



SABAH BIODIVERSITY CENTRE

PROCEDURES ON
ACCESS & EXPORT
LICENCE APPLICATION
NON-COMMERCIAL RESEARCH

2022



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Sabah Biodiversity Centre (SaBC)
Natural Resources Office, Chief Minister's Department
Level 19, Block A, Menara Kinabalu
88400 Kota Kinabalu
Sabah Malaysia
Tel: 088 369 370
Fax: 088 250 753
Email: sabc@sabah.gov.my / sabc.sabah@gmail.com
Website: <https://sabc.sabah.gov.my/>

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SABAH BIODIVERSITY CENTRE PROCEDURES ON ACCESS & EXPORT LICENCE APPLICATION 2022

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Prepared by,

Ken Kartina Khamis, Sabah Biodiversity Centre
Alessandra Markos, Sabah Biodiversity Centre
Nur Aizat Zaid, Sabah Biodiversity Centre
Norfarah Syaquirah Lasri, Sabah Biodiversity Centre

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Hanisandra Musli, Sabah Economic Planning Unit
 Chung Ching Yian, Sabah State Service Department
 Syahrin Samsir, District Office of Tuaran
 Caroline B. Jiungan, Deputy State Secretary's Office (Admin)

Access and Export Licence Evaluation Committee Members:

State Attorney-General's Chambers
 Sabah Forestry Department
 Institute for Tropical Biology & Conservation, UMS
 Sabah Wildlife Department
 Sabah Parks
 Department of Fisheries Sabah
 Department of Agriculture Sabah
 Secretariat of DVMC/MBMC/ICMC
 Environment Protection Department Sabah
 Internal Affairs and Research Office Sabah
 Sabah Economic Planning Unit
 Royal Malaysia Police
 Immigration Department of Malaysia

Sabah Biodiversity Council

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ACRONYMS

ABS	Access and Benefit Sharing
BMRI	Borneo Marine Research Institute
BRI	Biotechnology Research Institute
CITES	Convention on International Trade in Endangered Species and Wild Fauna and Flora
CBD	Convention on Biological Diversity
COP	Conference of Parties
DOA	Department of Agriculture Sabah
DOF	Department of Fisheries Sabah
DVCA	Danum Valley Conservation Area
DVMC	Danum Valley Management Committee
EIA	Environmental Impact Assessment
ESSCOM	Eastern Sabah Security Command
FYP	Final Year Project
ICCA	Imbak Canyon Conservation Area
ICMC	Imbak Canyon Management Committee
ITBC	Institute for Tropical Biology and Conservation
ISPM	International Standard on Phytosanitary Measures
KK	Kota Kinabalu
LSD	Lands and Surveys Department
MBCA	Maliau Basin Conservation Area
MBMC	Maliau Basin Management Committee
MKN	Majlis Keselamatan Negara
MoA	Memorandum of Agreement
MoU	Memorandum of Understanding
MTD	Material Transfer Declaration
NGO	Non-Governmental Organisation
NRIC	National Registration Identification Card
PDRM	Polis Diraja Malaysia
PHEDNP	Pejabat Hal Ehwal Dalam Negeri dan Penyelidikan
PI	Principal Investigator
PIC	Prior Informed Consent
R&D	Research and Development
RA	Research Assistant
RM	Ringgit Malaysia
SaBC	Sabah Biodiversity Centre
SAFE	Stability of Altered Forest Ecosystems
SBC	Sabah Biodiversity Council
SBE	Sabah Biodiversity Enactment 2000 (Amended in 2017)
SD	Statutory Declaration

SWD	Sabah Wildlife Department
SFD	Sabah Forestry Department
SPs	Sabah Parks
TEK	Traditional Ecological Knowledge
TOR	Terms of Reference
T&C	Terms and Conditions
UAV	Unmanned Aerial Vehicle
UMS	Universiti Malaysia Sabah
UNDP	United Nation for Development Programme
WCE	Wildlife Conservation Enactment 1997
YS	Yayasan Sabah

FOREWORD



The *Sabah Biodiversity Enactment 2000* was enacted by the Sabah State Legislature in December 2000. The Enactment acts as a legal framework to safeguard the State's biological resources and associated relevant knowledge. Following the Enactment, the Sabah Biodiversity Council and the Sabah Biodiversity Centre were formally established in 2008 as an institutional framework to ensure that the State's biological resources and associated relevant knowledge are being conserved, managed and utilised in a sustainable manner. The Council also must advise the State on the best management practices and strategies of biological resources and associated relevant knowledge following Section 3A of the Sabah Biodiversity Enactment 2000.

The Sabah Biodiversity Centre Procedures on Access and Export Licence Application Non-Commercial Research 2022 is developed to ensure that the State's biodiversity information and biological resources are well-planned and smartly managed. This document aims to provide users with detailed information on the Access and Export Licence application procedures. In addition, it will enable us to explain the laws that regulate the access and benefit-sharing of biological resources and associated relevant knowledge.

Hence, I would like to take this opportunity to encourage all stakeholders to collaborate and work together in ensuring the management of biological resources in Sabah is well-planned and smartly managed to ensure that all the benefits arising from our invaluable biological resources and associated relevant knowledge are shared in an equitable manner.

Thank you.

YB DATUK SERI PANGLIMA SR. HJ. SAFAR BIN HJ. UNTONG, JP
Sabah State Secretary, Chairman of the Sabah Biodiversity Council

PREFACE



As stipulated within the *Sabah Biodiversity Enactment 2000*, SaBC acts as the secretariat and implementer of the decision and direction given by the Council. SBE is the state legislation to guide the Centre in implementing and regulating access to biological resources or associated relevant knowledge in Sabah. In addition to SBE, there are other laws and regulations involved in the management, protection, and conservation of biological resources. The presence of SBE itself is not to override the existing rules and regulations but to complement in safeguarding the biological resources and associated relevant knowledge by harmonising the existing laws and promoting a standard and transparent framework to manage and regulate the biodiversity of the state.

Although SaBC has been in operation since 2008, it was not until 2013 that the Centre completely took over the responsibility of regulating access and export of biological resources or associated relevant knowledge of the State. I am proud to inform you that we have now developed a more systematic and efficient application procedure catering to the needs and oversight of the Access and Export Licence application activities. The Access and Export Licence application can now be applied for and submitted by researchers worldwide via our online application portal. Since June 2019, the Centre has been collecting both Access and Export Licence fees from local and international researchers. This demonstrates that biodiversity has values, which we need to pay to access. Furthermore, the fees contribute to the management of biological resources of the state. These key milestones will play an important part in recognising Sabah as the centre of excellence for biodiversity management, conservation, and protection. The Centre develops the Procedures on Access and Export Licence Application for Non-Commercial Research to regulate and control access to biological resources and associated relevant knowledge of Sabah. With the development of these procedures, I hope that researchers will endeavour to understand and directly contribute to a more realistic benefit by accessing biological resources and associated relevant knowledge of Sabah.

Thank you.

DR. GERALD JETONY
Secretary of the Sabah Biodiversity Centre

EXECUTIVE SUMMARY

SaBC is the responsible body to regulate access to biological resources and associated relevant knowledge in Sabah. Under Section 15 of the *Sabah Biodiversity Enactment 2000*, users who intend to access Sabah's biological resources or associated relevant knowledge for research purposes must apply for the Access Licence. Users who intend to export biological resources or associated relevant knowledge out of Sabah are required to apply for the Export Licence. SBE was amended in 2017 to include the requirements of the Nagoya Protocol on ABS. The Nagoya Protocol on ABS is an international agreement that provides a legal framework to implement the fair and equitable sharing of benefits arising from the utilisation of genetic resources.

Following Section 9 of the Enactment, The Sabah Biodiversity Centre Procedures on Access and Export Licence Application Non-Commercial Research 2022 are developed to provide detailed step-by-step information to guide users on how to apply for the Access and Export Licence. The main objective of this document is as follows:

- i. To explain the laws that regulate the access and benefit-sharing of biological resources or associated relevant knowledge in Sabah.
- ii. To guide users on the Access and Export Licence application procedures for non-commercial research in Sabah.
- iii. To provide a streamlined procedure that will support the conservation, protection, and management of biological resources following other existing laws in Sabah.

Once granted the Access and Export Licence, users must adhere to the T&Cs. Local collaborators will play an important role in monitoring the research activities, ensuring that the users adhere to the T&Cs and that the research outcome will benefit Sabah. SaBC shall document all experiences gained from implementing these procedures as a basis to develop and provide better application procedures. To ease the application process, please take into account the following matters:

1.	Determining the type of application (Access/Export)
2.	Understanding the requirements before applying
3.	Preparing the supporting documents
4.	Submission and application process
5.	Collecting your licence & complying to other written laws in Sabah
6.	Carrying out your roles and responsibilities

1.0 INTRODUCTION

Section 1 provides an explanation of the international, national, and state regulations on the Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilisation. With this information at hand, users will understand the importance of ABS and the need to comply with the *Sabah Biodiversity Enactment 2000* and other written laws in Sabah.

1.1 International legislative – *The Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing on the Benefits Arising from their Utilisation*

The Nagoya Protocol was adopted on 29th October 2010 at CBD COP10 in Nagoya, Japan. With the adoption, contracting parties must implement Nagoya Protocol access to genetic resources and traditional knowledge derived from verbal experience, owned and handed down from generation to generation by indigenous communities and the fair and equitable sharing of benefits arising from its utilisation.

The utilisation of genetic resources and traditional knowledge has long benefited the medical, health, cosmetic and food industries. Unfortunately, the benefits are not shared equitably and fairly, and the origin of such knowledge is not acknowledged. The Nagoya Protocol is crucial as it ensures the benefits arising from its utilisation can contribute specifically to biodiversity conservation and local communities' livelihood improvement.

1.2 National legislative – *Access to Biological Resource and Benefit Sharing Act 2017 (Act 795)*

Malaysia ratified CBD on 24th June 1994 and officially became a Contracting Party. The *Access to Biological Resource and Benefit Sharing Act 2017 (Act 795)* is an act to implement the CBD and any of the protocols within the Convention specifically dealing with access to biological resources and traditional knowledge and the sharing of benefits arising from its utilisation. The law ensures a better and more effective implementation of ABS at the National level. The Act is important as it offers a transparent framework to facilitate access to biological resources and ensures that the benefits arising from its utilisation are shared equitably and fairly between the users and providers.

1.3 State legislative and other laws relating to the implementation of Access and Export Licence Non-Commercial Research

Sabah has numerous biodiversity-related regulations and implemented by different government departments and agencies. The following regulations are the ones directly involved in the implementation of the Access and Export Licence Non-Commercial Research;

1.3.1 *Sabah Biodiversity Enactment 2000*

SBE was enacted by the State Legislature in December 2000 as a legal framework to manage and administrate the sustainable utilisation of biological resources in Sabah. Under the Enactment, one of the main functions of SBC is to regulate the access and export of biological resources to safeguard the rich biological resources of Sabah. SaBC is responsible for administering all the approval and issuance activities of the Access and Export Licence as agreed upon and directed by the council.

In 2017, the bill to amend SBE to meet the obligation of the CBD on Nagoya Protocol ABS was passed and in effect on 2nd January 2018. With the amendment, the management and sustainable utilisation of biological resources of the state will be more efficient and improved where native and local communities of Sabah will receive the benefit. SBE is also implemented to complement and strengthen Sabah's other biological resource management regulations and laws.

1.3.2 *Wildlife Conservation Enactment 1997*

SWD is responsible for implementing and administering the *Wildlife Conservation Enactment 1997*, which regulates wildlife protection, including plants. Under this Enactment, the department conserves and regulates wildlife utilisation and manages the Wildlife Conservation Areas and Wildlife Sanctuaries across Sabah. SWD also implements the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES).

1.3.3 *Forest Enactment 1968*

SFD is the steward of the *Forest Enactment 1968*. The Forest Enactment enables the gazettelement of forest reserves, regulates their use and management, and controls cutting and removing forest produce from "State land" (publicly owned land, which is not a forest reserve). SFD also implements the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES).

1.3.4 *Parks Enactment 1984*

The *Parks Enactment of 1984* provide the Board of Trustees with the powers to initiate and control activities in all Parks in Sabah. The Enactment ensures the security and preservation of the Parks in their natural state. SP is the legal guardian responsible for managing the parks system in Sabah, including Kinabalu Park, Turtle Islands Park, Tunku Abdul Rahman Park, Pulau Tiga Park, Tawau Hills Park and Crocker Range Park.

1.3.5 *Land Ordinance Cap 68*

Land Ordinance Cap 68 is implemented by LSD, giving power to the department to regulate and oversee land classification and the provision of rights and titles over land in the state of Sabah. LSD is authorised to collect revenues, conduct land surveys, demarcation, enforcement, and penalties for any offence as stipulated under the Ordinance, especially related to land and land ownership.

1.3.6 *Sabah Water Resources Enactment 1998*

The Sabah Water Resources Enactment 1998 is implemented by DID. The Enactment provides sustainable management of the water resources and simultaneously promotes an orderly, equitable and efficient use of water for the benefit of the future. It enables DID to regulate water activities, including water sampling.

1.3.7 *Sabah Inland Fisheries and Aquaculture Enactment 2003 and Fisheries Act 1985*

The Inland Fisheries and Aquaculture Enactment 2003 is implemented by DOF. The Enactment gives DOF the authority to manage and regulate all fisheries activities in inland waters. The Enactment also regulates the export of freshwater fish without a permit issued by the Director of DOF. The *Fisheries Act 1985* assigns power to DOF to regulate and monitor all activities within the marine waters of Sabah (excluding marine park areas). In addition, DOF also implements the Fisheries (Control of Endangered Species of Fish) Regulations 1999 (Section 61 of the *Fisheries Act 1985*), including CITES.

1.3.8 *Plant Quarantine Act 1976*

The Plant Quarantine Act 1976 is a national regulation implemented by DOA. The main aim of the Act is to control, prevent and eradicate agricultural pests, noxious plants, and plant diseases and to extend cooperation in the control of pests movement in international trade. With its implementation, all plants, soil, insects, and other listed items within the Act will need the phytosanitary permit issued by DOA.

1.4 Provisions under SBE that guided the Access and Export Licence Application Procedures

The following Section presents the SBE provisions that guided the development of SaBC Access and Export Licence Application Procedures Non-Commercial Research.

1.4.1 Source of power

Section 15 of the SBE stipulated that users who intend to gain access to biological resources or associated relevant knowledge for non-commercial research need to apply in writing for the Access Licence from the Sabah Biodiversity Council (SBC).

Section 28 of the SBE specified that users who intend to export biological resources or associated relevant knowledge collected from alienated land, conservation area, forest reserve, terrestrial or marine parks, protected areas, state lands, water protection areas or water conservation areas, wildlife area, rivers, tributaries, waterways, or territorial waters under the State must be made with the Export Licence issued by SBC.

1.4.2 Important definition within SBE

Section 2 of the SBE listed the following terms that determine the application procedures:

“Associated relevant knowledge” is defined as any innovation or individual or collective practice with the actual or potential value associated with biological resources.

“Biological resources” include:

- a) the genetic resources, organisms, microorganisms, derivatives and parts of the genetic resources, organisms, microorganisms or derivatives;
- b) the populations and any other biotic component of an ecosystem with actual or potential use or value for humanity; and
- c) any information relating to paragraphs (a) and (b).

“User” is defined as any individual, a group of individuals, educational and research institution or corporate entity seeking access to biological resources or the associated relevant knowledge and where the context so requires, the aforementioned to whom the Access Licence is granted.

Based on the above definition, users that fall under one of the following categories must apply for the Access Licence:

- a) undergraduate or postgraduate students (local and international);
- b) individuals or group researchers (local and international);
- c) university or research institutions (local and international);
- d) NGOs, civil societies, and corporate entities (local and international); and
- e) State & Federal Government Public Officers.

Section 2A (1) of the SBE stipulates that a person is said to have access to biological resources or associated relevant knowledge if:

- a) the taking of a biological resource or associated relevant knowledge from its natural habitat or place where it is held, grown, or found including in the market for the purpose of research and development; or
- b) there is a reasonable prospect as determined by the Council that a biological resource or associated relevant knowledge taken by the person will be subject to research and development.

1.4.3 Exemption

Within Section 2A (2) of the SBE, access to a biological resource or associated relevant knowledge shall not include the following activities:

- a) Fishing for commerce, recreation or game;
- b) Taking animals or plants for food;
- c) Taking biological resources or associated relevant knowledge cultivated or tended for any purpose other than for the purpose of research and development;
- d) Taking natural produce, including oils and honey, for any purpose other than for the purpose of research and development;
- e) Collecting plant reproductive material for propagation for any purpose other than the purpose of research and development;
- f) Carrying out commercial forestry;
- g) In relation to native and local communities, for the use and exchange of the biological resource or associated relevant knowledge among themselves in the exercise of their traditional and customary practices;
- h) Taking of a biological resource or associated relevant knowledge by any person that is:
 - i. a living modified organism as defined in the *Biosafety Act 2007* (Act 678) for which intellectual property rights have been granted and subsist; or
 - ii. a plant variety for which a breeder's right has been granted and subsists under the *Protection of New Plant Varieties Act 2004* [Act 634]; and
 - iii. access to a biological resource or associated relevant knowledge exempted under Section 36A¹.

