

WEST VALLEY – MISSION COMMUNITY COLLEGE DISTRICT

B O A R D O F T R U S T E E S



AGENDA

WEST VALLEY COLLEGE

MAY 5, 2015

B O A R D O F T R U S T E E S

Robert Owens · *President*

Chad Walsh · *Vice President*

Adrienne Grey

Nick Heimlich

Anne Kepner

Jack Lucas

Karl Watanabe

Melissa Medina · *WVC Student Trustee*

Andrew Price · *MC Student Trustee*

Patrick Schmitt · *Chancellor*

GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD OF TRUSTEES MEETINGS

The following instructions are intended as a guide for members of the public who wish to address the Board of Trustees. These guidelines are in the interest of giving the Board a fair opportunity to hear a diversity of viewpoints.

1. **Oral Communications from the Public (Items Not Listed on the Agenda)**

You are asked to sign up at the beginning of the meeting, using the form provided at the entrance to the Board Room, but you are not required to do so. The completed form should be submitted to the Board Clerk. When you make your presentation, approach the podium, wait to be recognized by the President of the Board, and identify yourself and the topic you wish to discuss. Limit your presentation to three (3) minutes.

2. **Public Discussion (Items Listed on the Agenda)**

We welcome comments from the public specific to items that are part of the Board agenda for that meeting. In fairness to those who wish to speak and as a courtesy to those who have come to listen, we request that you adhere to the following guidelines. If you wish to speak, you are asked to provide a completed form to the Board Clerk, but you are not required to do so. When the Board President opens an item for discussion and calls for speakers, approach the podium, identify yourself, and limit your presentation to three (3) minutes. If you wish to give an opinion which has already been expressed by others, please do not be repetitive. The President may impose additional time limitations on any major discussions involving multiple speakers.

3. **All Oral Communications**

Should the sum of "Oral Communications" require more thirty (30) minutes, the Board President may proceed with the balance of the agenda and return to "Oral Communications..." before "Trustee Comments."

ADJOURNMENT TIME

Pursuant to District Policy 1.8.14, Regular Board meetings will be adjourned not later than 11:00 p.m. unless continued by a majority vote of the Board members present.

DOCUMENTS PROVIDED TO THE BOARD OF TRUSTEES

The Chancellor's Office, 14000 Fruitvale Avenue, Saratoga, CA 95070, receives and maintains documents provided to members of the Board of Trustees. These documents are available, upon request, to members of the public at the above address.

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**WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING**

May 05, 2015
FOCUS TOPIC –
Career Technical Education

West Valley College
14000 Fruitvale Avenue, Saratoga, CA 95070

6:00 p.m.	Public Session	Campus Center Club Room
6:01 p.m.	Closed Session	Campus Center Club Room
6:15 p.m.	Public Session	Tour of Vasona Creek Restoration Project, departing from the Club Room.
7:15 p.m.	Public Session	Board Room

1.0 CALL TO ORDER - PUBLIC SESSION

- 1.1 Roll Call Oral
- 1.2 Oral Communication from the Public on Closed Session Agenda
Members of the audience may address the Board on any item listed on the Closed Session agenda. Comments will be limited to three (3) minutes per agenda item, with a total of fifteen (15) minutes of public comment on an item unless waived by the Board. Oral

2.0 ADJOURN TO CLOSED SESSION

DIRECTION TO LABOR NEGOTIATORS

Provide direction to Associate Vice Chancellor of Human Resources Albert Moore and Chancellor Patrick Schmitt, District-designated representatives, regarding negotiations with ACE, WVMCEA, Teamsters, and POA (Government Code 54957.6), and to Chancellor Patrick Schmitt regarding unrepresented groups.

3.0 RECONVENE PUBLIC SESSION

- 3.1 The Board of Trustees will tour portions of the Vasona Creek Restoration Project and return to the Board Room at approximately 7:15 p.m.
- 3.2 Pledge of Allegiance Oral
- 3.3 Report of Closed Session Action Oral
- 3.4 Approval of the Order of the Agenda (A) Oral
- 3.5 Approval of the Minutes April 21, 2015, Board of Trustees Meeting (A) 4
[Minutes Attachment](#)
- 3.6 Presentations/Recognitions Oral
Focus Topic
Career Technical Education
The Board of Trustees will receive a presentation regarding Career Training Education Programs at Mission College and West Valley College. The Board will receive data regarding the programs and may discuss ideas for potential enhanced support for such programs.

(A) = Action (I) = Information

***In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor’s Office at 408-741-2011 by noon the day prior to the meeting date.**

3.7 Oral Communications from the Public
This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken.
Public comments on items on the agenda will be taken at the time the item is discussed by the Board.

