

Frequently Asked Questions

M2640idw

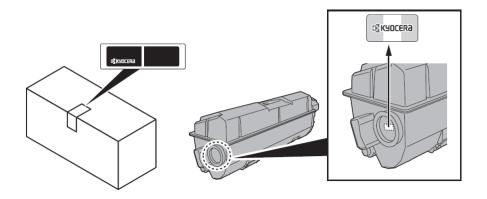


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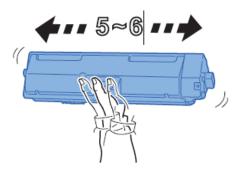
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My M2640idw displays "Check toner/Low toner".

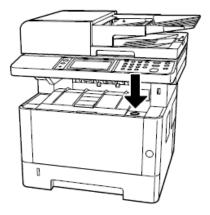
Check to ensure the toner is Genuine Kyocera Toner. You can do this by checking if the toner has the Kyocera Hologram on the toner bottle.



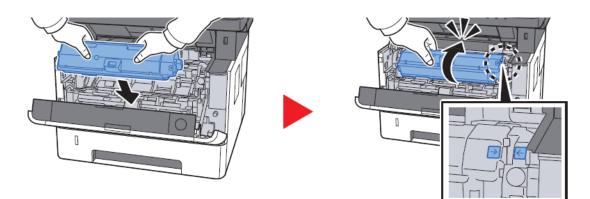
1. Remove the toner container and shake it, re-install the toner container.



2. Make sure the Top Cover is closed all the way.



3. Make sure the toner is installed in the printer correctly.



How do I check the Toner Level on my M2640idw?

The Toner Gauges can be checked on the display

Press the [Status / Job Cancel] key.



Scroll down using the down arrow key to highlight [Toner Status], Press OK to select.

tus/Job Cancel. tus		
Toner Status	ОК	
Paper Status	ОК	
USB Drive	Removed	4/5
USB Keyboard	Invalid	
_	Pause All Clo Print Jobs	ose

The toner level will be displayed.

bner Status		
Black	24%	
		1/
		End

The toner gauge can also be found on the printer Status Page.

Press the [System Menu / Counter] key.



Select [Report] Press OK.

ystem Menu/Counter. ystem Menu	🛛 🔂 🔲 10:58
PQuick Setup Wizard	
A Language	
Report	1/5
122 Counter	
	Close

Select [Report Print] press OK.

ystem Menu/Counter.		🛃 🧧 10:58
Leport Report Print		> ^
Admin Report Settings		>
Result Report Setting		> 1/1
Sending Log History		\rightarrow \vee
	< Back	

Scroll down to highlight [Status Page]

ystem Menu/Counter. eport - Report Print	6	10:59
Status Page		
Font List		
Network Status		1/3
Service Status		
	< Back	

Select Yes.

ystem Menu eport - Repo			0:59
Status Page	This will be printed. Are you sure?		\sim
Font List	Status Page		
Network Sta	atus		1/3
Service Stat	Yes	No	\sim
	4	S DBCK	

Check Toner Gauge at the bottom of the page.

Toner Gauge		
1	100 %	

How do I access the Command Center RX webpage?

(Command Center is not available with USB Cable connected devices)

Print the Status Page to get the TCP IP address for the printer.

Press the [System Menu / Counter] key > Select [Report] > Select [Report Print] > Select [Status Page]

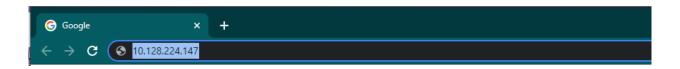
Look for the heading of Network on left column of the printed Status Page.

Below Network look for IPv4.

Look for the IP Address on the third line down.

Network	
LAN Interface	
Setting:	Auto
	100BASE-TX Full
Current:	IUUDASE-IX FUII
TCP/IP	
Status:	Enabled
Printer Host Name:	KM2FCA55
	KHZI CASS
IPv4	
DHCPv4 Status:	Disabled
Bonjour Status:	Enabled
IP Address:	10.128.224.147
Subnet Mask:	
Default Gateway:	10 128 224 1
Subnet Mask: Default Gateway:	255.255.252.0 10.128.224.1

Open a Web Browser such as Internet Explorer then delete the text in the Address Field. Key in the IP address obtained from the Status Page then press Enter.



M2640idw



The default login is

Username: Admin (capital A)

Password: Admin (capital A)

What is the administrator login via the OP Panel?

Note: If "No" was selected in "Is this device managed by Administrator" at setup, Login prompt will not be displayed.

Username: **4000** Password: **4000**

Or

Username: Admin

Password: Admin

Enter login user name and password.		🛃 🧧 11:12 Wi-Fi Direct
Login User Name		
		Keyboard
Login Password		
		Keyboard
	Cancel	Login
		Ļ

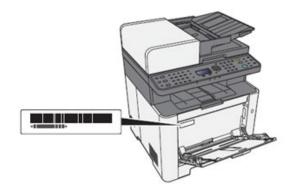
Where is the Serial Number located for the M2640idw?

Open the Multi-Purpose Tray to find the Serial Number. It will be a white label that looks like a barcode.

Note: The serial # is also located in the upper right corner on the previously printed status page.

Checking the Equipment's Serial Number

The equipment's serial number is printed in the location shown in the figure.



How do I install the Windows Print Driver for my M2640idw?

Supported operating systems

- Windows 10
- Windows 8.1
- Windows Server 2019
- Windows Server 2016
- Windows Server 2012 R2
- Windows Server 2012

Note: If you install the driver in unsupported operating systems including Windows 7, Windows Server 2008 R2, and Windows Server 2008, a security message appears. To proceed with the installation, allow the installer to make changes to your computer. For more information on Microsoft Windows support policy, go to the Microsoft Support website.

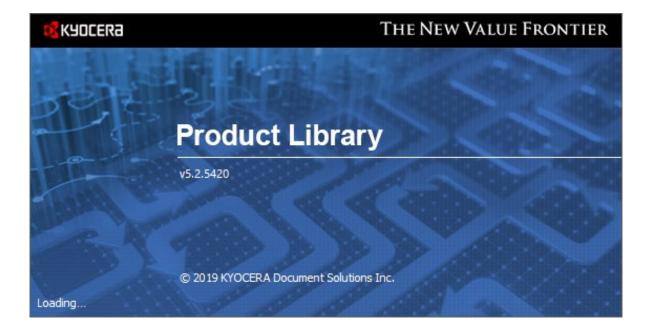
The KX Print Driver can be downloaded from: https://www.kyoceradocumentsolutions.us/m2040dn

Once downloaded, double click on the exe file to start the installation. The driver installation files will extract to a folder on the C drive.

WinZip Self-Extractor - KX.exe	×		
To unzip all files in KX.exe to the specified folder press the Unzip button.	Unzip		
Unzip to folder:	Run WinZip		
C:\ Browse	Close		
Overwrite files without prompting	About		
When done unzipping open: .\KX\en\Setup.exe	Help		
Unzipping KcMV3Da.dll			

M2640idw

When the extraction completes, The Kyocera Product Library will open.



Accept the License Agreement.

Kyocera Product Library	>	×
Notice		
By using or installing the device drivers a package, you agree to become bound by this license agreement.		
View License Agreement	<u>A</u> ccept E <u>x</u> it	

Acknowledge the Energy Star Compliance notification by clicking OK.

Re	source and Energy Saving	×
	Resource Saving Energy Efficiency Duplex Printing Power Management	
	Resource Saving - Paper	
	For the preservation and sustainable use of forest resources, it is recommended that recycled as well as virgin paper certified under environmental stewardship initiatives or carrying recognized ecolabels, which meet EN 12281:2002*1 or an equivalent quality standard, be used.	s
	This machine also supports printing on $64 g/m^2$ paper. Using such paper containing less raw materials can lead to further saving of forest resources.	
	*1: EN12281:2002 "Printing and business paper - Requirements for copy paper for dry toner imaging processes"	
	QK	

In the menu on the left select Express Install.

🔇 Kyocera P	Product Library													_			×
🔇 КУОС																	
Prod	uct Library																
, di	Express Install Add single device and its default drivers	•	+	+	+	+	+	+	+	+	+	+	+	+	•	*	•
÷	Custom Install Add multiple devices and printing utilities	÷	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
**	Upgrade Add new versions of drivers and utilities	÷	+ +	+ +	+ +	+	+ +	+	+ +	+ +	+ +	+ +	+ +	+ +	+	+	+ +
*	Maintenance Run utility programs	÷	+ +	+ +	+	+ +	+	+	+								
<u> </u>	Uninstall Remove devices, drivers, and utilities	÷	+ +	+ +	+	+ +	+	+									
		•	+ +	+	+	+	++	++	+	+++	++	+	+	+	+	+	+ +
		÷	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
		• •	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
	62	2020 KY	OCER	A Doc	ument	Solut	ions I	nc.									

