

Curriculum Vitae

Laura N. Kirkland Associate Professor and Cataloging Librarian

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EDUCATION

Master of Arts Degree – English -- Stetson University, DeLand, FL -- 2002
Master of Arts Degree -- Library and Information Science -- University of Iowa, Iowa City, IA -- 1990
Bachelor of Arts Degree – English major, French minor -- Luther College, Decorah, IA -- 1988

PROFESSIONAL EXPERIENCE

August 2005 to present -- Cataloging Librarian, Associate Professor, duPont-Ball Library, Stetson University, DeLand, FL

Cataloged and classified library materials on OCLC and SIRSI, including original and copy cataloging. Coordinated authority control for online catalog. Supervised and trained student assistants. Provided research assistance on an occasional basis.

September 1999 to 2005 -- Cataloging Librarian, Assistant Professor, duPont-Ball Library, Stetson University, DeLand, FL

Cataloged and classified library materials on OCLC and SIRSI, including original and copy cataloging. Coordinated authority control for online catalog. Participated in retrospective conversion. Provided reference desk service on an occasional basis.

April 1999 to August 1999 -- Associate Faculty Librarian, Allan Hancock College, Lompoc Valley Center, Lompoc, CA

Supervised library and provided reference desk service. Conducted library orientation tours. Provided instruction in the use of online catalog and internet. Performed original and copy cataloging. Supervised student assistant.

August 1998 to May 1999 -- Associate Faculty Librarian, Allan Hancock College, Santa Maria, CA

Supervised library and provided reference desk service. Conducted library orientation tours for students and community members. Provided instruction in the use of online catalog and CD ROM database searching. Supervised student assistants.

March 1991 - August 1996 -- Cataloging Librarian, Gordon B. Olson Library - Minot State University, Minot, N.D.

Cataloged and classified all new library materials on OCLC, including original and copy cataloging. Participated in retrospective conversion. Maintained quality of records in online catalog. Supervised collection development in areas of science and math. Provided reference desk service on a regular basis.

August 1988 - May 1989 – Teacher, Hedrick High School, Hedrick, Iowa

Taught 9th, 10th, 11th, and 12th grade English classes, 8th grade speech, high school speech, and French I and II.

PUBLICATIONS

- “The Relationship of Metadata to Item Circulation.” Cataloging and Classification Quarterly 51 (5): 2013.
- “It’s What’s Inside That Counts: Adding Contents Notes to Bibliographic Records and the Impact on Circulation” (co-authored with Debbi Dinkins). College and Undergraduate Libraries 13 (1): 2006.
- “Resources for Catalogers: An Annotated Bibliography.” Cataloging and Classification Quarterly 40 (1): 2005.
- Stetson University Faculty Review (editor and compiler of annual publication, 2001 to present) <http://www2.stetson.edu/library/publications_facultyreview.php>
- Monthly Statistics from Technical Services Library Web page <http://www2.stetson.edu/library/publications_tsstats.php>
- “Enhancing Content of Webcat Records.” Now@Your.Stetson.Library, August 2002
- “Job Searching Books on Sale.” Now@Your.Stetson.Library, September 2001

PRESENTATIONS

- “Using Microsoft Word,” Library Faculty and Staff, 2010
- “Authority Control,” CFLC Cataloging Interest Group, August 2009
- “Why We Can’t Google Everything: Smart Searching Strategies and Controlled Vocabulary,” with Jane Bradford, Florida Library Association Annual Conference, St. Pete Beach, Florida, April 2008
- “Why We Can’t ‘Google’ Everything - Smart Searching Strategies and Controlled Vocabulary,” with Jane Bradford, CFLC Cataloging Interest Group meeting, May 2008
- “Contents Notes: Are They Useful to Library Users?” Poster session with Debbi Dinkins at FLA Conference, April 2007
- “Preserving the Past, Looking Toward the Future,” Conference Program for FLA Tech Services Interest Group, 2005
- “Revisions to Anglo-American Cataloguing Rules,” presented to cataloging department staff, 2003
- “Changes in Serial Cataloging,” Central Florida Library Consortium Cataloging Interest Group, 2003
- “Cataloging Electronic Resources,” Central Florida Library Consortium Cataloging Interest Group, 2002
- “The New OCLC Interface (Connexion),” Library Faculty and Staff (co-presented with Debbi Dinkins), 2002
- “OCLC Cooperative Online Resource Catalog interface,” Central Florida Library Consortium Cataloging Interest Group on, 2001
- “Authority Work,” Central Florida Library Consortium Cataloging Interest Group, 2001
- “Using Microsoft Word to Create Signs,” Library Faculty and Staff, 2001
- “Using Microsoft Word” University Staff, 2001

