### Keep Your Data - Not the Cost

Smart System Retirement with SNP Outboard Datafridge





- SAP System Decommissioning
- Datafridge Concept & Features
- Project Approach & Support
- Summary, Q & A



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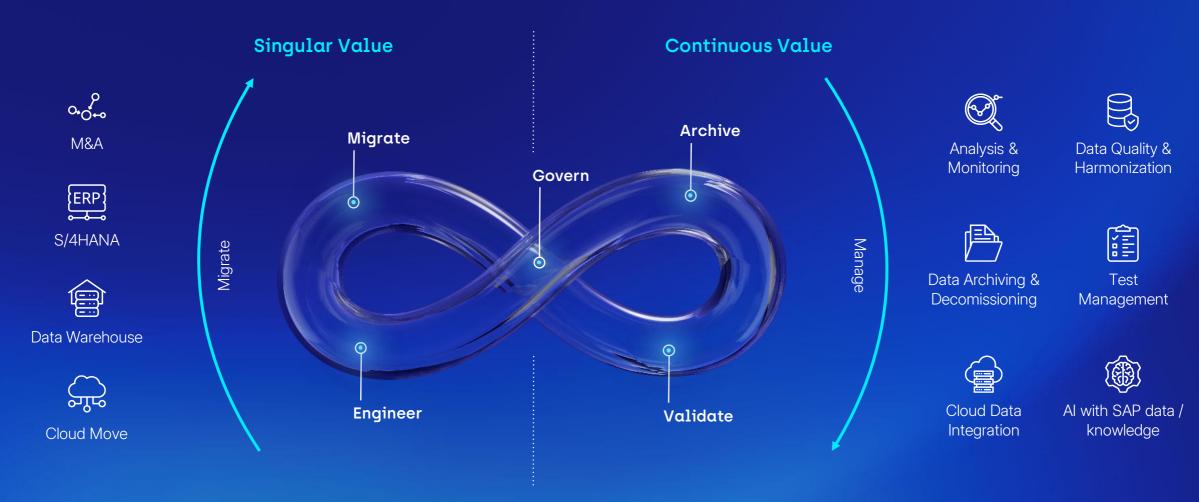
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### SNP CrystalBridge®

### The platform to drive data excellence



# System Transformation: "On the Road to S/4HANA"

New S/4HANA Depending on the transformation Selective scenario, different Transfer data management strategies are 1:1 Migration



### Retaining Legacy Data and Documents



- System migration such as S/4HANA
- Carve-out scenarios, mergers & acquisitions
- System consolidation

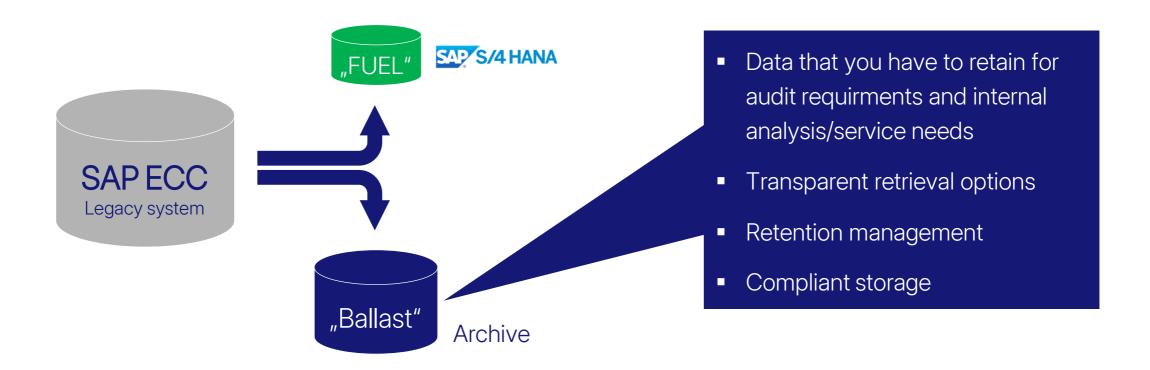
### Objective



- Consistently retain data & documents
- Simplify retention compliance
- Enable flexible, transparent data access

### Selective Transformation – Classify Your Data!

Separate data in scope of migration from the ones you have to retain



## Requirements for Retaining Data and Related Documents

#### Data retention in selective transformation scenarios is relevant for data...



- ... that is not in scope of the transformation target.
- ... that is required for dedicated service, reporting or analytic purposes.
- ... covering legal and auditing purposes.

#### Data must be retained for many years...



- ... but hosting and administration costs (TCO) must be low.
- ... but technology must be flexible and future-proof.

#### Data must be easily accessible...



- ... for business users.
- ... for internal/external auditors.

#### Data must be deleted consistently...



- ... once its retention period expires.
- ... but not when under legal hold.

### Legacy System: Keep - or Retire?



Keep the existing ECC as a read-only system for occasional access?





