

Town of Sanbornton

2023 Annual Report



New Town Office and Police Station

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2023 Town Report Dedication Building Construction Committee

As the Police and Town Office employees have settled into their new spaces, the Selectboard would like to dedicate the 2023 Town Report to the Building Construction Committee.

Formed with the charge of meeting the needs of the town and our employees; the committee consisted of citizen members: Nina Gardner; Steve Cobb; Chuck Flanders; Brendon Morrison; employee representative, Ken Carleton; and Jim Dick, representing the Board of Selectmen.



Members of the Committee: Steve Cobb, Jim Dick, Chuck Flanders, Ken Carlton, Brendon Morrison and Nina Gardner

“The proposal before you I call Sanbornton Light...” were the opening remarks from the Building Construction Committee’s Chair Nina Gardner in 2021 as she presented the voters of Sanbornton with the committee’s final report addressing space needs for the Police and Town Office facilities. What the voters saw before them was the fruits of the committee’s labor. The committee held over sixty meetings, eight public presentations and provided the community and town employees with opportunity for questions and ample input.

The Committee worked with Bonnet Page and Stone to deliver a project to the voters that was budget conscious, met the needs of the community, while meeting the needs of the employees as well. Helen Dyer once wrote; “volunteerism is the voice of the people put into action. These actions shape and mold the present into a future of which we can all be proud.” – That is precisely what the Building Construction Committee gave the Town of Sanbornton; a future of which we can all be proud.

Thank you, and congratulations to the Building Construction Committee for your herculean effort and your volunteer service to the betterment of the Town of Sanbornton!



Above: Members of the Building Committee and Selectboard Breaking Ground

Outside Construction of Police Department

View from the Roof



Framing and Drywall for on the Interior of Town Office Building

Finished Lobby

Boston Post Cane

Thelma Moses

February 10, 1926 - October 17, 2023

On Saturday, July 15th the Board of Selectmen presented Thema Moses with the Boston Post Cane as the oldest resident in the Town of Sanbornton. The presentation was held at the gazebo in front of the Old Town Hall during Old Home Day activities.

Thelma has been a resident of Sanbornton for over 70 years. She was married to Glenn Moses on March 27, 1949 and they spent many happy years together in Sanbornton, NH. She and her husband Glenn and his brother Don (and his wife) operated Mosses farm on New Hampton Road until health issues forced the closing of the farm and dairy operations. They raised four daughters, Thelma (Brophy) Nichols, Bonnie Beadle, Charlotte Tibbetts, and Beverly Snyder. In addition to their commitment to farming, the family enjoyed their time together, especially family vacations.

She was a very hard worker and always put her family first and loved every minute of it. While she was primarily a wonderful and dedicated homemaker, Thelma was always available to help out babysitting the neighborhood kids, and working at the school when her own children had become school age. This enabled her to have summers off with her family.

After a time, she worked in a couple factories but retired at Franklin Regional Hospital as a housekeeper. Even while working full time, she was a huge supporter of the farm, always helping out with chores, sapping season, cutting wood and haying. This she said she did in her 'free time.' And she loved it and was incredibly good at it.

Thelma was an active member of the First Baptist Church in Sanbornton for many years and helped with the church suppers and was well known for her coleslaw. Thelma also developed a wonderful reputation as being Chief Clam Chowder maker, and always made her famous homemade donuts as part of these efforts. Many attended the church fairs to purchase Thelma's wonderful crafts. Even until her last year, she was crocheting her famous cotton dishcloths cherished by so many.

Thelma along with her sister, Marion who is now 102 years young, helped her daughter and son-in-law at 4 different fairs in the fall.

In addition to being a wonderful mother, she blossomed when becoming a grandmother to 10 and a "GG" to 22 great grandchildren. Thelma was always game for any adventure, attending outings, dog sitting, babysitting, letting some of her grandchildren live with her at times, traveling, and being a good walking partner. She was always up for a DQ blizzard date, enjoying a good cup of tea and being an unbeatable card player. She lived her life to the fullest in her own terms, and is sadly missed by her family and the community.

About the Boston Post Cane- the Boston Cane tradition dates back to 1909, when Edwin A. Grozier, the publisher of the Post, sent his handsome canes to the Boards of Selectmen of some 700 towns in many of the New England states, requesting that they present them to their oldest

male citizens. According to the Maynard Historical Society, beginning in 1930, some select boards began allowing women to receive the canes. It was a brilliant marketing scheme designed to get folks in these selected towns that received these canes to encourage their residents to read the Boston Post newspaper. The tradition continues in many communities around New England, just as it does today in Sanbornton.



2023 Board of Selectmen Report

The Town of Sanbornton had an exciting year in 2023, with the focus on building improvements shifting from the completion of the new Town Office to the renovation of the old Town Office into an updated, proper and adequate workspace for the Sanbornton Police Department.

This year's budgeting process was extremely challenging. We have recommended an operating budget to the Budget Committee that will hopefully conclude an effort to address employee compensation that is responsive to economic forces and recognizes both the value of individual contributions to critical town operations and the competitive nature of municipal staffing in the entire region. We believe that our employee wages have not kept pace with wage growth in the area or with the economy in general, putting our ability to recruit and retain talented public servants in critical positions at risk. In the years between 2019 and 2024, the town's pay scale increased by a total of 14 percent, while nationwide inflation and the Social Security Cost of Living Allowance increased by over 22 percent each. The current state of affairs with rising inflation and the increasing cost of goods and services (both of which have profound impacts on the town's cost to operate) garnered significant consideration, and appropriate and timely reductions were made where able. The board has recommended specific wage adjustments for a few employees that were regionally undercompensated; however, we have also directed that ALL employees shoulder a larger individual out-of-pocket burden for medical and dental benefits (common among municipal employees in the lakes region).

A survey conducted by the Master Plan Update Committee indicated that Sanbornton residents are devoted to maintaining and preserving our natural resources. To that end, you will notice a proposed warrant article that attempts to address a long-term environmental concern that could have detrimental or irreversible environmental long-term impacts to Lake Winnisquam. The Winnisquam Watershed Protection warrant article is presented not with the expectation that you blindly support it, but with the belief that the article addresses a topic of ecological importance among Sanbornton residents. We request that you give consideration to its risks and rewards, fiscally and environmentally, of supporting or declining, and cast your vote accordingly.

Finally, the Board would like to express our sincerest gratitude to our outstanding employees, elected officials, volunteers, and residents that combine forces to make Sanbornton the BEST town to live in across all of New Hampshire! For those who are interested in keeping Sanbornton a wonderful place to live for generations to come, please consider employment with the town; openings can be viewed from the town's website. For those seeking a rewarding opportunity without the commitment of employment, there are often volunteers needed among our boards and committees; volunteers (must be a resident) can ask any member of a board or committee to guide you toward a good fit based on your abilities and desires. Volunteerism beats at the heart of what makes Sanbornton wonderful, in that volunteer residents are actively making their community better through their efforts, every day.

Board of Selectmen, Sanbornton, New Hampshire:

Brandon WJ Deacon,
Chairman

Bob Lambert,
Vice Chairman

Glenn Frederick,
Clerk

2023 Elected and Appointed Officials

Elected Officials	Name	Title	Term Expires
	Brandon Deacon	Chair	2025
	Glenn Frederick	Clerk	2026
	Bob Lambert	Vice-Chair	2024
	Timothy P. Lang	Moderator	2024
	Carol Levesque	Treasurer	2025
	Julie Lonergan	Town Clerk/Tax Collector	2026
	Sigrid Gaydos	Overseer of the Public Welfare	2025
Budget Committee			
	Kate Osgood	Chair	2024
	Bob Presby	Member	2024
	Dick Gardner	Member	2025
	Robert Silvia	Member	2024
	Cristine Gagnon	Member	2026
	Thomas Reneau	Member	2024
	Brandon Deacon	Selectboard Representative	
	Audry Barriault	Recording Secretary	
Cemetery Trustees			
	Brenden Morrison	Chair	2024
	Karey Caldwell	Secretary	2025
	Philip Turner	Trustee	2026
		Selectboard Representative	
Sanbornton Public Library Trustees			
	Virginia Blackmer	Chairman	2025
	Robert Baier	Vice-Chair	2026
	Paula Grassie	Trustee	2024
	Michael Gray	Trustee	2025
	Mary Ahlgren	Trustee	2026
	Diane Mason	Alternate	2026
	Christine Hobby	Alternate	2025
Trustees of the Trust Funds			
	Megan Farkas	Chair	2025
	Lynn Chong	Trustee's Secretary	2024
	Lori Budington	Trustee	2026
	Shawna Sample-Garcia	Alternate Trustee	2024
	Vacant	Alternate Trustee	

	Name	Title	Term Expires
Supervisors of the Checklist			
	Sheila Dodge		2028
	Mary Ahlgren		2026
	Sheryl Anderson		2024
Capital Improvements Plan Committee			
	Andy Sanborn	Chair & Citizen Member	
	Nina Gardner	Citizen Member	
	Kate Osgood	Budget Committee Representative	
	Jody Slack	Planning Board Representative	
	Robert Silva	Budget Committee Representative	
	Glenn Frederick	Selectboard Representative	
	Audry Barriault	Recording Secretary	
Conservation Commission			
	Brad Crosby	Chair	2024
	Karen Bordeau	Vice Chair	2026
	David Perry	Member	2024
	Ray Masse	Member	2025
	Donald Noyes	Member	2026
	Gail Morrison	Member	2024
	Christopher Fontenot	Alternate	2025
	Brian LaRoche	Alternate	2026
	Bob Lambert	Selectboard Representative	
	Audry Barriault	Recording Secretary	
Historic District Commission			
	Franz Vail	Chair	2026
	Nina Gardner	Member	2024
	Sam Swartz	Member	2024
	Barbara Whetstone	Alternate	2025
	Brandon Deacon	Selectboard Representative	
Lakes Region Planning Commission			
	Bob Lambert	Commissioner	2026
Planning Board			
	Andy Sanborn	Chair	2026
	Jody Slack	Member	2024
	William Ellis	Member	2026
	Tom Lynch	Alternate	2023
	Patti Bartlett	Alternate	2025
	Brandon Deacon	Selectboard Representative	

	Name	Title	Term Expires
Recreation Commission			
	Kaela Hobby Reichstein	Member	2024
	Jacquelyn Riendeau	Member	2025
	Colleen Longo	Member	2024
	Kerri Federico	Member	2026
	Bob Lambert	Selectboard Representative	
Sanbornton Town Park Sub-Committee			
	Patricia Kasparian	Member	2024
	Colleen Longo	Member	2024
	Barbara Whetstone	Member	2024
	Jenn Dykstra	Member	2024
	Will Ellis	Planning Board Representative	
	Bob Lambert	Selectboard Representative	
Zoning Board of Adjustment			
	Brittany Davis	Chair	2026
	Doug Rasp	Member	2026
	Melissa Anderson	Member	2026
	George Murray	Member	2026
	Mark Ledgard	Member	2026
	Theo Brackett	Member	2026
	Kevin Riley	Alternate	2026
	Mark Brown	Alternate	2025
	Randy Gaudette	Alternate	2026
	Ralph Carter	Alternate	2026
	Erica Webb	Alternate	2026
	Audry Barriault	Recording Secretary	2026
Master Plan Committee			
	Kate Osgood		
	Gail Morrison		
	Barbara Whetstone		
	Sam Swartz		
	Andrew Sanborn		
	Paul Dexter		
	Nina Gardner		
	Patricia Kasparian		
	Brandon Deacon	Selectboard Representative	

Town of Sanbornton - Proposed FY25 Budget

<i>Executive Administration</i>	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4130.110 Salary - Town Administrator	70,299	71,330	72,843	79,310	101,837	101,837	96,928
4130.115 Part-Time Positions	7,099	5,327	14,738	39,159	41,512	41,512	41,512
4130.130 Elected Officials	15,893	16,082	16,884	21,903	21,903	21,903	21,903
4130.135 Deputy Treasurer	304	2,231	2,317	1	1	1	1
4130.220 FICA (Social Security)	5,803	5,876	6,412	8,703	10,246	10,246	9,941
4130.225 Medicare	1,357	1,374	1,499	2,035	2,396	2,396	2,325
4130.300 NH Retirement System	-	10,029	10,242	10,731	13,779	13,779	13,114
Total Payroll & Benefits	100,755	112,248	124,934	161,842	191,673	191,673	185,724
4130.150 Website Mgmt/IT Support	-	-	-	1	1,188	1,188	1,188
4130.201 Town Website Hosting	-	-	-	120	1	1	1
4130.314 IT Equipment	4,607	2,206	3,122	5,000	5,000	5,000	5,000
4130.315 Consulting Srvc's - Info. Tech.	4,227	6,530	10,551	15,000	15,000	15,000	15,000
4130.316 Consulting - Planning	-	-	-	1	1	1	1
4130.317 Consulting - Engineering	-	-	-	1	1	1	1
4130.318 Consulting - Grant Writing	-	-	-	1	1	1	1
4130.341 Phone	598	-	-	2,500	3,000	3,000	3,000
4130.353 Advertising	1,500	1,069	400	1,400	1,400	1,400	1,400
4130.560 Dues & Subscriptions	3,420	3,329	3,954	4,500	4,500	4,500	4,500
4130.565 Software Purchase-Upgrade	-	-	-	1	-	-	-
4130.610 General Supplies	1,337	166	926	7,600	6,000	6,000	6,000
4130.620 Office Supplies	211	12	35	1	1	1	1
4130.628 Office Equipment	-	120	150	300	300	300	300
4130.629 Election Equipment	-	-	-	1	1	1	1
4130.635 Gasoline Fuel	197	237	208	500	1	1	1
4130.660 Vehicle repairs	853	96	139	500	1	1	1
4130.670 Books & Periodicals	254	133	101	500	400	400	400
4130.690 Miscellaneous	1,278	319	1,043	1,000	1,500	1,500	1,500
4130.691 Employee Appreciation	221	412	111	400	400	400	400
4130.825 Mileage & Travel	-	-	-	1,000	1,000	1,000	1,000
4130.830 Training	250	1,097	1,458	1,500	2,000	2,000	2,000
4130.902 Audio Recording - Town Mtg	950	627	300	1,000	1,000	1,000	1,000
Total Expenses	19,902	16,354	22,498	42,827	42,696	42,696	42,696
Total Executive Administration	120,657	128,602	147,432	204,669	234,369	234,369	228,420

<i>Election & Registration</i>	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4140.115 Permanent Part-Time	4,189	555	2,113	1,200	4,319	4,319	4,319
4140.130 Elected Officials	3,245	1,835	3,300	2,400	4,350	4,350	4,350
4140.220 FICA (Social Security)	238	126	205	223	537	537	537
4140.225 Medicare	56	30	48	52	126	126	126
Total Payroll & Benefits	7,727	2,546	5,665	3,875	9,332	9,332	9,332
4140.353 Advertising	458	-	-	300	300	300	300
4140.550 Printing & Coding	1,650	1,043	3,539	2,680	3,600	3,600	3,600
4140.566 Software Maint Contracts	1,264	300	351	350	400	400	400
4140.610 General Supplies	1,307	34	138	150	1,200	1,200	1,200
4140.625 Postage	86	228	27	200	375	375	375
4140.628 Office Equipment	459	-	-	6,000	1,000	1,000	1,000
4140.810 Meals	1,191	138	1,085	700	1,100	1,100	1,100
Total Expenses	6,415	1,743	5,140	10,380	7,975	7,975	7,975
Total Election & Registration	14,142	4,289	10,805	14,255	17,307	17,307	17,307

Financial Administration	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4150.110 Finance Officer	42,892	43,539	43,821	49,953	52,965	52,965	52,965
4150.220 FICA (Social Security)	2,660	2,699	2,744	3,097	3,284	3,284	3,284
4150.225 Medicare	622	631	642	724	768	768	768
Total Payroll & Benefits	46,173	46,870	47,207	53,775	57,017	57,017	57,017
4150.301 Auditing Services	14,000	14,450	17,500	15,000	18,000	18,000	18,000
4150.314 IT Equipment	-	-	-	1	1	1	1
4150.315 IT (Labor/Consulting)	260	-	-	1	1	1	1
4150.341 Phone	1,825	2,413	2,566	1	1	1	1
4150.353 Advertising	130	-	-	1	1	1	1
4150.391 Registry of Deeds	-	-	34	1	1	1	1
4150.392 Bank Charges	-	-	-	1	1	1	1
4150.550 Printing	1,038	1,622	2,331	700	1,500	1,500	1,500
4150.560 Dues & Subscriptions	35	35	110	105	200	200	200
4150.565 Software Purchase-Upgrade	880	-	-	1	1	1	1
4150.566 Software Maint Contracts	4,460	2,657	4,476	8,631	5,000	5,000	5,000
4150.590 Purchased Services	-	-	-	1	1	1	1
4150.610 General Supplies	28	351	-	1	1	1	1
4150.620 Office Supplies	2,698	2,454	4,774	1	1	1	1
4150.625 Postage	1,321	1,708	1,396	5,375	5,500	5,500	2,000
4150.628 Office Equipment	-	-	-	1	1	1	1
4150.630 Equip. Maint/Repair	1,421	1,538	1,221	1,500	1,500	1,500	1,500
4150.690 Miscellaneous	-	-	-	1	1	1	1
4150.695 Rented Equipment	-	-	-	1	1	1	1
4150.750 Furniture/Fixtures	-	-	1,342	1	1	1	1
4150.825 Mileage/Travel Expenses	-	-	-	1	1	1	1
4150.830 Training	-	-	-	1	1	1	1
Total Expenses	28,096	27,229	35,750	31,327	31,716	31,716	28,216
Total Financial Administration	74,269	74,099	82,958	85,102	88,733	88,733	85,233

Town Clerk - Tax Collector	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4151.110 Deputy/Assistant TC/TC	35,416	35,585	39,592	43,936	46,465	46,465	46,465
4151.130 Elected - TC / TC Salary	53,276	53,061	55,203	65,998	71,760	71,760	71,760
4151.140 Overtime	-	-	-	1	1	1	1
4151.220 FICA (Social Security)	5,499	5,496	5,845	6,816	7,330	7,330	7,330
4151.225 Medicare	1,286	1,286	1,367	1,594	1,714	1,714	1,714
4151.300 NH Retirement System	-	12,463	12,670	14,874	15,996	15,996	15,996
Total Payroll & Benefits	95,477	107,890	114,678	133,219	143,266	143,266	143,266
4151.315 IT	569	-	-	700	700	700	700
4151.341 Telephone	818	873	1,015	996	1,116	1,116	1,116
4151.390 Professional Services	4,837	2,124	604	1,100	1,100	1,100	1,100
4151.391 Registry of Deeds	509	376	259	800	800	800	800
4151.392 Vital Records	-	1,607	1,639	1,800	1,800	1,800	1,800
4151.395 Dogs	-	1,993	2,265	2,700	2,700	2,700	2,700
4151.550 Printing	961	1,394	1,438	2,920	2,920	2,920	2,920
4151.560 Dues & Subscriptions	60	20	80	100	120	120	120
4151.566 Software Maint Contracts	8,192	8,054	11,054	9,739	9,800	9,800	9,800
4151.610 General Supplies	176	-	-	200	200	200	200
4151.620 Office Supplies	1,121	1,095	1,196	2,900	2,900	2,900	2,900
4151.625 Postage	4,563	4,127	5,206	7,780	8,000	8,000	8,000
4151.628 Office Equipment	-	-	770	300	300	300	300
4151.629 Equipment Purchase	620	-	-	800	900	900	900
4151.630 Equip/Maint/Repair	-	-	-	1	1	1	1
4151.825 Mileage Reimbursement	-	132	152	300	350	350	350
4151.830 Training	210	1,110	930	1,600	1,600	1,600	1,600
4151.990 Miscellaneous	18	32	-	1	1	1	1
Total Expenses	22,655	22,937	26,607	34,737	35,308	35,308	35,308
Total Town Clerk - Tax Collector	118,131	130,827	141,285	167,956	178,574	178,574	178,574

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Revaluation of Property							
4152.110 Land Use Administrator	41,930	42,285	50,234	46,467	65,374	65,374	65,374
4152.220 FICA (Social Security)	2,600	2,622	3,137	2,881	4,053	4,053	4,053
4152.225 Medicare	608	613	734	674	948	948	948
4152.300 NH Retirement System	-	5,945	5,577	6,287	8,845	8,845	8,845
Total Payroll & Benefits	45,138	51,465	59,683	56,309	79,221	79,221	79,221
4152.200 Revaluation of Property	-	-	50,000	1	1	1	1
4152.305 Tax Maps	2,300	2,300	2,500	2,250	3,000	3,000	3,000
4152.306 Web Hosting-Assessing Data	3,333	2,251	2,319	3,500	3,500	3,500	3,500
4152.312 Assessing	24,677	25,878	25,000	30,000	31,224	31,224	31,224
4152.315 IT (Labor/Consulting)	156	-	-	1	1	1	1
4152.391 Registry of Deeds	4	48	-	100	100	100	100
4152.560 Dues & Subscriptions	20	20	20	20	1	1	1
4152.565 Software Purchase-Upgrade	-	-	-	1	1	1	1
4152.566 Software Maint Contracts	4,321	4,430	4,567	4,570	4,500	4,500	4,500
4152.830 Training/Education	30	-	215	500	1,500	1,500	1,500
Total Expenses	34,841	34,927	84,621	40,943	43,828	43,828	43,828
Total Revaluation of Property	79,979	86,391	144,304	97,252	123,049	123,049	123,049

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Legal Expense							
4153.000 Legal Services	51,298	51,661	33,052	55,000	55,000	55,000	55,000
4153.300 Claim, Judgement, Settlement	-	8,321	8,321	1	1	1	1
4153.391 Registry of Deeds/Easements	-	-	-	1	1	1	1
Total Legal Expense	51,298	59,982	41,373	55,002	55,002	55,002	55,002

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Personnel Administration							
4155.210 Medical Insurance	254,368	243,664	256,191	342,899	420,257	395,041	395,041
4155.212 Pmnts in Lieu of Medical Ins	9,150	9,150	4,500	13,950	9,150	9,150	9,150
4155.213 Health Reimbursement (HRA)	16,593	18,929	10,822	-	27,000	27,000	27,000
4155.215 Flexible Spending Act (FSA)	13,242	9,895	9,469	-	13,750	13,750	13,750
4155.217 Dental Insurance	16,561	26,630	24,950	21,307	31,376	29,493	29,493
4155.218 Life/Disability Insurance	7,360	7,042	7,563	9,000	9,000	9,000	9,000
4155.220 FICA (Social Security)	567	-	279	1	1	1	1
4155.225 Medicare	133	-	65	1	1	1	1
4155.300 NH Retirement System	235,361	-	-	1	1	1	1
4155.500 Merit Pool	-	-	-	1	1	1	1
4155.800 Worker's Compensation	34,674	28,839	36,589	39,299	43,229	48,229	48,229
4155.900 Unemployment Compensation	1,784	472	1,004	1,654	1,820	1,820	1,820
4155.950 Tuition Reimbursement	-	3,165	-	1	1	1	1
4155.975 EE Assistance Program	-	-	-	1	1	1	1
Total Personnel Administration	589,792	347,786	351,434	428,114	555,587	533,489	533,489

Planning Board	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4191.110 Part-Time Planner	31,020	29,997	35,246	39,589	41,976	41,976	41,976
4191.115 Recording Sec - Planning Board	2,264	2,203	3,595	5,358	5,680	5,680	5,680
4191.220 FICA (Social Security)	2,063	1,996	2,562	2,787	2,955	2,955	2,955
4191.225 Medicare	483	467	599	652	691	691	691
Total Payroll & Benefits	35,830	34,663	42,003	48,385	51,303	51,303	51,303
4191.000 Legal Services	10,000	1,130	892	5,000	4,000	4,000	4,000
4191.325 Planning Board Postage	24	184	675	100	700	700	700
4191.353 Advertising	332	145	281	600	400	400	400
4191.550 Printing	8	-	-	200	200	200	200
4191.560 Dues & Subscriptions	-	-	-	100	100	100	100
4191.610 General Supplies	110	-	-	1	1	1	1
4191.825 Mileage & Travel	-	-	-	50	50	50	50
4191.830 Planning Board Training	195	177	225	300	300	300	300
4191.900 L.R.P.C. Membership	2,953	2,953	3,150	3,400	3,478	3,478	3,478
4191.910 Master Plan Update - Map, Print	-	-	935	3,000	3,000	3,000	3,000
Total Expenses	13,621	4,588	6,158	12,751	12,229	12,229	12,229
Total Planning Board	49,452	39,251	48,161	61,136	63,532	63,532	63,532

Zoning Board	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4192.115 Recording Sec/Clerk - Zoning	1,574	1,119	1,258	1,546	2,294	2,294	2,294
4192.220 FICA (Social Security)	98	69	78	96	142	142	142
4192.225 Medicare	23	16	18	22	33	33	33
Total Payroll & Benefits	1,694	1,205	1,354	1,664	2,470	2,470	2,470
4192.TBD Legal Services	-	-	-	-	2,000	2,000	2,000
4192.353 Advertising	612	387	351	500	500	500	500
4192.620 Office Supplies	-	-	58	125	125	125	125
4192.625 Postage	76	467	145	40	151	151	151
4192.670 Books & Periodicals	74	96	82	150	150	150	150
4192.820 Meetings/Conferences	-	-	-	200	500	500	500
Total Expenses	762	949	637	1,015	3,426	3,426	3,426
Total Zoning Board	2,456	2,154	1,991	2,679	5,896	5,896	5,896

General Government Buildings	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4194.115 Custodial Services	2,800	-	1,820	5,937	5,937	5,937	5,937
4194.390 Professional Services	1,951	90	14,885	2,000	15,000	15,000	15,000
4194.392 Bottled Water	1,014	742	436	700	400	400	400
4194.393 Fire Ext Inspect & Replace	434	1,454	909	1,000	1,000	1,000	1,000
4194.396 Grounds Maintenance Srvc	13,806	17,926	18,987	25,000	33,500	33,500	33,500
4194.410 Electricity	18,477	22,793	36,150	40,000	35,000	35,000	35,000
4194.411 Heating Fuel Oil	18,355	36,888	33,110	45,000	35,000	35,000	35,000
4194.430 Repairs & Maintenance	12,459	7,374	12,392	1	10,000	10,000	10,000
4194.610 General Supplies	490	103	599	650	5,000	5,000	1,000
4194.629 Equipment Purchase	1,452	376	760	2,000	1,000	1,000	1,000
4194.630 Equip. Maint/Repair	1,537	1,917	2,977	1,500	3,000	3,000	3,000
4194.640 Custodial Supplies	430	152	475	750	500	500	500
4194.690 Miscellaneous	-	-	-	1	1	1	1
Total General Government Buildings	73,205	89,816	123,500	124,539	145,338	145,338	141,338

Cemeteries	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4195.396 Grounds Maintenance Srvc	8,455	5,200	7,240	1	8,290	8,290	8,290
4195.610 General Supplies	3,240	-	-	500	500	500	500
4195.625 Postage & Copying	-	-	-	100	100	100	100
Total Cemeteries	11,695	5,200	7,240	601	8,890	8,890	8,890

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Insurance							
4196.000 Insurance - Misc. Casualty	53,106	43,041	59,492	69,266	76,193	76,193	76,193
4196.900 Insurance Deductible	-	-	-	2,000	2,000	2,000	2,000
Total Insurance	53,106	43,041	59,492	71,266	78,193	78,193	78,193

