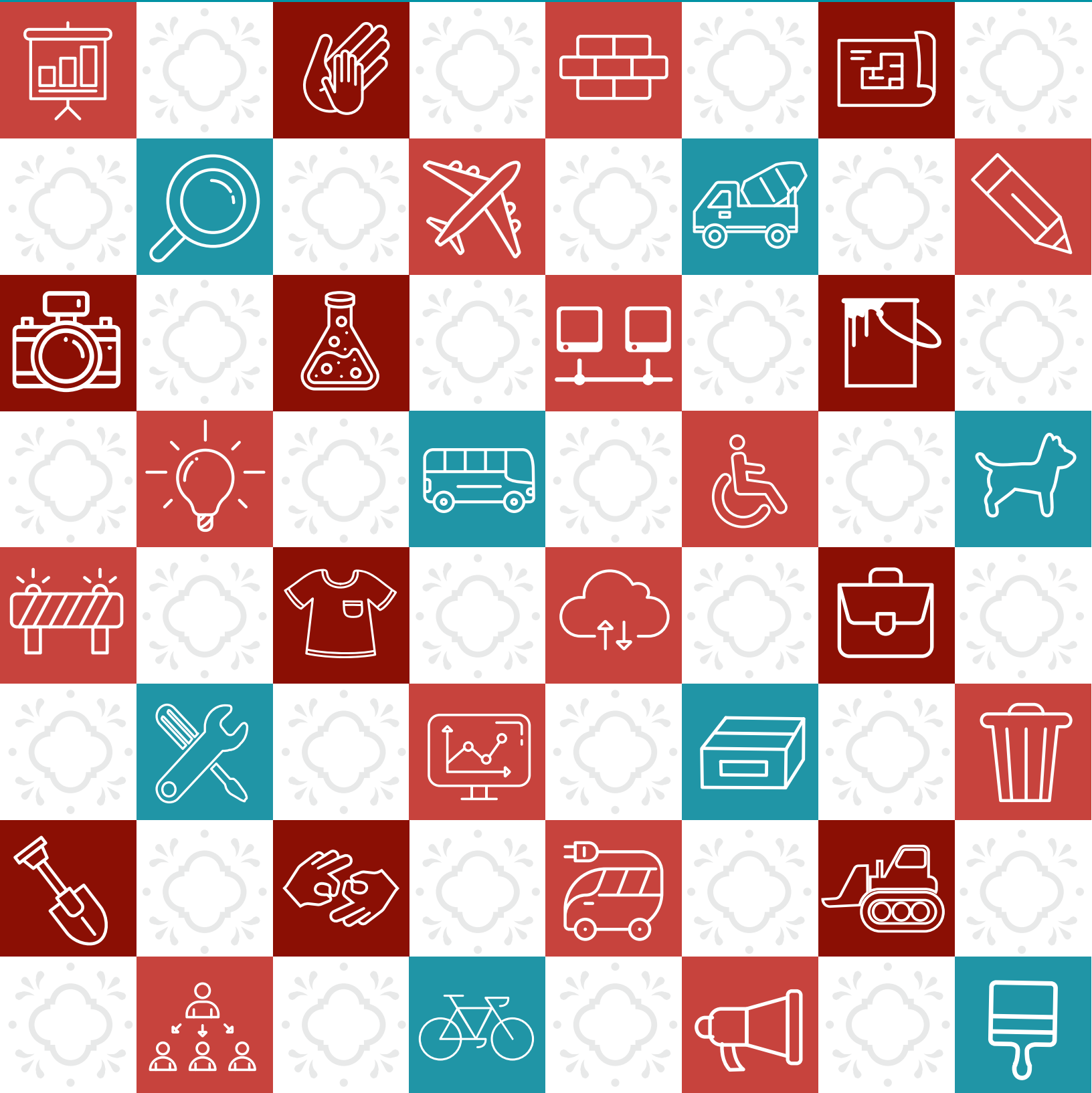




# FY2024 ANNUAL PROCUREMENT GUIDE



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# Overview



Small businesses represent 97% of firms in the San Antonio metro area, making them crucial to the strength and health of San Antonio's economy. To spur the creation of small business and promote their success, the City of San Antonio's Small Business Division has implemented various programs and initiatives that assist all types of business owners, whether they are at the ideation, startup, or growth phase. These programs focus on providing access to capital, business consulting, education, mentorship, and equitable access to City contracts. While these programs and initiatives provide assistance to all local small businesses, each plays a key role in addressing disparities from various City initiated studies that show minority and woman owned businesses (M/WBE) face multiple challenges and barriers as compared to non minority and women owned businesses (non M/WBE.)

# Diversity Action Plan



One small business initiative is the City's Diversity Action Plan that was adopted by City Council in January 2013 and outlines various objectives and strategies that promote the participation of M/WBEs on City contracts at levels reflective of the San Antonio metro area. The plan's objectives and strategies address outreach, identification, certification, registration, solicitation planning, capacity-building programs, and access to capital for small, minority, and woman-owned businesses (S/M/WBE). To oversee the plan's strategies and objectives, a Diversity Action Plan Subcommittee was established and reports to the Small Business Economic Development Advocacy (SBEDA Committee). In 2018, City Council adopted a new Five-Year Diversity Action Plan after consulting with various small business stakeholder groups, as well as the SBEDA Committee and Diversity Action Plan Subcommittee. One of the initiatives in the plan calls for the development of this annual procurement guide.

# Benefits of an Annual Procurement Guide



- Provides local small, minority, women, and veteran-owned businesses (S/M/W/VBEs) an advanced notice of planned City solicitations over the course of the City's fiscal year, which spans from October 1, 2023, through September 30, 2024.
- Provides S/M/W/VBEs more time to prepare for upcoming City solicitations beyond the standard advertisement period.
- Prime level S/M/W/VBEs will be able to prepare a more thorough submission to City solicitations.
- Sub level S/M/W/VBEs will have additional networking opportunities with prime level vendors that may result in contract opportunities.

# Section 1

# FY 2024 Contract Opportunities

Each fiscal year, the City of San Antonio releases hundreds of solicitations for various goods and services. This section contains those opportunities and is organized by industry, projected quarterly release date, and project description.

Please note that this guide has been prepared to serve as an information resource for the City's contracting process and as a reference for upcoming solicitations scheduled to be released October 1, 2023, to September 30, 2024; however, this schedule is subject to change without notice. At a minimum, this document will be updated annually. For the most updated information, please visit [sanantonio.gov/purchasing/biddingcontract/opportunities](https://sanantonio.gov/purchasing/biddingcontract/opportunities)



# Solicitation Method Reference Guide

Each good or service the City purchases has a competitive solicitation method that describes to vendors how their bid or proposal will be evaluated and awarded. For example, some City purchases will be awarded based solely on price while other purchases are awarded based on an evaluation of a variety of factors, such as experience, proposed plan, and price.

Solicitation Method	Why is it used?	Who is awarded?
Invitation for Bid (IFB)	Used primarily for purchasing goods, as price is the main factor.	The vendor who submits the lowest responsible bid.
Invitation for Offer (RFO)	Used for purchases that are declared exempt from competitive procurement laws, such as emergency goods or services, as well as cooperative and sole source purchases. This method allows the City to purchase goods or services in a quick and efficient manner.	The vendor who submits the lowest responsible bid.
Request for Competitive Sealed Proposal (RFCSP)	Used for purchases of goods or services when factors other than price will be evaluated and the scope of work, as related to quantity or need, is not well defined. Scoring criteria may include price, experience, and qualifications.	The vendor(s) who receives the most evaluation points.
Request for Proposal (RFP)	Used for purchasing services, such as consulting and marketing services, when factors other than price will be evaluated and the ability to negotiate is desired. Respondent is expected to provide innovative ideas as opposed to following published scope of services.	The vendor(s) who receives the most evaluation points.
Request for Qualifications (RFQ)	Used for purchasing professional services, such as architectural, landscape architectural, engineering, and land surveying services, to gather information regarding a respondent's capabilities, qualifications, and competence. Selection is made solely on the skills and qualifications of the consultant. Cost is not a factor until after a consultant is selected.	The vendor(s) who receives the most evaluation points.
Request for Information (RFI)	Used to gather information and ideas to prepare for a future solicitation opportunity that has sufficient information and specifications.	Likely no award. Review of received information.
Request for Application (RFA)	Used primarily for federal/state grant funded programs for services that are executed by the City.	The vendor(s) that meet the minimum requirements of the grant.

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# Construction

## Project Examples:

Roads, Bridges, Fire and Police Stations, Libraries, Senior Centers, and Parks

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>C-1</b>	Nov-2023	Aviation	Contract for maintenance repairs for airfield and land side to support SAAS such as crack seal, replace, panels, striping, signs, lighting, road maintenance and fencing.	\$1,500,000	IFB	General Construction, Sidewalks, Pavement, Electrical, etc.
<b>C-2</b>	Nov-2023	Aviation	Contract for maintenance repairs for airfield and land side to support SAAS such as crack seal, replace, panels, striping, signs, lighting, road maintenance and fencing.	\$2,500,000	IFB	General Construction, Sidewalks, Pavement, Electrical, etc.
<b>C-3</b>	Nov-2023	CSF	Replacement of obsolete interior lighting control panels for 1998 side of Convention Center.	\$436,800	IFB	Electrical Services
<b>C-4</b>	Nov-2023	DSD	Painting, Flooring, Restroom, and Other Maintenance Repairs at the One Stop Building.	\$75,000	IFB	General Construction, Painting, Flooring
<b>C-5</b>	Nov-2023	DSD	Office remodels for King William Room, Lobby and Manager Offices and Furniture at the One Stop Building.	\$250,000	IFB	General Construction
<b>C-6</b>	Nov-2023	DSD	Reconfiguration and associated IT Cabling for 1st floor at the One Stop Building.	\$500,000	IFB	General Construction, Electrical, IT Infrastructure Installation
<b>C-7</b>	Nov-2023	PWD	Construction of earth channel, culverts, and Sidewalks. Project to include joint bid with SAWS water.	\$1,300,000	IFB	Storm Water Drainage Improvements
<b>C-8</b>	Nov-2023	PWD	The Flatwork application will be used City wide on the streets and sidewalks where maintenance is needed including sidewalks, driveways, curbs, concrete streets, concrete bus pads, ADA ramps, and utility adjustments.	\$1,500,000	IFB	General Construction, Sidewalks
<b>C-9</b>	Nov-2023	PWD	Task Order Flatwork package for sidewalks curb and driveways.	\$3,200,000	IFB	General Construction, Sidewalks
<b>C-10</b>	Nov-2023	PWD	Task Order Flatwork package for sidewalks curb and driveways.	\$3,200,000	IFB	General Construction, Sidewalks
<b>C-11</b>	Nov-2023	PWD	This contract will be used to deliver the IMP programs related to traffic signals, ITS, and school zone flashers. It is also used to deliver NAMP projects and other pedestrian mobility projects.	\$5,000,000	IFB	Traffic Control Equipment Installation
<b>C-12</b>	Nov-2023	PWD	This contract will be used to deliver the IMP programs related to traffic signals, ITS, and school zone flashers. It is also used to deliver NAMP projects and other pedestrian mobility projects.	\$5,000,000	IFB	Traffic Control Equipment Installation
<b>C-13</b>	Nov-2023	PWD	Task Order Contract for rehabilitation of underground corrugated metal pipe (CMP).	\$5,000,000	IFB	General Construction, Drainage Improvements
<b>C-14</b>	Nov-2023	PWD	Task Order Contract for rehabilitation of underground corrugated metal pipe (CMP).	\$5,000,000	IFB	General Construction, Drainage Improvements

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# Construction Projects Continued



