WISCONSIN COURT SYSTEM:

Wisconsin Circuit Courts



2019-2021 Biennial Budget Request



Patience D. Roggensack Chief Justice

Supreme Court of Misconsin

DIRECTOR OF STATE COURTS
P.O. BOX 1688
MADISON, WISCONSIN 53701-1688

16 East State Capitol Telephone 608-266-6828 Fax 608-267-0980 Hon. Randy R. Koschnick Director of State Courts

October 10, 2018

Secretary Ellen Nowak Department of Administration 101 E. Wilson Street, 10th Floor Madison, WI 53707

Dear Secretary Nowak,

I submit to you the proposed 2019-2021 biennial budgets of the Wisconsin Court System. We are committed to maintaining the court system's integrity, carrying out its constitutional duty to provide essential judicial services to the people of Wisconsin.

The combined cost-to-continue budgets support this commitment by providing our courts with the resources needed to meet the constitutional responsibilities of the court system. We work cooperatively with our justice partners – counties, district attorneys, state public defenders, state and local agencies, treatment providers and others – to provide quality court services in an efficient and effective manner.

We understand the increasing demands on General Purpose Revenue, as well as the uncertainties that impact General Purpose Revenue collections. To that end, we are working diligently to foster efficient management of the court system using existing resources.

In summary, we are confident that these budget requests meet our shared goal of timely, fair and effective delivery of justice to the people of Wisconsin. We want to assure you of our continuing efforts in making court operations more effective and efficient, and look forward to working with you and your staff in the coming months in meeting these goals.

Sinderely,

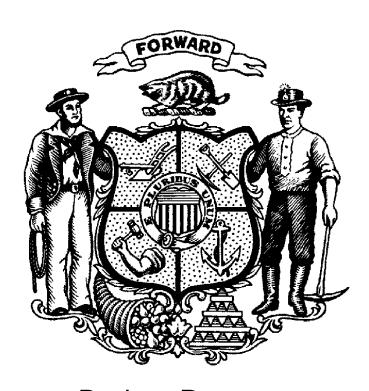
Randy R. Koschnick Director of State Courts

RRK: DS: saf

cc: Supreme Court Justices

State of Wisconsin

Circuit Courts



Budget Request 2019 – 2021 Biennium October 10, 2018

Table of Contents

Description	3
Agency Total by Fund Source	4
Agency Total by Program	6
Agency Total by Decision Item (DIN)	7
General Purpose Revenue (GPR) - Earned	8
Decision Items	9

AGENCY DESCRIPTION

The Circuit Courts are Wisconsin's courts of general jurisdiction and consist of 249 judicial positions in 69 judicial circuits. Each county in the state is a circuit, with the exception of Pepin and Buffalo, Menominee and Shawano, and Forest and Florence, which are paired to form three circuits. A circuit may consist of more than one branch (judge) where the volume of litigation warrants. Of the 69 circuits, 41 contain multiple branches.

The Circuit Courts have original jurisdiction in all criminal, civil, juvenile, family and probate cases unless exclusive jurisdiction has been given to another court. The courts have appellate jurisdiction over orders and judgments of the municipal courts and the responsibility to review decisions and orders of state administrative agencies.

For purposes of management, the Circuit Courts are divided into nine administrative districts. Each district has a chief judge appointed by the Supreme Court and a district court administrator, who administers the business of the judicial branch in that district in cooperation with the director of state courts at the direction of the chief justice.

Agency Total by Fund Source

Circuit Courts 1921 Biennial Budget

			,	ANNUAL SUMN	MARY				BIENNIAL SUN	MARY	
Source Funds		Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
GPR	L	\$23,610,155	\$24,676,800	\$24,676,800	\$24,676,800	0.00	0.00	\$49,353,600	\$49,353,600	\$0	0.0%
GPR	S	\$71,545,205	\$81,566,100	\$77,803,200	\$77,803,200	527.00	527.00	\$163,132,200	\$155,606,400	(\$7,525,800)	-4.6%
Total		\$95,155,360	\$106,242,900	\$102,480,000	\$102,480,000	527.00	527.00	\$212,485,800	\$204,960,000	(\$7,525,800)	-3.5%
PR	L	\$232,700	\$232,700	\$232,700	\$232,700	0.00	0.00	\$465,400	\$465,400	\$0	0.0%
Total		\$232,700	\$232,700	\$232,700	\$232,700	0.00	0.00	\$465,400	\$465,400	\$0	0.0%
Grand Total		\$95,388,060	\$106,475,600	\$102,712,700	\$102,712,700	527.00	527.00	\$212,951,200	\$205,425,400	(\$7,525,800)	-3.5%