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Other General Government							
4199 All Cmtes & Commissions	2,441	3,975	2,939	6,136	4,377	4,377	4,377

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Police Department							
4210.110 Permanent Full-Time	373,513	380,089	385,632	482,373	514,571	514,571	514,571
4210.115 Permanent Part-Time	10,153	-	6,649	10,000	10,000	10,000	10,000
4210.116 On-call	-	8,171	8,956	10,000	12,500	12,500	12,500
4210.140 Overtime	17,358	12,770	12,446	15,600	18,500	18,500	18,500
4210.145 Special Details	-	450	-	-	-	-	-
4210.190 Holiday Pay	15,974	17,275	16,492	26,584	22,710	22,710	22,710
4210.220 FICA (Social Security)	2,740	2,958	3,182	3,840	4,034	4,034	4,034
4210.225 Medicare	6,039	6,149	6,214	7,896	8,385	8,385	8,385
4210.300 NH Retirement System	-	133,340	133,680	157,990	167,986	167,986	167,986
Total Payroll & Benefits	425,777	561,201	573,251	714,283	758,685	758,685	758,685
4210.341 Phone / Pager	4,917	4,727	4,641	6,200	6,200	6,200	6,200
4210.550 Printing	171	451	135	250	250	250	250
4210.560 Dues & Subscriptions	490	490	490	500	500	500	500
4210.566 Software Maint Contracts	4,175	4,936	4,050	4,500	4,500	4,500	4,500
4210.610 General Supplies	1,938	756	1,395	1,750	2,750	2,750	2,750
4210.620 Office Supplies	1,623	1,301	1,167	1,750	1,750	1,750	1,750
4210.625 Postage	550	558	675	550	600	600	600
4210.629 Equipment Purchase	1,701	4,309	21,883	1,000	1,000	1,000	1,000
4210.630 Equip. Maint/Repair	3,776	1,422	1,871	2,500	3,000	3,000	3,000
4210.635 Gasoline	10,950	17,247	14,589	17,000	18,000	18,000	18,000
4210.660 Vehicle Repairs	4,489	6,111	5,706	9,500	9,500	9,500	9,500
4210.684 Uniform Purchase/Clean	9,124	4,050	4,460	5,000	6,000	6,000	6,000
4210.690 Miscellaneous	80	-	-	200	200	200	200
4210.830 Training	5,786	6,221	4,553	5,500	5,500	5,500	5,500
4210.900 Contracted Prosecutor	13,954	13,500	14,600	13,500	19,100	19,100	19,100
Total Expenses	63,724	66,081	80,214	69,700	78,850	78,850	78,850
Total Police Department	489,501	627,282	653,465	783,983	837,535	837,535	837,535

Fire Department		FY21	FY22	FY23	FY24	Proposed FY25 Budget		
		Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4220.110	Salary - Fire Chief	72,038	73,126	74,631	81,286	100,027	100,027	100,027
4220.111	Per Diem Firefighters/EMT's	93,167	128,526	101,093	114,866	123,034	123,034	123,034
4220.112	Full-Time Firefighter/EMT	90,636	51,188	92,068	209,926	236,986	236,986	236,986
4220.115	Night Shift Stipend	29,352	28,986	26,168	28,000	28,000	28,000	28,000
4220.116	PT Admin Assistant	17,169	16,782	15,784	26,720	27,631	27,631	27,631
4220.140	Overtime	18,061	13,392	19,201	40,000	30,000	30,000	30,000
4220.190	Firefighter/EMT Training	28,272	26,218	33,797	33,107	25,000	25,000	25,000
4220.192	Holiday Pay	8,435	7,070	8,167	13,174	10,100	10,100	10,100
4220.195	On-call & Per Diem Callback	21,126	22,524	25,211	26,000	20,000	20,000	20,000
4220.220	FICA (Social Security)	11,343	13,930	12,978	14,339	14,199	14,199	14,199
4220.225	Medicare	5,523	5,333	5,757	8,310	8,711	8,711	8,711
4220.300	NH Retirement System	-	47,509	63,150	103,740	112,830	112,830	112,830
Total Payroll & Benefits		395,122	434,583	478,004	699,468	736,518	736,518	736,518
4220.330	Professional Services	160	515	185	200	300	300	300
4220.331	Prof Services - EMS Billing	81	(92)	(516)	1	1	1	1
4220.332	LRMFA Dispatch	34,867	35,660	35,346	37,171	42,250	42,250	42,250
4220.341	Phone / Pager	6,401	3,865	3,982	4,000	4,000	4,000	4,000
4220.350	Medical Services	1,716	3,833	1,634	2,000	3,000	3,000	3,000
4220.357	Radio Maint & Repair	9,396	3,890	4,435	4,000	4,000	4,000	4,000
4220.396	Computer Service	1,522	620	1,897	700	1,000	1,000	1,000
4220.560	Dues and Subscriptions	805	275	1,431	900	900	900	900
4220.566	Software Purchase/Contract	2,975	3,092	3,092	3,500	3,200	3,200	3,200
4220.610	General Supplies	2,072	2,256	1,613	2,200	1,800	1,800	1,800
4220.620	Office Supplies	934	693	800	1,000	1,000	1,000	1,000
4220.621	Office Equipment	19,821	886	281	1,000	1,000	1,000	1,000
4220.622	Computer Equipment	1,673	1,100	1,000	1,000	1,200	1,200	1,200
4220.625	Postage	92	100	108	100	200	200	200
4220.627	Rescue Supplies	1,264	1,777	627	1,800	500	500	500
4220.628	Emergency Medical Supplies	7,259	7,925	4,630	7,500	7,500	7,500	7,500
4220.629	Fire Fighting Supplies	13,263	13,907	16,650	20,000	20,000	20,000	20,000
4220.630	Equipment Maint & Repair	6,190	5,136	10,910	5,000	7,000	7,000	7,000
4220.631	Tire Repair & Replacement	1,980	1,697	3,371	2,000	3,500	3,500	3,500
4220.635	Gasoline Fuel	1,571	2,427	4,819	2,000	4,000	4,000	4,000
4220.636	Diesel Fuel	5,700	7,739	11,293	6,200	9,200	9,200	9,200
4220.660	Vehicle Maint & Repair	11,964	22,303	14,161	17,000	17,000	17,000	17,000
4220.665	Hydrant Maint & Repair	17	2,801	-	1,000	1	1	1
4220.680	Emer Medical Maint & Repair	6,167	5,122	5,560	6,000	6,000	6,000	6,000
4220.684	Uniform Purchase/Clean	2,652	3,760	720	5,000	4,000	4,000	4,000
4220.691	Incident Scene Provisions	-	62	112	200	200	200	200
4220.830	Employee Training (Fire)	4,039	3,195	5,737	1,500	4,000	4,000	4,000
4220.835	Fire Prevention & Education	959	1,099	1,896	1,200	1,200	1,200	1,200
Total Expenses		145,541	135,644	135,772	134,172	147,952	147,952	147,952
Total Fire Department		540,663	570,227	613,776	833,640	884,470	884,470	884,470

Other Fire/Emergency		FY21	FY22	FY23	FY24	Proposed FY25 Budget		
		Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4290	Forest Fire Control	539	68	-	500	501	501	501
4291	Emergency Management	1,184	8,899	1,922	1,705	1,955	1,955	1,955
4292	E911	632	260	554	750	750	750	750
Total Other Fire/Emergency		2,356	9,227	2,476	2,955	3,206	3,206	3,206

Highway Department	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4312.110 Permanent Full-Time	278,546	277,080	274,590	326,435	342,451	342,451	342,451
4312.120 Temp Labor	-	-	176	-	-	-	-
4312.140 Overtime	21,960	21,859	21,276	35,000	35,000	35,000	35,000
4312.220 FICA (Social Security)	18,578	18,813	18,353	22,409	23,402	23,402	23,402
4312.225 Medicare	4,344	4,400	4,292	5,241	5,473	5,473	5,473
4312.300 NH Retirement System	-	42,031	41,608	48,902	51,069	51,069	51,069
Total Payroll & Benefits	323,429	364,184	360,294	437,987	457,395	457,395	457,395
4312.100 Highway Block Grant	143,000	136,000	-	140,626	140,000	140,000	140,000
4312.315 IT Services	125	-	-	375	100	100	100
4312.341 Phone / Pager	888	773	753	900	750	750	750
4312.350 Medical Services	595	800	700	600	700	700	700
4312.353 Advertising	418	210	272	700	350	350	350
4312.357 Radio/Radar Maintenance	1,158	-	193	2,500	500	500	500
4312.380 Hired Equipment/Trucking	10,685	37,460	18,663	40,000	40,000	40,000	40,000
4312.398 Hired Snow Removal	24,425	24,988	7,600	25,000	20,000	20,000	20,000
4312.430 Repairs & Maintenance	2,387	312	2,827	2,500	2,500	2,500	2,500
4312.610 General Supplies	1,110	683	736	1,400	1,400	1,400	1,400
4312.620 Office Supplies	295	-	-	400	400	400	400
4312.625 Postage	40	-	40	50	1	1	1
4312.628 Office Equipment	-	-	-	250	250	250	250
4312.629 Equipment Purchase	2,729	21	-	2,500	1,000	1,000	1,000
4312.630 Equip. Maint/Repair - Winter	20,443	22,915	23,871	25,000	25,000	25,000	25,000
4312.635 Gasoline	143	228	211	500	200	200	200
4312.636 Diesel Fuel	38,306	59,078	64,805	60,000	60,000	60,000	60,000
4312.637 Oil	2,273	2,537	2,855	3,500	3,500	3,500	3,500
4312.660 Vehicle Repairs	40,519	69,460	66,211	50,000	50,000	50,000	50,000
4312.661 Tires	9,887	5,604	6,848	7,000	7,000	7,000	7,000
4312.670 Books & Periodicals	125	-	-	1	1	1	1
4312.680 Protective Clothing	755	2,035	1,703	3,500	3,500	3,500	3,500
4312.681 Hardware/Nuts/Bolts	1,671	1,055	789	2,500	2,500	2,500	2,500
4312.682 Small Tools	2,363	1,686	3,310	2,500	2,500	2,500	2,500
4312.683 Medical Supplies	-	-	-	250	250	250	250
4312.684 Uniform Purchase/Clean	2,170	2,867	3,452	3,500	3,500	3,500	3,500
4312.685 Crack Sealing	10,242	63,724	-	10,500	10,500	10,500	10,500
4312.686 Oil/Grits/Shimming	351	5,004	1,911	5,000	3,000	3,000	3,000
4312.687 Welding Supplies	533	559	546	750	750	750	750
4312.689 Signs	3,977	2,083	3,365	4,000	4,000	4,000	4,000
4312.690 Miscellaneous	430	243	4,290	400	400	400	400
4312.691 Sand (Formerly Sand/Salt)	21,196	34,284	20,952	45,000	45,000	45,000	45,000
4312.692 Line Striping	27	-	-	500	500	500	500
4312.693 Salt	92,311	101,804	110,894	120,000	120,000	120,000	120,000
4312.694 Construction Material	87,108	66,364	73,210	80,000	80,000	80,000	80,000
4312.695 Rental Equipment	280	-	-	600	500	500	500
4312.700 Catch Basin Cleaning	-	4,470	4,335	4,500	5,000	5,000	5,000
4312.710 Catch Basin Clean/Test	-	-	-	1	1	1	1
4312.810 Meals	-	45	51	500	500	200	200
4312.820 Meetings/Conferences	-	-	-	1	1	1	1
4312.830 Training	-	100	-	1	1	2,500	2,500
4312.835 Culvert Pipe	514	4,225	9,568	6,000	6,000	6,000	6,000
4312.840 Dust Control	11,595	-	13,868	12,000	1	1	1
4312.841 Tree Removal	20,375	850	25,000	8,000	8,000	8,000	8,000
Total Expenses	555,448	652,468	473,827	673,805	650,056	652,255	652,255
Total Highway Department	878,877	1,016,651	834,121	1,111,792	1,107,451	1,109,650	1,109,650

		FY21	FY22	FY23	FY24	Proposed FY25 Budget		
Town Bridges & Street Lighting		Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4313	Town Bridges	-	-	-	1,100	1,100	1,100	1,100
4316	Street Lighting	2,613	2,278	2,785	3,000	3,000	3,000	3,000
Total Town Bridges & Street Lighting		2,613	2,278	2,785	4,100	4,100	4,100	4,100

		FY21	FY22	FY23	FY24	Proposed FY25 Budget		
Transfer Station		Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4324.110	Salary Manager	48,749	51,651	46,725	50,336	53,373	53,373	53,373
4324.115	Permanent Part-Time	25,673	23,691	19,481	31,292	35,638	34,952	34,952
4324.140	Overtime	3,171	3,195	6,034	4,000	6,000	6,000	6,000
4324.190	Holiday Pay	-	-	-	887	411	411	411
4324.220	FICA (Social Security)	4,864	4,869	4,465	5,364	5,916	5,874	5,874
4324.225	Medicare	1,138	1,139	1,044	1,254	1,384	1,374	1,374
4324.300	NH Retirement System	-	7,152	8,496	7,352	8,089	8,089	8,089
Total Payroll & Benefits		83,595	91,697	86,246	100,485	110,810	110,072	110,072
4324.341	Telephone	2,556	3,198	3,097	3,500	3,600	3,600	3,600
4324.353	Advertising	-	-	-	220	220	220	220
4324.380	Hired Equipment/Trucking	37,746	34,915	40,936	45,000	50,000	50,000	50,000
4324.390	Contract Services	108,965	95,883	106,901	125,000	125,000	125,000	125,000
4324.500	Hazardous Waste Day	2,727	2,727	15,082	3,000	3,000	3,000	3,000
4324.560	Dues and Subscriptions	209	210	245	220	250	250	250
4324.580	Software Upgrade	-	-	-	1	1	1	1
4324.590	Fees-Tires,Elec,Oil,Freon,Propane	6,427	7,804	6,904	8,500	8,500	8,500	8,500
4324.610	General Supplies	884	638	308	800	1,000	1,000	1,000
4324.620	Office Supplies	640	386	187	640	400	400	400
4324.625	Postage	-	-	-	1	1	1	1
4324.628	Office Equipment	-	490	-	500	400	400	400
4324.629	Equipment Purchase	579	654	-	600	500	500	500
4324.630	Equipment Maint & Repair	4,122	15,960	3,802	7,000	7,000	7,000	7,000
4324.635	Propane/Vehicle Fuel	1,057	1,050	2,199	1,500	2,800	2,800	2,800
4324.636	Diesel	530	4,894	1,059	1,100	1,200	1,200	1,200
4324.660	Vehicle Maint & Repairs	6,574	4,856	1,505	3,600	3,000	3,000	3,000
4324.682	Small Tools	450	283	225	360	360	360	360
4324.684	Uniform purchase	296	866	709	1,100	1,200	1,200	1,200
4324.685	Materials (Trash Bags)	683	3,678	3,126	3,892	3,200	3,200	3,200
4324.690	Miscellaneous	2,238	2,788	1,273	1,500	1,500	1,500	1,500
4324.694	Construction/Materials/Elec	339	1,971	49	2,000	1,500	1,500	1,500
4324.695	Rented Equipment	-	-	-	1	1	1	1
4324.696	Safety Equipment	303	272	220	400	400	400	400
4324.825	Mileage/Travel Expenses	-	81	540	100	100	100	100
4324.830	Training	200	4,456	660	550	900	900	900
Total Expenses		177,525	188,060	189,027	211,085	216,033	216,033	216,033
Total Transfer Station		261,120	279,757	275,273	311,570	326,843	326,105	326,105

		FY21	FY22	FY23	FY24	Proposed FY25 Budget		
Landfill		Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4325.310	Architects & Engineers	-	-	-	1	1	1	1
4325.692	Landfill Monitoring-Gas	535	3,360	644	500	650	650	650
4325.693	Landfill Monitoring-Groundwater	5,259	-	3,544	2,650	3,500	3,500	3,500
4325.835	Landfill Mowing	650	700	800	1	1	1	1
Total Landfill		6,444	4,060	4,988	3,152	4,152	4,152	4,152

		FY21	FY22	FY23	FY24	Proposed FY25 Budget		
Wastewater (Winnepesaukee River Basin)		Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4326.100	WRBP Capital Charges	-	-	-	10,125	10,228	10,228	10,228
4326.200	WRBP O & M Charges	-	-	-	37,115	52,982	52,982	52,982
4326.300	WRBP Admin Charges	-	-	-	12,216	16,586	16,586	16,586
4326.400	WRBP Replacement Charges	-	-	-	3,959	5,000	5,000	5,000
Total Wastewater		-	-	-	63,415	84,796	84,796	84,796

Health Enforcement	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4411.115 Zoning Enforcement	6,799	7,447	21,118	27,083	39,968	39,968	39,968
4411.220 FICA (Social Security)	422	384	1,281	1,679	2,478	2,478	2,478
4411.225 Medicare	99	90	300	393	580	580	580
Total Payroll & Benefits	7,319	7,921	22,699	29,154	43,026	43,026	43,026
4411.315 Consulting Services	-	-	-	1	1	1	1
4411.341 Phone / Pager	-	-	671	1	1	1	1
4411.390 Prof Srvcs (Hlth Enforcement)	-	-	625	1	1	1	1
4411.590 Other Purchased Services	-	-	-	50	50	50	50
4411.620 Office Supplies	-	-	-	1	1	1	1
4411.825 Mileage Reimbursement	-	-	55	1	1	1	1
4411.830 Training	-	60	15	45	1	1	1
Total Expenses	-	60	1,366	100	56	56	56
Total Health Enforcement	7,319	7,981	24,064	29,254	43,082	43,082	43,082

Health & Community Orgs	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Request	BoS	Bdgt Cmte
4415.200 Lakes Region VNA & Hospice	-	-	2,000	2,000	5,000	5,000	5,000
4415.300 Court Appointed Splc Advct-CASA	-	-	-	-	500	500	500
4415.500 New Beginnings	-	-	800	800	800	800	800
4415.600 Community Action Program	2,200	2,200	2,200	-	2,500	2,500	2,500
4415.700 Lakes Region Mental Health Ctr	-	-	2,000	3,000	5,250	2,500	2,500
4415.800 Greater Lakes Child Advocacy Ctr	-	-	-	1,000	1,000	1,000	1,000
4415.TBD1 Tilton Sr Center Bus Service	-	-	-	-	300	300	300
4415.900 First Fruits Food Pantry	4,000	2,000	-	4,000	4,000	4,000	4,000
4415.901 Franklin VNA	2,000	2,000	2,000	2,000	2,000	2,000	2,000
4415.TBD2 Hundred Nights	-	-	-	-	500	1	1
4415.TBD3 Youth Assistance Program	-	-	-	-	25,519	1	1
Total Health & Community Orgs	8,200	6,200	9,000	12,800	47,369	18,602	18,602

General Assistance	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4441.115 Part Time coverage	-	-	-	1	-	-	-
4441.130 Welfare Director	28,706	29,108	29,108	30,563	32,629	32,629	32,629
4441.220 FICA (Social Security)	1,780	1,805	1,805	1,895	2,023	2,023	2,023
4441.225 Medicare	416	422	422	443	473	473	473
Total Payroll & Benefits	30,902	31,335	31,335	32,902	35,125	35,125	35,125
4441.341 Phone / Pager	947	795	1,386	950	1,386	1,386	1,386
4441.560 Dues & Subscriptions	-	60	45	100	50	50	50
4441.620 Office Supplies	-	-	434	100	350	350	350
4441.625 Postage	-	-	5	28	60	60	60
4441.628 Office Equipment	-	-	548	300	300	300	300
4441.820 Mileage/Travel Expenses	-	742	759	2,400	2,400	2,400	2,400
4441.825 Training	-	75	-	100	100	100	100
Total Expenses	947	1,672	3,176	3,978	4,646	4,646	4,646
Vendor Payments							
4445.000 Welfare Fuel Assistance	2,053	4,230	7,762	22,628	30,000	30,000	30,000
4445.100 Gnrl Assistance Vendor Pmts	4,698	13,648	60,068	50,814	55,000	55,000	55,000
Total Vendor Payments	6,751	17,879	67,830	73,441	85,000	85,000	85,000
Total General Assistance	38,600	50,886	102,341	110,321	124,771	124,771	124,771

Recreation Department	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4520.110 Recreation Coordinator (FT)	44,329	44,995	45,506	50,336	58,926	58,926	58,926
4520.115 Permanent PT Salaries	21,960	59,222	65,593	74,493	89,394	89,394	89,394
4520.120 Temporary Help	157	1,136	1,479	1,394	1,956	1,958	1,958
4520.220 FICA (Social Security)	4,120	6,532	7,247	7,826	9,317	9,317	9,317
4520.225 Medicare	964	1,528	1,695	1,830	2,179	2,179	2,179
4520.300 NH Retirement System	-	6,326	6,584	6,810	7,973	7,973	7,973
Total Payroll & Benefits	71,529	119,739	128,104	142,690	169,745	169,747	169,747
4520.315 IT Services	294	118	-	120	1	1	1
4520.341 Telephone	1,019	1,992	2,018	2,000	2,050	2,050	2,050
4520.390 Professional Services	621	975	983	1,000	2,000	2,000	2,000
4520.395 Alarm Monitoring	-	-	-	1	-	-	-
4520.430 Repairs & Maintenance	2,289	2,317	1,694	2,200	3,000	3,000	3,000
4520.560 Membership Dues	65	-	-	120	150	150	150
4520.610 General Supplies	181	447	293	400	400	400	400
4520.612 T-Shirts	311	279	95	400	200	200	200
4520.613 Basketball Equipment	-	-	-	1	1	1	1
4520.614 Soccer Equipment	2,074	-	-	1	1	1	1
4520.619 Transportation (Buses)	-	-	-	1	1	1	1
4520.620 Office Supplies	474	590	485	400	400	400	400
4520.625 Postage	40	47	61	50	65	65	65
4520.628 Office Equipment	40	265	313	400	400	400	400
4520.651 Portable Toilets	616	1,797	2,290	2,100	2,300	2,300	2,300
4520.689 Signs	136	119	108	150	100	100	100
4520.825 Mileage	-	200	-	1	600	600	600
4520.830 Training	360	357	430	400	400	400	400
Total Expenses	8,520	9,503	8,769	9,745	12,069	12,069	12,069
Total Recreation Department	80,049	129,242	136,873	152,435	181,814	181,816	181,816

Library	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4550.110 Full-Time Staff	88,150	87,741	90,073	99,333	105,323	105,323	105,323
4550.115 Part-Time Staff	21,302	25,856	25,126	30,674	36,827	36,827	36,827
4550.140 Overtime	-	-	1	1	-	-	-
4550.220 FICA (Social Security)	6,786	7,009	7,142	8,060	8,813	8,813	8,813
4550.225 Medicare	1,587	1,639	1,670	1,885	2,061	2,061	2,061
4550.310 NH Retirement System	9,441	10,576	12,708	13,440	14,250	14,250	14,250
4550.800 Worker's Compensation	-	-	1	1	1	1	1
Total Payroll & Benefits	127,266	132,820	136,722	153,394	167,277	167,277	167,277
4550.315 Computer Services	1,836	2,424	3,532	2,665	2,665	2,665	2,665
4550.330 Bookkeeping & Accounting	899	815	1,129	1,260	4,560	4,560	4,560
4550.341 Telephone	654	702	670	672	706	706	706
4550.353 Advertising & Marketing	119	413	322	200	250	250	250
4550.360 Custodial Services	3,305	5,757	5,107	5,937	5,937	5,937	5,937
4550.390 Programming/Special Events	1,824	1,753	2,800	2,600	2,600	2,600	2,600
4550.392 Bank Service Charges	-	30	1	1	1	1	1
4550.393 Fire Extinguishers	225	161	311	250	320	320	320
4550.395 Security System	850	1,284	1,256	2,500	850	850	850
4550.396 Lawn & Grounds Maint	154	14	399	100	200	200	200
4550.410 Electricity	1,972	2,321	4,368	4,400	5,000	5,000	5,000
4550.430 Equipment Repair	170	300	160	400	400	400	400
4550.431 Repairs, Building & Facility	3,067	1,099	980	1,900	1,900	1,900	1,900
4550.432 Elevator	100	200	250	850	2,000	2,000	2,000
4550.560 Dues & Subscriptions	325	465	495	350	350	350	350
4550.565 Computer Software	310	448	764	650	750	750	750
4550.612 Program Supplies	2,274	1,636	2,082	1,938	2,057	2,057	2,057
4550.620 Office Supplies	419	903	801	575	700	700	700
4550.621 Computer Hardware	1,275	1,382	1,669	1,000	1,200	1,200	1,200
4550.625 Shipping and Mailing	172	203	207	200	200	200	200
4550.6701 Books/Periodicals (Admin)	158	179	158	200	200	200	200
4550.6702 Books	9,298	8,342	8,268	10,119	10,500	10,500	10,500
4550.690 Othr Property Srvc-Supplies	867	565	556	800	800	800	800
4550.825 Travel/Training	30	146	188	450	450	450	450
Total Expenses	30,303	31,543	36,473	40,017	44,596	44,596	44,596
Total Library	157,569	164,363	173,196	193,411	211,873	211,873	211,873

Patriotic/Othr Culture & Rec.	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4583.000 Patriotic Purposes	560	373	-	500	500	500	500
4589.100 Moulton's Band	2,250	2,250	2,250	2,250	2,250	2,250	2,250
4589.200 Old Home Day	24,905	-	-	1	1	1	1
Total Patriotic/Othr Culture & Rec.	27,715	2,623	2,250	2,751	2,751	2,751	2,751

Conservation (Administration)	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4611.115 Recording Sec-Conservation	1,036	1,010	1,050	1,236	2,070	2,070	2,070
4611.220 FICA (Social Security)	64	63	65	77	128	128	128
4611.225 Medicare	15	15	15	18	30	30	30
Total Payroll & Benefits	1,115	1,088	1,130	1,331	2,228	2,228	2,228
4611.560 Dues & Subscriptions	300	300	300	300	300	300	300
4611.620 Office Supplies	-	50	50	50	50	50	50
4611.625 Postage	10	10	10	10	10	10	10
4611.690 Misc./Trails Subcommittee	-	-	-	-	750	750	750
4611.820 Meetings/Conferences	300	200	300	300	300	300	300
4611.825 Travel & Mileage	200	200	200	200	200	200	200
4611.830 Outreach & Education	500	500	500	1,300	1,404	1,404	1,404
Total Expenses	1,310	1,260	1,360	2,160	3,014	3,014	3,014
Total Conservation (Administration)	2,425	2,348	2,490	3,491	5,242	5,242	5,242

Debt Service	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Principal - LT Bonds & Notes							
4711.120 ARRA Funds	49,720	101,991	-	-	-	-	-
4711.200 Lower Bay Road	35,000	35,000	35,000	35,000	35,000	35,000	35,000
4711.310 Highway Garage	129,988	-	-	-	-	-	-
4711.320 New Town Ofc/PD Building	-	-	186,250	185,000	180,000	180,000	180,000
Total Principal	214,708	136,991	221,250	220,000	215,000	215,000	215,000
Interest - LT Bonds & Notes							
4721.120 ARRA Funds	2,579	1,633	-	-	-	-	-
4721.200 Lower Bay Rd	15,000	13,215	11,430	9,645	7,860	7,860	7,860
4721.310 Highway Garage	5,051	-	-	-	-	-	-
4721.320 New Town Ofc/PD Building	-	-	87,624	78,158	68,850	68,850	68,850
Total Interest	22,630	14,848	99,054	87,803	76,710	76,710	76,710
Tax Anticipation Notes - Interest							
4723.000 Tax Anticipation Note Interest	-	-	-	1	1	1	1
Total Debt Service	237,338	151,839	320,304	307,804	291,711	291,711	291,711