¹ On 23rd November 2012, the SBC Meeting agreed that EIA activities are exempted from the Access Licence.

Section 15 (2) of SBE stipulated that the Access Licence application shall not apply to public officers² obtaining biological resources or associated relevant knowledge as part of their prescribed duties and responsibilities in their respective organisation and as provided for in their respective Ordinance or Enactment which do not involve any collaboration with a second and third party. Public officers must apply for the Access Licence should the access to biological resources or associated relevant knowledge involve any collaboration with a second and third party.

1.4.4 Evaluation criteria

As guided under Section 20 of the SBE, the three (3) main criteria to evaluate the Access Licence application are:

- a) the contribution of the access activity to the conservation and sustainable use of biological resources;
- b) the impact of the access activity on biological diversity and the environment, including any adverse impacts, risks, and dangers to any component of biological diversity and its sustainable use; and
- c) the impact of the access activity on indigenous and local communities, their lifestyles and livelihoods.

1.4.5 Prior Informed Consent (PIC)

Section 24B (1) of the SBE states that any user who intends to access biological resources to which a native and local community has the right within an established law or associated relevant knowledge owned by a native and local community is bound to obtain PIC. The PIC, in this case, must be obtained according to the native and local communities' customary laws, practices, protocols, and procedures. However, if the main purpose of the access to biological resources or associated relevant knowledge is for commercialisation or with the potential of such, the researcher must develop a benefit-sharing agreement with the relevant native and local community.

SaBC is currently developing the Sabah Biodiversity Regulations and the guidelines for PIC and agreement with the relevant native and local community. Users wishing to gain access to biological resources or associated relevant knowledge owned and has the right by a native and local community are required to follow the following procedure:

- a) to meet the native and local community leaders who own and have the right to the biological resources or associated relevant knowledge;

² Definition: Public officer - a person holding or acting in any office of emolument in the public service (THE CONSTITUTION OF THE STATE OF SABAH).

- b) explain and consult the native and local community leaders on the intention to access the biological resources or associated relevant knowledge;
- c) obtain written permission from the native and local community leaders to access the biological resources or associated relevant knowledge;
- d) follow all existing laws, practices, protocols, and procedures (if any) before obtaining the permission; and
- e) to submit written permission as a supporting document for your Access Licence application.

1.4.6 Appeals

As stated within **Section 22** of the SBE, users can appeal to any decision made by the Council within three (3) months, beginning from the date of the decision made known, and the appeal will be brought to the attention of the Minister.

1.4.7 Main offences

Main offences within **Section 26** of the SBE include a) conducting research activities without the Access Licence; b) failing to provide or withhold information required under the provisions of the SBE; c) removal of biological resources or associated relevant knowledge out of Sabah without the Export Licence. Within the T&Cs of the Access Licence, users are required to notify and send copies of their publication, thesis, and report to the Council³.

³ Users with Access Licence do not need to get written consent from the Council to publish or advertise biological resources or associated relevant knowledge. Please refer to Section 6 for the procedure to notify SBC on the publication/articles (Pekeliling Majlis Biodiversiti Sabah Bil. 1/2015).

2.0 ACCESS LICENCE APPLICATION PROCEDURE

This section provides detailed information on the Access Licence application procedures. Users are advised to first determine the Access Licence application type and understand the application procedure before submitting any application.

2.1 Local undergraduates⁴

The procedure within this section applies to local undergraduates. The duration from application to licence issuance will take 22 working days. No licence fee is imposed on local undergraduates (with NRIC).

2.1.1 What you should know before applying

- i. Your university will act as the local collaborating agency.
- ii. Your research supervisor will act as the local collaborator.
- iii. The application will involve time and other organisations with different procedures. You are responsible for obtaining the necessary supporting documents.
- iv. If your research involves drone/aerial survey/UAV/helicopter, you must have a permit from the State Internal Affairs & Research Office (please refer to Section 7).
- v. Please complete the application form clearly and in detail.
- vi. Your application will not be processed until all necessary supporting documents and information is submitted.
- vii. Please submit a new Access Licence application if there is a change and modification in your research title and objectives including methodologies.
- viii. All applications must be submitted via SaBC online application portal: <https://sabcapps.sabah.gov.my/>.

⁴ For international undergraduates, please refer to 2.2 Postgraduates/Individual or Group Researchers/Public Officers procedures. A licence fee is imposed (Annex 11) on international undergraduates.

2.1.2 Supporting documents checklist

LICENCE	CHECKLIST OF APPLICATION DOCUMENTS
ACCESS	<ol style="list-style-type: none"> 1. Completed online application form; 2. Photocopy of MyKad (including team members); 3. Letter of support from your university (in the letter please mention; a) name of supervisor; b) title of research; c) research site; d) research sponsor (if self-funded, please mention), and e) duration of research); 4. A copy of your research proposal; 5. Permission letter from the resource manager of the area where the access will take place; 6. Letter of consent from the Chief Village (to fulfil PIC) if your research involves knowledge owned by the native and local community; 7. Security clearance letter from MKN (KK Branch), ESSCOM, and PHEDNP (only applies if your research area involves a marine water/park on the East Coast of Sabah); and 8. Other supporting documents as requested by the secretariat to complete your licence application.

2.1.3 Terms & conditions

- i. The Access Licence is valid for one (1) year.
- ii. You must apply for the relevant pass from the State Immigration of Sabah (for Non-Sabahan).
- iii. The licence is not transferable and must be presented for inspection by the Secretary or any authorised person.
- iv. If you do not intend to export any of the collected specimens or samples of the biological resources for further analysis, you must identify and specify the location where the materials will be stored and preserved.
- v. You must submit your dissertation, or publications to SaBC upon completion of the research.
- vi. Application for patent or other intellectual property rights to the relevant authority in or outside Malaysia is subject to first obtaining the prior written consent of SBC.
- vii. You and your local collaborator are fully responsible for the conduct of the research.
- viii. The research must be conducted within the methodology, permitted areas and number of samples as approved by SBC.
- ix. Access to the biological resources shall take into action and be undertaken following the date and T&Cs, and conditions of the SD form.

- x. Any offence committed under this Enactment will be compounded under Section 36 (1) of SBE.
- xi. Export of biological resources or associated relevant knowledge is not allowed without the Export Licence.

2.1.4 Local undergraduates application framework

The following diagram shows the Access Licence application framework for undergraduates:

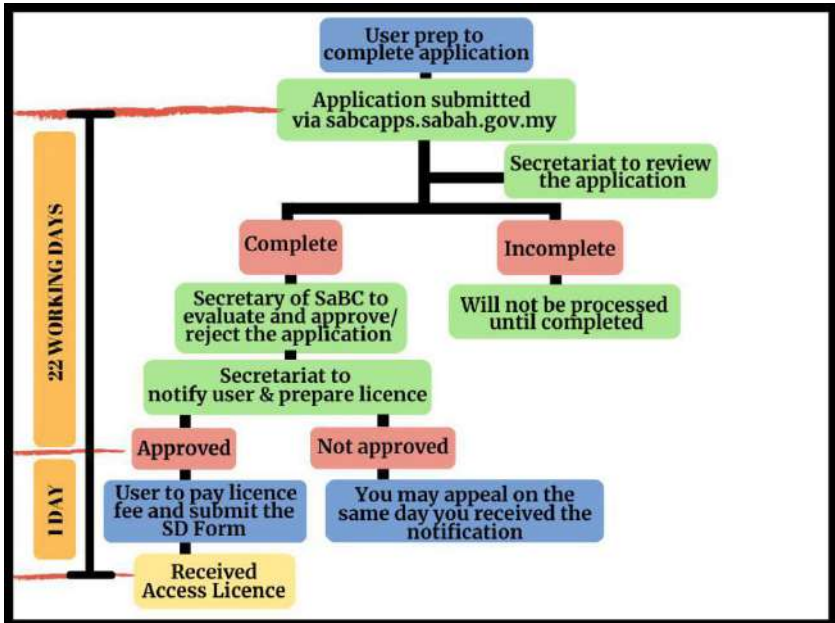


Diagram 2.0 Access Licence application framework for local undergraduates.

2.2 Postgraduates/individuals or group researchers/public officers

The procedure within this section applies to local and international postgraduates/individuals or group researchers and public officers including NGOs, Civil Societies or Corporate Entities who are conducting non-commercial research that involves access to biological resources or associated relevant knowledge as defined under Section 2 of SBE. The duration from application to licence issuance will take 3 to 4 months. Licence fee is imposed based on Annex 10.

2.2.1 What you should know before applying

- i. You must secure a local collaborating agency and individual local collaborator.
- i. If the application is supplemented with an existing MoU/MoA with the relevant state government department or agencies, approval will be given for a minimum of 3 years and a maximum of 5 years (based on the discretion of the Access and Export Licence Application Evaluation Committee) and no licence fee is imposed.
- ii. The application will involve time and other organisations with different procedures. You are responsible for obtaining the necessary supporting documents.
- iii. If your research involves drone/aerial survey/UAV/helicopter, you must must have a permit from the State Internal Affairs & Research Office (please refer to Section 7).
- iv. The research topic, methodology, locations, and local collaborators must be the same to qualify as a group application.
- v. Only those conducting and involved in accessing the biological resources or associated relevant knowledge will need to apply.
- vi. Please complete the application form clearly and in detail.
- vii. Your application will not be processed until all necessary supporting documents and information is submitted.
- viii. Please submit a new Access Licence application if there is a change and modification in your research title and objectives including methodologies.
- ix. All applications must be made via SaBC online application portal: <https://sabcapps.sabah.gov.my/>.
- x. You should only confirm your travel dates once you receive an email notification notifying the approval of your Access Licence application.

2.2.2 Supporting documents checklist

LICENCE	CHECKLIST OF APPLICATION DOCUMENTS
ACCESS (NEW)	<ol style="list-style-type: none"> 1. Completed online application form. 2. Photocopy of passport or MyKad (including team members); 3. Letter of support from your local collaborating agency; 4. Letter of support from the organisation/institution that will sponsor your research. If self-funded, your local collaborator must clarify this matter in their supporting letter; 5. Letter of support from your local collaborator. If you apply as a group, your local collaborator must include the names of all your team members following your

LICENCE	CHECKLIST OF APPLICATION DOCUMENTS
	application. 6. A copy of your research proposal; 7. Permission letter from the resource manager of the area where the access will take place; 8. Letter of consent from the Chief Village (to fulfil PIC) if your research involves knowledge owned by the native and local community; 9. Security clearance letter from MKN (KK Branch), ESSCOM, and PHEDNP (only applies if your research area involves a marine water/park on the East Coast of Sabah); and 10. Other supporting documents as requested by the secretariat to complete your licence application.
ACCESS (RENEWAL)	1. Completed online application form; 2. Photocopy of passport or MyKad (including team members); 3. Letter of support from your local collaborator (on your renewal application)*. If you apply as a group, your local collaborator must include the names of all your group members following your application; 4. A copy of your progress report/publication; 5. Permission letter from the resource manager including consent from the Chief Village (to fulfil PIC)*; 6. Letter of security clearance from MKN (KK Branch), ESSCOM and PHEDNP* (only applies if your research area involves marine water/park on the East Coast of Sabah); and 7. Other supporting documents as requested by the secretariat to complete your licence application. * If the initial letter did not permits the whole duration of your research.

2.2.3 Terms & Conditions

- i. The Access Licence is valid for one (1) year.
- ii. You must apply for the relevant pass from the State Immigration of Sabah (for Non-Sabahan).
- iii. The licence is not transferable and must be presented for inspection by the Secretary or any authorised person.

- iv. If you do not intend to export any of the collected specimens or samples of biological resources for further analysis, you must identify and specify the location where the materials will be stored and preserved.
- v. You must submit your progress report, thesis or publications to SaBC upon completion of the research.
- vi. Application for patent or other intellectual property rights to the relevant authority in or outside Malaysia is subject to first obtaining the prior written consent of SBC.
- vii. As the PI, you and your local collaborator are entirely responsible for the conduct of your research associates/assistants under your supervision.
- viii. The research must be conducted within the methodology, permitted areas and number of samples as approved by SBC.
- ix. Access to the biological resources shall take into action and be undertaken following the date and terms and conditions of the SD form.
- x. Any offence committed under this Enactment will be compounded under Section 36 (1) of the SBE.
- xi. Export of biological resources or associated relevant knowledge is not allowed without the Export Licence.

2.2.4 Postgraduates/individuals or group researchers/public officers
Application Framework

The following diagram shows the Access Licence application framework for postgraduates/individuals or group researchers/ public officers:

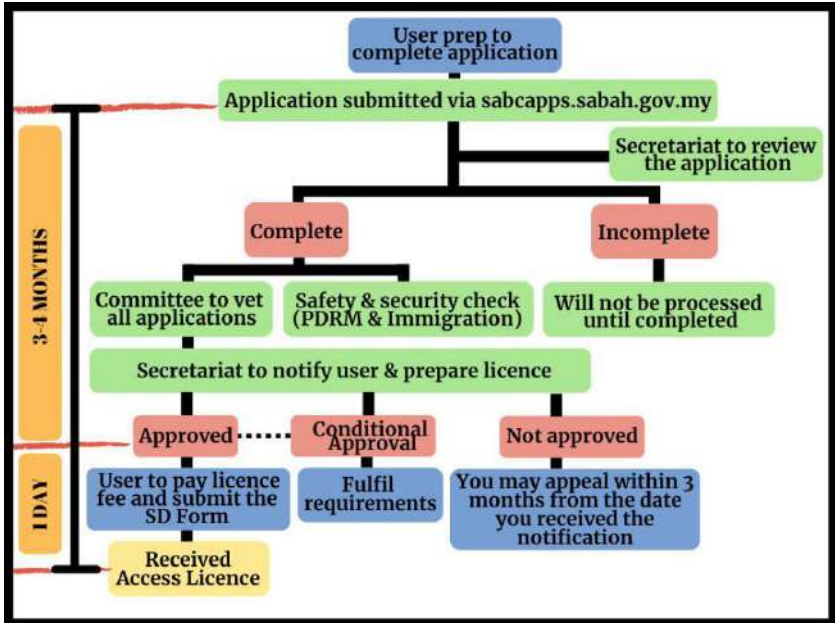


Diagram 2.1 Access Licence application framework for postgraduates/individuals or group researchers/public officers

2.3 Scientific expeditions⁵

The procedure within this section applies to local organisations and research institutions that would like to organise scientific expeditions. The duration from application to licence issuance will take 3 to 4 months. No access fee is imposed for scientific expedition organised by local organisations and research institutions.

⁵ Public officers do not need to apply for the Access Licence provided that the scientific expedition is organised as part of their prescribed duties following their respective Enactment and do not involve any second and third party. Should there be any involvement, the second or third party must apply for the Access Licence.

2.3.1 What you should know before applying

- i. The main organiser of the scientific expedition will be responsible for applying the Access Licence.
- ii. Please complete the application form clearly and in detail.
- iii. Your application will not be processed until all necessary supporting documents and information is submitted.
- iv. Prior to the application, the organiser must receive permission from the resource manager.
- v. Once approved, an approval letter will be given to the organiser, and the Access Licence reference number will be issued individually to the members.
- vi. All applications must be made via the SaBC online application portal: <https://sabcapps.sabah.gov.my/>.

2.3.2 Supporting documents checklist

LICENCE	CHECKLIST OF SUPPORTING DOCUMENTS
ACCESS	1. Completed online application form; 2. A formal request letter from the main organiser of the scientific expedition; 3. List and details of members (including RAs) involved in the scientific expedition (details include name/nationality/affiliation/MyKad/passport number/ research title/position); 4. MyKad/Passport copies 5. A copy of the scientific expedition proposal; and 6. Other supporting documents as requested by the secretariat to complete your licence application.

2.3.3 Terms & conditions

- i. The Access Licence is issued based on the duration of the scientific expedition but not more than 1 year.
- ii. The collection of samples and specimens is purely for non-commercial research.
- iii. Members of the scientific expedition must apply for the relevant pass from the State Immigration of Sabah (for Non-Sabahan).
- iv. The main organiser will be entirely responsible for ensuring all samples and specimens collected during the expedition are deposited safely within one of Sabah's participating organisations/institutions.
- v. As the organiser, you are entirely responsible for the conduct of the members of your research expedition.

- vi. Once complete, the main organiser must submit a complete report of the scientific expedition and the list of collected samples and specimens to SaBC.
 - i. Export Licence should be applied individually and NOT by the main organiser. The application will go through the same Export Licence Application Procedure (Section 3).

