



SRI RAMACHANDRA UNIVERSITY

(Declared under Section 3 of the UGC Act, 1956)

Student Manual 2015-2016



Accredited by National Assessment and Accreditation Council with 'A' Grade (CGPA 3.62)



NGCMA, DST, Govt. of India
GLP Compliance Certified CEFT
(Centre for Toxicology & Developmental Research)



Accredited by
NABH



Accredited by
Joint Commission International

Sri Ramachandra University extends a warm welcome to the students entering the academic year 2015-16. We hope the unique learning experience and ambience at SRU will unlock potentials and help achieve your dreams.

We wish you the very best.



PERSONAL INFORMATION

Name

Date of birth and age Sex

Course

Batch Admn. No

Registration No

Mobile phone No

Phone: Res. Hostel

E-Mail Id

Permanent Address

Mobile Phone No. of Parent

Vehicle Number Car/Two Wheeler

Blood Group

Passport No

Renewal Date

Any other information

.....

Contact Address (In case of emergency) Name

Address (with land mark)

.....

.....

Mobile No Phone No

Students can apply online for verification of certificates for purposes of higher studies and employment - visit <https://sriramachandra.directverify.in>

FOR INFORMATION: Tuition Fees, Hostel Fees, Health Insurance Premium can now be paid through NEFT/ RTGS. Please refer Page No. 146 for details.



University Emblem

Description of Emblem:

The emblem of the University has four salient images depicted in it: The red triangle with its apex pointing up, the bow, the arrow and the entwined snakes.

The triangle with the arrow underscores the Mission of the University: viz, to merge the three enduring objectives – Education, Healthcare and Research – represented by its three sides into a harmonized whole and hold it launched boldly up into the future. The arrow in addition, stands for the wand of Hermes (or the staff of Asclepius) and with the two entwined snakes represents the Caduceus, which has been traditionally used as the symbol of the medical profession. Uniquely, the bow here adds dynamism and a further dimension to the theme as it holds the arrow poised with its focus into posterity.

Motto:

**Skyscale Advancing Education
Disease-alleviating Healthcare Innovation
Translatable Research Continuum**

கோட்பாடு

வானூற வளர் கல்வி
நோயற மக்கள் நலன்
வளமுற தொடர் ஆய்வு



Thiru N.P.V. RAMASAMY UDAYAR
FOUNDER - CHANCELLOR

THE VISION

To offer diverse educational programmes that facilitate the development of competent professionals and valuable citizens, who demonstrate excellence in the respective disciplines, while being locally and globally responsive in areas of education, healthcare delivery and research.

THE MISSION

Sri Ramachandra University will actively promote and preserve the higher values and ethics in education, healthcare and research and will pursue excellence in all these areas while consciously meeting the expectations of the people it serves without prejudice and in all fairness stay socially meaningful in its propagation of the various arts and sciences to enrich humanity at large.

ஸ்ரீ இராமச்சந்திரா பல்கலைக்கழக வாழ்த்துப்பண்

செந்தமிழைப்போலே என்றென்றும் வாழும் ஸ்ரீ இராமச்சந்திரா
எம் தாயென எண்ணி உன்னை வணங்கியே பாடுகின்றோம் – நாங்கள்

கற்ற கல்வி பெற்ற பெருமை எங்கள் உடையார் தந்தது
தொட்டு தொடரும் சொந்தம் இதுதான் – இராமச்சந்திரா சொன்னது

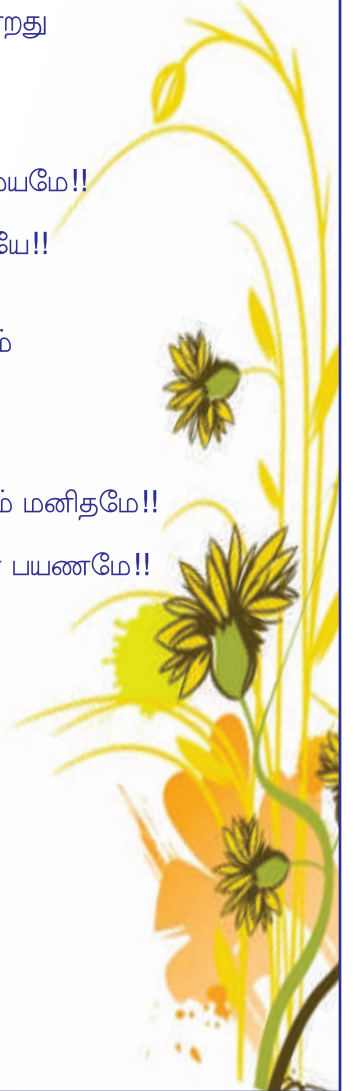
பெற்ற அன்னை தந்தை போலே எண்ணம் எல்லாம் நின்றது
உற்ற நண்பன் சுற்றமெல்லாம் இங்குதானே கண்டது

வாழ்த்தி நின்றோம் வணங்குகின்றோம் வாழ வைத்த மையமே!!
கூடி நின்றோம் பாடுகின்றோம் வானம் எங்கள் எல்லையே!!

உலகம் போற்றும் திறமையாலே என்றும் இங்கு முதலிடம்
உயிரை காக்கும் உணர்வுதானே ஒன்று சேர்த்த ரகசியம்

ஆய்வு செய்தோம் சேவை செய்தோம் எதிலும் கண்டோம் மனிதமே!!
ஆய்வு செய்வோம் சேவை செய்வோம் தொடரும் எங்கள் பயணமே!!

ஸ்ரீ இராமச்சந்திரா வாழ்கவே !!!



Message by
Shri. N.P.V. Ramasamy Udayar
Founder-Chancellor
(given in the year 1998)

Beloved Student,

It is with a great sense of pleasure and joy that I welcome you to this campus as a student. Our Trust when it was conceived in the year 1985, dedicated this institution to the proposition that it shall reach the heights of excellence in the fields of medical and health related education, research and patient care. Since then we have worked with a great sense of determination and commitment to make this 175 green acres develop as a mini town with all the facilities inside, keeping in mind the ecology of the surroundings. We are aware that this is going to be your home away from your own home for the next several years and it is vital that the campus is healthy for your growth and comfort. I myself have spared no pains to procure everything that is considered essential to accomplish this. Your parents do except us to provide appropriate facilities for your development during the next several crucial years in your life. Myself and the administrators of this institution will be happy to listen to your suggestions, requests, and complaints and take such actions as necessary to improve the situation. But it is very essential that you keep the communication line open and have no hesitation in approaching us. It is also possible that some of you may have unusual, personal, social and adjustment problems particularly when you are away from your own families for a long time. My faculty, staff, wardens and the Dean of Faculties assure me that they will provide such counselling services as may be necessary in the individual circumstances. Such services will be given entirely on a one on one basis in strict confidentiality. But again it is up to you to seek such help from us when you are in need.

Although you are here primarily in pursuit of good education and qualification, we believe that you should have adequate opportunities for extra curricular activities particularly cultural and sports. We encourage all such activities that will help you develop an all round personality and become an excellent professional.

At this juncture it is important that you become aware of our expectation of you. As much as you have a right to stay and enjoy the privileges in the campus every other student who is here has the right as well. This institution cannot tolerate any student intimidating other students in the form of teasing, ragging or cause any kind of harm to fellow student physically or emotionally. We do not have a place in this institution for such indiscipline and any student who indulges in such activities will be summarily expelled. Students and parents should also be aware of the recent strict laws that have been enforced by the State Government of Tamil Nadu against any form of ragging inside college campuses. We shall not be responsible for action taken by the Government against offending students. Any student victimized by any other student has no other choice except to report the incident immediately to the Dean of Faculties. It is expected of every student that he will abide by all the rules and regulations of the colleges and the hostel at all times.

Students who have difficulties with the subject are encouraged to directly seek counseling from the Head of the Department concerned. He is further encouraged to contact the administration to obtain necessary help for improvement. As a policy it is demanded of every student that he/she maintains 80% attendance in every subject and also meet the standards required for internal assessment examinations. In the matter of allowing a candidate to appear for examinations, the final authority is the concerned Head of the Department and the Dean of Faculties.

In conclusion, I would like you to note that we are here to make everything that is possible and necessary to give you a good education and experience in your field. It is with this intention that we have made historic alliance with Harvard Medical School also. We want you to utilize all these for your betterment, so that you look back one day and feel proud of your ALMA MATER.

Wishing you the very best in your life,

N.P.V.RAMASAMY UDAYAR

From the Desk of the Chancellor



Dear Student,

I have immense pleasure in extending a warm welcome to you once again and to all the new students to Sri Ramachandra University, as you step into the new academic year 2015-16.

In keeping with the noble objectives set forth by our beloved Founder-Chancellor, Shri N.P.V. Ramasamy Udyar, to achieve excellence in education, health care and research, significant improvements in teaching and infrastructure facilities have taken place during the year 2014-15. I invite you to make the best use of the excellent facilities for education, co-curricular, extra-curricular and NSS activities available in Sri Ramachandra University.

I am indeed very happy to inform you that the National Assessment and Accreditation Council (NAAC) has reaccredited the University with “A” Grade with a CGPA of 3.62 on a 4-point scale, the highest to be awarded to a deemed university in the private sector.

As per the directives of the Ministry of Human Resources Development, Govt. of India and the University Grants Commission, Choice Based Credit System (CBCS) is being introduced for 24 undergraduate and postgraduate programmes in the Faculties of Allied Health Sciences, Biomedical Sciences and Technology, Management and Physiotherapy from the academic year 2015-16. You can choose from an array of electives designed and formulated to enhance your knowledge, ability and skills. An exclusive Handbook for CBCS will be issued to you for your guidance and reference.

I expect all of you to strictly follow the dress code prescribed and to maintain discipline, decency and decorum inside and outside the campus. Your wholehearted compliance in this regard would go a long way in creating the right ambience for you to pursue and achieve excellence in your studies.

My best wishes to you all for a glorious future.

V.R. Venkataachalam

SRI RAMACHANDRA UNIVERSITY

(Declared under Section 3 of the UGC Act, 1956)

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Introduction

Sri Ramachandra Medical College and Research Institute was established by Sri Ramachandra Educational and Health Trust in the year 1985 as a private not-for-profit self-financing institution and dedicated to serve the society as a centre of excellence with emphasis on medical education, research and health care. In view of its academic excellence, the Government of India declared Sri Ramachandra Medical College and Research Institute as a Deemed University in September, 1994 under Section 3 of the University Grants Commission Act, 1956. As notified by the UGC, the nomenclature of the institution has been changed to Sri Ramachandra University in 2006. The Trust achieved the task of establishing this Institution as a “Centre of Excellence” under the leadership of Late Shri.N.P.V.Ramasamy Udayar who was the Founder & Managing Trustee of the Trust and also the first Chancellor of the Deemed University. Shri.V.R.Venkataachalam is currently the Chancellor of the University and is also the Managing Trustee of the Trust.

Over two decades, the institute has transformed into a full fledged university with eight constituent colleges/faculties and around 100 courses in the health care sciences. Nearly 5000 students receive teaching and training within the University campus. Over 4500 patients seek health care in the state of the art academic medical centre.

The National Assessment and Accreditation Council has reaccredited (cycle-2) Sri Ramachandra University with “A” Grade with a CGPA of 3.62 on a 4-point scale, the highest to be awarded to a private medical University in India.

The Joint Commission International (JCI) has reaccredited the hospital, the first teaching hospital in India to obtain such accreditation from JCI. Similar reaccreditation has also been received from the National Accreditation Board for Hospitals (NABH).

The Medical Council of India (MCI) has recognized and upgraded the Regional Centre in Medical Education Technologies, Sri Ramachandra Medical College and Research Institute, Sri Ramachandra University, as a Nodal Centre to conduct both Basic and Advance course in Medical Education Technologies.

The WHO has designated Sri Ramachandra Medical College and Research Institute as a WHO Collaborating Centre for Research and Training in Occupational Health.

The Atomic Energy Regulatory Board (AERB) has accredited the Biodosimetry lab of the Department of Human Genetics for assessment of personnel radiation exposure and related studies, the only non-governmental institution to have achieved such accreditation.

Location and accessibility

Sri Ramachandra University is located in Porur, on the busy Chennai - Bangalore highway, a twenty minute drive from the Chennai international airport. Chennai is a busy metropolis situated at head of sixty miles of pristine beach in the Bay of Bengal. Chennai is a fast growing industrial, medical and knowledge hub in South India that retains its charm, tradition and culture. It is well connected by road, rail and air to almost any destination in the world.

Infrastructure

The infrastructure at the University has been created to provide its students the best educational environment in the country. Over two million square feet of constructed space houses technologically advanced, fully air-conditioned state of the art class rooms, modern laboratories and one of the largest medical libraries in the region - the Harvard Learning Centre.

Campus and facilities

Spread over 150 acres, the University is housed in a refreshingly green campus. Well manicured lawns, sprawling open spaces and trees dot the campus. The campus itself is a township with colleges, the medical centre, staff and student housing, conference facilities, play grounds, multi specialty restaurants, ATMs, gift shops, travel service, railway reservation counter and a post office.

The Hospital

The hospital is the focus of the clinical teaching activity, A 2280 bedded facility with the largest ICU in the region with state of the art equipment, the hospital is a tertiary care facility that provides the trainee with the opportunity to acquire knowledge and skills from the finest doctors in the country. The hospital has excellent cardiovascular, vascular surgery, interventional neuro-radiology, neonatology, reproductive medicine, clinical embryology, critical care and emergency services to mention a few. The hospital seamlessly integrates with the colleges to provide knowledge and practical application of the acquired knowledge effortlessly.

The Blood Bank which is reaccredited by the American Association of Blood Banks (AABB) is one of the largest in Asia with 10,000 Sq.ft area which provides state of the art blood and component transfusion support to the patients. The laboratory is NABL reaccredited.

Telemedicine: The University has national level visibility as a centre of excellence in exploiting information technology to the hilt, by establishing the state of the art Telemedicine Connectivity by satellite, ISDN lines and internet connectivity to several institutions in India – Siliguri, Durgapur, Kolkata, Guwahati, Andaman and Nicobar Islands, Jammu & Kashmir, Kerala, Karnataka, Andhra, to name a few. It has been included in the PAN-African network for telemedicine.

Library

A centrally air-conditioned library, known as “Sri Ramachandra Harvard Learning Centre is located in an area of 40,000 sq. ft. A large collection of medical and allied health sciences books and journals gathered over a period of 30 years provide rich study and reference material. It has a good stock of VCDs and DVDs on various subjects. There are computers with facility to access a number of data bases, e-journals and books. At present these e-resources can be accessed by students and teachers. Apart from this, Book Bank services are also available for the students.

Hostels

There are separate hostel facilities for both men and women students, with 2,500 single rooms available inside the campus to accommodate undergraduate and postgraduate students in medical and other disciplines. There are separate hostel facility for international students . The campus has continuous running soft water supply and power supply. The avenues of trees and green plants give a resort-like ambience which is highly conducive to pleasant learning and peaceful living within the campus.

Learning experience at SRU

SRU takes pride in creating health care professionals who are globally competitive and locally responsive. At the forefront of this effort is the development of innovative curricula that prepare health care professionals for the demands and challenges of the 21st century. Within the framework laid by the regulatory authorities, the university has created unique learning experiences that focus on all round student development. The curriculum aims in providing a competency based patient centered education in medical and health sciences. Extensive use of clinical material and technology enhance the value of education. The medical college in addition has developed a first of its

kind education program called PRODEV that takes education beyond knowledge and concentrates on overall professional development. Every student is assessed not only in knowledge and skills but also professional attributes. A unique mentoring program that provides for personal supervision by a faculty member across the years adds to the learning experience in SRU.

Student life at Sri Ramachandra University

The University is a youthful vibrant and colourful campus. With exceptionally well appointed student housing, manicured lawns, playgrounds, gymnasiums and restaurants, the campus is agog with student life and activity. Student housing is secure and well supervised. Designated study areas, air conditioned class rooms and small group discussion areas add value to learning. The presence of students and postgraduates across the health care spectrum enhances the interdisciplinary educational experience.. Beside class, social events, annual cultural, literary, fine art events, NSS and sports fill the calendar. The campus is designed to ensure that students find a safe aesthetically pleasing environment to pursue their chosen careers with maximum support.

The international student experience

Ever since its inception, international students have been a part of Sri Ramachandra University. Drawn from countries all over the globe, students have found the University a home away from home. Separate comfortable hostels are available for international students. Internet facility is available. An international student officer and counselor provide individualized attention to the needs of international students.

Faculty profile - a study in excellence

The faculty at the University are its greatest strength. Drawn from diverse training backgrounds from all over the country and the 780 plus faculty are not only experts in their fields of interest but through faculty development programs are always constantly redefining their skills in education. This translates into an education of high quality that is delivered at an individualized personal level. Our faculty take part in a unique mentorship program targeted at maximizing the educational advantage that SRU students enjoy. The Harvard Medical International, with which SRMC & RI had an institutional alliance for over a decade, in its Annual Report 2007 had stated that “Sri Ramachandra is the model of a learning institution in both its medical school and hospitals. They have pursued faculty development with great rigor, and in the hospital are striving to be quality leader in India”

Constituent colleges

Sri Ramachandra Medical College & Research Institute

Thousands of students from India and abroad have graduated and have received the MBBS degree since the medical college was initiated in 1985, in addition to several hundred who have received postgraduate degrees and diplomas in the various branches of Medicine.

The MBBS courses as well as all the Postgraduate courses that come under the purview of the Medical Council of India are conducted with the approval of the Council. The Institution is included in the World Health Directory and is recognised by the General Medical Council, UK, Ireland Medical Council, Thailand Medical Council and Sri Lankan Medical Council, thus giving our students an opportunity to widen their horizon in carving their careers.

The Undergraduate Medical (MBBS) programme is fine tuned to meet not only the criteria laid down by the Medical Council of India but includes the nuances of education as practised in Harvard Medical School. The Harvard connection that we nurtured and developed in the past had consistently helped us in establishing and monitoring the quality of medical education, healthcare and research. The Annual Report of the HMI stated that “It is wonderful to see that Sri Ramachandra Medical College and Research Institute is now known as a center of excellence in India for education programs”. Further the HMI Report for 2007 stated that Sri Ramachandra is the model of a learning institution in both its medical and hospitals. The Institution stands out because of its commitment to taking care of all”.

Postgraduate education opportunities are available in a wide spectrum of specialities/superspecialities and these are further strengthened every year.

