



# Product Quality Deficiency Report (PQDR) & Supply Discrepancy Report (SDR)

Exhibit & Shipment Tracking

User Guide  
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## FOREWORD

This user guide provides information about the Product Data Reporting and Evaluation Program - Automated Information System (PDREP-AIS). It is intended to assist users with the Exhibit/Shipment Tracking module functionality and usage. This user guide does not cover specific policy or procedures, and it is designed to work in compliance with relevant processes and procedures. This guide does not replace or amend any Department of Defense (DOD) instructions, regulations, and/or policies. Revisions to this guide are made after application changes have been implemented. Date of last amendment is located on the title page. Though this document is accessible to all users, its content is intended for those individuals with module access. Module access is granted on a case by case and need to know basis.

Refer to the appropriate PQDR instructions and manuals for information about DoD PQDR program requirements.

## REFERENCES

- Code of Federal Regulations, 41 CFR 101-26.803-1  
Reporting discrepancies or deficiencies.
- Federal Acquisition Regulation Parts 9, 13, 15, 42, 46
- Defense Federal Acquisition Regulation Supplement Parts 209, 242 and 246
- Defense Logistics Agency Regulations 4155.24  
Product Quality Deficiency Report Program
- Secretary of Navy Manual M-5000.2  
DON Acquisition and Capabilities Guidebook
- Secretary of Navy Instruction 5000.2G  
Department of the Navy Implementation of The Defense Acquisition System and The Adaptive Acquisition Framework
- Secretary of Navy Instruction 4855.3  
Product Data Reporting and Evaluation Program
- Department of Defense Instruction 5000.2  
Operation of The Adaptive Acquisition Framework
- NAVSO-P-3683D  
Navy and Marine Corps Product Data Reporting And Evaluation Program (PDREP) Manual
- AF(I) 21-115  
Depot Maintenance Quality Assurance

## INTRODUCTION

This document is intended to guide DoD personnel in the use of the Product Data Reporting and Evaluation Program – Automated Information System (PDREP-AIS) and in the process of entering new Product Quality Deficiency Reports (PQDR).

The PDREP-AIS is accessible via the Product Data Reporting and Evaluation Program home page: <https://www.pdrep.csd.disa.mil/>

### Getting Access

- **First Time Users**

First time users are required to submit an on-line PDREP-AIS System Authorization Access Request (SAAR) form. Instructions are available on the PDREP home page as linked above. Click on the [Request Access](#) link for instructions on filling out an access request form. When requesting an account, ensure all fields indicated as mandatory are completely filled out. Mandatory fields are indicated by (M). The application will not be accepted if required information is missing.

- **Existing PDREP Users**

Existing PDREP users may request additional or updated access privileges by submitting an updated SAAR. To do this, log into the PDREP-AIS and hover over your name in the upper right corner of the page and select "Access Change Request". Update the SAAR and enter a narrative to describe requested changes, read and acknowledge the User Agreement and click 'sign and Submit Account Change Request' button to complete the submission.

### NSLC Portsmouth Help Desk

Contact us by submitting a help desk ticket either via the "Contact Help Desk" button in the lower right corner of our PDREP website or via the "Help" menu within the PDREP-AIS Application.

### Additional Resources available on the NSLC Portsmouth Homepage

In order to aid PDREP-AIS users, reference these additional resources as needed:

- [FAQ](#) – On the PDREP website under References, the Frequently Asked Questions page gives quick answers to the most commonly received inquiries. Your question(s) may be easily answered there.
- [Guides & Manuals](#) – This area of the PDREP website (under References) houses the PDREP-AIS" technical documents. These comprehensive guides serve to offer directive on operational tasks and enable users to pinpoint or problem solve without expert assistance. These manuals do not instruct on policy or process and are instead stepwise instructions on using the PDREP-AIS application. Relevant process and policy are however referenced in the beginning of each of these manuals.

- [Online Training](#) – Computer-based distance learning may be accessed through the Reference fly-out of the PDREP website. Instruction takes place remotely via instructor-led directive, module simulation, video-conferencing, application demonstration, or recorded lesson.

FAQ, User Guides and Online Training are also accessible within PDREP-AIS by hovering over the “Help” link located at the top left of each application page.

# 1 EXHIBIT TRACKING OVERVIEW

Anyone with access to the PDREP-AIS PQDR and/or SDR can view the status of a PQDR or SDR exhibit in PDREP. The exhibit tracking information is only as complete as the personnel entering exhibit data have made it. Exhibit and shipment data can be entered at each level of the PQDR Originator, Screening Point, Action Point and Support Point or the SDR Originator and Action Point.

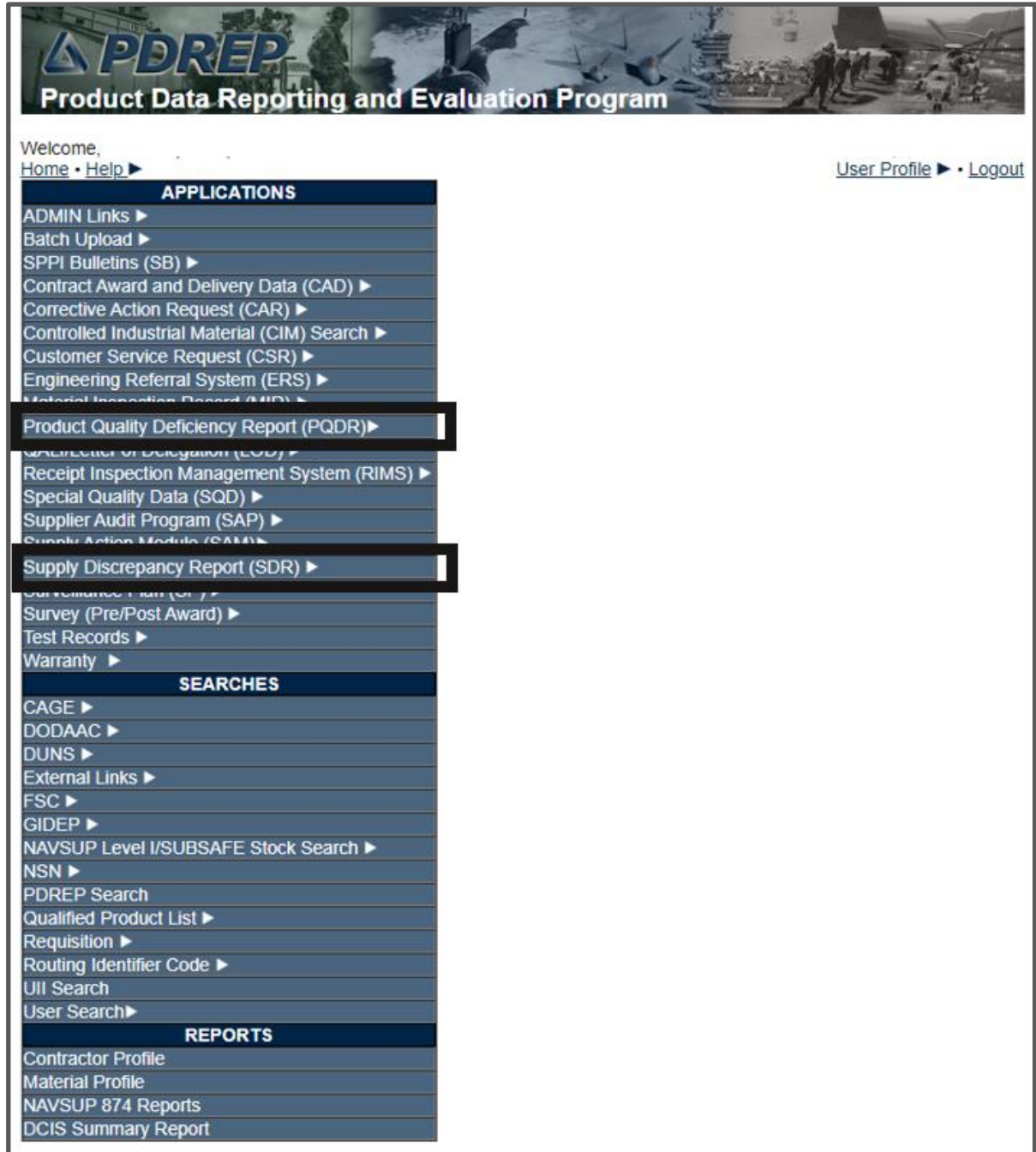
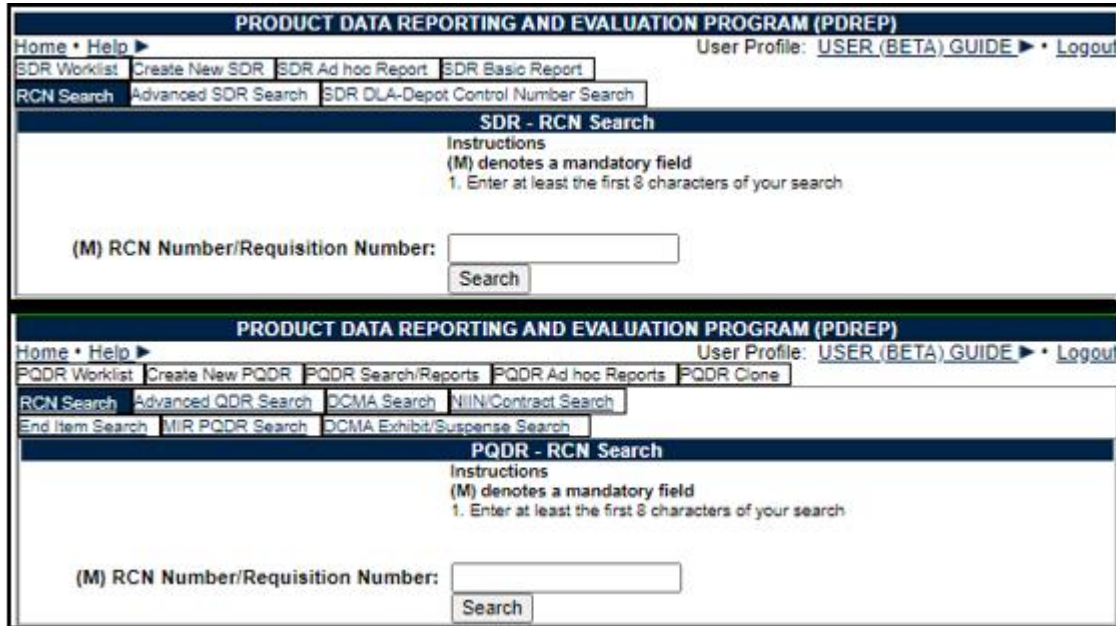


