



**DEFENSE
TRANSPORTATION
REGULATION**

**INDIVIDUAL MISSIONS,
ROLES, AND
RESPONSIBILITIES**

DRAFT

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1 **INDIVIDUAL MISSIONS, ROLES, AND RESPONSIBILITIES**

2A. **UNDER SECRETARY OF DEFENSE FOR ACQUISITION ~~TECHNOLOGY AND~~
3 ~~LOGISTICS (USD [AT&L]) AND SUSTAINMENT (A&S)~~**

- 4 1. Develops DoD transportation and traffic management policies; provides guidance and policy
5 interpretations to the DoD Components concerning the effective and efficient acquisition and use
6 of all modes of DoD and commercial transportation resources and services.
- 7 2. Proponent for customs and border clearance matters in the Office of the Secretary of Defense
8 (OSD) and exercise staff supervision over all customs and border clearance matters within the
9 DoD.
- 10 3. Responsible for prior review and approval of special or unique projects and programs not
11 specifically provided for in the Defense Transportation Regulation (DTR).
- 12 4. Through the Deputy Assistant Secretary of Defense for Logistics, maintains liaison and fosters
13 collaborative working relationships with other federal agencies and the commercial industry in
14 carrying out assigned responsibilities and functions.

15B. **DEFENSE LOGISTICS AGENCY (DLA)**

- 16 1. DLA is the container procurement manager for the DoD and has the authority to procure
17 commercial off-the-shelf International Organization for Standardization (ISO) containers for the
18 Services, including ISO containers with special features as required (e.g., Chemical Agent
19 Resistant Coating [CARC] paint and retaining rings) and designated Military Specification
20 (MILSPEC) or special containers and support equipment for the DoD through DLA Troop
21 Support, Construction and Equipment Container program. DLA will develop contracting
22 mechanisms for the Services and Agencies to use for these types of procurements.
- 23 2. Collaborates with the Commander, USTRANSCOM, in support of distribution process
24 improvement efforts to ensure consistency with Defense Logistics and Global Supply Chain
25 Management System requirements.

26C. **UNDER SECRETARY OF DEFENSE (COMPTROLLER)/CHIEF FINANCIAL OFFICER
27 OF THE DEPARTMENT OF DEFENSE**

- 28 1. The Under Secretary of Defense (Comptroller)/Chief Financial Officer of the Department of
29 Defense establishes overall policy governing transportation working capital funds and the
30 transportation financial processes in DoD 7000.14-R.
- 31 2. Establishes policies for acquisition and sustainment auditability in coordination with the
32 USD(A&S).

33D. **DIRECTOR, DEFENSE SECURITY COOPERATION AGENCY (DSCA).**

34 Under the authority, direction, and control of the Under Secretary of Defense for Policy, the
35 Director, Defense Security Cooperation Agency, coordinates with the Deputy Assistant Secretary of
36 Defense Logistics (DASD LOG) for transportation guidance associated with the movement of
37 security assistance and security cooperation cargoes and humanitarian assistance programs.

38E. **DEFENSE TRAVEL MANAGEMENT OFFICE (DTMO)**

- 39 1. Serve as the DoD's focal point to the travel industry, which includes Travel Management
40 Company (TMC) contracts, General Services Administration (GSA) City Pair Program (CPP) and
41 commercial scheduled air service, airline global distribution systems, commercial travel data,
42 travel for bus, rail, vessel, and rental car service, and the Defense Travel System functional

- 43 requirements. Ensure consistency in the DoD's focus, policy, and execution of travel
44 management functions.
- 45 2. Negotiate rates and other matters incidental to the transportation of passengers, other than air,
46 worldwide.
- 47 3. Serve as the single face to industry for commercial travel policy.
- 48 4. Procure and centrally manage TMC contracts.
- 49 5. Establish procedures to ensure effective use and control of TMCs. Maintain a current list of
50 TMCs serving DoD installations under their jurisdiction.
- 51 6. Maintain approval authority for the establishment or procurement of Service-unique, in-house
52 travel offices.
- 53 7. Administer the U.S. Government Rental Car/Truck program.
- 54 8. Administer the DoD Military Bus program.
- 55 9. Arrange the best means available for passenger surface transportation.
- 56 10. Administer the Passenger Standing Route Order (PSRO) program.
- 57 11. Administer the Recruit Travel and Assistance program.
- 58 12. Act as the single source for DoD commercial travel data.
- 59 13. Serve as the DoD's customer interface for the GSA CPP. Coordinate GSA CPP and other
60 commercial travel issues with the United States Transportation Command (USTRANSCOM) and
61 Military Services.
- 62 14. Represent the DoD in negotiating the GSA CPP contract and identifying commercial travel
63 requirements. Stay engaged with the Air Mobility Command (AMC) on issues pertaining to Civil
64 Reserve Air Fleet (CRAF), air carrier quality, and safety requirements in the GSA CPP contract.
- 65 15. Provide DoD commercial travel data for use in soliciting city pair routes. In coordination with
66 AMC, support GSA CPP source selection evaluation boards.
- 67 16. Administer the DoD Travel Card program.

68F. **CUSTOMS AND BORDER PROTECTION, UNITED STATES (U.S.) DEPARTMENT OF
69 AGRICULTURE (USDA), AND OTHER U.S. BORDER CLEARANCE AGENCIES**

- 70 1. All of the agencies review the DTR to ensure it adequately describes their requirements and
71 procedures for the customs and border clearance processes and requesting or recommending
72 changes.
- 73 2. The agencies establish and maintain liaison with USTRANSCOM in its capacity as the DoD's
74 Executive Agent for the DoD Customs and Border Clearance Program (CBCP), ensuring
75 continuity of efforts.
- 76 3. Customs and Border Clearance Agents (CBCA):
- 77 a. Perform their duties in accordance with (IAW) this regulation and U.S. and/or foreign
78 country border clearance requirements.
- 79 b. Inspect and certify DoD-owned materiel, personal property, and passengers are acceptable for
80 entry into the United States. If contraband is discovered during the inspection process, the
81 CBCA will notify legal authorities.

- 82 c. Represent the Commander (CDR) in performance of inspections, and ensuring the proper
83 documentation accompanies all shipments or personnel.
- 84 d. Ensure customs/border clearance violations are expeditiously reported to the legal authority
85 or military agency for disposition.
- 86 e. Conduct all inspections and examinations in a professional, expeditious, and courteous
87 manner.
- 88 f. Will not, under any circumstances, collect or accept duty payments.
- 89 4. Military Customs Inspectors-Excepted (MCI-E):
 - 90 a. Inspect or examine baggage, professional equipment, and cargo as authorized in the
91 Memorandum of Understanding (MOU) and designated on his/her Customs and Border
92 Protection (CBP) Form 55. Inspections will be accomplished in a courteous and professional
93 manner. All passengers and crewmembers are subject to inspection. The degree to which
94 accompanied baggage or equipment is inspected or examined is dependent upon the
95 discretion and judgment of the MCI-Es. "Dumping" of baggage contents is against both DoD
96 and CBP policy and is prohibited. MCI-Es will only inspect active duty military personnel.
97 All civilian personnel will be inspected by a CBP officer. MCI-Es will be granted access to
98 aircraft in all circumstances.
 - 99 b. Immediately report contraband discoveries (e.g., drugs, firearms, and/or explosives) to the
100 closest CBP Port Director and the military CDR.

101G. **HEADS OF DOD COMPONENTS HEADS**

- 102 1. Apply continuous process improvement to transportation and traffic management programs.
- 103 2. Provide a representative to the Joint Deployment and Distribution Enterprise Working Groups, in
104 accordance with DoDI 5158.06.
- 105 3. Oversee the safe, secure, effective, and efficient use of DoD and commercial resources in
106 carrying out assigned missions.
- 107 4. Establish, operate, staff, and support transportation, traffic management, and personal
108 property shipment offices.
- 109 5. Coordinate with United States Transportation Command (USTRANSCOM) to integrate and
110 synchronize a distribution system to meet customer requirements in accordance with the DoD
111 materiel management procedures in DoD Manual 4140.01.
- 112 6. Provide transportation requirements, including those that support transportation operational
113 readiness, to USTRANSCOM with sufficient lead time and detail to enable the efficient
114 acquisition or arrangement of transportation services.
- 115 7. Notify the Assistant Secretary of Defense (ASD) Sustainment and Commander, United States
116 Transportation Command (CDRUSTRANSCOM) of any request by a transportation
117 regulatory body or notice of subpoena to testify before or produce documents for a
118 transportation regulatory body on matters relating to the DTS, DoD distribution operations,
119 or DoD use of commercial transportation services.
- 120 8. Synchronize transportation and financial business areas to comply with transportation
121 financial auditability and transportation payment initiatives. Provide a representative for
122 these initiatives to implement standard policy, processes, procedures, and business rules
123 codified in the DoD 7000.14-R, the DTR, and this instruction.

- 124 9. Coordinate with the Commander, United States Transportation Command
125 (CDR USTRANSCOM), to implement and execute of the DoD Customs and Border
126 Clearance Program (CBCP), DoD personal property shipment and storage and POV
127 programs, and other programs for the movement of DoD and other authorized passengers and
128 materiel.
- 129 10. Assist and cooperate with the Federal Inspection Services and foreign countries to stop the
130 flow of contraband into the United States and foreign countries through military channels.
- 131 11. Ensure that DoD contracts involving export-controlled items or data include the clause
132 "Export Controlled Items" in accordance with Part 252 of the Defense Federal Acquisition
133 Regulation Supplement. Ensure that Tenders similarly place responsibility on the contractor
134 to comply with U.S. export-control laws and regulations, as applicable.
- 135 12. Ensure shipping activities are aware of standard shipment documentation requirements; and
136 enforce compliance with standards.
- 137 13. Implement DoD container procedures to ensure system efficiency, effectiveness, and
138 interoperability.
- 139 14. Use the DoD ISO container system effectively and efficiently to meet national security objectives
140 and balance cost efficiencies with operational effectiveness.
- 141 15. Ensure proper management of all DoD intermodal platforms, including containers, flatracks, and
142 associated equipment.
- 143 16. Maintain an accurate inventory, to include current International Convention for Safe Containers
144 (CSC) inspection status and maintenance condition, of currently owned ISO containers by using
145 the Joint Container Management (JCM) system IAW DTR Part VI, Chapter 605.
- 146 17. Notify all Services and Agencies and the Military Surface Deployment and Distribution
147 Command (SDDC) of DoD-owned containers in excess of mission needs.
- 148 18. Establish and maintain a program to ensure container inspections are conducted IAW the latest
149 edition MIL-STD-3037, Inspection Criteria for International Organization for Standardization
150 (ISO) Containers.
- 151 19. Establish and maintain container control functions to monitor and track all intermodal containers,
152 regardless of ownership, moving into, within, and out of their areas of responsibility (AOR) in the
153 Continental United States (CONUS) and overseas locations.

154H. SERVICE SECRETARIES

- 155 1. Assign their transportation commands (SDDC of the Department of the Army, the Military Sealift
156 Command [MSC] of the Department of the Navy, and AMC of the Department of the Air Force)
157 in times of peace and war to the Combatant Commander (CCDR), United States Transportation
158 Command (USTRANSCOM) as Transportation Component Commands (TCC) under the
159 USTRANSCOM Combatant Command (CCMD/COCOM).
- 160 2. Assign common-user transportation assets of the military departments to the USTRANSCOM
161 COCOM, except for those Service-unique or theater-assigned transportation assets.
- 162 3. Program, budget, organize, train, and equip forces for assignment to USTRANSCOM.
- 163 4. Resource and manage their transportation programs, which include base/installation
164 transportation operations, and issue supplemental policy, procedures, and traffic management
165 guidance in support of those operations.