In Express mode, the installer will search the network and USB connections for any Kyocera devices.

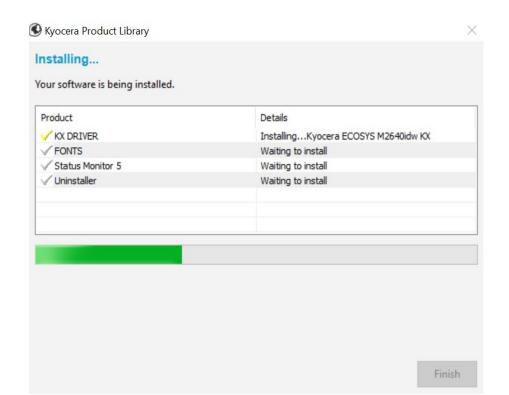
Click on the printer to highlight it and click Install.

Kyocera Product Li	orary		_	
Add single	Install device and its default drivers			
Select the device y	ou want to add.		Search devices	\odot
Device		Details		
ECOSYS M254	Ddw	192.168.1.54		
ECOSYS M264	Didw	192.168.1.47		
2 devices	nort name		SNMP S	ettings C
	s you want to use with this device.			
Name	Description			
KX DRIVER	(Recommended) Extended-functionality printing			
FONTS	(Installed) Screen fonts that match the printer's fo	onts		
Status Monitor	5 (Installed) Advanced service for monitoring curren	nt printer status		
Back			Install	Exit
Dack			Install	EXIL

Select Yes to allow the driver to report issues to Kyocera in the event of an issue. If you do not wish to allow the reporting, select No.

Data Collection	x
We ask you to help improve our application and/or products by providing usage information. The application DOES NOT collect any personal data.	
Regarding data collection, please read the PRIVACY POLICY as follows.	
PRIVACY POLICY	^
This application uses Google Analytics, an analytical service provided by Google Inc., to gather and help analyze information on how users use this application and/or network printers. This information helps us improve the quality of this application and/or the products.	
The application does not collect any personal data.	
For details, please see www.google.com/policies/privacy/partners/	~
• Yes, I want to help improve your products	
\bigcirc No, I do not wish to take part in this feature	
OK	

The Product Library will start installing the selected driver and components.



Once complete, select the check box to Print A Test Page.

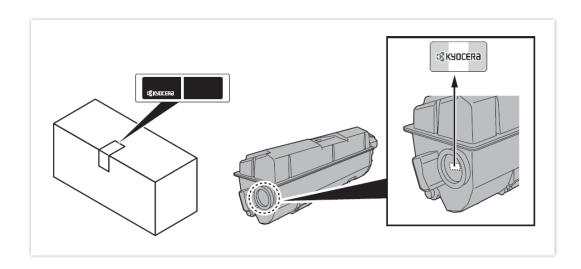
Please note that for Energy Star Compliance, Duplex is enabled by default.

our software is ready to use.					
Product	Details				
KX DRIVER	InstalledKyocera ECOSYS M2640idw KX				
FONTS	Installed				
Status Monitor 5	Installed				
✓ Uninstaller	Installed				
🗄 🗐 🎲 Print a test page					
 					
the second se					

My M2040dn has poor image quality

To maintain quality, be sure to use genuine Kyocera toner.

The use of non-genuine toner containers may cause failure. A label is affixed to our genuine supplies, as shown below.



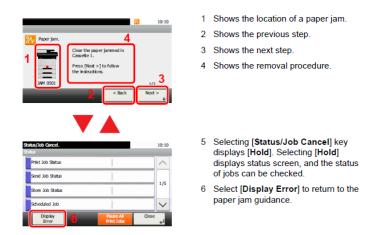
- 1. Replace the paper with new paper.
- 2. Shake the toner container from side to side several times.
- 3. Disable Eco Print mode. System Menu> Common Settings> Function default> Eco Print> turn off
- 4. Make sure the paper type setting is correct for the paper being used.
- 5. Select the System Menu / Counter key > Adjust/Maintenance >Service Setting> Drum Refresh > Start.

My M2040dn displays an error indication.

If an error occurs on the machine, the error message appears on the screen. Also, the Attention indicator on the operation panel will light up or flash.

1. How can I wake the machine up from Sleeping?

When [**Help**] is displayed on the message display, select [**Help**] to display the Help screen. The Help screen shows machine operation.



2. How can I wake the machine up from Sleeping?

Answer: Pressing the [Energy Saver] key will wake the machine from a sleep state.



3. What does a blinking Processing light mean?

The [**Processing**] light blinks during print processing or when an error occurs.



4. What does a blinking Attention light mean?

The [Attention] indicator lights up or blinks when an error occurs, or a job is stopped.



5. Why do I get a "Add Paper to MP Tray" message when I send a print job?

The media type or size selection in the print job does not match the media or size in the printer. Verify that the media and size selected in the print driver matches the media and size in the cassette.

6. Why does the printer show Offline when connected USB?

This is likely a communication issue. Use another USB port on the PC or another USB cable.

My M2640idw does not turn on.

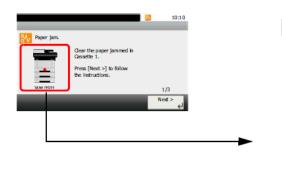
1. Make sure to fully press in the white main power button located on the lower right side of the front of the printer.



- 2. Check that the power cord that came with the printer is fully inserted in the rear of the unit.
- 3. Confirm the printer is plugged into a working outlet. Try plugging in another device to see if it powers on.
- 4. Try a different power cord if available.

My M2640idw has a message on the display that a Paper Jam has occurred. Also, there is a flashing Attention light.

The first step is to determine the paper jam location. Take a look at the message on the Printer display. Reference the images below and follow the steps outlined to clear the jammed paper.

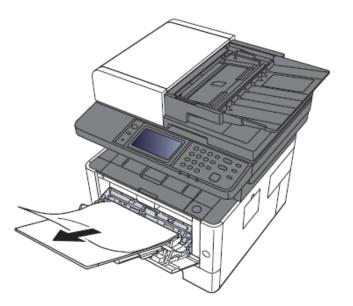


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T	d			
				0
0		Ā—	1	
0		B	1	
0		0	1	

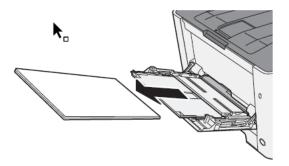
Paper Jam Location Indicator	Paper Jam Location
A	Cassette 1
В	Cassette 2
С	Cassette 3
D	Multipurpose Tray
E	Inside the machine
F	Rear Cover
G	Document Processor

Paper Jam at the MP Tray

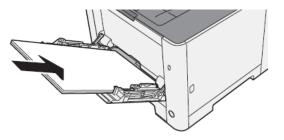
1. Remove any jammed paper. Do not reuse jammed papers. If the paper tears during removal, be sure to remove any loose scraps of paper from inside the machine. Scraps of paper left in the machine could cause subsequent jamming.



2. Remove all the paper.

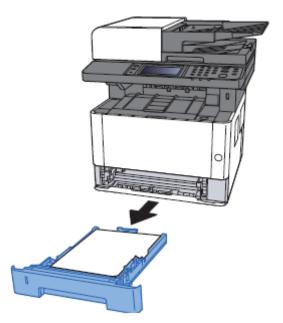


3. Reload the paper.



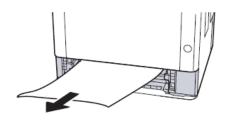
Paper Jam at the Cassette

1. Pull Cassette 1 out toward you until it stops.

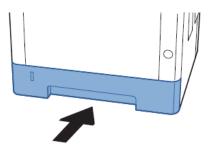


M2640idw

1. Remove any jammed paper.

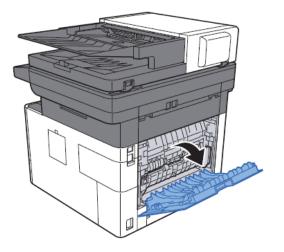


2. Push Cassette 1 back in.

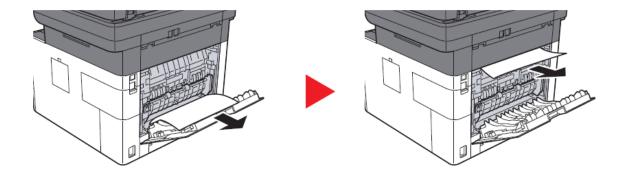


Paper Jam at Rear Cover

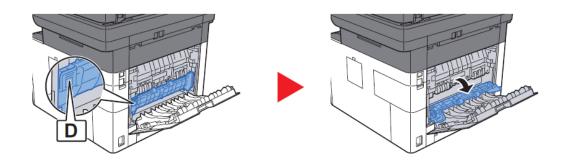
1. Open the Rear Cover 1.