Figure 1.1

Viewing PQDR or SDR Exhibit Tracking Information,

- A. To access a summary of Exhibit Tracking information or add shipment tracking information related to a PQDR or SDR exhibit, from the PDREP Main Menu, hover your mouse pointer over 'PQDR' or 'SDR' link located under the PDREP APPLICATIONS heading shown in **Figure 1.1** and additional sub-links will appear, on the fly out select RCN Search (PQDR or SDR).
- B. You'll then be directed to the PQDR-RCN Search or SDR-RCN Search webpage. These pages are very similar. **Figure 1.2** shows this option for SDR and PQDR. Enter a RCN or requisition number and select the 'Search' button.



**Figure 1.2**

**NOTE:** SDR RCN Search functions identically to the PQDR RCN Search.

## 1.1 Locating the PQDR or SDR Exhibit tracking Information

- A. If the RCN is found, the PQDR or SDR page will display. The display will vary depending on your access privileges set up in your User Profile. What will be the same for everyone are the links on the left side of PQDR or SDR page (See **Figure 1.3**).
- B. If your access privileges permit, you may also be able to access the PQDR or SDR and make additional updates to the record using other links on the webpages. Please refer to the PQDR and SDR user guides to make updates to the PQDRs and SDRs outside the scope of this discussion.

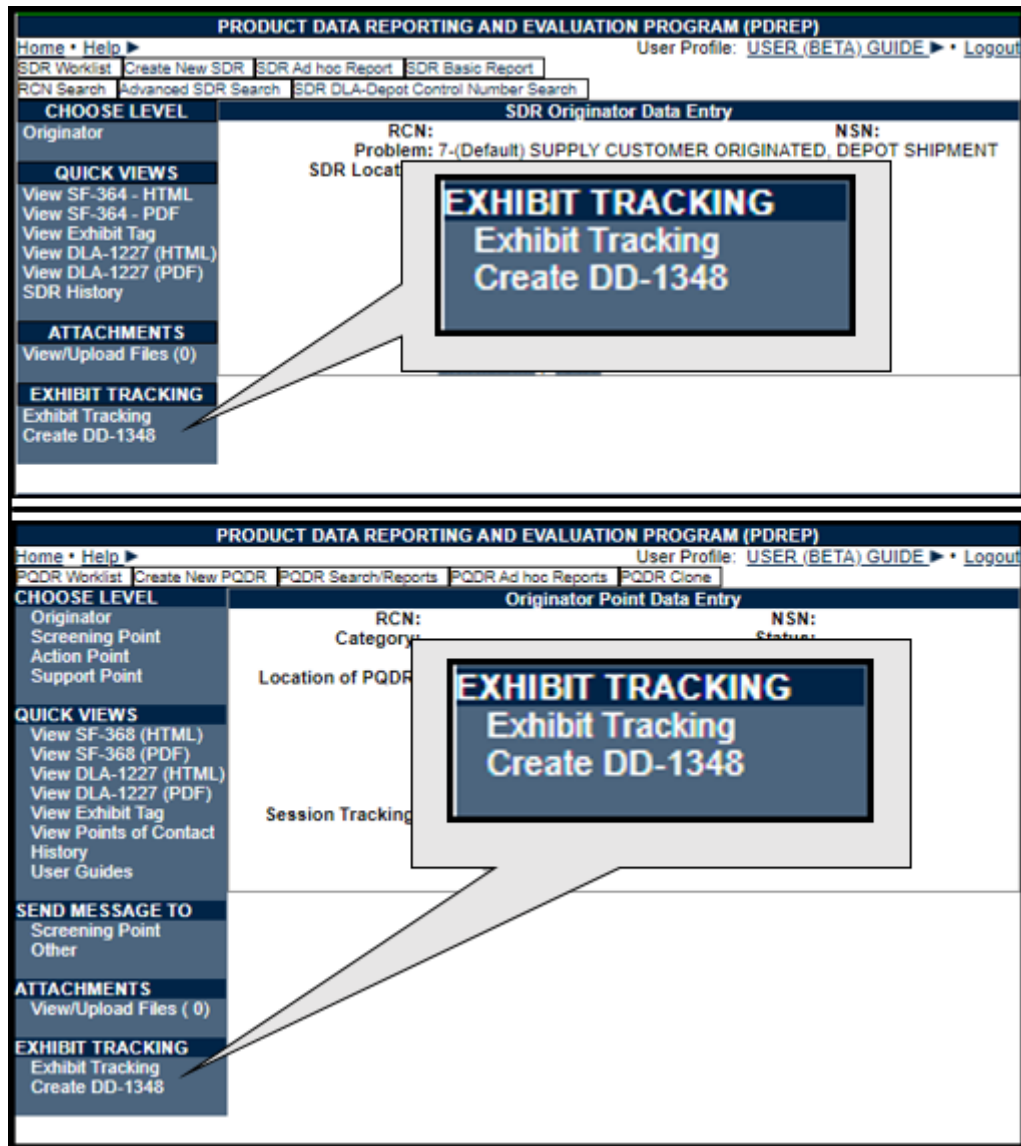


Figure 1.3

- C. Selecting the Exhibit Tracking link on the SDR webpages directs you to the shipment tracking webpages. See **Section 3** of this user guide to continue.
- D. Selecting the Exhibit Tracking link on the PQDR webpages directs you to the Exhibit Tracking Summary webpage in **Figure 1.4**.

## 1.2 PQDR Exhibit Tracking Summary

- A. The Exhibit Tracking Summary displays data entered through the normal processing of a PQDR in the top half of the Exhibit Tracking Summary. The PQDRs Exhibit Tracking Summary is broken into groups and sorted under headings.
  - **Basic PQDR Information:** This provides for a description of the material and PQDR data.



- **Latest Exhibit Information:** This area displays common fields that can be updated from several sources including manual data entry or by electronic data feed from external IT systems.
- **Originator's Location/Return Shipping Address:** Displays information where the exhibit would be returned, if the exhibit is being returned to the Originator.
- **Action Point Exhibit Request/Return Shipping Address:** Displays where a sender should send an exhibit when shipping to the Action Point.
- **Support Point Exhibit Request/Return Shipping Address:** Displays where a sender should send an exhibit when shipping to the Support Point.
- **ADD/EDIT DOD UNIQUE ITEM IDENTIFIER:** Select this option to add the DoD Unique Item Identifier to the PQDR. See **Section 5** for an explanation of how to enter or update UIDs.
- **ADD/UPDATE SHIPMENT TRACKING:** Selecting this option enables material handlers to enter shipment tracking information for shipments or material receipts. See **Section 3** for details on how to update or enter this data.
- **Shipment Records:** When shipment tracking entries have been made, those shipment records will be displayed under the heading Shipment Records. In each shipping record there may be links to websites listed in the Carrier columns. Selecting those links will open the webpage for that carrier so you can search their databases for any information they have concerning their handling of the exhibit. **Figure 3.2.**
- **ALL QDR HISTORY:** This link provides access to any material handlers that may not have access to other PQDR webpages in PDREP so they can see the significant events that provide perspective for the current disposition of the exhibit.

- B. Contained in the QDR History display you may see links in the correspondence column. These are links to formal letters created in PDREP, when selected this will display a copy of the letter sent from one organization to another.
- C. History directly related to the exhibit processing such as Shipment Record, Exhibit Request, or Exhibit Receipt et al are displayed under PQDR Correspondence located on the QDR main pages.

