

01-14-472  
RDC -1292837

## Minutes

**Rotorua Lakes Community Board Meeting held Wednesday, 27 July 2022 at 1 pm  
Committee Room 1, Rotorua Lakes Council**

- MEMBERS PRESENT : Mr P Thomass, (Chairperson)  
Mr N Chater, Mrs S Goodwin and Miss J Rothwell
- MEMBERS PRESENT VIA AUDIO VISUAL : Cr Tapsell
- APOLOGIES : Cr Tapsell for lateness
- IN ATTENDANCE: Deputy Mayor D Donaldson  
Jim Stanton – Lakes Rotoiti Community Association
- STAFF PRESENT O Hopkins, Deputy Chief Executive, District Leadership & Democracy;  
R Fraser, Acting Deputy Chief Executive, Infrastructure & Environmental Solutions;  
R Pitkethley, Manager, Active and Engaged Communities;  
R Dunn, Governance Lead;  
G Konara, Governance Support Advisor

The meeting opened at 1.01 pm.  
The Chair welcomed board members and staff.

**1 KARAKIA WHAKAPUAKI  
OPENING KARAKIA**

Mr Chater opened the meeting with a Karakia.

**2 NGĀ WHAKAPĀHA  
APOLOGIES**

**Resolved:**

That the apologies from Cr Tapsell for lateness be accepted.

Moved: Mr Chater

Seconded: Miss Rothwell

**CARRIED**

### **3 WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST**

No conflicts of interest were declared.

### **4 TE PAPA KŌRERO MŌ NGĀ ROTOMOANA HAPORI LAKES COMMUNITY FORUM**

Mr Jim Stanton referred to the letter sent to the Chair attached as Attachment 1 and the Chair's reply is attached as Attachment 2.

Attendance: - Cr Tapsell joined the meeting at 1.04pm.

### **5 TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF MINUTES**

#### **5.1 Rotorua Lakes Community Board Meeting – 28 June 2022**

**Resolved:**

- 1. That the minutes of the Rotorua Lakes Community Board meeting held on 28 June 2022 be confirmed as a true and correct record with the amendment to include Ms Reina Engelen's attendance under "In Attendance" on the first page of the minutes.**

Moved: Miss Rothwell

Seconded: Ms Goodwin

**CARRIED**

### **6. NGĀ PŪRONGO Ā-WAHA VERBAL REPORTS**

#### **6.1 Reflections on Lakes Community Board from Deputy Mayor**

Deputy Mayor Dave Donaldson highlighted as below:-

- Genesis of the Lakes Community Board came through a Local Government Commission's determination in 2007 under a representation review.
- Two councillors were appointed to the board by the council, one from North Ward and one from East Ward. First two councillors appointed were Cr Karen Hunt and Cr Donaldson himself.
- The remuneration for the board members were allocated from the same pool for councillors.
- An election was not required in both 2007 and 2010 for the Lakes Community Board as the members were nominated by community associations and were elected unopposed.
- There were no devolved funding allocations in the first three terms.
- The Lakes Community board has paved the way for the establishment of the Rural Community Board.
- Lakes Community Board has shown advocacy in establishing sewerage reticulation schemes in lakeside areas.
- Regional Council has also recognised the advocacy shown from the Lakes Community Board.

The Chair acknowledged the Deputy Mayor for been a strong advocate for the Lakes Community Board and wished him well on his retirement from the council after this term.

## 6.2 Presentation on projects of the last 3 years

Mr Thomass spoke to a presentation titled as “Rotorua Lakes Community Board Projects and Achievements 2019-2022” attached as Attachment 3.

Cr Tapsell acknowledged the work done by the Chair, Mr Thomass for the lakes community board area.

## 6.3 Refresher on Merge Boat Ramp Improvements

Mr Pitkethley spoke to a presentation titled as “Merge Lodge Boat Ramp Improvements” attached as Attachment 4.

- Council is working on several lakeside infrastructure programmes and the three main projects that the council plan to cover during this long term plan are Tarawera, Otaramarae and Merge boat ramp.
- Work at Otaramarae is challenging as the council has limited land and council has tried working with iwi to try and lease land (similar to the land leased at Waipuna Delta). So far this has not been successful.
- Merge boat ramp at Rotomā is quite steep and it is least desirable when the lake levels are low.
- Council has set aside \$400,000 under the long term plan for this project and intended to seek funding from Tourism Infrastructure Fund (TIF) to double that amount.
- Lake levels over the years are shown in slides 3 and 4.
- Slide number 5 shows the basic design with two lanes and a floating pontoon in the middle.
- Slide number 6 shows a structure that is used in Tasmania in their hydro lakes which is expected to be used here.
- Slide number 7 shows how this will work at different lake levels.
- Council is working to get project management resources.

## 7 NGĀ PŪRONGO Ā-WAHA NŌ KŌMITI KĒ ATU VERBAL REPORTS FROM OTHER COMMITTEES

### 7.1 Lakeside Sewerage Scheme - Phill Thomass

#### East Rotoiti

- Installation at East Rotoiti is continuing although it has slowed down over the last month due to rain. Installation in around 70 properties have been completed and connected.

#### Tarawera

- There is a suggested third payment option being circulated in the community, which has not been originated from the council. This option has not been presented to the council.

## **7.2 Te Maru o Kaituna - Nick Chater & Cr Tapsell**

- All the correspondence Mr Chater has received are in terms of the action plan and Mr Chater will present at the next Te Maru o Kaituna River Authority meeting in August.
- Te Maru o Kaituna River Authority's work on re-diversion which was included under Bay of Plenty Regional Council has been selected as a finalist under the environmental wellbeing category at the Local Government New Zealand Awards 2022.