GENERAL

For students undergoing programmes under the Choice Based Credit System (CBCS) an exclusive “Handbook” is made available for reference and guidance.

COURSES OFFERED

1. Ph.D.

Higher Specialty Courses

2. D.M. Cardiology
3. D.M. Neurology
4. D.M. Nephrology
5. D.M. Medical Gastroenterology
6. D.M. Critical Care Medicine
7. D.M. Reproductive Medicine
8. D.M. Neonatology
9. D.M. Neuro-Radiology
10. M.Ch. Neurosurgery
11. M.Ch. Urology
12. M.Ch. Cardiovascular & Thoracic Surgery
13. M.Ch. Surgical Gastroenterology
14. M.Ch. Plastic & Reconstructive Surgery
15. M.Ch. Paediatric Surgery
16. M.Ch. Vascular Surgery
17. M.Ch. Neurosurgery (6 years)

Postgraduate Degree Courses in Basic Medical Sciences

18. M.D. Anatomy
19. M.D. Physiology
20. M.D. Biochemistry
21. M.D. Pathology
22. M.D. Microbiology
23. M.D. Pharmacology
24. M.D. Community Medicine
25. M.D. Forensic Medicine
26. M.D. Immuno Haematology and Blood Transfusion

Postgraduate Degree Clinical Courses

27. M.D. General Medicine
28. M.D. Paediatrics
29. M.D. Anaesthesiology
30. M.D. Radio-Diagnosis
31. M.D. Dermatology, Venereology & Leprosy

- 32. **M.D.** Psychiatry
- 33. **M.D.** TB and Pulmonary Medicine
- 34. **M.D.** Sports Medicine
- 35. **M.D.** Emergency Medicine
- 36. **M.S.** General Surgery
- 37. **M.S.** Orthopaedics
- 38. **M.S.** Obstetrics & Gynaecology
- 39. **M.S.** Otorhinolaryngology
- 40. **M.S.** Ophthalmology

Masters in Basic Medical Science Courses

- 41. **M.Sc.** Medical Anatomy
- 42. **M.Sc.** Medical Physiology
- 43. **M.Sc.** Medical Biochemistry
- 44. **M.Sc.** Medical Microbiology & Applied Molecular Biology

Undergraduate Course

- 45. **MBBS** Bachelor of Medicine and Bachelor of Surgery

Sri Ramachandra Dental College & Hospital

Sri Ramachandra Dental College and Hospital was started in 1995 as a constituent college of Sri Ramachandra University. Utilising a floor space of 2, 29,000 sq.ft, the college has 330 well equipped dental chairs to fulfill the needs of the Undergraduates and Postgraduates in every branch of dentistry. There are specially designed laboratories and teaching facilities such as lecture halls, auditoria and departmental seminar rooms and departmental libraries which make this a well recognised institution in the country. Advanced diagnostic equipment such as Orthopantomographs, Cephalostats and maxillofacial and dental radiography have been included. In addition to the state of the art designated dental operation theatres, the vast diagnostic facilities, that are available at the medical centre are also readily accessible for the students and faculty of the dental college. Several hundred patients who visit the dental college and hospital every day appreciate the comprehensive care provided. Integrated for the BDS course is being introduced.

The B.D.S. Course offered is recognised by the Dental Council of India and the Dental Councils of Malaysia and Sri Lanka. Among the academic collaborations entered into by the college those with the University of Sheffield – School of Clinical Dentistry, UK, University of Hong Kong, Kyushu Dental College, Japan, are notable.

Postgraduate Dental Courses

46. **M.D.S.** Prosthodontics and Crown & Bridge
47. **M.D.S.** Periodontology
48. **M.D.S.** Oral & Maxillofacial Surgery
49. **M.D.S.** Conservative Dentistry and Endodontics
50. **M.D.S.** Orthodontics & Dentofacial Orthopedics
51. **M.D.S.** Oral Pathology & Microbiology
52. **M.D.S.** Paedodontics & Preventive Dentistry
53. **M.D.S.** Oral Medicine & Radiology

Undergraduate Dental Course

54. **B.D.S.** Bachelor of Dental Surgery

Sri Ramachandra College of Pharmacy

Established in 1993, this constituent college is a prestigious institution located in a multilevel building with well equipped research laboratories and draws research scholars from different parts of the nation. The college offers a 4 year professional degree in pharmacy (B. Pharm.) which teaches pharmacology, medicinal chemistry, pharmaceuticals and chemistry of natural products as part of the course. Diploma holders in Pharmacy are admitted to the II year of the B.Pharm. degree course under Lateral Entry. The college also offers a 6-year Pharm. D. course and Pharm.D. (Post Baccalaureate) course for those with B.Pharm. qualification. Most prominent in the course are hospital / clinical pharmacy, health management and research. State of the art equipment and up to date information on the latest drugs and therapies equip the students to practice anywhere in the world. The Undergraduate & Postgraduate degree programs are approved by All India Council for Technical Education and the Pharmacy Council of India, New Delhi.

Postgraduate Courses

55. **M.Pharm** Pharmacy Practice
56. **M.Pharm** Pharmaceutics
57. **M.Pharm** Quality Assurance
58. **M.Pharm** Pharmacognosy
59. **M.Pharm** Pharmacology
60. **M.Pharm** Pharmaceutical Analysis
61. **Pharm. D.** (Post Baccalaureate) Doctor of Pharmacy

Undergraduate Courses

62. **B.Pharm** Bachelor of Pharmacy
63. **Pharm. D.** Doctor of Pharmacy

Sri Ramachandra College of Nursing

Located in an exclusive building with all the infrastructure required to learn the full spectrum of nursing care, the College offers a four- year undergraduate degree course B.Sc.Nursing (Basic), two-year B.Sc.Nursing (Post-Basic) course, and a two-year Postgraduate degree M.Sc.Nursing course. The courses are split into four distinct sections that start off with preparation and development, classroom learning, simulation learning, clinical learning and field learning. Students are given real time training in nursing through community health nursing programs, rural health programs and in areas such as Medical Surgical Nursing, Child Health Nursing, Maternity Nursing, Community Health Nursing, Psychiatric Nursing, Nutrition, Hygiene, Basic Medical Sciences, etc.

The courses have been designed according to the regulations of the Indian Nursing Council. MoUs entered with the University of Wisconsin, Oshkosh, USA, Wayne State University, Detroit, USA, and University of Washington, USA. facilitate Faculty and students exchange with these institutions.

Postgraduate Courses

- 64. M.Sc.** Medical Surgical Nursing
- 65. M.Sc.** Child Health (Paediatric) Nursing
- 66. M.Sc.** Obstetrics & Gynaecological Nursing
- 67. M.Sc.** Community Health Nursing
- 68. M.Sc.** Mental Health (Psychiatric) Nursing

Undergraduate Courses

- 69. B.Sc.** Nursing
- 70. B.Sc.** Nursing (Post Basic)

Sri Ramachandra College of Physiotherapy

The need for well programmed physiotherapy after major treatment for several movement disorders is only too well known and several problems are treated by physiotherapy using different modalities along with manual therapy in conjunction with other medical treatments in both inpatient and outpatient settings.

Special central locations for various types of physiotherapy have been provided for easy access to all inpatients and outpatients. The students in training actively participate in the management of the patients for acquiring skills under the guidance and supervision of experienced faculty.

Postgraduate Programmes (*under CBCS*)

- 71. **MPT** Orthopaedics & Traumatology
- 72. **MPT** Neuro Sciences
- 73. **MPT** Cardio-Pulmonary Sciences

Undergraduate Programme (*under CBCS*)

- 74. **BPT** Bachelor of Physiotherapy

Sri Ramachandra College of Management

75. MBA (Hospital and Health Systems Management) (*under CBCS*)

SRU appreciated the need for capable health care administrators who can relieve the administrative burden of the doctors and help enhance the service potentials of the hospital and came up with the idea of introducing a 2- year MBA programme in Hospital and Health Systems Management, under Choice Based Credit System with a wide range of electives to suit industry requirement. The programme has been approved by the All India Council for Technical Education, New Delhi and is popularly sought after by aspiring youngsters. The placement record of the Department has been consistently high, right from its inception

76. BBA (Hons) (Hospital and Health Systems Management) (*under CBCS*)

SRU College of Management also provides an excellent opportunity for aspiring students who have passed the Higher Secondary or an equivalent examination from a recognized Board to undergo a Bachelor's three-year programme consisting of case study, role play, book review, vide discussion and lectures, hands on posting internship and projects, industry institution interaction knowledge transfer by experts, guest lectures by renowned academicians and industry experts and active learning facilities. The programme is offered under Choice Based Credit System with a wide range of electives to choose from.

Sri Ramachandra College of Biomedical Sciences, Technology and Research

77. M.Sc. Human Genetics (*under CBCS*)

Many avid and ambitious students seek opportunities to pursue the special area of Human Genetics, as they are aware of the great future that is in store for them. The Masters programme in Human Genetics has attracted students of high calibre from many parts of the country. In addition to the well structured teaching programme, they have the advantage of hands-on experience in utilising the state of the art diagnostic equipment in the field of genetics. The institution has already created a

core group of committed geneticists who contribute to research in cytogenetic and connected fields.

78. M.Sc. Biotechnology (under CBCS)

Realizing the potential role of Biotechnology, the college has been offering a two-year postgraduate programme in Biotechnology since 1999 in which students receive practical training and are made to conduct guided student seminars and do dissertation work. The college is dedicated to research work in every aspect of medicine, from advanced technology to herbology.

79. M.Sc. Medical Bioinformatics (under CBCS)

Bioinformatics is one of the major growth areas in medicine and technology. It has tremendous potential to leave its impact on the everyday lives of people from genetically engineered food to drug discovery. It is in the limelight of multifarious drug trials also.

The multidisciplinary Master's Programme in Medical Bioinformatics, open to motivated candidates with appropriate qualification in science subjects, can offer a rewarding and exciting career.

80. B.Sc. (Hons) Biomedical Sciences (under CBCS)

Sri Ramachandra University has been offering B.Sc. Biomedical Sciences programme from the academic year 2007-08 with an option of opting one of the three major specializations in the fourth year of the programme in Human Genetics, Biotechnology and Bioinformatics. This B.Sc. Biomedical Sciences program, which is one of its kinds in the country, has been meticulously designed keeping in mind the importance of imparting complete education with emphasis towards understanding the fundamentals of basic sciences and medical sciences, which provides a strong foundation for higher studies and professional careers. The curriculum is strongly multi-disciplinary and will sensitize students to the latest developments in the field of Biomedical Sciences like Genomics, Proteomics, Applied Biotechnology, Antibody Engineering, Medical Genetics, Medical Transcription and Cancer Biology. The curriculum also emphasizes basic chemical, physical, mathematical sciences, computer applications and management principles. The program aims at producing highly trained and skilled biomedical scientists who will have flexible career opportunities and can make valuable contributions in the field of biomedical research. This degree will open doors to higher studies (Master's and Doctoral programmes) and academic staff positions at leading universities and research institutes in India and across the globe.

Sri Ramachandra College of Allied Health Sciences

In the hi-tech world of modern health care, the need for a team approach in curing illness and sustaining life is essential and it takes people with varying skills and expertise to make up the team. Advanced complex instrumentation and equipment require technocrats not only to operate but also to care and maintain them as well. These experts have to possess a strong scientific foundation and be able to perform at a much higher level than the traditionally trained technicians of the past. The following undergraduate and postgraduate courses are offered keeping the above needs of the medical profession:

Postgraduate courses (*under CBCS*)

81. M.Sc. Neuroscience

82. M.Sc. Medical Laboratory Technology

83. M.Sc. Medical Imaging Technology

84. M.Sc. Renal Sciences & Dialysis Technology

85. M.Sc. Medical Radiology and Imaging Technology (5-year Integrated) (*under CBCS*)

This is a five-year Integrated Course which has been designed keeping in mind the needs of the, medical colleges, hospitals and diagnostic centres, Students with Higher Secondary or equivalent qualification with Physics, Chemistry and Biology are eligible for admission. Apart from training in the Radiology Department, students will be encouraged to get training in industry also to gain hands on experience.

86. M.Sc. Clinical Embryology

The two year course in Clinical Embryology is distinctive because majority of the work is laboratory driven. The number of universities offering a structured masters course in such a dynamic area of medicine is very few both at the national and international levels. The programme seeks to impart students with academic and practical knowledge necessary to practice this exciting field of medicine with a rewarding career in fertility clinics. It is open to medical graduates and postgraduates in OBG.

87. B.Sc. (Hons) Allied Health Sciences (*under CBCS*)

Sri Ramachandra University realised the significant gap in the make up of the vital medical team to care for patients in specialty areas. This led to the initiation of a Bachelor degree programme in Allied Health Sciences (with one year internship). The programme requires the students to go through basic medical and allied sciences including anatomy, physiology, biochemistry, microbiology, pathology, pharmacology

and disease concepts before they enter into specific specialty oriented courses. The currently available specializations (technology) in B.Sc. Allied Health Science degree programme are as given below:-

• Anaesthesia Technology	• Neuroscience Technology
• Perfusion Technology	• Cardiac Technology
• Respiratory Care Technology	• Urology Technology
• Medical Laboratory Technology	• Radiology & Imaging Science Technology
• Renal Dialysis Technology	• Nuclear Medicine Technology

88. B.Optom (Clinical Optometry) (under CBCS)

The programme (with one year Internship) trains optometrist who examines, diagnoses and helps the Ophthalmologist in the treatment and management of diseases and disorders of eye and associated structures. Optometrist is a professional who is trained to prescribe refraction corrections of the eye with high degree of competence. The programme is structured to build knowledge, develop skills and expose the candidates to real-work situations in hospitals and health care organizations. It aims to meet international standards with multi disciplinary skills. The course also trains students in aspects of management, finance and computer knowledge. The Department of Ophthalmology offers this programme.

Department of Speech, Language & Hearing Sciences

The Department of Speech, Language and Hearing Sciences was established under the Faculty of Allied Health Sciences in 1995. To date, this is the only college in the state that offers undergraduate (since 1995) and postgraduate (since 2004) degrees in the field of speech, language and hearing. The courses are recognized by the Rehabilitation Council of India. The University also offers Ph.D. programme in speech, language and hearing. Training in this field will enable individuals to provide diagnostic and rehabilitative services to those who are communicatively handicapped. Various facilities such as audiological suites, electrophysiology labs, speech diagnostic and therapeutic units serve as primary source for clinical and research training. The students have the opportunity to undergo training in various specialty areas including neonatal hearing screening, early intervention programs for the communicatively handicapped, cleft care, stuttering management, professional voice care, bedside evaluation of patients and routine audiological and speech evaluation and rehabilitation.

Courses

- 89. MASLP** Master of Audiology & Speech-Language Pathology
90. BASLP Bachelor of Audiology & Speech-Language Pathology

Department of Clinical Psychology

91. M.Phil Clinical Psychology

A two- year specialty course has been introduced for the benefit of students who opt for a rewarding career in the field of Clinical Psychology. Clinical Psychologists form an important part of the psychiatry team participating in diagnosis, psychotherapy and research programs. This course is recognized by the Rehabilitation Council of India.

Department of Clinical Nutrition

92. M.Sc. Clinical Nutrition (*under CBCS*)

A clinical nutritionist is a specialist in the science of nutrition equipped to working in the health care system. He/she is trained to assess and evaluate nutritional deficiency or imbalance and recommend treatment through the use of specific dietary supplements, vitamins etc., to maintain optimal health of patients and others. There is growing demand for clinical nutritionists in India and abroad.

93. B.Sc. (Hons) Clinical Nutrition (*under CBCS*)

The Department of Clinical Nutrition also offers a Bachelor's programme (three-year) for those who have passed the Higher Secondary or equivalent examination from a recognized Board, with Nutrition and Dietetics/Home Science/Basic Science subjects with Physics, Chemistry, Biology (or Botany and Zoology) and/or mathematics/computer science. The programme is first of its kind and is unique as its offers students with practical hands on experience through a comprehensive and practical curriculum in patient care, integrated with various science disciplines; such as anatomy, physiology, biochemistry, microbiology, pharmacology, psychology and computer applications.

Department of Emergency and Trauma Care Technology

94. M.Sc. Trauma Care Management (*under CBCS*)

95. B.Sc. Trauma Care Management (*under CBCS*)

For the first time in India, the programme with one year internship leading to B.Sc. Trauma Care Management has been introduced in our University.

Emergency and Trauma Care Management Technologists are members of the emergency medical care team who use their knowledge and skills to provide basic and advanced life support to seriously ill or injured patients before these patients reach the hospital. They are involved in patient rescue and enable their safe transport by ambulance to appropriate medical centres.

The programme is accredited with Edexcel which is the regulatory body for paramedic education in the United Kingdom.

96. B.Sc. (Hons) Sports & Exercise Sciences (*under CBCS*)

This course is offered in collaboration with the University of Cape Town, South Africa, a world renowned university for sports medicine and exercise science. The course covers all aspects of sports and exercise science. The students will be enabled to have practical experience by postings in various sports and athletic clubs and other establishments. Students who graduate will have ample opportunities in getting employment in sports and science establishments, associations, clubs both private and public sector.

Department of Environmental Health Engineering was set up, as a part of the Basic Science Research Wing of Sri Ramachandra University, Chennai, in 1998 with the aid of financial assistance provided by the United Nations Industrial Development Organization. The department originally set up to provide occupational safety and industrial hygiene monitoring services to the leather/tanning industry in Tamil Nadu, has since then been expanded to include a variety of R & D and training activities, that cover a broad spectrum of environmental health concerns. It is a recipient of extra-mural research and training grants from NIH, WHO, World Bank, UNDP, USEPA, Central and State Ministries of Govt. of India.

The primary focus of the department is on conduct of health risk assessments for environmental pollutants (in both the occupational and ambient environment). The department also provides routine occupational safety and health consultancy services to a wide spectrum of industries. The department is equipped with a state of the art environmental monitoring and industrial hygiene laboratory.

The WHO has designated Sri Ramachandra Medical College and Research Institute as a WHO Collaborating Centre for Research and Training in Occupational Health.

The Environmental Health Engineering Department has been recognized by the International Labour Office of the United Nations, Geneva as a collaborating centre of the International Occupational Safety and Health Information Centre (CIS) Network.

