



Parks & Recreation Commission

THURSDAY, AUGUST 24, 2023; 4:30 PM

Memorial Park – Scherck Shelter

1175 Appleblossom Drive.

Neenah, WI 54956

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

MEMBERS	Lee Hillstrom, Kate Hancock-Cooke, Gary Lawell, Peter Kelly, Eric Maggio, Ted Galloway, Jim Wise, Ashley Ondresky and Scott Weber	
STAFF	Stephanie Schott, Jim Kluge, Trevor Fink, and Michael Kading	
AGENDA TOPICS		
CALL TO ORDER		
APPEARANCES	Open Forum / Commission Consideration of Appearances	
MINUTES	Approval of Meeting Minutes: July 20, 2023	Attached
BILL VOUCHERS	Bills for previous month	Kelly
FINANCIAL Report	Reviewed quarterly in April, July, October, January	Attached
MISSION ACTION Report		Attached
BUSINESS ITEMS	<ol style="list-style-type: none"> 1. Kayak Rental Pods 2. Proposed 2024 Operational/Maintenance and CIP Budgets 3. 2023 CIP Update 4. Announcements & Future Agenda Items Final Conceptual Design – Doty / Kimberly Point Shorelines 	
LIAISON / AD-HOC COMMITTEE REPORTS	<ul style="list-style-type: none"> ◇ Shoreline (Doty & Kimberly Point) ◇ Carpenter Preserve ◇ Arrowhead Development ◇ Plan Commission ◇ Harbor Committee 	<ul style="list-style-type: none"> ◇ Galloway ◇ Wise ◇ Kelly ◇ Hancock-Cooke ◇ Galloway
ADJOURN		

ADA Accommodation Notice: the following notice should be included in all printed material produced for City programs. In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Park and Recreation Department** or the **City’s ADA Coordinator at (920) 886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

*Creating Community Through People, Parks &
Programs*



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – July 20, 2023

MEMBERS PRESENT

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
X	Peter Kelly	X	Eric Maggio	X	Ted Galloway
X	Lee Hillstrom		Ashley Ondresky		Scott Weber

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
X Jim Kluge, Superintendent of Recreation
X Trevor Fink, Superintendent of Parks
Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Mike Fahrenkrug, Matt Schroeder

MEETING CALLED TO ORDER BY Commissioner Kelly at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

None.

MINUTES

MSC Galloway / Hillstrom to approve the minutes of the June 15, 2023. Motion carried.
Commissioner Hancock-Cooke and Lawell abstained.

BILL VOUCHERS

Commissioner Kelly reviewed the vouchers for June and found them to be in order.

FINANCIAL REPORT

The quarterly financial statement was reviewed and accepted as presented.

MISSION ACTION REPORT

No report.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Camera Status Memo

The memo was reviewed, and Matt Schroeder, City IT Department, commented that the City's YouTube Channel featuring the Rec Park and Harbor cameras is active.

Commissioner Lawell asked about the life span of these cameras and overall cost. Schroeder responded that cameras generally last 10 years, and replacement cost is dependent on type of camera needed. An approximate cost for a 360° camera is \$4,500, and a fixed camera is \$1,500.



BUSINESS ITEM # 2: Committee and Commission Assignments

The list was reviewed. Commission President Kelly requested that the Bylaws and Onboarding Task Forces be listed and further requested that Commissioner Galloway chair the Shoreline Development Task Force and Commissioner Wise chair the Carpenter Preserve Task Force.

BUSINESS ITEM # 3 Potential Stormwater Management Facility Agreement - Douglas Park:

The proposed Memorandum of Agreement was reviewed. Overall, Commissioners were in agreement with the document but suggested changing the wording in item #4 to read: “These funds will be placed in a segregated account *exclusively* for enhancing Douglas Park or other parks within Neenah *as determined by the Commission.*”

The Commission further suggested that the agreement should be separated into two agreements – one between the Commission and Stormwater Utility and the second between the Stormwater Utility and Galloway.

The final MOA will be brought to the Commission for approval and recommendation.

BUSINESS ITEM # 4: 2023 CIP

Commissioners inquired about the status of the dog park improvements. Superintendent of Parks Fink indicated that he is waiting on the Water Department, who has agreed to install the water line into the park.

What are the intentions for the remaining \$17,000 for Fresh Air? Fink responded that he was hoping to install curbing to prevent individuals from driving across the turf. Likely, he will leave the boulders and strategically install curbing.

BUSINESS ITEM # 5: Announcements and Future Agenda Items

2024 Operation, Maintenance, and Capital Improvement

LIAISON REPORTS

Arrowhead – Topo study is complete. Next Task Force meeting is scheduled for August 23. Commissioner Galloway noted that Boldt does not have depth soundings for out front of Arrowhead, but the WI-DNR should.

Shoreline - An August 3 meeting has been scheduled for review of the concept plans.

Carpenter Preserve – Commissioner Hancock-Cooke is attempting to distribute a PowerPoint presentation created by Gerry Andrews and attempting to meet with the NE Wisconsin Land Trust to discuss intentions of property north of Breezewood.

Plans Commission: Hancock-Cooke reported that Horace Mann / Trinity Lutheran Schools are getting new play equipment.

Harbor Committee: Galloway reported that weed cutting was performed this week Tuesday-Thursday and will report numbers once we have them.

MSC Hillstrom / Galloway to adjourn at 5:10 pm.

Recorded for the Commission by Michael T. Kading, CPRP



Parks & Recreation MISSION ACTION REPORT

August 24, 2023

Provide recreational experiences.

- The 2023/2024 Fall-Winter Activity Guide was released online on August 17th, and registration for these programs was opened. The guide was mailed out to all City of Neenah residents on August 21st.
- Playground and sports programs officially wrapped up on August 5th. Enrollment was outstanding this summer! Staff did a great job providing quality programming to all participants.



- **Neenah Pool** season came to a close on August 19th. Overall, this summer had great staff, weather, and many memories made with all the action at the pool. Neenah Pool report will be shared at the September Commission meeting.



Foster human development.

- **Neenah Pool Lifeguards** competed in a recent **NEWPRO Lifeguard Competition** held in Green Bay. Neenah Pool sent 3 teams, and Neenah 1 took 1st Place, and Neenah 2 & 3 tied for 6th place. 11 teams competed.



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Parks & Recreation MISSION ACTION REPORT

Promote health and wellness.

- **Neenah Kids Triathlon** was held on August 5th at the Neenah Pool. Course included swimming in the pool, biking, and running utilizing Kimberly Point and Riverside Parks. 80 participants were ages 6-14. Emphasis was on completion rather than competition. Thank you goes out to our title sponsor **Bergstrom Automotive**.



Facilitate community problem solving.

- **Arrowhead Pier:** The final item to be installed is the gateway monument. We have been told that is off to be painted. We are working through a substantial change order request from the contractor.



Protect environmental resources.

- Three consecutive weeks of **windstorms** caused damage to several trees throughout the park system. About two dozen trees will need to be removed this winter. All removed trees will be replaced next planting cycle.
- **Arrowhead Shoreline Seasonal Treatment:** Stantec has been engaged contractually to perform these duties on behalf of the City. The first trip was on Friday, 5/26, in which crews completed herbicide treatments and applied goose deterrent within the treatment area. Herbicide targeted some residual birdsfoot trefoil, thistles, and reed canary grass. Our second site visit was on 6/23. Crews again focused on non-native broadleaves (trefoil sprouts) and also treated the stump resprouts and willows along the west shoreline. Selective spot mowing was also done to eliminate annual weeds, and goose deterrent was applied. Our third site visit was on 8/7. Crews again treated Canadian thistle, a small amount of birdsfoot trefoil, and performed another selective mowing to eradicate sweet clover, ragweed, and mustard. There were some signs of geese along the trail; however, after the goose deterrent application, the geese were observed to have moved on.
- **Kimberly Point and Doty Parks Conceptual Shoreline Design:** Commission Task Force met with representative from Edgewater Resources. We expect a final concept design presentation for the September Commission Meeting.
- **Carpenter Preserve Remaster Planning:** Task Force reviewed preliminary findings with representative from Graef. The goal is to have a final presentation during the October Commission Meeting.
- **Lower Little Lake Butte des Morts:** The mayor has requested that we explore opportunities to manage aquatic weed growth in front of Arrowhead. A surface water grant will be applied to help offset cost to



Parks & Recreation MISSION ACTION REPORT

complete aquatic management plan, which is required to do any plant management. Preliminary application is due September 15th, and final application is due November 15th. GEI Consultants has been hired to assist in the grant application process utilizing grant writing funds budgeted for 2023.

Strengthen safety and security.

- Video **surveillance cameras** have been installed on the concession stand at Washington Park.

Strengthen community image and sense of place.

- Park staff has installed additional **ADA parking places** and concrete walks at Southview Park.
- Our annual “**Movie in the Park**” took place on Tuesday, August 1st in partnership with the Neenah Police Department. **Approximately 150** community members attended the showing of *Clifford the Big Red Dog*. Thank you to **Galloway Company** for your sponsorship!



Support economic development.

- **WI-DNR** has agreed to change the scope of the 2012 Stewardship Grant to include the pier and park drive. This means the City will be able to apply for reimbursement for these spent funds and, more importantly, begin to once again apply for Stewardship funds for future projects.

Increase cultural unity.

- The **Neenah Community Band’s Summer Concert Series** concluded on August 15th. Special thanks to our Directors: Mathew Thiel (NCB), Germaine Dolata (Happy Wanderers), and Jeff Stannard (Ambassadors). On average, 200+ people attended the Tuesday evening concerts, with a low of 150 and a high of 275.



- **Riverside Players performance of *All Shook Up*** was outstanding. The 9-night run sold out during every evening. Many long-time attendees of past years’ shows commented that this was the best they have seen. Riverside Players report will be shared at the September Commission meeting.