Home • Help ▶ User Profile: USER (BETA) GUIDE ▶ • Logout

**EXHIBIT TRACKING SUMMARY**

Print | Cancel

---

**Basic PQDR Information**

RCN:  
 National Stock Number:  
 Nomenclature:  
 CAGE Code:  
 Requisition/Document Number:  
 MFRS Part No:  
 Qty Received / Qty Deficient:  
 DoD Unique Item Identifiers:

---

**Latest Exhibit Information**

Shipped From:  
 Shipped To:  
 Responsible Person:  
 Transportation Control Number:  
 Quantity Exhibits Shipped / Unit of Issue:  
 Quantity Exhibits Received:  
 Exhibit Distribution Status Code:  
 Exhibit Required Ship Date:  
 Exhibit Status:  
 Exhibit Request Date:  
 Exhibit Hold Date:  
 Exhibit Shipped Date:  
 Exhibit TIR Date:  
 Exhibit Received Date:  
 Exhibit Promised Date:  
 Exhibit Tendered Date:  
 Exhibit Returned Date:  
 Received Exhibit Disposition Inst Date:  
 Exhibit Disposition Date:

Exhibit Condition:  
 Exhibit Replace Serial Number:  
 Exhibit Shipping Document Code:  
 Exhibit Shipment Number:  
 Exhibit Carrier:  
 DLA Disposition Code:  
 DLA Disposition Narrative:  
 Disposition Code:  
 Disposition Narrative:

---

**Originator's Location/Return Shipping Address**

Material Return Address:  
 Location of Deficient Material (DODAAC/CAGE):  
 Location Of Exhibit Narrative:

---

**Action Point Exhibit Request/Return Shipping Address**

Mark For:	TESTING
DODAAC:	N45112
Address:	NAVAL SEA LOGISTICS CENTER PORTSMOUTH NAVAL SHIPYARD BLDG 153-2 PORTSMOUTH, NH 03804-5000

---

**Support Point Exhibit Request/Return Shipping Address**

Attention:  
 DODAAC:  
 Address:

---

19. Current Disposition of Deficient Item (the Exhibit)

**Shipping Instructions:**

Save | Cancel

ADD/EDIT DOD UNIQUE ITEM IDENTIFIER  
 ADD/UPDATE SHIPMENT TRACKING

ALL QDR HISTORY

**Figure 1.4**

## 2 SOURCES OF PQDR EXHIBIT TRACKING INFORMATION

- A. The Exhibit Tracking Summary displays a lot of data entered through the normal processing of a PQDR in the top half of the Exhibit Tracking Summary.
- B. PQDR Originators currently can access and edit the following data fields displayed on the Exhibit Tracking Summary from their Originator level webpages:
  - a. Originator's Location/Return Shipping Address
    - i. Material Return Address
    - ii. Location of Deficient Material DoDAAC/CAGE
    - iii. Location of Exhibit Narrative
- C. PQDR Screening Points can access and edit the following data field displayed on the Exhibit Tracking Summary from their Screening Point level webpages:
  - a. Exhibit Required Ship Date
- D. PQDR Action Points can access and edit the following data fields displayed on the Exhibit Tracking Summary from their Action point level webpages:
  - a. Exhibit Required Ship Date
  - b. NAVSUP Disposition Code
  - c. NAVSUP Material Disposition
  - d. DLA Disposition Code (editable only by DLA personnel)
  - e. DLA Disposition Narrative (editable only by DLA personnel)
  - f. Action Point Request/Return Shipping Address
    - i. Mark For
    - ii. DoDAAC
    - iii. Address
- E. PQDR Support Points can access the following data fields displayed on the Exhibit Tracking Summary from their Support Point level webpages:
  - a. Support Point Exhibit Request/Return Shipping Address
    - i. Attention
    - ii. DoDAAC
    - iii. Address
  - b. Exhibit Status
  - c. Exhibit Required Ship Date
  - d. Exhibit Request Date
  - e. Exhibit Shipped Date

- f. Exhibit Received Date
  - g. Exhibit Promised Date
  - h. Exhibit Tendered Date
  - i. Exhibit Returned Date
  - j. Received Exhibit Disposition Instruction Date
  - k. Exhibit Disposition Date
  - l. Exhibit Condition
  - m. Exhibit Disposition
  - n. Exhibit Replace Serial Number
  - o. Exhibit Shipping Document Code
  - p. Exhibit Shipment Number
  - q. Exhibit Carrier
- F. PQDR Action Points and PQDR Support Points also have access to create letters from the respective webpages. When exhibit letters are created they automatically fill in the appropriate exhibit dates. The letters are also viewable in link contained in the PQDR History and Correspondence. Exhibit letters that can be generated in PDREP at the Action Point level are:
- a. Return of Exhibit For Investigation
  - b. Request for Report Exhibits
- G. Formal exhibit letters that can be generated in PDREP at the Support Point level are:
- a. Exhibit Request
  - b. Exhibit Receipt
  - c. Request for Exhibit Disposition Instructions
  - d. Exhibit Disposition
  - e. Exhibit Return
  - f. Exhibit Not Required
  - g. Exhibit Not Received
- H. Each level of PQDR processing may also send messages related to exhibit processing that appear in the PQDR history. These messages may also update exhibit data shown on the Exhibit Tracking Summary.
- I. The Screening Point, Action Point, and Support Point can send an informal Exhibit Request message/email, which contains no letter attachment from their level to the Originator. These messages are tracked in the PQDR history and correspondence. In addition, the Support Level has ability to send an informal Exhibit Receipt, Exhibit Return, and Exhibit Request for Disposition.

- J. Data may also, arrive from sources external to the PDREP-AIS such as:
  - a. Via electronic data feed from DLA's Enterprise Business System (EBS) or
  - b. Via electronic data feed from DLA's Distribution Standard System (DSS) or
  - c. Via electronic data feed from DLA's WebSDR

### 3 SHIPMENT TRACKING

Tracking and documenting shipments or receipt of shipments can be documented in PDREP. This tracking feature is available to all government material handlers that have access to PDREP PQDR or SDR applications.

- A. For SDRs, Select the Exhibit Tracking on the SDR base webpage brings the user directly to the Exhibit Tracking webpage where shipments may be entered.
- B. For PQDRs, the add or edit shipment tracking functionality is accessed by select the 'ADD/UPDATE SHIPMENT TRACKING' link towards the bottom of the Exhibit Tracking Summary webpage. Selecting this link brings you to the Exhibit Tracking webpage in **Figure 3.1**.

#### 3.1 Viewing Shipment Tracking

SHIPMENT TRACKING

**Instructions**

1. Enter the required information
2. Click **Add Shipment Tracking** to add the information to PDREP
3. Click **Cancel** to return to Base Page
4. To update Shipment Tracking information, click **Update** link

(M) Requested Date:

Exhibit Hold Date:

Shipped Date:

TIR Date:

(M) Quantity Shipped:

Distribution Status Code:

(M) Shipped From (DoDAAC/CAGE):

(M) Shipped To (DoDAAC/CAGE):

Responsible Person (at receiving location):

Fund Code:

Document Code:

(M) Carrier:

Transportation Control Number:

Standard Carrier Alpha Code:

Exhibit Tracking Number:

Shipping Comments:  
(Max 250 characters)

**Figure 3.1**

- A. There are basic instructions at the top of the page explaining how to utilize the webpage. The middle section provides data entry fields used to populate new shipment records. Data entry fields for creating a shipment record are,
- **(M) Requested Date:** Date the exhibit was requested to be sent to another location.
  - **(M) Shipped Date:** Date that the exhibit was actually shipped.
  - **(M) Quantity Shipped:** Enter the quantity of exhibits shipped.
  - **(M) Shipped From:** (DoDAAC/CAGE) – The DoDAAC or CAGE where the exhibit was shipped from.
  - **(M) Shipped To:** (DoDAAC/CAGE) – The DoDAAC or CAGE where the exhibit was shipped.
  - **Fund Code:** The fund code for the shipment.
  - **Document Code:** Describes the shipping document or form type used for shipping.
  - **Carrier:** The carrier used to transport the exhibit.
  - **Shipment Number:** The control number used to track the shipment.
  - **Shipping Comments:** Any comments or instructions regarding shipping of the exhibit.
- B. Selecting the 'Add Shipment Tracking' button with the mandatory data fields filled in creates a new shipment tracking record.
- C. The 'Cancel' button returns the user to the previous webpage.
- D. At the bottom of the webpage, if any shipment tracking records were previously created they are displayed. The columns displayed are,
- **Record/Exhibit No.:** This is a unique tracking number assigned within PDREP.
  - **Requested Date:** The date a request for a shipment was made.
  - **Shipped To:** The DoDAAC of the location where an exhibit is to be shipped.
  - **Shipped Date:** The date the exhibit was shipped.
  - **Doc Code:** The Document code previously entered. Describes the shipping document form type used for shipping.
  - **Shipping No.:** The carrier's Shipping Number provided to the shipper for tracking.
  - **Carrier:** The carrier used to move the material from one point to another. In each shipping record there may be links to websites listed in the Carrier columns. Selecting those links opens the webpage for that carrier so you can search their databases for any information they have concerning their handling of the exhibit.
  - **Fund Code:** The fund code for the shipment.