97. M.P.H. Occupational and Environmental Health (under CBCS)

The Masters in Public Health in Occupational and Environmental Health is a two year postgraduate degree programme, aimed at training students to become efficient and effective Occupational and Environmental Health professionals with leadership qualities, knowledge and skills. The focus of the programme is to ensure that student's competences in understanding of issues related to occupational and environmental health prevailing at different work and environmental settings are enhanced and that these skills are put into practice in diverse situations in the field. The programme also aims at enhancing the research and analytical skills to an advanced level that would facilitate students to design and conduct quality research studies in the area of occupational and environmental health. The programme is hence designed to give an intensive training to enable students to identify, define and measure different parameters of occupational and environmental health, collect relevant data, effectively analyse data using appropriate statistical methods, have critical thinking, scientifically interpret information, describe the interrelationships of scientific, economic, political, social, ethical, cultural and personal interaction with issues and concerns of occupational and environmental health.

98. M.Sc. Industrial Hygiene and Safety (3-year part-time) (under CBCS)

The M.Sc. Industrial Hygiene and Safety Degree programme is introduced in response to the growing awareness among industries for the need to employ qualified professionals to assess and manage work-related health risks. Designed as a 3-year part time programme, its structure allows the students to enroll even while they are employed for enhancing their knowledge to apply in their respective workplaces.

SRI RAMACHANDRA UNIVERSITY CENTRAL RESEARCH FACILITY

Prof.S.P.Thyagarajan

Professor of Eminence & Dean (Research)

Sri Ramachandra University has established a Central Research Facility in 2007 to gain recognition as a Centre of Excellence in Medical Research, as the "A to Z gateway" for research, to take care of all logistics of research planning, research projects administration, research documentation, besides providing a centralized sophisticated equipment facility. It includes the University-Industry Liaison Centre with IRP/Patents Cell on a 'ready to use platform' to the entire University.

This facility, in a plinth area of 25,000 sq.ft., has Clinical Trials Division, Epidemiology Research Division, Project Development and Documentation Unit and a University

Sophisticated Instrumentation Laboratory. All high-tech equipments for the genomics (including Next generation sequencing), cell biology, spectroscopy, chromatography, radioisotopy, Confocal microscopy, Flowcytometry, NMR facilities along with walk-in-cold room [4° C], cryopreservation unit [-80°C], cold room [-20°C] etc. are available besides a centralised administrative office. In addition, the CRF houses (i) SRU Centre for Indian Systems of Medicine: Quality Assurance and Standardisation (ii) SRU Centre for Regenerative Medicine and Stem Cell Research (iii) SRU Centre for Preclinical and Translational Medical & Research and (iv) SRU Centre for Life Style Diseases modification and Prevention. All research and development activities of the University are co-ordinated by the Dean [Research].

Presently there are major and minor research projects operational in the University which are broadly classified as (a) International collaborative projects, (b) Sponsored research projects funded by national agencies like Department of Science and Technology, Department of Bio-Technology, Indian Council of Medical Research, AYUSH, Defence Research Development Organisation etc., (c) Industry - institutional R&D consultancy projects jointly funded by DST, industries and international agencies, (d) Multinational and multi centric clinical trials, and (e) Individual research projects by faculty. Besides the above extra-murally funded research projects, the university from its own budgetary allocation awards (i) UG – Summer Research projects (ii) PG Dissertations/PG Projects (iii) M.Phil & Ph.D projects (iv) Chancellor Ph.D Research Fellowships and (v) GATE Research Starter Grants to Young Faculty. The integrated MD/MS-Ph.D Fellowships sponsored by ICMR is a flagship program of the university for medical post-graduate.

MOUS AND COLLABORATIONS

There are 67 MoUs with foreign and Indian institutions Universities/Industries for academic & research collaborations with provision for students & faculty exchanges and for conducting joint teaching & research programmes. Some of the MoU based collaborating foreign universities are:

University of Wisconsin, USA; Wayne State University, Detroit, USA; University of Washington, USA; Kuyunshu Dental College, Japan; University of Capetown, South Africa; Smile Train, USA; University of Miami, USA; University of California at Berkeley, USA; CITI University of Miami, USA; University of Hongkong; Staffordshire University, UK; Sheffield Hallam University, UK; National University of Taiwan, The University of Sheffield, UK; Northumbria University, England, etc.

The Indian institutions include:

Indian Institute of Integrative Medicine (IIIM), Jammu; Jamia Hamdard University, New Delhi; Anna University, Chennai; Central Leather Research Institute, Adyar; Indian Institute of Technology, Madras; National Centre for Biological Sciences (NCBS) Bengaluru; IGCAR, Kalpakkam; National Institute of Epidemiology (ICMR) Chennai; International Centre for Genetic Engineering & Biotechnology (ICGEB), Delhi; Vellore Institute of Technology, Vellore; National Institute of Siddha, Chennai; National Environmental Engineering Research Institute (NEERI) Nagpur; etc.,

INDUSTRY R & D COLLABORATIONS:

Some of the industries which collaborate with SRU through MoUs/Agreements are Agada Health Sciences; Berkeley Air Monitoring Group; Pfizer Limited, Mumbai; Simens Limited, Mumbai; Arvind Remedies, Chennai, East India Pharmaceutical Works, Kolkata, Himalaya Drugs Ltd, Bengaluru, Cavin Care, Chennai, Jain Irrigation Systems, Jalgon-Pune, Serum Institute of India, Pune, etc.,

RESEARCH RECOGNITIONS:

SRU has the following departments/centres recognized for their research contributions by international/national agencies:

- i) WHO collaborating Centre for Occupational & Environmental Health at Department of Environmental Health Engineering.
- ii) ICMR – Centre for Advanced Research in Indoor Air pollution at Department of Environmental Health Engineering.
- iii) AERB – recognized ‘Biodosimetry Centre’ at Department of Human Genetics.
- iv) DST – Recognised Technology Business Incubator at Central Research Facility.
- v) DST – Recognised PURSE-HIS Centre for Life Style Disease modification and Prevention at Central Research Facility and Cardiology.
- vi) US-FDA audited clinical trial facility
- vii) Government of Tamilnadu recognized, “Prenatal genetic testing Centre” at Department of Human Genetics.
- viii) CITI – Centre of Excellence in Research Ethics Education by University of Miami.

- ix) Pfizer's "Preferred Clinical Research Centre" at Central Research Facility.
- x) MCI recognized "Regional Centre for Medical education Technologies"

The Department of Scientific and Industrial Research [DSIR], India has recognised Sri Ramachandra University as Scientific & Industrial Research Organisation [SIRO] and the Department of Science & Technology, Government of India has provided Customs/Central Excise Duty Exemption registration to Sri Ramachandra University. As an innovative research strengthening initiative, the University has established SRU Centres of Research on thrust areas of strength demonstrated by the faculty. They are:

1. SRU Centre for Life Style diseases modification and prevention
2. SRU Centre for Indian Systems of Medicine Quality Assurance and Standardisation
3. SRU Centre for Regenerative Medicine and Stem Cell Research
4. Sri Ramachandra Centre for Biomedical Nanotechnology
5. SRU Centre for Pre-Clinical and Translational Medicine & Research
6. Sri Ramachandra Centre of Sports Sciences
7. Sri Ramachandra Centre for Health Professional Education & Faculty Development
8. SRU – Centre for Global Collaboration
9. SRU – Centre for Healthcare Quality & Patient Safety
10. SRU Centre for Perinatal Sciences.
11. SRU Centre for International Patient services.

CURRENT RESEARCH PROJECTS

Currently there are 705 ongoing research projects (major & minor) in the university. These include: (a) International collaborative projects (b) Sponsored research projects funded by national agencies like ICMR, DRDO, DST, DBT, CSIR, AYUSH, BRNS etc. (c) Industry-institutional R & D consultancy projects jointly funded by DST, industries and international agencies (d) Multinational and multi-centric clinical trials and (e) individual research projects by faculty, Ph.D. students and PG students.

Till now, CRF has facilitated the filing of 14 Indian patent applications and one US patent for inventions made by faculty and research students. The US patent is already awarded and commercialized by an Industry.

RESEARCH MOTIVATION FOR UNDER GRADUATE STUDENTS:

The University encourages UG students of all Faculties to undertake summer projects through the “SRU Summer Research Fellowship Scheme” with notional financial support from the year 2011, in order to inculcate aptitude for research among the young students. For the year 2015, 75 UG students’ projects were selected for the fellowship (MBBS: 27; BDS: 15; B. Pharm: 10; BPT: 3; B.Sc (Nursing): 3; B.Sc (Biomedical Sciences): 10; Allied Health Sciences UGS: 7 ;)

CENTRE FOR TOXICOLOGY AND DEVELOPMENTAL RESEARCH (CEFT)

Centre for Toxicology and Developmental Research (CEFT) is a Good Laboratory Practice (GLP) accredited (GLP/C-062/2014) facility certified by National Good Laboratory Practice Compliance Monitoring Authority (NGCMA), Department of Science and Technology, Government of India. It is approved by Committee for the Purpose of Control and Supervision of Experiments on Animals (CPCSEA), Government of India, (189/PO/c/99/CPCSEA) to conduct research on small animals. CEFT brings together the toxicological and multidisciplinary pharmacological investigations of chemicals / drugs and also alternatives to animal models so as to create skilled manpower through world-class education and trainings.

The Centre has state-of-the art facilities for toxicology, pharmacology, behavioural and biochemical researches from Tissue to molecular levels. The flagship of the GLP facility is 23,000 sq.ft laboratory, which is the first of its kind in an academic institution in India.

Research facilities include two storied building with dual corridor systems (clean and service corridors) coming under the Animal Bio Safety level II (ABSL II) category with 55:45 % air recycle ration filtered through a 5 micron HEPA filter with 12 - 15 air exchanges per hour. Temperature (19-23°C), Humidity (30 - 70%) and Pressure (corridors and rooms) are centrally controlled, continuously monitored and recorded. Illuminous (220 - 350 lux) and noise (<80 db) were maintained and recorded in the animal confinements. Separate rooms for quarantine and holding to house different species such as rabbits, guinea pigs, rats, mice and with individual rooms to conduct experiments. Dedicated individually ventilated cages (IVC) systems for rats and mice are provided to work with specific pathogen free and immune-compromised animals. Uninterrupted electric supply is ensured with two 1000 KVA generators.

The biochemistry and molecular facilities are capable any type of biochemistry and molecular works used on the Pharmacology and Toxicology fields. They have the equipment (centrifuges, water baths, incubators, etc.) and capacity to run anything

from gel electrophoresis, western blotting, and immunohistochemistry to double Immunofluorescence and ELISA's.

This facility has a dedicated, state of the art small animal operation theatre catering to the needs of all preclinical surgical manoeuvres. The suite is fitted with a ceiling mounted shadow less operation theatre lamp with 70,000 lux capacity. An exclusive homoeothermic rodent operation board mounted on a hydraulic operation table is an important component in rodent surgery. This apart, the theatre also has a dedicated aesthetic system that uses Isoflurane as the inhalant anaesthetic. Qualified and competent scientists contribute their fullest potential to train the students and researchers. CEFT effectively follows 3R's principles of animal use: Replacement, Reduction and Refinement.

THE RESEARCH VISION

The 'Research Vision' of Sri Ramachandra University is to evolve the University as an "International Centre of Excellence in Translational Medical Research and Biomedical Nanotechnology"..

NATIONAL SERVICE SCHEME

In order to make the students socially responsible and service minded, the NSS has been started in the University in February 2014. Necessary approval has been received from the Dept. of Youth Affairs and Sports, Govt. of India for starting 3 NSS Self Financing Units in Sri Ramachandra University. At present two NSS units are operational, comprising NSS volunteers drawn from all the eight constituent college/faculties of the university. The SRU NSS has adopted nearby villages for active community and social service programmes.

VIDYA SUDHA

Sri Ramachandra Learning Centre for Children with Special Needs

Vidya Sudha was conceived and created by Sri Ramachandra University in the year 2004 with the aim of helping parents of children with special needs and providing optimum care, for these children. It is a uniquely designed day care centre where parents form an integral part of the plan and care process of the children with special needs. Vidya Sudha is an early intervention holistic programme where the team of experts with diverse back grounds and specialties come together to cater to the overall development of the child with special needs.

I. RULES FOR STUDENTS

Disciplinary:

1. Every student shall maintain strict discipline in the College and hostel premises.
2. All the students must wear their overcoats during working hours and ID cards while inside the campus without fail.
3. The student shall abide by the instructions of the Faculty members and shall always interact with them with due respect.
4. No student shall take part in or involve himself/herself in any political or other movements in any manner during the course of study in the University.
5. Each student should behave with other students in such manner respecting each other's feelings and creating congenial atmosphere to study and live together pleasantly.
6. Any act purporting to give rise to groupism and leading to any undesirable behaviour shall be forbidden.
7. Individual freedom is always subject to common interests of the student community and subordinate to institutional objectives and goals.
8. Every student shall observe absolute decorum and decency of behaviour at all times including during the conduct of cultural, sports and athletic meets. Any violation will be viewed seriously, calling for such disciplinary action as may be deemed necessary by the authorities.
9. The students shall have to make good to the College, when called upon to do so, any damage caused to apparatus, furniture or any other articles due to their negligence, carelessness or wantonness.
10. Failure on the part of the students to abide by the disciplinary rules will result in such punishment including expulsion from the College/Hostel as may be imposed by the University.
11. The decision of the University with regard to disciplinary cases shall be final and all the students shall abide by such decisions.

Dress code:

12. Male students must come neatly dressed to attend classes/clinics. They should be clean shaven. They should wear their shirts tucked in. Jeans, T-shirts, chappals and sandals are not permitted; wearing shoes is compulsory.
13. Female students must wear sarees, churidar or salwar which are not transparent or tight fitting while attending classes/clinics. Wearing of dupattas/ chunnis is compulsory. Jeans, T-shirts, skirts, tops with deep neckline, short tops/ kurthis and kurthas with high slit at the sides, are not permitted.

Prohibition of Ragging:

14. Ragging in any form is strictly prohibited in the campus and outside. The UGC Regulations on “Curbing the Menace of Ragging in Higher Educational Institutions, 2009” (as amended) and the MCI (Prevention and Prohibiting Ragging in Medical Colleges/ Institutions) Regulations 2009, and DCI Regulations on Curbing the Menace of Ragging in Dental Colleges, 2009 shall be applicable to all students of the University.

(Full text of the Regulations is available in the Student Manual)

Restriction on use of cell phones within the University Campus:

15. The use of cell phones by the undergraduate students within the University Campus is prohibited during college hours. It is strictly prohibited in the lecture halls, labs and examination labs.

Postgraduate students and internees are permitted to use cell phone for the purpose of patient care/emergency call/ official work only.

Any violation of the above instructions will be viewed very seriously and cell phones will be seized by the faculty member/officers of the University on the spot and handed over to the Dean of Faculties. Further, a fine of Rs.2,000/- (Rupees Two thousand only) will be imposed on such student who violates the above said rules.

16. Ban on carbonated beverage, Junk food and tobacco in conformity with the directives issued by the Department of Higher Education, Ministry of Human Resource Development, Govt. of India, storage and use of carbonated beverages and junk food are banned inside the colleges of the University. The University campus is declared tobacco free area as per the guidelines of the Ministry of Health & Family Welfare.

The consumption and storage of alcohol by students is banned and strictly prohibited inside the campus.

17. Students shall devote their whole time for their studies and should maintain steady progress. They may engage in co-curricular extracurricular activities as may be permitted by the University.

Attendance & Progress:

18. Every student shall earn the minimum attendance prescribed in the respective regulations to qualify for appearing for the University examinations. Those who fail to secure the minimum attendance prescribed will not be permitted to take University examination.

19. Attendance for internal assessment and model examinations is compulsory. If any candidate fails to secure the required passing marks in each subject in the internal assessment, in each subject (as per the statutory councils), he/she will not be permitted to take University examination.
20. Each student shall always maintain decency, decorum and good conduct, besides keeping steady progress and required attendance. The conduct/ academic performance/ attendance of each student shall be reviewed periodically and appropriate action, including detaining from appearing for the University Exam/ expelling from the Hostel or College, as the case may be, will be taken against the erring student. The students shall abide by such decision of the authorities of the University.
21. Any candidate who fails to pass the semester or annual examination of the University within the prescribed period (having break of study) shall have the course extended according to the regulations of the concerned course of study and such candidates shall have to pay tuition fee and other fees for such extended duration of study also.

DISCHARGE OF STUDENTS FROM COURSES
(Approved by the Academic Council held on 2.7.2011)

22. The “Regulations governing discharge of students from a course of study” as approved by the Academic Council of the University, shall be applicable to the students. They are advised to peruse them in the Student Manual printed elsewhere. No exemption from the Regulations will be granted to any student under any circumstance.
 - i) “If a student admitted to a course of study in this University is for any reason not able to complete the course or qualify for the degree by passing the examinations prescribed within a period comprising twice the duration prescribed in the Regulations for the concerned course, he/she will be discharged from the said course, his/her name will be taken off the rolls of the University and he/she will not be permitted to attend classes or appear for any examination conducted by the University thereafter.”
 - ii) “In respect of courses where internship is prescribed and if a student is for any reason not able to complete the internship within a period comprising twice the duration prescribed in the Regulations for the concerned course, he/she will be discharged from the said course, his/her name will be taken off the rolls of the University, he/she will not be permitted to undergo the internship in the University thereafter and he/she shall not be eligible for the award of the degree”

- iii) "The course of study shall mean and include all the undergraduate, postgraduate diploma/degree and super specialty courses in medical and all the other Faculties of the University".
- iv) "The above Regulations shall be applicable to all students already admitted and to be admitted to a course of study in this University."

23. PAYMENT OF TUITION AND OTHER FEES

- i) On admission of candidates to the first year of the course of study, all the fees mentioned in the letter of admission, viz., annual tuition fee, registration fee, matriculation fee, health insurance, caution deposit, hostel and mess fee, etc., as applicable, should be paid on or before the prescribed date without fail. Any delay will attract payment of penalty as specified. If any candidate fails to remit tuition fee and other fees within the last date as notified, he/she will forfeit his/her admission to the course concerned.
- ii) In respect of subsequent year(s) of study, tuition fee and other specified fees shall be paid on or before the date as notified to the parents/students and on the Notice Board of the University/College concerned. Late payment, if any, will attract penalty as specified.
- iii) In the event of non-payment of tuition fee and other specified fees even after the lapse of the period specified for payment of the fees with penalty, notwithstanding the stage at which the student may be pursuing his course of study, the name of the student concerned will be struck off/ removed from the Attendance Register. On such removal of name, the student(s) concerned will not be permitted to the privileges of the course to which he/she has been admitted to, including to attend classes/ practicals, to enter library and or any other facility provided in the college/University campus or to obtain any usual certificate such as to avail concession, etc.
- iv) Re-admission fee, as prescribed by the University, will have to be paid if any student, after removal of his/her name from the Attendance Register, makes payment of tuition fee and other fee along with the specified penalty.
- v) Similarly, examination fee, as prescribed and notified from time to time, shall be paid on or before the due date. If there is any delay, it will attract penalty as specified. If any student fails to remit the examination fee even after lapse of the period specified for payment with penalty, such student will not be issued Hall Ticket for the University examination(s)/debarred from appearing for the University examination(s).