City of Neenah Parks & Recreation Commission Meeting August 24, 2023

BUSINESS ITEM #1: Kayak Rental Pods

An opportunity to purchase kayak rental pods for the park system has presented itself through the Fox Cities Visitors and Conventional Bureau providing joint purchasing power and grants.

Staff has spoken to Future Neenah, who has offered to support the effort to obtain these pods.

*“Future Neenah would be in support of kayak rental units in Neenah parks and believe it’s an important amenity to offer. This is a request we get from both residents who don’t wish to buy/store kayaks, as well as visitors to the community. They would make our parks destinations, as people seek out the rental units, add to the overall park experience, and capitalize on our waterfront locations. Oshkosh recently added one to Menominee Park.” *See photo above.*



Rent Fun (web address below) has indicated that there is a 7 – 10 year return on investment in similar locations (without grant assistance) for the initial \$20,000 investment, and the site should have good Wi-Fi and a hard surface for the pod to sit on. Rent Fun is responsible for the maintenance of the equipment. The program is very similar to the current scooter program. <https://www.rent.fun/>

Suggested Action: Discussion and recommendation to add \$20,000 to the 2024 CIP Budget.

BUSINESS ITEM #2: Proposed 2024 Operational, Maintenance, and CIP Budget

Attached you will find a copy of the proposed budget.

Suggested Action: Review and recommend 2024 Operational, Maintenance, and CIP Budget.

BUSINESS ITEM #3: 2023 CIP Review

Attached

Suggested Action: Review

BUSINESS ITEM #4: Announcements and Future Agenda Items

Next meeting location: City Hall (revised)

Revised Meeting Date: September 28

Memorandum of Agreement – Douglas Park

Final Presentation – Shoreline Concept Plans



*Department of
Parks & Recreation*

TO: President Kelly and Members of the Parks and Recreation Commission
FROM: Michael T. Kading, Director of Parks & Recreation and Parks and Recreation Staff
DATE: August 15, 2023
RE: Proposed 2024 Operational/Maintenance and Capital Improvement Plan Budgets

Please accept the attached Proposed 2024 Operational/Maintenance and Capital Improvement Plan Budgets.

The Packet Includes:

1. 2024 Budget Summary
2. Budget Request Narrative
3. Cost Recovery Report
4. 2024 Part-Time Wage Rates
5. Detailed Budget Preparation Worksheets Revenues and Expenses
6. Included with detailed Cemetery Information is the Proposed Revised Fee Schedule

Overall wages continue to drive the Parks and Recreation Budgets. Staff again adjusted the proposed 2024 Part-Time Wages in an effort to recruit and retain quality staff. While entry levels were adjusted, Supervisory positions were adjusted significantly to provide quality supervision of programs and for those staff who work independently throughout the park system. The impact can be seen in the Cost Recovery Report where staff is projecting an 88% percent recovery versus a project 93% recovery in 2023. Staff have adjusted fees once again this year to help offset these increases.

A Budget Request Narrative, new this year, highlights those line items with significant changes and/or increases. Significant requests include Training, Stormwater Temp Wages, Community Fest and Revisions to the 2024 CIP.

After review, if you have any questions, thoughts or concerns please contact me.

I would like to recognize and thank Stephanie, Jim and Trevor who have worked diligently during a very busy time of year to pull together the Proposed 2024 Budget.

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
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Neenah, WI 54957-0426

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mkading@ci.neenah.wi.us

Parks and Recreation 2024 Budget Summary

#1

	2024 Request	% change from previous year	2023 Budgeted	2023 Estimates	2022 Actual	2021 Actual	2020 Actual
Park and Recreation Revenues	\$ 660,550	-1.923%	\$ 673,500	\$ 653,736	\$ 597,343	\$ 541,559	\$ 288,405
Park and Recreation Expenses	\$ 2,508,101	5.102%	\$ 2,386,340	\$ 2,367,064	\$ 2,177,358	\$ 2,106,469	\$ 1,984,602
Forestry & Invasive Species Expense	\$ 84,492	0.874%	\$ 83,760	\$ 84,070	\$ 74,393	\$ 62,906	\$ 65,934
4th of July Revenues	\$ 17,500	2.941%	\$ 17,000	\$ 18,105	\$ 16,312		\$ 13,000
4th of July Expenses	\$ 54,110	6.916%	\$ 50,610	\$ 51,650	\$ 44,058	\$ 47,156	\$ 33,054
Harbor Committee	\$ 11,595	3.898%	\$ 11,160	\$ 10,260	\$ 8,760	\$ 13,075	\$ 6,862
Cemetery Revenues	\$ 163,610	-0.238%	\$ 164,000	\$ 160,400	\$ 191,546	\$ 206,101	\$ 124,679
Cemetery Expenses	\$ 308,295	2.765%	\$ 300,000	\$ 298,270	\$ 285,997	\$ 264,769	\$ 247,620

2024 CIP Parks and Rec

NEW LLBDM Aquatic Plant Mgmt. Plan *	\$ 25,000
NEW Kayak Rental Pod (1)*	
Doty \ Kimberly Point Seawall Final Design/Grant	\$ 25,000
Picnic Table Replacement	\$ 20,000
Asphalt Trail / PkingLot	\$ -
Washington Pk HVAC	\$ 75,000
Green Court Resurfacing	\$ 40,000
Building ADA Upgrades / Improvements	\$ 20,000
Kimberly Point - ADA Historical Preservation Assessment/Design	\$ 25,000
Southview Courts	\$ 300,000
Laudan Play Equipment	\$ 130,000
	\$ 660,000

2024 CIP Cemetery

2024 Arrowhead

Construction TBA** \$ 1,260,000

2024 Equipment

Replace LM7 Mower	\$ 25,000
NEW 60" Zero Turn Mower	\$ 25,000
NEW Field Groomer	\$ 75,000
	\$ 125,000

*Pending Successful Grant Application.

**Carry forward dollars, no new dollars

Summary of Budget Requests
Proposed 2024 Operation / Maintenance Budget

010.8101.781.0115 - Schools/Seminars/Training

	General	\$	500	
	Revised	\$	3,100	
New	P/T Training	\$	1,000	
New	Quarterly RecTrac Training	\$	1,600	
				\$ 6,200

Revised-This dollar amount was previously budgeted under the 02.40 line item which is being discontinued.

P/T Training - As staffing and program participation has changed over the years, we have found and recommend that we need to address behavior management. While this training cannot address all of the issues that may be faced during a program season, we can help our staff to be better aware and prepared. Based on this, we are proposing/requesting specific dollars to hire outside trainers.

Quarterly RecTrac Training - Office staff participated in specifically targeted training this year and found the training to be very helpful. RecTrac, our recreation registration software, is a powerful program that we are not using to its full capacity. The request will allow our office staff to solve problems and further advance the usefulness of RecTrac.

Various 02.26 - Storm water Accounts

The Stormwater Utility has indicated that there will be a significant adjustment in the ERU assigned to the park system. This change has resulted in a significant stormwater fee increase across several Parks & Recreation Budgets. **2023 Charges = 26,910 with Proposed 2024 Fees increasing to \$41,664 a 54% increase.**

010.8101.781.0347 - Small Computer Hardware

	Designated by Information Systems (IS)	\$	750	
New	IS Upgrades	\$	750	
				\$ 1,500

IS Upgrades - Staff is proposing that the Park & Rec office conference room become fully internet/web accessible. Currently, we have a donated TV that will be used for the monitor. Cost includes: Wi-Fi access and computer. Room will be used for virtual meetings and online trainings.

010.8105.781.0103 - Temp Wages

New	Summer Rec Coordinator			\$8,700
Current	Rec Assistant	\$	1,400	
				Budget Impact \$7,300

Summer Rec Coordinator - Staff is requesting a Summer Recreation Coordinator who would directly oversee youth playground programs with work responsibilities including, but not limited to, pre-summer planning, day-to-day operations, supply purchases, staffing, and behavior management and support. The position will primarily work throughout the day but may help with evening or special event programming. Position will be full-time throughout the summer with part-time hours budgeted to accommodate for pre and post summer planning. Benefits include allowing current staff to focus on Operation Recreation and Operation Recreation Jr, special events, and program enhancements. The position will require mileage reimbursement, phone stipend, and email/computer access, budget line items have been adjusted accordingly.

010.9401.802.0236 - Community Fest

Outside Services - Fireworks **\$ 40,000**
Proposed increase for fireworks from \$35,000 to \$40,000 (the amount spent in 2023)

Capital Improvement Plan

Facilities

New	LLBDM Aquatic Plan Mgment Plan	\$ 25,000
New	Kayak Rental Pod(s)	TBD

Equipment

Revised	LM7 Mower	\$ 25,000
New	60" Zero Turn Mower	\$ 25,000
New	Field Groomer	\$ 75,000
		\$ 125,000

LLBDM Aquatic Plan Mgment Plan: Mayor requested Aquatic Plant Management Plan for lower Little Lake Butte des Morts. The city is currently working towards a grant application to assist in the development of this plan. An aquatic plant management plan is a requirement to cut and/or treat for aquatic weeds.

Kayak Rental Pod(s): The city has been approached by Visitor and Convention Bureau regarding placing Kayak Rental Pods throughout the Fox Valley. This item will be discussed prior to the budget discussion.

Equipment: The CIP equipment request has been revised due to a rash of mower issues and the need for the ballfield machine to be updated. The budgetary impact is an increase of \$25,000 over what was originally requested for 2024.

