GUIDE TO THE MICROFILM

RECORD OF SELECTED

DOCUMENTS OF RECORDS OF THE

COMMITTEE ON FAIR

EMPLOYMENT PRACTICE

1941 - 1946





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# GUIDE TO THE MICROFILM RECORD

of

SELECTED DOCUMENTS

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RECORDS OF THE COMMITTEE ON FAIR EMPLOYMENT PRACTICE

in the

CUSTODY OF THE NATIONAL ARCHIVES

BRUCE I. FRIEND

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### Foreword

Blacks and whites of diverse backgrounds and interests recently have begun to write about a long neglected subject - black history. Two topics, the controversies surrounding slavery and the detailing of the history of the cities provide the bulk of recent investigations in this now fashionable research area. New topics await exploration one of these is the study of the black worker. The study of man and his work is important because the act of working, the attitudes towards work, and the social benefits derived from it are integral parts of any man's life. As one authority in the field has stated, black labor history is a legitimate field of study because:

"Those who work have been classified, labeled and examined by union affiliation, by industry, by occupation, by skill, by geographic area and sex-- It is no less valid to study workers by race, particularly in a segregated society. Such studies need no special justification for in many ways, 'race is the most visible, and thus the most potent, of the things that make a lot of men feel different from another lot....' "2"

This author, therefore, undertook a survey<sup>3</sup> of the existing literature concerning the history of the black worker in the U.S. from 1877-1968 and after a thorough review and analysis of the literature concluded that studies of the black wage earner clearly are needed. It was discovered, for example, that black labor histories, to a great extent, focus almost exclusively on the history of the unionized worker, thereby excluding a large proportion of black workers (as well as white workers) from their discussions. In addition these studies stress attitudes towards the black worker rather than the ideals and aspirations of the black worker. Furthermore, little has been written about the black workers' own unions, his leaders or even his role in the affairs of white unions.

<sup>&</sup>lt;sup>1</sup>August Meier, "Black America as a Research Field: Some Comments,".
American Historical Association Newsletter, vol. 6, no. 4 (April 1968), p. 20

<sup>&</sup>lt;sup>2</sup>Stephen R. Graubard, "Preface to the Issue 'Color and Race'", <u>Daedalus</u>, vol. 96, no. 2 (Spring 1967), iii quoted in James A. Gross, "Historians and the Literature of the Negro Worker", <u>Labor History</u>, vol. 10, no. 3 (Summer 1969), pp. 545-546

<sup>&</sup>lt;sup>3</sup>In an unpublished master's thesis, this author identified the existing literature dealing with black labor history, proposed areas which required further study and suggested new and valuable research materials which are needed to complete these studies. See Friend, Bruce I., "The Literature of the Negro Worker, 1877-1968: A Critical Analysis". Unpublished Master's Thesis, Cornell University, 1970. 126 p.

In order to alleviate these shortcomings, new and imaginative research materials are needed to supplement those traditionally used by labor historians. These should include, among others, the records of unions, government, and business combined with personal accounts of individual black workers. Limiting oneself to traditional sources assures the perpetuation of the same type of labor history which has done little to present the history of the black worker.

One fruitful source of original research materials is the records of government. Government at all levels accumulates literally tons of materials on all facets of American life. 4 Yet labor historians, for the most part have used only a fraction of these vast resources. To encourage the usage of these primary source documents. Microfilming Corporation of America has undertaken with the cooperation of the National Archives a project to make readily available the records of the Fair Employment Practice Committee (FEPC).<sup>5</sup> The records of the FEPC, an agency established in 1041 to prevent discrimination in essential defense industries were chosen because the Committee dealt solely with the needs of minority workers (approximately 80% of the 14,000 complaints dealt with black workers); hence, a self-contained series focusing on the black worker. The records of this agency offer not only large statistical accumulations, but also rich documentation of events in the lives of black workers. Students, through the use of these original and heretofore infrequently used documents, will be able to experience history lived both in the factories as well as in the homes of the workers. In addition to providing exhaustive coverage of the events for 1941-1946 (the agency's life span), the records offer extensive documentation concerning race relations for the first half of the twentieth century. These materials should inspire seminars and research which when translated into scholarly publications should make the study of the black worker a valuable part of any institution's black studies and labor history programs.

This publication contains 205 rolls of microfilm which have been made of the records of the FEPC in the custody of the National Archives, Washington, D.C. The records have been filmed in the same order as they appear in the original documents. The order and general descriptions of the material are

Voluminous record accumulation is principally a twentieth century phenomenon due to the rapid growth of agencies of federal, state and local governments.

For a more thorough description of this agency, see Kesselman, Louis Coleridge, The Social Politics of F.E.P.C.: A Study in Reform Pressure Movements.

Chapel Hill: University of North Carolina Press, 1948, 270 pp. Ruchames, Louis, Race, Jobs and Politics: The Story of FEPC. New York: Columbia University Press, 1953. 265 pp. Ross, Malcolm, All Manner of Men. New York: Reynal and Hitchcock, 1948. 314 pp.

described in a National Archives' Preliminary Inventory of the Records of the Committee of Fair Employment Practice prepared by Charles Zaid of the staff of the Archives. Mr. Zaid's inventory is incorporated in its entirety in this booklet and was adapted by Bruce Friend so that a researcher can easily find on film the materials described in the inventory. This adaptation required a careful searching of the records of the FEPC and insertion of the appropriate locating targets which make the material accessible to the user. The entire collection of over 500,000 pages is filmed with the exceptions of the following which were not filmed: 1. Those series which consist solely of duplicates of materials found elsewhere in the records: 2. Routine housekeeping records such as the letters of transmittal, request for materials, etc.: 3. Fiscal records of the agency except as they relate to budget requests, and personnel records such as job applications, promotions, etc.; and 4. Multiple copies of documents within a series. Otherwise all records are intact exactly as they appear in the original files 1.

The records reproduced on this micropublication were prepared for filming by Bruce Friend, who wrote these remarks and provided other editorial comment throughout this booklet. Additional credit goes to Joseph Howerton on the staff of the National Archives whose constant aid in locating and evaluating materials was invaluable and to those at the Archives who made the records available for microfilming; to Professor James Gross of the New York State School of Industrial and Labor Relations whose original idea of microfilming these documents gave birth to the project; and to those on the staff of Microfilming Corporation of America who guided this idea to fruition as a valuable contribution to the burgeoning field of educational micropublications. The actual microfilming was done by Thomas Garbe and Frank Folkerts, who were aided by Alice Chandler and Barbara Mahone.

<sup>&</sup>lt;sup>6</sup>This author has made substantial additions to Zaid's inventory which are included in appendices I, III, IV and V.

<sup>&</sup>lt;sup>7</sup>The deletions are from the headquarters records and the administrative files of the field records; no eliminations were made from the case records which appear in the field records.

<sup>8</sup>One should consult "Some Sources of Federal Documentation of Minority Groups in Chicago" by Joseph B. Howerton for further collections at the National Archives. (Unpublished paper given at a conference on the National Archives and Urban Research, June 1970, 23 pp. This can be obtained from the National Archives, Washington, D.C.)

### INTRODUCTION

Early in the defense period preceding America's entry into World War II it became obvious that full mobilization of American manpower in industry would not be realized without Government intervention in behalf of the Nation's minority group workers. To help integrate these groups—numbering some 30 million members—into the war effort and to prevent discrimination in essential industry, the Government embarked on a course of action in mid-1940. The National Defense Advisory Commission established an office in its Labor Division to facilitate the utilization and training of Negro workers; and it reached an agreement with the American Federation of Labor (AFL) and the Congress of Industrial Organizations (CIO) whereby they accepted responsibility for combating prejudice among their members against Negro workers. The U.S. Office of Education followed with an announcement of a nondiscrimination policy in the expenditure of Federal funds for vocational training for defense. Congress, in appropriating money for defense training in October 1940, forbade discrimination against trainees because of sex, race, or color.

The results of these Government measures did not satisfy some prominent Negro leaders, and one of them, A. Philip Randolph, president of the Brotherhood of Sleeping Car Porters, AFL, at the beginning of 1941 urged that the Negro people march on Washington to protest discrimination and demand that they be given greater employment opportunities in defense industries. The march was officially scheduled for July 1, 1941. The number of marchers expected to participate grew from 10,000 to 100,000. At the beginning of June more than 100 Negro ministers urged the members of their churches to take part in the march. After a series of hurried conferences between Negro leaders and Government officials, the march was called off.

Executive Order 8802, prohibiting discrimination in Government and defense industry, was issued on June 25, 1941. After asserting that national unity and the morale of minority groups were being impaired by discrimination, the Executive order, hailed by the Negro press as the greatest document since the Emancipation Proclamation, reaffirmed the policy of nondiscrimination in defense industry and Government. It declared it to be the "duty of employers and of labor organizations to provide for the full and equitable participation of all workers in defense industries, without discrimination because of race, creed, color, or national origin." All Federal agencies concerned with vocational and training programs for defense production were ordered to administer such programs without discrimination, and all defense contracts thereafter negotiated by contracting agencies of the Federal Government were to include a provision "obligating the contractor not to discriminate against any worker because of race, creed, color, or national origin." A Committee on Fair Employment Practice (FEPC), consisting of a chairman and four members appointed by the President, was established in the Office of Production Management, to "receive and investigate complaints of

discrimination," to take appropriate steps to redress valid grievances, and to recommend to Government agencies and to the President measures required to implement the order.

Less than a month later, on July 18, 1941, the President issued Executive Order 8823, increasing the Committee membership to six (including the Chairman), to serve without compensation, and appointed the following as members: Mark Ethridge, of Kentucky, publisher of the Louisville Courier-Journal, Chairman; David Sarnoff, of New York, president of the Radio Corporation of America; Earl Dickerson, of Illinois, a member of the Chicago City Council as alderman of its Second Ward and formerly assistant attorney general of Illinois; William Green, of Washington, D.C., president of the AFL: Milton P. Webster, of Illinois, first international vice president of the Brotherhood of Sleeping Car Porters; and Philip Murray, of Washington, D.C., president of the CIO. Later the President appointed Frank Fenton as alternate for William Green and John Brophy as alternate for Philip Murray. When Mr. Fenton resigned in December 1942, Boris Shishkin was appointed as alternate for Mr. Green. On August 12, 1941, Lawrence W. Cramer, former Governor of the Virgin Islands, was called from teaching at the Harvard University Law School to become the Committee's Executive Secretary.

By Executive Order 9111, of May 25, 1942, the number of Committee members was increased to seven. Dr. Malcolm S. MacLean, of Virginia, president of Hampton Institute, was appointed as Chairman to replace Mr. Ethridge, who had resigned the chairmanship but continued to act as a member of the Committee.

The Committee was established first in the Office of Production Management (OPM), where it functioned within the Labor Division. On January 26, 1942, the OPM was abolished and the Committee was transferred to the War Production Board (WPB). On July 30, 1942, it was transferred to the War Manpower Commission under the direction of the Chairman of that agency.

The staff of the first Committee consisted of an Executive Secretary, an Assistant Executive Secretary, and six field investigators. The Committee determined policy and program, heard cases, made findings of fact, and issued directives. The Chairman, assisted by the Deputy Chairman, administered the program and directed the staff. The Executive Secretary and the Assistant Executive Secretary supervised the processing of complaints and the day-to-day administration of the program. The Assistant Executive Secretary also acted as General Counsel and directed the hearings activities of the Committee. At the time of the Committee's transfer to the WPB, the staff included seven officers and five clerks. In May 1943, just before the first Committee was abolished, its staff had increased to 27 professional employees and 16 clerical employees, of whom 35 were in the central office and 8 were in the field.

The principal achievement of the first FEPC was the publicizing of the need for Government supervision in the field of fair employment practices through

a number of public hearings of complaints of discrimination, which were held in Los Angeles on October 20 and 21, 1941; Chicago, January 19 and 20, 1942; New York, February 16 and 17, 1942; and Birmingham, June 18, 19, and 20, 1942. During the period of its integration within the War Manpower Commission, from July 30, 1942, to May 26, 1943, the number of hearings held by the Committee, as well as its other activities, decreased considerably. On March 1, 1943, the Committee sent a communication to President Roosevelt strongly urging that it be placed as an independent agency outside the jurisdiction of the WMC and upholding the need for a FEPC as a prerequisite for achieving a peaceful solution of the minority problem.

On May 27, 1943, President Roosevelt issued Executive Order 9346, abolishing the old Committee and creating a new Fair Employment Practice Committee in the Office for Emergency Management, then a part of the Executive Office of the President. The new order enlarged upon Executive Order 8802 while repeating its basic principles. It stated clearly that it was the duty of all employers, including Federal agencies and labor organizations, "to eliminate discrimination in regard to hire, tenure, terms or conditions of employment, or union membership because of race, creed, color, or national origin." Contracting agencies of the Government were directed specifically to require a nondiscrimination provision in all subcontracts in addition to all prime contracts, as was mandatory under Executive Order 8802. The Committee's powers to conduct hearings and make findings of fact, to promulgate rules and regulations, and to "take appropriate steps to obtain elimination of such discrimination" were stated in great detail. The new Committee consisted, as had the first Committee, of seven members; and its Chairman became a paid official with a salary not to exceed \$10,000 a year. Msgr. Francis J. Haas, Dean of the School of Social Sciences at Catholic University and a well-known labor mediator, was appointed as Chairman and served until he was named Bishop of Grand Rapids on October 7, 1943. Former Deputy Chairman Malcolm Ross, author and former Director of Information of the National Labor Relations Board, was named his successor by President Roosevelt on October 18, 1943. The six members appointed to serve with Monsignor Haas were: John Brophy, of Washington, D.C., director of Industrial Union Councils, CIO; Samuel Zemurray, of Louisiana, president of the United Fruit Company; P. B. Young, of Virginia, publisher of the Norfolk Journal and Guide; Boris Shishkin, of Washington, D.C., an economist with the AFL; Sara E. Southall, of Illinois, a supervisor of employment and service with the International Harvester Corporation; and Milton P. Webster, international vice president of the Brotherhood of Sleeping Car Porters. Upon the resignation of Mr. Zemurray and Mr. Young for reasons of health, Charles H. Houston, of Washington, D.C., an attorney, and Charles L. Horn, of Minnesota, president of the Federal Cartridge Corporation, were appointed to the Committee.

The headquarters organization of the second Committee consisted of the Office of the Chairman, which also assumed the functions of the Office of Executive Secretary of the first Committee; the Office of Deputy Chairman; the

Division of Budget and Administrative Management, which handled the Committee's budgetary, fiscal, property, and personnel affairs; the Legal Division, directed by the Deputy Chairman, which was chiefly concerned with the holding of hearings; the Division of Review and Analysis, which analyzed operations, planned programs, and prepared material for public release through the Information Office; the Division of Field Operations, which was responsible for receiving, docketing, processing, and closing all cases; and the Information Office, attached to the Office of the Chairman, which maintained liaison with the press and other organs of public information and with other Government agencies and private groups. Its field organizations, at peak strength, consisted of 13 regional and 5 subregional offices, extending across the country from Boston, New York, Philadelphia, and Atlanta in the East to San Francisco and Seattle on the Pacific coast. The field offices handled the initial investigation of complaints and made adjustments where possible.

The Committee was both an advisory, or policy making, and an operating agency. Its jurisdiction over discriminatory employment practices extended to three classes of complaints: (1) complaints against agencies of the Federal Government; (2) complaints against all employers, and the unions of their employees, having contracts with the Federal Government that contained a non-discrimination clause, whether or not those contracts pertained to the war effort; and (3) complaints against all employers, and the unions of their employees, engaged in the production of war materials or in activities necessary for the maintenance of such production or for the utilization of war materials, whether or not those employers had contracts with the Government.

To be entitled to consideration, a complaint lodged with the Committee had to allege discrimination relating to hiring or employment. Thus a complaint by an employee alleging that he was discriminated against by being excluded from a social function or party given by his employer could not be considered by the Committee as coming within its jurisdiction. Only an allegation of refusal to hire because of race, creed, color, or national origin brought the complaint within the Committee's purview. In one case, a complainant in the New York area alleged that a certain employer hired only light-skinned Negroes and refused to employ darker members of her race. The Fair Practice Examiner refused to process the complaint on the ground that the employer had met his obligation to hire qualified Negro workers as required by the Executive order. Of a total of 14,000 complaints of discrimination handled by the FEPC. those based on race amounted to 80 percent of the aggregate and were received mostly from Negroes; those based on national origin amounted to 14 percent and involved chiefly Mexican-Americans; and those based on creed or religion amounted to 6 percent and originated primarily from Jewish sources.

The Committee had no enforcement powers whereby it could require compliance with its decisions and directives. To obtain compliance, it depended

on its own powers of persuasion or the prestige of other Government agencies concerned with manpower and labor relations. In some cases it made agreements with the agencies for carrying out the nondiscrimination policy. Thus violation of a war contractor's obligations, brought to the attention of the proper contracting agency, might result in cancellation of the contract or in failure to renew it. The Committee, as a last resort, might cite the violator to the President. Only one case—the one against 14 railroads and 7 labor organizations—was deemed unsolvable at Committee level and was cited to the President of the United States.

Throughout its history the FEPC faced vigorous and unremitting attacks from many quarters. In 1943 the Southwestern Bell Telephone Co., of Kansas City, Mo., refused to sign a contract to furnish telephone service to agencies of the Federal Government because of a clause, inserted pursuant to the Executive order, prohibiting discrimination. The agency within whose jurisdiction the contract came requested a ruling from Lindsay C. Warren, Comptroller General of the United States, on whether contracts and leases "may be entered into and payments made thereunder in cases where the contractor refuses to execute a contract or lease containing a nondiscrimination clause." Mr. Warren ruled on October 7, 1943, that contracts and leases could be entered into and payments made thereunder in such cases and that the inclusion of a nondiscrimination clause in Government contracts was not mandatory. Since this ruling struck at the heart of the Committee's jurisdiction, the FEPC requested clarification of the intent of President Roosevelt's language in the paragraph in question. The President replied in a letter of November 6, 1943, to the Attorney General of the United States, that "these provisions are mandatory and should be incorporated in all Government contracts."

On June 20, 1944, Congress passed an appropriation act for the fiscal year 1945, which contained an amendment requiring congressional approval of any appropriation for an "executive order" agency that had been in existence for more than a year. Before the passage of this act, funds for the FEPC had been provided for from the President's overall emergency fund without the need for obtaining congressional approval for the expenditure thereof. The National War Agencies Appropriation Act of 1946, passed on July 13, 1945, appropriated \$250,000 for FEPC and provided that "in no case shall this fund be available for expenditure beyond June 30, 1946." During the period from August to December 1945 the FEPC reduced its staff from 128 to 31 and closed all its field offices except those at Chicago, Detroit, and St. Louis. On May 3, 1946, the Committee Chairman informed all FEPC employees that they would be placed immediately on a 30-day furlough because of lack of funds. The Committee remained in existence until June 28, 1946, when it issued its "Final Report" to the President and simultaneously tendered the formal resignations of all its members.

All known extant records of the headquarters and regional offices of the

FEPC (except the personnel files) were transferred to the National Archives from the Committee on May 14, 1946, and from the Department of the Treasury on March 11, 1947. The Committee's personnel records are in the Federal Records Center, St. Louis, Mo.

The records described in this inventory amount to 215 cubic feet and comprise Record Group 228, Records of the Committee on Fair Employment Practice. They are described hierarchically by creating unit.

Other records in the National Archives that relate to those described in this inventory are in the following record groups: 13, Records of Railroad Labor Boards; 24, Records of the Bureau of Naval Personnel; 80, General Records of the Department of the Navy; 133, Records of the Federal Coordinator of Transportation; 174, General Records of the Department of Labor; 179, Records of the War Production Board; 183, Records of the Bureau of Employment Security; 211, Records of the War Manpower Commission; and 212, Records of the Committee for Congested Production Areas.

### SYMBOLS IN TEXT

- # At column heading, indicates whether or not the files are filmed in their entirety, such as:
- S (selection) consists of removal of duplicates, routine housekeeping records, and fiscal and personnel records. Otherwise, all records are intact exactly as they appear in the original files.
- NF (not filmed) see symbol explanation.
- EF (everything filmed) no selection.
- M (missing) an item which appeared in the <u>Preliminary Inventory</u> which could not be found in the files.

### Numbers in Parentheses After Symbols:

- (1) Duplicates which can be found throughout the records.
- (2) Because of copyrights, only the titles of books, periodicals, and pamphlets are filmed. Newspapers are not filmed.
- (3) Transcripts were filmed in their entirety. Other material was selected.
- (4) Duplicates. These can be found in Field Letters (entry 47); specifically in field letter #6. (Roll 78).
- (5) Duplicates. See Central File: Reports Final Disposition Reports. (Entry 25; rolls 56 62).
- (6) The records appear only because of Leland's attendance at the meetings of the WPB and have no value for studying either the history of minority groups or of the FEPC.
- (7) Administrative Housekeeping Details.
- (8) Duplicates. See Central File: Reports Weekly Reports (entry 25; rolls 50 55).
- (9) Only the alphabetical set is filmed; chronological set is a duplicate and therefore is not filmed.

- (10) Not for location of film. Descriptive purposes only. Records are filed under respective regions.
- (11) Fiscal records not filmed.
- Only the small amount of material relating to budget requests are filmed. The remaining materials consist of ledger books of the daily operations of the various field offices. These ledgers are not filmed.
- (13) Requisitions and routine instructions.
- (14) Lists those persons to whom the FEPC examiner talked. Checking the cards indicates that those persons were complainants and information about them can be found in entry 52.
- (15) Since they are not complete, they are of little use.
- (16) Do not contain any provisions relating to minority workers.
- (17) An incomplete set of duplicates. A more complete series appears in entry 51.

### INVENTORY

### HEADQUARTERS RECORDS

### Records of the Office of the Chairman

# # Roll no.

The Chairman was responsible for the operation of the agency within the limits of program and policies established by the Committee. He presided over the meetings of the Committee; interpreted Committee policies; directed the work of the several divisions and the internal management of the agency; selected and appointed all its personnel; and maintained liaison with the President, the heads of other Government agencies, and the public. Mark Ethridge served as first Chairman of the Committee from July 18, 1941, to March 25, 1942. On May 25, 1942, he was succeeded by Dr. Malcolm S. MacLean, who served until March 1943, shortly before the dissolution of the first Committee. Msgr. Francis J. Haas was appointed the Chairman of the new Committee on May 27, 1943; he resigned on October 7, 1943. He was succeeded by Malcolm Ross, who served from October 18, 1943, until the Committee was abolished on June 30, 1946.