- 166 5. Ensure organizations are adequately trained, equipped, and manned to operate, support, or
167 interface with the DoD ISO container system.
- 168 6. Procure all DoD-owned containers to ISO standards to ensure compatibility with the commercial
169 intermodal transportation system.
- 170 7. Maintain all DoD-owned containers and ISO-configured tactical shelters and equipment to the
171 standards found in 46 United States Code (U.S.C.), Chapter 805, Safe Containers for International
172 Cargo, and, for ISO containers intended to be loaded with ammunition, the International Maritime
173 Dangerous Goods Code (IMDGC).
- 174 8. Program, budget, and fund those assets, services, and systems necessary to support the DoD ISO
175 container system.
- 176 9. Ensure organizations maintain a repository for International Convention for Safe Containers
177 (CSC) inspection reports. In addition to identification of the container, the records must include
178 the date of last examination and a means of identifying the examiner. The records must be
179 maintained in an office under the control of the owner (49 Code of Federal Regulations [CFR],
180 Part 452, Examination of Containers, Paragraph 452.3).
- 181 10. Establish procedures to ensure all containers and chassis leased for transportation purposes are
182 procured through the worldwide container leasing contract administered for the DoD by SDDC.
- 183 11. Conduct physical inventories of ISO containers and ISO-configured equipment under their
184 control as directed by USTRANSCOM IAW instructions in DTR Part VI, Chapter 605.
- 185 12. Establish control procedures for issuing and applying DD Form 2282, International Convention
186 for Safe Container (CSC) Reinspection Decal, to Service-owned containers (see DTR Part VI,
187 Chapter 604).

188I. **SECRETARY OF THE AIR FORCE**

- 189 1. Program, budget, and fund the life-cycle costs (i.e., acquisition and/or replacement, maintenance,
190 and repair) of System 463L intermodal equipment assets.
- 191 2. Ensure Air Force ISO container owners maintain a central repository for CSC inspection reports
192 on the ISO-configured containers owned by each organization to ensure compliance with 49 CFR
193 452.
- 194 3. Ensure the Air Force manages its inventories of ISO containers through a service container
195 manager (SCM) or by a decentralized management process where Air Force individual major
196 commands or units will manage their own assets. The method used by the Air Force will reflect
197 its respective process within its own Service directives to ensure the intent of 49 CFR 452 is met.

198J. **SECRETARY OF THE ARMY**

- 199 1. Serve as the single manager for procurement of railcars and locomotives and for the operation of
200 a national inventory control point for railroad equipment, including the Defense Freight Railway
201 Interchange Fleet (DFRIF), captive fleet locomotives and spotters, and captive fleet railcars.
- 202 2. Develop, in coordination with other DoD Components, doctrine (tactics, techniques, and
203 procedures) for reception, staging, onward movement, and retrograde of ISO containers and
204 support equipment, including use of information systems in a theater of operations.
- 205 3. Plan, program, and budget for the acquisition, modification, maintenance, and overhaul of all
206 Army rail equipment, to include the portion of the DFRIF belonging to the Army.

- 207 4. Integrate the management and use of ISO containers and container handling equipment as an
208 integral component of all scheduled training events, when applicable.
- 209 5. Identify the Army's force structure, equipment, information requirements, and training
210 requirements for the in-theater reception, onward movement, and retrograde of ISO containers
211 and support equipment.
- 212 6. When assigned as the joint battlefield and/or theater distribution manager, with common-user
213 land transportation responsibility, support USTRANSCOM in performing its worldwide mission
214 of management and control of DoD ISO containers.
- 215 7. In conjunction with the Navy, support the development of an interoperable ISO container offload
216 and onward movement capability that includes sustained Joint Logistics Over-the-Shore (JLOTS)
217 operations.
- 218 8. Provide the Intermodal Dry Cargo Container/CSC Reinspection Course to the DoD Components
219 through the Defense Ammunition Center (DAC).
- 220 9. Obtain from container manufacturers and/or develop and publish container maintenance manuals,
221 technical bulletins, and other container-related publications to include the Department of Defense
222 Standard Family of Tactical Shelters (Rigid/Soft/Hybrid) brochure available at
223 <https://apps.dtic.mil/dtic/tr/fulltext/u2/a568854.pdf>.
224 ~~<http://oai.dtic.mil/oai/oai?verb=getRecord&metadataPrefix=html&identifier=ADA568854>~~.
- 225 10. Centrally procure for the Army and provide like services for the DoD Components those Military
226 Specifications (MILSPEC) or special Service-unique containers not designated for central
227 procurement by DLA (e.g., the U.S. Army's Deployable Medical System containers or tactical
228 shelters).
- 229 11. Develop, maintain, implement, and promulgate the Containerized Ammunition Distribution
230 System (CADS) Plan for use by all Services and Agencies.
- 231 12. Represent all the Services and Agencies in regard to ISO-configured tactical shelters.
- 232 13. Ensure Army ISO container owners update the central repository for the CSC inspection reports
233 in JCM ACAMS IAW DTR Part VI, Chapter 605, to ensure compliance with 49 CFR 452.
- 234 14. Ensure the Army manages its inventories of ISO containers through a SCM or by a decentralized
235 management process where Army individual major commands or units will manage their own
236 assets. The method used by the Army will reflect its respective process within its own Service
237 directives to ensure the intent of 49 CFR 452 is met.

238K. SECRETARY OF THE NAVY

- 239 1. Will act for the Secretary of Defense and exercise the powers of the Secretary of Defense only on
240 matters pertaining to requests for waiver pursuant to Section 501 of Title 46, U.S.C., for the
241 carriage of DoD cargo aboard government-owned and commercial vessels in the DTS.
- 242 2. May delegate to the Commander, Military Sealift Command, the authority to approve waivers
243 pursuant to Section 501 of Title 46, U.S.C., for the carriage of DoD cargo aboard government-
244 owned and commercial vessels in the DTS.
- 245 3. Will refer all other requests for waiver pursuant to Section 501 of Title 46, U.S.C., to the USD
246 (A&S) for further coordination with the Secretary of Homeland Security.
- 247 4. In conjunction with the Army, support the development of an interoperable container offload and
248 onward movement capability that includes sustained JLOTS operations.

- 249 5. Ensure the Navy and Marine Corps, as individual Services, manage their inventories of ISO
250 containers through an SCM or by a decentralized management process where their individual
251 major commands or units will manage their own assets. Each Service will reflect its respective
252 process within its own Service directives to ensure the intent of 49 CFR 452 is met.
- 253 6. Ensure Navy/Marine Corps ISO container owners maintain a repository for CSC inspection
254 reports on the ISO-configured containers owned by each organization to ensure compliance with
255 49 CFR 452.

256L. CHAIRMAN OF THE JOINT CHIEFS OF STAFF (CJCS)

- 257 1. Staff and submit to the Secretary of Defense (SecDef), through the Deputy Assistant Secretary of
258 Defense (Logistics) (DASD [LOG]), ~~Under Secretary of Defense (Logistics, and Material~~
259 ~~Readiness) (DUSD [L&MR])~~-USTRANSCOM, and other officials, for approval:
- 260 a. Changes to procedures for submission of transportation movement requirements to
261 USTRANSCOM
- 262 b. Changes to the transportation movement priority system to ensure its responsiveness to the
263 CDRs and CCDRs requiring transportation services.
- 264 2. Recommend forces for assignment to USTRANSCOM to the SecDef for approval, IAW 10
265 United States Code (U.S.C.), Section (§) 162, Combatant Commands: Assigned Forces; Chain of
266 Command.
- 267 3. Assign a lead agent to develop joint doctrine, tactics, techniques, and procedures to manage ISO
268 containers within the joint doctrine development program.
- 269 4. Through the assigned lead agent, provide oversight on all Services' and Agencies' programs in
270 relation to their interoperability with the Defense Transportation System (DTS).
- 271 5. Provide oversight and impetus through the Focused Logistics Functional Capabilities Board;
272 various General Officer/Flag Officer-, Council of Colonels/Captains-, and Action Officer-level
273 working groups (e.g., a Joint Intermodal Working Group); and DoD studies (e.g., a Mobility
274 Capabilities Study), thus ensuring adequate funding and support are given to the required ISO
275 container system capability.
- 276 6. Analyzes courses of action and provides recommendations, via the Global Force
277 Management process, when requirements exceed transportation system capability or when
278 transportation assets are also required for combat and combat support missions (e.g., tanker
279 aircraft used in strike missions). If required, meets with the Joint Transportation Board, in
280 accordance with Joint Publication 4-0, to settle competing lift requirements of the CCMDs.
- 281 7. Coordinates with the Military Departments and USTRANSCOM to ensure that continuity of
282 operations, CCDR, and transportation operational readiness requirements are established and
283 met.

284M. SERVICE OR AGENCY HEADQUARTERS (HQ) TRANSPORTATION STAFFS

- 285 1. Provide technical direction, management, oversight, and evaluation of the passenger, cargo and
286 cargo traffic management aspects of the DoD transportation movement program, subject to the
287 overall guidance, policies, procedures, and programs established by their Service HQ or Agency
288 and in coordination with USTRANSCOM.
- 289 2. Ensure efficient, responsive, and quality transportation services and compliance with governing
290 laws, directives, and regulations.

- 291 3. Direct development and implementation of DoD, Service, or Agency transportation policies,
292 procedures, and programs.
- 293 4. Establish points of contact (POC) for coordination and implementation of the CBCP within their
294 respective components.
- 295 5. Ensure the shipment sponsor's shipping activities prepare customs (foreign country or U.S. CBP)
296 documents for use by Transportation Service Provider (TSP) and government agencies to gain
297 entry or exit for DoD shipments.
- 298 6. Take action to correct CBP program deficiencies.
- 299 7. Provide facilities and other assets, through Inter-Service/Defense Agency Support Agreements,
300 for the performance of customs and border clearance functions.
- 301 8. Furnish information to USTRANSCOM to resolve customs and border clearance issues to include
302 information required for pre-clearance (see DTR Part V, Chapter 506).
- 303 9. Provide representation on DoD CBCP committees or working groups as requested by
304 USTRANSCOM.
- 305 10. Assist USTRANSCOM in the development and collection of metrics data and the evaluation of
306 the DoD CBCP.
- 307 11. Provide customs and border clearance documents necessary for Entry Officials to clear personnel
308 and cargo entering or exiting the United States or Foreign Countries.
- 309 12. U.S. Navy commands will provide operational guidance to implement DTR Part V to Navy
310 activities that operate/manage air and water terminals.
- 311 13. Follow the theater, destination, and in-transit country national customs and movement
312 certification requirements contained in theater transportation regulations.

313N. **UNITED STATES TRANSPORTATION COMMAND (USTRANSCOM)**

314 Under DoD Directive (DoDD) 4500.09~~E~~, Transportation and Traffic Management, USTRANSCOM
315 is assigned the responsibility for establishing and approving operational regulations and procedures
316 necessary for the effective and efficient operation of the DTS to the Commander, USTRANSCOM.

- 317 1. Exercise COCOM of AMC, MSC, and SDDC in times of peace and war.
- 318 2. Exercise COCOM of all assigned transportation assets of the military departments except for
319 Service-unique or theater-assigned transportation assets (i.e., C-130 aircraft, port handling
320 equipment, and other transportation assets).
- 321 3. Provide management support for Service-unique or theater-assigned transportation assets when
322 agreed to by USTRANSCOM and a Service Secretary or a CDR of a unified command, or when
323 so directed by the SecDef.
- 324 4. Submit to the SecDef, through the CJCS, **DASD (LOG)**, ~~USD (L&MR)~~, and such other officials,
325 for approval of any changes to transportation, fiscal, procurement, or other DoD policies to
326 implement this regulation.
- 327 5. Establish and maintain relationships between the DoD and the commercial transportation industry
328 to develop concepts, requirements, and procedures for the CRAF and the Voluntary Intermodal
329 Sealift Agreement (VISA). Any procedures when developed will take effect upon approval by
330 the SecDef.
- 331 6. Ensure transportation policy, procedures, and data requirements are fully integrated with overall
332 DoD operations and logistics interfaces.