	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>C-15</b>	Nov-2023	PWD	Task Order Flatwork package for sidewalks curb and driveways.	\$5,000,000	IFB	General Construction, Sidewalks
<b>C-16</b>	Nov-2023	PWD	Street Reconstruction, wheelchair ramps, sidewalks, and driveways, adjusting existing valves, boxes and manholes.	\$7,500,000	IFB	General Construction, Sidewalks
<b>C-17</b>	Nov-2023	PWD	Asphalt milling and overlay, seal coat, base and pavement replacement, speed humps, pavement markings installation, curb ramps, adjusting existing valve boxes and manholes	\$10,000,000	IFB	General Construction, Sidewalks
<b>C-18</b>	Nov-2023	CSF	Reconditioning several Air Handling Unit within the Alamodome.	\$2,562,486	IFB	HVAC Maintenance Services
<b>C-19</b>	Nov-2023	Parks	Construction of a 10 ft trail along Salado Creek to connect to Briar Glenn.	\$1,500,000	IFB	Landscaping, Site Work, Concrete, Sign Fabrication
<b>C-20</b>	Nov-2023	PWD	Construction of underground drainage system, Sidewalks, and sidewalks. Project to include joint bid with SAWS water.	\$450,000	IFB	General Construction, Storm Drain
<b>C-21</b>	Nov-2023	PWD	Reconstruct the alley and associated improvements between Leming Drive and Quentin Drive as applicable.	\$641,140	IFB	General Construction, Sidewalks, Asphalt, Paving
<b>C-22</b>	Nov-2023	PWD	Task Order Contract for rehabilitation of non-service alleys.	\$750,000	IFB	Rehabilitation of sidewalks
<b>C-23</b>	Nov-2023	PWD	Asphalt milling and overlay, seal coat, base and pavement replacement, speed humps, pavement markings installation, curb ramps, adjusting existing valve boxes and manholes.	\$3,200,000	IFB	General Construction, Sidewalks
<b>C-24</b>	Nov-2023	PWD	Task Order Installation of Microsurface pavement preservation street treatment to include TCP and door hangars.	\$3,500,000	IFB	General Construction, Sidewalks
<b>C-25</b>	Nov-2023	PWD	Task Order Installation of Microsurface pavement preservation street treatment to include TCP and door hangars.	\$3,500,000	IFB	General Construction, Sidewalks
<b>C-26</b>	Nov-2023	Transportation	Contract will support the expansion of the multi-modal transportation system through the implementation of projects identified in the following programs: Vision Zero, SA Bikes to include the Bike Network Plan, and Quiet Zones.	\$4,800,000	IFB	General Construction, Sidewalks
<b>C-27</b>	Dec-2023	CSF	Digital way-finding signs to be placed in 6 Access Control Points.	\$95,375	IFB	Sign Fabrication
<b>C-28</b>	Dec-2023	CSF	Replace boilers for Alamodome.	\$893,858	IFB	Equipment Replacement Services
<b>C-29</b>	Dec-2023	PWD	This contract will be used to deliver the Citywide Radar Feedback Signs project proposed in the FY 2024 budget.	\$700,000	IFB	Traffic Control Equipment Installation
<b>C-30</b>	Dec-2023	PWD	Task Order Contract for rehabilitation of non-service alleys.	\$750,000	IFB	Rehabilitation of sidewalks
<b>C-31</b>	Dec-2023	PWD	This contract will be used to deliver the federally funded FY 2023 Citywide ITS Upgrades project.	\$4,500,000	IFB	Transportation and Traffic System and Devices Installation

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# Construction Projects Continued

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>C-32</b>	Dec-2023	PWD	Street Reconstruction, wheelchair ramps, sidewalks, and driveways, adjusting existing valves, boxes and manholes.	\$7,500,000	IFB	General Construction, Sidewalks
<b>C-33</b>	Dec-2023	PWD	Asphalt milling and overlay, seal coat, base and pavement replacement, speed humps, pavement markings installation, curb ramps, adjusting existing valve boxes and manholes.	\$7,500,000	IFB	General Construction, Sidewalks
<b>C-34</b>	Dec-2023	PWD	Asphalt milling and overlay, seal coat, base and pavement replacement, speed humps, pavement markings installation, curb ramps, adjusting existing valve boxes and manholes.	\$7,500,000	IFB	General Construction, Sidewalks
<b>C-35</b>	Dec-2023	PWD	Renovate, improve, and expand the Carver Branch Library.	\$9,500,000	RFQ/RFP	Vertical Construction
<b>C-36</b>	Dec-2023	Transportation	Contract will support the expansion of the multimodal transportation system through the implementation of projects identified in the following programs: Vision Zero, SA Bikes to include the Bike Network Plan, and Quiet Zones.	\$4,800,000	IFB	General Construction, Sidewalks
<b>C-37</b>	Dec-2023	PWD	Provide on-call project construction to include but not limited to concrete curbs, sidewalks, driveways, concrete retaining walls-combination type, wheel chair ramps, removing and relocating mail boxes, topsoil, sodding, signage, striping, elevated sidewalks, and any other items required due to the site conditions to accomplish the project scope.	\$5,000,000	IFB	General Construction, Concrete, Sidewalks
<b>C-38</b>	Jan-2024	Aviation	Project led by Texas Department of Transportation to administer the RAMP grant which provides for basic improvements to the Stinson Airport such as hangar enhancements, fencing, or other airside and land side needs.	\$100,000	IFB	Airfield Vertical Construction
<b>C-39</b>	Jan-2024	BESD	Removal and replacement of underground fuel storage tanks and related fuel system equipment.	\$750,000	IFB	Equipment Replacement Services
<b>C-40</b>	Jan-2024	CSF	Rigging structure with new hang points in front of theater stage that allows for additional equipment, like speaker arrays and lighting components.	\$2,681,447	IFB	General Construction, Electrical, Audio/Visual
<b>C-41</b>	Jan-2024	CSF	Remodel for new pavers, exterior painting, lighting, furniture, and irrigation.	\$1,863,279	IFB	General Construction, Concrete, Landscaping, Irrigation, Electrical
<b>C-42</b>	Jan-2024	PWD	Renovate the Ella Austin Community Center Campus to include building envelopes, interior modifications, upgrades to major building systems, and site improvements. Additional funding will be leveraged from Inner City Tax Increment Reinvestment Zone funds (TIRZ).	\$16,500,000	RFQ/RFP	Vertical Construction
<b>C-43</b>	Jan-2024	Transportation	Contract will support the expansion of the multimodal transportation system through the implementation of projects identified in the following programs: Vision Zero, SA Bikes to include the Bike Network Plan, and Quiet Zones.	\$4,800,000	IFB	General Construction, Sidewalks
<b>C-44</b>	Feb-2024	Aviation	This project includes improvements to the Federal Inspection Services (FIS) Corridor and Mezzanine and adds a second bag belt for international passengers.	\$3,374,347	IFB	Mechanical and Electrical Construction

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# Construction Projects Continued



	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>C-45</b>	Feb-2024	BESD	Replacement of multiple HVAC equipment that has exceeded its useful lifecycle and uses R-22 refrigerant. Upgrade HVAC Building Automation System.	\$700,000	IFB	HVAC Maintenance Services
<b>C-46</b>	Feb-2024	BESD	Replacement of existing HVAC pneumatic controls with new Direct Digital Control system and Building Automated System.	\$600,000	IFB	HVAC Maintenance Services
<b>C-47</b>	Feb-2024	CSF	Replace existing floor expansion joint assembly throughout facility and replace with new.	\$1,000,000	IFB	Specialty Construction, Concrete
<b>C-48</b>	Feb-2024	Parks	Construction of a 10 ft trail along Salado Creek to connect to Rogers Ranch.	\$1,500,000	IFB	Landscaping, Site Work, Concrete, Sign Fabrication
<b>C-49</b>	Feb-2024	PWD	Construct general park improvements within available funding in support of the Park's Master Plan which may include basketball court shade and a skate plaza.	\$620,595	IFB	General Construction
<b>C-50</b>	Feb-2024	PWD	Street Reconstruction, wheelchair ramps, sidewalks, and driveways, adjusting existing valves, boxes and manholes	\$5,000,000	IFB	General Construction, Sidewalks
<b>C-51</b>	Feb-2024	Transportation	Contract will support the expansion of the multimodal transportation system through the implementation of projects identified in the following programs: Vision Zero, SA Bikes to include the Bike Network Plan, and Quiet Zones.	\$4,800,000	IFB	General Construction, Sidewalks
<b>C-52</b>	Mar-2024	Aviation	Baggage handling expansion and construction of storage area.	\$10,500,000	IFB	Mechanical and Electrical Construction
<b>C-53</b>	Mar-2024	Aviation	Aviation is seeking to contract with qualified firms for the DBE program, interested in providing job order contracting services for various projects. Services include but are not limited to incidental demolition, construction, repair, rehabilitation, alteration, and deferred maintenance on City-Aviation owned and leased buildings, or other facilities of interest.	TBD	RFCSP	General Construction
<b>C-54</b>	Mar-2024	PWD	Construct general park improvements within available funding which may include shade enhancements, dog park, lighting, walking trail, parking expansion, and community garden.	\$366,370	IFB	General Construction
<b>C-55</b>	Mar-2024	PWD	General construction and rehabilitation improvements of the historic public theater located in San Pedro Springs Park.	\$777,000	IFB	Rehabilitation, General Construction
<b>C-56</b>	Mar-2024	PWD	Public Works is seeking to contract with qualified firms interested in providing job order contracting services for various projects. Services include but are not limited to incidental demolition, construction, repair, rehabilitation, alteration, and deferred maintenance on City owned and leased buildings, or other facilities of interest to the City.	\$96,000,000	RFCSP	General Construction, Rehabilitation and Maintenance of buildings
<b>C-57</b>	Mar-2024	PWD	Construct general park improvements which may include pool house improvements, a new aquatic amenity, and playground.	\$2,885,750	RFCSP	General Construction, Playground Equipment
<b>C-58</b>	Mar-2024	PWD	Facilitate the development and construction of a new park which may include land acquisition, park connectivity and site amenities.	\$1,147,000	RFCSP	General Construction

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# Construction Projects Continued

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>C-59</b>	Apr-2024	Parks	Construction of a 10 ft trail along Leon creek connecting to Raymond Russell Park.	\$2,805,000	IFB	Landscaping, Site Work, Concrete, Sign Fabrication
<b>C-60</b>	May-2024	PWD	Construct general park improvements within available funding which may include restroom improvements and parking lot expansion.	\$597,400	IFB	General Construction
<b>C-61</b>	May-2024	PWD	Exterior rehabilitation to include doors and windows. Lighting, HVAC, and life safety.	\$1,890,000	IFB	General Construction, Electrical, HVAC
<b>C-62</b>	May-2024	PWD	Intersection improvements at Billy Mitchell and 36th Street Improvements will include new traffic signals, reconstructing asphalt pavement within intersection to concrete and modifying the curb line between new 36th street sections.	\$2,651,240	IFB	Traffic Control Equipment Installation, Concrete Work
<b>C-63</b>	May-2024	PWD	Asphalt milling and overlay, seal coat, base and pavement replacement, speed humps, pavement markings installation, curb ramps, adjusting existing valve boxes and manholes.	\$7,500,000	IFB	General Construction, Sidewalks
<b>C-64</b>	May-2024	PWD	Asphalt milling and overlay, seal coat, base and pavement replacement, speed humps, pavement markings installation, curb ramps, adjusting existing valve boxes and manholes.	\$7,500,000	IFB	General Construction, Sidewalks
<b>C-65</b>	May-2024	PWD	Repairs and improvements to the Police Academy driving track and the addition of a skid car platform.	\$12,769,198	RFCSP	Sidewalks Construction, Paving and Resurfacing
<b>C-66</b>	May-2024	PWD	Construction of a new 27,000 square feet Police Substation and will include facility and site amenities and services including, new locker rooms, gymnasium, community and roll call room, storage space, parking, sidewalks, and landscaping.	\$13,500,000	RFCSP	Vertical Construction
<b>C-67</b>	Jun-2024	PWD	Facilitate the development and construction a new pocket park in support of the Park's Master Plan within available funding.	\$345,315	IFB	General Construction
<b>C-68</b>	Jun-2024	PWD	Construct general park improvements within available funding which may include a new dog park.	\$442,800	IFB	General Construction
<b>C-69</b>	Jun-2024	PWD	General park improvements and rehabilitation.	\$531,000	IFB	General Construction
<b>C-70</b>	Jun-2024	PWD	Construct a large multi-function structure to accommodate the many demands of police/tactical training.	\$3,931,173	RFCSP	General Construction-Vertical
<b>C-71</b>	Jul-2024	Aviation	Project for repair and replacement of existing critical infrastructure in Terminals A & B.	\$18,662,478	IFB	Vertical Construction
<b>C-72</b>	Jul-2024	PWD	Construct general park improvements within available funding which may include a sitting area at the playground, shade enhancements at the pool, and additional park lighting.	\$355,510	IFB	General Construction
<b>C-73</b>	Jul-2024	PWD	Development and construction of a new park which may include land acquisition and site amenities within available funding.	\$544,050	IFB	General Construction
<b>C-74</b>	Jul-2024	PWD	Construct intersection improvements at Wurzbach Road and Vance Jackson Road to include Sidewalks widening and traffic signal upgrades as applicable and within available funding.	\$4,406,250	IFB	General Construction, Sidewalks, Traffic Control Equipment Installation