- vi) All fees, once paid to the University account, will not be refunded or adjusted for any other purpose under any circumstance.
- vii) All fees shall be paid to the University account either by cash or through 'A/c payee' Demand Draft drawn in favour of "Sri Ramachandra University", payable at Chennai.
- viii) The University reserves the right to modify the fee structure, from time to time, in accordance with the University rules.

24. LONG ABSENCE WITHOUT PERMISSION

- i) Where any student is absent for more than one week (including holidays) continuously and without prior permission obtained from the authority concerned, he/she will not be permitted to attend classes unless an application, duly signed by the parent, seeking leave is produced. If the absence exceeds two weeks (including holidays), unless the parent/guardian meets and explains, to the satisfaction of the authority concerned, of the necessity for such long absence without seeking prior permission, the student will not be permitted to attend classes. In case, the period of absence exceeds two weeks, the student will be placed under suspension and liable to such disciplinary action/punishment, as may be deemed fit, by the authority concerned.
- ii) If any student remains absent for more than a month (including holidays) continuously, his/her name will be struck off/removed from the Attendance Register immediately and he/she will not be permitted to any of the privileges of the course to which he/she has been admitted to, including to attend classes/practicals, to enter library and or any other facility provided in the college/University campus or to obtain any usual certificate such as to avail concession, etc., in addition to the disciplinary action being taken as above. On permission being granted to resume studies, such students will have to pay readmission fee as specified.
- iii) Where a student is absent without any prior permission for more than three months, he/she will be treated as "discontinued from course of study" concerned and will be covered under the condition specified below.

25. RULES FOR DISCONTINUANCE FROM COURSE OF STUDY

- i) Where any student applies for discontinuance, or without any application discontinues on his/her own, from the course to which he/she has been admitted, for any reason, at any stage, either after the cut-off date prescribed by the statutory authorities for admission to the first year of the course concerned or

where the seat is rendered vacant without having any chance of being filled up with any other candidate, such students will have to remit the tuition fee and other applicable fees for the 'entire/remaining course period'. Unless and until payment of all the prescribed fees for the entire/remaining course period is made to the University account, such student shall not be entitled to any certificate including transfer certificate, mark sheets etc. to be issued by the University and to get back of his/her original certificates deposited with the University at the time of admission.

- ii) All students and parent will be required to furnish a declaration agreeing to the above said conditions at the time of admission.

Students charged with an offence punishable under law:

26. If any student or internee is charged with an offence, punishable under any laws of the India he/she will be placed under suspension, pending enquiry into the misconduct of the student. During the period of suspension, he/she will not be permitted to attend classes or clinical or appear for any examinations (written, practical, clinical and oral) of the University. He/she shall not enter the campus of the University and if a hosteler, should vacate the hostel. It shall be the duty of such student to submit a copy of all the records connected with such alleged offence, to the Authorities of the University immediately, such as notice/charge sheet, or legal documents served on him/her by the police or any other competent authority, or filed/produced by or on behalf of the student to any authority/court.
27. If the student or internee is subsequently convicted for the offence by a court of law, it shall be competent for the Vice-Chancellor, having regard to the nature of offence and the sentence awarded, to suspend the student for a period of time, evict him/her from the hostel or to expel him/her from the institution, altogether. For this purpose, the Vice-Chancellor may constitute a Committee to render proper recommendations.

Change of Date of Birth:

28. Once admitted to a course of study in the University, date of birth as furnished in the HSC/School record of student and submitted to the University at the time of admission, shall be taken as final proof and no subsequent request for change of date of birth will be entertained by the University, at any time under any circumstance, either during the course of study or after the completion of such study. Every student shall give an undertaking to this effect duly countersigned by his/her parent or guardian, at the time of admission.

II. RULES RELATING TO UNIVERSITY EXAMINATIONS:

1. In a year, there shall be one regular (main) examination and one supplementary examination for any subject, both for semester and yearly pattern of examinations.
2. The candidates are required to remit the prescribed fee along with the application form for the University examinations as per the stipulated time mentioned in the Student Manual.
3. The fee for the University examinations (written, practical, clinical and oral) will not be refunded, on any account.
4. The candidates appearing for the University theory examinations shall be under the direct disciplinary control of the Chief Superintendent. Possession of cell phone or any electronic device or incriminatory materials by a candidate or found copying from any device in the examination hall, is strictly prohibited.
5. Disciplinary action will be initiated if any candidate indulges in any malpractice (unfair means) as enumerated in the University Examination Manual.
6.
 - (i) The candidates of all the courses of study, except Ph.D. course are eligible to apply for issue of photostat copy of the evaluated theory answer script(s) (except MCQ OMR answer sheet(s)) of the university examinations held during the current session and for which the results have been declared and statement of marks issued. Application should be submitted within 3 working days of issue of statement of marks. They may apply for revaluation of the theory answer script(s) as per the procedure given *vide* para (ii) below within 2 working days of the receipt of photocopy of the theory answer script(s).
 - (ii) The candidates who have not applied for issue of photocopy of answer script(s) can also apply for revaluation of theory answer script(s). The application should be submitted, in the prescribed format along with the laid down fee and the original statement of marks issued by the University through the Principal of the College / Course Chairperson concerned and it should reach the University office within 7 working days from the date of issue of statement of marks.
 - (iii) All candidates of postgraduate/undergraduate are eligible to apply for retotalling of marks in theory answer script(s) within 7 working days from the date of issue of statement of marks as per the procedure given *vide* para (ii) above.

The above provisions are not applicable for a candidate who has failed in clinical/practical examinations of that particular subject and / or if there are two papers for a subject and the candidate has appeared for one paper only (e.g. Anatomy I and II).

7. The results of the retotalling of marks / revaluation will be communicated to the candidate in person / by post after 14 days of receipt of the application.
8. Request regarding any correction of printing/factual errors in the statement of marks regarding the name, sex or date of birth (with proof) should be made by the candidate within 10 days from the receipt of the statement of marks for the first semester / first year examination.
9. To obtain any certificate from the office of the University, connected with the University examinations, a written requisition should be submitted, giving at least one week's time for the office to process the same.

III. RULES FOR HOSTEL STUDENTS

All inmates of the Hostel shall observe the following rules for the smooth and efficient running of the hostel and for their comfortable stay:-

1. Only bona fide students of Sri Ramachandra University are eligible for admission to the hostels.
2. Students who fail to remit the Hostel fee when they fall due, even after a reminder in writing, shall vacate the hostel room allotted to them, forthwith.
3. Inmates should not change the rooms allotted to them without the permission of the Dean of Faculties.
4. No posters or pictures should be stuck inside and outside the room or anywhere around the premises of the hostel or College. Hostlers should avoid sticking bills and posters on the windows, doors and walls (except name strips on the room door). In case the room is found not in order, fine will be levied on the erring student.
5. Inmates are responsible for proper and careful use of furniture and fixtures provided in the rooms and hostel premises.
6. Inmates should not remove any furniture from the rooms and no extra furniture can be brought in from outside.
7. Tampering with fixtures and electrical connections is strictly forbidden.
8. No damage to property of the institution should be caused by any student. The cost of such damage will be recovered along with fine from the inmates as determined by the Dean of Faculties and this will not be adjusted with the caution deposit.
9. Inmates should switch off fans and lights before leaving their rooms.

10. No guest or day scholar will be permitted to the hostel room without prior permission of the Resident Warden.
11. Audio set, if used should be played in low volume without disturbing the neighbouring students. If the rule is violated, the sets will be confiscated and will be returned to the student only after the completion of the course.
12. The inmates are advised to close the taps after use in order to avoid wastage of water.
13. Wastes are to be disposed off only in the dustbins provided and if this rule is violated, the entire floor occupants will be fined.
14. Dining services will be provided only in the mess and there will be no room service.
15. Whenever any hosteller falls sick the same should be reported by his/her to the warden who will provide all necessary assistance to get appropriate treatment or medicines.
16. Hostellers are not allowed to leave or enter the hostel after 9.00 p.m. of any day.
17. Any student who wants to go out of the campus should obtain prior permission from the Chief Warden and should return back before 9.00 p.m. No student will be allowed to enter the hostel after 9.00 p.m.
18. To leave the hostel premises, permission of the Chief Warden is absolutely necessary. Prescribed format will be available in the hostel to apply for permission. Students who want to stay overnight to visit their parents or guardians should approach the Chief Warden for permission. Permission will be granted only after obtaining written request from the parent/guardian duly signed by them., which will be duly entered in a register maintained in each block by the Warden.
19. All rooms, corridors, toilets etc. must be kept clean and any student who violates the rule shall be dismissed from the hostel.
20. Inmates shall keep their area noise/pollution free.
21. No cooking appliances individual hotplates and microwaves are permitted in the hostel rooms.
22. All complaints regarding toilets, water and power supply should be made to the Resident Warden through the book of complaints.
23. Vehicles brought by the students should be parked only in the vehicle stand.
24. Telephone conversation should not exceed five minutes. Local calls are not entertained from 9.00 p.m. to 6.00 a.m. and STD/ISD calls are allowed till 11.00 p.m.

25. Visitors shall be allowed only between 4.30p.m and 7.30 p.m to the Hostel.
26. Smoking or consumption of alcoholic beverages or drugs inside the College and Hostel premises is strictly prohibited. Any violation will attract disciplinary action.
27. Male hostelers should not wear shorts, bermudas and lungis outside the hostel rooms; Female students when coming out of the rooms should wear sarees/ Churidhar / Salwar / Pants / Sarees only.
28. Hostellers who are not complying with the above mentioned rules shall be liable for such punishment as may be imposed by the Dean of Faculties and they will not be permitted to stay in the hostel. They must make their own arrangements for their accommodation.
29. Hostel facility is provided with a view to help the student to pursue his/her studies in good environment and to facilitate/ promote his/her academic progress. A student who fails to keep up the congenial atmosphere and environment in the Hostel or to perform well and maintain academic progress shall not be allowed to use the hostel facility and shall vacate his/her room immediately on intimation from the Chief Warden/ Dean of Faculties.
30. Internet facility: The facility is extended to the hostel students and it is optional. The yearly charge as prescribed from time to time is payable by the student. A refundable deposit will also be collected from the student concerned towards providing a modem. The student should hand over the modem to the EDP-Head safely at the time of vacating the hostel. If the modem is damaged proportionate charges will be deducted from the caution deposit.

General

All students will be governed by the rules stated above and by those that will be framed from time to time during the academic year.

Important note

Every student who joins a course of study and who is already undergoing a course of study, should submit the following declarations (and any other declaration as may be prescribed from time to time, in accordance with the above rules), duly signed at the time of admission and also as and when required during the course of his/her study in the University:

ANNEXURE I
DECLARATION BY STUDENT AND PARENT/GUARDIAN

To
The Dean of Faculties,
Sri Ramachandra University,
Porur, Chennai – 600 116.

Sir,

I,Son/Daughter of
Mr.....
residing at.....
(street) (Town)
(PIN).....(District).....(State).....
having been admitted to the 1-year of
.....Degree Course in SRI RAMACHANDRA UNIVERSITY,
Porur, Chennai - 600 116 during the academic year
hereby declared as follows:-

I have read and understood the following rules and I hereby undertake to abide by them in full:-

- “1. If any student is charged with an offence, punishable under any laws of the India he/she will be placed under suspension, pending enquiry into the misconduct of the student. During the period of suspension, he/she will not be permitted to attend classes or clinical or appear for any examinations (written, practical clinical and oral) of the University. He/she shall not enter the campus of the University and if a hosteler, should vacate the hostel. It shall be the duty of such student to submit a copy of all the records connected with such alleged offence, to the Authorities of the University immediately, such as notice/charge sheet, or legal documents served on him/her by the police or any other competent authority, or filed/produced by or on behalf of the student to any authority/ court.
 - 1.1 If the student or internee is subsequently convicted for the offence by a court of law, it shall be competent for the Vice-Chancellor, having regard to the nature of offence and the sentence awarded, to suspend the student for a period of time, evict him/her from the hostel or to expel him from the institution.
2. Once admitted to a course of study in the University, date of birth as furnished in the HSC/School record of student and submitted to the University at the time of admission, shall be taken as final proof and no subsequent request for change of date of birth will be entertained by the University, at any time under any circumstance, either during the course of study or after the completion of such study. Every student shall give an undertaking to this effect duly countersigned by his/her parent or guardian, at the time of admission.

3. Every student shall observe absolute decorum and decency of behaviour at all times including during the conduct of cultural, sports and athletic meets. Any violation will be viewed seriously, calling for such disciplinary action as may be deemed necessary by the authorities.
4. The “Regulations governing discharge of students from a course of study” as approved by the Academic Council of the University, shall be applicable to the students. They are advised to peruse them in the University the Students Manual
No exemption from the Regulations will be granted to any student under any circumstance.
5. Students who fail to pay the annual tuition fee on or before the prescribed date or within the grace period with fine, will not be permitted to attend classes or appear for the University examination. No exemption from this rule will be made under any circumstance.
6. The fee for University examinations (written, practical, clinical oral) will not be refunded, if for any reason the students is not able to attend the same or adjusted towards a subsequent appearance.”

I have signed this declaration having fully understood its implications on thisday of201 .

Signature of the Student

(Name in Block Letters)

Signed in my presence. I fully endorse this declaration given by my ward and I hereby guarantee for good conduct of my ward during the entire period of his/her study in this College. I hereby stand myself as a Guarantor for fulfillment of all conditions agreed to herein by my ward.

Signature of the Parent / Guardian

Name of the Parent:

Address:

Mobile phone No.

Email ID:

ANNEXURE II
AFFIDAVIT BY THE STUDENT

I, _____
(full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms.
_____ (full name of parent/ guardian) having been
admitted to Sri Ramachandra University, Porur, Chennai – 116, have received a copy of the
UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

7) *Attention of the students and parents is invited to section 4 and 5 of the Tamil Nadu Prohibition of Ragging Act reproduced below:*

Section 4: -Whoever commits, participates in, abets or propagates ‘ragging’ within or without any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to Rs. 10, 000/-(ten thousand rupees)

Section 5: -Any student convicted of an offence under section 4 shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ of _____, _____.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ of _____, _____ after reading the contents of this affidavit.

ANNEXURE III
AFFIDAVIT BY PARENT/ GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of, _____ (full name of student with admission/registration/ enrolment number), having been admitted to Sri Ramachandra University, Porur, Chennai – 116, have received a copy of the **UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009**, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- 7) *Attention of the students and parents is invited to section 4 and 5 of the Tamil Nadu Prohibition of Ragging Act reproduced below:*

Section 4: -Whoever commits, participates in, abets or propagates ‘ragging’ within or without any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to Rs. 10, 000/-(ten thousand rupees)

Section 5: -Any student convicted of an offence under section 4 shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:

Address :

Telephone / Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and mothering has been concealed or misstated therein.

Verified at _____ on this the _____ of _____, _____.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ of _____ after reading the contents of this affidavit.

SRI RAMACHANDRA UNIVERSITY

(Declared under Section 3 of the UGC Act, 1956)

Porur, Chennai – 600 116

CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS REGULATIONS 2009.**

(under Section 26 (1)(g) of the University Grants Commission Act, 1956)

(TO BE PUBLISHED IN THE GAZETTE OF INDIA PART III, SECTION-4)

F.1-16/2007(CPP-II)

Dated 17th June, 2009.

PREAMBLE.

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

**As amended vide notification dated 8.10.2012 published in the Gazette of India dated 10.11.2012

1. Title, commencement and applicability.-

1.1 These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".

1.2 They shall come into force from the date of their publication in the Official Gazette.

1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

2. Objectives.-

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it

under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. What constitutes Ragging.- Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;
- i. any act that affects the mental health and self-confidence of a fresher or any other student

with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. Definitions.-

- 1) In these regulations unless the context otherwise requires,-
 - a) "Act" means, the University Grants Commission Act, 1956 (3 of 1956);
 - b) "Academic year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
 - c) "Anti-Ragging Helpline" means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
 - d) "Commission" means the University Grants Commission;
 - e) "Council" means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.
 - f) "District Level Anti-Ragging Committee" means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
 - g) "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
 - h) "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
 - i) "Institution" means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.

j) "NAAC" means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act;

k) "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.

(2) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

5. Measures for prohibition of ragging at the institution level:-

a) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,

b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6 Measures for prevention of ragging at the institution level.-

6.1 An institution shall take the following steps in regard to admission or registration of students; namely,

a) Every public declaration of intent by any institution, in any electronic, audio-visual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution,

and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.

- b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

- c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.

- d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any

other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.

- e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.
- f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.
- h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students,

parents/ guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.

- i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
- m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
- n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
- o) Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available

when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.

- p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely;

- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities-
- b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted o the institution in earlier years.
- c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.

- e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely; (i) joint sensitization programme and counselling of both freshers and senior students by a professional counsellor, referred to in clause (o) of Regulation 6.1 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration. (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instil a feeling of confidence among the freshers.
- f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.
- g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.
- h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.

- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
- l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
- n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organisation authorised to do so.
- o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.

- q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.

6.3 Every institution shall constitute the following bodies; namely,

- a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.
- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- c) Every institution shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.

Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution

or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti - Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.
- h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

- 6.4 Every institution shall take the following other measures, namely;
- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counselling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least, in the close vicinity thereof.
 - b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicised among all students residing in the hostel.
 - c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
 - d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counselling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counselling sessions.
 - e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
 - f) In order to enable a student or any person to communicate with the Anti-Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
 - g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards

and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.

h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.

i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.

j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.

k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.

l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross-check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.

m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been

punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution.

n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.

o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-Chancellor of the University to which the institution is affiliated to or recognized by.

p) The Vice Chancellor of each University, shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

7. Action to be taken by the Head of the institution.- On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;

- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils.-

8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;

- a) The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- e) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- f) The Commission shall make available the database to a non-governmental agency to be nominated by the University Grants Commission, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorised by the Commission or by the University Grants Commission.