3.8 Written Communications from the Public Oral

4.0 UNFINISHED BUSINESS

APPROVAL OF CONSENT AGENDA ACTION ITEMS (A)

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

There are no Consent Agenda Items.

REGULAR ORDER OF AGENDA

5.0 COLLEGE PROGRAMS AND SERVICES – There are no items.

6.0 HUMAN RESOURCES

6.1 PUBLIC OPPORTUNITY FOR COMMENT AND ADOPTION OF WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA) INITIAL PROPOSALS TO THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT (A) 16

Recommendation: That the Board of Trustees hear public comment on the proposals, close the public comment period, and adopt the proposals.

[6.1 PUBLIC OPPORTUNITY FOR COMMENT AND ADOPTION OF WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION \(WVMCEA\) INITIAL PROPOSALS TO THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT](#)

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Recommendation: That the Board of Trustees hear public comment on the proposals, close the public comment period, and adopt the proposals.

[6.2 PUBLIC OPPORTUNITY FOR COMMENT AND ADOPTION OF DISTRICT INITIAL PROPOSALS TO WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION \(WVMCEA\)](#)

7.0 BUSINESS AND FINANCE – There are no items.

8.0 BOARD – There are no items.

9.0 INFORMATION REPORTS AND ITEMS FOR FUTURE BOARD CONSIDERATION

9.1 TRUSTEE COMMENTS (I) Oral

ADJOURNMENT

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

ITEM 3.4
ACTION ITEM
MAY 5, 2015

PREPARED BY: TRACY JOHNSON

1.0 CALL TO ORDER - PUBLIC SESSION

Public session was called to order at 6:00 p.m.

1.1 Roll Call

Board President Robert T. Owens; Trustees Adrienne Grey, Nick Heimlich, Anne Kepner, Jack Lucas, and Chad Walsh; and Chancellor Schmitt. Trustee Karl Watanabe, absent.
Student Trustees: Melissa Medina and Andrew Price (7:00 p.m.).

1.2 Oral Communications from the Public on Closed Session Agenda

There were none.

2.0 ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 6:01 p.m. There were agenda items:

PROVIDE DIRECTION TO LABOR NEGOTIATORS

Provide direction to Associate Vice Chancellor of Human Resources, Albert Moore, and Chancellor Patrick Schmitt, District-designated representatives, regarding negotiations with ACE, WVMCEA, Teamsters, and POA (Government Code 54957.6); and to Chancellor Patrick Schmitt regarding unrepresented groups.

CONFERENCE WITH LEGAL COUNSEL

Existing Litigation Pursuant to Government Code 54956.9(a), one matter:
Moberg vs. WVMCCD
PERB Case #SF-CE-3060-E

3.0 RECONVENE PUBLIC SESSION

Public Session reconvened at 7:04 p.m.

3.1 PLEDGE OF ALLEGIANCE

All present recited the *Pledge of Allegiance*.

3.2 REPORT OF CLOSED SESSION ACTION

Board President Owens reported that no action was taken.

3.3 APPROVAL OF THE ORDER OF THE AGENDA

Board President Owens announced that Items 7.11, Citizens' Bond Oversight Committee Annual Report and 7.3, Appointments to the Citizens' Bond Oversight Committee, would be moved to follow Item 3.4, Approval of the Minutes.

Action Taken:

It was M/S/P 6/0/1 (Grey/Lucas) to approve the order of the agenda with the above change.
Student Trustees: Two yes votes

3.4 APPROVAL OF THE MINUTES OF THE MARCH 17, 2015, BOARD OF TRUSTEES MEETING

Action Taken:

It was M/S/P 6/0/1 (Lucas/Heimlich) to approve the minutes of the March 17, 2015, Regular Board of Trustees Meeting.
Student Trustees: Two yes votes

7.11 CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT

Departing Citizens' Bond Oversight Committee Chair Shane Patrick Connolly presented the Annual Report.

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

Board President Owens thanked him for his service on the Committee and to the District and presented him with a Certificate of Appreciation.

A discussion was held.

Action Taken:

It was M/S/P 6/0/1 (Walsh/Kepner) to accept the 2014 Citizens' Bond Oversight Committee (CBOC) Annual Report.

Student Trustees: Two yes votes

7.3 APPOINTMENTS TO THE CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

Action Taken:

It was M/S/P 6/0/1 (Lucas/Heimlich) to approve the appointment of Ms. Shirley Cantu, Mr. Peter Kuo, and Mr. Christian DeJesus to the Citizens' Bond Oversight Committee.