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	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>C-75</b>	Jul-2024	PWD	Upper labor and waterworks construction phase to include rehabilitation of the Upper Labor Dam and Acequia, Lily Pond, Waterworks Pump House and Raceway, culture trail, multi-use path, way-finding, and interpretive signage.	\$10,000,000	RFCSP	General Construction, Concrete, Landscaping, Irrigation, Electrical, Signage Fabrication, etc.
<b>C-76</b>	Aug-2024	PWD	Construct general park rehabilitation improvements of park facilities within available funding at parks on the City's northwest side including Lee's Creek Park.	\$664,200	IFB	General Construction
<b>C-77</b>	Aug-2024	PWD	Construct general park and rehabilitation improvements of park facilities within available funding. Parks may include: Milam Wesley Tealer Park and Dellcrest Park.	\$1,130,020	IFB	General Construction
<b>C-78</b>	Aug-2024	PWD	Renovate, rehabilitate and construct additions to the West End Park Senior Center, West End Park and to create a multi-generational facility that will support senior and constituent services, meeting space and other recreational services.	\$6,270,500	RFCSP	General Construction-Vertical
<b>C-79</b>	Sep-2024	PWD	Construct general park and rehabilitation improvements of park facilities within available funding. Parks may include: Collins Gardens Park, Kennedy Park, Clarissa Alderete Park, Escobar Park and Frank Tejada Park.	\$1,655,910	IFB	General Construction
<b>C-80</b>	Sep-2024	PWD	Construct Sidewalks improvements at Port San Antonio to include sidewalks, curbs, driveway approaches, drainage, and other improvements as applicable and within available funding. This is a multi-phased project. Sidewalks may include: Billy Mitchell Boulevard, General McMullen and General Hudnell.	\$10,326,760	IFB	General Construction, Sidewalks
<b>C-81</b>	May-2024	PWD	Storm Water maintenance to remove sediment and valve replacement.	\$700,000	IFB	Storm Water Drainage Improvements

## Notes

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# Goods & Supplies

## Project Examples:

Uniforms, Office Supplies, IT Software and Hardware, Furniture, and Auto Parts

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
GS-1	Nov-2023	BESD	Annual contract for transmission parts and service needed to maintain various light duty fleet vehicles.	\$375,000	IFB	Vehicle Parts
GS-2	Nov-2023	DSD	Annual contract for recycled paint.	\$135,000	IFB	Paint Supplies
GS-3	Nov-2023	Library	Printing of colored plastic borrower cards; these cards are issued to library patrons requesting to use various resources such as library databases, online library services, print materials, and media at the Central Library and various branch libraries located throughout the City of San Antonio.	\$280,000	IFB	Library Supplies
GS-4	Nov-2023	PWD	Purchase, delivery and installation of Actuators to modify adaptation plate and threading of stem nut, replace electrical and control flex connection and seal waterproof.	\$54,000	IFB	Mechanical Equipment
GS-5	Nov-2023	SAPD	Furnish the San Antonio Police Department (SAPD) with custom badges and hat badges.	\$150,000	IFB	Specialty Equipment
GS-6	Nov-2023	SWMD	Hire a contractor to assist the Solid Waste Management Department with service calls related to cart exchange, cart repair, cart delivery, and cart collection. Calls may be filtered by priority, service center, quadrant, or other manner as determined by the City.	\$3,100,000	IFB	Garbage/Refuse Equipment
GS-7	Nov-2023	Aviation	This contract will provide the Aviation Department with suppliers to furnish and deliver a wide variety of horticultural supplies and tools to be used in maintaining landscaped areas throughout the San Antonio Airport System.	\$140,000	IFB	Landscaping Equipment
GS-8	Nov-2023	Library	RFID tags are utilized for labelling books, videos, DVDs, CDs and other library media.	\$150,000	IFB	Library Supplies
GS-9	Nov-2023	PWD	Purchase of High Intensity Prismatic Sign Sheeting; this material will be utilized by the Traffic Operations Division and Street Maintenance Division to construct signs used for traffic control.	\$426,000	IFB	Traffic Control Equipment
GS-10	Nov-2023	PWD	Furnish and deliver gelled-electrolyte solar batteries for warning signals at various school zone locations throughout the City of San Antonio. These batteries will be utilized in the school crossing zone areas.	\$527,520	IFB	Traffic Control Equipment, Batteries
GS-11	Nov-2023	PWD	Furnish and deliver traffic light mounting assemblies for the Traffic Division.	\$735,000	IFB	Traffic Control Equipment
GS-12	Nov-2023	PWD	Furnish and deliver school flasher parts for warning signals at various school zone locations throughout the City of San Antonio.	\$900,000	IFB	Traffic Control Equipment

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	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>GS-13</b>	Nov-2023	SAFD	Purchase of particulate blocking protective hoods and structural firefighting gloves that meet the NFPA 1971 or current edition.	\$1,370,903	RFO	Specialty Equipment
<b>GS-14</b>	Nov-2023	SWMD	Annual contract for lawn equipment parts and repair for Citywide use.	\$570,000	IFB	Equipment Parts
<b>GS-15</b>	Nov-2023	SWMD	Purchase tires and tire services which will support the City's Fleet of approximately four thousand vehicles utilized by all City departments. The tire categories included on this solicitation are for vehicles such as; passenger, truck, industrial, emergency, turf, and heavy equipment. In addition, the contract will also include tire services such as retreading, balancing, road service and repairs.	\$11,970,000	IFB	Vehicle Parts
<b>GS-16</b>	Nov-2023	SWMD	This contract will provide the Solid Waste Management Department (SWMD) with parts for Heavy Duty Volvo, Mack, Western Star and Medium and Heavy Duty Ford Trucks (E350, F350 and above). This contract shall be for buying parts for in-house repairs only, and will furnish parts utilized primarily by Solid Waste Management Department's refuse collection trucks.	\$975,000	IFB	Vehicle Parts
<b>GS-17</b>	Nov-2023	SWMD	This contract will be maintained by the Solid Waste Management Department and will be utilized in the repair Diamond Z equipment for several city departments including TCI, Parks and REC and SWMD.	\$240,000	IFB	Equipment Parts
<b>GS-18</b>	Nov-2023	SWMD	Furnish Rotobec grapppler parts for in house maintenance and repairs of the 37 Rotobec grapplers currently in the City's fleet. These grapplers are used for curbside brush and bulky collection for City residents and for storm drain, low water crossing, and right of way pickup.	\$300,000	IFB	Equipment Parts
<b>GS-19</b>	Nov-2023	SWMD	This contract will be utilized for buying parts for in-house repairs only, and will provide all parts needed for the body and the operating mechanism for the body. This contract will be maintained and monitored by the Solid Waste Management Department for the purchase of parts for: Bomag Milling Machines, Gradall, Komatsu, Cimline, and Liugong Loaders.	\$370,000	IFB	Specialty Equipment Parts and Services
<b>GS-20</b>	Nov-2023	SWMD	Furnish automotive and truck spring parts and services on an annual basis. The City's fleet consists of over 5,000 vehicles and equipment, which require suspensions to be maintained in a safe working order.	\$250,000	IFB	Vehicle Parts
<b>GS-21</b>	Nov-2023	SWMD	Provide Bergkamp equipment parts for in-house repair of equipment.	\$141,565	IFB	Equipment Parts
<b>GS-22</b>	Dec-2023	Aviation	New machine to clean Sidewalks markings on a regular basis.	\$276,640	IFB	Specialized Vehicles
<b>GS-23</b>	Dec-2023	Aviation	Project to procure a new 3000 gallon Aircraft Rescue Fire Fighting (ARFF) Vehicle.	\$1,474,000	IFB	Specialized Vehicles
<b>GS-24</b>	Dec-2023	BESD	Replacement light-duty truck(s) to support departmental operations. Replace 44 light duty trucks of various cabs sizes, drives, and bed lengths.	\$2,100,000	IFB	Vehicles
<b>GS-25</b>	Dec-2023	CSF	Provide new and/or replace existing security cameras throughout facility.	\$531,300	IFB	Audio and Visual Equipment
<b>GS-26</b>	Dec-2023	CSF	Furniture Replacement and 2' x 3' bench table with cowhide (TBD).	\$505,232	IFB	Furniture

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# Goods & Supplies Continued

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>GS-27</b>	Dec-2023	Parks	These bags are attached to the tree trunk to irrigate newly planted trees on City-owned properties. They contribute to water conservation while maintaining moisture and improve survival rates by promoting root development in transplanted trees.	\$114,000	IFB	Landscaping Supplies
<b>GS-28</b>	Dec-2023	PWD	Orange Citrus Solvent Degreaser.	\$235,000	IFB	Cleaning Supplies
<b>GS-29</b>	Dec-2023	SWMD	This contract will be utilized for buying parts for in-house repairs only, and will provide all parts needed for the body and the operating mechanism for the body. This contract will be maintained and monitored by the Solid Waste Management Department for the purchase of parts for: Bomag Milling Machines, Gradall, Komatsu, Cimline, and Liugong Loaders.	\$375,000	IFB	Equipment Parts
<b>GS-30</b>	Dec-2023	SWMD	This contract will be utilized for buying parts for in-house repairs only, and will provide all parts needed for the body and the operating mechanism for the body. This contract will be maintained and monitored by the Solid Waste Management Department for the purchase of parts for: Bomag Milling Machines, Gradall, Komatsu, Cimline, and Liugong Loaders.	\$1,100,000	IFB	Equipment Parts
<b>GS-31</b>	Jan-2024	Aviation	Operational need for painting taxiway, taxiway edge lines, centerlines, and lead on/ lead off lines.	\$62,720	IFB	Paint Equipment
<b>GS-32</b>	Jan-2024	BESD	Replacement Rear Ejection Trailer(s) to support departmental operations. Replace 13 rear ejection brush trailers for Solid Waste Management.	\$1,500,000	IFB	Specialized Vehicles
<b>GS-33</b>	Jan-2024	CSF	Replace the Arena Public Address (PA) System and Corner-fill speakers for events including the 2025 NCAA Final Four.	\$1,788,450	IFB	Audio Equipment
<b>GS-34</b>	Jan-2024	Parks	This contract will provide the Parks & Recreation Department with a contract to furnish and deliver engineered wood fiber chips. The engineered wood fiber chips are certified by the International Playground Equipment Manufacturer's Association and will provide for safety surfacing on public playgrounds throughout the City.	\$370,000	IFB	Landscaping Supplies
<b>GS-35</b>	Jan-2024	SAFD	SAFD utilizes the foam head blocks during emergency responses to immobilize patients with possible head and neck injuries.	\$228,000	IFB	Specialty Equipment
<b>GS-36</b>	Jan-2024	SAPD	Provide SAPD officers with ballistic vests in replacement of older models.	\$1,800,000	IFB	Specialty Equipment
<b>GS-37</b>	Jan-2024	SWMD	This contract will provide Solid Waste Management, Fleet Operations Division, with a contractor to furnish replacement parts and service to Vermeer equipment for the purpose of processing brush and yard waste at the brush recycling centers.	\$1,020,000	IFB	Equipment Parts
<b>GS-38</b>	Feb-2024	BESD	Replacement medium and heavy truck(s) to support departmental operations. Replace eleven Class 4 - 8 trucks for Parks & Recreation, Public Works, and Solid Waste Management that has common baselines for bidding.	\$1,250,000	IFB	Vehicles