#### Retire the legacy ECC system (decommissioning)

- ✓ Extract data/documents and retain these compliantly
- ✓ Ensure transparent access, e.g. from new S/4HANA



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### **Decommissioning Process**

- 1. Define the scope for data and documents that are to be retained:
  - For internal purposes (analysis/reporting, services)
  - For regulatory purposes (tax audits)
- 2. Extract data for storage in compliant archive. Keep respective link to documents.
- 3. Define and maintain retention policies & periods.
- 4. Customize transparent data access for reporting and audit needs.



Define scope

Extract and archive

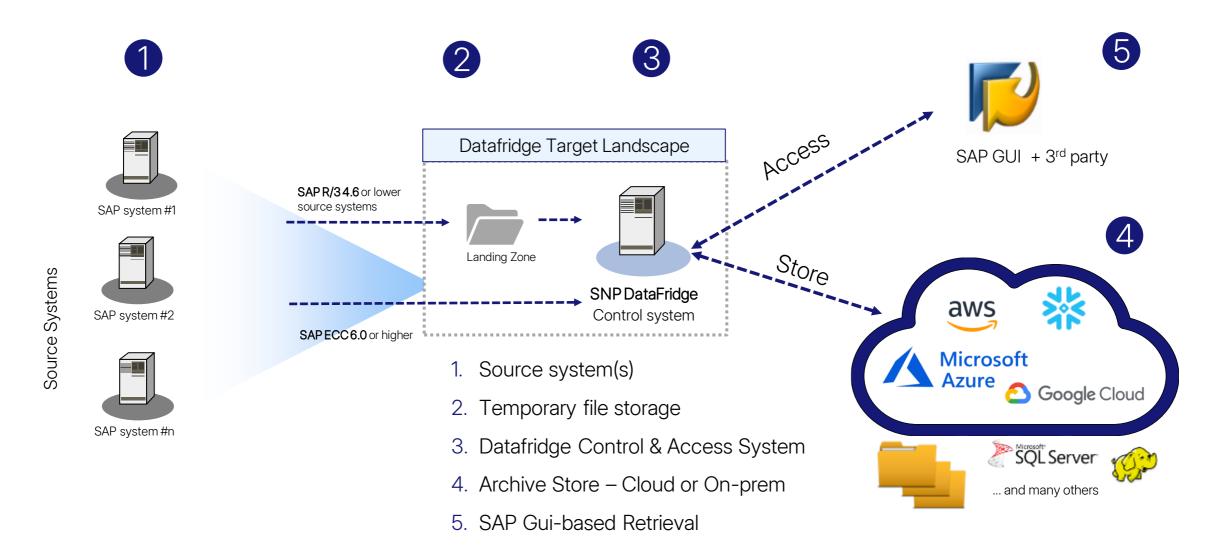
Retention policies

Enable data access

Retire legacy system



### DataFridge System Landscape: Example



### **Transparent Data Access**

#### DataFridge GLUE16

Basic table browser (w/o hierarchies)

#### Fridge Browser

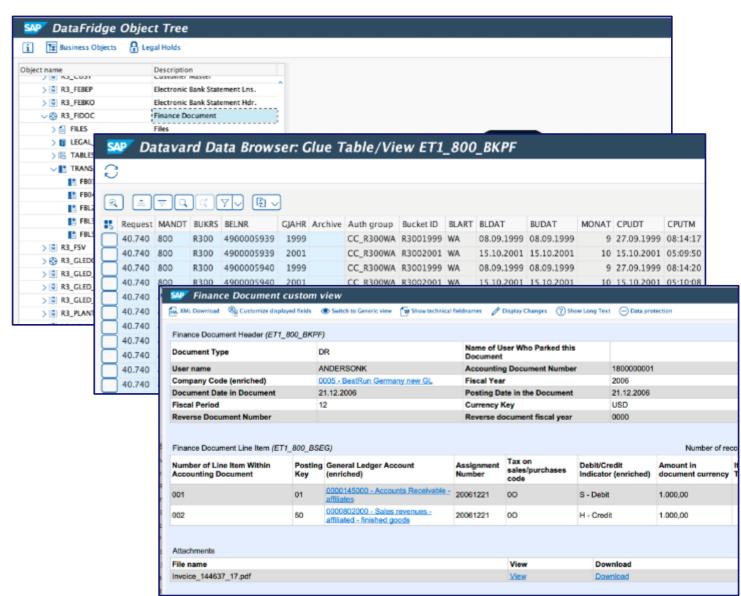
 Flexible table browser (hierarchies, drilldown, link to attachments)