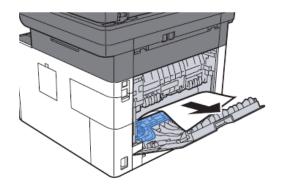
2. Remove any jammed paper. Do not reuse the jammed papers. If the paper tears during removal, be sure to remove any loose scraps of paper from inside the machine. Scraps of paper left in the device could cause subsequent jamming.



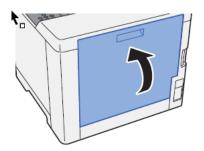
3. Open the cover (A).



4. Remove any jammed paper.

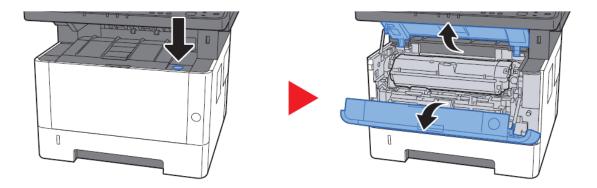


5. Push and close the Rear Cover 1.

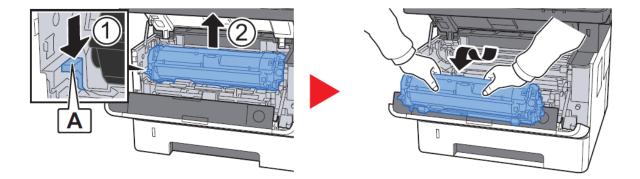


Remove any jammed paper inside of the Machine

1. Open the front Cover.



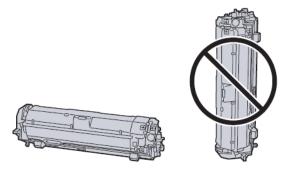
2. Lift the developer unit together with the toner container out of the machine.



IMPORTANT

Do not touch the developer unit or subject the developer unit to shock. Print quality will be degraded.

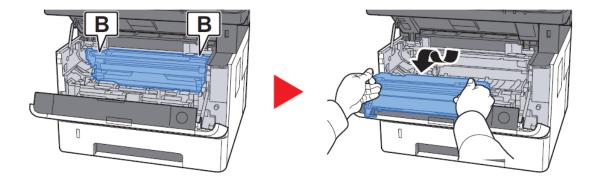
3. Place the developer unit together with the toner container flat on a clean, level surface.



IMPORTANT

Do not place the developer unit together with the toner container on end.

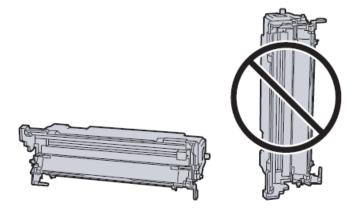
4. Remove the drum unit from the machine.



IMPORTANT

- The fuser unit inside the machine is hot. Do not touch it, as it may result in burn injury.
- Do not touch the drum or subject the drum to shock. Print quality will be degraded if the drum is exposed to direct sunlight or intense light.

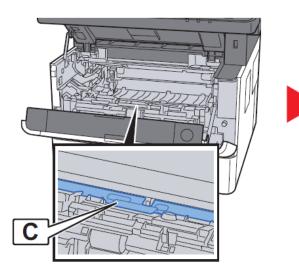
5. Place the drum unit flat on a clean, level surface.

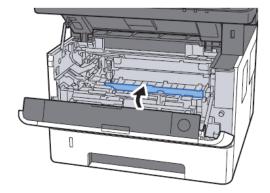


IMPORTANT

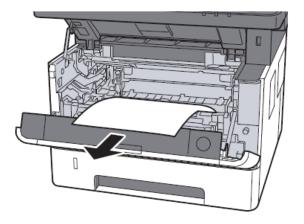
Do not place the drum unit on end.

6. Open Feed Cover (C).

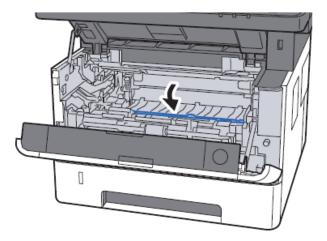




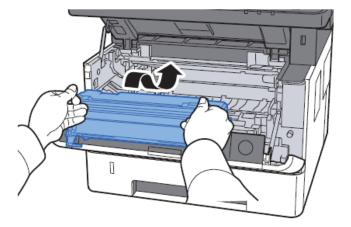
7. Remove any jammed paper.



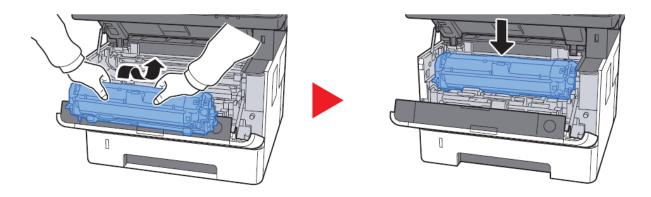
8. Push Feed Cover back in.



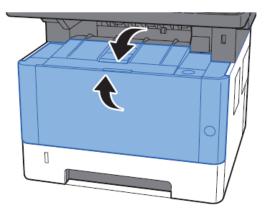
9. Return the drum unit to the original position.



10. Return the developer unit together with the toner container to its position, aligning the guides at both ends with the slots in the machine.

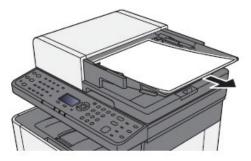


11. Close the front cover.

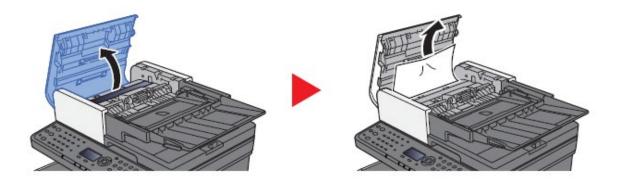


Paper Jam in the Document Processor

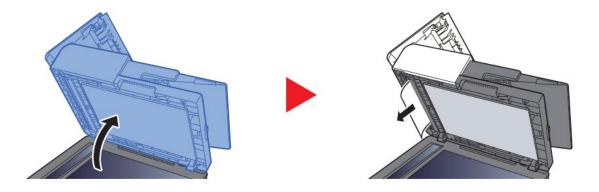
1. Remove the originals from the Original Table.



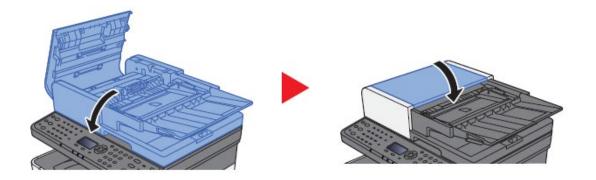
2. Open the top cover and remove any jammed paper.



3. Remove originals from inside the document processor.



4. Close the cover.



Setting the Connection by Using the Wi-Fi Setup Tool (Microsoft Windows)".

To send the Wi-Fi settings configured in the Wi-Fi Setup Tool to the machine, connect the computer with the machine locally. The connection methods are wired connection via LAN cable and wireless LAN connection (Wi-Fi Direct). If the persists, try a different browser.

- Before using the Wi-Fi Setup Tool, connect your computer to this machine locally with wired LAN cable or Wi-Fi Direct.
- To use Wi-Fi Direct, confirm that the Wi-Fi Direct is enabled (Wi-Fi Direct is set to [**On**]) and Restart Network from the operation panel, before your computer will be connected to this machine with Wi-Fi Direct.
- To use a wired LAN cable directly connected to the machine, the Auto-IP (Link-local) address will be assigned to the machine and the computer. This machine applies Auto-IP as the default settings.
- · Configure the settings on the operation panel if your computer supports WPS.

Wireless Connection setup by Using LAN Cable

- 1. Connect the printer with a computer via LAN cable when the machine is powered on.
- 2. Turn on the computer. IP address (link local address) of the machine and computer is generated automatically.

Insert the DVD (if your computer is equipped with one) or visit our web site and download the latest Wi-Fi setup tool. https://www.kyoceradocumentsolutions.us/M2640idw

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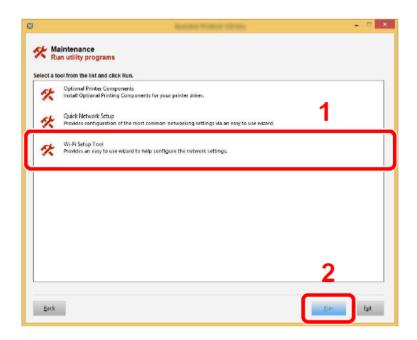
- Installation on Windows must be done by a user logged on with administrator privileges.
- If the "Welcome to the Found New Hardware Wizard" dialog box displays, select [Cancel].
- If the autorun screen is displayed, click [Run setup.exe].
- If the user account management window appears, click [Yes] ([Allow]).

Click [Accept].



Select Maintenance.

Wi-Fi Setup Tool > [OK]



Press next.

Configure the settings.