S 1 SUMMARY MINUTES OF MEETINGS. Jan. 18, 1942-Sept. 15, 1945.

1/2 in.

1

Relate to reports, discussions, motions, and decisions on FEPC policies, and to programs, procedures, cases, hearings, appropriations, and personnel matters. Included are lists of Committee and staff members present at the meetings. Arranged chronologically.

S 1 SUMMARIES OF ACTIONS TAKEN BY THE COMMITTEE AT ITS MEETINGS. Sept. 11, 1942-Mar. 15, 1943; July 6, 1943-July 21, 1945. 1 in.

Consist of: 1. lists of the Committee's actions on matters considered at its meetings; and 2. summaries in the form of memoranda from George M. Johnson, Assistant Chairman (later Deputy Chairman) to the staff, which were designated as "confidential" by the FEPC. Arranged chronologically by date of meeting. There is an alphabetical subject index giving dates of actions from July 6, 1943, to July 21, 1945.

2

S 1 AGENDA. Aug. 27, 1941-Aug. 27, 1945. 1/4 in.

Lists of subjects scheduled for consideration at meetings of the FEPC, including cases, hearings, reports, proposed actions, and administrative problems. Arranged chronologically.

# Roll no.

S DOCUMENTS FILE. Jan. 15, 1944-Aug. 27, 1945. 3 in. 1

Copies of documents that were distributed to Committee members for consideration at FEPC meetings. They consist mainly of agenda, letters, teletypes, interoffice memoranda, statements, reports, analyses, decisions, and budgetary materials relating to discrimination cases, appropriation and organizational matters, suggested legislation, and other proposed actions. Many documents are numbered to correspond with items on the agenda (see entry 3). Arranged chronologically by date of meeting.

4

<u>6</u>

OUTGOING CORRESPONDENCE. Aug. 1941-May 1946. NF (1)

<u>5</u> Copies of letters, memoranda, teletypes, and reports sent by officials in the Washington office to Committee members, Regional Directors, other staff members, Government agencies, complainants, unions, Negro and Jewish organizations, and industrial concerns. For the period when the first Committee functioned, the correspondence is chiefly that of the Executive Secretary, the Assistant Executive Secretary, the Administrative Assistant, and Field Representatives. For the period after May 1943, the series also contains correspondence of the Chairman and his assistants, the Deputy Chairman, the Administrative Officer, and other officials, particularly division heads. Although most of the correspondence consists of replies to complaints alleging discrimination in employment and related papers, there is also a considerable quantity that pertains to the Committee's organization, jurisdiction, policies, programs, procedures, budget, personnel affairs, and operating relationships with other Federal agencies; proposed FEPC legislation; the transmittal of informational materials; and employment of Negroes. In two sets: one arranged chronologically and thereunder alphabetically by name of addressee; the other alphabetically by name of addressee and thereunder chronologically.

NF (1) READING FILE. Jan. 1943-May 1945. 8 in.

> Copies of letters and teletypes sent by the Chairman, the Assistant to the Chairman, and the Executive Secretary to Committee members, Regional Directors, other Government agencies, minority organizations, unions, and private persons. They relate to complaints of discrimination, cases before the FEPC, budgetary and personnel matters, official engagements of the Chairman. and public expressions of interest in the Committee's work. Arranged alphabetically by name of addressee and thereunder chronologically.

S 1 OFFICE MEMORANDA. Oct. 1942- Jan. 1945. 3 in.

Chiefly memoranda of the Office of the Chairman, but including some of other FEPC offices, which were exchanged with FEPC officials, the War Manpower Commission, and the White House Office. The memoranda relate to complaints alleging discrimination in employment; alleged labor union discrimination against Negroes; cases before the Committee; and FEPC policies, procedures, personnel, publicity, and relationships with other Federal agencies. Arranged alphabetically by name of addressee or sender or by subject.

S 1-3 OFFICE FILES OF MALCOLM ROSS. June 1940-June 1946. 8
3 ft.

Correspondence; memoranda; telegrams; reports; statements; summaries of FEPC hearings and related findings and directions; copies of operating agreements with other agencies; copies of speeches by the Chairmen of the FEPC; miscellaneous publications of the Federal Government, Negro groups, and other private organizations; reference materials; and working papers accumulated by Malcolm Ross, who served as Chairman from October 18, 1943, until the Committee was abolished. The records relate to the policies, procedures, accomplishments, and budgets of the Committee; complaints alleging discriminatory practices in the railroad industry and other employments; important cases processed by the Committee; relations with other agencies of the Federal Government; the gathering of material for and the preparation of the Committee's "Final Report": racial relations and tensions: trends in the employment of nonwhite workers; and racial aspects of reconversion after World War II (including the adjustment of Negro veterans to peacetime living). Included is fragmentary correspondence of the Labor Division of the National Defense Advisory Commission and its successor, the Labor Division of the Office of Production Management, regarding the general problem of discrimination against Negroes in the national defense program. Arranged alphabetically by subject or type of record material, or by name of agency, organization, or person. Also unarranged material. (See appendix I\*)

S (2) 3 OFFICE FILES OF MAX BERKING, ASSISTANT TO THE CHAIRMAN.

May 1944-Oct. 1945. 10 in. 9

Mainly newspaper clippings, but also including issuances of social welfare, racial, and labor organizations; correspondence; memoranda; and other publicity materials relating to racial prejudice

<sup>\*</sup>For all materials which are not arranged systematically (neither chronological, alphabetical, etc.) there is a list of folders as they appear on the film.

and discrimination, public opinion of the FEPC, and fair employment practice legislation. Arranged by subject or type of material. (See appendix I).

### Records of the Office of the Deputy Chairman

The Deputy Chairman assisted the Chairman in working with the Committee. He prepared the agenda for Committee meetings as well as the minutes of each meeting, and he initiated correspondence with the members between meetings to keep them informed on subjects requiring their attention or action. He was the only staff member who attended all meetings of the Committee, and it was he who presented staff proposals. He also assisted the Chairman in the coordination and direction of the staff, and he acted for the Chairman in his absence. After the reorganization of the Committee in 1943, he also served as its General Counsel and as the Director of the Legal Division.

George M. Johnson served as Deputy Chairman from October 1943 to February 1946. He had served as Assistant Executive Secretary from November 1941 to July 9, 1943, and as Assistant to the Chairman from July 13, 1943, to October 1943. He was also the Director of the Legal Division throughout his service with the FEPC, having come to the Committee from his position in the Law School of the Howard University. He succeeded Malcolm Ross, who had come to the FEPC in the spring of 1943.

# NF (1) - OUTGOING CORRESPONDENCE OF GEORGE M. JOHNSON. Dec. 1942-Nov. 1945. 7 in.

Mainly copies of letters, teletypes, and memoranda from Mr. Johnson to private persons and organizations, labor unions, employers, FEPC offices, and other Government agencies, but including a few communications from Chairmen Francis J. Haas and Malcolm Ross and other officials of the Committee. The records relate principally to complaints alleging discrimination in employment, but they also deal with the jurisdiction, policies, and procedures of the Committee; compliance with its requests; personnel matters; cases before the FEPC; relationships with the War Manpower Commission and the United States Employment Service; and requests for informational materials. In two parts: one arranged alphabetically by name of addressee; the other, chronologically, for the period April 2-July 22, 1943.

S 3-4 OFFICE FILES OF GEORGE M. JOHNSON, DEPUTY CHAIRMAN.
Nov. 1941-Oct. 1945. 2 ft.

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Correspondence, memoranda, reports, statements, caseload statistics, lists of Negro newspapers and periodicals, copies of congressional bills, issuances of the FEPC and other Government agencies, and newspaper clippings relating to developments in the employment of Negroes in the Federal Government and war industries; discriminations against Negroes by labor unions; race relations and tensions; public opinion concerning the Committee and its work; public relations programs of the FEPC; compliance with FEPC directives; policies, procedures, personnel, organization, and relationships of the FEPC with other Government agencies; and proposed Federal and State fair employment practice legislation. Arranged alphabetically by subject, type of record material, name of agency, or name of correspondent.

### Records of the Office of the Executive Secretary

The Executive Secretary of the first Committee supervised the processing of complaints and the day-to-day administration of the FEPC program. The Assistant Executive Secretary acted as General Counsel and directed the Committee's hearing activities. Lawrence W. Cramer served as the Executive Secretary from August 12, 1941, to June 26, 1943, when he resigned. The position was then abolished and Malcolm Ross was appointed as Deputy Chairman of the new Committee.

NF (1) - OUTGOING CORRESPONDENCE. Dec. 1, 1941-June 30, 1942; Dec. 29, 1942-July 21, 1943. 2 ft.

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Copies of letters, telegrams, and memoranda addressed to members and employees of the Committee and to Government agencies, business firms, labor unions, and private organizations and persons. The correspondence relates mainly to complaints of discrimination in Government, private employment, and defense training; the investigation of the complaints; and reports concerning the investigations. It also pertains to discriminatory employment practices of labor unions; compliance of firms with fair employment obligations arising from their contractual relations with the Government; the Committee's recommendations to Government agencies regarding employment practices and procedures; the general problem of discrimination against minorities in employment; the functions and membership of the Committee; the FEPC reorganization

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in 1943; and the transmittal of informational material. Arranged chronologically.

REQUESTS FOR INFORMATION CONCERNING FEDERAL EMPLOYMENT OF NEGROES. Apr. 1-8, 1942. 1/2 in. 13

Copies of identical letters from Lawrence W. Cramer, Executive Secretary, to heads of Federal agencies requesting reports on the steps taken by them to afford employment opportunities to Negroes in their respective agencies and on the number, the work classification, and the organizational distribution of their Negro employees. These letters were sent in accordance with a suggestion from the President to the Committee that it ascertain the progress being made by the agencies in carrying out his wishes regarding Federal employment on a nondiscriminatory basis. Arranged chronologically.

### Records of the Legal Division

All of the legal work of the first Committee was performed by two attorneys under the supervision of the Assistant Executive Secretary. After the new Committee was established, the Deputy Chairman became Director of the Legal Division, which by December 31, 1944, had a staff of five attorneys (three classified as hearing examiners and two as trial attorneys) and three secretaries.

The chief functions of the Legal Division were the holding of hearings and the rendering of general counsel services for the agency. Major hearings were held before the full Committee; other hearings were conducted by a panel of members or by a hearing examiner. Because of the small staff, it was sometimes necessary for examiners to act as attorneys; however, they did not function in both capacities in any one case. Hearing examiners were responsible to the Committee when they were assisting it in hearing a case or in formulating decisions, but they were responsible to the Deputy Chairman in carrying out all Legal Division activities.

The most important hearings in thich the Division participated were those involving 23 southern railroads and the 14 unions of their employees; the International Brotherhood of Boilermakers and certain west coast shipyards, including the Kaiser Co., the Oregon Shipbuilding Co., the Western Pipe and Steel Co., the Shipbuilding Division of the Consolidated Steel Corp., and the California Shipbuilding Co.; the Philadelphia Transportation Co. and the union of its employees; the Los Angeles Railway Corp.; and the St. Louis hearings involving 8 companies. For a complete list of hearings, see appendix II.

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The Legal Division was also responsible for general counsel functions. It developed legal opinions for the Division of Field Operations with regard to operating problems, and it wrote opinions for the Committee in response to requests from other Government agencies and private parties. It formulated the Committee's statement on its jurisdiction, and it drafted rules and regulations for Committee hearings procedure. The Division was responsible for analyzing legislation, court decisions, and those decisions of administrative bodies directly affecting the Committee or relating to the Committee's operations.

George M. Johnson served as Director of the Legal Division from November 1941 to February 1946. The attorneys comprising the legal staff of the Division were: Maceo W. Hubbard, Hearing Examiner, who served as Acting Director of the Legal Division from April 1945 to January 1946; Emanuel H. Bloch, Hearing Examiner; George Crockett, Hearing Examiner; Mrs. Evelyn N. Cooper, Trial Attorney, who was transferred to the FEPC from the Portland, Oreg., branch of the Office of Price Administration in April 1944 and acted as Hearing Examiner during 1945; Frank D. Reeves, Trial Attorney; and Simon Stickgold, Trial Attorney. Neither Mr. Crockett nor Mr. Stickgold maintained separate files.

S 4-6 OFFICE FILES OF GEORGE M. JOHNSON, DIRECTOR. Dec. 1941-Nov. 1945. 3 ft.

Correspondence, memoranda, telegrams, notices and transcripts of hearings, charts, tabulations, reports, program guides for staff meetings, summaries, and findings and directives. These records relate to enforceability of complaints of discrimination, application of Executive orders forbidding discrimination, rules and regulations governing the conduct of hearings, status of various cases and complaints, important regional compliance activities and trends, interpretations of war contracts submitted by Government agencies for determination as to compliance with FEPC rulings on nondiscrimination, work stoppages involving racial factors, congressional inquiries, case backlogs, financial requirements for carrying out the functions of the Legal Division, office procedures, and operational relationships with Committee members. Arranged for the most part alphabetically by subject.

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6 OFFICE FILES OF EMANUEL H. BLOCH, HEARING EXAMINER.
July 1944-Jan. 1946. 1 ft.

Correspondence, memoranda, reports, copies of briefs, summaries of hearings with findings and recommendations, FEPC issuances, and press releases relating to case assignments, analysis of major

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cases handled, constitutionality of the Executive order creating the FEPC, problems and policies involving minority groups in industry, essential actions taken at FEPC meetings, proposed hearings, policies and procedures of the War Manpower Commission, and jurisdictional problems of the FEPC. Arranged for the most part alphabetically by subject.

S 7 OFFICE FILES OF MACEO W. HUBBARD. Jan. 1943-Jan. 1946. 5 in.

5 in.

Mr. Hubbard was a hearing examiner from January 1943
until April 1945, and Acting Director of the Legal Division from
April 1945 until January 1946. The records consist of correspondence,
memoranda, telegrams, teletypes, reports, and Committee
issuances relating to rules and regulations governing hearings
held by the FEPC, racial discrimination practiced by railroad
unions, enforcement powers of the FEPC, the nondiscrimination
clause to be included in Government contracts, recommendations
submitted by trial attorneys of the Legal Division, proposed
decisions, and copies of final decisions rendered by the FEPC
in the adjudication of complaints.

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S 7-8 OFFICE FILES OF FRANK D. REEVES, TRIAL ATTORNEY.
Dec. 1942-Aug. 1945. 2 ft.

Letters, memoranda, teletypes, reports, briefs, summaries of hearings with findings and directives, caseload tabulations, speeches, newspaper clippings, Committee issuances, and press releases. These records relate to complaints against railroads, west coast hearings, discrimination in the defense training program, recommendations on complaints investigated, decisions of the appellate courts in cases taken on appeal from FEPC rulings, procedural and jurisdictional problems, postwar planning to protect the rights and interests of minority groups, vocational training for war production workers, and a manpower survey in the metropolitan transit industry. Arranged alphabetically by subject.

8 OFFICE FILES OF EVELYN N. COOPER, TRIAL ATTORNEY. Sept. 1944-Dec. 1945. 5 in.

Correspondence, memoranda, reports, teletypes, newspaper clippings, and Committee issuances relating to complaints of discrimination against the Federal Government, case assignments, status of assigned cases, drafts of proposed decisions, lists of regional dockets and nondocketable complaints, employment of Negroes as telephone operators, and jurisdiction of the FEPC over agricultural workers and activities. Arranged by subject. (See appendix I).

<u>#</u>	Roll no.		
S (3)	9-22	RECORDS RELATING TO HEARINGS. Dec. 1941-Mar. 1946. 24 ft. Complaints, petitions, transcripts of hearings, exhibits, briefs, summaries of hearings with findings and directives, news paper clippings, and questionnaires relating to discriminatory practices of Government agencies, private industry, and unions of employees. Arranged by case types, thereunder by name of complainant or party charged, and thereunder by kind of record material. (For a list of the hearings, see appendix II).	<u>19</u>
EF	1 IND	INDEX TO CASES. Oct. 1941-Mar. 1945. 2 in.  An index on 5" x 8" cards to cases referred for action by the Committee after all regional efforts toward settlement had failed. Given are name and address of party charged, case and docket number, location, name of examiner, date received from the Division of Field Operations, the Committee action, and the Hearings Division action. Arranged alphabetically by name of party charged.	20
EF	1 IND	INDEX TO OPINIONS. Oct. 1941-Jan. 1943. 1/2 in.  An index on 5" x 8" cards giving date of opinion, its source, and subject on which the opinion was rendered. Arranged chronologically.	21
EF	1 IND	INDEX TO INTERPRETATIONS. Mar. 1942-Sept. 1944. 1/2 in. A 5" x 8" card index giving date the interpretation was rendered, a digest, and name of official or Government agency requesting the interpretation of Government policy in a matter coming within the purview of Executive Order 8802.	22
EF	1 IND	INDEX TO AGREEMENTS. July 1942-Mar. 1944. 1/4 in.  A 5" x 8" card index showing name of Government agency, date of agreement with the FEPC, and a resumé of agreement implementing the agency obligation under Executive Order 8802. Arranged by name of agency.	23
EF	1 IND	INDEX TO POLICIES. July 1943-July 1944. 1/2 in.  An index on 5" x 8" cards giving date the policy was rendered and a digest of the policy. Arranged chronologically.	24
		Records of the Division of Budget and Administrative Managemen  An Administrative Officer was first assigned to the FEPC on	•
		August 1, 1942. He was responsible for supervising a small stat	f

handling mail and files and for maintaining limited budget controls.

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Since final authority over these functions was given to officials of the War Manpower Commission, the Administrative Officer spent most of his time handling routine matters.

On July 1, 1943, an Administrative Division was created to manage exclusively the problems of administration for the reorganized FEPC. The Division was responsible for the budget, including the planning and managing of the Committee's financial affairs. It was also responsible for the agency's personnel work. To meet the need for increased administrative services when the Committee's regional offices were established, a working relationship was developed between the FEPC and the Office for Emergency Management. It was agreed that the OEM's Central Administrative Services would handle the FEPC's nationwide communications, the arrangements for the disbursal of checks, and the processing of appointments by the Civil Service Commission. The Central Administrative Services also had responsibility for all FEPC accounting and auditing operations and controlled its actual cash expenditures by drawing the necessary warrants and issuing the checks.

On November 1, 1944, the Central Administrative Services was abolished and the Division of Budget and Administrative Management was created. There was a Fiscal Section to handle all fiscal affairs for the agency—both departmental and field—to determine the availability of funds, to make proper and orderly payment of all obligations, and to determine the legality of expenditures. It was responsible for the preparation, verification, and submission of financial reports at periodic intervals. A Mail and File Unit was set up in the Division to maintain all official files; to provide messenger service; and to receive, classify, and distribute all official documents, files, and correspondence.

At peak strength, during fiscal year 1945, the Division's staff consisted of 17 employees-6 were allocated to the Chief of the Division, 6 to the Fiscal Section, and 5 to the Mail and File Unit.

Theodore A. Jones served as Chief of the Division from its creation in July 1943 to August 1945. He was succeeded by Sinclair V. Jeter, who served until May 1946.

23-67 CENTRAL FILES OF THE FEPC. Aug. 1941-Apr. 1946. 77 ft.

Correspondence, memoranda, teletypes, reports, transcripts of the proceedings of Committee meetings, summaries of conferences with representatives of Government agencies and private organizations, legal opinions, undocketed case files, accounting records, newspaper clippings, and miscellaneous issuances of

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The FEPC, other Government agencies, and private organizations concerning the administration, organization, policies, and procedures of the Committee and its operating relationships with other Government agencies. Arranged according to a subject-numeric classification scheme (see appendix III).

### Records of the Division of Review and Analysis

This Division was established in August 1943 under the supervision of a Director and an Assistant Director. Its predecessor, under the first Committee, was an operational unit of the FEPC, which having contacted, both by correspondence and field visits, those employers who had veen cited for discrimination and who had agreed to abide by the provisions of the Executive order, then determined and reported on the degree of their compliance. When the regional offices were set up, compliance became a responsibility of the field staff.

The Division was responsible for operational analysis, program planning, and research. To improve operational analysis, the Division assisted in developing a docket system and in devising the necessary codes and form of the docket cards. It analyzed statistical caseload data and issued monthly, quarterly, and annual reports based on its findings. It conducted audits of the agreements with other agencies investigating complaints at the request of the FEPC in order to determine the effectiveness of operating agreements and to recommend ways in which they could be improved. The Division also prepared compliance surveys from the reports sent in from the field and from information supplied by the War Manpower Commission.

Program planning consisted of assembling, analyzing, and coordinating information compiled by the War Production Board, the Bureau of Labor Statistics, and other agencies concerning the utilization of minority group labor. The Director of the Division was chairman of a staff committee which, after studying the Division's findings, made policy recommendations to the Chairman, the Deputy Chairman, and the Committee.

The Division engaged in research regarding the background of problems before the Committee. It developed training materials for the staff, prepared abstracts of all pertinent literature in the field of race relations, and made studies of industrial race tensions based on data collected from FEPC field personnel, Government sources, and private organizations. It made analyses of the handling of racial strikes in industry and the methods used in arriving

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at settlements of complaints of discrimination, and it made these analyses available to conferences of industry, labor, State governments, and other interested groups. The Division assisted members of the staff in compiling material for speeches, congressional hearings, and the like. It was responsible for the preparation of the Committee's "First Report" and for the publication entitled FEPC: How It Operates, which explained the nature of the FEPC and its work.

The Division's staff, at its peak strength during the fiscal year 1945, consisted of a Director, an Assistant Director, a Consultant on Program Planning, four Compliance Analysts, and three clerk-stenographers. John A. Davis served as Director of the Division from August 30, 1943, to May 1946, and Marjorie M. Lawson was the Assistant Director during that period. Wilfred C. Leland, Jr., who was the Consultant on Program Planning from September 1943 to December 1945, made studies of the labor market by industry, by occupation, and by area; he acted as executive secretary of the staff committee on program planning; and he served as FEPC representative on committees of the War Production Board, the War Manpower Commission, and other agencies engaged in planning programs for the postwar period of transition to a peacetime economy. The Compliance Analysts performed the following duties: they analyzed tension problems in selected war production areas; reviewed all reports and correspondence submitted from the field concerning complaints investigated, negotiations conducted before settlement, compliance obtained, and the like; they assisted in effecting a program for obtaining compliance with the Government's nondiscrimination policy; and they prepared evaluative reports on information submitted by the field staff.

