



Board of Governors' Meeting
Robert W. Plaster Student Union, Room 313
Thursday, 5/18/2017
1:00 - 5:00 PM CT

I. Roll Call

II. Approval of Minutes

II. A. Approval of Minutes of the Open and Closed Meetings of March 24, 2017 - Page 4

III. Consent Agenda

A. West Plains Campus

III.A.1. Approval of Activity Report - Page 10

III.A.2. Approval of Purchasing Activity Report - Page 13

III.A.3. Approval of Actions Concerning Academic Employees - Page 15

III.A.4. Approval of Actions Concerning Non-academic Employees - Page 18

III.A.5. Approval of Addition of Designated Signatory to the Safe Deposit Box and the Removal of a Current Signatory to the Safe Deposit Box of Missouri State University-West Plains - Page 19

III.A.6. Approval of Fiscal Year 2018 Salary and Benefits Overview for Missouri State University-West Plains Coaches - Page 20

III.A.7. Approval of Expenditures to Implement Student-Approved Capital Projects - Page 22

B. Student Affairs

III.B.1. Approval of the Revised Student Government Association (SGA) Constitution - Page 24

C. Procurement and Financial

III.C.1. Approval of Procurement Activity Report - Page 50

D. Facilities and Equipment

III.D.1. Approval of Activity Report for the Month of March 2017 - Page 65

III.D.2. Approval of Bids and Award of a Contract to Remove Asbestos in Preparation for the Renovation of Hill Hall - Page 72

III.D.3. Approval of a Resolution Granting a Utility Easement to the Board of Public Utilities of the City of Springfield, Missouri to Allow for a Water Line Renewal at 661 E. Harrison Street - Page 74

E. Human Resources

III.E.1. Approval of Actions Concerning Academic Employees - Page 79

III.E.2. Approval of Actions Concerning Non-academic Employees - Page 109

IV. Committee Reports

A. Risk Management and Audit Committee

B. Programs and Planning Committee

C. Finance and Facilities Committee

V. President's Report

A. President Cliff Smart's report will include updates and comments on the following topics:

Presidents Report - Page 117

1. Making Our Missouri Statement Moment – Approval of a Resolution to Acknowledge the 2016-2017 Excellence in Public Affairs for Faculty and Staff Award Recipients

Board of Governors' Excellence in Public Affairs Award - Page 118

2. AGB Conference Report

3. Approval of Resolution of Recognition for Governor Joe Carmichael

Recognition for Governor Joe Carmichael - Page 119

VI. West Plains Campus

A. Chancellor's Report – Chancellor Drew Bennett will provide a written report to the Board of Governors regarding activities at the West Plains Campus

Chancellors Report - Page 120

B. Report on the Impact of Flooding on the West Plains Campus

VII. Academic Affairs

A. Faculty Senate Report

Faculty Senate Report - Page 121

B. Report from the Provost – Provost Frank Einhellig's report will include updates and comments regarding Academic Affairs:

Provost Report - Page 122

1. Approval of Resolution for New Program – Bachelor of Science in Agriculture Communication

Resolution for New Program - Bachelor of Science in Agriculture Communication - Page 123

2. Approval of Resolution for New Program – Bachelor of Science in English/Creative Writing and Literature

Resolution for New Program - Bachelor of Science in English/Creative Writing and Literature - Page 125

3. Approval of Resolution of Appreciation for Mr. Micheal Foster

Resolution of Appreciation for Mr. Micheal Foster - Page 127

4. Introduction of the Recipients of the Missouri State Foundation Awards for Teaching, Research and Service

Recipients of the Missouri State Foundation Awards for Teaching, Research and Service - Page 128

5. Report on 2017 Public Affairs Conference

2017 Public Affairs Conference - Page 130

VIII. Research and Economic Development (written report only)

A. Report from the Vice President for Research and Economic Development & International Programs – Vice President Jim Baker will provide a written report on Sponsored Research

Research and Economic Development Report - Page 132

IX. Facilities and Equipment

A. Approval of Bid and Award of a Contract for Third Floor Renovation of the Professional Building

Approval of Renovation of the Professional Building - Page 136

X. Diversity and Inclusion

A. Division for Diversity and Inclusion Report – Assistant to the President/Chief Diversity Officer Wes Pratt's written report will include activities associated with the Division for Diversity and Inclusion

Diversity and Inclusion Report - Page 138

1. Report on the 2017 Collaborative Diversity Conference

XI. Student Affairs

A. Report from the Student Body President

Report from the Student Body President - Page 146

B. Student Affairs Report – Vice President for Student Affairs Dee Siscoe's written report will include updates regarding activities in the Division of Student Affairs

Student Affairs Report - Page 147

1. Approval of Revision and Renaming of G5.04 Residency Policy to G5.04 Determination of Residency for Tuition and Fee Purposes

Revision and Renaming of G5.04 Residency Policy - Page 149

2. Approval of Wyrick Expenditures Passed by Student Vote April 2017 to be Implemented in FY2018

Wyrick Expenditures Passed by Student Vote April 2017 - Page 151

3. Offer of Commendation to Adam Coffman for Service as Student Body President

Offer of Commendation to Adam Coffman - Page 152

4. Offer of Commendation to Brianna Duda for Service as Student Body Vice President

Offer of Commendation to Brianna Duda - Page 153

5. Approval of 2017 Wall of Fame Inductees (resolution to be distributed at the meeting)

XII. Marketing and Communications (written report only)

A. Marketing and Communications Report – Vice President for Marketing and Communications Suzanne Shaw will provide a written report regarding activities in the Division of Marketing and Communications
Marketing and Communications Report - Page 154

XIII. Financial

A. Development Report (written report only) – Vice President for University Advancement Brent Dunn will provide a written report from the MSU Foundation
Development Report - Page 155

XIV. New Business

A. Presentation and Discussion of Status of International Programs and Recruitment
International Programs and Recruitment - Page 157

XV. Resolution Authorizing Closed Meeting, Pursuant to Sections 610.021(1), (2), (3), (6), (9), (11), (12), (13), (14) and/or (17) of the Revised Statutes of Missouri
Closed Meeting Resolution - Page 158

XVI. Adjournment

XVII. Date of Next Meeting: Friday, June 23, 2017, 1 p.m., West Plains Civic Center, Magnolia Room

MINUTES OF THE BOARD OF GOVERNORS
MISSOURI STATE UNIVERSITY
MARCH 24, 2017 10:00 A.M.

1. Roll Call

Present- Mr. Joe Carmichael, Chair
Mr. Tyree Davis IV, Student Governor
Ms. Virginia Fry, Vice Chair
Mr. Gabriel Gore, Governor
Mr. Stephen B. Hoven, Governor
Ms. Beverly Miller, Governor
Mr. Kendall Seal, Governor
Mr. Gregory Spears, Governor
Ms. Carrie Tergin, Governor

Absent: Dr. Peter Hofherr, Governor

Also

Present- Clifton Smart III, President
Jim Baker, Vice President for Research and Economic Development &
International Programs
Drew Bennett, Chancellor of the West Plains Campus
Donna Christian, Director of Internal Audit and Compliance
Ryan DeBoef, Chief of Staff and Assistant to the President for Governmental
Relations
Rachael Dockery, General Counsel
Brent Dunn, Vice President for University Advancement
Frank Einhellig, Provost
Stephen Foucart, Chief Financial Officer
Gloria Galanes, Dean, College of Arts and Letters
Kyle Moats, Director of Athletics
Matt Morris, Vice President for Administrative Services
Jeff Morrissey, Chief Information Officer
Wes Pratt, Chief Diversity Officer
Suzanne Shaw, Vice President for Marketing & Communications
Dee Siscoe, Vice President for Student Affairs
Kristan Gochenauer, Secretary of the Board

- 2. Presiding** – The presiding officer for the meeting was Mr. Joe Carmichael, Chair of the Board of Governors. He called the meeting to order at 10:35 a.m. in McCoy AB conference room at Hotel Sorella in Kansas City, Missouri. He welcomed Mr. Craig Frazier and Ms. Carol Silvey, new Board appointees.
- 3. Approval of Board of Governors' Meeting Minutes** – Mr. Carmichael mentioned that the first item of business was the approval of the minutes for the open and closed meetings of

February 3, 2017. Mr. Carmichael asked that the wording “discussion was had, but no other vote was taken” be added to the closed minutes for February 3, 2017. Mr. Stephen Hoven so moved the amended minutes, receiving the second of Mr. Gregory Spears.

Motion passed 8-0.

The next item of business was the approval of the minutes for the open and closed meetings of March 1, 2017. Mr. Carmichael asked that the wording “discussion was had, but no other vote was taken” be added to the closed minutes for March 1, 2017. Ms. Virginia Fry so moved the amended minutes, receiving the second from Mr. Gabriel Gore.

Motion passed 8-0.

4. **Consent Agenda** – Mr. Carmichael noted that the next item of business on the agenda was the approval of the Consent Agenda for this meeting. The items included in the Consent Agenda are:

President

Approval of FY2017/18 Employment of and Compensation for Assistant Coaches for Football (Human Resources No. 1547-17)

West Plains Campus

Approval of Activity Report (West Plains Activity No. 119-17)

Approval of Actions Concerning West Plains Campus Academic Employees (West Plains Campus Personnel No. 403-17)

Approval of Actions Concerning West Plains Campus Non-academic Employees (West Plains Campus Personnel No. 404-17).

Springfield Campus Purchases/Contracts

Approval of Procurement Activity Report for the period January 18, 2017, through March 8, 2017 (Purchasing Activity Report No. 451-17).

Approval of Resolution to Accept Real Estate Gift from the Missouri State University Foundation from the Paula Kindrick Harstfield Charitable Trust (Gift No. 169-17).

Facilities and Equipment

Approval of Activity Report for the month of January 2017 (Activity Report No. 290-17).

Approval of Activity Report for the month of February 2017 (Activity Report No. 291-17).

Human Resources Items

Approval of Actions Concerning Academic Employees (Human Resources No. 1548-17).

Approval of Actions Concerning Non-academic Employees (Human Resources No. 1549-17)

Ms. Fry made a motion to approve the Consent Agenda, receiving a second from Mr. Hoven.

Motion passed 8-0.

5. Committee Reports –

A. Risk Management and Audit Committee – Mr. Spears reported that the Risk Management and Audit Committee met last Thursday, March 16, 2017. Three reports were reviewed to include the EthicsPoint Hotline, Bursar’s Office Book Buyback Cash, and the Campus Sports Camps and Clinics. Several recommendations were noted and controls have been implemented.

B. Programs and Planning Committee – Mr. Kendall Seal reported that the Programs and Planning Committee, which met Thursday, March 23, 2017, received an overview of the University’s scholarship programs, recruitment initiatives and college access programs.

C. Finance and Facilities Committee – Mr. Gore reported on the Finance and Facilities Committee meeting, which met the morning of March 24, 2017. The meeting included an overview of the status of the state’s budget, a review of data denoting University efforts to improve efficiency and a discussion of the University’s strategy for dealing with the state budget to include fee recommendations and non-academic expense reductions.

6. Making Our Missouri Statement Moment – Mr. Carmichael asked President Smart to provide an update to the Board on the University’s response to recent U.S. travel restrictions. President Smart shared that the University has worked individually with students, put out a statement to the entire student body and has endorsed statements by groups in the higher education sectors.

President Smart then introduced our Making Our Missouri Statement Moment presenters, Mr. Bryce Turnbull, Vice President of *DeviceWorks*, and Mr. Mark Grogan, Operations Manager Human Resources, at Cerner Corporation in Kansas City. Mr. Turnbull and Mr. Grogan shared statistics on Cerner Corporation as well as a snapshot of their ideal future workforce.

7. West Plains – Dr. Drew Bennett, Chancellor of the West Plains Campus, requested approval of Terry “Bo” Pace as the recipient of an Honorary Associates of Applied Science degree from Missouri State University – West Plains (West Plains Awards No. 7-17). Moved by Ms. Fry and seconded by Ms. Tergin.

Motion passed 8-0.

8. Academic Affairs:

A. Report from the Provost – Dr. Frank Einhellig, Provost, reported that the Occupational Therapy program received a glowing site-visit exit review, meeting all 188 standards. He shared that the University’s key performance indicators are online

and handed out the BearStats booklet. Dr. Einhellig also reported that the year-long tenure and promotion process is now complete.

- B. Approval of the Master of Science in Education – Early Childhood Special Education** – Dr. Einhellig requested approval of the Master of Science in Education – Early Childhood Special Education (Curriculum No. 380-17). A motion was made by Mr. Spears and seconded by Ms. Beverly Miller.

Motion passed 8-0.

- 9. Facilities and Equipment** – Mr. Matt Morris, Vice President for Administrative Services, requested approval of bids and award of a contract to renovate the bathrooms in Shannon Tower of Blair-Shannon House (Bids and Quotes No. 1541-17). Bales Construction Company, Inc. provided the low bid for the base bid plus alternate three. The total project budget is \$1,920,000. Ms. Fry made a motion to approve with a second by Ms. Miller.

Motion passed 8-0.

- 10. Diversity and Inclusion** – Mr. Carmichael thanked Mr. Wes Pratt, Assistant to the President and Chief Diversity Officer, for the diversity and inclusion training that he provided on March 23, 2017.

11. Student Affairs:

- A. Report from Student Body President** – Mr. Adam Coffman, Student Body President, shared that there are a number of proposals up for review during the April election. He also provided a senate update on a veto action regarding a resolution on sanctuary campuses.

12. Staff Senate:

- A. Staff Senate Report** – Mr. Ryan Wilson, Staff Senate Chair, shared three items that are important to staff to include communication, outcome of budget cuts on staff and the staff satisfaction survey, which will be sent out in April of this year.

13. Old Business:

- A. Approval of Bylaw Revision** – Ms. Rachael Dockery, General Counsel, requested approval of revisions to G1.01-4, Bylaws of the Board of Governors, Article IV: Committees. A motion was made by Mr. Gore and seconded by Ms. Fry.

Motion passed 8-0.

14. New Business:

- A. Nomination and Election of Board of Governors' Chair and Vice Chair** – Mr. Hoven nominated Ms. Virginia Fry to be Board Chair upon confirmation of Mr. Craig Frazier, 7th District Board nominee. Hearing no other nominations, Mr. Hoven made a motion and Ms. Tergin seconded the motion.

Motion passed 8-0.

Mr. Seal nominated Ms. Carrie Tergin to be Vice Chair upon confirmation of Mr. Craig Frazier, 7th District Board nominee. Hearing no other nominations, Mr. Gore made a motion and Ms. Miller seconded the motion.

Motion passed 8-0.

B. Election of Board of Governors' Executive Committee – Mr. Carmichael asked for nominations for the open position on the Executive Committee. Ms. Fry nominated Ms. Beverly Miller to the Executive Committee. Hearing no other nominations, Mr. Hoven made a motion and Mr. Spears seconded the motion.

Motion passed 8-0.

15. Closed Meeting – It was determined that the Board of Governors needed to meet in a closed session to consider items of business provided in the Revised Statutes of Missouri. Mr. Carmichael asked if a resolution authorizing a closed meeting of the Board was prepared. Thereupon, the following resolution was presented for consideration:

BE IT RESOLVED by the Board of Governors for Missouri State University that a closed meeting with closed records and closed vote, be held during a recess of this March 24, 2017 meeting of the Board of Governors to consider items of business pursuant to:

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- C. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment,...”

Mr. Hoven moved the approval of the resolution and Ms. Fry seconded the motion.


A roll call vote on the motion was as follows: those voting in favor – Governors Carmichael, Fry, Gore, Hoven, Miller, Seal, Spears, and Tergin; those voting against – none.

Mr. Carmichael declared the resolution passed unanimously. The open meeting recessed at 12:24 p.m. to go into closed session.

The open meeting was reconvened at 1:56 p.m.

Date of Next Meeting – The date of the next regularly scheduled meeting was set for Thursday, May 18, 2017, at 1:00 p.m. in Springfield, Missouri.

16. **Adjournment** – Mr. Carmichael adjourned the open meeting at 1:57 p.m., on the motion of Ms. Fry, the second of Mr. Seal, and the unanimous vote of the Board.


Kristan Gochenauer
Secretary to the Board

III.A.1.

RECOMMENDED ACTION - Approval of Activity Report.

The following resolution was moved by _____ and seconded by _____ :

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report dated May 18, 2017, as presented by Business and Support Services, be accepted and approved.

VOTE: **AYE** _____

NAY _____

COMMENTS:

This report lists all activities of Business and Support Services with respect to bids received, notices to proceed, change orders, and provides the current status of projects.

It is recommended that the attached report be approved.

**ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
WEST PLAINS CAMPUS**

May 18, 2017

This report documents activities managed by Business and Support Services. The projects listed here may be for a budget level that does not require formal action by the Board of Governors. Any and all projects bid, notices to proceed, and change orders approved are listed on this activity report.

**Repair Guttering on East Side of Building
Garnett Library**

**Project Budget
\$3,993.80**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$3,993.80. This project was issued under the FY17 Job Order Contract Services agreement. This project consists of expenses for repairing guttering on the east side of the exterior of Garnett Library. The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	\$ 3,993.80
Project Administration	0.00
Construction Contingency	0.00
Furniture, Fixtures, & Equipment	0.00
Telecommunications	0.00
Relocation Costs	0.00
Total Project Budget	\$ 3,993.80

This project is being funded through the West Plains Campus Maintenance and Repair Budget.

**Repair Wall Behind Water Fountain
Melton Hall**

**Project Budget
\$2,756.63**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$2,756.63. This project was issued under the FY17 Job Order Contract Services agreement. This project consists of expenses for the removal and replacement of the drywall behind the water fountain on the first floor of Melton. The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	\$ 2,576.63
Project Administration	0.00
Construction Contingency	0.00
Furniture, Fixtures, & Equipment	0.00
Telecommunications	0.00
Relocation Costs	0.00
Total Project Budget	\$ 2,576.63

This project is being funded through the West Plains Campus Maintenance and Repair Budget.

**Repair Water Damaged Walls in Restrooms
Garnett Library**

**Project Budget
\$5,843.09**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$5,843.09. This project was issued under the FY17 Job Order Contract Services agreement. This project consists of expenses for the removal and replacement of water damaged drywall in the men's and women's restrooms in the Garnett Library. The project budget has been established as follows:

Project Budget		
Consulting Fees	\$	0.00
Construction Contracts	\$	5,843.09
Project Administration		0.00
Construction Contingency		0.00
Furniture, Fixtures, & Equipment		0.00
Telecommunications		0.00
Relocation Costs		0.00
Total Project Budget	\$	5,843.09

This project is being funded through the West Plains Campus Maintenance and Repair Budget.

III.A.2.

RECOMMENDED ACTION - Approval of Purchasing Activity Report.

The following resolution was moved by _____ and
seconded by _____ :

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Purchasing Activity Report dated May 18, 2017, as presented by Business and Support Services, be accepted and approved.

VOTE: **AYE** _____

NAY _____

COMMENTS:

This report summarizes purchasing activities of Business and Support Services.

It is recommended that the attached report be approved.

**PURCHASING ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
WEST PLAINS CAMPUS**

May 18, 2017

City of West Plains

West Plains Civic Center

Budget

\$128,408.59

Renewal of the contract with the City of West Plains to lease the West Plains Civic Center for certain University functions. Contract period is July 1, 2017, through June 30, 2018. The prior rate of \$106,090.32 for the base lease was in effect since July 1, 2016, and reflected a 0.7% increase from the prior year. The current rate was negotiated and agreed to by the University and the West Plains Civic Center Board and reflects a 0.3% increase to \$106,408.59. An addendum to the contract for additional fees for staffing and equipment are charged by the Civic Center for certain Missouri State University–West Plains events according to a schedule. This cost is estimated to be \$22,000.00 for the contract period.

III.A.3.

RECOMMENDED ACTION - Approval of Actions Concerning Academic Employees.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for the Missouri State University that the actions indicated for academic employees of the West Plains Campus, as itemized below, are hereby approved.

FACULTY REAPPOINTMENTS:

Non-tenured Faculty, effective July 1, 2017 through June 30, 2018

<u>Name</u>	<u>Rank</u>	<u>Effective</u>
Aimee Green	Lecturer	7/1/2017 6/30/2018

Non-tenured Faculty, effective August 14, 2017 through May 25, 2018

Mina Higgins	Instructor	8/14/2017 5/25/2018
Seongchun (Michelle) Kwon	Assistant Professor	8/14/2017 5/25/2018
Jason McCollom	Assistant Professor	8/14/2017 5/25/2018
Carla Neff	Lecturer	8/14/2017 5/25/2018
Alex Pinnon	Instructor	8/14/2017 5/25/2018
Dasha Russell	Instructor	8/14/2017 5/25/2018
Tresa Ryan	Instructor	8/14/2017 5/25/2018
Tera Smith	Lecturer	8/14/2017 5/25/2018
Benjamin Wheeler	Assistant Professor	8/14/2017 5/25/2018

REAPPOINTMENT AND PROMOTION:

<u>Name</u>	<u>Rank</u>	<u>Effective</u>
Lindsay Hill	From: Instructor To: Assist. Professor	8/14/2017 5/25/2018
Brenda Smith	From: Instructor To: Assistant Professor	8/14/2017 5/25/2018

REAPPOINTMENT AND TENURE RECOMMENDED:

<u>Name</u>	<u>Rank</u>	<u>Effective</u>
Jacob Poulette	Asst. Professor	8/14/2017 5/25/2018

PROMOTION:

(Change of Academic Rank effective August 14, 2017)

<u>Name</u>	<u>Rank</u>	<u>Effective</u>
Amy Ackerson	From: Instructor To: Asst. Professor	8/14/2017 5/25/2018
Cathy Boys	From: Asst. Professor To: Assoc. Professor	8/14/2017 5/25/2018
Carla Huddleston	From: Instructor To: Asst. Professor	8/14/2017 5/25/2018
Linda Wulff-Risner	From: Asst. Professor To: Assoc. Professor	8/14/2017 5/25/2018

REAPPOINTMENT, PROMOTION AND TENURE RECOMMENDED:

<u>Name</u>	<u>Rank</u>	<u>Effective</u>
Ana Estrella-Riollano	From: Instructor To: Assistant Professor	8/14/2017 5/25/2018
Lisa Wade	From: Instructor To: Assistant Professor	8/14/2017 5/25/2018

UNRANKED FACULTY APPOINTMENTS:

<u>Name</u>	<u>Department</u>	<u>Salary</u>	<u>Effective</u>
Alex D. Pinnon	Instructor/ Director of the William and Virginia Darr Honors Program	\$8,360 annually*	8/14/2017 5/25/2017
* Supplemental payment for Director of the William and Virginia Darr Honors Program			

NON-ACADEMIC APPOINTMENT:

<u>Name</u>	<u>Position/Department</u>	<u>Salary</u>	<u>Effective</u>
Amy Ackerson	Director of Nursing/Administrative Duties / Div. Chair duties	\$20,750 annually	6/1/2017 5/31/2018

(See Addendum A for Per Course Faculty for the spring 2017 semester)

VOTE: **AYE** _____
 NAY _____

ADDENDUM A

The following have been appointed as Per Course Faculty for the spring 2017 semester:

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Danny Hobbs	PSY/SOC	\$1,110

III.A.4.

RECOMMENDED ACTION - Approval of Actions Concerning Non-Academic Employees.

The following resolution was moved by _____ and seconded by _____ :

BE IT RESOLVED by the Board of Governors for the Missouri State University that the actions indicated for non-academic employees of the West Plains Campus, as itemized below, are hereby approved.

APPOINTMENT:

<u>Name</u>	<u>Position-Department</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
Kelley L. Towell	Financial Aid Counselor WP Financial Aid	41	\$31,000 Annually	04/17/2017
Danisha Hogue	New Media Specialist WP University Communications	42	\$34,670 Annually	06/19/2017

RETIREMENT:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Donna L. Bird	Academic Administrative Assistant II WP Academic Affairs	07/01/2017
William C. Brown	Technology Support Specialist WP Information Technology Services	07/01/2017
Freda R. Scarlet	Cataloger/Reference Librarian WP Garnett Library	07/01/2017

VOTE: **AYE** _____

NAY _____

III.A.5.

RECOMMENDED ACTION - Approval of addition of designated signatory to the safe deposit box and the removal of a current signatory to the safe deposit box of Missouri State University-West Plains.

The following resolution was moved by _____ and seconded by _____ :

BE IT RESOLVED by the Board of Governors for Missouri State University that Heath F. Lair, Technology Support Specialist, be added as a signatory to access the safe deposit box at the Community First Banking Company of West Plains, Missouri, commencing June 1, 2017.

BE IT FURTHER RESOLVED by the Board of Governors for Missouri State University that William C. Brown, Technology Support Specialist, be removed as a signatory at the Community First Banking Company of West Plains, Missouri, commencing June 30, 2017

VOTE: **AYE** _____

NAY _____

COMMENTS:

The safe deposit box is used to securely store off-site physical backups of computer servers located on the West Plains campus.

It is recommended that this resolution be approved.

III.A.6.

RECOMMENDED ACTION – Approval of Fiscal Year 2018 Salary and Benefits Overview for Missouri State University-West Plains Coaches.

The following resolution was moved by _____ and seconded by _____ :

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached FY18 Overview of Salaries and Benefits for Missouri State-West Plains Coaches is hereby approved.

VOTE: **AYE** _____

NAY _____

Comments:

Contract extensions requested for Head Coach Paula Wiedemann, and Assistant Coaches Reginald Freeman and Briana Walsh presented in the attached overview.

OVERVIEW OF FY18 SALARIES AND BENEFITS

Missouri State University-West Plains Coaches

[Submitted for approval at the Board of Governors meeting on May 18, 2017]

Name/Position: Reginald Freeman, Assistant Basketball Coach

FY18 Salary: \$35,400.00 annually for the contract period of July 1, 2017 – June 30, 2018

Achievement: Post-season incentive package not to exceed a total of \$3,750. Incentive package begins with the team's finish in the NJCAA Region 16 regular season (\$250 for first or second place) and ends with the NJCAA National Championship.

Other/Comments:

- Entitled to two tickets to Grizzly Athletics events
- One year contract
- \$5,000 early cancellation clause

Name/Position: Briana Walsh, Assistant Volleyball Coach

FY18 Salary: \$35,400.00 annually for the contract period of July 1, 2017 – June 30, 2018

Achievement: Post-season incentive package not to exceed a total of \$3,750. Incentive package begins with the team's finish in the NJCAA Region 16 regular season (\$250 for first or second place) and ends with the NJCAA National Championship.

Other/Comments:

- Entitled to two tickets to Grizzly Athletics events
- One year contract
- \$5,000 early cancellation clause.

Name/Position: Paula M. Wiedemann, Head Volleyball Coach

FY18 Salary: \$54,300.00 annually for the contract period of July 1, 2017 – June 30, 2019

Achievement: Post-season incentive package not to exceed a total of \$7,500. Incentive package begins with the team's finish in the NJCAA Region 16 regular season (\$500 for first or second place) and ends with the NJCAA National Championship.

Other/Comments:

- Right to conduct volleyball camps and USVBA Junior Olympics Program for personal benefit
- Permission to contract independently with and receive compensation directly from a radio station approved by the University for purposes of participating in a "Coach's Show"
- Entitled to two tickets to Grizzly Athletics events
- Two year contract
- \$10,000 early cancellation clause

III.A.7.

RECOMMENDED ACTION – Approval of expenditures to implement student-approved capital projects.

The following resolution was moved by _____ and seconded by _____:

WHEREAS, the Capital Projects Committee has reviewed and approved the Capital Projects for a vote by the student body; and

WHEREAS, the Chancellor has endorsed these projects for inclusion on the student ballot; and

WHEREAS, the student body has voted to expend Capital Project funds (\$5,000.00) to provide furniture for the Hass-Darr Student Union Building; and

WHEREAS, the student body has voted to allocate (\$35,000.00) Capital Project funds for the Professional Services Budget; and

WHEREAS, the student body has voted to use (\$4,600) Capital Project funds for the placement of Automated External Defibrillators (AED) around campus; and

WHEREAS, the student body has voted to expend Capital Project funds (\$4,000.00) for Campus Beautification on Missouri State-West Plains campus; and

WHEREAS, funds exist in the Capital Projects Account to implement the projects approved by the students;

BE IT RESOLVED by the Board of Governors for the Missouri State University that an expenditure of Capital Funds, not to exceed the levels listed, is authorized to implement the projects as voted on by the students.