## **7.3 BOP Public Transport Committee - Phill Thomass**

- Haven't had a meeting since the last Lakes Community Board meeting.
- Hearings on their long term plan is scheduled for August.
- Patronage has plummeted in Rotorua except the patronage of school children during the trial of free fares for school children during school hours.

## **8. VERBAL REPORTS FROM LOCATIONAL REPRESENTATIVES – NGĀ PŪRONGO Ā-WAHA NŌ NGĀ ROHE**

### **8.1 Tarawera - Phill Thomass & Jennifer Rothwell**

- Work on Stoney Point toilet block is underway.

### **8.2 Rotoiti – Nick Chater & Phill Thomass**

- Ōkere Falls store has won the Great New Zealand Toastie Takeover Competition.
- The community care group has done a clean-up in the reserve and they have requested the council to help remove all the green waste that are piled up.
- The Chair is working with Chorus and local MP Tāmami Coffey to get extra government funding for fibre installation in East Rotoiti.

### **8.3 Rotomā - Nick Chater & Sandra Goodwin**

- The four wheel (4WD) drive campers issue has comeback during the school holidays.
- Te Arawa Lakes Trust is leading the work to stop the issue from arising and they are looking to arrange a stakeholder group meeting.
- The regional council have indicated that they may have some funding available for arranging patrols.

### **8.4 Hamurana - Jennifer Rothwell & Nick Chater**

- Protective fencing on Hamurana Bridge has been installed.
- Rotary Club has provided funding for vegetable stall boxes.

### **8.5 Rotoehu - Phill Thomass, Nick Chater & Sandra Goodwin**

- Locals are concerned about boy races in Kennedy Bay.

**8.6 Ōkarēka – Sandra Goodwin & Phill Thomass**

- Land Care group is continuing with removing bamboo. Looking for quotes to remove the roots.
- Lake level is full.

## 9 NGĀ MAHI E HAERE TONU ANA CONTINUING ACTIONS

### 10.1 Schedule of Continuing Actions

#### a) Items raised at Lakes Community Board meetings:

No	Subject	For action by	Update at Last Meeting	New Update
1	Iwi Engagement Strategy	Phill Thomass Nick Chater	<ul style="list-style-type: none"> <li>Te Arawa lakes Trust presenting at this meeting is a part of iwi engagement.</li> </ul>	<ul style="list-style-type: none"> <li>Keeping up with the contacts.</li> </ul>
2	Responsible Camping Strategy	Phill Thomass	<ul style="list-style-type: none"> <li>Report back in July.</li> </ul>	<ul style="list-style-type: none"> <li>Report back in August with data around Tikitapu and other camping grounds in winter and the feasibility of installing electric barbecues at Hamurana.</li> </ul>
3	Safe Roads / Shared Paths	Phill Thomass	<ul style="list-style-type: none"> <li>Footpath from Ōkere Falls to Mourea is set to complete in July.</li> </ul>	<ul style="list-style-type: none"> <li>Report back in August.</li> </ul>
4	Catfish Control	BOPRC and/or Te Arawa Lakes Trust (TALT)	<ul style="list-style-type: none"> <li>Activities decline during winter months.</li> </ul>	<ul style="list-style-type: none"> <li>The Chair will touch base with William Anaru.</li> </ul>
5	Facilitating Civil Defence Plans	Nick Chater & Sandra Goodwin	<ul style="list-style-type: none"> <li>Had communications with most of the lakeside community associations and they are keen to participate.</li> </ul>	<ul style="list-style-type: none"> <li>The Chair to communicate with Community Associations to see whether a workshop should be arranged before or after elections.</li> </ul>
6	Road Safety on Hamurana Road Bridge	Jennifer Rothwell & Nick Chater	<ul style="list-style-type: none"> <li>Report back in July.</li> </ul>	<ul style="list-style-type: none"> <li>The protective fencing on the bridge has been installed. Therefore this item will be removed from the list.</li> </ul>
7	Issues at Matahi Spit - Manawahe Rd	Phill Thomass	<ul style="list-style-type: none"> <li>Restrictions in Northern entrance of Manawahe Road has stopped the issue.</li> </ul>	<ul style="list-style-type: none"> <li>Report back in August.</li> </ul>

**b) Items raised at Residents & Ratepayers Associations AGM's:**

No	Subject	For action by	Update at Last Meeting	New Update
1	Lake Tikitapu Footpath/ walkway	Rob Pitkethley	<ul style="list-style-type: none"> <li>Will apply for Tourism Infrastructure Fund (TIF).</li> </ul>	<ul style="list-style-type: none"> <li>Will apply for Tourism Infrastructure Fund (TIF).</li> </ul>
2	Vegetation around Ōkere Falls	Phill Thomass	<ul style="list-style-type: none"> <li>Couldn't find anyone to take the responsibility for the section with flax bushes planted.</li> <li>This is a hazard for drivers as it reduce the visibility.</li> <li>Mr Chater to communicate with community care group regarding maintenance.</li> </ul>	<ul style="list-style-type: none"> <li>Report back in August.</li> </ul>
3	Speed limits at Loop road in Ōkārēka		<ul style="list-style-type: none"> <li>Report back in July.</li> </ul>	<ul style="list-style-type: none"> <li>The Chair to touch base with Lake Ōkarēka Community Association.</li> </ul>