- 333 7. Provide air, land, and sea transportation in peace and war as the DoD single manager for
334 transportation other than Service-unique or theater-assigned transportation assets.
335 USTRANSCOM will align traffic management, transportation single manager, and distribution
336 process responsibilities to achieve optimum responsiveness, effectiveness, and economy in times
337 of peace and war and will perform such additional functions as outlined below:
- 338 a. Exercise COCOM of all assigned forces, to include organizing and employing forces to carry
339 out assigned missions and providing forces in support of other unified commands.
340 USTRANSCOM will exercise COCOM through the TCCs. USTRANSCOM will direct
341 AMC, MSC, and SDDC to perform missions and related responsibilities as noted in
342 Paragraphs **O, P, Q, and R**, ~~M, N, O, and P~~ of this chapter or as may be necessary to carry out
343 USTRANSCOM-assigned missions.
- 344 b. Apply apportioned/allocated strategic mobility resources as directed by the SecDef.
- 345 c. Prescribe procedures for the DoD Components to submit transportation requirements.
- 346 d. Provide management support for Service-unique or theater-assigned transportation assets, to
347 include pre-positioned ships, to the Secretaries of the military departments and the CDRs of
348 unified commands at the direction of the SecDef, or upon the request of the concerned
349 Service Secretary, CDR, or CDR.
- 350 e. Develop, prioritize, and make recommendations through the Joint Chiefs of Staff (JCS) to the
351 Secretaries of the military departments and the **DASD (LOG)**, ~~USD (L&MR)~~, on the
352 capability, capacity, characteristics, design, and other requirements of the mobility assets
353 needed to execute DoD common-user transportation and strategic mobility objectives.
354 Identify and support programming requirements, along with capital investment strategies, via
355 the Planning, Programming, and Budgeting System (PPBS).
- 356 f. Establish and maintain relationships between the DoD and the commercial transportation
357 industry (in coordination with the Department of Homeland Security [DHS], United States
358 Coast Guard [USCG], Department of Transportation [DOT]/Maritime Administration
359 [MARAD], Federal Aviation Administration [FAA], and the National Transportation Safety
360 Board [NTSB]) to promote the seamless transition from peace to war and improve interfaces
361 between the DoD and industry.
- 362 g. Manage the Transportation Working Capital Fund (TWCF) financial operations, to include
363 programming, budgeting, accounting, and reporting. Provide guidance for the
364 standardization of rates, regulations, and operational policies and procedures.
- 365 h. Develop and implement, in coordination with the military departments, TWCF manpower
366 management policy to maintain USTRANSCOM visibility and adequate control of common-
367 user transportation manpower and personnel assets. Establish procedures to program,
368 account for, and document TWCF military and civilian manpower and personnel. Assess the
369 functional impact of proposed manpower increments and decrements to the common-user
370 transportation functions and recommend changes through the CJCS IAW DoDD 5158.0604,
371 **Joint Deployment and Distribution Enterprise (JDDE) Planning and Operations**.
- 372 i. Control assigned funds made available from the National Defense Reserve Fleet (NDRF) for
373 operations, maintenance, and lease of national defense sealift vessels operated under the
374 TWCF.
- 375 j. Review and analyze Service-proposed organizational and mission changes within the TCCs
376 that impact on the ability of USTRANSCOM to carry out its assigned responsibilities.
- 377 k. Ensure the effective and efficient use and control of U.S. Government (USG)-owned or
378 commercial strategic mobility resources and capabilities available to the DoD.

- 379 1. As the Head of an Agency, establish a contracting activity for procurement of commercial
380 transportation services. Through the TCCs, USTRANSCOM will coordinate and implement
381 transportation and acquisition policy and ensure peacetime and wartime procedural
382 compatibility. Assume financial responsibility through the management of the TWCF
383 account and participate in the acquisition planning, monitoring, and overseeing of TCC
384 procurement execution. Develop acquisition strategies for execution by the TCCs to
385 accomplish USTRANSCOM missions.
- 386 m. Serves as the procuring authority for small package delivery services for federal
387 executive agencies and eligible non-federal entities.
- 388 n. In support of the Service heads of an Agency, take action to facilitate the resolution of
389 USTRANSCOM-unique requirements related to the procurement of transportation services.
- 390 o. Coordinate the forecasting and execution of validated transportation requirements on behalf
391 of the DoD in both peace and war, to include channel approval. Advise the Joint Staff (JS)
392 and other DoD Components when there is insufficient capability to meet requirements and
393 make recommendations for actions to alleviate the shortfall.
- 394 p. Disseminate information to the DoD and Service authorities to facilitate the smooth flow of
395 programming requirements, transportation movement requirements, and other information to
396 ensure effective transportation operations within the DoD.
- 397 q. With the approval of the SecDef and IAW the MOU with the DHS/USCG and
398 DOT/MARAD, augment the strategic mobility capability by activating strategic reserve or
399 mobilization programs, such as CRAF, Ready Reserve Force (RRF), and VISA. Develop
400 guidance, requirements, concepts, and procedures and provide direction and oversight for the
401 CRAF, RRF, VISA, and other established mobilization programs as assigned.
- 402 (1) Upon approval of the SecDef and in coordination with the Secretary of Transportation
403 (SECTRANS), USTRANSCOM will activate the RRF to meet
404 operations/contingencies/CJCS exercises or, as prudent, take advance action to
405 coordinate and plan with the DOT/MARAD the possible RRF activation in anticipation
406 of actual requirements. When military operations require civil shipping support, advise
407 the DOT/MARAD that activation of the VISA is under consideration and request that
408 the DOT/MARAD prepare an economic impact statement. USTRANSCOM will
409 forward a recommendation to the SecDef and transmit, for signature, a proposed
410 memorandum to the SECTRANS requesting concurrence in the activation of the VISA.
411 Upon approval of VISA activation, USTRANSCOM will direct MSC to arrange with
412 ship operators for the acquisition of particular ships.
- 413 (2) USTRANSCOM will activate, with the concurrence of the SecDef, any CRAF stage or
414 segment to fulfill commercial air augmentation of the DoD airlift fleet.
- 415 (3) USTRANSCOM will recommend, through the SecDef, in coordination with the
416 SECTRANS, Presidential action to enable the requisitioning of ships IAW 46 U.S.C. §
417 56301, Emergency Acquisition of Vessels, and 50 U.S.C. § 196, Emergency Foreign
418 Vessel Acquisition; Purchase or Requisition of Vessels Lying Idle in United States
419 Waters.
- 420 r. Serve as the principal DoD focal point with the DHS/USCG and DOT/MARAD on RRF
421 issues, to include fleet composition, activation, maintenance, and readiness standards IAW a
422 MOU and/or a Memorandum of Agreement (MOA).
- 423 s. Monitor and evaluate Service readiness programs for active and reserve component units that
424 support USTRANSCOM missions.

- 425 t. Coordinate with the unified commands on the protection of USTRANSCOM assets, Host
426 Nation (HN) transportation, negotiate/review international support agreements, and provide
427 other related support to USTRANSCOM forces.
- 428 u. Within mission responsibilities, maintain oversight of those dockets, proposals, and notices of
429 federal, judicial, state, municipal, or other USG agencies and commercial entities on rates and
430 services that may affect military transportation and traffic management needs and authorities.
431 Alone or through the components, USTRANSCOM will represent the DoD or coordinate
432 with DoD or other USG agencies on legislative, legal, or regulatory issues to protect or
433 promote DoD transportation interests IAW DoD Instruction (DoDI) 4500.57, Transportation
434 and Traffic Management. ~~17, Proceedings Before Transportation Regulatory Bodies.~~
- 435 v. Represents the DoD before regulatory bodies in the United States in proceedings relating
436 to or that may have an impact on the DTS.
- 437 w. Negotiate and consummate support agreements, assignments, and delegations of functions
438 and authority, as required IAW DoDI 4000.19, Support Agreements, and act as the POC for
439 operational agreements within the DTS.
- 440 x. Nominate the chairperson of the Transportation Committee of the Defense Acquisition
441 Regulations Council. The Transportation Committee chairperson manages the formulation
442 and evaluation of proposed transportation acquisition policy for inclusion in acquisition
443 regulations.
- 444 y. Conduct deliberate and execution transportation planning for DoD Components IAW the
445 Joint Strategic Planning System (JSPS) and the Joint Operation Planning and Execution
446 System (JOPES).
- 447 z. Act as facilitator for all meteorological and oceanographic data used in deliberate and
448 execution planning conducted IAW the JSPS and JOPES.
- 449 aa. Integrate, in coordination with the DoD Components and the transportation industry, the DoD
450 transportation-related Command, Control, Communications, and Computer Systems (C4S) by
451 maintaining the Integrated Data Environment (IDE)/Global Transportation Network (GTN)
452 Convergence (IGC). USTRANSCOM will coordinate and provide worldwide IGC training.
- 453 bb. Develop, produce, and field TWCF-funded DoD transportation C4S for USTRANSCOM-
454 managed transportation programs and documentation requirements. Promote the
455 development, production, and fielding of component transportation C4S that enhance the
456 effectiveness of the DTS. Establish a C4S requirements baseline and validate emerging C4S
457 requirements to ensure integration and efficiency of developing systems with existing
458 systems.
- 459 cc. Act as the DoD administrator for all transportation data to ensure the automated systems
460 supporting the DTS are compatible and/or interoperable in support of Corporate Information
461 Office goals and objectives. Establish and coordinate transportation data standards and
462 protocols and provide transportation data for the logistics portion of the Defense Data
463 Repository System.
- 464 dd. Serve as the program manager for Defense Transportation Electronic Business (DTEB).
- 465 ee. Serve as DoD single manager for inter-theater medical regulating. Conduct CONUS medical
466 regulating by exercising authority, direction, and control over the Global Patient Movement
467 Requirements Center (GPMRC). Provide the systems, policies, and procedures to regulate
468 patients into other theaters from combat theaters. Maintain, train, and deploy medical
469 regulating teams (Category A reservists).

- 470 ff. Serve as the principal focal point to develop, coordinate, and execute a DoD strategy for
471 production of transportation intelligence to satisfy strategic mobility requirements; develop
472 DoD standards for transportation intelligence products; and coordinate the transportation
473 intelligence production efforts of other organizations under the Distributed Production
474 Program. Produce transportation intelligence in support of USTRANSCOM and component
475 mission planning and execution.
- 476 gg. Propose DoD intermodal system policies for SecDef approval and prescribe the procedures
477 for implementation. Advocate DoD intermodal system programs that will optimize strategic
478 mobility.
- 479 hh. Provide direction and oversight for the JLOTS Program.
- 480 ii. Act as lead agent for transportation publications, as assigned by the CJCS or SecDef.
- 481 jj. Serve as the DoD advocate to incorporate effective transportation engineering techniques and
482 characteristics into DoD transportation processes, equipment, and facilities.
- 483 kk. In coordination with other agencies, provide direction and oversight for all matters dealing
484 with the transportation of hazardous material (HAZMAT).
- 485 ll. Provide direction and oversight of commercial passenger airlift and other quality control
486 programs affecting transportation operations.
- 487 mm. Perform continuing analysis of the DTS to improve the quality of service to the customer,
488 change procedures to enhance customer service, and make recommendations to the JS and
489 SecDef for policy changes.
- 490 nn. Designate, in consultation with the Services and the CONUS seaports of embarkation
491 (SPOE), aerial ports of embarkation (APOE), seaports of debarkation (SPOD), and aerial
492 ports of debarkation (APOD) for deploying/redeploying forces and sustainment during
493 planning and execution. Make recommendations to the theater CDRs for the designation of
494 Outside Continental United States (OCONUS), SPOEs, SPODs, APOEs, APODs, and/or
495 embarkation for redeploying and/or deploying forces and sustainment during planning and
496 execution.
- 497 oo. Establish Command Arrangement Agreements (CAA) with the unified commands and enter
498 into a MOA/MOU with other agencies to execute USTRANSCOM missions.
- 499 pp. Communicate and coordinate directly with all DoD Components and with other departments
500 and agencies of the Government in matters relating to USTRANSCOM missions.
- 501 qq. Serve as the DoD focal point for all international cooperative airlift agreements.
- 502 rr. Furnish, through the CJCS, for SecDef approval, changes to DoD transportation policy.
- 503 ss. Perform approval authority functions by coordinating all DTR changes with the Services and
504 the DLA.
- 505 tt. Perform other missions, as directed by the SecDef.
- 506 uu. Perform contract air administration duties and implement a quality assurance evaluation
507 program for contract commercial airlift services.
- 508 vv. Participate on governance bodies/work groups and coordinate CRAF contract requirements
509 for GSA-arranged or -contracted airlift on CRAF carriers.
- 510 ww. Serve as the lead for joint doctrine, tactics, techniques, and procedures for use of ISO
511 containers in joint operations.

