# How to Create a Variant and Layout in SAP

**Purpose:** A variant allows you to save your selection parameters on your input screen. This will minimize the need to enter selection parameters each time you run a SAP report. When a SAP report is processed, the standard layout is used for that particular T-code. By setting up a layout, you can personalize the data output on the report.

# Procedures

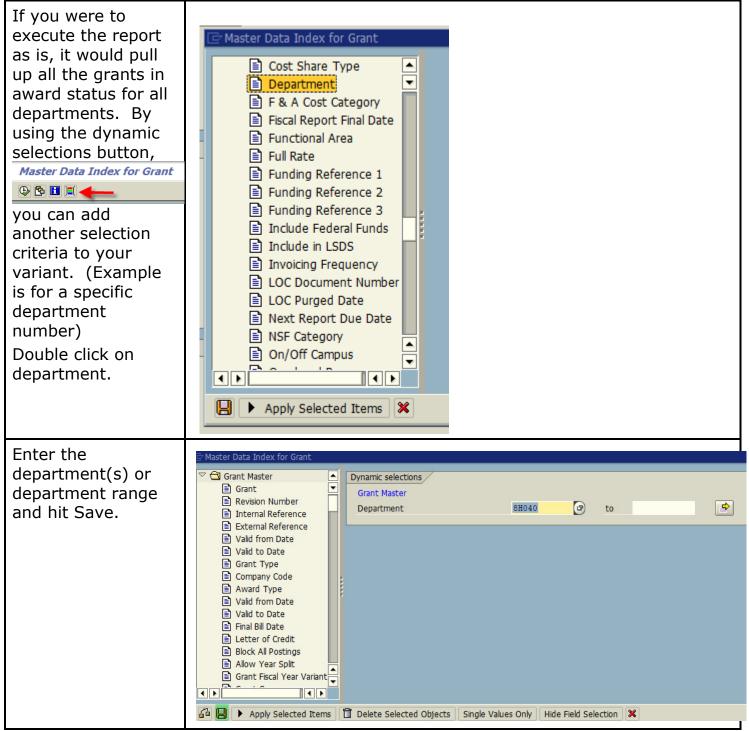
Select the t-code of that you would like to setup a variant in any SAP report screen. Example is of Tcode (S\_ALN\_01000079 – Master Data Index for Grant)

Enter the values for selection criteria for the variant. (Example is any grants in award status for a particular department)

The multiple selection

used to select only the grants in award status.

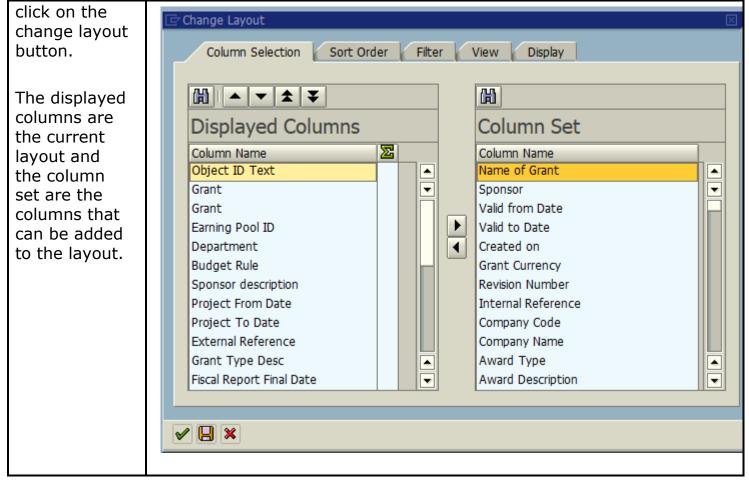
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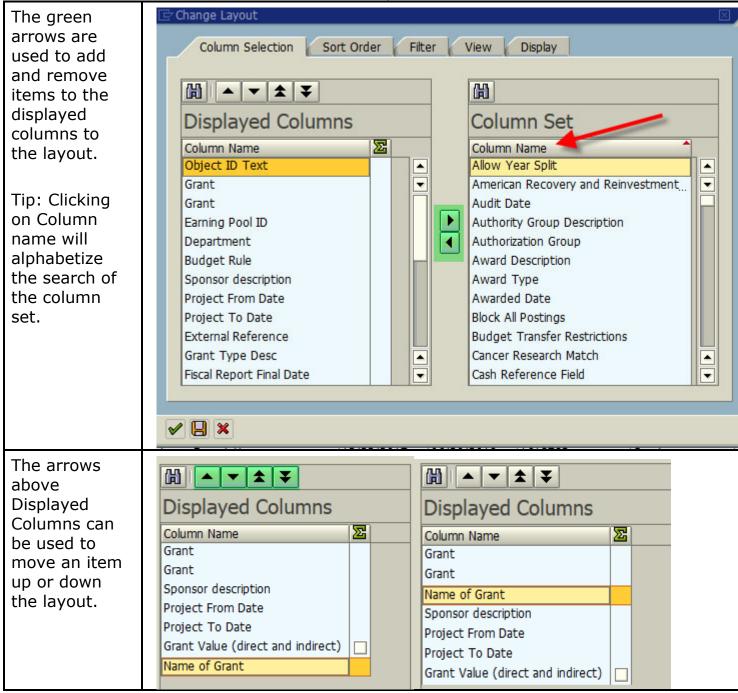