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	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>GS-39</b>	Feb-2024	BESD	Replacement specialty sports field equipment to support departmental operations. Replace (2) specialty equipment that is used to maintain baseball fields with sand rake attachments for Infield Groomer Parks & Recreation.	\$100,000	IFB	Specialty Equipment
<b>GS-40</b>	Feb-2024	BESD	Replacement landscaping equipment to support departmental operations. Replace one compact tractor, one 100 HP tractor, and one zero turn mower for Public Works and Solid Waste.	\$253,000	IFB	Landscaping Equipment
<b>GS-41</b>	Feb-2024	CCDO	Contract for sprinkler & irrigation parts for Center City Development and Operations facilities.	\$250,000	IFB	Irrigation Parts and Supplies
<b>GS-42</b>	Feb-2024	Health	This contract will provide the San Antonio Metro Health Department (SAMHD) with microcuvettes and accessories to be used in conjunction with existing Hemopoint H2 meters. The microcuvettes and meters are used by the SAMHD for testing hemoglobin levels in determining eligibility for WIC Program benefits.	\$275,180	IFB	Specialty Equipment
<b>GS-43</b>	Feb-2024	SWMD	This contract will be maintained by the Solid Waste Management Department and will be utilized by the Parks and Recreation and San Antonio Police Departments for the repairs of various on-road heavy duty trucks to include refuse trucks, dump trucks, all other heavy duty trucks, and tractor trailers. The contract will provide parts for approximately 1,200 units in the City's fleet.	\$2,531,250	IFB	Vehicle Parts
<b>GS-44</b>	Mar-2024	BESD	Replacement hybrid and electric SUV(s) to support departmental operations. Replace SUVs with 14 electric and four hybrid SUVs for Development Services, Solid Waste, and Fire.	\$902,000	IFB	Vehicles
<b>GS-45</b>	Mar-2024	BESD	Replacement passenger and cargo van(s) to support departmental operations. Replace two mini-vans and one cargo van for Human Services, ITSD, and Solid Waste Management.	\$140,000	IFB	Vehicles
<b>GS-46</b>	Mar-2024	BESD	Replacement police van to support departmental operations.	\$85,000	IFB	Vehicles
<b>GS-47</b>	Mar-2024	PWD	Installation and purchase of wood poles, down-guy anchor and drilling of cylinder holes. These drilling services will require the contractor to perform utility locates and will be used to maintain traffic signal intersection located throughout the City.	\$771,000	IFB	Traffic Control Equipment
<b>GS-48</b>	Mar-2024	SWMD	This contract will provide ice for various city departments on an as needed basis. The ice will be delivered to designated locations throughout the city and will be purchased in various forms: 10 lb. block ice; 10 lb. crushed or cubed ice; 20 lb. crushed or cubed ice; and freezer boxes (sizes will vary per location).	\$200,000	IFB	Ice Services
<b>GS-49</b>	Mar-2024	SWMD	Provide Navistar equipment parts for in-house repair of equipment.	\$660,000	IFB	Equipment Parts
<b>GS-50</b>	Apr-2024	BESD	Replacement hauling trailer(s) to support departmental operations. Replace two light duty trailers for Office of Historic Preservation and Parks & Recreation.	\$57,000	IFB	Vehicles
<b>GS-51</b>	Apr-2024	PWD	Purchase of asphalt sealant to be utilized by the Public Works Department, Street Maintenance Division for the pavement preservation program throughout the City.	\$2,916,000	IFB	Asphalt Supplies

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# Goods & Supplies Continued

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>GS-52</b>	Apr-2024	SWMD	Provide Case equipment parts for in-house repair of equipment.	\$596,000	IFB	Equipment Parts
<b>GS-53</b>	May-2024	BESD	Replacement all-terrain vehicle(s) to support departmental operations. Replace three compact utility vehicles for use on narrow trails at San Antonio Parks and one utility cart used by City Center Development Office.	\$152,000	IFB	Vehicles
<b>GS-54</b>	May-2024	Parks	This contract will provide the Parks and Recreation Department with a contractor that will furnish and deliver a full line of Weathermatic, Hunter and Rainbird sprinkler and irrigation repair parts on an as needed basis. The repair parts are needed to support the whole components of the sprinkler and irrigation systems at parks areas located throughout the City.	\$702,000	IFB	Irrigation Parts and Supplies
<b>GS-55</b>	May-2024	Parks	On call contract for concrete labor and materials for concrete in parks (sidewalks, courts, ADA Accessibility).	\$10,000,000	IFB	Concrete
<b>GS-56</b>	May-2024	SWMD	This contract will provide Solid Waste Management, Fleet Operations Division, with a contractor to furnish heavy-duty replacement parts for Wayne Equipment for the purpose of providing needed refuse truck body parts for in-house repairs.	\$180,000	IFB	Vehicle Parts
<b>GS-57</b>	Jun-2024	SAFD	Purchase and deliver of Series 12 Lead Accessories.	\$6,790,000	RFO	Specialty Equipment
<b>GS-58</b>	Jul-2024	CSF	This contract will provide the Convention and Sports Facilities Department with a contractor to provide all labor, material and solar salt to maintain two City-owned water softeners on a monthly basis at the Henry B. Gonzalez Convention Center.	\$69,000	IFB	Water Softener Equipment
<b>GS-59</b>	Sep-2024	BESD	Replacement medium and heavy truck(s) to support departmental operations. Replace 60 mix use medium and heavy duty trucks for Public Works, Solid Waste Management, Parks & Recreation, Fire and Police.	\$10,600,000	IFB	Vehicles

## Notes

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# Architecture & Engineering



## Project Examples:

Designing Parks, City Buildings, Drainage, Infrastructure, Utility Functions, and Engineering Consulting Services

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>AE-1</b>	Nov-2023	PWD	Contract for survey services of sidewalk network and evaluation.	\$1,500,000	RFQ	Engineering Inspection Services
<b>AE-2</b>	Nov-2023	PWD	Contract to provide services for the City's acquisition of inventory data of underground storm drainage pipes and surface storm water infrastructure, such as manholes, inlets, pipes, and culverts through the use of panoramic Closed Circuit Televising equipment.	\$1,416,667	RFQ	Engineering Inspection Services
<b>AE-3</b>	Jan-2024	PWD	Contracts to provide on-call inspection and construction management services for capital improvement projects for the City's Bond Program.	\$5,000,000	RFQ	Construction/ Engineering Inspection Services
<b>AE-4</b>	Jan-2024	Transportation	Contract for design services for 8 mid-block crosswalks along Zarzamora St. SS4A program will provide \$5 million in funding over the next 5 years to support regional, local, and Tribal initiatives to prevent Sidewalks deaths and serious injuries.	\$5,500,000	RFQ	Engineering Services
<b>AE-5</b>	Mar-2024	PWD	Contract for design services for the reconstruction of Rittiman Road and Gibbs Sprawl Road, including an overpass over the Union Pacific Railroad Crossing.	\$4,500,000	RFQ	Engineering Services
<b>AE-6</b>	Jun-2024	Aviation	Contract for environmental services for SAAS to include investigation, environmental studies, compliance, monitoring, and environmental program support.	\$6,000,000	RFQ	Environmental Consulting Services
<b>AE-7</b>	Jul-2024	Aviation	Contract to assist in implementation of capital improvement projects to include design and engineering services.	\$20,000,000	RFQ	Engineering Services
<b>AE-8</b>	Sep-2024	PWD	Contract to provide on-call cultural resources consulting services for locally managed federal transportation projects and City projects.	\$15,000,000	RFQ	Consulting Services

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# Professional Services

## Project Examples:

Finance, Consulting, Marketing, Advertising, Medical Services, and Management & Training Services

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>PS-1</b>	Nov-2023	Aviation	Revenue contracts for 3 packages with locations in both terminals; 2 Food and Beverage Prime Concessionaires and 1 Retail Prime Concessionaire for the San Antonio Airport System under the federal ACDBE program.	\$71,000,000	RFP	Airport Concession Services
<b>PS-2</b>	Nov-2023	DHS	Provide Homeless, and Financial Security Services by funding qualified organizations who provide services which support and contribute to the long-term outcomes adopted by the department.	\$2,116,154	RFP	Financial Services, Legal Services
<b>PS-3</b>	Nov-2023	Health	Seeking a qualified CLIA laboratory director responsible for the overall operation and administration of laboratory operations to ensure all laboratory duties are properly performed and applicable regulations and standards are met.	\$54,000	RFP	Health and Wellness Services
<b>PS-4</b>	Nov-2023	Health	This project would support two community organizations in providing the Triple P system of interventions, specifically Level 2 Selected Seminars, Level 3 Discussion Groups, Level 4 Group, Level 4 Pathways, and Level 5 Family Transitions to families in San Antonio and Bexar County.	\$400,000	RFP	Health and Wellness Services
<b>PS-5</b>	Nov-2023	NHSD	Contracts for CDBG and HOME funds for HUD-funded rentals primarily serve households up to 60% of AMI with priority to serve families earning up to 30% of AMI.	\$4,214,248	RFP	Housing Services
<b>PS-6</b>	Nov-2023	NHSD	Contracts for CDBG and HOME funds for-sale housing development serve households up to 80% of AMI.	\$4,200,000	RFP	Housing Services
<b>PS-7</b>	Nov-2023	SAPD	Contract to provide SAPD with management services of contract wrecker services for police ordered tows and impound operations of the City's Vehicle Storage Facility.	\$460,000,000	RFP	Towing Services
<b>PS-8</b>	Nov-2023	WDO	Employment verification for Ready to Work Training Completers.	\$600,000	RFP	Employment Services
<b>PS-9</b>	Nov-2023	CSF	Contract to provide event-approved merchandise sales services on behalf of the various licensees holding events at the Alamodome.	\$750,000	RFP	Event Concession Services
<b>PS-10</b>	Nov-2023	EDD	Services to include evaluation and impact of economic development projects and programs; evaluation of economic sections of City's financial, budget, and bond reports; tax increment financing feasibility studies; and impacts of events through CVB, CSEF, and other City departments.	\$150,000	RFP	Consulting Services