SHIPMENT TRACKING

**Instructions**  
1. Enter the required information  
2. Click **Add Shipment Tracking** to add the information to PDREP  
3. Click **Cancel** to return to Base Page  
4. To update Shipment Tracking information, click **Update** link

(M) Requested Date:

Exhibit Hold Date:

Shipped Date:

TIR Date:

(M) Quantity Shipped:

Distribution Status Code:

(M) Shipped From (DoDAAC/CAGE):

(M) Shipped To (DoDAAC/CAGE):

Responsible Person (at receiving location):

Fund Code:

Document Code:

(M) Carrier:

Transportation Control Number:

Standard Carrier Alpha Code:

Exhibit Tracking Number:

Shipping Comments:  
(Max 250 characters)

RCN/ Exhibit No.	Requested Date	Shipped To	Shipped Date	Doc Code	Shipping No.	Carrier	Fund Code	Comments	Received by	Received Date	Update Received Information	Delete
N45112200002 (Ex.#138141)	03/10/2020	N45112	03/10/2020		User Guide	OTHER	1	User Guide			<a href="#">Update</a>	<input type="button" value="Delete"/>

**Figure 3.2**

- **Comments:** Text field provided for shipper comments related to the shipment.
- **Received By:** When receipt of a shipment is documented, PDREP displays the User ID of the person documenting receipt.
- **Received Date:** The date the exhibit was received.
- **Update Received Information:** To update a shipment tracking record, select the 'UPDATE' link. The update shipment tracking page will display as in **Figure 3.2**.
- **Delete:** If you created a shipment tracking record, you may remove it by selecting the 'Delete' button.

### 3.2 Add a New Shipment Tracking Record

- A. To create a new shipment tracking record, enter data in each of the data entry fields provided in **Figure 3.1** and select the 'Add Shipment Tracking' button.
- B. The shipment tracking is then saved and it now appears as additional shipment tracking record in the list below the 'Add Shipment Tracking' and 'Cancel' buttons (See **Figure 3.2**).

### 3.3 Update Exhibit Receipt on a Shipment Tracking Record

- A. To update an existing shipment tracking record, select the 'UPDATE' link shown in **Figure 3.2**.
- B. The Shipment Tracking page then displays (See **Figure 3.3**).

The screenshot displays a web form titled "SHIPMENT TRACKING". At the top, there are "Instructions" numbered 1 through 4. The form contains several input fields and dropdown menus, many with a red "X" icon indicating a required field. The fields are organized into sections: "Requested Date", "Exhibit Hold Date", "Shipped Date", "TIR Date", "Quantity Shipped", "Distribution Status Code", "Shipped From (DoDAAC/CAGE)", "Shipped To (DoDAAC/CAGE)", "Responsible Person (at receiving location)", "Fund Code", "Document Code", "Carrier", "Transportation Control Number", "Standard Carrier Alpha Code", "Exhibit Tracking Number", and "Shipping Comments". At the bottom of the form, there are two buttons: "Add Shipment Tracking" and "Cancel".

SHIPMENT TRACKING	
<b>Instructions</b>	
1. Enter the required information	
2. Click <b>Add Shipment Tracking</b> to add the information to PDREP	
3. Click <b>Cancel</b> to return to Base Page	
4. To update Shipment Tracking information, click <b>Update</b> link	
(M) Requested Date:	05/22/2021
Exhibit Hold Date:	05/22/2021
Shipped Date:	
TIR Date:	05/22/2021
(M) Quantity Shipped:	5
Distribution Status Code:	IN TRANSIT
(M) Shipped From (DoDAAC/CAGE):	N45112    Autofill Shipment Info    TAC 2
	TAC 2 ACTIVITY NAME 1
	TAC 2 STREET ADDRESS 1
	TAC 2 STREET ADDRESS 2
	TAC 2 CITY, STATE TAC 2 ZIP
(M) Shipped To (DoDAAC/CAGE):	N45112    Autofill Shipment Info    TAC 2
	TAC 2 ACTIVITY NAME 1
	TAC 2 STREET ADDRESS 1
	TAC 2 STREET ADDRESS 2
	TAC 2 CITY, STATE TAC 2 ZIP
Responsible Person (at receiving location):	USER
Fund Code:	1
Document Code:	<SELECT>
(M) Carrier:	18-OTHER
Transportation Control Number:	User Guide
Standard Carrier Alpha Code:	User G
Exhibit Tracking Number:	User Guide
Shipping Comments: (Max 250 characters)	User Guide
<b>Add Shipment Tracking</b> <b>Cancel</b>	

Figure 3.3



- C. The Confirmation of Exhibit Receipt webpage shows basic instructions at its top on how to use the webpage. The middle section displays the previously entered information by the shipper, and the lower section provides two data entry fields for the recipient or person documenting receipt of the exhibit.
1. Enter the Receipt Date and any Receipt Related Comments; select the 'Update Shipment Tracking' Button.
  2. The shipment tracking record is updated and you're returned to the Exhibit Tracking page in **Figure 3.2** with the addition of the new exhibit tracking record.
  3. To return to the previous page without saving, select the 'Cancel' button.

## 4 UPDATING THE UNIQUE ITEM IDENTIFIER

The use of DoD Unique Item Identifiers (UII) is becoming more prevalent on material. Item unique identification is a DoD requirement that enables life cycle traceability. All UIIs are maintained in the DoD's Item Unique Identification (IUID) Registry Database which is external to PDREP. To add a UII, type, cut and paste (from another application on your computer), or scan the 2D barcode(s) of material being reported into the DoD Unique Item Identifier field. PDREP will verify the UII with the IUID Registry to ensure only valid UIIs are entered into the PQDR and that other similar markings or barcodes cannot be entered.

Tracking and documenting UIIs can help material handlers in disparate systems communicate about specific exhibits. This tracking feature is available to all government material handlers that have access to PDREP.

### 4.1 Viewing the Unique Item Identifier

- A. To add or edit a Unique Item Identifier, select the 'ADD/EDIT DOD UNIQUE ITEM IDENTIFIER' link towards the bottom of the PQDR Exhibit Tracking page. Selecting this link brings you to the Lookup IUID form (See **Figure 4.1**).

**Figure 4.1**

- B. At the top of the page there are basic instructions for using the webpage.

- C. The radial buttons for Manual Entry and Scan Barcodes are used to permit either data entry of UIIs using a keyboard, cut and paste from an electronic file, or by using a hand scanner to scan the 2D mark itself.
- D. To add UIIs manually, select the Manual Entry radial button and enter the UII into the 'DoD Unique Item Identifier' field, then select the 'Add UII to List' button.
- E. To add UIIs using a scanner, select the Scan Barcodes radial button, and then scan the 2D barcodes on the material or associated supply documentation successively until each 2D mark you desire is entered on the page (See **Figure 4.2**).
- F. To View information from the DoD IUID Registry, right click on the UII you want to view data about to highlight it and select the 'View UII Details' button. An example of the IUID Registry information retrieved is displayed as in **Figure 4.3**.

**Figure 4.2**

<b>UII Information</b>	
<b>UII:</b>	
<b>UII Type:</b>	
<b>Description:</b>	
<b>Active Part Number:</b>	<b>Active Batch/Lot:</b>
<b>Issuing Agency Code:</b>	<b>Enterprise Identifier:</b>
<b>Original Part Number:</b>	<b>Current Part Number:</b>
<b>Current Part No. Effective Date:</b>	<b>Batch/Lot:</b>
<b>Serial Number:</b>	<b>Manufacturer ID:</b>
<b>Warranty Indicator:</b>	<b>Warranty Indicator Date:</b>
<b>Contract Number:</b>	<b>Contract Number Type:</b>
<b>CLIN/SLIN/ELIN:</b>	<b>Prime Contractor:</b>
<b>Cost:</b>	<b>Currency Code:</b>
<b>Unit of Measure:</b>	<b>Ship-To Location:</b>
<b>Acceptance Location:</b>	<b>Acceptance Date:</b>

**Figure 4.3**

- G. To remove a UII from the list displayed, click on the UII to highlight it and select the Remove UII button. The selected UII is then removed from the list.
- H. To Search for records related to a UII in the list, select the UII you're interested in to highlight it and select the Search Related Records button. If there are any records in PDREP that contain the same UII their Record Type, Key Info, Contract and Contract Serial Number are returned and displayed at the bottom of the webpage (See **Figure 4.4**).
- I. Once you're finished making the list of UIIs for a PQDR and you're ready to update the PQDR's list of UIIs, select the 'Save and Exit' button. With a successful save, you'll be returned to the Exhibit Tracking Summary page. The changes you made to the list will be reflected in the Exhibit Tracking Summary pages' list of DoD Unique Item Identifiers.
- J. If the any of the UIIs in the list are not present in the DoD IUID Registry, the PDREP-AIS will notify you, and will request you to correct or remove the incorrect UIIs form the list (See **Figure 4.5**).
- K. There may be many barcodes on supply documentation, boxes, and material. So it is quite possible to scan non-DoD UII marks. All UIIs are verified by PDREP with the DoD Item Unique Identifier Registry system prior to adding them to any PDREP record. Only valid and verified UIIs may be added to PDREP records.
- L. To return to the previous webpage without saving any changes, select the 'Cancel' button.

**Lookup IUID**

**Instructions**

1. Select **Manual Entry** or **Scan BarCodes**
  - a. On **Manual Entry** enter the **IUID** and click **Add UII to List**
2. To view UII Informaton select the UII and click **View UII Details**
3. To remove a UII from the list select the UII and click **Remove UII**
4. To insert UII into a record click **Insert UII**

• Please select a Unique Item Identifier to view.