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To retrieve your variant, click on the Get Variant button.	Master I	Data Index for Gr	ant					
Click Execute to pull up the variants created by your user id. Remove the created by user id and enter the variant name in variant field to find someone else's variant.	Find Variant Variant Environment Created By Changed By Original Lang	:	saluti	LO				
Highlight the	Variant Catalog	for Program RFGMGRL1						
variant name	Variant name	Short Description	Environment	Protected	Created By	Created On	Changed By	Last Change
	8H040 ACTIVE	Computer Science Active Accts	A	Х	SALUTI0	02/06/2019		
and click 🚢.		All Active Grants	Α		SALUTI0	04/24/2015		08/30/2017
	SRAS	All Active Grants	A	X	SALUTIO	10/09/2017	SALUTIO	10/25/2017
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The selection criteria for					
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Click on execute to pull up the results from your variant. The layout defaults to the global settings for that particular T-code.	3948112558         2048112558         F         8H440         4         National S           3048112513         3048112511         K         8H440         5         National S           3048112514         304811214         K         8H440         5         National S           3048112613         3048112038         N         8H440         5         National S           3049114026         3048114038         N         8H440         5         National S           3200000183         3200000183         200000183         F         8H440         4         National S           3200000184         3200000184         200000183         F         8H440         4         National S           3200000184         3200000183         F         8H440         4         National S           3200000184         3200001297         F         8H440         4         National S           3200001177         3200001127         F         8H440         4         National S           3200001277         3200001277         8H440         4         National S           3200001285         2200001226         8H440         4         National S           3200002128         22000012227<	End         Project From         Project From           ecorption         10/01/2014         06/30           cence Foundation         04/15/2015         07/33           cence Foundation         06/01/2015         05/33           cence Foundation         06/01/2015         05/33           cence Foundation         06/01/2015         06/33           cence Foundation         06/01/2018         02/33           cence Foundation         09/01/2015         06/33           cence Foundation         09/01/2015         06/33           cence Foundation         07/01/2016         06/33           cence Foundation         07/01/2016         06/31           cence Foundation         06/01/2017         02/32           cence Foundation         03/01/2017         02/33           cence Foundation         03/01/2017         02/33           cence Foundation         03/01/2018         02/32           order Foundation         08/01/2017         02/33           cence Foundation         08/01/2018         02/32           cence Foundation         08/01/2018         02/32           cence Foundation         08/01/2018         02/33           cence Foundation         09/01/2018	0/2019         OrdS-14/2022         Grant         0           0/2019         150/753         Grant         1           1/2019         150/753         Grant         1           1/2019         151/117         Grant         Cash Bass Project           1/2019         155/147         Grant         C           1/2019         ND         Grant         C           1/2019         AC1-54/426         Grant         C           0/2019         DIS-155/1453         Grant         C           0/2021         DIS-155/1478         Grant         C           1/2021         145/2457-005         Agreement         C           1/2021         145/2457         Grant         C           1/2021         156/249         Grant         C           1/2021         156/240         Grant         C           1/2020         156/242         Grant         C      <	09/28/2019 452,381.00 CR 10/29/2019 333,318.00 CR 08/29/2019 130,506.00 CR	Type Award Rec Rule Biling Rule Descr X 2 RB8-Letter of C X 2 RB8-Letter of C X 3 RB8-Letter of C X 5 Helestones X 5 Helestones X 2 RB8-Letter of C X 3 RB8-Letter of C X 3 RB8-Letter of C X 4 RB8-Letter of C X 4 RB8-Letter of C X 4 RB8-Letter of C X 2 RB8-Letter of C X 2 RB8-Letter of C X 2 RB8-Letter of C X 3 RB8-Letter of C X 3 RB8-Letter of C X 4 RB8-Letter of C X 4 RB8-Letter of C X 5 Metstones X 5 Metstones X 5 Metstones X 5 RB8-Letter of C X 2 RB8-Letter of C
The three icons used for managing report layouts	Change,	Select, and Save.			
To start creating a layout for your user id,					