Agency Total by Program

625 Circuit Courts 1921 Biennial Budget

				ANNU	JAL SUMMAR	RY			BIENNIAL S	SUMMARY	
Source of I	Funds	Prior Year Actual	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
01 COURT	T OPEF	RATIONS									
Non Federa	ıl										
GPR	-	\$95,155,360	\$106,242,900	\$102,480,000	\$102,480,000	527.00	527.00	\$212,485,800	\$204,960,000	(\$7,525,800)	-3.54%
	L	\$23,610,155	\$24,676,800	\$24,676,800	\$24,676,800	0.00	0.00	\$49,353,600	\$49,353,600	\$0	0.00%
	S	\$71,545,205	\$81,566,100	\$77,803,200	\$77,803,200	527.00	527.00	\$163,132,200	\$155,606,400	(\$7,525,800)	-4.61%
PR		\$232,700	\$232,700	\$232,700	\$232,700	0.00	0.00	\$465,400	\$465,400	\$0	0.00%
	L	\$232,700	\$232,700	\$232,700	\$232,700	0.00	0.00	\$465,400	\$465,400	\$0	0.00%
Total - Non Federal		\$95,388,060	\$106,475,600	\$102,712,700	\$102,712,700	527.00	527.00	\$212,951,200	\$205,425,400	(\$7,525,800)	-3.53%
	L	\$23,842,855	\$24,909,500	\$24,909,500	\$24,909,500	0.00	0.00	\$49,819,000	\$49,819,000	\$0	0.00%
	S	\$71,545,205	\$81,566,100	\$77,803,200	\$77,803,200	527.00	527.00	\$163,132,200	\$155,606,400	(\$7,525,800)	-4.61%
PGM 01 Total		\$95,388,060	\$106,475,600	\$102,712,700	\$102,712,700	527.00	527.00	\$212,951,200	\$205,425,400	(\$7,525,800)	-3.53%
GPR		\$95,155,360	\$106,242,900	\$102,480,000	\$102,480,000	527.00	527.00	\$212,485,800	\$204,960,000	(\$7,525,800)	-3.54%
	L	\$23,610,155	\$24,676,800	\$24,676,800	\$24,676,800	0.00	0.00	\$49,353,600	\$49,353,600	\$0	0.00%
	S	\$71,545,205	\$81,566,100	\$77,803,200	\$77,803,200	527.00	527.00	\$163,132,200	\$155,606,400	(\$7,525,800)	-4.61%
PR		\$232,700	\$232,700	\$232,700	\$232,700	0.00	0.00	\$465,400	\$465,400	\$0	0.00%
	L	\$232,700	\$232,700	\$232,700	\$232,700	0.00	0.00	\$465,400	\$465,400	\$0	0.00%
TOTAL 01		\$95,388,060	\$106,475,600	\$102,712,700	\$102,712,700	527.00	527.00	\$212,951,200	\$205,425,400	(\$7,525,800)	-3.53%

Agency Total by Program

625 C	Circuit Co	ourts								1921 Biennia	al Budget
	L	\$23,842,855	\$24,909,500	\$24,909,500	\$24,909,500	0.00	0.00	\$49,819,000	\$49,819,000	\$0	0.00%
	S	\$71,545,205	\$81,566,100	\$77,803,200	\$77,803,200	527.00	527.00	\$163,132,200	\$155,606,400	(\$7,525,800)	-4.61%
Agency Total		\$95,388,060	\$106,475,600	\$102,712,700	\$102,712,700	527.00	527.00	\$212,951,200	\$205,425,400	(\$7,525,800)	-3.53%