8.2 The Commission shall take the following regulatory steps, namely;

- a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.
- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.
- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (f) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency

responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

9. Administrative action in the event of ragging.-

9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereinunder:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evaluation process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension/ expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ranging from one to four semesters.
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- ii. in case of an order of a University, to its Chancellor.
- iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any one or more of the following actions, namely;

- i. Withdrawal of affiliation/recognition or other privileges conferred.
- ii. Prohibiting such institution from presenting any student or students then undergoing any programme of study therein for the award of any degree/diploma of the University.

Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.

- iii. Withholding grants allocated to it by the university, if any
- iv. Withholding any grants channelised through the university to the institution.
- v. Any other appropriate penalty within the powers of the university.

9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary

action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

9.4 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one or more of the following measures, namely;

- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
- ii. Withholding any grant allocated.
- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.



ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (*full name of student with admission/registration/enrolment number*)
s/o d/o Mr./Mrs./Ms. _____, having
been admitted to Sri Ramachandra University, Porur, Chennai – 600 116, have
received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher
Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and
fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to
what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and
am fully aware of the penal and administrative action that is liable to be taken against
me in case I am found guilty of or abetting ragging, actively or passively, or being part
of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as
ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of
commission or omission that may be constituted as ragging under clause
3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment
according to clause 9.1 of the Regulations, without prejudice to any other criminal action
that may be taken against me under any penal law or any law for the time being in
force.

6) I hereby declare that I have not been expelled or debarred from admission in
any institution in the country on account of being found guilty of, abetting or being part
of a conspiracy to promote, ragging; and further affirm that, in case the declaration is
found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ___ day of _____ month of _____ year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no
part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month),
(year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (*full name of parent/guardian*) father/mother/guardian of _____, _____ (*full name of student with admission/registration/enrolment number*), having been admitted to **Sri Ramachandra University**, Porur, Chennai – 600 116, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ___ day of _____ month of _____ year.

Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/Institutions) Regulations, 2009.

MEDICAL COUNCIL OF INDIA

NOTIFICATION

New Delhi , the 3rd August, 2009

No. MCI-34(1)/2009-Med./25453, In exercise of the powers conferred by Section 33 of the Indian Medical Council Act, 1956 (102 of 1956) the Medical Council of India with the previous sanction of the Central Government hereby makes the following Regulations, namely:-

1. Short title, commencement and applicability

- (i) These Regulations may be called the Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/Institutions) Regulations, 2009.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. Objective:-

To root out ragging in all its forms from medical colleges/institutions in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. Definitions:- For the purposes of these Regulations:-

3.1 "Medical College" means an institution, whether known as such or by any other name, which provides for a programme, beyond 12 years of schooling, for obtaining recognized MBBS qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such programmes of study and present students undergoing such programmes of study for the examination for the award of recognized MBBS/PG Degree/Diploma qualifications.

3.2 "Head of the institution" means the Dean/Principal/Director of the concerned medical college/institution.

3.3 "Ragging" includes the following:

Any conduct whether by words spoken or written or by an act which has the effect of harassing, teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

3.4 MCI means MCI constituted in terms of Section 3 of Indian Medical Council Act, 1956.

3.5 “University” means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, an institution deemed to be university under Section 3 of the UGC Act, 1956, or an institution specially empowered by an Act of Parliament to confer or grant degrees.

4. Punishable ingredients of Ragging:-

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging;
- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or even unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;
- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation.
- All other offences following from the definition of “Ragging”.

5. Measures for prohibition of ragging:-

5.1 The Medical College/Institution / University shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted and / or for the time being in force, considering ragging as a cognizable offence under the law at par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST and prohibiting ragging in all its forms in all institutions.

5.2 Ragging in all its forms shall be totally banned in the entire Medical College/ Institution / University including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.

5.3 The Medical College/Institution / University shall take strict action against those found guilty of ragging and/or of abetting ragging.

6. Measures for prevention of ragging at the institution level:-

6.1 Before admissions:-

6.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned / prohibited in the Medical College/Institution and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately.

6.1.2 The brochure of admission/instruction booklet for candidates shall print in block letters these Regulations in full (including Annexures).

6.1.3 The 'Prospectus' and other admission related documents shall incorporate all directions of the Hon'ble Supreme Court and /or the Central or State Governments as applicable, so that the candidates and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging.

6.1.4 A Brochure or booklet/leaflet shall be distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging and shall contain the blueprint of prevention and methods of redress.

The application form for admission/ enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

6.1.5 The application form shall also contain a printed undertaking, preferably both in English/ Hindi and in one of the regional languages known to the institution and the parent/ guardian (English version given in Annexure I, Part II), to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/ her ward in case the latter is found guilty of ragging and/or abetting ragging.

A database shall be created out of affidavits affirmed by each student and his/her parents/guardians stored electronically, and shall contain the details of each student. The database shall also function as a record of ragging complaints received.

6.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/transfer certificate/migration certificate/ Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.

6.1.7 A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I (both Parts) along with his/ her application for hostel accommodation.

- 6.1.8 At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/ guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.
- 6.1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
- 6.1.10 Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the Medical College/Institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.
- 6.1.11 The Medical College/Institution/University shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- 6.1.12 The Medical College /Institution/ University shall identify, properly illuminate and man all vulnerable locations.
- 6.1.13 The Medical College/Institution/University shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
- 6.1.14 The Medical College/Institution/University shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets, seminars, street plays, etc.
- 6.1.15 The faculties/ departments/ units of the Medical College/Institution /University shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

The Principal or Head of the Institution/Department shall obtain an undertaking from every employee of the institution including teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service record.

6.2 On admission:-

6.2.1 Every fresher admitted to the Medical College/Institution/University shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers' dependence on their seniors.

Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels.

6.2.2 The Medical College/Institution/University through the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.

6.2.3 The leaflet mentioned above shall also inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

6.2.4 The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.

6.2.5 The Medical College/Institution/University shall also organize joint sensitization programmes of 'freshers' and seniors.

On the arrival of senior students after the first week or after the second week as the case may be, further orientation programmes must be scheduled as follows (i) joint sensitization programme and counseling of both 'freshers' and senior by a Professional counselor; (ii) joint orientation programme of 'freshers' and seniors to be addressed by the principal/Head of the institution, and the anti -ragging committee ; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members ; (iv) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.

6.2.6 Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

6.3 At the end of the academic year:-

- 6.3.1 At the end of every academic year the Dean/Principal/Director shall send a letter to the parents/guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.
- 6.3.2 At the end of every academic year the Medical College/Institution /University shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level.

Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of the staff. Such staff member should interact individually with, each member of the group on a daily basis for ascertaining the problems/difficulties if any faced by the fresher in the institution and extending necessary help.

In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.

6.4 Setting up of Committees and their functions:-

- 6.4.1 The Anti-Ragging Committee:- Every institution shall have an Anti-Ragging Committee and an Anti -Ragging Squad. The Anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall monitor the Anti Ragging activities in the institution, consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.
- 6.4.2 The Anti-Ragging Squad:- The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall exclusively consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the Anti-Ragging Committee.

All matters of discipline within teaching institutions must be resolved within the campus except those impinging on law and order or breach of peace or public tranquility, all of which should be dealt with under the penal laws of the land

University Monitoring Cell At the level of the University, we recommend that there should be a Monitoring Cell on Ragging, which should coordinate with the affiliated colleges and institutions under its domain. The Cell should call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committee, Anti - Ragging Squads, Monitoring Cells at the level of the institution, the compliance with instructions on conducting orientation programmes, counseling sessions, the incidents of ragging, the problems faced by wardens or other officials. It should also keep itself abreast of the decisions of the District level Anti – Ragging Committee. This Monitoring Cell should also review the efforts made by institutions to publicize anti - ragging measures, soliciting of undertakings from parents and students each year to abstain from ragging activities or willingness to be penalized for violations; and should function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye -laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.5 Other measures:-

6.5.1 The Annexures mentioned in 6.1.4, 6.1.5 and 6.1.7 of these Regulations shall be furnished at the beginning of each academic year by every student, that is, by freshers as well as seniors.

6.5.2 The Medical College/Institution /University shall arrange for regular and periodic psychological counseling and orientation for students (for freshers separately, as well as jointly with seniors) by professional counselors during the first three months of the new academic year. This shall be done at the institution and department/ course levels. Parents and teachers shall also be involved in such sessions.

6.5.3 Full-time warden shall be appointed as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline, as well as the softer skills of counseling and communicating with the youth outside the classroom situations. Wardens shall be accessible at all hours and shall be provided with mobile phones and the details of their telephone number must be widely publicized. Similarly, the telephone numbers of the other important functionaries - Heads of institutions, faculty members, members of the anti-ragging committees, district and sub-divisional authorities and state authorities where relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies. The institution shall review and suitably enhance the powers and perquisites of Wardens and authorities involved in curbing the menace of ragging.

Further the institutions shall provide necessary incentives for the post of full-time warden, so as to attract suitable candidates.

6.5.4 Freshers shall be lodged in a separate hostel block, wherever possible, and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, security guards and college staff.

As ragging takes place mostly in the hostels after the classes are over in the college, a round the clock vigil against ragging in the hostel premises shall be provided. It is seen, that college canteens and hostel messes are also places where ragging often takes place. The employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities if any.

The security personnel posted in hostels shall be under the direct control of the Wardens and assessed by them.

- 6.5.5 Private commercially managed lodges and hostels shall be registered with the local police authorities, and this shall be done necessarily on the recommendation of the Head of the institution. Local police, local administration and the institutional authorities shall ensure vigil on incidents that may come within the definition of ragging and shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within the campus. Managements of such private hostels shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within campuses.
- 6.5.6 Besides registering private hostels as stated above, the towns or cities where educational institutions are located should be apportioned as sectors among faculty members, as is being done by some institutions, so that they could maintain vigil and report any incidents of ragging outside campuses and en route while 'freshers' commute.
- 6.5.7 The Head of the institution shall take immediate action on receipt of the recommendations of the Ant-Ragging Squad. He/ She shall also take action suo motu if the circumstances so warrant.
- 6.5.8 Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.
- 6.5.9 Anonymous random surveys shall be conducted across the 1st year batch of students (freshers) every fortnight during the first three months of the academic year to verify and cross-check whether the campus is indeed free of ragging or not. The institution may design its own methodology of conducting such surveys.
- 6.5.10 The burden of proof shall lie on the perpetrator of ragging and not on the victim.
- 6.5.11 The institution shall file an FIR with the police / local authorities whenever a case of ragging is reported, but continue with its own enquiry and other measures without waiting for action on the part of the police/ local authorities. Remedial action shall be initiated and completed within the one week of the incident itself.
- 6.5.12 The Migration/Transfer Certificate issued to the student by the Medical College/Institution /University shall have an entry, apart from those relating to general conduct and

behaviour, whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others.

6.5.13 Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the Medical College/Institution /University, including faculty, and not merely that of the specific body/ committee constituted for prevention of ragging.

6.5.14 As such the college canteens and hostel messes are also places where ragging often takes place, hence the employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities, if any.

Further access to mobile phones and public phones shall be unrestricted in hostels and campuses, except in class-rooms, seminar halls, library etc. where jammers shall be installed to restrict the use of mobile phones.

6.6 Measures for encouraging healthy interaction between freshers and seniors:-

6.6.1 The Medical College/Institution /University shall set up appropriate committees including the course-in-charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between the freshers and senior students.

6.6.2 Freshers' welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.

6.6.3 The Medical College/Institution /University shall enhance the student-faculty interaction by involving the students in all matters of the institution, except those relating to the actual processes of evaluation and of faculty appointments, so that the students shall feel that they are responsible partners in managing the affairs of the institution and consequently the credit due to the institution for good work/ performance is due to them as well.

7. Regulatory Measures

The inspecting/visiting committees of MCI shall cross verify that the medical college/institution has strictly complied with the anti ragging measures and has a blemishless record in terms of there being no incident of ragging during the impending period (i.e. from earlier inspection) or otherwise

8. Awardable Punishments.

8.1 At the Medical College/Institution level:

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- 8.1.1 Suspension from attending classes and academic privileges.
- 8.1.2 Withholding/withdrawing scholarship/ fellowship and other benefits
- 8.1.3 Debarring from appearing in any test/ examination or other evaluation Process.
- 8.1.4 Withholding results
- 8.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc
- 8.1.6 Suspension/ expulsion from the hostel
- 8.1.7 Cancellation of admission.
- 8.1.8 Rustication from the institution for period ranging from 1 to 4 semesters
- 8.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
- 8.1.10 Fine of Rs. 25,000/- and Rs. 1 lakh.
- 8.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

8.2 Penal consequences for the heads of the institutions/administration of the institution who do not take timely steps in the prevention of ragging and punishing those who rag.

The authorities of the institution particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the Head shall take prompt and appropriate action against the person (s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head.

In addition to penal consequences, departmental enquiries be initiated against such heads institutions / members of the administration / faculty members / non-teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.

UNDERTAKING BY THE CANDIDATE/STUDENT

1. I, _____
S/o. D/o. of Mr./Mrs./Ms. _____, have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard.

2. I have received a copy of the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

3. I hereby undertake that-
- I will not indulge in any behavior or act that may come under the definition of ragging,
 - I will not participate in or abet or propagate ragging in any form,
 - I will not hurt anyone physically or psychologically or cause any other harm.

4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signed this ____day of _____ month of _____year

Signature

Address: _____

Name:

(1) Witness:

(2) Witness:

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____
F/o. M/o. G/o. _____, have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signed this ____ day of ____month of _____Year

Signature

Address: _____

Name:

(1) Witness:

(2) Witness:

DENTAL COUNCIL OF INDIA
NOTIFICATION

New Delhi, the 31st July, 2009

No. DE-167-2008.—In exercise of the powers conferred by clause (i) of Sub-Section 2 of Section 20 of the Dentists Act, 1948 (16 of 1948) and directives dated 25.3.2009 issued by the Raghvan Committee, constituted by the Hon'ble Supreme Court in its Order dated 16.5.2007 in Special Leave to Appeal (Civil) No.(s) 24295/2004 from the judgement and order dated 24.6.2004 in

WP No. 30845/2003 of the High Court of Kerala at Ernakulam, Dental Council of India, with the previous approval of the Central Government, hereby makes the following Regulations :-

1. **Short title and commencement:-**

(i) These Regulations may be called the DCI Regulations on Curbing the Menace of Ragging in Dental Colleges, 2009.

(ii) They shall come into force from the date of their publication in the Official Gazette.

2. Notwithstanding anything contained in the Dentists Act, 1948 and any of the regulations made thereunder as amended from time to time, it shall be the duty and responsibility of Management/Principal of the Dental Colleges to create a conducive atmosphere for imparting dental education to the UG/PG Dental students undergoing training in such colleges and take all necessary steps to prevent/prohibit/curb ragging of any type in their Dental Colleges to enable students to study the vast UG/PG Dental Course and its various parameters and concepts of dental education in a calm and peaceful atmosphere as the dental education requires grueling studies.

3. **Various Types of Ragging:-**

The Raghvan Committee constituted by the Hon'ble Supreme Court has, inter-alia, mentioned the following types of ragging:-

(i) Ragging has several aspects with, among others, psychological, social, political, economic, cultural, and academic dimensions.

(ii) Any act that prevents, disrupts or disturbs the regular academic activity of a student should be considered with in the academics related aspect of ragging; similarly, exploiting the services of a junior student for completing the academic tasks assigned to an individual or a group of seniors is also an aspect of academics related ragging prevalent in many institutions, particularly in the professional institutions in medicine.

(iii) Any act of financial extortion or forceful expenditure burden put on a junior student by senior students should be considered an aspect of ragging for ragging economic dimensions.

(iv) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person can be put in the category of ragging with criminal dimensions.

(v) Any act or abuse by spoken words, emails, snail-mails, public insults should be considered with in the psychological aspects of ragging. This aspect would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to others; the absence of preparing 'freshers' in the run up to their admission to higher education and life in hostels also can be ascribed as a psychological aspect of ragging – coping skills in interaction with seniors or strangers can be imparted by parents as well. Any act that affects the mental health and self-confidence of students also can be described in terms of the psychological aspect of ragging.

(vi) The political aspect of ragging is apparent from the fact that incidents of ragging are low in institutions which promote democratic participation of students in representation and provide an identity to students to participate in governance and decision making within the institute bodies.

(vii) The human rights perspective of ragging involves the injury caused to the fundamental right to human dignity through humiliation heaped on junior students by seniors; often resulting in the extreme step of suicide by the victims.

4. **Directions of the Hon'ble Supreme Court of India Regarding Curbing the Menace of Ragging:-**

The Raghvan Committee constituted by the Hon'ble Supreme Court in SLP No. 24295/2006 has submitted its detailed report to the Hon'ble Supreme Court on 7.5.2007. The Hon'ble Supreme Court vide its Order dated 16.5.2007 has passed the following Order in the matter:-

"We have perused the Report of the Committee constituted pursuant to this Court's order to suggest remedial measures to tackle with the problem of ragging in educational institutions. An elaborate report has been submitted by the Committee headed by Dr. R.K. Raghavan. According to the Committee, the following factors need to be focused to tackle with the problem:-

- (a) Primary responsibility for curbing ragging rests with academic institutions themselves.
- (b) Ragging adversely impacts the standards of higher education.
- (c) Incentives should be available to institutions for curbing the menace and there should be disincentives for failure to do so.
- (d) Enrolment in academic pursuits or a campus life should not immunize any adult citizen from penal provisions of the laws of the land.
- (e) Ragging needs to be perceived as failure to inculcate human values from the schooling stage.
- (f) Behavioural patterns among students, particularly potential 'raggers', need to be identified.
- (g) Measures against ragging must deter its recurrence.
- (h) Concerted action is required at the level of the school, higher educational institution, district administration, university, State and Central Governments to make any curb effective.
- (i) Media and the Civil Society should be involved in this exercise.