2.3.4 Scientific expedition application framework

The following diagram shows the Access Licence Application Scientific Expeditions:

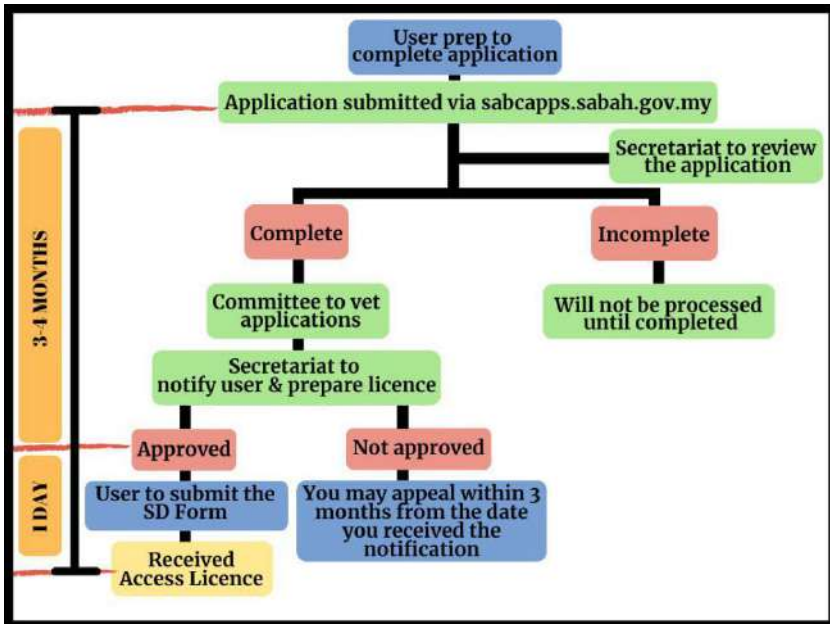


Diagram 2.2 Access Licence application scientific expeditions

2.4 Additional team members and research locations

The procedure within this section applies to users who wish to add additional team members (including RAs) and research locations in their current Access Licence. The duration from application to licence issuance will take 22 days. Applications for additional team members are deemed for the licence fee (please refer to Annex 10).

2.4.1 What you should know before applying

- i. The PI shall be responsible for submitting the application.
- ii. The application will only be processed by the Secretariat if the PI has a valid Access Licence.
- iii. The application can be submitted to the secretariat through SaBC's official e-mail address.

2.4.2 Supporting documents checklist

LICENCE	CHECKLIST OF SUPPORTING DOCUMENTS
Access Licence	<ol style="list-style-type: none"> 1. Letter of request from the PI of the research; 2. Supporting letter from the local collaborator. He/she must mention the names of the additional team members/additional locations; 3. MyKad/Passport copies of the additional team members; 4. Permission letter from the resource manager(s) of the area(s) where the access will take place. The letter must mention the names of the additional team members/additional locations; and 5. Other supporting documents as requested by the secretariat to complete your licence application.

2.4.3 Terms & conditions

- i. The licence is valid from the date of approval until the end of the PI's Access Licence (not more than one year). Other T&Cs remain the same.

2.4.4 Additional team members and research locations application framework

The following diagram shows the Access Licence applications framework for additional team members and research locations:

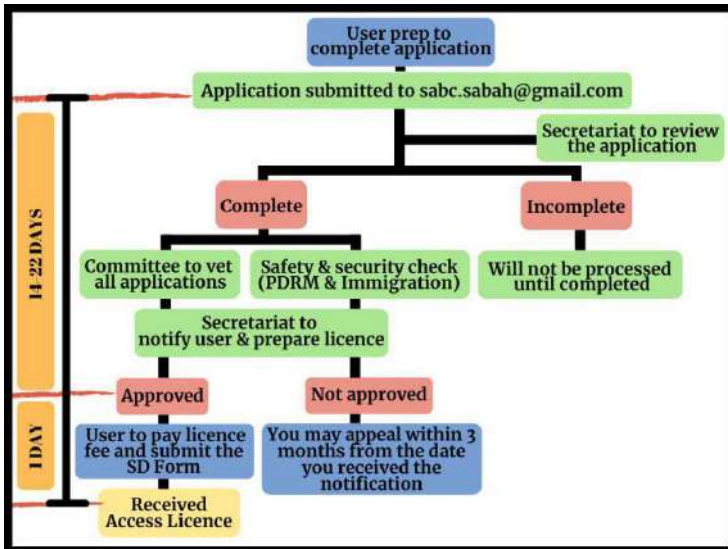


Diagram 2.4 Access Licence applications framework for additional team members and research locations.

3.0 EXPORT LICENCE APPLICATION PROCEDURE

This section provides detailed information on the Export Licence application procedures. The procedure within this section applies to local and international undergraduates/ postgraduates/ individuals or group researchers/ public officers/ NGOs/ Civil Societies and Corporate Entities⁶.

3.1 What you should know before applying

- i. You need to have a valid Access Licence before you can apply for the Export Licence. The application can be made concurrently. However, the approval of your Access Licence does not guarantee that your Export Licence application will be approved.
- ii. You and your local collaborator are expected to conduct all analyses utilising the existing facilities and expertise in Sabah. If this is not feasible, you and your local collaborator must justify why the materials need to be exported, and the research and analysis cannot be conducted in Sabah.
- iii. You and your local collaborator must propose the capacity building and technology transfer to your local collaborating agency.
- iv. Please specify in the application if the research is partially conducted in Sabah.
 - v. Please fill in the form clearly and in detail. Please be specific and elaborate the research activities and the analyses. If the details are incomplete, your application may not be submitted to the committee for vetting purposes. Your application might be rejected if it is incomplete.
- vi. Please state the number of consignments that you wish to ship out of Sabah within one (1) year (online application form 16(b) of Annex 8). The licence fee will be based on the number of consignments.
- vii. Once you receive your Export Licence, your Local Collaborator must complete the MTD form and submit the completed form to SaBC before any shipment can be made.
- viii. The export of the biological resources shall be made in accordance with other written laws and regulations enforced in Sabah (Section 5).

3.2 Supporting documents checklist

LICENCE	CHECKLIST OF SUPPORTING DOCUMENTS
Export Licence	<ol style="list-style-type: none"> 1. Completed on-line application form. 2. Photocopy of MyKad /passport. 3. Letter of support from your local collaborator. Your

⁶ Users who participate in research expedition and would like to export the biological resources or associated relevant knowledge out of Sabah can submit their application via email/fax/mail to the secretariat (please request for the form).

	<p>local collaborator must mention the following matters:</p> <p>3.1 He/she supports your intention to export the biological resources or associated relevant knowledge out of Sabah;</p> <p>3.2 Justification on why the research could not be conducted in Sabah; and</p> <p>3.3 List of samples/specimens, and the volume/quantity.</p> <p>4. Other supporting documents as requested by the secretariat to complete your licence application.</p>
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3.3 Terms & conditions

- i. The Export Licence is valid for one (1) year.
- ii. You can only perform research analysis stated within the Export Licence.
- iii. You can only export the materials to the location listed within the Export Licence.
- iv. You shall comply with other written laws governing the export of the material from Sabah.
- v. Application for patent or other intellectual property rights to the relevant authority in or outside Malaysia must first be subject to gaining prior written consent from the SBC.
- vi. Export of the biological resources shall take into action and be undertaken in accordance with the date and terms and conditions of the SD form.
- vii. You will need to complete (signed and stamped) a new SD form should the previous SD form be due in one (1) year.
- viii. Once the research is completed, you must return the exported materials to your local collaborator.

3.4 Export Licence application framework

The following is the Export Licence application framework. Users are advised to refer to the framework before submitting their applications to SaBC.

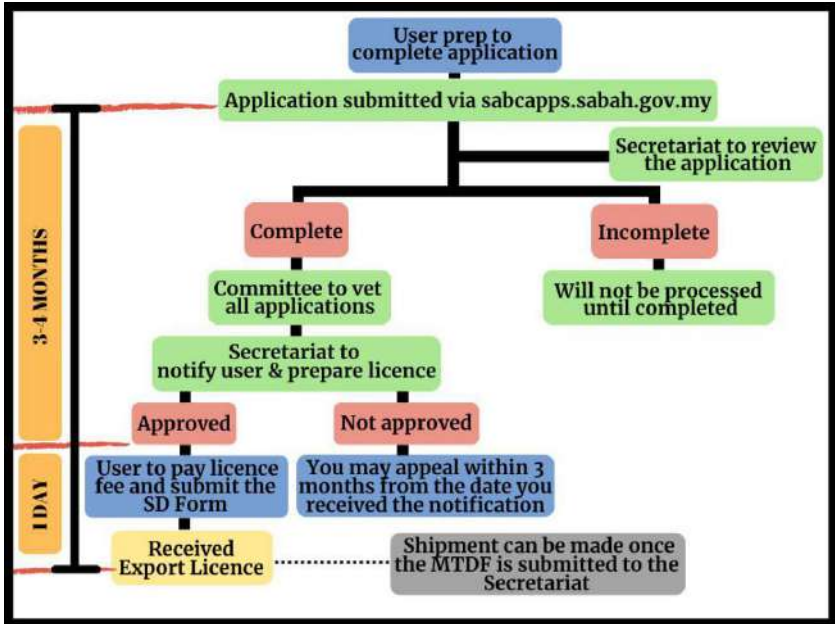


Diagram 3.0 Export Licence Applications framework (applicable to all).

4.0 APPLICATION SCHEDULE

This section provides information on the annual application schedule, including the application duration, closing dates, and the expected months when the Access and Export Licence Evaluation Committee will meet to vet all the applications. It is your responsibility to plan your application well in advance. The secretariat will not entertain any last-minute applications.

4.1 Application schedule

- i. Only complete applications received within the time frame will be submitted to the Access and Export Licence Evaluation Committee meeting.
- ii. If the application is incomplete, the secretariat will request you to fulfil the requirements. Once fulfilled (within the application duration), the application will be brought to the committee meeting. However, if the user fails in doing so, the application will be brought to the next scheduled committee meeting.
- iii. Malaysia time GMT/UTC+8:00 hour is observed.

APPLICATION DURATION	CLOSING DATE	ACCESS & EXPORT LICENCE EVALUATION COMMITTEE SCHEDULED MEETINGS
1 December – 28 February	1 March	March/April
1 March – 31 May	1 June	June/July
1 June – 31 August	1 September	September/October
1 September – 30 November	1 December	December/January

* The Secretariat has the right to amend the application dates. Users are advised to observe SaBC’s official communication platforms for updates and announcements.

5.0 LICENCE COLLECTION AND COMPLYING WITH OTHER WRITTEN LAWS IN SABAH

To obtain your licence, you are required to comply with the licence collection and payment fee procedures and adhere to other relevant written laws in Sabah. Section 5 explains the procedure to obtain your licence and comply with other relevant written laws.

5.1 Licence fee

- i. Licence fee is imposed following **Section 18** of SBE.
- ii. Licence fee shall be paid to the State Treasury Department.
- iii. Please refer to Annex 10 for the Licence Fee Schedule.

5.2 Licence collection

- i. A notification will be sent to your email to notify you of the status of your application.
- ii. The licence can be collected at SaBC office.
- iii. If your application is approved, you are required to complete the SD form. The SD form must be signed in the presence of a Session Court Judge, Magistrate or Commissioner for Oaths in Sabah or Malaysia only. If you apply in a group, each member must complete and submit the form to SaBC office. You can download the SD form [here](#) (ANNEX II). You must submit a new completed SD form should the previous one be due within a year from the date of the stamped form.
- iv. Once the SD form is submitted, you will receive a payment statement. The licence fee must be paid at:

Sabah State Treasury Department,
Level 9, Block A, Menara Kinabalu
88400 KOTA KINABALU

(Operation hours: Monday to Friday - 9:00 am – 3:00 pm (close on Saturdays, Sundays and Public Holidays)).

Tel: +60 88 368 397; Website: <https://jbns.sabah.gov.my/>

- v. Your Access or Export Licence will be issued once SaBC receives the payment receipt (and any other relevant permits following other written laws in Sabah).
- vi. If you are in a group, your local collaborator or a representative can collect the licence (please email the secretariat).
- vii. For Export Licence holders, your local collaborator will need to complete the MTD form to verify the materials and submit to SaBC office before any shipment can be made. You can download the MTD form [here](#) (ANNEX 14). You are only allowed to export the biological

resources or associated relevant knowledge according to the amount, volume, quantity, and number of consignments as listed in your Export Licence.

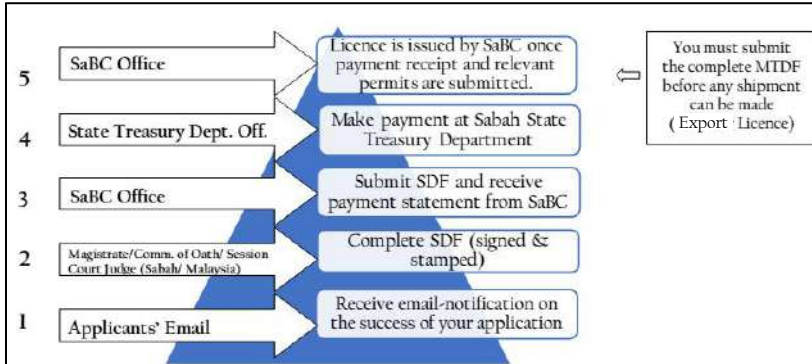


Diagram 5.0 Access and Export Licence Collection Procedure

5.3 Terms & conditions relevant to other written laws in Sabah

Aside from the T&C's, the Access Licence and Export Licence are both subject to other relevant written laws in Sabah. If the biological resources or associated relevant knowledge fall within the laws, SaBC (through the direction of the Access and Export Licence Evaluation Committee and Council) has the right to request other relevant permits before the licence can be issued.

5.3.1 CITES – *International Trade in Endangered Species Act 2008*

The export of samples or specimens for species protected under CITES requires the CITES permit. The permit application can be made to the following respective agencies⁷:

- i. Wildlife – Terrestrial animal, marine animal (mammals and turtle only) and plants:
Director
 Sabah Wildlife Department
 5th Floor, Block B, MUIS Complex
 88100 KOTA KINABALU
 Tel: +60 88 215 330; Fax: +60 88 222 476;
 Website: <https://wildlife.sabah.gov.my/>

⁷ An import permit from the importing/requesting country is also required.

- ii. Timber and timber products:
Chief Conservator of Forests
 Sabah Forestry Department
 Locked Bag 68, Mile 6, Labuk Road
 90000 SANDAKAN
 Tel: +60 89 242 500; Fax: +60 89 671 303;
 Website: <https://forest.sabah.gov.my/>
- iii. Marine animal (except mammals and turtle), freshwater and marine fish, marine plants, and corals:
Director
 Department of Fisheries
 Level 4, Block B, Wisma Pertanian Sabah
 Jln Tasik, Luyang (Off Jalan Maktab Gaya)
 88624 KOTA KINABALU
 Tel: +60 88 235 966; Fax: +60 88 240 511;
 Website: <https://fishdept.sabah.gov.my/>

5.3.2 *Wildlife Conservation Enactment 1997* – Wildlife Regulations 1998

Application for a permit to take an animal, animal product or plant out of the State shall be made (in Form 22 from Schedule 1) and accompanied by the fee set out in item 13 of Schedule 2 under *Wildlife Conservation Enactment 1997* – Wildlife Regulations 1998. The application can be made at any SWD's offices located at Kota Kinabalu (HQ), Keningau, Lahad Datu, Kinabatangan, Sandakan or Tawau. An import permit from the importing/requesting country is also required (subject to the country's requirement). For inquiries, you may contact:

Sabah Wildlife Department
 5th Floor, Block B, MUIS Complex
 88100 KOTA KINABALU
 Tel: +60 (88) 215 330; Fax: +60 88 222 476;
 Website: <https://wildlife.sabah.gov.my/>

5.3.3 Phytosanitary certificate

Plant Quarantine Act 1976 – The export (including interstate within Malaysia) for any species of plants or any part thereof, whether living or dead, and includes the stem, branch, tuber, bulb, corm, stock, budwood, cutting, layer, slip, sucker, root, leaf, flower, fruit, seed or any other part or product whatsoever of a plant whether severed or attached but does not include any

plant product (fruits, herbs, pickle, dried fermented fruit, herbal) that has undergone a process of heat and drying treatment. Herbarium specimen (silica gel, oven-dried etc.), plant tissue samples (cleaned, cut-up, oven-dried etc.), propagated plants or any part thereof are subject to PC issuance. Users may apply the PC from the DOA Sabah either from the KK (HQ) office, Lahad Datu, Sandakan or Tawau office. An import permit from the importing /requesting country is also required (subject to the country's requirement).

