



New Jersey Courts

Independence • Integrity • Fairness • Quality Service

eCourts Expungement System for  
Self-represented litigant and Private Attorney

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# Topics

- Overview
- Roles and Access
- Navigation to the eCourts Expungement System Portal
- Expungement Process:
  - Creating and Submitting a Petition/Proposed Order for Regular Expungement
  - Creating and Submitting a Petition/Proposed Order for Clean Slate Expungement
  - Saving a Regular or Clean Slate Petition/Proposed Order for later submission
- Email Notification
- eCourts Expungement System Portal In Progress Workbasket
  - Search
  - Refresh/Export/Sort
  - Pagination
  - Expand/Collapse
  - Upload Document
  - View Expungement Case Jacket

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# Overview

- The eCourts Expungement System provides an automated mechanism for a **Regular, Clean Slate, Recovery Court, Marijuana and Marijuana Decriminalization** expungement petition/proposed order to be filed, reviewed, and processed by various user roles.
- You can also submit an **Amend Order** on previously granted expungements for all the above mentioned expungement types.
- Orders vacated by the Court will appear on your In Progress Workbasket with the status **Order Vacated**.
- The filer (Self-represented litigant or private attorney filing on behalf of the petitioner) chooses cases to be expunged and submits a petition/proposed order that is reviewed by the Prosecutor.
- The County Prosecutor provides a response to the petition/proposed order and uploads their response letter.
  - The filer can upload the “Petitioner Response Letter” in response to the Prosecutor’s objection.
- Court staff can review the complete list of cases, save the final order for the judge to review, or submit an expungement decision on behalf of the judge to deny, dismiss or grant the final order for expungement. Court staff can schedule an expungement hearing manually outside the system.
- Judges can review the complete list of cases within the petition/proposed order or submit an expungement decision to deny or grant the final order for expungement.

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# Roles and Access

- **Self-represented litigants** can initiate and submit a petition/proposed order for Recovery Court, Regular, Clean Slate, Marijuana Decriminalization or Marijuana expungement using a criminal, municipal, or family (FO or FJ docket) case.
- **Private Attorneys** can initiate and submit a petition/proposed order for Recovery Court, Regular or Clean Slate or Marijuana Decriminalization, Marijuana expungement using a criminal, municipal, or family (FO or FJ docket) case on behalf of the petitioner.

# Navigation

- **Self-represented litigant** enters login credentials established via the Self Registration portal and clicks the “Login” button. Once you click login select where you want the One time passcode to be sent to and enter it.
- **Private Attorney** enters login credentials (valid attorney ID and password) and clicks the “Login” button. Once you click login select where you want the One time passcode to be sent to and enter it.

**Two-Factor Authentication Required for All External Users as of Monday, March 7, 2022.**

**Log in help**

To request information about your existing ID click **Forgot User ID?**

Follow the steps below if you're receiving "Authentication Failed" error message when attempting to log in

1. Click the **Forgot / Reset Password?** link
2. Answer the security questions when prompted
3. An email will be sent to the email address used to activate the account
4. Open the email and follow the instructions

**If you are still unable to successfully login after resetting your password, please contact the Help Desk at 609-421-6100 for assistance.**

If you have not received an activation email after registering, click **Resend Activation Email** to request the activation email to be sent again.

To access the New Jersey Courts website, click [NJCourts.gov](https://njcourts.gov)

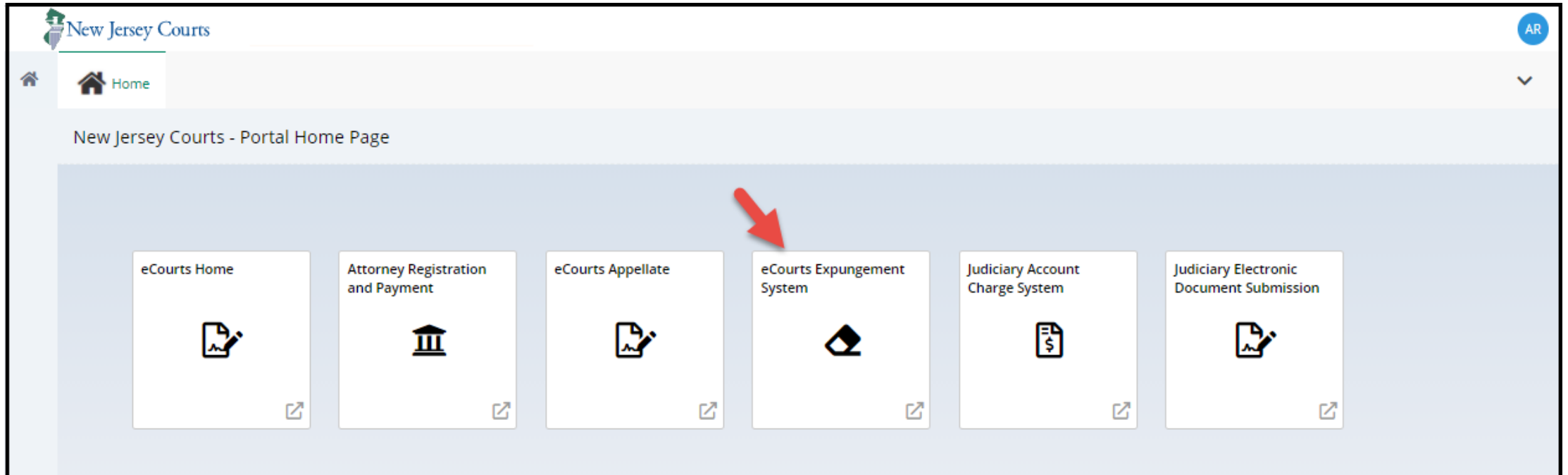
Enter user ID and password. If you have been provided with a temporary password, login below.

**User ID \*** [Forgot User ID?](#)

  
**Password \*** [Forgot / Reset Password?](#)  
**Login**  
[Resend Activation Email](#)

# New Jersey Courts – Portal Home Page

- Tiles will be displayed based on Self-represented litigant/Private Attorney's access.
- Select the tile for "eCourts Expungement System."



# New Jersey Courts – Portal Home Page

- Private Attorney will navigate to a verification screen to select the firm they are associated with and certify that the information is correct.

Verification

Expungement

Select filer

Select the appropriate name and address to continue

RICARDO CAAMANO & ASSOCIATES PC  
405 LAFAYETTE STREET  
NEWARK NJ 07105

I certify that all the information is true and accurate

Cancel Confirm

# Expungement Home Page

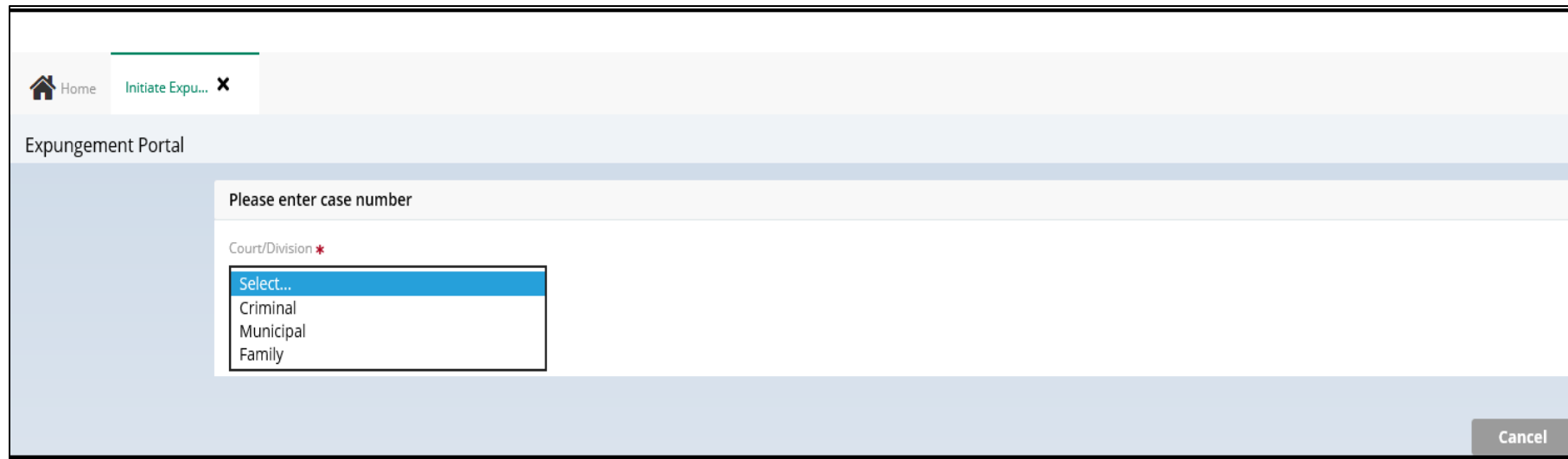
- Self-represented litigant/Private Attorney can select the appropriate tile for the desired action:
- In Progress Expungements - access expungement cases that are still being processed.
- Initiate Expungement - create a new petition for expungement.





# Self-represented litigant/Private Attorney Initiates Expungement Petition

- To create a new petition/proposed order, click the Initiate Petition tile.
- Select the Court/Division (Criminal, Municipal, or Family) of the case through which you are initiating an expungement petition. You can initiate the petition on any one of the petitioner's cases.
- To return to the Expungement application Home Page, click the Cancel button.



The screenshot displays the 'Expungement Portal' interface. At the top, there are navigation tabs for 'Home' and 'Initiate Expu...'. Below the tabs, the page title 'Expungement Portal' is visible. The main content area contains a form with the following elements:

- A text input field with the placeholder text 'Please enter case number'.
- A dropdown menu labeled 'Court/Division \*' with a red asterisk indicating a required field. The dropdown is open, showing the following options: 'Select...', 'Criminal', 'Municipal', and 'Family'.
- A 'Cancel' button located in the bottom right corner of the form area.

# Self-represented litigant/Private Attorney Initiates Expungement Petition (cont.)

- Enter the case number for one of the petitioner's cases in the provided fields, then click the Search button and review the results.
- To remove your result and start over, click the Reset button.
- To proceed, click the Initiate button on the desired case/defendant record.

**Please enter case number**

Court/Division \*  
Criminal

County \*      Year \*      Seq.# \*      Def.# \*

MIDDLESEX      19      030086      001

Reset      Search

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## Self-represented litigant/Private Attorney Initiates Expungement Petition (cont.)

- To start a new expungement petition, enter one of the below case identifiers and then click the Search button :
  - A primary municipal case, select Court/Division as 'Municipal' and enter a complaint number for the defendant in the provided fields, then click the Search button.
  - A primary family case, select Court/Division as 'Family' and enter a FO or FJ docket number for the defendant in the provided fields
  - A primary criminal case, select Court/Division as 'Criminal' and enter a PROMIS/Gavel (P/G) case number for the defendant in the provided fields, then click the Search button.
- To return to the eCourts Expungement System Home Page, click the Cancel button.
- To proceed, click the Initiate button for the desired defendant/case.

**Note:** see image on next slide

# Self-represented litigant/Private Attorney Initiates Expungement Petition (cont.)

- The search result displays the case ID, Defendant name, indictment/accusation number, charges, arrest/issued date, disposition date.
- Clicking on the twisty shows the Municipality/Court that the case belongs to.

### Initiate Expungement

Please enter case number

Court/Division \*  
Criminal

County \* Year \* Seq.# \* Def.# \*  
MIDDLESEX 19 030086 001

Reset Search

Search results

	Case ID	Defendant name	IND/ACC number	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
▼	MID-19-030086-001	PEDRO GOMEZ		2C:20-11B(3) ...	02/01/2019			Initiate

Municipality/Court  
MIDDLESEX COUNTY SUPERIOR COURT

Cancel

# Self-represented litigant/Private Attorney Initiates Expungement Petition (cont.)

- You can click on the Action Menu (three dots) to view charges associated with the case ID

The screenshot displays the Expungement Portal interface. At the top, there is a search form with fields for 'Court/Division' (set to 'Criminal') and 'County' (set to 'MIDDLESEX'). Below the search form, a 'Search results' table is visible, containing one entry with Case ID 'MID-19-030086-001' and Defendant 'PEDRO GO...'. A modal window titled 'Charge information for MID-19-030086-001' is open, showing a 'Complaint' section and a table of charges. The table has two columns: 'Charges' and 'Charge disposition'. The charge listed is '2C:20-11B(3) SHOPLIFTING-REM/ALTER TAG/BUY FOR LESS-RET VAL 200-499 - DEGREE 4' with a disposition of '—'. A red arrow points to the 'Initiate' button in the background, which has a three-dot action menu icon next to it.

Case ID	Defendant
MID-19-030086-001	PEDRO GO...

Charges	Charge disposition
2C:20-11B(3) SHOPLIFTING-REM/ALTER TAG/BUY FOR LESS-RET VAL 200-499 - DEGREE 4	—

# Select Expungement Type

- Upon clicking the Initiate button, a pop-up window is displayed to select the Expungement Type – Marijuana, Clean Slate, Recovery court, marijuana decriminalization or Regular
- After selecting a value, click the Confirm button

Select Expungement Type

Expungement type \*

Clean Slate (Expungement pursuant to N.J.S.A. 2C:52-5.3)

Marijuana (Expungement of the marijuana or hashish offenses included in N.J.S.A. 2C:52-5.1)

Recovery Court

Marijuana Decriminalization (Expungement of the marijuana or hashish offenses included in N.J.S.A. 2C:52-6.1)

Regular Expungement

✖ Value cannot be blank

Cancel Confirm

# Self-represented litigant/Private Attorney - Petition

- The Defendant information section displays at the top of every screen with defendant details - Name, SBI number, Date of Birth, Alias and other contact information.
- This section retrieves and displays the defendant's information based on the information entered on the self-registration portal for the self-represented litigant or from the initiating case for the private attorney as filer.