68-69 OFFICE FILES OF JOHN A. DAVIS, DIRECTOR. Sept. 1941-Apr. 1946. 4 ft.

Correspondence, memoranda, teletypes, agreements with Federal agencies, studies of labor markets, case reports, summaries of essential actions taken at Committee meetings, press releases, and issuances of the FEPC and other agencies relating to Negro employment in the Federal Government, discrimination by labor unions, minority group defense organizations, State and Federal antidiscrimination laws and proposed legislation concerning them, policy decisions of the FEPC, Negro migration, and Committee hearings in the boilermaking, shipbuilding, and railroad industries. Arranged for the most part alphabetically by subject. (See appendix I).

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69-70 OFFICE FILES OF MARJORIE M. LAWSON, ASSISTANT DIRECTOR.
Oct. 1942-Oct. 1945. 4 ft.

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Correspondence, memoranda, reports, tabulations, summaries, press releases, newspaper clippings, and issuances of the FEPC and other agencies relating to discriminatory help-wanted advertising, educational work in labor unions to combat racial bias, housing for migratory workers of minority groups, important FEPC cases handled at regional level, studies of industrial tension areas, discrimination against Mexicans in the West and Southwest, postwar planning and reconversion, and the "First Report" of the FEPC. Arranged alphabetically by subject.

S 70-71 OFFICE FILES OF WILFRED C. LELAND, JR., CONSULTANT.
Oct. 1943-Aug. 1945. 8 ft.

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Correspondence, memoranda, teletypes, reports, summaries, newspaper clippings, press releases, and issuances of the FEPC and other agencies relating to the Gallup poll on the attitude of the white population toward equal opportunities for Negroes, studies on employment opportunities and community services in congested production areas, manpower and production problems on the west coast, discrimination against Negro shipyard workers in the Mobile, Ala., area, labor market changes during the reconversion period and their effect on employment opportunities of minority workers, and recommendations regarding FEPC action concerning problems of transition to a peacetime economy. Arranged for the most part alphabetically by subject. Also includes the following major subheadings which appear in proper alphabetical sequence: Congested Areas, Current Work, Economic Analysis (post-war planning) Minority Workers, Negro Problems in Mobile area, Recommendations for Policy and Action, Special Labor Groups, and Study of Industrial Communities. Unarranged miscellaneous files appear at the end.

S 72 OFFICE FILES OF CORNELIUS GOLIGHTLY, COMPLIANCE ANALYST.
Oct. 1943-Sept. 1945. 2 ft. 29

Correspondence, memoranda, reports, newspaper clippings, press releases, and issuances of the FEPC and other agencies relating to labor strikes involving interracial issues; summaries of FEPC hearings, cases activities, and compliance data; wartime employment of Mexican-Americans; summaries, by agency, of the employment of Negroes in the Federal Government; and operational statistics for cases docketed and closed. Arranged for the most part alphabetically by subject. Also unarranged material. (see appendix I).

<u>#</u>	Roll no.		
S	72	OFFICE FILES OF CAROL COAN, COMPLIANCE ANALYST. Sept. 1943-July 1945. 2 ft. Correspondence, memoranda, directives, reports, and issuance of the FEPC and other agencies relating to hearings on complaints against railroads, cutbacks in the maritime industry, caseload statistics, and regional analyses of important case activities. Arranged alphabetically by subject.	3 <u>0</u>
S	72-73	OFFICE FILES OF JOY P. DAVIS, COMPLIANCE ANALYST. Sept. 1943-May 1945. 10 in. Correspondence, memoranda, teletypes, reports, and newspaper clippings relating to complaints of discrimination filed against urban transit companies, labor strikes resulting from the employment of Negro workers, the degree of importance of the racial factor in strikes occurring during the war, and regional studies of racial tension. Arranged by subject. (See appendix I.)	3
S	73	OFFICE FILES OF WALTER L. SIMMONS, CLERK-STENOGRAPHE Oct. 1943-Aug. 1945. 5 in. Correspondence, memoranda, summaries, and reports relating to a model State FEPC act, activities and trends in the employment market affecting minority groups, racial disturbances in industrial plants in Pennsylvania, and investigations of compliance with FEPC directives by parties charged with discriminatory practices. Unarranged. (See appendix I.)	3:
S	73-75 73	REFERENCE FILE. July 1941-Apr. 1946. 10 ft.  Consists of the following subseries:  1. Publication File. Circulars, bulletins, newspaper clippings, reprints of articles, press releases, reports, directories of labor	33-
		market areas, summaries of hearings, and studies performed by Government and private agencies relating chiefly to absenteeism in defense plants, cutbacks in industry, distribution of workers in war production centers, employment of women and the physically handicapped in defense work, discrimination against minority workers on the west coast, and postwar planning and reconversion. Arranged alphabetically by subject.	entropy.
S (2)	73-74	2. Books, Periodicals, Pamphlets, and Newspapers. These reference materials cover subjects such as the Springfield Plan, intercultural education in American schools, minorities in defense work, Negro platform workers, professional opportunities for Jewish youth, voting restrictions in the Southern States, mortality	

among Southern Negroes, racial aspects of reconversion, and post-war economic policy and planning. Included are copies of the only four published FEPC pamphlets: (a) First Report. Fair Employment Practice Committee. July 1943-December 1944; (b) FEPC. How It Operates; (c) Minorities in Defense; and (d) Final Report. Fair Employment Practice Committee. June 28, 1946.

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3. Synopses of Books and Articles. Mimeographed synopses of writings on minority group problems. Arranged alphabetically by name of author.

S 74

4. Studies and Reports. Consist of two groups: (a) studies and reports issued by the FEPC, a list of which is given in appendix IV; and (b) studies and reports issued by other Federal agencies, local government units, and private organizations, containing information useful to the Committee on topics such as discriminatory practices of Jacksonville, Fla., shipbuilders, utilization of Negro workers in selected California industries, problems in securing public housing for Negroes, defense training for Negroes, discrimination against Negroes in the Boilermakers' Union, discrimination against Jews in defense industries, and the Chicago, Ill., Mayor's committee on race relations.

S 74-75

5. Speeches and Statements. Delivered by Malcolm Ross, Francis J. Haas, Malcolm S. MacLean, Sara E. Southall, Mark Ethridge, Earl B. Dickerson, George M. Johnson, Carlos E. Castaneda, and Evelyn Cooper, of the FEPC; and by officials of other Government agencies and members of private organizations. The speeches relate to topics such as full employment and the Negro worker, reconversion to peacetime production, the Negro press and issues of democracy, a permanent FEPC, the role of organized labor and the Negro in national elections, and the problems encountered by minority groups in seeking employment in defense industries. The statements were rendered as testimony at FEPC and congressional hearings. Arranged by name of speaker.

S 75

Mar. 1944-May 1945. 10 in.

Drafts, work papers, tabulations, proofs, and printed copies of the first official report issued by the FEPC, entitled First Report.

Fair Employment Practice Committee. July 1943-December 1944.

(See appendix I.)

RECORDS RELATING TO THE FIRST REPORT OF THE FEPC.

NF (4)

OPERATIONAL STATISTICS FOR CASES DOCKETED AND CLOSED.

Jan. 1944-July 1945. 10 in.

Summary tables of statistical data concerning docketed and closed

Summary tables of statistical data concerning docketed and closed cases, showing their regional distribution by type of discrimination, by party charged and reason for discrimination, and by type of

disposition; the number of examiners by region; the monthly average caseload of each examined; and a comparison of handling cases by correspondence exclusively and by personal contact. Arranged chronologically.

NF (5) FINAL DISPOSITION REPORTS. Sept. 1943-June 1945. 36 2 ft.

> Regional reports to the Director of Field Operations, which were submitted at the conclusion of a case. They give the case's chronology, a description of the party charged, a summary of the complaint, the background of the controversy, former cases involving the party charged, efforts of other agencies to obtain compliance in the case, the date and type of final disposition, reasons for the action taken (if other than a satisfactory adjustment), and details of the satisfactory adjustment. Most of the reports are arranged by region and thereunder by type of disposition, but a few of them are arranged by type of disposition only.

S(2) "TENSION FILE." July 1943-Oct. 1945. 6 ft. 75 - 76

37Magazine articles, newspaper clippings, and tabulations and reports prepared by the Bureau of Labor Statistics, the Office of Community War Services, the National Resources Planning Board, the Federal Regional Advisory Council, the Division of Review and Analysis of the FEPC, other Federal agencies, and local organizations. These records provide information on employment, housing, recreational facilities, industries, strikes, and postwar planning for areas in which racial disturbances were anticipated. Arranged alphabetically by name of State and thereunder alphabetically by name of city.

NF (6) ISSUANCES ACCUMULATED BY WILFRED C. LELAND, JR., AT MEETINGS OF THE PRODUCTION READJUSTMENT COMM-ITTEE. June 1943-Aug. 1945. 3 ft.

> This Committee, composed of Government economic specialists, was set up in the War Production Board to supervise cutbacks in military production incidental to reconversion to peacetime economy. Mr. Leland represented the FEPC by attending the meetings of two of its subcommittees. Included among the issuances are newsletters, bulletins, monthly reports, and minutes of staff meetings issued by the regional offices of Community War Services; notices from WPB to private companies holding Government war contracts, announcing the termination or revision of their contract delivery schedules; and other material dealing with cutbacks in defense production. Arranged by type of material.

### Records of the Division of Field Operations

The Division was established on July 1, 1943. As the operating division of the FEPC it was responsible for the handling of cases, including their receipt, docketing, processing, and closing. Before the Division was set up, all cases of discrimination had been processed, through correspondence, by a small staff of examiners in Washington. Under the second Committee, the Division performed two major functions: it set up and administered the FEPC's regional offices, preparing techniques for investigation and disposition of complaints; and it negotiated and formalized operating relationships with other Government agencies whose work impinged on that of the Committee.

At peak strength the field staff, over whom the Division had jurisdiction, consisted of 63 employees, working in 13 regional and 5 subregional offices. The Regional Directors had authority to adjust all complaints, and only when all their efforts failed to achieve a settlement was a complaint referred to the Division of Field Operations in Washington. The Division was administered by the Director of Field Operations, assisted by an Associate Director, an Assistant Director, two headquarters examiners, and four clerk-stenographers. The Director developed all the instructional materials, including a field manual of instructions and memoranda pertaining to jurisdiction, case docketing and handling. interagency cooperation, and public relations; and he decided basic case policy. The Associate Director acted for the Director in his absence, and the Assistant Director acted in the absence of both. The Associate Director and the Assistant Director were each responsible for a group of regions, and, with the help of examiners. they reviewed the case work of the field, gave assistance on difficult cases, and maintained close cooperation with the Regional Directors. They, with the examiners, were responsible for negotiation at the Washington level and for "troubleshooting" in the field.

Will Maslow, formerly the Principal Trial Examiner of the National Labor Relations Board, served as Director of the Division of Field Operations from its establishment in July 1943 to June 1945. Clarence M. Mitchell, of Baltimore, Md., formerly assistant to Dr. Robert C. Weaver, Chief of the Negro Manpower Service, WMC, was appointed Senior Field Representative of the FEPC in January 1943; Associate Director of Field Operations in July 1943; and Director of Field Operations in June 1945, in which position he

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served until May 1946. Eugene Davidson, of Washington, D.C., served as Senior Field Representative of the FEPC from October 1941 to July 1943; and as Assistant Director of the Division of Field Operations from July 1943 to May 1946. Ernest G. Trimble and John Beecher, Senior Field Representatives, served as assistants to the Associate Director and the Assistant Director in their capacity as headquarters examiners. A Senior Field Representative assisted in preparing public hearings held by the Committee, in conducting hearings, in preparing findings of the Committee at the conclusion of its hearings, and in preparing material for presentation to the Committee when legal research was necessary.

76 OFFICE FILES OF WILL MASLOW, DIRECTOR. Sept. 1943-May 1945. 5 in.

Transcripts of congressional hearings, estimates of industrial layoffs expected to occur after V-E Day, weekly and monthly workload reports, field letters and correspondence with staff members and regional offices relating to status of the most important active FEPC cases, agreements with labor unions to abolish racial discrimination, and liaison between the FEPC and WMC regional offices. Included is a copy of a radio script entitled "Weapons for Victory". The script, prepared by the General Cable Corp. in collaboration with the Army Service Forces for broadcast over the Columbia Broadcasting Co. on April 19, 1945, dramatized the role of field wire in the American war zones and the need of a nondiscrimination policy to produce it in adequate supply on the home front. Unarranged. (See appendix I.)

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OFFICE FILES OF CLARENCE M. MITCHELL, ASSOCIATE DIRECTOR. May 1943-Apr. 1946. 2 ft.

Reports, tabulations, approved drafts of Regional Directors' memoranda, field letters and field instructions, and correspondence with Committee members, staff members, regional offices, Government agencies, and private persons. The records relate to discriminatory hiring practices reported to the FEPC by the U.S. Employment Service (USES Form 510 reports), analysis of pending regional cases, compliance data on old FEPC cases, instructions on docketing new cases, problems of operation and organization in the regional offices, agreements between regional offices, agreements between regional offices, agreements between regional offices of the FEPC and the Civil Service Commission for handling complaints of discrimination against Federal agencies, those complaints of discrimination in maritime employment which were referred to the FEPC by the War Shipping Administration, and regional employment stabilization plans

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adopted by the War Manpower Commission. Arranged for the most part alphabetically by subject. The stabilization plans are arranged by region and thereunder alphabetically by name of city or town.

S 76-77 OFFICE FILES OF EUGENE DAVIDSON, ASSISTANT DIRECTOR.
Oct. 1941-Apr. 1946. 3 ft.

Telegrams, reports, tabulations, press releases, and correspondence with staff members, regional offices, Government agencies, members of Congress, and private organizations and persons. The records relate to complaints transmitted from the central office to the regions; hearings on discrimination against minority workers in defense industries located in New York, Chicago, and Los Angeles; discriminatory help-wanted advertisements; docketed complaints in the regional offices; participation of FEPC examiners in settlement of work stoppages; statements of charges and decisions rendered by the Committee following hearings on complaints against certain employers and unions; analyses of the workload of regional offices; and recommendations made by Mr. Davidson on hiring applicants for FEPC jobs. Arranged

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OFFICE FILES OF ERNEST G. TRIMBLE, SENIOR FIELD REPRESENTATIVE. Nov. 1941-Nov. 1945. 10 in.

by subject. (see appendix I).

REPRESENTATIVE. Nov. 1941-Nov. 1945. 10 in. 42
Correspondence, telegrams, press releases, newspaper clippings, and reports relating to investigations of discriminatory employment practices in the Southwest, undocketed complaints of discrimination by Mexican-Americans, hearings on discrimination against Negroes in defense hiring in the Southeastern States, anti-Negro activities of Southern representatives in Congress, and compliance activities and final disposition of complaints by the regional offices. The correspondence is arranged alphabetically by name of addressee.

S 77-78 OFFICE FILES OF JOHN BEECHER, SENIOR FIELD REPRESENTATIVE. Dec. 1941-Sept. 1945. 2 ft.

REPRESENTATIVE. Dec. 1941-Sept. 1945. 2 ft.

Chiefly interoffice memoranda, telegrams, and correspondence with staff members, regional offices, Congressmen, other Government agencies, and private organizations relating to national defense training for Negroes in the South; complaints of racial discrimination against Negroes as practiced by private industry and Government agencies in Georgia, Tennessee, Louisiana, and Mississippi; public hearings on discrimination complaints conducted by the FEPC at Birmingham, Ala.; and investigations of complaints against defense industries in the Illinois, Wisconsin, and Indiana areas. Also included are newspaper clippings, press

releases, and reports from the regional offices furnishing data on active caseloads and the disposition of cases in the field. Arranged by subject or name of correspondent. (see appendix I).

NF (1) - CORRESPONDENCE SENT TO THE REGIONAL OFFICES. Feb. 1943-Apr. 1946. 10 in.

Copies of memoranda and teletyped messages from the Director of Field Operations to the Regional Directors requesting information pertaining to cases handled by the regional offices and transmitting information from headquarters relating to FEPC policy on handling cases, congressional action affecting FEPC appropriations, and reports submitted by the FEPC to Congress. Arranged by region and thereunder chronologically.

44

45

46

NF (7) - MEMORANDA SENT TO REGIONAL DIRECTORS ("R.D.'s"). Sept. 1943-May 1945. 5 in.

Mimeographed memoranda issued by the Division, which served as a means of transmitting to the Regional Directors the views of the Director of the Division on timely subjects and current problems confronting the FEPC. Known to the staff as R.D.'s, the memoranda differed from the Field Letters and Instructions in that they were informal and were issued more frequently. They dealt with subjects such as docket cards, revision of the complaint form, summary of essential actions taken by the Committee, comments and criticisms by the Division of Field Operations, reduction of paperwork, negotiation techniques, time study, regional annual reports, and cooperation with Fair Employment Councils. Arranged numerically, 1-145. There is a subject index to the memoranda.

FIELD INSTRUCTIONS. Aug. 1943-May 1945. 10 in.

Mimeographed memoranda issued by the Division, which
transmitted instructions to the staff in the central and regional

transmitted instructions to the staff in the central and regional offices. They relate to subjects such as case reporting, docketing, and handling; referral of cases to the Director of Field Operations; problems concerning FEPC jurisdiction in handling complaints; interagency cooperation; and public relations. Arranged numerically, 1-52. There is a subject index to the field instructions.

FIELD LETTERS. Aug. 1943-June 1945. 10 in.

Mimeographed memoranda issued by the Division, which transmitted notices, Division news items, and material that was later converted into field instructions to personnel in the central and regional offices. They relate to topics such as the entrapment of employers, a bibliography on the Negro in industry.

monthly caseload activity, complaints against railroads and railroad unions, WPB cutback material, riders to the FEPC appropriation, and FEPC bills. Arranged numerically, 1-73. There is a subject index to the field letters.

EF 79-82 ACTIVE CASES, June 1943-Apr. 1946. 5 ft.

48

These cases were referred to the Director of Field Operations for further action either because the regional offices were unable to settle them or could not resolve the question of jurisdiction over the party charged, or because the Director of Field Operations wished to handle certain cases for some special reason—their delicate nature, the importance of the party charged, the organization sponsoring the party aggrieved, and the like. Arranged by region and thereunder alphabetically by name of party charged.

EF 83-85 CORRESPONDENCE RELATING TO CASES. Dec. 1943-Oct. 1945.

Correspondence, memoranda, and teletypes relating to docketed and nondocketed complaints handled by the Division of Field Operations and to cases processed in the regional offices but on which liaison was maintained with the Division. Arranged alphabetically by name of party charged.

NF (8) - WEEKLY REPORTS. Sept. 1943-May 1944. 10 in.

50

Reports submitted weekly by the regional offices to the Director of Field Operations. They furnished information on important case activity; outstanding events; public relations; questions concerning general policies for the Director of Field Operations to resolve; unadjustable cases referred to the Director during the week; cases not referred as unadjustable but on which advice, information, or specific aid was requested of the Director; and corrections of entries on docket cards and final disposition reports. Arranged by region and thereunder chronologically.

EF 1 IND INDEX TO REGIONAL CASES AND TO CASES REFERRED TO THE DIRECTOR OF FIELD OPERATIONS. Dec. 1941-Apr. 1946.
9 ft. 51

A 5" x 8" card index showing name and address of party charged; case number; name and address of party aggrieved; source of complaint; date of, reason for, and type of discrimination; regional disposition; and disposition by the Field Director. Contains closed, active and referred (DFO, WMC, other) cases. Arranged by region and thereunder by regional and subregional office. For Region I all types of cases are in one series arranged

alphabetically. For Region II (two series) all active and referred cases are combined with closed cases 1-599 and are arranged alphabetically. The remaining closed cases (600+) follow. (It appears that the Committee was in the process of getting all of the cards into one master file but the project was stopped.) For Region III there are subregional offices arranged as follows: closed Philadelphia (1-1299) followed by closed Pittsburgh (1700+); and active and referred for both offices which are combined and arranged alphabetically. For Region IV, the cases are arranged in two series: closed, and a combination of active and referred, and thereunder numerically by case number. For Region V there are three offices: closed Cleveland (1-500), Detroit (1000+) and Cincinnati (2000+). (Note. For this and subsequent regions which have divisions by office, the region set aside a series of numbers for each office. For example, Cleveland (1-999), Detroit (1000-1999), Cincinnati (2000-2999). This description lists only the actual holdings, i.e. Cleveland cases go up only to 400.) The closed cases are followed by a portion of a combined file of active and referred for Cleveland and Michigan, arranged alphabetically. For Detroit, all active and part of referred are combined numerically; followed by remaining Detroit referred, arranged numerically. For Cincinnati, there is the same arrangement as for Detroit. For Regions VI, VIII, VIII, and X there are three series: closed, active, and referred, arranged numerically. For Region IX, there are two offices with three series thereunder: Kansas City closed (1-500), active, and referred, arranged numerically; St. Louis closed (1000+), active, and referred, arranged numerically. For Region XI (two series): closed, and referred, each arranged numerically. (No active.) For Region XII, there are two offices with three series thereunder: San Francisco closed (1-700), active, and referred, arranged numerically; Los Angeles (1000+), active, and referred, arranged numerically. Region XIII, there is closed only, arranged numerically. The case numbers use the following letter code: B(business), G(government), U(union), R(race), N(nationality), -C(creed), and A(alienage).

Note. The Committee used these indices for internal purposes only and consequently in their original form, the cards do not easily lend themselves to research. However, this raw card arrangement should prove to be valuable for research because it allows the user to arrange it in a manner which is meaningful for his particular research project. (Possible classifications might be by company, union, industry, type of discrimination, etc.)

