

**THE TEXAS A&M UNIVERSITY SYSTEM  
SYSTEM ADMINISTRATIVE AND GENERAL OFFICES  
FAMIS SECURITY  
STATEMENT OF RESPONSIBILITY**

I understand that I will be violating System Rules and Regulations and State and Federal law if I gain or help others gain unauthorized access to the Financial Accounting Management Information System (FAMIS). I acknowledge that neither I, nor anyone else, possess the authority to allow anyone to use my I.D. or password. Furthermore, I understand that information I have access to view may be confidential in nature (i.e., social security numbers and payroll information); neither I, nor anyone else, possess the authority to allow me to use this information for non-System purposes.

I also understand that if I violate System Regulations and State and Federal laws by gaining or helping others gain unauthorized access to FAMIS, I will be subject to disciplinary action and criminal prosecution to the full extent of the law (Chapter 33, Title 7 of the Texas Penal Code).

By logging on to this computer system, I acknowledge my responsibility for strictly adhering to System Regulations and State and Federal laws. I am also aware that penalties exist for unauthorized access, unauthorized use or unauthorized distribution of information from FAMIS.

I further agree not to attempt to circumvent the computer security system by using or attempting to use any transactions, software, files or resources I am not authorized to use.

Date	Name of User
Name of User's Department	Name of Department Head
User's Title	Signature of User
Name of Witness	Signature of Witness (*)

(\*) Witness signs to verify that the above user actually signed the statement. *This must be completed.*