**c) Items raised at Lakes Community Board workshops:**

No	Subject	For action by	Update at Last Meeting	New Update
1	Te Arawa Lakes Trust (TALT) engagement	Phill Thomass	<ul style="list-style-type: none"> <li>TALT is keen to provide frequent updates to the board.</li> </ul>	

**SUMMARY OF ACTION POINTS**

<b>Meeting Date and to be actioned by -</b>	<b>Heading</b>	<b>Update at last meeting</b>	<b>New Update</b>
17.02.21 Phill Thomass	<b>Rural Residential Road Berms and Footpaths - Maintenance Policy;</b> Establish a protocol to detail who is responsible for the upkeep of the areas and to have an acceptable plan and schedule for ongoing maintenance.	<ul style="list-style-type: none"> <li>• Report back in August</li> </ul>	<ul style="list-style-type: none"> <li>• Report back in August as Waka Kotahi and Rotorua Lakes Council are negotiating on the work and the responsibilities.</li> </ul>
21.04.21 Phill Thomass	<b>Harbour Master;</b> Planning for the next season	Suggested to recommend to the new Lakes Community Board (to be elected) to continue to invite harbourmaster for regular updates.	



**10 CLOSING KARAKIA - TE KARAKIA WHAKAMUTUNGA**

Mr Chater closed the meeting with a Karakia.

---

The meeting closed at 3.04 pm.

---

**Attachment 1 – Letter from Lake Rotoiti Community Association.**

## LRCA UPDATE TO LAKES COMMUNITY BOARD JULY MEETING

## ACTIVE ISSUES

1. COMMUNICATION - LRCA prioritised enhancing our website, creating Facebook function and actively promoting it to substantially expand our community engagement. Our two monthly email newsletters supplement the pre Christmas printed newsletter that the community enjoys.
2. Monitoring progress with EAST ROTOITI SEWERAGE INSTALLATIONS. Good progress and excellent relationship with Council Infrastructure management when we provide input and raise queries on behalf of the Community.
3. LAKEWEED - we have formed a subcommittee representing the lakeside communities to generate a coordinated approach for lobbying for spraying the worst affected areas. We are seeking a seat on Bay of Plenty Aquatic Pest Co-ordination Group (APCG), as Community representation is limited.
4. ROTOITI LAKE LEVELS - VARIATION OF RESOURCE CONSENT - LRCA has been active in successfully lobbying BoPRC to modify its approach for the application to temporarily vary the Operations and Control consents for managing Lake Rotoiti levels. There remains some opposition to the lake drawdown proposal. The June hearing has been postponed until September, apparently due to Covid.
5. RENEWAL OF LAKE STRUCTURE CONSENTS - LRCA is active in liaising with BoPRC throughout this lengthy process. We hope to meet with Council and TALT to explore mutually acceptable terms and conditions for owners to consider now that Council are processing Rotoiti applications.
6. LAKE WATER QUALITY SOCIETY - LRCA Committee is now represented on the Society's committee as we have many common interests, in our case specifically in Rotoiti water quality.
7. SPEED REVIEW SH30 - LRCA engaged with Waka Kotahi and encouraged the community to make submissions, as well as its own. The target date for a decision is passed, and we have had no response to request for an update.
8. RLC ANNUAL PLAN - We note the ratification of this and acknowledge that it broadly follows LTP proposals. LCB DEVOLVED FUNDING for 2022-23 - What is planned for this FY?
9. WATER RETICULATION - LRCA is pleased to see recent mention of a review for areas such as West Rotoiti, and will actively support this. Current non reticulation is unacceptable in today's environment for built up communities with a good percentage of permanent residents, particularly in Mourea.
10. RURAL FOOTPATH and VERGE MAINTENANCE POLICY - This has been awaiting RLC proposal/decision for over 12 months. LRCA believes this should now be expedited to provide more certainty around specific responsibilities.

**Attachment 2- Reply from the Chair of Lakes Community Board**

----- Forwarded Message -----

**Subject:**Re: Fwd: LRCA Update for the LCB meeting 27th July

**Date:**Mon, 18 Jul 2022 12:23:53 +1200

**From:**Phill Thomass <[rlcb@thomass.net](mailto:rlcb@thomass.net)>

**Reply-To:**[rlcb@thomass.net](mailto:rlcb@thomass.net)

**To:**Lake Rotoiti Community Association <[lrca@rotoiti.co.nz](mailto:lrca@rotoiti.co.nz)>, Roy Duffy <>

Kia ora Claire and Roy,

Just thought I'd send you a couple of updates on issues you raised in your update to us. The Lakes Community Board has of course been involved in many of the issues you've covered, as well as the individual community / ratepayer associations.

Item 7 - SH30 Speed Review - The Board also awaits Waka Kotahi's decision, the Board was one of the Stakeholders involved in strategy around the proposed safety improvements including the speed review for SH30.

Roundabout for SH30-33 intersection - the original push for this safety improvement came from the Community Board working with the old Safer Roads group who worked on the speed reduction from Okere to Mourea and the shared pathway.

Item 8 - RLCB Devolved Funding for 2022-23 - the current Board recognises the need to set major projects early in the financial year to ensure they can be realised, even though most projects will occur when the incoming Board is in place. We do have some potential projects in mind but need to engage with the specific local communities before we commit to them. We intend to set major tranches at our final August meeting.