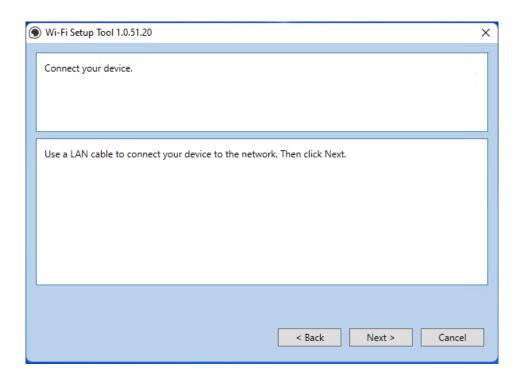
Select "Do not use WPS"

	ur Wi-Fi access poi ss point. Select a m					device to th
	The access point su	pports WPS. Us	e WPS to autor	natically configure	the Wi-Fi setting	JS.
					Next >	Cance
	i Setup Tool 1.0.51.2					
	i Setup Tool 1.0.51.2		then click Next.			
Conf	irm the following in	structions and				
Conf	irm the following in Wi-Fi Setup Tool v	structions and	sic Wi-Fi conne	ction.		
Conf The To cr	irm the following in Wi-Fi Setup Tool v eate a Wi-Fi connec	structions and vill set up a base ction, SSID and	sic Wi-Fi conne an access point	ction. security key are re	equired.	
Conf The To cr	irm the following in Wi-Fi Setup Tool v	structions and vill set up a base ction, SSID and	sic Wi-Fi conne an access point	ction. security key are re	equired.	
Conf The To cr Refer	irm the following in Wi-Fi Setup Tool v eate a Wi-Fi connec	structions and vill set up a bas tion, SSID and ser guide for in	sic Wi-Fi conne an access point formation abou	ction. security key are re t manual setup.		providers.
Conf The To cr Refer	irm the following ir Wi-Fi Setup Tool v eate a Wi-Fi connect to your network u	structions and vill set up a bas tion, SSID and ser guide for in	sic Wi-Fi conne an access point formation abou	ction. security key are re t manual setup.		providers.
Conf The To cr Refer	irm the following ir Wi-Fi Setup Tool v eate a Wi-Fi connect to your network u	structions and vill set up a bas tion, SSID and ser guide for in	sic Wi-Fi conne an access point formation abou	ction. security key are re t manual setup.		providers.

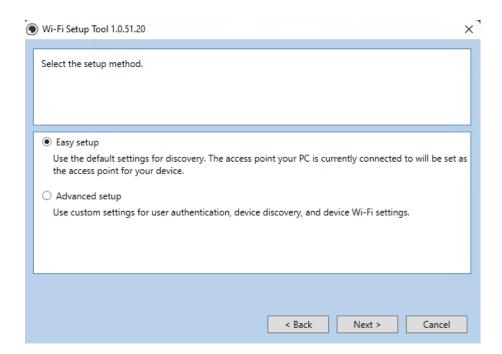
Press next.

Wi-Fi Setup Tool 1.0.51.20	×
Select a method of connection between this PC and your devic	e.
 LAN cable Use a wired network connection to connect to the device. Wi-Fi Direct (Easy Setup is not available for this option) Use Wi-Fi Direct to wirelessly connect to the device. 	
< E	Back Next > Cancel

Select LAN cable and press Next.



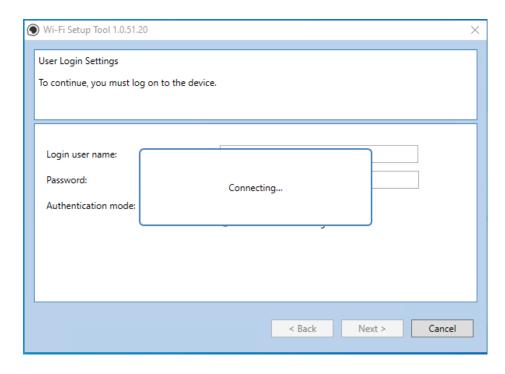
Press Next.



Press Next.

		Search	
Model name	IP address	Host name	
TASKalfa 6053ci	10.128.224.239	KM8A39F2	
ECOSYS M5526cdw	10.128.224.207	KM3BF562	
ECOSYS M2640idw	10.128.224.231	M2640idn	
ECOSYS M2635dw	10.128.224.147	KM2FCA55	
TASKalfa 6052ci	10.128.224.212	KM287FAB	
TASKalfa 8353ci	10.128.224.174	KM8B83BD	
		C+o	p discover

Enter Admin for Username and Admin for password. Select Use device settings. Press Next.



Software will show connecting status.

The Wi-Fi Setup Tool will set up If you are setting up an enterprise ne If you are not setting up an enterprise	twork, go to the device webpage. <u>https://10.128.224.231</u>	
Target Device: ECOSYS M2640idw - 10.128.224.	231	^
Network Name (SSID):	KDALAB3	
Network Authentication:	WPA2/WPA-PSK	~
Encryption:	Disable	~
WEP Key:		
WEP Key Index:	0	~
Encryption:	AUTO	~
Pre-Shared Key:	•••••	

Select your Network Authentication type and enter Password in the Pre-Shared Key field. Press Next.

6	Wi-Fi Setup Tool 1.0.51.2	20	×
	If you are setting up an ent	ill set up a basic Wi-Fi connection. terprise network, go to the device webpage. <u>https://10.128.224.231</u> e enterprise network, click "Next".	
	Target Device:		^
	ECOSYS M2640idw - 1	10.128.224.231	
	Network Name (SSID):		
	Network Authentication:		~
	Encryption:	Connecting	~
	WEP Key:		
	WEP Key Index:	0	~
	Encryption:	AUTO	~
	Pre-Shared Key:	•••••	
	-	< Back Next >	Cancel

Software will show connecting status.

Wi-Fi Setup Tool 1.0.51.20	×
Setup Complete	
The Wi-Fi settings have been saved to the device.	
The device network interface will restart automatically.	
and the second se	
	Finish

Setup Complete.

Note: Only one device can be added at a time using Wi-Fi setup tool. It may take some time to search for the device

Wireless Connection setup by Using Wi-Fi Direct".

Configure the settings.

When the wireless network function is available on the machine, setting Wi-Fi Direct enables you to print from the Wi-Fi Direct environment. The configuration methods are as follows:

Login User Name: 4000

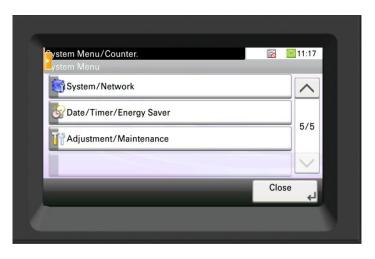
Password: 4000

If "No" was selected in "Is this device managed by Administrator" at setup, Login prompt will not be displayed.

1. Press [System Menu/Counter] key



2. Press [System Menu/Counter] key



3. Login

Enter login user name and password.	🗟 🧧 11:12
	Wi-Fi Direct
Login User Name	
	Keyboard
Login Password	
	Keyboard
Can	cel Login
	La Contraction of the second se

4. Select [Network]

ystem Menu/Counter. ystem/Network		11:23
Network	>	
Primary Network (Client)	Wired Network	
Interface Block Setting	>	1/4
Security Level	High	\sim
	< Back	

5. Select [Wi-Fi Direct Settings]

ystem Menu/Counter.		11:27
ystem/Network - Network		_
Host Name	M2640idn	\sim
Wi-Fi Direct Settings		
Wi-Fi Settings		1/3
Wired Network Settings		\sim
	< Back	

6. Select [Wi-Fi Direct]

ystem Menu/Counter. ystem/Network - Wi-Fi Direct Settings		= 11:28
Wi-Fi Direct	On	
Device Name	KM2F5F8F	
IP Address	192.168.254.241	1/1
Auto Disconnect	Off	\sim
	< Back	

7. Turn on Wi-Fi Direct.

Stem Menu/Counter. I-Fi Direct Settings - Wi-Fi Direct		🔂 🔲 11:29
Off		
On		1/1
	Cancel	ОК

M2640idw

How to find the Wi-Fi Direct SSID (network name) and password

1. Press System Menu/counter.



2. Scroll down to [System/Network] select it

ystem Menu/Counter. ystem Menu	🗟 🧧 11:17
System/Network	~
Oate/Timer/Energy Saver	
Adjustment/Maintenance	5/5
	Close

3. Select the Wi-Fi Direct tab in upper right.

Enter login user name and password.		🗟 🧧 11:12
		Wi-Fi Direct
Login User Name		
		Keyboard
Le sie Deserved		
Login Password		Keyboard
		Keyboard
	Cancel	Login

4. All the needed information will be presented.

	n Menu/Counte Direct			11:35
Devi	ce Name	KM2F5F8F		\land
NWI	Name (SSID)	DIRECT-sSKM2F5F8F		1/2
Pass	word	302e1jra		1/2
IP Ac	Idress	192.168.254.241		\sim
	Connected Device List	Push Button Setup	End	د

Connect the Computer to the Wi-Fi direct SSID.

