

TABLE OF FINDINGS TOOL

Purpose: The Table of Findings Tool helps investigators organise evidence according to whether it supports the complaint or does not support the complaint. Once categorised, investigators can determine to what extent the evidence meets the standard of proof required for the investigation.

How to use this tool: Investigators compile all evidence gathered during the investigation and categorise it according to whether it is inculpatory or exculpatory. Depending on the standard of proof required, investigators will then determine the findings and conclude that the complaint is one of the following:

- **Substantiated:** a complaint is substantiated when there is sufficient evidence that it is more likely than not that the behaviour occurred.
- **Unsubstantiated:** a complaint is unsubstantiated when the investigation cannot meet the burden of proof to substantiate the complaint, or the investigation proves that the behaviour did not occur.
- **Inconclusive:** a complaint is inconclusive if the investigation is unable to determine whether the complaint can be substantiated.

Definition of key components

- **Inculpatory evidence:** Evidence that supports the complaint.
- **Exculpatory evidence:** Evidence that does not support the complaint.

Relevant policy or code of conduct: United Nations Secretary General's Bulletin, Special measures for protection from sexual exploitation and abuse	Inculpatory evidence	Exculpatory evidence
<p>Complaint: Subject of Complaint threatened to withhold aid if survivor did not agree to engage in sexual acts with the Subject of Complaint. If the survivor engaged in sexual acts the Subject of Complaint offered to provide extra food vouchers to the survivor.</p>	<p>Interview with driver at ThriveBridge NGO: Driver stated that he witnessed the Subject of Complaint speaking with and touching the survivor during a distribution in January 2022.</p> <p>Interview with Survivor: Survivor stated the Subject of Complaint approached her in January 2022 and offered additional food vouchers for her family if she had sex with him.</p>	<p>Interview with Subject of Complaint: Repeatedly stated during the interview that he had no contact with the survivor and did not engage in exploitative behaviour.</p>

Relevant policy or code of conduct: United Nations Secretary General's Bulletin, Special measures for protection from sexual exploitation and abuse	Inculpatory evidence	Exculpatory evidence
	<p>WhatsApp Messages: Messages between the survivor and Subject of Complaint indicate that there was an arrangement to meet at an agreed location at 8pm on 26 January 2021. On 3 February 2022, the Subject of Complaint messaged the survivor telling her to meet him to obtain the extra food vouchers.</p> <p>Food Distribution Records: Distribution records show that the December and January distributions contain a verified entry for the survivor's family household.</p> <p>February distribution records contain five verified entries for the survivor's family.</p>	