PARKS and RECREATION - Cost Recovery Report

2024 Operating Budget Proposal

		2023 Budget				2023 Estimate				2024 Proposed Budget				
Cost Center	Expense	Revenue	Net	% Cost Recovery	Expense	Revenue	Net	% Cost Recovery	Expense	Revenue	Net	% Cost Recovery	Net Cost Change	
781	Administration													
	Admin Staff/ Office	759,610	(13,710)	773,320	-2%	738,090	(12,773)	750,863	-2%	798,762	(13,360)	812,122	-2%	38,802
	Unallocated Overhead	23,540		23,540	0%	27,040		27,040	0%	34,509		34,509	0%	10,969
	Capital Outlay					0	0	0						0
	Administration Total	783,150	(13,710)	796,860	-2%	765,130	(12,773)	777,903	-2%	833,271	(13,360)	846,631	-2%	49,771
782	Adult Programs													
	Open Gym	780	400	380	51%	310	150	160	48%	400	500	(100)	125%	(480)
	Volleyball - Summer	400	1,200	(800)	300%	0	0	0		-	-	0	#DIV/0!	800
	Tennis	700	1,000	(300)	143%	976	1,820	(844)	186%	900	1,820	(920)	202%	(620)
	Pickleball	1,100	4,500	(3,400)	409%	1,900	5,040	(3,140)	265%	2,000	5,200	(3,200)	260%	200
	Adult Total	2,980	7,100	(4,120)	238%	3,186	7,010	(3,824)	220%	3,300	7,520	(4,220)	228%	(100)
783	Contractual Programs													
	Sport Clinics	12,080	14,470	(2,390)	120%	14,630	16,720	(2,090)	114%	14,630	15,000	(370)	103%	2,020
	Fitness	11,760	14,700	(2,940)	125%	11,760	14,700		125%	11,760	15,000	(3,240)	128%	
	Youth	23,500	30,000	(6,500)	128%	23,500	39,000		166%	24,000	37,000	(13,000)	154%	
	Contractual Total	47,340	59,170	(11,830)	125%	49,890	70,420	(2,090)	141%	50,390	67,000	(16,610)	133%	2,020
784	Municipal Pool Total	317,940	250,050	67,890	79%	315,503	215,400	100,103	68%	339,336	219,850	119,486	65%	51,596
785	Youth Programs													
	Office	2,600	0	2,600	0%	2,531	0	2,531	0%	2,900		2,900	0%	300
	Operation Recreation	74,900	120,000	(45,100)	160%	67,441	114,585	(47,144)	170%	76,600	118,000	(41,400)	154%	3,700
	Operation Recreation JR.	26,120	35,000	(8,880)	134%	22,750	35,520	(12,770)	156%	25,100	38,000	(12,900)	151%	
	Filthy Fun Kids Run	3,800	6,000	(2,200)	158%	4,045	6,190	(2,145)	153%	4,100	6,000	(1,900)	146%	300
	Park Kart	1,250	500	750	40%	1,150	500	650	43%	1,250	1,250		0%	
	Special Events	7,700	9,000	(1,300)	117%	7,900	12,310	(4,410)	156%	7,600	12,300	(4,700)	162%	(3,400)
	Tennis Instruction	22,700	14,800	7,900	65%	24,000	14,624	9,376	61%	24,000	15,400	8,600	64%	700
	Children's Playtime	17,410	13,000	4,410	75%	17,100	13,000	4,100	76%	18,860	13,600	5,260	72%	850
	Sports Programs	8,520	8,350	170	98%	7,370	7,539	(169)	102%	8,170	8,100	70	99%	
	Archery		2,250				1,514				1,800			
	Sports Explorers		2,000				1,518				1,600			
	Baseball		0				0				0			
	Soccer Instruction		0				0				0			
	Tot Sports		3,300				3,597				3,700			
	Start Smart		800				910				1,000			
	Youth Programs	22,900	10,530	12,370	46%	23,955	11,263	12,692	47%	26,400	12,300	14,100	47%	
	Adventure		7,500				8,150				9,000			
	Tot Lot		3,030				3,113				3,300			
	Crafts						0							
	Youth Total	187,900	217,180	(29,280)	116%	178,242	215,531	(37,289)	121%	194,980	223,700	(28,720)	115%	2,450

2024 Rates

Job Title	Department	Year 1	Year 2	Year 3	Year 4
GRADE 1		\$12.00	\$12.50	\$13.00	\$13.50
Program Assistant	Park & Rec				
Pool Admissions & Concessions Assistant	Park & Rec				
GRADE 2		\$13.00	\$13.50	\$14.00	\$14.50
Pool Admissions & Concessions Crew Chief	Park & Rec				
Pool Lifeguard I (without WSI)	Park & Rec				
Program Leaders	Park & Rec				
Operation Recreation Assistant	Park & Rec				
GRADE 3		\$14.00	\$14.50	\$15.00	\$15.50
Doty Cabin Docent	Park & Rec				
Pool Lifeguard II (with WSI)	Park & Rec				
GRADE 4		\$15.00	\$15.50	\$16.00	\$16.50
Parks & Cemetery Maintenance Assistant I	Park & Rec				
Lesson Clerk	Park & Rec				
Assistant Tennis Director	Park & Rec				
Family Open Gym Supervisor	Park & Rec				
GRADE 5		\$16.00	\$16.50	\$17.00	\$17.50
Playtime Teacher (2)	Park & Rec				
Tennis Director	Park & Rec				
Specilaity Instructor	Park & Rec				
Miscellaneous Positions					
Sports Official	Park & Rec	\$ 15.50			
Parks and Cemetery Maintenance Assistant II (4)	Park & Rec	\$ 19.00	\$ 19.50	\$ 20.00	\$ 20.50
Operation Recreation / Junior Site Supervisors (2)	Park & Rec	\$ 20.00	\$ 20.50	\$ 21.00	\$ 21.50
Pool Site Supervisors (6)	Park & Rec	\$ 21.00	\$ 21.50	\$ 22.00	\$ 22.50

PROGRAM GM601L

PARK & RECREATION REVENUES

#5

REPORT NAME: BW-PR4

2024 BUDGET PREPATATION WORKSHEET

ACCOUNT	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 YTD TOTAL	2023 DEPARTMENT ESTIMATE	2024 DEPT REQUEST	REQUEST % CHANGE
Other Special Events								
Community Fest								
010-631-01	Vendor Fees	3,048	3,312	4,000	4,360	3,105	3,500	12.50-
010-631-01	Contributions	13,000	13,000	13,000	0	15,000	14,000	7.69
*	Community Fest	16,048	16,312	17,000	4,360	18,105	17,500	2.94
**	Other Special Events	16,048	16,312	17,000	4,360	18,105	17,500	2.94
Park & Recreation								
General Receipts								
010-681-03	Sun Shine Program	628	548	500	918	1,000	750	50.00
010-681-08	Work Permits	1,320	2,080	1,500	670	670	0	100.00-
010-681-09	Work Permit State Payment	1,808-	1,725-	1,600-	653-	533-	0	100.00-
010-681-10	Miscellaneous	0	664	300	250	0	300	.00
010-681-20	Default Account	0	0	0	0	0	0	.00
010-681-91	Sales Tax Collections	13,531-	13,765-	14,500-	12,876-	14,000-	14,500-	.00
010-681-92	Sales Tax	83	95	90	80	90	90	.00
*	General Receipts	13,308-	12,103-	13,710-	11,611-	12,773-	13,360-	2.55-
Adult Program Revenue								
010-682-25	Open Gym	399	203	400	75	150	500	25.00
010-682-30	Volleyball-Summr Team Fee	0	0	1,200	0	0	0	100.00-
010-682-31	Tennis Instruction	3,853	1,200	1,000	1,820	1,820	1,820	82.00
010-682-32	Pickleball	270	5,139	4,500	4,340	5,040	5,200	15.56
*	Adult Program Revenue	4,522	6,542	7,100	6,235	7,010	7,520	5.92
Contracted Program Revenue								
010-683-05	Operation Recreation	680	0	0	0	0	0	.00
010-683-14	Special Events	603	1,903	0	0	0	0	.00
010-683-17	Fitness	5,133	6,878	14,700	8,106	14,700	15,000	2.04
010-683-20	Sports Clinics	680	14,388	14,470	16,720	16,720	15,000	3.66
010-683-21	Contracted Youth Programs	39,352	31,937	30,000	38,202	39,000	37,000	23.33
*	Contracted Program Revenue	46,448	55,106	59,170	63,028	70,420	67,000	13.23
Municipal Pool Revenue								
010-684-02	Special Events	821	250	1,200	0	0	1,200	.00
010-684-04	Taxable Concessions	49,340	50,122	52,000	45,265	50,000	52,000	.00
010-684-21	Pool-Daily Receipts	57,748	61,189	60,000	54,724	60,000	60,000	.00
010-684-22	Pool-Season Pass Receipts	55,473	48,489	70,000	57,529	58,000	58,500	16.43-
010-684-37	Swim Lessons Receipts	41,632	44,224	66,700	47,243	47,250	48,000	28.04-
010-684-38	Locker Rental	76	152	150	0	150	150	.00
010-684-39	Over/Short	66-	141	0	386-	0	0	.00
*	Municipal Pool Revenue	205,024	204,567	250,050	204,375	215,400	219,850	12.08-
Independent Programs								
010-685-11	Sports Clinics	0	0	0	0	0	0	.00