- 1. Press System Menu/counter.
- 2. Select the network name (SSID) appeared in previous step.
- 3. Enter the password that was provided in previous step> [Connect]

The network between this printer and the computer/ handheld device is configured.

Connect the Computer to the Wi-Fi direct SSID.

Insert the DVD (if your computer is equipped with one) or visit our web site and download the latest Wi-Fi setup tool. https://www.kyoceradocumentsolutions.us/M2640idw

阈 ΝΟΤΕ

- Installation on Windows must be done by a user logged on with administrator privileges.
- If the "Welcome to the Found New Hardware Wizard" dialog box displays, select [Cancel].
- · If the autorun screen is displayed, click [Run setup.exe].
- If the user account management window appears, click [Yes] ([Allow]).

1. Click [View License Agreement] and read the License Agreement.

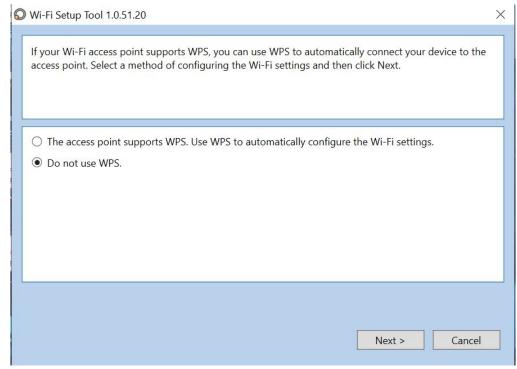


- 2. Select [Maintenance].
- 3. [Wi-Fi Setup Tool] > [OK]

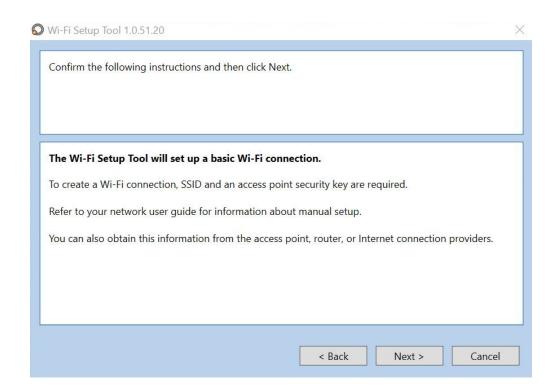
Ø	Radons Product Stress		×
AL M	aintenance		
R	un utility programs		
Select a	ool from the list and click Run.		
*	Optional Printer Components Install Optional Printing Components for your printer driver.		
1	Quick Network Setup Provides configuration of the most common networking settings via an easy to use witzard.	1	
*	Wi-Fi Setup Tool Provides an easy to use witzerd to help configure the network settings.		
<u> </u>			
		2	
<u>R</u> ack		Bun	Egit
			_

Configure the settings.

Software will show connecting status. Press next.



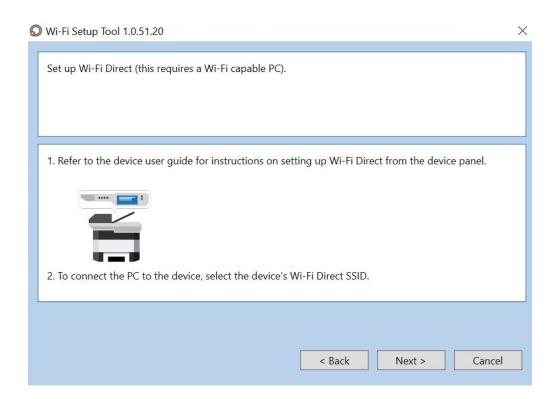
Press next.



Select Wi-Fi Direct and press Next.

Wi-Fi Setup Tool 1.0.51.20	×
Select a method of connection between this PC and you	ur device.
 LAN cable Use a wired network connection to connect to the de Wi-Fi Direct (Easy Setup is not available for this opti Use Wi-Fi Direct to wirelessly connect to the device. 	
	< Back Next > Cancel

Press next.



M2640idw

Select Advanced setup and Press Next.

Wi-Fi Setup Tool 1.0.51.20	
Select the setup method.	
Easy setup	
Use the default settings for discovery. The access point your PC is curr the access point for your device.	ently connected to will be set a
Advanced setup	
Use custom settings for user authentication, device discovery, and dev	rice Wi-Fi settings.
< Back	Next > Cancel

Select Express.

🛇 Wi-Fi Setup Tool		×
Device Discovery How would you like to perform	device discovery?	
Express	Search for devices on the local network.	
Custom	Search for devices using specified parameters.	
	Cancel	

Select Finish.

Wi-Fi Setup Tool			×
Confirm discovery.			
Discovery mode: Local network discovery			~
Discovery types: IPv4 local segment			
Communication settings: SNMP version: SNMPv1/v2 Communication timeout: 10 sec Communication retries: 0 Read community name: public			
			~
	< Back	Finish	Cancel

A list of available printers will be displayed, select you model and press Next.

t the device you want to set	t up.		
		Search	
Model name	IP address	Host name	~
TASKalfa 6053ci	10.128.224.239	KM8A39F2	
ECOSYS M5526cdw	10.128.224.207	KM3BF562	
ECOSYS M2640idw	10.128.224.231	M2640idn	
ECOSYS M2635dw	10.128.224.147	KM2FCA55	
TASKalfa 6052ci	10.128.224.212	KM287FAB	
TASKalfa 8353ci	10.128.224.174	KM8B83BD	~
		Stop	discovery

M2640idw

Enter Admin for Username and Admin for password. Select Use device settings. Press Next.

he device.	
Admin	1
•••••]
O Use local authentication.	
 Use the device settings. 	
	Admin

Select you network SSID and press Next.

cess point settings.	nt to connect to the device, or selec	te manual octup	to mandally crite
SSID	Network Authentication	Encry	/ption
KDALAB	WPA2-PSK	AES	
KDALAB3	WPA2-PSK	AES	
DIRECT-XtKM291082	WPA2-PSK	AES	
DIRECT-eHKM287B2D	WPA2-PSK	AES	
DIRECT-NWKM4E82EF	WPA2-PSK	AES	
DIRECT-IjKM283CE5	WPA2-PSK	AES	
DIRECT-sSKM2F5F8F	WPA2-PSK	AES	
] Manual setup			Refresh

Select your Network Authentication type and enter Password in the Pre-Shared Key field. Press Next.

(Wi-Fi Setup Tool 1.0.51.20		Х
	The Wi-Fi Setup Tool will set up a basic V If you are setting up an enterprise network, go t If you are not setting up an enterprise network,	o the device webpage. https://10.128.224.231	-
	Target Device: ECOSYS M2640idw - 10.128.224.231		^
	Network Name (SSID):	KDALAB3	
	Network Authentication:	WPA2/WPA-PSK *	
	Encryption:	Disable	
	WEP Key:		
	WEP Key Index:	0 ~	
	Encryption:	AUTO ×	
	Pre-Shared Key:	•••••	~
		< Back Next > Cancel	

Software will show connecting status.

	prise network, go to the device webpage. <u>https://10.128.224.231</u> hterprise network, click "Next".	
arget Device: ECOSYS M2640idw - 1	128.224.231	
Network Name (SSID):		
Network Authentication:		Ŷ
ncryption:	Connecting	\lor
WEP Key:		
WEP Key Index:	0	\lor
ncryption:	AUTO	~
Pre-Shared Key:	•••••	

Setup Complete. Select Finish.

Wi-Fi Setup Tool 1.0.51.20	
Setup Complete	
The Wi-Fi settings have been saved to the device. The device network interface will restart automatically.	

Note: Only one device can be added at a time using Wi-Fi setup tool. It may take some time to search for the device

When trying to access the Command Center web page on my M2640idw it states, "incorrect login Username or Password".

The default login is **Admin** (capital A) for both the Username and PW.

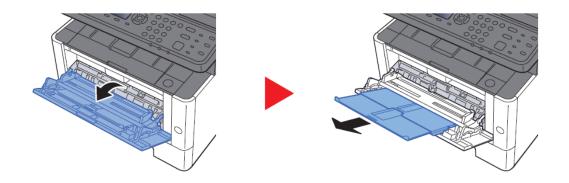
If the persists, try a different browser.

KYOCERa	182.168.4821/ P - C & 182.163.48.21 ×
Home	English V Auto-refresh
Admin Login	
Home	2021/08/12 09:21:05
Admin Login User Name Admin Password Login	Device Status Device Status Printer Ready. Scanner Ready.
Device Information / > Remote Operation	FAX Ready.
Job Status	Status Message Ready.
Document Box	Paper
Address Book >	Source Size Type Capacity Status
Links	Cassette 1 Letter Plain 250 Paper Loaded Cassette 2 Legal Plain 250 Paper Loaded

Once logged in you will see the available links listed on the left side of the page.

How can I print onto "Special Media" such as Envelopes or Labels on my M2640idw?