- 512 xx. Serve as the DoD single manager for DoD-owned, -leased, or -controlled containers moving
513 in the DTS and for providing container management services.
- 514 yy. Provide management support to the Services for Service-unique and the CCDRs of
515 Combatant Commands (CCMD) for theater-assigned containers and chassis system assets
516 when one of the following occurs:
- 517 (1) The Secretary of Defense directs it.
- 518 (2) CCDR, USTRANSCOM, and the affected Service Chief or unified CCDR so agree.
- 519 zz. Provide the DoD, through SDDC, with container management services, including
520 Maintenance, repair, inspection, and asset management of government-owned containers.
- 521 aaa. In conjunction with approved DoD mobility studies or upon request by the DoD/JS,
522 determine the overall DoD container requirements, availability and recommend the size,
523 quantity, composition of Service-owned, common-use and/or leased intermodal equipment
524 to the DoD components; develop a Concept of Operations (CONOPS) for container support
525 for CCMDs, Services, and Agencies; and coordinate with the Services and Agencies to
526 program or develop acquisition strategies.
- 527 bbb. Augment the DoD common-use ISO container capability by agreed-upon transfer of the
528 DoD Component container capability not in use, through leasing and/or procurement, or
529 through activation of contingency agreements with industry.
- 530 ccc. Develop, publish, and maintain this regulation IAW DoDD 4500.09E, **Transportation and**
531 **Traffic Management**, for the OSD related to the management and control of the DoD ISO
532 container system and System 463L equipment.
- 533 ddd. Ensure mechanisms exist for container and 463L pallet prioritization should shortfalls
534 occur during time-sensitive deployment situations.
- 535 eee. Attain and maintain effective, efficient In-Transit Visibility (ITV) capability for ISO
536 containers and System 463L equipment assets and contents. In conjunction with the DoD
537 Components, the CCDR will develop and coordinate the requirements for data to effect the
538 shipment of cargo using ISO containers and System 463L equipment. The CCDR will
539 ensure distribution of information concerning the performance of shipping activities in
540 generating accurate and complete data.
- 541 fff. Direct DoD components to conduct periodic inventories of all DoD ISO containers and
542 ISO-configured tactical shelters and equipment.
- 543 ggg. IAW DoDD 4500.09E, serves as the Executive Agent for the DoD Customs and Border
544 Clearance Program.
- 545 hhh. Negotiate and administer the DoD Personal Property Shipment and Storage Program,
546 execute the Direct Procurement Method (DPM) program to include audit questions and
547 resolution, administer the DoD Privately Owned Vehicle (POV) Import Control Program,
548 and act as the sole negotiator, worldwide, with commercial firms on rates and other matters
549 incidental to storage services for all personal property.
- 550 iii. Schedule a personal property Staff Assistance Visit (SAV) for each Personal Property
551 Shipping Office (PPSO) within their AOR once every two years. Supported Personal
552 Property Processing Offices (PPPO) will be included in the SAV. The purpose of the SAV
553 is to assist the PPSO in executing personal property traffic management program initiatives
554 and to evaluate program effectiveness. Visits will be coordinated with the Service/Agency
555 HQ or major command to avoid duplication of effort.

556 (1) SAV dates will be coordinated with the PPSO at least 45 days in advance and followed
557 up in writing with information copies to the Service/Agency HQ or major command.

558 (2) Within 30 days following the completion of the SAV, the SAV representative will
559 prepare a visit report to the PPSO/PPPO visited and provide an information copy to the
560 Service/Agency HQ or major command.

561 jjj. Coordinate Personal Property Advisories (PPA) with the Services.

562 8. As the Joint Deployment and Distribution Coordinator (JDDC), exercises coordinating authority
563 for operations and planning across all domains and will collaborate with other CCMDs, the
564 Military Services, and, as directed, U.S. Government agencies. This includes force deployment,
565 distribution, global patient movement, and CONUS patient distribution.

566 9. In accordance with the Unified Command Plan:

567 a. Provides analysis and assessment, develops and implements process improvements, and
568 advocates for global deployment and distribution capabilities.

569 b. Leads collaborative planning efforts to align and harmonize logistics functions and
570 recommend sequencing of logistics actions.

571 c. Develops and implements process improvements for information systems which provide key
572 capabilities of distribution related activities (e.g., force movement, sustainment, patient
573 movement).

574 d. Provides military representation to U.S. Government agencies, U.S. Commercial entities,
575 and international agencies for DoD Global Distribution Network (GDN) operations, as
576 directed.

577 e. Integrates theater security cooperation activities, deployments, and capabilities supporting
578 the DoD GDN, in coordination with the Geographical Combatant Commands (GCCs).

579 f. Makes recommendations to the Secretary of Defense on the prioritized requirements for the
580 JDDE.

581 10. Establishes the functional campaign plan for global deployment and distribution IAW Enclosure
582 D of Chairman Joint Chief of Staff Instruction (CJCSI) 3110.01, Joint Strategic Campaign Plan.

583 11. Serves as the lead for joint logistics over the shore doctrine and provides oversight of annual joint
584 logistics over the shore exercise and training.

585 12. Serves as the lead DoD functional proponent for in transit visibility (ITV) and related automated
586 identification technology capabilities for cargo and personnel moving in the DTS.

587 13. Coordinates with other members of the JDDE to establish and charter forums to facilitate
588 achieving JDDE objectives.

589 ~~DoD Distribution Process Owner (DPO):~~

590 ~~Oversee the overall effectiveness, efficiency, and alignment of DoD wide distribution activities,~~
591 ~~including force projection, sustainment, and redeployment/retrograde operations.~~

592 ~~Establish the concepts and operational framework relating to the planning and execution of DoD~~
593 ~~transportation operations.~~

594 ~~Maintain liaison with the DoD Logistics Executive.~~

595 ~~Develop and maintain a DoD Distribution Process Instruction defining authority, accountability,~~
596 ~~resources and responsibility for distribution process management.~~

597 Develop policies and procedural guidance, in collaboration with the DoD Components, USG Border
598 Clearance Activities (i.e., CBP, USDA, and Foreign Governments through the supported theatre
599 commands), to ensure efficiency and uniformity in the implementation of the DoD Military CBCP.

600 Maintain liaison and coordinate with the DoD Components; CBP; USDA; the Bureau of Alcohol,
601 Tobacco, Firearms and Explosives (ATF); the Drug Enforcement Agency; the Fish and Wildlife
602 Service; DOT; the U.S. Environmental Protection Agency (EPA); and other government agencies and
603 activities involved in border clearance.

604 Establish and convene, in conjunction with DoD Components and other government agencies, joint
605 committees or working groups to ensure an effective DoD CBCP.

606 Review the program periodically, apprising USD (AT&L) of trends in the management and operation
607 of the CBCP, and recommend policy changes to keep the program viable.

608 Develop metrics and collect data to identify problem areas and evaluate the DoD CBCP.

609 Maintain this regulation in a current status, ensuring conformance with the regulations published
610 and/or enforced by the U.S. border clearance agencies, and providing guidance to the DoD
611 Components to assure uniformity and efficiency in operations.

612 Develop procedures for implementing and migrating customs processes to electronic means of
613 information exchange to support customs and border clearance processes.

614O. **TRANSPORTATION COMPONENT COMMANDS (TCC) (AMC, MSC, AND SDDC)**

- 615 1. Take all required actions within the law, executive orders, and regulations to support
616 USTRANSCOM in executing their missions.
- 617 2. Ensure the effective and efficient use of USTRANSCOM-controlled and commercial
618 transportation services for the DoD.
- 619 3. Prepare recommendations for USTRANSCOM on the design, specifications, and equipping of
620 strategic mobility assets. In collaboration with Government agencies, TCCs will study, analyze,
621 and recommend improvements in strategic mobility systems.
- 622 4. Develop, establish, and operate data systems, within the technical and functional parameters and
623 standards established by USTRANSCOM and in coordination with the Office of the Deputy
624 Assistant Deputy Under Secretary of Defense for Logistics Transportation Policy (ADUSD [TP]),
625 to integrate DoD transportation information worldwide and provide transportation and ITV data
626 for the CDRs, CCDRs, and DoD Components.
- 627 5. Manage TWCF activities, incur obligations and costs to perform the activity mission, prepare and
628 submit TWCF transportation financial reports to USTRANSCOM/OSD, and identify to
629 USTRANSCOM any impediments to achievement of performance cost goals.
- 630 6. Submit to USTRANSCOM for coordination and analysis any proposed major organizational or
631 manpower changes affecting TWCF functions that would result in activity closure or a reduction-
632 in-force of civilian personnel.
- 633 7. Identify the split between common-user transportation and Service-unique manpower assets in
634 coordination with USTRANSCOM and the military departments. Identify common-user (TWCF
635 funded) manpower and assigned personnel with discrete Program Element Code (PEC) or other
636 agreed upon coding established and controlled through USTRANSCOM. Plan, program, budget,
637 account for, and maintain manpower authorization documents for TWCF funded manpower.
638 Coordinate all TWCF funded manpower adjustments with USTRANSCOM. Notify
639 USTRANSCOM of any Service-levied manpower or personnel ceilings, constraints, or
640 restrictions impacting TWCF assets.

- 641 8. Submit all transportation and transportation related service/equipment acquisition packages to
642 USTRANSCOM for review and coordination.
- 643 9. Develop and submit TWCF program and budget submissions and associated reports to
644 USTRANSCOM IAW established procedures.
- 645 10. Notify USTRANSCOM, IAW established procedures, of the receipt or initiation of any claim by
646 or against a contractor in excess of \$1 million.
- 647 11. Submit to USTRANSCOM, for forwarding to higher HQ, all prepared statements and supporting
648 material for congressional hearings and proposed legislative packages. Submit to
649 USTRANSCOM copies of responses to congressional inquiries relating to common-user, DTS
650 initiatives.
- 651 12. Submit to USTRANSCOM, for forwarding to higher HQ, all prepared responses to audit reports
652 relating to common-user, DTS issues. Report to USTRANSCOM all DTS-related internal control
653 weaknesses identified under DoDI 5010.40, Managers' Internal Control Program Procedures.
- 654 13. Recommend to USTRANSCOM policies and programs on the effective acquisition of freight and
655 passenger transportation services for all modes of transportation within the CONUS and
656 OCONUS.
- 657 14. Review and analyze proposals, notices, decisions, regulations, and laws of federal, state, and local
658 agencies, courts, legislatures, and commercial entities that affect the USTRANSCOM mission.
- 659 15. Provide program and budget submissions to the military departments for strategic mobility
660 requirements IAW established procedures. Keep USTRANSCOM informed of the status of these
661 requirements while Service programs are under development and after the completion of their
662 Program Objective Memoranda.
- 663 ~~16. Review, analyze, and submit recommendations to USTRANSCOM on Consolidation and~~
664 ~~Containerization Points (CCP) after coordination with DLA.~~
- 665 17. Perform strategic deployment analysis of transportation systems. Analyze constraints and
666 capabilities of DTS modes and subsystems that support strategic mobility. Coordinate with other
667 DoD Components on installation outload capability and enhancement programs.
- 668 18. In coordination with USTRANSCOM, develop MOA and MOU and other similar documents
669 necessary to formalize commitments of transportation services within the limits of the guidance
670 prescribed by this regulation. Examine all such documents to bring them in compliance with this
671 regulation and submit them to USTRANSCOM for approval prior to final signature.
- 672 19. Provide deliberate and execution-planning support to USTRANSCOM to ensure effective and
673 efficient use and control of transportation assets and services.
- 674 20. Provide USTRANSCOM with copies of internal regulations concerning the acquisition of
675 transportation services. Coordinate with USTRANSCOM on all changes, revisions, and new
676 internal regulations that would either require subsequent action from USTRANSCOM or that
677 would supplement specific USTRANSCOM guidance previously received.
- 678 21. Provide recommendations for and information pertaining to diversions of cargo, personal
679 property, and passengers within the DTS. Diversions will be made only with the concurrence of
680 the affected shipper, Service, Agency, CDR, or CCCR.
- 681 22. When designated, develop and publish transportation publications as assigned by
682 USTRANSCOM.