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	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>PS-11</b>	Nov-2023	Finance	Preparation of the annual indirect cost allocation for the City to charge to departments for general fund administrative work, as well as various Scheduled Line Item Assessments; calculate departmental indirect cost rates in accordance with Uniform Guidelines for grant charge purposes.	\$275,000	RFP	Financial Administration Services, Administration Services
<b>PS-12</b>	Nov-2023	Health	Contract for community-based agencies to provide education to various communities, education will address vaccine hesitancy.	\$1,000,000	RFP	Health and Wellness Services
<b>PS-13</b>	Nov-2023	NHSD	Contract for NHSD for Owner-Occupied Rehabilitation and Reconstruction Programs, the Minor Repair Program and the Lead Hazard Reduction Grant Program.	\$6,000,000	RFP	Lead Abatement Services
<b>PS-14</b>	Nov-2023	Pre-K 4 SA	Support educator well-being through training that provides educators with practical strategies and tools to address chronic stress and improve mental and emotional wellness while also strengthening organizational focus on wellness.	\$400,000	RFP	Health and Wellness Services
<b>PS-15</b>	Nov-2023	Risk	Claims auditing services of the City's Third Party Administrator, covering Workers' Compensation and Medical Cost Containment services, and the Risk Management Division's in-house General and Auto Liability programs.	\$140,000	RFP	Auditing and Certification Services
<b>PS-16</b>	Nov-2023	Risk	To provide defensive driving Train-the Trainer courses to City employees.	\$52,000	RFP	Education Services
<b>PS-17</b>	Nov-2023	Risk	Audiogram testing, training and record keeping to comply with 29 CFR 1910.95 Standards.	\$52,000	RFP	Health and Wellness Services
<b>PS-18</b>	Nov-2023	Risk	Standard ISO 45001 auditing and certification services for City of San Antonio's Safety Management System.	\$160,000	RFP	Auditing and Certification Services
<b>PS-19</b>	Nov-2023	SAFD/EOC	Provide emergency management services including preparedness, planning, exercise, mitigation and recovery projects.	\$950,000	RFP	Strategic Planning Services
<b>PS-20</b>	Nov-2023	SAPD	Pre-employment background checks for SAPD Emergency Communication Center Dispatch applicants.	\$350,000	RFP	Human Resources Services
<b>PS-21</b>	Nov-2023	SAPD	Public relations and media services for Applicant Processing and Recruitment.	\$500,000	RFP	Marketing and Communications Services
<b>PS-22</b>	Nov-2023	SAPD	Provide community partners to work in alignment with the SAPD and other City services to support programming and wraparound services in the areas of domestic violence, anti-drug/group violence prevention, recidivism and neighborhood security.	\$250,000	RFP	Public Safety Services, Education and Training Services
<b>PS-23</b>	Nov-2023	Sustainability	This program will provide funding for planning, infrastructure, and resilience programs based on equity indicators and climate vulnerability. Improvements may address various resilience items, such as flood risk reduction, heat mitigation, air quality improvement, mobility options, and food access.	\$500,000	RFP	Environmental Consulting Services
<b>PS-24</b>	Nov-2023	Transportation	Marbach Rd. will receive a Multimodal Planning Study to create design planning concepts with public involvement. The resulting study will identify Sidewalks design options that increase safety, multimodal transportation, mobility, and enhanced quality of life along Marbach Rd.	\$750,000	RFP	Transportation Planning Services

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# Professional Services Continued

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>PS-25</b>	Nov-2023	EDD	To offer SBEDA eligible small, minority, and woman-owned businesses (S/M/WBEs) access to a short-term line of credit if awarded/participating on a City contract. This funding shall be utilized to purchase equipment, hire staff, and/or cover miscellaneous expenses directly related to a City contract.	\$250,000	RFP	Financial Services
<b>PS-26</b>	Dec-2023	EDD	Seeking a consultant to facilitate and lead a buy local initiative that will grow buy local culture in San Antonio to support a 10% shift in consumer spending and boost the economy.	\$475,000	RFP	Local Business Development Services
<b>PS-27</b>	Jan-2024	ITSD	As part COSA's overall SAP upgrade program, COSA will either be seeking a system integrator to implement Sherpa or select a new Budget planning solution.	\$3,500,000	RFP	Software Services
<b>PS-28</b>	Jan-2024	PWD	Contract to provide on-call environmental remediation and disposal services for City projects.	\$11,250,000	RFP	Remediation Services
<b>PS-29</b>	Feb-2024	ACS	Contract for a high volume rescue partner to rescue approximately 4,000 ACS pets per year. The selected partner will be reimbursed \$200 per animal and will have exclusive operation of the HVPP building on the ACS campus.	\$4,000,000	RFP	Animal Support Services
<b>PS-30</b>	Feb-2024	Aviation	Asbestos response and cleanup recovery services for San Antonio Airport System.	\$900,000	RFP	Asbestos Remediation Services
<b>PS-31</b>	Feb-24	Health	Project will provide compensation to vendor overseeing the administration and tracking of the Mayor's Fitness Council's Student Ambassador Program community service projects.	\$50,000	RFP	Health and Wellness Services
<b>PS-32</b>	Feb-2024	Health	Provide nutrient analysis of restaurant menus for the Por Vida Healthy Restaurant Program.	\$100,000	RFP	Health and Wellness Services
<b>PS-33</b>	Feb-2024	Parks	Professional services from experienced consultants with the ability to build and update GIS spatial models. The EAPP's model, which is used as a tool to evaluate potential properties as part of its due diligence process, has historically been updated via PSAs with consultants following commencement of each funding program.	\$100,000	RFP	Environmental Consulting Services
<b>PS-34</b>	Mar-2024	ACS	Animal Care Services is seeking one or more veterinary partners to provide free spay/neuter surgeries for feral cats that have been trapped by community members. The selected partner(s) will be reimbursed for each cat sterilized at a set rate will also provide rabies vaccines, FVRCP vaccines, and an ear tip to indicate the cat has been sterilized.	\$625,000	RFQ	Veterinary Services
<b>PS-35</b>	Mar-2024	ACS	Animal Care Services (ACS) provides free wellness clinics throughout the City to offer free microchips and vaccines for San Antonio pets. Selected vendors will be reimbursed for each pet served during these clinics at a rate set by ACS. ACS will also provide microchips and/or vaccines for the clinics.	\$372,000	RFA	Veterinary Services
<b>PS-36</b>	Mar-2024	NHSD	Affordable rental housing for individuals or households exiting homelessness and provide onsite services to improve outcomes which stabilize the household.	\$9,600,000	RFP	Housing Services
<b>PS-37</b>	Mar-2024	WDO	Administer the allocation of \$1.3M of federal appropriations obtained by Representative Henry Cuellar for grants to enhance and upgrade apprenticeship equipment and facilities.	\$1,300,000	RFP	Financial Administration Services

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	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>PS-38</b>	May-2024	DHS	FSA will provide mental wellness services to children enrolled in the EHS and EHS CCP programs. FSA will complete classroom observations, interventions, parent consultations, parent/family brief counseling, develop behavioral/intervention plans in collaboration with teachers, and provide training for program staff and parents.	\$75,000	RFP	Health and Wellness Services
<b>PS-39</b>	May-2024	Pre-K 4 SA	Acquire an agency that can support Shared Service Alliance marketing and communications.	\$500,000	RFP	Marketing and Communications Services
<b>PS-40</b>	Jul-2024	Health	Administer diabetes self-management to community members.	\$728,250	RFP	Health and Wellness Services
<b>PS-41</b>	Jul-2024	Health	Behavioral mental health counseling for teens.	\$525,000	RFP	Health and Wellness Services
<b>PS-42</b>	Jul-2024	Health	Graphic designer for materials needed by the Violence Prevention Program.	\$225,000	RFP	Health and Wellness Services
<b>PS-43</b>	Jul-2024	Health	Training services from authorized Triple P trainer for practitioners within the community.	\$581,775	RFP	Health and Wellness Services
<b>PS-44</b>	Jul-2024	Health	Program evaluation services related to program performance measures and quality improvement for the San Antonio Healthy Start Program, as required by federal funding agency.	\$125,000	RFP	Health and Wellness Services
<b>PS-45</b>	Jul-2024	ITSD	As part COSA's overall SAP upgrade program, COSA will be seeking a system integrator to implement ARIBA & S4 over a 2 year period.	\$9,700,000	RFP	Software Services
<b>PS-46</b>	Aug-2024	DSD	Contract required for compliance with U.S. Fish and Wildlife Service Incidental Take permit for the Southern Edwards Plateau Habitat Conservation Plan program.	\$340,000	RFP	Environmental Consulting Services
<b>PS-47</b>	Nov-2023	Sustainability	Requesting a consultant for the development of the Priority Climate Action Plan (PCAP) and Comprehensive Climate Action Plan (CCAP) for the thirteen county ACOG service area as part of EPA's Climate Pollution Reduction Grant Program.	\$630,000	RFP	Environmental Consulting Services
<b>PS-48</b>	Nov-2023	Sustainability	Consultant services to continue the development and implementation a comprehensive community engagement, education and outreach campaign on general climate action and adaptation education and awareness, as well as for high-priority sustainability initiatives from the Climate Action & Adaptation Plan.	\$300,000	RFQ	Environmental Consulting Services
<b>PS-49</b>	Nov-2023	SAPD	Contract to provide alarm permitting and fees collection operation, which is currently done in-house.	\$5,000,000	RFP	Fee Collection Services
<b>PS-50</b>	Nov-2023	Sustainability	The Environmental Protection Agency's Climate Pollution Reduction Grants program has provided a \$1M grant to COSA to develop a regional climate plan. This two-staged grant program provides funding for noncompetitive planning grants, followed by competitive implementation grant opportunities.	\$630,000	RFP	Environmental Consulting Services
<b>PS-51</b>	Dec-2023	Risk	Contract to select a firm to encompass all aspects of City operations for workers' compensation, medical cost containment and knowledge of Workers' Compensation Healthcare Network.	\$8,000,000	RFP	Claims Administration Services
<b>PS-52</b>	Jan-2024	Transportation	Contract for communication needs regarding the Transportation Department's public engagement, marketing services, graphic design, videos, social media content, content writing and staff augmentation.	\$1,200,000	RFP	Marketing and Communications Services

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# Other Services



## Project Examples:

PROJECT EXAMPLES: Janitorial, Landscaping, Mechanical, Electrical, Plumbing, and HVAC Services

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>OS-1</b>	Nov-2023	Finance	Provide metering mail services at discounted presort postal rates.	\$135,118	IFB	Mail Supplies
<b>OS-2</b>	Nov-2023	Aviation	Log and airfield condition logging software for FAA requirements of inspection data.	\$89,000	RFCSP	Software Services
<b>OS-3</b>	Nov-2023	Aviation	Provide rubber contamination removal services for runway surfaces and paint build-up removal services from all concrete and a limited amount of asphalt surfaces at the San Antonio International Airport.	\$1,800,000	RFCSP	Airfield Maintenance Services
<b>OS-4</b>	Nov-2023	DSD	Meeting Room Reservation System, Meeting Room AV Upgrades, Digital Signage Solutions.	\$130,000	RFCSP	Audio and Visual Services
<b>OS-5</b>	Nov-2023	DSD	Purchase of new 4K projectors, monitors, and whiteboards for 2F Training Rooms at the One Stop Building.	\$50,000	IFB	Audio and Visual Services
<b>OS-6</b>	Nov-2023	ITSD	Enterprise solution for the management of various department channels on various social media platforms to improve consistency, engagement and branding standards.	\$700,000	RFCSP	Web Management System
<b>OS-7</b>	Nov-2023	SAFD	Provide Acreage Shredding Services for the San Antonio Fire Department locations to include various lots near Fire Department facilities to effectively maintain the designated areas, to provide emergency access to the Fire Facilities, and to maintain a clean, safe, attractive, and orderly environment.	\$120,000	RFCSP	Landscaping Maintenance Services
<b>OS-8</b>	Nov-2023	Finance	Provide wide format printing for various departments through the print shop contract.	\$600,000	IFB	Print Supplies & Services
<b>OS-9</b>	Nov-2023	Library	Forms printing to include a Library card application, Library location map and welcome guide.	\$220,000	IFB	Print Services
<b>OS-10</b>	Nov-2023	Aviation	Provide on-call plumbing services for the San Antonio Airport System.	\$3,000,000	RFCSP	Plumbing Services
<b>OS-11</b>	Nov-2023	Aviation	Software to enhance the tracking capabilities for critical assets for accurate reporting of maintenance and performance.	\$2,000,000	RFCSP	Software Services
<b>OS-12</b>	Nov-2023	Aviation	Provide on-call electrical services for the San Antonio Airport System.	\$2,000,000	RFCSP	Electrical Services
<b>OS-13</b>	Nov-2023	BESD	Annual contract for Water Softener equipment located at various locations. It will be for PM, Repairs, and Salts/Chemicals.	\$350,000	RFCSP	Specialized Maintenance Services
<b>OS-14</b>	Nov-2023	CCDO	Maintenance and repair of HVAC systems located at CCDO Facilities.	\$4,800,000	RFCSP	HVAC Maintenance Services