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Total Operating Budget	3,981,412	4,040,377	4,320,317	5,245,583	5,720,012	5,670,610	5,657,161
					474,429	425,027	411,579
					9.0%	8.1%	7.8%
					Change From Prior Yr Budget		

Capital Outlay	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Machinery, Vehicles & Equip.							
4902.100 Police Cruiser	40,000	-	49,185	-	-	-	-
4902.122 Fire SCBA-Breathing Apparatus	38,924	38,924	38,924	39,000	-	-	-
4902.130 Life Safety Bldg Upgrades	213,583	-	-	-	-	-	-
4902.304 DPW Truck 5 Lease	21,051	21,051	-	-	-	-	-
4902.305 DPW Loader Purchase	-	-	169,900	-	-	-	-
4902.310 DPW Truck 3 Lease	33,726	33,726	33,726	-	-	-	-
4902.312 DPW Truck 4 Lease	16,176	16,176	16,176	-	-	-	-
4902.315 DPW Truck 1 Lease	30,050	30,050	30,050	40,000	-	-	-
Total Machinery, Vehicles & Equip.	393,510	139,927	337,961	79,000	-	-	-
Buildings							
4903.000 New Town Ofc/PD Building	-	-	1,166,207	-	-	-	-
Improvements Othr Than Bldgs							
4909.000 Town Roads	536,837	-	-	1	1	1	1
4909.150 Reconstruction Lower Bay Rd	2,027	-	-	-	-	-	-
Total Improvements Othr Than Bldgs	538,864	-	-	1	1	1	1
Total Capital Outlay	932,374	139,927	1,504,168	79,001	1	1	1

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
					Actual Expenditures	Budget	Dept
Oper. Transfers - Capital Resrv Fnds							
4915.100 Town Bldg Improvement & Design	25,000	160,000	-	-	25,000	25,000	25,000
4915.110 Town Facilities (Maint. & Oper.)	90,000	50,000	50,000	50,000	100,000	100,000	100,000
4915.120 Reduce Phosphorus or Milfoil	5,000	-	-	-	7,000	7,000	7,000
4915.130 Town Hall Repair/Restoration	25,000	-	25,000	10,000	50,000	50,000	50,000
4915.TBD1 Town Revaluation	-	-	-	-	20,585	20,585	20,585
4915.300 Fire Truck	80,000	90,000	90,000	100,000	125,000	125,000	125,000
4915.500 Fire Truck Repair & Refurbish	10,000	10,000	-	-	-	-	-
4915.600 Police Equipment	-	-	70,000	76,000	92,500	92,500	92,500
4915.TBD2 Highway Heavy Equipment	35,000	35,000	70,000	94,000	176,250	176,250	176,250
4915.800 Road & Bridge Reconstruction	150,000	700,000	750,000	750,000	950,000	950,000	950,000
4915.900 Transfer Station Equipment	-	45,000	45,000	35,000	49,800	49,800	49,800
Total Oper. Transfers - Capital Resrv Fnds	420,000	1,090,000	1,100,000	1,115,000	1,596,135	1,596,135	1,596,135

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
					Actual Expenditures	Budget	Dept
Oper. Transfers - Expendble Trst Fnds							
4916.000 ETF Employee Severance Benefits	30,000	20,000	20,000	20,000	20,000	20,000	20,000

	FY21	FY22	FY23	FY24	Proposed FY25 Budget		
					Actual Expenditures	Budget	Dept
Grand Total Budget	5,363,786	5,290,303	6,944,485	6,459,585	7,336,148	7,286,746	7,273,297
Less Acct 4903.000 New Twn Ofc/PD Building			1,166,207		876,563	827,161	813,713
FY23 Net (For Comparative Purposes Only)			<u>5,778,278</u>		13.6%	12.8%	12.6%
					Change From Prior Yr Budget		

WARRANT ARTICLES APPROPRIATED - FY24 (For Ref. Only)		FY24
Article #	Basic Descriptor (See Actual Text of Article)	Budget
Article 1	Operating Budget (Acct 4130-4799)	5,108,879
Article 2	Capital Outlay (Acct 4902-4909)	79,001
Article 3	Oper. Transfers Out - To Capital Reserves (Acct 4915)	1,115,000
Article 4	Oper. Transfers Out - To Expendable Trust Funds (Acct 4916)	20,000
Article 5	Creation of Two Full Time Firefighter/EMS Positions	180,760
Grand Total Appropriated - FY24		6,503,640

WARRANT ARTICLES REQUIRING APPROPRIATION - FY25		Proposed FY25 Appropriations		
Article #	Basic Descriptor (See Actual Text of Article)	Dept	BoS	Bdgt Cmte
Article 1	Operating Budget (Acct 4130-4799)	5,720,012	5,670,610	5,657,161
Article 2	Capital Outlay (Acct 4902-4909)	1	1	1
Article 3	Oper. Transfers Out - To Capital Reserves (Acct 4915)	1,596,135	1,596,135	1,596,135
Article 4	Oper. Transfers Out - To Expendable Trust Funds (Acct 4916)	20,000	20,000	20,000
Article 5	Establish & Fund Winnisquam Watershed Preservation CRF	100,000	100,000	-
Article 6	Establish & Fund Self-Contained Breathing Apparatus CRF	25,000	25,000	-
Grand Total of Appropriations Proposed - FY25		7,461,148	7,411,746	7,273,297
Change From Prior Yr Appropriated Total (\$)		957,508	908,106	769,657
Change From Prior Yr Appropriated Total (%)		14.7%	14.0%	11.8%

**Town of Sanbornton
New Hampshire
Warrant and Budget
2024**

The polls will be open from 7:00 AM to 7:00 PM.

To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Sanbornton on Tuesday, the Twelfth day of March, in the year Two Thousand Twenty-Four, to act on the following subjects:

To choose all necessary Town Officers for the ensuing year

To vote on the following amendments to the Town Zoning Ordinance:

Amendment #1

Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Town of Sanbornton Zoning Ordinance as follows:

Amend Article 3.50, definition of Structure, with revised language.

Amendment #2

Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Town of Sanbornton Zoning Ordinance as follows:

Amend Article 10, Commercial Zoning District, by increasing number of permitted uses and allow for mixed-use.

Amendment #3

Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Town of Sanbornton Zoning Ordinance as follows:

Amend Article 18, Zoning Board of Adjustment, to add to ZBA powers pursuant to State Statute.

Amendment #4

Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Town of Sanbornton Zoning Ordinance as follows:

Amend Article 19, Amendments, to correct statutory references regarding amendments to the Zoning Ordinance.

Amendment #5

Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the Town of Sanbornton Zoning Ordinance as follows:

Amend Article 20, Enforcement, to clarify enforcement authority, and when a permit is required to construct a structure.

Amendment #6

Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the Town of Sanbornton Zoning Ordinance as follows:

Amend Article 21, Penalty, regarding fines and penalties to comply with State Statute.

To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs, you are hereby notified and warned that the Annual Town Meeting will be held as follows:

Date: 3/13/2023

Time: 7:00 PM

Location: Sanbornton Central School

Article 1 - Operating Budget – Town

To see if the Town will vote to raise and appropriate the sum of Five Million, Six Hundred Fifty-Seven Thousand, One Hundred Sixty-One Dollars (\$5,657,161) for general municipal operations as recommended by the Budget Committee. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority Vote Required)

Recommended by the Budget Committee (5-2-0) – Recommended by the Selectmen

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4130 - 4199	General Government	\$1,536,747	\$1,523,299
4210	Police Department	\$837,535	\$837,535
4220 - 4299	Fire Department & Emergency Mgmt	\$887,676	\$887,676
4311 - 4319	Highways & Streets	\$1,113,750	\$1,113,750
4321 - 4329	Sanitation	\$415,053	\$415,053
4411 - 4449	Health & Welfare	\$186,455	\$186,455
4520	Recreation	\$181,816	\$181,816
4550	Library	\$211,873	\$211,873
4583 - 4589	Patriotic Purposes & Other Culture	\$2,751	\$2,751
4611 - 4659	Conservation	\$5,242	\$5,242
4711 - 4799	Debt Service	\$291,711	\$291,711
Total Operating Budget		\$5,670,610	\$5,657,161

Article 2 – Capital Outlay

To see if the Town will vote to raise and appropriate the sum of One Dollar (\$1) for the following Capital Outlay purposes:

(Majority Vote Required)

Recommended by the Budget Committee (7-0-0) – Recommended by the Selectmen

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4902	Machinery, Vehicles & Equipment	\$0	\$0
<u>4909</u>	<u>Improvements Other Than Buildings</u>		
4909.000	Town Roads	\$1	\$1
Total Capital Outlays		\$1	\$1

Article 3 – Appropriate to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of One Million, Five Hundred Ninety-Six Thousand, One Hundred Thirty-Five Dollars (\$1,596,135) to be added to the Capital Reserve Funds, previously established, as follows:

(Majority Vote Required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Budget Committee (7-0-0) – Recommended by the Selectmen

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4915.100	Town Bldg Improvement & Design	\$25,000	\$25,000
4915.110	Town Facilities (Maint. & Oper.)	\$100,000	\$100,000
4915.120	Reduce Phosphorus or Milfoil	\$7,000	\$7,000
4915.130	Town Hall Repair/Restoration	\$50,000	\$50,000
4915.TBD1	Town Revaluation	\$20,585	\$20,585
4915.300	Fire Truck	\$125,000	\$125,000
4915.600	Police Equipment	\$92,500	\$92,500
4915.TBD2	Highway Heavy Equipment	\$176,250	\$176,250
4915.800	Road & Bridge Reconstruction	\$950,000	\$950,000
4915.900	Transfer Station Equipment	\$49,800	\$49,800
Total Transfer To Capital Reserve Funds		\$1,596,135	\$1,596,135

Article 4 – Appropriate to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Expendable Trust Funds, previously established, as follows:

(Majority Vote Required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Budget Committee (7-0-0) – Recommended by the Selectmen

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4916.000	ETF Employee Severance Benefits	\$20,000	\$20,000
	Total Transfer To Expendable Trust Funds	\$20,000	\$20,000

Article 5 – Winnisquam Watershed Preservation

To see if the Town will authorize the establishment of a “Winnisquam Watershed Preservation” Capital Reserve Fund under the provisions of RSA 35:1, to address pollutant contributors to Lake Winnisquam originating within Sanbornton as determined by the “Lake Winnisquam Watershed-Based Plan” study (July 2022). Furthermore, to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) towards this purpose. This sum to come from unassigned fund balance. No amount to be raised from taxation; and to appoint the Board Selectmen as agents to expend.

(Majority Vote Required)

This Warrant Article is designated as a Special Warrant Article

Not Recommended by the Budget Committee (3-4-0) – Recommended by the Selectmen

Article 6 – Self-Contained Breathing Apparatus Capital Reserve Fund

To see if the Town will authorize the establishment of a “Self-Contained Breathing Apparatus” Capital Reserve Fund under the provisions RSA 35:1, for the purpose of replacing the Fire & Rescue Department’s Self-Contained Breathing Apparatus equipment to include Breathing Apparatus Compressor. Furthermore, to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) towards this purpose, and to appoint the Board of Selectman as agents to expend.

(Majority Vote Required)

This Warrant Article is designated as a Special Warrant Article.

Not Recommended by the Budget Committee (2-3-2) – Recommended by the Selectmen

Article 7 – Tax Impact

To see if the Town will vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article.

(Majority Vote Required)

This Warrant Article is designated as a Non-Monetary Warrant Article

Recommended by the Selectmen

Article 8 – Petitioned Warrant Article SB 2

Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Town of Sanbornton on the second Tuesday of March?

(3/5-Majority Ballot Vote Required)

This Warrant Article is designated as a Non-Monetary Warrant Article

Not Recommended by the Selectmen

Article 9 – Other Business

To transact such other business that may legally come before the Town Meeting.

Article 1 – Operating Budget – Town

The operating budget was reviewed in detail by both the Board of Selectmen and the Budget Committee. The version approved by the Budget Committee represents a 10.7% increase over the operating budget for Fiscal Year 2024. Although the Board of Selectmen recommended a budget slightly higher than the Budget Committee’s recommendation, the Board believes the difference between the two budgets does not impact critical operations; as such, the Board suggests adoption of the Budget Committee’s recommended budget of \$5,657,161 as indicated in the warrant. The overall budget increase (sum of Articles 1-4) for FY25 is calculated to be 15.0% (Budget Committee recommendation).

Article 2 – Capital Outlay

The proposed Capital Outlays for FY25 has been reduced from \$79,001 (FY24) to a total of \$1 for FY25. The reason for the substantial decrease to \$1 is due to the town no longer making payments on the lease for a Highway Department truck, or on the breathing apparatus equipment for the Fire Department (note that a Warrant Article proposal for a new Capital Reserve Fund for the future purchase of breathing apparatus for the Fire Department is presented as Warrant Article 6). The \$1 appropriation remains in order to keep the “Town Roads” account active in the event it is needed for transfers at a later date, and is the same amount appropriated to that account in FY24.

Article 3 – Appropriate to Capital Reserve Funds

The proposed transfer to capital reserve funds results in a 43.2% increase from the FY24 budget, and reflects anticipated expenditures that impact critical to town operations and preserve Sanbornton’s historical and natural resources. The “Fire Truck” line (\$125,000 for FY25, up from \$100,000 in FY24), “Police Equipment” line (\$92,500 for FY25, up from \$76,000 in FY24), and “Transfer Station Equipment” line (\$49,800 for FY25, up from \$35,000 in FY24) are all increased due to the significant rise in anticipated replacement equipment purchase costs beyond original projections due to overall market inflation, and to fund the Police Body Cameras Program (\$14,000, reflected in the \$92,500 mentioned). The increase in “Road & Bridge Construction” (\$950,000 in FY25, up from \$750,000 in FY24) accounts for the rise in road maintenance and improvement costs for raw materials, and an improved ability to increase the pace and scope of general road improvements throughout town. The line for “Reduce Phosphorous or Milfoil” (\$7000) is re-introduced for FY25 after being absent from this Article in FY24 and FY23 (in FY22 and FY21, \$5000 was appropriated); these funds contribute to combating both phosphorous and milfoil, which are known detriments to water quality with long-term negative environmental impacts to Lake Winnisquam. The “Town Revaluation” line funds an already existing account (\$20,585 for FY25; not recently used) to ensure the town is able to pay the “lump sum” portion of the new revaluation contract in five years by spreading out the tax burden into periodic payments instead of a larger lump-sum in the future. The “Town Building Improvement and Design” (\$25,000 for FY25, with no FY24 appropriation) and “Town Facilities (Maintenance and Operations)” (\$100,000 for FY25, up from \$50,000 in FY24) lines were increased to address deferred preservation maintenance concerns, as well as general maintenance, repairs, and improvements of the town’s structures, including our iconic Old Town Hall.

Article 4 – Appropriate to Expendable Trust Funds

A new trust fund was created in 2020 to cover the payouts for unused sick time and vacation time to Town employees when they leave employment. Because this is designated as an Expendable Trust Fund, it has its own line in the budget and gets approved separately. Last fiscal year, the town did not have to

utilize the trust and while the fund currently has \$32,000, the recommendation is to add \$20,000 this year (\$20,000 added in FY's '22, '23, and '24). The Town's total obligation in unpaid time is currently approximately \$264,344. The goal is to have enough to cover any large, unexpected expenditures caused by someone retiring or leaving – but not to have 100% of the obligated amount in the trust fund.

Article 5 – Winnisquam Watershed Preservation

This Article establishes a new Capital Reserve Fund to address pollutant contributors to Lake Winnisquam originating within Sanbornton as cataloged in the Winnisquam Watershed Network's "Lake Winnisquam Watershed-Based Plan" available online from both the Winnisquam Watershed Network and the NH Department of Environmental Services. The report lists 24 high priority sites in the Lake Winnisquam watershed that discharge excess sediment and nutrients into Lake Winnisquam (Table 13 of the report); of those 24 sites, the following 11 sites (almost half) were identified concerns within Sanbornton, and are the subjects of this Warrant Article: Doctor True Road and Maple Circle, Bay Road, Philbrook Road (2 locations), Chapman Road, Woodman Road intersection with Steele Hill Road, Woodman Road (2 locations), Lower Bay Road and Huse Road, Kaulback Road and Roxbury Road, and Eagle Ledge Road and Black Brook crossing. According to the report, Sanbornton hosts the TOP THREE contributors of sediment into Lake Winnisquam among Laconia, Gilford, Meredith, and Sanbornton: Doctor True Road and Maple Circle are number one and contribute 9273 kilograms of sediment into the lake on average every year, Bay Road is number two at 4990 kilograms, and the Woodman Road intersection with Steele Hill Road is number three at 3629 kilograms. Although the Winnisquam Watershed Network is using federal and state grants to "partner with the town to better manage drainage from Kaulback Road where it discharges into Black Brook, a tributary to Lake Winnisquam" (source: <https://www.winnisquamwatershed.org/watershed-management>), future grant funding to address the remaining pollutant sources is not guaranteed. Many grants require "in-kind matching" as a condition of acceptance; having proof of funds readily available to match grant funding displays an ability to meet in-kind matching requirements. The Sanbornton Master Plan and Master Plan Update Survey indicate a strong desire of Sanbornton residents to preserve the rural nature and natural and environmental resources within town.

Article 6 – Self-Contained Breathing Apparatus Capital Reserve Fund

Based on NFPA (National Fire Protection Association) standards, SCBA (Self-Contained Breathing Apparatus) has an "end of life" at 15 years of operation. In 2018, the SCBA's were replaced with the use of a "Lease Purchase" agreement through Franklin Savings Bank for \$183,364 and interest costs of \$16,000 for a total project cost of \$199,364 with an annual payment of \$39,900. During the town meeting discussion in 2018, the Fire Chief recommend the creation of a Capital Reserve Fund in year 6 (2024) in anticipation of the replacement in an additional 10 years. By funding a Capital Reserve Fund at \$25,000 annually, the town will save on interest costs or a large fluctuation in the tax rate when the units must be replaced. Included within the language to create the Capital Reserve Fund is a funding mechanism to also replace the station Breathing Air Compressor system when the time comes to replace that unit (the system does not have a specific "end of life" but is currently 15 years old, and is still in good working condition). The Breathing Air Compressor is used to fill the air cylinders with safe breathable air; and, air quality is tested annually to ensure safe operations.

Article 7 – Tax Impact

The Town of Sanbornton strives for transparency and open communication to the maximum extent possible regarding matters of overall resident interest and voter concern. In recent Town Meetings, residents have expressed considerable interest in knowing the tax impact of proposed appropriations

BEFORE casting a ballot. This article, if passed, would require that the annual budget, as well as all special warrant articles that have an estimated tax impact (as determined by the governing body), contain a notation stating the estimated tax impact of the article. The “estimated” tax impact noted on a warrant article is based only on the amount of the appropriation in the article and the total 2023 property valuation (\$11,378,477 as April 1st) for the town. While the actual tax rate is set in the fall, and takes into account things like offsetting revenue and use of fund balance; the estimated tax impact shows what the rate would be assuming there is no revenue to offsets.

Potential articles that have an estimated tax impact for the FY25 are:

Article 1 – Operating Budget	Estimated Tax Impact: \$4.97
Article 3 – Capital Reserve	Estimated Tax Impact: \$1.40
Article 4 – Expendable Trust	Estimated Tax Impact: \$0.17
Article 6 – SCBA	Estimated Tax Impact: \$0.20



Proposed Budget

Sanbornton

For the period beginning July 1, 2024 and ending June 30, 2025

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 16, 2024

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature

Signatures on file at the Town Clerk's Office

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
General Government								
4130	Executive	01	\$148,542	\$204,669	\$234,369	\$0	\$228,420	\$5,949
4140	Election, Registration, and Vital Statistics	01	\$10,805	\$14,255	\$17,307	\$0	\$17,307	\$0
4150	Financial Administration	01	\$224,512	\$253,057	\$267,307	\$0	\$263,807	\$3,500
4152	Property Assessment	01	\$97,902	\$97,252	\$123,049	\$0	\$123,049	\$0
4153	Legal Expense	01	\$41,373	\$55,002	\$55,002	\$0	\$55,002	\$0
4155	Personnel Administration	01	\$351,433	\$428,114	\$533,489	\$0	\$533,489	\$0
4191	Planning and Zoning	01	\$50,174	\$63,816	\$69,427	\$0	\$69,427	\$0
4194	General Government Buildings	01	\$123,500	\$124,539	\$145,338	\$0	\$141,338	\$4,000
4195	Cemeteries	01	\$7,240	\$601	\$8,890	\$0	\$8,890	\$0
4196	Insurance Not Otherwise Allocated	01	\$59,492	\$71,266	\$78,193	\$0	\$78,193	\$0
4197	Advertising and Regional Associations		\$0	\$0	\$0	\$0	\$0	\$0
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	01	\$2,824	\$6,136	\$4,377	\$0	\$4,377	\$0
	General Government Subtotal		\$1,117,797	\$1,318,707	\$1,536,748	\$0	\$1,523,299	\$13,449
Public Safety								
4210	Police	01	\$649,184	\$783,984	\$837,535	\$0	\$837,535	\$0
4215	Ambulances		\$0	\$0	\$0	\$0	\$0	\$0
4220	Fire	01	\$613,658	\$877,696	\$884,470	\$0	\$884,470	\$0
4240	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290	Emergency Management	01	\$2,476	\$2,955	\$3,206	\$0	\$3,206	\$0
4299	Other Public Safety		\$0	\$0	\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$1,265,318	\$1,664,635	\$1,725,211	\$0	\$1,725,211	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Selectmen's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)
Airport/Aviation Center								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Highway Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	01	\$807,206	\$1,111,792	\$1,109,650	\$0	\$1,109,650	\$0
4313	Bridges	01	\$0	\$1,100	\$1,100	\$0	\$1,100	\$0
4316	Street Lighting	01	\$2,785	\$3,000	\$3,000	\$0	\$3,000	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$809,991	\$1,115,892	\$1,113,750	\$0	\$1,113,750	\$0
Sanitation								
4321	Sanitation Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	01	\$275,763	\$311,570	\$326,105	\$0	\$326,105	\$0
4325	Solid Waste Facilities Clean-Up	01	\$4,988	\$3,152	\$4,152	\$0	\$4,152	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$280,751	\$314,722	\$330,257	\$0	\$330,257	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Water Distribution and Treatment								
4331	Water Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Health Administration	01	\$24,620	\$29,255	\$43,082	\$0	\$43,082	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	01	\$9,000	\$12,800	\$18,602	\$0	\$18,602	\$0
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$33,620	\$42,055	\$61,684	\$0	\$61,684	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Welfare								
4441	Welfare Administration	01	\$34,663	\$36,879	\$39,771	\$0	\$39,771	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare	01	\$67,830	\$73,442	\$85,000	\$0	\$85,000	\$0
	Welfare Subtotal		\$102,493	\$110,321	\$124,771	\$0	\$124,771	\$0
Culture and Recreation								
4520	Parks and Recreation	01	\$138,933	\$152,435	\$181,816	\$0	\$181,816	\$0
4550	Library	01	\$173,196	\$193,411	\$211,873	\$0	\$211,873	\$0
4583	Patriotic Purposes	01	\$0	\$500	\$500	\$0	\$500	\$0
4589	Other Culture and Recreation	01	\$2,250	\$2,251	\$2,251	\$0	\$2,251	\$0
	Culture and Recreation Subtotal		\$314,379	\$348,597	\$396,440	\$0	\$396,440	\$0
Conservation and Development								
4611	Conservation Administration	01	\$2,518	\$3,491	\$5,242	\$0	\$5,242	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$2,518	\$3,491	\$5,242	\$0	\$5,242	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Selectmen's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)
Debt Service								
4711	Principal - Long Term Bonds, Notes, and Other Debt	01	\$221,250	\$220,000	\$215,000	\$0	\$215,000	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	01	\$99,054	\$87,803	\$76,710	\$0	\$76,710	\$0
4723	Interest on Tax and Revenue Anticipation Notes	01	\$0	\$1	\$1	\$0	\$1	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$320,304	\$307,804	\$291,711	\$0	\$291,711	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$1,388,885	\$79,000	\$0	\$0	\$0	\$0
4903	Buildings		\$1,206,776	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$1	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$2,595,661	\$79,001	\$0	\$0	\$0	\$0
Operating Transfers Out								
4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	01	\$61,515	\$63,415	\$84,796	\$0	\$84,796	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$61,515	\$63,415	\$84,796	\$0	\$84,796	\$0
Total Operating Budget Appropriations					\$5,670,610	\$0	\$5,657,161	\$13,449



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	03	\$1,596,135	\$0	\$1,596,135	\$0
<i>Purpose: Appropriate to Capital Reserve Fund</i>						
4915	To Capital Reserve Funds	05	\$100,000	\$0	\$0	\$100,000
<i>Purpose: Winnisquam Watershed Preservation Capital Reserve</i>						
4915	To Capital Reserve Funds	06	\$25,000	\$0	\$0	\$25,000
<i>Purpose: Self-Contained Breathing Apparatus Capital Reserve</i>						
4916	To Expendable Trusts	04	\$20,000	\$0	\$20,000	\$0
<i>Purpose: Appropriate to Expendable Trust Funds</i>						
Total Proposed Special Articles			\$1,741,135	\$0	\$1,616,135	\$125,000



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
4909	Improvements Other than Buildings	02	\$1	\$0	\$1	\$0
			<i>Purpose: Capital Outlay</i>			
Total Proposed Individual Articles			\$1	\$0	\$1	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2023	Selectmen's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Taxes					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	01	\$30,174	\$30,000	\$30,000
3186	Payment in Lieu of Taxes	01	\$2,291	\$2,471	\$2,471
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes	01	\$240	\$500	\$500
3190	Interest and Penalties on Delinquent Taxes	01	\$36,658	\$20,000	\$20,000
	Taxes Subtotal		\$69,363	\$52,971	\$52,971
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	01	\$1,675	\$1,200	\$1,200
3220	Motor Vehicle Permit Fees	01	\$803,616	\$740,000	\$740,000
3230	Building Permits	01	\$19,547	\$15,000	\$15,000
3290	Other Licenses, Permits, and Fees	01	\$11,092	\$10,000	\$10,000
	Licenses, Permits, and Fees Subtotal		\$835,930	\$766,200	\$766,200
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$87,827	\$0	\$0
	From Federal Government Subtotal		\$87,827	\$0	\$0
State Sources					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	01	\$266,884	\$287,385	\$287,385
3353	Highway Block Grant	01	\$258,867	\$139,364	\$139,364
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2023	Selectmen's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
State Sources					
3357	Flood Control Reimbursement	01	\$16,518	\$18,443	\$18,443
3359	Railroad Tax Distribution		\$0	\$0	\$0
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$0	\$0	\$0
3379	Intergovernmental Revenues - Other		\$0	\$0	\$0
		State Sources Subtotal	\$542,269	\$445,192	\$445,192
Charges for Services					
3401	Income from Departments	01	\$157,034	\$200,000	\$200,000
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges	01	\$62,748	\$60,000	\$60,000
		Charges for Services Subtotal	\$219,782	\$260,000	\$260,000
Miscellaneous Revenues					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property	01	\$24,449	\$24,000	\$24,000
3502	Interest on Investments	01	\$146,563	\$10,000	\$10,000
3503	Other		\$0	\$0	\$0
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	01	\$14,951	\$1,000	\$1,000
		Miscellaneous Revenues Subtotal	\$185,963	\$35,000	\$35,000
Interfund Operating Transfers In					
3911	From Revolving Funds		\$0	\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2023	Selectmen's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund	01	\$49,512	\$63,415	\$63,415
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$1,253,459	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$1,302,971	\$63,415	\$63,415
Other Financing Sources					
3934	Proceeds from Long-Term Notes/Bonds/Other Sources		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05	\$0	\$100,000	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$100,000	\$0
	Total Estimated Revenues and Credits		\$3,244,105	\$1,722,778	\$1,622,778