For special media you must use the Multipurpose tray. Open the MP tray and load the desired media type.



Next, the settings need to be configured on the device for the paper that was loaded. For example, when loading standard size 10 envelopes the MP Tray Size needs to be set to Envelope #10 and the MP Tray Type would be Envelope.

Multipurpose Tray

[System Menu/Counter] key > [Cassette/MP Tray Settings] > [Multipurpose Tray]

Select papel size and media type for the multipurpose tray.

Item		Description
	Metric	Select from the Metric standard sizes. Values: A4, A5-R, A5, A6, B5, B6, Folio, 216x340 mm
Paper Size	Inch	Select from special standard sizes. Values: Letter, Legal, Statement-R, Statement, Executive, Oficio II
	Other	Select from the Inch series standard sizes. Values: 16K, ISO B5, Envelope #10, Envelope #9, Envelope #6, Envelope Monarch, Envelope DL, Envelope C5, Hagaki (Cardstock), Oufuku hagaki (Return postcard), Youkei 4, Youkei 2, Custom ^{*1}
Media Type ^{*2}		Select the media type. Values: Plain (60 to 105 g/m ²), Rough, Transparency, Vellum (60 to 220 g/m ²), Labels, Recycled, Preprinted ^{*3} , Bond, Cardstock, Color, Prepunched ^{*3} , Letterhead ^{*3} , Envelope, Thick (106 to 220 g/m ²), Coated, High Quality, Custom 1 to 8

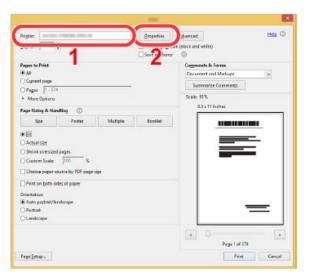
After the printer has been configured, the media setting in the print driver must be set as well. Open the file to be printed then follow the steps below.

1. **Display the screen.**

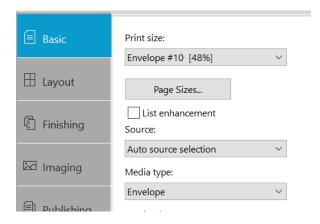
Click [File] and select [Print] in the application.

2. Configure the settings.

Select the machine from the "Printer" menu and click the [Properties] button.



- 3. Select the Basic tab to set the desired Media type
- 4. Click [**OK**] button to return to the Print dialog box.



5. Star printing.

Click the [OK] button.

Installing the Apple OS print driver.

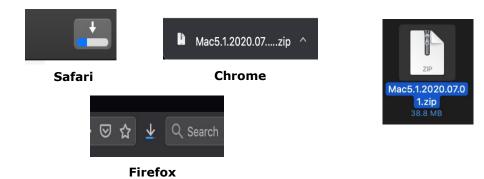
The driver can be downloaded from our Public website. Go to https://www.kyoceradocumentsolutions.us/m2640idw

Select Support in upper right of page, select Download Center, then enter the model number and select model from list. The page will refresh, and you will be presented with many driver files, the latest Mac installer will be at top. Mac Driver 5.1 supports Mac OS X 10.9 and later.

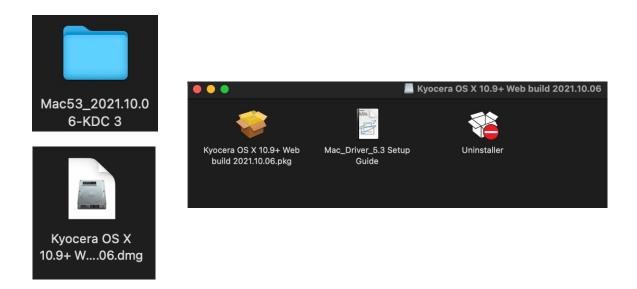
Click on the blue download arrow to the far right.

ECOSYS M2640idw						
	Drivers	Documents	Software			
We have detected your Operating System	n: Apple	Change				
Mac Print Driver (53.2021.10.06)					42 MB ZIP	$\overline{\mathbf{n}}$
New models (7054ci/ 6054ci/ 5054ci/ 4054ci/ 70	04i/ 6004i/ 50	004i/ 4004i) are supp	orted.			
Mac Driver v5.0 Software Information Guide (11/1					963 KB PDF	$\overline{\mathbf{n}}$
This software information guide explains the new A	Mac Driver v5.0	features				

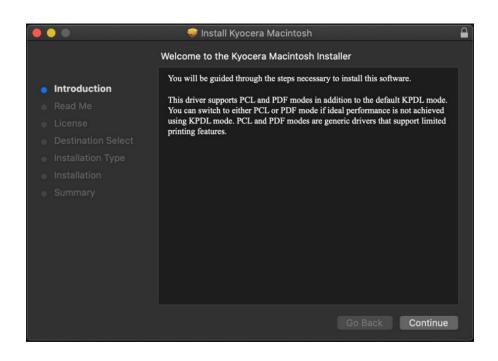
Your file will start downloading. Depending on your browser the download progress will be in a different spot. Once your download is complete, go to your download folder **(1)** and you should see a file similar to this one. As versions change the file name will change. Double click on the .zip file.



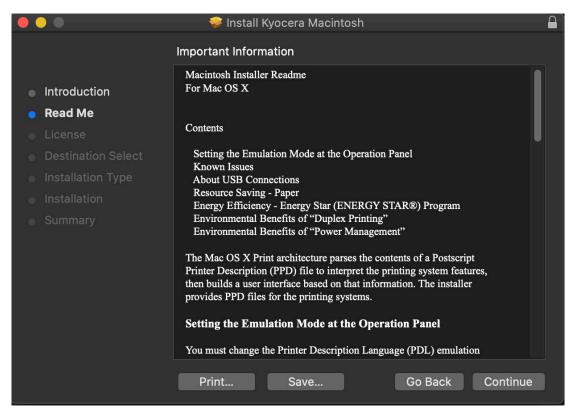
A new folder will be created. Double click on this folder. Then double click on .dmg file. This will open a new window with 3 files. A package file, setup guide. and the uninstaller. We would recommend running the uninstaller first if you are having trouble printing or have issues with a previously installed Kyocera driver. The Setup guide also has install and setup instructions in case you need a visual help file. Double click on the package (.pkg) file to start the install.



The welcome screen will come up first, select continue.



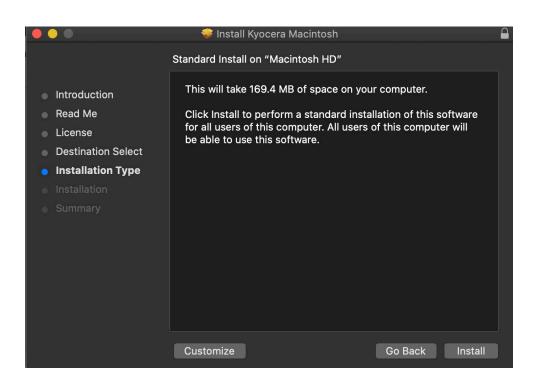
Next will be the read me notes, this contains information about what has been updated in this version and known issues. Select continue.



Next up is license agreement, select continue and agree.



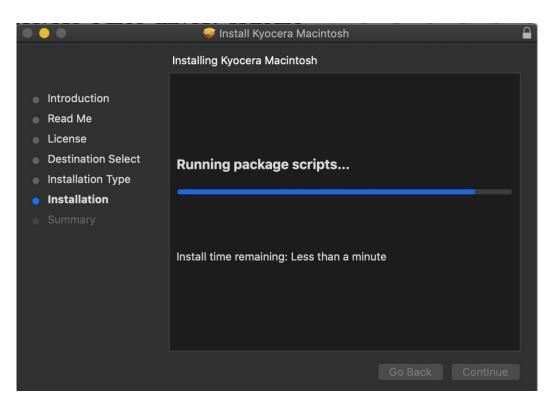
This next screen describes how much space will be taken up by installer. At this point you can customize your install, select customize.