- 683 23. Serve as the USTRANSCOM POC for the establishment, amendment, or clarification of rules
684 and regulations of the regulatory bodies governing safe and secure transportation of explosives
685 and other HAZMAT.
- 686 24. Inform USTRANSCOM of Service-assigned missions.
- 687 **25. Responsible for functional management and technical development of technology capabilities that**
688 **directly enable the performance of TCC core competencies.**
- 689 26. Support deliberate and crisis action transportation planning and execution for DoD Components
690 IAW the JSPS and JOPEs, including entry of scheduling and movement data.
- 691 27. Promote the requirements, development, protection, and fielding of C4S to support ITV for
692 transportation.
- 693 28. Perform other mission tasks as directed by USTRANSCOM.
- 694 29. Ensure the System for Award Management is used in the carrier approval screening process.
- 695 30. Provide operational guidance to subordinate units for the implementation of this regulation.
- 696 31. Assisting USTRANSCOM in the development of metrics and collection of data to evaluate the
697 DoD CBCP.

698P. CDR, AIR MOBILITY COMMAND (AMC)

- 699 1. Act as single manager, on behalf of USTRANSCOM, for airlift, intertheater, intratheater, and
700 CONUS aeromedical evacuation, aerial refueling support, and support services to the DoD
701 Components as required by USTRANSCOM.
- 702 2. Act as the focal point for the GSA CPP's CRAF, air carrier quality, and safety requirements and
703 remain engaged with DTMO on issues pertaining to these factors in the CPP contract. In
704 coordination with DTMO, support GSA CPP source selection evaluation boards.
- 705 3. Prepare short-range and long-range forecasts of strategic air transportation requirements and
706 match them with capabilities of the DoD, based on an evaluation of requirements.
- 707 4. Serve as the DoD's focal point to the airline industry on CRAF issues, charter aircraft, troop
708 deployments, redeployments, and quality-of-life programs for the military service member, such
709 as Exodus.
- 710 5. Administer and execute the CRAF program. Recommend to USTRANSCOM the activation of
711 CRAF, to include required stage(s) and/or segment(s) to meet airlift/aeromedical requirements.
712 Prepare documentation to activate the CRAF and 49 U.S.C. Chapter 443, Insurance. Obtain
713 Secretary of the Air Force Indemnification Program activation and waivers. Monitor and manage
714 AMC-assigned missions of these forces upon activation.
- 715 6. Perform capability inspections (semi-annually) necessary to certify air carriers for the safe
716 movement of DoD cargo and passengers. Interface with other Federal Agencies to determine
717 civil air carrier eligibility and suitability to provide service.
- 718 7. Operate a worldwide passenger reservation system for international travel aboard AMC transport
719 aircraft and commercial contract airlift.
- 720 8. Provide USTRANSCOM information on the availability of AMC organic and controlled
721 commercial strategic air mobility capability.
- 722 9. Through USTRANSCOM, serve as the DoD focal point for international cooperative airlift
723 agreements.

- 724 10. Provide host support for USTRANSCOM, including CRAF program and personnel support.
- 725 11. Operate, or arrange for the operation of, common-user aerial ports/air terminals within the
726 CONUS or OCONUS based on agreements with the theater CDRs, to include contracting for
727 terminal services.
- 728 12. Act as the sole negotiator within the CONUS with commercial firms on rates and other matters
729 incidental to air transportation of freight.
- 730 13. Provide USTRANSCOM information on the availability of AMC-owned and AMC-controlled
731 commercial air mobility capability.
- 732 14. Determine and arrange the best means available for obtaining supplemental surface transportation
733 in conjunction with Special Assignment Airlift Missions (SAAM) (i.e., bus service incidental to
734 commercial air movement).
- 735 15. Promote the requirements, development, protection, and fielding of C4S to support ITV for air
736 transportation.
- 737 16. Make port software changes.
- 738 17. Provide space-available travel program metrics. Provide USTRANSCOM historical data for
739 space- available movement on an annual calendar year basis not later than 1 March. Data will
740 include but not limited to, total number of space-available passengers moved from each AMC
741 owned/operated location, by destination and category of travel. Summary-level data will include
742 the top five locations with the number of passenger moved to the top three destinations.
- 743 18. Serve as the DoD single operational manager for System 463L equipment worldwide.
- 744 19. Provide management oversight for the System 463L asset management office and Major
745 Command (MAJCOM) and other DoD Component's pallet and net monitors. Provide
746 recommendations to USTRANSCOM and CCMD staffs on theatre asset issues.
- 747 20. Manage and control all System 463L assets from origin to final destination, including the return
748 or allocation of assets within a theater of operations in coordination with System 463L Service
749 HQ/TAM.
- 750 21. Manage a global System 463L asset database to provide inventory, accountability, tracking,
751 visibility services, and support.

752Q. **CDR, MILITARY SEALIFT COMMAND (MSC)**

- 753 1. Provide ocean transportation, including ocean movement and support services, to the DoD
754 Components as directed by USTRANSCOM.
- 755 2. Provide USTRANSCOM and SDDC with information on the availability and status of ships in
756 the Government-owned and MSC-controlled fleet, including chartered commercial ships.
- 757 3. Charter vessels.
- 758 4. Administer and execute the VISA, oversee the RRF in concert with DOT/MARAD, oversee the
759 ships requisitioned, and exercise operational control over those mobilization forces on behalf of
760 USTRANSCOM.
- 761 5. Recommend to USTRANSCOM the activation of the RRF and the VISA, the requisitioning of
762 U.S.-owned ships, or the acquisition or activation of foreign ships or other established
763 mobilization programs IAW 4950-U.S.C. § 56309 496, and DoDI 4140.01, DoD Supply Chain
764 Materiel Management Policy.

- 765 a. When activation is under consideration, MSC, based upon information provided by the
766 JCS/CDRs/CCDRs through USTRANSCOM, will inform the DOT/MARAD of actual or
767 projected requirements for RRF ships or requisitioning. When directed by USTRANSCOM,
768 MSC will request that the DOT/MARAD activate the required RRF ships. Operational
769 Control (OPCON) of ships will be transferred from the DOT/MARAD to MSC at activation.
- 770 b. RRF activation, IAW law, is authorized under the following criteria:
- 771 (1) To meet a need for sealift capacity that can only be satisfied by a ship in the RRF,
772 subject to conditions contained in the DoD and DOT MOA.
- 773 (2) To support deployment, sustainment, redeployment, and other transportation
774 requirements of U.S. armed forces in military contingencies.
- 775 (3) In support of CJCS exercises.
- 776 (4) For civil contingency operations upon orders from the SecDef.
- 777 (5) To perform testing for readiness and suitability for mission performance.
- 778 (6) In connection with a transfer.
- 779 c. Ships activated IAW the criteria listed in a will not be in competition with, substitute for, or
780 displace privately owned U.S. flag vessels.
- 781 d. MSC, in conjunction with USTRANSCOM, will determine the RRF ship(s) to be used to
782 support the customer's lift requirements based upon availability, suitability, cost, and other
783 factors. Ship activation dates will be a part of the selection process used to ensure different
784 ships are activated. MSC will coordinate with the DOT/MARAD for the activation of
785 requested ship(s).
- 786 e. The requirement to activate RRF shipping to test for readiness and operational performance
787 will be considered in the determination of ship activation for use in a contingency
788 deployment or an exercise. Periodic activation is required to ensure ships are able to meet
789 their breakout schedules and to enhance the readiness of the RRF. MSC will coordinate with
790 the DOT/MARAD to preclude the activation of the same vessel repeatedly and to ensure the
791 RRF Activation Plan is followed.
- 792 f. When activating ships, USTRANSCOM and MSC will determine the type of ship best suited
793 to complete a mission by utilizing factors discussed in [Q 5.b.\(1\)](#) through [Q 5.b.\(6\)](#) above
794 and known funding constraints. When activating RRF ships, MSC will use the RRF
795 Activation Plan and lift requirements to decide which ship(s) will be nominated to support an
796 operation, mission, or exercise.
- 797 g. Upon Presidential approval of authority to requisition ships, and when directed by
798 USTRANSCOM, MSC will request that the DOT/MARAD requisition specific ships, which
799 will be transferred from the DOT/MARAD to the MSC after they are requisitioned.
- 800 h. MSC will notify ship owners which of their vessels are being considered for call up under the
801 VISA. When directed by USTRANSCOM, MSC will notify ship owners which of their
802 vessels are being considered for requisitioning and arrange for the acquisition of particular
803 ships with ship operators while keeping the DOT/MARAD informed.
- 804 6. Act as the USTRANSCOM scheduling authority for ocean transportation (sealift) ships to support
805 DoD requirements.
- 806 7. Study, analyze, and recommend requirements for ocean transportation systems.

- 807 8. Approve stowage plans and their implementation to ensure the seaworthiness of the ship, safety
808 of the cargo, and efficient use of ship space.
- 809 9. Billet and exercise control of all passengers aboard MSC ships. Administrative control may be
810 exercised by the Services concerned. Assignment of supercargo personnel will be managed by
811 MSC in coordination with SDDC and the supported CDR/CCDR and their components.
- 812 10. Coordinate MSC operations with port authorities.
- 813 11. Promote the requirements, development, protection, and fielding of C4S to support ITV for ocean
814 transportation.
- 815 12. Make port software changes.

816R. **CDR, MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND (SDDC)**

- 817 1. Provide surface and surface intermodal traffic-management services, common-user ocean
818 terminal support, and transportation engineering support to the DoD Components as directed by
819 USTRANSCOM. Provide rates (other than intermodal rates, including ocean rates), routing, and
820 ~~carrier performance quality control~~ monitor the carrier performance program through the Carrier
821 Performance Module (CPM).
- 822 2. Negotiate rates and other matters incidental to surface transportation of freight, ~~passenger, and~~
823 ~~personal property~~ within the CONUS and intermodal rates as directed by USTRANSCOM.
- 824 ~~3. Negotiate and administer the DoD Personal Property Shipment and Storage Program, as directed~~
825 ~~by USTRANSCOM, administer the DoD Privately Owned Vehicle (POV) Import Control~~
826 ~~Program, and act as the sole negotiator, worldwide, with commercial firms on rates and other~~
827 ~~matters incidental to storage services for all personal property.~~
- 828 4. Operate, or arrange for the operation of, common-user ocean terminals within the CONUS or
829 OCONUS based on agreements with the theater CDRs, to include contracting for ~~stevedoring and~~
830 ~~related~~ terminal services.
- 831 5. Administer the ~~DoD Government Cargo Recovery Effort (GOCARE) and Transportation~~
832 ~~Discrepancy Report (TDR) programs. DoD Worldwide Cargo Loss and Damage Reporting~~
833 ~~Analysis System.~~
- 834 6. Administer the surface ~~Carrier Performance Evaluation Program (CPEP)~~ ~~commercial carrier~~
835 ~~quality assurance program.~~
- 836 7. Provide ocean cargo booking for the ~~Executive Agencies~~ ~~DoD Components.~~
- 837 8. Arrange for movement of DoD-sponsored surface export cargo and act as the Ocean Cargo
838 Clearance Authority (OCCA) IAW this regulation.
- 839 9. Serve as the USTRANSCOM agent for highways, pipelines, ports, and railroads for national
840 defense and administer other modal national defense programs as directed by the SecDef.
- 841 10. Provide operational management of defense intermodal common-user containers and establish a
842 worldwide DoD surface container management and control system.
- 843 11. Provide USTRANSCOM with information on the availability of SDDC ~~coordinated~~ ~~controlled~~
844 commercial mobility capability.
- 845 12. Prepare forecasts of ocean and maritime common-user transportation services based on the
846 requirements of the DoD Components.
- 847 13. Consolidate peacetime shipper service and unified commands sealift transportation requirements
848 and provide these to MSC.