Note: PC is a patented health certificate based on the International Plant Protection Convention applied by all importing countries. PC is used to attest that those consignments meet phytosanitary (regarding plants) import requirements and are in accordance with the International Standards on Phytosanitary Measure no. 12 (ISPM) (ISPM 12: 2011 Phytosanitary certificates). For inquiries, you may contact:

Department of Agriculture Sabah
 Level 1, 5, 6 & 7, Wisma Pertanian Sabah
 Jalan Tasik (Off Jalan Maktab Gaya), Luyang
 Locked Bag No. 2050,
 88632 KOTA KINABALU
 Tel: +60 88 283 283; 283 282; Fax: +60 88 239 046;
 Website: <https://tani.sabah.gov.my/>

5.3.4 Export of soil samples

It is a requirement to obtain an import permit from the importing/requesting country (including interstate within Malaysia from the Department of Agriculture), fully adhering to the import conditions set by the importing country and the terms and conditions stated in your Export Licence. For inquiries, you may contact:

Department of Agriculture Sabah
 Level 1, 5, 6 & 7, Wisma Pertanian Sabah
 Jalan Tasik (Off Jalan Maktab Gaya), Luyang
 Locked Bag No. 2050,
 88632 KOTA KINABALU
 Tel: +60 88 283 283; 283 282; Fax: +60 88 239 046;
 Website: <https://tani.sabah.gov.my/>

5.3.5 Export of freshwater and protected marine fishes

It is an offence to keep and export freshwater fishes as listed under the schedule of the Sabah Fisheries Inland Enactment and marine mammal under the Fisheries Act 1985 without a permit or written consent from the Director

of the DOF. If you wish to collect samples and specimens of freshwater and marine mammals from the freshwater and marine waters of Sabah, you must first obtain the approval of the Director. For inquiries, you may contact:

Director
Department of Fisheries
Level 4, Block B, Wisma Pertanian Sabah
Jln Tasik, Luyang (Off Jalan Maktab Gaya)
88624 KOTA KINABALU
Tel: +60 88 235 966; Fax: +60 88 240 511;
Website: <https://fishdept.sabah.gov.my/>

5.3.6 Packing instructions

It is a requirement to adhere to packing instructions established by the International Air Transport Association (IATA).

6.0 ROLES & RESPONSIBILITIES OF USERS AND LOCAL COLLABORATORS

This section provides detailed information on the roles and responsibilities of both the user and local collaborator. You and your local collaborator holds the liability to ensure that the research is conducted following the written laws of the State of Sabah. Once you receive your licence, you must adhere to the T&Cs. Your local collaborator shall monitor the research activities and report to SaBC of any wrongdoings.

6.1 Users

Listed below are the roles and responsibilities of the user before and after submitting the application, collecting the licence, and finally obtaining the licence:

6.1.1 Before applying

- i. You must secure a local collaborator (organisation and individual).
- ii. You will work closely with your local collaborator to prepare the relevant supporting documents to complete your application.
- iii. You will communicate with the respective departments/ agencies/ research institutions to acquire the relevant supporting documents.
- iv. You must observe the updates and important announcements on the Access and Export Licence application from SaBC's official communication platforms.
- v. You will plan your licence application accordingly. The secretariat has the right not to entertain any late applications.

6.1.2 After submission

- i. You must respond to email inquiries or notifications from SaBC.
- ii. You must fulfil the requirements by SaBC to complete the application.
- iii. You will only confirm your travel dates after you have received the email notifying you of the approval of your access or Export Licence.

6.1.3 Collecting your licence

- i. You must comply with the collection procedures, including submission of SD form, payment of licence fees and obtaining other permits from the relevant department of governing laws.

6.1.4 Compliance requirements – after obtaining your Access Licence

- i. You must apply for a Professional Pass from the State Immigration Department of Sabah, Kota Kinabalu (for Non-Sabahans).

- ii. You shall report to your local collaborator and relevant resource managers to collect the relevant entry pass before entering the permitted areas listed in the Access Licence.
- iii. You must always retain a copy of your Access Licence and comply with the Statutory Declarations that you have subscribed to.
- iv. You are only authorised to access the biological resources at the permitted area(s) listed in your Access Licence.
- v. You must comply with the relevant laws, rules and regulations, and code of conduct governed by the resource managers and relevant authorities.
- vi. You must submit the progress report and/or final publication/article/thesis to your local collaborator and SaBC.
- vii. You must obtain written consent from SBC before patenting or other intellectual property rights applications from the relevant authority in or outside of Malaysia.
- viii. You must comply with other T&Cs stated in your Access Licence (including the declaration you have made within the SD form).

6.1.5 Compliance requirements – after obtaining your Export Licence

- i. You shall only export the listed biological resources or associated relevant knowledge according to the amount/volume and number of shipments in your Export Licence.
- ii. You shall work closely with your local collaborator to complete the MTD form.
- iii. You must submit the MTD form before you make any shipment.
- iv. You must adhere to the packing instruction established by the International Air Transport Association (IATA).
- v. You must return the biological resources to your local collaborator once your research is complete.
- vi. You must comply with the T&Cs stated in your Export Licence (including the declaration you have made within the SD form).

6.2 Local collaborators

Section 23 of the SBE stipulates that the researcher must secure a local collaborating Sabah agency as a condition for approval of an Access Licence. Apart from the local collaborating agency, the researcher must secure a local collaborator (individual). He/she must be able to supervise⁸ and monitor the research activities and must possess one of the following criteria:

- a. Expert in the field of the study/research where the researcher is involved with, or

⁸ For local undergraduates and local postgraduates your research supervisor will act as your local collaborator.

- b. Senior staff/personnel with relevant experience or past involvement in the field of the research, or
- c. Staff/personnel appointed by the local collaborating agency based on his/her experience or past involvement in the field of the research.

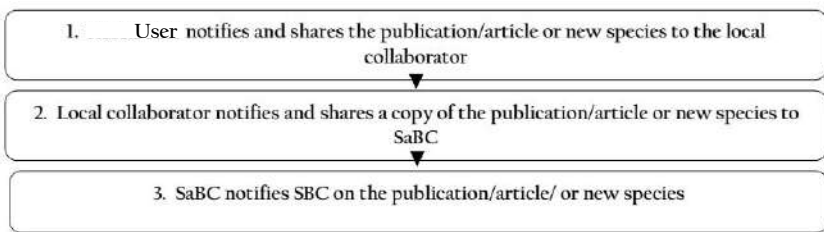
Listed below are the roles and responsibilities of the local collaborator:

- a. You must confirm that the researcher holds an Access Licence issued by SaBC before they can proceed with their research activities.
- b. You shall observe that the researcher complies with all the procedures to collect the licences.
- c. You must ensure that the researcher applies for a Professional Pass from the Immigration Department after he/she has received their Access Licence.
- d. You must ensure that the specimens collected during the research activities are not taken out of Sabah without the proper authorisation from SBC.
- e. You must ensure that the outcome of the research will benefit the State of Sabah.
- f. You shall monitor the research activities so as not to affect the species population or causing damage to the ecology and the environment to preserve the image and the interest of the State.
- g. You shall report to SaBC on any complaints regarding the users' behaviour, malpractices, or wrongdoings throughout their research activities in Sabah.
- h. You are required to complete the MTD form and to verify that the biological resources or associated relevant knowledge intended to be exported out of Sabah are listed within the Export Licence.
- i. You must confirm that the completed MTD form is submitted to SaBC before the researcher executes the shipment.
- j. You must ensure that all reports and research results are presented to the respective responsible departments and specifically to SaBC.
- k. You shall ensure that the researcher must return the exported biological resources to you once the research has been completed.
- l. You must notify of the researcher's research publication/articles or new species to SBC.
- m. You must ensure that the users obey the terms and conditions stated in the Access and Export Licence (including the declaration within the SD form).

6.3 Procedure to notify research publications/articles to SBC

The following are the procedures on how users can notify of their research publication/article (including on new species) to SBC.

- a) Users are required to acknowledge the following information in their publication/article or new species:
 - i. The local collaborator(s) and SBC.
 - ii. To quote the Access and Export Licence reference number.
 - iii. The location of the new species found (if the article is on new species).
- b) Users must then notify and share a copy of the publications/articles or new species to their local collaborators⁹.
- c) Local collaborators hold the responsibility to notify SBC.
- d) The procedure to notify SBC on the publication/articles and new species:



- e) SaBC has the right to disseminate, distribute and compile all publications/articles or new species as a means to receive a financial return for the State of Sabah.

⁹ Users may also submit a copy of the publication/article to SaBC [here](#). However your local collaborator must be aware that you have submitted and notified to SaBC.

7.0 MISCELLANEOUS

7.1 The Sabah Biodiversity Council

SBC is the highest authority to regulate access to biological resources or associated relevant knowledge, including the removal of any biodiversity resources from the State. The council is responsible for approving Access and Export Licence applications and overseeing the implementation of Access Licence applications are implemented by SaBC. The council is required to convene three (3) times a year. The members of the council are as follow:

- a. The Sabah State Secretary (Chairman)
- b. The State Attorney-General
- c. The Secretary of Natural Resources Office, Chief Minister's Department
- d. The Chief Conservator of Forests
- e. The Director of Sabah Parks
- f. The Director of Sabah Wildlife Department
- g. The Director of Environment Protection Department
- h. The Director of Water Resources
- i. The Director of the Department of Agriculture Sabah
- j. The Director of the Department of Fisheries Sabah
- k. Five (5) appointed members (appointed based on their expertise)

7.2 Access & Export Licence Evaluation Committee

- i. The Access & Export Licence Evaluation Committee evaluate all Access and Export Licence applications. The committee is responsible for reporting all Access and Export Licence activities.
- ii. The Access and Export Licence Evaluation Committee will convene four (4) times a year to evaluate licence applications. The Committee members include:
 - a. Secretary of Natural Resources Office – Chairman
 - b. Sabah Biodiversity Centre – Secretariat
 - c. State Attorney-General's Chambers
 - d. State Internal Affairs and Research Office
 - e. State Economic Planning Unit
 - f. Sabah Forestry Department
 - g. Sabah Wildlife Department
 - h. Environment Protection Department
 - i. Sabah Parks
 - j. Institute for Tropical Biology and Conservation, UMS
 - k. Secretariat of DVMC/MBMC/ICMC

- l. Immigration Department Malaysia
- m. Royal Malaysia Police (Special Task Force)
- n. Department of Agriculture Sabah
- o. Department of Fisheries Sabah

7.3 Drone/aerial survey/UAV/helicopter utilisation

- a) Civil Aviation Regulations 2016 (P.U. (A) 97) Part XVI (140-144) deals with “Unmanned Aircraft System”. Regulation 140 states that no person shall fly a drone at the height of 400 metres or more unless authorised by the Director-General. Regulation 141(1) states that no person shall fly a drone for aerial work without similar authorisation. The utilisation of aerial survey/drone/UAV involves state and national security matters. SaBC is not involved in the application and evaluation process.
- b) Users who intend to use drones, including aerial surveys/UAV or helicopters, in their research need to apply the permit from the State Internal Affairs & Research Office, Chief Minister’s Department. For further information on the application procedure, please contact:

State Internal Affairs & Research Office
 Chief Minister’s Department
 Level 21, Block A, Sabah State Administration Centre
 Jalan Sulaman, Teluk Likas
 88400 KOTA KINABALU
 Tel: 088 369 419; Fax: 088 235 255;
 Official website: <https://hednp.sabah.gov.my/>

7.4 Security screening

- a) International users who apply for Access and Export Licences will undergo security screening by the Royal Malaysia Police - Special Task Force.
- b) A copy of the user’s passport will be sent to the Royal Malaysia Police.
- c) Users who have a criminal record will have their applications rejected and licence terminated or, in such cases, restrained from entering the State of Sabah.

7.5 SaBC Access and Export Licence Application Secretariat:

For inquiries, please contact:

Secretariat

Licensing and Enforcement Section

Sabah Biodiversity Centre (SaBC)

Natural Resources Office, Chief Minister's Department

Level 19, Block A, Menara Kinabalu

88400 KOTA KINABALU

Tel: 088 369 370; Fax: 088 250 753

Email: sabc@sabah.gov.my / sabc.sabah@gmail.com

Application portal: <https://sabcapps.sabah.gov.my/>

Official website: <https://sabc.sabah.gov.my/>

Official Facebook Page: <https://www.facebook.com/sabahbiodiversitycentre/>

Official Instagram: <https://www.instagram.com/sabahbiodiversitycentre>

ANNEX 1: Access Licence application matrix: undergraduates

Access Licence	Mode of submission		Licence fee		Approval		Supporting documents	1) Identification Document		2) Research Proposal		3) Letter of support/consent			Research Location	4) Letter of permission from the Resource Manager(s)																				
	App. portal	Email/Fax/Mail	Yes	No	Sec. SaBC	JKAE		NRIC	Passport	Yes	No	Local collaborating agency	Local collaborator	Sponsor		SFD	SWD	SP	YS	DOF	LSD	DO	DC	CV	PLO	DID	RLV	ESS	MKN	PHEDNP						
Local Undergraduates (MyKad)	X			X	X		X		X		The letter can be from your university with your supervisor acting as your local collaborator. Please mention the title, sponsor and duration of your research.				X																					
International Undergraduates (Passport)	X		X			X		X		X	X	X	X				X																			

* Please contact the Secretariat if you need more information.

LOCATION	
FR	Forest Reserve
UNDP	UNDP Project Site
WS	Wildlife Sanctuary
WCA	Wildlife Conservation Area
Mantanani	Mantanani Island
Lankayan	Lankayan Island / SIMCA
TPR	Terrestrial Park
MPRE	Marine Park (East Coast)
MPRW	Marine Park (West Coast)
DVCA	Danum Valley Conservation Area
MBCA	Maliau Basin Conservation Area
ICCA	Imbak Canyon Conservation Area
INFAPRO	INFAPRO - Yayasan Sabah
INIKEA	INIKEA Forest Rehabilitation - Yayasan Sabah
SAFE	SAFE Project Site
SCCA	Silam Coast Conservation Area
SUAS	SUAS Project Development Area
TRCA	Taliwas River Conservation Area
RIL	RIL Project Area
SBE	Sabah Biodiversity Experiment Project Site
MWE	Marine Water (East Coast)
MWW	Marine Water (West Coast)
SL (ROAD)	State Land
MRKT	Market
VLG	Village/Native Community
PL	Private Land
RVR	River
EX-SITU	Ex-situ (Herbarium/Museum/etc)

RESOURCE MANAGER	
SFD	Sabah Forestry Department
SWD	Sabah Wildlife Department
SP	Sabah Parks
YS	Yayasan Sabah/DVMC/MBMC/ICMC
DOF	Department of Fisheries
LSD	Lands and Surveys Department
DO	District Office
DC	District Council
CV	Chief Village
PLO	Private Land Owner
DID	Department of Irrigation and Drainage
RLV	Relevant Institution/Organisation
ESS	Eastern Sabah Security Command
MKN	Malaysia Security Council
PHEDNP	State Internal Affairs & Research Office

ANNEX 4: Export Licence application matrix

Export Licence		Mode of submission		Licence fee		Approval		1) Letter of support from the Local collaborator	2) Permits from the respective government departments				
		App. portal	Email/Fax/Mail	Yes	No	JKAE	SBC			DOA	SWD	SFD	DOF
Local & International	Undergraduates Postgraduates Individual Researchers Group Researchers Public Officers	X		X		X	X	X	Plant	X			
	Research Expeditions (Application must be made individually)	X			X	X	X	X	Insect	X			
	NGOs Civil Societies Corporate Entities	X			X	X	X	X	Soil	X			
	NGOs Civil Societies Corporate Entities	X				X	X	X	Plant listed under Schedule I & II WCE		X		
Local & International	Research Expeditions (Application must be made individually)	X			X	X	X	X	Animal listed under Schedule I & II WCE		X		
	NGOs Civil Societies Corporate Entities	X			X	X	X	X	Timber and timber product listed under CITES			X	
With MoU/MoA	NGOs Civil Societies Corporate Entities	X			X	X	X	X	Terrestrial animal, marine animal (mammals and turtle only) and terrestrial plant listed under CITES		X		
	NGOs Civil Societies Corporate Entities	X		X		X	X	X	Marine animal (except mammals and turtle), freshwater and marine fish, marine plant, and marine coral listed under CITES				X
Without MoU/MoA	NGOs Civil Societies Corporate Entities	X		X		X	X	X					

*Please contact the secretariat if you need more information; **the supplementary supporting documents must be submitted when requested by the secretariat/committee/council for Export Licence collection.