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# Other Services Continued



	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>OS-15</b>	Nov-2023	CCDO	Pest control repairs at CCDO Parks, Facilities, Garages and other City departments.	\$1,100,000	IFB	Pest Control Services
<b>OS-16</b>	Nov-2023	DHS	Catering services are needed for these events and need to provide a wide range of food offerings from different cuisines and be able to provide services for morning, afternoon, or evening events.	\$270,000	RFCSP	Catering Services
<b>OS-17</b>	Nov-2023	DHS	Provide dance and cultural art classes at the Senior Centers.	\$100,000	RFCSP	Health and Wellness Services
<b>OS-18</b>	Nov-2023	DSD	Purchasing and replacement of carpet for 1st and 2nd floor at the One Stop Building.	\$500,000	IFB	Building Maintenance Service
<b>OS-19</b>	Nov-2023	ITSD	Virtual Crime Center provides enterprise searching of public records data combined with the ability to search over 1,000 contributing law enforcement agencies data.	\$230,000	RFCSP	Software Management System
<b>OS-20</b>	Nov-2023	Library	This database helps to access open access articles, research journals etc.	\$150,000	RFCSP	Library Software System
<b>OS-21</b>	Nov-2023	Library	Database to offer collection of popular full text magazines, reference books, and other sources covering every subject area.	\$760,000	RFCSP	Library Software System
<b>OS-22</b>	Nov-2023	Library	Contract for a solution that dispenses physical library materials such as books, DVDs, and CDs as well as laptops to Library card holders.	\$3,000,000	RFCSP	Inventory Management Services
<b>OS-23</b>	Nov-2023	Parks	Mowing services in City parks and greenway trails.	\$12,500,000	RFCSP	Landscaping Maintenance Services
<b>OS-24</b>	Nov-2023	SAFD	Tracking of personal protective clothing and equipment that is issued to an individual, a team or a station.	\$238,153	RFCSP	Inventory Management System
<b>OS-25</b>	Nov-2023	SAFD	Catering services to provide nutritious meals to the City of San Antonio employees and emergency workers after an emergency, disaster or in support of an activation.	\$500,000	RFCSP	Catering Services
<b>OS-26</b>	Nov-2023	SAFD/EOC	Predictive analysis to allow the ability to project the effects of changes to deployment of resources, dispatch changes, etc.	\$221,646	RFO	Strategic Planning Services
<b>OS-27</b>	Nov-2023	SAFD	This provides non-emergency EMS patients with a City-sponsored means of transportation to appropriate hospital facilities.	\$375,000	RFCSP	Transportation Services
<b>OS-28</b>	Nov-2023	SWMD	Contract for a Solid Waste Management solution enabling technology for all SWMD operations, work order management, inventory management, driver performance and route management services.	\$6,400,000	RFCSP	Software Management System
<b>OS-29</b>	Dec-2023	Aviation	Passenger processing system to support flight operation services of airlines on a case-by-case basis at relevant gates, check-in counters and self-service kiosks.	\$9,644,830	RFCSP	Software Services
<b>OS-30</b>	Dec-2023	Aviation	Provide support services to the Airport Security Program and other applicable requirements to safeguard civil aviation against unlawful interference.	\$8,000,000	RFCSP	Security Services
<b>OS-31</b>	Dec-2023	Aviation	Systems integration to Google Cloud Platform to include airport wide database for storing, managing, and dissemination of data services.	\$1,607,088	RFCSP	Software Services
<b>OS-32</b>	Dec-2023	CCDO	Replace current parking system to include equipment and system software for the City managed by Center City Development and Operations.	\$7,000,000	RFCSP	Parking Management Services, Software Services

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# Other Services Continued

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>OS-33</b>	Dec-2023	CSF	Carpet Replacement Services for locker rooms.	\$65,400	IFB	Building Maintenance Service
<b>OS-34</b>	Dec-2023	SAPD	This contract will provide for the rental of various passenger vehicles, including passenger vans. This contract will be utilized on an as-needed basis by various City departments for the purpose of transporting personnel and light hauling.	\$706,000	IFB	Vehicle Rental Services
<b>OS-35</b>	Jan-2024	CSF	Replace carpet throughout the side of the facility built in 2016.	\$1,725,000	IFB	Building Maintenance Service
<b>OS-36</b>	Jan-2024	ITSD	Case management system at Municipal Courts.	\$5,000,000	RFCSP	Software Management System
<b>OS-37</b>	Jan-2024	ITSD	Management services system for police training activities, provide training records management, and online learning.	\$1,000,000	RFCSP	Software Management System
<b>OS-38</b>	Jan-2024	Library	Solution for a library staff to submit data to properly document when library patrons violate the patron code of conduct. Also the ability to create reports and monitor trends.	\$119,000	RFCSP	Software Management System
<b>OS-39</b>	Jan-2024	Library	Integrated Material Management System product for advanced RFID tracking.	\$325,000	RFCSP	Software Management System
<b>OS-40</b>	Jan-2024	Library	Digital Encyclopedia - internet services.	\$200,000	RFCSP	Library Software System
<b>OS-41</b>	Jan-2024	Library	Layout/design services of outdoor furniture and technology enabled furniture as well as purchase.	\$150,000	RFCSP	Interior Design Services
<b>OS-42</b>	Jan-2024	Library	Print materials, cataloging and processing services of physical library materials in various formats for all library locations.	\$24,500,000	RFCSP	Library Software System
<b>OS-43</b>	Jan-2024	Library	Provide planning services for SAPL to review library layouts and to recommend and purchase indoor/technology enabled furniture.	\$3,000,000	RFCSP	Exterior Design Services
<b>OS-44</b>	Jan-2024	Pre-K 4 SA	Seeking software platform to help facilitate training services, data collection, data analysis and reporting for professional development division.	\$300,000	RFCSP	Software Services
<b>OS-45</b>	Jan-2024	PWD	Software aims to streamline processes related to the assessment and billing of the Storm Water Utility Fee.	\$350,000	RFCSP	Software Management System
<b>OS-46</b>	Feb-2024	Aviation	IT and telecom design services for project and program management, operations system design, and implementation oversight.	\$4,000,000	RFCSP	IT Consultant
<b>OS-47</b>	Feb-2024	BESD	Annual contract for insurance claim and vehicle appraisal services for damaged vehicles.	\$200,000	IFB	Insurance Services
<b>OS-48</b>	Feb-2024	DHS	Provide maintenance and repairs to all fitness equipment for 12 Senior Centers and other City departments.	\$75,000	IFB	Health and Wellness Services
<b>OS-49</b>	Feb-2024	DSD	Vacant Lot Abatement services for the Development Services Department.	\$1,924,330	RFP	Abatement Services
<b>OS-50</b>	Feb-2024	ITSD	System that allows for video and audio recording of the court sessions.	\$110,000	RFCSP	Audio and Visual Services
<b>OS-51</b>	Feb-2024	ITSD	Metro Health is seeking comprehensive data analysis software for qualitative research. Metro Health aims to organize, analyze, interpret, and communicate qualitative data pertaining to our strategic priorities. Utilization of qualitative data methodologies will allow for continuous evaluation and improvement of all public-facing services.	\$122,280	RFCSP	Software Services

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# Other Services Continued



	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>OS-52</b>	Feb-2024	ITSD	EMR replacement to address gaps in existing application and to address areas for improvement.	\$2,000,000	RFCSP	Software Management System
<b>OS-53</b>	Feb-2024	Library	The library desires a web-based portal accessible to patrons that validates identity and verifies that address is in the library's service area.	\$375,000	RFCSP	Library Software System
<b>OS-54</b>	Feb-2024	SWMD	"This contract will provide Solid Waste Management Department (SWMD) implementation and project management services and Tritech Software Systems Public Safety Computer Aided Dispatch (CAD) System license."	\$615,000	RFCSP	Software Management System
<b>OS-55</b>	Apr-2024	BESD	Annual contract for purchasing, inspecting, and repairing fire extinguishers at various City facilities including all Fire Stations, Police Substations, Libraries, Sr. Centers, etc.	\$750,000	RFCSP	Fire Safety Equipment Parts and Services
<b>OS-56</b>	Apr-2024	ITSD	Purchase a collection management system for the City's art collection of over 800 pieces of art. The database would have an internal-view where information would be standardized and house documents and high-resolution photos and have an external-view feature which could be hosted on our website and be accessible to the public.	\$354,000	RFCSP	Software Management System
<b>OS-57</b>	May-2024	BESD	Provide the Building & Equipment Services Department with a qualified contractor and trained technicians to provide all labor, filters and material to perform monthly and quarterly filter replacement services to HVAC systems and supporting equipment at 14 current City facilities. This contract does not include any maintenance or repair services.	\$155,000	IFB	HVAC Maintenance Services
<b>OS-58</b>	May-2024	BESD	Contract for periodic inspections, preventive maintenance, and repair services of fire sprinkler systems, fire hydrants, fire backflow devices, and fire pumps at various locations throughout the City for multiple departments.	\$1,500,000	RFCSP	Fire Safety Equipment Parts and Services
<b>OS-59</b>	May-2024	CSF	Provide the Convention and Sports Facilities Department with a contractor to provide all labor, material and equipment to provide window washing services at the Alamodome.	\$135,000	IFB	Window Washing
<b>OS-60</b>	May-2024	PWD	Maintenance services to the natural creekway along approximately 30 miles of Leon and Salado Creeks and 50 miles of tributary creeks located throughout the City on-site mulching services, debris removal and disposal services.	\$1,153,416	RFCSP	Landscaping Maintenance Services
<b>OS-61</b>	Jun-2024	Library	Provide SAPL with a large volume of shelving for branch renovations to include services for installation and design of shelving plan.	\$1,500,000	RFCSP	Inventory Management Services
<b>OS-62</b>	Jul-2024	Health	Provide a data management system and maintenance and support for the San Antonio Healthy Start Program.	\$100,000	RFCSP	Software Management System
<b>OS-63</b>	Jul-2024	PWD	Provide rental services and barricades to the Public Works Department.	\$3,000,000	RFCSP	Equipment Rental Services
<b>OS-64</b>	Nov-2023	DHS	Services for cleaning of showers, transporting showers & shower grey water removal.	\$250,000	IFB	Custodial Services
<b>OS-65</b>	Jan-2024	DHS	Re-branding of Senior Centers to include renaming Senior Centers for new signage and materials for existing 11 Comprehensive Senior Centers.	\$50,000	IFB	Marketing and Communications Services

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# Procurement Process

## RESTRICTIONS ON COMMUNICATION

In order to maintain fairness during a solicitation, a “restrictions on communication” process is implemented to ensure improper communication with contractors is avoided. Sec 2-16 of the City Code.

If contact is required, it must be done in accordance with procedures outlined in the solicitation document.