#### Transactions (30+), custom reports

Similar to SAP t-codes, customer-specific reporting

#### 3rd party frontend, analysis tools

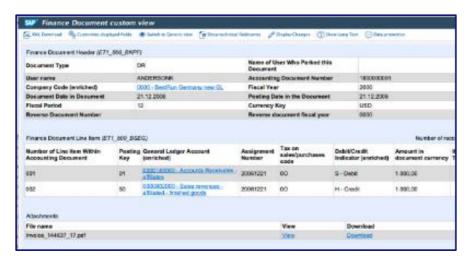
Open for adaptions and customizing



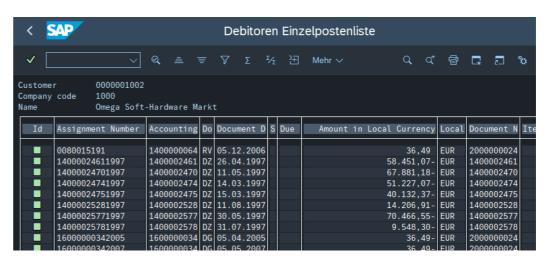
### Display Transactions in Data Fridge

There two types of display transactions in SNP Data Fridge:

- SAP T-code Clones: "Copies" of SAP display transactions adapted to DataFridge specific data access path
- T-Code Replicas: "Fridge Brower"-based generic display transactions: customized data display,
  adapted from generic retrieval, using Data Fridge business object to retrieve the application data





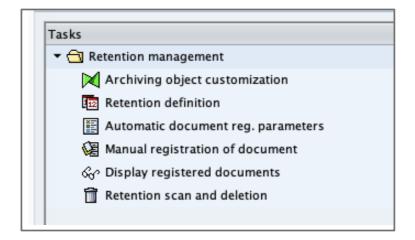


FBI 3N Clone - Selection Result

### Compliant Retention of Data and Documents



- Cover company-specific and legal requirements
- Define and maintain retention rules
- Consider management of legal hold(s)
- Consistent deletion once retention periods have expired



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### Typical Decommissioning Project Approach



#### Analyze

- Understand as-is situation
- Simulation of to-be situation and project
- Recommendation on approach
- Determination of roles & responsibilities (RACI) and required resources (e.g., project system landscape, DevOps, double maintenance...)
- Clarification of project commercials



#### Blueprint & Setup

- Decommissioning blueprint created
- Test strategy defined
- Project setup initiated: teams, staffing, sourcing, authorization, risk assessment
- Control system setup ready for sample data load
- SNP software deployment & config.
- Management and/or auditor review

Duration: 1-3 weeks



#### Sample data load

- Sample data is loaded to the control system based on the initial Blueprint
- Basis for knowledge sharing, enablement, and training
- Key users confirm the display access and authorizations during UAT tests

Duration: 2 – 6 weeks



#### Bulk data load

- Bulk data extraction and ingestion into DataFridge
- SAP tables (customizing, master data, transactional data)
- Loading of attachments, or of repointering the attachments to content server

Duration depends on volume of data



#### **Finalization**

- Legacy SAP system archiving is finalized the whole process by handing over all created materials and receiving an official sign-off.
- If required, a non-production environment is created either as a copy of production or through metadata migration.

# Sample Project Timeline – System Decommissioning

| Phase                                    | MONTH 1                    | MONTH 2 | MONTH 3            | MONTH 4 | MONTH 5          | MONTH 6 | MONTH 7 |
|--|----------------------------|---------|--------------------|---------|------------------|---------|---------|
|  | ENABLEMENT AND DEVELOPMENT |         | TEST AND UAT PHASE |         | PRODUCTION PHASE |         |         |
| Software Delivery and Deployment         |                            |         |                    |         |                  |         |         |
| Blueprint                                |                            |         |                    |         |                  |         |         |
| Legacy Data extraction                   |                            |         |                    |         |                  |         |         |
| Setup of Objects per Blueprint           |                            |         |                    |         |                  |         |         |
| Setup of Reporting and Access per Bp     |                            |         |                    |         |                  |         |         |
| Roll out waves of SW +Config to QA       |                            |         |                    |         |                  |         |         |
| Data Preparation (ingestion) in QA       |                            |         |                    |         |                  |         |         |
| Test of Reporting and Access in QA       |                            |         |                    |         |                  |         |         |
| Key User Enablement and UAT exec         |                            |         |                    |         |                  |         |         |
| Knowledge Transfer                       |                            |         |                    |         |                  |         |         |
| Roll out of SW and Config to PROD        |                            |         |                    |         |                  |         |         |
| Data Preparation (ingestion) in PROD     |                            |         |                    |         |                  |         |         |
| Cutover<br>(Confirm of Func. and Access) |                            |         |                    |         |                  |         |         |

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### 7 Things to Take Home ...

- Effective legacy data extraction
- Central approach for multiple source systems
- Flexible and compliant archive data store
- SAP-centric control system
- Transparent, user-friendly retrieval access
- Retention management and legal hold
- SAP- and KPMG-certified



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### Thank you very much for YOUR attention!



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