GOVERNMENT DEPARTMENT	
DOA	Department of Agriculture
SWD	Sabah Wildlife Department
SFD	Sabah Forestry Department
DOF	Department of Fisheries

ANNEX 5: Access Licence application (online process)

Step 1

Create login ID (if you have applied before, go to Step 2)

Step 2

Login with your username (primary email address) and password which you have created

Step 3

Complete your application form online

Status indicators:

Saved = Your application is saved as draft

Submitted = Your application has been submitted to Sabah Biodiversity Centre

Step 4

Application Process

Status indicators:

Application Complete = Your application is in order and waiting for evaluation process

Application Incomplete = Your application will not be considered complete until all the necessary supporting materials have been submitted. If the form is incorrectly completed, your application will not normally be assessed. Please provide information as requested by Sabah Biodiversity Centre through email notification

Step 5

Evaluation Process

Status indicators:

Processing = Completed application will be sent for:

- 1) Security screening by Royal Malaysian Police
- 2) Final decision by Access and Export Licence Committee

Step 6

Approved or Rejected

Status indicators:

*Approved = Your application is successful **

Rejected = Your application is not approved by Sabah Biodiversity Council. You may appeal through Sabah Biodiversity Centre within the period of 3 months beginning from the date of receipt of the decision

ANNEX 6: Export Licence application (online process)

Step 1

Create login ID (if you have applied before, go to Step 2)

Step 2

Login with your username (primary email address) and password which you have created

Step 3

Complete your application form online

Status indicators:

Saved = Your application is saved as draft

Submitted = Your application has been submitted to Sabah Biodiversity Centre

Step 4

Application Process

Status indicators:

Application Complete = Your application is in order and awaiting for evaluation process

Application Incomplete = Your application will not be considered complete until all the necessary supporting materials have been submitted. If the form is incorrectly completed, your application will not normally be assessed. Please provide information as requested by Sabah Biodiversity Centre through email notification

Step 5

Evaluation Process

Status indicators:

Processing = Completed application will be sent for:

- 1) Security screening by Royal Malaysian Police
- 2) Vetting process by Access and Export Licence Committee*
- 3) Final decision by Sabah Biodiversity Council

**Should your application is not supported by the Access and Export License Committee, you will be notified through email to provide relevant documents to further support your application so that it can be brought forward to Sabah Biodiversity Council for final decision.*

Step 6

Approved or Rejected

Status indicators:

*Approved = Your application is successful **

Rejected = Your application is not approved by Sabah Biodiversity Council. You may appeal through Sabah Biodiversity Centre within the period of 3 months beginning from the date of receipt of the decision

ANNEX 7: Access Licence online application form

SABAH BIODIVERSITY COUNCIL
APPLICATION FORM FOR ACCESS

(based on the requirements of Section 15(1), 17 of Sabah Biodiversity Enactment 2000)

Date of Application:

1. Particulars of Applicant.

Title	
Name	
Occupation	
Position	
Nationality	
Passport No.	
Passport Expiry Date	
Institution/Organisation	
Business Address	
Postal Address	
Telephone	
Primary Email	
Secondary Email	
Fax	
Qualifications	
Experience	

2 (a). Please specify the type of application (please check one):

NEW	<input type="checkbox"/>
RENEWAL	<input type="checkbox"/>

3. Provide the details of the Malaysian (Sabah) institution/organisation that will collaborate in this research:

(Provide a letter of support from the institution/organisation)

#	Malaysian Institution/Organisation	Full Address and Contact No. (Telephone/Fax)	Contact Person	Support Letter

4. Provide the details of the person/institution/organisation that will sponsor this research:

(Provide a letter of support from the institution/organisation)

#	Institution/Organisation	Full Address and Contact No. (Telephone/Fax)	Contact Person	Support Letter

5. Provide the details of the Local Collaborator/Counterpart that collaborates in this research:

(Provide a letter of consent from the Local Collaborator/Counterpart)

#	Name	Designation	Institution/Organisation	Email Address (Contact No.)	Letter Of Consent

6(a). Research purpose (see Note 1). Please check one:

- Academic
- Non-commercial purposes (Publication/Documentation/etc.)
- Potential /Commercial purposes

7. Research Title.

8. Please attach a research proposal for this access application according to the format below.

- a. Title of the Research Proposal/Project
- b. Introduction to the Research Proposal/Project
- c. Objectives of the Research Proposal/Project
- d. Problem Statement (rationale of the entire study)
- e. Literature Review
- f. Research Methodology/Design
- g. Expected Work Schedule/Timeline
- h. Expected Research/Project Outcome or Contribution to the State of Sabah
- i. References

Copy of Research Proposal

9. Specify the purpose of academic research (for PhD, Masters, etc...). If not for obtaining any degree, please specify.

10. Duration of research.

11(a). When will the access be taken?

From

To

11(b). Remark.

12. Are the details of this project confidential?

NO

YES

13. If the access is to biological resources associated with traditional knowledge of indigenous people/local community, please specify the holder of such traditional knowledge and the village(s) that involved in this access.

#	Indigenous People/Local Community	Exact Location (name of village and district)

14. Provide objective, a description of the access (see Note 2), including the objectives (see Note 3), and describe methods to be used to minimize environmental impact on biological resources and the collection location.

Objective

Description of Access

Minimise environment impact

15. Provide details of where the access will be taken, including the latitude and longitude of the location area. Please also attach a location map or proposed route of voyages on a separate sheet to your application and a letter of support/permission from the resource manager(s) of the area(s) where the access will be taken (see Note 4).

#	Location/s (Resource Manager)	Latitude/Longitude	Map	Letter

16(b). If so, when and how often?

17. How is the access to be undertaken?

Vessel/Vehicle:	
Others (Specify):	
Equipment:	

18. List the biological resources to which you are seeking access, including the amount of biological resources you purpose to sample. Please provide a description of sampling methods.

#	Common Name	Taxon (to the most specific taxonomic level known)	Amount/Number /Volume (as appropriate)	Sampling Method/s

19. Identify the use(s) you propose to make of the biological resources.

20. Identify how access to these biological resources will benefit biodiversity conservation. Specify any likely benefits for the access area.

21. Identify any listed species under the CITES (the Convention on International Trade in Endangered Species of Wild Fauna and Flora) list that will be affected by the proposed access.

NO

YES

22. Identify any listed species (under the *Wildlife Conservation Enactment 1997*) that will be affected by the proposed access (see Note 5):

NO

YES

23. Describe the methods by which you will minimize the impact on listed species identified in question 21 and 22.

24. Does this access involve the export of biological resources or associated relevant knowledge out of Sabah?

NO

YES

25. Proposed location/s (in Sabah) of taxonomic duplicate.

#	Location

26. Provide the name and full address of the institution/organisation where the research and development will be carried out:

#	Institute/Organisation	Full Address

27. Provide details on the primary destination of accessed resources and identify of such institution / organisation.

28. Provide probable subsequent destinations of accessed resources

29 (a). Is there any possibility of a third party involvement in this research?

NO

YES

30 (a). Estimation of benefits (monetary/non-monetary) whether economic, technical, scientific, environmental, social or otherwise, that may derive to Sabah or the concerned indigenous or local community.

Economic Technical Scientific Environmental Social Others

30 (b). Please specify.

31. Proposed mechanisms for benefit-sharing.

DECLARATION

I declare that the information provided in the application form is true and correct and I shall be responsible for any incorrect/wrong information:

Signed:

Name:

Designation:

Date:

ANNEX 8: Export Licence online application form

SABAH BIODIVERSITY COUNCIL
APPLICATION FORM FOR EXPORT

Date of Application:

1. Particulars of Applicant.

Title	
Name	
Occupation	
Position	
Nationality	
Passport No.	
Passport Expiry Date	
Institution/Organisation	
Business Address	
Postal Address	
Telephone	
Primary Email	
Secondary Email	
Fax	
Qualifications	
Experience	

2. Provide the details of the Malaysian (Sabah) institution/organisation that will collaborate in this research:
(Provide a letter of support from the institution/organisation)

#	Malaysian Institution/Organisation	Full address and Contact Number (Telephone/Fax)	Contact Person	Support Letter
1				

3. Provide the details of the Local Collaborator/Counterpart that collaborates in this research:
(Provide a letter of consent from the Local Collaborator/Counterpart)

#	Name	Designation	Institution/ Organisatio n	Email Address (Contact No.)	Letter Of Consent
1					

4. Provide the details of the person/institution/organisation that will sponsor this research:
(Provide a letter of support from the institution/organisation)

#	Institution/ Organisation	Full Address and Contact No. (Telephone/Fax)	Contact Person	Support Letter

5. Have you been granted an Export License before? (If Yes, please provide a copy of the license(s)).

NO

YES

6. Research Title.

7. Purpose of export (see Note 1). Please check one:

Non-Commercial purposes	<input type="checkbox"/>
Potential/Commercial purposes	<input type="checkbox"/>

Please specify:

8. Please list the biological resources to which you are seeking to export, including the amount:

#	Common Name	Taxon specific taxonomic (to the most level known)	Description	Amount/Number/Volume
1				

9. Identify any listed species under the CITES (the Convention on International Trade in Endangered Species of Wild Fauna and Flora) list that will be affected by the proposed access.

NO

YES

#	Listed Species	Amount/Number/Volume proposed to be sampled
1		

10. Identify any listed species (under the *Wildlife Conservation Enactment 1997*) that will be affected by the proposed access (see Note 5) (Any listed species to be sampled MUST be specified. Protected species lists can be found at: <http://www.sabah.gov.my/jhl/>).

NO	<input type="text"/>	
YES	<input type="text"/>	
#	Listed Species	Amount/Number/Volume proposed to be sampled
1		

11. Proposed location/s (in Sabah) of taxonomic duplicate of the exported biological resources:

Location

12. Provide details on the primary destination of accessed resources and identify of such institution/ Organisation.

13. Provide the name and full address of the institution / organisation where the exported biological resources to be examined / analysed:

#	Institute / Organisation	Full Address
1		

14. Please describe what type of research activities to be performed on the biological resources at the institution / organisation mentioned under question 13:

15. Please provide reason/s, why the intended research activities cannot be conducted in Sabah?

- 16 (a). When will the biological resources be exported?

Date:

- 16 (b). Remark:

17. Provide probable subsequent destinations of the exported biological resources:

Location

DECLARATION

I declare that the exported biological resources will only be used for the following specific purpose:

- a.....
- b.....

- 2. I agree to return the biological resources to..... (The local Collaborator of this research) once the research is complete.
- 3. I will not distribute, sell, or otherwise dispose of the exported biological resource and its unmodified derivatives to any third party without consent of the Sabah Biodiversity Council.
- 4. I will not apply for a patent or other intellectual property rights in or outside Malaysia in the event of any invention derived from such exported biological resources, or derivatives without first obtaining the prior written consent from the Sabah Biodiversity Council.
- 5. I declare that the information provided in the application form is true and correct and I shall be responsible for any incorrect/wrong information:

Signed by the applicant:




Name:



Designation:



Official stamp (*for non-individual applicant*):

ANNEX 9: Resource managers

The lists of location / area within the relevant resource manager or the rightful authority to give permission to access are listed as below:

LOCATION / AREA	RESOURCE MANAGER / AUTHORITY
Forest Reserves, UNDP Project Site	Chief Conservator of Forest Sabah Forestry Department (HQ) KM 11, Locked Bag 68 90009 SANDAKAN Tel: +6089 242 500; Fax: +6089 671 303 Email: htan@sabah.gov.my Website: https://forest.sabah.gov.my/ 
Wildlife Sanctuary, Wildlife Conservation Area and Islands (Mantanani & Lankayan)	Director Sabah Wildlife Department (HQ) 5 th Floor, Block B, Wisma Muis 88100 KOTA KINABALU Tel: +6088 215 353 / 214 442; Fax: +6088 222 476 Website: https://wildlife.sabah.gov.my/ 
Terrestrial and Marine Parks (Marine Parks situated at the East Coast of Sabah must have security clearance ***)	Director Sabah Parks Lot 45 & 46, Level 1-5 Block H, Signature Office KK Times Square, Coastal Highway 88100 KOTA KINABALU Tel: +6088 523 500; Fax: +6088 486 435 Email: sparks.researchedu@gmail.com Website: https://www.sabahparks.org.my/ Permit app. portal: https://researchpermit.sabahparks.org.my/  State Internal Affairs & Research Office *** Chief Minister's Department Level 21, Block A, Sabah State Administration Centre Jalan Sulaman, Teluk Likas 88400 KOTA KINABALU Tel: 088 369 419; Fax: 088 235 255 Official website: https://hednp.sabah.gov.my/

LOCATION / AREA	RESOURCE MANAGER / AUTHORITY
	<p>National Security Malaysia (Sabah Branch) *** Prime Minister's Department Level 6, Block A. Federal Government Administration Complex, UMS Road 88400 KOTA KINABALU Tel: +6088 488 512 / 488 506 / 488 504 Fax: +6088 488 510 Website: https://www.mkn.gov.my/</p>  <p>ESSCOM *** Prime Minister's Department Block B, Level G-3 Commercial Complex, Harbour Town 91100 LAHAD DATU Tel: +6089 863 586 / 863 181 Fax: +6088 863 588 / 587 / 182 Website: https://esscom.gov.my/</p> 
<p>Danum Valley Conservation Area Maliau Basin Conservation Area Imbak Canyon Conservation Area INFAPRO Project INIKEA Project SAFE Silam Coast Conservation Area SUAS Project Development Area Taliwas River Conservation Area</p>	<p>Secretary DVMC / MCMC / ICMC (Yayasan Sabah) Level 9 & 12, Menara Tun Mustapha Likas Bay 88817 KOTA KINABALU Tel: +6088 326 559 Fax: +6088 326 315 Email: damai.secretariat@gmail.com Website: http://www.yayasansabahgroup.org.my/conservation_management.cfm http://www.borneoforestheritage.org.my</p> 

LOCATION / AREA	RESOURCE MANAGER / AUTHORITY
RIL Project Area Sabah Biodiversity Experiment (SBE) Site	
Marine waters (not within Marine Parks)	<p>Director Department of Fisheries Sabah 4th Floor, Wisma Pertanian Sabah Jalan Tasik 88624 KOTA KINABALU Tel: +6088 235 988 / 235 966 Fax: +6088 240 511 Email: fish.dept@sabah.gov.my Website: https://fishdept.sabah.gov.my/</p> 
State Lands including along the roads and markets	<p>Director Lands and Surveys Department Wisma Tanah dan Ukur Jalan Perwira 88100 KOTA KINABALU Tel: +6088 527 600 / 527 601 Email: jtu@sabah.gov.my Website: http://www.jtu.sabah.gov.my/</p>  <p>OR Respective District Offices in Sabah (within the location of the biological resources or associated relevant knowledge) Website: http://www.sabah.gov.my/kplb/index.php/profail-kementerian/pejabat-daerah</p>
Native and local community that holds the rights to the biological resources or associated relevant knowledge	Village Headman / Native / Chief Local Community
Private Land	Private Landowner
Ex-situ / where the biological	Relevant government department or agency or research institution where the biological resources or

LOCATION / AREA	RESOURCE MANAGER / AUTHORITY
resources or associated relevant knowledge is kept away from its natural habitat or as a collection	associated relevant knowledge is kept or found
Markets	Respective District Offices in Sabah: http://www.sabah.gov.my/kplb/index.php/profail-kementerian/pejabat-daerah or District Councils in Sabah: https://portalosc.kpkt.gov.my/osc/PBT2_index.cfm?Ncg=12&Taraf=0

ANNEX 10: Licence fee schedule

**LICENCE FEE
SABAH BIODIVERSITY CENTRE**

Category	Admin. Code	Fee (RM)
Access (New and Renewal)		
Malaysian (Sabahan) Researcher	S	50.00
Malaysian (Non-Sabahan) Researcher	MY	100.00
Permanent Resident Pass Holder	PR	100.00
Malaysian Research Assistant	MyRA	FOC
Malaysian Undergraduate	Und.	FOC
Non – Malaysian Researcher	For	300.00
Non-Malaysian Research Assistant	RA	150.00
Commercial	CommA	500.00
Export		
Malaysian Researcher	MyEx	50.00/ consignment
Non-Malaysian Researcher	ForEx	100.00/ consignment
Commercial	CommE	400.00/ consignment
MoU/MoA with Sabah State Government Department/ Agency/ Statutory Body		
Access	MoU/ MoA	FOC
Export		FOC

ANNEX II: Statutory Declaration Form

STATUTORY DECLARATION

I..... Passport No..... of..... do solemnly and sincerely declare that I -

- (a) undertake not to use the biological resources or associated relevant knowledge, to which the application relates, for commercial purposes;
- (b) undertake to give a written report on the results of any research on the biological resources or associated relevant knowledge to each local collaborator and the Biodiversity Centre;
- (c) undertake to return the biological resources to local collaborator once the research is completed;
- (d) undertake not to give a sample of the biological resources to any person, other than an institution referred to in the access application form, without the permission of each local collaborator and the Sabah Biodiversity Council;
- (e) undertake not to apply for patent and other intellectual property rights over the outcome of the research without the written consent of the Sabah Biodiversity Council; and
- (f) undertake not to allow others to carry out, research or development for commercial purposes on any genetic resources or biochemical compounds comprising or contained in the biological resources or associated relevant knowledge unless a benefit-sharing agreement has been entered into.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1960.

Subscribed and solemnly declared by the above named
 at.....
 in the State of this..... 20.....