<u>#</u>	Roll no.	
EF	2 IND	INDEX TO NAMES OF COMPLAINANTS. Nov. 1941-Dec. 1945.  3 ft.  A 3" x 5" card index for Regions IV, V, and VI showing name and address of complainant, name of party charged, reason for closing case, and date the case was filed. Arranged by region and thereunder alphabetically by name of complainant.
NF(14)	-	INDEX TO "COMPANY CONTACTS." Oct. 1941-Nov. 1945.  5 in.  A 5" x 8" card index giving name and address of party charged, FEPC action date, employer action date, case number, and summary of contacts. Arranged alphabetically by name of party charged.
EF	2 IND	INDEX TO U.S. EMPLOYMENT SERVICE 510 REPORTS.  Feb. 1943-Jan. 1944. 2 in.  The USES-510 reports consisted of complaints submitted by the U.S. Employment Service to the War Manpower Commission regarding discriminatory orders for manpower placed with the Service by private employers. The 5" x 8" index card gives name and address of party charged, case number, date of report, date the report was received by the regional WMC office, and date and digest of the WMC reports to the FEPC. Arranged alphabetically by name of party charged.
EF	2 IND	INDEX TO CASES REFERRED TO WAR MANPOWER COMMISSION. Oct. 1943-Apr. 1945. 1 in. An index on 5" x 8" cards showing name and address of party charged, case number, date of referral by the FEPC to the WMC, name and address of complainant, source of information, dates of WMC reports to the FEPC, and dates of extensions requested and granted. Arranged alphabetically by name of party charged.
EF	2 IND	INDEX TO REGION III COMPANY FILES. Apr. 1943-July 1945. 6 in.  A 5" x 8" card index showing name and address of party charged, name of complainant, case number, and date the case was closed.  Arranged by State (Pennsylvania, New Jersey, and Delaware) and thereunder alphabetically by name of party charged.

EF 2 IND INDEX TO NEW JERSEY COMPANY FILES. n.d. 2 in. 57

A 5" x 8" card index showing name and address of party charged, case number, and the notation "closed" after the cases that had been resolved. Arranged alphabetically by name of party charged.

EF 2 IND INDEX TO IMPORTANT CASE ACTIVITIES. Jan.-Oct. 1945.

1 ft.

A 3" x 5" card index showing name of party charged, case number, and date the case was filed. Arranged by region and thereunder alphabetically by name of party charged.

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EF 2 IND INDEX TO NAMES OF PARTIES CHARGED. Apr. 1944-Dec. 1945. 3 in.

An index on 5" x 8" cards showing name and address of party charged, number of persons employed by company, number of nonwhites employed, and date the employment figures were compiled by the U.S. Employment Service. Arranged by region, thereunder alphabetically by name of State, and thereunder alphabetically by name of party charged.

NF(15) - INDEX TO NAMES OF PARTIES CHARGED. n.d. 3 ft. 60

An index on 3" x 5" cards showing name of party charged and case number. Arranged alphabetically by name of party charged. A few cards for the Ohio area are arranged in a separate alphabetical sequence by name of party charged.

NF(15) - INDEX TO NAMES OF PARTIES CHARGED (COMPANIES AND GOVERNMENT AGENCIES). n.d. 1 ft. 6

A'5" x 8" card index showing name and address of company or Government agency charged with discrimination. Arranged alphabetically by name of State and thereunder alphabetically by name of party charged.

NF(16) - INDEX TO EMPLOYMENT STABILIZATION AREA PLANS.

.d. 2 in. 6

A 5" x 8" card index giving, under the heading of "Sanctions," digests of regulations issued by the U.S. Employment Service and the War Manpower Commission as a result of agreements reached by those agencies with local employers regarding a manpower utilization plan. Arranged by region and thereunder alphabetically by name of area.

# Records of the Information Office

This Office--composed of the Information Officer, his assistant, and a secretary--was attached to the Office of the Chairman. It was responsible for keeping the staff informed of current events relating to the Committee's work and for maintaining liaison with the press, radio, and other sources of public information and with other Government agencies and private organizations.

In carrying out these functions, the Information Office held press conferences and prepared press releases regarding Committee decisions and programs; planned overall policies and programs for the correction of misinformation about FEPC objectives through radio broadcasts and publication of articles in newspapers and periodicals; promoted cooperative relationships between the FEPC and local civic groups in order to gain their assistance in carrying out FEPC programs; provided a clipping service for the headquarters staff; edited a weekly information digest for the entire staff, headquarters and field; and served as the channel for all staff and Committee contacts with the press.

St. Clair T. Bourne served as Information Officer from July 1943 to July 27, 1945, when the Information Office was abolished and its functions were merged with the Division of Review and Analysis.

63

S FILES OF ST. CLAIR T. BOURNE, INFORMATION OFFICER.
July 1943-Nov. 1945. 2 ft.

Correspondence, memoranda, telegrams, teletypes, and reports relating to FEPC appropriation bills, the authority of the FEPC to enforce its directives, a conference on utilization of minority group workers, requests (by local fair employment councils and by YMCA branches, schools, and libraries) for FEPC literature, protests to the White House in November 1943 against the weakening of the FEPC by the Comptroller General's interpretation of Executive Order 9346, and complaints against the discriminatory employment policies of railroad companies and railroad labor unions. Included are digests of the Congressional Record, summaries of congressional committee hearings, mailing lists for FEPC publications, biographical sketches of Committee and staff members, photographs of Committee members, speeches and radio scripts prepared by staff members, and newspaper clippings reflecting sectional opinions on FEPC objectives. Arranged alphabetically by subject.

S (9) 85-86 PRESS RELEASES. Aug. 1941-Nov. 1945. 3 ft.

Relate to Committee and staff appointments, public hearings of the FEPC, speeches by Committee and staff members, significant settlements of complaints of unfair employment practices, findings in industrial disputes involving discrimination, non-discrimination clauses in Government war contracts, and progress

achieved in the Government's program to secure employment of

Negroes and other minority groups. The first set of the press releases is arranged alphabetically by subject; the second set is arranged chronologically.

EF 86 WEEKLY NEWS DIGESTS. Dec. 1943-July 1945. 2 vols. 1 ft.

FEPC issuances concerning significant developments inside and outside the Government. Volume I, for the period from December 3, 1943, to December 1, 1944, comprises numbers 1-52; and Volume II, for the period from December 8, 1944, to July 27, 1945, comprises numbers 1-30. Arranged chronologically.

NF - NEWSPAPER CLIPPINGS. May 1943-May 1946. 10 ft. 66

These clippings reflect the views and comments of a cross section of the American press concerning the operations and objectives of the FEPC. In two sets: the first is arranged alphabetically by subject, and the second is arranged chronologically. (These sets contain different clippings and are not duplicates of each other.)

NF - SOUND RECORDINGS. n.d. 1 in.

Four sound disks, each 12" in diameter, containing the radio script of a program entitled "Weapons for Victory". The program, broadcast over the Columbia Broadcasting System by the FEPC to dramatize the Committee's work, describes how Negro and white workers cooperated in the production of electric cable for the U.S. Armed Forces during World War II. Arranged in eight parts, each disk containing two parts of the script.

### FIELD RECORDS

All rolls of film for the field records are followed by the designation FR, i.e. 1FR, 2FR, etc.

# Records of the Regional Offices

The second Committee's first regional office was opened in New York on July 1, 1943, as a continuation of the first Committee's office for the region. During the same month a temporary office was authorized for Detroit. By the end of November 1943 there were nine regional offices and two suboffices in operation. A third suboffice was set up at St. Louis in November 1944. In 1945 other regional offices were opened in Pittsburgh, Cincinnati, San Antonio, and New Orleans.

Following is a list of regional offices and suboffices of the FEPC, the dates when they were opened, and the States over which each had jurisdiction:

1-2	Region I	Boston	July 1, 1943
	(Maine, Vermont, Rhode Island)	New Hampshire, Massac	chusetts, Connecticut,
3-26	Region II (New York)	New York	July 1, 1943
27-41	Region III	Philadelphia	Aug. 30, 1943
		Pittsburgh	Mar. 1, 1945
	(Pennsylvania, Ne	w Jersey, Delaware)	
<b>42-4</b> 8	Region IV	Washington, D.C.	Aug. 25, 1943
	(District of Colum Virginia)	bia, Maryland, West Vir	ginia, North Carolina,
49-68	Region V	Cleveland	Sept. 27, 1943
		Detroit	Aug. 1, 1943
		Cincinnati	Feb. 1, 1945
	(Ohio, Kentucky,	Michigan)	
69-79	Region VI	Chicago	Sept. 15, 1943
87	Region VIII	Minneapolis	Sept. 15, 1943
	(Illinois, Indiana,	Wisconsin, North Dakota	, South Dakota,
	Nebraska, Minnes	ota, Iowa)	
80-86	Region VII	Atlanta	Nov. 3, 1943
	(Georgia, South Co Mississippi)	arolina, Tennessee, Alab	ama, Florida,
88-95	Region IX	Kansas City	Nov. 11, 1943
		St. Louis	Nov. 1, 1944
		Denver	Nov. 11, 1943
	(Kansas, Missour	i, Oklahoma, Arkansas,	Colorado, Idaho,
	Wyoming, Montan	a, Utah)	
96-102	Regions X, XI, XIII	Dallas	Aug. 23, 1943
		San Antonio	Mar. 1, 1945
		New Orleans	Feb. 12, 1945
	(Texas, Louisiana	, New Mexico, Arizona)	
103-117	Region XII	San Francisco	Sept. 1, 1943
		Los Angeles	Sept. 16, 1943
	(California, Wash	ington, Oregon, Nevada)	

All cases were filed in the regional office of the area in which the alleged discrimination occurred. When a docketable complaint was received, the fair practice examiner interviewed the complainant, and, if he was satisfied that a prima facie case was made out, he visited the party charged. If an employer or union official—having been reminded of his responsibilities under Executive Order 9346—complied with recommendations of the examiner and the Regional

Director, the case was closed. About 95 percent of the complaints submitted to the FEPC were adjusted by the regional offices, and the five percent not settled by the regional staff were referred to the central office.

The records of the regional offices are of two types: case files and administrative files. The administrative files—the general office files of the Regional Directors—are described under the heading, "other regional records". They are arranged in the following manner: administrative files, active cases, closed cases, pre-docketed cases, and non-docketable cases for each region. (For the location of each type of case for each region, see the list of roll contents in appendix V.)

### Regional Case Records

EF (10) - ACTIVE CASES. Sept. 1941-Apr. 1946. 17 ft.

68

Cases involving complaints of discrimination against private employers, labor unions, and Federal Government agencies located within the region that had neither been satisfactorily settled nor dismissed for lack of merit by the regional office. Arranged alphabetically by name of party charged.

This description applies without modification to the series of active cases of Regions I, II, IV, and VII. In Region III, the active cases are divided into New Jersey Active Cases and Region III Active Cases exclusive of New Jersey. In Region V, they are arranged in three series corresponding to the regional and subregional offices as follows: Cleveland Active Cases, Detroit Active Cases, and Cincinnati Active Cases. In Region VI, they comprise two series: Active Cases Involving Unions, or those relating to complaints against labor unions only; and Active Cases Involving Government Agencies, or those relating to complaints against Government agencies only. In Region IX, they are arranged to correspond to the regional and subregional offices as follows: Kansas City Active Cases and St. Louis Active Cases. The active case files of Region X include some Region XIII cases. In Region XII, they are arranged in two series corresponding to the regional and subregional offices as follows: San Francisco Active Cases and Los Angeles Active Cases. There are no active case files for Regions VIII, XI, and XIII.

NF(17) - INDEX TO ACTIVE CASES AND TO CASES REFERRED TO THE DIRECTOR OF FIELD OPERATIONS. Oct. 1942-Apr. 1946.

<u>69</u>

An index on 5" x 8" cards showing name and address of party charged, case number, date filed, name and address of complainant.

source (or channel by which complaint reached FEPC), and date and type of discrimination. In some cases the dates of referral to the Director of Field Operations and from the Director to the Committee are also shown. Arranged in two groups: 1. active cases and 2. cases referred to the Director of Field Operations, and thereunder numerically by case number.

For Region III, a comparable index is arranged by regional and subregional offices as follows: Philadelphia, New Jersey, and Pittsburgh; thereunder by classes of active cases and of cases referred to the Director of Field Operations; and thereunder numerically by case number. There is a similar arrangement in the indexes to cases for Regions IX and XII. In Region IX, the regional and subregional offices are Kansas City and St. Louis, respectively; in Region XII, they are San Francisco and Los Angeles. For Regions V, VI, VIII, and XIII, there is no card index to active cases and to cases referred to the Director of Field Operations.

# EF (10) - CLOSED CASES. Aug. 1941-Mar. 1946. 76 ft.

Cases involving complaints about discrimination by private employers, labor unions, and Federal Government agencies located within the region. These the regional office had disposed of either by a satisfactory settlement or by dismissal for lack of merit. Arranged alphabetically by name of party charged.

70

The above description applies without modification to the series of closed cases of Regions I, II, VI, VII, and VIII. In Region III, the closed cases are divided into Pittsburgh Closed Cases and Region III Closed Cases exclusive of Pittsburgh, with the former cases arranged alphabetically by name of party aggrieved and, occasionally, by name of party charged. In Region IV, the closed cases are arranged consecutively by case number. In Region V. they are arranged in three series corresponding to the regional and subregional offices as follows: Cleveland Closed Cases, Detroit Closed Cases, and Cincinnati Closed Cases. In Region IX, they are divided into Kansas City Closed Cases and St. Louis Closed Cases. The closed case files of Region X include some cases of Regions XI and XIII and are arranged alphabetically by name of party charged. In Region XII, they are divided into San Francisco Closed Cases and Los Angeles Closed Cases. There are no closed case files for Regions XI and XIII.

NF(17) - INDEX TO CLOSED CASES. Jan 1942- Feb. 1946 6 ft.

An index on 5" x 8" cards showing name and address of party charged, case number, name and address of party aggrieved.

source of complaint (means by which it reached the FEPC), date of complaint, the reason and type of discrimination (for example, the reason--"Negro", and the type--"refused to hire"), regional disposition (whether withdrawn, dismissed, or satisfactorily adjusted), and disposition by the Field Director. Arranged numerically by case number.

In Region III, the Pittsburgh Closed Cases are indexed separately from those for the other offices of the region. In Region V, the index is arranged by regional and subregional offices as follows: Cleveland, Cincinnati, and Detroit; and thereunder consecutively by case number. The indexes for the closed cases in Region IX (Kansas City and St. Louis) and Region XII (San Francisco and Los Angeles) are similarly arranged. There are no card indexes to the closed cases for Regions I, II, VI, and VIII.

EF (10) - NONDOCKETABLE CASES. Oct. 1941-Jan. 1946. 8 ft.

Cases involving 1. complaints that were dismissed because the FEPC had no jurisdiction to handle them; 2. anonymous complaints, and 3. complaints that did not give essential facts or that alleged discrimination in matters other than employment. Arranged alphabetically by name of party aggrieved.

This description applies without modification to the series of non-docketable cases of Regions III, VI, and VII. In Region II, the nondocketable cases are arranged for the most part alphabetically by name of party charged. In Region V, they are divided into Michigan Nondocketable Cases and Ohio Nondocketable Cases. In Region IX, they constitute an unarranged series of records, which includes correspondence with other regional offices, lists of cases sent to Washington, and material for cases referred to the Director of Field Operations. For Region XII, the nondocketable cases are supported by some chronologically arranged complaints. There are no nondocketable case files for Regions I, IV, VIII, X, XI, and XIII.

EF (10) - PREDOCKETED CASES. Oct. 1941-Apr. 1945. 4 ft.

Consist of complaints of discrimination against employers in Region II. The complaints were under investigation before they were docketed, and some of them were dismissed because the FEPC did not have jurisdiction to handle them. Arranged alphabetically by name of party charged.

EF 2 IND INDEX TO ALIENAGE CASES IN REGION IV. Aug. 1943-Dec. 1944.

An index on 5" x 8" cards showing name and address of

party charged; type of business; case number; date the complaint was filed; name, address, and sex of complainant; reason for discrimination; and type of discrimination. Arranged numerically by case number.

### Other Regional Records

# Records of Region II

GENERAL RECORDS. June 1942-Nov. 1945. 1 ft.

Correspondence, memoranda, telegrams, teletypes, reports, press releases, radio scripts, pamphlets, and newspaper clippings relating to Committee hearings on complaints against the International Seafarers' Union, congressional hearings on FEPC appropriation bills, participation of interracial civic groups in a drive to secure permanent FEPC legislation, cooperation with other Federal agencies in combating discriminatory hiring practices, important case activity in Region II, docketed complaints that were dropped because of insufficient evidence of discrimination, and budgetary material. Arranged by subject or type of record material.

S (10) - CORRESPONDENCE RELATING TO COMPLAINTS. June 1942-Aug. 1943. 3 ft.

76

Letters and telegrams from and copies of letters sent to private persons charging discrimination in employment, or to employers answering charges of discrimination; and interoffice memoranda transmitting or reporting on complaints of discrimination. Arranged alphabetically by name of correspondent.

### Records of Region III

NF (11) - FISCAL RECORDS. Aug. 1942-Mar. 1946. 10 in.

Allotment ledgers, bills of lading, declarations of property, attendance reports, and payrolls relating to the fiscal operations of the regional office. Arranged by type of material.

# Records of Region IV

S (10) - GENERAL RECORDS. Aug. 1943-Dec. 1945. 10 in.

Interoffice memoranda relating to case activities, nondocketable complaints, reports on cutbacks in industrial production in the region during the final stages of World War II, analyses of congressional bills to establish a permanent FEPC, agreements

S (10)

between the FEPC and other Government agencies on handling complaints of discrimination against them, and press releases issued by the regional office. Arranged alphabetically by subject.

79

# Records of Region V

S (10) - GENERAL RECORDS. Nov. 1942-Apr. 1946. 7 ft.

Correspondence, memoranda, reports, press releases, pamphlets, and newspaper clippings relating to complaints of discrimination referred from the Director of Field Operations to the regional office for appropriate action; advice on developments in the race relations field; case assignments to regional personnel; investigation of charges of discrimination directed against specific employers located in the region; information furnished by the U.S. Employment Service on discriminatory employment practices in the region; and fiscal and personnel actions of the regional office.

Arranged alphabetically by subject.

Apr. 1946. 5 in.
Correspondence, memoranda, reports, and press releases
relating to satisfactory adjustments of complaints of discrimination
against local employers, requests for Committee action in deadlocked cases, Committee hearings held in the Cincinnati area,
budgetary allocations, and fiscal and personnel matters. Arranged
alphabetically by subject.

GENERAL FILE OF THE CINCINNATI OFFICE. Feb. 1945-

### Records of Region VI

- S (10) GENERAL RECORDS. Oct. 1941-Apr. 1946. 2 ft.

  Correspondence, memoranda, reports, and press releases relating to participation of the FEPC in the settlement of labor disputes; conferences between regional office personnel and other Government officials and private employers, which were held in areas from which complaints of discrimination had been received; employment of aliens in war industry; caseload activity; and fiscal and personnel actions of the regional office. Arranged alphabetically by subject.
- S (10) GENERAL CORRESPONDENCE. Sept. 1943-Mar. 1946. 3 ft. 82

  Letters from and copies of letters sent to those agencies representing labor and minority group interests, pledging support of the FEPC program. Included are reports of conferences held by regional office personnel with labor and management officials on problems of minority group employment. Arranged alphabetically by name of correspondent.

### Records of Region VII

S (10) - GENERAL RECORDS. Oct. 1943-Dec. 1945. 3 ft. 83

Correspondence, memoranda, reports, press releases, speeches, and newspaper clippings relating to investigations by regional office personnel of war plants charged with unfair employment practices, programs and tasks undertaken by minority group organizations in support of FEPC policies, testimony given by the Regional Director before the Senate Subcommittee on Appropriations in 1945, statistical information on caseload activity, and data on personnel and fiscal transactions of the regional office. Arranged alphabetically by subject or type of material.

# Records of Region IX

GENERAL RECORDS. Aug. 1941-Apr. 1946. 2 ft.

Correspondence, memoranda, telegrams, teletypes, compliance reports, and copies of weekly and monthly reports submitted to the central office. These records relate to caseload activity; information assembled by the regional office preparatory to holding Committee hearings at St. Louis, Mo.; complaints by civic organizations against discriminatory employment practices of local business firms; and data on fiscal and personnel actions of the regional office. The telegrams, teletypes, and weekly and monthly reports are arranged by type of material and thereunder chronologically; the other records are arranged by type of material.

### Records of Region XII

S (10) GENERAL RECORDS. Oct. 1941-Dec. 1945. 4 ft. 85 Correspondence, memoranda, telegrams, teletypes, reports. applications, vouchers, press releases, and newspaper clippings relating to operating agreements between the regional office and other Government agencies in the region on handling complaints of discrimination, activities of minority group organizations in bringing to light grievances against discriminating employers, contacts with the central office and other FEPC regional offices, statistics on caseload activity, and data on fiscal and personnel operations of the regional office. Included are complaints of discriminatory employment practices received by Earl B. Dickerson. a Committee member, during the Los Angeles hearings held by the FEPC in October and November 1941. Arranged chronologically and thereunder alphabetically by subject or type of material.

### APPENDIX I

# List of Folder Titles for Unarranged Entries (All materials which are not arranged systematicallyneither chronological nor alphabetical, etc.)

### **ENTRY**

8 OFFICE FILES OF MALCOLM ROSS

Contracts

Memorandum of Understanding Between FEPC, WMC, and the Provost Marshall

Memos--Cramer 1941 and 1942

Agreement Between FEPC and the Labor Production Office of the WPB

Operating Agreement Between FEPC and WMC on Non-Discrimination Program

Boilermakers, Summaries and Findings

Alien Questionnaire 7-4-42

Aliens, Employment of

Employment of Aliens in National War Industries

Employment of Aliens on War Department Contracts

Equal Employment Opportunity for Negroes

in Local Transportation Systems

WMC Conference Material

Complaint Form

Steamship Lines April 29, 1942

Summary of Hearings, Steamfitters Chicago 4-4-42

Summary-Hearings Birmingham, Ala. 6-18-42

Vultee Aircraft

Summary-Hearings Birmingham, Ala. 4-19-42

Summary-Hearings Birmingham, Ala.

Summary of Hearings Birmingham, Ala. 6-20-42

Government Statistics

Misc.

Office Files of Malcolm Ross: Misc.