### Defendant information

Defendant name PEDRO L GOMEZ	Date of birth 05/23/1966	SBI 891941C	Alias ---
Address 77 SUNSET ST., APARTMENT 43, ANYTOWN, NJ 22277 	Contact number ---	E-Mail ---	

**Quick Links**  
 Please review the enclosed PCH report  
[PCH Report](#)

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**Petition** > Retrieved Cases Additional Cases Case List Verification Proposed Order

### Petition for expungement

Filer Private Attorney	Expungement type Clean Slate
Court/Division Criminal	Filing county/court * MIDDLESEX

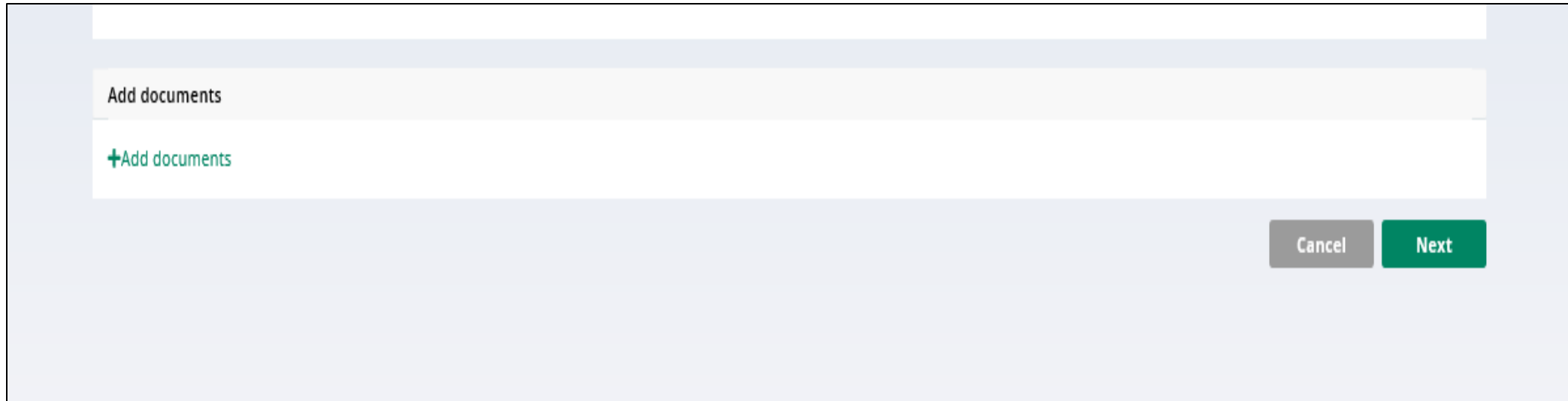
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**Add documents**  
[+ Add documents](#)

[Cancel](#) [Next](#)

# Self-represented litigant/Private Attorney - Petition

- The “Add documents” link is displayed at the bottom of every screen. It allows you to add pertinent documents of PDF type to the expungement petition/case.
  - Click on the “+ Add documents” hyperlink to open the Upload Documents pop-up window.
  - You may also upload documents using the Action menu option in the “In Progress” Workbasket





# Self-represented litigant/Private Attorney – Petition

- The Petition for expungement section displays details about the petition in the following fields (read-only): Filer, Expungement type, and Court/Division.
- The Filing county/court field is defaulted based on the county of the initiating case.
- Click Next button.

The screenshot shows a web interface for filing a petition for expungement. At the top, there is a navigation bar with tabs: "Petition" (selected), "Retrieved Cases", "Additional Cases", "Case List", "Verification", and "Proposed Order". Below the navigation bar, the title "Petition for expungement" is displayed with an information icon. The form contains the following fields:

Filer	Expungement type
ProSe	Clean Slate
Court/Division	Filing county/court *
Criminal	MIDDLESEX ▼

Below the form, there is a section for "Add documents" with a "+Add documents" link. At the bottom right, there are two buttons: "Cancel" and "Next".

# Self-represented litigant/Private Attorney – Retrieved Cases

- Please review the “Disclaimer” section indicating that the system may not include a petitioner’s full criminal history and that a petitioner may still need to acquire this information separately.

[Petition](#) > [Retrieved Cases](#) > [Additional Cases](#) [Case List](#) [Verification](#) [Proposed Order](#)

**Retrieved cases**

Disclaimer: Certain records may not be available for public inspection in accordance with Federal and State statutes and the Rules Governing the Courts of the State of New Jersey or court order. Further, confidential records and information are not returned. The information displayed on this web site/report is generated from computerized records in the custody and control of the New Jersey Judiciary and is intended for informational purposes only. The Judiciary provides this information as a public service and makes no warranties, expressed or implied, regarding its accuracy, reliability, currency, completeness, or suitability for any particular purpose. Additionally, the Judiciary assumes no liability for the improper or illegal use of information obtained from its computerized systems. The information contained in this database may not be a defendant’s complete court history or criminal history. Criminal histories are maintained by the New Jersey State Police. Additionally, information viewed today may, thereafter, be corrected, updated or expunged. It is a disorderly persons offense for any person to reveal to another the existence of an arrest, conviction or related legal proceedings with knowledge that the records and information pertaining thereto have been expunged and sealed. (N.J.S.A. 2C:52-30).

# Self-represented litigant/Private Attorney – Retrieved Cases (cont.)

- The Retrieved Cases screen lists all the defendant's cases the system has retrieved from various source systems. They are listed in sections according to type: Criminal, Municipal, and Family.
- You may expand the case line entry using the twisty to see more information about the case.

**Retrieved cases**

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**Criminal cases**

<input checked="" type="checkbox"/>	Case ID	Defendant name	IND/ACC number	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
> <input checked="" type="checkbox"/>	BUR-88-001655-001	PEDRO L GOMEZ	89-02-00142-I	2C:20-7A ...		DISMISSED	04/21/1994	<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	ESX-86-001000-001	PEDRO GOMEZ	86-02-00465-I	2C:11-5 ...	03/25/1986	GUILTY	06/06/1986	<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	MID-88-003241-001	PEDRO L GOMEZ		2C:20-3 ...	06/17/1988	DISMISSED	06/05/1989	<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	ATL-89-002320-001	PEDRO GOMEZ		2C:12-1A(1) ...	05/18/1989	REMAND	06/08/1989	<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	ATL-89-004527-001	PEDRO GOMEZ	89-10-02839-I	2C:35-10A(1) ...	09/12/1989	DISMISSED	05/14/1992	<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	MID-19-030086-001	PEDRO GOMEZ		2C:20-11B(3) ...	02/01/2019			<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	MID-19-030085-001	PEDRO GOMEZ	19-02-37194-I	2C:20-11B(3) ...	02/05/2019			<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	MID-19-030087-001	PEDRO GOMEZ		2C:18-3A ...	02/10/2019	DOWNGRADE CHARGE	10/15/2020	<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	MID-19-030088-001	PEDRO GOMEZ		2C:11-6 ...	02/15/2019			<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	ESX-20-030155-001	PEDRO GOMEZ		2C:12-1A(1) ...	07/22/2019	REINSTATED	05/01/2020	<a href="#">View Charges</a>
> <input checked="" type="checkbox"/>	MID-20-031097-001	PEDRO L GOMEZ		2C:12-1A(3) ...	04/17/2020	DOWNGRADE CHARGE	05/04/2020	<a href="#">View Charges</a>

# Self-represented litigant/Private Attorney – Retrieved Cases (cont.)

- Criminal court cases display the Indictment/Accusation number (if available), charges, arrest or complaint issued date, disposition and disposition date on the case line entry.
- Clicking on view charges shows the associated complaint(s), full charge information (including charge disposition & sentence) and assigned court can be viewed by clicking the twisty
- Additional case details can be typed into the pop-up window.

The screenshot displays the 'Expungement Portal' interface. On the left, a table lists cases with columns for 'Case ID', 'Defendant', and 'Municipality/Court'. The case 'ESX-20-030155-001' is highlighted with a red box. A red arrow points from this case to a pop-up window titled 'Charge information for ESX-20-030155-001'. The pop-up window shows a 'Complaint' section, 'Disposition information' for 'W-2020-000017-0714', and a table of charges and their dispositions. A 'View Charges' button is highlighted with a red box on the right side of the pop-up. At the bottom of the pop-up, there is a 'Municipal cases' section and a text area for 'Additional case details' with 'Cancel' and 'Confirm' buttons.

Case ID	Defendant	Municipality/Court
BUR-88-001655-001	PEDRO L G	
ESX-86-001000-001	PEDRO GO	
MID-88-003241-001	PEDRO L G	
ATL-89-002320-001	PEDRO GO	
ATL-89-004527-001	PEDRO GO	
MID-19-030086-001	PEDRO GO	
MID-19-030085-001	PEDRO GO	
MID-19-030087-001	PEDRO GO	
MID-19-030088-001	PEDRO GO	
ESX-20-030155-001	PEDRO GO	ESSEX COUNTY SUPERIOR COURT
MID-20-031097-001	PEDRO L G	
MID-20-031119-001	PEDRO L G	

Charges	Charge disposition
2C:12-1A(1) SIMPLE ASSAULT-PURPOSELY/KNOWINGLY CAUSE BOD. INJURY - DEGREE D	05/01/2020
13:1E-9.3C DISPOSAL OF SOLID WASTE ON RAILROAD PROPERTY W/O AUTHO - DEGREE D	05/01/2020

# Self-represented litigant/Private Attorney – Retrieved Cases (cont.)

- Municipal court cases display the linked Criminal case if applicable, charges, arrest or complaint issued date, disposition and disposition date on the case line entry.
- Clicking on view charges shows the complaint status, full charge information (including charge disposition & sentence) and expanding the case shows the assigned court.
- To see any additional cases associated with the Municipal case (e.g. Family FO/FJ docket), hover over the “Linked case ID” field

The screenshot displays the Expungement Portal interface. A modal window titled "Charge information for W-2019-000002-1202" is open, showing details for a specific case. The modal contains a table with the following data:

Status	Charges	Charge disposition/sentence
Disposed	2C:20-11B(3) SHOPLIFTING- REM/ALTER TAG/BUY - DEGREE 4	06/01/2020 - Guilty FINES/FEES: \$130.00
	2C:29-9B(2) CONTEMPT - VIOLATE DOMESTIC VI - DEGREE D	06/01/2020 - Guilty 06/01/2020 - PROBATION: 5 DAYS FINES/FEES: \$5.00

Below the table, there is a section for "Additional case details (This information will appear on the Petition PDF, where applicable)" with an empty text box. At the bottom of the modal are "Cancel" and "Confirm" buttons. A red arrow points to the "View Charges" button in the background case list, which is also highlighted with a red box.

# Self-represented litigant/Private Attorney – Retrieved Cases (cont.)

- Family court cases display the defendant's case relationship (co-defendant, co-delinquent, defendant, or juvenile), charges, arrest or complaint issued date, disposition and disposition date on the case line entry.
- Clicking on view charges shows the associated complaint(s), full charge information (including charge disposition & sentence) and expanding the case shows the assigned court.

**Note:** For self represented litigant, FJ docket types (juvenile cases in Family division) are **excluded**; an FJ case will be listed on this screen only if the petitioner initiated the expungement with it.

The screenshot displays the Expungement Portal interface. A table of cases is shown, with one case selected. A modal window titled "Charge information for FO-12-000004-20" is open, showing the following details:

Charges	Charge disposition/sentence
2C:20-11B(3) SHOPLIFTING-REM/ALTER TAG/BUY FOR LESS-RET VAL 200-499 - DEGREE 4	10/09/2019 - REOPENED

The modal window also includes "Expand all" and "Collapse all" options, a "Cancel" button, and a "Confirm" button. A red arrow points to the "View Charges" button in the background table.

# Self-represented litigant/Private Attorney – Retrieved Cases (cont.)

- Use the check boxes on the left side to deselect a specific case or an entire section of cases and exclude them from the petition/proposed order. Then click "Next."
  - Note: this feature is especially useful when erroneous cases have been retrieved, including those with other SBI numbers. Always verify each case's SBI number.