Before me,

.....
 (Signature of Sessions Court Judge,
 Magistrate or Commissioner for Oaths)


}

 (Signature of Applicant)

ANNEX 12: Access Licence (sample)

<p>Telephone: +6088 369 000/ +6088 369 312 Facsimile: +6088 250 753 Email address: sabc@sabah.gov.my Website URL: www.sabc.sabah.gov.my</p> <p><i>(Please quote your licence reference number and date if you have any queries)</i></p>		<p>SABAH BIODIVERSITY COUNCIL <i>(Majlis Biodiversiti Sabah)</i> c/o Sabah Biodiversity Centre (SaBC) Chief Minister's Department, 19th Floor, Block A, Sabah State Administrative Centre, 88400 Kota Kinabalu SABAH, MALAYSIA</p>								
<p>LICENCE REF.NO. : JKM/MBS.1000-2/2 JLD.X () DATE OF APPROVAL :</p>										
<p>ACCESS LICENCE <i>(Section 8(1) & 15 of Sabah Biodiversity Enactment 2000)</i></p>										
<p>This is to certify that: <input style="width: 150px; height: 15px;" type="text"/></p>		<p>SAMPLE</p>								
<p>Passport No./ MyKad No.: <input style="width: 150px; height: 15px;" type="text"/></p>										
<p>of <input style="width: 150px; height: 15px;" type="text"/></p>										
<p>is authorised to access the following biological resources from the place(s) specified below, for ACADEMIC PURPOSES, upon terms and conditions hereinafter stipulated:</p>										
<p>Research Title:</p> <p style="text-align: center;"><i>Type of Biological Resources and Associated Relevant Knowledge</i></p>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Common name</th> <th style="width: 20%;">Scientific name</th> <th style="width: 30%;">Description</th> <th style="width: 30%;">Places(s) where the access is permitted</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Common name	Scientific name	Description	Places(s) where the access is permitted				
Common name	Scientific name	Description	Places(s) where the access is permitted							
<p>Terms and conditions <i>(Section 24 of Sabah Biodiversity Enactment 2000)</i></p>										
<ol style="list-style-type: none"> 1. This licence is valid from..... 2. The holder must apply relevant pass from the State Immigration of Sabah. 3. This licence is not transferable. The holder must produce this licence for inspection by the Secretary or any person authorised by him. 4. This licence is not transferable. The holder must produce this licence for inspection by the Secretary or any person authorised by him. 5. Transfer of biological resources is not allowed without the written consent of the Sabah Biodiversity Council. 6. All biological resources collected shall be taken to, stored and preserved at: <input style="width: 150px; height: 15px;" type="text"/> 7. The holder must submit progress report, dissertation or publications to Sabah Biodiversity Council. 8. Application for patent or other intellectual property rights to the relevant authority in or outside Malaysia subject to first obtaining the prior written consent of the Sabah Biodiversity Council. 9. Principle Investigator and Local collaborator is fully responsible for the conduct of their research associate/assistant under supervision; to ensure they are only allowed within the permitted areas and amount samples of biological resources taken are as approved by The Sabah Biodiversity Council. 10. Any offence committed under this Enactment may be compound under Section 36(1) of The Sabah Biodiversity Enactment (Amendment) 2017. 										
<p>New: _____</p>		<p>Renewal: _____ (*****) Secretary of the Sabah Biodiversity Council</p>								

ANNEX 13: Export Licence (sample)

<p>Telephone: +6088 369 000/ +6088 369 312 Facsimile: +6088 250 753 Email address: sabc@sabah.gov.my Website URL: www.sabc.sabah.gov.my</p> <p><i>(Please quote your licence reference number and date if you have any queries)</i></p>		<p>SABAH BIODIVERSITY COUNCIL <i>(Majlis Biodiversiti Sabah)</i> c/o Sabah Biodiversity Centre (SaBC) Chief Minister's Department, 19th Floor, Block A, Sabah State Administrative Centre, 88400 Kota Kinabalu SABAH, MALAYSIA</p>								
<p>LICENCE REF.NO. : JKM/MBS.1000-2/2 JLD.X () DATE OF APPROVAL :</p>										
<p>LICENCE FOR TRANSFER OF BIOLOGICAL RESOURCES <i>(Section 3A(1)(j) and 28 of Sabah Biodiversity Enactment 2000)</i></p>										
<p>This is to certify that:</p> <div style="border: 1px solid black; width: 150px; height: 15px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; width: 100px; height: 15px; display: inline-block; text-align: center; color: red; font-weight: bold; margin-left: 100px;">SAMPLE</div>										
<p>Passport No./ MyKad No.:</p> <div style="border: 1px solid black; width: 150px; height: 15px; margin-bottom: 5px;"></div>										
<p>of</p> <div style="border: 1px solid black; width: 150px; height: 15px; margin-bottom: 5px;"></div>										
<p>is authorised to transfer to:</p> <div style="border: 1px solid black; width: 150px; height: 15px; margin-bottom: 5px;"></div>										
<p>the quantities of biological resources stated hereunder for ACADEMIC purposes subject to the terms and conditions stated below:</p>										
<p><i>Type of Biological Resources</i></p>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Common name</th> <th style="width: 25%;">Scientific name</th> <th style="width: 25%;">Amount/number/volume (as appropriate)</th> <th style="width: 25%;">No. of occasion or shipment</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Common name	Scientific name	Amount/number/volume (as appropriate)	No. of occasion or shipment				
Common name	Scientific name	Amount/number/volume (as appropriate)	No. of occasion or shipment							
<p><i>Terms and conditions</i> (Section 24 of Sabah Biodiversity Enactment 2000)</p>										
<p>1. This licence is valid until:</p> <div style="border: 1px solid black; width: 100px; height: 15px; margin-left: 20px; margin-bottom: 10px;"></div>										
<p>2. The biological resources or associated relevant knowledge or extracts thereof are transferred for</p> <div style="border: 1px solid black; width: 400px; height: 15px; margin-left: 20px; margin-bottom: 10px;"></div>										
<p>3. All biological resources transferred shall be examined/analysed at</p> <div style="border: 1px solid black; width: 400px; height: 15px; margin-left: 20px; margin-bottom: 10px;"></div>										
<p>4. The licence holder shall comply with other applicable written laws governing the transfer of the said material from Sabah.</p>										
<p>5. Application for patent or other intellectual property rights to the relevant authority in or outside Malaysia subject to first obtaining the prior written consent of the Sabah Biodiversity Council.</p>										
<p>6. Transfer of the biological resources shall be undertaken in accordance with the terms and conditions of a statutory declaration dated:</p> <div style="border: 1px solid black; width: 100px; height: 15px; margin-left: 20px; margin-bottom: 10px;"></div>										
<p>(*****) Secretary of the Sabah Biodiversity Council</p>										

ANNEX 14: Material Export Declaration Form

IMPORTANT NOTE: This form must be filled by local collaborator and submit to Sabah Biodiversity Centre by post or email to sabc@sabah.gov.my as soon as the samples are packed and verified. Kindly ensure your counterpart has **comply with other applicable written laws** governing the export of the said material from Sabah.

Particulars

Name (*licensee*):
 Organisation:
 Transfer licence no.:
 Transfer licence expiry:
 Actual export date:
 Method of export (*indicate airline/courier company*):

Verifications

Note: Actual samples, the amount – within the approved transfer licence. You may attach separate sheet of paper to list down samples, but it must be **stamped and signed** by you on every page.

No. of shipment permitted: is shipment no.:

Family	Scientific name	Amount, types of samples

DECLARATION

I declare that the information provided in this form is within the permission granted in the transfer licence for my counterpart and I shall be responsible for any incorrect/ wrong information.

Packed by:	Verified by (<i>local collaborator</i>):
Passport/MyKad No.:	Organisation:
Organisation:	Signature:
Signature:	Official stamp:
Date:	Date:

ANNEX 15: Schedule 1 & Schedule 2 of *Sabah Wildlife Conservation Enactments 1997*

SCHEDULE 1

(Section 2)

TOTALLY PROTECTED SPECIES OF ANIMALS AND PLANTS

PART I

(Section 25 (1))

TOTALLY PROTECTED ANIMALS

1. Sumatra Rhinoceros (*Dicerorhinus sumatrensis*) Badak Sumatra
2. Orang Utan (*Pongo pygmaeus*) Orang Utan
3. Sun Bear (*Helarctos malayanus*) Beruang Madu
4. Dugong (*Dugong dugon*) Duyung
5. Proboscis Monkey (*Nasalis larvatus*) Monyet Bangkatan
6. Sunda Cloude Leopard (*Neofelis diardi*) Harimau Dahan
7. Gharial (*Tomistoma schlegeli*) Buaya Julung Julung
8. Green Turtle (*Chelonia mydas*) Penyu Hijau
9. Hawksbill Turtle (*Eretmochelys imbricata*) Penyu Sisik
10. Benteng (*Bosjaraenicus*) Temdaduu
11. Borneon Elephant (*Elephas maximus borneensis*) Gajah Borneo
12. Olive Ridley Turtle (*Lepidochelys olivacea*) Penyu Lipas
13. Pangolin (*Manis javanica*) Tenggiling

PART II

(Section 54 (1) (a))

TOTALLY PROTECTED PLANTS

1. *Nepenthes Rajah* spp - Periuk Kera
2. *Paphiopedilum* spp - Orkid Selipar
3. *Rafflesia* spp - Rafflesia
4. *Tetrastigma* spp - Pokok Perumah Rafflesia

SCHEDULE 2
(Section 2)
PROTECTED SPECIES OF ANIMALS AND PLANTS-LIMITED
HUNTING AND COLLECTION UNDER LICENCE

PART I
(Section 25 (2))
PROTECTED ANIMALS

MAMMALS

1. Kinabalu Shrew (*Crocidura baluensis*) Cencurut Kinabalu
2. Dayak Roundleaf Bat (*Hipposideros dyacorum*) Kelawar Ladang-bulat Dayak
3. Coppery Pipistrelle (*Pipistrellus cuprosus*) Kelawar Hidung Pendek Tembaga
4. Gilded Tube-nosed Bat (*Murina rozendaali*) Kelawar Hidung Laras Emas
5. Flying Lemur (*Cynocephalus variegatus*) Kubung
6. Slow Loris (*Nycticebus coucang*) Kongkang
7. Tarsier (*Tarsius bancanus*) Kera Hantu
8. Maroon Leaf Monkey (*Presbytis rubicunda*) Monyet Merah
9. Grey Leaf Monkey (*Presbytis hosei*) Monyet Kikok
10. Silver Leaf Monkey (*Presbytis cristata*) Ivlonyet Kelabu
11. Long-tailed Macaque (*Macaca fascicularis*) Kera
12. Pig-tailed Macaque (*Macaca nemestrina*) Beruk
13. Gibbon (*Hylobates muelleri*) Kelawat
14. (Deleted)
15. Giant Squirrel (*Ratufa affinis*) Tupai Kerawak Putih-kuning
16. Kinabalu Squirrel (*Callosciurus baluensis*) Tupai Kinabalu
17. Giant Tufted Ground Squirrel (*Rheithrosciurus macrotis*) Babut
18. Hose's Pigmy Flying Squirrel (*Petaurillus hosei*) Tupai Terbang Kecil
19. Temminck's Flying Squirrel (*Petinomys setosus*) Tupai Terbang Dada Putih
20. Horsfield's Flying Squirrel (*Iomys horsfieldi*) Tupai Terbang Ekor Merah
21. Grey-cheeked Flying Squirrel (*Hylopetes lepidus*) Tupai Terbang Pipi Kelabu
22. Black Flying Squirrel (*Aeromys tephromelas*) Tupai Terbang Hitam
23. Smoky Flying Squirrel (*Pteromyscus pulverulentus*) Tupai Terbang Kotor
24. Whiskered Flying Squirrel (*Petinomys genibarbis*) Tupai Terbang Berjambang

25. Spotted Giant Flying Squirrel (*Petaurista elegans*) Tupai Terbang Bintang
26. Red Giant Flying Squirrel (*Petaurista petaurista*) Tupai Terbang Merah
27. Thomas's Flying Squirrel (*Aeromys thomasi*) Tupai Terbang Merah
28. Long-tailed Porcupine (*Trichys fasciculata*) Landak Padi
29. Thick-spined Porcupine (*Thecurus crassispinis*) Landak Borneo
30. Yellow-throated Marten (*Martes flavigula*) Mengkira
31. Malay Weasel (*Mustela nudipes*) Pulasan Tanah
32. Ferret-Badger (*Melogale personata*) Pulasan Lamri
33. Malay Badger (*Mydaus javanensis*) Teledu
34. Hairy-nosed Otter (*Lutra sumatrana*) Memerang Kumis
35. Smooth Otter (*Lutra perspicillata*) Memerrang Licin
36. Oriental Small-clawed Otter (*Aonyx cinerea*) Memerang Kecil
37. Malay Civet (*Viverra zangalunga*) Musang Tanggalong
38. Otter-Civet (*Cynogale bennettii*) Musang Memerang
39. Binturong (*Arctictis binturong*) Musang Binturong
40. Small-toothed Palm Civet (*Arctogalidia trivirgata*) Musang Akar
41. Masked Palm Civet (*Paguma larvata*) Musang Lamri
42. Common Palm Civet (*Paradoxurus hermaphroditus*) Musang Pulut
43. Hose's Civet (*Hemigalus hosei*) Musang Hitam Pudar
44. Banded Palm Civet (*Hemigalus derbyanus*) Musang Belang
45. Banded Linsang (*Prionodon linsang*) Musang Linsang
46. Collared Mongoose (*Herpestes semitorquatus*) Bambun Ekor Panjang
47. Short-tailed Mongoose (*Herpestes brachyurus*) Bambun Ekor Pendek
48. Leopard Cat (*Felis bengalensis*) Kucing Batu
49. Marbled Cat (*Felis marmorata*) Kucing Dahan
50. Flat Headed Cat (*Felis planiceps*) Kucing Hutan
51. Bay Cat (*Felis badia*) Kucing Merah
52. (*Deleted*)
53. (*Deleted*)
54. Sei Whale (*Balanoptera borealis*) Ikan Paus Sei
55. Bryde's Whale (*Balanoptera edent*) Ikan Paus Bryde
56. Killer Whale (*Orcinus orca*) Ikan Paus Buding
57. Short-finned Pilot Whale (*Globicephala macrorhynchus*) Ikan Paus Pendek Sirip
58. Pigmy Sperm Whale (*Kogia breviceps*) Ikan Paus Nayan
59. Grey Dolphin (*Grampus griseus*) Dolfin Kelabu
60. Bottlenose Dolphin (*Tursiops truncatus*) Dolfin Hidung Botol

61. Indo-Pacific Hump-backed Dolphin (*Sousa chinensis*) Dolfin Bongkok Bernie
62. Irrawaddy Dolphin (*Orcaella brevirostris*) Dolfin Empesut
63. Finless Porpoise (*Neophocaena phocaenides*) Ikan Lumba-lumba Ambu
64. Frasei s Dolphin (*Lagenodelphis hosei*) Dolfin Fraser
65. Long Snouted Spinner Dolphin (*Stenella longirostra*) Dolfin Hidung Mancung

REPTILES

66. Estuarine Crocodile (*Crocodylus porosus*) Buaya
67. (*Deleted*)
68. Monitor Lizard (*All varanus species*) Biawak
69. Reticulated Python (*Python reticulatus*) Mar Sawa Panjang
70. Blood Python (*Python curtus*) Ular Sawa Darah
71. King Cobra (*Ophiophagus hannah*) Ular Tedung Selar
72. Forest Tortoise (*Tetsudo emys*) Kura-kura Bukit
73. Asian Giant Turtle (*Orlitia borneensis*) Juku-Juku Besar
- 73A. Tokay Gecko (*Gekko gekko*) Cicak Tokay.