**DoD Unique Item Identifier:**  Manual Entry  Scan BarCodes

Test UII

▲

▼

**Figure 4.4**

**Lookup IUID**

**Instructions**

1. Select **Manual Entry** or **Scan BarCodes**
  - a. On **Manual Entry** enter the **IUID** and click **Add UII to List**
2. To view UII Information select the UII and click **View UII Details**
3. To remove a UII from the list select the UII and click **Remove UII**
4. To insert UII into a record click **Insert UII**

- The following UIIs are not present in the DoD IUID Registry:
  - Test UII

**DoD Unique Item Identifier:**  Manual Entry  Scan BarCodes

Add UII to List

Save and Exit
Cancel

Test UII
----------

View UII Details
Remove UII
Search Related Records

**Figure 4.5**

## 5 CREATE a DD Form 1348

The figure consists of two screenshots of the 'PRODUCT DATA REPORTING AND EVALUATION PROGRAM (PDREP)' web interface. Both screenshots show a navigation menu on the left and a main content area on the right. A callout box points to the 'EXHIBIT TRACKING' menu item in both.

**Top Screenshot: SDR Originator Data Entry**

- Navigation Menu:**
  - QUICK VIEWS: View SF-364 - HTML, View SF-364 - PDF, View Exhibit Tag, View DLA-1227 (HTML), View DLA-1227 (PDF), SDR History
  - ATTACHMENTS: View/Upload Files (0)
  - EXHIBIT TRACKING:** Exhibit Tracking, Create DD-1348
- Main Content Area:**
  - RCN: Problem: 7:(Default) SUPPLY CUSTOMER ORIGINATED, DEPOT SHIPMENT
  - NSN: [Blank]
  - SDR Location: [Blank]

**Bottom Screenshot: Originator Point Data Entry**

- Navigation Menu:**
  - QUICK VIEWS: View SF-368 (HTML), View SF-368 (PDF), View DLA-1227 (HTML), View DLA-1227 (PDF), View Exhibit Tag, View Points of Contact, History, User Guides
  - SEND MESSAGE TO: Screening Point, Other
  - ATTACHMENTS: View/Upload Files (0)
  - EXHIBIT TRACKING:** Exhibit Tracking, Create DD-1348
- Main Content Area:**
  - RCN: Category: [Blank]
  - NSN: Status: [Blank]
  - Location of PQDR: [Blank]
  - Session Tracking: [Blank]

**Figure 5.1**

- A. A DD Form 1348 may be created for a PQDR or SDR by selecting the 'Create 1348' link on the left side of the PQDR or SDR webpage (**Figure 5.1**). If a 1348 was already created it can also be retrieved and edited using the 'Create 1348' link.
- B. After selecting the 'Create 1348' link, you'll be navigated to the Edit DD1348 Form webpage (See **Figure 5.2**). Selecting the Back button will return you to the SDR or PQDR used to get to this screen, identified by the Report Control Number displayed.

Edit DD1348 FORM								
Record Control Number: N45112-200002 Application: QDR								
<input type="button" value="Back"/>								
Record No.	Contract No.	NSN	DOC/REQ NO.	1348 SUFFIX	CREATE	EDIT	RECORD TYPE	DELETE
N45112 - 200002		9999			<a href="#">Create 1348 for: N45112-20-0002</a>	No 1348 exists	QDR	

**Figure 5.2**

- C. To create a 1348, select the 'Create 1348 for [report control number]' link. You'll be directed to the DD Form 1348 edit webpage (See **Figure 5.3**).
- D. Selecting the Auto populate from SDR (or PQDR) data button, will fill in several fields on the 1348 including the Document Number, NSN, Unit of ISSU (UI), Unit Price, and Item Nomenclature.

DD 1348 FORM	
MODE: Create new 1348	APP: QDR
Click button to autofill from existing GDR <input type="button" value="Auto Populate From QDR data"/>	
MILSTRIP DATA	
KEY: N45112 - 200002	(M) Suffix: <input type="text"/>
Document Number (30-44): <input type="text"/>	NSN (8-22): <input type="text"/>
Doc Indent (1-3): <input type="text"/>	RI From (4-6): <input type="text"/>
M&S (7): <input type="text"/>	UI (23-24): <input type="text"/>
Supp Addr (45-50): <input type="text"/>	SIG (51): <input type="text"/>
Fund (52-53): <input type="text"/>	Distribution (54-56): <input type="text"/>
Project (57-59): <input type="text"/>	Priority (60-61): <input type="text"/>
Req'd Del Date (62-64): <input type="text"/>	Adv (65-66): <input type="text"/>
RI (67-69): <input type="text"/>	PUR (70): <input type="text"/>
CC (71): <input type="text"/>	MGT (72): <input type="text"/>
MCC (73): <input type="text"/>	Unit Price (74-80): <input type="text"/>
1348 DOCUMENT DATA	
(2) Ship From DODAAC: <input type="text"/> <input type="button" value="Auto Fill"/>	(3) Ship To DODAAC: <input type="text"/> <input type="button" value="Auto Fill"/>
(4) Mark For: <input type="text"/>	(5) DOC Date: <input type="text"/>
(6) NMFC: <input type="text"/>	(7) FRT Rate: <input type="text"/>
(8) TYP Cargo: <input type="text"/>	(9) PS: <input type="text"/>
(10) Qty Rec'd: <input type="text"/>	(11) UP: <input type="text"/>
(12) Unit Weight: <input type="text"/>	(13) Unit Cube: <input type="text"/>
(14) UFC: <input type="text"/>	(15) SL: <input type="text"/>
(16) Freight Classification Nomenclature: <input type="text"/>	
(17) Item Nomenclature: <input type="text"/>	
(18) TY Cont: <input type="text"/>	(19) NO Cont: <input type="text"/>
(20) Total Weight: <input type="text"/>	(21) Total Cubed: <input type="text"/>
(22) Received By: <input type="text"/>	(23) Date Received: <input type="text"/>
ADDITIONAL DATA (Maximum 200 characters): <input type="text"/>	
Location Detail: <input type="text"/>	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	



**Figure 5.3**

- E. Enter a Ship from DoDAAC and/or Ship to DoDAAC and select the respective Auto Fill button to prepopulate the address associated with that DoDAAC. The addresses are editable if adjustment is required.
- F. The only mandatory data required to save the 1348 is the Document Number and Suffix.
- G. All other data is optional.
- H. Selecting the 'Save' button, saves the data you entered and returns you to the edit 1348 Form page (See **Figure 5.4**).
- I. Select the Cancel button to exit the screen and return to the previous page without saving data since the last time the Save button was selected.

Edit DD1348 FORM											
Record Control Number: N45112-200002 Application: QDR											
<input type="button" value="Back"/>											
Record No.	View	Contract No.	NSN	DOC/REQ NO.	1348 SUFFIX	CREATE			EDIT	RECORD TYPE	DELETE
N45112 - 200002	<a href="#">View PDF</a>		9999	111111111111111111	A	Add additional 1348 for: N45112-20-0002			Edit existing 1348 (Suffix A)	QDR	Delete

**Figure 5.4**

- J. From here you can also get the printable version of the DD Form 1348 by selecting the 'view PDF' link. The DD Form 1348 is then displayed as in **Figure 5.5**.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	00
24. DOC NUMBER & SUFFIX (10-44)  111111111111111111-A															5. DATE ISSUED 2020-03-10																																																																																				
25. NATIONAL STOCK NUMBER & AID (8-21)  9999															6. NMFC 7. FRT RATE 8. TYP CARGO 9. PS																																																																																				
26. RIC (4-6) 01 (23-24) 02 (25-26) 03 (27-28) 04 (29-30) 05 (31-32) 06 (33-34) 07 (35-36) 08 (37-38) 09 (39-40)															10. QTY 11. UP 12. UNIT WEIGHT 13. UNIT CU 14. UPC 15. EA																																																																																				
27. ADDITIONAL DATA															16. FREIGHT CLASSIFICATION NOMENCLATURE 17. ITEM NOMENCLATURE 18. TY CONT 19. NO COUNT 20. TOTAL WT 21. TOTAL CU 22. RECEIVED BY 23. DATE RECEIVED MARK FOR DIMENSIONS ISSUED BY PACKED BY SHIPPED BY CRASP AFL SHIP TO: N45112 NAVAL SEA LOGISTICS CENTER DETACHMENT 80 DANIEL ST PORTSMOUTH NH 03801-3884																																																																																				

**Figure 5.5**

- K. More than one DD Form 1348 may be created in the event that multiple shipments are needed. Additional DD Form 1348s may be created by selecting the 'Add additional 1348 for '[Report Control number]'
- L. To edit or update an existing DD Form 1348, select the 'Edit existing 1348' link.
- M. The '(print DD 1348 in pdf format)' link is made available (See **Figure 5.5**) for previously created DD Form 1348s.
- N. To create the printable version of the DD Form 1348, you can select the '(print DD 1348 in pdf format)' link (See **Figure 5.6**).

The screenshot shows a web interface for the DD 1348 FORM. At the top, it says 'DD 1348 FORM' in a dark blue header. Below that, 'MODE: Edit existing 1348' and 'APP: QDR' are displayed. A button labeled 'Auto Populate From QDR data' is visible. At the bottom, there is a 'MILSTRIP DATA' section with a key 'KEY :N45112 - 200002' and a link '(print DD1348 in pdf format)'.