Item 9 - Potable Water Reticulation - Stavros Michael presented on this at the July O&M meeting. You'll know that Jim approached me to help in getting a scheme for Mourea looked at which we achieved. I then asked for the investigation to be expanded to look at the physical feasibility (so just could water be found to supply areas excluding cultural or ownership issues) of providing drinking water to all lakeside communities currently not supplied. Stavros's report addresses this. The positive thing is that current councillors and the Mayor have been supportive of his report. Maybe a question to ask potential Councillors for the coming election?

Item 10 - Local Footpaths Policy - We discussed this at our last Community Board meeting (the minutes aren't yet available), Rob Pitkethley will come back with details in August.

Item 11 - Communication with LCB and RLC - Covid has played havoc with the Board's communications with Community and Ratepayer Associations, and brought to an end at least temporarily to our holding meetings out in our communities (they kept getting cancelled on us 2020 and last year by Council staff due to covid concerns) and it has also been harder for community members to attend our meetings at Council, but I have pushed for RLC to communicate directly with LRCA where appropriate (eg East Rotoiti Sewerage Scheme where we communicate with Roy) and I do try to keep in touch with committees on

topics relating to their areas. We do need a new way of communicating as this term we have slowly lost the connection of having a Board member as a committee member of each main community association. I've always been happy to attend community association meetings when invited but those have dropped off as well. Perhaps once the new Board is in place we could look at possibilities - for instance a regular meeting of Association Chairs and the Board Chair to go over any issues (we often have the same concerns coming from all communities). Perhaps also LRCA could look at having someone on your committee being given the role of liaison with the Board?

With the Opening of Komuhumu Park it was actually the blessing of the Storyboard and Po, it was at short notice and numbers limited due to covid concerns. I wanted to invite Sherilyn as she was involved with the project from the start but I knew that unfortunately she was still recovering from covid in Tauranga. The opening of the park was last year and it had a wider invite list with a couple of LRCA committee members present.

Ngā mihi

Phill

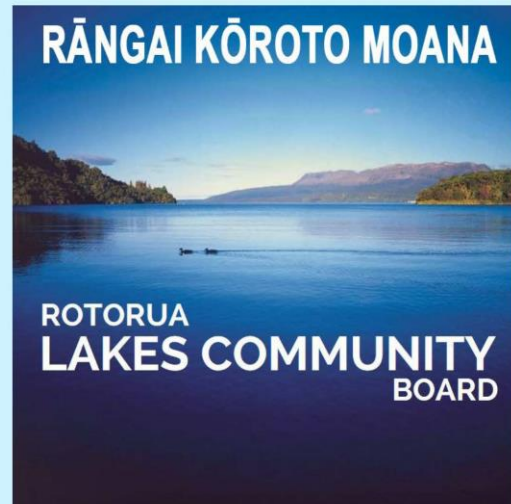
**Phill Thomass**

---

Te Toihau Rāngai Kōroto Moana  
Chair Rotorua Lakes Community Board

**Attachment 3 – Presentation from Mr Thomass –  
Rotorua Lakes Community Board Projects and Achievements 2019-2022**

# Rāngai Kōroto Moana Rotorua Lakes Community Board Projects and Achievements 2019- 2022



## Lakes Community Board Projects and Achievements 2019-2022



### 2019-2022 – Covid Response

- Board's meetings and Community Engagement was severely affected by Covid from 2020 until now.
- Board members were active in their local communities during lockdown.
- Chair was part of Mayor's Covid Response Subcommittee.
- Chair sat on Te Rakau Tu Pakari Fund (1 representative each from Community Boards, Council and Te Tatau o Te Arawa) awarding \$1million in grants to local groups.
- Deputy Chair was independently (of the Board and Council) heavily involved in food parcel distribution.



## Lakes Community Board Projects and Achievements 2019-2022



### 2019-2022 Projects – Devolved Funding

- AEDs
  - 2 Defibulators and cabinets funded and installed at East Rotoiti
  - Defibulator and cabinet funded and installed at Okareka
  - Cabinet funded and installed at Mourea (AED supplied by LRCA)
  - Cabinet funded and installed at Hamurana (AED supplied by Play Centre)
- Sponsorship of Lakes Water Quality Society's 2019 Symposium
- Sponsorship of Lakes Water Quality Society's 2022 Symposium

## Lakes Community Board Projects and Achievements 2019-2022



### 2019-2022 Projects – Devolved Funding

- Toilet Block Refurbishments
  - Matahi Spit Rotoma Toilet refurbishment \$50,000 contribution
  - Stoney Point Tarawera Toilet refurbishment \$50,000 contribution
  - Hamurana Toilet refurbishment \$50,000 committed
  - Tamatea St Toilet refurbishment – resource consent process started including redevelopment of ski-lane. In consultation with land owners Te Tahuna Trust.

