

WOODSTOWN BOROUGH COUNCIL MINUTES

August 24, 2021

The regular meeting of the Borough Council of the Borough of Woodstown, County of Salem was held at 7:00 PM by conference call by noticing the South Jersey Times and the Daily Journal and posting on the Borough Website in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Mayor Don Dietrich followed by a roll call of members present.

The following members were present:

Heather Bobbitt	Jim Hackett	Glenn Merkle
Joe Hiles		

The following members were absent:

Bertha Hyman Stacy Shorter-Carney

Also Present:

Melissa Fackler	Joe DiNicola Jr.	Mark Blauer	Erik Biermann
Cynthia Dalessio			

Minutes

Approval of Council minutes from the August 10, 2021 meeting was done on a motion by Mr. Merkle and seconded by Mr. Hiles followed by a unanimous vote.

Solicitor

A brief discussion was held regarding the easement agreement between the First National Brewery and the Borough of Woodstown. Mr. DiNicola suggested that the Borough let the Brewery hire their own contractor to pave the drive and the Borough reimburse up to a certain amount. There will be more discussion on this later.

Finance

Resolution 2021-76

A resolution to approve a special emergency appropriation in the amount of \$7,500.00 was done on a motion by Mr. Hiles and seconded by Mr. Hackett followed by a unanimous roll call vote.

A motion to pay the bills was made by Mr. Hiles and seconded by Mr. Merkle followed by a unanimous vote.

Mr. Hiles stated he will be having a meeting with Mrs. Bobbitt and the Finance employees to review the time clocks and other procedures.

Public Safety

Resolution 2021-77

A resolution amending a previously adopted resolution for Chapter 159 for Police body worn cameras was done on a motion by Mr. Merkle and seconded Mr. Hiles followed by a unanimous roll call vote.

Mayor Don Dietrich informed Council the Ambulance Hall will be submitting a Planning Board application for the meeting in October for a use variance for the doctor's office.

Mr. Hiles stated that there is a fire hydrant on Bailey that the concrete needs to be fixed around it. And 375 Bailey Street is in bad condition and neighbors are complaining. Mr. Merkle stated he will follow up with Frank Mitchell on these issues.

Public Portion

The public hearing was open for Small Cities CDBG and Housing Rehab Application and hearing no comments the public hearing was closed. Mark Blauer reviewed the application with Council.

The public hearing was opened for Small Cities CDBG for South Main Street and hearing no comments the public hearing was closed.

Resolution 2021-69

A resolution to approve applying for Small Cities Housing Rehab Grant was done on a motion by Mr. Hackett and seconded by Mr. Merkle followed by a unanimous roll call vote.

Resolution 2021-70

A resolution adopting Grant Management Plan for Small Cities Housing Rehab was done on a motion by Mr. Hackett and seconded by Mr. Merkle followed by a unanimous roll call vote.

Resolution 2021-71

A resolution adopting Policies & Procedures Manual for Housing Rehab was done on a motion by Mr. Hiles and seconded by Mrs. Bobbitt followed by a unanimous roll call vote.

Resolution 2021-72

A resolution adopting Model Citizen Participation Plan was done on a motion by Mr. Merkle and seconded by Mr. Hiles followed by a unanimous roll call vote.

Resolution 2021-73

A resolution for Fair Housing Officer was done on a motion by Mr. Hiles and seconded by Mrs. Bobbitt followed by a unanimous roll call vote.

Resolution 2021-74

A resolution authorizing Small Cities Public Facilities Grant was done on a motion by Mr. Hackett and seconded by Mr. Hiles followed by a unanimous roll call vote.

Resolution 2021-75

A resolution adopting the Grant Management Plan for the Small Cities Public Facilities Grant was done on a motion by Mr. Hiles and seconded by Mrs. Bobbitt followed by a unanimous roll call vote.

Utilities

A motion to accept the resignation of Chad Alexander effective September 6, 2021 was done by Mr. Hackett and seconded by Mr. Hiles followed by a unanimous vote.

Erik Biermann reviewed the proposals for Marlton Road water main replacement and East Grant Street roadway and water main improvements.

Resolution 2021-78

A resolution to accept the proposal from Sickle's for Engineering for Marlton Road water main replacement not to exceed \$23,225.00 was done on a motion by Mr. Hackett and seconded by Mr. Hiles followed by a unanimous roll call vote.

Resolution 2021-79

A resolution to accept the proposal from Sickle's for Engineering for East Grant Street water main restoration not to exceed \$96,825.00 was done on a motion by Mr. Hackett and seconded by Mr. Hiles followed by a unanimous roll call vote.

Streets and Roads

A motion to accept the resignation of Bart Smith effective October 8, 2021 was done by Mr. Merkle and seconded by Mrs. Bobbitt followed by a unanimous vote.

General Government

A motion to authorize Bach Associates to complete the Municipal Self-Assessment for the Town Center Designation not to exceed \$6,700.00 was made by Mr. Hackett and seconded by Mr. Hiles followed by a unanimous vote.

A motion to accept the resignation of Deputy Clerk, Melissa Fackler was made by Mr. Hackett and seconded by Mr. Merkle followed by a unanimous vote.
Mr. Hackett stepped down and left the room.

A brief discussion was held regarding hiring Debi Hackett as temporary clerical help in the Clerk's Office. Mr. DiNicola stated that there is nothing wrong with this and does not cause any issue even though Mr. Hackett is on Borough Council.

Resolution 2021-80

A resolution hiring Debi Hackett as temporary clerical help in the Clerk's Office was approved on a motion by Mr. Merkle and seconded by Mr. Hiles followed by a unanimous roll call vote except for Mr. Hackett who had stepped out.

Mr. Hackett returned.

Health, Recreation & Open Space

No report.

There being no further business the meeting was adjourned 8:08PM.

Melissa Fackler, Deputy Clerk