Setting up barcode solution in ProScript Connect

1. Ensure the following application settings are enabled in ProScript Connect.

Print Home Delivery Label ▼	All machines ☑ ✗	
Delivery Barcode Contents ▼	All machines	PatientName, Address, Postcode, NHSNumber, PrescriptionId ▼
Delivery Label Type ▼	All machines	BarcodedLabel ▼

2. Go into the PMR of a patient that has been marked as "Delivery" in the Patient details.

Edit Patient TEST, Barcode Middlename (Mr)'s Details

F6 - Send Notification F11 - Copy Family Details F9 - Join Nursing Home ▼ Alt+F12 - PDS Sync Alt+C Nominate My Pharmacy   PAYING

Title	Mr ▼	NHS No.	436 790 3796 ⚡ Patient No.
First Name *	Barcode	Preferred Name	Barcode
Middle Name	Middlename	Date of Birth *	25/09/1991 [15] Age 29 years 11 months
Surname *	Test	Gender *	Male ▼
		Patient Access ID	✓

Personal Details | Other Information | Documents | Services

Elected Services Consent
☐ Electronic Prescription Service (EPS)   Eligible

Additional Services
System (2)
☑ Delivery   ☐ Collection
☐ RMS   ☐ Original Pack Dispensing
☐ MediPAC Opt Out   Opt Out Reason Please Select ▼

3. Dispense an item for the patient and ensure that "F7 – Don't Print Labels" is **UNTICKED**.

Prescription Type: FP10 dispensed on 22/09/2021 at 11:31

TestPharmacy_1	DOB	TEST, Barcode Middlename (Mr)	
191 Wood Lane	25/09/1991	123 Address Line 1	
London		Address Line 2	
W12 7FP	Age	TestCounty	
	29 years 11 months	WD24 4QL	
LTEN2		[436 790 3796]	
1. 15/15	**15 Amoxicillin 500mg caps**		15
Amoxicillin 500mg			
caps	Use As Directed By The Prescriber		

Paying Patient	TESTVALE, ASSOCIATES	
☐ Evidence Seen	TESTVALE SURGERY	
Professional Fees	Kjhgfd	Estimated
1	WD343QL	Patient Charges
		1

☐ Requires Attention   Prescription notes
☐ F7 - Don't Print Labels ☐ F8 - Don't Endorse ☐ Alt+F10 - Same Patient Next Script
☐ Print Bag Label ☐ Prescription is clinically checked ☐ RD Script
F2 - Compare   ✓ F10 - Save   ✗ Cancel

4. Once you have clicked F10 – Save a Delivery QR code label will be printed and can be scanned into the Pro Delivery Manager App.

Mr Barcode Middlename Test

Scanning 2D Barcode via the PDM Web and PDM App

PDM can use the PDM Web app or PDM App (mobile) to scan the ProScript Connect 2D barcode to add or find patients and add new deliveries.

Using PDM Web

If a patient does not exist in PDM;

Scan the 2D barcode into the PDM Web Quick search bar and if the patient doesn't exist it will ask you to add the patient;

This will pre-populate the customer record in PDM from the information stored within ProScript Connect, you just need to click **SAVE**;

Click on **+ New order** to add a new delivery for the patient;

Add the number of packages for the delivery and then click **SAVE**

If a patient does exist in PDM;