Student Trustees: Two yes votes

3.5 PRESENTATIONS/RECOGNITIONS

Educational and Student Services Presentations:

Mission College Vice President of Instruction Leandra Powell-Martin and West Valley College Vice President of Instruction Kuni Hay discussed the role of waitlists at Mission and West Valley Colleges, including the following information:

The student experience with waitlists:

- A student can choose to be placed on a wait list.
- A message confirms placement and priority number.
- The student is notified of openings by e-mail and has three business days to enroll.
- Waitlisted students receive notification when a new section is open and they have the option to be enrolled.
- When possible, waitlisted students are informed of appropriate alternate courses.
- Faculty use waitlists to add students as they can after classes begin.

The role of waitlists in effective enrollment management:

- Waitlists are monitored regularly starting on the first day of registration and provide the opportunity to add sections.
- They provide the opportunity to contact students with other options.
- Waitlists provide the College with opportunities to respond to emerging needs and shift resources appropriately.

Each College studies its waitlists and other enrollment data to plan future class schedules. Data gathered from studying waitlists and other data each semester helps to determine:

- Student demand for particular courses.
- Preferred times, schedules, and formats.
- Mornings, afternoon, evening, and start time preferences.
- Classes meeting one, two, three, or four times per week.
- Face-to-face, Hybrid, Distance education.
- Which instructors are in highest demand.
- Preferred instructional methodology (lecture, group work, etc.).

Board members discussed the information presented and asked questions. They thanked Vice Presidents Powell-Martin and Hay for the presentation.

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

- 3.6 Oral Communications from the Public
There were none.
- 3.7 WRITTEN COMMUNICATIONS FROM THE PUBLIC
Executive Assistant to the Board of Trustees Tracy Johnson indicated that none had been received.
- 4.0 UNFINISHED BUSINESS - There were no items.

APPROVAL OF THE CONSENT AGENDA

A discussion was held.

Item 7.3, Appointments to the Citizens' Bond Oversight Committee, had been removed from the Consent Agenda and was considered earlier in the meeting.

Action Taken:

It was M/S/P 6/0/1 (Lucas/Heimlich) to approve the Consent Agenda items with the above change.
Student Trustees: Two yes votes

Consent Agenda Items are attached to these minutes as Appendix A.

REGULAR ORDER OF AGENDA

- 5.0 COLLEGE PROGRAMS AND SERVICES - There were no items.
- 6.0 HUMAN RESOURCES
- 6.2 WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA) INITIAL PROPOSALS IN SUCCESSOR NEGOTIATIONS WITH WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
Government Code Section 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The WVMCEA initial proposals to the District for successor negotiations were released as a public document. A public hearing on the proposals and the Board's adoption of same will take place at the May 5, 2015, meeting.
- 6.3 WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT'S INITIAL PROPOSALS IN SUCCESSOR NEGOTIATIONS WITH THE WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA)
Government Code Section 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The District's initial proposals to the WVMCEA for successor negotiations were released as a public document. A public hearing on the proposals and the Board's adoption of same will take place at the May 5, 2015, meeting.
- 6.4 RESOLUTIONS ELECTING TO BE SUBJECT TO SECTION 22819.1 OF THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT FOR FAMILY MEMBERS OF A DECEASED RETIREE
A replacing page was distributed for Resolution 15042101 on page 152 of the agenda packet, to correct certain language. That page is attached to these minutes as part of Exhibit A.

Action Taken:

It was M/S/P 6/0/1 (Lucas/Grey; Roll Call Vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Absent) to adopt Resolution No. 15042101 electing to be subject to Section 22819.1 of the Public Employees' Medical and Hospital Care Act (PEMHCA) to establish benefit continuation for the eligible dependents of those retirees that have elected a lump sum distribution from CalPERS at the time of

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

death who already qualify for District-provided lifetime health benefits from the Board of Trustees.

Student Trustees: Medina, Aye; Price, Abstain

Action Taken:

It was M/S/P 6/0/1 (Heimlich/Grey; Roll Call Vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Absent) to adopt Resolution No. 15042102 electing to be subject to Section 22819.1 of the Public Employees' Medical and Hospital Care Act (PEMHCA) to establish benefit continuation for the eligible dependents of those retirees that have elected a lump sum distribution from CalPERS at the time of death who already qualify for District-provided lifetime health benefits from the Confidential Unit.

Student Trustees: Medina, Aye; Price, Abstain

Action Taken:

It was M/S/P 6/0/1 (Lucas/Heimlich; Roll Call Vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Absent) to adopt Resolution No. 15042103 electing to be subject to Section 22819.1 of the Public Employees' Medical and Hospital Care Act (PEMHCA) to establish benefit continuation for the eligible dependents of those retirees that have elected a lump sum distribution from CalPERS at the time of death who already qualify for District-provided lifetime health benefits from the Executive Management Team.