Budget Summary

Item	Selectmen's Period ending 6/30/2025 (Recommended)	Budget Committee's Period ending 6/30/2025 (Recommended)
Operating Budget Appropriations	\$5,670,610	\$5,657,161
Special Warrant Articles	\$1,741,135	\$1,616,135
Individual Warrant Articles	\$1	\$1
Total Appropriations	\$7,411,746	\$7,273,297
Less Amount of Estimated Revenues & Credits	\$1,722,778	\$1,622,778
Estimated Amount of Taxes to be Raised	\$5,688,968	\$5,650,519



Supplemental Schedule

1. Total Recommended by Budget Committee	\$7,273,297
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$7,273,297
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$727,330
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$8,000,627

CIP Plan FY25-FY30	Lst Purch or Bond/ Lease Start	Nxt Purch or Bond/ Lease End	FY23	FY24	CRF Balance ⁸ 11/30/23	FY25 Plan								
						Debt Srvc (Bond/ Lease Pmt)	Capex (Pd w/CRF Funds)	Fund CRF (Add \$ to New /Existing CRF)	FY26 Plan	FY27 Plan	FY28 Plan	FY29 Plan	FY30 Plan	
DEBT SERVICE - BONDS														
Town Ofc Bldg/Police Dept														
Bond Principal	2022	2032	186,250	185,000		180,000			180,000	180,000	180,000	180,000		
Bond Interest	2022	2032	87,624	78,158		68,850			59,670	50,490	41,310	32,130		22,950
Lower Bay Rd Reconstruction														
Bond Principal	2019	2029	35,000	35,000		35,000			65,000	30,000	30,000	30,000		
Bond Interest	2019	2029	11,430	9,645		7,860			6,075	4,290	2,760	1,230		
LIBRARY														
Historic Window Preservation				23,520										
Painting of Cupola				9,250										
Exterior Painting				11,500										
Automatic Door Install ¹							16,000							
FIRE DEPARTMENT														
SCBA (Lease/Purchase)	2020	2024	39,000	39,000										
CRF-SCBA (Article to be Proposed @ 2024 Twn Mtg) ²	2020	2034						25,000					25,000	25,000
CRF-Fire Truck (incl Forestry Truck)	2013	2024	90,000	100,000	370,631								125,000	125,000
CRF-Fire Trk Repair/ Refurbish					123,980									
Replace Overhead Doors ¹							21,000							
Command Car #2 ⁴	2025	2032					80,000							
Chapel Fire Station Maint/ Upgrades ^{1, 5}							50,000						50,000	
POLICE DEPARTMENT														
Police Cruiser ³			49,000											
Police SUV (Truck)	2022	TBD												
Police Station Radio	2023		20,868											
Police Body Cameras ^{3, 6}													6,500	6,500
CRF - Police Equipment			70,000	76,000	96,445									
BOARD OF SELECTMEN														
CRF-Town Bldg Improvements & Design					88,481								25,000	25,000
CRF-Reduce Phosphorus/ Milfoil					3,100								7,000	7,000
CRF-Town Hall Repair/ Restoration			25,000	10,000	139,245								50,000	50,000

CIP Plan FY25-FY30	Lst Purch or Bond/ Lease Start	Nxt Purch or Bond/ Lease End	FY23	FY24	CRF Balance ⁸ 11/30/23	FY25 Plan				FY26 Plan	FY27 Plan	FY28 Plan	FY29 Plan	FY30 Plan
						Debt Srvc (Bond/ Lease Pmt)	Capex (Pd w/CRF Funds)	Fund CRF (Add \$ to New /Existing CRF)						
CRF-Town Facilities Maint. Repair & Refurb			50,000	50,000	200,044			100,000		100,000	50,000			
CRF-Revaluation		2028						27,500		27,500	27,500	27,500	27,500	
CRF-Winnisquam Wtrshd Preservation (Article to be Proposed @ 2024 Twn Mtg) ⁷								100,000		100,000	100,000	100,000	100,000	
ETF-Emp Severance Benefits			20,000	20,000	25,469			20,000						
HIGHWAY DEPARTMENT														
Truck 1 - 6 Whl 5 ton	2020	2032	30,050	40,000										
Truck 3 - 6 Whl 5 ton	2018	2028	33,725											
Truck 4 - F550 2 ton	2018	2028	16,175											
CRF-Heavy Equipment			70,000	94,000	570			176,250		176,250	176,250	110,000	110,000	
ROADS & BRIDGES														
CRF-Road/Bridge Construction					1,628,097									
Roads			600,000	600,000				800,000		800,000	800,000	800,000	800,000	
Bridges			150,000	150,000				150,000		150,000	150,000	150,000	150,000	
CRF-Road Eval & Repair					268,328									
State Aid - Reconstruction					4,144									
TRANSFER STATION														
CRF-Transfer Station Equip			45,000	35,000	54,861			49,800		49,800	49,800	49,800	24,350	24,350
Total Debt Service (Bonds)			320,304	307,803									243,360	202,950
Total Capital Outlay/CapEx			188,818	79,000				259,500		259,500	259,500	259,500	6,500	6,500
Total Appropriations to CRFs			1,120,000	1,135,000				1,748,050		1,748,050	1,585,550	1,469,300	1,443,850	174,350

Format/Color Legend:

Capital Budget Plan Related Entries

New CRF Proposed at Next Town Mtg

For Bonds, Leases & Notes

First Payment, if in Date Range

Last Payment, if in Date Range

1,234

Footnotes:

- Expenditures to be paid from the Town Facilities Maintenance, Repair & Refurbishment CRF.
- Warrant article to be proposed to create a new Self-Contained Breathing Apparatus (SCBA) CRF to provide for equipment replacement at EOL in 15-yrs (fund @ \$25K/yr for 10-yrs).
- This expenditure to be paid from the Police Equipment CRF.
- This expenditure to be paid from the Ambulance Fund.
- Chapel Fire Station work will be phased in over two years (total \$100,000)
- Police body cameras are planned at \$14.5K in FY25 and \$6.5K/yr for 5-yrs thereafter.
- Warrant article to be proposed to create a new CRF to fund projects critical to the preservation of Lake Winnisquam as outlined in the Winnisquam Watershed-Based Plan (July 2022).
- The CRF balance shown is for information only. In many cases, it would be inaccurate to take that balance, add the new funds to be appropriated, and, therefore, assume an ending balance. The remaining current FY expenditures, as well as planned expenditures for the next FY, must be considered.

2023 Capital Improvements Committee Report

The Town of Sanbornton Capital Improvements committee reviewed the following expense requests in 2023:

Two Requests from the Police Department:

- A new police cruiser for \$78,000
- Body cameras for an initial \$14,500 and \$6,500 annually FY26 to FY30

The Fire Department requested:

- Replacement fire station doors at \$21,000
- A second command car for \$80,000 to be purchased through the Ambulance Fund
- improvements to Chapel Station \$100,00 to the building improvements CRF (Capital Reserve Fund)
- Adjustment of the annual CRF for new Fire apparatus from \$100,000 to \$125,000

The Town Library requested:

- Library Building Entrance Door Accessibility for \$16,000, half to come from a grant.

Transfer Station:

- \$49,8000 to the equipment CRF in FY25 through FY28, to be reduced in FY29.

Highway Department requests:

- \$800,000 to the CRF for roads
- Bridges CRF \$150
- Heavy Equipment CRF \$ \$176,250 for FY25 through FY27, decreasing to \$110,00 for FY28 and FY29.

Town Administration requests:

- \$27,500 in a CRF fund for five years to save toward the cyclical evaluation needed in 2028.
- \$7,000 for Milfoil & Phosphorous
- \$50,000 for Town Hall Repair & Restoration for the next five years.
- Town Building Improvements CRF at \$25,000.

The CIP Committee added \$200,000 to the annual Highway Capital reserve fund (normally \$600,000) for the purpose of addressing improvements to the roads that contribute to runoff into Lakes Winnisquam. Please see Pages 47 and 48 of The Winnisquam Watershed Based Plan posted on Sanbornton's Planning Board Page at the Town Website.

The CIP committee would like to acknowledge the assistance of Ray Masse with improvements to our spreadsheets and for his promise of continuing to work for standard spreadsheets for all departments.

Please see the six-year Plan Spreadsheet included in the Town Report.

Sanbornton's Capital Improvements Committee is:

Nina Gardiner

Jody Slack

Bob Silvia

Selectman Glenn Frederick

Respectfully submitted.

Andrew Sanborn, Chair

CEMETERY TRUSTEE REPORT

The year 2023 was once again one of steady progress.

At our meeting in March 2023 Brendan Morrison was elected as Chair, Karey Caldwell was elected Secretary and Phil Turner, Third Member. During the year, a total of 7 Full Burial plots were sold. In addition, several existing plots already sold were improved with markers.

Based on a unanimous vote of the Trustees, all new plot sales will require permanent ‘corner’ markers to physically indicate the plot location. This was found to be necessary due to the vast open area available for plot sales. Per an arrangement with the Highway Department/Transfer Station, Ron Cannon, a Town employee has taken on the responsibility of installing the stone corner markers.

On a disturbing note, sometime in early Summer our new storage shed was vandalized. There was an attempt to break the door lock. When that was unsuccessful, they destroyed the hinges. Luckily, nothing of value was taken. In November, the hinges were reinstalled.

The Town Cemetery has been in desperate need of an ‘official’ land survey. This Fall we requested and received a proposal from a local land Surveyor to provide a detailed plot map to be used in locating individual plots. This proposal has been submitted to the Board of Selectmen and the Budget Committee for approval in the 2024-2025 Town budget.

Additionally, the Committee has been reviewing our Rules and Regulations that were written in 2006. We are also exploring a renaming of the Cemetery from the existing Sanbornton Public Cemetery. Suggestions are always welcome.

The Committee continues to work on improving the cemetery grounds. Maintenance continues to be the number one project. Keeping the cemetery looking presentable and appealing to the residents is very important for the Trustees. The peaceful garden was spectacular in bloom this season, although it could always use some volunteers to maintain the area. If you wish to be a volunteer, please contact one of the Trustees.

Trustees:

Brendan Morrison, Chair	603 630-3976
Phil Turner	603 286-7068
Karey Caldwell	603 738-6763

2023 Compensation for Elected Officials & Employees

Trustees of Trust Funds	Lynn Chong	\$200.00
	Megan Farkas	\$200.00
	Lori Budington	\$200.00
Moderator	Timothy Lang	\$200.00
Selectmen	Glenn Frederick	\$3,375.00
	Robert Lambert	\$4,500.00
	Brandon Deacon	\$4,500.00
Treasurer	Carol Levesque	\$7,171.84
Overseer of Public Welfare	Sigrid Gaydos	\$29,835.52
Elections & Registrations	Sheila Dodge	\$100
	Sheryl Anderson	\$350.00
	Mary Ahlgren	\$350.00
Town Clerk & Tax Collector	Juliana Longergan	\$59,560.80
	Sirena Bitetto	\$40,244.79
Highway Department	Johnny Van Tassel	\$72,477.60
	Roy Clark	\$63,099.26
	Jason Sirles	\$55,524.25
	William Goutier	\$48,283.91
	James Greene	\$48,869.86
	Joshua Dow	\$601.92
	James Cote	\$9,580.55
	Joseph Fowler	\$8,383.18
	Justin Barriault	\$175.77
Town Administration	Trisha Stafford	\$74,747.30
	Peggy Petraszewski	\$46,297.68
	Terri Jansky	\$28,649.09
	Barb Vaughn	\$28,064.53
	Mark Ledgard	\$16,481.24
	Audry Barriault	\$9,963.50

Police Department	Stephen Hankard	\$91,526.20
	Kevin McIntosh	\$89,249.41
	Justin Howe	\$82,888.41
	Adam Morton	\$71,536.90
	Benjamin Davis	\$68,537.86
	Warren Thompson	\$9,699.04
	Carolyn DiNitto	\$50,700.00
Recreation Department	Amanda Pelissier	\$48,765.20
	Dolores Elliott	\$34,099.24
	Savannah Seavey	\$9,223.56
	McKayla Shaw	\$1,588.62
	Joseph Gage	\$16,091.40
	Melinda DeFosse	\$13,035.53
	Lorraine Pelissier	\$2,083.43
	Bernadette Donovan	\$53
	Victoria Chaffee	\$3,862.80
Planning Board	Stephen Laurin	\$38,388.54
Transfer Station	Shauna Goutier	\$52,470.92
	Roy Cannon	\$20,539.00
	Bethany Lavin	\$2,317.13
	Donald Noyes	\$5,351.14
Conservation Commission	Jordan Tedeschi	\$449.23
Fire Department	Paul Dexter	\$77,438.40
	Kenneth Carleton	\$71,581.03
	Louise Bishop	\$36,604.48
	Raymond Smith	\$3,564.67
	Virginia Chapman	\$342.34
	Ethan Cray	\$40,199.11
	Alberta Dobsa	\$18,695.61
	Daniel Chapman	\$683.46
	Anna Clay	\$26,471.12
	Caitlin Beattie	\$20,259.70
	Ryan Donnelly	\$293.82
	Travis Gosine	\$6,610.69
	William Hackmann	\$3,768.65
	Megan Howes	\$386.00
	Scott Taylor	\$47,000.62
Steven Hussey	\$14,619.40	

John Kelly	
Michael Lewis	\$7,649.52
Justin Coleman	\$20,182.52
Laurie Miller	\$9,098.85
Michael Mussey	\$6,883.21
Mary Baxter	\$20,188.02
Mark Bitetto	\$3,068.70
Dennis Paquet	\$1,299.94
Duncan Phillips	\$9,438.43
Duane-Claude Blackstone	\$304.72
Nicole Smith	\$119.92
Mohamed Sapry	\$4,517.99
Mathew Tremblay	\$3,009.61
Patrick Goodwin	\$5,949.57
Totals	\$1,824,710.75

EXHIBIT A
TOWN OF SANBORNTON, NEW HAMPSHIRE
Statement of Net Position
June 30, 2023

	Governmental Activities	Business-type Activities	Total
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 10,368,823	\$ 78,540	\$ 10,447,363
Investments	163,609		163,609
Taxes receivable, net	93,477		93,477
Accounts receivable, net	72,855		72,855
Due from other governments	2,540		2,540
Internal balances	(72,813)	72,813	-
Total Current Assets	10,628,491	151,353	10,779,844
Noncurrent Assets:			
Non-depreciable capital assets	5,724,874		5,724,874
Depreciable capital assets, net	10,329,503		10,329,503
Total Noncurrent Assets	16,054,377	-	16,054,377
Total Assets	26,682,868	151,353	26,834,221
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to OPEB	20,951		20,951
Deferred outflows of resources related to pension	708,432		708,432
Total Deferred Outflows of Resources	729,383	-	729,383
LIABILITIES			
Current Liabilities:			
Accounts payable	425,014		425,014
Accrued liabilities	77,756		77,756
Retainage payable	71,646		71,646
Advances from grantors	313,440		313,440
Unearned revenue	19,944		19,944
Current portion of bonds payable	220,000		220,000
Current portion of financed purchase obligations	66,985		66,985
Current portion of estimated liability for landfill postclosure care costs	5,000		5,000
Total Current Liabilities	1,199,785	-	1,199,785
Noncurrent Liabilities:			
Bonds payable	1,902,910		1,902,910
Compensated absences payable	264,344		264,344
OPEB liability	169,475		169,475
Net pension liability	2,543,676		2,543,676
Estimated liability for landfill postclosure care costs	95,000		95,000
Total Noncurrent Liabilities	4,975,405	-	4,975,405
Total Liabilities	6,175,190	-	6,175,190
DEFERRED INFLOWS OF RESOURCES			
Property taxes collected in advance	3,943,157		3,943,157
Deferred inflows of resources related to pension	205,149		205,149
Total Deferred Inflows of Resources	4,148,306	-	4,148,306
NET POSITION			
Net investment in capital assets	13,792,836		13,792,836
Restricted	699,857		699,857
Unrestricted	2,596,062	151,353	2,747,415
Total Net Position	\$ 17,088,755	\$ 151,353	\$ 17,240,108

See accompanying notes to the basic financial statements



Sanbornton Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Jeff Earls (Cross Country Appraisal)

Municipal Officials		
Name	Position	Signature
Brandon Deacon, Chair		
Robert Lambert, Vice Chair		
Glenn Frederick, Clerk		

Preparer		
Name	Phone	Email
Trish Stafford	603-729-8090	townadministrator@sanborntonnh.org

Preparer's Signature



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	19,339.96	\$1,964,017	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	84.72	\$36,006	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.69	\$15,200	
1F	Residential Land	5,503.05	\$464,303,300	
1G	Commercial/Industrial Land	289.78	\$8,982,800	
1H	Total of Taxable Land	25,218.20	\$475,301,323	
1I	Tax Exempt and Non-Taxable Land	3,969.68	\$19,464,300	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$440,696,043	
2B	Manufactured Housing RSA 674:31	0	\$5,163,100	
2C	Commercial/Industrial	0	\$28,330,300	
2D	Discretionary Preservation Easements RSA 79-D	5	\$43,560	
2E	Taxation of Farm Structures RSA 79-F	19	\$73,771	
2F	Total of Taxable Buildings	0	\$474,306,774	
2G	Tax Exempt and Non-Taxable Buildings	0	\$16,833,326	
Utilities & Timber			Valuation	
3A	Utilities		\$6,583,300	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$956,191,397	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$956,191,397	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	13	\$750,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$25,000	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	42	\$840,000
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$1,590,000
21A	Net Valuation			\$954,601,397
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$954,601,397
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$954,601,397
22	Less Utilities			\$6,583,300
23A	Net Valuation without Utilities			\$948,018,097
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$948,018,097



Utility Value Appraiser

CROSS COUNTRY

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$2,224,800	\$0	\$0	\$0	\$2,224,800
PSNH DBA EVERSOURCE ENERGY	\$4,038,000	\$0	\$0	\$0	\$4,038,000
	\$6,262,800	\$0	\$0	\$0	\$6,262,800

Gas Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$320,500	\$0	\$0	\$0	\$320,500
	\$320,500	\$0	\$0	\$0	\$320,500



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	140	\$69,750
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	12	\$16,800
All Veterans Tax Credit RSA 72:28-b	\$500	42	\$21,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		194	\$107,550

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$25,000	Single	\$60,000
Married	\$40,000	Married	\$60,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	0
80+	1

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	4	\$40,000	\$160,000	\$160,000
75-79	2	\$50,000	\$100,000	\$100,000
80+	7	\$70,000	\$490,000	\$490,000
	13		\$750,000	\$750,000

Income Limits

Single	\$25,000
Married	\$40,000

Asset Limits

Single	\$60,000
Married	\$60,000

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)

Granted/Adopted? No Properties:

Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)

Granted/Adopted? No Properties:

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	1,779.14	\$572,809
Forest Land	10,831.93	\$1,052,390
Forest Land with Documented Stewardship	6,113.05	\$324,866
Unproductive Land	165.26	\$3,709
Wet Land	450.58	\$10,243
	19,339.96	\$1,964,017

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	5,795.82
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	7.52
Total Number of Owners in Current Use	Owners:	375
Total Number of Parcels in Current Use	Parcels:	539

Land Use Change Tax

Gross Monies Received for Calendar Year			\$25,620
Conservation Allocation	Percentage:	100.00 %	Dollar Amount: \$0
Monies to Conservation Fund			\$25,620
Monies to General Fund			\$0

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
DEN BRAE G/C	84.72	1	\$36,006

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F					
Number Granted	Structures	Acres	Land Valuation	Structure Valuation	
19	19	0.69	\$15,200	\$73,771	

Discretionary Preservation Easements RSA 79-D					
Owners	Structures	Acres	Land Valuation	Structure Valuation	
5	5	0.00	\$0	\$43,560	

Map	Lot	Block	%	Description
022007	000002	00000A	75	79-D HISTORIC BARN
027020	000000	000000	75	79-D HISTORIC BARN
023044	0&0640	00000	75	79-D HISTORIC BARN
020017	000001	000000	75	79-D HISTORIC BARN
023066	000000	000000	75	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$18,443.00	728.00
White Mountain National Forest only, account 3186		0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
FRANKLIN, CITY OF	\$2,471
	\$2,471

Notes



Tax Collector's Report

For the period beginning Jul 1, 2022 and ending Jun 30, 2023

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
 Phone: (603) 230-5090
 Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: SANBORNTON	County: BELKNAP	Report Year: 2023
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PREPARER'S INFORMATION

First Name Juliana	Last Name Loneragan	
Street No. 573	Street Name Sanborn Rd	Phone Number (603) 286-4034
Email (optional) tctc@sanborntonnh.org		



Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
		Year: 2022	Year: 2021	Year: 2020		
Property Taxes	3110	\$2,861,119.68				
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185	\$9,773.02				
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance		(\$15,623.00)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	2022	Prior Levies	
Property Taxes	3110	\$5,332,791.00	\$5,644,374.00		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$5,900.00		
Yield Taxes	3185		\$30,173.57		
Excavation Tax	3187		\$240.00		
Other Taxes	3189		\$49,946.29		

Overpayment Refunds	Account	Levy for Year of this Report	2022	2021	2020
Property Taxes	3110	\$12,264.06			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$1.97	\$13,353.52		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$5,329,434.03	\$8,614,880.08	\$0.00	\$0.00



Credits

Remitted to Treasurer	Levy for Year	Prior Levies		
	of this Report	2022	2021	2020
Property Taxes	\$3,915,835.75	\$8,379,932.11		
Resident Taxes				
Land Use Change Taxes		\$5,900.00		
Yield Taxes		\$32,389.52		
Interest (Include Lien Conversion)	\$1.97	\$11,443.52		
Penalties		\$1,910.00		
Excavation Tax		\$240.00		
Other Taxes		\$47,916.61		
Conversion to Lien (Principal Only)		\$99,332.09		
<input style="width: 300px;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year	Prior Levies		
	of this Report	2022	2021	2020
Property Taxes	\$23,963.16	\$27,207.16		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input style="width: 300px;" type="text"/>				
Current Levy Deeded		\$1,052.00		



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$1,399,118.61			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$7,557.07		
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$9,485.46)			
Other Tax or Charges Credit Balance				
Total Credits	\$5,329,434.03	\$8,614,880.08	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$1,397,190.22
Total Unredeemed Liens (Account #1110 - All Years)	\$105,920.47



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year			\$94,235.50	\$117,793.87
Liens Executed During Fiscal Year		\$104,459.69		
Interest & Costs Collected (After Lien Execution)		\$373.06	\$4,884.98	\$18,043.97
Total Debits	\$0.00	\$104,832.75	\$99,120.48	\$135,837.84

Summary of Credits

	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions		\$21,538.90	\$72,592.76	\$109,282.47
Interest & Costs Collected (After Lien Execution) #3190		\$373.06	\$4,884.98	\$18,043.97
Abatements of Unredeemed Liens				
Liens Deeded to Municipality			\$2,248.95	\$4,905.51
Unredeemed Liens Balance - End of Year #1110		\$82,920.79	\$19,393.79	\$3,605.89
Total Credits	\$0.00	\$104,832.75	\$99,120.48	\$135,837.84

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$1,397,190.22
Total Unredeemed Liens (Account #1110 -All Years)	\$105,920.47



SANBORNTON (403)

1. CERTIFY THIS FORM
 Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date

2. SAVE AND EMAIL THIS FORM
 Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM
 This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION
 Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

MOTOR VEHICLE & BOAT	\$745,507.68
AGENT FEES	\$16,464.00
DOGS	\$5953.00
MARRIAGE LICENSE	\$1000.00
VITAL STATISTICS	\$1495.00
UCC	\$1575.00
TRASH TAGES	\$688.75
CREDITS/MISC	\$566.50
	<hr/>
FY 2023 TOTAL REVENUE COLLECTED	<u><u>\$773,634.43</u></u>

Respectfully submitted,

Juliana Lonergan

Town Clerk / Tax Collector

Town Owned Properties

Map Block Lot Unit	Location	Acres	Map Block Lot Unit	Location	Acres
027 005 000	CALEF HILL RD	0.230	003 023 000	MOOSE RUN DR	0.340
009 020 000	CAWLEY POND RD	1.000	001 012 000	MOUNTAIN RD	20.000
008 035 000	CIRCLE POINT RD	0.270	008 017 000	MOUNTAIN RD	13.030
008 059 000	CIRCLE POINT RD	0.470	025 018 000	NEW BOSTON RD	68.000
011 075 000	DR TRUE RD	0.740	025 012 000	NEW HAMPTON RD	6.230
011 071 000	DR TRUE RD	56.410	015 061 000	NEW HAMPTON RD	1.710
004 032 000	EASTMAN HILL RD	128.000	016 003 000	OLD RANGE RD	32.000
003 171 000	HERMIT LAKE ISLAND	0.060	016 004 000	OLD RANGE RD	19.000
008 013 000	HERMIT LAKE ISLAND	2.000	016 024 000	OLD RANGE RD	18.440
008 014 000	HERMIT LAKE ISLAND	0.230	025 034 000	PARK VIEW DR	0.140
008 015 000	HERMIT LAKE ISLAND	0.170	003 068 000	PATRIOT LN	0.460
003 133 000	HERMIT LAKE ISLAND	0.340	003 003 000	PLUMMER POND ISLAND	0.140
003 144 000	HERMIT LAKE ISLAND	0.090	003 005 000	PLUMMER POND ISLAND	0.270
003 145 000	HERMIT LAKE ISLAND	0.280	008 047 000	POINT RD	0.150
003 151 000	HERMIT LAKE ISLAND	0.050	016 065 000	POPLAR RD	7.000
008 006 000	HERMIT LAKE ISLAND	2.000	026 013 000	SANBORN RD	2.640
003 142 000	HERMIT LAKE ISLAND	1.040	020 063 000	SHAW HILL RD	46.370
003 143 000	HERMIT LAKE ISLAND	0.170	015 126 000	SHUTE HILL RD	10.000
003 122 000	HERMIT LAKE RD	0.400	010 069 000	SPRING RD	0.170
003 130 000	HERMIT LAKE RD	0.410	003 102 000	STAGE RD	10.000
008 025 000	HERMIT WOODS RD	1.500	003 170 000	STAGE RD	0.570
004 027 000	HERMIT WOODS RD	2.840	009 061 000	TAYLOR RD	68.320
003 166 000	HUEBER DR	0.650	015 101 000	TOWER HILL RD	12.000
023 006 005	HUNKINS POND RD	13.830	020 045 000	WEEKS RD	0.570
022 027 000	HUNKINS POND RD	3.620	003 185 000	WESCOTT DR	0.550
006 002 000	KNOX MTN RD	40.000	021 046 000	WILLOW RD	13.000
013 003 000	KNOX MTN RD	20.000	021 075 000	WILLOW RD	1.210
012 062 000	LEIGHTON ESTATES RD	1.820			
026 047 000	MEETING HOUSE HILL R	3.700			
026 067 000	MEETING HOUSE HILL R	1.060			
026 045 000	MEETING HOUSE HILL R	3.220			
026 042 000	MEETING HOUSE HILL R	0.240			