>	<input checked="" type="checkbox"/>	ESX-20-030155-001	PEDRO GOMEZ	2C:12-1A(1) ...	07/22/2019	REINSTATED	05/01/2020	<a href="#">View Charges</a>	
>	<input checked="" type="checkbox"/>	MID-20-031097-001	PEDRO L GOMEZ	2C:12-1A(3) ...	04/17/2020	DOWNGRADE CHARGE	05/04/2020	<a href="#">View Charges</a>	
>	<input checked="" type="checkbox"/>	MID-20-031119-001	PEDRO L GOMEZ	2C:12-1.1 ...	04/17/2020	DISMISSED	05/20/2020	<a href="#">View Charges</a>	
<b>Municipal cases</b>									
	<input checked="" type="checkbox"/>	Case ID	Defendant name	Linked case ID	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
>	<input checked="" type="checkbox"/>	W-2019-000001-1202	PEDRO GOMEZ	MID-19-030086-001	2C:20-11B(3) ...	02/01/2019			<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	W-2019-000002-1202	PEDRO GOMEZ	MID-19-030085-001	2C:20-11B(3) ...	02/05/2019	Guilty	06/01/2020	<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	W-2019-000003-1202	PEDRO GOMEZ	MID-19-030087-001	2C:29-9B(2) ...	02/10/2019	Disp at Superior Crt	10/15/2020	<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	W-2019-000004-1202	PEDRO GOMEZ	MID-19-030088-001	2C:11-6 ...	02/15/2019			<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	W-2020-000017-0714	PEDRO A GOMEZ	ESX-20-030155-001	2C:20-2.6A ...	07/22/2019			<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	W-2020-000303-1214	PEDRO GOMEZ	MID-20-031119-001	2C:13-1B(4) ...	04/17/2020			<a href="#">View Charges</a>
<b>Family cases</b>									
	<input checked="" type="checkbox"/>	Case ID	Defendant name	Case relationship	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
>	<input checked="" type="checkbox"/>	FO-12-000004-20	PEDRO T GOMEZ	DEFENDANT	2C:20-11B(3) ...	02/01/2019		10/09/2019	<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	FO-12-000001-19	PEDRO T GOMEZ	DEFENDANT	2C:29-9B(2) ...	02/05/2019		02/21/2019	<a href="#">View Charges</a>

# Self-represented litigant/Private Attorney – Save/Cancel Petition/Proposed Order

- As you move through the petition/proposed order screens, you will have the option to save or cancel at any time using the buttons on the bottom right. Remember to click “Save” before closing the petition/proposed order if you are unable to complete it in one session. The saved petition will display in your “In Progress Workbasket” with a status of “New.”

>	<input checked="" type="checkbox"/>	FJ-12-000016-20	PEDRO GOMEZ	JUVENILE/MINOR	2C:12-1B(3) ...	04/17/2020	Guilty	02/03/2021	<b>Sealed</b>	<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	FJ-12-000020-20	PEDRO GOMEZ	JUVENILE/MINOR	2C:11-3A(2) ...	04/17/2020		04/20/2020		<a href="#">View Charges</a>

**Add documents**

+ Add documents

[Back](#) [Cancel](#) [Save](#) [Next](#)



# Self-represented litigant/Private Attorney – Retrieved Cases (cont.)

- If you save the petition/proposed order and return to it after 24 hours, an informational message will display that advises additional cases may have been added to the source systems since the petition/proposed order was created. Click on the “Refresh” icon to refresh the data from the source systems.

Petition > Retrieved Cases > Additional Cases Case List Verification Judicial Decision

Retrieved cases

**⚠ Updated court data may be available. Court data was last retrieved on 11/18/2020. Please click Refresh to retrieve the latest court data.** [Refresh](#)

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Criminal cases

<input checked="" type="checkbox"/>	Case ID	Defendant name	IND/ACC number	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
> <input checked="" type="checkbox"/>	MID-20-031265-001	AUBREY MIDDLEBROKS		2C:30-3A ...	09/01/2020	DISMISSED	10/01/2020	
> <input checked="" type="checkbox"/>	MID-20-031266-001	AUBREY MIDDLEBROKS		2C:30-3A ...	10/13/2020	DISMISSED	10/14/2020	

Municipal cases

<input checked="" type="checkbox"/>	Case ID	Defendant name	Linked case ID	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
> <input checked="" type="checkbox"/>	W-2019-000005-0702	AUBREY MIDDLEBROKS		2C:29-9B(2) ...	10/01/2019	Dism - Other	10/01/2020	
> <input checked="" type="checkbox"/>	W-2020-000084-1215	AUBREY MIDDLEBROKS	MID-20-031265-001	2C:20-11B(2) ...	09/01/2020	Dism - Other	10/01/2020	
> <input checked="" type="checkbox"/>	W-2020-000085-1215	AUBREY MIDDLEBROKS	MID-20-031266-001	2C:30-3A ...	10/13/2020	Dism - Other	10/01/2020	

# Self-represented litigant/Private Attorney – Additional Cases Screen

- The next screen after you've reviewed the retrieved cases is the "Additional Cases" screen. This screen provides options to add additional cases that were not systematically retrieved to the petition/proposed order.

Petition > Retrieved Cases > **Additional Cases** > Case List > Verification > Proposed Order

Case search

Select from drop-down menu below to add cases to the proposed order/petition that were not identified by the system.

Court/Division \*

- Select
- Criminal
- Municipal
- Family
- Arrest only records/Older cases
- Other (Out of State)

+Add documents

Back Cancel Save Next

# Self-represented litigant/Private Attorney - Additional Cases Screen (cont.)

- To conduct a system search for a specific case, select "Criminal," "Municipal," or "Family" from the "Court/Division" drop-down menu, enter the required data in the fields that display, and click "Search." To add the case to the petition/proposed order, click "Add."

Petition > Retrieved Cases > **Additional Cases** > Case List Verification Proposed Order

### Case search

Select from drop-down menu below to add cases to the proposed order/petition that were not identified by the system.

Court/Division \*  
Municipal

Type \* Year \* Seq.# \* Court code \*  
W 2019 000001 1202

Reset Search

### Search results

	Case ID	Defendant name	Linked case ID	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
▼	W-2019-000001-1202	PEDRO GOMEZ	MID-19-030086-001	2C:20-11B(3) ...	02/01/2019			<a href="#">Add</a> <a href="#">View Charges</a>

Municipality/Court  
CRANBURY TWP MUNICIPAL COURT

# Self-represented litigant/Private Attorney - Additional Cases Screen (cont.)

- To remove an added case, click "Remove."

[Petition](#) > [Retrieved Cases](#) > [Additional Cases](#) > [Case List](#) [Verification](#) [Proposed Order](#)

**Case search**

Select from drop-down menu below to add cases to the proposed order/petition that were not identified by the system.

Court/Division \*

Select ▼

**Added cases**

Municipal cases

	Case ID	Defendant name	Linked case ID	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
>	W-2020-000084-1215	AUBREY MIDDLEBROKS	MID-20-031265-001	2C:20-11B(2) ...	09/01/2020	Dism - Other	10/01/2020	<a href="#">Remove</a>

Add documents

[+Add documents](#)

# Self-represented litigant/Private Attorney - Additional Cases Screen (cont.)

- To manually add an out-of-state case or an in-state record that has not been successfully retrieved, select "Other (Out-Of-State)" or "Arrest only records/Older cases" from the drop-down menu as applicable. Enter the required data in the fields that display. To add the result to the petition/proposed order, click "Add." To remove it, click "Remove." Click "Next" to move on to the following screen.

Petition > Retrieved Cases > Additional Cases > Case List > Proposed Order

Case search

Court/Division \*

Other (Out of State) ▼

State \*

CONNECTICUT ▼

Case ID \*

12345

Additional information \*

Defendant plead guilty to a charge of theft by deception in May 1999.

Reset Add

# Self-represented litigant/Private Attorney - Case List Screen

- This screen displays the cases the petitioner selected on the Retrieved Cases screen as well as any cases added on Additional Cases screen.
- **All** the cases listed are included in the **Petition (PDF document)**.
- **Only the cases selected via the check box** are included in the **Proposed Order**.

Petition > Retrieved Cases > Additional Cases > **Case List** > Verification Proposed Order

**Case List**

All cases will be included in the petition and only selected cases will be included in the proposed order. Please review the case list and select 'Edit Arrest/Issued Date' option to update the Arrest/Issued date.

**Criminal cases**

	<input checked="" type="checkbox"/>	Case ID	Defendant name	IND/ACC number	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
>	<input checked="" type="checkbox"/>	BUR-88-001655-001	PEDRO L GOMEZ	89-02-00142-I	2C:20-7A ...		DISMISSED	04/21/1994	<a href="#">View Charges</a> ⋮
>	<input checked="" type="checkbox"/>	ESX-86-001000-001	PEDRO GOMEZ	86-02-00465-I	2C:11-5 ...	03/25/1986	GUILTY	06/06/1986	<a href="#">View Charges</a> ⋮
>	<input checked="" type="checkbox"/>	MID-88-003241-001	PEDRO L GOMEZ		2C:20-3 ...	06/17/1988	DISMISSED	06/05/1989	<a href="#">View Charges</a> ⋮
>	<input checked="" type="checkbox"/>	ATL-89-002320-001	PEDRO GOMEZ		2C:12-1A(1) ...	05/18/1989	REMAND	06/08/1989	<a href="#">View Charges</a> ⋮
>	<input checked="" type="checkbox"/>	ATL-89-004527-001	PEDRO GOMEZ	89-10-02839-I	2C:35-10A(1) ...	09/12/1989	DISMISSED	05/14/1992	<a href="#">View Charges</a> ⋮
>	<input checked="" type="checkbox"/>	MID-19-030086-001	PEDRO GOMEZ		2C:20-11B(3) ...	02/01/2019			<a href="#">View Charges</a> ⋮
>	<input checked="" type="checkbox"/>	MID-19-030085-001	PEDRO GOMEZ	19-02-37194-I	2C:20-11B(3) ...	02/05/2019			<a href="#">View Charges</a> ⋮
>	<input checked="" type="checkbox"/>	MID-19-030087-001	PEDRO GOMEZ		2C:18-3A ...	02/10/2019	DOWNGRADE CHARGE	10/15/2020	<a href="#">View Charges</a> ⋮
>	<input checked="" type="checkbox"/>	MID-19-030088-001	PEDRO GOMEZ		2C:11-6 ...	02/15/2019			<a href="#">View Charges</a> ⋮

# Self-represented litigant/Private Attorney - Case List Screen

- Click on the Action Menu (three dots next to View Charges button) and then click on Edit arrest/issued date to select and save the Arrest/Issue date. This date gets updated in the Proposed order and the Petition

**Case List**

All cases will be included in the petition and only selected cases will be included in the proposed order. Please review the case list and select 'Edit Arrest/Issued Date' option to update the Arrest/Issued date.

**Criminal cases**

<input checked="" type="checkbox"/>	Case ID	Defendant name	IND/ACC number	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
>	<input checked="" type="checkbox"/> BUR-88-001655-001	PEDRO L GOMEZ	89-02-00142-I	2C:20-7A ...		DISMISSED	04/21/1994	View Charges ⋮
>	<input checked="" type="checkbox"/> ESX-86-001000-001	PEDRO GOMEZ	86-02-00142-I	2C:20-7A ...			06/1986	View Charges ⋮
>	<input checked="" type="checkbox"/> MID-88-003241-001	PEDRO L GOMEZ					05/1989	View Charges ⋮
>	<input checked="" type="checkbox"/> ATL-89-002320-001	PEDRO GOMEZ					08/1989	View Charges ⋮
>	<input checked="" type="checkbox"/> ATL-89-004527-001	PEDRO GOMEZ	89-02-00142-I				14/1992	View Charges ⋮
>	<input checked="" type="checkbox"/> MID-19-000000-001	PEDRO GOMEZ		2C:20-11B(3)	02/01/2019			View Charges ⋮

Select Arrest/Issued date

Cancel Save

# Self-represented litigant/Private Attorney - Case List Screen (cont.)

- The petition PDF will display all cases that were identified and added.
- For **clean slate expungements**, the case list screen will pre-select all cases and you can choose to deselect cases to appear on the proposed order.
- For **regular expungements**, cases will not be selected on the case list screen and you will have to select the cases that you wish to include on the proposed order.
- Review this screen carefully to be sure the case list is complete and accurate. Selected cases will display on the Proposed Order.
- If any cases are missing an arrest date, you must click the pencil icon to add it. If an arrest date is not available, use the complaint issue date. Then, click "Next."