VOTE: **AYE** _____
 NAY _____

COMMENTS:

1. **Campus Beautification:** \$4,000 from the Capital Projects fund to be used for Campus Beautification. The funds will be used to purchase plants, mulch, landscaping materials, or equipment to maintain the campus grounds.
2. **AED (Automatic External Defibrillator):** \$4,600 from the Capital Projects fund to be used for the purchase of two AED Packages, wall units for storage, and maintenance on the AED's. This project would help increase campus safety for members and visitors of the campus community.
3. **Furniture for Hass-Darr Hall:** \$5,000 from the Capital Projects fund to be used for the purchase of furniture and placards in Hass-Darr Hall. If passed, the placards would read, "Donated by SGA-Class of 2016-2017."
4. **Professional Services:** \$35,000 from the Capital Projects fund to be allocated to the Professional Services budget. The Professional Services budget is used to provide students with health services, health insurance, counseling services, legal services, notary services, and credit counseling.

III.B.1.

RECOMMENDED ACTION - Approval of the revised Student Government Association (SGA) Constitution.

The following resolution was moved by _____ and seconded by _____.

WHEREAS, changes to the Missouri State University Student Government Association (SGA) Constitution previously required approval by the Board of Governors, and

WHEREAS, President Smart, SGA Advisors, and Administrative Council support eliminating the requirement that the Board of Governors approve amendments to the SGA Constitution,

WHEREAS, the SGA Constitution will be amended to eliminate the Board of Governors in the Amendment and Ratification process;

WHEREAS, in a student vote held in April of 2017, students approved an amendment increasing the minimum required GPA for members of the Cabinet and Executive members from a 2.5 GPA to a 2.75 GPA. The vote was 1081 in favor to 53 opposed, and

WHEREAS, in a student vote held in April of 2017, students approved an amendment increasing the minimum required GPA for Justices of the Campus Judicial Board from a 2.5 GPA to a 2.75 GPA. The vote was 1063 in favor to 63 opposed, and

WHEREAS, President Smart and SGA Advisors have approved the changes to the SGA Constitution,

NOW, THEREFORE, BE IT RESOLVED that the Missouri State University Board of Governors approves the above SGA Constitution revision and amendments for use and implementation.

VOTE: **AYE** _____

NAY _____

COMMENTS: The proposed changes to the SGA Constitution are as follows: i) eliminate the Board of Governors from the SGA Constitution Amendment and Ratification process; ii) increase the minimum GPA required for SGA Cabinet, Executive Positions, and Campus Judicial Board Justices from 2.5 to 2.75.



The Constitution of the Student Government Association Of Missouri State University

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PREAMBLE

We, the students of Missouri State University, in order to form a more effective and representative student government and to better express the needs and opinions of the student body, do establish this Constitution in accordance with the rules and regulations of Missouri State University, the laws of the State of Missouri, and the laws of the United States of America.

ARTICLE I: STUDENT BILL OF RIGHTS

The purpose of the Student Bill of Rights is to ensure the entire student body of certain unalienable rights. These include, but are not limited to, the following rights:

1. Right to Representation

All students will have the right to representation in the Student Senate and to all other rights given to constituents in democratic societies, including, but not limited to, the rights of petition and recall.

2. Right to Personal Judgment

All students will have the right to take reasonable exception to views and ideas presented in any course of study and to reserve their judgment on matters of opinion; students are, however, liable for learning the content of any course in which they are enrolled.

3. Right to Protection from Prejudiced Grading

All students will have the right to protection from prejudiced academic evaluations based on student views, opinions, political associations, organizational memberships, or biases based on the character of the student. Furthermore, all students will have the right to appeal grades to instructors, department heads, college deans, and the Provost.

4. Right to Secure Records

All students will have the right to have their academic and disciplinary records protected from unauthorized access by any person without the written consent of the student, except under compulsion by a University or civil court the University's Board of Governors, or as allowed by state and federal law.

5. Right to Association

All students will have the right to join any organization they wish within the membership guidelines of each individual organization. Furthermore, all student organizations will have the right to express their views on any issue they see fit.

6. Right to Academic Freedom

All students will have the right to examine and discuss any questions of interest, to practice academic freedom, and to further express their opinions in a peaceful fashion where such expression does not conflict with municipal, state, or federal laws or University regulations.

7. Right to Due Process and a Fair Hearing

All students will have the right to due process and to a fair and impartial judicial hearing with student peers among the judges.

8. Right to Unhindered Access

All students will have the right to free and unhindered access to all University structures to the upkeep of which student fees or fines directly contribute, except private offices and other areas where student access could compromise privacy.

9. Right to Bring Grievances

All students will have the right to bring grievances and complaints to the appropriate University officials about any matters the students see fit.

10. Right to Rights

These rights, guaranteed under the Code of Student Rights and Responsibilities, will not be infringed upon by University administrators, faculty, staff, or fellow students.

ARTICLE II: GENERAL PROVISIONS

Section 1: Title

The name of this organization will be the Student Government Association of Missouri State University; it may also be known as the SGA.

Section 2: Nondiscrimination Policy

It is the policy of Missouri State University and the Student Government Association not to discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, disability, or veteran status in employment or in any program or activity sponsored by Missouri State University. It is also the policy of the SGA not to discriminate on the basis of political affiliation or beliefs, marital or parental status, participation in constitutionally protected activities, or sexual orientation.

Section 3: Organization

The SGA will consist of three branches: the Executive Branch, the Legislative Branch, and the Judicial Branch.

Section 4: Powers

The elected and appointed officials of the SGA will be recognized as the official voice of the student body to represent the students of Missouri State University. In that capacity, the SGA may exercise the right to investigate general problems of student life and activity in the University and to report to officials on the local, state, and national levels on matters of student interest.

Section 5: Limitation of Service

No member of the SGA may serve concurrently in two different branches of the SGA, unless duly noted by this Constitution.

Section 6: Advisement

The Dean of Students will serve as an advisor of the Student Government Association.

ARTICLE III: EXECUTIVE

Section 1: Composition

- A. The Executive Branch of the SGA will be composed of the President and Vice President of the student body, the Chief of Staff, the Chief Communications Officer, the Chief Financial Officer, any duly appointed Executive Assistant(s), the Senior Class President, and Executive Commissioners.
- B. All executive powers herein granted will be vested in the President and Vice President of the student body, the Senior Class President, and the Executive Commissioners.
- C. The President, Vice President, Chief of Staff, Chief Communications Officers, Chief Financial Officer, any duly appointed Executive Assistant(s), Executive Commissioners, Directors of Senate Committees, advisor(s), and other officers as designated by executive order will constitute the SGA Cabinet. The Cabinet will assist with the planning, development, and delegation of SGA business.
- D. All members of the Executive Branch must be attending classes on the Springfield Campus of Missouri State University while holding office in the SGA with the exception of summer and intersession terms. Failure to meet this requirement will result in automatic and immediate removal from office.

Section 2: Election

- A. Candidates for President and Vice President of the student body will run for their prospective offices as a ticket.
- B. The President and Vice President of the student body and the Senior Class President will be elected during the first or second full academic week in April each year. They will assume office during the last meeting of the Senate in the spring semester, which is the first meeting of the next session.
- C. Any candidates for Executive Branch offices must have a minimum cumulative grade point average (GPA) of 2.75 at the time of the election.
 - 1. For SGA purposes, cumulative GPA can be interpreted to mean transfer as well as Missouri State University GPA, or Missouri State University GPA alone, to the benefit of the applicants or candidates.
 - 2. Failure of any Executive Branch official to maintain a ~~2.50~~2.75 GPA while in office will result in immediate and automatic removal from office.
 - 3. Candidates for President and Vice President must be full-time students as defined by University guidelines.
- D. To be eligible for Senior Class President, a candidate either must have completed ninety (90) hours by the time of the election or have registered for sufficient classes to have completed ninety (90) hours by the end of the summer semester following the election.
- E. Candidates for President and Vice President of the Student Body must attain at least seven hundred fifty (750) signatures of current Missouri State University students. The Elections Commission is responsible for the verification of the signatures.

- F. Each ticket consisting of a candidate for President and a candidate for Vice President of the student body must submit a written platform to the Elections Commission for publicity, detailing issues they would address during their administration, in order to be declared eligible to run.
- G. The newly elected President and Vice President must attend a training session presented by the current President and Vice President.

Section 3: Limited Service

While serving in the office of President or Vice President of the student body, no person may hold any office in other recognized student organizations, nor may they serve as the Student Member of the Board of Governors.

Section 4: Duties and Powers of the Student Body President

- A. The President may regularly provide the Senate information concerning the state of the campus and may recommend such measures as are warranted.
- B. The President may, on extraordinary occasions, convene the Senate. It will be the responsibility of the President to see that all members of the Senate are contacted and informed of the complete agenda of such a meeting. A formal agenda must be ~~posted on the presidential bulletin board in the Student Government Association office~~ sent out electronically by the Secretary of the Senate to Senators prior to the meeting. If the Senate is convened in the summer, the President, or their designee, must send a copy of the minutes to all Senators from the previous Senate session and to all students with pending applications. The President must make a full report of all such meetings at the first meeting of the fall semester.
- C. The President will serve as the official head of the student body and will perform all official and social functions pertaining to the presidential office.
- D. The President, or their designee, must ensure that judicial nominations are made in accordance with Article V, Section 3.
- E. The President may veto General Business (GB) acts of the Senate in accordance with the procedures, rules, and regulations of such veto acts as provided for in Article IV, Section 13. The President will have five (5) academic days after delivery of the act by the Speaker of the Senate to either sign or veto the act.
- F. The President will have the power to request legislation passed by Senate, requiring the signature of the President, from the Vice President in the instance that it is not delivered within two (2) academic days.
- G. The President will nominate and, with the consent of a majority of Senate seats filled, appoint all executive commission heads, the Chief of Staff, the Chief Communications Officer, Chief Financial Officer, Executive Assistant(s), and all other officers whose appointment is not otherwise herein provided for or which will be established by law or Senate action.
- H. The President may appoint, by executive order, such Executive Assistants as deemed necessary for the proper functioning of the Student Government Association.
- I. The President may create and appoint, by executive order, such commissions as are necessary for the functioning of the Executive Branch.

- J. The President may, with the consent of a majority of Senate seats filled, have the power to remove any presidentially appointed official for incompetence or neglect of duty in office.
- K. The President may require written reports of the members of Cabinet on any subject related to the duties of their respective offices.
- L. The President will serve as a nonvoting member of all executive commissions except the Elections Commission.
- M. The President will confer with various members of Missouri State on matters of student interest.
- N. The President, or their designee, will maintain correspondence (either in person or otherwise) with officials on the local, state, and national governmental levels and with student government officials of other institutions on matters of student interest.
- O. The President must, in conjunction with the Chief Financial Officer, annually formulate the SGA budget, which will be subject to the consent of a majority of Senate seats filled. The President must present this budget to the Senate one week prior to Senate approval with a written defense explaining the proposed budget. The President must also prepare a written copy of the approved budget and a written explanation for the advisor of the Student Government Association.
- P. The President, or their designee, must administer the oath of office to student Senators, executive officers other than the Vice President and Senior Class President.
- Q. The President may, in conjunction with two-thirds (2/3) majority vote of Senate seats filled, have the power to call special elections.
- R. The President may request an advisory opinion of the Campus Judicial Board concerning the interpretation of the Constitution and bylaws of the SGA. Before the request can be sent to the CJB, the President must notify the Senate during a Senate meeting.
- S. The President, or their designee, will preside over meetings of the SGA Cabinet.
- T. The President may, upon necessity, issue executive orders exercising powers currently vested in their office.

Section 5: Duties and Powers of the Student Body Vice President

- A. The Vice President will have the power to call sessions of the Senate and preside over Senate meetings.
- B. The Vice President reserves the option to allow the Speaker Pro-Tempore to conduct Senate meetings.
- C. The Vice President will appoint committees and committee chairs needed to carry out the work of the Senate. The appointment of chairs of various committees are subject to the consent of a majority of Senate seats filled.
- D. The Vice President will serve as an ex officio member of all committees of the Senate.
- E. The Vice President must assume the duties of the President of the student body in the absence of the President per the process prescribed in Article III, Section 8.
- F. The Vice President, or their designee, must ensure that all legislation passed by the Senate requiring the signature of the President be delivered to the President within two (2) academic days after passage by the Senate. If the legislation is not delivered

to the President within two (2) academic days, then the Vice President must deliver it as soon as possible and give an oral explanation to Senate during a Senate meeting as to why it was not delivered on time.

Section 6: Duties and Powers of the Senior Class President

- A. The Senior Class President must assist the administration with commencement activities.
- B. The Senior Class President, in conjunction with the senior class advisor and the Missouri State University Foundation, will be responsible for the acquisition of the senior class gift by chairing the Senior Class Gift Commission.
- C. The Senior Class President will be responsible for arranging and presiding over all senior banquets.
- D. The Senior Class President may, at their discretion, give an oral report to recognize and represent the accomplishments of the graduating senior class at each senior banquet.

Section 7: Other Executives

- A. The Chief Financial Officer must assist the President in formulating the budget of the Student Government Association. The Chief Financial Officer will be in charge of all financial transactions involving the SGA, must keep a financial record of all monies spent during the University's fiscal year, and provide written reports at least twice a year regarding the financial status of the SGA and upon request from the Senate or the Student Body President. The Chief Financial Officer will monitor and review all non-academic student services fees and make recommendations to the Student Body President regarding the expenditure of the fees collected.
- B. The Chief of Staff must keep records, present agendas, carry out correspondence, make stylistic revisions to the Constitution, and perform other duties necessary to the maintenance of the Executive Branch as directed by the President or by their designee.
- C. Executive Assistant(s) appointed by the president must carry out the duties as described in the Executive Order creating the position. Executive Assistant(s) may hold any title as described in the Executive Order creating the position. Any position in the executive branch not otherwise provided for in this article shall be considered an Executive Assistant.
- D. The Chief Communications Officer is responsible for maintaining communication and correspondence between SGA and members of the media as well as between SGA and the student body.
- E. The Chief Elections Commissioner, Chief Sustainability Commissioner, Chief Wyrick Commissioner, and Chief Title IX Commissioner will follow the guidelines in their respective manuals. The Chief Commissioners will nominate members of their commission by present a resolution before the Senate for confirmation.
- F. Commissions created by the President must create a manual governing their actions during the semester in which they are created. If the commission fails to do so the Senate may dissolve the commission as outlined in Article IV, Section 11, Paragraph

Q. Commissions not dissolved by the Senate may be subject to dissolution until a manual governing their actions is ratified by the Senate.

Section 8: Line of Succession and Transfers of Power

A. Vacancies

1. Should a permanent vacancy occur in the office of the President, the Vice President will become President.
2. Should a permanent vacancy occur in the office of the Vice President, the President must nominate a Vice President who will take office upon confirmation by a two-thirds (2/3) vote of Senate seats filled.
3. Should a permanent vacancy occur in the office of the Speaker Pro Tempore, the Senate must elect a new Speaker Pro Tempore from within its membership.
4. Should simultaneous vacancies occur in the offices of the President and the Vice President, the Speaker Pro Tempore will serve as Acting President until such time as new elections are called by the Senate and held and the newly elected President and Vice President are sworn into office. During this time, the Senate must elect an Acting Speaker Pro Tempore from within its membership.
5. Should a vacancy occur in the office of the Senior Class President, the Election Commission will hold an election.
6. The Election Commission is in charge of holding an election to fill the position(s). The election must be held during the academic year and may not be held sooner than four (4) weeks or later than six (6) weeks after the Senate and the Election Commission are notified of a vacancy in the offices.

B. Transfers of Power

1. The line of succession for temporary transfers of power will consist of the President, Vice President, Speaker Pro Tempore, and member of the Senate elected in accordance with the procedure in Section 3, Paragraph C.
2. Whenever the President transmits to the Vice President and the Speaker Pro Tempore a written declaration that they are unable to discharge the powers and duties of the office, such powers and duties will be discharged by the Vice President as Acting President. For the duration that the Vice President serves in this capacity, the Speaker Pro Tempore will discharge the powers and duties of the office of the Vice President. The Vice President and Speaker Pro Tempore must ensure that the Senate and the Chief Justice of the CJB are notified of the transfer of power.
3. Should the President be unable to fulfill their duties but has not provided for the transfer of power, the Vice President will notify the Senate of this concern. The Senate will then convene as soon as possible and determine by a three-fourths (3/4) vote of Senate seats filled whether such an incapacity exists. If the Senate so determines, it may vest the powers and duties of the office of the President with the Vice President until the President may competently assume their office. The Vice President and the Speaker Pro Tempore will ensure that the Chief Justice of the CJB is notified. For the

duration that the Vice President serves in this capacity, the Speaker Pro Tempore will discharge the powers and duties of the office of the Vice President. For the President to reassume the office, they will provide a written declaration to the Vice President, the Speaker Pro Tempore, and the Chief Justice of the CJB stating that their inability to serve has passed. The Vice President and the Speaker Pro Tempore must ensure that the Senate is notified.

- C. The Senate will elect from within its membership a Senator to be the Speaker Pro Tempore. The Speaker Pro Tempore will serve as the Speaker of the Senate in the absence of the Vice President when asked to do so by the Vice President or when the Vice President assumes the duties of the President of the student body per the process prescribed in Article III, Section 8. In the absence of both the Vice President and the Speaker Pro Tempore from a Senate meeting, the Secretary of the Senate will convene the Senate and conduct the election of an Acting Speaker of the Senate to serve for the duration of that meeting.

Section 9: Impeachment

- A. The President or Vice President of the student body may be impeached for malfeasance in office or failure to carry out the duties and responsibilities of office as provided in this Constitution and its Bylaws.
- B. Impeachment may be initiated by a petition signed by twenty (20) percent of Senators at the Springfield Campus and will be effective by a majority vote of Senate seats filled.
- C. The Senior Class President may be impeached for malfeasance in office or failure to carry out the duties and responsibilities of office as provided in this Constitution and its Bylaws. Impeachment may be initiated by a petition signed by three percent (3%) of the Senior class.
- D. The Senate will have the sole power to try impeachments of executive officials. Convictions will be effective with a three-quarters (3/4) majority vote of senate seats filled.

Section 10: Resignation

The President, Vice President, or Senior Class President may resign by writing a letter of resignation and presenting it to the Chief Justice. The Chief Justice is responsible for informing the Senate and the Elections Commission at the next regularly scheduled Senate meeting.

ARTICLE IV: LEGISLATIVE

Section 1: Title

The legislature of the SGA will be known as the Student Senate.

Section 2: Purpose

The Student Senate of Missouri State University must assume all legislative responsibilities, duties, and powers herein granted.

Section 3: Composition

- A. The Senate will be composed of the Vice President and elected and appointed Senators as provided for herein.
- B. Senators will be elected or appointed by official student organizations in good standing. Each recognized student organization will be allowed two (2) Senators.
- C. There will be one-hundred (100) at-large seats to be divided as follows:
 1. Fifty (50) at-large seats will be divided by class. Petitions for class seats must only be from members of that class as defined by the University guidelines. The class seats will be allocated as follows:
 - i. Graduate students (10)
 - ii. Senior students (10)
 - iii. Junior students (10)
 - iv. Sophomore students (10)
 - v. Freshman students (10)
 2. Fifty (50) at-large seats will be open to any current Missouri State University student. Eligibility for these seats requires the signatures of fifty (50) Missouri State University students.

Section 4: Candidacy

- A. Each applicant for Senate must be a student at the Springfield campus and have a minimum cumulative GPA of 2.0 (or the equivalent thereof) at the time of the election. Failure to maintain this cumulative GPA while in office will result in immediate and automatic removal from office. For the purpose of this section, a first semester freshman will be presumed to have a GPA sufficient to hold a Senate seat. Senators may serve no longer than one Senate session per application.
- B. The director of each committee, the Speaker Pro Tempore, Secretary of the Senate and Sergeant at Arms must maintain a 2.52.75 cumulative GPA in order to maintain their position.

Section 5: Speaker of the Senate

- A. The Vice President of the student body or the Speaker Pro Tempore will be the Speaker of the Senate and preside at all meetings of the SGA.
- B. The Speaker of the Senate will vote only if such a vote is necessary to break a tie.
- C. The Speaker of the Senate will teach parliamentary procedure to Senators.

Section 6: Speaker Pro Tempore

- D. The Senate will elect from within its membership a Senator to be the Speaker Pro Tempore. Duties and Powers of the Speaker Pro Tempore
 1. The Speaker Pro Tempore will serve as Parliamentarian of the Senate.
 2. The Speaker Pro Tempore will be responsible for maintenance and changes to the SGA Constitution, Bylaws, and governing documents.
 3. The Speaker Pro Tempore will chair the Internal Affairs Committee.

Section 7: Sergeant at Arms

- A. The Sergeant at Arms will be chosen by the Vice President of the student body from the Senate. The Sergeant at Arms will serve as the Parliamentarian when the Speaker Pro Tempore serves as Speaker of the Senate.
- B. Duties and Powers of the Sergeant at Arms
 1. The Sergeant at Arms will maintain orderly conduct in the Senate chambers.
 2. The Sergeant at Arms will keep a record of the attendance of the Senate.
 3. The Sergeant at Arms will count and handle all votes, including votes cast by secret ballot.
 4. The Sergeant at Arms will serve as a nonvoting member of the Internal Affairs Committee.

Section 8: Secretary of the Senate

- A. The Secretary of the Senate will be appointed by the Vice President of the student body, with the consent of a majority of Senate seats filled.
- B. The Secretary of the Senate will maintain all Senate records, minutes, and legislation, and perform other duties as directed by the Speaker or the Senate.
- C. The Secretary of the Senate will submit to the University Archives a record of the activities of SGA.

Section 9: Meetings

- A. During the opening of the Senate session, the President must issue an executive order to approve as Senators the first ten (10) students that request to represent their recognized student organizations or submit at-large petitions. After these ten (10) Senators have been sworn in, they will comprise the initial Senate.
- B. The Senate will hold regular meetings during the fall and spring semesters of each academic year.
 1. At the discretion of the Speaker of the Senate, or upon petition of one fourth (1/4) of the Senate seats filled, the Senate may be convened into special session. The Speaker will see that all Senate members are notified at least one day in advance of such a special session.
 2. A regular meeting of the Senate may be omitted by a two-thirds (2/3) vote of the membership.
 3. If the University is closed on a day when the Senate is scheduled to meet, the Speaker will have the discretion to cancel the meeting. The Senate will determine the rules of attendance.
- C. Quorum will consist of a majority of Senators sworn in. If, during official meetings (including special sessions), the Senate does not have quorum, it may form a

committee of the whole. This committee will report to the full Senate at the next regular meeting.

- D. Business conducted within the Senate will be divided into three categories:
1. Senate Business (SB) will be used for acts directly pertaining to the internal functions of the Senate and that discharge powers vested in the Senate. Senate Business includes but is not limited to issues dealing with changes in the Bylaws, budget and commendations. Senate Business does not require executive action.
 2. Constitutional Business (CB) will be used for acts pertaining to the amendment or revision of the SGA Constitution. Constitutional Business does not require executive action.
 3. All other legislation which is necessary and proper to promote the general welfare of the student body, and not provided for herein, will be considered General Business (GB). General Business requires executive action.

Section 10: Procedure of Meetings

- A. All Senate meetings must be conducted according to the current edition of *Robert's Rules of Order Newly Revised*, except as otherwise noted in this Constitution or its Bylaws.
- B. The Student Government Association of Missouri State University will practice parliamentary procedure in good faith, which will be defined at the discretion of the Chair.

Section 11: Duties and Powers of the Senate

- B. The Senate will keep a record of all of its proceedings. Updated copies of all minutes and legislation of the Senate will be kept on file in the University Archives and on the SGA website.
- C. The Senate may impeach and try any official of the SGA.
- D. The Senate may, in cooperation with the President and the Chief Financial Officer, and in accordance with Article III, Section 4, Paragraph N, to budget and allocate funds assigned to the Student Government Association and other funds that may come into the treasury of the SGA.
- E. The Senate may make stylistic changes to this Constitution with majority vote. Any changes will be given to the Chief of Staff.
- F. The Senate may select faculty, administrative, and staff advisors. The Dean of Students will serve as an advisor. All other advisors may be elected and removed by a majority vote of the Senate.
- G. The Senate may approve constitutions of student organizations and amendments to those constitutions by a majority vote. In order for a student organization to be fully recognized, it must have its constitution and amendments approved by the Senate whenever it makes changes to or amends its constitution. All other student organizations must adhere to the rules set forth by the Senate.
- H. The Senate may revoke the constitution of any recognized student organization in accordance with the procedure in Section ~~H12~~.

- I. The Senate may, by a two-thirds (2/3) vote of Senate seats filled, to call special elections.
- J. Each Senator will join and serve on an SGA committee as well as perform one work hour per week.
- K. The Senate may, with a majority vote of the Senators present, request the CJB to provide an advisory opinion concerning the interpretation of this Constitution and Bylaws. The request for the advisory opinion must be delivered to the CJB by the Student Body President within five (5) academic days of its passage.
- L. If the Senate is ever named as an applicant or defendant by a case in front of the CJB, then the Senate may to elect its representation from within its membership.
- M. The Senate may form Ad Hoc Committees by a majority of the Senators present.
- N. The Senate will have the authority to oversee all expenditures from University-received funding of student organizations
- O. The Senate will have the power to confirm all members of the Executive Commissions.
- P. The Senate will have the power to ratify the manuals of Executive Commissions and any subsequent amendments by a two-thirds vote of Senate seats filled.
- Q. The Senate will have the power to dissolve executive commissions by a two-thirds (2/3) vote of Senate seats filled, created by the President only when the commission fails to abide by Article III, Section 7, Paragraph F.

Section 12: Revoking Student Organization Constitutions

- A. Any alleged violation of a Senate rule by a student organization must first be heard by the CJB. The CJB will make a written report to the Senate. The Senate has the power to revoke the constitution of a student organization with a two-thirds (2/3) vote of Senators present.
- B. Any student organization whose constitution has been revoked by the SGA will be suspended for at least a one (1) year period. Following the suspension, the organization has the right to apply to become a student organization, provided it follows the procedure set out by the University and Article IV, Section ~~4011~~, Paragraph G of this Constitution.
- C. The Senate may reinstate suspended student organizations with two-thirds (2/3) majority vote of Senators present, following the appeal procedure, which is: A suspended organization may submit a written appeal to the Internal Affairs Committee requesting reinstatement. The Internal Affairs Committee must review the request and present the petition and a written recommendation on the matter to the Senate.

Section 13: Presidential Veto

A vetoed General Business (GB) Resolution must be returned to the Speaker of the Senate during the five (5) academic days after its delivery to the President or it takes effect as if it had been signed. After receiving a vetoed General Business Resolution, the Speaker of the Senate must read the President's written explanation at the next regular meeting of the Senate. The Senate may override a veto by a two-thirds (2/3) majority vote of Senators present within two (2) weeks after being returned. Once a veto is overridden it is final and

will be signed by the Speaker of the Senate for verification. The Speaker of the Senate must sign the resolution. A request for an advisory opinion cannot be vetoed.

Section 14: Informing the Electorate

Senators are responsible for keeping their representative areas informed of all Senate activities and representing the interests of their constituents to the best of their ability.

Section 15: Activity Funds Management

The Senate will have the authority to oversee all expenditures from University-received funding of student organizations. If an organization is found to have misused funds, the Senate has the power to take away its funding and revoke its constitution. All organizations that receive University funding must be recognized by the SGA.

Section 16: Fiscal Responsibility

All SGA expenditures exceeding 1.5% of the original projected budget on a single project, issue, or initiative must be approved by Senate vote prior to allocation while Senate is in session. Any revision to the SGA budget must be presented to Senate at least one week before its submission as a resolution

Section 17: Vacancies

A vacant Senate seat may be filled with a replacement Senator from the same organization. At-large Senate seats may be filled by the next applicant on a first come, first serve basis.

Section 18: Impeachment

- A. The Senate will have the sole power of bringing charges of impeachment against its members.
- B. A Senator may be impeached for malfeasance in office or failure to carry out the duties and responsibilities of office as provided in this Constitution and its Bylaws. Impeachment may be instigated by a petition signed by ten (10) Senators and will be effective by a two-thirds (2/3) vote of Senate seats filled. The specific causes for impeachment include, but are not limited to, the following:
 1. A total of three (3) unexcused absences per semester in the Senate.
 2. Failure to do work in a Senate committee. It is the responsibility of the chair of each committee to ensure that committee members work. If they do not, the committee may recommend that the Senator be impeached.
- C. The Senate will have the power to impeach officials of the SGA. An official may be subject to impeachment for negligence of duty, malfeasance in office, or failure to uphold this Constitution and its Bylaws.
- D. The Campus Judicial Board will try impeachments of Senators. The conviction will be effective by a majority of the Campus Judicial Board.

Section 19: Resignation

- A. The Speaker Pro Tempore may resign by reading a letter of resignation to the Senate.
- B. Any other legislative offices may resign by informing the Vice President.

- C. A Senator may resign by informing the Sergeant at Arms and the organization they represent. If the Senator is an at large Senator, then they are not required to inform the students they represent.