### 9 OFFICE FILES OF MAX BERKING

Voting Records
Max held over
Radio
Legal Aspects
Columnists on FEPC

	OFFICE FILES OF MAX BERKING -(CONTINUED)	ATTA TO THE
	Editorials	
	State FEPC's	alling high frigh
	Digest Material	
	Southern Press on 1945 Appropriation	
	Permanent Bill	prince has been
	Education vs. Legislation	į
15	OFFICE FILES OF EMANUEL H. BLOCH	parato to the
	Jurisdictional Problems	
	Miscellaneous	-
	Memorandums	
	Rules and Regulations	
	Permanent FEPC	arms to the
	Court Decisions	
	Johnson Memos	
	Postwar Planning	
	Seafarers' International Union	
	Proposed Hearings	
18	OFFICE FILES OF EVELYN COOPER	
	Opinions - Miscellaneous	-
	Miscellaneous	
	Telephone Cases	
	Correspondence	<b>650</b> 0, 15, 15
	Letters to the President	
	Memos from Johnson	
	Opinions of Jurisdiction	
	Summaries of Essential Action	
	Region I - Docketing	
	Docketing	~
	Region II - Docketing	
	Miscellaneous	
26	OFFICE FILES OF JOHN A. DAVIS	
	Misc.	
	Misc.	
	Misc. Statistics	
	Case Load Activity	1990 B B
	Pendency Report April 1, 1944	
	Analysis of Case Docketing	
	Analysis of Docketed Cases by Region	, கூறிய இரும்

### 29 OFFICE FILES OF CORNELIUS GOLIGHTLY

Clippings, Recent figures Off. Defense Trans.

### 31 OFFICE FILES OF JOY P. DAVIS

Tension Reports, Mobile, Alabama A Handbook for the Negro Worker Speech Material Negroes in Local Transit Industry Strike Data Annual Report Data

Reports on Strikes

Tension Data

Discussion Outline on Non-Discrimination

List of Pub. Hearings

Old Reports

International Ass'n. of Iron, Bridge and Structural Workers

Tension Reports, Spartanburg, S.C.

Special FDR'S

Miscellaneous

Employment of Firms in New York City

Employment of Negroes in the Federal Govt.

List of S.A.'s

White Copies of Correspondence

11 11 11 11

Union Matters Office Memos

### 32 OFFICE FILES OF WALTER L. SIMMONS

Misc.

Reports

Project

# 34 RECORDS RELATING TO THE FIRST REPORT OF THE FEPC

Annual Report
Education and Racial Understanding
FEPC Annual Report Material
Annual Report Material, Final Form

### 39 OFFICE FILES OF WILL MASLOW

Post-War Cutbacks
General Cable Company (Misc. File)
Monthly Reports (Field Operations)
Congressional Record References
Relations with other Agencies
August White Copies
Misc.

### 41 OFFICE FILES OF EUGENE DAVIDSON

USES Reports, Mr. Simmons Committee Exhibits Exhibits and other File Material Statements Metropolitan Councils FEP War Department and Navy Department Procedure Pending Cases General Complaints Correspondence Government Agencies Plumbers and Steamfitters Worksheets Memos. Davis to Maslow Review and Analysis Relations File by Name of Party Charged Laws on Employment of Aliens Strikes Anthracite Mining Statistics, Field Operations General Information on Companies Eugene Davidson, Personal USES, N.Y.C. Inter-office Communications Cooperative Organizations Unions Otis Elevator Company, Yonkers, N.Y. Statements, New York Hearings Civil Rights Law, Discrimination Contributive Advice and Suggestions International Telephone and Radio Mfg. Co.. Washington Property Anaconda Wire and Cable Company

Kollsman Instrument Co. Refined Syrup and Sales

# OFFICE FILES OF EUGENE DAVIDSON -(CONTINUED)

N.Y. Thread Grinding Corp.

Alexander Smith and Sons

Standard Oil Co.

Walsh-Driscoll

George A. Fuller Co.

Burroughs-Welcome Co.

Western Electric Co.

Clarence R. Johnson, Reports

Vocational or Training Program

Newspapers, Clippings, etc.

Eugene Davidson

LULAC Councils

Correspondence - General

Poulsen and Nardon, Inc.

Private Defense Industry

Memorandum to and from Lawrence W. Cramer

Press Clipping Digest

Hartford Report

Speech Material

Cheyney, Pa. Assignment

New York Assignment

Boeing Report

Los Angeles Hearings Report

New York Hearings

Follow up

Data on Companies Represented at Hearings

General Personal - Executive Session - FEPC

Miscellaneous

### 43 OFFICE FILES OF JOHN BEECHER

Chicago Hearing

Macon Naval Ordinance Plant

Cramer - Confidential

Trimble, E.G.

Savannah, Ga.

Birmingham, Ala.

Flora, Miss. Bag Loading Plant

Georgia, Misc.

Housing

Inter-Office Memos

Jacksonville, Fla.

# OFFICE FILES OF JOHN BEECHER -(CONTINUED)

Memphis, Tenn. Complaints That Were Received after the Hearing Seventh Regional Labor Supply Comm. Mobile, Ala. Bell Aircraft - Atlanta Alabama Ordinance Plant - Childersburg Carnahan, WG Charleston, S.C. Chattanooga, Tenn. Cramer Alabama - Defense Training Sou. Conference for Human Welfare Georgia - Defense Training NYA - Defense Training Pascagoula, Miss. South Carolina - Defense Training Wood, Irving W. Texas - Defense Training New Orleans, La. Wallace Nashville, Tenn. Statements Coosa River Ordinance Plant - Talladega

# APPENDIX II

# Alphabetical List of Hearings Conducted by the Committee on Fair Employment Practice (Entry 19)

Roll No.	
	Included in the list below are two hearings (marked by asterisks) that were not conducted by the Committee. Transcripts of the proceedings of these hearings are among the Committee's records.
19	Amertorp Corporation v. Lillian D. Reynolds et al. Case No. 61. Transcript of proceedings held in St. Louis, Mo., on August 1, 1944, with accompanying correspondence.
22	Baldwin Company. Case No. 74. Transcript of proceedings held in Cincinnati, Ohio, on March 16, 1945, with accompanying correspondence and brief.
17	Birmingham Hearings. No case number. Transcript of proceedings held in Birmingham, Ala., on June 18-20, 1942, with summaries, findings, and directives relating to the National Training Program in Alabama, Tennessee, and Georgia; Vultee Aircraft, Inc.; Gulf Shipbuilding Corporation; Alabama Drydock and Shipbuilding Corporation; and National Defense Training.
15	Buckingham, Bruce W. No case number. Transcript of grievance hearing held on December 19, 1945, with accompanying correspondence and conference notes.
19	Bussman Manufacturing Company v. Thelma Shuford et al. Case No. 59.  Transcript of proceedings held in St. Louis, Mo., on August 1, 1944.
22	Cambridge Tile Manufacturing Company. Case No. 77. Transcript of proceedings held in Cincinnati, Ohio, on March 15, 1945, with exhibits.
22	Capital Transit Company. Case No. 70. Transcript of proceedings held in Washington, D.C., on January 15 and 16, 1945, with accompanying correspondence, newspaper clippings, and statistical charts.
19	Carter Carburetor Corporation v. Pearl Maddox et al. Case No. 60.  Transcript of proceedings held in St. Louis, Mo., on August 1, 1944, with exhibits.
16 17	Chicago Public Hearing of the Illinois State Commission on the Condition of Urban Colored Population. Transcript of proceedings held in

Chicago, Ill., on January 3 and 4, 1941.

Roll No.	
15	Civil Service Commission. No case number. Transcript of proceedings held in Washington, D.C., on December 14, 1942.
18 19	Complaints of Discrimination in Employment in Defense Industries Because of Race, Creed, Color, or National Origin. No case number. Transcript of proceedings held in Los Angeles, Calif., on October 20 and 21, 1941.
18	Cook County Plumbers' Union. No case number. Transcript of proceedings held in Chicago, Ill., on April 4, 1942.
21	Crosley Corporation. Case No. 72. Transcript of proceedings held in Cincinnati, Ohio, on March 15, 1945, with accompanying correspondence and brief.
15	Discrimination in Defense Training (Education). Transcript of proceedings held in Washington, D.C., on April 13, 1943.
18	Dow Chemical Company v. Kenneth Sterling. No case number. Transcript of proceedings held in Midland, Mich., on September 28, 1943.
22	General Cable Corporation. Case No. 80. Transcript of proceedings held in St. Louis, Mo., on March 9, 1945.
22	Goodyear Aircraft Corporation. Case No. 83. Transcript of proceedings held in Akron, Ohio, on May 14, 1945, with accompanying correspondence.
17 18	Hearings Held Before a Special Committee of the House of Representatives To Investigate Acts of Executive Agencies Beyond the Scope of Their Authority. No case number. Transcript of proceedings held in Washington, D.C., relative to the Philadelphia Transportation Company, on January 11, 1944; Seafarers' International Union of North America, February 25, 1944; War Shipping Administration, U.S. Maritime Commission, National Maritime Union, Marine Cooks and Stewards of the Pacific, March 1, 1944; Railroads, March 2, 1944; and War Shipping Administration and National Maritime Union, March 10, 1944. With accompanying correspondence.
15	Indianapolis Railway, Incorporated. No case number. Correspondence concerning the parties.

- International Brotherhood of Teamsters, Chauffeurs, Warehousemen, and Helpers of America, Local 299, et al (the White Star Trucking Company, the Mannion Express Company, Shippers Dispatch, Inc., the McFarren Cartage Company, the Opland Trucking Company, the Detroit Delivery Company, the Dealers Transport Company, Associate Truck Lines, Inc., Fourteenth Avenue Cartage Company, U.S. Truck Company, Inc., and the Douglas Trucking Lines, Inc.). Case No. 84. Transcript of proceedings held in Detroit, Mich., on June 2, 1945, with accompanying correspondence.
- Key System and Division 192, Amalgamated Association of Street, Electric Railway and Motor Coach Employees of America. Case No. 81.

  Transcript of proceedings held on March 19-23, 1945, at Oakland, Calif., and on April 16, 1945, at San Francisco, Calif., with accompanying correspondence; newspaper clippings; a survey of the attitudes of platform operators, submitted on behalf of the Key System in March 1945; and a Report on Results of Operation of the Key System, by the Railroad Commission of the State of California, dated August 28, 1944.
- 22 Kirk and Blum Manufacturing Company. Case No. 76. Transcript of proceedings held in Cincinnati, Ohio, on March 15, 1945, with exhibits.
- F.H. Lawson Company. Case No. 73. Transcript of proceedings held in Cincinnati, Ohio, on March 16, 1945, with accompanying correspondence and brief.
- Line Material Company. Case No. 69. Transcript of proceedings held in Zanesville, Ohio, on January 12, 1945, with accompanying correspondence.
- Los Angeles Railway Corporation v. Complaints of Alfonso Edwards,

  James H. Herod, Jr., Charles M. Robinson, Sidney L. Robinson,

  James E. Savoy, Nona S. Slayden, and Others. Case No. 66.

  Transcript of proceedings held in Los Angeles, Calif., on August
  8, 1944, with accompanying correspondence, exhibits, agreement,
  findings with directives, excerpts from contracts, statement of
  complaints, and regional cases.
- Major, Seth v. Library of Congress. No case number. Transcript of proceedings held in Washington, D.C., on December 8 and 9, 1942, with accompanying correspondence, documentary evidence, and findings of fact.

- McDonnell Aircraft Corporation v. Sarah J. Bundy et al. Case No. 65.

  Transcript of proceedings held in St. Louis, Mo., on August 2, 1944, with accompanying correspondence.
- McQuay-Norris Manufacturing Company v. Ollie M. Haynes et al. Case
  No. 64. Transcript of proceedings held in St. Louis, Mo., on August
  2, 1944, with accompanying correspondence.
- M Miyakawa, T.S. No case number. Transcript of proceedings held in Washington, D.C., on February 17, 1943.
- Northwest Mining and Exchange Company v. Peter Venture. No case number.

  Transcript of proceedings held in Clearfield, Pa., on October 1, 1943, with exhibits.
- Oregon Shipbuilding Corporation, Vancouver and Swan Island Shipyards, and
  International Brotherhood of Boiler Makers, Iron Ship Builders, Welders
  and Helpers of America (Boilermakers Union). No case number.
  Transcript of proceedings held in Portland, Oreg., on November 15 and
  16, 1943, with accompanying correspondence, exhibits, court
  order, union bylaws, summary with findings and directives, newspaper clippings, and a petition, dated January 22, 1944, of the Kaiser
  Company, Inc., and the Oregon Shipbuilding Corporation for a rehearing.
- Perry, Leslie S. No case number. Transcript of proceedings held in Washington, D.C., on February 19, 1942.
- Philadelphia Rapid Transit Employees Union. Case No. 55. Transcript of proceedings held in Philadelphia, Pa., on December 8, 1943, with prepared papers, summary of evidence with opinion and orders, grand jury report and indictment, summary with findings and directives, and exhibits.
- Pittsburgh Plate Glass Company, Window Glass Cutters League of America; Federation of Glass, Ceramic and Silica Sand Workers of America, and Paul G. Schmidt et al, Jehovah's Witnesses. No case number. Transcript of proceedings held in Washington, D.C., on December 21, 1942, with brief.
- Potter, Hubert Elmer v. The United States Employees' Compensation

  Commission. No case number. Transcript of proceedings held in

  New York, N.Y., on March 19 and 20, 1943, with accompanying

  correspondence and investigation reports.

- 9-12 Railroads. No case number. Transcript of proceedings held in Washington, D.C., on September 15-18, 1943, to hear evidence on complaints of racial discrimination in employment on certain railroads of the United States. The files on this hearing contain exhibits, correspondence, reports, docketed cases, summaries, findings, directives, summaries of complaints, operational statistics for cases docketed and closed, agreements between individual railroad companies and unions, resolutions against railroad discrimination, complaints and agreements on railroad employment, seniority lists, and questionnaires on discriminatory employment practices in the railroad industry.
- 20 <u>St. Louis Shipbuilding and Steel Company</u> v. Samuel A. Layne et al. Case No. 62. Transcript of proceedings held in St. Louis, Mo., on August 2, 1944, with accompanying correspondence.
- Schaible Company. Case No. 79. Transcript of proceedings held in Cincinnati, Ohio, on March 15, 1945, with accompanying correspondence and exhibits.
- Seafarers International Union of North America. Case No. 67. Transcript of proceedings held in New York, N.Y., on October 10, 1944, with accompanying correspondence and exhibits.
- Shell Oil Company, Inc., and Oil Workers International Union, Local 367, CIO. Case No. 68. Briefs, decisions, and correspondence. Hearings held at Houston, Tex., on December 28-30, 1944.
- Sidney, Rone v. Robert H. Holt, Postmaster at Newport News, Va. Case No.
   42. Transcript of proceedings held in Norfolk, Va., on December 10, 1943, with accompanying correspondence and exhibits.
- Southwest (Mexicans). No case number. Investigations conducted by Carlos E. Castaneda, Acting Regional Director, and Clay L. Cochran, Hearing Examiner, at Corpus Christi, Tex., against the American Smelting and Refining Company, on November 18, 1943; the Southern Alkali Corporation, November 19, 1943; and Alkali Workers' Industrial Union, Affiliated with the United Gas, Coke, Chemical and Allied Workers, Local No. 153, November 19, 1943. The files on these investigations contain a list of Texas, Colorado, New Mexico, and Arizona complaints; an agreement; and correspondence.

- Texas and New Orleans Railroad Company, and the Brotherhood of Railroad Trainmen. Case Nos. 82 and 91. Transcript of proceedings held in Houston, Tex., on May 4, 1945, with accompanying correspondence and exhibits.
- Titeplex Metal Hose Company. No case number. Transcript of proceedings held in Washington, D.C., on July 21, 1942, with application for reconsideration of Committee's findings and directives, original complaint, and record of testimony.
- United Biscuit Company of America (Strietmann Biscuit Company Division).

  Case No. 78. Transcript of proceedings held in Cincinnati, Ohio, on
  March 16, 1945, with exhibits.
- 20 <u>United States Cartridge Company v. Irene Johnson et al.</u> Case No. 63.

  Transcript of proceedings held in St. Louis, Mo., on August 2, 1944.
- Victor Electric Products, Inc. Case No. 75. Transcript of proceedings held in Cincinnati, Ohio, on March 17, 1945, with brief and exhibits.
- 19 Wagner Electric Corporation v. Ollie Haynes et al. Case No. 58.

  Transcript of proceedings held in St. Louis, Mo., on August 1, 1944, with accompanying correspondence.
- Western Cartridge Company. Case No. 71. Transcript of proceedings held in East Alton, Ill., on January 31, 1945, and February 23 and 24, 1945, with accompanying correspondence, statements of company's position and charges, and agreement between Western Cartridge Company and the American Federation of Labor and affiliated organizations.
- Western Pipe and Steel Company, Consolidated Steel Corporation
  (Shipbuilding Division), California Shipbuilding Corporation, Kaiser
  Company, Inc., Oregon Shipbuilding Corporation, and Auxiliary
  Lodge No. A-35 and Subordinate Lodge 92 of the International
  Brotherhood of Boilermakers, Iron Ship Builders and Helpers of
  America, AFL. No case number. Transcript of proceedings held
  in Los Angeles, Calif., on November 19 and 20, 1943, and August
  7, 1944, with accompanying correspondence on a rehearing and a
  petition of the California Shipbuilding Corporation for a rehearing,
  dated January 22, 1944.

### Appendix III

# Subject-Numeric Classification Code for Central Files (Entry 25) \*

# # Roll No.

### NF(7) - AUTHORIZATIONS--GENERAL

(Material granting or delegating authority on matters relating to President's Committee on Fair Employment Practice)

### NF(7) - COMMUNICATIONS--GENERAL

- 1 Mail
- 1-1 Registered mail
- 1-2 Franking privilege
- 2 Telegrams
- 3 Telephone
- 3-1 Telephone directories
- 4 Teletypes

### FAIR EMPLOYMENT PRACTICES

Letters written to the FEPC by individuals detailing their inability to get jobs, promotions, enter unions, etc. Each letter is answered by the committee. Arranged by region and thereunder alphabetically by addressee. All regions for which there is correspondence are filmed. They are in parentheses after each entry.

- 1 Discrimination in employment
- EF 23-25 1-1 Complaints not specifying a particular company (I, III, IV, VII)

  EF 25-28 1-2 Complaints against a particular company (I, IV, VII, XII)

  \*\* Complaints against railroads (Numerous regions)
- EF 29 \*\* Complaints against railroads (Numerous regions)
  EF 30-34 1-3 Complaints against government agencies (I, IV, VII,
- EF 35 1-4 Complaints against unions (Numerous regions)
  - 2 Discrimination in defense training
- \* The classification code was set up by the FEPC and not by this author.
- \*\* Author's entry; does not appear in FEPC classification code.

<u>#</u>	Roll No.			
EF EF	35 35	<ul> <li>2-1 U.S. Office of Education</li> <li>2-2 Complaints against institutions not falling within jurisdiction of President's Committee and U.S.</li> </ul>		office (
		Office of Education	-	-
S(12)	35	FISCALGENERAL  1 Allotments 1-1 Regional		-
		<ul> <li>2 Appropriations</li> <li>2-1 Appropriations, temporary field offices</li> <li>3 Budget</li> </ul>	, 1880 at 18	-
		3-1 Budget estimates 4 Checks 5 Payrolls		<b>-</b>
NF(13)		6 Transmittal FORMSGENERAL	***	la,
S	35-36	GENERAL CORRESPONDENCE (Letters sent on general subject matters or with requests to companies to end violation of Executive Order 8802)	en. e	-
		Two series arranged alphabetically.	-	-
		HEARINGS	-	-
S	36	General Correspondence and telegrams regarding dates of hearings plans for conducting hearings, etc. Arranged for the most part alphabetically by person or company to which	S,	EN <sub>B</sub>
		message was sent. Also includes letters dealing with budget appropriations.	agong, si	-
S	37	1 Specific Hearings Correspondence and telegrams dealing with general administration. Involves specific companies, unions and/or activities in particular cities. Arranged al-		****
		phabetically.		Pros,
S	37	2 Summaries Summaries of findings and correspondence pertaining to various companies. Unarranged.	······································	

#	Roll No.	
S	37	HEARINGS (cont'd.) 3 Findings Brief memos summarizing facts. Unarranged.
NF(7	) -	4 Expenses Vouchers
S	37	5 Procedures Rules for conducting hearings.
S	38	LEGISLATION Proposed bills, legislation and correspondence relating thereto.
		MEETINGS  Summary of staff meetings and brief memos regarding discussion at meetings. (For agenda and summary of committee meetings see entries 1, 2, 3 under the Records of the Office of the Chairman.)
S S	38 38	General 1 FEPC
NF(7		2 Notice of Meetings
		MEMORANDUMS  These represent (at least in theory) all memos transmitted to persons for whom there is a file. Selected are any memos which contain substantive material relating to an event, case, etc. Much of the material is of a housekeeping nature and therefore not filmed. However, if transmittal contains a substantive comment such as a recommendation or other remark, it is filmed. [See the beginning of the series (roll 38) for examples of material not included.]
S	<b>3</b> 8	General  Memorandums, interoffice memorandums, circulars
S	38	1 All Committee Members
S	38	2 All Staff members
s	38-39	3 Regional Directors and Regions Specific Individuals
S	39-41	Arranged alphabetically by name of addressee.  Regions in General  Arranged numerically by region and thereunder chronologically.

