ePayment Instructions

General Information regarding ePayment:

- ePayment is a web service which allows for the online payment of existing court fees and costs via credit card.
- ePayment has a 3.5% convenience fee or \$3.00 whichever is greater.
- Wayne County Probate Court utilizes a third party vendor (FivePoint) to process ePayments. The court fee will appear on your statement as **Wayne County Probate Court** and the convenience fee will appear as **Equivant Service Fee**.
- ePayment can be made from any device connected to the internet, but cannot be processed by Probate Court staff (including the cashiers or service clerks).
- ePayment is not associated with eFiling. Documents cannot be filed using ePayment.

This option will not change the current filing practices. Documents will not be accepted for filing at the court without the appropriate filing fee. Documents may not be dropped off at the Probate Counter with the intent of paying for the filing fee using ePayment. The payment must accompany the filing. All other fees and costs, however, may be paid for using ePayment (i.e. inventory fees, court costs, copy fees, certified fees, etc.).

If the fee that you want to pay does not appear after following the instructions in this document:

- 1. Contact the court for the fees to be calculated and entered.
- 2. If you are requesting copies or orders and need documents mailed or emailed to you, be sure to contact the Court again **after** the payment is made.

Request	Contact
Copies of Name Change Order (pre-1918)	Archives of Michigan
	Website: https://www.michigan.gov/mhc
Copies of Name Change Order (1918-1998)	Email: filedept@wcpc.us
Copies of Name Change Order (after-1998)	Wayne County Clerk
	Phone: 313-224-5510
Inventory Payment	Email: probateservice@wcpc.us
Updated Letters of Authority	Email: probateservice@wcpc.us
Copies of Petitions, Motions, Orders or any other	Email Judge of Record:
documents	Judge Burton: FGBstaff@wcpc.us
	Judge Braxton: DBstaff@wcpc.us
	Judge Hartsfield: <u>JAHstaff@wcpc.us</u>
	Judge Keith: TAKstaff@wcpc.us
	Judge Paolucci: <u>LJPstaff@wcpc.us</u>
	Judge Perkins: <u>DAPstaff@wcpc.us</u>

1. Go to www.wcpc.us - Case Access

Wayne County Probate Court

Detroit, Michiga



Log on

2. Accept Terms and Conditions



Wayne County Probate Court

Return to Wayne County Probate Court's Website

Wayne County Probate Court

Important Notice about eAccess

Please be advised to allow pop-ups if you are not able to view images within the case

The case information contained within this web site is generated from computerized records maintained by Wayne County Probate Court and is deemed to be public information. While every effort is made to assure the data is accurate and current, it must be accepted and used by the recipient with the understanding that no warranties, expressed or implied, concerning the accuracy, reliability or suitability of this data have been made. The Court, Clerks of Court, their agents, and the developers of this web site assume no liability whatsoever associated with the use or misuse of the data contained herein.?

Click here for ePayment Instructions

This file is provided in Adobe Acrobat Format (*.pdf), and must be viewed using Adobe Acrobat Reader. Adobe Acrobat Reader may be downloaded from http://www.adobe.com. Wayne County Probate Court utilizes a third party vendor (FivePoint.) to process ePayments. The court feel will appear on your statement as Wayne County Probate Court and the convenience fee will appear as Equivant Service Fee.

Case Number Format (to search):

- You must type the case number EXACTLY as it appears on your paperwork
- 2004-999999-DE (4 digit year- dash- 6 digit case number-dash- 2 character case type)
- Or, -999999-CA for cases created prior to 1986, that do not have a year.

Limits to Searching:

- · Either the case number, First and Last name, or Company name is required for searching.
- The search is limited to 100 matches.

What is not Available:

- o Images of documents entered prior to 4/1/2022
- Images of:
- Confidential documents
- Sealed cases
- Settlement agreements
- Death certificates entered separately from other filings
- Letters of authority of all types entered after 8/1/2019
- o Addresses, social security numbers or phone numbers.
- Case information prior to 1976, when records became computerized.