TREASURER'S REPORT
Fiscal Year 2023

GENERAL FUND ACCOUNT

Cash on hand July 1, 2022 **5,667,173.00**

Receipts:

x Collector	12,656,482.40	
Town Clerk	790,700.00	
Selectmen's Office	2,125,033.68	
Interest earned on account	146,562.85	
Capital Reserve Fund Transfers	1,214,823.78	
Recreation Dept. annual commitment	62,748.00	
Ambulance S.R. Fund reimbursements	6,318.41	
Police Detail S.R. Fund reimbursements	2,442,41	
		+22,672,284.53

Expenditures:

Payments by order of Selectmen	8,958,183.81	
Payments to Winnisquam Reg. School District	5,646,591.00	
Tax Payment to Belknap County	656,327.00	
Long Term Debt - principal payments	136,991.04	
Long Term Debt - interest payments	14,847.71	
		-15,412,940.56

Ending Balance June 30, 2023 **7,259,343.97**

SAVINGS ACCOUNTS

EMERGENCY MEDICAL SERVICE, FIRE AND RESCUE APPARATUS & EQUIPMENT

(Savings account opened in 2004 to hold Special Revenue Funds)

Beginning balance July 1, 2022	\$ 276,969.93
Deposits to account:	\$76,554.94
Revenues	
Interest Earnings	\$1,390.01
Total	\$ 354,914.88
Subtotal Account	
Expenditure - Transfers to General Fund	\$34,646.99
Ending Balance June 30, 2023	\$ 321,703.14

CEMETERY SALES FUND

(Savings account opened in 2008 after sale of first plots)

Beginning balance July 1, 2022	\$ 23,464.23
Deposits to account: Sale of plots	
Interest earnings	\$ 24.75
No Expenditures	0
Ending Balance June 30, 2023	\$ 24,488.42

CONSERVATION FUND/Donations

(Opened in 1988 in accordance with RSA 36-A:5)

Beginning balance July 1, 2022	\$ 16,270.61
Deposits to account:	\$ 16,822.05
Deposit from Con Budget	\$5925.31
Interest earnings	\$ 16.33
Expenditures	\$ 13,586.86
Ending Balance June 30, 2023	\$ 25,447.44

CONSERVATION / Land Use Change Tax Fund

(Authorized by vote of 1999 Town Meeting in accordance with RSA 79-A:25 II; modified by vote of 2002 Town Meeting; modified by vote of 2014 Town Meeting)

Beginning balance July 1, 2022	\$ 165,447.66
Deposits to account:	

Interest earnings	\$ 582.82
Expenditures	
Ending Balance June 30, 2023	\$ 166,030.48

FOREST MAINTENANCE FUND

(Opened in February 2002 in accordance with RSA 31:113)

Beginning balance July 1, 2022	\$ 75,807.11
Deposits to account: Timber Sale	
Interest earnings	\$ 199.46
Expenditures	\$ 1,314.60
Ending Balance June 30, 2023	\$ 74,691.97

POLICE/DRUG FORFEITURE MONIES

(Opened in 1990 in accordance with RSA 318-B:17-c)

Beginning Balance July 1, 2022	\$ 425.04
Deposits to Account: Interest	<u> .14</u>
No Expenditures	- 0
Ending Balance June 30, 2023	\$ 425.18

POLICE SPECIAL DETAIL FUND

(Opened in 2012 in accordance with RSA 31:95-h)

Beginning Balance July 1, 2022	\$ 17,435.66
Deposits to Account: Income	\$ 4,037.11
Interest	
Expenditures – reimbursed to General Fund	\$ 3,197.19
Ending Balance June 30, 2023	\$ 18,277.37

RECREATION COMMISSION – NON-LAPSING FUND

(Authorized by vote at the 1995 Town Meeting, in accordance with RSA 35-B:2,11)

Beginning balance July 1, 2022	\$ 70,381.26
Deposits to account:	\$ 106,386.27
Program receipts	\$ 212.00
Interest Earnings	
Expenditures:	\$ 110,065.85
Program payments from account	
Annual Commitment to General Fund	\$62,748.00
Ending Balance June 30, 2023	\$

Recreation Checking – Opened 8-29-19
Purpose is to write checks only – all funds flow through
The recreation revolving fund

SEWER FUND

(Savings account opened in 2004 to hold Special Revenue Funds)

Beginning balance July 1, 2022	\$ 90,543.09
Deposits to account:	\$ 49,269.73
Interest earnings	\$ 242.21
Expenditures	\$ 61,515.00
Ending Balance June 30, 2023	\$ 78,540.03

TOWN HALL RESTORATION FUND

(Opened in 2001 in accordance with RSA 31:95-b)

Beginning balance July 1, 2022	\$ 4,779.67
Deposits to account: None	
Interest earnings	<u>+4.87</u>
No Expenditures	
Ending Balance June 30, 2023	\$ 4,784.54

All funds under control of the Finance Department are on deposit at The Franklin Savings Bank.

Sanbornton Trustees of the Trust Funds

2023

The Trustees met throughout the year as needed.

Lori Budington was elected in March to a 3-year term as Trustee, and Shawna Sample-Garcia was appointed by the Selectboard in September to a 1-year term as alternate. We are happy to welcome them and appreciate their service.

In August, we received and deposited disbursements as approved at the Town Meeting in March. Requests for CRF reimbursement for a variety of expenditures were reviewed, approved, and checks written to the Town throughout the year. (The Library also received a reimbursement of \$2,370 from a CRF for alarm panel work, as approved by the Selectboard.)

The Trustees carried out the terms of the 2022 John Doe Taylor III scholarship awards and wrote one \$850 check toward the recipient's second semester tuition. No eligible students were available to consider for the upcoming year. We wrote a \$21,923.15 check from the Town Park Building Fund to reimburse the Town for a storage shed at the Town Park, as approved by the Selectboard. We wrote a \$3,545 check to the Library from the E. Harlow Russell Fund, as authorized by the Library Trustees. We wrote checks totaling \$62,524.66 (\$41,046.35 in accrued income and \$21,478.31 in expendable trust funds) from the Needy & Poor Funds as authorized by the Welfare Officer, to support the Town's obligations in meeting the demonstrated need of residents.

The state reports (MS-9 and MS-10) were submitted on time in late August via email, at which time it was learned that prior reporting incompatibilities with the DoJ's online portal had been resolved. A brief extension was granted, and the online reports were submitted successfully and accepted. The annual audit was completed successfully.

The Trustees continue to use two separate institutions, Franklin Savings Bank and Vanguard, for investment of Sanbornton's capital reserve funds and the numerous charitable trust funds that have been established and maintained over the years.

Lori Budington, Trustee

Lynn Chong, Trustee

Megan Farkas, Trustee and Chair

SANBORNTON FIRE & RESCUE DEPARTMENT

2023 Annual Report

As always, we thank all the dedicated members of the fire & rescue department and their families, all Town Employees, the Selectboard and the residents of Sanbornton for their continued support over the last year, without this support we would not be able to accomplish the goal of protecting the residents and visitors of Sanbornton.

Sanbornton continues to be protected by the Officers, Firefighters and Emergency Medical Technicians of the Sanbornton Fire & Rescue Department, these dedicated Men & Women continue to respond 24/7 – 365 days a year for emergency response to fire, medical emergencies, technical rescue, hazardous material incidents, and prevention activities in our community, as well all members attend on average three department trainings per month.



Members of the 2023 Sanbornton Fire & Rescue at “Old Home Day”

The members continue to conduct countless hours of training in all aspects of Fire & Rescue to better serve the residents and visitors of Sanbornton.



We continue to put a great deal of emphasis on “Prevention” from our fire code enforcement activities to our time spent in the schools conducting fire prevention activities with our kids. We believe in the adage “An Ounce of Prevention is worth a Pound of Cure.”

Issuance of burn permits was again down slightly this year compared to 2022, with 566 burn permits being issued in comparison to the 612 that were issued in 2022. We wish to thank everyone for assistance in keeping “fire safe” during brush season.

Below is the comparison of the last two years of onsite inspections by staff.

<u>2022</u>	<u>2023</u>	<u>Onsite Inspections</u>
➤ 34	41	Life Safety (to include new homes)
➤ 12	12	Place of Assembly
➤ 3	5	Foster Care
➤ 1	2	Fire Alarm Installation
➤ 61	90	LP gas / Oil burner or tank installation
➤ 2	5	Wood / Pellet stove installation
➤ 0	0	Supra Box installations
➤ 4	4	Annual School inspections
➤ 4	4	Consultations
➤ 20	28	Fire Drills
➤ 26	19	“911” Reflective Sign Permits
➤ 26	21	Outside fires (seasonal permits only)
➤ 26	13	Issuance of new E911 Address

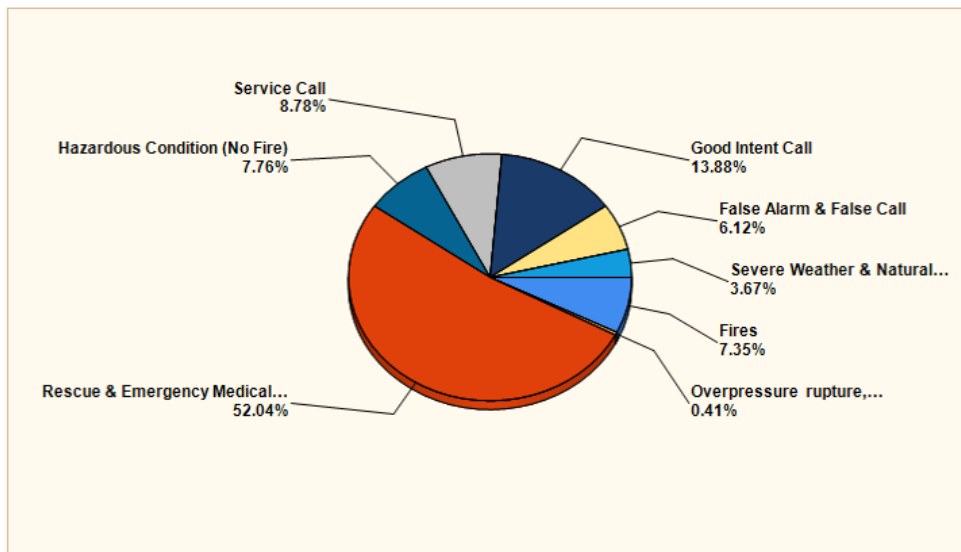
Inspections saw an increase in 2023 compared to 2022, a total of 244 onsite inspections were conducted compared to the 219 conducted in 2022. Two of the increases were in new homes being built or renovated and Gas and Oil installations.

As a reminder, all Oil, LP & Natural Gas furnace and/or piping, wood and pellet stoves, stationary generator installations DO require a permit and inspection; make sure your installer is aware of the requirement and contacts the Sanbornton Fire Department prior to installation, if you have any questions contact the Fire Chief at the Central Fire Station (286-4819).

Our prevention activities have proven effective in keeping our emergency call volume low.

Sadly, we saw a slight increase in “Emergency Responses” in 2023 from the previous year, and the following is a summary of the 490 emergency calls for the 2023 calendar year, an increase of 11 calls from the 479 calls in 2022.

<u>2022</u>	<u>2023</u>	
➤ 34	36	Fires (<i>Building/Chimney/Vehicle/Brush/Mutual Aid</i>)
➤ 253	255	Emergency Medical Incidents/Motor Vehicle Collisions
➤ 62	58	Hazardous Conditions (<i>Gas Leaks/Carbon Monoxide/Live Power Lines down, etc.</i>)
➤ 40	43	Service Calls (<i>Assist other Agency/Cover Assignment, Public Assist</i>)
➤ 90	98	Good Intent/False Alarms (<i>Alarm activation-nothing found/Cancelled en-route</i>)



2023 saw a increase in the “overlapping” calls for service with 96 overlapping calls (accounting for 20% of all call volume) compared to 50 overlapping in 2022. “Overlapping” calls are when there is two or more calls going on simultaneously. This statistic still continues to be of concern.

The severity of the EMS calls are also increasing with the need for more advanced life support care as well as the time required to transport and return increasing due to the overflowing hospital emergency departments that are unable to accommodate the increase in patients being brought into their facility, we continue to have examples of the crew and patient having to wait in the hallway of the emergency department for extended times before being able to properly transfer care to the hospital.

We are thankful for the support of the Board of Selectman and the Residents of Sanbornton for the increase in staffing this past year, by adding two additional full-time Firefighter/EMT’s, and with the Sanbornton Police department moving out the of the Life Safety Building into their own space next door we were able to go to 24/7 staffing at the (Now) Central Fire Station due to the much needed additional space in the building. I wish to thank all the fire department staff for their hard work in completing all of the renovations at the Central Fire Station.



2023 Full Time Staff – From (L to R) - FF/EMT Bishop, Lt. Carleton, FF/EMT Goodwin and FF/EMT Cray

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	13	2.65%
113 - Cooking fire, confined to container	13	2.65%
114 - Chimney or flue fire, confined to chimney or flue	3	0.61%
116 - Fuel burner/boiler malfunction, fire confined	1	0.2%
118 - Trash or rubbish fire, contained	1	0.2%
131 - Passenger vehicle fire	1	0.2%
132 - Road freight or transport vehicle fire	1	0.2%
141 - Forest, woods or wildland fire	1	0.2%
142 - Brush or brush-and-grass mixture fire	1	0.2%
160 - Special outside fire, other	1	0.2%
251 - Excessive heat, scorch burns with no ignition	2	0.41%
311 - Medical assist, assist EMS crew	1	0.2%
321 - EMS call, excluding vehicle accident with injury	206	42.04%
322 - Motor vehicle accident with injuries	17	3.47%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.41%
324 - Motor vehicle accident with no injuries.	26	5.31%
350 - Extrication, rescue, other	1	0.2%
357 - Extrication of victim(s) from machinery	1	0.2%
381 - Rescue or EMS standby	1	0.2%
410 - Combustible/flammable gas/liquid condition, other	1	0.2%
411 - Gasoline or other flammable liquid spill	2	0.41%
412 - Gas leak (natural gas or LPG)	2	0.41%
424 - Carbon monoxide incident	6	1.22%
442 - Overheated motor	1	0.2%
444 - Power line down	23	4.69%
445 - Arcing, shorted electrical equipment	3	0.61%
511 - Lock-out	1	0.2%
520 - Water problem, other	2	0.41%
521 - Water evacuation	1	0.2%
522 - Water or steam leak	1	0.2%
531 - Smoke or odor removal	1	0.2%
550 - Public service assistance, other	4	0.82%
551 - Assist police or other governmental agency	3	0.61%
554 - Assist invalid	3	0.61%
561 - Unauthorized burning	16	3.27%
571 - Cover assignment, standby, moveup	11	2.24%
600 - Good intent call, other	4	0.82%
611 - Dispatched & cancelled en route	25	5.1%
622 - No incident found on arrival at dispatch address	24	4.9%
631 - Authorized controlled burning	8	1.63%
651 - Smoke scare, odor of smoke	5	1.02%
671 - HazMat release investigation w/no HazMat	2	0.41%
731 - Sprinkler activation due to malfunction	3	0.61%
733 - Smoke detector activation due to malfunction	4	0.82%
735 - Alarm system sounded due to malfunction	5	1.02%
736 - CO detector activation due to malfunction	3	0.61%
740 - Unintentional transmission of alarm, other	1	0.2%
741 - Sprinkler activation, no fire - unintentional	2	0.41%
743 - Smoke detector activation, no fire - unintentional	8	1.63%
744 - Detector activation, no fire - unintentional	1	0.2%
745 - Alarm system activation, no fire - unintentional	2	0.41%
746 - Carbon monoxide detector activation, no CO	1	0.2%
800 - Severe weather or natural disaster, other	16	3.27%
813 - Wind storm, tornado/hurricane assessment	2	0.41%
TOTAL INCIDENTS:	490	100%

In closing, I would like to again this year remind everyone of our biggest struggle as a department and that is the recruitment and retention of qualified members to work as Emergency Medical Providers and/or Firefighters, this is not a problem just in Sanbornton, the Lakes Region or the State of New Hampshire but a Nationwide Problem that has placed a very big strain on available resources. In the last 20 years call volumes have more than doubled but available staffing has shrunk, in part to the busy lives of our “On Call” staff and the time they are able to give being limited due to work and family obligations.

We continue to recruit new members, so if you think being a Firefighter or EMT might be for you please stop by the Central Station and speak to one of the on-duty staff to get more information on the requirements and what is involved in getting certified.

The Fire & EMS service is not for everyone, but if you give it a try you might just make the difference in someone’s life and learn a few new skills at the same time.

I applaud all the members of the Sanbornton Fire & Rescue for their dedication and sacrifice to the town of Sanbornton and its residents.

This year we have been also working on updating the Fire & Rescue page on the town’s website, please go to <https://www.sanborntonnh.org/fire-rescue-department> to keep updated on fire department activities throughout the year.

The Fire Department would like to thank the Highway Department and the Police Departments for their continued help throughout the year during weather and other events. This proves that “Teamwork” is a valuable tool to get things done.

Yours in “Public Safety”,

Paul D. Dexter Jr.

Paul D. Dexter Jr.
Fire Chief, Emergency Management Director
E911 Coordinator and Fire Code Inspector

SANBORNTON “E911”

As you may or may not know, the Sanbornton Fire & Rescue Department is responsible along with the Board of Selectmen to manage the E911 system in Sanbornton, this includes issuance of “new” E911 addresses for new homes or businesses as well as tracking and resolving any discrepancies found in the numbering system.

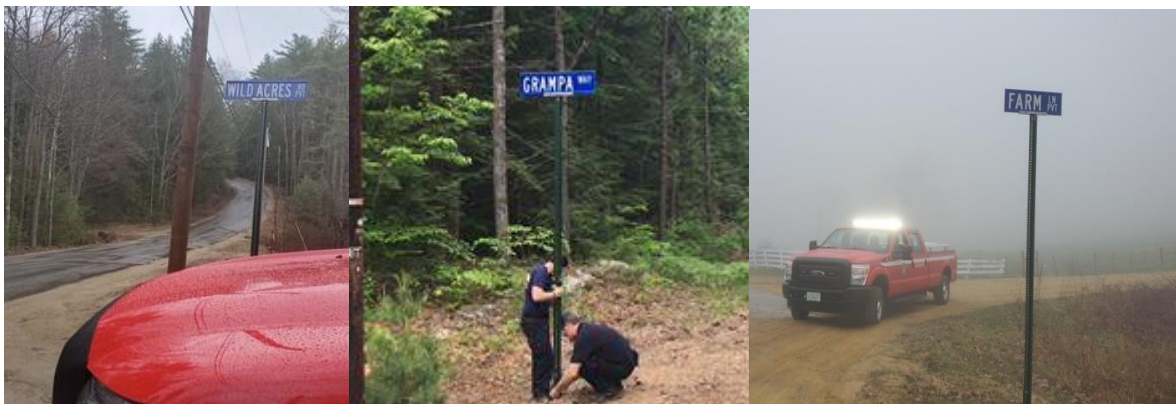


The Town of Sanbornton has an “ordinance for the establishment of a street numbering system” which details the regulations to follow for issuance of E911 numbering. The general purpose of the ordinance is as follows;

- a. To establish a uniform system of numbering primary buildings
- b. To promote efficiency in locating primary buildings
- c. To provide more expedient emergency response
- d. To provide a consistent system to establish mailing addresses

The full text of the ordinance can be found on the town’s website sanborntonnh.org

In an effort to promote efficiency in locating primary buildings we have begun to look at the “shared driveways” (two or more primary residences on the same driveway), over the years this has caused some delay in emergency responses by both the Fire & Rescue Department and the Police Department, so we have begun a project to issue new road names to these shared driveways using a “Blue” street sign with a new number issued to primary buildings.



We continue to encourage all residences to properly install appropriate number signs at the end of their driveways to assist emergency responders in locating you in a timely manner.



We have “911” numbering signs for sale for \$10.00 at the Central Fire Station, this has been a popular program throughout town and has helped emergency responders to better locate you in an emergency. If you do not have a visible sign at the end of your driveway contact the Central Fire Station (286-4819) and find out how you can get one of these important tools.



Paul D. Dexter Jr.

Paul D. Dexter Jr.
Fire Chief / Emergency Management Director
E911 Coordinator and Fire Code Inspector

2023 Highway Department Report

I would like to thank the highway department employees for their efforts this year to keep Sanbornton’s motoring public safe, they work very hard to keep Police, Fire, and work forces moving. I also want to thank the town staff and residents who helped support our department’s ongoing efforts to provide the best service we can to our community.

This summer we had some big challenges with the amount of rain and heavy downpours that occurred, and our roads sustained multiple washouts in various areas throughout the town. Due to the type of weather most of the washouts were recurring, but the department was up to the task and kept the roads open. Many towns throughout the state had serious damage to their infrastructure and I believe that all the time spent working to rebuild and repair ditches and drainage over the years in town assisted us in minimizing damages.

I would like to let everyone know a little bit about what the highway department has started doing on gravel roads. As many people know the town of Sanbornton has historically had some extremely bad mud seasons and there are many possibilities for the cause of this, but to help mitigate this issue we have started a new to Sanbornton process with the use of fabric, excavation, and new gravel. We had two large test areas in town using this process in 2022 and they showed great success, not only during mud-season, but during heavy rains and holding well between times of grading. I have listed the cost of having all of Cram Rd and most of Knox Mtn Rd below. This is costly and we cannot get to every road in town right away, but the more this helps with eliminating mud the more it frees town resources to work on other roads. It is my hope that sharing pricing will help the taxpayers understand the process.

Contracted Work:		Cost
<ul style="list-style-type: none"> • Knox Mnt. Rd 	<ul style="list-style-type: none"> • Excavated up to 12 inches of gravel. • Installed fabric and added gravel back on to the road. • For 3 miles 	\$547,438.50
<ul style="list-style-type: none"> • Cram Rd 	<ul style="list-style-type: none"> • Same process as Knox Mtn. • For 1 mile 	\$234,960.25
<ul style="list-style-type: none"> • Tower Hill Rd 	<ul style="list-style-type: none"> • Reclaim and repave. • Shoulder gravel 	\$100,743.34

Total Cost for taxpayers \$883,142.09

Respectfully submitted,
 Johnny Van Tassel
 Director of Highways

SANBORNTON POLICE DEPARTMENT 2023 TOWN REPORT

In 2023, the Sanbornton Police Department was fortunate to move into our new police facility! In late Summer 2023, we began moving over from our office in the Life Safety Building to our beautiful home next door. The former Town Office was completely gutted, and a redesigned police station was born. On behalf of the entire department, I would again like to express my sincere gratitude to the citizens of Sanbornton for their approval of this much-needed facility.

I am proud to report that our staffing remained strong in 2023. We have maintained all of our staffing from 2022 and in December, we added Officer Greg LaPlant to fill our last vacant full time slot. At the time of this report, Officer LaPlant is in training with us and will be attending the New Hampshire Full-Time Police Academy in early 2024. We look forward to having Greg out on his own in the Summer of 2024!



Despite the fact that moving into our new building kept us busy, we still had an active year serving the Town of Sanbornton. Our calls for service did go up a bit, and we look forward to being up to full staff in 2024, to more efficiently share the load. Our prosecutor contract has continued with the Tilton Police Department, as we welcomed Attorney Jeremy Harmon to the team. Prosecutor Harmon brings years of experience to the table and has been doing a great job.

We continue to be very pleased with our community involvement thanks to the popularity of our Facebook page. Facebook is allowing us to put out important information to our citizens much faster than before. Please like us on Facebook to receive our messages. I believe through this increased community cooperation that we have continued to see burglaries and many types of thefts on the decrease from some previous years. Agencies this size function most effectively when they can work with the community to achieve their goals. An alert public can notice

suspicious activity in their neighborhoods quickly, which gets our officers where they need to be in order to respond to or even prevent criminal activity.



The Sanbornton Police Department has continued to participate in community programs, such as our Elderly Call Program, L.E.A.D. (Law Enforcement Against Drugs) at the Sanbornton Central School, and our House Check Program when residents go away. We are also continuing our partnership with the Drug Enforcement Agency in providing our biannual Prescription Drug Take-Back events. There has been a Sanbornton Police Department team at the New Hampshire Special Olympics Winni Dip for 13 years running. Along with the Special Olympics, this department has been involved with the Make-A-Wish Foundation of New Hampshire and recently participated for the seventh year in the Beards for Bucks fundraiser for our local Child Advocacy Center. The staff of the Sanbornton Police Department is always looking for ways to serve you better, so please let us know any suggestions you may have.

2024 is an exciting year for the Sanbornton Police Department. As we start the year in a station to be proud of, we are also on our way back to being fully staffed as Officer LaPlant works through his training. I can tell you that in my 28 years with this department, I have always been very proud of the men and women that have served this community. I am even more proud that this outstanding team has a safe and fully operational facility as our home base.

Respectfully Submitted

Stephen M. Hankard
Chief of Police

SANBORNTON POLICE
DEPARTMENT
2023 YEARLY STATS

9-1-1 Abandoned	6
Abandoning a Vehicle	5
Alarms	19
All Others	8
Animal Complaints	74
Arrests/ Arrests on Warrants	49
Assaults	4
Assault Officer/Resisting	3
Assist Motorist	23
Assist Other Department	50
Auto Theft	2
Boundary/Neighbor Dispute	7
Burglary	1
Civil Matters	4
Conduct After an Accident	3
Criminal Mischief	9
Criminal Threatening	8
Criminal Trespass	31
Directed Patrol	4
Disorderly Conduct/ Fireworks	11
Domestic/ Stalking/ DVO	41
Driving After Suspension	3
Driving While Intoxicated	5
Drug Related Offenses	5
Fingerprinting	3
Fire/ Medical Responses	56
Fraud	24
Harassment	14
House Checks	36
IEA	2
Issuing Bad Checks	3
Juvenile	15
Littering	9
Missing Person	3
Money Relays	10
MV Accidents/Non-reportable	8
MV Summons	18
MV Warnings	334
Operation of OHRVs	6

Pistol Permits	24
Police Information	99
Property Issues	18
Liquor Laws/PC	4
Reckless Conduct/Operation	19
Road Hazards	41
Service of Court Summons	20
Sex Offender Registration	28
Sex Offenses	3
Suicide/Attempted	1
Suspicious Activity/ Vehicle	59
Theft/ Shoplifting	13
Untimely Deaths	4
V.I.N. Verifications	24
Well-Being Check	24

MV Accidents 56 MV Stops 352

Incidents 841



SANBORNTON POLICE DEPARTMENT
2024 ROSTER

Chief Stephen M. Hankard	shankard@sanborntonpolice.org	(603)286-4323
Lieutenant Kevin McIntosh	kmcintosh@sanborntonpolice.org	(603)286-4323
Sergeant Justin Howe	jhowe@sanborntonpolice.org	(603)286-4323
Officer Adam Morton	amorton@sanborntonpolice.org	(603)286-4323
Officer Ben Davis	bdavis@sanborntonpolice.org	(603)286-4323
Officer Greg LaPlant	glaplant@sanborntonpolice.org	(603)286-4323
Officer Warren Thompson (PT)	wthompson@sanborntonpolice.org	(603)286-4323
Admin. Assist. Carolyn DiNitto	cdinitto@sanborntonpolice.org	(603)286-4323
Prosecutor Jeremy Harmon	prosecutor@tiltonpd.org	(603)286-8207

The library received several other grants: New England Sustainable and Resilient Libraries Grant (\$15,000), Community Development Finance Authority (CDFA) Energy Audit (\$2,213), and The Association for Rural & Small Libraries (ARSL) Libraries Transforming Communities Grant (\$10,000).