- 849 14. During contingency or wartime, assist USTRANSCOM with the clarification and consolidation
850 of surface requirements from supported Theater CDRs.
- 851 15. Conduct operations with the mission to serve as the single USTRANSCOM focal point for the
852 execution of surface intermodal and liner movements within the DTS and with the following
853 responsibilities:
- 854 a. Book surface intermodal movement **to meet mission** requirements.
- 855 b. Maintain intermodal shipping schedules and the Integrated Booking System (IBS).
- 856 c. Provide the Defense Finance and Accounting Service (DFAS) with supporting documentation
857 to generate customer bills.
- 858 d. Manage **the support systems that enable single-port management operations, specifically**
859 **ICODES and HHTs** ~~related support systems~~.
- 860 e. Perform Administrative Contracting Office (ACO) and Contracting Officer's Representative
861 (COR) duties.
- 862 ~~f. Manage the Defense Freight Railway Interchange Fleet (DFRIF), which is required to~~
863 ~~supplement the capability of commercial transportation carriers.~~
- 864 16. Manage the Defense Freight Railway Interchange Fleet (DFRIF) on behalf of the Office of the
865 Under Secretary of Defense for Acquisition and Sustainment, and oversee the DFRIF Operational
866 Manager. As the DFRIF manager:
- 867 a. Plan and program for the acquisition, modification, maintenance, and overhaul of DFRIF
868 general purpose cars.
- 869 b. Plan and program for the acquisition, modification, maintenance, and overhaul of DFRIF
870 special-purpose cars in collaboration with relevant DoD components.
- 871 c. Establish and manage separate accounting codes for revenue and operating expenses within
872 the Transportation Working Capital Fund (TWCF).
- 873 d. Monitor in-transit movement of DFRIF cars, commercial cars loaded with military cargo, and
874 empty commercial cars moving to be loaded with military cargo. Take corrective actions if
875 cars are delayed or misrouted.
- 876 e. Maintain records of DFRIF car usage, location, and availability.
- 877 f. Perform field mechanical and safety inspections of DFRIF cars.
- 878 17. Reassess DFRIF requirements following the publication of strategic documents such as the NDS,
879 ASPG, the approval by OSD of Geographical Combatant Command Operation Plans (OPLANs),
880 or any other document impacting rail operations.
- 881 18. Work with the Services and the railway industry in the development and/or modification of
882 railroad switching and trackage agreements involving military installations.
- 883 19. Issue **Letters of Essentiality** ~~military necessity letters essential to National Defense~~ to state DOT
884 offices involving over-dimension and overweight and/or special freight moving by the
885 commercial trucking industry **that is necessary for National Defense**.
- 886 20. Enforce the commercial carrier industry's compliance with DTR ITV requirements for tracking
887 purposes.
- 888 ~~21. Schedule a personal property Staff Assistance Visit (SAV) for each Personal Property Shipping~~
889 ~~Office (PPSO) within their AOR once every two years. Supported Personal Property Processing~~
890 ~~Offices (PPPO) will be included in the SAV. The purpose of the SAV is to assist the PPSO in~~
891 ~~executing personal property traffic management program initiatives and to evaluate program~~

- 892 effectiveness. Visits will be coordinated with the Service/Agency HQ or major command to
893 avoid duplication of effort.
- 894 a. SAV dates will be coordinated with the PPSO at least 45 days in advance and followed up in
895 writing with information copies to the Service/Agency HQ or major command.
- 896 b. Within 30 days following the completion of the SAV, the SAV representative will prepare a
897 visit report to the PPSO/PPPO visited and provide an information copy to the Service/Agency
898 HQ or major command.
- 899 ~~22. Coordinate Transportation Management Advisories and Customer and Carrier Advisories with~~
900 ~~USTRANSCOM.~~
- 901 ~~23. Responsible for functional management and technical development of technology capabilities that~~
902 ~~directly enable the performance of SDDC across the POST-PB spectrum. Make port software~~
903 ~~changes.~~
- 904 ~~24. Coordinate Personal Property Advisories (PPA) with USTRANSCOM and the Services.~~
- 905 25. Serve as Global Container Manager (GCM), providing DoD ISO container management, in
906 coordination with the Services, for all DoD-owned, -leased, or -controlled ISO containers.
- 907 26. Coordinate ISO container procedures with the Services in developing CONOPS and sustainment
908 for a CCMD.
- 909 27. Control the movement of all containers in the DTS, from origin through their transition to control
910 by a theater's movement control structure and provides asset visibility of DoD-owned and -leased
911 and commercial ISO containers.
- 912 28. Serve as the DoD single manager for the DoD Master Lease Contract and provide leasing
913 services for the DoD components upon request.
- 914 29. In coordination with the Services, develop and maintain contingency plans and recommend
915 locations where Service-owned or -leased containers and chassis should be placed to support
916 those plans.
- 917 30. Develop for the Army a life-cycle funding profile for the common user CADS container fleet that
918 includes appropriated funds for mobilization and/or surge containers and TWCF for peacetime
919 container support to the munitions community.
- 920 31. Establish a worldwide-automated container monitoring and management system for DoD-owned
921 containers and all containers in the DTS that is compatible with or interfaces with IGC and other
922 command and control (C2) systems developed by USTRANSCOM.
- 923 32. Provide inventory, accountability, tracking, and visibility services and support through automated
924 Web-based databases. The CDR will issue ISO numbers and maintain a register of all DoD-
925 owned ISO containers and ISO-configured shelters by DoD Activity Address Code (DoDAAC)
926 and type container through the JCM ACAMS. ACAMS can be accessed through ETA at
927 <https://eta.sddc.army.mil/ETASSOPortal/default.aspx>. The CDR will manage and provide
928 administrative support to the DoD ISO container inventory process at the direction of
929 USTRANSCOM and promulgate DoD inventory procedures. The CDR will provide the Services
930 with Web-based access to their ISO container/shelter inventories.
- 931 33. Obtain and issue DD Forms 2282 (see DTR Part VI, Chapter 604), to the Service owning the
932 container through SDDC/Army Intermodal Distribution and Platform Management Office
933 (AIDPMO) via e-mail: usarmy.scott.sddc.mbx.g3-aidpmo-maintenance@mail.mil.
- 934 34. Serve as key facilitator to CDRs to assist in ISO container management in their respective AORs
935 and be prepared to perform container management for the CDRs upon designation of the

- 936 executive agency, provided that such designation is accompanied by a delegation of the requisite
937 authority necessary to ensure successful completion of the tasks outlined in this regulation and
938 joint doctrine.
- 939 35. Coordinate with the Theater Container Managers (TCMs) appointed by CDRs to provide
940 information from SDDC systems on ISO container status and movement through SDDC-managed
941 and/or -operated ports within the theater.
- 942 36. Perform economic analyses to determine the optimum mix of ISO containers ownerships to
943 support a specific contingency and provide the results of the analysis to the supporting CDR and
944 Services for planning purposes.
- 945 37. Provide the supported CDR with recommendations to control the flow of ISO containers into and
946 within the AOR as requested by the CDR.
- 947 38. Develop and coordinate procedures concerning worldwide management of carrier-furnished and -
948 leased and DoD-owned common use ISO containers and related equipment

949S. **COMBATANT COMMANDERS (CCDR)**

- 950 1. During campaign, contingency, and exercise planning, develop requirements and optimize the use
951 of the DoD ISO container systems for cargo movement between the origin and the destination
952 consistent with the CCDCR's concept of operations.
- 953 2. Coordinate with USTRANSCOM, Service Commands, DLA, and other Agencies to identify and
954 establish pure pack 463L pallet and/or pure pack ISO container requirements for airlift/sealift,
955 locations, lanes, and so forth to ensure responsiveness to the DoD units operating in their AORs.
- 956 3. Ensure proper management of all ISO containers in their AORs through a theater container
957 management system of record that all units are required to use and keep updated regardless of
958 whether they also use their own internal systems or spreadsheets to account for containers under
959 their control. This responsibility includes the monitoring and tracking of all ISO containers
960 moving into, within, and out of the theater. At a minimum, the CCMD will provide an estimate
961 of the amount of time in excess of the contract authorized free time and the actual date/time that
962 the equipment was offered back to the carrier for pickup.
- 963 4. Assign authority for ISO container control functions IAW this regulation, DTR Part II, Cargo
964 Movement, and DTR Part III, Mobility.
- 965 5. Coordinate with component installations and organizations for continuous visibility and control
966 of all DoD ISO containers arriving, departing, and moving within the AOR.
- 967 6. Provide for the effective and efficient receipt, movement, and return of DoD-owned, -leased, or -
968 controlled ISO container entering the theater of operations. DoD-controlled ISO containers are
969 those containers furnished by carriers that are in the theater and under DoD control as part of
970 USTRANSCOM contracts.
- 971 7. Establish a process for identifying, controlling, and managing ISO containers authorized for
972 transition to non-transportation uses (e.g., force protection, office/living space, and temporary
973 storage) IAW procedures in DTR Part VI, Chapter 602.
- 974 8. Appoint Theater Container Managers (TCM) with overall responsibility for ISO container control
975 and management functions within their AORs. Establish a management structure and process
976 within the assigned theater that monitors and tracks all the DoD ISO containers moving into,
977 within, and out of that theater.
- 978 9. Appoint System 463L Theater Asset Manager (TAM) with overall responsibility for System 463L
979 asset control functions within the AOR and establish a management structure and process within

- 980 the assigned theater that monitors and tracks all the DoD common user System 463L assets
981 moving into, within, and out of that theater.
- 982 10. Identify a TCM and TAM in all the operation plans and orders. For specific information on the
983 TCM and TAM, see Joint Publication (JP) 4-09, **Distribution Operations**.
- 984 11. Implement and enforce provisions of this regulation.
- 985 12. Develop and maintain Country Annexes to this regulation for Nations within their areas of
986 operations.
- 987 13. Establish and coordinate unique Customs/Border Clearance requirements for countries in the
988 **Geographic Combat Commander's (GCC)** AOR during deployments/redeployments and in
989 support of exercise/contingency operations.
- 990 14. Designate a Customs/Border Clearance Coordinator.
- 991 15. Forward any written supplementary guidance to USTRANSCOM, TCJ5/4-P **Scott Air Force**
992 **Base (AFB), Illinois (IL) 62225-5357**.
- 993 16. Ensure their Components designate in writing, DoD or other personnel as Customs and Border
994 Clearance Agents (CBCA) and those personnel are trained IAW CBP requirements.
- 995 17. Establish quality control procedures to ensure the effectiveness of the DoD CBCP.
- 996 18. Disseminate information within their commands to all DoD members/employees and family
997 members concerning the prohibitions, restrictions, requirements, and penalties pertaining to the
998 importation of illegal narcotics, drugs, prohibited firearms, and other contraband.
- 999 19. Establish policy and official guidance on control and retention of war trophies/souvenirs.
- 1000 20. Provide details on prohibitions, restrictions, requirements, and penalties that pertain to entry/exit
1001 from their theaters of operations to USTRANSCOM TCJ5/4 as they impact the DoD CBCP.
- 1002 21. Assist USTRANSCOM in the development and collection of metrics data and evaluation of the
1003 DoD CBCP.
- 1004 22. Keep their sub-unified commands informed on issues relating to customs/border clearance.
- 1005 **23. Coordinate with the JDDE to ensure deployment, distribution, transportation, and mobility**
1006 **policies, processes, and capabilities meet operational readiness requirements.**
- 1007 **24. Integrate planning and conduct of deployment and distribution operations:**
- 1008 a. **Joint reception, staging, onward movement, and integration activities.**
- 1009 b. **Sustainment.**
- 1010 c. **Patient movement and evacuation.**
- 1011 **25. Coordinate with USTRANSCOM for security requirements at sea and aerial ports of**
1012 **embarkation and debarkation for movements that originate, transit, or terminate within their**
1013 **area of responsibility (AOR).**
- 1014 **26. Support security assistance and cooperation program requirements. Establish a procedure for the**
1015 **efficient movement of International Partner/Organization owned materiel from the point of origin,**
1016 **as applicable and per Delivery Term Code, back to the CONUS.**

1017T. **DEPLOYMENT DISTRIBUTION OPERATIONS CENTER (DDOC)**

1018 The USTRANSCOM DDOC is the single location for managing all movement requirements. The
1019 DDOC is comprised of requirements and customer service teams. The DDOC serves as the single
1020 face to the customer on all requirements moving within the DTS.