The Committee has made several recommendations. For the present, we feel that the following recommendations should be implemented without any further lapse of time:-

- (1) **The punishment to be meted out has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.**
- (2) **Every single incident of ragging where the victim or his parent/guardian or the Head of institution is not satisfied with the institutional arrangement for action, a First Information Report must be filed without exception by the institutional authorities with the local police authorities. Any failure on the part of the institutional authority or negligence or deliberate delay in lodging the FIR with the local police shall be construed to be an act of culpable negligence on the part of the institutional authority. If any victim or his parent/guardian of ragging intends to file FIR directly with the police, that will not absolve the institutional authority from the requirement of filing the FIR.**
- (3) **Courts should make an effort to ensure that cases involving ragging are taken up on a priority basis to send the correct message that ragging is not only to be discouraged but also to be dealt with sternness.**

In addition, we direct that the possibility of introducing in the educational curriculum a subject relating to ragging shall be explored by the National Council of Educational Research and Training (NCERT) and the respective State Council of Educational Research and Training (SCERT). This aspect can be included in the teaching of the subjects "Human Rights".

In the prospectus to be issued for admission by educational institutions, it shall be clearly stipulated that in case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he has indulged in ragging, admission may be refused or he shall be expelled from the educational institution.

The Central Government and the State Governments shall launch a programme giving wide publicity to the menace of ragging and the consequences which follow in case any student is detected to have been involved in ragging.

Anti-ragging committees and squads shall be forthwith formed by the institutions and it shall be the job of the committee or the squad, as the case may be, to see that the committee's recommendations, more particularly those noted above, are observed without exception and if it is noticed that there is any deviation, the same shall be forthwith brought to the notice of this Court.

The committee constituted pursuant to the order of this Court shall continue to monitor the functioning of the anti-ragging committees and the squads to be formed. They shall also monitor the implementation of the recommendations to which reference has been made above...."

"Extracts of the Judgment of Hon'ble Supreme Court dated 8.5.2009 in Civil Petition No. 887 of 2009 in the matter of University of Kerala vs. Council, Principal colleges, Kerala are also enclosed at Annexure-A for information, guidance and strict compliance by the dental institutions.

5. Objective:-

To root out ragging in all its forms from dental colleges/institutions in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

6. Definitions:- For the purposes of these Regulations:-

6.1 "institution/college" means any dental college/institution established in accordance with provisions of the Dentists Act, 1948 and regulations made thereunder as amended from time to time, for the purpose of imparting dental education in the country.

6.2 "Head of the institution" means the 'Principal/Dean' (or by whatever designation may be called) of the dental college/institution.

6.3 "Ragging" means any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

7. Punishable ingredients of Ragging:-

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging;
- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or even unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;
- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation;
- All other offences flowing from the definition of "Ragging".

8. **Measures for prohibition of ragging at the institution level:-**
- 8.1 The institution shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted, considering ragging as a cognizable offence under the law on a par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST, and prohibiting ragging in all its forms in all institutions.
- 8.2 Ragging in all its forms shall be totally banned in the entire institution, including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students, whether public or private.
- 8.3 The institution shall take strict action against those found guilty of ragging and/or of abetting ragging.
9. **Measures for prevention of ragging at the institution level:-**
- 9.1 **Before admissions:-**
- 9.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned in the institution, and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately (for punishments, ref. section 11 below).
- 9.1.2 These Regulations shall be printed in full, indicating Annexure-I, Part-I & Part-II, in the brochure of admission/instruction booklet for candidates.
- 9.1.3 The 'Prospectus' and other admission related documents shall incorporate all directions of the Supreme Court and/or the Central or State Governments as applicable, so that the candidates and their parents/guardians are sensitized in respect of the prohibition and consequences of ragging. If the institution is an affiliating university, it shall make it mandatory for the institutions under it to compulsorily incorporate such information in their 'Prospectus'.
- 9.1.4 The application form for admission/enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in **Annexure-I, Part-I**), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not found been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.
- 9.1.5 The application form shall also contain printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the parent/guardian (English version given in **Annexure-I, Part-II**), to be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.
- 9.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/Transfer Certificate/ Migration Certificate/Character Certificate, as the case may be, which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.
- 9.1.7 A student seeking admission to the hostel shall have to submit additional undertaking in the form of **Annexure-I (both Parts)** along with his/her application for hostel accommodation.

- 9.1.8 At the commencement of the academic session, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.
- 9.1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
- 9.1.10 The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- 9.1.11 The institution shall identify, properly illuminate and man all vulnerable locations.
- 9.1.12 The institution shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
- 9.1.13 The institution shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets, seminars, street plays, etc.
- 9.1.14 The faculties/departments/units of the institution shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.
- 9.2 **On admission:-**
- 9.2.1 Every fresh student admitted to the institution shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers' dependence on their seniors.
- 9.2.2 The institution, through the leaflet mentioned above, shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
- 9.2.3 The leaflet mentioned above shall also tell the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
- 9.2.4 The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- 9.2.5 The institution shall also organize joint sensitization programmes of 'freshers' and seniors.
- 9.2.6 Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

9.3 At the end of the academic year:-

9.3.1 At the end of every academic year the Principal/Dean shall send a letter to the parents/guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.

9.3.2 At the end of every academic year the institution shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level.

9.4 Setting up of Committees and their functions:-

9.4.1 The Anti-Ragging Committee:-

The Anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.

9.4.2 The Anti-Ragging Squad:-

The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the said Committee.

9.4.3 Monitoring Cell on Ragging:-

The institution shall have a Monitoring Cell on Ragging to coordinate with activities of the Anti-Ragging Committees, Squads and Mentoring Cells, regarding compliance with the instructions on conducting orientation programmes, counseling sessions, etc., and regarding the incidents of ragging, the problems faced by wardens and other officials, etc. This Cell shall also review the efforts made by them to publicize anti-ragging measures, cross-verify the receipt of undertakings from candidates/students and their parents/guardians every year, and shall be the prime mover for initiating action to facilitate the implementation of anti ragging measures at the level of the institution.

9.5 Other measures:-

9.5.1 The Annexures mentioned in 9.1.4, 9.1.5 and 9.1.7 of these Regulations shall be furnished at the beginning of each academic year by every student, that is, by freshers as well as seniors.

9.5.2 The institution shall arrange for regular and periodic psychological counseling and orientation for students (for freshers separately, as well as jointly with seniors) by professional counselors during the first three months of the new academic year. This shall be done at the institution and department/course levels. Parents and teachers shall also be involved in such sessions.

9.5.3 Apart from placing posters mentioned in 9.1.9 above at strategic places, the institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.

- 9.5.4 Wardens shall be appointed as per the eligibility criteria laid down by UGC or any other competent authority of the concerned University/the State Govt.) for the post reflecting both the command and control aspects of maintaining discipline, as well as the softer skills of counseling and communicating with the youth outside the class-room situations. Wardens shall be accessible at all hours and shall be provided with mobile phones. The institution shall review and suitably enhance the powers and perquisites of Wardens and authorities involved in curbing the menace of ragging.
- 9.5.5 The security personnel posted in hostels shall be under the direct control of the Wardens and assessed by them.
- 9.5.6 Private commercially managed lodges and hostels shall be registered with the local police authorities, and this shall be done necessarily on the recommendation of the Head of the institution. Local police, local administration and the institutional authorities shall ensure vigil on incidents that may come within the definition of ragging and shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within the campus. Managements of such private hostels shall be responsible for not reporting cases of ragging in their premises.
- 9.5.7 The Head of the institution shall take immediate action on receipt of the recommendations of the Anti-Ragging Squad. He/She shall also take action suo motu if the circumstances so warrant.
- 9.5.8 Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.
- 9.5.9 Anonymous random surveys shall be conducted across the 1st year batch of students (freshers) every fortnight by the institution on during the first three months of the academic year to verify and cross-check whether the campus is indeed free of ragging or not. The institution may design its own methodology of conducting such surveys.
- 9.5.10 The burden of proof shall lie on the perpetrator of ragging and not on the victim.
- 9.5.11 The institution shall file an FIR with the police/local authorities whenever a case of ragging is reported, but continue with its own enquiry and other measures without waiting for action on the part of the police/local authorities. Remedial action shall be initiated and completed within one week of the incident itself.
- 9.5.12 The Migration/Transfer Certificate issued to the student by the institution shall have an entry, apart from those relating to general conduct and behaviour, whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others.
- 9.5.13 Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the institution, including faculty, and not merely that of the specific body/committee constituted for prevention of ragging.
- 9.5.14 The Heads of Institutions other than universities shall submit weekly reports to the Vice-chancellor of the university the institution is affiliated to or recognized by, during the first three months of new academic year and thereafter each month on the status of compliance with anti-ragging measures. The Vice Chancellor of each university shall submit fortnightly reports of the university, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the Chancellor.
- 9.5.15 Access to mobile phones and public phones shall be unrestricted in hostels and campuses, except in class-rooms, seminar halls, library etc. where jammers shall be installed to restrict the use of mobile phones.

- 6 **Measures for encouraging healthy interaction between freshers and seniors:-**
- 9.6.1 The institution shall set up appropriate committees including the course-in-charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between the freshers and senior students.
 - 9.6.2 Freshers' welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.
 - 9.6.3 The institution shall enhance the student-faculty interaction by involving the students in all matters of the institution, except those relating to the actual processes of evaluation and of faculty appointments, so that the students shall feel that they are responsible partners in managing the affairs of the institution and consequently the credit due to the institution for good work/performance is due to them as well.
10. **Monitoring Mechanism to ensure compliance:-**
- 10.1 The Dental Council of India shall also have an Anti-Ragging Cell within the Council as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with institution level Committees for effective implementation of anti-ragging measures.
 - 10.2 In case the DCI observe that any institution has submitted false/forged report in respect of any case of ragging taken place in their institution or DCI receive any complaint of ragging taken place in any dental institutions, the DCI may depute its fact finding-team to verify the factual position. The TA/DA or other financial implication if any shall be paid, as per rules, by the concerned institution.
11. **Punishments:-**
- 11.1 **At the institution level:**
Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:
 - 11.1.1 Suspension from attending classes and academic privileges
 - 11.1.2 Withholding/withdrawing scholarship/fellowship and other benefits
 - 11.1.3 Debarring from appearing in any test/examination or other evaluation process
 - 11.1.4 Withholding results
 - 11.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - 11.1.6 Suspension/expulsion from the hostel
 - 11.1.7 Cancellation of admission
 - 11.1.8 Rustication from the institution for period ranging from 1 to 4 semesters
 - 11.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
 - 11.1.10 Fine ranging between Rupees 25,000/- and Rupees 1 lakh
 - 11.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

- 11.2 **At the university level in respect of institutions affiliated to:-**
 If an institution fails to comply with any of the provisions of these Regulations and fails to curb ragging effectively, the university shall impose any one or any combination of the following penalties on it:
- 11.2.1 Withdrawal of affiliation and/or other privileges conferred on it
 - 11.2.2 Prohibiting such institution from presenting any students then undergoing any programme of study therein for the award of any degree/diploma of the university
 - 11.2.3 Withholding grants allocated to it by the university, if any
 - 11.2.4 Withholding any grants channelised through the university to the institution, if any
 - 11.2.5 Any other appropriate penalty within the powers of the university
- 11.3 **At the Management level:-**
 The authorities/Management (Trust, Societies, etc.) of the institution, particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the Management/Head shall take prompt and appropriate action against the person(s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head.
- 11.4 **At the DCI level:-**
 If an institution fails to curb ragging, the Dental Council of India shall impose any one or any combination of the following penalties on it:
- 11.4.1 To initiate the derecognition process against the institution under section 16A of the Dentists Act, 1948.
 - 11.4.2 To reduce the admission capacity of the institution to the extent to which the Council deem fit.
 - 11.4.3 To stop further admission in the institution till further orders.
 - 11.4.4 To stop renewal of permission in respect of UG/PG Dental Courses.
 - 11.4.6 To post the information regarding penalties so imposed on the concerned institution on the website of DCI for information of all concerned.

12. **Submission of Reports to DCI:-**

The each and every institution shall submit its reports in prescribed format (**Annexure-II**) to the Secretary, Dental Council of India, Aiwan-E-Galib Marg, Kotla Road, New Delhi-110002, as per the following time schedule:-

- 12.1 by 31st October of every year in which admissions are made, indicating the action taken by institution for implementation of Regulation 9.1 and 9.2 of these Regulations failing which action referred to in Regulation 11.4 would be initiated against defaulting institution; and
- 12.2 by 30th April of every year in respect of the previous academic session, in the prescribed format (**Annexure-II**), indicating the requisite information against each column thereof, failing which action mentioned in Regulation 11.4 would be initiated against defaulting institution.

Maj. Gen. (Retd.) Dr. P. N. AWASTHI, Secy.

[ADVT III/4/Exty./98/09]

UNDERTAKING BY THE CANDIDATE/STUDENT

1. I, _____ S/o.
D/o. of, Mr./Mrs./Ms. _____ have
carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble
Supreme Court and the Central/State Government in this regard.

2. I have received a copy of the DCI Regulations on Curbing the Menace of Ragging in Dental
Colleges, 2009, and have carefully gone through it.

3. I hereby undertake that

- I will not indulge in any behaviour or act that may come under the definition of ragging,
- I will not participate in or abet or propagate ragging in any form,
- I will not hurt anyone physically or psychologically or cause any other harm.

4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the
provisions of the DCI Regulations mentioned above and/or as per the law in force.

5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Signed this _____ day of _____ month of _____ year

Signature

Name:

Address:

ANNEXURE-I, Part-II

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____ F/o.
M/o. G/o _____, have carefully
read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court
and the Central/State Government in this regard as well as the DCI Regulations on Curbing the
Menace of Ragging in Dental Colleges, 2009.

2. I assure you that my son/daughter/ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished
as per the provisions of the DCI Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____ month of _____ year

Signature

Name:

Address:

DENTAL COUNCIL OF INDIA

ADDENDUM

New Delhi, the 2nd September, 2009

In continuation to Dental Council of India's Notification dated 31st July, 2009 published in issue No. 145 of Gazette of India, Part III, Section 4, Extraordinary on 13th August, 2009.

"Annexure-A

EXTRACTS OF THE JUDGMENT OF HON. SUPREME COURT DATED 8.5.2009 IN CIVIL PETITION NO 887 OF 2009 IN THE MATTER OF UNIVERSITY OF KERALA VS. COUNCIL, PRINCIPALS COLLEGES, KERALA AND OTHERS.

- Every institution should engage or seek the assistance of professional counsellors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels.
- On the arrival of senior students after the first week or after the second week as the case may be, further orientation programmes must be scheduled as follows (i) joint sensitization programme and counselling of both 'freshers' and seniors by a professional counsellor; (ii) joint orientation programme of 'freshers' and seniors to be addressed by the Principal/Head of the institution, and the anti-ragging committee; (iii) organisation on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration;
- Every institution must have an Anti-Ragging Committee and an Anti-Ragging Squad. It is essential to have a diverse mix of membership in terms of levels as well as gender in both the Anti-Ragging Squad as well as the Anti-Ragging Committee. The Anti-Ragging Committee at the level of the institution should consist of the representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as seniors, non-teaching staff and should be headed by the Head of the Institution.
- The Anti Ragging Squad, in contrast, should be a body with vigil, oversight and patrolling functions and should appropriately be a smaller body which should be nominated by the Head of the institution with such representation as considered necessary to keep it mobile, alert and active at all times. The Squad may be called upon to make surprise raids on hostels and other hot spots and should be empowered to inspect places of potential ragging. The Squad should work under the overall guidance of the Anti-Ragging Committee. The Squad should not have any outside representation and should only consist of members belonging to the various sections of the campus community.
- All matters of discipline within teaching institutions, must be resolved within the campus – except those impinging on law and order or breach of peace or public tranquility, all of which should be dealt with under the penal laws of the land.
- At the level of the University, there should be a monitoring Cell on Ragging, which should coordinate with the affiliated colleges and institutions under its domain. The Cell should call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti-Ragging Squads, Mentoring Cells at the level of the institution, the compliance with instructions on conducting orientation programmes, counselling sessions, the incidents of ragging, the problems faced by wardens or other officials. It should also keep itself abreast of the decisions of the District level Anti-Ragging Committee. This Monitoring Cell should also review the efforts made by institutions to publicize anti-ragging measures, soliciting of undertaking from parents

institutions to publicize anti-ragging measures, soliciting of undertaking from parents and students each year to abstain from ragging activities or willingness to be penalized for violations; and should function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

- in the light of the increasing number of private commercially managed lodges or hostels outside campuses, such hostels and management must be registered with the local police authorities and permission to start such hostels or register them must necessarily be recommended by the Heads of educational institutions. It should be mandatory for both local police, local administration as well the institutional authorities to ensure vigil on incidents that may come within the definition of ragging. Managements of such private hostels should be responsible for non-reporting of cases of ragging in such premises. Local authorities as well as the institutional authorities should be responsible for action in the event of ragging in such premises, just as they would be for incidents within campuses.
- Besides registering private hostels as stated above, the towns or cities where educational institutions are located should be apportioned as sectors among faculty members, so that they could maintain vigil and report any incidents of ragging outside campuses and en route while 'freshers' commute.
- Wardens must be accessible at all hours and therefore it is important that they be available on telephone and other modes of communication. Wardens must be issued mobile phones by the institutions and the details of their telephone number must be widely publicised. Similarly, the telephone numbers of the other important functionaries – Heads of institutions, faculty members, members of the anti-ragging committees, district and sub-divisional authorities and state authorities where relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies.
- The brochures or booklet/leaflet distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging, shall contain the blueprint of prevention and methods of redress.
- The educational institutions shall ensure that each hostel should have a full time warden who resides within the hostel, or at the very least, in the close vicinity thereof.
- Institutions should provide necessary incentives for the post of full time warden, so as to attract suitable candidates.
- The database shall be created out of affidavits affirmed by each student and his/her parents/guardians, which affidavits shall be stored electronically, and shall contain the details of each student. The data base shall also function as a record of ragging complaints received.
- Penal consequences for the heads of the institutions/ administrations of the institutions who do not take timely steps in the prevention of ragging and punishing those who rag. In addition to penal consequences, departmental enquiries be initiated against such head of the institutions/ member of the administration/ faculty members / non teaching staff who display an apathetic or insensitive attitude towards complaints of ragging.
- Not only the students, but also the faculty who must be sensitized towards the ills of ragging, and the prevention thereof. Non teaching staff, which includes administrative staff, contract employees, security staff etc., have to be regularly sensitized towards the evils and consequences of ragging.
- The Principal or Head of the Institution/Department shall obtain an undertaking from every employee of the institution including teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service record.