>	<input checked="" type="checkbox"/>	W-2019-00002-1202	PEDRO GOMEZ	MID-19-030085-001	2C:20-11B(3) ...	02/05/2019	Guilty	06/01/2020	<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	W-2019-00003-1202	PEDRO GOMEZ	MID-19-030087-001	2C:29-9B(2) ...	02/10/2019	Disp at Superior Crt	10/15/2020	<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	W-2019-00004-1202	PEDRO GOMEZ	MID-19-030088-001	2C:11-6 ...	02/15/2019			<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	W-2020-000017-0714	PEDRO A GOMEZ	ESX-20-030155-001	2C:20-2.6A ...	07/22/2019			<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	W-2020-000303-1214	PEDRO GOMEZ	MID-20-031119-001	2C:13-1B(4) ...	04/17/2020			<a href="#">View Charges</a>
<b>Family cases</b>									
	<input checked="" type="checkbox"/>	Case ID	Defendant name	Case relationship	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
>	<input checked="" type="checkbox"/>	FO-12-00004-20	PEDRO T GOMEZ	DEFENDANT	2C:20-11B(3) ...	02/01/2019		10/09/2019	<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	FO-12-00001-19	PEDRO T GOMEZ	DEFENDANT	2C:29-9B(2) ...	02/05/2019		02/21/2019	<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	FJ-12-000019-20	PEDRO GOMEZ	JUVENILE/MINOR	2A:4A-60H ...	04/17/2020		04/20/2020	<a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	FJ-12-000014-20	PEDRO GOMEZ	JUVENILE/MINOR	2C:12-1B(10) ...	04/17/2020		02/02/2021	<a href="#">Sealed</a> <a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	FJ-12-000016-20	PEDRO GOMEZ	JUVENILE/MINOR	2C:12-1B(3) ...	04/17/2020	Guilty	02/03/2021	<a href="#">Sealed</a> <a href="#">View Charges</a>
>	<input checked="" type="checkbox"/>	FJ-12-000020-20	PEDRO GOMEZ	JUVENILE/MINOR	2C:11-3A(2) ...	04/17/2020		04/20/2020	<a href="#">View Charges</a>
<b>Add documents</b>									
<a href="#">+ Add documents</a>									
<a href="#">Back</a> <a href="#">Cancel</a> <a href="#">Save</a> <a href="#">Next</a>									



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# Verification Screen

- The Verification screen enables the user to certify and verify statements and provide supplemental information for some of the selected statements. The first statement in the Certification and Verification sections are mandatory.
- The language on the screen will be different based on the filer.
- The screen will capture Certification that they have provided truthful information.
- Verification that there are no disorderly persons, petty disorderly person, indictable charges or juvenile delinquency matters currently pending against them
- The petitioner may check off additional optional statements regarding:
  - Previously granted sealing/expungement/relief in any state or federal court.
  - Legal name change.
  - More than three years but less than five years having elapsed since last conviction/incarceration/etc.
  - Inclusion of a third or fourth degree controlled dangerous substance crime in the expungement.

# Self-represented litigant – Verification Screen

Petition > Retrieved Cases > Additional Cases > Case List > Verification > Proposed Order

Verifications ?

**Certification:**

I am the petitioner in this matter and the statements made in this petition are true. I am aware that if any statements made by me are willfully false, I am subject to punishment. \*

**Verifications:**

There are no disorderly persons, petty disorderly person, indictable charges or juvenile delinquency matters pending against me at this time. \*

I am seeking expungement of a conviction on a criminal case or an adjudication of delinquency on a juvenile case pursuant to N.J.S.A. 2C:52-2, and has never been granted an expungement, sealing or similar relief regarding a criminal conviction, by any state or federal court.


I have legally changed my name. I have explained the details of my name change(s) below, included my previous legal name(s), and the date of the court order for the name change(s).

The petitioner is seeking an expungement pursuant to N.J.S.A. 2C:52-2(a)(2) (after four years), or pursuant to N.J.S.A. 2C:52-3(b)(2) (after three years), but less than five years have passed since the most recent conviction, payment of court ordered financial assessment, satisfactory completion of probation or parole, or release from incarceration, whichever is later, and has not otherwise been convicted of a crime, disorderly persons offense, or petty disorderly persons offense since the most recent conviction. The compelling circumstances for the Court to grant this expungement are as follows:

The petitioner is seeking an expungement pursuant to N.J.S.A. 2C:52-2(c)(3) of a third or fourth degree controlled dangerous substance crime. The compelling circumstances for the Court to grant this expungement are as follows:

# Private Attorney– Verification Screen

Petition > Retrieved Cases > Additional Cases > Case List > Verification > Proposed Order

Verifications 

**Certification:**

I am the attorney for the petitioner and I am responding on their behalf. \*

**Verifications:**

There are no disorderly persons, petty disorderly person, indictable charges or juvenile delinquency matters pending against the petitioner at this time. \*

The petitioner is seeking expungement of a conviction on a criminal case or an adjudication of delinquency on a juvenile case pursuant to N.J.S.A. 2C:52-2, and has never been granted an expungement, sealing or similar relief regarding a criminal conviction, by any state or federal court.

The petitioner had a legal name change. The details of the name change(s) below, included previous legal name(s), and the date of the court order for the name change(s).

The petitioner is seeking an expungement pursuant to N.J.S.A. 2C:52-2(a)(2) (after four years), or pursuant to N.J.S.A. 2C:52-3(b)(2) (after three years), but less than five years have passed since the most recent conviction, payment of court ordered financial assessment, satisfactory completion of probation or parole, or release from incarceration, whichever is later, and has not otherwise been convicted of a crime, disorderly persons offense, or petty disorderly persons offense since the most recent conviction. The compelling circumstances for the Court to grant this expungement are as follows:

The petitioner is seeking an expungement pursuant to N.J.S.A. 2C:52-2(c)(3) of a third or fourth degree controlled dangerous substance crime. The compelling circumstances for the Court to grant this expungement are as follows:

# Self-represented litigant/Private Attorney - Proposed Order Screen

- Click Next to move on to the “Proposed Order” screen which facilitates the following:
  - Identifies parties who must be notified that the petition/proposed order has been filed. To add additional parties, click Other applicable party(ies) drop down or click +Add party.
  - Allows you to enter details regarding the defendant’s outstanding financial obligations to the court at the time of filing.

Petition > Retrieved Cases > Additional Cases > Case List > Verification > Proposed Order

### Proposed Order

Filing date  
10/11/2022

#### Notified parties ⓘ

The Attorney General of New Jersey

The Superintendent of the New Jersey State Police, Expungement Unit

The Prosecutor of county(ies) Burlington, Essex, Atlantic, Middlesex	Deputy Clerk of the Superior Court of NJ - Criminal Division Burlington, Essex, Atlantic, Middlesex	Deputy Clerk of the Superior Court of NJ - Family Division Middlesex	The Administrator(s) of Municipal Court(s) Newark Municipal Court, Cranbury Twp Municipal Court, New Brunswick Municipal Court
Chief(s) of the police department(s) Cranbury Police Dept, New Brunswick Pd/atrn: Warrants, Newark City Police Dept	The county(ies) of Probation Division(s) Middlesex	County Identification Bureau(s) (Sheriff's Department) Burlington, Essex, Middlesex	The Warden of the Jail/prison Burlington, Middlesex

Other applicable party(ies)

The Superintendent of the Juvenile Justice Commission

+ Add party

Financial obligations/Restitution Details

List of cases and amount to be entered into "Treasurer, State of New Jersey"

Case ID *	Amount *
<input type="text"/>	\$ <input type="text"/>

+ Add case

#### Add documents

+ Add documents

# Self-represented litigant/Private Attorney – Proposed Order (cont.)

- Click **Preview Proposed Order** button to open a draft version of the proposed order. The selected cases from the Case List screen will be displayed on the PDF.
- Click the **Preview Petition** button to open a draft version of the petition PDF.
- Click the **PCH Report**(this is only visible to private attorney) button to view the Party court history report(you cannot submit without viewing it)
- The Submit button can only be clicked after you click the **PCH Report, Preview Proposed Order, and Preview Petition.**

### Proposed Order

**Notified parties** ⓘ

The Attorney General of New Jersey

The Superintendent of the New Jersey State Police, Expungement Unit

The Prosecutor of county(ies) Atlantic, Cape May	Deputy Clerk of the Superior Court of NJ - Criminal Division Atlantic, Cape May	Deputy Clerk of the Superior Court of NJ - Family Division Atlantic, Cape May	The Administrator(s) of Municipal Court(s) ---
Chief(s) of the police department(s) ---	The county(ies) of Probation Division(s) Atlantic, Cape May	County Identification Bureau(s) (Sheriff's Department) Atlantic, Cape May	The Warden of the jail/prison Atlantic, Cape May

Other applicable party(ies)

▾

▾

+ Add party

**Financial obligations/Restitution Details**

List of cases and amount to be entered into "Treasurer, State of New Jersey"

Case ID	Amount
<input type="text"/>	<input type="text" value="\$"/>

+ Add case

⚠ Click the "Preview Proposed Order" and "Preview Petition" buttons to view both the petition and proposed order to continue.

### Add documents

+ Add documents

# Self-represented litigant/Private Attorney - Proposed Order pdf

- A draft of the Proposed Order PDF that will be generated when you submit the petition/proposed order will open when the Preview Proposed Order button is clicked. It is important to preview the PDF to be certain all necessary information is included.

**RICARDO CAAMANO & ASSOCIATES PC**  
405 LAFAYETTE STREET  
NEWARK, NJ 07105  
PHONE: (973) 522-1111

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IN THE MATTER OF THE EXPUNGEMENT OF THE CRIMINAL/JUVENILE RECORDS OF PEDRO L. GOMEZ.

**SUPERIOR COURT OF NEW JERSEY  
LAW DIVISION - CRIMINAL PART  
MIDDLESEX COUNTY**  
Expungement Docket #: --  
Civil Action  
**CLEAN SLATE EXPUNGEMENT  
PURSUANT TO N.J.S.A. 2C:52-5.3.**

**THIS MATTER** having been brought before the Court on behalf of **PEDRO L. GOMEZ A.K.A. P-man Go-go, Pedro Gomego, Peds Gomez, James Aliaestad, Pedro Gomez, Pedro A Gomez, Pedro B Gomez1, Pedro C Gomez2, Pedro D Gomez3, Pedro E Gomez4, Pedro T Gomez** born May 23, 1966, SBI\* number 891941C, and

**HAVING FOUND** that the requirements for Expungement under N.J.S.A. 2C:52-1, *et seq.*, have been satisfied;

**IT IS ORDERED** this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_ that:

The Attorney General of New Jersey,  
The Superintendent of the New Jersey State Police, Expungement Unit,  
The Prosecutors of the following counties:  
Atlantic  
Middlesex  
Essex  
Burlington

The Deputy Clerk of Superior Court-Criminal Divisions in the following counties:  
Atlantic  
Middlesex  
Essex  
Burlington

The Deputy Clerk of Superior Court-Family Divisions in the following counties:  
Middlesex

The Administrators of the following Municipal Courts:  
New Brunswick Municipal Court  
Cranbury Twp Municipal Court  
Newark Municipal Court

The Chiefs of the following County Probation Division(s):  
Middlesex

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\*State Bureau of Identification (SBI)

Page: 1 of 7

The Warden of the following county jails:  
Middlesex  
Burlington

The County Identification Bureau (Sheriff's Department):  
Middlesex  
Essex  
Burlington

The Chiefs of the following Police Departments:  
Newark City Police Dept  
New Brunswick Pd/atn: Warrants  
Cranbury Police Dept

The Superintendent of the Juvenile Justice Commission

remove from their records all information relating to petitioner, for the following:

(1) Petitioner was arrested/taken into custody on 03/25/1986 for:  
Promis/Gavel case details  
ESX-86-001000-001  
86-02-00465-1, 1D  
N.J.S.A. 2C:11-5 DEATH BY AUTO OR VESSEL (VEHICULAR HOMICIDE) - DEGREE 0

(2) Petitioner was arrested/taken into custody on 06/17/1988 for:  
Promis/Gavel case details  
MID-88-003241-001  
W621500 1217  
N.J.S.A. 2C:29-3 THEFT BY UNLAWFUL TAKING - DEGREE 0

(3) Petitioner was arrested/taken into custody on 05/18/1989 for:  
Promis/Gavel case details  
ATL-89-002320-001  
W052242 0102  
N.J.S.A. 2C:12-1A(1) SIMPLE ASSAULT-PURPOSELY/KNOWINGLY CAUSE BOD. INJURY - DEGREE 0  
N.J.S.A. 2C:35-4 - DEGREE 0

(4) Petitioner was arrested/taken into custody on 09/12/1989 for:  
Promis/Gavel case details  
ATL-89-004527-001  
89-10-02839-1, S321534  
N.J.S.A. 2C:35-10A(1) POSS CDS/ANALOG - SCHED I III III IV - DEGREE 0

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FACTS case details  
FJ-12-000014-20  
JC-2020-000077-1214  
N.J.S.A. 2C:12-1B(10) AGG ASSAULT-POINT, ETC. IMITATION FIREARM AT OFFICER - DEGREE 3  
N.J.S.A. 2C:35-10C POSS CDS-FAILS TO GIVE CDS TO POLICE EXCL. MJ/HASH - DEGREE D

(15) Petitioner was arrested/taken into custody on 04/17/2020 for:  
FACTS case details  
FJ-12-000016-20  
JC-2020-000081-1214  
N.J.S.A. 2C:12-1B(3) AGG ASSAULT-CAUSE INJURY WITH WEAPON-RECKLESS - DEGREE 4  
N.J.S.A. 2C:35-10B CDS - UNDER INFLUENCE W/O PRESCRIPTION - DEGREE D

(16) Petitioner was arrested/taken into custody on 04/17/2020 for:  
FACTS case details  
FJ-12-000020-20  
JC-2020-000087-1214  
N.J.S.A. 2C:11-3A(2) MURDER - KNOWINGLY - DEGREE 1

and remove all records concerning the subsequent criminal and/or juvenile proceedings regarding such charge(s), including any conviction(s), adjudication(s) of delinquency or disposition(s), if applicable, and place such information in the control of a person within the office designated to retain control over expunged records.

**IT IS FURTHER ORDERED** that any of the above officers or agencies which sent fingerprints and/or any records of the above arrest/conviction/adjudication/disposition and proceedings to the Federal Bureau of Investigation or any other office or agency shall notify same of this Order and that the agencies designated to retain such records take sufficient precautions to insure that such records and information are not released.

**IT IS FURTHER ORDERED** that any records, or the information therein, shall not be released except as provided under the provision of N.J.S.A. 2C:52-1, *et seq.*, and that the persons designated to retain control over expunged records take sufficient precautions to insure that such records and information are not released.