- 1021 1. Provide day-to-day execution oversight of USTRANSCOM missions from 24 to 72 hours prior to
1022 execution:
- 1023 a. Be responsible to the CDR, USTRANSCOM, for directing 24/7 execution activities of
1024 USTRANSCOM and ~~the~~ ~~its~~ TCCs.
- 1025 b. Be the primary interface to the National Military Command Center, unified C2 functions,
1026 TCC command centers, and all customers.
- 1027 c. Exercise C2 of air and surface movements through the Assess/Planning Divisions.
- 1028 d. Coordinate with the unified commands, OSD, and JS on the execution of air, land, and sea
1029 transportation requirements. Direct all activities that monitor the component's execution of
1030 worldwide DTS movements.
- 1031 e. Identify ~~execution transportation~~ issues and ~~recommends~~ ~~communicate~~ solutions to command
1032 staff and joint operations leadership.
- 1033 f. Be the focal point for Crisis Action Planning.
- 1034 2. Provide near-real time/fused information to senior leadership:
- 1035 a. Provide daily operations update to the CDR, USTRANSCOM, in addition to commands' and
1036 components' senior staff.
- 1037 b. Consolidate ~~inputs information~~ from ~~the~~ components, command staff, JS, and unified
1038 commands for the daily briefing.
- 1039 c. Provide daily Executive Operations Summary for command senior staff.
- 1040 3. Lead matrix organization synchronizing command capabilities in support of operations (e.g., day-
1041 to-day, national emergencies, contingencies, disaster relief, and humanitarian assistance) to
1042 include:
- 1043 a. Intelligence and security
- 1044 b. USTRANSCOM J-Staff
- 1045 c. Joint Interagency Coordination Group
- 1046 d. Global Command and Control Center
- 1047 e. GPMRC
- 1048 f. Meteorological and oceanographic support.
- 1049 4. Perform:
- 1050 a. Transportation feasibility analyses
- 1051 b. Deployment estimates
- 1052 c. Cost estimates
- 1053 d. Requirements confirmation
- 1054 e. Shortfall identification
- 1055 f. Mode selection.
- 1056 5. Requirements aggregation (e.g., bringing geographically separated material to buildup/loading
1057 location to containerize or palletize) and consolidation (e.g., combining aggregated material for
1058 containerization or palletization) recommendations, in order to create efficient utilization of
1059 conveyance capacity.

1060U. **JOINT OPERATIONAL SUPPORT AIRLIFT CENTER (JOSAC)**

1061 The Joint Operational Support Airlift Center is the single manager for scheduling all the DoD
1062 CONUS Operational Support Airlift requirements

1063V. **DEPLOYED CDRS**

- 1064 1. Ensure unit personnel (military, civilian, and contractors) are briefed on CBP and USDA entry
1065 requirements prior to their redeployment to the CONUS/OCONUS and that all unit
1066 equipment/sustainment stocks returning to the CONUS/OCONUS are cleaned and inspected IAW
1067 USDA recommended procedures. See **DTR Part V**, Chapter 505 for details.
- 1068 2. Ensure shipping, customs, and border clearance documentation as prescribed herein is available
1069 for each shipment or passenger and that documentation is prepared and free of abbreviations or
1070 acronyms to ensure entry/exit.
- 1071 3. Implement portions of this regulation and maintain performance quality that will ensure customs
1072 and border clearance (foreign and domestic) agencies' certification.

1073W. **AREA, ACTIVITY, OR INSTALLATION CDR (OR THEIR DELEGATED
1074 REPRESENTATIVE[S])**

- 1075 1. Appoint a military member or civilian employee (not a contractor) as Transportation Officer (TO)
1076 to execute DoD traffic management policy and procedures to obtain transportation services. **The**
1077 **employee must be assigned the position as a TO under the Office of Personal Management**
1078 **classification series GS-2130, and fully trained and qualified to perform duties in accordance with**
1079 **(IAW) GSA Freight Transportation Handbook, current edition, Service-specific Transportation**
1080 **Management policies and regulations, and the DTR Individual Missions, Roles, and**
1081 **Responsibilities. The Installation Commander must be made aware the TO is subject to criminal**
1082 **penalties and fines IAW 41 CFR, Parts 102-117, and 49 CFR, Part 171, General Information,**
1083 **Regulations, and Definitions.** The appointed TO will be a fully trained and equipped
1084 member/employee of the activity or installation CDR's technical staff. The appointment will be
1085 accomplished by special order of the area, activity, or installation CDR IAW regulations of the
1086 military departments concerned.
- 1087 2. Appoint a Container Control Officer (CCO) to ensure proper control of ISO containers and
1088 chassis system assets.
- 1089 3. Provide effective, efficient receipt, stuffing, unstuffing, and disposition of intermodal containers
1090 and chassis entering their AORs and provide for prompt return to the DTS of intermodal
1091 containers and chassis.
- 1092 4. Coordinate with other commands in their AORs for movement of cargo to ensure requirements
1093 are matched to available ISO containers.
- 1094 5. Ensure Service-owned containers are maintained and/or repaired to CSC standards and those
1095 requiring repair are reported to the applicable Service HQ or delegated authority IAW
1096 instructions in DTR Part VI, Chapter 604.
- 1097 6. Ensure proper ISO container disposal procedures, including documentation requirements, are
1098 complied with IAW DTR Part VI, Chapter 604.
- 1099 7. Control and report all ISO container movements within their geographic AORs IAW DTR Part
1100 VI.
- 1101 8. Maintain coordination with the SCM or TCM to manage and control all ISO containers.
- 1102 9. Ensure all ISO container are used, handled, and stored at all times IAW regulatory guidance.

- 1103 10. Initiate a Financial Liability Investigations of Property Loss (FLIPL) and/or other required
1104 documentation IAW regulations for any lost, damaged, or destroyed DoD ISO container. The
1105 CDRs will submit FLIPL or other required documentation involving ISO containers through the
1106 parent Service for removal of the ISO serial number(s) from the ISO Registry.
- 1107 11. Ensure containers are inspected and their conditions are reported after the unstuffing of a loaded
1108 container or the receipt of an empty container as soon as practical and in all cases prior to the
1109 container being placed in reserve.
- 1110 12. Implement this regulation and all program-related directives issued by SDDC.
- 1111 13. Staff and support installation transportation offices to ensure their effective operation and
1112 consider fully the increased workloads experienced during the summer shipping period and other
1113 periods of peak demand.
- 1114 14. Ensure coordination between the installation housing office and the TO to prevent unnecessary
1115 Storage-in-Transit (SIT) because of housing unavailability.
- 1116 15. Allow enough time off from duties for customers to arrange for the shipment or receipt of
1117 personal property.
- 1118 16. Ensure the customer is furnished all published orders in a timely manner.
- 1119 17. Ensure the customer is made aware of all responsibilities and allowances in the program and
1120 provide all the services to which the customer is authorized.
- 1121 18. Ensure coordination between the TO and the contracting officers concerning the requirements and
1122 performance of local program contractors.

1123X. **DOD SHIPPING ACTIVITIES**

- 1124 1. Counsel DoD members/employees and their family members on customs/border clearance
1125 requirements and procedures, duty-free exemptions, restricted and prohibited items, and
1126 member's/employee's responsibilities under the rules and laws of the foreign government where
1127 assigned as well as all provisions of this regulation.
- 1128 2. Ensure the shipping, customs, and border clearance documentation as prescribed herein is
1129 available for each shipment or passenger and that documentation is properly prepared and free of
1130 abbreviations or acronyms to ensure entry/exit.
- 1131 3. Update portions of this regulation and maintain performance quality that will ensure
1132 Customs/Border Clearance Agencies (foreign and domestic) certification.

1133Y. **DOD ACQUISITION/CONTRACTING ACTIVITIES**

- 1134 1. Ensure all contract vendors who are required to ship material to or from OCONUS locations
1135 receive complete, accurate shipping instructions/directions in clear English, free of abbreviations
1136 and acronyms. Commercial bills of lading (CBL) must include a clear statement of who owns the
1137 cargo at the time of shipment. Shipper/Consignor/Consignee addresses must begin with the
1138 Service or Defense Agency that contracted for the shipment. See DTR Part II, **Cargo Movement**
1139 Chapter 206.
- 1140 2. Ensure all Direct Vendor Delivery (DVD) type procurement contracts that result in the transfer of
1141 title to the cargo upon delivery, include provisions for the payment of duties and taxes, and/or the
1142 completion of customs clearance documentation. **For security assistance and cooperation**
1143 **programs, release documents will be provided in accordance with DTR Part II, Appendix E.**

- 1144 3. Ensure all contracted vendors who are required to ship material to a CCP/Intermodal Hub (IMH)
1145 will receive complete, accurate TCMD's and air clearance if applicable prior to movement of
1146 material to the CCP/IMH. Further requirements explained in DTR Part II, Chap 203 B-13.
- 1147 4. Ensure DPM contracts are in place to support Installation Transportation Offices in handling
1148 personal property.

1149Z. **TRANSPORTATION OFFICER (TO)**

- 1150 1. Provide efficient, responsive, and quality transportation services within the assigned AOR and
1151 ensure compliance with governing laws, directives, systems or programs, and regulations for
1152 cargo, passenger, personal property, and unit moves.
- 1153 2. Provide technical direction, management, and evaluation of the traffic management and unit
1154 movement aspects of the DoD transportation movement program on a worldwide basis, subject to
1155 the overall guidance, policies, and programs established by USTRANSCOM, the CFR, and DoD
1156 Components.
- 1157 a. Prepare and edit shipment documentation to ensure quality electronic data and timely
1158 submission to support total movement business processes IAW DTR Part II, Chapter 202,
1159 Table 202-1 2, Timeliness Evaluation Criteria, for higher-level visibility, force systems, and
1160 downline stations.
- 1161 b. Support contingency, mobility, natural disaster, and humanitarian relief requirements.
- 1162 c. Provide contact information for the servicing TO, as well as training on transportation
1163 procedures, documentation, clearance, and the CBP requirements to Unit Mobility Officers
1164 (UMO)/Noncommissioned Officers and Government Purchase Card holders with overseas
1165 shipping requirements in support of contingencies.
- 1166 3. Assist the DTMO COR with monitoring and reporting contractor performance under DoD TMC
1167 contracts.
- 1168 4. Act as a COR, alternate COR, or ordering officer when TMCs and other related traffic
1169 management functions are served under contracts.
- 1170 5. Appoint one or more military members, civilian employees, or contractor personnel as a
1171 Transportation Agent (TA) to assist the TO in his or her responsibilities. This may be
1172 accomplished by letter, which is to be retained in the transportation office. Service-unique
1173 procedures may require the TOs to request that TAs be appointed by their CDRs. Contractor
1174 personnel will not be appointed to perform any function involving the obligation or expenditure
1175 of Government funds. This also applies to tenant units.
- 1176 6. Seek Antiterrorism/Force Protection (AT/FP) advice from the installation Force Protection
1177 Working Group.
- 1178 7. Include AT/FP considerations in local transportation publications and procedures.
- 1179 8. Plan, prepare, and document shipments IAW this regulation.
- 1180 9. For shipments requiring delivery after hours, weekends, and on holidays, obtain the origin and
1181 destination POC and a commercial telephone number that directed and is receiving the after-hour,
1182 weekend, and/or federal holiday movement.
- 1183 10. Use "Best Value" in determining carrier selection, as he/she is required to do. TOs are not
1184 authorized to use equalization methods to determine a carrier for shipments originating from their
1185 installation.