ARTICLE V: JUDICIAL

Section 1: Title

The judicial power of the SGA will be vested in one supreme Campus Judicial Board (CJB) and in such subordinate boards as the Senate may ordain and establish.

Section 2: Purpose

The CJB was established in order to provide students with a representative voice in the regulation of their actions and to encourage their participation in an understanding of the administration of fairness.

Section 3: Composition

- A. The CJB consists of seven (7) students of Missouri State University.
- B. The CJB will be nominated by a committee comprised of MSU students, appointed by the President of the student body. The committee may nominate any of the seven justices to serve as Chief Justice. All nominees must be full-time students with a ~~2.50~~2.75 minimum cumulative GPA. The committee may only nominate individuals to vacant seats. In the event that the Chief Justice position becomes vacant and an interim Chief Justice is appointed, the committee will consider the

position vacant and the committee must nominate an individual for the position of Chief Justice. Nominees for the office of Chief Justice must have a 2.75 GPA. Confirmation by a two-thirds (2/3) vote of Senate seats filled is required for all nominees.

- C. The justices may serve, pending good behavior, for no more than a total of four (4) years. Associate justices must maintain at least a ~~2.50~~2.75 cumulative GPA to remain on the CJB. The Chief Justice must maintain at least a 2.75 cumulative GPA to remain on the CJB.
- D. Before the third (3rd) Senate meeting of the fall semester, the committee must present nominations for all vacant judicial positions to the Senate. The justices may take office upon confirmation and upon being sworn in by the President of the student body.
- E. All members of the Judicial Branch must be attending classes on the Springfield Campus of Missouri State University while holding office in the SGA with the exception of summer and intercession terms. Failure to meet this requirement must result in automatic and immediate removal from office.

Section 4: Board Procedure

The Chief Justice will preside over the CJB. In the absence of the Chief Justice, an interim Chief Justice may preside over the CJB. The Associate Justice with the highest seniority on the CJB will serve as interim Chief Justice. In the event that no Associate Justice has seniority, the President may choose an interim Chief Justice. Each justice will have one (1) vote on all decisions made by the board. A simple majority of the justice's present is required on all decisions unless otherwise noted by this Constitution. Quorum consists of four (4) justices present. A tie vote must be considered approval of the decision of the lower board. In cases where there is no lower board decision, a tie vote must remand the case to the proper administrative authorities. A decision must be rendered within ten (10) academic days after presentation before the CJB.

Section 5: Jurisdiction

All student organizations and all students enrolled in this University are subject to the jurisdiction of this board.

Section 6: Duties and Powers of the Campus Judicial Board

- A. The CJB will have the power to interpret the Constitution, Bylaws, and the Manuals of Commissions of the SGA.
- B. The CJB will be the appellate body for student organizations and individuals appealing decisions from subordinate student hearing boards.
- C. The CJB will have the power of original jurisdiction in the following cases:
 - 1. Conflicts between organizations not otherwise under the jurisdiction of a subordinate student board.
 - 2. Any conflicts involving students that are not provided for herein and that do not fall under the jurisdiction of another board.
- D. The CJB will have the power to try impeachment charges as provided in the sections addressing impeachment in Articles III, IV, and V.

- E. The Chief Justice must administer the oath of office to the President and Vice President of the student body and to the President of the Senior Class.
- F. The Campus Judicial Board has the right to hear advisory opinions brought to it by the Senate or the Student Body President. In an advisory opinion, the CJB may choose at its discretion to hear oral arguments. If oral arguments are to be heard, then the CJB must take measures to ensure that all sides of the issue are represented. The CJB must report back to the Senate regarding its findings within five (5) academic days.

Section 7: Records

The CJB must keep records of all heard cases from the past ten (10) years on file in the SGA office for reference to precedents. These records must include a record of the proceedings and any written opinions. After ten (10) years the record may be moved to the University Archives for permanent storage. The Chief Justice may appoint a board secretary to keep these records up to date.

Section 8: Vacancies

Vacancies on the Campus Judicial Board must be filled in the manner prescribed for the original appointment of members of the CJB.

Section 9: Impeachment

- A. Members of the Campus Judicial Board may be impeached for malfeasance in office or failure to carry out the duties and responsibilities of office as provided in this Constitution and its Bylaws.
- B. Impeachment may be initiated by a petition signed by twenty (20) percent of Senators at the Springfield Campus and will be effective by a majority vote of Senate seats filled or by a two-thirds (2/3) vote of Campus Judicial Board Members.
- C. The Senate will have the sole power to try impeachments of judicial officials. Convictions will be effective with a three-quarters (3/4) majority vote of Senate seats filled.

Section 10: Notice of Hearing and Decisions

- A. It is the responsibility of the CJB to notify the other branches of the Student Government Association of upcoming hearings by posting a notice in the SGA office at least 24 hours in advance.
- B. The notice of the hearing must include the names of involved parties, while protecting the privacy of individual students when applicable.
- C. When a case arises concerning the SGA or other student organizations, the CJB must make all opinions available to the rest of the SGA within forty-eight (48) hours after their finalization. These decisions must also be available online within 48 hours of being made available to the SGA.

Section 11: Resignation Process

If a member of the CJB resigns, they must send a letter of resignation to the SGA President and to the remaining members of the CJB.

ARTICLE VI: ELECTIONS

Section 1: President and Vice President of the Student Body

All students of Missouri State University at the Springfield Campus will be eligible to vote for the President and Vice President of the student body in an at-large election to be held in April.

Section 2: President of the Senior Class

All students who have completed at least seventy-five (75) credit hours will be eligible to vote for the Senior Class President in an at-large election to be held in April.

Section 3: Dates of Elections

The elections for President and Vice President of the student body and the Senior Class President must be held during the first or second full academic week in April. Other elections will, upon necessity, take place at the discretion of the SGA Senate or the President of the student body, in accordance with the provisions prescribed in this Constitution.

Section 4: Time of Elections

Within these time limits, the specific time of elections will be determined by the Elections Commission and the Bylaws of the SGA.

Section 5: Issues

The issues that may be voted on during the elections are the SGA Constitution, election of the Senior Class President, election of President and Vice President, Wyrick proposals, and other issues deemed necessary by two-thirds (2/3) vote of Senate seats filled.

Section 6: Referendums

A referendum to put an issue before the student body for a vote may be initiated by the submission to the Elections Commission of a petition containing signatures from seven hundred fifty (750) current Missouri State University students. This procedure must be followed unless otherwise provided for in this Constitution.

ARTICLE VII: AMENDMENTS

Section 1: Proposal

Amendments to this Constitution may be proposed upon a majority vote of Senate seats filled or upon recommendation or request of the student body through the presentation of a petition of amendment signed by at least two (2) percent of the student body.

Section 2: Procedure

Proposed amendments to this Constitution must be presented in writing to the Senate in a meeting. After referral to the Senate's Internal Affairs Committee, proposed amendments must be reintroduced to the Senate after no more than two (2) weeks. They will then be re-read and voted upon by the Senate before being submitted to a referendum.

Section 3: Stylistic Revisions

The Chief of Staff is responsible for correcting any spelling, grammar, or formatting errors in this Constitution. Any such stylistic revisions must be presented to the Senate within two weeks of being made. These revisions do not require Senate Approval.

Section 4: Ratification

Amendments to this Constitution may be ratified only after approval by three-fourths (3/4) of the Senate seats filled and a majority of the votes cast in the general student body referendum.

Section 5: Referendum

A proposed petition amendment defeated in the Senate and not referred to the student body for a vote may be, upon presentation to the Senate of a petition for amendment containing the signatures of ten (10) percent of the student body calling for a referendum, automatically referred to the student body for a referendum. Such proposed amendments must be adopted when ratified by a majority of those voting in the referendum.

Section 6: Administrative Approval

The approval of the President ~~and Board of Governors~~ of Missouri State University is necessary for the enactment of any and all amendments.

ARTICLE VIII: RECALL

Section 1: Student Senate

Each student organization will have the power of recall of its Senators. At-large Senators cannot be recalled.

Section 2: President and/or Vice President of the Student Body

The President and/or Vice President may be subject to recall upon presentation to the Elections Commission of a petition signed by five (5) percent of the eligible voters of the student body. Two-thirds (2/3) of all the votes of a special recall election are required for removal from office. A special recall election must take place no sooner than four (4) weeks and no later than six (6) weeks and must occur during the academic year.

Section 3: Senior Class President

The Senior Class President may be subject to recall upon presentation to the Elections Commission of a petition signed by five (5) percent of the eligible voters of the senior class. Two-thirds (2/3) of all the votes cast by students that are seniors of a special recall election are required for removal from office. A special recall election must take place no sooner than four (4) weeks and no later than six (6) weeks and must occur during the academic year.

ARTICLE IX: BYLAWS

Section 1: Enactment and Amendment of Bylaws

Bylaws to this Constitution may be enacted or amended by a two-thirds (2/3) vote of Senate seats filled.

Section 2: Suspension of Bylaws

Bylaws related to Senate procedure may be temporarily suspended by a two-thirds (2/3) vote of Senators present for the duration of the meeting at which they are suspended.

ARTICLE X: RATIFICATION

This Constitution will be fully ratified after its passage by a three-fourths (3/4) vote of Senate seats filled, after its passage by a majority of the student body votes in a referendum, and after it is signed by the President of Missouri State ~~University and approved by the Board of Governors.~~ Future Constitutions must be ratified in like manner.

Approved by the SGA Senate on ~~September 10, 2015~~ March 21st, 2017.

Ratified by the student body on ~~October 16, 2015~~ April 7th, 2017.

Ratified by the SGA Senate on April 18th, 2017

~~Orvin Kimbrough
Chair, Board of Governors~~

Clifton M. Smart III
President

Dr. Thomas Lane
Dean of Students and SGA Advisor

~~Ashley Crisafulli~~ Adam Coffman
Student Body President

III.C.1.

RECOMMENDED ACTION - Approval of Procurement Activity Report

The following resolution was moved by _____
and seconded by _____.

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for all reportable actions since the last Board of Governors' meeting, as presented by the Office of Procurement Services, be approved.

VOTE: **AYE** _____
 NAY _____

COMMENTS:

Recommend the attached report summarizing all reportable Office of Procurement Services activity from March 8, 2017 through May 3, 2017 be approved.

**ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
OFFICE OF PROCUREMENT SERVICES**

FOR APPROVAL

Property Lease

Spectrasite Communications Incorporated **\$50,000.00**
Broadcast Services – Ozarks Public Television (OPT) **(Estimated One Year)**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, recommend approval of a lease payment to Spectrasite Communications, Incorporated for the Joplin KOZJ tower. The Joplin tower supports the broadcast antenna that provides public television programming for the Joplin area.

Subject to ongoing need and satisfactory performance, future annual payments will be made on a continuing basis.

Approval for the tower is by the Federal Communications Commission (FCC), and services have been by Spectrasite per ongoing written agreement since 1995. The current contract period is November 1, 2013 through November 1, 2018, with an automatic renewal for one period of five (5) years, unless termination is requested by either party.

The monthly rate is subject to an annual increase in November 2017, based on the Consumer Price Index (CPI), and payment is made via invoice.

Note: Funding to be from ongoing operational budgets.

Single purchase > \$25,000 that was not competitively bid

Ruffalo Noel Levitz Master's Program **\$60,000.00**
On-Site Management of Direct Mail with Phonathon
University Advancement

Pursuant to University policy, recommend Contract/Agreement be issued to Ruffalo Noel Levitz as the single feasible source for on-site management of the University's **mailing/email services**, which includes its phonathon and existing computer programming

March 8, 2017 through May 3, 2017

ACTIVITY REPORT
PAGE TWO

that aligns with the Banner Enterprise Resource Planning (ERP) platform. A new one-year term with no renewals is contemplated at a total estimated cost of \$60,000.00. There was not a previous contract.

Each party will have the ability to cancel the contract with 60-day written notice. The contract would start on July 1, 2017 and end on June 30, 2018.

The University has been using the Ruffalo Noel Levitz CampusCALL software system since 2012. During this time, the University has enjoyed success and wants to continue using Ruffalo Noel Levitz CampusCALL software system, which is proprietary to Ruffalo Noel Levitz. As a result, Ruffalo Noel Levitz would be the only viable and logical choice to manage the operation. Ruffalo Noel Levitz does offer a complete, full service, on-site solution, which is called the Master's Program. This solution would allow the University to offload or transfer current expenses and responsibilities for the direct mail campaign.

Ruffalo Noel Levitz is the premier provider of higher education direct mail fundraising software and on-site management solutions. They have an extensive and successful history of 20 years working in higher education telephone fundraising software at more than 200 schools and as the on-site management solution for nearly 80 schools, including major private and state colleges and Universities including Missouri State, the University of Northern Iowa, and the University of Missouri-Kansas City.

In addition, Ruffalo Noel Levitz has a proven record of success with the Master's Program. In a sample of Master's Programs throughout the country (Binghamton University, Miami University, North Carolina State, Oklahoma State, Southern Methodist, Texas Tech, Villanova, University of Arizona, University of California San Diego, University of Cincinnati, University of Missouri-Kansas City, University of Nevada Las Vegas, University of North Dakota, and University of South Florida).

Total pledge increases in the first year alone have ranged from 19% to 259%, while the industry standard is 5%. Given that most of Ruffalo Noel Levitz contracts are long term in nature, it would seem likely that they have been able to sustain these numbers. The University of Northern Iowa and the University of Missouri-Kansas City are two such examples. These contracts have been in place for seven (7) and six (6) years respectively.

Note: Funding to be from ongoing operational budgets.

March 8, 2017 through May 3, 2017

**ACTIVITY REPORT
PAGE THREE**

Single purchase > \$100,000 that was competitively bid

Band Uniforms **\$179,005.00**
Department of Music

A purchase order was issued to DeMoulin Brothers and Company for new uniforms for the University's Pride Band for the upcoming fall season. By placing the order in early May, the vendor has guaranteed a delivery date no later than October 1, 2017.

Three companies responded to a RFQ, and award is recommended to DeMoulin Brothers and Company, as the lowest priced respondent. Included in the quotation is a three-percent discount if full payment is made at the time of placing the order. Exercise of this option will generate a cost savings of approximately \$6,000.00.

Due to heavy usage, average life expectancy of a uniform is eight years. The current uniforms were purchased in the fall of 2005, and after thirteen years of usage, they are in need of replacement. DeMoulin is considered, by many, to provide the best marching uniforms in the market.

Note: Funding to be from a loan from the College of Arts and Letters until fundraising is completed.

Single Feasible Source > \$100,000

National Public Radio Program Fees **\$183,400.00**
Broadcast Services – KSMU Radio **(Estimate One Year)**

Recommend approval to process payment to National Public Radio (NPR) as the single feasible source for FY18 programming membership fees for the period of October 1, 2017 through September 30, 2018.

Subject to ongoing need and satisfactory performance, future annual payments will be made on a continuing basis.

NPR is the sole distributor of the following programs aired on KSMU Radio: *Morning Edition*, *All Things Considered*, *Fresh Air*, and *Here and Now*. These programs are established parts of KSMU's broadcast schedule.

Note: Funding to be from ongoing operational budgets.

March 8, 2017 through May 3, 2017

**ACTIVITY REPORT
PAGE FOUR**

Single purchase > \$100,000 that was not competitively bid

Ruffalo Noel Levitz Master's Program On-Site Management of Phonathon University Advancement	\$556,362.00 (Estimated Three Years)
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Pursuant to University policy, recommend Contract/Agreement be issued to Ruffalo Noel Levitz as the single feasible source for on-site management of University's **phone campaign**.

Expiration of the current contract is June 30, 2017, and there will be not be a cost increase for the new contract. A three (3) year term with no renewals is contemplated at a total estimated cost of \$556,362.00, which is a total percentage decrease of 41%. The previous three-year cost was \$947,360.00.

Annual cost is as follows:

FY18 - \$180,000 (\$2.99 per completed call)
FY19 - \$185,400 (\$4.00 per completed call)
FY20 - \$190,962 (\$4.41 per completed call)

Total - \$556,362.00

Each party will have the ability to cancel the contract with 60-day written notice. The contract would start on July 1, 2017. For the future years, University Advancement will conduct an evaluation of contract effectiveness to determine if the University should continue with the contract.

Ruffalo Noel Levitz is the premier provider of higher education telephone fundraising software and on-site management solutions. They have an extensive and successful history of 20 years working in higher education telephone fundraising software at more than 200 schools and as the on-site management solution for nearly 80 schools, including major private and state colleges and Universities including Missouri State, the University of Northern Iowa and the University of Missouri-Kansas City.

Note: Funding to be from ongoing operational budgets.

March 8, 2017 through May 3, 2017

**ACTIVITY REPORT
PAGE FIVE**

Single purchase > \$100,000 from established cooperative contract

Buildings and Contents Insurance **\$652,338.00**
All Campuses **(Estimated One Year)**

Recommend approval to process payment to Marsh USA, Incorporated, for the buildings and contents insurance premium and service fees for the period July 1, 2017 through June 30, 2018.

Coverage is negotiated by the Midwestern Higher Education Compact (MHEC), as provided through Missouri statute 173.700, and is cooperatively administered by MHEC's Master Property Program (MPP) on behalf of higher education institutions in eleven member states. Added value to the process results from program involvement by a representative from the State of Missouri Office of Risk Management. All public universities in Missouri participate in this program.

Subject to ongoing need and satisfactory performance, future annual payments will be made on a continuing basis.

Benefits include significant market leverage, program rates that typically benchmark below industry averages, spread of risk, and the sharing of losses.

The aggregate annual premium is impacted by factors that include current insurance market conditions, recent loss history for the consortium as a whole, members' risk profiles, and building valuations by institution. Further, an additional layer of dollar coverage was added in the past to accommodate the increase in building valuations resulting from new construction and renovation.

Established in 1994, the Master Property Program's goal is to leverage economies of scale to broaden property insurance coverage, reduce premium rates, and encourage improved asset protection strategies for colleges and universities in the Compact. Marsh USA, Incorporated, is a leading world insurance broker and strategic risk advisor.

Note: Funding to be from ongoing operational budgets.

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**ACTIVITY REPORT
PAGE SIX**

Single Feasible Source > \$100,000

Public Broadcasting Service Membership Dues **\$700,000.00**
Broadcast Services – Ozarks Public Television (OPT) **(Estimated One Year)**

Recommend approval to process payment for FY17 to Public Broadcasting Service (PBS) as a single feasible source for FY18.

Each year, PBS programming fees are calculated based on a formula that accounts for OPT's fundraising totals in the prior two-year period. Because OPT's fundraising totals increased in FY16, there will be a notable corresponding increase in PBS programming dues for FY18 from an estimate of \$575,000.00 to \$700,000.00.

Subject to ongoing need and satisfactory performance, future annual payments will be made on a continuing basis.

PBS provides Ozarks Public Television with prime-time programming, daily children's shows, and *PBS Newshour*.

Membership with PBS is required in order to provide programs that are distributed as part of the Public Broadcasting Service. Affiliates may identify themselves by using the PBS logo, which is a registered trademark of PBS.

Note: Funding to be from ongoing operational budgets.

Single purchase > \$100,000 from established cooperative contract

Student Room Furniture for Hammons House **\$800,000.00**
Residence Life, Housing and Dining Services **(Estimated with Installation)**

Pursuant to University policy, which allows the University to participate in contract agreements established by other public entities, recommend approval to utilize E & I Cooperative Contract CNR01354 with Southwest Contract Furniture to replace student room furniture in Hammons House. New units would include beds, chests of drawers, desks, and dining tables.

Current furniture is original to the building and is not in good condition. Underbed storage units were previously removed because they were not staying intact, and were

March 8, 2017 through May 3, 2017

**ACTIVITY REPORT
PAGE SEVEN**

damaging the floor. Wardrobes are being removed this summer because they are in poor condition, and are also causing damage to the floor when they are moved.

Southwest was also used to provide furniture for Kentwood Hall and Sunvilla Tower when they were renovated. Delivery is estimated for early August in advance of the fall student move-in date.

Note: Funding to be from Residence Life Reserves.

Other purchases at the discretion of the Chief Financial Officer with approval by the President, with description of the rationale

**Furniture, Fixtures, and Equipment, Glass Hall Renovation/Addition \$3,000,000.00
Planning, Design and Construction**

The Board of Governors approved the project budget for the renovation and addition to Glass Hall on October 16, 2015, which was amended on April 19, 2017 to a total amount of \$35,340,165.00.

Included in the approved project budget is \$3,000,000.00 for furniture, fixtures, and equipment:

Project Budget	
Consultant Fees	\$2,500,000.00
Construction Costs minus agreed upon reductions	\$25,984,000.00
Other Construction Costs	\$156,165.00
Project Administration	\$110,000.00
Construction Contingency	\$3,100,000.00
Furniture, Fixtures, and Equipment	\$3,000,000.00
Telecommunications	\$450,000.00
Relocation Costs	\$40,000.00
Total Project Budget	\$35,340,165.00
Funding Source	
Glass Hall Renovation and Addition budget	\$35,340,165.00
Total Funding Source	\$35,340,165.00

Approval is requested to purchase furniture, fixtures, and equipment for the Glass Hall Renovation/Addition Project up to \$3,000,000.00. Vendor purchases of \$100,000.00 or greater will be reported in future Board of Governors Consent Agenda Procurement Services Activity Reports under *For Informational Purposes Only*.

March 8, 2017 through May 3, 2017

**ACTIVITY REPORT
PAGE EIGHT**

Note: Funding to be from the previously approved Glass Hall Renovation and Addition budget.

FOR INFORMATIONAL PURPOSES ONLY

Exercise of contract renewal option for the purchase of goods and services estimated > \$25,000 < \$100,000

**Armored Car Services \$29,367.00
Various Departments**

Recommend renewal of Contract C5365-1, Amendment One with GARDA to provide Armored Car Services for the period July 1, 2017 through June 30, 2018. This is the first of four available renewal options, and **subject to continued satisfactory performance, the University will continue to exercise the remaining available annual renewable options.** Contract prices will remain the same as during the original contract period.

Note: Funding to be from ongoing operational budgets.

Single purchase > \$25,000 < \$100,000 that was not competitively bid

**Staging for JQH Arena \$29,992.00
Athletic and Entertainment Facilities**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, a purchase order was issued to Sico, Incorporated for staging for the JQH Arena.

Additional staging was needed, and it was purchased to match the existing Sico product. Staging was purchased direct from the manufacturer to obtain the best price.

Note: Funding to be from the FY17 operational budget.

March 8, 2017 through May 3, 2017

**ACTIVITY REPORT
PAGE NINE**

Single purchase > \$25,000 < \$100,000 that was not competitively bid

**Access/Scan/Digitization of Ten Ozark Jubilee Episodes
Meyer Library** **\$32,000.00**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, payment has been processed to UCLA Film and Television Archive for the fees to access, scan, and digitalize ten episodes of the Ozarks Jubilee.

Digitization will allow the University to preserve this series and to receive worldwide distribution rights.

Subject to need and ongoing satisfactory performance, the University will continue to make payments to the contractor on an annual basis.

Note: Funding to be from ongoing operational budgets.

Single purchase of > \$25,000 < \$100,000 that was not competitively bid

**EMS Professional Plus Software
Events and Meeting Services** **\$33,110.00**

Events and Meeting Services is procuring EMS Professional Plus software to add more components to its existing EMS Professional Reservation System, which was solicited when the system was originally acquired.

The EMS Professional Plus software is a comprehensive, full-featured event scheduling platform for managing rooms, resources, services and people. It allows faculty, staff and students to make reservations for the Plaster Student Union facilities in real time, receive notifications, and approve charges for labor and equipment, increasing awareness and accountability related to these charges. Student Building Managers can see in real time what groups are in the facility, allowing for better customer service and response to group needs.

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**ACTIVITY REPORT
PAGE TEN**

Since it connects to the existing EMS database and integrates with already licensed software, EMS Professional Plus provides additional functionality without requiring software re-implementation or data migration.

A purchase order has been issued to EMS Software.

Note: Funding to be from the FY17 operational budget.

Exercise of contract renewal option for the purchase of goods and services estimated > \$25,000 < \$100,000

Health Care Services West Plains Campus	\$34,897.00 (Estimated)
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Recommend renewal of Contract C2062-1, Amendment Two with Ozarks Medical Center to offer and provide a variety of health care services to the students, faculty, and staff of the West Plains campus for the period July 1, 2017 through June 30, 2018. This is the third of four available contract renewal options and **subject to continued satisfactory performance, the University will continue to exercise the remaining available annual renewal options.** Pricing has increased by 5% in accordance with the contract.

The annual estimated cost for student health care services will be paid using a student fee similar to the fee charged on the Springfield campus for Taylor Health & Wellness Center services. Faculty and staff are personally responsible for the cost of health care services used under this contract. There is no cost to the University.

Note: Funding to be from ongoing operational budgets.

Single purchase > \$25,000 < \$100,000 that was not competitively bid

Annual Software Maintenance Support for eVisions Form Fusion & Intellecheck Software Products Computer Services	\$36,706.00
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Payment processed to eVisions for annual software system maintenance support for Form Fusion, Intellecheck, and Argos software tools/products purchased under ERP Contract C3284-1 Amendment Two, for Computer Services for the period April 1, 2017 through March 31, 2018. Amendment Two was approved by the Board on December 14, 2007.

March 8, 2017 through May 3, 2017

**ACTIVITY REPORT
PAGE ELEVEN**

Note: Funding to be from the FY17 operational budget.

Other purchase at the discretion of the Chief Financial Officer with approval by the President, with description of the rationale

Search Firm Services **\$45,000.00**
Office of the Provost **(Estimated)**

Payment will be issued to The Hollander Group for search firm services for the Director of the School of Nursing.

Seven quotations were requested and received by the Office of the Provost, and the awardee is considered to be the best overall value.

Note: Funding to be from the FY17 operational budget.

Single purchase > \$25,000 < \$100,000 that was not competitively bid

Travel for Study Away **\$46,900.00**
International Programs

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, payment has been processed to Academia Latinoamericana De Espanol for Study Away program fees, lodging, and transportation for travel by 20 students to Ecuador.

Travel is from May 27, 2017 to June 17, 2017 for 20 students at \$2,345.00 per person, totaling \$46,900.00.

Note: Funding to be from student participants.

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**ACTIVITY REPORT
PAGE TWELVE**

Single Feasible Source > \$25,000 < \$100,000

**Oracle Software Maintenance Renewal
Information Services** **\$62,079.00**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, the University has renewed maintenance support for the Oracle software licenses on campus.

The software includes Tuning Pack, Diagnostics Pack and a Database Gateway for DRDA. These tools are used to perform a comprehensive set of real-time and automatic performance diagnostics. They also facilitate improvement of application performance through real-time monitoring of database operations and built-in tuning advisors.

A purchase order has been issued to Oracle America Incorporated.

Note: Funding to be from the FY17 operational budget.

Single Feasible Source > \$25,000 < \$100,000

**Grant Evaluation Services
Geography, Geology, and Planning** **\$63,310.00**

A project entitled *Science and Technology for Elementary Educators: A Literacy, Engineering and Environmental Approach*, from the Missouri Department of Higher Education, will receive a grant award of \$225,270.00. Of this amount, at least \$63,310.00 must be set aside for external evaluation services provided by M. A. Henry Consulting, LLC, as described in the external evaluation agreement.

The start date for this grant was February 18, 2017, and the end date for the last approved project director activities is June 30, 2018.

Because M. A. Henry Consulting was named by the grantor as an evaluator, a solicitation does not apply. Payment of \$12,662.00 has been issued to M. A. Henry Consulting, LLC for services through March 2017.

Note: Funding to be from a grant from the Missouri Department of Higher Education.

March 8, 2017 through May 3, 2017

**ACTIVITY REPORT
PAGE THIRTEEN**

Single Feasible Source > \$25,000 < \$100,000

**Grant Evaluation Services \$63,310.00
Childhood Education and Family Studies (CEFS) and Mathematics**

A project entitled *Getting it W.R.I.T.E. in Mathematics*, from the Missouri Department of Higher Education, will receive a grant award of \$201,859.92. Of this amount, at least \$63,310.00 must be set aside for external evaluation services provided by M. A. Henry Consulting, LLC, as described in the agreement.

The start date for this grant was February 18, 2017, and the end date for project activities is September 30, 2018.

Because M. A. Henry Consulting was named by the grantor as an evaluator, a solicitation does not apply. Payment of \$12,662.00 has been issued to M. A. Henry Consulting, LLC for services to date.

Note: Funding to be from a grant from the Missouri Department of Higher Education.

Exercise of contract renewal option for the purchase of goods and services estimated > \$25,000 < \$100,000

**Custodial Services and Supplies \$72,000.00
Administrative Services (Estimated)**

Recommend renewal of Contract C6277-1 with Brokate Janitorial to provide custodial services and supplies for the Brick City Office Building for the period of July 1, 2017 through June 30, 2018. This is the last of four available contract renewal options. Prices will remain unchanged in accordance with the terms of the contract.