Student Trustees: Medina, Aye; Price, Abstain

Action Taken:

It was M/S/P 6/0/1 (Lucas/Heimlich; Roll Call Vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Absent) to adopt Resolution No. 15042104 electing to be subject to Section 22819.1 of the Public Employees' Medical and Hospital Care Act (PEMHCA) to establish benefit continuation for the eligible dependents of those retirees that have elected a lump sum distribution from CalPERS at the time of death who already qualify for District-provided lifetime health benefits from the Managers Association.

Student Trustees: Medina, Aye; Price, Abstain

Action Taken:

It was M/S/P 6/0/1 (Heimlich/Grey; Roll Call Vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Absent) to adopt Resolution No. 15042105 electing to be subject to Section 22819.1 of the Public Employees' Medical and Hospital Care Act (PEMHCA) to establish benefit continuation for the eligible dependents of those retirees that have elected a lump sum distribution from CalPERS at the time of death who already qualify for District-provided lifetime health benefits from the Police Officers Association.

Student Trustees: Medina, Aye; Price, Abstain

Action Taken:

It was M/S/P 6/0/1 (Heimlich/Lucas; Roll Call Vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Absent) to adopt Resolution No. 15042106 electing to be subject to Section 22819.1 of the Public Employees' Medical and Hospital Care Act (PEMHCA) to establish benefit continuation for the eligible dependents of those retirees that have elected a lump sum distribution from CalPERS at the time of death who already qualify for District-provided lifetime health benefits from the Supervisors Association – Teamsters Local 856.

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

Student Trustees: Medina, Aye; Price, Abstain

Action Taken:

It was M/S/P 6/0/1 (Lucas/Grey; Roll Call Vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Absent) to adopt Resolution No. 15042107 electing to be subject to Section 22819.1 of the Public Employees' Medical and Hospital Care Act (PEMHCA) to establish benefit continuation for the eligible dependents of those retirees that have elected a lump sum distribution from CalPERS at the time of death who already qualify for District-provided lifetime health benefits from the West Valley-Mission Classified Employee Association.

Student Trustees: Medina, Aye; Price, Abstain

7.0 BUSINESS AND FINANCE

7.11 CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT

Action on this item took place following Item 3.4, Approval of the Minutes.

7.12 ADOPT RESOLUTION NO. 15042108 DETERMINING THAT THE WEST VALLEY COLLEGE TRACK AND SPORTS FIELD STORMWATER POLLUTION REDUCTION PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Action Taken:

It was M/S/P 6/0/1 (Walsh/Heimlich; Roll Call Vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Absent) to adopt Resolution No. 15042108 determining that the West Valley College Track and Sports Field Stormwater Pollution Reduction project is categorically exempt from the California Environmental Quality Act (CEQA).

Student Trustees: Medina, Aye; Price, Abstain

8.0 BOARD

8.1 CONTINUATION OF STUDENT TRUSTEES' PRIVILEGES

A discussion was held.

Action Taken:

It was M/S/P 6/0/1 (Heimlich/Medina) to continue to grant Student Trustees privileges as follows:

- a. to serve a term commencing June 1, 2015,
- b. to make and second motions,
- c. to cast advisory votes, and
- d. to receive compensation and health benefits.

Student Trustees: Two yes votes

8.2 CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS ELECTION – 2015

Action Taken:

It was M/S/P 5/0/2 (Lucas/Kepner; Walsh, Abstained; Watanabe, Absent) to support the recommendations of the Board's Ad Hoc Committee for Vacancies on the CCCT Board; and further, that the Chancellor forward the Board's vote to the Community College League of California (CCLC) office by April 25, 2015.

Student Trustees: Two yes votes

8.3 REVISION OF BOARD POLICY MANUAL – CHAPTERS 1, 2, 3, 4, 5, 6 AND 7 – SECOND READING OF POLICY MANUAL REVISIONS BASED ON UPDATES FROM THE

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA (CCLC) MODEL POLICY MANUAL SERVICE

Action Taken:

It was M/S/P 6/0/1 (Heimlich/Kepner) to approve the Second Reading draft of all Board Policy chapter revisions, with the exception of Policies 2015, 2105, 2510, 3820, 4225 and 5010. These drafts reflect changes of codification and language based on District-proposed changes and CCLC Model Policy Service recommended revisions.
Student Trustees: Two yes votes

- 8.4 RESOLUTION NO. 15042109 PROCLAIMING MAY 17 – 23, 2015 , AS CLASSIFIED EMPLOYEE WEEK IN THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
A discussion was held.