- 1186 11. Prior to shipment release, coordinate with the receiving site (e.g., water port, DLA Depot, aerial
1187 port), TO, or POC, when there is a surge of freight (defined as five or more truckloads) or when
1188 special materials handling equipment (not otherwise identified in the Transportation Facility
1189 Guide) is required.
- 1190 12. Appoint on orders Rail Supervisor and/or Yardmaster who together supervise and manage rail
1191 operations.
- 1192 13. Ensure rail equipment and operations are compliant with FRA/AAR safety rules and regulations,
1193 unless an exception is approved, as they affect items in military service.
- 1194 14. Report to SDDC empty DFRIF and commercial cars on installations within 3 days of offloading.
- 1195 15. Fulfill PPSO, Consolidated Personal Property Shipping Office (CPPSO), and Joint Personal
1196 Property Shipping Office (JPPSO) responsibilities:
- 1197 a. Establish operating procedures to encompass their AORs.
- 1198 b. Complete all personal property associated functions/documentation utilizing the Defense
1199 Personal Property System (DPS) to the fullest extent possible.
- 1200 c. Coordinate with contracting officers on the negotiation, maintenance, and administration of
1201 ~~packing and containerization~~ DPM contracts.
- 1202 d. Promptly accept and process all applications for the shipment or storage of personal property,
1203 regardless of the customer's Service/Agency affiliation.
- 1204 e. For ~~outbound~~ DPM ~~Unaccompanied Baggage (UB)~~ shipments, ensure the actual weight and
1205 cube of the shipment have been received from the ~~DPM contractor~~ TSP ~~by the third working~~
1206 ~~day~~ ~~one (1) day~~ after pickup.
- 1207 ~~f. For DPM UB shipments, ensure the actual weight and cube of the shipment have been~~
1208 ~~entered into DPS within 1 working day of receipt from the TSP.~~
- 1209 g. ~~Establish reasonable~~ Support required delivery dates (RDD) based on the customer's
1210 requirements and other governing elements.
- 1211 h. Keep customer information updated in DPS. Customers must be counseled that it is essential
1212 to keep their contact and delivery information updated in DPS. The customers may update
1213 their information in DPS or request the PPPO/PPSO to update the information for them.
- 1214 i. ~~Advise~~ ~~Ensure~~ the customer that ~~receives a toll-free number prior to pickup to allow direct~~
1215 ~~communication with~~ the TSP/agent will provide contact information via email or DPS
1216 ~~shipment record to allow direct C~~ommunication ~~between~~ with the TSP ~~and the customer is~~
1217 ~~imperative to achieve a successful move.~~
- 1218 j. Ensure the PPPO/PPSO/CPPSO/JPPSO personnel understand the purpose, importance and
1219 the DoD's policy for the completion of the Customer Satisfaction Survey (CSS).
- 1220 (1) Ensure the PPPO/PPSO/CPPSO/JPPSO provide all DoD customers moving shipments
1221 under the Defense Personal Property Program (DP3) with information on how to access
1222 the CSS by logging in to the DPS and, if problems occur, how to contact the SDDC
1223 help desk at 800-462-2176, Option ~~2~~ ~~4~~. In addition, ensure all customers are advised to
1224 complete a CSS within 7 days of each completed shipment delivery.
- 1225 (2) Monitor the inbound/outbound CSS reports to ensure acceptable levels of customer data
1226 collection (i.e., e-mail address and phone numbers), survey completion, and customer
1227 satisfaction with outbound/inbound services.

- 1228 k. Provide full replacement value protection at the time of offering the shipment to the TSP and
1229 note it on the original Bill of Lading (BL). Corrected BLs to add full replacement protections
1230 are not authorized unless mutually agreed upon by both the PPSO and the TSP.
- 1231 l. Select the method and mode of shipment and acquire promptly all the transportation or
1232 storage necessary to fulfill the requirements of the customer, according to the policies and
1233 procedures established in this regulation.
- 1234 m. Advise the customer or the customer's agent of the name of the TSP or warehouse selected
1235 and of the dates the necessary packing and related services will be performed before
1236 movement or storage of the personal property.
- 1237 n. Advise the customer that container/overflow boxes when used in door-to-door service must
1238 be stuffed at the origin residence unless specific exception is authorized by the TO or the
1239 customer.
- 1240 o. Distribute personal property traffic as prescribed by **Part IV** this regulation.
- 1241 p. Control, secure, issue, and prepare BLs before the agreed time of pickup.
- 1242 q. Prepare and distribute Transportation Control and Movement Documents (TCMD).
- 1243 r. Prepare and distribute customs documents.
- 1244 ~~s. Maintain the BL public file and ensure it is available on the SDDC website.~~
- 1245 t. Trace the location of the shipment upon request of Service/Agency, customer, or after the
1246 RDD has expired.
- 1247 u. Prepare and execute Diversion and Long Delivery of shipments IAW solicitations, **tariffs**, and
1248 tenders.
- 1249 **v. Advise the customer to sign and initial line item** ~~When applicable, certify~~ on the DD Form
1250 619-1, **Statement of Accessorial Services Performed (Storage-in-Transit Delivery and**
1251 **Reweigh)** (DTR Part IV, Chapter 402), ~~the period of time for the SIT facility when a~~
1252 ~~shipment is ordered into and out of SIT. Return a certified copy to the TSP within 10~~
1253 ~~workdays of receipt. Only when accessorial services are performed by the TSP/agent.~~
- 1254 w. Within the CONUS, contact and assist the Storage Management Office (SMO) to perform all
1255 inspections of DoD-approved warehouses once every 6 months or more, depending upon
1256 necessity and capability, including checking for damaged or astray personal property
1257 shipments. TSPs and agents must expeditiously report these types of shipments to the TO.
- 1258 x. Inspect personal property shipments IAW the requirements of this regulation.
- 1259 y. Perform claims inspections to determine TSP or contractor compliance with Tenders of
1260 Service (TOS), tariffs, rate tenders, or contractual obligations, **when requested**.
- 1261 z. Inspect each mobile home shipment to ensure TSPs are in compliance with the terms and
1262 conditions of the mobile homes TOS and tariff and rate tenders.
- 1263 aa. Establish a Quality Assurance/Quality Control program to meet the requirements in DTR Part
1264 IV, Chapter 405. Warn or suspend TSPs serving the installation's AOR IAW the policies and
1265 procedures established by this regulation.
- 1266 bb. Recommend to **USTRANSCOM SDDC**, through the overseas CDR (when overseas), the
1267 disqualification of a TSP with full justification.
- 1268 cc. Inform immediately the local law enforcement agency when claims or other information
1269 reflect the loss of firearms from shipments or storage lots of personal property.

- 1270 dd. If property is lost or damaged as a result of fire, flood, disaster, theft, or a similar type of
1271 occurrence while in the control of a TSP or packing and containerization contractor,
1272 investigate immediately any such loss that occurs within the TO/PPSO AOR in which the
1273 loss or damage occurs to ensure:
- 1274 (1) Necessary steps are being taken to prevent further loss, or damage
1275 (2) All shipments lost or damaged are accounted for
1276 (3) Actual damage is determined
1277 (4) The origin or destination TO or PPSOS are notified
1278 (5) Customers whose property has been affected are notified of the incident and of the
1279 extent of loss or damage incurred
1280 (6) USTRANSCOM is notified IAW the requirements of this regulation.
- 1281 ee. Provide **USTRANSCOM** **SDDC** current information relating to the TOs to update the
1282 Personal Property Consignment Instruction Guide (PPCIG). To view the PPCIG enter the
1283 USTRANSCOM website at
1284 <https://tops.ppcigweb.sddc.army.mil/ppcig-menu-query-country.do>
1285 <https://www.move.mil/sme>
- 1286 ff. Maintain records of DPM rate and shipment data and furnish such data to USTRANSCOM.
- 1287 gg. Upon request, furnish statistical data to USTRANSCOM through the HQ of the sponsoring
1288 Service.
- 1289 hh. Report potential volume movements to USTRANSCOM.
- 1290 ii. Serve as the focal POC for the TSP for all personal property shipments originating at the
1291 activity until such time as the shipment is offered for delivery by the TSP to the destination
1292 TO.
- 1293 jj. Update established base access information for personal property TSPs in the “General
1294 Information” section of the Transportation Facilities Guide (TFG) at
1295 https://gfm.transport.mil/tfg/tfg_Index.htm.

1296**AA. TRANSPORTATION OFFICER/PERSONAL PROPERTY PROCESSING OFFICE**

- 1297 1. Interview and counsel customers on their allowances and responsibilities in the program.
1298 2. Review the customer’s orders and prepare the DD Form 1299, **Application for Shipment and/or**
1299 **Storage of Personal Property** (DTR Part IV, Chapter 401), IAW the customer’s allowances and
1300 requirements. This includes the establishment of a realistic RDD.
1301 3. Forward the DD Form 1299 (DTR Part IV, Chapter 401) and all supporting documentation to
1302 include customs documents to the responsible PPSO.
1303 4. Monitor the arrival of newly assigned personnel and assist the responsible PPSO/JPPSO in
1304 arranging for the receipt and delivery of inbound shipments of personal property.
1305 5. Assist the customer in filing a claim for loss or damage.

1306**BB. TERMINAL CDRS (AIR OR SEA):**

- 1307 1. Issue a Letter of Warning (LOW) when shipments are not picked up by port agents at military air
1308 or sea terminals within the time limits prescribed by the TOS.

1309 2. Report to SDDC personal property shipping containers observed in transit that are unsatisfactory
1310 or are suspected of not meeting DoD specifications.

1311 3. Issue a DD Form 361, **Transportation Discrepancy Report**, IAW DTR Part II, Chapter 210, when
1312 loss or damage is discovered in shipments transiting military air or sea terminals.

1313CC. MOBILITY OFFICER (MO)

1314 The MO is the person(s) designated or appointed for planning, coordinating, and/or executing
1315 mobility operations for assigned or supported units. The MO's responsibilities are further covered in
1316 DoD Component regulations.

**1317DD. ARRIVAL/DEPARTURE AIRFIELD CONTROL GROUP (A/DACG), PORT SUPPORT
1318 ACTIVITY (PSA), BEACH AND TERMINAL OPERATIONS, OR CONTINGENCY
1319 RESPONSE ELEMENT (CRE)**

1320 These groups will act as a focal point between the unit requiring movement and the arrival and
1321 departure point activity at the port of embarkation (POE) and port of debarkation (POD).

1322EE. SERVICE CLEARANCE AUTHORITIES

1323 The Service Clearance Authorities (identified in Appendix R of DTR Part II, Cargo Movement) are
1324 responsible for reviewing cargo scheduled for shipment to review the identified mode of
1325 transportation (i.e., surface or air) and for issuing shipment challenges IAW DTR Part II,
1326 Chapter 203.

1327FF. UNIFIED COMMAND CUSTOMS/BORDER CLEARANCE COORDINATOR

- 1328 1. Coordinate the DoD CBCP for the Theater CDR.
1329 2. Serve as the primary POC for the Customs/Border Clearance requirements on matters of
1330 importance to the entry/exit of DoD-sponsored movements.

1331GG. THEATER CONTAINER MANAGER (TCM)

1332 The TCM will have overall responsibility for ISO container system management and control
1333 functions within the AOR. However, the responsibility for controlling and returning ISO containers
1334 to the DTS or to commercial industry remains with the CCMDs.

- 1335 1. Develop container requirements and operating procedures IAW CCMD instructions/guidance to
1336 effectively and efficiently use the DoD ISO containers for cargo movement within the AOR
1337 2. Ensure ISO containers not owned by a Service unit or DoD agency, such as carrier-owned
1338 containers, are managed in the AOR through the monitoring and tracking of all containers
1339 moving into, within, and out of the AOR.
1340 3. Provide for the effective and efficient receipt, movement, and return of DoD-owned, leased, or
1341 controlled ISO container entering the theater of operations. DoD-controlled ISO containers are
1342 those containers furnished by carriers that are in the theater and under DoD control as a part of
1343 USTRANSCOM contracts.
1344 4. Establish a process to identify, control, and manage the ISO container authorized for transition to
1345 non-transportation uses (e.g., force protection, office/living space, and temporary storage).
1346 5. Provide container management oversight and make recommendations to the CCMD regarding
1347 container management.

- 1348 6. Establish container management business practices that produce actionable metrics to enable
1349 inventory reconciliation and accurate data in the theater-designated automated information
1350 system.
- 1351 7. Establish and maintain procedures for the return of empty containers and the reallocation of
1352 empty containers for intra-theater movement and retrograde support.
- 1353 8. Develop and maintain standardized reports and AOR report procedures to provide information
1354 and performance metrics to all units, organizations, departments, agencies, and activities.
- 1355 9. Establish and deploy container management teams to key nodes throughout the AOR to provide
1356 quality control and training to installation and unit container control officers.
- 1357 10. Coordinate with the CCMDs' Logistics Directorates (J4) and the Joint Deployment Distribution
1358 Operations Center and applicable country container authorities, as required, to establish trans-
1359 load sites at designated nodes throughout the theater.
- 1360