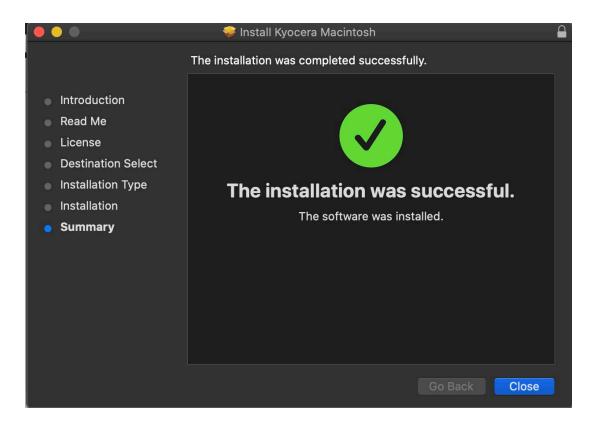
Here you will have the choice of turning off duplex by default, enabling Print option (for PCL and PDF output). Select install (1) Enter the Admin Username and password for computer. And select install software.

ame bera PPD Installer lex On Imary PDE v5.0.0927 t Panel App v5.0.1121 ilter CUPS filter v5.0.0927	Action Upgrade Upgrade Upgrade Upgrade Upgrade	Size 77.8 MB 77.8 MB 1.7 MB 10.3 MB 504 KB
sera PPD Installer lex On Imary PDE v5.0.0927 t Panel App v5.0.1121 ilter CUPS filter v5.0.0927	Upgrade Upgrade Upgrade Upgrade Upgrade	77.8 MB 77.8 MB 1.7 MB 10.3 MB
lex On mary PDE v5.0.0927 t Panel App v5.0.1121 ilter CUPS filter v5.0.0927	Upgrade Upgrade Upgrade Upgrade	77.8 MB 1.7 MB 10.3 MB
	Upgrade Upgrade Upgrade	1.7 MB 10.3 MB
	Upgrade Upgrade	10.3 MB
	Upgrade	
		504 KB
	I Immuned a	
	Upgrade	193 KB
	Upgrade	262 KB
t Option Pane v5.0927	Upgrade	528 KB
	Upgrade	315 KB
Manager On		
lequired: 169.4 MB	Remaining	: 317.91 GB

Δ	Installer is trying to install new software.
	Enter your password to allow this.
	User Name:
	Password:
	Cancel Install Software

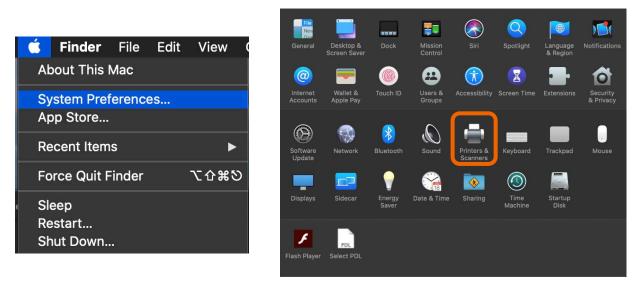


Install will continue, then select close. This will install the required files needed to configure the print driver.



That install put the printer files and PPDs where they need to go on the Apple computer. Now for the actual printer setup.

First verify that your Kyocera device is powered on and connected to USB or network. Select the apple icon in upper left corner of computer screen, select System Preferences, then select Printers and Scanners.



This will bring up the list of installed printers. To add a printer, press the plus sign in lower left.



This will start the install dialog.

Default will automatically discover your device with the Bonjour protocol if it's connected to a network and the device has Bonjour enabled (Bonjour is on by default our devices) also this is the method you would select for a USB connected printer.

IP will allow you to enter a specific IP address for the device you're connecting to. (this is the preferred and most common method of adding networked Kyocera Devices)

2 3	**		
Name		^ Kind	
KDC-PS-14	I-BB1E	Bonjour	
KM14D40F		Bonjour	
KM283C04 KM805D64		Bonjour	
KM805D64 Kyocera CS		Bonjour Bonjour Multifunction	
Kyocera CS		Bonjour Multifunction	
	OSYS M2635dw	Bonjour Multifunction	
	OSYS M3860idnf	Bonjour Multifunction	
	COSYS M4132idn COSYS M5526cdw	Bonjour Multifunction Bonjour Multifunction	
	00%0.M0100-1-	Desison & Autorian Charles	
Nam	e:		
Locatio	n:		
Us	e:		
		Add	
i 🕾 👩 i			
	ndows	Q Search Search	
Default IP Wi			
	ndows	Search	
Default IP Wi	ndows Enter host name or IP addr	Search ess.	
Default IP Wi Address: Protocol:	ndows	Search ess.	
Default IP Wi	ndows Enter host name or IP addr Line Printer Daemon -	Search ess. - LPD	
Default IP Wi Address: Protocol:	ndows Enter host name or IP addr	Search ess. - LPD	
Default IP Wi Address: Protocol:	ndows Enter host name or IP addr Line Printer Daemon -	Search ess. - LPD	
Default IP Wi Address: Protocol:	ndows Enter host name or IP addr Line Printer Daemon -	Search ess. - LPD	
Default IP Wi Address: Protocol:	ndows Enter host name or IP addr Line Printer Daemon -	Search ess. - LPD	
Default IP Wi Address: Protocol:	ndows Enter host name or IP addr Line Printer Daemon -	Search ess. - LPD	
Default IP Wi Address: Protocol:	ndows Enter host name or IP addr Line Printer Daemon -	Search ess. - LPD	
Default IP with Address: Protocol: Queue:	ndows Enter host name or IP addr Line Printer Daemon -	Search ess. - LPD	
Default IP Wi Address: Protocol:	ndows Enter host name or IP addr Line Printer Daemon -	Search ess. - LPD	
Default IP with Address: Protocol: Queue:	ndows Enter host name or IP addr Line Printer Daemon - Leave blank for default que	Search ess. - LPD	
Default IP Wi Address: Protocol: Queue: Name:	Enter host name or IP addr Line Printer Daemon - Leave blank for default que	Search ess. - LPD	
Default IP Wi Address: Protocol: Queue: Name: Location:	Enter host name or IP addr Line Printer Daemon - Leave blank for default que	Search ess. - LPD	
Default IP Wi Address: Protocol: Queue: Name: Location:	Enter host name or IP addr Line Printer Daemon - Leave blank for default que	Search ess. - LPD	
Default IP Wi Address: Protocol: Queue: Name: Location:	Enter host name or IP addr Line Printer Daemon - Leave blank for default que	Search ess. - LPD	

Default. Select the default tab. All your network and USB connected devices should appear in the window. Select your device, at this point verify in the "Use" field the correct model is selected with KPDL in parenthesis. By default, Apple selects Secure Airprint. This selection will not work correctly for our printers. Click the Use dropdown and change it to the correct PPD.

You can edit the Name and Location to whatever you wish.

M2640idw

Press add and the printer will be added to the device list.

•	• •		Ad	d Printer			
			ē	(
	Q Search						
	Name				∧ Kind		
		SYS M2540dw (2)			Bonjour		
	Kyocera ECO	SYS M2640idw			Bonjour M	ultifunct	
	Name:	Kyocera ECOSY	S M2640	Didw			
	Location:						
	Use:	Kyocera ECOS	/S M264	0idw (KP	DL)		
	?						Add

IP, this is the most common and preferred method, Select the IP tab. Verify the Protocol is set to Line printer daemon/LPD, this is the recommended protocol for Kyocera printers.

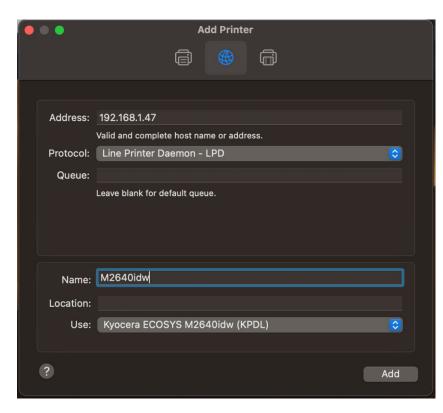
Enter the IP address of the desired printer, **the** queue will remain blank.

If Generic Postscript printer is displayed in the Use box, it could be that you are not connecting to the correct printer or it is offline. Also, it could mean that the driver files are not installed.

Verify the correct model number with KDPL in parenthesis is in the "Use" box.

Change the name if you don't want just the IP as the name. Location is optional also.

	Add Printer				
Address	AirPrint				
	Internet Printing Protocol - IPP				
Protocol	✓ Line Printer Daemon - LPD				
Queue	Queue HP Jetdirect - Socket				
	Leave blank for default queue.				
Name:					
Location:					
Use:	Choose a Driver				
	Add				
	Add				



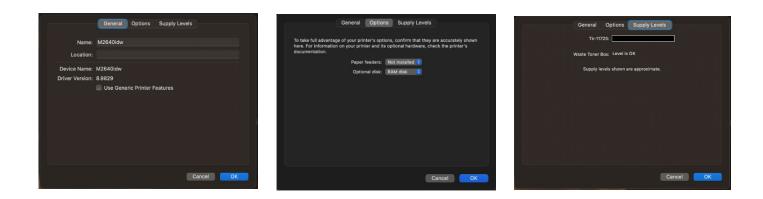
After any one of the previous install procedures, it leads us to this screen. The printer has been installed. Here you can verify the PPD and the Options.

Press options and supplies, in the General tab you can change the name or location and check the version of the driver.

In the Options tab you can change the installed options. Supply levels will show current status of toner and waste toner.

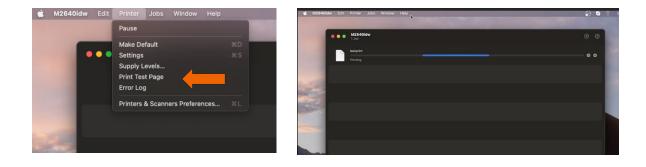


M2640idw



From this area you can also print a test page. Select open print queue, the print spooler dialog will open, from the top menu on computer select Printer then print test page. A test page will be sent to the printer.