Note: Funding to be from ongoing operational budgets.

March 8, 2017 through May 3, 2017

**ACTIVITY REPORT
PAGE FOURTEEN**

Single purchase > \$25,000 < \$100,000 that was competitively bid

Steinway Grand Piano Music	\$87,536.00
---------------------------------------	--------------------

Only one bid was received for the purchase of a grand piano for the Music department.

A purchase order has been issued to Schmitt Music.

Note: Funding to be from the FY17 operational budget.

March 8, 2017 through May 3, 2017

III.D.1.

RECOMMENDED ACTION - Approval of Activity Report for the month of March 2017.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for the month of March 2017, as presented by Planning, Design & Construction, be accepted and approved.

VOTE: **AYE** _____

NAY _____

COMMENTS:

This report lists all activities of Planning, Design & Construction with respect to bids received, notices to proceed, change orders, and activity on consultant contracts.

It is recommended that the attached report be accepted.

**ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
PLANNING, DESIGN & CONSTRUCTION**

March 2017

This report documents activities managed by Planning, Design & Construction for the month of March 2017. The projects listed here may be for a budget level that does not require formal action by the Board of Governors. Any and all project bids, notices to proceed, approved change orders, and activity on consultant contracts are listed on this monthly activity report.

March 1, 2017

Floor Cracking in Weight Room Hammons Student Center	Project Budget \$145,000.00
---	--

A change order was signed with Bales Construction Company, Inc. for extension of the contract completion date by twenty-nine calendar days. This is the first change order on this project. This change order revises the completion date due to unforeseen campus events occurring in the building which delayed the contractor. The contract amount will remain unchanged at \$103,300.00. This project is being funded by the Hammons Student Center – Floor Repair budget.

March 2, 2017

Bathroom Renovation, Shannon House Blair-Shannon House	Project Budget \$1,920,000.00
---	--

Following approval at the December Board of Governors' meeting, a contract was signed with TreanorHL for services in conjunction with the bathroom renovation in Shannon House. The fixed fee for the consultant's work is \$127,350.00. This project is being funded by the Shannon House, Bathroom Renovation budget.

March 7, 2017

FY16 ADA Improvements Springfield Campus	Project Budget \$188,500.00
---	--

A change order was signed with Hovey Homes, LLC for extension of the contract completion date by ninety-five calendar days. This is the second change order on this project. This change order revises the completion date because the work needed to occur during the winter break. The contract amount will remain unchanged at \$134,755.77. This project is being funded by the FY16 ADA Improvements budget.

March 9, 2017

**Refinish East Basketball Court Floor
Hammons Student Center**

**Project Budget
\$17,500.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$13,923.90. This project was issued under the FY17 job order contracting services agreement. Work under this project includes sanding, striping, installing logos, and sealing of the basketball court floor.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	13,923.90
Project Administration	1,392.39
Construction Contingency	2,183.71
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$17,500.00

This project is being funded by the Hammons Student Center Administration budget.

**Ventilate Crawl Space
Robert W. Plaster Center for Free Enterprise**

**Project Budget
\$13,375.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$12,375.00. This project was issued under the FY17 job order contracting services agreement. Work under this project installs a fan and louver on the south side of the building to ventilate the crawl space.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	12,375.00
Project Administration	200.00
Construction Contingency	800.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$13,375.00

This project is being funded by the Facilities & Maintenance and EFactory Tax Credits budgets.

March 15, 2017

**Re-Apply Paint Finish
Craig Hall**

**Project Budget
\$5,700.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$5,216.37. This project was issued under the FY17 job order contracting services agreement. Work under this project re-applies paint finish to the third floor corridor.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	5,216.37
Project Administration	50.00
Construction Contingency	433.63
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$5,700.00

This project is being funded by the Craig Hall Third Floor Renovation budget.

FY16 ADA Improvements Springfield Campus	Project Budget \$188,500.00
---	--

Additional services were approved with Esterly Schneider & Associates, Inc. for services in conjunction with the study required for FY16 ADA Improvements. The additional services amount is \$4,000.00 for additional field work that was required. The new contract amount is \$53,500.00. This project is being funded by the ADA Reserves budget.

FY16 ADA Improvements Springfield Campus	Project Budget \$188,500.00
---	--

Additional services were approved with Esterly Schneider & Associates, Inc. for services in conjunction with the design services required for FY16 ADA Improvements. The additional services amount is \$2,000.00 due to the construction time period being extended to meet University schedules. The new contract amount is \$21,500.00. This project is being funded by the FY16 ADA Improvements budget.

Renovation of Suite 314 Carrington Hall	Project Budget \$93,700.00
--	---------------------------------------

A change order was signed with Bales Construction Company, Inc. in the amount of \$612.70. This is the first change order on this project. Work added under this change order includes a new partition wall. The contract amount will be increased to \$77,447.70. This project is being funded by the Renovate Title IX budget.

March 21, 2017

Install Audio Visual Equipment Robert W. Plaster Center for Free Enterprise	Project Budget \$4,000.00
--	--------------------------------------

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$3,545.00. This project was issued under the FY17 job order contracting services agreement. Work under this project installs four new televisions and associated television programming required for the building communication system.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	3,545.00
Project Administration	50.00
Construction Contingency	405.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$4,000.00

This project is being funded by EFactory Tax Credits budget.

March 22, 2017

Asbestos Removal, Hass-Darr Hall **Project Budget**
West Plains Campus **\$27,000.00**

A change order was signed with Gerken Environmental Enterprises, Inc. for a deduct in the amount of \$935.00. This is the first change order on this project. This change order deducts the cost of removing soffit material. The contract amount will be decreased to \$23,789.00. This project is being funded by the Hass-Darr Hall Renovation budget.

March 23, 2017

Replace Windows in the South House **Project Budget**
Journagan Ranch **\$13,000.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$8,970.41. This project was issued under the FY17 job order contracting services agreement. Work under this project replaces seventeen wood windows with energy efficient vinyl windows in the south house.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	8,970.41
Project Administration	897.04
Construction Contingency	3,132.55
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$13,000.00

This project is being funded by the Journagan Ranch budget.

Energy Efficiency Upgrades **Project Budget**
Karls Hall **\$87,330.00**

A bid was received for replacement of the aged thermal retention blankets and relocation of the automated control sensors. A notice to proceed was issued to Rough Brothers, Inc. in the amount of \$47,750.00.

The bid received on this project is as follows:

Contractor
Rough Brothers, Inc.

Base Bid
\$47,750.00

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	47,750.00
Project Administration	4,700.00
Construction Contingency	7,549.27
Furniture, Fixtures, and Equipment	0.00
Facilities Maintenance Expenses	\$27,330.73
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$87,330.00

The Facilities Maintenance expenses include repair and replacement of the motorized shade screen frames and evaporative cooling system pads. This project is being funded by the Karls Hall, Energy Upgrades budget.

March 24, 2017

Bathroom Renovation, Shannon House
Blair-Shannon House

Project Budget
\$1,920,000.00

A bid was received on March 7, 2017 for the bathroom renovation in Shannon House. Following the March Board of Governors' meeting, a notice to proceed was issued to Bales Construction Company, Inc. in the amount of \$1,538,800.00. This project is being funded by the Shannon House, Bathroom Renovation budget.

March 27, 2017

Renovations to
Pummill Hall

Project Budget
\$7,025,000.00

A change order was signed with DeWitt & Associates, Inc. in the amount of \$25,827.00. This is the fifth change order on this project. Work added under this change order modifies the millwork and individual window shades. The contract amount will be increased to \$5,922,178.00. This project is being funded by the Pummill Hall Renovation budget.

Renovation and Addition
Glass Hall

Project Budget
\$33,840,165.00

A change order was signed with Dewitt & Associates, Inc. in the amount of \$77,540.00. This is the tenth change order on this project. Work added under this change order revises the lighting and electrical floor boxes. The contract amount will be increased to \$26,908,649.00. This project is being funded by the Glass Hall Renovation and Addition budget.

March 30, 2017

**Improvements to the Physical Therapy Clinic
McQueary Family Health Sciences Center**

Additional services were approved with J&M Engineering for services in conjunction with the improvements to the Physical Therapy Clinic. The University requested the addition of floor plates to the ambulatory assist portion of the project. The additional services amount is \$2,100.00. The new contract amount is \$6,000.00. This project is being funded by the Physical Therapy – Non Operating budget.

**Locker Room Addition
Greenwood Laboratory School**

A contract was signed with Butler, Rosenbury & Partners, Inc. for services in conjunction with the locker room addition. The fixed fee for the consultant's work is \$15,625.00. This project is being funded by the President's Program Enhancement budget.

III.D.2.

RECOMMENDED ACTION – Approval of bids and award of a contract to remove asbestos in preparation for the renovation of Hill Hall.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for Missouri State University that the low bid of Gerken Environmental Enterprises, Inc. in the amount of One Hundred Eighteen Thousand Nine Hundred Thirty-four and 00/100ths dollars (\$118,934.00) for the base bid plus alternate 1 to remove asbestos in preparation for the renovation of Hill Hall be accepted, approved, and awarded.

BE IT FURTHER RESOLVED that the financial plan be established as follows:

Project Budget	
Consultant Fees	\$0.00
Construction Costs	\$118,934.00
Project Administration	\$3,500.00
Construction Contingency	\$27,566.00
Furniture, Fixtures, and Equipment	\$0.00
Telecommunications	\$0.00
Relocation Costs	\$0.00
Total Project Budget	\$150,000.00
Funding Source	
Hill Hall Renovation budget	\$150,000.00
Total Funding Source	\$150,000.00

BE IT FURTHER RESOLVED that this be paid from the Hill Hall Renovation budget funded by Capital Appropriations for the State of Missouri Bond Issue.

BE IT FURTHER RESOLVED that the Vice President for Administrative Services or the University Architect and Director of Planning, Design & Construction be authorized to sign the agreement with the selected contractor, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement. With approval of the above project budget, authorization is also provided to further sign agreements or amendments to existing agreements directly related to this project as long as the approved project budget is not exceeded.

VOTE: AYE _____

NAY _____

COMMENTS:

The bids received on this project are as follows:

Contractor	Base Bid	Alternate 1	Total (Base Bid + Alt. 1)
Gerken Environmental Enterprises, Inc.	\$89,431.00	\$29,503.00	\$118,934.00
Environmental Action, Inc.	\$152,000.00	\$83,000.00	\$235,000.00

This project removes known asbestos containing materials from the building prior to the planned renovation of Hill Hall. Work includes abatement of floor tile and mastic, pipe insulation mastic, taping compound, and demolition of suspended ceilings to access concealed pipes. This work typically needs to be performed with no other activity in the area to maintain safety, therefore the decision was made to perform this work in advance of the contract for the renovation of the building. The work is scheduled to be completed prior to the start of the fall semester in August 2017.

Alternate 1 would provide abatement of floor tile and mastic, pipe insulation mastic, taping compound, and demolition of suspended ceilings to access concealed pipes on the fourth floor office wings. It is recommended that this alternate be accepted.

This project will be paid from the Hill Hall Renovation budget funded by Capital Appropriations for the State of Missouri Bond Issue (\$150,000.00).

III.D.3.

RECOMMENDED ACTION - Approval of a resolution granting a utility easement to the Board of Public Utilities of the City of Springfield, Missouri to allow for a water line renewal at 661 E. Harrison Street.

The following resolution was moved by _____ and seconded by _____:

WHEREAS, the Board of Public Utilities of the City of Springfield, Missouri has been requested to perform a water line renewal at 661 E. Harrison Street; and

WHEREAS, this improvement requires a utility easement on Missouri State University property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Governors of Missouri State University that the utility easement, copies attached, be approved, subject to the terms and conditions set forth therein.

BE IT FURTHER RESOLVED that the Vice President for Administrative Services be authorized to sign the easements, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement.

VOTE: **AYE** _____

NAY _____

COMMENTS:

The Board of Public Utilities of the City of Springfield, Missouri is in the process of performing a water line renewal at 661 E. Harrison Street in Springfield, Missouri. The improvements on Harrison Street are immediately adjacent to Missouri State University property. City Utilities of Springfield will need a utility easement to allow completion of the water line renewal.

University staff has worked with City Utilities of Springfield, Missouri in the development of this agreement and have found the proposed easement to be acceptable. The easement has been reviewed and approved by University counsel.

DO NOT WRITE ABOVE THIS LINE – FOR GREENE COUNTY RECORDER OF DEEDS' OFFICE USE ONLY



(CU 777883)

UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS: That for and in consideration of the sum of TEN DOLLARS (\$10.00) in cash and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned

Grantor: Board of Governors, Missouri State University

(hereinafter, "Grantor") does hereby grant, bargain, and convey to the CITY OF SPRINGFIELD, MISSOURI, a municipal corporation, for the use of the BOARD OF PUBLIC UTILITIES OF THE CITY OF SPRINGFIELD, MISSOURI, its successors, licensees, lessees, and assigns (hereinafter, "Grantee") a perpetual right of way and easement, with the right, privilege, and authority to Grantee to lay, locate, construct, reconstruct, repair, operate, maintain, patrol, replace, relocate, abandon in place, and/or remove lines, fixtures, and appurtenances for the distribution and transmission of gas and water in, on, through, over, under, and across the following described land in the COUNTY OF GREENE, State of Missouri, to-wit:

See Exhibit A

together with the right, privilege, and authority to trim, cut, and remove all obstructions (including, without limitation, trees and overhanging branches) on, over, or under the easement. Grantee may trim trees up to an additional 5 feet beyond such distance, if beneficial to the health of the tree. Grantor further does hereby grant, bargain, and convey to Grantee the right of ingress and egress to, from, and over the above-described real estate for doing anything necessary or useful for the enjoyment of the easement herein granted. Grantee shall have all rights, privileges, and appurtenances that may be required for full enjoyment of the rights herein granted, including, without limitation, the right to assign or grant partially or wholly to others the rights or license to use the easement herein granted or any part thereof for the uses and with the rights herein specified.

Grantor warrants that it has good title to the above-described premises and that there are no encumbrances which will limit or interfere with the rights granted herein to Grantee.

The Grantor, its tenants, heirs, successors, licensees, and assigns shall have the right to use and enjoy the said premises fully, except for the rights and privileges hereinbefore granted to the Grantee; provided however, that no buildings, structures, or improvements shall be erected or placed upon said easement, nor shall the terrain be altered without the prior written consent of Grantee, nor shall any other utilities be placed in, on, through, over, under, or across the easement without Grantee's prior written consent. The use of said premises shall at all times be subject to such acts and uses by Grantee as may be necessary for the purposes herein set forth.

IN WITNESS WHEREOF, said Grantor has hereunto set its hand and seal this ____ day of _____, 20__.

(Seal) _____
Board of Governors, Missouri State University
(Seal) _____

(Seal) _____
(Seal) _____

INDIVIDUAL

STATE OF MISSOURI)
) ss.
COUNTY OF _____)

On this _____ day of _____, 20_____, before me, a Notary Public, within and for the County and State aforesaid, personally appeared _____, to me known to be the person(s) described in, and who executed the foregoing instrument, and who severally acknowledged that they had read said instrument, and that they had executed the same as their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and notarial seal the day and year first above written.

Print Name: _____
Notary Public

My commission expires the _____ day of _____, 20_____.

CORPORATE

STATE OF MISSOURI)
) ss.
COUNTY OF _____)

On this _____ day of _____, 20_____, before me, a Notary Public, within and for the County and State aforesaid, personally appeared _____ and _____, to me known to be the persons described in, and who executed the foregoing instrument, and stated they are _____ and _____ respectively, of _____, a corporation, and that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and acknowledged that they signed and sealed said instrument in behalf of said corporation by authority of the Board of Directors as the free act and deed of said corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and notarial seal the day and year first above written.

Print Name: _____
Notary Public

My commission expires the _____ day of _____, 20_____.

MAIL TO: Stephen L. Nelson
City Utilities
P.O. Box 551
Springfield, MO 65801-0551

CITY UTILITIES ACTIVITY NO. 777883

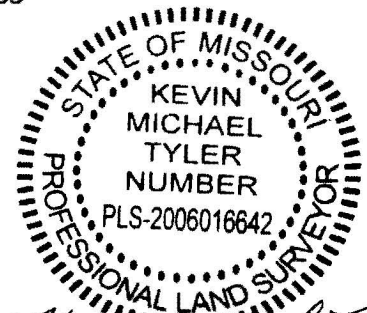
EXHIBIT A

GRANTOR: BOARD OF GOVERNORS, MISSOURI STATE UNIVERSITY

A 30.00 FOOT WIDE PERPETUAL UTILITY EASEMENT BEING A PART OF THE GRANTOR'S TRACT OF LAND LOCATED IN SOUTHERN ADDITION TO THE CITY OF SPRINGFIELD, MISSOURI, RECORDED IN PLAT BOOK "B" AT PAGE 85, LYING WITHIN THE VACATED RIGHT-OF-WAY OF HARRISON STREET AS SHOWN IN THE CERTIFICATE OF DECISION TO VACATE CITY RIGHT-OF-WAY NO. 729, RECORDED IN BOOK 2009, AT PAGE 009668-09 IN THE GREENE COUNTY, MISSOURI RECORDER'S OFFICE, SAID UTILITY EASEMENT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN EXISTING 5/8 INCH IRON PIN AT THE NORTHWEST CORNER OF LOT 15 OF SAID SOUTHERN ADDITION, ALSO BEING THE SOUTHWEST CORNER OF SAID VACATION NO. 729; THENCE NORTH 01°42'33" EAST, ALONG THE WEST LINE OF SAID VACATION NO. 729, A DISTANCE OF 30.00 FEET; THENCE SOUTH 88°39'00" EAST, A DISTANCE OF 441.53 FEET, TO THE EAST LINE OF SAID VACATION NO. 729; THENCE SOUTH 01°42'25" WEST, ALONG SAID EAST LINE OF VACATION NO. 729, A DISTANCE OF 30.00 FEET, TO THE SOUTHEAST CORNER OF SAID VACATION NO. 729, ALSO BEING THE NORTHEAST CORNER OF LOT 11 OF SAID SOUTHERN ADDITION; THENCE NORTH 88°39'00" WEST, ALONG THE SOUTH LINE OF SAID VACATION NO. 729, A DISTANCE OF 441.53 FEET TO THE POINT OF BEGINNING. ALL LYING IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER SECTION 24, TOWNSHIP 29 NORTH, RANGE 22 WEST, IN GREENE COUNTY, MISSOURI. BEARINGS BASED ON GRID NORTH OF THE MISSOURI STATE PLANE COORDINATE SYSTEM OF 1983, CENTRAL ZONE. DATE OF ADJUSTMENT 2007.

CONATINING 13245.660 SQUARE FEET OR 0.304 ACRES, MORE OR LESS



For City Utilities Index System Reference Purposes Only

NW ¼, SE ¼ Section 24 Township 29North Range 22 West

Subdivision: Southern Addition

Kevin Michael Tyler
4/6/2017

**SOUTHERN ADDITION
TO THE CITY OF
SPRINGFIELD, MO**

Allison North Stadium

CERTIFICATE OF DECISION TO
VACATE CITY RIGHT-OF-WAY NO. 729 TO
THE BOARD OF GOVERNORS OF
MISSOURI STATE UNIVERSITY
BOOK 2009 PAGE 009668-09

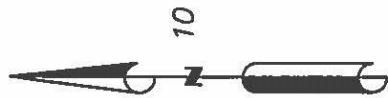
VACATED CITY RIGHT-OF-WAY NO. 729
588'39'00"E 441.53'

N88°39'00"W 441.53'

POINT OF BEGINNING
EXISTING 5/8"
IRON PIN

UTILITY EASEMENT
13245.660 SQ. FT.
0.304 ACRES

Hammons Student Center



CLAY AVENUE

HARRISON STREET

S01°42'25"W
30.00'

CLAY AVE.
(VACATED)

65

6

7

8

9

10

VAC. 773

HARRISON STREET

N01°42'33"E
30.00'

EIP 5/8"

56

N01°46'20"E 200.15'

EIP 1/2"

15

14

13

12

11

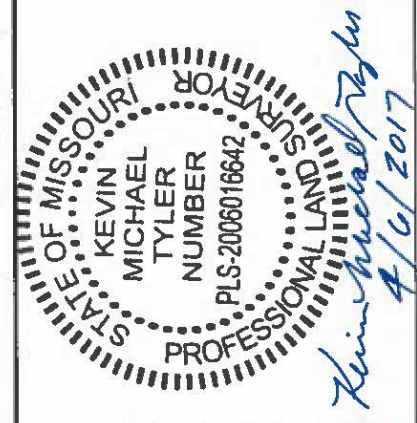
N01°47'44"E 419.11'

HOLLAND AVENUE



UTILITY EASEMENT
MISSOURI STATE UNIVERSITY
661 EAST HARRISON STREET
SOUTHERN ADDITION
VACATED HARRISON STREET (VACATION #729)
NW 1/4, SE 1/4 SECTION 24, T-29-N, R-22-W
SPRINGFIELD, GREENE COUNTY, MISSOURI

ENGINEERED BY:	APPROVED BY:	DATE:	DATE ISSUED:	MMP NO.:
	KMT	4/5/2017		
DRAWN BY:	AGENCY NO.:	PLOT DATE/TIME:	SHEET OF	SCALE:
KMT	4/5/2017	KMT 4/5/2017	OF	1" = 60'
APPLICATION NO.:	PERMIT NO.:	DRAWING NO.:	777883 MSU EASEMENT	



"X" IN CONC

MISSOURI STATE UNIVERSITY

III.E.1.

BE IT RESOLVED by the Board of Governors for Missouri State University that the actions indicated for academic employees, as itemized below, are hereby approved.

RANKED FACULTY APPOINTMENT:

<u>Name</u>	<u>Position-Department</u>	<u>Salary</u>	<u>Effective</u>
Joshua Albers	Assistant Professor Art & Design	\$52,500 annually	08/14/17
Laura Atkins	Assistant Professor Sociology & Anthropology	\$53,000 annually	08/14/17
Chloe Bolyard	Assistant Professor Childhood Ed. & Family Studies	\$55,000 annually	08/14/17
Minju Choi	Assistant Professor Music	\$52,500 annually	08/14/17
Tammi Davis	Assistant Professor Childhood Ed. & Family Studies	\$55,000 annually	08/14/17
Krista Evans	Assistant Professor Geography, Geology & Planning	\$56,500 annually	08/14/17
Jacob R. Gdovin	Assistant Professor Kinesiology	\$54,000 annually	08/14/17
Maria Gerasimchuk-Djordjevic	Assistant Professor Art & Design	\$51,000 annually	08/14/17
William Harwood	Assistant Professor Philosophy	\$53,000 annually	08/14/17
Erin J. Kenny	Assistant Professor Sociology & Anthropology	\$55,000 annually	08/14/17
Stefanie Livers	Assistant Professor Childhood Ed. & Family Studies	\$55,000 annually	08/14/17
Jonathan Mabee	Assistant Professor Media, Journalism & Film	\$52,000 annually	08/14/17

Academic Personnel Board Actions, cont'd.

Page 2

Babur Saeed Mirza	Assistant Professor Biology	\$58,500 annually	08/14/17
Sara J. Panzer	Assistant Professor History	\$54,000 annually	08/14/17
David R. Perkins	Assistant Professor Geography, Geology & Planning	\$57,000 annually	08/14/17
Puneet Prakash	Associate Professor Baker Chair of Insurance Finance & General Business	\$130,000 annually	08/14/17
Cyren Rico	Assistant Professor Chemistry	\$56,500 annually	08/14/17
Jin Seo	Assistant Professor Art & Design	\$51,000 annually	08/14/17
Shelby Setzer	Instructor Greenwood	\$36,343 annually	08/14/17
Shelby Tiffin	Assistant Professor Communication Sciences & Disorders	\$56,500 annually	08/14/17
Julia D. Troche	Assistant Professor History	\$54,000 annually	08/14/17
Marnie Watson	Assistant Professor Sociology & Anthropology	\$54,000 annually	08/14/17
Erin Wehrman	Assistant Professor Communication	\$51,000 annually	08/14/17

UNRANKED FACULTY APPOINTMENTS (Term):

<u>Name</u>	<u>Position-Department</u>	<u>Salary</u>	<u>Effective</u>
Mary Mastruserio	Clinical Assistant Professor English	\$60,000 annually	08/14/17 05/18/18

Academic Personnel Board Actions, cont'd.

Page 3

Wajeana G. White	Instructor Hospitality Leadership	\$44,000 annually	08/14/17 05/18/18
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(See Addendum A for Per Course Faculty Appointments)

(See Addendum B for Summer Appointments)

(See Addendum C for Supplemental Payments)

RESIGNATIONS:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Cynthia Freeman	Instructor Childhood Ed. & Family Studies	05/19/17
Andrew B. Johnson	Associate Professor Philosophy	05/19/17

RETIREMENTS:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Jamine Abidogun	Professor History	05/19/17
Michal Dale	Instructor Management	05/19/17
Phillip D. Harsha	Associate Professor School of Accountancy	05/19/17
Michael Hignite	Professor Computer Information Systems	05/19/17
Myra Hughes	Instructor Biology	05/19/17
Mary Ann Jennings	Professor School of Social Work	05/19/17
Sarah Perkins	Professor Art & Design	05/19/17

William G. Piston	Professor History	05/19/17
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NON-REAPPOINTMENTS:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Marcia A. Butler	Assistant Professor History	05/19/17
Marrie Y. Ochieng	Instructor Art & Design	05/19/17
Nikolaus Overtoom	Instructor History	05/19/17

LEAVE WITH PAY:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Ivy Fitzgerald	Instructor Biomedical Sciences	03/20/17 06/09/17
Stephen C. Berkwitz	Department Head Religious Studies	07/01/17 12/31/17

SABBATICALS:

The faculty members listed below are recommended for sabbatical leave. Faculty members receive full pay for leave of one semester or half to three-fourths pay for leave of full academic year.

Stephen McIntyre	Professor, History Fall 2017 “The Free Service Evil: Motorists, Manufacturers, and the Repair Problem in Early Automobile Retailing.”	
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CHANGE OF STATUS:

<u>Name</u>	<u>Position-Department</u>	<u>Action</u>	<u>Effective</u>
Bradley J. Fisher	From: Professor Psychology To: Faculty Emeritus Psychology	Status Change	08/01/16

Academic Personnel Board Actions, cont'd.

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Chin-Feng Hwang	From: Plant Science Unit Coordinator Professor College of Agriculture \$73,249 annually (\$5,000 annual supplemental)	Title Change	01/01/17 06/30/18
	To: Interim Department Head Professor College of Agriculture \$73,249 annually (\$5,000 annual supplemental)		
Arbindra Rimal	From: Agricultural Business Education & Communications Unit Coordinator Professor College of Agriculture \$77,573 annually (\$5,000 annual supplemental)	Title Change	01/01/17 06/30/18
	To: Interim Department Head Professor College of Agriculture \$77,573 annually (\$5,000 annual supplemental)		
Gary W. Webb	From: Animal Science Unit Coordinator Professor College of Agriculture \$77,562 annually (\$5,000 annual supplemental)	Title Change	01/01/17 06/30/18
	To: Interim Department Head Professor College of Agriculture \$77,562 annually (\$5,000 annual supplemental)		

Academic Personnel Board Actions, cont'd.

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Rhea F. Felicilda	From: Director Associate Professor School of Nursing \$102,995 annually (12-month appointment) To: Associate Professor School of Nursing \$81,395 annually (12-month appointment)	Status Change	04/01/17
Daniel W. Beckman	From: Professor Biology To: Faculty Emeritus Biology	Status Change	06/01/17
Stephen C. Berkwitz	Department Head Professor Religious Studies From: \$93,205 annually To: \$100,000 annually	Continuation of Appointment & Salary Adjustment	07/01/17 07/31/22
Melanie Grand	From: Assistant Professor Hospitality Leadership To: Faculty Emeritus Hospitality Leadership	Status Change	07/01/17
S. Alicia Mathis	Department Head Professor Biology From: \$112,332 annually To: \$117,335 annually	Continuation of Appointment & Salary Adjustment	07/01/17

Academic Personnel Board Actions, cont'd.

