrera, Christina
Bankester, Patricia	Berger, Melanie	Briney, Stacey	Cahill, Mindy
Barber, Douglass	Bergh, Lisa	Brinkley, Janice	Cain, Bethany
Bargsley, Jessica	Bergh, Mary Lou	Britt, Wanda	Calder, David
Barhydt, Cynthia	Bergmann, Sharon	Britton, Sarah	Calderon, Marie
Barhydt, Patricia	Berkey, Stephanie	Brock, Laura	Caldwell, L. Diane
Barker, Melissa	Bernacki, Mark	Brooks, Melissa	Calhoun, Marilee
Barker, Sharon	Bernardo, Debra	Brooks, Vicky	Callahan, Martin
Barker, Shellie	Berreth, Tara	Brown, Anna	Callovi, Rachel
Barlow, Raymond	Best, Vickie	Brown, Anne	Camac, Nichole
Barnes, Jessica	Beth, Julie	Brown, Carolyn	Camacho, Laura
Barnett, Angela	Bielefeld, Joyce	Brown, Cassie	Camacho-Werby, Irene
Barnett, Juanita	Bigney, Judy	Brown, George	Camara, Maria
Barnett, Karen	Birch, Heather	Brown, Pat	Camarena, Clara
Barney, Kathleen	Bishop, Coleen (Mara)	Brown, Sue	Carbin, Norma
Barry, Sara	Bishop, Deborah	Brownfield, Stacey	Carden, Linda
Bartell, Sherrie	Bitzer, Dianne	Brue, Roxanne	Carey, Pullynn
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Battalia, Christina	Black, Carolyn	Brunckhorst, Aimee	Carlock, Mary Ann



## 2016 Foundation Donors

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| Carpenter, Patricia | Clifton, Karen            | Crouch, Christine        | DeVaney, Lorie     |
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| Carrillo, Marcella  | Cmelik, Kay               | Crump-Westergren, Carol  | Di Carlo, Donna    |
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| Carroll, Lori       | Coggins, Jodi             | Culpepper, Karen         | Di Rado, Nicole    |
| Carter, Lauren      | Coil, Gladys              | Cumby, Rodney            | Diaz, Connie       |
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| Case, Kathleen      | Colde-Rojas, Danielle     | Cunningham, Wilene       | Diaz, Karen        |
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| Chandler, Michelle  | Connell, Cindi            | Dalrymple, Connie        | Dixon, Bernice     |
| Chaplin, N. Dawn    | Conner, Janett            | Dango, Flo-Ann           | Dixon, Christina   |
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| Chapman, Kimberly   | Cook, Denise              | Daniel, Sue              | Dobbins, Milissa   |
| Chase, Carol        | Cook, Johnette            | Daniels, Carrie          | Docen, Marguerite  |
| Chasteen, Patti     | Cook, Mishawn             | Danielsen, Jacqueline    | Doerfling, Elaine  |
| Chattam, Bernadette | Cooper Hapeman, Eva       | Dankenbring, Martha      | Domen, Susan       |
| Chavez, Leah        | Copley, Ann               | Danner, Jacqueline       | Dominguez, Natalie |
| Chel, Lisette       | Corcoran, Colleen         | Danner, Jayne            | Dougherty, Cindy   |
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| Clark, Melanie      | Cox, Yvonne               | Delaney, Penny           | Dyckman, Michelle  |
| Clark, Nancy        | Craig, Tanya              | Della Donna, Antonia     | Dydek, Susan       |
| Clark, Phyllis      | Crary, Wendy              | DeLong, Dana             | Dygert, Martha     |
| Clausen, Kimberly   | Crawford, Tiwana          | DeLong, Richard          | Dyken, Daniele     |
| Claxton, Brandy     | Crook, Lou Ann            | DeLoria, Mary            | Dzuris, Patricia   |



## 2016 Foundation Donors

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Thomas, Jamie	Underwood, Janelle	Warne, Bonnie	Wilkerson, Patrice



## IIMC Foundation Memorials

The following is a list of donations made to IIMC Foundation on behalf of the deceased individuals.

**On behalf of Charles Buttiglieri**

Colleen Nicol  
 International Institute of Municipal Clerks  
 Marc Lemoine  
 Mary Lynne Stratta  
 Robert Pritchard  
 Roxanne Schneider

**On behalf of Dave Thrash**

Colleen Nicol  
 Virginia Johns

**On behalf of Eugene Redmond**

Mary Lynne Stratta

**On behalf of Gloria Maichele**

Bev Hammerstrom

**On behalf of Joe Bill Matous, Jr.**

Mary Lynne Stratta

**On behalf of Patty Spindler**

Millie Powell

**On behalf of Penny Craddock**

International Institute of Municipal Clerks

**On behalf of Richard Maddox**

International Institute of Municipal Clerks  
 RaNae Edwards

**On behalf of Robert Kesanen**

Colleen Nicol  
 International Institute of Municipal Clerks  
 Mary Lynne Stratta

**On behalf of Rubin Miranda**

International Institute of Municipal Clerks

**On behalf of Wayne Barstow**

Barry Sittlow  
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 Marian Karr  
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