Click into the search box, scan the 2D barcode into the PDM Web Quick search bar and the patient record and order history will appear;
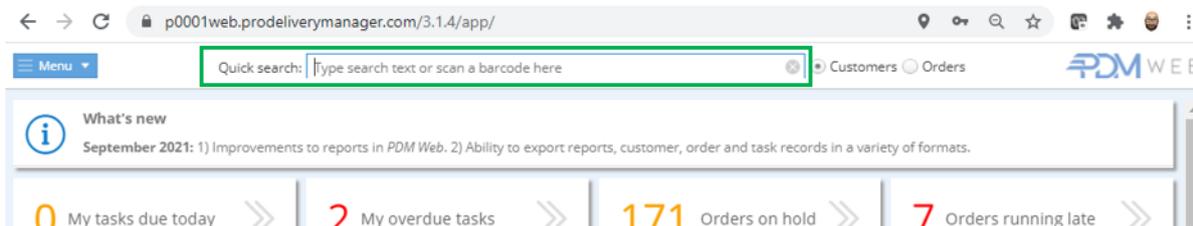
Click <mark>+ New Order</mark>
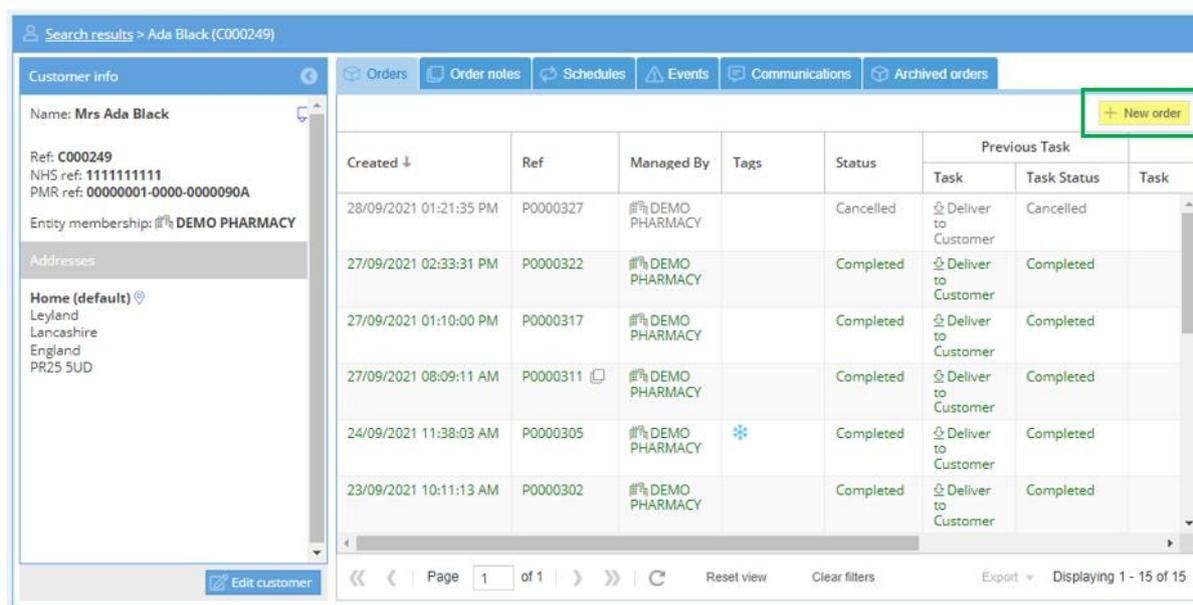
Add the number of packages for the delivery and then click **SAVE**;
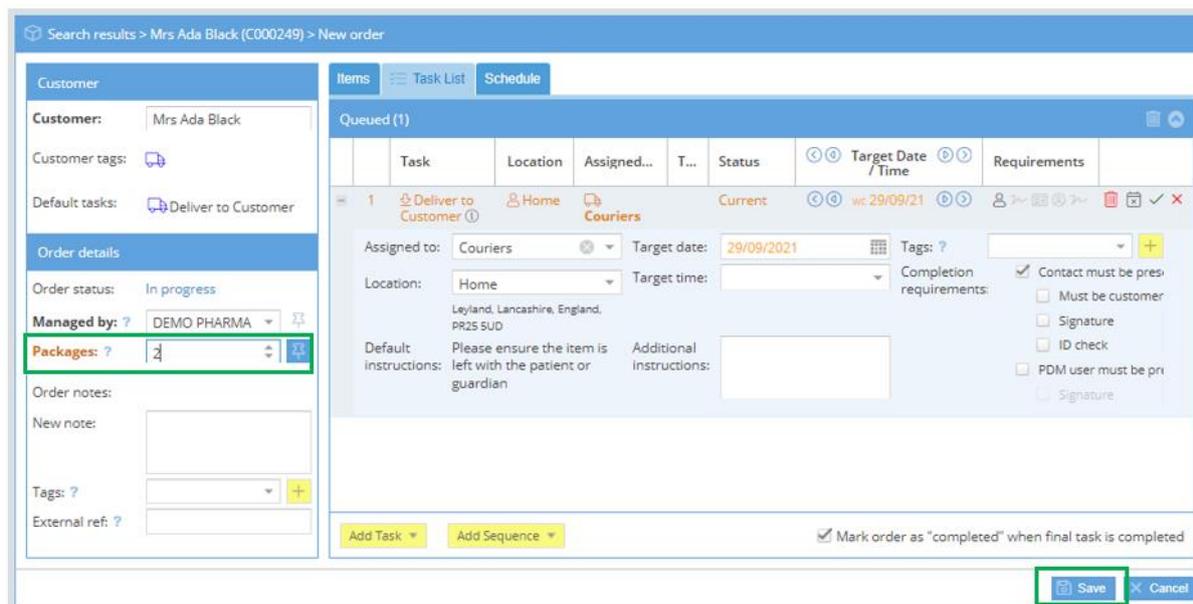
Using PDM mobile app

If a patient does not exist in PDM;