Installing Kyocera Quick Scan Utility. For USB and network connected devices.

(Windows PC only)

Download/Install

Download the Kyocera Quick scan utility from https://www.kyoceradocumentsolutions.us/m2640idw

Click on support and select download center. Enter the M2640idw in the field and press blue down arrow. Select software and find the Kyocera Quick Scan 2.1.

Press the blue download arrow and save it to your download folder.

DoubleClick on	🥰 К	(yocera Q	uick Scan					
			EC	OSYS M26	640idw			
		Drivers	Documents	Software	Firmware	Service Bulletins		
Select languag	e: Al	I			\sim			
Kyocera Quick Sc Quick Scan Utility		ascanning					47 MB EXE	<u>↓</u>
Configuration Too		2)					612 KB ZIP	<u> </u>

Agree to the User Account Control.

User Account Control X Do you want to allow this app from an unknown publisher to make changes to your				
device?	- /			
Kyocera Quick Scan.exe				
Publisher: Unknown File origin: Removable media on this computer				
Show more details				
Yes	No			

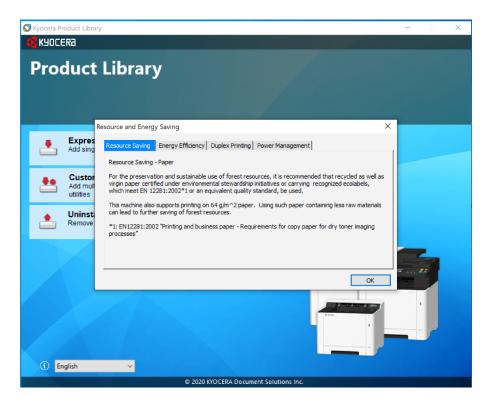
Extraction will start, press next.

WinZip Self-Extractor - Kyocera C	Quick Scan.exe	×		
To unzip all files in Kyocera Quick s specified folder press the Unzip but		Unzip		
Unzip to folder:		Run WinZip		
c:\	Browse	Close		
Overwrite files without prompting	About			
└╱ When done unzipping open: .\Kyocera_QuickScan\KM\setup	o.exe	Help		
Unzipping setup.exe				

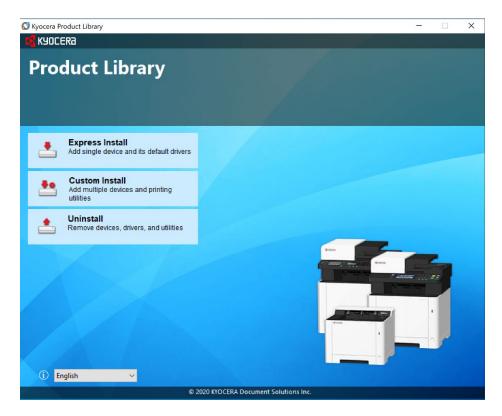
Accept Notice.



Select OK at energy saver popup.



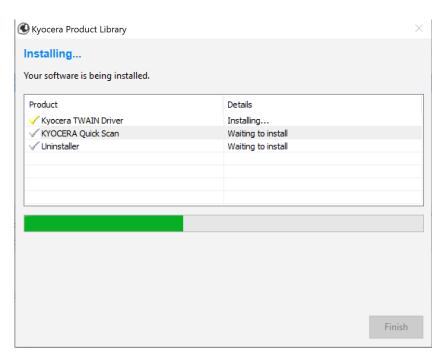
Select Express Install



First the utility will discover your device, make sure it is turned on and out of sleep mode.

	nt to add.		Search devices
Device		Details	
ECOSYS M2640idw ECOSYS M2540dw		192.168.1.47 192.168.1.54	
devices] Use host name as port n	ame vant to use with this device.		NMP Settings
Name	Description		
Name	Description Scan from TWAIN-supported applications (Installed) Simple scan utility		

Once your device is found, highlight it and click on Install.

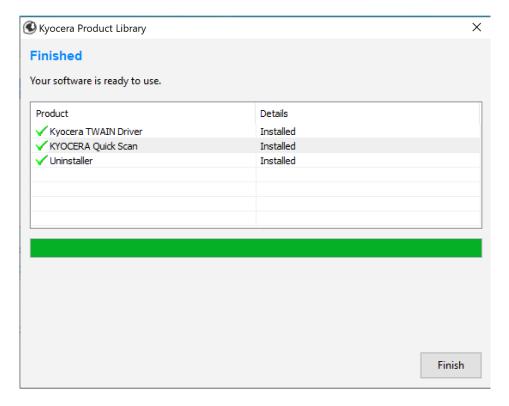


Select which Icons you would like on the desktop. Press Ok.

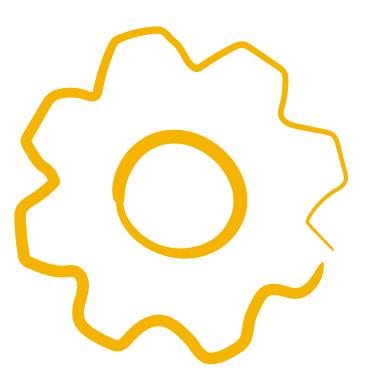
KYOCERA Quick Scan	
Desktop shortcuts will be created for selected components	
KYOCERA Quick Scan	
Scan directly from MFP devices that support Quick Scan.	
Scan to PDF	
Save scanned files in the Documents folder.	
✓ Scan to folder	
Save scanned files in the selected folder.	
✓ Scan to email	
Attach scanned files to the default email client.	
	OK

M2640idw

Select Finish.



Exit out of Installer.



Using Kyocera Quick Scan Utility. For USB and network connected device.

(Windows PC only)

Setup:

To use the Quick Scan utility, Place your original on the Document feeder or glass.

Double click on

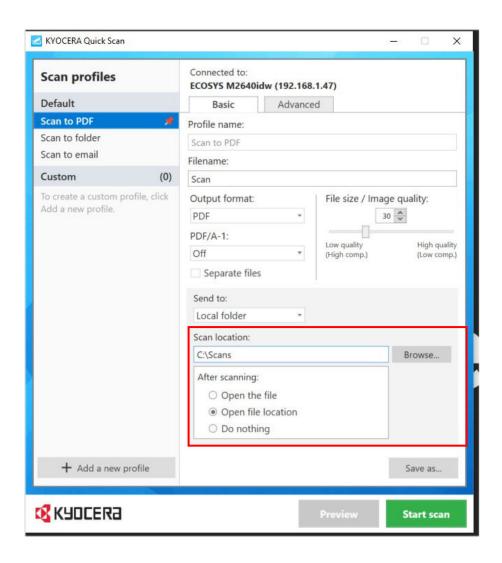
your computer.

The Quick scan utility will open.

Ouick Scan

Scan profiles		Connected to: ECOSYS M2640idv	v (192.168.1	.47)		
Default		Basic	Advanced	I		
Scan to PDF	*	Profile name:				
Scan to folder		Scan to PDF				
Scan to email		Filename:				
Custom	(0)	Scan				
To create a custom profile, click Add a new profile.	Output format: File size / Ima		ge quality:			
		PDF		3	0	
	PDF/A-1:					
	Off	•	Low quality (High comp.)	High quality (Low comp.)		
	Separate files					
		Send to:				
		Local folder +				
		Scan location:				
		C:\Scans	Browse			
		After scanning:				
		O Open the f				
		Open file location				
		O Do nothing				
+ Add a new profile					Save as	

M2640idw



Select a location to send your scans.

Press Start Scan. Once complete scan file will be in the folder selected.

Scan status	Scan status
Processing	Scan is complete
Close	Close



About KYOCERA Document Solutions America, Inc.

Kyocera Document Solutions America, Inc.

(https://kyoceradocumentsolutions.us) is a group company of Kyocera Document Solutions Inc., a global leading provider of total document solutions based in Osaka, Japan. The company's portfolio includes reliable and eco-friendly MFPs and printers, as well as business applications and consultative services which enable customers to optimize and manage their document workflow, reaching new heights of efficiency. With professional expertise and a customer first culture, the objective of the company is to help organizations put knowledge to work to drive change.

Kyocera Document Solutions Inc. is a core company of Kyocera Corporation, a leading supplier of semiconductor packages, industrial and automotive components, electronic devices, solar power generating systems and mobile phones. During the year ended March 31, 2020, Kyocera Corporation's consolidated sales revenue totaled \$14.7 billion. Kyocera appears on the "Derwent Top 100 Global Innovators 2018-19" list by Clarivate Analytics and is ranked #655 on Forbes magazine's 2019 "Global 2000" list of the world's largest publicly traded companies.

[For MF communications, please consult with your internal risk or legal teams as to what additional language is appropriate.]

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