Thank you to Jackie Bonafide and Sanbornton Connects for partnering with the library on our ARSL Libraries Transforming Communities grant. Recognition goes to Debi Gray and Jackie Bonafide for their contribution to the grant application and grant implementation. With their assistance, we completed a library survey and gathered input at two Community Conversations held this year. The information we learned will assist us in continuing to improve accessibility to programming and to the library building.

The grant money we received is being used for projects that are restoring and improving the Library’s Town owned building thus saving Sanbornton taxpayers \$77,000.

The library, staff and community have also benefited from the generous donations we received last year. The library trustees spent \$44,166 of donated and grant funds. Funds were used to purchase: patron requested books and other materials (\$3,881), Museum passes (\$744), library supplies (\$766), library programs (\$196), building improvements (\$5,110) and additional building improvements that were paid for through grant funds totaled \$36,440. The New England Sustainable and Resilient Libraries grant was used to install two mini-split heat pumps in the children’s room and the upstairs reading room. Donated funds were used to build a stone wall at the front of the library to surround the beautiful gardens.

The staff worked hard to present the new library circulation catalog to the community on January 10. We transferred all of our material records and we trained on the new system to be ready to present it to you in January. We have used the system for a year and we are very pleased to offer automatic renewals through texting and many other features that we are also enjoying behind the scenes like the report writing.

A total of \$178,615 was saved by library patrons who borrowed 22,823 items during the year from Sanbornton Public Library. The savings does not include the 5,405 items borrowed from Libby. The popularity of Libby continues to increase with Sanbornton residents borrowing 40% more eBooks and eAudios than last year. The NH State Library manages the statewide system. They are purchasing over \$11,300 of materials each week to add to the Libby (Overdrive) collection. Thank you for your patronage and your continued support.

2023: Total Library Visits:	9495	Circulation (books, DVDs):	17418
New Cards Issued:	119	Circulation (eBooks, Libby)	5405
Museum Passes:	68	Library Collection:	19802
Program Attendance:	3153	Books added:	1012
Reference Questions:	5013	Withdrawn items:	1116
Interlibrary Loans, Borrowed:	958	Lost items:	216
Interlibrary Loans, Lent	672	Patron Requests (books/DVDs)	103

Our volunteers contribute their time in many ways. Thank you to our many volunteers. We appreciate your thoughtfulness and your kindness. Library Trustees, David Adams, Hank Andrews, Charles Wyman, Janice Danyew, Marcia Haigh, Shirley Perry, Dave Perry, Jackie Bonafide, Sandi Gilbert, Jennifer Timmons, Sanbornton Fire Department, Sanbornton Highway Department, Deb Wyman, Caitlin Corbett, Mike Bevilacqua, Paula Grassie, Megan Hanna, and everyone that has contributed their time in any way to making the library a welcoming place for everyone.

Respectfully submitted,
Virginia Blackmer, Chair, Library Board of Trustees Rebekka Mateyk, Director



Town Clerk – Tax Collectors Report

The new town office space is wonderful and over the year we were able to organize and categorize the vault. The large vault has made access to records much easier to utilize.

This year we offered a Dog Raffle Basket for all dog registered before April 30th. This year winner was Barley! We will continue to offer the raffle as an incentive to have people register their dogs by the April 30th deadline.

We now are accepting tax payment on line by using www.nhtaxkiosk.com this is a valuable tool that allows tax payers the flexibility to pay property and sewer taxes on-line. There are fees associated with this service.

We will continue to mail out monthly renewal notices. If you choose to renew online you can take advantage of the on-line program Invoice Cloud. Invoice Cloud is a great tool to pay for your renewals online. Once we process your renewal, we will mail them back to you. There are fees associated with this service. Please note that all new vehicles, and other changes besides renewal still need to come into the office to be processed.

Town Elections were held on Tuesday, March 14th and Town Meeting was held on Wednesday, March 15th at Sanbornton Central School. I would like to thank the Board of Selectmen, Supervisors of the Checklist and all elections workers for job well done.

Respectfully submitted

Juliana Lonergan

Town Clerk-Tax Collector

2023 Transfer Station Report

This year has been a busy one! Donald Noyes joined our team in July and he has been a great addition to the Transfer Station! Roy Cannon and Bethany Lavin continue to be hard workers and I thank them for all that they have done this past year.

May 22nd & 23rd the Northeast Resource Recovery Association (NRRA) held their Annual Conference. This year I was a panelist during one of their workshops called “Operators Tips & Tricks.” I spoke alongside NRRA’s Member Services Manager Brian Patnoe and The Town of Unity, NH’s Transfer Station Manager Vanessa Keith. We discussed things we have learned in our time in the field and talked with other Operators to give them advice on some problems they may be facing at their facilities.

On October 18th, The Transfer Station staff went on the NRRA Annual Bus Tour.



Stop 1: The Waste Management Turnkey Landfill in Rochester, NH. This landfill currently handles 40% of the states solid waste. We rode the tour bus up to the top of the landfill so that we could see all the operations from top to bottom, everything was highly impressive.



Stop 2: Universal Recycling Technologies in Dover, NH. URT is a country-wide company, the location in Dover is their smallest location. This location focuses on recycling the CRT glass from old TVs. In 2022 URT processed 40 million pounds of CRT. The other Universal material that they receive at the Dover facility gets transported to one of their larger facilities throughout the Country to be recycled.



Stop 3: Lee, NH Transfer Station. This was a great opportunity to see how another Town runs their Transfer Station. Lee source separates their recyclables and has 2 horizontal balers that keep their recyclables quickly baled to move.



Thank you for your continued support as we continue to navigate this changing world. The world will always be inventing new items and we do our best to keep our knowledge up to date so that we know how to properly dispose of every item that has ever existed and all the new items that will exist in the future.

Shauna Goutier, Transfer Station Manager

Numbers over the past few years

Tons	2019	2020	2021	2022	2023
Single Stream	180	185	165	153	152
C&D	235	206	259	217	221
MSW	536	617	623	584	602
Scrap Metal	74	65	63	43	68

Units	2019	2020	2021	2022	2023
Freon	177	156	190	118	143
Tires	265	632	585	648	388

Pounds	2019	2020	2021	2022	2023
Electronics	14,438	16,116	23,329	12,491	11,401

2023 Welfare Report

For the 2022 -2023 Fiscal Year, The Office of Public Welfare managed a total of 31 cases. Of these, 4 are now financially independent, 11 were short term fuel assistance need cases, and 5 are fixed income elderly who are struggling. The remaining cases are working towards independence, through both financial education and job education. Sadly, our challenging economy is still the driving force behind the need for some individuals to continue receiving assistance with housing, food and fuel etc. Along with the regular assistance cases, the Office also assisted 14 additional households to find other needed resources through either the State or Federal programs available. I was able to assist with filing 17 Fuel assistance applications, 5 transportation problems, and a small host of other issues.

This past Christmas Season, **thru the Generosity** of our Town Residents, we assisted 13 Children and 9 elderly / disabled adults to have a happy holiday season, including several of our seniors who have no family in the area. On Christmas eve, with 2 little Elf helpers (2 of my Grandchildren), we delivered Christmas gifts to these seniors. We are already planning to repeat these deliveries next year, so if you know anyone who could use a Christmas Eve visit, let me know next Nov / Dec. All this, coupled with the TNS Christmas fund, made for a happy holiday season.

Lastly, the office has been involved with the monthly Senior lunch-in, put on by the Sanbornton Library and Sanbornton Recreation Department, who are now providing lunch for those who attend the presentations. These Presentations are informational and are a wonderful way to break up the winter blues, see some old friends, or make some new ones and I am having a great time meeting everyone each month too.

As always, please reach out to me if you have any questions, and I do still do in-home visits for those who are unable to come to the office.

Respectfully submitted.

Sigrid Gaydos (Siri)

Overseer of Public Welfare

2023 ZONING ENFORCEMENT OFFICER REPORT

A Certificate of Zoning Compliance (CZC)* is required whenever you are constructing, reconstructing, demolishing, converting, or placing a structure on a property. A CZC is issued in-lieu of a “Building Permit”. A CZC permit may also be required for a change in use of a building, and/or a change of use of a property. Both Home Occupations and Accessory Dwelling Units (commonly known as in-law apartments) require a CZC permit.

* The Certificate of Zoning Compliance is verification that a project complies with the requirements of the Sanbornton Zoning Ordinance. The Zoning Ordinance is key to supporting the goals of our Town as reflected in the Sanbornton Master Plan. Such goals include protection of the natural environment and rural character of our community while achieving smart growth and sound planning.

The Town of Sanbornton does not enforce the State of New Hampshire building code. All construction projects must comply with the 2015 International Residential Code (IRC), and all other codes adopted by the New Hampshire State Building Code Review Board.

The Zoning Enforcement Office not only reviews and issues permits for buildings and uses of land, but also responds to complaints related to unauthorized buildings, unpermitted land uses, impacts to wetlands, operation of junkyards, etc. Often these responses involve issuing enforcement actions and working with NH Department of Environmental Services and the Sanbornton Fire Department to resolve issues. In addition, the Zoning Enforcement Office provides technical assistance to citizens and other Town Departments such as Fire Department, Health Officer, and Planner with regard to home construction projects and/or land purchases as it relate to compliance with the Town’s zoning requirements.

The Zoning Enforcement Officer issued a total of 81 Certificates of Zoning Compliance in 2023, compared to 90 issued in 2022 and 61 issued in 2021.

There were nine (9) Certificates of Zoning Compliance issued for new homes in 2023, three of which were replacements of demolished homes. Twenty-three (23) Certificates of Zoning Compliance were issued for new homes in 2022.

CERTIFICATE OF ZONING COMPLIANCE PERMITS ISSUED

New Homes	6
Demo of Existing Home & Rebuild New Home	3
Accessory Buildings/Structures	29
Alterations	2 (including one commercial solar array)
Additions	7
Accessory Dwelling Units	6
Residential Solar Arrays	23

Demolitions	5
TOTAL PERMITS ISSUED	81
TOTAL APPLICATION FEES	\$ 21,331.33

Mark Ledgard retired as Sanbornton’s Zoning Enforcement Officer in August of 2023. He was highly proficient in providing service to the citizens of Sanbornton and his expertise will be missed.

Respectfully submitted,
Stephen Laurin, (Acting) Zoning Enforcement Officer

Conservation Commission

This past year, the Conservation Commission made steady progress towards its mission by promoting conservation easements with landowners, managing Town Forest land for public use and outdoor recreation, continuing positive community outreach programs, and working closely with the other land use boards.

To promote outdoor recreation, a Trails sub-committee was formed, consisting of commission members and volunteers to improve the hiking trails on the Eastman Hill Town Forest. Various opportunities existed to improve trail signage, trail maintenance and public enjoyment of this gem of public land. Many thanks to Eric Keenan, Donald Noyes, Dave Perry and Ray Masse and other volunteers for their dedication to this field work for all to enjoy. A bench was installed to rest and appreciate “the view” looking west towards Sanbornton Mountain, and 3.7 miles of trails were cleaned of downed trees and debris. Additional details and accomplishments of the Trails sub-committee can be viewed in the Commission’s 2023 Fall Newsletter on the Town website.

A year at a glance:

Land Protection - The Commission continues to partner with the Lakes Region Conservation Trust (LRCT) and landowners to promote and support efforts to conserve land. Two projects have been in the works; 1) generous family is working with the Commission and the LRCT to gift 100 acres of land that provides outdoor recreation and maintains wildlife habitat, and 2) the Commission is collaborating with the LRCT to protect 320 acres of the Swain Family Farm through an agricultural land easement. Please stay tuned, more details to follow this spring, with opportunities for the public to provide comments and on this project.

Earth Day – Roadside cleanup bags were distributed at the transfer station for residents that pick-up trash on our roads. The bags are available all year if residents need the bags to clean a road.

Outreach – A discount day pass to the Science Center was again provided to the library for families to use and receive a discount to explore the Science Center. A fall newsletter was completed and distributed to Library, Transfer Station, Town Office, local school and posted on the Town website.

Property Boundaries -our consulting forester re-blazed some of our town properties. A report was prepared that identified some encroachments and boundary discrepancies. We hope to review and resolve these issues in 2024.

Parking – improvements to the trail head parking was completed on the Eastman Hill Town Forest.

Habitat Work- equipment was used to remove the large rocks in the wildlife opening on the Eastman Hill Town Forest to help with future habitat work.

This year, we welcomed our new recording secretary, Jordan Tedeschi and would like to extend our sincere thanks to Audry Barriault for her many years of service to the Commission. With regret, the Commission accepted the resignation of Dick Ayers. We are excited to have new members in place for 2024.

Respectfully submitted by the Conservation Commission

Brad Crosby	Chair	Ray Masse	Member
Karen Bordeau	Vice Chair	Bob Lambert	Selectboard Representative
David Perry	Member	Dick Ayer	(resigned)
Gail Morrison	Member	Jordan Tedeschi	Recording Secretary

Report of Forest Fire Warden and State Forest Ranger

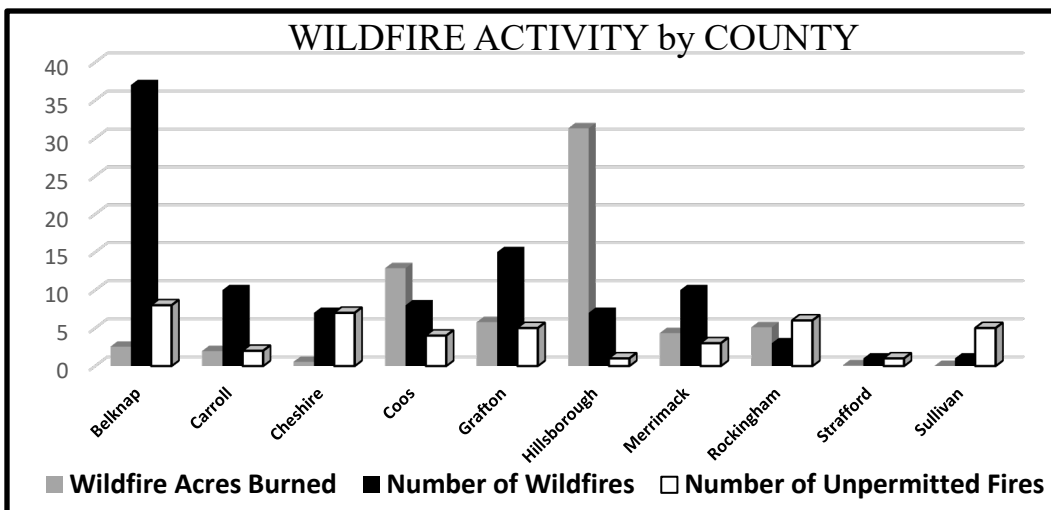
This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able team up with local fire departments and provide many wildfire trainings throughout the state.

This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2024 fire season, please remember to contact the Sanbornton Fire & Rescue Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's Forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdf/. For up-to-date information, follow us on X and Instagram: [@NHForestRangers](https://www.instagram.com/NHForestRangers)



2023 WILDLAND FIRE STATISTICS



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2023	99	64.5	42
2022	59	203	48
2021	66	86	96
2020	113	89	165
2019	15	23.5	92

*Unpermitted fires which escape control are considered Wildfires.

CAUSES of FIRES REPORTED											
Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
0	0	22	3	80	4	4	10	1	2	0	4

Sanbornton Historic District Commission

Sanbornton Square was listed on the National Register of Historic Places in 1980 in recognition of its historic value. The Town of Sanbornton became a Certified Local Government in 1987 and was amongst the first communities in the state to join the program. The Sanbornton Historic District Commission was established at that time, as a program requirement. The Historic District Commission is responsible to review any proposed changes to properties within the district that will have any visual impact in an effort to maintain the historic character of the district. The commission issues a Certificate of Approval if the proposal meets the Town's Standards and Guidelines.

The Commission must meet at least four times in the Federal Fiscal Year as a requirement of the Certified Local Government program. In 2023 that resulted in just three meetings in the calendar year. The Commission usually meets on a second Tuesday of the month as the need arises.

In 2023 the Historic District Commission met in June and July to discuss several issues and again in September with other boards at the Joint Land Use Committee meeting. No applications for work with the Historic District were received in 2023.

The Commission is short one full-time member and welcomes interest in the vacancy from residents with an interest in maintaining the historical nature of the Square.

Respectfully submitted,
Franz Vail, Chair

Members:
Franz Vail
Nina Gardner
Samuel Swartz
Brandon Deacon, Selectmen's Representative

Alternates:
Barbara Whetstone

2023 Master Plan Update Report

A town's Master Plan is the legal foundation of zoning. A master plan is a legal prerequisite for the following:

- Adoption of a zoning ordinance (RSA 674:18);
- Adoption of a historic district (RSA 674:46-a IV);
- Establishment of a capital improvement program (RSA 674:6); and
- Adoption of a growth management ordinance (RSA 674:22).

The minimum requirements for a Master Plan are a Vision Statement and a Land Use Section. Sanbornton's Master Plan also includes sections on Housing, Transportation, Planning goals, Energy, and Implementation.

There have been submitted new outlines for sections on Recreation and Public Safety

The Sanbornton Master Plan Update committee has been wrestling with three problems in 2023. The Master plan section on Land Use Describes the town topology, water resources, residential and commercial and other land characteristics. It outlines existing land use characteristics and patterns of development.

The Housing section is an assessment of the local housing Conditions and projects the future housing needs of residents.

Both sections contain demographics, land and housing density tables, maps and analysis that are generated by planning professionals and specialists.

The Master plan update Committee has no funding for those services and free state and regional support in those areas do not exist.

The Committee has also been made aware of New Hampshire Statutes mandating intending to remove local barriers to Affordable housing. The townwide survey conducted in 2022 decisively indicates the towns wish to remain a rural community of single-family homes. The role of the committee has become problematic. The Master Plan should reflect the vision of its residents but must also somehow include the reality and legality of the State Statutes that direct the removal of obstacles to multifamily and multi-unit residences.

We welcome guidance and involvement.

The Master Plan Update Committee is:

Selectman Brandon Deacon,

Co-Chair Andy Sanborn,

Co-Chair Nina Gardner,

Patty Kasparian

Barbara Whetstone,

Sam Swartz

Respectfully submitted. Andrew Sanborn

2023 PLANNING BOARD REPORT

LAND DEVELOPMENT REVIEW

There were twelve (12) applications submitted to the Planning Board for review in 2023, which is more than the number of applications submitted over each of the past ten years.

The Planning Board held Public Hearings and approved the applications for three (3) Subdivision Plans, five (5) Site Plans, one (1) Lot Line Adjustment, and two (2) Voluntary Lot Mergers. There were no outstanding applications before the Planning Board at the end of 2023.

The Planning Board also conducted Conceptual Consultations with five potential applicants.

AMENDMENTS TO THE ZONING ORDINANCE

The Planning Board conducted Public Hearings in January and February of 2023 on proposed amendments to the Sanbornton Zoning Ordinance with regard to Aquifer Conservation District, Solar Energy Systems, Recreational Campgrounds, and Earth Excavations. Voters approved the proposed amendments at the March 14, 2023 voting day.

The Planning Board has proposed 6 amendments to the Sanbornton Zoning Ordinance with regard to: definition of ‘Structure’; Mixed use in the Commercial Zoning District; powers of the Zoning Board of Adjustment; correcting statutory references with regard to amendments to the zoning ordinance; clarifying Selectmen’s enforcement authority and when a permit is required; and, correcting the Ordinance to conform with state laws regarding fines and penalties.

The Planning Board held a Public Hearing on January 4, 2024, and voted to put the proposed amendments to Town vote on March 12, 2024.

The Planning Board also held preliminary discussions about future changes to the Zoning Ordinance and Regulations regarding Wetlands Conservation District, developments on Class VI Roads, uses in the Commercial Zoning District, and Land Conservation Area Standards.

EVENTS/TRANSITIONS

During the course of 2023 Planning Board members Kyle Orde, Jamie Holland and Kalena Graham resigned from the Board due to personal work demands.

At the annual business meeting on April 6, the Planning Board reelected Andy Sanborn as Planning Board Chairman and Kalena Graham as Vice-Chair.

The Planning Board adopted the new Conditional Use Permit (CUP) application form for uses in the Aquifer Conservation District at their August 17 meeting.

The Planning Board hosted its Joint Land Use Boards meeting on September 7, with representatives from the Zoning Board of Adjustment, Historic District Commission, and the Conservation Commission. Discussion topics included: definition of ‘Structure’ in the zoning ordinance; Wetlands Conservation District amendments; presence of junkyards; permitting of existing accessory structures; ‘unexercised’ Variances and Special Exceptions; appeal period in the Earth Excavations ordinance; Historic Preservation District purpose, boundaries and building set-backs; and, stand-alone ADU’s. Meeting members identified the following discrepancies in the Ordinance that need attention:

- Creation of a master list of all Variances and Special Exceptions granted by the ZBA;

- Include on individual tax cards Variance and Special Exceptions that have been granted;
- Comprehensive re-write of zoning ordinance to eliminate formatting discrepancies and conflicting language;
- Correct statutory references found throughout the ordinance.

At the October 19 meeting, the Planning Board agreed to send its proposed Fiscal Year 2025 budget to the Selectmen.

The Planning Board engaged in a discussion with David Adams about his intention to donate a portion of his land off of Old Range Road to the Lakes Region Conservation Trust.

UP-COMING PLANNING PROJECTS FOR 2024

- Updates to 2012 Sanbornton Master Plan
- Permitted uses in the Commercial Zoning District
- Discussion of amendments to wetlands buffers
- Discussion of Level I and Level II Home Occupations
- Discussion of Land Conservation Area standards
- Discussion of amendments to Site Plan Review Regulations and checklist
- Revise Cell Tower (PWSF) Ordinance regarding Minor Modifications
- Discussion of Zoning Ordinances regarding campgrounds, and Class V vs. Class VI Subdivision development.

The members of the Planning Board serve as volunteers without financial compensation.

Respectfully submitted by the Planning Board,

Andrew Sanborn, Chairman,
 Selectman Representative, Brandon Deacon,
 Will Ellis,
 Jody Slack.

Alternate Members: Thomas Lynch, and Patti Bartlett
 Planning Board Staff Assistant, Stephen Laurin

January 29, 2024

2023 Recreation Department Report

The Recreation Department offers a wonderful variety of programs and activities to the community. The Recreation Commission is always working to maintain a safe, friendly, and fun environment for all to enjoy throughout the year.

The Recreation Department would like to thank all the volunteers who have helped with the many programs, the coaches for the youth sports teams, the staff for our Before/After School & Summer Day Camp Program, as well as the folks who continue to support Recreation. There is a lot that goes on behind the scenes to get ready for the yearly events and activities but without your dedication to the department and volunteerism, we wouldn't be able to offer such quality programs for the community.

Activities & Programs

Gunstock Outreach Program

The Gunstock Outreach Program offers a discounted season pass along with 4 free lessons and rentals during those lessons for children ages 7-18 years old. Lessons are held Friday nights in the months of February and March starting at 5:30. Sanbornton Recreation combines with the Pines Community Center in Northfield for the program and has a total of 48 participants registered this year.

Before & After School Care

The Before & After School Program is a licensed childcare program through the State of NH. Dolly Elliott is the director of the program and handles all enrollment and registration. Dolly is hard-working and the key to running such a successful program. Our employees: Joey Gage & Mindy Defosse are huge assets to the program, their love for the children shows and we are so thankful for their dedication. The program is hiring, so if interested please reach out to the Recreation Department or Town Administrator.

The Program starts at 7:00am until the students are dismissed to their classrooms at 8:20am. Their mornings are filled with crafts, free play, structured gym games, and outside play. The afterschool program starts following dismissal at 3:15pm and runs until 5:30pm. Afternoons consists of outside play, snack, cooking activities, crafts, and group games.

In 2023 we had sixty-eight students registered for the program. Before Care averages thirty and after care averages thirty.

Thank you to the families of the program for allowing us the time with your children and being so wonderful.

Summer Day Camp

Our Summer Day Camp Program is a 7-week program with a different theme each week. The program runs out of the Sanbornton Central School gym. The program goes on field trips once a week, has BBQ cook outs, games, crafts, outdoor play, and participates in the Sanbornton Town Library's Childrens summer program. Field trips included Whales Tale Water Park, Seacoast Science Center, Altitude Trampoline Park, Charmingfair Farm, Squam Lake Science Center, Smitty's Cinema, Montshire Museum, and local places like Milltuck Creamery and the

Sanbornton Town Park. There was a total of 47 children enrolled in the summer day camp program.

Indoor Ice Skating

Sanbornton Recreation and the Pines Community Center collaborate alongside Tilton School to rent the ice rink for Sundays during the months of January and February. The rink times are designated as Learn to Skate, Family Skate, and Open Skate. There are crates available on the ice for the littles to use during the first portion and the last portion is specifically for middle school or older. The time runs from 2:45-5:30pm and admission is \$3 per person, \$5 for a family of 4 and each additional family member after four is \$2. The admission costs go towards the rink rental fee.

Youth Basketball

The Tilton School varsity boys helped with running our Kindergarten through second grade basketball program. The program runs on Saturday mornings in January and February and had a total of thirty-one children participate.

We have a total of five travel teams this season: two 3/4th Grade Boys Teams, one 3/4th Grade Girls Team, and two 5/6th Grade Boys Teams. The travel teams play local recreation programs like Franklin, Pines Community Center, Gilford, Bristol, Laconia, and Plymouth. Home games are held at Sanbornton Central School and Winnisquam Middle School gyms. The program has a total of fifty-four players from Sanbornton, Tilton, and Northfield. A huge thank you to the coaches and Winnisquam School District for letting us use their facilities to make this program the success it is. The Recreation Commission would also like to thank the sponsors for this year's travel team gear; Saplings A Forest & Nature Playschool, Franklin Savings Bank, Wired Electrical Solutions, Adrenaline Motorsports, Hampton Inn Tilton, BT Acoustics LLC, Sun-Peak Builders LLC, Anything & Everything Home Improvement, Generation Builders, Big Toy Self Storage, and Above & Below HVAC

Adult Volleyball

Adult volleyball is a coed program that runs Monday nights from September to June from 7:00-9:00pm in the Sanbornton Central School Gym. In 2023 we had a total of twenty-eight participants.

Pickleball

Our Pickleball program has grown significantly and uses the gym at Sanbornton Central School on Thursdays 7:15-9:15pm and Sundays 4:00-6:30pm. They have three nets so they can have three games going at once to minimize wait times for participants. The program has a total of eighteen people.

Senior Luncheon

This is a new program that the Recreation Department started in October. Every month on the third Wednesday of the month there is a luncheon held at the First Baptist Church Vestry. We have had speakers from ServiceLink, NASA, and Wellness Link. Light refreshments are provided and every few months a meal is also provided by the Recreation Department. This is a great event for socializing and connecting to the community.

Spring Egg Hunts

The annual Egg Hunt for the younger children up to second grade was held on Saturday, April 8th at the Sanbornton Town Park. There was also a flashlight egg hunt for grades three and up, held at 8:00pm. There were over 4000 eggs total hidden for both events.

