AFFIDAVIT FOR PROOF OF CITIZENSHIP OR ELIGIBLE NON-CITIZENSHIP STATUS

EVERETT COMMUNITY COLLEGE

Financial Aid & Scholarships

Submit this form in person or mail, electronically, or by fax:

Financial Aid Office, Everett Community College, 2000 Tower Street, Everett, WA, 98201

fin_aid@everettcc.edu • Fax (425) 388-9185

STUDENT INFORMATION

First name _____ Middle name _____

Last name _____ Student ID Number _____

Your 2019-20 FAFSA (Free Application for Federal Student Aid) requires additional information in order to verify that you are either a citizen or national of the United States, a permanent resident of the United States, or an eligible non-citizen of the United States. You may provide proof of your eligible citizenship or immigration status in one of two options: **(1)** presenting original documents for photocopy and validation in person directly through the Financial Aid Office or **(2)** utilizing a Notary Public Official to certify the presentation and photocopy of your original documents. You may not mail, scan, or fax copies of your original documents or a valid unexpired government- issued photo identification without this signed affidavit and use of a Notary Public Official.

OPTION 1: PRESENT DOCUMENTS TO FINANCIAL AID OFFICE

(To be signed at Everett Community College)

The student must appear in person at Everett Community College to provide proof of U.S. citizenship or eligible non-citizenship status directly to a school official in the Financial Aid Office. The school also will request to see a valid unexpired government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport.

- **Acceptable original documents for Proof of United States (US) Citizenship:** US birth certificate, US Passport, Certificate of Naturalization, or Certificate of Birth Abroad
- **Acceptable original documents for Proof of Eligible Non-Citizenship**: Alien Registration Receipt Card (I-551), proof of permanent residency status, or evidence from the Immigration and Naturalization Service that you are in the United States for other than a temporary purpose with the intention of becoming a citizen or permanent resident.

I certify that I, _____**,** presented original documents for photocopy as well as
(print student's full name)
a valid, unexpired government-issued photo ID directly to the Financial Aid Office for the purpose of validating my U.S. Citizenship or Eligible Non-Citizenship status.

_____   _____

*Student's Signature   Date

*By signing and dating this worksheet, I certify that (1) I am the student and (2) all of the information reported on this form is complete and correct. (Warning: If you purposely give false or misleading information on this worksheet, under federal law you may be fined $20,000, be sentenced to jail, or both.)

OFFICE USE ONLY

Date: _____   Expiration date(s) verified: _____   ☐ Updated FAM & Saved in Quillix
(original document & ID photocopied)   (staff initials)

☐ Copies Attached

_____   _____   _____
Employee's Printed Name   Employee's Signature   Date

OPTION 2: PRESENT DOCUMENTS TO A NOTARY
(To be signed with Notary Public Official)

If the student is unable to appear in person at the Financial Aid Office at Everett Community College to provide proof of U.S. citizenship or eligible non-citizenship status, the student must present original documents to a Notary Public Official, along with a color copy of a valid, unexpired government-issued photo identification card (ID) bearing his/her portrait (or likeness).

- **Acceptable original documents for Proof of United States (US) Citizenship:** US birth certificate, US Passport, Certificate of Naturalization, or Certificate of Birth Abroad
- **Acceptable original documents for Proof of Eligible Non-Citizenship**: Alien Registration Receipt Card (I-551), proof of permanent residency status, or evidence from the Immigration and Naturalization Service that you are in the United States for other than a temporary purpose with the intention of becoming a citizen or permanent resident.
- **Valid, unexpired government-issued photo ID:** A driver's license, other state-issued ID, or passport.

I certify that I, _____**,** am the individual signing this statement, and I am
                                    (print student's full name)
providing a color copy of my original documents along with a color copy of a valid, unexpired government-issued photo identification card bearing my portrait (or likeness). I also certify that the Notary Public Official made these photocopies, and the copies are the true, exact, and complete copies of the originals issued to me.

_____   _____   _____
 *Student's Signature   Student's ID Number   Date

*By signing and dating this worksheet, I certify that (1) I am the student and (2) all of the information reported on this form is complete and correct. (Warning: If you purposely give false or misleading information on this worksheet, under federal law you may be fined $20,000, be sentenced to jail, or both.)

LIST OF DOCUMENT(S) PROVIDED
(To be completed by Notary Public Official)

NAME OF VALID UNEXPIRED PHOTO ID	EXPIRATION DATE OF VALID PHOTO ID	ISSUING AUTHORITY OF VALID PHOTO ID

NAME OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)	EXPIRATION DATE (IF ANY) OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)

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NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT

State of _____

City/County of _____

On _____ , before me, _____
                (Date)   (Notary's Name)

personally appeared, _____ , and provided to me
                                      (Printed Name of Signer)

on basis of satisfactory evidence of identification original citizenship or eligible non-citizenship documents and his/her unexpired

government-issued ID to photocopy.

WITNESS my hand and official seal
(seal)

_____   My commission expires on _____
                (Notary Signature)   (Date)

Please mail this form to:

Financial Aid Office, Everett Community College, 2000 Tower Street, Everett, WA,

98201-1390 (Will not be accepted if faxed or emailed)