- It is seen, that college canteens and hostel messes are also places where ragging often takes place. The employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities if any.
- Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of the staff. Such staff member should interact individually with, each member of the group on a daily basis for ascertaining the problems/difficulties if any faced by the fresher in the institution and extending necessary help.
- In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.
- Freshers shall be lodged in a separate hostel block, wherever possible, and where such facilities are not available, the college/institution shall ensure that seniors access to freshers accommodation is strictly monitored by wardens, security guards and college staff.
- A ragging takes place mostly in the hostels after the classes are over in the college. A round the clock vigil against ragging in the hostel premises shall be provided.

Maj. Gen. (Retd.) Dr. P. N. AWASTHI, Secy.

[ADVT III/4/98/09-Exty.]

ANTI-RAGGING SQUAD HELPLINE

Name	Designation	Mobile Numbers	Intercom Nos.
Dr. P. Sampath Kumar	Professor & HOD, Forensic Medicine & Vice-Principal, SRMC	9840262189	242
Dr. K. Balaji Singh	Professor & HOD, General Surgery Associate Dean of Students	9841044913	190
Dr. A. Rekha	Professor of Surgery & Associate Dean of Students	9841241344	563
Dr. D. Febi Ranjitha Suman	Additional Professor, Pathology Resident Warden	9994081470	598
Dr. Priyadarshee Pradhan	Associate Professor, Forensic Medicine Deputy Resident Warden	9551630921	243
Dr. T.K.Shruthi	Asst. Professor, Paediatrics Deputy Resident Warden	9790778048	302/8492
Dr. Archana P Kumar	Asst. Professor, (Selection Grade) Physiology	9962006869	278/280
Mr. Zacharias Joseph	Resident Warden	9840140695	8105
Mr. S.Ponraj	Deputy Resident Warden	9841663964	8700

GRIEVANCES COMMITTEE

A Grievance Committee has been constituted to consider the grievances and suggestions of students and faculty.

Guidelines:

1. Grievances/ Suggestions by students, faculty or staff can be given directly to the **Dean of Faculties or to any member of the committee**. Any matter in the welfare of the institution can be taken up.
2. Letters with full details and identity of the complainant may be sent or it could be expressed in person.
3. Issues particularly about administration or gender related may be addressed to any member of the committee.
4. Grievances boxes are available at the College lobby; III floor – O.P.Block and III floor – Dental Block.

The identity of the complainant will be protected. Unsigned letters will also be considered seriously. The Heads of the Departments are requested to display all the circulars in their notice boards, at all times.

Contact:

Members of Grievances Committee

- | | | |
|----|----------------------|---|
| 1. | Dr. P.Sampath Kumar | HOD, Forensic Medicine |
| 2. | Dr. T.S.Lokeswari | HOD, Biotechnology |
| 3. | Dr. K.Vignesh | Professor, Orthodontics |
| 4. | Dr. B.Prakash | Professor, Faculty of SLHS |
| 5. | Dr. C.M.Prabhu Kumar | Asst. Professor (Selection Grade), Biochemistry |
| 6. | Mr. K.Subbiah | Asst. Professor, Faculty of Physiotherapy |
| 7. | Dr. Bhooma Devi | Asst. Professor, Faculty of Management |
| 8. | Mr. V.Swaminathan | Additional Registrar (Law) |

Committee for Gender Sensitization

- | | | |
|----|-----------------------|--|
| 1. | Dr. D.Prathiba | Professor of Pathology, Member Secretary |
| 2. | Dr. S.Rajendiran | Professor of Pathology |
| 3. | Dr. L.Somu | Professor of ENT |
| 4. | Dr. A.Seethalakshmi | Reader, Faculty of Nursing |
| 5. | Ms. P.Sharanya | Lecturer, Faculty of Management |
| 6. | Ms. Latha Vijayakumar | Senior Hospital Administrator |
| 7. | Ms. M.Viji | Deputy Administrator |

Complaints Committee

1. Dr. D.Prathiba Professor of Pathology
2. Dr. N.Malathi Professor & Head of Oral Pathology
3. Dr. P.Surendran Professor of General Surgery
4. Mrs. J.G.Rosaline Selection Grade Assistant, Montfort High School, Chennai - 16
5. Mrs. R.Kalpana Senior Superintendent

PUBLICATION OVERSIGHT COMMITTEE

1.	Prof. S.P. Thyagarajan	Professor of Eminence & Dean (Research)	Chairman
2.	Dr. M. Emmanuel Bhaskar	Professor of General Medicine	Member Secretary
3.	Dr. R. Padmavathi	Professor & HOD of Physiology	Member
4.	Dr. N. Malathi	Professor & HOD of Oral Pathology	Member
5.	Dr. K. Chitra	Vice Principal & Professor, Faculty of Pharmacy	Member
6.	Dr. M. Ravi	Associate Professor of Human Genetics	Member
7.	Prof. N.V enkatesh	Course Chairman & Professor Faculty of Physiotherapy	Member
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9.	Mr. R. Nanthakumar	Asst. Professor, Faculty of Pharmacy	Member
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Dr.P.Sampath Kumar, MD,

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Dr.V.Radha, MBBS, DGO, DNB,	Assoc. Professor
Dr.M.Tamizharasi, MD, DNB,	Assoc. Professor

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Dr.S.Rukmangatharajan, MD, DM,	Professor
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3.	Dr. Santhi Silambanan	Prof.& HOD of Biochemistry, Phase I Director	Member
4.	Dr. K.S. Sridharan	Associate Professor of Microbiology, Phase II Director	Member
5.	Dr. Suhas Prabhakar	Professor of Ophthalmology, Phase III Director	Member
6.	Dr. P. Ramachandran	Professor of Paediatrics, Chairman-PG Curriculum Committee	Member
7.	Dr. Usha Rani	Professor of OB-GYN, Secretary-PG Curriculum Committee	Member
8.	Dr. R.B. Sudagar Singh	Associate Professor of Medicine, Chairman- UG Curriculum Committee	Member
9.	Dr. B. Rajesh	Associate Professor of Paediatrics, Secretary-UG Curriculum Committee	Member
10.	Dr. K. Balaji Singh	Prof & HOD of Gen Surgery, Associate Dean (Students), CRR I Incharge	Member
11.	Dr. Pankaj Badamilal Shah	Professor of Community Medicine, Chairman-Faculty Development Committee	Member
12.	Dr. Padma Srikanth	Professor of Microbiology, Secretary-Faculty Development Committee	Member
13.	Dr. A. Rekha	Professor of Gen Surgery, Associate Dean (Students), Mentoring Incharge	Member
14.	Dr. Leena Dennis Joseph	Professor of Pathology, Mentoring Incharge	Member
15.	Dr. Usha Vishwanath	Professor of OB-GYN, PRODEV incharge	Member
16.	Dr. Archana P Kumar	Asst. Professor (Selection Grade) of Physiology, Innovative Practices	Member
17.	Dr. V. Ram Narayan	Asst. Professor of Orthopaedics, Coordinator – Skills Lab	Member
18.	Mr. Esaki Raja P	Student Member (8 th Semester Student)	Member
19.	Miss Evita Joseph	Student Member (8 th Semester Student)	Member

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Senior Lecturer (Selection Grade)
Senior Lecturer
Senior Lecturer
Senior Lecturer
Senior Lecturer
Lecturer

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Reader
Senior Lecturer
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Senior Lecturer
Senior Lecturer
Senior Lecturer
Tutor
Tutor
Tutor
Tutor
Tutor
Tutor
Tutor
Tutor
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Professor
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Reader
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Reader
Reader
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Dr.A.Rishikulya, M.Sc,	Student Counsellor

DEPARTMENT OF OPTOMETRY

Ms.S.Jayarajini, BS, M.Phil,	Asst. Professor
Ms.A.Valarmathi, BS, M.Phil,	Lecturer
Ms.J.Salai Dhavamathi, BS,	Clin. Instructor
Ms.S.Manochithra, B.Sc.,	Clin. Instructor
Ms.G.Dhivya, B.Sc.,	Clin. Instructor

HOSPITAL WARD TECHNICIAN

Mr.A.Abuthayar, MA, M.Ed., HWT, ECG, CD,	Professor & Coordinator
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PHYSICAL EDUCATION

Dr.M.Nandagopalan, MPEd, M.Phil, Ph.D,	Physical Director
Ms.C.Pushparani, MPEd,	Asst. Physical Director
Mr.A.Solomon Raja, MPEd, M.Phil,	Physical Training Instructor Level – III
Mr.R.Manojkumar, BPEd,	Physical Training Instructor Level – III
Mr.M.Adarsh, BPEd,	Physical Training Instructor Level – III

LIBRARY

Ms.P.Umarani, MLIS, M.Phil,	Deputy Librarian
Mr.R.Ravikumar, MLIS, M.Phil,	Asst. Librarian

JUNE – 2015

1 Monday College reopens for all courses

SCHEDULE FOR UNIVERSITY EXAMINATIONS

..... II MBBS & Final MBBS (Part – I & II), II, III & Final year BDS,

..... I & II year M.Sc Nursing, M.Pharm., MBA and Certificate in

..... Hospital Ward Technician course examinations commence

2 Tuesday

3 Wednesday

4 Thursday M.Sc.Medical Anatomy, MSc.Medical Physiology,

..... M.Sc.Medical Biochemistry, M.Sc. Medical Microbiology &

..... Applied Molecular Biology, MASLP, M.Sc.MLT, MPT,

..... M.Pharm, Pharm.D (Post Baccalaureate), M.Sc.Human Genetics, ...

..... M.Sc.Biotechnology, M.Sc.Medical Bioinformatics,

..... M.Sc.Neuroscience, M.Sc.Medical Imaging Technology,

..... M.Sc.Renal Sciences & Dialysis Technology,

..... M.Sc.Clinical Nutrition, M.Sc.Trauma Care Management

..... M.Sc. Clinical Embryology and MPH

..... examinations commence

5 Friday

6 Saturday

7 Sunday Holiday

8 Monday I year MBBS & BDS examinations commence

9 Tuesday

10 Wednesday

11 Thursday

12 Friday

13 Saturday Holiday

14 Sunday Holiday

15 Monday

JUNE – 2015

- 16 Tuesday
- 17 Wednesday
- 18 Thursday
- 19 Friday
- 20 Saturday
- 21 Sunday Holiday.....
- 22 Monday
- 23 Tuesday
- 24 Wednesday
- 25 Thursday
- 26 Friday Karthik Memorial Trophy (Foot ball Tournament) commences
- 27 Saturday Holiday.....
- 28 Sunday Holiday.....
- 29 Monday
- 30 Tuesday

JULY – 2015

- 1 Wednesday Clinical rotation commences for 8th semester
..... MBBS students (Junior batch)
- 2 Thursday
- 3 Friday
- 4 Saturday
- 5 Sunday Holiday
- 6 Monday
- 7 Tuesday
- 8 Wednesday State Level Intercollegiate Tennis Tournament commences
- 9 Thursday
- 10 Friday
- 11 Saturday Holiday
- 12 Sunday Holiday
- 13 Monday
- 14 Tuesday
- 15 Wednesday Karthik Varun Memorial Trophy (Basket Ball Tournament)
..... commences

JULY – 2015

- 16 Thursday
- 17 Friday
- 18 Saturday Ramzan - Holiday
- 19 Sunday Holiday.....
- 20 Monday.....
- 21 Tuesday.....
- 22 Wednesday.....
- 23 Thursday.....
- 24 Friday.....
- 25 Saturday Holiday.....
- 26 Sunday Holiday.....
- 27 Monday.....
- 28 Tuesday.....
- 29 Wednesday.....
- 30 Thursday.....
- 31 Friday.....

AUGUST – 2015

1 Saturday

2 Sunday Holiday

SCHEDULE FOR UNIVERSITY EXAMINATIONS

3 Monday I & II year M.Phil Clinical Psychology examinations commence.....
..... All Higher Speciality Courses (DM/M.Ch), examinations commence
..... Orientation program and clinical rotations commence for
..... II MBBS 3rd semester students (senior batch)

4 Tuesday

5 Wednesday

6 Thursday

7 Friday

8 Saturday Holiday

..... **Parent-Teacher Meeting** for III MBBS 2012-13 Batch (Part - I) &...
..... Final MBBS 2011-12 Senior Batch (Part - II)

9 Sunday Holiday

10 Monday

11 Tuesday

12 Wednesday Students Intra University - Sports Meet commences

13 Thursday

14 Friday

15 Saturday Independence Day - Holiday

AUGUST – 2015

- 16 Sunday Holiday
- 17 Monday
- 18 Tuesday
- 19 Wednesday
- 20 Thursday
- 21 Friday ALTIUS'15 Inter Medical Collegiate Tournament
- 22 Saturday Holiday
- **Parent-Teacher Meeting** for II MBBS 2013-14 Batch
- 23 Sunday Holiday
- 24 Monday
- 25 Tuesday
- 26 Wednesday
- 27 Thursday
- 28 Friday
- 29 Saturday
- 30 Sunday Holiday
- 31 Monday I MBBS Supplementary examinations commence

SEPTEMBER – 2015

SCHEDULE FOR PAYMENT OF EXAMINATION FEES

For October / November / December 2015 Sessions

For those who were admitted up to the Academic year 2014-15

- 1 Tuesday BPT, B.Sc. Biomedical Sciences and B.Optom
..... B.Sc. Sports & Exercise Sciences
..... **I.A. Examination for M.D / M.S. (Clinical and Non-Clinical)**.....
..... **courses commences**
- 2 Wednesday B. Pharm and Pharm D (Doctor of Pharmacy)
- 3 Thursday B.Sc. Nursing (Basic & Post-Basic)
- 4 Friday B.Sc. (AHS), BASLP and B.Sc(ETCT)
..... **I.A. Examination for M.D / M.S. (Clinical and Non-Clinical)**.....
..... **courses ends**
- 5 Saturday All Postgraduate Degree Medical courses
..... including other PG courses
- 6 Sunday Holiday
- 7 Monday All Postgraduate Degree Medical courses
..... including other PG courses
..... DM Reproductive Medicine examinations commence
- 8 Tuesday BDS
- 9 Wednesday MBBS
- 10 Thursday MBBS
- 11 Friday
- 12 Saturday Holiday
- 13 Sunday Holiday
- 14 Monday
- 15 Tuesday

SEPTEMBER – 2015

- 16 Wednesday
- 17 Thursday Vinayaka Chaturthi - Holiday
- 18 Friday
- 19 Saturday Founder-Chancellor Shri.N.P.V.Ramasamy Udayar
..... Birth Anniversary (Founder's Day)
- 20 Sunday Holiday
- 21 Monday
- 22 Tuesday
- 23 Wednesday
- 24 Thursday Bakrid - Holiday
- 25 Friday
- 26 Saturday Holiday
..... Dr.Sarat Chandra Memorial Intercollegiate Staff Cricket
..... Tournament commences
- 27 Sunday Holiday
- 28 Monday
- 29 Tuesday
- 30 Wednesday

OCTOBER – 2015

SCHEDULE FOR PAYMENT OF EXAMINATION FEES

For those who were admitted to the academic year 2015-16 (I semester)

- 1 Thursday B.Pharm, BPT, B.Sc. (Hons)(AHS), B.Sc. (TCM), B.Optom,
..... B.Sc. (Hons)Sports &.Exercise Sciences, B.Sc. (Hons) Biomedical
..... Sciences, B.Sc. (Hons)Clinical Nutrition, BBA(Hons),
..... M.Sc. Human Genetics, M.Sc.Biotechnology, M.Sc.Medical
..... Bioinformatics, M.Sc. Neuroscience, M.Sc. MIT, M.Sc. Renal
..... Sciences & Dialysis Technology,M.Sc. MRIT (5yrs),
..... MPH, M. Pharm, MBA, M.Sc. Clinical Nutrition,
..... M.Sc.Trauma Care Management
- 2 Friday Gandhi Jayanthi – Holiday
- 3 Saturday B.Pharm, BPT, B.Sc. (Hons)(AHS), B.Sc.(TCM), B.Optom,
..... B.Sc. (Hons)Sports &.Exercise Sciences, B.Sc. (Hons) Biomedical
..... Sciences, B.Sc. (Hons)Clinical Nutrition, BBA(Hons),
..... M.Sc. Human Genetics, M.Sc.Biotechnology, M.Sc.Medical
..... Bioinformatics, M.Sc. Neuroscience, M.Sc. MIT, M.Sc. Renal
..... Sciences & Dialysis Technology,M.Sc. MRIT (5yrs),
..... MPH, M. Pharm, MBA, M.Sc. Clinical Nutrition,
..... M.Sc.Trauma Care Management
- 4 Sunday Holiday
- 5 Monday B.Pharm, BPT, B.Sc. (Hons)(AHS), B.Sc. (TCM), B.Optom,
..... B.Sc. (Hons)Sports &.Exercise Sciences, B.Sc. (Hons)Biomedical
..... Sciences, B.Sc. (Hons)Clinical Nutrition, BBA(Hons),
..... M.Sc. Human Genetics, M.Sc.Biotechnology, M.Sc.Medical
..... Bioinformatics,M.Sc. Neuroscience, M.Sc. MIT, M.Sc. Renal
..... Sciences & Dialysis Technology,M.Sc. MRIT (5yrs),
..... MPH, M. Pharm, MBA, M.Sc. Clinical Nutrition,
..... M.Sc.Trauma Care Management
- 6 Tuesday
- 7 Wednesday
- 8 Thursday
- 9 Friday
- 10 Saturday Holiday
..... **Parent-Teacher Meeting** for III MBBS 2012-13 Batch (Part - I)
- 11 Sunday Holiday
- 12 Monday
- 13 Tuesday
- 14 Wednesday
- 15 Thursday

OCTOBER – 2015

SCHEDULE FOR UNIVERSITY EXAMINATIONS

- 16 FridayBASLP, B.Sc. Nursing (Basic & Post-Basic)
..... **II to Final semester** B.Pharm, BPT, B.Sc. (AHS),
..... M.Sc. MRIT (5 yr), B.Sc. Biomedical Sciences, B.Optom,
..... B.Sc. (ETCT), B.Sc. Sports & Exercise Sciences,
..... Certificate in Hospital Ward Technician course
..... examinations commence

Note: Classes for the next semester will commence the next day after the last practical examinations are over wherever it is applicable.