1   **2**   **3**   **4**
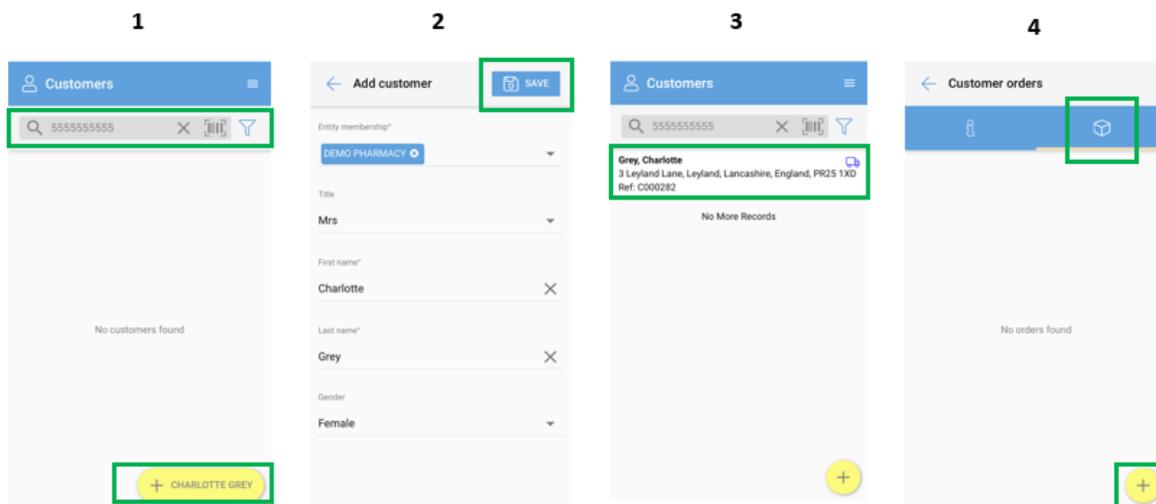
1. Scan the 2D barcode into the PDM mobile app Customer search bar and if the patient doesn't   exist it will ask you to add the patient – click **+"Patient Name"**
2. Check details and click **SAVE**
3. Patient record will appear and you can click on it to create **ORDER**
4. To create order, click the **BOX** icon and then click the **+**

5   **6**
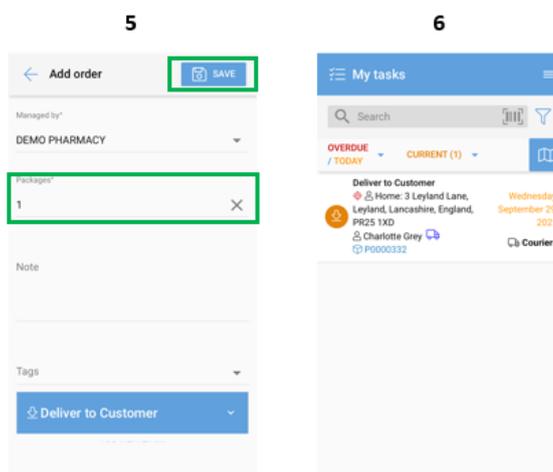
5. Add the number of packages and then click **SAVE**
6. The delivery will appear in **MY TASKS**

Using PDM mobile app

If a patient does exist in PDM;
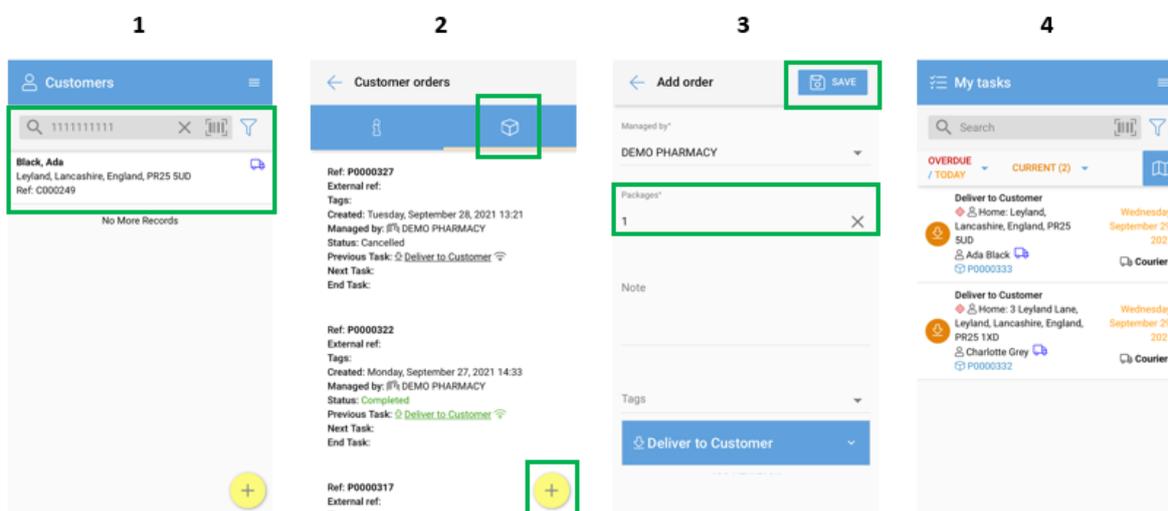
1. Scan the 2D barcode into the PDM mobile app Customer search bar (click on barcode icon to activate scanner) and the patient will appear
2. Click on the order tab and then click **+** to add an order
3. Add the number of packages and then click **SAVE**
4. The delivery will appear in **MY TASKS**

Should you require support – please contact us either by emailing us on support@prodeliverymanager.com or phoning us on **01727 795911** which is available Monday to Friday 9am to 5pm excluding bank holidays