Agency Total by Decision Item

Circuit Courts 1921 Biennial Budget

Decision Item	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
2000 Adjusted Base Funding Level	\$106,475,600	\$106,475,600	527.00	527.00
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	(\$3,762,900)	(\$3,762,900)	0.00	0.00
TOTAL	\$102,712,700	\$102,712,700	527.00	527.00

GPR Earned 1921 Biennial Budget

DEPARTMENT PROGRAM

CODES	TITLES
625	Circuit Courts
01	Court operations

DATE September 06, 2018

	Revenue	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance		\$0	\$0	\$0	\$0
		\$38,225,300	\$37,459,100	\$37,409,800	\$37,371,300
Total		\$38,225,300	\$37,459,100	\$37,409,800	\$37,371,300

Page 8 of 16 Page 8 of 16

Decision Item (DIN) - 2000 Decision Item (DIN) Title - Adjusted Base Funding Level

NARRATIVE

Adjusted Base Funding Level

1921 Biennial Budget

Decision Item by Line

	CODES	TITLES
DEPARTMENT	625	Circuit Courts
	CODES	TITLES
DECISION ITEM	2000	Adjusted Base Funding Level

	Expenditure items	1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$54,110,800	\$54,110,800
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$1,151,500	\$1,151,500
05	Fringe Benefits	\$24,616,600	\$24,616,600
06	Supplies and Services	\$1,679,600	\$1,679,600
07	Permanent Property	\$7,600	\$7,600
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$24,909,500	\$24,909,500
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	\$106,475,600	\$106,475,600
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	527.00	527.00

Decision Item by Numeric

Circuit Courts

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	2000	Adjusted Base Fo	unding Level		
01	Court operations				
	01 Circuit courts	\$81,566,100	\$81,566,100	527.00	527.00
	05 Circuit court costs	\$24,676,800	\$24,676,800	0.00	0.00
	21 Court interpreters	\$232,700	\$232,700	0.00	0.00
	Court operations SubTotal	\$106,475,600	\$106,475,600	527.00	527.00
	Adjusted Base Funding Level SubTotal	\$106,475,600	\$106,475,600	527.00	527.00
	Agency Total	\$106,475,600	\$106,475,600	527.00	527.00

1921 Biennial Budget

Decision Item by Fund Source

Circuit Courts

	Source of F	unds	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	2000	Adjus	ted Base Funding L	_evel		
	GPR	L	\$24,676,800	\$24,676,800	0.00	0.00
	GPR	S	\$81,566,100	\$81,566,100	527.00	527.00
	PR	L	\$232,700	\$232,700	0.00	0.00
	Total		\$106,475,600	\$106,475,600	527.00	527.00
Agency Total			\$106,475,600	\$106,475,600	527.00	527.00

Decision Item (DIN) - 3003

Decision Item (DIN) Title - Full Funding of Continuing Position Salaries and Fringe Benefits

NARRATIVE

Standard Budget Adjustment - Full Funding of Continuing Position Salaries and Fringe Benefits

1921 Biennial Budget

Decision Item by Line

	CODES	TITLES
DEPARTMENT	625	Circuit Courts
	CODES	TITLES
	CODES	IIILES

	Expenditure items	1st Year Cost	2nd Year Cost	
01	Permanent Position Salaries	(\$1,202,100)	(\$1,202,100)	
02	Turnover	\$0	\$0	
03	Project Position Salaries	\$0	\$0	
04	LTE/Misc. Salaries	\$0	\$0	
05	Fringe Benefits	(\$2,560,800)	(\$2,560,800)	
06	Supplies and Services	\$0	\$0	
07	Permanent Property	\$0	\$0	
08	Unalloted Reserve	\$0	\$0	
09	Aids to Individuals Organizations	\$0	\$0	
10	Local Assistance	\$0	\$0	
11	One-time Financing	\$0	\$0	
12	Debt Service	\$0	\$0	
13		\$0	\$0	
14		\$0	\$0	
15		\$0	\$0	
16		\$0	\$0	
17	Total Cost	(\$3,762,900)	(\$3,762,900)	
18	Project Positions Authorized	0.00	0.00	
19	Classified Positions Authorized	0.00	0.00	
20	Unclassified Positions Authorized	0.00	0.00	