PROFESSIONAL POSITIONS HELD

- Member, Association for Library Collections and Technical Services Cataloging and Metadata Management Section's Research and Publications Committee, 2013 to 2015
- Florida Library Association News Digest Editor, 2006 to 2009
- Chair, Florida Library Association Tech Services Interest Group, 2004-2005
- Vice-Chair/Chair-Elect, Florida Library Association Tech Services Interest Group, 2003-2004
- Intern, Association of College and Research Libraries Membership Committee, 2002-2003
- Recorder, Association for Library Collections and Technical Services Creative Ideas in Tech Services Discussion Group, American Library Association Annual Conference, July 2002
- Member, Florida Library Association Public Relations Committee, 2001-2002
- Member, Florida Library Association Teller Committee to count votes for the 2002 election
- Recorder, Association for Library Collections and Technical Services Creative Ideas in Tech Services Discussion Group, American Library Association Midwinter Conference, January 2002
- Chair, Central Florida Library Consortium Cataloging Interest Group, 2001-2003
- Member, Florida Library Association Local Arrangements Committee, 2001.

CONFERENCES ATTENDED

- Customers of SirsiDynix Users' Group Annual Conference, 2013, 2012
- American Library Association Annual Conference, 2012, 2011
- 2-day ALCTS preconference workshop: "RDA 201: RDA Gets Real," 2011
- Florida Library Association Annual Conference, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001
- Florida Writer's Association Conference, 2009, 2008, 2007, 2006 (representing Florida Library Association)
- Association of College and Research Libraries Conference, 2005
- American Library Association Annual Conference, 2004, 2003, 2002
- American Library Association Midwinter Conference, 2003, 2002
- Florida Association of College and Research Libraries Conference, 2001, 2000

PROFESSIONAL WORKSHOPS/TRAINING SESSIONS ATTENDED

- NEFLIN Technology Conference, 2013, 2012
- NEFLIN workshop: "The Resilient Professional: Keeping Up and Moving Through Change," 2013
- CFLC Workshop: Web 2.0 : Introduction to Web 2.0 and Library 2.0, 2008
- CFLC workshop on Microsoft Access, Level 1, 2007
- CFLC workshop on Microsoft Access, Level 2, 2007
- All-day workshop on learning to use the new Sirsi Java Client interface, 2007.
- "Indexing & Displays in Your OPAC," CFLC Workshop, 2006
- SOLINET workshop on Cataloging Electronic Serials, 2003
- Mastering Information Overload: Breakthrough Tactics and Tools for the Digital Age, 2001
- The Essentials of Credibility, Composure, and Confidence: a 1-Day Seminar for Working Women, 2000
- Tampa Bay Library Consortium Workshop: Cataloging Electronic Resources and DVDs (4-day workshop), 2000
- Florida Conference for Women, 2000
- What Matters Most Workshop on time management and goal-setting, 2000
- Central Florida Library Consortium Workshop: Cataloging Internet Resources, 2000
- Tampa Bay Library Consortium Workshop: Introduction to Authorities, November 1999 and February 2000

- NMA Supervisory and Management Skills Program Course, July - August 1998
- Microsoft Office Software (Beginning, Intermediate and Advanced Excel 7, Excel 7 for Power Users, PowerPoint 7, Beginning and Intermediate Access 7, and Beginning, Intermediate, and Advanced Word 7), May - June 1998
- Desktop Publishing class, Allan Hancock College, Santa Maria, CA, Fall 1997
- Completed coursework in Beginning Spanish I and II, and Intermediate Spanish I and II, Minot State University, Minot, ND, 1992 - 94