<u>#</u>	Roll No.		
		ORDERS Discussion of questions of interpretation of Eucontine Orders	
$\mathbf{s}$	41	Discussion of questions of interpretation of Executive Orders.  1 Executive Orders	
S	41	1-1 Proposed Executive Orders	
		•	
S	41	ORGANIZATION Includes agreements between WMC and FEPC, organization charts and functions of the Committee, and plans for reorganization with comments.  1 Charts	
		2 Washington Office	
		3 Field	
		4 Reorganization	
		PERSONNEL  Headings listed are self-explanatory; all are of a routine nature and with the exception of "job descriptions" (16) and "suggestions by employees" (29) are not filmed. (Note: the "personnel	
		folders of individual employees of the Committee' (1) have been transferred to the National Personnel Records Center -	
		Civilian Personnel Division, St. Louis, Mo.)  1 Personnel folders of individual employees of the Committee	<b>a</b>
		2 Activities	
		3 Applications	
		4 Appointments	4m m m
		4-1 Extensions of appointments	
		4-2 Temporary appointments to field 5 Changes in salary status	
		6 Charges—disciplinary action—debts	
		7 Classifications	
		8 Commendation letters	
		9 Contributionsgifts	
		10 Detailed personnel	
		11 Efficiency ratings	
		12 Examinations	
		13 Fingerprints 14 Hours of duty	
		14-1 Overtime	
		15 Investigations	
s	41	16 Job descriptions	
		17 Journal sheets	
		18 Leave	
		19 Military service	
		20 Policy and procedure	
		21 Promotions	

#	Roll N	lo.

42

S

<u>#</u>	Roll No.	
		PERSONNEL (cont'd.) 22 Reclassifications
		22 Rectassifications 23 Recommendations
		24 Releases
		25 Reports
		26 Requests for personnel
		27 Resignations
		28 Salaries
S	41	29 Suggestions by employees
		30 Terminations
		31 Trainee program
		32 Transfers
		33 Loan of personnel
		34 Identifications
		POLICY AND PROCEDURE
		Includes correspondence between FEPC and UAW-CIO
		regarding union's efforts to end discrimination; also
		other labor agreements. Additionally, field instructions
		and rules for governing hearings are included.
S	41	General
S	41	1 Administrative
S	41	1-1 Correspondence
S	41	1-2 Field
NF(7)	41	1-3 Filesrecords (complaint reference card samples)
S		1-4 Procedure Manual (field instructions) 1-5 Purchase and supply
NF(7) NF(7)		1-5 Purchase and supply 1-6 Travel
141 (1)	-	2 Fair employment practices
		2 Part employment practices
NF(7)	-	PRINTING AND DUPLICATINGGENERAL
		1 Printing
		2 Duplicating
		PUBLIC RELATIONS
		Headings 1-4 contain letters to FEPC (or President Roosevelt)
		from individuals stating that they can not get jobs; the FEPC
		should "keep up the good work"; the Committee should do more
		to end discrimination, etc. "Motion Picture" letters refer
		to the movie "The House I Live In". All except the anonymous
		letters are answered. Alphabetical arrangement is irregular.
EF	42	1 Anonymous Letters
EF	42	2 AppreciationCommendation Letters
EF	42	3 ComplaintsCriticismsProtests (Letters of)
S	42	4 Motion Pictures

4 Motion Pictures

#	Roll No.		
		PUBLIC RELATIONS (cont'd.)	
		5 General Correspondence	
$\mathbf{EF}$	42-45	Letters offering comments, suggestions and other	
		general information	
		All are answered. Arranged alphabetically	
		by name of addressee.	
$\mathbf{EF}$	45	Miscellaneous	
		Requests of a more or less miscellaneous	
		nature that do not belong in any other class-	-
		ification. All are answered. Arranged alpha-	
		betically by name of addressee.	
$\mathbf{E}\mathbf{F}$	46-47	"Pat on the Back"	-
		Contains letters from individuals commending	
		the work of the FEPC. Some are answered.	
		Arranged alphabetically by name of addressee.	-
		(Note. Thousands of postcards from individuals	
		commending Committee are not filmed.) A	
		second series contains correspondence from	
		organizations including churches, the NAACP,	
		other Negro organizations, Jewish organizations,	
		unions, and the YMCA-YWCA. All are answered.	
		Unarranged.	
$\mathbf{EF}$	47	"Crack Pots"	
		Letters from individuals stating that the FEPC	
		should not exist because it is "ruining the Amer-	
		ican way of life". Few are answered. Unarranged.	·
S	47	6 Radio Programs	
		Correspondence and a transcript of a program.	
S	47	7 Speeches	
		Includes speeches and comments by members of the	
		Committee and persons in the field offices. (Note.	
		Letters from the public requesting Committee members	
		to speak are not filmed.) Arranged alphabetically by	
		the name of the deliverer of the speech.	
NF(7)	-	8 Invitations	
		Invitations from various organizations to members of the	
		Committee requesting them to attend meetings and/or	
		make speeches.	
~	4 =	9 Petitions  Petitions by ground of citizens supporting the and 1 of	
S	47	Petitions by groups of citizens supporting the work of	
		the FEPC. When there are multiple copies, only the	
		first one is filmed.	

#### # Roll No. PUBLIC RELATIONS (cont'd.) 10 Resolutions $\mathbf{S}$ 47 Resolutions by organizations dealing with topics such as anti-discrimination pledges, suggestions for the FEPC and similar types of statements. Some are answered by the Committee. Arranged alphabetically by organization adopting resolution. **PUBLICATIONS** Headings are self-explanatory. $\mathbf{S}$ 47 General S 1 Press releases - Committee on Fair Employment Practice 47 $\mathbf{S}$ 2 Other releases--Committee on Fair Employment Practice 47 S 47 3 Press releases--(other than those of the Committee) S 47 4 Other releases--(other than those of the Committee) M Congressional releases S 4-2 State legislature 47 NF(7)5 Requests for publications NF(7) 6 Mailing lists (for publications) NF(7)Subscriptions to publications NF(2)8 Newspapers and periodicals NF(2)9 Clippings NF(7) 10 Requests for articles for publication S 47 10-1 Requests for comment and review of articles for publication $\mathbf{S}$ 47 11 Books, booklets, pamphlets REPORTS $\mathbf{S}$ 47-48 General Reports describing employment conditions for minorities in various geographical designations. Also reports on practices of many companies and/or unions. Arranged alphabetically. S 48 1 Fair Employment Practices Compliance reports, principally narratives; some statistics. Also annual regional reports. Report of discriminatory hiring practices (USES Form 510) S 48 Primarily compilations of statistics dealing with the number of companies (by region) for which #510 forms were submitted. Also important narratives including reports on the South by John Beecher.

<u>#</u>	Roll No.		
		REPORTS (cont'd.)	
$\mathbf{S}$	48	1-2 Company reports to and from the field	
~		Investigations of complaints. Also significant reports	
		of field trips. Arranged alphabetically.	
S	49-50	2 Federal Employment	_
		Committee's request for information from Federal	
		agencies regarding the agency's employment of	
		Negroes. Responses include items such as number	-
		of Negroes employed, their classifications, and offices	
		in the agency in which they were employed. (Note.	
		Since the requests for information are substantively	_
		identical for each agency, only one is filmed. This	
		example appears in correspondence with the first	
		agency - The American Battle Monuments Commission.)	
		Arranged alphabetically by federal agency.	
M	-	3 Mail Reports (FEPC)	_
S	50	4 Statistical Reports	
		Miscellaneous reports include analysis of complaints.	
		Also statistics regarding Negro employment in rail-	_
~		road industry.	
S	50	5 Case Reports	
		Files of a few companies contain miscellaneous in-	-
TO TO	50	formation. Arranged alphabetically.	
ΕF	90	5-1 Progress Reports Migaellaneous reports regarding a few eages. Arranged	
		Miscellaneous reports regarding a few cases. Arranged by region.	~
$\mathbf{E}\mathbf{F}$	50	5-2 Chronological	
111	30	Progress reports for March 24, 1945.	
EF	50-53	6 Weekly Reports by Region (master file) and Bimonthly	Referen
		Contains reports (weekly, biweekly and/or monthly)	
		from the regions to the office of field operations. In-	
		formation includes comments about important cases,	maren-
		outstanding events, public relations, unadjusted cases,	
		other cases and miscellaneous information. (Note.	
		Since this file is incomplete, a second set of these	
		reports is also filmed. See 6-1 below. Together	
		they form as complete a file as possible. If used	_
		alone, the master file is the most complete of the	
		two. The above description applies to both series.)	
		Arranged by region and thereunder chronologically.	
$\mathbf{E}\mathbf{F}$	53-55	6-1 Weekly Reports - Chronological. Aug. 14, 1943-	
		Aug. 15, 1945.	
		See description under previous heading 6. Arranged	
		chronologically and thereunder by regions. (Note.	

<u>#</u>	Roll No.	
EF	55-56	REPORTS (cont'd.)  Most recent date appears first and then files move backward in time.)  6-2 Monthly Statistical Reports by Region (master file)  Case totals. Arranged by region and thereunder by office (if more than one in region) and thereunder
NF	-	chronologically. 6-2-1 Monthly Statistical Reports Identical to 6-2. Arranged chronologically and
NF	-	thereunder by region. 7 Final Disposition Reports (FDR's) by Region (master file) Identical to 7-1. Arranged by region and thereunder
EF	56-62	numerically. 7-1 Final Disposition Reports Contains all significant facts pertaining to each case. These include chronology, background, date and type of final disposition, and reasons for actions taken. (Note. The files contain two complete series; (1) numerical in No. 7 above and (2) alphabetical. The alphabetical one was chosen for filming because it is easiest to use.) Arranged by region and thereunder alphabetically. In addition, progress reports appear at the beginning of the FDR's for their respective
EF	62	regions. 7-2 Analysis of FDR's Memorandums dealing with a few cases between regions and office of field operations. They provide information regarding questions of jurisdiction, manner in which case was finally disposed of, questions of correct procedure, etc. Arranged by region and thereunder numerically.
EF	62	7-3 Compliance Reports  Reports between regions and office of field operations concerning a few miscellaneous cases. Information includes date of compliance check, employment figures, findings, new action taken, and findings of compliance. Arranged by region and thereunder numerically.
EF	63	7-4 Work Stoppage Reports Reports from regions to office of field operations contain final and intermediate reports on work stoppages involving racial factors. Information includes names

<u>#</u>	Roll No.		<b>ي</b> وشو
		REPORTS (cont'd.) of employer and union, whether strike was authorized	~
		or a wildcat, type of union security, number of workers and man-days involved, the incident precipitating the strike, events during the strike, and the settlement.	***
EF	63	7-5 Requests for Further Action (RFA's) from Field Memos from regions to office of field operations. Information includes party charged, the compliance	
		efforts of other government agencies, efforts of the regional office, pending issues, and recommendations.  Unarranged.	
NF	-	7-6 Case Pendency Reports  List of cases pending more than six months. Simple listing of cases is not of sufficient importance to	<del></del>
S	63	warrant filming.  8 Statistical Reports by Division of Field Operations (DFO).  Case load for September 1-25, 1943.	
S	63	9 Tension Area Reports Narrative reports dealing with a particular company and/or geographical area. Discusses strikes or potential troublesome situations. Arranged by region.	Micos
S	63	RULINGS  1 Comptroller General's Decisions For the most part includes rulings from WMC regarding questions of jurisdiction of FEPC, and application of various provisions of executive orders to specific cases, industries, etc.	***
EF	63-65	TRANSCRIPTS  1 Specific Transcripts Verbatim transcripts of meetings of the FEPC. Feb. 16, 1942-Sept. 4, 1945. Arranged chronologically. (Note. These are not hearings of specific cases as in entry 19. Rather they concern general Committee meetings)	
		UNITED STATES GOVERNMENT  (Material to be filed here only when it cannot be given a class- ification code elsewhere.)	- Just
EF	65-66	1 Aliens in Defense  General  For the most part these are letters complaining	

## # Roll No.

## UNITED STATES GOVERNMENT (cont'd.)

about discrimination. Acknowledged by the FEPC. Also includes memos, statements, etc. dealing with the Committee's policies regarding aliens. Arranged alphabetically.

# EF 66 Specific Groups

Descriptions in "general" heading (see above) as applied specifically to Japanese, Jamaicans, Philippinos, and Mexicans.

# S 66-67 Government Agencies

Correspondence between agencies (significant amounts concern the War Department, CSC, USES) and FEPC regarding use of questions on application forms dealing with race, religion, etc. Examples of forms are included. Additionally, there are general files which contain miscellaneous correspondence, non-discrimination clauses, and policy statements and agreements regarding relationship between agency and FEPC. Irregular alphabetical arrangement.

#### APPENDIX IV

# Selected List of Significant Reports, Studies, and other Documents

Those items with \* are located in entry 33 under STUDIES AND REPORTS (Rolls 74, 75). Because it is a continuous series, there are no folder designations. Those items with both a \* and a roll, entry and folder designation can be found on roll 74 or 75 and at their respective designations. All others can be found at their respective designations only.

Those items with \*\* are listed as they appear in the National Archives'

Preliminary Inventory. However, this author was unable to find them in the files. Therefore, while they probably do not appear in the microfilm, they are included for the researchers' information.

Roll	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
6	15(A-Z)	Administrative, Budgetary, and Personnel Prob- lems	Administrative, Budgetary, and Personnel Prob- lems. Theodore A. Jones, Discussion Leader. n.d. 5 p. Typed.
			*The Adult Education Aspects of the Negro Press. By Marjorie M. Lawson. n.d. 10 p. Typed.
			**Agreement Between the President's Committee on Fair Employment Practice and the Labor Production Office of the War Production Board. n.d. 2 p. Processed (Entry 1.)
1	8(A-Z)	Misc. (out of sequence)	Agreement of Cooperation between WMC and FEPC and Analysis of Agreement. n.d. 10 p. Typed.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
68	26	Agreements with other agencies.	Agreements. n.d. 6 p.  Summary of Agreements between FEPC and numerous government agencies.
68	26	''G''	An Analysis of Cases Referred by the FEPC to the War Department for Investigation. n.d. 12 p. Typed.  Sample of cases designed to evaluate the effectiveness of complaints of discrimination.
8	17	Confidential property of Frank D. Reeves	Analysis of Present Status of Negro Employ- ment in the Federal Government. Memo from President's FEPC to Heads of All Departments and Independent Establishment. Aug. 17, 1942. 4 p. Processed.
14		Shipbuilding: Boiler maker's Union - Exhibits (Part I). Folde Herbert Northrup.	*An Analysis of the Discriminations Against Negroes in the Boiler Makers Union. By er: Herbert R. Northrup. n.d. 18 p. Processed. (Entry 19)  Outlines the principal differences between the rights and privileges of Negroes in the Boiler Makers Union and the rights and privileges of white members.
10	19	Railroad: Misc. Correspondence, Reports and Com- plaints - Folder: Railroad Hearings	Analysis of the situation confronting Negro rairoad workers as revealed by the hearings held by the committee, September 15-18, 1943. Oct. 11, 1943. 5 p. Typed.
77	41	Anthracite Mining	Annual Report of the Fourth Regional Office: August 25, 1943 to June 30, 1944 (Inc.). September 1, 1944. 23 p. Typed.
72	29(A-Z)	Misc.	The Background of Current Negro Employment By Cornelius L. Golightly. Oct. 1944 15 p. Typed.
		×	Bibliography on the Negro in Industry. Issued by the Division of Review and Analysis, Committee on Fair Employment Practice. n.d. 4 p. Processed.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
7	17	Defense Training Program	Brief Statement on Discrimination, Engineering, Science, and Management Defense Training. By R. A. Seaton, Director. n.d. 6 p. Typed Statement plus attached tables indicating Negro enrollment in U.S. colleges.
			*Cases Handled in Denver, Colorado. By Stanley D. Metzgar. Dec. 14, 1943. 6 p. Typed.
7	17	Defense Training Program	Chronology of Events to Have Defense Training Extended to Negroes in Atlanta. n.d. 10 p. Typed.
70	28(A-Z) Minority Workers	Minorities in Armed Forces	Classification of Living Registrants by Age Group and Race. October 1, 1944 and September 1, 1944. Issued by selective service. 10 p. Processed. Statistics
70	28(A-Z) Minority Workers	Minorities in Armed Forces	Classification of Registrants 18 through 37 years of age by Race, Age Group and Marital Status, October 1, 1944. 49 p. Processed.  Statistics
41	25	Organization - Folder: General	Committee meeting on August 11, 1941. Memo from Lawrence W. Cramer, Executive, to Sidney Hillman. August 13, 1941. 2 p. Typed.  Committee outlined its functions and administrative expenses.

\*Committee on Fair Employment Practices. Issued by the Chief Economic Advisor, Office of Labor Production [War Production Board].

July 13, 1943. 4 p. Typed. (Entry 11.)

Primarily a history of the Committee on Fair Employment Practice, but including a brief account of its case procedure. Information in an attached letter discloses that this work was compiled by a Miss Wile of the War Production Board.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
11		Railroad: Misc. Correspondence, Reports and Com- plaints - Folder: Dining Car Em- ployees Union and Joint Council, Din- ing Car Employees	Complaint submitted By the Joint Council of Dir. ing Car Employees to the Fair Employment Practice Committee. n.d. 10 p. Processe This brief outlines the general complain. of the Negro Dining Car Workers against the railroads regarding the railroads' discriminatory practices in violation of E.O. 8802.
69	27	Study - Discrimi- nation (out of se- quence. Follows folder marked Jurisdiction)	Complaints of Discrimination Against Jews, 19  Memorandum from Hayes Beall, Senior Fair Practice Examiner, to Will Maslow, Director of Field Operations. May 28, 1945. 5, [6].  Typed.  With six tables showing the types of jobs establishments, and discrimination involved in the complaints, and the handling of the complaints.  *Compliance Data on All Establishments Throughout the Country of Firms Involved in Old Committee Hearings. nd.d 6 p. Typed.  *Compliance Data on Major Cases Handled by FEPC as of September 1943. n.d. 9 p. Typed.  *Compliance Study of Plants submitting Monthly Reports to FEPC. n.d. 10 p. Typed.
38	25	Memorandums - General. Folder: M to XYZ	Contemplated move of the Committee on Fair Employment Practice to New York City.  Memo to Mr. Eric A. Nicol from George W. Brooks. April 18, 1942. 2 p. Typed.
73	33	Publication File. Folder: Negroes in Government - Critical Evalua- tion (appears un- der "G")	Critical Evaluation of Negro Employment in the Federal Government. n.d. 8 p. Typed.

Roll	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
70	28(A-Z) Minority Workers	Minorities Work- ers by Industries	Current Picture of Negro Employment. n.d. 5 p. Typed. Enumerates "relevant background statistics", the "total picture in War Industries", and "major occupational gains of the Negro".
71	28(A-Z) Negro Problems in Mobile Area	Negro Problems - Misc. Material	Current Status of the Assimilation of Negro Wo- men in War Industries. Prepared by Office of Chief Economic Adviser of WPB. Nov. 2, 1943. 19 p. Typed.  Preliminary statement of current pol- icies and practices regarding utilization of Negro women in the war economy.
			**Declarations of the United States in the Realm of Foreign Policy Against Discrimination Because of Race, Creed or Color. Memorandum from Emanuel Bloch, Hearing Examiner, to Malcolm Ross, Chairman. Mar. 15, 1946. 5 p. Typed. (Entry 5.)  Declarations against discrimination because of race, creed, or color, which have been excerpted from official documents of the United States relating to its foreign policy.
66	25	United States Government: Aliens in Defense - Specific Groups Folder: U.S. Government - Mexican Workers	Defense Training for Negroes in Birmingham, Alabama. n.d. 8 p. Typed.
69	26	Summaries of Labor Market Areas	Degree of Utilization of Negro Workers in War Industries in the Detroit Industrial Area and Recommendations for Removing Causes which Restrict Labor Productivity. From Anthony Luchek to Mr. Joseph D. Keenan, Vice Chairman for Labor Production, (WPB). July 14, 1943. 19 p. Processed.  General survey of employment trends (sup plemented by examples of some plants) with recommendations

recommendations.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
5	14(A-Z)	Letters Addressed to Director of Transportation	Description of functions to be performed by the Legal Division. Memo from George M.  Johnson, Deputy Chairman and Acting Director of Legal Division, to Theodore A. Jones, Administrative Officer. Dec. 11, 1943. 6 p.  Typed.
			**Description of Study of Postwar Problems Facing Negroes and Mexicans To Be Undertaken by Wilfred C. Leland. n.d. 2 p. Typed.
	•		*Developing Trends in the Use of Minority Group—Workers. n.d. 5 p. Typed.
3	11	Employment of Negroes in War Industries.	Developments in the Employment of Negroes in War Industries. War Manpower Commission Oct. 16, 1943. 5 p. Typed.
68	26	Misc. 2	Digest of the Negro Press. n.d. 50 p.  A survey of positions taken on specific issues by Negro newspapers in the United States for the period ending March 5, 1944.
			**Directory of Negro Officials in Federal Govern- ment Agencies. Nov. 18, 1942. 11 p. Typed. (Entry 11.)
41	25	Memorandums - Region in General (Region XII). Folder: January 1943 (San Francisco).	Discrimination Against Minority Groups in Northern California. Memo from Edward Rutledge, Examiner-in-charge, to Will Maslow, Director of Field Operations. March 28, 19. 3 p. Typed.  Narrative describing general conditions such as the nature of the five hundred cases handled, change in Negro population, etc.
1	8( <b>A-Z</b> )	Misc. (out of sequence)	Discrimination in the Mining and Oil Industries the Southwest. n.d. 1 p. Typed.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
19	19	Southwest (Mexicans) - Folder: Mining	Discrimination in the Southwest. Memo from Ernest G. Trimble to Mr. Lawrence W. Cramer. n.d. 6 p. Typed.
1	8( <b>A-Z</b> )	Articles. Malcolm Ross	Discrimination in War Industry. By Malcolm Ross, Chairman President's Committee on Fair Employment Practice. n.d. 6 p. Typed.
7	17	Correspondence - official (Crockett)	Discrimination Practices Against Employees of FEPC. Memo from George W. Crockett, Jr. to Mr. Malcolm Ross. Jan. 22, 1944, 4 p. Typed.
2	8 (Materials for Final Report)	Draft of Final Report	Draft of Final Report of Fair Employment Practice Committee. n.d. 216 p. Typed.
1	8(A-Z)	Misc. (out of sequence)	Draft of Organizational Plan of Committee in the War Manpower Commission. n.d. 2 p. Typed.
			*Educational Program for the Improvement of Race Relations: Organized Labor and Industrial Organizations. By John A. Davis. n.d. 15 p. Typed.
			*The Effect of Government Policy Upon the Employment of Minority Groups. By John A. Davis. n.d. 3 p. Typed.
70	28(A-Z)	Negro War Mi- gration - Howard University	Effects of Negro War Migration. n.d. 11 p. Typed.
71	28(A-Z) (Study of Individual Communities)	Questionnaires- FEPC Tension Check List	Employment History of the Negro By Major Census Decades. n.d. 11 p. Typed. Traces occupational distribution of Negroes from 1890 thru World War II.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
70	28(A-Z) Minority Workers	Minority Workers By Industries	Employment in Selected Aviation Plants. July 1944. 1 p. Typed.  Figures for fourteen companies.
70	28(A-Z) Current Work	Current Minority Group Employment	Employment of Minority Workers During Current Period of Intensive War Production. By Wilfred C. Leland, Jr. n.d. 9 p. Typed. Describes current labor force patterns.
70	27	Postwar Planning	*Employment of Minority Workers in Transition to Postwar Economy. n.d. 7 p. Typed.
69	· s 27	Children's Bureau	Employment of Negro Children in Wartime. Released by Children's Bureau, U.S. Department of Labor. Nov. 29, 1943. 5 p.  Processed.  Numbers of children employed, what industries, etc.
1	7	''D''	Employment of Negro Women at Norfolk Navy Yard, Portsmouth, Va. Memo from Daniel — Donovan and Elmer Henderson to Lawrence Cramer. Sept. 29, 1942. 6 p. Typed.
22	19	Key Systems. Folder: Misc.	*Employment of Negroes as Platform Operators in the Local Transit Industry. Issued by the Division of Review and Analysis, Commi- tee on Fair Employment Practice. Jan. 194 4 p. Processed.
3	11	Employment of Negroes in the Federal Govern- ment	*The Employment of Negroes in the Federal Government. By Elmer W. Henderson. Issued by the President's Committee on Fair Employment Practice, War Manpower Commission. Washington, [Mar. 1, 1943]. 7 p. Processed.
21	19	Los Angeles Railway Cor- poration - Folder: LARY	*Employment of Negroes in the Local Transit Industry. Issued by the Division of Review and Analysis, President's Committee on Fair Employment Practice. Mar. 1, 1944. 3 p. Processed.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
4	11	WMC Memos	Employment of Negroes in War Industries. Pre- pared by Bureau of Program Requirements, War Manpower Commission. May 31, 1943. 4 p. Processed.
5	14(A-Z)	Population Figures	Estimates of Negro Population in War Production Centers. By John A. Davis. Apr. 1, 1945. 2 p. Typed.
66	25	United States Government: Aliens in Defense - Specific Groups. Folder: U.S. Government - Mexican Workers.	Exclusion From Defense Employment of National and Racial Populations, and the Press Reactions of the Excluded Groups. Memo from J.W. Innes to the Director, Organizations and Propaganda Analysis Section. Nov. 17, 1941. 48 p. Processed.  Results of survey in various localities.
85	63	Field Operations (Misc. Nature)	Executive Order No. 9346, Further Amending Executive Order No. 8802 by Establishing a New Committee on Fair Employment Practice and Defining Its Powers and Duties. [Issued by the White House.] [May 27, 1943.] 3 p. Processed.
47	25	Releases (Committee on Fair Employment Practice) Folder: Publications- 1943	Participation in the Defense Program by All Persons, Regardless of Race, Creed, Color, or National Origin, and Directing Certain  Action in Furtherance of Said Policy. By Franklin D. Roosevelt. Issued by the White House. June 25, 1941. 1 p. Processed.  The Executive order that established the Committee on Fair Employment Practice in the Office of Production Management.  The Facts About Negro Employment in the Federal Government. n.d. 1 p. Typed.
38	25	Memorandums - Regional Directors and Regions. Folder: Maslow, Will - 1943.	Fair Employment Practice Committee. 1943 (?) 4 p. Typed.

