Bill of Exchange - Example for customers

BILL OF EXCHANGE

No. (1) 9876-5

For (2) USD - US Dollar 14,500.00 (3) (Due on) (4) Jun. 21.20XX

At (5) Sight

(6) of this **FIRST** of Exchange (**Second** of the same tenor and date being unpaid)

(7) Pay to **Mizuho Bank, Ltd., Singapore Branch** or order the sum of

USD - US Dollar and Cents Zero only (8) FOURTEEN THOUSAND FIVE HUNDRED

Value received and charge the same to account of (9) ABC LTD, TOKYO, JAPAN

Drawn under (10) XYZ bank, HEAD OFFICE, TOKYO, JAPAN

L/C NO. (11) XB 1234567 TK09876 dated (12) Jun. 28. 20 XX

To

Singapore Pte. Ltd.

(13) XYZ bank, HEAD OFFICE, TOKYO, JAPAN (14) *signature*

BILL OF EXCHANGE

No. (1) 9876-5

For (2) USD - US Dollar (3) (Due on) (4) Jun. 21.20XX

At (5) Sight

(6) of this **SECOND** of Exchange (**First** of the same tenor and date being unpaid)

(7) Pay to **Mizuho Bank, Ltd., Singapore Branch** or order the sum of

USD - US Dollar and Cents Zero only (8) FOURTEEN THOUSAND FIVE HUNDRED

Value received and charge the same to account of (9) ABC LTD, TOKYO, JAPAN

Drawn under (10) XYZ bank, HEAD OFFICE, TOKYO, JAPAN

L/C NO. (11) XB 1234567 TK09876 dated (12) Jun. 28. 20 XX

To

Singapore Pte. Ltd.

(13) XYZ bank, HEAD OFFICE, TOKYO, JAPAN (14) *signature*

Number	Item name
1	Bill number
2	Currency / Amount of bill (Fill in numbers)
3	Payment Date (Fill in if payment date is fixed)
4	Date of issue
5	Tenor
6	Display of the first / second
7	payee
8	Currency / Amount of bill (Fill in English letters)
9	Applicant (Importer)
10	L/C Issuing Bank
11	L/C number
12	L/C Issue Date
13	Payer of a bill
14	signature of the bill by drawer (exporter) and drawer name