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pull up new	Grant		Name of Grant	Sponsor description	Project From	Project To	Grant Value
	3048111833 🗗	<u>3048111833</u>	KLAPPER ANDREW	National Science Foundation	10/01/2014	06/30/2019	452,381.00
layout.	3048112558	<u>3048112558</u>	FINKEL RAPHAEL	National Science Foundation	04/15/2015	07/31/2019	333,318.00
	3048112613		HAYES JANE	National Science Foundation	06/01/2015	05/31/2019	130,506.00
	3048113714	<u>3048113714</u>	SILVESTRI SIMONE	North Atlantic Treaty Organiza	08/01/2017	09/15/2019	55,047.00
	3048114036		SEALES WILLIAM	Andrew W Mellon Foundation	09/01/2018	02/28/2019	40,124.00
	3048114058		FINKEL RAPHAEL	Kasumi Project USA	09/01/2018	12/31/2020	16,050.00
	320000183		GRIFFIOEN JAMES	National Science Foundation	09/01/2015	08/31/2019	999,313.00
	3200000184		GRIFFIOEN JAMES	National Science Foundation	10/01/2015	09/30/2019	149,949.00
	3200000436		JACOBS NATHAN	National Science Foundation	07/01/2016	06/30/2021	507,426.00
	3200000590		GRIFFIOEN JAMES	BBN Technologies The GENI Project Office		12/31/2018	640,618.00
	3200000595		CALVERT KENNETH	National Science Foundation	05/16/2016	05/15/2019	742,206.00
	3200000666				07/01/2016	06/30/2019	457,594.00
	3200001125		YU TINGTING	National Science Foundation	06/01/2017	05/31/2022	303,885.00
	3200001149	<u>3200001149</u>		National Science Foundation	03/01/2017	02/28/2019	150,981.00
	3200001577	<u>3200001577</u>		National Cancer Institute	09/15/2017	08/31/2019	152,987.00
	3200001595			University of Nebraska Omaha	09/01/2017	08/31/2020	220,795.00
	3200001636		SILVESTRI SIMONE	Missouri University of Science and Tech	10/10/2017	12/14/2019	318,744.00
	3200001720		JACOBS NATHAN	National Science Foundation	03/01/2018	02/28/2019	13,625.00
	3200002033		GRIFFIOEN JAMES	National Science Foundation	08/01/2018	07/31/2020	877,605.00
	3200002052	<u>3200002052</u>	CUI LICONG	National Science Foundation	09/01/2018	08/31/2021	309,454.00
	3200002220	<u>3200002220</u>	JACOBS NATHAN	Design Knowledge Company	10/01/2018	11/30/2019	155,700.00
	3200002256	<u>3200002256</u>	JACOBS NATHAN	Intelligent Automation Inc	11/07/2018	06/12/2019	19,944.00
	3200002301	<u>3200002301</u>	JACOBS NATHAN	Novateur Research Solutions	11/15/2018	11/15/2020	29,503.00
	3048112558	<u>3210000234</u>	FINKEL RAPHAEL	National Science Foundation	04/04/2016	07/31/2019	0.00
	3048112558	<u>3210000524</u>	FINKEL RAPHAEL	National Science Foundation	02/17/2017	07/31/2019	0.00
	3048112558	<u>3210000672</u>	FINKEL RAPHAEL	National Science Foundation	07/28/2017	07/31/2019	0.00
	3200000666	<u>3210000821</u>	TRUSZCZYNSKI MIROSLA	National Science Foundation	12/22/2017	06/30/2019	0.00
	3200001755	<u>3210000836</u>	YANG RUIGANG	National Institute of Food and Agriculture	02/15/2018	02/14/2021	0.00
	3200001595	<u>3210000860</u>	TRUSZCZYNSKI MIROSLA	University of Nebraska Omaha	04/16/2018	08/31/2020	0.00
	3200001125	3210000868	YU TINGTING	National Science Foundation	06/01/2017	05/31/2022	0.00
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