Roll	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
			*The Fair Employment Practice Committee and Race Tensions in Industry. n.d. 13 p. Typed.
			*FEPC and Discrimination Against Mexicans. n. l. 2 p. Typed.
6	15 (Unarranged)	Postwar Planning	*FEPC and the Employment of Minority Workers in Transition to the Postwar Economy.  Part I. Summary of Estimated Changes in Employment by Industry During Year Afte. Victory in Europe. Issued by the President's Committee on Fair Employment Practice, Division of Review and Analysis. n.d. 5 p. Processed.
1	4	Sept. 7, 1944	FEPC Complaints Involving the International Association of Machinists. Memorandum from Clarence M. Mitchell, Associate Director of Field Operations, to George M. Johnson, Deputy Chairman. Sept. 6, 1944. 6 p. Typed.
6	15 (Unarranged)	Misc.	*FEPC: How It Operates. Issued by the Committee on Fair Employment Practice, Division of Review and Analysis. Washington, 1944.  19 p. Printed.  Contains information on beginning and growth of the FEPC, its duties, jurisdiction, procedure, and scope of activities: a copy of Executive Order No. 9346; and a directory of FEPC central and regional offices.
1	8( <b>A</b> -Z)	Annual Report	FEPC Participation in strikes. n.d. 9 p. Typed
7	17	Procedures (Tentative)	FEPC Procedures under Executive Order 9346, compared with the Procedures Prescribed Under H.R. 3986. Memo from Frank D. Reeves, Trial Attorney to John A. Davis, Director, Review and Analysis. June 1, 1944. 6 p. Typed.

No.	of Records	Document Appears	and other Documents
		,	**FEPC Relationship With the Civil Service Commission. Memorandum from Joy P. Davis to John A. Davis, Director, Division of Review and Analysis. June 6, 1945. [8] p. Typed. (Entry 5.)  Includes information on the Civil Service Commission's jurisdiction over discrimination in the Federal Service.
75	34	Annual Report, No. 1 Copy.	*First Report [of the] Fair Employment Practice Committee, July 1943-December 1944.  Issued by the Committee on Fair Employment Practice. Washington, [June] 1945. 152 p. Printed. (Entry 34.)  Consists of an introduction summarizing the agency's problems and accomplishments; chapters on the basis and extent of the FEPC's authority, administrative organization of the Committee, case handling, interdepartmental and regional relations and agreements, statistical analysis of the Committee's work, interpretation of Executive Order No. 9346, the effectiveness of the FEPC, wartime utilization of minority workers, and fiscal statements: and 10 appendixes containing copies of Executive Orders 9346 and 8802, a directory of regional offices, a chronological list of FEPC hearings, and the procedural rules and regulations governing FEPC hearings.
			*Final Report [of the Fair Employment Practice Committee. Transmitted by the Committee to the President of the United States, June 28, 1946. Published in Washington, 1947.  128 p. Printed.  Contains copies of the letter of transmittal and resignation of the Committee, and of President Truman's letter of acceptance.

Selected List of Significant Reports, Studies,

Part I, entitled "Wartime Experiences", analyzes, among other matters, the difficult cases handled by the Committee: and Part II, entitled "After VJ-Day", discusses the problems of reconversion facing minority group

workers after the war.

Entry No. in

Description

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Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
70	27	Miscellaneous	Functions of Individuals in the Division of Reviewand Analysis. Memo from John A. Davis to Theodore A. Jones. September 22, 1944.  4 p. Typed.  Tells what people did in the Division.
3	11	Headquarters Memorandums	Headquarters Memorandums, Administrative Series Nos. 1-28. Issued by the President's Committee on Fair Employment Practice. Nov. 1, 1943-July 26, 1945. Entire Folder Processed.  Furnished instructions and information to headquarters staff members regarding com- munication methods, clearance of FEPC pub- lications, distribution of field reports, per- sonnel procedures, and requisitioning of supplies.
47	25	Publications - Requests for Comment, Review of Articles for Publications. Fold- er: Publications (M-Z)	How Management Can Integrate Negroes in War Industries. Prepared by John A. Davis. (New York State War Council, Committee on Discrimination in Employment, 1942.) 44 p. Processed.  Pamphlet discussing specific recommendations to help industrial leaders employ Negroes.  *How the Negro Worker Took on His War Tasks. By Marjorie M. Lawson. n.d. 8 p. Typed.
75	37	Illinois - State Legislation	Illinois Race Riots. n.d. 36 p. Processed.  Discussion and analysis of Springfield (1908), East St. Louis (1917) and Chicago (1919) race riots.
2	8 (Materials for Final Report)	Education, Office of	*Impact of Reconversion on Minority Workers. A Report to the President by the Committee on Fair Employment Practice. n.d. 11 p. Processed.

Roll	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
			**Important Activities and Trends Reported by Field Offices. Memorandum from Clarence M. Mitchell, Director of Field Operations, FEPC, to Malcolm Ross, Chairman. Sept. 27, 1945. 2 p. Typed. (Entry 26.)
6	15(A-Z)	FEPC - Beginning, Growth and How It Oper- ates	*Important Dates in FEPC History. Issued by the Division of Review and Analysis, Committee on Fair Employment Practice. Apr. 1944. 4 p. Processed.
40	<b>2</b> 5	Memorandums - Regions in Gen- eral (Review V). Folder: Memoranda I (Detroit Office), April 1943.	Inquiries from government agencies regarding discrimination in Detroit, Michigan. Also Report of Meeting at the YWCA on Tuesday, April 6, 1943. Memo to Lawrence W. Cramer Executive Secretary, from Jack B. Burke, Acting Examiner-in-Charge. April 6, 1943. 4, 19 p. Typed.
73	33	Reference File: Publication File - Folder: Popu- lation by Cities 50,000 or more.	Internal Migration of Negroes, 1940-43. Estimates by Social Science Institute. n.d. 1 p. Typed.  Statistics for ten cities.
38	25	Memorandums - General. Folder: Memoranda <u>A to C</u>	Interview with James B. Carey, Secretary CIO.  Memo from Francis X. Riley to Mr. Lawrence W. Cramer, September 17, 1954. 2 p.  Typed.
70	27	Reports - Sperry Gyroscope, Ford Instrument	Investigation at Ford Instrument Company. By Marjorie M. Lawson. June 2, 1945. 7 p. Typed.
41	25	Policy and Procedure - General Folder: Policy and Procedure (General)	*Letter to Malcolm Ross, Chairman, from Frank Bloom, Chief Trial Examiner, National Labor Relations Board. March 3, 1944. 4 p. Typed. Bloom's comments regarding proposed rules governing the conduct of FEPC hearings
4	11	Negro Newspapers and Publishers	*List of Negro Newspapers. n.d. 5 p. Typed.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
4	11	Review and Analysis	Major Instances of Under-Utilization of Negroes n.d. 6 p. Typed.
1	1	Committee Meetings, Feb. 12, 1945	Major Race Riots in the United States, 1906- 1944. Memorandum from Cornelius L. Golightly to John A. Davis. Feb. 10, 1945. — 10 p. Typed.
70	27	Manpower Data (out of sequence)	*Manpower Needs and Negro Labor. By Marjoria.  M. Lawson. Jan. 10, 1944. 4 p. Typed.
39	25	Memorandums: Regional Directors and Regions - Specific Individuals. Folder: Ross, 1943	Mayor Jeffries and the Detroit Riot. Memo from Alice Kahn to Mr. Malcolm Ross, Deputy Chairman. Sept. 28, 1943. 2 p. Typed.
10	19	Railroad: Misc. correspondence, Reports and Com- plaints. Folder: Misc. Letters, Tele- grams, Copies of Re- ports, etc.	
47	25	Publications - Press Releases (other than those of the commit- tee). Folder: Pub- lications. Weekly Press Releases on Negro Newspapers (entire folder).	Memorandum containing selections from Negro newspapers. Weekly Digest. Oct. 4, 1942- March 27, 1943. 100+ p. Processed.  Excerpts from Pittsburgh Courier, Washington Afro-American, Chicago Defender, and The People's Voice.
10	19	Railroad: Misc. Correspondence, Reports and Com- plaints. Folder: Miscellaneous (RR).	Memorandum dealing with Colored Locomotive Firemen. n.d. 20 p. Processed.  Includes background, causes of and examples of individual cases of discrimination.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
70	27	Railroads	Memorandum on Mores of South as Related to the Utilization of Negro Labor. n.d. 3 p. Typed.
			*Mexicans in Los Angeles and the "Zoot-Suit Riot". n.d. 8 p. Typed.
			*Minorities in Defense. Issued by the President's Committee on Fair Employment Practice: the Negro Employment and Training Branch, Labor Division, OPM: and the Minority Groups Branch, Labor Division, OPM. Washington, [Oct. 15, 1941]. 19 p. Printed.  Contains information on the organization, functions, and chief officers of the above three units: a chronology of the Federal steps taken to prevent discrimination in the defense program; and copies of President Roosevelt's Executive orders and correspondence declaring the Federal policy of nondiscrimination in defense and Federal employment.
72	29	Reports to J.A.D. and M.M.L.	*Minority Groups in the United States. By Cor- nelius L. Golightly. Apr. 23, 1945. 2 p. Typed.
7	17	Defense Training Program	National Defense Training for Negroes in the South. Memo from John Beecher, Field Representative, to Lawrence Cramer, Executive Secretary. Apr. 11, 1942. 10 p. Typed.
6	15(A-Z)	National Policy Against Racial or Religious Discrimination	*The National Policy Against Racial or Religious Discrimination. Issued by the Division of Field Operations, President's Committee on Fair Employment Practice. Feb. 8, 1944. 2 p. Processed.
70	27	National Urban League	National Urban League Series of letters des- cribing racial situations in cities such as Columbus, New Orleans, Pittsburgh, Los Angeles, Newark and Springfield, Ill., 1944. Typed.

	Entry No. in		
Roll No.	Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
2	8 (Materials for Final Report)	West Coast Material	National War Labor Board Cases Involving Racial Discrimination. n.d. 21 p. Typed.
77	43	Savannah, Ga.	Negro Employment and Training, and Discrimination Against Negroes By the Building Trades in Savannah, Georgia. Memo from Cy W. Record to Robert C. Weaver. n.d. 8 p. Typed.  Describes both general situations and specific companies' practices.
73	33	Reference File: Publication File. Folder: Employ- ment History of Negro (Filed under letter "N")	Negro Employment Before the War and Now. By C.L. Golightly. n.d. (20) (14) p. Typed.  Two papers tracing occupation changes from 1890 - thru World War II. Discusses how opportunities changed during Depression and War periods.
69	26(A-Z)	Summary of EONWITFG by JAD and CLG	Negro Employment in the Federal Government.  By John A. Davis and Cornelius L. Golightly  n.d. 15 p. Typed.
4	11	Negro News- papers and Publishers	Negro Newspapers and Periodicals in the U.S.: 1940. Department of Commerce. May 1941 22 p. Processed.
7	17	Defense Training Program	Negro Training in the Southern Region: Vocational Training for Defense Workers. Compiled by U.S. Office of Education. April 30, 1942.  18 p. Typed.  Tables broken down by state contain data including name of school, name of course, number enrolled, etc.
1	8(A-Z)	Extra Copies	Negro War Worker-Asset or Liability; America Must Decide Now. Lorenzo F. Davis, Jr. Aug. 11, 1943. 10 p. Typed.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
75	37	Clippings (under California - San Francisco)	The Negro War Worker in San Francisco: A Local Self Survey. May 1944. 98 p. Printed. Pamphlet dealing with population changes, the Negro family group, housing, schooling, employment, etc.
71	28 (Unarranged) Misc. Files	Misc.	The Negro Worker After V-Day. By Herbert R. Northrup. March 1945. 28 p. Processed. First draft of a report describing general occupational patterns for Negroes during the war and possibilities for employment after the war. Also some discussion of particular industries.
70	28(A-Z) Economic Analysis	WMC - Post- war Plans	Negroes in the Postwar Period. Lawrence W. Oxley. February 1945. 2 p. Processed.  Discussed how V-E Day will effect employment opportunities of minority group workers.
41	25	Organization. Folder: Operating Relations Between the WMC and the FEPC.	Non-discrimination policy and procedure of the WMC, Region II. October 30, 1943. 19+ p. Processed.  All phases of relationship between WMC and FEPC.
70	28(A-Z) Minority Workers	Summary of ES-270 Reports	Non-white Employment Trend in Metal-Using Industries, by Industry: July 1942-March 1945.  May 10, 1945. 1 p. Typed.  Presents non-white employment in each industry.
7	17	Defense Training	Official steps taken on discrimination in defense employment. n.d. 3 p. Typed.  Chronological listing with brief summary of action.
68	26	Agreement with other Agencies.	Operating Agreement Between FEPC and WMC on Non-Discrimination Program. [Washington, Aug. 2, 1943.] 7 p. Processed.

Roll No.	Entry No in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
41	25	Organization. Folder: Operating Relationships between the WMC and the FEPC.	Operating Relationships Between the War Man- power Commission and the Committee on Fai Employment Practice, Draft #1. June 11, 1943. 5 p. Typed.
			*Operations Bulletin No. 1. Issued by the President's Committee on Fair Employment Practice for the guidance of its field staff. Effect ive February 1, 1943. 34 [84] p. Processed.  Contains information on the history, jurisdiction, functions, and duties of the Committee; field staff functions and duties; procedure for processing complaints; techniques of reporting, filing, and correspondence; copies of Executive orders relating to the FEPC; memorandums from Federal agencies implementing the Executive order against discrimination; copies of rulings issued by the General Counsel, Office for Emergency Management, on the application of Executive Order 8802 in specific situations; duties of Fair Practice Examiners; and copies of guide letters to be used by field personnel in corresponding with complainants and parties charged.
41	25	Organization. Folder: Organ- ization - General	Organizational Chart, President's Committee on Fair Employment Practice. 1 p. Typed.
10	19	Railroad: Misc. Correspondence, Reports and Com- plaints. Folder: Briefs, Reports, Analyses, etc.	Outline of Alleged Discriminatory Employment Practices in the Railroad Industry. Memo from Maceo W. Hubbard to Mr. Henry Epstei Special Counsel for President's FEPC. Dec. 16, 1942. 16 p. Typed.  Traces the history of the Firemen, discriminatory agreements, individual cases of discrimination, process of collective bar-

gaining, etc.

Roll No.	Entry No. in Description of Records	Folder in Which  Document Appears	Selected List of Significant Reports, Studies, and other Documents
			**An Outline for Analysis of Racial Conditions in Urban Areas by the President's Committee on Fair Employment Practice, Division of Review and Analysis. n.d. [3] p. Processed.
69	27	Field Study Outline Ideas for	During Reconversion. By John A. Davis. Oct. 10, 1945. 6 p. Typed.
1	7	"H"	Outline of Preliminary Railroad Investigation.  Memorandum from Maceo W. Hubbard to Milton P. Webster, Chairman, Subcommittee on Railroad Hearings. 13, [2] p. Typed.  A report on discriminatory employment practices by carriers against Negro railroad employees. Includes a list of "Carriers Par- ties to Southeastern Carriers' Conference Agreement" and a list of railroads and termin- al companies against which complaints were filed.
			*Overall view of the Employment of the Negro. By Cornelius L. Golightly. June 1, 1944. 3 p. Typed.
			**Panel Statement of John A. Davis, Director of the Division of Review and Analysis, FEPC, on the Employment of Negro Workers During the War and the Postwar Period, Before the Metropolitan Area Labor Conference on Re- conversion and Related Problems, Under the Auspices of the Negro Labor Victory Commit- tee, Saturday, March 24, 1945. n.d. 6 p. Typed. (Entry 11.)
68	26	Misc. 1	Participation of FEPC Examiners in the Settlement of Work Stoppages. Eugene Davidson. n.d. 16 p. Typed. Discussion of their role played in numerous cases.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
4	11	National Housing Agency	Participation of Negroes - First six months of FPHA Administration. Memo from Frank S. Horne, Racial Relations Officer to the Commissioner. September 21, 1942. 6 p. Typed.
66	25	United States Government: Aliens in Defense - Specific Groups. Folder: U.S. Government - Mexican Workers.	The Participation of Negroes in the National Defense Training Program in Alabama. n.d
70	27	Manpower Data (out of sequence)	Performance of Negro Workers in 300 War Plant.  A summary report by the National Urban League. n.d. 10 p. Processed.  General descriptions regarding Negro employment with frequent references to the situation in particular unnamed companies.
41	25	Policy and Procedure: Administrative. Folder: Policy and Procedure I	Pertinent Rules For the Conduct of Public Hear- ings of the President's Committee on Fair Em- ployment Practice. n.d. 5 p. Typed.
76	39	Relations with other agencies	Policy of the National War Labor Board in Regard to Minority Groups. n.d. 11 p. Typed  **Postwar Employment and the Negro. n.d. 3 p.
6	15(A-Z)	Power of the President to Issue E.O. 9346.	Typed.  Power of the President to Issue Executive Order No. 9346. n.d. 9 p. Processed.
75	37	California: Los Angeles	Preliminary Review and Recommendations Regaling Employment Problems of Minorities During the Reconversion Period. Memo from the Community Relations Committee of the Counc of Social Agencies of Los Angeles, California to the President's COFEP. Aug. 29, 1944.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
			13 p. Typed.  Particular emphasis on effect of Negro migrants into the area.
			**Preliminary Survey of Publication Media Channels (Other Than Radio). Memorandum from Max Berking to Malcolm Ross. May 4, 1944. 5 p. Typed. (Entry 7.)  A report on types of magazines and newspapers of possible value to the FEPC for publicity purposes.
1	8(A-Z)	Extra Copies	*The President's Committee on Fair Employment Practice: Its Beginning and Growth and How It Operates. Issued by the Division of Review Analysis, President's Committee on Fair Em- ployment Practice. Washington, Mar. 1944. 10 p. Processed.
2	8 (Materials on Final Report)	Education, Office of	*Problems of Economic Discrimination Facing Minority Group Workers in the Immediate Post- war Period. Issued by the Division of Review and Analysis, Committee on Fair Employment Practice. Aug. 22, 1945. 9 p. Processed.
4	11	U.S.E.S.	*The Processing of U.S.E.S. #510 Reports on Discriminatory Hiring Practices. By Eugene Davidson. n.d. 4, 2, [2] p. Typed and processed.  With copies of two form letters to firms engaging in discriminatory hiring practices and a form report of action on Form #510 reports.
			*A Program for Aiding the Negro Veteran. n.d. 8 p. Typed.
5	14(A-Z)	Misc. (immed- iately after end of folder Personal and Confidential)	Program For the Fair Employment Practice Committee For the Period After Victory in Europe. Compiled by Wilfred C. Leland, Jr., Consultant and John A. Davis, Chairman of Staff Committee on Post-VE Day Program. Dec. 1944. Approx. 150 p. Typed.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
,			Unbound report includes Recommendations to Chairman, Committee Action on Recomme dations, Reconversion Functions of Federal Agencies, Status of Action on Approved Programs, New Proposals, and Current and Poswar Minority Employment Patterns.
48	25	Reports: Report of Discriminatory Hiring Practices (USES Form 510). Folder: Progress Report FEPC (First Draft)	Progress Report of the President's Committee c Fair Employment Practice (1st Draft). n.d. 28 p. Typed.  A narrative discussing the purpose of the Committee, what it has done and what needs to be done.
1	8(A-Z)	Misc. (out of sequence)	Proposed General Functions of the Review and Analysis Division. n.d. 6 p. Typed.
41	25	Organization: Or- ganization I	Proposed Operations Bulletin No. 1. (Revised)n.d. 35 p. Typed.
3	8 (Unarranged)	Misc.	Racial Aspects of Reconversion. Memo prepared by National Urban League of New York City fo the President. Aug. 27, 1945. 30 p. Bound.
1	8(A-Z)	Dr. Finkelstein	Racial Tensions in Industry. By Malcolm Ross, Chairman, Fair Employment Practice Committee. Issued by the Fifth Conference on Science, Philosophy, and Religion. n.d. 10 p. Processed. "Not for Publication." Information in an attached newspaper clipping discloses that the paper was read at the Conference by Mr. Ross on September 9, 1944.
5	14(A-Z)	Misc. (immed- iately after end of folder Personal and Confidential	The Railroad cases. Statement by Malcolm Ros chairman, before the Select Committee to Investigate Executive Agencies (H. Res. 102) March 13, 1944. 34 p. Processed.
73	33	Reference File: Publication File- Folder: Railroads- Summaries, Findings Directives and Re-	Railroad Industry and the FEPC. By C.L. Golightly. May 8, 1945. 25 p. Typed. Three part summary of Negro employment situation and what FEPC has done to combat racial discriminations.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears  leases, Memorandu	Selected List of Significant Reports, Studies, and other Documents m,
1	8(A-Z)	by Golightly  Extra Copies	Recommendations made to Governor McNutt by the President's Committee on Fair Employment Practice at the Meeting of Feb. 8. n.d. 1 p. Typed.
45	25	Public Relations - General Corre- spondence (Misc. Nature). Folder: Coordinating Com- mittee of Jewish Organizations.	Recommendations to President's Committee on Fair Employment Practice. Prepared by Coordinating Committee of Jewish Organizations Dealing with Employment Discrimination in War Industries. August 18, 1942. 12 p. Processed.  Recommendations and a summary of a discussion concerning different problems of how the FEPC should operate.
75	40	Analysis of USES #510 Reports	*Report of Action on United States Employment Service #510 Reports. Memorandum from Eugene Davidson to Lawrence Cramer, Executive Secretary. Mar. 9, 1943. 3, [1] p. Typed.  The report includes a compliance "Analysis of Answers fo F.E.P.C. Letters on U.S.E.S. #510 Reports, October 1, 1942 to March 1, 1943."
6	14(A-Z)	Johnson, MISC	*Report of Field Trip in North Carolina (Part II). n.d. 36 p. Processed.
8	17	Confidential Property of Frank D. Reeves. (out of sequence)	Report of President's Committee on Fair Employment Practice. May 1943. 93 p. Processed. Confidential internal report on all phases of the FEPC since inception.
1	7	'' <b>T</b> ''	Report on Employment Discrimination Against Mexican Workers in the Industries of the Southwest. Memorandum from Ernest G. Trimble to Lawrence W. Cramer. 6 p. Type