Action Taken:

It was M/S/P 6/0/1 (Kepner/Lucas; Roll Call Vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Absent) to adopt to adopt Resolution No. 15042109 proclaiming May 17 – 23, 2015, as Classified Employee Week in the West Valley-Mission Community College District.
Student Trustees: Two yes votes

9.0 INFORMATION REPORTS AND ITEMS FOR FUTURE BOARD CONSIDERATION

9.1 ACADEMIC SENATE UPDATES

Mission College Academic Senate President Wael Abdeljabbar discussed the spring Plenary Session of the Academic Senate for California Community Colleges (ASCCC) which he and West Valley College Academic Senate President Eric Pape had attended. He invited all present to visit the ASCCC website for a full list of the topics discussed and the resolutions adopted. He reported on Mission College Senate's last meeting, which included discussion of District Strategic Goals and the Honors Transfer Project. In addition, the Senate approved a new Firefighter/EMT training certificate program. There will be a future discussion on reinstating DBAC as a participatory governance committee.

He thanked Trustee Lucas, Chancellor Schmitt, Vice Chancellor Maduli, and Associate Vice Chancellor Moore for attending the Faculty Tenure Celebration earlier in the day.

West Valley College Academic Senate President Eric Pape reported on the West Valley College Senate's last meeting, at which Senators talked about enrollment efficiency and program development, the College's Educational and Facilities Master Plan, and recommendations regarding DBAC, among other things. In addition, it discussed credit and non-credit classes and how to incorporate the processes involved into existing participatory governance structures. The Senate also passed a resolution, which it will forward to the Mission College Senate, regarding the establishment of a District-wide budget-related participatory governance committee. This will be discussed by the District Academic Senate.

The College's E&FMP will continue to be discussed in detail at the College Council Retreat on April 23.

9.2 CLASSIFIED SENATE UPDATES

Mission College Classified Senate Representative Mike Denne reported on the Senate's recent meeting at which Mike Burrell discussed the upcoming earthquake drill. The Senate also talked about plans to send representatives to the upcoming Classified Leadership Institute.

The Senate has recently been provided with office space, a laptop computer, and email account, which will allow them to conduct business more efficiently. He thanked President Peck.

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

West Valley College Classified Senate President Laurel Kinley welcomed Dean of Student Services Matais Pouncil. She thanked the Board for its recognition of the excellent work of classified staff. Ms. Kinley reminded all present of the upcoming Classified Professionals Day. She also noted the Senate's upcoming used book sale, the proceeds of which are used for professional development. The book sale events raise about \$1,500 each year.

The Senate has worked all year on a Code of Ethics and its completion will fulfill one of the Senate's goals. She plans to share this document with the Board at a May meeting.

The College is also soliciting the input of classified staff regarding the E&FMP and she will attend the College Council Retreat on the topic.

9.3 STUDENT SENATE UPDATES

Mission College Student Senate President Tiffany Luc reported on the Senate's recent activities. The Senate is moving forward with plans to outfit a room in the Campus Center with technology and hopes to have it ready for student use in the fall. The Senate is preparing for upcoming elections.

There was no West Valley College update.

9.4 MISSION COLLEGE UPDATE

President Daniel Peck congratulated West Valley College on its hire of Mr. Matais Pouncil as Dean of Student Services. He has worked with Mr. Pouncil in the past and knows him to be an outstanding educator and administrator.

President Peck discussed the College's very positive accreditation visit and thanked everyone for their outstanding work during the past months to address the July 2014 recommendations of the Accrediting Commission. The College was well-prepared for the full-day visit and was enthusiastic to show the work accomplished in the past months. The visiting team commented on this extensive work and on the cultural sea change at the College. President Peck reminded everyone that the College will not be removed from sanctions after one visit. The July 2014 recommendations from the ACCJC were extensive and will require continuing cycles of work. The College looks forward to continuing this work and is moving forward with positive energy. He thanked everyone for their efforts, especially Leandra Powell-Martin and Thuy Trang.

He announced with regret that Ms. Cathy Cox is moving on to be the Director of Library Services at College of the Redwoods. She has been extremely active with accreditation and curriculum. Her departure will be a huge loss for the College, but President Peck wished Ms. Cox every success in the future.

He mentioned the College's Tenure Celebration earlier in the day, and thanked Trustee Lucas for attending to congratulate the four outstanding, student-focused faculty members.

He informed Board members about several upcoming events, including an emergency preparedness drill, the Eco Fair, the Spring Symphony Concert, the African American Visiting Writer Series, and the Faculty and Staff Recognition event.