**Figure 5.6**

- O. Select the Cancel button to exit the screen and return to the previous page (See **Figure 5.4**) without saving data since the last time the Save button was selected. Select the Back button to return to the SDR or PQDR used to create the DD Form 1348.

## 6 GLOSSARY

PDREP ADHOC Display Name	Other Term(s) or Alias's possibly used in PDREP or other IT systems; Description
Action Point DODAAC	The Department of Defense Activity Address Code (DODAAC) of the activity responsible for the investigation and resolution of the deficiency in the PQDR. SF 368 Block 24a
AFP LRA Manufacturer	Actual Failed Part LRA Manufacturer; Last Repair of the Actual Failed Part on the Deficient Item reported.
AFP Part Number	Actual Failed Part Number; Part Number of the Actual Failed Part on Deficient Item reported.
Army Action Officer DoDAAC	The Department of Defense Activity Address Code (DODAAC) of the Army Action Officer responsible for the investigation and resolution of the deficiency in the PQDR.
Army Mstr Screener DoDAAC	Army Master Screener DoDAAC; The Army Master Screener's Activity or DODAAC.
Correspondence From DoDAAC	DoDAAC of the organization sent a correspondence.

Correspondence To DoDAAC	DoDAAC of the organization sending a correspondence.
Deficient Item Part Number	The manufacturer's part number of the deficient item.
DLA Disposition Code	DLA Field. Code selection that indicates the actions to be taken on the deficient material. Code values in DLA_DISPOSITION.
DLA Disposition Narrative	DLA Field. Explanation of the disposition code selected for the PQDR.
Exhibit Action Marked For	Name and address supplied by the Action Point of the person to whose attention the exhibit should be shipped.
Exhibit Carrier Code	Code indicating the carrier used to ship the exhibit. Code values in QDR_Exhibit_Carrier.
Exhibit Carrier Literal	Exhibit Carrier Code Literal; Literal describing the associated code.
Exhibit Condition Code	Code that identifies the condition of the exhibit. Values are pulled from the QDR_EXHIBIT_CONDITION table.
Exhibit Condition Literal	Exhibit Condition Code Literal; Literal describing the associated code.
Exhibit Disp Rcvd Instruct Dt	Exhibit Disposition Received Instructions Date; Date the disposition instructions for the exhibit are received by the Support Point.
Exhibit Disp Rqst Instruct Dt	Exhibit Disposition Requested Instructions Date; Date the exhibit request is made by the Support Point.
Exhibit Disposition Code	1) During the investigation, the current action on the exhibit. 2) Post-investigation, the Action's Point recommendation on how to dispose of the exhibit. Code values in QDR_Exhibit_Disposition.
Exhibit Disposition Code	Exhibit Disposition Literal; Literal describing the associated code.
Exhibit Disposition Date	Date the exhibit disposition letter is sent by the Support Point.
Exhibit Marked For/Attention	Name supplied by the Support Point of the person to whose attention the exhibit should be shipped.
Exhibit Promised Date	Date when the Originator promises to ship the exhibit.
Exhibit Quantity Requested	Quantity of exhibits requested.
Exhibit Received Date	Date when the exhibit receipt letter is generated by the Support Point.
Exhibit Replace Serial Number	Exhibit Replacement Serial Number; Serial number of an item sent to the Originator as a replacement for a PQDR exhibit
Exhibit Request Date	Date when the Support Point sends an exhibit request letter.
Exhibit Required Ship Date	Date the Action Point notifies the Originator to ship the deficient material (exhibit) for use in the investigation.
Exhibit Returned Date	Date on which the Support Point sends the exhibit return letter.
Exhibit Shipment Number	Exhibit tracking Number; Reference number supplied by the carrier used to ship the exhibit.
Exhibit Shipped Date	Date the requested exhibit was shipped.



Exhibit Shipping Document Code	Indicates the type of shipping document that accompanies the exhibit.
Exhibit Shipping Doc Literal	Exhibit Shipping Document Code Literal
Exhibit Status Code	Current status of the exhibit. Valid entries Open, Closed, Unknown, Not required.
Exhibit Tendered Date	Date the exhibit is made available for delivery.
Location of Exhibit Narrative	Narrative that details where the deficient material exhibit is stored while held by the Originator.
Manufacture/Repair/Overhaul	Manufactured Repaired or Overhauled; Code indicating whether the date in Block 12b of the SF 368 applies to when the deficient material was received by the Originating Activity, manufactured, repaired or overhauled.
Manufacture/Repair/Overhaul Dt	Manufactured Repaired Overhauled Date; To the date the item was Manufactured, Repaired, or Overhauled and is the date that the processing entered in the Manufactured Item field occurred.
Material Disposition Narrative	Disposition instructions provided by the action point.
NAVSUP Disposition Code	Where NAVICP is the Action Point, the code indicating the disposition of the deficient material.
Originators DoDAAC	The six position originating Activity DODAAC.
Screening Point DODAAC	DODAAC of the designated Screening Point activity.
Shipper's DoDAAC/CAGE	Shipped From; DoDAAC of the shipper that originally shipped the defective material
Support Point DODAAC	The Department of Defense Activity Address Code (DODAAC) of the designated Support Point Activity.
UII Contract DoDAAC	The Unique Item Identification Number's related Contract DoDAAC
UII Contract Serial number	The Unique Item Identification Number related Contract Serial Number

## 7 REFERENCE CODES

DLA DISPOSITION	
101	CREDIT AUTHORIZED.
102	CREDIT NOT AUTHORIZED.
103	DISCREPANCY REPORT RECEIPT ACKNOWLEDGMENT.
104	ADDITIONAL CLARIFICATION REQUIRED FROM CUSTOMER. SEE REMARKS
105	FWD MATERIAL TO ADDRESS SHOWN, USE TRACEABLE-ECONOMIC MEANS
106	FWD MATERIAL TO CONTRACTOR, USE TRACEABLE-ECONOMIC MEANS
107	FWD EXHIBIT TO ADDRESS SHOWN, USE TRACEABLE-ECONOMIC MEANS
108	FWD EXHIBIT TO CONTRACTOR, USE TRACEABLE-ECONOMIC MEANS
110	DISPOSAL AUTHORIZED IN ACCORDANCE WITH LOCAL PROCEDURES.
111	DISPOSAL AUTHORIZED, MONETARY REIMBURSEMENT FROM CONTRACTOR
112	DISPOSAL AUTHORIZED, CONTRACTOR WILL PROVIDE REPLACEMENT.
113	PROVIDE DISPOSAL DOCUMENTATION TO ADDRESS SHOWN.
114	PROVIDE DISPOSAL DOCUMENTS BY DATE TO BE AUTHORIZED CREDIT.
115	TURN IN MATERIAL TO DRMO.
116	TURN IN HAZARDOUS MATL TO DRMO.
117	MATERIAL WILL BE BILLED IF NOT RETURNED BY DATE INDICATED.
118	DEBIT AUTHORIZED FOR MATERIAL RETAINED.
119	RETAIN MATERIAL RECEIVED AT NO CHARGE.
120	RETAIN MATERIAL WITH CONSIDERATION FROM CONTRACTOR.
121	RETAIN MATERIAL WITHOUT CONSIDERATION FROM CONTRACTOR.