## Lakes Community Board Projects and Achievements 2019-2022



### 2019-2022 Projects – Devolved Funding

- Playgrounds – In 2020 the Board refocused DF spending to include playgrounds. So far we have contributed to:
  - Tamatea St playground - \$50,000 for a Waka-inspired slide and climbing frame (in consultation with Te Tahuna Trust)
  - Committed funds to redevelopment of Emery Park (Komuhumu) playground – delayed while Fulton Hogan uses site as depot for Rotoiti East Sewerage Scheme

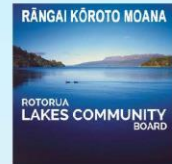
## Lakes Community Board Projects and Achievements 2019-2022



### 2019-2022 Projects – Devolved Funding

- Other Projects:
  - Heatpump funded and installed for Ōkarēka Hall
  - Funding of plants for Lake Ōkarēka Landcare
  - Funded new stove, gas bottles, kitchen remodelling and installation for Rotomā Hall
  - Funded Heating and lighting improvements to Rotoiti Sports and Community Hall (Komuhumu East Rotoiti)

## Lakes Community Board Projects and Achievements 2019-2022



### 2019-2022 Projects – Advocacy

- The Board has also contributed significant advocacy support and hands-on involvement in projects to generate RLC action and/or support from external parties, including
  - Kumuhumu Boatramp and reserve upgrade (over several terms).
  - Hinehopu boatramp realignment.
  - Acacia Road Boatramp, jetty, toilet and carpark upgrade (MBIE support).
  - Boyes Beach Toilet Block replacement (MBIE support).
  - Tarawera Landing jetty, toilet and carpark upgrade (MBIE support).

## Lakes Community Board Projects and Achievements 2019-2022

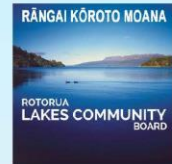


### 2019-2022 Projects – Advocacy

- Matahi Spit playground renewal
- Responsible camping trial at Hamurana, involving minor refurbishment of toilet block, repair of road and laying of asphalt for overnight parking area (MBIE support).
- New toilet at Tikitapu-Rotokākahi Lookout (MBIE support).
- Tikitapu around-lake track – new 'high track' to counter high lake levels, and roadside clearance.
- Spencer Rd roadside overhanging growth trimmed to improve safe roadside walking areas.
- Investigation of feasibility of potable water supplies to non-reticulated lakeside communities (reported to Council for action).



## Lakes Community Board Projects and Achievements 2019-2022



### 2019-2022 Projects – Advocacy

- Development and implementation of Glass Collection sites at Rotomā, Hinehopu and Komuhumu Gisborne Pt over summer.
- Improvements of service and addressing problem areas of lakeside rubbish collection.
- Provision of 1100 litre bin at Gisborne Pt to resolve informal drop-off area.
- Permanent provision of Glass Collection modules at Rotomā, East Rotoiti.
- Improvements to Transfer Stations and camera at Ōkere Falls T.S.

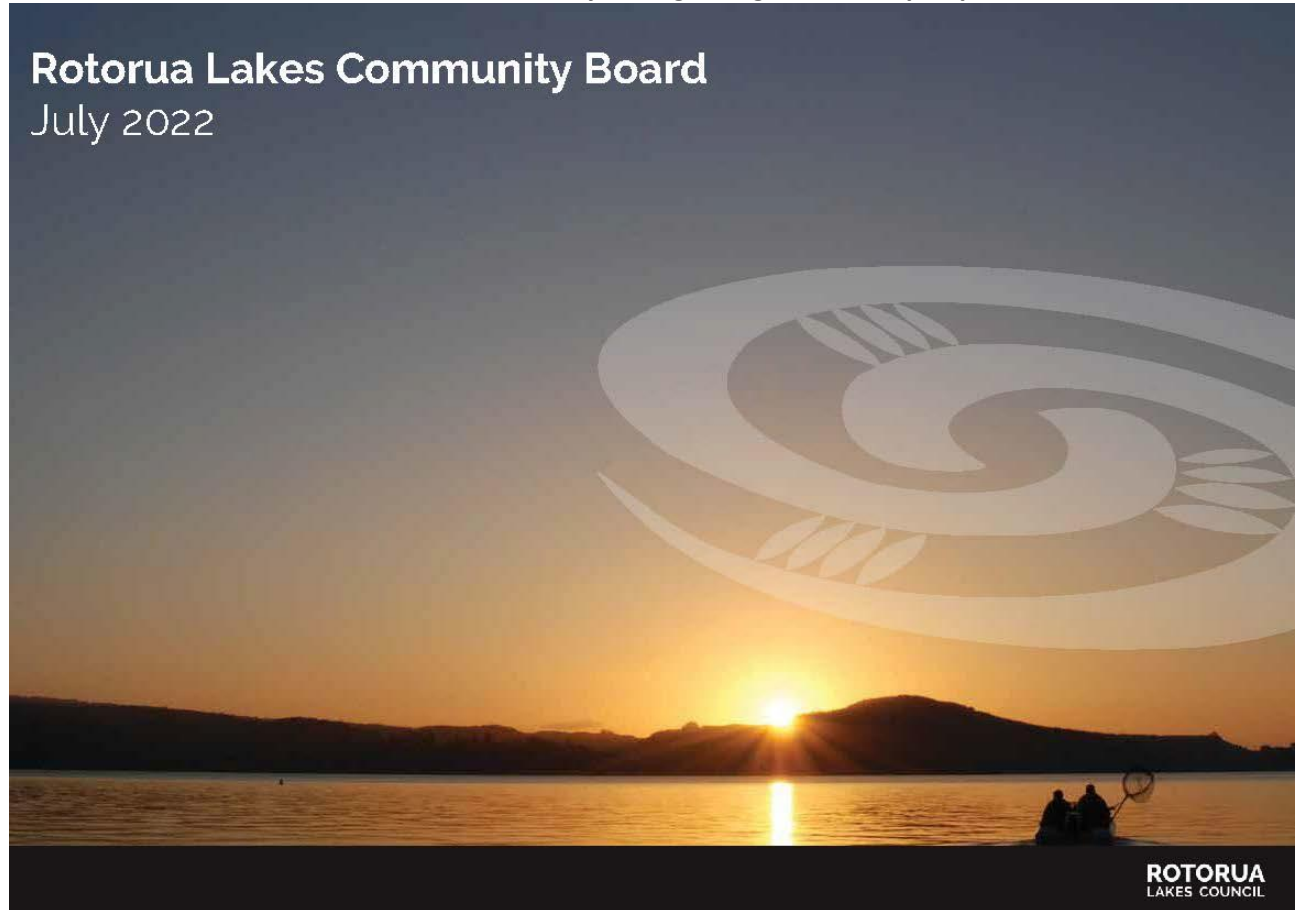
## Lakes Community Board Projects and Achievements 2019-2022