Swimming Lessons

Swimming Lessons were held at Winnisquam Beach and run by Swim NH. Class sizes were kept small, and lessons started at age four and up. This program was run in two sessions: August 14-18th and August 21-25th. There was a total of twenty-six children who signed up for lessons this year.

Youth Soccer

We had a great turn out for this soccer season. Our preschool program had a total of fourteen players, Kindergarten through first grade had a total of twenty-three players, second grade teams had a total of twenty-seven players, and our fourth through sixth grade teams had a total of twenty players. The teams played area towns including Franklin, Pines Community Center, Bristol, and Canterbury. All home games and practices are held at the Sanbornton Town Park. A huge thank you to the volunteer coaches and this year's sponsors; Curb Appeal Property Maintenance, Milltuck Creamery, Awakening Chiropractic, and East Coast Pipe Service LLC

Trunk-or-Treat

The weather did not cooperate this year but regardless of the rain we had a great turn out. There were eighteen trunks that participated, Food Hound food truck, and Moulton's Band. Thank you to all our participants who braved the pouring rain to make this event another big hit for the community!

Halloween Costume Party

This year's event was held on Saturday, October 21st from 2:30-4:30pm. The Sanbornton Central School gym was transformed into a fun Halloween environment with games, prizes, refreshments, and music. Volunteers from various Winnisquam Middle School sports teams helped set up the event and run the games during the event. The Sanbornton Central School also ran a fundraiser during the same time and offered families a fun Halloween-themed escape room! A big thank you to all the volunteers at the middle school, and parents for helping make this such a fun success.

Christmas Social

Our annual Christmas social was held on December 16th, and we enjoyed holiday music, light refreshments, games, and our yearly visit from Santa! Thank you to the Fire Department who was kind enough to drive Santa over in their fire truck. Santa got to light the tree in the gazebo and then came inside the Old Town Hall for photos and to give out small gifts to the children.

Christmas Kids Workshop

This is a relatively new event that was created as an opportunity for families to drop off their children for a few hours. The children come with a list of who they want to shop for and upon drop off, they are paired up with a middle schooler who helps them shop and wrap the Christmas gifts they purchase. The gifts are donations that are received by the community throughout the

year that include puzzles, board games, books, jewelry, random knickknacks, toys, and other items that are sold at a very small price. They also were able to make a few nice holiday crafts for their parents, play some games, light refreshments, and enjoy a holiday movie! We had a total of 27 children who registered for the event, seven middle school helpers, and the wonderful before/after care staff who also assisted in the event. Thank you to the volunteers who were able to help make this a great experience for the kids.

If you are cleaning out some items or making room for new items, the Recreation Department is taking donations for items throughout the year for our Kids Workshop. You can contact the Recreation Department for all donation inquiries.

Santa Letters

The Santa mailbox was put in the gazebo in early December for two weeks before it was emptied and sent to Santa so he could get his responses in the mail in time. There was a total of 27 letters this year that were received and a personalized response was mailed back by Santa himself. Thank you to everyone and we look forward to having the Santa mailbox out again next year.

Collaborations with the Sanbornton Library

This year the Recreation Department collaborated with the Sanbornton Public Library for a few events. Touch-a-Truck was an event that was held in June at the library parking lot and field. We also had a great Bike Night in July that was held in the Sanbornton Central School Parking lot. The Recreation Department cooked hot dogs and offered face painting, the Police Department gave out free helmets, and there was even a demo set up from Lakes Region eBikes. We had raffle giveaways to Highland Mountain Bike Park and the library had some great bike decorating options. We look forward to many more fun collaborations with the Sanbornton Public Library.

Sanbornton Central School Annual 5K

The Recreation Department was invited to join the Sanbornton Central Elementary School's annual 5K event this May. The department provided some fun blow-up lawn games, facepainting, and some delicious snacks. This is a great event open to the community!

Old Home Day

This year for Old Home Day the Recreation Department was able to provide a giant blow-up Connect Four basketball game, and a beanbag toss game for the younger crowd. A facepainting table was also provided by students from the 8th grade class at Winnisquam Regional Middle School and all donations went towards their 8th Grade Washington DC trip. They were able to collect a total of \$258 and wrote a very nice thank you card to the department for giving them the opportunity.

In closing, I would like to thank the Board of Selectmen, and all the Town Departments for stepping up to help whenever needed. The Commission would like to thank the Winnisquam School District for allowing us access to the building and facilities when requested.

For any information or to receive email updates and monthly newsletters, please send inquiries to: sanborntonrecreation@gmail.com.

Respectfully submitted,

Amanda Pelissier, Recreation Coordinator

Recreation Commission:

Jaqueline Reindeau- Commission Chair 2025

Kaela Hobby-Reichstein 2024

Colleen Longo 2024

Kerri Frederico 2026

Bob Lambert-Selectmen Representative



Summer Camp Field Trip to the Seacoast



*New Shed at the Town Park
-thanks to a generous donation*

Old Home Day 2023



2023 Zoning Board of Adjustment Report

Below is a summary of the Zoning Board of Adjustment's cases heard in 2023.

March 2023

Case 2023-1: The ZBA voted unanimously to allow mixed-use occupancy in relation to Article 10A, Section 1 and 2 at 1000 Laconia Rd, Tax Map 24, Lots 022-001, 002, 003 and 004.

Case 2023-2: The ZBA voted unanimously to grant a variance from Article 4.X, Section 3(L) for a detached accessory dwelling unit using separate driveway from main dwelling at 258 Upper Bay Rd, Tax Map 10, Lot 108-1.

April 2023

Case 2023-3: Applicant seeking variance for a detached ADU accessed using a driveway separate from that of the main dwelling at 117 Perkins Rd, Tax Map 23, Lot 27-5 related to Article 4.X, Section 3(L) withdrew their application.

Case 2023-4: The ZBA voted 4-1 to grant a variance from Article 8, Section A (15) to allow construction of a garage two feet from side property boundary at 18 Chalet Rd, Tax Map 3, Lot 96.

Case 2023-5: The ZBA voted unanimously to grant variances related to Article 15, Section F.1(b) and Article 8.A(5&6) for wetlands and side setbacks for new septic and home construction at 328 Black Brook Rd, Tax Map 11, Lot 60.

June 2023

Case 2023-6: The ZBA voted unanimously to grant a special exception for conversion of a single-family home to a two-family home as allowed by Article 18.B, Section 9 at 58 Lower Bay Rd, Tax Map 18, Lot 46.

July 2023

Case 2023-7: The ZBA voted 2-1 to grant a variance for an already-constructed deck closer to wetlands than as allowed per Article 15, Section F.1(b) at 97 Shaw Hill Rd, Tax Map 20, Lot 36-10A.

August 2023

Case 2023-7: The ZBA voted to rescind its approval in case 2023-7 as it failed to have unanimous vote of three members as required by statute

September 2023

Case 2023-8: The ZBA voted 4-1 to deny the application for an already-constructed deck closer to wetlands than as allowed per Article 15, Section F.1(b) at 97 Shaw Hill Rd, Tax Map 20, Lot 36-10A.

November 2023

Case 2023-10: The ZBA voted unanimously to deny the application for a variance from Article 2 for creation of a lot less with less than 3 acres and less than 220' road frontage at 35 March Rd, Tax Map 27, Lot 30-1.

December 2023

Case 2023-9: The ZBA voted unanimously to grant a conditional variance from Article 15, Section F.1(b) for construction of a sun porch at 9 Cottage Drive, Tax Map 11, Lot 30.

The goal of the Zoning Board of Adjustment is to balance individual property rights with the rights of the general public to a healthy, safe, and orderly community. We approach every hearing with the aim of protecting the interest of our citizens as well as the environment to preserve the natural beauty for future generations as established in the Town's Zoning Ordinance. The ZBA is a quasijudicial board working under the authority of RSA 674:33. Our duties are to work with and review decisions made by other municipal agents or bodies, and to evaluate whether an applicant merits a waiver, exception, or variance from the strict applications of the Zoning Ordinance. The ZBA hears and rules on Variance Requests, Special Exceptions, Appeals of Administrative Decisions, and Equitable Waiver of Dimensional Requirements as established in Article 18 of the Town's Zoning Ordinance.

Brittany Davis, Chair

Mark Ledgard, Vice Chair

2023 First Fruits Food Pantry Report

This has been a year of change for the food pantry. We have gone past the virus and entered into a time of high inflation. The biggest increases that our clients are feeling is the cost of food, housing and transportation.

As the year has progressed the number of clients has slowly gotten larger (both repeat and new) to the point we put out 28,500 meals.

The Pantry provided 40 Easter food boxes, 41 Thanksgiving boxes and 34 Christmas boxes. We continued this year with our monthly snacks program with the Sanbornton Central School as well.

All of this would not be possible without the help of the Town of Sanbornton: all the residents and businesses, the First Baptist Church, the Sanbornton Congregational Church UCC, and the Mountain View Church. Thank you for your tremendous support and dedication.

First Fruits Food Pantry is open the first Wednesday of each month for Sanbornton residents and the third Wednesday for Sanbornton, Tilton, and Northfield. This year as I went through the meal count, 78% of the meals went to Sanbornton residents.

To hear more about First Fruits Food Pantry or get involved, please stop by 322 Upper Bay Road in Sanbornton or call 603.524.5996

Respectfully Submitted,

Robert Presby - Pantry Director



Lakes Region Planning Commission

103 Main Street, Suite 3
 Meredith, NH 03253
 603-279-8171 | www.lakesrpc.nh.gov

FY23 Annual Report

Town of Sanbornton

The Lakes Region Planning Commission (LRPC) is a voluntary association of 30 communities in Belknap, Carroll, Grafton, and Merrimack counties enabled under RSA 36:45. The LRPC plans at the local, regional, and statewide levels and is an essential conduit for federal funding. The LRPC employs a highly trained, professional staff to provide a wide variety of cost-saving local services such as presented below, and coordinates transportation, land use, economic development, and environmental planning at the regional level. A twelve-member Executive Board, together with Commissioners, governs the LRPC. Operations are overseen by an Executive Director.

The LRPC provides a forum for communities to share information and services from model ordinances and joint purchasing to solid waste districts and watershed management plans, and serves as a resource to support and enhance local planning and regional collaboration. The LRPC recognizes that the foundation of regional decision-making lies within local communities. Membership provides access to a wide range of services and resources including:

- Transportation, land use, and watershed management planning
- Economic development assistance
- Technical assistance with Master Plans, Capital Improvement Plans, Hazard Mitigation Plans, Zoning and Site Plan Regulations, Developments of Regional Impact, and Circuit Rider assistance
- Grant writing and administration
- GIS mapping
- Data collection and analysis

The following are highlights of our FY23 activities. For our full FY23 Annual Report, please visit the *About LRPC* page on our website at www.lakesrpc.nh.gov.

Highlighted Local and Regional Planning Services Provided for FY23

General & Technical Assistance	<ul style="list-style-type: none"> • Addressed several phone calls from residents on HHW collection event. • Worked with Town Officials to fill vacancies and/or maintain Commissioner and TAC membership. • As a member of the LRPC, Town Officials are encouraged to contact the LRPC regarding our services or any other regional planning related issues.
GIS Mapping	<ul style="list-style-type: none"> • The LRPC is a great resource for community maps. Give us a call if your town needs updated zoning, town roads, or community facility maps for instance.
Grant Administration	<ul style="list-style-type: none"> • The LRPC provides a wide variety of grant writing and administration assistance to towns as needed.
Household Hazardous Waste (HHW) Collection	<ul style="list-style-type: none"> • Coordinated our 37th Annual Household Hazardous Waste (HHW) Collections in the Summer & Fall of 2023, and widely promoted this event to reach the maximum number of households. This event provides a safe disposal option for residents in our participating communities. • Sanbornton Household Participation: 45 • <i>Please go to our website (lakesrpc.nh.gov) if you missed this year's collection for alternative disposal options.</i>
Newsletters & Articles	<ul style="list-style-type: none"> • The LRPC helps coordinate information from many different sources and is a great resource for keeping towns up to date on planning issues and resources through both our website and direct contact.
Planning & Land Use Regulation Books	<ul style="list-style-type: none"> • Coordinated the purchase and delivery of 335 copies of the annual <i>NH Planning and Land Use Regulation</i> books as part of a regional bulk purchase at a savings of \$96.25 for each book and \$88.50 for each book with e-book. • Sanbornton purchased 17 books and 2 books with e-books. Total saved: \$1,813.25.

Solid Waste Management	<ul style="list-style-type: none"> The LRPC provides a wide range of services to solid waste operators throughout the region including information, training, signage, roundtable events, regional purchase opportunities, and much more.
Technical Land Use Planning Assistance (TBG – A)	<ul style="list-style-type: none"> Provided information on modification of buffers for wetlands. Responded to inquiries concerning conditional use permit review process. Provided information to Land Use Clerk on determining land use constraints for updating Master Plan. Corresponded with Planning Board Assistant regarding wireless towers. The Planning Board will be reviewing their ordinance on this topic and is seeking assistance. Addressed question from Planning Board Assistant regarding accessory dwelling units (ADUs), workforce housing, and Fair Share. Materials provided included RSA and a couple from NH Housing Finance Authority. The LRPC employs a professional land use planner to assist towns with technical land use issues which require a knowledge of land use law, NH RSA's, as well as state and local regulations on either a short or long-term basis.
Transportation Planning	<ul style="list-style-type: none"> Conducted traffic counts at 9 locations within Sanbornton as requested by the NH Department of Transportation.

Commission Meetings

- Convened 6 regular Commission Meetings with guest speakers covering topics including Regional Housing Needs Assessment/Housing Affordability Trends/InvestNH Funding, Solid Waste Management Grant, Household Hazardous Waste, Transportation Program Overview & Data Collection, Geographic Information System Programs, NH Broadband Planning Update, Electric Vehicle Infrastructure & Asset Management.

Regional Services & Activities of Benefit to Multiple Communities

- 2023 Household Hazardous Waste (HHW) Collection
BY THE NUMBERS: 37 years of regional collections | 24 participating communities | 7 summer & 1 fall collection sites | 4 HHW Coordinator meetings | 80 workers & volunteers contributing more than 500 hours | a dozen new local HHW Coordinators, including 3 new Site Coordinators | 1,564 households served | approximately 60,000 pounds (30 tons) of household hazardous waste safely removed and disposed, preventing negative effects on human health and mitigating potential illegal dumping and disposal throughout the Lakes Region.
- Bulk ordered and distributed 335 *NH Planning and Land Use Regulation* books for a group discount of \$96.25 per book and \$88.50 per book with e-book. TOTAL SPENT by 27 Member Communities = \$4,028.75 | TOTAL SAVED by 27 Members = \$31,719.25.
- Reviewed 15 Intergovernmental Review Process (IRP) notices from the state planning office as public notification to regional planning commissions of all projects in the region intended to receive federal financial support.
- Updated Regional Housing Needs Assessment: LRPC is contracted with the NH Department of Business and Economic Affairs (BEA) to address the RSA requirement that regional planning commissions complete a housing needs assessment every 5 years. This update was completed for 2023 and a draft was posted to our website together with a downloadable toolbox to assist communities with housing planning. Discussions have begun relative to adoption.

Solid Waste Management Accomplishments

- Worked with solid waste operators around the region to address solid waste issues through grant writing and research.
- Utilized Geographic Informational System (GIS) mapping tools to identify potential solid waste solar sites in the Lakes Region.
- Conducted a plastics disposal and municipal solid waste study for Lakes Region transfer stations with summer intern.
- Ran two roundtables for solid waste operators concerning *Food Waste Composting in NH* and *Glass Management – Efficiencies and Uses*.
- Conducted outreach at various transfer stations, providing information to a number of residents concerning the annual Household Hazardous Waste collection event.

Economic Development

- **Comprehensive Economic Development Strategy (CEDS).** Drafted update using innovative story map formatting approach which is posted on LRPC's website.
- **Community Development Block Grants (CDBG).** Administered CDBG Microenterprise funding for Grafton County which assists businesses and economic development organizations in Grafton, Belknap & Carroll counties.
- **Northern Border Regional Commission (NBRC) Grant Administration.** Provided grant writing and grant administration assistance to several successful NBRC grantees as the designated local development district for our region, including:

NEW:

- Town of Gilford - Foam Recycling Project
- GALA Makers Space – Phase II
- Granite State Adaptive – Equine Therapeutic Center
- Lakes Region Model Railroad Museum (Wolfeboro)

ONGOING:

- City of Laconia | WOW – Opechee Loop
- Town of Hebron – Fiber Optic Network
- Town of Sandwich – Fiber Optic Network

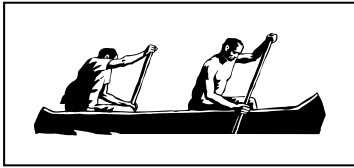
Transportation

- **LRPC Transportation Advisory Committee (TAC).** Provided administrative support for meetings and facilitated communications. The TAC met 6 times involving city/town appointed representatives in order to engage community participation and local involvement in regional transportation planning and project development. Topics (some with guest speakers) included Ten Year Plan (TYP) Project Planning for 2025 – 2034, Road Safety Audits, NH Route 11 Alton-Gilford Planning Study Update, Scoring of Proposed TYP Projects, Update on the Regional Plan and Congestion Mitigation Air Quality Application Process, Regional Bicycle Group Update, 2022 Traffic Count Summary, Charging & Fueling Infrastructure Discretionary Grant Program, and Processed Glass Aggregate.
- **Bicycle and Pedestrian Planning.** Updated draft of state-wide Bicycle and Pedestrian Plan.
- **Regional Transportation Plan.** Drafted Regional Transportation Plan. Included additional crash data information so Plan now can be used for more grant opportunities (Safe Streets For All).
- **Ten Year Plan (TYP) Funding and Project Prioritization (TYP 2025 – 2034):** Worked with towns, NH DOT and GACIT to develop project scopes and cost estimates.
 - **Meredith** – NH Route 25 intersection improvements at Laker Lane, True Road, Quarry Road, and Patrician Shores (additional funding).
 - **Laconia** – Union Avenue improvements.
- **Data Collection & Analysis.** Collected traffic count data at 148 assigned locations throughout the region for NHDOT along with 17 municipal requested counts. Worked on updating Road Surface Management System (RSMS) assessment for one community.

The LRPC is a participation-based organization where Commissioners have the final say on the annual budget and can determine what services the organization provides. • Sanbornton representatives to the LRPC during FY23 were:

Commissioner Robert Lambert	Term Expiration 12/07/26	TAC Member Vacant	Term Expiration
Alternate Vacant	Term Expiration	TAC Alternate Vacant	Term Expiration

Respectfully submitted,
Jeffrey R. Hayes
 Executive Director



FROM: Pemigewasset River Local Advisory Committee

SUBJECT: 2023 Annual Town Report

The Pemigewasset River Local Advisory Committee (PRLAC) is a member organization of appointed local representatives that oversees the Pemigewasset (the Pemi) River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, Lincoln, New Hampton, Plymouth, Sanbornton, Thornton and Woodstock. The members of PRLAC act on behalf of the NH Department of Environmental Services (DES) to review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The DES does not have adequate staff to visit most permit application sites in a timely fashion, and they have asked PRLAC as well as other Local Advisory Committees to perform this task for them. Our site visits collect data, make observations, and usually take photos of the sites of the proposed projects that will impact the Pemi corridor, and then we report our findings to DES, the developer, and the property owner. Although we ourselves do not have the authority to approve or deny an application, our observations influence the action that is taken by DES.

During 2023 PRLAC's membership remained strong, and we thank your town for providing knowledgeable and engaged representatives! Their participation continues to provide valuable insight and information as we pursue our mission. Just a reminder that Select Boards of each of the PRLAC towns may appoint up to 3 members to the committee.

The Pemi is a Class B River, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had considerable experience in identifying potential water quality issues before they become a crisis and make suggestions for prevention and remediation.

One role of PRLAC is to investigate permit applications that are submitted to DES. With the increase of development and infrastructure projects along the Pemi, our permit investigations have expanded dramatically. We continue to monitor individual and business growth for shoreline violations. One major concern we are still working on is the clear-cut mowing along the riverbanks by the various utility companies. We have observed that they are not leaving enough flora to keep the riverbanks stable, thus causing erosion. We continue to explore what options we have to control that process while protecting against invasive species. Although not specific to a permit application, some members did research as to the possibility of PFAS chemicals being manufactured and used in areas along the river corridor.

A number of the permit applications we received had to do with water withdrawals. Right now, the Pemigewasset River has 130 registered withdrawal users. PRLAC has seen a notable increase in withdrawal applications during this past year. Our objective is to balance sensible environmental and economic goals while respecting the rights and desires of riparian property owners of the region as a whole. We wish to ensure that there is enough water to support aquatic life, fish consumption, drinking water supply after adequate treatment, swimming, boating, and wildlife.

One way we are looking to protect this goal is to have the Pemigewasset River be a part of the DES Instream Flow Program. The Instream Flow Program ensures that rivers continue to flow in spite of the uses and stresses that people put on them. The Instream Flow Program operates within the New Hampshire Rivers Management and Protection Program statute, Section 9-c (RSA 483:9-c) and in accordance with Administrative Rule Env-Wq 1900. We are pleased to announce that the Pemigewasset River has been chosen with active data collection already in process. We anticipate a final report in 2026. Here is the link for further information on this program:

<https://www.des.nh.gov/water/rivers-and-lakes/instream-flow>

Another key role of PRLAC is its participation with the DES Volunteer River Assessment Program (VRAP), where PRLAC members tested water quality at 9 stations along the Pemigewasset and three tributaries that feed into the Pemi. Last year was the 22nd year of regular water testing at these 9 stations, and we recognize what a benefit it is to have been able to rely on our volunteers to perform a 20-year longitudinal study of the Pemi River water quality parameters! Testing takes place from Bristol to Thornton and runs from April into September. VRAP tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature, and chloride; all key elements in assessing overall river health. Additionally, after taking the previous year off due to COVID precautions, DES's lab was once again able to test for E coli, total phosphorus, and nitrogen at popular recreation sites on the river. We are hoping to add test sites to include the river north of Thornton to Franconia Notch. Information on DES's rivers and lakes testing program along with the results of our annual testing are posted on the DES website: www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring.

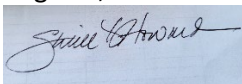
Under state law, one purpose of the Local Advisory Committee is to develop a corridor management plan which communities may adopt as an adjunct to their master plan, and report to NH DES and communities on the status of compliance to laws and regulations. Our Management Plan is used to inform the public and serve as a resource for anyone interested in going forward with a project in the Pemi River corridor. During 2023, PRLAC worked diligently with Dave Jeffers and the staff at LRPC to complete the process by year's end. We are pleased to note that the approved document will be available to the public in the spring of 2024. Online access:

<https://www.lakesrpc.org/prlac/prlacmgmtplan.asp>. We are extremely grateful to all who participated in the process.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 6:30 p.m. on the last Tuesday of the month from January through November. We have returned to in-person meetings with a Zoom option noted on the agenda. Details of the monthly meeting are posted through your Town, and all are encouraged to attend, and you can find out more information from reviewing the meeting minutes. The minutes of our meetings are available at our link: www.lakesrpc.org/prlac/prlacmeetings.asp

PRLAC continues to be a dedicated group of volunteers with a focus on keeping the Pemigewasset River healthy and cared for so that all of us can utilize its beauty and its natural resources.

Regards,



Sherrill D. Howard, Chair
PRLAC

2023 Sanbornton Connects Report

Sanbornton Connects is a volunteer group of Sanbornton residents who *help connect members of our community to each other and to community resources that will enhance the quality of life for everyone, and help residents Age in Place in an age-friendly, multigenerational community.*

Steering Committee:

Jackie Bonafide, Nina Gardner, Anne Howe

In addition to the Steering Committee, there are more than 100 other individuals or groups who receive our communications and invitations to our Zoom or in-person programs.

Anyone of *any age* can join Sanbornton Connects by sending an email to: sanborntonconnects@gmail.com. There are no fees to be part of our group.

In 2023 we continued to address needs of our Sanbornton neighbors by helping to connect them with information and organizations that can help them maintain their independence and live safely in their own homes. We believe that just because a person gets older, they should not have to leave the home they love and the town they treasure. Our programs are dedicated to reducing social isolation, encouraging new friendships throughout our town, and leveraging public and private resources in order to build a stronger community.

During 2023 Sanbornton Connects and the Sanbornton Public Library, Sanbornton Recreation Department, and the Sanbornton First Baptist Church collaborated on several initiatives including:

- Working with the Library on the American Library Association grant whose goal is to make the library more accessible to people with disabilities. This included assisting the library with opportunities for Community Conversations and surveys as well as the grant process.
- Promoting Senior Pot Luck Lunches and programs (Medicare information and Wellness Programs) through Sanbornton Recreation (and some co-sponsored with the Sanbornton Public Library)

We also helped promote the following programs and organizations:

- Sanbornton Public Library programs for people of all ages
- Tilton Senior Center Monthly Menu and Newsletter
- Gibson Center (North Conway) for Senior Services monthly newsletter
- Information on Granite VNA monthly wellness programs including Powerful Tools for Caregivers as well as Aging Mastery
- The Currier Museum of Art exhibits and programs
- AARP NH's "Senior Speak" television program
- ServiceLink of Belknap County

With help from community partners, we hope to present future programs on these topics:

- Housing challenges and possibilities
- Technology help for Seniors
- The Gibson Center for Senior Services

- Transportation: (Cindy Yanski) BMCAP’s “Mobility Managers” and local volunteer driver programs.
- Spotlight on Town officials
- Granite State Independent Living
- Lakes Region Community Services “Home Assist” Program.
- Ideas for Sanbornton Recreation for activities for seniors (walking, day trips, bocce...etc.)

For more information and to be added to our email list, please send an email to:

sanborntonconnects@gmail.com

This is a wonderful town, and a great place to live—and an even more special place as we age.

Many thanks for your interest and support.

**OFFICIAL BALLOT OF THE TOWN OF SANBORNTON
March 14 2023**

Pursuant to the Warrant for the 2023 Town Meeting, The Moderator Tim Lang and Assistant Moderator Dick Gardner opened the polls at 7:00 a.m. on March 14, 2023. The Election Officials,

At 1:00 p.m. absentee ballots were processed, 64 (sixty-four) ballots were accepted. Absentee voter list was sealed and is not to be opened unless by court order per RSA 657:15 and RSA 658:27.

Names that appeared on the voter checklist totaled 2,337. A total of 293 ballots were cast, including absentee ballots representing a 13% of voter participation. The polls closed promptly at 7:00 p.m. The results of the election are as follows:

Budget Committee (2) 3-year term		Town Clerk- Tax Collector		
<i>Richard Gardner</i>	57	<i>Juliana Lonergan</i>	270	
<i>Christine Gagnon</i>	34			
Dennis Rechcygl	25			
Budget Committee (1) 2-year term		Treasurer		
Robert Silva	62	<i>Carol Levesque</i>	262	
<i>Dick Gardner</i>	227			
Cemetery Trustee (1) 3-year term		Trustee of Trust Funds		
<i>Phil Turner</i>	265	<i>Lori Budington</i>	258	
			Yes	No
<u>Library Trustee (2) 3- year term</u>				
<i>Robert Baier</i>	171	Amendment #1	218	43
<i>Mary Ahlgren</i>	252	Amendment #2	196	75
		Amendment #3	203	77
Selectmen (1) 3- year term		Amendment #4	201	67
Thomas Reneau	108			
<i>Glenn Frederick</i>	162			

A list of Write-ins is available, please contact your Town Clerk for the complete list.

