

UTAH EDUCATION TELEHEALTH NETWORK BOARD MEETING MINUTES

December 7, 2016, 9:00 AM

Dolores Dore Eccles Broadcast Center and IVC

IN ATTENDANCE:

Gary Koeven	Robert Wagner	Steve Hess
Donna Morris	Scott Snelson	Patty Norman
Ray Walker	Tad Morley	David Long
Rick Gaisford	Lee Tansock	

UETN Staff:

Ray Timothy	Lisa Kuhn	Laura Hunter
Jim Stewart	Rich Finlinson	Dennis Sampson
Deb LaMarche	Jeff Egly	Cory Stokes
Troy Jessup		

Special Guests:

Eric Johnson-legal counsel to the Six County Infrastructure Coalition
Brian Barton-Jones and DeMille Engineering representative

Welcome and Introductions

Ray Walker welcomed those in attendance to the December 2016 UETN Board Meeting.

Tab 1.1 Minutes from the Previous Meetings

Minutes from the October 28, 2016 meeting have been published and are presented for approval. **A motion was made and seconded to approve the three sets of minutes. THE MOTION CARRIED.**

Tab 2.1 Six County Coalition Guests

Jeff Egly introduced Eric Johnson-Legal Counsel and Brian Barton-Engineer from the Six County Coalition organization. They shared with the Board members that their purpose today is just to let them know that they are here to support UETN in any way they can regarding the enhancement of the infrastructure throughout the region. The engineering group is currently preparing a summary report regarding the acquisition of right-of-way for broadband fiber to be installed along critical, unserved corridors in southern San Juan County, Utah. Please refer to the Memo that can be found in Tab 2.1 on the detailed scope of work for Phase 1.

The Board members thanked Eric and Brian for attending the meeting and providing them an update on this potential project.

Tab 2.2 Executive Directors Report

Ray Timothy provided an update on the following topics:

- *Senators Weiler and Niederhauser are sponsoring legislation on filtering for State Libraries
- *Workforce Alignment-has been working hard to delineate the differences between UDA (Utah Data Alliance) and UtahFutures. Sen. Stephenson had been considering legislation to shift funding from UtahFutures to another project but is now more supportive of UtahFutures.
- *Telehealth – Deb LaMarche shared that the Telehealth Task Force is a critical function to UTN
- *Governor’s meeting on 12-6-16 and the proposed budget for this coming session is a very frugal budget

*RFP's-there are several RFP's that have been published recently and they are:

DT&L Category 2

New Services for the new schools coming on board

WAN Major Circuits which will also be adding Telehealth to the network

College and career Tools for UtahFutures

*UETN Integration Planning-Kelly McDonald has been very instrumental in the planning and implementing of the UEN/UTN merger. This is still a work in progress but things are moving forward.

*DTL Initiative-the Pilot with LeaRn is progressing. They are working with the 4 Districts in looking at their software tools to compare use versus progress. This pilot is also a work in progress.

*DT&L Application Process – USBE will be approving funding on these applications by end of this week and will be able to start spending their approved monies.

*Legislative Session this year goes from January 23rd to March 9th.

2.3 Advisory Council Reports

Deb LaMarche shared that the UTN Council has not met since the last board meeting but did want to share some news. Sen. Hatch was instrumental in introducing the Expanding Capacity for Health Outcomes (ECHO) Act. This project links community providers with specialist care teams at academic medical centers to manage patients who require complex specialty care using IVC technology.

Rick Gaisford reported to the Board members that they had their meeting last week and it was very well attended. Rick gave a few highlights on the meeting the presentation that Troy will be giving; an update on the DT&L application process and the presentation Laura gave on the ATSC 3.0.

3.1 Advisory Council Guidelines

Ray Timothy took a few minutes to thank Lee Tansock for her time and dedication to being a vice chair on the Advisory Council these past few years.

Please refer to the attachment found in Tab 3.1 regarding the changes in the UETN Advisory Council Guidelines. While Board members were going through the attachment, they found a few more “housekeeping” items that needed to be changed.

A motion was made and seconded to approve the UETN Advisory Council Guidelines with the corrections. THE MOTION CARRIED.

4.1 Legislative Session

Attached is the Legislative Funding Request for FY2018. The Board members expressed concern regarding the approved budget and priorities after listening to Troy's presentation on the Operations Center.

It was recommended that the Board hold a meeting in January before the legislative session begins in order to go over the budget and priorities again.

A motion was made and seconded to hold a Board meeting on January 12, 2017. THE MOTION CARRIED.

4.2 Network Operations Center Strategic Direction

Troy Jessup shared a presentation with the Board members regarding the integration of the Network Operations Center and the TSSC. In the presentation Troy also had information on other services we provide statewide besides the education network. To see the complete presentation please refer to Tab 4.2.

There was concern expressed from Board members regarding the importance from Technical Services staff on the priority level of a 24/5 or 24/7 Operations Center. After discussion it was determined that a Board meeting should be held in January regarding the budget and priorities. The Board members asked Lisa and her staff to provide a detailed itemization on the budget for the January meeting. We are running

out of time for this meeting and this item and the budget will need to be discussed in more detail at the January meeting.

4.3 Broadcast Update ATSC 3.0

Laura shared with the Board members that there is background information on this topic that can be found in Tab 4.3.

4.4 Advisory Council Roles

Discussion on this to be held at a future meeting.

4.5 Digital Teaching and Learning Project

Rick, Patty and Ray have all given updates on this and the project is moving along nicely.

5.3 Calendar/Next Meeting

Ray Walker shared that the next meeting is now scheduled for Thursday, January 12, 2017 at 9:00am.

A motion was made and seconded to adjourn the December meeting. THE MOTION CARRIED.

Respectfully submitted,

Denise Elwood
UETN Board Secretary