### 2019-2022 Advocacy – Other Committees

- Deputy Chair and Councillor Representative are RLC representatives on Te Maru o Kaituna River Authority.
- Chair is RLC representative on Regional Public Transport Committee.
- Chair is 1 (of 2) Council representative on the PSG Steering Group overseeing Council's 3 Waters infrastructure.
- Chair is Deputy Chair of Liquor Licencing Board.
- Chairs of both Community Boards have sat on RLC Funding panels 2019-2022 (Partnership, Neighbourhood Matching, Resilience).
- Represented by Chair on CE Performance Subcommittee.

**Attachment 4 – Presentation from Mr Pitkethley - Merge Lodge Boat Ramp improvements**



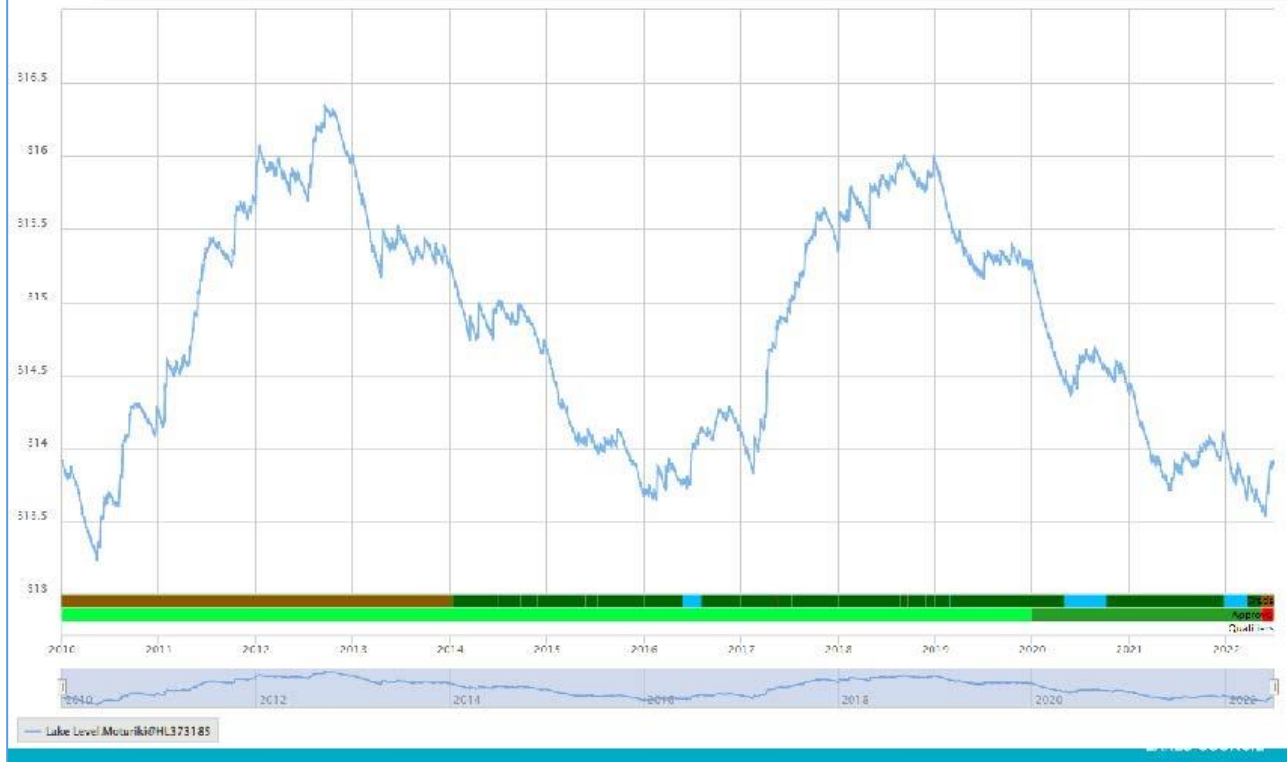