PROGRAM GM601L

PARK & RECREATION REVENUES

REPORT NAME: BW-PR4

2024 BUDGET PREPATATION WORKSHEET

ACCOUNT	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 YTD TOTAL	2023	2024	REQUEST
						DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
*	Independent Programs	0	0	0	0	0	0	.00
	Youth Program Revenue							
010-686-02	Archery	2,098	2,288	2,250	1,598	1,514	1,800	20.00-
010-686-04	Crafts	96	506	0	0	0	0	.00
010-686-05	Operation Recreation	105,297	118,273	120,000	114,585	114,585	118,000	1.67-
010-686-06	Adventure	6,263	6,855	7,500	8,150	8,150	9,000	20.00
010-686-07	Filthy Fun Kids Run	5,188	8,598	6,000	6,190	6,190	6,000	.00
010-686-09	Park Kart Mobile Recreati	0	500	0	0	500	0	.00
010-686-13	Nature Force	0	0	0	0	0	0	.00
010-686-14	Special Events	15,567	15,631	9,000	11,661	12,310	12,300	36.67
010-686-16	Tennis	10,744	11,312	14,000	13,328	13,304	14,000	.00
010-686-17	Tennis-Accelerated	1,978	630	800	1,320	1,320	1,400	75.00
010-686-18	Tot Lot	2,370	2,901	3,030	3,075	3,113	3,300	8.91
010-686-22	TOT Sports	3,000	3,150	3,300	3,597	3,597	3,700	12.12
010-686-23	Children's Playtime	15,037	14,200	13,000	13,107	13,000	13,600	4.62
010-686-24	Start Smart	837	691	800	910	910	1,000	25.00
010-686-25	Sport Explorers	2,655	1,980	2,000	1,518	1,518	1,600	20.00-
010-686-26	Op Rec Jr.	0	0	35,000	35,520	35,520	38,000	8.57
*	Youth Program Revenue	171,130	187,515	216,680	214,559	215,531	223,700	3.24
	Other Park & Rec Revenue							
010-687-01	Doty Cabin	25	557	350	295	400	375	7.14
010-687-07	Ice-Rink Taxable Concess	0	14	150	0	0	50	66.67-
010-687-11	Community Band	0	800	1,000	1,335	1,500	1,500	50.00
*	Other Park & Rec Revenue	25	1,371	1,500	1,630	1,900	1,925	28.33
	Riverside Players							
010-688-01	Riverside Tickets	12,065	26,135	30,000	32,552	32,550	30,000	.00
010-688-02	Other Revenues	1,200	860	1,500	1,700	1,700	2,000	33.33
010-688-04	Taxable Concessions	1,023	2,396	2,400	2,238	2,300	2,500	4.17
*	Riverside Players	14,288	29,391	33,900	36,490	36,550	34,500	1.77
	Parks Revenue							
010-689-03	Rentals - Picnic Kits	0	0	0	22	22	0	.00
010-689-20	Facility Leases	25,841	20,172	20,000	22,132	22,132	21,500	7.50
010-689-21	Facility User Fees	3,540	1,856	2,000	280	2,000	2,000	.00
010-689-22	Rentals - Green Park	1,282	1,825	1,000	1,019	1,000	1,100	10.00
010-689-23	Rentals - Memorial Park	5,692	6,719	6,300	7,100	6,500	6,500	3.17
010-689-24	Rentals - Gazebo	325	545	700	270	300	600	14.29-
010-689-25	Rentals - Riverside Park	3,821	3,944	4,500	3,894	4,000	4,000	11.11-
010-689-26	Rentals - Washington Park	5,295	11,120	7,500	5,510	6,000	6,500	13.33-
010-689-27	Rentals -Whiting Boathse	19,882	28,841	27,000	28,680	28,500	28,000	3.70
010-689-28	Rentals - Southview Park	75	30	30	25	40	40	33.33
010-689-29	Rentals -Memorial Pk Open	360	170	300	460	310	300	.00
010-689-30	Rental-Shattuck BoatStall	9,870	8,920	9,000	10,069	10,069	10,000	11.11
010-689-31	Rentals - Doty Park	1,265	1,315	1,200	1,225	1,200	1,250	4.17
010-689-34	Rental - Great Northern	400	460	300	425	350	350	16.67

PROGRAM GM601L

PARK & RECREATION REVENUES

REPORT NAME: BW-PR4

2024 BUDGET PREPATATION WORKSHEET

ACCOUNT	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 YTD TOTAL	2023	2024	REQUEST
						DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
010-689-35	Rentals - Douglas Park	30	0	0	0	0	0	.00
010-689-36	Rentals-Memorial LG Room	9,741	14,367	12,000	10,842	12,000	12,000	.00
010-689-37	Rental-Memorial SM Room	1,404	580	750	220	250	250	66.67-
010-689-38	Herb & Dolly Smith Park	0	25	0	25	25	25	.00
010-689-41	Boat Launch User Fees	23,811	22,963	25,000	20,617	24,000	24,000	4.00-
010-689-42	Boat Wash Fees	796	1,102	800	902	1,000	1,000	25.00
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*	Parks Revenue	113,430	124,954	118,380	113,717	119,698	119,415	-.87
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**	Park & Recreation	541,559	597,343	673,070	628,423	653,736	660,550	1.86-
		557,607	613,655	690,070	632,783	671,841	678,050	1.74-

PROGRAM GM601L

PARK & RECREATION SUMMARY - BY DIVISION (PROGRAMS)

REPORT NAME: BW-PR2

2024 BUDGET PREPATATION WORKSHEET

*#5
Summary of
expenditures*

ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
	ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Park & Rec Administration							
* Park & Rec Admin Office	690,728	711,488	759,610	426,794	738,090	798,762	5.15
* Gen Unallocated Overhead	22,174	25,906	23,540	20,364	27,040	34,509	46.60
** Park & Rec Administration	712,902	737,394	783,150	447,158	765,130	833,271	6.40
Adult Programs							
* Adult Open Gym	315	834	780	310	310	400	48.72-
* Volleyball - Summer	0	0	400	0	0	0	100.00-
* Tennis Lessons	518	1,440	700	976	976	900	28.57
* Pickleball	75	2,438	1,100	1,024	1,900	2,000	81.82
** Adult Programs	908	4,712	2,980	2,310	3,186	3,300	10.74
Contracted Programs							
* Sports Clinics	11,962	12,084	12,080	14,628	14,630	14,630	21.11
* Fitness	4,468	6,590	11,760	7,197	11,760	11,760	.00
* Contracted Youth Programs	18,963	26,815	23,500	16,009	23,500	24,000	2.13
** Contracted Programs	35,393	45,489	47,340	37,834	49,890	50,390	6.44
Independent Programs							
* Municipal Pool	266,135	289,135	317,940	239,759	315,503	339,336	6.73
** Independent Programs	266,135	289,135	317,940	239,759	315,503	339,336	6.73
Youth Programs							
* Office and Supervision	2,058	2,458	2,600	2,357	2,531	2,900	11.54
* Operation Recreations	54,221	59,851	74,900	45,549	67,441	76,600	2.27
* Filthy Fun Kids Run	2,946	4,378	3,800	3,992	4,045	4,100	7.89
* Park Kart Mobile Recreati	914	1,011	1,250	821	1,150	1,250	.00
* Special Events	9,427	12,817	7,700	4,896	7,900	7,600	1.30-
* Tennis - Playgrounds	20,894	20,532	22,700	20,789	24,000	24,000	5.73
* Children's Playtime	15,300	15,264	17,410	8,637	17,100	18,860	8.33
* Sports Programs	6,332	7,125	8,520	6,166	7,370	8,170	4.11-
* Youth Programs	17,182	21,354	22,900	16,066	23,955	26,400	15.28
* Op Rec Jr.	0	0	26,120	14,101	22,750	25,100	3.91-
** Youth Programs	129,274	144,790	187,900	123,374	178,242	194,980	3.77
Other Pk & Rec Activities							
* Doty Cabin	3,170	7,166	5,750	2,939	5,750	5,850	1.74
* Ice Rink Program	490	144	600	0	0	600	.00
* Community Band	4,889	5,768	6,880	3,559	7,060	7,070	2.76
** Other Pk & Rec Activities	8,549	13,078	13,230	6,498	12,810	13,520	2.19
Riverside Players							
* Production	17,700	27,625	30,630	25,468	27,430	32,120	4.86
** Riverside Players	17,700	27,625	30,630	25,468	27,430	32,120	4.86
Parks							
* Parks Operations	878,221	850,524	926,060	497,950	915,926	958,684	3.52

PROGRAM GM601L

PARK & RECREATION SUMMARY - BY DIVISION (PROGRAMS)

REPORT NAME: BW-PR2

2024 BUDGET PREPATATION WORKSHEET

ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
	ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
* Reimburseable Overtime	542-	71-	0	0	660	600	.00
* Volunteers In Parks	226	32	750	0	750	750	.00
* City Sculpture Maint	7,990	10,634	5,690	4,713	11,090	6,580	15.64
* Riverwalk	38,091	36,152	48,110	20,111	47,524	47,283	1.72-
* Vandalism	9,241	4,981	4,430	19,150	20,793	4,873	10.00
* Boat Launching Repair	1,557	1,316	1,750	0	1,750	1,750	.00
* Arrowhead Park	824	11,567	16,380	6,277	16,380	20,664	26.15
** Parks	935,608	915,135	1,003,170	548,201	1,014,873	1,041,184	3.79
	2,106,469	2,177,358	2,386,340	1,430,602	2,367,064	2,508,101	5.10