Decision Item by Numeric

Circuit Courts

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3003	Full Funding of (Fringe Benefits	Continuing Posit	ion Salarie	es and
01	Court operations				
	01 Circuit courts	(\$3,762,900)	(\$3,762,900)	0.00	0.00
	Court operations SubTotal	(\$3,762,900)	(\$3,762,900)	0.00	0.00
	Full Funding of Continuing Position Salaries and Fringe Benefits SubTotal	(\$3,762,900)	(\$3,762,900)	0.00	0.00
	Agency Total	(\$3,762,900)	(\$3,762,900)	0.00	0.00

1921 Biennial Budget

Decision Item by Fund Source

Circuit Courts

	Source of F	unds	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	3003	Full F	unding of Continui	ng Position Salaries	and Fringe	Benefits
	GPR	S	(\$3,762,900)	(\$3,762,900)	0.00	0.00
	Total		(\$3,762,900)	(\$3,762,900)	0.00	0.00
Agency Total			(\$3,762,900)	(\$3,762,900)	0.00	0.00



Patience D. Roggensack Chief Justice

Supreme Court of Misconsin

DIRECTOR OF STATE COURTS P.O. BOX 1688 MADISON, WISCONSIN 53701-1688

16 East State Capitol Telephone 608-266-6828 Fax 608-267-0980

September 14, 2018

Secretary Ellen Nowak
Department of Administration
101 E. Wilson Street, 10th Floor
Madison, WI 53707

Dear Secretary Nowak:

Pursuant to Wis. Stats. § 16.423, please find our submission of the base budget review report for the Wisconsin Court System.

The Wisconsin Court System is a unified system created under the Court Reorganization Act and comprised of courts at three levels. The Court System is headed by the Supreme Court consisting of seven justices. The Court of Appeals, created August 1, 1978, is the state's intermediate court, composed of 16 judges in four appellate districts headquartered in Milwaukee, Waukesha, Wausau and Madison. The Circuit Court is Wisconsin's court of general jurisdiction and currently consists of 249 judicial branches in sixty-nine judicial circuits. Each county in the State serves as a circuit, with the exception of six counties, Pepin and Buffalo, Menominee and Shawano, and Forest and Florence, which are paired to form three circuits.

The Wisconsin Court System is funded through a combination of state and county tax revenues, user fees, and grants. The functions of the Court of Appeals and the Supreme Court are all state funded through tax revenues, user fees, and grants. The Circuit Courts are funded by a combination of state tax revenues and county funds.

The Wisconsin Court System's mission is to protect the rights, privileges and liberties of our citizens, maintain the rule of law, and provide a forum for the resolution of disputes that is fair, accessible, independent, and effective. The Courts are committed to this mission and work to achieve it by providing judges and courts with the resources they need to meet their constitutional responsibilities, and by working cooperatively with our justice partners — counties, district attorneys, state public defenders, state agencies, treatment providers and others — to provide essential judicial services to the people of the Wisconsin.

During the time period under review, the court's quarterly spending patterns are unexceptional. Fluctuations between quarters are seen, however they are largely a function of staff turnover and variations in program needs.

In FY 2016, the Department of Administration under billed all three courts' Pension Obligation Bonds. The FY 2016 unbilled Pension Obligation Bonds were shifted to FY 2017. This resulted in lower than expected spending in FY 2016 and higher spending in FY 2017.

Court support payments are made semi-annually in the first and third quarters. In FY 2017, pursuant to 2015 Wisconsin Act 55, a new Circuit Court Costs local assistance appropriation was created, combining three existing local assistance appropriations, including Court Interpreter Fees, Circuit Court Support Payments, and Guardian Ad Litem Costs. The result of this combination in the state accounting system nets to zero.