PRE- SOLICITATION	AFTER SOLICITATION IS RELEASED	AFTER SOLICITATION IS CLOSED
Period prior to issuance of the solicitation document	Period following issuance of the solicitation but prior to receipt of responses.	Period after the responses have been received and evaluated, but prior to City Council approval.
Vendors may review Annual Procurement Guide or Anticipated Solicitation Newsletter and contact appropriate City department regarding an upcoming project.	Vendors may attend the Pre-Submittal Conference for all formal solicitations.  ** City Staff reviews scope of services, requirements and respond to vendor questions in an addendum.	Finance Department reviews responses and, if applicable, notifies non-responsive respondents in writing.  If deemed non-responsive, Respondents can request a review meeting with **City Staff (as applicable), by contacting the designated Finance staff listed on solicitation.*

\* Restrictions on communications apply

\*\* City Staff from Finance, Economic Development, and Department issuing the solicitation

## REVIEW MEETINGS - PRE-AWARD

Review meetings may be scheduled by City Staff to cover the following:

- To determine if a vendor is responsive / responsible.
- To provide additional or missing information.
- To review SBEDA subcontracting goal requirements if not met.
- To review Good Faith Effort documentation provided by respondent with the Subcontracting Goal-Waiver Request Form.

Attendees for the meeting may include City Staff, vendor, pertinent sub-contractors, and respondent may request additional persons (including attorneys) by giving a 48-hour notice.



## CITY COUNCIL AWARD



\* Respondents may contact their Council Member once the agenda is posted or speak publicly during City Council meeting.

## POST-SOLICITATION AWARD

- Unsuccessful respondents may request a detailed debriefing to assess strengths and weaknesses of their submittals.
- City provides an overview of the solicitation process.
- Finance, department issuing solicitation and EDD staff, as applicable, attend briefings.
- A contractor or City may request a review meeting for ongoing contract compliance matters, i.e., SBEDA compliance and/or contract performance and other issues.



# Section 2

# Procurement Preference Programs

The City of San Antonio has a variety of procurement preference programs that promote the utilization of local S/M/W/VBEs on City contracts.

- Local Preference Program
- Veteran-Owned Small Business Preference Program
- Small Business Economic Development Advocacy Program

Depending on a variety of factors, the procurement preference programs apply to some or all of the following solicitation methods, including:

Solicitation Method	Local Preference Program Applicability	Veteran Owned Small Business Preference Program Applicability	Small Business Economic Development Advocacy Program Applicability
Invitation for Bid (IFB)	<b>X</b>		<b>X</b>
Invitation for Offer (RFO)	<b>X</b>		<b>X</b>
Request for Competitive Sealed Proposal (RFCSP)			<b>X</b>
Request for Proposal (RFP)	<b>X</b>	<b>X</b>	<b>X</b>
Request for Qualifications (RFQ)	<b>X</b>	<b>X</b>	<b>X</b>
Request for Information (RFI)			<b>X</b>

# Local Preference Program

The Local Preference Program (LPP) provides contracting preferences to eligible local San Antonio businesses and non-profits to promote their participation on City contracts. The implementation of the LPP emphasizes the importance of investing in the local community by supporting local business.

For discretionary contracts not governed by state statute (e.g., RFQs, RFPs, RFCSPs) where multiple factors beyond price are evaluated to determine the contract award, the LPP serves as one of those factors by granting the following, when applicable:

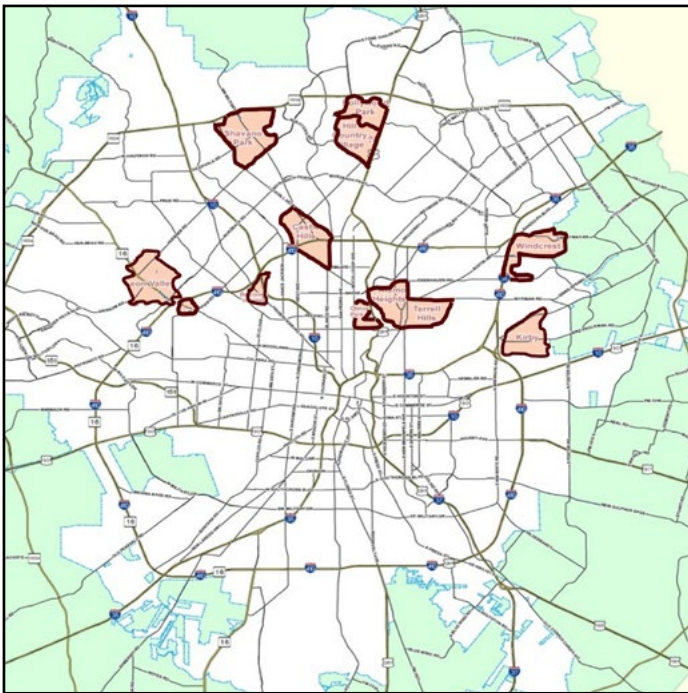
- 10 evaluation points to eligible local businesses and non-profits headquartered in the City.
- 5 evaluation points to eligible local businesses and non-profits that are local, but not headquartered in the City.

*Note: For joint ventures, the allocation of LPP preference points is based upon the percentage of ownership of eligible local businesses or non-profit.*

For low bid contracts (e.g., IFBs and RFOs) where price alone determines the winning bid, the LPP allows for the following:

- Eligible local businesses and non-profits may be awarded a City contract even if they are not the lowest bidder, as long as their bid price is within up to 5% of the lowest non-local business bidder, depending on state statute.

*Note: For joint ventures all entities or joint venture partners must be eligible local businesses or non-profit.*






## 1. LOCAL PREFERENCE ELIGIBILITY REQUIREMENTS

A local business must be headquartered within the incorporated limits of the City of San Antonio for a minimum of one year.

## 2. OR

A local business must have an office within the incorporated limits of the City of San Antonio for a minimum of one year from which at least 20% of its employees or a minimum of 100 employees are based.

-  San Antonio
-  Incorporated Cities (e.g., Alamo Heights, Leon Valley, etc.)
-  Bexar County

## THIS PROGRAM DOES NOT APPLY TO

- Federally funded contracts that prohibit local preference
- Telecommunication or information services contracts
- Non-professional services contracts over \$500,000
- Low bid construction contracts over \$100,000
- Any purchase under \$50,000
- Contracts in which the originating department or City Council determines that the LPP application is not in the best interest of the City

# Veteran-Owned Small Business Preference Program

The Veteran-Owned Small Business (VOSB) Preference Program provides contracting preferences to eligible veteran-owned small businesses to promote their participation on City contracts. The implementation of the VOSB Preference Program aligns with the City's support of veterans as Military City USA.

For discretionary contracts not governed by state statute (e.g., RFQs, RFPs, RFCSPs) where multiple factors beyond price are evaluated to determine the contract award, the VOSB Preference Program serves as one of those factors by granting the following, when applicable:

- 5 evaluation points to eligible VOSBs regardless of headquarter or office location(s).

*Note: For joint ventures the allocation of VOSB preference points is based upon the percentage of ownership of eligible VOSBs.*



## VETERAN-OWNED SMALL BUSINESS PREFERENCE ELIGIBILITY

To be considered as a VOSB, the City uses the federal definitions of veteran and veteran-owned small business found in 38 CFR Part 74. A business asserting that it meets the definition of a VOSB must be included in the database of VOSBs maintained by the U.S. Small Business Administration or be certified as a veteran-owned small business by another recognized public or private entity that uses similar certification procedures.

The term "veteran" means a person who served on active duty with the U.S. Army, Air Force, Navy, Marine Corps, Coast Guard, for any length of time and at any place and who was discharged or released under conditions other than dishonorable. This includes reservists or members of the National Guard called to federal active duty or disabled from a disease or injury incurred or aggravated in line of duty or while in training status.

## THIS PROGRAM DOES NOT APPLY TO

- Federally funded contracts unless explicitly allowed.
- Texas Local Government Code Chapter 252 governed solicitation (low bids and RFCSPs)
- Texas Government Code Chapter 2254 governed solicitations (professional services)
- Texas Government Code Chapter 2269 governed solicitations (alternative construction delivery methods)
- Any purchase under \$50,000

# Small Business Economic Development Advocacy Program

The Small Business Economic Development Advocacy (SBEDA) Program provides contracting preferences to eligible local S/M/WBEs to promote their participation on City contracts. The implementation of the SBEDA Program addresses findings from various City-initiated disparity studies. [sanantonio.gov/SBO/Small-Business-Development-Advocacy-Program](https://sanantonio.gov/SBO/Small-Business-Development-Advocacy-Program)

For discretionary contracts (e.g., RFQs, RFPs, RFCSPs) where multiple factors beyond price are evaluated to determine the contract award, the SBEDA Program serves as one of those factors by granting the following, when applicable:

- Up to 20 evaluation points to SBEDA eligible S/M/WBEs, which may be applied to all or split between Small Business Enterprises (SBEs), Emerging Small Business Enterprises (ESBEs), and Minority or Women-Owned Business Enterprises (M/WBEs).
- For example, a particular solicitation may include 5 SBE, 5 ESBE, and 10 M/WBE evaluation points. Another may only include 15 M/WBE evaluation points.

For low bid contracts (e.g., IFBs and RFOs) where price alone determines the winning bid, the SBEDA Program allows for the following, when applicable:

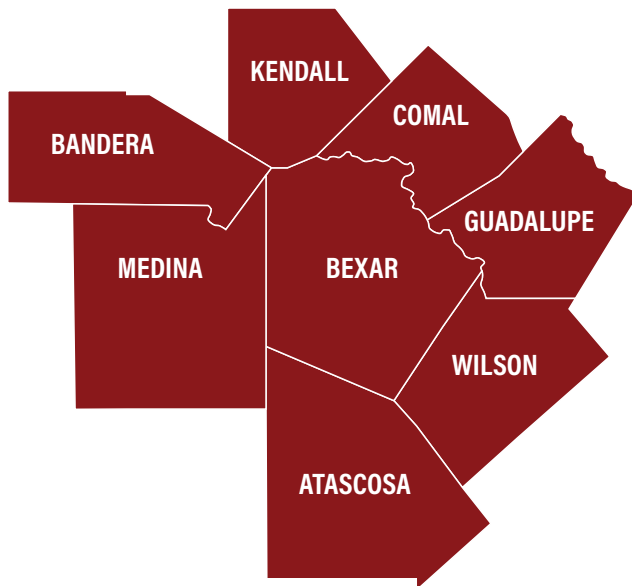
- Up to 40% subcontracting goal requirements to utilize SBEDA eligible S/M/WBEs, which may be applied to all or split between SBEs, ESBEs, M/WBEs, African American-Owned Business Enterprises (AABEs), Asian American-Owned Business Enterprises (ABEs), Hispanic American-Owned Business Enterprises (HABEs), Native American-Owned Business Enterprises (NABEs), and Women-Owned Business Enterprises (WBEs).
- For example, a particular solicitation may include a 30% SBE, 20% M/WBE, and 5% AABE subcontracting goal. Another may only include an 18% M/WBE subcontracting goal.



# Small Business Economic Development Advocacy Program Continued

## SBEDA ELIGIBILITY REQUIREMENTS

Businesses must be certified as a S/M/WBE through the South Central Texas Regional Certification Agency (SCTRCA).



- 1.** Businesses must be headquartered or demonstrate “significant business presence” within the San Antonio Metropolitan Statistical Area (SAMSA), which includes Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, and Wilson counties.
- 2.** Businesses demonstrate significant business presence by maintaining an office within the SAMSA for at least one year, from which 20% of their total employees are regularly based.



**IF YOU ARE READY TO BE CERTIFIED**  
**Contact the SCTRCA at**  
(210) 227-4722 or visit [SCTRCA.org](https://www.sctrca.org) to  
begin the application process.

