

**\*Reportorial requirements, Compliance System**

COOPERATIVE ALLIANCE FOR RESPONSIVE ENDEAVOR MUTUAL BENEFIT ASSOCIATION ( CARE MBA), INC.			
Reportorial Requirements			
#	Particulars	Gov't Agency	Deadline
A.	Audited FS	SEC	Annually (May 4, 5, 6, 7, 8)
	General Information Sheet		Annually (May 4, 5, 6, 7, 8)
B.	Audited FS	IC	Annually
	Negative List of Officers and Employees		Quarterly (May, June, September and December)
	Biographical Data of the BOT/List of Officers		Annually (April 30)
	Renewal of license		Annually (July 1)
	Asean Corporate Score Card		Annually (June 15)
	Submission of the Names		
C.	Submission of Annual Statement/Audited FS	FED 2	Annually (April 30)
	Submission of Risk Based Capitalization (RBC) Exhibits and Items		Annually (April 30)
D.	Renewal of Business License	City Hall	Annually
E.	Renewal of Barangay License	Brgy. Hall	Annually
F.	1601C/1601E	RDO, BIR	Monthly (10th of the Month)
	1702 EX	RDO, BIR	Annually ( Jan - June 15)
	1601EF, Annual Withholding Tax, Expan	RDO, BIR	Annually
	1601CF, Anual Withholding Tax, Employ	RDO, BIR	Annually
	2316, Annual ITR of Employees	RDO, BIR	Annually
	2307,	RDO, BIR	Monthly
	SSS	SSS	Monthly (10th of the Month)
	Pag Ibig Fund	PIF	Monthly (15th of the Month)
Philhealth	PHIC	Monthly (15th of the Month)	