Information Regarding Public Access:

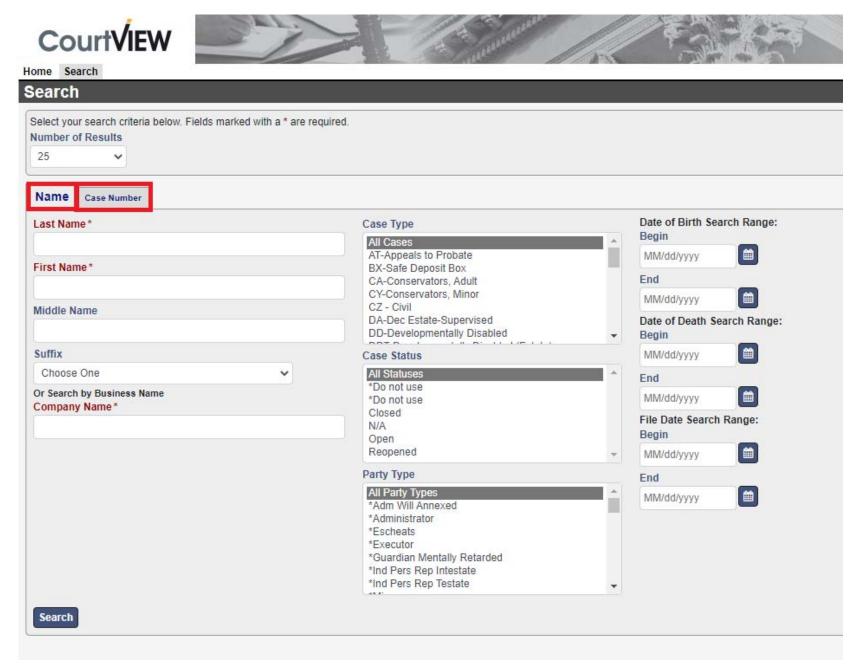
All cases, with the exception of sealed cases and case types which are confidential are available via the Internet.

Following is the information that will be displayed:

- Summary (at top of page) Case number, type, status, file date, judge and next event (hearing date)
- · Parties All of the parties on the case, and their role in the case, but only the party's name and attorney information will display.
- Events Any hearing scheduled for a case and the results of those hearing (Granted, Denied, Adjourned, etc)
- o Docket Docket entries/activity for a case as well as corresponding image, if available
- Linked Case Any cases related to the case currently being viewed
- o Financial All fees owed, paid, adjusted and outstanding
- o Receipt All receipts, the receipt number, date, amount paid and payee
- Disposition Case status history

I Accept - Click Here

To search public records

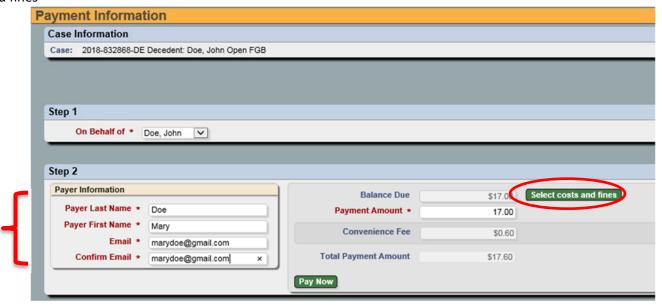


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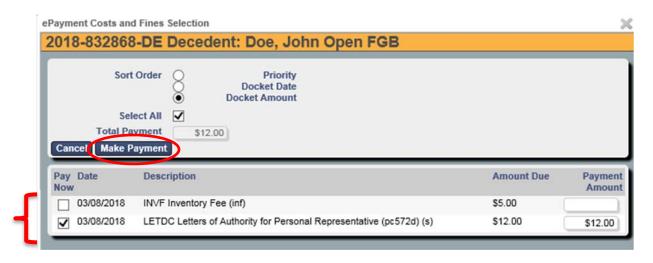
3. Select the Pay button for the Case Name under the "Party/Company" column for which you wish to make a payment.



- 4. Skip the *Step 1* section.
- 5. Complete Payer Information in the Step 2 section
- 6. Do not change "Payment Amount" (you will be able to review/change payment amount on next screen)
- 7. Select costs and fines



- 8. Unselect the "Pay Now" box(s) on any fee(s) you are <u>not</u> paying. Please Note, if the fee that you want to pay does not appear, please contact the court (see page 1). For example, if you are expecting to pay for a copy of a name change, the court will need to add the fee to the system prior to you paying for it.
- 9. Make Payment



- 10. Review Total Payment Amount
- 11. Note: Convenience Fee has been included.
- 12. Pay Now



You will be directed to FivePoint

- 13. Enter your Debit or Credit Card information
- 14. Wayne County Probate Court utilizes a third party vendor (FivePoint) to process ePayments. The court fee will appear on your statement as **Wayne County Probate C** and the convenience fee will appear as **Equivant Service Fee**.
- 15. Once payment has been processed you will be redirected back to Wayne County Probate Court's website.
- 16. A payment receipt will be sent to the email provided.



17. Select on "eServices Home" if you wish to make another payment otherwise close your browser.