## THIS PROGRAM DOES NOT APPLY TO

- Federally funded contracts that prohibit local preference.
- Any contract \$50,000 and under
- Contracts in which the originating department determines that the application of the SBEDA Program is not practical (i.e., no SBEDA eligible S/M/WBEs identified to perform the scope of work)





# Section 3

# Central Vendor Registry

The City of San Antonio's Central Vendor Registry (CVR) offers a variety of benefits to entities looking to do business with the City. It also serves as advertising for local S/M/WBEs as many City contracts contain subcontracting goals for these particular types of businesses. The City requires companies to utilize the CVR to identify S/M/WBEs to meet those goals.

- Register as a Vendor in the CVR
- Search for a S/M/W/VBE in the CVR

## LEARN MORE ABOUT THE CITY'S SMALL BUSINESS PROGRAMS

### VENDOR ORIENTATION

The City of San Antonio hosts Vendor Orientations several times a year to provide businesses information on registering as a vendor with the City, certifying with the South Central Texas Regional Certification Agency (SCTRCA), and bidding on contract opportunities. Vendors have the opportunity to meet one on one with City departments and learn about best practices when doing business with the City.

### TOPICS INCLUDE

- Managing Your SAePS Profile
- SBEDA Program Requirements
- Mentor Protégé Program Overview
- Bidding on City of San Antonio Contracts
- Overview of Upcoming Solicitations
- Learn about the Loan Interest Buy down Program

### CITY DEPARTMENTS & PARTNERS AVAILABLE

- Aviation
- Economic Development
- Finance
- Public Works
- Solid Waste
- Alamo Colleges
- Centro
- Launch SA
- LiftFund
- Maestro
- Prosper West
- Southside First
- San Antonio for Growth on the Eastside

**To get notifications on City of San Antonio small business events, register as a vendor in the CVR.**

# Register as a Vendor in the CVR

Businesses ready, willing, and able to perform on City contracts must register online in the San Antonio Electronic Procurement System (SAePS), which serves as the City's Central Vendor Registry (CVR).

## BENEFITS OF REGISTERING IN THE CVR



Receive electronic notice of contract opportunities



Receive important program and event information



Participate in electronic bidding



### IF YOU ARE READY TO BE REGISTERED

In SAePS and do business with the City, contact the City of San Antonio Finance Department at (210) 207-0118 or visit [sanantonio.gov/purchasing/saeps](https://sanantonio.gov/purchasing/saeps)





# Search for S/M/WBE Vendors in the CVR

Searching for City of San Antonio vendors is easy and open to all through the City's Central Vendor Registry (CVR). There are several ways that to find a vendor. To search for a vendor, visit [sanantonio.gov/purchasing/vendorinformation/cosavendorlisting](http://sanantonio.gov/purchasing/vendorinformation/cosavendorlisting). From this website, you can use the various textboxes and checkboxes to locate one or several vendors that meet your specific criteria.

**CITY OF SAN ANTONIO PROCUREMENT DIVISION**

Home About Us Bidding & Contract Opportunities Become a Vendor SAePS Vendor Login

HOME > BECOME A VENDOR > SEARCH CoSA VENDORS

## Search CoSA Vendors

**Vendor**

Vendor Number:

Business Name:

DBA:

[To learn more about becoming a vendor, please visit our SAePS page at <http://www.sanantonio.gov/purchasing/SAePS.aspx>](#)

**Product**

NAEP Code:

NAEP Code Description:  [Click to Lookup Commodity Code](#)

SEEDA Eligible:

[To learn more about SEEDA eligibility, please visit our SBO website at <http://www.sanantonio.gov/SmallBusinessDevelopment/SeedaProgram.aspx>](#)

**Certifications**

Select All

- Asian Business Enterprise (ABE)
- African American Business Enterprise (AABE)
- Disadvantaged Business Enterprise (DBE)
- Emerging SBE (ESBE)
- Hispanic American Business Enterprise (HABE)
- Minority Business Enterprise (MBE)
- Native American Business Enterprise (NABE)
- Small Business Enterprise (SBE)
- Woman Business Enterprise (WBE)
- Airport Concessions Disadvantaged Business Enterprise (ACDBE)
- Veteran Business Enterprise (VBE)

[To learn more about certifications, please visit SCTPCA](#)

**Search Results Display Options**

Maximum number of records to display at a time:

**DISCLAIMER:**  
The information generated from this database is updated by the City of San Antonio on a daily basis. Utilization of this system neither guarantees, nor promises, contracting opportunities. The City of San Antonio neither provides any express or implied warranty regarding the accuracy of information that is provided to or generated from this database, nor its fitness for a particular purpose.

Additional Resources Related Sites Contact Us

[Council Agenda](#) [Finance Department](#) [Human Resources Department](#) [Information Technology Department](#) [Legal Department](#) [Purchasing Department](#) [Public Works Department](#) [Police Department](#) [Fire Department](#) [City Manager's Office](#) [City Clerk's Office](#) [City Auditor's Office](#) [City Engineer's Office](#) [City Planner's Office](#) [City Surveyor's Office](#) [City Treasurer's Office](#) [City Attorney's Office](#) [City Historian's Office](#) [City Historian's Office](#) [City Historian's Office](#)

## You can search by:

- 1. Vendor number, business name, email and NIGP codes.
- 2. Specific functions using keywords such as hauling, electric, plumbing, or painting in the "NIGP Code Description."

Vendors can use this search engine to identify other firms registered for particular types of goods and services. A search for vendors can be furthered narrowed to:

- 3. SBEDA eligible firms who have specific certifications from the South Central Texas Regional Certification Agency (SCTRCA).
- 4. Certifications based on business ownership:
  - Women Business Enterprise (WBE)
  - African American Business Enterprise (AABE)
  - Hispanic American Businesses Enterprise (HABE)
  - Asian Business Enterprise (ABE)

It is important to note that having multiple selections will not narrow down the search to businesses who have all of the certifications selected. For example, selecting ABE & WBE will show all vendors with those certifications, not necessarily those who have both.

Your search results can be exported into Microsoft Excel

# Department Contacts

## **311 City Info and Help**

3-1-1  
(210) 207-6000  
(outside city limits)

## **Animal Care Services**

(210) 207-4738

## **Arts & Culture**

(210) 207-4526

## **Aviation**

(210) 207-3411

## **Building & Equipment Services**

(210) 207-7858

## **Center City Development & Operations**

(210) 207-3677

## **City Attorney**

(210) 207-8940

## **City Auditor**

(210) 207-2853

## **City Clerk**

(210) 207-7253

## **City Council**

(210) 207-7040

## **City Manager**

citymanager@sanantonio.gov

## **Communications & Engagement**

(210) 207-234

## **Convention & Sports Facilities**

(210) 207-8500

## **Development Services**

(210) 207-1111

## **Diversity, Equity, Inclusion & Accessibility**

(210) 207-7135

## **Economic Development**

(210) 207-8080

## **Emergency Management**

(210) 207- 8580

## **Finance**

(210) 207-5734

## **Fire**

(210) 207-8400

## **Health**

(210) 207-8780

## **Historic Preservation**

(210) 207-0035

## **Human Resources**

(210) 207-8705

## **Human Services**

(210) 207-8198

## **Information Technology Services**

(210) 207-5735

## **Innovation**

(210) 207-8149

## **Library**

(210) 207-2500

## **Management & Budget**

(210) 207-8360

## **Mayor's Office**

(210) 207-7107

## **Military & Veteran Affairs**

(210) 207-3995

## **Municipal Court**

(210) 207-8970

## **Neighborhood & Housing Services**

(210) 207-6459

## **Parks & Recreation**

(210) 207-8480

## **Planning**

(210) 207-0147

## **Police**

(210) 207-7273

## **Pre-K 4 SA**

(210) 207-2700

## **Public Works**

(210) 207-8022

## **Risk Management**

(210) 207-7204

## **Solid Waste Management**

(210) 207-6428

## **Sustainability**

(210) 207-6103

## **Transportation**

210-207-7767

## **Workforce Development**

(210) 207-5627

## **World Heritage**

(210) 207-2111

# SMALL BUSINESS OFFICE ADDITIONAL RESOURCES

The Small Business Office provides various programs and initiatives, some in partnership with business stakeholder groups, to provide resources to the local small business community. More information about these resources is included below.

## Small Business Fee Waiver & Liaison

The City of San Antonio provides small businesses, as well as health providers serving vulnerable communities, waivers for City and SAWS Sewer and Water Impact fees. Eligible organizations may use the fees for projects that are new construction, rehabilitation of space, or repair or maintenance of an existing structure. Eligible organizations must intend to occupy the space for which the waiver is applied for at least two years. To learn more about fees eligible for waiver and to apply, please visit:

[sanantonio.gov/CCDO/IncentivesandPrograms/COSAFeeWaivers](https://sanantonio.gov/CCDO/IncentivesandPrograms/COSAFeeWaivers)

The Business Outreach Team is also a resource for entrepreneurs and existing businesses needing support in navigating a variety of local rules and regulations. To request an e-meeting please view here:

[sanantonio.gov/SBO/Start-A-Small-Business/Small-Business-Liaison](https://sanantonio.gov/SBO/Start-A-Small-Business/Small-Business-Liaison)

## Zero Percent Interest Loans

In partnership with LiftFund, the City provides funding for the Loan Interest Buydown Loan Program offering small business zero percent interest loans to access capital for business needs. The loan amounts vary from \$500 to \$100,000 and LiftFund assists businesses who may not have banking relationships or experience difficulties accessing capital at other financial institutions. To learn more, please contact LiftFund at [liftfund.com](https://liftfund.com) or by calling 888-215-2373.

## Mentor Protégé Program

In partnership with Alamo Colleges, the Mentor Protégé Program provides small businesses access to professional courses and pairing with a mentor to obtain the education and support needed for general business expansion and building capacity. The program, referred to as Business Empowerment Plan, consists of two phases: Phase I – educational courses over twelve months; and Phase II – pairing with a Mentor for a two-year commitment. To learn more and apply for spring or fall admission, please visit: [besanantonio.com](https://besanantonio.com).

## Launch SA

The City, through LaunchSA, continues to provide resources for prospective entrepreneurs and businesses at all levels of development to provide direction, education, mentorship, and technical assistance. Through steward partnerships, currently with Geekdom, Launch SA is a sustainable business resource.. To learn more, please visit: [launchsa.org](https://launchsa.org)

## Capacity Building & Bonding Assistance

In the ongoing effort to support local small businesses, the City of San Antonio Economic Development Department, and the San Antonio Economic Development Corporation (SAEDC) launched the [Capacity Building & Bonding Assistance Program](#) administered in partnership with Alamo Surety Bonds. This program provides surety and bond assistance to eligible local S/M/WBEs seeking City construction contracts.

This assistance is designed to establish, enhance, and increase the program participant's bonding capabilities and capacity, which should lead to an increase in the number and size of City construction contracts they are both bidding on and awarded.

Eligible program participants will be provided a tailored needs assessment that includes educational, technical, and financial literacy components for success. In addition, program participants will be provided one-on-one bonding counseling, project support if awarded a City contract, and access to a \$500,000 revolving pool of funds for those in need of assistance to cover costs related to City bonding requirements to bid on a City solicitation.

# City of San Antonio | FY 2024 Contracting Opportunities

This guide has been prepared to serve as an informational resource for the City's contracting process and as a reference for upcoming projects. However, please note all information is subject to change and City of San Antonio reserves the right to update and/or revise solicitation types, scopes of work, dates of release and estimated amounts without notice or cancel any solicitations. Please note this document will be updated annually.

For the most updated information, please visit  
[sanantonio.gov/purchasing/biddingcontract/opportunities](https://sanantonio.gov/purchasing/biddingcontract/opportunities)



**Economic Development Department**  
100 W. Houston St. | Suite 1800 | San Antonio, TX 78205  
(210) 207-8080 | [sanantonio.gov](https://sanantonio.gov)