Juliana Lonergan, Certified Town Clerk/Tax Collector

2023 Town Meeting Minutes
Town of Sanbornton
March 15, 2023

The 2023 Town Meeting was called to order at 7:10pm by the Moderator Timothy Lang.

Matthew Beem the Pastor for the Mountain View Church was recognized to give the invocation. Jim Dick led the legislative body in the Pledge of Allegiance.

Jacquelyn Reindeau presented a plaque to Joel Smith for his twenty years of dedicated service to the Recreation Commission from 2002-2022.

Nina Gardner speaking for the Building Study Committee recognized Jim Dick as a member of the of the Building Study Committee. His work and dedication to the project brought the project together with his efforts as a great organizer and his knowledge of managing projects made him a vital person on the committee.

The 2022 Annual Town report was dedicated to Robert “Bob” Presby. Jim recognized Bob or his efforts running the First Fruit Food Pantry. Bob embodies what it means to be a Sanbornton resident. The First Fruits Pantry gave out over of 21,000 meals to Sanbornton residents this past year. Bob thanked everyone for their support.

Jim Dick recognized outgoing Budget Committee members Ray Masse and Ralph Rathjen for their hard work and service on the Budget Committee. Ray for his work on the keeper of the spreadsheet and Ralph for his dedication to details.

Lang recognized Jim Dick for the introduction: Jim Dick, BOS Chairman, Brandon Deacon, Selectmen Clerk, Robert Lambert, Vice Chair, Trish Stafford, Town Administrator, Juliana Lonergan, Town Clerk Tax Collector, Stephen Bennett Town Counsel.

Raymond Masse, Chair of the Budget Committee, Craig Weisman, Bob Presby, Vice Chair, Scott Fogg and Kate Osgood.

Moderator Lang explained the rules of the meeting.

Moderator, Lang then announced the voting results from the Town Election.

Moderator Lang announced that he has already received and verified the paperwork for two secret ballots for Article #1 and Article # 5.

Moderator Lang read Article 1 as follows:

Article 1 - Operating Budget – Town

To see if the Town will vote to raise and appropriate the sum of Five Million One Hundred Eight Thousand Eight Hundred Seventy-Nine Dollars (\$5,108,879) for general municipal operations as

recommended by the Budget Committee. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the Budget Committee (5-Yes, 0-No) Not recommended by the Selectmen.

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4130 - 4199	General Government	\$1,378,191	\$1,318,708
4210	Police Department	\$782,852	\$783,983
4220 - 4299	Fire Department & Emergency Mgmt	\$717,614	\$699,891
4311 - 4319	Highways & Streets	\$1,139,798	\$1,115,892
4321 - 4329	Sanitation	\$388,137	\$378,137
4411 - 4449	Health & Welfare	\$152,375	\$152,375
4520	Recreation	\$153,796	\$152,435
4550	Library	\$193,411	\$193,411
4583 - 4589	Patriotic Purposes & Other Culture	\$2,751	\$2,751
4611 - 4659	Conservation	\$3,491	\$3,491
4711 - 4799	Debt Service	\$307,804	\$307,804
Total Operating Budget		\$5,220,222	\$5,108,879

Moderator Lang recognized Ray Massee for the purpose of a motion to Article #1. Seconded by Bob Presby

Ray Masse spoke to the article and explained the operating budget. Masse explained this year was very challenging. The key points were focused on wages, inflation and a tight labor market. Masse explained the municipalities are struggling to keep, retain and recruit staff. The Budget Committee budget is up 8.73% over FY 23 budget. Masse explained that the Fire Dept and Police Dept cannot fill open positions. The BOS received a request from Police Chief Hankard to raise wages starting in the current year. The BOS funded these raises in November by using the money in the budget for the sixth officer position that they had not been able to fill. The changes in wages required that the pay matrix be adjusted. Masse explained that this adjustment made other department change their budgets. He stated that the TCTC requested at 18% increase and both the BOS and BC agreed to this increase. He explained that some other department heads request were not granted and were set at 9% increase and some staff were set at 20% cap. Masse explained that the Budget Committee wanted all employees to pay 10% of their health care cost. Masse stated the BC doesn't have the authority to set policy therefore the decided to reduce the health care line by \$34,000 which is like the employees paying 10% of the health care cost.

Moderator Lang recognized Jim Dick for the purpose of an amendment to Article #1. Seconded by Bob Lambert

Jim Dick “I move to amend Article 1- Operating Budget with a new bottom line appropriation of \$5,220,222.00 which would restore the Board of Selectmen budget for the FY24.

Jim Dick explained that the process worked with the BC this year. The difference between the BOS and BC budget is \$111,0000 The breakdown is \$89, 000 in salaries, \$17,000 from the Highway Dept and \$10,000 from the Transfer Station. The raises are market corrections not cost of living raises. The town has struggled for years without keeping wages inline. Jim Dick explained we are not trying to be the number one town in wages. We need to be able to replace individuals when they leave. Jim explained we are currently the second lowest on tax rates and evaluation in Belknap County. We are in the middle of our spending in the county. Healthcare is part of total compensation, it’s a valuable benefit. Towns who charge their employees for healthcare also pay higher wages.

Discussion:

- Andrew Sanborn, spoke to the hot labor market. 9.7 Consumer index which means employees will be 90% less than last year. The labor market is hot.
- Heather Goodwin asked what the Insurance cost would be for town employees. Masse responded that a Single Plan yearly is \$737 which breaks down to \$14 per week, Couple is \$1475 which breaks down to \$28 per week, Family 1991 which breaks down to \$38 per week, Plus add a dollar a week for dental.
- Nancy Durgin asked Masse what is the increase for the PD was? Masse explained the money is back in the budget and the 6th officer is in this budget. Durgin also asked about the 9% cap on the Dept heads. Masse explained that the BC made a decision based on the cost of living and agreed to the 9% increase.
- :Jamal: Randolph: Hadley questioned the flag and the legitimacy of this meeting. Lang stated we are conducting the meeting by the Laws of NH.
- Roger Matte questioned if these raises will keep the PD intact? Chief Hankard said he believes this will keep his current force intact. Roger questioned the difference between the BOS and BC on the budget. Masse replied that every \$50k equals 10 cents on the tax rate. Therefore the \$325K equals roughly 61 cents on the tax rate.
- Randi Douglas questioned the raises and wants the highway dept to receive more money to hire more staff to address road issues.
- Jason Young stated he works for the State of NH and has not received a cost of living raise in five years. Nancy Durgin questioned the welfare dept increase in expenditures. Jim Dick explained that housing, fuel and electricity have gone up increasingly over the past few years. The majority receiving assistance are renters not homeowners. Masse stated if they qualify, we have to provide.

- Valerie Howe asked the BC what the deductible in the insurance was compared to other towns. Our deductible is \$3k single to \$9k family plan. Plus, the town pays half of the deductible.
- Ralph Carter called the questioned. Lang stated after the last speaker in line he would call for the vote.
- Terry Valentine asked if there were any functions in town that could be automated. Jim Dick state that the TCTC dept. has new software for online registrations. Valentine offered to help out if needed.

Lang called for the Assistant moderators to the three ballot boxes.

The Amendment to Article#1 failed: Yes 81 No 100

Moderator Lang read Article 1 as follows:

Article 1 - Operating Budget – Town

To see if the Town will vote to raise and appropriate the sum of Five Million One Hundred Eight Thousand Eight Hundred Seventy-Nine Dollars (\$5,108,879) for general municipal operations as recommended by the Budget Committee. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the Budget Committee (5-Yes, 0-No) Not recommended by the Selectmen.

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4130 - 4199	General Government	\$1,378,191	\$1,318,708
4210	Police Department	\$782,852	\$783,983
4220 - 4299	Fire Department & Emergency Mgmt	\$717,614	\$699,891
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4520	Recreation	\$153,796	\$152,435
4550	Library	\$193,411	\$193,411
4583 - 4589	Patriotic Purposes & Other Culture	\$2,751	\$2,751
4611 - 4659	Conservation	\$3,491	\$3,491
4711 - 4799	Debt Service	\$307,804	\$307,804
	Total Operating Budget	\$5,220,222	\$5,108,879

Discussion: Jim Dick said that the BOS would support the BC budget

Moderator Lang called for a voice vote on Article #1

The vote was in the affirmative Article #1 passes.

Moderator Lang recognized Nina Gardner for a motion to restrict consideration to Article #1. Seconded by Audry Barriault. **The motion passes.** The vote was in the affirmative.

Moderator Lang read Article #2 as follows:

Article 2 – Capital Outlay

To see if the Town will vote to raise and appropriate the sum of Seventy-Nine Thousand One Dollars (\$79,001) for the following Capital Outlay purposes.

(Majority vote required) Recommended by the Budget Committee (6-Yes, 0-No) Recommended by the Selectmen.

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
<u>4902</u>	<u>Machinery, Vehicles & Equipment</u>		
4902.122	Fire SCBA-Breathing Apparatus	\$39,000	\$39,000
4902.315	DPW Truck 1 Lease	<u>\$40,000</u>	<u>\$40,000</u>
	Subtotal	\$79,000	\$79,000
<u>4909</u>	<u>Improvements Other Than Buildings</u>		
4909.000	Town Roads	\$1	\$1
	Total Capital Outlays	\$79,001	\$79,001

Moderator Lang recognized Craig Weisman for the purpose of a motion to Article #2. Seconded by Bob Presby

Ray Masse explained Article #2 that the Town Roads was moved to a capital reserve account so that money that was not expended could be used in the next year.

No discussion

Moderator Lang called for a voice vote on Article #2

The vote was in the affirmative Article #2 passes.

Moderator Lang read Article #3 as follows:

Article 3 – Appropriate to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of One Million One Hundred Fifteen Thousand Dollars (\$1,115,000) to be added to the Capital Reserve Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Budget Committee (6-Yes, 0-No) Recommended by the Selectmen.

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4915.100	Town Building Improvement & Design	\$0	\$0
4915.110	Town Facilities (Maint. & Operation)	\$50,000	\$50,000
4915.130	Town Hall Repair/Restoration	\$10,000	\$10,000
4915.300	Fire Truck	\$100,000	\$100,000
4915.400	Heavy Equip - Hwy (Incl Road Eval)	\$94,000	\$94,000
4915.600	Police Equipment	\$76,000	\$76,000
4915.800	Road/Bridge Construction	\$750,000	\$750,000
4915.900	Transfer Station Equipment	\$35,000	\$35,000
Total Transfer To Capital Reserve Funds		\$1,115,000	\$1,115,000

Moderator Lang recognized Jim Dick for the purpose of a motion to Article #3. Seconded by Scott Fogg.

Jim Dick explained Article #3. Capital Reserve is money put aside to save for large future expenditures. A good example is the Town Hall, The Town Hall needs to have a comprehensive plan as we now use the building for all our board and committee meetings. The fund currently has \$1125K in the fund and this year we are looking to add an another \$10K. Every year we put money aside for a new cruiser.

Discussion:

Ralph Carter questioned account 4915.400 Heavy Equipment (Incl Road Eval) and why is(Incl Road Eval) still includes the Heavy Equipment line. Dick explained that the Road Evaluation was completed but it would take a warrant article next year to remove the language of Road Eval from 4915.500 Heavy Equipment line.

Andrew Sanborn stated that the Capital Improvement Committee has a plan and it is leveled against the tax rate.

Moderator Lang called for a voice vote on Article #3

The vote was in the affirmative Article #3 passes.

Moderator Lang read Article #4 as follows:

Article 4 – Appropriate to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Expendable Trust Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Budget Committee (6-Yes, 0-No) Recommended by the Selectmen.

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4916.000	Employee Severance Benefits	\$20,000	\$20,000
Total Transfer To Expendable Trust Funds		\$20,000	\$20,000

Moderator Lang recognized Kate Osgood for the purpose of a motion to Article #4. Seconded by Brandon Deacon.

Osgood explained Article #4. This fund is to fund employees departing from the town. Currently the balance in this fund as of June 2022 is \$11K. We are seeking to add \$20k to this fund.

Moderator Lang called for a voice vote on Article #4

The vote was in the affirmative Article #4 passes.

Moderator Lang read Article #5 as follows:

Article 5 - Creation of Two Full Time Firefighter/EMS Positions

To see if the town will vote to raise and appropriate the sum of One Hundred Eighty Thousand Seven Hundred Sixty Dollars (\$180,760) for all salary and benefits for two additional Full Time Firefighter/EMS providers for the Town of Sanbornton's Fire & Rescue.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Budget Committee (2-Yes, 3-No) Recommended by the Selectmen.

Moderator Lang recognized Jim Dick for the purpose of a motion to Article #5. Seconded by Robert Lambert.

Jim Dick explained this warrant article is about the ability to provide emergency services for 8pm to 8am when there is no one on staff in the fire house. Dick explained that Chief Dexter, and Deputy Taylor are working diligently to keep up with the night calls.

Dick referred to Chief Dexter to further explain the article. Chief Dexter said he has seen a decrease in staffing due to staff housing. The volunteer/paid on call people a majority of them do not live in town. The day shift started in 2017 and now there is need for night shift coverage in This article will add one full time employee to every night. The Fire Chief also explained how the 911 process works for claims. Staff members who have left have left for more money and

for 24 hours coverage. In the past year we have had 359 emergency calls for service. The full cost is \$180,760 for two full time employees with benefits. We currently have 27 members on our roster of that 27 members only 10 live in Sanbornton and two of them are the full-time day staff. The chief explained that he can cut call time by 20 minutes by having staff members in the fire house.

Chief Dexter explained due to DRA requirements he needs to put the total cost of what the two new full-time employees will cost. The total cost of adding these two positions is \$180,760.

There is cost savings in this budget bring the total to \$140K.

Craig Weisman from the Budget Committee explained that the Budget Committee did not support this warrant article. The demand didn't support this warrant article the average calls over the past ten years is 1.26 calls per day. Weisman explained that each time you add a new full-time employee the cost will just raise every year. In 2022 the department payroll spent \$434,585 by 2024 the cost will increase to \$564,764 which is a 30% increase in two years.

Ralph Carter, Osgood Rd, asked are we in jeopardy of our surrounding towns not responding to our call? Does this article effect homeowner's insurance.

Mark Brown what is the ambulance, Ems revenues?

Jon Dunn called the question

Brendan Morrison, Hermit Lake Rd, are any people currently on staff interested in the two positions?

Lang called for the Assistant moderators to the three ballot boxes.

The vote was in the affirmative Article #5 passes: Yes 97 No 94

Moderator Lang recognized Kerri Federico for a motion to restrict consideration to Article #5. Seconded by Paul Dexter. **The motion passes.** The vote was in the affirmative.

Moderator Lang read Article #6 as follows:

Article 6 – Readoption of the Optional Veterans’ Tax Credit

To see if the Town will vote to readopt the Optional Veterans’ Tax Credit in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$500.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Budget Committee (5-Yes, 0-No) Recommended by the Selectmen.

Moderator Lang recognized Brandon Deacon for the purpose of a motion to Article #6. Seconded by Brandon Deacon.

Deacon spoke to the Article #6, The NH Legislative House Bill 1667 Eligibly, currently active service members are not able to claim this \$500 exemption.

Moderator Lang called for a voice vote on Article #6

The vote was in the affirmative Article #6 passes.

Moderator Lang read Article #7 as follows:

Article 7 – Readoption of the All-Veterans Tax Credit

To see if the Town will vote to readopt the All Veterans’ Tax Credit in accordance with RSA 72:28-b, for an annual tax credit on residential property of \$500.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Budget Committee (5-Yes, 0-No) Recommended by the Selectmen.

Moderator Lang recognized Brandon Deacon for the purpose of a motion to Article #7. Seconded by Brandon Deacon.

Deacon spoke to the Article #7, expanded the eligibility for active and non-active veterans to \$500.00 exemption.

Moderator Lang called for a voice vote on Article #7

The vote was in the affirmative Article #7 passes.

Moderator Lang recognized Nina Gardner for a motion to restrict consideration to all prior Articles. Seconded by Paul Dexter. **The motion passes.** The vote was in the affirmative.

Moderator Lang read Article #8 as follows:

Article 8 – Discontinuation of the Overseer of Public Welfare Elected Position

To see if the Town will vote to discontinue the optional elected office of Overseer of Public Welfare, to be replaced by a Director of Public Welfare appointed by the Board of Selectmen. In accordance with RSA 669:17-b, the elected Overseer of Public Welfare would continue in office until the next Annual Town Meeting.

Recommended by the Budget Committee (5-Yes, 0-No) Recommended by the Selectmen.

Moderator Lang recognized Jim Dick for the purpose of a motion to Article #8. Seconded by Bob Lambert.

Dick said this gives the option to have a hired position. This person does not have to reside in town, It offers more flexibility if this article passes in 2024 the position will then be hired.

Moderator Lang called for a voice vote on Article #8

The vote was in the affirmative Article #8 passes.

Moderator Lang recognized Nina Gardner for a motion to restrict consideration to Article #8. Seconded by John Olmstead. **The motion passes.** The vote was in the affirmative.

Moderator Lang read Article #9 as follows:

Article 9 – Other Business

To transact such other business that may legally come before the Town Meeting.

Discussion:

Andrew Sanborn Chair of the Planning Board thanked the town for passing all the ordinance on yesterday's ballot. He also thanked Michelle Jackson for all her work on the Aquifer ordinance.

Nina Gardner spoke that the WRSD Annual Meeting is on Saturday, March 25th at 9:00am. She said back on the table was the Career Tech Education project which will expand the opportunities for students entering the work force. She encourages everyone to attend as it's a major part of your tax bill.

Jim Dick spoke to that fact that Boards and Committees are looking for volunteers to serve.

Brandon Deacon spoke to volunteers.

Meeting adjourned at 9:45pm

Respectfully submitted:

Juliana Lonergan Town Clerk-Tax Collector

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2023 - 12/31/2023

-- SANBORNTON--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
CORRENTE, NATHANIEL OLIVER	01/25/2023	CONCORD, NH	CORRENTE, JAYCEN MATTHEW	CORRENTE, STEPHANIE GRACE
CASWELL, AMETHYST-ANN NICHOLE	01/26/2023	CONCORD, NH		CASWELL, SHAYLEE MARIE
NAZARIAN, ARI KAI	03/18/2023	CONCORD, NH	NAZARIAN, GREGORY ALLAN	NAZARIAN, STEFANI MARIE
MORRIS, HAVEN ELYSE	04/23/2023	CONCORD, NH	MORRIS, COLBY JAMES	MORRIS, PACEY-RAYNE LYSSETTE
BARRY, INDI MAE	06/17/2023	CONCORD, NH	BARRY, JOHN PETER	BARRY, MADOLYN MAE
PELLETIER, CROSSLEY BESSETTE	06/27/2023	CONCORD, NH	PELLETIER, JACOB CROSLEY	PELLETIER, SAMANTHA JEAN
HOWARD, GWENDELYN DIVINAGRACIA	10/20/2023	CONCORD, NH	HOWARD, RUSSELL ALLEN	HOWARD, CLAUDYN DIVINAGRACIA
COOK, WESTON KEITH	11/12/2023	CONCORD, NH	COOK, NICHOLAS JAMES	COOK, AMBER LEIGH
RIDEOUT, WINSLOWE IRIS LUCIA	11/20/2023	CONCORD, NH	RIDEOUT, CHRISTOPHER JOHN	RIDEOUT, DEIDRE ELLYN

Total number of records 9

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--SANBORNTON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
HEINSTROM, GARRETT TODD	01/17/2023	SANBORNTON	HEINSTROM, EDWARD	UNKNOWN, THEDA	Y
NEWHALL, HELEN ELIZABETH	01/19/2023	SANBORNTON	COOK, ALLEN	CORCUM, HELEN	N
LEBLANC, FLORENCE E	02/17/2023	SANBORNTON	PARTRIDGE, HORACE	PALMER, FLORENCE	N
GRAHAM, HAROLD MILTON	03/13/2023	SANBORNTON	GRAHAM, WILLIAM	COLPITTS, FRANCES	Y
MYERS JR, WILLIAM ALEXANDER	04/06/2023	SANBORNTON	MYERS SR, WILLIAM	DODGE, JANE	N
MORRISON, ROBERT A	04/09/2023	SANBORNTON	MORRISON, ROBERT	HEMAN, DORIS	N
MCDANIELS, RUTH O	05/30/2023	SANBORNTON	BLANCHARD, CHARLES	TIBBETS, RUTH	N
SMITH, FREDERICK CLAYTON	06/09/2023	CONCORD	SMITH, FREDERICK	CLAYTON, PAULINE	N
AUGER, JEAN PAUL	06/11/2023	LACONIA	AUGER, ALPHONSE	CARRIERE, HELENE	N
CLINTON, DONNA ARLINE	06/12/2023	CONCORD	STROUD, PARKER	PELCHAT, ROLLANDE	N
MINER, CARRIE ANN	06/14/2023	LEBANON	O'BRIEN, WILLIAM	BLAISDELL, DORIS	N
SPADAFORE JR, JOHN ANTHONY	07/02/2023	SANBORNTON	SPADAFORE SR, JOHN	ORLANDO, FRANCES	N
APRIL, ROBERT J	07/03/2023	CONCORD	APRIL JR, ERNEST	DESCHENES, THERESE	N
JOYCE JR, ROBERT EMMETT	07/11/2023	LACONIA	JOYCE SR, ROBERT	MITCHELL, HELEN	Y
ABBOTT, VICTORIA FAITH	07/18/2023	SANBORNTON	BACH, LEO	BRINK, CHRISTINE	N
CUTHBERTSON, LEE A	07/20/2023	CONCORD	CUTHBERTSON, CLYDE	DAULTON, MYRTLE	N
AUGER, EVELYN A	07/22/2023	LACONIA	CORLISS, HAROLD	ELLIOTT, MARJORIE	N
CARPENTER, JOHN CHARLES	08/28/2023	SANBORNTON	CARPENTER, CHARLES	GIESE, RUTH	Y

DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--SANBORNTON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LABRANCHE, NANCY ANN	09/27/2023	LACONIA	DEFELICE JR, ONEL	NEALON, PATRICIA	Y
GRIFFIN, FLORENCE ERNESTINE	09/30/2023	MEREDITH	STINSON, GEORGE	SPENCER, EVA	N
MATAVA, SANDRA JEAN	10/07/2023	LACONIA	NOWELL SR, FREDERICK	COMO, ETHEL	N
BRISENDINE, GEORGE JOSEPH	10/09/2023	LACONIA	BRISENDINE, GEORGE	SLOWE, GLORIA	N
AKERMAN, BARBARA BONNEY	10/14/2023	SANBORNTON	BONNEY, LINWOOD	CHESLEY, RUTH	N
FORTIN, JASON JOSIAH	10/17/2023	LEBANON	THAYER, RUSSELL	FORTIN, PHYLLIS	N
MOSES, THELMA FLORENCE	10/17/2023	FRANKLIN	TILTON SR, HAROLD	LOCKWOOD, NELLIE	N
CORBIN, LELA PEARL	10/21/2023	CONCORD	SMITH, EARL	BERRY, CARRIE	N
AYER, ANN HARDING	10/22/2023	SANBORNTON	HARDING, GEORGE	VANNER, OLIVE	N
VINCENT, JACK	10/23/2023	CONCORD	BOTTAGE, WILLIAM	GLINES, NAOMI	N
POIRE, LINDA MARIE	10/30/2023	DOVER	YOST, RICHARD	GLOTZ, MARY	N
KULAS, JAMES MICHAEL	11/03/2023	SANBORNTON	KULAS, STANLEY	LEONA, ELIZABETH	Y
HAAS, BRADLEY T	11/17/2023	CONCORD	HAAS, DONALD	SMITH, VIRGINIA	Y
PELLETIER, VIRGINIA G	11/29/2023	FRANKLIN	DAVIS, JOHN	KUNSELMAN, SARAH	Y
DOW, JULIA ANGIE	12/31/2023	SANBORNTON	SHAW, RALPH	RYDER, EDNA	N

Total number of records 33

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION
 RESIDENT MARRIAGE REPORT

01/25/2024

Page 1 of 1

01/01/2023 - 12/31/2023

-- SANBORNTON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
AHLMAN, DARLENE RENEE SANBORNTON, NH	MATHESON JR, ROBERT ROGER SANBORNTON, NH	SANBORNTON	JACKSON	02/19/2023
PRENTICE, CARISSA JANE SANBORNTON, NH	BRADY, RICHARD ANDREW SANBORNTON, NH	SANBORNTON	SANBORNTON	03/12/2023
LAROCHELLE, MICHAEL D SANBORNTON, NH	RAE, DENA S SANBORNTON, NH	SANBORNTON	BOSCAWEN	04/08/2023
LEFRANCOIS, BRIAN PAUL SANBORNTON, NH	WINTHER, MELANIE LYNN SANBORNTON, NH	SANBORNTON	SANBORNTON	06/24/2023
CUNNINGHAM, SOPHIA MAE SANBORNTON, NH	LAPLANTE, ALEXANDRE KOLBE BELMONT, NH	SANBORNTON	LACONIA	07/08/2023
KIMBALL, KIMBERLY AMBER SANBORNTON, NH	MOREIRA, JASON SEAN SANBORNTON, NH	SANBORNTON	TAMWORTH	07/27/2023
ANZALONE, PIETRO SANBORNTON, NH	RICHMOND, VICTORIA SOMERVILLE, MASSACHUSETTS	SANBORNTON	SANBORNTON	08/12/2023
FALL, CRYSTAL LEIGH SANBORNTON, NH	HUNTOON, BRENT ANDREW MEREDITH, NH	SANBORNTON	SANBORNTON	08/19/2023
CURRIER, SARAH ANN SANBORNTON, NH	DAVISON, JORDAN RICHARD CHICHESTER, NH	SANBORNTON	SANBORNTON	09/16/2023
MORRILL, TYSON ROBERT GILMANTON, NH	BEYER, HALEY ROSE SANBORNTON, NH	BELMONT	BELMONT	09/30/2023
JOHNSTON, LUKE STEPHEN ROBERT SANBORNTON, NH	KISER, ASHLEE KAY POWELL, TENNESSEE	SANBORNTON	SANBORNTON	10/15/2023

Total number of records 11

TOWN OF SANBORNTON

NOTES

Business Hours

Selectboard Office - 603.286.8303

Monday	8am-4pm
Tuesday	8am-4pm
Wednesday	8am-4pm
Thursday	8am-4pm
Friday	8am-4pm

Town Clerk/Tax Collector - 603.286.4034

Monday	Closed
Tuesday	8am-4pm
Wednesday	8am-6.30pm
Thursday	8am-4pm
Friday	8am-4pm

Transfer/Recycling Center - 603.934.7173

Thursday, Friday & Saturday (April 1-Sept 30)	7am-5pm
Friday & Saturday (Oct 1- March 31)	7am-5pm

Sanbornton Public Library - 603.286.8288

Tuesday	9am-5pm
Wednesday	1pm-8pm
Thursday	1pm-8pm
Friday	9am-5pm
Saturday	9am-2pm

Meeting Schedules

Selecboard	Every Other Wednesday	5pm
Budget Committee	Monday's as Posted	7pm
Conservation Commission	2nd Thursday	7pm
Historical District Commission	2nd Tuesday	7pm
Library Trustees (at Library)	3rd Tuesday	6pm
Planning Board	1st & 3rd Thursday	7pm
Recreation Commission (at Town Office)	2nd Tuesday	7pm
Trustees of the Trust Funds	3rd Thursday	3.30pm
Zoning Board of Adjustments	4th Tuesday, as needed	7pm