122	RETAIN MATERIAL FOR FUTURE SUPPLY DECISION.
123	MATERIAL WILL BE REISSUED AT NO CHARGE.
124	MATERIAL IS NO LONGER PROCURABLE.
125	INCOMPLETE PART/MISSING COMPONENT BEING FORWARDED.
126	NO STOCK FOR RESHIPMENT. YOUR REQUISITION ON BACKORDER. (SAMMS CANNOT PUT REQUISITION ON BACKORDER)
127	CONTRACTOR TO RESHIP.
128	BALANCE OF CONTRACT MATERIAL WILL NOT BE SHIPPED.
129	PROVIDE COST FOR REPACKAGING TO BE REIMBURSED.
130	PLACE MATERIAL IN STOCK AS IS.
131	REMARK/REPACKAGE MATERIAL AND PLACE IN STOCK.
132	INSPECT AND PLACE IN DEPOT STOCK.
133	UPGRADE TO CC A, CORRECTION MADE BY GOVT WITH REIMBURSEMENT.
134	UPGRADE TO CC A, CORRECTION MADE BY GOVT W/O REIMBURSEMENT.
135	DOCUMENTATION/TECHNICAL DATA IS BEING FORWARDED.
136	CONFIRMED CANCELED REQUISITION SHIPPED.
137	ADDITIONAL COMMENTS PROVIDED. SEE REMARKS.
138	SHIPMENT SHORTAGE BASED ON PIECES, WEIGHT, AND CUBE.
139	WAREHOUSE DENIAL TOTAL SHIPMENT.
140	WAREHOUSE DENIAL PARTIAL SHIPMENT.
141	DUPLICATE SHIPMENT FROM STOCK OR PROCUREMENT.
142	EVIDENCE OF SHIPMENT OR DELIVERY NOT AVAILABLE.
143	SDR CANCELED BY SUBMITTER.
144	RECORDED FOR INFORMATION ONLY. NO ACTION TAKEN.
145	NO CONTRACTOR LIABILITY FOUND.
146	MATERIAL RETURN ACKNOWLEDGED.
147	CORRECTED SHIPMENT DOCUMENT (DD FORM 250) PROVIDED.
148	REPRESENTATIVE WILL CONTEST YOU CONCERNING DISPOSITION.
149	MATERIAL WILL BE PICKED UP IN NUBER OF DAYS INDICATED.
201	INCORRECT INFORMATION PROVIDED BY U.S. GOVERNMENT CONTRACT.
202	MAPAD INFORMATION NOT CURRENT BY U.S. GOVERNMENT ERROR.
203	MATERIAL ERRONEOUSLY RETURNED TO U.S. GOVERNMENT STOCK.
204	OVERAGE OF REPAIR AND REPLACE MATERIAL.
205	SHORTAGE OF REPAIR AND REPLACE MATERIAL.
206	ADMINISTRATIVE WRITE-OFF RECOMMENDED.
207	NO FINANCIAL ADJUSTMENT REQUIRED, EXCESS OVERAGE NOT BILLED
208	REPAIRED IN-COUNTRY BY CONTRACTOR/U.S. GOVERNMENT PERSONNEL.
301	DISPOSITION BY ARMY
302	DISPOSITION BY AIR FORCE
303	DISPOSITION BY MARINES
304	DISPOSITION BY COAST GUARD
305	DISPOSITION BY NAVY
306	DISPOSITION BY GSA
307	DISPOSITION BY DLA
400	SDR CLOSED. NON-COMPLIANCE WITH DISPOSITION INSTRUCTIONS.
401	SDR CLOSED. NON-RESPONSE TO ADDITIONAL INFORMATION REQUEST.
402	SDR CLOSED. WRONG MATERIAL RETURNED.
501	SDR ASSIGNED TO DCMC FOR INVESTIGATION.
502	SDR RESOLUTION DEFERRED PENDING RECEIPT OF EXHIBIT.
503	SDR CURRENTLY UNDER INVESTIGATION.
504	SDR FORWARDED AS SHOWN TO CORRECT ACTION ACTIVITY (AA).
505	SDR IN-PROCESS, FWD TO ACTIVITY IDED FOR ADDITIONAL ACTION
506	SDR TRANSFERRED TO NEW GIM FOR DISPOSITION.
507	SDR FORWARDED TO SHIPPING DEPOT FOR PROOF OF DELIVERY.
508	SDR FORWARDED TO SHIPPING DEPOT FOR EVIDENCE OF SHIPMENT.
509	SDR FORWARDED TO LOCAL PROCUREMENT OFFICE FOR ACTION.
510	SDR FWD TO IM FOR RESEARCH AND/OR DISPOSITION INSTRUCTIONS.
511	SDR FORWARDED TO INDUSTRIAL OPERATIONS COMMAND FOR ACTION.
512	SDR FORWARDED TO SNAP PROJECT OFFICE FOR ACTION.
513	SDR FORWARDED TO IL DIRECTORATE OR REPAIR AND RETURN OFFICE.
514	SDR FORWARDED TO THE PACKAGING SPECIALIST FOR RESEARCH.
515	PROCUREMENT/DEFCONTRMGMCMD WAITING RESPONSE FRM CONTRACTOR
516	RECEIPT OF MATL RETURNED BY CUSTOMER HAS NOT POSTED TO DATE
517	DFAS BILLING INFORMATION REQUESTED.
518	TRANSPORTATION DEFICIENCY BEING PROCESSED AS A TDR.
519	QUALITY DEFICIENCY AND IS BEING PROCESSED AS A PQDR.
601	CHANGE CONDITION CODE AND SUBMIT NEW COMPLAINT.
602	ITEM(S) UNSUITABLE, DESTROY.
603	REMARK AND RETURN TO STOCK.
604	REPACKAGE AND RETURN TO STOCK.
605	REIDENTIFY AND RETURN TO STOCK.

606	SAFETY HAZARD, DESTROY.
607	SAFETY HAZARD, DISPOSE.
701	SDR REJECTED. SEE REMARKS.
702	SDR REJECTED. MATERIAL SHIPPED AS REQUISITIONED.
703	SDR REJECTED. WITHIN CONTRACT VARIATION CLAUSE.
704	SDR REJECTED. EVIDENCE OF SHIPMENT OR DELIVERY FORWARDED.
705	SDR REJECTED, SHELF LIFE EXTENDED TO DATE INDICATED.
706	SDR REJECTED. SHELF-LIFE NOT APPLICABLE FOR THIS ITEM.
707	SDR REJECTED. ACCEPTABLE SUBSTITUTE ISSUED.
708	SDR REJECTED. MATL SHIPPED PRIOR TO CANCELLATION REQUEST.
709	SDR REJECTED. DISCR. QUANTITY SHIPPED AFTER SDR SUBMISSION.
710	SDR REJECTED. DISCREPANT QUANTITY ON BACKORDER.
711	REJECTED, MATL SHIPPED VIA INSURED/CERTIFIED/REGISTERED MAIL
712	SDR REJECTED. OFFER MATERIAL UNDER MATERIAL RETURNS PROGRAM
713	SDR REJECTED. DISCR. DOES NOT MEET REQUIRED MINIMUM \$ VALUE
714	REJECTED, FOR BILLING ADJ. CONTACT LOCAL FINANCE OFFICE.
715	SDR REJECTED. SDR NOT REPORTED WITHIN REQUIRED TIMEFRAME
716	SDR RECORDED FOR INFORMATION AND POSSIBLE CORRECTIVE ACTION.
717	SDR IDENTIFIES A CARRIER DISCREPANCY. RESUBMIT AS A TDR.
718	SDR IDENTIFIES A QUALITY DEFICIENCY. RESUBMIT AS A PQDR.
719	SDR REJECTED. DUPLICATE OF PREVIOUSLY SUBMITTED SDR.
800	SDR REJECTED. NO U.S. GOVERNMENT LIABILITY.
801	SDR REJECTED. NO BILLING DISCREPANCY EXISTS.
802	SDR REJ'D. BILL REFLECTS PREPOSITIONING/NONRECURRING COSTS.
803	SDR REJECTED. BILL REFLECTS CONTRACT TERMINATION CHARGE.
804	SDR REJ'D, ITEM PROVEN SERVICEABLE WHEN SHIPPED, R&R/EXHIBIT
805	SDR REJ'D, FF TRACKING SYS INDICATES MATL REC'D.
806	SDR REJ'D, REPAIR/ADJUSTMENT PROCEDURES PROVIDED BY SOURCE.
807	SDR REJ'D, MATERIAL SHIPPED TO ADDRESS SPECIFIED ON LOA.
808	SDR REJ'D. SDR DOES NOT MEET LATENT DEFECT CRITERIA.
809	SDR REJ'D W/O ACTION. DEBIT BILLING HAS NOT PROCESSED.
810	FF NOTIFICATION NOT SUBMITTED FOR TOTAL NONRECEIPT.
901	TRANS REJECTED, ITEM SHIPPED/BILLED BY ANOTHER SUPPLY SOURCE
902	TRANS REJECTED, INVALID ACTION CODE FOR DISCR SUBMITTED.
903	INVALID COMBINATION ORDERED QUANTITY & CANCELED QUANTITY.
904	TR.REJ.OPEN SUFFIX MUST BE CLOSED BEFORE SDR CAN BE REOPENED.
905	TR.REJ, SNAP REQ. CAN ONLY BE PROCESSED BY TACOM.
906	TRANSACTION REJECTED. RECORD ALREADY CLOSED.
907	TR.REJ, RECORD CLOSED/CANCELED/FINAL REPLY HAS BEEN PROVIDED
908	TR.REJ, RECORD IS OPEN, CANNOT REOPEN UNTIL SUFFIX IS CLOSED
909	TR.REJ, MUST REOPEN W/SUFFIX R PRIOR TO USING SUFFIX C.
910	TRANSACTION REJECTED. INVALID DOCUMENT NUMBER.
911	TRANSACTION REJECTED. INVALID CASE DESIGNATOR.
912	TRANSACTION REJECTED. INVALID SDR NUMBER.
913	TRANSACTION REJECTED. INVALID SDR SUFFIX.
914	TRANSACTION REJECTED. INVALID PREPARATION/SUBMISSION DATE.
915	TRANSACTION REJECTED. INVALID TYPE OF DISCREPANCY CODE.
916	TRANSACTION REJECTED. INVALID ACTION DESIRED CODE.
917	TRANSACTION REJECTED. INVALID DISCREPANT QUANTITY.
918	TRANSACTION REJECTED. INVALID QUANTITY RECEIVED.
919	TRANSACTION REJECTED. INVALID INTERIM STATEMENT NUMBER.
920	TRANSACTION REJECTED. INVALID POINT OF CONTACT NAME.
921	TRANSACTION REJECTED. INVALID POINT OF CONTACT PHONE NUMBER
922	TRANSACTION REJECTED. INVALID DOCUMENT TO FOLLOW INDICATOR.
923	TRANSACTION REJECTED. INVALID TRANSACTION DATE.
924	TRANSACTION REJECTED. NARRATIVE MISSING.
925	TRANSACTION REJECTED. INVALID NARRATIVE ATTACHED INDICATOR.
926	TRANSACTION REJECTED. NO RECORD FOUND.
AB	RETURN TO DEPOT
AD	DISPOSAL REQUESTED/AUTHORIZED
CC	CORR GOVT/REIM CONT-RECOVERY PG
CG	CORRECTIVE ACTION MADE BY GOVERNMENT WITHOUT REIMBURSEMENT
CH	CHANGE CONDITION CODE AND RE-SUBMIT
CL	CLAIM LESS THAN MINIMUM ALLOWANCE-ADMINISTRATIVE ALLOWANCE
DA	DAMAGE ATTRIBUTED TO DLA-DISPOSED PREVIOUSLY
DC	DELETED COMPLAINT>(*SEE NOTE*)
DD	DAMAGE ATTRIBUTED TO DLA-DISPOSE
DF	DAMAGE ATTRIBUTED TO DLA-REPAIR ORDER TO FOLLOW
DR	DAMAGE ATTRIBUTED TO DLA-DEPOT REPAIR AUTHORIZED
FA	MATERIAL DAMAGED IN TRANSIT,CARRIER RESPONSIBILITY
FB	MATERIAL DAMAGED IN TRANSIT,CARRIER RESPONSIBILITY, DEPOT REPAIR