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Jorge Rebaza-Vasquez	From: Associate Dean College of Natural & Applied Sciences Professor Mathematics \$74,700 annually (\$2,000 monthly supplemental)	Status Change	07/01/17 06/30/18
	To: Interim Department Head Computer Science Professor Mathematics \$74,700 annually (\$2,500 monthly supplemental)		
Shawn Wahl	From: Department Head Professor Communication \$107,502 annually	Status Change	07/01/17 06/30/19
	To: Interim Dean College of Arts & Letters Professor Communication \$107,502 annually (\$2,300 monthly supplemental)		
David R. Dowdy	From: Professor Modern & Classical Languages	Status Change	08/01/17
	To: Faculty Emeritus Modern & Classical Languages		
Phillip D. Harsha	From: Associate Professor School of Accountancy	Status Change	08/01/17
	To: Faculty Emeritus School of Accountancy		
Madeleine F. Hooper	From: Associate Professor Modern & Classical Languages	Status Change	08/01/17
	To: Faculty Emeritus Modern & Classical Languages		

John Llewellyn	From: Professor Religious Studies \$78,950 annually	Status Change	08/01/17
	To: Acting Department Head Professor Religious Studies \$78,950 annually (\$2,000 monthly supplemental)		
James R. Scott	From: Assistant Professor Finance & General Business	Status Change	08/01/17
	To: Faculty Emeritus Finance & General Business		

REAPPOINTMENTS:

Non-tenured, unranked faculty, effective August 14, 2017 through May 18, 2018, unless otherwise noted.

COLLEGE OF ARTS & LETTERS

Department of Theatre & Dance

Melinda Robinson Instructor

COLLEGE OF BUSINESS

School of Accountancy

Samuel Bass Instructor
Michael R. Hammond Senior Instructor
James Hines Instructor
Julia K. Ravenscraft Instructor
Christopher Slinkard Instructor

Department of Finance & General Business

Jana Ault-Phillips Instructor
Kathleen Larkin Instructor
Russell K. Meek Instructor

COLLEGE OF EDUCATION

Department of Childhood Ed. & Family Studies

Vickie Haynes	Instructor
Robin Koerber	Clinical Instructor
Cindy McMeley	Instructor
Debra Price	Instructor
Kimberly Roam	Clinical Instructor
Michelle Satterfield	Clinical Instructor

Department of Reading, Foundations & Technology

Annice H. McLean	Senior Instructor
V. Jane Ward	Instructor

COLLEGE OF HEALTH & HUMAN SERVICES

Department of Biomedical Sciences

Rickey Albaugh	Clinical Assistant Professor (07/01/2017 – 06/30/2018)
Natalie Allen	Clinical Instructor
Rebecca M. Allen	Instructor (07/01/2017 – 06/30/2018)
Nicole Hendrickson	Instructor
Sarah E. Murray	Senior Instructor
Daniela Novotny	Instructor
Hillary Roberts	Senior Instructor
Tara J. Stulce	Clinical Instructor
Joseph P. Williams	Senior Instructor

Department of Communication Sciences & Disorders

Sarah Barber	Clinical Assistant Professor
Edith Bobbitt-Boyce	Clinical Assistant Professor (07/01/2017 – 06/30/2018)
Kimberly Ireland	Clinical Instructor (07/01/2017 – 06/30/2018)
Lauren Jones	Clinical Assistant Professor (07/01/2017 – 06/30/2018)
Sarah Jones	Clinical Instructor (07/01/2017 – 06/30/2018)
Jennifer Kerr	Clinical Assistant Professor (07/01/2017 – 06/30/2018)

Holly Metcalf
Tara Oetting

Clinical Assistant Professor
Clinical Associate Professor
(07/01/2017 – 06/30/2018)

Department of Health & Human Services

Todd Daniel

Instructor
(07/01/2017 – 06/30/2018)

Hillary Mayes

Instructor
(07/01/2017 – 06/30/2018)

Department of Kinesiology

Zachary Burt

Instructor
(07/01/2017 – 06/30/2018)

Stacy Goddard

Instructor

Kirsten Hatz

Senior Instructor

Michael Keltner

Instructor

Larry Mays

Instructor

School of Nursing

Kathryn A. Adams

Clinical Instructor

Jan M. Atwell

Clinical Assistant Professor

Carol A. Daniel

Clinical Assistant Professor

Carolyn F. Graves

Clinical Assistant Professor

Alisha K. Jones

Clinical Assistant Professor

Kathryn A. Patterson

Clinical Assistant Professor

Department of Occupational Therapy

Tara Boehne

Clinical Assistant Professor
(07/01/2017 – 06/30/2018)

Traci Garrison

Clinical Instructor

Department Physician Assistant Studies

Sharon K. Giboney

Clinical Assistant Professor
(07/01/2017 – 06/30/2018)

Department of Psychology

Charles Hoogland

Instructor

Tanya L. Whipple

Senior Instructor

School of Social Work

Natalie A. Curry

Clinical Instructor

Jannette S. Eldred

Clinical Instructor

Tiffany S. Havlin
Regina Russell

Clinical Instructor
Clinical Instructor

Department of Sports Medicine & Athletic Training

Allan J. Liggett

Clinical Associate Professor
(07/01/2017 – 6/30/2018)

Kristin Tivener

Clinical Instructor

COLLEGE OF HUMANITIES & PUBLIC AFFAIRS

Center for Archaeological Research

Neal H. Lopinot

Research Professor
(07/01/2017 – 06/30/2018)

Jack H. Ray

Research Assistant Professor
(07/01/2017 – 06/30/2018)

Department of Criminology & Criminal Justice

Diane M. Leamy

Senior Instructor

Paula K. Rector

Senior Instructor

Caryn E. Saxon

Senior Instructor

Ivy V. Yarckow-Brown

Senior Instructor

Department of Economics

Scott E. Bloom

Instructor

Andres F. Cantillo

Instructor

Julie H. Gallaway

Senior Instructor

John S. Rabon

Instructor

Department of History

John R. Gram

Instructor

Kyle T. Miller

Instructor

Jeremy C. Neely

Instructor

Department of Philosophy

Michael P. Boyle

Senior Instructor

Department of Political Science

Nick L. Beatty

Instructor

Department of Religious Studies

Amy C. Artman

Instructor

Lora J. Hobbs	Senior Instructor
Micki A. Pulleyking	Senior Instructor

COLLEGE OF NATURAL & APPLIED SCIENCES

Department of Biology

Laura M. Bowe	Senior Instructor
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Department of Geography, Geology & Planning

Damon Bassett	Senior Instructor
Deborah Corcoran	Senior Instructor
Linnea A. Iantria	Senior Instructor

Department of Hospitality Leadership

Jokima L. Hiller	Instructor
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Department of Mathematics

Joann E. Barnett	Instructor
Patti Blanton	Senior Instructor
Robert S. Brown	Instructor
Roger L. Bunn	Instructor
Sylvia Carr	Instructor
Carolyn Shand-Hawkins	Instructor
Harry D. Shea	Instructor
Donna E. Sherrill	Senior Instructor
Gary L. Stafford	Senior Instructor
Linda Sun	Instructor
Kimberly J. Van Ornum	Instructor

GRANTED TENURE:

(Effective August 14, 2017, unless otherwise noted)

COLLEGE OF ARTS & LETTERS

Department of English

Michael G. Czyzniewski	Associate Professor
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Department of Modern & Classical Languages

Tonia E. Tinsley	Associate Professor
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Department of Music

Andrew Homburg

Associate Professor

COLLEGE OF BUSINESS

Department of Finance & General Business

Jeffrey S. Jones

Associate Professor

COLLEGE OF HEALTH & HUMAN SERVICES

Department of Communication Sciences & Disorders

Shurita Thomas-Tate

Associate Professor

Department of Sports Medicine & Athletic Training

W. David Carr

Associate Professor

COLLEGE OF HUMANITIES & PUBLIC AFFAIRS

Department of History

Michelle M. Morgan

Associate Professor

Department of Philosophy

Elizabeth Foreman

Associate Professor

PROMOTIONS:

Change of academic rank (new rank indicated)

(Effective August 14, 2017 unless otherwise noted)

COLLEGE OF ARTS LETTERS

Department of Art & Design

Sean M. Lyman

Professor

Department of Communication

Heather Walters

Senior Instructor

Department of English

Michael G. Czyzniejewski

Associate Professor

Department of Modern & Classical Languages

Tonia E. Tinsley Associate Professor

Department of Music

Andrew Homburg Associate Professor

Department of Theatre & Dance

Melanie Dreyer-Lude Associate Professor
Michael Foster Professor

COLLEGE OF BUSINESS

Department of Finance & General Business

Kelly S. Haggard Professor
Jeffrey S. Jones Associate Professor

COLLEGE OF HEALTH & HUMAN SERVICES

Department of Childhood Ed. & Family Studies

Shurita Thomas-Tate Associate Professor

Department of Kinesiology

Yating Liang Professor

School of Nursing

Carol A. Daniel Clinical Assistant Professor

Department of Psychology

Ann D. Rost Professor
Michelle E. Visio Professor

Department of Sports Medicine & Athletic Training

W. David Carr Associate Professor

COLLEGE OF NATURAL & APPLIED SCIENCES

Department of History

Michelle M. Morgan Associate Professor

Department of Philosophy

Michael P. Boyle

Elizabeth Foreman

Senior Instructor

Associate Professor

Department of Sociology & Anthropology

Elizabeth A. Sobel

Professor

Department of Chemistry

Adam Wanekaya

Professor

Department of Geography, Geology & Planning

Judith Meyer

Xin Miao

Professor

Professor

Department of Mathematics

Kimberly J. Van Ornum

Senior Instructor

Department of Physics, Astronomy & Materials Science

Robert A. Mayanovic

Distinguished Professor

LIBRARY SCIENCE

Department of the Library

Dea Borneman

Professor

(07/01/2017 – 6/30/2018)

COLLEGE OF AGRICULTURE

Department of Agriculture

Maciej Pszczolkowski

Research Professor

(07/01/2017 – 06/30/2018)

Vote: _____ Yea

_____ Nay

COMMENTS:

Joshua Albers, Assistant Professor, Art & Design

M.F.A. University of Illinois at Chicago, 2013
B.F.A. Missouri State University, 2004

Experience: 2014 – Present, Assistant Professor, University of Wisconsin, Oshkosh, Wisconsin; 2013 – 2014, Instructor, Missouri State University, Springfield, Missouri; 2013, Adjunct Assistant Professor, University of Illinois at Chicago, Chicago, Illinois; 2012 – 2013, Teaching Assistant, University of Illinois at Chicago, Chicago, Illinois; Graduate Research Assistant, University of Illinois at Chicago, Chicago, Illinois; 2005 – 2011, Information Technologist, Boeing, Seattle, Washington/Saint Louis, Missouri/Jackson Heights, New York.

Laura Atkins, Assistant Professor, Sociology & Anthropology

Ph.D. University of Illinois, Expected 2017
M.A. Humboldt State University, 2010
B.A. Kent State University, 2007

Experience: 2010 – 2015, Teaching Assistant, University of Illinois – Urbana, Champaign, Illinois; 2009, Teaching Assistant, Humboldt State University, Arcata, California.

Chloe Bolyard, Assistant Professor, Childhood Ed. & Family Studies

Ph.D. Miami University, 2016
M.Ed. Evangel University, 2012
B.A. Evangel University, 2008

Experience: 2016 – Present, Adjunct Instructor, Evangel University, Springfield, Missouri; 2015 – 2016, Dissertation Scholar, Miami University, Oxford Ohio; 2014 – 2015, Instructor, Miami University, Oxford, Ohio; 2013 – 2014, Graduate Assistant, Miami University, Oxford, Ohio; 2009 – 2013, Third Grade Teacher, Springfield Public Schools, Springfield, Missouri.

Minju Choi, Assistant Professor, Music

D.M.A. State University of New York, 2009
M.M. The Juilliard School, 2004
B.M. The Juilliard School, 2002

Experience: 2011 – Present, Associate Adjunct Professor, University of Indianapolis, Indianapolis, Indiana; 2006 – 2009, Piano Teaching Fellow, State University Fellow, State University of New York-Stony Brook, Stony Brook, New York; 2001 – 2007, Piano Faculty/Teaching Fellow/Chamber Music Substitute Coach, Juilliard School, New York, New York.

Tammi Davis, Assistant Professor, Childhood Ed. Family Studies

Ph.D. Indiana University, 2014
M.S. Indiana Wesleyan University, 2006
B.S. Indiana University, 1985

Experience: Present, Clinical Literacy Instructor, University of Louisville, Louisville, Kentucky; 2011 – 2012, Visiting Assistant Professor, Indiana University, Bloomington, Indiana; 2010 – 2011, Literacy Instructor, University of Southern Indiana, Evansville, Indiana; 2010 – 2011, Adjunct Faculty, Indiana University, Bloomington, Indiana; 2008 – 2010, Associate Instructor, Indiana University, Bloomington, Indiana; 2008 – 2010, Adjunct Faculty, Indiana Wesleyan University, St. Marion, Indiana; 2007 – 2008, Adjunct Faculty, Oakland City University, Oakland City, Indiana.

Krista Evans, Assistant Professor, Geography, Geology & Planning

Ph.D. Clemson University, Expected 2017
M.S. Central Washington University, 2014
B.S. Northern Michigan University, 2001

Experience: 2014 – Present, Graduate Teacher of Record/Teaching Assistant, Clemson University, Clemson, South Carolina; 2012 – 2014, Graduate Assistant, Central Washington University, Ellensburg, Washington; 2007 – 2012, Radiographer/Mammographer, Marquette General Health Care System, Marquette, Michigan; 2011, Environmental/GIS Assistant, Cliffs Natural Resources, Empire Mine, Palmer, Michigan; 2008, Radiography Instructor, Marquette General Health Care System/Northern Michigan University, Marquette, Michigan.

Jacob R. Gdovin, Assistant Professor, Kinesiology

Ph.D. The University of Mississippi, Expected 2017
M.S. Mercyhurst University, 2014
M.S. Mercyhurst University, 2013
B.S. Mercyhurst University, 2011

Experience: 2014 – Present, Graduate Assistant/Instructor, The University of Mississippi, Oxford, Mississippi; 2013 – 2014, Graduate Assistant, Shriners Hospitals for Children, Erie, Pennsylvania; 2012, Secondary Instructor, Sports Medicine Concepts, Inc., Livonia, New York.

Maria Gerasimchuk-Djordjevic, Assistant Professor, Art & Design

M.F.A. Missouri State University, Expected 2017
B.F.A. Missouri State University, 2008

Experience: 2014 – Present, Teaching Assistant, Missouri State University, Springfield, Missouri; 2009 – 2014, 417 Magazine, Editorial Designer, Springfield, Missouri; 2009 – 2014, Per Course Instructor, Missouri State University, Springfield, Missouri; 2007 – 2008, Design Tech/Print Lab Monitor, Missouri State University, Springfield, Missouri; 2005 – 2008, Independent Contractor, Bass Pro Shops, Springfield, Missouri.

William Harwood, Assistant Professor, Philosophy

Ph.D The Pennsylvania State University, 2011
M.A. The Pennsylvania State University, 2006
B.A. Boston College, 2001

Experience: 2011 – 2015, Lecturer, The University of Texas-Pan American, Edinburg, Texas; 2010 – 2011, Instructor, Rhodes College, Memphis, Tennessee; 2007 – 2008, Instructor, Texas A&M University, College Station, Texas; 2006 – 2007, Instructor, The Pennsylvania State University, World Campus, University Park, Pennsylvania; 2003 – 2006, Instructor, The Pennsylvania State University, Main Campus, State College, Pennsylvania; 2002 – 2004, Teaching Assistant, The Pennsylvania State University, Main Campus, State College, Pennsylvania.

Erin J. Kenny, Assistant Professor, Sociology & Anthropology

PhD. University of Kentucky, 2005
M.A. Wichita State University, 1995
B.S. James Madison University, 1991

Experience: 2015 – 2016, Director, Teaching & Learning Center/Chair, Gender Equity Council, Drury University, Springfield, Missouri.

Stefanie Livers, Assistant Professor, Childhood Ed. & Family Studies

Ph.D. University of Louisville, 2012
M.A.T. University of Louisville, 1997
B.A. University of Louisville, 1994

Experience: 2012 – Present, Assistant Professor, University of Alabama, Tuscaloosa, Alabama; 2009 – 2012, Instructor, University of Louisville, Louisville, Kentucky; 2006 – 2009, Adjunct Instructor, University of Louisville, Louisville, Kentucky.

Jonathan Mabee, Assistant Professor, Media, Journalism & Film

M.F.A. Southern Illinois University, 2015
B.A. University of Sunderland, 2007

Experience: 2015 – Present, Assistant Professor, Saint Louis University, Saint Louis, Missouri; 2011 – 2015, Teaching Assistant & Instructor of Record, Southern Illinois University – Carbondale, Carbondale, Illinois; 2006, English Teaching & Sports Activity Staff, Magnifico English Schools, Reading, England; 2000 – 2003, Master-at-Arms, Field Training Officer, United States Navy, USS Carl Vinson (CVN 70).

Babur Saeed Mirza, Assistant Professor, Biology

Ph.D. Texas State University, 2009
M. Phil. Quaid-I-Azam University, 2003
B.A. University of Agriculture, Faisalabad, 2000

Experience: 2015 – Present, Research III, Utah State University, Logan, Utah; 2013, 2015, Postdoctoral Research Associate, Utah State University, Logan, Utah; 2010 – 2012, Postdoctoral Research Associate, University of Texas, Arlington, Texas; 2006 – 2009, Doctoral Instructional Assistant, Texas State University, Arlington, Texas; 2004 – 2005, Research Officer/Agricultural Officer, Government of Pakistan, Pakistan; 2003 – 2004, Research Associate, Quaid-I-Azam University, Islamabad, Pakistan.

Sarah J. Panzer, Assistant Professor, History

Ph.D. University of Chicago, 2015
M.A. University of Chicago, 2009
B.A. Kenyon College 2004

Experience: 2015 – Present, Visiting Assistant Professor, College of William & Mary, Williamsburg, Virginia.

David R. Perkins, Assistant Professor, Geography, Geology & Planning

Ph.D. University of North Carolina at Greensboro, 2015
M.A. University of North Carolina at Chapel Hill, 2012
B.S.B.A. University of North Carolina at Chapel Hill, 2008

Experience: 2015 – Present, Postdoctoral Research Fellow, George Mason University, Fairfax, Virginia; 2013 – 2015, Resident Scientist Graduate Fellow, University of North Carolina At Greensboro, High Point, North Carolina; 2012 – 2013, Instructor of Record, University of North Carolina at Greensboro, Greensboro, North Carolina; 2009 – 2011, Research Assistant, Southeast Regional Climate Center, Chapel Hill, North Carolina; 2011 – 2014, Project Lead & Technical Writer, East Carolina University, Greenville, North Carolina; 2009 – 2012, Teaching Assistant, University of North Carolina at Chapel Hill, Chapel Hill, North Carolina; 2008 – 2009, Business Analyst, Deloitte Consulting Inc., Washington, D.C.; 2007.

Puneet Prakash, Associate Professor, Finance & General Business

PhD. Georgia State University, 2005
M.B.A. Indian Institute of Foreign Trade, 1998
M.S. Indian Institute of Technology, 1992

Experience: 2005 – 2012 & 2015 – Present, Associate Professor, Virginia Commonwealth University, Richmond, Virginia; 2012 – 2014, Faculty Convener, Indian Institute of Technology, Kanpur, India; 1998 – 2000, Assistant Manager, Indian Airlines Limited, New Delhi, India; 1992 – 1995, Instructor, Indian Institute of Technology Forum, Allahabad, India.

Cyren Rico, Assistant Professor, Chemistry

Ph.D. The University of Texas at El Paso, 2014
M.S. Kyungpook National University, 2007
B.S. University of the Philippines Los Baños, 1999

Experience: 2015 – Present, Postdoctoral Research Associate, US Environmental Protection Agency, Corvallis, Oregon, USA; 2010 – 2014, Graduate Research Assistant, University of California Center for Environmental Implications of Nanotechnology, Los Angeles, California; 2010 – 2014, Teaching Assistant, The University of Texas at El Paso, Texas; 2007 – 2010, Researcher, Catholic University of Daegu, Daegu, South Korea; 2005 – 2007, Graduate Research Assistant, Kyungpook National University, Daegu, South Korea; 2002 – 2004, Instructor, Marinduque State College, Marinduque, Philippines; 2001 – 2002, Lecturer, De La Salle University, Manila, Philippines; 2000 – 2001 & 2004 – 2005, University Extension Associate, University of the Philippines Los Baños, Laguna Philippines.

Jin Seo, Assistant Professor, Art & Design

M.F.A. University of Illinois Urbana, 2016
B.F.A. Kookmin University, 2012

Experience: 2017, Adjunct Faculty, Virginia Commonwealth University, Richmond, Virginia; 2016, Adjunct Faculty, Virginia Commonwealth University, Richmond, Virginia; 2014 – 2015 Instructor of Record, University of Illinois at Urbana, Champaign, Illinois; 2013 – 2016, Metal Lab Assistant, University of Illinois at Urbana – Champaign, Illinois.

Shelby Setzer, Instructor, Greenwood Laboratory School

M.A. Missouri State University, 2016
B.A. Drury University, 2013

Experience: 2014 – Present, Visiting Instructor, Greenwood Laboratory School, Springfield, Missouri.

Shelby Tiffin, Assistant Professor, Communication Sciences & Disorders

Ph.D. University of South Alabama, Expected 2017
Au.D. University of South Alabama, Expected 2017
B.A. University of Alabama, 2012

Experience: 2014 – Present, Graduate Assistantship, University of South Alabama, Mobile, Alabama; 2013 – 2014, Research Assistantship, University of South Alabama, Mobile, Alabama;

Julia D. Troche, Assistant Professor, History

Ph.D. Brown University, 2015
B.A. University of California, 2008

Experience: 2016 – Present, Lecturer, University of California, Los Angeles, California; 2015 – 2016, Instructor, Missouri State University, Springfield, Missouri.

Marnie Watson, Assistant Professor, Sociology & Anthropology

Ph.D. University of New Mexico, 2015
M.A. University of New Mexico, 2007
B.A. Kent State University, 2001
B.F.A. Kent State University, 2001

Experience: 2014 – 2016, Adjunct Professor, Youngstown State University, Youngstown, Ohio; 2015 – 2016, Senior Lecturer, University of Akron, Akron, Ohio; 2015, Instructor, Hiram College, Hiram Ohio; 2011, Teaching Assistant, University of New Mexico, Albuquerque, New Mexico; 2011 – 2013, English Teacher, Oasis English School, Manaus, Brazil; 2011, English Teacher, Projeto Social Nucleo do Apoio á Familia, Manuaus, Brazil; 1997 – 1999, English Teacher, Inlingua Language School, Halle, Germany.

Erin Wehrman, Assistant Professor, Communication

Ph.D. University of Illinois, Expected 2017
M.A. Missouri State University, 2012
B.A. Missouri State University, 2009

Experience: 2012 – Present, University of Illinois at Urbana – Champaign, Illinois; 2010 – 2012, Instructor & Graduate Teaching Assistant, Missouri State University, Springfield, Missouri; 2009 – 2012, Learning Resource Center Coordinator, ITT Technical Institute, Springfield, Missouri.

ADDENDUM A

The following have been appointed as Per Course Faculty for the spring semester: January 9, 2017 through May 19, 2017.

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Adera, Tilahan	Master of Public Health	\$220.00
Austin, Jerome	Agriculture	\$1,000.00
Baker, Joann	Comm. Sciences & Disorders	\$440.00
Bradley, Karla	School of Nursing	\$3,740.00
Brocaille, Nicole	Psychology	\$3,850.00
Bruce, Richard	Tech & Construction Mgmt	\$2,310.00
Capeci, Dominic	History	\$6,226.00
Collins, Angela	Sociology & Anthropology	\$2,365.00
Eady, Jerry	School of Nursing	\$293.00
Gratton, Andrew	Tech & Construction Mgmt	\$1,650.00
Harrison, Glenda	Sociology & Anthropology	\$2,640.00
Hope, Kathryn	School of Nursing	\$293.00
Keller, Ted	Geography Geology & Planning	\$2,482.00
Leibert, Don	Center for Business Excellence	\$9,500.00
Miller, Myra	Management	\$1,650.00
Niekamp, Melissa	School of Nursing	\$1,925.00
Orhan, Can	Tech & Construction Mgmt	\$1,430.00
Oswalt, Mary	Comm. Sciences & Disorders	\$1,485.00
Parker, Lane	Tech & Construction Mgmt	\$2,475.00
Qualls, Lisa	Music	\$2,750.00
Rice, Judith	History	\$2,145.00
Scarborough, James	Computer Information Systems	\$1,650.00
Schenk, Lynne	Comm. Sciences & Disorders	\$3,575.00
Sherman, Dana	Master of Public Health	\$935.00
Sims-Giddens, Susan	School of Nursing	\$2,255.00
Sly, James	Psychology	\$4,235.00
Smith, Sean	Tech & Construction Mgmt	\$1,265.00
Stockburger, David	Psychology	\$1,430.00
Tombly, Kenneth	Psychology	\$1,980.00
Wells, Jeffrey	Tech & Construction Mgmt	\$9,000.00

The following have been appointed as Per Course Faculty for the fall semester: August 21, 2017 through December 15, 2017.

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Wallenburg, Roger	Finance & General Business	\$2,700.00

ADDENDUM B

The following have been appointed as Summer Faculty for the summer semester: June 5, 2017 through August 4, 2017

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Amberg III, Richard	Media, Journalism & Film	\$4,110.00
Amidon, Ethan	Criminology	\$4,828.00
Anderson, Wayne	Finance & General Business	\$5,176.00
Artman, Amy	Religious Studies	\$7,060.00
Ault-Phillips, Jana	Finance & General Business	\$2,338.00
Bajalan, Djene	History	\$6,000.00
Barnett, Joann	Childhood Ed & Family Studies	\$4,688.00
Barreda, Albert	Hospitality Leadership	\$6,000.00
Bassett, Damon	Geography Geology & Planning	\$3,549.00
Beatty, Nick	Political Science	\$6,230.00
Beckman, Daniel	Biology	\$5,981.00
Behzadan, Amir	Tech & Construction Mgmt	\$1,500.00
Belshoff, Richard	Mathematics	\$5,971.00
Benedict-Chambers	Childhood Ed & Family Studies	\$4,347.00
Black, Alice	Geography Geology & Planning	\$9,438.00
Blansit, Amy	Kinesiology	\$9,230.00
Bosch, Eric	Chemistry	\$8,093.00
Bowe, Laura	Biology	\$4,214.00
Boyle, Michael	Philosophy	\$3,218.00
Brahnam, S. Berlin	Computer Information Systems	\$11,492.00
Brattin, Rick	Computer Information Systems	\$10,000.00
Brescia, Lisa	Theatre & Dance	\$6,000.00
Brown, Robert	Mathematics	\$2,813.00
Bunn, Roger	Mathematics	\$3,225.00
Burton, Richard	Computer Information Systems	\$3,008.00
Byrd, Sandra	Accounting	\$18,608.00
Camp, Deanne	Reading Foundations & Tech	\$12,637.00
Carr, Sylvia	Mathematics	\$6,670.00
Cemore-Brigden, Joanna	Childhood Ed & Family Studies	\$4,547.00
Chang, Chih-Cheng	Finance & General Business	\$750.00
	Reading Foundations & Tech	\$9,485.00
Chuchiak, John	History	\$12,020.00
Clark, Anthony	Computer Science	\$6,000.00
Clark, Ronald	Marketing	\$9,175.00
Cobb, Barry	Marketing	\$12,250.00

Academic Personnel Board Actions, cont'd.

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Cockrell, Seth	Marketing	\$10,000.00
Cook, Sherry	Marketing	\$3,854.00
Crafts, Daniel	Hospitality Leadership	\$5,387.00
Crain, Susan	Finance & General Business	\$9,801.00
Cuebas, Dean	Chemistry	\$4,356.00
Dickie, Thomas	History	\$11,123.00
Dimond, Jack	Media, Journalism & Film	\$3,329.00
Eldred, Jannette	Social Work	\$3,162.00
Ellickson, Mark	Political Science	\$11,051.00
Elliott, Jessica	History	\$600.00
Finn, Debra	Biology	\$6,000.00
Flannery, Timothy	Economics	\$6,000.00
Foster, Lyle	Sociology & Anthropology	\$3,382.00
Frederick, Dana	Management	\$3,362.00
	Finance & General Business	\$3,362.00
Frederick-Hudson, Katherine	Biology	\$2,250.00
Friske, Wesley	Marketing	\$10,000.00
Frodermann, Evan	Physics Astronomy & Mat Sci	\$6,000.00
Gebken, Richard	Tech & Construction Mgmt	\$750.00
Gibson, Hugh	Kinesiology	\$4,886.00
Goodwin, David	Reading Foundations & Tech	\$4,556.00
Goss, Benjamin	Management	\$10,000.00
Gouzie, Doug	Geography Geology & Planning	\$5,190.00
Greene, Brian	Biology	\$4,625.00
Greene, Janice	Biology	\$5,727.00
Guo, Kanghui	Mathematics	\$17,119.00
Haggard, Kelly	Finance & General Business	\$9,519.00
Hail, Cynthia	Childhood Ed & Family Studies	\$6,229.00
Hallgren, Deanna	Childhood Ed & Family Studies	\$2,445.00
Hammond, Michael	Accounting	\$4,000.00
Hammons, David	Marketing	\$3,000.00
Harbaugh, Adam	Mathematics	\$6,208.00
Harsha, Phillip	Accounting	\$375.00
Hass, Aida	Criminology	\$11,439.00
Hellman, Andrea	English	\$6,000.00
Hellman, Daniel	Music	\$4,215.00
Hermans, Charles	Marketing	\$17,052.00
Herring, Tara	Biology	\$3,150.00
High, Brian	Chemistry	\$7,732.00
Highnite, Michael	Computer Information Systems	\$188.00
Hiller, Jokima	Hospitality Leadership	\$3,894.00

Academic Personnel Board Actions, cont'd.

