



Statement in writing of posting of notices of appointment to settle list or supplementary list of contributories

Use this form to notify ASIC under Reg 5.6.59(2) of the posting of notices required by Reg 5.6.59(1).

If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this lodgement

Company details

Company name

ACN/ABN

Lodgement details

Who should ASIC contact if there is a query about this form?

Name

ASIC registered agent number (if applicable)

Telephone number

Postal address

Statement

* Strike out whichever is inapplicable.

1. On the date below (1) a notice of the time and place appointed to settle the *list/*supplementary list of contributories in the form of the annexure marked "A" was sent by prepaid post to each person included in the liquidator's *provisional list/*provisional supplementary list of contributories of the company dated below (2).

(1) Date notice was sent

/ /
[D] [D] [M] [M] [Y] [Y]

(2) Date of provisional list/provisional supplementary list of contributories

/ /
[D] [D] [M] [M] [Y] [Y]

2. The notices were addressed to the contributories in the *provisional list/*provisional supplementary list according to their names and last known addresses appearing in the records of the company.

Continued... Statement

Name of person completing the statement							
<input type="text"/>							
Office, unit, level, or PO Box number							
<input type="text"/>							
Street number and Street name							
<input type="text"/>							
Suburb/City	State/Territory						
<input type="text"/>	<input type="text"/>						
Postcode							
<input type="text"/>							
Signature							
<input type="text"/>							
Date signed							
<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>
[D	D]	/	[M	M]	/	[Y	Y]

Lodgement

Send completed and signed forms to:
Australian Securities and Investments Commission,
PO Box 4000, Gippsland Mail Centre VIC 3841.

For more information

Web www.asic.gov.au
Need help? www.asic.gov.au/question
Telephone 1300 300 630

Guide:

Statement in writing of posting of notices of appointment to settle list or supplementary list of contributories

This guide does not form part of the approved form. It is included by ASIC to assist you in completing and lodging the Form 540.

Use this form to notify ASIC under Reg 5.6.59(2) of the posting of notices required by Reg 5.6.59(1).

Lodgement period	To be lodged within 1 month after notices are sent.
Late fees	<p>Late fees will apply if you notify a change outside of the lodgement period.</p> <p>For information on fees refer to www.asic.gov.au/forms.</p> <p>A form is not considered lodged until it is received and accepted by ASIC as being in compliance with s1274(8) of the Corporations Act 2001. A receipt will not be issued unless requested.</p>
How to provide additional information	<p>Photocopied Form 540 pages If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this lodgement.</p> <p>Annexures If there is insufficient space in any section of the form, you may alternately submit annexures as part of this lodgement.</p> <p>To make any annexure conform to the regulations, you must</p> <ol style="list-style-type: none">1. use A4 size paper of white or light pastel colour with a margin of at least 10mm on all sides2. show the company name and ACN or ARBN3. number the pages consecutively4. print or type in BLOCK letters in dark blue or black ink so that the document is clearly legible when photocopied5. mark the annexure with an identifying letter or symbol eg a,b,c or 1,2,3 etc.6. endorse the annexure with the words: This annexure (mark) of (number) pages referred to in form (form number and title)7. sign and date the annexure <p>The annexure must be signed by the same person(s) who signed the form.</p>
Privacy	The information provided to ASIC in this form may include personal information. Please refer to our privacy policy (www.asic.gov.au/privacy) for information about how we handle your personal information, your rights to seek access to and correct personal information, and to complain about breaches of your privacy.
Lodgement	<p>Send completed and signed forms to: Australian Securities and Investments Commission, PO Box 4000, Gippsland Mail Centre VIC 3841.</p> <p>For more information Web www.asic.gov.au Need help? www.asic.gov.au/question Telephone 1300 300 630</p>