- 17 Saturday
- 18 Sunday Holiday
- 19 Monday
- 20 Tuesday
- 21 Wednesday Ayudha Pooja - Holiday
..... State Level Inter Para Medical Collegiate Tournament.....
- 22 Thursday Vijaya Dasami – Holiday
- 23 Friday Muharam - Holiday
- 24 Saturday Holiday
- 25 Sunday Holiday
- 26 Monday
- 27 Tuesday
- 28 Wednesday
- 29 Thursday
- 30 Friday
- 31 Saturday

NOVEMBER – 2015

- 1 Sunday Holiday
- 2 Monday PG courses in Basic Medical Sciences & PG MD/MS/MDS
..... examinations commence
- 3 Tuesday
- 4 Wednesday
- 5 Thursday
- 6 Friday Last day of the Clinical rotation for 9th semester (senior batch)
..... MBBS students appearing for Examination in December 2015
..... **Parent-Teacher Meeting** for I MBBS 2015-16 Batch
- 7 Saturday
- 8 Sunday Holiday
- 9 Monday
- 10 Tuesday Deepavali - Holiday
- 11 Wednesday
- 12 Thursday
- 13 Friday
- 14 Saturday Holiday
- 15 Sunday Holiday
- Last day of the clinical rotation for 5th & 7th semester (senior batch) .
..... MBBS students appearing for examination in December 2015

NOVEMBER – 2015

- 16 Monday First semester B.Pharm, BPT, B.Sc. (Hons)(AHS), B.Sc. (TCM),
..... M.Sc. MRIT(5yrs), B.Sc. (Hons) Biomedical Sciences, B.Optom, ...
..... B.Sc. (Hons) Sports & Exercise Sciences, B.Sc. (Hons.) Clinical ...
..... Nutrition and BBA (Hons) examinations commence
- 17 Tuesday
- 18 Wednesday I&II MPT, M.Sc.Nursing, MASLP,
..... Pharm.D (Post Baccalaureate), M.Sc. MLT,
..... M.Sc. Medical Anatomy, M.Sc. Medical Physiology,
..... M.Sc. Medical Biochemistry, M.Sc.Medical Microbiology &
..... Applied Molecular Biology, Pharm.D examinations
..... I to final semester M.Sc. Human Genetics, M.Sc.Biotechnology,
..... M.Sc.Medical Bioinformatics, M.Sc. Neuroscience M.Sc. MIT,
..... M.Pharm, MBA, M.Sc. Renal Sciences & Dialysis Tech,
..... M.Sc. Clinical Nutrition, M.Sc.Trauma Care Management
..... M.Sc. Clinical Embryology and MPH examinations commence
- Note: Classes for the next semester will commence the next day after the last practical examinations are over wherever it is applicable.
- 19 Thursday
- 20 Friday
- 21 Saturday Holiday
- 22 Sunday Holiday
- 23 Monday
- 24 Tuesday
- 25 Wednesday
- 26 Thursday
- 27 Friday
- 28 Saturday Holiday
- 29 Sunday Holiday
- 30 Monday

DECEMBER – 2015

- 1 Tuesday Second to Final MBBS examinations commence
..... First to Final BDS examinations commence
- 2 Wednesday
- 3 Thursday
- 4 Friday
- 5 Saturday
- 6 Sunday Holiday
- 7 Monday All Higher Speciality Courses (DM/M.Ch),
..... M.Ch.Neuro Surgery (6 years) & M.Phil Clinical Psychology
..... examinations commence
- 8 Tuesday
- 9 Wednesday
- 10 Thursday
- 11 Friday
- 12 Saturday Holiday
- 13 Sunday Holiday
- 14 Monday Founder-Chancellor Shri.N.P.V. Ramasamy Udayar Anniversary
- 15 Tuesday

DECEMBER – 2015

16	Wednesday
17	Thursday
18	Friday
19	Saturday Vacation begins for all courses - Holiday
20	Sunday Holiday
 Last day of clinical rotation for 3 rd Semester (Senior batch) and
 8 th Semester (Junior batch) MBBS Students
21	Monday
22	Tuesday
23	Wednesday Milad-un-Nabi – Holiday*
24	Thursday
25	Friday Christmas - Holiday
26	Saturday Holiday
27	Sunday Holiday
28	Monday
29	Tuesday
30	Wednesday Staff Recreation Club Intra – University Sports Meet
31	Thursday

*Subject to revision

JANUARY – 2016

- 1 Friday New Year’s Day – Holiday
..... Vacation ends for all courses
- 2 Saturday Classes and Clinical rotation commences for all the semesters
..... MBBS students
- 3 Sunday Holiday.....
- 4 Monday.....
- 5 Tuesday.....
- 6 Wednesday.....
- 7 Thursday.....
- 8 Friday.....
- 9 Saturday..... Holiday.....
- 10 Sunday..... Holiday.....
- 11 Monday.....
- 12 Tuesday.....
- 13 Wednesday.....
- 14 Thursday.....
- 15 Friday..... Pongal – Holiday.....

JANUARY – 2016

- 16 Saturday Thiruvalluvar Day – Holiday
- 17 Sunday Uzhavar Thirunal – Holiday
- 18 Monday Tmt.Kamalam Ramasamy Udayar Anniversary
- 19 Tuesday
- 20 Wednesday Madhan Memorial Trophy (Volley ball Tournaments) commences
- 21 Thursday
- 22 Friday
- 23 Saturday Holiday
- 24 Sunday Holiday
- 25 Monday
- 26 Tuesday Republic Day - Holiday
- 27 Wednesday
- 28 Thursday
- 29 Friday
- 30 Saturday
- 31 Sunday Holiday

FEBRUARY – 2016

SCHEDULE FOR PAYMENT OF EXAMINATION FEES

For April / June 2016 session (all batches)

- 1 Monday.....MPT, BPT, B.Sc. Biomedical Sciences & B.Optom,
.....M.Sc. MRIT (5 yrs)
.....**I.A. Examination for M.D / M.S. (Clinical and Non-Clinical)**.....
.....**courses commences**
- 2 Tuesday.....B. Pharm, Pharm.D, M. Pharm & Pharm.D (Post Baccalaureate)
- 3 WednesdayB.Sc. Nursing (Basic & Post-Basic), B.Sc.Sports &
.....Exercise Sciences, B.Sc.(Hons) Clinical Nutrition and BBA (Hons).
.....Sheik Memorial Trophy (Cricket Tournaments commences
- 4 ThursdayB.Sc. (AHS), BASLP & B.Sc (ETCT), ,
.....M.Sc.Trauma Care Management
.....**I.A. Examination for M.D / M.S. (Clinical and Non-Clinical)**.....
.....**courses ends**
- 5 FridayMBA, MASLP, M.Sc. Human Genetics, M.Sc. Biotechnology,
.....M.Sc. Bioinformatics, M.Sc. Clinical Embryology, MPH &
.....M.Sc. Industrial Hygiene & Safety(PT).....
- 6 Saturday.....All Postgraduate Degree medical courses
.....including Other PG courses
- 7 SundayHoliday.....
- 8 Monday.....All Postgraduate Degree medical courses
.....including Other PG courses
- 9 Tuesday.....BDS
- 10 Wednesday.....MBBS
- 11 ThursdayMBBS
- 12 Friday
- 13 Saturday.....Holiday.....
- 14 SundayHoliday.....
- 15 Monday.....

FEBRUARY – 2016

- 16 Tuesday
- 17 Wednesday
- 18 Thursday
- 19 Friday
- 20 Saturday
- 21 Sunday Holiday
- 22 Monday
- 23 Tuesday
- 24 Wednesday
- 25 Thursday
- 26 Friday
- 27 Saturday Holiday
- 28 Sunday Holiday
- 29 Monday
- (Leap year)

MARCH – 2016

- 1 Tuesday
- 2 Wednesday
- 3 Thursday
- 4 Friday
- 5 Saturday
- 6 Sunday Holiday
- 7 Monday
- 8 Tuesday Environment Day in Commemoration of
..... Tmt.Kamalam Ramasamy Udayar
- 9 Wednesday
- 10 Thursday
- 11 Friday **Parent-Teacher Meeting** for I MBBS 2015-16 Batch
- 12 Saturday Holiday
- 13 Sunday Holiday
- 14 Monday
- 15 Tuesday

MARCH – 2016

16	Wednesday
17	Thursday
18	Friday
19	Saturday..... Parent-Teacher Meeting for II MBBS 2014-15 Batch, Final MBBS 2012-13 Batch (Part - II) & Final MBBS 2011-12 Junior Batch (Part II)
20	Sunday Holiday.....
21	Monday.....
22	Tuesday.....
23	Wednesday
24	Thursday
25	Friday Good Friday – Holiday.....
26	Saturday..... Holiday.....
27	Sunday Holiday.....
28	Monday.....
29	Tuesday.....
30	Wednesday
31	Thursday

APRIL – 2016

SCHEDULE FOR UNIVERSITY EXAMINATIONS

- 1 Friday I, III to Final semester B.Pharm, BPT, B.Sc. (AHS),
..... B.Sc. (ETCT), B.Sc. Biomedical Sciences & B.Optom
..... B.Sc.Sports & Exercise Sciences, M.Sc.MRIT (5 years)
..... II, III & IV year B.Sc. Nursing, II year B.Sc.Nursing (Post-Basic)
..... II & III year BASLP, I to Final year Pharm.D and
..... I & II year Pharm.D (P.B.) examinations commence
- 2 Saturday
- 3 Sunday Holiday.....
- 4 Monday.....
- 5 Tuesday.....
- 6 Wednesday.....
- 7 Thursday I year classes commence for MD/MS/MDS courses
- 8 Friday Telugu New Year's Day – Holiday
- 9 Saturday..... Holiday.....
- 10 Sunday Holiday.....
- 11 Monday..... I Year BASLP, B.Sc. Nursing (Basic & Post Basic).....
..... Pharm.D & Pharm.D (Post Bacculaureate)
..... II semester B.Pharm, BPT, B.Sc. (Hons)(AHS), B.Sc. (TCM),
..... B.Optom, B.Sc. (Hons)Biomedical Sciences,
..... B.Sc. (Hons)Sports & Exercise Sciences, B.Sc. (Hons) Clinical
..... Nutrition and BBA (Hons), M.Sc. MRIT (5 yrs)
..... examinations commence
- 12 Tuesday.....
- 13 Wednesday.....
- 14 Thursday Tamil New Year's Day – Holiday.....
- 15 Friday.....

APRIL – 2016

- 16 Saturday
- 17 Sunday Holiday
- 18 Monday
- 19 Tuesday
- 20 Wednesday
- 21 Thursday
- 22 Friday
- 23 Saturday Holiday
- 24 Sunday Holiday
- 25 Monday
- 26 Tuesday
- 27 Wednesday
- 28 Thursday
- 29 Friday
- 30 Saturday Last day of clinical rotation for 4th & 6th
..... semester MBBS students

MAY – 2016

- 1 Sunday May Day – Holiday
..... Summer vacation begins (except for I MBBS & BDS and
..... Postgraduate courses)

SCHEDULE FOR PAYMENT OF ANNUAL FEES

(by RTGS/ NEFT mode only)

- 2 Monday MBBS 2015 – 16 Batch
- 3 Tuesday MBBS 2014 – 15 Batch
- 4 Wednesday MBBS 2013 - 14 Batch
- 5 Thursday MBBS 2012 - 13 Batch
- 6 Friday BDS 2015 - 16 Batch
- 7 Saturday BDS 2014 – 15 Batch
..... Last day of clinical rotation for 9th semester (Junior batch)
..... MBBS students appearing for examination in June 2016
- 8 Sunday Holiday
..... BDS 2013 – 14 Batch
- 9 Monday Holiday
- 10 Tuesday All Postgraduates Degree courses 2015-16 Batch
- 11 Wednesday All Postgraduates Degree courses 2014-15 Batch
- 12 Thursday BPT, MPT, B.Sc. Biomedical Sciences & B.Optom, M.Sc. MRIT (5yrs)
- 13 Friday B.Pharm, Pharm D., M.Pharm, & Pharm.D (Post Baccalaureate)
..... Last day of clinical rotation for 8th semester (Senior batch)
..... MBBS students
- 14 Saturday Holiday
- 15 Sunday Holiday

MAY – 2016

University Examination

- 16 Monday MD/MS/MDS/M.Ch. Neuro Surgery (6 yrs) courses and
..... PG Basic Medical Sciences examinations commence

Payment of Annual Fees (by RTGS/ NEFT mode only)

- B.Sc.Nursing (Basic & Post Basic), M.Sc.Nursing and Diploma
..... Nursing
- 17 Tuesday B.Sc. (AHS), BASLP, MASLP, B.Sc. (ETCT), B.Sc.Sports &
..... Exercise Sciences, B.Sc. (Hons) Clinical Nutrition and BBA (Hons).
- 18 Wednesday M.Sc.Human Genetics, M.Sc.Biotechnology, M.Sc.Bioinformatics .
..... M.Sc.Neuroscience, M.Sc.MLT, M.Sc.MIT, M.Phil Clinical
..... Psychology, M.Sc.Renal Sciences & Dialysis Tech.,
..... M.Sc.Trauma Care Management and M.Sc.Clinical Embryology
- 19 Thursday M.Sc.Clinical Nutrition, M.Sc.Medical Anatomy, M.Sc.Medical
..... Physiology, M.Sc.Medical Biochemistry, M.Sc.Medical
..... Microbiology & Applied Molecular Biology, MPH
- 20 Friday
- 21 Saturday
- 22 Sunday Holiday
- 23 Monday
- 24 Tuesday
- 25 Wednesday
- 26 Thursday
- 27 Friday
- 28 Saturday Holiday
- 29 Sunday Holiday
- 30 Monday
- 31 Tuesday

JUNE – 2016

1 Wednesday College reopens for all courses

SCHEDULE FOR UNIVERSITY EXAMINATIONS

..... II MBBS & Final MBBS (Part – I & II), II, III & Final year BDS,
..... I & II year M.Sc Nursing, M.Pharm., MBA and Certificate in
..... Hospital Ward Technician course examinations commence

2 Thursday M.Sc.Medical Anatomy, MSc.Medical Physiology, M.Sc.Medical
..... Biochemistry M.Sc. Medical Microbiology & Applied Molecular
..... Biology, MASLP, M.Sc.MLT, MPT, M.Pharm, M.Sc.Human Genetics,
..... M.Sc.Biotechnology, M.Sc.Medical Bioinformatics,
..... M.Sc.Neuroscience, M.Sc.MIT, M.Sc.Renal Sciences &
..... Dialysis Technology, M.Sc.Clinical Nutrition, M.Sc.Trauma Care
..... Management and MPH examinations commence

3 Friday

4 Saturday

5 Sunday Holiday

6 Monday I year MBBS & BDS examinations commence

7 Tuesday

8 Wednesday

9 Thursday

10 Friday

11 Saturday Holiday

12 Sunday Holiday

13 Monday

14 Tuesday

15 Wednesday

JUNE – 2016

- 16 Thursday
- 17 Friday
- 18 Saturday
- 19 Sunday Holiday
- 20 Monday
- 21 Tuesday
- 22 Wednesday
- 23 Thursday
- 24 Friday
- 25 Saturday Holiday
- 26 Sunday Holiday
- 27 Monday
- 28 Tuesday
- 29 Wednesday
- 30 Thursday

SRI RAMACHANDRA UNIVERSITY
(Declared u/s.3 of the UGC Act, 1956)
PORUR, CHENNAI - 600 116

Instructions regarding fee remittance and other dues through RTGS / NEFT mode

Sri Ramachandra University wishes to inform the parents regarding the system of fee payment and other dues through RTGS / NEFT mode introduced by the University in association with City Union Bank Ltd. The parent can remit fee through any bank by using RTGS / NEFT fund transfer mechanism. The advantage of fee payment through this method is that the system is widely accepted, simple and it is a low cost medium of funds transfer i.e., maximum of Rs.61/80 paisa (including service tax) per transaction irrespective of the amount transferred.

Details to be filled in the remittance challan

Beneficiary Name	SRI RAMACHANDRA UNIVERSITY STUDENT NAME
Beneficiary Account No.	SRU (7digit student registration number**)
IFS code to be used for remittance	CIUB0000300
Bank Name	CITY UNION BANK
Branch A	AYYAPPANTHANGAL, CHENNAI – 600 056.
Sender to receiver information field	STUDENT NAME

** For student registration number, please refer the same printed alongside the student name in the address column of the intimation letter sent to students (e.g.,: SRU1003001)

E-receipt can be downloaded and printed after 48 working hours of remittance from the University E -Governance portal/website (<http://www.portal.sriramachandra.edu.in>) *wherein your present* Password shall be your University Registration Number.

In case any clarification is required, please contact:

BRANCH MANAGER, CITY UNION BANK, Ayyappanthangal Branch,
D.No.1, Ramachandra Nagar, Ayyappanthangal, Chennai- 600 056, Tamil Nadu
Cell : 9382270974, Phone : 044- 2476 5445, e-mail : cub300@cityunionbank.com

Important Note:

- 1) No part payment of Fee is allowed.
- 2) Please follow the remittance dates prescribed for each Course and Batch of Students in the University Student Manual 2015-16. (Also available in the University website www.sriramachandra.edu.in)
- 3) Use NEFT mode – Below Rs.2 Lakhs
Use RTGS mode – Rs.2 Lakhs and above.



Constituent Colleges of Sri Ramachandra University

- Sri Ramachandra Medical College and Research Institute
- Sri Ramachandra Dental College & Hospital
- Sri Ramachandra College of Pharmacy
- Sri Ramachandra College of Nursing
- Sri Ramachandra College of Physiotherapy
- Sri Ramachandra College of Allied Health Sciences
- Sri Ramachandra College of Management
- Sri Ramachandra College of Biomedical Sciences, Technology & Research





MCI Nodal Centre for
Faculty Development Program
in Medical Education Technologies



WHO Collaborating Centre
for Research and Training
in Occupational Health



Atomic Energy Regulatory Board
(AERB) accredited Biodosimetry lab



NABL accredited
Sri Ramachandra
Laboratory Services



American Association of
Blood Banks (AABB)
accredited Hospital
based Blood Bank



OSHKOSH
Alliance with University of
Wisconsin to promote
nursing education



Alliance with
Faculty of Dentistry,
University of Hong Kong



Collaboration with
The University of
California - Berkeley



ICMR Center for Advanced
Research for Environmental
Health & Air Pollution



A decade long 'Smile Train'
program of USA offers care for
Cleft Lip & Palate children in India



SRI RAMACHANDRA UNIVERSITY

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Website : www.sriramachandra.edu.in

Towards a Healthier Tomorrow... Together