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

#5 Detail Expenses

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Park & Rec Administration								
Park & Rec Admin Office								
8101-781-0101	Salaries	429,606	440,701	471,960	265,758	455,585	486,119	3.00
8101-781-0110	Health Insurance	100,280	105,360	105,320	61,460	105,360	108,520	3.04
8101-781-0111	Fringes	84,574	86,316	92,920	48,778	85,620	95,708	3.00
8101-781-0115	Schools/Seminars/Training	424	200	500	325	500	6,200	140.00
8101-781-0128	Empl Recognition Awards	96	0	1,140	331	1,140	1,150	.88
8101-781-0202	Outside Printing	10,736	16,067	15,000	8,675	16,500	17,000	13.33
8101-781-0203	Postage	12,064	7,526	6,000	3,213	6,300	6,500	8.33
8101-781-0204	Conferences & Meetings	997	3,679	2,900	2,958	2,955	0	100.00-
8101-781-0206	Advertising & Publication	733	1,815	2,000	806	2,000	2,100	5.00
8101-781-0207	Dues & Memberships	1,190	1,532	1,400	1,020	1,400	1,500	7.14
8101-781-0218	Maint of Software	465	733	700	72	700	660	5.71-
8101-781-0221	Telephone	1,263	1,636	1,400	917	1,560	1,500	7.14
8101-781-0227	Cellular Telephone	2,136	2,552	2,200	1,419	2,300	2,300	4.55
8101-781-0236	Outside Services	0	0	2,000	0	2,000	2,000	.00
8101-781-0254	Printer / Copies	2,841	3,084	2,970	1,728	2,970	2,980	.34
8101-781-0255	IS Services / Internal	41,980	29,900	38,500	22,458	38,500	50,800	31.95
8101-781-0258	GIS Services/Internal	0	9,320	10,300	6,008	10,300	10,500	1.94
8101-781-0301	Office Supplies	604	751	800	348	800	800	.00
8101-781-0319	Safety Supplies	34	0	400	150	400	450	12.50
8101-781-0326	Photography Supplies	0	14	50	0	50	50	.00
8101-781-0333	All Other Supplies	225	2	400	370	400	425	6.25
8101-781-0347	Small Computer Hardware	480	300	750	0	750	1,500	100.00
8101-781-8000	Mayor's Exec Adj	0	0	0	0	0	0	.00
* Park & Rec Admin Office		690,728	711,488	759,610	426,794	738,090	798,762	5.15
Gen Unallocated Overhead								
8105-781-0103	Temporary Wages	2,311	1,379	1,400	96	1,400	8,700	521.43
8105-781-0111	Fringes	4,484	5,053	5,640	2,967	5,640	5,809	3.00
8105-781-0234	Credit Card Payment Fees	15,379	19,474	16,500	17,301	20,000	20,000	21.21
* Gen Unallocated Overhead		22,174	25,906	23,540	20,364	27,040	34,509	46.60
** Park & Rec Administration		712,902	737,394	783,150	447,158	765,130	833,271	6.40

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Adult Programs								
Adult Open Gym								
8225-782-0103	Temporary Wages	315	634	780	310	310	400	48.72-
8225-782-0251	Rental	0	200	0	0	0	0	.00
		-----	-----	-----	-----	-----	-----	-----
*	Adult Open Gym	315	834	780	310	310	400	48.72-
Volleyball - Summer								
8229-782-0103	Temporary Wages	0	0	250	0	0	0	100.00-
8229-782-0333	All Other Supplies	0	0	150	0	0	0	100.00-
		-----	-----	-----	-----	-----	-----	-----
*	Volleyball - Summer	0	0	400	0	0	0	100.00-
Tennis Lessons								
8231-782-0103	Temporary Wages	518	1,440	700	976	976	900	28.57
		-----	-----	-----	-----	-----	-----	-----
*	Tennis Lessons	518	1,440	700	976	976	900	28.57
Pickleball								
8232-782-0233	Other Services	0	2,033	800	1,024	1,700	1,700	112.50
8232-782-0333	All Other Supplies	75	405	300	0	200	300	.00
		-----	-----	-----	-----	-----	-----	-----
*	Pickleball	75	2,438	1,100	1,024	1,900	2,000	81.82
		-----	-----	-----	-----	-----	-----	-----
**	Adult Programs	908	4,712	2,980	2,310	3,186	3,300	10.74

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Contracted Programs								
Sports Clinics								
8315-783-0103	Temporary Wages	4,745	0	0	0	0	0	.00
8315-783-0233	Other Services	3,476	12,084	12,080	14,628	14,630	14,630	21.11
8315-783-0333	All Other Supplies	3,741	0	0	0	0	0	.00
		-----	-----	-----	-----	-----	-----	-----
* Sports Clinics		11,962	12,084	12,080	14,628	14,630	14,630	21.11
Fitness								
8319-783-0103	Temporary Wages	385	0	0	0	0	0	.00
8319-783-0233	Other Services	4,083	6,590	11,760	7,197	11,760	11,760	.00
		-----	-----	-----	-----	-----	-----	-----
* Fitness		4,468	6,590	11,760	7,197	11,760	11,760	.00
Contracted Youth Programs								
8322-783-0233	Other Services	18,963	26,815	23,500	16,009	23,500	24,000	2.13
		-----	-----	-----	-----	-----	-----	-----
* Contracted Youth Programs		18,963	26,815	23,500	16,009	23,500	24,000	2.13
		-----	-----	-----	-----	-----	-----	-----
** Contracted Programs		35,393	45,489	47,340	37,834	49,890	50,390	6.44

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Independent Programs								
Municipal Pool								
8405-784-0103	Temporary Wages	143,001	161,799	185,800	141,257	185,800	204,000	9.80
8405-784-0104	Overtime Wages	13,658	15,603	14,000	8,962	9,200	12,000	14.29-
8405-784-0111	Fringes	6,164	7,459	7,410	4,102	6,953	7,632	3.00
8405-784-0115	Schools/Seminars/Training	1,830	1,978	1,800	252	500	1,800	.00
8405-784-0117	Clothing Allowance	2,891	4,025	3,820	2,782	2,780	3,820	.00
8405-784-0211	Maint of Fixed Equipment	12,898	7,624	6,000	16,330	16,330	10,000	66.67
8405-784-0214	Maint of Buildings	151	978	2,000	0	0	2,000	.00
8405-784-0216	Maint of Operating Equip	98	110	2,000	0	0	2,000	.00
8405-784-0221	Telephone	0	163	0	140	160	140	.00
8405-784-0222	Electricity	12,073	14,035	13,630	4,864	13,630	14,000	2.71
8405-784-0223	Natural Gas	5,949	6,668	7,430	1,848	7,430	7,650	2.96
8405-784-0224	Water & Sewer	10,034	9,461	10,820	3,670	10,820	10,820	.00
8405-784-0225	Commercial Dumpster	0	0	560	0	560	560	.00
8405-784-0226	Storm Water	5,418	5,418	6,140	2,709	6,140	5,964	2.87-
8405-784-0236	Outside Services	16,370	17,028	17,500	17,666	17,900	17,700	1.14
8405-784-0237	Pest Control	973	682	800	456	460	800	.00
8405-784-0242	Permits	577	679	580	593	595	600	3.45
8405-784-0301	Office Supplies	10	36	100	24	0	100	.00
8405-784-0306	Cleaning/Janitor Supplies	1,158	889	1,500	1,832	1,840	1,700	13.33
8405-784-0311	Fixed Equip Maint Supply	686	288	850	468	850	850	.00
8405-784-0314	Building Maintenance	1,512	176	1,000	30	200	1,000	.00
8405-784-0315	Land Maintenance	129	376	500	38	100	500	.00
8405-784-0316	Equip. Maint. Supplies	178	179	1,000	1,921	1,930	1,000	.00
8405-784-0319	Safety Supplies	379	1,113	1,000	462	450	1,000	.00
8405-784-0320	Small Tools	207	83	100	12	20	100	.00
8405-784-0333	All Other Supplies	2,521	4,068	3,200	2,539	2,500	3,200	.00
8405-784-0336	Concession Supplies	27,247	28,151	27,000	26,650	27,000	27,000	.00
8405-784-0344	Small Equipment	23	0	200	152	155	200	.00
8405-784-0347	Small Computer Hardware	0	66	1,200	0	1,200	1,200	.00
		-----	-----	-----	-----	-----	-----	-----
*	Municipal Pool	266,135	289,135	317,940	239,759	315,503	339,336	6.73
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**	Independent Programs	266,135	289,135	317,940	239,759	315,503	339,336	6.73

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PRI

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST	
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE	
Youth Programs									
Office and Supervision									
8501-785-0117	Clothing Allowance	1,873	2,255	2,300	2,231	2,231	2,600	13.04	
8501-785-0123	Auto Allowance	185	203	300	126	300	300	.00	
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*	Office and Supervision	2,058	2,458	2,600	2,357	2,531	2,900	11.54	
Operation Recreations									
8505-785-0103	Temporary Wages	39,503	43,220	48,000	35,366	47,628	52,000	8.33	
8505-785-0104	Overtime	530	258	800	218	537	800	.00	
8505-785-0233	Other Services	2,679	4,257	3,700	1,459	3,018	3,900	5.41	
8505-785-0236	Outside Services	659	642	1,000	0	750	700	30.00-	
8505-785-0251	Rental	7,775	8,316	18,000	5,203	12,203	15,800	12.22-	
8505-785-0333	All Other Supplies	3,075	3,158	3,400	3,303	3,305	3,400	.00	
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*	Operation Recreations	54,221	59,851	74,900	45,549	67,441	76,600	2.27	
Filthy Fun Kids Run									
8507-785-0103	Temporary Wages	606	819	800	645	645	800	.00	
8507-785-0333	All Other Supplies	2,340	3,559	3,000	3,347	3,400	3,300	10.00	
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*	Filthy Fun Kids Run	2,946	4,378	3,800	3,992	4,045	4,100	7.89	
Park Kart Mobile Recreati									
8509-785-0103	Temporary Wages	728	1,011	1,100	821	1,000	1,100	.00	
8509-785-0333	All Other Supplies	186	0	150	0	150	150	.00	
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*	Park Kart Mobile Recreati	914	1,011	1,250	821	1,150	1,250	.00	
Special Events									
8514-785-0103	Temporary Wages	1,988	1,965	2,500	534	2,500	2,500	.00	
8514-785-0233	Other Services	2,106	5,193	2,300	2,343	2,300	2,300	.00	
8514-785-0251	Rental	259	1,167	1,100	1,273	1,500	1,300	18.18	
8514-785-0333	All Other Supplies	5,074	4,492	1,800	746	1,600	1,500	16.67-	
8514-785-0337	Tickets	0	0	0	0	0	0	.00	
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*	Special Events	9,427	12,817	7,700	4,896	7,900	7,600	1.30-	
Tennis - Playgrounds									
8516-785-0103	Temporary Wages	19,970	19,175	22,000	20,254	23,000	23,000	4.55	
8516-785-0333	All Other Supplies	924	1,357	700	535	1,000	1,000	42.86	
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*	Tennis - Playgrounds	20,894	20,532	22,700	20,789	24,000	24,000	5.73	
Children's Playtime									
8523-785-0103	Temporary Wages	14,109	14,510	16,000	8,279	16,000	17,760	11.00	
8523-785-0115	Schools/Seminars/Training	0	0	110	0	0	0	100.00-	
8523-785-0333	All Other Supplies	1,191	754	1,300	358	1,100	1,100	15.38-	
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*	Children's Playtime	15,300	15,264	17,410	8,637	17,100	18,860	8.33	
Sports Programs									
8524-785-0103	Temporary Wages	5,917	6,322	7,700	6,068	6,700	7,500	2.60-	
8524-785-0104	Overtime	0	0	0	56	0	0	.00	