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Hines, Christopher	Accounting	\$9,771.00
Hines, James	Accounting	\$3,443.00
Hobbs, Lora	Religious Studies	\$3,604.00
Hoelscher, Carrisa	Communication	\$6,000.00
Holladay, Holly	Media, Journalism & Film	\$6,000.00
Hopper, Tina	Biology	\$2,700.00
Horton, Leonard	Media, Journalism & Film	\$1,238.00
Hughes, Joseph	Modern & Classical Languages	\$10,963.00
Hurst, Beth	Reading Foundations & Tech	\$6,301.00
Iqbal, Razib	Computer Science	\$5,546.00
Jean-Charles, Alex	Reading Foundations & Tech	\$8,415.00
Johnson, David	Political Science	\$9,594.00
Johnson, Richard	Computer Information Systems	\$15,544.00
Jones, Jeffrey	Finance & General Business	\$750.00
Jones, Steven	Reading Foundations & Tech	\$11,658.00
Jutla, Rajinder	Geography Geology & Planning	\$5,353.00
Karuppan, Corinne	Marketing	\$6,308.00
Kaula, Radhika	Computer Information Systems	\$3,060.00
Kaula, Rajeev	Computer Information Systems	\$17,172.00
Keller, Carl	Accounting	\$19,208.00
Kemp, Paul	Mathematics	\$15,774.00
Keys, Amanda	Social Work	\$4,050.00
Killion, J. Kurt	Mathematics	\$5,970.00
Kleeschulte, Melanie	Modern & Classical Languages	\$5,691.00
Koch, Philippa	Religious Studies	\$6,000.00
LaPreze, Melody	Management	\$13,332.00
Larkin, Kathleen	Finance & General Business	\$3,504.00
Larson, Deborah	Media, Journalism & Film	\$4,560.00
Laws, Bethany	Management	\$3,000.00
Leamy, Diane	Criminology	\$7,197.00
Leasure, Stanley	Finance & General Business	\$7,603.00
Lewis, Kayla	Reading Foundations & Tech	\$8,415.00
Li, LinDa	Marketing	\$10,000.00
Lombilla, Luis	Modern & Classical Languages	\$6,579.00
Lopez, Joyce	Management	\$3,139.00
Margavio, Geanie	Accounting	\$188.00
Margavio, Thomas	Computer Information Systems	\$188.00
McCarthy, Bernard	Criminology	\$7,302.00
McKay, Matthew	Geography Geology & Planning	\$6,000.00
McLean, Annice	Reading Foundations & Tech	\$6,976.00
Metzker, Helena	Chemistry	\$1,817.00

Academic Personnel Board Actions, cont'd.

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Meyer, James	Childhood Ed & Family Studies	\$5,219.00
Millana, Jocelyn	Media, Journalism & Film	\$6,000.00
Miller, Carol	Finance & General Business	\$500.00
Miller, F. Thorton	History	\$16,323.00
Mitra, Saibal	Physics Astronomy & Mat Sci	\$5,787.00
Moses, Duane	Computer Information Systems	\$188.00
Murray, Michael	Music	\$3,550.00
Nelson, Eric	History	\$11,144.00
Nelson, Walt	Finance & General Business	\$14,659.00
Nixon, Sarah	Reading Foundations & Tech	\$10,395.00
Obafemi-Ajayi, Tayo	Cooperative Engineering	\$6,000.00
Oden, Debra	Accounting	\$8,565.00
Pace, Glenn	Management	\$7,192.00
Pavlowsky, Robert	Geography Geology & Planning	\$6,682.00
Peterson, Dane	Computer Information Systems	\$1,500.00
Peterson, Lori	Management	\$10,000.00
Pham, Courtney	Marketing	\$6,612.00
Philpot, James	Finance & General Business	\$9,271.00
Piccolo, Diana	Childhood Ed & Family Studies	\$4,597.00
Pierson, Carly	Marketing	\$6,120.00
Price, Debra	Childhood Ed & Family Studies	\$5,322.00
Pursley, Jennifer	Mathematics	\$3,020.00
Qi, Kangkang	Computer Information Systems	\$10,000.00
Rader, John Gary	Political Science	\$2,800.00
Ragan, Kent	Finance & General Business	\$750.00
Rector, Paula	Criminology	\$7,136.00
Reese, Lisa	Chemistry	\$3,060.00
Richter, Mark	Chemistry	\$8,686.00
Roam, Kimberly	Childhood Ed & Family Studies	\$8,604.00
Sakida, Ridwan	Physics Astronomy & Mat Sci	\$4,062.00
Salinas, Patti	Criminology	\$13,770.00
Saquer, Jamil	Computer Science	\$10,296.00
Satterfield, Michelle	Childhood Ed & Family Studies	\$7,500.00
Saxon, Caryn	Criminology	\$6,510.00
Schaefer, Allen	Marketing	\$8,567.00
Schmelzle, George	Accounting	\$18,270.00
Scott, James	Finance & General Business	\$6,399.00
Scroggins, Wesley	Management	\$16,045.00
Sells, Patrick	Computer Information Systems	\$3,185.00
Sexton, Randall	Computer Information Systems	\$17,720.00
Shah, Kishor	Mathematics	\$5,966.00

Academic Personnel Board Actions, cont'd.

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Shand-Hawkins, Carolyn	Mathematics	\$2,884.00
Shao, Feibo	Management	\$10,000.00
Sheffield, Eric	Reading Foundations & Tech	\$10,614.00
Shirley, Corinne	Modern & Classical Languages	\$2,193.00
Siebert, Matthew	Chemistry	\$6,988.00
Simmers, Christina	Marketing	\$18,278.00
Skiba, Jenifer	Marketing	\$10,750.00
Smith, Joshua	Biomedical Sciences	\$3,218.00
Sobel, Elizabeth	Sociology & Anthropology	\$4,390.00
Spates, Stephen	Communication	\$6,000.00
Stacey, William	Music	\$2,448.00
Stafford, Gary	Mathematics	\$8,512.00
Stainaker, Jo Lynne	Computer Information Systems	\$3,060.00
Stanojevic, Vera	Mathematics	\$16,943.00
Suttmoeller, Michael	Criminology	\$9,657.00
Swearingen, Rebecca	Reading Foundations & Tech	\$9,497.00
Thomas, Steven	Management	\$8,047.00
Tinesley, Tonia	Modern & Classical Languages	\$4,131.00
Twibel, Andrew	Media, Journalism & Film	\$6,000.00
Van Landuyt, Cathryn	Computer Information Systems	\$3,292.00
Van Ornum, Kimberly	Mathematics	\$2,816.00
Wait, D. Alexander	Biology	\$8,739.00
White, Timothy	Media, Journalism & Film	\$4,538.00
Wilcoxon, Sarah	Theatre & Dance	\$6,000.00
Wisdom, Barry	Management	\$8,388.00
Witte, Hugh	Finance & General Business	\$9,393.00
Wright, Matthew	Mathematics	\$4,598.00
Yang, Zhiguo	Computer Information Systems	\$10,000.00
Yarckow-Brown, Ivy	Criminology	\$6,905.00

ADDENDUM C**Supplemental payment for teaching assignments:**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Anderson, Wayne	Finance & General Business	\$5,964.00
Artman, Amy	Religious Studies	\$2,805.00
Atwell, Jan	School of Nursing	\$147.00
Baumlin, James	Honors College	\$3,600.00
Boyd, Carmen	Study Away	\$903.00
Branstetter-Hall, Jo	School of Nursing	\$2,324.00
Brattin, Rick	Computer Information Systems	\$3,685.00
Brown, Orville Gilbert	International Programs	\$5,000.00
Burton, Michael	Agriculture	\$2,500.00
Buyrgan, Nebil	Tech & Construction Mgmt	\$1,210.00
Byrd, Sandra	Accounting	\$2,695.00
Callahan, Richard	Tech & Construction Mgmt	\$1,485.00
Curry, Natalie	Social Work	\$275.00
Dollar, Susan	Social Work	\$1,155.00
Dreyer-Lude, Melanie	Honors College	\$2,400.00
Dubinsky, Julie	Finance & General Business	\$3,300.00
Duitsman, Dalen	Master of Public Health	\$1,595.00
Felicilda, Rhea	School of Nursing	\$1,302.00
Galloway, Terrel	Economics	\$4,180.00
Galloway, James	Kinesiology	\$3,235.00
Hammond, Michael	Accounting	\$4,785.00
Hart, James	Computer Information Systems	\$4,555.00
Heitger, Lester	Accounting	\$550.00
Hermans, Charles	Study Away	\$6,895.00
Hines, Christopher	Accounting	\$1,430.00
Hobbs, Lora	Study Away	\$3,533.00
Hubbard, Kevin	Tech & Construction Mgmt	\$1,155.00
Jennings, Bryan	Art & Design	\$4,194.00
Johnson, David	Political Science	\$3,355.00
Jones, Martin	Tech & Construction Mgmt	\$2,310.00
Kaula, Rajeev	Computer Information Systems	\$1,540.00
Leamy, Diane	Criminology	\$5,830.00
Mitchell, David	Study Away	\$5,940.00
Oden, Debra	Accounting	\$275.00
Penkalski, Melissa	School of Nursing	\$1,302.00
Rader, John Gary	Political Science	\$2,800.00

Academic Personnel Board Actions, cont'd.

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Rost, Ann	Psychology	\$2,273.00
Ryder, Christina	Sociology & Anthropology	\$2,383.00
Schmelzle, George	Accounting	\$2,145.00
Scoggins, Wesley	Management	\$1,760.00
Scott, Patrick	Political Science	\$2,019.00
Smith, Lucretia	School of Nursing	\$513.00
Utley, Rose	School of Nursing	\$1,643.00
Van Landuyt, Cathryn	Computer Information Systems	\$4,755.00
Wait, D. Alexander	Study Away	\$4,538.00
Williams, Joseph	Biomedical Sciences	\$4,742.00
Williamson, Elizabeth	Study Away	\$1,114.00
Woodard, Rebecca	Kinesiology	\$4,676.00
Yang, Zhiguo	Computer Information Systems	\$1,760.00
Zhuang, Yuan	International Programs	\$2,754.00

MISSOURI STATE UNIVERSITY

III.E.2.

BE IT RESOLVED by the Board of Governors for Missouri State University that the actions indicated for non-academic employees, as itemized below, are hereby approved.

APPOINTMENTS:

<u>Name</u>	<u>Position-Department</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
Robert Crist	Custodian I Residence Life-Facilities	21	\$20,800 annually	03/13/17
Randall W. Jaeger	Custodian I Custodial Services	21	\$20,800 annually	03/16/17
Stacey A. Tune	Coordinator, Operations & Systems Computer Services	37	\$72,989 annually	03/27/17
Brenda Crebs	Executive Assistant II College of Business	13	\$34,986 annually	03/31/17
Kai Raymer	New Media Specialist Web & New Media	42	\$36,330 annually	04/03/17
Adam T. Wutke	Academic Administrative Assistant II Sociology & Anthropology	12	\$26,728 annually	04/03/17
Patricia A. Murray	Administrative Assistant II Office of Registrar (10-month position)	12	\$22,532 annually	04/17/17
Brenton Illum	Administrative & Operations Assistant Intercollegiate Athletics	13	\$27,560 annually	04/20/17
David Hale	Warehouse & Delivery Clerk Property Control	21	\$22,006 annually	05/01/17
Jorge I Reyes Sam	International Enrollment Coordinator International Services	42	\$36,275 annually	05/22/17

Non-academic Personnel Board Actions, cont'd.

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Alexis A. Gonzalez (Grant Funded)	Project Coordinator-TESOL English	42	\$45,000 annually	06/01/17 08/31/22
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LEAVE WITH PAY:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Bruce Emeric	Project Manager – Architect Planning, Design & Construction	02/08/17 03/06/17
Todd S. Sellers	Custodial Supervisors Custodial Services	04/05/17 04/11/17

RESIGNATIONS:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Jarrad Chester	Coordinator of Outdoor Adventures Campus Recreation	02/28/17
Cindy K. Busby	Academic Administrative Assistant II Hospitality Leadership	03/03/17
Christopher Spitzer	Custodian I Custodial Services	03/03/17
William Smith	Custodian I Custodial Services	03/10/17
Elizabeth A. Glidewell	Research Specialist II Biology	04/07/17
Alyssa J. Kearns	Sr. Admissions Counselor Admissions Recruitment	05/25/17
Jennifer K. Beuerlein	Special Education Compliance Consultant Southwest Regional Professional Development Center	05/31/17

RETIREMENTS:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Darrell M. Bucher	Public Safety Officer Safety & Transportation	03/31/17

Non-academic Personnel Board Actions, cont'd.

Page 3

Shauna MacDonald	English Language Instruction Specialist English Language Institute	04/30/17
Diane Sandefur	Administrative Specialist II Communication Sciences & Disorders	04/30/17
Robert W. Scott	Physician Medical Staff Taylor Health & Wellness Center	04/30/17
Richard K. Uffmann	Associate Director Taylor Health & Wellness Center	04/30/17
Donald White	Sr. Broadcast Engineer TV Broadcast Services	04/30/17
Donald W. Northrip	Manager BearPass Card Operations Computer Services	05/31/17
Jeanne C. Severt	English Language Instruction Specialist English Language Institute	05/31/17

SEPARATION FROM EMPLOYMENT:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Bruce Emeric	Project Manager-Architect Planning, Design & Construction	03/07/17
Jenny D. Limcher	Academic Advisor – College of Business Graduate Program College of Business	04/06/17
Todd S. Sellers	Custodial Supervisor Custodial Services	04/12/17
Flor M. Silva-Galicia	Receptionist Missouri State Online	04/26/17

CHANGE OF STATUS:

<u>Name</u>	<u>Position-Department</u>	<u>Action</u>	<u>Effective</u>
Lauren M. Webster	Interim Associate Director Contract Compliance Manager Planning, Design & Construction	Continuation of Appointment	04/01/17 06/30/17
Jim D. Bellis	From: Assistant to the Head Agriculture To: Assistant to the Dean Agriculture	Title Change	01/09/17
Mack G. Brown	Assistant Coach Intercollegiate Athletics From: \$61,934 annually To: \$65,934 annually	Salary Adjustment	02/01/17
Sean A. Coughlin	Assistant Coach Intercollegiate Athletics From: \$72,502 annually To: \$76,502 annually	Salary Adjustment	02/01/17
Justin Kramer	Assistant Coach Intercollegiate Athletics From: \$56,100 annually To: \$58,100 annually	Salary Adjustment	02/01/17
Jason T. Ray	Assistant Coach Intercollegiate Athletics From: \$53,040 annually To: \$54,577 annually	Salary Adjustment	02/01/17
William K. Steele	From: Property Control Specialist Property Control To: Staff Emeritus Property Control	Status Change	02/01/17
William Blevins	From: Public Safety Officer Safety & Transportation To: Radio Communications Officer Safety & Transportation	Status Change	03/01/17

Non-academic Personnel Board Actions, cont'd.

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Kelly S. Barnts	From: Administrative Assistant II Intercollegiate Athletics GR 12, \$29,183 annually To: Administrative Assistant II Residence Life – Facilities GR 12, \$30,160 annually	Transfer & Salary Adjustment	03/06/17
Christy Titus	From: Academic Administrative Assistant I Sociology & Anthropology GR 11, \$20,757 annually (9-month position) To: Academic Administrative Assistant II Criminology & Criminal Justice GR 12, \$27,664 annually (12-month position)	Promotion	03/13/17
Matthew D. Bolger	From: Operations Assistant – Basketball Intercollegiate Athletics To: Operations Assistant, Athletics Intercollegiate Athletics	Title Change	03/14/17
Cody R. Seidel	From: Operations Assistant – Basketball Intercollegiate Athletics To: Operations Assistant, Athletics Intercollegiate Athletics	Title Change	03/14/17
Stephen R. Garman	From: Financial Aid Counselor Financial Aid GR 42, \$34,814 annually To: Assistant Director Financial Aid GR 43, \$47,476 annually	Promotion	03/20/17
Robert McFadden	From: Custodian I Custodial Services To: Custodian I Campus Recreation	Transfer	03/20/17

Non-academic Personnel Board Actions, cont'd.

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Alyssa M. Cassidy	From: VESTA Missouri Coordinator Mid-West Vitaculture GR 42, \$40,000 annually To: Academic Administrative Assistant II College of Agriculture GR 12, \$29,000 annually	Status Change	03/27/17
Bradley Bodenhausen	From: Assistant Vice President International Programs – Director International Leadership & Training Center International Programs GR 48, \$99,664 annually To: Associate Vice President for International Education & Training International Programs GR 49, \$99,664 annually	Reclassification	04/01/17
Stephen H. Robinette	From: Associate Vice President International Programs To: Associate Vice President for International Program Outreach International Programs	Title Change	04/01/17
Ronda R. Ladd	From: Residence Life Facilities Specialist Residence Life, Housing & Dining Services GR 14, \$33,683 annually To: Administrative Specialist IV Administrative Services GR 15, \$36,004 annually	Promotion	04/03/17
Jonathan Lee	From: Systems Analyst Computer Services GR 35, \$53,519 annually To: Sr. Systems Analyst Computer Services GR 36, \$62,500 annually	Promotion	04/03/17

Non-academic Personnel Board Actions, cont'd.

Page 7

John Matthews	From: Patrol Corporal Safety & Transportation GR 25, \$29,661 annually To: Patrol Sergeant Safety & Transportation GR 26, \$33,654 annually	Promotion	04/03/17
Samantha J. Stacey	From: Custodian I Custodial Services To: Custodian I Juanita K. Hammons Hall Performing Arts	Transfer	04/03/17
Marcus Ungeheier	From: Maintenance General Mechanic Facilities Maintenance GR 25, \$30,513 annually To: Maintenance Electrician Facilities Maintenance GR 26, \$34,174 annually	Promotion	04/10/17
Kathleen B. Stinnett	From: Coordinator Student Development & Public Affairs Student Development & Public Affairs GR 41, \$32,640 annually To: Program Manager Student Development & Public Affairs GR 42, \$42,000 annually	Promotion	04/16/17
Jennifer R. Meyer	From: Academic Administrative Assistant Psychology GR 11, \$24,019 annually To: Residence Hall Receptionist Residence Life, Housing & Dining Services GR 10, \$22,880 annually	Status Change	04/24/17

Non-academic Personnel Board Actions, cont'd.

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Diane Sandefur	From: Administrative Specialist II Communication Sciences & Disorders To: Staff Emeritus Communications Sciences & Disorders	Status Change	05/01/17
Donald White	From: Sr. Broadcast Engineer TV Broadcast Services To: Staff Emeritus Broadcast Services	Status Change	05/01/17
Richard Uffmann	From: Associate Director Taylor Health & Wellness Center To: Staff Emeritus Taylor Health & Wellness Center	Status Change	05/01/17
Gary L. Cornell	From: Property Control Specialist Property Control GR 23, \$29,993 annually To: Property Control Manager Property Control GR 26, \$39,998 annually	Promoted	06/01/17
Donald W. Northrip	From: Manager BearPass Card Operations Computer Services To: Staff Emeritus Computer Services	Status Change	06/01/17

Vote: _____ Yea
 _____ Nay

PRESIDENT'S REPORT

President Clif Smart's report will include updates and comments on the following topics:

1. Making Our Missouri Statement Moment – Approval of Resolution to Acknowledge the Excellence in Public Affairs for Faculty and Staff Award Recipients
2. AGB Conference Report
3. Approval of Resolution of Recognition for Governor Joe Carmichael

V.A.1.

RECOMMENDED ACTION – Approval of a resolution to acknowledge the 2016-17 Excellence in Public Affairs for Faculty and Staff award recipients.

The following resolution was moved by _____ and seconded by _____.

WHEREAS, the Board of Governors of Missouri State University wishes to encourage and recognize outstanding faculty and staff in the area of public affairs; and

WHEREAS, the Board of Governors' Award for Faculty Excellence in Public Affairs and the Board of Governors' Award for Staff Excellence in Public Affairs have been established to duly honor up to three faculty and three staff annually; and

WHEREAS, the following individuals have established a record and provided evidence of distinctive work and accomplishments in support of the University's Public Affairs mission;

NOW THEREFORE, BE IT RESOLVED that the Board of Governors' Award for Faculty Excellence in Public Affairs be awarded to:

Catherine English
Paula Rector
Adena Young-Jones

And that the Board of Governors' Award for Staff Excellence in Public Affairs be awarded to:

Alex Johnson
Dandan Liu
Patrick Parnell

And that each awardee receives a \$1500 grant to be used for travel and/or projects related to their public affairs activities.

VOTE: **AYE** _____

NAY _____

Comments: In accordance with Governing Policy G3.08, a committee selected these award recipients from a pool of nominees submitted by the academic colleges, the School of Agriculture, the Duane G. Meyer Library, and the West Plains Campus for faculty and a pool of nominees from across both the Springfield and West Plains Campuses for staff.

RESOLUTION

- WHEREAS,** Joe Carmichael, a proud supporter of and advocate for Missouri State University, was named to the Board of Governors on January 9, 2013; and
- WHEREAS,** Governor Carmichael served as Vice Chair of the Board from January 1, 2016, to December 31, 2016, and served as Chair of the Board from January 1, 2017, to April 6, 2017; and
- WHEREAS,** During Governor Carmichael's time on the Board, the University grew and improved in many ways, including setting campus and system enrollment records; increasing diversity on campus; competing in multiple postseason athletic events by the Bears, Lady Bears, Grizzlies and Lady Grizzlies; completing the 2016-2021 Long-Range Plan titled Implementing the Vision; adding new bachelor's, master's and doctoral academic programs, including a collaborative Doctor of Pharmacy program with the University of Missouri - Kansas City; achieving reaffirmation of Higher Learning Commission accreditation; acquiring, constructing and renovating multiple facilities on the Springfield campus (including the Robert W. Plaster Free Enterprise Center, Robert W. Plaster Stadium, Betty and Bobby Allison South Stadium - Soccer and Track, Betty and Bobby Allison North Stadium - Field Hockey and Lacrosse, Betty and Bobby Allison Sand Volleyball Stadium, Jim D. Morris Basketball Complex, Dr. Mary Jo Wynn Academic Achievement Center, Pummill Hall, Kentwood Hall, Sunvilla Tower, Duane G. Meyer Library, Jim D. Morris Center, O'Reilly Clinical Health Sciences Center, Davis-Harrington Welcome Center, Glass Hall, Ellis Hall, Hill Hall and the Health and Wellness Center); constructing and renovating facilities on the West Plains campus (including Hass-Darr Hall); celebrating the 50th anniversary of the West Plains campus; celebrating the 35th anniversary of the Foundation; and setting records with regard to the University's private support, grants and sponsored contracts, and state appropriations.
- WHEREAS,** Through his broad network of connections in southwest Missouri, Jefferson City and throughout the state, Governor Carmichael played a critical role in connecting University leadership with state policymakers and in raising the University's profile at the local, state and federal levels; and
- WHEREAS,** Governor Carmichael provided valuable insight as a member of the Board, advocated for the creation of an audit committee, and caused the University to enhance its focus on risk management.

NOW, THEREFORE, BE IT RESOLVED that the faculty, staff, students and administrators of Missouri State University, along with his past and current colleagues on the Board of Governors, acknowledge and thank Governor Joe Carmichael for his tireless and excellent work on behalf of the University as a member of the Board of Governors.

Presented May 18, 2017



Clifton M. Smart III
President
Missouri State University

VI.A.

Missouri State University Board of Governors

May 18, 2017 meeting

Report by Dr. Drew Bennett

Chancellor, West Plains Campus

GOCAT: The official ribbon cutting of the new Greater Ozarks Center for Advanced Technology (GOCAT) in West Plains was held April 21. The recently renovated 16,000-square-foot facility is a partnership between the university, South Central Career Center (SCCC) of the West Plains R-7 School District and the City of West Plains. Its purpose is to bring advanced technological training to area residents, who will have access to traditional education as well as key technological skills that are in demand by manufacturers. Including grants and contributions to the estimated value of the facility, GOCAT is a \$2.5 million investment for the community. Associate degrees and certificates focusing on immediate entry into the workforce will be offered.

Commencement: To date, 258 students have applied to be candidates for graduation from Missouri State University-West Plains during commencement ceremonies May 20 at the West Plains Civic Center. This number could increase because the deadline to apply to graduate has not passed at the time this report was submitted. In addition, 58 students will participate in commencement ceremonies for Missouri State University-Springfield graduate and undergraduate degree programs, some of which are available through the Missouri State Outreach program on the West Plains campus.

Excellence in Community Service Award: Barbara Caton, assistant professor of nursing, was one of the recipients of Missouri State University's 2017 Faculty Excellence in Community Service Award at the May 2 ceremony. The award recognizes excellence in volunteer work with charitable, nonprofit, church or similar organizations within the community. For 20 years, Barbara has helped lead and coordinate the annual Community-wide Baby Shower in West Plains. Over 2,000 newborns have been the recipients of Barbara's efforts. In addition, she volunteers for the Born to Read program and as a sister sponsor at Women for Women International, which supports women survivors of war.

Excellence in Education Award: James J. (Jim) Hart, assistant professor of computer information systems/computer graphics and programming at Missouri State-West Plains, recently was honored by Missouri Gov. Eric Greitens with the Missouri Council on Public Higher Education's Governor's Award for Excellence in Education. The 15 recipients of this year's award were recognized during a luncheon in their honor on Wednesday, April 5, at the Scruggs University Center on the campus of Lincoln University in Jefferson City. The annual award honors outstanding faculty from post-secondary public schools, colleges and universities within the state. The recipients were selected by their respective institutions for effective teaching, innovation in course design and delivery, effective advising, service to the institution's community, and commitment to high standards of excellence.

Phi Beta Lambda (PBL): Students from the West Plains campus received 10 medals at the PBL State Leadership Conference. Five of the students now qualify to compete at the national conference in Anaheim, CA, in June.

Annual Auction: More than \$15,000 was raised during Missouri State University-West Plains' 23rd annual auction April 7 at the Student Recreation Center. Approximately 100 people attended the "Red, White and True Blue Auction," which included dinner and silent and live auctions. Proceeds from the event will be used to help fund the Veterans Center, which will be housed in Hass-Darr Hall after it is renovated.

VII.A.

FACULTY SENATE REPORT

Mr. Mike Foster, Chairperson for the Faculty Senate, will make a report to the Board of Governors. The report will be made within the guidelines approved at the October 21, 1983, meeting of the Board of Regents.

VII.B.

Report from the Provost

Provost Frank Einhellig's report will include updates and comments regarding Academic Affairs.

- 1) Approval of Resolution for New Program – Bachelor of Science in Agriculture Communication
- 2) Approval of Resolution for New Program – Bachelor or of Science in English and Writing
- 3) Approval of Resolution of Appreciation for Mr. Micheal Foster
- 4) Introduction of the Recipients of the Missouri State Foundation Awards for Teaching, Research and Service
- 5) Report on the 2017 Public Affairs Conference (Associate Professor Dr. Kevin Pybas)

VII.B.1.

RECOMMENDED ACTION: New Program Bachelor of Science in Agricultural Communications

The following resolution was moved by _____ and seconded by _____.

WHEREAS, there are currently no agricultural communications degrees offered within the State of Missouri; and

WHEREAS, the Darr College of Agriculture wishes to formally establish an agricultural communications program by expanding and formalizing the long standing agricultural communications emphasis within its general agriculture degree; and

WHEREAS, the Darr College of Agriculture recognizes that graduates with this new degree will be more competitive in an expanding job market;

NOW, THEREFORE, BE IT RESOLVED by the Board of Governors for Missouri State University that the Bachelor of Science in Agricultural Communications be added to the programs of the Darr College of Agriculture.

VOTE: AYE _____

 NAY _____

EXECUTIVE SUMMARY:

The Darr College of Agriculture currently offers an emphasis in agricultural communications as an option in the general agriculture degree program. Recent additions of new faculty as well as courses specific to agricultural communications will make the transition from an option to a standalone degree both logical and low cost. Students with an interest in this career field will no longer have to leave the state, settle for a major in a closely related field such as agricultural journalism, or resort to creating an individualized major. Once they graduate with the new degree, they should be more competitive with those receiving similar degrees from other states.