An accounting of expenditures by quarter for fiscal years 2015-16, 2016-17, and 2017-18 for each appropriation is available on DOA's on-line expenditure reporting tool found at http://openbook.wi.gov/ExpenditureDetailReport.aspx. Attached for your convenience is the current Court System Appropriation Structure that lists a description of each court appropriation including FY 2019 spending authority, and a signed BASE BUDGET REVIEW WORKSHEET for each court.

In summary, we are confident that this budget review meets the reporting requirements outlined in Wis. Stats. § 16.423. If you have any questions regarding this information, please feel free to contact me or Bonnie Anderson, Court Budget Officer.

Sincerely,

Judge Randy Koschnick
Director of State Courts

cc. Chief Justice Patience D. Roggensack

2017 - 2019 COURT SYSTEM APPROPRIATION STRUCTURE

The Judicial functional area includes five state agencies, three of which comprise the Wisconsin Court System: s. 20.625, Wis. Stats., is the Wisconsin Circuit Courts, s. 20.660, Wis. Stats., is the Wisconsin Court of Appeals, and 20.680, Wis. Stats., is the Wisconsin Supreme Court. The Wisconsin Court System's organizational structure is based on the Chapter 20 appropriation structure and schedule shown below:

CIRCUIT COURTS

DEPT./APPN.	<u>APPN, TYPE</u>	APPN. NAME	EXPENDITURE AUTHORITY*
625(1)(a)	GPR Sum Sufficient	Circuit Courts	\$76,883,700
		nge benefits and expenses of circ l expenses for reserve judges and	
625(1)(cg)	GPR Sum Certain Biennial	Circuit Court Costs	\$24,676,800
		enditures for Circuit Court costs, appropriation 625(1)(k) below.	Guardian ad litem costs
	PR Sum Certain		
625(1)(k)	Annual	Court Interpreter Fees	\$232,700
Along with appr for the cost of co surcharge collec	ourt interpreters. The rev	ove, this appropriation funds the venue comes from a portion of Ju	reimbursement to counties ustice Information Systems
625(1)(m)	FED Continuing	Federal Aid	\$0
This appropriati	on contains all funds rec	eived from federal grants.	

CIRCUIT COURTS TOTAL:

\$101,793,200

COURT OF APPEALS

DEPT./APPN.

APPN, TYPE

APPN. NAME

EXPENDITURE <u>AUTHORITY*</u>

660(1)(a)

GPR Sum Sufficient

General Program
Operations

\$11,171,900

This appropriation funds all expenses of the Court of Appeals to carry its functions into effect, including a portion of the expenses of the Clerk's office.

COURT OF APPEALS TOTAL:

\$11,171,900

SUPREME COURT

DEPT./APPN.

APPN. TYPE

APPN. NAME

EXPENDITURE AUTHORITY*

680(1)(a)

GPR Sum Sufficient

Supreme Court General Program Operations

\$5,529,700

This appropriation funds all the expenses of the Supreme Court to carry its functions into effect, including expenses of the Court Commissioners and a portion of expenses of the Clerk's office.

680(2)(a)

GPR Sum Certain Annual

Director of State Courts General Program Operations

\$11,703,300

This appropriation funds all expenses for the support staff for the all three courts. This includes the Director's Office, Management Services, Court Operations, and GPR-funded portion of the Consolidated Court Automation Programs, Judicial Education and District Court Administrators.

680(2)(g)

PR Continuing

Law Library Gifts and Grants

\$663,500

This appropriation contains all funds received by the Law Library from non-federal gifts and grants such as the Milwaukee County Law Library and the Dane County Law Library.

680(2)(ga)

PR Continuing

Court Commissioner Training

\$66,100

This appropriation funds the services for providing court commissioner training under s. 757.68 (8), Wis. Stats. Revenues are obtained from fees imposed for court commissioner training.

Court Interpreter Training and Certification

\$45,100

680(2)(gc)

PR Continuing

This appropriation funds court interpreter training and certification under s. 885.38(2), Wis. Stats. Revenues are obtained from fees imposed for interpreter training and certification.

680(2)(h)

PR Continuing

Materials and Services

\$103,600

This appropriation funds the provision of services or sale of documents under s. 758.10(2), Wis. Stats. Revenues are obtained from the sale of the forms and computer-generated special reports of court information data.