IC	INVALID COMPLAINT
ID	INSUFFICIENT DATA FOR INVESTIGATION OR REPORT. FURTHER DATA NEEDED
IM	ITEMS UNUSABLE, RETURN DEPOT
IR	ITEMS REDIRECTED BY GOVERNMENT WITH RECOVERY FROM CONTRACTOR
IS	ITEMS REDIRECTED BY GOVERNMENT WITHOUT RECOVERY FROM CONTRACTOR
IT	ITEMS REPLACED OR REPAIRED BY CONTRACTOR UNDER A RECOVERY PROGRAM
IU	ITEMS RETAINED WITH CONSIDERATION FROM CONTRACTOR
IV	ITEMS RETAINED WITHOUT CONSIDERATION FROM CONTRACTOR
IW	ITEMS RETAINED WITHOUT COST
IX	ITEMS RETURNED TO CONTRACTOR FOR REDIRECTION
IY	ITEMS UNSUITABLE, DESTROY
IZ	ITEMS UNSUITABLE, DISPOSE
MC	MATERIAL COMPONENTS FURNISHED
MD	MULTIPLE DISPOSITION INSTRUCTIONS PROVIDED OFF-LINE
NM	NOT MANAGED BY CENTER, REFERRED TO PROPER ITEM MANAGER
OA	DOCUMENTATION FURNISHED
OB	OVERAGE/SHORTAGE WITH CONTRACT VARIATION CLAUSE
OC	CONTRACTOR ABANDONED PROPERTY, DISPOSE
OF	CONTRACT SHORTAGE, CONTRACTOR TO REPLACE
OG	INFORMATION ONLY, NO ACTION NECESSARY
OH	SUBSTITUTE ACCEPTABLE
OI	CONTRACTOR ABANDONED PROPERTY, RETURN TO STOCK
OM	OVERAGE/SHORTAGE NOT DUE TO PACKAGING/DUPLICATE SHIPMENT
OS	CONTRACT OVERAGE, OFF-LINE INSTRUCTIONS TO FOLLOW
OT	OTHER/DOES NOT APPLY
RA	RETURN TO STORAGE ACTIVITY
RB	RETURN TO DEPOT-TRANSSHIP TO CONTRACTOR
RC	RETURN TO CONTRACTOR
RD	RETURN OF CONTRACTOR WITHOUT REPLACEMENT
RE	RIGHTS HAVE EXPIRED AND RECOVERY NOT MADE, INVENTORY LOSS
RF	RETAIN FOR FUTURE SUPPLY DECISION
RG	REPLACEMENT (REPAIR/REFUND) BY CONTRACTOR GOODWILL GESTURE
RH	USE AS IS
RM	REMARK AND RETURN TO STOCK
RO	INSPECT AND RETURN TO STOCK
RP	REPACKAGE AND RETURN TO STOCK
RQ	REQUEST FOR INFORMATION
RR	REFUND FOR ITEM(S) OBTAINED UNDER A SPECIAL RECOVERY PROGRAM
RS	RETURN TO STOCK AS IS
RW	AUTHORIZATION TO REWORK
SD	SAFETY HAZARD, DESTROY
SH	SAFETY HAZARD, DISPOSE
SM	SHIPMENT STATUS TO CUSTOMER
SN	NOT TRACEABLE
SP	SHIPMENT LOST OR INSUFFICIENT, PROOF OF SHIPMENT OBTAINED FROM CONTRACTOR
SQ	DECENTRALIZED ISSUE
SS	CONTRACT SHORTAGE-ADDITIONAL STOCK NOT EXPECTED
TA	TRACER ACTION VIA SF 361
TC	TEST CONFIRMS REPORT
TE	CLASS/SEN/TECH MATL RLSE TO CARRIER REPAIR/SALVAGE PROHIBITED
TG	TECH EVAL DAMAGED ITEMS, DISP OR DLVRY TO CARRIER SALVAGE
TL	TIME LIMIT EXPIRED
TN	TEST DOES NOT CONFIRM REPORT
WI	CUSTOMER TO SUBMIT FTE
<b>DLA DOCUMENT</b>	
0	PRODUCT QUALITY DEFICIENCY REPORTS (CAT I)
1	PRODUCT QUALITY DEFICIENCY REPORTS (CAT II)
2	<b>PHONE COMPLAINTS</b>
3	SF 362-DISREP
4	DLA QUALITY AUDITS
5	DD FORM 1225; STORAGE QC REPORT
6	REPORT OF DISCREPANCY (DIRECT VENDOR DELIVERY)
7	REPORT OF DISCREPANCY (DEPOT TO CUSTOMER)
8	REPORT OF DISCREPANCY (DEPOT CONTRACT RETURN)
9	REPORT OF DISCREPANCY (DEPOT CONTRACT RECEIPT)
B	TYPE I MEDICAL (SF 380)
C	TYPE II MEDICAL (SF 380)
D	TYPE III MEDICAL (SF 380)
E	GIDEP ALERT (DD 1938)
F	GIDEP SAFE ALERT (DD 1938)

<b>EXHIBIT CARRIER</b>	
01	UNITED PARCEL SERVICE
02	ROADWAY PACKAGE SYS
03	FEDERAL EXPRESS
04	CONSOLIDATED FREIGHT
05	OVERNIGHT EXPRESS
06	BURLINGTON EXPRESS
07	RED STAR
08	APA TRANSPORATION
09	RED BALL EXPRESS
10	HAND CARRY
11	UNKNOWN
12	PILOT AIR FREIGHT
13	EMERY AIR
14	RYDER TRUCK
15	UNITED STATES POSTAL SERVICE
16	OTHER
17	DHL
<b>EXHIBIT DISPOSITION</b>	
0	NONE OF THE ABOVE
1	TO BE REPAIRED BY CONTRACTOR AT NO GOVT COST
2	TO BE REPAIRED BY USING ACTIVITY
3	TO BE REPAIRED BY GOVERNMENT
4	SCRAP
5	USE AS IS
6	EXHIBIT DESTROYED
7	TO BE REPAIRED BY CONTRACTOR AT GOVT EXPENSE
8	EXHIBIT REQUESTED BUT NEVER RECEIVED
9	UNDETERMINED
D	DISPOSED OR DESTROYED
H	HOLDING EXHIBIT
I	RELEASED FOR INVESTIGATION
L	LOST
N	NOT AVAILABLE
O	OTHER
P	REPLACE
R	REPAIRED
S	RETURNED TO STOCK
V	RETURN TO VENDOR
Z	NOT APPLICABLE
<b>EXHIBIT DISTRIBUTION</b>	
2	IN STAGING, AWAITING ONWARD TRANSPORTATION
3	RECEIVED BY CONSIGNEE
<b>EXHIBIT SHIPPING DOCUMENT</b>	
01	DD250
02	DD1149
03	FSN
04	GBL
05	MOS
06	SUPPLIER
07	OTHER
<b>NAVICP DISPOSITION</b>	
R3	RETURN TO SUPPLY IN CONDITION CODE "A"
R4	RETURN TO SUPPLY IN CONDITION CODE "F"
R5	RETURN TO SUPPLY IN CONDITION CODE "J/L"
R6	NO DISPOSITION GIVEN, 9 COG MATERIAL
S	SCRAP AND MUTILATE TO PREVENT FURTHER USE
<b>DLA DOCUMENT</b>	
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1	PRODUCT QUALITY DEFICIENCY REPORTS (CAT II)
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## **8 SUMMARY**

This concludes the Exhibit/Shipment Tracking User Guide.

Content provided within this document is maintained by the PDREP-AIS Team at the Naval Sea Logistics Center Portsmouth.

This user guide is intended as a technical reference document to assist users with system navigation and basic operational functionality within PDREP-AIS. Questions, comments, or concerns regarding the RIMS module or this guide should be directed to the PDREP Customer Support Desk.

Contact information for the support desk is provided below:

### **NSLC Portsmouth Help Desk**

Contact us by submitting a help desk ticket either via the "Contact Help Desk" button in the lower right corner of our PDREP website or via the "Help" menu within the PDREP-AIS Application.