**IT IS FURTHER ORDERED** that in response to requests for information or records, the court office or law enforcement agency shall reply with respect to the arrest/conviction/adjudication/disposition, which is the subject of this Order, that there is no record.

**IT IS FURTHER ORDERED** that the arrest/conviction/adjudication/disposition, which is the subject of this Order, shall be deemed not to have occurred, and the Petitioner may answer accordingly any question relating to this occurrence pursuant to N.J.S.A. 2C:52-27.

Page: 6 of 7

# Self-represented litigant/Private Attorney - Petition pdf

- A draft of the Petition PDF that will be generated when you submit the petition/proposed order will open when you click on the Preview Petition button. It is important to preview the PDF to be certain all necessary information is included. The PCH report is appended to this PDF.

**RICARDO CAAMANO & ASSOCIATES PC**  
405 LAFAYETTE STREET  
NEWARK, NJ 07105  
PHONE: (973) 522-1111

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IN THE MATTER OF: **SUPERIOR COURT OF NEW JERSEY  
LAW DIVISION - CRIMINAL PART  
MIDDLESEX COUNTY**

Expungement Docket #: --  
Civil Action

**PETITION FOR EXPUNGEMENT**

The petitioner, **PEDRO L. GOMEZ A.K.A. P-man Go-go, Pedro Gomezo, Peds Gomes, James Aliasos, Pedro Gomez, Pedro A Gomez, Pedro B Gomez1, Pedro C Gomez2, Pedro D Gomez3, Pedro E Gomez4, Pedro T Gomez** born May 23, 1966, SBI\* number 891941C, residing at 77 Sunset St., Apartment 43, Anytown, NJ 22277 is seeking an expungement.

(1) Petitioner was arrested/taken into custody on 03/25/1986 for:

**Promis/Gavel case details**  
ESX-86-001000-001 **Essex County**  
86-02-00465-1, D1  
N.J.S.A. 2C:11-5 DEATH BY AUTO OR VESSEL (VEHICULAR HOMICIDE) - DEGREE 0  
Disposed on: 06/06/1986 GUILTY - GUILTY JURY

**Sentence information**  
09/19/1986 PROBATION: 02Y 00M  
FINES/FEES: \$25.00

(2) Petitioner was arrested/taken into custody on 06/17/1988 for:

**Promis/Gavel case details**  
MID-88-003241-001 **Middlesex County**  
W621500 1217  
N.J.S.A. 2C:20-3 THEFT BY UNLAWFUL TAKING - DEGREE 0  
Disposed on: 06/05/1989 DISMISSED - ADMIN DISMISS/DISP

(3) Petitioner was arrested/taken into custody on 05/18/1989 for:

\*State Bureau of Identification (SBI) Page: 1 of 8

**Promis/Gavel case details**  
ATL-89-002320-001 **Atlantic County**  
W052242 0082  
N.J.S.A. 2C:12-1A(1) SIMPLE ASSAULT-PURPOSELY/KNOWINGLY CAUSE BOD. INJURY - DEGREE 0  
Disposed on: 06/08/1989 REMAND - MUNIC REMAND/DOWNGR  
N.J.S.A. 2C:33-4 - DEGREE 0  
Disposed on: 06/08/1989 REMAND - MUNIC REMAND/DOWNGR

(4) Petitioner was arrested/taken into custody on 09/12/1989 for:

**Promis/Gavel case details**  
ATL-89-004527-001 **Atlantic County**  
89-10-02839-1, S321534  
N.J.S.A. 2C:35-10A(1) POSS CDS/ANALOG - SCHED I II III IV - DEGREE 0  
Disposed on: 05/14/1992 DISMISSED - DISMISSED MOT PROS

(5) Petitioner was arrested/taken into custody on 10/01/1993 for:

**Promis/Gavel case details**  
BUR-88-001655-001 **Burlington County**  
89-02-00142-1, S 694267  
N.J.S.A. 2C:20-7A RECEIVING STOLEN PROP-KNOW PROP STOLEN-VAL 500-74999 ETC - DEGREE 5  
Disposed on: 04/21/1994 DISMISSED - DISMISSED MOT PROS

(6) Petitioner was arrested/taken into custody on 02/01/2019 for:

**Promis/Gavel case details**  
MID-19-030084-001 **Middlesex County**  
W-2019-000001-1282  
N.J.S.A. 2C:20-11B(3) SHOPLIFTING-REM/ALTER TAG/BUY FOR LESS-RET VAL 200-499 - DEGREE 4  
[disposition information unavailable]

**ACS case details**  
W-2019-000001-1282 **Cranbury Twp**  
N.J.S.A. 2C:20-11B(3) SHOPLIFTING-REM/ALTER TAG/BUY - DEGREE 4  
[disposition information unavailable]

**FACTS case details**  
FO-12-000004-20 **Middlesex County**  
W-2019-000001-1282  
N.J.S.A. 2C:20-11B(3) SHOPLIFTING-REM/ALTER TAG/BUY FOR LESS-RET VAL 200-499 - DEGREE 4

Page: 2 of 8

**PETITION FOR EXPUNGEMENT VERIFICATION**

ALANA ROBERTS, *conflic*

(1) I am the attorney for the petitioner. This verification reflects information provided by the petitioner, and information obtained from my own independent investigation. Not all of the information in this verification is from my own personal knowledge.

(2) There are no disorderly persons, petty disorderly persons, indictable charges or juvenile delinquency matters pending against the petitioner at this time.

Date: 10/31/2022 Respectfully submitted,  
/s/ALANA ROBERTS

Page: 8 of 8

# Private Attorney - PCH pdf

\*\*\* MULTIPLE SBI NUMBERS FOUND FOR PARTY: 4923308, 891941C \*\*\*

**New Jersey Courts**  
Independence • Integrity • Fairness • Quality Service

**Party Court History (PCH)**

ATTENTION: This is NOT a public document. Some of the information provided below may be confidential, protected or sealed from public access pursuant to Court Rule 1.33, other Court Rules or statute. See NJ 2A:82-2.2.

Party: PEDRO GOMEZ DOB: 05/23/1966 SBI #: 891941C  
PIG Case Number: MID-19-030086 Run Date: 10/11/2022 08:59:00 AM

**Party Status:**  
Currently on Pretrial Monitoring: NO  
Currently on Probation (CAPS): NO

**Active Warrants:**

Case ID	Warrant Date	Issuing Agency	Bail Amount	Bail Type
MID-19-030086-001	03/27/2019	MIDDLESEX COUNTY CRIMINAL COURT	\$ 4,287.22	10% CASH BAIL
MID-19-030086-001	03/04/2021	MIDDLESEX COUNTY CRIMINAL COURT	\$ 4,287.22	10% CASH BAIL

**Active CCIS Detainer:**

Case Number	Resolved Date	Issuing Off	Off Name	Disc #	Contact Name	Bail Amount	Charge
13-48633	02/03/2020	NU 212 047 J	JAMESBURG MC	00489994	MR JAMES JENKIN	\$ 20,338.33	JC 25-19 UNLAWF UL TAKING OF A VEHICLE OF CORNWYANCE
13-48633	02/03/2020	NU 212 071 J	MILLTOWN MC	MID-19-030086		\$ 4,100.00	JC 30-2 OFFICIAL MISCONDUCT
13-48633	05/21/2021	NU 212 047 J	MIDDLESEX MC	C-592226	KENNETH BRIMCH AEL	\$ 1,800,000.77	JC 19-2 (B) BARRISTARY SRAVING

**Criminal**

**Pending Charges: 5**

Case ID	Complaint Number	Arrest Date	Court Date	Offense Date	Charge	Degree
89K-20-00129-001 DV RELATED	19-0020-00001-1-02-14	07/20/2018	07/20/2018	07/20/2018	JC 12-1A(1) SIMPLE ASSAULT - PURPOSELY OR KNOWINGLY CAUSE BOD. INJURY	0
MID-19-030086-001 INDACC: 19-02-01198-1 DV RELATED	19-0319-00000-1202	02/05/2019			JC 15-B.2C DISPOSITION OF SOLID WASTE ON NONROAD PROPERTY AND ALTHO.	0
MID-19-030086-001 DV RELATED	19-0319-00000-1202	02/05/2019			JC 20-118(B) SHELFPLING-REHEALTER TAGSBLY FOR LEGS-RET VNL 200-486	0
MID-19-030086-001 DV RELATED	19-0319-00001-1202	02/01/2019			JC 20-118(B) SHELFPLING-REHEALTER TAGSBLY FOR LEGS-RET VNL 200-486	0
MID-19-030086-001	19-0319-00000-1202	02/10/2019			JC 11-6 AERIAL SURVEILLANCE - NO SUBJECT OR ATTEMPT	0

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Party: PEDRO GOMEZ PCH Run Date: 10/11/2022 08:59:00 AM Page 1 of 4

\*\*\* MULTIPLE SBI NUMBERS FOUND FOR PARTY: 4923308, 891941C \*\*\*

**New Jersey Courts**  
Independence • Integrity • Fairness • Quality Service

**Party Court History (PCH)**

**Prior Convictions: 1**

Case ID	Complaint Number	Arrest Date	Sentence	Offense Date	Charge	Degree	Disposition
89K-89-01100-001 INDACC: 89-02-00660-1	01-0000	03/25/1988	03/25/1988 PROBATION - 62Y DOM		JC 11-6 DEATH BY AUTO OR VESSEL (VEHICULAR HOMICIDE)	0	03/25/1988 GUILTY - GUILTY JURY

**Non-Convictions: 8**  
Dismissals/Not Guilty/Transfers/No Bill/Merged Cases

Case ID	Complaint Number	Arrest Date	Offense Date	Charge	Degree	Disposition
MID-20-03119-001 DV RELATED	19-0200-00003-1214	04/17/2020	04/17/2020	JC 13-3 FALSE IMPRISONMENT	0	05/02/2020 DISMISSED - ADMIN DISMISSAL/DP
		04/17/2020	04/17/2020	JC 13-1 KNOWINGLY LEAVE SCENE OF ACCIDENT RECAL TRNG IN RR	3	05/02/2020 DISMISSED - ADMIN DISMISSAL/DP
		04/17/2020	04/17/2020	JC 41-2A RACKETEERING -INVEST INCOME FROM PROHIBITED ACTIVITY/RS	2	05/02/2020 DISMISSED - ADMIN DISMISSAL/DP
		04/17/2020	04/17/2020	JC 36-10.5A(1) PRESCRIPTING DRUGS- DISTRIBUTE OR POSSESS 100-DC8863	3	05/02/2020 DISMISSED - ADMIN DISMISSAL/DP
MID-19-030086-001 DV RELATED	19-0219-00003-1202	02/10/2019	02/10/2019	JC 26-8B(2) CONTEMPT - VIOLATE DOMESTIC VIOLENCE RESTRAINING ORDER	0	10/15/2020 DISMISSED - DIS MOT WFO PRCS OBJ
ATL-89-00437-001 INDACC: 89-10-02639-1	0321534-0000	08/12/1989		JC 26-10A(1) POSS CDUNALDG - SCHO 18 IN W	0	05/14/1990 DISMISSED - DISMISSED MOT PRCS
MID-89-00301-001	1902100-1217	08/10/1989	08/10/1989	JC 20-3 THEFT BY UNLAWFUL TAKING	0	05/05/1989 DISMISSED - ADMIN DISMISSAL/DP
89K-89-01665-001 INDACC: 89-02-02142-1	0 894267-0000			JC 20-1A RECEIVING STOLEN PROP- KNOR PROP STOLEN VIAL 89-18999 ETC	3	04/21/1991 DISMISSED - DISMISSED MOT PRCS

**Unclassifiable Charges: 3**

Case ID	Complaint Number	Arrest Date	Offense Date	Charge	Degree	Disposition
MID-19-030086-001 DV RELATED	19-0219-00003-1202	02/05/2019	02/05/2019	JC 26-8B(2) CONTEMPT - VIOLATE DOMESTIC VIOLENCE RESTRAINING ORDER	0	04/22/2019 DOWNGRADED CHARGE - TRANSF FAM COURT
		05/18/1989	05/18/1989	JC 12-1A(1) SIMPLE ASSAULT - PURPOSELY OR KNOWINGLY CAUSE BOD. INJURY	0	05/08/1989 RESIGNED - MISC RESIGNED/DOWNGR
ATL-89-00230-001	1902242-0102	05/18/1989	05/18/1989	JC 3-4	0	05/08/1989 RESIGNED - MISC RESIGNED/DOWNGR

**Municipal**

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Party: PEDRO GOMEZ PCH Run Date: 10/11/2022 08:59:00 AM Page 2 of 4

\*\*\* MULTIPLE SBI NUMBERS FOUND FOR PARTY: 4923308, 891941C \*\*\*

**New Jersey Courts**  
Independence • Integrity • Fairness • Quality Service

**Party Court History (PCH)**

**Juvenile (FJ) Cases: 6**

Case ID	Offense Date	Charge Result	Length	Unit	Sentence	File Amount	Dispa/Ret. Date	Charge	Degree
FJ-13-00120-00	04/17/2010							JC 11-3A(2) BURGER - KNOWINGLY	1
FJ-13-00114-00 SEALSD	04/17/2010	CHARGE DISMISSED					02/02/2021	JC 35-10C POSS GDS- FAILS TO GIVE CDS TO POLICE ENCL MURASH	0
FJ-13-00119-00 SEALSD	04/17/2010	CHARGE DISMISSED					02/02/2021	JC 13-18(1) AGG ASSAULT POINT ETC. IMITATION FIREARM AT OF FCSR	3
FJ-13-00119-00 SEALSD	04/17/2010	CHARGE DISMISSED					02/02/2021	2A-4A(4) DISCL. DISURE OF JUVENILE INFORMATION	0
FJ-13-00119-00 SEALSD	04/17/2010	CHARGE DISMISSED					02/02/2021	JC 13-18(3) AGG ASSAULT CAUSE INJURY WITH WEAPON RECKLESS	4
FJ-13-00119-00 SEALSD	04/17/2010	CHARGE DISMISSED					02/02/2021	JC 35-10B CDS - UNDER INFLUENCE WFO PRESCRIPTION	0

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Party: PEDRO GOMEZ PCH Run Date: 10/11/2022 08:59:00 AM Page 4 of 4



# Self-represented litigant/Private Attorney – Submits Petition/Proposed Order

- Once you have previewed the drafts of the Proposed Order and Petition, click “Submit.” This will open a pop-up window to confirm or cancel your submission. If you choose to cancel, you will return to the petition/proposed order and may make any necessary changes.