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST	
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE	
8524-785-0251	Rental	0	150	150	0	0	0	100.00-	
8524-785-0333	All Other Supplies	415	653	670	42	670	670	.00	
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*	Sports Programs	6,332	7,125	8,520	6,166	7,370	8,170	4.11-	
	Youth Programs								
8525-785-0103	Temporary Wages	15,919	19,837	21,100	15,458	22,255	24,700	17.06	
8525-785-0233	Other Services	0	450	500	0	500	500	.00	
8525-785-0333	All Other Supplies	1,263	1,067	1,300	608	1,200	1,200	7.69-	
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*	Youth Programs	17,182	21,354	22,900	16,066	23,955	26,400	15.28	
	Op Rec Jr.								
8526-785-0103	Temporary Wages	0	0	21,120	13,240	20,750	23,100	9.38	
8526-785-0104	Overtime	0	0	0	99	0	0	.00	
8526-785-0233	Other Services	0	0	0	216	0	0	.00	
8526-785-0333	All Other Supplies	0	0	5,000	546	2,000	2,000	60.00-	
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*	Op Rec Jr.	0	0	26,120	14,101	22,750	25,100	3.91-	
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**	Youth Programs	129,274	144,790	187,900	123,374	178,242	194,980	3.77	

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Other Pk & Rec Activities								
Doty Cabin								
8601-786-0103	Temporary Wages	1,200	4,350	2,400	2,740	2,400	2,500	4.17
8601-786-0237	Pest Control	128	199	200	135	200	200	.00
8601-786-0238	Professional Services	1,842	2,524	1,000	0	1,000	1,000	.00
8601-786-0333	All Other Supplies	0	93	2,150	64	2,150	2,150	.00
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* Doty Cabin		3,170	7,166	5,750	2,939	5,750	5,850	1.74
Ice Rink Program								
8607-786-0103	Temporary Wages	490	144	500	0	0	500	.00
8607-786-0333	All Other Supplies	0	0	100	0	0	100	.00
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* Ice Rink Program		490	144	600	0	0	600	.00
Community Band								
8611-786-0103	Temporary Wages	4,640	4,800	4,680	0	0	0	100.00-
8611-786-0216	Maint of Operating Equip	0	0	1,000	0	1,000	750	25.00-
8611-786-0236	Outside Services	0	0	0	2,990	4,760	5,020	.00
8611-786-0238	Professional Services	0	150	200	400	300	300	50.00
8611-786-0251	Rental	0	225	500	0	500	500	.00
8611-786-0333	All Other Supplies	249	593	500	169	500	500	.00
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* Community Band		4,889	5,768	6,880	3,559	7,060	7,070	2.76
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** Other Pk & Rec Activities		8,549	13,078	13,230	6,498	12,810	13,520	2.19

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Riverside Players								
Production								
8701-787-0103	Temporary Wages	0	276	400	272	280	400	.00
8701-787-0202	Outside Printing	700	1,872	2,000	1,811	2,400	2,000	.00
8701-787-0203	Postage	41	58	60	0	0	50	16.67-
8701-787-0233	Other Services	5,500	8,550	13,000	13,700	13,700	14,000	7.69
8701-787-0326	Photography Supplies	16	49	50	41	50	50	.00
8701-787-0333	All Other Supplies	7,976	9,851	8,000	5,904	6,500	8,000	.00
8701-787-0335	Set Design/Construction	1,726	4,253	3,500	2,856	3,000	4,000	14.29
8701-787-0336	Concession Supplies	1,001	2,685	2,620	400	900	2,620	.00
8701-787-0338	Costumes	740	31	800	484	600	800	.00
8701-787-0347	Small Computer Hardware	0	0	200	0	0	200	.00
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*	Production	17,700	27,625	30,630	25,468	27,430	32,120	4.86
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**	Riverside Players	17,700	27,625	30,630	25,468	27,430	32,120	4.86

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Parks								
Parks Operations								
8801-788-0102	Full Time Hourly Wages	323,368	258,275	281,530	142,126	263,645	289,975	3.00
8801-788-0103	Temporary Wages	32,428	52,818	97,550	35,238	60,500	97,550	.00
8801-788-0104	Overtime Wages	16,236	17,832	13,000	11,738	19,000	14,000	7.69
8801-788-0110	Health Insurance	104,700	93,060	93,650	54,600	93,600	96,559	3.11
8801-788-0111	Fringes	69,258	60,959	65,170	29,036	61,071	63,065	3.23-
8801-788-0115	Schools/Seminars/Training	376	450	450	951-	550	450	.00
8801-788-0117	Clothing Allowance	3,347	2,814	3,000	2,561	3,000	3,000	.00
8801-788-0118	License Renewal	0	0	40	80	80	40	.00
8801-788-0124	Meal Allowance	0	0	20	4	20	20	.00
8801-788-0127	DOT Emp Notification Prog	0	0	20	0	20	20	.00
8801-788-0128	Empl Recognition Awards	72	0	100	0	100	100	.00
8801-788-0202	Outside Printing	0	347	350	0	350	350	.00
8801-788-0213	Maint of Motor Vehicles	910	1,198	800	0	1,200	800	.00
8801-788-0214	Maint of Buildings	3,682	4,156	4,000	7,310	7,000	4,000	.00
8801-788-0216	Maint of Operating Equip	417	2,322	500	0	1,000	500	.00
8801-788-0218	Software Maintenance	0	0	400	0	400	400	.00
8801-788-0219	Maintenance of Land	0	0	1,000	495	1,000	1,000	.00
8801-788-0220	Maint of Athletic Fields	4,005	3,218	2,500	2,405	2,500	2,500	.00
8801-788-0222	Electricity	29,514	28,566	32,270	11,405	32,270	33,075	2.49
8801-788-0223	Natural Gas	6,416	7,882	6,740	3,678	7,150	7,360	9.20
8801-788-0224	Water & Sewer	51,999	31,652	47,250	11,100	52,000	52,000	10.05
8801-788-0225	Commercial Dumpster	5,384	5,142	5,200	2,421	5,200	5,200	.00
8801-788-0226	Storm Water	13,183	12,768	13,500	6,384	12,770	22,770	68.67
8801-788-0236	Outside Services	2,154	19,108	25,000	11,452	25,000	25,000	.00
8801-788-0237	Pest Control	1,384	1,215	1,400	790	1,400	1,400	.00
8801-788-0252	Rental of Equipment	5,341	2,253	2,000	908	2,000	2,000	.00
8801-788-0293	Maint of Motor Veh/Fleet	30,360	27,370	30,800	11,341	30,800	30,800	.00
8801-788-0294	Oil and Fluids/Fleet	2,471	2,377	2,200	1,437	2,600	2,600	18.18
8801-788-0296	Maint of Oper Eq/Fleet	91,405	109,639	95,000	85,787	125,000	100,000	5.26
8801-788-0306	Cleaning/Janitor Supplies	10,368	13,122	11,200	7,295	12,200	11,500	2.68
8801-788-0310	Gasoline & Oil	28,327	41,098	32,300	18,424	32,300	32,950	2.01
8801-788-0312	Playground Maintenance	2,812	4,113	11,000	4,704	11,000	11,000	.00
8801-788-0313	Motor Vehicles Maint. Sup	42	187	400	79	400	400	.00
8801-788-0314	Building Maint. Supplies	8,782	8,214	8,000	7,115	8,000	8,000	.00
8801-788-0315	Land Maintenance Supplies	10,859	10,151	12,000	8,395	12,000	12,000	.00
8801-788-0316	Equipment Maint. Supplies	1,146	1,322	2,000	1,915	2,000	2,000	.00
8801-788-0319	Safety Supplies	1,602	1,125	1,200	1,636	1,500	1,200	.00
8801-788-0320	Small Tools	493	231	600	854	700	600	.00
8801-788-0321	Athletic Field Maint. Sup	10,870	20,801	17,000	10,898	17,000	17,000	.00
8801-788-0333	All Other Supplies	31	64	500	20	500	500	.00
8801-788-0344	Small Equipment	3,492	3,555	3,500	4,758	6,000	4,000	14.29
8801-788-0345	Shop Supplies	987	1,120	920	512	1,100	1,000	8.70
* Parks Operations		878,221	850,524	926,060	497,950	915,926	958,684	3.52
Reimburseable Overtime								