The new Bachelor of Science degree will be comprised of a core of general agriculture classes as well as a set of requirements tailored specifically to train the graduates to serve a variety of tasks associated with agricultural communications. All students will be expected to complete at least one internship experience. Graduates will be qualified for a variety of positions in food, agriculture, renewable natural resources, and environmental

fields. Additionally, many graduates are expected to continue on to the Master of Science in Agriculture program with a focus on agricultural communications.

Because this new program is a modification of an existing emphasis, its resource burdens should be negligible. All of the required courses in the department are already offered. Several of the courses specific to the program have been taught previously as selected topics classes. As a result, the Darr College of Agriculture anticipates delivering the proposed program with only a small investment of new resources.

The demand for this program should come largely from those students who would have pursued the agricultural communications emphasis in the general agriculture degree. During the first year it is anticipated that there will be 35 full-time majors. By the fifth year this number should increase to 60 full-time majors.

VII.B.2.

RECOMMENDED ACTION: New Program Bachelor of Science in English/Creative Writing and Literature

The following resolution was moved by _____ and seconded by _____.

WHEREAS, the Department of English wishes to increase the options available to its students by enabling those who do not plan to pursue a graduate degree to complete a more flexible and diverse program of study; and

WHEREAS, the Department of English recognizes that with increased flexibility, students will be able to tailor their degree to better prepare for careers in a wider variety of areas; and

WHEREAS, the Department of English recognizes that its BA degree is not attractive to most transfer students because in addition to completing the specific English major requirements, BA students must complete an additional 27 hours of BA specific requirements, including 12 hours of foreign language;

NOW, THEREFORE, BE IT RESOLVED by the Board of Governors for Missouri State University that the Bachelor of Science in English/Creative Writing and Literature be added to the programs of the Department of English.

VOTE: AYE _____

 NAY _____

EXECUTIVE SUMMARY:

The English Department currently offers a Bachelor of Arts in English/Creative Writing and Literature. This new Bachelor of Science degree will closely align with the BA degree but because students will not be required to complete the 27 hours of BA specific requirements, including 12 hours of foreign language, they will have the flexibility to pursue other related interests as they prepare for their anticipated careers. Some of these majors may even decide to pursue a second major. In addition to completing the university's general education program, most BS students will complete 36 credits in the major, usually 18 credits in a minor, and 22-26 credits in free electives.

The department is convinced that this new program will help the increasing number of transfer students to complete their degree in a timely manner. Currently, students interested in Creative Writing and Literature must complete a BA degree, and transfer

students often have difficulty finishing the BA requirements, especially the sequence of four foreign language classes. These students must begin taking language almost as soon as they transfer in, and if they encounter any difficulties, their graduation can be delayed by a semester or more.

Because this “new” program is a modification of existing programs, its resource burdens should be negligible. All of the required courses in the department are already offered for the B.A degree. As a result, the Department of English anticipates delivering the proposed program with existing resources.

The demand for this program should come from 3 primary areas: current BA students, transfer students, and new first time students. During the first year it is anticipated that there will be 30 full-time majors. By the fifth year this number should increase to 90 full-time majors.

VII.B.3.

RECOMMENDED ACTION: Approval of Resolution of Appreciation for Mr. Micheal Foster

The following resolution was moved by _____ and seconded by _____.

WHEREAS, Mr. Micheal Foster, Professor in the Department of Theatre and Dance, served as Chair of the Faculty Senate for the 2016-2017 academic year; and

WHEREAS, Mr. Foster has worked tirelessly to promote the best interests of the institution and been an outstanding advocate on behalf of the faculty and curriculum development;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors of Missouri State University expresses its sincere appreciation to Mr. Foster for his exemplary service as Chair of the Faculty Senate for the 2016-2017 academic year.

VOTE: AYE _____

 NAY _____

VII.B.4.

The Foundation Awards for Excellence in Teaching, Research and Service are intended to provide incentives for continued performance to a large number of full-time faculty who evidence significant accomplishments and are funded by the Missouri State University Foundation.

Foundation Awards are presented annually to full-time faculty members in recognition of excellence in the areas of teaching, research and/or creative activities and service. Their accomplishments epitomize the University's efforts to become a nationally acclaimed university, admired for the quality of its academic programs, the influence of its research and scholarship, the achievements of its students, faculty and staff, and the impact of its many service efforts.

Missouri State University Foundation Awards for Service

Amy Blansit
Kinesiology

Dr. Carol Maples
Theatre & Dance

Missouri State University Foundation Awards for Research

Keith Ekstam
Art & Design

Dr. Wafaa Kaf
Communication Sciences & Disorders

Missouri State University Foundation Awards for Teaching

Dr. Paul Durham
Biology

Dr. Kurt Heinlein
Theatre & Dance

The Governor's Award for Excellence in Teaching is based on effective teaching, innovative course design and delivery, effective advising, service to the University community, commitment to high standards of excellence and success in nurturing student achievement. The annual award is presented by the governor of Missouri and the Missouri Coordinating Board for Higher Education.

Dr. Paul Durham
Biology

2017 PUBLIC AFFAIRS CONFERENCE | Conference Report

BRIEF OVERVIEW

The thirteenth annual Public Affairs Conference convened April 4-7, 2017 and, by all measures, met the standards of quality established by previous conferences. The program successfully met the goal of engaging members of the university community on issues related to the 2017 public affairs theme, *Life, liberty and the pursuit of happiness: Perspectives on self-government*.

Attendance exceeded 4,100. This number falls short of the 2016 conference and is likely due to the late cancellation of noted plenary speaker, J. D. Vance, best-selling author of *Hillbilly Elegy: A Memoir of a Family and Culture in Crisis*.



CONFERENCE PROGRAM

The conference program included keynote speaker and best-selling author Doris Kearns Goodwin and three other plenary speakers: *Pervez Hoodbhoy*, Pakistani physics professor; *Nadine Strossen*, *John Marshal Harlan II*, professor of law, New York Law School; and *Sonja Lyubomirsky*, psychology professor at the University of California, Riverside. One plenary session was presented by MSU's Inertia Dance Company.

35
Panelists

Including...

- Retired federal judge from New Mexico
- New York actor and playwright
- President-elect of the American Medical Association
- CEO of the United Services Organization

SPEAKER DEMOGRAPHICS

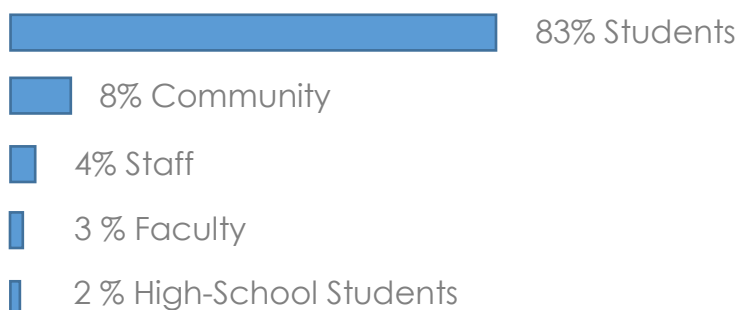


One-third of the panelists were Missouri residents, with the majority coming from out of state. The conference benefited from the work of more than **80 volunteers**, including students, staff and faculty.

EVALUATION INFORMATION

1,400

submitted evaluations



When asked how they heard about the conference, audience members cited hearing from their professors, the conference program and the MSU website as the top three sources.

The evaluations are overwhelmingly positive about all aspects of the conference.

85%

sessions

87%

panels

Rated as Good or Excellent

83%

sessions

83%

panels

Attendees agreed with the "broadening my perspective of the conference theme".

Narrative comments from the evaluation widely fall mainly into two areas: appreciation for the wide variety of viewpoints and hearing information that caused them to consider the topic from a new perspective.

Of special note is a blog about the Public Affairs Conference written by MSU graduate student John Lang, who states,

"WITH THE SPRING SEMESTER, I INSTANTLY THINK OF THE PUBLIC AFFAIRS CONFERENCE. WHAT A PRIVILEGE IT IS TO GO TO A UNIVERSITY THAT HOSTS A CONFERENCE OF THIS MAGNITUDE... THIS PUBLIC AFFAIRS CONFERENCE IS FULL OF EXPERTS, BUT THE DISCUSSIONS TAKE PLACE TO PROMOTE CONVERSATION AND BRIDGE GAPS FOR THOSE OF US WHO ARE NOT EXPERTS."

<http://blogs.missouristate.edu/communityinvolvement/2017/04/06/the-public-affairs-conference-not-just-another-talking-point/>



**THE OFFICE OF RESEARCH ADMINISTRATION
ACTIVITY REPORT – FISCAL YEAR 2017 THROUGH APRIL**

Missouri State University faculty, staff, and students are involved in research, education, and service projects through the support of governmental, business, and philanthropic entities. This report summarizes key aspects of this activity and highlights awards received in FY 2017 through the month of April.

PROJECT HIGHLIGHTS

- **Alicia Mathis**, Department Head of the Biology department, received **\$73,586** from the **Missouri Department of Conservation** to research whether electrofishing has negative effects on hellbender embryos and juveniles. The Ozark hellbender is federally listed as an endangered species. Electrofishing, a common survey technique for sampling fish populations, has been shown to have some negative effects of fish, especially the embryos, but there is limited information on effects of electrofishing on amphibians. This study is needed to better understand potential impacts to hellbenders and whether seasonal and/or geographic restrictions for electrofishing may be warranted.
- **Karen Engler**, a Clinical Professor of Communication Sciences & Disorders, received **\$30,407** from the **Missouri Department of Elementary and Secondary Education** to provide consultative services to school districts in Missouri, educating children who have cochlear implants. The scope of this project includes compiling composite data, collecting and analyzing data regarding utilization of services, geographical locations, and trends of needs. Collaboration with audiologists, special educators, educators of deaf and hard of hearing, speech pathologists, administrators, and others as appropriate, will occur to meet the specific needs of the child.
- **Charlene Berquist**, a Professor of Communication and the Director of the Center for Dispute Resolution, received **\$39,100** from the **US Department of Health and Human Services through Alternative Opportunities, Inc.** to continue another year of the *Regional Partnership Grant: Preserving Families through Partnership Together*. This goal of this program is to increase the well-being of, and to improve the permanency outcomes for, children affected by substance abuse.
- **Tamara Arthaud**, a Professor in the Counseling, Leadership, and Special Education department received **\$100,000** from the **Missouri Department of Elementary and Secondary Education** for the purpose of increasing the number of highly qualified teachers with certification in Blind and Low Vision (BLV) in the State of Missouri. Work will focus on recruiting Missouri residents or currently employed educators/service providers within the State of Missouri to complete certification in BLV. The funds are for scholarships to pay for tuition costs and fees and national licensure exam fees for up to 25 students enrolled in the BLV program during fiscal year 2018.

RESULTS

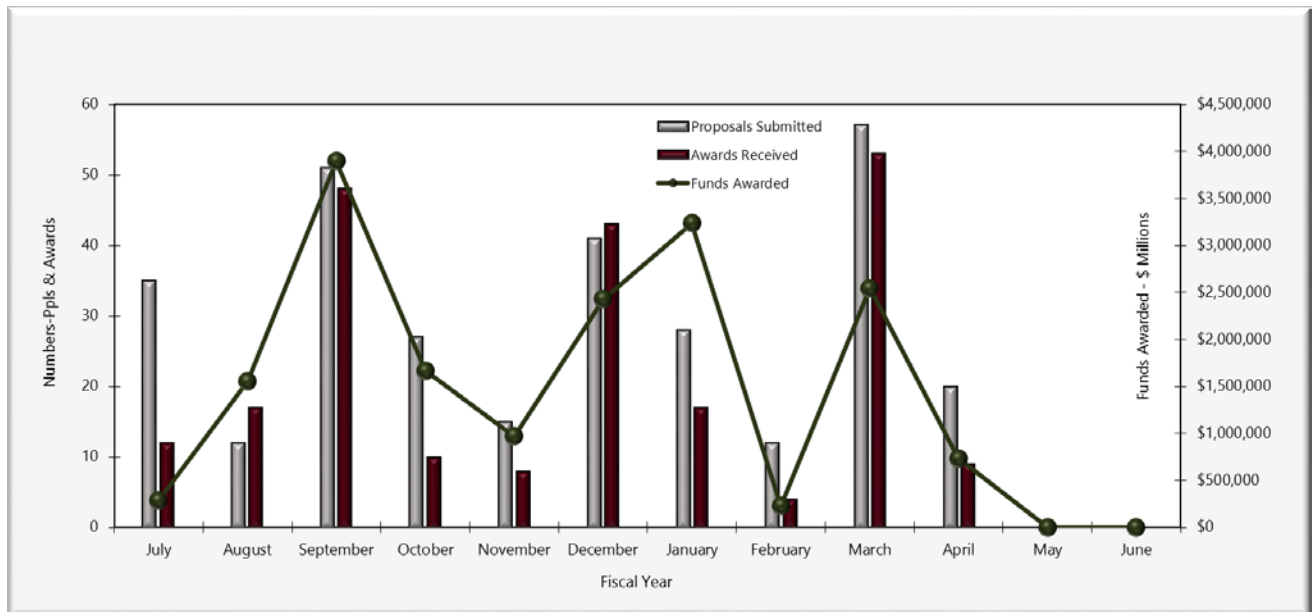
As of the end of April the University has submitted 298 proposals for support of University-based projects. To date, 221 awards have been received – some of which are from proposals submitted during the previous fiscal year. The commitment of funds in these grants and contracts to date is \$17.5 million. Some of these awards are for projects that extend over more than one year, but the full commitment for funds is allocated to the first year.

Key Indicators	Activity for FY 2017	% Change from FY 2016
Proposals Submitted	298	0%
Funds Requested	\$45,115,367	-9%
Named Investigators	105	1%
Grants & Contracts Awarded	221	-4%
Funds Awarded	\$17,539,678	-21%

External funding activity so far in FY 2017:

Sponsored Program Activity FY2017

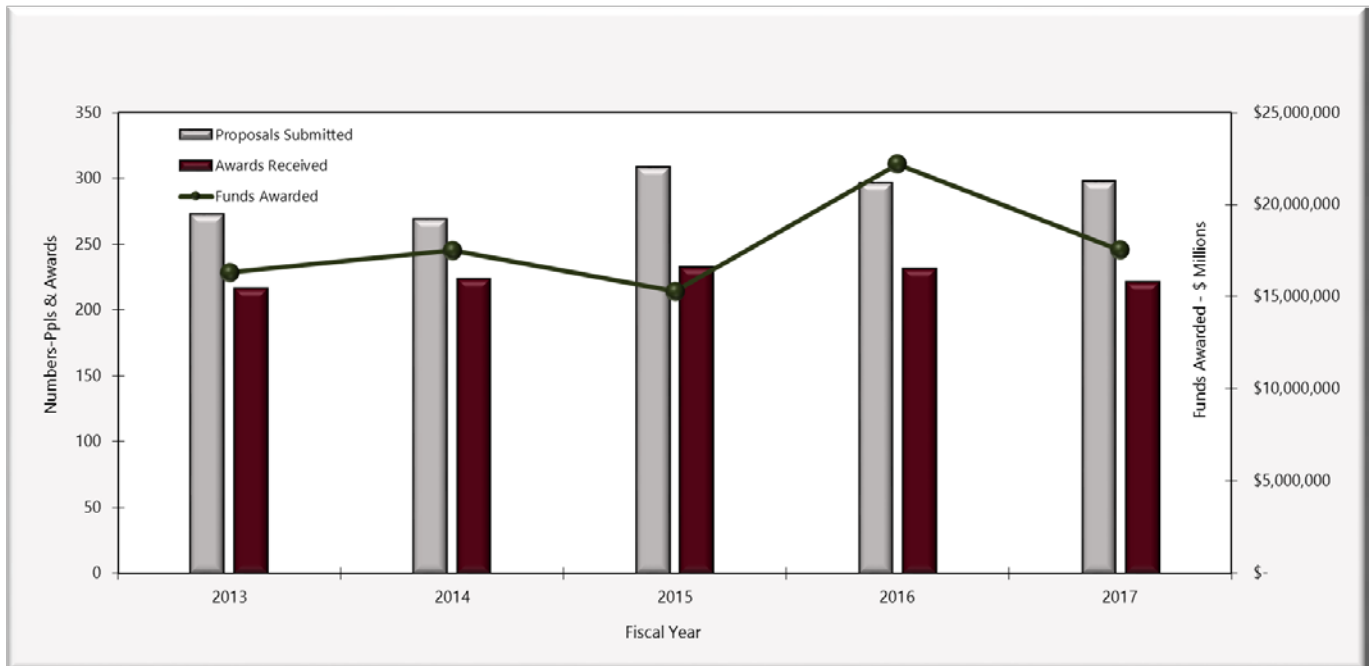
Month	Proposals Submitted	Total Awards	Dollars Awarded
July	35	12	\$284,631
August	12	17	\$1,556,009
September	51	48	\$3,896,231
October	27	10	\$1,667,189
November	15	8	\$969,066
December	41	43	\$2,429,709
January	28	17	\$3,235,242
February	12	4	\$225,130
March	57	53	\$2,544,696
April	20	9	\$731,775
May	0	0	\$0
June	0	0	\$0
	298	221	\$17,539,678



A comparison of activity over the last five years:

Cumulative Sponsored Program Activity through the Month of April (FY 2013 – FY 2017)

Fiscal Year	Proposals Submitted	Number of Awards						\$Millions	
		Education	Equipment	Infrastructure	Research	Service	Ttl Awds	Requested	Awarded
2013	273	47	2	4	40	123	216	\$ 26,558,277	\$ 16,315,355
2014	269	37	0	8	49	129	223	\$ 30,005,946	\$ 17,501,992
2015	309	49	0	6	34	144	232	\$ 43,055,469	\$ 15,280,554
2016	297	47	2	7	39	136	231	\$ 49,660,890	\$ 22,197,948
2017	298	47	0	3	40	131	221	\$ 45,115,367	\$ 17,539,678



Grant and contract activity for FY 2017, through April:

**Missouri State University
FY 17 Grant/Contract Activity by Unit**

Unit	# Applying		# Awarded		Credit Share*			Actual**		
	Staff	Faculty	Staff	Faculty	Grants / Contracts		Award	Grants / Contracts		Award
					Submit	Awards	\$	Submit	Awards	\$
Administrative Services	1	0	0	0	1	0	\$ -	1	0	\$ -
College of Agriculture	2	8	0	9	17	16	\$ 558,578	12	11	\$ 558,578
Center for Grapevine Biotechnology	0	1	0	1	3	1	\$ 57,580	3	1	\$ 57,580
Mid-America Viticulture & Enology Center	1	1	1	0	4	3	\$ 129,066	4	3	\$ 129,066
College of Arts & Letters	1	3	1	4	6	7	\$ 787,353	4	4	\$ 783,322
Center for Dispute Resolution	0	1	0	1	4	4	\$ 83,816	4	4	\$ 83,816
Center for Writing in College, Career, & Community	3	1	2	1	16	11	\$ 175,893	10	7	\$ 179,704
College of Business	0	1	0	1	5	5	\$ 1,798,619	6	5	\$ 1,798,619
Center for Project Innovation & Management	0	1	0	0	1	0	\$ -	1	0	\$ -
College of Education	3	12	3	8	24	20	\$ 1,232,137	17	19	\$ 1,199,966
Institute for Play Therapy	1	0	1	0	1	1	\$ 400	1	1	\$ 400
Institute for School Improvement	0	0	0	0	0	0	\$ -	0	0	\$ -
Southwest Regional Professional Development Center	3	1	2	1	7	6	\$ 1,262,204	6	5	\$ 1,262,204
College of Health & Human Services	7	15	2	14	37	31	\$ 1,206,998	27	25	\$ 1,210,765
Center for Research & Service	0	1	1	0	1	1	\$ 6,680	1	1	\$ 6,680
College of Humanities & Public Affairs	1	7	1	3	10	5	\$ 24,988	6	3	\$ 37,511
Center for Archaeological Research	2	1	2	1	8	8	\$ 88,028	6	6	\$ 88,027
Center for Community Engagement	0	0	0	0	0	0	\$ -	0	0	\$ -
Center for Economic Research	0	0	0	0	0	0	\$ -	0	0	\$ -
Center for Social Science & Public Policy Research	0	0	0	0	0	0	\$ -	0	0	\$ -
College of Natural & Applied Sciences	2	45	1	16	95	30	\$ 753,697	70	25	\$ 767,740
Bull Shoals Field Station	0	1	1	1	3	5	\$ 46,066	3	4	\$ 46,066
Center for Resource Planning & Management	5	0	3	1	20	15	\$ 717,790	13	10	\$ 817,790
Ozark Environmental Water Research Institute	1	1	1	1	14	12	\$ 364,280	8	6	\$ 270,106
Diversity & Inclusion	0	0	0	0	0	0	\$ -	0	0	\$ -
Graduate College	0	0	0	0	0	0	\$ -	0	0	\$ -
Information Services	2	0	0	0	3	0	\$ -	1	0	\$ -
Library	2	1	1	0	3	1	\$ 2,500	3	1	\$ 2,500
President	1	0	3	0	2	3	\$ 75,156	2	2	\$ 75,156
Provost	2	2	1	1	7	2	\$ 578,164	4	2	\$ 578,164
Ozarks Public Health Institute	0	1	0	1	11	11	\$ 317,416	9	9	\$ 313,649
Southwest Missouri Area Health Education Center	1	0	1	0	7	6	\$ 292,935	7	6	\$ 292,935
Research & Economic Development	5	0	4	0	21	21	\$ 2,019,861	17	17	\$ 2,019,861
Center for Applied Science & Engineering	3	0	4	0	9	10	\$ 1,135,780	5	6	\$ 1,135,780
Center for Biomedical & Life Sciences	0	1	0	1	16	13	\$ 390,123	16	13	\$ 390,123
International Leadership & Training Center	1	0	1	0	5	5	\$ 1,654,900	5	5	\$ 1,654,900
Jordan Valley Innovation Center	1	0	1	0	7	7	\$ 715,270	7	7	\$ 715,270
Small Business Development & Technology Center	1	0	1	0	7	6	\$ 236,257	7	6	\$ 236,257
Student Affairs	1	0	2	0	2	3	\$ 571,317	2	3	\$ 571,317
West Plains	4	4	2	1	10	4	\$ 255,827	10	4	\$ 255,827
TOTAL	57	110	43	67	387	273	\$ 17,539,678	298	221	\$ 17,539,678

* Credit Share - divides the proposals/awards between the PI's, therefore proposals/awards may be reflected in the totals more than once.

** Actual - proposals/awards will only be shown in the originating unit.

IX.A.

RECOMMENDED ACTION – Approval of bids and award of a contract for the renovation of the third floor of the Professional Building.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for Missouri State University that the low bid of DeWitt & Associates, Inc. in the amount of Seven Hundred Eighty-five Thousand Two Hundred and 00/100ths dollars (\$785,200.00) for the base bid plus alternates 1, 2, and 3 for the renovation of the third floor of the Professional Building be accepted, approved, and awarded.

BE IT FURTHER RESOLVED that the financial plan be established as follows:

Project Budget	
Consultant Fees	\$181,000.00
Construction Costs	\$785,200.00
Project Administration	\$15,000.00
Construction Contingency	\$80,000.00
Furniture, Fixtures, and Equipment	\$10,800.00
Telecommunications	\$28,000.00
Relocation Costs	\$0.00
Total Project Budget	\$1,100,000.00
Funding Source	
Renovation Professional Building budget	\$1,100,000.00
Total Funding Source	\$1,100,000.00

BE IT FURTHER RESOLVED that this be paid from the Renovation Professional Building budget funded from the President’s Program Enhancement, College of Health and Human Services Carryforward Reserves, and FY18 Maintenance and Repair – Operating budgets.

BE IT FURTHER RESOLVED that the Vice President for Administrative Services or the University Architect and Director of Planning, Design & Construction be authorized to sign the agreement with the selected contractor, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement. With approval of the above project budget, authorization is also provided to further sign agreements or amendments to existing agreements directly related to this project as long as the approved project budget is not exceeded.

VOTE: AYE _____

NAY _____

COMMENTS:

The bids received on this project are as follows:

Contractor	DeWitt & Associates, Inc.	Bales Construction Company, Inc.	Hovey Homes, LLC
Base Bid	\$768,000.00	\$850,000.00	\$847,000.00
Alternate 1	\$2,400.00	\$3,000.00	\$21,000.00
Alternate 2	\$10,600.00	\$15,000.00	\$13,000.00
Alternate 3	\$4,200.00	\$15,000.00	\$12,000.00
Alternate 4	(\$6,500.00)	(\$2,500.00)	(\$13,000.00)
Total (Base Bid + Alt. 1, 2, & 3)	\$785,200.00	\$883,000.00	\$893,000.00

Following a recently completed programming study by Hastings + Chivetta Architects on the Professional Building to determine priorities and costs, the University would like to proceed with the highest need identified. The work to be included in this renovation involves the genetics/physiology lab, anatomy lab, introduction to biosciences labs (with prep areas), the masters of public health lab, and a graduate assistant's workroom. All these areas will be located on the third floor of the Professional Building. The work is scheduled to be completed prior to the start of the fall semester in August 2017.

Alternate 1 provides an exhaust for the downdraft cadaver tables. Alternate 2 provides deionized water piping and a deionized fixture in the preparation room for the biomedical sciences laboratory classrooms. Alternate 3 provides natural gas piping, a shutoff box, and turret for sterilization purposes. It is recommended that these alternates be accepted.

Alternate 4 removes acid neutralization basins. This alternate is not being accepted due to building code requirements.

This project will be paid from the Renovation Professional Building budget funded from the President's Program Enhancement (\$500,000.00), College of Health and Human Services Carryforward Reserves (\$300,000.00), and FY18 Maintenance and Repair – Operating (\$300,000.00) budgets.

X.

**REPORT TO BOARD OF GOVERNORS
FROM ASSISTANT TO PRESIDENT/CHIEF DIVERSITY OFFICER
Submitted for Board of Governors Meeting (May 18, 2017)**

5thAnnual Collaborative Diversity Conference: “Practice what you preach in diversity & inclusion”

Collaborative Diversity Conference held at MSU Plaster Student Union on April 19-21, 2017. Pre-conference session featured documentary film “American Textures” by Arnd Wachter. Business Track incorporated into agenda for first time featuring workshops on the role of businesses in being “anti-racist”; public, non-profit corporate, higher education and community efforts in promoting diversity and inclusion and addressing cultural consciousness/competency via implicit bias and tough talks sessions. The 2017 Diversity Champion Award was presented to Jim Anderson, Vice President of Marketing & Public Affairs at Cox Health in Springfield, for career and community efforts in promoting the value of diversity and inclusion.

Missouri Diversity Officers in Higher Education (MODOHE)

MODOHE met during the Collaborative Diversity Conference on April 20, 2017, and will continue to have quarterly business meetings at the conference.

Diversity “Welcome Wagon” Reception (for local community residents)

MSU President Smart, Division for Diversity & Inclusion and Minorities in Business (MIB) sponsored the “Welcome Wagon” reception for relatively recent and new diverse residents in the Springfield area at the MSU Welcome Center on May 2, 2017.

Transition Support Program (TSP) Workgroup

The TSP workgroup has met for the last couple of months, twice a week, to develop a pilot program for a transition support program that also encompasses an early start summer session for underrepresented students starting fall 2017. Collaborative planning is starting with the CDO, Student Affairs, and First Year Programming for a 75-student cohort. The TSP will utilize an Academic Advisor, Transition Support Coordinator and student mentors to facilitate orientation and cultural consciousness/awareness activities. The program will include community and campus connection activities and support throughout the academic year to enhance student retention/success during the first two years after enrollment.

Staff Diversity Composition Initiative

General Counsel, CDO and HR Director met on April 25, 2017, to review and discuss draft Staff Diversity Composition Initiative. Initiative will be sent to the Administrative Council for review and input.

Faculty Mentoring Program

University-level Faculty Mentoring Program Proposal to be submitted by Diversity Fellow to the Chief Diversity Officer for consideration during May 2017. Surveys were collected for each session of the Diversity Scholar & Inclusive Instruction workshop series and for the Scholar 2 Scholar programs. Randy Meredith, FCTL, compiled the data and Dr. Jamaine Abidogun will write up program summaries based on the data and outcomes and recommendations over the summer for these two programs.

President's Councils on Diversity

President's Diversity Council met on 2/16/2017 in PSU 312 (A&B) focusing on services available to underrepresented students and how the University can improve communication regarding such services to incoming and current students. Next President's Council Meetings are scheduled for March 29, 2017 and April 12, 2017.

Scholar 2 Scholar Program

2016-2017 program started with 8 faculty members and 9 students participating in the research collaborations. Currently 16 students are participating after initial pilot of 2 faculty & 3 students.

(Primary Contact: Diversity Fellow - Dr. Jamaine Abidogun).