**Confirmation** x

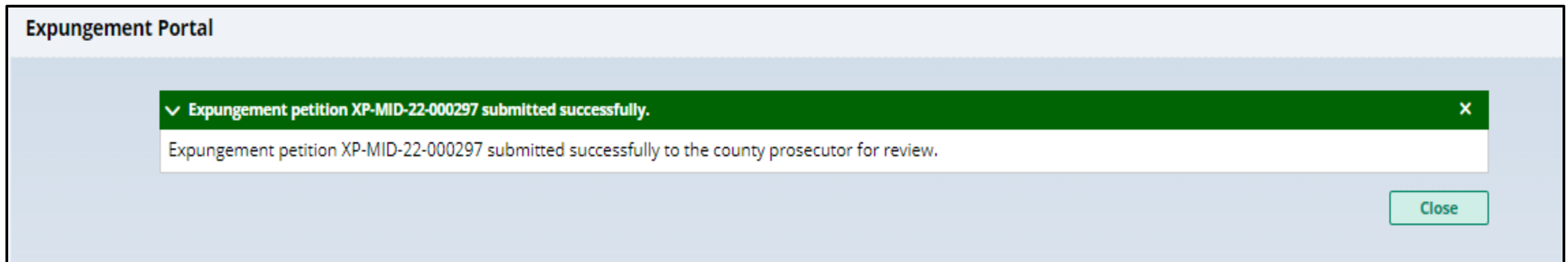
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You are about to submit the expungement petition for:

Defendant	SBI No.
PEDRO L GOMEZ	891941C

# Self-represented litigant/Private Attorney – Submits Petition/Proposed Order (cont.)

- Upon confirmation and submission, the system will display a success message at the top of the screen indicating the petition/proposed order was successfully submitted.
- The system will also generate a unique expungement case number.
- The petitioner will be sent an email notification after the petition is submitted, when the prosecutor submits response, when the order is finalized, or when the expungement case is withdrawn. An electronic copy of each notification is saved to the expungement case jacket.



The screenshot displays the 'Expungement Portal' interface. At the top left, the text 'Expungement Portal' is visible. A green notification bar with a white checkmark icon on the left and a white 'X' icon on the right contains the text: 'Expungement petition XP-MID-22-000297 submitted successfully.' Below this bar, a white text box contains the message: 'Expungement petition XP-MID-22-000297 submitted successfully to the county prosecutor for review.' In the bottom right corner of the interface, there is a light blue button labeled 'Close'.

# Self-represented litigant/Private Attorney – In Progress Workbasket

- After the petition/proposed order is submitted, return to the Expungement Home Page and select “In Progress Expungements” tile.



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## In Progress Workbasket columns

The following columns are displayed:

- Expungement number: the system-generated case number when the Self-represented litigant/Private Attorney submits the petition/proposed order.
- Defendant: Defendant's name in the format of First name, Middle initial, Last name.
- SBI: Unique identifier for the defendant assigned by the State Police.
- Filing date: Date when the petition/proposed order was filed and submitted. Default sort is by earliest date.
- Expungement Type: identifies the type of expungement (i.e. Marijuana, Regular, or Clean Slate).
- Status: indicates the petition's/proposed order's status as it moves through the stages of the process:
  - New, Pending Prosecutor Review, Awaiting Judicial Decision, Order Denied, Order Granted, Expunged, Draft Amended Order, Amended Order Prosecutor Review, Amended Order Petitioner Response, Amended Order Judicial Decision, Amended Order Granted, Order Vacated.
- Decision Date: identifies the date the final order is granted or denied.
- Attention: identifies if the Prosecutor has submitted an objection response.

# Self-represented litigant/Private Attorney – Submits Petition/Proposed Order (cont.)

- Once an expungement has been filed it flows to the County Prosecutor's work basket in Pending Prosecutor Review status who can then either return it to the petitioner(to the County Public Defender's work basket in case of a self represented litigant filed expungements) or submit it to the court who can then grant, deny or dismiss it. When it is returned to the petitioner it will be in Pending Petitioner Response status.
- Private attorney can work on it by clicking on the 'open' button shown below in their workbasket:



- The petitioner can resubmit to the prosecutor after making changes, if any, to the expungement. Now the petition will be in Revised Petition Prosecutor Review Status.

# Self-represented litigant/Private Attorney – Submits Petition/Proposed Order (cont.)

- If the Prosecutor returns the petition again, the Petitioner has the option to submit the petition directly to the court by clicking 'Submit to the court' radio button in the proposed order screen.
- When submitted to the court, the petition will be in 'Awaiting Judicial Decision Status'
- Petitioner can also submit to the prosecutor again by selecting the other radio button.

Petition > Retrieved Cases > Additional Cases > Case List > Verification > Proposed Order

### Proposed Order

The Prosecutor has returned the petition more than once. You now have the option to submit the petition to the court for review.

Submit to the court

Submit to the prosecutor

#### Notified parties ⓘ

The Attorney General of New Jersey

The Superintendent of the New Jersey State Police, Expungement Unit

The Prosecutor of county(ies) Middlesex, Passaic	Deputy Clerk of the Superior Court of NJ - Criminal Division Middlesex, Passaic	Deputy Clerk of the Superior Court of NJ - Family Division Passaic	The Administrator(s) of Municipal Court(s) Clifton Municipal Court, Cranbury Twp Municipal Court
Chief(s) of the police department(s) Cranbury Police Dept, Clifton Police Dept	The county(ies) of Probation Division(s) Middlesex, Passaic	County Identification Bureau(s) (Sheriff's Department) Middlesex, Passaic	The Warden of the jail/prison Passaic

Other applicable party(ies)

Select

+ Add party

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## Change Petition Status

- Court staff and Judge have the ability to manually change the status of petitions.
- From Pending Prosecutor Review, the status can be updated to: Pending Petitioner Response or Awaiting Judicial Decision.
- From Revised Petition Prosecutor Review, the status can be updated to: Pending Petitioner Review or Awaiting Judicial Decision.
- From Pending petitioner response, the status can be updated to: Revised petition prosecutor review or awaiting judicial decision.
- From Awaiting judicial decision the status can be updated to: Revised petition prosecutor review or Pending Prosecutor Review or Pending petitioner response.
- Whenever court staff changes the status a case jacket entry will be added denoting the change. Whenever the status is changed to Pending Petitioner Response an email notification will be sent to the petitioner (Private Attorney if the expungement was initiated by private attorney, else to County Public Defender if it was initiated by a Pro Se user)

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# Expungement Notifications

The Expungement Notifications workbasket will display records for expungement cases after the petition/proposed order is submitted.

Notified parties will open and review the petition.

These parties (listed below) and other agencies will also be notified when the final order is granted.


- Attorney General
- Superintendent of State Police, Expungement Unit
- County Prosecutor
- Administrator of the municipal court
- Chief of Police or other head of the police department
- Warden or Superintendent of County Jail
- County Probation Division
- Division of Criminal Justice, Records Identification Unit






# Private Attorney – Workbasket Search

- A self-represented litigant does not have the functionality to search for a case.
- A private attorney can click the “Add/Change” link next to “Search by” to open a Search parameters popup window.

Search by: [+ Add/Change](#)

Refresh  Page 9 of 12

111 records

	Expungement number	Defendant	SBI	Filing date	Expungement type	Status	Hearing date	Attention
>	XP-BUR-21-001537	MICHAELLO S MEDOO	181214A	11/01/2021	Clean Slate	Pending Prosecutor Review		<a href="#">Open</a> 
>	XP-BUR-21-001538	MICHAELLO S MEDOO	181214A	11/01/2021	Marijuana	Awaiting Judicial Decision		<a href="#">Open</a> 
>	XP-BUR-21-001539	MICHAELLO S MEDOO	181214A	11/01/2021	Marijuana Decriminalization	Awaiting Judicial Decision		<a href="#">Open</a> 

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# Private Attorney – Workbasket Search(cont.)

- Court/Division defaults to “Criminal”
- Expungement Type defaults to “ALL”
- Filing county/court defaults to “ALL”
- Click +Add search criteria link to choose additional criteria
- Select a value from the “Search criteria” drop down list and enter the desired search criteria
  - Defendant name, SBI number, Status (of the case)

# Private Attorney – Workbasket Search (cont.)

- Click the Search button when done entering the search criteria and return to the Workbasket with results matching your criteria.
- Click the Reset button to clear the search parameters entered previously.
- Click the Close button to close the Search parameter popup window and return to the Workbasket.

Search parameters

Court/Division: Criminal

Expungement Type: ALL


Filing county/court: ALL

Search criteria \*  
x Defendant name

First name:   
MI:   
Last name \*  
Mas

Search criteria \*  
x Status

Status \*  
Pending Prosecutor Revi...

+Add search criteria 

New  
Awaiting Judicial Decision  
Order Granted  
Order Denied  
Expunged  
Withdrawn

# Private Attorney – Workbasket Search (cont.)

- The Workbasket screen displays the search results matching the criteria entered.
- The # of results found is displayed.
- To clear the search criteria, click the "X" next to the criteria or select "+Add/Change" and click the Reset button from within the Search popup window.

In Progress Expungements

Search by: Expungement Type: All ✕ Court/Division: Criminal ✕ Filing county/court: All ✕ Defendant name: BUR ✕ [+Add/Change](#)

[Refresh](#) ⓘ

1 results found

Expungement number	Defendant	SBI	Filing date	Expungement type	Status	Decision date	Attention
> XP-ATL-20-000274	RHONDA BURG	180227J	11/02/2020	Marijuana	Order Granted	11/04/2020	<a href="#">Open</a> ⓘ

# Self-represented litigant/Private Attorney - Workbasket Refresh/Export/Sort

- Click the Refresh link to refresh the page with the latest information. This action will:
  - update the petition status.
  - display any new petition that was submitted.
  - remove any petition that was withdrawn.
- Click the Export icon next to Refresh to download an Excel file with the Workbasket information.
- Click the sort icon on the Filing Date or Status column to sort the Workbasket information in ascending or descending order by that header.

In Progress Expungements

Search by: Expungement Type: All ✕ [+Add/Change](#)

[Refresh](#) [Export](#)



8 results four

Expungement number	Defendant	SBI	Filing date ▼	Expungement type	Status ⚡	Decision date	Attention
>	PRITESH PATEL		11/13/2020	Clean Slate	New		<a href="#">Open</a> ⋮
>	XP-ESX-20-000004	AARON SMITH	665510B	11/10/2020	Marijuana	Awaiting Judicial Decision	<a href="#">Open</a> ⋮

# Self-represented litigant/Private Attorney – Workbasket Pagination



- The Workbasket displays ten records per page, when there are more than ten records, click << < Page 1 of N > >> to navigate to first, previous, next and last pages.

Search by: [+Add/Change](#)



[Refresh](#)  


15 records

<< < Page 1 of 2 > >>

Expungement number	Defendant	SBI	Filing date	Expungement type	Status	Decision date	Attention
> XP-CPM-20-000064	OLEKSANDR ZINCHENKO	228888K	11/25/2020	Clean Slate	Awaiting Judicial Decision		<a href="#">Objection</a> <a href="#">Open</a> 
> XP-CPM-20-000065	HAKIM ZIYECH	228888M	11/25/2020	Regular	Awaiting Judicial Decision		<a href="#">Objection</a> <a href="#">Open</a> 

# Self-represented litigant/Private Attorney - Workbasket Expand/Collapse

- Click the  twisty to expand the petition information for a defendant to view more details.
  - Date of birth; Filing county/court; Prosecutor response, Hearing date
  - When no value is returned, two dashes will be displayed (e.g. see Hearing date below)
- Click the  twisty again to collapse the petition information.

Expungement number	Defendant	SBI	Filing date	Expungement type	Status	Decision date	Attention
▼	PRITESH PATEL		11/13/2020	Clean Slate	New		<a href="#">Open</a> 
	Date of birth	Filing county/court		Prosecutor response		Hearing date	
	06/30/1982	Middlesex		---		---	

# Self-represented litigant/Private Attorney Workbasket – Action Menu

- The petition/proposed order status submitted by the petitioner is in “Pending Prosecutor Review.” The “Open” button will no longer be accessible, but you may still use the Action menu to:
  - Upload relevant documents
  - View the case jacket
  - Withdraw the petition/proposed order if necessary.