9.5 WEST VALLEY COLLEGE UPDATE

President Brad Davis said he is extremely proud of the College's work on Accreditation and noted that he has just received an extremely positive letter from the Team Chair of the April Visiting Team. He thanked everyone for doing a masterful job of addressing the recommendations of the ACCJC, and particularly thanked West Valley College Vice President of Instruction Kuni Hay for her outstanding leadership.

He welcomed Dean Matais Pouncil, and said how extremely pleased he is to have Dean Pouncil joining West Valley College.

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

He reminded everyone of the College's upcoming 50th Anniversary Gala and also noted the celebration for faculty and staff that will take place at the Mountain Winery following the graduation ceremony.

President Davis discussed the upcoming College Council Retreat at which the E&FMP will be discussed and the College will develop long-range goals for the next five years.

He encouraged all present to attend one of the performances of the musical *Footloose*, currently running at the WVC Theater.

9.6 ASSOCIATE VICE CHANCELLOR OF HUMAN RESOURCES' REPORT

Associate Vice Chancellor of Human Resources Albert Moore congratulated those individuals hired earlier in the meeting, and thanked the Board for its actions.

Mr. Moore commented on the afternoon's Mission College Tenure Reception, and said it was one of the most touching he has ever attended. He was impressed by the diversity and impressive credentials of the faculty members who received tenure, and he very much enjoyed meeting the friends and families in attendance.

He reminded all present to attend the upcoming Retirement Celebration/Employee Recognition Reception taking place on Friday, May 15, at the Bay Club in Santa Clara.

9.7 VICE CHANCELLOR'S REPORT

There was no report.

9.8 CHANCELLOR'S REPORT

Chancellor Patrick Schmitt discussed AB288, a measure regarding dual enrollment. He indicated that a friendly amendment is being offered to the author of the bill that will require agreement between community college districts if one wishes to enter into a dual enrollment agreement with a high school in the service area of another district.

Chancellor Schmitt talked about the extraordinary work that took place at Mission College and West Valley College in response to the recommendations of the Accrediting Commission and thanked everyone involved. Both Colleges put forth outstanding efforts.

9.9 STANDING COMMITTEE REPORTS

Audit and Budget Oversight Committee

Chair Adrienne Grey indicated that the meeting had been very informative. ABOC had asked to have deeper presentations and discussions regarding budget issues, and the meeting was devoted to the complex issue of OPEB. RDA and the work of the successor agencies will be the topic of a future meeting.

Legislative Committee

There was no Committee report. Board President Owens noted that the Ad Hoc Committee is working on proposed language that eliminates the Legislative Committee and allows that legislative matters be more effectively addressed. This language will go to participatory governance groups for comment and then come to the Board at a future meeting.

9.10 TRUSTEE COMMENTS AND ITEMS FOR FUTURE BOARD CONSIDERATION

Trustee Lucas reported that he had addressed Lt. Tim Morgan's Administration of Justice class earlier in the day at West Valley College. He spoke to a full classroom on the importance of strong partnerships between local schools and local police departments. Trustee Lucas was formerly a principal at a continuation high school and Lt. Morgan was an officer in the Los Gatos/Monte Sereno Police Department. They partnered together with the common goal of helping the teenagers with whom they worked.

Trustee Lucas commented on the Mission College Tenure Reception, which he was pleased to have been able to attend earlier in the day.

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

He discussed a recent *Mercury-News* article regarding the fact that the state revoked the non-profit classification of Blue Shield, one of the District's former providers. The organization will now owe tens of millions of dollars in back taxes and is receiving calls from former participants demanding the return of billions paid in premiums. He suggested this be reviewed to determine if it is possible to recover funds for the District.

Trustee Adrienne Grey discussed the recent meeting of the CCCT Board, at which a great deal of interesting information was received and discussed, including the Community College League's 2015/16 goals. She noted that Thuy Thi Nguyen is doing a fantastic job as interim CEO, and the CCCT seems to be on hyper-drive as a result of her leadership and that of the CCCT Board Chair Louise Jaffe.

She noted that the CCCT has asked its Board members to go various graduations in order to have a presence at these events. (Information, including agendas and minutes, for the Boards of the League is available on the CCLC's website, <http://www.ccleague.org>.)

Trustee Anne Kepner said that she and her high-school-age daughter are touring colleges prior to making decisions regarding applications. They recently attended the West Valley College Open House, and felt incredibly welcomed on campus. It was a wonderful experience and she thanked West Valley College faculty and staff for making it possible.

ADJOURNMENT

Board President Owens adjourned the meeting at 8:47 p.m.

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

APPENDIX A

CONSENT AGENDA ITEMS FROM THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

(For the full text of each item, please see the agenda packet for the April 21, 2015, meeting.)