Lumina Project 2025 Diversity "Train the Trainer" Program

The MSU "Train the Trainer" team conducted last Cultural Consciousness in the Classroom" professional development session for MSU faculty/staff on April 27, 2017. During fall 2016 and spring 2017 semesters, sessions were conducted with the first cohort of 20 GEP faculty trained on 8/10/2016 and the second cohort of 15 GEP instructors and/or existing faculty participated on 11/4/2016. The first spring 2017 semester training was held on 1/12/2017 with 17 attendees participating. Dr. Jamaine Abidogun; Dr. Bret Cormier; Professor Lyle Q. Foster; Juan Meraz, Assistant VP for Diversity; Tracey Glaessgen, Assistant Director for First Year Programs; and CDO Wes Pratt were presenters and facilitators for sessions.

Springfield 2020: Pathway to Educational Success

Background: Lumina Foundation and Rockefeller Enterprises Philanthropy Advisors collaborating on development and funding of *Talent Hubs* for next phase of Project 2025 to increase post-secondary attainment of traditional-age underrepresented students ages 18-24

who are just entering or are currently enrolled in post-secondary education with certifications, 2-year and 4-year degrees. Talent Hubs are communities that organize and align themselves around talent goals to offer and create multiple pathways to success, and work to retain, attract, and cultivate talent. Via Talent Hubs, Lumina Foundation intends to accelerate community and regional attainment efforts and, based on research, believes a significant role exists within communities for postsecondary attainment as well as to improve the ecosystem in which students follow pathways to, through and out of their postsecondary experience with a high-quality degree or credential.

“Springfield 2020: Pathway to Educational Success” is organizing to apply for a **Talent Hub** grant to fund programs with Missouri State University and Ozarks Technical Community College as partner institutions. A Letter of Intent to apply for Talent Hubs was filed 2/28/2017. The community partnership group includes: Dr. Mark Biggs, Associate Dean, COAL; Dr. Michele Smith, Assistant VP for Student Affairs, both from MSU; Abigail Ganz, OTC Strategic Planning Director; and Francine Pratt, Prosper 2015 Coordinator. The group attended a convening meeting in Washington, D. C., sponsored by Lumina Foundation in April 2017 and are developing a work plan for submission for funding a 3-year collaborative program to increase retention and success of targeted traditional African American, Hispanic American, Native American and low-income students.

Interfaith Diversity Taskforce- Taskforce completed a draft Interfaith strategic plan for the interfaith spiritual center for MSU and DDI and group will be working with VP for Administrative Services to review and submit to Administrative Council for support and identification of temporary interfaith center space on campus.

Howard Cavner and group planning for Interfaith Youth Core founder Eboo Patel visit and presentations on interfaith collaboration at MSU in September 2017 to students, administrators and interfaith community advocates.

Assistant to the President/Chief Diversity Officer (CDO) Activity Report:

Attended National Association of Diversity Officers in Higher Education (NADOHE) Annual Conference in Washington, D.C., March 13-15, 2017.

Attended Bias Response Team (BRT) meeting on April 4, 2017.

Chaired initial Transition Support Program meetings on March 16, 2017; March 29, 2017; April 11, 2017 and April 25, 2017.

Attended and sponsored table for Minorities in Business (MIB) Annual Heritage Award Dinner along with President Smart and Administrative Council members on March 16, 2017.

Participated as a member of Springfield Police Chief Paul William's Citizen Advisory Group meeting on March 20, 2017 at the Police/Fire Training Center.

Convened meeting with COAL Dean Gloria Galanes and Director of Chorale Studies Cameron LaBarr in DDI office regarding opportunity to re-establish the MSU Gospel Choir with faculty advisor.

Attended Brother2Brother Executive Board meeting on March 27, 2017.

Attended Board of Governor's Retreat in Kansas City, Missouri, and Alumni Dinner at WWI Museum; BOG meeting at Hotel Sorella, Kansas City, Missouri.

CDO was guest speaker at Seminar on "Value of Diversity" hosted by "Dig Dig facilitator, Dr. Kishor Shah at Cheek Hall on March 27, 2017.

Attended Lumina Steering Committee meeting on February 9, 2017, at Community Foundation of the Ozarks.

Attended and co-chaired both the internal and external President's Diversity Councils on March 29, 2017.

Attended and participated as a member in the Lumina Project 2025 Steering Committee meeting on February 16, 2017 at Community Foundation of the Ozarks (CFO) office.

Attended Student African American Brotherhood (SAAB) conference with four MSU students and one OTC student member of Brother2Brother program from April 6-9, 2017 in Detroit, MI.

Attended Latino/Latina Employee Resource Group (ALAS) inaugural meeting with President Smart at Alumni Center on April 13, 2017 from 3:30 P.M. to 5:00 P.M.

On April 25, 2017, met with MSU contingency in pre-meeting regarding Missionary Baptist State Convention of Missouri regarding MSU renewal of partnership with Convention on outreach and recruitment of underrepresented students from 234 black churches throughout the state. Meeting scheduled for May 16, 2017, at 1:00 P.M. at MSU in the President's Conference Room.

On April 26, 2017, CDO attended the Southwestern Missouri Chapter of the Public Relations Society of America (PRSA) "Diversity at Dawn" breakfast meeting as speaker and panelist at 425 Downtown (425 W. Walnut), Springfield, Missouri.

On April 28, 2017, President Smart and CDO participated in joint presentation on MSU diversity issues at the College of Business' Employers' Advisory Committee meeting on Diversity & Inclusion at Hotel Vandivort.

Assistant Vice President Activity Report (March-April 2017)

Access & Success [The compositional number and success levels of historically underrepresented students, faculty, and staff in higher education]

Serving on Masters in Public Health recruitment committee to increase the number of students from Historically Excluded Groups.

Assisting Springfield Public Schools on developing outreach to Latino students as part of the Lumina Grant. Working to connect our Missouri State University Latino students with Springfield High School Latino students to build a pipeline to higher education as part of the 2025 Visioning Process.

Serving on the Student Success Committee – working to develop strategic plan to increase retention and graduation rates for Missouri State University. We are planning on a First Generation Conference on October 6, 2017.

Serving on Missouri State University College of Business Corporate Mentor Program Interview Day to interview first generation business students on May 1 & 3, 2017.

Planned and organized the Inaugural Latino Empowerment Group session held on April 13, 2017. The Association of Latinos/Hispanics for Leadership and Success (ALAS) is planning the second event in mid-May 2017.

Campus Climate [The development of a psychological and behavioral climate supportive of all students]

Facilitated Diversity Cultural Consciousness Training for Physician's Assistant Candidates on Thursday, February 16, 2017 & March 30, 2017, in the health care profession.

Assisted with GEP 101 Faculty "Cultural Competence in the Classroom" Training Sessions with final session held April 27, 2017. The goal is to help facilitate diversity and inclusion techniques and concepts to our faculty to be better prepared for our changing demographics and environment.

Attending Scholar-to-Scholar meetings with my mentee Yolanda Salas. We are developing a scholarly peer reviewed journal with Franklin Publishing to share Latino Student Success Stories at MSU. Also working with Juan Enriquez on a Latino Male Mentoring Model, Kelly Alvarado on a Science focus-mentoring model and Jasmine Tapia on a Law School Preparation Development Model and connecting her with Judge Bough and key leaders at UMKC Law School.

Leading the Diversity MODES Team as we continue to reorganize and focus on tough talks and developing inclusive environments on all are campus. Working on outreach to

SBU to get them re-connected. Recent meeting held Thursday/Friday April 20 & 21, 2017 during the Collaborative Diversity Conference.

Providing Diversity Training for our Public Safety Officers on May 26, June 16 and July 21, 2017 to help them become more culturally conscious and inclusive.

Learning Experience/Curricular & Co Curricular Experience [The acquisition of content knowledge about diverse groups and cultures and the development of cognitive complexity and Diversity content in the courses, programs, and experiences across the various academic programs and in the social dimensions of the campus environment].

Serving on the General Education Diversity Committee with the plan to review General Education courses for diversity content and cultural competence content. A preliminary report will be delivered to Faculty Senate for review at their March 2017 Session.

Serving on the Assessment Council – we review all assessment requests as well as all data having to do with our public affairs mission.

Collaborating with Workforce Development Director Mary Ann Rojas and Community Partnership Organization (CPO) Prosper 2025 Coordinator Francine Pratt in developing Springfield Diversity Talent Hub event for diverse students and local employers on Tuesday, October 10, 2017 from 6:00 P.M. to 7:30 P.M.

Working with Springfield Public Schools on presentations to Latino Middle School Students on success strategies. Meetings take place every week with area SPS Middle Schools.

Institutional Commitment [High levels of meaningful and consistent support from senior institutional leaders throughout the change process]

Planning a follow up “Lunch – N – Learn” session with Cox Health Branson Team May 31, 2017 to include new international team members.

Follow up sessions with Cox Health Nursing Leadership Team Springfield scheduled for May 31, 2017.

Completed book session and discussion with the Springfield Convention and Visitors Bureau. Final session was March 2, 2017 at 11:30 a.m. at the SCVB. The SCVB is a sponsor of our Collaborative Diversity Conference and will be attending different sessions as their schedule allows. Having a recognition luncheon on May 8, 2017.

Co-Chairing the Public Entities Performance Measure Subcommittee with our report scheduled for presentation to the Public Entities Diversity Committee meeting on Friday, February 24, 2018 at 1:30 p.m. in the City Utilities Conference Room. Our next subcommittee meeting is scheduled for Thursday May 4, 2017, at 3:00 p.m. in the City Utilities conference room and we look to add representatives from Mercy, Cox Health, and the Springfield Chamber of Commerce.

Serving as the Treasurer for Minorities in Business (MIB). Executive Boards next meeting scheduled for Thursday, May 25, 2017 at 5:30 p.m. in the e-Factory Conference Room.

Developing Diversity Training Program for the City of Springfield Human Resources Department. The training will focus on cultural consciousness and unconscious bias with the initial participants coming from the Public Works Department. Training Sessions dates are April 27, 2017 and May 2, 2017.

DDI Diversity Fellow Report-Dr. Jamaine Abidogun (March-April 2017)

March 2-3, 2017. Diversity Fellow Dr. Jamaine Abidogun was Co-Presenter with Nancy Gordon, "Building Collaborative Bridges to support Transformative Learning," Transformative Learning Conference, University of Central Oklahoma, Edmond, OK. An overview of DDI and FCTL programming to support faculty and student cultural competency development and increase retention from an institutional level.

March 6, 2017. Scholar 2 Scholar Meeting with Mentors and Mentees for Collaborative Diversity Conference presentation preparation.

March 8, 2017. Book Talk Session. Faculty and Staff discussion of *Whistling Vivaldi* to build cultural competencies regarding impact of stereotype threat and intersectionality.

March 8, 2017. EPPC Diversity Committee Meeting – Initiated proposal for university level Faculty Mentoring Program. Committee accepted charge and began development.

March 9, 2017. Scholar 2 Scholar Meeting with Mentors and Mentees for Collaborative Diversity Conference presentation preparation.

March 21, 2017. Scholar 2 Scholar Support Meeting for Mentors and Mentees.

March 23, 2017. Inclusive Instruction Mini-Workshop #3. Faculty development for teaching to increase inclusion in their classes.

April 6, 2017. Book Talk Session. Faculty and Staff discussion of *Whistling Vivaldi* to build cultural competencies regarding impact of stereotype threat and intersectionality. Marilyn Odneal, MSU winery & distillery, partnered with this session for a presentation on the Winery & Distillery and a wine tasting.

April 7, 2017. Scholar 2 Scholar. Final meeting for Collaborative Diversity conference presentation preparation.

April 7, 2017. Presenter. "Intersectionality: Disability, Race, and Social Justice," Southwest Missouri Bar Association, GAL workshop, Springfield, MO.

April 12, 2017. EPPC Diversity Committee. Final development of university level Faculty Mentoring Program proposal.

April 19, 2017. Diversity Scholar Roundtable and Luncheon, Workshop: Intersectionality: Disability and Race. FCTL Conference Room.

April 20, 2017. Moderator & co-presenter. "Scholar 2 Scholar Program: Pipeline to Graduate Studies," Collaborative Diversity Conference, Missouri State University, Springfield, MO.

April 21, 2017. Interview. Art News. KSMU Radio with Dr. C.J. Maples. Promoted Shattering the Silences: Giving Voice Special Presentation.

April 26, 2017. Scholar 2 Scholar. Roundup Meeting. Final support and feedback meeting for mentors and mentees for 2016-2017 academic year.

April 26, 2017. Moderator. Shattering the Silences: Giving Voice Special Presentation. PSU Theatre.

April 27, 2017. Presenter. "Building Collaborative Bridges to support Transformative Learning," Cultural Consciousness in the Classroom Workshop. PSU 314A&B.

The books recommended for 2017 – 2018 are for fall 2017, the Common Reader, TBA, and for Spring 2018, The Blind Spot, by M.R. Banaji and A.G. Greenwald.

[Submitted by: H. Wes Pratt, May 3, 2017]

XI.A.

REPORT BY STUDENT BODY PRESIDENT

Mr. Adam Coffman, President of the Student Body, will make a report to the Board of Governors.

XI.B.

Student Affairs Report **Missouri State University Board of Governors** May 18, 2017

The Division of Student Affairs' mission is to support student success, foster student engagement, inspire a commitment to public affairs, and instill pride and tradition. Highlights since the March Board Meeting include:

Enrollment Management & Services:

- Vicki Mattocks received the Service Award from the state financial aid association, Midwest Association of Student Financial Aid Personnel (MASFAP), for "Outstanding service in the Financial Aid Industry".
- The Registrar's Office is working with a new transcript ordering and secure electronic system, *Parchment*. Beginning this summer, students will be able to request transcripts to be submitted/distributed electronically.
- Dedication of the Welcome Center Patio occurred on May 12th and the MSU community was able to celebrate this new space which will add to the "front door of campus".

Plaster Student Union

- Event & Meeting Services is upgrading its reservation system, which will allow student organizations and departments to make PSU reservations online. This will augment the customer experience and the efficiency of the department.
- The annual STAR (Student Talent and Recognition) banquet was held on April 24th. Over 20 individual students and student organizations were recognized, in a variety of categories, celebrating their many outstanding accomplishments.
- Fraternity and Sorority Life held their annual Greek Week events during the last week in March. Students spend countless hours creating decorations, learning dances/songs, participating in community service and representing their organizations. This is one of the best attended traditions at MSU.

Disability Resource Center

- Braille Bears, a new student group formed based out of the DRC will be participating in a student panel for the Inclusion Awareness Team to discuss their experiences as a Blind/Low-Vision student here at Missouri State.

New Student and Family Programs:

- Registration for SOAR (Student Orientation and Advising and Registration) has opened and over 2000 students have signed up for their orientation experience.
- Registration for Ursa: The Maroon and White Overnight is also open and a number of students have already signed up for that extended orientation and engagement experience, as well.

Counseling Center

- The Counseling Center staff have provided counseling services to 1,043 MSU students during FY2017 to date. During this time the Counseling Center provided 3440 individual and couples counseling sessions and provided 156 crisis counseling appointments. The most common student presenting concerns at MSU Counseling include: Anxiety (84%); Depression (79%); Academic Concerns (54%); Interpersonal Relationship Issues (47%); Family Conflict (40%); Financial Concerns (30%); Suicidal Ideation (23%); and Substance Use Issues (11%).
- During FY2017, the Counseling Center presented a total of 104 educational outreach sessions, reaching a total of 3, 497 students through additional presentations and programs. Common outreach/educational topics provided include: Stress Management; Anxiety and Depression Coping; Grief Processing; Healthy Body Image; Eating Disorders Awareness; Substance Abuse Prevention; Ally-ship; Time Management; Counseling Center Services; Healthy Relationships; and Mental Health Awareness.

Campus Recreation:

- Campus Recreation hosted Drill Week at the end of March. This 5 day health and safety simulation was developed by students to help them learn how to deal with possible illnesses and injuries. Scenarios included:

heart attacks, ankle injuries, cuts, drowning, low blood sugar, fainting, etc. The scenarios utilized the entire building including the pool, fitness rooms, climbing wall, and courts. Campus Rec staff were involved along with the MSU Dept. of Public Safety and the Springfield Police and Fire Departments.

MSU Bookstore:

- The Bookstore conducted their annual tent sale May 1 – 5.
- Textbook buyback began May 8 and runs through May 23.
- The Bookstore will conduct annual inventory the week of May 22.
- The Bookstore honored eight student employees who have gone above and beyond at the annual STAR Awards.

Residence Life, Housing and Dining:

- Residence Life is continuing to manage housing assignments for fall 17 and summer 17.
- The new Campus Housing guide has arrived and we are receiving very positive feedback from students and their families.
- Residence Life is finalizing plans for Move-Out, Deep Cleaning for the first camps and conference groups, the renovation of the Shannon tower bathrooms and completion of the Kentwood stair tower and elevator.
- The Presidents' Late Night Breakfast was held on Monday, May 15th from 9-11pm... students love this event where they are served breakfast by President Smart and his administrative team!

Taylor Health and Wellness:

- Missouri State University experienced an increase in mumps cases after Spring break. We have now accounted for 22 known cases of mumps among MSU students this school year. There were only two new reported mumps cases last week, so we are hopeful the numbers are declining as this semester closes.
- Construction on the new Health and Wellness Center continues and the campus is excited to watch as the new building becomes a reality.

Multicultural Services:

- The Multicultural Programming department hosted several very successful cultural events in collaboration with other entities on-campus. Examples: 1st celebration of ExplorAsian (Asian Heritage Month), Asia Fest Banquet, and revamping of Safe Zone Trainings.
- Multicultural Services submitted a McNair Grant application and now we just waiting to hear if MSU will be awarded these program funds.
- 2017-2018 Inclusive Excellence Leadership Scholarships, acceptances as of 3/23: IELTS: 36 of 59, IELA: 27 of 44, Diversity in Education: 4 of 8.
- 11 Kaufman students are confirmed BEARS for fall 2017 as of April 26th.

Other good news:

- The Division of Student Affairs hosted their Annual Memorial Service on April 28th and celebrated the lives of faculty, staff and students who we lost too soon.
- Spring Family Day was held on April 22nd and over 460 MSU family members signed up to participate in a fun day at the ballpark... unfortunately, the weather made the day challenging but our students enjoyed visits from home!
- The Disability Resource Center, Office of Student Conduct, Residence Life, Housing and Dining, and the Admissions office just finished their yearlong CAS external reviews. Four teams of experts visited campus to review each of the departments and provide suggestions for program offerings, best practices, and further planning.

Respectfully submitted by,

Dr. Dee Siscoe
Vice President for Student Affairs

XI.B.1.

RECOMMENDED ACTION – Approval of Revision and Renaming of G5.04 Residency Policy to G5.04 Determination of Residency for Tuition and Fee Purposes.

The following resolution was moved by _____ and seconded by _____.

WHEREAS, Missouri State University is committed to complying with regulations established by the Missouri Coordinating Board for Higher Education (CBHE);

WHEREAS, CBHE recently approved a number of amendments to its rules and regulations;

WHEREAS, Administration recommends that the G5.04 Residency Policy be revised *in toto* in order to confirm that the University follows CBHE rules and regulations, as they may be amended from time to time, in determining student residency for purposes of tuition and fees;

WHEREAS, the proposed revisions will, on a go-forward basis, eliminate the necessity of amending the G5.04 policy every time CBHE rules and/or regulations are revised; and

WHEREAS, Administration further recommends changing the name of the policy in order both to align it more closely with the CBHE policy title and more clearly defines the intent and purpose of the policy,

NOW THEREFORE, BE IT RESOLVED by the Board of Governors for Missouri State University authorize the requested revision to policy G5.04.

VOTE: **AYE** _____

NAY _____

Determination of Residency for Tuition and Fee Purposes

G5.04 – Determination of Residency for Tuition and Fee Purposes

In determining a student's residency for tuition and fee purposes, the University adheres to the policy for determination of student residency established and approved by the Missouri Coordinating Board for Higher Education (CBHE). The University also complies with all applicable federal and state laws and regulations with respect to the classification of veterans and their dependents.

The initial determination of a student's residency is made by the office responsible for the student's admission to the University (Office of Admissions for degree-seeking undergraduate students, Graduate College for graduate students, and Academic Outreach for students in non-degree classifications). Students classified as non-residents who wish to apply for reclassification to resident status may do so by submitting a residency application to the Office of the Registrar. Students who are not satisfied with the decision of that office may appeal to the Committee on Residency. Decisions of that committee will be final.

Line of authority

Responsible administrator and office: Vice President for Student Affairs

Contact person in that office: Registrar

Effective date: TBD

Board approval: TBD

XI.B.2.

RECOMMENDED ACTION - Approval of Wyrick expenditures passed by a student vote on April 2017 to be implemented in FY 2018.

The following resolution was moved by _____ and seconded by _____.

WHEREAS, the Wyrick Commission reviewed and approved one proposal which was voted on by the student body; and

WHEREAS, President Smart endorsed the project for inclusion on the student ballot; and

WHEREAS, the student body voted for construction for Outdoor Seating Plaza - Phase II at the Hammons Fountain at an estimated cost of \$82,077.60 (by a vote of 1091 in favor and 152 opposed); and

WHEREAS, funds exist in the Wyrick account to implement this project as approved by the students,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Governors of Missouri State University that an expenditure of Wyrick funds, as authorized by the Wyrick Commission and voted on by the students, be made to implement this project.

VOTE: **AYE** _____

NAY _____

COMMENTS: Three projects were submitted to the Wyrick Commission for review and approval. A Roof over Bike Racks and a Speed Table on Bear Boulevard were tabled due to incomplete information. Only one proposal was recommended to President Smart for his review, approval, and for inclusion on the ballot. The proposal was then brought before the student body for voting. The total funds available are approximately \$115,840.81, and will cover the cost of the project. Any remaining balance from the FY17 Wyrick funds will be available for next year or subsequent years.

XI.B.3.

RECOMMENDED ACTION – Offer of commendation to Adam Coffman for service as Student Body President.

WHEREAS, Adam Coffman served as Student Body President at Missouri State University from May 2016 through May 2017, has been actively involved in student government throughout his collegiate career, and has been faithful and competent in the performance of his duties; and

WHEREAS, Adam Coffman has provided exceptional leadership which has resulted in a high level of respect for the Student Government Association among students, faculty, staff, and administration; and

WHEREAS, Adam Coffman has pursued a fully participatory form of student governance by working energetically to keep students informed of issues affecting the University and soliciting student input and ideas; and

WHEREAS, Adam Coffman has continually demonstrated his dedication to the University and his fellow students through many leadership and service roles in extracurricular activities and has represented the interest of students and effectively communicated their views to the University administration and to the Board of Governors; and

WHEREAS, Adam Coffman has conducted himself in a manner appropriately befitting the President of the Student Body of a major state university.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Governors for Missouri State University, that we commend Adam Coffman for outstanding service as Student Body President of Missouri State University from May 2016 through May 2017.

VOTE: AYE _____

 NAY _____

XI.B.4.

RECOMMENDED ACTION – Offer of commendation to Brianna Duda for service as Student Body Vice President.

WHEREAS, Brianna Duda served as Student Body Vice President of Missouri State University from May 2016 through May 2017, and has been faithful and competent in the performance of her duties; and

WHEREAS, Brianna Duda has presided over the Student Government Association with considerable parliamentary skill, leadership, and motivation; and

WHEREAS, Brianna Duda has provided exceptional leadership which has resulted in a high level of respect for the Student Government Association among students, faculty, staff, and administration; and

WHEREAS, Brianna Duda has continually demonstrated her dedication to the University and her fellow students through many leadership and service roles in extracurricular activities; and

WHEREAS, Brianna Duda has conducted herself in a manner appropriately befitting the Vice President of the Student Body of a major state university.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Governors for Missouri State University, that we commend Brianna Duda for outstanding service as Student Body Vice President of Missouri State University from May 2016 through May 2017.

VOTE: AYE _____

 NAY _____

MarCom updates since the March 24, 2017 meeting

Brand Refresh Roll-out

We continue the rollout of the brand refresh across campus.

- February – The creation of a sub-brand for the Alumni Association and the Foundation in partnership with Ologie continues with the review and approval of strategy and an initial round of creative concepts.

Web and New Media

- The team is responsible for updating the academic department websites in partnership with the provost office. This process began in 2010 and the team will be starting the final department in the first quarter of FY18. This timeline also included transitioning all sites to mobile friendly format. Upon completion of the final department, the team will begin the rotation again with input from college deans with regard to priority and need. This is an incredible accomplishment, one of which few universities of our size attempt and complete.

University Communications, Photo Services and Publications

These teams have begun the fifth edition of Mind's Eye, our research focused publication.

XIII.A.

**Report of Gifts
to the
Missouri State University Foundation
Monthly and Year-to-Date**

	Year	MONTHLY						YEAR-TO-DATE		
		Designations under \$1,000		Designations \$1,000 and over		Totals for April		Running Totals		Year
		No.	Amount	No.	Amount	No.	Amount	No.	Amount	
Annual Gifts	FY 16	3,941	\$169,014	47	\$135,226	3,988	\$304,240	39,625	\$5,704,734	FY 16
	FY 17	4,500	\$162,886	48	\$153,791	4,548	\$316,677	44,503	\$5,841,261	FY 17
Special Campaigns	FY 16	342	\$24,004	17	\$338,280	359	\$362,284	1,617	\$3,626,705	FY 16
	FY 17	56	\$5,022	6	\$51,000	62	\$56,022	1,145	\$5,166,700	FY 17
One Time Gifts	FY 16	0	\$0	14	\$177,628	14	\$177,628	94	\$6,206,138	FY 16
	FY 17	0	\$0	12	\$53,740	12	\$53,740	99	\$5,932,836	FY 17
TOTALS	FY 16	4,283	\$193,018	78	\$651,134	4,361	\$844,152	41,336	\$15,537,577	FY 16
	FY 17	4,556	\$167,908	66	\$258,531	4,622	\$426,439	45,747	\$16,940,797	FY 17

MISSOURI STATE UNIVERSITY FOUNDATION
 INCOME SUMMARY TOTALS BY TYPE AND SOURCE
 07/01/2016 TO 04/30/2017

SOURCE	UNRESTRICTED CURRENT	RESTRICTED CURRENT	ENDOWMENT	GIFTS OF PROPERTY	TOTAL 7/1/2016 TO 04/30/2017	TOTAL 7/1/2015 TO 04/30/2016
G I F T S						
ALUMNI	\$81,816	\$1,741,054	\$902,691	\$1,007,386	\$3,732,947	\$2,576,776
FRIENDS	8,302	2,813,642	450,114	75,063	\$3,347,120	2,638,311
PARENTS	2,882	133,141	30,430	955	\$167,408	147,322
FOUNDATIONS	3,980	862,746	95,250	0	\$961,976	261,251
ORGANIZATIONS	2,263	1,129,460	269,289	4,893	\$1,405,906	4,081,034
BUSINESSES	15,554	3,672,406	180,212	3,457,268	\$7,325,440	5,832,884
GIFT TOTAL	<u>\$114,796</u>	<u>\$10,352,449</u>	<u>\$1,927,987</u>	<u>\$4,545,564</u>	<u>\$16,940,797</u>	<u>\$15,537,577</u>

	NUMBER OF DONORS 7/1/2016 TO 04/30/2017	NUMBER OF DONORS 7/1/2015 TO 04/30/2016
ALUMNI	6,091	6,132
FRIENDS	10,757	10,561
PARENTS	1,448	1,617
FOUNDATIONS	47	42
ORGANIZATIONS	149	121
BUSINESSES	843	971
TOTAL	<u>19,335</u>	<u>19,444</u>

XIV.A.

Board of Governors Meeting

Jim Baker, Vice President for Research, Economic Development and International Programs and Brad Bodenhausen, Associate Vice President for International Education and Training will provide an update on the status of international student enrollment on the Springfield campus. They will also discuss issues and challenges related to recruiting international students and will conclude with strategies being followed to sustain and diversify the international student body at Missouri State University.

XV.

RECOMMENDED ACTION - Resolution authorizing closed meeting

The following resolution was moved by _____ and seconded
by _____:

BE IT RESOLVED by the the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the meeting of the Board of Governors to consider items pursuant to

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(2). “Leasing, purchase or sale of real estate by a public governmental body...”
- C. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- D. R.S.Mo. 610.021(6). “Scholastic probation, expulsion, or graduation of identifiable individuals...”
- E. R.S.Mo. 610.021(9). “Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;”
- F. R.S. Mo. 610.021(11) and (12). “Specifications for competitive bidding...;” and “Sealed bids and related documents...;”
- G. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment,...”
- H. R.S.Mo. 610.021(14). “Records which are protected from disclosure by law;” and
- I. R.S.Mo. 610.021(17). “Confidential or privileged communications between a public governmental body and its auditor,....”

VOTE: ___ AYE

___ NAY