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
8802-788-0104	Overtime Wages	0	211	280	0	280	350	25.00
8802-788-0105	Reimbursable Overtime	454-	270-	330-	0	330	200	160.61-
8802-788-0111	Fringes	88-	12-	50	0	50	50	.00
* Reimburseable Overtime		542-	71-	0	0	660	600	.00
Volunteers In Parks								
8803-788-0236	Outside Services	0	0	350	0	350	350	.00
8803-788-0320	Small Tools	16	16	200	0	200	200	.00
8803-788-0333	All Other Supplies	210	16	200	0	200	200	.00
* Volunteers In Parks		226	32	750	0	750	750	.00
City Sculpture Maint								
8804-788-0211	Maint of Fixed Equipment	1,600	2,022	1,600	0	1,600	2,000	25.00
8804-788-0222	Electricity	2,197	1,517	2,570	231	2,570	2,630	2.33
8804-788-0224	Water & Sewer	2,727	4,314	520	117	520	550	5.77
8804-788-0305	Chemicals	831	715	300	0	300	300	.00
8804-788-0311	Fixed Equipment Maint.Sup	635	2,051	600	4,365	6,000	1,000	66.67
8804-788-0333	All Other Supplies	0	15	100	0	100	100	.00
* City Sculpture Maint		7,990	10,634	5,690	4,713	11,090	6,580	15.64
Riverwalk								
8805-788-0102	Full Time Hourly Wages	6,466	5,003	9,000	2,766	9,000	9,000	.00
8805-788-0103	Temporary Wages	2,972	777	5,800	1,522	5,800	5,800	.00
8805-788-0104	Overtime Wages	0	0	100	0	100	100	.00
8805-788-0110	Health Insurance	3,184	2,062	3,140	1,331	2,282	2,601	17.17-
8805-788-0111	Fringes	1,787	1,068	2,460	666	1,332	1,372	44.23-
8805-788-0211	Maint of Fixed Equipment	8,584	3,629	3,800	3,931	4,500	4,000	5.26
8805-788-0214	Maint of Buildings	151	1,144	500	956	1,000	500	.00
8805-788-0221	Telephone	155	155	160	78	160	160	.00
8805-788-0222	Electricity	8,647	12,032	10,800	5,420	10,800	11,070	2.50
8805-788-0223	Natural Gas	1,187	1,522	1,400	1,180	1,400	1,440	2.86
8805-788-0224	Water & Sewer	1,103	5,082	6,240	70-	6,240	6,240	.00
8805-788-0226	Storm Water	756	567	760	189	760	1,050	38.16
8805-788-0237	Pest Control	345	359	400	244	400	400	.00
8805-788-0242	Permits	0	102	50	0	50	50	.00
8805-788-0306	Cleaning/Janitor Supplies	0	0	100	100	100	100	.00
8805-788-0311	Fixed Equipment Maint.Sup	11	0	1,000	109	1,000	1,000	.00
8805-788-0314	Building Maint. Supplies	237	88	400	660	600	400	.00
8805-788-0315	Land Maintenance Supplies	2,506	2,562	1,500	1,029	1,500	1,500	.00
8805-788-0316	Equipment Maint. Supplies	0	0	400	0	400	400	.00
8805-788-0333	All Other Supplies	0	0	100	0	100	100	.00
* Riverwalk		38,091	36,152	48,110	20,111	47,524	47,283	1.72-
Vandalism								
8806-788-0102	Full Time Hourly Wages	871	997	1,000	1,949	2,000	1,000	.00
8806-788-0103	Temporary Wages	24	195	600	156	600	600	.00
8806-788-0104	Overtime Wages	0	0	100	0	100	100	.00

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 YTD TOTAL	2023	2024	REQUEST	
						DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE	
8806-788-0110	Health Insurance	304	428	350	694	1,089	715	104.29	
8806-788-0111	Fringes	168	223	280	347	504	358	27.86	
8806-788-0214	Maint of Buildings	393	45	100	7,983	8,000	100	.00	
8806-788-0314	Building Maint. Supplies	1,371	1,672	1,000	6,834	7,000	1,000	.00	
8806-788-0315	Land Maintenance Supplies	6,110	1,421	1,000	1,187	1,500	1,000	.00	
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*	Vandalism	9,241	4,981	4,430	19,150	20,793	4,873	10.00	
	Boat Launching Repair								
8807-788-0202	Outside Printing	1,557	881	1,550	0	1,550	1,550	.00	
8807-788-0333	All Other Supplies	0	435	200	0	200	200	.00	
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*	Boat Launching Repair	1,557	1,316	1,750	0	1,750	1,750	.00	
	Arrowhead Park								
8809-788-0222	Electricity	388	1,805	1,500	396	1,500	1,540	2.67	
8809-788-0226	Storm Water	436	872	880	436	880	5,124	482.27	
8809-788-0236	Outside Services	0	4,777	9,000	3,205	9,000	9,000	.00	
8809-788-0237	Pest Control	0	234	300	159	300	300	.00	
8809-788-0251	Rental	0	3,288	3,600	1,960	3,600	3,600	.00	
8809-788-0315	Land Maintenance Supplies	0	591	1,100	121	1,100	1,100	.00	
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*	Arrowhead Park	824	11,567	16,380	6,277	16,380	20,664	26.15	
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**	Parks	935,608	915,135	1,003,170	548,201	1,014,873	1,041,184	3.79	
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		2,106,469	2,177,358	2,386,340	1,430,602	2,367,064	2,508,101	5.10	

PROGRAM GM601L

REPORT NAME: BW-FOR2

#5 Forestry.

ACCOUNT	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 YTD TOTAL	2023	2024	REQUEST
						DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
<u>City Wide Forestry Program</u>								
Parks								
8903-788-0101	Salaries	3,579	4,504	4,300	2,941	4,300	4,300	.00
8903-788-0102	Full Time Hourly Wages	28,633	31,823	35,000	27,244	35,000	35,000	.00
8903-788-0103	Temporary Wages	764	1,522	1,500	408	1,500	1,500	.00
8903-788-0104	Overtime Wages	0	0	150	0	150	150	.00
8903-788-0110	Health Insurance	10,708	13,058	13,230	8,802	13,230	13,627	3.00
8903-788-0111	Fringes	6,187	7,055	6,890	4,490	6,890	7,097	3.00
8903-788-0115	Schools/Seminars/Training	215	162	250	0	250	250	.00
8903-788-0118	License Renewal	0	0	120	120	120	120	.00
8903-788-0204	Conference & Meetings	130	385	400	509	600	400	.00
8903-788-0207	Dues and Memberships	360	360	360	360	360	400	11.11
8903-788-0216	Maint of Operating Equip	0	0	100	0	100	100	.00
8903-788-0236	Outside Services	0	135	100	135	150	100	.00
8903-788-0241	Tree Planting & Landscape	3,000	3,500	3,500	3,560	3,560	3,500	.00
8903-788-0308	Books & Periodicals	70	0	100	0	100	100	.00
8903-788-0316	Equipment Maint. Supplies	0	89	200	0	200	200	.00
8903-788-0319	Safety Supplies	0	224	200	0	200	200	.00
8903-788-0320	Small Tools	318	525	400	113	400	400	.00
8903-788-0333	All Other Supplies	0	0	110	0	110	100	9.09-
8903-788-0344	Small Equipment	2,224	325	500	523	500	500	.00
* Parks		56,188	63,667	67,410	49,205	67,720	68,044	.94

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-FOR2

#5
Invasive.

ACCOUNT	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 YTD TOTAL	2023	2024	REQUEST
						DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
	<u>Invasive Species Control</u>							
8904-788-0101	Salaries	1,665	1,758	1,000	341	1,000	1,000	.00
8904-788-0102	Full Time Hourly Wages	0	2,186	5,000	135	5,000	5,000	.00
8904-788-0103	Temporary Wages	1,630	2,091	1,500	0	1,500	1,500	.00
8904-788-0110	Health Insurance	1,119	1,880	1,980	112	1,980	2,040	3.03
8904-788-0111	Fringes	706	1,129	1,270	58	1,270	1,308	2.99
8904-788-0206	Advertising & Publication	0	0	100	0	100	100	.00
8904-788-0236	Outside Services	0	482	100	0	100	100	.00
8904-788-0333	All Other Supplies	1,598	1,200	5,400	2,856	5,400	5,400	.00
*	Invasive Species Control	6,718	10,726	16,350	3,502	16,350	16,448	.60
**	City Wide Forestry Progrm	62,906	74,393	83,760	52,707	84,070	84,492	.87

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-CEL1

#5
Community
Fest

ACCOUNT	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 YTD TOTAL	2023	2024	REQUEST
						DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
<u>Celebration/Commemoration</u>								
4th of July/Communityfest								
9401-802-0101	Salaries	0	0	1,000	1,459	1,500	1,000	.00
9401-802-0102	Full Time Hourly Wages	555	2,249	2,800	2,134	2,200	2,800	.00
9401-802-0103	Temporary Wages	1,132	1,600	1,500	796	800	1,500	.00
9401-802-0104	Overtime Wages	3,220	284	300	1,059	1,100	300	.00
9401-802-0110	Health Insurance	1,667	1,485	1,120	1,797	1,800	1,120	.00
9401-802-0111	Fringes	779	803	1,140	1,109	1,150	1,140	.00
9401-802-0236	Outside Services	33,054	33,000	35,000	40,000	40,000	40,000	14.29
9401-802-0252	Rental of Equipment	5,654	4,573	4,000	1,791	1,800	4,000	.00
9401-802-0333	All Other Supplies	435	64	250	300	300	250	.00
9401-802-8133	All Other Equipment	660	0	3,500	508	1,000	2,000	42.86-
*	4th of July/Communityfest	47,156	44,058	50,610	50,953	51,650	54,110	6.92
**	Celebration/Commemoration	47,156	44,058	50,610	50,953	51,650	54,110	6.92