FRIGATEBIRDS

74. Christmas Island Frigatebird (*Fregata andrewsi*) Simbang Pulau Christmas
75. Lesser Frigatebird (*Fregata ariel*) Simbang Kecil

CORMORANTS AND DARTERS

76. Great Cormorant (*Phalacrocorax carbo*) Dendang Air
77. Oriental Darter (*Anhinga melanogaster*) Kosa

HERONS AND BITTERNs

78. Great-billed Heron (*Ardea sumatrana*) Bangau Bakau
79. Purple Heron (*Ardea purpurea*) Bangau Paya
80. Grey Heron (*Ardea cinerea*) Seriap
81. Reef Egret (*Egretta sacra*) Bangau Laut
82. Little Egret (*Egretta garzetta*) Bangau Kecil
83. Chinese Egret (*Egretta culophotes*) Bangau Cina
84. Intermediate Egret (*Egretta intermedia*) Bangau Kerbau
85. Little Heron (*Butorides striatus*) Pucong Keladi
86. Black-crowned Night-Heron (*Nycticorax nycticorax*) Pucong Kuak
87. Rufous Night Heron (*Nycticorax caledonicus*) Pucong Malam

88. Malayan Night Heron (*Gorsachius melanolophus*) Pucong Rimau
89. Yellow Bittern (*Ixobrychus sinensis*) Pucong Merah
90. Schrenck's Bittern (*Ixobrychus eurhythmus*) Pucong Gelam
91. Black Bittern (*Ixobrychus flavicollis*) Pucong Hitam
92. Cinnamon Bittern (*Ixobrychus cinnamomeus*) Pucong Bendang

STORKS

93. Storm's Stork (*Ciconia stormi*) Botak Storm
94. Lessers Adjutant Stork (*Leptoptilos javanicus*) Botak Kecil

IBISES

95. Black-headed Ibis (*Threskiornis melanocephalus*) Sekendi Kepala Hitam

HAWKS AND EAGLES

96. Bat Hawk (*Machaeramphus alcinus*) Helang Malam
97. Jerdon Baza (*Avicedo jerdoni*) Helang Baza
98. Crested Honey-Buzzard (*Pernis ptilorhynchus*) Helang Lebah
99. Brahminy Kite (*Haliastur indus*) Helang Merah
100. Black Kite (*Milvus migrans*) Helang Kembara Hitam
101. Black Eagle (*Ictinaetus malayensis*) Helang Hitam
102. Lesser Fish-Eagle (*Ichthyophaga humilis*) Helang Kangok
103. Grey-headed Fish-Eagle (*Ichthyophaga ichtyaetus*) Helang Kepala Kelabu
104. Kinabalu Serpent-Eagle (*Spilornis kinabaluensis*) Helang Kinabalu
105. Crested Serpent-Eagle (*Spilornis cheela*) Helang Berjambul
106. Besra (*Accipiter virgatus*) Helang Pipit
107. Crested Goshawk (*Accipiter trivirgatus*) Helang Putih
108. Wallace's Hawk-Eagle (*Spizaetus nanus*) Helang Selat

OSPREYS

109. Osprey (*Pandion haliaetus*) Helang Tiram

FALCONS

110. White-fronted Falconet (*Microhierax latifrons*) Falko Dahi Putih
111. Peregrine Falcon (*Falcon peregrinus*) Falko Belalang
112. Common Falconet (*Microhierax caerulescens*) Falko Biasa
113. Oriental hobby (*Falco severus*) Falko Timor
114. Eurasian Kestrel (*Falco tinnunculus*) Falko Serani

MEGAPODES

115. Tabon Scrubfowl (*Megapodius cumingii*) Tambun

PARTRIDGES AND PHEASANT

116. Blue-breasted Quail (*Coturnix chinensis*) Pikau
117. Long-billed Partridge (*Rhizothera longirostris*) Siul Selanting
118. Ferruginous Partridge (*Caloperdix oclea*) Sang Seruk Rimba
119. Red-breasted Partridge (*Arborophila hyperythra*) Siul Dada Merah
120. Chestnut-necklaced Partridge (*Arborophila charltonii*) Sang Serok
121. Black Wood-Partridge (*Melanoperdix nigra*) Siul Bertam
122. Crested Partridge (*Rollulus rouloul*) Siul Berjambul
123. Crimson-headed Partridge (*Haematortyx sanguiniceps*) Siul Kepala Merah
124. Crested Fireback (*Lophura ignita*) Ayam Pegar
125. Crestless Fireback (*Lophura erythoptalma*) Merah Mata
126. Bulwer's Pheasant (*Lophura bulweri*) Pakiak
127. Bornean Peacock-Pheasant (*Polyplectron schleiermacheri*) Merak Pongsu
128. Great Argus (*Argusianus argus*) Kuang Raya

PLOVERS

129. Malaysian Plover (*Charadrius peronii*) Rapang Pasir

SANDPIPERS AND SNIPES

130. Far Eastern Curlew (*Numenius madagascariensis*) Kedidi Timor
131. Nordmann's Greenshank (*Tringa guttifer*) Kedidi Kaki Hijau Berbintik
132. Asian Dowitcher (*Limnodromus semipalmatus*) Kedidi Dada Merah

THICK-KNEES

133. Beach Thick-knee (*Esacus magnirostris*) Burung Lutut Tebal

SKUAS, GULLS AND TURNS

134. Black-naped Tern (*Sterna sumatrana*) Camar Tengkok Hitam
135. Bridled Tern (*Sterna anaethetus*) Camar Batu
136. Chinese-crested Tern (*Sterna bernsteini*) Camar Cina Berjambul

PIGEONS AND DOVES

137. Large-Green Pigeon (*Treron capellei*) Lenggauk
138. Cinnamon-headed Green-Pigeon (*Treron fulvicollis*) Punai Bakau
139. Black-naped Fruit-Dove (*Ptilinopus melanospila*) Punai Tengkok Hitam
140. Grey Imperial Pigeon (*Ducula pickeringi*) Merpati Raja Kelabu
141. Metallic Wood-Pigeon (*Columbia vitiensis*) Merpati Kayu
142. Emerald Dove (*Chalcophaps indica*) Punai Tanah
143. Nicobar Pigeon (*Caloenas nicobarica*) Punai Emas

143A. Green Imperial Pigeon (*Ducula aenea*) Paragam.

PARROTS

- 144. Blue-naped Parrot (*Tanygnathus lucionensis*) Bayan Tengkuk Biru
- 145. Blue-rumped Parrot (*Psittinus cyanurus*) Bayan Puling
- 146. Long-tailed Parakeet (*psittacula longicauda*) Bayan Nuri
- 147. Blue-crowned Hanging-Parrot (*Loriculus galgulus*) Bayafi Kecil/Serindit

CUCKOOS, MALKOHAS AND COUCALS

- 148. Violet Cuckoo (*Chrysococcyx xanthorhynchus*) Sewah Rembah
- 149. Short-toed Coucal (*Centropus rectunguis*) But-But Jari Pendek
- 150. Sunda Ground-Cuckoo (*Carpococcyx radiceus*) Sewah Tanah

OWLS

- 151. Bay Owl (*Phodilus badius*) Jampuk Pantai
- 152. Reddish Scops-Owl (*Otus rufescens*) Hantu Merah
- 153. Mountain Scops-Owl (*Otus spilocephalus*) Hantu Gunung
- 154. Collared Scops-Owl (*Otus lempiji*) Hantu Reban
- 155. Mantanani Scops-Owl (*Otus mantananensis*) Hantu Mantanani
- 156. Barred Eagle-Owl (*Bubo sumatrana*) Hantu Bubu
- 157. Buffy Fish-Owl (*Ketupa ketupu*) Hantu Kuning
- 158. Collared Owlet (*Glaucidium brodiei*) Hantu Kecil
- 159. Brown Boobook (*Ninox scutulata*) Hantu Betemak
- 160. Brown Wood-Owl (*Strix leptogrammica*) Hantu Punggor

FROGMOUTHS

- 161. Large Frogmouth (*Batrachostomus auritus*) Segan Besar

NIGHTJARS

- 162. Bonaparte's Nightjar (*Caprimulgus concretus*) Tukang Bonarparte

SWIFTS

- 163. Waterfall Swifts (*Hydrochous gigas*) Layang-Layang Hantu
- 164. Edible-nest Swiftlet (*Aerodramus fuciphagus*) Layang-Layang Gua
- 165. Black-nest Swiftlet (*Aerodramus maximus*) Layang Layang Padi
- 166. Brown-backed Needletail (*Hirundapus giganteus*) Layang-Layang Besar

HORNBILLS

- 167. Wrinkled Hornbill (*Rhyticeros corrugatus*) Enggang Berkedut
- 168. Wreathed Hornbill (*Rhyticeros undulatus*) Enggang Gunung

- 169. White-crowned Hornbill (*Berenicornis comatus*) Enggang Jambul Putih
- 170. Bushy-crested Hornbill (*Annorrhinus galeritus*) Enggang Belukar
- 171. Black Hornbill (*Anthracoceros malayanus*) Enggang Gatal Birah
- 172. Pied Hornbill (*Anthracoceros coronatus*) Enggang Tangling
- 173. Rhinoceros Hornbill (*Buceros rhinoceros*) Enggang Badak
- 174. Helmeted Hornbill (*Rhinoplax vigil*) Enggang Terbang Mentua

HONEYGUIDES

- 175. Malaysian Honeyguide (*Indicator archipelagicus*) Gembala Lebah

WOODPECKERS

- 176. Speckled Piculet (*Picumnus innominatus*) Belatok Belang
- 177. Rufous Woodpecker (*Ceelus brachyurus*) Belatok Kecil
- 178. White-bellied Woodpecker (*Dryocopus javensis*) Belatok Gajah

PITTAS

- 179. Giant Pitta (*Pitta caerulea*) Pacat Besar
- 180. Fairy Pitta (*Pitta nympha*) Pacat
- 181. Blue-headed Pitta (*Pitta baudi*) Pacat Kepala Merah
- 182. Blue-banded Pitta (*Pitta arquata*) Pacat
- 183. Banded Pitta (*Pitta guajana*) Pacat Bukit
- 184. Blue-winged Pitta (*Pitta moluccensis*) Pacat Sayap Biru
- 185. Hooded Pitta (*Pitta sordida*) Pacat Gembala Pelandok

BULBULS

- 186. Straw-headed Bulbul (*Pycnonotus zeylanicus*) Barau-barau
- 187. Hook-billed Bulbul (*Setornis criniger*) Merbah

THRUSHES

- 188. Everett's Thrush (*Zoothera everetti*) Murai Everett
- 189. White-crowned Forktail (*Enicurus leschenaulti*) Murai Cegar Belukar
- 190. White-rumped Shama (*Copsychus malabaricus*) Murai Rimba
- 190A. White-browed Shama (*Copsychus stricklandi*) Murai Batu Sabah
- 191. Magpie Robin (*Copsychus saulari*) Murai Kampung

BABLERS

- 192. White-chested Babbler (*Trichastoma rostratum*) Burung Telanjuk
- 193. Ferruginous Babbler (*Trichastoma bicolor*) Rimba Sampah
- 194. Grey-breasted Babbler (*Malacopteron albogulare*) Rimba Dahan
- 195. Bornean Wren-Babbler (*Ptilocichla leucogrammica*) Rimba Borneo

FLYCATCHERS

- 196. Sunda Blue Flycatcher (*Cyornis caeruleata*) Sambar Biru Sunda
- 197. Malaysian Blue Flycatcher (*Cyornis turcosa*) Sambar Biru Malaysia
- 198. Asian Paradise Flycatcher (*Terpsiphone paradisi*) Sambar Ekor Panjang

WHISTLERS

- 199. Mangrove Whistler (*Pachycephala cinerea*) Sambar Siul Belukar

FLOWERPECKERS

- 200. Brown-backed Flowerpecker (*Dicaeum everetti*) Sepah Puteri Gunung

STARLING AND MYNAS

- 201. Hill Myna (*Gracula religiosa*) Tiong Mas

BRISTLEHEADS

- 202. Bornean Bristlehead (*Pityriasis gymnocephala*) Burung Jambul

JAYS AND CROWS

- 203. Black Magpie (*Platysmurus leucopterus*) Murai Hitam
- 204. Short-tailed Green Magpie (*Cissa thalassina*) Murai Hijau

INSECTS

- 205. Rajah Brooke's Birdwing (*Trogonoptera brookiana*) Kupu-Kupu Rajah
- 206. Common Birdwing (*All Troides species*) Kupu-kupu (semua spesies Troides)
- 207. Stag Beetle (*all species within the Family of Lucanidae*) Kumbang Rusa (*semua spesies dalam Keluarga Lucanidae*)
- 208. Three-horn Beetle (*all species within the Family of Dynastidae*) Kumbang Tanduk Tiga (*semua spesies dalam Keluarga Dynastidae*)
- 209. Jewelling Beetle (*all species within the Family of Buprestidae*) Kumbang Gerudi (*semua spesies dalam Keluarga Buprestidae*)
- 210. Flower Beetle (*all species within the Family of Cetoniidae*) Kumbang Bunga (*semua spesies dalam keluarga Cetoniidae*)
- 211. Longhorn Beetle (*all species within the Family of Cerambycidae*) Kumbang Tanduk Panjang (*semua spesies dalam Keluarga Cerambycidae*)
- 212. Tiger Beetle (*all species within the Family of Cicindelidae*) Kumbang Harimau (*semua spesies dalam Keluarga Cicindelidae*)
- 213. Weevils/Snout Beetle (*all species within the Family of Curculionidae*) Kumbang Mancung (*semua spesies dalam Keluarga Curculionidae*)

214. Ground Beetle (all species within the Family of Carabidae) Kumbang Tanah (semua spesis dalam Keluarga Carabidae)
215. Bess Beetle (all species within the Family of Passalidae) Kumbang Raja Reput (semua spesis dalam Keluarga Passalidae)
216. Metallic Beetle (all species within the Family of Rutelidae) Kumbang Metalik (semua spesis dalam Keluarga Rutelidae)
217. Dung, Horn, Metallic and Flower Beetle (all species within the Family of Scarabidae) Kumbang Tanah, Tanduk, Metalik dan Bunga (semua spesis dalam Keluarga Scarabidae)
218. Darkling Beetle (all species within the Family of Tenebrionidae) Kumbang Hitam (semua spesis dalam Keluarga Tenebrionidae)
219. Click Beetle (all species within the Family of Elateridae) Kumbang Angguk (semua spesis dalam Keluarga Elateridae)
220. Ladybird Beetle (all species within the Family of Coccinellidae) Kumbang Kura-Kura (semua spesis dalam Keluarga Coccinellidae)
221. Swallowtail Butterfly (all species within the Family of Papilionidae) Rama-Rama Ekor Layang (semua spesis dalam Keluarga Papilionidae)
222. Whites and Yellow Butterfly (all species within the Family of Pieridae) Rama-Rama Putih and Kuning (semua spesis dalam Keluarga Pieridae)
223. Milkweed Butterfly (all species within the Family of Danaidae) Rama-Rama Raja (semua spesis dalam Keluarga Danaidae)
224. Brown Butterfly (all species within the Family of Satyridae) Rama-Rama Perang (semua spesis dalam Keluarga Satyridae)
225. Snout Butterfly (all species within the Family of Libytheidae) Rama-Rama Muncung Panjang (semua spesis dalam Keluarga Libytheidae)
226. Brush-footed Butterfly (all species within the Family of Nymphalidae) Rama-Rama Kaki Berus (semua spesis dalam Keluarga Nymphalidae)
227. Metalmarks Butterfly (all species within the Family of Rionididae) Rama-Rama Bintik Logam (semua spesis dalam Keluarga Rionididae)
228. Cossamer-wings Butterfly (all species within the Family of Lycaenidae) Rama-Rama Sayap Sarang Labah-Labah (semua spesis dalam Keluarga Lycaenidae)
229. Skippers Butterfly (all species within the Family of Hesperidae) Rama-Rama Penghulu (semua spesis dalam Keluarga Hesperidae)

PART II
(Section 54 (1) (b))
PROTECTED PLANTS

- | | | |
|--|---|----------------|
| 1. Caryota spp | - | Botu |
| 2. Ceratolobus spp | - | Rotan |
| 3. Corypha spp | - | Gabang |
| 4. Cycadaceae | - | Paku Laut |
| 5. Cytoceae | - | Paku |
| 6. Zingiberaceae | - | Halia Hutan |
| 7. Nenga spp | - | Pinang Hutan |
| 8. Nepenthaceae | - | Periuk Kera |
| 9. Orchidaceae | - | Anggerek Hutan |
| 10. Podocarpus spp
(Commercial spp) | | Lampias |
| 11. Rhododendron spp | - | Mawar Hutan |
| 12. Livistonia sp | | Silad |
| 13. Arenga sp | | Polod |

ANNEX 16: Schedule 1 of *Sabah Inland Fisheries And Aquaculture Enactment 2003*

FIRST SCHEDULE

[Section 2]

PROHIBITED SPECIES

1. Piranha (*Serrasalmus / Serrasalmo / Pygocentrus / Catoprian*)

PROTECTED SPECIES

2. Temoleh (*Probarbus jullieni*)

CONTROLLED SPECIES

3. Ikan Arowana / Kelisa (*Scleropages* spp.)
4. Ikan Bawal Merah (*Colosomma / Piaractus*)
5. Ikan Silver Dollar (Genus *Mylossoma*)
6. Golden Dragon (*Arapaimagigas*)

ANNEX 17: Schedule Fisheries (Control of Endangered Species Of Fish)
Regulations 1999 (Section 61 of the *Fisheries Act 1985*)

SCHEDULE

Regulation 2

ENDANGERED SPECIES OF FISH

Species under the Dugong group

1. Dugong (*Dugong dugon*)

Species under the Whale group

2. Bryde's whale (*Balaenoptera edeni*)
3. Sei whale (*Balaenoptera borealis*)
4. Blue whale (*Balaenoptera musculus*)
5. Fin whale (*Balaenoptera physalus*)
6. Minke whale (*Balaenoptera acutorostrata*)
7. Humpback whale (*Megaptera novaeangliae*)

Species under the Dolphin group

8. Irrawaddy dolphin (*Orcaella brevirostris*)
9. Indo-Pacific hump-backed dolphin (*Sousa chinensis*)
10. Killer whale (*Orcinus orca*)
11. Bottlenose dolphin (*Tursiops truncatus*)
12. Fraser's dolphin (*Lagenodelphis hosei*)
13. Spinner dolphin (*Stenella longirostris*)
14. Short-finned pilot whale (*Globicephala macrorhynchus*)
15. Risso's dolphin (*Grampus griseus*)
16. Pygmy sperm whale (*Kogia breviceps*)
17. Indo-Pacific finless porpoise (*Neophocaena phocaenoides*)
18. Common dolphin (*Delphinus delphis*)
19. False killer whale (*Pseudorca crassidens*)
20. Sperm Whale (*Physeter catodon*)

Species under the whale shark group

21. Whale shark (*Rhincodon typus smith*)

Species under the clams group

22. Giant clam (*Tridacna gigas*)
23. Fluted giant clam (*Tridacna squamosa*)
24. Small giant clam (*Tridacna maxima*)
25. Crocus clam (*Tridacna crocea*)