PROFESSIONAL ASSOCIATION MEMBERSHIPS

- Association for Library Collections and Technical Services, 2000 to present
- Association for College and Research Libraries, 2000 to present
- Florida Library Association, 2000 to 2010
- Florida Association for College and Research Libraries, 2000 to present
- American Library Association, 1990 to 1995, 1999 to present
- Mountain Plains Library Association, 1994 to 1995
- North Dakota Library Association, 1991 to 1994
- Iowa Library Association, 1990

UNIVERSITY SERVICE

- Member, University Admissions Committee, 2012 to present
- SURCAS judge, Spring 2011, 2012, 2013
- Member, Gender Equity Council, 2010 to present
- Chair, Evans C. Johnson Library Research Prize Committee, Spring 2013, 2012, 2011, 2010, 2007
- Member, Professional Development Committee, 2004 – 2009, 2012 to present
- Member, Evans C. Johnson Library Research Prize Committee, Spring 2006, 2005
- Library Representative, Faculty Senate, 2003 - 2006
- Member, Faculty Welfare Committee, 2003 - 2006
- Member, Women and Gender Studies Committee, 2002 - 2007
- Coordinator, June Brooks Memorial Award for Activism, 2002 - 2007
- Created Book Display: "Chocolate in the Library," February 2003
- Staff Service Project: Finished painting Stetson University racquetball courts, 2002
- Staff Service Project: Cleaned up Blue Springs State Park, 2002
- Staff Service Project: Delivered valentines to residents of The Alliance Community and College Arms Towers, 2002
- Staff Service Project: Painted Stetson University racquetball courts, 2001
- Designed the invitations for Library Annual Receptions, 2001 to present
- Created Library book display: "Works by American Poets Featured on U.S. Postage Stamps," April/May 2001
- Co-created Library book display: "Discover the A's," February 2001
- Member, Women's Council, 2000 - 2003
- Member, Community Service Council, 2000 - 2002
- Evaluated Program Allocations Committee funding requests from student groups, 2000 - 2002
- Wrote publicity notices for upcoming Community Service events, 2000 - 2002

COMMUNITY SERVICE

- Treasurer, Volusia County Romance Writers, 2013 to present
- Church Librarian, Emmaus Lutheran Church, 2008 to present
- President, Emmaus Lutheran Church Women's Group, 2011 to 2012
- Organized a Book Swap at Emmaus Lutheran Church to promote the church book club and to encourage members to read more, 2010.
- Participated in the program for the Emmaus Lutheran Church Women's Advent Tea, which raised over \$1,000 for Food for the Poor (proceeds went to Haiti), 2010 and 2011.
- Helped organize Emmaus Lutheran Church Gift Fair and raised over \$3,800 for charity, 2008
- Treasurer, Emmaus Lutheran Church Women's Group, 2008
- Powerpoint presentation to Emmaus Lutheran Church members on membership activities and giving statistics, January 2007
- Member, Jubilate Ringers Handbell Choir, Emmaus Lutheran Church , 2006 to present
- Regular blood donor, Volusia County and Red Cross Blood Banks, 2000 to present
- Participated in Central Florida Race for the Cure, May 2002
- Volunteered at Florida Library Association Scholarship Fundraiser event, 2002
- Helped staff information booth at Florida Library Association Annual Conference, 2002
- Gold Coast Fiction Writers (CA), 1997 to 2000 - Newsletter Editor, 1997; Secretary, 1998 to 1999
- Christ Lutheran Church (Minot, ND) Public Relations Board, 1993 to 1996 - Secretary, 1994 to 1996
- Literacy North Dakota Volunteer of the Year, 1994
- Minot Adult Literacy Volunteers, 1991 to 1994 - Newsletter Editor and Secretary, 1992 to 1994
- Greater Minot Zoological Society, 1991 to 1994 - Secretary, 1992 to 1994