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
11	19	Railroad: Misc. Correspondence, Reports, and Com- plaints. (Unarranged Folder: Southern Pacific R.R. (Misc.).	_
77	43	Jacksonville, Flor- *ida	Report on Outlook for Training and Employment of Negroes in Florida Shipyards. By John Beecher. n.d. 3 p. Typed.
73	31	Employment of Firms in New York City	A Report on the Employment of Negroes in New York City-And Comparison of Employment Gains From July 1941-Sept. 1943. Compiled by W.D. Simmons. October 15, 1943. 17 p Typed.  Study of 366 employees describing over 114 types of jobs held; also discusses the reason for gains. Includes specific confidential data regarding each employer.  Report to the President. [Submitted by Malcolm Ross, Chairman, Committee on Fair Employment Practice.] Aug. 27, 1945. 5 p. Type (Entry 8.)  Relates to discrimination faced by Negro and Mexican-American war workers in gettir peacetime jobs and to accomplishments of the FEPC.
19	19	Southwest (Mexicans). Folder: South- west Hearings - Background Material	Report on Rapid Survey of Resident Latin American Problems and Recommended Program. — By David J. Saposs. April 3, 1942. 8 p. Typed.
1	8	Hoglund	Reports (two) on Labor Market Situation for Negroes in Kansas City, Mo. By Kansas Cit Urban League. n.d. (11) (6) p. Typed.

Roll	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
11	19	Railroad: Misc. Correspondence, Reports and Com- plaints. (Unarranged Folder: FEPC Operating Agreement	Operating Instructions.
85	63	Field Operations (Misc. Material)	*Results Obtained on Company Contacts Made on the Basis of USES #510 Reports. By Eugene Davidson. July 26, 1943. 5 p. Typed.
3	8 (Unarranged)	Misc.	Salaries and Expenses, Committee on Fair Employment Practice, Fiscal Year 1946; Justification for Continuation of Functions and the Appropriation During Period of Reconversion. Submitted on Sept. 1, 1945. 14, '3' p. Processed.
1	1	Committee Meeting-March 31, 1945.	Salaries and Expenses, Committee on Fair Employment Practice, Fiscal Year, 1946: Justification of Estimate of Appropriation. Prepared by the Division of Budget and Administrative Management, [Committee on Fair Employment Practice]. Submitted to the House Committee on Appropriations, Mar. 30, 1945. n.d. 71 p. Processed.  Includes information on the functions, organizational structure, and activities of the Committee.
35	25	Fiscal. Folder: Fiscal, 3-1	Salaries and Expenses, Committee on Fair Employment Practice, Fiscal Year, 1945. Justification of Estimate of Appropriation. Prepared by the Division of Budget and Administrative Management. Submitted to: Bureau of the Budget, Jan. 20, 1945. 90 p. (p. 1-9 missing.) Processed.
5	14(A-Z)	Misc. (immediately after end of folder Frank Reeves.)	Salaries and Expenses, Committee on Fair Employment Practice, Fiscal Year, 1945. Justification of Estimate of Appropriation. Submitted: March 15, 1944. n.d. 60 p. Process ed.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
3	11	Misc.	The Segregation of War Workers Because of Race Creed, Color or National Origin. By Georg M. Johnson, Assistant Executive Secretary, President's Committee on Fair Employment Practice. n.d. 16 p. Typed.
73	32	Misc.	Seniority and the Negro Worker. By Robert C. Weaver. n.d. 32 p. Processed. Describes situation generally, and more specifically in auto, meat packing, iron and and steel, and other industries.
70	27	Negro Business	Series of reports concerning Negro businesses.  Includes government contract awards and federal loan agencies dealings with Negro businesses also reports on Negro lending institutions, banks and insurance companies Processed.
69	26	Studies - II	Significant Facts About the Negro in Postwar Employment. n.d. 3 p. Typed. Brief facts about Negroes in various industries. Both good and bad sides of the picture.
70	27	Mexican War Rates	Spanish-Americans in the Southwest and the Wa Effort. Prepared by Special Services Div- ision of the Office of War Information. August 18, 1942. 18 p. Processed.  Survey of the population includes their at- titudes towards War effort, the barriers to work which contribute to these attitudes, and i description of the social climate of the Mex- ican-American people.
73	33	Reference File: Publication File Folder: Special Articles on Negro Employment. (Filed under letter "N".)	Special Articles on Negro Employment. (Entire Folder.)  Numerous reports discuss Negro employment during the war.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
78	47	Field Letter 22 A	*State Legislation Forbidding Discriminatory Employment Practices. Issued by the Division of Field Operations, President's Committee on Fair Employment Practice, Jan. 18, 1945. 4 p. Processed.
68	26(A-Z)	Mr. Davis	State legislation on the subjects of Race, Color, Creed, Alienage, and National Origin. Issued by the Division of Review and Analysis. n.d. 5 p. Typed.  Brief discussion of contents of state laws.
71	28 (Special Labor Groups)	Alien Workers	State legislation restricting the participation by aliens in certain occupations and professions.  Prepared by Research Unit, Immigration and Naturalization Service. n.d. 39 p. Typed.  Lists pertinent laws by states.
4	11	National Youth Administration	Statement by Aubrey Williams on the Participation of Negroes in the War Program of the National Youth Administration. n.d. 5 p. Typed.
85	63	Statement of Authority	Statement of Authority. n.d. 33+ p. Processed.  Describes major programs under EO 9346, relationship of FEPC to other agencies, duties of Committee's members, case loads, and budget requirements.
8	17	Confidential Property of Frank D. Reeves	Statement of New York State War Council Committee on Discrimination in Employment: Report for the Months of September and October 1943.  n.d. 15 p. Processed.  Brief statements of employment conditions in various companies in selected geographical areas. Includes tables.
85	63	Non-Discrimination Clause to be in- cluded in Govern- ment Contracts	Statement of the President's Committee on Fair Employment Practice Relating to the Non-Discrimination Clause to Be Included in Government Contracts. n.d. 2 p. Processed. FEPC's interpretation of Paragraph 1 of EO 9346.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
4	11	Strikes	*Statement on Work Stoppages. n.d. 2 p. Typed.
63	25	Reports: Tension Area Reports. Folder: Tension Report (General)	Statement on Work Stoppages. n.d. 5 p. Type General overall description plus specific examples in a few companies.
72	29(A-Z)	Employment in Government Agencies	Statistics regarding Negro employment in Government Agencies. March 31, 1944. 9 p. Handwritten.  By agency, race, job classification and grade.
70	27	Statistical Reports Re Jewish Com- plaints	*Status of Jewish Complaints Received by the Committee From July Through November 27, 1943. By John A. Davis. Dec. 11, 1943. 3 p. Typed.
3	11	Will Maslow	Status of State FEPC Bills. Memo from Will Maslow to Malcolm Ross and George M. Johnson. March 27, 1945. 7 p. Typed.
5	14(A-Z)	Steele, Tunstall and Wallace Case	The Steele, Tunstall, and Wallace cases decided by the United States Supreme Court, December 18, 1944. Memo from George M. Johnson, Deputy Chairman, to Staff. n.d. 6 p. Typed
2	8(A-Z)	USES: Requests Made of Field Men (out of sequence)	Studies of labor market conditions for Negroes in various cities including Chicago, Toledo and Detroit. Selected years 1941-46. Prepared by the United States Employment Service. n.d. 30 p. Typed.
2	8(A-Z)	USES: Requests Made of Field Men (out of sequence)	Studies of Non-white Workers in New York. n.d. 16 p. Typed and Handwritten.
66	25	United States Government: Government Agencies - Specific Agencies. Folder: Government U.S. CSC (Propose	• 01

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears Agreement) Nationa	Selected List of Significant Reports, Studies, and other Documents  by CSC.
47	25	Reports: General. Folder: A-C	Study of the Negro in Relation to the War Effort. Report submitted to Adolph A. Berle, Jr., Assistant Secretary of State, by Lester A. Walton, American Minister. July 20, 1942. 34 p. Typed. Based on interviews with Negroes in various walks of life in six large cities.
1	8(A-Z)	Misc. (out of sequence)	Suggested Readings for Staff of FEPC. Prepared by Division of Review and Analysis. Decem- ber 1943. 70 p. Processed. Book Reviews.
8	17	Summary, Findings and Directives in Railroad Cases.	Summary, Findings and Directives in railroad cases. 184 p. Processed.  Folder of numerous cases.
68	26(A-Z)	Field Instructions	Summary of Tables (Employment of Non-whites in Selected Industry Groups. July 1942 to July 1943). n.d. 4 p. Typed. Statistics
2	8 (Materials on Final Report)	Report	Survey of Employment Discrimination Against Jews Since V-J Day. n.d. 20 p. Typed.
70	27	Reports - Sperry Gyroscope Folder Instrument	*Survey of Employment Practices of the Sperry Gyroscope Company, Lake Success, Long Island. By Marjorie M. Lawson. May 29, 1945. 10 p. Typed.
6	14 (Unarranged)	Field Reports	Survey of Employment Prospects for Negroes in Armament Industries. n.d. 5 p. Processed.
2	8 (Materials on Final Report)	West Coast Material	A survey of Nisei in Seattle. By Helen E. Amer man and Elmer R. Smith. Dec. 31, 1945. 16 p. Typed.

Roll No.	Entry No. in Description of Records	Folder in Which Document Appears	Selected List of Significant Reports, Studies, and other Documents
3	11	Employment of Negroes in the Federal Government	Tables and Summary of Employment of Negroes in the Federal Government. Issued by the Division of Review and Analysis. Dec. 1943.  12, [6] p. Processed.  With six tables showing number and percentage of Negroes employed in 1943, by agency and major job classification.
69	27	Discriminatory Ads	Tables of Employment Agency and Individual Help Wanted Ads Indicating Percentage and Type of Discriminatory Specifications Appearing in Sunday issues of N.Y. Times and N.Y. Herald Tribune. May 13, 1941-Nov. 30, 1941. n.d. 34 p. Typed.
47	25	Reports - General, Folder: A-C	Trade Union Policies and Negro Workers. Memo from N. Jerome Iverson, Junior Labor Analyst, to Dr. B.F. Ashe, Regional Director. Feb. 9, 1943. 4 p. Typed.  Brief description of union practices at five companies and of selected union locals.
77	43	Memphis, Tenn.	*Training and Employment of Negroes in Memphi, Tennessee. By John Beecher, Field Representative, FEPC. n.d. 14 p. Typed.
77	43	Savannah, Ga.	Training and the Employment of Negroes for Shipbuilding Industries of Savannah. By John Beecher, Field Representative. n.d. 4 p. Typed.
73	33	Reference File: Publication File - Folder: Training Programs Typed - Race - States	Trainee Capacity and Number of Negro VE-ND Trainees in Training By State, for 17 States and the District of Columbia Operating Sep- arate Schools for Negroes as of September 30, 1944. 9 p. Typed. Three tables comparing capacity with actual number in training.
38	25	Legislation. Folder: Legislation - Gen- eral	Unenforceability of Permanent FEPC Legislation.  Memo to George M. Johnson, Deputy Chairman, and Acting Director, Legal Division from Simon Stickgold, Trial Attorney. March 23, 1945. 3 p. Typed.

Roll No.	Entry No. in Description of Records	Folder in Which  Document Appears	Selected List of Significant Reports, Studies, and other Documents
71	28 (Unarranged Misc File)	Misc.	The United States Employment Service and the Negro Work Applicant: Instructor's Guide. Issued by Bureau of Placement, WMC. January 1944. 30 p. Processed.
1	8(A-Z)	Misc. (out of sequence)	Utilization of Non-white Workers in War Pro- duction in the Detroit Area. April 9, 1943. 6 p. Processed.
73	33	Publication File- Folder: Employ- ment - Negro Skilled Occupations	Utilization of Reserve Workers: Recently Reports Placements of Negroes in Skilled Occupations. Prepared by WMC. Bureau of Manpower Utilization. March 1944. 10 p. Discussion of occupational distribution and regional trends in Negro employment.
39	25	Memorandum - Regional Directors and Regions. Folder: Ross, Malcolm, 1944	,
69	27	Economic Costs of Discrimination	"War and Postwar Trends in Employment of Negroes." Reprint from Monthly Labor Review. (Jan. 1945) 5 p. Processed.
71	28 (Unarranged Misc. Files)	Misc.	War and Postwar Trends in the Negro Labor Force. Issued by Headquarters, Army Service Forces Information and Education Division, Analysis and Planning Branch. Oct. 31, 1944. 16 p. Processed. Occupational breakdowns with some minimal discussion.
73	33	Reference File: Publication File - Folder: War His- tory of Negro Em- ployment. (Filed under letter "N".)	War History of Negro Employment (Entire Folder).  Numerous reports discuss problems that Negroes will face in major industries.

Roll	Entry No. in Description	Folder in Which	Selected List of Significant Reports, Studies,
No.	of Records	Document Appears	and other Documents
35	25	Fair Employment Practices: U.S. Office of Education. Folder: Alabama	War Production Training For Negroes in Alabama. Cy W. Record. Report for Nov. 5, 1942 to Dec. 11, 1942. 11+ p. Typed. Observations on a field trip by Mr. Record.
4	14(A-Z)	FEPC Misc.	Wartime Changes in the Occupational Status of Negro Workers. By Julius A. Thomas. April 1945. 4 p. Processed.
72	29(A-Z)	Mexican-Americans	*Wartime Employment of Mexican-Americans.  By Cornelius L. Golightly. n.d. 2 p. Typea.
2	8 (Materials on Final Report)	Veterans - Training Opportunities, etc.	*The Wartime Employment of Negroes in the Federal Government. Issued by the Division of Review and Analysis, Committee on Fair Employment Practice. Washington, Jan. 194. 65 p. Processed. The following prefatory note explains this document:  "This study was prepared under the supervision of John A. Davis by Cornelius L. Golightly with the assistance of India W. Hemphill. The employment data used in this analysis were secured from periodic reports on total and Negro employment which Government agencies send to the Committee on Fair Employment Practice."  *The Wartime Enforcement of the Non-Discrimination policy in the Federal Government. n.d. 20 p. Typed.
47	25	Publications: Press Releases (other than those of the Committee). Folder: Publi- cations (General)	The White Southern Press - The War - and the Negro. September 16, 1942. 8 p. Processed.  News Digest
			*Work-A-Day Solutions to Discrimination in Employment. By Marjorie M. Lawson. Mar. 1, 1945. 6 p. Typed.

# Appendix V

# Contents of Rolls

# Three Series:

Headquarters - 1 - 86

Field Records - 1FR - 117FR

Index - 1 Ind. - 2 Ind.

Roll	Headquarters Contents
1	SUMMARY MINUTES OF MEETINGS. Jan. 18, 1942-Sept. 15, 1945. SUMMARIES OF ACTIONS TAKEN BY THE COMMITTEE AT ITS MEETINGS. Sept. 11, 1942-Mar. 15, 1943; July 6, 1943-July 21, 1945. AGENDA. Aug. 27, 1941-Aug. 27, 1945. DOCUMENTS FILE. Jan. 15, 1944-Aug. 27, 1945. OFFICE MEMORANDUMS. Oct. 1942-Jan. 1945. OFFICE FILES OF MALCOLM ROSS. June 1940-June 1946. (A-L).
2	OFFICE FILES OF MALCOLM ROSS. June 1940-June 1946. (M - Missouri Pacific. Also included are MATERIALS FOR FINAL REPORT which appear in proper alphabetical sequence.)
3	OFFICE FILES OF MALCOLM ROSS. June 1940-June 1946. (Missouri Pacific - Z; Also UNARRANGED material) OFFICE FILES OF MAX BERKING, ASSISTANT TO THE CHAIRMAN. May 1944-Oct. 1945. OFFICE FILES OF GEORGE M. JOHNSON, DEPUTY CHAIRMAN. Nov. 1941-Oct. 1945. (A-M).
4	OFFICE FILES OF GEORGE M. JOHNSON, DEPUTY CHAIRMAN. Nov. 1941-Oct. 1945. (N-Z). REQUESTS FOR INFORMATION CONCERNING FEDERAL EMPLOYMENT OF NEGROES. Apr. 1-8, 1942. OFFICE FILES OF GEORGE M. JOHNSON, DIRECTOR. Dec. 1941-Nov. 1945. (A-G).
5	OFFICE FILES OF GEORGE M. JOHNSON, DIRECTOR. Dec. 1941-Nov. 1945. (H - Telephone Company.)
6	OFFICE FILES OF GEORGE M. JOHNSON, DIRECTOR. Dec. 1941-Nov. 1945. (Transcontinental and Western Air, Inc Z; Also UNARRANGED material.) OFFICE FILES OF EMANUEL H. BLOCH, HEARING EXAMINER. July 1944-Jan. 1946. (A-Z; Also UNARRANGED material.)
7	OFFICE FILES OF MACEO W. HUBBARD. Jan. 1943-Jan. 1946. OFFICE FILES OF FRANK D. REEVES, TRIAL ATTORNEY. Dec. 1942-Aug. 1945. (A-P).

Roll	Headquarters Contents
8	OFFICE FILES OF FRANK D. REEVES, TRIAL ATTORNEY.  Dec. 1942-Aug. 1945 (Q-Z).  OFFICE FILES OF EVELYN N. COOPER, TRIAL ATTORNEY.  Sept. 1944-Dec. 1945. (UNARRANGED)
9	RECORDS RELATING TO HEARINGS. Dec. 1941-Mar. 1946.  RAILROAD: TRANSCRIPTS
	RAILROAD: AGREEMENTS, CORRESPONDENCE, AND JOB ROSTERS AT VARIOUS RAILROADS
10	RECORDS RELATING TO HEARINGS. Dec. 1941-Mar. 1946.
	RAILROAD: SUMMARY, FINDINGS AND DIRECTIVES
	RAILROAD: MISC. CORRESPONDENCE, REPORTS AND COMPLAINTS (Part I)
11	RECORDS RELATING TO HEARINGS. Dec. 1941-Mar. 1946.
	RAILROAD: MISC. CORRESPONDENCE, REPORTS AND COMPLAINTS (Part II)
	RAILROAD: EXHIBITS TO HEARINGS
	RAILROAD: DISCRIMINATORY EMPLOYMENT QUESTIONNAIRES (Part I)
12	RECORDS RELATING TO HEARINGS. Dec. 1941-Mar. 1946.
	RAILROAD: DISCRIMINATORY EMPLOYMENT QUESTIONNAIRES (Part II)
	RAILROAD: UNION AGREEMENTS
13	RECORDS RELATING TO HEARINGS. Dec. 1941-Mar. 1946.
	OREGON SHIPBUILDING CORPORATION, VANCOUVER AND SWANN ISLAND SHIPYARDS, KAISER SHIPYARDS OF PORTLAND, AND INTERNATIONAL BROTHERHOOD OF BOILERMAKERS, IRON SHIP BUILDERS, WELDERS AND HELPERS OF AMERICA (Boilermakers Union) - TRANSCRIPTS

Roll	Headquarters Contents
13 cont'd.	KAISER SHIPYARDS - EMPLOYMENT STATISTICS BY RACE (Part I).
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