Species under the Sawfish group

26. Narrow sawfish (*Anoxypristis cuspidata*)
27. Dwarf sawfish (*Pristis clavata*)
28. Largetooth sawfish (*Pristis microdon*)
29. Smalltooth sawfish (*Pristis pectinata*)
30. Large-tooth sawfish (*Pristis perotteti*)
31. Common sawfish (*Pristis pristis*)
32. Green sawfish / Longcomb sawfish (*Pristis zijsron*)

Species under the Shark group

33. Oceanic whitetip shark (*Carcharhinus longimanus*)
34. Smooth hammerhead shark (*Sphyrna zygaena*)
35. Great hammerhead shark (*Sphyrna mokarran*)
36. Winghead shark (*Eusphyrna blochii*)

Species under the Ray group

37. Giant manta (*Mobula birostris*)
38. Reef manta (*Mobula alfredi*)

ANNEX 18: Schedule 3 of *International Trade In Endangered Species Act 2008* – Department of Fisheries Sabah

THIRD SCHEDULE
[Section 3]
SCHEDULED SPECIES

	APPENDICES		
	I	II	III
Carcharhini dae, Requiem sharks		<i>Carcharhinus falciformis Carcharhinus longimanus</i>	
Sphyrnidae, Hammerhead sharks		<i>Sphyrna lewini Sphyrna mokarran Sphyrna zygaena</i>	
Alopiidae, Thresher sharks		<i>Alopias pelagicus Alopias superciliosus Alopias vulpinus</i>	
Cetorhinida e, Basking sharks		<i>Cetorhinus maximus</i>	
Lamnidae, Mackerel sharks		<i>Carcharodon carcharias Isurus oxyrinchus Isurus paucus Lamna nasus</i>	
Myliobatida e, Eagle and mobulid rays		<i>Manta alfredi Manta birostris Mobula hypostoma Mobula japonica Mobula mobular Mobula munkiana Mobula tarapacana Mobula thurstoni</i>	
Potamotryg onidae, Fresh water			<i>Paratrygon aiereba (Colombia) Potamotrygon spp.</i>

stingrays			(population of Brazil) (Brazil) <i>Potamotrygon constellata</i> (Colombia) <i>Potamotrygon magdalenae</i> (Colombia) <i>Potamotrygon motoro</i> (Colombia) <i>Potamotrygon orbignyi</i> (Colombia) <i>Potamotrygon schroederi</i> (Colombia) <i>Potamotrygon scobina</i> (Colombia) <i>Potamotrygon yepezi</i> (Colombia)
Rhincodontidae, Whale sharks		<i>Rhincodon typus</i>	
Pristidae, Sawfishes	<i>Anoxypristis cuspidata</i> <i>Pristis clavata</i> <i>Pristis microdon</i> <i>Pristis pectinata</i> <i>Pristis pristis</i> <i>Pristis zijsron</i>		
Glaucostegidae, Guitarfishes		<i>Glaucostegus cemiculus</i> <i>Glaucostegus</i>	

		<p><i>granulatus</i> <i>Glaucostegus halavi</i> <i>Glaucostegus obtusus</i> <i>Glaucostegus thouin</i> <i>Glaucostegus typus</i></p>	
Rhinidae, Wedgefishes		<p><i>Rhina ancylostoma</i> <i>Rhynchobatus</i> <i>australiae</i> <i>Rhynchobatus cooki</i> <i>Rhynchobatus</i> <i>djiddensis</i> <i>Rhynchobatus</i> <i>immaculatus</i> <i>Rhynchobatus laevis</i> <i>Rhynchobatus luebberti</i> <i>Rhynchobatus</i> <i>palpebratus</i> <i>Rhynchobatus springeri</i> <i>Rhynchorhina</i> <i>mauritaniensis</i></p>	
Acipenseriformes, Sturgeons and paddlefish		<p><i>Acipenser baerii</i> <i>Acipenser dabryanus</i> <i>Acipenser fulvescens</i> <i>Acipenser</i> <i>gueldenstaedtii</i> <i>Acipenser medirostris</i> <i>Acipenser mikadoi</i> <i>Acipenser naccarii</i> <i>Acipenser nudiventris</i> <i>Acipenser oxyrinchus</i> <i>Acipenser persicus</i> <i>Acipenser ruthenus</i> <i>Acipenser schrenckii</i> <i>Acipenser sinensis</i> <i>Acipenser stellatus</i> <i>Acipenser</i> <i>transmontanus</i></p>	

		<i>Huso dauricus</i>	
Acipenseridae, Sturgeons	<i>Acipenser brevirostrum</i> <i>Acipenser sturio</i>		
Anguillidae, Freshwater eels		<i>Anguilla anguilla</i>	
Catostomidae, Cui-ui	<i>Chasmistes cujus</i>		
Cyprinidae, Carps	<i>Probarbus jullieni</i>	<i>Caecobarbus geertsii</i>	
Arapaimidae, Arapaimas		<i>Arapaima gigas</i>	
Osteoglossidae, Bonytongue	<i>Scleropages formosus</i> <i>Scleropages inscriptus</i>		
Labridae, Wrasses		<i>Cheilinus undulatus</i>	
Pomacanthidae, Angelfishes		<i>Holacanthus clarionensis</i>	
Sciaenidae, Totoaba	<i>Totoaba macdonaldi</i>		
Loricariidae, Armoured catfishes			<i>Hypancistrus zebra</i> (Brazil)
Pangasiidae, Pangasid catfish	<i>Pangasianodon gigas</i>		
Syngnathidae, Pipefishes, seahorses		<i>Hippocampus abdominalis</i> <i>Hippocampus algiricus</i> <i>Hippocampus angustus</i> <i>Hippocampus barbourin</i> <i>Hippocampus bargibanti</i> <i>Hippocampus breviceps</i>	

		<i>Hippocampus camelopardalis</i> <i>Hippocampus capensis</i> <i>Hippocampus colemani</i> <i>Hippocampus comes</i> <i>Hippocampus coronatus</i> <i>Hippocampus dahli</i> <i>Hippocampus debelius</i> <i>Hippocampus denise</i> <i>Hippocampus erectus</i> <i>Hippocampus fisheri</i> <i>Hippocampus guttulatus</i> <i>Hippocampus hippocampus</i> <i>Hippocampus histrix</i>	
Neoceratodontidae, Australian lungfishes		<i>Neoceratodus forsteri</i>	
Latimeriidae, Coelacanth	<i>Latimeria chalumnae</i> <i>Latimeria menadoensis</i>		
Stichopodidae, Sea cucumbers			<i>Isostichopus fuscus</i> (Ecuador)
Holothuriidae, Teatfishes, Sea cucumbers		<i>Holothuria fuscogilva</i> <i>Holothuria nobilis</i> <i>Holothuria whitmaei</i>	
Hirudinidae, Medicinal leeches		<i>Hirudo medicinalis</i> <i>Hirudo verbana</i>	
Mytilidae, Marine mussels		<i>Lithophaga lithophaga</i>	
Unionidae, Freshwater	<i>Conradilla caelata</i>	<i>Cyprogenia aberti</i>	

<p>mussels, pearly mussels</p>	<p><i>Dromus dromas Epioblasma curtisi Epioblasma florentina Epioblasma sampsonii Epioblasma sulcata perobliqua Epioblasma torulosa gubernaculu m Epioblasma torulosa torulosa Epioblasma turgidula Epioblasma walkeri Fusconaia cuneolus Fusconaia edgariana Lampsilis higginsii Lampsilis orbiculata orbiculata Lampsilis satur Lampsilis virescens Plethobasus cicatricosus Plethobasus cooperianus</i></p>	<p><i>Epioblasma torulosa rangiana</i></p> <p><i>Pleurobema clava</i></p>	
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	<i>Pleurobema plenum</i> <i>Potamilus capax</i> <i>Quadrula intermedia</i> <i>Quadrula sparsa</i> <i>Toxolasma cylindrella</i> <i>Unio nickliniana</i> <i>Unio tampicoensis</i> <i>tecomatensis</i> <i>Villosa trabalis</i>		
Tridacnidae, Giant clams		<i>Hippopus hippopus</i> <i>Hippopus porcellanus</i> <i>Tridacna crocea</i> <i>Tridacna derasa</i> <i>Tridacna gigas</i> <i>Tridacna maxima</i> <i>Tridacna ningaloo</i> <i>Tridacna noae</i> <i>Tridacna rosewateri</i> <i>Tridacna squamosa</i> <i>Tridacna tevoroa</i>	
Nautilidae, Chambered nautilus		<i>Allonautilus perforates</i> <i>Allonautilus scrobiculatus</i> <i>Nautilus belauensis</i> <i>Nautilus macromphalus</i> <i>Nautilus pompilius</i> <i>Nautilus repertus</i> <i>Nautilus stenomphalus</i>	
Strombidae, True conchs		<i>Strombus gigas</i>	
Achatinellid	<i>Achatinella</i>		

<p>ae, Agate snails, oahu tree snails</p>	<p><i>abbreviate</i> <i>Achatinella</i> <i>apexfulva</i> <i>Achatinella</i> <i>bellula</i> <i>Achatinella</i> <i>buddii</i> <i>Achatinella</i> <i>bulimoides</i> <i>Achatinella</i> <i>byronii</i> <i>Achatinella</i> <i>caesia</i> <i>Achatinella</i> <i>casta</i> <i>Achatinella</i> <i>cestus</i> <i>Achatinella</i> <i>concavospira</i> <i>Achatinella</i> <i>curta</i> <i>Achatinella</i> <i>decipiens</i> <i>Achatinella</i> <i>decora</i> <i>Achatinella</i> <i>dimorpha</i> <i>Achatinella</i> <i>elegans</i> <i>Achatinella</i> <i>fulgens</i> <i>Achatinella</i> <i>fuscobasis</i> <i>Achatinella</i> <i>juddii</i> <i>Achatinella</i> <i>juncea</i></p>		
<p>Camaenidae, Green tree</p>		<p><i>Papustyla pulcherrima</i></p>	

snails			
Cepolidae, Helicoid terrestrial snails	<i>Polymita brocheri Polymita muscarum Polymita picta Polymita sulphurosa Polymita venusta Polymita versicolor</i>		
Antipatharia , Black corals		<i>Abyssopathes lyra Abyssopathes lyriformis Acanthopathes hancocki Acanthopathes humilis Acanthopathes somervillei Acanthopathes thyoides Acanthopathes undulata Allopathes denhartogi Allopathes desbonni Allopathes robillardi Antipathella aperta Antipathella fiordensis Antipathella strigose Antipathella subpinnata Antipathella wollastonii</i>	
Coralliidae, Red and pink corals			<i>Corallium elatius (China) Corallium japonicum (China) Corallium konjoi (China) Corallium secundum (China)</i>


<p>Helioporida e, Blue corals</p>		<p><i>Heliopora coerulea</i> (Fossils are not subject to the provisions of the Convention)</p>	
<p>Scleractinia, Stony corals</p>		<p><i>Acanthastrea amakusensis</i> <i>Acanthastrea bowerbanki</i> <i>Acanthastrea brevis</i> <i>Acanthastrea echinate</i> <i>Acanthastrea faviaformis</i> <i>Acanthastrea hemprichii</i> <i>Acanthastrea hillae</i> <i>Acanthastrea ishigakiensis</i> <i>Acanthastrea lordhowensis</i> <i>Acanthastrea maxima</i> <i>Acanthastrea minuta</i> <i>Acanthastrea regularis</i> <i>Acanthastrea rotundiflora</i> <i>Acanthastrea subechinata</i> <i>Acanthophyllia deshayesiana</i> <i>Acrhelia horrescens</i> <i>Acropora abrolhosensis</i> <i>Acropora abrotanoides</i> <i>Acropora aculeus</i> <i>Acropora acuminata</i> <i>Acropora akajimensis</i> <i>Acropora anthocercis</i> <i>Acropora arabensis</i> <i>Acropora aspera</i></p>	

		<p><i>Acropora austera</i> <i>Acropora awi</i> <i>Acropora azurea</i> <i>Acropora batunai</i> <i>Acropora bifurcate</i> <i>Acropora branchi</i> <i>Acropora brueggemanni</i> <i>Acropora bushyensis</i> <i>Acropora cardenae</i> <i>Acropora carduus</i> <i>Acropora caroliniana</i> (Fossils are not subject to the provisions of the Convention)</p>	
Tubiporidae, Organ-pipe corals		<p><i>Tubipora musica</i> (Fossils are not subject to the provisions of the Convention)</p>	
Milleporidae, Fire corals		<p><i>Millepora alcicornis</i> <i>Millepora boschmai</i> <i>Millepora braziliensis</i> <i>Millepora complanate</i> <i>Millepora dichotoma</i> <i>Millepora exaesa</i> <i>Millepora foveolata</i> <i>Millepora intricata</i> <i>Millepora latifolia</i> <i>Millepora nitida</i> <i>Millepora platyphylla</i> <i>Millepora squarrosa</i> <i>Millepora striata</i> <i>Millepora tenera</i> (Fossils are not subject to the provisions of the Convention)</p>	
Stylasteridae, Lace corals		<p><i>Adelopora crassilabrum</i></p>	

		<p><i>Adelopora fragilis</i> <i>Adelopora moseleyi</i> <i>Adelopora pseudothyron</i> <i>Astya aspidopora</i> <i>Astya subviridis</i> <i>Calyptopora reticulata</i> <i>Calyptopora sinuosa</i> <i>Cheiloporidion pulvinatum</i> <i>Conopora adeta</i> <i>Conopora anthohelia</i> <i>Conopora candelabrum</i> <i>Conopora dura</i> <i>Conopora gigantea</i> <i>Conopora laevis</i> (Fossils are not subject to the provisions of the Convention)</p>	
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ANNEX 19: Phytosanitary form

PBQ 2 Pind. 1, 2019

 <p>JABATAN PERTANIAN</p>		<p>BORANG PERMOHONAN SIJIL FITOSANITASI <i>[Peraturan 15(2,3,4&5) dan 19(1,2&3)]</i></p>							
<p>KEPADA: PENGARAH PERTANIAN SABAH, Seksyen Biosekuriti & Kuarantin Tumbuhan, Ibu Pejabat Pertanian, Wisma Pertanian Sabah, 88632 KOTA KINABALU. Tel: 088-283268 / Fax: 088-283287</p>		<p>UNTUK KEGUNAAN PEJABAT</p>							
<p>1. Negara Pengimport: <i>(Importing Country)</i></p>		<p>Tarikh terima:</p> <p style="text-align: right;"><i>l.l. Pegawai penerima</i></p>							
<p>2. Nama dan alamat lengkap Pengeksport: <i>(Declared name and address of consignor)</i></p> <p>.....</p> <p>.....</p>		<p>Permohonan: LULUS / DITOLAK.</p> <p>Ulasan:</p> <p>.....</p>							
<p>3. Nama dan alamat lengkap Pengimport; <i>(Declared name and address of consignee)</i></p> <p>.....</p> <p>.....</p>		<p>Tarikh:</p> <p style="text-align: right;"><i>l.l. Pegawai pejabat</i></p>							
<p>5. Tanda pengenalan: <i>(Distinguishing marks)</i></p>		<p>4. Nombor & catatan pembungkusan: <i>(Number & description of packages)</i></p>							
<p>7. Kaedah pengangkutan: <i>(Declared means of conveyance)</i></p>		<p>6. Tempat asal: <i>(Place of origin)</i></p>							
<p>9. Nama Konsainan dan kuantiti diisytiharkan: <i>(Name of produce and quantity declared)</i></p> <p>.....</p> <p>.....</p>		<p>8. Pintu masuk: <i>(Declared point of entry)</i></p>							
<p>11. Pengisytiharan tambahan: <i>(Additional declaration)</i></p>		<p>10. Nama botani <i>(Botanical name of plants)</i></p> <p>.....</p> <p>.....</p>							
<p>12. Perawatan Kuarantin <i>(Quarantine Treatment)</i></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 20%;"> <p>Tarikh: <i>(date)</i></p> </td> <td style="width: 20%;"> <p>Rawatan: <i>(Treatment)</i></p> </td> <td style="width: 20%;"> <p>Bahan aktif: <i>(Active ingredient)</i></p> </td> <td style="width: 20%;"> <p>Suhu dan jangkamasa: <i>(Duration & temperature)</i></p> </td> <td style="width: 20%;"> <p>Kepekatan : <i>(Concentration)</i></p> </td> </tr> </table>					<p>Tarikh: <i>(date)</i></p>	<p>Rawatan: <i>(Treatment)</i></p>	<p>Bahan aktif: <i>(Active ingredient)</i></p>	<p>Suhu dan jangkamasa: <i>(Duration & temperature)</i></p>	<p>Kepekatan : <i>(Concentration)</i></p>
<p>Tarikh: <i>(date)</i></p>	<p>Rawatan: <i>(Treatment)</i></p>	<p>Bahan aktif: <i>(Active ingredient)</i></p>	<p>Suhu dan jangkamasa: <i>(Duration & temperature)</i></p>	<p>Kepekatan : <i>(Concentration)</i></p>					
<p>13. Maklumat tambahan: <i>(Additional information)</i></p>									

.....
(l.l. / sign / stamp)

Tel no.:

Sila sertakan dokumen sokongan (sijil rawatan dll...) / please attach with supporting documents (treatment certificate, etc...)