5.0 COLLEGE PROGRAMS AND SERVICES – Consent Agenda

5.1 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE

Recommendation: That the Board of Trustees approve the curriculum changes at West Valley College as presented.

5.2 PEARSON VUE OPEN PURCHASE ORDER INCREASE

Recommendation: That the Board of Trustees approve an increase of an existing open purchase order to Pearson Vue (B0027622) from \$80,000 to \$130,000.

6.0 HUMAN RESOURCES – Consent Agenda

6.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES

Recommendation: That the Board of Trustees approve the listed personnel transactions.

Appointment(s)

Administrative

a. Matais Pouncil, Dean of Student Services, Administrative Unit, Range 16 (\$9,296-\$11,229), Student Services, West Valley College, 100% of full time, 12 months per year; effective May 4, 2015.

Classified

b. Tanya Southworth, Senior Office Coordinator, WVMCEA Unit, Range 57 (\$3,976-\$5,217), Disability & Educational Support Programs, West Valley College, 100% of full time, 12 months per year; effective April 6, 2015

c. Shannon Sigman, Instructional Lab Technician—Theater Arts Costumer, WVMCEA Unit, Range 54 (\$3,734-\$4,883), Theater Arts, West Valley College, 53.3% of full time, 11 months per year; effective April 22, 2015.

d. Juliann Fisk, Administrative Assistant, WVMCEA Unit, Range 57 (\$3,976-\$5,217), Counseling Program, West Valley College, 100% of full time, 11 months per year; effective April 27, 2015.

e. Jason King, Duplicating Services Specialist, WVMCEA Unit, Range 48 (\$3,286-\$4,291), Administrative Services, West Valley College, 100% of full time, 12 months per year; effective April 22, 2015.

Supervisors

f. Zita Melton, Student Services Office Supervisor, Supervisors Unit, Range 18 (\$5,052-\$6,769), Student Services, Mission College, 100% of full time, 12 months per year; effective May 4, 2015.

Position Adjustments

Classified

a. David Kempken, Instructional Laboratory Technician-Art, WVMCEA Unit, Range 54 (\$3,734-\$4,883), Art, Mission College, 100% of full time, *from* 10 months per year *to* 12 months per year; effective July 1, 2015.

7.0 BUSINESS AND FINANCE – Consent Agenda

7.1 SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS

The Board of Trustees will review the status of the Santa Clara County Treasury Portfolio.

7.2 REVIEW OF PURCHASE ORDER TRANSACTIONS

The Board of Trustees will review purchase order transactions.

~~**7.3 APPOINTMENTS TO CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)**~~

~~Recommendation: That the Board of Trustees approve the appointment of Ms. Shirley Cantu, Mr. Peter Kuo, and Mr. Christian DeJesus to the CBOC.~~

This item was removed from the Consent Agenda. Action on the item took place following Item 3.4, approval of the minutes.

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

- 7.4 AGREEMENT WITH STAR LEAGUE FOR FACILITY USE
Recommendation: That the Board of Trustees authorize the administration to permit non-exclusive use of classrooms to Star League beginning June 15, 2015, through August 1, 2015.
- 7.5 PURCHASE OF VIRTUAL DESKTOP EQUIPMENT
Recommendation: That the Board of Trustees authorize the acquisition of a Tegile T3700 Intelligent Flash Array storage system, in the amount of \$166,699.33 from KIS, to support implementation of Virtual Desktop Integration (VDI) within classroom and instructional support areas of West Valley College.
- 7.6 ACCEPT BASIC CONTRACT AS COMPLETE FOR THE 15-FOOT-HIGH LIGHT POLE CAMPUS LED LIGHTING REPLACEMENT PROJECT AT MISSION COLLEGE
Recommendation: That the Board of Trustees accept the basic construction contract for the 15-foot-high Light Pole Campus LED Lighting Replacement Project at Mission College as complete and authorize the District to file a Notice of Completion.
- 7.7 APPROVE CONTRACT INCREASE WITH CONSOLIDATED ENGINEERING LABORATORIES FOR SPECIAL TESTING AND INSPECTION SERVICES
Recommendation: That the Board of Trustees approve a contract increase with Consolidated Engineering Laboratories in the amount of \$64,091.38 for special testing and inspection services for the Facilities Replacement Building project at Mission College.
- 7.8 APPROVAL OF BID #4-1415, MAIN BUILDING REPLACEMENT PHASE 2 – LIME TREATMENT PROJECT AT MISSION COLLEGE
Recommendation: That the Board of Trustees approve the lowest responsive and responsible bid received from Galeb Paving, Inc., in the amount of \$818,000 and reject all other bids.
- 7.9 ACQUISITION OF PLANETARIUM PROJECTION DOME
Recommendation: That the Board of Trustees approve the lowest responsive and responsible bid received from Astro-Tec Manufacturing, Inc., in the amount \$157,578 for the acquisition of a Planetarium Projection Dome for the West Valley College Planetarium Project.
- 7.10 APPROVAL OF WEST VALLEY COLLEGE UPDATED MEASURE H PROJECT PRIORITY LIST
Recommendation: That the Board of Trustees approve the updated and re-baseline of the West Valley College Measure H Project Priority List.