In Progress Expungements

Refresh

3 records

Expungement number	Defendant	SBI	Filing date	Expungement type	Status	Decision date	Attention
> XP-MID-20-000045	AUBREY MIDDLEBROKS	240481D	11/13/2020	Clean Slate	Pending Prosecutor Review		<a href="#">Open</a> View Expungement Case Jacket Upload Documents Withdraw Petition



# Add/Upload document

- Regardless of whether Self-represented litigant/Private Attorney adds document from within the case or uploads from the In Progress Workbasket, the system will present the same “Upload Document” pop up window. You can only upload documents in a PDF format and they will be saved to the case jacket.
- Click “Select file(s)” to browse the file explorer and find the file or drag and drop the desired file into the middle section with the paper clip.
- **Note:** You can utilize this function to upload a Petitioner Response Letter if there is a Prosecutor’s objection.
- Enter the Filed Date and Document Type from the available list of options then click the Save button.
- When Document type of “Other” is selected, the Document description is required.

Upload document

Drag and drop files here

or

Select file(s)

Document name *	Filed date *	Document type *	Document description
Expungement Sample.pdf	11/16/2020	Select.	
ONAH D BRUCE	810033C	11/12/2020	11/16/2020 Objection

Cancel Save

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# View Expungement Case Jacket

- From the Workbasket, choose the action “View Expungement Case Jacket”, then click on the “Documents” tab. Below is a description of each column header.
  - Filed Date – date the petition is filed.
  - Defendant Name – name of the defendant whose petition is filed.
  - Filings – displays a paper clip of the PDF document attached to the entry and also an envelope icon if there is an electronic copy of an email.
  - Docket Text – description of the action or event initiated by various users.
  - Transaction ID – the unique, system generated identifier for the event.
  - Entry Date – the date the entry was created.
  - Entered by – displays the user who initiates the action.

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## View Expungement Case Jacket

- Click the column header to sort the columns in ascending or descending order. Default sort is by earliest Entry Date
- Click the paper clip to view the PDF associated with a particular entry.
- Click the envelope icon (if applicable) to view the PDF of the electronic notification sent out to the self-represented litigant or private attorney. The petitioner will receive email notification when the petition is submitted, prosecutor response is submitted, when the final order is granted or denied, or when the petition is withdrawn.

# View Expungement Case Jacket - Example



Defendant information							
Defendant name	Date of birth	SBI	Alias				
AUBREY MIDDLEBROKS	06/07/1968	240481D	AUBS MIDS				
Address	Contact number	E-Mail					
871 MAIN STREET, HOBOKEN, NJ 07030	908-337-5536	Toral.DhruLAB@njjudlab.njcourts.gov					
<div style="display: flex; border-bottom: 1px solid black; margin-bottom: 5px;"> <span style="margin-right: 20px;">Petition for Expungement</span> <span style="border-bottom: 1px solid black; padding-bottom: 2px;">Documents</span> </div>							
Filed Date	Defendant Name	Filings	Docket Text	Transaction ID	Entry Date	Entered by	
11/16/2020	AUBREY MIDDLEBROKS		PROSECUTOR RESPONSE LETTER submitted by JOHN SAMUEL MYERS of MIDDLESEX COUNTY PROSECUTOR'S OFFICE	XPN20208147	11/16/2020	900052020	
11/16/2020	AUBREY MIDDLEBROKS		PROSECUTOR RESPONSE - OBJECTION by JOHN SAMUEL MYERS of MIDDLESEX COUNTY PROSECUTOR'S OFFICE re[ <a href="#">PROPOSED ORDER XPN20208113</a> ]	XPN20208148	11/16/2020	900052020	
11/15/2020	AUBREY MIDDLEBROKS		PETITIONER RESPONSE LETTER submitted by JOHN SAMUEL MYERS of MIDDLESEX COUNTY PROSECUTOR'S OFFICE	XPN20208119	11/15/2020	900052020	
11/13/2020	AUBREY MIDDLEBROKS		PETITION FOR EXPUNGEMENT submitted by TORAL DHRU	XPN20208112	11/13/2020	Toral0919	
11/13/2020	AUBREY MIDDLEBROKS		PROPOSED ORDER submitted by TORAL DHRU	XPN20208113	11/13/2020	Toral0919	
11/12/2020	AUBREY MIDDLEBROKS		OTHER - DOC 1 submitted by TORAL DHRU	XPN20208114	11/13/2020	Toral0919	
11/12/2020	AUBREY MIDDLEBROKS		OTHER - DOC 2 submitted by TORAL DHRU	XPN20208115	11/13/2020	Toral0919	
11/12/2020	AUBREY MIDDLEBROKS		OTHER - DOC 3 submitted by TORAL DHRU	XPN20208116	11/13/2020	Toral0919	
11/12/2020	AUBREY MIDDLEBROKS		OTHER - DOC 4 submitted by TORAL DHRU	XPN20208117	11/13/2020	Toral0919	
11/12/2020	AUBREY MIDDLEBROKS		OTHER - DOC 5 submitted by TORAL DHRU	XPN20208118	11/13/2020	Toral0919	

# Self-represented litigant/Private Attorney – Withdraw Petition


- To withdraw a petition, click the icon to the right of the Open button and select “Withdraw Petition” option.

In Progress Expungements

Search by: [+Add/Change](#)

[Refresh](#)  

7 records

Expungement number	Defendant	SBI	Filing date	Expungement type	Status	Decision date	Attention
>	PRITESH PATEL		11/13/2020	Clean Slate	New		<a href="#">Open</a> 
>	XP-ESX-20-000004	AARON SMITH	665510B	11/10/2020	Marijuana	Awaiting Judicial Decision	<a href="#">View Expungement Case Jacket</a> <a href="#">Upload Documents</a> <a href="#">Withdraw Petition</a>

# Self-represented litigant/Private Attorney – Withdraw Petition (cont.)

- After clicking Withdraw Petition action from the Workbasket a confirmation pop up window is displayed. Review the information then click the Confirm button.
- The case is automatically removed from the workbasket but can be searched by the Private Attorney, if needed.

Confirmation ✕

You are about to withdraw the expungement petition for:

Defendant	SBI No.
PRITESH PATEL	---

Please confirm before proceeding.

**Confirm** **Cancel**

In Progress Expungements

Search by: Expungement Type: All ✕ Court/Division: Criminal ✕ Filing county/court: All ✕ Status: Withdrawn ✕ [+Add/Change](#)

[Refresh](#)

1 results found

Expungement number	Defendant	SBI	Filing date	Expungement type	Status	Decision date	Attention
> XP-ATL-20-000258	PRITESH PATEL		11/13/2020	Clean Slate	Withdrawn		<a href="#">Open</a> <span>⋮</span>

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# Submit a Proposed Amended Order

# Self-represented litigant/Private Attorney

## Amend Proposed Order

- Petitioners can file a proposed amended order on an order that was previously granted or amended order granted. Each Expungement type; Regular, Clean Slate, Marijuana, Marijuana Decriminalization, Recovery Court (previously Drug Court) can be amended.
- If you save or upload document after initiating amendment the case status will change to "Draft Amended Order" until it's submitted. Other users will still see case in prior status 'Order Granted' or 'Amended Order Granted'.

Home In Progress E... X

### In Progress Expungements

Search by: Expungement Type: All X Court/Division: Criminal X Filing county/court: All X Defendant name: PEREZ X + Add/Change

Refresh

2 results found

Expungement number	Defendant	SBI	Filing date	Expungement type	Status	Hearing date	Attention
> XP-MID-23-000052	PEREZ		02/28/2023	Regular	Amended Order Prosecutor Review	05/01/2023	Open
> XP-MID-23-000053	PEREZ		03/02/2023	Regular	Order Granted	05/02/2023	Open

View Expungement Case Jacket  
View Notification Status  
Amend Order



# Self-represented litigant/Private Attorney Amend Proposed Order – Petition Screen

- After initiating an Amendment, Petition screen is displayed with Defendant information, Case information, Quick link to Case Jacket and hyperlinks to generated documents by Related links

### Defendant information

Defendant name PEREZ	Date of birth [redacted]	SBI [redacted]	Alias PEREZ
Address [redacted] CLIFTON, NJ 07011 	Contact number ---	E-Mail ---	

Quick Links  
[View Expungement Case Jacket](#)

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**Petition** > Additional Cases Case List Proposed Order

### Petition for expungement

Filer Private Attorney	Expungement type Regular
Court/Division Criminal	Filing county/court * MIDDLESEX

Related Links  
[Petition](#) | [Prosecutor Response Letter](#) | [Final Order](#)

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### Add documents

+ Add documents

[Cancel](#) [Next](#)

# Self-represented litigant/Private Attorney Amend Proposed Order – Additional Cases

- Any Criminal, Municipal, Family and older Arrest only cases can be added on Additional cases screen.

### Defendant information

Defendant name PEREZ	Date of birth [redacted]	SBI [redacted]	Alias ---
Address [redacted] CLIFTON, NJ 07011 	Contact number ---	E-Mail ---	

Quick Links  
[View Expungement Case Jacket](#)

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[Petition](#) > [Additional Cases](#) > [Case List](#) [Proposed Order](#)

### Case search

Please note that the cases from the original order can be removed, if applicable, on the 'Case List' screen.

Court/Division \*

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### Added cases

#### Criminal cases

	Case ID	Defendant name	IND/ACC number	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
>	PAS-19-030036-001	PEREZ	19-03-63433-I	2C:40-18C ...	03/01/2019			<a href="#">Remove</a>

#### Municipal cases

	Case ID	Defendant name	Linked case ID	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
>	W-2019-000011-1602	PEREZ	PAS-19-030037-001	2C:29-9B(2) ...	03/05/2019			<a href="#">Remove</a>

# Self-represented litigant/Private Attorney Amend Proposed Order – Case List

- On Case list screen, any cases added on Additional cases screen will be displayed under section 'Newly added cases'.

**Defendant information**

Defendant name: PEREZ      Date of birth: [redacted]      SBI: [redacted]      Alias: [redacted]

Address: [redacted] CLIFTON, NJ      Contact number: [redacted]      E-Mail: [redacted]

07011

Quick Links  
[View Expungement Case Jacket](#)

Petition > Additional Cases > Case List > Proposed Order

**Newly added cases**

Please review the case list and select 'Edit Arrest/Issued Date' option to update the Arrest/Issued date.

**Criminal cases**

Case ID	Defendant name	IND/ACC number	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
> PAS-19-030036-001	PEREZ	19-03-63433-I	2C:40-18C ...	03/01/2019			<a href="#">View Charges</a>

**Municipal cases**

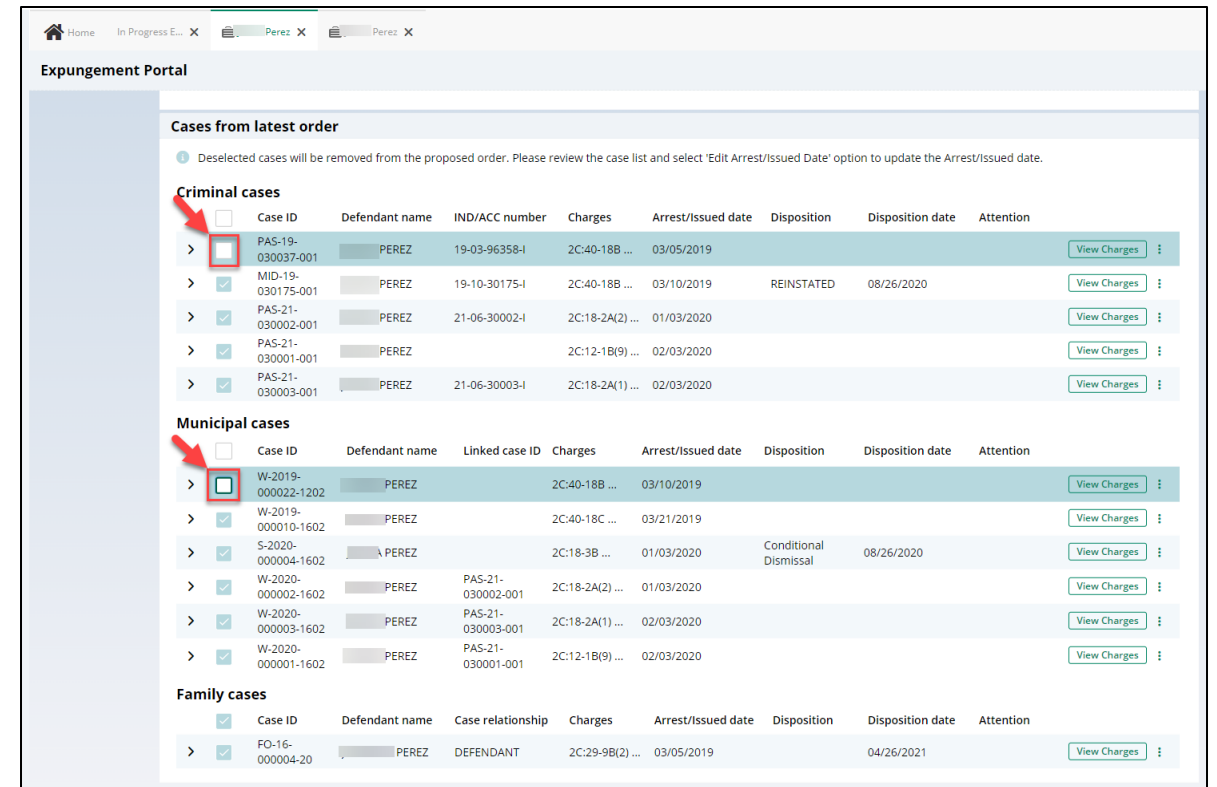
Case ID	Defendant name	Linked case ID	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
> W-2019-000011-1602	PEREZ	PAS-19-030037-001	2C:29-9B(2) ...	03/05/2019			<a href="#">View Charges</a>

**Family cases**

Case ID	Defendant name	Case relationship	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
No data available							

# Self-represented litigant/Private Attorney Amend Proposed Order – Case List (cont.)

- 'Cases from latest order' section - Cases can be de-selected from 'Cases from latest order' section.