## Merge Lodge Boat Ramp improvements

**Lakes Infrastructure programme**

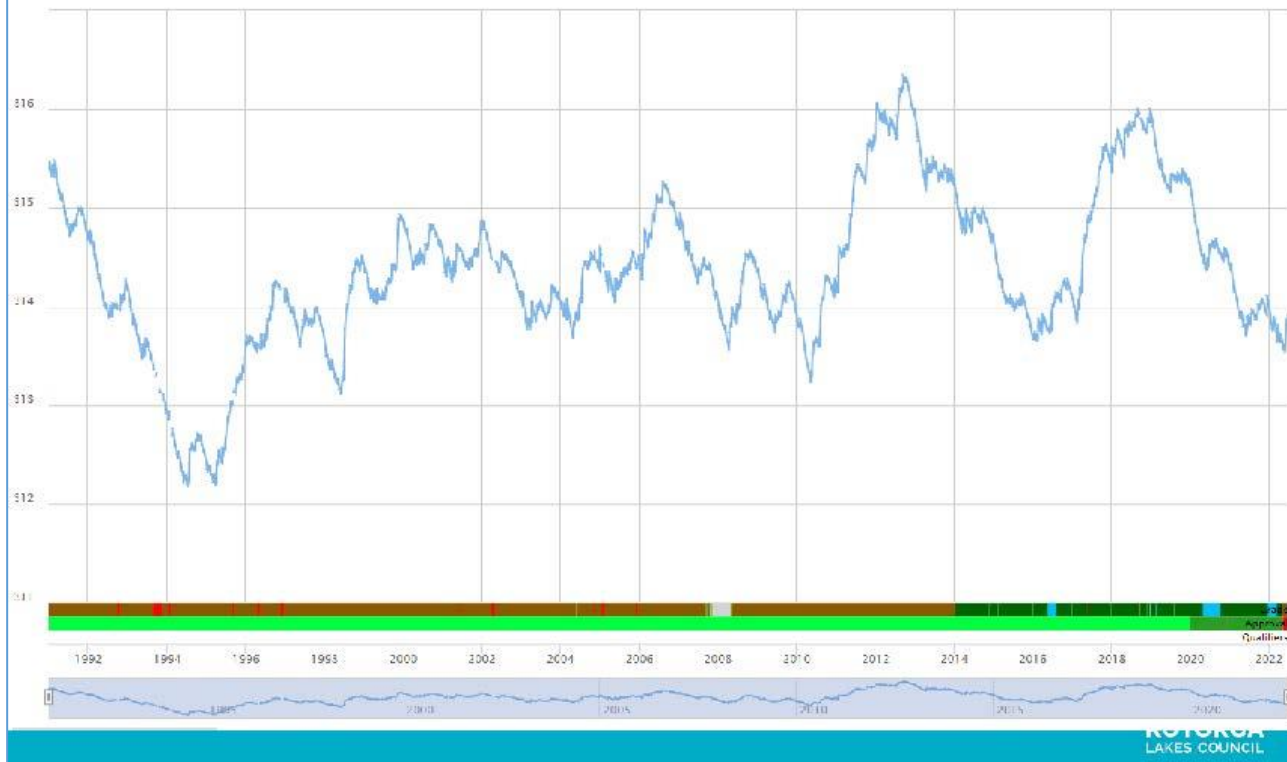
- LTP capital programme, 2022-23 \$400k RLC Funding + TIF(?)

The image shows an aerial satellite view of the Merge Lodge boat ramp area. The map includes a search bar at the top left with the text "want to...", a zoom control on the left, and a scale bar at the bottom left. The map shows a residential area with several houses, a road, and a boat ramp extending into a lake. The area is surrounded by green grass and trees.

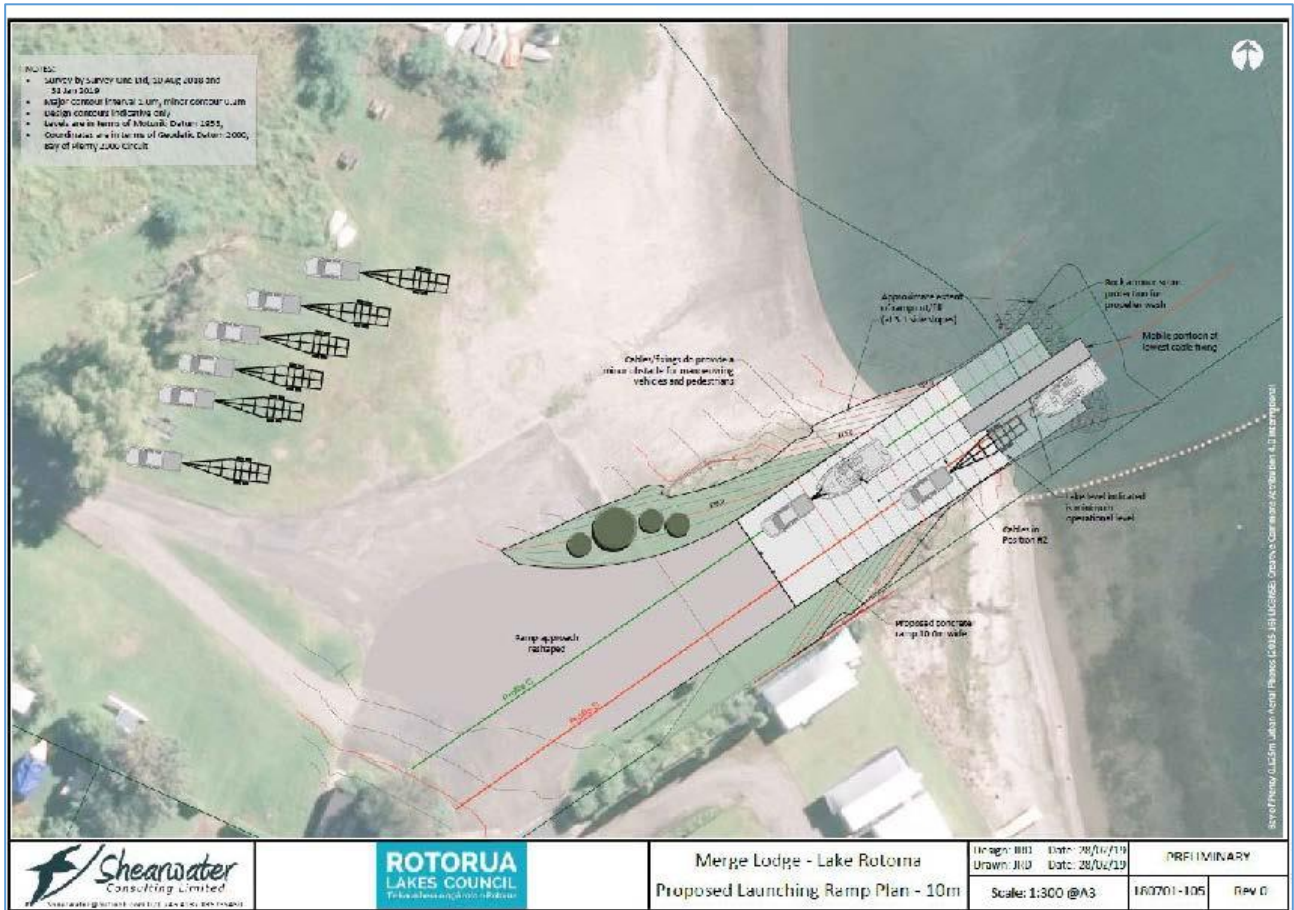
### Lake Levels 313.25 to 316.3 = 3m range last 12 yrs