UNAPPROVED MINUTES OF THE APRIL 21, 2015, BOARD OF TRUSTEES MEETING

Replacing Page 152
April 21, 2015, Board of Trustees Agenda

RESOLUTION NO 15042101, GROUP 701

ELECTING TO BE SUBJECT TO SECTION 22819.1
OF THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
FOR FAMILY MEMBERS OF A DECEASED RETIREE

- WHEREAS, (1) Government Code Sections 22922(b) provides the benefits of the Public Employees' Medical and Hospital Care Act to employees of local agencies contracting with the Public Employees Retirement System; and
- WHEREAS, (2) West Valley-Mission Community College District, hereinafter referred to as ~~Special District~~ **School Employer**, is a local agency contracting with the Public Employees' Retirement System under the Act; and
- WHEREAS, (3) The ~~Special District~~ **School Employer** desires to obtain for the members of the WVMCCD Board of Trustees, who are annuitants of the agency, the benefit of the Act and to accept the liabilities and obligations of an employer under the Act and Regulations; now, therefore, be it
- WHEREAS, (4) Government Code Section 22819.1 provides certain additional benefits to retirees of local agencies contracting under the Act upon proper application; and
- WHEREAS, P(5) The ~~Special District~~ **School Employer** desires to obtain for its retirees the benefit of Section 22819.1 and accepts the liabilities and obligations of a contracting agency under the Section; now, therefore, be it
- RESOLVED, (a) That the School Employer elects, and it does hereby elect, to be subject to the provisions of Section 22819.1 of the Government Code.

Adopted at a regular/special meeting of the Board of Trustees of the West Valley-Mission Community College District at 7:00 PM this 21st day of April 2015.

Signed: _____
(Robert T. Owens, President, Board of Trustees)

Attest: _____
(Patrick Schmitt, Secretary, Board of Trustees)

ITEM 6.1
MAY 5, 2015
ACTION ITEM

PREPARED BY: GLORIA GUTIERREZ

REVIEWED BY: ALBERT M. MOORE

APPROVED BY: PATRICK SCHMITT

SUBJECT: PUBLIC OPPORTUNITY FOR COMMENT AND ADOPTION OF WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA) INITIAL PROPOSALS TO THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

CHANCELLOR'S RECOMMENDATION:

That the Board of Trustees hear public comment on the proposals, close the public comment period, and adopt the proposals.

Funding Source/Fiscal Impact

N/A

Reference(s)

Government Code Section 3547 requires that all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public record.

Background/Alternatives

WVMCEA proposals to the District were presented to the public at the April 21, 2015, Board Meeting.

Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed, and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer. The public's opportunity to express itself is during the public comment period preceding the Board's consideration of this item at the May 5, 2015, Board Meeting.

Coordination

After the public has had the opportunity to express itself, the public school employer shall, at a meeting that is open to the public, adopt its initial proposal. The Board is therefore requested to adopt the initial proposals so that negotiations may begin.

Follow-up/Outcome

No further action is necessary. Successor negotiations will begin.

PREPARED BY: GLORIA GUTIERREZ

REVIEWED BY: ALBERT M. MOORE

APPROVED BY: PATRICK SCHMITT

**SUBJECT: PUBLIC OPPORTUNITY FOR COMMENT AND ADOPTION OF
DISTRICT INITIAL PROPOSALS TO WEST VALLEY-MISSION
CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA)**

CHANCELLOR'S RECOMMENDATION:

That the Board of Trustees hear public comment on the proposals, close the public comment period, and adopt the proposals.

Funding Source/Fiscal Impact

N/A

Reference(s)

Government Code Section 3547 requires that all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public record.

Background/Alternatives

District proposals to WVMCEA were presented to the public at the April 21, 2015, Board Meeting.

Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed, and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer. The public's opportunity to express itself is during the public comment period preceding the Board's consideration of this item at the May 5, 2015, Board Meeting.

Coordination

After the public has had the opportunity to express itself, the public school employer shall, at a meeting that is open to the public, adopt its initial proposal. The Board is therefore requested to adopt the initial proposals so that negotiations may begin.

Follow-up/Outcome

No further action is necessary. Successor negotiations will begin.