680(2)(i)

PR Continuing

Municipal Judge Training

\$181,200

This appropriation funds the training of municipal judges and municipal court clerks. An assessment on municipalities with a municipal court provides the program's revenues.

680(2)(j)

PR Continuing

Court Information Systems

\$7,158,200

This appropriation funds the PR-funded portion of the Consolidated Court Automation Program. Revenues are obtained from fees collected under s. 814.61, s. 814.62, and s. 814.63; electronic filings of court documents; and \$6 of every \$21.50 received from the Justice Information Surcharge.

680(2)(kc)

PR Sum Certain Annual

Central Services

\$258,600

This appropriation funds, on a charge-back basis, administrative and support services provided by the Director of State Courts to PR-funded programs administered by the Director of State Courts.

680(2)(L)

PR Continuing

Library Collections and Services

\$145,500

This appropriation funds law library activities: microfilm; copying, photocopying and distributing materials to requesters; computer services, and other Law Library services. The funds are generated by charging fees for copying, sending requested materials, computer services, and book sales.

FED Continuing 680(2)(m)This appropriation contains all funds received from federal grants.

Mediation Fund

Federal Aid

\$821,400

\$987,200

This appropriation funds the Medical Mediation program. The program obtains its funds from revenues assessed against Wisconsin health care providers via the Wisconsin Injured Patients and Families Compensation Fund.

680(3)(g)

680(2)(qm)

PR Continuing

SEG Continuing

Board of Bar Examiners

\$839,700

This appropriation funds the Board of Bar Examiners. BBE obtains the revenues from an annual assessment of attorneys through the state bar of Wisconsin, attorney licensing exam fees and attorney application fees.

680(3)(h)

PR Continuing

Office of Lawyer Regulation

\$3,271,700

This appropriation funds the Office of Lawyer Regulation. The program obtains its revenues by annually assessing attorneys through the state bar, by recovering costs from disciplined attorneys and by collecting investigative fees on reinstatement proceedings and moral character matters.

SUPREME COURT TOTAL:

\$31,774,800

WISCONSIN COURT SYSTEM TOTALS

\$129,965,400 TOTAL GPR: \$12,965,900 TOTAL PR: \$987,200 TOTAL FED: \$821,400 TOTAL SEG: \$144,739,900 TOTAL:

^{*}Chapter 20 appropriation amounts

BASE BUDGET REVIEW REPORTS

BASE BUDGET REVIEW WORKSHEET

Agency Number	r: 625	Agency Name: Circuit Court		
Date of Report: 9/7/2018		Fiscal Years Covered: FY2016, FY2017 and FY2018		
the following UF	RL [s. 16.42.	~ ^ ^ ^	description and purpose, are found at	
Do all agency ap expenditures [s.			ncy and do their objectives justify their	
If No, please list agency. Add rov			they do not meet the mission of the	
Chapter 20 Appropriation	Title		Description	
⊠ Yes □ No	·		y their expenditures [s. 16.423(3)(c)]?	
If No, please list Add rows to the		<u>=</u> -	they do not justify their expenditures.	
Chapter 20 Appropriation	Title		Description	

BASE BUDGET REVIEW REPORTS

Please indicate any appropriation whose minimum level of funding to achieve objectives is less than the prior fiscal year's base funding [s. 16.423(3)(d)]. Add rows to the table as needed.

Chapter 20 Appropriation	Title	Prior Fiscal Year Budget	Prior Fiscal Year Expended	Minimum Budget Needed

The agency's mission and objectives can be found in the biennial budget submission at the following URL [s. 16.423(3)(e)]:

https://doa.wi.gov/Pages/StateFinances/CurrentBiennialBudget.aspx. Please create an agency mission if your agency does not currently have a mission to include in its agency budget request.

OPTIONAL ANALYSIS

This section is available to agencies that want to descr	ibe why expenditures varied throughout
fiscal quarters and/or years.	
	proprieta (6/2)
	9-13-18
Signature, Title Director of State Courts	Date