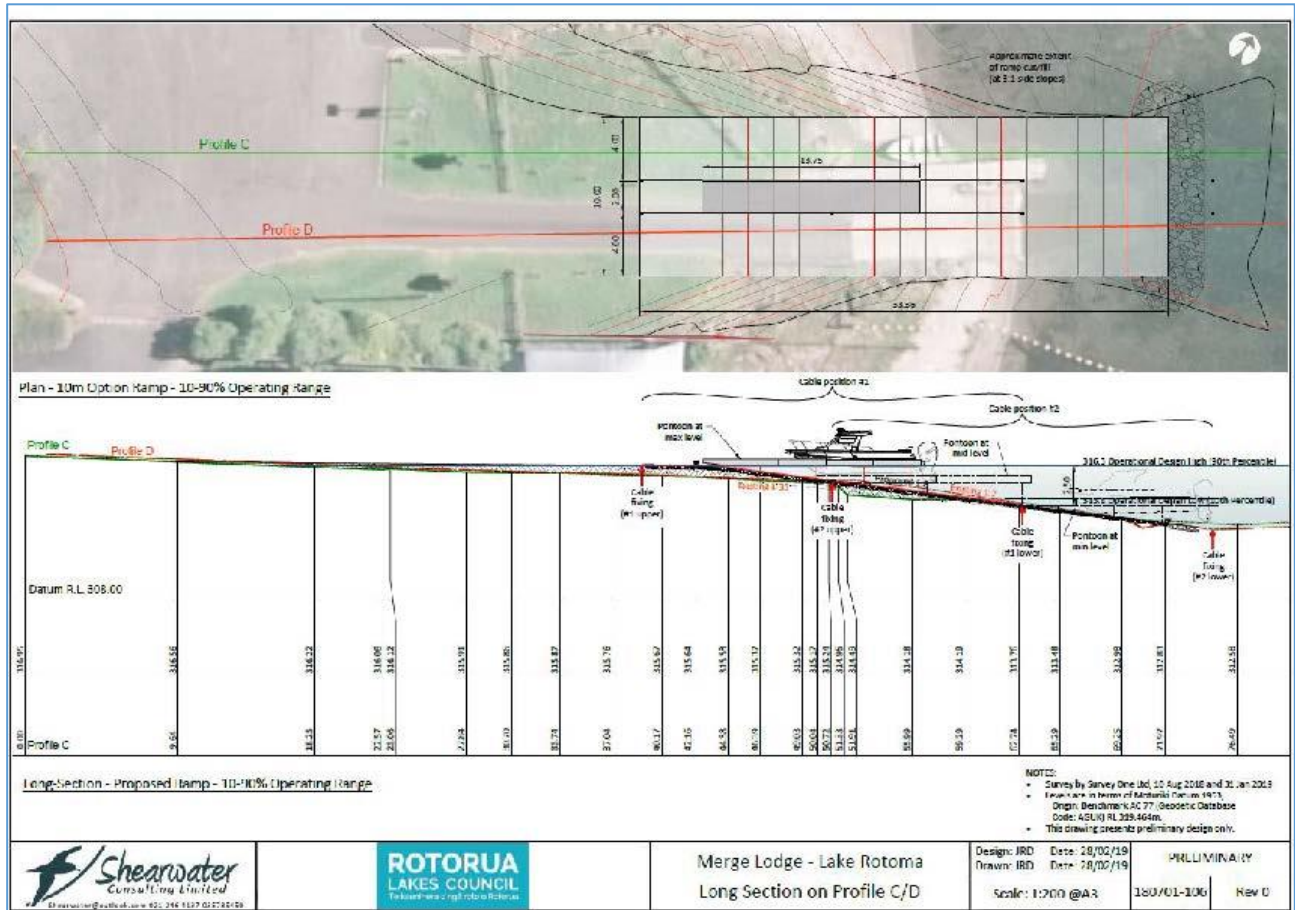
### Lake Levels 312.2 to 316.3 = 4m range over 30 yrs







Brandum Bay (mid-cable position)



## Merge Lodge Boat Ramp improvements

- Mid 2019 Price estimate for double ramp was \$310k
- + Consenting & Planning costs
- + Parking/turning improvements
- + Toilet block refurbishment
- + Access Rd changes/drainage corrections for beach stability