The screenshot displays the 'Expungement Portal' interface. At the top, there are navigation tabs for 'Home', 'In Progress...', and 'Perez X'. Below the navigation is the 'Expungement Portal' header. The main content area is titled 'Cases from latest order' and includes a note: 'Deselected cases will be removed from the proposed order. Please review the case list and select 'Edit Arrest/Issued Date' option to update the Arrest/Issued date.'

The case list is divided into three sections: Criminal cases, Municipal cases, and Family cases. Each section contains a table of cases with columns for Case ID, Defendant name, IND/ACC number, Charges, Arrest/Issued date, Disposition, Disposition date, and Attention. A red arrow points to the checkbox in the first row of the Criminal cases section, which is currently unchecked. Another red arrow points to the checkbox in the first row of the Municipal cases section, which is also unchecked. Each row has a 'View Charges' button and a dropdown menu icon.

Criminal cases								
<input type="checkbox"/>	Case ID	Defendant name	IND/ACC number	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
<input type="checkbox"/>	PAS-19-030037-001	PEREZ	19-03-96358-1	2C:40-18B ...	03/05/2019			<a href="#">View Charges</a>
<input checked="" type="checkbox"/>	MID-19-030175-001	PEREZ	19-10-30175-1	2C:40-18B ...	03/10/2019	REINSTATED	08/26/2020	<a href="#">View Charges</a>
<input checked="" type="checkbox"/>	PAS-21-030002-001	PEREZ	21-06-30002-1	2C:18-2A(2) ...	01/03/2020			<a href="#">View Charges</a>
<input checked="" type="checkbox"/>	PAS-21-030001-001	PEREZ		2C:12-1B(9) ...	02/03/2020			<a href="#">View Charges</a>
<input checked="" type="checkbox"/>	PAS-21-030003-001	PEREZ	21-06-30003-1	2C:18-2A(1) ...	02/03/2020			<a href="#">View Charges</a>

Municipal cases								
<input type="checkbox"/>	Case ID	Defendant name	Linked case ID	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
<input type="checkbox"/>	W-2019-000022-1202	PEREZ		2C:40-18B ...	03/10/2019			<a href="#">View Charges</a>
<input checked="" type="checkbox"/>	W-2019-00010-1602	PEREZ		2C:40-18C ...	03/21/2019			<a href="#">View Charges</a>
<input checked="" type="checkbox"/>	S-2020-000004-1602	PEREZ		2C:18-3B ...	01/03/2020	Conditional Dismissal	08/26/2020	<a href="#">View Charges</a>
<input checked="" type="checkbox"/>	W-2020-000002-1602	PEREZ	PAS-21-030002-001	2C:18-2A(2) ...	01/03/2020			<a href="#">View Charges</a>
<input checked="" type="checkbox"/>	W-2020-000003-1602	PEREZ	PAS-21-030003-001	2C:18-2A(1) ...	02/03/2020			<a href="#">View Charges</a>
<input checked="" type="checkbox"/>	W-2020-000001-1602	PEREZ	PAS-21-030001-001	2C:12-1B(9) ...	02/03/2020			<a href="#">View Charges</a>

Family cases								
<input checked="" type="checkbox"/>	Case ID	Defendant name	Case relationship	Charges	Arrest/Issued date	Disposition	Disposition date	Attention
<input checked="" type="checkbox"/>	FO-16-000004-20	PEREZ	DEFENDANT	2C:29-9B(2) ...	03/05/2019		04/26/2021	<a href="#">View Charges</a>

# Self-represented litigant/Private Attorney Amend Proposed Order – Case List (cont.)

- Clicking on any cases' view charges modal window shows the associated case details, full charge information (including charge disposition & sentence) and expanding the case shows the assigned court. Any additional information can be entered in textbox.

The screenshot displays the New Jersey Courts Expungement Portal interface. At the top, a header shows the case ID '000011-1602', defendant name 'JAHIRA PEREZ', case relationship '030037-001', charges '2C:29-9B(2) ...', and arrest/issued date '03/05/2019'. Below this, a table lists cases under categories: Family cases, Cases from lates (with a 'Deselected cases' filter), Criminal cases, and Municipal cases. A modal window titled 'Charge information for MID-19-030175-001' is open, showing 'Indictment/Accusation: 19-10-30175-I' and 'MID-19-030175-001'. It includes a table for 'Disposition information' with a dropdown for 'W-2019-000022-1202'. The table lists charges: '2C:40-18B VIOLATION OF PUBLIC HEALTH/SAFETY' and 'LAW-CAUSES SERIOUS BI - DEGREE 3', with a 'Charge disposition' of '---'. A red arrow points to the 'View Charges' button in the modal, and another red arrow points to the 'View Charges' button in the case list. At the bottom of the modal are 'Cancel' and 'Confirm' buttons.

# Self-represented litigant/Private Attorney Amend Proposed Order – Proposed Order

- On Proposed Order screen, Amendment Reason text must be added, which will be displayed on Proposed Amended Order pdf. Notified agencies from prior Order and related to Newly added cases will be displayed under listed Notified agencies, but any additional Notified agencies can be added manually by using Other applicable party(ies) option.
- Financial obligations/Restitution Details can also be added as applicable.

**Defendant information**

Defendant name PEREZ	Date of birth [input field]	SBI [input field]	Alias ---
Address [input field] CLIFTON, NJ 07011	Contact number ---	E-Mail ---	

Quick Links  
[View Expungement Case Jacket](#)

[Petition](#) > [Additional Cases](#) > [Case List](#) > [Proposed Order](#)

**Proposed Order**

Amendment reason \* (The Amendment reason will appear on the Proposed Amended Order PDF)

Enter your amendment reason [here](#)

**Notified parties**

The Attorney General of New Jersey

The Superintendent of the New Jersey State Police, Expungement Unit

The Prosecutor of county(ies) Middlesex, Passaic	Deputy Clerk of the Superior Court of NJ - Criminal Division Middlesex, Passaic	Deputy Clerk of the Superior Court of NJ - Family Division Passaic	The Administrator(s) of Municipal Court(s) Clifton Municipal Court, Cranbury Twp Municipal Court
Chief(s) of the police department(s) Clifton Police Dept, Cranbury Police Dept	The county(ies) of Probation Division(s) Middlesex, Passaic	County Identification Bureau(s) (Sheriff's Department) Passaic, Middlesex	The Warden of the jail/prison Passaic

# Self-represented litigant/Private Attorney

## Amend Proposed Order – PDF

- The new Amended Proposed Order PDF will also display the following:
  - Amendment Reason
  - Newly added cases and cases from last order
  - Newly added notified Agencies and added Financial obligations/Restitution details
  - Cases to be restored (when cases are removed from the original order to not be a part of the amended order)

**PACIFICO & LAWRENCE**  
705 AMBOY AVE  
WOODBIDGE, NJ 07095  
PHONE: (732) 634-5550

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IN THE MATTER OF  
THE EXPUNGEMENT OF  
THE CRIMINAL/JUVENILE RECORDS OF  
PEREZ

**SUPERIOR COURT OF NEW JERSEY  
LAW DIVISION - CRIMINAL PART  
MIDDLESEX COUNTY**  
Expungement Docket #: XP-MID-23-000053  
Civil Action

**PROPOSED AMENDED EXPUNGEMENT ORDER**

**THIS MATTER** having been brought to the Court on behalf of **PEREZ** born **PEREZ**  
**SBI\* number** **PEREZ**

IT IS on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, ORDERED that the COURT's Order dated March 02, 2023, is AMENDED as follows:

**HAVING FOUND** that the requirements for an Expungement under N.J.S.A. 2C:52-1, *et seq.*, have been satisfied, **IT IS HEREBY ORDERED** that the following cases, not contained in the Order of March 02, 2023, are to be expunged and the entities listed below shall remove from their records all information relating to the petitioner in the following cases:

(1) Petitioner was arrested/taken into custody on 03/01/2019 for:  
**Promis/Gavel case details**  
**PAS-19-030036-001** Passaic County  
**19-03-63433-1, W-2019-000010-1602**  
N.J.S.A. 2C:40-18C VIOLATION OF PUBLIC HEALTH & SAFETY-SIGNIFI BODY INJURY -  
DEGREE 4

(2) Petitioner was arrested/taken into custody on 03/05/2019 for:  
**ACS case details**  
**W-2019-000011-1602** Clifton City  
N.J.S.A. 2C:29-9B(2) CONTEMPT - VIOLATE DOMESTIC VI - DEGREE D  
N.J.S.A. 2C:40-18B VIOLATION OF PUBLIC HEALTH/SAF - DEGREE 3

\*State Bureau of Identification (SBI) Page: 1 of 6

# Self-represented litigant/Private Attorney

## Amend Proposed Order – Amend Statuses

- When the Proposed Amended Order is submitted, there will be a case jacket entry with attached document and email notification is sent to the filer.

03/08/2023	PEREZ	✉	PROPOSED AMENDED ORDER returned by JOHN SAMUEL MYERS of MIDDLESEX COUNTY PROSECUTOR'S OFFICE re: PROPOSED AMENDED ORDER [XPN20236190]	XPN20236193	03/08/2023	900052020
03/08/2023	PEREZ	✉	REVISED AMENDED PROPOSED ORDER submitted by JOHN SAMUEL MYERS of RICARDO CAAMANO & ASSOCIATES PC	XPN20236194	03/08/2023	900052020
03/08/2023	PEREZ	✉	PROSECUTOR RESPONSE - OBJECTION by JOHN SAMUEL MYERS of MIDDLESEX COUNTY PROSECUTOR'S OFFICE re: PROPOSED AMENDED ORDER [XPN20236194]	XPN20236195	03/08/2023	900052020
03/08/2023	PEREZ	✉	PROSECUTOR RESPONSE LETTER submitted by JOHN SAMUEL MYERS of MIDDLESEX COUNTY PROSECUTOR'S OFFICE re: PROPOSED AMENDED ORDER [XPN20236194]	XPN20236196	03/08/2023	900052020
03/08/2023	PEREZ	✉	AMENDED ORDER GRANTED by JUDGE III, L CARTON of MIDDLESEX COUNTY CRIMINAL COURT re: PROPOSED AMENDED ORDER [XPN20236194]	XPN20236197	03/08/2023	ashwin.alex



# Self-represented litigant/Private Attorney Amend Proposed Order – Amend Statuses

- Case status update for Recovery Court, Regular and Clean Slate expungements changes to **Amended Order Prosecutor Review** and for Marijuana and Marijuana expungements changes directly to **Amended Order Judicial Decision**.
- If the Prosecutor objects/returns the petition back, the status will display as **Amended Order Petitioner Response**, a new case jacket entry will be added, and an email notification is sent to the filer.
- A granted Amended Order will have the status **Amended Order Granted**.
- If an amendment is denied by the court, it will revert to its previous granted status.
- An order can be amended multiple times.

XP-MID-23-000054	PEREZ	03/02/2023	Regular	Amended Order Prosecutor Review	05/02/2023	Objection
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> XP-MID-23-000025	PEREZ	02/08/2023	Marijuana	Amended Order Judicial Decision		
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> XP-MID-23-000048	PEREZ	02/24/2023	Clean Slate	Amended Order Petitioner Response	04/26/2023	Objection
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✓ XP-MID-23-000040	PEREZ	02/21/2023	Recovery Court	Amended Order Granted	04/24/2023	Open
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# Self-represented litigant/Private Attorney

## Amend Proposed Order – Vacate Status

- Any order that has been vacated by the Court will display as **Order Vacated** on your work basket.

						Decision		
>	XP-MID-23-000021	PEREZ	02/06/2023	Clean Slate	Order Vacated	04/10/2023	Open	:
>	XP-MID-23-000024	PEREZ	02/08/2023	Clean Slate	Order Denied	04/10/2023	Open	:
>	XP-MID-23-000026	PEREZ	02/08/2023	Marijuana	Order Denied		Open	:
>	XP-MID-23-000043	PEREZ	02/21/2023	Recovery Court	Order Granted	04/24/2023	Open	:

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# Technical Assistance

If you require technical assistance with the Expungement Portal, please contact the Help Desk:

Judiciary Help Desk: 609-421-6100

After Hours: 1-800-343-7002