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-HC1

#5 Harbor

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
<u>Commissions</u>								
Harbor Committee								
9602-831-0102	Hourly	788	379	800	0	800	820	2.50
9602-831-0104	Overtime Wages	522	36	550	0	550	550	.00
9602-831-0110	Health Insurance	445	149	280	0	280	285	1.79
9602-831-0111	Fringes	246	77	230	0	230	240	4.35
9602-831-0236	Outside Services	11,050	6,950	8,000	6,750	7,300	8,200	2.50
9602-831-0242	Permit	0	308	300	0	0	300	.00
9602-831-0333	All Other Supplies	24	861	1,000	0	1,100	1,200	20.00
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*	Harbor Committee	13,075	8,760	11,160	6,750	10,260	11,595	3.90
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**	Commissions	13,075	8,760	11,160	6,750	10,260	11,595	3.90

PROGRAM GM601L

CEMETERY REVENUES

#5 Cemetery

REPORT NAME: BW-CEM2

2024 BUDGET PREPARATION WORKSHEET

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Charges for Services								
Oak Hill Cemetery Revenue								
010-549-01	Cemetery Misc. Revenue	16,250	30,765	20,000	9,930	20,000	20,400	2.00
010-549-02	Lot Sale Revenue	99,315	46,583	48,000	14,896	48,000	48,960	2.00
010-549-03	Transfer fm Perp Care-Int	29,962	39,173	25,000	12,432	25,000	25,500	2.00
010-549-06	Grave Openings	45,100	61,655	57,000	28,875	53,400	54,470	4.44-
010-549-07	Foundation/Marker Charges	15,474	13,370	14,000	8,973	14,000	14,280	2.00
		<u>206,101</u>	<u>191,546</u>	<u>164,000</u>	<u>75,106</u>	<u>160,400</u>	<u>163,610</u>	<u>.24-</u>
*	Oak Hill Cemetery Revenue	206,101	191,546	164,000	75,106	160,400	163,610	.24-

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-CEM1

#5 Cemetery Expenses

ACCOUNT	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 YTD TOTAL	2023	2024	REQUEST
						DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
Oak Hill Cemetery								
Cemetery Operations								
9703-841-0102	Full Time Hourly Wages	115,412	119,701	126,090	72,028	123,500	129,875	3.00
9703-841-0103	Temporary Wages	29,175	34,682	40,450	22,133	37,900	41,700	3.09
9703-841-0104	Overtime Wages	5,304	5,187	4,000	5,413	6,500	5,000	25.00
9703-841-0110	Health Insurance	36,670	38,760	39,250	22,890	39,250	40,428	3.00
9703-841-0111	Fringes	27,204	28,824	29,390	15,663	29,390	30,272	3.00
9703-841-0115	Schools/Seminars/Training	200	0	300	136	300	300	.00
9703-841-0117	Clothing Allowance	975	1,011	1,000	1,004	1,005	1,000	.00
9703-841-0124	Meal Allowance	0	0	10	0	10	10	.00
9703-841-0127	DOT Emp Notification Prog	0	0	10	0	10	10	.00
9703-841-0206	Advertising & Publication	0	0	120	0	120	120	.00
9703-841-0207	Dues & Memberships	0	0	270	0	0	0	100.00-
9703-841-0213	Maint of Motor Vehicles	0	0	200	0	200	200	.00
9703-841-0214	Maintenance of Buildings	1,233	351	300	0	300	300	.00
9703-841-0216	Maint of Operating Equip	3,621	50	300	0	300	300	.00
9703-841-0218	Maint of Software	0	450	2,900	0	2,900	0	100.00-
9703-841-0221	Telephone	359	359	360	180	360	360	.00
9703-841-0222	Electricity	3,009	3,079	3,450	1,805	3,140	3,220	6.67-
9703-841-0223	Natural Gas	616	964	650	421	815	840	29.23
9703-841-0224	Water & Sewer	508	496	590	255	520	520	11.86-
9703-841-0225	Commercial Dumpster	748	748	750	347	750	750	.00
9703-841-0226	Storm Water	5,628	5,628	5,630	2,814	5,630	6,210	10.30
9703-841-0227	Cellular Telephone	658	736	1,000	368	800	800	20.00-
9703-841-0234	Credit Card Payment Fees	106	86	100	71	100	100	.00
9703-841-0236	Outside Services	34	50	100	0	100	100	.00
9703-841-0237	Pest Control	0	0	200	0	200	200	.00
9703-841-0241	Tree Planting & Landscape	1,000	1,482	1,500	1,500	1,500	1,500	.00
9703-841-0252	Rental of Equipment	0	0	150	0	150	150	.00
9703-841-0255	IS Service / Internal	9,580	5,140	9,390	5,478	9,390	12,300	30.99
9703-841-0258	GIS Services/Internal	0	4,990	5,510	3,214	5,510	5,510	.00
9703-841-0293	Maint of Motor Veh/Fleet	2,048	0	660	227	660	660	.00
9703-841-0296	Maint of Oper Eq/Fleet	5,212	11,331	7,500	3,885	7,500	7,500	.00
9703-841-0301	Office Supplies	262	171	50	0	50	50	.00
9703-841-0303	Computer Operation Supply	281	0	300	153	300	250	16.67-
9703-841-0306	Cleaning/Janitor Supplies	956	952	900	893	900	900	.00
9703-841-0310	Gasoline & Oil	7,145	10,118	7,120	3,137	7,120	7,260	1.97
9703-841-0313	Motor Vehicle Maint Suppl	0	0	200	76	200	200	.00
9703-841-0314	Building Maint Supplies	168	1,531	700	795	750	700	.00
9703-841-0315	Land Maint Supplies	673	1,324	2,000	607	2,000	2,000	.00
9703-841-0316	Equipment Maint Supplies	1,343	4,054	3,000	1,613	3,000	3,000	.00
9703-841-0319	Safety Supplies	442	459	500	684	500	500	.00
9703-841-0320	Small Tools	198	202	500	45	500	500	.00
9703-841-0333	All Other Supplies	0	0	100	0	100	100	.00
9703-841-0344	Small Equipment	0	0	800	0	800	800	.00
9703-841-0345	Shop Supplies	877	865	700	479	800	800	14.29
9703-841-0376	Marker/Monument Foundtion	3,124	2,216	1,000	1,832	2,440	1,000	.00

PROGRAM GM601L

2024 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-CEM1

ACCOUNT	ACCOUNT DESCRIPTION	2021	2022	2023	2023 YTD	2023	2024	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
9703-841-8000	Mayor's Exec Adj	0	0	0	0	0	0	.00
*	Cemetery Operations	264,769	285,997	300,000	170,146	298,270	308,295	2.77
**	Oak Hill Cemetery	264,769	285,997	300,000	170,146	298,270	308,295	2.77

#6

Lot Sales	Current Charge (2022)		Proposed Charge (1/2024)	
	Resident	Non-Resident	Resident	Non-Resident
Infant Grave	\$ 305.00	\$ 405.00	\$ 310.00	\$ 420.00
Adult Grave - Marker	\$ 675.00	\$ 980.00	\$ 690.00	\$ 1,015.00
Adult Grave - Monument	\$ 810.00	\$ 1,180.00	\$ 830.00	\$ 1,225.00
Cremation Lot - Flush	\$ 405.00	\$ 575.00	\$ 415.00	\$ 600.00
Cremation Lot - Standard	\$ 475.00	\$ 675.00	\$ 485.00	\$ 700.00
Grave Opening Charges	Current Charge (2022)		Proposed Charge (1/2024)	
Infant - up to age 2	\$ 475.00	\$ 500.00	\$ 475.00	\$ 500.00
Adult	\$ 810.00	\$ 850.00	\$ 810.00	\$ 850.00
Cremation	\$ 405.00	\$ 425.00	\$ 405.00	\$ 425.00
Private Masoluem Interment	\$ 475.00	\$ 500.00	\$ 475.00	\$ 500.00
Headstone/2nd Cremain AD Fee	\$ 200.00	\$ 225.00	\$ 200.00	\$ 225.00
Saturday - Additional Charge	\$ 340.00	\$ 350.00	\$ 340.00	\$ 350.00
Weekday OT - Additional Charge	\$ 240.00	\$ 250.00	\$ 240.00	\$ 250.00
Winter - Additional Charge	\$ 135.00	\$ 150.00	\$ 135.00	\$ 150.00
Vault Use	\$ 65.00	\$ 75.00	\$ 65.00	\$ 75.00
Vault Use Past May 1 - Daily	\$ 25.00	\$ 30.00	\$ 25.00	\$ 30.00
Foundation Charges	Current Charge (2022)		Proposed Charge (1/2024)	
20 x 20 (flower urn)	\$ 100.00	\$ 110.00	\$ 100.00	\$ 110.00
22 x 16	\$ 95.00	\$ 100.00	\$ 95.00	\$ 100.00
24 x 16	\$ 100.00	\$ 110.00	\$ 100.00	\$ 110.00
24 x 18	\$ 105.00	\$ 115.00	\$ 105.00	\$ 115.00
32 x 20	\$ 135.00	\$ 145.00	\$ 135.00	\$ 145.00
36 x 18	\$ 140.00	\$ 150.00	\$ 140.00	\$ 150.00
44 x 18	\$ 160.00	\$ 170.00	\$ 160.00	\$ 170.00
44 x 20	\$ 165.00	\$ 175.00	\$ 165.00	\$ 175.00
Marker installation	\$ 80.00	\$ 90.00	\$ 80.00	\$ 90.00
Marker/Cement Incasement	\$ 50.00	\$ 60.00	\$ 50.00	\$ 60.00
Non-Standard Marker/sq. inch	\$ 0.40	\$ 0.50	\$ 0.40	\$ 0.50
Monument Foundation/sq. inch	\$ 0.65	\$ 0.75	\$ 0.65	\$ 0.75
Shrub Removal Fee	\$ 135.00	\$ 150.00	\$ 135.00	\$ 150.00
Chapel Fee Hourly Rate			Mon - Fri	\$ 185.00
			Sat	\$ 210.00

